

**SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
October 3, 2018– 6:00 p.m.**

Meeting was called to order at 6:00 p.m. by Mayor Stafford.

Roll call of Councilmembers present: Brian Moore, Mendy Schuster and Mayor Kevin Stafford. Absent: Councilmember Wilson and Mayor pro tem Franco.

Staff present: Dan Newton, Interim City Administrator and Gwenna MacDonald, City Clerk.

City Attorney Jessica Ryan was available via speaker phone.

1 APPROVAL OF AGENDA:

Motion by Councilmember Moore, second by Councilmember Schuster, to approve the agenda as submitted; motion carried. Ayes: Moore, Schuster and Stafford. Absent: Wilson and Franco.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: No comments.

3 CLOSED SESSION: At 6:01 p.m. the Council entered into Closed Session to discuss the following:

- A A CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code Section §54956.8
 - 1 Property: Hangar #39 at the Susanville Municipal Airport
 - Agency Negotiator: Dan Newton, Interim City Administrator
 - Negotiating Parties: Air Methods
 - Under Negotiation: Terms of Lease
- B PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54757
 - 1 Fire Chief Evaluation
- C PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
 - 1 Administrative Staff Assistant

4 RETURN TO OPEN SESSION:

At 7:00 p.m. the City Council reconvened in Open Session.

Staff present: Dan Newton, Interim City Administrator; James Moore, Fire Chief; Dan Gibbs, Acting Public Works Director; Quincy McCourt, Project Manager; and Gwenna MacDonald, City Clerk.

Mr. Newton reported that prior to Closed Session, the agenda was approved as submitted and during Closed Session, the City Council provided direction but no reportable action was taken.

Councilmember Schuster requested a moment of silence in honor of Vicki Lozano who had passed away unexpectedly. She stated that Ms. Lozano served as the City's Planning Commission chair, as well as on many other community boards and groups. Her contributions and service to her community will be greatly missed.

Mayor Stafford read a proclamation recognizing October as Domestic Violence Awareness month.

Melissa Downing, Lassen Family Services, discussed the schedule of events and activities that will be held to bring awareness to Domestic Violence. She invited the Council to attend the wreath dedication ceremony scheduled for Friday, October 5th, held in honor of Robert McElrath, who lost his life to domestic violence.

5 BUSINESS FROM THE FLOOR:

Darrell Foster discussed issues related to the soccer field at Riverside Park, and distributed material to the Council for their review. He talked about the inadequacies in the field and lighting, and grants that may be available to expand the field and improve the lighting.

Mayor Stafford asked which groups currently use the field for soccer, and whether those groups would be willing to make a financial contribution towards the improvement of the field conditions.

Mr. Foster responded that the High School and Youth Soccer League both use the field, and he has not approached either group regarding participating in the funding any of the improvements.

Mayor Stafford thanked him for his comments.

Gary Bridges asked if the field was set up as a full size regulation field if it would be utilized more than it is today.

Mr. Foster responded that the college no longer uses the Riverside Park field due to lighting, size, and the mixture of dirt and grass which creates less than favorable playing conditions.

6 CONSENT CALENDAR:

A Approve minutes from the City Council's August 15 and September 5, 2018 meetings

Motion by Councilmember Moore, second by Councilmember Schuster, to approve the Consent Calendar; motion carried. Ayes: Moore, Schuster and Stafford. Absent: Wilson and Franco.

7 PUBLIC HEARINGS: No business.

8 COUNCIL DISCUSSION/ANNOUNCEMENTS: Commission/Committee reports:

9 NEW BUSINESS:

9A Consider approval of vendor warrants numbered 202159 through 202270 for a total of \$304,670.31 including \$129,671.25 in payroll warrants

Councilmember Schuster announced that she must abstain from voting on the vendor warrants, due to a conflict with her father's business being listed as one of the vendors.

Councilmember Moore added that he also must abstain from voting due to a conflict of interest with one of the payee's.

It was the consensus of the Council to bring the vendor warrants back for consideration and approval at the next meeting.

9B Consider Resolution No. 18-5576 authorizing execution of Termination Agreement with Rebecca Anderson and authorizing Mayor to sign agreement Mr. Newton explained that the City entered into an agreement with Rebecca Anderson for the operation of the Diamond Mountain Bar & Grill. Due to issues that arose during the process to acquire a liquor license and the operation of the restaurant, Ms. Anderson has requested termination of her current lease. Ms. Anderson has had the opportunity to review the agreement and terms of the termination.

There were no questions or comments.

Motion by Councilmember Schuster, second by Councilmember Moore, to approve Resolution No. 18-5576; motion carried. Ayes: Schuster, Moore and Stafford. Absent: Wilson and Franco.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider Resolution No. 18-5541 authorizing execution of Commercial Operator's Agreement for Hangar #39 with Air Methods Corporation Mr. Newton reported that staff has been working with Air Methods Corporation regarding a sublease of Hangar #39 and the Council had an opportunity to consider and discuss revisions at the last Council meeting. The City Attorney, in conjunction with Air Method's attorney have also reviewed the proposed changes. The agreement will provide \$8,463.56 annual revenue to the Susanville Municipal Airport.

There were no questions or comments.

Motion by Councilmember Moore, second by Councilmember Schuster to approve Resolution No. 18-5541; motion carried. Ayes: Moore, Schuster and Stafford. Absent: Wilson and Franco.

13 CITY ADMINISTRATOR'S REPORTS: No business.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

15 ADJOURNMENT:

Motion by Councilmember Schuster second by Councilmember Moore, to adjourn; motion carried. Ayes: Schuster, Moore and Stafford. Absent: Wilson and Franco.

Meeting adjourned at 7:30 p.m.

Kevin Stafford, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk

Approved on: October 17, 2018