

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY**

**Regular Meeting Minutes
March 20, 2013 – 6:00 p.m.**

City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, Mayor pro tem Wilson and Mayor De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve the agenda as submitted; motion carried unanimously.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): There were no comments from the public.

3 CLOSED SESSION: At 6:01 p.m. the Council recessed to closed session to discuss the following:

A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:

Agency Negotiator: Jared G. Hancock

Bargaining Unit: Fire: 2012/2013

Miscellaneous: 2012/2013

Public Works: 2012/2013

B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): one

C CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a): City vs. Northern Sierra Homes, LLC
Lassen County Court Case: #50050

4 RETURN TO OPEN SESSION: At 6:43 p.m. the City Council recessed and reconvened in open session at 7:00 p.m.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Ted Friedline, Fire Chief; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the agenda was approved with no changes, and that there was no action to report out of closed session.

Mayor pro tem Wilson offered the thought of the day.

5 BUSINESS FROM THE FLOOR:

Gary Felt, Lassen Rural Bus introduced Christie Schaffer of Paratransit Services. Ms. Schaffer explained that she was in Susanville to conduct a site visit of Lassen Rural Bus, evaluating things such as safety

training and maintenance practices. She expressed her appreciation of the positive relationship her company has developed with Susanville, and looked forward to building on that in the future.

Raj Baines, resident of North Spring Street, complained about the City's lack of progress in remedying the ongoing problem he has with his neighbor's property. He stated that there is an accumulation of trash and junk which poses a health problem as well as having a negative effect on the value of the surrounding properties.

Mr. Hancock updated the City Council on the steps taken to date to work with the property owner in question.

Mr. Baines responded that he can clean the property up, but he keeps buying vehicles and in six months the property will be just as bad as before. He is frustrated and wants to see the City step up to provide a permanent solution.

Michael Kirack, General Contractor, complained about trash at the apartment complex located at the corner of North and Union streets. He renovated the property on the next block, and stated that the he cannot get the apartments rented because of the condition of the neighboring property.

The City Council gave direction to staff to investigate the complaints regarding these properties and to move forward with drafting language to update the Susanville Municipal Code in order to allow the City to respond to these types of complaints in a fair and equitable manner.

- 6** **CONSENT CALENDAR:** Mayor De Boer reviewed the items on the Consent Calendar:
- A Receive and file minutes from City Council's February 6 and 20, 2013 meetings
 - B Approve vendor warrants numbered 86961 through 87054 for a total of \$264,748.39 including \$93,758.90 in payroll warrants;
 - C Receive and file Treasurer's Report: February 2013
 - D Receive and file Finance Report: February 2013
 - E Approve **Resolution No. 13-4936** terminating airport hangar space lease Lot #14/Neumann
 - F Approve **Resolution No. 13-4937** authorizing execution of airport hangar space lease Lot #14/Hicks
 - G Approve **Resolution No. 13-4939** authorizing execution of Memorandums of Understanding with Employee Bargaining Units
 - H Approve updated fire department job descriptions for Firefighter I and II, Fire Apparatus Engineer and Fire Captain

Motion by Councilmember Callegari, second by Councilmember McBride to approve the consent calendar; motion carried unanimously.

- 7** **PUBLIC HEARINGS:** None

- 8** **COUNCIL DISCUSSION/ANNOUNCEMENTS:**
Commission/Committee Reports: No business.

- 9** **NEW BUSINESS:**

9A **Consider approval of Resolution No. 13-4931 supporting Lassen Chamber of Commerce Main Cruise and Magical Country Christmas events** Mr. Platt reported that the Chamber of Commerce is requesting that the City provide support for the annual events in the form of street closure and clean up before and after the event. The staffing necessary for each event will include public works personnel and police officers to assist with traffic control. The Main Cruise event is scheduled for June

29th, and the Christmas celebration is scheduled for December 7th. Councilmember McBride indicated that he would like staff to explore options for designation these events as smoke-free.

Motion by Mayor pro tem Wilson, second by Councilmember McBride, to approve **Resolution No. 13-4931**; motion carried unanimously.

9B Consider approval of Resolution No. 13-4940 authorizing the abatement and notice of lien for property located at 53, 55 and 57 McDow Street Mr. Hancock reported that the City has been working with the owner of the property on North McDow Street that was destroyed by fire. The property is held in trust, and due to financial constraints the owner has not been able to have the property cleaned up. The City has secured three bids for the clean-up work, and determined Kirack Construction to be the most qualified bid. The cost of demolition is \$14,391, and the owner has agreed to enter into a voluntary nuisance abatement release and lien agreement with the City. The City will be reimbursed the cost of demolition with the amount secured as a lien against the property.

Motion by Councilmember Callegari, second by Councilmember McBride to approve **Resolution No. 13-4940**; motion carried unanimously.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider approval of amendment to Golf course concession agreement Mr. Hancock explained that the City entered into a concession agreement with Tammy Wheeler for operation of the Diamond Mountain Golf Course Bar and Grill. The California Department of Alcoholic Beverage Control requires the City to execute a separate agreement with Ms. Wheeler for the sale of alcoholic beverages at the golf course. The amended agreement has been reviewed by Ms. Wheeler and she is agreeable to the revisions.

Motion by Mayor pro tem Wilson, second by Councilmember Callegari, to approve the revised agreement; motion carried unanimously.

12B Consider Resolution No. 13-4938 Phase two: Water meter consolidation project Mr. Platt reported that in May 2008, the City Council approved a rate increase for the water utility to fund long-term infrastructure improvements. It was determined that the first upgrade would be a system-wide meter replacement project to improve accuracy in determining water usage and streamline the meter reading process. In April 2009 the City Council approved the first phase of the project and additional phases have been approved in December 2010 and July 2012. Each of these projects was assigned a new project number and it is recommended that the projects be consolidated into a single meter replacement project number and close out the other projects. It is estimated that the total cost of the replacement project will be approximately \$656,035 in labor, materials and equipment. The remaining balance in the water infrastructure improvement fund is approximately \$482,643.87.

Motion by Mayor pro tem Wilson, second by councilmember McBride to adopt **Resolution No. 13-4938**; motion carried unanimously.

13 CITY ADMINISTRATOR'S REPORTS:

13A Purchase options for Airport Hangar Lot #29 Mr. Hancock reported that the Council had discussed purchase options for the hangar owned by Mr. Potter. The original purchase agreement included in-kind services which could not be enumerated, so a revised contract with cash-offer is being prepared. Submittal will trigger the one-month response period by City Council to decline or accept.

Councilmember Callegari remarked that the City should pay no more than fair market value for the hangar.

Mayor pro tem Wilson requested that staff provide additional information on options to finance these types of purchases.

14 **COUNCIL ITEMS:**

14A **AB1234 travel reports:** None

Mayor pro tem Wilson thanked the Public Works department for cleaning up the streets.

15 **ADJOURNMENT:** Motion by Mayor pro tem Wilson, second by Councilmember Callegari to adjourn the meeting; motion carried unanimously

Meeting adjourned at 7:25 p.m.

Respectfully submitted by

Rod De Boer, Mayor

Gwenna MacDonald, City Clerk

Approved on April 17, 2013