

**SUSANVILLE CITY COUNCIL  
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY  
SUSANVILLE MUNICIPAL ENERGY CORPORATION  
SUSANVILLE PUBLIC FINANCING AUTHORITY**

**Regular Meeting Minutes**

**March 6, 2013 – 6:00 p.m.**

City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, Mayor pro tem Wilson and Mayor De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

**1 APPROVAL OF AGENDA:**

Motion by Councilmember McBride, second by Councilmember McDonald to approve the agenda as submitted; motion carried unanimously.

**2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): There were no comments from the public.

**3 CLOSED SESSION:** At 6:02 p.m. the Council recessed to closed session to discuss the following:

A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:

Agency Negotiator: Jared G. Hancock

Bargaining Unit: Administrative/Confidential: 2012/2013

Fire: 2012/2013

Management: 2012/2013

Miscellaneous: 2012/2013

Professional/Technical: 2012/2013

Public Works: 2012/2013

SPOA: 2012/2013

B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): one

C PUBLIC EMPLOYMENT – pursuant to Government Code Section 54957:  
Title: Finance Manager

**4 RETURN TO OPEN SESSION:** At 7:00 p.m. the City Council recessed and reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Ted Friedline, Fire Chief; and Gwenna MacDonald, City Clerk. Also present: Janette Zahniser, Assistant to the Public Works Director.

Mr. Hancock reported that the agenda was approved with no changes, and that the action to report from closed was as follows:

- Item 3A–City Council voted to approve memorandums of understanding with the Administrative/Confidential, Management, Professional/Technical and Susanville Peace Officers Association bargaining units;
- Staff was given direction on two non-reportable items.

Mr. Hancock requested that Item 12A be moved to consideration after the consent calendar in order to accommodate members of the public who were in attendance specifically for that item.

Chief Friedline offered the thought of the day.

## **5 BUSINESS FROM THE FLOOR:**

**Frank Stevenson** explained that his parents were the owners of the home on Richmond Road that had been completely destroyed by fire. He was assisting his parents with the rebuild process and commended everyone involved for going above and beyond to help. He stated that he was requesting a variance in regards to the requirement for constructing a one-car garage, and asked for the City Council's support.

## **6 CONSENT CALENDAR:** Mayor De Boer reviewed the items on the Consent Calendar:

- A Approve vendor warrants numbered 86819 through 86960 for a total of \$431,315.99 including \$96,174.11 in payroll warrants;
- B Approve Treasurers Report – January 2013
- C Approve Finance Report – January 2013
- D Approve **Resolution No. 13-4922** assigning Airport Hangar Land Lease Agreement Lot #26 from Ken Barker to Kathy Barker
- E Approve **Resolution No. 13-4923** authorizing the recertification of F-4 Phantom Jet lease
- F Approve **Resolution No. 13-4933** authorizing the purchase of 2013 Ford Police Utility Vehicle

Motion by Councilmember Callegari, second by Councilmember McDonald to approve the consent calendar; motion carried unanimously.

**12A Consider addition of an unlimited monthly rate to the 2013 Golf Course rates and fees** Mr. Hancock explained that at its meeting of February 20<sup>th</sup>, the City Council considered a proposed fee schedule for the 2013 golf season. Of particular concern was the elimination of the fee for monthly unlimited golf. The Council received a significant amount of feedback at the meeting from the golfing community and staff was directed to meet with the Golf Committee to further investigate options for making this fee available. The Committee met and discussed the issue further. The goal for the Diamond Mountain Golf Course remains the same; to create a fair and equitable price that would create a value golf experience while generating sufficient revenues to continue course operations. Mr. Hancock invited additional comments from the representatives of the Golf Committee.

Councilmember McBride reported that the committee met again, reviewed the numbers, and came up with a fee of \$300 with a cart for unlimited monthly play. This represents a compromise between the proposed fee of \$350 suggested at the prior meeting, and the \$280 per month that had been requested by members of the public.

Councilmember Callegari thanked the Committee for their hard work and the tremendous job they have done to prepare the golf course for a successful year. He expressed support of the comments received from the public, and recognized that the majority of those who golf are on a fixed budget. The Diamond Mountain Course is not a high-end establishment and the fees should be reasonable so that people can play. It is an enterprise fund, and should not be priced to run at a profit. He supported the suggestion of a \$280 price for the monthly unlimited fee.

Mayor De Boer thanked the Golf Committee for their hard work and recommendation.

Motion by Councilmember McBride, second by Mayor pro tem Wilson to adopt the proposed fees for 2013 Golf Season to include a \$300 per month fee for unlimited golf with a cart; motion carried with Councilmember Callegari and Councilmember McDonald voting No.

**7**      **PUBLIC HEARINGS:** None

**8**      **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports: No business.

**9**      **NEW BUSINESS:**

**9A**      **Consider Resolution No. 13-4932 adopting revised and updated standard construction details for public works construction within the City of Susanville** Mr. Platt reported that the public works engineering department reviews industry construction standards and updates throughout the year, such as the California Lead Free Standards, that affect all water fittings installed in the State of California. The City Council periodically reviews the Standard Construction Details for public works construction throughout the city, and updates those standards as needed to maintain consistency and compliance in public works projects.

Motion by Councilmember Callegari, second by Councilmember McDonald, to approve **Resolution No. 13-4932**; motion carried unanimously.

**9B**      **Consider Resolution No. 13-4929 approving and authorizing the Mayor to execute golf cart lease with Yamaha Golf-Car Company** Mr. Hancock explained that the upcoming golf season requires that the City consider renewal of its agreement with Yamaha Golf Car Company for the provision of carts for the golf course. During the 2011/2012 season, the City rented 15 used carts and signed a three-year contract for 15 new carts. The new carts are at the golf course year-round and the lease payments are paid during the operating season of April – October. The used carts presented ongoing challenges with mechanical and other issues, and the Yamaha Representative drafted a proposal for the City to lease 15 additional new carts for three years. The term and payment schedule will be the same as the prior lease with a purchase option offered at the end of the lease of \$1,500 per cart.

Motion by Mayor pro tem Wilson, second by Councilmember McDonald to approve **Resolution No. 13-4934**; motion carried unanimously.

**9C**      **Consider Resolution No. 13-4935 approving agreement for services with Interstate Gas Services, Inc.** Mr. Hancock reported that for several years the City has retained Dan Bergmann of Interstate Gas Services for the provision of professional services related to the natural gas utility. The service has included routine monthly tasks as well as more involved projects. In years past there has been a greater need for more complex projects and assignments, and Mr. Bergmann included the cost of his monthly services with the billing for larger projects. Now that the gas system is on a more stable course, the monthly service he provides needs to be addressed more effectively in terms of billing. Staff has worked with Mr. Bergmann to develop an adjusted contract with a monthly retainer of \$400 which covers the monthly services he provides. Any additional projects he is required to perform will be billed at an hourly rate.

There was general discussion regarding the monitoring of rates, fees, the natural gas price market, and the types of tasks that Mr. Bergmann provides on a monthly basis that builds the history of the system. His evaluation of market trends, rates, and gas purchase prices will be necessary data to have before the City considers any rate reductions.

Mayor pro tem Wilson requested the natural gas rates be brought to the Council for consideration as soon as possible.

Motion by Mayor pro tem Wilson, second by Concilmember McDonald, to approve **Resolution No. 13-4935**; motion carried unanimously.

**10**     **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11**     **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12**     **CONTINUING BUSINESS:**

*12A*    Consider addition of an unlimited monthly rate to the 2013 Golf Course rates and fees

**12B**    **Consider Resolution No. 13-4930 authorizing Mayor to execute agreement for STIP Rehabilitation B project/Riverside Drive** Mr. Platt reported that the City Council awarded the bid for the Riverside Drive Rehab B project to the firm of Dig It Construction at its February 6, 2013 meeting. Since that meeting, staff has worked to draw up the contract for construction services and is requesting Council authority to execute the contract with Dig It Construction. He provided an update regarding the construction timeline and schedule.

Motion by Mayor pro tem Wilson, second by Councilmember McBride to approve **Resolution No. 13-4930**; motion carried unanimously.

**13**     **CITY ADMINISTRATOR'S REPORTS:** No business.

**14**     **COUNCIL ITEMS:**

**14A**    **AB1234 travel reports:** None

**15**     **ADJOURNMENT:** Motion by Mayor pro tem Wilson, second by Councilmember Callegari to adjourn the meeting; motion carried unanimously.

Meeting adjourned at 7:25 p.m.

Respectfully submitted by

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Rod De Boer, Mayor

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Gwenna MacDonald, City Clerk

*Approved on April 17, 2013*