

**SUSANVILLE CITY COUNCIL**  
**Special Meeting Minutes**  
**April 12, 2011 - 6:30 p.m.**  
**City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order 6:30 pm. by Mayor Callegari.

Roll call of Councilmembers present: Douglas Sayers, Cheryl McDonald, and Mayor Lino P. Callegari.  
Absent and excused: Joe Franco and Rod De Boer

Staff present: Robert Porfiri, Interim City Administrator/Finance Director; Peter M. Talia, City Attorney; Jared Hancock, Senior Planner; and Sherry L. Lindsey, Deputy City Clerk.

**1 APPROVAL OF THE AGENDA:** Motion by Councilmember Sayers, second by Councilmember McDonald; motion carried. Absent: Franco and De Boer.

**2 PUBLIC COMMENT:** There were no public comments.

**3 SCHEDULED MATTERS:** Interview four candidates and consider appointment to two vacancies on the Planning Commission.

Mr. Hancock reported the Planning Commission performs many important functions on behalf of the City Council and is often responsible for giving recommendations to the Council related to the development, design and growth of the City. The terms of Commissioner Beth Bennett and Dan Foster have expired and staff is requesting that the Council interview the applicants and appoint the top two candidates to the Planning Commission. The City received letters of interest from the following:

Beth Bennett  
Dan Foster

Jeff Garnier  
Vicki Lozano

The City of *Susanville Municipal Code* provides for the appointment of Planning Commissioners as follows:

*2.36.020 Planning Commission Membership.*

*The City's Planning Commission consists of five members, who shall be appointed by the Mayor with the approval of the City Council.*

Mayor Callegari explained to the four candidates they would be interviewed one at a time. The other candidates would be escorted from the Chambers until their turn.

The following questions were proposed:

- 1 What motivated you to apply to serve on the Planning Commission?
- 2 What skills do you have that would make you an effective Planning Commissioner?
- 3 Why do you feel the City of Susanville is a good place to live and do business?
- 4 What would make the City of Susanville a better place to live and do business?
- 5 What do you think are the key issues facing Susanville in the next five years?
- 6 When dealing with controversial issues, how do you maintain an objective attitude?
- 7 If you wanted to understand how the community felt about a specific proposal, what methods would you use to obtain community input?

- 8 What experience do you have with California planning regulations including positive and negative impacts related to land development, economics, the environment, aesthetics?
- 9 What do you think the role of the Planning Commission is in the community?
- 10 Do you have any additional information you would like to share or any questions you would like to ask?

It was the consensus of the City Council to omit Question Number Eight.

After interviewing the first candidate, the Mayor invited each to stay and listen as the other applicants were interviewed.

Upon the completion of interviewing the four candidates, the Mayor thanked them for their interest and application. He encouraged those not selected to submit letters of interest for future vacancies. He advised them they would be notified by mail of the Council's decision.

The Mayor called for a two-minute recess before Closed Session.

**4 CLOSED SESSION:** The City Council recessed to Closed Session at 7:22 p.m. to discuss the following:

- A PUBLIC APPOINTMENT. Government Code §S4957: Consider appointment of two Planning Commissioners.

**5 RETURN TO OPEN SESSION:** The City Council reconvened in Open Session at 7:32 p.m. Mr. Talia reported the Mayor appointed Beth Bennett and Dan Foster to the Planning Commission. Motion to confirm appointments by Councilmember Sayers, second by Councilmember McDonald; motion carried. Absent: Franco and De Boer.

**6 ADJOURNMENT:** Motion by Councilmember Sayers, second by Councilmember McDonald to adjourn the meeting; motion carried. Absent: Franco and De Boer.

Meeting adjourned at 7:34 p.m.

---

Lino P. Callegari, Mayor

Respectfully submitted by:

---

Sherry L. Lindsey, Deputy City Clerk

*Approved on May 18, 2011.*