

REGULAR MEETING MINUTES
June 11, 2011
LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION
Board of Supervisors Chambers 707 Nevada Street Susanville, California

1 Call to Order: Meeting was called to order at 3:00 p.m. by Vice Chairperson Franco.

Roll call of Commissioners present: Larry Wosick, Cheryl L. McDonald, Jack Hanson and Vice Chairperson Joseph Franco. Absent and excused: Todd Eid.

Staff present: John Benoit, Executive Office, and Debra M. Magginetti, Recording Secretary.

2 Approval of Agenda: Motion by Commissioner Hanson, second by Commissioner McDonald to approve the agenda as submitted; motion carried. Absent: Eid.

3 Correspondence: There was no correspondence presented for review.

4 Approval of minutes: Motion by Commissioner Hanson, second by Commissioner Wosick to waive the oral reading and approve the minutes of LAFCo's May 9, 2011 meeting; motion carried. Absent: Eid.

5 Public Comment: There was no public comment.

6 Public Hearing regarding the final FY 2011/2012 LAFCo budget:

Vice Chairperson Franco opened the public hearing at 3:07 p.m. and requested the staff report.

Mr. Benoit reported that with the passage of AB 2838, LAFCo has become independent of the County and the operations costs are divided equally between the City and the County. At its April 11, 2011 meeting, LAFCo reviewed a "recommended" budget, which was adopted without a reserve fund. He advised that the amount due from each jurisdiction is \$12,459.38 each. This is down from the FY 2010/2011 budget of \$24,918.76 each. This decline represents the results of budgeting funds in the reserves to operations for the upcoming fiscal year. The Commission will no longer have a reserve fund, so in the event of an emergency, the Commission may request a loan from the County to complete a given fiscal year. It is important to note that the County is not obligated to fund such a loan. If a budget shortfall were to occur, LAFCo may be able to budget funds in a subsequent fiscal year.

The cost for copies has been reduced from \$2,500 to \$1,500. Mr. Benoit suggested that reports could be sent in an electronic format rather than as hard copies beginning sometime during the year.

There were no public comments either for or against the proposed FY 2011/2012 budget.

Vice Chairperson Franco closed the public hearing at 3:15 p.m.

Motion by Commissioner Hanson, second by Commissioner McDonald to approve **Resolution No. 2011-0003**, Resolution of the Lassen Local Agency Formation Commission Adopting a Final Budget for FY 2011/2012; motion carried. Absent: Eid.

7 Bylaw amendment re-establishing Regular LAFCo meeting schedule:

- a Discuss and consider bylaw amendment thereby amending for Commission Regular Meeting Schedule to meet every other month and Consider Resolution No. 2011-0004, A Resolution of Lassen Local Agency Formation Commission Amending Section 5.1 of LAFCo's Bylaws regarding Regular Meetings**

b Approve amended regular meeting schedule for FY 2011/2012

Mr. Benoit indicated that the proposal to reduce the number and frequency of LAFCo meetings, as a cost-saving measure, had met with a lukewarm reception. He envisions between six and eight meetings per year, and advised that if the schedule is not adopted, that any time a meeting is cancelled, it can be adjourned for lack of a quorum by the secretary. If the schedule is adopted, a special meeting could be held if there were issues to consider outside of the adopted schedule. He referred to the proposed schedule, noting that while no meeting would be scheduled in July, it would be advisable to hold the meeting to workshop certain items which would be placed on the agenda for consideration in August.

There was no public comment.

Motion by Commissioner Wosick, second by Commissioner Hanson to approve **Resolution No. 2011-0004**; motion carried. Absent: Eid.

Motion by Commissioner Hanson, second by Commissioner Wosick to approve the amended meeting schedule for FY 2011/2012; motion carried. Absent: Eid.

8 Authorize Commissioners and staff to attend the Calafco Annual Conference: Mr. Benoit advised that he plans to also attend, and explained that it would be prudent for one or two of the Commissioners to attend the Conference, scheduled for August 31-September 2, 2011 at the Silverado Country Club in Napa.

Vice Chairperson Franco and Commissioner Wosick volunteered to attend on behalf of the Commission; it was the consensus of the Commission to send each of them.

9 Staff Services Contract: Mr. Benoit reported that his contract will soon expire and should be replaced. He briefly reviewed the terms of the contract and advised that it has been reviewed by Commission Counsel John Kenny.

Commissioner Hanson remarked that it is similar to the last agreement. Mr. Benoit concurred. He noted that there are no dollars directly associated with the contract, as the amounts were previously adopted in the FY 2011/2012 budget document.

There was no public comment.

Motion by Commissioner Hanson, second by Commission Wosick to approve the agreement; motion carried. Absent: Eid.

10 Nomination of members to the Calafco Board of Directors: It was the consensus of the Commission to refrain from nominating anyone from the Lassen County LAFCo, as the Yuba County representative adequately represents the ideas of this Commission.

11 Calafco Achieve Awards – Nomination for Calafco Achievement awards: It was the consensus of the Commission to refrain from Achievement Awards nominations.

12 Appoint voting member to vote on behalf of Lassen LAFCo at the Annual Conference: Mr. Benoit explained the importance of appointing a voting delegate for actions considered at the Calafco Annual Conference.

There was no public comment.

Motion by Commissioner Wosick, second by Commissioner Hanson, to appoint Vice Chairperson Franco as the voting delegate at the Annual Calafco Conference; motion carried. Absent: Eid.

13 Authorize payment of claims for May, 2011: Mr. Benoit reviewed the claims, commenting that an additional \$780 will be necessary to fund Calafco attendance.

There was no public comment.

Motion by Commissioner Hanson, second by Commissioner McDonald to approve the claims as presented, with an additional \$780 for Calafco attendance; motion carried. Absent: Eid.

14 Executive Officer's monthly report: Mr. Benoit reviewed a variety of legislative proposals being considered at the state level.

There was also discussion on the proposal to move the Caltrans Johnstonville water system to a break-even status with the intention of turning it over to the City.

Mr. Benoit advised that he would like to see a workshop scheduled for the Commission's July 11, 2011 meeting. Proposed Items for discussion include the Caltrans CSA#2 MSR and a discussion of the library district service review. These issues would then be agendaized for action at the August 8, 2011 meeting.

15 Commissioner Reports:

Commissioner Wosick asked after the status of the annexation tax-sharing agreement proposal.

County Administrative Officer advised that the issue will be presented at the Board of Supervisor's June 21, 2011 regular meeting. The Commission discussed the importance of revenue neutrality and equity to both agencies.

16 Adjournment: Motion by Commissioner Hanson, second by Commissioner McDonald to adjourn the meeting; motion carried. Absent: Eid.

Meeting adjourned at 3:55 p.m.

Todd Eid, Chairperson

Respectfully submitted by

Debra M. Maggini
CMC/Recording Secretary