

**LASSEN COUNTY LOCAL AGENCY FORMATION COMMISSION**

City Council Chambers 66 North Lassen Street Susanville, CA 96130

REGULAR MEETING

February 14, 2011 - 3:00 p.m.

Meeting was called to order at 3:02 p.m. by Chairperson Eid.

Roll call of members present: Rod De Boer, Larry Wosick, Jack Hanson, and Chairperson Todd Eid. Absent: Joe Franco

Staff Present: John Benoit, Executive Officer and Gwenna MacDonald, Clerk.

Motion by Commissioner Hanson to approve the agenda as submitted; Commissioner De Boer provided a second and the motion carried.

**Correspondence**

There was no correspondence.

**Public Comments**

There were no comments.

**Minutes**

Motion by Commissioner Hanson to approve the minutes of the December 12, 2010 meeting; Commissioner DeBoer provided a second and the motion carried with Commissioner Wosick abstaining.

**Workshop: MSR – Spalding Community Services District**

Mr. Benoit explained that the Eagle Lake Community Services District was formed in 1985 and included the Stones-Bengard area and Spalding Tract. A reorganization was approved in 1990, and in 1991 the Spalding Tract was declared an “on-site wastewater zone” within the Eagle Lake CSD to allow the District to monitor and regulate existing wastewater disposal systems. The name was changed to Spalding Community Services District in 1992. In July 2000 LAFCO approved an annexation to the Spalding CSD for land to be used for wastewater treatment facilities and land at the Spalding Airport.

The Spalding District has 185 registered voters, and under the direction of the new general manager provides the community with fire suppression and emergency medical response services, manages the wastewater collection and treatment system, and oversees the development and operation of the Marina and Community Hall. There has been talk of consolidation of services with the Stones-Bengard District, but due to animosity over past history, it is as unlikely option at this time. He adds that the proposed Sphere of Influence is coterminous with the District Boundary.

Mr. Benoit gave a brief summary of the Municipal Service Review process and requested comments from the Commission.

Commissioner Hanson calls attention to Page 9, item 3.1.1 and suggests that District or County may be a more appropriate designation than City. He asks for clarification of the statement on page 23 that the District fire services are operating from taxes.

Chris Gallagher indicates that he has been in the position of general manager for one year and that funding for the fire department is the most important issue facing the District. The Department is operating from a tax that has not been increased since 1985 and changing that structure would require following the Proposition 218 process which is very difficult. Any effort made to reduce the fire rating would result in a reduction in homeowners insurance, and maybe residents would be willing to pay more for fire protection service. Recreation funding is difficult, with parking fees and recreation fees being limited. The District has been looking into contracting with the County for snow plowing service, and exploring options of expanding the airport and offering fuel sales or charging a landing fee as a potential funding source. He refers to the District's website as the best way to keep abreast of the most current activities.

There was additional discussion regarding the increasing challenge of funding fire protection districts.

It was the consensus of the Commission to schedule the public hearing for consideration of the Spalding CSD Municipal Service Review for the March 14, 2011 meeting.

### **2011 Regular Meeting Schedule**

Mr. Benoit presented a meeting schedule for the 2011 calendar year, noting that the October meeting would be held on the third Monday of the month to accommodate the Columbus Day holiday. Chairperson Eid indicated that he would be absent from the March 2011 meeting.

Motion by Commissioner Hanson to approve the schedule as submitted; Commissioner De Boer provided a second and the motion carried.

### **Calafco Annual Staff Workshop: April 6 – 8, 2011**

Motion by Commissioner Hanson to authorize Executive Officer Benoit's attendance at the April 2011 workshop in Ventura County; Commissioner Wosick provided a second and the motion carried.

### **Payment of Claims– December 2010 and January 2011**

Mr. Benoit presented the following claims for payment: Staff Services & Expenses for December 2010 in the amount of \$3,720.74; January 2011 in the amount of \$2,189.59; City of Susanville Finance/Clerk charges for November 2010 in the amount of \$509.56; and 2010/2011 FY Liability Insurance in the amount of \$1,000.00 for a total of \$7,419.89.

Motion by Commissioner Hanson, second by Commissioner De Boer to approve claims for payment in the amount of \$7,480.17; motion carried unanimously.

**Presentation: All About Lafco**

Mr. Benoit suggested scheduling a presentation at the March 2011 Meeting entitled "All About Lafco" to give a general overview to newly appointed Commissioners, District Board Members, or interested members of the public. It was the consensus of the Commission to schedule the presentation for the April 2011 to ensure that all Commissioners would be in attendance.

**Executive Officer's Monthly Report**

Mr. Benoit discussed the following topics:

- Upcoming deadline and process for filing Form 700's;
- Susanville Sanitary District MSR needs to be revisited;
- City of Susanville's upcoming annexation project;
- Herlong PUD expansion to provide recreation;
- Fiscal Year 2011-2012 budget meetings scheduled for April and May meetings; and
- Current legislative events, citing that approximately 700 new bills had been introduced.

Commissioner Wosick asked where the City was with the Skyline annexation project.

Jared Hancock, Senior Planner, responded that the application had been filed, the City was refining the Request for Proposals, and were in preliminary meetings with the County for the development of a Master Tax Sharing agreement. He briefly explained the environmental process required.

Commissioner Wosick asked for an estimated timeline for completion of the process.

Mr. Benoit responded that the environmental process is governed by state-mandated time lines that require 30, 60, or 90 days for various steps that cumulatively determine a project such as this could take between 3 to 9 months. He also indicated that he would be working with Mr. Hancock on the tax sharing agreement process due to the stringent time constraints.

**Commissioner Reports**

Chairperson Eid welcomed Commissioner Wosick to the Board.

At 4:13 p.m. motion by Commissioner De Boer, second by Commissioner Hanson to adjourn until March 14, 2011; motion carried.

---

Todd Eid, Chairperson

---

Gwenna MacDonald, Recording Secretary