

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Regular Meeting Minutes
December 20, 2016 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:01 p.m. by President Wilson.

Roll Call of Board of Directors present: Dave Meserve, Tom Hammond, Jim Chapman and Brian Wilson. Absent: Garnier.

Staff Present: Jared G. Hancock, Executive Officer and Heidi Whitlock, Project Manager/Secretary.

APPROVAL OF AGENDA: Motion by Vice President Chapman, second by Board member Hammond, to approve the agenda. Motion carried unanimously. Absent: Garnier.

4 APPROVAL OF MINUTES:

Motion by Vice President Chapman, second by Board member Meserve, to approve minutes from November 15, 2016 meeting. Motion carried unanimously. Absent: Garnier.

5 CORRESPONDENCE: None.

6 PUBLIC COMMENT: None.

7 MATTERS FOR BOARD CONSIDERATION:

7A Financial Reports to December 12, 2016

Mr. Hancock opened by thanking County staff for providing the updated financial documents through December 12, 2016 and asked if there were any questions.

Vice President Chapman inquired as to whether or not Modern Building Inc. has been paid in full.

Mr. Hancock responded that Modern is still to be paid approximately \$250,000 per their contract. He added that the County's numbers will also be altered as the contracted amount has changed due to change orders and that a budget amendment must be brought to the Board in the near future.

Motion by Board member Hammond, second by Board member Meserve to receive the financial reports through December 12, 2016. Motion carried unanimously. Absent: Garnier.

President Wilson requested that the Board move item 7C ahead of 7B.

7C Review of Remaining Items to be purchased by HLVRA

Mr. Hancock stated that the budget has been a current topic of discussion and how much the Board has to work with. He continued that, thanks to staff, a list has been put together for the Boards review, if desired, and that staff is still compiling necessary items and associated costs.

Mr. Hancock continued that Modern is approximately 1.5 weeks away from completion with the exception of plastering the pool etc... He stated that Holiday Pools will be watching the weather and complete the plaster when they can. He added that the site is secure but staff will check periodically to ensure the security. The fencing is still pending as they are delayed due to weather and will continue once the ground dries out.

President Wilson inquired about the maintenance room being completed.

Mr. Hancock responded that it is almost complete and only finishing touches were needed based on his visit last week.

Board member Meserve asked if anything was going to be placed on top of the fence to deter trespassers.

Mr. Hancock responded that a conversation with the fence contractor recently occurred about security spikes. It was reported that in another community, a homeless man scaled a fence which had security spikes and accidentally impaled himself on one of them. The fence owner was found liable and the homeless man was no longer homeless due to the payment he received. The fence contractor strongly recommended that security spikes not be installed.

Board member Meserve voiced his concern but understood why security spikes were not installed.

Vice President Chapman added that he was also at the site and noticed a few panels still missing but added that yes, if someone was wanting to scale the fence, they would with or without spikes.

Mr. Hancock stated that this was a valid discussion but added that it is sad that agencies have to worry about getting sued when trying to protect their property.

Vice President Chapman added that, while at the site, he talked with Jim Dougherty (Holiday Pools) and confirmed that they are waiting on the weather. He continued that, although he was not fully onboard with going the route that the Board had gone, he is impressed by the quality of work that Modern and Holiday Pools has done to date. The design may not have been what he originally wanted but, he is very happy with the compromise.

Tony Jonas (Public) inquired as to how long it would be for the plaster.

Mr. Hancock responded that they require 3-4 days at 45°F while not freezing at night. He also added that if the pool was done and filled, it would require daily maintenance so, it being empty is a positive right now. He is confident that everything is on track.

Mr. Hancock added that, as we are talking about vandalism, the City itself dealt with two acts of vandalism this morning when a flag was burned not once, but twice, in the same location. Someone was on their way to change the flag and upon his arriving, he saw it had been burned. He replaced the flag and within 45 minutes the new one was also burned. So, the possibility of this type of vandalism happening locally is disappointing.

7B Consider Adoption of Resolution No. 16-08 – Change Order #5 with Modern Building Inc.

Mr. Hancock discussed the item and the addition of a 12 foot gate with two six foot panels that come together.

Vice President Chapman inquired as to why it is being brought up now and not back in October or November when the fence was previously discussed.

Mr. Hancock stated that the original proposal was a larger fence with gates and the Board voted to shrink the fence down and only enclose the smaller area and part of that cost savings was the removal of the gate.

Vice President Chapman asked if anyone noticed the removal of the gates.

Mr. Hancock confirmed that it was noticed and added that with the panels and the spacing, the solution offered, to unscrew the bolts on the fence section to remove it during deliveries, would work. However, it would be time consuming for whoever is managing it and each time the bolts are removed, the thread on the bolts would be compromised.

Mr. Hancock offered his apologies to the Board if they were not aware of this detail.

Vice President Chapman responded that, when the Board decided to shrink down the fence, it should have been determined at that time, to keep the gates as is. He added that maybe it was not suggested by the contractor as they were sensitive to our concern about the cost.

Mr. Hancock stated that that could have been part of it. However, we also recently did a realignment and added two more panels. He continued that originally the gates would have cost around \$3,000 and now they are \$1,600. The contractor was on site, it was a little change and it could've been the reason for the cost savings.

Discussion occurred on the ability to use the gate to assist with the egress during events or emergencies.

Mr. Hancock responded, yes, it would assist but someone would have to unlock the gate. Base rock would also be required as the area right now cannot accommodate foot or vehicle traffic.

Motion by Vice President Chapman, second by Board member Hammond, to approve Resolution No. 16-08 – change order #5 with Modern Building Inc. Motion carried unanimously. Absent: Garnier.

7D Pool Director Recruitment Update

Mr. Hancock discussed the Pool Director recruitment and stated that the most recent recruitment closes on January 6, 2017. He added that a list was also created for direct mailers and after closing, an update will be provided to the Board.

President Wilson inquired as to when the drop dead date is for hiring the Pool Director due to scheduling of programming, hiring and lifeguard certifications.

Mr. Hancock responded 60 days so, the end of February at the latest.

8 BOARD MEMBER ISSUES/REPORTS:

Vice President Chapman stated that this was his last meeting as well as it being a pleasure working with everyone on this project. He specifically thanked the Board members and staff for overcoming huge obstacles and he hopes to see the reality of the pool come to pass.

President Wilson thanked Vice President Chapman for supporting him and the idea of the pool ever since he approached him about years ago and appreciates his partnering with him to achieve it. He added that this Board is, by far, the most passionate Board he has been a part of and offers thanks to Vice President Chapman for his passion.

9 ADJOURNMENT: Meeting adjourned at 3:36 p.m.


Brian R. Wilson, President

Respectfully Submitted by:


Heidi Whitlock, Project Manager/Secretary

Approved on January 31, 2017