

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Special Meeting Minutes
October 4, 2016 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:01 p.m. by President Wilson.

Roll Call of Board of Directors present: Kathie Garnier, Tom Hammond, Jim Chapman and Brian Wilson. Absent: Meserve.

Staff Present: Jared G. Hancock, Executive Officer, Heidi Whitlock, Secretary.

APPROVAL OF AGENDA: Motion by Board member Hammond, second by Board member Garnier, to approve the agenda as posted; motion carried unanimously.

2 APPROVAL OF MINUTES: None.

3 PUBLIC COMMENT: None.

4 MATTERS FOR BOARD CONSIDERATION:

President Wilson requested clarification on the bullet points listed and if additional conversation was permitted past those points. Mr. Hancock responded that additional conversation could take place but the topic should be tied to a listed bullet point.

4A Proposed Pool Design Revisions and Estimated Costs

1. Exterior Shower Proposal

Mr. Hancock opened the item by stating that staff provided information on specific items and that cost estimates for the shower proposal have now been refined. He continued that the basic shower work will cost close to \$25,000 so it is recommended to stub out the utilities and work on the fencing while working on alternatives.

Board member Garnier requested clarification on the location of the pipes and if they will be in concrete that will require removal later. Mr. Hancock responded no, an additional drain will be added but no concrete will be poured that will need removed later.

Motion by Board member Hammond, second by Board member Garnier, to stub out hot and cold water and extend fencing. Motion carries. Absent: Meserve.

2. Bathhouse Storage Room Proposals

Mr. Hancock stated that staff had a request to revisit the storage area for chemicals, supplies, etc..., because of the cost per square foot, it was suggested that an exterior storage shed be utilized, thus creating an increased lobby area. Two proposals were drafted. Option one keeps the office as a separate room, which creates office space for the Director and private space for debriefing, in the event it is required, or for employee evaluations/meetings. The second option includes a pony wall. The prices are different, \$4,500 to \$8,600. In the \$8,600 option, the largest portion is for casing and countertop. Staff recommends option one but working to get the cost down.

Board member Garnier reviewed plans provided on center table and requested clarification as to what would be stored in the storage area.

Mr. Hancock responded that the original concept included storing items such as rescue equipment, back boards and chemicals. This proposals all necessitate a tuff shed or two for storing those items.

President Wilson requested bringing back information on the Tuff Sheds sooner than later and before fencing is complete.

Mr. Hancock responded that we can place those items on the next agenda once we talk about materials for the foundation.

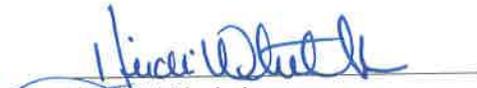
President Wilson also requested the punch list of JPA responsibilities with pricing be presented, now including cabinets.

ADJOURNMENT:

Motion by Board member Garnier, second by Board member Hammond, to adjourn; motion carried unanimously.
Absent: Meserve.

Meeting adjourned at 3:59 p.m.

Respectfully Submitted by


Heidi Whitlock, Secretary


Brian R. Wilson, President

Approved October 25, 2016