

**HONEY LAKE VALLEY RECREATION AUTHORITY  
GOVERNING BOARD MEETING  
Special Meeting Minutes  
March 31, 2015 – 3:00 p.m.  
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:02 p.m. by Vice President Chapman.

Roll Call of Board of Directors present: Dave Meserve, Tom Hammond, Nick McBride and Jim Chapman.  
Absent: Brian Wilson

Staff Present: Jared Hancock, Executive Officer, Heidi Whitlock, Project Manager.

**APPROVAL OF AGENDA:** Motion by Board member Meserve, second by Board member Hammond to approve the agenda as posted; motion carried unanimously.

**APPROVAL OF MINUTES:** None.

**2 PUBLIC COMMENT:** Todd Eid and Rick and Anna Stewart presented the Board with \$1,000.00 collected through Pennies-for-the-Pool at Susanville Supermarket, IGA. Board member Hammond inquired as to how long it took to collect the funds. It was stated that the last contribution was made last summer but, it's a collection of pennies and nickels so it takes a bit longer.

**3 MATTERS FOR BOARD CONSIDERATION:**

**3A Financial Report Discussion**

Nancy Cardenas stated that both the February and March financials are included but asks that the Board look at the March numbers as they are the most current. She discussed assets and revenues etc... with the suggestion that the Board start working a budget for the upcoming year.

Vice President Chapman stated that the original budget was put together quickly but we will have to look at it and complete a budget for this year. We are coming into our third year and we will need to see what we really have in construction dollars.

3:08 – President Wilson arrived

Mr. Hancock responded to both Ms. Cardenas and Vice President Chapman that he thought that the projections for the current budget were rather accurate. The focus was on the front end and getting the pool constructed. The budget for next year will need to be reviewed but we've been rather accurate. We will have to use the extra funds, around \$700k-\$800k for construction, we are right on target.

Vice President Chapman requested that the cash balance for the other side, not just the "Pennies-for-the-Pool" account, be made available. Ms. Cardenas stated that she will make that number available from here on out. Vice President Chapman then stated that he always looks at the "Pennies" account but he would like to see everything that we have. He knows bills must be paid but he'd like to see them.

**3B Property Acquisition Report**

Mr. Hancock stated that both parcels were acquired and the lot line adjustment has been completed. There is now one new parcel, the points are being set and the record of survey can be completed. He stated that the final property

recorded last Friday and he thanked County staff since there were such tight timelines and last minute items to take care of.

Vice President Chapman stated that he went to look at the site Friday, after the papers were signed, and the tanks and cars were being removed. It was nice to see it all coming together.

President Wilson inquired about the fence being moved. Mr. Hancock stated that we will be discussing that item during the change order item.

Vice President Chapman also wanted to take a moment to thank City and County staff.

### **3C Roosevelt Pool Sign Discussion**

Mr. Hancock stated that the Roosevelt Pool sign was removed from the site and it is now safe from potential damage. He then stated that Mr. Jonas had previously requested that we move it and possibly put it in the museum. It was requested that we bring it before the Board to determine what will happen with the sign now. So, it is on the agenda so we can discuss. Vice President Chapman stated that for now, let's keep it and see if there will be a place for it once the new pool is completed. It's a way to preserve the history of it.

Mr. Jonas stated that he just wants to ensure that the sign is preserved. It's a way to preserve history. Vice President Chapman stated that this is not the original sign, it's from the 70's but, he knew what he meant. President Wilson stated that we will hold onto it and if it is not going to be used for the new pool, we will get it to the museum.

Eileen Spencer (Public) - asked if we knew what the name of the pool would be. If it was Roosevelt still, as she would like to see, she stated she would pay to have the sign restored and reset. President Wilson thanked her for her willingness to restore the sign if needed.

### **3D Approve Change Order – Tank Removal**

Mr. Hancock stated that this is an information item but, we contracted with Leckey Land Clearing to demo the pool property. We knew about a tank that would require removal. We had Leckey come up with a change order to completely abate the tank on the property and we would have enough left in the budget to stay under the 10%. He then stated that he would like to have Leckey perform this function and it would leave approximately \$2,000 to take care of a few buckets left over that need disposed of.

Board member Hammond inquired as to what the original contract was for. Mr. Hancock responded that it was for the demolition of the old pool. But, because they were on time and on budget, we could do more under the same contract with the change orders. Board member Hammond asked if the tanks were pulled and Mr. Hancock responded the one on the pool site, yes. The County tanks, no. The County tanks were filled in place and once pulled, we will have to test for contaminants.

Mr. Hancock then addressed the question asked by President Wilson about the fencing. He stated that staff are looking into using federal inmates to relocate the fencing. Vice President Chapman stated that once the points are set, everyone will know where the fence will be located.

Mr. Jonas then asked, when the fence is moved, will any of the poplar trees be removed. Mr. Hancock stated that they cannot take out the trees without hurting the fence. The fencing will be completed as a separate project and once moved, it will be easier to take the trees out. Vice President Chapman asked if we are planning on keeping any of the trees. Mr. Hancock responded that they would but, to do so would probably damage the fence in the process.

Mr. Jonas inquired about the asphalt and if any would be retained. Mr. Hancock stated that, because there would be a cost savings, we would see if any of the asphalt can be used. However, the asphalt where the cinders were located is already included in the demolition contract and would be removed.

Vice President Chapman asked about the status of the triangle piece of property. Mr. Hancock responded that he didn't have an update on that item at this time.

**4      BOARD MEMBER ISSUES/REPORTS:**

The Board inquired about the status of the OGALS Grant. Mr. Hancock stated that we had to perform a historical study and discussed the findings. Ms. Spencer asked if the grant was for the entire construction cost of the pool. Mr. Hancock discussed the grant and the funds staff had applied for and why. She then inquired about the County and City securing funds to finance the construction. Mr. Hancock responded that both agencies are trying to find approximately \$1.7 million up front. Discussion on how the County and City are trying to come up with the funding occurs.

Board member McBride requested that discussion on the design be placed on the next agenda. President Wilson agrees that we have a short amount of time to figure this out. Vice President Chapman reminded staff that the Board and staff were supposed to walk the site and possibly paint the locations to see what the configuration would look like.

**ADJOURNMENT:** Meeting adjourned at 3:50 p.m.



Brian Wilson, President

Respectfully Submitted by



Heidi Whitlock, Project Manager