

HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Special Meeting Minutes
January 27, 2015 – 4:30 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 4:30 p.m. by President Wilson.

Roll Call of Board of Directors present: Nick McBride, Tom Hammond, Jim Chapman & Brian Wilson.
Absent: Dave Meserve.

Staff Present: Jared Hancock, Executive Officer, Heidi Whitlock, Project Manager.

APPROVAL OF AGENDA: Motion by Board member McBride, second by Board member Hammond to approve the agenda as posted; motion carried unanimously.

APPROVAL OF MINUTES: None.

5 **CORRESPONDANCE:** None.

6 **PUBLIC COMMENT:** None.

7 **MATTERS FOR BOARD CONSIDERATION:**

7A **Election of Officials**

Motion by Board member Hammond, second by Board member McBride to keep the officers as they are. Motion carried unanimously. Chapman, Wilson, McBride, Hammond – Aye. Absent: Meserve.

7B **Review OGALS Grant Application and Adoption of Succession Plan**

Mr. Hancock opens by welcoming the Board and states that we will be going over the suggested revisions to the grant application. After the last discussion and direction, we would be requesting a minimum of \$1.3 million and a maximum of \$2 million for the OGALS grant. If fully funded, we would ask for the requested modifications. Mr. Hancock explained that the recommendations were difficult to incorporate as it made the project seem like two projects rather than a single project. We have done our best to incorporate the Board recommendations with the total project cost being \$5.3 million and this includes costs already incurred, such as site preparation etc... The second page is the Board approving the grant application process. Today, we are requesting the go ahead to submit the final document. Included in this work is the cost breakdowns of the pre-awarded costs in the amount of \$225,000 including estimated costs for the upcoming year. We also included the \$200,000 a year for 15 years from each entity and, if fully funded, the grant of \$2 million will bring us to \$8 million in committed funds. We are now looking at map quest page showing the distance to the closest main highway, which is Highway 36. The concept plan is also included because we are looking at this as a way to get rid of blight in the City. The next part is the LWCF Service Area Report looking at community, regional and neighborhood parks and, because of the regional nature of the facility, we are using the 25 mile radius. We also included the 2 mile radius because of the benefit to the immediate areas. We do not have the ability to change the population as it is generated automatically but, we have included that the prison population would revise the levels. The project summary lists the covered option, no cover and other features.

Board member Hammond inquires about the cover on the pool. If it is covered, a straight design instead of an "L" shaped pool seems like it would be cheaper. Mr. Hancock responds that this is simply one of about five steps. The plan by the Board would be to integrate the pool and building, one building. It's not locked in, it's still going to be

engineered. The components still show the bathhouses, gathering area, family restrooms and maintenance areas. He then goes over other portions of the grant.

Vice President Chapman brings up the distance of 73.6 miles to the nearest public pool. Mr. Hancock responds that we looked on a state report and with wording used about a pool of this type, 73.6 miles was the closest. Mr. Tony Jonas (public) states the Stead Airport base pool is the closest. Staff to look into closer pool options or double check that distance.

President Wilson asks if there was anything else to go over. Mr. Hancock responds, no, not really. It's just the history of the Roosevelt Pool. With federal funds, they're wanting to fund quickly with a project that's well under way. We feel like it's a competitive application. There are a lot of people submitting who may be at a disadvantage. But, with some discussions and because the JPA is new, they want a succession plan. Unfortunately, this is not the correct one, the one that should have been in your packet included different language.

Board member Hammond inquires about the acquisition of the property. Mr. Hancock states, yes, the Susanville Elementary School District has transferred the property and the deed recorded on Monday. Board member Hammond then asks if the process can be expedited and Mr. Hancock responds that it already is being completed at an expedited rate. The lot line adjustment on the second property could not be completed until the first property was acquired. It's easier to do it in this fashion than going through a parcel map.

Board member McBride inquires as to whether or not the cinders have been removed from the property. Mr. Hancock states that he is unaware but, they could be. Tony Jonas states he saw them moved.

Board member McBride states that he is looking for the agreement to move the triangular portion of the City's property to the JPA. Mr. Hancock responds that that is up to the City Council. It may have to go to them but no action has been taken to do so. President Wilson asks when the City Council would anticipate seeing that topic on a Council agenda. Mr. Hancock responds that it would require a long-term agreement with the County to house the materials.. Vice President Chapman asks who is working on this agreement. Mr. Hancock responds that both City and County Public Work's departments are working on it.

Vice President Chapman points out spelling errors in the grant and requests that the County be listed as a link as well when the City's site is listed. He also states that he would like clarification on what happens if the JPA dissolves. Because it is federally funded, he wants to ensure that they are protected.

Motion by Board member Hammond, second by Board member McBride to submit the OGALS grant application and to adopt the succession plan. Motion carries unanimously.

7C Approve and adopt Resolution No. 15-02, Acceptance of County property located at 720 Richmond Road

Mr. Hancock states that this item is brought before you in regard to the County property acquisition. It will be required for the deed so we wanted approval so it's ready to go when needed.

President Wilson asks where the line is for the lot line adjustment. Mr. Hancock responds that the lot line adjustment and legal description will be included on the grant deed and attached to the back of the resolution. Richard Egan responds that more is needed. Mr. Hancock responds that legal descriptions are based on current points and monuments but those new ones cannot be set until the lot line adjustment happens, the record of survey must be completed after the lot line adjustment. Mr. Egan states that they need points on the ground and Mr. Hancock states that they are at that point. Mr. Egan also states that the easement issue is still unresolved. We need a more defined description. Vice President Chapman suggests we have the conversation now. Mr. Egan states that it needs to be granted to the sheriff's parcel, not the pool parcel. Mr. Hancock states that we also need to address the encroachment. President Wilson asks what the Resolution is for. Vice President Chapman states that it is for the Recorder's office. Mr. Hancock states that, for us, it's so we are on task and it doesn't have to be brought back. President Wilson requests confirmation

that it won't come back. Mr. Hancock states, correct, it's generic enough so we can simply attach the paperwork to the back of it. But, we can wait if you'd like to.

Motion by Vice President Chapman, second by Board member Hammond to approve and adopt Resolution No. 15-02. Motion carries unanimously.

8 BOARD MEMBER ISSUES/REPORTS:

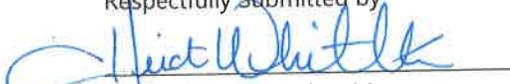
Question was asked about the results of the tank analyses. Mr. Hancock responds that the item will be on the next agenda. The Phase I and focused Phase II came out and there is nothing to be remediated. Vice President Chapman asks, on all tanks? Mr. Hancock responds, yes, the "new" tank is to be drained, triple washed and pulled out.

CLOSED SESSION: None.

ADJOURNMENT: Meeting adjourned at 5:26 p.m.


Brian Wilson, President

Respectfully Submitted by


Heidi Whitlock, Project Manager

Approved on March 17, 2015