

**HONEY LAKE VALLEY RECREATION AUTHORITY  
GOVERNING BOARD MEETING  
Regular Meeting Minutes  
August 19, 2014 – 3:00 p.m.  
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:05 p.m. by President Brian Wilson.

Roll Call of Board of Directors present: David Meserve, Larry Wosick, Nick McBride, and Brian Wilson. Absent: Jim Chapman.

Staff Present: Jared Hancock, Executive Officer, Heidi Whitlock, Project Manager.

**APPROVAL OF AGENDA:** Motion by Board member McBride, second by Board member Wosick to approve the agenda as posted; motion carried. Absent: Chapman.

**APPROVAL OF MINUTES:** Motion by Board member Meserve, second by Board member McBride to approve the minutes from the July 15, 2014, meeting; motion carried unanimously. Absent: Chapman.

Vice President Chapman arrives at 3:07 p.m.

**5      CORRESPONDANCE:**

Vice President Chapman reported that the County took action to work with the JPA on the old Roosevelt School rear parking area along with the Susanville Elementary School District to enter into a contract with the JPA.

**PUBLIC COMMENT:**

Bill Feierabend (public) inquired as to whether or not any money was involved in that transfer. Mr. Hancock responded that yes, but only with the cost of transferring the property along with \$1.00.

**7      MATTERS FOR BOARD CONSIDERATION:**

**7A      Aquatic Design Group**

Mr. Hancock starts this item by stating it's been a few months since the Board and staff have discussed the Aquatic Design firm and the preliminary design. There are basically two components. The first component is a preliminary design and layout plan which would include features to generate revenues and looking at the budgets and creating a schematic that would be detailed enough to create a model that people could see what the project could look like. However, the cost for this phase does not include the engineered designs and specifications for the pool (the second component), simply design concepts. On March 18, 2014, the Board reviewed proposals and directed staff to enter into an agreement with Aquatic Design group for \$7,500.00 for this purpose. At that time, staff was asked to wait until the close of escrow on the property. Currently, staff is requesting we move forward with Aquatic Design Group at this time and would like to know if the Board is still in agreement with that direction.

Motion by Board member Wosick, second by Vice President Chapman to authorize the Executive Officer to sign the contact with Aquatic Design Group; motion carried unanimously.

**7B      Adopt Updated Timeline**

Mr. Hancock opens that with the developments recently taking place, staff has updated the existing timeline. Being that there are two properties with the currently chosen location, a lot line adjustment is necessary. With this, we have had to add a few extra steps. The timeline is rather compressed for the next 45 days for escrow related items. Also, moving forward with the preliminary design, fundraising and adding money for extra features, awarding the contract for the abatement and demolition of the old Roosevelt Pool and CEQA analysis. In October, we can have a public workshop

then adopt a design in November. The purpose of us bringing forward an updated timeline is to show we still have an aggressive timeline and that we are hoping and planning for the best case scenario so the community can see the continued progress.

President Wilson asks Mr. Hancock if he feels comfortable closing escrow prior to completing the CEQA analysis. Mr. Hancock replies yes because typically, you must own the property prior to getting the CEQA findings. President Wilson asks if many of the questions we have will be answered prior to closing. Again, Mr. Hancock responds, yes. President Wilson then inquires as to when the next Board of Supervisor's meeting will be held. Mr. Hancock stated that at the last meeting, the action the Board took included comments and the agreement has already been prepared reflecting those changes. It is ready to go to them.

Vice President Chapman states that once the school site is completed, then the lot line adjustment can be completed. The Board has already given their approval. Mr. Hancock states that the lot line adjustment and other items can be completed at the same time.

#### **7C Survey Services**

Mr. Hancock starts by stating that, related to what we just finished discussing, the lot line adjustment will need to be completed. We will need a record of survey to show the new lot lines. We would like to go out to solicit surveyors and, if necessary, the contract will come to the Board prior to signing, but we were looking for approval to continue.

Motion by Board member Meserve, second by Board member Wosick to approve staff to solicit surveyor services; motion carried unanimously.

#### **8 BOARD MEMBER ISSUES/REPORTS:**

##### **8A Discussion regarding regular meeting schedule**

Mr. Hancock states that it was brought to his attention that we may want to revisit the HLVRA meeting schedule. He then asks the Board if the first and third Tuesdays at 3:00p.m. still work for all members. Vice President Chapman responds that, for the most part, this day and time do work for him. Board member Wosick responds that this is the only time that would work for him as other commitments have been made on his time. He signed up for the Board because he wanted to be a part of it. However, if the time changed, he would have to step down. Members agreed to keep the schedule as is. President Wilson just requests if a member will not be present to let the other members know. Both President Wilson and Board member Wosick will not be in attendance on September 2, 2014.

**PUBLIC COMMENT TO CLOSED SESSION ITEMS:** (if any): Any person may address the Board at this time upon any discussion during Closed Session.

Tony Jonas (Public) – prior to going into closed session Mr. Jonas requests to see a copy of the map that Mr. Hancock will be using as part of the closed session discussion. Mr. Hancock then shares that, per the County's request, staff prepared three options on the property. Then shares that the JPA liked option 1, as it offered the most space, option 2 was most of the existing parking lot and option 3 offered the least amount of space. Option 2 was chosen by the Board of Supervisors. Mr. Jonas inquired about the acreage and Mr. Hancock responded with approximately 2.22 acres.

Recessed before going to closed session at 3:36 p.m.

**CLOSED SESSION:** At 3:46 p.m. the Honey Lake Valley Recreation Authority recessed to closed session to discuss the following:

- A. 1a) PROPERTY NEGOTIATIONS – Roosevelt School site, APN # 107-160-03, 720 Richmond Road. Negotiator – Jared Hancock. Negotiation with Lassen County.
- 1b) PROPERTY NEGOTIATIONS – Roosevelt Pool Site, APN # 107-260-29. Negotiator – Jared Hancock. Negotiations with the Susanville Elementary School District.

B. CONFERENCE WITH LEGAL COUNSEL

**10** **RETURN TO OPEN SESSION:** At 4:35 p.m. the Honey Lake Valley Recreation Authority reconvened in open session.

A. 1a) Direction given to staff, no reportable action for the property negotiations with Lassen County.

1b) Motion by Board member Wosick, second by Vice President Chapman to authorize the Executive Officer and President to execute and sign the purchase agreement and make any necessary modifications to section 9A (Reversionary clause) of the agreement; motion carried unanimously.

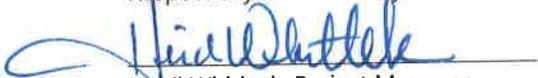
B. No direction given, no reportable action.

**ADJOURNMENT:** Meeting adjourned at 4:43 p.m.



Brian Wilson, President

Respectfully Submitted by



Heidi Whitlock, Project Manager