

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Regular Meeting Minutes
May 20, 2014 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:07 p.m. by President Brian Wilson.

Roll Call of Board of Directors present: Nicholas McBride, David Meserve and President Brian Wilson. Absent: Larry Wosick and Vice President Jim Chapman.

Staff Present: Jared Hancock, Executive Officer, Heidi Whitlock, Project Manager.

APPROVAL OF AGENDA: Motion by Board member Meserve, second by Board member McBride to approve the agenda as posted; motion carried.

APPROVAL OF MINUTES:

Motion by Board member Meserve, second by Board member McBride to approve the minutes from the March 25, 2014 meeting; motion carried unanimously.

CORRESPONDANCE: No correspondence was presented.

PUBLIC COMMENT: No public comment.

7 MATTERS FOR BOARD CONSIDERATION:

7A Review Website

Mr. Hancock opens that currently, we have basic information available through the City of Susanville's own web page. Once the Board agrees on a site design, do we want to market this, keeping the community involved and keep going with the fundraising efforts? Some basic items are missing such as images, a timeline with basic check points so people can follow the progress and possibly a newsreel for updates. He then asks for direction from the Board, are there additional priorities you see, should it be more creative should we hire an independent person to put it all together? Staff would like direction on where the Board feels they should take the web page and what the Board would like to see on it.

Board member McBride suggests not changing anything yet. Maybe once fundraising begins and we have a design. President Wilson agrees with Board member McBride's response. Board member Meserve suggests the timeline but states that he can also wait until that time.

Mr. Hancock states that a picture would be easy enough but the timeline may be above the expertise of staff. However, we may be able to link it to the existing "documents" tab and update when necessary.

7B Updated Timeline

Mr. Hancock states that the timeline the Board adopted has items on it that we need to wait on for instance, the CEQA analysis and site design, until we have acquired the property or have the site analysis completed and returned. We are expecting the final analysis to be presented at the next meeting. These items will be continued after acquisition.

No comments from the Board.

7C Treasurer for the HLVRA

Mr. Hancock states that the language on the staff report came straight form the JPA Agreement. However, additional feedback has been obtained since the staff report was written. It is recommended that Norma Scheetz be the Treasurer for the JPA.

President Wilson inquires as to whether they appoint a name or a position. Mr. Egan responds that the code deals with the JPA's officers. They can choose one of three options: County Treasurer or Auditor, someone from the City or County or the JPA appoint their own. The agreement does not specify a name, just treasury management services. With the County you would get both the Treasurer and Auditor, with the City I believe you would get the Finance Manager.

Mr. Hancock responds that using the County would be a good option because of the Treasurer and Auditor being available. Can the Board of Supervisors tell or appoint someone who doesn't wish to fill that roll? If that person doesn't want to participate, can they opt out and have someone else do it? I think we need to name them to be an "official" contact for the JPA. Mr. Egan believes it becomes the duty of the person taking office. President Wilson states he still believes it to be a good idea to ask the person. Mr. Hancock states that we can send the person a letter and see what is said, it wouldn't hurt.

Motion by Board member Meserve, second by Board member McBride to send a letter to the Norma Scheetz requesting she be the Treasurer for the JPA.

BOARD MEMBER ISSUES/REPORTS: None.

PUBLIC COMMENT TO CLOSED SESSION ITEMS: (if any): Any person may address the Board at this time upon any discussion during Closed Session.

At 3:22 p.m. President Wilson called for a three minute break prior to the recessing to closed session.

CLOSED SESSION: At 3:25 p.m. the Honey Lake Valley Recreation Authority recessed to closed session to discuss the following:

- A. PROPERTY NEGOTIATIONS – Credence School APN #103-324-02. Negotiator – Jared Hancock. Negotiation with Lassen High School.

RETURN TO OPEN SESSION: At 4:21 p.m. the Honey Lake Valley Recreation Authority reconvened in open session.

Motion by Board member Meserve, second by Board member McBride to direct staff to draft letter to the Lassen Union High School regarding negotiations.

ADJOURNMENT: Meeting adjourned at 4:25 p.m.


 Brian Wilson, President

Respectfully Submitted by

 Heidi Whitlock, Project Manager

Approved on July 17, 2014