

HONEY LAKE VALLEY RECREATION AUTHORITY

GOVERNING BOARD

BRIAN WILSON, PRESIDENT
DAVID TEETER, VICE PRESIDENT
JEFF HEMPHILL, BOARD MEMBER
BRIAN MOORE, BOARD MEMBER
NOELLE HALLER-RIGGS, BOARD MEMBER

STAFF

DAN NEWTON, EXECUTIVE OFFICER
HEIDI WHITLOCK, SECRETARY
REESA RICE, POOL MANAGER
DIANA WEMPLE, AUDITOR
NANCY CARDENAS, TREASURER

HONEY LAKE VALLEY RECREATION AUTHORITY GOVERNING BOARD MEETING

City Council Chambers
66 North Lassen Street, Susanville, CA 96130

May 21, 2019 - 3:00 p.m.

Addressing the Board

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment
- The Board of Directors will not take action on any subject that is not on the Agenda

Call meeting to Order

Roll Call of Board of Directors present

- 1 **AGENDA APPROVAL:** (Additions and/or Deletions)
- 2 **APPROVAL OF MINUTES:** Approval of the minutes from the April 4, and April 24, 2019 special meetings.
- 3 **CORRESPONDENCE:**
- 4 **PUBLIC COMMENT:** Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendaize the matter at a future meeting.
- 5 **MATTERS FOR BOARD CONSIDERATION:**
 - A. Financial Reports through May 10, 2019
 - B. Consider Approval of City Reimbursement Request through May 3, 2019
 - C. Consider Adoption of Revised 2018/2019 Budget
 - D. Consider Approval of LCC Adaptive PE Agreement
 - E. Consider Approval of LHS Swim Team Agreement
 - F. General Update of Current Pool Operations
- 6 **BOARD MEMBER ISSUES/REPORTS:**

The next regular meeting to be held on June 18, 2019 at 3:00 p.m.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for May 21, 2019 in the areas designated on May 17, 2019.


Heidi Whitlock, Secretary

FUTURE MEETINGS & ITEMS

Upcoming Meetings:

June 18, 2019
July 16, 2019
August 20, 2019
September 17, 2019
October 15, 2019
November 19, 2019
December 17, 2019

Upcoming Items to be Considered/Approved:

Acceptance of Annual Audit
Adoption of 2019-2020 Budget
Continuation of Log-Term Plan
Discussion Regarding Financial Findings of other Enclosed Facilities
Capital Improvement Plan
Discussion on Landscaping Options

Submitted By: Heidi Whitlock, Secretary

Action Date: May 21, 2019

HLVRA AGENDA ITEM

SUBJECT: Minutes of the HLVRA April 4 and April 24, 2019 meetings.

SUMMARY: Attached for the Board's review are the minutes of the HLVRA April 4 and April 24, 2019 meetings.

FISCAL IMPACT: None.

ACTION

REQUESTED: Motion to waive oral reading and approve minutes of HLVRA April 4 and April 24, 2019 meetings.

ATTACHMENTS: Minutes: April 4, 2019
April 24, 2019

HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Special Meeting Minutes
April 4, 2019 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 1:01 p.m. by President Wilson.

Roll Call of Board members present: Moore, Teeter and Wilson. Absent: Hemphill.

Staff Present: Dan Newton, Executive Officer, Heidi Whitlock, Secretary, and Reesa Rice, Pool Director.

1 APPROVAL OF AGENDA: Motion by Board member Moore, second by Vice President Teeter, to approve the agenda. Motion carried. Ayes: Moore, Teeter and Wilson. Absent: Hemphill.

2 APPROVAL OF MINUTES: Motion by Vice President Teeter, second by Board member Moore to approve minutes from November 13, 2018. Motion carried unanimously. Aye: Moore, Teeter and Wilson. Absent: Hemphill.

Motion by Vice President Teeter, second by Board member Moore to approve minutes from February 19, 2019. Motion carried unanimously. Aye: Moore, Teeter and Wilson. Absent: Hemphill.

3 PUBLIC COMMENT: None.

4 MATTERS FOR BOARD CONSIDERATION:

4A Financial Reports through March 14, 2019

Mr. Newton stated that the attached reports are those typically provided to the Board for review. He continued that there has not been much activity as the pool is still closed but costs should start picking up shortly as Ms. Rice is putting in hours getting everything ready for opening day. He added that everything looks like we are still within our budgeted revenues and, if we stay on track, we may be a little ahead at the end of the year.

President Wilson requested the discussion of item 4E next.

4E Consider Reserve Account for Capital Improvements

Ms. Rice stated that she felt the \$5,000 budget annually to go towards capital improvements has not been building up anywhere. She added that there should be \$15,000 to go towards capital improvements so far but, it is not being put away anywhere. She continued that she would like approval to have the money separated into a different fund for the sole purpose of using it for capital improvements instead of it getting placed in fund balance at the end of every year.

President Wilson stated that he and Mr. Jonas have discussed this very issue.

Ms. Rice that the pump is always on and, within 10-15 years, it will have to be replaced among other things.

President Wilson stated that Mr. Jonas and he thought it would cost approximately \$100,000 in 10 years to fix some of the potential issues that may arise. He added that it would be useful to be able to set aside as much as possible after determining how much will be needed.

Ms. Rice stated that she asked Mr. Jonas how he came up with the \$100,000 and it included plaster, the pump, as well as when the agreement with the City and County ended and additional funds were no longer coming in, they wanted to account for maintenance.

President Wilson responded, assuming we have \$69,000, the Board should be fairly aggressive on what we set aside but agreed that a different fund may be needed.

Ms. Rice stated that we only need Board approval per the Auditor to create a new account for it.

President Wilson suggested two funds. One for fixing existing infrastructure and the other for adding new items.

Ms. Rice stated that there is already \$5,000 budgeted to depreciation, we just want the account to be separated from cash.

President Wilson stated that there should be two separate line items. He added that it should be set at \$5,000 for now and it can be amended to raise the amount later. He continued that the Grand Jury also requires more planning to bring in money etc. and if we show we are setting money aside, it could be better.

Mr. Newton added that it should be memorialized with a policy that it will always be in the budget to ensure we continue to do so.

Ms. Rice stated that she just wanted to confirm that it will be at least the \$15,000 as that is what should be in the account as of now.

President Wilson added that we probably also need something specifying what those funds can be used for

Motion by Vice President Teeter, second by Board member Moore, to move \$15,000 to a reserve account (\$5,000 for three years open thus far). Motion carried unanimously. Absent: Hemphill.

4B Approval of City Reimbursement Request through March 8, 2019

Mr. Newton stated that the reimbursement is for a total of \$2,816.51 from January 24, 2019 through March 8, 2019.

Motion by Board member Moore, second by Vice President Teeter, to approve the reimbursement request. Motion carried unanimously. Absent: Hemphill.

4C Discussion Regarding Appointment of the Executive Officer

Mr. Newton stated that this item is related to the appointment of the EO. Previously, the City Administrator performed the EO duties. However, he took on the duties when he was the Interim City Administrator. He added that, in researching the position, we found that the City assigns the duty to an employee and the HLVRA Board either appoints the EO or can request someone else. He continued that, ultimately, we want to allow the Board to officially appoint the EO.

Motion by Vice President Teeter, second by Board member Moore, to appoint Dan Newton as the Executive Officer for the HLVRA. Motion carried unanimously. Absent: Hemphill.

4D Discussion Regarding Process and Appointment of Public Member

Mr. Newton stated that we again reviewed the Joint Powers Agreement and found that the Board is comprised of two City members, two County members and a public member. With the loss of Board member Meserve we, unfortunately, have to recruit for the vacancy.

Mr. Newton continued that the last time we were filling this position we accepted letters and had those who applied come to the meeting and introduce themselves while providing their reasons for wanting to be on the Board and why they felt they were most qualified. A secret ballot then occurred between the members during open session, the EO tallied the points per person and the person with the most votes was appointed. Mr. Newton requested to know if the Board wanted to follow the same process.

Vice President Teeter suggested bringing back the process as a resolution to memorialize it.

President Wilson suggested a letter of recognition be drafted and sent to Mr. Meserve's wife.

4E Consider Reserve Account for Capital Improvements *Heard after 5A.*

4F Consider Airgas Agreement for CO2 System

Ms. Rice stated her desire to switch from the current muratic acid system to the CO2 system. She added that, between safely transportation of the chemicals and the switch to CO2, it will save time, be safer and should save the pool money. She also recommended not purchasing the tanks but rather leasing them and then Airgas would be responsible for the maintenance.

President Wilson inquired as to where the tank(s) will be located.

Ms. Rice responded that the muratic acid tank is being taken out but staying. The new tanks will be hooked up in the mechanical room. She added that the only reason muratic acid was used, per Jim Dougherty, the pool builder, was due to the cost restraints. But now, the CO2 is cheaper.

President Wilson inquired as to whether or not the CO2 would be safer.

Ms. Rice responded, yes. It is hands off and, if it were to leak, it would go into the air, not like the acid that could get on your skin and the ground causing hazardous material issues. She added the muratic acid would still be used occasionally but, 1-2 gallons a week, not what is currently being used.

Motion by Vice President Teeter, second by Board member Moore, to approve switching to the CO2 system. Motion carried unanimously. Absent: Hemphill.

4G Consider MOU with Lassen Aquatics Swim Team

Ms. Rice stated the she revisited the agreement from last year and, we updated the price for the swim team. She continued that last year is was minimum of \$1,200 and now it is a minimum of \$1,500. She added that we are not really making money but we would now be covering the cost of the lifeguards. She also added Section G stating that they must first pass a swim test to say they can be on the swim team as she did not want the swim team teaching kids how to swim and thus affecting the pools main revenue stream as well as providing them an extra half hour of time.

President Wilson stated that he did not like the idea of the swim team getting an extra ½ hour a day.

Ms. Rice suggested we look at the next item as the schedule is part of it.

4H General Update of Pool Operations

Ms. Rice reviewed the updated schedules for Spring, Summer and Fall and asked if there were additional questions regarding the changes and explanations provided. She continued to provide a general update on the updated fee schedules, her reasoning behind the price changes and the swim lesson sessions available this season. She added that sign-ups will begin on April 22nd. Ms. Rice asked for approval on proposed schedules.

4G Continuing Consider MOU with Lassen Aquatics Swim Team

Motion by Vice President Teeter, second by Board member Moore, to approve the schedules. Motion carried unanimously. Absent: Hemphill.

5 BOARD MEMBER ISSUES/REPORTS: None.

6 **PUBLIC COMMENT CLOSED SESSION ITEMS:**

7 **CLOSED SESSION:** Postponed until next meeting.

Motion by Vice President Teeter, second by Board member Moore, to adjourn at 3:02 p.m. Motion carried.

Brian Wilson, President

Respectfully Submitted by:

Heidi Whitlock, Secretary HLVRA

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Special Meeting Minutes
April 24, 2019 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 1:01 p.m. by President Wilson.

Roll Call of Board members present: Moore, Teeter and Wilson. Absent: Hemphill.

Staff Present: Dan Newton, Executive Officer, Heidi Whitlock, Secretary, and Reesa Rice, Pool Director.

1 APPROVAL OF AGENDA: Motion by Board member Moore, second by Vice President Teeter, to approve the agenda. Motion carried. Ayes: Moore, Teeter and Wilson. Absent: Hemphill.

2 APPROVAL OF MINUTES: None.

3 PUBLIC COMMENT: None.

4 MATTERS FOR BOARD CONSIDERATION:

4A Consider Letters of Interest and Appointment of Public Board Member

Mr. Newton opened by stating that this item is in regard to the open Board member position. He continued that staff have received one letter of interest and are requesting direction.

President Wilson asked Mrs. Riggs (applicant) if she would like to say a few words.

Noelle Haller-Riggs (public) introduced herself to the Board and present staff. She stated that she would love an opportunity to be a part of the Board as she used to be a swimmer and participated in races. She continued that swimming teaches people respect, respect to coaches, how to have a good attitude and good work ethic. She added that she is excited to see swimming being available once again in the schools, as it brings with it a certain culture.

Ms. Riggs continued that as the swim teams grow, so will the revenue for the pool. She explained her background to the Board and added that she is no longer a Board member for the Lassen Volcanos but still participates in fundraising for them.

Vice President Teeter offered thanks to Ms. Riggs as she has shown her ability and experience.

Ms. Riggs responded that a successful pool is dependent on management and Ms. Rice is doing a fine job.

Board member Hemphill arrived at 1:05 p.m.

President Wilson inquired of staff about the process of appointing a Board member and how it was handled last time.

Mr. Newton referred to Ms. Whitlock as she was here at that time.

Ms. Whitlock responded with the process.

Motion by Board member Hemphill, second by Board member Moore, to appoint Noelle Haller-Riggs as the Public member. Motion carried unanimously.

5 BOARD MEMBER ISSUES/REPORTS:

Board member Riggs shared her excitement about the classes offered this year asked Ms. Rice about scheduling.

Ms. Rice provided the requested information regarding scheduling for both summer and shoulder seasons, the difference between the two and how to find pool information.

6 PUBLIC COMMENT CLOSED SESSION ITEMS: None.

7 CLOSED SESSION:

Motion by Vice President Teeter, second by Board member Moore, to adjourn at 1:12 p.m. Motion carried.

Brian Wilson, President

Respectfully Submitted by:

Heidi Whitlock, Secretary HLVRA

Submitted By: Heidi Whitlock, Secretary

Action Date: May 21, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Receive and File Financial Reports through May 10, 2019 and 2018/2019 Budget Discussion

SUMMARY: The financial reports for revenue and expenses through May 10, 2019 have been provided for the Board's review.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** Information Only.

ATTACHMENTS: General Ledger through May 10, 2019
Budget Status Report through May 10, 2019
Expenditure Detail through May 10, 2019
Revenue Account Detail through May 10, 2019
Revenue Status Report through May 10, 2019
Chronological Expense Detail through May 10, 2019
Expense Detail by Line Item through May 10, 2019
Projected Revenue and Expense Detail May 2019

HLVRA
General Ledger Summary
with Revenues and Expenditures

Fund	B/U	Account	Account Name	Opening Balance	YTD Activity	Balance
536		0100000	HONEY LAKE VALLEY RECREATION	\$75,666.47	\$96,194.15	\$171,860.62
536		0104000	POOL US BANK DEPOSITORY	\$0.00	\$33,319.78	\$33,319.78
536		0161000	LAND	\$2,721.50	\$0.00	\$2,721.50
536		0162000	BUILDINGS AND IMPROVEMENTS	\$3,168,736.64	\$0.00	\$3,168,736.64
536		0163000	ACCUMULATED DEPRE-BLDGS & IMPR	(\$79,616.00)	\$0.00	(\$79,616.00)
536		0164000	EQUIPMENT	\$14,412.92	\$0.00	\$14,412.92
536		0165000	ACCUMULATED DEPRE - EQUIPMENT	(\$2,883.00)	\$0.00	(\$2,883.00)
536		0205000	DUE TO OTHER GOVERNMENTS	(\$19,777.56)	\$19,777.56	\$0.00
536		0221000	DEFERRED REVENUE	\$0.00	(\$20,031.66)	(\$20,031.66)
536		7100000	RESERVE FOR ENCUMBRANCES	\$0.00	(\$4,176.35)	(\$4,176.35)
536		7244000	INVESTMENTS IN NET ASSETS	(\$3,090,032.46)	(\$10,620.46)	(\$3,100,652.92)
536		7500000	FUND BALANCE AVAILABLE	(\$69,228.51)	(\$2,667.66)	(\$71,896.17)
536		9100000	ESTIMATED REVENUES	\$0.00	\$277,700.00	\$277,700.00
536		9300000	APPROPRIATIONS	\$0.00	(\$277,700.00)	(\$277,700.00)
536		9500000	ENCUMBRANCES	\$0.00	\$4,176.35	\$4,176.35
536	0950	2003000	INTEREST		(\$1,481.96)	
536	0950	2003203	DAILY PASSES		(\$21,464.00)	
536	0950	2003206	SWIM TEAM ACADEMY		(\$1,200.00)	
536	0950	2003214	SUMMER PASSES		(\$12,460.00)	
536	0950	2007400	OTHER-GOVERNMENTAL AGENCIES		(\$160,000.00)	
536	0950	2010611	SWIM LESSONS		(\$15,600.00)	
536	0950	2010660	DAILY PROGRAMS		(\$2,688.00)	
536	0950	2010661	PARTYS AND SPECIAL EVENTS		(\$2,180.00)	
536	0950	2010662	CONSESSIONS		(\$2,720.00)	
536	0950	2010663	SCHOOL RENTALS		(\$5,093.00)	
536	0950	2010664	LHS SWIM TEAM		(\$4,200.00)	
536	0950	2010665	10 PUNCH CARDS		(\$4,960.00)	
536	0950	2010667	MONTHLY PROGRAMS		(\$11,050.00)	
536	0950	2010668	LCC ADAPTIVE PE CLASSES		(\$848.00)	
536	0950	2011300	CONTRIBUTIONS AND DONATIONS		(\$5,000.00)	
			TOTAL REVENUES			(\$250,944.96)
536	0950	3001150	SAFETY EQUIPMENT AND CLOTHING		\$38.50	
536	0950	3001200	COMMUNICATIONS		\$2,115.45	
536	0950	3001400	JANITORIAL SUPPLIES		\$315.21	
536	0950	3001500	INSURANCE		\$8,761.00	
536	0950	3001705	MAINTENANCE - POOL		\$10,778.12	
536	0950	3002200	OFFICE EXPENSE		\$429.78	
536	0950	3002250	BANK AND CREDIT CARD FEES		\$14.80	
536	0950	3002251	CASH SHORT/OVER		(\$225.00)	
536	0950	3002300	PROFESSIONAL & SPECIALIZED SV		\$13,584.16	
536	0950	3002359	CONTRACT FOR POOL STAFF		\$70,583.28	
536	0950	3002400	PUBLICATIONS AND LEGAL NOTICES		\$129.35	
536	0950	3002701	NON-CAPITALIZED EQUIPMENT		\$958.53	
536	0950	3002800	SPECIAL DEPARTMENTAL EXPENSE		\$100.00	
536	0950	3002801	COUNTY WIDE COST ALLOCATION PL		\$2,456.00	
536	0950	3002807	ELECTRONIC SURVEILLANCE		\$578.00	
536	0950	3002901	CONFERENCES AND TRAINING		\$700.00	
536	0950	3003010	ELECTRICITY		\$11,752.66	
536	0950	3003030	SEWER		\$780.00	
536	0950	3003040	GARBAGE		\$742.40	
536	0950	3003050	NATURAL GAS		\$816.75	
536	0950	3003060	GEOHERMAL		\$8,712.44	
536	0950	3005500	STORE/CONSESSION PURCHASES		\$743.50	
536	0950	3005501	RECREATION ACTIVITY SUPPLIES		\$108.32	
			TOTAL EXPENDITURES			\$134,973.25
			FUND TOTAL	\$0.00	\$0.00	\$0.00

Fiscal Year 2019

As of 5/10/2019

User: dwemple

Fund 536 HONEY LAKE VALLEY RECREATION
 Budget Unit 0950 COMMUNITY POOL
 Cost Center NONE

**HLVRA
Budget Status**

Percent of Year Elapsed 86 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp
3020	SERVICES AND SUPPLIES						
3001150	SAFETY EQUIPMENT AND CLOTHING	\$1,000.00	\$1,000.00	\$38.50	\$0.00	\$961.50	4%
3001200	COMMUNICATIONS	\$2,400.00	\$2,400.00	\$2,115.45	\$0.00	\$284.55	88%
3001400	HOUSEHOLD EXPENSES	\$2,000.00	\$2,000.00	\$315.21	\$0.00	\$1,684.79	16%
3001500	INSURANCE	\$8,200.00	\$8,200.00	\$8,761.00	\$0.00	(\$561.00)	107%
3001705	MAINTENANCE - POOL	\$30,000.00	\$30,000.00	\$10,778.12	\$0.00	\$19,221.88	36%
3002200	OFFICE EXPENSE	\$2,500.00	\$2,500.00	\$429.78	\$0.00	\$2,070.22	17%
3002250	BANK AND CREDIT CARD FEES	\$0.00	\$0.00	\$14.80	\$0.00	(\$14.80)	0%
3002251	CASH SHORT/OVER	\$0.00	\$0.00	(\$225.00)	\$0.00	\$225.00	0%
3002300	PROFESSIONAL & SPECIALIZED SV	\$30,000.00	\$30,000.00	\$13,584.16	\$4,176.35	\$12,239.49	59%
3002359	CONTRACT FOR STAFF SERVICES	\$157,000.00	\$157,000.00	\$70,583.28	\$0.00	\$86,416.72	45%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$1,600.00	\$1,600.00	\$129.35	\$0.00	\$1,470.65	8%
3002701	NON-CAPITALIZED EQUIPMENT	\$8,000.00	\$8,000.00	\$958.53	\$0.00	\$7,041.47	12%
3002800	SPECIAL DEPARTMENTAL EXPENSE	\$0.00	\$0.00	\$100.00	\$0.00	(\$100.00)	0%
3002801	COUNTY WIDE COST ALLOCATION PL	\$2,000.00	\$2,000.00	\$2,456.00	\$0.00	(\$456.00)	123%
3002807	ELECTRONIC SURVEILLANCE	\$1,000.00	\$1,000.00	\$578.00	\$0.00	\$422.00	58%
3002901	CONFERENCES AND TRAINING	\$1,800.00	\$1,800.00	\$700.00	\$0.00	\$1,100.00	39%
3003010	UTILITIES-LIGHTS	\$12,000.00	\$12,000.00	\$11,752.66	\$0.00	\$247.34	98%
3003030	UTILITIES-SEWER	\$1,400.00	\$1,400.00	\$780.00	\$0.00	\$620.00	56%
3003040	UTILITIES-GARBAGE	\$1,600.00	\$1,600.00	\$742.40	\$0.00	\$857.60	46%
3003050	UTILITIES-NATURAL GAS	\$5,000.00	\$5,000.00	\$816.75	\$0.00	\$4,183.25	16%
3003060	GEOHERMAL	\$2,700.00	\$2,700.00	\$8,712.44	\$0.00	(\$6,012.44)	323%
	Major Object Total	\$270,200.00	\$270,200.00	\$134,121.43	\$4,176.35	\$131,902.22	51%
3030	OTHER CHARGES						
3004900	DEPRECIATION	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
3005500	STORE/CONSESSION PURCHASES	\$2,000.00	\$2,000.00	\$743.50	\$0.00	\$1,256.50	37%
3005501	RECREATION ACTIVITY SUPPLIES	\$500.00	\$500.00	\$108.32	\$0.00	\$391.68	22%
	Major Object Total	\$7,500.00	\$7,500.00	\$851.82	\$0.00	\$6,648.18	11%
	Cost Center Total	\$277,700.00	\$277,700.00	\$134,973.25	\$4,176.35	\$138,550.40	50%
	Budget Unit Total	\$277,700.00	\$277,700.00	\$134,973.25	\$4,176.35	\$138,550.40	50%
	Fund Total	\$277,700.00	\$277,700.00	\$134,973.25	\$4,176.35	\$138,550.40	50%

HLVRA
Expenditure Detail with Account Totals

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	A
07/19/18	536	0950		3001150		14816	ADOLPH KIEFER & ASSOCIATES.LLC	748473 6/25/18 GUARD TEE	01129566	CL735268	\$7.70	
08/02/18	536	0950		3001150		14816	ADOLPH KIEFER & ASSOCIATES,LLC	752780 7/16/18 WHT-L	01130122	CL735997	\$30.80	
Account 5360950 3001150											Total:	\$38.50
07/19/18	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	7/1-7/31/18 2510235 HLVR	01129565	CL735267	\$214.65	
08/09/18	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	8/1-8/31/18 2510235	01130285	CL736347	\$207.40	
09/20/18	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	9/1-9/30/18 2510235 HLVR	01131719	CL737715	\$207.10	
10/18/18	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	10/1-10/31/18 2510235 HLVR	01132728	CL738751	\$208.22	
11/29/18	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	11/1-11/30/18 251-0235	01134137	CL740288	\$208.22	
12/20/18	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	12/1-12/31/18 251-0235	01135097	CL741191	\$217.25	
01/17/19	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	1/1-1/31/19 2510235 HLVR	01135864	CL742239	\$217.20	
02/14/19	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	2/1-2/28/19 2510235	01136857	CL743381	\$208.17	
03/21/19	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	3/1-3/31/19 251-0235 HLVR	01138099	CL744793	\$208.40	
05/02/19	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	4/1-4/30/19 251-0235	01139746	CL746281	\$218.84	
Account 5360950 3001200											Total:	\$2,115.45
07/19/18	536	0950		3001400		4104	OFFICE DEPOT	155288193001 6/22/18 HLVR	01129497	CL735756	\$148.65	
08/02/18	536	0950		3001400		4104	OFFICE DEPOT	159735747001 7/6/18 HLVR	01130116	CL736142	\$52.83	
08/02/18	536	0950		3001400		4104	OFFICE DEPOT	161646867001 7/10/18 HLVR	01130116	CL736141	\$53.36	
09/20/18	536	0950		3001400		4104	OFFICE DEPOT	185400731001 8/15/18 HLVR	01131685	CL737769	\$60.37	
Account 5360950 3001400											Total:	\$315.21
08/09/18	536	0950		3001500		14113	CA ASSOC FOR PARKS & REC INS	7/1/18-6/30/19 LIABILITY COVER	01130316	CO190063	\$4,380.50	
01/17/19	536	0950		3001500		14113	CA ASSOC FOR PARKS & REC INS	2ND HALF 7/1/18-6/30/19 LIABIL	01135792	CO190063	\$4,380.50	
Account 5360950 3001500											Total:	\$8,761.00
08/09/18	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SN009678 7/27/18 SOLUTION	01130286	CL736349	\$30.42	
08/09/18	536	0950		3001705		193	ARLIN BILLINGTON	416756 6/28/18 CLARIFIER	01130283	CL736344	\$40.51	
08/09/18	536	0950		3001705		193	ARLIN BILLINGTON	417141 7/3/18 CLARIFIER	01130283	CL736344	\$120.72	
08/09/18	536	0950		3001705		193	ARLIN BILLINGTON	417581 7/9/18 PIPE	01130283	CL736344	\$5.78	
08/09/18	536	0950		3001705		193	ARLIN BILLINGTON	417930 7/13/18 FASTNERS	01130283	CL736344	\$10.51	
08/09/18	536	0950		3001705		193	ARLIN BILLINGTON	418694 7/23/18 FASTNERS	01130283	CL736344	\$16.44	
08/09/18	536	0950		3001705		193	ARLIN BILLINGTON	K17720 7/11/18 KEY	01130283	CL736344	\$48.84	
08/30/18	536	0950		3001705		14515	LEE JOSEPH INC.	8/14/18 SODIUM BICRAB HLVRA	01131051	CL737013	\$1,035.51	
09/20/18	536	0950		3001705		193	ARLIN BILLINGTON	419504 8/1/18 BITS	01131717	CL737718	\$34.04	
09/20/18	536	0950		3001705		193	ARLIN BILLINGTON	420678 8/14/18 CONE	01131717	CL737718	\$47.25	
09/20/18	536	0950		3001705		193	ARLIN BILLINGTON	421388 8/22/18 ACID	01131717	CL737718	\$1,110.60	
10/04/18	536	0950		3001705		193	ARLIN BILLINGTON	423573 9/18/18 LINK	01132181	CL738431	\$8.71	
11/15/18	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	AWC-50-6501 30045 16/PLT PULSR	01133694	PO195026	\$3,155.00	
11/15/18	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SALES TAX	01133694	PO195026	\$228.74	
11/29/18	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SN009757 7/30/18 CHLORINE	01134138	CL740289	\$33.56	
12/20/18	536	0950		3001705		193	ARLIN BILLINGTON	426613 10/30/18 ACID	01135095	CL741189	\$555.36	
01/17/19	536	0950		3001705		15012	JAMES R. DOUGHERTY	7/25/17 RMB POOL CHEMICALS	01135865	CL742237	\$3,849.13	

For Fiscal Year 2019
From 7/1/2018 To 5/10/2019

HLVRA
Expenditure Detail with Account Totals

User: dwemple
Addendum = *

05/02/19	536	0950	3001705	14444	KNORR SYSTEMS, INC	SI211015 4/10/19 FEED CONTROLL	01139747	CL746295	\$447.00
						Account 5360950 3001705		Total:	\$10,778.12
08/02/18	536	0950	3002200	4104	OFFICE DEPOT	162275946001 7/11/18 HLVR	01130116	CL736143	\$174.38
08/30/18	536	0950	3002200	9407	US BANK	7/13-8/3/18 HLVR MISC SUPPLIES	01131053	CL737014	\$182.89
09/20/18	536	0950	3002200	193	ARLIN BILLINGTON	419754 8/3/18 CLOCK	01131717	CL737718	\$19.29
01/23/19	536	0950	3002200	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT	00000002	DP129074	\$53.22
						Account 5360950 3002200		Total:	\$429.78
09/18/18	536	0950	3002250	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT	00000002	DPI26833	\$14.80
						Account 5360950 3002250		Total:	\$14.80
08/27/18	536	0950	3002251	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT	00000002	DPI26497	(\$25.00)
11/08/18	536	0950	3002251	0	UNASSIGNED VENDOR	HLVRA petty cash deposit	00000002	DP127748	(\$200.00)
						Account 5360950 3002251		Total:	(\$225.00)
07/19/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	6/5/18 LEGAL SERVICES	01129537	CO190027	\$94.00
07/26/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 6/29/18	01129882	CL735774	\$1,775.36
08/02/18	536	0950	3002300	99998	CA ASSOC OF REC&PARK DISTRICTS	7/1/18-6/30/19 MEMBERSHIP DUES	01130120	CL735995	\$400.00
08/30/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 7/27/18	01131052	CL737015	\$1,044.00
10/04/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 8/24/18	01132247	CL738430	\$1,170.69
10/04/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	291718 8/8-8/16/18 LEGAL SERVI	01132239	CO190027	\$305.50
10/25/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 10/5/18	01133021	CL739088	\$1,971.85
10/25/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	291968 9/13/18 LEGAL SERVICES	01132991	CO190027	\$117.50
11/29/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 11/2/18	01134139	CL740290	\$1,122.99
11/29/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	292256 9/28-10/17/18 LEGAL SER	01134116	CO190027	\$94.00
12/20/18	536	0950	3002300	12933	PRICE PAIGE & CO ACCOUNTANCY	11/30/18 HLVR AUDIT FINANCIAL	01135100	CL741194	\$2,800.00
12/20/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	292557 11/7-11/20/18 LEGAL SER	01135047	CO190027	\$94.00
01/03/19	536	0950	3002300	186	CITY OF SUSANVILLE	12/18/18 CITY STAFF TIME HLVR	01133326	CL741564	\$726.85
03/14/19	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 1/25/19	01137778	CL744140	\$938.39
04/04/19	536	0950	3002300	3595	CA DEPT OF TAX & FEE ADMIN	12/31/18 SALES USE TAX	01138628	CL745125	\$219.00
04/05/19	536	0950	3002300	186	CITY OF SUSANVILLE	REV 17/18AP RMB CITY STAFF	00000001	JE001573	(\$1,775.36)
04/11/19	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 3/8/19	01138826	CL745379	\$1,021.74
05/02/19	536	0950	3002300	12933	PRICE PAIGE & CO ACCOUNTANCY	3/31/19 HLVR AUDIT FINANCIAL	01139748	CL746279	\$1,345.00
05/02/19	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	293961 3/18/19 LEGAL SERVICES	01139717	CO190027	\$118.65
						Account 5360950 3002300		Total:	\$13,584.16
07/26/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 6/29/18	01129882	CL735774	\$18,002.20
08/30/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 7/27/18	01131052	CL737015	\$28,686.27
10/04/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 8/24/18	01132247	CL738430	\$20,319.23

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Expenditure Detail with Account Totals

10/25/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 10/5/18	01133021	CL739088	\$13,412.06
11/29/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 11/2/18	01134139	CL740290	\$4,499.89
01/03/19	536	0950	3002359	186	CITY OF SUSANVILLE	12/18/18 CITY POOL STFFNG HL.VR	01135326	CL741564	\$559.08
03/14/19	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 1/25/19	01137778	CL744140	\$1,413.98
04/05/19	536	0950	3002359	186	CITY OF SUSANVILLE	REV 17/18AP RMB POOL EMP 6/29	00000001	JE001573	(\$18,002.20)
04/11/19	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 3/8/19	01138826	CL745379	\$1,692.77
						Account 5360950 3002359		Total:	\$70,583.28
01/03/19	536	0950	3002400	14776	JAMES LOUIS CHAPMAN	29656 8/17/18 HLVR	01135320	CL741565	\$27.35
04/11/19	536	0950	3002400	186	CITY OF SUSANVILLE	RMB PUBLICATION THRU 3/8/19	01138826	CL745379	\$102.00
						Account 5360950 3002400		Total:	\$129.35
07/19/18	536	0950	3002701	1255	SHARON MCBRIDE	2851 5/24/18 POOL SIGN	01129567	CL735269	\$216.65
07/19/18	536	0950	3002701	14816	ADOLPH KIEFER & ASSOCIATES,LLC	750017 7/2/18 SOLAR UMBRELLA	01129566	CL735268	\$244.80
07/26/18	536	0950	3002701	9407	US BANK	6/15/18 ULINE PMT SQUEEGEE	01129884	CL735775	\$236.47
09/20/18	536	0950	3002701	193	ARLIN BILLINGTON	421314 8/21/18 STRIP	01131717	CL737718	\$86.86
04/11/19	536	0950	3002701	1255	SHARON MCBRIDE	3087 4/2/19 POOL SIGN	01138823	CL745375	\$173.75
						Account 5360950 3002701		Total:	\$958.53
04/25/19	536	0950	3002800	4654	LASSEN CO AUDITOR	HLVRA TILL MONEY	01139710	CL746213	\$100.00
						Account 5360950 3002800		Total:	\$100.00
10/17/18	536	0950	3002801	0	UNASSIGNED VENDOR	18/19 COST PLAN 1ST HALF	00000001	JE000440	\$1,228.00
02/19/19	536	0950	3002801	0	UNASSIGNED VENDOR	18/19 COST PLAN 2ND HALF	00000001	JE001206	\$1,228.00
						Account 5360950 3002801		Total:	\$2,456.00
07/19/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	7/30/18 HLVR 800 SOUTH	01129569	CL735271	\$25.00
08/09/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	8/31/18 HLVR 800 SOUTH	01130288	CL736353	\$25.00
09/20/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	9/26/18 HLVR 800 SOUTH	01131721	CL737719	\$25.00
10/04/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	10/26/18 HLVR 800 SOUTH	01132246	CL738432	\$25.00
11/15/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	11/26/18 HLVR 800 SOUTH	01133708	CL739718	\$25.00
12/20/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	12/26/18 HLVR 800 SOUTH	01135099	CL741193	\$25.00
12/20/18	536	0950	3002807	14648	WILLIAM L BUNCH, JR	12/22/18-12/21/19 MONITOR FEE	01135101	CL741195	\$328.00
01/17/19	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	1/26/19 HLVR 800 SOUTH	01135868	CL742241	\$25.00
02/14/19	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	032545 2/26/19 HLVR 800 SOUTH	01136859	CL743383	\$25.00
03/14/19	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	032792 3/26/19 HLVR 800 SOUTH	01137777	CL744139	\$25.00
04/11/19	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	033066 4/26/19 HLVR 800 SOUTH	01138825	CL745377	\$25.00
						Account 5360950 3002807		Total:	\$578.00
05/02/19	536	0950	3002901	9407	US BANK	4/15-18/19 LIFE GUARD INSTRUCT	01139749	CL746282	\$700.00
						Account 5360950 3002901		Total:	\$700.00
07/19/18	536	0950	3003010	515	LMUD	5/22-6/26/18 390772 HLVRA	01129568	CL735270	\$1,763.48
08/09/18	536	0950	3003010	515	LMUD	6/26-7/25/18 390772 HLVR	01130287	CL736352	\$1,484.52
09/20/18	536	0950	3003010	515	LMUD	7/25-8/27/18 390772 HLVR	01131720	CL737720	\$1,693.74
10/04/18	536	0950	3003010	515	LMUD	8/27-9/25/18 390772 HLVR	01132245	CL738433	\$1,507.77
11/15/18	536	0950	3003010	515	LMUD	9/25-10/23/18 390772 HLVR	01133707	CL739717	\$1,414.78
12/20/18	536	0950	3003010	515	LMUD	10/23-11/28/18 390772	01135098	CL741192	\$996.35

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Expenditure Detail with Account Totals

01/17/19	536	0950	3003010	515	LMUD	11/28-12/23/18 390772	01135867	CL742238	\$763.88
02/14/19	536	0950	3003010	515	LMUD	12/23-1/24/19 390772	01136858	CL743382	\$669.30
03/14/19	536	0950	3003010	515	LMUD	1/24-2/25/19 390772 HLVR	01137776	CL744138	\$789.54
04/11/19	536	0950	3003010	515	LMUD	2/25-3/25/19 390772	01138824	CL745376	\$669.30
						Account 5360950 3003010		Total:	\$11,752.66
07/19/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	7/1-8/31/18 3204 HLVR	01129572	CL735273	\$156.00
09/20/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	9/1-10/31/18 3204 HLVR	01131723	CL737721	\$156.00
11/15/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	11/1-12/31/18 3204 HLVR	01133711	CL739721	\$156.00
01/17/19	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	1/1-2/28/19 3204 HLVR	01135869	CL742240	\$156.00
03/14/19	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	3/1-4/30/19 3204 800 SOUTH	01137779	CL744141	\$156.00
						Account 5360950 3003030		Total:	\$780.00
08/09/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	8/1/18 30-118569 HLVR	01130284	CL736345	\$108.30
09/20/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	9/1/18 30-11856-9 HLVR	01131718	CL737717	\$180.29
10/18/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	10/1/18 30-11856-9 HLVR	01132727	CL738750	\$182.54
11/29/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	11/1/18 30-11856-9 HLVR	01134136	CL740287	\$182.54
12/20/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	12/1/18 30-118569 HLVR	01135096	CL741190	\$88.73
						Account 5360950 3003040		Total:	\$742.40
07/19/18	536	0950	3003050	186	CITY OF SUSANVILLE	5/7-6/7/18 105-0022 HLVR	01129571	CL735272	\$118.17
08/09/18	536	0950	3003050	186	CITY OF SUSANVILLE	6/7-7/10/18 105-0022 HLVR	01130289	CL736354	\$152.14
10/18/18	536	0950	3003050	186	CITY OF SUSANVILLE	10/1-10/31/18 105-0022 HLVR	01132729	CL738749	\$528.58
11/15/18	536	0950	3003050	186	CITY OF SUSANVILLE	9/10-10/5/18 105.0022 HLVR	01133710	CL739720	\$8.93
04/11/19	536	0950	3003050	186	CITY OF SUSANVILLE	2/8-3/8/19 105-0022	01138827	CL745380	\$8.93
						Account 5360950 3003050		Total:	\$816.75
07/19/18	536	0950	3003060	186	CITY OF SUSANVILLE	5/7-6/7/18 105-0022 HLVR	01129571	CL735272	\$379.09
08/09/18	536	0950	3003060	186	CITY OF SUSANVILLE	6/7-7/10/18 105-0022 HLVR	01130289	CL736354	\$379.09
10/18/18	536	0950	3003060	186	CITY OF SUSANVILLE	10/1-10/31/18 105-0022 HLVR	01132729	CL738749	\$5,541.82
11/15/18	536	0950	3003060	186	CITY OF SUSANVILLE	9/10-10/5/18 105.0022 HLVR	01133710	CL739720	\$2,100.00
04/11/19	536	0950	3003060	186	CITY OF SUSANVILLE	2/8-3/8/19 105-0022	01138827	CL745380	\$312.44
						Account 5360950 3003060		Total:	\$8,712.44
07/19/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	47856 6/29/18 CONCESSION	01129564	CL735266	\$310.60
08/02/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	48637 7/13/18 CONCESSION	01130119	CL735994	\$231.40
08/09/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	49606 8/1/18 CONCESSION	01130282	CL736343	\$133.70
09/20/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	51634 9/10/18 CONCESSION	01131716	CL737716	\$67.80
11/08/18	536	0950	3005500	0	UNASSIGNED VENDOR	REFUND ALPINE FIRE PMT 182853	00000002	DP127747	(\$67.80)
11/15/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	51634 9/10/18 CONCESSION	01133713	CL739724	\$67.80
						Account 5360950 3005500		Total:	\$743.50
08/30/18	536	0950	3005501	9407	US BANK	7/13-8/3/18 HLVR MISC SUPPLIES	01131053	CL737014	\$108.32
						Account 5360950 3005501		Total:	\$108.32
07/01/18	536	0950	3006050	11742	RICHARD L WILLIAMS	AP 16/17 LANDSCAPING	00000001	JE000104	\$831.19
07/01/18	536	0950	3006050	11742	RICHARD L WILLIAMS	AP 16/17 LANDSCAPING	00000001	JE000104	\$1,261.26
07/01/18	536	0950	3006050	5231	MELISSA L MCCOY	AP 16/17 LANDSCAPING	00000001	JE000104	\$1,467.70
08/17/18	536	0950	3006050	0	UNASSIGNED VENDOR	REVERSE JE 104- ENTRY ERROR	00000001	JE000129	(\$1,467.70)

For Fiscal Year 2019
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Expenditure Detail with Account Totals

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 Addendum = *

08/17/18	536	0950	3006050
08/17/18	536	0950	3006050

0	UNASSIGNED VENDOR	REVERSE JE 104- ENTRY ERROR	00000001	JE000129	(\$1,261.26)
0	UNASSIGNED VENDOR	REVERSE JE 104- ENTRY ERROR	00000001	JE000129	(\$831.19)
		Account 5360950 3006050		Total:	\$0.00

Total Budget Year Expenditures:	\$134,973.25
Grand Total:	\$134,973.25

HLVRA
Revenue Account Detail

Date	FD	B/U	Account	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
10/01/2018	536	0950	2003000	0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT		JE000331	(\$324.10)
01/01/2019	536	0950	2003000	0	UNASSIGNED VENDOR	OCT-DEC INTEREST APPORTIONMENT		JE000874	(\$539.36)
04/01/2019	536	0950	2003000	0	UNASSIGNED VENDOR	JAN-MAR INTEREST APPORTIONMENT		JE001421	(\$618.50)
			2003000						(\$1,481.96)
08/27/2018	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$8,524.00)
09/18/2018	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$8,857.00)
10/05/2018	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$3,562.00)
01/23/2019	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$521.00)
			2003203						(\$21,464.00)
08/27/2018	536	0950	2003206	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$1,200.00)
			2003206						(\$1,200.00)
08/27/2018	536	0950	2003214	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$10,210.00)
09/18/2018	536	0950	2003214	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$2,250.00)
10/29/2018	536	0950	2003214	0	UNASSIGNED VENDOR	17/18 DEFERRED REVENUE		JE000518	\$7,406.66
12/12/2018	536	0950	2003214	0	UNASSIGNED VENDOR	cor je 777		JE000781	(\$7,406.66)
			2003214						(\$12,460.00)
09/17/2018	536	0950	2007400	0	UNASSIGNED VENDOR	POOL/CITY CONTRACTUAL CONTRIB		DP126828	(\$80,000.00)
02/28/2019	536	0950	2007400	0	UNASSIGNED VENDOR	18/19 APPRVD ANNUAL PYMNT		JE001268	(\$80,000.00)
			2007400						(\$160,000.00)
07/26/2018	536	0950	2010611	99998	HEIDI VAN GIESEN	6/29/18 RMB SWIM LESSONS	01129885	CL735771	\$120.00
07/26/2018	536	0950	2010611	99998	HILARY TREVIZU	5/29/18 RMB SWIM LESSONS	01129883	CL735773	\$60.00
07/26/2018	536	0950	2010611	99998	ROBIN HERNDON	4/20/18 RMB SWIM LESSONS	01129881	CL735772	\$60.00
08/02/2018	536	0950	2010611	99998	ASHLEY GOLBRANSEN	4/16/18 RMB SWIM LESSONS	01130121	CL735996	\$60.00
08/27/2018	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$7,080.00)
08/30/2018	536	0950	2010611	99998	KAYLA HANNER	4/18/18 RMB SWIM LESSONS	01131050	CL737012	\$60.00
09/18/2018	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$6,540.00)
09/20/2018	536	0950	2010611	99998	JENN STONE	6/27/18 RMB SWIM LESSONS	01131722	CL737714	\$60.00
10/05/2018	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$2,220.00)
10/29/2018	536	0950	2010611	0	UNASSIGNED VENDOR	17/18 DEFERRED REVENUE		JE000518	\$12,000.00
11/15/2018	536	0950	2010611	99998	KELSEY VANECK	5/11/18 REFUND SWIM LESSON	01133714	CL739723	\$120.00
12/12/2018	536	0950	2010611	0	UNASSIGNED VENDOR	cor JE518 17/18 Deferred Rev		JE000777	(\$12,000.00)
01/23/2019	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$300.00)
			2010611						(\$15,600.00)
08/27/2018	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$784.00)
09/18/2018	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$904.00)
10/05/2018	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$466.00)
01/23/2019	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$534.00)
			2010660						(\$2,688.00)
08/27/2018	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$675.00)
09/18/2018	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$750.00)

HLVRA Revenue Account Detail

10/05/2018	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$1,000.00)
10/25/2018	536	0950	2010661	99998	AMBER HEDGES	9/13/18 RMB PARTY RENTAL	01133020	CL739087	\$125.00
10/25/2018	536	0950	2010661	99998	PRAIRIE BURT	8/2/18 RMB SWIM LESSONS	01133019	CL739086	\$120.00
10/25/2018	536	0950	2010661	99998	RUDY ALKIRE	7/17/18 RMB PARTY RENTAL	01133018	CL739085	\$125.00
10/29/2018	536	0950	2010661	0	UNASSIGNED VENDOR	17/18 DEFERRED REVENUE		JE000518	\$625.00
12/12/2018	536	0950	2010661	0	UNASSIGNED VENDOR	cor je 777		JE000781	\$7,406.66
12/12/2018	536	0950	2010661	0	UNASSIGNED VENDOR	cor JE518 17/18 Deferred Rev		JE000777	(\$7,406.66)
12/12/2018	536	0950	2010661	0	UNASSIGNED VENDOR	cor JE518 17/18 Deferred Rev		JE000777	(\$625.00)
01/23/2019	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$125.00)
			2010661						(\$2,180.00)
08/27/2018	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$803.00)
09/18/2018	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$1,001.00)
10/05/2018	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$657.00)
01/23/2019	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$259.00)
			2010662						(\$2,720.00)
08/27/2018	536	0950	2010663	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$1,550.00)
10/05/2018	536	0950	2010663	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$1,100.00)
01/23/2019	536	0950	2010663	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$2,443.00)
			2010663						(\$5,093.00)
09/18/2018	536	0950	2010664	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$1,200.00)
01/23/2019	536	0950	2010664	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$3,000.00)
			2010664						(\$4,200.00)
08/27/2018	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$2,176.00)
09/18/2018	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$1,808.00)
10/05/2018	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$544.00)
01/23/2019	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$432.00)
			2010665						(\$4,960.00)
			Total						
08/27/2018	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$3,500.00)
09/18/2018	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$2,950.00)
10/05/2018	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$2,475.00)
01/23/2019	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$2,125.00)
			2010667						(\$11,050.00)
			Total						
01/28/2019	536	0950	2010668	0	UNASSIGNED VENDOR	HLVRA NOVEMBER 2018 DEPOSIT		DP129140	(\$848.00)
			2010668						(\$848.00)
			Total						
09/14/2018	536	0950	2011300	0	UNASSIGNED VENDOR	DIVING BOARD DONATION - ROTARY		DP126811	(\$5,000.00)
			2011300						(\$5,000.00)
			Total						
			Grand Total						(\$250,944.96)
									(\$250,944.96)

Fiscal Year 2019

As of 5/10/2019

User: dwemple

Fund 536 HONEY LAKE VALLEY RECREATION
 Budget Unit 0950 COMMUNITY POOL
 Cost Center NONE

<h2 style="margin: 0;">HLVRA</h2> <h3 style="margin: 0;">Revenue Status</h3>
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Percent of Year Elapsed 86 %

Account	Account Name	Adopted Estimated Revenue	Adjusted Estimated Revenue	Revenue Realized	Unrealized	Percent Revenue
2040	REVENUE FR USE OF MONEY & PROP					
2003000	INTEREST	\$0.00	\$0.00	(\$1,481.96)	(\$1,481.96)	0%
2003203	DAILY PASSES	\$27,000.00	\$27,000.00	(\$21,464.00)	\$5,536.00	79%
2003206	SWIM TEAM ACADEMY	\$5,200.00	\$5,200.00	(\$1,200.00)	\$4,000.00	23%
2003214	SUMMER PASSES	\$10,000.00	\$10,000.00	(\$12,460.00)	(\$2,460.00)	125%
	Major Object Total	\$42,200.00	\$42,200.00	(\$36,605.96)	\$5,594.04	87%
2052	INTERGOVT REVENUE-OTHER					
2007400	OTHER-GOVERNMENTAL AGENCIES	\$160,000.00	\$160,000.00	(\$160,000.00)	\$0.00	100%
	Major Object Total	\$160,000.00	\$160,000.00	(\$160,000.00)	\$0.00	100%
2060	CHARGES FOR SERVICES					
2010611	SWIM LESSONS	\$33,000.00	\$33,000.00	(\$15,600.00)	\$17,400.00	47%
2010660	DAILY PROGRAMS	\$2,000.00	\$2,000.00	(\$2,688.00)	(\$688.00)	134%
2010661	PARTYS AND SPECIAL EVENTS	\$3,400.00	\$3,400.00	(\$2,180.00)	\$1,220.00	64%
2010662	CONSESSIONS	\$3,000.00	\$3,000.00	(\$2,720.00)	\$280.00	91%
2010663	SCHOOL RENTALS	\$3,000.00	\$3,000.00	(\$5,093.00)	(\$2,093.00)	170%
2010664	LHS SWIM TEAM	\$3,000.00	\$3,000.00	(\$4,200.00)	(\$1,200.00)	140%
2010665	10 PUNCH CARDS	\$8,000.00	\$8,000.00	(\$4,960.00)	\$3,040.00	62%
2010667	MONTHLY PROGRAMS	\$20,000.00	\$20,000.00	(\$11,050.00)	\$8,950.00	55%
2010668	LCC ADAPTIVE PE CLASSES	\$0.00	\$0.00	(\$848.00)	(\$848.00)	0%
	Major Object Total	\$75,400.00	\$75,400.00	(\$49,339.00)	\$26,061.00	65%
2070	MISCELLANEOUS					
2011200	MISCELLANEOUS	\$100.00	\$100.00	\$0.00	\$100.00	0%
2011300	CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	(\$5,000.00)	(\$5,000.00)	0%
	Major Object Total	\$100.00	\$100.00	(\$5,000.00)	(\$4,900.00)	5,000%
	Cost Center Total	\$277,700.00	\$277,700.00	(\$250,944.96)	\$26,755.04	90%
	Budget Unit Total	\$277,700.00	\$277,700.00	(\$250,944.96)	\$26,755.04	90%
	Fund Total	\$277,700.00	\$277,700.00	(\$250,944.96)	\$26,755.04	90%

Chronological Expense Detail
 July 1, 2018 through June 30, 2019
Honey Lake Valley Recreation Authority

Date	Fund	Description	Revenue	Expenses	Total
		Fund Balance Transfer			\$ 107,441.50
					\$ 107,441.50
7/3/2018	3003050	City gas		\$ 118.17	\$ 107,323.33
7/3/2018	3003060	City geo		\$ 379.09	\$ 106,944.24
7/3/2018	3001400	Office Depot		\$ 148.65	\$ 106,795.59
7/3/2018	3005500	Alpine		\$ 310.60	\$ 106,484.99
7/5/2018	3003030	SSD		\$ 156.00	\$ 106,328.99
7/5/2018	3003010	LMUD		\$ 1,763.48	\$ 104,565.51
7/5/2018	3002807	Martin Security		\$ 25.00	\$ 104,540.51
7/5/2018	3001150	Kiefer		\$ 7.70	\$ 104,532.81
7/9/2018	3001200	Frontier		\$ 214.65	\$ 104,318.16
7/17/2018	3002300	City Staff		\$ 1,775.36	\$ 102,542.80
7/17/2018	3002359	City - Pool employees		\$ 18,002.20	\$ 84,540.60
7/12/2018	3002701	Keifer (umbrellas)		\$ 244.80	\$ 84,295.80
7/12/2018	3002300	KMTG		\$ 94.00	\$ 84,201.80
7/12/2018	3002701	Lasco		\$ 216.65	\$ 83,985.15
7/16/2018	3001400	Office Depot		\$ 52.83	\$ 83,932.32
7/16/2018	2010611	Refund for Swimming Lessons	\$ (240.00)		\$ 83,692.32
7/17/2018	3002701	Uline		\$ 236.47	\$ 83,455.85
7/23/2018	3002200	Office Depot		\$ 174.38	\$ 83,281.47
7/23/2018	3001400	Office Depot		\$ 53.36	\$ 83,228.11
7/23/2018	3001150	Kiefer - uniforms		\$ 30.80	\$ 83,197.31
7/23/2018	3002300	CARPD - Dues		\$ 400.00	\$ 82,797.31
7/25/2018	2010611	Refund for Swimming Lessons	\$ (60.00)		\$ 82,737.31
7/25/2018	3005500	Alpine		\$ 231.40	\$ 82,505.91
6/28/2018	3001705	Ace Hardware		\$ 40.51	\$ 82,465.40
7/3/2018	3001705	Ace Hardware		\$ 120.72	\$ 82,344.68
7/9/2018	3001705	Ace Hardware		\$ 5.78	\$ 82,338.90
7/11/2018	3001705	Ace Hardware		\$ 48.84	\$ 82,290.06
7/13/2018	3001705	Ace Hardware		\$ 10.51	\$ 82,279.55
7/23/2018	3001705	Ace Hardware		\$ 16.44	\$ 82,263.11
8/2/2018	3003010	LMUD		\$ 1,484.52	\$ 80,778.59
8/3/2018	3001705	Lincoln		\$ 30.42	\$ 80,748.17
8/3/2018	3002807	Martin Security		\$ 25.00	\$ 80,723.17
8/3/2018	3005500	Alpine		\$ 133.70	\$ 80,589.47
8/3/2018	3003050	City Natural Gas		\$ 152.14	\$ 80,437.33
8/3/2018	3003060	City Geo		\$ 379.09	\$ 80,058.24
8/6/2018	3001500	CAPRI - Insurance		\$ 4,380.50	\$ 75,677.74
8/6/2018	3001200	Frontier		\$ 207.40	\$ 75,470.34
8/6/2018	3003040	C&S Waste		\$ 108.30	\$ 75,362.04

PENDING 2018/2019 ITEMS	
Auditors	\$ 1,700.00
Staff Time (County)	\$ -
CAPRI - dues	\$ -
CAPRI - Insurance	\$ -
<hr/>	
Total Pending	\$ 1,700.00

\$	151,907.39	Balance forward
\$	-	
\$	-	
\$	1,700.00	Pending (above)
\$	150,207.39	Cash Available
<hr/>		
\$	6,225.00	Diving Board Fund (deposited)
<hr/>	<hr/>	
\$	6,225.00	

8/13/2018	2010611 Refund for Swimming Lessons	\$ (60.00)	\$	\$ 75,302.04
8/13/2018	3001705 Lincoln Aquatics		\$ 33.56	\$ 75,268.48
	July revenue - pending	\$ 26,245.20		\$ 101,513.68
8/21/2018	3002300 City Staff		\$ 1,044.00	\$ 100,469.68
8/21/2018	3002359 City - Pool employees		\$ 28,686.27	\$ 71,783.41
8/23/2018	3001705 Lee Joseph		\$ 1,035.51	\$ 70,747.90
8/23/2018	3002200 US Bank		\$ 182.89	\$ 70,565.01
8/23/2018	3005501 US Bank		\$ 108.32	\$ 70,456.69
8/27/2018	3001400 Office Depot		\$ 60.37	\$ 70,396.32
9/5/2018	3003030 SSD		\$ 156.00	\$ 70,240.32
9/5/2018	3003010 LMUD		\$ 1,693.74	\$ 68,546.58
9/5/2018	3002807 Martin Security		\$ 25.00	\$ 68,521.58
9/5/2018	2007400 City Contribution	\$ 80,000.00		\$ 148,521.58
9/5/2018	3001705 Ace Hardware		\$ 34.04	\$ 148,487.54
9/5/2018	3002200 Ace Hardware		\$ 19.29	\$ 148,468.25
9/5/2018	3001705 Ace Hardware		\$ 47.25	\$ 148,421.00
9/5/2018	3002701 Ace Hardware		\$ 86.86	\$ 148,334.14
9/5/2018	3001705 Ace Hardware		\$ 1,110.60	\$ 147,223.54
9/10/2018	3003040 C&S Waste		\$ 180.29	\$ 147,043.25
9/12/2018	2010611 Refund for Swimming Lessons	\$ (60.00)		\$ 146,983.25
9/12/2018	3001200 Frontier		\$ 207.10	\$ 146,776.15
9/12/2018	3005500 Alpine		\$ 67.80	\$ 146,708.35
9/18/2018	3002300 City Staff		\$ 1,170.69	\$ 145,537.66
9/18/2018	3002359 City - Pool employees		\$ 20,319.23	\$ 125,218.43
	August Revenue	\$ 12,024.00		\$ 137,242.43
9/26/2018	3002300 KMTG		\$ 305.50	\$ 136,936.93
10/2/2018	3001705 Ace Hardware		\$ 8.71	\$ 136,928.22
10/2/2018	3002807 Martin Security		\$ 25.00	\$ 136,903.22
10/2/2018	3003010 LMUD		\$ 1,507.77	\$ 135,395.45
10/8/2018	3003050 City Natural Gas (July)		\$ 12.79	\$ 135,382.66
10/8/2018	3003060 City Geo (July)		\$ 379.09	\$ 135,003.57
10/8/2018	3003050 City Natural Gas (August)		\$ 136.70	\$ 134,866.87
10/8/2018	3003060 City Geo Adjustment (June)		\$ 1,720.91	\$ 133,145.96
10/8/2018	3003060 City Geo Adjustment (July)		\$ 1,720.91	\$ 131,425.05
10/8/2018	3003060 City Geo (August)		\$ 2,100.00	\$ 129,325.05
10/9/2018	3003040 C&S Waste		\$ 182.54	\$ 129,142.51
10/9/2018	3001200 Frontier		\$ 208.22	\$ 128,934.29
10/29/2018	3001705 Lincoln Aquatics		\$ 3,383.74	\$ 125,550.55
10/16/2018	3002300 City Staff		\$ 1,971.85	\$ 123,578.70
10/16/2018	3002359 City - Pool employees		\$ 13,412.06	\$ 110,166.64
10/17/2018	3002801 County Cost Allocation		\$ 1,228.00	\$ 108,938.64
10/17/2018	2010611 Refund for Swimming Lessons	\$ (120.00)		\$ 108,818.64
10/17/2018	2010611 Refund for Party Rental x2	\$ (250.00)		\$ 108,568.64
10/17/2018	3002300 KMTG		\$ 117.50	\$ 108,451.14
	September Revenue	\$ 5,381.00		\$ 113,832.14
11/1/2018	2010611 Refund for Swimming Lessons	\$ (120.00)		\$ 113,712.14

11/1/2018	3003010 LMUD	\$ 1,414.78	\$ 112,297.36
11/5/2018	3003050 City Natural Gas (Sept)	\$ 8.93	\$ 112,288.43
11/5/2018	3003060 City Geo (September)	\$ 2,100.00	\$ 110,188.43
11/5/2018	3002807 Martin Security	\$ 25.00	\$ 110,163.43
11/5/2018	3003030 Susanville Sanitary District	\$ 156.00	\$ 110,007.43
11/6/2018	3002200 US Bank - Deposit slips	\$ 53.22	\$ 109,954.21
11/20/2018	3001200 Frontier	\$ 208.22	\$ 109,745.99
11/20/2018	3003040 C&S Waste	\$ 182.54	\$ 109,563.45
11/20/2018	3002300 City Staff	\$ 1,122.99	\$ 108,440.46
11/20/2018	3002359 City - pool employees	\$ 4,499.89	\$ 103,940.57
11/20/2018	3002300 KMTG	\$ 94.00	\$ 103,846.57
12/5/2018	3002807 Martin Security	\$ 25.00	\$ 103,821.57
12/5/2018	3001705 Ace Hardware	\$ 555.36	\$ 103,266.21
12/7/2018	3003040 C&S Waste	\$ 88.73	\$ 103,177.48
12/7/2018	3003010 LMUD	\$ 996.35	\$ 102,181.13
12/7/2018	3001200 Frontier	\$ 217.25	\$ 101,963.88
12/11/2018	3002807 Voltage Specialists	\$ 328.00	\$ 101,635.88
12/11/2018	3002300 PP&C - Auditors	\$ 2,800.00	\$ 98,835.88
12/14/2018	3002300 KMTG	\$ 94.00	\$ 98,741.88
12/19/2018	3002300 City Staff	\$ 726.85	\$ 98,015.03
12/19/2018	3002359 City - pool employees	\$ 559.08	\$ 97,455.95
12/20/2018	3002400 Lassen Addressing	\$ 27.35	\$ 97,428.60
1/9/2019	3002807 Martin Security	\$ 25.00	\$ 97,403.60
1/9/2019	3003030 SSD	\$ 156.00	\$ 97,247.60
1/9/2019	3001200 Frontier	\$ 217.20	\$ 97,030.40
1/9/2019	3003010 LMUD	\$ 763.88	\$ 96,266.52
1/9/2019	3001705 Holiday Pools	\$ 3,849.13	\$ 92,417.39
1/10/2019	3001500 CAPRI - Insurance	\$ 4,380.50	\$ 88,036.89
2/5/2019	3003010 LMUD	\$ 669.30	\$ 87,367.59
2/5/2019	3002807 Martin Security	\$ 25.00	\$ 87,342.59
2/13/2019	3001200 Frontier	\$ 208.17	\$ 87,134.42
2/19/2019	3002300 City Staff	\$ 938.39	\$ 86,196.03
2/19/2019	3002359 City - pool Employees	\$ 1,413.98	\$ 84,782.05
2/19/2019	3002801 County Cost Allocation	\$ 1,228.00	\$ 83,554.05
2/19/2019	2007400 County Contribution	\$ 80,000.00	\$ 163,554.05
3/4/2019	3002807 Martin Security	\$ 25.00	\$ 163,529.05
3/4/2019	3003010 LMUD	\$ 789.54	\$ 162,739.51
3/7/2019	3003030 SSD	\$ 156.00	\$ 162,583.51
3/18/2019	3001200 Frontier	\$ 208.40	\$ 162,375.11
3/28/2019	3002300 Tax Payment	\$ 219.00	\$ 162,156.11
4/4/2019	3002300 City Staff	\$ 1,021.74	\$ 161,134.37
4/4/2019	3002359 City - Pool employees	\$ 1,692.77	\$ 159,441.60
4/4/2019	3002400 Publication	\$ 102.00	\$ 159,339.60
4/5/2019	3002701 Lasco	\$ 173.75	\$ 159,165.85
4/5/2019	3003050 City Natural Gas	\$ 8.93	\$ 159,156.92
4/5/2019	3003060 City Geo	\$ 312.44	\$ 158,844.48

4/5/2019	3003010 LMUD	\$ 669.30	\$ 158,175.18
4/5/2019	3002807 Martin Security	\$ 25.00	\$ 158,150.18
4/25/2019	3001200 Frontier	\$ 218.84	\$ 157,931.34
4/25/2019	3002300 KMTG	\$ 118.65	\$ 157,812.69
4/25/2019	3002300 PP&C - Auditors	\$ 1,345.00	\$ 156,467.69
4/25/2019	3002901 US Bank Card - Training	\$ 700.00	\$ 155,767.69
5/9/2019	3002807 Martin Security	\$ 25.00	\$ 155,742.69
5/9/2019	3003050 City nat. gas	\$ 8.16	\$ 155,734.53
5/9/2019	3003060 City geo	\$ 379.09	\$ 155,355.44
5/9/2019	3003010 LMUD	\$ 981.92	\$ 154,373.52
5/9/2019	3003040 C&S Waste	\$ 194.80	\$ 154,178.72
5/9/2019	3003030 SSD	\$ 156.00	\$ 154,022.72
5/9/2019	3001200 Frontier	\$ 217.54	\$ 153,805.18
5/9/2019	3002400 Lassen Addressing	\$ 155.51	\$ 153,649.67
5/9/2019	3002400 Lassen Addressing	\$ 64.35	\$ 153,585.32
5/9/2019	3001705 Ace Hardware (various)	\$ 245.86	\$ 153,339.46
5/9/2019	3001705 Lincoln	\$ 253.16	\$ 153,086.30
5/9/2019	3001705 Airgas	\$ 248.94	\$ 152,837.36
5/9/2019	3001150 Lincoln	\$ 219.08	\$ 152,618.28
5/9/2019	3001150 Lincoln	\$ 70.83	\$ 152,547.45
5/9/2019	3002200 Office Depot (partial)	\$ 173.11	\$ 152,374.34
5/9/2019	3001400 Office Depot (partial)	\$ 148.45	\$ 152,225.89
5/9/2018	3005500 Alpine	\$ 318.50	\$ 151,907.39
		<u>\$ 122,740.20</u>	<u>\$ 158,274.31</u>

	Date	2018/2019 Budget	spent	Budgeted Amounts	
3001150		Safety Equipment and Supplies		\$ 1,000.00	
	7/5/2018	Kiefer - uniforms	\$ 7.70		
	7/23/2018	Kiefer - uniforms	\$ 30.80		
	5/9/2019	Lincoln	\$ 219.08		
	5/9/2019	Lincoln	\$ 70.83		
				\$ 328.41	\$ 328.41
				\$ 671.59	
3001200		Communications		\$ 2,400.00	
	7/9/2018	Frontier	\$ 214.65		
	8/6/2018	Frontier	\$ 207.40		
	9/12/2018	Frontier	\$ 207.10		
	10/9/2018	Frontier	\$ 208.22		
	11/20/2018	Frontier	\$ 208.22		
	12/7/2018	Frontier	\$ 217.25		
	1/9/2019	Frontier	\$ 217.20		
	2/13/2019	Frontier	\$ 208.17		
	3/18/2019	Frontier	\$ 208.40		
	4/25/2019	Frontier	\$ 218.84		
	5/9/2019	Frontier	\$ 217.54		
				\$ 2,332.99	\$ 2,332.99
				\$ 67.01	
3001400		Janitorial Supplies		\$ 2,000.00	
	7/3/2018	Office Depot	\$ 148.65		
	7/16/2018	Office Depot	\$ 52.83		
	7/23/2018	Office Depot	\$ 53.36		
	8/27/2018	Office Depot	\$ 60.37		
	5/9/2019	Office Depot (partial)	\$ 148.45		
				\$ 463.66	\$ 463.66
				\$ 1,536.34	
3001500		Insurance		\$ 8,200.00	
	8/6/2018	CAPRI	\$ 4,380.50		
	1/10/2019	CAPRI	\$ 4,380.50		
				\$ 8,761.00	\$ 8,761.00
				\$ (561.00)	
3001705		Maintenance - Pool		\$ 30,000.00	
	6/28/2018	Ace Hardware	\$ 40.51		
	7/3/2018	Ace Hardware	\$ 120.72		
	7/9/2018	Ace Hardware	\$ 5.78		
	7/11/2018	Ace Hardware	\$ 48.84		
	7/13/2018	Ace Hardware	\$ 10.51		
	7/23/2018	Ace Hardware	\$ 16.44		
	8/2/2018	Lincoln	\$ 30.42		
	8/13/2018	Lincoln	\$ 33.56		
	8/23/2018	Lee Joseph	\$ 1,035.51		
	9/5/2018	Ace Hardware	\$ 34.04		
	9/5/2018	Ace Hardware	\$ 47.25		
	9/5/2018	Ace Hardware	\$ 1,110.60		
	10/2/2018	Ace Hardware	\$ 8.71		
	10/29/2018	Lincoln	\$ 3,383.74		
	12/5/2018	Ace Hardware	\$ 555.36		
	1/9/2019	Holiday Pools	\$ 3,849.13		
	5/9/2019	Ace Hardware	\$ 245.86		
	5/9/2019	Lincoln	\$ 253.16		
	5/9/2019	Airgas	\$ 248.94		
				\$ 11,079.08	\$ 11,079.08
				\$ 18,920.92	

3002200	Office Expenses		\$	2,500.00	
	7/23/2018 office Depot	\$	174.38		
	8/23/2018 US Bank	\$	182.89		
	9/5/2018 Ace Hardware	\$	19.29		
	11/6/2018 US Bank - deposit slips (direct withdrawl)	\$	53.22		
	5/9/2019 Office Depot (partial)	\$	173.11		
				\$	602.89
				\$	1,897.11
3002250	Bank & Credit Card Fees				
				\$	-
				\$	-
3002251	Cash Over/Short				
				\$	-
				\$	-
3002300	Prof. & Spec. Services (City Staff, Auditors, Legal)		\$	30,000.00	
	7/17/2018 City - Staffing	\$	1,775.36		
	7/12/2018 KMTG	\$	94.00		
	7/23/2018 CARPD - dues	\$	400.00		
	8/21/2018 City - Staffing	\$	1,044.00		
	9/18/2018 City - Staffing	\$	1,170.69		
	9/26/2018 KMTG	\$	305.50		
	10/16/2018 City - staffing	\$	1,971.85		
	10/17/2018 KMTG	\$	117.50		
	11/20/2018 City - Staffing	\$	1,122.99		
	11/20/2018 KMTG	\$	94.00		
	12/11/2018 PP&C	\$	2,800.00		
	12/14/2018 KMTG	\$	94.00		
	12/19/2018 City - Staffing	\$	726.85		
	2/19/2019 City - Staffing	\$	938.39		
	3/28/2019 CA Dept of Tax & Fee Admin	\$	219.00		
	4/4/2019 City - Staffing	\$	1,021.74		
	4/25/2019 KMTG	\$	118.65		
	4/25/2019 PP&C	\$	1,345.00		
				\$	15,359.52
				\$	14,640.48
3002359	Contract Staff Services (Pool Employees)		\$	157,000.00	
	7/17/2018 City Reimbursement	\$	18,002.20		
	8/21/2018 City Reimbursement	\$	28,686.27		
	9/18/2018 City Reimbursement	\$	20,319.23		
	10/18/2018 City Reimbursement	\$	13,412.06		
	11/20/2018 City Reimbursement	\$	4,499.89		
	12/19/2018 City Reimbursement	\$	559.08		
	2/19/2018 City Reimbursement	\$	1,413.98		
	4/4/2019 City Reimbursement	\$	1,692.77		
				\$	88,585.48
				\$	68,414.52
3002400	Publications/Legal Notices		\$	1,600.00	
	12/20/2018 Lassen Addressing	\$	27.35		
	4/4/2019 Publication	\$	102.00		
	5/9/2019 Lassen Addressing	\$	155.51		
	5/9/2019 Lassen Addressing	\$	64.35		
				\$	349.21
				\$	1,250.79
3002701	Non-Capitalized Equipment (under \$5,000)		\$	8,000.00	

7/12/2018 Kiefer	\$	244.80
7/12/2018 Lasco - signage	\$	216.65
7/17/2018 Uline	\$	236.47
9/5/2018 Ace Hardware	\$	86.86
4/5/2019 Lasco - signage	\$	173.75

\$	958.53	\$	958.53
\$	7,041.47		
\$	-		

3002800 Till and Safe Money

\$	-	\$	-
\$	-		

3002801 County Wide Allocations (Quarterly)

10/17/2018 County 1st Half allocation	\$	1,228.00
2/19/2019 County 2nd Half allocation	\$	1,228.00

\$	2,000.00
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\$	2,456.00	\$	2,456.00
\$	(456.00)		

3002807 Electronic Surveillance

7/5/2018 Martin	\$	25.00
8/2/2018 Martin	\$	25.00
9/5/2018 Martin	\$	25.00
10/2/2018 Martin	\$	25.00
11/5/2018 Martin	\$	25.00
12/5/2018 Martin	\$	25.00
12/11/2018 Voltage Specialists	\$	328.00
1/9/2019 Martin	\$	25.00
2/5/2019 Martin	\$	25.00
3/4/2019 Martin	\$	25.00
4/5/2019 Martin	\$	25.00
5/9/2019 Martin	\$	25.00

\$	1,000.00
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\$	603.00	\$	603.00
\$	397.00		

3002901 Conferences/Training

4/25/2019 Lifeguard Trainer training	\$	700.00
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\$	1,800.00
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\$	700.00	\$	700.00
\$	1,100.00		

3003000 General Utilities

\$	-
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3003010 Utilities - Electric

7/5/2018 LMUD	\$	1,763.48
8/2/2018 LMUD	\$	1,484.52
9/5/2018 LMUD	\$	1,693.74
10/2/2018 LMUD	\$	1,507.77
11/1/2018 LMUD	\$	1,414.78
12/7/2018 LMUD	\$	996.35
1/9/2019 LMUD	\$	763.88
2/5/2019 LMUD	\$	669.30
3/4/2019 LMUD	\$	789.54
4/5/2019 LMUD	\$	669.30
5/9/2019 LMUD	\$	981.92

\$	12,000.00
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\$	12,734.58	\$	12,734.58
\$	(734.58)		

3003020 Water

				\$ -	\$	
				\$ -		
3003030	Utilities - Sewer			\$ 1,400.00		
	7/5/2018 SSD	\$	156.00			
	9/5/2018 SSD	\$	156.00			
	11/5/2018 SSD	\$	156.00			
	1/9/2019 SSD	\$	156.00			
	3/7/2019 SSD	\$	156.00			
	5/9/2019 SSD	\$	156.00			
				\$ 936.00	\$	936.00
				\$ 464.00		
3003040	Utilities - Trash Service			\$ 1,600.00		
	8/6/2018 C&S	\$	108.30			
	9/10/2018 C&S	\$	180.29			
	10/9/2018 C&S	\$	182.54			
	11/20/2018 C&S	\$	182.54			
	12/7/2018 C&S	\$	88.73			
	5/9/2019 C&S	\$	194.80			
				\$ 937.20	\$	937.20
				\$ 662.80		
3003050	Utilities - Natural Gas			\$ 5,000.00		
	7/3/2018 City (June)	\$	118.17			
	8/2/2018 City (July)	\$	152.14			
	10/8/2018 City (for August)	same	\$ 12.79			
	10/8/2018 City (for Sept)	bill	\$ 136.70			
	11/5/2018 City (for Sept 10-Oct 5)		\$ 8.93			
	4/5/2019 City		\$ 8.93			
	5/9/2019 City		\$ 8.16			
				\$ 445.82	\$	445.82
				\$ 4,554.18		
3003060	Utilities - Geothermal			\$ 2,700.00		
	7/3/2018 City (May)	\$	379.09			
	8/2/2018 City (June)	\$	379.09			
	adjustment 10/8/18	\$	1,720.91			
	10/8/2018 City (July)	\$	379.09			
	adjustment 10/8/18	\$	1,720.91			
	10/8/2018 City (August)	\$	2,100.00			
	11/5/2018 City (Sept)	\$	2,100.00			
	4/5/2019 City	\$	312.44			
	5/9/2019 City	\$	379.09			
				\$ 9,470.62	\$	9,470.62
				\$ (6,770.62)		
3004900	Depreciation			\$ 5,000.00		
				\$ 5,000.00		
3005500	Store Concessions			\$ 2,000.00		
	7/3/2018 Alpine	\$	310.60			

7/25/2018 Alpine \$ 231.40
 8/2/2018 Alpine \$ 133.70
 9/12/2018 Alpine \$ 67.80
 5/9/2019 Alpine \$ 318.50

\$	1,062.00	\$	1,062.00
\$	938.00		
\$	500.00		

3005501 Recreation Activity Supplies
 8/23/2018 US Bank \$ 108.32

\$	108.32	\$	108.32
\$	391.68		
\$	-		

3006050 Landscaping & Improvements

\$	-	\$	-
\$	-		
\$	-		

3006100

\$	-	\$	-
\$	-		

3010000 Appropriation For Contingencies

\$	-		
\$	-		
		\$	158,274.31

2018/2019 HLVRA PROJECTED BUDGET REVENUES AND EXPENSES

EXPENSES	2018/2019 HLVRA PROJECTED BUDGET REVENUES AND EXPENSES														Budget	Projected % to be % EXPENDED by June 30th	
1 Sum of Expense	Column Labels														Budget	Projected % to be % EXPENDED by June 30th	
2	2018						2018 Total	2019						2019 Total	Grand Total	Budget	Projected % to be % EXPENDED by June 30th
3 Row Labels	Jul	Aug	Sep	Oct	Nov	Dec		Jan	Feb	Mar	Apr	May	Jun				
4 3001150 - Safety Equipment and Clothing	\$ 38.50		\$ -				\$ 38.50					\$ 289.91	\$ 859.48	\$ 1,149.39	\$ 1,187.89	\$ 1,000.00	118.8%
5 3001200 - Communications	\$ 214.65	\$ 207.40	\$ 207.10	\$ 208.22	\$ 208.22	\$ 217.25	\$ 1,262.84	\$ 217.20	\$ 208.17	\$ 208.40	\$ 218.84	\$ 217.54	\$ 205.62	\$ 1,275.77	\$ 2,538.61	\$ 2,400.00	105.8%
6 3001400 - Household Expenses	\$ 254.84	\$ 60.37	\$ -				\$ 315.21					\$ 148.45	\$ 103.98	\$ 252.43	\$ 567.64	\$ 2,000.00	28.4%
7 3001500 - Insurance	\$ -	\$ 4,380.50					\$ 4,380.50	\$ 4,380.50						\$ 4,380.50	\$ 8,761.00	\$ 8,200.00	106.8%
8 3001705 - Maintenance - Pool	\$ 242.80	\$ 1,099.49	\$ 1,191.89	\$ 3,392.45		\$ 555.36	\$ 6,481.99	\$ 3,849.13				\$ 747.96	\$ 8,307.76	\$ 12,904.85	\$ 19,386.84	\$ 30,000.00	64.6%
9 3002200 - Office Expenses	\$ 174.38	\$ 182.89	\$ 19.29	\$ 53.22	\$ 53.22		\$ 483.00					\$ 173.11	\$ 122.21	\$ 295.32	\$ 778.32	\$ 2,500.00	31.1%
10 3002250 - Bank & Credit Card Fees	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -							\$ -	\$ -	\$ -	N/A
11 3002251 - Cash Over/Short	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -							\$ -	\$ -	\$ -	N/A
12 3002300 - Prof. & Spec. Services (City Staff, Auditors, Legal)	\$ 2,269.36	\$ 1,044.00	\$ 1,476.19	\$ 2,089.35	\$ 1,216.99	\$ 3,620.85	\$ 11,716.74	\$ 2,077.36	\$ 1,021.74	\$ 977.57	\$ 2,489.12		\$ 1,095.52	\$ 7,661.31	\$ 19,378.05	\$ 30,000.00	64.6%
13 3002359 - Contract Staff Services (Pool Employees)	\$ 18,002.20	\$ 28,686.27	\$ 20,319.23	\$ 13,412.06	\$ 4,499.89	\$ 559.08	\$ 85,478.73	\$ 1,065.28	\$ 1,635.00	\$ 2,127.61	\$ 8,409.80		\$ 14,529.58	\$ 27,767.27	\$ 113,246.00	\$ 157,000.00	72.1%
14 3002400 - Publications/Legal Notices	\$ -					\$ 27.35	\$ 27.35				\$ 102.00	\$ 219.86	\$ 53.63	\$ 375.49	\$ 402.84	\$ 1,600.00	25.2%
15 3002701 - Non-Capitalized Equipment (under \$5,000)	\$ 697.92	\$ -	\$ 86.86				\$ 784.78				\$ 173.75		\$ 2,237.50	\$ 2,411.25	\$ 3,196.03	\$ 8,000.00	40.0%
16 3002800 - Special Departmental Expense	\$ -						\$ -							\$ -	\$ -	\$ -	N/A
17 3002801 - County Wide Allocations (Quarterly)				\$ 1,228.00			\$ 1,228.00		\$ 1,228.00					\$ 1,228.00	\$ 2,456.00	\$ 2,000.00	122.8%
18 3002807 - Electronic Surveillance	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 353.00	\$ 478.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 150.00	\$ 628.00	\$ 1,000.00	62.8%
19 3002901 - Conferences/Training	\$ -						\$ -				\$ 700.00			\$ 700.00	\$ 700.00	\$ 1,800.00	38.9%
20 3003010 - Utilities - Electric	\$ 1,763.48	\$ 1,484.52	\$ 1,693.74	\$ 1,507.77	\$ 1,414.78	\$ 996.35	\$ 8,860.64	\$ 763.88	\$ 669.30	\$ 789.54	\$ 669.30	\$ 981.92	\$ 1,391.54	\$ 5,265.48	\$ 14,126.12	\$ 12,000.00	117.7%
21 3003020 - Utilities - Water	\$ -	\$ -	\$ -	\$ -			\$ -							\$ -	\$ -	\$ -	N/A
22 3003030 - Utilities - Sewer	\$ 156.00	\$ -	\$ 156.00		\$ 156.00		\$ 468.00	\$ 156.00		\$ 156.00		\$ 156.00		\$ 468.00	\$ 936.00	\$ 1,400.00	66.9%
23 3003040 - Utilities - Trash	\$ -	\$ 108.30	\$ 180.29	\$ 182.54	\$ 182.54	\$ 88.73	\$ 742.40					\$ 194.80	\$ 172.48	\$ 367.28	\$ 1,109.68	\$ 1,600.00	69.4%
24 3003050 - Utilities - Natural Gas	\$ 118.17	\$ 152.14	\$ 12.79	\$ 136.70	\$ 8.93	\$ 9.70	\$ 438.43	\$ 8.93	\$ 9.32	\$ 10.47	\$ 8.93	\$ 8.16	\$ 861.99	\$ 907.80	\$ 1,346.23	\$ 5,000.00	26.9%
25 3003060 - Utilities - Geothermal	\$ 2,100.00	\$ 1,416.24	\$ 1,689.48	\$ 1,568.81	\$ 1,147.24	\$ 379.09	\$ 8,300.86	\$ 379.09	\$ 379.09	\$ 379.09	\$ 312.44	\$ 379.09	\$ 379.09	\$ 2,207.89	\$ 10,508.75	\$ 2,700.00	389.2%
26 3003206 - Swim Team	\$ -						\$ -							\$ -	\$ -	\$ -	N/A
27 3004900 - Depreciation															\$ 5,000.00	\$ -	0.0%
28 3005500 - Store Concessions	\$ 542.00	\$ 133.70	\$ 67.80				\$ 743.50					\$ 318.50	\$ 265.50	\$ 584.00	\$ 1,327.50	\$ 2,000.00	66.4%
29 3005501 - Recreation Activity Supplies		\$ 108.32					\$ 108.32						\$ 1,368.86	\$ 1,368.86	\$ 1,477.18	\$ 500.00	295.4%
30 3006050 - Landscaping & Improvements														\$ -	\$ -	\$ -	N/A
31 3006100 - Building & Equipment	\$ -	\$ -	\$ -				\$ -			\$ -				\$ -	\$ -	\$ -	N/A
32 3010000 - Appropriation For Contingencies														\$ -	\$ -	\$ -	N/A
33 Grand Total	\$ 26,599.30	\$ 39,089.14	\$ 27,125.66	\$ 23,804.12	\$ 8,912.81	\$ 6,806.76	\$ 132,337.79	\$ 12,922.37	\$ 5,175.62	\$ 4,673.68	\$ 13,109.18	\$ 3,860.30	\$ 31,979.74	\$ 71,720.89	\$ 204,058.68	\$ 277,700.00	
35 Budgeted Expenses*	\$ 30,490.06	\$ 45,590.60	\$ 31,563.98	\$ 26,052.92	\$ 21,703.44	\$ 6,210.68	\$ 161,611.67	\$ 9,036.20	\$ 12,301.74	\$ 2,769.35	\$ 29,186.54	\$ 26,136.98	\$ 36,657.51	\$ 116,088.33	\$ 277,700.00		
36																	
37 REVENUES																	
38 Budgeted Operational Revenue	\$ 35,700.00	\$ 25,000.00	\$ 8,000.00	\$ 2,000.00	\$ -	\$ -	\$ 70,700.00	\$ -	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	\$ 29,000.00	\$ 47,000.00	\$ 117,700.00		
39 Actual Operational Revenue **	\$ 36,744.37	\$ 23,935.17	\$ 7,005.00	\$ 2,170.00	\$ 848.00	\$ -	\$ 70,702.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,702.54		
40																	
41 Projected Operational Revenue	\$ 36,744.37	\$ 23,935.17	\$ 7,005.00	\$ 2,170.00	\$ 848.00	\$ -	\$ 70,702.54	\$ -	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	\$ 29,000.00	\$ 47,000.00	\$ 117,702.54		
42 City / County			\$ 80,000.00				\$ 80,000.00	\$ 80,000.00						\$ 80,000.00	\$ 160,000.00		
43 Grand Total (Projected revenue & Agency contributions)														\$ 80,000.00	\$ 277,702.54		
44																	
45 Fund Balance Carry Over ***															\$ 86,002.00		
46																	
47																	
48																	
49																	
50 DATE PREPARED: 5/16/19																	
51																	
52 * Budgeted Expenses monthly values are calculated based on the Grand Total month to year ratio each month, multiplied by the total expense budget (\$277,700); Calculation completed 10/12/18																	
53 **Actual Operational Revenue includes revenue received last fiscal year to be allocated to this fiscal year																	
54 ***Fund Balance has been reduced from previous reports to reflect the reallocation of revenue from fiscal year 17/18 to fiscal year 18/19																	

PROJECTED ENDING CASH BALANCE \$ 73,643.86
 PROJECTED ENDING CASH BALANCE INCLUDING PREVIOUS CARRY OVER \$ 159,645.86

Submitted By: Heidi Whitlock, Secretary

Action Date: May 21, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Approve City Reimbursement Request through May 3, 2019.

SUMMARY: The HLVRA has contracted with the City of Susanville to perform Administrative, Management and Operational services. The City has submitted a reimbursement request for both administrative and pool staff services related to the pool.

FISCAL IMPACT: \$13,616.38

ACTION REQUESTED: Motion to approve City reimbursement request.

ATTACHMENTS: Reimbursement Request with documentation



**City of Susanville
Administrative Services Department**

66 North Lassen Street
Susanville, CA 96130
(530) 252-5115

INVOICE

Invoice Date: May 21, 2019

Account #: 4493

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: \$13,616.38
Payment Due: UPON RECEIPT

SUBJECT: Reimbursement for Administrative, Management & Operational Services and Associated Direct Costs through May 3, 2019.

Description:

Reimbursement for Administrative Services (through 5/3/19)	\$ 1,444.82
Reimbursement for Pool Employees (through 5/3/19)	\$ 11,625.87
Publications (Employment/Board member Ads)	\$ <u>545.70</u>

TOTAL DUE \$13,616.38

**PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR
PAYMENT TO THE ABOVE ADDRESS.**



Please Detach and Mail With Your Payment

PLEASE REMIT PAYMENT TO THE ADDRESS BELOW...THANK YOU

City of Susanville Administrative Services Department
66 North Lassen Street Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

Account #4493

**HLVRA
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130**

Amount Due: \$13,616.38
Payment Due: UPON RECEIPT

Amount Paid: \$

Date of Invoice: May 21, 2019

City Account Code # (see Debi)

March 9th through May 3rd

Administrative	Hours	Wage		
Executive Officer	0.00	\$ 86.36	\$	-
Administrative	24.25	\$ 59.58	\$	1,444.82
			\$	1,444.82

Pool Employees	Hours	Wage		
Pool Manager	216.00	\$ 31.06	\$	6,708.96
Overtime - Manager		\$ 38.89	\$	-
			\$	-
Assistant Pool Manager	132.50	\$ 25.33	\$	3,356.23
Overtime - Asst. Manager		\$ 31.93	\$	-
			\$	-
Head Swim Instructor	20.75	18.83	\$	390.72
			\$	-
Head Program Instructor	3.50	18.38	\$	64.33
			\$	-
Head Lifeguard	13.50	18.38	\$	248.13
			\$	-
Lifeguards/Swim Instructors	61.25	14.00	\$	857.50
			\$	-
			\$	11,625.87
Publications			\$	545.70

\$ 13,616.38

Advertising Invoice

Feather Publishing Company

6

P.O. Box B
Quincy, CA 95971

Phone: (530)283-0800
Fax: (530)283-3952

CITY OF SUSANVILLE COM DEV

66 NO LASSEN STREET
SUSANVILLE , CA 96130

Cust #: 00001845
Phone: (530)000-0000
Post Date: 03/27/2019
Due Date: 04/24/2019
Invoice #: 1527022

Ad#	Start	Stop	Pub.	Description	Cols.	Inch	Days	Amount
00288971	03/20/2019	03/27/201	8	HONEY LAKE VALLEY COMMU	1	3.30	2	63.50
00288971	03/20/2019	03/27/201	8	Centered Heading	1	3.30	2	3.00
00288971	03/20/2019	03/27/201	8	Bold Type	1	3.30	2	4.00

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Total Due 70.50

Advertising Invoice

Feather Publishing Company

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P.O. Box B
Quincy, CA 95971

Phone: (530)283-0800
Fax: (530)283-3952

CITY OF SUSANVILLE

66 N. LASSEN STREET
SUSANVILLE , CA 96130

Cust #: 00000437
Phone: (530)252-5110
Post Date: 04/03/2019
Due Date: 05/29/2019
Invoice #: 1533408

Ad#	Start	Stop	Pub.	Description	Cols.	Inch	Days	Amount
00289405	04/03/2019	04/03/201	8	Attention Lassen County ...	3	9	1	237.60

1000.416.10.4540

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CO-GEN OPERATOR: Operate and maintain 12 megawatt Co-Generation Plant safely and efficiently. Good communication skills High school diploma, GED, at least 2 years semi-skilled level experience in operation of wood fired boiler, steam turbine generator, and auxiliary equipment.

Collins Pine Company
500 Main Street
Chester, CA 96020
HR Department 530.258.4412

EOE

Attention Lassen County Residents



City of SVL

Interested person needed to serve as the fifth member of the Honey Lake Valley Recreation Authority JPA. The primary function of the JPA is to facilitate the operation and maintenance of the community swimming pool.

Eligibility: Must be a registered voter in Lassen County.

Please submit letter of interest and a brief description of your qualifications by April 15, 2019 to:

**Honey Lake Valley Recreation Authority
c/o Assistant to the City Administrator
66 N. Lassen St.
Susanville, CA 96130**

The fifth member will represent the Lassen County public at large and will serve with two City and two County officials.

Interviews to be held on April 16th

for accuracy and copy documents as required; court files and other records; minutes of actions and exhibits; prepare orders, continuances; answer pleadings to the public; draw jury panels; consult with judicial officers; reports as required by the record payments for fines; to these positions must be as work independently; demands and deadlines; accurate records. The person must be able to maintain a professional attitude and possess good interpersonal skills. Must maintain confidentiality as required by statute.

Interested in
a County
To apply go to
under the
Pick-up an application
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2 JOB OPPORTUNITIES

Field Technician

Job Description: An employee but not limited to, Satellite, Work with placing and terminating hand tools. Must be proficient in, OTDR, Fusion Splicer, S generator. Technician will be of installing and terminating must be familiar with all PST. Please refer to our Employment about the position.

This is a Union position; IBEW

Job Title:

Job Description: This position of the Telecommunications Division. The job will include assisting with coaxial cable, fiber optic cable, position that will require knowledge of weather conditions. Work Safety helmet and vest will be required to wear clothing. Please refer to our Employment about the position.

This is a Union position; IBEW

Please submit a resume, cover letter to: spowers@psrec.com



Deadline to apply
PSREC is an equal

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Advertising Invoice

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Phone: (530)283-0800
Fax: (530)283-3952

CITY OF SUSANVILLE

66 N. LASSEN STREET
SUSANVILLE, CA 96130

Cust #: 00000437
Phone: (530)252-5110
Post Date: 04/10/2019
Due Date: 05/29/2019
Invoice #: 1534148

Ad#	Start	Stop	Pub.	Description	Cols.	Inch	Days	Amount
00289655	04/10/2019	04/10/201	8	Attention Lassen County ...	3	9	1	237.60

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Total Due 237.60

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dental and vision; PERS retirement 3% @ 60 for Legacy members, 2% @ 62 for PEPRAs members, and others.

To be considered for this opportunity, applicants must submit: 1) cover letter, 2) resume, 3) a City standard application, these items must be submitted in person or by mail to City Hall - Attn: City Clerk, 66 North Lassen St., Susanville, CA 96130. Applications and a position brochure can be obtained from our website at www.cityofsusanville.org.

The City of Susanville does not discriminate on the basis of race, religion, color, sex (including pregnancy, gender identity, and sexual orientation), parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or other non-merit based factors.

Application deadline: April 11, 2019, at 4:00 p.m.

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Attention Lassen County Residents



Interested person needed to serve as the fifth member of the Honey Lake Valley Recreation Authority JPA. The primary function of the JPA is to facilitate the operation and maintenance of the community swimming pool.

Eligibility: Must be a registered voter in Lassen County.

Please submit letter of interest and a brief description of your qualifications by April 15, 2019 to:

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66 N. Lassen St.
Susanville, CA 96130**

The fifth member will represent the Lassen County public at large and will serve with two City and two County officials.

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Submitted By: Heidi Whitlock, Secretary

Action Date: May 21, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Consider Adoption of Revised 2018/2019 Budget

SUMMARY: As the 2018/2019 season is coming to an end, staff have identified various budget line items that need to be adjusted as both adequate budget was not provided for some items and excess budget is available in other line items. Proposed changes are to the following line items:

1. Increase to County Allocation
2. Increase to Communications
3. Decrease to Natural Gas
4. Increase to Geothermal
5. Increase to Capital Improvements – Turf Area
6. Decrease to Staffing – Pool Employees

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve revised 2018/2019 Budget

ATTACHMENTS: Previously Adopted 2018/2019 Budget
Revised 2018/2019 Budget

18/19 Budget -Honey Lake Valley Community Pool

Adopted June 19, 2018

Acct #	Revenues:		
2003203	Daily Passes (Public Swim)		\$27,000.00
2003206	Lassen Aquatics (Swim Team)		\$5,200.00
2003214	Summer Passes		\$10,000.00
2007400	City/County- Annual Contribution		\$160,000.00
2010611	Swim Lessons		\$33,000.00
2010660	Programming Daily		\$2,000.00
2010661	Parties/Events Rentals		\$3,400.00
2010662	Concession Revenues		\$3,000.00
2010663	School Rentals		\$3,000.00
2010664	LHS Swim Team		\$3,000.00
2010665	Punch Cards		\$8,000.00
2010667	Programming Monthly		\$20,000.00
2011200	Miscellaneous (lock rentals etc.)		\$100.00
2011300	Donations/Contributions		\$0.00
	Transfer from Fund Balance	not yet available	
	Total Revenues		\$277,700.00

Expenses: (for fiscal year)			
SERVICES			
3002300	Professional & Specialized Services (City staff time/Auditors/Attorney,CAPRI Dues)		\$30,000.00
3002400	Publications/Marketing/Legal Notices		\$1,600.00
3002801	County Wide Allocation		\$2,000.00
SUPPLIES			
3001150	Safety Equipment & supplies		\$1,000.00
3001400	Janitorial Supplies		\$2,000.00
3001705	Maintenance (Chemicals, etc...)		\$30,000.00
3002200	Office Supplies		\$2,500.00
3005500	Concession Items		\$2,000.00
3005501	Recreational Activity Supplies		\$500.00
UTILITIES			
3001200	Communications (Phone & Internet)		\$2,400.00
3002807	Surveillance		\$1,000.00
3003010	Electric		\$12,000.00
3003030	Sewer		\$1,400.00
3003040	Trash Service		\$1,600.00
3003050	Natural Gas		\$5,000.00
3003060	Geothermal		\$2,700.00
FIXED ASSETS			
Building and Improvement			
3002701	Non- Capitalized Equipment		\$8,000.00
3004900	Depreciation Costs		\$5,000.00
3006050	Landscaping and Improvements including:		
Capital Projects			
	Landscaping Phase II		\$0.00
	Showers		\$0.00
	Turf Area		\$0.00
	Future Investments		\$0.00
3006100	Building and Equipment		\$0.00
STAFFING			
3002359	Staffing (Pool Employees)		\$157,000.00
3002901	Training - Certifications		\$1,800.00
ANNUAL LAND EXPENSES			
3001500	Insurance Costs		\$8,200.00
	Total Expenses (Line Items)		\$277,700.00
3010000	Provisions for Contingencies		\$0.00
	Expense Total		\$277,700.00
	Revenue Over (Under) Expenses		\$0.00

Proposed 18/19 Budget -Honey Lake Valley Community Pool

Previously adopted on June 19, 2018

Acct #	Revenues:		
2003203	Daily Passes (Public Swim)		\$27,000.00
2003206	Lassen Aquatics (Swim Team)		\$5,200.00
2003214	Summer Passes		\$10,000.00
2007400	City/County- Annual Contribution		\$160,000.00
2010611	Swim Lessons		\$33,000.00
2010660	Programming Daily		\$2,000.00
2010661	Parties/Events Rentals		\$3,400.00
2010662	Concession Revenues		\$3,000.00
2010663	School Rentals		\$3,000.00
2010664	LHS Swim Team		\$3,000.00
2010665	Punch Cards		\$8,000.00
2010667	Programming Monthly		\$20,000.00
2011200	Miscellaneous (lock rentals etc)		\$100.00
2011300	Donations/Contributions		\$0.00
	Transfer from Fund Balance	not yet available	
	Total Revenues		\$277,700.00

Expenses: (for fiscal year)			
SERVICES			
3002300	Professional & Specialized Services (City staff time/Auditors/Attorney.CAPRI Dues)		\$30,000.00
3002400	Publications/Marketing/Legal Notices		\$1,600.00
3002801	County Wide Allocation		\$3,200.00
SUPPLIES			
3001150	Safety Equipment & supplies		\$1,000.00
3001400	Janitorial Supplies		\$2,000.00
3001705	Maintenance (Chemicals, etc...)		\$30,000.00
3002200	Office Supplies		\$2,500.00
3005500	Concession Items		\$2,000.00
3005501	Recreational Activity Supplies		\$500.00
UTILITIES			
3001200	Communications (Phone & Internet)		\$2,600.00
3002807	Surveillance		\$1,000.00
3003010	Electric		\$12,000.00
3003030	Sewer		\$1,400.00
3003040	Trash Service		\$1,600.00
3003050	Natural Gas		\$1,200.00
3003060	Geothermal		\$10,000.00
FIXED ASSETS			
Building and Improvement			
3002701	Non- Capitalized Equipment		\$8,000.00
3004900	Depreciation Costs		\$5,000.00
3006050	Landscaping and Improvements Including:		
Capital Projects			
	Landscaping Phase II		\$0.00
	Showers		\$0.00
	Turf Area		\$8,000.00
	Future Investments		\$0.00
3006100	Building and Equipment		\$0.00
STAFFING			
3002359	Staffing (Pool Employees)		\$143,300.00
3002901	Training - Certifications		\$2,000.00
ANNUAL LAND EXPENSES			
3001500	Insurance Costs		\$8,800.00
	Total Expenses (Line Items)		\$277,700.00
3010000	Provisions for Contingencies		\$0.00
	Expense Total		\$277,700.00
	Revenue Over (Under) Expenses		\$0.00

Submitted By: Reesa Rice, Pool Manager

Action Date: May 21, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Manager

SUBJECT: Consider Approval of LCC Adaptive PE Agreement

SUMMARY: The LCC Adaptive PE program wishes to continue utilizing the pool for the upcoming 2019 season. The agreement has been updated to reflect a price increase from \$24 to \$40 per student per semester. A facility use fee of \$25 per week has also been added to the Agreement. LCC is still paying a rate of \$25/hr. for lifeguards during their program. Certain aspects of the agreement such as specific dates and times have been purposely left obscure to be decided between the pool manager and the instructor prior to the start of each season. This will allow for an on- going agreement past the 2019 pool season.

FISCAL IMPACT: Approximately \$3,000 in revenue for the summer and fall semester.

ACTION REQUESTED: Motion to approve LCC Adaptive PE Agreement.

ATTACHMENTS: LCC Adaptive PE Agreement to be provided at meeting.

Submitted By: Reesa Rice, Pool Manager

Action Date: May 21, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Manager

SUBJECT: Consider Approval LHS Swim Team Agreement

SUMMARY: The LHS swim teams wishes to continue utilizing the pool for their swim practices in the 2019 pool season. The base price has been raised from \$1,200/ month to \$1,500/month. A facility use fee of \$25/week has also been added to the Agreement. Certain aspects of the agreement such as specific dates and times have been purposely left obscure to be decided between the pool manager and the instructor prior to the start of each season. This will allow for an on- going agreement past the 2019 pool season.

FISCAL IMPACT: \$4,300

**ACTION
REQUESTED:** Motion to approve LHS Swim Team Agreement

ATTACHMENTS: LHS Swim Team Agreement to be provided at meeting.

Submitted By: Reesa Rice, Pool Manager

Action Date: May 21, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Manager

SUBJECT: General Update on Current Pool Operations

SUMMARY: The Pool opened April 29th with great attendance in all the classes. We have sold more than 200 swim lessons (more than double last years). And all general pool operations have ran very smoothly. Robin and I certified 7 new lifeguards and recertified 5 returning employees. The pool is well staffed and ready for a great summer season. The new flagpole installation is near completion and Tony is in the early stages of preparing for the turf on the South side of the pool to be laid. We have new floor runners in the locker rooms and have assembled 3 more tables with umbrellas for shade.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** Information Only.

ATTACHMENTS: None.