

**NOTICE OF CALL OF SPECIAL MEETING
TO THE MEMBERS OF THE HONEY LAKE VALLEY RECREATION AUTHORITY:**

You are hereby notified that a SPECIAL MEETING of the HLVRA will be held in the Council Chambers of City Hall in the City of Susanville at 66 North Lassen Street, Susanville, California on **April 4, 2019 at 1:00 p.m.** to transact the following business:

Call Meeting to Order
Roll Call

1 APPROVAL OF THE AGENDA

2 APPROVAL OF MINUTES: Approval of the minutes from the November 13, 2018 and February 19, 2019 meetings.

3 PUBLIC COMMENT: Members of the public may address the JPA concerning any item on the agenda prior to or during consideration of that item.

4 MATTERS FOR BOARD CONSIDERATION:

- A. Financial Reports through March 14, 2019
- B. Consider Approval of City Reimbursement Request through March 8, 2019
- C. Discussion Regarding Appointment of the Executive Officer
- D. Discussion Regarding Process and Appointment of Public Member
- E. Consider Reserve Account for Capital Improvements
- F. Consider Airgas Agreement for CO2 System
- G. Consider MOU with Lassen Aquatics Swim Team
- H. General Update of Pool Operations

5 BOARD MEMBER ISSUES/REPORTS:

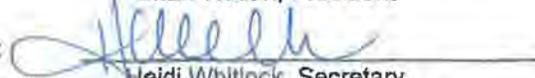
6 PUBLIC COMMENT CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.

7 CLOSED SESSION:

- A. PUBLIC EMPLOYMENT – pursuant to Government Code §54947 – Executive Officer Performance Evaluation



Brian Wilson, President

ATTEST: 
Heidi Whitlock, Secretary

AFFIDAVIT OF MAILING NOTICE

I, the undersigned Secretary for the Honey Lake Valley Recreation Authority, do hereby certify that an original of the **NOTICE OF CALL OF SPECIAL MEETING, April 4, 2019 at 1:00 p.m.** was delivered to each and every person set forth on the list contained herein on the **4th day of April, 2019**. A copy of said Notice is attached hereto.

I declare under penalty of perjury that the foregoing is true and correct.

Dated at Susanville, California this the 3rd day of April, 2019.


Heidi Whitlock, Secretary

Brian Wilson	emailed
David Teeter	emailed
Brian Moore	emailed
Jeff Hemphill	emailed

Submitted By: Heidi Whitlock, Secretary

Action Date: April 4, 2019

HLVRA AGENDA ITEM

SUBJECT: Minutes of the HLVRA November 13, 2018 and February 19, 2019 meetings.

SUMMARY: Attached for the Board's review are the minutes of the HLVRA November 13, 2018 and February 19, 2019 meetings.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of HLVRA November 13, 2018 and February 19, 2019 meeting.

ATTACHMENTS: Minutes: November 13, 2018
February 19, 2019

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Special Meeting Minutes
November 13, 2018 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:00 p.m. by Vice President Teeter.

Roll Call of Board members present: Moore, Meserve and Teeter, Absent: Hemphill and Wilson

Staff Present: Dan Newton, Executive Officer, Gwenna MacDonald, Secretary, and Reesa Rice, Pool Director

1 APPROVAL OF AGENDA:

Motion by Board member Moore, second by Board member Meserve, to approve the agenda; motion carried. Ayes: Moore, Meserve and Teeter. Absent: Hemphill and Wilson.

2 APPROVAL OF MINUTES:

Motion by Board member Moore, second by Board member Meserve, to approve the minutes of the October 16, 2018 meeting; motion carried. Ayes: Moore, Meserve and Teeter. Absent: Hemphill and Wilson.

3 PUBLIC COMMENT: No comments.

4 MATTERS FOR BOARD CONSIDERATION:

4A Financial Reports through November 6, 2018

Mr. Newton reviewed the financial reports through November 6, 2018, explaining that the revised format presented at the October meeting is again utilized, and compared the projected amount for the remainder of the fiscal year compared to the actuals. As the year progresses, the information becomes more reliable, and in most cases the projected expenses are based on the previous year's actual numbers. Modifications are made by City staff and the goal is to spend less than the budgeted amount. There is not a significant amount budgeted for spring landscaping or building, and revenues are budgeted based upon anticipated numbers, and are expected to remain on track.

Vice President Teeter asked for clarification regarding anticipated expenses for November.

Mr. Newton responded that there was an extra week in the month of October which resulted in a higher billing, and the estimate for November is based upon November 2017 numbers.

There were no more questions or comments.

4B Approve City Reimbursement Request through November 2, 2018

Mr. Newton stated that the City reimbursement request for providing both administrative and operational staffing is \$1,122.99 in administrative costs and \$4,499.89 for operations for a total of \$5,622.88 for the period ending November 2, 2018.

Motion by Board member Meserve, second by Board member Moore to approve the reimbursement request as submitted; motion carried. Ayes: Meserve, Moore and Teeter. Absent: Hemphill and Wilson.

4C Utility Services Agreement with the City of Susanville: Amendment 1

Mr. Newton explained that at the October 16, 2018 meeting, the Board directed staff to request that the City Council consider amending the Utility Services Agreement. The amendment would result in a reduction to the monthly geothermal costs, which based on the current agreement is \$2,100 per month for the period of June through October. Actual pumping costs for electricity over the period have been consistently less than \$2,100 per month, so the

amendment was prepared to specify that the Honey Lake Valley Recreation Authority would pay actual pumping costs and clarifies that the time period for using the system would begin in May, and not June. The City Council considered and approved the amendment at the November 7, 2018 meeting, and the proposed effective date of the agreement is back dated to July 1st.

Motion by Board member Meserve, second by Board member Moore, to approve Amendment No. 1 to the Utility Services Agreement; motion carried. Ayes: Meserve, Moore and Teeter. Absent: Hemphill and Wilson.

4D General Operations Update

Ms. Rice reported that the pool official closed on October 30th, and staff is working to winterize the facility. Over the next few months, she would be working to develop the spring and summer schedule and a Capital Improvement Plan. She discussed an Eagle Scout project that is being coordinated for the installation of a flag pole, and mentioned that Bob Godman has donated the pole for the project.

Board member Teeter congratulated staff on a successful 2018 season, noting that there was a lot of success to build on for the coming year. He added that the Board should be focusing on building a reserve fund for future operations.

Nancy Cardenas thanked Ms. Rice for taking on the facility and doing an amazing job in operating the facility so efficiently.

5 BOARD MEMBER ISSUES/REPORTS:

Board member Meserve congratulated Ms. Rice on a successful season.

Motion by Board member Meserve, second by Board member Moore, to adjourn the meeting; motion carried. Ayes: Meserve, Moore and Teeter. Absent: Hemphill and Wilson.

Meeting adjourned at 3:25 p.m.

Brian Wilson, President

Respectfully Submitted by

Gwenna MacDonald, Acting Secretary HLVRA

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Regular Meeting Minutes
February 19, 2019 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:27 p.m. by President Wilson.

Roll Call of Board members present: Moore, Teeter and Wilson. Absent: Hemphill and Meserve.

Staff Present: Dan Newton, Executive Officer, Heidi Whitlock, Secretary, and Reesa Rice, Pool Director.

1 APPROVAL OF AGENDA: Motion by Board member Moore, second by Vice President Teeter, to approve the agenda. Motion carried. Ayes: Moore, Teeter and Wilson. Absent: Hemphill and Meserve.

2 APPROVAL OF MINUTES: Motion by Vice President Teeter, second by Board member Moore to approve minutes from December 18, 2018. Motion carried unanimously. Aye: Moore, Teeter and Wilson. Absent: Hemphill and Meserve.

3 CORRESPONDENCE: None.

4 PUBLIC COMMENT:

Susie (Lassen Volcanos Swim Team) – stated that she was on the Board for the swim team and they wanted to check to see how everything was moving forward for the upcoming season. She added that any information that could be provided to their Board would be most helpful.

President Wilson responded that he was not aware of information that could be shared at this time but suggested that she contact Reesa, the Pool Director.

Ms. Rice responded that she emailed Camille Buehler last week and she could forward that email to her if she would like.

President Wilson stated that he was looking forward to the upcoming swimming season.

President Wilson stated that he would like to see the items discussed backwards to allow time for other members to be present prior to item 5A.

5 MATTERS FOR BOARD CONSIDERATION:

5C Approve City Reimbursement Request through January 25, 2019

Mr. Newton stated that item 5C is the City's request for services and operational costs from December 1, 2018 through January 2, 2019. He continued that the breakdown of the reimbursement costs are attached, along with an invoice for the Board's review. He added that the administrative costs were \$640.49 and the pool employee costs were \$792.78 for December and \$297.90 and \$621.20 for January for a total of \$2,352.37 as reflected in the invoice.

President Wilson inquired as to how many hours Ms. Rice was working a month and if it was roughly 30 hours.

Ms. Rice responded that it comes out to about 5 hours a week, or 10 hours a pay period. She continued that there are various tasks but they are limited and she has not starting doing a lot of the heavy lifting yet.

President Wilson asked Ms. Rice if March was going to start picking up.

Ms. Rice responded that it will a little but mostly in April.

President Wilson inquired as to how many hours she saw herself working in April on pending projects.

Ms. Rice responded that she would probably be ready for more in March as she is still awaiting vendor responses.

Motion by Board member Moore, second by Vice President Teeter, to approve the City's reimbursement request. Motion carried unanimously. Aye: Moore, Teeter, and Wilson. Absent: Hemphill and Meserve.

5B Financial Reports through February 13, 2019

Mr. Newton stated that the item consists of the financial reports for the Authority. He continued that, per usual, there are various reports attached that go through February 13, 2019. He stated that, although not listed, there is also a project budget and revenue and expense report attached.

Mr. Newton continued that, if we looked at that report, the shaded areas are projections and the white areas are actuals. Mr. Newton discussed the modification to the geothermal agreement and the change to billing for the actual pumping costs from June through October. However, November through May would be charged at the normal rate which would equate to \$379.09 per month.

Mr. Newton then discussed revenues and stated that not much has changed since the pool has not been open.

Vice President Teeter requested confirmation that the County has send payment for their annual contribution.

Mr. Newton responded that we have not yet seen the payment.

President Wilson requested that Mr. Newton ask Mr. Egan for a timeframe of when the payment will come in and possibly set it annually.

Mr. Newton stated that the anticipated revenues versus expenses looks fine to date. He added however, that it is imperative that the HLVRA receives the money from the City and County annually.

President Wilson stated that he is happy to see that we have approximately \$48,000 in cash left this fiscal year per the projection sheet. He then requested that staff add an item to an upcoming agenda regarding grant writing, even if the grantor requires a match.

Mr. Newton responded that we have City staff who are attending trainings and are keeping an eye out for possible funding opportunities.

Ms. Rice voiced her concern with the City applying for grants for the pool as it would make the pool compete with the City.

Mr. Newton responded that those types of items the City would pass along to Reesa, not that other City staff would be writing the grant for the HLVRA.

5A Appointment of President and Vice President for 2019

Motion by Board member Teeter, second by Board member Moore, to elect Board member Wilson for President. Motion carried unanimously.

Motion by President Wilson, second by Board member Moore to elect Board member Teeter for Vice President. Motion carried unanimously.

5B Financial Reports through February 13, 2019. Item heard before 5A.

5C Approve City Reimbursement Request through January 25, 2019. Item heard before 5B.

6 BOARD MEMBER ISSUES/REPORTS:

President Wilson inquired as to when open day would be.

Ms. Rice responded that we are looking at opening on April 29th.

Meeting adjourned at 3:58 p.m.

Brian Wilson, President

Respectfully Submitted by

Heidi Whitlock, Secretary HLVRA

Submitted By: Heidi Whitlock, Secretary

Action Date: April 4, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Receive and File Financial Reports through March 14, 2019 and 2018/2019 Budget Discussion

SUMMARY: The financial reports for revenue and expenses through March 14, 2019 have been provided for the Board's review.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** Information Only

ATTACHMENTS: General Ledger through March 14, 2019
Budget Status Report through March 14, 2019
Expenditure Detail through March 14, 2019
Revenue Account Detail through March 14, 2019
Revenue Status Report through March 14, 2019
Chronological Expense Detail through March 14, 2019
Expense Detail by Line Item through March 14, 2019
Projected Revenue and Expense Detail March 2019

HLVRA
General Ledger Summary
with Revenues and Expenditures

Fund	B/U	Account	Account Name	Opening Balance	YTD Activity	Balance
536		0100000	HONEY LAKE VALLEY RECREATION	\$75,666.47	\$106,261.38	\$181,927.85
536		0104000	POOL US BANK DEPOSITORY	\$0.00	\$33,319.78	\$33,319.78
536		0161000	LAND	\$2,721.50	\$0.00	\$2,721.50
536		0162000	BUILDINGS AND IMPROVEMENTS	\$3,168,736.64	\$0.00	\$3,168,736.64
536		0163000	ACCUMULATED DEPRE-BLDGS & IMPR	(\$79,616.00)	\$0.00	(\$79,616.00)
536		0164000	EQUIPMENT	\$14,412.92	\$0.00	\$14,412.92
536		0165000	ACCUMULATED DEPRE - EQUIPMENT	(\$2,883.00)	\$0.00	(\$2,883.00)
536		0205000	DUE TO OTHER GOVERNMENTS	(\$19,777.56)	\$0.00	(\$19,777.56)
536		0221000	DEFERRED REVENUE	\$0.00	(\$20,031.66)	(\$20,031.66)
536		7100000	RESERVE FOR ENCUMBRANCES	\$0.00	(\$4,295.00)	(\$4,295.00)
536		7244000	INVESTMENTS IN NET ASSETS	(\$3,090,032.46)	(\$10,620.46)	(\$3,100,652.92)
536		7500000	FUND BALANCE AVAILABLE	(\$69,228.51)	(\$2,667.66)	(\$71,896.17)
536		9100000	ESTIMATED REVENUES	\$0.00	\$277,700.00	\$277,700.00
536		9300000	APPROPRIATIONS	\$0.00	(\$277,700.00)	(\$277,700.00)
536		9500000	ENCUMBRANCES	\$0.00	\$4,295.00	\$4,295.00
536	0950	2003000	INTEREST		(\$863.46)	
536	0950	2003203	DAILY PASSES		(\$21,464.00)	
536	0950	2003206	SWIM TEAM ACADEMY		(\$1,200.00)	
536	0950	2003214	SUMMER PASSES		(\$12,460.00)	
536	0950	2007400	OTHER-GOVERNMENTAL AGENCIES		(\$160,000.00)	
536	0950	2010611	SWIM LESSONS		(\$15,600.00)	
536	0950	2010660	DAILY PROGRAMS		(\$2,688.00)	
536	0950	2010661	PARTYS AND SPECIAL EVENTS		(\$2,180.00)	
536	0950	2010662	CONSESSIONS		(\$2,720.00)	
536	0950	2010663	SCHOOL RENTALS		(\$5,093.00)	
536	0950	2010664	LHS SWIM TEAM		(\$4,200.00)	
536	0950	2010665	10 PUNCH CARDS		(\$4,960.00)	
536	0950	2010667	MONTHLY PROGRAMS		(\$11,050.00)	
536	0950	2010668	LCC ADAPTIVE PE CLASSES		(\$848.00)	
536	0950	2011300	CONTRIBUTIONS AND DONATIONS		(\$5,000.00)	
			TOTAL REVENUES			(\$250,326.46)
536	0950	3001150	SAFETY EQUIPMENT AND CLOTHING		\$38.50	
536	0950	3001200	COMMUNICATIONS		\$1,688.21	
536	0950	3001400	JANITORIAL SUPPLIES		\$315.21	
536	0950	3001500	INSURANCE		\$8,761.00	
536	0950	3001705	MAINTENANCE - POOL		\$10,331.12	
536	0950	3002200	OFFICE EXPENSE		\$429.78	
536	0950	3002250	BANK AND CREDIT CARD FEES		\$14.80	
536	0950	3002251	CASH SHORT/OVER		(\$225.00)	
536	0950	3002300	PROFESSIONAL & SPECIALIZED SV		\$11,716.74	
536	0950	3002359	CONTRACT FOR POOL STAFF		\$85,478.73	
536	0950	3002400	PUBLICATIONS AND LEGAL NOTICES		\$27.35	
536	0950	3002701	NON-CAPITALIZED EQUIPMENT		\$784.78	
536	0950	3002801	COUNTY WIDE COST ALLOCATION PL		\$2,456.00	
536	0950	3002807	ELECTRONIC SURVEILANCE		\$528.00	
536	0950	3003010	ELECTRICITY		\$10,293.82	
536	0950	3003030	SEWER		\$624.00	
536	0950	3003040	GARBAGE		\$742.40	
536	0950	3003050	NATURAL GAS		\$807.82	
536	0950	3003060	GEO THERMAL		\$8,400.00	
536	0950	3005500	STORE/CONSESSION PURCHASES		\$743.50	
536	0950	3005501	RECREATION ACTIVITY SUPPLIES		\$108.32	
			TOTAL EXPENDITURES			\$144,065.08
			FUND TOTAL	\$0.00	\$0.00	\$0.00

Fiscal Year 2019

As of 3/14/2019

User: dwemple

Fund 536 HONEY LAKE VALLEY
 Budget Unit 0950 COMMUNITY POOL
 Cost Center NONE

<h2 style="margin: 0;">HLVRA</h2> <h3 style="margin: 0;">Budget Status</h3>

Percent of Year Elapsed 70 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp
3020	SERVICES AND SUPPLIES						
3001150	SAFETY EQUIPMENT AND CLOTHING	\$1,000.00	\$1,000.00	\$38.50	\$0.00	\$961.50	4%
3001200	COMMUNICATIONS	\$2,400.00	\$2,400.00	\$1,688.21	\$0.00	\$711.79	70%
3001400	HOUSEHOLD EXPENSES	\$2,000.00	\$2,000.00	\$315.21	\$0.00	\$1,684.79	16%
3001500	INSURANCE	\$8,200.00	\$8,200.00	\$8,761.00	\$0.00	(\$561.00)	107%
3001705	MAINTENANCE - POOL	\$30,000.00	\$30,000.00	\$10,331.12	\$0.00	\$19,668.88	34%
3002200	OFFICE EXPENSE	\$2,500.00	\$2,500.00	\$429.78	\$0.00	\$2,070.22	17%
3002250	BANK AND CREDIT CARD FEES	\$0.00	\$0.00	\$14.80	\$0.00	(\$14.80)	0%
3002251	CASH SHORT/OVER	\$0.00	\$0.00	(\$225.00)	\$0.00	\$225.00	0%
3002300	PROFESSIONAL & SPECIALIZED SV	\$30,000.00	\$30,000.00	\$11,716.74	\$4,295.00	\$13,988.26	53%
3002359	CONTRACT FOR STAFF SERVICES	\$157,000.00	\$157,000.00	\$85,478.73	\$0.00	\$71,521.27	54%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$1,600.00	\$1,600.00	\$27.35	\$0.00	\$1,572.65	2%
3002701	NON-CAPITALIZED EQUIPMENT	\$8,000.00	\$8,000.00	\$784.78	\$0.00	\$7,215.22	10%
3002801	COUNTY WIDE COST ALLOCATION PL	\$2,000.00	\$2,000.00	\$2,456.00	\$0.00	(\$456.00)	123%
3002807	ELECTRONIC SURVEILANCE	\$1,000.00	\$1,000.00	\$528.00	\$0.00	\$472.00	53%
3002901	CONFERENCES AND TRAINING	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0%
3003010	UTILITIES-LIGHTS	\$12,000.00	\$12,000.00	\$10,293.82	\$0.00	\$1,706.18	86%
3003030	UTILITIES-SEWER	\$1,400.00	\$1,400.00	\$624.00	\$0.00	\$776.00	45%
3003040	UTILITIES-GARBAGE	\$1,600.00	\$1,600.00	\$742.40	\$0.00	\$857.60	46%
3003050	UTILITIES-NATURAL GAS	\$5,000.00	\$5,000.00	\$807.82	\$0.00	\$4,192.18	16%
3003060	GEOHERMAL	\$2,700.00	\$2,700.00	\$8,400.00	\$0.00	(\$5,700.00)	311%
	Major Object Total	\$270,200.00	\$270,200.00	\$143,213.26	\$4,295.00	\$122,691.74	55%
3030	OTHER CHARGES						
3004900	DEPRECIATION	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
3005500	STORE/CONSESSION PURCHASES	\$2,000.00	\$2,000.00	\$743.50	\$0.00	\$1,256.50	37%
3005501	RECREATION ACTIVITY SUPPLIES	\$500.00	\$500.00	\$108.32	\$0.00	\$391.68	22%
	Major Object Total	\$7,500.00	\$7,500.00	\$851.82	\$0.00	\$6,648.18	11%
	Cost Center Total	\$277,700.00	\$277,700.00	\$144,065.08	\$4,295.00	\$129,339.92	53%
	Budget Unit Total	\$277,700.00	\$277,700.00	\$144,065.08	\$4,295.00	\$129,339.92	53%
	Fund Total	\$277,700.00	\$277,700.00	\$144,065.08	\$4,295.00	\$129,339.92	53%

For Fiscal Year 2019
From 7/1/2018 To 6/30/2019

HLVRA
Expenditure Detail with Account Totals

User: dwemple
Addendum = *

Date	FD	BU	Acct	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/19/18	536	0950	3001150	14816	ADOLPH KIEFER & ASSOCIATES,LLC	748473 6/25/18 GUARD TEE	01129566	CL735268	\$7.70	
08/02/18	536	0950	3001150	14816	ADOLPH KIEFER & ASSOCIATES,LLC	752780 7/16/18 WHT-L	01130122	CL735997	\$30.80	
									\$38.50	
07/19/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	7/1-7/31/18 2510235 HLVR	01129565	CL735267	\$214.65	
08/09/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	8/1-8/31/18 2510235	01130285	CL736347	\$207.40	
09/20/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	9/1-9/30/18 2510235 HLVR	01131719	CL737715	\$207.10	
10/18/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	10/1-10/31/18 2510235 HLVR	01132728	CL738751	\$208.22	
11/29/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	11/1-11/30/18 251-0235	01134137	CL740288	\$208.22	
12/20/18	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	12/1-12/31/18 251-0235	01135097	CL741191	\$217.25	
01/17/19	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	1/1-1/31/19 2510235 HLVR	01135864	CL742239	\$217.20	
02/14/19	536	0950	3001200	6670	FRONTIER/CITIZENS COMM CO	2/1-2/28/19 2510235	01136857	CL743381	\$208.17	
									\$1,688.21	
07/19/18	536	0950	3001400	4104	OFFICE DEPOT	155288193001 6/22/18 HLVR	01129497	CL735756	\$148.65	
08/02/18	536	0950	3001400	4104	OFFICE DEPOT	159735747001 7/6/18 HLVR	01130116	CL736142	\$52.83	
08/02/18	536	0950	3001400	4104	OFFICE DEPOT	161646867001 7/10/18 HLVR	01130116	CL736141	\$53.36	
09/20/18	536	0950	3001400	4104	OFFICE DEPOT	185400731001 8/15/18 HLVR	01131685	CL737769	\$60.37	
									\$315.21	
08/09/18	536	0950	3001500	14113	CA ASSOC FOR PARKS & REC INS	7/1/18-6/30/19 LIABILITY COVER	01130316	CO190063	\$4,380.50	
01/17/19	536	0950	3001500	14113	CA ASSOC FOR PARKS & REC INS	2ND HALF 7/1/18-6/30/19 LIABIL	01135792	CO190063	\$4,380.50	
									\$8,761.00	
08/09/18	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	SN009678 7/27/18 SOLUTION	01130286	CL736349	\$30.42	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	416756 6/28/18 CLARIFIER	01130283	CL736344	\$40.51	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	417141 7/3/18 CLARIFIER	01130283	CL736344	\$120.72	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	417581 7/9/18 PIPE	01130283	CL736344	\$5.78	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	417930 7/13/18 FASTNERS	01130283	CL736344	\$10.51	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	418694 7/23/18 FASTNERS	01130283	CL736344	\$16.44	
08/09/18	536	0950	3001705	193	ARLIN BILLINGTON	K17720 7/11/18 KEY	01130283	CL736344	\$48.84	
08/30/18	536	0950	3001705	14515	LEE JOSEPH INC.	8/14/18 SODIUM BICRAB HLVRA	01131051	CL737013	\$1,035.51	
09/20/18	536	0950	3001705	193	ARLIN BILLINGTON	419504 8/1/18 BITS	01131717	CL737718	\$34.04	
09/20/18	536	0950	3001705	193	ARLIN BILLINGTON	420678 8/14/18 CONE	01131717	CL737718	\$47.25	
09/20/18	536	0950	3001705	193	ARLIN BILLINGTON	421388 8/22/18 ACID	01131717	CL737718	\$1,110.60	
10/04/18	536	0950	3001705	193	ARLIN BILLINGTON	423573 9/18/18 LINK	01132181	CL738431	\$8.71	
11/15/18	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	AWC-50-6501 30045 16/PLT PULSR	01133694	PO195026	\$3,155.00	
11/15/18	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	SALES TAX	01133694	PO195026	\$228.74	
11/29/18	536	0950	3001705	14445	SCP DISTRIBUTORS, LLC	SN009757 7/30/18 CHLORINE	01134138	CL740289	\$33.56	
12/20/18	536	0950	3001705	193	ARLIN BILLINGTON	426613 10/30/18 ACID	01135095	CL741189	\$555.36	
01/17/19	536	0950	3001705	15012	JAMES R. DOUGHERTY	7/25/17 RMB POOL CHEMICALS	01135865	CL742237	\$3,849.13	

For Fiscal Year 2019
From 7/1/2018 To 6/30/2019

HLVRA
Expenditure Detail with Account Totals

User: dwemple
Addendum = *

						Account 5360950 3001705			Total:	\$10,331.12
08/02/18	536	0950	3002200	4104	OFFICE DEPOT	162275946001 7/11/18 HLVR	01130116	CL736143		\$174.38
08/30/18	536	0950	3002200	9407	US BANK	7/13-8/3/18 HLVR MISC SUPPLIES	01131053	CL737014		\$182.89
09/20/18	536	0950	3002200	193	ARLIN BILLINGTON	419754 8/3/18 CLOCK	01131717	CL737718		\$19.29
01/23/19	536	0950	3002200	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT	00000002	DP129074		\$53.22
						Account 5360950 3002200			Total:	\$429.78
09/18/18	536	0950	3002250	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT	00000002	DP126833		\$14.80
						Account 5360950 3002250			Total:	\$14.80
08/27/18	536	0950	3002251	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT	00000002	DP126497		(\$25.00)
11/08/18	536	0950	3002251	0	UNASSIGNED VENDOR	HLVRA petty cash deposit	00000002	DP127748		(\$200.00)
						Account 5360950 3002251			Total:	(\$225.00)
07/19/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	6/5/18 LEGAL SERVICES	01129537	CO190027		\$94.00
07/26/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 6/29/18	01129882	CL735774		\$1,775.36
08/02/18	536	0950	3002300	99998	CA ASSOC OF REC&PARK DISTRICTS	7/1/18-6/30/19 MEMBERSHIP DUES	01130120	CL735995		\$400.00
08/30/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 7/27/18	01131052	CL737015		\$1,044.00
10/04/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 8/24/18	01132247	CL738430		\$1,170.69
10/04/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	291718 8/8-8/16/18 LEGAL SERVI	01132239	CO190027		\$305.50
10/25/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 10/5/18	01133021	CL739088		\$1,971.85
10/25/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	291968 9/13/18 LEGAL SERVICES	01132991	CO190027		\$117.50
11/29/18	536	0950	3002300	186	CITY OF SUSANVILLE	RMB CITY STAFF THRU 11/2/18	01134139	CL740290		\$1,122.99
11/29/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	292256 9/28-10/17/18 LEGAL SER	01134116	CO190027		\$94.00
12/20/18	536	0950	3002300	12933	PRICE PAIGE & CO ACCOUNTANCY	11/30/18 HLVR AUDIT FINANCIAL	01135100	CL741194		\$2,800.00
12/20/18	536	0950	3002300	3297	KRONICK,MOSOVITS,TIEDEMANN &	292557 11/7-11/20/18 LEGAL SER	01135047	CO190027		\$94.00
01/03/19	536	0950	3002300	186	CITY OF SUSANVILLE	12/18/18 CITY STAFF TIME HLVR	01135326	CL741564		\$726.85
						Account 5360950 3002300			Total:	\$11,716.74
07/26/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 6/29/18	01129882	CL735774		\$18,002.20
08/30/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 7/27/18	01131052	CL737015		\$28,686.27
10/04/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 8/24/18	01132247	CL738430		\$20,319.23
10/25/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 10/5/18	01133021	CL739088		\$13,412.06
11/29/18	536	0950	3002359	186	CITY OF SUSANVILLE	RMB POOL EMPLOY THRU 11/2/18	01134139	CL740290		\$4,499.89
01/03/19	536	0950	3002359	186	CITY OF SUSANVILLE	12/18/18 CITY POOL STFFNG HLVR	01135326	CL741564		\$559.08
						Account 5360950 3002359			Total:	\$85,478.73
01/03/19	536	0950	3002400	14776	JAMES LOUIS CHAPMAN	29656 8/17/18 HLVR	01135320	CL741565		\$27.35
						Account 5360950 3002400			Total:	\$27.35
07/19/18	536	0950	3002701	1255	SHARON MCBRIDE	2851 5/24/18 POOL SIGN	01129567	CL735269		\$216.65

For Fiscal Year 2019
From 7/1/2018 To 6/30/2019

HLVRA
Expenditure Detail with Account Totals

User: dwemple
Addendum = *

07/19/18	536	0950	3002701	14816	ADOLPH KIEFER & ASSOCIATES,LLC	750017 7/2/18 SOLAR UMBRELLA	01129566	CL735268	\$244.80
07/26/18	536	0950	3002701	9407	US BANK	6/15/18 ULINE PMT SQUEEGEE	01129884	CL735775	\$236.47
09/20/18	536	0950	3002701	193	ARLIN BILLINGTON	421314 8/21/18 STRIP	01131717	CL737718	\$86.86
							Account 5360950 3002701	Total:	\$784.78
10/17/18	536	0950	3002801	0	UNASSIGNED VENDOR	18/19 COST PLAN 1ST HALF	00000001	JE000440	\$1,228.00
02/19/19	536	0950	3002801	0	UNASSIGNED VENDOR	18/19 COST PLAN 2ND HALF	00000001	JE001206	\$1,228.00
							Account 5360950 3002801	Total:	\$2,456.00
07/19/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	7/30/18 HLVR 800 SOUTH	01129569	CL735271	\$25.00
08/09/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	8/31/18 HLVR 800 SOUTH	01130288	CL736353	\$25.00
09/20/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	9/26/18 HLVR 800 SOUTH	01131721	CL737719	\$25.00
10/04/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	10/26/18 HLVR 800 SOUTH	01132246	CL738432	\$25.00
11/15/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	11/26/18 HLVR 800 SOUTH	01133708	CL739718	\$25.00
12/20/18	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	12/26/18 HLVR 800 SOUTH	01135099	CL741193	\$25.00
12/20/18	536	0950	3002807	14648	WILLIAM L. BUNCH, JR	12/22/18-12/21/19 MONITOR FEE	01135101	CL741195	\$328.00
01/17/19	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	1/26/19 HLVR 800 SOUTH	01135868	CL742241	\$25.00
02/14/19	536	0950	3002807	10037	MARTIN SECURITY SYSTEMS, INC	032545 2/26/19 HLVR 800 SOUTH	01136859	CL743383	\$25.00
							Account 5360950 3002807	Total:	\$528.00
07/19/18	536	0950	3003010	515	LMUD	5/22-6/26/18 390772 HLVR	01129568	CL735270	\$1,763.48
08/09/18	536	0950	3003010	515	LMUD	6/26-7/25/18 390772 HLVR	01130287	CL736352	\$1,484.52
09/20/18	536	0950	3003010	515	LMUD	7/25-8/27/18 390772 HLVR	01131720	CL737720	\$1,693.74
10/04/18	536	0950	3003010	515	LMUD	8/27-9/25/18 390772 HLVR	01132245	CL738433	\$1,507.77
11/15/18	536	0950	3003010	515	LMUD	9/25-10/23/18 390772 HLVR	01133707	CL739717	\$1,414.78
12/20/18	536	0950	3003010	515	LMUD	10/23-11/28/18 390772	01135098	CL741192	\$996.35
01/17/19	536	0950	3003010	515	LMUD	11/28-12/23/18 390772	01135867	CL742238	\$763.88
02/14/19	536	0950	3003010	515	LMUD	12/23-1/24/19 390772	01136858	CL743382	\$669.30
							Account 5360950 3003010	Total:	\$10,293.82
07/19/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	7/1-8/31/18 3204 HLVR	01129572	CL735273	\$156.00
09/20/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	9/1-10/31/18 3204 HLVR	01131723	CL737721	\$156.00
11/15/18	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	11/1-12/31/18 3204 HLVR	01133711	CL739721	\$156.00
01/17/19	536	0950	3003030	841	SUSANVILLE SANITARY DISTRICT	1/1-2/28/19 3204 HLVR	01135869	CL742240	\$156.00
							Account 5360950 3003030	Total:	\$624.00
08/09/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	8/1/18 30-118569 HLVR	01130284	CL736345	\$108.30
09/20/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	9/1/18 30-11856-9 HLVR	01131718	CL737717	\$180.29
10/18/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	10/1/18 30-11856-9 HLVR	01132727	CL738750	\$182.54
11/29/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	11/1/18 30-11856-9 HLVR	01134136	CL740287	\$182.54
12/20/18	536	0950	3003040	12356	C&S WASTE SOLUTIONS	12/1/18 30-118569 HLVR	01135096	CL741190	\$88.73
							Account 5360950 3003040	Total:	\$742.40
07/19/18	536	0950	3003050	186	CITY OF SUSANVILLE	5/7-6/7/18 105-0022 HLVR	01129571	CL735272	\$118.17
08/09/18	536	0950	3003050	186	CITY OF SUSANVILLE	6/7-7/10/18 105-0022 HLVR	01130289	CL736354	\$152.14

For Fiscal Year 2019
From 7/1/2018 To 6/30/2019

HLVRA	
Expenditure Detail with Account Totals	

User: dwemple
Addendum = *

10/18/18	536	0950	3003050	186	CITY OF SUSANVILLE	10/1-10/31/18 105-0022 HLVRA	01132729	CL738749	\$528.58
11/15/18	536	0950	3003050	186	CITY OF SUSANVILLE	9/10-10/5/18 105.0022 HLVR	01133710	CL739720	\$8.93
						Account 5360950 3003050	Total:		\$807.82
07/19/18	536	0950	3003060	186	CITY OF SUSANVILLE	5/7-6/7/18 105-0022 HLVRA	01129571	CL735272	\$379.09
08/09/18	536	0950	3003060	186	CITY OF SUSANVILLE	6/7-7/10/18 105-0022 HLVR	01130289	CL736354	\$379.09
10/18/18	536	0950	3003060	186	CITY OF SUSANVILLE	10/1-10/31/18 105-0022 HLVRA	01132729	CL738749	\$5,541.82
11/15/18	536	0950	3003060	186	CITY OF SUSANVILLE	9/10-10/5/18 105.0022 HLVR	01133710	CL739720	\$2,100.00
						Account 5360950 3003060	Total:		\$8,400.00
07/19/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	47856 6/29/18 CONCESSION	01129564	CL735266	\$310.60
08/02/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	48637 7/13/18 CONCESSION	01130119	CL735994	\$231.40
08/09/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	49606 8/1/18 CONCESSION	01130282	CL736343	\$133.70
09/20/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	51634 9/10/18 CONCESSION	01131716	CL737716	\$67.80
11/08/18	536	0950	3005500	0	UNASSIGNED VENDOR	REFUND ALPINE FIRE PMT 182853	00000002	DPI27747	(\$67.80)
11/15/18	536	0950	3005500	14102	ALPINE BEVERAGE, LLC	51634 9/10/18 CONCESSION	01133713	CL739724	\$67.80
						Account 5360950 3005500	Total:		\$743.50
08/30/18	536	0950	3005501	9407	US BANK	7/13-8/3/18 HLVR MISC SUPPLIES	01131053	CL737014	\$108.32
						Account 5360950 3005501	Total:		\$108.32
07/01/18	536	0950	3006050	11742	RICHARD L. WILLIAMS	AP 16/17 LANDSCAPING	00000001	JE000104	\$831.19
07/01/18	536	0950	3006050	11742	RICHARD L. WILLIAMS	AP 16/17 LANDSCAPING	00000001	JE000104	\$1,261.26
07/01/18	536	0950	3006050	5231	MELISSA L MCCOY	AP 16/17 LANDSCAPING	00000001	JE000104	\$1,467.70
08/17/18	536	0950	3006050	0	UNASSIGNED VENDOR	REVERSE JE 104- ENTRY ERROR	00000001	JE000129	(\$1,467.70)
08/17/18	536	0950	3006050	0	UNASSIGNED VENDOR	REVERSE JE 104- ENTRY ERROR	00000001	JE000129	(\$1,261.26)
08/17/18	536	0950	3006050	0	UNASSIGNED VENDOR	REVERSE JE 104- ENTRY ERROR	00000001	JE000129	(\$831.19)
						Account 5360950 3006050	Total:		\$0.00
Total Budget Year Expenditures:									\$144,065.08
Grand Total:									\$144,065.08

County of Lassen
Revenue Account Detail

Date	FD	B/U	Account	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
10/01/2018	536	0950	2003000	0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT		JE000331	(\$324.10)
01/01/2019	536	0950	2003000	0	UNASSIGNED VENDOR	OCT-DEC INTEREST APPORTIONMENT		JE000874	(\$539.36)
			2003000 Total						(\$863.46)
08/27/2018	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$8,524.00)
09/18/2018	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$8,857.00)
10/05/2018	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$3,562.00)
01/23/2019	536	0950	2003203	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$521.00)
			2003203 Total						(\$21,464.00)
08/27/2018	536	0950	2003206	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$1,200.00)
			2003206 Total						(\$1,200.00)
08/27/2018	536	0950	2003214	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$10,210.00)
09/18/2018	536	0950	2003214	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$2,250.00)
10/29/2018	536	0950	2003214	0	UNASSIGNED VENDOR	17/18 DEFERRED REVENUE		JE000518	\$7,406.66
12/12/2018	536	0950	2003214	0	UNASSIGNED VENDOR	cor jc 777		JE000781	(\$7,406.66)
			2003214 Total						(\$12,460.00)
09/17/2018	536	0950	2007400	0	UNASSIGNED VENDOR	POOL/CITY CONTRACTUAL CONTRIB		DP126828	(\$80,000.00)
02/28/2019	536	0950	2007400	0	UNASSIGNED VENDOR	18/19 APPRVD ANNUAL PYMNT		JE001268	(\$80,000.00)
			2007400 Total						(\$160,000.00)
07/26/2018	536	0950	2010611	99998	HEIDI VAN GIESEN	6/29/18 RMB SWIM LESSONS	01129885	CL735771	\$120.00
07/26/2018	536	0950	2010611	99998	HILARY TREVIZU	5/29/18 RMB SWIM LESSONS	01129883	CL735773	\$60.00
07/26/2018	536	0950	2010611	99998	ROBIN HERNDON	4/20/18 RMB SWIM LESSONS	01129881	CL735772	\$60.00
08/02/2018	536	0950	2010611	99998	ASHLEY GOLBRANSEN	4/16/18 RMB SWIM LESSONS	01130121	CL735996	\$60.00
08/27/2018	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$7,080.00)
08/30/2018	536	0950	2010611	99998	KAYLA HANNER	4/18/18 RMB SWIM LESSONS	01131050	CL737012	\$60.00
09/18/2018	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$6,540.00)
09/20/2018	536	0950	2010611	99998	JENN STONE	6/27/18 RMB SWIM LESSONS	01131722	CL737714	\$60.00
10/05/2018	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$2,220.00)
10/29/2018	536	0950	2010611	0	UNASSIGNED VENDOR	17/18 DEFERRED REVENUE		JE000518	\$12,000.00
11/15/2018	536	0950	2010611	99998	KELSEY VANECK	5/11/18 REFUND SWIM LESSON	01133714	CL739723	\$120.00
12/12/2018	536	0950	2010611	0	UNASSIGNED VENDOR	cor JE518 17/18 Deferred Rev		JE000777	(\$12,000.00)
01/23/2019	536	0950	2010611	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$300.00)
			2010611 Total						(\$15,600.00)
08/27/2018	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$784.00)
09/18/2018	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$904.00)
10/05/2018	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$466.00)
01/23/2019	536	0950	2010660	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$534.00)
			2010660 Total						(\$2,688.00)
08/27/2018	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$675.00)
09/18/2018	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$750.00)
10/05/2018	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$1,000.00)

For Fiscal Year 2019
From 7/1/2018 to 6/30/2019

County of Lassen
Revenue Account Detail

User: dwemple

10/25/2018	536	0950	2010661	99998	AMBER HEDGES	9/13/18 RMB PARTY RENTAL	01133020	CL739087	\$125.00
10/25/2018	536	0950	2010661	99998	PRAIRIE BURT	8/2/18 RMB SWIM LESSONS	01133019	CL739086	\$120.00
10/25/2018	536	0950	2010661	99998	RUDY ALKIRE	7/17/18 RMB PARTY RENTAL	01133018	CL739085	\$125.00
10/29/2018	536	0950	2010661	0	UNASSIGNED VENDOR	17/18 DEFERRED REVENUE		JE000518	\$625.00
12/12/2018	536	0950	2010661	0	UNASSIGNED VENDOR	cor je 777		JE000781	\$7,406.66
12/12/2018	536	0950	2010661	0	UNASSIGNED VENDOR	cor JE518 17/18 Deferred Rev		JE000777	(\$7,406.66)
12/12/2018	536	0950	2010661	0	UNASSIGNED VENDOR	cor JE518 17/18 Deferred Rev		JE000777	(\$625.00)
01/23/2019	536	0950	2010661	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$125.00)
			2010661 Total						(\$2,180.00)
08/27/2018	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$803.00)
09/18/2018	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$1,001.00)
10/05/2018	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$657.00)
01/23/2019	536	0950	2010662	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$259.00)
			2010662 Total						(\$2,720.00)
08/27/2018	536	0950	2010663	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$1,550.00)
10/05/2018	536	0950	2010663	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$1,100.00)
01/23/2019	536	0950	2010663	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$2,443.00)
			2010663 Total						(\$5,093.00)
09/18/2018	536	0950	2010664	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$1,200.00)
01/23/2019	536	0950	2010664	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$3,000.00)
			2010664 Total						(\$4,200.00)
08/27/2018	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$2,176.00)
09/18/2018	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$1,808.00)
10/05/2018	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$544.00)
01/23/2019	536	0950	2010665	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$432.00)
			2010665 Total						(\$4,960.00)
08/27/2018	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP126497	(\$3,500.00)
09/18/2018	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA / JULY DEPOSIT		DP126833	(\$2,950.00)
10/05/2018	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA / AUGUST DEPOSIT		DP127159	(\$2,475.00)
01/23/2019	536	0950	2010667	0	UNASSIGNED VENDOR	HLVRA/SEPT&OCT DEPOSIT		DP129074	(\$2,125.00)
			2010667 Total						(\$11,050.00)
01/28/2019	536	0950	2010668	0	UNASSIGNED VENDOR	HLVRA NOVEMBER 2018 DEPOSIT		DP129140	(\$848.00)
			2010668 Total						(\$848.00)
09/14/2018	536	0950	2011300	0	UNASSIGNED VENDOR	DIVING BOARD DONATION - ROTARY		DP126811	(\$5,000.00)
			2011300 Total						(\$5,000.00)
			Grand Total						(\$250,326.46)

Fiscal Year 2019 As of 3/14/2019
Fund 536 HONEY LAKE VALLEY RECREATION
Budget Unit 0950 COMMUNITY POOL
Cost Center NONE

HLVRA Revenue Status

User: dwemple

Percent of Year Elapsed 70 %

Account	Account Name	Adopted Estimated Revenue	Adjusted Estimated Revenue	Revenue Realized	Unrealized	Percent Revenue
2040	REVENUE FR USE OF MONEY & PROF					
2003000	INTEREST	\$0.00	\$0.00	(\$863.46)	(\$863.46)	0%
2003203	ADMISSIONS/PASSES	\$27,000.00	\$27,000.00	(\$21,464.00)	\$5,536.00	79%
2003206	SWIM TEAM	\$5,200.00	\$5,200.00	(\$1,200.00)	\$4,000.00	23%
2003214	SUMMER PASSES	\$10,000.00	\$10,000.00	(\$12,460.00)	(\$2,460.00)	125%
	Major Object Total	\$42,200.00	\$42,200.00	(\$35,987.46)	\$6,212.54	85%
2052	INTERGOVT REVENUE-OTHER					
2007400	OTHER-GOVERNMENTAL AGENCIES	\$160,000.00	\$160,000.00	(\$160,000.00)	\$0.00	100%
	Major Object Total	\$160,000.00	\$160,000.00	(\$160,000.00)	\$0.00	100%
2060	CHARGES FOR SERVICES					
2010611	SWIM LESSONS	\$33,000.00	\$33,000.00	(\$15,600.00)	\$17,400.00	47%
2010660	DAILY PROGRAMS	\$2,000.00	\$2,000.00	(\$2,688.00)	(\$688.00)	134%
2010661	PARTYS AND SPECIAL EVENTS	\$3,400.00	\$3,400.00	(\$2,180.00)	\$1,220.00	64%
2010662	CONSESSIONS	\$3,000.00	\$3,000.00	(\$2,720.00)	\$280.00	91%
2010663	SCHOOL RENTALS	\$3,000.00	\$3,000.00	(\$5,093.00)	(\$2,093.00)	170%
2010664	LHS SWIM TEAM	\$3,000.00	\$3,000.00	(\$4,200.00)	(\$1,200.00)	140%
2010665	10 PUNCH CARDS	\$8,000.00	\$8,000.00	(\$4,960.00)	\$3,040.00	62%
2010667	MONTHLY PROGRAMS	\$20,000.00	\$20,000.00	(\$11,050.00)	\$8,950.00	55%
2010668	LCC ADAPTIVE PE CLASSES	\$0.00	\$0.00	(\$848.00)	(\$848.00)	0%
	Major Object Total	\$75,400.00	\$75,400.00	(\$49,339.00)	\$26,061.00	65%
2070	MISCELLANEOUS					
2011200	MISCELLANEOUS	\$100.00	\$100.00	\$0.00	\$100.00	0%
2011300	CONTRIBUTIONS AND DONATIONS	\$0.00	\$0.00	(\$5,000.00)	(\$5,000.00)	0%
	Major Object Total	\$100.00	\$100.00	(\$5,000.00)	(\$4,900.00)	5,000%
	Cost Center Total	\$277,700.00	\$277,700.00	(\$250,326.46)	\$27,373.54	90%
	Budget Unit Total	\$277,700.00	\$277,700.00	(\$250,326.46)	\$27,373.54	90%
	Fund Total	\$277,700.00	\$277,700.00	(\$250,326.46)	\$27,373.54	90%

Chronological Expense Detail

July 1, 2018 through June 30, 2019

Honey Lake Valley Recreation Authority

Date	Fund	Description	Revenue	Expenses	Total
		Fund Balance Transfer			\$ 107,441.50
					\$ 107,441.50
7/3/2018	3003050	City gas		\$ 118.17	\$ 107,323.33
7/3/2018	3003060	City geo		\$ 379.09	\$ 106,944.24
7/3/2018	3001400	Office Depot		\$ 148.65	\$ 106,795.59
7/3/2018	3005500	Alpine		\$ 310.60	\$ 106,484.99
7/5/2018	3003030	SSD		\$ 156.00	\$ 106,328.99
7/5/2018	3003010	LMUD		\$ 1,763.48	\$ 104,565.51
7/5/2018	3002807	Martin Security		\$ 25.00	\$ 104,540.51
7/5/2018	3001150	Kiefer		\$ 7.70	\$ 104,532.81
7/9/2018	3001200	Frontier		\$ 214.65	\$ 104,318.16
7/17/2018	3002300	City Staff		\$ 1,775.36	\$ 102,542.80
7/17/2018	3002359	City - Pool employees		\$ 18,002.20	\$ 84,540.60
7/12/2018	3002701	Keifer (umbrellas)		\$ 244.80	\$ 84,295.80
7/12/2018	3002300	KMTG		\$ 94.00	\$ 84,201.80
7/12/2018	3002701	Lasco		\$ 216.65	\$ 83,985.15
7/16/2018	3001400	Office Depot		\$ 52.83	\$ 83,932.32
7/16/2018	2010611	Refund for Swimming Lessons	\$ (240.00)		\$ 83,692.32
7/17/2018	3002701	Uline		\$ 236.47	\$ 83,455.85
7/23/2018	3002200	Office Depot		\$ 174.38	\$ 83,281.47
7/23/2018	3001400	Office Depot		\$ 53.36	\$ 83,228.11
7/23/2018	3001150	Kiefer - uniforms		\$ 30.80	\$ 83,197.31
7/23/2018	3002300	CARPD - Dues		\$ 400.00	\$ 82,797.31
7/25/2018	2010611	Refund for Swimming Lessons	\$ (60.00)		\$ 82,737.31
7/25/2018	3005500	Alpine		\$ 231.40	\$ 82,505.91
6/28/2018	3001705	Ace Hardware		\$ 40.51	\$ 82,465.40
7/3/2018	3001705	Ace Hardware		\$ 120.72	\$ 82,344.68
7/9/2018	3001705	Ace Hardware		\$ 5.78	\$ 82,338.90
7/11/2018	3001705	Ace Hardware		\$ 48.84	\$ 82,290.06
7/13/2018	3001705	Ace Hardware		\$ 10.51	\$ 82,279.55
7/23/2018	3001705	Ace Hardware		\$ 16.44	\$ 82,263.11
8/2/2018	3003010	LMUD		\$ 1,484.52	\$ 80,778.59
8/3/2018	3001705	Lincoln		\$ 30.42	\$ 80,748.17
8/3/2018	3002807	Martin Security		\$ 25.00	\$ 80,723.17
8/3/2018	3005500	Alpine		\$ 133.70	\$ 80,589.47
8/3/2018	3003050	City Natural Gas		\$ 152.14	\$ 80,437.33
8/3/2018	3003060	City Geo		\$ 379.09	\$ 80,058.24
8/6/2018	3001500	CAPRI - Insurance		\$ 4,380.50	\$ 75,677.74
8/6/2018	3001200	Frontier		\$ 207.40	\$ 75,470.34
8/6/2018	3003040	C&S Waste		\$ 108.30	\$ 75,362.04

PENDING 2018/2019 ITEMS	
Auditors	\$ 1,700.00
Staff Time (County)	\$ -
CAPRI - dues	\$ -
CAPRI - Insurance	\$ -
<hr/>	
Total Pending	<u>\$ 1,700.00</u>

\$ 159,339.60	Balance forward
\$ -	
\$ -	
\$ 1,700.00	Pending (above)
<u>\$ 157,639.60</u>	Cash Available
<hr/>	
\$ 6,225.00	Diving Board Fund (deposited)
<u>\$ 6,225.00</u>	

8/13/2018	2010611	Refund for Swimming Lessons	\$ (60.00)	\$	75,302.04
8/13/2018	3001705	Lincoln Aquatics	\$	33.56	\$ 75,268.48
		July revenue - pending	\$ 26,245.20		\$ 101,513.68
8/21/2018	3002300	City Staff	\$	1,044.00	\$ 100,469.68
8/21/2018	3002359	City - Pool employees	\$	28,686.27	\$ 71,783.41
8/23/2018	3001705	Lee Joseph	\$	1,035.51	\$ 70,747.90
8/23/2018	3002200	US Bank	\$	182.89	\$ 70,565.01
8/23/2018	3005501	US Bank	\$	108.32	\$ 70,456.69
8/27/2018	3001400	Office Depot	\$	60.37	\$ 70,396.32
9/5/2018	3003030	SSD	\$	156.00	\$ 70,240.32
9/5/2018	3003010	LMUD	\$	1,693.74	\$ 68,546.58
9/5/2018	3002807	Martin Security	\$	25.00	\$ 68,521.58
9/5/2018	2007400	City Contribution	\$ 80,000.00		\$ 148,521.58
9/5/2018	3001705	Ace Hardware	\$	34.04	\$ 148,487.54
9/5/2018	3002200	Ace Hardware	\$	19.29	\$ 148,468.25
9/5/2018	3001705	Ace Hardware	\$	47.25	\$ 148,421.00
9/5/2018	3002701	Ace Hardware	\$	86.86	\$ 148,334.14
9/5/2018	3001705	Ace Hardware	\$	1,110.60	\$ 147,223.54
9/10/2018	3003040	C&S Waste	\$	180.29	\$ 147,043.25
9/12/2018	2010611	Refund for Swimming Lessons	\$ (60.00)		\$ 146,983.25
9/12/2018	3001200	Frontier	\$	207.10	\$ 146,776.15
9/12/2018	3005500	Alpine	\$	67.80	\$ 146,708.35
9/18/2018	3002300	City Staff	\$	1,170.69	\$ 145,537.66
9/18/2018	3002359	City - Pool employees	\$	20,319.23	\$ 125,218.43
		August Revenue	\$ 12,024.00		\$ 137,242.43
9/26/2018	3002300	KMTG	\$	305.50	\$ 136,936.93
10/2/2018	3001705	Ace Hardware	\$	8.71	\$ 136,928.22
10/2/2018	3002807	Martin Security	\$	25.00	\$ 136,903.22
10/2/2018	3003010	LMUD	\$	1,507.77	\$ 135,395.45
10/8/2018	3003050	City Natural Gas (July)	\$	12.79	\$ 135,382.66
10/8/2018	3003060	City Geo (July)	\$	379.09	\$ 135,003.57
10/8/2018	3003050	City Natural Gas (August)	\$	136.70	\$ 134,866.87
10/8/2018	3003060	City Geo Adjustment (June)	\$	1,720.91	\$ 133,145.96
10/8/2018	3003060	City Geo Adjustment (July)	\$	1,720.91	\$ 131,425.05
10/8/2018	3003060	City Geo (August)	\$	2,100.00	\$ 129,325.05
10/9/2018	3003040	C&S Waste	\$	182.54	\$ 129,142.51
10/9/2018	3001200	Frontier	\$	208.22	\$ 128,934.29
10/29/2018	3001705	Lincoln Aquatics	\$	3,383.74	\$ 125,550.55
10/16/2018	3002300	City Staff	\$	1,971.85	\$ 123,578.70
10/16/2018	3002359	City - Pool employees	\$	13,412.06	\$ 110,166.64
10/17/2018	3002801	County Cost Allocation	\$	1,228.00	\$ 108,938.64
10/17/2018	2010611	Refund for Swimming Lessons	\$ (120.00)		\$ 108,818.64
10/17/2018	2010611	Refund for Party Rental x2	\$ (250.00)		\$ 108,568.64
10/17/2018	3002300	KMTG	\$	117.50	\$ 108,451.14
		September Revenue	\$ 5,381.00		\$ 113,832.14
11/1/2018	2010611	Refund for Swimming Lessons	\$ (120.00)		\$ 113,712.14

11/1/2018	3003010 LMUD	\$ 1,414.78	\$ 112,297.36
11/5/2018	3003050 City Natural Gas (Sept)	\$ 8.93	\$ 112,288.43
11/5/2018	3003060 City Geo (September)	\$ 2,100.00	\$ 110,188.43
11/5/2018	3002807 Martin Security	\$ 25.00	\$ 110,163.43
11/5/2018	3003030 Susanville Sanitary District	\$ 156.00	\$ 110,007.43
11/6/2018	3002200 US Bank - Deposit slips	\$ 53.22	\$ 109,954.21
11/20/2018	3001200 Frontier	\$ 208.22	\$ 109,745.99
11/20/2018	3003040 C&S Waste	\$ 182.54	\$ 109,563.45
11/20/2018	3002300 City Staff	\$ 1,122.99	\$ 108,440.46
11/20/2018	3002359 City - pool employees	\$ 4,499.89	\$ 103,940.57
11/20/2018	3002300 KMTG	\$ 94.00	\$ 103,846.57
12/5/2018	3002807 Martin Security	\$ 25.00	\$ 103,821.57
12/5/2018	3001705 Ace Hardware	\$ 555.36	\$ 103,266.21
12/7/2018	3003040 C&S Waste	\$ 88.73	\$ 103,177.48
12/7/2018	3003010 LMUD	\$ 996.35	\$ 102,181.13
12/7/2018	3001200 Frontier	\$ 217.25	\$ 101,963.88
12/11/2018	3002807 Voltage Specialists	\$ 328.00	\$ 101,635.88
12/11/2018	3002300 PP&C - Auditors	\$ 2,800.00	\$ 98,835.88
12/14/2018	3002300 KMTG	\$ 94.00	\$ 98,741.88
12/19/2018	3002300 City Staff	\$ 726.85	\$ 98,015.03
12/19/2018	3002359 City - pool employees	\$ 559.08	\$ 97,455.95
12/20/2018	3002400 Lassen Addressing	\$ 27.35	\$ 97,428.60
1/9/2019	3002807 Martin Security	\$ 25.00	\$ 97,403.60
1/9/2019	3003030 SSD	\$ 156.00	\$ 97,247.60
1/9/2019	3001200 Frontier	\$ 217.20	\$ 97,030.40
1/9/2019	3003010 LMUD	\$ 763.88	\$ 96,266.52
1/9/2019	3001705 Holiday Pools	\$ 3,849.13	\$ 92,417.39
1/10/2019	3001500 CAPRI - Insurance	\$ 4,380.50	\$ 88,036.89
2/5/2019	3003010 LMUD	\$ 669.30	\$ 87,367.59
2/5/2019	3002807 Martin Security	\$ 25.00	\$ 87,342.59
2/13/2019	3001200 Frontier	\$ 208.17	\$ 87,134.42
2/19/2019	3002300 City Staff	\$ 938.39	\$ 86,196.03
2/19/2019	3002359 City - pool Employees	\$ 1,413.98	\$ 84,782.05
2/19/2019	3002801 County Cost Allocation	\$ 1,228.00	\$ 83,554.05
2/19/2019	2007400 County Contribution	\$ 80,000.00	\$ 163,554.05
3/4/2019	3002807 Martin Security	\$ 25.00	\$ 163,529.05
3/4/2019	3003010 LMUD	\$ 789.54	\$ 162,739.51
3/7/2019	3003030 SSD	\$ 156.00	\$ 162,583.51
3/18/2019	3001200 Frontier	\$ 208.40	\$ 162,375.11
3/28/2019	3002300 Tax Payment	\$ 219.00	\$ 162,156.11
4/4/2019	3002300 City Staff - pending	\$ 1,021.74	\$ 161,134.37
4/4/2019	3002359 City - Pool employees (pending)	\$ 1,692.77	\$ 159,441.60
4/4/2019	3002400 Publication - (pending)	\$ 102.00	\$ 159,339.60
			\$ 159,339.60
			\$ 159,339.60
			\$ 159,339.60

\$ 122,740.20 \$ 150,842.10

	Date	2018/2019 Budget	spent	Budgeted Amounts	
3001150		Safety Equipment and Supplies		\$ 1,000.00	
	7/5/2018	Kiefer - uniforms	\$ 7.70		
	7/23/2018	Kiefer - uniforms	\$ 30.80		
				\$ 38.50	\$ 38.50
				\$ 961.50	
				\$ 2,400.00	
3001200		Communications			
	7/9/2018	Frontier	\$ 214.65		
	8/6/2018	Frontier	\$ 207.40		
	9/12/2018	Frontier	\$ 207.10		
	10/9/2018	Frontier	\$ 208.22		
	11/20/2018	Frontier	\$ 208.22		
	12/7/2018	Frontier	\$ 217.25		
	1/9/2019	Frontier	\$ 217.20		
	2/13/2019	Frontier	\$ 208.17		
	3/18/2019	Frontier	\$ 208.40		
				\$ 1,896.61	\$ 1,896.61
				\$ 503.39	
				\$ 2,000.00	
3001400		Janitorial Supplies			
	7/3/2018	Office Depot	\$ 148.65		
	7/16/2018	Office Depot	\$ 52.83		
	7/23/2018	Office Depot	\$ 53.36		
	8/27/2018	Office Depot	\$ 60.37		
				\$ 315.21	\$ 315.21
				\$ 1,684.79	
				\$ 8,200.00	
3001500		Insurance			
	8/6/2018	CAPRI	\$ 4,380.50		
	1/10/2019	CAPRI	\$ 4,380.50		
				\$ 8,761.00	\$ 8,761.00
				\$ (561.00)	
				\$ 30,000.00	
3001705		Maintenance - Pool			
	6/28/2018	Ace Hardware	\$ 40.51		
	7/3/2018	Ace Hardware	\$ 120.72		
	7/9/2018	Ace Hardware	\$ 5.78		
	7/11/2018	Ace Hardware	\$ 48.84		
	7/13/2018	Ace Hardware	\$ 10.51		
	7/23/2018	Ace Hardware	\$ 16.44		
	8/2/2018	Lincoln	\$ 30.42		
	8/13/2018	Lincoln	\$ 33.56		
	8/23/2018	Lee Joseph	\$ 1,035.51		
	9/5/2018	Ace Hardware	\$ 34.04		
	9/5/2018	Ace Hardware	\$ 47.25		
	9/5/2018	Ace Hardware	\$ 1,110.60		
	10/2/2018	Ace Hardware	\$ 8.71		
	10/29/2018	Lincoln	\$ 3,383.74		
	12/5/2018	Ace Hardware	\$ 555.36		
	1/9/2019	Holiday Pools	\$ 3,849.13		
				\$ 10,331.12	\$ 10,331.12
				\$ 19,668.88	
				\$ 2,500.00	
3002200		Office Expenses			

	7/23/2018 office Depot	\$	174.38		
	8/23/2018 US Bank	\$	182.89		
	9/5/2018 Ace Hardware	\$	19.29		
	11/6/2018 US Bank - deposit slips (direct withdrawl)	\$	53.22		
				\$	429.78
				\$	2,070.22
3002250	Bank & Credit Card Fees				
				\$	-
				\$	-
3002251	Cash Over/Short				
				\$	-
				\$	-
3002300	Prof. & Spec. Services (City Staff, Auditors, Legal)	\$	30,000.00		
	7/17/2018 City - Staffing	\$	1,775.36		
	7/12/2018 KMTG	\$	94.00		
	7/23/2018 CARPD - dues	\$	400.00		
	8/21/2018 City - Staffing	\$	1,044.00		
	9/18/2018 City - Staffing	\$	1,170.69		
	9/26/2018 KMTG	\$	305.50		
	10/16/2018 City - staffing	\$	1,971.85		
	10/17/2018 KMTG	\$	117.50		
	11/20/2018 City - Staffing	\$	1,122.99		
	11/20/2018 KMTG	\$	94.00		
	12/11/2018 PP&C	\$	2,800.00		
	12/14/2018 KMTG	\$	94.00		
	12/19/2018 City - Staffing	\$	726.85		
	2/19/2019 City - Staffing	\$	938.39		
	3/28/2019 CA Dept of Tax & Fee Admin	\$	219.00		
	4/4/2019 City - Staffing (pending)	\$	1,021.74		
				\$	13,895.87
				\$	16,104.13
3002359	Contract Staff Services (Pool Employees)	\$	157,000.00		
	7/17/2018 City Reimbursement	\$	18,002.20		
	8/21/2018 City Reimbursement	\$	28,686.27		
	9/18/2018 City Reimbursement	\$	20,319.23		
	10/18/2018 City Reimbursement	\$	13,412.06		
	11/20/2018 City Reimbursement	\$	4,499.89		
	12/19/2018 City Reimbursement	\$	559.08		
	2/19/2018 City Reimbursement	\$	1,413.98		
	4/4/2019 City Reimbursement (pending)	\$	1,692.77		
				\$	88,585.48
				\$	68,414.52
3002400	Publications/Legal Notices	\$	1,600.00		
	12/20/2018 Lassen Addressing	\$	27.35		
	4/4/2019 Publication	\$	102.00		
				\$	129.35
				\$	1,470.65
3002701	Non-Capitalized Equipment (under \$5,000)	\$	8,000.00		
	7/12/2018 Kiefer	\$	244.80		
	7/12/2018 Lasco - signage	\$	216.65		
	7/17/2018 Uline	\$	236.47		

9/5/2018 Ace Hardware

\$ 86.86

\$ 784.78	\$ 784.78
\$ 7,215.22	
\$ -	

3002800 Till and Safe Money

\$ -	\$ -
\$ -	
\$ 2,000.00	

3002801 County Wide Allocations (Quarterly)

10/17/2018 County 1st Half allocation \$ 1,228.00
 2/19/2019 County 2nd Half allocation \$ 1,228.00

\$ 2,456.00	\$ 2,456.00
\$ (456.00)	
\$ 1,000.00	

3002807 Electronic Surveillance

7/5/2018 Martin \$ 25.00
 8/2/2018 Martin \$ 25.00
 9/5/2018 Martin \$ 25.00
 10/2/2018 Martin \$ 25.00
 11/5/2018 Martin \$ 25.00
 12/5/2018 Martin \$ 25.00
 12/11/2018 Voltage Specialists \$ 328.00
 1/9/2019 Martin \$ 25.00
 2/5/2019 Martin \$ 25.00
 3/4/2019 Martin \$ 25.00

\$ 553.00	\$ 553.00
\$ 447.00	
\$ 1,800.00	

3002901 Conferences/Training

\$ -	\$ -
\$ 1,800.00	

3003000 General Utilities

3003010 Utilities - Electric

7/5/2018 LMUD \$ 1,763.48
 8/2/2018 LMUD \$ 1,484.52
 9/5/2018 LMUD \$ 1,693.74
 10/2/2018 LMUD \$ 1,507.77
 11/1/2018 LMUD \$ 1,414.78
 12/7/2018 LMUD \$ 996.35
 1/9/2019 LMUD \$ 763.88
 2/5/2019 LMUD \$ 669.30
 3/4/2019 LMUD \$ 789.54

\$ 11,083.36	\$ 11,083.36
\$ 916.64	

3003020 Water

\$ -	\$ -
\$ -	
\$ 1,400.00	

3003030 Utilities - Sewer

	7/5/2018 SSD		\$	156.00	
	9/5/2018 SSD		\$	156.00	
	11/5/2018 SSD		\$	156.00	
	1/9/2019 SSD		\$	156.00	
	3/7/2019 SSD		\$	156.00	
			\$	780.00	\$ 780.00
			\$	620.00	
3003040	Utilities - Trash Service		\$	1,600.00	
	8/6/2018 C&S		\$	108.30	
	9/10/2018 C&S		\$	180.29	
	10/9/2018 C&S		\$	182.54	
	11/20/2018 C&S		\$	182.54	
	12/7/2018 C&S		\$	88.73	
			\$	742.40	\$ 742.40
			\$	857.60	
3003050	Utilities - Natural Gas		\$	5,000.00	
	7/3/2018 City (June)		\$	118.17	
	8/2/2018 City (July)		\$	152.14	
	10/8/2018 City (for August)	same	\$	12.79	
	10/8/2018 City (for Sept)	bill	\$	136.70	
	11/5/2018 City (for Sept 10-Oct 5)		\$	8.93	
			\$	428.73	\$ 428.73
			\$	4,571.27	
3003060	Utilities - Geothermal		\$	2,700.00	
	7/3/2018 City (May)		\$	379.09	
	8/2/2018 City (June)		\$	379.09	
	adjustment 10/8/18		\$	1,720.91	
	10/8/2018 City (July)		\$	379.09	
	adjustment 10/8/18		\$	1,720.91	
	10/8/2018 City (August)		\$	2,100.00	
	11/5/2018 City (Sept)		\$	2,100.00	
			\$	8,779.09	\$ 8,779.09
			\$	(6,079.09)	
3004900	Depreciation		\$	5,000.00	
			\$	5,000.00	
3005500	Store Concessions		\$	2,000.00	
	7/3/2018 Alpine		\$	310.60	
	7/25/2018 Alpine		\$	231.40	
	8/2/2018 Alpine		\$	133.70	
	9/12/2018 Alpine		\$	67.80	
			\$	743.50	\$ 743.50

3005501	Recreation Activity Supplies		\$ 1,256.50	
	8/23/2018 US Bank	\$ 108.32	\$ 500.00	
			\$ 108.32	\$ 108.32
3006050	Landscaping & Improvements		\$ 391.68	
			\$ 36,000.00	
3006100	Building & Equipment		\$ -	\$ -
			\$ 36,000.00	
			\$ -	
3010000	Appropriation For Contingencies		\$ -	\$ -
			\$ -	
				\$ 150,842.10

2018/2019 HLVRA PROJECTED BUDGET REVENUES AND EXPENSES

EXPENSES	2018												2019						Grand Total	Budget	Projected % to be % EXPENDED by June 30th
1 Sum of Expense	Column Labels 2018						2018 Total	2019						2019 Total							
2	3 Row Labels	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	2019 Total	Grand Total	Budget	Projected % to be % EXPENDED by June 30th				
4	3001150 - Safety Equipment and Clothing	\$ 38.50		\$ -				\$ 38.50					\$ 542.23	\$ 859.48	\$ 1,401.71	\$ 1,440.21	\$ 1,000.00	144.0%			
5	3001200 - Communications	\$ 214.65	\$ 207.40	\$ 207.10	\$ 208.22	\$ 208.22	\$ 217.25	\$ 1,262.84	\$ 217.20	\$ 208.17	\$ 208.40	\$ 205.62	\$ 205.62	\$ 1,045.01	\$ 2,307.85	\$ 2,400.00	96.2%				
6	3001400 - Household Expenses	\$ 254.84	\$ 60.37	\$ -				\$ 315.21				\$ 313.73	\$ 103.98	\$ 417.71	\$ 732.92	\$ 2,000.00	36.6%				
7	3001500 - Insurance	\$ -	\$ 4,380.50					\$ 4,380.50	\$ 4,380.50					\$ 4,380.50	\$ 8,761.00	\$ 8,200.00	106.8%				
8	3001705 - Maintenance - Pool	\$ 242.80	\$ 1,099.49	\$ 1,191.89	\$ 3,392.45		\$ 555.36	\$ 6,481.99	\$ 3,849.13			\$ 1,183.82	\$ 8,307.76	\$ 13,340.71	\$ 19,822.70	\$ 30,000.00	66.1%				
9	3002200 - Office Expenses	\$ 174.38	\$ 182.89	\$ 19.29	\$ 53.22	\$ 53.22		\$ 483.00				\$ 87.82	\$ 122.21	\$ 210.03	\$ 693.03	\$ 2,500.00	27.7%				
10	3002250 - Bank & Credit Card Fees	\$ -	\$ -	\$ -	\$ -			\$ -						\$ -	\$ -	\$ -	N/A				
11	3002251 - Cash Over/Short	\$ -	\$ -	\$ -	\$ -			\$ -						\$ -	\$ -	\$ -	N/A				
12	3002300 - Prof. & Spec. Services (City Staff, Auditors, Legal)	\$ 2,269.36	\$ 1,044.00	\$ 1,476.19	\$ 2,089.35	\$ 1,216.99	\$ 3,620.85	\$ 11,716.74	\$ 2,077.36	\$ 1,021.74	\$ 427.53	\$ -	\$ 1,168.02	\$ 1,095.52	\$ 5,790.17	\$ 17,506.91	\$ 30,000.00	58.4%			
13	3002359 - Contract Staff Services (Pool Employees)	\$ 18,002.20	\$ 28,686.27	\$ 20,319.23	\$ 13,412.06	\$ 4,499.89	\$ 559.08	\$ 85,478.73	\$ 1,065.28	\$ 1,635.00	\$ 1,062.75	\$ 13,351.74	\$ 14,529.58	\$ 31,644.35	\$ 117,123.08	\$ 157,000.00	74.6%				
14	3002400 - Publications/Legal Notices	\$ -					\$ 27.35	\$ 27.35				\$ 150.15	\$ 53.63	\$ 203.78	\$ 231.13	\$ 1,600.00	14.4%				
15	3002701 - Non-Capitalized Equipment (under \$5,000)	\$ 697.92	\$ -	\$ 86.86				\$ 784.78				\$ 2,258.93	\$ 2,237.50	\$ 4,496.43	\$ 5,281.21	\$ 8,000.00	66.0%				
16	3002800 - Special Departmental Expense	\$ -						\$ -						\$ -	\$ -	\$ -	N/A				
17	3002801 - County Wide Allocations (Quarterly)				\$ 1,228.00			\$ 1,228.00	\$ 1,228.00					\$ 1,228.00	\$ 2,456.00	\$ 2,000.00	122.8%				
18	3002807 - Electronic Surveillance	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 353.00	\$ 478.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 125.00	\$ 603.00	\$ 1,000.00	60.3%				
19	3002901 - Conferences/Training	\$ -						\$ -						\$ -	\$ -	\$ 1,800.00	0.0%				
20	3003010 - Utilities - Electric	\$ 1,763.48	\$ 1,484.52	\$ 1,693.74	\$ 1,507.77	\$ 1,414.78	\$ 996.35	\$ 8,860.64	\$ 763.88	\$ 669.30	\$ 789.54	\$ 1,693.74	\$ 1,391.54	\$ 5,308.00	\$ 14,168.64	\$ 12,000.00	118.1%				
21	3003020 - Utilities - Water	\$ -	\$ -	\$ -	\$ -			\$ -						\$ -	\$ -	\$ -	N/A				
22	3003030 - Utilities - Sewer	\$ 156.00	\$ -	\$ 156.00		\$ 156.00		\$ 468.00	\$ 156.00		\$ 156.00	\$ 156.00		\$ 468.00	\$ 936.00	\$ 1,400.00	66.9%				
23	3003040 - Utilities - Trash	\$ -	\$ 108.30	\$ 180.29	\$ 182.54	\$ 182.54	\$ 88.73	\$ 742.40				\$ 172.48	\$ 172.48	\$ 344.96	\$ 1,087.36	\$ 1,600.00	68.0%				
24	3003050 - Utilities - Natural Gas	\$ 118.17	\$ 152.14	\$ 12.79	\$ 136.70	\$ 8.93	\$ 9.70	\$ 438.43	\$ 8.93	\$ 9.32	\$ 10.47	\$ 8.93	\$ 501.47	\$ 861.99	\$ 1,401.11	\$ 1,839.54	\$ 5,000.00	36.8%			
25	3003060 - Utilities - Geothermal	\$ 2,100.00	\$ 1,416.24	\$ 1,689.48	\$ 1,568.81	\$ 1,147.24	\$ 379.09	\$ 8,300.86	\$ 379.09	\$ 379.09	\$ 379.09	\$ 379.09	\$ 379.09	\$ 2,274.54	\$ 10,575.40	\$ 2,700.00	391.7%				
26	3003206 - Swim Team													\$ -	\$ -	\$ -	N/A				
27	3004900 - Depreciation													\$ -	\$ -	\$ 5,000.00	0.0%				
28	3005500 - Store Concessions	\$ 542.00	\$ 133.70	\$ 67.80				\$ 743.50				\$ 348.30	\$ 265.50	\$ 613.80	\$ 1,357.30	\$ 2,000.00	67.9%				
29	3005501 - Recreation Activity Supplies		\$ 108.32					\$ 108.32				\$ 263.57	\$ 1,368.86	\$ 1,632.43	\$ 1,740.75	\$ 500.00	348.2%				
30	3006050 - Landscaping & Improvements													\$ -	\$ -	\$ -	N/A				
31	3006100 - Building & Equipment	\$ -	\$ -	\$ -				\$ -						\$ -	\$ -	\$ -	N/A				
32	3010000 - Appropriation For Contingencies													\$ -	\$ -	\$ -	N/A				
33	Grand Total	\$ 26,599.30	\$ 39,089.14	\$ 27,125.66	\$ 23,804.12	\$ 8,912.81	\$ 6,806.76	\$ 132,337.79	\$ 12,922.37	\$ 5,175.62	\$ 3,058.78	\$ 388.02	\$ 22,801.71	\$ 31,979.74	\$ 76,326.24	\$ 208,664.03	\$ 277,700.00				
35	Budgeted Expenses*	\$ 30,490.06	\$ 45,590.60	\$ 31,563.98	\$ 26,052.92	\$ 21,703.44	\$ 6,210.68	\$ 161,611.67	\$ 9,036.20	\$ 12,301.74	\$ 2,769.35	\$ 29,186.54	\$ 26,136.98	\$ 36,657.51	\$ 116,088.33	\$ 277,700.00					
37	REVENUES																				
38	Budgeted Operational Revenue	\$ 35,700.00	\$ 25,000.00	\$ 8,000.00	\$ 2,000.00	\$ -	\$ -	\$ 70,700.00	\$ -	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	\$ 29,000.00	\$ 47,000.00	\$ 117,700.00					
39	Actual Operational Revenue **	\$ 36,744.37	\$ 23,935.17	\$ 7,005.00	\$ 2,170.00	\$ 848.00	\$ -	\$ 70,702.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,702.54					
41	Projected Operational Revenue	\$ 36,744.37	\$ 23,935.17	\$ 7,005.00	\$ 2,170.00	\$ 848.00	\$ -	\$ 70,702.54	\$ -	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	\$ 29,000.00	\$ 47,000.00	\$ 117,702.54					
42	City / County			\$ 80,000.00				\$ 80,000.00		\$ 80,000.00				\$ 80,000.00	\$ 160,000.00						
43	Grand Total (Projected revenue & Agency contributions)														\$ 277,702.54						
45	Fund Balance Carry Over ***														\$ 86,002.00						
47																					
48																					
49																					
50	DATE PREPARED: 2/13/19																				
52	* Budgeted Expenses monthly values are calculated based on the Grand Total month to year ratio each month, multiplied by the total expense budget (\$277,700); Calculation completed 10/12/18																				
53	**Actual Operational Revenue includes revenue received last fiscal year to be allocated to this fiscal year																				
54	***Fund Balance has been reduced from previous reports to reflect the reallocation of revenue from fiscal year 17/18 to fiscal year 18/19																				

PROJECTED ENDING CASH BALANCE \$ 69,038.51
 PROJECTED ENDING CASH BALANCE INCLUDING PREVIOUS CARRY OVER \$ 155,040.51

Submitted By: Heidi Whitlock, Secretary

Action Date: April 4, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Approve City Reimbursement Request through March 8, 2019,

SUMMARY: The HLVRA has contracted with the City of Susanville to perform Administrative, Management and Operational services. The City has submitted a reimbursement request for both administrative and pool staff services related to the pool.

FISCAL IMPACT: \$2,816.51

**ACTION
REQUESTED:** Motion to approve City reimbursement request.

ATTACHMENTS: Reimbursement Request with documentation



**City of Susanville
Administrative Services Department**

66 North Lassen Street
Susanville, CA 96130
(530) 252-5115

INVOICE

Invoice Date: April 4, 2019

Account #: 4493

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: \$2,816.51
Payment Due: UPON RECEIPT

SUBJECT: Reimbursement for Administrative, Management & Operational Services and Associated Direct Costs through March 8, 2019.

Description:

Reimbursement for Administrative Services (through 3/8/19)	\$ 1,021.74
Reimbursement for Pool Employees (through 3/8/19)	\$ 1,692.77
Publications (Employment Ads)	\$ 102.00

TOTAL DUE \$ 2,816.51

**PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR
PAYMENT TO THE ABOVE ADDRESS.**



Please Detach and Mail With Your Payment

PLEASE REMIT PAYMENT TO THE ADDRESS BELOW... THANK YOU!

City of Susanville Administrative Services Department
66 North Lassen Street Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

Account #4493

HLVRA
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

Amount Due: \$ 2,816.51
Payment Due: UPON RECEIPT

Amount Paid: \$

Date of Invoice: April 4, 2019

City Account Code # (see Debi)

January 24, 2019 - March 8, 2019

Administrative	Hours	Wage		
Executive Officer	2.00	\$ 86.36	\$	172.72
Administrative	14.25	\$ 59.58	\$	849.02
			\$	1,021.74

Pool Employees	Hours	Wage		
Pool Manager	54.50	\$ 31.06	\$	1,692.77
Overtime - Manager		\$ 38.89	\$	-
			\$	-
Assistant Pool Manager	0.00	\$ 25.33	\$	-
Overtime - Asst. Manager		\$ 31.93	\$	-
			\$	-
Head Swim Instructor	0.00	18.83	\$	-
			\$	-
Head Program Instructor	0.00	18.38	\$	-
			\$	-
Head Lifeguard	0.00	18.38	\$	-
			\$	-
Lifeguards/Swim Instructors	0.00	14.00	\$	-
			\$	-
			\$	1,692.77
Publications			\$	102.00

\$ 2,816.51

Submitted By: Heidi Whitlock, Secretary

Action Date: April 4, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Discussion Regarding Appointment of Executive Officer.

SUMMARY: The Joint Powers Agreement between the County of Lassen and the City of Susanville establishing the Honey Lake Valley Recreation Authority, Section 7.3, states that an "Executive Officer shall be appointed by and may be removed for any reason by a majority vote of the Board". In addition, the Agreement for Administrative and Operational Services for the HLVRA, dated April 18, 2017 between the City and HLVRA, Section 5, Paragraph 2, states that the "City shall make every reasonable effort to maintain the stability and continuity of City's staff assigned to perform the services required under this Agreement".

To ensure the stability as stated in the Agreement for Administrative Services, the City desires to have Dan Newton continue with his role as Executive Officer. In addition, pursuant to the Joint Powers Agreement, staff requests the appointment of Dan Newton as the Executive Officer.

FISCAL IMPACT: Reimbursement to City for hours worked.

ACTION REQUESTED: Motion to appoint Dan Newton as Executive Officer for the HLVRA.

ATTACHMENTS: Letter of Assignment
Joint Powers Agreement (and amendment)
Agreement for Administrative and Operational Services (and amendment)

A JOINT POWERS AGREEMENT
CREATING
THE HONEY LAKE VALLEY RECREATION AUTHORITY

This Agreement is entered into this 18th day of November, 2013, by and between the County of Lassen and the City of Susanville, pursuant to Sections 6500, et seq., of the California Government Code.

RECITALS

The County of Lassen and the City of Susanville have determined it is in the public interest to create the Honey Lake Valley Recreation Authority, an entity separate from its member agencies, which will own and operate public recreation facilities including a swimming pool
NOW, THEREFORE, these Agencies agree as follows:

ARTICLE 1: DEFINITIONS

Certain words as used in this Agreement shall be defined as follows:

- A. "Agencies" shall mean the County of Lassen, Special Districts and the City of Susanville within Lassen County.
- B. "Agreement" shall mean this Agreement that establishes the Honey Lake Valley Recreation Authority.
- C. "Authority" shall mean the Honey Lake Valley Recreation Authority.
- D. "Board" shall mean the Board of Directors which is the governing body of the Honey Lake Valley Recreation Authority.
- E. "County" shall mean County of Lassen.
- F. "City" shall mean the City of Susanville.
- G. "Special Districts" shall mean governmental agencies created for single or limited purposes within the County of Lassen including schools.
- H. "Members" shall mean the County of Lassen, Special Districts, City of Susanville which are signatories to this Agreement.
- I. "Quorum" shall mean a majority of the Board members.

ARTICLE 2: PURPOSE

2.1 The purpose of this Agreement is to establish a public entity separate from the County, Special Districts and City. This public entity is to be known as the Honey Lake Valley Recreation Authority.

The Authority will plan, finance, implement, manage, own and operate a multi-jurisdictional recreation system and swimming pool.

ARTICLE 3: TERM OF AGREEMENT

3.1 This Agreement becomes effective on execution of this Agreement by the County of Lassen and the City of Susanville. It shall remain in effect for 15 years from the date of adoption thereafter terminated pursuant to Article 11.

ARTICLE 4: BOARD OF DIRECTORS

4.1 The Board shall be comprised of two representatives from each Member. A

Member may designate one alternative representative to act for that Agency in the absence of the appointed representatives. The representative from the County and the City shall appoint a fifth member who is independent of both the City and the County, who will serve a four-(4) year term, appointed by differing election cycles.

4.2 Minutes of the adjourned, regular and special meetings of the Board shall be kept by the Executive Officer and said minutes shall be forwarded to each member of the Board within thirty days after each meeting. Each member of the Board shall have one vote. A majority of the members of the Board will constitute a quorum. For purposes of conducting business, a majority of the quorum will be authorized to act on behalf of the Authority.

ARTICLE 5: POWERS OF THE AUTHORITY EXERCISED BY THE BOARD OF DIRECTORS

5.1 The Authority shall have all of the necessary powers and authorities granted by law to operate recreation programs and a swimming pool.

5.2 The Authority may contract with private companies and public agencies to create, implement and operate the agency.

5.3 The Authority may adopt budgets, determine fees and dues of Members, retain personnel, retain legal counsel, retain consultants and engineers, acquire grants, acquire, hold, lease and dispose of real and personal property, accept donations, sue and be sued, and possesses all other powers associated with the operation of a joint powers authority on behalf of the citizens, property owners, and public agencies within Lassen County.

5.4 The Authority shall have the responsibility to keep Members informed of and advocate for or against pending legislation that would affect the operations of the Authority.

5.5 The Authority may incur debt and issue bonds or any like instruments in order to efficiently provide the services enumerated herein in compliance with the pertinent sections of the Government Code of the State of California. Specifically, the Authority can incur debt on its own under any law authorizing a joint powers authority to do so, including Government Code Section 6540, et seq., and the Marks-Roos Local Bond Pooling Act of 1985, Government Code Section 6584, et seq. The Authority can use lease financing, certificates of participation, installment purchase certificates, short-term notes and any other suitable form of borrowing. The Authority may enter into an agreement with a Member regarding that Member incurring debt on behalf of the Agency.

5.6 The Authority shall defend, hold harmless and indemnify the Members of the Authority.

5.7 The Authority may contract with a Member for services from a Member's employees.

5.8 The Authority may exercise the powers permitted under Government Code §6504 or any successor statute. Specifically, (a) contributions from the treasuries may be made for the purpose set forth in the Agreement, (b) payments of public funds may be made to defray the cost of such purpose, (c) advances of public funds may be made for the purpose set forth in the Agreement, such advances to be repaid as provided in the Agreement, or (d) personnel, equipment or property of one or more of the Members to the Agreement may be used in lieu of other contributions or advances.

5.9 The Authority shall determine how any Agency will become a Member

subsequent to the initial formation of the agency. Specifically, the Board shall establish fees and any other conditions necessary for an Agency to become a Member. Such fees shall be calculated based upon all prior project expenditures in a manner consistent with the cost allocation of existing Members and any additional costs necessary to serve that new Member. The determination of the Board regarding fees and any other required conditions for new Members shall be within its sole discretion.

5.10 The Authority shall determine the amounts each Member shall contribute to the funding of the Authority. The initial contribution is set forth in Section 9.2 of Article 9 of the Agreement.

5.11 The Authority may do all things necessary and lawful to carry out the purpose of the Agreement.

5.12 As is required by Government Code Section 6509, one Member must be designated such that the power of the Authority is subject to the restrictions upon the manner of exercising power possessed by that Member. The City of Susanville is designated the Government Code § 6509 agency.

ARTICLE 6: BYLAWS

The Board may adopt from time to time such policies, procedures, bylaws, rules or regulations for the conduct of its affairs as deemed necessary by the Board.

ARTICLE 7: ORGANIZATION

7.1 Members.

a. The County, Special Districts, City who enter into this Agreement by January 1, 2014.

b. Any Special District may be considered for Membership in the Authority after January 1, 2014, by presenting an adopted resolution to the Board which includes a request to become a Member of the Authority.

c. The Board shall accept proposed Members upon a majority affirmative vote of the quorum, upon payment of any Board determined fee and interest, and upon satisfaction of any conditions established by the Board as a prerequisite for Membership.

7.2 Board.

a. The Authority shall be governed by the Board which shall exercise all powers and authority on behalf of Authority.

b. The Board shall consist of two members from each member entity, which are party to this Agreement, selected from the governing body or the chief administrative officer or a designee of the County. Upon execution of this Agreement, the governing body of the County, any Special District and City shall appoint its members of the Board and another member or members to serve as an alternate to the Board, to serve in the absence of the regular member. Each member and alternate shall serve at the pleasure of the governing body of the appointing Agency. Any change in appointment of a member or alternate shall be by action of the governing body of the appointing Agency.

c. A majority of the members of the Board shall constitute a quorum for the transaction of business. The Authority shall act upon majority vote of those in attendance, each member having one vote, of the members of the Board.

d. The Board shall elect, by majority vote from its Members, a President and Vice President. The President shall represent the Authority and execute any contracts and other documents when required by the Rules of Procedure and/or Bylaws. The Vice President shall serve in the absence of the President.

7.3 Executive Officer.

There will be an Executive Officer of the Authority who shall be responsible for the administration of the Authority. The Executive Officer shall be appointed by and may be removed for any reason by a majority vote of the Board. The Executive Officer shall be designated the Government Code Section 6505.1 officer who shall file an official bond. The Executive Officer shall have the authority to execute a change order to any existing HLVRA agreement with any person, entity or agency in an amount up to and including \$5,000.00.

7.4 Additional Committees.

Ad hoc or standing committees may be formed by a majority vote of the Board of Directors.

ARTICLE 8: MEETINGS AND REPORTS

8.1 Board Meetings.

a. The Board shall hold at least one (1) regular meeting each year as determined by the bylaws.

b. Special meeting of the Board may be called in accordance with the provisions of Section 54956 of the California Government Code.

c. All meetings of the Board shall be held subject to the provisions of the Ralph M. Brown Act (Sections 54950, et seq., of the California Government Code) and other applicable laws of the State of California requiring notice be given of meetings of public bodies.

d. Minutes of all Board meetings shall be kept and shall, as soon as possible, after each meeting, be forwarded to each member and alternate member of the Board within 30 days.

e. The President of the Board shall cause correspondence to be prepared and delivered as directed by the Board.

f. The public agency with whom the Authority contracts to provide services shall be the custodian of the official records of the Authority.

8.2 Other Committee Meetings.

a. Other committees shall hold meetings as may be called by the Committee Chair or a majority of the members.

b. Minutes of all meetings shall be kept and forwarded to members of the Committee and to each member and alternate member of the Board.

8.3 Progress Reports.

At least annually, a report on the activities and operations of the Joint Powers Authority shall be provided to each of its Members. The report shall be completed prior to January 1 of each year.

ARTICLE 9: FUNDING

9.1 Authority Budget.

The Board shall adopt an annual budget for the Authority's activities within ninety (90) days of the effective date of this Agreement and by June 1 of each succeeding year.

Public funds may not be disbursed by the Authority without adoption of the approved budget and all receipts and disbursements shall be in strict accordance with the approved budget. The budget shall identify the programs of the Authority and allocate funds by the program. The budget and accounting system shall account for direct and overhead costs by program. The Board shall allocate these costs for each program with the adoption of the annual budget.

9.2 Funding of the Authority.

The monetary contribution of Members for the system backbone costs and annual operating costs shall be determined as follows:

- a. County of Lassen - \$200,000 per year for 15 years, ending on June 30, 2028.
- b. City of Susanville - \$200,000 per year for 15 years, ending on June 30, 2028.
- c. Annual contribution to the Authority shall be made by member agencies, subject to approval in each member's annual budget.
- d. If a member agency fails to make the annual payment, the Auditor shall be authorized to withhold the annual payment from the member's property tax allocation.
- e. Any debt financing for construction of the pool facility must be ratified by each member of the Authority before being approved by the Authority's Board.

9.3 Duties of Treasurer/Controller.

a. The Board shall appoint a Treasurer from among the senior management staff of the Member Agencies. The Treasurer shall either be the County Auditor/Controller, the Treasurer Tax Collector or the Chief Financial Officer of one of the Members. This person shall also function as Controller of the Authority.

b. The Treasurer shall serve as the depository and have custody of all Authority funds and establish and maintain such books, records, funds, and accounts as may be required by reasonable accounting practice. (Government Code Section 6505) The books and records of the Authority shall be open to inspection at all reasonable times to the Members.

f. The Treasurer, within ninety (90) days after the close of each fiscal year (which shall be from July 1 to June 30), shall give a complete written report of all financial activities for such fiscal year to the Members.

g. The Treasurer shall prepare such financial reports as may be directed by the Board or Executive Committee.

h. The Treasurer shall cause an independent annual audit of the accounts and records to be conducted by a certified public accountant in compliance with the requirements of Section 6505 of the Government Code and generally accepted accounting standards.

9.4 Debts and Liabilities.

As permitted under Government Code Section 6508.1, no debt, liability, or obligation of the Authority shall constitute a debt, liability, or obligation of any Agency and each Member's obligation hereunder is expressly limited only to the appropriation and contribution of such funds as may be levied pursuant to this Agreement or as the parties hereto may agree.

9.5 Disposition of Authority Funds Upon Termination.

a. In the event the Authority is terminated Authority funds, including any interest earned on deposits, remaining upon termination of the Authority and after payment of all obligations, shall be divided in proportion to the contribution of each agency shall be final.

ARTICLE 10: INDEMNIFICATION

The Authority shall acquire such insurance protection as is necessary to protect the interest of the Authority, the County, Special Districts, and City. The Authority created by this Agreement shall assume the defense of and indemnify and save harmless the County, Special Districts, City and each of their respective officers, agents and employees, from all claims, losses, damages, costs, injury and liability of every kind, nature and description directly or indirectly arising from the performance of any of the activities of the Authority or the activities undertaken pursuant to this Agreement.

ARTICLE 11: TERMINATION

This Agreement may be terminated by the Board upon notice of withdrawal being received from a majority of the Member Agencies. Upon termination, payment of the obligations and division of the property of the Authority shall be conducted pursuant to Section of Article 9 of this Agreement.

ARTICLE 12: AMENDMENTS

This Agreement may be amended only upon the two-thirds (2/3) affirmative vote of all the Members of the Board with such proposed amendment having been noticed to Members thirty (30) days prior to the date of the meeting. Such amendments shall be subject to ratification by each member agency.

ARTICLE 13: WITHDRAWAL

The County of Lassen and the City of Susanville shall not withdraw from this agreement for 15 years from its effective date. Subsequently, any member may withdraw from this Agreement effective July 1 of any year, ninety (90) days prior to the end of the fiscal year, upon written notice to the Authority. Upon withdrawal, a City, Special District or the County retains its financial obligations for current contracts executed to fulfill this Agreement, and assumes that responsibility at its own expense.

ARTICLE 14: SEVERABILITY

If any provision of this Agreement or its application to any person or circumstances is held invalid, the remainder of this Agreement and the application of the provision to other persons or circumstances shall not be affected.

ARTICLE 15: NOTICES

All notices to Agencies shall be deemed to have been given when mailed to the governing body of each Agency. The Board may provide for notice by e-mail or facsimile or some other reliable method by resolution. All notices to the Authority shall be delivered to its Executive Officer.

ARTICLE 16: NO RIGHTS IN THIRD PARTIES

All of the terms, conditions, rights and duties provided for in this Agreement are, and shall always be, solely for the benefit of the Members. It is the intent of the Members that no

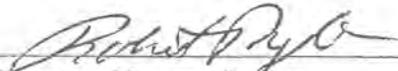
third party shall ever be the intended beneficiary of any performance, duty or right created or required pursuant to the terms and conditions of this Agreement.

ARTICLE 17: AGREEMENT COMPLETE

The foregoing constitutes the full and complete Agreement of the parties. There are no oral understandings or agreements not set forth in writing herein. Any such agreements merge into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their proper officers hereunder duly authorized and effective as of the date of execution of all parties hereto. This Agreement may be executed in counterparts.

Dated: Nov 26 2013


County of Lassen County

Dated: Dec 5, 2013


City of Susanville

AMENDMENT TO
THE JOINT POWERS AGREEMENT
CREATING
THE HONEY LAKE VALLEY RECREATION AUTHORITY

1. This amendment (the "Amendment") is made on October 20, 2015, by the County of Lassen and the City of Susanville, parties to the agreement (the "Agreement") dated November 18, 2013.

2. The Agreement is amended as follows: (insertions are indicated with double underline, and deletions are noted with ~~strikethrough~~.)

a. Section 5.2 is amended to read as follows:

The Authority may contract with private individuals, companies and public agencies to create, implement and operate the agency.

b. Section 5.3 is amended to read as follows:

The Authority may adopt budgets, ~~determine~~ operational fees and dues, retain personnel, retain legal counsel, retain consultants and engineers, acquire grants, acquire, hold, lease and dispose of real and personal property, accept donations, sue and be sued, and possesses all other powers associated with the operation of a joint powers authority on behalf of the citizens, property owners, and public agencies within Lassen County.

c. Section 5.6 is amended to read as follows:

~~The Authority shall defend, hold harmless and indemnify the Members of the Authority.~~ acquire such insurance protection as is necessary to protect the interest of the Authority, the County, Special Districts, and City. The Authority created by this Agreement shall assume the defense of and indemnify and save harmless the County, Special Districts, City and each of their respective officers, agents and employees, from all claims, losses, damages, costs, injury and liability of every kind, nature and description directly or indirectly arising from the performance of any of the activities of the Authority or the activities undertaken pursuant to this Agreement.

d. Section 8.1.f is amended to read as follows:

~~The public agency with whom the Authority contracts to provide services~~ Authority's Executive Officer shall be the custodian of the official records of the Authority.

e. Section 9.2.a is amended to read as follows:

~~\$200,000 per year for 15 years, ending on June 30, 2028.~~

County of Lassen:

<u>13/14 - 15/16 Fiscal Years</u>	<u>\$200,000</u>
<u>15/16 Fiscal Year</u>	<u>\$1,100,000</u>
<u>16/17 - 28/29 Fiscal Years</u>	<u>\$ 80,000</u>

f. Section 9.2.b is amended to read as follows:

~~City of Susanville \$200,000 per year for 15 years, ending on June 30, 2029.~~

City of Susanville:

<u>13/14 - 15/16 Fiscal Years</u>	<u>\$200,000</u>
<u>15/16 Fiscal Year</u>	<u>\$1,100,000</u>
<u>16/17 - 28/29 Fiscal Years</u>	<u>\$ 80,000</u>

g. Section 9.2.d is hereby deleted:

~~If a member agency fails to make the annual payment, the Auditor shall be authorized to withhold the annual payment from the member's property tax allocation.~~

h. Section 9.3.a is amended to read as follows:

i. ~~The Board shall appoint a Treasurer from among the senior management staff of the Member Agencies. The Treasurer shall either be the County Auditor/Controller, the Treasurer Tax Collector or the Chief Financial Officer of one of the Members. This person shall also function as Controller of the Authority pursuant to Government Code Section 6505.~~

3. Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Agreement, the terms of this amendment will prevail.

Dated: 10-20-15

Bob Pyle
Bob Pyle, County of Lassen

Dated: 10-20-15

Brian R. Wilson
Brian R. Wilson, City of Susanville

APPROVED TO FORM:

Maggie Stern
Maggie Stern, FLYWA Attorney

RESOLUTION NUMBER 17-12
A RESOLUTION OF THE HONEY LAKE VALLEY RECREATION AUTHORITY AUTHORIZING
THE AMENDMENT OF THE EXISTING AGREEMENT FOR ADMINISTRATIVE SERVICES
WITH THE CITY OF SUSANVILLE TO INCLUDE OPERATIONAL SERVICES.

WHEREAS, The Honey Lake Valley Recreation Authority has utilized the City of Susanville's Administrative Services staff since December 10, 2013; and

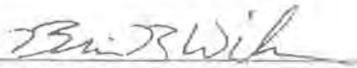
WHEREAS, the City of Susanville and Honey Lake Valley Recreation Authority entered into an agreement for said services on February 2, 2016; and

WHEREAS, the Honey Lake Valley Recreation Authority, with the opening of the Community Swimming Pool, desires to amend the existing contract with the City to include Operational Services as reflected in "Exhibit A"; and

WHEREAS, the Honey Lake Valley Recreation Authority will reimburse the City for costs as outlined in the "Agreement for Administrative and Operational Services for the Honey Lake Valley Recreation Authority".

NOW, THEREFORE, BE IT RESOLVED, that the President of the Honey Lake Valley Recreation Authority is hereby authorized to sign the "Agreement for Administrative and Operational Services for the Honey Lake Valley Recreation Authority".

Approved:


Brian R. Wilson, President

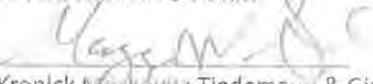
The foregoing **Resolution Number 17-12** was approved and adopted at a special meeting of the Honey Lake Valley Recreation Authority held on the 18th day of April, 2017 by the following vote:

AYES:	Hammond, Meserve, Teeter, Garnier & Wilson
NOES:	None
ABSENT:	None
ABSTAINING:	None

Attest:


Heidi Whitlock, Project Manager/Secretary

APPROVED AS TO FORM:


Kronick Moskowitz Tiedemann & Girard

**AGREEMENT FOR ADMINISTRATIVE AND OPERATIONAL SERVICES
FOR THE HONEY LAKE VALLEY RECREATION AUTHORITY**

THIS AGREEMENT is entered into as of this 4th day of APRIL 2017, by and between the CITY OF SUSANVILLE (hereinafter "CITY"), and the HONEY LAKE VALLEY RECREATION AUTHORITY (hereinafter "HLVRA"), a joint powers agency formed pursuant to the Joint Powers Exercise of Powers Act, Government Code Section §6500 et seq., by the City of Susanville and the County of Lassen.

RECITALS

WHEREAS, pursuant to Government Code Section §6500 et seq. and the Joint Powers Agreement Between the City of Susanville and the County of Lassen for the creation and operation of a Joint Powers Authority for the purpose of constructing a Community Swimming Pool (hereinafter "JPA Agreement"), HLVRA is authorized to enter into an agreement with the CITY for Management, Administrative and Operational Services; and

WHEREAS, on December 10, 2013, the City of Susanville began providing Management and Administrative Services to the Honey Lake Valley Recreation Authority; and

WHEREAS, the Honey Lake Valley Recreation Authority requested that the City of Susanville also provide operational services; and

NOW THEREFORE, in consideration of the foregoing and the mutual promises hereinafter expressed, the parties mutually agree as follows:

TERMS

1. **TERM.** This Agreement shall become effective on the date it is approved by the respective agencies and shall continue until terminated by either party.
2. **MANAGEMENT, ADMINISTRATIVE AND OPERATIONAL SERVICES TO BE PROVIDED BY CITY.** CITY shall provide the following Management, Administrative and Operational Services to the HLVRA.
 - a) Overseeing all aspects of the project including: planning, financing, property acquisition, site preparation, design, permitting and construction.
 - b) Administer operational and governmental compliance Functions of the Authority
 - c) Administer and oversee Board correspondence and reports
 - d) Preparation of agendas and minute keeping
 - e) Contract management
 - f) Additional administrative duties as needed
 - g) Hiring pool facility staff, payroll, human resources, training and operations
3. **REIMBURSEMENT RATES.** In consideration of CITY's fulfillment of the promised services, HLVRA shall reimburse CITY for personnel and direct costs incurred by CITY in providing Management, Administrative and Operational Services to the HLVRA. The hourly rates are included in "Appendix A" and

will be updated annually and becomes effective upon Board approval. Requests for reimbursement request shall not exceed the HLVRA's budget appropriation for staff services.

4. METHOD OF REIMBURSEMENT. Reimbursement requests for services and direct costs incurred by CITY after the execution of this Agreement shall be presented to the HLVRA Board for approval and shall include a description of time and services provided. CITY shall submit such invoices to the Board for review and approval. Such invoices shall be paid to CITY within thirty (30) days of approval.

5. SERVICE STANDARDS.

CITY agrees that services shall be performed and completed in the manner and according to the professional standards observed by a competent practitioner of the profession in which CITY is engaged. CITY shall not, either during or after the term of this Contract, make public any reports or articles, or disclose to any third party any confidential information relative to the work of HLVRA or the operations or procedures of HLVRA without the prior written consent of HLVRA.

CITY shall make every reasonable effort to maintain the stability and continuity of CITY's staff assigned to perform the services required under this Agreement. CITY shall notify HLVRA of any changes in CITY's staff to be assigned to perform the services required under this Agreement. HLVRA reserves the right in its sole discretion to reject and request replacement of any staff assigned by the CITY to the following positions:

- a) Executive Officer
- b) Secretary
- c) Pool Director/Manager

6. INDEPENDENT AGENCY.

A. It is understood and agreed that CITY (including CITY's employees) is an independent agency and that no relationship of employer-employee exists between the Parties, or their employees, hereto.

B. CITY's assigned personnel shall not be entitled to any benefits payable to employees of HLVRA, and CITY shall be responsible to ensure necessary labor compliance for the provision of work under this Agreement. CITY shall provide all worker's compensation insurance coverage for all employees performing work under this Agreement. In the event an injury occurs to any employee of the CITY for which the employee or his dependents, in the event of his death, may be entitled to compensation from HLVRA under the provisions of California worker's compensation laws, for which compensation is claimed from HLVRA, such sums shall be paid directly through workers compensation coverage carried by the HLVRA.

C. HLVRA is not required to make any deductions or withholdings from the compensation payable to CITY under the provisions of the Agreement, and is not required to issue W-2 Forms for income and employment tax purposes for any of CITY's assigned personnel.

D. CITY shall not be liable for any worker's compensation, unemployment insurance, or disability claims, made by persons employed directly by HLVRA. CITY shall tender such claims to HLVRA promptly upon receipt. In the event any pool employees are employed by the CITY, and assigned to HLVRA

by this Agreement, HLVRA shall reimburse the City for unemployment insurance claims, if any, made by those operational employees and resulting from the pool season, and shall reimburse CITY within thirty (30) days of receipt of CITY's demand for such reimbursement.

E. CITY, in the performance of its obligations hereunder, is only subject to the control or direction of HLVRA as to the designation of tasks to be performed and the results to be accomplished.

F. Any third party person(s) employed by CITY shall be entirely and exclusively under the direction, supervision, and control of CITY.

G. CITY hereby indemnifies and holds HLVRA harmless from any and all claims that may be made against HLVRA based upon any contention by any third party that an employer-employee relationship exists by reason of this Agreement.

H. It is mutually agreed that all materials prepared by CITY or its employees under this Agreement shall become the property of HLVRA, and CITY shall have no property right therein whatsoever. Immediately upon termination, HLVRA shall be entitled to, and CITY shall deliver to HLVRA, reports, investigations, appraisals, inventories, studies, analyses, drawings and data estimates performed and operational plans and documents to that date, whether completed or not, and other such materials as may have been prepared or accumulated to date by CITY in performing this Agreement which is not CITY's privileged information, as defined by law, or CITY's personnel information, along with all other property belonging exclusively to HLVRA which is in CITY's possession.

7. ACCESS TO RECORDS/RETENTION. All non-privileged books, documents, papers and records of HLVRA that are directly pertinent to the subject matter of this Agreement shall be available to either party for the purpose of making audit, examination, excerpts and transcriptions. Except where longer retention is required by any federal or state law, or duly adopted records retention schedule, CITY shall retain records until after HLVRA makes final reimbursement for any of the services provided hereunder and all pending matters are closed, whichever is later. HLVRA shall cooperate with CITY and CITY shall cooperate with HLVRA in providing all necessary data in a timely and responsive manner to comply with all reporting and record retention requirements.

8. ASSETS. The parties recognize that furniture, equipment, office supplies, vehicles and other personal property will be required by the CITY to carry out its duties under this Agreement. All such personal property which is purchased or otherwise acquired by the CITY shall be the sole property of the CITY and shall remain CITY property upon the termination of this Agreement. If HLVRA purchases or otherwise acquires any personal property for use by the CITY in carrying out the duties of the CITY under this Agreement, such property shall remain the sole property of HLVRA at all times and shall be promptly returned to HLVRA by the CITY upon termination of this Agreement.

9. INDEMNIFICATION.

HLVRA shall hold harmless, defend and indemnify CITY from and against any and all claims, suits, actions, costs, attorney's fees (including the reasonable costs of representation by the HLVRA Counsel), expenses, liabilities, damages, judgments, or decrees arising from the aforementioned employee's performance or non-performance of the duties or responsibilities of the HLVRA Administrative Services staff, including, but not limited to, any actions or conduct of the employee(s) arising in the course and scope of the employee(s) service.

CITY shall hold harmless, defend, and indemnify HLVRA from and against any and all claims, suits, actions, costs, attorney's fees (including the reasonable costs of representation by in-house counsel), expenses, liabilities, damages, judgments, or decrees arising from the aforementioned employee's performance or non-performance of any official City duties or responsibilities other than those of the HLVRA Administrative Services staff, including, but not limited to, any actions or conduct of the employee(s) arising outside the course and scope of the employee(s) service, but within the employee's course and scope of employment with CITY.

10. **NOTICES.** All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by mail. Such notices shall be addressed as noted below, in accordance with the mode of communication selected.

HLVRA

CITY

Honey Lake Valley Recreation Authority
c/o City of Susanville
66 North Lassen Street
Susanville, CA 96130

City of Susanville
66 North Lassen Street
Susanville, CA 96130

11. **AMENDMENT/MODIFICATION.** Except as otherwise provided herein, this Agreement may be modified or amended only in writing and with the prior written consent of both parties.

12. **TERMINATION.** This Agreement may be terminated by either HLVRA or CITY upon ninety (90) days written notice.

13. **SEVERABILITY.** If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.

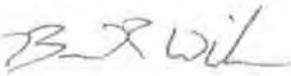
14. **WAIVER.** The waiver at any time by any party of any of its rights with respect to a default or other matter arising in connection with this Agreement shall not be deemed a waiver with respect to any subsequent default or other matter.

15. **VENUE.** This Agreement shall be deemed to be made in, and the rights and liabilities of the Parties, and the interpretation and construction of the Agreement governed by and construed in accordance with the laws of the State of California. Any legal action arising out of this Agreement shall be filed in and adjudicated by a court of competent jurisdiction in the County of Lassen, State of California.

16. **ENTIRE AGREEMENT.** This instrument and any attachments hereto constitute the entire Agreement between City and HLVRA concerning the subject matter hereof and supersedes any and all prior oral and written communications between the Parties regarding the subject matter hereof.

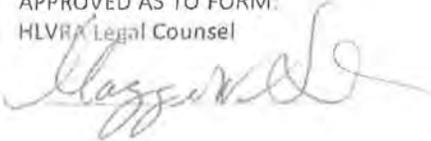
IN WITNESS WHEREOF, this Agreement was executed by the parties hereto as of the date first above written.

"HLVRA"
Honey Lake Valley Recreation Authority

By 

"CITY"
City of Susanville

By 

APPROVED AS TO FORM:
HLVRA Legal Counsel


APPROVED AS TO FORM:
Susanville City Attorney

Jessica Ryan

Appendix A

Management & Administrative Positions

Actual Rate (weighted cost)

City Administrator	\$93.39 per hour
Assistant to the CA	\$56.19 per hour
Project Manager	\$46.86 per hour
City Engineer	\$73.21 per hour
City Planner	\$59.82 per hour
Parks Superintendent	\$40.95 per hour

Operational Positions

Actual Rate (weighted cost)

Newly Created Position Wage

Pool Director/Manager	\$27.48 per hour	\$18.42 /hr (range 930)
Assistant Pool Manager	\$ 21.13 per hour	\$17.10 /hr (range 927)
Head Swlm Instructor	\$ 19.14 per hour	\$15.49 /hr (range 923)
Swim Instructor II	\$ 16.51 per hour	\$13.36 /hr (range 917)
Swim Instructor I	\$ 15.33 per hour	\$12.41 /hr (range 914)
Swim Instructor	\$ 14.23 per hour	\$11.52 /hr (range 911)
Head Lifeguard	\$ 18.68 per hour	\$15.12 /hr (range 922)
Life Guard II	\$ 16.10 per hour	\$13.03 /hr (range 916)
Life Guard I	\$ 14.95 per hour	\$12.10 /hr (range 913)
Life Guard	\$ 13.55 per hour	\$10.97 /hr (range 909)
Maintenance Worker Parks	\$ 12.97 per hour	

RESOLUTION NUMBER 18-24

A RESOLUTION OF THE HONEY LAKE VALLEY RECREATION AUTHORITY APPROVING AMENDMENT NO. 2 TO AGREEMENT WITH CITY OF SUSANVILLE FOR ADMINISTRATIVE AND OPERATIONAL SERVICES FOR THE HONEY LAKE VALLEY RECREATION AUTHORITY

WHEREAS, the City of Susanville ("City") and Honey Lake Valley Recreation Authority ("HLVRA") entered into an Agreement for Administrative and Operational Services for the Honey Lake Valley Recreation Authority ("Agreement") on November 1, 2017; and

WHEREAS, the Agreement states that the HLVRA shall reimburse the City for personnel and direct costs incurred by the City in providing said services at the hourly rates included in Appendix "A" to the Agreement; and

WHEREAS, the parties desire to update Appendix "A" to the Agreement, as some positions and hourly rates have changed as reflected in Appendix A.

NOW, THEREFORE, BE IT RESOLVED, that Amendment No. 2 to the Agreement is approved and the President of the Honey Lake Valley Recreation Authority is hereby authorized to sign Amendment No. 2 to the Agreement on behalf of HLVRA.

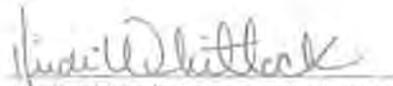
Approved:


Brian R. Wilson, President

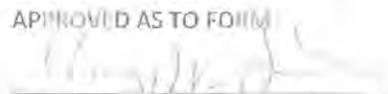
The foregoing **Resolution Number 18-24** was approved and adopted at a special meeting of the Honey Lake Valley Recreation Authority held on the 20th day of February, 2018 by the following vote:

AYES: Hemphill, Garnier and Teeter
NOES: None
ABSENT: Wilson and Meserve
ABSTAIN: None

Attest:


Heidi Whitlock, Secretary for HLVRA

APPROVED AS TO FORM


Maggie Steph, HLVRA Legal Counsel

**AMENDMENT NO. 2 TO AGREEMENT WITH CITY OF SUSANVILLE FOR
ADMINISTRATIVE AND OPERATIONAL SERVICES
FOR THE HONEY LAKE VALLEY RECREATION AUTHORITY**

This Amendment No. 2 to the Agreement for Administrative and Operational Services for the Honey Lake Valley Recreation Authority, dated November 1, 2017 ("Agreement"), between the Honey Lake Valley Recreation Authority ("HLVRA") and the City of Susanville ("City") is made and entered into this 21st day of February, 2018.

RECITALS

WHEREAS, under the Agreement, the City provides HLVRA with administrative, managerial and operational services; and

WHEREAS, the Agreement states that the HLVRA shall reimburse the City for personnel and direct costs incurred by the City in providing said services at the hourly rates as included in Appendix "A" to the Agreement; and

WHEREAS, the parties desire to update Appendix A, as the Program Instructor position was added, the Lifeguard and Swim Instructor positions were combined, and the Swim Instructor I and II and Lifeguard I and II positions were deleted; and

WHEREAS, the Assistant Pool Director/Manager hourly rate has been increased by the City as requested by the HLVRA as well as the Lifeguard/Swim Instructor hourly rate.

NOW THEREFORE, in consideration of the foregoing and the mutual promises hereinafter expressed, the parties mutually agree as follows:

1. Amendment to Appendix A

Both parties hereby agree that, Appendix A of the Agreement shall be replaced with the revised version which is attached hereto as Attachment 1.

2. Remaining Terms Unaffected

Except as expressly provided herein, nothing in this Amendment No. 2 shall be deemed to waive or modify any of the other provisions of the Agreement or prior amendments. In the event of any conflict between this Amendment No. 2 and the Contract, or any previous amendments, the terms of this Amendment No. 2 shall prevail.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF the parties hereto have executed this Agreement as the date herein set forth.

Approved by HLVRA:



Brian Wilson, HLVRA President

Date: 3/12/18

Approved by City:



Kathie Garnier, Mayor

Date: 2/27/18

Approved as to Form:

Maggie Stern, HLVRA Legal Counsel

Date: _____

Approved as to Form:



Jessica Ryan, Susanville City Attorney

Date: 02/22/18

IN WITNESS WHEREOF the parties hereto have executed this Agreement as the date herein set forth.

Approved by HLVRA:

Brian Wilson, HLVRA President

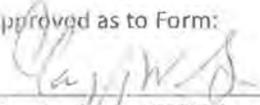
Date: _____

Approved by City:

Kathie Garnier, Mayor

Date: _____

Approved as to Form:



Maggie Stern, HLVRA Legal Counsel

Date: 2/25/15

Approved as to Form:

Jessica Ryan, Susanville City Attorney

Date: _____

Appendix AManagement & Administrative Positions

Actual Cost (weighted cost):

City Administrator	\$86.36 per hour
Assistant to the CA	\$59.58 per hour
Project Manager	\$47.74 per hour
City Engineer	\$74.31 per hour
City Planner	\$60.63 per hour
Parks Superintendent	\$42.27 per hour

Operational Positions

Actual Cost w/in Range Indicated: (weighted cost) Actual Wage w/in Range Indicated: (regular rate)

Pool Director/Manager	\$ 31.03-\$34.61/hour	\$22.44-\$25.39/hr (range 938)
Assistant Pool Manager	\$ 25.33-\$28.66/hour	\$20.84-\$23.58/hr (range 935)
Head Swim Instructor	\$ 18.83-\$21.31/hour	\$15.49-\$17.53/hr (range 923)
Head Program Instructor	\$ 18.38-\$20.79/hour	\$15.12-\$17.10/hr (range 922)
Head Lifeguard	\$ 18.38-\$20.79/hour	\$15.12-\$17.10/hr (range 922)
Life Guard/Swim Instructor	\$ 14.00-\$15.84/hour	\$11.52-\$13.03/hr (range 911)
Maintenance Worker Parks	\$ 13.66 per hour	

Overtime Rates (Daily/Weekly Overtime Premium)

Pool Director/Manager	\$ 34.39-\$38.91 per hour
Assistant Pool Manager	\$ 31.93-\$36.13 per hour
Head Swim Instructor	\$ 23.74-\$26.86 per hour
Head Program Instructor	\$ 23.17-\$26.30 per hour
Head Lifeguard	\$ 23.17-\$26.30 per hour
Lifeguard/Swim Instructor	\$ 17.22-\$19.97 per hour

Submitted By: Heidi Whitlock, Secretary

Action Date: April 4, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Dan Newton, Executive Officer

SUBJECT: Discussion Regarding Process and Appointment of Public Member

SUMMARY: The HLVRA currently has a vacancy for the remaining portion of the Public Member term (to end December 31st, 2021). In an effort to fill the vacancy in an expedient manner, staff has placed an ad in the paper on April 2nd and 9th stating that interviews will be held on April 16th, at the next regularly scheduled meeting. The process followed for the filling of the position previously was as follows:

1. Ad placed in paper
2. Letters of interest received at City Hall
3. Interviews scheduled to occur during meeting (all applicants in attendance)
4. Each candidate stood before the Board and explained why they felt they were most qualified and answered any questions of the Board
5. Board chose top 3 candidates and ranked them 3-1 (3 being #1 choice) on paper
6. Papers were handed to Executive Officer to tally points
7. Executive Officer stated who had the most points
8. Board motioned to appoint candidate with most points to the Board

Staff requests direction as to whether or not the Board wishes to continue with this process as is or if changes to the process should be made.

FISCAL IMPACT: None.

ACTION REQUESTED: Direction to staff.

ATTACHMENTS: None.

Submitted By: Reesa Rice, Pool Manager

Action Date: April 4, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Manager

SUBJECT: Consider Reserve Account for Capital Improvements

SUMMARY: The HLVRA is to set aside \$5,000/year for future maintenance and upkeep of the pool. Currently the money stays in the same account as the General Pool funds. It is being recommended that a separate account be created in which those funds can be transferred into so that they are not being viewed as available money.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve a reserve account.

ATTACHMENTS: None.

Submitted By: Reesa Rice, Pool Manager

Action Date: April 4, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Manager

SUBJECT: Consider Airgas Agreement to Change the Muriatic Acid System to CO2 System

SUMMARY: Currently the HLVRA uses Muriatic acid to balance out high PH levels in the pool. It is being recommended that the Muriatic Acid be switched to a Carbon Dioxide system; switching the systems will not only be more cost effective, but it will also be much safer and easier to manage. Switching/Adding the Co2 will not void any warranties as they have already expired. The Co2 and Muriatic Acid systems are often integrated and meant to coincide with each other.

FISCAL IMPACT: Save the cost of Sodium Bicarbonate and Muriatic Acid roughly \$1200/month. The associated cost with the new system- CO2 Tank Rental Fee of \$90/month, Carbon dioxide cost of \$200/month and a Carbon Dioxide Feeder \$412 (initial cost only)

ACTION REQUESTED: Motion to Approve the Airgas Agreement

ATTACHMENTS: Airgas Agreement

PRODUCT SALE AGREEMENT

Airgas USA, LLC, d/b/a Airgas National Carbonation ("Seller"), with offices at 3101 Stafford Drive, Charlotte, NC 28208, and Honey Lake Valley Recreation Authority, ("Buyer"), with offices at 66 North Lassen St. (attn: HLVRA) Susanville Ca. 96130 for and in consideration of the mutual promises and covenants set forth herein and intending to be legally bound thereby, agree, effective as of this 4th day of April 2019, ("Effective Date") as follows

1. **REQUIREMENTS.** Buyer shall buy from Seller and Seller shall sell to Buyer, Buyer's present and future requirements of the gas products specified in the Schedule below or in any rider or amendment to this Agreement, in liquid or gaseous form, (collectively "Product(s)"), for use at the locations listed in the Schedule and at any relocated, expanded, or new Buyer location(s) (the "Designated Locations"), in suitable containers including, without limitation, cylinders, liquid containers and/or bulk, including "mini" or "micro" bulk, and including on-site generation equipment (the "Equipment"), on the terms and conditions set forth in this Agreement.
2. **TERM.** The initial term shall be Five (5) years ("Initial Term") beginning on the date Seller signs the Agreement. Thereafter, the Agreement shall automatically renew for successive one (1) year renewal terms unless terminated at the end of (a) the Initial Term or (b) any renewal term, as the case may be, upon not less than six (6) months' prior written notice by either party, given in accordance with Section 20 herein. The Initial Term and any renewal terms shall be "the Term". Buyer represents and warrants that, as of the date Agreement is fully executed, Buyer will not be obligated under the terms of any other contract to purchase Product for the Designated Location(s), and Buyer agrees to indemnify, defend and hold harmless Seller from and against all claims, demands and suits to the contrary that may be asserted by any third party.
3. **PRICING AND PAYMENT TERMS.** The pricing for Products purchased hereunder and rental for Equipment or cylinders, which may be adjusted by Seller from time to time, shall be as set forth in the Schedule below or any rider or amendment hereto. Terms of payment are Net 10th day of the month. Continued open account credit is subject to Seller's assessment of Buyer's financial condition and ability to pay. In the event Buyer fails to make any payment when and as due, Seller may, at Seller's option, exercise any one or more of the following (in addition to any other remedies available to Seller): (a) cease all Product deliveries; (b) require Buyer, as a condition of receiving deliveries, to prepay for such deliveries and pay past due amounts as specified by Seller; (c) collect from Buyer on any delinquent balance a charge at the rate of one and one-half percent per month or, if less, the maximum rate permitted by law; and/or (d) remove any Equipment, cylinders and/or other containers provided by Seller and terminate, in whole or in part, this Agreement. Buyer shall be obligated to pay any collection or legal expenses, including reasonable attorney's fees, necessary for Seller to recover its property or any amounts owed to Seller by Buyer under the terms of the Agreement.
4. **SURCHARGES.** Following notice from Seller, Buyer shall pay to Seller surcharges that result from any extraordinary, emergency or other unanticipated increases in the cost of manufacturing, supplying or distributing Product hereunder. Such surcharge shall not be deemed a "Price Change" subject to the provision(s) of Section 14 herein. All Product deliveries are subject to Seller's standard fuel surcharge policy.
5. **INSTALLATION.** Equipment provided by Seller shall be installed and maintained in good repair and operation by Seller. Buyer is not authorized to perform any maintenance or repair on the Equipment without Seller's prior written consent. Buyer may provide its own equipment in which event Seller shall have no obligation to maintain the same. Buyer shall have no ownership interest in the Equipment installed at any Designated Location by Seller and shall keep same free of any and all liens or claims of any kind and shall not allow Seller's trademarks to be removed from the Equipment. Buyer shall not permit Equipment furnished hereunder to be filled with any product not furnished by Seller or Seller's authorized representative. Seller agrees to be responsible for any damage to Buyer's property caused solely by Seller during the installation of the Equipment. Buyer shall provide, at Buyer's cost, all electricity or other utilities, as well as all licenses and permits required in connection with use or installation of the Equipment. Buyer shall be responsible for any damage or loss to Seller's Equipment, unless such loss or damage is caused by Seller's negligence. Risk of loss shall pass to Buyer at the time of installation of the Equipment. Buyer shall return, in a good and non-contaminated condition, all cylinders, with valves closed, complete with caps and fittings and shall pay Seller the replacement value of any lost or damaged cylinders, caps or fittings and for any loss or damage caused by Buyer contamination.
6. **SITE REQUIREMENTS.** Buyer shall promptly furnish an accessible, secure location for Seller's Equipment at each of its Designated Locations to enable suitable delivery and storage of Products, including all preparation and equipment required for the safe delivery and distribution of Product(s) to and from the Designated Location. Equipment shall be accessible for delivery twenty four (24) hours per day.
7. **EQUIPMENT CHANGE.** If in the sole judgment of Seller any Equipment installed by Seller shall become inadequate, including, without limitation, because of a substantial change in Buyer's requirements of Product, Seller shall have the right, at its own expense, to substitute a different size or type of Equipment and the rental rates shall be adjusted to reflect such substitutions. If Buyer's operations necessitate a relocation of the Equipment, Buyer shall be responsible for a \$500 per tank relocation cost. If any Equipment is relocated or Seller provides additional Equipment to meet Buyer's gas requirements, then a new Term equal to the Initial Term shall commence upon the date of first delivery of Product into the relocated, replacement or additional Equipment.
8. **REMOVAL.** Seller shall have the right to enter Buyer's premises and remove any Equipment installed by it within ninety (90) days after the expiration or termination of this Agreement. Buyer's obligation with respect to loss of or damage to Equipment shall remain in full force and effect until Seller effects such removal. At the end of the Term, or in the event Buyer no longer has requirements for Product at a Designated Location, Buyer shall pay a \$500 per tank removal fee.
9. **WARRANTY.** Seller warrants that, at the time of delivery, all Products furnished hereunder shall conform to the manufacturer's or Seller's specification. **SELLER SPECIFICALLY DISCLAIMS ANY OTHER EXPRESS OR IMPLIED STANDARDS, GUARANTEES, OR WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT AND ANY WARRANTIES THAT MAY BE ALLEGED TO ARISE AS A RESULT OF CUSTOM OR USAGE. SELLER MAKES NO WARRANTIES OF ANY KIND FOR ANY TECHNICAL ADVICE PROVIDED BY SELLER TO BUYER.**
10. **LIMITATION OF LIABILITY.** **SELLER SHALL NOT BE LIABLE TO BUYER FOR ANY DIRECT DAMAGES (EXCEPT AS EXPRESSLY PROVIDED HEREIN). SELLER SHALL NOT BE LIABLE FOR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL AND/OR PUNITIVE DAMAGES, ARISING OR ALLEGED TO ARISE OUT OF OR IN CONNECTION WITH ITS PERFORMANCE HEREUNDER OR WITH ANY PRODUCT OR EQUIPMENT SOLD OR LEASED HEREUNDER, WHETHER SUCH DAMAGE RESULTS FROM ANY NEGLIGENT ACT OR OMISSION OR IS RELATED TO STRICT LIABILITY, OR OTHERWISE.**
11. **REMEDY.** Buyer's exclusive remedy for the unexcused failure on the part of Seller to deliver Product when required by Buyer, regardless of the cause of such failure, including negligence, shall be to recover from Seller the difference between the cost to Buyer of any reasonable purchase of Product in substitution for Product not delivered and the lesser price of such quantity of Product hereunder. Buyer's exclusive remedy for each unexcused failure of Product to meet specification shall be to receive a refund of the price of such non-conforming Product or replacement thereof with Product that meets such specification. All claims by Buyer having anything to do with any Product or Equipment furnished hereunder by Seller shall be made in writing within ten (10) days after the delivery thereof and failure of Buyer to give such notice shall constitute a complete waiver by Buyer of any such claims and defense for Seller against any such claims.
12. **FORCE MAJEURE.** Seller's performance hereunder is subject to floods, strikes or other labor disturbances, fire, accidents, war, delays of carriers, inability to obtain raw materials, failure or allocation of normal sources of supply, terrorist act, machinery or equipment breakdown, plant shutdown, restraints of government (whether or not it later proves to be invalid), or any other similar or dissimilar cause beyond Seller's reasonable control ("Force Majeure Event"). Seller shall not be liable for any damages resulting from a Force Majeure Event, and Buyer waives any right to assert a claim against Seller in respect thereof. Seller shall advise Buyer in writing of the reason for and anticipated length of any such event. If any such event affects only a part of Seller's capacity to perform, Seller may allocate production and deliveries among its customers in a fair and reasonable manner. Buyer shall pay or reimburse Seller for any additional costs incurred by Seller in the procurement or delivery of Product during a Force Majeure Event. Buyer may source Products subject to the Force Majeure Event from another supplier for the duration of the Force Majeure Event.
13. **TAXES.** The prices set forth are exclusive of any amount of federal, state and/or local excise, sales, use, property, retailer's occupation, gross receipts or similar taxes which may be imposed upon this transaction. If any such excluded tax is determined to be applicable, the prices set forth herein shall be increased by the amount of such tax. In the event that Buyer claims exemption, full or partial, from such taxes, a properly completed exemption certificate with a list of the applicable exempt purchases, which will be acceptable to the appropriate taxing authorities, must be provided. The Buyer will provide the applicable exemption certificate for each Buyer location. Should such certificate be found invalid, Buyer agrees to bear the burden of any interest and penalties assessed.
14. **PRICE CHANGES.** In the event that Seller increases the price for a specific Product or Equipment sold or leased under this Agreement, such increase shall become effective fifteen (15) days after written notice is given to Buyer. If within fifteen (15) days of receiving such notice, Buyer furnishes Seller with a copy of a bona fide firm written offer to sell such Product/Equipment of the same quantities, of the same quality under similar circumstances at prices lower than such revised prices, Seller shall have fifteen (15) days within which to, at Seller's sole option, either meet the lower price, exclusive of surcharges, hazmat or regulatory compliance fees, or revert to Seller's price in effect before the price increase. If Seller does not exercise its option to adjust the price, Buyer may terminate this Agreement by giving Seller thirty (30) days' written notice of such termination. If Seller does agree to meet such lower price, or revert to Seller's price in effect before the price increase, Seller shall have the right, at its option, to extend the term of this Agreement for a period of time equal to the initial contract term provided in this Agreement or the term of the competitive

written offer. Buyer's rights under this Section shall not apply to any price increase arising as a result in whole or part, of compliance by Seller or its suppliers with Federal, state, or municipal taxes, or government agency required audits or other regulations.

15. **COMPLIANCE / MSDS.** Buyer shall instruct its employees and agents to comply, and at all times Buyer shall comply, with all applicable federal, state and local statutes, regulations and laws regarding the safe handling, transportation and use of the Products, including without limitation, all relevant reporting obligations under the Emergency Planning and Community Right-To-Know Act, the Occupational Safety and Health Act, and applicable regulations thereunder. Buyer acknowledges and agrees that Seller has provided Buyer with all relevant Material Safety Data Sheets (MSDS). Additional MSDSs and copies are available: (i) at the local Airgas branch; (ii) by calling 919-368-8518; or (iii) by logging on to www.airgas.com. Buyer understands that the Products must not be used without first consulting the MSDS.

16. **BUYER'S RESPONSIBILITIES.** Products are sold on the condition that they be handled, used and disposed of in conformance with recognized industry and professional standards, including those related to the protection of human health and the environment. BUYER ACKNOWLEDGES THAT THERE ARE HAZARDS ASSOCIATED WITH THE USE OF THE PRODUCTS, THAT IT UNDERSTANDS SUCH HAZARDS, AND THAT IT IS THE RESPONSIBILITY OF BUYER TO WARN AND PROTECT ALL THOSE EXPOSED TO SUCH HAZARDS. It is Buyer's responsibility to ensure that: (i) the installation and/or use of the Products complies with all applicable laws, codes or regulations for the relevant jurisdiction; (ii) the Products are safe for the intended use, and (iii) the Products are handled in a safe and professional manner. BUYER SHALL HAVE THE SOLE RESPONSIBILITY FOR DETERMINING THE SUITABILITY OF ANY OF SELLER'S PRODUCTS FOR THE USE CONTEMPLATED BY BUYER.

17. **ITEMIZED CHARGES.** (a) The total amount due from the Buyer may include various itemized charges, including: charges for the handling of hazardous materials and for compliance with laws and regulations concerning hazardous materials; charges for handling, delivery, and shipping; and/or charges for energy or fuel. None of the charges represent a tax or fee paid to or imposed by any governmental authority and all of the charges are retained by the Seller. The Seller has not specifically quantified the relationship between the charges and the actual costs associated with the charges, which can vary by product, service, time and place, among other things. (b) No itemized charges not already provided for in the Schedule below will be imposed without Buyer's consent.

18. **GOVERNING LAW; CLASS ACTION AND TRIAL BY JURY WAIVER.** This Agreement shall be governed by and construed in accordance with the substantive law of the State of North Carolina, without regard to its conflict of laws principles. The United Nations Convention on Contracts for the International Sale of Goods and The Uniform Computer Information Transactions Act will not, for any purpose, govern or apply to this Agreement or any transactions, performance or disputes hereunder. Both parties hereto hereby waive all right or entitlement to trial by jury in connection with any dispute that arises out of or relates in any way hereto or to Product supplied hereunder. Any Claim must be brought in the respective party's individual capacity, and not as a plaintiff or class member in any purported class, collective, representative, multiple plaintiffs, or similar proceeding ("Class Action"). The parties expressly waive any ability to maintain any Class Action in any forum. In the event any action or legal proceeding is brought by Seller to enforce, interpret, protect or establish any provision of this Agreement or right or remedy, Seller shall be entitled to recover as part of such action or proceeding, in addition to any other relief granted, reasonable attorneys' fees and court costs, including costs of appeal as may be fixed by the court or jury.

19. **COUNTERPARTS; ELECTRONIC TRANSMISSION.** This Agreement may be executed in counterparts, each of which shall be an original and both of which taken together shall constitute the same instrument. Transmission by facsimile, email or other form of electronic transmission of an executed counterpart of this Agreement shall be deemed to constitute due and sufficient delivery of such counterpart and legal, valid and binding execution by such party.

20. **NOTICES.** Unless otherwise provided herein, all notices shall be in writing, addressed to the intended recipient at the address on the first page hereof or such other address the recipient provides, and shall be deemed to have been given (i) on the date such notice is hand delivered, sent by overnight courier providing proof of delivery, or sent by email to an address provided by the recipient for such purpose, or (ii) two (2) business days after being deposited with the United States Postal Service, if sent by U.S. Mail. Notwithstanding the foregoing, a notice of termination pursuant to Section 2 hereof must be given by overnight courier providing proof of delivery.

21. **ACCEPTANCE.** This Agreement shall not be binding on Buyer and Seller until it is accepted in writing by a duly authorized representative of each party. This Agreement with any riders and/or amendments represents the entire Agreement between Seller and Buyer in relation to the sale of Products and supersedes all prior agreements or understanding with respect to the subject matter of this Agreement. Amendments to this Agreement shall be in writing and no acceptance by Seller of any purchase order, acknowledgment, or other document specifying different and/or additional terms or conditions shall be effective. Headings used herein are for reference only and not interpretation of the Agreement. This Agreement shall inure to the benefit of and shall be binding upon Seller and Buyer and their respective successors and assigns, including any entity (a) with which Buyer may merge or consolidate or (b) to which Buyer may transfer assets comprising the Designated Location(s). Buyer shall notify Seller in writing within fifteen (15) days of Buyer's transfer of ownership (whether by asset sale, merger or otherwise) to any third party. Buyer shall remain fully liable to Seller and shall pay to Seller of any termination fees and outstanding balances owed to Seller at the time of ownership transfer.

SCHEDULE OF PRODUCTS, EQUIPMENT AND PRICES

XX New Location/New Customer New Location/Existing Customer Ownership Change _____
 Renewal Renewal with Additional Equipment Renewal/Upgrade Equipment

*DESIGNATED LOCATION(S): (ADDRESS/CITY/STATE/ZIP **800 South St, Susanville, Ca. 96130**) _____

SHIP TO ACCT #: _____

1. Product Only Account Price/lb. \$ _____

2. Rental/Product Account Tank Size 750 (Pool Coated) Rental Rate \$90.00 Price/lb.\$26

3. Keepfull Account Monthly Rate \$ _____ Yearly Allowance _____ Overage Rate \$ _____

4. Nitrogen Generator System: Generator Size _____ Complete Basic Monthly Rental: \$ _____

5. Installation: **Standard installation includes micro bulk storage tank, fill and vent line piping up to 15', fill box for indoor installations, up to 50' of flexible beverage tubing for gas use and a standard Airgas Sentry CO2 Monitor for indoor installations only.**

Additional Installation Cost: _____

6. Itemized Charges: HAZMAT- \$5.00 Delivery Charges: \$15.00
Standard Service call requests and out of route service delivery calls will be billed at \$75.00 / hour.
All tubing, fittings, regulators, and fill boxes are part of this Agreement and are Seller's property unless otherwise stated.

7. Cylinder Gases: (Cylinder gases must be ordered by customer for delivery)

Cylinder Gas and Size	Gas Price/Each	Rental Price/Month	Delivery Fee
CO2: 20A/50 lbs.	\$26.00/\$38.00/Each	\$6.00/Month	\$20.00

THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE DULY EXECUTED BY THEIR AUTHORIZED REPRESENTATIVE BELOW.

CUSTOMER NAME: _____ (Buyer) AIRGAS USA, LLC dba Airgas National Carbonation (Seller)

Accepted by: _____ Submitted by: Richard O'Neil

Printed Name: _____ Date: _____ Accepted by: David Fair

Title: West Area Sales Mgr Date: _____

Terms of Sale

Terms of Sale refers to the terms and conditions contained herein and on Seller's website at www.airgas.com. "Seller" refers to Airgas, Inc., on behalf of its subsidiaries and affiliates. "Buyer" refers to the applicant in the account application to which these Terms of Sale are affixed. Each sale of Goods or services by an Airgas company shall be governed by the Terms of Sale. Each contract for the sale of Goods or services between Seller and Buyer ("Contract") shall include the Terms of Sale, together with any other terms describing the Goods or services being sold, their price, delivery terms, and all other special provisions. "Goods" refers to any items of tangible personal property described in any Contract, or otherwise provided by Seller to Buyer.

1. *Delivery.* Seller may deliver the Goods or ship the Goods by a carrier of Seller's selection, F.O.B. shipping point to the Buyer's address in the Contract, unless the Contract provides otherwise. Delivery date(s) are determined from the date of each Contract and are estimates of approximate dates of delivery, not a guarantee of a particular day of delivery.

2. *Buyer's Delay of Acceptance.* If Buyer delays acceptance of the Goods when delivered or ready for shipment, Buyer shall forthwith pay to Seller the full price of the Goods and shall also pay Seller such warehousing and pier charges and other expenses as Seller may incur as a result of Buyer's delay.

3. *Terms of Payment.* Unless otherwise specified in a Contract, Buyer shall make payment in full within 30 days after the date of Seller's invoice. A late payment charge of 1.5% on the unpaid, past due balance, will be assessed monthly (minimum two dollars (\$2.00), or the maximum lawful rate allowable in the state where the Goods are delivered, whichever is less. If a Contract provides for payment other than cash immediately or cash on delivery (COD), Buyer represents that the goods are being purchased for business, commercial or agricultural purposes and not for personal, household, or family use. Buyer represents and warrants that Buyer is and shall remain solvent until Seller receives payment in full for the goods. Buyer shall be in default hereunder and Seller may cancel any Contract without liability to Buyer upon Buyer's failure to make payment as required herein or upon Buyer's failure to comply with any of the terms and conditions contained herein or upon the institution of any voluntary or involuntary bankruptcy, insolvency, receivership or debtor relief processing by or against Buyer or upon Buyer's making of an assignment for the benefit of creditors. If Seller employs any collection agency or attorney to collect any amount due Seller, and/or to repossess any goods, Buyer shall pay all collection fees, attorneys' fees, and court costs, in addition to the amount otherwise unpaid. Seller may bring suit for the collection of any such amount in any jurisdiction or venue Seller may select.

4. *Taxes.* Any taxes imposed by federal, state, or other governmental authority on the sale or use of Goods or the sale or performance of services by an Airgas company shall be paid by Buyer in addition to the purchase price.

5. *Title to Equipment.* Title to all rental equipment shall remain in Seller's name. Buyer shall not cover, modify, remove or otherwise disturb any identification or other indicia of Seller's ownership on any rental equipment.

6. *Security for Goods.* Until Buyer pays Seller in full for any Goods purchased, title to the Goods shall remain in Seller's name and Seller shall have a purchase money security interest in the Goods. If Buyer shall default in any payments, Seller shall have all the rights as holder of such title or as such secured party under the Uniform Commercial Code and/or any other law then in force; and Seller may, in addition, retain as rental any payments received by Seller on account of the purchase price of the Goods, whether Buyer's default shall have occurred before or after delivery. If Seller repossesses the Goods, Seller may resell the Goods after 10 days' prior written notice to Buyer. Seller may file one or more financing statements to perfect such security interests. If necessary, Buyer shall execute such financing statements upon the request of Seller.

7. *Warranty.* All products, other items of sale, cylinders and other containers furnished by an Airgas company shall conform to the description thereof published by the manufacturer at the time of sale and will meet Seller's purity specifications for all gas products. **SELLER SPECIFICALLY DISCLAIMS ANY OTHER EXPRESS OR IMPLIED STANDARDS, GUARANTEES, OR WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT AND ANY WARRANTIES THAT MAY BE ALLEGED TO ARISE AS A RESULT OF CUSTOM OR USAGE.**

8. *Limitation of Liability.* **SELLER SHALL BE LIABLE ONLY FOR THE REPAIR OR REPLACEMENT OF DEFECTIVE GAS CYLINDERS AND PRODUCTS, INCLUDING THE REPLACEMENT OF GASES THAT DO NOT MEET ITS PURITY SPECIFICATIONS WITH GASES THAT DO MEET SUCH SPECIFICATIONS. BUYER KNOWINGLY AND FULLY ASSUMES THE RISKS OF TRANSPORTING AND USING COMPRESSED GASES. SELLER SHALL NOT BE LIABLE FOR ANY DIRECT (EXCEPT AS EXPRESSLY PROVIDED HEREIN), INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL AND/OR PUNITIVE DAMAGES, ARISING OR ALLEGED TO ARISE OUT OF OR IN CONNECTION WITH ITS PERFORMANCE OF ANY OBLIGATIONS OR ANY PRODUCT, OTHER ITEMS OF SALE, OR EQUIPMENT SOLD OR LEASED BY SELLER, WHETHER SUCH DAMAGE RESULTS FROM ANY NEGLIGENT ACT OR OMISSION OR IS RELATED TO STRICT LIABILITY, OR OTHERWISE.**

9. *Period of Limitation of Action.* No action shall be brought by Buyer for any breach of Contract or otherwise in connection with any Goods or services provided or to be provided by Seller more than one year after the cause of action therefore accrues.

10. *Force Majeure.* Service and deliveries by Seller are subject to and contingent upon floods, strike or other labor disturbances, fire, accidents, war, delays of carriers, inability to obtain raw materials, failures of normal sources of supply, restraints of government (whether or not it later proves to be invalid), or any other similar or dissimilar cause beyond Seller's reasonable control. Seller shall advise Buyer in writing of the reason for and anticipated length of any such delay. If any such cause affects only a part of Seller's capacity to perform, Seller will allocate production and deliveries among its customers in a fair and reasonable manner.

11. *Amendments; Entire Agreement; No Variations Permitted.* The Terms of Sale and any Contract executed by Buyer and Seller represent the entire agreement of Buyer and Seller with respect to the sale or rental of Goods and services and supersede all prior agreements, promises, conditions, arrangements, communications, representations and warranties, including, but not limited to, any purchase order, acceptance or other document of Buyer, even if the same is signed or acted upon by Seller. The Terms of Sale and any Contract may be agreed to, amended or supplemented only in a writing executed by authorized representatives of Buyer and Seller. No person other than an authorized representative of Seller has any authority to agree on Seller's behalf to any terms of sale not set forth herein or in a Contract.

The undersigned Buyer, to induce Airgas, Inc., on behalf of its subsidiaries and affiliates, to open an account for Buyer, and in consideration of each sale of Goods which Seller hereafter makes to Buyer, **hereby agrees** as follows: (1) All such sales shall be governed by the Airgas Terms of Sale; (2) Buyer has examined and understands such Terms of Sale; (3) Seller shall have the right to make such investigation of Buyer as Seller may deem appropriate in its discretion, which shall include, without limitation, checking credit, business and personal references; and (4) Seller shall have no obligation to extend credit to Buyer, and Seller may, in its discretion, terminate, at any time, any credit theretofore extended by Seller to Buyer.

Buyer Signature: _____ Date: _____

Buyer Name (Printed): _____ Buyer Title: _____

Witness Name: _____ Witness Title: _____

Notice: The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has, in good faith, exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with the law concerning this credit is the Federal Trade Commission, Division of Credit Practices, 6e and Pennsylvania Avenue, NW, Washington, DC 20580.

Account Application

Approved By:	
\$ Amount:	
Account #:	
Salesman #:	
Branch:	
Territory:	
Date approved:	

Individual Partnership Corporation

Name: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Phone #: () - - Fax #: () - -

Mobile #: () - - Other #: () - -

Shipping Name: _____

Shipping Address: _____

City: _____ State: _____ Zip: _____

Phone #: () - - Fax #: () - -

Web Address: _____ DUNS # _____

County, Parish, or Province: _____

Is Ship To Location w/in City Limits? _____

\$ Credit Limit Requested: _____

Check One if Applicable: COD w/ Lease COD w/Rent

Is a Purchase Order Required? _____

Partnership: Partner/Officer Information

Name 1: _____ Last 4 Digits of SSN 1: _____

Title 1: _____

Address 1: _____

City: _____ State: _____ Zip: _____

Name 2: _____ Last 4 Digits of SSN 2: _____

Title 2: _____

Address 2: _____

City: _____ State: _____ Zip: _____

Name 3: _____ Last 4 Digits of SSN 3: _____

Title 3: _____

Address 3: _____

City: _____ State: _____ Zip: _____

Individual Information

Employer: _____

Length of Employment (# yrs): _____

Employer Phone #: () - -

Last 4 Digits of Social Security #: _____ DOB: _____

Do you own your primary residence? Yes No

Landlords Name: _____

Have you ever filed for bankruptcy? Yes No

If yes, what type of bankruptcy? _____ Date Filed: _____

Nearest Relative (not living with you): _____

Phone Number: _____

Corporation/Partnership: General Information

Buyer Name: _____

Buyer Phone # () - - # Years in Business: _____

Type of Business: _____

Controller Name: _____

Controller Phone #: () - -

Accounts Payable Contact Name: _____

Accounts Payable Contact Phone #: () - -

Has your company ever filed for bankruptcy? Yes No

If yes, what type of bankruptcy? _____ Date Filed: _____

Sales Tax Information

Federal ID #: _____

We are subject to payment of Sales Tax

We are tax-exempt (exemption certificate must be attached and list items for which you are exempt to receive exemption)

Exemption certificate #: _____

Bank Information (All)

Bank Reference Name: _____

Bank Account #: _____

Phone #: () - - Fax #: () - -

Trade References (All)

Name:	Phone # () - -	Fax # () - -	Acct. #:
Address:	City:	State:	Zip:
Name:	Phone # () - -	Fax # () - -	Acct. #:
Address:	City:	State:	Zip:
Name:	Phone # () - -	Fax # () - -	Acct. #:
Address:	City:	State:	Zip:

Submitted By: Reesa Rice, Pool Manager

Action Date: April 4, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Manager

SUBJECT: Consider MOU with Lassen Aquatics Swim Team

SUMMARY: Lassen Aquatics swim team wishes to continue using the Honey Lake Valley Community Pool for their practices from April 29th to the first week of August. A cost analysis has been performed and the fees have been modified to reflect their usage and the increase in staffing costs.

FISCAL IMPACT: \$1,500+/month

ACTION REQUESTED: Motion is requested to approve the agreement between the HLVRA and the Lassen Aquatics Swim Team

ATTACHMENTS: MOU with Lassen Aquatics Swim Team

**AGREEMENT BETWEEN
THE HONEY LAKE VALLEY RECREATION AUTHORITY
AND
LASSEN AQUATICS**

This Agreement (“Agreement”) is made and entered into by and between the Honey Lake Valley Recreation Authority (“JPA”), a California joint powers authority, and Lassen Aquatics (“Swim Team”), a California non-profit corporation, collectively the “Parties.”

RECITALS

- A. The JPA owns and operates the Honey Lake Valley Community Pool (“Pool”) located at 800 South Street, Susanville, CA 96130; and
- B. The Swim Team, including its coaches, swimmers, and visitors seeks to use the Pool for various purposes, including swim instruction and swim meets; and
- C. The JPA wishes to accommodate the use of the Pool by the Swim Team by providing the Swim Team access to the Pool.

The Parties now wish to formalize this Agreement according to the following terms:

MUTUAL UNDERSTANDING

1. Access: The JPA agrees to provide the Pool, including restroom and shower facilities, for use by the Swim Team before, during, and after scheduled swim instruction. The Swim Team’s access to the Pool is limited to the following dates, times, and portions of the Pool:

- A. **Spring Season (April 29, 2019 – June 7, 2019).** Swim team shall have, Monday through Friday from 3:30pm to 5:15pm, full access to the 25-yard section of the Pool. Access to the shallow end of the pool during that time will only be permitted when other pool programming is not scheduled.
- B. **Summer Season (June 10, 2019 – August 9, 2019).** Swim team shall have, Monday through Friday from 7:00am to 9:30am, full access to the 25-yard section of the Pool. Access to the shallow end of the pool will be permitted from 7:00am – 8:30am when other pool programming is not scheduled.
- C. **Notice of Non-Use.** If the Swim Team intends to not make use of the Pool during any of the above-described times, the Swim Team shall provide the Pool Manager Forty - eight (48) hours’ advance notice via telephone 530-310-1696 or email rrice@cityofsusanville.org.
- D. **Requests for Additional Access.** Requests for access to the Pool at times outside of those specified above shall be made in writing to Pool Manager at least fourteen (14) calendar days in advance of the desired date. The Pool Manager may, but is in no way obligated to, grant such access. Additionally, the JPA will work to accommodate swim meets. All costs associated with swim meets will be billed to the Swim Team separately from and in addition to the monthly fee described in Section 1.F., below. Such additional costs will be determined based on the length and time of the swim meet. Access to the Pool for any swim meet shall be negotiated with the Pool Manager at least thirty (30) calendar days prior to swim meet date(s).

E. **Lifeguards.** The Pool Manager will provide required lifeguards during all times described in paragraphs A and B of this section unless the Swim Team has given notice that it intends to not use the Pool on a given date pursuant to Section 1.C., above. Lifeguards for any swim meet shall be negotiated with the Pool Manager at least thirty (30) calendar days prior to swim meet date(s). Additional fees w

F. **Fee.** The Swim Team shall pay the JPA a fee of thirty dollars (\$30.00) per enrolled swimmer per month, but in no event less than one thousand five hundred dollars (\$1500.00) per month during the months of April through August for access to the Pool during the times described in paragraphs A and B of this section. This fee shall be prorated during the first and last months of this Agreement based on usage; the fee in the first and last months will be calculated by multiplying the days of usage by sixty dollars (\$60.00), regardless of the number of enrolled swimmers. Monthly payments shall be made to the JPA by the 10th of each month. Any mutually agreed upon additional access to the pool as set forth in Section 1.D., shall be billed out at a price of \$100 per hour. Any additional life guards shall be billed out at \$25 per hour per life guard. The Life guard to swimmer ratio for Honey Lake Valley Community Pool is 1 lifeguard to every 30 swimmers in the water.

G. **Preconditions.**

i. Those entering the Pool under the terms of this Agreement must agree to abide by the Pool's operating rules and procedures as established by the JPA.

ii. The Swim Team shall be registered with USA Swimming and be a current member of the Sierra Nevada Local Swimming Committee prior to the start of the 2019 Spring season.

iii. All coaches for the Swim Team shall be registered with USA Swimming and be able to provide proof by the deck pass app or they will not be allowed to interact with the team.

iv. All members of the Swim Team shall be registered with USA Swimming prior to accessing the Pool.

v. All swimmers that have not previously been enrolled in the Lassen Aquatics Swim Team must take and pass a swim test. The swim test will be administered by a member of the coaching staff for the team but must also be witnessed by an employee of the Honey Lake Valley Community Pool. The test shall consist of 1 lap (50 yards) down and back in freestyle. During the test the swimmer may not grab on to the lane lines, wall or take a break of any kind. If the swimmer is unable to pass the swim test he/she may not participate in Lassen Aquatics team practices.

2. Term and Termination: This Agreement shall be effective upon execution by the Swim Team and the JPA, following approval by the JPA governing board. This Agreement shall automatically terminate at the end of the 2018 swim season. In the event the JPA contracts with a private operator to manage Pool operations, this Agreement shall immediately terminate without any further action by either Party.

Either Party may terminate this Agreement at any time on thirty (30) days' written notice. However, the Parties shall make good faith efforts to avoid terminating this Agreement during the 2019 swim season.

3. Non-Assignability: The rights and obligations conferred and imposed on the Parties by this Agreement shall not be assigned or delegated under any circumstances whatsoever.

4. Entire Agreement: This Agreement constitutes the sole and entire agreement between the Parties with respect to the subject matter dealt with in this Agreement, and all understandings, oral or written, with respect to the subject matter of this Agreement are hereby superseded.

5. Amendment of Agreement: No modification of, deletion from, or addition to this Agreement shall be effective unless made in writing and executed by the Parties.

6. Indemnification: The Swim Team agrees to indemnify, defend and hold harmless the JPA, its board, authorized agents, officers, representatives, and employees from and against any and all liability or loss resulting from claims or court actions whether civil or equity and arising directly out of negligent acts or omissions of the Swim Team, its agents, officers, representatives, employees, guests, or users of the Pool as part of the Swim Team's activities under this Agreement.

7. General Liability Insurance: The Swim Team shall maintain in full force and effect throughout the term of this Agreement, at its own expense, a policy of comprehensive liability insurance, which will insure the JPA against liability for injury or death of persons and damage to the Pool, arising from the Swim Team's use of the Pool under this Agreement. The policy shall be for not less than \$1,000,000 for any one person injured or killed, and not less than \$1,000,000 for property damage, and shall be maintained on an occurrence basis. The Swim Team shall provide the JPA with a copy of the policy, including an endorsement that states that the policy shall not be reduced or cancelled without ten (10) business days' written notice to the JPA. The JPA shall be named as an additional insured, and a certificate of insurance shall be provided to the JPA. The Swim Team may satisfy the insurance requirements of this Agreement through either commercial insurance or through its membership in USA Swimming, provided that such coverage meets the minimum requirements set forth herein.

8. Severability: It is expressly agreed and understood by the Parties hereto that if any provision of this Agreement is held to be invalid under any applicable statute or rule of law, it is deemed to that extent to be omitted. However, the balance of this Agreement shall remain in full force and effect.

9. Board Approval; Ratification: The effectiveness of this Agreement shall be contingent upon approval or ratification by the JPA governing board and the Swim Team governing board.

10. Notices: Any notice or communication required or desired to be given pursuant to this Agreement shall be in writing, duly addressed to the Parties below. By written notice in conformance herewith, either Party may change the address to which notices to said Party must be delivered. Any notice deposited with the United States Postal Service shall be deemed to have been duly given when so deposited by certified or registered, postage prepaid, addressed as set forth below or as changed as set forth herein. Notice sent by any other manner shall be effective only upon actual receipt thereof.

JPA:

Honey Lake Valley Recreation Authority
66 North Lassen Street
Susanville, CA 96130

Attention: Reesa Rice
Telephone: 530-310-1696

Swim Team:

Lassen Aquatics
P.O. Box 763
Susanville, CA 96130

Attention: Camille Buehler
Telephone: 530-310-2157

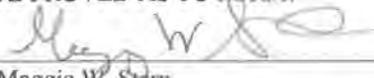
[SIGNATURE PAGE FOLLOWS]

AGREED:

HONEY LAKE VALLEY RECREATION AUTHORITY

By: _____ Date _____

APPROVED AS TO FORM:



Maggie W. Stern
Legal Counsel, Honey Lake Valley Recreation Authority

LASSEN AQUATICS

By: _____ Date _____

Submitted By: Reesa Rice, Pool Manager

Action Date: April 4, 2019

HLVRA AGENDA ITEM

PRESENTED BY: Reesa Rice, Pool Manager

SUBJECT: General Update on Pool Operations

SUMMARY: A general pool update will be given. Discussion regarding all new schedules.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** Direction to staff.

ATTACHMENTS: Proposed 2019 Spring Schedule
Proposed 2019 Summer Schedule (2 options)
Proposed 2019 Fall Schedule
Proposed 2019 Swim Lesson Schedule
Proposed 2019 Fee Schedule

Spring 2019 Pool Schedule

April 29 – June 9th

Monday/Wednesday/Friday

6:00 – 7:00 am	Adult Lap Swim/ Water Walking
9:00 – 10:00 am	Aqua Aerobics/ Lap Swim
10:30 – 3:00 pm	Schools
3:30 – 5:30 pm	Swim Team
5:45 – 6:45 Pm	Lap Swim/ Water Walking

Tuesday/ Thursday

8:00 – 3:00 pm	Schools
3:30 – 5:30 pm	Swim Team
5:45 – 6:45 pm	Lap Swim/ Water Walking

Saturday

11:00 – 12:00 pm	Lap Swim/ Water Walking
12:00 – 3:00 pm	Public Swim
3:30 – 5:30 pm	Private Party

Sunday - Closed

Summer Schedule 2019

June 10th – August 18th

Monday/Wednesday

6:00 – 7:00 am	Lap swim/ Water Walking
7:00 – 9:30 am	Swim Team
8:30 – 9:30 am	Aqua Aerobics
10:00 – 12:45 pm	Swim Lessons/ Lap Swim 4 Lanes
2:00 – 6:00 pm	Public Swim
6:15 – 7:15 pm	Lap swim/ Water Walking

Tuesday/Thursday

6:00 – 7:00 am	Lap swim/ Water Walking
7:00 – 9:30 am	Swim Team
8:30 – 9:30 am	Water Walking
10:00 – 12:45 pm	Swim Lessons/ Lap Swim 4 Lanes
2:00 – 6:00 pm	Public Swim
6:15 – 7:00 pm	Water Babies/ Lil' Swimmers (shallow end)
6:15 – 7:15 pm	Lap swim

Friday

6:00 – 7:00 am	Lap swim/ Water Walking
7:00 – 9:30 am	Swim Team
8:30 – 9:30 am	Aqua Aerobics
9:30 – 11:30 am	LCC Adaptive PE
9:45 – 10:45 am	Lap Swim
1:00 – 5:00 pm	Public Swim
5:30 – 7:30 pm	Family Swim – Swim for a discounted price of \$3/person

Saturday

8:30 – 9:30 am Lap Swim/Water Walking

9:45 – 11:45 am Private Rental

12:00 – 5:00 pm Public Swim

5:30 – 7:30 pm Private Rental

Sunday

10:00 – 12:00 pm Private Rental

12:00 – 5:00 pm Public Swim

Fall Schedule 2019

August 19th – October 25th

Monday/Wednesday

6:00 – 7:00 am	Lap Swim/Water Walking- <i>Through September only</i>
9:00 – 10:00 am	Aqua Aerobics/ Lap Swim
12:30 – 2:00 pm	LCC Adaptive PE
2:30 – 3:30 pm	Youth Swim- <i>Through September only</i>
3:30 – 5:15 pm	LHS Swim Team
5:30 – 6:30 pm	Lap Swim/ Water Walking

Tuesday/ Thursday

3:30 – 5:15 pm	LHS Swim Team
5:30 – 6:30 pm	Lap Swim/ Water Walking

Friday

6:00 – 7:00 am	Lap Swim/ Water Walking
9:00 – 10:00 am	Aqua Aerobics/ Lap Swim
2:30 – 3:30 pm	Youth Swim
3:30 – 5:15 pm	LHS Swim Team
5:30 – 6:30 pm	Lap Swim/ Water Walking

Saturday

8:45 – 9:45 am	Lap Swim/ Water Walking – <i>Through September Only</i>
10:00 – 12:00 pm	Private Rental
12:30 – 2:30 pm	Private Rental

**** Important****

Public Swim

August 16th – Last Weekday Public Swim

August 31st – Last Public Swim for the Year

Swim Lesson Schedule 2019

Sign up for Swim Lesson begin April 22

And go until filled.

Session 1: June 10th – June 20

Session 2: June 24th – July 4th

Session 3: July 8th – July 18th

Session 4: July 22nd – August 2nd

Session 5: August 5th – August 15th

Swim Lessons will be offered in 2-week sessions. They will be held Monday – Thursday for a total of 8 days. They are offered at 10am, 11am or 12 pm. Each lesson is 45 minutes in length and the cost is \$60/ session.

Water Babies / Lil- Swimmer

June 11th – 25th 6:15 – 7pm

July 9th – 30th 6:15 – 7pm

August 6th – 27th 10:00 – 10:45am

\$60/ Session

The Water Babies class will be offered a total of 7 days. 6 days will be instructional days and the 7th day will be a practice/play day. An adult will need to be in the water with each registered water baby 1:1 ratio. Each class is 45 minutes in length.

The Lil- Swimmers class coincides with the water babies' class. This is an instructor lead class (no adult in the water) and it follows our basic level 1 guidelines. It is recommended for ages 3-5 years.

Fee Schedule 2019

Daily Fees

Adults	\$6
Children	\$4
Senior	\$4
Lap Swim	\$4
Aqua Aerobics	\$6

Monthly Fees

Lap Swim	\$30
Water Walking	\$30
Aqua Aerobics	\$50

You must be at least 15 years of age to attend any of the exercise classes

10 Punch Cards- Pre Pay for 8 swims and get 2 Free!

Public Swim Season Passes

Family- \$200

A Family consists of 2 Adults & 2 Children. Each additional child \$10

Adult \$100

Child \$75

Pool Rental

Base Cost \$150 (30 swimmers)

Extra Guard \$25

Private Pool Rentals are offered on designated Saturday's and Sundays for a 2-hour block of time. The first 1.5 hours of the rental are designated as swimming time and the last ½ hour is designated deck time with zero access to the Pool. The order of the times shall not be reversed.