

**NOTICE OF CALL OF SPECIAL MEETING
TO THE MEMBERS OF THE HONEY LAKE VALLEY RECREATION AUTHORITY:**

You are hereby notified that a SPECIAL MEETING of the HLVRA will be held in the Council Chambers of City Hall in the City of Susanville at 66 North Lassen Street, Susanville, California on **March 29, 2016 at 3:00 p.m.** to transact the following business:

Call Meeting to Order
Roll Call

1 APPROVAL OF THE AGENDA:

2 PUBLIC COMMENT: Members of the public may address the JPA concerning **any item on the agenda** prior to or during consideration of that item.

3 MATTERS FOR BOARD CONSIDERATION:

- A. Financial Reports for the period of January 1, 2016 to March 18, 2016
- B. Review Financial Status and Comparative Operating Budget
- C. Design Build Update Modern Building Company Inc.
- D. Update Regarding Private Letter Ruling for Exempt Contributions

4 BOARD MEMBER ISSUES/REPORTS:

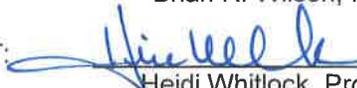
5 PUBLIC COMMENT CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.

6 CLOSED SESSION: None.

ADJOURNMENT:



Brian R. Wilson, President

ATTEST: 

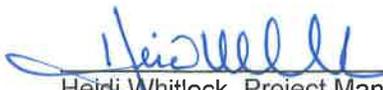
Heidi Whitlock, Project Manager

AFFIDAVIT OF MAILING NOTICE

I, the undersigned Project Manager for the Honey Lake Valley Recreation Authority, do hereby certify that an original of the **NOTICE OF CALL OF SPECIAL MEETING, March 29, 2016 at 3:00 p.m.** was delivered to each and every person set forth on the list contained herein on the 25th day of March, 2016. A copy of said Notice is attached hereto.

I declare under penalty of perjury that the foregoing is true and correct.

Dated at Susanville, California this 25th day of March, 2016.



Heidi Whitlock, Project Manager

Brian Wilson	emailed
Jim Chapman	emailed
Nicholas McBride	emailed
Tom Hammond	emailed
David Meserve	emailed

Submitted By: Jared G. Hancock, Executive Officer

Action Date: March 29, 2016

HLVRA AGENDA ITEM

SUBJECT: Receive and File Financial Reports for January 1, 2016 to March 18, 2016.

SUMMARY: Diana Wemple, Auditor, has provided the financial reports for revenue, appropriations and cash activity for the period of January 1st through March 18, 2016.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** Receive and File.

ATTACHMENTS: General Ledger Summary for January 1st through March 18, 2016
Budget Status for January 1st through March 18, 2016
Revenue Status for January 1st through March 18, 2016
Expenditure Detail for January 1st through March 18, 2016

**County of Lassen
General Ledger Summary
with Revenues and Expenditures**

Fund	B/O	C/C	Account	Account Name	Opening Balance	YTD Activity	Balance
536			0100000	HONEY LAKE VALLEY RECREATION	\$394,075.20	\$2,289,688.01	\$2,683,763.21
536			7100000	RESERVE FOR ENCUMBRANCES	\$0.00	(\$638,978.55)	(\$638,978.55)
536			7500000	FUND BALANCE AVAILABLE	(\$394,075.20)	\$0.00	(\$394,075.20)
536			9500000	ENCUMBRANCES	\$0.00	\$638,978.55	\$638,978.55
536	0950		2003000	INTEREST		(\$3,491.30)	
536	0950		2007400	OTHER-GOVERNMENTAL AGENCIES		(\$2,400,000.00)	
				TOTAL REVENUES			(\$2,403,491.30)
536	0950		3002300	PROFESSIONAL & SPECIALIZED SV		\$38,130.85	
536	0950		3006100	BUILDING & IMPROVEMENTS		\$75,672.44	
				TOTAL EXPENDITURES			\$113,803.29
				FUND TOTAL	\$0.00	\$0.00	\$0.00

**County of Lassen
Budget Status**

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3020	SERVICES AND SUPPLIES						72 %
3002200	OFFICE EXPENSE	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0%
3002300	PROFESSIONAL & SPECIALIZED SV	\$95,000.00	\$95,000.00	\$38,130.85	\$3,076.00	\$53,793.15	43%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0%
3002800	SPECIAL DEPARTMENTAL EXPENSE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
	Major Object Total	\$108,000.00	\$108,000.00	\$38,130.85	\$3,076.00	\$66,793.15	38 %
3040	FIXED ASSETS						
3006000	LAND	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0%
3006100	BUILDING & IMPROVEMENTS	\$2,540,000.00	\$2,540,000.00	\$75,672.44	\$635,902.55	\$1,828,425.01	28%
3006200	EQUIPMENT	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0%
	Major Object Total	\$2,842,000.00	\$2,842,000.00	\$75,672.44	\$635,902.55	\$2,130,425.01	25 %
3090	PROVISIONS FOR CONTINGENCIES						
3010000	APPROPRIATION FOR CONTINGENCIE	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0%
	Major Object Total	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0 %
	Cost Center Total	\$3,000,000.00	\$3,000,000.00	\$113,803.29	\$638,978.55	\$2,247,218.16	25 %
	Budget Unit Total	\$3,000,000.00	\$3,000,000.00	\$113,803.29	\$638,978.55	\$2,247,218.16	25 %
	Fund Total	\$3,000,000.00	\$3,000,000.00	\$113,803.29	\$638,978.55	\$2,247,218.16	25 %

Account	Account Name	Adopted Estimated Revenue	Adjusted Estimated Revenue	Revenue Realized	Unrealized	Percent Revenue Realized
2040	REVENUE FR USE OF MONEY & PROP					
2003000	INTEREST	\$0.00	\$0.00	(\$3,491.30)	(\$3,491.30)	0%
	Major Object Total	\$0.00	\$0.00	(\$3,491.30)	(\$3,491.30)	0%
2052	INTERGOVT REVENUE-OTHER					
2007400	OTHER-GOVERNMENTAL AGENCIES	\$2,600,000.00	\$2,600,000.00	(\$2,400,000.00)	\$200,000.00	92%
	Major Object Total	\$2,600,000.00	\$2,600,000.00	(\$2,400,000.00)	\$200,000.00	92%
	Cost Center Total	\$2,600,000.00	\$2,600,000.00	(\$2,403,491.30)	\$196,508.70	92%
	Budget Unit Total	\$2,600,000.00	\$2,600,000.00	(\$2,403,491.30)	\$196,508.70	92%
	Fund Total	\$2,600,000.00	\$2,600,000.00	(\$2,403,491.30)	\$196,508.70	92%

For Fiscal Year 2016

From 1/1/2016 To 6/30/2016

User: dwemple
Addendum = *

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
01/21/16	536	0950		3002300		12933	PRICE PAIGE & CO ACCOUNTANCY	1/7/16 HLVR AUDIT 6/30/15	01091088	CO160227	\$1,075.00	
01/21/16	536	0950		3002300		3297	KRONICK,MOSOVITS,TIEDEMANN &	10/26/15-11/18/15 LEGAL SERVIC	01091131	CO160093	\$4,383.25	
01/21/16	536	0950		3002300		3297	KRONICK,MOSOVITS,TIEDEMANN &	11/30-12/11/15 LEGAL SERVICES	01091131	CO160093	\$947.00	
03/03/16	536	0950		3002300		3297	KRONICK,MOSOVITS,TIEDEMANN &	12/29/15-1/5/16 LEGAL SERVICES	01092950	CO160093	\$765.00	
01/21/16	536	0950		3006100		13897	MODERN BUILDING INC.	12/31/15 POOL PHASE 1 INV1	01091083	CO160238	\$39,096.87	
02/18/16	536	0950		3006100		12182	GUY RENTS INC	11/13-12/13/15 SECURITY FENCE	01092225	CL667730	\$72.92	
02/18/16	536	0950		3006100		13897	MODERN BUILDING INC.	POOL PHASE 1 SECOND PMT	01092186	CO160238	\$11,223.11	
03/03/16	536	0950		3006100		13897	MODERN BUILDING INC.	2/29/16 DESIGN-POOL PHASE1 3RD	01092952	CO160238	\$13,777.47	
Total Budget Year Expenditures:											\$71,340.62	
Grand Total:											\$71,340.62	

Submitted By: Jared G. Hancock, Executive Officer

Action Date: March 29, 2016

HLVRA AGENDA ITEM

SUBJECT: Review Financial Status and Comparative Operating Budgets

SUMMARY: Honey Lake Valley Recreation Authority staff have reviewed the financials and the HLVRA currently has approximately \$2.66M in funds available. In April, it is estimated to increase to \$2.77M and approximately \$2,915,000 at the beginning of the 2016/2017 fiscal year once both agencies provide their \$80,000 contributions.

Honey Lake Valley Recreation Authority staff has also begun to draft the Susanville Community Pool operating budget. Staff has requested and received operating budgets from two surrounding pools of similar size and operating seasons (East Quincy & City of Reno Idlewild Pool Facility). Preliminary analysis based upon on the received budgets illustrate Susanville Community Pool operating budget projected to be between \$80K-120K. Staff will draft one operating budget with two levels of detail. One being comparable to the City of Susanville fund structure one similar to the Lassen County fund structure for review at the next meeting.

FISCAL IMPACT: None

ACTION

REQUESTED: Information Only.

ATTACHMENTS: East Quincy Operating Budget
Idlewild Pool Operating Budget

EAST QUINCY

EXPENSES:

STAFF:

		<u>2014</u>	<u>2015</u>
<u>Lifeguards/Cashier</u>	<u>hrs @ \$</u>	\$ 15,862.03	15,764.35
<u>Head Lifeguard</u>	<u>hrs @ \$</u>	\$ 5,565.00	5,843.25
<u>Maintenance & Staff</u>	<u>hrs @ \$</u>	\$ 5,960.00	5,960.00
	<u>hrs @ \$</u>	\$	
Materials: <u>Health Permit</u>		\$ 201.00	201.00
Other: <u>Advertising</u>		\$ 355.24	110.40
Other: <u>Propane</u>		\$ 900.00	800.00
Other: <u>Lifeguard Suits/Shirts</u>		\$ 522.77	692.81
Other: <u>Lifeguard Training/Certs</u>		\$ 64.49	831.58
Other: <u>Concessions</u>		\$ 2,339.10	1,687.77
Other: <u>EQSD</u>		\$ 1,536.76	1,066.94
Other: <u>Phone</u>		\$ 40.00	40.00
Other: <u>PG&E</u>		\$ 5,857.52	5,308.91
Other: <u>Chemicals</u>		\$ 3,049.62	5,096.47
Other: <u>Lifeguard Trainer</u>		\$ 1,500.00	
Other: <u>Canopy</u>		\$ 214.99	
Other: <u>Repairs</u>		\$ 307.00	
Other: <u>Reel</u>		\$ 194.84	
Other: <u>Supplies</u>		\$ 1,853.35	1,955.14
Other: <u>Coping Stones</u>		\$ 760.00	
Other: <u>Pool Repair/Anchor/Deck</u>		\$ 1,500.00	1,814.89
Other: <u>Footboard/Diving Board Kit</u>		\$ 825.65	
Other: <u>Controller Parts – Wading Pool</u>		\$	545.88
Other: <u>Umbrellas</u>		\$	200.00
Other: <u>Chlorinator & Booster Pumps</u>		\$	563.23
Other: <u>Guard Stand</u>		\$	251.71
Other: <u>Dremel Saw</u>		\$	154.00
Other: <u>Admin. Overhead</u>		\$ 9,881.87	9,777.67
	TOTAL EXPENSES	\$ 59,291.23	58,666.00
	VARIANCE (+/-)	\$ -<13,235.98>	-<6,945.35>

BUDGET YEAR 2016 - 2017

SUMMARY FOR IDLEWILD POOL

1340-1327

**TOTAL REVENUE
TOTAL EXPENSES
NET +/-**

		Budget FY 16-17 PRCS Request	
Revenue			
5470-4000	Aquatics - Idlewild Pool	\$	100,720.00
		TOTAL REVENUE	\$ 100,720.00
Expense			
<u>Salaries & Wages</u>			
7102-0000	Regular Full-Time Salaries	\$	-
7102-1000	Regular Part-Time Salaries	\$	6,587.10
7104-0000	Temporary Salaries	\$	71,120.94
7106-0000	Overtime	\$	-
			<u>\$ 77,708.04</u>
<u>Employee Benefits</u>			
7202-0000	Regular Full-Time Benefits (est. 46%)	\$	-
7202-0000	Regular Part-Time Benefits (est. 30.75%)	\$	2,025.53
7206-0000	Workers Comp	\$	-
7210-0000	Medicare (1.45%)	\$	1,126.77
			<u>\$ 3,152.30</u>
<u>Services & Supplies</u>			
7300-0000	Supplies	\$	14,380.00
7400-1000	Outside Services - Personnel	\$	-
7400-2000	Outside Services - Other	\$	1,874.00
7410-0000	Communication	\$	1,961.92
7420-0000	Rentals	\$	-
7420-1000	Motor Vehicles Fleet Charges	\$	-
7484-0000	Training and Travel	\$	-
7499-0000	Miscellaneous	\$	7,265.00
			<u>\$ 25,480.92</u>
		TOTAL EXPENSES	\$ 106,341.26

LOCATION: IDLEWILD POOL BUILDING OPERATIONS

REVENUE

<u>Account #</u>	<u>Description</u>	<u>Number</u>	<u>Fee</u>	<u>Frequency</u>
5470-4000	Late Adjusted Revenue (from FY15/16) ???	1	\$ 10,000.00	1
Revenue Total:				

EXPENSE

<u>Account #</u>	<u>Description - Regular Full-Time Salaries</u>	<u>Salary</u>	<u>% of Time</u>
7102-0000	Recreation Coordinator II 955510	\$ -	30%
Reg FT Salaries Total:			

<u>Account #</u>	<u>Description - Regular Part-Time Salaries</u>	<u>Pay Rate</u>	<u>Hrs/wk</u>	<u>Weeks</u>
7102-1000	Head Pool Operator - Salary Adjusted for FY16/17	\$ 16.89	30	13
Reg PT Salaries Total:				

<u>Account #</u>	<u>Description - Temp Salaries</u>	<u># of Staff</u>	<u>Pay Rate</u>	<u>Hrs/wk</u>	<u>Weeks</u>
7104-0000	Lifeguard	2	\$ 8.25	6	12
	Lifeguard	2	\$ 8.25	8	12
	Lifeguard (1) (training) (35 actual FY16/17)	21	\$ 8.25	0.5	12
	Head Lifeguard (III) (open)	1	\$ 11.25	25	12
	Head Lifeguard (III) (training)	4	\$ 11.25	0.5	12
Temp Salaries Total:					

<u>Account #</u>	<u>Description - Overtime</u>	<u>Hours</u>	<u>Reg Rate</u>	<u>Factor</u>
7106-0000			\$ -	
Overtime Total:				

<u>Account #</u>	<u>Description - Workers Comp</u>	<u>Hours</u>	<u>Reg Rate</u>	<u>Factor</u>
7206-0000			\$ -	
Workers Comp Total:				

<u>Account #</u>	<u>Description - Supplies</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7300-0000	Safety - First Aid	1	\$ 50.00	3
	Office	1	\$ 150.00	3
	Chemicals - Pool Chemicals	1	\$ 2,885.00	3
	Safety - Pool Supplies (rescue tubes, testing kits)	1	\$ 125.00	3
	Maintenance (pumps, valves, probes)	1	\$ 275.00	4
	Chemical Feeder Supplies	1	\$ 200.00	1
	Vacuum Equipment	1	\$ 1,000.00	1
	Vandalism (glass repair, graffiti removal)	1	\$ 750.00	1
	Laneline Replacement	0	\$ 9,000.00	1
	Patio Furniture	0	\$ -	0
	Pool Cover Replacement	0	\$ 5,000.00	1
Supplies Total:				

<u>Account #</u>	<u>Description - O/S Personnel</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7400-1000	Labor Ready	1	\$ 300.00	
O/S Personnel Total:				

<u>Account #</u>	<u>Description - O/S Other</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7400-2000	Security	1	\$ 1,500.00	1
	Washoe County Health Department Permit fee	1	\$ 374.00	1
O/S Other Total:				

<u>Account #</u>	<u>Description - Communication</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7410-0000	Phone Lines	3	\$ 54.52	12
Communication Total:				

LOCATION: IDLEWILD LAP SWIM

REVENUE

<u>Account #</u>	<u>Description</u>
5470-4000	Adult
5470-4000	Senior
5470-4000	Youth
5470-4000	Adult Pass
5470-4000	Senior Pass
5470-4000	Youth Pass

Number	Fee	Frequency
167	\$ 5.00	1
80	\$ 2.00	1
110	\$ 3.00	1
32	\$ 150.00	1
5	\$ 60.00	1
4	\$ 90.00	1

Revenue Total:

EXPENSE

<u>Account #</u>	<u>Description - Regular Full-Time Salaries</u>
7102-0000	

Salary	% of Time
\$ -	0%

Reg FT Salaries Total:

<u>Account #</u>	<u>Description - Regular Part-Time Salaries</u>
7102-1000	Head Guard (III)

Pay Rate	Hrs/wk	Weeks
\$ -	30	52

Reg PT Salaries Total:

<u>Account #</u>	<u>Description - Temporary Salaries</u>
7104-0000	Lifeguard (I)
	Cashier (I)
	Head Guard (III)

# of Staff	Pay Rate	Hrs/wk & games	Weeks
1	\$ 8.25	12.25	13
1	\$ 8.25	12.25	13
1	\$ 11.25	12.25	13

Temp Salaries Total:

<u>Account #</u>	<u>Description - Overtime</u>
7106-0000	

Hours	Reg Rate	Factor
1	\$ -	0

Overtime Total:

<u>Account #</u>	<u>Description - Workers Comp</u>
7206-0000	

Hours	Reg Rate	Factor
0	\$ -	0

Workers Comp Total:

<u>Account #</u>	<u>Description - Supplies</u>
7300-0000	

# of items	Cost	Frequency
1	\$ -	1

Supplies Total:

<u>Account #</u>	<u>Description - O/S Personnel</u>
7400-1000	

# of items	Cost	Frequency
1	\$ -	1

O/S Personnel Total:

<u>Account #</u>	<u>Description - O/S Other</u>
7400-2000	

# of items	Cost	Frequency
1	\$ -	1

O/S Other Total:

<u>Account #</u>	<u>Description - Communication</u>
7410-0000	

# of items	Cost	Frequency
1	\$ -	1

Communication Total:

<u>Account #</u>	<u>Description - Rentals</u>
7420-0000	

# of items	Cost	Frequency
1	\$ -	1

Rentals Total:

<u>Account #</u>	<u>Description - Motor Vehicle</u>
7420-1000	

# of items	Cost	Frequency
0	\$ -	1

Motor Vehicle Total:

Account # **Description - Training & Travel**
 7484-0000

# of items	Cost	Frequency
1	\$ -	1
Training & Travel Total:		

Account # **Description - Miscellaneous**
 7499-0000

# of items	Cost	Frequency
1	\$ -	1
Miscellaneous Total:		

SUMMARY FOR IDLEWILD LAP SWIM

Revenue

5470-4000	Aquatic - Idlewild Pool	\$	6,785.00	
		TOTAL REVENUE	\$	<u>6,785.00</u>

Expense

7102-0000	Regular Full-Time Salaries	\$	-	
7102-1000	Regular Part-Time Salaries	\$	-	
7104-0000	Temporary Salaries	\$	4,419.19	
7106-0000	Overtime	\$	-	
7202-0000	Regular Full-Time Benefits (est. 46%)	\$	-	
7202-0000	Regular Part-Time Benefits (est. 30.75%)	\$	-	
7206-0000	Workers Comp	\$	-	
7210-0000	Medicare (1.45%)	\$	64.08	
7300-0000	Supplies	\$	-	
7400-1000	Outside Services - Personnel	\$	-	
7400-2000	Outside Services - Other	\$	-	
7410-0000	Communication	\$	-	
7420-0000	Rentals	\$	-	
7420-1000	Motor Vehicles Fleet Charges	\$	-	
7484-0000	Training and Travel	\$	-	
7499-0000	Miscellaneous	\$	-	
		TOTAL EXPENSES	\$	<u>4,483.27</u>
		NET +/-	\$	<u>2,301.73</u>

LOCATION: IDLEWILD OPEN SWIM

REVENUE

<u>Account #</u>	<u>Description</u>
5470-4000	Child
5470-4000	Youth
5470-4000	Adult
5470-4000	Senior

Number	Fee	Frequency
1350	\$ 2.00	1
3745	\$ 3.00	1
1940	\$ 5.00	1
280	\$ 2.00	1
Revenue Total:		

EXPENSE

<u>Account #</u>	<u>Description - Regular Full-Time Salaries</u>
7102-0000	

Salary	% of Time
\$ -	0%
Reg FT Salaries Total:	

<u>Account #</u>	<u>Description - Regular Part-Time Salaries</u>
7102-1000	Head Guard (III)

Pay Rate	Hrs/wk	Weeks
\$ -	30	52
Reg PT Salaries Total:		

<u>Account #</u>	<u>Description - Temporary Salaries</u>
7104-0000	Lifeguard (I)
	Cashier (I)
	Lifeguard (I) (youth use)
	Head Guard (III) (2 Actual for FY16/17)

# of Staff	Pay Rate	Hrs/wk & games	Weeks
9	\$ 8.25	23	9
1	\$ 8.25	19	9
2	\$ 8.25	3	9
1	\$ 11.75	19	9
Temp Salaries Total:			

<u>Account #</u>	<u>Description - Overtime</u>
7106-0000	

Hours	Reg Rate	Factor
1	\$ -	0
Overtime Total:		

<u>Account #</u>	<u>Description - Workers Comp</u>
7206-0000	

Hours	Reg Rate	Factor
0	\$ -	0
Workers Comp Total:		

<u>Account #</u>	<u>Description - Supplies</u>
7300-0000	

# of items	Cost	Frequency
1	\$ -	0
Supplies Total:		

<u>Account #</u>	<u>Description - O/S Personnel</u>
7400-1000	

# of items	Cost	Frequency
1	\$ -	1
O/S Personnel Total:		

<u>Account #</u>	<u>Description - O/S Other</u>
7400-2000	

# of items	Cost	Frequency
1	\$ -	1
O/S Other Total:		

<u>Account #</u>	<u>Description - Communication</u>
7410-0000	Cell Phone

# of items	Cost	Frequency
0	\$ 30.00	0
Communication Total:		

<u>Account #</u>	<u>Description - Rentals</u>
7420-0000	

# of items	Cost	Frequency
0	\$ -	1
Rentals Total:		

<u>Account #</u>	<u>Description - Motor Vehicle</u>
7420-1000	

# of items	Cost	Frequency
0	\$ -	1
Motor Vehicle Total:		

Account # **Description - Training & Travel**
 7484-0000

# of items	Cost	Frequency
1	\$ -	1
Training & Travel Total:		

Account # **Description - Miscellaneous**
 7499-0000

# of items	Cost	Frequency
1	\$ -	1
Miscellaneous Total:		

SUMMARY FOR IDLEWILD OPEN SWIM

Revenue

5470-4000	Aquatic - Idlewild Pool	\$	24,195.00	
		TOTAL REVENUE	\$	<u>24,195.00</u>

Expense

7102-0000	Regular Full-Time Salaries	\$	-	
7102-1000	Regular Part-Time Salaries	\$	-	
7104-0000	Temporary Salaries	\$	19,235.25	
7106-0000	Overtime	\$	-	
7202-0000	Regular Full-Time Benefits (est. 46%)	\$	-	
7202-0000	Regular Part-Time Benefits (est. 30.75%)	\$	-	
7206-0000	Workers Comp	\$	-	
7210-0000	Medicare (1.45%)	\$	278.91	
7300-0000	Supplies	\$	-	
7400-1000	Outside Services - Personnel	\$	-	
7400-2000	Outside Services - Other	\$	-	
7410-0000	Communication	\$	-	
7420-0000	Rentals	\$	-	
7420-1000	Motor Vehicles Fleet Charges	\$	-	
7484-0000	Training and Travel	\$	-	
7499-0000	Miscellaneous	\$	-	
		TOTAL EXPENSES	\$	<u>19,514.16</u>
		NET +/-	\$	<u>4,680.84</u>

LOCATION: IDLEWILD RENTALS

REVENUE

<u>Account #</u>	<u>Description</u>
5470-4000	Swim Teams
5470-4000	Water Polo
5470-4000	Private Rentals

Number	Fee	Frequency
43	\$ 60.00	10
20	\$ 60.00	3
1	\$ 140.00	10
Revenue Total:		

EXPENSE

<u>Account #</u>	<u>Description - Regular Full-Time Salaries</u>
7102-0000	

Salary	% of Time
\$ -	0%
Reg FT Salaries Total:	

<u>Account #</u>	<u>Description - Regular Part-Time Salaries</u>
7102-1000	Head Guard (III)

Pay Rate	Hrs/wk	Weeks
\$ -	30	52
Reg PT Salaries Total:		

<u>Account #</u>	<u>Description - Temporary Salaries</u>
7104-0000	Lifeguard (I) (swim team) (2 actual FY16/17)
	Lifeguard (I) (misc)
	Head Guard (III) (swim team)
	Head Guard (III) (misc)

# of Staff	Pay Rate	Hrs/wk	Weeks
1	\$ 8.25	43	12
3	\$ 8.25	43	12
1	\$ 11.75	43	12
1	\$ 11.75	43	12
Temp Salaries Total:			

<u>Account #</u>	<u>Description - Overtime</u>
7106-0000	

Hours	Reg Rate	Factor
1	\$ -	0
Overtime Total:		

<u>Account #</u>	<u>Description - Workers Comp</u>
7206-0000	

Hours	Reg Rate	Factor
0	\$ -	0
Workers Comp Total:		

<u>Account #</u>	<u>Description - Supplies</u>
7300-0000	

# of items	Cost	Frequency
1	\$ -	1
Supplies Total:		

<u>Account #</u>	<u>Description - O/S Personnel</u>
7400-1000	

# of items	Cost	Frequency
1	\$ -	1
O/S Personnel Total:		

<u>Account #</u>	<u>Description - O/S Other</u>
7400-2000	

# of items	Cost	Frequency
0	\$ -	1
O/S Other Total:		

<u>Account #</u>	<u>Description - Communication</u>
7410-0000	

# of items	Cost	Frequency
0	\$ -	1
Communication Total:		

<u>Account #</u>	<u>Description - Rentals</u>
7420-0000	

# of items	Cost	Frequency
0	\$ -	1
Rentals Total:		

<u>Account #</u>	<u>Description - Motor Vehicle</u>
7420-1000	

# of items	Cost	Frequency
0	\$ -	1
Motor Vehicle Total:		

Account # **Description - Training & Travel**
 7484-0000

# of items	Cost	Frequency
1	\$ -	1
Training & Travel Total:		

Account # **Description - Miscellaneous**
 7499-0000

# of items	Cost	Frequency
1	\$ -	1
Miscellaneous Total:		

SUMMARY FOR IDLEWILD RENTALS

Revenue

5470-4000	Aquatic - Idlewild Pool	\$	30,800.00	
		TOTAL REVENUE	\$	<u>30,800.00</u>

Expense

7102-0000	Regular Full-Time Salaries	\$	-	
7102-1000	Regular Part-Time Salaries	\$	-	
7104-0000	Temporary Salaries	\$	29,154.00	
7106-0000	Overtime	\$	-	
7202-0000	Regular Full-Time Benefits (est. 46%)	\$	-	
7202-0000	Regular Part-Time Benefits (est. 30.75%)	\$	-	
7206-0000	Workers Comp	\$	-	
7210-0000	Medicare (1.45%)	\$	422.73	
7300-0000	Supplies	\$	-	
7400-1000	Outside Services - Personnel	\$	-	
7400-2000	Outside Services - Other	\$	-	
7410-0000	Communication	\$	-	
7420-0000	Rentals	\$	-	
7420-1000	Motor Vehicles Fleet Charges	\$	-	
7484-0000	Training and Travel	\$	-	
7499-0000	Miscellaneous	\$	-	
		TOTAL EXPENSES	\$	<u>29,576.73</u>
		NET +/-	\$	<u>1,223.27</u>

Account # **Description - Motor Vehicle**
 7420-1000

# of items	Cost	Frequency
0	\$ -	1
Motor Vehicle Total:		

Account # **Description - Training & Travel**
 7484-0000

# of items	Cost	Frequency
1	\$ -	1
Training & Travel Total:		

Account # **Description - Miscellaneous**
 7499-0000

# of items	Cost	Frequency
0	\$ -	0
Miscellaneous Total:		

SUMMARY FOR IDLEWILD SWIM LESSONS			
Revenue			
5470-4000	Aquatic - Idlewild Pool	\$	28,440.00
		TOTAL REVENUE	\$ 28,440.00
Expense			
7102-0000	Regular Full-Time Salaries	\$	-
7102-1000	Regular Part-Time Salaries	\$	-
7104-0000	Temporary Salaries	\$	10,254.00
7106-0000	Overtime	\$	-
7202-0000	Regular Full-Time Benefits (est. 46%)	\$	-
7202-0000	Regular Part-Time Benefits (est. 30.75%)	\$	-
7206-0000	Workers Comp	\$	-
7210-0000	Medicare (1.45%)	\$	148.68
7300-0000	Supplies	\$	500.00
7400-1000	Outside Services - Personnel	\$	-
7400-2000	Outside Services - Other	\$	-
7410-0000	Communication	\$	-
7420-0000	Rentals	\$	-
7420-1000	Motor Vehicles Fleet Charges	\$	-
7484-0000	Training and Travel	\$	-
7499-0000	Miscellaneous	\$	-
		TOTAL EXPENSES	\$ 10,902.68
		NET +/-	\$ 17,537.32

LOCATION: IDLEWILD SPECIAL EVENTS

REVENUE

<u>Account #</u>	<u>Description</u>		<u>Number</u>	<u>Fee</u>	<u>Frequency</u>
5470-4000	Kids Triathlon	100	0	\$ 35.00	1
5470-4000	Kids Triathlon (Sponsorships)		0	\$ 100.00	1
5470-4000	Dog Daze (SPCA)		1	\$ 500.00	1
Revenue Total:					

EXPENSE

<u>Account #</u>	<u>Description - Regular Full-Time Salaries</u>	<u>Salary</u>	<u>% of Time</u>
7102-0000		\$ -	0%
Reg FT Salaries Total:			

<u>Account #</u>	<u>Description - Regular Part-Time Salaries</u>	<u>Pay Rate</u>	<u>Hrs/wk</u>	<u>Weeks</u>
7102-1000	Head Guard (III)	\$ -	30	52
Reg PT Salaries Total:				

<u>Account #</u>	<u>Description - Temporary Salaries</u>	<u># of Staff</u>	<u>Pay Rate</u>	<u>Hrs/wk</u>	<u>Weeks</u>
7104-0000	Lifeguard (I) (Kids Triathlon)	8	\$ 8.25	5	0
	Cashier (I) (Kids Triathlon)	1	\$ 8.25	5	0
	Lifeguard (I) (Dog Daze)	2	\$ 8.25	8	1
	Head Guard (III) (Kids Triathlon)	1	\$ 11.75	5	0
	Head Guard (III) (Dog Daze)	5	\$ 11.75	8	1
Temp Salaries Total:					

<u>Account #</u>	<u>Description - Overtime</u>	<u>Hours</u>	<u>Reg Rate</u>	<u>Factor</u>
7106-0000		1	\$ -	0
Overtime Total:				

<u>Account #</u>	<u>Description - Workers Comp</u>	<u>Hours</u>	<u>Reg Rate</u>	<u>Factor</u>
7206-0000		0	\$ -	0
Workers Comp Total:				

<u>Account #</u>	<u>Description - Supplies</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7300-0000	Shirts (Kids Triathlon)	100	\$ 7.50	1
	Medals (Kids Triathlon)	100	\$ 4.00	1
	Race Tags (Kids Triathlon)	100	\$ 0.50	1
Supplies Total:				

<u>Account #</u>	<u>Description - O/S Personnel</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7400-1000		1	\$ -	1
O/S Personnel Total:				

<u>Account #</u>	<u>Description - O/S Other</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7400-2000		1	\$ -	1
O/S Other Total:				

<u>Account #</u>	<u>Description - Communication</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7410-0000		0	\$ -	1
Communication Total:				

<u>Account #</u>	<u>Description - Rentals</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7420-0000		0	\$ -	1
Rentals Total:				

<u>Account #</u>	<u>Description - Motor Vehicle</u>	<u># of items</u>	<u>Cost</u>	<u>Frequency</u>
7420-1000		0	\$ -	1
Motor Vehicle Total:				

Account # **Description - Training & Travel**
 7484-0000

# of items	Cost	Frequency
1	\$ -	1
Training & Travel Total:		

Account # **Description - Miscellaneous**
 7499-0000

# of items	Cost	Frequency
0	\$ -	0
Miscellaneous Total:		

SUMMARY FOR IDLEWILD SPECIAL EVENTS

Revenue

5470-4000	Aquatic - Idlewild Pool	\$	500.00	
		TOTAL REVENUE	\$	500.00

Expense

7102-0000	Regular Full-Time Salaries	\$	-	
7102-1000	Regular Part-Time Salaries	\$	-	
7104-0000	Temporary Salaries	\$	602.00	
7106-0000	Overtime	\$	-	
7202-0000	Regular Full-Time Benefits (est. 46%)	\$	-	
7202-0000	Regular Part-Time Benefits (est. 30.75%)	\$	-	
7206-0000	Workers Comp	\$	-	
7210-0000	Medicare (1.45%)	\$	8.73	
7300-0000	Supplies	\$	1,200.00	
7400-1000	Outside Services - Personnel	\$	-	
7400-2000	Outside Services - Other	\$	-	
7410-0000	Communication	\$	-	
7420-0000	Rentals	\$	-	
7420-1000	Motor Vehicles Fleet Charges	\$	-	
7484-0000	Training and Travel	\$	-	
7499-0000	Miscellaneous	\$	-	
		TOTAL EXPENSES	\$	1,810.73
		NET +/-	\$	(1,310.73)

\$	100,720.00
\$	106,341.26
\$	(5,621.26)

1

Total

\$	10,000.00
\$	10,000.00

Total

\$	-
\$	-

Total

\$	6,587.10
\$	6,587.10

Total

\$	1,188.00
\$	1,584.00
\$	1,039.50
\$	3,375.00
\$	270.00
\$	-
\$	-
\$	7,456.50

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	150.00
\$	450.00
\$	8,655.00
\$	375.00
\$	1,100.00
\$	200.00
\$	1,000.00
\$	750.00
\$	-
\$	-
\$	-
\$	12,680.00

Total

\$	-
\$	-

Total

\$	1,500.00
\$	374.00
\$	1,874.00

Total

\$	1,961.92
\$	1,961.92

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	5,265.00
\$	2,000.00
\$	7,265.00

1

Total

\$	835.00
\$	160.00
\$	330.00
\$	4,800.00
\$	300.00
\$	360.00
\$	-
\$	6,785.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	1,313.81
\$	1,313.81
\$	1,791.56
\$	-
\$	-
\$	4,419.19

Total

\$	-
\$	-

Total

\$	-
\$	-

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Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

2

3

Total

\$	2,700.00
\$	11,235.00
\$	9,700.00
\$	560.00
\$	24,195.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	15,369.75
\$	1,410.75
\$	445.50
\$	2,009.25
\$	19,235.25

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

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\$	-
\$	-

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\$	-

Total

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\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

3

4

Total

\$	25,800.00
\$	3,600.00
\$	1,400.00
\$	-
\$	30,800.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	4,257.00
\$	12,771.00
\$	6,063.00
\$	6,063.00
\$	-
\$	-
\$	-
\$	-
\$	29,154.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

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\$	-

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Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

4

5

Total

\$	2,520.00
\$	6,720.00
\$	18,900.00
\$	300.00
\$	28,440.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	288.00
\$	198.00
\$	1,728.00
\$	396.00
\$	5,220.00
\$	717.75
\$	120.00
\$	564.00
\$	1,022.25
\$	-
\$	-
\$	-
\$	10,254.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	500.00
\$	500.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

5

6

Total

\$	-
\$	-
\$	500.00
\$	500.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-
\$	132.00
\$	-
\$	470.00
\$	-
\$	-
\$	602.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	750.00
\$	400.00
\$	50.00
\$	1,200.00

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

Total

\$	-
\$	-

6

Submitted By: Jared G. Hancock, Executive Officer

Action Date: March 29, 2016

HLVRA AGENDA ITEM

SUBJECT: Update on Design-Build with Modern Building Company

SUMMARY: On December 15, 2015, the Honey Lake Valley Recreation Authority (HLVRA) contracted a design agreement (Phase 1) not to exceed \$127,792.00 with Modern Building Company, Inc. (MBC). The design objective was to value engineer the project scope to bring the total construction cost to \$2.5M. A project kick off meeting was held on December 23rd, 2015. JPA staff has been working extensively with MBC throughout this design process. Their design team has done a tremendous job in identifying sub-contractors and value proposals to complete the project in the most cost efficient manner possible. JPA staff and MBC have reviewed all of the costs and they are at or below industry standards.

The project has been designed based on the original project scope and minimum public facility standards. Preliminary plans were created and work were established. MBC priced and assessed all project components based on received formal bids from all sub-contractors. As remaining bids came in, it was necessary to look at more aggressive ways to reduce the project size to meet the \$2.5 million goal. Throughout the design process, scope components have been prioritized and plans updated.

Within the attached budgets there are line items that represent fixed costs with regards to the basic fit and function of this public pool project. These costs reflect the majority of the budget utilized within the swimming pool, filtration and mechanical equipment, pool decking, site excavation and grading, site utilities, and code requirements such as; parking, site lighting and electrical, frontage improvements, and drainage requirements. These basic site development components (\$2,300,667.52) which include: General Conditions, Project Profit, and line items of Contingency, Insurance, and Bond Costs, take up the lion's share of the budget.

In order to bring the project within budget, MBC worked with staff on scope reductions to decrease overall project costs and has developed three design approaches. The project originally outlined in their proposal based on the scope and RFP is approximately \$3M. By removing the radiant floor heating and capping and abandoning the onsite geothermal well, the project would meet most of the desired features and additional design enhancements for approximately \$2.85M. By reducing the size, scope, and amenities in the bath house the project comes to \$2.65M. In order to get the project to the \$2.5M range a reduction in the scope of the pool by removing the diving area and

implementing a straight 6-pool design would be necessary in addition to a reduction in the bath house square footage.

Option A which has undergone the most revisions to date, is the design for the Community Swimming Pool Project as outlined in the original RFP minus geothermal components. Some of the design features include: L Shaped Swimming Pool with option for racing in 25 yard or 25 meter, Swimming Pool Depths ranging from 4'-0" to 13'-6" for future installation of a diving board, a phase Parking Lot approach, Street Improvement, a functional Bath House with storefront entry, covered porches, lobby area with café, designated first aid area and enlarged staff area. The implementation of this design is estimated at \$2.864M with the JPA assuming responsibilities related to; landscaping, irrigation, fencing & gates, lockers, pool accessories, and building signage lettering

Option B for \$2.696M is similar to Option A above with regards to the Swimming Pool, Parking Lot, and Street Improvements. The Bath House has been reduced in scope in an effort to reduce the project budget. The Bath House is simple in nature with a side access for payment and entry to the pool area. The restroom, locker rooms, and equipment rooms are unchanged between Option A and Option B, as code requirements hold these areas to certain constraints. Some of the design features include: L Shaped Swimming Pool with option for racing in 25 yard or 25 meter, Swimming Pool Depths ranging from 4'-0" to 13'-6" for future installation of diving board, a phase Parking Lot approach, Street Improvement, and a minimal Bath House. The Option B Bath House has been simplified with regards to roof structure, removing the covered porches and roof angles, the central lobby and café have been removed, as well as the first aid area. The staff area has been reduced in size and will serve as a check in area with a window to the outside for greeting facility users.

Option C for \$2.513M is similar to Option B above with regards to the Bath House, Parking Lot, and Street Improvements. The Swimming Pool has been reduced in scope in an effort to further reduce the project budget. The Swimming Pool has become a Straight 6 – 25 yard lap pool with depths ranging from 7'-6" to 4'-0". The pool decking area has been reduced as well.

Bringing the total construction cost to \$2.5M will require modification of the pool and bathhouse which are primary design features. Small reductions in the overall project budget significantly impact the overall design and feel of the project. We are seeking board direction to either prepare final plans with the suggested modifications or allocate additional funds for construction.

FISCAL IMPACT: None.

ACTION

REQUESTED: Direction to staff.

ATTACHMENTS:

Option A Design Plans (\$2.864M): Budget, Site Plan, Floor Plan and Exterior Elevation Plan
Option B Design Plans (\$2.696M): Budget, Site Plan, Floor Plan and Exterior Elevation Plan
Option C Design Plans (\$2.513M): Budget, Site Plan
MBC Design Schedule Update

Submitted By: Jared G. Hancock, Executive Officer

Action Date: March 29, 2016

HLVRA AGENDA ITEM

SUBJECT: HLVRA's Ability to Accept Tax Deductible Contributions of the Community Swimming Pool

SUMMARY: Staff have been in contact with the Internal Revenue Service (IRS) for the purpose of determining the time and cost associated with obtaining a Private Letter Ruling concerning the ability of donors to deduct contributions made to The Honey Lake Valley Recreation Authority for the construction of the community swimming pool.

The IRS requires a written request be made to their office including a check for the appropriate amount listed on their fee sheet. Based on the information available, it appears that the application fee is \$2,200. However, the IRS will not confirm the amount until they review the request. The written request must state, in detail, why the JPA wishes to allow such contributions to be made and what the contributions will be used for. Previously, our attorney stated we should request that the JPA be seen as a "wholly-owned instrumentality" while stating why the HLVRA meets this requirement. Below are the 6 factors the IRS will consider in making the determination:

1. Whether it is used for a governmental purpose and performs a governmental function
2. Whether performance of its function is on behalf of one or more states or political subdivisions
3. Whether there are any private interests involved, or whether the states or political subdivisions involved have the powers and interests of an owner
4. Whether control and supervision of the organizations is vested in public authority or authorities
5. Whether express or implied statutory or other authority is necessary for its creation and/or use of the instrumentality, and whether such authority exists
6. The degree of financial autonomy and the source of operating expenses

The HLVRA satisfies the 6 factors stated above, described below, and is a wholly owned instrumentality of 2 political subdivisions. Factor 1, maintaining public parks, public monuments, and other kinds of public works, and providing community recreational

facilities for the entire community furthers a charitable purpose. In addition, the operation of parks and recreation programs for its citizens is a proper governmental function. Factor 2, the operation of parks and recreation programs will benefit the citizens of Lassen County and the City of Susanville, both of which are political subdivisions. Factor 3, it is my understanding that there are no private interests involved – no private person has a direct vested interest in the activities of the Authority. To avoid violating this factor, the Authority should avoid contracting with private individuals/companies for services. Factor 4, according to its Bylaws, control and supervision of the Authority rests in the board of directors, which consists of representatives of governmental agencies. Factor 5, the Authority was created pursuant to Government Code section 6500 et seq. Finally, factor 6, according to its Bylaws, the Authority is funded by political subdivisions, primarily Lassen County and the City of Susanville.

Based on HLVRA's legal analysis of the 6 factors, it appears that the Authority is a wholly-owned instrumentalities. And, contributions to the Authority that are used for a public purpose should be deductible, subject to the donor's tax bracket, etc. However, as stated earlier, the IRS could challenge this position so the only way to obtain a definitive answer would be for the Authority to obtain a private letter ruling.

The IRS is unable to provide a timeframe for completing the Private Letter Ruling until such time that they receive the written request with the required fee and after the decision is made by the IRS to proceed with the request.

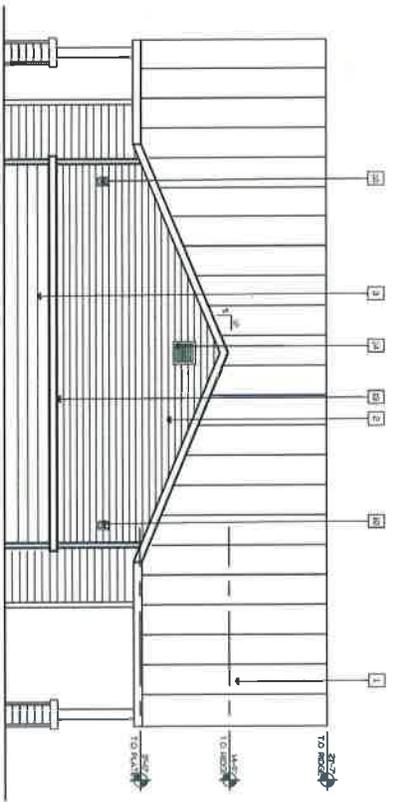
FISCAL IMPACT: \$2,200.00 if IRS permits the Reduced User Fee for a Governmental Entity.

ACTION

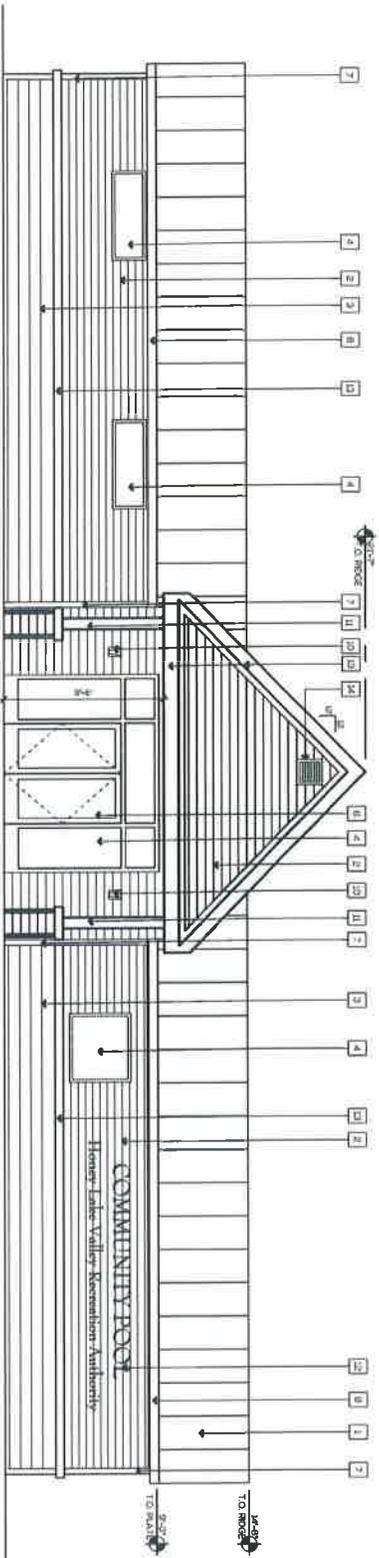
REQUESTED: Direction to staff.

ATTACHMENTS: None.

SUSANVILLE COMMUNITY POOL BUDGET OPTION A - 03/25/2016			
CSI DIV.	ITEM	BUDGET	% BUDGET
2	Site Demo & Well Abandonment	\$ 62,515.00	2.18%
2	Excavation, Over-Excavation & Backfill	\$ 161,535.00	5.64%
2	Site Utilities	\$ 40,510.00	1.41%
2	Below Grade Tanks	\$ 24,220.00	0.85%
2	Storm Drainage & Collection	\$ 14,160.00	0.49%
2	Parking Lot Paving Phase 1	\$ 111,975.00	3.91%
2	Parking Lot Paving Phase 2	\$ -	0.00%
2	Landscaping & Irrigation	\$ 4,500.00	0.16%
2	Fencing	\$ -	0.00%
3	Site Concrete	\$ 61,350.00	2.14%
3	Pool Decking	\$ 81,186.00	2.83%
3	Building Foundation	\$ 55,634.00	1.94%
5	Metals	\$ -	0.00%
6	Wood Framing & Sheathing	\$ 129,400.00	4.52%
6	Drywall	\$ 33,000.00	1.15%
6	Casework	\$ 25,700.00	0.90%
7	Roofing & Vapor Barrier	\$ 35,500.00	1.24%
7	Insulation	\$ 5,500.00	0.19%
8	Doors & Hardware	\$ 11,200.00	0.39%
8	Windows & Storefront	\$ 18,000.00	0.63%
8	Access Doors	\$ 500.00	0.02%
9	Flooring	\$ 18,655.00	0.65%
9	FRP & Interior Paint	\$ 17,200.00	0.60%
9	Exterior Paint	\$ 15,000.00	0.52%
10	Lockers	\$ -	0.00%
10	Restroom / Locker Room Accessories	\$ 8,370.00	0.29%
10	Pool Accessories	\$ 12,200.00	0.43%
10	Facility Signage	\$ 3,700.00	0.13%
10	Site Furnishings	\$ 5,290.00	0.18%
11	Equipment - Other	\$ -	0.00%
12	Furniture	\$ -	0.00%
13	Swimming Pool	\$ 715,000.00	24.96%
13	Pool Equipment	\$ 177,000.00	6.18%
13	Pool Timing & Certification	\$ 55,000.00	1.92%
15	Building & Site Plumbing	\$ 82,000.00	2.86%
15	HVAC & Exhaust	\$ 61,200.00	2.14%
15	Geothermal Radiant Flooring	\$ -	0.00%
15	Fire Alarm & Smoke Detection	\$ 15,000.00	0.52%
16	Building Power/Data/Lighting	\$ 93,800.00	3.27%
16	Site Lighting & Electrical	\$ 105,000.00	3.67%
16	Electrical Panels & Equipment	\$ 17,000.00	0.59%
SUBTOTAL - BASE BID M/L/E/S		\$ 2,277,800.00	
SUBTOTAL - GENERAL CONDITIONS		\$ 247,500.00	8.64%
SUBTOTAL - PROJECT		\$ 2,525,300.00	
OVERHEAD & PROFIT (10%)		\$ 252,530.00	8.82%
CONTINGENCY (2%)		\$ 50,506.00	1.76%
INSURANCE & BOND		\$36,043.00	1.26%
PROJECT TOTAL BUDGET		\$ 2,864,380.00	100.00%

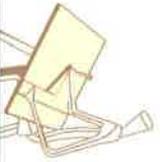


NORTH ELEVATION - A



EAST ELEVATION - A

NTS

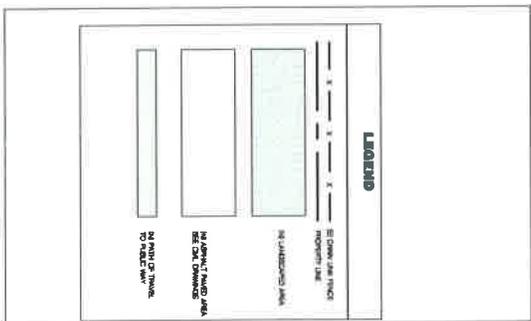
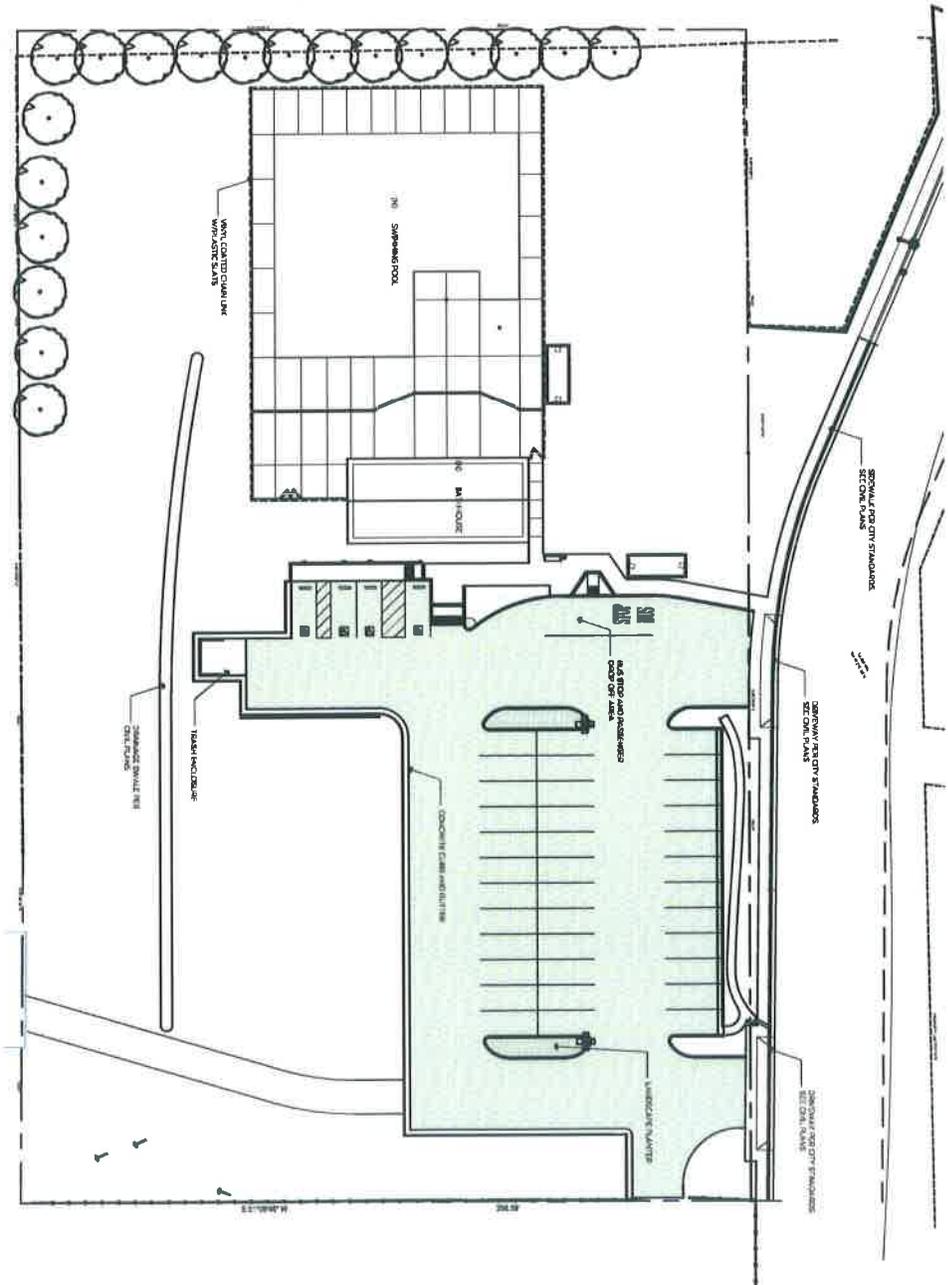


SUSANVILLE COMMUNITY POOL BUDGET OPTION B - 03/25/2016			
CSI DIV.	ITEM	BUDGET	% BUDGET
2	Site Demo & Well Abandonment	\$ 62,515.00	2.32%
2	Excavation, Over-Excavation & Backfill	\$ 159,360.00	5.91%
2	Site Utilities	\$ 40,510.00	1.50%
2	Below Grade Tanks	\$ 24,220.00	0.90%
2	Storm Drainage & Collection	\$ 14,160.00	0.53%
2	Parking Lot Paving Phase 1	\$ 111,975.00	4.15%
2	Parking Lot Paving Phase 2	\$ -	0.00%
2	Landscaping & Irrigation	\$ 4,500.00	0.17%
2	Fencing	\$ -	0.00%
3	Site Concrete	\$ 61,350.00	2.27%
3	Pool Decking	\$ 81,186.00	3.01%
3	Building Foundation	\$ 50,187.00	1.86%
5	Metals	\$ -	0.00%
6	Wood Framing & Sheathing	\$ 89,900.00	3.33%
6	Drywall	\$ 14,000.00	0.52%
6	Casework	\$ 5,500.00	0.20%
7	Roofing & Vapor Barrier	\$ 25,000.00	0.93%
7	Insulation	\$ 3,575.00	0.13%
8	Doors & Hardware	\$ 7,925.00	0.29%
8	Windows & Storefront	\$ 3,500.00	0.13%
8	Access Doors	\$ 500.00	0.02%
9	Flooring	\$ 16,131.00	0.60%
9	FRP & Interior Paint	\$ 14,700.00	0.55%
9	Exterior Paint	\$ 12,750.00	0.47%
10	Lockers	\$ -	0.00%
10	Restroom / Locker Room Accessories	\$ 7,872.00	0.29%
10	Pool Accessories	\$ 12,200.00	0.45%
10	Facility Signage	\$ 3,200.00	0.12%
10	Site Furnishings	\$ 5,290.00	0.20%
11	Equipment - Other	\$ -	0.00%
12	Furniture	\$ -	0.00%
13	Swimming Pool	\$ 715,000.00	26.51%
13	Pool Equipment	\$ 177,000.00	6.56%
13	Pool Timing & Certification	\$ 55,000.00	2.04%
15	Building & Site Plumbing	\$ 74,000.00	2.74%
15	HVAC & Exhaust	\$ 52,020.00	1.93%
15	Geothermal Radiant Flooring	\$ -	0.00%
15	Fire Alarm & Smoke Detection	\$ 15,000.00	0.56%
16	Building Power/Data/Lighting	\$ 86,150.00	3.19%
16	Site Lighting & Electrical	\$ 105,000.00	3.89%
16	Electrical Panels & Equipment	\$ 17,000.00	0.63%
SUBTOTAL - BASE BID M/L/E/S		\$ 2,128,176.00	
SUBTOTAL - GENERAL CONDITIONS		\$ 247,500.00	9.18%
SUBTOTAL - PROJECT		\$ 2,375,676.00	
OVERHEAD & PROFIT (10%)		\$ 237,567.60	8.81%
CONTINGENCY (2%)		\$ 47,513.52	1.76%
INSURANCE & BOND		\$36,043.00	1.34%
PROJECT TOTAL BUDGET		\$ 2,696,801.00	100.00%



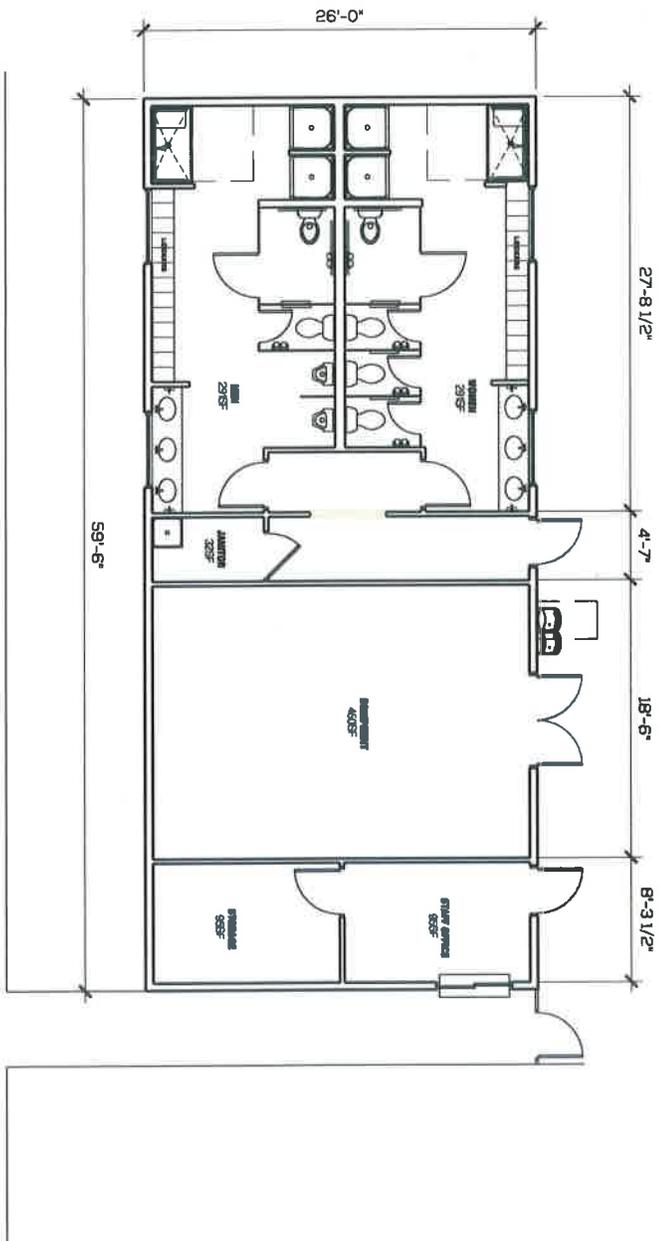
HVLRA COMMUNITY POOL

SITE PLAN - OPTION B



1"=20'-0"

03.23.16



FLOOR PLAN - OPTION B



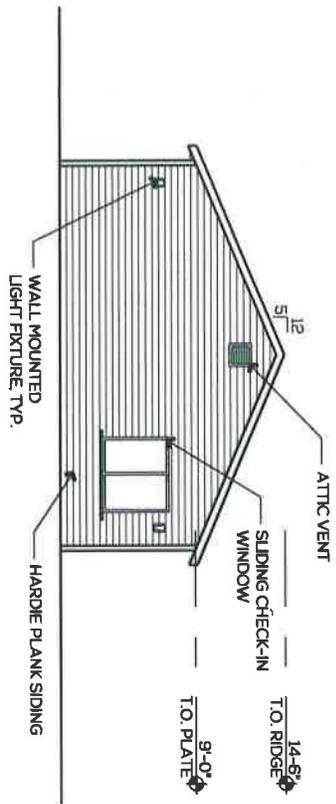
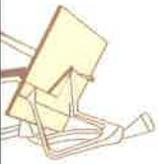
1/8"=1'-0"

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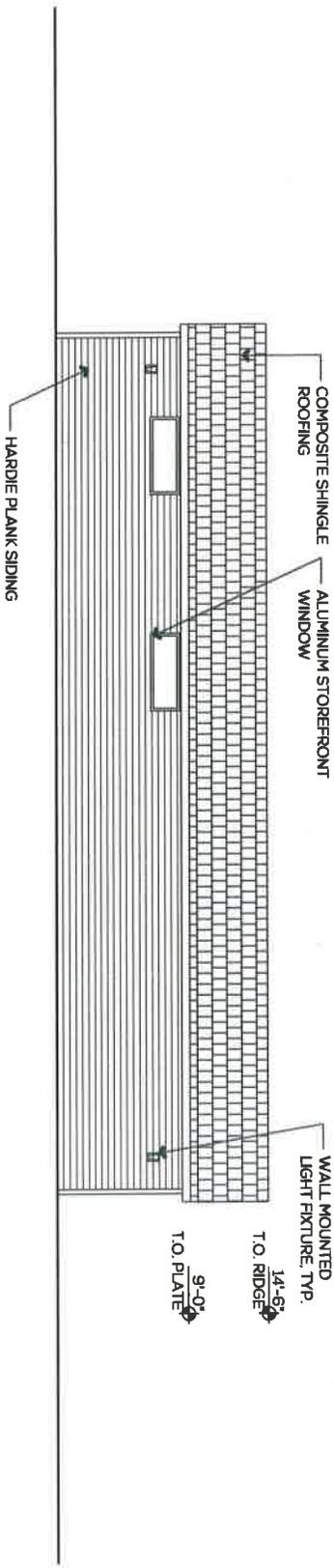
HVLRA COMMUNITY POOL

HVLRA COMMUNITY POOL

03.23.16



NORTH ELEVATION - B



EAST ELEVATION - B

1/8"=1'-0"

SUSANVILLE COMMUNITY POOL BUDGET OPTION C - 03/25/2016			
CSI DIV.	ITEM	BUDGET	% BUDGET
2	Site Demo & Well Abandonment	\$ 62,515.00	2.49%
2	Excavation, Over-Excavation & Backfill	\$ 141,240.00	5.62%
2	Site Utilities	\$ 40,510.00	1.61%
2	Below Grade Tanks	\$ 24,220.00	0.96%
2	Storm Drainage & Collection	\$ 14,160.00	0.56%
2	Parking Lot Paving Phase 1	\$ 111,975.00	4.45%
2	Parking Lot Paving Phase 2	\$ -	0.00%
2	Landscaping & Irrigation	\$ 4,500.00	0.18%
2	Fencing	\$ -	0.00%
3	Site Concrete	\$ 61,350.00	2.44%
3	Pool Decking	\$ 65,686.00	2.61%
3	Building Foundation	\$ 50,187.00	2.00%
5	Metals	\$ -	0.00%
6	Wood Framing & Sheathing	\$ 89,900.00	3.58%
6	Drywall	\$ 14,000.00	0.56%
6	Casework	\$ 5,500.00	0.22%
7	Roofing & Vapor Barrier	\$ 25,000.00	0.99%
7	Insulation	\$ 3,575.00	0.14%
8	Doors & Hardware	\$ 7,925.00	0.32%
8	Windows & Storefront	\$ 3,500.00	0.14%
8	Access Doors	\$ 500.00	0.02%
9	Flooring	\$ 16,131.00	0.64%
9	FRP & Interior Paint	\$ 14,700.00	0.58%
9	Exterior Paint	\$ 12,750.00	0.51%
10	Lockers	\$ -	0.00%
10	Restroom / Locker Room Accessories	\$ 7,872.00	0.31%
10	Pool Accessories	\$ 12,200.00	0.49%
10	Facility Signage	\$ 3,200.00	0.13%
10	Site Furnishings	\$ 5,290.00	0.21%
11	Equipment - Other	\$ -	0.00%
12	Furniture	\$ -	0.00%
13	Swimming Pool	\$ 605,000.00	24.07%
13	Pool Equipment	\$ 157,000.00	6.25%
13	Pool Timing & Certification	\$ 55,000.00	2.19%
15	Building & Site Plumbing	\$ 74,000.00	2.94%
15	HVAC & Exhaust	\$ 52,020.00	2.07%
15	Geothermal Radiant Flooring	\$ -	0.00%
15	Fire Alarm & Smoke Detection	\$ 15,000.00	0.60%
16	Building Power/Data/Lighting	\$ 86,150.00	3.43%
16	Site Lighting & Electrical	\$ 105,000.00	4.18%
16	Electrical Panels & Equipment	\$ 17,000.00	0.68%
SUBTOTAL - BASE BID M/E/S		\$ 1,964,556.00	
SUBTOTAL - GENERAL CONDITIONS		\$ 247,500.00	9.85%
SUBTOTAL - PROJECT		\$ 2,212,056.00	
OVERHEAD & PROFIT (10%)		\$ 221,205.60	8.80%
CONTINGENCY (2%)		\$ 44,241.12	1.76%
INSURANCE & BOND		\$ 36,043.00	1.43%
PROJECT TOTAL BUDGET		\$ 2,513,546.00	100.00%

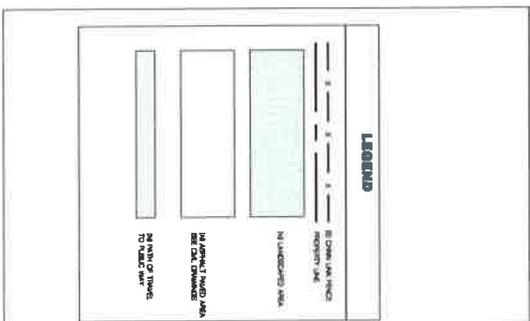
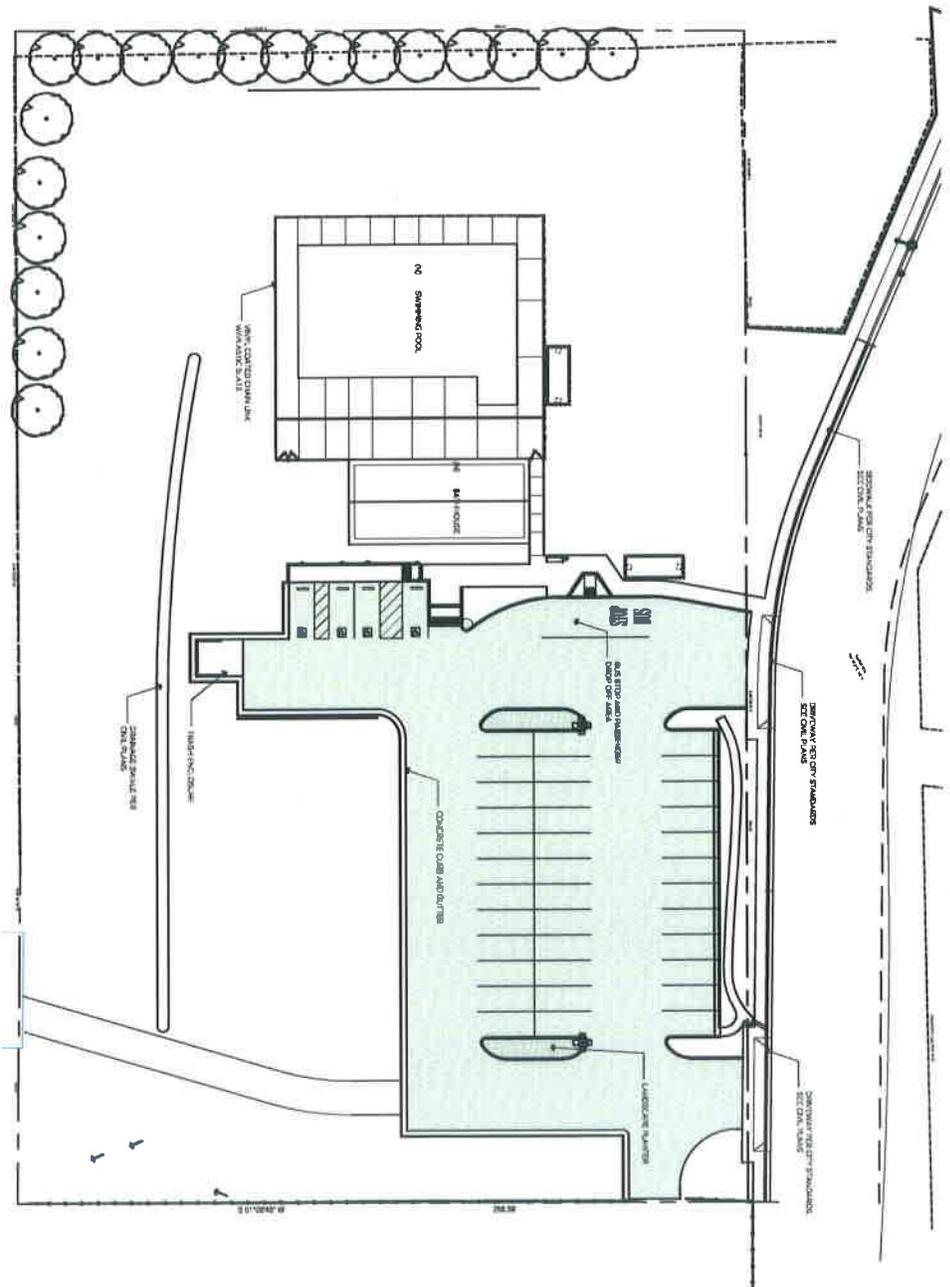
HVLRA COMMUNITY POOL

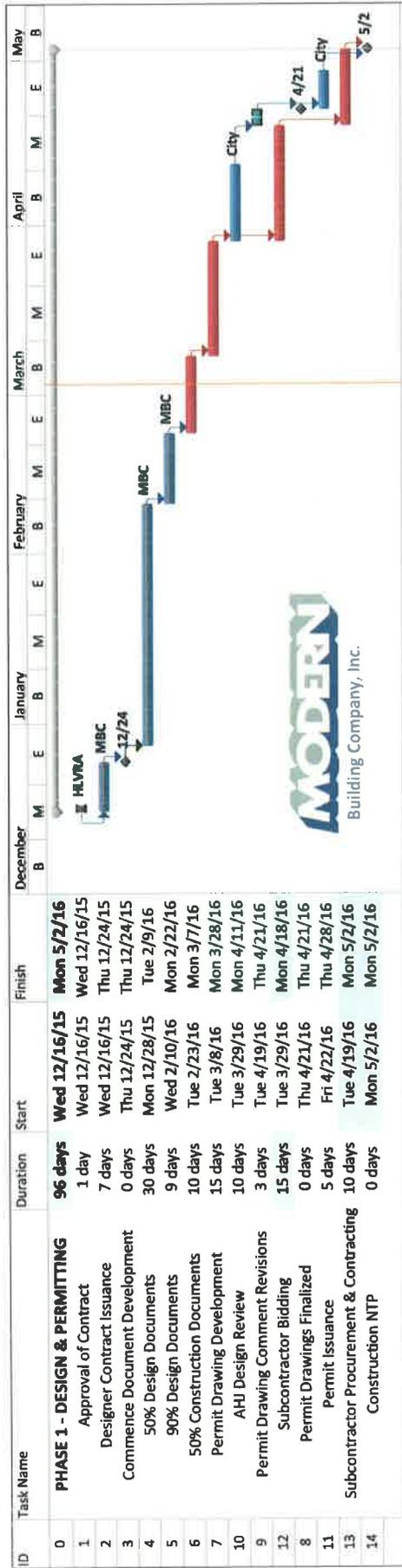
SITE PLAN - OPTION C

1"=20'-0"

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09.10.2015





DESIGN & PERMITTING SCHEDULE
UPDATE 03/03/2016