

HONEY LAKE VALLEY RECREATION AUTHORITY

GOVERNING BOARD

BRIAN WILSON, PRESIDENT
JIM CHAPMAN, VICE PRESIDENT
NICK MCBRIDE, BOARD MEMBER
DAVID MESERVE, BOARD MEMBER
TOM HAMMOND, BOARD MEMBER

STAFF

JARED G. HANCOCK, EXECUTIVE OFFICER
HEIDI WHITLOCK, PROJECT MANAGER
NANCY CARDENAS, TREASURER

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING**

City Council Chambers
66 North Lassen Street, Susanville, CA 96130

February 3, 2015 - 3:00 p.m.

Addressing the Board

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment
- The Board of Directors will not take action on any subject that is not on the Agenda

1 **CALL TO ORDER**

2 **ROLL CALL BOARD OF DIRECTORS**

3 **AGENDA APPROVAL**

4 **APPROVAL OF MINUTES:** Approval of minutes from the January 6, 2015 meeting.

5 **CORRESPONDENCE:** None.

6 **PUBLIC COMMENT**

(any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to agendize the matter at a future meeting.)

7 **MATTERS FOR BOARD CONSIDERATION:**

- A. Review Final Phase I and Phase II Reports – H&K and Dyer
- B. Update on the Demolition of the Roosevelt Pool

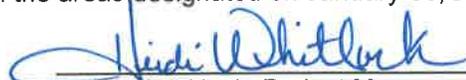
8 **BOARD MEMBER ISSUES/REPORTS:**

9 **PUBLIC COMMENT ON CLOSED SESSION ITEMS** (if any): Any person may address the Board at this time upon any discussion item under consideration during Closed Session.

10 **CLOSED SESSION:** None.

- ***The next meeting will be held on February 17, 2015 at 3:00 p.m.***

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for February 3, 2015, in the areas designated on January 30, 2015.


Heidi Whitlock, Project Manager

Submitted By: Jared G. Hancock, Executive Officer

Action Date: February 3, 2015

AGENDA ITEM

SUBJECT: Minutes of the HLVRA January 6, 2015 meeting.

SUMMARY: Attached for the Board's review are the minutes of the HLVRA January 6, 2015, meeting.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** None.

ATTACHMENTS: Minutes: January 6, 2015.

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Regular Meeting Minutes
January 6, 2015 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:13 p.m. by Vice President Chapman.

Roll Call of Board of Directors present: Nick McBride, Dave Meserve, Jim Chapman.
Absent: Brian Wilson.

Staff Present: Jared Hancock, Executive Officer, Heidi Whitlock, Project Manager.

APPROVAL OF AGENDA: Motion by Board member McBride, second by Board member Meserve to approve the agenda as posted; motion carried unanimously. Absent: Wilson.

APPROVAL OF MINUTES: Motion by Board member Meserve, second by Board member McBride to approve minutes from December 2, 2014. Motion carried unanimously.

5 CORRESPONDANCE: None.

6 PUBLIC COMMENT:

Eileen Spencer wishes everyone a happy new year.

7 MATTERS FOR BOARD CONSIDERATION:

7A Review updated Timeline

Mr. Hancock opens that it was requested that an update be made to the timeline. Staff have completed the task at this time. Vice President Chapman asks if anyone has comments and states that, as always, this is just an estimated timeline of events. It could change.

Eileen Spencer (public) questions the website finalization section of the timeline. Mr. Hancock responds that early on it was brought up that the JPA could have a government type website and enhance it once fundraising etc... started taking place. However, to do so now would incur another cost. It may not be pretty right now but, we are utilizing the City's website to post agendas etc... until the time comes where the JPA has their own website. Ms. Spencer shared that she didn't think anything was wrong with how the page looked and that she put a direct link from her KanWeHelp website. Vice President Chapman adds that yes, they want their own website but right now, the cost would not make sense.

Motion by Board member Meserve, second by Board member McBride to approve the updated timeline. Motion carried unanimously.

7B Award Abatement and Demolition Contract

Mr. Hancock stated that staff had put out an RFP for the abatement and demolition of the Roosevelt Pool site. We were able to do a fairly broad solicitation for it and held a pre-bid meeting on December 11th with nine firms in attendance. Out of those nine, five firms submitted bids. Leckey Land Clearing won with the lowest bid of \$213,280.00. Bids went from \$213,280.00 to over \$400,000. The bottom two bids were fairly close. We put a contract together and we are asking the Board to review and approve it and give the executive officer approval to sign the agreement once we have the title recorded for the property.

Board member McBride asks if the CEQA will be completed before or after the abatement and demolition. Mr. Hancock responds that the CEQA does not have to be completed prior. Board member McBride states that we would want to know whether or not we can use it for this purpose prior to the demolition. We don't want to waste the money on it if we can't build the pool there. Mr. Hancock responds that he doesn't want to state that it's a formality but it looks like everything will go through so we wouldn't wait. Board member McBride asks what would make us go past January 30th. Mr. Hancock responds that once we file the notice of exemption, there is a 35 day window for someone to appeal. If we do not file the notice of exemption, the window goes from 35 days to approximately 180 days. We haven't had anyone indicate that they would challenge the determination.

Vice President Chapman states that the need to demo the pool is there anyway so there shouldn't be an issue. Board member McBride responds, yes, but if it doesn't go through, why would we want to pay to demo it? Vice President Chapman states that we would have to transfer the land first anyway from the school district.

Eileen Spencer inquires as to why the property hasn't already been transferred. Mr. Hancock responds that we are waiting for additional information about the tank. Mr. Jonas then asked when escrow will close. Mr. Hancock states next week we close escrow. The CEQA has been started but has not been completed and filed. Board member McBride states that we are not building soon so why are we pressing to tear it down before the CEQA is completed. Mr. Hancock responds that staff has done this because the Board wanted the demolition completed. We went to bid because of this. If we put this off, it could take longer.

Vice President Chapman asks why the CEQA is an issue. Board member McBride responds, if CEQA comes back as no, we would have wasted money tearing it down and loose it. Vice President Chapman asks when we are filing the determination and Mr. Hancock responds the end of January. Vice President Chapman asks how long the bids are good for. Mr. Hancock again responds that he will have to look into it but, as soon as the property transfers, we will sign the contract. Vice President Chapman confirms that as soon as it's transferred, we'll be awarding the contract. Board member Meserve asks if we are taking the property next week. If so, we will then assume responsibility and will be taking on the risk of liability of having the building. Mr. Hancock responds that the sooner the pool is gone the better. Board member Meserve agrees that yes, it needs to be taken care of because of the additional liability. Vice President Chapman states that Board member McBride does not want to complete this yet. Board member McBride states that he will but, it will be on them.

Tony Jonas asks if the newly discovered tank is what is holding up CEQA. Mr. Hancock responds that if we find out that there is ground water and contamination on the property it will. It's a slim chance but it could happen. We have the documents ready but we are waiting. Board member McBride inquires about the County tanks. Mr. Hancock responds that they are partially filled. We need it completed and are working with the County. Vice President Chapman states that the tank located on the pool property is the biggest concern. Mr. Jonas continues that this Board had chosen this as the preferred site. He asks why the CEQA results matter. He states we should get the title and clean it up and get going. Why is this a deal breaker? Vice President Chapman states that if the clean-up becomes an issue, the timeline could go past this year. Then we would be in the same place we've been for the last 10 years. We want a pool here, at this site in a timely fashion. The issue right now is the contract. I think the issues raised by Board member McBride are valid but it may be something for the next meeting. As for the contract, are we approving it? The sooner we raze the building the better, we are the owners of the property and the more room we will have for the project.

Motion by Board member Meserve, second by Board member McBride to approve the contract subject to the transfer of the property. Vote polled: Meserve, aye. McBride, aye. Chapman, aye. Absent: Wilson.

Vice President Chapman requested an update on the action taken on this item at the next meeting. Along with verifying that they were also authorizing Mr. Hancock so sign the above-mentioned contracts. Members agreed.

Board member McBride requests the CEQA be expedited. Mr. Hancock agreed.

8 **BOARD MEMBER ISSUES/REPORTS:** None.

PUBLIC COMMENT TO CLOSED SESSION ITEMS: (if any): Any person may address the Board at this time upon any discussion during Closed Session.

Open session recessed at 3:45 p.m. closed session to commence after a short break. Richard Egan, County CAO was asked to attend closed session.

CLOSED SESSION: At 3:51 p.m. the Honey Lake Valley Recreation Authority recessed to closed session to discuss the following:

A. PUBLIC EMPLOYMENT: pursuant to Government Code §54957. – Legal Services

10 **RETURN TO OPEN SESSION:** At 4:55 p.m. the Honey Lake Valley Recreation Authority reconvened in open session.

A. Direction to staff, no reportable action was taken.

ADJOURNMENT: Meeting adjourned at 4:56 p.m.

Brian Wilson, President

Respectfully Submitted by

Heidi Whitlock, Project Manager

Submitted By: Jared G. Hancock, Executive Officer

Action Date: February 3, 2015

AGENDA ITEM

SUBJECT: Accept and File Final Phase I and Phase II Reports – Dyer Engineering and Holdrege & Kull

SUMMARY: The Honey Lake Valley Recreation Authority has contracted with H&K to provide a Phase I and focused Phase II soil analysis around the underground storage tanks on the soon to be acquired County property. An additional tank was discovered on the Roosevelt Pool property shortly after and Dyer Engineering was contracted to perform the testing at that location. The final reports from both companies are completed and an update will be given.

FISCAL IMPACT: None.

ACTION REQUESTED: Accept and File.

ATTACHMENTS: Copies of both reports available for review in the City Hall Community Development Lobby.

AGENDA ITEM NO. 7B

Submitted By: Jared G. Hancock, Executive Officer

Action Date: February 3, 2015

AGENDA ITEM

SUBJECT: Update on the Demolition of the Roosevelt Pool

SUMMARY: The Honey Lake Valley Recreation Authority has contracted with Leckey Land Clearing to perform the abatement and demolition of the existing Roosevelt Pool. An update will be given at the meeting on the status of this project.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** None.

ATTACHMENTS: None.