

HONEY LAKE VALLEY RECREATION AUTHORITY

GOVERNING BOARD

BRIAN WILSON, PRESIDENT
JIM CHAPMAN, VICE PRESIDENT
LARRY WOSICK, BOARD MEMBER
NICK MCBRIDE, BOARD MEMBER
DAVID MESERVE, BOARD MEMBER

STAFF

JARED HANCOCK, EXECUTIVE OFFICER
HEIDI WHITLOCK, PROJECT MANAGER
TREASURER, NORMA SCHEETZ

HONEY LAKE VALLEY RECREATION AUTHORITY GOVERNING BOARD MEETING

City Council Chambers
66 North Lassen Street, Susanville, CA 96130

September 16, 2014 - 3:00 p.m.

Addressing the Board

- Any person desiring to address the Board shall first secure permission of the presiding officer.
 - Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment
 - The Board of Directors will not take action on any subject that is not on the Agenda
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1 **CALL TO ORDER**

2 **ROLL CALL BOARD OF DIRECTORS**

3 **AGENDA APPROVAL**

4 **APPROVAL OF MINUTES**: Approve minutes for August 5, 2014 meeting.

5 **CORRESPONDENCE**

6 **PUBLIC COMMENT**

(any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to agendize the matter at a future meeting.)

7 **MATTERS FOR BOARD CONSIDERATION:**

- A. Update on Roosevelt Pool
- B. Expense Reimbursement Request

8 **BOARD MEMBER ISSUES/REPORTS:**

9 **PUBLIC COMMENT ON CLOSED SESSION ITEMS** (if any): Any person may address the Board at this time upon any discussion item under consideration during Closed Session.

10 **CLOSED SESSION:**

A. Conference with Real Property Negotiator:

1a) Location – APN# 107-160-03, South Street, Susanville, CA; b) Negotiator – Jared Hancock; c) Subject – provide direction to Property Negotiator regarding price and terms of potential site; d) Negotiate with – Lassen County.

- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d) (2) of Government Code Section 54956.9 (if needed).

- *The next meeting will be held on October 7, 2014 at 3:00 p.m.*

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for September 16, 2014, in the areas designated on September 12, 2014.


Heidi Whitlock, Project Manager

Submitted By: Jared G. Hancock, Executive Officer

Action Date: September 16, 2014

AGENDA ITEM

SUBJECT: Minutes of the HLVRA August 5, 2014 meeting.

SUMMARY: Attached for the Board's review are the minutes of the HLVRA August 5, 2014, meeting.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** None.

ATTACHMENTS: Minutes: August 5, 2014.

**HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Special Meeting Minutes
August 5, 2014 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:07 p.m. by Vice President Jim Chapman.

Roll Call of Board of Directors present: Larry Wosick, David Meserve & Jim Chapman. Absent: Nick McBride and Brian Wilson.

Staff Present: Jared Hancock, Executive Officer, Heidi Whitlock, Project Manager.

APPROVAL OF AGENDA: Motion by Board member Wosick, second by Board member Meserve to approve the agenda as posted; motion carried. Absent: McBride and Wilson.

APPROVAL OF MINUTES: Motion by Board member Wosick, second by Board member Meserve to approve the minutes from the July 1, 2014, meeting; motion carried unanimously. Absent: McBride and Wilson.

CORRESPONDANCE: No correspondence was presented.

PUBLIC COMMENT: None.

MATTERS FOR BOARD CONSIDERATION: None.

BOARD MEMBER ISSUES/REPORTS: None.

PUBLIC COMMENT TO CLOSED SESSION ITEMS: (if any): Any person may address the Board at this time upon any discussion during Closed Session.

Tony Jonas (public) requested clarification on the listed closed session item. Mr. Hancock stated that there are two properties, the area where the existing County office is located and the other is where the old pool is located.

An error in the agenda was found as it only listed negotiations with the County and not the Susanville Elementary School District and staff suggested that the agenda be amended to fix the error.

Motion by Board member Meserve, second by Board member Wosick to amend the agenda to reflect both the County and School District; motion carried unanimously. Absent McBride and Wilson.

CLOSED SESSION: At 3:12 p.m. the Honey Lake Valley Recreation Authority recessed to closed session to discuss the following:

- A. PROPERTY NEGOTIATIONS – Roosevelt School site, APN # 107-160-03, 720 Richmond Road. Negotiator – Jared Hancock. Negotiation with Lassen County.
- B. PROPERTY NEGOTIATIONS – Roosevelt Pool Site, APN # 107-260-29. Negotiator – Jared Hancock. Negotiations with the Susanville Elementary School District.

RETURN TO OPEN SESSION: At 3:47 p.m. the Honey Lake Valley Recreation Authority reconvened in open session.

No reportable action for the property negotiations with Lassen County. The Board voted unanimously on basic terms and conditions and directed staff to prepare a transfer agreement for the Elementary School Board.

Vice President Chapman adds that it requires both parties to agree. Mr. Hancock is to work with Mr. Waddell to work on the agreement terms and bring said contract back at the next meeting in two weeks.

ADJOURNMENT: Meeting adjourned at 3:50 p.m.

Brian Wilson, President

Respectfully Submitted by

Heidi Whitlock, Project Manager

Submitted By: Jared G. Hancock, Executive Officer

Action Date: September 16, 2014

AGENDA ITEM

SUBJECT: Update on Roosevelt Pool

SUMMARY: Staff will provide an update on the escrow status with the Elementary School District, the transfer negotiations with the County, design firm progress report and the site survey/analysis.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** None.

ATTACHMENTS: None.

Submitted By: Jared G. Hancock, Executive Officer

Action Date: September 16, 2014

AGENDA ITEM

SUBJECT: Expense reimbursement request

SUMMARY: The City of Susanville began providing staff services in December 2013, City staff have been working for the JPA taking on the roles of Executive Officer and Project Manager. The last request for reimbursement for hours worked was on June 17, 2014, for services performed from March through mid-June. At this time, a reimbursement request has been made for hours worked through the end of August.

FISCAL IMPACT: \$ 1,315.15 Agenda preparation and public meetings
\$ 5,050.51 General Services
\$ 6,365.66

ACTION REQUESTED: Motion to approve reimbursement.

ATTACHMENTS: None.