GOVERNING BOARD
BRIAN WILSON, PRESIDENT
JIM CHAPMAN, VICE PRESIDENT
LARRY WOSICK
NICK MCBRIDE
DAVID MESERVE

STAFF
JARED HANCOCK, EXECUTIVE OFFICER
HEIDI WHITLOCK, PROJECT MANAGER
TREASURER, PENDING

HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING

City Council Chambers
66 North Lassen Street, Susanville, CA 96130

February 4, 2014
3:00 p.m. (Closed session) 4:00 p.m. (Public)

Addressing the Board
- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment
- The Board of Directors will not take action on any subject that is not on the Agenda

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1 **CALL TO ORDER**

2 **ROLL CALL BOARD OF DIRECTORS**

3 **AGENDA APPROVAL**

4 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Board at this time upon any subject for discussion during Closed Session.

5 **CLOSED SESSION:**

A. Conference with Real Property Negotiator:

1a) Location - APN #107-260-29 & 107-160-03, 800 South Street and 720 Richmond Road, Susanville, CA; b) Negotiator – Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Susanville Elementary School District and Lassen County.

2a) Location - Credence School, APN# 103-324-02, 814 Cottage Street, Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price and terms of potential sale; d) Negotiate with – Susanville Elementary School District, Lassen High School and Lassen Community College.

3a) Location – APN #105-130-01 & 105-180-23, Mesa Street, Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Lassen County.

4a) Location – APN #101-270-28, Fairgrounds in Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Lassen County.

5a) Location – APN #107-250-06, Sierra Road, Susanville, CA; b) Negotiator - Jared Hancock;

c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – City of Susanville.

6a) Location – APN #107-280-09, Sierra Pacific/Riverside Drive, Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Sierra Pacific Industries.

7a) Location – APN #116-230-05, Diamond Mountain Golf Club, Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – City of Susanville.

8a) Location – APN #105-280-18 & 105-290-01, Sierra Pacific/Parkway in Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Sierra Pacific Industries.

9a) Location – APN #101-270-09 (three portions), Skyline Park in Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – City of Susanville.

10a) Location – APN #101-270-03, Ranch Park in Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Lassen County.

11a) Location – APN #103-340-12 & 103-340-13, 1107 Main Street, Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Davie, Iris K "B" Trust ET AL.

12a) Location – APN #101-270-42, Banner Lassen Medical Center Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Banner Lassen Hospital.

13a) Location – APN #107-270-10 & 107-270-13, Lassen Trails and Trust in Susanville, CA; b) Negotiator - Jared Hancock ; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Gary and Carol Putman (Pending sale to Lassen Land and Trails Trust).

14a) Location – APN #101-27-10 &101-27-11, Lassen Community College, Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Lassen Community College.

15a) Location – APN #103-280-21, 103-270-06 & 103-260-14, Inspiration Point in Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – City of Susanville.

16a) Location – APN #105-320-01, 2650 Main Street, Susanville, CA; b) Negotiator - Jared Hancock; c) Subject - Provide direction to Property Negotiator regarding price, terms and conditions of potential sale; d) Negotiate with – Ildefonso and Teresita Ong.

6 **RETURN TO OPEN SESSION:**

- Reconvene at 4:00 p.m.

7 **APPROVAL OF MINUTES:** January 7, 2014

8 **CORRESPONDENCE**

9 **PUBLIC COMMENT**

(any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to agendize the matter at a future meeting.)

10 MATTERS FOR BOARD CONSIDERATION

A. Possible appointment of City Finance Manager as HLVRA Treasurer
B. 2013/2014 and 2014/2015 budget discussion
C. Pool heating energy cost comparison
D. Review methodology and scoring criteria for second phase of the site analysis for top three sites
E. Review proposed scope of work for Roosevelt Pool engineering analysis

11 BOARD MEMBER ISSUES/REPORTS

ADJOURN

- ***The next meeting will be held on February 18, 2014 at 3:00 p.m.***

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for February 4, 2014 in the areas designated on January 31, 2014.

Heidi Whitlock, Project Manager

HONEY LAKE VALLEY RECREATION AUTHORITY
GOVERNING BOARD MEETING
Regular Meeting Minutes
January 7, 2014 – 3:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 3:03 p.m. by President Brian Wilson.

Roll Call of Board of Directors present: Larry Wosick, Nick McBride, Vice President Jim Chapman and President Brian Wilson. Absent: Public member (to be appointed).

Staff Present: Jared Hancock, Executive Officer, Heidi Whitlock, City of Susanville Project Manager

APPROVAL OF AGENDA: Motion by Board member McBride, second by Board member Wosick to approve the agenda as posted; motion carried unanimously.

APPROVAL OF MINUTES FOR THE MEETING OF: Motion by Board member Wosick, second by Board member McBride to approve December 10, 2014 minutes; motion carried.

CORRESPONDANCE: No correspondence was presented.

PUBLIC COMMENT: None at this time.

8 MATTERS FOR BOARD CONSIDERATION:

8A Interview and select fifth board member

Mr. Hancock announces that applicant Jill Poulsen has withdrawn her application. President Wilson announces that nine letters of interest were received and each applicant will address the Board in alphabetical order.

Bill Feirabend stated that he is retired, has a lot of time to spend on the project and is enthusiastic. However, negatives of selected him for the position would be his lack of pool experience and that he has made a substantial contribution to the pool fund which may look bad. Ended by stating he is simply eager to do more for the pool project.

Rebecca Ferrall stated she is a stay-at-home mom who has always been around the water in some form, she is against the stream diving she sees children around the area doing because of safety reasons. She states that she has been president of some school projects, she is creative and brings a unique perspective.

Dave Meserve stated that this is an interesting opportunity for him. He has the time and has 13 years of experience as the Director of Parks and Recreation at another location. He was responsible for a swim facility. He believes the community deserves a pool and it is unfortunate that children do not have the opportunity to learn how to swim. He is retired and is involved in other local activities.

Charles "Moose" Mueller stated that he has lived in this community since 1971 and used to swim at the Roosevelt Pool. He believes that we need a pool to teach people how to swim and give girl/boy scouts badge earning opportunities etc... He is retired and will assist in any way he can even if he is not chosen.

Reesa Rice stated that she used to coach field hockey and used to swim at the Roosevelt Pool. She states that she sent a letter in to ensure someone would be chosen. She just wants to be involved and will support the project in any way that she can.

Dave Solari stated that he sees a lot of great candidates with an assortment of qualifications. He has been on several committees for operational planning and is currently the President of the Janesville School Board. He will also support the effort and do whatever he can to support the effort.

JoEllen Wood stated that she agrees that everyone in the room is passionate about this project. She is very excited that the pool project has gotten this far already. She states that her kids were able to swim at Roosevelt and that the community needs recreation to help build the community. She is not retired but will support the cause however she can.

Trish Werner states that she is here like everyone else. She wants to see the pool built. She has pool experience, is not retired but is a stay-at-home mom to four children.

Vice President Chapman stated he would be happy to support anyone who applied and stated that there will be many committees and subcommittees. He hopes the enthusiasm stays with the project. He appreciates those who are new to the community and those that have been here being interested in this project.

Board member Wosick recommends a rating system for the applicants. Vice President Chapman states that this is a good idea. Members can write down their top three choices and hand to Mr. Hancock. Mr. Hancock could then assign a value of 3 points to the first chosen, 2 for the second and 1 for the third. Board member McBride agrees with this tabulation. Mr. Hancock also agrees with Vice President's comment on the public turnout and the way of scoring the applicants. Board agrees to vote in this manner.

Jill Poulsen (Public member) inquires as to how long the elected term is for. She was informed by both Vice President Chapman and President Wilson that it is a four year term.

Mr. Hancock, after all ballots were given to him and tabulated, responds that some commonalities where present amongst the ballots. With the agreed upon point system the results were in favor of Mr. David Meserve.

Motion by Board member Wosick, second by Vice President Chapman, to appoint David Meserve as the fifth Board member.

David Merserve received 9 points
JoEllen Wood received 5 points
Reesa Rice received 5 points
Bill Feirabend received 3 points
Charles Mueller received 1 point
David Solari received 1 point

8B Site Analysis

Mr. Hancock opens by stating the choosing the site is of paramount importance and that we need to make this decision in the very near future and that we are using all of the sites considered over the last few years. The goal is to narrow down the 19 potential sites down to two to five so staff can prepare a more in depth analysis. We prepared a draft pool analysis and we are looking for direction.

Mr. Hancock brings up a slide presentation of the 19 sites stating that hopefully soon, we will have a picture of the pool we want to build for the cover (as opposed to the file picture). He then states that we are waiting until the results come in to prepare the executive summary. He then reads the project overview discussing methodology, asking for direction on point values of the previously approved criteria. He adds that the process should enable us to narrow down the sites to those that we can acquire quickly, be less expensive to develop and enhance the community. Our goal is to move forward quickly and efficiently.
For the selection criteria area Mr. Hancock states that any site preparation costs will be considered those to address items such as excessive rocks, flood plains etc... to bring the site to a shovel ready condition. He also states

that those areas where a CEQA analysis was previously performed may qualify for a more streamlined analysis. He continues with opportunity costs stating that some sites may be prime commercial areas and if used for a pool site, it may impact the potential for additional revenue in the area. Mr. Hancock concludes with the mention of general conditions, stating that there are some areas that possess more unique or desirable qualities.

President Wilson encouraged the public to go through the draft and familiarize themselves on what staff has been working on and finding thus far and opens for public comment.

Bill Feirabend (Public member) states his concern that the Roosevelt pool location would only qualify for zero points because it was located on only 1.5 acres. Mr. Hancock responds that there is an additional amount of acreage being included for that location that can be acquired from the County. No other conversation mentioned on criteria #1, site size.

Vice President Chapman confirms that there is a possible 15 points for criteria #2 on location. President Wilson confirms that yes, there are 5 sections and 3 possible points per section.

Third criteria (acquisition time) Mr. Hancock stated that priority will be given to those which can be acquired quickly. Sites owned by the City, County or another government agency can be completed more quickly followed by those acquired by public donation, then public negotiations. Those sites where there is no willing seller will not be pursued as it takes too much time to acquire them. He also mentions criteria #4 acquisition cost, that the cheaper the cost to acquire the better.

Criteria #5 (site preparation costs) Mr. Hancock states that facility development at any site will have a similar cost. However, we are looking at "extra" prep costs, for example, excess rocky terrain or sites located in a flood plain.

Criteria #6 (utility extension costs) Mr. Hancock discusses the need to bring specific utilities such as sewer, electricity, natural gas and water to property line of the site. Those having existing utilities close to or near the property boundary will score higher than those requiring more cost to bring them to the site.

Criteria #7 (permitting / CEQA time & cost) Mr. Hancock states that areas already developed, rural areas, areas that already have roads, those that have already had previous environmental studies completed may be preferred. Also, how an area is already zoned and if an environmental analysis has already been completed. To re-zone would add more time to the process as would the analysis whether an EIR, NEPA or EIS.

Criteria #8 (adjacent property constraints/conflicts) Mr. Hancock states that no examples can be given as all would be unique to the site. We know that there are things that come with a pool. Once a site is chosen, residents may like or dislike the idea and the impacts associated with onsite constraints such as traffic lighting and noise and offsite constraints such as wind, dust or odors will impact site selection.

Criteria #9 (additional funding potential) Mr. Hancock describes the California Development Block Grant (CDBG) Program as a way to attain grant funds for assisting in building the pool. However, once we apply it could take 3-9 months to see if funds are available. He then suggests that we create a lost of possible add-ons if funding is granted while relying on exiting funding for the pool itself.

Criteria #10 – Mr. Hancock discussed previously in opening statements.

Criteria #11 (potential for expansion- creation of an activity hub) Mr. Hancock states that we must ask ourselves if the surrounding properties could allow for increased commercial activity or are close enough to increase usership such as the high school swim team. Will choosing a particular site help drive other activities in the area. He then states that General Conditions (#12) are also unique to each site.

Mr. Hancock asks for comments from the Board or public then requests direction from the Board.

Board member Wosick thanks Mr. Hancock for all the sites and for the fair, straightforward analysis. He believes everyone has their favorite locations but this takes the emotions out of it. Although he can see opportunities for some to be weighted more than others he does not want to change it because everyone may have a different opinion on how they should be weighted.

Vice President Chapman states that he likes this analysis as it compares apples to apples. He believes this is good news because we can get the process done and we can weed out those not suitable with a fair assessment. But, he adds that time and money may not always make sense. We want to serve the community long-term, not just right away. He does not wish for this portion to drag on though and gives 30-60 days for the site to be chosen. He states that the community will not want to wait but they will also not want something inferior. He hopes that those public members in the audience will help with this. He believes the process has a lot of merit.

Mr. Hancock agrees with Vice President Chapman on a quick but not inferior choice. However, staff does not have a vote, the Board and community do. Staff will prepare for each site a coversheet, score sheets, and reason why it was scored the way it was and can be vetted and adjusted if necessary.

Board member McBride asks if we know what sites are already available and if we have any information on the pool on the Website. Mr. Hancock states that staff are working with Jeremy Couso to get it on the Website. We are hoping to have something posted by this time next week. He continued by stating that some interesting things have come up with some of the sites. For example, a parcel that was owed by someone and they were unaware. They are looking into it at this time. We were informed that the High School bus barn location may not be available but they are reconfirming this information. We will keep it on the list until we have the confirmation.

Board member Wosick states that he hopes the current intensity continues. He adds that he would like to see the top five sites chosen by the next meeting and maybe the site chosen at the following meeting. He wants to maintain the pace of the timeline. Vice President Chapmen agrees that we need to validate all the information but he doesn't want a significant amount of time to pass. Mr. Hancock responds that some agencies are simply not working with the same intensity and we may be held up. Board member Wosick suggests that we have both an option #1 and an option #2 chosen so if something arises with the first option we can move to the second without delaying the process. Vice President Chapman agrees with this suggestion. Board member Wosick then announces that he will absent from the next meeting.

Reesa Rice (Public member) inquires on whether or not Roosevelt pool was to be torn down or fixed. Stated that the public would like to know. Vice President Chapman responds that we have committed ourselves to tour and analyze Roosevelt pool. The demolition of Roosevelt pool can wait if a new pool is built. We have two options, tear down or build. Ms. Rice then requested when we start the Website, if we possibly show both options to let the public know what's going on, keeping them informed. Vice President Chapman responds that he had the same concerns and that a duel track should be implemented, both razing the building and fixing it.

JoEllen Wood (Public member) suggests the two tracks be named separately, Site A and Site B. This way the public would know which way the Board was leaning. Ms. Rice agreed stating that the Board needed to lay to rest the idea that the pool can be fixed if it is no longer an option.

Vice President Chapman responded that we will make sure there is no hope in the Roosevelt being fixed before any construction begins. Mr. Hancock responds that new construction and renovation are two separate issues. Vice President Chapman stated that even if the old pool is renovated, more area will still be needed. We need to merge all the available property first for future pool needs, using old property with new property.

Cal Fire Official (Public member) offers labor assistance in the form of inmate crews as a cost share. He wanted to be able to offer this as soon as possible.

Marshall Lee (Public member) suggests that we look at the spectrum of the facilities and the Board should adopt, formally, so public knows the Board takes it seriously. Vice President Chapman requests that we adopt something by the next meeting.

Vice President Chapman requests that the Roosevelt Pool area be shown as two sites, "A" and "B". President Wilson states that these are two separate things, one to raze and rebuild and one to obtain a new area. Vice President Chapman is concerned that the Roosevelt site will be hampered by how it is depicted in the report. Mr. Hancock states that staff can add an additional sheet showing the refurbishing of the current pool site. The report can state what it would cost to repair the Roosevelt pool but we would be working with outside professionals that may not share our timeline. Board member Wosick was curious as to why Roosevelt Pool was even in the report. Vice President Chapman requests that we include the Roosevelt pool, the school and the parking lot in the description and that the construction costs should not include the tearing down of the two buildings as they could be future sites for a recreation center or pool building. Mr. Hancock responds that he is trying to take direction and create the most feasible project which we will draft and present. He offers that we can modify any sites once they look them over. Board member Wosick states that, like on any other site, it may have incurred costs because of the existing buildings.

Bill Feirabend (Public member) asks how large is Mr. Hancock's staff? He suggests we analyze it as it is currently written and present it at the next meeting. There may be more information by then.

JoEllen Wood (Public member) suggests that we keep Roosevelt pool as is but create a second site called "800 South St. for the "new site" so it doesn't get confused with the Roosevelt pool.

Board member Nick McBride states that the Roosevelt pool is a separate issue. He then states that at the first meeting they agreed to look at Roosevelt pool first to see if saving it is an option. If it is deemed unfit to repair, then we move on to the new site analysis.

Motion by Vice President Chapman, second by Board member Meserve, to continue with the analysis and add 800 South St. for a new site.

8C Review Project Timeline

Mr. Hancock reviews the presented timeline with the Board and explained that we are trying to keep the timeline as aggressive as possible. Board member Wosick announces that he will be absent for the meeting being held on February 4, 2014 and asked if we are still on track for the next meeting. Mr. Hancock responds that we are planning to bring back proposals for the Roosevelt pool, if possible, at the next meeting on January 21, 2014. Stated that we will also have all scores completed for the Board to choose the top sites. Mr. Hancock then requests the Board to let the process work to help spread out the scores. The more sites we can narrow down will be critical to get the top tier sites and we can start a more in-depth analysis.

8D Consider possibility of creating non-profit for the pool providing a tax incentive for larger contributions.

Mr. Hancock starts by stating that a Board member requested that we consider the option of setting up a non-profit organization to help those contributing pool funds. If we will be reaching out to the community for contributions it may be beneficial. Requesting a motion to start researching non-profit organizations and legal advice.

Vice President Chapman states that it is worth pursuing but warned that it can cost at least $1,000.00 to set up. He also states that a Board of Directors would need to be formed and the JPA Board would not be suitable. He suggests the use of the applicants not chosen for the fifth member, if they are willing. Being that we are attempting to collect $1 million dollars, it may be worth it for public contributions. Mr. Hancock suggested, if the Board would like, we could get recommendations and bring back proposals with both positives and negatives. Board member Nick McBride states that it is important to set up a non-profit because some places will only donate

to those who have a non-profit set up. A non-profit would open the door for more options and bigger contributions.

Board member Wosick would like the minutes to reflect that we have the *perfect board* (applicants) for the non-profit group. They should be primarily considered.

Motion by Vice President Chapman, second by Board member McBride, to start researching non-profit organizations and legal advice.

BOARD MEMBER ISSUES/REPORTS:

Board member McBride states that he just wants to have the site selected and the non-profit started so we can get the fundraising started. Board member Wosick thanks the staff and community members. Board member Meserve thanks the Board for the opportunity and states he will do his best. Mr. Hancock, after reviewing the JPA, announces that the public member appointment is 4 year term. Mr. Hancock requests direction on site visits, when and where? Vice President Chapman asks if the public will be invited to the sites. President Wilson states that the public should be invited and thanks the Board.

I **ADJOURNMENT**: Meeting adjourned at 5:20 p.m.

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Brian Wilson, President

Respectfully Submitted by

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Heidi Whitlock, City of Susanville Project Manager

AGENDA ITEM NO. 7A

Submitted By: Jared G. Hancock, Executive Officer

Action Date: February 4, 2014

AGENDA ITEM

SUBJECT: Possible appointment of City Finance Manager as HLVRA Treasurer

SUMMARY: At the January 21, 2014 meeting, the Board asked if the City was in the position to fill the Treasurer position. Direction was given to staff to research who could possibly fill this role for the Honey Lake Valley Recreation Authority. The City Finance Manager could fill the role as Treasurer with approval of the City Council. The City is currently recruiting to fill the position and hopes to have it in place in the near future. In the interim, the City has contracted the Finance Manager services to Kevin Harper, who is very well qualified and could fill any immediate need.

FISCAL IMPACT: Staff resources.

ACTION REQUESTED: Give direction to staff regarding selection of a Treasurer

ATTACHMENTS: None.

AGENDA ITEM NO. 7B

Submitted By: Jared G. Hancock, Executive Officer

Action Date: February 4, 2014

AGENDA ITEM

SUBJECT: 2013/2014 and 2014/2015 Budget discussion

SUMMARY: At the January 21, 2014 meeting, the Honey Lake Valley Recreation Authority started discussions on the budget, which is set to be adopted on February 18, 2014. At that time, the Board discussed fiscal year balances versus calendar year balances and directed staff to update the budget sheet to show a six month budget (end of the fiscal year) and an 18 month budget (to include the remaining 13/14 and 14/15 years).

FISCAL IMPACT: None.

ACTION REQUESTED: Continue discussions on the remaining fiscal year budget and direct staff to bring back a final version to adopt at the February 18th meeting.

ATTACHMENTS: Adjusted budget sheet.

Community Pool Project

	2013/2014	2014/2015	Total
Revenues:			
County	$200,000.00	$200,000.00	$400,000.00
City	$200,000.00	$200,000.00	$400,000.00
Outside/Other Revenue	$50,000.00	$150,000.00	$200,000.00
Total Revenues	$450,000.00	$550,000.00	$1,000,000.00
Expenses: (for fiscal year)			
Starting Costs	$7,000.00	$100,000.00	$107,000.00
Consultant Services	$15,000.00	$25,000.00	$40,000.00
Staff Cost Reimbursments	$20,000.00	$30,000.00	$50,000.00
Legal Services	$5,000.00	$10,000.00	$15,000.00
Projects Costs:			
Site Selection	$4,000.00	$3,000.00	$7,000.00
Site Acquisition	$5,000.00	$50,000.00	$55,000.00
Facility Design	$20,000.00	$50,000.00	$70,000.00
Construction		$300,000.00 ($2.5 M)	$300,000.00
Equipment	$500.00	$25,000.00	$25,500.00
Materials	$1,000.00	$2,000.00	$3,000.00
Advertising	$500.00	$1,000.00	$1,500.00
Printing	$800.00		$800.00
Total Expenses	$78,800.00	$596,000.00	$674,800.00
Revenues over (under) Expenses	$371,200.00	($46,000.00)	$325,200.00

Pool

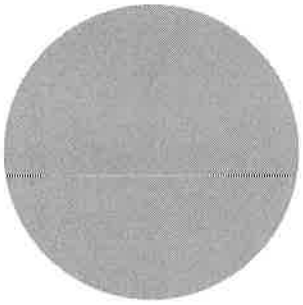
Current Year Budget

PROJECT INFORMATION

Project	Community Swimming Pool
Committee	Honey Lake Valley Recreation Authority: President Brian Wilson (City), Vice President Jim Chapman (County), Nick McBride (City), Larry Wosick (County) and David Meserve (Public).
Staff	Executive Officer, Jared Hancock, City of Susanville and Project Manager, Heidi Whitlock, City of Susanville, Treasurer, to be determined
Website	View agendas and minutes at http://www.cityofsusanville.org

FINANCIAL STATUS

County Contributions 13/14 year	$200,000
City Contributions 13/14 year	$200,000
Outside/Other Revenue 13/14 year	$50,000
Total Allotted Funds	$450,000.00
Funds Used To Date	$0.00
Funds Remaining	$450,000.00



AGENDA ITEM NO. 7C

Submitted By: Jared G. Hancock, Executive Officer

Action Date: February 4, 2014

AGENDA ITEM

SUBJECT: Pool heating energy analysis

SUMMARY: At the January 21, 2014 Honey Lake Valley Recreation Authority meeting, it was asked of staff to provide a comparison of natural gas versus geothermal to calculate cost savings and decide the best heating source for the community swimming pool. The heating analysis will be incorporated into the second phase of the site analysis. A combination of energy calculations was used for the analysis and the energy sources were broadened to assess natural gas, electricity, geothermal and a combination of natural gas and solar heated water. The primary heating calculator utilized in the analysis was the Neil O. Anderson swimming pool energy and temperature calculator. The calculations were bases on a 5,500 sq ft outdoor pool with an average depth of 7 feet, an average pool temperature of 82 degrees with the use of a thermal cover. The analysis included both year round and seasonal operation and the data was consolidated into the attached data comparison sheet.

FISCAL IMPACT: Staff time.

ACTION REQUESTED: Review data and direct staff if further comparison is needed.

ATTACHMENTS: Comparison data sheet

Swimming Pool Energy Cost Comparison

	Year Round Operation				6 Months Operation (April through September)			
	Natural Gas	Electricity	Geothermal	Natural Gas + Solar Hot Water	Natural Gas	Electricity	Geothermal	Natural Gas + Solar Hot Water
Cost	$1.85/therm	$0.115 KWH	$2500/mo.	$1.85/therm + $75,000 fixed cost ($7,800/year)	$1.85/therm	$0.115/KWH	$2500/mo.	$1.85/therm + $75,000 fixed cost ($7,800/year)
January	$9,998	$16,393	$2,500	$8,678	$0	$0		$0
February	$9,005	$14,764	$2,500	$7,245	$0	$0		$0
March	$8,144	$13,353	$2,500	$5,798	$0	$0		$0
April	$6,121	$10,037	$2,500	$3,092	$6,121	$10,037	$2,500	$3,092
May	$3,593	$5,890	$2,500	$123	$3,593	$5,890	$2,500	$123
June	$1,102	$1,806	$2,500	$0	$1,102	$1,806	$2,500	$0
July	$0	$0	$2,500	$0	$0	$0	$2,500	$0
August	$559	$917	$2,500	$0	$559	$917	$2,500	$0
September	$2,835	$4,649	$2,500	$0	$2,835	$4,649	$2,500	$0
October	$5,584	$9,155	$2,500	$3,434	$0	$0		$0
November	$8,542	$14,006	$2,500	$7,076	$0	$0		$0
December	$10,083	$16,352	$2,500	$8,910	$0	$0		$0
Total	**$65,566**	**$107,322**	**$30,000**	**$52,156**	**$14,210**	**$23,299**	**$15,000**	**$11,015**

SAMPLE CALCULATION

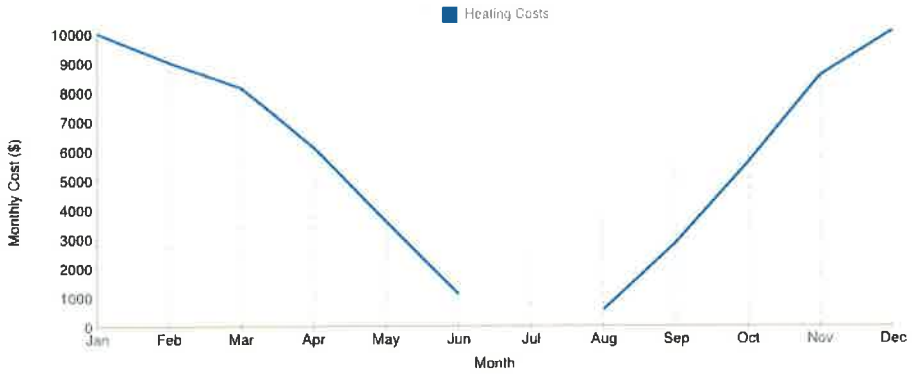
SWIMMING POOL ENERGY & TEMPERATURE CALCULATOR

The thermodynamics of heated and non heated swimming pools is quite complicated. Here at NOA we wanted to make it easy for pool builders and designers to predict the amount of energy needed to heat a pool, or to calculate the temperature of a pool at a given time during the year. The following calculator uses geographic data combined with solar and wind data to accurately calculate these thermal parameters. The program also incorporates pool features such as pool covers, insulation, and wind breaks. For more complicated pool designs feel free to contact us for consultation.

r Add New Energy Features

Results History for Heated Pool			
Run Number	Set Pool Temp (F)	Est. Annual Heating Cost	Options
1	82	$65,566	Pool Cover

Monthly Heating Costs											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
$9,998	$9,005	$8,144	$6,121	$3,593	$1,102	$0	$559	$2,835	$5,584	$8,542	$10,083



Weather Data for Location (Yearly Average)				
Season	Average Temperature (F)	Humidity (%)	Wind Speed (MPH)	Solar Radiation (W/m^2)
Summer	63	31	10	291
Winter	39	53	9	145

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AGENDA ITEM NO. 7D

Submitted By: Jared G. Hancock, Executive Officer

Action Date: February 4, 2014

AGENDA ITEM

SUBJECT: Review methodology for the second phase site analysis for the top three sites.

SUMMARY: Staff has been conducting the secondary analysis on the remaining top three sites based on the following criteria: site configuration, access & parking area, property acquisition, site preparation costs, utility extension costs, permitting / CEQA, adjacent property constraints, additional funding potential, activity hub potential, heating analysis, revenue analysis, and expense analysis.

FISCAL IMPACT: Staff time.

ACTION REQUESTED: Review second phase methodology and scoring system and provide input.

ATTACHMENTS: Phase 2 Pool Site Analysis. Provide methodology to public at meeting.

AGENDA ITEM NO. 7E

Submitted By: Jared G. Hancock, Executive Officer

Action Date: February 4, 2014

AGENDA ITEM

SUBJECT: Review proposed scope of work for Roosevelt Pool engineer's analysis.

SUMMARY: To be provided at meeting.

FISCAL IMPACT: None at this time.

ACTION REQUESTED: Review proposed scope of work.

ATTACHMENTS: None.