



Susanville Fire Department
Prevention Bureau
1505 Main Street
Susanville, CA 96130
(530) 257-1061
fire@cityofsusanville.org

FEE: \$82.00

1. This inspection process is found in the Susanville Municipal Code, § 8.20.080
2. The purpose for this inspection is to ensure a uniform and complete atmosphere of fire and life safety at a time when either a new business is under construction or formation; an existing business undergoes a change of ownership; an existing business undergoes a change in operation.
3. Information furnished on this form will be kept in the specific business' fire prevention file for reference by the fire department when assisting in an emergency or fire related problem encountered in this facility.
4. The Susanville Fire Department will make all reasonable attempts to inspect the business named on this request within seven (7) working days from receipt of the information sheet, and will make timely recommendations as to actions that may be needed to insure a reasonable degree of fire and life safety, while, at the same time, attempting no inconvenience or delay to the operator in achieving his goal, namely opening for business.

If you have any questions regarding the information necessary to complete this form, please call the Susanville Fire Department Monday through Friday between 8:00 am and 5:00 pm for assistance. Please fill out the information sheet attached to this letter and return the whole sheet to the Finance Department as soon as possible.



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Fire Inspection Application

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Date of Application: _____ Projected date of opening: _____

Business Name: _____

Business Address: _____

Business Phone: _____

Business Owner: _____ Home phone: _____

Business Manager: _____ Home phone: _____

Building Owner: _____ Home phone: _____

Description of primary type of business to be conducted:

Property insurance company name and phone number:

Number of employees: _____

Square footage of building: _____

Number and location of exits: _____

Number and location of fire extinguishers: _____

Type of heat: _____ Location of heater: _____

Location of heater fuel supply and shut off: _____

Location of electrical panel and main disconnect: _____

Location of water shut off: _____

Types and location of hazardous materials: _____