CITY OF SUSANVILLE
66 North Lassen Street ◆ Susanville CA
Kevin Stafford, Mayor
Joseph Franco, Mayor pro tem
Brian Moore * Mendy Schuster * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
JENSEN HALL
195 RUSSELL AVENUE
SPECIAL Meeting * November 20, 2019 – 6:00 p.m.

Call meeting to order
Roll call of Councilmembers present

Next Resolution No. 19-5742
Next Ordinance No. 19-1020

1 **APPROVAL OF AGENDA**: (Additions and/or Deletions)
A Measure N Presentation

2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.

3 **CLOSED SESSION**: No business.

4 **RETURN TO OPEN SESSION**: (recess if necessary)
- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day: Councilmember Brian Moore*
- *Proclamations, awards or presentations by the City Council:*

5 **BUSINESS FROM THE FLOOR**:
Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR**:
All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.
A Approve minutes from the City Council's October 2, 2019 meeting
B Approve increase in Natural Gas Operations Budget for -Year Plan Preparation
C Approve **Resolution No. 19-5739** Street Closure Magical Country Christmas

7 **PUBLIC HEARINGS**:

A Consider **Resolution No. 19-5729** and **Ordinance No. 19-1020** Susanville Indian Rancheria General Plan Amendment and Rezone File RZ 19-002

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS**:

Commission/Committee Reports:

9 **NEW BUSINESS**:

A Consider approval of vendor warrants numbered 205373 through 205463 for a total of $334,302.92 including $210,438.45 in payroll warrants

B Consider **Resolution No. 19-5738** authorizing submittal of Planning Grant application to the Department of Housing and Community Development (HCD).

C Consider **Resolution No. 19-5740** authorizing execution of design services agreement with SHN Civil Engineering for STIP Pavement Rehabilitation Project 'FD' No. 19-01

D Consider **Resolution No. 19-5741** authorizing amendment to Fiscal Year 2019/2020 Fire Department budget for OES for HazMat team member training

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY**: No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12 **CONTINUING BUSINESS**:

A Consider approval of State Transportation Improvement Program (STIP) Project Report to be provided to the Lassen County Transportation Commission

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS**:

A AB1234 travel reports:

15 **ADJOURNMENT**:

- ***The next regular meeting of the Susanville City Council will be held on December 4, 2019 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

Kevin Stafford, Mayor

Attest: _____
Gwenna MacDonald, City Clerk

AFFIDAVIT OF MAILING NOTICE

I, the undersigned City Clerk of the City of Susanville, California do hereby certify that an original of the **NOTICE OF CALL OF SPECIAL MEETING November 20, 2019 at 6:00 p.m.** was delivered to each and every person set forth on the list contained herein on the 15th day of November, 2019. A copy of said Notice is attached hereto.

I declare under penalty of perjury that the foregoing is true and correct.

Dated at Susanville, California this 15th day of November, 2019.

Gwenna MacDonald, City Clerk

Kevin Stafford	electronic mail
Joseph Franco	electronic mail
Mendy Schuster	electronic mail
Brian Moore	electronic mail
Brian Wilson	electronic mail

AGENDA ITEM NO. 6A

Reviewed by: ____ City Administrator

__X__ Motion Only
____ Public Hearing
____ Resolution
____ Ordinance
____ Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: November 20, 2019

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's October 2, 2019 meeting.

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's October 2, 2019 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's October 2, 2019 meeting.

ATTACHMENTS: Minutes: October 2, 2019

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
October 2, 2019– 6:00 p.m.

Meeting was called to order at 6:00 p.m. by Mayor Stafford.

Roll call of Councilmembers present: Brian Wilson, Joseph Franco, Brian Moore, Mendy Schuster and Mayor Kevin Stafford.

Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney, and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:
Motion by Councilmember Moore, second by Councilmember Schuster, to approve the agenda as submitted; motion carried unanimously. Ayes: Wilson, Schuster, Franco, Moore and Stafford.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: No comments.

3 CLOSED SESSION: At 6:02 p.m. the Council entered into Closed Session to discuss the following:

A CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
Agency Negotiator: Michael Wilson
Bargaining Unit: Susanville Peace Officers Association (SPOA)

B CONFERENCE WITH LEGAL COUNSEL – existing litigation pursuant to Government Code Section §54956.9(d)(1)):
1. *Case number 61824, 61839 Matthew Wood, Michael Bollinger vs. Susanville City Council, City of Susanville*

4 RETURN TO OPEN SESSION:
At 7:00 p.m. the City Council reconvened in Open Session.

Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney; Dan Newton, Public Works Director; James Moore, Fire Chief; Kevin Jones, Police Chief; Ryan Cochran, Police Captain; Quincy McCourt, Project Manager; Deborah Savage, Finance Manager; Anthony Hanner, Building Official; and Gwenna MacDonald, City Clerk.

Mr. Wilson reported that prior to closed session, the agenda was approved. The City Council met in Closed Session and gave direction on Item 3A and no reportable action was taken on Item 3B.

Deborah Savage provided the Thought of the Day.

5 BUSINESS FROM THE FLOOR:
Jerry Askey spoke regarding the homeless problem and the resulting garbage and pollution issues that go along with people living near the river.

Charity Moore spoke about the condition and safety of the river trail, stating that she no longer feels safe walking on the trail.

Barbara Langa Lassen County Health and Social Services talked about the Homeless Engagement project, and the success in convincing some of them to take advantage of local services.

John Lightfoot discussed the population of the homeless people currently living at the river and the various reasons that people end up in that situation. He stated that the community needs to focus on helping the people who want to have help out of the situation.

Cheri Ferrell, Crossroads Ministries, talked about the organization and the services provided to the local homeless community. From January 1 to October 2nd, Crossroads has provided assistance to 167 people. She encouraged anyone who wants to know more about their programs to get in touch with her.

William Bruner explained that he has lived on the river for three weeks, and it seems that everyone is in agreement that the river needs to be protected. He stays at Crossroads because the river is not a safe place to be, and there are good people but also dangerous people as well, and the area is loaded with garbage and needles.

6 CONSENT CALENDAR:

A Approve minutes from the City Council's September 4, 2019 meeting

Motion by Councilmember Wilson, second by Councilmember Schuster, to approve the Consent Calendar; motion carried unanimously. Ayes: Wilson, Schuster, Moore, Franco and Stafford.

Mayor Stafford requested that 12A be moved to consideration with Item 7A.

7 PUBLIC HEARINGS:

7A Consider Resolution No. 19-5703 approving and authorizing a Sales and Transactions Use Tax of 1 percent to be used for Public Safety Services Mr. Wilson reviewed the timeline for proposing a ballot measure for the March 2020 Election. The Police and Fire Chiefs have provided their feedback regarding the language that would be included in the ordinance, and City Attorney Ryan has been working with special counsel to develop the final draft, which has been provided to the City Council and public for review. He turned the floor over to Ms. Ryan.

Ms. Ryan reviewed the language included in Ordinance No. 19-1018, which if adopted by the voters, would impose a one percent transactions and use tax to be utilized for public safety services within the City of Susanville. The restrictions for special taxes include a super majority vote of the citizens to pass, and the ordinance is fairly specific on what types of expenditures will be made with the added revenue. The City's previous sales tax measure which was a joint general tax proposed with the County failed, and the community sentiment is that had it been a special tax specifically meant for public safety, it would have passed. There is no way to accurately state how much additional revenue would be brought in by the special tax, however best estimates indicate that it would generate approximately $1.8 million per year in additional revenue. The purpose of the public hearing is to take in public comment regarding the language proposed in the ordinance, and to adopt the resolution of authority that calling for the election to include three vacancies on the City Council and placing the measure on the ballot. She requested comments from the Fire and Police Chief.

Chief Moore reviewed the changes to the language that he had requested, stating that transparency is important, and if the City is going to ask people to vote for a tax, then the City has an obligation to make sure that the public knows where their dollars will be spent. Chief Moore added that the success of the ballot measure is very important to the City as a whole, but specifically to the public safety divisions; he does not want to see cuts in staffing, adding that the City is family and it means everything to see it survive the upcoming fiscal crisis.

Chief Jones reviewed various sections of the proposed language stating that a key priority for his department is the ability to increase staffing. His officers are stretched way too thin, and it is important to

be transparent and upfront regarding budgets. The Department is down six people from ten years ago, and if the Departments are going to be set up so that the money comes in directly to a budget specifically for the Police Department and Fire Department, that he wants to be sure that the beginning budgets are accurate so that there is no question of supplanting, which came up at the last election with the City/County measure that failed.

Mr. Wilson added that input from the community is crucial, because ultimately it's their tax, and their public safety departments.

Councilmember Wilson commented that at one time there was discussion regarding code enforcement and the relationship to public safety, and if the abatement of burned out buildings would be covered under the umbrella of public safety.

Ms. Savage responded that it falls outside of Public Safety and is regulated through the City's Property Maintenance ordinance. Chief Jones and Ms. Ryan both commented that abandoned and burned out buildings are an attractive nuisance that can pose safety concerns, and if the ordinance was written in a way to include code enforcement as a proposed expense, then it would be allowed use of the tax.

Mayor pro tem Franco stated that ultimately the success off the public safety tax would be to see tangible results. The community has been coming to Council meetings for the past few years to express their concerns and often frustration at the increase in crime in the community. They will want to see an increase in patrol officers on the streets, along the river, and it is going to be an increase in burdens on both departments. It will not happen overnight, and the departments will have to be accountable to the public and make it crystal clear where the money is spent.

There was a general discussion regarding the formation of a citizen oversight committee, annual reports to document measurable results, and the importance of community support and involvement.

Mayor Stafford opened the public hearing at 8:11 p.m. and requested comments from the public.

Jerry Askey suggested holding a public hearing at Jensen Hall to allow for a bigger crowd to attend the meeting. He suggested looking at the TOT rate to be sure they are comparable to other towns of similar size, and he volunteered to serve on the citizen oversight committee.

Leon Myers, Fire Fighter bargaining unit representative, stated that like most people, he doesn't like paying taxes, however they can be necessary, effective, and the Fire Fighter Union is supporting the proposed tax. The ordinance can be worded the way that the community wants, and he urges citizens who are against it or on the fence to call someone at the City and they would be happy to sit down and discuss it. He added that he loves his job, and he hopes to keep doing it for a long time, but the financial crisis is serious, and when people call 911, the public deserves to have someone show up.

Thomas Wasson stated that he supports the tax and suggested making a Facebook page to keep people informed about the progress, because a once a year report is going to be good, but probably not enough for most people who are concerned about how their money is spent. He added that most of the money from the tax increase is going to come from tourists and asked if the increase was temporary or permanent.

Councilmember Wilson commented that Mr. Wasson brought up a good point, that the tax was not just assessed to the citizens, but to all visitors to the community which in the summer, can be some very high numbers according to Caltrans, somewhere in the 30,000 to 40,000 range in the summer months. He added that the tax was proposed to be a permanent increase.

Frederic Foulk, Susanville Peace Officers Association (SPOA) bargaining unit stated that SPOA was in favor of the increase. The Departments can only run on bare bones for so long. He stated that he grew up in San Bernardino and could be working for another agency but he works in Susanville because he loves the community and wants it to thrive. He added that transparency is going to be very important for people who are on the fence about whether or not to support it.

Ken Guillion, J and K Guns and Stuff, stated that the current City Council is committed to transparency, but what happens when there is a whole new Council, and there is nothing to stop them from supplanting. There needs to be accountability to be sure that the money doesn't get squandered, and to be sure to explore every corner of the budget to make sure and trim all of the fat or at least put a sunset date on it.

Councilmember Wilson responded that the problem with the sunset date is that the increase in Calpers costs is what is creating the hugest impact for the City, and Calpers can come back and adjust their rates at any time so it is impossible to project when the impact to the City's budget will start to drop. The budget today is smaller then it was ten years ago.

Mayor pro tem Franco commented that the City is accountable and responsible with its spending and is already seeing the benefit of that with the recent refinance of the natural gas and water bonds. The refinance saved hundreds of thousands of dollars over the life of the bond, and that was due to responsible management and efficiency in operation of the utilities.

Ms. Savage added that in terms of cutting fat, the City had 83 full time employees in 2002, and in 2018 had 63, so cuts have been made continuously over the years.

There being no additional comments, Mayor Stafford closed the public hearing at 8:43 p.m.

It was the consensus of the City Council to bring back the amended draft ordinance and resolution at the October 16, 2019 meeting for review and consideration.

7B Consideration of Resolution No. 19-5706 through 19-5719 authorizing Weed and Rubbish assessment and liens against certain real properties located within the City of Susanville:

Address	APN	Address	APN
220 Adaline	103-243-06	738/740 Plumas St	107 171 25
Alexander Avenue	107-270-12	1024 S. Railroad	107-130-25
300 Carroll Street	103-413-07	354 Richmond Ave.	103-400-09
1630 Cornell Street	105-210-25	Riverside Drive	107-100-17
110 Hall Street	105-153-22	2415 Riverside Drive	105-301-03
2650 Main Street	105-320-22	65 Russell/2755 Main	105-320-17/18
305 N. Pine Street	103-140-38	765 Shasta Street	107-181-16

Mr. Wilson explained that in accordance with the Susanville Municipal Code, the Fire Department abates properties that pose a hazard to the community. The abatement is performed by the City only after all attempts to prompt the property owners to clean up the nuisance have been exhausted. He reviewed the list of properties that have been abated by the City for weed and rubbish nuisances, noting that the abatement for 220 Adaline had been paid, so the property should be removed from the list.

Councilmember Wilson asked how the City was doing with collection of the outstanding assessment.

Ms. Savage responded that the City was achieving good results with invoicing the property owners prior to implementing the property liens.

Mayor Stafford opened the public hearing at 8:48 p.m. and requested public comments.

There being no comments, Mayor Stafford closed the public hearing at 8:49 p.m.

Motion by Mayor pro tem Franco, second by Councilmember Wilson, to approve the weed abatement liens as proposed, with the exception of 220 Adaline / APN 103-243-06; motion carried unanimously. Ayes: Franco, Wilson, Moore, Schuster and Stafford.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Commission/Committee reports: No business.

9 **NEW BUSINESS:**

A **Consider approval of vendor warrants numbered 204970 through 205074 for a total of $661,321.92 including $202,669.57 in payroll warrants**

Motion by Mayor pro tem Franco, second by Councilmember Moore, to approve the vendor warrant report; motion carried. Ayes: Franco, Moore, Wilson and Stafford. Abstain: Schuster.

B **Consider purchase of Hangar #28 at the Susanville Municipal Airport** Mr. Wilson explained that per the terms of the hangar leases at the airport, the City has the right of first refusal whenever a hangar owner decides to sell their hangar. The owner of Hangar #28 has submitted their official notice of intent to sell Hangar #28 for $37,500.

It was the consensus of the City Council to not purchase the hangar.

C **Consider approval of request to increase the streets operations budget to accommodate the major repair of City's Caterpillar loader IT28** Mr. Newton explained that the Public Works department owns two front end loaders that are used during emergency operations such as flooding or snow removal. One loader has been non-operational for several months due to a transmission failure. The second loader went down due to an engine problem and must be repaired to be available for the upcoming storm season. The estimated cost for repairs is $60,000, and may be reimbursable through the snow removal budget, as this is the primary use for the equipment. There is no action needed on this item, it is just the process needed to authorize moving forward with the repairs and an action item to approve the expenditure would be brought back at a future meeting.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY**: No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12 **CONTINUING BUSINESS:**

A *Consider Ordinance No. 19-1018 an ordinance of the City of Susanville imposing a Transactions and Use Tax of 1 percent to be used for Public Safety Services*

This item considered during the public hearing for Item 7A.

B **Consider Ordinance No. 19-1019 amending Section 12.32 of the Susanville Municipal Code regarding unlawful camping: waive second reading and adopt** Chief Jones reported that at the September 18, 2019 meeting, the City Council voted to introduce an ordinance that would prohibit camping within 100 feet of any waterway in the City. If approved, the ordinance would take effect on November 2nd, and normally by that time, there is a reduction in the number of people who are camping as the colder weather drives them to seek shelter in other areas of the City.

There were no questions or comments.

Motion by Councilmember Moore, second by Councilmember Schuster to waive the second reading and approve Ordinance No. 19-1019; motion carried unanimously. Ayes: Moore, Schuster, Franco, Wilson and Stafford.

13 CITY ADMINISTRATOR'S REPORTS: No business.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Councilmember Schuster thanked everyone who participated in the River Cleanup event, commenting that it was good to see so many City employees involved. Councilmember Schuster stated that she had been invited to speak with children at 2nd Grade Day at Meadowview School. She asked the children what the City Council could do to make the City better, and read from the list of suggestions.

Mayor pro tem Stafford remarked that he had been invited to speak to 4th graders, and their comments were very different.

Mayor pro tem Franco asked if Caltrans was still on target to finish the Cap M project by the middle of October.

Mr. Newton provided a brief update regarding the punch list of remaining items which has resulted in delays for the striping.

Councilmember Moore thanked the City employees and community for their hard work on river clean up day, adding that it was good to see everyone having so much pride in the community.

15 ADJOURNMENT:

Motion by Mayor pro tem Franco, second by Councilmember Moore, to adjourn; motion carried unanimously. Ayes: Franco, Moore, Schuster, Wilson and Stafford

Meeting adjourned at 9:03 p.m.

_____
Kevin Stafford, Mayor

Respectfully submitted by

_____
Gwenna MacDonald, City Council

Approved on: _____

AGENDA ITEM NO. 6B

Reviewed by: ___ City Administrator
___ Public Works Director

X Motion only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted by: Dan Newton, Public Works Director

Action Date: November 20, 2019

CITY COUNCIL AGENDA ITEM

SUBJECT: Natural Gas 5 Year Plan Preparation.

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: The City Council has directed staff to prepare a plan for the natural gas utility. Staff is recommending the focus of the plan be on the next 5 years and that include an analysis of the costs associated with operating the system including a rate study.

Staff has solicited a quote from the City's Natural Gas Consultant, Dan Bergmann and requested a quote and scope of work to complete the study. Staff would like to utilize the services of Mr. Bergmann because he has been involved with the system from its early stages and has intimate knowledge of how the system operates and our community.

The estimated cost for his services is between $12,000 and $16,000. Staff is requesting a budget amendment for the Natural Gas Utility to accommodate the cost of Mr. Bergmann's services to complete the 5 Year Plan.

The estimated time of completion for the plan is February 2021.

FISCAL IMPACT: Increase in $16,000 in the Natural Gas Operations Budget

ACTION REQUESTED: Motion to approve budget increase of $16,000.

ATTACHMENTS: None

AGENDA ITEM NO. 6C

Reviewed by: City Administrator

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: Kristin Gilman, Administrative Specialist

Action Date: November 20, 2019

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution Number 19-5739** in support of the Lassen County Chamber of Commerce, "Magical Country Christmas Celebration" event on December 7, 2019

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: The Lassen County Chamber of Commerce (LCCC) requests City Council support for the Annual Magical Country Christmas Celebration, which includes a lighted Christmas parade, tree lighting, and fireworks display that will be staged from the Susanville Elk's Lodge. LCCC is requesting closure of Main Street (State Route 36) from Pine Street to Weatherlow Street on Saturday, December 7, 2019, from 5:00 P.M. to 7:00 P.M.

This event ten (10) Public Works Department employees to set up, take down traffic control signs, and assist six (6) Police Officers with traffic control.

A Caltrans Encroachment Permit is required for the closure of Main Street. Caltrans does not charge the City and Encroachment Permit fee but they do require the City to accept all liability for this event as the Encroachment Permit Permittee.

FISCAL IMPACT:

Public Works Dept. Estimated Costs	$5,246
Police Dept. Estimated Costs	$1,250
Lighting Estimated Costs	$ 500
TOTAL ESTIMATED COST	$6,996

ACTION REQUESTED: Motion to adopt **Resolution Number 19-5739** authorizing a street closure in support of the Lassen County Chamber of Commerce, "Magical County Christmas Celebration" event on December 7, 2019, 5:00 P.M. to 7:00 P.M. and authorizing the Public Works Director to execute a Caltrans Encroachment Permit application for the closure of Main Street (State Route 36) for the event, as required.

ATTACHMENTS: Resolution Number 19-5739

RESOLUTION NUMBER 19-5739
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING CLOSURE OF MAIN STREET (STATE ROUTE 36) FROM PINE STREET TO WEATHERLOW STREET ON SATURDAY, DECEMBER 7, 2019, FROM 5:00 PM TO 7:00 PM AND THE PUBLIC WORKS DIRECTOR TO EXECUTE A CALTRANS ENCROACHMENT PERMIT FOR THE LASSEN COUNTY CHAMBER OF COMMERCE ANNUAL MAGICAL COUNTRY CHRISTMAS CELEBRATION

WHEREAS, Lassen County Chamber of Commerce (LCCC), has requested City Council support of their Annual Magical Country Christmas Celebration to be held on Saturday, December 7, 2019; and

WHEREAS, LCCC has requested authorization to close Main Street (State Route 36) from Pine Street to Weatherlow Street from 5:00 pm to 7:00 pm on the day of the event; and

WHEREAS, Caltrans requires an encroachment permit application to be submitted in order to close Main Street (State Route 36) for this event.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville as follows:

1) The City of Susanville supports and approves the Lassen County Chamber of Commerce (LCCC) Annual Magical Country Christmas Celebration to be held on Saturday, December 7, 2019.
2) The City supports the closure of Main Street (State Route 36) from Pine Street to Weatherlow Street from 5:00 pm to 7:00 pm on Saturday, December 7, 2019, for the event.
3) The City Council authorizes the Public Works Director to execute a Caltrans Encroachment Permit Application for the closure of Main Street (State Route 36) for the event as required.

APPROVED:_____
Kevin Stafford, Mayor

ATTEST:_____
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5739** was adopted at a regular meeting of the City Council of the City of Susanville, held on the 20th day of November 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____

Jessica Ryan, City Attorney

AGENDA ITEM NO. 7A

Reviewed by: ___ City Administrator

____ Motion only
__X__ Public Hearing
__X__ Resolution
__X__ Ordinance
____ Information

Submitted by: Marlin Johnson, City Planner

Action Date: November 20, 2019

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 19-5729** and **Ordinance No. 19-1020** Susanville Indian Rancheria General Plan Amendment and Rezone File RZ 19-002

PRESENTED BY: Marlin Johnson, City Planner

SUMMARY: This is a request to amend the City of Susanville General Plan Land Use Element map to change the land use designation and zoning of an 18.09-acre parcel from Single Family Residential with an R-4 zoning to a designation of General Commercial with a C-O zoning. The site is located south of Skyline Road and east of Paul Bunyan Road and is currently undeveloped. Future development will require architectural and site plan review for construction of allowed uses. The property accesses Skyline Road, an arterial street. There are utility services in the street.

The current R-4 zoning permits development of multifamily dwellings. (Note that the General Plan designation of Single-Family Residential does not match the Zoning.)

Commercial Office designation does not appear on the General Plan Land Use Map but is consistent with and may be located along arterial or collector streets and in other areas designated on the General Plan Land Use Map as Commercial. The Commercial-Office Zoning proposal would allow multifamily dwellings with an approved Use Permit, so may be considered more applicable than the current zoning. The potential impact of Commercial Office Zoning seems lower, but an approved Use Permit would still allow the maximum of 20 dwelling units per acre as allowed in R-4 Zoning.

There are no physical constraints with the property which would prevent the parcel from being developed with either zoning. The upper portion of the site is level and the property is not in a floodplain or near any identified earthquake fault. No other agency's approval is needed for the general plan amendment and rezone.

The Planning Commission reviewed this project at their meeting of June 23, 2019 and approved Resolutions 19-1076 and 19-1077 (attached) recommending that the City Council approve the project as presented, while lacking completed environmental review. The approval included that CEQA review must be completed to the satisfaction of the city prior to any final approval of this zone change by the Susanville City Council. At this time Staff has determined that the project will not have a significant effect on the environment and is recommending the adoption of a Negative Declaration by the City Council.

CEQA The project has been reviewed pursuant to the California Environmental Quality Act for potential significant impacts to the Environment. Staff prepared an Initial Study and Negative Declaration which is included herein. The Initial Study did not identify any potentially significant impacts of the project, primarily as the proposed General Plan amendment and Zoning change does not represent a significant change in development potential. A public review period for the environmental document ran from October 17, 2019 to November 7, 2019.

FISCAL IMPACT:	None currently.
ACTION REQUESTED:	Motion to approve Resolution No. 19-5729 a motion of intent to adopt Resolution 16-5292 and a first reading of Ordinance 19-1020.
ATTACHMENTS:	Exhibit "A" Resolution No. 19-5729 Ordinance No. 19-1020 Proposed Negative Declaration and Initial Study

RESOLUTION NO. 19-5729
A RESOLUTION OF THE SUSANVILLE CITY COUNCIL ADOPTING A NEGATIVE DECLARATION AS THE ENVIRONMENTAL DOCUMENT FOR GENERAL PLAN AMENDMENT NO. RZ 19-002, AMENDING THE LAND USE MAP FOR PROPERTY LOCATED ON THE SOUTH SIDE OF SKYLINE ROAD AND THE EAST SIDE OF PAUL BUNYAN ROAD (ASSESSOR'S PARCEL NO. 103-190-06) TO GENERAL COMMERCIAL

WHEREAS, the City Council held a public hearing to consider the proposed Negative Declaration and amendment to the General Plan Land Use and Circulation Map and Zone Change on November 20, 2019, and accepted public testimony and written and verbal comments presented concerning both requests: and

WHEREAS, the Planning Commission forwarded its recommendation for the General Plan Amendment and Rezone to the City Council under Resolution 19-1079 and Resolution 19-1080; and

WHEREAS, the City Council considered the written information and verbal comments presented concerning the proposed negative declaration, reviewed the environmental documentation for the General Plan Amendment and Zone Change and finds that the project has no adverse effect on the environment; and

WHEREAS, the Initial Study, draft Negative Declaration and Notice of Intention to Adopt the Negative Declaration were distributed for public review pursuant to the provisions of Section 15073 of the California Environmental Act; and

WHEREAS, the City of Susanville Planning Department Staff "consulted" with the Susanville Indian Rancheria in accordance with Government Code Section 65352.3; and; and

WHEREAS, the City Council, based upon the recommendation of the Planning Commission and its independent review of the General Plan Amendment and Zone Change hereby makes the following findings:

A. The Initial Study identified no potentially significant effects would occur by said General Plan amendment.
B. The proposed amendment has been processed according to the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA).
C. The proposed General Plan amendment is consistent and compatible with the goals and policies of the General Plan and any implementation programs that may be affected.
D. The proposed amendment is deemed to be in the public interest as the General Plan amendment is more in line with the existing zoning and as there is a need for health care facilities in the community. (In addition, multi-family residences are not allowed in Single Family Districts but may be allowed in General Commercial with a Use Permit.)
E. The proposal is located adjacent to an arterial street providing god access to and from the site.
F. The potential impacts of the proposed amendment have been assessed and have been determined not to be detrimental to the public health, safety or welfare.

NOW, THEREFORE, BE IT RESOLVED the City Council makes the following decision:

A. Adopts the Negative Declaration and directs staff to file the required Notice of Determination; and
B. Directs Staff to send appropriate notification to the utility providers and the County Assessor; and
C. Amend the City's General Plan Land Use and Circulation Map from Single-Family Residential to General Commercial for the property commonly known as Assessor's Parcel No. 103-190-06 as shown on Exhibit "A" incorporate herein and made a part of.

APPROVED: _____
Kevin Stafford; Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of Susanville held on the 20th day of November, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Gwenna MacDonald, City Clerk

_____
Jessica Ryan, City Attorney

ORDINANCE NO. 19-1020
AN ORDINANCE APPROVING ZONE CHANGE NO. RZ 19-002, AMENDING THE ZONING MAP FOR THE CITY OF SUSANVILLE

The City Council of the City of Susanville does herby ordain as follows:

Section 1. That certain ZONING MAP OF THE CITY OF SUSANVILLE (referred to in Title 17, Section 17.04.070 of the ZONING ORDINANCE FOR THE CITY OF SUSANVILLE, is herby amended to provide as follows:

> The property commonly known as Assessor's Parcel No. 103-190-06 as shown on the attached map labeled Exhibit "A" is hereby zoned as shown on said map to the C-O (Commercial Office) District as established by Section 17.040.060 of the ZONING ORDINANCE OF THE CITY OF SUSANVILLE

Section 2. The City Clerk shall, within fifteen (15) days after the passage, cause this Ordinance to be published at least once in the *Lassen County Times,* a newspaper of general circulation, printed, published and circulated within the City.

Section 3. If any section, subsection, sentence, clause or phrase of this ordinance if, for any reason, held to be invalid or unconstitutional, such invalidity of unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance, it being expressly declared that this ordinance and each section, subsection, sentence, clause or phrase hereof would have been prepared, proposed, adopted, approved and ratified irrespective of the fact that any one or more other sections, subsections, sentences, clauses, phrases be declared invalid or unconstitutional.

Section 4. This Ordinance shall take effect upon the thirty-first day after its passage.

INTRODUCED at a regular meeting of the City Council of the City of Susanville, California, on the 20th day of November, 2019, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the _____ day of _____, 2019.

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Ordinance No. 19-1020 was adopted at a regular meeting of the City Council of the City of Susanville, held on the _____ day of _____, 2019 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____

Jessica Ryan, City Attorney

CITY OF SUSANVILLE
DRAFT PROPOSED NEGATIVE DECLARATION

TO: X

COUNTY CLERK
County of Lassen
Court House, South Lassen Street
Susanville, CA 96130

FROM:

COMMUNITY DEVELOPMENT DEPARTMENT
City of Susanville
66 North Lassen Street
Susanville, CA 96130
530) 252-5117

____ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

SUBJECT: **PROPOSED NEGATIVE DECLARATION, FILING PURSUANT TO TITLE 14, DIVISION 5, CHAPTER 3, ARTICLE 7, SECTIONS 15070, 15071, AND 15072 OF THE CALIFORNIA ADMINISTRATIVE CODE.**

Project Title: Susanville Indian Rancheria – General Plan Amendment and Rezone – RZ-19-002
State Clearinghouse Number(if Submitted to Clearinghouse): n/a
Contact Person: Marlin Johnson, City of Susanville

Project Location and Description: 18.09 acer parcel lying south of Skyline Road and east of Paul Bunyan Road, Assessor Parcel Number – 103-190-06

The applicant is requesting a General Plan Amendment to Commercial Office and a Rezone to Commercial Office. The Project Questionnaire submitted with the application notes a need for a new health clinic. This facility would be located on the northeast portion of the property. The clinic is anticipated to be 38,000 SF in size, to include a section for dialysis if a partnership with the DaVita Corporation can be made. The northwest portion of the property would be available for business offices and potentially for small retail establishments. The southern bulk of the property is proposed to remain undeveloped due to topography restrictions.

This is to advise that the City of Susanville, has provided a public review and comment period from October 17, 2019 through November 7, 2019 on the above project. The Community Development Department has made the following findings and determinations regarding the above-described project:

1. The initial study shows that there is no substantial evidence that the project may have a significant effect

on the environment; or

2. The Initial study identified potentially significant effects but:

   (1).Revisions in the project plans or proposals made by or agreed to by the applicant before the proposed Negative Declaration is released for public review would avoid the effects or mitigate the effects to a point where clearly no significant effects would occur, and

   (2).There is no substantial evidence before the agency that the project as revised may have a significant effect on the environment.

3. No mandatory findings of significance have been identified pursuant to Section 15065.

4. The required public review period is provided in accordance with Section 15071.

   __X__ Twenty (20) days if local agencies

   _____ Thirty (30) days if state agencies involved

5. The required public notice has been provided in accordance with Section 15072.

6. The Proposed Negative Declaration was distributed to Responsible and Trustee Agencies as well as other public agencies with jurisdiction by law over resources affected by the project, Section 15073.

7. The Proposed Negative Declaration was delivered to the Lassen County Clerk for posting on October 17, 2019 as required by Public Resources Code, Section 21092.3.

8. The City of Susanville City Council shall at a hearing on November 20, 2019 at 6:30 P.M., consider the Negative Declaration.

CITY OF SUSANVILLE ACTION ON THE NEGATIVE DECLARATION

The City of Susanville,(___Planner,____ Planning Commission,____City Council) at the conclusion of the hearing conducted on _____, 2019 has duly considered the merits of the Proposed Negative Declaration and hereby finds:

1. The proposed Negative Declaration together with any comments received was considered during the public review process.

2. Based on the Initial Study and any comments received during the public review process, it is found that there is no substantial evidence that the project will have a significant effect on the environment.

3. The Negative Declaration is hereby recommended for approval by the City Council; and Mitigation Measures_ are,_____ are __not adopted.

4. A Notice of Determination shall be filled as provided for by Section 15075.

AFFIDAVIT OF FILING AND POSTING

I declare that I received and posted the Proposed Negative Declaration as required by California Public Resources Code Section 21092.3. Said notice will remain posted for __X__

Planning Department
City of Susanville
State of California

20

or ___ 30 days.

BY: _____

SIGNATURE

NAME: Marlin Johnson

COMMUNITY DEVELOPMENT DIRECTOR

Court Records Supervisor Office of the County Clerk

Note: A copy of this Negative Declaration and its supporting documents may be reviewed/obtained during normal working hours at the City of Susanville, Community Development Department at 66 north Lassen Street, Susanville, California, 96130.

PROPOSED NEGATIVE DECLARATION AND INITIAL STUDY

Project: **Susanville Indian Rancheria - General Plan Amendment and Rezone**

Project Location: **South of Skyline Drive and East of Paul Bunyan Road, Susanville, CA – Assessor's Parcel 103-190-06**

Lead Agency: City of Susanville, CA

Project Description

This Initial Study and Mitigated Negative Declaration (IS/MND) evaluates the environmental effects of an amendment to the General Plan and a Rezone. The applicant is requesting a General Plan Amendment to Commercial Office and a Rezone to Commercial Office. The Project Questionnaire submitted with the application notes a need for a new health clinic. This facility would be located on the northeast portion of the property. The clinic is anticipated to be 38,000 SF in size, to include a section for dialysis if a partnership with the DaVita Corporation can be made. The northwest portion of the property would be available for business offices and potentially for small retail establishments. The southern, bulk, of this 18.09-acre property is proposed to remain undeveloped due to topography restrictions.

Findings

An IS/MND has been prepared to assess the project's potential effects on the environment and the significance of those effects. Based on the IS/MND, it has been determined that the proposed project would not have significant effects on the natural environment. No mitigation measures are required

Questions or comments regarding this MND may be addressed to:

Marlin Johnson
City Planner
City of Susanville
66 North Lassen
Susanville, CA 96130
(530) 252-5104

Approval of Initial Study/Mitigated Negative Declaration

Certification by Those Responsible for Preparation of this Document. The City has been responsible for the preparation of this mitigated negative declaration and the incorporated initial study. I believe this document meets the requirements of the California Environmental Quality Act, is an accurate description of the proposed project, and that the lead agency has the means and commitment to implement the project design

measures that will assure the project does not have any significant, adverse effects on the environment. I recommend approval of this document.

Marlin Johnson, City Planner, City of Susanville Date

Adoption of Mitigated Negative Declaration by the Lead Agency. Pursuant to Section 21082.1 of the California Environmental Quality Act, the City of Susanville City Council has independently reviewed and analyzed the initial study and mitigated negative declaration for the proposed project and finds that the initial study and mitigated negative declaration for the proposed project reflect the independent judgment of the City of Susanville. The lead agency finds that the project design features will be implemented as stated in the mitigated negative declaration.

Kevin Stafford Date
Mayor, City of Susanville

1.0 Introduction

This Initial Study (IS) identifies and assesses the anticipated environmental impacts of the proposed General Plan Amendment and Rezone.

1.1 Environmental Review Process

This document satisfies the requirements of the California Environmental Quality Act (CEQA).

The City of Susanville (City) is the lead agency under provisions of CEQA. CEQA requires that state and local government agencies consider the environmental consequences of projects over which they have discretionary authority before acting on those projects. The IS, prepared in accordance with the CEQA Statutes (Public Resources Code Section 21000 et seq.) and the CEQA Guidelines (California Administrative Code Section 15000 et seq.), presents sufficient information to allow the City to determine whether the project may have a significant effect on the environment. If the City finds substantial evidence that any aspect of the Project, either individually or cumulatively, may have a significant effect on the environment, regardless of whether the overall effect of the project is adverse or beneficial, the City must prepare an EIR. If the City finds no substantial evidence that the Project or any of its aspects may cause a significant effect on the environment, a Negative Declaration shall be prepared. If in the course of analysis, the City recognizes that the project may have a significant impact on the environment, but that by incorporating specific mitigation measures the impact will be reduced to a less than significant effect, a Mitigated Negative Declaration (MND) shall be prepared.

The IS provides sufficient information for Responsible and Trustee agencies to use as the basis for CEQA compliance. This is not, in and of itself, a decision document. The document's purpose is to evaluate the environmental consequences of implementing the project and to identify measures if necessary to avoid or mitigate significant impacts.

Although the lead agency must consider the information in the MND, the document's conclusions do not dictate the lead agency's discretion to approve or disapprove the project. The decision making document is the Notice of Determination that records the agency's decision and is circulated for public review. The minimum content requirements for a MND are:

- Description and title of the project;
- Location of the project
- Name of the project proponent;
- A proposed finding that the project will not have a significant effect on the environment;
- An attached copy of the Initial Study documenting reasons to support the finding; and
- Mitigation measures, if any, included in the project to avoid potentially significant effects.

1.2 Project Title

Susanville Indian Rancheria, General Plan Amendment and Rezone #RZ-19-002, serves as the project title for the proposed project.

1.3 Lead Agency

The City of Susanville serves as the lead agency for the Project.

1.4 Contact Person and Phone Number

Marlin Johnson, City Planner, City of Susanville, is the project manager for the Project. His contact information is: 66 North Lassen, Susanville, CA 96130; (530) 252-5104.

1.5 Project Location

South of Skyline Road and East of Paul Bunyan Road Susanville, CA. Assessor's parcel no. 103-190-06.

1.6 Project Sponsor's Name and Address

City of Susanville
66 North Lassen
Susanville, CA 96130
(530) 252-5104

1.7 Public Review

A formal public review of the Project IS/ND is accomplished with the circulation of this document, responses to comments received on this document, and through public hearings held to consider approval of the proposed action.

The IS/ND will be circulated for public and agency review from October 17, 2019 to November 7, 2019. Paper copies of the document are available for review at the following locations during business hours:

City Hall
66 North Lassen
Susanville, CA 96130

Comments on this document must be received by 5:00 p.m. on November 17, 2019. Written comments may be sent by postal, electronic mail or fax to:

Marlin Johnson
City Planner
City of Susanville
66 North Lassen
Susanville, CA 96130
(530) 252-5104

1.8 Environmental Factors Potentially Affected/Areas of Known Controversy

The public input process and environmental analysis included in the preparation of the IS/MND identified key environmental issues and areas of known controversy. The environmental factors checked below could be affected by this Project.

Blank No impact
L Less than significant impact
M Less than significant impact with mitigation
PS Potentially significant

____ Aesthetics	____ Agriculture & Forestry Resources	____ Air Quality
L Biological Resources	**L** Cultural Resources	____ Geology/Soils
L Greenhouse Gas Emissions	**L** Hazards & Hazardous Materials	**L** Hydrology/Water Quality
____ Land Use/Planning	____ Mineral Resources	**L** Noise
____ Population/Housing	**L** Public Services	____ Recreation
____ Transportation/Traffic	**L** Utilities/Service Systems	____ Mandatory Findings of Significance

Determination

On the basis of this initial evaluation:

☑ I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.

☐ I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.

☐ I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.

☐ I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.

☐ I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (1) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

By:	Marlin Johnson	Date:	October 17, 2019
Title:	Planner	Representing:	City of Susanville
Signature:			

2.0 Evaluation of Environmental Impacts

The following environmental analysis has been prepared using the CEQA Guidelines Appendix G: Environmental Checklist Form to complete an IS.

CEQA requires a brief explanation for answers to the Appendix G: Environmental Checklist except "No Impact" responses that are adequately supported by noted information sources.

Answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
The following CEQA direction applies to each checklist question.

- A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
- "Less than Significant Impact" applies where the project creates no significant impacts based on the criterion or criteria that sets the level of impact to a resource,
- "Less than Significant Impact with Mitigation Incorporated " applies where the incorporation of mitigation measures has reduced an effect from potentially "Significant Impact" to a "Less Than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level.
- "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect is potentially significant, as based on the criterion or criteria that sets the level of impact to a resource.

I. Aesthetics

Would the project:	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Have a substantial adverse effect on a scenic vista?				√
b) Substantially damage scenic resources, including, but not limited to: trees, rock outcroppings, and historic buildings within a state scenic highway?				√
c) Substantially degrade the existing visual character or quality of the site and its surroundings?				√
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?				√

I.a Substantial Adverse Effect on Scenic Vista

A significant impact would occur if the proposed Project has a substantial adverse effect on a scenic vista.

The aesthetic impacts of any future development will be reviewed as per existing regulations which will not change as a result of the General Plan Amendment and Rezone.

Environmental Analysis: *No Impact.*

I.b Substantially Damage Scenic Resources within a State Scenic Highway

A significant impact would occur if the proposed Project substantially damages scenic resources within a designated state scenic highway.

The Project area is not located near nor will it be visible from a designated state scenic highway.

Environmental Analysis: *No Impact.*

I.c Substantially Degrade Existing Visual Character or Quality

A significant impact would occur if the proposed Project substantially degrades the existing visual character or quality of the site and its surroundings.

The proposed General Plan Amendment and Rezone will not change the development pattern in the City. No changes will occur to degrade the visual quality of the City.

Environmental Analysis: *No Impact.*

I.d Create New Source of Substantial Light or Glare

A significant impact would occur if the proposed Project creates a new source of substantial light or glare that would adversely affect day or nighttime views in the area.

Environmental Analysis: *No Impact.*

II. Agricultural and Forestry Resources

Would the project:	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?				√

b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?				√
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))?				√
d) Result in the loss of forest land or conversion of forest land to non-forest use?				√
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?				√

Environmental Setting

There is no land within the City of Susanville designated as Prime Farmland, Unique Farmland, or Farmland of Statewide Importance, according to the State of California Resources Agency (DOC 2012 and NRCS 2013). There are no Williamson Act contracts within the City of Susanville.

II.a Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance

A significant impact would occur if the proposed Project converts farmland designated as "prime," "unique" or "farmland of statewide importance" to non-agricultural uses.

The California Department of Conservation (DOC) applies the United States Department of Agriculture, National Resources Conservation Service (NRCS) soil classifications to identify agricultural lands. These designations are used in planning California's present and future agricultural land resources. There are no lands within the City of Susanville that have been designated as "prime," "unique" or "farmland of statewide importance."

Environmental Analysis: *No Impact.*

II.b Conflict with Existing Agricultural Zoning or Williamson Act Contract

A significant impact would occur if the proposed Project conflicts with existing zoning for agricultural use, or a Williamson Act contract.

There are no lands within the City of Susanville that are subject to a Williamson Act contract.

Environmental Analysis: *No Impact.*

II.c Conflict with Existing Zoning for Forest Lands or Timberlands

A significant impact would be one that converts forest land to non-timber harvest uses; conflict with existing zoning for forest land use; or involve other changes in the existing environment, which could result in conversion of forest land to non-timber harvest use.

There are no areas of timberland within the City of Susanville that are suitable for commercial timber harvest.

Environmental Analysis: *No Impact.*

II.d Loss of Forest Land or Conversion of Forestland to Non-Forest Use

A significant impact would occur if the proposed Project results in the loss of forest and or conversion of forest and to non-forest use.

There is no significant forest land within the City of Susanville. No impact is associated with the Project.

Environmental Analysis: *No Impact.*

II.e Other Changes to Existing Environment

A significant impact would occur if the proposed Project involves other changes in the existing environment that due to their location or nature could result in conversion of Farmland to non-agricultural use or conversion of forestland to non-forest use.

Because the project does not propose any direct physical changes to the environment and the indirect potential for future development would not result in any parcels developing that cannot already be developed through a ministerial permit there will be no impact to the environment.

Environmental Analysis: *No Impact.*

III. Air Quality

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Conflict with or obstruct implementation of the applicable air quality plan?				√
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?				√

c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?				√
d) Expose sensitive receptors to substantial pollutant concentrations?				√
e) Create objectionable odors affecting a substantial number of people?				√

Environmental Setting

The City of Susanville lies within the Northeast Plateau Air Basin, for which the State of California has delegated air quality management responsibility to the Lassen County Air Pollution Control District (LCAPCD). Lassen County is classified as nonattainment for the state PM_{10} ambient air quality standard and is an attainment area for all other air quality metrics.

III.a Conflict with Applicable Air Quality Plan

A significant impact would occur if the proposed Project conflicts with or obstructs implementation of the applicable air quality plan.

The vacant R-4 land would allow significantly higher development levels than the proposed C-O Zoning. The regulatory change will therefore be less than significant for air quality due to the lower density potentials.

Environmental Analysis: *No Impact.*

III.b Violation of Air Quality Standards or Substantially Contribute to an Existing or Projected Air Quality Violation

A significant impact would occur if the proposed Project violates any air quality standard or contributes substantially to an existing or projected air quality violation.

Environmental Analysis: *No Impact.*

III.c Cumulatively Considerable Net Increase of a Criteria Pollutant

A significant impact would occur if the Project results in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard. The only state or federal nonattainment designation for Lassen County is related to the California PM_{10} ambient air quality standard.

Environmental Analysis: *No Impact.*

III.d Expose Sensitive Receptors to Pollutant Concentrations

A significant impact would occur if the proposed Project exposes sensitive receptors to substantial pollutant concentration.

Sensitive receptors are locations where human populations, especially children, seniors, and persons with health issues are present, and where there is a reasonable expectation of human exposure to pollutants. Sensitive receptors normally refer to people with heightened sensitivity to localized concentrations of toxic air contaminants, rather than regional criteria air pollutants. The proposed General Plan Amendment and Zoning change do not allow new uses that would generate significant amounts of air pollutants therefore there would be no impact to sensitive receptors in the City.

Environmental Analysis: *No Impact.*

III.e Creation of Objectionable Odors

A significant impact would occur if the proposed Project creates objectionable odors impacting a substantial number of people.

Neither the proposed General Plan Amendment or Zoning change have the potential to create objectionable odors.

Environmental Analysis: *No Impact.*

IV. Biological Resources

Would the project:	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?			√	
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or US Fish and Wildlife Service?				√
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?				√

d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?				√
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?				√
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?				√

Environmental Analysis:

Special Status Wildlife

The proposed General Plan Amendment and Zoning change will have a less than significant impact on rare, threatened or endangered species.

IV.a Substantial Adverse Effect on Species through Habitat

A significant impact would occur if the proposed Project has a substantial adverse effect on species identified as candidate, sensitive, or special status species.

Environmental Analysis: *Less Than Significant Impact.*

IV.b Substantial Adverse Effect on Sensitive Natural Community

A significant impact would occur if the proposed Project has a substantial adverse effect on any riparian or other sensitive natural community. Sensitive vegetation communities are natural communities and habitats that are either unique, of relatively limited distribution in the region, or of particularly high wildlife value.

Environmental Analysis: *No Impact*

IV.c Substantial Adverse Effect on Wetlands

A significant impact would occur if the proposed Project has a substantial adverse effect on federally protected wetlands. The U.S. Army Corps of Engineers (USACE) and the U.S. Environmental Protection Agency (EPA) regulate the discharge of dredged or fill material into waters of the United States, including wetlands, under Section 404 of the Clean Water Act (CWA) (33 USC 1344). Waters of the United States are defined in Title 33 CFR Part 328.3(a) and include a range of wet environments such as lakes, rivers, streams (including intermittent streams), mudflats, sandflats, wetlands, sloughs, prairie potholes, wet meadows, playa lakes, or natural ponds. Section 404 of the CWA requires a federal license or permit before dredged or fill material may be discharged into waters of the United States, unless the activity is exempt from Section 404 regulation (e.g., certain farming and forestry activities). Section 401 of the CWA (33 U.S.C. 1341) requires any applicant for a federal license or permit to conduct any activity that may result in a discharge of a pollutant into waters of the United States to obtain a certification from the state in which

the discharge originates or would originate, or, if appropriate, from the interstate water pollution control agency having jurisdiction over the affected waters at the point where the discharge originates or would originate. The responsibility for the protection of water quality in California rests with the Regional Water Quality Control Board (RWQCB).

There will be no impacts to any wetland features resulting from this project.

Environmental Analysis: *No Impact.*

IV.d Substantial Interference with Movement of Species or Use of Nursery Sites

A significant impact would occur if the proposed Project interferes substantially with the movement of fish or wildlife species, established wildlife corridors, or use of native wildlife nursery sites.

No migratory corridors have been identified in the City nor is there a wildlife nursery site in the City.

Required Mitigation: *None*

Environmental Analysis: *No Impact.*

IV.e Conflict with Local Policies or Ordinances

The proposed General Plan Amendment and Zoning change will not conflict with local policies or ordinances.

Environmental Analysis: *No Impact.*

IV.f Conflict with Conservation Plans

A significant impact would occur if the proposed Project conflicts with the provisions of an adopted Habitat Conservation Plan.

The City of Susanville is not within any adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan.

Environmental Analysis: *No Impact.*

V. Cultural Resources

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5?			√	
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?			√	

c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?				√
d) Disturb any human remains, including those interred outside of formal cemeteries?			√	

V.a-b Substantial Adverse Change in Historical and Archeological Resources

A significant impact would be one that would cause a substantial adverse change in the significance of historical or archeological resources.

For the purposes of CEQA, an historical resource is a resource listed in, or determined eligible for listing in the California Register of Historical Resources. When a project will impact a site, it needs to be determined whether the site is an historical resource, which is defined as any site which:

(A.) Is historically or archeologically significant, or is significant in the architectural, engineering, scientific, economic, agricultural, educational, social, political or cultural annals of California; and

(B) Meets any of the following criteria:

1. Is associated with events that have made a significant contribution to the broad patterns of California's history and cultural heritage;
2. Is associated with the lives of persons important in our past;
3. Embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of an important creative individual, or possesses high artistic values; or
4. Has yielded, or may be likely to yield, information important in prehistory or history.

The proposed General Plan Amendment and Zoning change will have a less than significant impact on historical and archaeological resources.

Environmental Analysis: *Less than Significant Impact.*

V.c Destroy a Unique Paleontological Resource or Unique Geological Feature

A significant impact would be one that would destroy a unique paleontological resource or site or unique geological feature.

There are no known unique geologic features or known paleontological resources within the City. Therefore, the project will have no impact on historical and paleontological or geologic resources.

Environmental Analysis: *No Impact.*

V.d Disturb Human Remains

A significant impact would be one that would disturb human remains.

While the potential exists that there may be unknown human burials within the City of Susanville the proposed General Plan Amendment and Zoning change will not be disturbing any ground. Therefore, the project will have a less than significant impact any human remains.

Environmental Analysis: *Less than Significant Impact.*

VI. Geology and Solis

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				√
ii) Strong seismic ground shaking?				√
iii) Seismic-related ground failure, including liquefaction?				√
iv) Landslides?				√
b) Result in substantial soil erosion or the loss of topsoil?				√
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?				√
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?				√
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?				√

Environmental Setting

The California Division of Mines and Geology indicates Susanville is located within the Honey Lake Fault Zone, with four quaternary (potentially active) faults and three pre-quaternary (inactive) faults located in or near the city. As discussed in the City of Susanville General Plan, there are no faults classified as "active" or "historic" within the City's Sphere of Influence. The four quaternary faults within the City include the

"Hospital Fault", west of the Project, "Inspiration Fault", and "Grand Fault" and "College Fault" which runs parallel to and just southeast of State route 139.

VI.a-i Exposure to Loss, Injury, Death from Rupture of Known Earthquake Fault

A significant impact would occur if the Project results in exposure of people or structures to loss, injury or death from rupture of a known earthquake fault.

No substantial faults are known to be located within the Susanville area according to the Alquist-Priolo Earthquake Fault Zoning Maps and the State of California DOC. The City is not located within a mapped Alquist-Priolo Earthquake Fault Zone. The California Division of Mines and Geology indicates Susanville is located within the Honey Lake Fault Zone, with four quaternary (potentially active) faults and three prequaternary (inactive) faults located in or near the city. As discussed in the City of Susanville General Plan, there are no faults classified as "active" or "historic" within the City's Sphere of Influence. The four quaternary faults within the City include the "Hospital Fault", "Inspiration Fault," "Grand Fault" and "College Fault. Due to the potential for seismic activity, the General Plan requires buildings to be constructed consistent with the standards established in the International Building Code (IBC).

The proposed General Plan Amendment and Zoning change will not change anything relative. All structures built within the City are required to meet California Building Code requirements which account for seismic activities, particularly ground motion and shaking. Therefore, the project will not have an impact that will change or increase loss, death or exposure from an earthquake or fault rupture or ground shaking.

Environmental Analysis: *No Impact.*

VI.a-ii Exposure to Loss, Injury, Death from Strong Seismic Ground Shaking

A significant impact would occur if the proposed Project results in exposure of people or structures to loss, injury or death from strong seismic ground shaking.

Impacts regarding strong seismic ground shaking have been discussed above in impact VI.a-i.

Environmental Analysis: *No Impact.*

VI.a-iii Exposure to Loss, Injury, Death from Seismic-related Ground Failure

A significant impact would occur if the proposed Project results in exposure of people or structures to loss, injury or death from seismic-related ground failure.

The proposed General Plan Amendment and Zoning change will not have an impact that will change or increase loss, death or exposure from seismic related round failure.

Environmental Analysis: *No Impact.*

VI.a-iv Exposure to Loss, Injury, Death from Landslides

A significant impact would occur if the proposed Project results in exposure of people or structures to loss, injury or death from landslides.

The proposed General Plan Amendment and Zoning change will not have an impact that will change or increase loss, death or exposure from landslides.

Environmental Analysis: *No Impact.*

VI.b Result in Substantial Erosion or Loss of Topsoil

A significant impact would occur if the proposed Project results in erosion of the loss of topsoil.

The proposed General Plan Amendment and Zoning change will not have a significant impact on soil erosion or loss of topsoil.

Environmental Analysis: *Less than Significant Impact.*

V.I.c Location on an Unstable Geological Unit or Soil

A significant impact would occur if the proposed Project results in landslides, lateral spreading, subsidence, liquefaction, or collapse due to a location on an unstable geologic unit or soils.

The proposed General Plan Amendment and Zoning change will not have an impact that will place any development on unstable soil or geologic unit.

Environmental Analysis: *No Impact.*

VI.d Location on Expansive Soils

A significant impact would occur if the proposed Project results in substantial risk to life or property due to location on expansive soil.

The proposed General Plan Amendment and Zoning change will not have an impact that will place any new development on expansive soils.

Environmental Analysis: *Less than Significant Impact.*

VI.e Inadequate Soils for Wastewater Disposal Systems

A significant impact would occur if the proposed Project results in placement of septic tanks or alternative wastewater disposal systems where sewers are not available on appropriate soils.

All development in the city is required to be connected to a municipal sewer system. The proposed General Plan Amendment and Zoning change will not have an impact from inadequate soils for waste water disposal.

Environmental Analysis: *No Impact.*

VII. Greenhouse Gas Emissions

Would the project:	Potentially Significant Impact	Less than Significant with	Less than Significant Impact	No Impact

		Mitigation Incorporated		
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?			√	
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?			√	

Environmental Setting

The Project lies within the Northeast Plateau Air Basin, for which the State of California has delegated air quality management responsibility to the Lassen County Air Pollution Control District (LCAPCD). Currently there are no formally adopted quantitative thresholds of significance for project-related GHGs. The Bay Area Air Quality Management District (BAAQMD) suggests in its CEQA guidance the following significance thresholds: no threshold for GHG emitted during project construction, and 1,100 metric tons of CO_2e per year for project operation.

VII.a Generate Greenhouse Gas Emissions, Either Directly or Indirectly, that may have a Significant Impact on the Environment

Greenhouse gases (GHGs) that have the ability to absorb energy radiating away from the earth include water vapor, carbon dioxide, methane, nitrous oxide, hydrofluorocarbons, perfluorocarbons, and sulfur hexafluoride. These GHGs affect the thermal balance of the atmosphere between incoming solar radiation and outgoing thermal radiation, and, hence, the temperature of the atmosphere. Natural processes and human activities emit GHGs. Except for water vapor, the listed GHGs are subject to regulation by the State of California and the federal government.

The proposed General Plan Amendment and Zoning change will have a less than significant impact on the generation of greenhouse gasses.

Environmental Analysis: *Less than Significant Impact.*

VII.b Conflict with any Applicable Plan, Policy, or Regulation of an Agency Adopted for the Purpose of Reducing the Emissions of Greenhouse Gases

The proposed General Plan Amendment and Zoning change are minimal. The review for developing the properties remain the same as will the site coverage limitations. Therefore, the Project will not conflict with any applicable plan, policy, or regulation adopted for the purpose of reducing the emissions of greenhouse gases, and its impacts will be less than significant.

Environmental Analysis: *Less than Significant Impact.*

VIII. Hazards and Hazardous Materials

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?			√	
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				√
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?				√
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?				√
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				√
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				√
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				√
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?				√

VIII.a-b Hazard to the Public or the Environment through Transport, Use, or Disposal of Hazardous Materials, Foreseeable Upset and Accident of Release of Hazardous Materials

A significant impact would occur if the proposed Project produces a substantial risk to the public from routine transportation, use, or disposal of hazardous material. A significant impact would occur if the

proposed Project releases hazardous materials into the environment, creating significant hazards to the public or the environment.

The proposed General Plan Amendment and Zoning change will have less than significant impact resulting from the transport, use or disposal of hazardous wastes.

Environmental Analysis: *Less than Significant Impact.*

VII.c Hazardous Materials Near School

A significant impact would occur if the proposed Project emits or handles hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school.

The project is not within one-quarter mile of any existing or proposed school. proposed General Plan Amendment and Zoning change the development pattern in the City.

Environmental Analysis: *No Impact.*

VIII.d Location on Hazardous Material Site

A significant impact would occur if the proposed Project is located on a list of hazardous materials sites.

There are two sites listed on the California Department of Toxic Substances Control Envirostor database in Lassen County. The sites are both located on Sierra Army Depot property in Herlong. There are no listed sites in Susanville.

Environmental Analysis: *No Impact.*

VIII.e-f Location near Airport Land Use Plan or Private Airstrip

A significant impact would occur if the proposed Project results in a location near a public airport or private airstrip.

The nearest airport, Susanville Municipal Airport, is over four miles southeast of the City of Susanville. The Project will not result in an airport safety hazard for people working in the City.

Environmental Analysis: *No Impact.*

VIII.g Impaired Implementation of Emergency Plan

A significant impact would occur if the proposed Project impairs implementation of or physically interferes with an adopted emergency response plan or emergency evacuation plan.

The Project will not interfere with implementation of an emergency response plan or evacuation.

Environmental Analysis: *No Impact.*

VIII.h Exposure to Loss, Injury or Death Due to Wildland Fires

A significant impact would occur if the proposed Project exposes people or structures to a significant risk of loss, injury or death involving wildland fires.

Environmental Analysis: *No Impact.*

IX. Hydrology and Water Quality

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Violate any water quality standards or waste discharge requirements?			√	
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?				√
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?				√
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?				√
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?				√
f) Otherwise substantially degrade water quality?				√
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?				√
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?				√
i) Expose people or structures to a significant risk of loss, injury or death				√

involving flooding, including flooding as a result of the failure of a levee or dam?				
j) Inundation by seiche, tsunami, or mudflow?				√

IX.a Violate Water Quality Standards or Waste Discharge Requirements

A significant impact would occur if the proposed Project violates water quality standards or water discharge requirements.

The proposed General Plan Amendment and Zoning change will have no effect as no changes will occur to water quality standard or waste discharge requirements and storm water pollution prevention plans will still be required for projects disturbing more than 1 acre.

Environmental Analysis: *Less Than Significant Impact.*

IX.b Deplete Groundwater Supplies or Interfere with Groundwater Recharge

A significant impact would occur if the proposed Project depletes groundwater supplies or interferes substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level.

No changes will occur to groundwater supply or quality.

Environmental Analysis: *No Impact.*

IX.c Alter the Existing Drainage Pattern to Result in Substantial Erosion or Siltation

A significant impact would occur if the proposed Project alters the existing drainage pattern of the site or area, which would result in substantial erosion or siltation on- or off-site.

The proposed General Plan Amendment and Zoning change will not change drainage patterns or increase erosion.

Environmental Analysis: *No Impact.*

IX.d Alter the Existing Drainage Pattern to Increase the Rate or Amount of Surface Runoff

A significant impact would occur if the proposed Project alters the existing drainage pattern of the site or area or substantially increase the rate or amount of surface runoff in a manner, which would result in flooding on- or off-site.

The proposed General Plan Amendment and Zoning change will not change drainage patterns or increase surface runoff.

Environmental Analysis: *No Impact.*

IX.e Create or Contribute Runoff Water Exceeding Capacity of Stormwater Drainage

A significant impact would occur if the proposed Project creates or contributes runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff.

The proposed General Plan Amendment and Zoning change will not change drainage patterns or increase runoff to existing storm drainage facilities.

Environmental Analysis: *No Impact.*

IX.f Substantially Degrade Water Quality

A significant impact would occur if the proposed Project substantially degrades water quality.

The proposed General Plan Amendment and Zoning change will not degrade water quality.

Environmental Analysis: *No Impact.*

IX.g Place Housing within a 100-year Flood Hazard Area

A significant impact would occur if the proposed Project places housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map.

The project is not located within a 100-year Flood Hazard Area.

Environmental Analysis: *No Impact.*

IX.h Place Structures within 100-year Flood Hazard Area that would Impede or Redirect Flood Flows

The project is not located within a 100-year Flood Hazard Area.

Environmental Analysis: *No Impact.*

IX.i Expose People or Structures to a Risk of Loss, Injury, or Death

A significant impact would occur if the proposed Project exposes people or structures to risk of loss, injury or death involving flooding.

The project is not located within a 100-year Flood Hazard Area and will not expose people or structures to flooding risk.

Environmental Analysis: *No Impact.*

IX.j Hazards Due to Seiche, Tsunami, or Mudflow

A significant impact would occur if the proposed Project causes hazards of inundation by seiche, tsunami, or mudflow.

There are no lakes or major water bodies near within the City. The Susan River runs through the City but is not the type of water body that would carry a seiche, tsunami or mudflow.

Environmental Analysis: *No Impact.*

X. Land Use and Planning

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Physically divide an established community?				√
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the General Plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?				√
c) Conflict with any applicable habitat conservation plan or natural community conservation plan?				√

X.a Physically Divide an Established Community

A significant impact would occur if the proposed Project physically divided an established community.

The project will not physically divide an established community.

Environmental Analysis: *No Impact.*

X.b Conflict with Applicable Land Use Plan, Policy, or Regulation

A significant impact would occur if the project if the proposed Project conflicted with the City of Susanville General Plan or City of Susanville Zoning Code.

The project will not conflict with applicable land use plan, policy or regulation.

Environmental Analysis: *No Impact.*

X.c Conflict with Applicable Habitat Conservation Plan or Natural Community Conservation Plan

A significant impact would occur if the proposed Project conflicts with a conservation plan.

The Project is not located within or will not conflict with any adopted conservation plans or natural community conservation plans.

Environmental Analysis: *No Impact.*

XI. Mineral Resources

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?				√
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local General Plan, specific plan or other land use plan?				√

XI.a-b Loss of Known Mineral Resource or Locally-Important Mineral Resource Recovery Site

The state legislature adopted the Surface Mining and Reclamation Act (SMARA) in 1975, which designated Mineral Resource Zones (MRZ) for areas possessing minerals, which are of statewide or regional significance. A significant impact would occur if the proposed Project results in the loss of availability of a mineral resource of value to the region and state, or result in a loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan.

There is no regional or locally important mineral resource within the City limits of Susanville.

Environmental Analysis: *No Impact.*

XII. Noise

Would the Project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Exposure of persons to or generation of noise levels in excess of standards established in the local General Plan or noise ordinance, or applicable standards of other agencies?			√	
b) Exposure of persons to or generation of excessive			√	

groundborne vibration or groundborne noise levels?				
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?			√	
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?			√	
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?				√
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?				√

XII.a Exposure to Noise Levels in Excess of Standards Established in the Local General Plan or Noise Ordinance

A significant impact would occur if the proposed Project exposes people to or generates noise excessive than standards established in the local general plan or noise ordinance, or applicable standards of other agencies.

The proposed General Plan Amendment and Zoning code change will not alter the noise environment to a significant level.

Environmental Analysis: *Less than Significant Impact.*

XII.b Exposure to or Generation of Excessive Groundborne Vibration or Noise Levels

A significant impact would occur if the proposed Project exposes people to or generates excessive groundborne vibration or noise levels.

The proposed General Plan Amendment and Zoning change will not have the potential to create significant physical changes to the environment, either directly or indirectly.

Environmental Analysis: *No Impact.*

XII.c Permanent Increase in Ambient Noise Levels

A significant impact would occur if the proposed Project causes a substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the proposed Project.

The proposed General Plan Amendment and Zoning change will not have the potential to create significant physical changes to the environment, either directly or indirectly.

Environmental Analysis: *Less than Significant Impact.*

XII.d Temporary or Periodic Increase in Ambient Noise Levels

A significant impact would occur if the proposed Project causes a substantial or temporary periodic increase in ambient noise levels in the project vicinity above levels existing without the proposed Project.

The proposed General Plan Amendment and Zoning change will not have the potential to create significant physical changes to the environment, either directly or indirectly. All construction activities result in some increase in temporary noise levels however, those levels are rarely significant or lasting more than a few weeks

Environmental Analysis: *Less than Significant Impact.*

XII.e Exposure to Excessive Noise Levels from an Airport

A significant impact would occur if the proposed Project exposes people to excessive noise levels due to airports.

The nearest airport, the Susanville Municipal Airport, is located over four miles to the southeast of the City; therefore the impact associated with airport noise is not significant.

Environmental Analysis: No *Impact.*

XII.f Exposure to Excessive Noise Levels from a Private Airstrip

A significant impact would occur if the proposed Project exposes people to excessive noise levels due to a private airstrip.

There are no private airstrips in the City.

Environmental Analysis: *No Impact.*

XIII. Population and Housing

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for				√

example, through extension of roads or other infrastructure)?				
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?				√
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?				√

Environmental Setting

According the U.S. Census Bureau, the population of Susanville was 17,947 residents in 2010 and 4,256 housing units (U.S. Census Bureau 2010). The 2010 population figure includes 8,319 people incarcerated in State prison facilities located with the incorporated City limits who are not part of the general population, which brings the population down to 9,628.

XIII.a Induce Substantial Population Growth

A significant impact would result if the proposed Project induces substantial population growth in an area, either directly or indirectly.

The proposed General Plan Amendment and Zoning will not induce substantial population growth.

Environmental Analysis: *No Impact.*

XIII.b Displace Substantial Numbers of Existing Housing

A significant impact would result if the proposed Project displaces substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere.

The project will not displace existing housing.

Environmental Analysis: *No Impact.*

XIII.c Displace Substantial Numbers of Existing People

A significant impact would result if the proposed Project displaces substantial numbers of existing people, necessitating the construction of replacement housing elsewhere.

No people will be displaced as a result of the General Plan Amendment or Zoning change.

Environmental Analysis: *No Impact.*

XIV. Public Services

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact

a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
Fire protection?			√	
Police protection?			√	
Schools?			√	
Parks?			√	
Other public facilities?			√	

Environmental Setting

The City of Susanville is served by the Susanville Police Department, Susanville Fire Department, Lassen Municipal Utility District, and Susanville School District, Richmond Elementary School District, Johnstonville Elementary District, and Lassen Union High District.

The Lassen Municipal Utility District (LMUD) is located in Susanville and serves approximately 10,500 customers, with 425 miles of distribution lines and 80 miles of 60kV transmission lines. LMUD operates nine substations in the area. Currently transmission lines are located along Sierra Road on the Project site and along the Alexander Avenue easement area onsite.

There are three community parks in Susanville, including Memorial Park, Riverside Park, and Skyline Park. Memorial and Riverside parks provide developed recreation resources such as baseball diamonds, playgrounds, picnic facilities, and other park amenities. Skyline Park offers passive recreation resources through walking trails and natural surroundings.

The four school districts in Susanville provide a variety of learning opportunities for children in kindergarten through 12th grade. The Susanville School District includes Diamond View Middle School (grades 6 through 8), Meadow View Elementary (grades 3 through 5), and McKinley School (grades Kindergarten through 2). The Richmond Elementary School District includes one school, Richmond Elementary, serving grades kindergarten through 8th grade. Johnstonville Elementary School District also includes one school, Johnstonville Elementary, serving grades kindergarten through 8th grade. Lassen Union High District operates Lassen High, Diamond Mountain Charter High School, and Credence Alternative Education High School.

XIV.a Substantial Adverse Physical Impacts Due to Maintaining Acceptable Service Levels

A significant impact would occur if the proposed Project requires construction of new public service facilities or expansion of such service facilities to maintain acceptable service ratios, response times, or other performance objectives for fire protection, police protection, schools, parks, and other public services. The Project will not rely on the addition or alteration of any public services.

The proposed General Plan Amendment and Zoning change will not spread out development within the city to any degree which might otherwise affect emergency response times. Adequate capacity exists in all public services to accommodate the project.

Environmental Analysis: *Less than Significant Impact.*

XV. Recreation

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?				√
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?				√

Environmental Setting

The City of Susanville currently has three community park facilities, which are Memorial Park, Riverside Park, and Skyline Park. Memorial Park is located on North Street and includes a community center, baseball diamonds, playground, picnic facilities, skatepark, tennis courts, and other park facilities. Riverside Park is located on Riverside Drive and provides baseball diamonds, playground, picnic facilities, and other park amenities. Skyline park is a passive recreation area with walking trails overlooking the City.

Area schools provide additional recreational resources, such as playgrounds and sports fields that may be used during non-school hours.

XV.a Increase Use of Existing Recreational Facilities

A significant impact would occur if the proposed Project substantially increases the use of existing recreational facilities such that substantial physical deterioration would occur or be accelerated.

The proposed General Plan Amendment and Zoning change will not increase the demand for recreational facilities nor will it place a strain on the existing recreational facilities to any significant degree.

Environmental Analysis: *No Impact*

XV.b Include or Require Construction or Expansion of Recreational Facilities

A significant impact would occur if the proposed Project includes recreational facilities or requires construction of such facilities that might have an adverse physical effect on the environment.

The proposed General Plan Amendment and Zoning change will not include or require construction or expansion.of recreational facilities.

Environmental Analysis: *No Impact*

XVI. Transportation and Traffic

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Conflict with an applicable plan, ordinance or policy establishing measures of effectiveness for the performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?				√
b) Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?				√
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?				√
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?				√
e) Result in inadequate emergency access?				√
f) Conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?				√

XVI.a Conflict with an Applicable Plan, Ordinance or Policy Establishing Measures of Effectiveness for the Performance of the Circulation System

A significant impact would occur if the proposed Project conflicts with an applicable plan, ordinance, or policy establishing measures of effectiveness for the performance of the circulation system.

The proposed General Plan Amendment and Zoning change will not conflict with an applicable plan, ordinance or policy establishing measures of effectiveness for the performance of the circulation system.

Environmental Analysis: *Less than Significant Impact.*

XVI.b Conflict with an Existing Congestion Management Plan

A significant impact would occur if the proposed Project conflicts with an applicable congestion management program.

The City does not have a congestion management program.

Environmental Analysis: *No Impact.*

XVI.c Result in Change in Air Traffic Patterns

A significant impact would occur if the proposed Project results in a change in air traffic patterns.

The proposed General Plan Amendment Zoning change would not affect airport operations or traffic patterns.

Environmental Analysis: *No Impact.*

XVI.d Increase Hazards due to Design Feature

A significant impact would occur if the proposed Project substantially increases hazards due to a design feature or incompatible uses.

The proposed General Plan Amendment and Zoning change will not increase hazards due to design feature.

Environmental Analysis: *No Impact.*

XVI.e Result in Inadequate Emergency Access

A significant impact would occur if the proposed Project results in inadequate emergency access.

The proposed General Plan Amendment and Zoning change will not result in inadequate emergency access.

Environmental Analysis: *No Impact.*

XVI.f Conflict with Adopted Policies, Plans, or Programs Regarding Public Transit

A significant impact would occur if the proposed Project conflicts with adopted policies, plans, or programs regarding public transit.

The proposed General Plan Amendment and Zoning change will not conflict with adopted policies, plans or programs regarding public transit.

Environmental Analysis: *No Impact.*

XVII. Utilities and Service Systems

Would the project:	Potentially Significant Impact	Less than Significant with Mitigation Incorporated	Less than Significant Impact	No Impact
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?			√	
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?			√	
c) Require or result in the construction of new stormwater drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?			√	
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?			√	
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?			√	
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?			√	
g) Comply with federal, state, and local statutes and regulations related to solid waste?			√	

Environmental Setting

Water service in Susanville is provided by the City of Susanville, while wastewater service is provided by the Susanville Consolidated Sanitary District. Water sources include local springs (Cady Springs and

Bagwell Springs) and three wells, totaling 1199.3 million gallons in annual use (Susanville Water Management Plan, 2010). Most of the water is provided through the springs (75%) according to the 2010 Water Management Plan. The Susanville Consolidated Sanitary District provides wastewater service within the City of Susanville and operates underground pipes within the vicinity of the Project site; however, no sewer connections are currently located within the Project site.

XVII.a Exceed Wastewater Treatment Requirements

A significant impact would occur if the proposed Project caused water treatment requirements to be exceeded.

The proposed General Plan Amendment and Zoning change will have little impact. SSD has the capacity to accommodate the incremental development that the proposed changes would allow.

Environmental Analysis: *Less than Significant Impact*

XVII.b Require the Construction of New Water or Wastewater Treatment Facilities or Expansion of Existing Facilities

A significant impact would occur if the proposed Project caused the construction of water or wastewater systems that could cause a significant effect on the environment.

The proposed General Plan Amendment and Zoning change does not affect the City's projected growth. The project is capable of being served by both the existing waste water and domestic water systems without expansion.

Environmental Analysis: *Less than Significant Impact.*

XVII.c Construction or Expansion of Stormwater Drainage Facilities

A significant impact would occur if the proposed Project requires the construction or expansion of stormwater drainage systems that could cause a significant effect on the environment.

The proposed General Plan Amendment and Zoning change will have minimal effect. Individual projects as they are developed would have to meet local storm water quality and peak runoff detention requirements.

Environmental Analysis: *Less than Significant Impact.*

XVII.d Sufficient Water Supplies Available

A significant impact would occur if the proposed Project impacts the water supply entitlements serving the project.

The proposed General Plan Amendment and Zoning change will not affect available water supplies.

Environmental Analysis: *Less Than Significant Impact.*

XVII.f Sufficient Landfill Capacity and Regulatory Compliance

A significant impact would occur if the proposed Project affects the ability of a landfill to accommodate project needs.

The proposed General Plan Amendment and Zoning change will not affect landfill capacity and regulatory compliance.

Environmental Analysis: *Less than Significant Impact.*

XVII.g Federal, State, and Local Statutes and Regulations Related to Solid Waste

A significant impact would occur if the proposed Project does not comply with federal, state, and local statutes and regulations relating to solid waste.

The Project will comply with federal, state, and local regulations as service would fall under City contract, which requires regulation compliance.

Environmental Analysis: *Less than Significant Impact.*

XVIII. Mandatory Findings of Significance

Would the project:	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?			√	
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?			√	
c) Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?			√	

XVIII.a Potential to Degrade the Quality of the Environment

The proposed General Plan Amendment and Zoning change will not degrade the quality of the environment.

Environmental Analysis: *Less than Significant Impact.*

XVIII.b Cumulative Impacts

The proposed General Plan Amendment and Zoning change will not increase cumulative impact and may decrease potential impact.

Environmental Analysis: *Less than Significant Impact.*

XVIII.c Adverse Effects on Human Beings

The Project will not result in substantial adverse effects on human beings, either directly or indirectly as none of the impacts affecting people have been identified as having a potentially significant impact.

Environmental Analysis: *Less than Significant Impact.*

AGENDA ITEM NO. 9A

Reviewed by: ___ City Administrator

_X_ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted by: Deborah Savage, Finance Manager

Action Date: November 20, 2019

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated October 26, 2019 through November 8,2019 numbered 205373 through 205463.

FISCAL IMPACT: Accounts Payable vendor warrants totaling $ 123,864.47 plus $ 210,438.45 in payroll warrants, for a total of $ 334,302.92.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/19	10/31/2019	205376	9432	ALL SEASON HEATING	WOODSTOVE REBATE SANTAN	102819	1	8407-430-10-48	GRANTS	1,500.00	1,500.00
Total 102819:										1,500.00	1,500.00
10/19	10/31/2019	205377	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	637072096	1	7620-430-10-44	LINEN SERVICE	37.82	37.82
Total 637072096:										37.82	37.82
10/19	10/31/2019	205377	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	637072097	1	2007-431-20-44	LINEN SERVICE	120.71	120.71
Total 637072097:										120.71	120.71
10/19	10/31/2019	205377	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	637072098	1	7401-430-62-44	LINEN SERVICES	59.55	59.55
Total 637072098:										59.55	59.55
10/19	10/31/2019	205377	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-WATER	67072099	1	7110-430-42-44	LINEN SERVICE	41.92	41.92
Total 67072099:										41.92	41.92
10/19	10/31/2019	205378	76	BILLINGTON ACE HARD	SUPPLIES- GAS	452363	1	7401-430-62-46	SUPPLIES-GENERAL	66.68	66.68
Total 452363:										66.68	66.68
10/19	10/31/2019	205378	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	452699	1	1000-452-20-46	SUPPLIES-GENERAL	2.69	2.69
Total 452699:										2.69	2.69
10/19	10/31/2019	205378	76	BILLINGTON ACE HARD	SUPPLIES- PW	452834	1	7620-430-10-46	SUPPLIES-GENERAL	27.98	27.98
Total 452834:										27.98	27.98
10/19	10/31/2019	205378	76	BILLINGTON ACE HARD	SUPPLIES- WATER	965039	1	7110-430-42-46	SUPPLIES-GENERAL	1.49	1.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 965039:										1.49	1.49
10/19	10/31/2019	205378	76	BILLINGTON ACE HARD	SUPPLIES- WATER	965324	1	7110-430-42-46	SUPPLIES-GENERAL	16.97	16.97
Total 965324:										16.97	16.97
10/19	10/31/2019	205378	76	BILLINGTON ACE HARD	SUPPLIES- WATER	965424	1	7110-430-42-46	SUPPLIES-GENERAL	1.82	1.82
Total 965424:										1.82	1.82
10/19	10/31/2019	205379	1116	CALIFORNIA BUILDING S	3RD QTR SPEC REV FUND SB 1	102519	1	1000-2205-006	DEPOSIT PAYABLE-SB 1473	102.11	102.11
Total 102519:										102.11	102.11
10/19	10/31/2019	205380	152	COUSO TECHNOLOGY &	WEBSITE MAINT 7/19-8/19	1763	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00
Total 1763:										340.00	340.00
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-STREETS	2740204803	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	2.86	2.86
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-WATER	2740204803	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	2.85	2.85
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-GAS	2740204803	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2.85	2.85
Total 2740204803:										8.56	8.56
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-STREETS	2740204808	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	6.42	6.42
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-WATER	2740204808	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	6.42	6.42
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-GAS	2740204808	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.42	6.42
Total 2740204808:										19.26	19.26
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-STREETS	2740204862	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	2.85	2.85
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-GAS	2740204862	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2.85	2.85
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-WATER	2740204862	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	2.86	2.86
Total 2740204862:										8.56	8.56
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-GAS	2740204961	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	15.37	15.37
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-WATER	2740204961	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	15.37	15.37

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-STREETS	2740204961	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	15.37	15.37
Total 2740204961:										46.11	46.11
10/19	10/31/2019	205381	161	CSK AUTO INC	SUPPLIES-WATER	2740206157	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	13.31	13.31
Total 2740206157:										13.31	13.31
10/19	10/31/2019	205382	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS, FBI	408100	1	1000-416-10-45	FINGERPRINTING SERVICES	96.00	96.00
Total 408100:										96.00	96.00
10/19	10/31/2019	205383	219	ED STAUB & SONS PETR	55.64 PROPANE- AIRPORT	1172986	1	7201-430-81-46	PROPANE	10.00	10.00
Total 1172986:										10.00	10.00
10/19	10/31/2019	205384	234	EVERY BLOOMIN THING	SUPPLIES-STREETS	169222	1	2007-431-20-46	SUPPLIES-GENERAL	549.64	549.64
Total 169222:										549.64	549.64
10/19	10/31/2019	205385	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	978603A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 978603A:										117.00	117.00
10/19	10/31/2019	205385	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	978794A	1	7110-430-42-43	TECHNICAL SVCS	91.00	91.00
Total 978794A:										91.00	91.00
10/19	10/31/2019	205385	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	978795A	1	7110-430-42-43	TECHNICAL SVCS	147.00	147.00
Total 978795A:										147.00	147.00
10/19	10/31/2019	205386	9824		REFUND GAS DEPOSIT	10320410003	1	7401-2228-000	DEPOSITS-CUSTOMER	123.71	123.71
Total 10320410003:										123.71	123.71
10/19	10/31/2019	205387	265	FRONTIER	257-1044 PRI	1044 100519	1	7620-430-10-45	COMMUNICATIONS	101.50	101.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1044 100519:										101.50	101.50
10/19	10/31/2019	205387	265	FRONTIER	257-2845 U/B ROLL OVER	2845 101519	1	7620-430-10-45	COMMUNICATIONS	71.68	71.68
Total 2845 101519:										71.68	71.68
10/19	10/31/2019	205388	8547		REFUND COMMUNITY CENTER	102819	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 102819:										100.00	100.00
10/19	10/31/2019	205389	1075	INDEPENDENT ELECTRI	SUPPLIES-GAS	S104462280.001	1	7401-430-62-46	SUPPLIES-GENERAL	68.99	68.99
Total S104462280.001:										68.99	68.99
10/19	10/31/2019	205390	335	J.W. WOOD CO INC	SUPPLIES-GAS	S113727	1	7401-430-62-46	SUPPLIES-GENERAL	9.38	9.38
Total S113727:										9.38	9.38
10/19	10/31/2019	205391	9825		REFUND GAS DEPOSIT	10526850027	1	7401-2228-000	DEPOSITS-CUSTOMER	98.15	98.15
Total 10526850027:										98.15	98.15
10/19	10/31/2019	205392	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	336194	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	4.69	4.69
10/19	10/31/2019	205392	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	336194	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.70	4.70
10/19	10/31/2019	205392	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	336194	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	4.69	4.69
Total 336194:										14.08	14.08
10/19	10/31/2019	205392	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	336910	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	15.72	15.72
10/19	10/31/2019	205392	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	336910	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	15.73	15.73
10/19	10/31/2019	205392	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	336910	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	15.73	15.73
Total 336910:										47.18	47.18
10/19	10/31/2019	205392	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	336912	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	7.14	7.14
10/19	10/31/2019	205392	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	336912	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	7.15	7.15
10/19	10/31/2019	205392	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	336912	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	7.15	7.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 336912:										21.44	21.44
10/19	10/31/2019	205393	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	124085	1	2007-431-20-44	DISPOSAL	13.77	13.77
Total 124085:										13.77	13.77
10/19	10/31/2019	205394	437	LMUD	AIRPORT VASI LIGHTS	10108 102519	1	7201-430-81-46	ELECTRICITY	117.96	117.96
Total 10108 102519:										117.96	117.96
10/19	10/31/2019	205394	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 102519	1	7530-451-52-46	ELECTRICITY	622.49	622.49
Total 122907 102519:										622.49	622.49
10/19	10/31/2019	205394	437	LMUD	GOLF COURSE PUMP STATION	122910 102519	1	7530-451-52-46	ELECTRICITY	899.75	899.75
Total 122910 102519:										899.75	899.75
10/19	10/31/2019	205394	437	LMUD	GOLF COURSE PUMP HOUSE	132052 102519	1	7530-451-52-46	ELECTRICITY	34.77	34.77
Total 132052 102519:										34.77	34.77
10/19	10/31/2019	205394	437	LMUD	STREET LIGHTS	14039 101019	1	2007-431-60-46	ELECTRICITY	193.33	193.33
Total 14039 101019:										193.33	193.33
10/19	10/31/2019	205394	437	LMUD	STREET LIGHTS	14041 101019	1	2007-431-60-46	ELECTRICITY	3,607.80	3,607.80
Total 14041 101019:										3,607.80	3,607.80
10/19	10/31/2019	205394	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 102519	1	7530-451-52-46	ELECTRICITY	388.73	388.73
Total 144281 102519:										388.73	388.73
10/19	10/31/2019	205394	437	LMUD	SOUTH ST ROOSEVELT AREA L	1744 102519	1	1000-452-20-46	ELECTRICITY	8.64	8.64
Total 1744 102519:										8.64	8.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/19	10/31/2019	205394	437	LMUD	RIVERSIDE DR. PARK	1999 102519	1	1000-452-20-46	ELECTRICITY	67.76	67.76
Total 1999 102519:										67.76	67.76
10/19	10/31/2019	205394	437	LMUD	S GAY ST-STREETS	24323 101019	1	2007-431-60-46	ELECTRICITY	44.54	44.54
Total 24323 101019:										44.54	44.54
10/19	10/31/2019	205394	437	LMUD	1505 MAIN ST	2876 102519	1	1000-422-10-46	ELECTRICITY	746.44	746.44
Total 2876 102519:										746.44	746.44
10/19	10/31/2019	205394	437	LMUD	SKYLINE DR WELL 4-WATER	29931	1	7110-430-42-46	ELECTRICITY	241.43	241.43
Total 29931:										241.43	241.43
10/19	10/31/2019	205394	437	LMUD	LITTLE LEAGUE AREA LIGHTS-	3522 102519	1	1000-452-20-46	ELECTRICITY	57.37	57.37
Total 3522 102519:										57.37	57.37
10/19	10/31/2019	205394	437	LMUD	105 S ASH STREET	412864 102519	1	1000-452-20-46	ELECTRICITY	34.74	34.74
Total 412864 102519:										34.74	34.74
10/19	10/31/2019	205394	437	LMUD	SAN FRANCISCO ST- STREETS	416835 101019	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416835 101019:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	FIRST STREET & ALLEY STREE	416848 101019	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416848 101019:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	LITTLE LEAGUE PARK DRIVEW	416851 102519	1	1000-452-20-46	ELECTRICITY	30.03	30.03
Total 416851 102519:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	LONG ALLEY & LOVELL ALLEY-	416860 101019	1	2007-431-60-46	ELECTRICITY	30.03	30.03

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 416860 101019:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	INSPIRATION POINT	416915 101019	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416915 101019:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	CAMPBELL ST- STREETS	416940 101019	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416940 101019:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	WASHO LN- STREETS	416959 101019	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416959 101019:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	130 N LASSEN STREET- STREE	416962 101019	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416962 101019:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	MARTHA & ARNOLD STREET LI	421476 101019	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 421476 101019:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	130 N PINE ST- STREETS	425450 101019	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 425450 101019:										30.03	30.03
10/19	10/31/2019	205394	437	LMUD	N PINE & COOK - SCADA-WATE	44153	1	7110-430-42-46	ELECTRICITY	29.81	29.81
Total 44153:										29.81	29.81
10/19	10/31/2019	205394	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 101019	1	7110-430-42-46	ELECTRICITY	30.71	30.71
Total 44298 101019:										30.71	30.71
10/19	10/31/2019	205394	437	LMUD	PAIUTE LN SCADA-WATER	44316 101019	1	7110-430-42-46	ELECTRICITY	30.26	30.26
Total 44316 101019:										30.26	30.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/19	10/31/2019	205394	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 101019	1	7110-430-42-46	ELECTRICITY	53.56	53.56
Total 45542 101019:										53.56	53.56
10/19	10/31/2019	205394	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 101019	1	2007-431-60-46	ELECTRICITY	60.05	60.05
Total 49500 101019:										60.05	60.05
10/19	10/31/2019	205394	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 101019	1	2007-431-60-46	ELECTRICITY	163.10	163.10
Total 49501 101019:										163.10	163.10
10/19	10/31/2019	205394	437	LMUD	AIRPORT LOT 5	51908 102519	1	7201-430-81-46	ELECTRICITY	25.00	25.00
Total 51908 102519:										25.00	25.00
10/19	10/31/2019	205394	437	LMUD	AIRPORT HANGER 6	54343 102519	1	7201-430-81-46	ELECTRICITY	29.66	29.66
Total 54343 102519:										29.66	29.66
10/19	10/31/2019	205394	437	LMUD	925 SIERRA RD SPORTS CTR	60453 102519	1	1000-452-20-46	ELECTRICITY	25.60	25.60
Total 60453 102519:										25.60	25.60
10/19	10/31/2019	205394	437	LMUD	AIRPORT OFFICE	7146 102519	1	7201-430-81-46	ELECTRICITY	412.47	412.47
Total 7146 102519:										412.47	412.47
10/19	10/31/2019	205394	437	LMUD	AIRPORT GAS PUMP	7154 102519	1	7201-430-81-46	ELECTRICITY	34.09	34.09
Total 7154 102519:										34.09	34.09
10/19	10/31/2019	205394	437	LMUD	GOLF COURSE CLUB HOUSE	7394 102519	1	7530-451-52-46	ELECTRICITY	87.00	87.00
Total 7394 102519:										87.00	87.00
10/19	10/31/2019	205394	437	LMUD	GOLF COURSE CART BARN 2	7400 102519	1	7530-451-52-46	ELECTRICITY	33.72	33.72

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Total 7400 102519:										33.72	33.72
10/19	10/31/2019	205394	437	LMUD	GOLF COURSE BARN 1 & 3	9312 102519	1	7530-451-52-46	ELECTRICITY	25.00	25.00
Total 9312 102519:										25.00	25.00
10/19	10/31/2019	205394	437	LMUD	RIVERSIDE PARK LIGHTS	9501 102519	1	1000-452-20-46	ELECTRICITY	25.00	25.00
Total 9501 102519:										25.00	25.00
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETS	5200107366	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	22.10	22.10
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	5200107366	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	22.10	22.10
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	5200107366	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	22.10	22.10
Total 5200107366:										66.30	66.30
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETS	5200107475	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	3.01	3.01
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	5200107475	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	3.01	3.01
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	5200107475	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	3.00	3.00
Total 5200107475:										9.02	9.02
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETS	5200107532	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	.91	.91
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	5200107532	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	.92	.92
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIE-GAS	5200107532	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	.92	.92
Total 5200107532:										2.75	2.75
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIE-STREETS	5200107562	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	11.67	11.67
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	5200107562	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	11.68	11.68
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	5200107562	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	11.67	11.67
Total 5200107562:										35.02	35.02
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	CREDIT-STREETS	5200107571	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	34.59-	34.59-
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	CREDIT-GAS	5200107571	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	34.59-	34.59-
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	CREDIT-WATER	5200107571	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	34.58-	34.58-

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Total 5200107571:										103.76-	103.76-
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	5200107835	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	198.51	198.51
Total 5200107835:										198.51	198.51
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETS	5200107836	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	20.83	20.83
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	5200107836	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	20.84	20.84
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	5200107836	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	20.84	20.84
Total 5200107836:										62.51	62.51
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETS	5200707489	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	8.82	8.82
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	5200707489	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	8.81	8.81
10/19	10/31/2019	205395	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	5200707489	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.81	8.81
Total 5200707489:										26.44	26.44
10/19	10/31/2019	205396	824	OFFICE DEPOT, INC	OFFICE SUPPLIES	390565876001	1	1000-411-10-46	SUPPLIES-GENERAL	32.78	32.78
10/19	10/31/2019	205396	824	OFFICE DEPOT, INC	OFFICE SUPPLIES	390565876001	2	1000-411-40-46	SUPPLIES-GENERAL	20.07	20.07
10/19	10/31/2019	205396	824	OFFICE DEPOT, INC	OFFICE SUPPLIES	390565876001	3	1000-417-10-46	SUPPLIES-GENERAL	20.30	20.30
Total 390565876001:										73.15	73.15
10/19	10/31/2019	205397	563	POULSEN WELDING SHO	REPAIRS- PARKS	3606	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	206.81	206.81
Total 3606:										206.81	206.81
10/19	10/31/2019	205398	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	1943008	1	1000-422-10-46	SUPPLIES-JANITORIAL	67.68	67.68
Total 1943008:										67.68	67.68
10/19	10/31/2019	205399	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER	2716000	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	1,604.57	1,604.57
10/19	10/31/2019	205399	582	RAY MORGAN CO INC	COPIER-PD	2716000	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	428.15	428.15
Total 2716000:										2,032.72	2,032.72
10/19	10/31/2019	205400	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	70082	1	7620-430-10-46	SUPPLIES-GENERAL	15.80	15.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 70082:										15.80	15.80
10/19	10/31/2019	205400	1076	SIERRA COFFEE AND BE	BOTTLED WATER	70092	1	1000-417-10-46	SUPPLIES-GENERAL	31.60	31.60
Total 70092:										31.60	31.60
10/19	10/31/2019	205401	9826		REFUND GAS DEPOSIT	10306900429	1	7401-2228-000	DEPOSITS-CUSTOMER	146.93	146.93
Total 10306900429:										146.93	146.93
10/19	10/31/2019	205402	728	U S POSTMASTER	UB BILLING GAS	103119	1	7401-430-62-46	POSTAGE	272.64	272.64
10/19	10/31/2019	205402	728	U S POSTMASTER	UB BILLING WATER	103119	2	7110-430-42-46	POSTAGE	529.25	529.25
Total 103119:										801.89	801.89
10/19	10/31/2019	205403	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	397257924	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	344.40	344.40
10/19	10/31/2019	205403	530	U.S. BANK EQUIPMENT F	COPIER-PD	397257924	2	1000-421-10-43	PROFESSIONAL SVCS	172.21	172.21
Total 397257924:										516.61	516.61
10/19	10/31/2019	205404	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68060390	1	7110-430-42-46	SUPPLIES-GENERAL	392.66	392.66
Total 68060390:										392.66	392.66
10/19	10/31/2019	205404	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68061298	1	7110-430-42-46	SUPPLIES-GENERAL	83.53	83.53
Total 68061298:										83.53	83.53
10/19	10/31/2019	205404	770	WESTERN NEVADA SUP	SUPPLIES-WATER	68061453	1	7110-430-42-46	SUPPLIES-GENERAL	237.56	237.56
Total 68061453:										237.56	237.56
10/19	10/31/2019	205404	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68061466	1	7110-430-42-46	SUPPLIES-GENERAL	200.51	200.51
Total 68061466:										200.51	200.51
10/19	10/31/2019	205404	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68063133	1	7110-430-42-46	SUPPLIES-GENERAL	48.25	48.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 68063133:										48.25	48.25
10/19	10/31/2019	205404	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68063434	1	7110-430-42-46	SUPPLIES-GENERAL	137.64	137.64
Total 68063434:										137.64	137.64
10/19	10/31/2019	205404	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68065337	1	7110-430-42-46	SUPPLIES-GENERAL	48.28	48.28
Total 68065337:										48.28	48.28
10/19	10/31/2019	205404	770	WESTERN NEVADA SUP	SUPPLIES-WATER	68068744	1	7110-430-42-46	SUPPLIES-GENERAL	288.76	288.76
Total 68068744:										288.76	288.76
10/19	10/31/2019	205405	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	A-58705	1	7530-451-52-44	REPAIR & MAINT - BUILDING	98.66	98.66
Total A-58705:										98.66	98.66
10/19	10/31/2019	205406	1378	ZITO MEDIA	CABLE-FIRE	356225062 102719	1	1000-422-10-45	COMMUNICATIONS	26.82	26.82
Total 356225062 102719:										26.82	26.82
Grand Totals:										18,279.79	18,279.79

Report Criteria:
Report type: GL detail
Check.Voided = False

M = Manual Check, V = Void Check

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/19	11/07/2019	205421	40	AMPS ELECTRIC	REPAIRS-FIRE	2876	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	649.86	649.86
Total 2876:										649.86	649.86
11/19	11/07/2019	205422	696	ANSORGE, INC DBA TEC	MONTHLY MAINT. FEE TO ASSE	1835	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1835:										575.00	575.00
11/19	11/07/2019	205423	9828		TR EX SACRAMENTO 11/12-11/1	110719	1	1009-421-10-45	TRAINING	231.00	231.00
Total 110719:										231.00	231.00
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-WATER	452284	1	7110-430-44-44	CONSTRUCTION SERVICES	38.60	38.60
Total 452284:										38.60	38.60
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	452512	1	1000-452-21-46	SUPPLIES-GENERAL	32.79	32.79
Total 452512:										32.79	32.79
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES- GC	452606	1	7530-451-55-46	SUPPLIES - GENERAL	39.17	39.17
Total 452606:										39.17	39.17
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES- GC	452619	1	7530-451-55-46	SUPPLIES - GENERAL	6.76	6.76
Total 452619:										6.76	6.76
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES- WATER	452627	1	7110-430-44-44	CONSTRUCTION SERVICES	32.31	32.31
Total 452627:										32.31	32.31
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	452678	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	6.12	6.12

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 452678:										6.12	6.12
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-GAS	452826	1	7401-430-62-46	SUPPLIES-GENERAL	26.05	26.05
Total 452826:										26.05	26.05
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	452999	1	2007-431-20-46	SUPPLIES-GENERAL	8.58	8.58
Total 452999:										8.58	8.58
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	453013	1	1000-452-20-46	SUPPLIES-GENERAL	25.74	25.74
Total 453013:										25.74	25.74
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	453020	1	2007-431-20-46	SUPPLIES-GENERAL	9.64	9.64
Total 453020:										9.64	9.64
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	453112	1	1000-452-20-46	SUPPLIES-GENERAL	106.17	106.17
Total 453112:										106.17	106.17
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	453116	1	1000-452-20-46	SUPPLIES-GENERAL	41.82	41.82
Total 453116:										41.82	41.82
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-GAS	453234	1	7401-430-62-46	SUPPLIES-GENERAL	9.40	9.40
Total 453234:										9.40	9.40
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-WATER	453279	1	7110-430-44-44	CONSTRUCTION SERVICES	6.93	6.93
Total 453279:										6.93	6.93
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-PW	453305	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	12.61	12.61
Total 453305:										12.61	12.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES-WATER	453473	1	7110-430-42-46	SUPPLIES-GENERAL	13.50	13.50
	Total 453473:									13.50	13.50
11/19	11/07/2019	205424	76	BILLINGTON ACE HARD	SUPPLIES- PW	965428	1	7620-430-10-46	SUPPLIES-GENERAL	4.82	4.82
	Total 965428:									4.82	4.82
11/19	11/07/2019	205425	9709	BUXTON COMPANY	RETAIL RECRUITMENT ANALYS	049643	1	1000-417-10-43	TECHNICAL SVCS	25,000.00	25,000.00
	Total 049643:									25,000.00	25,000.00
11/19	11/07/2019	205426	116	CASHMAN EQUIPMENT C	RPR & MAINT- STREET	INW01217985	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	412.50	412.50
	Total INW01217985:									412.50	412.50
11/19	11/07/2019	205427	152	COUSO TECHNOLOGY &	WEBSITE MAINT	1799	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00
	Total 1799:									340.00	340.00
11/19	11/07/2019	205428	161	CSK AUTO INC	SUPPLIES-STREETS	2740207396	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	318.40	318.40
	Total 2740207396:									318.40	318.40
11/19	11/07/2019	205428	161	CSK AUTO INC	SUPPLIES-STREETS	2740208060	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	4.48	4.48
	Total 2740208060:									4.48	4.48
11/19	11/07/2019	205428	161	CSK AUTO INC	SUPPLIES-WATER	2740209492	1	7110-430-44-44	CONSTRUCTION SERVICES	67.56	67.56
	Total 2740209492:									67.56	67.56
11/19	11/07/2019	205428	161	CSK AUTO INC	SUPPLIES-STREETS	2740209530	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	19.28	19.28
	Total 2740209530:									19.28	19.28
11/19	11/07/2019	205429	9829		TR EX ROSEVILLE 11/10/19-11/1	110619	1	1010-422-10-45	TRAVEL	1,150.82	1,150.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 110619:										1,150.82	1,150.82
11/19	11/07/2019	205430	194	DIAMOND SAW SHOP IN	SUPPLIES- SNOW	17399	1	2006-431-25-33	STATE-2107 ADJ. (SNOW REMO	836.55	836.55
Total 17399:										836.55	836.55
11/19	11/07/2019	205430	194	DIAMOND SAW SHOP IN	SUPPLIES- STREETS	17415	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	8.97	8.97
Total 17415:										8.97	8.97
11/19	11/07/2019	205430	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	17439	1	1010-422-10-46	SUPPLIES- SMALL TOOLS	25.63	25.63
Total 17439:										25.63	25.63
11/19	11/07/2019	205431	1565	DIRTY JOE'S CAR WASH	CAR WASH-PW	100919.	1	7620-430-10-44	REPAIR AND MAINTENANCE-VE	11.00	11.00
Total 100919.:										11.00	11.00
11/19	11/07/2019	205431	1565	DIRTY JOE'S CAR WASH	CAR WASH	110119	1	1000-417-10-46	SUPPLIES-GENERAL	10.00	10.00
Total 110119:										10.00	10.00
11/19	11/07/2019	205432	219	ED STAUB & SONS PETR	130.20 GAL PROPANE-GC	1222133	1	7530-451-52-46	PROPANE	173.15	173.15
Total 1222133:										173.15	173.15
11/19	11/07/2019	205433	1412	ERGOMETRICS & APPLIE	SUPPLIES	136608	1	1000-416-10-46	SUPPLIES-GENERAL	194.03	194.03
Total 136608:										194.03	194.03
11/19	11/07/2019	205434	241	FEATHER PUBLISHING C	BIDS FOR RE-ROOF	091719	1	1000-417-10-45	ADVERTISING	315.00	315.00
Total 091719:										315.00	315.00
11/19	11/07/2019	205434	241	FEATHER PUBLISHING C	ADVERTISEMENT	1593353	1	1000-416-10-45	ADVERTISING	139.00	139.00
Total 1593353:										139.00	139.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/19	11/07/2019	205434	241	FEATHER PUBLISHING C	ADVERTISEMENT-STREETS	1858	1	2007-431-20-45	ADVERTISING	199.00	199.00
Total 1858:										199.00	199.00
11/19	11/07/2019	205434	241	FEATHER PUBLISHING C	TPM HEARING	7906	1	1000-419-10-45	ADVERTISING	57.20	57.20
Total 7906:										57.20	57.20
11/19	11/07/2019	205435	257	FOREST OFFICE EQUIPM	SUPPLIES-PARKS	12439	1	1000-452-20-46	SUPPLIES-GENERAL	15.02	15.02
Total 12439:										15.02	15.02
11/19	11/07/2019	205436	1289	FULL SPECTRUM INC	SCADA WORK 5/7/19-7/17-19	20190717	1	7301-430-52-43	TECHNICAL SVC	997.50	997.50
Total 20190717:										997.50	997.50
11/19	11/07/2019	205436	1289	FULL SPECTRUM INC	CADY SPRING SCADA 3/1/19-7/	20190718	1	7110-430-42-43	TECHNICAL SVCS	522.50	522.50
Total 20190718:										522.50	522.50
11/19	11/07/2019	205436	1289	FULL SPECTRUM INC	GEO WELL POWER SOURCE	20191102	1	7301-430-52-43	TECHNICAL SVC	190.00	190.00
Total 20191102:										190.00	190.00
11/19	11/07/2019	205437	1142	GEARY PACIFIC SUPPLY	SUPPLIES-GAS	4129630	1	7401-430-62-46	SUPPLIES-GENERAL	112.99	112.99
Total 4129630:										112.99	112.99
11/19	11/07/2019	205438	5562		TR EX SACRAMENTO 10/29/19-	102919	1	7620-430-10-45	TRAVEL	99.00	99.00
Total 102919:										99.00	99.00
11/19	11/07/2019	205439	288		REIMBURSE HEALTH INS	110519	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	86.61	86.61
Total 110519:										86.61	86.61
11/19	11/07/2019	205440	1103	ITRON INC	SPECIALIZED EQUIPMENT	532103	1	7401-430-62-47	MACHINERY & EQUIPMENT	3,382.98	3,382.98
11/19	11/07/2019	205440	1103	ITRON INC	SPECIALIZED EQUIPMENT	532103	2	7110-430-42-47	MACHINERY AND EQUIPMENT	3,382.98	3,382.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 532103:										6,765.96	6,765.96
11/19	11/07/2019	205441	338	JACKSON'S SERVICE CE	RPR & MAINT- BUILDING	41856	1	1000-424-20-44	VEHICLE - REPAIR & MAINTENA	324.26	324.26
Total 41856:										324.26	324.26
11/19	11/07/2019	205442	411	LASSEN MOTOR PARTS	SUPPLIES-FD	338075	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	20.87	20.87
Total 338075:										20.87	20.87
11/19	11/07/2019	205443	437	LMUD	1801 MAIN ST	8314 102519	1	1009-421-10-46	ELECTRICITY	656.26	656.26
Total 8314 102519:										656.26	656.26
11/19	11/07/2019	205444	1508	MAIN STREET LUBE	MAINT-PD	11771	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	77.99	77.99
Total 11771:										77.99	77.99
11/19	11/07/2019	205445	452	MARTIN SECURITY SYST	CITY HALL SECURITY	035015	1	1000-417-10-43	TECHNICAL SVCS	48.00	48.00
11/19	11/07/2019	205445	452	MARTIN SECURITY SYST	75 WEATHERLOW SECURITY	035015	2	1000-452-20-43	TECHNICAL SVCS	40.00	40.00
Total 035015:										88.00	88.00
11/19	11/07/2019	205445	452	MARTIN SECURITY SYST	115 WEATHERLOW SECURITY	34879	1	1000-451-80-43	TECHNICAL SVCS	99.00	99.00
Total 34879:										99.00	99.00
11/19	11/07/2019	205445	452	MARTIN SECURITY SYST	470-895 CIRCLE DR PROSHOP	34982	1	7530-451-50-43	TECHNICAL SVCS	40.00	40.00
Total 34982:										40.00	40.00
11/19	11/07/2019	205446	6959		REIM SUPPLIES	110619	1	1000-413-20-46	SUPPLIES-GENERAL	582.44	582.44
Total 110619:										582.44	582.44
11/19	11/07/2019	205447	467	METER VALVE & CONTR	SUPPLIES- GAS	16746	1	7401-430-63-47	MACHINERY & EQUIPMENT	6,937.97	6,937.97

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 16746:										6,937.97	6,937.97
11/19	11/07/2019	205447	467	METER VALVE & CONTR	SUPPLIES- GAS	16783	1	7401-430-62-46	SUPPLIES-GENERAL	123.73	123.73
Total 16783:										123.73	123.73
11/19	11/07/2019	205448	480	MINERS & PISANI INC	SUPPLIES- GAS	IN-006266	1	7401-430-62-47	MACHINERY & EQUIPMENT	1,856.92	1,856.92
Total IN-006266:										1,856.92	1,856.92
11/19	11/07/2019	205449	486		TR EX TRACY 10/31/19-11/01/19	103119	1	7401-430-62-45	TRAVEL	82.50	82.50
Total 103119:										82.50	82.50
11/19	11/07/2019	205450	487		REIM SUPPLIES	110519	1	1010-422-10-43	VOLUNTEERS	57.45	57.45
Total 110519:										57.45	57.45
11/19	11/07/2019	205451	488	MORNING GLORY	SUPPLIES- FD	372781	1	1010-422-10-43	VOLUNTEERS	12.37	12.37
Total 372781:										12.37	12.37
11/19	11/07/2019	205452	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETS	5200107678	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	5.36	5.36
Total 5200107678:										5.36	5.36
11/19	11/07/2019	205452	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETS	5200108099	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	77.45	77.45
Total 5200108099:										77.45	77.45
11/19	11/07/2019	205453	9133	OWEN EQUIPMENT SALE	SUPPLIES-STREETS	47290	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	659.95	659.95
Total 47290:										659.95	659.95
11/19	11/07/2019	205453	9133	OWEN EQUIPMENT SALE	SUPPLIES-STREETS	47401	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	52.20	52.20
Total 47401:										52.20	52.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/19	11/07/2019	205454	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 11/	58020 103119	1	1000-417-10-45	COMMUNICATIONS	840.00	840.00
Total 58020 103119:										840.00	840.00
11/19	11/07/2019	205455	9689	PRENTICE, LONG & EPP	PROFESSIONAL SERVICES	3293	1	1000-412-10-43	PROFESSIONAL SVCS	1,947.00	1,947.00
Total 3293:										1,947.00	1,947.00
11/19	11/07/2019	205456	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	1949467	1	1010-422-10-46	SUPPLIES-JANITORIAL	47.16	47.16
Total 1949467:										47.16	47.16
11/19	11/07/2019	205456	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	2177618	1	1010-422-10-46	SUPPLIES- GENERAL	160.51	160.51
Total 2177618:										160.51	160.51
11/19	11/07/2019	205457	1562	R.E.Y ENGINEERS INC	GATEWAY PROJECT	19677	1	2007-431-39-43	PROFESSIONAL SERVICES	8,716.09	8,716.09
Total 19677:										8,716.09	8,716.09
11/19	11/07/2019	205457	1562	R.E.Y ENGINEERS INC	GATEWAY PROJECT	19752	1	2007-431-39-43	PROFESSIONAL SERVICES	6,039.03	6,039.03
Total 19752:										6,039.03	6,039.03
11/19	11/07/2019	205458	582	RAY MORGAN CO INC	BASE RATE CHARGE-FD	2738330	1	1010-422-10-44	RENT & LEASES EQUIP & VEHI	99.56	99.56
Total 2738330:										99.56	99.56
11/19	11/07/2019	205459	1368	SCHMIDT EQUIP. REPAIR	REPAIR & MAINT-STREETS	3588	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	2,392.62	2,392.62
Total 3588:										2,392.62	2,392.62
11/19	11/07/2019	205460	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARKS	10006557	1	1000-452-21-46	SUPPLIES-GENERAL	14.36	14.36
Total 10006557:										14.36	14.36
11/19	11/07/2019	205461	677	SUSANVILLE SANITARY	606 NEVADA	1274 110119	1	1000-417-10-44	SEWER	47.00	47.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1274 110119:										47.00	47.00
11/19	11/07/2019	205461	677	SUSANVILLE SANITARY	66 N LASSEN	1276 110119	1	1000-417-10-44	SEWER	104.00	104.00
Total 1276 110119:										104.00	104.00
11/19	11/07/2019	205461	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 110119	1	1000-451-80-44	SEWER	52.00	52.00
Total 1448 110119:										52.00	52.00
11/19	11/07/2019	205461	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 110119	1	1000-452-20-44	SEWER	104.00	104.00
Total 1449 110119:										104.00	104.00
11/19	11/07/2019	205461	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 110119	1	1000-452-20-44	SEWER	52.00	52.00
Total 3667 110119:										52.00	52.00
11/19	11/07/2019	205461	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 110119	1	1000-452-20-44	SEWER	118.00	118.00
Total 3668 110119:										118.00	118.00
11/19	11/07/2019	205461	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 110119	1	1000-452-20-44	SEWER	52.00	52.00
Total 3669 110119:										52.00	52.00
11/19	11/07/2019	205462	9295	TAMCO CAPITAL CORP	COMMUNICATION-PW	5007656858	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	469.76	469.76
Total 5007656858:										469.76	469.76
11/19	11/07/2019	205463	770	WESTERN NEVADA SUP	SUPPLIES-WATER	17913052	1	7110-430-44-44	CONSTRUCTION SERVICES	787.60	787.60
Total 17913052:										787.60	787.60
11/19	11/07/2019	205463	770	WESTERN NEVADA SUP	SUPPLIES-GC	18061161	1	7530-451-55-46	SUPPLIES - GENERAL	4,003.43	4,003.43
Total 18061161:										4,003.43	4,003.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/19	11/07/2019	205463	770	WESTERN NEVADA SUP	SUPPLIES PROJECT 13-507 JO	67835710	1	7114-430-49-44	CONSTRUCTION SERVICES	19,903.29	19,903.29
Total 67835710:										19,903.29	19,903.29
11/19	11/07/2019	205463	770	WESTERN NEVADA SUP	SUPPLIES-PW	67984379	1	7114-430-49-44	CONSTRUCTION SERVICES	7,372.58	7,372.58
Total 67984379:										7,372.58	7,372.58
11/19	11/07/2019	205463	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68018909	1	7110-430-42-46	SUPPLIES-GENERAL	328.00	328.00
Total 68018909:										328.00	328.00
11/19	11/07/2019	205463	770	WESTERN NEVADA SUP	SUPPLIES	68043020	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	122.78	122.78
Total 68043020:										122.78	122.78
11/19	11/07/2019	205463	770	WESTERN NEVADA SUP	SUPPLIES-STREETS	68072107	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	35.69	35.69
Total 68072107:										35.69	35.69
11/19	11/07/2019	205463	770	WESTERN NEVADA SUP	SUPPLIES- GAS	68085688	1	7401-430-62-46	SUPPLIES-GENERAL	55.87	55.87
Total 68085688:										55.87	55.87
11/19	11/07/2019	205463	770	WESTERN NEVADA SUP	SUPPLIES- GAS	68085876	1	7401-430-62-46	SUPPLIES-GENERAL	16.61	16.61
Total 68085876:										16.61	16.61
Grand Totals:										105,584.68	105,584.68

AGENDA ITEM NO. 9B

Reviewed by: City Administrator

___ Motion Only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted By: Quincy McCourt, Project Manager

Action Date: November 20, 2019

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 19-5738** authorizing submittal of application for a Planning Grant from the Department of Housing and Community Development (HCD).

PRESENTED BY: Quincy McCourt, Project Manager

SUMMARY: The Department of Housing and Community Development's Planning Grants Program is nearing its NOFA closing on November 30, 2019. The benefit is providing funding for Planning projects that the City is required to complete on its own accord such as updating the General Plan. In order to apply, a resolution must accompany the application. The Grant requires a zero match. Any updates to the General Plan must be submitted and approved by the HCD as well as providing quarterly updates and sending in reimbursement invoices. Staff is currently working on a number of projects and unfortunately, the application will pull staff away from some of those projects until completed. However, with Council direction, staff will prioritize the application to be complete by the deadline.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve Resolution No. 19-5738 approving the application for a Planning Grant from the Department of Housing and Community Development (HCD).

ATTACHMENTS: First page of the HCD Planning Grant NOFA.
Resolution No. 19-5738

RESOLUTION NUMBER 19-5738

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING APPLICATION FOR, AND RECEIPT OF, SB 2 PLANNING GRANTS PROGRAM FUNDS

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (NOFA) dated March 28, 2019, for its Planning Grants Program (PGP); and

WHEREAS, the City Council of the City of Susanville desires to submit a project application for the PGP program to accelerate the production of housing and will submit a 2019 PGP grant application as described in the Planning Grants Program NOFA and SB 2 Planning Grants Program Guidelines released by the Department for the PGP Program; and

WHEREAS, the Department is authorized to provide up to $123 million under the SB 2 Planning Grants Program from the Building Homes and Jobs Trust Fund for assistance to Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)) related to the PGP Program.

NOW, THEREFORE, The City Council of the City of Susanville does hereby resolve as follows:

SECTION 1. The City of Susanville is hereby authorized and directed to apply for and submit to the Department the 2019 Planning Grants Program application in the amount of $160,000.

SECTION 2. In connection with the PGP grant, if the application is approved by the Department, the City Administrator is authorized to enter into, execute, and deliver a State of California Agreement (Standard Agreement) for the amount of $160,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP grant, the City of Susanville's obligations related thereto, and all amendments thereto (collectively, the "PGP Grant Documents").

SECTION 3. The City of Susanville shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 Planning Grants Program Guidelines, and any applicable PGP guidelines published by the Department. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The City Council of the City of Susanville hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the Planning Grants NOFA, the Planning Grants Program Guidelines, and 2019 Planning Grants Program Application.

SECTION 4. The City Administrator is authorized to execute the City of Susanville Planning Grants Program application, the PGP Grant Documents, and any amendments thereto, on behalf of the City as required by the Department for receipt of the PGP Grant.

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 19-5738 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 20th day of November, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

AGENDA ITEM NO. 9C

Reviewed by: City Administrator
Public Works Director

___Motion only
___Public Hearing
__X_Resolution
___Ordinance
___Information

Submitted by: Daniel Gibbs, City Engineer

Action Date: November 20, 2019

CITY COUNCIL AGENDA ITEM

SUBJECT: Adopt **Resolution 19-5740** authorizing the Mayor to execute a contract with SHN Civil Engineering. for design consulting services on the State Transportation Improvement Program (STIP) Project 'FD" Project No. 19-01, in an amount not to exceed $67,488.

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: The STIP Project 'FD' for overlay of certain streets was conceptualized several years ago to improve ride-ability and potentially reduce the Department of Public Works annual maintenance costs. In order to expedite the design process and best utilize available resources and manage current staff commitments, staff developed a Request for Proposals (RFP) to assist staff in the completion of construction documents and navigate the Division of State Architects (DSA) review for required Americans with Disabilities Act (ADA) compliant pedestrian facilities.

The streets identified as part of STIP Project 'FD' are Richmond Road, Paul Bunyan (Chestnut to Ash) and Spring Ridge (east of SR 139). No additions and/or deletions are anticipated to occur as design progresses depending on factors such as utility conflicts, need for right of way, costs associated with each street and required ADA facilities.

Originally, Paul Bunyan Road included the segment from Chestnut to Skyline Road but reductions in STIP capacity combined with cost escalations required staff to remove some of the project to stay within budget limits. Additionally, staff planned for the installation of safety lighting and pedestrian facilities along the westerly side of Paul Bunyan between Chestnut and Skyline Road.

Current amounts of construction programmed are $2,167,000 but represent only a portion of total amount needed to complete the project or an additional $1,176,000. This funding is typically requested from the California Transportation Commission (CTC) in the fiscal year programmed. Staff is currently working with the Lassen County Transportation Commission (LCTC) to obtain additional funding for the full project (less the lighting and sidewalk). Presently, the construction dollars are programmed in the FY 2020/2021 and could be available as early as august of 2020 unless an earlier request is made.

Staff released requests for proposals (RFP) earlier this year for PS&E services with them due on September 20, 2019. Four (4) proposals were received from the following firms:

1. SHN Civil Engineering, Redding, CA
2. PEI Engineering, San Luis Obispo, CA
3. REY Engineers, Inc., Folsom, CA
4. Wood Rogers, Reno, NV

Procedures set forth in the California Department of Transportation Local Assistance Procedures, Chapter 10, consultant selection, were followed to prepare the RFP. The proposals were evaluated by multiple staff members using the criteria and weighting described in the RFP. The criteria and weighting were as follows:

1) Quality of staff and compliance with the RFP	15%
2) Understanding the need for the type of work to be completed	25%
3) Relevant project specific experience & qualifications	20%
4) Experience and qualifications working with agencies involved	5%
5) Financial responsibility and ability to complete work on time	15%
6) Demonstrated technical abilities/capability of innovative design	20%

SHN Civil Engineering was determined to be the best suited consultant of the four based on the above criteria. Their knowledge of the area immediately adjacent to a portion of the more complex section of the project will ensure continuity with the efforts performed previously and assist greatly in completing this portion of the project.

This project has been allocated $80,000 for completion of the PS&E portion of the project. The consultant's proposal of $67,488 will be set up on a milestone and deliverable goods basis to control costs. The remainder is to be used for additional services as required by the State through the review process and in support of contract administration by Public Works staff.

FISCAL IMPACT: $67,488 in recoverable costs through the State Transportation Improvement Program (STIP). A total of $80,000 has been allocated through the Federal and State Transportation Improvement Program (STIP) programmed for this project. The City has met all program requirements and is eligible for reimbursement for project costs.

ACTION REQUESTED: Motion to adopt Resolution 19-5740 authorizing Mayor to execute the attached Agreement with SHN Civil Engineering for design (PS&E) services in an amount not to exceed $67,488 plus 10% for contingencies.

ATTACHMENTS:
Resolution 19-5740
Professional Services Agreement
SHN Civil Engineering Cost Proposal
E-76 Funding Authorization

RESOLUTION NUMBER 19-5740

A RESOLUTION OF THE COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH SHN CIVIL ENGINEERING AS CONSULTANT FOR PREPARATION OF CONSTRUCTION DOCUMENTS ON STIP 'FD' PAVEMENT REHABILITATION PROJECT NO. 19-01.

WHEREAS, the City of Susanville has been allocated funding, in the amount of $80,000, through the State Transportation Improvement Program to complete the Plans, Specifications and Estimate (PS&E) phase of the project to rehabilitate pavement on several streets in the City of Susanville; and

WHEREAS, the technical nature of the work required to complete the PS&E services is outside of the expertise of City staff; and

WHEREAS, the allocated funding, in the amount of $80,000, is available to hire a professional firm to complete the PS&E services; and

WHEREAS, the City has followed the appropriate procurement procedures in Chapter 10 of the State Local Assistance Program Manual (LAPM) to solicit and evaluate proposals per federal and state requirements; and

WHEREAS, four proposals have been received with SHN Civil Engineering as being determined to be the most responsive through evaluation and review by a committee of competent City personnel; and

WHEREAS, Public Works staff has negotiated a fee in good faith with SHN Civil Engineering has proposed a price not to exceed of $67,488.00.

NOW THEREFORE BE IT RESOLVED, By the City Council of the City of Susanville that the Mayor of the City of Susanville is hereby authorized to execute an Agreement with SHN Civil Engineering for professional services in an amount of $67,488 plus 10% for contingencies for the STIP 'FD' Pavement Rehabilitation Project No. 19-01.

Dated: November 20, 2019

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing resolution 19-5740 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 20th day of November, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

ATTEST:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:_____
Jessica Ryan, City Attorney

CITY OF SUSANVILLE
Agreement for Project No. 19-01
Project No. 02-5116-2561

THIS AGREEMENT is entered into this 20th day of November, 2019 by and between SHN CIVIL ENGINEERING. as consultant (hereinafter referred to as "Consultant") and the CITY OF SUSANVILLE, (hereinafter referred to as "City").

FOR CONSIDERATION of the promises hereinafter made, Consultant and City agree as follows:

ARTICLE 1: AGREEMENT DOCUMENTS

This *Agreement for the design phase of the City of Susanville STIP Pavement Rehabilitation Project "FD"; , The SHN Civil Engineering Project Scope of Services* (Exhibit A), *SHN Civil Engineering Cost Summary* (Exhibit B), and *SHN Civil Engineering Rate Schedule* (Exhibit C) attached hereto shall constitute the entire agreement between the parties on the subject matters. All prior agreements, representations, statements, negotiations, and understandings shall have no effect. There shall be no modifications or amendments to this Agreement or to the *Exhibits* unless said modifications or amendments are in writing duly executed by the parties.

ARTICLE 2: TERM

The term of this agreement shall extend from November 6, 2019 to November 5, 2020 unless an extension to more than 12 months is required. The term of the Agreement may be extended by mutual agreement of the parties, which agreement must be reduced to writing and duly executed by the parties.

ARTICLE 3: LEGAL PARAMETERS

This Agreement is binding upon and inures to the benefit of the heirs, successors and assigns of the parties hereto. Neither party hereto may assign its rights or obligations under the Agreement without the prior written consent of the other parties. This Agreement shall be governed by the laws of the State of California.

ARTICLE 4: SCOPE OF SERVICES AND COMPENSATION

The Scope of Services and Deliverables are outlined in the *City of Susanville STIP Pavement Rehab 'FD' Project Scope of Services* (Exhibit A).

Compensation to be paid under this Agreement are detailed in the *City of Susanville Cost Summary* (Exhibit B), and *City of Susanville Rate Schedule* (Exhibit C).

Consultant shall perform and complete all work required in connection with the Agreement. City has the right to inspect and may reject any services provided by Consultant under this Agreement that, in City's determination, were not completed or that otherwise failed to satisfy the established specifications or performance standards. In the event of default the Consultant will be liable to the City for the cost of completion.

The City hereby promises and agrees with the said Consultant to pay in current funds for the performance of the Agreement a cost not to exceed of **$67,488** for the completion of scope of services of the design (Phase One) of the STIP Pavement Rehab 'FD' Project as set forth in the *City of Susanville STIP Pavement Rehab 'FD' Project Scope of Services* (Exhibit A) and the *SHN CIVIL ENGINEERING Request for Proposal response and accompanying fee proposal of October 28, 2019.*

The Consultant agrees to do the work, complete and in place, according to the terms and conditions herein contained and referred to, for the prices hereinafter set forth, and hereby agrees to pay the same at the time, in the manner and upon the conditions herein set forth; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE 5: INVOICES AND BILLING

The Agreement price, in the amount not to exceed **$67,488**, shall be made forthwith upon completion of work under this agreement. Progress payments for items identified as tasks in the scope of services can be paid once that certain task is completed and accepted by the City. The Consultant may invoice each task separately as identified above prior to completion of the entire scope of services if desired. Additional

compensation not to exceed an additional 10% or $6,7488 may be allowed under conditions where certain additional services are requested of the consultant by the City and authorized prior to commencing such services in writing on behalf of the City with an authorized City personnel signature.\

ARTICLE 6: INDEPENDENT CONSULTANT

The Consultant will act in an independent capacity and not as officers or employees of the City. Consultant further acknowledges and agrees that it is an independent Consultant and that nothing herein shall be construed to create the relationship of employer and employee between City and Consultant. No employee-related withholdings or deductions shall be made from payments due to Consultant.

Consultant shall not be entitled to receive any benefits from the City and shall not be eligible for workers' compensation or unemployment benefits. Consultant shall at all times be free to exercise initiative, judgment, and discretion in how best to perform or provide the services identified herein. Notwithstanding the above, Consultant will work closely with the City and meet periodically when requested.

ARTICLE 7: SUBCONTRACTING

Consultant may enter into any subcontract for performance of any services contemplated under this Agreement. Consultant may not assign any interest in the Agreement without the prior written approval of City and they shall be subject to such conditions and provisions as City may deem necessary or desirable in its sole discretion. Where the City permits the use of subcontractors, no subcontractor may perform any work under this Agreement without first providing City certificates of insurance showing all of the coverages required in Article 9 of this Agreement.

Consultant shall be responsible for the performance of all subcontractors. Before paying a claim that involves the use of materials or labor supplied by someone other than the Consultant, City may require Consultant to supply proof of payment for such materials or labor and certification of any prevailing wage requirements as identified in Article 13. Consultant shall pay the subcontractor(s) for undisputed services provided by them within thirty days of receiving payment from City.

ARTICLE 8: EQUIPMENT AND MATERIALS

Consultant will be solely responsible for supplying, storing, maintaining, and replacing any and all equipment that is necessary for implementing the services under this Agreement. City will not supply, nor will it pay for any repairs, maintenance or replacement of, or new equipment expenses, or temporary work related to signs, cones, or other traffic controlling equipment.

ARTICLE 9: INSURANCE

Before commencing work on this agreement the Consultant must provide certificates of insurance to show that the following minimum coverages are in effect. Consultant agrees that it will provide and maintain at all times during the term of this Agreement such insurance coverages as are indicated herein and that will otherwise comply with the provisions that follow. No warranty is made that the coverages and limits listed herein are adequate to cover and protect the interests of the Consultant for the Consultant's operations. These are solely minimums that have been established to protect the interests of the City. Such policy or policies shall apply to the extent of, but not as a limitation upon or in satisfaction of, the indemnity provisions of this agreement.

The provisions of this section shall also apply to all subcontractors, other lower tier contractors, independent contractors and sole proprietors engaged by Consultant with respect to this Agreement, and Consultant shall be entirely responsible for securing the compliance of all such persons or parties with these provisions. Consultant shall not commence or perform any work under this Agreement until certificates of insurance are presented to the City showing the required coverages are in full force and effect with at least the required coverage limit amounts and naming the City as an additional insured.

Consultant agrees to maintain at all times during the period of this Agreement all of the following:

A. GENERAL LIABILITY, AUTO LIABILITY

Consultant shall maintain all insurance identified in the *SHN CIVIL ENGINEERING Revised Proposal* for the duration of the Agreement. Consultant shall name all parties as "additional insurers" on its general liability policy that are required to be so named under the Insurance Section of the *SHN CIVIL ENGINEERING Revised Proposal.*

B. WORKER'S COMPENSATION INSURANCE

Consultant hereby certifies that it is aware of and will comply with Section 3700 of the California State Labor Code that requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance before commencing any of the work.

ARTICLE 10: PERSONNEL

Consultant is responsible for compliance with all State and Federal laws. Consultant will manage his/her own personnel without oversight by the City and shall oversee and coordinate sub-consultants approved by City. All drivers of vehicles will be properly trained and have all applicable and valid licensing required to operate said vehicles. The Consultant should have all of his/her drivers that operate a vehicle be subscribed to a federally adopted and approved random drug and alcohol testing program.

The Consultant alone shall be responsible for ensuring compliance, where required for the type of operations and equipment to be operated, with all applicable regulatory requirements including but not limited to those from: FMCSA and California Division of Occupational Safety and Health (Cal/OSHA).

ARTICLE 11: SAFETY AND TRAFFIC CONTROL

Where applicable to their services, the Consultant alone shall be responsible for the safety and security of their personnel when performing duties on behalf of the City in the field whether on public or private property when working in or adjacent to public highways or the project locations. Consultant is solely responsible for traffic control at the locations of and while engaged in highway services/maintenance. Traffic control practices, equipment and signage shall comply with the latest adopted edition of the Manual on Uniform Traffic Control Devices. Consultant shall take steps to properly maintain one lane of traffic at all times unless closure for public safety is authorized by City. Consultant shall also provide for the establishment of detours as needed. Consultant shall erect other barricades as may be directed by City.

The Consultant is responsible, as needed (given their services for the agreed upon scope of work), for contacting 811 "Call Before You Dig" prior to any needed excavation. No excavation is authorized until after 811 has marked all existing utilities. Prior to construction, the Consultant shall notify City of adjacent

utilities when prosecution of work may affect them. All work shall be completed within the City's right-of-way and/or public easements unless expressly and specifically directed to do so by the City.

ARTICLE 12: CONSULTANT'S LIABILITY

Consultant shall be responsible for all injuries to persons and for all damage to real or personal property of the City or others, caused by, or resulting from the negligence of itself, its employees, or its agents during the progress of, or connected with, the rendition of services hereunder. Consultant shall defend and hold harmless and indemnify the City, its officers and employees from all costs and claims for damages to real or personal property, or personal injury to any third party, resulting from the negligence, actions, or inaction of Consultant, Consultant's subcontractors, employees or agents, arising out of the Consultant's performance of work under this Agreement.

ARTICLE 13: PREVAILING WAGE

The Consultant certifies and agrees that it will comply California Labor Code Section 1770 regarding prevailing wage requirements. City may request documentation to certify that the Consultant has paid its employees at the appropriate prevailing wage rate. In the event that the City determines that Consultant has failed to pay any of its employees in accord with the appropriate prevailing wage rate, City shall report its findings to the Department of Labor and/or withhold the difference between the amount paid and amount owed for prevailing wages from any amount owed Consultant until such time as the payment dispute is fully and finally resolved.

This provision in no way creates any contractual or third-party beneficiary relationship between any of Consultant's employees and the City, nor does it create any liability or duty on the City for Consultant's failure to make timely or appropriate payments to its employees, on behalf of its employees.

ARTICLE 14: AUDIT

Consultant shall permit authorized representatives of the City to have access to Consultant's books, records, accounts and any and all data relevant to this Agreement, for the purpose of making an audit or

examination during the term of the Agreement and for a period of four years following the fiscal year of the last expenditure under this Agreement.

ARTICLE 15: DISCRIMINATION

During the performance of this Agreement, Consultant and its subcontractors shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, religious creed, marital status, denial of family and medical care leave, ancestry, national origin, medical condition (cancer/genetic characteristics), age (40 and above), disability (mental and physical) including HIV and AIDS, denial of pregnancy disability leave or reasonable accommodation. Consultant and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.

Consultant and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs, tit. 2, §7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, §12990 (a)–(f), are incorporated into this Agreement by reference and made a part hereof as if set forth in full (Cal. Code Regs, tit. 2, §7285.0 et seq.). Consultant and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

This Consultant shall include the non-discrimination and compliance provisions of this clause in all subcontracts to perform work under contract.

ARTICLE 16: BUSINESS LICENSE

Consultant has and will continue to maintain a current Business License during the term of this Agreement. Consultant shall insert in each of its subcontract agreements a provision, which requires its sub-contractors to present proof that the subcontractor has obtained a current Business License during the term of this Agreement.

IN WITNESS WHEREOF, the parties do hereby execute this Agreement on the day and year first written above.

CITY OF SUSANVILLE

By : _____

Name : KEVIN STAFFORD

Title : MAYOR

Date : _____

APPROVED AS TO FORM:

By : _____

Name: JESSICA RYAN

Title : CITY ATTORNEY

Date : _____

ATTEST:

By : _____

Name : GWENNA MACDONALD

Title : CITY CLERK

Date : _____

CONSULTANT

By : _____

Name: MARK S. CHASEY

SHN CIVIL ENGINEERING.

Address : 350 HARTNELL Ave, ST. B. Redding CA 96002

Date : 11/05/19

ATTACH NOTARY

See Attachment for Notary Seal

EXHIBIT 'A' - SHN *STIP PAVEMENT REHAB 'FD' PROJECT SCOPE OF SERVICES*

EXHIBIT 'B' – SHN *COST PROPOSAL & FEE SUMMARY*

EXHIBIT 'C' - SHN *RATE SCHEDULE*

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Shasta)

On 11/15/19 before me, Daniel G. Nieves Chotary Publig
Date *Here Insert Name and Title of the Officer*

personally appeared Mark S. Chaney
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

DANIEL G. NIEVES
COMM. NO. 2294612
NOTARY PUBLIC - CALIFORNIA
SHASTA COUNTY
MY COMMISSION EXPIRES
JULY 6, 2023

Signature _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: Agreement for Project NO. 19-01
Document Date: 11/15/19 Number of Pages: 1
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
☐ Corporate Officer — Title(s): _____	☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General	☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other: _____	☐ Other: _____
Signer Is Representing: _____	Signer Is Representing: _____

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(530) 221-5424 info@shn-engr.com shn-engr.com
350 Hartnell Avenue, Suite B, Redding, CA 96002-1875

Reference: 519000.042

Susanville Public Works
OCT 28 2019
RECEIVED

October 28, 2019

Daniel Gibbs, PE, PLS
City of Susanville Public Works Department
720 South Street
Susanville, CA 96130

Subject: Revised Fee Schedule, Supporting Proposal for Design Services for Pavement Rehabilitation Project 'FD', RFP No. 19-05

Dear Mr. Gibbs:

Per your request, enclosed is SHN's revised fee proposal for RFP No. 19-05. Due to funding issues, and after discussions with you, it was decided to split the project into two phases. The scope of work for each phase is as follows.

Phase One:

- Prepare 100% plans, specifications and estimates for pavement rehabilitation and ADA ramp determination over the original project area, except for that portion of Paul Bunyan Road between Chestnut Street and Skyline Road.
- Prepare 30% plans for pavement rehabilitation and ADA ramp determination along that portion of Paul Bunyan Road between Chestnut Street and Skyline Road.
- Prepare 30% Safety Lighting Plan (Street Frontage) along that portion of Paul Bunyan Road between Chestnut Street and Skyline Road.

Phase Two:

- Prepare 100% plans, specifications and estimates for pavement rehabilitation and ADA ramp determination over that portion of Paul Bunyan Road between Chestnut Street and Skyline Road.
- Prepare 100% Safety Lighting Plan (Street Frontage) along that portion of Paul Bunyan Road between Chestnut Street and Skyline Road.

The following summary tables constitute the "Not-to-Exceed" Fee Schedule for our proposal.

Task Description – Phase One	SHN (Prime)	Winston Engineering (Sub)
Task 1. ADA Ramp Type Determination	$12,500	$0
Task 2. Pavement Design Services	$15,950	$0
Task 3. Base Mapping/Plan Sheet Preparation and Bid Quantities	$16,000	$0
Task 4. Project Specifications and Estimates	$9,000	$0
Task 5. Safety Lighting (Street Frontage) along Bunyan Road between Chestnut and Skyline Roads	$ 1,000	$13,038
SUBTOTAL	$54,450	$13,038
TOTAL	$67,488	

Task Description – Phase Two	SHN (Prime)	Winston Engineering (Sub)
Task 1. ADA Ramp Type Determination	$3,125	$0
Task 2. Pavement Design Services	$4,750	$0
Task 3. Base Mapping/Plan Sheet Preparation and Bid Quantities	$5,000	$0
Task 4. Project Specifications and Estimates	$1,500	$0
Task 5. Safety Lighting (Street Frontage) along Bunyan Road between Chestnut and Skyline Roads	$ 2,500	$9,212
SUBTOTAL	$16,875	$9,212
TOTAL	$26,087	

If you have questions about this proposal, please feel free to contact us so that we can discuss how our team can best assist the City of Susanville.

Respectfully,

SHN

Mark S. Chaney
Regional Principal

MSC:slw

AMENDMENT MODIFICATION SUMMARY - (E-76)

FEDERAL AID PROGRAM

CALIFORNIA DEPARTMENT OF TRANSPORTATION

DLA LOCATOR: 02-LAS-0-SUSV
PREFIX: RPSTPL
PROJECT NO: 5116(022)
SEQ NO: 2
STATE PROJ NO: 0216000002L-N
AGENCY: SUSANVILLE
ROUTE:
DISASTER NO:

TIP DATA
MPO: NON-MPO
FSTIP YR: 18/19
STIP REF: 130-0000-2585
FSTIP ID NO: null

BRIDGE NO:

PROJECT LOCATION:
VARIOUS STREETS IN THE CITY OF SUSANVILLE - PAUL BUNYAN, RICHMOND, AND SPRING RIDGE ROADS
TYPE OF WORK:
PAVEMENT REHABILITATION, DRAINAGE IMPROVEMENTS, AND PEDESTRIAN
FED RR NO'S:
PUC CODES:
PROJ OVERSIGHT: ASSUMED/LOCAL ADMIN
ENV STATUS / DT: 05/24/2017
RW STATUS / DT:
INV RTE:
BEG MP:
END MP:

PREV AUTH / AGREE DATES:
PE:
R/W:
CON:
SPR:
MCS:
OTH:

PROG CODE	LINE NO	IMPV TYPE	FUNC SYS	URBAN AREA	URB/RURAL	DEMO ID
M240	10	15				
M24E	11	15				

FUNDING SUMMARY

PHASE		PROJECT COST	FEDERAL COST	AC COST
PE	PE PREV. OBLIGATION	$120,000.00	$120,000.00	$0.00
	PE THIS REQUEST	$80,000.00	$80,000.00	$0.00
	PE SUBTOTAL	$200,000.00	$200,000.00	$0.00
R/W	RW PREV. OBLIGATION	$0.00	$0.00	$0.00
	RW THIS REQUEST	$0.00	$0.00	$0.00
	RW SUBTOTAL	$0.00	$0.00	$0.00
CON	CON PREV. OBLIGATION	$0.00	$0.00	$0.00
	CON THIS REQUEST	$0.00	$0.00	$0.00
	CON SUBTOTAL	$0.00	$0.00	$0.00
OTH	OTH PREV. OBLIGATION	$0.00	$0.00	$0.00
	OTH THIS REQUEST	$0.00	$0.00	$0.00
	OTH SUBTOTAL	$0.00	$0.00	$0.00
	TOTAL:	$200,000.00	$200,000.00	$0.00

STATE REMARKS

12/04/2015 SEQ #1: Request PE authorization $120,000 M240 funds 100% Federal using toll credit in lieu of match. rs
12/09/2015 CTC allocated $120,000 for PA&ED at its August 2015 meeting. Three roads are inlcuded in this project: Richmond Road, Bunyan Road and Spring Ridge Road.
05/29/2019 SEQ #2: Request PE cost adjustment adding $80,000 Federal funds 100% using toll credit in lieu of non-Federal match. CTC allocation $80k was made 5/16/19 for PS&E on PPNO 02-2561. rs
07/15/2019 Project End Date (PED) revised to 06/30/2022, effective this SEQ 2 E-76 approval.

FEDERAL REMARKS

AUTHORIZATION

AUTHORIZATION TO PROCEED WITH REQUEST: PRE
FOR: PE COST ADJUSTMENT
DOCUMENT TYPE: AMOD

PREPARED IN FADS BY: SOMERS, RICHARD ON 2019-05-29 225-3015
REVIEWED IN FADS BY: YANG, ALBERT ON 2019-07-15 651-0015
SUBMITTED IN FADS BY: KROEPFL, ROBERT ON 2019-07-15 FOR CALTRANS
PROCESSED IN FADS BY: SIGNATURE, NOT_REQUIRED ON 2019-07-15 FOR FHWA
E-76 AUTHORIZED DATE IN FMIS BY: TASIA PAPAJOHN ON 2019-07-19 17:05:27.0

SIGNATURE HISTORY FOR PROJECT NUMBER 5116(022) AS OF 07/22/2019

FHWA FMIS SIGNATURE HISTORY

MOD #	SIGNED BY	SIGNED ON
1	SHUN HUEY	07/18/2019
	SHUN HUEY	07/18/2019
	TASIA PAPAJOHN	07/19/2019
0	SHUN HUEY	12/15/2015
	CESAR PEREZ	12/15/2015
	TASIA PAPAJOHN	12/15/2015

FHWA FMIS 3.0 SIGNATURE HISTORY

CALTRANS SIGNATURE HISTORY

DOCUMENT TYPE	SIGNED BY	SIGNED ON
AMEND/MOD	KROEPFL, ROBERT	07/15/2019

AGENDA ITEM NO. 9D

Reviewed by: ____ City Administrator

____Motion only
____Public Hearing
__X__Resolution
____Ordinance
____Information

Submitted by: Rebecca Sanchez, Administrative Assistant

Action Date: November 20, 2019

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 19-5741** authorizing increase for Fire Department training budget in accordance with State of California OES Hazardous Materials team member training agreement # 6156-2018.

PRESENTED BY: James M. Moore, Fire Chief

SUMMARY: In 2017 the Fire Department entered into an agreement with Cal OES to host a Type II, multi-agency Haz Mat team. As part of the original agreement, there is an annual training contract that provides funds for all team members to attend approved and required training to maintain their certifications. These available training funds will vary from year to year and are 100 percent reimbursable to the City. Approved expenditures are restricted to actual personnel costs including backfill, overtime, and per diem costs per team member, following the State of California OES travel policy and salary surveys. The current training agreement has an allowance of $190,000, and the fiscal year 2019/2020 budget must be increased to reflect actual costs.

FISCAL IMPACT: $190,000.00 personnel costs (backfill, overtime, and per diem costs for attending training) to be fully reimbursed to the City.

ACTION REQUESTED: Motion to approve the Resolution No. 19-5741 setting the training budget to authorize the Finance Manager to adjust the 2019/2020 budget accordingly.

ATTACHMENTS: Resolution No. 19-5741
Agreement #6156-2018

RESOLUTION NO. 19-5741
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE TO INCREASE THE TRAINING BUDGET FOR THE FIRE DEPARTMENT REFELECTING ANNUAL TRAINING COSTS PER THE CONTRACT WITH STATE OF CALIFORNIA OES FOR HAZARDOUS MATERIALS TEAM MEMBER TRAINING

WHEREAS, the City of Susanville Fire Department signed an agreement with Cal OES to host a Type II, multi-agency Hazardous Materials team; and

WHEREAS, it is an annual training contract that provides funds for all team members to attend approved and required training to maintain their certifications; and

WHEREAS, these available training funds will vary from year to year and are reimbursed to the City at 100 percent; and

WHEREAS, approved expenditures are restricted to actual personnel costs including backfill, overtime, and per diem costs per team member, following the State of California OES travel policy and salary surveys; and

WHEREAS, it is necessary to establish the budget for fiscal year 2019/2020 to reflect actual costs.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Susanville authorizing the Finance Manager to adjust the 2019/2020 budget accordingly.

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 19-5741 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 20th day of November 2019 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____
Jessica Ryan, City Attorney

AGREEMENT

6156-2018

EXHIBIT A
STATEMENT OF WORK (SOW)

SUSANVILLE FIRE DEPARTMENT
REGIONAL HAZARDOUS MATERIALS RESPONSE (REIMBURSABLE)

1. OBJECTIVE

This Agreement between the California Governor's Office of Emergency Services (hereinafter referred to as "Cal OES") and the Susanville Fire Department (hereinafter referred to as the "Fire Agency") shall govern the reimbursements for the Fire Agency's costs of backfilling positions or overtime costs to allow Fire Agency staff to attend, and successfully complete, hazardous materials training required by Cal OES (identified in Section 6, Part H and I), specifically related to the Regional Hazardous Materials Response (RHMR) Program. Cal OES and the Fire Agency will use the most cost effective means for providing funding for backfill or overtime costs. The intent is to provide the Fire Agency reimbursement for the least extraordinary costs incurred to send staff to Cal OES provided hazardous materials training (e.g. for on-duty staff attending training, Cal OES will reimburse backfill costs; for off-duty staff attending training, Cal OES will reimburse overtime costs of trainees).

This reimbursement will allow the Fire Agency to maintain regular staffing to avoid any degradation of services or reduction in emergency response capabilities to the local Fire Agency community during the training due to the absence of one (1) or more trainees.

The contract includes $190,000.00 training dollars for the Fire Agency to attend and complete their certified Hazmat Technician A thru D, Hazmat Specialist F & G, Assistant Safety Officer (ASO), Hazardous Materials Incident Commander (HMIC), Hazardous Materials Refresher, or Rail Car training that meets California Specialized Training Institute (CSTI) requirement/standards.

2. TERM/PERIOD OF PERFORMANCE

A. The period of performance for the Agreement shall be from March 1, 2019, or upon approval, whichever is later, through June 30, 2020, with the option to extend for one (1) additional twelve (12) month term at the original rates evaluated and considered.

B. The Fire Agency shall not be authorized to deliver or commence the performance of services as described in this SOW until the Agreement has been fully executed. Any delivery or performance of service that is commenced prior to the execution of the Agreement shall be considered voluntary on the part of the Fire Agency and non-compensable.

C. Consistent with the terms and conditions of the original solicitation, and upon mutual consent, Cal OES and the Fire Agency may execute written amendments.

3. BUDGETED AMOUNT

The award of this Agreement shall not exceed $190,000.00 to include training, backfill and overtime and travel as appropriate. Any increases to this amount shall be agreed upon by Cal OES and the Fire Agency. Additionally, there is no obligation on Cal OES's part to utilize the entire amount.

4. PROJECT TASKS AND DELIVERABLES

The Fire Agency must perform project tasks and/or deliverables including, but not limited to, the following:

Cal OES will schedule various (CSTI) hazardous materials courses to maintain sustainability for the Cal OES Type II Haz Mat Response Team. The courses will provide initial training for new team members and continual education for existing personnel to maintain competency and prepare for emergency readiness. The staff attending the training courses will help assure that the Fire Agency is prepared for response to hazardous materials releases within the State of California.

As such, in order to allow the Fire Agency the ability to maintain its regular staffing and response capabilities necessary to protect the health and safety of their communities, Cal OES will reimburse the Fire Agency for any vacated positions that require backfilling, overtime, or any related travel costs incurred by Fire Agency employees, consistent with the California Fire Assistance Act (CFAA) rates and protocols, for attending the exercise, for negotiated costs up to the amount contained in Exhibit B-1, Cost Sheet for Personnel Costs.

In order to maximize the training benefit and build response capability statewide, Fire Agency and Cal OES agree that in any class offered under this Agreement, excess training spaces (up to normal class fill) will be open to enrollment for other agencies, at no tuition charge to those agencies or their personnel. Priority is RHMR team hosting the training, RHMR team from another jurisdiction, responders from hosting jurisdiction, and responders from another jurisdiction.

The Fire Agency will ensure that all reimbursable training meets the CSTI) requirement/standards. The Fire Agency will ensure that staffing of the Cal OES Type II vehicle meets the California Hazardous Materials Type II Response Training requirements and ICS standards established in Title 8, Industrial Relations Section 5192. The list of personnel that the Fire Agency selects for training must be submitted at a minimum of thirty (30) calendar days prior to the start of class for approval by Cal OES Fire and Rescue Division.

The Fire Agency will ensure the reimbursable continual training is successfully completed so that the requisite number of certified Hazardous Materials Specialists will at all times be available to staff and operate the vehicle, including when the vehicle and its staff are activated through the Cal OES Fire and Rescue Mutual Aid System to provide Hazardous Materials Mutual Aid in accordance with the California State Mutual Aid Plan.

Upon such activation by Cal OES Fire and Rescue, the Fire Agency will provide a minimum of five personnel to staff the vehicle that are certified Hazardous Materials Specialists, one of whom must be trained to the minimum of Assistant Safety Officer Haz Mat per ICS-HM-222-5, and meeting or having the equivalent to the requirements found in Title 19 CCR 2520(R).

5. ACCEPTANCE OF SERVICES

Payment for services performed under this Agreement shall be in accordance with the Cost Sheet, Exhibit B-1. The approval process is outlined in the Performance Section of this SOW. Acceptance criteria shall consist of the following:

It shall be Cal OES's sole determination as to whether a deliverable has been successfully completed and acceptable to Cal OES. Acceptance criteria shall consist of the following:

A. The Fire Agency is responsible for obtaining approval from Cal OES Contract Manager before beginning any services.

B. The Fire Agency shall meet all time-lines and deliverable due dates as described herein.

C. Payment for tasks performed under this Agreement shall be as stated in Exhibit B-1, Cost Worksheet. It shall be Cal OES's sole determination as to whether the tasks and deliverables identified in this Agreement have been successfully completed and are acceptable.

D. Invoices shall be due and payable, and payment shall be made, only after satisfactory completion of the training and acceptance of the invoice by Cal OES.

E. In the event not all Fire Agency staff successfully complete the course, Cal OES reserves the right to reduce the invoice by the number of Fire Agency staff who did not successfully complete the course.

F. Invoices shall be submitted monthly in arrears, identifying staff name, classification, period of service, and the costs per category as shown on the Exhibit B-1, Cost Worksheet.

G. The Fire Agency costs related to failure by staff to successfully complete the course shall be costs of the Fire Agency, and shall not be billed to the Cal OES.

H. Fire Agency will provide Cal OES with documentation that all members have completed required training.

6. FIRE AGENCY RESPONSIBILITIES

A. The Fire Agency shall provide all equipment and/or software necessary to perform the required duties outlined herein.

B. The Fire Agency shall designate a primary contact person to whom all project communications may be addressed and who has the authority to act on all aspects of the services.

C. The Fire Agency shall back-fill positions as required due to Fire Agency staff attending the training provided by Cal OES.

D. The Fire Agency shall initially pay any costs associated for any positions that require backfill or for any overtime cost incurred by the Fire Agency employees for attending the training or exercises.

E. The Fire Agency shall pay civilian personnel, not otherwise covered by the California Fire Assistance Agreement, at the rate and method formally negotiated and agreed upon prior to the exercise, between the Fire Agency and the Civilians rostered for the exercise in those positions.

F. If a Fire Agency employee is unable to perform due to illness, resignation, or other factors beyond the Fire Agency's control, the Fire Agency shall provide qualified and suitable substitute personnel.

G. Back-fill positions as required due to Fire Agency staff attending the Regional Hazardous Materials Response Training provided by Cal OES.

H. Ensure the 17 members of their Hazmat Type II Team have the following certified training:

i. Hazardous Materials Technician A (all members)

ii. Hazardous Materials Technician B (all members)

iii. Hazardous Materials Technician C (all members)

iv. Hazardous Materials Technician D (all members)

v. Hazardous Materials Specialist F (all members)

vi. Hazardous Materials Specialist G (all members)

vii. Assistant Safety Officer (only required by three (3) members)

I. Ensure the members of their Hazmat Type II Team are receiving continual educational opportunities to maintain competency utilizing the following certified training:

i. Hazardous Materials Incident Commander

ii. Hazardous Materials Refresher

iii. Rail Car

iv. Hazcat Training

v. Hazardous Materials Technical Reference Specialist

vi. Hazardous Materials Instructor Certification

7. CAL OES RESPONSIBILITIES

A. Cal OES shall designate a person to whom all Fire Agency communication will be addressed, and who has the authority to act on all aspects of the services. This person will review the SOW and associated documents with the Fire Agency to ensure understanding of the responsibilities of both parties.

B. Cal OES shall provide access to department staff and management, offices and operation areas, as required, to complete the tasks and activities defined under this Agreement.

8. PERFORMANCE

Cal OES will be the sole judge of the acceptability of all work performed and all work products produced by the Fire Agency as a result of this SOW. Should the work performed or the products produced by the Fire Agency fail to meet Cal OES's conditions, requirements, specifications, guidelines, or other applicable standards, the following resolution process will be employed, except as superseded by other binding processes:

A. Cal OES will notify the Fire Agency of such problems in writing within five (5) business days.

B. The Fire Agency must respond to Cal OES within (5) business days after initial problem notification. The response shall include a corrective action plan and detailed explanation of how the Fire Agency plans to mitigate the issue.

i. Failure by the Fire Agency to respond to Cal OES's initial problem notification within the required time limit may result in immediate termination of the Contract. In the event of such termination, Cal OES shall pay all amounts due the Fire Agency for all work accepted prior to termination.

C. Cal OES will, within five (5) business days after receipt of the Fire Agency's corrective action plan, notify the Fire Agency in writing whether it accepts or rejects the plan.

i. If Cal OES rejects the corrective action plan, the Fire Agency will submit a revised plan within three (3) business days. Failure by the Fire Agency to respond to Cal OES's notification may result in immediate termination of the Agreement.

D. Upon receipt of the revised corrective action plan, Cal OES will notify the Fire Agency in writing whether it accepts or rejects the revised plan within three (3) business days.

i. Rejection of the revised corrective action plan will result in immediate termination of the Agreement.

E. In the event of Agreement termination, Cal OES shall pay all amounts due the Fire Agency for all work accepted prior to termination.

9. PROBLEM ESCALATION

The parties acknowledge and agree that certain technical and project related problems or issues may arise, and that such matters shall be brought to Cal OES's attention. There may be instances where the severity of the problem(s) justifies escalated reporting. To this extent, the Fire Agency will determine the level of severity and notify the appropriate Cal OES personnel. Cal OES personnel notified and the time period taken to report the problem or issue shall be at a level commensurate with the severity of the problem or issue. The relevant Cal OES personnel include, but are not limited to, the following:

First level:	Larry Collins, Deputy Chief, Fire and Rescue Special Operations (916) 845-8751 Larry.Collins@caloes.ca.gov
Second level:	Eric Lamoureux, Deputy Director, Response & Recovery (916) 845-8484 Eric.Lamoureux@caloes.ca.gov
Third level:	Grace Koch, Chief Deputy Director (916) 845-8553 Grace.Koch@caloes.ca.gov

10. TERMINATION OF AGREEMENT

Cal OES reserves the right to terminate this Agreement subject to 30 days written notice to the Fire Agency. In the event of such termination, Cal OES shall pay all amounts due the Fire Agency for all services rendered and accepted prior to termination. Additional conditions for termination include, but are not limited to, the following:

A. This Agreement can be immediately terminated for cause. The term "for cause" shall mean that the Fire Agency fails to meet the terms, conditions, and/or responsibilities of the Agreement. In this instance, the Agreement termination shall be effective as of the date indicated on Cal OES's notification to the Fire Agency.

B. This Agreement may be suspended or cancelled without notice, at the option of the Fire Agency, if the Fire Agency or Cal OES's premises or equipment are destroyed by fire or other catastrophe, or so substantially damaged that it is impractical to continue service, or in the event the Fire Agency is unable to render service as a result of any action by any governmental authority.

C. The Fire Agency may submit a written request to terminate this Agreement only if Cal OES should substantially fail to perform its responsibilities as provided herein.

11. AUTHORIZED REPRESENTATIVES

The authorized representatives during the term of this Agreement are identified in the tables below.

For service related inquiries:

The California Governor's Office of Emergency Services		Susanville Fire Department	
NAME:	Chuck Tobias, Assistant Chief	**NAME:**	Leon Myers, Engineer
ADDRESS:	3650 Schriever Avenue Mather, CA 95655	**ADDRESS:**	1505 Main Street Susanville, CA 96130
PHONE:	(916) 845-8830	**PHONE:**	(530) 257-5152
EMAIL:	chuck.Tobias@caloes.ca.gov	**EMAIL:**	lmyers@cityofsusanville.org

For administrative Agreement inquiries:

The California Governor's Office of Emergency Services		Susanville Fire Department	
NAME:	Tim Ash, Contract Analyst	**NAME:**	Dan Weaver, Assistant Chief
ADDRESS:	3650 Schriever Avenue Mather, CA 95655	**ADDRESS:**	1505 Main Street Susanville, CA 96130
PHONE:	(916) 845-8119	**PHONE:**	(530) 257-5152
EMAIL:	Tim.Ash@caloes.ca.gov	**EMAIL:**	dweaver@cityofsusanville.org

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. Payment for services performed under this Agreement shall be in accordance with the Cost Sheet, Exhibit B-1. It shall be Cal OES's sole determination as to whether a service has been successfully completed and is acceptable.

2. Invoices shall be submitted **in triplicate** after services are rendered and shall include the following information:

   A. Agreement No.
   B. Fire Agency
   C. Service
   D. Itemized Cost
   E. Invoice Date

   Invoices shall be due and payable, and payment shall be made, only after Cal OES's Contract Manager's acceptance of services.

3. Submit invoices to:

   California Governor's Office of Emergency Services
   Attention: Accounting Unit
   3650 Schriever Ave.
   Mather, CA 95655

4. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, Cal OES shall have no liability to pay any funds whatsoever to the Fire Agency or to furnish any other considerations under this Agreement and the Fire Agency shall not be obligated to perform any provisions of this Agreement.

5. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, Cal OES shall have the option to either cancel this Agreement with no liability occurring to Cal OES, or offer an amendment to the Fire Agency to reflect the reduced amount.

6. All payments will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

7. Invoices shall be submitted monthly in arrears, in triplicate, identifying staff name, classification, period of service, and the costs.

EXHIBIT B-1
COST SHEET

ITEM NO.	DESCRIPTION	PRICE
1	Personnel Costs (Backfill, overtime, travel, lodging, and per diem costs for attending the training)	$190,000.00
	Total Award	$190,000.00

Fire Agency travel reimbursements, while on approved program business, will be reimbursed based on the policies and rates determined by the California Department of Human Resources (Cal HR) for excluded state employees and Fire Agencies. These rates and policies can be found at:
http://www.calhr.ca.gov/employees/Pages/travel-rules-excluded.aspx.

Reimbursement for travel expenses shall not be made for expenses incurred within 50 miles of the Fire Agency's home or headquarters.

Above cost to be completed based on the classification levels staff utilized at the Fire Agency.

The Fire Agency will only be reimbursed based on the above costs. No other costs will be reimbursed without prior approval.

EXHIBIT C
GENERAL TERMS AND CONDITIONS

The General Terms and Conditions (GTCs) 04/2017 are hereby incorporated by reference and can be accessed by visiting the following link:

https://www.dgs.ca.gov/-/media/Divisions/OLS/Resources/GTC-April-2017-FINALapril2017.ashx?la=en&hash=04E212331938533CCF1EC73EB0BC1FDCBADAC601

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

1. AGREEMENTS FUNDED BY THE FEDERAL GOVERNMENT

A. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Agreement were executed after that determination was made.

B. This Agreement is valid and enforceable only if sufficient funds are made available to Cal OES by the United States Government for the Fiscal Year(s) 18/19 and 19/20 covered by this agreement for the purposes of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress, which may affect the provisions, terms, or funding of this Agreement in any manner.

C. It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.

D. The department has the option to void the Agreement under the 30-day cancellation clause or to amend the Agreement to reflect any reduction of funds.

2. DISPUTES

If the Fire Agency believes that there is a dispute or grievance between the Fire Agency and Cal OES arising out of or relating to this Agreement, the Fire Agency shall first discuss and attempt to resolve the issue informally with Cal OES Contract Manager. If the issue cannot be resolved at this level, the Fire Agency shall follow the following procedures:

A. If the issue cannot be resolved informally with the Contract Manager, the Fire Agency shall submit, in writing, a grievance report together with any evidence to the Contract Manager's Supervisor. The grievance report must state the issues in the dispute, the legal authority, or other basis for the Fire Agency's position and the remedy sought. Within ten (10) working days of receipt of the written grievance report from the Fire Agency, the Supervisor shall make a determination on the problem, and shall respond in writing to the Fire Agency indicating the decision and reasons therefore. Should the Fire Agency disagree with the Supervisor's decision, the Fire Agency may appeal to the next level, following the procedure listed below.

B. The Fire Agency must submit a letter of appeal to the Director explaining why the Supervisor's decision is unacceptable. The letter must include, as an attachment, copies of the Fire Agency's original grievance report, evidence originally submitted, and response from Supervisor. The Fire Agency's letter of appeal must be submitted within ten (10) working days of the receipt of the Supervisor's written decision. The Director or designee shall, within twenty (20) working days

of receipt of Fire Agency's letter of appeal, review the issues raised and shall render a written decision to the Fire Agency. The decision of the Director or designee shall be final.

AGENDA ITEM NO. 12A

Reviewed by: ____ City Administrator
____ Public Works Director

_X_ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted by: Dan Newton, Public Works Director

Action Date: November 20, 2019

CITY COUNCIL AGENDA ITEM

SUBJECT: Receive report on State Transportation Improvement Program (STIP) Projects, motion to approve project funding requests to be provided to the Lassen County Transportation Commission.

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: The Lassen County Transportation Commission (LCTC) is developing their Regional Transportation Improvement Program and has asked the City and County to submit project requests for consideration at the LCTC's November meeting. City staff has submitted its list of projects; however, there is not adequate funding to program all City and County requests. City staff has been gathering additional information and will continue working with LCTC staff to develop a strategy to optimize the programming capacity of the STIP.

Attached for Council's review is a spread sheet showing what the City and County currently have programmed and the requests for additional programming from 2020 STIP. Also attached is the 2020 STIP fund estimate showing maximum target of $9,180,000.

Staff will provide additional information at the meeting and will be requesting direction as to how the City would like to present its project funding request to the LCTC.

FISCAL IMPACT: There are currently three projects programmed in the STIP for the City of Susanville. There are several factors that affect the funding for these projects including timelines for completion. The City has obligated itself to complete the programmed projects and is subject to having to repay expended funds if they are not completed on time.

ACTION REQUESTED: Motion to approve project funding requests to be provided to the Lassen County Transportation Commission.

ATTACHMENTS: None