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**CITY OF SUSANVILLE**  
**66 North Lassen Street ♦ Susanville CA**  
**Kevin Stafford, Mayor**  
**Joseph Franco, Mayor pro tem**  
**Brian Moore \* Mendy Schuster \* Brian R. Wilson**

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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY    SUSANVILLE MUNICIPAL ENERGY CORPORATION  
SUSANVILLE PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting ♦ City Council Chambers**  
**October 2, 2019 – 6:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 19-5724*

*Next Ordinance No. 19-1019*

- 1    **APPROVAL OF AGENDA:** (Additions and/or Deletions)
  
- 2    **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
  
- 3    **CLOSED SESSION:**
  - A    CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6  
Agency Negotiator:    Michael Wilson  
Bargaining Unit:        Susanville Peace Officers Association (SPOA)
  - B    CONFERENCE WITH LEGAL COUNSEL – existing litigation pursuant to Government Code Section §54956.9(d)(1):
    1.    *Case number 61824, 61839 Matthew Wood, Michael Bollinger vs. Susanville City Council, City of Susanville*
  
- 4    **RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day: Deborah Savage*
  - *Proclamations, awards or presentations by the City Council:*
  
- 5    **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit
  
- 6    **CONSENT CALENDAR:**
  - A    Approve minutes from the City Council’s September 4, 2019 meeting

7 **PUBLIC HEARINGS:**

- A Consider **Resolution No. 19-5703** approving and authorizing a Sales and Transactions Use Tax of 1 percent to be used for Public Safety Services
- B Consideration of **Resolution No. 19-5706** through **19-5719** authorizing Weed and Rubbish assessment and liens against certain real properties located within the City of Susanville:

<u>Address</u>	<u>APN</u>	<u>Address</u>	<u>APN</u>
220 Adaline	103-243-06	738/740 Plumas St	107 171 25
Alexander Avenue	107-270-12	1024 S. Railroad	107-130-25
300 Carroll Street	103-413-07	354 Richmond Ave.	103-400-09
1630 Cornell Street	105-210-25	Riverside Drive	107-100-17
110 Hall Street	105-153-22	2415 Riverside Drive	105-301-03
2650 Main Street	105-320-22	65 Russell/2755 Main	105-320-17/18
305 N. Pine Street	103-140-38	765 Shasta Street	107-181-16

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of vendor warrants numbered 204970 through 205074 for a total of \$661,321.92 including \$202,669.57 in payroll warrants
- B Consider approval of request to increase the streets operations budget to accommodate the major repair of City's Caterpillar loader IT28
- C Consider purchase of Hangar #28 at the Susanville Municipal Airport

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider **Ordinance No. 19-1018** an ordinance of the City of Susanville imposing a Transactions and Use Tax of 1 percent to be used for Public Safety Services
- B Consider **Ordinance No. 19-1019** amending Section 12.32 of the Susanville Municipal Code regarding unlawful camping: waive second reading and adopt

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

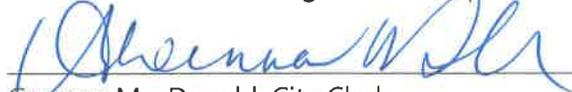
14 **ADJOURNMENT:**

- *The next regular meeting of the Susanville City Council will be held on October 16, 2019 at 6:00 p.m.*

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

***Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.***

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for October 2, 2019 in the areas designated on September 27, 2019.

  
Gwenna MacDonald, City Clerk

Reviewed by: HW City Administrator

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** October 2, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Minutes of the City Council's September 4, 2019 meeting.

**PRESENTED BY:** Gwenna MacDonald, City Clerk

**SUMMARY:** Attached for the Council's review are the minutes of the City Council's September 4, 2019 meeting.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to waive oral reading and approve minutes of City Council's September 4, 2019 meeting.

**ATTACHMENTS:** Minutes: September 4, 2019

**SUSANVILLE CITY COUNCIL**  
**Special Meeting Minutes**  
**September 4, 2019 – 3:00 p.m.**

Meeting called to order at 3:00 p.m. by Mayor Stafford.

Roll Call: Joe Franco, Brian Moore, Mendy Schuster, Brian Wilson and Mayor Kevin Stafford.

Staff Present: Mike Wilson, City Administrator; Paul Coble, Attorney and Gwenna MacDonald, City Clerk.

**1 APPROVAL OF THE AGENDA:**

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve the agenda; motion carried unanimously. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

**2 PUBLIC COMMENT:** No comments.

**3 CLOSED SESSION:** At 3:01 p.m. the Council entered into Closed Session to discuss the following:

A CONFERENCE WITH LEGAL COUNSEL – existing litigation pursuant to Government Code Section §54956.9(d)(1));

1. *Case number 61824, 61839 Matthew Wood, Michael Bollinger vs. Susanville City Council, City of Susanville*

At 4:35 p.m. the Council reconvened in Open Session.

Mr. Wilson reported that the Council met in Closed Session and direction was given to staff.

**4 SCHEDULED MATTERS:**

**5 ADJOURNMENT:**

Motion by Mayor pro tem Franco, second by Councilmember Moore, to adjourn the meeting; motion carried unanimously. Ayes: Franco, Moore, Schuster, Wilson and Stafford.

The meeting adjourned at 4:37 p.m.

Respectfully submitted by:

\_\_\_\_\_  
Kevin Stafford, Mayor

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

**SUSANVILLE CITY COUNCIL**  
**Regular Meeting Minutes**  
**September 4, 2019– 6:00 p.m.**

Meeting was called to order at 6:00 p.m. by Mayor Stafford.

Roll call of Councilmembers present: Brian Wilson, Joseph Franco, Brian Moore, Mendy Schuster and Mayor Kevin Stafford.

Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney, Kevin Jones, Police Chief and Gwenna MacDonald, City Clerk.

**1      APPROVAL OF AGENDA:**

Motion by Councilmember Schuster, second by Mayor pro tem Franco, to approve the agenda; motion carried unanimously. Ayes: Schuster, Franco, Moore, Wilson and Stafford.

**2      PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:**

Vince Van Brunt stated that he had firearms stolen in 2016, and they were recovered. He identified that the firearms were his, signed a release to have the property returned, and since that time, he has been struggling to work with the Federal Bureau of Investigations and the Susanville Police Department to have the property returned to him. He stated that he has exhausted all administrative remedies available to him, and was submitting a claim to the City for either reimbursement of the value of the property, or the City's assistance in recovering the property. He added that the FBI has informed him that they do not release guns to individuals but he must work with the City to recover the property.

**3      CLOSED SESSION: At 6:09 p.m. the Council entered into Closed Session to discuss the following:**

- A      CONFERENCE WITH LEGAL COUNSEL – significant exposure to litigation - pursuant to Government Code Section §54956.9(b): one
- B      PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
  - 1      City Administrator Performance Evaluation

**4      RETURN TO OPEN SESSION:**

At 7:00 p.m. the City Council reconvened in Open Session.

Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney; Dan Newton, Public Works Director; James Moore, Fire Chief; Kevin Jones, Police Chief; Quincy McCourt, Project Manager; Deborah Savage, Finance Manager; Anthony Hanner, Building Official and Gwenna MacDonald, City Clerk.

Mr. Wilson reported that prior to closed session, the agenda was approved, and staff was requesting the addition of one item under new business, and the removal of Item 12A.

Ms. Ryan reported that during closed session, direction was given to staff. The City Council conducted a performance evaluation for Mr. Wilson and voted to approve a merit increase per the terms of his employment contract with the City.

Fire Chief Moore provided the Thought of the Day.

Public Works Director Newton, Chief Jones and Chief Moore presented service recognition pins and certificates to members of their staff for serving the City for 5 and 15 years.

Chief Jones presented a plaque to former Chief of Police, Tom Downing. Chief Jones discussed former Chief Downing's career in law enforcement and dedication to the community.

**5 BUSINESS FROM THE FLOOR:**

**Pat Holley** addressed the City Council regarding the issue of homelessness in the community, and requested that the City update the camping ordinance.

**Gary Bridges** discussed his family's experience with the number of homeless people who congregate in the area near Safeway and McDonalds', and expressed his feelings of concern for the safety of the community. He spoke highly of the Police Department and offered his assistance to help with the issue.

**Jerry Askey** also talked about the problem of homelessness in the community and requested that the City update the camping ordinance to prohibit camping within 100 feet of the river.

**Gary Felt** stated that he did not come to the meeting to discuss the homeless problem, but he supported those who had spoken about it. He suggested implementing an "Adopt the River" approach, similar to the Adopt a Highway programs. Service groups and businesses could be involved in helping to maintain and clean up sections of the river. Mr. Felt stated the reason he was attending the meeting was to request the follow up by staff on the proposal to install charging stations for electric vehicles in the uptown. He encouraged staff to contact LMUD, who was prepared to purchase the equipment. The cost to the City would be minimal.

Councilmember Wilson requested that staff follow up with Theresa Phillips from LMUD.

**Antoinette Buchanan** stated that the homeless problem in Susanville was out of hand, and she was frustrated by the theft and loitering that goes on in Safeway.

**Raj Baines** expressed his appreciation for the leadership of City Administrator Mike Wilson, and the hard work of staff, including Anthony Hanner, Building Official and Dan Newton, who served for a time as Interim City Administrator. He thanked staff for their effort to implement the City's Property Maintenance ordinance, adding that he has been coming to the Council for many years to complain, and he wanted to come and thank staff for their hard work and cooperation in moving forward to clean up Susanville.

Chief Jones addressed those present and discussed the current number of homeless camps along the river, and the challenges in dealing with the problem in light of the recent court case that had resulted from a homeless problem in Boise, Idaho.

**6 CONSENT CALENDAR:**

- A Approve minutes from the City Council's July 23 and 31, 2019 meetings
- B Approve the appointment of Alan Dowdy and Dan Foster to the Susanville Planning Commission

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve the Consent Calendar; motion carried unanimously. Ayes: Franco, Schuster, Moore, Wilson and Franco.

**7 PUBLIC HEARINGS:** No business.

**8 COUNCIL DISCUSSION/ANNOUNCEMENTS:** Commission/Committee reports: No business.

**9      NEW BUSINESS:**

**9A      Consider approval of vendor warrants numbered 204715 through 204809 for a total of \$578,963.53 including \$292,908.08 in payroll warrants** Ms. Savage presented the vendor warrants for review and approval.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve the vendor warrants as submitted; motion carried unanimously. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

**9B      Consider approval of Resolution No. 19-5691 terminating existing Airport Hangar #24 land lease agreement and executing Airport Hangar #24 land lease agreement with James Hoeppe** Mr. Wilson explained that the City declined the option to purchase Hangar #24 at the Susanville Municipal Airport, and it was sold to Mr. Hoeppe who took possession of the hangar on August 16, 2019. The City must execute a new ground lease with Mr. Hoeppe. He reviewed proposed changes to the language that addresses the expiration of the lease.

Motion by Councilmember Moore, second by Councilmember Wilson, to approve Resolution No. 19-5691; motion carried unanimously. Ayes: Moore, Wilson, Franco, Schuster and Stafford.

**9C      Consider approval of Resolution No. 19-5692 authorizing Capital improvements and vehicle purchase at the Susanville Fire Department** Chief Moore discussed the building repairs that are needed, specifically to the roof, and the replacement of the Chief's vehicle. The roof is aging, experiencing numerous leaks, and staff has worked with a contractor and identified a solution that would reset the original warranty and extend the life of the roof for another 10 to 15 years. The Chief's vehicle is 14 years old and is having more mechanical problems that will become costly to fix. Staff is requesting authorizing to fund the roof repairs and vehicle replacement with the Fire Department Facilities and Equipment reserves. He added that the boiler at the fire hall is very old, and he would be bringing that back at a future meeting for consideration. The existing boiler is approximately 60 years old, and he was not able to secure a quote for replacement in time for the meeting.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 19-5692; motion carried unanimously. Ayes: Franco, Schuster, Moore, Wilson and Stafford.

Mr. Wilson noted that the City Council was required to vote specifically to approve the addition of an emergency item to the agenda.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to add consideration of Resolution No. 19-5693 to the agenda; motion carried unanimously. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

**9D      Consider Resolution No. 19-5693 authorizing the execution of Strike Force/Strategic Initiative Program funding** Chief Jones explained that the City was notified on September 3<sup>rd</sup> that it had received funding as part of the Organized Crime Drug Enforcement Task Force. The request including funding for technical equipment to aid in the investigation and prosecution of drug, gang, violence and gun crimes. The funding available is \$36,309.30, does not require a match, and the agreement must be signed and returned by September 6, 2019.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve Resolution No. 19-5693; motion carried unanimously. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

**10      SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.**

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

~~12A — Consider Ordinance No. 19-1018 imposing a Special Transactions and Use Tax of 1 percent to be used for Public Safety Services: Waive the first reading and introduce~~ Removed from consideration.

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

14A **AB1234 travel reports:**

Councilmember Wilson asked if replacement of lighting was included in the Riverside Park rehabilitation project. He stated that LMUD has funding available for lighting, and asked that staff follow up with LMUD.

Councilmember Wilson informed those present that the item which was pulled from the agenda, discussion of a potential special sales tax for public safety, was a very important item. The subject has not received a lot of attention, however if the community is looking for the City to have a more robust Police Department, passage of the measure will be the only way it happens. He encouraged those present to begin the dialog with their friends and neighbors, and have the discussions that will need to happen in order for the measure to be successful.

Mr. Wilson added that the measure would also be funding the City's Fire Department, whose services are also very important to the safety of the community.

Gary Felt commented that he is the Chamber of Commerce President, and the Chamber would be talking with its members and local businesses in support of the special tax.

Pat Holley suggested that the City continue to consider revenue options in addition to a special sales tax.

There was a general discussion regarding the City's Economic Development efforts.

15 **ADJOURNMENT:**

Motion by Councilmember Schuster, second by Mayor pro tem Franco, to adjourn; motion carried unanimously. Ayes: Schuster, Franco, Moore, Wilson and Stafford.

Meeting adjourned at 8:22 p.m.

\_\_\_\_\_  
Kevin Stafford, Mayor

Respectfully submitted by

\_\_\_\_\_  
Gwenna MacDonald, City Council

Approved on: \_\_\_\_\_

Reviewed by:  City Administrator

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Jessica Ryan, City Attorney

**Action Date:** October 2, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 19-5720 a Resolution of the City Council of the City of Susanville calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, March 3, 2020 for the election of Certain Officers as required by the provision of the laws of the State of California relating to General Law Cities and for the submission to the Voters a question relating to Public Safety Special Transaction and Use Tax.

**Presented By:** Jessica Ryan, City Attorney

**SUMMARY:** At the 08/21/19 City Council Meeting, Council instructed Staff to prepare the proper paperwork placing a special sales tax measure on the 03/03/2020 ballot. The sales tax measure calls for a 1% sales tax increase with the proceeds from that sales tax going to public safety within the City of Susanville. Being a special tax, a 2/3 (super majority) vote is required to pass the measure.

The City of Susanville faces imminent budget shortfalls in all areas including public safety. Various community members stated that they would have supported measure J if it were a special tax in which the revenue generated from the increased sales taxes would solely benefit public safety.

Although there is no way to know for sure how much revenue an increase in sales tax will generate, Staff projects that a 1% sales tax increase will generate \$1,800,000 additional revenue per year.

**FISCAL IMPACT:** Projected \$1.8 Million per year in additional tax revenue

**ACTION**

**REQUESTED:** Motion to approve Resolution No. 19-5720 calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, March 3, 2020 for the election of Certain Officers as required by the provision of the laws of the State of California relating to General Law Cities and for the submission to the Voters a question relating to Public Safety Special Transaction and Use Tax.

**Attachment:** Resolution No. 19-5720

**RESOLUTION NO. 19-5720**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE, CALIFORNIA**  
**CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL**  
**ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2020 FOR THE ELECTION OF**  
**CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE**  
**STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND FOR THE**  
**SUBMISSION TO THE VOTERS A QUESTION RELATING TO PUBLIC SAFETY SPECIAL**  
**TRANSACTION AND USE TAX**

**WHEREAS**, under the provisions of the laws relating to general law cities in the State of California a general municipal election shall be held on Tuesday, March 3, 2020 for the election of municipal officers; and

**WHEREAS**, the City Council also desires to submit to the voters at the election a question relating to a one percent Special Transaction and Use Tax.

**NOW, THEREFORE**, the City Council of the City of Susanville, California, does resolve, declare, determine and order as follows:

Section 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities there is called and ordered to be held in the City of Susanville, California on Tuesday, March 3, 2020, a General Municipal election for the purpose of electing three members of the City Council for the full term of four years.

Section 2. That the City Council, pursuant to its right and authority, does order submitted to the voters at the General Municipal Election the following question:

Shall Ordinance No. 19-1018 of the City of Susanville, authorizing the City of Susanville to impose a special transaction and use tax in the total amount of one percent to be used solely for Public Safety Services.	Yes
	No

Section 3. That the proposed complete text of the measure submitted to the voters is attached hereto as Ordinance No. 19-1018.

Section 4. That the vote requirement for the measure to pass is 2/3 (66.666%) of the votes cast.

Section 5. That the ballots to be used at the election shall be in form and content as required by law.

Section 6. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code 10242, except as provided in §14401 of the Elections Code of the State of California.

Section 7. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 8. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 5. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5720** was adopted at a regular adjourned meeting of the City Council of the City of Susanville held on the 2nd day of October, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney

ORDINANCE NO. 19-1018  
AN ORDINANCE OF THE CITY OF SUSANVILLE, CALIFORNIA, IMPOSING A  
TRANSACTIONS AND USE TAX OF 1% TO BE USED FOR PUBLIC SAFETY  
SERVICES AND TO BE ADMINISTERED BY THE STATE BOARD OF  
EQUALIZATION, SUBJECT TO APPROVAL OF A 2/3 MAJORITY OF THE ELECTORS  
VOTING ON THE TAX MEASURE AT THE GENERAL MUNICIPAL ELECTION TO BE  
HELD ON TUESDAY, MARCH 3, 2020

The City Council of the City of Susanville does ordain as follows:

Section 1: Chapter 3.16 of the Susanville Municipal Code is hereby repealed and replaced with the following, to be numbered entitled and to read as follows:

CHAPTER 3.16  
TRANSACTION AND USE TAX

3.16.010 Ordinance Title

This ordinance shall be known as the City of Susanville Transactions and use Tax Ordinance. This ordinance shall be applicable in the incorporated territory of the City of Susanville, which shall be referred to herein as "City."

3.16.020 Operative Date

"Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance, the date of the adoption being as set forth below.

3.16.030 Purpose

This ordinance is adopted to achieve the following, among purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

- A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Sections 7286.65 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if a two-thirds majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- B. To adopt a retain transactions and use tax for the purpose of raising revenue for public safety municipal purposes. All taxes, penalties and interest collected under this Chapter 3.16 shall be deposited in an account separate and apart from the general fund and shall be designated for the use and used in providing of Public Safety Services.
- C. To adopt a retail transactions and use tax ordinance which incorporates provisions identical to those of the Sale and Use Tax laws of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

- D. To adopt a retail transactions and use tax ordinance which imposes a tax and provides a measure therefore that can be administered and collected by State Board of Equalization in a manner that adopts itself as fully as practicable to, and requires the least possible deviation from the existing statutory and administrative procedures followed by the State Board of Equalization in administering and collecting the California State Sales and Use Taxes.
- E. To adopt a retail transactions and use tax ordinance which can be administered in a manner which will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

### 3.16.040 Contract with State

Prior to the operative date, the City shall contract with the State Board of Equalization to perform all functions incident to the administration and operation of this transactions and use tax ordinance, provided, that if the City shall not have contracted with the State Board of Equalization prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be on the first day of the first calendar quarter following the execution of such a contract.

### 3.16.50 Transaction Tax Rate

A. For the privilege of selling tangible personal property at retail a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of one percent (1%) of the gross receipts of any retailer for the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance. This amount is in addition to the existing local sales tax or transactions and use tax described below as well as any future authorized state or local sales tax or transactions and use tax.

B. For the privilege of selling tangible personal property at retail, a tax is imposed upon all retailers in the City at the following rates of the gross receipts of the retailer for the sale of all tangible personal property sold at retail in the City on and after the operative date of the ordinance codified in this chapter:

1. A rate of ninety-nine hundredths of one percent for the period from January 1, 1992, through June 30, 1992;
2. A rate of ninety-seven hundredths of one percent on and after July 1, 1992, through June 30, 1993;
3. A rate of ninety-five hundredths of one percent on and after July 1, 1993. (Prior code § 18.9)

### 3.16.060 Accounting for Revenue

All net revenues when received and all interest on said revenues shall be placed in an account separate and apart from the general fund and shall be designated for use and used in the providing of Public Safety Services as defined herein consistent with California Government Code Section 30052 and the net revenues derived here from shall be used in addition to, and not to supplant, or in any way replace or serve as a substitute for, the level of funding for the City of Susanville Police Department and the City of Susanville Fire

Department that was provided from other revenue sources by the City of Susanville for the 2019-2020 fiscal year.

- A. Commending the first Wednesday in April 2020, and then continuing every three months thereafter, a report detailing the use of all funds collected pursuant to this Ordinance shall be presented for review to the City Council.
  - 1. All the reasonable and necessary administrative costs shall be paid for from the funds collected pursuant to this Ordinance;
  - 2. All funds received pursuant to this Ordinance shall be distributed and used as described herein as soon as reasonably possible following every quarterly report as described in Section 6.A. However, under no circumstances shall use and distribution of funds received pursuant to this Ordinance take place later than the first Wednesday in April 2020.
  
- B. "Public Safety Services" includes only the following services administered by the Police and Fire Department:
  - 1. Augmentation of the base wages, any increase in the costs of fringe benefits, and any increase in the cost of retirement, excluding any overtime compensation, for the classifications of Police Officer, Police Sergeant, Police Lieutenant, Police Chief, and any other sworn classification created by the Department.
  - 2. Additional police officers for programs, including, but not limited to:
    - a. School resource officer;
    - b. Gang activity surveillance and suppression;
    - c. Drug intervention including enforcement and prevention;
    - d. Neighborhood patrols.
  - 3. Providing improved police officer equipment.
  
- C. The City will meet and confer in good faith with the City of Susanville Peace Officer Association and the Operating Engineers Local Union No. 3 Fire Fighters regarding the administration and use of all funds received pursuant to this Ordinance; unless otherwise specified herein. In the event the parties reach an impasse and are unable to reach an agreement, the City retains the ultimate authority to determine the use of said funds.

### 3.16.070 Place of Sale

For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or the retailer's agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State of California or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the State Board of Equalization.

### 3.16.080 Use Tax Rate

An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of one (1%) percent of the sales price of the property. The sales price shall include delivery charges when such charges are subject to the State sales and use tax regardless of the place to which delivery is made.

### 3.16.090 Adoption of Provisions of State Law

Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Par 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

### 3.16.100 Limited on Adoption of State Law and Collection of Use Taxes

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of the City shall be substituted therefore. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Board of Control, State Board of Equalization, State Treasury, or the Constitution of the State of California.
2. The result of that substitution would require action to be taken by or against the City or any agency, officer, or employee thereof rather than by or against the State of Board of Equalization in performing the functions incident to and administration or operation of this Ordinance.
3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
  - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provision of Part 1 of Division 1 of the Revenue and Taxation Code, or:
  - b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the State under the said provision of that code.
4. In Sections 6701, 6702, (except in the last sentence thereof) 6711, 6715, 6737, 6797, or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

### 3.16.110 Permit Not Required

If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

### 3.16.120 Exemptions and Exclusions

- A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-burns Uniform Local Sales and Use Tax law or the amount of any state-administered transactions or use tax.
- B. There are exempted from the computation of the amount of transactions tax the gross receipts from:
  - 1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign.
  - 2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or the retailer's agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:
    - a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to chapter 1 (commencing with Section 4000) of Division 3 of Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and
    - b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.
  - 3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
  - 4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.
  - 5. For the purposes of subparagraphs (3) and (4) of this Section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Section 6366 and 6366.1 of the Revenue and Taxation code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this Section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

### 3.16.130 Amendments

A. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

B. The foregoing amendments shall not require voter approval.

C. The following amendments to this ordinance must be approved by the voters of the City: increasing the tax rate or revising the methodology for calculating the tax such that a tax increase would result; imposing the tax on transactions and uses not previously subject to the tax (unless such amendment occurs automatically by operation of the preceding paragraph.)

### 3.16.140 Enjoining Collection Forbidden

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of division 2 of the Revenue and Taxation code, of any tax or any amount of tax required to be collected.

### 3.16.150 Implementing Policies

Upon approval of this ordinance by a two thirds majority of the voter, the City shall agree upon the necessary provisions of a Memorandum of Understanding between the City of Susanville and the City of Susanville Peace Officers Association, and shall adopt policies and take such other action as may be necessary for the immediate implementation of the transactions and use tax authorized by this ordinance.

### 3.16.160 Annual Audit

Pursuant to Section 1215 of the City's Charter, as may be amended, the revenues from the tax imposed by this Chapter shall be subject to the annual audit performed by the City's independent auditor of the City's municipal books, records, accounts and fiscal procedures and which is reported in the City's Comprehensive Annual Financial Report.

### 3.16.170 Citizen Oversight Committee

An Independent Citizens Oversight Committee appointed by the City Council shall review the expenditures of revenues generated by the tax imposed by this Chapter.

### 3.16.180 Severability

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

3.16.190 Penalty for Violation

Any person violating any of the provisions of this ordinance shall be guilty of an infraction and upon conviction thereof shall be punished as provide in the government code of the state of California.

3.16.200 Effective Date and Operative Date

This ordinance relates to the levying and collection of the City's transactions and use taxes and shall become effective immediately and shall become operative only if approved by a 2/3 majority of the voters voting on the measure in at the March 3, 2020 General Municipal Election.

INTRODUCED at a regular meeting of the City Council of the City of Susanville, California, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Ordinance No. 19-1018 was adopted at a regular meeting of the City Council of the City of Susanville, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney

Reviewed by: lee City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Gwenna MacDonald, City Clerk

**Action Date:** October 2, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Approving assessment and lien against certain real properties located within the City of Susanville

**PRESENTED BY:** Mike Wilson, City Administrator

**SUMMARY:** In accordance with Chapter 8.28 of the Susanville Municipal Code, City staff has abated the following properties due to fire hazard and rubbish nuisance:

- \$272.29 103-243-06 / 220 Adaline
- \$450.00 107-270-12 / Alexander Ave.
- \$400.00 103-413-07 / 300 Carroll Street
- \$315.85 105-210-25 / 1630 Cornell Street
- \$475.00 105-153-22 / 110 Hall Street
- \$344.58 105-320-22 / 2650 Main Street
- \$344.58 103-140-38 / 305 N. Pine Street
- \$272.29 107-171-25 / 738 & 740 Plumas
- \$450.00 107-130-25 / 1024 S. Railroad
- \$344.58 103-400-09 / 354 Richmond Ave.
- \$1,000 107-100-17 / Riverside Drive
- \$388.14 105-301-03 / 2415 Riverside Drive
- \$388.14 105-320-17/18 65 Russell & 2755 Main
- \$400.00 107-181-16 / 765 Shasta Street

In addition to the cost of hiring a contractor to abate the property a \$200 administrative fee has been charged to each property to recover the cost of compliance with public hearing and notification procedures. Lien notices have been posted and the property owners have been notified via certified mail of the public hearing.

**FISCAL IMPACT:** Total reimbursement of \$5,845.45 to City code enforcement budget

**ACTION REQUESTED:** Motion to approve Resolution No. 19-5706 to 19-5719; authorizing assessment and lien against certain real properties located within the City of Susanville.

**ATTACHMENTS:** Lien Notices and Abatement documentation  
Resolution No. 19-5706 through 19-5719

**RESOLUTION NO. 19-5706**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING**  
**REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE**  
**CITY OF SUSANVILLE, LOCATED AT 220 ADALINE (APN 103-243-06) AND**  
**CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 220 Adaline, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$272.29; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Lewis & Helen Kennemore.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 220 Adaline, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$272.29;
2. That the said assessment shall constitute and be a lien on the interest of Lewis & Helen Kennemore in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5706** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

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Jessica Ryan, City Attorney

EXHIBIT "A"

220 Adaline (APN #103-243-06)

LOT 11 IN BLOCK J, AS SHOWN ON THE MAP OF ARNOLD ORCHARD ADDITION TO SUSANVILLE, FILED NOVEMBER 12, 1920, IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS AT PAGE 4

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

220 Adaline (APN #103-243-06)

LOT 11 IN BLOCK J, AS SHOWN ON THE MAP OF ARNOLD ORCHARD ADDITION TO SUSANVILLE, FILED NOVEMBER 12, 1920, IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS AT PAGE 4.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 272.29.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0049

## INVOICE

### Customer

**Name** Lewis & Helen Kennemore  
**Address** 471-775 Miller Lane  
**City** Susanville **State** CA **ZIP** 96130  
**Phone**

**Date** 8/1/2019  
**Report No.**  
**AR#**  
**Time**

Hours	Description	Unit Price	TOTAL
3	City Crew Employees	\$14.83	\$44.49
1	1 Firefighter	\$27.80	\$27.80

220 Adaline Street; 103-243-06-11

### Operational Area

- Suppression
- Abatement
- 

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal \$72.29  
Dispatch Fee  
Admin Fee \$200.00

**TOTAL** **\$272.29**

**RESOLUTION NO. 19-5707**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT ALEXANDER AVENUE (APN 107-270-12) AND CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at Alexander Avenue, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$650.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, SPCO.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at Alexander Avenue, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$650.00;
2. That the said assessment shall constitute and be a lien on the interest of SPCO in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5707** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

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Jessica Ryan, City Attorney

EXHIBIT "A"

Alexander Avenue (APN #107-270-12)

THAT PORTION OF THE REMAINDER PARCEL AS SHOWN ON THAT PARCEL MAP NO. 00-04 FOR UNION PACIFIC RAILROAD COMPANY FILED APRIL 19, 2001 IN BOOK 36 OF MAPS AT PAGESE 86 AND 87, LASSEN COUNTY RECORDS AND THAT PORTION OF THAT PARCEL OF LAND DESCRIBED IN THE DEED TO CENTRAL PACIFIC RAILORAD COMPANY, RECORDED APRIL 19, 1911 IN BOOK "U" OF DEEDS, AT PAGE 538, LYING SOUTHEASTERLY OF THE FOLLOWING DESCRIBED LINE:

BEGINNING AT THE MOST WESTERLY CORDER OF PARCEL A AS SHOWN ON THAT PARCEL MAP NO. 00-0001 FOR UNION PACIFIC RAILROAD FILED OCTOBER 31, 2000 IN BOOK 36 OF MAPS AT PAGE 67, LASSEN COUNTY RECORDS; THENCE N 37° 44'45" E, 135.04 FEET TO THE MOST NORTHERLY CORNDER OF SAID PARCEL A; THENCE CONTINUING N 37° 44'45" E, 165.04 FEET TO THE NORTHEASTERLY LINE OF SAID LANDS OF CENTRAL PACIFIC RAILROAD.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

Alexander Avenue (APN #107-270-12)

THAT PORTION OF THE REMAINDER PARCEL AS SHOWN ON THAT PARCEL MAP NO. 00-04 FOR UNION PACIFIC RAILROAD COMPANY FILED APRIL 19, 2001 IN BOOK 36 OF MAPS AT PAGESE 86 AND 87, LASSEN COUNTY RECORDS AND THAT PORTION OF THAT PARCEL OF LAND DESCRIBED IN THE DEED TO CENTRAL PACIFIC RAILORAD COMPANY, RECORDED APRIL 19, 1911 IN BOOK "U" OF DEEDS, AT PAGE 538, LYING SOUTHEASTERLY OF THE FOLLOWING DESCRIBED LINE:

BEGINNING AT THE MOST WESTERLY CORDER OF PARCEL A AS SHOWN ON THAT PARCEL MAP NO. 00-0001 FOR UNION PACIFIC RAILROAD FILED OCTOBER 31, 2000 IN BOOK 36 OF MAPS AT PAGE 67, LASSEN COUNTY RECORDS; THENCE N 37° 44'45" E, 135.04 FEET TO THE MOST NORTHERLY CORNDER OF SAID PARCEL A; THENCE CONTINUING N 37° 44'45" E, 165.04 FEET TO THE NORTHEASTERLY LINE OF SAID LANDS OF CENTRAL PACIFIC RAILROAD.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 650.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0058

## INVOICE

### Customer

Name SPCO  
Address 1800 Farnam  
City Omaha State NB ZIP 68102  
Phone \_\_\_\_\_

Date 8/27/2019  
Report No. \_\_\_\_\_  
AR# \_\_\_\_\_  
Time \_\_\_\_\_

	Description	Unit Price	TOTAL
1	Harlon's Bobcat  Alexander Ave; 107-270-12-11	\$450.00	\$450.00

### Operational Area

- Suppression
- Abatement
- 

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal	\$450.00
Dispatch Fee	
Admin Fee	\$200.00
<b>TOTAL</b>	<b>\$650.00</b>

**TO FINANCE**  
AUG 27 2019  
SUSANVILLE FIRE DEPARTMENT

**RESOLUTION NO. 19-5708**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING**  
**REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE**  
**CITY OF SUSANVILLE, LOCATED AT 300 CARROLL STREET (APN 103-413-07) AND**  
**CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 300 Carroll Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$600.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Martha West Living Trust.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 300 Carroll Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$600.00;
2. That the said assessment shall constitute and be a lien on the interest of Martha West Living Trust in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5708** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

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Jessica Ryan, City Attorney

EXHIBIT "A"

300 Carroll (APN #103-413-07)

Parcel No. 1:

Beginning at a point on the Northern line off Block No. 1, distant thereon Easterly 151.80 feet from the Northwestern corner of said Block, as said block is shown upon the hereinafter referred to map; running thence Southerly at right angles 60 feet; thence Westerly parallel with said Northern line of said block 49.80 feet to the center of Arnold Ditch; thence Southerly along said center line of said Arnold Ditch 17 feet; thence Easterly parallel with said line of said block 130 feet, more or less, to the intersection thereof with the Western line of Carroll Street, as said street is laid out and exists; thence Northerly along said line of said street to the intersection thereof with the Southern line of that certain parcel of land described in the deed from Henry J. Hensen, et al, to A. Sifford, dated November 29, 1938, and recorded March 3, 1952, in Book 40 of Deeds, at page 474; thence Westerly along said Southern line of the parcel so described in said deed to said Sifford 52 feet to the Western line of said parcel so described in said deed to Sifford; thence Northerly along said Western line of said parcel so described in said deed to Sifford 45 feet to said Northern line of said block 31, and thence Westerly along said line of said block 100 feet to the point of beginning.

Being a portion of Block No. 31, as said block is shown upon the Official Map of the Town of Susanville, filed April 30, 1872, in the office of the County recorder of the County of Lassen, State of California.

EXCEPTING THEREFROM that certain parcel of land described in that certain deed from Jack Shere and Emma Shere, husband and wife, to the City of Susanville, a municipal corporation, dated June 5, 1950, recorded June 12, 1950, in Book 61, Page 212 of Official Records, and more particularly described as follows, to wit:

Beginning at the Northwest corner of Block 31, City of Susanville, Lassen County, State of California, thence Easterly along north line of said Block 31, 251.8 feet; thence Southerly at right angles to first described line, 45 feet to the true point of beginning; thence South 29° 30' West, 32.7 feet; thence South 72° 30' East, 41 feet; thence North 72° 30' West, 41 feet to the true point of beginning.

Parcel No. 2

Beginning at the Northwest corner of Block 31, City of Susanville, Lassen County, California, thence Easterly along North line of said Block 31, 251.8 feet; thence Southerly at right angles to first described line, 45 feet; thence South 72 30 East 41 feet, to the true point of beginning; thence South 29° 30' West 32.7 feet; thence south 72° 30' East 75 feet, more or less, to the center line of the Susan River; thence Northeasterly along center line of Susan River 33 feet, more or less; thence North 72° 30' West 75 feet, more or less to the true point of beginning.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

300 Carroll (APN #103-413-07)

Parcel No. 1:

Beginning at a point on the Northern line off Block No. 1, distant thereon Easterly 151.80 feet from the Northwestern corner of said Block, as said block is shown upon the hereinafter referred to map; running thence Southerly at right angles 60 feet; thence Westerly parallel with said Northern line of said block 49.80 feet to the center of Arnold Ditch; thence Southerly along said center line of said Arnold Ditch 17 feet; thence Easterly parallel with said line of said block 130 feet, more or less, to the intersection thereof with the Western line of Carroll Street, as said street is laid out and exists; thence Northerly along said line of said street to the intersection thereof with the Southern line of that certain parcel of land described in the deed from Henry J. Hensen, et al, to A. Sifford, dated November 29, 1938, and recorded March 3, 1952, in Book 40 of Deeds, at page 474; thence Westerly along said Southern line of the parcel so described in said deed to said Sifford 52 feet to the Western line of said parcel so described in said deed to Sifford; thence Northerly along said Western line of said parcel so described in said deed to Sifford 45 feet to said Northern line of said block 31, and thence Westerly along said line of said block 100 feet to the point of beginning.

Being a portion of Block No. 31, as said block is shown upon the Official Map of the Town of Susanville, filed April 30, 1872, in the office of the County recorder of the County of Lassen, State of California.

EXCEPTING THEREFROM that certain parcel of land described in that certain deed from Jack Shere and Emma Shere, husband and wife, to the City of Susanville, a municipal corporation, dated June 5, 1950, recorded June 12, 1950, in Book 61, Page 212 of Official Records, and more particularly described as follows, to wit:

Beginning at the Northwest corner of Block 31, City of Susanville, Lassen County, State of California, thence Easterly along north line of said Block 31, 251.8 feet; thence Southerly at right angles to first described line, 45 feet to the true point of beginning; thence South 29° 30' West, 32.7 feet; thence South 72° 30' East, 41 feet; thence North 72° 30' West, 41 feet to the true point of beginning.

Parcel No. 2

Beginning at the Northwest corner of Block 31, City of Susanville, Lassen County, California, thence Easterly along North line of said Block 31, 251.8 feet; thence Southerly at right angles to first described line, 45 feet; thence South 72° 30' East 41 feet, to the true point of beginning; thence South 29° 30' West 32.7 feet; thence south 72° 30' East 75 feet, more or less, to the center line of the Susan River; thence Northeasterly along center line of Susan River 33 feet, more or less; thence North 72° 30' West 75 feet, more or less to the true point of beginning.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 600.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0059

## INVOICE

### Customer

Name Martha West Living Trust  
Address 3026 Keith Ave  
City Castro Valley State CA Zip 94546  
Phone \_\_\_\_\_

Date 8/27/2019  
Report No. \_\_\_\_\_  
SIFC No. \_\_\_\_\_  
Time \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
1	Harlon's Bobcat	\$400.00	\$400.00
	300 Carroll Street; 103-412-07-11		

SubTotal \$400.00

Admin Fee \$200.00

Taxes State \_\_\_\_\_

**TOTAL \$600.00**

### Operational Area

- Suppression
- Abatement
- Other

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

Office Use Only

**TO FINANCE**  
AUG 27 2019  
SUSANVILLE FIRE DEPARTMENT

**RESOLUTION NO. 19-5709**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT 1630 CORNELL STREET (APN 105-210-25) AND CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 1630 Cornell Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$315.85; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Leo Banister.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 1630 Cornell Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$315.85;
2. That the said assessment shall constitute and be a lien on the interest of Leo Banister in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5709** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

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Jessica Ryan, City Attorney

EXHIBIT "A"

1630 Cornell Street (APN #105-210-25)

Commencing at a point on the Eastern boundary line of Block Numbered 8 of Cornell Addition to Susanville, extended Northerly, as said Cornell Addition is shown on the Official Map thereof on file in the office of the County Recorder of the County of Lassen, State of California, distant thereon Southerly along said line, so extended, 550 feet from the Southern line of Main Street, as said Main Street is shown on that certain map entitled, "Official Map of Susanville and Vicinity" approved by the Board of Supervisors February 6, 1923; thence South 73° 24' East 161 feet to the actual point of beginning; running thence South 73° 24' East 45 feet; thence South 16° 54' West 70 feet; thence North 73° 24' West 45 feet, and thence North 16° 54' East 70 feet to the actual point of beginning.

Being a portion of the NW ¼ of the SE ¼ of Section 32, in Township 30 North, Range 12 East, Mount Diablo Base and Meridian.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

1630 Cornell Street (APN #105-210-25)

Commencing at a point on the Eastern boundary line of Block Numbered 8 of Cornell Addition to Susanville, extended Northerly, as said Cornell Addition is shown on the Official Map thereof on file in the office of the County Recorder of the County of Lassen, State of California, distant thereon Southerly along said line, so extended, 550 feet from the Southern line of Main Street, as said Main Street is shown on that certain map entitled, "Official Map of Susanville and Vicinity" approved by the Board of Supervisors February 6, 1923; thence South 73° 24' East 161 feet to the actual point of beginning; running thence South 73° 24' East 45 feet; thence South 16° 54' West 70 feet; thence North 73° 24' West 45 feet, and thence North 16° 54' East 70 feet to the actual point of beginning.

Being a portion of the NW ¼ of the SE ¼ of Section 32, in Township 30 North, Range 12 East, Mount Diablo Base and Meridian.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 315.85.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0050

## INVOICE

### Customer

**Name** Leo Banister  
**Address** 2775 Potter Ave.  
**City** Kingman **State** AZ **ZIP** 86409  
**Phone**

**Date** 8/1/2019  
**Report No.**  
**AR#**  
**Time**

Hours	Description	Unit Price	TOTAL
5	City Crew Employees	\$14.83	\$74.15
1.5	1 Firefighter	\$27.80	\$41.70

1630 Cornell Street; 105-210-25-11

### Operational Area

- Suppression
- Abatement
- 

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal \$115.85  
Dispatch Fee \_\_\_\_\_  
Admin Fee \$200.00

**TOTAL** **\$315.85**

**RESOLUTION NO. 19-5710**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT 110 HALL STREET (APN 105-153-22) AND CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 110 Hall Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$675.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, JA & Carol McEachern.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 110 Hall Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$675.00;
2. That the said assessment shall constitute and be a lien on the interest of JA & Carol McEachern in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5710** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

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Jessica Ryan, City Attorney

EXHIBIT "A"

110 HALL ST. NEW APN: 105-153-22-11

LEGAL DESCRIPTION OF RESULTANT PARCEL 2:

BEGINNING AT A POINT ON THE WESTERN LINE OF HALL STREET, DISTANT THEREON NORTHERLY 75 FEET FROM THE INTERSECTION THEREOF WITH THE NORTHERN LINE OF FIRST STREET, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "MAP OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA", FILED JANUARY 6, 1911 IN THE OFFICE OF THE COUNTY RECORDER, COUNTY OF LASSEN, STATE OF CALIFORNIA; THENCE WESTERLY AT RIGHT ANGLES TO HALL STREET 142 FEET; THENCE NORTHERLY AT RIGHT ANGLES 75 FEET; THENCE EASTERLY AT RIGHT ANGLES 142 FEET TO THE WESTERN LINE OF HALL STREET AND THENCE SOUTHERLY ALONG THE WESTERN LINE OF HALL STREET, 75 FEET TO THE POINT OF BEGINNING.

BEING A PORTION OF WHAT IS COMMONLY KNOWN AS BLOCK 53 OF HALL'S ADDITION TO SUSANVILLE, AS SHOWN ON THE MAP OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA, FILED JANUARY 6, 1911 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 24.

EXCEPTING THEREFROM A STRIP OF LAND 7.00 FEET IN WIDTH, THE SOUTHERLY LINE OF BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID PARCEL B, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "NO. 83-101 CITY, NO. 9A-01-83 COUNTY FOR EUGENE GARAYOA", FILED SEPTEMBER 9, 1983 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 22 OF MAPS AT PAGE 71; THENCE N 72°10' W 80.00 FEET TO THE NORTHWEST CORNER OF SAID PARCEL B.

CONTAINING 10,090 SQUARE FEET MORE OR LESS.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

110 HALL ST. NEW APN: 105-153-22-11

**LEGAL DESCRIPTION OF RESULTANT PARCEL 2:**

BEGINNING AT A POINT ON THE WESTERN LINE OF HALL STREET, DISTANT THEREON NORTHERLY 75 FEET FROM THE INTERSECTION THEREOF WITH THE NORTHERN LINE OF FIRST STREET, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "MAP OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA", FILED JANUARY 6, 1911 IN THE OFFICE OF THE COUNTY RECORDER, COUNTY OF LASSEN, STATE OF CALIFORNIA; THENCE WESTERLY AT RIGHT ANGLES TO HALL STREET 142 FEET; THENCE NORTHERLY AT RIGHT ANGLES 75 FEET; THENCE EASTERLY AT RIGHT ANGLES 142 FEET TO THE WESTERN LINE OF HALL STREET AND THENCE SOUTHERLY ALONG THE WESTERN LINE OF HALL STREET, 75 FEET TO THE POINT OF BEGINNING.

BEING A PORTION OF WHAT IS COMMONLY KNOWN AS BLOCK 53 OF HALL'S ADDITION TO SUSANVILLE, AS SHOWN ON THE MAP OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA, FILED JANUARY 6, 1911 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 24.

EXCEPTING THEREFROM A STRIP OF LAND 7.00 FEET IN WIDTH, THE SOUTHERLY LINE OF BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID PARCEL B, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "NO. 83-101 CITY, NO. 9A-01-83 COUNTY FOR EUGENE GARAYOA", FILED SEPTEMBER 9, 1983 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 22 OF MAPS AT PAGE 71; THENCE N 72°10' W 80.00 FEET TO THE NORTHWEST CORNER OF SAID PARCEL B.

CONTAINING 10,090 SQUARE FEET MORE OR LESS.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 675.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0060

## INVOICE

### Customer

**Name** J & Carol Mceachern  
**Address** PO BOX 270454  
**City** Susanville **State** CA **ZIP** 96127  
**Phone**

**Date** 8/27/2019  
**Report No.**  
**AR#**  
**Time**

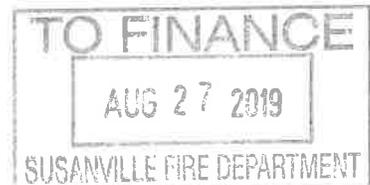
	Description	Unit Price	TOTAL
1	Stokes Hauling  110 Hall Street; 105-153-22-11	\$475.00	\$475.00

SubTotal	\$475.00
Dispatch Fee	
Admin Fee	\$200.00
<b>TOTAL</b>	<b>\$675.00</b>

### Operational Area

- Suppression
- Abatement
- 

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_



**RESOLUTION NO. 19-5711**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING**  
**REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE**  
**CITY OF SUSANVILLE, LOCATED AT 738 PLUMAS STREET (APN 107-171-25) AND**  
**CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 738 Plumas Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$272.29; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Douglas and Peggy Sayers.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 738 Plumas Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$272.29;
2. That the said assessment shall constitute and be a lien on the interest of Douglas and Peggy Sayers in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5711** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

---

Jessica Ryan, City Attorney

EXHIBIT "A"

738 PLUMAS ST. (APN #107-171-25)

LOT 10, IN BLOCK LETTERD "C", AS SAID LOT AND BLOCK ARE SHOWN UPON THAT CERTAIN MAP ENTITLED, "PLAT OF ARNOLD ADDITION TO SUSANVILLE," FILED FEBRUARY 6, 1920 IN THE OFFICE OF THE LASSEN COUNTY RECORDER, STATE OF CALIFORNIA, IN BOOK 1 OF MAPS, AT PAGE 5. COMMONLY REFERRED TO AS ASSESSOR PARCEL NUMBER 102-231-08.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

738 PLUMAS ST. (APN #107-171-25)

LOT 10, IN BLOCK LETTERD "C", AS SAID LOT AND BLOCK ARE SHOWN UPON THAT CERTAIN MAP ENTITLED, "PLAT OF ARNOLD ADDITION TO SUSANVILLE," FILED FEBRUARY 6, 1920 IN THE OFFICE OF THE LASSEN COUNTY RECORDER, STATE OF CALIFORNIA, IN BOOK 1 OF MAPS, AT PAGE 5. COMMONLY REFERRED TO AS ASSESSOR PARCEL NUMBER 102-231-08.

The cost of said destruction or removal proposed to be assessed against the said real property is \$272.29.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2<sup>nd</sup> day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0055

## INVOICE

### Customer

**Name** Douglas & Peggy Sayers  
**Address** 7690 Deep Bay Drive  
**City** Reno **State** NV **ZIP** 89506  
**Phone**

**Date** 8/1/2019  
**Report No.**  
**AR#**  
**Time**

Hours	Description	Unit Price	TOTAL
3	City Crew Employees	\$14.83	\$44.49
1	1 Firefighter	\$27.80	\$27.80

738/740 Plumas Street; 107-717-25-11

### Operational Area

- Suppression
- Abatement
- 

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal \$72.29  
Dispatch Fee  
Admin Fee \$200.00

**TOTAL** \$272.29

**RESOLUTION NO. 19-5712**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING**  
**REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE**  
**CITY OF SUSANVILLE, LOCATED AT 1024 S. RAILROAD (APN 107-130-25) AND**  
**CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 1024 S. Railroad, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$650.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Mark L. Fraser.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 1024 S. Railroad, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$650.00;
2. That the said assessment shall constitute and be a lien on the interest of Mark L. Fraser in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5712** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

---

Jessica Ryan, City Attorney

EXHIBIT "A"

1024 S. RAILROAD (APN 107-130-25)

PARCEL C, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "PARCEL MAP NO. 00-04 FOR UNION PACIFIC RAILROAD COMPANY", RECORDED APRIL 19, 2001 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 36 OF MAPS, AT PAGE 86.

EXCEPTING THEREFROM ALL MINERALS AND ALL MINERAL RIGHTS OF EVERY KIND AND CHARACTER AS RESERVED IN THE QUITCLAIM DEED FROM UNION PACIFIC RAILROAD COMPANY, A DELAWARE CORPORATION TO LOUISE MELENDEZ AND IRENE MELENDEZ, HUSBAND AND WIFE AS JOINT TENANTS, RECORDED JUNE 26, 2001 AS INSTRUMENT NO. 2001-04204 , OF OFFICIAL RECORDS

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

1024 S. RAILROAD (APN 107-130-25

PARCEL C, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "PARCEL MAP NO. 00-04 FOR UNION PACIFIC RAILROAD COMPANY", RECORDED APRIL 19, 2001 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 36 OF MAPS, AT PAGE 86.

EXCEPTING THEREFROM ALL MINERALS AND ALL MINERAL RIGHTS OF EVERY KIND AND CHARACTER AS RESERVED IN THE QUITCLAIM DEED FROM UNION PACIFIC RAILROAD COMPANY, A DELAWARE CORPORATION TO LOUISE MELENDEZ AND IRENE MELENDEZ, HUSBAND AND WIFE AS JOINT TENANTS, RECORDED JUNE 26, 2001 AS INSTRUMENT NO. 2001-04204 , OF OFFICIAL RECORDS.

The cost of said destruction or removal proposed to be assessed against the said real property is \$650.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0062

## INVOICE

### Customer

Name Mark Fraser  
Address 1085 Silver Star St  
City Henderson State NV Zip 89002  
Phone \_\_\_\_\_

Date 8/27/2019  
Report No. \_\_\_\_\_  
SIFC No. \_\_\_\_\_  
Time \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
1	Harlon's Bobcat Service  1024S. Railroad; 107-130-25-11	\$450.00	\$450.00

### Operational Area

- Suppression
- Abatement
- Other

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal	\$450.00
Admin Fee	\$200.00
Taxes State	
<b>TOTAL</b>	<b>\$650.00</b>

Office Use Only

**TO FINANCE**  
AUG 27 2019  
SUSANVILLE FIRE DEPARTMENT

**RESOLUTION NO. 19-5713**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING**  
**REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE**  
**CITY OF SUSANVILLE, LOCATED AT 354 RICHMOND ROAD (APN 103-400-09) AND**  
**CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 354 Richmond Road, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$344.58; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Maria Ramirez.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 354 Richmond Road, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$344.58;
2. That the said assessment shall constitute and be a lien on the interest of Maria Ramirez in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5713** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

---

Jessica Ryan, City Attorney

EXHIBIT "A"

354 RICHMOND AVE. (103-400-09)

BEGINNING AT A POINT ON THE WESTERN LINE OF RICHMOND ROAD, DISTANT THEREON NORTH 9° 03' 30" EAST, 250 FEET FROM THE NORTH LINE OF THE SW ¼ OF THE SW ¼ OF SECTION 32, IN TOWNSHIP 30 NORTH, RANGE 12 EAST, MOUNT DIABLO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF;

THENCE NORTH 9° 03' 30" EAST ALONG SAID LINE OF SAID ROAD 60 FEET;

THENCE NORTH 80° 56' 30" WEST, 260 FEET, MORE OR LESS, TO THE CENTER LINE OF SUSAN RIVER;

THENCE SOUTHERLY ALONG SAID CENTER LINE OF SAID RIVER TO THE INTERSECTION THEREOF WITH A LINE DRAWN NORTH 80° 56'30" WEST FROM THE POINT OF BEGINNING; AND

THENCE SOUTH 80° 56' 30" EAST, 248 FEET, MORE OR LESS, ALONG SAID LINE SO DRAWN TO THE POINT OF BEGINNING.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

354 RICHMOND AVE. (103-400-09)

BEGINNING AT A POINT ON THE WESTERN LINE OF RICHMOND ROAD, DISTANT THEREON NORTH 9° 03' 30" EAST, 250 FEET FROM THE NORTH LINE OF THE SW ¼ OF THE SW ¼ OF SECTION 32, IN TOWNSHIP 30 NORTH, RANGE 12 EAST, MOUNT DIABLO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF;

THENCE NORTH 9° 03' 30" EAST ALONG SAID LINE OF SAID ROAD 60 FEET;

THENCE NORTH 80° 56' 30" WEST, 260 FEET, MORE OR LESS, TO THE CENTER LINE OF SUSAN RIVER;

THENCE SOUTHERLY ALONG SAID CENTER LINE OF SAID RIVER TO THE INTERSECTION THEREOF WITH A LINE DRAWN NORTH 80° 56'30" WEST FROM THE POINT OF BEGINNING; AND

THENCE SOUTH 80° 56' 30" EAST, 248 FEET, MORE OR LESS, ALONG SAID LINE SO DRAWN TO THE POINT OF BEGINNING.

The cost of said destruction or removal proposed to be assessed against the said real property is \$344.58.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0054

## INVOICE

### Customer

**Name** Maria Ramirez  
**Address** 21345 Norwalk Blvd. Apt. 111  
**City** Hawaiian Gardens **State** CA **ZIP** 90716  
**Phone** \_\_\_\_\_

**Date** 8/1/2019  
**Report No.** \_\_\_\_\_  
**AR#** \_\_\_\_\_  
**Time** \_\_\_\_\_

Hours	Description	Unit Price	TOTAL
6	City Crew Employees	\$14.83	\$88.98
2	1 Firefighter	\$27.80	\$55.60

354 Richmond Road; 103-400-09-11

### Operational Area

- Suppression
- Abatement
- 

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal \$144.58  
Dispatch Fee \_\_\_\_\_  
Admin Fee \$200.00

**TOTAL** \$344.58

**RESOLUTION NO. 19-5714**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING**  
**REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE**  
**CITY OF SUSANVILLE, LOCATED AT RIVERSIDE DRIVE (APN 107-100-17) AND**  
**CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at Riverside Drive, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$1,200.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Richard Munoz.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at Riverside Drive, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$1,200.00;
2. That the said assessment shall constitute and be a lien on the interest of Richard Munoz in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5714** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

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Jessica Ryan, City Attorney

EXHIBIT "A"

RIVERSIDE DRIVE (107-100-17)

ALL THAT CERTAIN REAL PROPERTY SITUATE, LYING AND BEING IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL NO. 1:

PARCEL A, AS SHOWN ON PARCEL MAP NO. 71-01-83 FOR PAUL K. AND ELEANOR S. URAUCHI FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER SEPTEMBER 8, 1983, IN BOOK 22 OF MAPS, AT PAGE 66 AND 67.

PARCEL NO. 2:

A NON-EXCLUSIVE EASEMENT FOR ACCESS PURPOSES, OVER AND ACROSS THE FOLLOWING DESCRIBED PORTION OF PARCEL B AS SHOWN AS SHOWN ON SAID PARCEL MAP NO. 7A-01-83.

BEGINNING AT THE MOST SOUTHERLY CORNER OF PARCEL A, AS SHOWN ON SAID PARCEL MAP NO. 71-01-83; THENCE NORTH  $36^{\circ} 25' 15''$  EAST 23.22 FEET; THENCE SOUTH  $23^{\circ} 04'$  EAST, 26.19 FEET; THENCE SOUTH  $16^{\circ} 33'$  EAST, 39.17 FEET; THENCE SOUTH  $47^{\circ} 15'$  WEST, 88.35 FEET TO THE NORTHERLY LINE OF RIVERSIDE DRIVE; THENCE ALONG SAID NORTHERLY LINE, NORTHWESTERLY 66.00 FEET TO THE MOST WESTERLY CORNER OF SAID PARCEL B; THENCE ALONG THE NORTHWESTERLY LINE OF SAID PARCEL 8, NORTH  $47^{\circ} 15'$  EAST, 80.92 FEET; NORTH  $29^{\circ} 30'$  WEST, 16.65 FEET; AND NORTH  $36^{\circ} 25' 15''$  EAST, 21.76 FEET TO THE POINT OF BEGINNING.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

RIVERSIDE DRIVE (107-100-17)

ALL THAT CERTAIN REAL PROPERTY SITUATE, LYING AND BEING IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL NO. 1:

PARCEL A, AS SHOWN ON PARCEL MAP NO. 71-01-83 FOR PAUL K. AND ELEANOR S. URAUCHI FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER SEPTEMBER 8, 1983, IN BOOK 22 OF MAPS, AT PAGE 66 AND 67.

PARCEL NO. 2:

A NON-EXCLUSIVE EASEMENT FOR ACCESS PURPOSES, OVER AND ACROSS THE FOLLOWING DESCRIBED PORTION OF PARCEL B AS SHOWN AS SHOWN ON SAID PARCEL MAP NO. 7A-01-83.

BEGINNING AT THE MOST SOUTHERLY CORNER OF PARCEL A, AS SHOWN ON SAID PARCEL MAP NO. 71-01-83; THENCE NORTH 36° 25' 15" EAST 23.22 FEET; THENCE SOUTH 23° 04' EAST, 26.19 FEET; THENCE SOUTH 16° 33' EAST, 39.17 FEET; THENCE SOUTH 47° 15' WEST, 88.35 FEET TO THE NORTHERLY LINE OF RIVERSIDE DRIVE; THENCE ALONG SAID NORTHERLY LINE, NORTHWESTERLY 66.00 FEET TO THE MOST WESTERLY CORNER OF SAID PARCEL B; THENCE ALONG THE NORTHWESTERLY LINE OF SAID PARCEL 8, NORTH 47° 15' EAST, 80.92 FEET; NORTH 29° 30' WEST, 16.65 FEET; AND NORTH 36° 25' 15" EAST, 21.76 FEET TO THE POINT OF BEGINNING.

The cost of said destruction or removal proposed to be assessed against the said real property is \$1,200.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0063

## INVOICE

### Customer

Name Richard Munoz  
Address 8500 Oak Harbour Ct  
City Fair Oaks State CA Zip 95628  
Phone \_\_\_\_\_

Date 8/27/2019  
Report No. \_\_\_\_\_  
SIFC No. \_\_\_\_\_  
Time \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
1	Harlon's Bobcat Service  Riverside Drive; 107-100-17-11	\$1,000.00	\$1,000.00

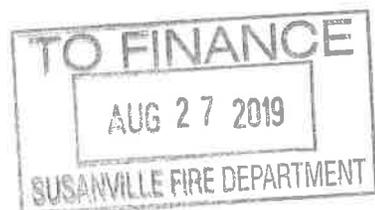
### Operational Area

- Suppression
- Abatement
- Other

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal	\$1,000.00
Admin Fee	\$200.00
Taxes State	_____
<b>TOTAL</b>	<b>\$1,200.00</b>

Office Use Only



**RESOLUTION NO. 19-5715**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING**  
**REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE**  
**CITY OF SUSANVILLE, LOCATED AT 2415 RIVERSIDE DRIVE (APN 105-301-03) AND**  
**CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 2415 Riverside Drive, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$388.14; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Michael Maher.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 2415 Riverside Drive Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$388.14;
2. That the said assessment shall constitute and be a lien on the interest of Michael Maher in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5715** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

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Jessica Ryan, City Attorney

EXHIBIT "A"

2415 RIVERSIDE DRIVE      APN: 105-301-03

LOTS 21 AND 22, IN BLOCK 5, AS SHOWN UPON THAT CERTAIN MAP ENTITLED, "AMENDED OFFICIAL MAP OF MILWOOD TRACT", FILED JUNE 8, 1920 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 14.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

2415 RIVERSIDE DRIVE          APN: 105-301-03

LOTS 21 AND 22, IN BLOCK 5, AS SHOWN UPON THAT CERTAIN MAP ENTITLED, "AMENDED OFFICIAL MAP OF MILWOOD TRACT", FILED JUNE 8, 1920 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 14.

The cost of said destruction or removal proposed to be assessed against the said real property is \$388.14.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0053

## INVOICE

### Customer

**Name** Michael Maher  
**Address** 2415 Riverside Drive  
**City** Susanville **State** CA **ZIP** 96130  
**Phone**

**Date** 8/1/2019  
**Report No.**  
**AR#**  
**Time**

Hours	Description	Unit Price	TOTAL
8	City Crew Employees	\$14.83	\$118.64
2.5	1 Firefighter	\$27.80	\$69.50

2415 Riverside Drive; 105-301-03-11

### Operational Area

- Suppression
- Abatement
- 

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal \$188.14  
Dispatch Fee  
Admin Fee \$200.00

**TOTAL** \$388.14

**RESOLUTION NO. 19-5716**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING**  
**REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE**  
**CITY OF SUSANVILLE, LOCATED AT 65 RUSSELL AVENUE/2755 MAIN STREET (APN**  
**105-320-17/18) AND CONFIRMING ASSESSMENT AND LIEN AGAINST SAID**  
**PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 65 Russell Avenue/2755 Main Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is 460.43; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having previously been given to the owner of said property, KRG Investments.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 65 Russell Avenue/2755 Main Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$460.43;
2. That the said assessment shall constitute and be a lien on the interest of KRG Investments in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5716** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

---

Jessica Ryan, City Attorney

EXHIBIT "A"

65 RUSSELL AVENUE/2755 MAIN STREET APN: 105-320-17 / -18

PARCEL ONE:

PARCEL A-1, AS SHOWN ON THAT CERTAIN PARCEL MAP NO. 81-88 (City) AND 1A-1-82 (County), MADE FOR LA MESA INVESTMENTS, LTD., FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JANUARY 11, 1982 IN BOOK 20 OF MAPS, AT PAGES 36 AND 37

PARCEL TWO

PARCEL A

PARCEL B-1, AS SHOWN ON THAT CERTAIN PARCEL MAP NO. 81-88 (City) AND 1A-1-82 (County), MADE FOR LA MESA INVESTMENTS, LTD., FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JANUARY 11, 1982 IN BOOK 20 OF MAPS, AT PAGES 36 AND 37.

PARCEL B

AN EXCLUSIVE EASEMENT 30 FEET IN WIDE FOR INGRESS AND EGRESS AND FOR UTILITY PURPOSES AS SHOWN ON THAT CERTAIN GRANT DEED RECORDED APRIL 02, 1992 IN BOOK 552 PAGE 577 AS INSTRUMENT NO. 1992-2046, OF OFFICIAL RECORDS.

PARCEL C

AN EXCLUSIVE EASEMENT FOR PUBLIC UTILITIES PURPOSES MORE PARTICULARLY DESCRIBED ON THAT CERTAIN GRANT DEED RECORDED APRIL 02, 1992 IN BOOK 552 PAGE 577 AS INSTRUMENT NO 1992-2046, OF OFFICIAL RECORDS.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

65 RUSSELL AVENUE/2755 MAIN STREET    APN: 105-320-17 / -18

PARCEL ONE:

PARCEL A-1, AS SHOWN ON THAT CERTAIN PARCEL MAP NO.. 81-88 (City) AND 1A-1-82 (County), MADE FOR LA MESA INVESTMENTS, LTD., FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JANUARY 11, 1982 IN BOOK 20 OF MAPS, AT PAGES 36 AND 37

PARCEL TWO

PARCEL A

PARCEL B-1, AS SHOWN ON THAT CERTAIN PARCEL MAP NO. 81-88 (City) AND 1A-1-82 (County), MADE FOR LA MESA INVESTMENTS, LTD., FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JANUARY 11, 1982 IN BOOK 20 OF MAPS, AT PAGES 36 AND 37.

PARCEL B

AN EXCLUSIVE EASEMENT 30 FEET IN WIDE FOR INGRESS AND EGRESS AND FOR UTILITY PURPOSES AS SHOWN ON THAT CERTAIN GRANT DEED REOCRDED APRIL 02, 1992 IN BOOK 552 PAGE 577 AS INSTRUMENT NO. 1992-2046, OF OFFICIAL RECORDS.

PARCEL C

AN EXCLUSIVE EASEMENT FOR PUBLIC UTILITIES PURPOSES MORE PARTICULARL DESCRIBED ON THAT CERTAIN GRANT DEED RECORDED APRIL 02, 1992 IN BOOK 552 PAGE 577 AS INSTURMENT NO 1992-2046, OF OFFICIAL RECORDS.

The cost of said destruction or removal proposed to be assessed against the said real property is \$460.43.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0051

## INVOICE

### Customer

**Name** KRG Investments  
**Address** 641 Barcelona  
**City** Roseville **State** CA **ZIP** 95747  
**Phone**

**Date** 8/1/2019  
**Report No.**  
**AR#**  
**Time**

Hours	Description	Unit Price	TOTAL
11	City Crew Employees	\$14.83	\$163.13
3.5	1 Firefighter	\$27.80	\$97.30

65 Russell Ave.; 105-320-21-11

### Operational Area

- Suppression
- Abatement
- 

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal \$260.43  
Dispatch Fee  
Admin Fee \$200.00

**TOTAL** \$460.43

**RESOLUTION NO. 19-5717**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT 765 SHASTA STREET (APN 107-181-16) AND CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 765 Shasta Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$600.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Daniel Guerro.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 765 Shasta Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$600.00;
2. That the said assessment shall constitute and be a lien on the interest of Daniel Guerro in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5717** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

---

Jessica Ryan, City Attorney

EXHIBIT "A"

765 SHASTA ST. APN: 107-181-16

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE EASTERN LINE OF SHASTA STREET, DISTANT THEREON NORTH 8° 47' 30" EAST 83.50 FEET FROM THE POINT OF INTERSECTION THEREOF WITH THE NORTHERN LINE OF MODOC STREET, AS SHOWN ON THE HEREINAFTER REFERRED TO MAP; THENCE NORTH 8° 47' 30" EAST ALONG SAID LINE OF SAID SHASTA STREET 46 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHERN LINE OF THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED FROM LESTER COFFIN, ET UX, TO FAY LAVERNE ROBERTS, ET UX, DATED AUGUST 26, 1958, RECORDED SEPTEMBER 3, 1958 IN BOOK 141 OF OFFICIAL RECORDS, AT PAGE 337; THENCE SOUTH 81° 12' 30" EAST ALONG SAID SOUTHERN LINE OF SAID PARCEL SO DESCRIBED IN SAID DEED TO SAID ROBERTS 140 FEET TO THE INTERSECTION THEREOF WITH THE WESTERN LINE OF THAT CERTAIN ALLEY RUNNING NORTHERLY AND SOUTHERLY THROUGH BLOCK L-7, AS SHOWN ON THE HERINAFTER REFERRED TO MAP; THENCE SOUTH 8 ° 47' 30" WEST ALONG SAID LINE OF SAID ALLEY 31 FEET; THENCE NORTH 81 ° 12' 30" WEST 68 FEET; THENCE SOUTH 8 ° 47' 30" WEST 15 FEET, AND THENCE NORTH 81 ° 12' 30" WEST 72 FEET TO THE POINT OF BEGINNING.

BEING THE NORTHERN 15 FEET OF THE WESTERN 72 FEET OF LOT 6 AND THE SOUTHERN 31 FEET OF LOT 8 IN BLOCK L-7, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "OFFICIAL MAP FO LASSEN", FILED JULY 6, 1922 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS PAGE 27

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

765 SHASTA ST.            APN: 107-181-16

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE EASTERN LINE OF SHASTA STREET, DISTANT THEREON NORTH 8° 47' 30" EAST 83.50 FEET FROM THE POINT OF INTERSECTION THEREOF WITH THE NORTHERN LINE OF MODOC STREET, AS SHOWN ON THE HERINAFTER REFERRED TO MAP; THENCE NORTH 8° 47' 30" EAST ALONG SAID LINE OF SAID SHASTA STREET 46 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHERN LINE OF THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED FROM LESTER COFFIN, ET UX, TO FAY LAVERNE ROBERTS, ET UX, DATED AUGUST 26, 1958, RECORDED SEPTEMBER 3, 1958 IN BOOK 141 OF OFFICIAL RECORDS, AT PAGE 337; THENCE SOUTH 81° 12' 30" EAST ALONG SAID SOUTHERN LINE OF SAID PARCEL SO DESCRIBED IN SAID DEED TO SAID ROBERTS 140 FEET TO THE INTERSECTION THEREOF WITH THE WESTERN LINE OF THAT CERTAIN ALLEY RUNNING NORTHERLY AND SOUTHERLY THROUGH BLOCK L-7, AS SHOWN ON THE HERINAFTER REFERRED TO MAP; THENCE SOUTH 8 ° 47' 30" WEST ALONG SAID LINE OF SAID ALLEY 31 FEET; THENCE NORTH 81 ° 12' 30" WEST 68 FEET; THENCE SOUTH 8 ° 47' 30" WEST 15 FEET, AND THENCE NORTH 81 ° 12' 30" WEST 72 FEET TO THE POINT OF BEGINNING.

BEING THE NORTHERN 15 FEET OF THE WESTERN 72 FEET OF LOT 6 AND THE SOUTHERN 31 FEET OF LOT 8 IN BLOCK L-7, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "OFFICIAL MAP FO LASSEN", FILED JULY 6, 1922 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS PAGE 27.

The cost of said destruction or removal proposed to be assessed against the said real property is \$600.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0063

## INVOICE

### Customer

Name Daniel Guererro  
Address 2244 Wellington Drive  
City Milpitas State CA Zip 95035  
Phone \_\_\_\_\_

Date 8/27/2019  
Report No. \_\_\_\_\_  
SIFC No. \_\_\_\_\_  
Time \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
1	Harlon's Bobcat Service  765 Shasta Street; 107-181-16-11	\$400.00	\$400.00

### Operational Area

- Suppression
- Abatement
- Other

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal	\$400.00
Admin Fee	\$200.00
Taxes State	_____
<b>TOTAL</b>	<b>\$600.00</b>

Office Use Only

**TO FINANCE**  
AUG 27 2019  
SUSANVILLE FIRE DEPARTMENT

**RESOLUTION NO. 19-5718**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING  
REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE  
CITY OF SUSANVILLE, LOCATED AT 305 NORTH PINE STREET (APN 103-140-38)  
AND CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 305 North Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$344.58; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Crystal Johnson.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 305 North Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$344.58.
2. That the said assessment shall constitute and be a lien on the interest of Crystal Johnson in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5718** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

---

Jessica Ryan, City Attorney

EXHIBIT "A"

305 N. PINE Street (103-140-38)

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

COMMENCING AT A POINT WHICH IS THE INTERSECTION OF THE CENTER LINE OF ROOP STREET AND THE CENTER LINE OF HILL STREET, AS SHOWN ON THE OFFICIAL MAP OF SUSANVILLE AND VICINITY APPROVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN ON FEBRUARY 6, 1923, AND FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON FEBRUARY 13, 1923, AND FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON FEBRUARY 13, 1923 IN BOOK 1 OF MAPS, PAGE 22, WHICH POINT IS NORTH 16° 50' EAST, 1167 FEET FROM THE POINT OF INTERSECTION OF THE CENTER LINES OF MAIN AND ROOP STREETS, AS SHOWN ON THE AFFFORESAIDOFFICIAL MAP; THENCE NORTH 73° 10' WEST 613.92 FEET; THENCE SOUTH 16° 50' WEST, 82 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 73° 10' WEST, 50 FEET; THENCE SOUTH 16° 50' WEST 100 FEET; THENCE SOUTH 73° 10' EAST, 105 FEET; THENCE NORTH 16° 50' EAST, 100 FEET; AND THENCE NORTH 73° 10' WEST, 55 FEET TO THE TRUE POINT OF BEGINNING.

PARCEL 2:

BEGINNING AT A POINT ON THE SOUTHERN LINE OF HILL STREET, DISTANT THEREON NORTHWESTERLY 558.92 FEET FROM THE INTERSECTION THEREOF WITH THE CENTER LINE OF ROOP STREET, AS SAID STREETS ARE LAID DOWN UPON THE OFFICIAL MAP OF SUSANVILLE AND VICINITY APPROVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN ON FEBRUARY 6, 1923, AND FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON FEBRUARY 13, 1923; THENCE SOUTH 16° 50' WEST, 52 FEET; THENCE NORTH 73° 10' WEST, 100 FEET; THENCE NORTH 16° 50' EAST, 82 FEET TO THE CENTERLINE OF SAID HILL STREET AND THENCE SOUTH 73° 10' EAST, 100 FEET ALONG SAID CENTERLINE TO A POINT WHICH BEARS NORTH 16° 50' EAST FROM THE POINT OF BEGINNING; THENCE SOUTH 16° 50' WEST, 30 FEET TO THE POINT OF BEGINNING.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

305 N. PINE Street (103-140-38)

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

COMMENCING AT A POINT WHICH IS THE INTERSECTION OF THE CENTER LINE OF ROOP STREET AND THE CENTER LINE OF HILL STREET, AS SHOWN ON THE OFFICIAL MAP OF SUSANVILLE AND VICINITY APPROVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN ON FEBRUARY 6, 1923, AND FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON FEBRUARY 13, 1923, AND FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON FEBRUARY 13, 1923 IN BOOK 1 OF MAPS, PAGE 22, WHICH POINT IS NORTH 16° 50' EAST, 1167 FEET FROM THE POINT OF INTERSECTION OF THE CENTER LINES OF MAIN AND ROOP STREETS, AS SHOWN ON THE AFORESAID OFFICIAL MAP; THENCE NORTH 73° 10' WEST 613.92 FEET; THENCE SOUTH 16° 50' WEST, 82 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 73° 10' WEST, 50 FEET; THENCE SOUTH 16° 50' WEST 100 FEET; THENCE SOUTH 73° 10' EAST, 105 FEET; THENCE NORTH 16° 50' EAST, 100 FEET; AND THENCE NORTH 73° 10' WEST, 55 FEET TO THE TRUE POINT OF BEGINNING.

PARCEL 2:

BEGINNING AT A POINT ON THE SOUTHERN LINE OF HILL STREET, DISTANT THEREON NORTHWESTERLY 558.92 FEET FROM THE INTERSECTION THEREOF WITH THE CENTER LINE OF ROOP STREET, AS SAID STREETS ARE LAID DOWN UPON THE OFFICIAL MAP OF SUSANVILLE AND VICINITY APPROVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN ON FEBRUARY 6, 1923, AND FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON FEBRUARY 13, 1923; THENCE SOUTH 16° 50' WEST, 52 FEET; THENCE NORTH 73° 10' WEST, 100 FEET; THENCE NORTH 16° 50' EAST, 82 FEET TO THE CENTERLINE OF SAID HILL STREET AND THENCE SOUTH 73° 10' EAST, 100 FEET ALONG SAID CENTERLINE TO A POINT WHICH BEARS NORTH 16° 50' EAST FROM THE POINT OF BEGINNING; THENCE SOUTH 16° 50' WEST, 30 FEET TO THE POINT OF BEGINNING.

The cost of said destruction or removal proposed to be assessed against the said real property is \$344.58.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0046

## INVOICE

### Customer

**Name** Crystal Johnson  
**Address** 8001 Michigan Ave.  
**City** Oakland **State** CA **ZIP** 94605  
**Phone** \_\_\_\_\_

**Date** 8/22/2019  
**Report No.** \_\_\_\_\_  
**AR#** \_\_\_\_\_  
**Time** \_\_\_\_\_

Labor Hours	Description	Unit Price	TOTAL
6	City Crew Employees	\$14.83	\$88.98
2	1 Firefighter	\$27.80	\$55.60

305 N. Pine Street; 103-140-38-11

### Operational Area

- Suppression
- Abatement
- \_\_\_\_\_

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal \$144.58  
Dispatch Fee \_\_\_\_\_  
Admin Fee \$200.00

**TOTAL** \$344.58

**RESOLUTION NO. 19-5719**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING**  
**REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN PROPERTY WITHIN THE**  
**CITY OF SUSANVILLE, LOCATED AT 2650 MAIN STREET (APN 105-320-22) AND**  
**CONFIRMING ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 2650 Main Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$344.58; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2019 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Sukhminder Singh.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 2650 Main Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$344.58;
2. That the said assessment shall constitute and be a lien on the interest of Sukhminder Singh in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2019 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5719** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

---

Jessica Ryan, City Attorney

EXHIBIT "A"

2650 MAIN STREET. APN: 105-320-22

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

THOSE PORTIONS OF THE LANDS CONVEYED TO THE STATE OF CALIFORNIA BY DEEDS RECORDED MAY 23, 1924 IN BOOK 11 OF DEEDS, AT PAGE 476 AND JANUARY 14, 1944 IN BOOK 29 OF OFFICIAL RECORDS AT PAGE 519, LASSEN COUNTY RECORDS, LYING WITHIN A 3,353-METER WIDE STRIP OF LAND, THE SOUTHWESTERLY LINE OF WHICH IS DESCRIBED AS FOLLOWS:

COMMENCING AT A 1" PIPE WITH PLASTIC PLUG STAMPED "LS 3989" MARKING THE MOST NORTHERLY CORNER OF BLOCK "C" AS SHOWN ON THE MAP FILED APRIL 4, 1989 IN BOOK 27 OF MAPS, AT PAGES 69 AND 70, LASSEN COUNTY RECORDS FROM WHICH A 1" PIPE WITH TAG STAMPED "RCE 22148" MARKING THE NORTHEASTERLY CORNER OF SAID BLOCK "C", BEARS S 45°52'23" E, 63.666 METERS; THENCE N 75°01'05", 6.947 METERS;

THENCE S 45°54'01" E, 7.8 METERS, MORE OR LESS, TO A POINT ON THE WESTERLY LINE OF SAID BLOCK "C", BEING THE TRUE POINT OF BEGINNING OF THIS LINE;

THENCE CONTINUING S 45°54'01" E, 85.0 METERS, MORE OR LESS, TO A POINT ON THE NORTHWESTERLY LINE OF THE PARCEL CONVEYED TO JOHN TAYLOR BUCKALEW AND LORNA MARIE BUCKALEW, TRUSTEES OF THE BUCKALEW FAMILY 1993 LIVING TRUST, BY DEED RECORDED NOVEMBER 23, 1993 IN BOOK 586 AT PAGE 457, OFFICIAL RECORDS OF LASSEN COUNTY, BEING THE POINT OF TERMINATION OF THIS LINE.

THE SIDELINES OF SAID STRIP OF LAND SHALL BE PROLONGED OR SHORTENED SO AS TO BEGIN ON THE WESTERLY LINE OF SAID BLOCK "C" AND END ON SAID NORTHWESTERLY LINE OF BUCKALEW.

PARCEL 2:

THE LANDS CONVEYED TO THE STATE OF CALIFORNIA BY DEEDS RECORDED MAY 23, 1924 IN BOOK 11 OF DEEDS, AT PAGE 476, AND JANUARY 14, 1944 IN BOOK 29 OF OFFICIAL RECORDS, AT PAGE 519 AND NOVEMBER 8, 1962 IN BOOK 176 OF OFFICIAL RECORDS, AT PAGE 1053, OF LASSEN COUNTY RECORDS;

EXCEPTING THEREFROM THAT PORTION LYING NORTHEASTERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT 1" PIPE WITH PLASTIC PLUG STAMPED "LS 3989" MARKING THE MOST NORTHERLY CORNER OF BLOCK "C" AS SHOWN ON THE MAP FILED APRIL 4, 1989 IN BOOK 27 OF MAPS, AT PAGES 69-70 LASSEN COUNTY RECORDS FROM WHICH A 1" PIPE WITH TAG STAMPED "RCE 22148" MARKING THE NORTHEASTERLY CORNER OF SAID BLOCK "C" BEARS S 45°52'33" E, 63.66 METERS;

THENCE N 75°01'05" WE, 6.947 METERS;

THENCE S 45°54'01" E, 7.8 METERS, MORE OR LESS, TO A POINT ON THE WESTERLY LINE OF SAID BLOCK "C" BEING THE TRUE POINT OF BEGINNING OF THIS LINE;

THENCE CONTINUING S 45°54'01" E, 85.0 METERS, MORE OR LESS, TO A POINT ON THE NORTHWESTERLY LINE OF THE DEED TO JOHN TAYLOR BUCKALEW AND LORNA MARIE BUCKALEW TRUSTEES OF THE BUCKALEW FAMILY 1993 LIVING TRUST, RECORDED NOVEMBER 23, 1993 IN BOOK 586, AT PAGE 457 OF OFFICIAL RECORDS OF LASSEN COUNTY, AND BEING THE POINT OF TERMINATION OF THIS LINE.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

2650 MAIN STREET. APN: 105-320-22

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

**PARCEL 1:**

THOSE PORTIONS OF THE LANDS CONVENYED TO THE STATE OF CALIFORNIA BY DEEDS RECORDED MAY 23, 1924 IN BOOK 11 OF DEEDS, AT PAGE 476 AND JANUARY 14, 1944 IN BOOK 29 OF OFFICIAL RECODS AT PAGE 519, LASSEN COUNTY RECORDS, LYING WITHIN A 3,353-METER WIDE STRIP OF LAND, THE SOUTHWESTERLY LINE OF WHICH IS DESCRIBED AS FOLLOWS:

COMMENCING AT A 1" PIPE WITH PLASTIC PLUG STAMPED "LS 3989" MARKING THE MOST NORTHERLY CORNER OF BLOCK "C" AS SHOWN ON THE MAP FILED APRIL 4, 1989 IN BOOK 27 OF MAPS, AT PAGES 69 AND 70, LASSEN COUNTY RECORDS FROM WHICH A 1" PIPE WITH TAG STAMPED "RCE 22148" MARKING THE NORTHEASTERLY CORNER OF SAID BLOCK "C", BEARS S 45°52'23" E, 63.666 METERS; THENCE N 75°01'05", 6.947 METERS;

THENCE S 45°54'01" E, 7.8 METERS, MORE OR LESS, TO A POINT ON THE WESTERLY LINE OF SAID BLOCK "C", BEING THE TRUE POINT OF BEGINNING OF THIS LINE;

THENCE CONTINUING S 45°54'01" E, 85.0 METERS, MORE OR LESS, TO A POINT ON THE NORTHWESTERLY LINE OF THE PARCEL CONVEYED TO JOHN TAYLOR BUCKALEW AND LORNA MARIE BUCKALEW, TRUSTEES OF THE BUCKALEW FAMILY 1993 LIVING TRUST, BY DEED RECORDED NOVEMBER 23, 1993 IN BOOK 586 AT PAGE 457, OFFICIAL RECORDS OF LASSEN COUNTY, BEING THE POINT OF TERMINATION OF THIS LINE.

THE SIDELINES OF SAID STRIP OF LAND SHALL BE PROLONGED OR SHORTENED SO AS TO BEGIN ON THE WESTERLY LINE OF SAID BLOCK "C" AND END ON SAID NORTHWESTERLY LINE OF BUCKALEW.

**PARCEL 2:**

THE LANDS CONVEYED TO THE STATE OF CALIFORNIA BY DEEDS RECORDED MAY 23, 1924 IN BOOK 11 OF DEEDS, AT PAGE 476, AND JANUARY 14, 1944 IN BOOK 29 OF OFFICIAL RECORDS, AT PAGE 519 AND NOVEMBER 8, 1962 IN BOOK 176 OF OFFICIAL RECORDS, AT PAGE 1053, OF LASSEN COUNTY RECORDS;

EXCEPTING THEREFROM THAT PORTION LYING NORTHEASTERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT 1" PIPE WITH PLASTIC PLUG STAMPED "LS 3989" MARKING THE MOST NORTHERLY CORNER OF BLOCK "C" AS SHOWN ON THE MAP FILED APRIL 4, 1989 IN BOOK 27 OF MAPS, AT PAGES 69-70 LASSEN COUNTY RECORDS FROM WHICH A 1" PIPE WITH TAG STAMPED "RCE 22148" MARKING THE NORTHEASTERLY CORNER OF SAID BLOCK "C" BEARS S 45°52'33" E, 63.66 METERS;

THENCE N 75°01'05" WE, 6.947 METERS;

THENCE S 45°54'01" E, 7.8 METERS, MORE OR LESS, TO A POINT ON THE WESTERLY LINE OF SAID BLOCK "C" BEING THE TRUE POINT OF BEGINNING OF THIS LINE;

THENCE CONTINUING S 45°54'01" E, 85.0 METERS, MORE OR LESS, TO A POINT ON THE NORTHWESTERLY LINE OF THE DEED TO JOHN TAYLOR BUCKALEW AND LORNA MARIE BUCKALEW TRUSTEES OF THE BUCKALEW FAMILY 1993 LIVING TRUST, RECORDED NOVEMBER 23, 1993 IN BOOK 586, AT PAGE 457 OF OFFICIAL RECORDS OF LASSEN COUNTY, AND BEING THE POINT OF TERMINATION OF THIS LINE.

The cost of said destruction or removal proposed to be assessed against the said real property is  
\$ 344.58 .

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2019 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mike Wilson, City Administrator  
City of Susanville



# Susanville Fire Department

1505 Main St.  
Susanville, CA 96130  
530-257-5152 fax 530-257-5535

Invoice No. 19-0056

## INVOICE

### Customer

**Name** Sukhminder Singh  
**Address** 2650 Main Street  
**City** Susanville **State** CA **ZIP** 96130  
**Phone**

**Date** 8/22/2019  
**Report No.**  
**AR#**  
**Time**

Labor Hours	Description	Unit Price	TOTAL
6	City Crew Employees	\$14.83	\$88.98
2	1 Firefighter	\$27.80	\$55.60

2650 Main Street; 105-320-22-11

### Operational Area

- Suppression
- Abatement
- 

To Finance \_\_\_\_\_  
Rec'd FD \_\_\_\_\_  
Filed \_\_\_\_\_

SubTotal \$144.58  
Dispatch Fee  
Admin Fee \$200.00

**TOTAL** \$344.58

Reviewed by: HS City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Deborah Savage, Finance Manager

**Action Date:** October 2, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Vendor and Payroll Warrants

**PRESENTED BY:** Deborah Savage, Finance Manager

**SUMMARY:** Warrants dated September 7, 2019 through September 20, 2019 numbered 204970 through 205074.

**FISCAL IMPACT:** Accounts Payable vendor warrants totaling \$ 458,652.35 plus \$202,669.57 in payroll warrants, for a total of \$661,321.92.

**ACTION REQUESTED:** Motion to receive and file.

**ATTACHMENTS:** Payments by vendor and transmittal check registers.

Report Criteria:

Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/19	09/12/2019	204990	2	A-1 CHEMICAL INC	SUPPLIES-PARK	6447546	1	1000-452-20-44	VEHICLE - REPAIR & MAINTENA	383.50	383.50
09/19	09/12/2019	204990	2	A-1 CHEMICAL INC	SUPPLIES-PARK	6447546	2	1000-452-21-44	FACILITY - REPAIR & MAINTENA	383.61	383.61
Total 6447546:											
09/19	09/12/2019	204991	9765		REFUND GAS DEPOSIT	10436450020	1	7401-2228-000	DEPOSITS-CUSTOMER	96.85	96.85
Total 10436450020:											
09/19	09/12/2019	204992	9066	ALERT-ALL CORP	VOLUNTEERS SUPPLIES-FD	219080611	1	1000-422-10-43	VOLUNTEERS	333.55	333.55
Total 219080611:											
09/19	09/12/2019	204993	9768		REFUND GAS DEPOSIT	10114030013	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10114030013:											
09/19	09/12/2019	204994	696	ANSORGE, INC DBA TEC	MONTHLY MAINT. FEE TO ASSE	1827	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1827:											
09/19	09/12/2019	204995	44	ARAMARK	UNIFORM SER CUSTODIAL SUPPLIES-PW	636978019	1	7620-430-10-44	LINEN SERVICE	33.53	33.53
Total 636978019:											
09/19	09/12/2019	204995	44	ARAMARK	UNIFORM SER UNIFORM SERVICE-STREETS	636978020	1	2007-431-20-44	LINEN SERVICE	55.67	55.67
Total 636978020:											
09/19	09/12/2019	204995	44	ARAMARK	UNIFORM SER UNIFORM SERVICE-GAS	636978021	1	7401-430-62-44	LINEN SERVICES	49.54	49.54
Total 636978021:											
09/19	09/12/2019	204995	44	ARAMARK	UNIFORM SER UNIFORM SERVICE-WATER	636978022	1	7110-430-42-44	LINEN SERVICE	41.92	41.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 636976022:											
09/19	09/12/2019	204995	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	636989995	1	7620-430-10-44	LINEN SERVICE	33.53	33.53
Total 636989995:											
09/19	09/12/2019	204995	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREET'S	636989996	1	2007-431-20-44	LINEN SERVICE	55.67	55.67
Total 636989996:											
09/19	09/12/2019	204995	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	636989997	1	7401-430-62-44	LINEN SERVICES	49.54	49.54
Total 636989997:											
09/19	09/12/2019	204995	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-WATER	636989998	1	7110-430-42-44	LINEN SERVICE	41.92	41.92
Total 636989998:											
09/19	09/12/2019	100	884	BANK OF AMERICA	EQUIPMENT- WATER	1113 082519	1	7112-430-42-47	MACHINERY AND EQUIPMENT	85.65	85.65
09/19	09/12/2019	100	884	BANK OF AMERICA	POSTAGE-PW	1113 082519	2	7620-430-10-46	POSTAGE	29.34	29.34
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES- WATER	1113 082519	3	7110-430-42-46	SUPPLIES-GENERAL	10.66	10.66
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-PW	1113 082519	4	7620-430-10-46	SUPPLIES-GENERAL	25.68	25.68
09/19	09/12/2019	100	884	BANK OF AMERICA	TRAVEL EXPENSE-WATER	1113 082519	5	7110-430-42-45	TRAVEL	275.00	275.00
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-WATER	1113 082519	6	7110-430-42-44	REPAIR AND MAINTENANCE-VE	788.45	788.45
Total 1113 082519:										1,214.78	1,214.78
09/19	09/12/2019	100	884	BANK OF AMERICA	TRAVEL EXPENSE	2064 082519	1	1000-413-20-45	TRAVEL	494.54	494.54
09/19	09/12/2019	100	884	BANK OF AMERICA	SOFTWARE SUPPORT	2064 082519	2	1000-413-20-47	SOFTWARE	14.99	14.99
Total 2064 082519:										509.53	509.53
09/19	09/12/2019	100	884	BANK OF AMERICA	BOOKS & PERIODICALS-PD	2754 082519	1	1000-421-10-46	BOOKS AND PERIODICALS	54.74	54.74
09/19	09/12/2019	100	884	BANK OF AMERICA	POSTAGE-PD	2754 082519	2	1000-421-10-46	POSTAGE	28.90	28.90
09/19	09/12/2019	100	884	BANK OF AMERICA	CUSTODIAL SUPPLIES-PD	2754 082519	3	1000-421-10-46	SUPPLIES-JANITORIAL	184.10	184.10
09/19	09/12/2019	100	884	BANK OF AMERICA	LOCKSMITH SERVICES-PD	2754 082519	4	1000-421-10-45	LOCKSMITHING SERVICES	245.74	245.74
09/19	09/12/2019	100	884	BANK OF AMERICA	FUEL-PD	2754 082519	5	1000-421-10-46	GASOLINE	28.95	28.95
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-PD	2754 082519	6	1000-421-10-46	SUPPLIES-GENERAL	236.92	236.92

GL	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
09/19	09/12/2019	100	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	2754 082519	7	1000-421-10-45	INVESTIGATIVE FUNDS	202.09	202.09	
09/19	09/12/2019	100	884	BANK OF AMERICA	VOLUNTEERS-PD	2754 082519	8	1000-421-10-48	POLICE VOLUNTEER PROGRA	22.82	22.82	
09/19	09/12/2019	100	884	BANK OF AMERICA	EQUIPMENT- PD	2754 082519	9	1000-421-10-47	MACHINERY AND EQUIPMENT	153.31	153.31	
09/19	09/12/2019	100	884	BANK OF AMERICA	FIREARMS SUPPLIES-PD	2754 082519	10	1000-421-10-44	FIREARM - REPAIR & MAINTEN	566.10	566.10	
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-PD	2754 082519	11	1000-421-10-44	VEHICLE - REPAIR & MAINTENA	159.99	159.99	
Total 2754 082519:											1,913.66	1,913.66
09/19	09/12/2019	100	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	2896 082519	1	1000-421-10-45	TRAINING	290.95	290.95	
09/19	09/12/2019	100	884	BANK OF AMERICA	FUEL-PD	2896 082519	2	1000-421-10-46	GASOLINE	20.16	20.16	
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-PD	2896 082519	3	1000-421-10-44	VEHICLE - REPAIR & MAINTENA	561.45	561.45	
09/19	09/12/2019	100	884	BANK OF AMERICA	ADVERTISEMENT-PD	2896 082519	4	1000-421-10-45	ADVERTISING	48.79	48.79	
Total 2896 082519:											921.35	921.35
09/19	09/12/2019	100	884	BANK OF AMERICA	CREDIT NOT APPLIED	2896.	1	1000-421-10-45	TRAINING	288.16-	288.16-	
09/19	09/12/2019	100	884	BANK OF AMERICA	CREDIT NOT APPLIED	2896.	2	1000-421-10-46	SUPPLIES-GENERAL	276.98-	276.98-	
Total 2896.:											565.14-	565.14-
09/19	09/12/2019	100	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	3110 082519	1	1000-421-10-45	TRAINING	606.50	606.50	
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-PD	3110 082519	2	1000-421-10-44	VEHICLE - REPAIR & MAINTENA	6.42	6.42	
09/19	09/12/2019	100	884	BANK OF AMERICA	FUEL-PD	3110 082519	3	1000-421-10-46	GASOLINE	68.00	68.00	
Total 3110 082519:											680.92	680.92
09/19	09/12/2019	100	884	BANK OF AMERICA	PROFESSIONAL SERVICES- PD	4036 082519	1	1000-412-10-43	PROFESSIONAL SVCS	60.47	60.47	
Total 4036 082519:											60.47	60.47
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-FD	4119 082519	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	93.20	93.20	
Total 4119 082519:											93.20	93.20
09/19	09/12/2019	100	884	BANK OF AMERICA	FUEL-PD	4332 082519	1	1000-421-10-46	GASOLINE	263.01	263.01	
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-PD	4332 082519	2	1000-421-10-46	SUPPLIES-SAFETY ITEMS	114.96	114.96	
Total 4332 082519:											377.97	377.97

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4728 082519:											
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-BUILDING DEPT	4728 082519	1	1000-424-20-46	SUPPLIES-GENERAL	68.66	68.66
09/19	09/12/2019	100	884	BANK OF AMERICA	DUES & MEMBERSHIP	4728 082519	2	1000-419-10-48	DUES AND MEMBERSHIPS	438.00	438.00
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES	4728 082519	3	1000-419-10-46	SUPPLIES-GENERAL	56.83	56.83
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-BUILDING DEPT	4728 082519	4	1000-424-20-46	BOOKS AND PERIODICALS	1,465.13	1,465.13
09/19	09/12/2019	100	884	BANK OF AMERICA	PROFESSIONAL SERVICES-BUI	4728 082519	5	1000-424-20-43	PROFESSIONAL SVCS	40.00	40.00
Total 5203 082519:											
09/19	09/12/2019	100	884	BANK OF AMERICA	TAXES AND FEES-PW	5203 082519	1	7620-430-10-48	TAXES, FEES, PERMITS & CHA	14.99	14.99
09/19	09/12/2019	100	884	BANK OF AMERICA	DUES & MEMBERSHIP-AIR POL	5203 082519	2	7620-430-11-48	DUES AND MEMBERSHIPS	96.95	96.95
Total 6579 082519:											
09/19	09/12/2019	100	884	BANK OF AMERICA	CITY HALL PHONES	6579 082519	1	1000-417-10-45	COMMUNICATIONS	559.00	559.00
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES	6579 082519	2	1000-417-10-46	SUPPLIES-GENERAL	28.14	28.14
09/19	09/12/2019	100	884	BANK OF AMERICA	DUES & MEMBERSHIP	6579 082519	3	1000-413-20-47	SOFTWARE	14.99	14.99
Total 6583 082519:											
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-STREETS	6583 082519	1	2007-431-20-46	SUPPLIES-GENERAL	27.76	27.76
Total 6624 082519:											
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-WATER	6624 082519	1	7110-430-42-46	SUPPLIES - SAFETY ITEMS	197.61	197.61
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-GAS	6624 082519	2	7401-430-62-46	SUPPLIES - SAFETY ITEMS	197.62	197.62
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-PW	6624 082519	3	7620-430-10-46	SUPPLIES-SAFETY ITEMS	197.61	197.61
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-STREETS	6624 082519	4	2007-431-20-44	REPAIR AND MAINTENANCE-VE	33.50	33.50
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-WATER	6624 082519	5	7110-430-42-44	REPAIR AND MAINTENANCE-VE	33.50	33.50
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-GAS	6624 082519	6	7401-430-62-44	REPAIR AND MAINT-VEHICLE	33.50	33.50
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-PW	6624 082519	7	7620-430-10-44	REPAIR AND MAINTENANCE-FA	50.89	50.89
Total 6670 082519:											
09/19	09/12/2019	100	884	BANK OF AMERICA	POSTAGE-FD	6670 082519	1	1000-422-10-46	POSTAGE	88.14	88.14
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-FD	6670 082519	2	1000-422-10-44	FACILITY - REPAIR & MAINTENANA	326.93	326.93
09/19	09/12/2019	100	884	BANK OF AMERICA	VOLUNTEERS-FD	6670 082519	3	1000-422-10-43	VOLUNTEERS	484.92	484.92
Total 899.99											

M = Manual Check, V = Void Check

GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL	GL	Seq	Amount	Check	
Period	Issue Date	Number	Number			Number	Seq	Account	Account		Amount	Amount	
09/19	09/12/2019	100	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	7045 082519	1	7620-430-10-47	SOFTWARE		52.99	52.99	
09/19	09/12/2019	100	884	BANK OF AMERICA	DUES & MEMBERSHIP-PW	7045 082519	2	7620-430-10-48	DUES AND MEMBERSHIPS		22.95	22.95	
Total 7045 082519:												75.94	75.94
09/19	09/12/2019	100	884	BANK OF AMERICA	FIREARMS SUPPLIES-PD	7121 082519	1	1000-421-10-44	FIREARM - REPAIR & MAINTEN		30.29	30.29	
Total 7121 082519:												30.29	30.29
09/19	09/12/2019	100	884	BANK OF AMERICA	PROFESSIONAL SERVICES- GA	7575 082519	1	7401-430-62-43	PROFESSIONAL SVCS		350.00	350.00	
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES- GAS	7575 082519	2	7401-430-62-46	SUPPLIES-GENERAL		615.21	615.21	
09/19	09/12/2019	100	884	BANK OF AMERICA	POSTAGE-GAS	7575 082519	3	7401-430-62-46	BOOKS AND PERIODICALS		106.28	106.28	
09/19	09/12/2019	100	884	BANK OF AMERICA	TRAVEL EXPENSE-GAS	7575 082519	4	7401-430-62-45	TRAVEL		252.98	252.98	
Total 7575 082519:												1,324.47	1,324.47
09/19	09/12/2019	100	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	8830 082519	1	1000-421-13-45	TRAINING		171.45	171.45	
Total 8830 082519:												171.45	171.45
09/19	09/12/2019	100	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	8955 082519	1	1000-421-10-45	INVESTIGATIVE FUNDS		41.90	41.90	
Total 8955 082519:												41.90	41.90
09/19	09/12/2019	100	884	BANK OF AMERICA	SUPPLIES-GC	9430 082519	1	7530-451-52-46	SUPPLIES-GENERAL		499.52	499.52	
09/19	09/12/2019	100	884	BANK OF AMERICA	REPAIR & MAINT-GC	9430 082519	2	7530-451-52-44	REPAIR & MAINT - BUILDING		175.09	175.09	
Total 9430 082519:												674.61	674.61
09/19	09/12/2019	100	884	BANK OF AMERICA	FUEL-PD	9536 082519	1	1000-421-10-46	GASOLINE		80.08	80.08	
09/19	09/12/2019	100	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	9536 082519	2	1000-421-10-45	TRAINING		595.00	595.00	
Total 9536 082519:												675.08	675.08
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-PW	44156	1	7620-430-10-46	SUPPLIES-GENERAL		11.24	11.24	
Total 44156:												11.24	11.24
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-PW	44474	1	7620-430-10-46	SUPPLIES-GENERAL		1.24	1.24	
Total 44474:												1.24	1.24

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 44474:											
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	CREDIT-PW	446111	1	7620-430-10-46	SUPPLIES-GENERAL	29.31-	29.31-
Total 446111:											
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-PW	447613	1	7620-430-10-46	SUPPLIES-GENERAL	19.08	19.08
Total 447613:											
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-PW	447615	1	7620-430-10-46	SUPPLIES-GENERAL	11.26	11.26
Total 447615:											
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	448752	1	2007-431-20-46	SUPPLIES-GENERAL	40.45	40.45
Total 448752:											
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-GAS	448854	1	7401-430-62-46	SUPPLIES-GENERAL	8.68	8.68
Total 448854:											
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-WATER	448866	1	7110-430-42-46	SUPPLIES-GENERAL	8.68	8.68
Total 448866:											
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-GAS	448920	1	7401-430-62-46	SUPPLIES-GENERAL	48.25	48.25
Total 448920:											
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-WATER	449184	1	7110-430-42-46	SUPPLIES-GENERAL	5.67	5.67
Total 449184:											
09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	449186	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	26.52	26.52
Total 449186:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq	Amount	Check Amount
	09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-WATER	449192	1 7110-430-42-46	SUPPLIES-SMALL TOOLS		22.10	22.10
	Total 449192:											
	09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-FD	449361	1 1000-422-10-46	SUPPLIES-GENERAL		37.46	37.46
	Total 449361:											
	09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES-WATER	449436	1 7110-430-42-46	SUPPLIES-SMALL TOOLS		16.37	16.37
	Total 449436:											
	09/19	09/12/2019	204996	76	BILLINGTON ACE HARD	SUPPLIES- FD	449524	1 1000-422-10-44	FACILITY - REPAIR & MAINTENA		23.16	23.16
	Total 449524:											
	09/19	09/12/2019	204997	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 090119	1 1000-417-10-44	DISPOSAL		185.88	185.88
	Total SVL2 090119:											
	09/19	09/12/2019	204997	1307	C&S WASTE SOLUTIONS	96 N WEATHERLOW ST	SVL5 090119	1 1000-452-20-44	DISPOSAL		217.96	217.96
	Total SVL5 090119:											
	09/19	09/12/2019	204997	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	SVLFD 090119	1 1000-422-10-44	DISPOSAL		185.88	185.88
	Total SVLFD 090119:											
	09/19	09/12/2019	204998	148	COMPUTER LOGISTICS	NEW FIREWALL-FD	72390	1 1000-422-10-44	RENT & LEASES EQUIP & VEHI		1,261.72	1,261.72
	Total 72390:											
	09/19	09/12/2019	204999	161	CSK AUTO INC	SUPPLIES-STREETS	2740198763	1 2007-431-20-44	REPAIR AND MAINTENANCE-VE		45.01	45.01
	Total 2740198763:											
	09/19	09/12/2019	204999	161	CSK AUTO INC	SUPPLIES-GAS	2740199695	1 7401-430-62-44	REPAIR AND MAINT-VEHICLE		575.76	575.76

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 2740199895:											575.76	575.76
09/19	09/12/2019	205000	7293	DIG IT CONSTRUCTION	2012 STIP PAVEMENT PROJECT	091019	1	2007-431-37-44	CONSTRUCTION SERVICES	38,142.50	38,142.50	
Total 091019:											38,142.50	38,142.50
09/19	09/12/2019	205001	7293	DIG IT CONSTRUCTION	2012 STIP PAVEMENT PROJECT	091119	1	2007-431-36-44	CONSTRUCTION SERVICES	266,119.80	266,119.80	
Total 091119:											266,119.80	266,119.80
09/19	09/12/2019	205002	1565	DIRTY JOES CAR WASH	CAR WASH-PW	090519	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	40.00	40.00	
Total 090519:											40.00	40.00
09/19	09/12/2019	205003	238	FASTENAL COMPANY	SUPPLIES- FD	NVREN69101	1	1000-422-10-46	SUPPLIES-GENERAL	64.99	64.99	
Total NVREN69101:											64.99	64.99
09/19	09/12/2019	205004	241	FEATHER PUBLISHING C	BUS. CARDS-PW	44756	1	7620-430-10-45	PRINTING AND BINDING	66.76	66.76	
Total 44756:											66.76	66.76
09/19	09/12/2019	205005	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-W	974637A	1	7110-430-42-43	TECHNICAL SVCS	629.00	629.00	
Total 974637A:											629.00	629.00
09/19	09/12/2019	205005	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	976676A	1	7110-430-42-43	TECHNICAL SVCS	84.00	84.00	
Total 976676A:											84.00	84.00
09/19	09/12/2019	205005	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	976911A	1	7110-430-42-43	TECHNICAL SVCS	210.00	210.00	
Total 976911A:											210.00	210.00
09/19	09/12/2019	205005	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	976956A	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00	
Total 976956A:											95.00	95.00

GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL Account	GL Account Title	Seq	Amount	Check
Period	Issue Date	Number	Number			Number	Seq	No			Amount	Amount
09/19	09/12/2019	205005	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	977436A	1	7110-430-42-43	TECHNICAL SVCS	1	117.00	117.00
Total 977436A:												
09/19	09/12/2019	205006	257	FOREST OFFICE EQUIPM	COPY PAPER- PW	1376	1	7620-430-10-46	SUPPLIES-GENERAL	1	52.54	52.54
Total 1376:												
09/19	09/12/2019	205006	257	FOREST OFFICE EQUIPM	MAINT.CONTRACT FOLD MACHI	AR4436	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	1	84.00	84.00
Total AR4436:												
09/19	09/12/2019	205007	265	FRONTIER	257-1000 DSL SERVICE	1000 090519	1	1000-417-10-45	COMMUNICATIONS	1	145.00	145.00
09/19	09/12/2019	205007	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 090519	2	7401-430-62-45	COMMUNICATIONS	2	24.15	24.15
09/19	09/12/2019	205007	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 090519	3	7110-430-42-45	COMMUNICATIONS	3	24.15	24.15
09/19	09/12/2019	205007	265	FRONTIER	257-1000 ADMIN FAX	1000 090519	4	1000-413-20-45	COMMUNICATIONS	4	1.10	1.10
09/19	09/12/2019	205007	265	FRONTIER	257-1000 CITY CLERK FAX	1000 090519	5	1000-411-40-45	COMMUNICATIONS	5	1.10	1.10
09/19	09/12/2019	205007	265	FRONTIER	257-1000 ADMIN	1000 090519	6	1000-413-20-45	COMMUNICATIONS	6	4.47	4.47
09/19	09/12/2019	205007	265	FRONTIER	257-1000 CITY CLERK	1000 090519	7	1000-411-40-45	COMMUNICATIONS	7	3.35	3.35
09/19	09/12/2019	205007	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 090519	8	1000-419-10-45	COMMUNICATIONS	8	3.35	3.35
09/19	09/12/2019	205007	265	FRONTIER	257-1000 FINANCE	1000 090519	9	1000-415-10-45	COMMUNICATIONS	9	3.35	3.35
09/19	09/12/2019	205007	265	FRONTIER	257-1000 CITY HALL	1000 090519	10	1000-417-10-45	COMMUNICATIONS	10	260.42	260.42
Total 1000 090519:												
09/19	09/12/2019	205007	265	FRONTIER	257-1033-PARKS	1033 090519	1	1000-452-20-45	COMMUNICATIONS	1	249.49	249.49
Total 1033 090519:												
09/19	09/12/2019	205007	265	FRONTIER	257-2520 GOLF COURSE	2520 090119	1	7530-451-52-45	COMMUNICATIONS	1	500.86	500.86
Total 2520 090119:												
09/19	09/12/2019	205007	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 090519	1	1000-417-10-45	COMMUNICATIONS	1	71.64	71.64
Total 2960 090519:												
09/19	09/12/2019	205008	756	W.W. GRAINGER INC	SUPPLIES-GAS	920119565	1	7401-430-62-46	SUPPLIES-GENERAL	1	589.76	589.76

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 920119565:											
09/19	09/12/2019	205009	9766		REFUND WATER DEPOSIT	10314050001	1	7110-2228-000	DEPOSITS-CUSTOMER	12.63	12.63
09/19	09/12/2019	205009	9766		REFUND GAS DEPOSIT	10314050001	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10314050001:											
09/19	09/12/2019	205010	1073		RETURN DEP 1901 SECOND ST	091019	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	1,160.00	1,160.00
Total 091019:											
09/19	09/12/2019	205011	335	J.W. WOOD CO INC	SUPPLIES- PARKS	S113035	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	90.52	90.52
Total S113035:											
09/19	09/12/2019	205012	338	JACKSON'S SERVICE CE	FUEL- PARKS	30512	1	1000-452-20-46	GASOLINE	19.40	19.40
Total 30512:											
09/19	09/12/2019	205012	338	JACKSON'S SERVICE CE	FUEL-GAS	31645	1	7401-430-62-46	GASOLINE	56.08	56.08
Total 31645:											
09/19	09/12/2019	205012	338	JACKSON'S SERVICE CE	FUEL- PW	31711	1	7620-430-10-46	GASOLINE	71.00	71.00
Total 31711:											
09/19	09/12/2019	205012	338	JACKSON'S SERVICE CE	FUEL-GAS	31712	1	7401-430-62-46	GASOLINE	16.21	16.21
Total 31712:											
09/19	09/12/2019	205012	338	JACKSON'S SERVICE CE	FUEL- PARKS	33727	1	1000-452-20-46	GASOLINE	22.28	22.28
Total 33727:											
09/19	09/12/2019	205012	338	JACKSON'S SERVICE CE	RPR & MAINT- GAS	33822	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	239.59	239.59

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 33822:											
09/19	09/12/2019	205012	338	JACKSON'S SERVICE CE	RPR & MAINT- GC	35155	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	37.00	37.00
										37.00	37.00
Total 35155:											
09/19	09/12/2019	205012	338	JACKSON'S SERVICE CE	FUEL- PARKS	41542	1	1000-452-20-46	GASOLINE	20.85	20.85
										20.85	20.85
Total 41542:											
09/19	09/12/2019	205012	338	JACKSON'S SERVICE CE	FUEL- PARKS	44903	1	1000-452-20-46	GASOLINE	27.15	27.15
										27.15	27.15
Total 44903:											
09/19	09/12/2019	205013	9767		REFUND GAS DEPOSIT	10334340002	1	7401-2228-000	DEPOSITS-CUSTOMER	100.04	100.04
										100.04	100.04
Total 10334340002:											
09/19	09/12/2019	205014	362	KAUFFMAN, BILL	CUSTODIAL SVCS-PW	226365	1	7620-430-10-44	CUSTODIAL	250.00	250.00
										250.00	250.00
Total 226365:											
09/19	09/12/2019	205015	5027	LASSEN ECONOMIC DEV	REFUND GAS OVERPAYMENT	10114030013	1	9999-1001-001	CASH CLEARING - UTILITIES	636.63	636.63
										636.63	636.63
Total 10114030013:											
09/19	09/12/2019	205015	5027	LASSEN ECONOMIC DEV	REFUND GAS OVERPAYMENT	10524400001	1	9999-1001-001	CASH CLEARING - UTILITIES	580.68	580.68
										580.68	580.68
Total 10524400001:											
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	CREDIT-GAS	331302	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	49.75-	49.75-
										49.75-	49.75-
Total 331302:											
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	CREDIT-GAS	331325	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	99.16-	99.16-
										99.16-	99.16-
Total 331325:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	331706	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	12.28	12.28	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	331706	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	12.28	12.28	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	331706	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	12.27	12.27	
Total 331706:											36.83	36.83
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	332172	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	11.12	11.12	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	332172	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	11.12	11.12	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	332172	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	11.11	11.11	
Total 332172:											33.35	33.35
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	CREDIT- WATER	332176	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	9.53-	9.53-	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	CREDIT-GAS	332176	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.53-	9.53-	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	CREDIT-STREETS	332176	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	9.53-	9.53-	
Total 332176:											28.59-	28.59-
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	332227	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	105.32	105.32	
Total 332227:											105.32	105.32
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	332228	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	35.11	35.11	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	332228	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	35.10	35.10	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	332228	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	35.11	35.11	
Total 332228:											105.32	105.32
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	332286	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	127.13	127.13	
Total 332286:											127.13	127.13
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	332350	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	1.33	1.33	
Total 332350:											1.33	1.33
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	332540	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	.93	.93	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	332540	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	.93	.93	
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	332540	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	.93	.93	

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Total 332540:											
09/19	09/12/2019	205016	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	332550	1	7112-430-42-47	MACHINERY AND EQUIPMENT	140.96	140.96
Total 332550:											
09/19	09/12/2019	205017	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	120393	1	2007-431-20-44	DISPOSAL	5.00	5.00
Total 120393:											
09/19	09/12/2019	205018	9775		RETURN SIDEWALK DEPOSIT E	091119	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	312.50	312.50
Total 091119:											
09/19	09/12/2019	205019	437	LMUD	SOUTH ST - PW OFFICE	14590 082519	1	7620-430-10-46	ELECTRICITY	631.46	631.46
Total 14590 082519:											
09/19	09/12/2019	205019	437	LMUD	RICHMOND RD BRIDGE	35094 082519	1	2007-431-60-46	ELECTRICITY	254.35	254.35
Total 35094 082519:											
09/19	09/12/2019	205019	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 082519	1	2007-431-60-46	ELECTRICITY	127.32	127.32
Total 3651 082519:											
09/19	09/12/2019	205019	437	LMUD	720 SOUTH EMULSION TANK-P	38646 082519	1	7620-430-10-46	ELECTRICITY	25.00	25.00
Total 38646 082519:											
09/19	09/12/2019	205019	437	LMUD	LAUREL SR MID POINT OF LAU	416902 082519	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416902 082519:											
09/19	09/12/2019	205019	437	LMUD	SOUTH ST	416924 082519	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416924 082519:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/19	09/12/2019	205019	437	LMUD	RICHMOND RD & PEARL CR	416984 082519	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416984 082519:											
09/19	09/12/2019	205019	437	LMUD	1801 MAIN ST STREET WEST SI	417512 082519	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 417512 082519:											
09/19	09/12/2019	205019	437	LMUD	RIVERSIDE DR. & RIVER ST. LI	418824	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 418824:											
09/19	09/12/2019	205019	437	LMUD	RIVERSIDE DR. & LAUREL STR	418833 082519	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 418833 082519:											
09/19	09/12/2019	205019	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 082519	1	2007-431-60-46	ELECTRICITY	152.27	152.27
Total 49496 082519:											
09/19	09/12/2019	205019	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 082519	1	2007-431-60-46	ELECTRICITY	131.80	131.80
Total 49497 082519:											
09/19	09/12/2019	205019	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 082519	1	2007-431-60-46	ELECTRICITY	153.86	153.86
Total 49498 082519:											
09/19	09/12/2019	205019	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 082519	1	2007-431-60-46	ELECTRICITY	252.39	252.39
Total 49499 082519:											
09/19	09/12/2019	205019	437	LMUD	SPRING RIDGE BOOSTER	55754 082519	1	7110-430-42-46	ELECTRICITY	695.04	695.04
Total 55754 082519:											
09/19	09/12/2019	205019	437	LMUD	WELL #1-WATER	7714 082519	1	7110-430-42-46	ELECTRICITY	45.89	45.89

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 77714 082519:											
09/19	09/12/2019	205019	437	LMUD	RIVERSIDE PARK LIGHTS	9501 082519	1	1000-452-20-46	ELECTRICITY	86.32	86.32
Total 9501 082519:											
09/19	09/12/2019	205019	437	LMUD	GEO PUMP #2	9503 082519	1	7301-430-52-46	ELECTRICITY	41.38	41.38
Total 9503 082519:											
09/19	09/12/2019	205019	437	LMUD	HOSPITAL LN-GEO	9963 082519	1	7301-430-52-46	ELECTRICITY	24.85	24.85
Total 9963 082519:											
09/19	09/12/2019	205020	467	METER VALVE & CONTR	PURCHASE GAS METERS	16232	1	7401-430-63-47	MACHINERY & EQUIPMENT	951.42	951.42
Total 16232:											
09/19	09/12/2019	205021	9764		REFUND WATER DEPOSIT	10508150015	1	7110-2228-000	DEPOSITS-CUSTOMER	68.35	68.35
Total 10508150015:											
09/19	09/12/2019	205022	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	945148	1	7401-430-62-43	TECHNICAL SVCS	52.45	52.45
09/19	09/12/2019	205022	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	945148	2	7110-430-42-43	TECHNICAL SVCS	52.45	52.45
Total 945148:											
09/19	09/12/2019	205022	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	949685 083119	1	7401-430-62-43	TECHNICAL SVCS	60.12	60.12
09/19	09/12/2019	205022	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	949685 083119	2	7110-430-42-43	TECHNICAL SVCS	60.13	60.13
Total 949685 083119:											
09/19	09/12/2019	205023	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2507941	1	2007-431-20-46	SUPPLIES-GENERAL	15.19	15.19
Total 2507941:											
09/19	09/12/2019	205024	1296	RENTAL GUYS	MOTOR OIL-GC	729011-5	1	7530-451-52-44	REPAIR & MAINT - BUILDING	21.24	21.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 729011-5:											
09/19	09/12/2019	205025	1382	SONSRAY MACHINERY L	REPAIR & MAINT- STREETS	P01912-07	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	73.05	73.05
Total P01912-07:										73.05	73.05
09/19	09/12/2019	205025	1382	SONSRAY MACHINERY L	GASKET, SCREW, CREDITS	P0312206	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	278.46-	278.46-
Total P0312206:										278.46-	278.46-
09/19	09/12/2019	205025	1382	SONSRAY MACHINERY L	REPAIRS & MAINT-STREETS	P18659-07	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	9.48	9.48
Total P18659-07:										9.48	9.48
09/19	09/12/2019	205025	1382	SONSRAY MACHINERY L	REPAIRS & MAINT-STREETS	P18724-07	1	2007-431-20-46	SUPPLIES-GENERAL	324.10	324.10
Total P18724-07:										324.10	324.10
09/19	09/12/2019	205025	1382	SONSRAY MACHINERY L	CREDIT-STREETS	P18778-07	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	306.88-	306.88-
Total P18778-07:										306.88-	306.88-
09/19	09/12/2019	205025	1382	SONSRAY MACHINERY L	REPAIRS & MAINT #345- STREE	P18813-07	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	14.15	14.15
Total P18813-07:										14.15	14.15
09/19	09/12/2019	205025	1382	SONSRAY MACHINERY L	REPAIR & MAINT-STREETS	P18837-07	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	82.65	82.65
Total P18837-07:										82.65	82.65
09/19	09/12/2019	205025	1382	SONSRAY MACHINERY L	REPAIRS & MAINT-STREET	P18988-07	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	414.39	414.39
Total P18988-07:										414.39	414.39
09/19	09/12/2019	205026	8713	SUSANVILLE AUTO CENT	PURCHASE 2012 FORD F-150 C	080819	1	1006-421-10-47	VEHICLES	21,000.00	21,000.00
Total 080819:										21,000.00	21,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/19	09/12/2019	205027	677	SUSANVILLE SANITARY	606 NEVADA	1274 090119	1	1000-417-10-44	SEWER	47.00	47.00
Total 1274 090119:											
09/19	09/12/2019	205027	677	SUSANVILLE SANITARY	66 N LASSEN	1276 090119	1	1000-417-10-44	SEWER	104.00	104.00
Total 1276 090119:											
09/19	09/12/2019	205027	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 090119	1	1000-451-80-44	SEWER	52.00	52.00
Total 1448 090119:											
09/19	09/12/2019	205027	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 090119	1	1000-452-20-44	SEWER	104.00	104.00
Total 1449 090119:											
09/19	09/12/2019	205027	677	SUSANVILLE SANITARY	1505 MAIN	2064 090119	1	1000-422-10-44	SEWER	52.00	52.00
Total 2064 090119:											
09/19	09/12/2019	205027	677	SUSANVILLE SANITARY	720 SOUTH ST	3203 090119	1	7620-430-10-44	SEWER	52.00	52.00
Total 3203 090119:											
09/19	09/12/2019	205027	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 090119	1	1000-452-20-44	SEWER	52.00	52.00
Total 3667 090119:											
09/19	09/12/2019	205027	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 090119	1	1000-452-20-44	SEWER	118.00	118.00
Total 3668 090119:											
09/19	09/12/2019	205027	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 090119	1	1000-452-20-44	SEWER	52.00	52.00
Total 3669 090119:											
09/19	09/12/2019	205028	9295	TAMCO CAPITAL CORP	COMMUNICATION-FD	5007060947	1	1000-422-10-45	COMMUNICATIONS	525.54	525.54

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5007060947:											
09/19	09/12/2019	205029	712	TNS TRUCKING CO	SUPPLIES-STREETS	3805	1	2007-431-20-46	SUPPLIES-GENERAL	96.52	96.52
09/19	09/12/2019	205029	712	TNS TRUCKING CO	SUPPLIES-WATER	3805	2	7110-430-42-46	SUPPLIES-GENERAL	96.53	96.53
09/19	09/12/2019	205029	712	TNS TRUCKING CO	SUPPLIES-GAS	3805	3	7401-430-62-46	SUPPLIES-GENERAL	96.53	96.53
Total 3805:										289.58	289.58
09/19	09/12/2019	205029	712	TNS TRUCKING CO	SUPPLIES-GAS	3813	1	7401-430-62-46	SUPPLIES-GENERAL	319.25	319.25
09/19	09/12/2019	205029	712	TNS TRUCKING CO	SUPPLIES-STREETS	3813	2	2007-431-20-46	SUPPLIES-GENERAL	319.24	319.24
09/19	09/12/2019	205029	712	TNS TRUCKING CO	SUPPLIES-WATER	3813	3	7110-430-42-46	SUPPLIES-GENERAL	319.25	319.25
Total 3813:										957.74	957.74
09/19	09/12/2019	205030	9776	TULLIS INC	RETURN OF CONSTRUCTION M	091119	1	7110-2228-004	DEPOSITS-CONTR. METER/H	1,000.00	1,000.00
09/19	09/12/2019	205030	9776	TULLIS INC	WATER USAGE	091119	2	7110-430-42-37	WATER REVENUE	449.66-	449.66-
Total 091119:										550.34	550.34
09/19	09/12/2019	205031	770	WESTERN NEVADA SUP	SUPPLIES-GAS	18014427	1	7401-430-62-46	SUPPLIES-GENERAL	281.49	281.49
Total 18014427:										281.49	281.49
09/19	09/12/2019	205031	770	WESTERN NEVADA SUP	SUPPLIES-WATER	68004956	1	7110-430-42-46	SUPPLIES-GENERAL	60.78	60.78
Total 68004956:										60.78	60.78
09/19	09/12/2019	205031	770	WESTERN NEVADA SUP	SUPPLIES-WATER	68007471	1	7110-430-42-46	SUPPLIES-GENERAL	249.42	249.42
Total 68007471:										249.42	249.42
09/19	09/12/2019	205031	770	WESTERN NEVADA SUP	SUPPLIES-GAS	68011832	1	7401-430-62-46	SUPPLIES-GENERAL	141.76	141.76
Total 68011832:										141.76	141.76
Grand Totals:										358,638.50	358,638.50

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail

Check Voided = False

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/19	09/18/2019	205034	728	U S POSTMASTER	UB BILLING GAS	091819	1	7401-430-62-46	POSTAGE	402.53	402.53
09/19	09/18/2019	205034	728	U S POSTMASTER	UB BILLING WATER	091819	2	7110-430-42-46	POSTAGE	781.37	781.37
Total 091819:										1,183.90	1,183.90
Grand Totals:										1,183.90	1,183.90

Report Criteria:  
 Report type: GL detail  
 Check/Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/19	09/19/2019	205035	1	4 M PROMOTIONS	SUPPLIES- WATER	9146	1	7110-430-42-46	SUPPLIES-GENERAL	916.93	916.93
09/19	09/19/2019	205035	1	4 M PROMOTIONS	SUPPLIES-GAS	9146	2	7401-430-62-46	SUPPLIES-GENERAL	916.93	916.93
09/19	09/19/2019	205035	1	4 M PROMOTIONS	SUPPLIES-STREETS	9146	3	2007-431-20-46	SUPPLIES-GENERAL	916.94	916.94
Total 9146:										2,750.80	2,750.80
09/19	09/19/2019	205036	9779	AMERICAN RIVER COLLE	TRAVEL EXPENSE-PD	19-619	1	1000-421-10-45	TRAINING	158.00	158.00
Total 19-619:										158.00	158.00
09/19	09/19/2019	205037	9771		REFUND GAS DEPOSIT	10306901813	1	7401-2228-000	DEPOSITS-CUSTOMER	196.39	196.39
Total 10306901813:										196.39	196.39
09/19	09/19/2019	205038	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	449279	1	1000-452-20-46	SUPPLIES-GENERAL	22.19	22.19
Total 449279:										22.19	22.19
09/19	09/19/2019	205038	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	449829	1	1000-452-20-44	FACILITY - REPAIR & MAINTENA	1.72	1.72
Total 449829:										1.72	1.72
09/19	09/19/2019	205039	9774		REFUND GAS DEPOSIT	10203172005	1	7401-2228-000	DEPOSITS-CUSTOMER	191.43	191.43
Total 10203172005:										191.43	191.43
09/19	09/19/2019	205040	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 090119	1	2007-431-20-44	DISPOSAL	21.43	21.43
Total PLCFROSTYMILL 090119:										21.43	21.43
09/19	09/19/2019	205040	1307	C&S WASTE SOLUTIONS	110 NORTH ST	SVL110NORTH 090119	1	1000-452-20-44	DISPOSAL	289.53	289.53
Total SVL110NORTH 090119:										289.53	289.53
09/19	09/19/2019	205040	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	SVL15 090119	1	7620-430-10-44	DISPOSAL	190.66	190.66

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total SVL15 090119:											
09/19	09/19/2019	205040	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	SVL470895CIR 090119	1	7530-451-62-44	DISPOSAL	222.74	222.74
Total SVL 470895CIR 090119:											
09/19	09/19/2019	205040	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP-PW	SVL8 090119	1	7620-430-10-44	DISPOSAL	200.20	200.20
Total SVL8 090119:											
09/19	09/19/2019	205041	9772	REFUND WATER DEPOSIT	10524400001	1	7110-2228-000	DEPOSITS-CUSTOMER	50.00	50.00	
09/19	09/19/2019	205041	9772	REFUND GAS DEPOSIT	10524400001	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00	
Total 10524400001:											
09/19	09/19/2019	205042	9751	CRAIG STOKES	ABATEMENT MILLER RD	669971	1	1000-425-20-43	TECHNICAL SVCS	420.00	420.00
Total 669971:											
09/19	09/19/2019	205043	173	DATCO SERVICES	SUBSTANCE TEST	37137648	1	1000-416-10-43	TECHNICAL SVCS	52.00	52.00
Total 37137648:											
09/19	09/19/2019	205044	184	DEPARTMENT OF JUSTI	FINGERPRINT - APPS	40155	1	1000-416-10-45	FINGERPRINTING SERVICES	96.00	96.00
Total 40155:											
09/19	09/19/2019	205045	194	DIAMOND SAW SHOP IN	SUPPLIES - PARKS	17286	1	1000-452-20-46	SUPPLIES-GENERAL	1.88	1.88
Total 17286:											
09/19	09/19/2019	205046	241	FEATHER PUBLISHING C	SUPPLIES-FD	43740	1	1000-422-10-45	PRINTING AND BINDING	72.45	72.45
09/19	09/19/2019	205046	241	FEATHER PUBLISHING C	SUPPLIES-FD	43740	2	1000-425-20-45	PRINTING AND BINDING	69.23	69.23
Total 43740:											
09/19	09/19/2019	205047	265	FRONTIER	257-1041 ADMIN-PW	1041 090519	1	7620-430-10-45	COMMUNICATIONS	661.39	661.39

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1041 090519:											
09/19	09/19/2019	205047	265	FRONTIER	257-3292 MUSEUM	3292 091019	1	1000-451-80-45	COMMUNICATION	124.09	124.09
Total 3292 091019:											
09/19	09/19/2019	205047	265	FRONTIER	257-5152 FIRE	5152 091019	1	1000-422-10-45	COMMUNICATIONS	325.49	325.49
Total 5152 091019:											
09/19	09/19/2019	205047	265	FRONTIER	257-7098 NATURAL GAS	7098 090119	1	7401-430-62-45	COMMUNICATIONS	85.98	85.98
Total 7098 090119:											
09/19	09/19/2019	205074	9029	HONEY LAKE VALLEY RE	19/20 CONTRACTUAL CONTRIB	091919	1	1000-466-33-45	CONTRIBUTIONS-HONEY LAKE	80,000.00	80,000.00
Total 091919:											
09/19	09/19/2019	205048	1362	IRON MOUNTAIN INFO. M	PROFESSIONAL SERVICES-PD	BVXLH666	1	1000-421-10-43	PROFESSIONAL SVCS	139.54	139.54
Total BVXLH666:											
09/19	09/19/2019	205049	335	J.W. WOOD CO INC	SUPPLIES-GC	S113126	1	7530-451-52-46	SUPPLIES-GENERAL	45.16	45.16
Total S113126:											
09/19	09/19/2019	205050	338	JACKSON'S SERVICE CE	RRR & MAINT- PD	47007	1	1000-421-10-44	VEHICLE - REPAIR & MAINTENA	1,059.90	1,059.90
Total 47007:											
09/19	09/19/2019	205051	374	L N CURTIS & SONS	REPAIR & MAINT-FD	INV317390	1	1000-422-10-44	VEHICLE - REPAIR & MAINTENA	101.89	101.89
Total INV317390:											
09/19	09/19/2019	205052	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	332912	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	8.54	8.54
09/19	09/19/2019	205052	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	332912	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	8.54	8.54
09/19	09/19/2019	205052	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	332912	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.55	8.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 332912:											
09/19	09/19/2019	205052	411	LASSEN MOTOR PARTS	SUPPLIES- GC	333356	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	60.69	60.69
Total 333356:											
09/19	09/19/2019	205052	411	LASSEN MOTOR PARTS	SUPPLIES-FD	333676	1	1000-422-50-44	VEHICLE - REPAIR & MAINTENAN	22.93	22.93
Total 333676:											
09/19	09/19/2019	205052	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	334056	1	1000-452-20-44	VEHICLE - REPAIR & MAINTENAN	31.09	31.09
Total 334056:											
09/19	09/19/2019	205053	412	LASSEN REGIONAL SOLI	DUMP FEES-WATER	121647	1	7110-430-42-44	DISPOSAL	9.54	9.54
Total 121647:											
09/19	09/19/2019	205053	412	LASSEN REGIONAL SOLI	DUMP FEES-PD	1668	1	1000-421-10-44	DISPOSAL	38.26	38.26
Total 1668:											
09/19	09/19/2019	205054	413	LASSEN TIRE	REPAIR & MAINT-PARKS	5172	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	305.96	305.96
Total 5172:											
09/19	09/19/2019	205055	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 091019	1	1000-452-20-46	ELECTRICITY	30.71	30.71
Total 10262 091019:											
09/19	09/19/2019	205055	437	LMUD	66 N LASSEN ST	2466 091019	1	1000-417-10-46	ELECTRICITY	901.62	901.62
Total 2466 091019:											
09/19	09/19/2019	205055	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 091019	1	1000-452-20-46	ELECTRICITY	25.00	25.00
Total 24661 091019:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/19	09/19/2019	205055	437	LMUD	65 N WEATHERLOW ST-COMM	2865 091019	1	1000-452-20-46	ELECTRICITY	32.82	32.82
Total 2865 091019:											
09/19	09/19/2019	205055	437	LMUD	65 N WEATHERLOW ST-MUSEU	2866 091019	1	1000-451-80-46	ELECTRICITY	26.50	26.50
Total 2866 091019:											
09/19	09/19/2019	205055	437	LMUD	65 N WEATHERLOW ST-PARK O	2867 091019	1	1000-452-20-46	ELECTRICITY	44.54	44.54
Total 2867 091019:											
09/19	09/19/2019	205055	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 091019	1	1000-452-20-46	ELECTRICITY	25.00	25.00
Total 2870 091019:											
09/19	09/19/2019	205055	437	LMUD	NORTH ST BALL PARK-MEM FIE	2873 091019	1	1000-452-20-46	ELECTRICITY	33.42	33.42
Total 2873 091019:											
09/19	09/19/2019	205055	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 091019	1	1000-451-80-46	ELECTRICITY	87.52	87.52
Total 43866 091019:											
09/19	09/19/2019	205055	437	LMUD	606 1/2 NEVADA ST	58211 091019	1	1000-417-10-46	ELECTRICITY	25.14	25.14
Total 58211 091019:											
09/19	09/19/2019	205055	437	LMUD	1801 MAIN ST	8314 091019	1	1000-421-10-46	ELECTRICITY	25.14	25.14
Total 8314 091019:											
09/19	09/19/2019	205055	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 091019	1	1000-452-20-46	ELECTRICITY	85.12	85.12
Total 9283 091019:											
09/19	09/19/2019	205056	9773		REFUND GAS DEPOSIT	10120650240	1	7401-2228-000	DEPOSITS-CUSTOMER	71.49	71.49

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10120650240:											
09/19	09/19/2019	205057	481	MISSION LINEN & UNIFO	JANTORIAL SUPPLIES-PD	510614691	1	1000-421-10-46	SUPPLIES-JANTORIAL	616.42	616.42
Total 510614691:											
09/19	09/19/2019	205058	9770		REFUND GAS DEPOSIT	10516900018	1	7401-2228-000	DEPOSITS-CUSTOMER	143.59	143.59
Total 10516900018:											
09/19	09/19/2019	205059	9777		REFUND WATER DEPOSIT	10325510002	1	7110-2228-000	DEPOSITS-CUSTOMER	51.66	51.66
Total 10325510002:											
09/19	09/19/2019	205060	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2508379	1	1000-452-21-44	FACILITY - REPAIR & MAINTENA	8.85	8.85
Total 2508379:											
09/19	09/19/2019	205061	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	63630 083019	1	1000-421-10-45	COMMUNICATIONS	185.00	185.00
Total 63630 083019:											
09/19	09/19/2019	205062	582	RAY MORGAN CO INC	BASE RATE CHARGE-PD	2670392	1	1000-421-10-44	RENT & LEASES EQUIP & VEHI	175.25	175.25
09/19	09/19/2019	205062	582	RAY MORGAN CO INC	BASE RATE CHARGE	2670392	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	350.51	350.51
Total 2670392:											
09/19	09/19/2019	205063	1296	RENTAL GUYS	MOWER-PARKS	78164-5	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	139.45	139.45
Total 78164-5:											
09/19	09/19/2019	205064	9778		REFUND GAS DEPOSIT	10107000413	1	7401-2228-000	DEPOSITS-CUSTOMER	163.69	163.69
Total 10107000413:											
09/19	09/19/2019	205065	9769		REFUND GAS DEPOSIT	10302150223	1	7401-2228-000	DEPOSITS-CUSTOMER	181.41	181.41

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10302150223:											
09/19	09/19/2019	205066	9064		TR EX FOLSOM 9/23/19-9/26-19	090919	1	1000-421-10-45	TRAINING	231.00	231.00
Total 090919:											
09/19	09/19/2019	205067	8571		TR EX FOLSOM 9/23-9/26	090919	1	1000-421-10-45	TRAINING	231.00	231.00
Total 090919:											
09/19	09/19/2019	205068	686	SUSANVILLE TRUCK & A	REPAIRS & MAINT. -FD	436479	1	1000-422-10-44	VEHICLE - REPAIR & MAINTENA	290.36	290.36
Total 436479:											
09/19	09/19/2019	205069	9295	TAMCO CAPITAL CORP	COMMUNICATIONS-PD	5006975971	1	1000-421-10-45	COMMUNICATIONS	312.10	312.10
Total 5006975971:											
09/19	09/19/2019	205070	749	VERIZON WIRELESS	CELLULAR PHONES - PD	9837077148	1	1000-421-10-45	COMMUNICATIONS	1,009.30	1,009.30
Total 9837077148:											
09/19	09/19/2019	205070	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9837151959	1	7620-430-11-45	COMMUNICATIONS	94.66	94.66
09/19	09/19/2019	205070	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9837151959	2	7620-430-10-45	COMMUNICATIONS	459.64	459.64
09/19	09/19/2019	205070	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9837151959	3	1000-452-20-45	COMMUNICATIONS	881.76	881.76
09/19	09/19/2019	205070	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9837151959	4	1000-424-20-45	COMMUNICATIONS	88.56	88.56
Total 9837151959:											
09/19	09/19/2019	205070	749	VERIZON WIRELESS	CELLULAR PHONES - FD	9837152252	1	1000-422-10-45	COMMUNICATIONS	266.07	266.07
Total 9837152252:											
09/19	09/19/2019	205071	770	WESTERN NEVADA SUP	SUPPLIES-FD	18012703	1	1000-422-10-44	FACILITY - REPAIR & MAINTENA	198.13	198.13
Total 18012703:											
09/19	09/19/2019	205071	770	WESTERN NEVADA SUP	SUPPLIES- GAS	68015302	1	7401-430-62-46	SUPPLIES-GENERAL	92.72	92.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 68015302:											
09/19	09/19/2019	205072	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	A-58341	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-58341:											
09/19	09/19/2019	205072	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A-58348	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-58348:											
09/19	09/19/2019	205072	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	A-58357	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-58357:											
09/19	09/19/2019	205073	664	YOUR H2O PRO	REPAIR & MAINT-GC	1710	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	1,316.00	1,316.00
Total 1710:											
Grand Totals:										98,829.95	98,829.95

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

Reviewed by: HW City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Heidi Whitlock, Assistant to the City Administrator

**Action Date:** October 4, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Consider Purchase of Hangar #28 at the Susanville Municipal Airport

**PRESENTED BY:** Michael Wilson, City Administrator

**SUMMARY:** As part of the agreement between the City of Susanville and those currently owning hangars at the Susanville Municipal Airport, the City has first right of refusal when a current owner decides to sell his/her hangar. At this time, Dale Miller, owner of Hangar #28, submitted their official notice of intent to sell said hangar for the price of \$37,500.

**FISCAL IMPACT:** \$37,500 if purchased.

**ACTION REQUESTED:** Direction to staff.

**ATTACHMENTS:** Official intent to sell from Dale Miller

09/15/2019

City of Susanville

66 N. Lassen St.

Susanville, Ca. 96130

To Whom it may Concern:

I Dale Miller , owner of Hangar # 28 have received an offer of \$37,500.00 for the purchase of my hangar. As per my lease the City has right of 1<sup>st</sup> refusal, hence this letter. Please inform me of your decision so that I may proceed.

Respectfully,

Dale Miller

Reviewed by:     City Administrator  
    Public Works Director

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Dan Newton, Public Works Director

**Action Date:** October 2, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Major Equipment Repair.

**PRESENTED BY:** Dan Newton, Public Works Director

**SUMMARY:** The City Public Works Department has two front end loaders that are used from time to time for various city operations. The prominent need for these loaders is during emergency operations such and snow plowing and flooding. One loader is a Caterpillar IT-28 and it has been non-operational for several months due to a transmission failure, on September 24, 2019 the second loader, a Case 621B went down with an engine problem prompting an urgent need to repair the transmission on the Caterpillar loader. A repair estimate has been received from Cashman in Sparks, NV for approximately \$49,000. A transmission repair is a specialty service requiring special tools, knowledge and equipment. A new replacement loader is estimated to cost between \$250,000 to \$300,000. The Caterpillar loader is primarily used for snow removal and is crucial in the uptown area. Repairs on the Case loader are a priority and staff can begin those repairs, in house, with the City's mechanic.

Staff has requested repair quotes from other mechanic shops and have not received any interest. Due to the urgency of this item, staff is recommending using Cashman equipment, in Sparks Nevada to complete the repair.

**FISCAL IMPACT:** The quote received does not include any unforeseen issues that may be discovered after the transmission is opened up and inspected. Staff is requesting authorization for up to \$60,000 to complete the repairs. Because this loader is used almost exclusively for snow removal, a significant portion of the repair cost (between 25 and 50%), may be reimbursable from the state as a snow expense.

**ACTION REQUESTED:** Motion to increase the streets operations budget to accommodate the major repair of City's Caterpillar loader IT28.

**ATTACHMENTS:** Quote from Cashman for the transmission repair on Caterpillar IT-28.



# Proposal

CITY OF SUSANVILLE

CUSTOMER NO.	PROPOSAL NO.	DATE	CONTACT
088521	44188	4/5/2019	Pat Thomson
PHONE NO.	FAX NO.	EMAIL	
530-257-1056		pthomson@cityofsusanville.org	
MODEL	MAKE	SERIAL NO.	
IT28B	CAT	01HF00686	
UNIT NO.	HOURS	WO NO.	P.O. NO.

**SEGMENT: 01** REMOVE & INSTALL TRANSMISSION

NOTES:  
THIS IS A ROUGH ESTIMATE. UPON INSPECTION OF THE MACHINE, WE MAY FIND ITEMS THAT CAN NOT BE REUSED. THE ESTIMATE WILL BE REVISED AT THAT TIME.

Parts		<b>Total Estimated Parts:</b>	2,200.00
Labor			<b>Ext Price</b>
			4,725.00
		<b>Total Guaranteed Labor:</b>	4,725.00
Misc		<b>Total Estimated Misc:</b>	0.00
		<b>Segment 01 Total:</b>	6,925.00

**SEGMENT: 02** RECONDITION TRANSMISSION

NOTES:  
THIS IS A ROUGH ESTIMATE. AFTER DISASSEMBLY AND INSPECTION OF THE TRANSMISSION ANY ADDITIONAL NEEDED WORK OR PARTS WILL BE QUOTED.

Parts		<b>Total Estimated Parts:</b>	30,000.00
Labor			<b>Ext Price</b>
			6,960.00
		<b>Total Estimated Labor:</b>	6,960.00
Misc		<b>Total Estimated Misc:</b>	0.00

Segment 02 Total: 36,960.00

SEGMENT: 03 REMOVE & INSTALL RADIATOR  
NOTES:

Parts  
Total Estimated Parts: 250.00  
Labor  
Ext Price  
945.00  
Total Guaranteed Labor: 945.00

Misc  
Description  
CLEAN/TEST RADIATOR  
Ext Price  
1,500.00

Total Estimated Misc: 1,500.00

Segment 03 Total: 2,695.00

SEGMENT: 04 REPLACE TRANSMISSION OIL COOLER  
NOTES:

Parts Description	Qty	Unit Price	Discount%	Ext Price
TANK AS **NSF	1	1,516.12		1,516.12
Total Estimated Parts:				1,516.12

Labor  
Ext Price  
810.00  
Total Guaranteed Labor: 810.00

Misc  
Total Estimated Misc: 0.00

Segment 04 Total: 2,326.12

Total Segments: 48,906.12

Sub Total (before taxes) 48,906.12

PO#: \_\_\_\_\_ Authorized Name: \_\_\_\_\_ (signature)

Date: \_\_\_\_\_ (print)

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*Thank you for this opportunity to serve your company*

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**CONTACT INFORMATION:**

Prepared by: Jeremy Peters Phone: 775-432-8154 Email: JeremyPeters@cashmanequipment.com Fax:

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This Proposal is an approximation of charges to customer based upon information customer provided for work to be completed. Pricing is subject to change with any modification to the scope of work prior to customer's acceptance of this Proposal. Any purchases made pursuant to this Proposal are subject to Cashman Equipment Company's Customer Support Agreement Terms and Conditions available at [www.CashmanEquipment.com/terms](http://www.CashmanEquipment.com/terms).

Ask me about our 0% financing options on parts and labor.

Reviewed by: HW City Administrator

AGENDA ITEM NO. 12A

Motion Only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted By:** Jessica Ryan, City Attorney

**Action Date:** October 2, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Ordinance No. 19-1018** an ordinance of the City of Susanville imposing a Transactions and Use Tax of 1 percent to be used for Public Safety Services and to be administered by the State Board of Equalization, subject to approval of a 2/3 majority of the electors voting on the tax measure at the General Municipal Election to be held on Tuesday, March 3, 2020

**Presented By:** Mike Wilson, City Administrator

**SUMMARY:** The first reading of the sales tax ordinance will be at one of the next meetings. Before that first reading, Staff requests direction from Council and discussion from the public regarding the wording of the proposed ordinance.

**FISCAL IMPACT:** Projected \$1.8 Million per year in additional tax revenue

**ACTION REQUESTED:** Direction to Staff

**Attachment:** Resolution No. 19-5720  
Ordinance No. 19-1018

**RESOLUTION NO. 19-5720**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE, CALIFORNIA**  
**CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL**  
**ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2020 FOR THE ELECTION OF**  
**CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE**  
**STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND FOR THE**  
**SUBMISSION TO THE VOTERS A QUESTION RELATING TO PUBLIC SAFETY SPECIAL**  
**TRANSACTION AND USE TAX**

**WHEREAS**, under the provisions of the laws relating to general law cities in the State of California a general municipal election shall be held on Tuesday, March 3, 2020 for the election of municipal officers; and

**WHEREAS**, the City Council also desires to submit to the voters at the election a question relating to a one percent Special Transaction and Use Tax.

**NOW, THEREFORE**, the City Council of the City of Susanville, California, does resolve, declare, determine and order as follows:

Section 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities there is called and ordered to be held in the City of Susanville, California on Tuesday, March 3, 2020, a General Municipal election for the purpose of electing three members of the City Council for the full term of four years.

Section 2. That the City Council, pursuant to its right and authority, does order submitted to the voters at the General Municipal Election the following question:

Shall Ordinance No. 19-1018 of the City of Susanville, authorizing the City of Susanville to impose a special transaction and use tax in the total amount of one percent to be used solely for Public Safety Services.	Yes
	No

Section 3. That the proposed complete text of the measure submitted to the voters is attached hereto as Ordinance No. 19-1018.

Section 4. That the vote requirement for the measure to pass is 2/3 (66.666%) of the votes cast.

Section 5. That the ballots to be used at the election shall be in form and content as required by law.

Section 6. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code 10242, except as provided in §14401 of the Elections Code of the State of California.

Section 7. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 8. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 5. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 19-5720** was adopted at a regular adjourned meeting of the City Council of the City of Susanville held on the 2nd day of October, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney

ORDINANCE NO. 19-1018  
AN ORDINANCE OF THE CITY OF SUSANVILLE, CALIFORNIA, IMPOSING A  
TRANSACTIONS AND USE TAX OF 1% TO BE USED FOR PUBLIC SAFETY  
SERVICES AND TO BE ADMINISTERED BY THE STATE BOARD OF  
EQUALIZATION, SUBJECT TO APPROVAL OF A 2/3 MAJORITY OF THE ELECTORS  
VOTING ON THE TAX MEASURE AT THE GENERAL MUNICIPAL ELECTION TO BE  
HELD ON TUESDAY, MARCH 3, 2020

The City Council of the City of Susanville does ordain as follows:

Section 1: Chapter 3.16 of the Susanville Municipal Code is hereby repealed and replaced with the following, to be numbered entitled and to read as follows:

CHAPTER 3.16  
TRANSACTION AND USE TAX

3.16.010 Ordinance Title

This ordinance shall be known as the City of Susanville Transactions and use Tax Ordinance. This ordinance shall be applicable in the incorporated territory of the City of Susanville, which shall be referred to herein as "City."

3.16.020 Operative Date

"Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance, the date of the adoption being as set forth below.

3.16.030 Purpose

This ordinance is adopted to achieve the following, among purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

- A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Sections 7286.65 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if a two-thirds majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- B. To adopt a retail transactions and use tax for the purpose of raising revenue for public safety municipal purposes. All taxes, penalties and interest collected under this Chapter 3.16 shall be deposited in an account separate and apart from the general fund and shall be designated for the use and used in providing of Public Safety Services.
- C. To adopt a retail transactions and use tax ordinance which incorporates provisions identical to those of the Sale and Use Tax laws of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

- D. To adopt a retail transactions and use tax ordinance which imposes a tax and provides a measure therefore that can be administered and collected by State Board of Equalization in a manner that adopts itself as fully as practicable to, and requires the least possible deviation from the existing statutory and administrative procedures followed by the State Board of Equalization in administering and collecting the California State Sales and Use Taxes.
- E. To adopt a retail transactions and use tax ordinance which can be administered in a manner which will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

### 3.16.040 Contract with State

Prior to the operative date, the City shall contract with the State Board of Equalization to perform all functions incident to the administration and operation of this transactions and use tax ordinance, provided, that if the City shall not have contracted with the State Board of Equalization prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be on the first day of the first calendar quarter following the execution of such a contract.

### 3.16.50 Transaction Tax Rate

A. For the privilege of selling tangible personal property at retail a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of one percent (1%) of the gross receipts of any retailer for the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance. This amount is in addition to the existing local sales tax or transactions and use tax described below as well as any future authorized state or local sales tax or transactions and use tax.

B. For the privilege of selling tangible personal property at retail, a tax is imposed upon all retailers in the City at the following rates of the gross receipts of the retailer for the sale of all tangible personal property sold at retail in the City on and after the operative date of the ordinance codified in this chapter:

1. A rate of ninety-nine hundredths of one percent for the period from January 1, 1992, through June 30, 1992;
2. A rate of ninety-seven hundredths of one percent on and after July 1, 1992, through June 30, 1993;
3. A rate of ninety-five hundredths of one percent on and after July 1, 1993. (Prior code § 18.9)

### 3.16.060 Accounting for Revenue

All net revenues when received and all interest on said revenues shall be placed in an account separate and apart from the general fund and shall be designated for use and used in the providing of Public Safety Services as defined herein consistent with California Government Code Section 30052 and the net revenues derived here from shall be used in addition to, and not to supplant, or in any way replace or serve as a substitute for, the level of funding for the City of Susanville Police Department and the City of Susanville Fire

Department that was provided from other revenue sources by the City of Susanville for the 2019-2020 fiscal year.

- A. Commending the first Wednesday in April 2020, and then continuing every three months thereafter, a report detailing the use of all funds collected pursuant to this Ordinance shall be presented for review to the City Council.
  - 1. All the reasonable and necessary administrative costs shall be paid for from the funds collected pursuant to this Ordinance;
  - 2. All funds received pursuant to this Ordinance shall be distributed and used as described herein as soon as reasonably possible following every quarterly report as described in Section 6.A. However, under no circumstances shall use and distribution of funds received pursuant to this Ordinance take place later than the first Wednesday in April 2020.
  
- B. "Public Safety Services" includes only the following services administered by the Police and Fire Department:
  - 1. Augmentation of the base wages, any increase in the costs of fringe benefits, and any increase in the cost of retirement, excluding any overtime compensation, for the classifications of Police Officer, Police Sergeant, Police Lieutenant, Police Chief, and any other sworn classification created by the Department.
  - 2. Additional police officers for programs, including, but not limited to:
    - a. School resource officer;
    - b. Gang activity surveillance and suppression;
    - c. Drug intervention including enforcement and prevention;
    - d. Neighborhood patrols.
  - 3. Providing improved police officer equipment.
  
- C. The City will meet and confer in good faith with the City of Susanville Peace Officer Association and the Operating Engineers Local Union No. 3 Fire Fighters regarding the administration and use of all funds received pursuant to this Ordinance; unless otherwise specified herein. In the event the parties reach an impasse and are unable to reach an agreement, the City retains the ultimate authority to determine the use of said funds.

### 3.16.070 Place of Sale

For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or the retailer's agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State of California or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the State Board of Equalization.

### 3.16.080 Use Tax Rate

An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of one (1%) percent of the sales price of the property. The sales price shall include delivery charges when such charges are subject to the State sales and use tax regardless of the place to which delivery is made.

### 3.16.090 Adoption of Provisions of State Law

Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Par 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

### 3.16.100 Limited on Adoption of State Law and Collection of Use Taxes

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

- A. Wherever the State of California is named or referred to as the taxing agency, the name of the City shall be substituted therefore. However, the substitution shall not be made when:
1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Board of Control, State Board of Equalization, State Treasury, or the Constitution of the State of California.
  2. The result of that substitution would require action to be taken by or against the City or any agency, officer, or employee thereof rather than by or against the State of Board of Equalization in performing the functions incident to and administration or operation of this Ordinance.
  3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
    - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provision of Part 1 of Division 1 of the Revenue and Taxation Code, or:
    - b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the State under the said provision of that code.
  4. In Sections 6701, 6702, (except in the last sentence thereof) 6711, 6715, 6737, 6797, or 6828 of the Revenue and Taxation Code.
- B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

### 3.16.110 Permit Not Required

If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

### 3.16.120 Exemptions and Exclusions

- A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-burns Uniform Local Sales and Use Tax law or the amount of any state-administered transactions or use tax.
- B. There are exempted from the computation of the amount of transactions tax the gross receipts from:
  - 1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign.
  - 2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or the retailer's agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:
    - a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to chapter 1 (commencing with Section 4000) of Division 3 of Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and
    - b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.
  - 3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
  - 4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.
  - 5. For the purposes of subparagraphs (3) and (4) of this Section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Section 6366 and 6366.1 of the Revenue and Taxation code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this Section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

### 3.16.130 Amendments

A. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

B. The foregoing amendments shall not require voter approval.

C. The following amendments to this ordinance must be approved by the voters of the City: increasing the tax rate or revising the methodology for calculating the tax such that a tax increase would result; imposing the tax on transactions and uses not previously subject to the tax (unless such amendment occurs automatically by operation of the preceding paragraph.)

### 3.16.140 Enjoining Collection Forbidden

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of division 2 of the Revenue and Taxation code, of any tax or any amount of tax required to be collected.

### 3.16.150 Implementing Policies

Upon approval of this ordinance by a two thirds majority of the voter, the City shall agree upon the necessary provisions of a Memorandum of Understanding between the City of Susanville and the City of Susanville Peace Officers Association, and shall adopt policies and take such other action as may be necessary for the immediate implementation of the transactions and use tax authorized by this ordinance.

### 3.16.160 Annual Audit

Pursuant to Section 1215 of the City's Charter, as may be amended, the revenues from the tax imposed by this Chapter shall be subject to the annual audit performed by the City's independent auditor of the City's municipal books, records, accounts and fiscal procedures and which is reported in the City's Comprehensive Annual Financial Report.

### 3.16.170 Citizen Oversight Committee

An Independent Citizens Oversight Committee appointed by the City Council shall review the expenditures of revenues generated by the tax imposed by this Chapter.

### 3.16.180 Severability

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

3.16.190 Penalty for Violation

Any person violating any of the provisions of this ordinance shall be guilty of an infraction and upon conviction thereof shall be punished as provide in the government code of the state of California.

3.16.200 Effective Date and Operative Date

This ordinance relates to the levying and collection of the City's transactions and use taxes and shall become effective immediately and shall become operative only if approved by a 2/3 majority of the voters voting on the measure in at the March 3, 2020 General Municipal Election.

INTRODUCED at a regular meeting of the City Council of the City of Susanville, California, on the \_\_\_\_ day of \_\_\_\_\_, 2019, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the \_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Ordinance No. 19-1018 was adopted at a regular meeting of the City Council of the City of Susanville, held on the \_\_\_\_ day of \_\_\_\_\_, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney

Reviewed by: KW City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Kevin Jones, Police Chief

**Action Date:** October 2, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Ordinance No. 19-1019 amending Section 12.32 of the Susanville Municipal Code regarding unlawful camping: waive second reading and adopt

**PRESENTED BY:** Kevin Jones, Police Chief

**SUMMARY:** Over the last several months the City has encountered an increase of camping along the Susan River within the City of Susanville. In most incidents of the camping, it results in littering, contaminants being left behind or into the River and an unpleasant impression of our waterways. In a recent survey of the Susan River the Police department discovered 20 camps located on or adjacent to the River and identified 40 people who are camping/residing on or at the River.

Due to the Martin v. Boise decision, the Police Department has been restricted in the enforcement of camping until an amendment to the Municipal Code which would allow enforcement yet remain in compliance with the Federal Court decision.

At the September 18<sup>th</sup>, 2019 City Council meeting, direction was provided to amend Ordinance #19-1018 and is attached. Additionally, direction was provided to expand upon this Ordinance in the future.

**FISCAL IMPACT:** Unknown. Staff will track hours on both enforcement and prosecution to monitor any fiscal impact.

**ACTION REQUESTED:** Motion to waive the second reading and adopt Ordinance No. 19-1019 amending Section 12.32 of the Susanville Municipal Code regarding unlawful camping

**ATTACHMENTS:** Ordinance No. 19-1019

ORDINANCE NO. 19-1019  
AN ORDINANCE OF THE CITY OF SUSANVILLE, CALIFORNIA  
AMENDING SECTION 12.32 OF THE CITY CODE REGARDING UNLAWFUL  
CAMPING

The City Council of the City of Susanville does hereby ordain as follows:

Section 1: Chapters 12.32.320 and 12.32.330 of the Susanville Municipal Code are hereby repealed and replaced with the following:

**12.32.320 Unlawful Camping.**

It is unlawful for any person to camp, occupy camp facilities or use camp paraphernalia in the following areas, except as otherwise provided by resolution of the city council:

- A. Any park;
- B. Any street;
- C. Any public parking lot or public area, improved or unimproved;
- D. Within 100 feet of the high watermark of any waterway within the City of Susanville.

**12.32.330 Storage of Personal Property in Public Places.**

It is unlawful for any person to store personal property, including camp facilities and camp paraphernalia, in the following areas, except as otherwise provided by resolution of the city council:

- A. Any park;
- B. Any street;
- C. Any public parking lot or public area, improved or unimproved;
- D. Within 100 feet of the high watermark of any waterway within the City of Susanville.

Section 2: The following is hereby added to the Susanville Municipal Code as Chapter 12.32.340 and should read as follows:

**12.32.320 Penalty.**

Violation of this section shall constitute a misdemeanor pursuant to Susanville Municipal Code 1.12.010.

INTRODUCED at a regular meeting of the City Council of the City of Susanville, California, on the 18th day of September, 2019, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the 2nd day of October, 2019.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Ordinance No. 19-1019 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of October, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney