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**CITY OF SUSANVILLE**  
**66 North Lassen Street ♦ Susanville CA**  
**Kevin Stafford, Mayor**  
**Joseph Franco, Mayor pro tem**  
**Brian Moore \* Mendy Schuster \* Brian R. Wilson**

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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY    SUSANVILLE MUNICIPAL ENERGY CORPORATION  
SUSANVILLE PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting ♦ City Council Chambers**  
**February 6, 2019 – 6:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 19-5617*

*Next Ordinance No. 19-1014*

- 1    APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2    PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
- 3    CLOSED SESSION:**
  - A    CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code Section §54956.8
    - 1    Property:                      APN: 105-210-29-11  
         Agency Negotiator:    Dan Newton, Interim City Administrator  
         Negotiating Parties:    Lassen Aurora Network (LAN)  
         Under Negotiation:    Price/Conditions/Terms of Lease
  - B    PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
    - 1    Approved Position List, Police Lieutenant
- 4    RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day: Daniel Gibbs*
  - *Proclamations, awards or presentations by the City Council*
- 5    BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

**6**     **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A     Approve minutes from the City Council’s January 2, 2019 meeting
- B     Consider **Resolution No. 19-5608** authorizing execution of Agreement for Phantom Jet F-4C on static display at the Susanville Municipal Airport
- C     Consider **Resolution No. 19-5609** authorizing execution of Agreement for AH-1 Cobra Helicopter on static display at the Susanville Municipal Airport
- D     Consider **Resolution No. 19-5610** authorizing execution of annual Army Materiel Status for GPF M1917/18 Series Gun at Memorial Park

**7**     **PUBLIC HEARINGS:** No business.

**8**     **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

**9**     **NEW BUSINESS:**

- A     Consider approval of vendor warrants numbered 202990 through 203170 for a total of \$610,397.42 including \$234,669.93 in payroll warrants
- B     Consider **Resolution No. 19-5611** authorizing execution of agreement with Forensic Analytical Crime Lab
- C     Consider **Resolution No. 19-5612** authorizing expenditures of the Traffic Safety Fund and authorizing the Finance Manager to amend the fiscal year 2018-2019 budget
- D     Consider **Resolution No. 19-5613** authorizing execution of Agreement with Computer Logistics for upgraded server and data collection backup system at the Public Works Department
- E     Consider **Resolution No. 19-5615** considering approval of the updated CalTrans Capital Improvement Plan (CIP) including the Airport Land Use Compatibility Plan (ALUCP) and authorizing the Interim/City Administrator to sign the submittal documents
- F     Consider approval of Department Head Selection Process Outline
- G     Consider **Resolution No. 19-5616** authorizing execution of Federal Executive Office for the Organized Crime Drug Enforcement Task Force Agreement

**10**    **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11**    **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12**    **CONTINUING BUSINESS:** No business.

**13**    **CITY ADMINISTRATOR’S REPORTS:**

- A     Public Works Department Update

14 **COUNCIL ITEMS:**

A AB1234 travel reports:

15 **ADJOURNMENT:**

- *The next regular meeting of the Susanville City Council will be held on February 20, 2019 at 6:00 p.m.*

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

*Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.*

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for February 6, 2019 in the areas designated on February 1, 2019.



Gwenna MacDonald, City Clerk

Reviewed by: D Interim City Administrator

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Minutes of the City Council's January 2, 2019 meeting.

**PRESENTED BY:** Gwenna MacDonald, City Clerk

**SUMMARY:** Attached for the Council's review are the minutes of the City Council's January 2, 2019 meeting.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to waive oral reading and approve minutes of City Council's January 2, 2019 meeting.

**ATTACHMENTS:** Minutes: January 2, 2019

**SUSANVILLE CITY COUNCIL**  
**Regular Meeting Minutes**  
**January 2, 2019– 7:00 p.m.**

Meeting was called to order at 6:00 p.m. by Mayor Stafford.

Mayor Stafford led those present in the Pledge of Allegiance.

Roll call of Councilmembers present: Brian Wilson, Joseph Franco, Brian Moore, Mendy Schuster and Mayor Kevin Stafford.

Staff present: James Moore, Fire Chief; Jessica Ryan, City Attorney; Kevin Jones, Police Chief; Daniel Gibbs, Acting Public Works Director; Deborah Savage, Finance Manager; and Gwenna MacDonald, City Clerk.

**1      APPROVAL OF AGENDA:**

Motion by Mayor pro tem Franco, second by Councilmember Wilson, to approve the agenda as submitted; motion carried unanimously. Ayes: Franco, Wilson, Moore, Schuster and Stafford.

**2      PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:** No comments.

**3      CLOSED SESSION:** No business.

**4      RETURN TO OPEN SESSION:**

Ms. MacDonald provided the Thought of the Day.

Chief Jones conducted a badge pinning for Officer Amanda Evans.

**5      BUSINESS FROM THE FLOOR:**

An unidentified member of the audience requested that the City implement an online bill pay option for the convenience of its utility customers.

**6      CONSENT CALENDAR:** No business.

**7      PUBLIC HEARINGS:** No business.

**8      COUNCIL DISCUSSION/ANNOUNCEMENTS:** Commission/Committee reports:

**9      NEW BUSINESS:**

**9A      Consider approval of Resolution No. 19-5599 approving Body Worn Computer Agreement with Visual Labs, Inc.** Chief Jones reported that he was bringing forward a proposal to implement the use of body worn computers at the Susanville Police Department. The Visual Lab Body Computer is an application installed on a cellular phone, and it utilizes the phone's camera for video, audio and camera functions. The agreement would provide for the purchase of 16 cellular phones through the Verizon Public Safety purchasing program, which ensures specific bandwidth and data when the system is overloaded. Chief Jones presented a power point presentation highlighting the functions and advantages of implementing the program. Through a one-touch activation, officers are able to activate the camera when needed, and the photos, video and data collected are automatically uploaded to a DOJ compliant and secured storage area on the cloud where they are kept for a specified amount of time. In addition, the

phones provide exact location tracking through the GPS system, which also enables officers to track crime trends and focus on specific patrol areas. In addition, the processing of evidence by technicians is more efficiently gathered and forwarded to the District Attorney's office.

Chief Jones continued that the cost for the program is \$50 per month, per user. The cost is included in the current fiscal year 2018/2019 budget, however the budget is always a concern so the program could be implemented with the initial purchase of 6 to 8 phones, and continued funding for the program would be discussed at the 2019/2020 budget discussion.

There was a lengthy discussion regarding the policy and expectations for officers to activate the funds, potential funding sources and the need for technology improvements for the Department. The Council discussed implementing a trial period for the program, with the purchase of 16 phones, with an update to be provided as part of the budget discussions for the 2019/2020 fiscal year. At that time, the Council would have an opportunity to determine the success of the program, and identify additional funding sources to possibly continue the program.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 19-5599, with the stipulation that the program would be for a trial period, to be evaluated and considered as part of the upcoming budget discussions for fiscal year 2019/2020; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Moore and Stafford.

Mayor Stafford added that the meet and confer process should be finalized with the bargaining unit before implementing the program.

**10**      **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11**      **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12**      **CONTINUING BUSINESS:**

**12A**      **Consider Morning Glory Dairy Update** Chief Moore reported that at the December 5, 2018 meeting, representatives from the Morning Glory Dairy requested City Council support in their effort to request that the Prison Industry Association reverse their decision to take over the milk and egg contract that they have with the High Desert Prison and California Correctional Center. The City wrote letters to Governor Elect Gavin Newsom, Assemblyman Brian Dahle, Senator Ted Gaines and the California Prison Industries Association. At this time it doesn't appear that the California Prison Industries Association is going to be reversing their decision. Staff is seeking direction from Council regarding how to proceed.

**David Teeter**, District 2 Supervisor, described the effort taken to determine what the process is that a vendor needs to follow in order to have the ability to be competitive in providing services to the Prison. He has kept up the pressure through letters, phone calls, emails, and at this point has not been able to identify what the actual CDCR process is for a vendor to be considered to provide services to the prison. There are short term questions, and long term questions, and as of now, he still has not been successful in getting any answers.

**Josh McKernan** and **Kimber Humphries**, Morning Glory Dairy, read from a prepared statement regarding their meeting with the General Manager from the Prison Industry Association. The statement detailed the conversation that occurred during the meeting that had been scheduled for December 24<sup>th</sup>, in Susanville. They had many questions for Mr. Pattillo, and felt that their concerns were dismissed and

they did not receive answers to any of their questions regarding the process. They were asked a number of seemingly irrelevant questions, and felt that Mr. Pattillo's behavior was increasingly rude and disrespectful, as he used profanity and became hostile about the fact that he had to come to Susanville on Christmas Eve, even though it was his office that selected the meeting date. The Morning Glory Dairy continues to be a competitive, cheaper source of providing milk and egg products to the prisons, and they are prepared to show that they are still competitive. The support of the local community, the Board of Supervisors and City Council has been tremendous, however they are still hitting a brick wall when trying to get answers from the CDCR and CALPIA regarding the process to receive a waiver. The system is set up that the prisons are required to utilize CALPIA unless they receive a waiver, and nobody can explain what the waiver process involves.

There was a lengthy discussion regarding the good neighbor policy, the challenge of representation for local businesses at the State level, and the impact that losing the contract would have on Morning Glory Dairy.

**13 CITY ADMINISTRATOR'S REPORTS:**

**13A Police Department Update** Chief Jones provided an update regarding the activities of the Susanville Police Department. He reviewed quarterly activity, staffing levels, technology needs for the department, fleet and facility status, community outreach and neighborhood watch programs, upcoming projects and the challenge of meeting his overtime budget due to staffing shortages, and the potential for additional funding through the recently awarded Tobacco Enforcement grant.

Mayor pro tem Franco commented that he has noticed an increased police presence in the community and he appreciates that Chief Jones has done what he said he would do.

Councilmember Wilson asked if the K-9 Program was still a priority for the Department.

Chief Jones responded that it was, when the Department is fully staffed. There is an officer who is still very interested in the assignment and has devoted a lot of time in research and working with the supportive community members.

**14 COUNCIL ITEMS:**

**14A AB1234 travel reports:**

**15 ADJOURNMENT:**

Motion by Mayor pro Franco second by Councilmember Wilson, to adjourn; motion carried unanimously. Ayes: Moore, Franco, Schuster, Wilson and Stafford.

Meeting adjourned at 8:54 p.m.

Respectfully submitted by

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

\_\_\_\_\_  
Kevin Stafford, Mayor

Approved on: \_\_\_\_\_

Reviewed by:     Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Heidi Whitlock, Assistant to the City Administrator

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 19-5608** authorizing Mayor to execute the 2018 Loan Agreement between the National Museum of the United States Air Force and the City of Susanville for the Phantom Jet F-4C (RF) on loan for static display at the Susanville Municipal Airport.

**PRESENTED BY:** Dan Newton, Interim City Administrator

**SUMMARY:** The City has had the Phantom Jet F-4C (RF) on loan for static display from the National Museum of the United States Air Force (NMUSAF) since 1995 at the Susanville Municipal Airport. As a requirement, the City must renew the loan agreement on an annual basis providing pictures and proof of insurance as well.

Attached is the 2019 Loan Agreement for execution by the Mayor.

**FISCAL IMPACT:** The NMUSAF values the jet at \$22,000 which the City covers under its insurance policy.

**ACTION**

**REQUESTED:** Motion to adopt Resolution Number 19-5608 authorizing the Mayor to execute the 2018 Loan Agreement between the National Museum of the United States Air Force and the City of Susanville for the Phantom Jet F-4C (RF) on loan for static display at the Susanville Municipal Airport.

**ATTACHMENTS:** Resolution Number 19-5608  
2019 Loan Agreement with attachments

**RESOLUTION NUMBER 19-5608**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING MAYOR TO EXECUTE 2019 LOAN AGREEMENT BETWEEN THE**  
**NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) AND THE**  
**CITYFOR THE PHANTOM JET F-4C (RF) ON LOAN FOR STATIC DISPLAY AT THE**  
**SUSANVILLE MUNICIPAL AIRPORT**

**WHEREAS,** The City of Susanville has had a Phantom Jet F-4C (RF) on loan from the National Museum of the United States Air Force (NMUSAF) since 1995 for static display at the Susanville Municipal Airport; and

**WHEREAS,** as a requirement the City must renew the loan agreement on an annual basis providing pictures and proof of insurance; and

**WHEREAS,** the NMUSAF values the jet at \$22,000 which the City covers under its insurance policy.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville that the Mayor is authorized to execute the 2019 Loan Agreement with the National Museum of the United States Air Force (NMUSAF) for the Phantom Jet F-4C (RF) for static display at the Susanville Municipal Airport.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of February, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Jessica Ryan, City Attorney

**NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF)  
STATIC DISPLAY LOAN PROGRAM**

**2019 LOAN AGREEMENT, SDA0035**

**1.0. Parties.** The United States of America or "the Government," represented by the National Museum of the United States Air Force (NMUSAF), and collectively referred to hereinafter as "the Lender," hereby establishes with the CITY OF SUSANVILLE, hereinafter called "the Borrower," incorporated and operating under the laws of the State/Country of CA and located at SUSANVILLE, a Loan Agreement hereinafter called "the Agreement" for U.S. Air Force (USAF) historical property. This Agreement is entered pursuant to Public Law 80-421 [10 United States Code (USC) §2572], and any amendments thereto, and is effective for the period commencing 1 April 2019 and ending 31 March 2020. This Agreement is not transferable.

**2.0. Borrower Obligations/Costs.** The Borrower has applied, in writing, for the loan of USAF historical property, and hereby agrees to be responsible for all arrangements and, in accordance with 10 USC §2572, is required to pay all costs, charges and expenses incident to the loan of this property, including, but not limited to, the cost of preparation, demilitarization, hazardous material removal, disassembly, packing, crating, handling, maintenance, repair, restoration, transportation and all other actions incidental to the use and/or movement of the loaned property to or from the Borrower's location.

**3.0. Loaned Property.** The NMUSAF shall loan to the Borrower the historical property identified in the inventory report, which has been included in the loan package and is incorporated into this Agreement by reference as if fully rewritten herein (hereinafter the "Property"). The Borrower accepts the Property on an "as is, where is" basis, and the Lender makes no warranties, expressed or implied, as to the Property's condition, fitness for any particular purpose, or other warranty of any kind.

**4.0 Loan Conditions.**

**4.1.** The Borrower agrees that the Property shall be used for static display purposes only. Loaned aerospace vehicles will not be flown or restored to flying condition under any circumstance, nor will they be licensed with the Federal Aviation Administration (FAA). The Borrower shall not remove any parts from loaned aircraft except as directed in paragraph 4.2. Relocation of the Property for temporary special events (parades, ceremonies, air shows, etc.) is not authorized under any circumstances. No decorations of any type, for any purpose (special event, seasonal display, ceremonies, etc.) are authorized to be displayed on any of the Property. The Property shall not be used in a manner that provides the appearance of endorsement by the USAF of any non-federal entity or political candidate, or the expression of a political viewpoint of any kind.

**4.2.** The Borrower agrees to allow the Lender to remove parts from loaned aerospace vehicles for the NMUSAF or military requirements, upon written direction from the NMUSAF. Such parts are generally internal in nature and removal or replacement should not alter the external aesthetic appearance of the aerospace vehicle.

**4.3.** The Borrower shall not part with possession of the Property or any component of the Property in any manner to any third party either directly or indirectly. The Borrower shall not enter into any negotiations with a third party regarding any future disposition of the loaned material, in whole or in part.

4.4. The Borrower agrees to all of the following: to use the Property in a careful and prudent manner; to not modify the Property in any manner, without prior written permission of the Lender, which would alter the original form, design, or the historical significance of said Property; to perform routine maintenance to include, but not limited to, annual upkeep, periodic painting, tire inflation, repair of damage, day-to-day care and management of the Property, so as to provide an acceptable appearance and to not reflect negatively on the Lender; and to display and protect the Property in accordance with the instructions set forth in Attachments 1 and 2, which are incorporated into this Agreement by reference as if fully rewritten herein.

4.5. The Borrower agrees that any additions, modifications or alterations that improve the Property become part of said Property and are owned by the NMUSAF.

4.6. Interior access to loaned aerospace vehicles (cockpit, cargo areas, etc.) for purposes other than maintenance or restoration work by persons other than staff or authorized maintenance personnel is prohibited. This is to ensure not only the integrity and preservation of the aircraft, but more importantly, the safety and security of the public.

**5.0. Use as Security, Sale or Lease.** The Borrower agrees not to use the Property as security for any loan, and not to sell, lease, rent, lend or exchange the Property under any circumstances.

**6.0. Professional Photography.** The Borrower shall not make or allow the use of the Property for any commercial purpose, including, but not limited to, use of the Property for still photography, motion picture, television or video production, without prior written approval from the Lender. Casual photography or motion video created by visitors for personal or non-promotional use is permitted.

**7.0. Incident Reporting.** The Borrower shall within one (1) working day of discovery, notify the Lender of any instance of loss, damage or destruction of the Property.

**8.0. Title.** The Borrower shall obtain no interest in the Property by reason of this Agreement and title shall remain in the Lender at all times.

**9.0. Receipt, Custody & Liability.**

9.1. This Agreement shall be executed prior to the Borrower accepting physical custody of the Property or on or before 1 April 2019.

9.2. The Borrower agrees to provide a receipt to the Lender at the time it assumes physical custody of the Property (unless the Property is already in its possession).

9.3. The Borrower agrees that it is strictly liable for up to the full replacement value (FRV) of the Property, as identified in the inventory report, and to accept such liability upon assuming physical custody of the Property or execution of this Agreement, whichever occurs first.

9.4. The Borrower agrees that the FRV of the Property is as identified in the inventory report and waives any right to contest the FRV in any legal proceeding. In the event any item Property does not have an FRV identified in the inventory report, the FRV shall be determined at the sole discretion of the NMUSAF.

9.5. The Borrower agrees that if the Property, or any portion thereof, has been irreparably damaged, destroyed or stolen the NMUSAF may direct the Borrower to either replace the Property with an historical item of equal value to the satisfaction of the NMUSAF or require monetary reimbursement equaling the

FRV. In the event of less than total loss to the Property, or any portion thereof, the Borrower agrees to repair/replace the damage to the Property to the satisfaction of the NMUSAF or reimburse the NMUSAF for the full value of the damage, as determined by the NMUSAF. The election of a remedy under this subparagraph is at the sole discretion of the NMUSAF. This subparagraph is not intended to waive or limit the Government's rights and remedies, legal or equitable, and the Government reserves all such rights and remedies.

9.6. The Borrower agrees to place the Property on exhibit within ninety (90) days from the date it takes physical custody, or as otherwise mutually agreed upon.

#### **10.0. Borrowers Responsibilities.**

10.1. The Borrower agrees to indemnify, hold harmless, and defend the Lender from and against all claims, demands, actions, liabilities, judgments, costs, and attorney's fees, arising out of, claimed on account of, or in any manner predicated upon personal injury, death, or property damage caused by or resulting from possession and/or use of the Property.

10.2. The Borrower agrees to report, as requested, to the Lender on the condition and location of the Property. Further, the Borrower agrees to allow authorized Department of Defense representatives access to the Borrower's records and facilities to assure accuracy of information provided by the Borrower and compliance with the terms of this Agreement.

10.3. The Borrower agrees to return said Property to the Lender on termination of this Agreement or earlier, if it is determined that the Property is no longer required, at no expense to the Lender. In the event of a partial termination, the Borrower agrees to the return of all items of the Property subject to the partial termination, at no expense to the Lender.

#### **11.0. Initial Loan Agreement Requirements.**

11.1. The Borrower agrees to furnish the Lender a CD/DVD containing digital images of the Property within fifteen (15) days of taking physical possession of the Property. The image file name must be the accession number for that item (e.g. SD-2000-0123.JPG). For aircraft and ballistic missiles, images will include views showing all external surfaces including tail number and all accessible interior areas including instrument panels, avionics racks and equipment, aircrew, passenger, cargo and payload compartments, wheel wells, and bomb bays. Digital images for all other artifacts will be of sufficient detail to ensure positive identification of each object.

11.2. The Borrower shall arrange insurance coverage for the Property on an all-risk, wall-to-wall basis, at a minimum, for an amount that equals the total agreed upon FRV for all items in the inventory report, plus any additional amount to cover the inventory that does not have an identified FRV, so long as the Property remains in its possession. The Borrower further agrees to furnish the Lender proof of said insurance. For Borrowers with private insurance coverage, proof shall constitute a copy of the insurance certificate from the commercial provider, noting any deductible, and showing coverage up to the FRV of the Property and any additional coverage for Property that does not have an FRV identified in the inventory report. For self-insured organizations, proof shall constitute a written and signed statement attesting to its ability to reimburse the Government for the FRV of the Property (as identified in the inventory report and/or as determined by the NMUSAF).

## **12.0. Annual Loan Renewal Requirements.**

**12.1.** The Borrower agrees to furnish the Lender a CD/DVD containing current digital images of the Property. The image name must be the accession number for that item (e.g. SD-2000-0123.JPG). Digital images of aircraft and missiles will provide general views to include sufficient detail to show the overall condition and tail number of the airframe. Digital images for all other artifacts will be of sufficient detail to ensure positive identification of each object and its current condition.

**12.2.** The Borrower agrees to furnish the Lender proof of insurance as required in subparagraph 11.2 for each renewal period.

**12.3.** The Borrower agrees to furnish a signed inventory as provided by the Lender with the annual renewal package, which accurately reflects the Property in its possession. Discrepancies in the inventory provided by the Lender shall be noted on the inventory report by the Borrower to the extent that such notes accurately reflect the current inventory held by the Borrower. In the event of a dispute, the Lender shall make the final determination of the current inventory on or near the renewal date and document the NMUSAF records accordingly.

## **13.0. Display/Maintenance Requirements.**

**13.1.** No aircraft will be renovated, reconfigured, painted, have markings changed, or tail number altered, or any parts added, removed, or replaced as part of a planned restoration effort without prior written approval from the NMUSAF.

**13.2.** The Borrower agrees that all aircraft, missiles and artifacts on display will have an identification sign adjacent to each display. For aircraft and missiles note the type, model, and serial number. If the aircraft or missile has been reconfigured, markings changed, or serial number altered after acquisition for display purposes, it will be stated on the sign and noted in all records as follows:

“The (item) on display is actually (nomenclature), Serial No. \_\_\_\_\_, but painted and marked to depict (nomenclature), Serial No. \_\_\_\_\_, assigned to the (Unit and/or person) in (location or theater) during (year).”

**13.3.** The sign will state that the item is part of the NMUSAF collection as follows:

"This (artifact/object) is on loan from the National Museum of the United States Air Force."

**13.4.** For aircraft on which the serial number has been altered for display purposes with prior written approval, the mission, design and series (e.g. F-100C or F-4C) along with the original serial number will be stenciled in two inch letters using contrasting paint colors on the fuselage under the horizontal stabilizers.

**13.5.** All record keeping will reflect the true serial number.

## **14.0. Radioactive Components.**

**14.1.** Completion of Section 2 of Air Force Form 3580, (USAF Museum Aerospace Vehicle Static Display Acceptance Condition and Safety Certificate), or comparable certification indicating that a complete radioactive material survey has been accomplished shall be included in the official file.

14.2. In accordance with Attachment 1, (“NMUSAF Loan and Static Display Programs’ Instructions for Preparation and Maintenance of Aerospace Vehicles”), if radioactive items are determined to have been installed or reinstalled during later inspections, the Borrower will pay the cost of removal of the radioactive items and any decontamination required.

**15.0. Loan Termination.**

15.1. The Borrower agrees to return said Property to the NMUSAF on termination of this Agreement or earlier, if it is determined that the Property is no longer required, at no expense to the NMUSAF.

15.2. The failure of the Borrower to observe any of the conditions set forth in this Agreement and Attachments 1 and 2 thereto shall be sufficient cause for the Lender to terminate the loan and repossess the Property. Repossession of all or any part of the Property by the Lender shall be made at no cost to the Government; the Borrower shall be responsible for paying all maintenance, freight, storage, crating, handling, transportation and other costs or charges attributable to such repossession.

15.3. In the event the loan is terminated for any reason, the provisions of this Agreement will remain in effect until all of the Property, or in the event of a partial termination that portion of the Property at issue, has been relocated and in a condition that is satisfactory to the NMUSAF.

15.4. Termination of the loan and subsequent repossession of all or any part of the Property at the option of the Borrower shall require no less than thirty (30) days advance notice to the Lender in writing. This requirement may be waived by the Lender only through the provision of a written waiver to the Borrower prior to the return of the Property.

15.5. The Lender reserves the right not to renew this Agreement, in all or part, and to recall the Property if required by the Lender to meet the requirements of the NMUSAF, Wright-Patterson AFB, OH or for other military requirements. The Lender will provide a written thirty (30) day notice of intent to recall to the Borrower. In the event of recall, movement of the recalled Property from the Borrower's site will be accomplished at the Lender's expense.

**16.0. Dispute Resolution.** In the event a dispute arises between the parties over the terms and conditions of this Agreement reasonable attempts will be undertaken to resolve the matter through negotiation between the parties or persons appointed, in writing, by the parties. This Agreement shall be construed and interpreted in accordance with federal law. If any provision herein is held unlawful or otherwise unenforceable by the Court any remaining provisions shall be considered divisible and remain in full force and effect. In the further event that negotiations fail to reach a resolution, the parties agree that the Federal District Court for the Southern District of Ohio, at Dayton, Ohio, will be the exclusive venue for resolving such disputes.

Executed on behalf of the Lender this Fourteenth Day of January, 2019, at Wright-Patterson AFB Ohio.

By: **SHAW.MELISSA.L.1** Digitally signed by  
268824703 SHAW.MELISSA.L.1268824703  
MELISSA SHAW Date: 2019.01.14 12:58:40 -05'00'

Title: Static Display Program Administrator

Agency: National Museum of the United States Air Force

Address: NMUSAF/MUC  
1100 Spaatz St  
Wright-Patterson AFB OH 45433-7102

Telephone: (937) 255-8839

Fax Number: (937) 656-4081

Email: melissa.shaw@us.af.mil

**ACCEPTANCE**

The Borrower, through its authorized representative, hereby accepts responsibility of the Property subject to the terms and conditions contained in this Agreement set forth above. The Borrower certifies that they have read, understand and acknowledge that concealing a material fact and/or making a fraudulent statement in dealing with the federal government may constitute a violation of federal law in accordance with 18 USC §1001.

Executed on behalf of the Borrower this \_\_\_\_\_ day of \_\_\_\_\_ 2019, at \_\_\_\_\_.

\_\_\_\_\_  
(Name of Borrower/Organization)

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Typed or Printed Name & Title)

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

**NATIONAL MUSEUM of the U.S. AIR FORCE  
INVENTORY REPORT**

Loan Account Number    **SDA0035**

02-Jan-19

RCS: HAF-HO(A) 880

<b>ACCESSION #</b>	<b>NOMENCLATURE</b>	<b>Value</b>
SD-2000-0142	AIRCRAFT, F-4C(RF), 64-1022	\$22,000

I certify that the above listed items shown on Pages 1 through 1  
have been accounted for with any discrepancies so noted.

**Signature:** \_\_\_\_\_ (Date)  
(Historical Property Custodian)

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Typed or Printed Title

## ATTACHMENT 1

### NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS

#### INSTRUCTIONS FOR PREPARATION AND MAINTENANCE OF AEROSPACE VEHICLES

##### SECTION A - GENERAL

###### **A. Information:**

1. This instruction covers the requirements for the preparation and preservation of aerospace vehicles for static display by an organization borrowing an aerospace vehicle from the National Museum of the United States Air Force (NMUSAF).

2. These requirements are designed to return and/or maintain the aerospace vehicle in as near original configuration as possible and to render them suitable for display.

3. Generally, all reconditioning, repairing, and refinishing will be accomplished in accordance with current Air Force directives and instructions and in a manner that would not modify it in any way, thereby altering the original form, design, or the historical significance of, said property. Deviations from this standard must be requested in writing and approved by NMUSAF.

###### **B. Security Requirements:**

1. Aerospace vehicles on display and undergoing preparation for display shall be kept secure from unsupervised personnel. Aerospace vehicles will be maintained with sufficient security to ensure that it is protected from vandalism and theft or unauthorized removal of components.

2. Any theft or unauthorized removal of components shall be immediately reported to the local law enforcement agency and by the next working day to NMUSAF. This must be followed by a report of the investigation of the incident within 30 days.

3. All canopies, doors, access hatches, and access plates, except for one entrance door, will be permanently sealed shut by any of the following methods to prevent unauthorized entry:

a. Bolting through the hatch to internal crossbars placed across the opening. These can be fabricated from sturdy steel strapping or channel iron.

b. Riveting the door securely to the jamb section.

c. Attaching hasps internally and securing with inside padlock.

d. Whatever method is employed to secure doors and access hatches, the crevices remaining will be filled with caulking compound or elastic putty to prevent internal damage from rain, snow, dust and ice. The access door that is not permanently sealed must be secured by a hasp welded or riveted in place. Multiple locks (two or three) are preferable, each with separate key or combination. This technique will reduce the possibility of unauthorized access but will provide emergency entrance for authorized personnel.

### **C. Maintenance Records:**

1. Whenever items are permanently removed, the removal and disposition of such items shall be annotated on a maintenance log or AF Form 3581 (available from NMUSAF).

2. All work items that are accomplished shall be listed and signed off on a maintenance log (AF Form 3581, available from the NMUSAF).

3. Utilizing the maintenance log, a detailed accounting will be maintained by the borrower of all items removed or installed with the date of installation/removal and the name of the individual accomplishing the work.

4. Copies of all maintenance records must be returned to NMUSAF/MUC with the annual loan renewal process for preservation.

## **SECTION B - REQUIREMENTS**

### **A. Prepare Powerplant for Display:**

1. Disconnect and drain all water and oil lines, tanks, valves, and pumps. Reconnect lines and reinstall plugs after draining (if applicable).

2. Clean excess oil and grease from exterior components of engines (if applicable).

3. Check powerplant cowling for corrosion and damage. Repair and refinish as necessary for display.

4. Install intake and exhaust protective covers. Use standard covers if available or suitable substitutes.

5. Clean and preserve propeller(s). Treat any affected areas and refinish to standard configuration.

### **B. Prepare Landing Gear:**

1. Clean and preserve strut.

2. Clean all wheels and other landing gear components.

3. Check and remove corrosion. Repaint to standard configuration.
4. Check all tires for excessive wear and adjust pressure as required.
5. Secure all retractable landing gear in the down position with positive locking devices.

**C. Prepare Hydraulic Systems:**

Clean all exposed finished surfaces of actuating rods, hydraulic cylinders, locks, and valves. Other hydraulic equipment will be cleaned and coated with corrosion preventative compound.

**D. Prepare Electronic Systems:**

Leave all electronic equipment that is not reclaimed installed on the aerospace vehicle. Stow all connectors from equipment that has been removed.

**E. Prepare Airframe:**

1. Check airframe for corrosion and treat affected areas.
2. Clean all debris and foreign material from interior of fuselage.
3. Check airframe for external damage and repair.
4. Cover all openings that will allow the entrance of water or other foreign matter that may have a corrosive or other deteriorating effect. Use standard covers if available, or suitable substitutes. Additional protection may be incorporated for aerospace vehicles displayed outside.
5. Check all fuselage, wing, and empennage drain holes for obstructions. Aerospace vehicles displayed outside may necessitate additional drain holes to ensure proper drainage. Drain holes should be periodically probed to ensure they are not obstructed. Inspect for water trapped in lower portions of fuselage. If water is present, comply with instructions contained in applicable technical order for removal and correction.
6. Clean and treat lavatory and relief facilities (if applicable).
7. Check all astrodomes and plastic panels for crazing and damage. Repair and/or replace as necessary. Clean all plastic panels thoroughly with soap and water.

**F. Prepare Control Surfaces:**

1. Check all metal control surfaces for corrosion and treat-affected areas.
2. Check all control surfaces for external damage and repair areas as necessary.
3. Inspect all fabric-covered control surfaces, repair or re-cover as necessary.

4. Check all control surfaces, attaching mechanisms for loose rivets and/or sheared bolts and make necessary repairs.

5. Secure all moveable surfaces in a neutral position with positive locking devices.

#### **G. Radiation Safety:**

**No radioactive components will be reinstalled by the borrowing organization.** If radioactive items are found reinstalled during later inspections, the borrowing organization will pay the cost of removal of the radioactive items and any decontamination required.

#### **H. Final Preparation:**

1. Secure aerospace vehicles by attaching tie down restraints to surface attaching points and to major structural parts of the item. Tie down restraints, including surface attaching points, should be of sufficient strength to withstand the expected wind condition for the locality.

2. Place aerospace vehicles on surface concrete or asphalt of sufficient strength to support its weight. This will not apply if the recipient, with the written permission of the NMUSAF, has mounted the aerospace vehicle on a pylon attached to its structural members.

3. Aerospace vehicles that are normally supported on pneumatic tires must be placed on display stands. Tires should be inflated and or checked to maintain normal tire shape.

4. Remove all antenna wires that could serve as a bird roost.

5. Install bird proofing on all aerospace vehicle openings, including intake and exhaust covers.

6. Flag or cover protruding objects of a hazardous nature.

#### **I. Coordination:**

1. Deviation from the procedures outlined in this attachment must be requested in writing and require written approval prior to deviation.

2. No aerospace vehicles will be renovated, reconfigured, have markings changed, or tail number altered, or any parts added, removed, or replaced as part of a planned restoration effort without prior written approval from the NMUSAF.

## ATTACHMENT 2

### NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS

#### INSTRUCTIONS FOR THE CARE OF ARTIFACTS

##### **A. Information:**

1. These general guidelines are provided to fulfill the NMUSAF's obligation to ensure the preservation of the collection and to define the responsibilities of organizations that retain historical property for display.

2. Under normal circumstances, artifacts will not be made available from the NMUSAF unless the basic measures for preservation and conservation have already been accomplished. However, regardless of the state of preservation at the time of receipt, an assessment must be made and all appropriate measures taken to ensure continued preservation of historical property. All items must be properly prepared for exhibition, placed in a safe environment and inspected periodically.

##### **B. General Guidelines for Artifacts:**

1. All artifacts must be protected from harmful exposure and maintained in a stable environment. Preservative treatments and mounting techniques will vary with each item depending on its material(s), condition and display method. The following are some general guidelines:

a. When displaying an artifact never modify it in such a way as to alter or compromise its integrity, authenticity or uniqueness. Retain its natural characteristics.

b. Provide appropriate physical security against vandalism or theft through the use of locked or sealed display cases. The artifact's intrinsic value should determine the security measures required.

c. Good housekeeping and environmental control are essential for the long term care of museum artifacts.

2. Contact the NMUSAF Conservator for guidance if needed.

**C. Damage Threats to Artifacts:** The threats of damage or deterioration to artifacts generally come from four sources:

1. People – The greatest threat to the continued survival of an artifact comes from people. This is a result of mishandling the artifact resulting in mechanical breakage, soiling from unprotected hands (fingerprints), improper cleaning methods and incorrect attempts at preservation or repairs (making it 'look' better). Unfortunately, theft must also be included in this category.

2. Light – Light, a form of radiation, damages many materials, especially fabrics. This damage is first observed as the fading of colors followed by the gradual breakdown of the material. The most harmful portion of the light spectrum is ultra-violet (UV). Protecting from UV is accomplished by avoidance of natural sunlight or artificial light such as florescent and halogen. The use of Light Emitting Diodes (LED) is the preferred standard in museum exhibits. Normal incandescent lighting is low in UV radiation.

a. All historical property on loan from the NMUSAF that is on interior exhibit will not be exposed to light level which exceeds 200 lux or 20 foot-candles from any source. The acceptable level for most artifacts falls between 50 and 200 lux or 5 and 20 foot-candles. Sensitive artifacts, such as artwork, photographs and textiles should have their intensity levels adjusted toward lower limits and/or limited exposure time. There is a reciprocity law between intensity (lux) and time of exposure: Ten hours of exposure at 50 lux has the same damaging effect as 1 hour at 500 lux.

b. Protection for UV is accomplished by avoidance or shielding. Shielding of UV producing light sources, such as direct or diffused sunlight and all fluorescent lighting, requires UV Plexiglas, solar screen, blackout curtains or UV filtering sleeves. All UV filtering media have a life span of about 10 years, after which they must be changed to maintain their effectiveness.

3. Environment – The most common environmental threats are heat and humidity. Ideally, an artifact is displayed at a constant temperature of 68 degrees and 50% relative humidity. Of the two, humidity is the most destructive. Excessive heat and humidity may create a favorable environment for the growth of molds and fungus as well as rust/corrosion. Rapid changes in temperature and humidity should be avoided.

4. Insect/Pest – Insects and pests can be highly destructive. The first line of defense is the cleanliness of the facility. Careful monitoring and frequent inspection will provide early detection of infestation. If and when an infestation is detected many methods of pest removal are destructive to artifacts. If an artifact is exposed to infestation, contact the NMUSAF Conservator.

**D. Conservation:** Adherence to the guidelines for preservation of artifacts will go a long way to ensure their longevity. In rare instances, some conservation measures may be needed. Contact the NMUSAF Conservator for guidance. Do not attempt to treat an artifact on your own.

**E. Storage:** All attempts should be made to place artifacts on exhibit as soon as possible. Environmental control, good housekeeping and periodic inspections are essential to the proper storage of artifacts. Textiles shall be stored flat when possible and laid out on acid free tissue

paper. Well padded hangers should be used if textiles are hung for display. Storage on shelves shall be loose with no piling or stacking of artifacts and all shelving covered with acid free tissue. If shelving is wood, it shall be sealed to deter transfer of acid from wood to artifacts. Cabinets are preferable to open storage as they discourage theft, dust and insect problems.

**F. Handling:** Wear cotton, nitrile or latex gloves while handling artifacts. Two hands should be used to handle or carry artifacts to reduce risk of dropping. Carry only one artifact at a time. Do not carry or lift artifacts by handles or weakest point.

**G. Display:** Displaying an artifact can be very detrimental if not done properly. Cases should be designed to incorporate UF-3 or UF-5 Plexiglas to shield artifacts from UV light. Cases should be ventilated to allow air exchange and openings filtered to prevent entry of insects. All interior surfaces of wooden cases should be properly sealed. All artifacts should be buffered from acidic display materials. Never alter an artifact to fit a case or to facilitate mounting. Use mannequins that do not place undue stress on uniforms. Do not force garments on to mannequins. Keep cases clean and place them in areas away from direct sun and extremes in temperature and humidity.

**H. Shipping:** Damage to artifacts can occur during shipping. Use appropriate packing materials to protect the artifact during transit. Consult the NMUSAF to arrange shipping.

Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Heidi Whitlock, Assistant to the City Administrator

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution Number 19-5609 authorizing Mayor to execute Annual Certificate of Army Materiel Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.

**PRESENTED BY:** Dan Newton, Interim City Administrator

**SUMMARY:** The City has a UH-1 Huey Helicopter and AH-1 Cobra Helicopter for static display at the Susanville Municipal Airport. The City must furnish a notarized statement with a current photograph annually, certifying that the equipment is still in the possession of the City and is being displayed in the same manner and condition as indicated in the original photograph.

**FISCAL IMPACT:** None at this time.

**ACTION**

**REQUESTED:** Motion to adopt Resolution Number 19-5609 authorizing the Mayor to execute an Annual Certification of Army Materiel Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and an Annual Certification of Army Materiel Status for the AH-1 Cobra Helicopter, Serial Number 67-15684 for static display at the Susanville Municipal Airport.

**ATTACHMENTS:** Resolution Number 19-5609  
Annual Certification of Army Materiel Status for the UH-1 Huey Helicopter, Serial Number 66-16374  
Annual Certification of Army Materiel Status for the AH-1 Cobra Helicopter, Serial Number 67-15684

**RESOLUTION NUMBER 19-5609**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING MAYOR TO EXECUTE ANNUAL CERTIFICATION OF ARMY**  
**MATERIEL STATUS FOR THE UH-1 HUEY HELICOPTER, SERIAL NUMBER 66-**  
**16374 AND THE AH-1 COBRA HELICOPTER, SERIAL NUMBER 67-15684 FOR**  
**STATIC DISPLAY LOCATED AT THE SUSANVILLE MUNICIPAL AIRPORT**

**WHEREAS**, at its December 7, 2001 meeting the City Council authorized the Mayor to execute a Conditional Deed of Gift accepting responsibility for the UH-1 Huey Helicopter, Serial Number 66-16374 for static display at the Susanville Municipal Airport; and

**WHEREAS**, at its August 7, 2002 meeting the City Council authorized the Mayor to execute a Conditional Deed of Gift accepting responsibility for the AH-1 Cobra Helicopter, Serial Number 67-15684 for static display at the Susanville Municipal Airport; and

**WHEREAS**, one of the requirements of the Conditional Deed of Gift is that the City must furnish a notarized statement with a current photograph annually certifying that the equipment is still in the possession of the City and is being displayed in the same manner and condition as indicated by the original photograph.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville that the Mayor is authorized to execute Annual Certification of Army materiel Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 for static display at the Susanville Municipal Airport.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of February, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Jessica Ryan, City Attorney

## Annual Certification of Army Materiel Status

In accordance with paragraph six (6) of the Conditional Deed of Gift for UH-1 Huey serial number 66-16374, donated to City of Susanville, under the terms of Public Law 10 USC 2572, I certify that the aforementioned equipment is (check the appropriate line)

XX Is still required, displayed and maintained in a clean and safe condition, so its appearance reflects favorably on the military. CURRENT PHOTOGRAPHS (35mm color prints) are attached.

Is in poor condition. Restoration to upgrade the appearance of the item will begin \_\_\_\_\_ and is expected to be completed \_\_\_\_\_  
CURRENT PHOTOGRAPHS (35mm color prints) are attached.

No longer required. Please send disposition instructions.

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OFFICIAL'S SIGNATURE: \_\_\_\_\_

NAME (Type/Print): \_\_\_\_\_

TITLE: Mayor

ADDRESS: 66 North Lassen Street

CITY & STATE: Susanville, CA 96130

BUSINESS PHONE: \_\_\_\_\_

DATE: \_\_\_\_\_

See Attached Notary Acknowledgment

Notary Public  
(Seal and Signature)

Mail to: U.S. Army Tank-automotive and Armaments Command, ATTN: AMSTA-LC-LEAD/MS 419, 6501 East 11 Mile Road, Warren, MI 48397-5000 no later than January 15<sup>th</sup>.



Reviewed by: De Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Heidi Whitlock, Assistant to the City Administrator

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution Number 19-5610 authorizing Mayor to execute Annual Certification of Army Materiel Status for the GPF M1917/18 Series Gun, Serial Number 884, located at Susanville Memorial Park.

**PRESENTED BY:** Dan Newton, Interim City Administrator

**SUMMARY:** The City Council authorized a Conditional Deed of Gift accepting responsibility for the GPF M1917/18 Series Gun and must annually provide a notarized statement with current photograph certifying that the equipment is still in the possession of the City and is being displayed in the same manner and condition as indicated by the original photograph.

**FISCAL IMPACT:** None at this time.

**ACTION**

**REQUESTED:** Motion to adopt Resolution No. 19-5610 authorizing the Mayor to execute an Annual Certification of Army Materiel Status for the GPF M1917/18 Series Gun, Serial Number 884, located at Susanville Memorial Park.

**ATTACHMENTS:** Resolution No. 19-5610  
Annual Certification

**RESOLUTION NO. 19-5610**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING MAYOR TO EXECUTE ANNUAL CERTIFICATION OF ARMY**  
**MATERIEL STATUS FOR THE GPF M1917/18 SERIES GUN, SERIAL**  
**NUMBER 884 LOCATED AT SUSANVILLE MEMORIAL PARK**

**WHEREAS**, at its December 17, 2008 meeting the City Council authorized the Mayor to execute a Conditional Deed of Gift accepting responsibility for the GPF M1917/18 Series Gun, Serial Number 884; and

**WHEREAS**, one of the requirements of the Conditional Deed of Gift is that the City must furnish a notarized statement with a current photograph annually certifying that the equipment is still in the possession of the City and is being displayed in the same manner and condition as indicated by the original photograph;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville that the Mayor is authorized to execute Annual Certification of Army Materiel Status for the GPF M1917/18 Series Gun, Serial Number 884 located at Susanville Memorial Park.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of February, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:  
\_\_\_\_\_  
Jessica Ryan, City Attorney

CONDITIONAL DEED OF GIFT  
COMBAT MATERIEL FOR STATIC DISPLAY

THIS AGREEMENT made as of December 17, 2008 between the UNITED STATES OF AMERICA (hereinafter called "the Government" or the "Donor") represented by the US Army TACOM Life Cycle Management Command, Warren, Michigan and City of Susanville (hereinafter called "the Donee") operating under the laws of the State of California and located in the City/Township/Village of Susanville.

WITNESSETH:

1. The Secretary of the Army is authorized by Title 10 USC §2572 to transfer by loan or gift, without expense to the United States, under terms prescribed by the Secretary, and to regulations under Section 121 of Title 40 books, manuscripts, works of art, historical artifacts, drawings, plans, models and condemned or obsolete combat materiel, as authorized herein to any eligible organization.
2. The Donee has complied with the provisions outlined on the applicable qualification checklist and is hereby deemed eligible and authorized to receive military property for static display purposes.
3. The US Army agrees to release a GPF M1917/18 Series  
Gun, Towed, 155mm, Grande Puissance Filloux, (FR/US), serial number 884, and to notify the Donee of the availability date sufficiently in advance thereof to enable the Donee to make arrangements for acceptance. The Donee agrees that the item shall be removed from government property within 60 days of availability date.
4. The Donee agrees that they shall bear all costs associated with the demilitarization requirements pursuant to DoD Regulation 4160.21-M-1 and special limited demilitarization instructions for display items. The demilitarization process will be completed and certified by a qualified DoD representative prior to transfer of the item.
5. The Donee agrees to accept the property on an "as is, where is" basis and be responsible for all arrangements and costs involved in its movement. The donee shall, at no cost to the Donor, arrange and pay for disassembly, packing, crating, transportation, and other actions as necessary for the movement of the donated property to the Donee's display location. The Donee agrees to provide the Donor with a copy of all shipping documentation. The shipping document or Donor supplied registration document shall identify the specific equipment and become a permanent part of this Deed.
6. The Donee agrees that this item shall be for display purposes only, shall remain in its demilitarized state and cannot be restored to an operable condition. Any other use of this item or restoration to an operable condition will void this deed, the donee will be disqualified from program participation and the item will revert to the US Army. The Donee shall bear all expenses of the return and repossession to include any and all storage costs, legal fees and costs incurred to execute the repossession.
7. The Donee agrees not to use the donated property as security for any loan, nor sell, lease, rent, exchange the property for monetary gain or otherwise, under any circumstances. The Donee further agrees that the donated property shall not be transferred, relocated to an alternate display site, or otherwise disposed of without the prior written approval of the donor. If disposition by any method (including re-donation) without consent of the Donor is attempted, this Deed shall be voided and the Army may require return of the property by the Donee or may repossess the property from whomever may have possession thereof and the Donee shall bear all expenses of return and repossession as well as all necessary legal fees and storage costs.

8. The Donee shall display the donated property in a careful and prudent manner, and shall maintain it and make such repairs to it as are necessary to keep it in a clean and safe condition so that its appearance will not discredit the Donor. The Donee agrees to use the donated property for display purposes only and to protect the donated property from vandalism. The Donee further agrees to place the donated property on display at Susanville Memorial Park within ninety (90) days following physical acceptance of the property and to provide the Donor with an 8" x 10" color photograph, depicting how the donated property is displayed.

9. The Donee agrees to furnish the Donor a notarized statement with a current photograph on the anniversary date of receipt each year after taking possession of the property certifying that the equipment is still in the possession of the Donee and is being displayed in the same manner and condition as indicated by the original photograph. If the property has been moved or the display modified in any way, the Donee shall provide an updated photograph and details regarding changes within 90 days of occurrence.

10. The Donee shall indemnify, hold harmless, and defend the Donor from and against all claims, demands, actions, liabilities, judgments, costs, and attorney's fees, arising out of, claimed on account of, or in any manner predicated upon personal injury, death, or property damage caused by or resulting from possession of the donated property.

11. The Donee agrees to allow authorized representatives of the Government, to include contractor personnel under a valid government contract, access to the Donee's records and facilities and to photograph same during periodic inspections to assure accuracy of information provided to the Donor and insure compliance with the terms of this Conditional Deed of Gift. Donee further agrees to correct any negligent condition within 45 days of receipt of written notification from the Donor.

12. Upon the failure of the Donee to observe any of the conditions set forth in this Conditional Deed of Gift and attachments thereto, title to the donated property shall revert to and vest in the Donor. Repossession of all or any part of the donated property by the Donor shall be at no cost or expense to the Donor, and the Donee shall bear all expenses, including legal and other costs, incurred by the Donor to obtain the return and repossession as well as any storage costs.

13. If at any time donated property is no longer used for display purposes, or if the Donee no longer wishes to keep the donated property, written notice shall be given to the Donor and title to the property shall revert to and become vested in the Donor who shall be entitled to immediate repossession of the donated property if it so elects. The Donor will exercise its option within sixty (60) days after receipt of written notice from the Donee and will:

a. Advise the Donee that the Donor has another requirement for the donated item and will make appropriate disposition arrangements for the repositioning.

b. Advise the Donee that the Donor desires to take possession of the donated property and will arrange for appropriate disposition at the present location.

c. Advise the donee that the Donor has no further requirements for the donated items and the Donee, at their expense, is required, based on their preference, to dispose of the donated item by one of the following methods:

(1) Full Demilitarization/destroy the property to the extent required by current DoD policy set forth by detailed guidance to be provided by the Donor. The Donee will be required to certify in writing to the Donor that all requirements have been met and will provide the Donor with photographs of the property after the full demilitarization and/or destruction has occurred.

(2) Transport the donated property to the nearest Defense Reutilization and Marketing Office (DRMO). The Donee will be responsible for any disassembly necessary, and all arrangements to accomplish the movement. A receipt from the military installation will be required from the Donee to be provided to the Donor for record purposes.

Subject to the conditions set forth herein, title to the property shall vest in the Donee upon receipt of written acceptance hereof from the donee.

**EXECUTED**

On behalf of the Donor this 18th day of February, 2009 at the US Army TACOM Life Cycle Management Command.

UNITED STATES OF AMERICA

By: Audrey J. Clarke

AUDREY J. CLARKE

Acting Chief, Army Donations Program

**ACCEPTANCE**

The Donee, through its authorized representative, hereby accepts conditional title to and delivery of the donated property, subject to the conditions contained in this Conditional Deed of Gift set forth above.

Executed on behalf of the Donee:

Kurt Bonham

Name (Printed or Typed)

Mayor

Title

Kurt Bonham, City of Susanville

Signature

**Notary Public Endorsement**

COUNTY OF \_\_\_\_\_ STATE OF \_\_\_\_\_

I, the undersigned, certify that I am a duly commissioned, qualified, and authorized notary public. Before me personally and within the territorial limits of my warrant of authority, appeared the above named Donee, who is known by me to be the person who is described herein, whose name is subscribed to, and who signed this Conditional Deed, and who, having been duly sworn, acknowledged that this instrument was executed after its contents were read and duly explained, and that such execution was a free and voluntary act and deed for the uses and purposes herein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and affix my official seal on this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_.

My Commission expires: \_\_\_\_\_

Notary Public

## ACKNOWLEDGMENT

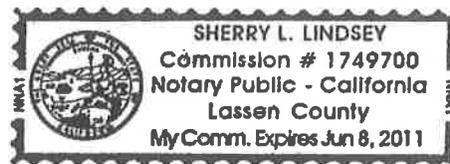
State of California  
County of Lassen )

On March 4, 2009 before me, Sherry L. Lindsey  
(insert name and title of the officer)

personally appeared Kurt Bonham  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature

*Sherry L. Lindsey*

(Seal)

## Annual Certification of Army Materiel Status

In accordance with paragraph six (6) of the Conditional Deed of Gift for GPF M1917/18 Series Gun serial number 884, donated to City of Susanville, under the terms of Public Law 10 USC 2572, I certify that the aforementioned equipment is (check the appropriate line)

Is still required, displayed and maintained in a clean and safe condition, so its appearance reflects favorably on the military. CURRENT PHOTOGRAPHS (35mm color prints) are attached.

Is in poor condition. Restoration to upgrade the appearance of the item will begin \_\_\_\_\_ and is expected to be completed \_\_\_\_\_. CURRENT PHOTOGRAPHS (35mm color prints) are attached.

No longer required. Please send disposition instructions.

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OFFICIAL'S SIGNATURE:

NAME (Type/Print): \_\_\_\_\_

TITLE: Mayor

ADDRESS: 66 North Lassen Street

CITY & STATE: Susanville, CA 96130

BUSINESS PHONE: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Notary Public  
(Seal and Signature)

Mail to: U.S. Army Tank-automotive and Armaments Command, ATTN: AMSTA-LC-LEAD/MS 419, 6501 East 11 Mile Road, Warren, MI 48397-5000 no later than January 15<sup>th</sup>.

Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Deborah Savage, Finance Manager

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Vendor and Payroll Warrants

**PRESENTED BY:** Deborah Savage, Finance Manager

**SUMMARY:** Warrants dated January 5, 2019 through January 25, 2019 numbered 202990 through 203170.

**FISCAL IMPACT:** Accounts Payable vendor warrants totaling \$ 375,727.49 plus \$ 234,669.93 in payroll warrants, for a total of \$ 610,397.42.

**ACTION REQUESTED:** Motion to receive and file.

**ATTACHMENTS:** Payments by vendor and transmittal check registers.

Report Criteria:

Report type: GL detail  
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/09/2019	202991	9250		TR EX PHOENIX AZ 1/10/19-1/11	010719	1	1000-422-10-45	TRAVEL	266.00	266.00
Total 010719:											
01/19	01/09/2019	202992	728	U S POSTMASTER	UB BILLING GAS	010919	1	7401-430-62-46	POSTAGE	109.95	109.95
01/19	01/09/2019	202992	728	U S POSTMASTER	UB BILLING WATER	010919	2	7110-430-42-46	POSTAGE	213.43	213.43
Total 010919:											
Grand Totals:											
										323.38	323.38
										589.38	589.38

Report Criteria:

Report type: GL detail  
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	202993	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER-FIRE	12-284	1	1000-422-10-43	TECHNICAL SVCS	159.61	159.61
Total 12-284:											
01/19	01/10/2019	202994	696	ANSORGE, INC DBA TEC	MONTHLY MAINT. FEE TO ASS	1789	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1789:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636480499	1	7620-430-10-44	LINEN SERVICE	32.19	32.19
Total 636480499:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636480500	1	7401-430-62-44	LINEN SERVICES	114.00	114.00
Total 636480500:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636480501	1	2007-431-20-44	LINEN SERVICE	54.88	54.88
Total 636480501:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636480502	1	7110-430-42-44	LINEN SERVICE	44.31	44.31
Total 636480502:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636494987	1	7620-430-10-44	LINEN SERVICE	29.53	29.53
Total 636494987:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636494988	1	7401-430-62-44	LINEN SERVICES	59.43	59.43
Total 636494988:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636494989	1	2007-431-20-44	LINEN SERVICE	51.55	51.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 636494989:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636494990	1	7110-430-42-44	LINEN SERVICE	40.98	40.98
Total 636494990:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636510736	1	7620-430-10-44	LINEN SERVICE	29.53	29.53
Total 636510736:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636510737	1	7401-430-62-44	LINEN SERVICES	52.77	52.77
Total 636510737:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636510738	1	2007-431-20-44	LINEN SERVICE	53.77	53.77
Total 636510738:											
01/19	01/10/2019	202995	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636510739	1	7110-430-42-44	LINEN SERVICE	50.97	50.97
Total 636510739:											
01/19	01/10/2019	202996	1070	AT&T	WIRELESS PHONES-PD	12282018	1	1000-421-10-45	COMMUNICATIONS	313.72	313.72
Total 12282018:											
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-WATER	1113 122518	1	7301-430-52-46	SUPPLIES-GENERAL	219.98	219.98
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES- WATER	1113 122518	2	7110-430-42-46	SUPPLIES-GENERAL	471.88	471.88
01/19	01/10/2019	202997	884	BANK OF AMERICA	TRAVEL EXPENSE-WATER	1113 122518	3	7110-430-42-45	TRAVEL	1,405.63	1,405.63
Total 1113 122518:											
01/19	01/10/2019	202997	884	BANK OF AMERICA	SOFTWARE SUPPORT	2064 122518	1	1000-413-20-47	SOFTWARE	14.99	14.99
Total 2064 122518:											
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-PD	2754 122518	1	1000-421-10-46	SUPPLIES-GENERAL	947.91	947.91
01/19	01/10/2019	202997	884	BANK OF AMERICA	REPAIR & MAINT-PD	2754 122518	2	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	200.43	200.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
01/19	01/10/2019	202997	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	2754 122518	3	1000-421-10-45	INVESTIGATIVE FUNDS	134.48	134.48	
01/19	01/10/2019	202997	884	BANK OF AMERICA	FUEL-PD	2754 122518	4	1000-421-10-46	GASOLINE	61.52	61.52	
01/19	01/10/2019	202997	884	BANK OF AMERICA	FACILITY REPAIR & MAINT-PD	2754 122518	5	1000-421-10-44	FACILITY - REPAIR & MAINTEN	549.18	549.18	
01/19	01/10/2019	202997	884	BANK OF AMERICA	JANITORIAL SUPPLIES-PD	2754 122518	6	1000-421-10-46	SUPPLIES-JANITORIAL	156.46	156.46	
01/19	01/10/2019	202997	884	BANK OF AMERICA	POSTAGE-PD	2754 122518	7	1000-421-10-46	POSTAGE	20.80	20.80	
Total 2754 122518:											2,070.78	2,070.78
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-PD	2896 122518	1	1000-421-10-46	SUPPLIES-GENERAL	113.93	113.93	
01/19	01/10/2019	202997	884	BANK OF AMERICA	PROFESSIONAL SERVICES-PD	2896 122518	2	1000-421-10-43	PROFESSIONAL SVCS	1,195.16	1,195.16	
01/19	01/10/2019	202997	884	BANK OF AMERICA	TECHNICAL SERVICES-PD	2896 122518	3	1000-421-10-43	TECHNICAL SVCS	99.00	99.00	
01/19	01/10/2019	202997	884	BANK OF AMERICA	FACILITY REPAIR & MAINT-PD	2896 122518	4	1000-421-10-44	FACILITY - REPAIR & MAINTEN	558.81	558.81	
Total 2896 122518:											1,966.90	1,966.90
01/19	01/10/2019	202997	884	BANK OF AMERICA	TRAVEL EXPENSE-FD	3609 122518	1	1000-422-10-45	TRAVEL	497.56	497.56	
Total 3609 122518:											497.56	497.56
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES	4036 122518	1	1000-417-10-46	SUPPLIES-GENERAL	127.90	127.90	
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES	4036 122518	2	1000-416-10-46	SUPPLIES-GENERAL	111.70	111.70	
Total 4036 122518:											239.60	239.60
01/19	01/10/2019	202997	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	4332 122518	1	1000-421-10-45	TRAINING	34.30	34.30	
Total 4332 122518:											34.30	34.30
01/19	01/10/2019	202997	884	BANK OF AMERICA	UNIFORMS- BUILDING	4728 122518	1	1000-424-20-42	UNIFORM ALLOWANCE	117.92	117.92	
Total 4728 122518:											117.92	117.92
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-AP	5203 122518	1	7620-430-11-47	FURNITURE AND FIXTURES	243.40	243.40	
01/19	01/10/2019	202997	884	BANK OF AMERICA	WEB BUILDER-AP	5203 122518	2	7620-430-11-48	DUES AND MEMBERSHIPS	22.95	22.95	
Total 5203 122518:											266.35	266.35
01/19	01/10/2019	202997	884	BANK OF AMERICA	ADVERTISING	6579 122518	1	1000-416-10-45	ADVERTISING	422.46	422.46	
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES	6579 122518	2	1000-411-40-46	SUPPLIES-GENERAL	14.99	14.99	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	202997	884	BANK OF AMERICA	TECHNICAL SERVICES	6579 122518	3	1000-417-10-43	TECHNICAL SVCS	386.97	386.97
01/19	01/10/2019	202997	884	BANK OF AMERICA	COMMUNICATIONS	6579 122518	4	1000-417-10-45	COMMUNICATIONS	545.30	545.30
01/19	01/10/2019	202997	884	BANK OF AMERICA	DUES & MEMBERSHIP	6579 122518	5	1000-415-10-48	DUES AND MEMBERSHIPS	110.00	110.00
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-BUILDING	6579 122518	6	1000-424-20-46	SUPPLIES-GENERAL	2,168.73	2,168.73
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-PARK	6579 122518	7	1000-452-20-46	SUPPLIES-GENERAL	31.02	31.02
01/19	01/10/2019	202997	884	BANK OF AMERICA	TECHNICAL SERVICES	6579 122518	8	1000-425-20-43	TECHNICAL SVCS	12.00	12.00
Total 6579 122518:											
01/19	01/10/2019	202997	884	BANK OF AMERICA	TECHNICAL-SERVICES-FD	6670 122518	1	1000-422-10-43	TECHNICAL SVCS	2,365.00	2,365.00
01/19	01/10/2019	202997	884	BANK OF AMERICA	VOLUNTEERS-FD	6670 122518	2	1000-422-10-43	VOLUNTEERS	257.79	257.79
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-FD	6670 122518	3	1000-422-10-46	SUPPLIES-GENERAL	53.45	53.45
Total 6670 122518:											
01/19	01/10/2019	202997	884	BANK OF AMERICA	DUES & MEMBERSHIP-PW	7045 122518	1	7620-430-10-48	DUES AND MEMBERSHIPS	22.95	22.95
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES- PW	7045 122518	2	7620-430-10-46	SUPPLIES-GENERAL	54.83	54.83
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-GAS	7045 122518	3	7401-430-62-46	SUPPLIES - SAFETY ITEMS	200.72	200.72
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-WATER	7045 122518	4	7110-430-42-46	SUPPLIES - SAFETY ITEMS	200.72	200.72
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-STREETS	7045 122518	5	2007-431-20-46	SUPPLIES-GENERAL	200.72	200.72
01/19	01/10/2019	202997	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	7045 122518	6	7620-430-10-47	SOFTWARE	524.39	524.39
01/19	01/10/2019	202997	884	BANK OF AMERICA	TRAVEL EXPENSE-WATER	7045 122518	7	7110-430-42-45	TRAVEL	900.00	900.00
01/19	01/10/2019	202997	884	BANK OF AMERICA	BOOKS & PERIODICALS-PW	7045 122518	8	7620-430-10-46	BOOKS AND PERIODICALS	161.54	161.54
Total 7045 122518:											
01/19	01/10/2019	202997	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	7121 122518	1	1000-421-10-45	TRAINING	159.80	159.80
Total 7121 122518:											
01/19	01/10/2019	202997	884	BANK OF AMERICA	FUEL-GAS	7575 122518	1	7401-430-62-46	GASOLINE	70.01	70.01
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-GAS	7575 122518	2	7401-430-62-46	SUPPLIES-GENERAL	328.89	328.89
Total 7575 122518:											
01/19	01/10/2019	202997	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	8955 122518	1	1000-421-10-45	INVESTIGATIVE FUNDS	129.86	129.86
Total 8955 122518:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	202997	884	BANK OF AMERICA	FUEL-PD	9536 122518	1	1000-421-10-46	GASOLINE	14.55	14.55
01/19	01/10/2019	202997	884	BANK OF AMERICA	SUPPLIES-PD	9536 122518	2	1000-421-10-46	SUPPLIES-GENERAL	12.68	12.68
01/19	01/10/2019	202997	884	BANK OF AMERICA	FIREARMS REPAIR -PD	9536 122518	3	1000-421-10-44	FIREARM - REPAIR & MAINTEN	128.66	128.66
Total 9536 122518:											
01/19	01/10/2019	202998	9432		WOODSTOVE REBATE	010419	1	8407-430-10-48	GRANTS	1,500.00	1,500.00
01/19	01/10/2019	202998	9432		WOODSTOVE REBATE	010419	2	8407-430-10-48	GRANTS	1,500.00	1,500.00
01/19	01/10/2019	202998	9432		WOODSTOVE REBATE	010419	3	8407-430-10-48	GRANTS	3,000.00	3,000.00
01/19	01/10/2019	202998	9432		WOODSTOVE REBATE	010419	4	8407-430-10-48	GRANTS	3,000.00	3,000.00
01/19	01/10/2019	202998	9432		WOODSTOVE REBATE	010419	5	8407-430-10-48	GRANTS	3,000.00	3,000.00
Total 010419:											
01/19	01/10/2019	202998	9432		WOODSTOVE REBATE	121718	1	8407-430-10-48	GRANTS	3,000.00	3,000.00
01/19	01/10/2019	202998	9432		WOODSTOVE REBATE	21718	2	8407-430-10-48	GRANTS	3,000.00	3,000.00
Total 121718:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- GC	429087	1	7530-451-52-46	SUPPLIES-GENERAL	17.16	17.16
Total 429087:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	429098	1	1000-452-20-46	SUPPLIES-GENERAL	20.25	20.25
Total 429098:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES	429181	1	1000-417-10-44	FACILITY - REPAIR & MAINTEN	9.64	9.64
Total 429181:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- GC	429288	1	7530-451-52-46	SUPPLIES-GENERAL	29.70	29.70
Total 429288:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	429400	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	1.22	1.22
Total 429400:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES	429658	1	1000-417-10-44	FACILITY - REPAIR & MAINTEN	28.52	28.52
Total 429658:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- GC	429676	1	7530-451-52-46	SUPPLIES-GENERAL	28.52	28.52
Total 429676:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	429704	1	1000-452-20-46	SUPPLIES-GENERAL	40.53	40.53
Total 429704:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- GAS	429741	1	7401-430-62-46	SUPPLIES-GENERAL	61.59	61.59
Total 429741:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	429836	1	1000-452-20-46	SUPPLIES-GENERAL	33.77	33.77
Total 429836:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- WATER	429926	1	7110-430-42-46	SUPPLIES-GENERAL	25.35	25.35
Total 429926:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	429989	1	1000-452-20-46	SUPPLIES-GENERAL	74.85	74.85
Total 429989:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- GAS	430026	1	7401-430-62-46	SUPPLIES-GENERAL	23.14	23.14
Total 430026:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- GAS	430154	1	7401-430-62-46	SUPPLIES-GENERAL	2.79	2.79
Total 430154:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- WATER	430274	1	7110-430-42-46	SUPPLIES-GENERAL	2.79	2.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 430274:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES-GAS	430299	1	7401-430-62-46	SUPPLIES-GENERAL	11.37	11.37
Total 430299:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES-WATER	430327	1	7110-430-42-46	SUPPLIES-GENERAL	17.36	17.36
Total 430327:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	430328	1	2007-431-20-46	SUPPLIES-GENERAL	20.86	20.86
Total 430328:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES-GC	430354	1	7530-451-52-46	SUPPLIES-GENERAL	70.08	70.08
Total 430354:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES- FD	430442	1	1000-422-10-46	SUPPLIES-GENERAL	6.13	6.13
Total 430442:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES-GAS	430829	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	68.32	68.32
Total 430829:											
01/19	01/10/2019	202999	76	BILLINGTON ACE HARD	SUPPLIES-WATER	431176	1	7110-430-42-46	SUPPLIES-GENERAL	3.46	3.46
Total 431176:											
01/19	01/10/2019	203000	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110NORTHST 010119	1	1000-452-20-44	DISPOSAL	264.90	264.90
Total 110NORTHST 010119:											
01/19	01/10/2019	203000	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 010119	1	1000-417-10-44	DISPOSAL	185.92	185.92
Total SVL2 010119:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203000	1307	C&S WASTE SOLUTIONS	470-995 CIRCLE DR	SVL470895CIRC 010119	1	7530-451-52-44	DISPOSAL	222.78	222.78
Total SVL470895CIRC 010119:											
01/19	01/10/2019	203000	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 010119	1	1000-452-20-44	DISPOSAL	217.96	217.96
Total SVL5 010119:											
01/19	01/10/2019	203000	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	SVL7 010119	1	1000-421-10-44	DISPOSAL	132.44	132.44
Total SVL7 010119:											
01/19	01/10/2019	203001	986	CARLSON'S TIRE PROS	REPAIR & MAINT - PW	61631	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	551.71	551.71
Total 61631:											
01/19	01/10/2019	203002	116	CASHMAN EQUIPMENT	SUPPLIES- GAS	INPS2873450	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	719.08	719.08
Total INPS2873450:											
01/19	01/10/2019	203003	148	COMPUTER LOGISTICS	MONTHLY SERVICES MAINTEN	80070	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 80070:											
01/19	01/10/2019	203003	148	COMPUTER LOGISTICS	ANTI-VIRUS BARRACUDA 400	80076	1	1000-417-10-43	TECHNICAL SVCS	100.00	100.00
Total 80076:											
01/19	01/10/2019	203004	1266	CROP PRODUCTION SE	SUPPLIES- GC	37902184	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	644.00	644.00
Total 37902184:											
01/19	01/10/2019	203005	161	CSK AUTO INC	SUPPLIES-GAS	1240-159836	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	13.85	13.85
Total 1240-159836:											
01/19	01/10/2019	203005	161	CSK AUTO INC	SUPPLIES-GAS	2740159761	1	7401-430-62-46	SUPPLIES-GENERAL	16.08	16.08
01/19	01/10/2019	203005	161	CSK AUTO INC	SUPPLIES-WATER	2740159761	2	7110-430-42-46	SUPPLIES-GENERAL	16.08	16.08
01/19	01/10/2019	203005	161	CSK AUTO INC	SUPPLIES-STREETS	2740159761	3	2007-431-20-46	SUPPLIES-GENERAL	16.09	16.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740159761:											
01/19	01/10/2019	203005	161	CSK AUTO INC	SUPPLIES-GAS	2740159763	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	48.25	48.25
Total 2740159763:											
01/19	01/10/2019	203005	161	CSK AUTO INC	SUPPLIES-GAS	2740159775	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	48.23	48.23
Total 2740159775:											
01/19	01/10/2019	203006	9531	D&D ROOFING AND SHE	ROOF REPAIRS- PD	54617	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	930.10	930.10
Total 54617:											
01/19	01/10/2019	203007	1261	DIAMOND TRUCK AND A	REPAIR & MAINT-FD	4655	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	102.60	102.60
Total 4655:											
01/19	01/10/2019	203008	1260	DIRECTV INC	CABLE-GC	35610821953	1	7530-451-52-45	COMMUNICATIONS	190.96	190.96
Total 35610821953:											
01/19	01/10/2019	203008	1260	DIRECTV INC	CABLE-PD	35688063777	1	1000-421-10-45	COMMUNICATIONS	73.86	73.86
Total 35688063777:											
01/19	01/10/2019	203009	219	ED STAUB & SONS PETR	253.26 GAL PROPANE- AIRPOR	0377807	1	7201-430-81-46	PROPANE	435.48	435.48
Total 0377807:											
01/19	01/10/2019	203009	219	ED STAUB & SONS PETR	OIL- WATER	1472973	1	7301-430-52-46	SUPPLIES-GENERAL	123.12	123.12
Total 1472973:											
01/19	01/10/2019	203010	230	ENTENMANN - ROVIN CO	DOME BADGE-FD	0140683	1	1000-422-10-43	VOLUNTEERS	303.67	303.67
Total 0140683:											

Check Issue Dates: 1/10/2019 - 1/10/2019

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203011	238	FASTENAL COMPANY	SUPPLIES-GAS	79384	1	7401-430-62-46	SUPPLIES-GENERAL	18.22	18.22
Total 79384:											
01/19	01/10/2019	203012	241	FEATHER PUBLISHING C	ADVERTISEMENT-PW	14658986	1	7620-430-10-45	ADVERTISING	275.63	275.63
Total 14658986:											
01/19	01/10/2019	203012	241	FEATHER PUBLISHING C	ADVERTISEMENT-PW	1466927	1	7620-430-10-45	ADVERTISING	275.63	275.63
Total 1466927:											
01/19	01/10/2019	203012	241	FEATHER PUBLISHING C	ADVERTISEMENT-PW	1471717	1	7620-430-10-45	ADVERTISING	275.63	275.63
Total 1471717:											
01/19	01/10/2019	203012	241	FEATHER PUBLISHING C	EMPLOYMENT AD LATERAL PO	1496310	1	1000-416-10-45	ADVERTISING	158.40	158.40
Total 1496310:											
01/19	01/10/2019	203012	241	FEATHER PUBLISHING C	ADVERTISEMENT-PW	1499509	1	7620-430-10-45	ADVERTISING	122.40	122.40
Total 1499509:											
01/19	01/10/2019	203012	241	FEATHER PUBLISHING C	YELLOW PAGES AD- GC	153789	1	7530-451-52-45	ADVERTISING	55.00	55.00
Total 153789:											
01/19	01/10/2019	203013	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	879297A	1	7112-430-42-43	TECHNICAL SERVICES	28.00	28.00
Total 879297A:											
01/19	01/10/2019	203013	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	890129A	1	7110-430-42-43	TECHNICAL SVCS	147.00	147.00
Total 890129A:											
01/19	01/10/2019	203013	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	890154A	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 890154A:											
01/19	01/10/2019	203014	1239	FIRE RESCUE EQUIPME	1 GAL. HYDRAULIC OIL- FD	1898	1	1000-422-10-44	RESCUE - REPAIR & MAINTENA	83.66	83.66
Total 1898:											
01/19	01/10/2019	203015	257	FOREST OFFICE EQUIP	SUPPLIES	12195	1	1000-415-10-46	SUPPLIES-GENERAL	5.36	5.36
Total 12195:											
01/19	01/10/2019	203016	265	FRONTIER	257-0315 AWOS AIRPORT	0315 121518	1	7201-430-81-45	COMMUNICATIONS	47.26	47.26
Total 0315 121518:											
01/19	01/10/2019	203016	265	FRONTIER	257-1045 P/W ENGINEERING	1045 121518	1	7620-430-10-45	COMMUNICATIONS	51.26	51.26
Total 1045 121518:											
01/19	01/10/2019	203016	265	FRONTIER	257-1056-PW SHOP	1056 122018	1	7620-430-10-45	COMMUNICATIONS	51.26	51.26
Total 1056 122018:											
01/19	01/10/2019	203016	265	FRONTIER	257-1057-FAX PW	1057 122018	1	7620-430-10-45	COMMUNICATIONS	155.34	155.34
Total 1057 122018:											
01/19	01/10/2019	203016	265	FRONTIER	257-2520 GOLF COURSE	2520 010119	1	7530-451-52-45	COMMUNICATIONS	321.12	321.12
Total 2520 010119:											
01/19	01/10/2019	203016	265	FRONTIER	257-2845 UTILITY ROLL OVER	2845 121518	1	7620-430-10-45	COMMUNICATIONS	68.00	68.00
Total 2845 121518:											
01/19	01/10/2019	203016	265	FRONTIER	252-4247 LASSEN CO AIR POLL	4247 121018	1	7620-430-10-45	COMMUNICATIONS	363.24	363.24
Total 4247 121018:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203016	265	FRONTIER	257-4725-FAX	4725 121518	1	1000-417-10-45	COMMUNICATIONS	59.74	59.74
01/19	01/10/2019	203016	265	FRONTIER	257-4725-FAX	4725 121518	2	1000-419-10-45	COMMUNICATIONS	59.74	59.74
Total 4725 121518:											
01/19	01/10/2019	203016	265	FRONTIER	257-7236-PW	7236 122018	1	7620-430-10-45	COMMUNICATIONS	207.87	207.87
Total 7236 122018:											
01/19	01/10/2019	203016	265	FRONTIER	257-7237-GAS	7237 122018	1	7620-430-10-45	COMMUNICATIONS	52.75	52.75
Total 7237 122018:											
01/19	01/10/2019	203017	1289	FULL SPECTRUM INC	CADY SPRINGS WORK 10/4-12/	20181213	1	7110-430-42-43	TECHNICAL SVCS	1,472.50	1,472.50
Total 20181213:											
01/19	01/10/2019	203017	1289	FULL SPECTRUM INC	HMI SCADA WORK 10/4-12/14	20181214	1	7401-430-62-43	TECHNICAL SVCS	510.62	510.62
01/19	01/10/2019	203017	1289	FULL SPECTRUM INC	HMI SCADA WORK 10/4-12/14	20181214	2	7110-430-42-43	TECHNICAL SVCS	510.63	510.63
Total 20181214:											
01/19	01/10/2019	203017	1289	FULL SPECTRUM INC	UPGRADE WELL #4-WATER	210181212	1	7110-430-42-43	TECHNICAL SVCS	1,980.00	1,980.00
Total 210181212:											
01/19	01/10/2019	203018	1142	GEARY PACIFIC SUPPLY	SUPPLIES-GAS	3889206	1	7401-430-62-46	SUPPLIES-GENERAL	233.80	233.80
Total 3889206:											
01/19	01/10/2019	203019	280	GRANITE CONSTRUCTIO	SUPPLIES-STREETS	1508673	1	2007-431-20-46	SUPPLIES-GENERAL	784.38	784.38
01/19	01/10/2019	203019	280	GRANITE CONSTRUCTIO	SUPPLIES-WATER	1508673	2	7110-430-42-46	SUPPLIES-GENERAL	784.38	784.38
01/19	01/10/2019	203019	280	GRANITE CONSTRUCTIO	SUPPLIES-GAS	1508673	3	7401-430-62-46	SUPPLIES-GENERAL	784.38	784.38
Total 1508673:											
01/19	01/10/2019	203020	9532	WOODSTOVE REBATE	121718	121718	1	8407-430-10-48	GRANTS	3,000.00	3,000.00

Check Register - Payments by Vendor  
 Check Issue Dates: 1/10/2019 - 1/10/2019

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 121718:											
01/19	01/10/2019	203021	288		REIMBURSE HEALTH INS	010719	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	81.64	81.64
Total 010719:											
01/19	01/10/2019	203022	9538	HEAT TECH INDUSTRIES	WOODSTOVE REBATE	010419	1	8407-430-10-48	GRANTS	3,000.00	3,000.00
Total 010419:											
01/19	01/10/2019	203023	1452	HONEY LAKE FIREARMS	AMMO- PD	22728	1	1000-421-10-45	TRAINING	32.65	32.65
Total 22728:											
01/19	01/10/2019	203023	1452	HONEY LAKE FIREARMS	AMMO- PD	24036	1	1000-421-10-45	TRAINING	469.56	469.56
Total 24036:											
01/19	01/10/2019	203024	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 7/18-12/	7021459	1	7401-430-62-43	TECHNICAL SVCS	2,400.00	2,400.00
Total 7021459:											
01/19	01/10/2019	203025	1362	IRON MOUNTAIN INFO. M	SHREDDING-PD	AJWE719	1	1000-421-10-43	PROFESSIONAL SVCS	65.03	65.03
Total AJWE719:											
01/19	01/10/2019	203026	362	KAUFFMAN, BILL	CUSTODIAL SVCS	753433	1	1000-417-10-44	CUSTODIAL	650.00	650.00
Total 753433:											
01/19	01/10/2019	203027	372	KRONICK, MOSKOVITZ	PROFESSIONAL SERVICES 10/	292533	1	1000-412-10-43	PROFESSIONAL SVCS	19,592.67	19,592.67
Total 292533:											
01/19	01/10/2019	203028	374	L N CURTIS & SONS	EQUIPMENT-FD	244423	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	409.69	409.69
Total 244423:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	314181	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	33.77	33.77
Total 314181:											
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	314243	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	6.10	6.10
Total 314243:											
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	314425	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	12.75	12.75
Total 314425:											
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	314471	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	23.88	23.88
Total 314471:											
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	CREDIT-STREETS	314483	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	36.64	36.64
Total 314483:											
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	314645	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	4.69	4.69
Total 314645:											
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	314699	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	45.69	45.69
Total 314699:											
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	315058	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	54.98	54.98
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	315058	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	54.98	54.98
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	315058	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	54.97	54.97
Total 315058:											
01/19	01/10/2019	203029	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	315284	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	107.79	107.79
Total 315284:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	90982	1	2007-431-20-44	DISPOSAL	40.00	40.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 90982.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	90984.	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 90984.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	90990.	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 90990.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	90991.	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 90991.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91000.	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 91000.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91002.	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91002.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91011.	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 91011.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91012.	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91012.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91036.	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 91036.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91037.	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91037.:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91045.	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 91045.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91046.	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91046.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91052.	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 91052.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91053.	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91053.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91063.	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 91063.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91072	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91072.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91083	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91083.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91096	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91096.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91108	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91108.:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91119	1	2007-431-20-44	DISPOSAL	20.00	20.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 91119:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91130	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91130:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91133	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91133:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91142	1	2007-431-20-44	DISPOSAL	20.00	20.00
Total 91142:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91193	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 91193:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91397	1	2007-431-20-44	DISPOSAL	40.00	40.00
Total 91397:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91417	1	2007-431-20-44	DISPOSAL	13.60	13.60
Total 91417:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91435	1	2007-431-20-44	DISPOSAL	12.90	12.90
Total 91435:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91448	1	2007-431-20-44	DISPOSAL	12.94	12.94
Total 91448:											
01/19	01/10/2019	203030	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	91459	1	2007-431-20-44	DISPOSAL	13.52	13.52
Total 91459:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203031	437	LMUD	AIRPORT VASILIGHTS	10108 122118	1	7201-430-81-46	ELECTRICITY	85.41	85.41
Total 10108 122118:											
01/19	01/10/2019	203031	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 121818	1	1000-452-20-46	ELECTRICITY	28.72	28.72
Total 10262 121818:											
01/19	01/10/2019	203031	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 122118	1	7530-451-52-46	ELECTRICITY	33.95	33.95
Total 122907 122118:											
01/19	01/10/2019	203031	437	LMUD	GOLF COURSE PUMP STATION	122910 122118	1	7530-451-52-46	ELECTRICITY	20.00	20.00
Total 122910 122118:											
01/19	01/10/2019	203031	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 122118	1	7530-451-52-46	ELECTRICITY	20.00	20.00
Total 122929 122118:											
01/19	01/10/2019	203031	437	LMUD	GOLF COURSE PUMP HOUSE	132052 122118	1	7530-451-52-46	ELECTRICITY	60.83	60.83
Total 132052 122118:											
01/19	01/10/2019	203031	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 122118	1	7530-451-52-46	ELECTRICITY	174.01	174.01
Total 144281 122118:											
01/19	01/10/2019	203031	437	LMUD	SOUTH ST ROOSEVELT AREA	1744 123118	1	1000-452-20-46	ELECTRICITY	8.44	8.44
Total 1744 123118:											
01/19	01/10/2019	203031	437	LMUD	RIVERSIDE DR. PARK	1999 123118	1	1000-452-20-46	ELECTRICITY	34.83	34.83
Total 1999 123118:											
01/19	01/10/2019	203031	437	LMUD	1505 MAIN ST	2876 122118	1	1000-422-10-46	ELECTRICITY	996.35	996.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2876 122118:											
01/19	01/10/2019	203031	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 121818	1	7112-430-42-46	ELECTRICITY	153.38	153.38
Total 350161 121818:											
01/19	01/10/2019	203031	437	LMUD	LITTLE LEAGUE PARK AREA LI	3522 122118	1	1000-452-20-46	ELECTRICITY	55.81	55.81
Total 3522 122118:											
01/19	01/10/2019	203031	437	LMUD	105 S ASH STREET	412864 122118	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 412864 122118:											
01/19	01/10/2019	203031	437	LMUD	SAN FRANCISCO ST- STREETS	416835 121818	1	2007-431-60-46	ELECTRICITY	81.89	81.89
Total 416835 121818:											
01/19	01/10/2019	203031	437	LMUD	FIRST STREET & ALLEY	416848 121818	1	2007-431-60-46	ELECTRICITY	14.62	14.62
Total 416848 121818:											
01/19	01/10/2019	203031	437	LMUD	LITTLE LEAGUE PARK DRIVEW	416851 122118	1	2007-431-60-46	ELECTRICITY	14.62	14.62
Total 416851 122118:											
01/19	01/10/2019	203031	437	LMUD	CAMPBELL ST- STREETS	416940 121218	1	2007-431-60-46	ELECTRICITY	14.62	14.62
Total 416940 121218:											
01/19	01/10/2019	203031	437	LMUD	WASHO LN- STREETS	416959 121218	1	2007-431-60-46	ELECTRICITY	14.62	14.62
Total 416959 121218:											
01/19	01/10/2019	203031	437	LMUD	MARTHA & ARNOLD STREET LI	421476 121218	1	2007-431-60-46	ELECTRICITY	14.62	14.62
Total 421476 121218:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203031	437	LMUD	WELL #3-WATER	4559 121818	1	7110-430-42-46	ELECTRICITY	69.39	69.39
Total 4559 121818:											
01/19	01/10/2019	203031	437	LMUD	AIRPORT LOT 5	51908 122118	1	7201-430-81-46	ELECTRICITY	21.31	21.31
Total 51908 122118:											
01/19	01/10/2019	203031	437	LMUD	AIRPORT HANGER 6	54333 122118	1	7201-430-81-46	ELECTRICITY	23.20	23.20
Total 54333 122118:											
01/19	01/10/2019	203031	437	LMUD	925 SIERRA RD SPORTS CTR	60453 122118	1	1000-452-20-46	ELECTRICITY	20.44	20.44
Total 60453 122118:											
01/19	01/10/2019	203031	437	LMUD	AIRPORT OFFICE	7146 122118	1	7201-430-81-46	ELECTRICITY	439.89	439.89
Total 7146 122118:											
01/19	01/10/2019	203031	437	LMUD	AIRPORT GAS PUMP	7154 122118	1	7201-430-81-46	ELECTRICITY	29.17	29.17
Total 7154 122118:											
01/19	01/10/2019	203031	437	LMUD	GOLF COURSE CLUB HOUSE	7394 122118	1	7530-451-52-46	ELECTRICITY	82.80	82.80
Total 7394 122118:											
01/19	01/10/2019	203031	437	LMUD	GOLF COURSE CART BARN 2	7400 122118	1	7530-451-52-46	ELECTRICITY	24.22	24.22
Total 7400 122118:											
01/19	01/10/2019	203031	437	LMUD	1801 MAIN ST	8314 122118	1	1000-421-10-46	ELECTRICITY	1,257.87	1,257.87
Total 8314 122118:											
01/19	01/10/2019	203031	437	LMUD	GOLF COURSE BARN 1 & 3	9312 122118	1	7530-451-52-46	ELECTRICITY	20.00	20.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9312 122118:											
01/19	01/10/2019	203031	437	LMUD	RIVERSIDE PARK LIGHTS	9501 123118	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 9501 123118:											
01/19	01/10/2019	203032	452	MARTIN SECURITY SYST	470-895 CIRCLE DR PROSHOP	32238	1	7530-451-50-43	TECHNICAL SVCS	40.00	40.00
Total 32238:											
01/19	01/10/2019	203032	452	MARTIN SECURITY SYST	75 WEATHERLOW SECURITY	32314	1	1000-451-80-43	TECHNICAL SVCS	198.00	198.00
Total 32314:											
01/19	01/10/2019	203032	452	MARTIN SECURITY SYST	CITY HALL SECURITY	32409	1	1000-417-10-43	TECHNICAL SVCS	48.00	48.00
01/19	01/10/2019	203032	452	MARTIN SECURITY SYST	75 WEATHERLOW SECURITY	32409	2	1000-452-20-43	TECHNICAL SVCS	40.00	40.00
Total 32409:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- PW	52-100432	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	520.55	520.55
Total 52-100432:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	52-101076	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	29.26	29.26
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES-SNOW	52-101076	2	2006-431-25-44	REPAIR & MAINT - VEHICLE	29.25	29.25
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	52-101076	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	29.25	29.25
Total 52-101076:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- PW	52-101411	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	25.79	25.79
Total 52-101411:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- PW	52-101544	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	65.89	65.89
Total 52-101544:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- STREETS	52-101545	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	19.85	19.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- WATER	52-101545	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	19.85	19.85
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- GAS	52-101545	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	19.85	19.85
Total 52-101545:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- PW	52-101584	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	28.95	28.95
Total 52-101584:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- GAS	52-101747	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	127.41	127.41
Total 52-101747:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- GAS	52-101780	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	65.58	65.58
Total 52-101780:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- GAS	52-101788	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	33.84	33.84
Total 52-101788:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- GAS	52-101795	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	57.12	57.12
Total 52-101795:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETTS	52-101811	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	4.65	4.65
Total 52-101811:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	CREDIT- STREETTS	52-101913	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	4.44	4.44
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	CREDIT- WATER	52-101913	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	4.44	4.44
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	CREDIT- GAS	52-101913	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.43	4.43
Total 52-101913:											
01/19	01/10/2019	203033	9493	NATIONAL AUTO PARTS	SUPPLIES- GAS	52-101949	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	5.82	5.82
Total 52-101949:											

Check Register - Payments by Vendor  
 Check Issue Dates: 1/10/2019 - 1/10/2019

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203034	510	NATIONAL METER & AUT	WATER METERS	S110885.001	1	7110-430-42-46	SUPPLIES-GENERAL	3,474.90	3,474.90
Total S110885.001:											
01/19	01/10/2019	203034	510	NATIONAL METER & AUT	SUPPLIES-WATER	S1108883.001	1	7110-430-42-46	SUPPLIES-GENERAL	529.01	529.01
Total S1108883.001:											
01/19	01/10/2019	203035	532	OLD DOMINION BRUSH	SUPPLIES-STREETS	6452082	1	2007-431-20-46	SUPPLIES-GENERAL	203.36	203.36
Total 6452082:											
01/19	01/10/2019	203036	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	887068	1	7401-430-62-43	TECHNICAL SVCS	35.25	35.25
01/19	01/10/2019	203036	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	887068	2	7110-430-42-43	TECHNICAL SVCS	35.25	35.25
Total 887068:											
01/19	01/10/2019	203036	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	898556	1	7401-430-62-43	TECHNICAL SVCS	56.22	56.22
01/19	01/10/2019	203036	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	898556	2	7110-430-42-43	TECHNICAL SVCS	56.22	56.22
Total 898556:											
01/19	01/10/2019	203037	8821	PAVEMENT ENGINEERIN	STIP FC	1808-069	1	2007-431-29-44	CONSTRUCTION SERVICES	27,440.00	27,440.00
Total 1808-069:											
01/19	01/10/2019	203037	8821	PAVEMENT ENGINEERIN	STIP FC	1809-128	1	2007-431-29-44	CONSTRUCTION SERVICES	27,440.00	27,440.00
Total 1809-128:											
01/19	01/10/2019	203038	546	PAYLESS BUILDING SUP	SUPPLIES-PD	1458274	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	55.21	55.21
Total 1458274:											
01/19	01/10/2019	203039	556	PITNEY BOWES	MONTHLY MAINT POSTAGE MA	3102805641	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	1,116.49	1,116.49
Total 3102805641:											
01/19	01/10/2019	203040	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 1/	58020 123118	1	1000-417-10-45	COMMUNICATIONS	840.00	840.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 58020 123118:											
01/19	01/10/2019	203041	6398		PRE-EMPLOYMENT	20181201	1	1000-416-10-43	TECHNICAL SVCS	840.00	840.00
Total 20181201:											
01/19	01/10/2019	203042	572	QUILL CORPORATION	OFFICE SUPPLIES-BUILDING	3263874	1	1000-424-20-46	SUPPLIES-GENERAL	42.87	42.87
Total 3263874:											
01/19	01/10/2019	203042	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	3343180	1	1000-422-10-46	SUPPLIES-GENERAL	119.95	119.95
Total 3343180:											
01/19	01/10/2019	203042	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	3380526	1	1000-422-10-46	SUPPLIES-JANITORIAL	27.84	27.84
Total 3380526:											
01/19	01/10/2019	203042	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	3423636	1	7620-430-10-46	SUPPLIES-GENERAL	79.09	79.09
Total 3423636:											
01/19	01/10/2019	203042	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	3471455	1	7620-430-10-46	SUPPLIES-GENERAL	100.48	100.48
Total 3471455:											
01/19	01/10/2019	203042	572	QUILL CORPORATION	OFFICE SUPPLIES	3540085	1	1000-415-10-46	SUPPLIES-GENERAL	127.53	127.53
Total 3540085:											
01/19	01/10/2019	203042	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	3578253	1	1000-422-10-46	SUPPLIES-JANITORIAL	49.31	49.31
Total 3578253:											
01/19	01/10/2019	203042	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	3578382	1	1000-422-10-46	SUPPLIES-JANITORIAL	78.47	78.47
Total 3578382:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203042	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	3620188	1	1000-422-10-46	SUPPLIES-JANITORIAL	5.46	5.46
Total 3620188:											
01/19	01/10/2019	203042	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	3713078	1	7620-430-10-46	SUPPLIES-GENERAL	43.41	43.41
Total 3713078:											
01/19	01/10/2019	203043	582	RAY MORGAN CO INC	BASE RATE CHARGE-FD	2348011	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	36.92	36.92
Total 2348011:											
01/19	01/10/2019	203044	628	SCORE	WORKERS COMP 7/18-6/19	WC01-19SUS	1	7630-411-40-42	WORKERS' COMPENSATION	99,317.17	99,317.17
Total WC01-19SUS:											
01/19	01/10/2019	203045	1270	SILVER STATE BARRICA	SUPPLIES- STREETS	103244	1	2007-431-20-46	SUPPLIES-GENERAL	191.70	191.70
Total 103244:											
01/19	01/10/2019	203045	1270	SILVER STATE BARRICA	SUPPLIES- STREETS	103244.	1	2007-431-20-46	SUPPLIES-GENERAL	1,725.30	1,725.30
Total 103244.:											
01/19	01/10/2019	203045	1270	SILVER STATE BARRICA	SUPPLIES- STREETS	103576	1	2007-431-20-46	SUPPLIES-GENERAL	1,848.60	1,848.60
Total 103576:											
01/19	01/10/2019	203046	883	SILVER STATE INTERNA	SUPPLIES- STREETS	SP493582	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	47.55	47.55
Total SP493582:											
01/19	01/10/2019	203046	883	SILVER STATE INTERNA	SUPPLIES- STREETS	SP494056	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	84.48	84.48
Total SP494056:											
01/19	01/10/2019	203047	6724		REFUND GAS DEPOSIT	10316000011	1	7401-2228-000	DEPOSITS-CUSTOMER	93.96	93.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10316000011:											
01/19	01/10/2019	203048	917	SUPREME GRAPHICS	SUPPLIES-WATER	65099	1	7110-430-42-46	SUPPLIES-GENERAL	93.96	93.96
Total 65099:											
01/19	01/10/2019	203049	873	SUSANVILLE FORD INC	REPAIR & MAINT- PD	613864/1	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	60.11	60.11
Total 613864/1:											
01/19	01/10/2019	203050	677	SUSANVILLE SANITARY	606 NEVADA	1274 010119	1	1000-417-10-44	SEWER	47.00	47.00
Total 1274 010119:											
01/19	01/10/2019	203050	677	SUSANVILLE SANITARY	66 N LASSEN	1276 010119	1	1000-417-10-44	SEWER	104.00	104.00
Total 1276 010119:											
01/19	01/10/2019	203050	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 010119	1	1000-451-80-44	SEWER	52.00	52.00
Total 1448 010119:											
01/19	01/10/2019	203050	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 010119	1	1000-452-20-44	SEWER	104.00	104.00
Total 1449 010119:											
01/19	01/10/2019	203050	677	SUSANVILLE SANITARY	1505 MAIN	2064 010119	1	1000-422-10-44	SEWER	52.00	52.00
Total 2064 010119:											
01/19	01/10/2019	203050	677	SUSANVILLE SANITARY	1801 MAIN	2121 010119	1	1000-421-10-44	SEWER	52.00	52.00
Total 2121 010119:											
01/19	01/10/2019	203050	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 010119	1	1000-452-20-44	SEWER	52.00	52.00
Total 3667 010119:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/10/2019	203050	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 010119	1	1000-452-20-44	SEWER	59.00	59.00
Total 3668 010119:											
01/19	01/10/2019	203050	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 010119	1	1000-452-20-44	SEWER	52.00	52.00
Total 3669 010119:											
01/19	01/10/2019	203051	689	SWRCB	WATER FEES- WATER	1805001	1	7112-430-42-48	TAXES FEES PERMITS & CHAR	456.00	456.00
Total 1805001:											
01/19	01/10/2019	203051	689	SWRCB	WATER BOARD FEES 7/1/18-6/3	WD-0140165	1	7301-430-52-48	TAXES, FEES, PERMITS & CHA	12,259.00	12,259.00
Total WD-0140165:											
01/19	01/10/2019	203052	9295	TAMCO CAPITAL CORP	COMMUNICATIONS-PD	5005684583	1	1000-421-10-45	COMMUNICATIONS	312.10	312.10
Total 5005684583:											
01/19	01/10/2019	203053	1141	THOMPSON GARAGE DO	SERVICED DOOR-PW	110239	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	390.71	390.71
Total 110239:											
01/19	01/10/2019	203054	9541		REIM DMV FEES	122818	1	2007-431-20-48	TAXES, FEES, PERMIT AND CH	76.00	76.00
Total 122818:											
01/19	01/10/2019	203055	712	TNS TRUCKING CO	SUPPLIES- SNOW	3520	1	2006-431-25-46	SUPPLIE - GENERAL	3,003.00	3,003.00
Total 3520:											
01/19	01/10/2019	203056	744	UPTOWN UNIFORMS	UNIFORMS-BUILDING	95706	1	1000-424-20-42	UNIFORM ALLOWANCE	600.42	600.42
Total 95706:											
01/19	01/10/2019	203057	9542		REIM DMV FEES	122818	1	2007-431-20-48	TAXES, FEES, PERMIT AND CH	76.00	76.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 122818:											
01/19	01/10/2019	203058	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9817505905	1	7620-430-10-45	COMMUNICATIONS	412.78	412.78
01/19	01/10/2019	203058	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9817505905	2	1000-452-20-45	COMMUNICATIONS	27.80	27.80
01/19	01/10/2019	203058	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9817505905	3	1000-424-20-45	COMMUNICATIONS	41.05	41.05
01/19	01/10/2019	203058	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9817505905	4	7620-430-11-45	COMMUNICATIONS	54.21	54.21
Total 9817505905:											
01/19	01/10/2019	203059	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67694092	1	7401-430-62-46	SUPPLIES-GENERAL	292.55	292.55
Total 67694092:											
01/19	01/10/2019	203059	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67703206	1	7110-430-42-46	SUPPLIES-GENERAL	28.68	28.68
Total 67703206:											
01/19	01/10/2019	203059	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67706042	1	7401-430-62-46	SUPPLIES-GENERAL	56.76	56.76
Total 67706042:											
01/19	01/10/2019	203059	770	WESTERN NEVADA SUP	CREDIT- WATER	CM67675345	1	7110-430-42-46	SUPPLIES-GENERAL	5.11-	5.11-
Total CM67675345:											
01/19	01/10/2019	203060	7549		REFUND WATER DEPOSIT	10402800012	1	7110-2228-000	DEPOSITS-CUSTOMER	69.66	69.66
Total 10402800012:											
01/19	01/10/2019	203061	1378	ZITO MEDIA	CABLE-FD	356225062 122718	1	1000-422-10-45	COMMUNICATIONS	46.84	46.84
Total 356225062 122718:											
Grand Totals:										256,042.27	256,042.27

Report Criteria:

Report type: GL detail  
Check.Voided = False

Report Criteria:  
Report type: GL detail  
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/17/2019	203082	6809	AB JB PROPERTIES	REFUND WATER OVERPAYME	10437800017	1	9999-1001-001	CASH CLEARING - UTILITIES	38.65	38.65
01/19	01/17/2019	203082	6809	AB JB PROPERTIES	REFUND GAS OVERPAYMENT	10437800017	2	9999-1001-001	CASH CLEARING - UTILITIES	32.68	32.68
Total 10437800017:											
01/19	01/17/2019	203083	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9958976831	1	7401-430-62-46	SUPPLIES-GENERAL	162.28	162.28
01/19	01/17/2019	203083	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9958976831	2	2007-431-20-46	SUPPLIES-GENERAL	162.28	162.28
01/19	01/17/2019	203083	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9958976831	3	7110-430-42-46	SUPPLIES-GENERAL	162.28	162.28
Total 9958976831:											
01/19	01/17/2019	203084	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636523175	1	7620-430-10-44	LINEN SERVICE	29.53	29.53
Total 636523175:											
01/19	01/17/2019	203084	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636523176	1	7401-430-62-44	LINEN SERVICES	49.44	49.44
Total 636523176:											
01/19	01/17/2019	203084	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636523177	1	2007-431-20-44	LINEN SERVICE	50.44	50.44
Total 636523177:											
01/19	01/17/2019	203084	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636523178	1	7110-430-42-44	LINEN SERVICE	40.98	40.98
Total 636523178:											
01/19	01/17/2019	203085	1231	ASBURY ENVIRONMENT	USED OIL- STREETS	I500-00403162	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	25.00	25.00
01/19	01/17/2019	203085	1231	ASBURY ENVIRONMENT	USED OIL- WATER	I500-00403162	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	25.00	25.00
01/19	01/17/2019	203085	1231	ASBURY ENVIRONMENT	USED OIL- GAS	I500-00403162	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.00	25.00
Total I500-00403162:											
01/19	01/17/2019	203086	9533		REFUND GAS DEPOSIT	10212450007	1	7401-2228-000	DEPOSITS-CUSTOMER	95.47	95.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10212450007:											
01/19	01/17/2019	203087	9432		FACILITY REPAIRS- PD	18-0993	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	95.47	95.47
Total 18-0993:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	431120	1	1000-452-20-46	SUPPLIES-GENERAL	36.27	36.27
Total 431120:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	431215	1	2007-431-20-46	SUPPLIES-GENERAL	7.24	7.24
Total 431215:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	431335	1	1000-452-20-46	SUPPLIES-GENERAL	.99	.99
Total 431335:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	431355	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	6.26	6.26
Total 431355:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES- WATER	431398	1	7110-430-42-46	SUPPLIES-GENERAL	4.23	4.23
Total 431398:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	431482	1	1000-452-20-46	SUPPLIES-GENERAL	7.52	7.52
Total 431482:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES- GAS	431544	1	7401-430-62-46	SUPPLIES-GENERAL	29.12	29.12
Total 431544:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-FD	431555	1	1000-422-10-46	SUPPLIES-GENERAL	8.68	8.68
Total 431555:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-WATER	431565	1	7110-430-42-46	SUPPLIES-GENERAL	28.93	28.93
Total 431565:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-GAS	431617	1	7401-430-62-46	SUPPLIES-GENERAL	48.25	48.25
Total 431617:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-FD	431642	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	2.53	2.53
Total 431642:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-GAS	431662	1	7401-430-62-46	SUPPLIES-GENERAL	7.23	7.23
Total 431662:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-PW	431664	1	7620-430-10-46	SUPPLIES-GENERAL	9.61	9.61
Total 431664:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	431669	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	7.76	7.76
Total 431669:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-WATER	431720	1	7110-430-42-46	SUPPLIES-GENERAL	22.52	22.52
Total 431720:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	431737	1	1000-452-20-46	SUPPLIES-GENERAL	52.10	52.10
Total 431737:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-WATER	431950	1	7110-430-42-46	SUPPLIES-GENERAL	5.39	5.39
Total 431950:											
01/19	01/17/2019	203088	76	BILLINGTON ACE HARD	SUPPLIES-WATER	432002	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	3.85	3.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 432002:											
01/19	01/17/2019	203089	8591		REIM SUPPLIES	010219	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	27.33	27.33
Total 010219:											
01/19	01/17/2019	203089	8591		REIM DMV FEES	010219	1	1000-422-10-43	PROFESSIONAL SVCS	150.00	150.00
Total 010219.:											
01/19	01/17/2019	203089	8591		REIM SUPPLIES	010719	1	1000-422-10-43	VOLUNTEERS	28.75	28.75
Total 010719:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAINST 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLC600MAINST 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 010119	1	2007-431-20-44	DISPOSAL	21.43	21.43
Total PLCBOFA 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCBUEHLERDNT 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIAMONDMTN 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCDIAMONDMTN 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLODGE 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCELKSLODGE 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 010119	1	2007-431-20-44	DISPOSAL	21.43	21.43
Total PLCFROSTYMILL 010119:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOUT 010111	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCGROCERYOUT 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HAIR H	PLCHAIRHUNTER 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCHAIRHUNTER 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTLELSN1 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCHOTLELSN1 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBUILD 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCKNOCHBUILD 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LITTLE I	PLCLITTLEITAL 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCLITTLEITAL 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHARTR 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCLVCHARTR 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSNP 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCMTLASSNP 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERPL 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCPANCERPL 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERPL 010119.	1	2007-431-20-44	DISPOSAL	85.40	85.40
Total PLCPANCERPL 010119.:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCSIERRAJWLR 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHR 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCSIERRATHR 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCSVILLEREAL 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPARK 01011	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCUPTOWNPARK 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - U S PO	PLCUSPOSTAL 010119	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCUSPOSTAL 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEMOR 010119	1	2007-431-20-44	DISPOSAL	47.52	47.52
Total PLCVETSMEMOR 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 01011	1	2007-431-20-44	DISPOSAL	42.70	42.70
Total PLCWALMARTBUS 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	SVL15 010119	1	7620-430-10-44	DISPOSAL	190.74	190.74
Total SVL15 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP-PW	SVL8 010119	1	7620-430-10-44	DISPOSAL	200.37	200.37
Total SVL8 010119:											
01/19	01/17/2019	203090	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	SVLFD 010119	1	1000-422-10-44	DISPOSAL	185.92	185.92
Total SVLFD 010119:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/17/2019	203091	116	CASHMAN EQUIPMENT	CREDIT-STREETS	INCS0317998 011419	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	14.51-	14.51-
01/19	01/17/2019	203091	116	CASHMAN EQUIPMENT	CREDIT-GAS	INCS0317998 011419	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	14.50-	14.50-
01/19	01/17/2019	203091	116	CASHMAN EQUIPMENT	CREDIT-WATER	INCS0317998 011419	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	14.51-	14.51-
Total INCS0317998 011419:											
01/19	01/17/2019	203091	116	CASHMAN EQUIPMENT	SUPPLIES- WATER	INPS2847146	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	7.84	7.84
Total INPS2847146:											
01/19	01/17/2019	203091	116	CASHMAN EQUIPMENT	SUPPLIES- GAS	INPS2881556	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	14.50	14.50
01/19	01/17/2019	203091	116	CASHMAN EQUIPMENT	SUPPLIES- WATER	INPS2881556	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	14.51	14.51
01/19	01/17/2019	203091	116	CASHMAN EQUIPMENT	SUPPLIES-STREETS	INPS2881556	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	14.51	14.51
Total INPS2881556:											
01/19	01/17/2019	203091	116	CASHMAN EQUIPMENT	SUPPLIES- GAS	INW01121892	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	526.68	526.68
Total INW01121892:											
01/19	01/17/2019	203092	148	COMPUTER LOGISTICS	SUPPLIES	72188	1	1000-415-10-46	SUPPLIES-GENERAL	212.78	212.78
Total 72188:											
01/19	01/17/2019	203093	161	CSK AUTO INC	SUPPLIES-WATER	2740-161983	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	103.91	103.91
Total 2740-161983:											
01/19	01/17/2019	203093	161	CSK AUTO INC	SUPPLIES-WATER	2740-162080	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	533.64	533.64
Total 2740-162080:											
01/19	01/17/2019	203093	161	CSK AUTO INC	CREDIT- WATER	2740-162083	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	107.14-	107.14-
Total 2740-162083:											
01/19	01/17/2019	203093	161	CSK AUTO INC	SUPPLIES-PARK	2740-162373	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	138.23	138.23

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740-162373:											
01/19	01/17/2019	203093	161	CSK AUTO INC	SUPPLIES-GAS	2740-162600	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	138.23	138.23
01/19	01/17/2019	203093	161	CSK AUTO INC	SUPPLIES-STREETS	2740-162600	2	2007-431-20-44	REPAIR AND MAINTENANCE-V	50.05	50.05
01/19	01/17/2019	203093	161	CSK AUTO INC	SUPPLIES-WATER	2740-162600	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	50.04	50.04
Total 2740-162600:											
01/19	01/17/2019	203094	167	DALCAR ELECTRICAL SU	REPAIRS- PARKS	21358	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	46.06	46.06
Total 21358:											
01/19	01/17/2019	203094	167	DALCAR ELECTRICAL SU	SUPPLIES-GAS	21361	1	7401-430-62-46	SUPPLIES-GENERAL	5.30	5.30
Total 21361:											
01/19	01/17/2019	203095	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS, FBI	348545	1	1000-416-10-45	FINGERPRINTING SERVICES	64.00	64.00
Total 348545:											
01/19	01/17/2019	203096	194	DIAMOND SAW SHOP IN	SUPPLIES- GC	16251	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	782.82	782.82
Total 16251:											
01/19	01/17/2019	203097	1261	DIAMOND TRUCK AND A	REPAIRS #84-PD	4681	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	417.12	417.12
Total 4681:											
01/19	01/17/2019	203098	198	DITCH WITCH EQUIPMEN	REPAIR & MAINT- WATER	277044	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	410.09	410.09
Total 277044:											
01/19	01/17/2019	203099	219	ED STAUB & SONS PETR	259.40 GAL PROPANE--GC	S55931	1	7530-451-52-46	PROPANE	411.74	411.74
Total S55931:											
01/19	01/17/2019	203099	219	ED STAUB & SONS PETR	173.90 GAL PROPANE-GC	S55932	1	7530-451-52-46	PROPANE	276.03	276.03

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total S55932:											
01/19	01/17/2019	203100	238	FASTENAL COMPANY	SUPPLIES- FIRE	CASUS79490	1	1000-422-10-46	SUPPLIES-JANITORIAL	276.03	276.03
Total CASUS79490:											
01/19	01/17/2019	203101	241	FEATHER PUBLISHING C	PUBLIC HEARING PLANNING C	010819	1	1000-419-10-45	ADVERTISING	62.40	62.40
Total 010819:											
01/19	01/17/2019	203101	241	FEATHER PUBLISHING C	PLANNING COMMISSION STAF	121818	1	1000-419-10-45	ADVERTISING	244.40	244.40
Total 121818:											
01/19	01/17/2019	203102	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING G	890153A	1	7530-451-50-43	TECHNICAL SVCS	28.00	28.00
Total 890153A:											
01/19	01/17/2019	203102	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING G	890155A	1	7530-451-50-43	TECHNICAL SVCS	28.00	28.00
Total 890155A:											
01/19	01/17/2019	203102	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	890441A	1	7110-430-42-43	TECHNICAL SVCS	28.00	28.00
Total 890441A:											
01/19	01/17/2019	203102	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	890442A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 890442A:											
01/19	01/17/2019	203102	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	890590A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 890590A:											
01/19	01/17/2019	203103	257	FOREST OFFICE EQUIP	KYOCERA COPIER -PW	AR3030	1	7620-430-10-43	TECHNICAL SVCS	410.07	410.07
Total AR3030:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/17/2019	203103	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	AR3031	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	84.00	84.00
Total AR3031:											
01/19	01/17/2019	203104	265	FRONTIER	257-1000 DSL SERVICE	1000 010519	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
01/19	01/17/2019	203104	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 010519	2	7401-430-62-45	COMMUNICATIONS	24.15	24.15
01/19	01/17/2019	203104	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 010519	3	7110-430-42-45	COMMUNICATIONS	24.15	24.15
01/19	01/17/2019	203104	265	FRONTIER	257-1000 ADMIN FAX	1000 010519	4	1000-413-20-45	COMMUNICATIONS	1.10	1.10
01/19	01/17/2019	203104	265	FRONTIER	257-1000 CITY CLERK FAX	1000 010519	5	1000-411-40-45	COMMUNICATIONS	1.10	1.10
01/19	01/17/2019	203104	265	FRONTIER	257-1000 ADMIN	1000 010519	6	1000-413-20-45	COMMUNICATIONS	3.88	3.88
01/19	01/17/2019	203104	265	FRONTIER	257-1000 CITY CLERK	1000 010519	7	1000-411-40-45	COMMUNICATIONS	2.96	2.96
01/19	01/17/2019	203104	265	FRONTIER	257-1000 FINANCE	1000 010519	8	1000-415-10-45	COMMUNICATIONS	2.96	2.96
01/19	01/17/2019	203104	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 010519	9	1000-419-10-45	COMMUNICATIONS	2.96	2.96
01/19	01/17/2019	203104	265	FRONTIER	257-1000 CITY HALL	1000 010519	10	1000-417-10-45	COMMUNICATIONS	252.38	252.38
Total 1000 010519:											
01/19	01/17/2019	203104	265	FRONTIER	257-1033-PARKS	1033 010519	1	1000-452-20-45	COMMUNICATIONS	242.08	242.08
Total 1033 010519:											
01/19	01/17/2019	203104	265	FRONTIER	257-1041 ADMIN-PW	1041 010519	1	7620-430-10-45	COMMUNICATIONS	1,155.31	1,155.31
Total 1041 010519:											
01/19	01/17/2019	203104	265	FRONTIER	252-1182 SCADA - WATER	1182 011019	1	7110-430-42-45	COMMUNICATIONS	304.56	304.56
Total 1182 011019:											
01/19	01/17/2019	203104	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 010519	1	1000-417-10-45	COMMUNICATIONS	69.29	69.29
Total 2960 010519:											
01/19	01/17/2019	203104	265	FRONTIER	257-7098 NATURAL GAS	7098 010119	1	7401-430-62-45	COMMUNICATIONS	83.98	83.98
Total 7098 010119:											
01/19	01/17/2019	203104	265	FRONTIER	257-1182 NAT GAS TELEMETRY	7-1182 011019	1	7401-430-62-45	COMMUNICATIONS	41.03	41.03

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Total 7-1182.011019:											
01/19	01/17/2019	203105	9540		REFUND GAS DEPOSIT	10530100632	1	7401-2228-000	DEPOSITS-CUSTOMER	41.03	41.03
Total 10530100632:											
01/19	01/17/2019	203106	1142	GEARY PACIFIC SUPPLY	SUPPLIES-GAS	3916790	1	7401-430-62-46	SUPPLIES-GENERAL	158.13	158.13
Total 3916790:											
01/19	01/17/2019	203107	1090	GRAPHIC CONTROLS LL	SUPPLIES- GAS	NH6597	1	7401-430-62-46	SUPPLIES-GENERAL	202.83	202.83
Total NH6597:											
01/19	01/17/2019	203108	9536		REFUND GAS DEPOSIT	10311850021	1	7401-2228-000	DEPOSITS-CUSTOMER	113.72	113.72
Total 10311850021:											
01/19	01/17/2019	203109	338	JACKSON'S SERVICE CE	RPR & MAINT- PARKS	36118	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	166.44	166.44
Total 36118:											
01/19	01/17/2019	203110	237	JOHN DEERE FINANCIAL	REPAIRS-G.C	513725	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	562.69	562.69
Total 513725:											
01/19	01/17/2019	203111	1350	JONES & MAYER	PROFESSIONAL SERVICES	90255	1	1000-412-10-43	PROFESSIONAL SVCS	382.97	382.97
Total 90255:											
01/19	01/17/2019	203111	1350	JONES & MAYER	PROFESSIONAL SERVICES	90256	1	1000-412-10-43	PROFESSIONAL SVCS	1,147.50	1,147.50
Total 90256:											
01/19	01/17/2019	203112	362	KAUFFMAN, BILL	CUSTODIAL SVCS-PW	123118	1	7620-430-10-44	CUSTODIAL	280.86	280.86
Total 123118:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/17/2019	203113	374	L N CURTIS & SONS	EQUIPMENT-FD	INV248168	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	120.32	120.32
Total INV248168:											
01/19	01/17/2019	203114	1074	LASSEN AUTO BODY	RETURN SIDEWALK DEPOSIT E	011519	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	8,640.00	8,640.00
Total 011519:											
01/19	01/17/2019	203115	408	LASSEN LAND & TRAILS	TECHNICAL SERVICES	122118	1	8406-413-24-43	TECHNICAL SERVICES	22,961.25	22,961.25
Total 122118:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	315357	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	1.48	1.48
Total 315357:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	315369	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	12.86	12.86
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	315369	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	12.86	12.86
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	315369	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	12.87	12.87
Total 315369:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	315372	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2.77	2.77
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	315372	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	2.78	2.78
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	315372	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	2.77	2.77
Total 315372:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	315439	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	10.36	10.36
Total 315439:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	315441	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	64.61	64.61
Total 315441:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	315520	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	40.74	40.74

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Total 315520:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	315523	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	40.74	40.74
Total 315523:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	315587	1	1000-452-20-47	MACHINERY AND EQUIPMENT	504.06	504.06
Total 315587:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	315616	1	1000-452-20-47	MACHINERY AND EQUIPMENT	455.80	455.80
Total 315616:											
01/19	01/17/2019	203116	411	LASSEN MOTOR PARTS	SUPPLIES-FD	315788	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	26.36	26.36
Total 315788:											
01/19	01/17/2019	203117	412	LASSEN REGIONAL SOLI	DUMP FEES-PD	0078 123118	1	1000-421-10-44	DISPOSAL	12.12	12.12
Total 0078 123118:											
01/19	01/17/2019	203117	412	LASSEN REGIONAL SOLI	DUMP FEES-PD	93510	1	1000-421-10-44	DISPOSAL	61.97	61.97
Total 93510:											
01/19	01/17/2019	203117	412	LASSEN REGIONAL SOLI	DUMP FEES-PD	93532	1	1000-421-10-44	DISPOSAL	14.42	14.42
Total 93532:											
01/19	01/17/2019	203118	413	LASSEN TIRE	4 TIRE MOUNTS #84-PD	50545	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	657.32	657.32
Total 50545:											
01/19	01/17/2019	203119	437	LMUD	STREET LIGHTS	14039 010719	1	2007-431-60-46	ELECTRICITY	193.32	193.32
Total 14039 010719:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/17/2019	203119	437	LMUD	STREET LIGHTS	14041 010719	1	2007-431-60-46	ELECTRICITY	3,607.63	3,607.63
Total 14041 010719:											
01/19	01/17/2019	203119	437	LMUD	SOUTH ST - PW OFFICE	14590 123118	1	7620-430-10-46	ELECTRICITY	397.20	397.20
Total 14590 123118:											
01/19	01/17/2019	203119	437	LMUD	S GAY ST-STREETS	24323 010719	1	2007-431-60-46	ELECTRICITY	49.76	49.76
Total 24323 010719:											
01/19	01/17/2019	203119	437	LMUD	66 N LASSEN ST	2466 010719	1	1000-417-10-46	ELECTRICITY	779.34	779.34
Total 2466 010719:											
01/19	01/17/2019	203119	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 010719	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 24661 010719:											
01/19	01/17/2019	203119	437	LMUD	STREET LIGHTS	2467 010719	1	2007-431-60-46	ELECTRICITY	1,627.43	1,627.43
Total 2467 010719:											
01/19	01/17/2019	203119	437	LMUD	CADY SPRINGS	26784 123118	1	7110-430-42-46	ELECTRICITY	93.23	93.23
Total 26784 123118:											
01/19	01/17/2019	203119	437	LMUD	65 N WEATHERLOW ST-PARK	2865 010719	1	1000-452-20-46	ELECTRICITY	45.70	45.70
Total 2865 010719:											
01/19	01/17/2019	203119	437	LMUD	65 N WEATHERLOW ST-MUSEU	2866 010719	1	1000-451-80-46	ELECTRICITY	21.35	21.35
Total 2866 010719:											
01/19	01/17/2019	203119	437	LMUD	65 N WEATHERLOW ST-COMM	2867 010719	1	1000-452-20-46	ELECTRICITY	36.38	36.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2867 010719:											
01/19	01/17/2019	203119	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 010719	1	1000-452-20-46	ELECTRICITY	36.38	36.38
Total 2870 010719:											
01/19	01/17/2019	203119	437	LMUD	NORTH ST BASEBALL PARK M	2873 010719	1	1000-452-20-46	ELECTRICITY	29.02	29.02
Total 2873 010719:											
01/19	01/17/2019	203119	437	LMUD	HARRIS DR & HWY 36-WATER	30658 010719	1	7110-430-42-46	ELECTRICITY	152.26	152.26
Total 30658 010719:											
01/19	01/17/2019	203119	437	LMUD	RICHMOND RD BRIDGE	35094 123118	1	2007-431-60-46	ELECTRICITY	244.23	244.23
Total 35094 123118:											
01/19	01/17/2019	203119	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 122118	1	2007-431-60-46	ELECTRICITY	127.71	127.71
Total 3651 122118:											
01/19	01/17/2019	203119	437	LMUD	720 SOUTH EMULSION TANK-P	38646 123118	1	7620-430-10-46	ELECTRICITY	20.00	20.00
Total 38646 123118:											
01/19	01/17/2019	203119	437	LMUD	SOUTH ST & WEST END	416924 123118	1	2007-431-60-46	ELECTRICITY	14.62	14.62
Total 416924 123118:											
01/19	01/17/2019	203119	437	LMUD	RICHMOND RD & PEARL CR	416984 123118	1	2007-431-60-46	ELECTRICITY	14.62	14.62
Total 416984 123118:											
01/19	01/17/2019	203119	437	LMUD	ORCHARD STREET LIGHTS	418802 123118	1	2007-431-60-46	ELECTRICITY	8.96	8.96
Total 418802 123118:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/17/2019	203119	437	LMUD	RIVERSIDE DR. & RIVER ST. LI	418824 123118	1	2007-431-60-46	ELECTRICITY	14.62	14.62
Total 418824 123118:											
01/19	01/17/2019	203119	437	LMUD	RIVERSIDE DR. & RIVER ST. LI	418833 123118	1	2007-431-60-46	ELECTRICITY	14.62	14.62
Total 418833 123118:											
01/19	01/17/2019	203119	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 010719	1	2007-431-60-46	ELECTRICITY	219.87	219.87
Total 43511 010719:											
01/19	01/17/2019	203119	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 010719	1	1000-451-80-46	ELECTRICITY	59.53	59.53
Total 43866 010719:											
01/19	01/17/2019	203119	437	LMUD	N PINE & COOK - SCADA-WATE	44153 010719	1	7110-430-42-46	ELECTRICITY	26.76	26.76
Total 44153 010719:											
01/19	01/17/2019	203119	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 122118	1	2007-431-60-46	ELECTRICITY	147.42	147.42
Total 49496 122118:											
01/19	01/17/2019	203119	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 123118	1	2007-431-60-46	ELECTRICITY	112.49	112.49
Total 49497 123118:											
01/19	01/17/2019	203119	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 122118	1	2007-431-60-46	ELECTRICITY	141.89	141.89
Total 49498 122118:											
01/19	01/17/2019	203119	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 122118	1	2007-431-60-46	ELECTRICITY	224.93	224.93
Total 49499 122118:											
01/19	01/17/2019	203119	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 010719	1	2007-431-60-46	ELECTRICITY	60.05	60.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 49500 010719:											
01/19	01/17/2019	203119	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 010719	1	2007-431-60-46	ELECTRICITY	60.05	60.05
Total 49501 010719:											
01/19	01/17/2019	203119	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 123118	1	7110-430-42-46	ELECTRICITY	187.66	187.66
Total 55754 123118:											
01/19	01/17/2019	203119	437	LMUD	606 NEVADA ST	58209 010719	1	1000-417-10-46	ELECTRICITY	24.47	24.47
Total 58209 010719:											
01/19	01/17/2019	203119	437	LMUD	606 1/2 NEVADA ST	58211 010719	1	1000-417-10-46	ELECTRICITY	20.00	20.00
Total 58211 010719:											
01/19	01/17/2019	203119	437	LMUD	WELL #1-WATER	7714 011119	1	7110-430-42-46	ELECTRICITY	154.11	154.11
Total 7714 011119:											
01/19	01/17/2019	203119	437	LMUD	NORTH ST BALL PARK-MEM FI	9283 010719	1	1000-452-20-46	ELECTRICITY	86.13	86.13
Total 9283 010719:											
01/19	01/17/2019	203119	437	LMUD	GEO PUMP #1	9297 010719	1	7301-430-52-46	ELECTRICITY	1,742.21	1,742.21
Total 9297 010719:											
01/19	01/17/2019	203119	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 010719	1	1000-452-20-46	ELECTRICITY	110.02	110.02
Total 94811 010719:											
01/19	01/17/2019	203119	437	LMUD	GEO PUMP #2	9503 123118	1	7301-430-52-46	ELECTRICITY	39.33	39.33
Total 9503 123118:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/17/2019	203119	437	LMUD	HOSPITAL LN-GEO	9963 123118	1	7301-430-52-46	ELECTRICITY	21.02	21.02
Total 9963 123118:											
01/19	01/17/2019	203120	9539		REFUND GAS DEPOSIT	10219450122	1	7401-2228-000	DEPOSITS-CUSTOMER	92.30	92.30
Total 10219450122:											
01/19	01/17/2019	203121	9535		REFUND GAS DEPOSIT	10324102219	1	7401-2228-000	DEPOSITS-CUSTOMER	70.49	70.49
Total 10324102219:											
01/19	01/17/2019	203122	467	METER VALVE & CONTR	SUPPLIES- GAS	14976	1	7401-430-63-47	MACHINERY & EQUIPMENT	543.83	543.83
Total 14976:											
01/19	01/17/2019	203123	1463	MILLER CLEANING SERV	CUSTODIAL SERVICES-PD	MCS2553	1	1000-421-10-44	CUSTODIAL	90.00	90.00
Total MCS2553:											
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES- WATER	52-101474	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	189.64	189.64
Total 52-101474:											
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES- STREETS	52-102021	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	328.16	328.16
Total 52-102021:											
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES- STREETS	52-102035	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	7.30	7.30
Total 52-102035:											
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES- WATER	52-102058	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	7.40	7.40
Total 52-102058:											
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES- STREETS	52-102106	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.21	5.21
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES- WATER	52-102106	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.21	5.21
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	52-102106	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	5.21	5.21

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 52-102106:											
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETS	52-102111	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	15.63	15.63
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	52-102111	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	15.63	15.63
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	52-102111	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	15.63	15.63
Total 52-102111:											
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES- STREETS	52-102117	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.08	5.08
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES- WATER	52-102117	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.08	5.08
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	52-102117	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	5.08	5.08
Total 52-102117:											
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES-STREETS	52-102118	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	2.46	2.46
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES-WATER	52-102118	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	2.45	2.45
01/19	01/17/2019	203124	9493	NATIONAL AUTO PARTS	SUPPLIES- GAS	52-102118	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2.45	2.45
Total 52-102118:											
01/19	01/17/2019	203125	9537		REFUND GAS DEPOSIT	10323350030	1	7401-2228-000	DEPOSITS-CUSTOMER	84.12	84.12
Total 10323350030:											
01/19	01/17/2019	203126	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2502267	1	2007-431-20-46	SUPPLIES-GENERAL	10.12	10.12
Total 2502267:											
01/19	01/17/2019	203127	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	3948400	1	7620-430-10-46	SUPPLIES-GENERAL	193.48	193.48
Total 3948400:											
01/19	01/17/2019	203128	1040	R & R PRODUCTS INC	MAINT & RPR- GC	CD2302205	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	251.32	251.32
Total CD2302205:											
01/19	01/17/2019	203129	9543		REFUND GAS DEPOSIT	1040720013	1	7401-2228-000	DEPOSITS-CUSTOMER	93.74	93.74

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Total 10410720013:											
01/19	01/17/2019	203130	8028		REIM TUITION & BOOKS	011519	1	7620-430-10-45	TRAVEL	93.74	93.74
Total 011519:											
01/19	01/17/2019	203131	872	SLAKEY BROTHERS INC.	SUPPLIES-GAS	11269747-00	1	7401-430-62-46	SUPPLIES-GENERAL	108.77	108.77
Total 11269747-00:											
01/19	01/17/2019	203132	9534		REFUND WATER DEPOSIT	10416600017	1	7110-2228-000	DEPOSITS-CUSTOMER	33.04	33.04
01/19	01/17/2019	203132	9534		REFUND GAS DEPOSIT	10416600017	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10416600017:											
01/19	01/17/2019	203133	677	SUSANVILLE SANITARY	720 SOUTH ST	3203 010119	1	7620-430-10-44	SEWER	52.00	52.00
Total 3203 010119:											
01/19	01/17/2019	203134	689	SWRCB	WATER SYSTEM FEE 7/1/2018-	SM-1019824	1	7530-451-50-48	TAXES, FEES, PERMITS & CHA	800.00	800.00
Total SM-1019824:											
01/19	01/17/2019	203135	9295	TAMCO CAPITAL CORP	COMMUNICATION-FD	5005719642	1	1000-422-10-45	COMMUNICATIONS	262.77	262.77
Total 5005719642:											
01/19	01/17/2019	203136	1474	THE SOURCE	PROFESSIONAL SERVICES-PD	2530426	1	1000-421-10-43	PROFESSIONAL SVCS	10.00	10.00
Total 2530426:											
01/19	01/17/2019	203137	749	VERIZON WIRELESS	CELLULAR PHONES - FD	9821340516	1	1000-422-10-45	COMMUNICATIONS	266.07	266.07
Total 9821340516:											
01/19	01/17/2019	203138	1551	WASHOE COUNTY DIST	SART FORENSIC EXAM	93611893	1	1000-421-10-34	REIMBURSEMENTS	500.00	500.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 93611893:											
01/19	01/17/2019	203138	1551	WASHOE COUNTY DIST	CARES FORENSIC EXAM	93611904	1	1000-421-10-45	INVESTIGATIVE FUNDS	500.00	500.00
01/19	01/17/2019	203138	1551	WASHOE COUNTY DIST	CARES FORENSIC EXAM-PD	93611904	2	1000-421-10-34	REIMBURSEMENTS	400.00	400.00
Total 93611904:											
01/19	01/17/2019	203139	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67694333	1	7401-430-62-46	SUPPLIES-GENERAL	205.72	205.72
Total 67694333:											
01/19	01/17/2019	203139	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67705114	1	7401-430-62-46	SUPPLIES-GENERAL	151.31	151.31
Total 67705114:											
01/19	01/17/2019	203139	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67706843	1	7401-430-62-46	SUPPLIES-GENERAL	151.31	151.31
Total 67706843:											
01/19	01/17/2019	203139	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67714374	1	7401-430-62-46	SUPPLIES-GENERAL	2.55	2.55
Total 67714374:											
01/19	01/17/2019	203139	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67714377	1	7401-430-62-46	SUPPLIES-GENERAL	112.76	112.76
Total 67714377:											
01/19	01/17/2019	203139	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67718036	1	7401-430-62-46	SUPPLIES-GENERAL	4.61	4.61
Total 67718036:											
01/19	01/17/2019	203139	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67720894	1	7401-430-62-46	SUPPLIES-GENERAL	4.63	4.63
Total 67720894:											
01/19	01/17/2019	203140	1198	WESTWOOD SANITATIO	PORTABLE TOILET - MEMORIA	A-56240	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	93.30	93.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total A-56240:											
01/19	01/17/2019	203140	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A-56245	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-56245:											
01/19	01/17/2019	203140	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A-56252	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-56252:											
01/19	01/17/2019	203140	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A-56258	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-56258:											
01/19	01/17/2019	203140	1198	WESTWOOD SANITATIO	PORTABLE TOILET - RIVERSID	A-56261	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	93.30	93.30
Total A-56261:											
Grand Totals:										67,814.78	67,814.78

Report Criteria:

Report type: GL detail  
 Check Voided = False

Report Criteria:

Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/18/2019	203141	728	U S POSTMASTER	UB BILLING GAS	011819	1	7401-430-62-46	POSTAGE	407.40	407.40
01/19	01/18/2019	203141	728	U S POSTMASTER	UB BILLING WATER	011819	2	7110-430-42-46	POSTAGE	790.84	790.84
Total 011819:										1,198.24	1,198.24
Grand Totals:										1,198.24	1,198.24

Report Criteria:

Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/24/2019	203142	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER-AIRP	12-171	1	7201-430-81-43	TECHNICAL SVCS	105.36	105.36
Total 12-171:											
01/19	01/24/2019	203143	76	BILLINGTON ACE HARD	SUPPLIES- FD	432566	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	6.69	6.69
Total 432566:											
01/19	01/24/2019	203144	9549	BUNYAN ROAD SECURIT	REFUND GAS DEPOSIT	10321750000	1	7401-2228-000	DEPOSITS-CUSTOMER	107.33	107.33
Total 10321750000:											
01/19	01/24/2019	203145	173	DATCO SERVICES	EMPLOYEE QTRLY SVC FEE 1/	143311	1	1000-416-10-43	TECHNICAL SVCS	577.50	577.50
Total 143311:											
01/19	01/24/2019	203145	173	DATCO SERVICES	SUBSTANCE TEST	36623672	1	1000-416-10-43	TECHNICAL SVCS	104.00	104.00
Total 36623672:											
01/19	01/24/2019	203146	182	DEPARTMENT OF CONS	4TH QTR 2018 SMIP FEE REPO	012219	1	1000-2205-003	DEPOSITS-STRONG MOTION P	61.82	61.82
Total 012219:											
01/19	01/24/2019	203147	185	DEPARTMENT OF MOTO	DMV ETP FEE	011419	1	7620-430-10-48	TAXES, FEES, PERMITS & CHA	150.00	150.00
Total 011419:											
01/19	01/24/2019	203148	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	010719	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	30.00	30.00
Total 010719:											
01/19	01/24/2019	203149	8178	DOWNTOWN FORD SALE	2019 FORD F250 SUPERCAB PI	309612	1	2012-465-32-47	VEHICLES	34,363.29	34,363.29

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 309612:											
01/19	01/24/2019	203150	241	FEATHER PUBLISHING C	ADVERTISEMENT-PW	1465986	1	7620-430-10-45	ADVERTISING	34,363.29	34,363.29
Total 1465986:											
01/19	01/24/2019	203150	241	FEATHER PUBLISHING C	ANNUAL FINANCIAL REPORT	7871	1	1000-417-10-45	ADVERTISING	83.20	83.20
Total 7871:											
01/19	01/24/2019	203151	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	970089A	1	7110-430-42-43	TECHNICAL SVCS	147.00	147.00
Total 970089A:											
01/19	01/24/2019	203152	9548	FOUR TRIBES CONSTRU	REFUND WATER OVERPAYME	10329750007	1	9999-1001-001	CASH CLEARING - UTILITIES	23.65	23.65
01/19	01/24/2019	203152	9548	FOUR TRIBES CONSTRU	REFUND GAS OVERPAYMENT	10329750007	2	9999-1001-001	CASH CLEARING - UTILITIES	22.00	22.00
Total 10329750007:											
01/19	01/24/2019	203153	265	FRONTIER	257-0315 AWOS AIRPORT	0315 011519	1	7201-430-81-45	COMMUNICATIONS	48.55	48.55
Total 0315 011519:											
01/19	01/24/2019	203153	265	FRONTIER	257-1044 PRI	1044 010519	1	7620-430-10-45	COMMUNICATIONS	89.99	89.99
Total 1044 010519:											
01/19	01/24/2019	203153	265	FRONTIER	257-3292 MUSEUM	3292 011019	1	1000-451-80-45	COMMUNICATION	238.02	238.02
Total 3292 011019:											
01/19	01/24/2019	203153	265	FRONTIER	257-4725-FAX	4725 011519	1	1000-419-10-45	COMMUNICATIONS	60.36	60.36
01/19	01/24/2019	203153	265	FRONTIER	257-4725 CITY HALL FAX	4725 011519	2	1000-417-10-45	COMMUNICATIONS	60.36	60.36
Total 4725 011519:											
01/19	01/24/2019	203153	265	FRONTIER	257-5152 FIRE	5152 011019	1	1000-422-10-45	COMMUNICATIONS	301.01	301.01

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5152 011019:											
01/19	01/24/2019	203153	265	FRONTIER	257-5603 POLICE	5603 011019	1	1000-421-10-45	COMMUNICATIONS	301.01	301.01
Total 5603 011019:											
01/19	01/24/2019	203154	8746		REIM FOR PERMIT 18-366	011819	1	1000-424-20-32	BUILDING PERMITS	174.00	174.00
Total 011819:											
01/19	01/24/2019	203155	322	HYDRA-CLEAN	CARPET CLEANING-PW	10003	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	325.00	325.00
Total 10003:											
01/19	01/24/2019	203156	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2350443.001	1	7401-430-62-46	SUPPLIES-GENERAL	1,195.24	1,195.24
Total 415-S2350443.001:											
01/19	01/24/2019	203157	413	LASSEN TIRE	4 TIRE MOUNTS-PD	50499	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	669.89	669.89
Total 50499:											
01/19	01/24/2019	203158	413	SUSANVILLE TOWING	REPAIR & MAINT #80-PD	56019	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	184.34	184.34
Total 56019:											
01/19	01/24/2019	203159	421	LEAGUE OF CALIFORNIA	MEMBERSHIP DUES 2019	4796	1	1000-417-10-48	DUES AND MEMBERSHIPS	100.00	100.00
Total 4796:											
01/19	01/24/2019	203160	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 011719	1	1000-452-20-46	ELECTRICITY	28.57	28.57
Total 10262 011719:											
01/19	01/24/2019	203160	437	LMUD	LONG ALLEY & LOVELL ALLEY-	416860 010719	1	2007-431-60-46	ELECTRICITY	15.01	15.01
Total 416860 010719:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/19	01/24/2019	203160	437	LMUD	INSPIRATION POINT- STREETS	416915 010719	1	2007-431-60-46	ELECTRICITY	15.01	15.01
Total 416915 010719:											
01/19	01/24/2019	203160	437	LMUD	130 N LASSEN STREET- STREE	416962 010719	1	2007-431-60-46	ELECTRICITY	15.01	15.01
Total 416962 010719:											
01/19	01/24/2019	203160	437	LMUD	130 N PINE ST- STREETS	425450 010719	1	2007-431-60-46	ELECTRICITY	15.01	15.01
Total 425450 010719:											
01/19	01/24/2019	203161	9547		REFUND WATER OVERPAYME	102300000000	1	9999-1001-001	CASH CLEARING - UTILITIES	14.00	14.00
Total 102300000000:											
01/19	01/24/2019	203162	824	OFFICE DEPOT	OFFICE SUPPLIES-FD	256637158	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	1,896.18	1,896.18
Total 256637158:											
01/19	01/24/2019	203163	1286	PROFORCE LAW ENFOR	SAFETY SUPPLIES-PD	365936	1	1000-421-10-47	EQUIPMENT - SAFETY	131.62	131.62
Total 365936:											
01/19	01/24/2019	203163	1286	PROFORCE LAW ENFOR	SAFETY SUPPLIES- PD	365941	1	1000-421-10-47	EQUIPMENT - SAFETY	2,423.85	2,423.85
Total 365941:											
01/19	01/24/2019	203164	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	3797520	1	1000-422-10-46	SUPPLIES-JANITORIAL	18.22	18.22
Total 3797520:											
01/19	01/24/2019	203164	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	3798351	1	1000-422-10-46	SUPPLIES-JANITORIAL	47.17	47.17
Total 3798351:											
01/19	01/24/2019	203164	572	QUILL CORPORATION	OFFICE SUPPLIES	4094484	1	1000-415-10-46	SUPPLIES-GENERAL	45.03	45.03

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4094484:											
01/19	01/24/2019	203164	572	QUILL CORPORATION	OFFICE SUPPLIES	4096192	1	1000-415-10-46	SUPPLIES-GENERAL	39.10	39.10
Total 4096192:											
01/19	01/24/2019	203164	572	QUILL CORPORATION	OFFICE SUPPLIES	4098804	1	1000-415-10-46	SUPPLIES-GENERAL	17.69	17.69
Total 4098804:											
01/19	01/24/2019	203165	1332	RLI INSURANCE COMPA	JOHNSTON WELL #1	RLB0006020 9/4/18	1	7301-430-52-45	INSUR.GEOTHERMAL PROPER	187.56	187.56
01/19	01/24/2019	203165	1332	RLI INSURANCE COMPA	JOHNSTON WELL #1	RLB0006020 9/4/18	2	7301-1430-105	PREPAID MISC	62.44	62.44
Total RLB0006020 9/4/18:											
01/19	01/24/2019	203166	1270	SILVER STATE BARRICA	SUPPLIES- STREETS	102017	1	2007-431-20-46	SUPPLIES-GENERAL	2,356.00	2,356.00
Total 102017:											
01/19	01/24/2019	203166	1270	SILVER STATE BARRICA	SUPPLIES- STREETS	102076	1	2007-431-20-46	SUPPLIES-GENERAL	197.50	197.50
Total 102076:											
01/19	01/24/2019	203167	9545		REFUND GAS DEPOSIT	10120651636	1	7401-2228-000	DEPOSITS-CUSTOMER	53.42	53.42
Total 10120651636:											
01/19	01/24/2019	203168	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9819407154	1	7620-430-10-45	COMMUNICATIONS	413.57	413.57
01/19	01/24/2019	203168	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9819407154	2	1000-424-20-45	COMMUNICATIONS	26.09	26.09
01/19	01/24/2019	203168	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9819407154	3	1000-452-20-45	COMMUNICATIONS	49.69	49.69
01/19	01/24/2019	203168	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9819407154	4	7620-430-11-45	COMMUNICATIONS	54.21	54.21
Total 9819407154:											
01/19	01/24/2019	203168	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9821340205	1	7620-430-10-45	COMMUNICATIONS	488.04	488.04
01/19	01/24/2019	203168	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9821340205	2	1000-452-20-45	COMMUNICATIONS	58.71	58.71
01/19	01/24/2019	203168	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9821340205	3	1000-424-20-45	COMMUNICATIONS	27.78	27.78
01/19	01/24/2019	203168	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9821340205	4	7620-430-11-45	COMMUNICATIONS	54.09	54.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9821340205:											
01/19	01/24/2019	203169	9546		REFUND GAS DEPOSIT	10333850115	1	7401-2228-000	DEPOSITS-CUSTOMER	176.56	176.56
Total 10333850115:											
01/19	01/24/2019	203170	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67719671	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	94.59	94.59
Total 67719671:											
Grand Totals:										50,082.82	50,082.82

Report Criteria:

Report type: GL detail  
 Check Voided = False

Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Kevin Jones, Police Chief

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 19-5611 authorizing execution of agreement with Forensic Analytical Crime Lab.

**PRESENTED BY:** Kevin Jones, Police Chief

**SUMMARY:** The Police Department would like to enter into an agreement with the Forensic Analytical Crime Lab for future DNA and forensic testing. The Department of Justice has a priority system for testing trace evidence and/or DNA; the most severe cases are given the highest priority. This is an alternative to process evidence to assist in identifying suspect(s) when biological evidence is discovered at a crime scene or elsewhere.

There is potential for reimbursement, specifically for DNA processing, through the County of Lassen (Prop 64, CGC 76104.6).

**FISCAL IMPACT:** None at this time.

**ACTION**

**REQUESTED:** Motion to approve Resolution No. 19-5611 authorizing the execution of an agreement with Forensic Analytical Lab and authorizing the Chief of Police to sign agreement.

**ATTACHMENTS:** Forensic Analytical Crime Lab

**RESOLUTION NO. 19-5611**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING EXECUTION OF AGREEMENT WITH FORENSIC ANALYTICAL**  
**CRIME LAB FOR FORENSIC SERVICES**

**WHEREAS**, the Susanville Police Department investigates crimes and through that process obtains evidence, and

**WHEREAS**, there is a need to have a secondary resource for testing of forensic evidence, and

**WHEREAS**, Forensic Analytical Crime Lab provides such services and is a recognized forensic lab and has the ability to provide this service to the Police Department, and

**WHEREAS**, it is determined that this authorization enables the Police Department to have an alternative to DOJ when needed in an attempt to identify suspect(s) of crimes.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville authorizes the City to enter into agreements with Forensic Analytical Crime Lab for forensic services and authorizes the Police Chief to execute the agreement(s).

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6<sup>th</sup> day of February, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney

**FORENSIC ANALYTICAL CRIME LAB**

3777 Depot Road Suite 403

Hayward, CA 94545

Phone (510) 266-8100

Fax (510) 887-4451

Tax ID # 20-5804934

**AGREEMENT/AUTHORIZATION FOR PROFESSIONAL SERVICES**

Original      Supplemental      Amended

FACL Case/PNC Number:	FACL Client Number:
Case Name:	Client Case Number:
Client Organization: <b>Susanville Police Department</b>	
Client Contact: <b>Kevin L. Jones, Chief of Police</b>	
Mailing Address: <b>1801 Main St. Susanville, CA 96130</b>	Billing Address: <b>1801 Main St. Susanville, CA 96130</b>
Phone Number: <b>(530) 257-5603</b>	Fax Number: <b>(530) 257-7366</b>

Forensic Analytical Crime Lab (FACL), a California Corporation, and the undersigned Client ("Client") hereby enter into an agreement for services to be provided to Client on the terms and conditions stated herein. Any amendments or supplements thereto, whether signed contemporaneously with this Agreement/Authorization, or after, are deemed incorporated into and made a part of this Agreement/Authorization.

1) Client authorizes Forensic Analytical Crime Lab to perform the following work:

**Forensic Services as requested**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2) The authorized cost for this work is \$10,000.00, billed according to Forensic Analytical Crime Lab current Fee Schedule. **Should the scope of the work change or increase, a supplemental agreement/authorization will be required.**

3)  The authorized cost does not include costs associated with court testimony, travel or reimbursable expenses.  
 The authorized cost does include costs associated with court testimony, travel or reimbursable expenses.

4) Responsibility for payment of all costs are the responsibility of the Client/Client Agency and is not transferable or assignable to the Client's own client in turn.

5) Payment Terms (check as applicable): (Make all checks payable to Forensic Analytical Crime Lab.)

Court Order (Please name Forensic Analytical Crime Lab to perform services in court orders.)

Authorization for payment is attached.

Existing Agency Agreement, Contract or Purchase Order in effect.

A retainer in the amount of \$ \_\_\_\_\_ is required of which \$250.00 is non-refundable.

The undersigned represents that funds are available for payment of the balance of fees to Forensic Analytical Crime Lab and that the undersigned is authorized to commit those funds for services as specified in Section 1.

- 6) The provision and completion of services is contingent upon payment of costs by Client to FACL as and when due. FACL reserves the right to refuse further work if payment is not made as and when due.
- 7) FACL reserves the right to increase hourly rates after the elapsed period of one year from the date of this agreement.
- 8) Payment is due within 30 days of final invoice for the work as specified in the Agreement/Authorization. Interest will accrue at a rate of 1.5% per month on overdue or unpaid balances over 30 days from date of final invoice.
- 9) FACL will not enter into a work Agreement/Authorization with more than one Client in any case except by written agreement between or among all Clients, and
- 10) In the event that more than one Client (as identified below) agrees to retain FACL to provide services hereunder, the following applies:
  - a) Each Client has had the full and fair opportunity to consult with legal and/or other counsel of its choice in connection with whether this Agreement should be entered into;
  - b) Each Client is aware that there is a possibility of conflict between and/or among them with respect to the matter for which services are requested, and each expressly and knowledgeably waives any such conflict;
  - c) FACL shall undertake its services in a manner and with such work product as it determines in its sole professional judgment is appropriate; and
  - d) Clients shall not issue conflicting instructions to FACL. FACL is free to disregard any conflicting instructions and shall have no liability to Clients or any other person in connection with disregarding conflicting instructions.
  - e) Client(s) shall jointly and severally indemnify and hold harmless FACL, its directors, officers, employees and agents from any claim, cost or loss of any kind or nature, including without limitation reasonable attorneys fees arising out of or related to its performance of services under Section 9 and 10, including failure of any Client to comply with any and all subparagraphs of Section 10.
- 11) In the event that FACL or any of its directors, officers, employees or agents is subpoenaed to produce documents and/or testify in any court, deposition or other proceeding in connection with the services provided under this Agreement/Authorization, the Client shall be liable for all the fees and costs thereof, whether or not the Client is the subpoenaing party. Should Client object to compliance with the subpoena, Client shall have the responsibility of seeking any appropriate judicial or administrative relief and the person responding to the subpoena may ignore the objections absent court order to the contrary.
- 12) All parties agree that any legal proceedings relating to a dispute or controversy arising over non-payment or payment terms of this Agreement/Authorization will be filed in the court jurisdiction of Alameda County, California. FACL is authorized to recover attorney's costs in the event FACL is forced to sue Client for non-payment.

Forensic Analytical Crime Lab	
By: 	Client(s): _____
(Signature)	(Signature)
<b>Jeanne Henderson, Director Finance/Administration</b>	_____
(Name and Title)	(Name and Title)
<b>January 25, 2019</b>	_____
(Date)	(Date)

**Please sign and Fax/Email to: (510) 887-4451/arf@facrimelab.com**

FACL Case #: \_\_\_\_\_  
FACL Agreement/Authorization for Professional Service  
Page 2 of 2 (rev. June 22, 2018)

Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Kevin Jones, Police Chief

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 19-5612** authorizing expenditures in the Traffic Safety Fund

**PRESENTED BY:** Kevin Jones, Police Chief

**SUMMARY:** The Police Department is seeking permission to bill items/services that are directly related to Officer's duties/items that are needed for Traffic Safety. These items are: radar unit repair/calibration, roll-o-tape devices, camera/recording equipment, reflective vests, range finder/identifier.

We are asking to access this account for up to \$4,000.00 for the remainder of the 2018/19 fiscal year.

**FISCAL IMPACT:** \$4,000.00 – Traffic Safety Fund

**ACTION**

**REQUESTED:** Motion to approve Resolution No. 19-5612 authorizing expenditures in the Traffic Safety Fund and authorizing the Finance Manager to amend the 2018-2019 Budget in the Traffic Safety Fund for \$4,000.

**ATTACHMENTS:** Resolution No. 19-5612.

**RESOLUTION NO. 19-5612**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING EXPENDITURE OF TRAFFIC SAFETY FUNDS**

**WHEREAS**, the Susanville Police Department is responsible for traffic matters within the City of Susanville, including, but not limited to; traffic violation enforcement, traffic collision investigation, radar equipment upkeep, and

**WHEREAS**, based on these required duties, there is a need to access the Traffic Safety Fund to assist in the enforcement, prevention and education of Traffic Safety, and

**WHEREAS**, Organized Crime Drug Enforcement Task Force provides reimbursement under the State or Local Overtime and Authorized Expense/Strategic Initiative Program, and

**WHEREAS**, it is determined that this authorization enables the Police Department to apply for reimbursement for Officers assigned to this program on an as needed basis and outside of their regular work week.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville authorizes the City to enter into agreements with the Federal Executive Office for the Organized Crime Drug Enforcement Task Force for the 2019 federal fiscal year and authorizes the Police Chief to execute the agreement(s).

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6<sup>th</sup> day of February, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney

Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Daniel Gibbs, Acting Public Works Director

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution Number 19-5613 authorizing the Mayor to execute an Agreement to Perform Services for an upgraded server and data collection backup system at the Public Works Department Facility with Computer Logistics of Redding CA; and amending Public Works Administration budget in the amount of \$24,000 to complete the project.

**PRESENTED BY:** Daniel Gibbs, Acting Public Works Director

**SUMMARY:** The Public Works Department is in need of an upgraded computer server and data collection backup system and determined that it is in the best interest of the City to replace and pursue it is current computer server at the Public Works Facility located at 720 South Street. The existing components are exhibiting signs of instability and thus suspect to catastrophic failure without notice. The present "server" is more than 6 years old and actually was never intended for nor designed as a server in the traditional sense. It is simply another desktop computer converted to use as such.

Additionally, the memory capacity available with this computer is quite small given the requirements of the Public Works Department and the ever-increasing need for and reliance on computer-based tasks to perform the services required of the Department. This has required the Department to purchase memory capacity with external hard drive hardware unnecessarily over the past several years

This new server will provide more than adequate capacity and protection of the Departments' files for projects, records and the like used daily in the maintenance, development of projects and providing of public services to the community. Along with an ability to integrate all functions of this type safely and efficiently within the department, more capacity for expanding the system with storage security upgrades and eventual compatibility with other departments of the City is to be included.

The City of Susanville Public Works Department pursued bids from three vendors of which two were local entities that provide this type of equipment and support services. Only one viable bid was received from Computer Logistics, of Redding, California. Computer Logistics is presently the City's primary vendor of computer related technical services and diagnostics or troubleshooting computer, internet and related resources used to perform most City activities, functions and services to the public. Given the items mentioned above and supported by their familiarity with the City's system and successful installation of the Police Department server work awarded by Council in June of 2018, Council can make a finding find it appropriate to forego the pursuit of formal bid process of three separate bids from individual and distinct vendors.

Adequate funding in the amount of well over \$300,000 is available in the Public Works Administration Fund and can be, with Council approval, utilized for purchase and installation of an updated server and data storage backup system at the City Department of Public Works facility located at 720 South Street in Susanville, California.

**FISCAL IMPACT:** Estimated project cost not to exceed \$ 24,000.

**ACTION REQUESTED:** Motion to adopt **Resolution Number 19-5613** authorizing the Mayor to execute an Agreement to Perform Services for an upgraded server and data collection backup system at the Public Works Department Facility with Computer Logistics of Redding CA; and amending Public Works Administration budget in the amount of \$24,000 to complete the project

**ATTACHMENTS:** Resolution No. 19-5613  
Computer Logistics Quote  
Agreement for Services with Computer Logistics

**RESOLUTION NUMBER 19-5613**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE  
AWARDING AN AGREEMENT TO PERFORM SERVICREES RELATED TO  
THE PURCHASE AND INSTALLATION OF AN UPGRADED COMPUTER  
SERVER AND DATA COLLECTION BACKUP SYSTEM FOR PUBLIC WORKS  
FACILITIES AND AMENDING THE PUBLIC WORKS ADMINISTRATION BUDGET  
TO COMPLETE THE WORK**

**WHEREAS**, the City of Susanville Public Works Department has identified that it is in the best interest of the City to replace and pursue a new computer server and corresponding data collection and backup system at the Public Works Facility located at 720 South Street in Susanville, California; and

**WHEREAS**, it is the desire of the City of Susanville to maintain adequate computer related services to its Administration, Engineering and Operations divisions for the purpose of managing, developing projects and providing services with significant assistance of a computer-based system for key facilities, functions and operations throughout the City to ensure adequate maintenance of streets and dispersing of public utilities; and

**WHEREAS**, the existing server located at the Public Works Facility since before 2012, has exceeded its useful life, is no longer fully compatible with the anticipated future technology and supportive software systems needs of the Department and has begun to exhibit early warning signs of failure; and

**WHEREAS**, the Public Works Department has no compatible data storage and backup system suitable for present technology and software in order to achieve the adequate transfer and protection of data to offsite or remote locations; and

**WHEREAS**, the City of Susanville Public Works Department has received only one viable bid from Computer Logistics, its primary vendor of computer related technical services and diagnostics or troubleshooting computer, internet and related resources used to perform most City activities, functions and services to the public; and

**WHEREAS**, the City Council deems and finds it appropriate to forego the pursuit and acquisition of a formal bid process from individual and distinct vendors with at least three (3) viable bids received, given the time sensitive nature of the work required and the need for continuity with compatible, similar and suitable hardware and software systems that utilize a vendor familiar with the City's overall computer system across all departments; and

**WHEREAS**, adequate funding in excess of the amount of \$300,000 is available in the Public Works Administration Fund and can be, with Council approval, utilized for purchase and installation of an updated server and data storage backup system at the City Department of Public Works facility located at 720 South Street in Susanville, California; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville as follows:

1. Award Bid to Computer Logistics for the purchase and installation of an upgraded server and data backup system at 720 South St. Susanville, CA.
2. Authorize the Mayor to execute an Agreement to Perform Services with Computer Logistics of Redding, CA.
3. Authorize the Finance Manager to amend and increase the Public Works Administration budget in an amount not to exceed \$24,000 for the acquisition and installation of an upgraded server and data backup system at 720 South Street in the City of Susanville.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6<sup>th</sup> day of February, 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney



We have prepared a quote for you

Public Works Server Upgrade

Quote # 000064  
Version 1

Prepared for:

City of Susanville

Dan Gibbs  
dgibbs@cityofsusanville.org

Hardware

Description	Price	Qty	Ext. Price
<p>Dell PowerEdge Server</p> <p>PET440</p>  <p><b>PowerEdge T440 Server</b>  <b>Chassis Configuration</b>            Chassis with up to 16, 2.5" Hot Plug Hard Drives, Tower Configuration  <b>Processor</b>            Intel® Xeon® Silver 4110 2.1G, 8C/16T, 9.6GT/s, 11M Cache, Turbo, HT (85W) DDR4-2400  <b>Memory DIMM Type and Speed</b>            2666MT/s RDIMMs  <b>Memory Capacity</b>            (2) 32GB RDIMM, 2666MT/s, Dual Rank  <b>RAID/Internal Storage Controllers</b>            PERC H740P RAID Controller, 8GB NV Cache, Adapter, Full Height  <b>Hard Drives</b>            (3) 480GB SSD SATA Mix Use 6Gbps 512e 2.5in Hot-plug Drive, S4600, 3-DWPD, 2628 TBW            (4) 1.2TB 10K RPM SAS 12Gbps 512n 2.5in Hot-plug Hard Drive  <b>Operating System</b>            VMware ESXi 6.7 Embedded Image on Flash Media  <b>Embedded Systems Management</b>            iDrac9, Enterprise  <b>Internal SD Module</b>            2x 16GB microSDHC/SDXC Card  <b>Power Cords</b>            (2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America  <b>Hardware Support Services</b>            5 Years ProSupport with Next Business Day Onsite Service            Managed Switch</p>	<p>\$8,517.70</p>	<p>1</p>	<p>\$8,517.70</p>



Hardware

Description	Price	Qty	Ext. Price
<b>MS120-48-HW</b>  Meraki Ethernet Switch - 48 x Gigabit Ethernet Network, 4 x Gigabit Ethernet Expansion Slot - Manageable - Twisted Pair, Optical Fiber - Modular - 2 Layer Supported - 1U High - Rack-mountable, Desktop - Lifetime Limited Warranty	\$2,079.99	1	\$2,079.99
<b>LIC-MS120-48-3YR</b>  Meraki Enterprise with 3 Years Enterprise Support - MS120-48 Cloud Managed - Subscription License 1 Switch - 3 Year License Validation Period	\$223.00	1	\$223.00
<b>MX64-HW</b>  Meraki MX64 Cloud Managed Security Appliance - 5 Port - 10/100/1000Base-T Gigabit Ethernet - 25 VPN - USB - 5 x RJ-45 - Manageable - Desktop, Wall Mountable	\$423.99	1	\$423.99
<b>LIC-MX64-ENT-3YR</b>  Meraki MX64 Enterprise License and Support, 3 Years - Meraki MX64 Cloud Managed Security Firewall Appliance - License 1 License - 3 Year License Validation Period	\$369.99	1	\$369.99
<b>Misc Cables</b>	\$40.00	1	\$40.00

Subtotal: \$11,654.67

Software

Description	Price	Qty	Ext. Price
<b>9EM-00679</b>  Microsoft Windows Server 2019 Standard - License - 2 Core - Microsoft Qualified, Volume, Local Government - Microsoft Open License for Government - English - PC	\$91.49	8	\$731.92
<b>R18-05794</b>  Microsoft Windows Server 2019 - License - 1 User CAL - Volume, Local Government - Microsoft Open License for Government - English - PC	\$29.92	20	\$598.40

Subtotal: \$1,330.32

Services

Description	Recurring	Price	Qty	Ext. Recurring	Ext. Price
 <b>BBS290s a</b> <b>Barracuda Backup 290</b> Monthly Key Features: 2TB Capacity Energizer updates: <ul style="list-style-type: none"> <li>Award-winning live 24x7 customer support</li> <li>Firmware &amp; automatic agent updates</li> <li>No per-server or per-application fees</li> </ul> Instant Replacement: <ul style="list-style-type: none"> <li>Next business day shipping on hardware replacement gets you back up and running fast</li> <li>Disaster recovery service preloads most recent data &amp; configurations onto replacement hardware in the event of a disaster</li> </ul> Unlimited Cloud Storage: <ul style="list-style-type: none"> <li>Storage (matching appliance capacity) to replicate Barracuda Backup to the cloud &amp; extend retention with offsite vaulting</li> </ul> Live-boot and Cloud Live-boot for VMware	\$310.00	\$0.00	1	\$310.00	\$0.00
<b>Service - Fixed Fee</b>  <b>Service - Fixed Fee (See Scope of Work)</b> Fixed fee labor for service or project work.	\$0.00	\$125.00	80	\$0.00	\$10,000.00

Recurring Subtotal: \$310.00  
 Subtotal: \$10,000.00

## Public Works Server Upgrade



Prepared by:  
 Computer Logistics  
 Bob Andrews  
 (530) 241-3131  
 bandrews@compulog.com

Prepared for:  
 City of Susanville  
 66 North Lassen Street  
 Susanville, CA 96130  
 Dan Gibbs  
 (530) 257-1050  
 dgibbs@cityofsusanville.org

Quote Information:  
 Quote #: 000064  
 Version: 1  
 Delivery Date: 11/20/2018  
 Expiration Date: 12/17/2018

### Quote Summary

Description	Amount
Hardware	\$11,654.67
Software	\$1,330.32
Services	\$10,000.00
	<b>Subtotal: \$22,984.99</b>
	<b>Tax: \$941.40</b>
	<b>Total: \$23,926.39</b>

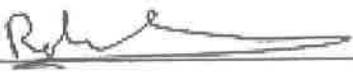
### Recurring Expenses Summary

Description	Amount
Services	\$310.00
	<b>Recurring Subtotal: \$310.00</b>
	<b>Tax: \$22.48</b>
	<b>Recurring Total: \$332.48</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Computer Logistics

City of Susanville

Signature:   
 Name: Bob Andrews  
 Title: VP of Business Development  
 Date: 11/20/2018

Signature: \_\_\_\_\_  
 Name: Dan Gibbs  
 Date: \_\_\_\_\_

Computer Logistics  
2001 Market Street  
Redding, CA 96001



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## SOW for Agreement to Perform Services to Susanville Public Works

Date	Services Performed By:	Services Performed For:
November 21, 2018	Computer Logistics 2001 Market Street Redding, CA 96001	Susanville Public Works 720 South St, Susanville, CA 96130

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This Statement of Work (SOW) is issued pursuant to the Server Upgrade Master Agreement between Susanville Public Works ("Client") and Computer Logistics ("Contractor"), effective November 21, 2018 (the "Agreement"). This SOW is subject to the terms and conditions contained in the Agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of this Agreement, the terms of this SOW shall govern and prevail. November 21, 2018

This SOW # Server Upgrade (hereinafter called the "SOW"), effective as of, is entered into by and between Contractor and Client, and is subject to the terms and conditions specified below. The Exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the Exhibit(s) hereto, the terms of the body of this SOW shall prevail.

## Period of Performance

The Services shall commence determinant on Client approval of the SOW Hours estimated for this agreement is projected at 80.

## Engagement Resources

Damien Owen - Coordinator  
Greg Bromley - Technical Lead  
Stephanie Marain - Technician

# Scope of Work

Contractor shall provide the Services and Deliverable(s) as follows:

## Phase 1

- 1) Approval of Project – 4 hours
  - a. Re-verify quoted items for purchase once approval is received
  - b. Warehouse delivery schedule project update
  - c. Receipt of equipment checklist update
  - d. Kick off meeting with CLC team to determine timeline
  - e. Meeting with Public Works to discuss determined timeline
  
- 2) Current system backup and preparation – 4 hours
  - a. Prepare system for migration
  - b. Review storage structure
  - c. Re-verify and test system backup
  - d. Verify user permissions required
  - e. Verify Policies required
  - f. Verify Printing drivers and settings required

## Phase 2

- 1) Server Preparation – 6 hours (Requires: Windows Server 2019 ISO ready)
  - a. Unbox server and initialize on CLC Bench
  - b. Setup RAID 1 and 5 configuration
  - c. Setup iDrac, log credentials and IP
  - d. Configure Esxi IP address
  - e. Configure Datastore
  - f. Upload Windows Server 2019 Standard ISO to Datastore
  
- 2) Create new Primary Domain Controller – 4 hours
  - a. Create PDC with thin provisioning, 8gb memory, CPU 2soc 4proc, 120gb OS drive on From Datastore, add secondary DATA drive at 1.2TB
  - b. Set to boot from Disc and mount WnSrvr 2019 ISO
  - c. Finalize VM Creation and boot new VM
  - d. Create local administrator account for access and log credential

## Phase 2 Cont.

- 3) Setup Accounts and GPO's – 4 hours
  - a. Install AD roles with PW.cityofsusanville.org domain
  - b. Create Standard AD OU structure
  - c. Review current list of users and create in new PDC with standard credentials, log
  - d. Create Groups
  - e. Create GPO's for: Login, CryptoWall, Locking, Password Policies, UAC disable, Update force disable, Redirected folders
  - f. Change IP addresses to match Client network for onsite
  - g. Install File Migration tool
- 4) Prep of Firewall and Backup Device – 6 hours
  - a. Prep Firewall remotely for installation
  - b. Prep backup device and cloud connection

## Phase 3

- 1) Onsite Day 1, Connectivity and Data Migration (DOWNTIME) – 6 hours (2 Technicians)
  - a. Travel onsite with equipment
  - b. Place new Tower Host and connect to network
  - c. Begin Data Migration
  - d. Install new Firewall and confirm remote connectivity to COSTS01 (DOWNTIME est. 2 hours)
  - e. Install Backup Device and confirm connectivity
- 2) Remote Configuration after onsite Day 1 – 4 hours
  - a. Check File Migration status
  - b. Add printers to new DC

## Phase 4

- 1) Onsite day 2 – 12 hours (DOWNTIME) (2 Technicians)
  - a. Verify file migration completion
  - b. Join PC's to new domain (DOWNTIME est. 6 hours)
  - c. Setup new email profiles on new user accounts
  - d. Move user data to new folders on server
  - e. Confirm file access in user profiles

## Phase 4 Cont.

- 1) Remote Verification of File Structure and User Profiles – 6 hours
  - a. Work with end users on any program security or authentication issues related to change of Domain user accounts
  - b. Continue building and adjusting folder structure to customer expectation

## Phase 5

- 1) Configure Backups – 4 hours
  - a. Configure Backups on new Server
  - b. Confirm backup succeeded
  - c. Test restores

## Phase 6

- 1) Finalize Project Meetings – 2 hours
- 2) CLC Team meeting to discuss project finalization
- 3) Provide Susanville Public Works with letter of Substantial Completion for Signature

## Deliverable Materials

PowerEdge R540 Meraki MX64 Firewall Windows Server Licensing Barracuda MSP 290	Meraki MS120 Switch Velcro Network Cabling
-----------------------------------------------------------------------------------------	--------------------------------------------------

## Contractor Responsibilities

- 1) Computer Logistics will be responsible for completing any potentially pre-configured backups of existing data prior to implementing new infrastructure and prior to any changes to existing infrastructure.
- 2) Computer Logistics will be responsible for logistical placement of new equipment.
- 3) Computer Logistics will be responsible for installing and configuring server equipment and implementation of connectivity to existing infrastructure.
- 4) Computer Logistics will be responsible for user data and access to new equipment.
- 5) Computer Logistics will be responsible for implementing security policies and permissions according to needs requested and/or existing by the client.
- 6) Computer Logistics will be responsible for configuring backups on new server equipment

## Client Responsibilities

- 1) It will be the responsibility of Susanville Public Works to pay for hardware costs prior to Purchase.
- 2) It will be the responsibility of Susanville Public Works prepare users for and provide window for downtime required during Phase 3 – Onsite Visits.
- 3) It will be the responsibility of the Susanville Public Works to discover any additional Software and Hardware requirements not known to Computer Logistics as of 12/12/2018.

## Completion Criteria

Contractor shall have fulfilled its obligations when any one of the following first occurs:

- Contractor accomplishes the Contractor activities described within this SOW, including delivery to Client of the materials listed in the Section entitled "Deliverable Materials," and Client accepts such activities and materials without unreasonable objections. No response from Client within 2-business days of deliverables being delivered by Contractor is deemed acceptance.
- Contractor and/or Client has the right to cancel services or deliverables not yet provided with 30 business days advance written notice to the other party.

# Assumptions

## Project Change Control Procedure

The following process will be followed if a change to this SOW is required:

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, the rationale for the change, and the effect the change will have on the project.
- The designated Project Manager of the requesting party (Contractor or Client) will review the proposed change and determine whether to submit the request to the other party.
- Both Project Managers will review the proposed change and approve it for further investigation or reject it. Contractor and Client will mutually agree upon any charges for such investigation, if any. If the investigation is authorized, the Client Project Managers will sign the PCR, which will constitute approval for the investigation charges. Contractor will invoice Client for any such charges. The investigation will determine the effect that the implementation of the PCR will have on SOW price, schedule and other terms and conditions of the Agreement.
- Upon completion of the investigation, both parties will review the impact of the proposed change and, if mutually agreed, a Change Authorization will be executed.
- A written Change Authorization and/or PCR must be signed by both parties to authorize implementation of the investigated changes.

**IN WITNESS WHEREOF**, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

Susanville Public Works

Computer Logistics

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name:  
Title:

Reviewed by:      Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Quincy McCourt, Project Manager

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 19-5615** approving the amended CalTrans Capital Improvement Plan (CIP) including the Airport Land Use Compatibility Plan (ALUCP) and authorizing the Interim/City Administrator to sign the submittal documents.

**PRESENTED BY:** Quincy McCourt, Project Manager

**SUMMARY:** The City Council adopted Resolution No. 18-5550 at the September 5, 2018 meeting, approving the Susanville Municipal Airport Capital Improvement Program. Congruent with the Plan, the CalTrans Capital Improvement Plan is also updated to maintain consistency with Federal Aviation Administration (FAA) guidelines. CalTrans allows sponsors, such as the City of Susanville, to apply for potential project assistance funding for the airport. CalTrans may pay up to 5 percent of the total project cost or \$50,000, whichever is less.

While the FAA requires the ACIP to be updated annually, the CalTrans requirement is an update every two years. CalTrans also provides the opportunity for funding not offered by the FAA such as the ALUCP. The Airport Land Use Commission, under the umbrella of Lassen County, has requested that the City of Susanville include the Airport Land Use Compatibility Plan in the City's CIP. The ALUCP is a powerful safety instrument that protects both the public and airport users alike, and the most recent Plan update was in March of 1987. The ALUCP is the responsibility of the Airport Land Use Commission and the County, if approved for funding, would cover any project match unless the City wanted to be involved in the project. In order for the Airport Land Use Commission to apply for funding, the ALUCP needs to be included in the CIP. This process does not obligate the City in any way for additional projects or funding.

Since this addition to the CIP was not reviewed or approved by the City Council and it would become part of the long-term Plan, staff is requesting the adoption of and amended CIP and authorizing the Interim/City Administrator to sign the CIP submittal documents including the ALUCP.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to approve Resolution No. 19-5615 approving the amended CalTrans Capital Improvement Plan (CIP) including the Airport Land Use Compatibility Plan (ALUCP) and authorizing the Interim/City Administrator to sign the submittal documents.

**ATTACHMENTS:**

Resolution No. 19-5615  
Resolution No. 18-5550 including FAA ACIP  
Capital Improvement Plan

**RESOLUTION NO. 19 - 5615**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING THE UPDATED CALTRANS CAPITAL IMPROVEMENT PLAN (CIP)**  
**INCLUDING THE AIRPORT LAND USE COMPATIBILITY PLAN (ALUCP) AND**  
**AUTHORIZING THE INTERIM/CITY ADMINISTRATOR TO SIGN THE SUBMITTAL**  
**DOCUMENTS**

**WHEREAS**, the City of Susanville adopted Resolution No. 18-5550 on 9/5/2018 approving the Susanville Municipal Airport Capital Improvement Program; and

**WHEREAS**, congruent with the ACIP, the CalTrans CIP is updated to maintain consistency with the FAA; and

**WHEREAS**, CalTrans may pay up to 5% of the total Airport entitlement project or \$50,000, whichever is less; and

**WHEREAS**, CalTrans offers funding opportunities not offered by the FAA such as the ALUCP; and

**WHEREAS**, the ALUCP was last updated in March of 1987; and

**WHEREAS**, in order to apply, the CIP must have the ALUCP included; and

**WHEREAS**, the CIP is updated every two years; and

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville approves the inclusion of the ALUCP in the CIP and authorizes the Interim/City Administrator to sign any submittal documents.

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 19-5615 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of February, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney

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**RESOLUTION NO. 18-5550**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING THE AIRPORT CAPITAL IMPROVEMENT PROGRAM FOR 2019-2024**

**WHEREAS**, each year the Susanville Airport is entitled to \$150,000 if met with a 10% contribution; and

**WHEREAS**, \$15,000 is budgeted yearly to account for the local match in order to contribute to airport improvements; and

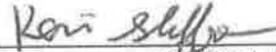
**WHEREAS**, every year the updated project priorities are required to be submitted to the FAA in a form called the Airport Capital Improvement Program (ACIP); and

**WHEREAS**, the City of Susanville approves the ACIP 2019-2024 attached hereto as Exhibit A; and

**WHEREAS**, the City of Susanville wishes to Authorize the Interim City Administrator/City Administrator and designee to sign any and all related contractual documents and or amendments; and

**NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville approves the attached ACIP 2019-2024 and authorizes the City/Interim Administrator or designee to execute all related contracts.

APPROVED:



Kevin Stafford, Mayor

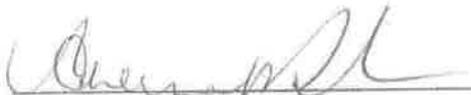
ATTEST:



Gwenna MacDonald, City Clerk

The foregoing Resolution No. 18-5550 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 5th day of September, 2018 by the following vote:

AYES:	Wilson, Franco, Moore, Schuster and Stafford
NOES:	None
ABSENT:	None
ABSTAINING:	None



Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:



Jessica Ryan, City Attorney



SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

FY 2019 - 2024

Project Description & Year	Federal Funds			State Funds		PFC	Local	Total	Environmental	NPIAS Rating	Start Date	Comp. Date	FED/ STATE
	Federal Funds	States Funds		States Funds									
2018													
1 - Carryover	\$ -	\$ -		\$ -			\$ -						
2019													
Delight - Concrete Pavement Project - approx. 8,000 SqFt R&R w/8' and 3'	\$ 53,062	\$ 2,653		\$ 3,243			\$ 58,958				June 2019	June 2019	
2020													
1 - Construct Apron Rehabilitation, Phase II	\$ 855,000	\$ 42,750		\$ 52,250			\$ 950,000			60	May 2020	March 2021	
2021													
1 - Carryover	\$ -	\$ -		\$ -			\$ -						
2022													
1 - Carryover	\$ -	\$ -		\$ -			\$ -						
2023													
1 - Two-way	\$ 765,000	\$ 38,250		\$ 46,750			\$ 850,000			40	May 2023	August 2024	
2024													
1 - Carryover	\$ -	\$ -		\$ -			\$ -						
TOTALS	\$ 1,673,062	\$ 83,653		\$ 107,243			\$ 1,850,958						

DATE: 3/19/2018

LOCID 5VE

NPIAS# 06-10751

State: California

Airport: Susanville Municipal Airport

Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Heidi Whitlock, Assistant to the City Administrator

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Department Head Selection Process Outline

**PRESENTED BY:** Dan Newton, Interim City Administrator

**SUMMARY:** On May 16, 2018 City Council was presented with a proposed policy hiring department heads and on June 20, 2018 it was approved. Since that time, staff has found that portions of the process required further explanation.

Staff has prepared and attached a revised Department Head Selection Process Outline for Council's consideration.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Approve Department Head Selection Process Outline

**ATTACHMENTS:** Department Head Selection Process Outline

## DEPARTMENT HEAD SELECTION PROCESS

### I. Application Process

- A. Advertise job opening by posting City Council approved job announcement for a minimum of ten (10) days and flyer in the following (if applicable):
  - 1. Local News Paper
  - 2. Professional Publications
  - 3. Direct Mailers
  - 4. Online Websites
- B. Applications Received at City Hall
  - 1. Must be received prior to closing date and time
  - 2. Must include standard city application and any documents requested in job announcement, i.e. resume, cover letter, transcripts, certifications, etc...
  - 3. Must be submitted to the City Clerk

### II. Application Screening Process

- A. Applicants are screened for compliance with job announcement and minimum requirements by Assistant to City Administrator, who notes if applicant does not meet the minimum qualifications.
  - 1. When there is adequate time remaining prior to the application deadline, the Assistant to City Administrator will contact Applicants who have submitted incomplete applications to provide an additional opportunity to submit missing materials, i.e. resume, cover letter, city standard application. Applicants who submit on the day of deadline will not be contacted.
  - 2. All applications are provided for City Council Members to screen, with those not in conformance noted.
- B. City Council members screen all applications to determine which candidates will receive an interview.
  - 1. Council Members will independently and confidentially indicate yes or no as to whether or not they want to interview an applicant.
  - 2. Applicants receiving three or more yes indications from Council Members will be interviewed
- C. City Clerk will prepare letters of regret for Applicants not chosen to move on to the interview process within 5 business days of City Council determination.

### III. Interviews

- A. An ad hoc committee consisting of two Council Members and the City Administrator will convene to determine the composition of the interview panels. Once notified, interview panel members/organization have five working days to confirm their participation. After five working days, they forfeit their opportunity to participate in the process.

1. Two panels will be convened, a Community Panel and Professional Panel
    - a. Community Panel
      1. May consist of community leaders, business professionals, union representatives, representatives from other agencies, and Human Resources representative
      2. Community Panel Members will be asked to submit three questions for consideration by ad hoc committee, ad hoc committee will determine the final list of questions to be asked during the community interview
    - b. Professional Panel
      1. May consist of experts in the field, Department Heads, and an HR representative
      2. Professional Panel Members will be asked to submit three questions for consideration by ad hoc committee, ad hoc committee will determine the final list of questions to be asked during professional interview
  2. Scoring
    - a. Candidates will be scored by the interview panelists using City standard scoring sheet as attached as Exhibit A. Scores will be averaged from the Community and Professional panels.
      1. Community Panel will account for 40% of overall score
      2. Professional Panel will count for 60% of overall score
- B. The top two candidates will be interviewed in closed session by the entire City Council with the City Administrator present. Based on the results of the Professional and Community Panel interviews, the City Council may elect to not interview one or both or the top two candidates.

**IV. Successful Candidate will continue to the pre-employment process**

**V. Unsuccessful Candidates will be placed in a hiring pool for up to one year in the event the position becomes vacant again**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Reviewed by: Da Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Kevin Jones, Police Chief

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 19-5616** authorizing execution of Federal Executive Office for the Organized Crime Drug Enforcement Task Force Agreement

**PRESENTED BY:** Kevin Jones, Police Chief

**SUMMARY:** The Federal Organized Crime Drug Enforcement Task Force (OCDETF) has authorized funds for Officers who are working within this program. Up to \$25,000 in reimbursements are authorized to local law enforcement for dedicated time to the OCDETF program. Only overtime funds are authorized for reimbursement.

**FISCAL IMPACT:** Up to \$25,000 in annual reimbursement

**ACTION**

**REQUESTED:** Motion to approve Resolution No. 19-5616 authorizing execution of Federal Executive Office for the Organized Crime Drug Enforcement Task Force Agreement

**ATTACHMENTS:** Resolution No. 19-5616  
OCDETF Agreement

**RESOLUTION NO. 19-5616**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING AGREEMENT FOR REIMBURSEMENT**

**WHEREAS**, the Susanville Police Department investigates all crimes including organized crime and drug offenses, and

**WHEREAS**, there is a need to be reimbursed by the Federal Government for Officers dedicated to gun, drug and organized crimes, and

**WHEREAS**, Organized Crime Drug Enforcement Task Force provides reimbursement under the State or Local Overtime and Authorized Expense/Strategic Initiative Program, and

**WHEREAS**, it is determined that this authorization enables the Police Department to apply for reimbursement for Officers assigned to this program on an as needed basis and outside of their regular work week.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville authorizes the City to enter into agreements with the Federal Executive Office for the Organized Crime Drug Enforcement Task Force for the 2019 federal fiscal year and authorizes the Police Chief to execute the agreement(s).

APPROVED: \_\_\_\_\_  
Kevin Stafford, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6<sup>th</sup> day of February, 2019 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney



This Agreement is between the above named State or Local Law Enforcement Organization and the Organized Crime Drug Enforcement Task Forces (OCDETF) Program. This Agreement shall be effective when signed by an authorized State or Local Organization official, the sponsoring Federal Agency Special Agent-In-Charge, the sponsoring Agency Regional OCDETF Coordinator, the Assistant United States Attorney Regional OCDETF Director, and the OCDETF Executive Office.

1. It is agreed that the State or Local Law Enforcement officers named on this Agreement will assist in OCDETF Investigations, Strategic Initiatives and prosecutions as set forth in the Organized Crime Drug Enforcement Task Forces State or Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual, Fiscal Year 2019.
2. No individual Agreement with a State or Local organization may exceed \$25,000, and the cumulative amount of OCDETF State and Local overtime monies that may be expended on a single OCDETF Investigation or Strategic Initiative in a single fiscal year may not exceed \$50,000 without express prior approval from the OCDETF Executive Office. The OCDETF Executive Office will entertain requests to exceed these funding levels in particular cases. Please submit a written request including justification approved by the AUSA Regional Director to the OCDETF Budget Officer/Deputy Budget Officer when seeking to exceed the above stated funding levels.
3. Each Reimbursable Agreement will be allowed no more than six (6) modifications per year. In addition, if the funds for a particular Agreement are completely deobligated with the intention of closing that Agreement, it will not count as a modification for purposes of this policy. These amendments must be transmitted by a memorandum approved and signed by the AUSA Regional OCDETF Director or designee for the region and sent to the OCDETF Executive Office.
4. If an Agreement does not have any activity during the last ninety (90) days, the funds shall automatically be deobligated. The OCDETF Executive Office will assist with the monitoring of the aging Agreements. Further, if a State or Local Organization indicates that it is no longer performing work under a particular Agreement, the State or Local Overtime and Authorized Expense/Strategic Initiative Programs, Policies and Procedures Manual requires that a modification memorandum identifying the amount to be deobligated be submitted to the OCDETF Executive Office as soon as possible after determining that no work is being performed.
5. The State or Local Law Enforcement Organization agrees to provide experienced drug Law Enforcement officers who are identified in this Agreement to work on the specified OCDETF Investigation or Strategic Initiative. Any change in Law Enforcement officers assigned must be agreed to by all approving officials.

6. Officers who are not deputized shall possess no Law Enforcement authority other than that conferred by virtue of their position as a commissioned officer of their parent Agency.
7. Officers who are deputized may possess Federal Law Enforcement authority as specified by the Agency affording the deputation.
8. Any State or Local officers assigned to an OCDETF Investigation or Strategic Initiative in accordance with this Agreement are not considered Federal employees and do not take on the benefits of Federal employment by virtue of their participation in the Investigation or Strategic Initiative.
9. OCDETF and the sponsoring Federal Law Enforcement Agency(ies) for the approved OCDETF Investigation or Strategic Initiative will provide to the assigned State or Local officers the clerical, operational and administrative support that is mutually agreed to by the parties in this Agreement.
10. Officers assigned to OCDETF Investigations or Strategic Initiatives should work full-time on the Investigation(s) or Strategic Initiative(s) in order to be paid overtime. In order to satisfy the "full-time" expectation, a Law Enforcement officer should work forty (40) hours per week or eight (8) hours per day on a single or multiple OCDETF Investigation(s) or Strategic Initiative(s). Any established exceptions or waivers to this definition shall be requested by the Regional Coordination Group and attached as Addendum A to the Agreement. [The parent State or Local Organization must pay the base salary of its officers. In the event officers must work overtime on an OCDETF Investigation or Strategic Initiative, the OCDETF Program will reimburse the parent State or Local Law Enforcement Organization for a limited amount of those overtime costs.] The Organization is responsible for paying its Law Enforcement officer(s) for their overtime, travel and per diem expenses. To ensure proper and complete utilization of OCDETF overtime and expense allocations, reimbursement claims must be submitted monthly on the OCDETF Reimbursement Request Form. The OCDETF Executive Office may refuse payment on any reimbursement request that is not submitted to the OCDETF Regional Coordination Group within thirty (30) days of the close of the month in which the overtime was worked.
11. It is the responsibility of the State or Local Organization to retain and have available for inspection sufficient supporting documentation for all regular hours and overtime hours worked towards a specific OCDETF case. Officers' timesheets must reflect work towards a specific OCDETF case and must be reviewed and signed by an authorized State or Local official.
12. Analysis of reimbursement claims by the Regional Coordination Group may result in a modification of the obligation of funds contained within this Agreement as well as the time period covered. The Organization affected by any such modification will receive a memo notifying them of the changes.

13. Overtime payments, including all other non-OCDETF Federal sources (such as Safe Streets, HIDTA, IRS, ICE, FEMA, etc.) may not, on an annual per person basis, exceed 25% of the current approved Federal salary rate in effect at the time the overtime is performed. The State or Local Organization is responsible for ensuring that this annual payment is not exceeded. The Executive Assistant/OCDETF Program Specialist will monitor these payments via MIS and communicate to the Federal Agency Regional OCDETF Coordinators who provide status updates to any officer approaching the threshold.
14. The overtime log must be attached to the reimbursement request when submitting the monthly invoices. The Sponsoring Federal Agency Supervisory Special Agent and the State or Local official authorized to approve the Reimbursement Request must certify that only authorized expenses are claimed, the regular hours requirement is satisfied, and that overtime has not exceeded 25% of the current Federal salary rate in effect at the time the overtime was worked.
15. Under no circumstances will the State or Local Organization charge any indirect costs for the administration or implementation of this Agreement.
16. The State or Local Organization shall maintain complete and accurate records and accounts of all obligations and expenditures of funds under this Agreement for a period of six (6) years and in accordance with generally accepted accounting principles to facilitate inspection and auditing of such records and accounts.
17. The State or Local Organization shall permit examination and auditing by representatives of the OCDETF Program, the sponsoring Federal Agency(ies), the U.S. Department of Justice, the Comptroller General of the United States, and/or any of their duly-authorized agents and representatives, of any and all records, documents, accounts, invoices, receipts, or expenditures relating to this Agreement. Failure to provide proper documentation will limit State or Local Law Enforcement Organizations from receiving OCDETF funding in the future.
18. The State or Local Organization will comply with Title VI of the Civil Rights Act of 1964 and all requirements applicable to OCDETF Agreements pursuant to the regulations of the Department of Justice (see, e.g., 28 C.F.R. Part 42, Subparts C and G; 28 C.F.R. 50.3 (1991)) relating to discrimination on the grounds of race, color, sex, age, national origin or handicap.
19. This Agreement may be terminated by any of the parties by written notice to the other parties ten (10) business days prior to termination. Billing for outstanding obligations shall be received by OCDETF within thirty (30) days of the notice of termination.

20. The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by electronic funds transfer (EFT). In accordance with the act, all OCDETF reimbursement payments will be issued via EFT. All participating State and Local Organizations must complete and submit the attached EFT form. The OCDETF Executive Office must receive one EFT form from each participating organization prior to processing their reimbursement payments. In certain circumstances the OCDETF Executive Office may make exceptions for Organizations that are unable to accept this form of payment, however, such Organizations must include written justification in the addendum of each new Agreement.
21. All changes made to the original Agreement must be approved by the OCDETF Executive Office and initialed by the Executive Assistant/OCDETF Program Specialist of the Regional Coordination Group making the revision. The AUSA Regional OCDETF Director or designee must initial all funding changes.
22. The Regional Coordination Group is responsible for identifying and implementing any additional policy requirements, as needed, for its specific region. Those regional policies will be documented in the Addendum B and attached to the approved Agreement. The Organizations are agreeing to adhere to these additional requirements and must have written approval by the Regional Coordination Group for any exceptions to the regional policies.
23. Restrictions: Fringe benefits (such as retirement, FICA, or other expenses) are NOT to be included in overtime payment. Auxiliary educational benefits are also NOT to be included in overtime payment. Reimbursement of overtime payment is based solely on the authorized overtime rate of each participating officer listed in the Agreement. Under no circumstances may a State or Local agency include any administrative fees for the processing of overtime. Additionally, officers are not eligible for reimbursement of compensation time earned in lieu of overtime payment. OCDETF will only reimburse an actual \$ amount paid to the officer for overtime worked, any additional benefit (including compensation time) will NOT be reimbursed.

This Agreement is not a contract or obligation to commit Federal funds in the maximum amounts projected. Funding allocations for the time period set forth and agreed to herein represent projections only and are based upon consultation between the sponsoring Federal Agency and the State or Local Law Enforcement Organization. They are, therefore, subject to modification by OCDETF based upon the progress and needs of the OCDETF Investigation or Strategic Initiative. Additionally, resources are contingent upon the availability of funds per the approval and signature of the OCDETF Executive Office obligating authority. The OCDETF Executive Office will approve and certify that all the terms and conditions of the Agreement have been met.

Each Agreement must be approved and signed by a State or Local Law Enforcement Organization official who has supervisory authority over, and is authorized to assign, the participating Law Enforcement officers to the OCDETF Investigation or Strategic Initiative.

Approved By: \_\_\_\_\_  
*Authorized State or Local Official                      Title                      Date*  
\_\_\_\_\_  
*Print Name*

Approved By: \_\_\_\_\_  
*Sponsoring Federal Agency Special Agent in Charge or Designee                      Date*  
\_\_\_\_\_  
*Print Name*

Approved By: \_\_\_\_\_  
*Sponsoring Agency Regional OCDETF Coordinator                      Date*

Approved By: \_\_\_\_\_  
*Assistant United States Attorney Regional OCDETF Director                      Date*

Funds are encumbered for the State or Local Organization overtime costs and authorized expense/Strategic Initiative Programs specified above. **Subject to availability of funds.**

Funds Certified: \_\_\_\_\_  
*OCDETF Executive Office                      Date*

Approving Official: \_\_\_\_\_  
*OCDETF Executive Office                      Date*

AGENDA ITEM NO. 13A

Reviewed by: Da Interim City Administrator

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Daniel Gibbs, Acting Public Works Director

**Action Date:** February 6, 2019

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Public Works Quarterly Departmental Report

**PRESENTED BY:** Daniel Gibbs, Acting Public Works Director

**SUMMARY:** Staff will provide an update of the operations and projects of the Public Works Department, including the Administration/Engineering, Streets, Natural Gas, and Water/Geothermal Department Divisions.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Information Only

**ATTACHMENTS:** Department Report



City of Susanville  
Public Works

Departmental Report

February 2019

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# Administration & Engineering Division

## RECENT ACCOMPLISHMENTS:

- Susanville Pavement Rehab 'FC' project & Roops Fort parking
- Center lane yellow striping on major streets
- Water Main Replacement on Main Street, Phase1 (Phase 2 at 90%)
- New digital phone system comparable to Fire & Police
- Street lighting upgrades and installations

## PROJECTS IN PROGRESS:

- Susanville Pavement Rehab 'SC-4' & "SC-5" Construction (Summer 2019)
- Cady Springs Pump Station Bid Award
- Gateway RFP for Design
- Johnstonville Road Water Main Design & Construction
- Public Works Server Replacement
- Engineering Traffic & Speed studies / traffic counting
- FEMA projects

## ON GOING DUTIES/ RESPONSIBILITIES:

- STIP Project Management, Monitoring of invoice processing/record keeping
- Fleet maintenance and related Department safety plus training
- Support other divisions and departments: mapping, research, property boundaries
- Encroachment & Air Pollution permitting & inspections
- Review development projects, support of Community Development

# Streets Division

## **ACCOMPLISHMENTS:**

- Fall Leaf Collection
- Installation, repair, rehabilitation and cleaning of Christmas lights
- Safety related equipment checks and maintenance
- Neighborhood watch signs

## **KEY PROJECTS IN PROGRESS:**

- Snow removal operations
- School zone RADAR sign repair and upkeep
- Street lighting surveys
- Grading of alleys
- Preparation for SB1 funding

## **ON GOING DUTIES/ RESPONSIBILITIES:**

- Pavement inspections
- Street & alley maintenance
- Tree trimming and removal, clearing sidewalks & shoulders, pruning at stop signs etc.
- Street sweeping, clearing catch basins, gutters and public floodways
- Removal of trash, road kill etc. from right of way
- Assist other Public Works Divisions

# Water/Geothermal Division

## **ACCOMPLISHMENTS (February 2018-December 2018):**

- Staff acquisition of Level 2 certifications - Water Treatment and Distribution operators
- Leaks repaired (84) & excess consumption investigations (6)
- Support of engineering staff on Main Street water main replacement
- Backflow prevention tests submitted (btw 80-100 annually)
- Annual water audit
- Hydrant and service replacements for pavement rehab projects—ongoing

## **KEY PROJECTS IN PROGRESS:**

- Upgrade Well & Spring Ridge booster SCADA pacs
- Security fencing for wells and tanks
- Exercising of isolation valves
- Water service line and leaky angle valve repairs
- Water meter maintenance checklist
- Tank cleaning (interior and exterior)
- Cady Springs project support

## **ON GOING DUTIES/ RESPONSIBILITIES:**

- Compliance monitoring / sampling / treatment / reporting
- Water treatment and springs gravity line inspections
- Service calls and responding to complaints
- Maintain and clean well sites
- Training of staff to complete certification programs
- Support other divisions with equipment and staff

# Natural Gas Division

## ACCOMPLISHMENTS (February 2018-December 2018):

- CPUC Annual Audit
- Service laterals in advance of pavement rehab projects
- Gas meters and new services installed: 15 & 11
- Retained consultant for Integrity Management plans
- Operator requalification pipe joining procedures
- Meter calibration - CCC and PSREC
- Leak surveys

## KEY PROJECTS IN PROGRESS:

- Updated Gas Operator Qualifications Plan (Veriforce) and Re-Qualifications testing
- Reporting Quarterly to CEC /Annual for California Green House Gas
- DOT annual / US Dept of Energy updating Distribution Integrity Management Plan
- Completion of the residential leak surveys
- Legacy Crossbore Program RFP
- PHYMSA transmission line designation discussions

## ON GOING DUTIES/ RESPONSIBILITIES:

- Review of Emergency Response plans and staff training
- Operation and maintenance training (includes Public Awareness program)
- Service calls (pilot lights, repairs, leaks)
- New service connections for gas hook ups
- Gas system infrastructure review and scheduled maintenance to include gas pressure reducing stations, meters (residential & commercial)
- Support other divisions with equipment and staff