
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Mendy Schuster * Kevin Stafford * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE
PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
September 6, 2017 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 17-5416

Next Ordinance No. 17-1012

- 1 APPROVAL OF AGENDA: (Additions and/or Deletions)**

- 2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.**

- 3 CLOSED SESSION:**
 - A CONFERENCE WITH LABOR NEGOTIATORS – pursuant to Government Code Section §54957.6
 - 1 Agency Negotiator: Jared G. Hancock
 Bargaining Unit: Fire
 - 2 Agency Negotiator: Jared G. Hancock
 Bargaining Unit: SPOA
 - B PUBLIC EMPLOYMENT – pursuant to Government Code §54957:
 1. Community Services Officer
 2. Police Officer Trainee
 3. Golf Course Manager
 4. City Planner
 5. Special Legal Counsel
 6. City Administrator: 2 items
 - C CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) regarding one (1) potential case
 - D CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code §59456.8:
 Property: Public Road and Utility Infrastructure for
 subdivision in Wood Duck Court

 Agency negotiator: Jared G. Hancock
 Negotiation parties: City of Susanville/Al Robbins
 Under Negotiation: Price/Conditions/Terms

4 **RETURN TO OPEN SESSION:** (recess if necessary)

- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day: Chief King*
- *Proclamations, awards or presentations by the City Council:*

5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's August 2, 2017 meeting
- B Approve vendor warrants numbered 101103 through 101272 for a total of \$669,988.24 including \$139,113.84 in payroll warrants

7 **PUBLIC HEARINGS:**

- A Consider approval of **Resolution No. 17-5413** approving the Urban Water Management Plan (UWMP) update

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of **Resolution No. 17-5411** approving hold harmless training agreement with Susanville Indian Rancheria for property at 477-280 N. Weatherlow
- B Consider approval of **Resolution No. 17-5412** authorizing execution of software maintenance and support agreement with Casselle
- C Consider request to allow the sale of alcoholic beverages concessions at the Diamond Mountain Golf Course Club House on September 23, 2017 for the Lassen Football Booster Golf Tournament
- D Consider request for a facility use fee waiver and to allow the sale of alcoholic beverages concessions at the Diamond Mountain Golf Course Club House on September 9, 2017 for the Lassen College Athletic Golf Tournament
- E Consider approval of **Resolution No. 17-5414** accepting the offer of dedication of Wood Duck Court
- F Consider approval of **Resolution No. 17-5415** executing Proposition 1 IRWM Disadvantaged Community Involvement Program Agreement with the California Rural Water Association (CRWA)

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Public Works Department Update
- B Riverside Park Project Update
- C Community Crime Reduction Initiatives

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on September 20, 2017 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for September 6, 2017 in the areas designated on September 1, 2017.


Gwenna MacDonald, City Clerk

Reviewed by: City Administrator
 City Attorney

 X Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's August 2, 2017 meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's August 2, 2017 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's August 2, 2017 meeting.

ATTACHMENTS: Minutes: August 2, 2017

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
August 2, 2017– 6:00 p.m.

Meeting was called to order at 6:00 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Joe Franco, Mendy Schuster and Kathie Garnier.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve the agenda as submitted; motion carried unanimously. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: No comments.

3 CLOSED SESSION: At 6:01 p.m. the Council entered into Closed Session to discuss the following:

A CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code 54956.8:

- 1 Property: APN # 103-340-02
- Agency negotiator: Jared G. Hancock
- Negotiation parties: City of Susanville/Ralph Sanders
- Under negotiation: Price/Conditions/Terms

B CONFERENCE WITH LABOR NEGOTIATORS – pursuant to Government Code Section §54957.6

- 1 Agency Negotiator: Jared G. Hancock
- Bargaining Unit: Fire, SPOA

C CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation - Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) regarding one (1) potential case

At 7:00 p.m. the City Council recessed Closed Session.

4 RETURN TO OPEN SESSION:

At 7:01 p.m. the City Council reconvened in Open Session.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney; James Moore, Fire Chief; Dan Newton, Public Works Director; John King, Police Chief; Deborah Savage, Finance Manager; Craig Sanders, City Planner and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that prior to Closed Session, the City Council approved the agenda with no changes. The City Council would be reconvening in Closed Session at the conclusion of Open Session.

5 BUSINESS FROM THE FLOOR:

Darrell MacChamber stated that he recently moved back to town after living in the County for a few years, and he is appalled by the crime and vandalism he is seeing in the community. He said that the Police

Department has been very responsive to his phone calls, and there is a right way to do things to solve a problem. He said that he is very bothered by what he is reading on social media regarding crime, and he encouraged those present to work together in a positive way to find solutions.

Regina Shirley spoke regarding vandalism that occurred at her residence on North Roop Street. While the Police Department was very responsive, she encouraged the City to look to other communities to see what solutions have worked to reduce crime in other cities.

Rose Mooney stated that her home on Richmond Road has been vandalized several times, and there are a number of homeless people who hang around on the Bizz Johnson Trail.

Chris Cole commented that he wanted to address the investigation related to two police officers, and referred to the question he asked at the July 19, 2017 meeting of the City Council regarding whether or not the investigation was an independent investigation. He asked the City Attorney if she had been able to clarify that question.

Jessica Ryan responded that the investigation is still an ongoing matter, and therefore she could not comment.

Mr. Cole argued that the citizens are in limbo, and want to have answers.

Chief King asked Mr. Cole if he had actually read the investigation, since he was claiming to have information regarding the process that had not been made public.

Ms. Ryan cautioned that the discussion should be limited since the matter involves personnel issues and the due process rights of the individuals involved should be protected.

Mr. Cole asked if the City Council had been involved and kept up to date throughout the investigation.

Mr. Ryan responded that she was not going to comment on the matter.

Mr. Cole stated that the City has been assuring the public that the investigation is an independent process, and the officers involved put their lives on the line for the community and transparency to the public is an important matter. He assured the Council that he would be present at every meeting until he has answers.

Terry Lewis discussed the increase in crime and urged the Council to make public safety a priority.

Harold Kimbriel stated that the Parks were no longer a safe place for families, and that drug paraphernalia and debris littered the areas where children play.

David Teeter discussed the efforts made by the law enforcement community to promote awareness of crime prevention. He urged those present to join a neighborhood watch group, as they have proven to be effective in preventing crimes. While it does not solve every problem, it is a positive way for the citizens to get involved.

Chief King expressed his support of the advice to join a neighborhood watch. They are proven to be very successful, and those people will move out of one neighborhood and into another, so the more groups that

can form, it increases the likelihood that the people involved in the illegal activity will move on to another community.

Harold Kimbriel added that not only are homeless people becoming a problem, but people living in sheds and other dwellings that should be uninhabitable is also a growing problem.

Regina Shirley asked what the process is to form a neighborhood watch group.

David Teeter directed her to contact the Police Department, where the Administrative Assistant could provide forms and an explanation of the process to gather signatures and support from neighbors.

Mayor pro tem Franco commented that the crime issue has been a recurring theme at recent meetings, and he supports working with staff and the community, through workshops and round table forums, to come up with ideas and solutions to address the problem. He added that he would like to see staff build on the recent momentum and begin that dialog immediately.

Chris Montgomery stated that he attended the National Night Out at Memorial Park, and there were 12 kids hanging out at the skate park. He said it was a great opportunity for the officers to engage the youth, some of whom were smoking pot, but none of the officers came over. He waited for a long time, his kids helped pick up trash, but the officers did not take the opportunity to open a dialog and it was a missed opportunity to reach out and do something. He added that not all of the kids in the community who use the skate park are bad kids, and he is not trying to bash anyone, but it was a great opportunity and seems a shame that none of the police or sheriff deputies took advantage of the situation.

Pat Holley commented that he supported everyone present, and he agreed with the comments made regarding crime activity in the community. It appears to be a multi-level problem, and everyone from the District Attorney on down needs to be involved in order to solve the problem. He has talked to policy makers, citizens, and everyone wants the same thing, to make the community safer. He discussed the importance of working as a team and coordinating efforts between the various public safety agencies.

Mary Murphy asked how many police officers the City employs, and how many square miles are in the City.

Chief King responded that there are 16 officers employed by the City of Susanville, and the area is between five and six square miles. Normally there are two officers and one supervisor on shift.

Mr. Lewis commented that the problem is that the City needs to hire more police officers.

Mayor Garnier stated that everyone is in agreement that there is a huge problem. She has lived in Susanville since 1973, raised her family here, and volunteers for as many organizations and groups as possible. She added that she loves the community and is committed to dealing with the problem, and the success of neighborhood watch groups such as the Depot Six group are very encouraging. It has made a big impact on their neighborhood, but it takes a big commitment of time from people, and unless more groups are formed, the people causing the problems are just going to pick up and move to a different neighborhood.

Chris Montgomery remarked that neighborhood watch groups really do work, and the success of the Depot Six group is proof. If the City and County are not on board and working together, then it will not work. The problem will not be solved overnight, because the groups will be pushing the pockets of crime around town until the point where they no longer have anywhere to go.

Mr. Holley referred to the Property Maintenance ordinance recently approved by the City, adding that it is a good start in addressing the concept that people should strive to be a better neighbor, which includes the way that a property is maintained and encourages neighbors to look out for one another.

Mayor Garnier thanked everyone present for their comments.

- 6** **CONSENT CALENDAR:** Mayor Garnier reviewed the items on the Consent Calendar:
- A Approve minutes from the City Council's June 21 and July 5, 2017 meetings
 - B Approve vendor warrants numbered 100878 through 101006 for a total of \$924,663.88 including \$123,903.47 in payroll warrants

Motion by Councilmember Wilson, second by Councilmember Stafford, to approve the Consent Calendar; motion carried unanimously. Ayes: Wilson, Stafford, Franco, Schuster and Garnier.

- 7** **PUBLIC HEARINGS:** No business.

- 8** **COUNCIL DISCUSSION/ANNOUNCEMENTS:** None.
Commission/Committee Reports:

- 9** **NEW BUSINESS:**

9A **Consider request of Lassen Historical Society to utilize City-owned property located at 19 North Weatherlow** Mr. Hancock explained that the City received a request from the Lassen Historical Society regarding the potential use of the vacant office space located at the adjacent Chamber of Commerce building. The Historical Society has a need for storage space for surplus items and artifacts that are not currently displayed at the museum. These items are currently being stored at the Pratt Building, which is in need of repairs to the structure and roof. To prevent damage to the artifacts while these repairs are being completed, the Historical Society has requested that they utilize the office space at North Weatherlow for short-term storage of these items. The use of storage containers for the items is not conducive to the rotation of displays in and out of the museum and there is really no good location on site to locate additional storage.

Mayor pro tem Franco commented that the request did not discuss any sort of compensation, and asked for an estimated length of time to use the facility for storage.

Mr. Hancock responded that the length of time has not been negotiated, and there are currently no other potential tenants for the space. It is estimated that the use would be for approximately 12 months or until the Pratt Building is repaired.

Mayor Garnier asked if the roof for the Pratt building would match the roof on Roop's Fort.

Mr. Hancock said that the roof on the Pratt building was red-tagged some time ago and is experiencing some decay in the logs, and if the building is to be utilized for events, it will require more than just a re-roof. It is anticipated that if the roof is redone it would match the style of the roof recently installed on Roop's Fort.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve the use of the property by the Lassen Historical Society; motion carried unanimously. Ayes: Wilson, Franco, Stafford, Schuster and Garnier.

9B Consider Resolution No. 17-5403 authorizing City Administrator to execute Agreement with Dyer Engineering for the evaluation and modification for construction documents for the completion of the Cady Springs Pump Station and Pipeline Mr. Newton explained that the Cady Springs project was initiated in 2003, and approximately half of the work on the project has been completed. The project included the installation of a one million gallon water tank, pumping station, and approximately 2 miles of pipeline at Cady Springs. The project was stopped prior to completion; the tank and the majority of the pipeline was installed; however, the pumping station and two highway crossings remain to be completed. In 2006, the City released plans for a more modest pumping station, for which one bid was received; however insufficient funds prohibited the Council from awarding the contract and moving forward to complete the project.

In 2016, the City was awarded a grant to complete the Cady Springs project with Proposition 84 funds. The 2006 construction documents must be evaluated and modified, and an RFP was sent to three engineering firms. One proposal was received from Dyer Engineering. The two-phase scope of work includes the review and evaluation of construction documents and preparation of an engineering report. If awarded the contract, Dyer will review and evaluate plans for completeness, Code compliance and constructability, and will also field verify locations of existing facilities installed in 2003. The conditions of the existing facilities will be evaluated and a report prepared that details any items to be addressed on construction documents. Estimated costs to complete the work will also be provided.

Phase two involves the preparation of the construction documents, with the scope identified in Phase one being utilized as the basis for Phase two. The City would negotiate the scope of Phase two with the consultant, and if an agreement cannot be reached the City will solicit proposals from other consultants to complete the construction documents. The estimated grant funding available for the Cady Springs design project is \$150,000, and the proposal received for the completion is for a cost not to exceed \$43,000.

Mayor pro tem Franco asked if there would be sufficient funding to be able to consider completion of the entire project.

Mr. Newton responded that the City has approximately \$1 million in grant funding for the project, and has the ability to scale the project in order to accommodate the available budget so that the tank can be brought into the system.

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve Resolution No. 17-5403; motion carried unanimously. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

9C Consider fee waiver request for use of Golf Course Clubhouse for the August 19, 2017 Picon Open Golf Tournament Mr. Hancock explained that the Council considered and approved a request from the Susanville Basque Club to serve alcoholic beverages as part of the Picon Open Golf Tournament to be held on August 19, 2017. The City received an additional request for a fee waiver for use of the Club House for the event. The usage fee for the facility, including the kitchen, is \$175.00 with a \$100 refundable deposit.

Councilmember Wilson suggested that the City Council discuss and develop a set of criteria for evaluating future fee waiver requests.

Mr. Hancock added that proceeds from the tournament are used to fund scholarships for graduating Lassen High School seniors.

Mayor pro tem Franco stated that he supports the scholarship program and does not want to discourage worthy causes and he would support the fee waiver.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve the request for fee waiver; motion carried unanimously. Ayes: Wilson, Franco, Stafford, Schuster and Garnier.

9D Consider approval of Resolution No. 17-5404 authorizing execution of Airport Ground Lease Agreement for Hangar #37 with the Experimental Aircraft Association Chapter #794 Mr. Hancock stated that Hangar #37 at the Susanville Municipal Airport, previously owned by the Rhymes family, was donated to the Experimental Aircraft Association (EAA) Chapter #794. As the owner of the hangar, it is necessary for the City to enter into a ground lease agreement with the EAA. The EAA has reviewed and approved the updated lease which will provide an annual revenue of \$608, plus 20 percent of sublease fees, or \$20.00, whichever is greater.

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve Resolution No. 17-5404; motion carried unanimously. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

9E Consider approval of Resolution No. 17-5405 authorizing City Administrator to execute an extension with ACS retroactively extending their contract through December 31, 2017 Mr. Newton reported that the City approved a consulting contract in 2016 with ACS Materials testing to provide quality control testing and oversight for STIP paving projects related to SC and SC1 paving projects. Due to the onset of winter weather, construction was suspended until the spring construction season. Additional work was authorized in April 2017, and the contractor, Dig-It Construction, has continued with the paving projects which requires continued materials testing by ACS. It is requested that the contract with ACS be extended to December 2017 to allow for testing the completion of these projects.

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve Resolution No. 17-5405; motion carried unanimously. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

9F Consider approval of Resolution No. 17-5406 authorizing City Administrator to execute an extension with PEI retroactively extending their contract through December 31, 2017 Mr. Newton explained that this is a similar item with the firm of PEI providing quality control testing and oversight for the SC2 and SC3 projects. ST Rhoades Construction suspended construction at the onset of winter weather, and will be finishing up both paving projects this year, to include additive work that was authorized in April 2017. An extension of the contract with PEI is necessary to provide the required quality control testing for these projects.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve Resolution No. 17-5406; motion carried unanimously. Ayes: Wilson, Franco, Stafford, Schuster and Garnier.

9G Consider approval of Resolution No. 17-5407 finding that the required conditions for recordation of Phase 1 of the final Map for Quail Hollow Subdivision have been complied with and directing the City Clerk to effect the recordation of the map prior to August 12, 2017 Mr. Sanders explained that the Quail Hollow project is the first phase of a subdivision that would create 33 lots located

on the east side of Paiute Lane. The tentative map was approved on August 12, 2008 and with time extensions authorized by the State, it is set to expire on August 12, 2017. The project is located in an R-2 Planned Development zone which allows smaller lot sizes and set-backs as well as a narrower road section. The project was originally proposed as an age-restricted subdivision which included a community center for seniors. The applicant brought the project back to the Planning Commission in 2016 for a revised development that would be for unrestricted ages, and to replace the community center with a park area that would be geared towards families.

The final map has been reviewed by the Fire Department, Public Works, City Engineer and the Susanville Sanitary District and there have been no comments or changes requested. Once the final map is recorded, the developer will be able to move forward with the project, and it must be recorded prior to the August 12, 2017 expiration deadline.

Larry Standiford, Developer, described the benefits of updating the development so as not to limit it to a seniors-only development. The options for young families and first-time homeowners in Susanville are more limited and this update seems to fit the needs of the community at this time.

Mayor Garnier noted that the development allows for the option of a stick built, modular or manufactured home. She asked if used manufactured homes would be allowed to be installed on site, and asked what the mixture of types of homes would be according to the CC&R's of the development.

Mr. Standiford responded that the development is for modular homes and also provides the option of site built if that is what the buyer chooses to construct. A used manufactured home to be brought in will not be allowed.

Mayor Garnier noted that the project description includes the reference to allow manufactured homes.

Mayor pro tem Franco asked for an explanation regarding the difference between a manufactured home and a modular home.

Mr. Standiford responded that the main difference is a modular home is constructed and assembled according to the subdivision requirements of the City. They are about 30 percent more expensive to build than a manufactured home.

Mr. Hancock provided an explanation of the characteristics of a mobile, manufactured and modular home. A mobile home is brought in on a trailer and is a home that can be towed away. A manufactured home is built to different construction standard, they are built in factories that are normally monitored by HUD, and the inspection criteria are when they are set up are limited to the connection points and the water heater systems. The modular home is built in sections according to the current California Building Code standards. The sections are assembled onsite and subject to the same on-site inspections that would be performed on stick-built home.

Mayor pro tem Franco asked if the price point for the homes would be affordable for seniors who are typically on a lower income.

Mr. Standiford said that was the goal, to make the homes more feasible and attractive for those citizens who may not be able to afford a higher priced, stick-built home located elsewhere in town. They hope to attract more adults with the limited number of bedrooms and smaller lot sizes which typically are not as

attractive to larger families. He added that they have spent a lot of time in determining what type of development would work best for the community.

Mayor Garnier commented that the City needs a subdivision for new homebuyers, since there are very few homes for first-time homebuyers.

Motion by Councilmember Wilson, second by Councilmember Stafford, to approve Resolution No. 17-5407; motion carried unanimously. Ayes: Wilson, Stafford, Franco, Schuster and Garnier.

9H Consider fee waiver request for use of Golf Course Restaurant Facility for the August 4-6, 2017 Diamond Mountain Men's Golf Club Golf Tournament Mr. Hancock reported that the Diamond Mountain Men's Golf Club is hosting the annual Member Guest Golf Tournament on August 4-6, 2017 at the Diamond Mountain Golf Course. Proceeds from the tournament help to fund scholarships for Lassen High School graduating seniors, and the Club is requesting a fee waiver for use of the restaurant facilities. The usage of the facility including the kitchen is \$175.00, with a \$100 refundable deposit.

Motion by Mayor pro tem Franco, second by Councilmember Wilson, to approve the fee waiver as requested; motion carried unanimously. Ayes: Franco, Wilson, Stafford, Schuster and Garnier.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS: No business.

13 CITY ADMINISTRATOR'S REPORTS:

13A Administrative Services Update Mr. Hancock reviewed the activities and services provided by the Administrative Department. He reviewed the current and upcoming projects, including the restructure of the Airport ground leases, promoting the clean-up of the community which included having a presence at the Lassen Chamber of Commerce Home and Garden Show and hosting a community clean-up day which involved a lot of community volunteers who worked to pick up trash and debris throughout town. The Alliance for Workforce Development crew has been spending a lot of time working to clean up the damage to various City facilities and the finish work related to the City Hall repaint project will be addressed at the completion of the post-flood clean-up work. The Department was involved in and coordinated the ribbon cutting ceremony for the community pool, and is coordinating the close out of the PAPI project and AIP 15 and 16 at the Susanville Airport.

Mayor Garnier asked who painted the bandstand at Memorial Park.

Mr. Hancock responded that it was the Alliance for Workforce Development crew who repainted after the graffiti incident.

Mayor Garnier pointed out an area on the south side of the tennis courts that still had graffiti that needed to be covered up.

Mr. Hancock continued reviewing activities in the Department related to Grant administration, including the Regional Water Management Plan projects, the HOME Homebuyer program, monitoring work related to

CDBG Grant Program participants, the Sustainable Communities Grant, Cameron Park project, and the upcoming Riverside Park CDBG Grant project which involves \$450,000 in upgrades to the park facilities.

Mr. Hancock explained that a significant milestone has been the recent adoption of the Property Maintenance Ordinance, which included a Nuisance Abatement component. Staff has prepared a list of top 20 Code Enforcement related properties and has begun the process of sending out letters to property owners. Mr. Hancock reviewed items related to new hires, building permit issuance and code enforcement and finance division activity. The Community Development division is coming to the end of the public review period for the Hazard Mitigation Plan and there is a lot of increased building permit and housing application activity.

Mr. Hancock invited questions or comments from the City Council.

Mayor pro tem Franco commented that he was pleased to see the positive impact of the Property Maintenance ordinance, and he thanked the Fire Department and Planning Department for the hard work and effort related to weed and rubbish abatement. He added that it was remarkable to see how quickly those eye sore properties were cleaned up, and he expressed his appreciation for all of the hard work put forth by staff.

Councilmember Wilson commented that he was happy to see that the Planning Commission has three commercial properties that are being addressed regarding their landscaping.

Mr. Sanders stated that the commercial businesses have responded very well to the new regulations.

Mayor Garnier noted that a few of the Main Street businesses had not complied yet with the requirements.

Mr. Sanders replied that the Corporate Division was involved in a few instances, and the communication process is somewhat more lengthy.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Councilmember Schuster requested that the Comprehensive Economic Development Strategy (CEDS) document be placed on the August 16, 2017 for consideration.

Mayor pro tem Franco requested that staff take the lead regarding law enforcement issues in order to get the word out that the City is being proactive to address the problem.

15 ADJOURNMENT:

At 8:57 p.m. Mayor Garnier called for a five minute recess prior to reconvening in Closed Session.

At 9:01 p.m. the City Council reconvened in Closed Session.

Meeting adjourned at 10:16 p.m.

Respectfully submitted by

Kathie Garnier, Mayor

Gwenna MacDonald, City Clerk

Approved on: _____

Reviewed by: JSH City Administrator
_____ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Deborah Savage, Finance Manager

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated August 5, 2017 through August 25, 2017 numbered 101103 through 101272.

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$ 530,874.40 plus \$ 139,113.84 in payroll warrants, for a total of \$ 669,988.24.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:

Report type: GL detail

Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
08/17	08/09/2017	101103	728	U S POSTMASTER	UB BILLING GAS	080917	1	7401-430-62-46	POSTAGE	86.48	86.48	
08/17	08/09/2017	101103	728	U S POSTMASTER	UB BILLING WATER	080917	2	7110-430-42-46	POSTAGE	167.90	167.90	
Total 080917:											254.38	254.38
Grand Totals:											254.38	254.38

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/10/2017	101104	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER-PD	07-281	1	1000-421-10-43	PROFESSIONAL SVCS	389.95	389.95
Total 07-281:											
08/17	08/10/2017	101105	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES - PW	635451430	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 635451430:											
08/17	08/10/2017	101105	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635451431	1	7401-430-62-44	LINEN SERVICES	51.84	51.84
Total 635451431:											
08/17	08/10/2017	101105	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635451432	1	2007-431-20-44	LINEN SERVICE	50.26	50.26
Total 635451432:											
08/17	08/10/2017	101105	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635451433	1	7110-430-42-44	LINEN SERVICE	28.27	28.27
Total 635451433:											
08/17	08/10/2017	101105	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	6354645673	1	2007-431-20-44	LINEN SERVICE	50.26	50.26
Total 6354645673:											
08/17	08/10/2017	101105	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES - PW	635465671	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 635465671:											
08/17	08/10/2017	101105	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635465672	1	7401-430-62-44	LINEN SERVICES	51.84	51.84
Total 635465672:											
08/17	08/10/2017	101105	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635465674	1	7110-430-42-44	LINEN SERVICE	28.27	28.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 635465674:											
08/17	08/10/2017	101106	1231	ASBURY ENVIRONMENT	SUPPLIES-STREETS	1500-00218099	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	28.27	28.27
08/17	08/10/2017	101106	1231	ASBURY ENVIRONMENT	SUPPLIES-WATER	1500-00218099	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	56.25	56.25
08/17	08/10/2017	101106	1231	ASBURY ENVIRONMENT	SUPPLIES-GAS	1500-00218099	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	96.30	96.30
Total 1500-00218099:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-PW	391087	1	7620-430-10-46	SUPPLIES-GENERAL	15.43	15.43
Total 391087:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-WATER	391181	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	58.84	58.84
Total 391181:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	391206	1	2007-431-20-46	SUPPLIES-GENERAL	4.82	4.82
Total 391206:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	391262	1	1000-452-21-46	SUPPLIES-GENERAL	305.06	305.06
Total 391262:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	391350	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	20.30	20.30
Total 391350:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	391380	1	2007-431-20-46	SUPPLIES-GENERAL	20.30	20.30
Total 391380:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-PW	391409	1	7620-430-10-46	SUPPLIES-GENERAL	26.05	26.05
Total 391409:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	391530	1	2007-431-20-46	SUPPLIES-GENERAL	12.47	12.47
Total 391530:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	391530	1	2007-431-20-46	SUPPLIES-GENERAL	9.23	9.23

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 391530:											
08/17	08/10/2017	101107	76	BILLINGTON ACE HARD	SUPPLIES-GAS	3917303	1	7401-430-62-46	SUPPLIES-GENERAL	1.21	1.21
Total 3917303:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAINST 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLC600MAINST 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 080117	1	2007-431-20-44	DISPOSAL	19.51	19.51
Total PLCBOFA 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 080117	1	2007-431-20-44	DISPOSAL	36.88	36.88
Total PLCBUEHLERDNT 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIAMONDMTN 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCDIAMONDMTN 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLODGE 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCELKSLODGE 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 080117	1	2007-431-20-44	DISPOSAL	19.51	19.51
Total PLCFROSTYMILL 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOUT 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCGROCERYOUT 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCHOTELLSN1 080117:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBUIL 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCKNOCHBUIL 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LITTLE I	PLCLITTLEITAL 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCLITTLEITAL 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHARTR 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCLVCHARTR 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSENP 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCMTLASSENP 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPL 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCPANCERAPL 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCSIERRAJWLR 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHTR 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCSIERRATHTR 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCSVILLEREAL 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPARK 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCUPTOWNPARK 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - U S PO	PLCUSPOSTAL 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCUSPOSTAL 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEOR 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCVETSMEOR 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 080117	1	2007-431-20-44	DISPOSAL	38.88	38.88
Total PLCWALMARTBUS 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	110 NORTH ST	SVL110NORTHST 080117	1	1000-452-20-44	DISPOSAL	241.17	241.17
Total SVL110NORTHST 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	SVL15 080117	1	7620-430-10-44	DISPOSAL	164.88	164.88
Total SVL15 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 080117	1	1000-417-10-44	DISPOSAL	164.88	164.88
Total SVL2 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	SVL470895CIR 080117	1	7530-451-52-44	DISPOSAL	198.44	198.44
Total SVL470895CIR 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 080117	1	1000-452-20-44	DISPOSAL	198.44	198.44
Total SVL5 080117:											
08/17	08/10/2017	101108	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP-PW	SVL8 080117	1	7620-430-10-44	DISPOSAL	164.88	164.88
Total SVL8 080117:											
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	MONTHLY SERVICES 25 HOUR	70140	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 70140:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	ANTI-VIRUS BARRACUSA 300	70149	1	1000-417-10-43	TECHNICAL SVCS	50.00	50.00
Total 70149:											
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING-PW	70166	1	7620-430-10-43	TECHNICAL SVCS	18.00	18.00
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING-PW	70166	2	7620-430-10-43	TECHNICAL SVCS	92.40	92.40
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING-PW	70166	3	7620-430-10-43	TECHNICAL SVCS	72.50	72.50
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING-PD	70166	4	1000-421-10-43	TECHNICAL SVCS	66.00	66.00
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING-PD	70166	5	1000-421-10-43	TECHNICAL SVCS	13.20	13.20
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING-FD	70166	6	1000-422-10-43	TECHNICAL SVCS	21.00	21.00
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING-FD	70166	7	1000-422-10-43	TECHNICAL SVCS	26.40	26.40
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING-FD	70166	8	1000-422-10-43	TECHNICAL SVCS	14.50	14.50
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING	70166	9	1000-417-10-43	TECHNICAL SVCS	30.00	30.00
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING	70166	10	1000-417-10-43	TECHNICAL SVCS	145.20	145.20
08/17	08/10/2017	101109	148	COMPUTER LOGISTICS	EMAIL HOSTING	70166	11	1000-417-10-43	TECHNICAL SVCS	58.00	58.00
Total 70166:											
08/17	08/10/2017	101110	173	DATCO SERVICES	SUBSTANCE TEST	32905726	1	1000-416-10-43	TECHNICAL SVCS	104.00	104.00
Total 32905726:											
08/17	08/10/2017	101111	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS	248350	1	1000-416-10-43	TECHNICAL SVCS	109.00	109.00
Total 248350:											
08/17	08/10/2017	101112	7447		REFUND G.C DEPOSIT	080917	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
08/17	08/10/2017	101112	7447		REFUND RENTAL FEE PER CIT	080917	2	1000-452-20-36	RENT-COMMUNITY CENTER	175.00	175.00
Total 080917:											
08/17	08/10/2017	101113	194	DIAMOND SAW SHOP IN	TRIMMERS-PARKS	15616	1	1000-452-21-46	SUPPLIES-GENERAL	47.14	47.14
Total 15616:											
08/17	08/10/2017	101113	194	DIAMOND SAW SHOP IN	TRIMMERS-POOL	15626	1	1000-452-20-46	SUPPLIES-GENERAL	949.00	949.00
Total 15626:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/10/2017	101114	198	DITCH WITCH EQUIPMEN	RUN TEE-WATER	INV229427	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	57.06	57.06
Total INV229427:											
08/17	08/10/2017	101115	219	ED STAUB & SONS PETR	OIL-STREETS	1391882	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	52.50	52.50
Total 1391882:											
08/17	08/10/2017	101116	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775184A	1	7110-430-42-43	TECHNICAL SVCS	133.00	133.00
Total 775184A:											
08/17	08/10/2017	101116	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775502A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00
Total 775502A:											
08/17	08/10/2017	101117	257	FOREST OFFICE EQUIP	CARDSTOCK-PW	11380	1	7620-430-10-46	SUPPLIES-GENERAL	201.59	201.59
Total 11380:											
08/17	08/10/2017	101117	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	CC9062	1	7401-430-62-43	TECHNICAL SVCS	42.00	42.00
08/17	08/10/2017	101117	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	CC9062	2	7110-430-42-43	TECHNICAL SVCS	42.00	42.00
Total CC9062:											
08/17	08/10/2017	101117	257	FOREST OFFICE EQUIP	KYOCERA COPIER -PW	CC9063	1	7620-430-10-43	TECHNICAL SVCS	343.52	343.52
Total CC9063:											
08/17	08/10/2017	101118	1148	GREATAMERICA FINANC	COPIER LEASE 8/17-PW	21049336	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	363.93	363.93
Total 21049336:											
08/17	08/10/2017	101119	288		REIMBURSE HEALTH INS	080917	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	72.93	72.93
Total 080917:											
08/17	08/10/2017	101120	9029	HONEY LAKE VALLEY RE	POOL CREDIT CARD DEPOSIT	080917	1	1000-2228-005	DEPOSITS PAYABLE - HLVRA	11,849.84	11,849.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 080917:											
08/17	08/10/2017	101121	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 2/17-7/1	7021382	1	7401-430-62-43	TECHNICAL SVCS	2,000.00	2,000.00
08/17	08/10/2017	101121	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 2/17-7/1	7021382	2	7401-430-62-43	TECHNICAL SVCS	400.00	400.00
Total 7021382:											
08/17	08/10/2017	101122	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S096423	1	1000-452-20-46	SUPPLIES-GENERAL	341.54	341.54
Total S096423:											
08/17	08/10/2017	101122	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S096453	1	1000-452-20-46	SUPPLIES-GENERAL	123.52	123.52
Total S096453:											
08/17	08/10/2017	101122	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S099138	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	57.85	57.85
Total S099138:											
08/17	08/10/2017	101123	237	JOHN DEERE FINANCIAL	REPAIRS-G-C	381623	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	48.27	48.27
Total 381623:											
08/17	08/10/2017	101124	372	KRONICK. MOSKOVITZ	PROFESSIONAL SERVICES 6/2	287364	1	1000-412-10-43	PROFESSIONAL SVCS	21,989.31	21,989.31
Total 287364:											
08/17	08/10/2017	101125	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	284219	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	29.76	29.76
Total 284219:											
08/17	08/10/2017	101125	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	28508	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	45.77	45.77
Total 28508:											
08/17	08/10/2017	101125	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	285452	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	26.92	26.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 285452:											
08/17	08/10/2017	101125	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	285517	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	26.92	26.92
Total 285517:											
08/17	08/10/2017	101125	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	285611	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.41	5.41
08/17	08/10/2017	101125	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	285611	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	8.91	8.91
08/17	08/10/2017	101125	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	285611	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.70	6.70
Total 285611:											
08/17	08/10/2017	101126	413	LASSEN TIRE	4 TIRE MOUNTS #50-WATER	49075	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	711.43	711.43
Total 49075:											
08/17	08/10/2017	101127	413	SUSANVILLE TOWING	4 TIRES #82-PD	49544	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	711.43	711.43
Total 49544:											
08/17	08/10/2017	101128	432	LEXIS NEXIS	CONTRACT 7/17	3091072564	1	1000-421-10-48	DUES AND MEMBERSHIPS	1,418.34	1,418.34
Total 3091072564:											
08/17	08/10/2017	101129	437	LMUD	AIRPORT VASI LIGHTS	10108 072517	1	7201-430-81-46	ELECTRICITY	9.80	9.80
08/17	08/10/2017	101129	437	LMUD	AIRPORT VASI LIGHTS	10108 072517	2	7201-430-81-46	ELECTRICITY	10.20	10.20
Total 10108 072517:											
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 072517	1	7530-451-52-46	ELECTRICITY	762.20	762.20
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 072517	2	7530-451-52-46	ELECTRICITY	1,524.20	1,524.20
Total 122907 072517:											
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE PUMP HOUSE	122910 072517	1	7530-451-52-46	ELECTRICITY	671.12	671.12
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE PUMP HOUSE	122910 072517	2	7530-451-52-46	ELECTRICITY	1,159.19	1,159.19
Total 122910 072517:											
										2,286.40	2,286.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 122910 072517:											
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 072517	1	7530-451-52-46	ELECTRICITY	297.08	297.08
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 072517	2	7530-451-52-46	ELECTRICITY	539.60	539.60
Total 122929 072517:											
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE PUMP HOUSE	132052 072517	1	7530-451-52-46	ELECTRICITY	29.87	29.87
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE PUMP HOUSE	132052 072517	2	7530-451-52-46	ELECTRICITY	51.30	51.30
Total 132052 072517:											
08/17	08/10/2017	101129	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 072517	1	7530-451-52-46	ELECTRICITY	265.30	265.30
08/17	08/10/2017	101129	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 072517	2	7530-451-52-46	ELECTRICITY	457.90	457.90
Total 144281 072517:											
08/17	08/10/2017	101129	437	LMUD	SOUTH ST - PW OFFICE	14590 073117	1	7620-430-10-46	ELECTRICITY	135.05	135.05
08/17	08/10/2017	101129	437	LMUD	SOUTH ST - PW OFFICE	14590 073117	2	7620-430-10-46	ELECTRICITY	390.00	390.00
Total 14590 073117:											
08/17	08/10/2017	101129	437	LMUD	SOUTH ST ROOSEVELT AREA	1744 073117	1	1000-452-20-46	ELECTRICITY	8.44	8.44
Total 1744 073117:											
08/17	08/10/2017	101129	437	LMUD	RIVERSIDE PARK	1999 073117	1	1000-452-20-46	ELECTRICITY	4.39	4.39
08/17	08/10/2017	101129	437	LMUD	RIVERSIDE PARK	1999 073117	2	1000-452-20-46	ELECTRICITY	29.43	29.43
Total 1999 073117:											
08/17	08/10/2017	101129	437	LMUD	CADY SPRINGS	26784 073117	1	7110-430-42-46	ELECTRICITY	7.32	7.32
08/17	08/10/2017	101129	437	LMUD	CADY SPRINGS	26784 073117	2	7110-430-42-46	ELECTRICITY	23.14	23.14
Total 26784 073117:											
08/17	08/10/2017	101129	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 071917	1	7112-430-42-46	ELECTRICITY	60.86	60.86
08/17	08/10/2017	101129	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 071917	2	7112-430-42-46	ELECTRICITY	46.60	46.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 350161 071917:											
08/17	08/10/2017	101129	437	LMUD	RICHMOND RD BRIDGE	35094 073117	1	2007-431-60-46	ELECTRICITY	69.98	69.98
08/17	08/10/2017	101129	437	LMUD	RICHMOND RD BRIDGE	35094 073117	2	2007-431-60-46	ELECTRICITY	174.25	174.25
Total 35094 073117:											
08/17	08/10/2017	101129	437	LMUD	LITTLE LEAGUE AREA LIGHTS-	3522 072517	1	1000-452-20-46	ELECTRICITY	33.77	33.77
Total 3522 072517:											
08/17	08/10/2017	101129	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 072517	1	2007-431-60-46	ELECTRICITY	52.51	52.51
08/17	08/10/2017	101129	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 072517	2	2007-431-60-46	ELECTRICITY	75.20	75.20
Total 3651 072517:											
08/17	08/10/2017	101129	437	LMUD	720 SOUTH EMULSION TANK-P	38646 073117	1	7620-430-10-46	ELECTRICITY	28.65	28.65
08/17	08/10/2017	101129	437	LMUD	720 SOUTH EMULSION TANK-P	38646 073117	2	7620-430-10-46	ELECTRICITY	82.16	82.16
Total 38646 073117:											
08/17	08/10/2017	101129	437	LMUD	WELL #3-WATER	4559 071917	1	7110-430-42-46	ELECTRICITY	1,929.47	1,929.47
08/17	08/10/2017	101129	437	LMUD	WELL #3-WATER	4559 071917	2	7110-430-42-46	ELECTRICITY	923.04	923.04
Total 4559 071917:											
08/17	08/10/2017	101129	437	LMUD	MAIN & ALEXANDER SIGNALS-	49496 072517	1	2007-431-60-46	ELECTRICITY	56.45	56.45
08/17	08/10/2017	101129	437	LMUD	MAIN & ALEXANDER SIGNALS-	49496 072517	2	2007-431-60-46	ELECTRICITY	80.80	80.80
Total 49496 072517:											
08/17	08/10/2017	101129	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 072517	1	2007-431-60-46	ELECTRICITY	53.17	53.17
08/17	08/10/2017	101129	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 072517	2	2007-431-60-46	ELECTRICITY	67.45	67.45
Total 49497 072517:											
08/17	08/10/2017	101129	437	LMUD	MAIN & JOHNSTNVLE SIGNALS	49498 072517	1	2007-431-60-46	ELECTRICITY	70.13	70.13
08/17	08/10/2017	101129	437	LMUD	MAIN & JOHNSTNVLE SIGNALS	49498 072517	2	2007-431-60-46	ELECTRICITY	74.80	74.80

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 49498 072517:											
08/17	08/10/2017	101129	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 072517	1	2007-431-60-46	ELECTRICITY	110.51	110.51
08/17	08/10/2017	101129	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 072517	2	2007-431-60-46	ELECTRICITY	117.47	117.47
Total 49499 072517:											
08/17	08/10/2017	101129	437	LMUD	AIRPORT LOT 5	51908	1	7201-430-81-46	ELECTRICITY	2.40	2.40
08/17	08/10/2017	101129	437	LMUD	AIRPORT LOT 5	51908	2	7201-430-81-46	ELECTRICITY	1.76	1.76
08/17	08/10/2017	101129	437	LMUD	AIRPORT LOT 5	51908	3	7201-430-81-46	ELECTRICITY	15.84	15.84
Total 51908:											
08/17	08/10/2017	101129	437	LMUD	AIRPORT HANGER 6	543363 072517	1	7201-430-81-46	ELECTRICITY	2.40	2.40
08/17	08/10/2017	101129	437	LMUD	AIRPORT HANGER 6	543363 072517	2	7201-430-81-46	ELECTRICITY	17.60	17.60
Total 543363 072517:											
08/17	08/10/2017	101129	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 073117	1	7110-430-42-46	ELECTRICITY	273.08	273.08
08/17	08/10/2017	101129	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 073117	2	7110-430-42-46	ELECTRICITY	1,014.00	1,014.00
Total 55754 073117:											
08/17	08/10/2017	101129	437	LMUD	925 SIERRA RD SPORTS CTR	60453	1	1000-452-20-46	ELECTRICITY	6.56	6.56
08/17	08/10/2017	101129	437	LMUD	925 SIERRA RD SPORTS CTR	60453	2	1000-452-20-46	ELECTRICITY	13.44	13.44
Total 60453:											
08/17	08/10/2017	101129	437	LMUD	AIRPORT OFFICE	7146 072517	1	7201-430-81-46	ELECTRICITY	216.08	216.08
08/17	08/10/2017	101129	437	LMUD	AIRPORT OFFICE	7146 072517	2	7201-430-81-46	ELECTRICITY	229.33	229.33
Total 7146 072517:											
08/17	08/10/2017	101129	437	LMUD	AIRPORT GAS PUMP	7154 072517	1	7201-430-81-46	ELECTRICITY	14.23	14.23
08/17	08/10/2017	101129	437	LMUD	AIRPORT GAS PUMP	7154 072517	2	7201-430-81-46	ELECTRICITY	14.79	14.79
Total 7154 072517:											
										29.02	29.02

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE CLUB HOUSE	7394 072517	1	7530-451-52-46	ELECTRICITY	28.21	28.21
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE CLUB HOUSE	7394 072517	2	7530-451-52-46	ELECTRICITY	48.64	48.64
Total 7394 072517: 76.85 76.85											
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE CART BARN 2	7400 072517	1	7530-451-52-46	ELECTRICITY	14.98	14.98
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE CART BARN 2	7400 072517	2	7530-451-52-46	ELECTRICITY	25.65	25.65
Total 7400 072517: 40.63 40.63											
08/17	08/10/2017	101129	437	LMUD	WELL 1-WATER	7714 072517	1	7110-430-42-46	ELECTRICITY	35.66	35.66
08/17	08/10/2017	101129	437	LMUD	WELL 1-WATER	7714 072517	2	7110-430-42-46	ELECTRICITY	45.22	45.22
Total 7714 072517: 80.88 80.88											
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE BARN 1 & 3	9312 072517	1	7530-451-52-46	ELECTRICITY	7.46	7.46
08/17	08/10/2017	101129	437	LMUD	GOLF COURSE BARN 1 & 3	9312 072517	2	7530-451-52-46	ELECTRICITY	12.54	12.54
Total 9312 072517: 20.00 20.00											
08/17	08/10/2017	101129	437	LMUD	RIVERSIDE PARK LIGHT	9501 073117	1	1000-452-20-46	ELECTRICITY	18.51	18.51
08/17	08/10/2017	101129	437	LMUD	RIVERSIDE PARK LIGHT	9501 073117	2	1000-452-20-46	ELECTRICITY	123.39	123.39
Total 9501 073117: 141.90 141.90											
08/17	08/10/2017	101129	437	LMUD	GEO PUMP #2	9503 073117	1	7301-430-52-46	ELECTRICITY	11.15	11.15
08/17	08/10/2017	101129	437	LMUD	GEO PUMP #2	9503 073117	3	7301-430-52-46	ELECTRICITY	30.50	30.50
Total 9503 073117: 41.65 41.65											
08/17	08/10/2017	101129	437	LMUD	HOSPITAL LN-GEO	9963 073117	1	7301-430-52-46	ELECTRICITY	5.56	5.56
08/17	08/10/2017	101129	437	LMUD	HOSPITAL LN-GEO	9963 073117	2	7301-430-52-46	ELECTRICITY	15.60	15.60
Total 9963 073117: 21.16 21.16											
08/17	08/10/2017	101130	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY-PW	034439	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 034439: 40.00 40.00											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/10/2017	101131	480	MINERS & PISANI INC	GAS METERS-GAS	22073	1	7401-430-62-46	SUPPLIES-GENERAL	359.60	359.60
Total 22073:											
08/17	08/10/2017	101132	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	8000091	1	7401-430-62-43	TECHNICAL SVCS	115.75	115.75
08/17	08/10/2017	101132	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	8000091	2	7110-430-42-43	TECHNICAL SVCS	115.76	115.76
Total 8000091:											
08/17	08/10/2017	101133	546	PAYLESS BUILDING SUP	SUPPLIES-WATER	2489496	1	7110-430-42-46	SUPPLIES-GENERAL	29.28	29.28
Total 2489496:											
08/17	08/10/2017	101133	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2489529	1	2007-431-20-46	SUPPLIES-GENERAL	14.50	14.50
Total 2489529:											
08/17	08/10/2017	101133	546	PAYLESS BUILDING SUP	SUPPLIES-WATER	2489545	1	7110-430-42-46	SUPPLIES-GENERAL	18.93	18.93
Total 2489545:											
08/17	08/10/2017	101133	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2489749	1	2007-431-20-46	SUPPLIES-GENERAL	30.65	30.65
Total 2489749:											
08/17	08/10/2017	101133	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2489867	1	2007-431-20-46	SUPPLIES-GENERAL	17.12	17.12
Total 2489867:											
08/17	08/10/2017	101134	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 17	58020 073117	1	1000-417-10-45	COMMUNICATIONS	17.12	17.12
Total 58020 073117:											
08/17	08/10/2017	101135	1562	R.E.Y ENGINEERS INC	GATEWAY PROJECT ENGINEE	16427	1	2007-431-39-43	PROFESSIONAL SERVICES	840.00	840.00
Total 16427:											
08/17	08/10/2017	101136	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER-9/1	1695331	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	434.50	434.50
Total 1695331:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1695331:											
08/17	08/10/2017	101137	8673	S.T. RHOADES CONSTR	STRIP SC-3	080817	1	2007-431-33-44	CONSTRUCTION SERVICES	48,909.46	48,909.46
Total 080817:											
08/17	08/10/2017	101137	8673	S.T. RHOADES CONSTR	STRIP SC-2	080817.	1	2007-431-32-44	CONSTRUCTION SERVICES	83,333.38	83,333.38
Total 080817.:											
08/17	08/10/2017	101138	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	47942	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 47942:											
08/17	08/10/2017	101138	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	48219	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 48219:											
08/17	08/10/2017	101139	1407	SUSANVILLE WEED ABA	ABATEMENT 70 ALEZANDER C	080317	1	1000-425-20-43	TECHNICAL SVCS	100.00	100.00
Total 080317:											
08/17	08/10/2017	101140	1244	TITLEIST	SUPPLIES- PROSHOP G.C	904506540	1	7530-451-55-46	SUPPLIES - GENERAL	325.04	325.04
Total 904506540:											
08/17	08/10/2017	101140	1244	TITLEIST	SUPPLIES- PROSHOP G.C	904506542	1	7530-451-55-46	SUPPLIES - GENERAL	325.04	325.04
Total 904506542:											
08/17	08/10/2017	101141	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67083913	1	7110-430-42-46	SUPPLIES-GENERAL	245.28	245.28
Total 67083913:											
08/17	08/10/2017	101141	770	WESTERN NEVADA SUP	SUPPLIES-GC	67104834	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	165.51	165.51
Total 67104834:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
08/17	08/10/2017	101141	770	WESTERN NEVADA SUP	SUPPLIES - GAS	67108936	1	7401-430-62-46	SUPPLIES-GENERAL	42.56	42.56	
Total 67108936:											42.56	
Grand Totals:											208,738.14	208,738.14

Report Criteria:

Report type: GL detail
 Check.Voided = False

Report Criteria:
Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/16/2017	101153	884	BANK OF AMERICA	POSTAGE-PD	1885 072517	1	1000-421-10-46	POSTAGE	3.84	3.84
08/17	08/16/2017	101153	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	1885 072517	2	1000-421-10-45	INVESTIGATIVE FUNDS	54.50	54.50
Total 1885 072517:											
08/17	08/16/2017	101153	884	BANK OF AMERICA	POSTAGE-PD	2754 072517	1	1000-421-10-46	POSTAGE	10.00	10.00
08/17	08/16/2017	101153	884	BANK OF AMERICA	REPAIR & MAINT-PD	2754 072517	2	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	139.57	139.57
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-PD	2754 072517	3	1000-421-10-46	SUPPLIES-GENERAL	101.71	101.71
Total 2754 072517:											
08/17	08/16/2017	101153	884	BANK OF AMERICA	CELL PHONES-PD	2896 072517	1	1000-421-10-45	COMMUNICATIONS	3,324.65	3,324.65
08/17	08/16/2017	101153	884	BANK OF AMERICA	POSTAGE-PD	2896 072517	2	1000-421-10-46	POSTAGE	15.00	15.00
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-PD	2896 072517	3	1000-421-10-46	POSTAGE	48.60	48.60
08/17	08/16/2017	101153	884	BANK OF AMERICA	PRINTING & BINDING-PD	2896 072517	4	1000-421-10-45	PRINTING AND BINDING	17.90	17.90
08/17	08/16/2017	101153	884	BANK OF AMERICA	TRAINING-PD	2896 072517	5	1000-421-10-45	TRAINING	158.00	158.00
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-PD	2896 072517	6	1000-421-10-46	POSTAGE	27.13	27.13
Total 2896 072517:											
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-POOL	4028 072517	1	1000-452-23-46	SUPPLIES GENERAL	1,120.48	1,120.48
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-POOL	4028 072517	2	1000-452-23-46	SUPPLIES GENERAL	158.86	158.86
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES	4028 072517	3	1000-417-10-46	SUPPLIES-GENERAL	543.33	543.33
Total 4028 072517:											
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-POOL	4093 072517	1	1000-452-23-46	SUPPLIES GENERAL	48.23	48.23
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES	4093 072517	2	1000-411-10-46	SUPPLIES-GENERAL	44.47	44.47
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES ATTORNEY	4093 072517	3	1000-412-10-46	SUPPLIES-GENERAL	31.66	31.66
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES	4093 072517	4	1000-417-10-46	SUPPLIES-GENERAL	195.94	195.94
08/17	08/16/2017	101153	884	BANK OF AMERICA	TR EX	4093 072517	5	1000-411-10-45	TRAVEL	525.00	525.00
08/17	08/16/2017	101153	884	BANK OF AMERICA	POSTAGE	4093 072517	6	1000-417-10-46	POSTAGE	8.69	8.69
Total 4093 072517:											
										853.99	853.99

CITY OF SUSANVILLE

Check Register - Payments by Vendor
Check Issue Dates: 8/16/2017 - 8/16/2017

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-FD	4119 072517	1	1000-422-10-46	SUPPLIES-GENERAL	10.20	10.20
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-FD	4119 072517	2	1000-422-10-47	FURNITURE AND FIXTURES	474.93	474.93
08/17	08/16/2017	101153	884	BANK OF AMERICA	POSTAGE-FD	4119 072517	3	1000-422-10-46	POSTAGE	324.40	324.40
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-FD	4119 072517	4	1000-425-20-46	SUPPLIES-GENERAL	71.00	71.00
Total 4119 072517: 880.53 880.53											
08/17	08/16/2017	101153	884	BANK OF AMERICA	CODE BOOKS-BUILD	4728 072517	1	1000-424-20-46	BOOKS AND PERIODICALS	45.27	45.27
08/17	08/16/2017	101153	884	BANK OF AMERICA	TR EX ANAHEIM 7/9	4728 072517	2	1000-424-20-45	TRAVEL	2,913.96	2,913.96
Total 4728 072517: 2,959.23 2,959.23											
08/17	08/16/2017	101153	884	BANK OF AMERICA	WEB BUILDER-AP	5203 072517	1	7620-430-11-48	DUES AND MEMBERSHIPS	22.95	22.95
Total 5203 072517: 22.95 22.95											
08/17	08/16/2017	101153	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	5211 072517	1	7620-430-10-47	SOFTWARE	10.00	10.00
08/17	08/16/2017	101153	884	BANK OF AMERICA	LINEN SERVICE-PW	5211 072517	2	7620-430-10-44	LINEN SERVICE	51.00	51.00
08/17	08/16/2017	101153	884	BANK OF AMERICA	LOCKSMITH-PW	5211 072517	3	7620-430-10-44	REPAIR AND MAINTENANCE-F	55.00	55.00
08/17	08/16/2017	101153	884	BANK OF AMERICA	POSTAGE-PW	5211 072517	4	7620-430-10-46	POSTAGE	20.86	20.86
08/17	08/16/2017	101153	884	BANK OF AMERICA	MAINT & REPAIR-PW	5211 072517	5	7620-430-10-47	MACHINERY AND EQUIPMENT	4,928.00	4,928.00
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-PW	5211 072517	6	7620-430-10-46	SUPPLIES-GENERAL	157.45	157.45
08/17	08/16/2017	101153	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	5211 072517	7	7620-430-10-47	SOFTWARE	49.99	49.99
08/17	08/16/2017	101153	884	BANK OF AMERICA	DUES & MEMBERSHIP-PW	5211 072517	8	7620-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90
08/17	08/16/2017	101153	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	5211 072517	9	7620-430-10-47	SOFTWARE	10.67-	10.67-
08/17	08/16/2017	101153	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	5211 072517	10	7620-430-10-47	SOFTWARE	1.67-	1.67-
Total 5211 072517: 5,284.86 5,284.86											
08/17	08/16/2017	101153	884	BANK OF AMERICA	TR EX SACRAMENT	5442 072517	1	7110-430-42-45	TRAVEL	113.55	113.55
08/17	08/16/2017	101153	884	BANK OF AMERICA	TR EX SACRAMENT	5442 072517	2	7110-430-42-45	TRAVEL	250.00	250.00
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES- WATER	5442 072517	3	7110-430-42-46	SUPPLIES-GENERAL	205.17	205.17
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES- WATER	5442 072517	4	7110-430-42-46	SUPPLIES-GENERAL	16.60-	16.60-
Total 5442 072517: 552.12 552.12											
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-PW	6624 072517	1	7620-430-10-46	SUPPLIES-GENERAL	118.45	118.45
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-PW	6624 072517	2	7620-430-10-46	SUPPLIES-GENERAL	168.95	168.95
08/17	08/16/2017	101153	884	BANK OF AMERICA	TECHNICAL SERVICES-PW	6624 072517	3	7620-430-10-43	TECHNICAL SVCS	180.00	180.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/16/2017	101153	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	6624 072517	4	7620-430-10-47	SOFTWARE	109.00	109.00
Total 6624 072517:											
08/17	08/16/2017	101153	884	BANK OF AMERICA	LINENS-FD	7979 072517	1	1000-422-10-44	LINEN SERVICE	131.45	131.45
08/17	08/16/2017	101153	884	BANK OF AMERICA	ADVERTISING-FD	7979 072517	2	1000-422-10-45	ADVERTISING	47.02	47.02
08/17	08/16/2017	101153	884	BANK OF AMERICA	POSTAGE-FD	7979 072517	3	1000-422-10-46	POSTAGE	6.80	6.80
08/17	08/16/2017	101153	884	BANK OF AMERICA	HAZARDOUS MATERIALS-FD	7979 072517	4	1000-422-10-46	SUPPLIES-HAZARDOUS MATE	86.72	86.72
08/17	08/16/2017	101153	884	BANK OF AMERICA	SAFETY SUPPLIES-FD	7979 072517	5	1000-422-10-46	SUPPLIES-SAFETY ITEMS	51.73	51.73
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-FD	7979 072517	6	1000-422-10-46	SUPPLIES-GENERAL	96.09	96.09
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-FD	7979 072517	7	1000-425-20-46	SUPPLIES-GENERAL	187.44	187.44
08/17	08/16/2017	101153	884	BANK OF AMERICA	FUEL-FD	7979 072517	8	1000-425-20-46	SUPPLIES-GENERAL	307.83	307.83
08/17	08/16/2017	101153	884	BANK OF AMERICA	FUEL-FD	7979 072517	9	1000-422-10-46	GASOLINE	674.92	674.92
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-FD	7979 072517	10	1000-422-10-47	FURNITURE AND FIXTURES	579.58	579.58
Total 7979 072517:											
08/17	08/16/2017	101153	884	BANK OF AMERICA	SPECIAL OPS-PD	8955 072517	1	1000-421-10-48	SPECIAL OPERATIONS	41.90	41.90
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-PD	8955 072517	2	1000-421-10-46	SUPPLIES-GENERAL	58.25	58.25
Total 8955 072517:											
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-GC	9430 072517	1	7530-451-52-46	SUPPLIES-GENERAL	496.04	496.04
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-GC	9430 072517	2	7530-451-52-46	SUPPLIES-GENERAL	79.57	79.57
08/17	08/16/2017	101153	884	BANK OF AMERICA	SUPPLIES-GC	9430 072517	3	7530-451-52-46	SUPPLIES-GENERAL	41.95	41.95
Total 9430 072517:											
Grand Totals:											
										617.56	617.56
										18,561.78	18,561.78

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CITY OF SUSANVILLE

Report Criteria:
Report type: GL detail
Check Voided = False

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/17/2017	101154	9037		REFUND GAS DEPOSIT	10531050006	1	7401-2228-000	DEPOSITS-CUSTOMER	165.11	165.11
Total 10531050006:											
08/17	08/17/2017	101155	9032		REFUND GAS DEPOSIT	10100200511	1	7401-2228-000	DEPOSITS-CUSTOMER	190.06	190.06
Total 10100200511:											
08/17	08/17/2017	101156	1070	AT&T MOBILITY	WIRELESS PHONES-PD	287277908661X0728201	1	1000-421-10-45	COMMUNICATIONS	60.11	60.11
08/17	08/17/2017	101156	1070	AT&T MOBILITY	WIRELESS PHONES-PD	287277908661X0728201	2	1000-421-10-45	COMMUNICATIONS	419.79	419.79
Total 287277908661X0728201:											
08/17	08/17/2017	101156	1070	AT&T MOBILITY	WIRELESS PHONES-PD	835956037X08012017	1	1000-421-10-45	COMMUNICATIONS	26.74	26.74
08/17	08/17/2017	101156	1070	AT&T MOBILITY	WIRELESS PHONES-PD	835956037X08012017	2	1000-421-10-45	COMMUNICATIONS	85.79	85.79
Total 835956037X08012017:											
08/17	08/17/2017	101157	9043		REFUND GAS DEPOSIT	10241710003	1	7401-2228-000	DEPOSITS-CUSTOMER	47.81	47.81
Total 10241710003:											
08/17	08/17/2017	101158	76	BILLINGTON ACE HARD	SUPPLIES-FIRE	3918725	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	17.77	17.77
Total 3918725:											
08/17	08/17/2017	101159	1217	BITLE, SEAN	REPAIRS- GC	215618	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	193.00	193.00
Total 215618:											
08/17	08/17/2017	101160	8923	BLACH DISTRIBUTING LL	SUPPLIES- PROSHOP G.C	91028427	1	7530-451-55-46	SUPPLIES - GENERAL	100.00	100.00
Total 91028427:											
08/17	08/17/2017	101161	1553	BRIDGESTONE GOLF, IN	GOLF BALLS- PROSHOP G.C	10002656331	1	7530-451-55-46	SUPPLIES - GENERAL	192.98	192.98

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10002658331:											
08/17	08/17/2017	101161	1553	BRIDGESTONE GOLF, IN	GOLF BALLS- PROSHOP G.C	1002656911	1	7530-451-55-46	SUPPLIES - GENERAL	192.98	192.98
Total 1002656911:											
08/17	08/17/2017	101161	1553	BRIDGESTONE GOLF, IN	GOLF BALLS- PROSHOP G.C	1002657059	1	7530-451-55-46	SUPPLIES - GENERAL	365.12	365.12
Total 1002657059:											
08/17	08/17/2017	101161	1553	BRIDGESTONE GOLF, IN	GOLF BALLS- PROSHOP G.C	1002662114	1	7530-451-55-46	SUPPLIES - GENERAL	298.76	298.76
Total 1002662114:											
08/17	08/17/2017	101162	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	SVL7 080117	1	1000-421-10-44	DISPOSAL	99.23	99.23
Total SVL7 080117:											
08/17	08/17/2017	101162	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	SVLFD 080117	1	1000-422-10-44	DISPOSAL	164.88	164.88
Total SVLFD 080117:											
08/17	08/17/2017	101163	9047		REFUND GAS DEPOSIT	10330260014	1	7401-2228-000	DEPOSITS-CUSTOMER	153.75	153.75
Total 10330260014:											
08/17	08/17/2017	101164	115	CASELLE INC.	SUPPORT AND MAINTENANCE	82245	1	1000-417-10-43	TECHNICAL SVCS	1,258.00	1,258.00
Total 82245:											
08/17	08/17/2017	101165	1375	CENTRAL SANITARY SU	LAUNDRY DETERGENT-FD	800638	1	1000-422-10-46	SUPPLIES-JANITORIAL	85.79	85.79
Total 800638:											
08/17	08/17/2017	101166	148	COMPUTER LOGISTICS	HDMI CABLE	70208	1	1000-415-10-46	SUPPLIES-GENERAL	10.13	10.13
Total 70208:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/17/2017	101167	151	COPWARE INC.	LEGAL SOURCEBOOK SITE LIC	83876	1	1000-421-10-43	TECHNICAL SVCS	615.00	615.00
Total 83876:											
08/17	08/17/2017	101168	9039		REFUND GAS DEPOSIT	10100201703	1	7401-22228-000	DEPOSITS-CUSTOMER	178.36	178.36
Total 10100201703:											
08/17	08/17/2017	101169	156	CREATIVE FORMS & CO	ENVELOPES-GAS	115640	1	7401-430-62-46	SUPPLIES-GENERAL	349.33	349.33
08/17	08/17/2017	101169	156	CREATIVE FORMS & CO	ENVELOPES-WATER	115640	2	7110-430-42-46	SUPPLIES-GENERAL	349.33	349.33
Total 115640:											
08/17	08/17/2017	101169	156	CREATIVE FORMS & CO	ENVELOPES-GAS	115641	1	7401-430-62-46	SUPPLIES-GENERAL	349.33	349.33
08/17	08/17/2017	101169	156	CREATIVE FORMS & CO	ENVELOPES-WATER	115641	2	7110-430-42-46	SUPPLIES-GENERAL	349.33	349.33
Total 115641:											
08/17	08/17/2017	101170	1566	DIRTY JOE'S CAR WASH	CAR WASH	7316990 080217	1	1000-417-10-44	MISC - REPAIR & MAINTENANC	18.00	18.00
Total 7316990 080217:											
08/17	08/17/2017	101171	1078	DLT SOLUTIONS INC	AUTO CAD SOFTWARE RENEW	4600152A	1	7620-430-10-47	SOFTWARE	2,045.18	2,045.18
Total 4600152A:											
08/17	08/17/2017	101172	9046	DOG TREE YARD MAINT	ABATEMENT 1116 MARK STRE	080317	1	1000-425-20-43	TECHNICAL SVCS	115.00	115.00
Total 080317:											
08/17	08/17/2017	101172	9046	DOG TREE YARD MAINT	ABATEMENT 875 WASHOE LAN	080317.	1	1000-425-20-43	TECHNICAL SVCS	175.00	175.00
Total 080317.:											
08/17	08/17/2017	101172	9046	DOG TREE YARD MAINT	ABATEMENT 350 LIMONERIA	080317..	1	1000-425-20-43	TECHNICAL SVCS	175.00	175.00
Total 080317.:											
08/17	08/17/2017	101173	9038		REFUND WATER DEPOSIT	10508150013	1	7110-22228-000	DEPOSITS-CUSTOMER	29.68	29.68

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Total 10508150013:											
08/17	08/17/2017	101174	9045		REFUND G.C DEPOSIT	080917	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 080917:											
08/17	08/17/2017	101175	219	ED STAUB & SONS PETR	OIL-STREETS	1390737	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	577.49	577.49
Total 1390737:											
08/17	08/17/2017	101176	241	FEATHER PUBLISHING C	SIR HAZARD MITIGATION PLAN	7808	1	1000-411-40-45	ADVERTISING	51.45	51.45
Total 7808:											
08/17	08/17/2017	101177	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	773372A	1	7110-430-42-43	TECHNICAL SVCS	545.00	545.00
Total 773372A:											
08/17	08/17/2017	101177	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-G	775498A	1	7530-451-50-43	TECHNICAL SVCS	30.00	30.00
Total 775498A:											
08/17	08/17/2017	101177	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-G	775499A	1	7530-451-50-43	TECHNICAL SVCS	30.00	30.00
Total 775499A:											
08/17	08/17/2017	101178	257	FOREST OFFICE EQUIP	KYOCERA COPIER .PW	CC8937	1	7620-430-10-43	TECHNICAL SVCS	1,094.41	1,094.41
Total CC8937:											
08/17	08/17/2017	101179	265	FRONTIER	257-1000 DSL SERVICE	1000 080517	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
08/17	08/17/2017	101179	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 080517	2	7401-430-62-45	COMMUNICATIONS	24.15	24.15
08/17	08/17/2017	101179	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 080517	3	7110-430-42-45	COMMUNICATIONS	24.15	24.15
08/17	08/17/2017	101179	265	FRONTIER	257-1000 ADMIN FAX	1000 080517	4	1000-413-20-45	COMMUNICATIONS	5.56	5.56
08/17	08/17/2017	101179	265	FRONTIER	257-1000 CITY CLERK FAX	1000 080517	5	1000-411-40-45	COMMUNICATIONS	5.56	5.56
08/17	08/17/2017	101179	265	FRONTIER	257-1000 ADMIN	1000 080517	6	1000-413-20-45	COMMUNICATIONS	1.85	1.85
08/17	08/17/2017	101179	265	FRONTIER	257-1000 FINANCE	1000 080517	7	1000-415-10-45	COMMUNICATIONS	3.09	3.09
08/17	08/17/2017	101179	265	FRONTIER	257-1000 CITY CLERK	1000 080517	8	1000-411-40-45	COMMUNICATIONS	3.09	3.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/17/2017	101179	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 080517	9	1000-419-10-45	COMMUNICATIONS	3.09	3.09
08/17	08/17/2017	101179	265	FRONTIER	257-1000 CITY HALL	1000 080517	10	1000-417-10-45	COMMUNICATIONS	232.89	232.89
Total 1000 080517: 448.43 448.43											
08/17	08/17/2017	101179	265	FRONTIER	257-2520 GOLF COURSE	2520 080117	1	7530-451-52-45	COMMUNICATIONS	315.87	315.87
Total 2520 080117: 315.87 315.87											
08/17	08/17/2017	101179	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 080517	1	1000-417-10-45	COMMUNICATIONS	66.32	66.32
Total 2960 080517: 66.32 66.32											
08/17	08/17/2017	101179	265	FRONTIER	257-3292 MUSEUM	3292 081017	1	1000-451-80-45	COMMUNICATION	116.40	116.40
Total 3292 081017: 116.40 116.40											
08/17	08/17/2017	101179	265	FRONTIER	257-7098 NATURAL GAS	7098 080117	1	7401-430-62-45	COMMUNICATIONS	81.98	81.98
Total 7098 080117: 81.98 81.98											
08/17	08/17/2017	101180	312	HISTORIC USA	7/17 COLLECTIONS, NET	081617	1	8401-2228-000	DEPOSITS PAYABLE	1,591.25	1,591.25
08/17	08/17/2017	101180	312	HISTORIC USA	5%FEE 7/17 COLLECTIONS	081617	2	8401-2228-000	DEPOSITS PAYABLE	83.75	83.75
08/17	08/17/2017	101180	312	HISTORIC USA	5%FEE 7/17 COLLECTIONS	081617	3	1000-415-10-34	REIMBURSEMENTS (HUSA/LAF	83.75-	83.75-
Total 081617: 1,591.25 1,591.25											
08/17	08/17/2017	101181	237	JOHN DEERE FINANCIAL	WHEEL-G.C	382129	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	34.74	34.74
Total 382129: 34.74 34.74											
08/17	08/17/2017	101181	237	JOHN DEERE FINANCIAL	REPAIRS-G.C	382131	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	8.70	8.70
Total 382131: 8.70 8.70											
08/17	08/17/2017	101181	237	JOHN DEERE FINANCIAL	MOTOR- G.C	384306	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	229.71	229.71
Total 384306: 229.71 229.71											

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08/17	08/17/2017	101182	411	LASSEN MOTOR PARTS	SUPPLIES-FD	285260	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	49.92	49.92
Total 285260:											
08/17	08/17/2017	101182	411	LASSEN MOTOR PARTS	SUPPLIES-FD	285548	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	58.74	58.74
Total 285548:											
08/17	08/17/2017	101182	411	LASSEN MOTOR PARTS	SUPPLIES-GC	285701	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	17.10	17.10
Total 285701:											
08/17	08/17/2017	101182	411	LASSEN MOTOR PARTS	SUPPLIES-GC	285790	1	7530-451-52-46	SUPPLIES-GENERAL	27.86	27.86
Total 285790:											
08/17	08/17/2017	101183	1102	LASSEN PC	BACKUP LICENSE-FIRE	20937	1	1000-422-10-43	TECHNICAL SVCS	148.50	148.50
Total 20937:											
08/17	08/17/2017	101184	437	LMUD	66 N LASSEN ST	2466 080417	1	1000-452-20-46	ELECTRICITY	81.42	81.42
08/17	08/17/2017	101184	437	LMUD	66 N LASSEN ST	2466 080417	2	1000-452-20-46	ELECTRICITY	838.55	838.55
Total 2466 080417:											
08/17	08/17/2017	101184	437	LMUD	N WEATHERLOW ST TENNIS S	24661 080417	1	1000-452-20-46	ELECTRICITY	.78	.78
08/17	08/17/2017	101184	437	LMUD	N WEATHERLOW ST TENNIS S	24661 080417	2	1000-452-20-46	ELECTRICITY	19.22	19.22
Total 24661 080417:											
08/17	08/17/2017	101184	437	LMUD	65 N WEATHERLOW ST PARK	2865 080417	1	1000-452-20-46	ELECTRICITY	1.64	1.64
08/17	08/17/2017	101184	437	LMUD	65 N WEATHERLOW ST PARK	2865 080417	2	1000-452-20-46	ELECTRICITY	44.95	44.95
Total 2865 080417:											
08/17	08/17/2017	101184	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 080417	1	1000-451-80-46	ELECTRICITY	.81	.81
08/17	08/17/2017	101184	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 080417	2	1000-451-80-46	ELECTRICITY	21.08	21.08

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Total 2866 080417:											
08/17	08/17/2017	101184	437 LMUD		65 N WEATHERLOW ST COMM	2867 080417	1	1000-452-20-46	ELECTRICITY	21.89	21.89
08/17	08/17/2017	101184	437 LMUD		65 N WEATHERLOW ST COMM	2867 080417	2	1000-452-20-46	ELECTRICITY	1.84	1.84
Total 2867 080417:											
08/17	08/17/2017	101184	437 LMUD		N WEATHERLOW ST TENNIS C	2870 080417	1	1000-452-20-46	ELECTRICITY	.72	.72
08/17	08/17/2017	101184	437 LMUD		N WEATHERLOW ST TENNIS C	2870 080417	2	1000-452-20-46	ELECTRICITY	20.15	20.15
Total 2870 080417:											
08/17	08/17/2017	101184	437 LMUD		NORTH ST BASEBALL PARK M	2873 080417	1	1000-452-20-46	ELECTRICITY	20.87	20.87
08/17	08/17/2017	101184	437 LMUD		NORTH ST BASEBALL PARK M	2873 080417	2	1000-452-20-46	ELECTRICITY	.91	.91
Total 2873 080417:											
08/17	08/17/2017	101184	437 LMUD		115 N WEATHERLOW ST MUSE	43866 080417	1	1000-452-20-46	ELECTRICITY	5.33	5.33
08/17	08/17/2017	101184	437 LMUD		115 N WEATHERLOW ST MUSE	43866 080417	2	1000-452-20-46	ELECTRICITY	157.79	157.79
Total 43866 080417:											
08/17	08/17/2017	101184	437 LMUD		1801 MAIN ST	8314 072517	1	1000-421-10-46	ELECTRICITY	163.12	163.12
08/17	08/17/2017	101184	437 LMUD		1801 MAIN ST	8314 072517	2	1000-421-10-46	ELECTRICITY	821.30	821.30
Total 8314 072517:											
08/17	08/17/2017	101184	437 LMUD		NORTH ST BALL PARK-MEM FI	9283 080417	1	1000-452-20-46	ELECTRICITY	4.02	4.02
08/17	08/17/2017	101184	437 LMUD		NORTH ST BALL PARK-MEM FI	9283 080417	2	1000-452-20-46	ELECTRICITY	120.59	120.59
Total 9283 080417:											
08/17	08/17/2017	101184	437 LMUD		MAIN & PINE CHRISTMAS TREE	94811 080417	1	1000-452-20-46	ELECTRICITY	1.52	1.52
08/17	08/17/2017	101184	437 LMUD		MAIN & PINE CHRISTMAS TREE	94811 080417	2	1000-452-20-46	ELECTRICITY	18.48	18.48
Total 94811 080417:											
08/17	08/17/2017	101185	9033		REFUND GAS DEPOSIT	10203173506	1	7401-2228-000	DEPOSITS-CUSTOMER	170.80	170.80

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Total 10203173506:											
08/17	08/17/2017	101186	9044		REFUND GAS DEPOSIT	10302150123	1	7401-2228-000	DEPOSITS-CUSTOMER	170.80	170.80
Total 10302150123:											
08/17	08/17/2017	101187	7443		REFUND WATER DEPOSIT	10208650004	1	7110-2228-000	DEPOSITS-CUSTOMER	127.76	127.76
Total 10208650004:											
08/17	08/17/2017	101188	9042		REFUND WATER DEPOSIT	10314000009	1	7110-2228-000	DEPOSITS-CUSTOMER	18.98	18.98
Total 10314000009:											
08/17	08/17/2017	101189	9040		REFUND GAS DEPOSIT	10120650623	1	7401-2228-000	DEPOSITS-CUSTOMER	126.42	126.42
Total 10120650623:											
08/17	08/17/2017	101190	9049		ABATEMENT 738 & 740 PLUMS	081517	1	1000-425-20-43	TECHNICAL SVCS	575.00	575.00
Total 081517:											
08/17	08/17/2017	101191	982	PIN CENTER, THE	YEARS OF SERVICE PINS	817018	1	1000-416-10-46	SUPPLIES-GENERAL	398.00	398.00
Total 817018:											
08/17	08/17/2017	101192	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	859760	1	7620-430-10-46	SUPPLIES-GENERAL	49.32	49.32
Total 859760:											
08/17	08/17/2017	101192	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	8601457	1	7620-430-10-46	SUPPLIES-GENERAL	72.92	72.92
Total 8601457:											
08/17	08/17/2017	101192	572	QUILL CORPORATION	OFFICE SUPPLIES	8631249	1	1000-415-10-46	SUPPLIES-GENERAL	531.86	531.86
Total 8631249:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/17/2017	101192	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	8702614	1	7620-430-10-46	SUPPLIES-GENERAL	195.15	195.15
Total 8702614:											
08/17	08/17/2017	101193	9048		REFUND GAS DEPOSIT	10123650101	1	7401-2228-000	DEPOSITS-CUSTOMER	195.03	195.03
Total 10123650101:											
08/17	08/17/2017	101194	9036		REFUND GAS DEPOSIT	10513750018	1	7401-2228-000	DEPOSITS-CUSTOMER	199.93	199.93
Total 10513750018:											
08/17	08/17/2017	101195	9035		REFUND GAS DEPOSIT	10237600011	1	7401-2228-000	DEPOSITS-CUSTOMER	42.00	42.00
Total 10237600011:											
08/17	08/17/2017	101196	1470	SIEMENS, MARK	PROFESSIONAL SERVICES 6/1/ 47		1	7630-411-40-43	PROFESSIONAL SVCS	947.51	947.51
Total 47:											
08/17	08/17/2017	101197	1076	SIERRA COFFEE AND BE	BOTTLED WATER	48269	1	1000-417-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 48269:											
08/17	08/17/2017	101198	8571		TR EX	SACRAME 081417	1	1000-421-10-45	TRAINING	352.00	352.00
Total 081417:											
08/17	08/17/2017	101199	806	SUSANVILLE AVIATION	FUEL-FD	3479	1	1000-422-10-46	GASOLINE	144.52	144.52
Total 3479:											
08/17	08/17/2017	101200	686	SUSANVILLE TRUCK & A	REPAIRS & MAINT. #E622-FD	594272	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	106.24	106.24
Total 594272:											
08/17	08/17/2017	101201	986	TURF STAR, INC.	IRRIGATION REPAIRS-GC	604711	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	852.25	852.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 604711:											
08/17	08/17/2017	101201	966	TURF STAR, INC.	IRRIGATION REPAIRS-GC	6973996	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	852.25	852.25
Total 6973996:											
08/17	08/17/2017	101201	966	TURF STAR, INC.	IRRIGATION REPAIRS-GC	6975977	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	363.09	363.09
Total 6975977:											
08/17	08/17/2017	101201	966	TURF STAR, INC.	IRRIGATION REPAIRS-GC	6979734	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	292.70	292.70
Total 6979734:											
08/17	08/17/2017	101201	966	TURF STAR, INC.	CREDIT- GC	6984535	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	232.35-	232.35-
Total 6984535:											
08/17	08/17/2017	101202	530	U.S. BANK EQUIPMENT F	COPIER - FIRE	3367277508	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	160.96	160.96
Total 3367277508:											
08/17	08/17/2017	101203	1568	VERIFORCE	TECHNICAL SERVICES- GAS	232076	1	7401-430-62-43	TECHNICAL SVCS	2,350.00	2,350.00
Total 232076:											
08/17	08/17/2017	101204	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67052353	1	7110-430-42-46	SUPPLIES-GENERAL	1,157.00	1,157.00
Total 67052353:											
08/17	08/17/2017	101205	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A-51576	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-51576:											
08/17	08/17/2017	101205	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE 7	A-51587	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-51587:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/17/2017	101205	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A-51593	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-51593:											
08/17	08/17/2017	101206	9034		REFUND GAS DEPOSIT	10527250025	1	7401-22228-000	DEPOSITS-CUSTOMER	170.93	170.93
Total 10527250025:											
08/17	08/17/2017	101207	904:		REFUND HAS DEPOSIT	10120950009	1	7401-22228-000	DEPOSITS-CUSTOMER	170.93	170.93
Total 10120950009:											
Grand Totals:											
										132.16	132.16
										28,468.43	28,468.43

Report Criteria:
 Report type: GL detail
 Check Voided = False

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/18/2017	101217	728	U S POSTMASTER	UB BILLING GAS	081817	1	7401-430-62-46	POSTAGE	398.77	398.77
08/17	08/18/2017	101217	728	U S POSTMASTER	UB BILLING WATER	081817	2	7110-430-42-46	POSTAGE	774.09	774.09
Total 081817:										1,172.86	1,172.86
Grand Totals:										1,172.86	1,172.86

Report Criteria:
Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/24/2017	101218	21	AIRGAS USA, LLC	CHLORINE- WATER	9066503089	1	7110-430-42-46	SUPPLIES-GENERAL	779.20	779.20
Total 9066503089:											
08/17	08/24/2017	101218	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9947003724	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	96.58	96.58
08/17	08/24/2017	101218	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9947003724	2	7401-430-62-46	SUPPLIES-GENERAL	45.26	45.26
08/17	08/24/2017	101218	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9947003724	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	74.97	74.97
08/17	08/24/2017	101218	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9947003724	4	7110-430-42-44	REPAIR AND MAINTENANCE-V	128.36	128.36
08/17	08/24/2017	101218	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9947003724	5	7110-430-42-46	SUPPLIES-GENERAL	52.70	52.70
Total 9947003724:											
08/17	08/24/2017	101219	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES - PW	635479719	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 635479719:											
08/17	08/24/2017	101219	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635479720	1	7401-430-62-44	LINEN SERVICES	51.84	51.84
Total 635479720:											
08/17	08/24/2017	101219	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635479721	1	2007-431-20-44	LINEN SERVICE	50.26	50.26
Total 635479721:											
08/17	08/24/2017	101219	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635479722	1	7110-430-42-44	LINEN SERVICE	28.27	28.27
Total 635479722:											
08/17	08/24/2017	101219	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES - PW	635494064	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 635494064:											
08/17	08/24/2017	101219	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635494065	1	7401-430-62-44	LINEN SERVICES	101.79	101.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 635494065:											
08/17	08/24/2017	101219	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635494066	1	2007-431-20-44	LINEN SERVICE	101.79	101.79
Total 635494066:											
08/17	08/24/2017	101219	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635494067	1	7110-430-42-44	LINEN SERVICE	28.27	28.27
Total 635494067:											
08/17	08/24/2017	101220	53		HEALTH INS. REIM 6/17-8/17	082317	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	2,678.00	2,678.00
Total 082317:											
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	1	8402-413-30-45	PRINTING AND BINDING	7.50	7.50
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	2	8402-413-30-45	COMMUNICATIONS	69.95	69.95
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	3	8402-413-30-46	SUPPLIES-GENERAL	43.35	43.35
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	1,872.50	1,872.50
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	5	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,000.00	1,000.00
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	6	8402-413-30-43	PROFESSIONAL SVCS	1,037.50	1,037.50
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	7	8402-413-30-43	TECHNICAL SVCS	297.50	297.50
Total 081417:											
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	1	8402-413-30-45	PRINTING AND BINDING	125.60	125.60
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	2	8402-413-30-46	POSTAGE	8.19	8.19
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	3	8402-413-30-45	COMMUNICATIONS	66.19	66.19
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	4	8402-413-30-46	SUPPLIES-GENERAL	57.61	57.61
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	5	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,330.00	2,330.00
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	6	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	500.00	500.00
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	7	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,000.00	1,000.00
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	8	8402-413-30-43	PROFESSIONAL SVCS	770.00	770.00
08/17	08/24/2017	101221	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	081417	9	8402-413-30-43	TECHNICAL SVCS	170.00	170.00
Total 081417.:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES- POOL	391068	1	1000-452-23-46	SUPPLIES GENERAL	11.35	11.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 391068:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES- POOL	391088	1	1000-452-23-46	SUPPLIES GENERAL	2.96	2.96
Total 391088:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES- POOL	391263	1	1000-452-23-46	SUPPLIES GENERAL	68.12	68.12
Total 391263:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES- POOL	391798	1	1000-452-23-46	SUPPLIES GENERAL	17.14	17.14
Total 391798:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-WATER	391862	1	7110-430-42-46	SUPPLIES-GENERAL	2.10	2.10
Total 391862:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	391864	1	2007-431-20-46	SUPPLIES-GENERAL	5.36	5.36
Total 391864:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	391913	1	1000-452-21-46	SUPPLIES-GENERAL	18.79	18.79
Total 391913:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	391994	1	2007-431-20-46	SUPPLIES-GENERAL	6.26	6.26
Total 391994:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	392045	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	48.22	48.22
Total 392045:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	392157	1	1000-452-21-46	SUPPLIES-GENERAL	31.34	31.34
Total 392157:											

CITY OF SUSANVILLE

Check Register - Payments by Vendor

Check Issue Dates: 8/24/2017 - 8/24/2017

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	392274	1	1000-452-21-46	SUPPLIES-GENERAL	31.83	31.83
Total 392274:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	392312	1	2007-431-20-46	SUPPLIES-GENERAL	6.75	6.75
Total 392312:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	392399	1	1000-452-21-46	SUPPLIES-GENERAL	13.49	13.49
Total 392399:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-PW	392355	1	7620-430-10-46	SUPPLIES-GENERAL	34.62	34.62
Total 392355:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	392437	1	2007-431-20-46	SUPPLIES-GENERAL	4.04	4.04
Total 392437:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	392688	1	2007-431-20-46	SUPPLIES-GENERAL	12.53	12.53
Total 392688:											
08/17	08/24/2017	101222	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	392835	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	4.53	4.53
Total 392835:											
08/17	08/24/2017	101223	96	CALAFCO	CONF.	081517	1	8402-413-30-45	TRAVEL	490.00	490.00
Total 081517:											
08/17	08/24/2017	101224	986	CARLSON'S TIRE PROS	TIRE REPAIRS-GC	54176	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	108.25	108.25
Total 54176:											
08/17	08/24/2017	101225	1516	CENTRAL SIERRA POLIC	MEMBERSHIP DUES-PD	081817	1	1000-421-10-48	DUES AND MEMBERSHIPS	40.00	40.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 081817:											
08/17	08/24/2017	101226	9051		REFUND GAS DEPOSIT	10314900031	1	7401-2228-000	DEPOSITS-CUSTOMER	40.00	40.00
Total 10314900031:											
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING-FD	69969	1	1000-422-10-43	TECHNICAL SVCS	21.00	21.00
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING-FD	69969	2	1000-422-10-43	TECHNICAL SVCS	26.40	26.40
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING-FD	69969	3	1000-422-10-43	TECHNICAL SVCS	15.50	15.50
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING-PD	69969	4	1000-421-10-43	TECHNICAL SVCS	66.00	66.00
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING-PD	69969	5	1000-421-10-43	TECHNICAL SVCS	13.20	13.20
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING	69969	6	1000-417-10-43	TECHNICAL SVCS	30.00	30.00
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING	69969	7	1000-417-10-43	TECHNICAL SVCS	145.20	145.20
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING	69969	8	1000-417-10-43	TECHNICAL SVCS	58.00	58.00
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING	69969	9	7620-430-10-43	TECHNICAL SVCS	18.00	18.00
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING-PW	69969	10	7620-430-10-43	TECHNICAL SVCS	92.40	92.40
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	EMAIL HOSTING-PW	69969	11	7620-430-10-43	TECHNICAL SVCS	72.50	72.50
Total 69969:											
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	SOFTWARE UPDATE	70214	1	1000-417-10-43	TECHNICAL SVCS	558.20	558.20
Total 70214:											
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	ANTI-VIRUS WEBROOT RENE	70215	1	1000-417-10-43	TECHNICAL SVCS	449.00	449.00
Total 70215:											
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	ANTI-VIRUS WEBROOT RENE	70216	1	1000-417-10-43	TECHNICAL SVCS	594.00	594.00
Total 70216:											
08/17	08/24/2017	101227	148	COMPUTER LOGISTICS	2 REMOTE DESKTOPS	70244	1	1000-417-10-43	TECHNICAL SVCS	540.00	540.00
Total 70244:											
08/17	08/24/2017	101228	194	DIAMOND SAW SHOP IN	SUPPLIES FOR CALFIRE	15153	1	1000-452-20-46	SUPPLIES-GENERAL	1,333.98	1,333.98
Total 15153:											
Total 1,333.98											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 15153:											
08/17	08/24/2017	101228	194	DIAMOND SAW SHOP IN	SUPPLIES -PARKS	15704	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	31.94	31.94
Total 15704:											
08/17	08/24/2017	101229	198	DITCH WITCH EQUIPMEN	UNDERGROUND PIERCING TO	229639	1	7401-430-62-46	SUPPLIES-GENERAL	5,811.16	5,811.16
Total 229639:											
08/17	08/24/2017	101230	9046	DOG TREE YARD MAINT	ABATEMENT RIVERSIDE/LAUR	081417	1	1000-425-20-43	TECHNICAL SVCS	225.00	225.00
Total 081417:											
08/17	08/24/2017	101230	9046	DOG TREE YARD MAINT	ABATEMENT N MESA.	081417	1	1000-425-20-43	TECHNICAL SVCS	340.00	340.00
Total 081417:											
08/17	08/24/2017	101230	9046	DOG TREE YARD MAINT	ABATEMENT 57 N MCDOW STR	081417	1	1000-425-20-43	TECHNICAL SVCS	440.00	440.00
Total 081417:											
08/17	08/24/2017	101230	9046	DOG TREE YARD MAINT	ABATEMENT 1601 CORNELL ST	081517	1	1000-425-20-43	TECHNICAL SVCS	600.00	600.00
Total 081517:											
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775178A	1	7110-430-42-43	TECHNICAL SVCS	143.00	143.00
Total 775178A:											
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775181A	1	7110-430-42-43	TECHNICAL SVCS	235.00	235.00
Total 775181A:											
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY ANALYSIS	775182A	1	7110-430-42-43	TECHNICAL SVCS	143.00	143.00
Total 775182A:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775183A	1	7110-430-42-43	TECHNICAL SVCS	235.00	235.00
Total 775183A:											
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775500A	1	7110-430-42-43	TECHNICAL SVCS	143.00	143.00
Total 775500A:											
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775501A	1	7110-430-42-43	TECHNICAL SVCS	143.00	143.00
Total 775501A:											
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775786A	1	7112-430-42-43	TECHNICAL SERVICES	54.00	54.00
Total 775786A:											
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775788A	1	7112-430-42-43	TECHNICAL SERVICES	45.00	45.00
Total 775788A:											
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775790A	1	7112-430-42-43	TECHNICAL SERVICES	28.00	28.00
Total 775790A:											
08/17	08/24/2017	101231	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	775792A	1	7110-430-42-43	TECHNICAL SVCS	143.00	143.00
Total 775792A:											
08/17	08/24/2017	101232	9057		REFUND ELECTRICAL DEPOSI	082117	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 082117:											
08/17	08/24/2017	101233	265	FRONTIER	257-0315 AWOS AIRPORT	0315 081517	1	7201-430-81-45	COMMUNICATIONS	45.01	45.01
Total 0315 081517:											
08/17	08/24/2017	101233	265	FRONTIER	257-1041 ADMIN-PW	1041 080517	1	7620-430-10-45	COMMUNICATIONS	298.16	298.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1041 080517:											
08/17	08/24/2017	101233	265	FRONTIER	257-1045 PW ENGINEERING	1045 081517	1	7620-430-10-45	COMMUNICATIONS	298.16	298.16
Total 1045 081517:											
08/17	08/24/2017	101233	265	FRONTIER	257-1051 PW ADMIN	1051 080517	1	7620-430-10-45	COMMUNICATIONS	53.02	53.02
Total 1051 080517:											
08/17	08/24/2017	101233	265	FRONTIER	257-1182 NAT GAS TELEMETRY	1182 081017	1	7401-430-62-45	COMMUNICATIONS	37.73	37.73
Total 1182 081017:											
08/17	08/24/2017	101233	265	FRONTIER	252-1182 SCADA - WATER	2-1182 081017	1	7110-430-42-45	COMMUNICATIONS	37.73	37.73
Total 2-1182 081017:											
08/17	08/24/2017	101233	265	FRONTIER	257-2845 UJB ROLL OVER	2845 081517	1	7620-430-10-45	COMMUNICATIONS	331.79	331.79
Total 2845 081517:											
08/17	08/24/2017	101233	265	FRONTIER	252-4247 LASSEN CO AIR POLL	4247 081017	1	7620-430-11-45	COMMUNICATIONS	66.32	66.32
Total 4247 081017:											
08/17	08/24/2017	101233	265	FRONTIER	257-4725 CITY HALL FAX	4725 081517	1	1000-417-10-45	COMMUNICATIONS	.62	.62
08/17	08/24/2017	101233	265	FRONTIER	257-4725 CITY HALL FAX	4725 081517	2	1000-415-10-45	COMMUNICATIONS	37.45	37.45
Total 4725 081517:											
08/17	08/24/2017	101233	265	FRONTIER	257-5603 POLICE	5603 081017	1	1000-421-10-45	COMMUNICATIONS	37.44	37.44
Total 5603 081017:											
08/17	08/24/2017	101234	1289	FULL SPECTRUM INC	SCADA WORK 6/3-8/2	20170802	1	7110-430-42-43	TECHNICAL SVCS	74.89	74.89
08/17	08/24/2017	101234	1289	FULL SPECTRUM INC	SCADA WORK 6/3-8/2	20170802	2	7110-430-42-43	TECHNICAL SVCS	895.55	895.55
Total 5600 081017:											
											560.00
											1,950.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 20170802:											
08/17	08/24/2017	101235	8912		TR EX SACRAMENT	081417	1	1000-424-20-45	TRAVEL	352.00	352.00
08/17	08/24/2017	101235	8912		TR EX SACRAMENT	081417	2	1000-424-20-45	TRAVEL	71.40	71.40
Total 061417:											
08/17	08/24/2017	101236	8912		TR EX SACRAMENTO 9/2	081817	1	1000-424-20-45	TRAVEL	76.16	76.16
Total 081817:											
08/17	08/24/2017	101237	9029	HONEY LAKE VALLEY RE	CREDIT CARD SALES 8/5-8/18	082117	1	1000-2228-005	DEPOSITS PAYABLE - HLVRA	4,730.54	4,730.54
Total 082117:											
08/17	08/24/2017	101238	1556	INTERSTATE SALES/T-M	SUPPLIES- STREETS	16067	1	2007-431-20-46	SUPPLIES-GENERAL	1,435.01	1,435.01
Total 16067:											
08/17	08/24/2017	101239	1362	IRON MOUNTAIN INFO. M	SHREDDING-PD	PAT1773	1	1000-421-10-44	DISPOSAL	58.78	58.78
Total PAT1773:											
08/17	08/24/2017	101240	335	J.W. WOOD CO INC	SUPPLIES-POOL	S097190-01	1	1000-452-23-46	SUPPLIES GENERAL	164.66	164.66
Total S097190-01:											
08/17	08/24/2017	101240	335	J.W. WOOD CO INC	SUPPLIES-POOL	S099617	1	1000-452-23-46	SUPPLIES GENERAL	17.52	17.52
Total S099617:											
08/17	08/24/2017	101241	1504	JESSICA RYAN	PROFESSIONAL SERVICES 7/1	073117	1	1000-412-10-43	PROFESSIONAL SVCS	4,062.50	4,062.50
Total 073117:											
08/17	08/24/2017	101242	411	LASSEN MOTOR PARTS	PARTS - GAS	285690	1	7401-430-62-46	SUPPLIES-GENERAL	209.32	209.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 286690:											
08/17	08/24/2017	101242	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	286467	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	209.32	209.32
Total 286467:											
08/17	08/24/2017	101242	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	286652	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	81.12	81.12
Total 286652:											
08/17	08/24/2017	101243	1321	LAW OFFICES OF GREG	PROFESSIONAL SERVICES 7/1	13198	1	7620-430-11-43	PROFESSIONAL SERVICES	340.00	340.00
Total 13198:											
08/17	08/24/2017	101244	425	LES SCHWAB TIRE CENT	4 TIRE MOUNT #72-GAS	60400201928	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	714.10	714.10
Total 60400201928:											
08/17	08/24/2017	101245	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 081617	1	1000-452-30-46	ELECTRICITY	37.43	37.43
Total 10262 081617:											
08/17	08/24/2017	101245	437	LMUD	STREET LIGHTS	14039 080417	1	2007-431-60-46	ELECTRICITY	190.13	190.13
Total 14039 080417:											
08/17	08/24/2017	101245	437	LMUD	STREET LIGHTS	14041 080417	1	2007-431-60-46	ELECTRICITY	3,528.33	3,528.33
Total 14041 080417:											
08/17	08/24/2017	101245	437	LMUD	S GAY ST LIGHTS-STREETS	24323 080417	1	2007-431-60-46	ELECTRICITY	31.19	31.19
Total 24323 080417:											
08/17	08/24/2017	101245	437	LMUD	STREET LIGHTS	2467 080417	1	2007-431-60-46	ELECTRICITY	1,556.57	1,556.57
Total 2467 080417:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/17	08/24/2017	101245	437	LMUD	SKYLINE DR WELL 4-WATER	29931 081017	1	7110-430-42-46	ELECTRICITY	1,904.27	1,904.27
Total 29931 081017:											
08/17	08/24/2017	101245	437	LMUD	HARRIS DR & HWY 36-WATER	306858 080417	1	7110-430-42-46	ELECTRICITY	479.12	479.12
Total 306858 080417:											
08/17	08/24/2017	101245	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 081617	1	7112-430-42-46	ELECTRICITY	73.04	73.04
Total 350161 081617:											
08/17	08/24/2017	101245	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 080417	1	2007-431-60-46	ELECTRICITY	215.07	215.07
Total 43511 080417:											
08/17	08/24/2017	101245	437	LMUD	N PINE & COOK - SCADA-WATE	44153 080417	1	7110-430-42-46	ELECTRICITY	23.20	23.20
Total 44153 080417:											
08/17	08/24/2017	101245	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 081017	1	7110-430-42-46	ELECTRICITY	23.49	23.49
Total 44298 081017:											
08/17	08/24/2017	101245	437	LMUD	PAIUTE LN SCADA-WATER	44316 081017	1	7110-430-42-46	ELECTRICITY	21.31	21.31
Total 44316 081017:											
08/17	08/24/2017	101245	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 081017	1	7110-430-42-46	ELECTRICITY	51.09	51.09
Total 45542 081017:											
08/17	08/24/2017	101245	437	LMUD	WELL #3-WATER	4559 081617	1	7110-430-42-46	ELECTRICITY	13,704.10	13,704.10
Total 4559 081617:											
08/17	08/24/2017	101245	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 080417	1	2007-431-60-46	ELECTRICITY	58.49	58.49

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Total 49500 080417:											
08/17	08/24/2017	101245	437	LMUD	MAIN & FOSS SIGNAL LIGHTS-	49501 080417	1	2007-431-60-46	ELECTRICITY	58.49	58.49
Total 49501 080417:											
08/17	08/24/2017	101245	437	LMUD	GEO PUMP #1	9297 080417	1	7301-430-52-46	ELECTRICITY	144.22	144.22
08/17	08/24/2017	101245	437	LMUD	GEO PUMP #1	9297 080417	2	7301-430-52-46	ELECTRICITY	86.28	86.28
Total 9297 080417:											
08/17	08/24/2017	101246	9053		REFUND COMMUNITY CENTER	081517	1	1000-2228-009	DEPOSITS-COMM CENTER RE	1,294.33	1,294.33
Total 081517:											
08/17	08/24/2017	101247	9052		REFUND GAS DEPOSIT	10324101511	1	7401-2228-000	DEPOSITS-CUSTOMER	100.00	100.00
Total 10324101511:											
08/17	08/24/2017	101248	9050		REFUND GAS DEPOSIT	10203172803	1	7401-2228-000	DEPOSITS-CUSTOMER	126.23	126.23
Total 10203172803:											
08/17	08/24/2017	101249	486		TR EX SAN DIEGO 8/28-8/31	080417	1	7401-430-62-45	TRAVEL	193.90	193.90
Total 080417:											
08/17	08/24/2017	101250	931		TR EX SAN DIEGO 8/28-8/31	080417	1	7401-430-62-45	TRAVEL	224.00	224.00
Total 080417:											
08/17	08/24/2017	101251	527	NORTHWEST INSURANC	AIRPORT LIABILITY INSURANC	16091	1	7630-411-40-45	INSUR.AIRPORT OWNER OPER	4,147.00	4,147.00
08/17	08/24/2017	101251	527	NORTHWEST INSURANC	AIRPORT PROPERTY INSURAN	16091	2	7630-411-40-45	INSUR.AIRPORT HANGARS	3,488.00	3,488.00
Total 16091:											
08/17	08/24/2017	101252	9054	NORTON INVESTMENTS	DEPOSIT EP 14-29	081417	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	7,635.00	7,635.00
Total 1001-2228-001											
										13,600.00	13,600.00

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Total 081417:											
08/17	08/24/2017	101253	8648		REFUND COMMUNITY CENTER	082117	1	1000-2228-009	DEPOSITS-COMM CENTER RE	13,600.00	13,600.00
Total 082117:											
08/17	08/24/2017	101254	532	OLD DOMINION BRUSH	SWEEPER BROOM-STREETS	0120401	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	100.00	100.00
Total 0120401:											
08/17	08/24/2017	101255	546	PAYLESS BUILDING SUP	SUPPLIES- L.L FLOOD	2489516	1	1003-452-20-46	SUPPLIES GENERAL	710.57	710.57
Total 2489516:											
08/17	08/24/2017	101255	546	PAYLESS BUILDING SUP	SUPPLIES- L.L FLOOD	2489682	1	1003-452-20-46	SUPPLIES GENERAL	325.77	325.77
Total 2489682:											
08/17	08/24/2017	101255	546	PAYLESS BUILDING SUP	SUPPLIES- L.L FLOOD	2489788	1	1003-452-20-46	SUPPLIES GENERAL	276.66	276.66
Total 2489788:											
08/17	08/24/2017	101256	982	PIN CENTER, THE	PRESENTATION BOX	817035	1	1000-416-10-46	SUPPLIES-GENERAL	102.87	102.87
Total 817035:											
08/17	08/24/2017	101257	563	POULSEN WELDING SHO	REPAIRS- WATER	3295	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	28.50	28.50
Total 3295:											
08/17	08/24/2017	101258	572	QUILL CORPORATION	OFFICE SUPPLIES	8816433	1	1000-415-10-46	SUPPLIES-GENERAL	222.63	222.63
Total 8816433:											
08/17	08/24/2017	101258	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	8886665	1	7620-430-10-46	SUPPLIES-GENERAL	49.30	49.30
Total 8886665:											
										233.03	233.03
										233.03	233.03

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08/17	08/24/2017	101258	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	8887874	1	7620-430-10-46	SUPPLIES-GENERAL	56.26	56.26
Total 8887874:											
08/17	08/24/2017	101258	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	8898615	1	7620-430-10-46	SUPPLIES-GENERAL	56.26	56.26
Total 8898615:											
08/17	08/24/2017	101258	572	QUILL CORPORATION	OFFICE SUPPLIES	8967138	1	1000-415-10-46	SUPPLIES-GENERAL	153.99	153.99
Total 8967138:											
08/17	08/24/2017	101258	572	QUILL CORPORATION	OFFICE SUPPLIES	8967220	1	1000-415-10-46	SUPPLIES-GENERAL	243.97	243.97
Total 8967220:											
08/17	08/24/2017	101258	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	8967595	1	7620-430-10-46	SUPPLIES-GENERAL	281.49	281.49
Total 8967595:											
08/17	08/24/2017	101258	572	QUILL CORPORATION	OFFICE SUPPLIES	9048598	1	1000-415-10-46	SUPPLIES-GENERAL	16.21	16.21
Total 9048598:											
08/17	08/24/2017	101259	1332	RLI INSURANCE COMPA	GEO WELL #1	RLB0006020	1	7630-411-40-45	INSUR.GEOTHERMAL PROPER	18.22	18.22
Total RLB0006020:											
08/17	08/24/2017	101259	1332	RLI INSURANCE COMPA	GEO WELL #2	RLB0006021	1	7630-411-40-45	INSUR.GEOTHERMAL PROPER	250.00	250.00
Total RLB0006021:											
08/17	08/24/2017	101260	1368	SCHMIDT EQUIP. REPAI	MAINT & SAFETY INSPECTION	2854	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	250.00	250.00
Total 2854:											
08/17	08/24/2017	101261	638	SIERRA CHEMICAL COM	SUPPLIES-WATER	10006929	1	7110-430-42-46	SUPPLIES-GENERAL	150.00	150.00
Total 10006929:											
										148.00	148.00

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Total 10006929.:											
08/17	08/24/2017	101261	638	SIERRA CHEMICAL COM	SUPPLIES- WATER	10011483.	1	7110-430-42-46	SUPPLIES-GENERAL	148.00	148.00
Total 10011483.:											
08/17	08/24/2017	101261	638	SIERRA CHEMICAL COM	SUPPLIES- WATER	10012697.	1	7110-430-42-46	SUPPLIES-GENERAL	160.00	160.00
Total 10012697.:											
08/17	08/24/2017	101262	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	48330	1	7620-430-10-46	SUPPLIES-GENERAL	80.00	80.00
Total 48330:											
08/17	08/24/2017	101263	1382	SONSRAY MACHINERY L	SUPPLIES-STREETS	P11694-07	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	14.50	14.50
Total P11694-07:											
08/17	08/24/2017	101264	1436	STANISLAUS FARM SUP	SUPPLIES- PARKS	301507279	1	1000-452-20-46	SUPPLIES-GENERAL	140.36	140.36
Total 301507279:											
08/17	08/24/2017	101265	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARKS	34173	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	47.19	47.19
Total 34173:											
08/17	08/24/2017	101265	1265	SUSANVILLE PAINT CEN	SUPPLIES-MEMORIAL PARK	3878	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	42.89	42.89
Total 3878:											
08/17	08/24/2017	101266	712	TNS TRUCKING CO	TRANSFER BASE ROCK & SAN	2929	1	7401-430-62-46	SUPPLIES-GENERAL	65.00	65.00
08/17	08/24/2017	101266	712	TNS TRUCKING CO	TRANSFER BASE ROCK & SAN	2929	2	7110-430-42-46	SUPPLIES-GENERAL	203.77	203.77
Total 2929:											
08/17	08/24/2017	101267	966	TURF STAR, INC.	REPAIRS & MAINT-GC	6985765	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	407.55	407.55
Total 6985765:											
										450.41	450.41

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Total 6985765:											
08/17	08/24/2017	101268	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9790166951	1	7620-430-11-45	COMMUNICATIONS	450.41	450.41
08/17	08/24/2017	101268	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9790166951	2	1000-424-20-45	COMMUNICATIONS	56.18	56.18
08/17	08/24/2017	101268	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9790166951	3	1000-452-20-45	COMMUNICATIONS	33.49	33.49
08/17	08/24/2017	101268	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9790166951	4	7620-430-10-45	COMMUNICATIONS	42.94	42.94
Total 9790166951:											
08/17	08/24/2017	101269	9055		REFUND GAS DEPOSIT	1041500006	1	7401-2228-000	DEPOSITS-CUSTOMER	463.93	463.93
Total 1041500006:											
08/17	08/24/2017	101270	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67112048	1	7110-430-42-46	SUPPLIES-GENERAL	147.71	147.71
Total 67112048:											
08/17	08/24/2017	101270	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67112914	1	7110-430-42-46	SUPPLIES-GENERAL	30.89	30.89
Total 67112914:											
08/17	08/24/2017	101270	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67118273	1	7110-430-42-46	SUPPLIES-GENERAL	672.85	672.85
Total 67118273:											
08/17	08/24/2017	101270	770	WESTERN NEVADA SUP	SUPPLIES-PD	67120103	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	47.52	47.52
Total 67120103:											
08/17	08/24/2017	101270	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67122165	1	7110-430-42-46	SUPPLIES-GENERAL	91.84	91.84
Total 67122165:											
08/17	08/24/2017	101270	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67122191	1	7110-430-42-46	SUPPLIES-GENERAL	91.84	91.84
Total 67122191:											
08/17	08/24/2017	101270	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67129965	1	7401-430-62-46	SUPPLIES-GENERAL	41.04	41.04
Total 67129965:											
										158.97	158.97

CITY OF SUSANVILLE

Check Register - Payments by Vendor
 Check Issue Dates: 8/24/2017 - 8/24/2017

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 67129965:											
08/17	08/24/2017	101271	8878	WOOD RODGERS, INC.	ENGINEERING SERVICES SC5	110654	1	2007-431-37-43	TECHNICAL SERVICES	158.97	158.97
Total 110654:											
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Total 110655:											
Grand Totals:											
										2,022.42	2,022.42
										101,415.25	101,415.25

Report Criteria:
 Report type: GL detail
 Check.Voided = False

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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08/11/2017	CDPT	08/17/2017	677	AFLAC	14	1000-417-10-	.03
08/11/2017	CDPT	08/17/2017	677	AFLAC	14	8403-2239-0	355.21-
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07/28/2017	CDPT	08/17/2017	101211	NEW IMAGE RACQUETB	30	7650-2203-0	115.00-
08/11/2017	CDPT	08/17/2017	101211	NEW IMAGE RACQUETB	30	7650-2203-0	98.50-
07/28/2017	CDPT	08/17/2017	101212	OPERATING ENGINEERS	11	7650-2203-0	602.00-
08/11/2017	CDPT	08/17/2017	101212	OPERATING ENGINEERS	11	7650-2203-0	602.00-
07/28/2017	CDPT	08/17/2017	101213	PRE-PAID LEGAL SERVI	13	7650-2203-0	288.65-
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Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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08/11/2017	CDPT	08/17/2017	101215	VALIC	4	7650-2203-0	1,753.08-
08/11/2017	CDPT	08/17/2017	101216	VANTAGEPOINT TRANS.	3	7650-2203-0	62.00-
Grand Totals:			<u>57</u>				<u>172,243.56-</u>

Report Criteria:
Transmittal checks included

Reviewed by: YGH City Administrator
_____ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Dan Newton, Public Works Director

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution 17-5413 adopting the 2015 Urban Water Management Plan

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: Urban Water Management Plans (UWMPs) are prepared by urban water suppliers to support their long-term resource planning, and ensure adequate water supplies are available to meet existing and future water demands.

Every urban water supplier that either provides over 3,000 acre-feet of water annually or serves more than 3,000 urban connections is required to assess the reliability of its water sources over a 20-year planning horizon. Susanville has over 3,800 water connections and is required by California code to prepare a plan.

The plans must be prepared every 5 years and submitted to the Department of Water Resources (DWR). DWR staff then reviews the submitted plans to ensure they have completed the requirements identified in the Water Code. Susanville's plan adoption is behind schedule. Plans were due to be submitted by July 1, 2016. Work on the plan began in September 2016, with the assistance of Full Spectrum Engineering. A Final Draft Urban Water Management Plan was circulated in June, 2017. Comments were solicited from the public and various stake holders, comments will be accepted through the close of the public hearing on September 6, 2017.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to adopt Resolution 17-5413 adopting the 2015 Urban Water Management Plan

ATTACHMENTS: Final Draft 2015 Urban Water Management Plan

RESOLUTION NUMBER 17-5413
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ADOPTING
THE CITY OF SUSANVILLE URBAN WATER MANAGEMENT PLAN

WHEREAS, the Urban Water Management Planning Act (California Water Code Sections 10610 - 10656) requires the City to develop an Urban Water Management Plan (UWMP); and

WHEREAS, UWMPs provide a framework for long term water planning and inform the public of a supplier's plans for long-term resource planning that ensures adequate water supplies for existing and future demands; and

WHEREAS, the City is required to update it UWMP every 5 years; and

WHEREAS, the City has prepared its 2015 urban water management plan, and conducted public outreach and a public hearing in accordance with California regulations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville adopts the 2015 Urban Water Management Plan.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 17-5413 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of September, 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

FINAL DRAFT
URBAN WATER MANAGEMENT PLAN
2015 UPDATE
CITY OF SUSANVILLE, CALIFORNIA

SEPTEMBER 2017



Public Works

720 South Street
Susanville, California 96130
Phone: 530-257-1041

Revision 20170418

City Council

Kathie Garnier, Mayor

Joseph Franco, Mayor ProTem

Mendy Schuster

Kevin Stafford

Brian R. Wilson

City Staff

Jared Hancock, City Administrator

Dan Newton, Public Works Director

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ABBREVIATIONS – Entities

CDPH.....	California Department of Public Health
DWR.....	Department of Water Resources
IRWMG.....	Integrated Regional Water Management Group
IRWMP.....	Integrated Regional Water Management Plan
SWRCB.....	State Water Resources Control Board
UWMP.....	Urban Water Management Plan
UWMPA.....	Urban Water Management Plan Act
UWMPGB.....	UWMP 2015 Guidebook
WMP.....	Water Master Plan

ABBREVIATIONS – Terminology & Units

AB.....	State Assembly Bill
ac.....	acre
ADD.....	Average Daily Demand
af.....	acre-feet
afy.....	acre-feet per year
bgs.....	below ground surface
CII.....	Commercial, Industrial and Institutional
CWC.....	California Water Code
DMM.....	Demand Management Measures
DU.....	dwelling unit
ET ₀	Reference Evapo-transpiration
ft.....	feet
gpd.....	gallons per day
gpcd.....	gallons per capita per day
MCL.....	Maximum Contaminant Level
MDD.....	Maximum Day Demand
MMG.....	million gallons
MMGD.....	million gallons per day
MMGY.....	million gallons per year
mg/L.....	milligrams per liter
PHG.....	Public Health Goal
SB.....	State Senate Bill
ULF.....	Ultra-Low Flush toilet

1 INTRODUCTION

1.1 Purpose

The Urban Water Management Plan (UWMP) is a requirement of the Urban Water Management Planning Act (UWMPA) (Division 6, Part 2.6 of the California Water Code (CWC) §10610-10656). The UWMPs must be prepared every five years and submitted to the Department of Water Resources (DWR). The submittal is required to meet the requirements of the UWMPA, including the most current amendments. The UWMPA applies to urban water suppliers with 3,000 or more connections or supplying more than 3,000 acre-feet (af) (978 MMGY).

UWMPs are required of the state's urban water suppliers in an effort to assist their resource planning and to ensure adequate water supplies are available for future use. A secondary purpose of the UWMP is to provide a plan for a series of actions to be implemented during water shortage situations. This report was prepared according to the requirements of the CWC, UWMPA and the UWMP Guidebook 2015 (March 2015). The City's update is behind schedule; however, there have been significant modifications to the plan requiring additional time to complete the update.

1.2 Background

1.2.1 Urban Water Management Planning Act

In 1983, Assembly Bill (AB) 797 altered Division 6 of the CWC by producing the UWMPA. Since 1983, several amendments to the Act have modified and added to the requirements of the UWMPs submitted today. One such amendment required projections for water use to extend 20 years at 5-year intervals. Recently, this has been increased to a 25 year projection providing for a minimum 20-year projection up until the next UWMP is completed.

Various other amendments have increased requirements to include sections on recycled water use, demand management measures (DMMs), and water shortage contingency plans. Recycled water use sections were added to assist in evaluation of alternate water supplies for future use when projects exceed the current water supplies. Demand management measures must be clearly described including which measures are being implemented and which are scheduled for implementation in the future. Water contingency plans are to be prepared and coordinated with other water suppliers in the area for use during times of drought. Pertinent legislation that is applicable to UWMPs includes:

SECTION ONE

Table 1.2-1: Key Legislation Affecting the 2015 UWMP

Legislation	2015 UWMP Requirements (addition summary)
AB 2067 (Weber 2014) CWC Section 10631 (f)(1)and(2)	Demand Management Measures (DMM): Provide narratives describing their 2010 water demand management measures. Address the nature and extent of each DMM implemented over the past 5 years and DMM that the supplier plans to implement to achieve its water targets. (see Section 9 of this 2015 UWMP)
AB 2067 (Weber 2014) CWC Section 20261 (d)	Submittal Date: Supplier should submit the 2015 UWMP to the Department of Water Resources by July 1, 2016
AB 1420 (Wolk 2014) CWC Section 10644(a)(2)	Submittal Format: Requires the plan to be submitted electronically to the department in the standardized forms, tables, or displays specified by the department.
AB 1420 (Wolk 2014) CWC Section10631(e)(1)(J) and (e)(3)(A) and (B)	Water Loss: Quantify and Report on distribution System Water Loss. (see section 4.4 of this 2015 UWMP)
AB 1420 (Wolk 2014) CWC Section10631(e)(4)	Passive Savings (voluntary reporting): Provides for water use projections to display and account for the water savings estimated to result from adopted codes, standards, ordinances, or transportation and land use plans, when that information is available and applicable to an urban water supplier.
AB 1036 (Pavley 2014) CWC Section10631.2(a) and (b)	Energy Intensity (voluntary reporting): Provides for the inclusion of certain energy-related information, including, but not limited to, an estimate of the amount of energy used to extract or divert water supplies.
AB 1036 (Pavley 2014) CWC Section10632	Defining Water Features: Commencing with the 2015 UWMP, for purposes of developing the water shortage contingency analysis, requires urban water suppliers to analyze and define water features that are artificially supplied with water, including ponds, lakes, waterfalls, and fountains, separately from swimming pools and spas.
AB 1036 (Pavley 2014) CWC Section10632	(a)(5) Consumption reduction methods in the most restrictive stages must have the ability to achieve a water use reduction up to a 50% (percent) reduction in water supply

Table 1.2-2: Key Legislation Affecting the 2010 UWMP

Legislation	2010 Requirements
SB610 and AB901	Consideration of water availability when reviewing new large developments
SB318	Investigate possibilities of developing desalinated water
AB105	Submit UWMP to State Library
SBx7-7 Water Conservation Act (2009)	Urban water suppliers to reduce the statewide average per capita daily water consumption by 20% by December 31, 2020 (20x2020 Plan)
AB1420	Water management grants or loans awarded or administered by the Department of Water Resources (DWR), State Water Resources Control Board (SWRCB)...be conditioned on the implementation of the water Demand Management Measures (DMM) described in Water Code Section 10631(f)
AB1465	Requires member of the California Urban Water Conservation Council to comply with UWMP requirements in accordance with the Urban Water Management Planning Act.
AB2572	All urban water suppliers are required to install water meters on all municipal and industrial water service connections on or before January 1, 2005 and, on or before January 1, 2010, to charge each customer that has a service connection for which a meter has been installed, based on volume of deliveries, as measured by the water meter.

1.2.2 Previous Urban Water Management Plan

The City previously prepared and submitted the UWMP in 2010; This 2015 UWMP retains critical relevant data from the 2010 UWMP plan and provides relevant updates that comply with the new 2015 requirements and regulations.

2 PLAN PREPARATION

2.1 General UWMP Plan and Agency Information

This plan is an Individual UWMP prepared by the City of Susanville for Public Water System number 1810001. The City of Susanville is a retail water supplier that operates its water system based on calendar years and Millions of Gallons (MMG) are the water unites as reported in this report. The City does not supply water to other water supply agencies.

Table 2.1-1(UWMGB 2-1): Public Water Systems

Table 2-1 Retail Only: Public Water Systems			
Public Water System Number	Public Water System Name	Number of Municipal Connections 2015	Volume of Water Supplied 2015
1810001	City of Susanville	3,802	620
TOTAL		3,802	620
NOTES: Volume in MMG (Millions of gallons)			

Table 2.1-2(UWMGB 2-2): Plan Identification

Table 2-2: Plan Identification		
Select Only One	Type of Plan	Name of RUWMP or Regional Alliance <i>if applicable</i> <i>drop down list</i>
<input checked="" type="checkbox"/>	Individual UWMP	
<input type="checkbox"/>	Water Supplier is also a member of a RUWMP	
<input type="checkbox"/>	Water Supplier is also a member of a Regional Alliance	
<input type="checkbox"/>	Regional Urban Water Management Plan (RUWMP)	
NOTES:		

Table 2.1-3(UWMGB 2-3): Agency Identification

Table 2-3: Agency Identification	
Type of Agency (select one or both)	
<input type="checkbox"/>	Agency is a wholesaler
<input checked="" type="checkbox"/>	Agency is a retailer
Fiscal or Calendar Year (select one)	
<input checked="" type="checkbox"/>	UWMP Tables Are in Calendar Years.
<input type="checkbox"/>	UWMP Tables Are in Fiscal Years
If Using Fiscal Years Provide Month and Date that the Fiscal Year Begins (mm/dd)	
Units of Measure Used in UWMP (select from Drop down)	
Unit	MG
NOTES:	

Table 2.1-4(UWMGB 2-4): Water Supplier Information Exchange

Table 2-4 Retail: Water Supplier Information Exchange
The retail supplier has informed the following wholesale supplier(s) of projected water use in accordance with CWC 10631.
Wholesale Water Supplier Name <i>(Add additional rows as needed)</i>
none/ NA
NOTES:

2.2 Plan Coordination

Legal Requirements:

§10620(d)(2) Each urban water supplier shall coordinate the preparation of its plan with other appropriate agencies in the area, including other water suppliers that share a common source, water management agencies, and relevant public agencies, to the extent practicable.

§10621(b) Every urban water supplier required to prepare a plan pursuant to this part shall, at least 60 days prior to the public hearing on the plan required by §10642, notify any city or county within which the supplier provides water supplies that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan. The urban water supplier may consult with, and obtain comments from, a city or county that receives notice pursuant to this subdivision.

§10635(b) The urban water supplier shall provide that portion of its urban water management plan prepared pursuant to this article to any city or county within which it provides water supplies no later than 60 days after the submission of its urban water management plan.

§10642 Each urban water supplier shall encourage the active involvement of diverse social, cultural, and economic elements of the population within the service area prior to and during the preparation of the plan.

§10642 Prior to adopting a plan, the urban water supplier shall make the plan available for public inspection and shall hold a public hearing thereon. Prior to the hearing, notice of the time and place of hearing shall be published within the jurisdiction of the publicly owned water supplier pursuant to Section 6066 of the Government Code. The urban water supplier shall provide notice of the time and place of hearing to any city or county within which the supplier provides water supplies. A privately owned water supplier shall provide an equivalent notice within its service area.

Lassen County does not have a dependent special district serving culinary water in the area. The irrigation districts serving farms to the south and east of the City have water rights from drainage basins and therefore do not pump ground water for their customers. Brockman and Jensen Sloughs, which serve irrigation water, receive water from diversions on the downstream Susan River and from the Susanville Consolidated Wastewater Secondary Treatment Ponds. The City of Susanville is a participating member of the Lahontan Basin Regional Water Management Group (LBRWMG).

Table 2.2-1: Coordination with Appropriate Agencies

Coordinating Agencies ¹	Participated in Developing the Plan	Commented on the Draft	Attended Public Meetings	Was Contacted for Assistance	Was Sent a Copy of the Draft Plan	Was Sent a Notice of Hearing
LBRWMG Group					X	X
Lassen County					X	X
Lake Forest Mutual Water CO.					X	X
Herlong Public Utility District, Inc.					X	X
Leavitt Lake CSD					X	X
Sierra Army Depot					X	X
Susan Hills Mutual Water Co.					X	X

Table 2.2-2 (UWMGB 10-1): Notification to Cities and Counties

Table 10-1 Retail: Notification to Cities and Counties		
City Name	60 Day Notice	Notice of Public Hearing
<i>Add additional rows as needed</i>		
None	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
County Name <small>Drop Down List</small>	60 Day Notice	Notice of Public Hearing
<i>Add additional rows as needed</i>		
Lassen County	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
Other Agencies: Lassen County Irrigation, Honey Lake Valley RCD, Susanville Sanitary District,		

2.3 Plan Adoption, Submittal, and Implementation

Legal Requirements:

§10640 – 10621(c) The amendments to, or changes in, the plan shall be adopted and filed in the manner set forth in Article 3.

§10642 After the hearing, the plan shall be adopted as prepared or as modified after the hearing.

§10643 An urban water supplier shall implement its plan adopted pursuant to this chapter in accordance with the schedule set forth in its plan.

§10644(a) An urban water supplier shall submit to the department, the California State Library, and any city or county within which the supplier provides water supplies a copy of its plan no later than 30 days after adoption. Copies of amendments or changes to the plans shall be submitted to the department, the California State Library, and any city or county within which the supplier provides water supplies within 30 days after adoption.

§10645 Not later than 30 days after filing a copy of its plan with the department, the urban water supplier and the department shall make the plan available for public review during normal business hours.

The City will hold a public hearing and adopt the 2015 UWMP on September 6, 2017. A copy of the adopting resolution is included in Appendix A. Prior to the public hearing; a notice will be published notifying the public of the pending hearing.

Once the UWMP has been adopted, a copy of the UWMP and amendments will be submitted to Lassen County, DWR and the State Library. Once submitted to DWR, a copy will be made available for public review within 30 days. The City will also file the appropriate electronic files to the DWR.

3 SYSTEM DESCRIPTION

3.1 Service Area Physical Description

Legal Requirements:

§10631(a) Describe the service area of the supplier.
§10631(a) (Describe the service area) climate.

3.1.1 Location

The City of Susanville is the county seat of Lassen County and is in the eastern slopes of the Sierra Nevada Mountains. The City is bordered to the west by the Sierra Nevada Mountain Range and to the West by the Cascade. The City is located on the western edge of the Honey Lake Valley Ground Water Basin.

The City of Susanville is approximately 4,258 feet above sea level and has an approximate land area of 6.5 square miles. Susanville is the only incorporated City within Lassen County’s 4,557 square miles. According to the State of California Department of Finance The population of Susanville in 2015 was approximately 15,092 citizens; however, this includes the group quarter populations of the High Desert State Prison and the California Correctional Center as detailed in section 3.2.

Figure 3.1-1: Reginal Location Map



Figure 3.1-2: City Map



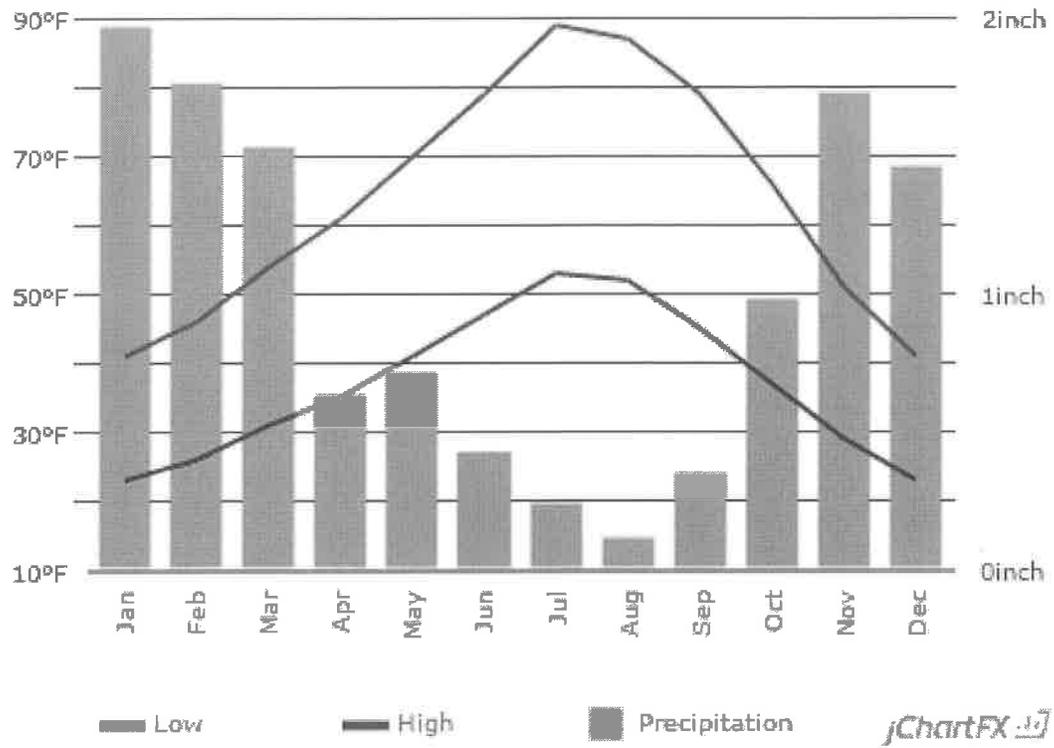
3.1.2 Climate

The City of Susanville has a semi-arid type climate. The majority of the annual rain fall occurs in the winter months. Annual precipitation averages 11.93 inches. Each year will include approximately 59 days of measurable precipitation.

Table 3.1-1: Climate Characteristics

Month	Monthly Average Rainfall (inches)	Average Min. Temperature (°F)	Average Max. Temperature (°F)	Monthly Average Temperature (°F)	Average Pan Evaporation (inches)	Monthly Average ETo (Zone 17) (inches per month)
January	1.97	23	41	32	0.00	1.02
February	1.77	26	46	36	4.65	1.72
March	1.54	31	54	43	6.45	3.50
April	0.63	35	61	48	9.97	4.92
May	0.71	41	70	56	13.59	6.19
June	0.43	47	79	63	15.33	7.30
July	0.24	53	89	71	17.21	8.42
August	0.12	52	87	70	16.0	7.51
September	0.35	45	79	62	11.83	5.41
October	0.98	37	66	52	8.28	3.38
November	1.73	29	51	40	4.76	1.53
December	1.46	23	41	32	3.52	0.86
Annual Total/Averages	11.93	36.8	63.7	50	111.59	51.76
<i>Source: usclimatedata.com</i>						

Figure 3.1-3: Climate Characteristics



3.2 Service Area Population

Legal Requirements:

§10631(a) (Describe the service area) current and projected population...The projected population estimates shall be based upon data from the state, regional, or local service agency population projections within the service area of the urban water supplier...

§10631(a) ...(population projections) shall be in five-year increments to 20 years or as far as data is available.

§10631(a) Describe...other demographic factors affecting the supplier's water management planning.

According to the State of California Department of Finance The population of Susanville in 2015 was approximately 15,092 citizens. The City of Susanville has two state prisons, High Desert State Prison, the California Correctional Center, that with annexation are now within the incorporated City area. The inmate population is approximately 6,400, and is counted in the overall population demographics for the City. However, the prisons operate independent water systems and therefore, the populations must be excluded from this water management plan.

The total unserved prison population in 2015 was 6,380. High Deseret State Prison: 3,494, California Correctional Center: 2,765, and Antelope Correctional Center: 121. The 2015 served population is calculated to be 15,092 – 6,380 = 8,712.

Table 3.2-1: Historical Population 2000 to 2015

Table 3.2-1 Historical Population 2000 to 2015						
Calendar Year	Service Area Total Population	Unserved Prison Population	Distribution System Population	Distribution System Population Change	Distribution System %Population Change	10 Year Average % Population Change
2000	17335	8551	8784		0	
2001	17428	8532	8896	112	1.3%	
2002	17317	8316	9001	105	1.2%	
2003	17658	8521	9137	136	1.5%	
2004	18120	8847	9273	136	1.5%	
2005	18304	8859	9445	172	1.9%	
2006	18304	8918	9386	-59	-0.6%	
2007	18528	8833	9695	309	3.3%	
2008	18216	8330	9886	191	2.0%	
2009	17998	8153	9845	-41	-0.4%	
2010	17947	8110	9837	-8	-0.1%	1.1%
2011	17510	7802	9708	-129	-1.3%	0.9%
2012	16695	7442	9253	-455	-4.7%	0.3%
2013	15807	6482	9325	72	0.8%	0.2%
2014	15752	6689	9063	-262	-2.8%	-0.2%
2015	15092	6380	8712	-351	-3.9%	-0.8%

Note: The 10 year average % population change has transitioned to negative in 2014. The City will use a conservative 1% growth rate to project future water demands.

The Susanville area has had a reduction in population from 2009 thru 2015. The prison population numbers are transient in nature and significantly affect the reported populations for the area. Although the growth rate may be negative and other reports have used a growth rate under 1% for the next several years, this UWMP will use a 1% growth rate based on the 2015 population of 8,712. Using this, perhaps inflated, population growth forecast for future water demand requirements will provide for conservative planning. See table 3.2-2 for projected populations.

Table 3.2-2 (UWMPGB 3-1): Population-Current and Projected

Table 3-1 Retail: Population - Current and Projected						
Population Served	2015	2020	2025	2030	2035	2040(opt)
	8,712	9,156	9,623	10,114	10,630	11,173
NOTES: Under 1% growth is projected for the area, 1% growth was used to allow conservative water demand planning.						

The City also provides water to the Susanville Indian Rancheria (SIR). There are two areas served; the lower Rancheria on Joaquin Street, which is surrounded by the City limits; and the upper Rancheria north of Spring Ridge Road, which is north of Susanville, adjacent to, but not within the City limits. The homes located within the lower Rancheria are individually metered by the City, the residents are City customers. The homes located in the upper Rancheria are not individually metered by the City. The upper Rancheria fills two 100,000 gallon tanks from the City’s system and distributes water to the residents through the Rancheria’s system. The Rancheria is the City’s customer.

There are five large institutional water users on the City’s system. Lassen Community College, Lassen County, Lassen High School, Susanville School District, and the City of Susanville. These entities represent less than 2% of the system’s water connections, but account for approximately 20% of system consumption during the summer months (June through August).

3.3 Water Sources Springs and Ground Water

Legal Requirements Water Sources:

§10631(b) Identify and quantify, to the extent practicable, the existing and planned sources of water available to the supplier over the same five-year increments described in subdivision (a).

Legal Requirements Ground Water:

§10631(b) (Is) groundwater...identified as an existing or planned source of water available to the supplier...

§10631(b)(1) (Provide a) copy of any groundwater management plan adopted by the urban water supplier, including plans adopted pursuant to Part 2.75 (commencing with Section 10750), or any other specific authorization for groundwater management.

§10631(b)(2) (Provide a) description of any groundwater basin or basins from which the urban water supplier pumps groundwater.

§10631(b)(2) For those basins for which a court or the board has adjudicated the rights to pump groundwater, (provide) a copy of the order or decree adopted by the court or the board.

§10631(b)(2) (Provide) a description of the amount of groundwater the urban water supplier has the legal right to pump under the order or decree.

§10631(b)(2) For basins that have not been adjudicated, (provide) information as to whether the department has identified the basin or basins as overdrafted or has projected that the basin will become overdrafted if present management conditions continue, in the most current official departmental bulletin that characterizes the condition of the groundwater basin, and a detailed description of the efforts being undertaken by the urban water supplier to eliminate the long-term overdraft condition.

§10631(b)(3) (Provide a) detailed description and analysis of the location, amount, and sufficiency of groundwater pumped by the urban water supplier for the past five years. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

§10631(b)(4) (Provide a) detailed description and analysis of the amount and location of groundwater that is projected to be pumped by the urban water supplier. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

UWMPA requirements state that the water supplier must describe their existing and planned water supply sources for the next 20 years. The following description covers some of the legal requirements outlined above. Other requirements will be covered in section 7 Water Sources Supply Reliability and section 8 Water Shortage Contingency Plan.

The City water customer needs are met by utilizing water from Bagwell Springs (located one mile north of the City), Cady Springs (located two miles west of the City) and three wells (Well #1 and Well #3 and #4). Water from the wells is primarily utilized during the summer to supplement increased demands. The City also has an additional undeveloped well.

Table 3.3-1: Water Sources Production Capacity Summary

Table 3.3-1 Water Sources Production Capacity Summary				
Water Source ID	Water Source Type	Water Source Name	Water Source Annual Capacity	Water Source Summer 1 Month
	Spring	Cady Springs	473.04	33.11
	Spring	Bagwell Springs	420.50	30.75
	Well	Well #1 (Bunyan)	367.92	30.66
	Well	Well #3	788.40	65.70
	Well	Well #4	367.92	30.66
TOTAL			2,417.78	190.88
NOTES: Volume in MMGY. Spring 1 month capacity is based on 2015 (one of the lowest flow summer months on record). Well capacities are based on 100% uptime a theoretical maximum production capacity				

3.3.1 Cady Springs

Cady Springs is located about two and a half miles west of Susanville on the north slope of the Susan River Canyon. Cady Springs is at approximately 4,600 feet in elevation which is approximately 300 feet in elevation above the Susan River. The springs are located approximately 1,000 feet south of HWY 36. Locked gates and wire fencing control access to the springs. The springs are located on 40 acres of City owned property. The City acquired the water system and water rights from California Pacific National Corporation in 1986. The City has the right to use and consume the entire flow from Cady Springs. (Fleming vs. Bennett et. al., Lassen County Superior Court Action No. 4573, dated and filed April 18, 1940) Cady Springs produces an annual average of 900 gpm (473 MMGY) in a dry year to 1,500 gpm (788.4 MMGY) in a wet year. In August of 2015 Cady Springs produced an average flow of 742 gpm (33.11 MMGY).

3.3.2 Bagwell Springs

Bagwell Springs is located on a wooded hillside about one and a half miles northwest of Susanville. The springs are approximately 4,485 feet in elevation. A locked gate and fencing control access to the springs. The City acquired the water system and water rights from CP National Corporation in 1986. CP National and therefore the City of Susanville has the right to use and consume for furnishing water to consumers in its water service area 2.45 cfs (1,122 gpm) (589.7 MMG) of the flow of water from Bagwell Springs. (Fleming vs. Bennett et.al., Lassen County Superior Court Action No. 4573, dated & filed April 18, 1940) Bagwell Springs produces an annual average of 800 gpm (420.5 MMGY). In August 2015 Bagwell Springs produced an average flow of 689 gpm (30.75 MMG).

3.3.3 Well #1 (Bunyan Well)

Well #1 and the pumping plant are located south of Riverside Drive and Grove Street. The casing is 12 inches diameter, with 320 feet of perforation between the depths of 130 and 450 feet below the ground surface. No gravel pack was constructed with this well. It was constructed in 1948. The 75 hp electric pumping unit is capable of producing about 700 gpm (367.92 MMGY) which is pumped directly into the water systems Pressure Zone 4. The pumping plant is turned on and off by sensing water levels in the Harris Tank. Well production is only limited by well capacity and not limited by water right. The well can produce approximately 700 gpm (30.66 MMG) in a single month based on 100% uptime.

3.3.4 Well #3

Well #3 was constructed in 1961 and is located approximately one half mile south of the City limit, off Johnstonville Road. The casing is 12 and 14 inches in diameter with 560 feet of perforation between the depths of 90 and 650 feet below the ground surface. The 200hp electric pump is capable of producing 1,500 gpm (788.4 MMGY) which is pumped directly into the water systems Pressure Zone 4. The pumping plant is turned on automatically by sensing water levels in the Harris Tank. Well production is only limited by well capacity and not limited by water right. The well can produce approximately 1,500 gpm (65.70 MMG) in a single month based on 100% uptime.

3.3.5 Well #4

Well #4 was constructed in 1992 and was online for the City of Susanville in 1995. It is located at the northwest corner of Orlo Drive and Skyline Drive. The steel casing is 8 inches in diameter with 125 to 225 feet of perforation at a depth of 290 feet below the ground surface. Well #4 produces approximately 700 gpm (367.92 MMGY) which and is used to augment the year-round water sources as needed. Well #4 is fully automated as of January 2003 and pumps to fill the Bagwell Springs Reservoir when the tank is depleted to a depth of 12 feet. Well production is only limited by well capacity and not limited by water right. The well can produce approximately 700 gpm (30.66 MMG) in a single month based on 100% uptime.

3.3.6 Well #5 (College Well)

Lassen Community College owns Well #5, (known as Well #2 to the college). The well was installed in the late 1960's. The college used this well to supply their water needs. The well was rebuilt in 2006. The purpose of the well was originally intended for geothermal power generation. The desired hot well was never located and the project was abandoned. This well has been utilized by the City as a primarily to supply Lassen Community College and as redundant water source since 2006. The well is capable of producing about 700 gpm (367.92 MMGY). Well production is only limited by well capacity and not limited by water right. The well can produce approximately 700 gpm (30.66 MMG) in a single month based on 100% uptime.

The City and College have elected not to renew the Agreement for the utilization of Well #5. As of July 1, 2017, the City will no longer use Well #5 in the operation of its water system. Throughout the 2015 UWMP update, the future available source production volumes have been adjusted to reflect the volumes available from the City's other water sources, Well #5 being excluded.

3.4 Water Distribution System

3.4.1 Water Lines and Customer Connections

The City of Susanville incorporated area is 6.5 square miles with approximately 3850 active service connections and approximately 110 of the active connections are outside of City limits. The City maintains approximately 60 miles of water main lines that service the customer connections in 6 different pressure zones. Customer meters are typically located on the property line and the average length of customer service lines is 25 feet.

3.4.2 Water Meters

All production sources are metered and the meters are considered highly accurate. Customer meters are also be considered highly accurate as 98% of them have been installed/replaced/upgraded since 2009. A portion of the customer meters were tested in 2016 to confirm accuracy

3.4.3 Water Storage

The City maintains 4 water storage tanks located thought the City with a total capacity of 2.94 MMG. These tanks are South Tank (0.5 MMG), Harris Tank (1.04 MMG), Bagwell Tank (0.5 MMG), and Spring Ridge Tank (0.9 MMG).

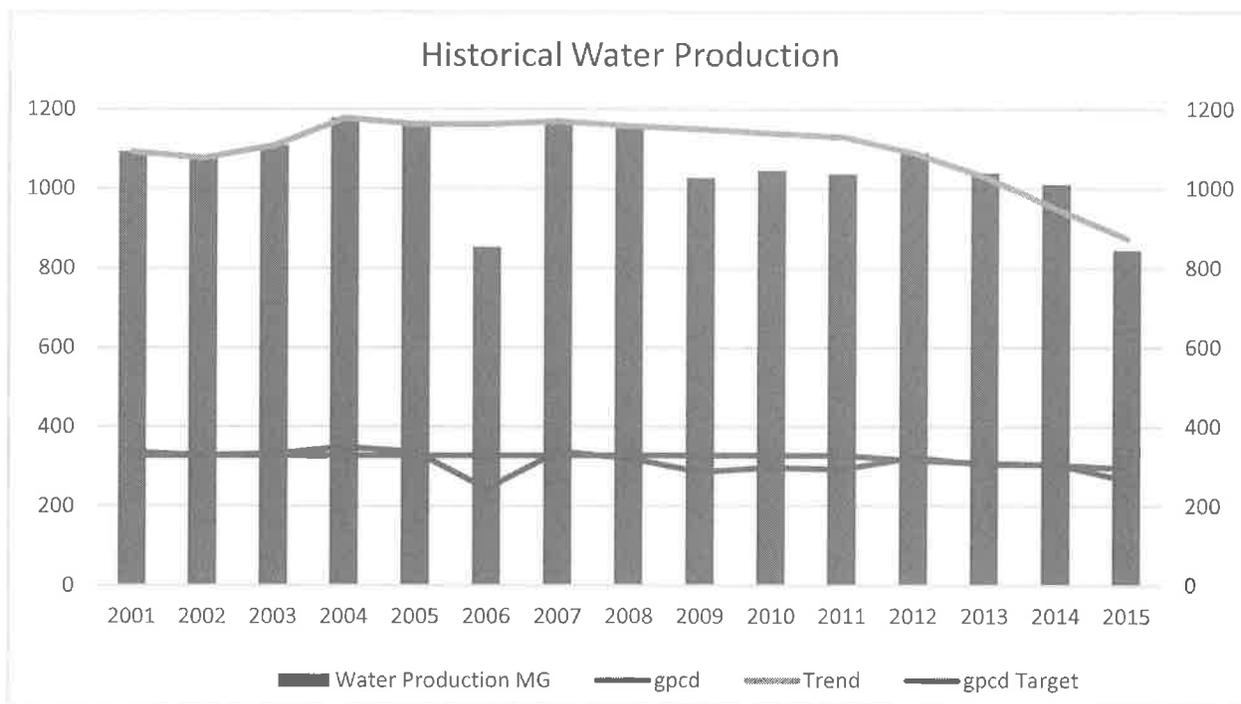
The City has received funding through proposition 84 to bring the Cady Springs tank on line. This 0.94 MMG tank is located on the ridge near Cady Springs.

4 SYSTEM DEMANDS

4.1 Current and Historical Water Demands

From 2001 thru 2010 water production was around 1,100 million gallons per year. From this data and population data the gpcd baseline was established at 328 with a 295 gpcd 2015 target (See section 2.2). In 2015 the City produced 845.995 (846) MMG of water with a population of 8712 giving a 266 gpcd 29 gpcd below target.

Figure 4.1-1: Historical Water Production and gpcd



As illustrated above, the City’s water use has been fairly constant from 2001 to 2010. Fluctuations, particularly in 2006, are likely caused by water production meter errors. From 2012 to the present water production, and gpcd, have decreased significantly as the City has focused on mitigating system leakage and other water reducing measures.

In 2015 the City produced 846 MMG of water, the City delivered 622 MMG. This indicates a water loss of 224 MMG or 26.4% of water production see Table 4.1-1 below.

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Table 4.1-1(UWMPGB 4-1): Demands for Potable and Raw Water 2015

Table 4-1 Retail: Demands for Potable and Raw Water - Actual			
Use Type <i>(Add additional rows as needed)</i>	2015 Actual		
<i>Drop down list</i> <i>May select each use multiple times</i> <i>These are the only Use Types that will be recognized by the WUEdata online submittal tool</i>	Additional Description <i>(as needed)</i>	Level of Treatment When Delivered <i>Drop down list</i>	Volume
Single Family		Drinking Water	360
Multi-Family		Drinking Water	68
Commercial		Drinking Water	161
Commercial	College	Drinking Water	33
Losses	System Losses	Drinking Water	224
TOTAL			846
<p>NOTES: The Total does not include system losses; therefore; the total deliveries are different than the total water production.</p>			

4.2 Baselines and Targets (gpcd)

The 2010 gpcd baseline and targets are summarized in Section 5 of this UWMP. The 2020 per capita water use target is 262 gpcd. The 2015 interim target is 295 gpcd. The City achieved 266 gpcd in 2015 (See table 5.2-2) exceeding the interim target of 295 by 29 gpcd. The City is on track to achieve or exceed the required 80% reduction a 262 gpcd by the year 2020.

Once the 2020 year target of 262 gpcd target is achieved, the City will continue to use best management and water conservation practices which are estimated to continue lowering the gpcd by 1 gpcd per year.

4.3 Water Demands

Legal Requirements:

§10631(e)(1) Quantify, to the extent records are available, past and current water use, and projected water use (over the same five-year increments described in subdivision (a)), identifying the uses among water use sectors, including, but not necessarily limited to, all of the following uses:

(A) Single-family residential; (B) Multifamily; (C) Commercial; (D) Industrial; (E) Institutional and governmental; (F) Landscape; (G) Sales to other agencies; (H) Saline water intrusion barriers, groundwater recharge, or conjunctive use, or any combination thereof; (I) Agricultural.

§10631(e)(2) The water use projections shall be in the same 5-year increments to 20 years or as far as data is available.

§10631.1(a) The water use projections required by Section 10631 shall include projected water use for single-family and multifamily residential housing needed for lower income households, as defined in Section 50079.5 of the Health and Safety Code, as identified in the housing element of any city, county, or city and county in the service area of the supplier.

As illustrated below, the City’s water use has been fairly constant from 2000 to 2010. Fluctuations, particularly in 2006, are likely caused by water production meter errors. From 2010 to the present water production, and gpcd, have decreased significantly as the City has focused water demand reducing measures including identifying and mitigating system leakage.

Table 4.3-1: Historical System Water Demands And Daily Per Capita Water Use

Table 4.3-1 Historical System Water Demands And Daily Per Capita Water Use-2000 to 2015						
Calendar Year	Service Area Total Population	Unserviced Population	Distribution System Population	Annual system gross water used (mgd)	Annual daily per capita use (gpcd)	Base & Target(gpcd)
2000	17335	8551	8784	1109	346	
2001	17428	8532	8896	1094	337	
2002	17317	8316	9001	1078	328	
2003	17658	8521	9137	1110	333	
2004	18120	8847	9273	1180	349	
2005	18304	8859	9445	1065	309	
2006	18304	8918	9386	853	249	
2007	18528	8833	9695	1171	331	
2008	18216	8330	9886	1158	321	
2009	17998	8153	9845	1027	286	
2010	17947	8110	9837	1199	334	328
2011	17510	7802	9708	1037	293	321
2012	16695	7442	9253	1090	323	315
2013	15807	6482	9325	1040	306	308
2014	15752	6689	9063	1011	306	302
2015	15092	6380	8712	846	266	295
Note: The 266 gpcd achieved in 2015 exceeded the 295 gpcd 2015 target.						
The City is on track to achieve the 80% reduction, a 262 gpcd, by the year 2020						

In 2015 the City produced 845.995 (846) MMG of water, The City Delivered 619.824 (620) MMG. This indicates a water loss of 226 MMG or 26.7% of water production. See Table 4.1-1 for 2015 water by Use Type.

4.4 Water Demand Projections

Legal Requirements:

§10631(k) Urban water suppliers that rely upon a wholesale agency for a source of water shall provide the wholesale agency with water use projections from that agency for that source of water in five-year increments to 20 years or as far as data is available. The wholesale agency shall provide information to the urban water supplier for inclusion in the urban water supplier's plan that identifies and quantifies, to the extent practicable, the existing and planned sources of water as required by subdivision (b), available from the wholesale agency to the urban water supplier over the same five-year increments, and during various water-year types in accordance with subdivision (c). An urban water supplier may rely upon water supply information provided by the wholesale agency in fulfilling the plan informational requirements of subdivisions (b) and (c).

The population growth data summarized in Table 4.4-1 was used to estimate the future water use within the City. The distribution system population in 2015 was 8,712 and is projected to reach 11,173 by 2040. This is based on a 1% growth rate which is conservative compared with 2016 General Plan Housing Element update other growth projections that are under 1% growth rate.

The following table shows the projected water demand from 2020 through 2040 in MMG (millions of gallons) per year. This is based on the projected populations and achieving the 2020 target of 262 gpcd then continuing to reduce this number by 1 gpcd per year through 2040. The City notes that the required 2020 80% reduction to a 262 gpcd is the required goal and after the target is achieved, the City will then continue to use best management practices in its water conservation efforts. It is anticipated that these efforts will continue to reduce gpcd. For purposes of future water projections it is anticipated that this reduction demand by around 1 gpcd per year.

Table 4.4-1: Projected Water Demand - 2015 to 2040

Table 4.4-1 Projected Water Demand - 2015 to 2040					
Calendar Year	Service Area Total Population	Unserved Prision Population	Distribution System Population	Targets and projected (gpcd)	Annual system gross water used (mgy)
2015	15092	6380	8712	295	846
2020	16156	7000	9156	262	876
2025	16623	7000	9623	257	903
2030	17114	7000	10114	252	930
2035	17630	7000	10630	247	958
2040	18173	7000	11173	242	987

Note: 295 gpcd is the 2015 iterum target. 262 gpcd is the 2020 80% reduction target. These numbers are based on gross water production that include system losses.

The Table 4.4-2 below illustrates the projected water demand from 2020 through 2040 in MMGY based on sector. The City is fully metered. The sector amounts of water usage are based on future population projections, target reductions in gpcd, and the current sector percentage as per current utility metered water usage. The sector

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breakdown is Single Family 58.6%, Multi-Family is 11%, Commercial is 25.2%, and the College is 5.1% making up the 100% total water use customers. It is not anticipated that future growth will make significant shifts in sector percentages.

Table 4.4-2 (UWMPGB 4-2): Gross Demands for Potable and Raw Water- Projected

Table 4-2 Retail: Demands for Potable and Raw Water - Projected						
Use Type <i>(Add additional rows as needed)</i>	Additional Description <i>(as needed)</i>	Projected Water Use				
		<i>Report To the Extent that Records are Available</i>				
<i>Drop down list</i> <i>May select each use multiple times</i> <i>These are the only Use Types that will be recognized by the WUEdata online submittal tool</i>		2020	2025	2030	2035	2040-opt
Single Family		384	396	409	420	433
Multi-Family		73	75	77	80	83
Commercial		166	171	177	182	187
Commercial	College	34	35	36	37	38
Losses	System Losses	219	226	232	239	247
	TOTAL	876	903	930	958	988

NOTES: These numbers are the projected gross water amounts (MMG) required to serve the indicated sectors taking into account system water losses.

Future water demands are illustrated above in Table 4.4-2 with the losses included. Non-Revenue water is currently at approximately 26%. All future water demands illustrated above are based on continued improvements by achieving the 2020 target of 262 gpcd and then continuing to reduce water demand by 1 gpcd per year as illustrated in Table 4.4-1 above. These gpcd targets will be achieved by reducing water consumption, utilizing the Demand Management Measures (DMMs) (see section 9), improving production efficiency, reducing system losses, and other management methods that become apparent as the City actively matches water sources and production with demand. Available resources will be focused on the methods which are calculated to provide the greatest reduction in lower gpcd with compared to the cost to implement.

Table 4.4-3: Gross Demand vs Capacity by source 2015-2040 – Projected

Table 4.4-3 Gross Demand Vrs Capacity by source 2015 - 2040 - Projected											
Calendar Year	Cady Springs	Bagwell Springs	Well #1	Well #3	Well #4	Well #5	Demand Total	Springs Total	Well Total	Springs %	Well %
Average	457.42	373.56	29.71	167.44	19.04	12.71	1059.88	830.98	228.91	78.4%	21.6%
1 yr Capacity	435.43	386.92	358.43	684.29	358.43	358.43	2581.93	822.35	1759.58	31.9%	68.1%
2015	373.42	341.53	0.24	110.15	3.79	16.87	846.00	714.95	131.05	84.5%	15.5%
2020	435.00	387.00	0.00	54.00	0.00	0.00	876.00	822.00	54.00	93.8%	6.2%
2025	435.00	387.00	0.00	81.00	0.00	0.00	903.00	822.00	81.00	91.0%	9.0%
2030	435.00	387.00	0.00	108.00	0.00	0.00	930.00	822.00	108.00	88.4%	11.6%
2035	435.00	387.00	0.00	136.00	0.00	0.00	958.00	822.00	136.00	85.8%	14.2%
2040	435.00	387.00	0.00	166.00	0.00	0.00	988.00	822.00	166.00	83.2%	16.8%

Note: 435 MMG Cady Springs and 387 MMG Bagwell Springs gives an average total springs flow of 822 MMG. The water demand total (see Demand Total above) from Table 4.4-2 can be achieved by operating only one of the City's four wells.

Table 4.4-2 and Table 4.4-3 above gives a conservative estimate that in 2040 the City demand for water will be 988 MMG. It is anticipated that 166 MMG (29.1%) will need to come from the 1,759.6 MMG well pumping capacity. 166 MMG is 9.4% of the total available capacity. Table 6.6-2 Summarizes the Reasonably Available Volume and the Total Right or Safe Yield for each of the City's 6 water sources. As previously indicated none of the cities sources are limited by water right, only by current flow and well flow producing capacities. The City has ample water rights and capacity for the projected future demand.

Table 4.4-4 (UWMPGB 4-3): Total Water Demands

Table 4-3 Retail: Total Water Demands						
	2015	2020	2025	2030	2035	2040 (opt)
Potable and Raw Water From Tables 4-1 and 4-2	620	876	903	930	958	987
Recycled Water Demand* From Table 6-4	0	0	0	0	0	0
TOTAL WATER DEMAND	620	876	903	930	958	987
<i>*Recycled water demand fields will be blank until Table 6-4 is complete.</i>						
NOTES:						

As illustrated in Table 4.4-3 above, total future water demands do not include recycled water. The Susanville Consolidated Sanitary District operates independent of the City. They receive, process, and recycle all waste water.

4.5 Water Losses

Table 4.5-1 (UWMPGB 4-4): 12 Month Water Loss Audit Reporting

Table 4-4 Retail: 12 Month Water Loss Audit Reporting	
Reporting Period Start Date (mm/yyyy)	Volume of Water Loss*
01/2014	273.542
<i>* Taken from the field "Water Losses" (a combination of apparent losses and real losses) from the AWWA worksheet.</i>	
NOTES: MMG/Year	

The Following Table 4.5-2 contains other data from the AWWA Worksheet

Table 4.5-2: AWWA Worksheet Information

Table 4.5-2: AWWA Worksheet Information	
Data	Value
Year	2014
Water Supplied Own Sources MMG:	101.37
Water Supplied Imported MMG:	0
Total Water Supplied MMG:	101.37
Consumption Billed Metered MMG:	725.183
Consumption UnBilled UnMetered MMG:	12.642
Total Authorized Consumption MMG:	737.825
Water Losses MMG:	273.542
Apparent Unauthorized Consumption MMG:	2.528
Apparent Metering inaccuracies MMG:	0
Apparent Data Handling Errors MMG:	1.813
Total Apparent Losses MMG:	4.341
Real Water Losses MMG:	269.201
Water Losses MMG:	273.542
Non-Revenue Water MMG:	286.184
Length of Mains (miles)	60
Connection Density:	480
Meters Curbside:	8
Average Operating Pressure psi:	YES
AWWA Audit Score:	60
	63/100
NOTES:	

4.6 Planned Future City Development

Legal Requirements:

§10910(a) Any city or county that determines that a project, as defined in section 10912, is subject to the California Environmental Quality Act (Division 13 (commencing with Section 21000) of the Public Resources Code) under Section 21080 of the Public Resources Code shall comply with this part.

§10912 For the purpose of this part, the following terms have the following meanings:

§10912(a) "Project" means any of the following:

- (1) A proposed residential development of more than 500 dwelling units.
- (2) A proposed shopping center or business establishment employing more than 1,000 persons or having more than 500,000 square feet of floor space.
- (3) A proposed commercial office building employing more than 1,000 persons or having more than 250,000 square feet of floor space.
- (4) A proposed hotel or motel, or both, having more than 500 rooms.
- (5) A proposed industrial, manufacturing or processing plant, or industrial park planned to house more than 1,000 persons, occupying more than 40 acres of land, or having more than 650,000 square feet of floor area.
- (6) A mixed-use project that includes one or more of the projects specified in this subdivision.
- (7) A project that would demand an amount of water equivalent to, or greater than, the amount of water required by a 500 dwelling unit project.

At this time there are no significant planned potential development or expansions approved by the City and it is unlikely within the planning horizon of this document. The City has limited inventory of unimproved subdivided residential lots where houses can be built upon receipt of a building permit. Population trends do not support the need for large scale residential development.

4.6.1 Water Savings and Low Income Projected Water Demands

Future water projections include water savings as they are based on reducing gpcd by 1 gpcd per year through several water saving management methods the City is using. Regarding low income, the City is located in rural California where typically low income, very low income, moderate income, and higher income residence and homes are mingled together throughout the City. The City does not solicit income information. Its apparent that some low income family's live in single-family dwellings, and high income families live in condominiums or multi-family dwellings. For purpose of low income projected water demands see the multi-family demands projected in tables 4.4-2 above.

Table 4.6-1 (UWMPGB 4-5): Inclusion in Water Use Projections

Table 4-5 Retail Only: Inclusion in Water Use Projections	
Are Future Water Savings Included in Projections? (Refer to Appendix K of UWMP Guidebook) <i>Drop down list (y/n)</i>	Yes
If "Yes" to above, state the section or page number, in the call to the right, where citations of the codes, ordinances, etc... utilized in demand projections are found.	
Are Lower Income Residential Demands Included In Projections? <i>Drop down list (y/n)</i>	Yes
NOTES:	

4.7 Water Use Reduction Plan

Legal Requirements:

CWC§10608.26 Urban wholesale water suppliers shall include in the urban water management plans . . . an assessment of their present and proposed future measures, programs, and policies to help achieve the water use reductions required by this part (10608.36). Urban retail water suppliers are to prepare a plan for implementing the Water Conservation Bill of 2009 requirements and conduct a public meeting which includes consideration of economic impacts.

Future water demands are illustrated above in Table 4.4-2 with the losses separated out. System loss are currently at approximately 26%. All future water demands illustrated above are based on continued improvements by achieving the 2020 target of 262 gpcd and then continuing to reduce water demand as illustrated in Table 4.4-1 above. These gpcd targets will be achieved by reducing water consumption utilizing the Demand Management Measures (DMMs) (see section 9), improving production efficiency and utilization, reducing system losses, and other management methods that become apparent as the City moves forward. Available resources will be focused on the methods which are calculated to provide the greatest return or water savings compared with cost of implementation.

5 BASELINES AND TARGETS (gpcd)

Legal Requirements:

§10608.20(e) An urban retail water supplier shall include in its urban water management plan...due in 2010 the baseline daily per capita water use, urban water use target, interim urban water use target, and compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.

The Water Conservation Bill of 2009 (SBX7-7) was enacted in November of 2009. To increase water use efficiency, urban water suppliers are required to reduce the statewide average per capita daily water consumption by 20% by December 31, 2020. The Bill also requires urban water suppliers to report their base line daily per capita water use, Urban water use target, interim water use target, and compliance daily per capita water use.

5.1 Base Line

The base line daily per capita water use was calculated to be 328 gallons per-capita per day (gpcd) (see table 5.1-2 below). As per the DWR’s methodology this was a 10 year average for the 11 year period from 2000 to 2010 excluding 2006. 2006 data was excluded from the average after consultation with DWR regarding the fact that the 2006 per capita use value of 243 gpcd is a significant outlier likely caused by a malfunctioning flow meter in 2006 located at Cady Springs.

Population data for the Susanville area was obtained from the Department of Finance web site www.dof.ca.gov. Prison population was subtracted from the population data as the prisons have their own water source.

Table 5.1-1: Base Daily Per Capita Water Use – 5 Year Average

Table 5.1-1 Base Daily Per Capita Water Use-5 Year Average						
Sequence	Calendar Year	Service Area Total Population	Unserviced Prison Population	Distribution System Population	Annual system gross water used (MMGY)	Annual daily per capita use (gpcd)
1	2005	18304	8859	9445	1065	309
2	2006	18528	8918	9610	853	243
3	2007	18343	8833	9510	1171	337
4	2008	18216	8330	9886	1158	321
5	2009	17998	8153	9845	1027	286
6	2010	17947	8110	9837	1199	334
Average Base Daily Per Capita Water Use:						317
Note: 2006 {outlier} not used in the 5 year average						

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The above table 5.1-1 is data from 2005 through 2010, a five year range ending between the end of 2007 and 2010, summarizes that data used to calculate the 5 year average baseline of 317 gpcd. 2009 (SBX7-7) requires that 2020 target (262 gpcd) be below (301 gpcd) 95% of (317 gpcd) the 5 year average.

Table 5.1-2: Base Daily Per Capita Water Use –10 Year Average

Table 5.1-2 Base Daily Per Capita Water Use-10 Year Average						
Sequence	Calendar Year	Service Area Total Population	Unserviced Population	Distribution System Population	Annual system gross water used (MMGY)	Annual daily per capita use (gpcd)
1	2000	17335	8551	8784	1109	346
2	2001	17428	8532	8896	1094	337
3	2002	17317	8316	9001	1078	328
4	2003	17658	8521	9137	1110	333
5	2004	18120	8847	9273	1180	349
6	2005	18304	8859	9445	1065	309
7	2006	18528	8918	9610	853	243
8	2007	18343	8833	9510	1171	337
9	2008	18216	8330	9886	1158	321
10	2009	17998	8153	9845	1027	286
11	2010	17947	8110	9837	1199	334
Average Base Daily Per Capita Water Use:						328
Note: 2006 (outlier) not used in the 10 year average						

5.2 Targets

Table 5.2-1 (UWMPGB 5-1): Baselines and Targets Summary

Table 5-1 Baselines and Targets Summary					
Retail Agency or Regional Alliance Only					
Baseline Period	Start Year	End Year	Average Baseline GPCD*	2015 Interim Target *	Confirmed 2020 Target*
10-15 year	2000	2010	328	295	262
5 Year	2005	2010	317		
*All values are in Gallons per Capita per Day (GPCD)					
NOTES:					

The City's 2020 target is 262 gpcd. The City used 80% of the 10 year base line of 328 gpcd as per CWC 10608.20(b)(1) "Eighty percent of the urban retail water supplier's baseline per capita daily water use." 262 gpcd is also below 301 gpcd which is 95% of 317 gpcd the 5 year base line (See table 5.2-1 above). Interim targets are also calculated

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based on a 2% per year reduction, 321 in 2011 2%, 315 2012 4%, and so on. (see also table 5.2-2 below)

Table 5.2-2: Daily Per Capita (gpcd) Water Use 2010 – 2015 -> 2020

Table 5.2-2 Daily Per Capita Water Use-2011 to 2015 -> 2020						
Calendar Year	Service Area Total Population	Unserved Prision Population	Distributio n System Population	Annual system gross water used (MMGY)	Annual daily per capita use (gpcd)	Base & Target(gpc d)
2010	17947	8110	9837	1199	334	328
2011	17510	7802	9708	1037	293	321
2012	16695	7442	9253	1090	323	315
2013	15807	6482	9325	1040	306	308
2014	15752	6689	9063	1011	306	302
2015	15092	6380	8712	846	266	295
2016						289
2017						282
2018						276
2019						269
2020						262

Note: The 266 gpcd achieved in 2015 exceeded the 295 gpcd 2015 target.
The City is on track to achieve the 80% reduction, a 262 gpcd, by the year 2020

5.3 Target Compliance

The 2020 per capita water use target is 262 gpcd. The 2015 interim target is 295 gpcd. The City achieved 266 gpcd in 2015 (See table 5.2-2 above) exceeding the interim target of 295 by 29 gpcd. The City is on track to achieve or exceed the required 80% reduction a 262 gpcd by the year 2020.

Table 5.3-1 (UWMPGB 5-2): 2015 Target Compliance

Table 5-2: 2015 Compliance								
Retail Agency or Regional Alliance Only								
Actual 2015 GPCD*	2015 Interim Target GPCD*	Optional Adjustments to 2015 GPCD Enter "0" if no adjustment is made From Methodology 8					2015 GPCD* (Adjusted if applicable)	Did Supplier Achieve Targeted Reduction for 2015? Y/N
		Extraordinary Events*	Economic Adjustment*	Weather Normalization*	TOTAL Adjustments*	Adjusted 2015 GPCD*		
266	295				0	266	266	Yes
*All values are in Gallons per Capita per Day (GPCD)								
NOTES:								

6 Water Sources

Legal Requirements:

§10631(b) Identify and quantify, to the extent practicable, the existing and planned sources of water available to the supplier over the same five-year increments described in subdivision (a).

UWMPA requirements state that the water supplier must describe their existing and planned water supply sources for the next 20 years. The following description includes information such as water rights, an overdraft summary, any adjudication decrees and other pertinent information from the ground water management plan.

6.1 Water Supply Facilities

The City’s water supply facilities are described and detailed in Section 3.3 above. The Following Table 6.1-1 below show the water supply sources from 2000 to 2015. Approximately 78% of the needed water has been supplied from spring sources while 22% has been provided by City owned and operated wells.

Table 6.1-1: Historical System Water Sources 2000 – 2015

Table 6.1-1 Historical System Water Sources 2000 - 2015											
Calendar Year	Cady Springs	Bagwell Springs	Well #1	Well #3	Well #4	Well #5	Total	Springs Total	Well Total	Springs %	Well %
2000	551.29	354.86	59.08	143.00	0.47	0.00	1108.70	906.15	202.55	81.7%	18.3%
2001	524.96	345.33	75.62	147.38	0.23	0.00	1093.52	870.29	223.23	79.6%	20.4%
2002	498.63	335.80	92.16	151.80	0.00	0.00	1078.39	834.43	243.96	77.4%	22.6%
2003	479.15	379.60	81.18	150.00	19.99	0.00	1109.92	858.75	251.17	77.4%	22.6%
2004	468.93	443.12	38.33	202.25	27.31	0.00	1179.94	912.05	267.89	77.3%	22.7%
2005	478.82	420.48	15.78	157.37	35.67	0.00	1108.12	899.30	208.82	81.2%	18.8%
2006	354.98	263.56	35.33	183.16	16.02	0.00	853.05	618.54	234.51	72.5%	27.5%
2007	502.51	397.47	1.42	204.04	35.28	29.84	1170.56	899.98	270.58	76.9%	23.1%
2008	482.80	396.32	11.44	218.10	20.51	29.17	1158.34	879.12	279.22	75.9%	24.1%
2009	454.93	391.55	12.30	131.91	16.89	19.82	1027.40	846.48	180.92	82.4%	17.6%
2010	435.43	386.92	11.87	158.39	37.14	16.03	1045.78	822.35	223.43	78.6%	21.4%
2011	447.15	383.97	18.26	150.74	17.38	19.25	1036.76	831.12	205.64	80.2%	19.8%
2012	439.77	382.12	1.84	212.71	29.25	24.73	1090.42	821.89	268.54	75.4%	24.6%
2013	417.43	381.94	13.59	179.78	24.25	22.85	1039.85	799.37	240.47	76.9%	23.1%
2014	408.48	372.38	6.96	178.33	20.44	24.79	1011.37	780.85	230.51	77.2%	22.8%
2015	373.42	341.53	0.24	110.15	3.79	16.87	846.00	714.95	131.05	84.5%	15.5%
Average	457.42	373.56	29.71	167.44	19.04	12.71	1059.88	830.98	228.91	78.4%	21.6%
1 yr Capacity	435.43	386.92	358.43	684.29	358.43	358.43	2581.93	822.35	1759.58	31.9%	68.1%

Note: 1 year capacity(MMG): For springs based on 2010 (a normal year).
 1 year capacity (MMG) on wells is based on pumping flow capacity (Wells are not limited by water rights).

The City has the right to the total amount of water produced by the Cady Springs and the right to 2.45 cfs (1,122 gpm) (589.72 MMGY) in Bagwell Springs. Table 6.1-1 above shows an average total spring production of 830.98 MMGY, and a 1 Year Capacity of 822 MMG. The one year capacity is based on the year 2010. Some years the springs have produced above 900 MMGY.

The City ground water (well) production is not limited by water right but by pumping capacity. Table 6.1-1 above show a total well capacity of 1759.58 MMGY This capacity is a maximum capacity as it is based on 100% uptime.

Table 6.1-2: Historical System Water Sources Worst Case Month 2010 – 2015

Table 6.1-2 Historical System Water Sources Worst Case Month												
Calendar Year	Cady Springs	Bagwell Springs	Well #1	Well #3	Well #4	Well #5	1 Month Total	1 Year Total	1 Mth % of Year Total	Spring %	Well %	1Month %Capacity (Base: 210 MMG)
2010 July	36.13	32.79	8.89	43.74	15.83	6.71	144.09	1045.78	13.78	47.8%	52.2%	145.7%
2011 July	37.98	32.75	0.04	54.50	6.03	5.42	136.71	1036.76	13.19	51.7%	48.3%	153.6%
2012 July	37.24	32.43	0.41	55.43	9.54	6.10	141.14	1090.42	12.94	49.4%	50.6%	148.8%
2013 July	34.92	32.50	8.41	50.23	10.20	5.34	141.59	1039.85	13.62	47.6%	52.4%	148.3%
2014 July	33.20	31.64	5.21	49.24	9.74	5.52	134.55	1011.37	13.30	48.2%	51.8%	156.1%
2015 August	33.11	30.75	0.13	31.04	1.53	4.75	101.30	846.00	11.97	63.0%	37.0%	207.3%
1 Yr Capacity	435.43	386.92	358.43	684.29	358.43	358.43		2581.93		31.9%	68.1%	
1 Mth Capacity	33.11	30.75	29.87	57.02	29.87	29.87	210.49			30.3%	69.7%	

Note: 1 year capacity for springs is based on 2010 (a normal year), wells are based on pumping capacity.
 1 Month Capacity: For springs is based on worst case month, For wells 1 month pumping capacity .

Table 6.1-2 above is a review of water producing capacities based on a worst-case month. The worst-case month each year occurs when water demand is maximum and wells operated to meet this demand. From 2010 through 2014 maximum demand occurred in July and in 2015 it occurred in August. The one month total capacity of 210 MMG is based on the worst-case spring minimum production observed in August 2015, and well production capacity based on 100% uptime for a 1 month period. 100% uptime/runtime on a well is achievable if proper maintenance and repairs are performed during none use months. However, it is not anticipated that such runtimes will be required for this UWMP report horizon of 2040.

Table 6.1-2 shows excess system capacity during worst-case months for all the prior 6 years reported. In August 2015 the city used 101 MMG of the available 210 MMG of capacity giving a 207% Capacity available to meet demand.

Table 6.1-2 shows the worst-case month water demand as a percentage of the total year demand. The average 1 month demand would be 1/12 of the year demand or 8.3%. The table shows this value varying from 12% up to 13.8%.

For purposes of reviewing available capacity to meet the future water demands from 2015 through 2040 as summarized in Table 4.4-4, it will be assumed that 14% of the years projected water demand will be the demand one month, the worst case month.

Table 6.1-3: Demand vs Capacity 2015-2040 Worst-Case Month

Table 6.1-3	Demand vs Capacity 2015-2040 Worst-Case Month					
	2015	2020	2025	2030	2035	2040
Yr Demand	846	843	870	897	925	954
Peak Month Demand	101	117	120	124	128	132
Peak Month Capacity	210	193	193	193	193	193
Excess Capacity	109	76	73	69	65	61
Percent Capacity	208%	165%	161%	156%	151%	146%

Note: 2015 demand and capacity are inclusive of Well 5 production and Lassen Community College usage. As of July 1, 2017 Well 5 will return to College. College usage from City system is anticipated to decrease significantly. Peak Month demand is based on 14% of the year demand (2015 actual)

Table 6.1-3 shows that in 2040 the City will have 146% capacity or 56% excess capacity to meet the projected peak month 132 MMG demand that is 14% of the 954 MMG projected annual demand. It is noted that 46% excess capacity in 2040 is conservative as it was based on worst-case spring flows and a higher 14% (normal 12% to 13.8%) percentage of the annual demand. For the foreseeable future, the City has excess production capacity that will handle system demands during worst-case summer demand months.

6.2 Ground Water

Legal Requirements:

§10631(b) (Is) groundwater...identified as an existing or planned source of water available to the supplier...

§10631(b)(1) (Provide a) copy of any groundwater management plan adopted by the urban water supplier, including plans adopted pursuant to Part 2.75 (commencing with Section 10750), or any other specific authorization for groundwater management.

§10631(b)(2) (Provide a) description of any groundwater basin or basins from which the urban water supplier pumps groundwater.

§10631(b)(2) For those basins for which a court or the board has adjudicated the rights to pump groundwater, (provide) a copy of the order or decree adopted by the court or the board.

§10631(b)(2) (Provide) a description of the amount of groundwater the urban water supplier has the legal right to pump under the order or decree.

§10631(b)(2) For basins that have not been adjudicated, (provide) information as to whether the department has identified the basin or basins as overdrafted or has projected that the basin will become overdrafted if present management conditions continue, in the most current official departmental bulletin that characterizes the condition of the groundwater basin, and a detailed description of the efforts being undertaken by the urban water supplier to eliminate the long-term overdraft condition.

§10631(b)(3) (Provide a) detailed description and analysis of the location, amount, and sufficiency of groundwater pumped by the urban water supplier for the past five years. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

§10631(b)(4) (Provide a) detailed description and analysis of the amount and location of groundwater that is projected to be pumped by the urban water supplier. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

6.2.1 Groundwater Description and Management Plan

The City's water supply facilities are described and detailed in Section 3.3. This includes detailed descriptions of three wells that the City uses when spring flows are insufficient to keep up with demand. The Table 6.1-1 above shows the water supply sources including the three wells and total water pumped "Well Total" from 2000 to 2015 approximately 22% of the needed water has been supplied from the City owned ground water sources.

The City wells draw water from the Honey Lake Valley Groundwater Basin (Basin Number 6-4) that is a part of the North Lahontan Hydrologic Region. The surface area is 311,750 acres or 487 square Miles) as published USGS Bulletin 118.

The basin water-bearing formations are made up of both sedimentary and volcanic rock. The City of Susanville has joined the Lahontan Basins Integrated Regional Water Management group to manage and protect the water basin and their water rights.

6.2.2 Groundwater Levels and Historical Trends

The average groundwater levels declined during the early 1990's and then recovered to pre-1990 levels. Although it is assumed that the water basin level has varied over the past 25 years, the City's owned and operated wells have not experienced any adverse operations due to water basin levels.

6.2.3 Sources of Recharge

The major sources of groundwater recharge is direct infiltration of precipitation in the upland areas, and infiltration of streamflow in alluvial-fan areas accounting for approximately 80 percent of total recharge. The remaining 20 percent consists of infiltration of surface water and irrigation flow on the valley floor. (USGS 1990). Subsurface flow may also enter the basin from Secret Valley through Pliocene lake sediments which appear to be continuous beneath the lava field separating the two valleys (DWR 1963).

6.2.4 Existing and Projected Groundwater Pumping

The City has historically relied on groundwater pumping for only 21% - 25% of its water supply (see Table 6.1-1 above). This table also show the quantities of groundwater the City has pumped over the last fifteen years with a maximum of 279 MMG in 2008. 279 MMG is around 16% of the total pumping capacity of 1759.58 MMG also shown in table 6.1-1 above.

Table 6.2-1 (UWMPGB 6-1): Groundwater Volume Pumped

Table 6-1 Retail: Groundwater Volume Pumped						
<input type="checkbox"/>	Supplier does not pump groundwater. The supplier will not complete the table below.					
Groundwater Type <i>Drop Down List</i> <i>May use each category multiple times</i>	Location or Basin Name	2011	2012	2013	2014	2015
<i>Add additional rows as needed</i>						
Alluvial Basin	Lahontan	205.64	268.54	240.47	230.51	131.05
	TOTAL	206	269	240	231	131
NOTES:						

Based on the water demand projections in Table 4.4-2, in 2040 the total demand is projected to be 988 MMG. It is conservatively anticipated that springs will supply 83% or, 822 MMG of this demand and the remaining 166 MMG (17%) will be supplied by ground water pumping. 288 MMG is 9.4% of the total pumping capacity 1759.58 MMG. The City has ample groundwater capacity and water rights for the current forecasted future. Table 6.2-2 below summarizes the Reasonably Available Volume and the Total Right or Safe Yield for each of the City’s six water sources. The City has ample water rights and capacity for the projected future demand.

Table 6.2-2: Water Sources Production Capacity Summary

Table 6.2-2 Water Sources Production Capacity Summary				
Water Source ID	Water Source Type	Water Source Name	Reasonably Available Volume	Water Source Total Right or Safe Yield
	Spring	Cady Springs	435	500
	Spring	Bagwell Springs	387	400
	Well	Well #1	215	323
	Well	Well #3	480	617
	Well	Well #4	251	323
TOTAL			1,768	2,163

Notes: Volume in MMGY. Spring Right or Safe Yield is based on achieved sustainable flow during the past 15 years and Reasonably Available Flow is based on flows in 2010. Well Flow Total Right or Safe Yield is based on well capacities with 90% operation. Reasonably Available Volume is based on 70% operation.

Table 6.2-3 (UWMPBG 6-8): Water Supplies Actual

Table 6-8 Retail: Water Supplies — Actual				
Water Supply	Additional Detail on Water Supply	2015		
<i>Drop down list</i> <i>May use each category multiple times. These are the only water supply categories that will be recognized by the WUEdata online submittal tool.</i>		Actual Volume	Water Quality <i>Drop Down List</i>	Total Right or Safe Yield <i>(optional)</i>
<i>Add additional rows as needed</i>				
Surface water	Cady and Bagwell	715	Drinking Water	900
Groundwater	3 wells	131	Drinking Water	1,585
Total		846		2,485

NOTES: The springs normally produce 850 to 900 MMGY. Wells Safe Yield is based on 90% of the Maximum Yield, the amount the 3 Wells could produce, plus college well could produce, 1,761 MMGY with 100% uptime. Water rights do not limit water sources only water production capacity.

Table 6.2-3 above and Table 6.2-4 below shows a Total Safe Yield is 900 MMGY for springs and 1,585 MMGY for wells giving a total Safe Yield of 2,485 MMGY. The Safe Yield for the wells is based on 90% of the maximum yield 1,761 MMGY the amount the wells could produce with 100% uptime. The Springs safe yield is based on normal production. Table 6.2-4 below shows a conservative 822 MMGY for total spring production, and a conservative 982 MMGY of total Reasonable Available Volume of 1,804 MMG. Spring Safe Yield is based on achieved sustainable flows during the past 15 years and the spring reasonably available flow is based on flows in 2010. Well flow Total Right or Safe Yield is based on well capacities with wells at 90% operation. Reasonably available volume for wells is based on 70% operation. In 2015, the City had the production capacity of the Lassen Community College (LCC) Well. Actual volumes available in 2015 as presented in Table 6.2-3 are inclusive of the LCC Well. The LCC

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well is no longer available as a City water supply; therefore, the future projections in Table 6.2-4 do not include the LCC well.

Table 6.2-4 (UWMPBG 6-9): Water Supplies – Projected and Total Safe Yield

Table 6-9 Retail: Water Supplies — Projected											
Water Supply <i>Drop down list. May use each category multiple times. These are the only water supply categories that will be recognized by the WUEdata online submittal tool</i>	Additional Detail on Water Supply	Projected Water Supply <i>Report To the Extent Practicable</i>									
		2020		2025		2030		2035		2040 (opt)	
		Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)	Reasonably Available Volume	Total Right or Safe Yield (optional)
<i>Add additional rows as needed</i>											
Surface water	Cady and Bagwell Springs	822	900	822	900	822	900	822	900	822	900
Groundwater	4 wells	982	1,263	982	1,263	982	1,263	982	1,263	982	1,263
Total		1,804	2,163	1,804	2,163	1,804	2,163	1,804	2,163	1,804	2,163
NOTES: Volumes in MMGY. Projected water supply includes spring production and production capacity of three ground water wells.											

6.3 Transfer or Exchange Opportunities

Legal Requirements:

§10631(d) Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.

The City has sufficient water supply sources to meet demand and does not transfer or exchange water with any other entity.

6.4 Desalinated Water Opportunities

Legal Requirements:

§10631(i) Describe the opportunities for development of desalinated water, including, but not limited to, ocean water, brackish water, and groundwater, as a long-term supply.

6.4.1 Brackish Water and/or Groundwater Desalination

The ground water that the City relies on is not brackish or in need of desalination. If this were to change in the future, the City will consider this option.

6.4.2 Seawater Desalination

Due to the geographic location of the City, desalination of seawater for use by the City is not practical or economically feasible.

6.5 Recycled Water Opportunities

Legal Requirements:

§10633 Provide, to the extent available, information on recycled water and its potential for use as a water source in the service area of the urban water supplier. The preparation of the plan shall be coordinated with local water, wastewater, groundwater, and planning agencies that operate within the supplier's service area.

§10633(a) (Describe) the wastewater collection and treatment systems in the supplier's service area, including a quantification of the amount of wastewater collected and treated and the methods of wastewater disposal.

§10633(b) (Describe) the quantity of treated wastewater that meets recycled water standards, is being discharged, and is otherwise available for use in a recycled water project.

§10633(c) (Describe) the recycled water currently being used in the supplier's service area, including, but not limited to, the type, place, and quantity of use.

§10633(d) (Describe and quantify) the potential uses of recycled water, including, but not limited to, agricultural irrigation, landscape irrigation, wildlife habitat enhancement, wetlands, industrial reuse, groundwater recharge, indirect potable reuse, and other appropriate uses, and a determination with regard to the technical and economic feasibility of serving those uses.

§10633(e) (Describe) the projected use of recycled water within the supplier's service area at the end of 5, 10, 15, and 20 years, and a description of the actual use of recycled water in comparison to uses previously projected pursuant to this subdivision.

§10633(f) (Describe the) actions, including financial incentives, which may be taken to encourage the use of recycled water, and the projected results of these actions in terms of acre-feet of recycled water used per year.

§10633(g) (Provide a) plan for optimizing the use of recycled water in the supplier's service area, including actions to facilitate the installation of dual distribution systems, to promote recirculating uses, to facilitate the increased use of treated wastewater that meets recycled water standards, and to overcome any obstacles to achieving that increased use.

The City of Susanville does not own or operate a waste water treatment facility. Waste water collected is handled by the Susanville Consolidated Sanitary District. They are the entity reviewing and perusing recycled water opportunities.

6.6 Future Water Projects

Legal Requirements:

§10631(h) (Describe) all water supply projects and water supply programs that may be undertaken by the urban water supplier to meet the total projected water use as established pursuant to subdivision (a) of Section 10635. The urban water supplier shall include a detailed description of expected future projects and programs, other than the demand management programs identified pursuant to paragraph (1) of subdivision (f), that the urban water supplier may implement to increase the amount of the water supply available to the urban water supplier in average, single-dry, and multiple-dry water years. The description shall identify specific projects and include a description of the increase in water supply that is expected to be available from each project. The description shall include an estimate with regard to the implementation timeline for each project or program.

Table 6.6-1 (UWMPGB 6-7): Expected Future Water Supply Projects or Programs

Table 6-7 Retail: Expected Future Water Supply Projects or Programs						
<input checked="" type="checkbox"/>	No expected future water supply projects or programs that provide a quantifiable increase to the agency's water supply. Supplier will not complete the table below.					
<input type="checkbox"/>	Some or all of the supplier's future water supply projects or programs are not compatible with this table and are described in a narrative format.					
Provide page location of narrative in the UWMP						
Name of Future Projects or Programs	Joint Project with other agencies?		Description (if needed)	Planned Implementation Year	Planned for Use in Year Type <small>Drop Down List</small>	Expected Increase in Water Supply to Agency <small>This may be a range</small>
	<small>Drop Down List (y/n)</small>	<small>If Yes, Agency Name</small>				
<i>Add additional rows as needed</i>						
NOTES:						

As Illustrated in Table 6.1-3, the City has excess water production capacity for the planning horizon 2040 of this report. The City also has additional pumping capacity that it is currently not using. Currently there are no expected future water supply projects to provide a production increase. The City owns an additional undeveloped water well that is located in the north west quadrant of town. Although there is no project identified in the City's current capital improvement plan to develop this well within the next five years, the loss of the LCC well may steer future planning efforts toward identifying funding to develop the well. The LCC well was primarily valued as a redundant water source, its production capacity was not needed to meet the demands of the community.

The City has a .94 million gallon tank located above the ridge near Cady Springs that has not been connected or integrated into the water system. The City has plans and funding available to integrate this tank into the water system. The proposed project will provide water supply redundancy in the event of a failure on the Cady springs gravity line. Ruptures of the Cady Springs line has been a reoccurring problem over the years.

The City plans to explore additional surface water storage options though the

development of a water master plan. Also explored in the water master plan will be the feasibility of developing diversions for irrigation water from the Susan River, Bagwell and Paiute Creek, utilizing existing water rights held by various institutional facilities along the Susan River, Bagwell, and Paiute Creek. Gray water systems and recycled water will also be evaluated in the master plan.

Cady Springs also has a significant amount of water that is not being captured by the current collection system. The City is considering the cost-effectiveness of improving the collection system at the Cady Springs location to increase water production.

7 WATER SOURCES SUPPLY RELIABILITY

7.1 Water Supply Reliability

Legal Requirements:

§10620(f) An urban water supplier shall describe in the plan water management tools and options used by that entity that will maximize resources and minimize the need to import water from other regions.

§10631(c)(2) For any water source that may not be available at a consistent level of use, given specific legal, environmental, water quality, or climatic factors, describe plans to supplement or replace that source with alternative sources or water demand management measures, to the extent practicable.

7.1.1 Frequency and Magnitude of Supply Deficiencies

This section discusses the reliability of water supplies and their vulnerability to seasonal and climatic shortages. The City has historically used mostly spring sources to meet their water demands. The City also has sufficient ground water supply to meet 100% of the water demand if needed. Groundwater supplies are not immediately impacted by droughts and as a result there is no history of any water supply deficiencies for the City water system.

Regarding the groundwater supply, the most likely reasons the City would have a deficiency would be due to coliform contamination, pump failure, well collapse, or other mechanical or structural failure. Another scenario would be a declining groundwater table due to lack of recharge. In this scenario, well pumps would need to be lowered and/or the well deepened. The City has sufficient 1 month well capacity (146.63 MMG) to meet the total peak month (144.1 MMG worst year 2010) water demand (see Table 6.1-2); however, wells usually only supply 50% of this demand. The City has sufficient standby water production capacity that a short-term loss of a well, or a spring line failure, would not affect the ability to meet water demand.

In addition, the most immediate threat of water shortage could arise from damage due to an earthquake, or an extended power outage. An exceptionally long hot spell during summer months or high winds causing power outages are the main concern due to the climate. Customers are encouraged to water lawns during early morning hours and for shorter period of time when temperatures exceed normal. The water system is gravity fed from springs and the system has 2.94 MMGD receiver capacity that are typically kept a minimum two-thirds full level at all times. During an extended power supply emergency, the City has generators that can provide some water and the City can institute a water conservation emergency which would limit water use.

7.1.2 Basis of Water Year Data

Surface water, or springs, are more affected by drought conditions than wells. The springs historically have produced above 900 MMGY and even during drought years the springs consistently produce above 800 MMGY. Table 6.2-4 used 822 MMGY as a reasonably available flow for springs and 984 MMGY as a reasonably available flow for

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wells giving a total reasonably available volume of 1,804 MMGY. It is noted that if spring flow should drop due to severe drought conditions, well flow could easily be increased to maintain the same reasonably available volume of 1,084 MMGY. This is illustrated historically in Table 7.1-1 below basis of water year data. In the average year 2013 the City had 198% of the required annual supply, and maintained above 175% even during drier years between 2005-2011. As of July 1, 2017, the City will no longer be utilizing Well #5. The production capacity of Well #5 has been removed from the volume available in the table below.

Table 7.1-1 (UWMPGB 7-1): Basis of Water Year Data

Table 7-1 Wholesale: Basis of Water Year Data			
Year Type	Base Year <i>If not using a calendar year, type in the last year of the fiscal, water year, or range of years, for example, water year 1999-2000, use 2000</i>	Available Supplies if Year Type Repeats	
		<input type="checkbox"/>	Quantification of available supplies is not compatible with this table and is provided elsewhere in the UWMP. Location _____
		<input checked="" type="checkbox"/>	Quantification of available supplies is provided in this table as either volume only, percent only, or both.
		Volume Available	% of Average Supply
Average Year	2013	1804	100%
Single-Dry Year	2005	1804	100%
Multiple-Dry Years 1st Year	2006	1804	100%
Multiple-Dry Years 2nd Year	2007	1804	100%
Multiple-Dry Years 3rd Year	2008	1804	100%
Multiple-Dry Years 4th Year <i>Optional</i>	2009	1804	100%
Multiple-Dry Years 5th Year <i>Optional</i>	2010	1804	100%
Multiple-Dry Years 6th Year <i>Optional</i>	2011	1804	100%

Agency may use multiple versions of Table 7-1 if different water sources have different base years and the supplier chooses to report the base years for each water source separately. If an agency uses multiple versions of Table 7-1, in the "Note" section of each table, state that multiple versions of Table 7-1 are being used and identify the particular water source that is being reported in each table. Suppliers may create an additional worksheet for the additional tables.

NOTES: Volume available has been adjusted to account for Well#5, Lassen Community College Well. City will no longer utilize Well #5.

7.1.3 Supply Reliability

During drought years, water use patterns typically change. Outdoor water use will typically increase as irrigation is used to replace the decrease in precipitation. When necessary, the increase in outdoor use can be offset, in part, by increasing mandatory conservation measures. The diversity of springs and wells within the city's supply system permits increasing well flows to maintain the same reasonably available volume of 1,804 MMGY if spring flow should drop due to drought or severe conditions. As discussed earlier, this reasonable available volume is broken down by individual source in Table 6.2-2 and by spring total (822 MMGY) and well totals (982 MMGY) in Table 6.2-4. The well component is based on 70% operation. At 90% operation this number increases to 1,263 MMGY. 90% operation for a well, or even 100%, operation is easily achievable for short durations 60 to 90 days with proper maintenance. Because of the diversity and supply options the City owns, the reasonable available supply remains constant at 1,804 MMGY even during several years of drought see Table 7.1-2 below

7.1.4 Projected Normal Water Year Demands

The normal year water demands are based on the historical data and population projections developed above. The demand and supply data is discussed in more detail in the Sections 4 and 6, respectively.

Table 7.1-2 (UWMPGB 7-2): Normal Year Supply and Demand Comparison

Table 7-2 Retail: Normal Year Supply and Demand Comparison					
	2020	2025	2030	2035	2040 (Opt)
Supply totals <i>(autofill from Table 6-9)</i>	1,804	1,804	1,804	1,804	1,804
Demand totals <i>(autofill from Table 4-3)</i>	876	903	930	958	988
Difference	928	901	874	846	816
NOTES:					

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7.1.5 Projected Single Dry Water Year

Table 7.1-3 (UWMPGB 7-3): Single Dry Year Supply and Demand Comparison

Table 7-3 Retail: Single Dry Year Supply and Demand Comparison					
	2020	2025	2030	2035	2040 (Opt)
Supply totals	1,804	1,804	1,804	1,804	1,804
Demand totals	843	870	897	925	954
Difference	961	934	907	879	850
NOTES:					

Because of the diversity of supply options the City owns the reasonable available supply remains constant at 1,804 MMGY even during several years of drought.

7.1.6 Projected Multiple Dry Water Years

Table 6.2-2 above indicates at total right or safe yield of 2,163 MMGY. This number is 359 MMGY above the reasonably available volume of 1,804 MMGY. Based on the 359 MMGY the City has two sources above Cady Springs (435 MMGY), and Well #3 (480 MMGY), and two sources below Bagwell Springs (387 MMGY), Wells 1 and 4, each at 251 MMGY. The City could lose any single source for the entire year, which is unlikely, and still maintain the 1,804 MMGY reasonable available volume. Because of the diversity of supply options the City owns, the reasonable available supply remains constant at 1,804 MMGY even during several years of drought. See table 7.1-4 below

Table 7.1-4 (UWMPGB 7-4): Multiple Dry Years Supply and Demand Comparison

Table 7-4 Retail: Multiple Dry Years Supply and Demand Comparison						
		2020	2025	2030	2035	2040 (Opt)
First year	Supply totals	1,804	1,804	1,804	1,804	1,804
	Demand totals	843	870	897	925	954
	Difference	961	934	907	879	850
Second year	Supply totals	1,804	1,804	1,804	1,804	1,804
	Demand totals	843	870	897	925	954
	Difference	961	934	907	879	850
Third year	Supply totals	1,804	1,804	1,804	1,804	1,804
	Demand totals	843	870	897	925	954
	Difference	961	934	907	879	850
Fourth year (optional)	Supply totals	1,804	1,804	1,804	1,804	1,804
	Demand totals	843	870	897	925	954
	Difference	961	934	907	879	850
Fifth year (optional)	Supply totals	1,804	1,804	1,804	1,804	1,804
	Demand totals	843	870	897	925	954
	Difference	961	934	907	879	850
Sixth year (optional)	Supply totals	1,804	1,804	1,804	1,804	1,804
	Demand totals	843	870	897	925	954
	Difference	961	934	907	879	850

NOTES: Volumes in MMGY. Projected water supply includes spring production and production capacity of three ground water wells.

7.2 Factors Affecting Supply Reliability

The City of Susanville has two primary water sources in the form of two independent springs, and three independent wells. The springs combined total supply 100% of water demand during several months of the year. The three wells can supply 150% of water demand year around if necessary. Even with conservative capacity numbers, a total reasonable available volume of 1,804 MMG, the water supply sources together can supply over 200% of the City's water demand for the planning horizon the year 2040 of this UWMP report.

7.2.1 Legal

At this time the groundwater supplies the City relies upon are neither in the process of adjudication nor the subject of any new legislation limiting them.

7.2.2 Environmental

The status of the environmental situation in California is routinely changing because of new legislation, regulations, court decisions and endangered species issues. Should new environmental legislation/regulations become effective, it could potentially affect water supply. Because of the mixture of groundwater and surface water, springs, within the City, it is anticipated that alterations to the water supply could be made to accommodate these changes, should they occur.

7.2.3 Water Quality

Water quality standards are reviewed periodically as new constituents are deemed 'of concern' and MCLs are established or modified. City staff will monitor changes to drinking water standards and respond accordingly.

It is conceivable that an MCL may change or be introduced that removes a portion of the water supply for the City for a short period until treatment can be developed or new supplies can be developed. For the purposes of this UWMP, no loss of supply is assumed to occur as a result of changing water quality standards.

7.2.4 Climatic

As climate change occurs and begins to affect water supply conditions, alterations in the water supply planning arena will have to take place. Climate change elements such as drought or massive flooding could strongly affect supply reliability, therefore requiring the City to make modification to their water supplies. Within the time frame of this UWMP, climate change is not assumed to affect the water supply. The City will adapt to any changes by utilizing its groundwater to overcome any short term shortage.

7.2.5 Disaster

A disaster that damages the main water lines bringing spring water flows into the City and or damages water mains causing leakage and to loss or contamination of stored water supplies and or a disaster that causes power outages for extended periods of time, not allowing well operation, could potentially deplete water storage reservoirs. Some

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of the risk associated with disaster(s) are mitigated by the fact that the two springs are located in separate quadrants of the City, and the four wells and several storage tanks are located throughout the City. A disaster in one area hopefully would not affect or would have minimal effect on other areas.

8 Water Shortage Contingency

8.1 Water Shortage Contingency Planning

Legal Requirements:

§10632(c) Actions to be undertaken by the urban water supplier to prepare for, and implement during, a catastrophic interruption of water supplies including, but not limited to, a regional power outage, an earthquake, or other disaster.

§10632(d) Additional, mandatory prohibitions against specific water use practices during water shortages, including, but not limited to, prohibiting the use of potable water for street cleaning.

§10632(e) Consumption reduction methods in the most restrictive stages. Each urban water supplier may use any type of consumption reduction methods in its water shortage contingency analysis that would reduce water use, are appropriate for its area, and have the ability to achieve a water use reduction consistent with up to a 50 percent reduction in water supply.

§10632(f) Penalties or charges for excessive use, where applicable.

§10632(g) An analysis of the impacts of each of the actions and conditions described in subdivisions (a) to (f), inclusive, on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts, such as the development of reserves and rate adjustments.

§10632(h) A draft water shortage contingency resolution or ordinance.

Water Shortage Contingency Planning is an essential element of Urban Water Management Planning. Failed wells, pumping equipment, and pipelines; natural disasters; power outages; source contamination; and various other factors; are real issues that could lead to water shortages within the City of Susanville. Reliable water sources are critical to the health and welfare of the public. Proper planning provides for the assessment and identification of appropriate responses that can be implemented in the event of a water shortage.

Planning for drought is an important issue. The lessons learned in 2015 when the State of California Water Board imposed a 36% conservation mandate on the City of Susanville are incorporated into this Water Shortage Contingency Plan. The State Water Board adopted an Emergency Water Regulation requiring the City to implement its Water Shortage Contingency Plan. Through the implementation and enforcement of the plan, the City gained an understanding of what worked well and what needed changing. Additionally, the City learned which strategies are the most effective for water conservation within our community. Water use practices in Susanville are not unique, a significantly greater amount of water is utilized in the summer than in the winter months. Susanville does however, experience extremes; there is high demand for water to irrigate outdoor landscapes in our hot, arid climate, and no outdoor watering in the winter months due to the cold, freezing weather and dormant turf.

Demand on water sources is low during the non-irrigation season (October - March). Two springs can supply the City's Water needs and several supply redundancies result because no City wells are needed to meet demand. As a result water shortage concerns are minimal during the non-irrigation season.

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The most practical focus for water conservation in Susanville is outdoor water use. During the irrigation season (April-September) the demand on water sources is greatly increased requiring the City to pump ground water. The production capacity of the City's wells and springs is fully adequate to meet peak demand; however, output reduction or loss of one or more sources during peak irrigation season could create a water shortage in Susanville. The City has had two events over the past ten years where system failures have resulted in water shortage concerns. The first was a crushed Cady Springs pipeline during the peak irrigation season, the second was a failure in Well 4 during the peak irrigation season.

The purpose of the Water Shortage Contingency Plan is to be prepared reduce water demand on available water sources to insure adequate supply for human consumption, sanitation, fire protection, commercial, industrial and medical needs.

Stages of the City's Water Shortage Contingency Plan

There are three stages of the City's water shortage contingency plan;

Stage 1- Water Shortage Awareness 5% -15%

Stage 2- Water Shortage Alert 15% -25%

Stage 3- Water Shortage Emergency 25% - 50%

Table 8.1-1 (UWMPGB 8-1): Stages of Water Shortage Contingency Plan

Table 8-1 Retail		
Stages of Water Shortage Contingency Plan		
Stage	Complete Both	
	Percent Supply Reduction ¹ <i>Numerical value as a percent</i>	Water Supply Condition <i>(Narrative description)</i>
<i>Add additional rows as needed</i>		
1	15%	Stage I Water Shortage Awareness
2	25%	Stage II Water Shortage Alert
3	50%	Stage III Water Shortage Emergency
¹ <i>One stage in the Water Shortage Contingency Plan must address a water shortage of 50%.</i>		
NOTES:		

8.1.1 Stage I Water Shortage Awareness:

The City's supply (treatment) and/or distribution system is able to meet the future projected water demands of its customers in the immediate future. Some restrictions do apply in an effort to reduce water consumption. Water conservation is encouraged through public education.

Note: 5-15% Expected Conservation of City's Monthly Use.

1. Irrigation water shall be confined to the consumer's property and shall not be allowed to run off to adjoining property or to the roadside ditch, gutter, i.e. landscape irrigation, beyond the point of saturation.
2. Free-flowing hoses for any use shall be prohibited. Customers shall be encouraged to use automatic shutoff devices on any hose or filling apparatus, including evaporative coolers.
3. Leaking consumer pipes or faulty sprinklers shall be repaired immediately.
4. All pools, spas, and ornamental fountains/ponds shall be equipped with a re-circulation pump, and shall be constructed to be leak proof.
5. All industries and large water users, such as schools, supermarkets, civic buildings etc. are encouraged to develop a water conservation plan indicating 15% reduction in water usage, and submit to the City of Susanville for approval within thirty (30) days of this declaration.
6. The City of Susanville shall encourage water reclamation for any agricultural, commercial, or industrial facility, as long as health and safety requirements can be met.
7. All new developments (homes) shall be required to install low flow devices (i.e., toilets and shower heads). All devices are to be approved by the Susanville City Council prior to construction.
8. Restaurant customers shall receive water only upon request.
9. Implementation of Stage I Drought Surcharge as depicted in September 2016 City of Susanville Water Rate Analysis and Calculations Report.

8.1.2 Stage II Water Shortage Alert

There is a probability that the City's supply (treatment) and/or distribution system will not be able to meet all water demands of the City's customers. Additional restrictions apply in an effort to increase the conservation by 10% above Stage One.

Note: 15-25% Expected Conservation of City's Monthly Use.

1. All requirements of Stage 1 in addition to the following items.
2. All industries and large commercial potable water users, such as schools, supermarkets, civic buildings, etc., shall update their Water Conservation Plans to indicate a 25% reduction in water use, and submit to the City of Susanville for approval within thirty (30) days of this declaration.
3. Parks and school grounds shall be watered at night only, three nights per week, and shall update their Water Conservation Plan to indicate a 25% reduction in water use and submit to the City of Susanville for approval within thirty (30) days of this declaration.
4. All new developments (homes) shall be required to install low flow devices, i.e., toilets and shower heads, and to pay a \$300 fee to the City of Susanville prior to construction for purchase of water conservation retrofit kits.
5. Upon a Stage Two declaration, no new turf, i.e. natural grass lawns, sod, seed, natural grass sports fields, etc., shall be installed.
6. All residential and commercial customers shall be required to water between the hours of 7:00 PM and 10:00 AM and for only three (3) days per week. They shall also be encouraged to use low flow sprinkler heads and/or drip systems.
7. Washing of driveways and parking lots, except as necessary for health and safety, shall be prohibited.
8. Implementation of Stage II Drought Surcharge as depicted in September 2016 City of Susanville Water Rate Analysis and Calculations Report.

8.1.3 Stage III Water Shortage Emergency:

The City's supply or distribution system will not be able to meet all the demands of the City's customers.

Note: 25-50% Expected Conservation of City's Monthly Use.

1. All of the requirements of Stage I and Stage II plus the following additional items.
2. Residential and commercial landscaping and or lawn irrigation with potable City of Susanville limited to one day per week.
3. All industries and large commercial potable water users, such as schools, supermarkets, civic buildings, etc., shall update their Water Conservation Plan to indicate a 50% reduction in water use and submit to the City of Susanville for approval within 15 days of the declaration.
4. Flushing of sewers and fire hydrants shall be prohibited except in cases of emergency.
5. No potable water from the City of Susanville system shall be used for construction purposes, such as dust control, compaction, or trench jetting.
6. Implementation of Stage III Drought Surcharge as depicted in September 2016 City of Susanville Water Rate Analysis and Calculations Report.

8.1.4 Implementation of Water Shortage Contingency Plan

During times of water shortage, City Council may implement the appropriate stage of the Water Shortage Contingency Plan. The corresponding drought surcharge as depicted in the 2016 City of Susanville Water Rate Analysis and Calculations Report may be implemented immediately.

The other items presented in the Plan are not legally enforceable until an urgency ordinance is passed as permitted by law. The Water Shortage Contingency Plan is not codified in Susanville’s municipal code. Additionally, City Council will use the water shortage contingency plan as guidance in creating an urgency ordinance and will identify appropriate measures to achieve required conservation based on the needs at the time. Appropriate measures may include, but are not limited to those items defined in the Water Shortage Contingency Plan.

Upon adoption of an urgency ordinance, violators will be subject to monetary penalties in accordance with local, state, and federal law.

Table 8.1-2 (UWMPGB 8-2): Restrictions and Prohibitions on End Uses

Table 8-2 Retail Only: Restrictions and Prohibitions on End Uses			
Stage	Restrictions and Prohibitions on End Users <i>Drop down list</i> <i>These are the only categories that will be accepted by the WUEdata online submittal tool</i>	Additional Explanation or Reference <i>(optional)</i>	Penalty, Charge, or Other Enforcement? <i>Drop Down List</i>
<i>Add additional rows as needed</i>			
II & III	Landscape - Limit landscape irrigation to specific times		Yes
II & III	Landscape - Limit landscape irrigation to specific days		Yes
I, II, & III	Other - Require automatic shut of hoses		Yes
I, II, & III	CII - Lodging establishment must offer opt out of linen service		Yes
I, II, & III	Water Features - Restrict water use for decorative water features, such as fountains		Yes
III	Other - Prohibit use of potable water for construction and dust control		Yes
II & III	Other - Prohibit use of potable water for washing hard surfaces		Yes
II & III	Landscape - Other landscape restriction or prohibition	No new turf shall be installed.	Yes
I, II, & III	Other - Customers must repair leaks, breaks, and malfunctions in a timely manner		Yes
II	CII - Other CII restriction or prohibition	provide city with a plan to conserve 25%	Yes
III	CII - Other CII restriction or prohibition	provide city with a plan to conserve 50%	Yes
NOTES:			

Table 8.1-3(UWMPGB 8-3): Stages of Water Shortage Contingency Plan- Consumption Reduction Methods

Table 8-3 Retail Only: Stages of Water Shortage Contingency Plan - Consumption Reduction Methods		
Stage	Consumption Reduction Methods by Water Supplier <i>Drop down list</i> <i>These are the only categories that will be accepted by the WUEdata online submittal tool</i>	Additional Explanation or Reference (optional)
<i>Add additional rows as needed</i>		
I, II & III	Expand Public Information Campaign	
I, II & III	Reduce System Water Loss	
III	Decrease Line Flushing	
I, II & III	Implement or Modify Drought Rate Structure or Surcharge	
NOTES:		

Table 8.1-4 (UWMPGB 8-4): Minimum Supply Next Three Years

Table 8-4 Retail: Minimum Supply Next Three Years			
	2016	2017	2018
Available Water Supply	1,804	1,804	1,804
NOTES: Volumes in MMGY. Projected water supply includes spring production and production capacity of three ground water wells.			

8.2 Water Quality

Legal Requirements:

§10634 The plan shall include information, to the extent practicable, relating to the quality of existing sources of water available to the supplier over the same five-year increments as described in subdivision (a) of Section 10631, and the manner in which water quality affects water management strategies and supply reliability.

The City's springs and groundwater quality are fairly consistent.

It is not anticipated that water quality will adversely affect water supply in the near future. In the instance that a well or spring water source has water quality issues, an alternative water supply will be put in place to compensate for the loss.

8.3 Drought Planning

Legal Requirements:

§10631(c)(1) Describe the reliability of the water supply and vulnerability to seasonal or climatic shortage, to the extent practicable, and provide data for each of the following: (A) an average water year, (B) a single dry water year, (C) multiple dry water years.

§10632(a) Stages of action to be undertaken by the urban water supplier in response to water supply shortages, including up to a 50 percent reduction in water supply, and an outline of specific water supply conditions which are applicable to each stage.

§10632(b) An estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency.

§10632(i) A mechanism for determining actual reductions in water use pursuant to the urban water shortage contingency analysis.

§10635(a) Every urban water supplier shall include, as part of its urban water management plan, an assessment of the reliability of its water service to its customers during normal, dry, and multiple dry water years. This water supply and demand assessment shall compare the total water supply sources available to the water supplier with the total projected water use over the next 20 years, in five-year increments, for a normal water year, a single dry water year, and multiple dry water years. The water service reliability assessment shall be based upon the information compiled pursuant to Section 10631, including available data from state, regional, or local agency population projections within the service area of the urban water supplier.

Past drought conditions have had little effect on the water supply as the City's springs. Slight reductions has easily been replaced with pumped groundwater.

As discussed in Table 8.1-1, the stages of rationing vary from 15% (Stage 1) to 50% and higher (Stage IV). Stage 1 is considered the lowest level of rationing and is voluntary, while Stage 3 is the highest level and mandatory with a goal of reducing the customer usage by at least 50% in response to a water supply shortage of 35% to 50%.

9 DEMAND MANAGEMENT MEASURES (DMM)

9.1 DMMs

Legal Requirements:

§10631(f)(1) and (2) (Describe and provide a schedule of implementation for) each water demand management measure that is currently being implemented, or scheduled for implementation, including the steps necessary to implement any proposed measures, including, but not limited to, all of the following: (A) water survey programs for single-family residential and multifamily residential customers; (B) residential plumbing retrofit; (C) system water audits, leak detection, and repair; (D) metering with commodity rates for all new connections and retrofit of existing connections; (E) large landscape conservation programs and incentives; (F) high-efficiency washing machine rebate programs; (G) public information programs; (H) school education programs; (I) conservation programs for commercial, industrial, and institutional accounts; (J) wholesale agency programs; (K) conservation pricing; (L) water conservation coordinator; (M) water waste prohibition; (N) residential ultra-lowflush.

§10631(f)(3) A description of the methods, if any, that the supplier will use to evaluate the effectiveness of water demand management measures implemented or described under the plan.

§10631(f)(4) An estimate, if available, of existing conservation savings on water use within the supplier's service area, and the effect of the savings on the supplier's ability to further reduce demand.

§10631(g) An evaluation of each water demand management measure listed in paragraph (1) of subdivision (f) that is not currently being implemented or scheduled for implementation. In the course of the evaluation, first consideration shall be given to water demand management measures, or combination of measures, that offer lower incremental costs than expanded or additional water supplies. This evaluation shall do all of the following: (1) Take into account economic and noneconomic factors, including environmental, social, health, customer impact, and technological factors; (2) Include a cost-benefit analysis, identifying total benefits and total costs; (3) Include a description of funding available to implement any planned water supply project that would provide water at a higher unit cost; (4) Include a description of the water supplier's legal authority to implement the measure and efforts to work with other relevant agencies to ensure the implementation of the measure and to share the cost of implementation.

The City of Susanville is not a signatory to the Memorandum of Understanding of the Urban Water Conservation in California (MOU) and is not a member of the California Urban Water Conservation Council (CUWCC). The City of Susanville is a part of the Lahontan water basin integrated regional water management program. The City actively works with regional agencies to ensure that current and future water demands are planned for and met.

The City of Susanville has address the Demand Management Measures concerning the Urban Water Management Planning Act by addressing the potential programs that the City could implement while complying with the Best Management Practices targets in the CUWCC/MOU where applicable.

9.1.1 Water Survey Programs

This program involves making free water audits available, upon request, to all residential customers. The audit would include identification of any leaks inside or outside the home, reviewing water usages with the customer and recommending improvements for the customer to implement.

2010 Plan: The City of Susanville has implemented water audits based on two key indicators. First, when the water meter is being read. If current flow rates seem abnormal the meter

SECTION NINE

reader will immediately perform an exterior site review to identify potential leaks. Additionally, contact is made with the owner to try and identify potential leaks. Second, the utility billing program generates a list of potential leak customers based on prior read and use rates. Contact is made with the water use customers to identify why abnormal flow has occurred. The City will continue to use the computer based utility billing system to identify and resolve water system problems.

2015: The City has upgraded water meters and now has the ability to collect usage history on customer meters extending back 40 days. When high use is detected on an account through the normal billing cycle, a technician is dispatched to assess the service for a leak. If evidence of a leak exists, the technician will pull the usage history so that customer can be informed of the nature of the leak and when it began. The City also recently completed a Water Rate Analysis and Calculations report, which forecasts operational costs over the next five years. The report included an annual expense for water conservation programs. The water rates have been increased which will allow the City to budget for the implementation of conservation programs in the upcoming fiscal year. A significant contributor of water demand within the City is outdoor residential watering, conservation programs focused on outdoor watering audits will provide the biggest benefit toward the City's conservation goals.

9.1.2 Residential Plumbing Retrofit

This DMM involves installing water savings devices within residences, business and other usage locations to reduce the amount of water used or to limit the amount of water delivered to the connection. These devices include low flow showerheads, faucet aerators with flow restrictors and low flow toilets. State law began requiring low-flow fixtures on all new construction in 1978, with an increase in stringency of the regulation in 1992, which required Ultra-Low-Flush toilets.

2010 Plan: The City provides low flow shower heads free to its customers. The City of Susanville, with its public education programs (see DMM 7), currently promotes and encourages water users to upgrade to new low-water-use fixtures and appliances as appliances wear out and need replacement. This includes plumbing retrofits fixtures, high-efficiency washing machines, and ultra-low-flush toilets. The City does not provide any subsidies or rebates for plumbing retrofits or appliance replacement at the present time. Such rebate programs are not locally cost-effective (the present value of the local benefits is less than the present value of local costs to implement). Supporting documentation is provided in the "Return on Investment" section below. The City has required new development to include low-flow/low flow flush devices since 1996. The City has considered implementing a retrofit program for single and multi-family customers occupying structures predating 1996.

2015: The City will continue the 2010 plan as stated above.

9.1.3 Water System Audits

The Water System Audits involve accounting for any water loss throughout the system by quantifying the amount of water used and the amount delivered. The difference is the water loss. Once the loss is quantified, the DMM requires that the leaks be isolated and a plan for repair implemented.

2010 Plan: The City of Susanville currently has monthly meter readings for all water entering and leaving the water system. Following meter readings, an audit to find leaks is done to evaluate the system as a whole. Water audits and leak detection is a regular program. Leaks are repaired as they are discovered. Leak detection is done through meter monitoring and visual inspection. The City staff is trained by AWWA – DWR co-sponsored training programs. The Water division has a staff of four individuals, two of which are D-1 certified and two more are D-2 certified. The fourth is a new employee and is training to become certified and should do so in the next two years. This program has reduced water consumption and water costs by reducing the need to run a second well during the summer months. Meter calibration and meter change out program was implemented in 1996 and is still underway. On average, City Water Division crews survey and inspect approximately 35 miles of main and laterals each year. The City has an annual valve exercise program using the City Water Department crews and the City Fire Department. In addition, the City Fire Department has standardized the fire hydrants and associated fire protection equipment.

2015: Senate Bill 555 requires all urban water suppliers in California to conduct validated Water Loss Audits by October 2017. The City has chosen to participate in the Water Loss Technical Assistance Program (TAP) provided by AWWA to achieve compliance with the Bill. The Water Loss TAP supports the City with guidance for preparing annual required Water Loss Audits, and validation of the Water Loss Audits are in compliance with Senate Bill 555.

9.1.4 Metering and Commodity Rates

The Metering DMM entails installing water meters on all new connections and implementing a plan to retrofit all existing unmetered connections.

2010 Plan: The City is currently fully metered for all customers sectors, including single-family, multi-family, commercial, industrial, institutional and government facilities. Some fire sprinkler systems are not metered. Historically, a monthly service fee was charged for connecting a fire suppression system to the City water supply. The service fee was removed several years ago but is currently being reviewed for reinstatement. The City will continue to install and read meters on all services, and continue to conduct meter calibration and replacement programs. Meter installation costs are included in the new service fees and the meter replacement and rotation program costs are included in the Water Department Budget.

2015: The City will continue the 2010 plan as stated above.

9.1.5 Landscape and Irrigation Programs

DMM5 consists of assigning water budgets to dedicated irrigation or mixed-use meters and providing audits to those meters.

2010 Plan: The City of Susanville currently encourages water users to reduce water consumption by implementing low water demand landscaping. The City has adopted the "Model Water Efficient Landscape Ordinance" based on the California Code of Regulations Title 23. Water Division 2. Department of Water Resources Chapter 2.7. Ordinance Dated September 10, 2009. The City does not provide any subsidies or rebates for landscaping at the present time, but does promote state programs such as DWR's turf replacement program.

SECTION NINE

Many rebate programs are not locally cost-effective (the present value of the local benefits is less than the present value of local costs to implement) Supporting documentation is provided in the Return on Investment” section below.

2015: The City will continue the 2010 plan as stated above.

9.1.6 Washing Machine Rebate Program

The Washing Machine Rebate DMM provides a financial incentive to customers who install high-efficiency washing machines in lieu of traditional machines in their homes.

2010 Plan: See DMM #2 “Retrofits/Rebates residential plumbing/High-efficiency washing machine/ultra-low-flush toilet replacement” above.

2015: The City will continue the 2010 plan as stated above.

9.1.7 Public Information Program

The Public Information DMM involves dissemination of information to the public through brochures, press releases, educational flyers, commercials, water conservation flyers and conservation kits, to name a few.

2010 Plan: Currently the City promotes water conservation through its quarterly bulletin mailed with utility bills as well as radio and newspaper public service announcements.

2015: The City has been providing educational fliers in utility billings. The City annually participates in local Earth Day events and Home and Garden Shows by sponsoring booths and passing out educational materials and low flow shower heads. An emphasis is placed on outdoor watering.

9.1.8 School Education Program

The School Education Program provides for an educational process that provides materials and assistance for educating middle school, high school, and college aged students about water issues including conservation and usages.

2010 Plan: This DMM is grouped in DMM 7 “Public Information and School Education programs” above.

2015: The City will continue the 2010 plan as stated above

9.1.9 Commercial, Industrial, and Institutional Conservation Programs

The conservation program for CII users involves replacing existing toilets with ultra-low- flow toilets in CII facilities within the City. Additionally, surveys are provided for these customers to evaluate their water usage and help with possible ways to save.

SECTION NINE

2010 Plan: The City of Susanville currently promotes water conservation and water waste prevention through zero or minimal cost efforts associated and in conjunction with other promotional efforts.

2015: The City's current rate structure includes an increase during the irrigation season April through October that results in all users having incentives to conserve.

9.1.10 Wholesale Agency Programs

DMM10 applies to wholesale water suppliers. The City does not supply wholesale water and therefore this DMM does not apply.

9.1.11 Conservation Pricing

This DMM would implement a tiered water rate structure to encourage conservation. The City already has implemented this type of rate structure.

2015: The City's current rate structure includes rate increase based on use that results in all users having incentives to conserve.

9.1.12 Water Conservation Coordinator

A Water Conservation Coordinator (WCC) would be responsible for coordinating water conservation programs and activities including the public information program and education program.

2015: The City does not have a dedicated WCC at this time, but those duties are managed by other department personal.

9.1.13 Water Waste Prohibition

2015: City municipal code 13.08.070, prohibits water wastage. The penalty for water wastage is that the water service is disconnected. In addition, the City has prepared its staff to enforce State water emergency conservation regulations. Three public works staff members have completed a PC 832 course which allows for the writing of citations.

9.1.14 Ultra Low Flush Toilet Replacement

The City has determined a toilet replacement program would not be cost effective. According to the EPA, the average person flushes the toilet 5.1 times per day. The City has an average of 2.3 people per residence, which yields 11.73 flushes per day. A standard toilet uses an average of 3.5 gallons per flush (gpf), while a low-flush toilet uses 1.28 gpf.

Table 9.1-1: Low Flush Toilet Cost/Benefit Analysis

Flushes per Day ¹	11.73
Gallons Saved per Flush ²	2.22

SECTION NINE

Water Savings per Rebate (MMGY) X 10 Yrs	0.095
Cost of Rebate ³	\$100
Cost per MMG based on 10 year return	\$1,053
Notes: ¹ EPA Toilet Supporting Statement ² Standard Toilets use 3.5 gallons per flush; Low Flush Toilets use 1.28 gallons per flush per EPA guidelines ³ Cost of Rebate includes hard cost of rebate and soft cost of managing and implementing rebate program.	

As shown above, utilizing the rebate program would equate to a cost of \$1,053 per million gallons of water produced. When pumping is required the City produces their water for approximately \$200 per million gallons and the cost is much less 70% of the year when the City is able to utilize spring flows. The high cost of water savings for this program makes it economically infeasible to implement within the City.

9.2 DMM Return on Investment

The City of Susanville currently promotes water conservation and water waste prevention through public education, monitoring customer usage history, enforcement of state and local regulations, distribution of low flow shower heads, and quantity rates. The City's most prominent conservation success has come from system reconfigurations that optimize the accounting of water produced entering the system.

Some of the DMM's of the UWMP Act (CWC 10631) above are not locally cost-effective (the present value of the local benefits is less than the present value of the local costs to implement). The return on investment does not justify implementation. (See 10631.5(a)) (or page B-1 of Part II UWMP Supporting Information). This is primarily the case because of the unique geographical location of the City, and the City's water rights that allows the City to obtain 90% of the required Annual Consumption water supply from two springs. These springs have consistently supplied water with very little deviation in the flow rates. During extreme drought years the springs only dropped approximately 5% in flow. During extreme hot summer weather conditions, pumping is occasionally required to keep up with water demands primarily caused by landscape. Based on winter water demand flow rates, and annual water consumption, none landscape water demand accounts for 30% of the City's annual water usage. Additionally, during summer months, none landscape water consumption accounts for less than 20% of the monthly consumption.

2015: Recent drought has caused the City to closely evaluate its water supply and demand. Given the climate in Susanville, winter month per capita use is over three times less than summer use. Several of the DMM's identified in the UWMP Act (CWC 10631), particularly those that pertain to indoor water use, have very low rates of return for the costs to provide the programs. The most cost effective DMM's are those that relate to water leak evaluations and repairs, and outdoor watering. The most effective conservation option for the City is to charge a higher quantity rate. See section 9.1.11 DMM Conservation Pricing. The City of Susanville has taken this approach by recently increasing the quantity rate for water. The rate study used to support the increase included a modest capital improvement program that will replace several thousand feet of deteriorated and leaking water mains. This should go toward reducing the volume of non-revenue water annually produced by the City.

Reviewed by: YGH City Administrator
_____ City Attorney

- _____ Motion Only
- _____ Public Hearing
- X Resolution
- _____ Ordinance
- _____ Information

Submitted by: Rebecca L. Sanchez, Administrative Assistant

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 17-5411 approving Hold Harmless Indemnification Agreement with Susanville Indian Rancheria for Fire Training

PRESENTED BY: James M. Moore, Fire Chief

SUMMARY: The Fire Department has an opportunity to conduct operational firefighting training on property owned by the Susanville Indian Rancheria. The property is located at 477-280 N. Weatherlow, and is scheduled for destruction. They have agreed to allow the Susanville Fire Department to utilize the facility for firefighting training prior to destruction and removal of the building. They have requested that the City enter into this agreement with Susanville Indian Rancheria for fire training on their property located at 477-280 N. Weatherlow.

FISCAL IMPACT: \$1.00 payable to Susanville Indian Rancheria

ACTION REQUESTED: Motion to approve Resolution No. 17-5411 approving Hold Harmless Indemnification Agreement with Susanville Indian Rancheria for Fire Training

ATTACHMENTS: Resolution No. 17-5411
Hold Harmless/Indemnification Agreement

RESOLUTION NO. 17-5411
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AND AUTHORIZING MAYOR TO EXECUTE HOLD
HARMLESS/INDEMNIFICATION AGREEMENT FOR FIRE TRAINING
PURPOSES WITH SUSANVILLE INDIAN RANCHERIA FOR PREMISES AT
477-280 N. WEATHERLOW, SUSANVILLE, CALIFORNIA

WHEREAS, the City of Susanville operates a fire department and provides specialized fire training to its employees and volunteers firefighters; and

WHEREAS, the City Council acknowledges that providing this specialized training is in the best interest of the public health, safety, and welfare; and

WHEREAS, the Susanville Indian Rancheria has agreed to allow the Fire Department to conduct fire training on the premises prior to the destruction of the buildings; and

WHEREAS, it is necessary to execute an indemnification agreement with the Susanville Indian Rancheria to utilize the property for training purposes for the Susanville Fire Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville shall enter into a Hold Harmless/Indemnification Agreement for fire training purposes with the Susanville Indian Rancheria and authorize Mayor to sign the agreement.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 17-5411 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of, 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

**HOLD HARMLESS/INDEMNIFICATION AGREEMENT BETWEEN
THE CITY OF SUSANVILLE AND SUSANVILLE INDIAN RACHERIA for
477-280 N. WEATHERLOW, SUSANVILLE, CALIFORNIA**

This Agreement is made and entered in this 8th day of August, 2017 by and between the City of Susanville, (hereinafter referred to as "CITY"), and Susanville Indian Racheria (hereinafter Referred to as "OWNER").

RECITALS

WHEREAS, OWNER owns the property at 477-280 N. Weatherlow (hereinafter "the Property") that contains three single family residences, and one commercial building that OWNER intends to demolish; and

WHEREAS, City of Susanville Fire Department has requested permission to conduct firefighting technique training exercises (excluding controlled burning), within all the structures located on the Property; and

WHEREAS, in the interests of promoting proper firefighting techniques and enhanced training and the benefits such enhanced techniques and training would provide to the citizens of the CITY, OWNER is willing to authorize the City of Susanville Fire Department to conduct firefighting technique training operations within the structures between the dates of August 8, 2017 and December 24, 2017 provided that the CITY is willing to indemnify and hold OWNER harmless with regards to such firefighting training; and

WHEREAS, the CITY deems it in the best interest of the public health, safety, and welfare to enter into such Hold Harmless and Indemnification Agreement so as to permit its firefighters conduct firefighting training within all the structures located on the Property.

NOW THEREFORE, based upon the forgoing recitals and one dollar and no cent (\$1.00) paid in-hand by the CITY to OWNER, receipt of which is hereby acknowledged. It is mutually agreed by and between the parties as follows:

1. The foregoing recitals are incorporated into this Agreement as evincing the intent of the parties and as substantive provisions.
2. OWNER hereby authorizes the City of Susanville Fire Department to conduct firefighting technique training sessions within all the structures and upon the real Property from the dates of August 8, 2017 through December 24, 2017. This permission does not extend to burning the structures, which is not authorized, but instead is prohibited under the terms of this Agreement.
3. That the CITY, if necessary, shall provide all necessary staffing for crowd control and prohibit the entry of unauthorized persons onto the Property during the time the CITY's Fire Department staff is engaged in firefighting technique training at the Property.

4. The CITY hereby agrees to defend, indemnify, and hold harmless, OWNER, its employees, agents, and assigns, against any and all losses, damages, claims, demands, suits, liabilities, injuries, payments, costs, losses, actions, cause of action, and expenses in any manner resulting from, arising out of, or connected with the practice firefighting techniques and training by the CITY at the Property. In addition, the CITY agrees to defend, indemnify and hold harmless OWNER from and against any and all losses, damages and any and all claims, demands, suits, liabilities, injuries, payments, costs, losses, actions, cause of action, and expenses in any manner, resulting from, arising out of or connected with the CITY'S activities of practicing firefighting techniques and training on the Property as to any CITY employees, agents or contractors of the CITY.
5. The OWNER hereby agrees that the responsibility to clear the property of all remaining debris upon completion of training sessions lies with the OWNER.

CITY OF SUSANVILLE

Signature Date

Name Title

Susanville Indian Rancheria

Deana M. Bovée

Signature Date
8/8/2017

Deana M. Bovée

Name Title
Tribal Chairwoman

Reviewed by: City Administrator
 City Attorney

 Motion only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted by: Deborah Savage, Finance Manager

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 17-5412** Authorizing the City Administrator to enter into Software Maintenance and Support Agreement to upgrade Caselle Software

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: The City has been using a government software program called Caselle since November 2002. This software includes our payroll, accounts payable, accounts receivable, utility management and general ledger functions. The original software program called Classic was upgraded to Clarity in 2007 at a cost of \$42,000 for purchasing the software and \$13,251 in quarterly software assurance charges for training, updates, etc. The software assurance program provides the City with the opportunity to upgrade software at no extra charge, priority responses to support requests, unlimited support requests, program updates, and free access to Webinar Training and Knowledgebase curriculum. The City currently pays \$15,096 annually for the software assurance program. The proposal submitted by Caselle would increase this annual charge for the software upgrade by \$6,504 (\$21,600 annually). If we pay our invoice annually and not monthly we will save an additional 5% for an overall increase of \$5,424.00 (\$20,520 annually). The upgraded software program, Caselle Connect now has features to assist the City with the Affordable Care Act ACA reporting requirements. This feature is not offered in our Clarity version. Caselle users have received notification that the Clarity and Classic software versions will no longer be updated beginning December 31, 2017. This will affect all users year end reporting for W-2's and 1099's.

FISCAL IMPACT: \$5,424 annual increase to Technical Services for Caselle software upgrade.

ACTION REQUESTED: Consider motion to approve Resolution No. 17-5412 Authorizing the City Administrator to enter into Software Maintenance and Support Agreement to upgrade Caselle Software and authorize the Finance Division to increase the 2017/2018 Budget accordingly.

ATTACHMENTS: Quote for Software Assurance
Software Maintenance and Support Agreement
Caselle Connect Features
Resolution No. 17-5421

RESOLUTION NO. 17-5412
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO SOFTWARE
MAINTENANCE AND SUPPORT AGREEMENT TO UPGRADE CASELLE
SOFTWARE

WHEREAS, the City of Susanville uses a governmental software package for payroll, accounts payable, accounts receivable, utility management and general ledger functions; and

WHEREAS, software programs require updates to provide new and more useful programs to its users; and

WHEREAS, the City finds a need to upgrade their current software package;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Susanville hereby authorizes the City Administrator to enter into Software Maintenance and Support Agreement to upgrade Caselle software and authorize the Finance Division to increase the 2017-2018 Budget by \$5,424.00

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 17-5412 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of September 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

City of Susanville, CA

July 31, 2017

(Valid for 90 Days)

QUOTE FOR SOFTWARE ASSURANCE

Includes all applications currently licensed to the Town and thirteen (13) Concurrent User Licenses. In addition, the Town will receive Caselle's new online Dashboard, available in the next software version.

Monthly	Annually	Annual with 5% Discount
\$1800	\$21,600	\$20,520

Benefits include the following:

- Application Upgrades
- Priority Response
- Unlimited Inquiries
- Program Updates included
- Free access to Webinar Training
- Free access to Knowledgebase
- 5% discount if paid annually

**SOFTWARE MAINTENANCE & SUPPORT AGREEMENT
(SOFTWARE ASSURANCE)**

CASELLE, INC.
1656 S. East Bay Blvd.
Suite 100
Provo, UT 84606

and

CITY of SUSANVILLE
66 N. Lassen St.
Susanville, CA 96130-3904

("Caselle")

("You" or "Your")

agree that Caselle will provide You with unlimited telephone support on Caselle's Software, for the purpose of answering Your questions, giving usage instructions, providing updates and attempting to resolve problems on a best efforts basis, for the consideration of \$1,800.00 monthly, subject to the following terms and conditions:

Availability

Support calls, covered by this Agreement, will be answered by Caselle's Support Center, on the designated support telephone number, between 7:30 am and 5:30 pm Mountain Time, Monday through Friday, except holidays.

Coverage

This Maintenance & Support Agreement covers all Caselle application software licensed to You. It does not cover third party software or products. Support may, on a best efforts basis, be provided for third party products, such as operating systems and hardware. Extended, after hours support may be billable at Caselle's regular hourly billing rate.

Charges

Charges cover Software presently installed and will remain fixed for one year providing You license no new applications. If You license new applications or change user levels, charges will be modified. Following the first year, charges may be increased, at Caselle's discretion.

Updates

Caselle will provide program updates within the same operating system through normal software releases at no extra charge. Additional software packages, add-on modules and custom programming are not covered by this Agreement and will be billed at current rates. Caselle will determine which enhancements and/or materials will be part of a software release, add-on package or custom programming.

Upgrades

Caselle will provide software upgrades within the same operating system at no extra charge if this agreement is still in effect at the time the upgrade is made available and if this agreement is not cancelled or terminated for a period of five (5) years.

Term and Termination

This Software Maintenance & Support Agreement is effective for one year from the date of the Agreement. Thereafter, it will automatically be renewed monthly, unless either party gives written notice of termination, at least 30 days in advance. If the Agreement is terminated Caselle will honor commitments to support You until the date of termination.

Payment

Payment terms shall be monthly in advance in U.S. Dollars and shall not be considered received until Your check clears the banking process. Any charges or costs incurred in the collection of Your check, due to insufficient funds or any other reason, shall be reimbursed by You. Late payments shall be subject to extra charges. If payment is not received when due, Caselle reserves the right to suspend Your support until payment is received. Such suspension will not relieve You of payment obligation.

Limitations of Remedies

Your Remedies. Your sole and exclusive recourse and remedy for any loss, including your right to recover damages shall be as set forth in this Section. Caselle's liability with respect to any and all actual losses incurred during the Term (or a Renewed Term) of the Agreement shall not exceed the amount paid by You to Caselle at the last billing. You shall provide Caselle with documentation sufficient to demonstrate any expenses that You actually incurred for which You seek damages from Caselle. Caselle shall not be responsible for any loss incurred by You from a claim that is settled or compromised by You without the prior written approval of Caselle.

No Liability for Consequential Damages. In no event shall Caselle be liable to You or to any third party for any indirect, special, punitive, incidental, consequential or compensatory losses, damages, claims or causes of action in excess of the amount of compensation paid hereunder, including, but not limited to, those arising from loss of business or profits or any other economic loss, even if Caselle was aware of the possibility of such damages.

General

(a) You shall not assign, sublicense or transfer any of Your rights under this Agreement without the prior written consent of Caselle.

(b) This Agreement shall be governed and construed in accordance with the laws of the State of Utah. If any part of this Agreement violates applicable law that part of the Agreement shall be deemed to be amended to the extent necessary to comply with the law.

(c) This Agreement constitutes the entire agreement between Caselle and You and supersedes any prior agreement or understanding, written or oral relating to support services. Except as provided herein, this Agreement may not be varied, amended or supplemented except in writing and properly executed by both parties.

(d) If any provision of this Agreement shall be adjudged by a court to be void or unenforceable, the same shall in no way affect any other provision of this Agreement or the validity or the enforceability of this Agreement.

(e) All rights and remedies provided herein are cumulative and are in addition to all other rights and remedies available at law or equity.

(f) In the event either party successfully takes legal action to enforce any provision of this Agreement the non-prevailing party shall pay full costs and expenses of such action, including reasonable attorney's fees.

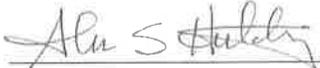
(g) Any notice required by this Agreement shall be deemed to have been properly given if sent by registered or certified mail to the address stated above or such other address as may be designated in writing by either party.

(h) The waiver of any breach or default of this Agreement shall constitute a waiver only as to such particular breach or default and shall not constitute a waiver of any other breach or default.

(i) Caselle shall not be held liable for delays in any of its performance resulting from acts of God, war, civil disturbance, court order, labor dispute or any other cause beyond its control.

The signatures below indicate each party's acceptance of this Agreement. Each party has caused this agreement to be executed by its duly authorized representative.

CASELLE, INC.

By: 

Name & Title: Alan S. Hutchings, President

Date: July 31, 2017

CITY of SUSANVILLE

By: _____

Name: _____

Title: _____

Date: _____

Version	Application	Feature	Description
2016.05	Accounts Payable – Purchase Orders	Create Electronic 1099 File	We added state information for Oregon and Nebraska.
2016.08	Accounts Payable – Purchase Orders	Approval Processes	We updated the approval processes to approve requisitions.
2016.08	Accounts Payable – Purchase Orders	Delete Vendors	We added a feature. If a merchant vendor has been tied to an invoice, the vendor will not be deleted.
2016.08	Accounts Payable – Purchase Orders	Recalculate	We added a feature for deleted merchant vendors. If a merchant vendor was deleted, you can use Recalculate to set the merchant vendor to the paid vendor so the check will be displayed in Inquiry.
2016.11	Accounts Payable/Purchase Orders	Approve/Cancel Requisitions	We have rewritten the routines that approve and cancel requisitions. Now, the Approve Requisitions and Cancel Requisitions routines have been combined into one routine: Approve/Cancel Requisitions. You can use the same routine to routine to approve or cancel a requisition.
2016.11	Accounts Payable/Purchase Orders	Enter Requisitions	We have rewritten the Enter Requisitions routines.
2016.11	Accounts Payable/Purchase Orders	Enter Requisitions	We changed the routine so you can select the sales tax rate to calculate a tax amount.
2016.11	Accounts Payable/Purchase Orders	Modify Existing Requisitions	We have rewritten the Modify Existing Requisitions routines.
2015.08	All Applications	Zoom Magnifier	In this version, Connect can magnify the text size in certain views. Each user can select their Zoom setting. Connect will
2015.11	All Applications	Zoom Magnifier	In this version, Connect can magnify the text size in all views. Each user can select their Zoom setting. Connect will save the Zoom setting and each time the user logs in, Connect opens the application at the selected Zoom setting. (New Zoom Magnifying Tool PDF)
2016.02	All Applications	Master Properties	We added some fields to the Master Property table: Country, Delivery Point, Mail Route, Unit Number, and Zip. We also
2016.05	All Applications	Master Properties	We added new fields to the Master Property table: Country, We increased the length of the Property Address field to 60 characters.
2016.05	All Applications	Master Properties	
2016.05	All Applications	Screen Size	We updated the application size. The application can be resized to smaller than the default setting. The smaller screen size means that you can use the split screen feature in
2016.05	All Applications	Zoom	We added Zoom to all menu items (Tasks, Related Reports, and Miscellaneous menus) in the console.
2016.08	Asset Management	Batch Reports	We changed the look of the report setup tools.
2015.08	Business License/Business Tax Collection	Business Tax Collection—Modify Existing Businesses	We added a new checkbox. Use the Send Paper Returns checkbox to identify a business that needs a printed tax return. Connect can also use Send Paper Returns in the selection criteria to set up business forms and tax forms.

Version	Application	Feature	Description
2015.08	Business License/Business Tax Collection	Modify Existing Businesses, Setup New Businesses	We moved the information stored on the Business 2 tab to the Business tab to make better use of the space on the tab.
2015.08	Business License/Business Tax Collection	Modify Existing Properties, Setup New Properties	We added the ability to link businesses to properties.
2015.11	Business License/Business Tax Collection	Create New Returns	We added email. Use the new Email field to record the business's email address. Connect will use the email address
2015.11	Business License/Business Tax Collection	Enter Filed Returns	We changed the routine to identify a return as pending when the return requires supporting documentation and the
2015.11	Business License/Business Tax Collection	Inquiry	We added new features to Inquiry. The Search form lets you find the search value in any column in the Search grid. The Inquiry filter can select businesses based on specific criteria. The grids include additional functionality to filter data. The Inquiry screen can display license and tax return information the same way as the rest of the application.
2015.11	Business License/Business Tax Collection	Organization	We added custom email templates. Use the email template to define which fields to include on the email form. Connect
2015.11	Business License/Business Tax Collection	Property Form	We added a new form type for printing business and property information.
2015.11	Business License/Business Tax Collection	Property Report	We added a new report that lists properties with their related businesses and property units.
2015.11	Business License/Business Tax Collection	Setup New/Modify Existing Businesses	We added a Send Email checkbox. Use the Send Email checkbox to identify which businesses should receive an email notification. The email notification informs the business when a specific process is completed. Note: To send email using this routine, Caselle Service must be installed and configured.
2015.11	Business License/Business Tax Collection	Setup New/Modify Existing Properties	We added Master Properties to Business License and Business Tax Collection.
2015.11	Business License/Business Tax Collection	Setup New/Modify Existing Properties	We added a feature that links businesses to Master Properties.
2015.11	Business License/Business Tax Collection	Setup New/Modify Existing Properties	We added units to properties. You can identify which units belong to a property.
2015.11	Business License/Business Tax Collection	Tax Return Types	We added a Requires Documentation checkbox to the Tax Return Items tab. Use the checkbox to identify which tax
2015.11	Business License/Business Tax Collection	Tax Returns	We added a new Pending status. Use the Pending status when the tax return requires the organization to submit additional supporting documentation.
2016.02	Business License/Business Tax Collection	Setup New/Modify Existing Properties	We increased the length of the Property Address field to 60 characters.
2016.05	Business License/Business Tax Collection	Setup New Properties, Modify Existing Properties	We increased the length of the Property Address field to 60 characters.
2016.08	Business License/Business Tax Collection	Batch Reports	We changed the look of the report setup tools.

Version	Application	Feature	Description
2015.08	Cash Receipting	Enter Payments	We added a prompt that allows you to print voiding receipts. Also, the routine remembers your choice. So, if you choose to print a voiding receipt, the routine automatically prints subsequent voiding receipts.
2015.11	Cash Receipting	GL Reconciliation Report	This is a new report to replace the General Ledger Detail Report. The new report includes additional functionality that was not available on the General Ledger Detail Report.
2015.11	Cash Receipting	Payment Register, Receipt Register	These reports have a new look that includes added
2015.11	Cash Receipting	Update General Ledger	The routine updates transactions with a blank GL account number to the General Ledger.
2016.02	Cash Receipting	Deposit List, Unupdated Payments Report	This report has a new look that includes added functionality. We also fixed various issues. (For more information, open the New Connect Reporting Tool PDF .)
2016.02	Cash Receipting	Payment Register, Receipt Register	We added the option to group receipts by workspace using the [Report].Workspace field in the Report Order grid.
2016.05	Cash Receipting	Batch Reports	We changed the look of the report setup tools.
2016.05	Cash Receipting	Enter Payments	We added an interface for Xpress Bill Pay. The interface allows Caselle to update payments entered in Cash Receipting immediately to Xpress Bill Pay. To activate the Xpress Bill Pay interface, set up a payment type and select
2016.05	Cash Receipting	Receipt Register	We added the option to group receipts by workspace using the [Report].Workspace field in the Report Order grid.
2016.05	Cash Receipting	Receipt Register	We added the [Report].Customer Number column to the report. This column gives you the ability to print a sum (or "hash") of customer numbers.
2016.05	Cash Receipting	Update General Ledger	We added a new option. The Unupdated Payments field displays a list of payments that have not been updated to the General Ledger. Use the list to select all un-updated payments or select only un-updated payments made on a
2016.05	Cash Receipting	Update General Ledger	We changed the Update General Ledger report and corresponding transactions in the General Ledger to show
2016.08	Cash Receipting	Enter Payments	We added an interface for Xpress Bill Pay. The interface allows Caselle to update credit card payments entered in Cash Receipting immediately to Xpress Bill Pay. To activate the Xpress Bill Pay interface, edit the Xpress credit card payment type and select Xpress Bill Pay as the Payment Type
2016.11	Cash Receipting	Enter Payments	We expanded the Distributions grid to allow more distributions to show in the active display.
2016.11	Cash Receipting	Enter Payments	We added an interface for Xpress Bill Pay to provide remote deposit at the point of sale within Cash Receipting. The interface allows Connect to update and submit check payments—with check images—immediately to Xpress Bill
2016.11	Cash Receipting	Update General Ledger	We added the Selection Criteria to the routine. Use the Selection Criteria to update receipts by workspace, user, receipt number range, and so on.

Version	Application	Feature	Description
2016.11	Community Development	Approval List	We changed the look of the report setup tools. (For more information, open the New Connect Reporting Tool PDF.)
2016.11	Community Development	Approve Permits	We gave this routine enhanced functionality and fixed
2016.11	Community Development	Code Violations, Permits, Planning &	We added the View Schedule task to these menus.
2016.11	Community Development	Complete Inspections, Create Inspections, and Modify Existing	We updated the routines so you can tie an inspector to an inspection activity record.
2016.11	Community Development	Complete Inspections, Create Inspections, and Modify Existing	We added the ability to add a completed date to an inspection with a failed status.
2016.11	Community Development	Fee Register	We changed the look of the report setup tools. (For more information, open the New Connect Reporting Tool PDF.)
2016.11	Community Development	Fee Register	We added the Property and Subdivision tables to this report.
2016.11	Community Development	Forms	We added an Approval Comments variable that will print the comments tied to an approval activity for a permit or project.
2016.11	Community Development	Modify Existing Code Violations, Setup New Code Violations	We gave this routine enhanced functionality and fixed various issues.
2016.11	Community Development	Modify Existing Code Violations, Setup New Code Violations	We added a Priority field to code violations.
2016.11	Community Development	Modify Existing Code Violations, Setup New Code Violations	We added a Citation Issued checkbox to code violations.
2016.11	Community Development	Modify Existing Complaints, Setup New Complaints	We gave this routine enhanced functionality and fixed various issues.
2016.11	Community Development	Modify Existing Complaints, Setup New Complaints	We added a Priority field to complaints.
2016.11	Community Development	Modify Existing Permits, Setup New Permits, Modify Existing Projects, and Setup New Projects	We removed the field validation icon, the flashing red exclamation icon, which displays next to the fields for Total Valuation and Square Feet on the Fees tab when the fields are blank.
2016.11	Community Development	Modify Existing Projects	We gave this routine enhanced functionality and fixed various issues.
2016.11	Community Development	Organization	We added a Violation Number Format for code violations.
2016.11	Community Development	Organization	We added an option to use the same due date for multiple violation codes on the same code violation.
2016.11	Community Development	Permit Inquiry, Project Inquiry, and Property Inquiry	We gave these routines enhanced functionality and fixed various issues.
2016.11	Community Development	Setup New Permits	We added an option to the Options (F12) screen. Use the checkbox to Stop at Description of Work tab to use the Enter key to take you to the Description of Work tab when you
2016.11	Community Development	Violation List	We changed the look of the report setup tools. (For more information, open the New Connect Reporting Tool PDF.)
2015.02	Court Management	Reports-Transaction Register	We added a new report. The report identifies and prints all transactions tied to a specific code or set of codes.

Version	Application	Feature	Description
2015.08	Court Management	Checkout	We added a new option. Use the checkbox titled Check for Codes With Invalid Status Settings to search for codes that have not been assigned to a valid status.
2015.08	Court Management	Follow-up List Report	We added the ability to print vehicle information on the report.
2015.08	Court Management	Schedule Report	We added a new option to the Case Detail section on the Additional Report Options tab. Use the new fields to add the Case Balance, Last Payment Amount, Last Payment Date,
2015.08	Court Management	Schedule Report	We added the ability to count the number of appointments in each time slot.
2015.08	Court Management	Setup Trusts	We changed the way the Posted By field works. When Cash is selected as the default trust type, Connect will fill in the Posted By fields with the defendant information.
2016.02	Court Management	Case Inquiry	We added a new Notification icon. Clicking the Notification icon displays the case's information stored in the new
2016.02	Court Management	Import Citations	We added a Skip Field column to the Caselle Delimited format. The new column is located between the Agency and Violation Date columns.
2016.05	Court Management	Batch Reports	We changed the look of the report setup tools.
2016.11	Court Management	Codes	We added code levels to the Additional Options tab. When you select the code type titled Surcharge (Fixed Amount), you can use the Additional Options tab to set up code levels
2016.11	Court Management	Import Citations	If an officer record exists in the import file that does not already exist in the Court database, the officer will be created automatically in the database when the file is
2016.11	Court Management	Import Citations	If you select User-defined Delimited as the import file type, the routine selects Caselle Delimited fields as the default setting.
2016.11	Court Management	Offense Types, Disposition Types	We added the Description column to the list of columns on the left side of the Codes tab.
2016.11	Court Management	Organization	We added an option on the Payment Allocations tab to
2016.08	General Ledger	Batch Reports	We changed the look of the report setup tools.
2016.11	General Ledger	Create State Reporting File – Utah	The Balance Sheet file includes additional account descriptions from the Utah State Uniform Chart of Accounts.
2016.11	General Ledger	Journal Inquiry	The Journal Code Lookup field includes the auto-complete feature. Auto-complete predicts the rest of the word you are typing and shows matching results.
2016.11	General Ledger	Journal Inquiry	The Default tab has an improved transaction grid that provides additional tools for filtering and grouping.
2016.11	General Ledger	Journal Inquiry	The Print feature on the Default tab can print or export the information displayed in the grid.
2015.11	Government Reporting	1094/1095 Reporting	We added forms and reports for ACA 1094 and 1095 information reporting.
2015.11	Government Reporting	1099 Recipients	We changed the CUSIP number to allow only 13 characters.

Version	Application	Feature	Description
2015.11	Government Reporting	1099INT/1099DIV	We added options for reporting withholding for multiple states.
2015.11	Government Reporting	ACA Employees	We added ACA Employee maintenance for reporting and editing employee information for the Affordable Care Act.
2015.11	Government Reporting	Organization	We added fields to support ACA information reporting.
2016.02	Government Reporting	Convert ACA Information	We added the ability to convert the offer of coverage codes for the prior years even when the offer of coverage codes
2016.02	Government Reporting	Create Electronic File	We updated the RS record for the State of Arkansas. The file now contains the supplemental information required by the state.
2016.11	Government Reporting	ACA Corrections	We have added a new menu item to track ACA information. The new menu will show the correct corrections to the ACA file in the electronic file.
2016.11	Government Reporting	Government Reporting (formerly W2/1099 Reporting)	Renamed the menu item titled W-2/1099 Reporting to Government Reporting. We changed the name because Government Reporting includes ACA (Affordable Care Act),
2015.02	Human Resources	Benefits	We updated the form for ACA reporting. The new fields will save the health care provider information and track the
2015.02	Human Resources	Employees	We updated the form for ACA reporting. The new fields will track the employee's date of birth and health coverage to
2015.02	Human Resources	Organization	We added fields for ACA (Affordable Care Act) reporting. The fields will save the contact name of the person who will
2015.11	Human Resources	Qualifications, Certifications	We merged Qualifications and Certifications into a single table. You can find all of the information from the
2016.02	Human Resources	Personal Action Form	Added a new variable for the Employee Contact Date of Birth.
2016.05	Human Resources	Actions	We added a new maintenance table to keep track of disciplinary actions, grievances, incidents, and endorsements.
2016.05	Human Resources	Approval Process	We added a new maintenance routine to prepare for future enhancements to Connect Online. The routine will route employee requests from Connect Online.
2016.05	Human Resources	Approval Steps	We added a new maintenance routine to prepare for future enhancements to Connect Online. Use this routine to set up the approval process for routine employee requests from Connect Online.

Version	Application	Feature	Description
2016.05	Human Resources	Employee Inquiry	We updated the Inquiry routine. Users can view changes to the employee maintenance routines that track changes to multiple positions and new actions.
2016.05	Human Resources	Forms	We updated form variables to work with changes to the employee database. In some cases, you may need to update the variables that you use on individual forms to reflect the updated form variables. (Click this link to download the new variables list for Human Resources.)
2016.05	Human Resources	Modify Existing Employees	We updated the maintenance routine to track multiple positions on each employee.
2016.05	Human Resources	Modify Existing Employees	We moved these items to the Positions tab: Position, Wage, Allocation, Performance, Pay History, Task Lists, and Worker Compensation tabs.
2016.05	Human Resources	Modify Existing Employees	We updated the maintenance routine to track disciplinary actions, grievances, incidents, and endorsements.
2016.05	Human Resources	Modify Existing Employees	We created the Action tab. The Action tab includes information for these action types: Disciplinary, Grievances, Endorsements, and Incidents.
2016.05	Human Resources	Positions	We combined the maintenance routines for Positions and Department Positions. Use the Positions table to set up positions for the organization.
2016.05	Human Resources	Qualifications	We combined the maintenance routines for Certifications and Qualifications to reduce confusion about when to use each table. Use the Qualifications table to set up qualifications for the organization.
2016.05	Human Resources	Reports	We updated the reports to work with changes to the employee database.
2016.05	Human Resources	Requests	We added a new maintenance routine to prepare for future enhancements to Connect Online. In the future, the Requests table allows employees to use Connect Online to
2016.05	Human Resources	Task List	We added a new maintenance routine. Use the Task List to create scheduled tasks for employees.
2016.05	Human Resources	Teams	We added a new maintenance routine. Use Teams to divide groups of employees that work in the same department into teams.
2015.08	Payroll	Kansas State Retirement Report	We added a new report. Use the State Retirement Report for Kansas to print the Kansas State Retirement Report or create
2016.05	Payroll	Employee Inquiry	We updated Employee Inquiry to show changes to employee maintenance routines that track multiple positions and
2016.05	Payroll	Employee Inquiry	We added a Pay tab with improved functions. All of the pay information for the employee will be displayed on the Pay tab.

Version	Application	Feature	Description
2016.05	Payroll	Employee Inquiry	We updated the Leave tab with improved functions.
2016.05	Payroll	Minnesota State Retirement Report	We added a new field to the report: Employer Match and Additional Amount. You can use this field to enter the
2016.05	Payroll	Modify Existing Employees	We updated the maintenance routine to track multiple positions on each employee.
2016.05	Payroll	Modify Existing Employees	We moved the following information to the Positions tab: Position, Wage, Allocation, Pay History, and Worker Compensation tabs.
2016.05	Payroll	Positions	We added a tool to modify positions in Payroll for this maintenance table. Since we combined the maintenance routines for Positions and Department Positions in the Human Resources application, using the Payroll Positions
2016.08	Payroll	SUTA Report – Washington	We added the ability to include the due date on the Washington SUTA Report.
2016.08	Payroll	SUTA Wage List – North Carolina	We added the ability to print the North Carolina SUTA Wage List.
2016.11	Payroll	Calculation Formulas	We updated the calculation formulas for the Oregon State Withholding. The new calculation formulas include the phase
2016.02	Payroll	Calculation Formula	We updated the State Withholding formula for the State of Georgia. The new formula meets the new state specifications for withholding.
2015.02	Property Tax Collection	Calculations	We updated Calculations with new Miscellaneous billing variables. You can add the Miscellaneous billing variables to formulas that calculate penalty and interest on Miscellaneous billings.
2015.02	Property Tax Collection	Real Property Tax Collections Report	We've added a new report. You can use this report to compare current tax billings and payments in the date range. The report will tell you the percentage paid on the bill.
2015.02	Property Tax Collection	Tax Districts	We added a new field to the Tax Districts form. The new form lets you assign an order to the tax district entities. You
2015.02	Property Tax Collection	Transfer Tax Roll	We added the option to send parcel amounts to another entity for collection.
2015.08	Property Tax Collection	Personal Property Forms	We added the following new variables: Current Interest,
2015.08	Property Tax Collection	Real Property Forms	We added a new variable. Use the variable titled Real Property Forms to print the property exemption description, property exemption amount, and total property exemption
2015.11	Property Tax Collection	Real Property Collections Report	We added report variables to add columns for Current Period Interest, Prior Period Interest, and Penalty.
2016.02	Property Tax Collection	Modify Existing Properties	We increased the length of the Property Address field to allow for 60 characters.
2016.05	Property Tax Collection	Calculate Interest	We changed the variable for tax due for prior periods. The variable will include all tax transactions.

Version	Application	Feature	Description
2016.05	Property Tax Collection	Personal Property Affidavits, Personal Property Tax Statements	We added new variables. The new variables let you include user-defined fields on the form.
2016.08	Property Tax Collection	Calculate routines	We added the ability to have a bill number tied to each billing.
2016.08	Property Tax Collection	Real Property Inquiry	We added the ability to look up real property by bill number.
2015.02	System Management	Master Records—Setup/Modify Departments	We added a new feature. The routine can identify General Ledger accounts with restricted details. The transaction details for GL accounts with restricted details will only be available to users who have user permissions set up to allow
2015.02	System Management	Security—Setup/Modify Group Rights, Setup/Modify User Rights	We added a new tab for Connect Online. The new tab, located in the Rights section, will store the options and features for Connect Online.
2016.05	System Management	Synchronize Payroll Employees	We added a new routine to add new user records for employees in the Payroll application. Your employees can use Connect Online to clock in or clock out, review
2015.02	Timekeeping	Lookback Report	We've added a new report. The Lookback report looks at the hours worked by an employee during a given period to determine the employee's eligibility for the Affordable Care Act.
2015.08	Timekeeping	Approvals	We added a new feature for routing timesheets to managers
2015.08	Timekeeping	Departments	We added a new feature to allow employees to use Connect Online to submit timesheets to an approval process.
2015.08	Timekeeping	Departments	We added a time clock to Connect Online. Employees can use the time clock in Connect Online to clock in or clock out. The application administrator can change the number of times an employee can clock in or clock out during a workday.
2015.08	Timekeeping	Task Codes	Use a task code to link a task to departments and activities. Timekeeping can filter task codes for employees based on the department and activity assigned to the task.
2016.05	Timekeeping	Approvals	We added a new feature for routing timesheets to managers for approval. Use Approvals to set up an approval workflow for approving employee timesheets. Employees can use
2016.05	Timekeeping	Departments	We added a new feature to allow employees to use Connect Online to submit timesheets to an approval process.
2016.05	Timekeeping	Departments	We added a time clock to Connect Online. Employees can use the time clock in Connect Online to clock in or clock out. The application administrator can change the number of times an employee can clock in or clock out during a workday.
2016.05	Timekeeping	Employee Inquiry	We updated the routine to show changes to the employee maintenance routine. This update will track changes to
2016.05	Timekeeping	Employee Inquiry	We created a Time tab with improved functions. We moved all of the employee's time information to the Time tab.
2016.05	Timekeeping	Employees	We added an option to override the approval process at the employee level. Use the Override Approval Process field to
2016.05	Timekeeping	Employees	We added an option to match the employee's timesheet total to the hours recorded by the department. Use the

Version	Application	Feature	Description
			We updated the maintenance routine to allow you to add a default setting by position on each employee.
2016.05	Timekeeping	Modify Existing Employees	
2016.05	Timekeeping	Modify Existing Employees	We moved the options to override positions from the main Employee tab to the Position tab.
2016.05	Timekeeping	Modify Existing Employees	We added employee templates to support Connect Online. The templates allow you to set up and save default settings for each position assigned to an employee.
2016.05	Timekeeping	Modify Existing Employees	We added the option to add a bill rate to an employee. Use the bill rate to calculate overheads.
2016.05	Timekeeping	Overheads	We added new overhead calculation methods: Bill Rate per Hour, and Percentage of Overheads.
2016.05	Timekeeping	Task Codes	Use a task code to link a task to departments and activities. Timekeeping can filter task codes for employees based on department and activity assigned to the task.
2015.02	Utility Management	Service Orders—Create New Service Orders, Modify Existing Service Orders	We changed the way these routines display information on the screen. The left-side of the screen will show the entry fields as usual, but a new feature on the right-side of the
2015.02	Utility Management	Service Orders—Service Order Inquiry	We added a new Search tab. Use the Search tab to look up a service order. The display grid on the new tab lets you view a list of all of the service orders that match the search value.
2015.02	Utility Management	Service Orders—Service Order Inquiry	We added new buttons to the toolbar. Use the buttons to launch the routines to create, modify, and complete service
2015.08	Utility Management	Billing Register	We added the ability to print and export billings and usages by period when multiple periods are selected.
2015.08	Utility Management	Create New Service Orders	We added a message when a new service order is saved that confirms the service order number.
2015.08	Utility Management	Modify Existing Meters	We added the Multiplier field and Read Route field to the options you can select when you set up Stop Fields and
2015.08	Utility Management	Update Information from Meter Reading Import File	The "update" file format recognizes record types so the routine can import meter reading information from Neptune,
2015.11	Utility Management	Customer Inquiry	We added a new Notification icon. Clicking the Notification icon displays the customer's information stored in the new
2016.02	Utility Management	Contract List, Loan List	We added new reports. The Contract List provides detailed information about contracts. The Loan List provides the
2016.02	Utility Management	Customer Inquiry	We added a Stock Certificates subtab to the Location tab. The Stock Certificates tab is available when the Stock Certificates add-on is installed.
2016.02	Utility Management	Modify Transactions	We added a warning when the Rotation/Period does not match the Transaction Date.
2016.05	Utility Management	Aging Report	We added the Cosigner table to the report. You can print the Aging Report by cosigner.
2016.05	Utility Management	Assistance Register	We changed the look of the report setup tools. (For more information, open the New Connect Reporting Tool PDF.)
2016.05	Utility Management	Batch Reports	We changed the look of the report setup tools.

Version	Application	Feature	Description
2016.05	Utility Management	Complete Service Orders	When the option to create a billing transaction is selected, the billing description will be displayed in the Statement Description field.
2016.05	Utility Management	Complete Service Orders	We removed the "Partial" status from service orders with multiple actions where one or more actions are completed and one or more actions are pending. On service orders with
2016.05	Utility Management	Enter Payment Adjustments	We added new options to adjust a service balance, refund an overpayment, and reverse a payment.
2016.05	Utility Management	Modify Meter Activity	This routine has a new look. Use the new interface to search for meter activity by customer name. An Edit button and a Delete button are located to the left of each meter activity record.
2016.05	Utility Management	Organization	We removed the options on the Dates tab that relate to districts. We also moved the Delinquent Periods and Shutoff Periods fields from the Dates tab to the Organization tab.
2016.05	Utility Management	Service Order List	We changed the look of the report setup tools. (For more information, open the New Connect Reporting Tool PDF.)
2016.05	Utility Management	Stock Activity Report	We added the owner mailing information fields to the report.
2016.05	Utility Management	Update Information from Meter Reading Import File	The "update" file format recognizes record types so the routine can import meter reading information from Neptune, Itron, and other electronic meter reading systems that use
2016.08	Utility Management	All routines that calculate a billing amount	When using the multiple-month option, the routine no longer includes billing adjustments when looking for the prior billed usage.
2016.08	Utility Management	All routines with fields for Social Security Number and Driver License	Utility Management Database: Stores an encrypted Social Security Number and Driver License Number.
2016.08	Utility Management	Customer Inquiry	Customer Inquiry: Shows a partially encrypted Social Security Number (XXX-XX-####) and Driver License Number
2016.08	Utility Management	Customer Inquiry	We removed the District label on the Customer tab.
2016.08	Utility Management	Modify Existing Customers, Modify Existing Cosigners, and Modify Existing Landlords:	Shows the Social Security Number and Driver License Number.
2016.08	Utility Management	Reports	Reports: Excludes the Social Security Number and Driver License Number from the selection criteria. Reports will print the Driver License Number and a partially encrypted Social
2016.11	Utility Management	Electronic Reading Formats	We added two new export variables. Use the Loc State variable to insert the State/Province from the Location table. Use the Loc Zip to insert the Zip/Postal Code from the Location table. Note: There is a blank space between Loc and State/Zip.
2016.11	Utility Management	Enter Payment Adjustments	We added a new option titled Transfer Payment. Use this option to transfer payments from one customer account to another customer's account.
2016.11	Utility Management	Enter Payment Adjustments	We modified the Adjust Service Balance option. The routine allows you to enter service adjustment amounts that add up
2016.11	Utility Management	Online Service Orders	We added a new Connect Online application to track and complete your service orders online.

Version	Application	Feature	Description
2016.11	Utility Management	Rates List, Services List	We changed the look of the report setup tools. (For more Information, open the New Connect Reporting Tool PDF.)
2016.11	Utility Management	Update General Ledger	We removed the comma from dollar amounts over \$1,000 in the GL update export file.

Reviewed by: YGH City Administrator
 City Attorney

 X Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Lassen Football Booster Golf Tournament

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City has received a request from the Lassen Football Boosters to allow the sale of alcoholic beverages at the Diamond Mountain Golf Course for the Lassen Football Booster Golf Tournament to be held on September 23, 2017. Gino Surian, owner of the T&A Lounge, will be providing the alcoholic beverage sales and will be responsible for obtaining the necessary licensing through the Department of Alcoholic Beverage Control. A letter of authorization from the City is required as part of the application process.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to authorize the sale of alcoholic beverages concessions at the Diamond Mountain Golf Course on September 23, 2017 and authorizing Gino Surian to obtain appropriate licensing

ATTACHMENTS: Letter of request

August 29, 2017

LHS Football Boosters
PO Box 943
Susanville, CA 96130

City of Susanville
66 North Lassen Street
Susanville, CA 96130

RE: September 23rd, 2017 Golf Tournament

We are writing this letter to request the City of Susanville permit our non-profit organization to allow Mr. Gino Surian, owner of the T&A Lounge, to provide refreshments at the golf course on the day of our Football Boosters golf tournament to be held at Diamond Mountain Golf Course on Saturday, September 23, 2017. He has on sale On-Sale Premise Catering License and has agreed to be available on that day as there is currently no restaurant or bar at the golf course. He requires correspondence from the City which states that he is permitted to use his license that day for his insurance purposes.

We appreciate your consideration. If you require any additional information or clarification, please contact Kristen Wilburn, LHS Football Booster coordinator, at 530-310-5203.

Sincerely,



Kristen Wilburn,
Committee Member

Reviewed by: GH City Administrator
_____ City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Lassen College Foundation

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City has received a request from the Lassen College Foundation to allow the sale of alcoholic beverages at the Diamond Mountain Golf Course for the Lassen Football Booster Golf Tournament to be held on September 9, 2017. Gino Surian, owner of the T&A Lounge, will be providing the alcoholic beverage sales and will be responsible for obtaining the necessary licensing through the Department of Alcoholic Beverage Control. A letter of authorization from the City is required as part of the application process. Due to the short time frame, staff tentatively sent approval to the ABC and is requesting ratification from City Council. In addition, the College has requested a fee waiver or discount for use of the facility. The tournament proceeds generate funding for the Foundation's scholarship fund and for the Athletic Boosters. The usage of the facility is \$175.00, with a \$100 refundable deposit

FISCAL IMPACT: \$175 in unrecognized Facility Use fees.

ACTION REQUESTED: Motion to authorize the sale of alcoholic beverage concessions at the Diamond Mountain Golf Course on September 9, 2017, authorizing Gino Surian to obtain appropriate licensing and a waiver of the usage fees for the Diamond Mountain Golf Course Club House.

ATTACHMENTS: Letter of request.



Lassen College Foundation
PO Box 3000
Susanville, CA 96130

August 15, 2017

Dear Jared:

The Lassen College Foundation, in partnership with the Lassen College Athletic Boosters, is hosting an inaugural charity golf tournament on Sept. 9, 2017 at the Diamond Mountain Golf Course. The tournament is aimed to not only generate funds for the Foundation's scholarship fund, which is a 501c3 nonprofit, but also for the Athletic Boosters.

The Foundation is focused on hosting more events that are not only fun for the College, students, faculty and its alumni, but also hosting events that will create unity and excitement between the community and the College.

This year the Foundation presented 49 scholarships totaling nearly \$70K to high school seniors in the Lassen College District. I am requesting a special waiver of rental fees for the course's clubhouse and kitchen, or a generous discount, if possible. We have a good amount of volunteers that will help the day of event with set up, coordination and clean up, and I can promise you we will leave the course just as we found it.

Any savings from the day will directly benefit our scholarship fund and future graduates.

Thank you in advance.

A handwritten signature in cursive script that reads 'Nicole Kelley'.

Nicole Kelley
Interim Resource Development Coordinator
Lassen College Foundation

Reviewed by: City Administrator
 City Attorney

 Motion only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Resolution No. 17-5414**, Accepting the Offer of Dedication of Wood Duck Court

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City of Susanville was contacted by Al Robbins with a request to transfer private access rights of way, utility infrastructure and future maintenance responsibilities at Wood Duck Court to the City of Susanville.

The item was presented to the Council on November 16, 2016 and again on April 19, 2017 and staff was directed to move forward with the transfer. Documents were drafted and provided to Mr. Robbins for review and comment. No comments were received and on August 30, 2017 the documents, signed, were returned to staff.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to Approve Resolution No. 17-5414, Accepting the Offer of Dedication of Wood Duck Court.

ATTACHMENTS: Resolution No. 17-5414
Agreement Regarding Conveyance of real Property Commonly known as Wood Duck Court
Grant Deed

RESOLUTION NO. 17-5414
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ACCEPTING OFFER OF DEDICATION

WHEREAS, the City Council of the City of Susanville having heretofore, on April 19, 2017, approved the transfer of Wood Duck Court by Allen R. Robbins and Joyce A. Robbins, as TRUSTEES OF THE ROBBINS FAMILY REVOCABLE TRUST ("Grantors") and the City of Susanville (City) and authorized the Mayor to sign on behalf of the City of Susanville. The terms of the approved transfer are memorialized in the document titled "AGREEMENT REGARDING CONVEYANCE OF REAL PROPERTY COMMONLY KNOWN AS WOOD DUCK COURT" attached hereto as Exhibit "A", and

WHEREAS, the Grantors are granting fee title to Wood Duck Court as a donation and have requested that the City execute Internal Revenue Service Form No. 8283 confirming that the City received the donated property, and

WHEREAS, the Grantors having now provided to the City that certain Grant Deed, a copy of which is attached hereto as Exhibit "B", and

WHEREAS, the Grantors having arranged that the beneficiary under the existing deed of trust on said property shall release its Deed of Trust on the property being conveyed to City, and

WHEREAS, the City Council notes that no showing has been made, via substantial evidence or otherwise, that public policy necessitates a parcel map for this grant and conveyance, and

WHEREAS, the City Council hereby making the determination that a parcel map is not required for the grant and conveyance herein, and that said grant and conveyance is therefore exempt pursuant to Government Code section 66428,

WHEREAS, the City being duly authorized to accept dedications and conveyances of real property,

WHEREAS, the City Council of the City of Susanville being desirous of obtaining dedication of the aforesaid property in furtherance of the public health, safety and welfare; and

WHEREAS, the conveyance herein is not a condition of development.

NOW, THEREFORE, be it resolved as follows:

1. The City Council of the City of Susanville hereby approves of, and authorizes the Mayor to enter into, the "AGREEMENT REGARDING CONVEYANCE OF REAL PROPERTY COMMONLY KNOWN AS WOOD DUCK COURT", in substantially the same form attached.
2. The City Council of the City of Susanville hereby accepts the aforementioned real property legally described in that certain Grant Deed attached hereto as Exhibit "B", pursuant to the terms and conditions set forth in the "AGREEMENT REGARDING CONVEYANCE OF REAL PROPERTY COMMONLY KNOWN AS WOOD DUCK COURT",
3. The City Council authorizes and directs the City Clerk to execute a Certificate of Acceptance along with the duly executed and notarized Grant Deed,

4. The City Council Authorize the Mayor to sign, on behalf of the City, after the property transfer, Internal Revenue Service Form No. 8283 confirming donation of the property to the City of Susanville.

APPROVED:

Kathie Garnier, Mayor

ATTESTED:

Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted as a regular meeting of the City Council of the City of Susanville, held on September 6, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

NO FEE DOCUMENT
Government Code § 6103 & § 27383

**Recording Requested By and
When Recorded, Mail To:**

City of Susanville
66 North Lassen Street
Susanville, CA 96130
Attn: City Clerk

(SPACE ABOVE FOR RECORDER'S USE ONLY)

GRANT DEED

The Undersigned Grantor Declares:

DOCUMENTARY TRANSFER TAX \$0.00 City Transfer Tax: \$0.00 Per RT Code 11922
[x] computed on the consideration or full value of property conveyed, OR
[] computed on the consideration or full value less value of liens and/or encumbrances remaining
at time of sale,
[] unincorporated area; [x] City of Susanville

FOR VALUABLE CONSIDERATION, the receipt and sufficiency of which is hereby acknowledged,

Allen R. Robbins and **Joyce A. Robbins**, as Trustees of the Robbins Family Revocable Trust
("Grantor")

hereby grants to

The **City of Susanville**, a California municipal corporation ("Grantee"),

the real property located in the City of Susanville, County of Lassen, State of California, legally
described on **Exhibit A**, attached hereto and made a part hereof.

Executed _____, 2017.

GRANTOR:

By: _____
Allen R. Robbins, Trustee of the
Robbins Family Revocable Trust

By: _____
Joyce A. Robbins, Trustee of the
Robbins Family Revocable Trust

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the Grant Deed dated _____, 2017 from **Allen R. Robbins** and **Joyce A. Robbins**, as Trustees of the Robbins Family Revocable Trust to the **City of Susanville**, a California municipal corporation, is hereby accepted by the undersigned officer or agent on behalf of the City Council of the City of Susanville pursuant to authority conferred by Resolution _____, adopted _____, 2017, by the City Council of the City of Susanville, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated: _____, 2017

By: _____
Gwenna MacDonald, City Clerk

Exhibit A

(Legal Description)

That portion of the Remainder Parcel shown as Wood Duck Court (Private Road) as shown on that certain Parcel Map for the Robbins Family Revocable Trust, recorded December 22, 2003 in Book 38 of Maps, at Pages 73 and 74, records of Lassen County, More particularly described as follows:

BEGINNING at the most Easterly corner of said Remainder Parcel, said point also being the most Northerly corner of Parcel A as shown on that certain Parcel Map for William L. and Mary A. Dunlap, recorded October 29, 1992 in Book 30 of Maps, at Pages 61 and 62, records of said County, said point also being on the Southwesterly line of Roop Street; thence S 17° 30' 00" E, 135.00 feet to the beginning of a curve to the right having a radius of 120.00 feet; thence Southwesterly, along said curve, through an angle of 42° 00' 00", a distance of 87.96 feet; thence S 59° 30' 00" W, 200.00 feet to the beginning of a curve to the right having a radius of 200.00 feet; thence Northwesterly, along said curve, through an angle of 73° 57' 57", a distance of 258.19 feet; thence N 46° 32' 03" W, 112.00 feet to the beginning of a curve to the left having a radius of 32.00 feet; thence Westerly, along said curve through an angle of 72° 32' 33", a distance of 40.52 feet to the beginning of a curve to the right having a radius of 48.00 feet; thence Westerly, Northerly and Easterly, along said curve, through an angle of 252° 32' 33", a distance of 211.57 feet; thence S 46° 32' 03" E, 188.32 feet to the beginning of a curve to the left having a radius of 160.00 feet; thence Easterly, along said curve, through an angle of 73° 57' 57", a distance of 206.55 feet; thence N 59° 30' 00" E, 200.00 feet to the beginning of a curve to the left having a radius of 80.00 feet; thence Northeasterly, along said curve, through an angle of 42° 00' 00", a distance of 58.64 feet; thence N 17° 30' 00" E, 158.67 feet to said Southwesterly line of Roop Street; thence S 41° 53' 00" E, along said Southwesterly line, 46.48 feet to the POINT OF BEGINNING.

Containing 0.91 acres, more or less.

**AGREEMENT REGARDING CONVEYANCE OF REAL PROPERTY
COMMONLY KNOWN AS WOOD DUCK COURT**

This Agreement Regarding Conveyance of Real Property Commonly Known as Wood Duck Court ("Agreement") is made August __, 2017 ("Effective Date"), by **Allen R. Robbins** and **Joyce A. Robbins**, as Trustees of the Robbins Family Revocable Trust ("Grantor"), and the **City of Susanville**, a California municipal corporation ("Grantee"). The Grantor and Grantee are hereafter referred to individually as a "Party" and collectively as "Parties."

RECITALS

A. Grantor currently owns fee title to a private road commonly known as Wood Duck Court, in the City of Susanville, County of Lassen, State of California, as legally described on **Exhibit A**, attached hereto and incorporated herein (the "Property").

B. Grantor intends to grant the Property to Grantee as a donation, with Grantee thereafter accepting all ownership and maintenance obligations for the Property.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, and for other good and valuable consideration moving between the Parties, Grantor and Grantee agree as follows:

AGREEMENT

1. Transfer of Property. Grantor agrees to convey and transfer fee title to the Property to Grantee and Grantee agrees to receive the Property from Grantor, subject to the terms and conditions set forth in this Agreement. For purposes hereof, the term "Property" shall mean and include all improvements, and fixtures located on the Property, all appurtenances thereto, and all permits, licenses, contract rights, and government approvals relating to the Property.
2. Consideration. In exchange for a gift donation of the Property to Grantee, Grantee agrees to be responsible for all future maintenance costs associated with the Property, and after Closing (as defined herein), Grantee agrees to execute an Internal Revenue Service Form No. 8283 confirming that Grantee received the donated Property.
3. Closing. "Closing" is the date the Grant Deed conveying the Property from Grantor to Grantee (in a form provided by Grantee) is recorded in the Office of the Lassen County Recorder by Grantee, which shall occur within five (5) days following the title condition in Section 4 being met.
4. Title. Within five (5) days of the Effective Date, Grantor shall provide Grantee with a preliminary title report covering the Property, along with copies of all recorded documents shown as exceptions to title in the Preliminary Report, including any deeds of trust of record. Grantee shall approve or disapprove any exceptions to title within ten (10) days after receipt. Grantor shall notify Grantee of whether Grantor is able and willing to remove the items disapproved by Grantee within ten (10) days after receipt of Grantee's title objections; provided, however, that Grantor shall remove, by or at Closing, all monetary liens and deeds of trust, if any, and any exceptions that Grantor has agreed to remove. If Grantor cannot or does not agree to remove any one or more of such disapproved exceptions prior to Closing, Grantee shall have the choice of terminating this Agreement or waiving its objection and completing the transfer of the Property.
5. Representations and Warranties by Grantor. Grantor represents and warrants that:

5.1 No Litigation. Grantor has not received any notice of pending or threatened litigation which would materially and adversely affect the Property.

5.2 Notice of Violations. Grantor has not received any written notice from any governmental authority of any violation of any law, regulation or code with respect to the Property.

5.3 Hazardous Materials. To the best of Grantor's actual knowledge, without duty of inquiry, (i) there has been no production, storage or disposal at the Property of any Hazardous Materials (as defined below) by Grantor or, to the best of Grantor's actual knowledge, by any previous owner or tenant of the Property; (ii) Hazardous Materials have not been dumped, buried, leaked, or otherwise released upon, in, or under the Property or allowed to pass on, under or through the Property at any time during or prior to Grantor's ownership of the Property; (iii) Grantor has not violated any laws, regulations, and ordinances relating to the use of all Hazardous Materials used on the Property; and (iv) there is no proceeding or inquiry by any federal, state or local governmental agency with respect to any Hazardous Materials on the Property.

"Hazardous Materials," means any hazardous or toxic substance, material or waste that is: (i) regulated by any local governmental authority, the State of California or the United States Government; (ii) defined as an "acutely hazardous waste," "extremely hazardous waste," "hazardous waste," or "waste" under Sections 25110.02, 25115, 25117 or 25124 or listed pursuant to Sections 25141 and 25141.5 of the California Health and Safety Code, Division 20, Chapter 6.5 (Hazardous Waste Control); (iii) defined as a "hazardous material," "hazardous substance," or "hazardous waste" under Section 25501 of the California Health and Safety Code, Division 20, Chapter 6.95 (Hazardous Materials Release Response Plans and Inventory); (iv) defined as a "hazardous substance" under Section 25281 of the California Health and Safety Code, Division 20, Chapter 6.7 (Underground Storage of Hazardous Substances); (v) petroleum; (vi) asbestos; (vii) listed under Chapter 10 of Division 4.5 of Title 22 or defined as "hazardous" or "extremely hazardous" pursuant to Division 21.5 of Title 26 of the California Code of Regulations; (viii) designated as a "hazardous waste" pursuant to Section 6903 of the Federal Resource Conservation and Recovery Act, 42 U.S.C. section 6901, et seq.; (ix) defined as a "hazardous substance" pursuant to Section 9601 of the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. section 9601, et seq.; (x) any flammable substances or explosive; or (xi) any radioactive material.

6. Indemnity. The Parties acknowledge that the Property, as a private roadway, was not developed to current standards of the City of Susanville, and that there may be some associated liability with the Property that occurred prior to Closing. Grantor, therefore, shall indemnify, protect and defend Grantee against and hold Grantee harmless from (i) any obligation, liability, claim (including any claim for damage to property or injury to or death of any persons), lien or encumbrance, loss, damage, cost or expense to any third party by reason of any obligation, liability, act, omission, or event arising, incurred, or occurring on the Property prior to Closing or arising from Grantor's ownership of the Property, except to the extent such claim is a result of the Grantee's gross negligence or willful misconduct. This indemnification provision shall survive Closing.

7. Attorneys' Fees. Should any litigation be commenced between the Parties hereto concerning this Agreement, or the rights and duties in relation thereto, the prevailing Party in such litigation shall be entitled, in addition to such other relief as may be granted, to its costs, including attorneys' fees, and costs for such litigation and for executing upon or appealing any judgment.

8. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of California. In the event of litigation arising under this Agreement, venue shall reside exclusively in the Superior Court of the County of Lassen.

9. Entire Agreement. This Agreement and the documents referenced herein contain the entire agreement between the Parties and this Agreement shall not be modified in any manner except by an instrument in writing executed by the Parties or their respective successors-in-interest.

10. No Assignment. This Agreement shall not be assigned. Any purported assignment of this Agreement or of any interest in this Agreement shall be void and of no force and effect.

11. Further Assurances. The Parties agree to execute such additional documents and take such additional actions which are consistent with, and as may be reasonable and necessary to carry out the provisions of this Agreement.

12. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

GRANTOR:

GRANTEE:

By: _____
Allen R. Robbins, Trustee of the
Robbins Family Revocable Trust

By: _____
Kathie Garnier, Mayor

By: _____
Joyce A. Robbins, Trustee of the
Robbins Family Revocable Trust

ATTEST:
By: _____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:
By: _____
Jessica Ryan, City Attorney

Reviewed by: JSH City Administrator
 ___ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Resolution No. 17-5415**, Authorizing the City Administrator to execute Proposition 1 Integrated Regional Water Management Disadvantaged Community Involvement (DACI) Program Agreement with the California Rural Water Association (CRWA).

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The California Department of Water Resources (DWR) and California Rural Water Association (CRWA) entered into a Prop 1 Integrated Regional Water Management Plan (IRWMP) DACI Program Grant Agreement providing that CRWA would serve as the program manager for the \$2.45 million in IRWMP grant funds to be disbursed to Sub-grantees. Consistent with that agreement, CRWA intends to disburse a portion of the \$2.45 million in IRWMP grant funds for the Lahontan Funding Area DACI Program through the attached agreement with the City of Susanville, as they are the Sub-grantee.

As part of this agreement the City will work with other DACI Sub-grantees to implement the DACI Program. The City, as the sub-grantee, will be responsible along with other member agencies of the Lahontan Basins Regional Water Management Group for the facilitation of project development workshops, technical assistance and project development activities in addition to submitting payments and reimbursement requests, invoicing, and reporting. Although the agreement is complete, staff is awaiting confirmation of the final dates listed in the agreement.

FISCAL IMPACT: City to receive a sum not to exceed \$322,590 for the assigned activities.

ACTION REQUESTED: Motion to Approve Resolution No. 17-5415, Authorizing the City Administrator to execute Proposition 1 Integrated Regional Water Management Disadvantaged Community Involvement Program Agreement with the California Rural Water Association (CRWA).

ATTACHMENTS: Resolution No. 17-5415
DACI Program Agreement

RESOLUTION NUMBER 17-5415
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE PROPOSITION 1
INTEGRATED REGIONAL WATER MANAGEMENT DISADVANTAGED COMMUNITY
INVOLVEMENT PROGRAM AGREEMENT WITH THE CALIFORNIA RURAL WATER
ASSOCIATION (CRWA)

WHEREAS, Section 79740 et seq. of the Water Code provides \$810 million for projects that are included in and implemented in an adopted Integrated Regional Water Management Plan and that respond to climate change and contribute to regional water security, and from within \$510 million allocated to the IRWMP Program, no less than 10 percent be expended for the purpose of ensuring involvement of disadvantaged communities, economically distressed areas, or underrepresented communities; and

WHEREAS, in June 2017 the California Department of Water Resources (DWR) and the California Rural Water Association (CRWA) entered into a Proposition 1 IRWMP Disadvantaged Community Involvement Program Grant Agreement, providing that the CRWA would serve as the program manager for the \$2,450,000.00 in IRWMP grant funds to be disbursed to Subgrantees, consistent with IRWMP and California Environmental Quality Act (CEQA) requirements; and

WHEREAS, the City of Susanville is hereby considered to be a Subgrantee; and

WHEREAS, consistent with the Grant Agreement between DWR and CRWA, CRWA intends to disburse to the Subgrantee, a portion of the \$2,450,000 in IRWMP grant funds in the amount of \$322,590 for the Lahontan Funding Area DACI Program under the terms specified in the agreement attached hereto as Exhibit A; and

WHEREAS, the City Administrator is authorized to sign on behalf of the City of Susanville to enter into an agreement with the California Rural Water Association to receive grant funding for the Integrated Regional Water Management Program Disadvantaged Communities Involvement Program.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna Mac Donald, City Clerk

The foregoing Resolution was adopted at a special meeting of the City Council of the City of Susanville, held on the 6th day of September, 2017, by the following vote.

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

2016 PROPOSITION 1 INTEGRATED REGIONAL WATER MANAGEMENT
DISADVANTAGED COMMUNITY INVOLVEMENT PROGRAM
AGREEMENT BETWEEN THE

CALIFORNIA RURAL WATER ASSOCIATION

AND

CITY OF SUSANVILLE

This Proposition 1 Integrated Regional Water Management Program ("IRWMP") Disadvantaged Communities Involvement (DACI) Program Grant Funding Contract ("Contract") is made between California Rural Water Association (hereinafter referred to as "CRWA" or the "Grantee"), and City of Susanville, "Subgrantee". CRWA and the Subgrantee may be individually referred to as "Party", and collectively referred to as the "Parties".

WHEREAS, Section 79740 et seq. of the Water Code provides \$810 million for projects that are included in and implemented in an adopted integrated regional water management plan and that respond to climate change and contribute to regional water security, and from within \$510 million allocated to the IRWMP Program, no less than 10 percent be expended for the purpose of ensuring involvement of disadvantaged communities, economically distressed areas, or underrepresented communities; and

WHEREAS, in June, 2017, the California Department of Water Resources ("DWR") and CRWA entered into a Proposition 1 IRWMP Disadvantaged Community Involvement Program Grant Agreement ("Grant Agreement") providing that CRWA would serve as the program manager for the \$2,450,000.00 (TWO MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS) in IRWMP grant funds to be disbursed to Subgrantees, consistent with IRWMP and California Environmental Quality Act ("CEQA") requirements; and

WHEREAS, consistent with the Grant Agreement between DWR and CRWA, CRWA intends to disburse to the Subgrantee a portion of the \$2,450,000 (TWO MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS) in IRWMP grant funds for the Lahontan Funding Area DACI Program by way of this Contract with the Subgrantee;

THEREFORE, based on the foregoing incorporated recitals and in consideration of the mutual covenants and conditions set forth in this Contract, the Parties hereby agree to the following:

SECTION 1. PROJECT DESCRIPTION

This disadvantaged communities involvement project seeks to increase involvement of DAC representatives in IRWM activities, assess DAC water-related needs, build capacity in DAC water systems towards achieving self-sufficiency, and provide resources to DAC entities to prepare project planning documents.

SECTION 2. SUBGRANTEE SCOPE OF WORK, DELIVERABLES

The Subgrantee, together with the other DACI Subgrantees, will implement the Lahontan Funding Area DACI Program. Subgrantee is responsible for the following activities during the work period:

Activity 6: Facilitation

Task 6.1: Lahontan Basins Region Facilitated Project Development Workshops

Conduct up to five project development workshops throughout the Lahontan Basins Region for DAC water users and small underserved agencies. The workshops will include discussion of the project application process and breakout sessions to address individual project proponents' applications. Some of the projects identified through this activity will be selected for further project development support through the Lahontan Basins' Project Development Activities (Activity 7, Task 7.1).

Deliverables:

- Project Development Workshop sign-in sheets
- Workshop presentations
- Summary of potential project applications

Activity 7: Technical Assistance

Task 7.1: Lahontan Basins Technical Assistance

Conduct up to five (5) income survey(s), data acquisition and analysis, and mapping efforts for regional water delivery systems. Data and mapping services will be combined with targeted Median Household Income surveys to establish eligibility for DAC status in rural areas in the region.

Deliverables:

- Income survey(s) for block groups with potential DAC status
- Data and maps depicting income survey results
- Summary of data and maps produced for regional water delivery systems

Activity 8: Project Development Activities

Task 8.1: Lahontan Basins IRWM Region Project Development Activities

Provide project development support for selected projects. The recipients of the DAC project development funding will be determined using a scoring matrix to rank the DAC projects submitted for the 2015 Proposition 84 grant together with projects identified during the facilitated workshops described under Activity 6. The highest-ranking projects lacking technical components will be selected for project development, which will include, as needed, the development of environmental, engineering and/or design documents.

Deliverables:

- Summary and results of project ranking process
- Technical environmental, engineering, and/or design documents for potential DAC projects

SECTION 3. CONTRACT DOCUMENTS; ORDER OF PRECEDENCE; SUBGRANTEE GENERAL COMMITMENT

This Contract incorporates and includes as part of its terms and conditions the Grant Agreement between DWR and CRWA, Agreement No. 4600012061, attached hereto as **Attachment "A"** (hereinafter the "Grant Agreement"). In the event of any inconsistency between this Contract and the Grant Agreement, except as otherwise specifically provided, the inconsistency shall be resolved by giving precedence to the Grant Agreement.

The Subgrantee shall comply with all terms, provisions, conditions, and commitments of this Contract and the Grant Agreement. Such compliance shall include providing CRWA with all deliverables, budget detail, reports and all other documents required by the Grant Agreement.

On behalf of and for the benefit of CRWA, Subgrantee shall comply with all of the obligations and requirements of the Grant Agreement as if the Subgrantee were the "Grantee" under the terms of the Grant Agreement. Such compliance shall be to the fullest extent necessary and as may be required by CRWA in order to enable CRWA to comply with the Grant Agreement as "Grantee."

SECTION 4. SUBGRANTEE ESTIMATED ELIGIBLE PROJECT COSTS; GRANT AMOUNT

The estimated reasonable cost of the Project at the time of CRWA's and DWR's approval of the Project is **two million four hundred and fifty thousand dollars** (\$2,450,000). Subject to all of the terms, provisions, and conditions of this Contract, and subject to the availability of the grant funds, CRWA shall disburse such grant funds in a sum not to exceed THREE HUNDRED TWENTY-TWO THOUSAND, FIVE HUNDRED AND NINETY DOLLARS (\$322,590) to City of Susanville for the assigned activities per the Budget in the Grant Agreement. Work performed by Subgrantee after January 22, 2016, is eligible for reimbursement.

Eligible Project costs are described in in Section 7 of the Grant Agreement.

SECTION 5. DISBURSEMENT

Grant funds will be disbursed in accordance with the disbursement provisions of the Grant Agreement. Grant funds will be subject to retention, as described in **Exhibit D** of the Grant Agreement. CRWA's actual grant disbursements to the Subgrantee under this Contract shall not exceed payments CRWA receives from DWR under Agreement No. 4600012061. If actual Project costs exceed the Project's estimated reasonable cost, CRWA shall have no obligation to provide funds for such exceedance.

SECTION 6. FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS

The Subgrantee agrees that, at a minimum, its fiscal control and accounting procedures shall be sufficient to permit tracking of grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of State law or this Contract. The Subgrantee shall maintain accounts in accordance with generally accepted government accounting standards and the conditions outlined in **Exhibit D**.

SECTION 7. TERM

This Contract shall not be effective until it has been executed by CRWA. The term of this Contract shall be the same as the term of the Grant Agreement, unless sooner terminated pursuant to the provisions of this Contract or the Grant Agreement.

SECTION 8. ASSIGNMENT

Neither this Contract, nor any duties or obligations under this Contract, shall be assigned by any Party without the prior written consent of the other Party.

Should an assignment or transfer occur, whenever CRWA or the Subgrantee are named or referred to herein, such reference shall be deemed to include the successor to the powers, duties and functions that are presently vested in CRWA and the Subgrantee, and all Contract and covenants required hereby to be performed by or on behalf of CRWA and/or the Subgrantee shall bind and inure to the benefit of the respective successors thereof whether so expressed or not.

SECTION 9. COMPLIANCE WITH LAWS AND REGULATIONS

The Subgrantee agrees that it shall, at all times, comply with and require its contractors and subcontractors to comply with all applicable federal and state laws, rules, regulations and guidelines, and all terms and conditions of the underlying grant.

SECTION 10. ACKNOWLEDGEMENT OF CREDIT/SIGNAGE REQUIREMENTS

The Subgrantee shall include appropriate acknowledgement to CRWA, project partners where appropriate, and to the State per the Grant Agreement Exhibit D, section D.2, promoting the Project or using any data and/or information developed under this Contract and/or the Grant Agreement.

SECTION 11. PROJECT ACTIVITIES AND NOTIFICATION

The Subgrantee shall immediately notify CRWA in writing of:

- (1) Any substantial change in the scope, budget, or work performed of the Project. The Subgrantee agrees that no substantial change in the scope of the Project may be undertaken until written notice of the proposed change has been provided to CRWA, and CRWA and DWR have given written approval for such a change;
- (2) Any public or media event publicizing the accomplishments and/or results of this Grant Agreement and provide the opportunity for attendance and participation. Subgrantee must notify CRWA at least 20 calendar days prior to the event.
- (3) Unscheduled cessation of all work on the Project where such cessation of work is expected to or does continue for a period of 30 calendar days or more;
- (4) Any circumstance, combination of circumstances, or condition which is expected to delay project completion for a period of 90 calendar days or more beyond the initial estimated date of completion of the Project previously provided to CRWA;

SECTION 12. PAYMENT OF PROJECT COSTS

The Subgrantee shall provide for and make payment for all Project costs. All costs and payments for the Project shall be paid by the Subgrantee promptly and in compliance with all applicable laws. All grant disbursements under this contract will be reimbursements of the Subgrantee's costs in performing the activities required under this contract.

SECTION 13. WITHHOLDING OF GRANT DISBURSEMENTS

CRWA may withhold all or any portion of the grant funds provided for by this Contract in the event that:

- (1) The Subgrantee has violated, or threatens to violate, any term, provision, condition, or commitment of this Contract;
- (2) The Subgrantee fails to maintain reasonable progress toward completion of the Project; or
- (3) DWR directs CRWA to withhold any such grant funds.

SECTION 14. INVOICING

- (A) Invoices shall be completed on a State-provided invoice form and shall meet the following format requirements:
 - (1) Invoices must contain the date of the invoice, the time period covered by the invoice, and the total amount due.
 - (2) Invoices must be itemized. The amount claimed for salaries/wages/consultant fees must include a calculation formula (i.e. hours or days worked times the hourly or daily rate = the total amount claimed).
- (B) Invoices also shall include the following information:
 - (1) Costs incurred for work performed in implementing the Project during the period identified in the particular invoice.
 - (2) Appropriate receipts and documentation that show the total outlays for the Grant Amount.

SECTION 15. QUARTERLY PROGRESS REPORTS

Quarterly progress reports shall be completed using the templates provided by CRWA. Quarterly progress reports shall provide a brief description of the work performed, activities, milestones achieved, any accomplishments as well as any problems encountered in the performance of the work. The first quarterly progress reports shall cover the period between January 22, 2016, and June 30, 2017, and be submitted no later than July 15, 2017 to CRWA, with future quarterly progress reports covering quarter (Jul-Sep, Oct-Dec, Jan-Mar, Apr-Jun) reporting periods. Each quarterly progress report shall be delivered to CRWA within **ten (10) business days** after the close of the reporting period. The final quarterly progress report will be due _____.

SECTION 16. RECORDS AND REPORTS

- (A) Without limitation on the requirement that Project accounts be maintained in accordance with generally accepted government accounting standards, the Subgrantee shall comply with the records and reporting requirements imposed by the Grant Agreement, and shall also:
 - (1) Establish an official Project file that documents all significant actions relative to the Project;

- (2) Establish separate accounts that adequately and accurately itemize and describe all amounts received and expended on the Project, including but not limited to all grant funds received under this Contract;
 - (3) Establish separate accounts that adequately and accurately itemize and describe all income received which is attributable to the Project, specifically including any income attributable to grant funds disbursed under this Contract;
 - (4) Establish an accounting system that adequately and accurately itemizes and describes final total costs of the Project, including both direct and indirect costs;
 - (5) Establish such accounts and maintain such records as may be necessary for the State, DWR and CRWA to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations; and
- (B) The Subgrantee shall require all Project contractors and subcontractors to maintain books, records, and other material relative to the Project in accordance with generally accepted accounting standards, and to require that such contractors and subcontractors retain such books, records, and other material for a minimum of ten (10) years after Project completion. The Subgrantee shall require that such books, records, and other material shall be subject, at all reasonable times, to inspection, copying, and audit by CRWA, DWR or its authorized representatives.
- (C) The Subgrantee shall maintain its books, records and other material concerning the Project in accordance with generally accepted government accounting standards and as required by the Grant Agreement.
- (D) All documents required or requested to be provided to CRWA shall be submitted electronically in both the native format (e.g. Microsoft Word, Microsoft Excel, etc) and PDF. All documents shall be public domain or the property of CRWA once submitted.
- (E) The Subgrantee agrees to expeditiously provide, during work on the Project and for three years after the projection completion, such reports, data, information and certifications as may be reasonably required by CRWA or DWR. Such documents and information shall be provided in electronic format.

SECTION 17. PROJECT REVIEW AND EVALUATION; FINAL REPORTS AND AUDIT

- (A) CRWA may perform a Project review or otherwise evaluate the Project to determine compliance with the contract documents at any time or if questions about the proper use or management of the funds arise. CRWA may review or evaluate the contractor or vendor for compliance with the terms and conditions of the contract document. The Project review and evaluation may be performed by CRWA or may be contracted to a responsible third party. Any findings and recommendations of the Project review and evaluation shall be addressed by the Subgrantee within **sixty (60) calendar days** of the date such findings and recommendations are provided to the Subgrantee and before the next invoice is paid by CRWA.
- (B) At least **fifteen (15) calendar days** prior to submission of the final Project invoice, Subgrantee shall provide CRWA the Disposition of Equipment per **Exhibit D** of the Grant Agreement.

- (C) In addition to the documents and deliverables required to be provided by the Grant Agreement, with the final quarterly progress report Subgrantee will provide a Project Completion Report containing at minimum, the items required by the Grant Agreement Section 16(c).

The final Project Completion Report shall be accompanied by such other financial information as may be required by CRWA or DWR to verify Subgrantee entitlement to grant funds, to assure program integrity, and to comply with any federal or state requirements. A duly authorized representative of the Subgrantee shall certify the Project Completion Report as correct.

- (D) CRWA may call for an audit of financial information relative to the Project, where CRWA determines that an audit is desirable to assure program integrity or where such an audit becomes necessary because of federal or state requirements. Where such an audit is called for, the audit shall be performed by a Certified Public Accountant independent of the Subgrantee and at the cost of the Subgrantee. The audit shall be in the form required by CRWA.

SECTION 18. PROJECT CLOSEOUT DOCUMENTATION

To ensure that that the Project is closed out in a manner that provides an auditable file for CRWA, Subgrantee shall follow a close-out procedure that includes payment of all subcontracts and any other requirements for the completion of the scope of work. Such close-out procedures shall include those procedures contained in the Grant Agreement or otherwise required by CRWA and DWR.

SECTION 19. TERMINATION; IMMEDIATE REPAYMENT; INTEREST

- (A) If CRWA determines the Subgrantee is not implementing the program in accordance with the provisions of this Contract or the Grant Agreement, and if the Subgrantee does not remedy any such failure to CRWA's satisfaction, and in accordance with the terms of this Contract, within ten (10) days, following notification of its determination, CRWA may terminate this Contract as described in paragraph (B) immediately following, and may withhold from the Subgrantee all or any portion of the grant funding and may take any other action that it deems necessary to protect CRWA's interests. Where a portion of the grant funding has been previously disbursed to the Subgrantee for work that has not yet yielded a required deliverable, the Subgrantee shall immediately repay any such funds previously disbursed, plus interest at the California general obligation bond interest rate from the time that CRWA notifies the Subgrantee of its determination until such time the repayment is made.
- (B) CRWA may terminate this Contract should DWR terminate CRWA as program manager, or terminate funding for this Contract or the Project, or should DWR terminate its standard agreement with CRWA on this Project. Upon any such DWR- initiated termination, CRWA shall not be liable to Subgrantee for any damages, costs or expenses resulting from such termination.

SECTION 20. ARBITRATION

Any dispute which may arise under this Contract by and between CRWA and the Subgrantee, including the Subgrantee's subcontractors, laborers, and suppliers, shall be submitted to binding arbitration. The arbitrator shall decide each and every dispute in accordance with the laws of the State of California, and all other applicable laws. Unless the Parties stipulate in writing to the contrary, prior to the appointment of the arbitrator, all disputes shall first be submitted to non-binding mediation.

SECTION 21. COSTS AND ATTORNEY FEES

In the event of arbitration or litigation between the parties hereto arising from this Contract, it is agreed that the prevailing party shall be entitled to recover reasonable costs and attorney fees.

SECTION 22. WAIVER

Any waiver of any rights or obligations under this Contract or the Grant Agreement shall be in writing and signed by the Party making such waiver, and approved by CRWA and the DWR.

SECTION 23. AMENDMENT

This Agreement may be amended at any time by mutual written agreement of the Parties.

SECTION 24. INDEMNIFICATION

- a) Subgrantee shall defend, indemnify, and hold harmless CRWA, DWR, and their respective directors, commissioners, officers, employees, agents, and assigns (collectively, the "Indemnified Parties") from and against any claims, losses, damages, attorneys' fees and expenses arising from any and all contracts, contractors, subcontractors, suppliers, laborers, and any other person, entity or corporation furnishing or supplying such services, materials, or supplies in connection with the Project funded, in part, by this Contract. Subgrantee shall indemnify and save the Indemnified Parties harmless from any and all claims, losses, damages, attorneys fees, and expenses that may arise solely and exclusively from any breach or default by the Subgrantee in the performance of its obligations under this contract, or any act of negligence by the Subgrantee or any of its agents, contractors, subcontractors, servants, employees, or licensees, concerning the subject matter of this Contract or the Project. No indemnification is required under this Section for claims, losses, or damages arising out of the sole and exclusive conduct of CRWA or a default by CRWA under the terms of this Contract. Subgrantee shall require its contractors or subcontractors to name the CRWA, DWR, and their officers, agents, and employees as additional insureds on their liability insurance for activities undertaken pursuant to this Agreement.
- b) In addition to complying with the insurance requirements contained in the Grant Agreement, including **Exhibit D** of the Grant Agreement, the Subgrantee shall ensure that adequate insurance coverage is provided by Subgrantee and its contractors and subcontractors on the Project funded, in part, by this Contract.

SECTION 25. PROJECT AND INFORMATION ACCESS

The Subgrantee agrees to ensure that CRWA, DWR, or any authorized representative thereof, shall have reasonable access to the Project materials and Project-related events at all reasonable times during the Project.

SECTION 26. OPINIONS AND DETERMINATIONS

Where the terms of this contract provide for action to be based upon the opinion, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary and capricious.

IN WITNESS THEREOF, the parties have executed this Contract on the later date set forth below.

CALIFORNIA RURAL WATER ASSOCIATION

Dated: _____ By: _____

Subgrantee

Dated: _____ By: _____

Reviewed by: City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Dan Newton, Public Works Director

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Public Works Quarterly Departmental Report

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: Staff will provide an update of the operations and projects of the Public Works Department, including the Administration/Engineering, Streets, Natural Gas, and Water/Geothermal Department Divisions.

FISCAL IMPACT: None.

ACTION REQUESTED: Information Only.

ATTACHMENTS: None.

Reviewed by: JGH City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Update on the Riverside Park Project

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City applied for funding through the Community Development Block Grant last year and was awarded \$450,000 for the Riverside Park Project. Since the date of award, staff have been working on moving the project forward from the concept phase to a preliminary design that can be used as a basis for engineered plans and specifications that can be put out to bid. Included for review is the proposed layout to be submitted to the State for approval prior to the preparation of engineered plans and specifications and bidding of the project. Staff is requesting Council input prior to submitting the updated layout request to the State.

FISCAL IMPACT: None.

ACTION REQUESTED: Direction to staff.

ATTACHMENTS: Proposed Layout.



- GROUP GATHERING AREA**
- LARGE FIRE PIT ON CONCRETE
 - PICNIC TABLES FOR 50+ PEOPLE
 - INDIVIDUAL BBQ'S
 - LARGE BBQ/LAYOUT TABLE
 - POTENTIAL FOR 10'X10' BOOTHS (MARKETS, CRAFT FAIRS, EVENTS)



TRAIL MARKERS

LAWN PLAY

FUTURE ADVENTURE PLAY

NATIVE AND DROUGHT TOLERANT PLANTING

STREET TREES IN ANGLED PARKING

BEACH ZONE

BOCCIE BALL COURTS

HORSE SHOES

TOT SWING

RIVERSIDE PARK MASTER PLAN

SUSANVILLE, CA



Reviewed by: City Administrator
 City Attorney

 Motion Only
 Public Hearing
 Resolution
 Ordinance
 X Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: September 6, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: Community Crime Update

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Staff will provide an update regarding facilitation of a panel discussion with local leaders and subject matter experts to improve community safety and security, and solicit community questions to be addressed during the forum.

FISCAL IMPACT: None.

ACTION REQUESTED: Information only.

ATTACHMENTS: None.