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**CITY OF SUSANVILLE**  
**66 North Lassen Street ♦ Susanville CA**  
**Kathie Garnier, Mayor**  
**Joseph Franco, Mayor pro tem**  
**Rod E. De Boer      Kevin Stafford      Brian R. Wilson**

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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY    SUSANVILLE MUNICIPAL ENERGY CORPORATION    SUSANVILLE  
PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting ♦ City Council Chambers**  
**February 1, 2017**  
**\*7:00 p.m.\***

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 17-5349*

*Next Ordinance No. 17-1011*

- 1     **APPROVAL OF AGENDA:** (Additions and/or Deletions)
  
- 2     **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.
  
- 3     **CLOSED SESSION:** None.
  
- 4     **RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day: Councilmember De Boer*
  - *Proclamations, awards or presentations by the City Council:*
    1.   **Chief of Police – Public Introduction and Badge Ceremony**
  
- 5     **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.
  
- 6     **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

A     Approve minutes from the City Council’s December 21, 2016 and January 4, 2017 meetings

B Approve vendor warrants numbered 99421 through 99525 for a total of \$1,047,029.44 including \$107,090.35 in payroll warrants

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider **Resolution No. 17-5347** authorizing participation in the Home Energy Renovation Opportunity (HERO) Program
- B Consider **Resolution No. 17-5348** authorizing purchase of fuel system for Public Works
- C Consider request by Lassen County Fair for support of Bluegrass Festival
- D Consider **Ordinance No. 17-1009** adopting posted speed limit signs of 30 miles per hour on Numa Road between Skyline Road and Spring Ridge Drive: Waive first reading and introduce
- E Consider **Ordinance No. 17-1010** authorizing establishment of a speed limit of 15mph on Fourth Street: Waive first reading and introduce

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Receive and File Quarterly Transient Occupancy Tax Report 1<sup>st</sup> Quarter FY 2016/2017

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Community Swimming Pool Utility Rate Discussion
- B Fire Department Quarterly Update

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

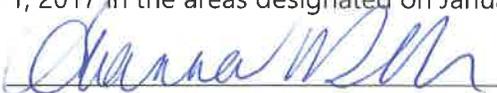
15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on February 15, 2017 at 6:00 p.m.***

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

*Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.*

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for February 1, 2017 in the areas designated on January 27, 2017.



Gwenna MacDonald, City Clerk

Reviewed by: JGH City Administrator  
\_\_\_\_\_ City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Minutes of the City Council's December 21, 2016 and January 4, 2017 meetings

**PRESENTED BY:** Gwenna MacDonald, City Clerk

**SUMMARY:** Attached for the Council's review are the minutes of the City Council's December 21, 2016 and January 4, 2017 meetings.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to waive oral reading and approve minutes of City Council's December 21, 2016 and January 4, 2017 meetings.

**ATTACHMENTS:** Minutes: December 21, 2016  
January 4, 2017

**SUSANVILLE CITY COUNCIL**  
**Regular Meeting Minutes**  
**December 21, 2016 – 6:00 p.m.**

Meeting was called to order at 6:03 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Joe Franco, Rod De Boer and Kathie Garnier.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney and Heidi Whitlock, Assistant to the City Administrator.

**1      APPROVAL OF AGENDA:**

Motion by Councilmember Stafford, second by Mayor pro tem Franco, to approve the agenda as submitted; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

**2      PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: No business.**

**3      CLOSED SESSION: At 6:04 p.m. the Council entered into Closed Session to discuss the following:**

- A      CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9(d)(1):
  - 1      US District Court for Eastern CA, Sacramento D.C. No. 2:14-cv-01473-MCE-AC; Christine Corona vs. City of Susanville PD
  - 2      Superior Court of Lassen County Case #59508 Rebecca Saylor vs. City of Susanville; City of Susanville Dept of Public Works

Closed Session adjourned at 6:19 p.m.

**4      RETURN TO OPEN SESSION: At 7:03 p.m. the City Council reconvened in Open Session.**

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney; Jim Uptegrove, Interim Police Chief; James Moore, Fire Chief; Dan Newton, Public Works Director; Deborah Savage, Finance Manager; and Heidi Whitlock, Assistant to the City Administrator.

Mr. Hancock reported that prior to Closed Session the City Council approved the agenda as submitted. During Closed Session, the City Council gave no direction, and took no reportable action.

Mayor Garnier offered the Thought of the Day.

Mayor Garnier acknowledges Arlene Zelano, Fire Department Administrative Assistant, for fifteen years of service.

**5      BUSINESS FROM THE FLOOR: None.**

**6      CONSENT CALENDAR: Mayor Garnier reviewed the items on the Consent Calendar:**

- A      Receive and file minutes from the City Council's November 16, 2016 regular meeting
- B      Approve vendor warrants numbered 99015 through 99242 for a total of \$474,763.96 including \$154,461.94 in payroll warrants

Motion by Councilmember Wilson, second by Councilmember Stafford, to approve the Consent Calendar; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

7 **PUBLIC HEARINGS:** No Business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** None.  
Commission/Committee Reports:

9 **NEW BUSINESS:** No Business.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

12A **Consider Ordinance No. 16-1008 amending Title 17, Section 17.04.070 of the Susanville Municipal Code to rezone parcel APN 105-130-06 to R-3 Duplex and Triplex Residential: Waive second reading and adopt.**

Mayor Garnier introduced Craig Sanders, City Planner, to present the item.

Mr. Sanders stated that the item is back before the Council for the second reading and at the last meeting, the first reading was waived. He continued that the project relates to the changes in the zoning map from single family residential to duplex and triplex residential or R1 to R2 and R3. He continued that the owner submitted, to the Planning Commission, plans illustrating access, parking, improvements etc... and recommended approval of the change should the Council approve the rezone of the property.

**Tim Abbott** stated that he was not notified prior to the last meeting which resulted in his absence. He wanted to state that, contrary to what was said, he and his wife are not supporting the project entirely. He offered his concerns of his property values decreasing, the impacts to the view from his front window and what changes could also occur in the future. He shared that he appreciates what Mr. Standiford is doing but he does not want the apartments near his property.

**Vanessa Solem** stated that she works for CalSierra Title Company but was only present on behalf of the Standifords. Ms. Solem offered information on the subdivisions of the farm tracks 21-23, in which this project is associated with, from 1920 through 1983.

**Alicia Motts** inquired after Ms. Solem's presentation if, when the tracks were split into parcels, they were always zoned R1 (single family residential).

Mr. Sanders responded that he could only state what the zoning is currently and that is R1. He stated that he would assume it was R1, but he cannot confirm at this time.

Mayor Garnier requested clarification, for the record, that there is a 40 foot easement on both tracks 22 and 23. Ms. Solem confirmed and stated that the easement is for access and public utilities.

Mr. Abbott responded that his road is 22 feet wide and he is unaware of the width of the easement.

Mr. Hancock stated that clarification should be given since we are discussing two independent items. When the roadway itself is measured, it is about 30 feet at the road and narrows to just over 20 feet. However, the roadway width is separate from the actual easement. While the easement is 40 feet, the road width is less but both numbers being given can be accurate.

**Vicki Lozano** stated that she was on the Planning Commission but, in the audience as a member of the public as well. She continued that she lives only three blocks from the project but is in favor of it. She continued that she is in the real estate business and manages 275 properties of which only 2 are vacant and additional housing is needed in the community. She added that there are other apartments in the same vicinity and those apartments attract good families and have not devalued the neighborhood in any way, including property values. She believed the project would improve Russell Avenue and added that, sometimes, new development encourages neighbors to make their properties more presentable.

Mayor pro tem Franco requested confirmation of Ms. Lozano that there has been no effect on property values.

Ms. Lozano responded that, for instance, when Susanville Gardens was built, no positive or negative impacts occurred on appraisals for the surrounding properties.

**Joanne Emerson** stated that she lived on Russell Avenue and she walks often. She agreed with Ms. Lozano that the surrounding property owners may clean up their properties and she added that the area would have more lighting making it safer during her walks.

**Pam Hunt** stated that she lived on Russell Avenue and she is aware that it would be an improvement. However, she inquired as to whether or not anyone had considered reworking the access road or other options that better consider the needs and wants of the residential property owners. She suggested the apartments face the other apartments nearby,

Ms. Motts stated that she felt that the decision had already been made but that she did not want the City to change the zoning. She felt as though there was a lot of deception such as being told that the Abbott's were in favor of the project at the previous meeting.

**Larry Standiford** responded that he would like to apologize to the Abbotts. He meant to state at the previous meeting that they were in favor of the fence, not necessarily in favor of the entire project. He offered a formal apology to the Abbotts for how it was taken and hopes that they will approve of the project.

Mr. Abbott responded that the one thing that bothered him was the Planning Commission approving the zone change and he was not made aware that it was a consideration.

**Gentry Standiford** discussed the process from April 2016 to the present. She stated that there is a need for additional housing. She continued that they have made several design changes based on the community's input. They have changed the location of the bedrooms, moved the patio to the corners of the building to address noise concerns, and lowered the roof line to prevent the obstruction of the mountain views. She felt that they have done their due diligence to address all the concerns and that they want to be good neighbors to the existing property owners.

Councilmember Wilson inquired about the trees that were added to the project as well as the deletion of windows on the south side.

Ms. Standiford responded that the trees in question are the existing trees in the easement.

Councilmember Wilson inquired about the normal setback for this type of project.

Mr. Sanders responded that the setback had to equal the height of the building. In this instance, 22 feet. He added that, if there was a vegetative buffer, the setback could be reduced.

Councilmember Wilson inquired as to whether or not there was any other way to access the property without using the 22 feet.

Mr. Standiford responded that with less units, they cannot get the return on investment required to obtain additional funding. He added that the easement in question goes to his property also but, we are only discussing the Abbotts property because it is directly in front of their house and they should have known where the easement was when they purchased their property.

Mr. Hancock stated that the City's development standards are established as a guide but applicants can propose alternatives in certain cases. He added that the setback from the property to the neighboring property should normally equal the height of the building. However, because of special conditions at this particular location. The Planning Commission agreed to modify the requirements for this R3 project.

Ms. Standiford stated that this area used to be all 2 acre parcels. However, now we are more dense and the zoning needed to be changed. This is the last 2 acre parcel to be split. In addition, Russell Avenue is 70% rental properties.

Motion by Councilmember De Boer, second by Mayor pro tem Franco to waive the second reading and adopt Ordinance No. 16-1008 amending Title 17, Section 17.04.070 of the Susanville Municipal Code to rezone parcel APN 105-130-06 to R-3 Duplex and Triplex Residential; motion carried by polled vote. Ayes: De Boer, Franco, Stafford and Garnier. No: Wilson.

Councilmember Wilson requested that additional notification be given to residents even if it is not legally required.

Mayor Garnier added that providing notification by first class mail would be more appropriate.

**12B Consider approval of Resolution No. 16-5344 authorizing City Administrator to execute extension of contract with R.E.Y. Engineering, Inc. for Southeast Gateway Project** Mr. Hancock explained that this item was previously approved with an original scope of work and staff had solicited REY Engineering for the project. This is a CalTrans project and is under their authority. They have requested that some parts be placed on hold and we are looking at extending the contract by approximately 12 months. Although changes to the scope may need to be presented. In the future, staff is requesting that the contract be kept active until that time.

Motion by Council member De Boer, second by Mayor pro tem Franco, to approve Resolution No. 16-5344 authorizing the City Administrator to execute the extension of the contract with REY Engineering for the

Southeast Gateway Project. Motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

**13 CITY ADMINISTRATOR'S REPORTS:**

**13A Public Works Department Update** Dan Newton, Public Works Director, stated that the Public Works department has been busy and although many projects have been completed, his update will only include items from the past year. He stated that the department is made up of four areas: Admin/Engineers, Water, Natural Gas and Streets. While reviewing the attachments provided, he pointed out the streets that have been rehabilitated this year as well as the water main sections. He stated that there was no need to review the water rate analysis but added that they are working on additional street projects and more heavily traveled roads such as Alexander and Weatherlow.

Mayor pro tem Franco inquired about Main Street and Fairfield not being on the schedule and asked for, possibly, a temporary fix until it can be completed.

Mr. Newton stated that he was not aware of issue on those streets but he would look into it. It could be something they could take care within their department and may be able to ask CalTrans to include on their list.

Mr. Newton continued with his presentation adding the geothermal extension for the pool, the work performed on Cady Springs through the IRWMP, the preliminary assessments for the Johnstonville Well area and also how the department is looking at updating their policies and manuals.

Mayor Garnier mentioned a patch needing to be placed on Second and Hall Streets.

Mr. Newton added the hanging of the Christmas lights.

Mayor Garnier discussed the need of replacing them and mentioned the cost of \$1,000 per strand.

Mr. Newton stated that they are watching for weather and are ready for snow.

Mayor pro tem Franco offered kudos to the department for their timely response and preparation for the storm which just passed through, the quick gravel on the snowy roads and the leaf removal. He also thanked the departments for their quick response to a natural gas leak in his neighborhood.

Director Newton continued his presentation while discussing CCC, PSREC and the City's purchase of Natural Gas.

Councilmember Wilson inquired as to whether or not the three agencies could combine their purchase for a better rate.

Mr. Hancock explained the reasoning as to why it was not currently advantageous to partner with the other agencies. He also discussed pipeline capacity, the lower usage during the summer months and that we are utilizing almost all of our capacity in the winter months.

Councilmember Wilson inquired about the growth of the City's natural gas utility.

Mayor Garnier stated that the City will need more commercial and more concentrated residential areas to increase natural gas customers and usage.

Director Newton concluded his department update.

**14**     **COUNCIL ITEMS:** None.

**15**     **ADJOURNMENT:**

Motion by Councilmember De Boer, second by Mayor pro tem Franco, to adjourn; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

Meeting adjourned at 8:57 p.m.

Respectfully submitted by

\_\_\_\_\_  
Kathie Garnier, Mayor

\_\_\_\_\_  
Heidi Whitlock, Asst. to the City Administrator

*Approved on:* \_\_\_\_\_

**SUSANVILLE CITY COUNCIL**  
**Regular Meeting Minutes**  
**January 4, 2017– 7:00 p.m.**

Meeting was called to order at 7:00 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Joe Franco, Rod De Boer, and Kathie Garnier.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney and Gwenna MacDonald, City Clerk.

**1      APPROVAL OF AGENDA:**

Mr. Hancock requested the removal of Item 4.1, recognition of Interim Chief Uptegrove. Chief Uptegrove would be in attendance at the next meeting.

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve the agenda as submitted; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

**2      PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:** No business.

**3      CLOSED SESSION:** No business.

**4      RETURN TO OPEN SESSION:**

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney; Jim Uptegrove, Interim Police Chief; James Moore, Fire Chief; Dan Newton, Public Works Director; Deborah Savage, Finance Manager; Craig Sanders, City Planner and Gwenna MacDonald, City Clerk.

Mr. Newton offered the Thought of the Day.

*1. Recognition of Interim Police Chief James Uptegrove – postponed to next meeting.*

**2. Recognition of Officer Terra Avilla**

Interim Chief Uptegrove presented Officer Avilla with an award in recognition of her life saving effort administered to a newborn baby.

**5      BUSINESS FROM THE FLOOR:**

There were no comments.

**6      CONSENT CALENDAR:** Mayor Garnier reviewed the items on the Consent Calendar:

- A      Approve vendor warrants numbered 99243 through 99361 for a total of \$400,739.05 including \$128,453.04 in payroll warrants

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve the Consent Calendar; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

**7      PUBLIC HEARINGS:**

**7A      Consider Ordinance No. 17-1007 authorizing adoption of 2016 California Building Codes:**

**Waive second reading and adopt** Mr. Sanders reported that the State of California updates the State Building Codes every three years and requires their use by all local jurisdictions issuing building permits. The 2016 Building Codes become effective on January 1, 2017 and will become effective for the City on that date. Ordinance No. 16-1007 amends Title 15 of the Susanville Municipal Code, adopting the 2016 California Building Code. The City Council waived the first reading and introduced the ordinance on December 7, 2016, and a public hearing to consider the second reading and adoption of the ordinance was publicized as required. Mr. Sanders reviewed the changes from the previous code, including the addition of Chapter 15.02 which covers the authority of the Building Official and administration of building codes. Additional changes include the elimination of Appendix B of the California Building Code which required the appointment of an independent Board of Appeals to hear any disputes over the Building Official's application of the building codes. Sections have been added to the ordinance identifying that the City Administrator serves the function of the appeals board with any further appeal being presented to the City Council.

Mayor Garnier opened the public hearing at 7:09 p.m. and requested comments from the public.

There being no comments, Mayor Garnier closed the public hearing at 7:10 p.m.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to waive the second reading and adopt Ordinance No. 17-1007; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

**8      COUNCIL DISCUSSION/ANNOUNCEMENTS: None.**

Commission/Committee Reports:

**9      NEW BUSINESS: No business.**

**10     SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.**

**11     SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.**

**12     CONTINUING BUSINESS: No business.**

**13     CITY ADMINISTRATOR'S REPORTS:**

**13A    K-9 Unit Update** Interim Chief Uptegrove explained that staff has prepared an overview of the proposed Police Canine Program for the City Police Department. The purpose of a police canine program is to support daily functions of police operations in service to the community. Dogs serve as an efficient force multiplier when officers respond to critical incidents and in-progress crimes. Canines are also frequently used as deployable tools to assist and accentuate an officer's abilities to search, track and detect illegal substances, evidence and people. Because dogs have such an increased sense of smell and hearing above a human's, they are able to more quickly and accurately locate items of evidentiary value at crime scenes.

Interim Chief Uptegrove stated that in addition to those services, a well-trained police canine can enhance community relations and encourage constructive interaction between law enforcement and the public. Police dogs are often brought to schools, civic groups and community and public events to soften lines

between the public and law enforcement. Police dogs encourage approachability and help break down barriers, soliciting trust and confidence especially between youth and law enforcement.

Interim Chief Uptegrove referred to the program summary, explaining that the proposal considers two canine teams for the Susanville Police Department. Having two teams provides for better consistency in training and maintenance of the program and allows for continuous availability and resources. The program could be started with one officer/canine team and as funds become available, an additional team can be added.

Interim Chief Uptegrove described the progress made to date by a very enthusiastic and supportive group of community members and business owners. A non-profit organization was established to assist the Lassen County Sheriff's Department in starting their canine program, and the Board has agreed to include and share donated revenues with the Susanville Police Department to start and maintain a police canine program. Currently, there is approximately \$10,000 in contributions available for the program. Staff believes this is a very unique opportunity for the City of Susanville and the Susanville Police department to start a police canine program with practically no start-up costs and minimal maintenance costs. With the overwhelming support already shown by the Susanville community and the department's enthusiasm to start this program, staff feels this would be a successful and valuable community program.

Councilmember De Boer stated that he was in full support of the program. It is good for the officers, the public, a good public relations tool for the youth and he is for the program.

Mayor pro tem Franco commented that he was also in support of the program, but he is concerned about identifying all of the costs since ongoing funding of the program has not been fully discussed, such as purchase of a vehicle for the team to use.

Interim Chief Uptegrove responded that the community has displayed a tremendous amount of support for the program. A vehicle has already been donated, and it is fully functional with the only anticipated cost being replacement of the decals. The officer assigned to the K-9 team will transport the dog to and from work in their own vehicle.

Mayor pro tem Franco asked what the anticipated remaining life would be for the vehicle.

Interim Chief Uptegrove responded that the vehicle is mechanically sound, and is in better shape than some of the City's existing patrol vehicles.

Councilmember Wilson asked why such a low value was placed on the vehicle.

Interim Chief Uptegrove responded that attributing a lower value is common when trying to surplus the vehicle. He continued by reviewing the estimated program costs, including purchase of the canine, initial handler training which is an approximate 5-week course. Equipment, dog food and veterinary care are expenses that have been largely donated by local businesses, and ongoing training which is expected to be coordinated with other area teams for cost saving benefits. Officer compensation for the additional responsibilities is formula-based and has been estimated at approximately \$300 per month.

Mayor Garnier noted that if the initial purchase price of the dog is \$7,200, then the start-up costs for two dogs, to include the equipment, is going to be very expensive. She stated that everyone is concerned about budget, and she is supportive of the program, but she is more in favor of starting out with one dog.

Mayor pro tem Franco stated that he is in favor of the program, and it provides an extra level of safety for the officers who often are alone on calls, but only if the program is operated correctly.

Interim Chief Uptegrove explained various fund-raising efforts and the commitment of the community to sustain support and interest in the program, which would help to offset the annual expense and cost. Staff would recommend entering into a contract for veterinary care, and utilize opportunities to cross train with the County and other agencies in the region. This opportunity is unique in that it is a chance to get the program up and running for almost no cost, and that is not something that comes along every day.

Mayor Garnier thanked the members of the audience who have dedicated their time and support to the program. She invited comments from the public.

**John Gerry** asked why the City did not sell some of the surplus equipment such as the motorcycle, golf cart and bicycles. Those items that are used rarely for parades and that type of activity could be sold to support the program start-up costs.

**Bill McCabe**, Lassen High School District, stated that he was a strong supporter of the program, and that the canine program would be invaluable for locating drugs and contraband on campus, as well as support the Officer that is assigned to the school.

**Mike Pickens** suggested that money which is seized during drug busts be rolled back into funding the program asked Interim Chief Uptegrove if that was a possibility.

Interim Chief Uptegrove responded that an asset seizure program could be established, with a specific allocation of those funds to be rolled into support of a K-9 program.

**Heather Roney** stated that you can't put a price on the safety of the officers and she is in full support of a K-9 program.

**Mike Mesa**, Mesahaus Training Center, stated that he was born and raised in Susanville and is committed to assisting with the program in any way possible. He stated that he was not trying to get business but felt his training facility is centrally located and he offered use of the facility in any capacity to provide assistance with training in any way possible.

**Stephanie Wolf** commented that she is in support of the program to provide additional safety to the officers.

**Lisa Adler** commented that she was involved with 4-H, and she was contacted by someone in the Chico area who has established a fund raiser to generate money for the vests that the dogs wear. She would be contacting her to identifying funding that may be available for assisting in the purchase of dog vests. She added that the use of drugs in the high school is a big problem, and that the use of a K-9 to locate drugs would be a tremendous help.

It was the consensus of the City Council that the next steps would be to formalize a budget proposal and bring back to the City Council for consideration.

Motion by Councilmember Stafford, second by Mayor pro tem Franco, to move forward with the process of establishing a K-9 program for the Susanville Police Department; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

**13B Police Department update** Chief Uptegrove reviewed a summary of the activities and projects of the Susanville Police Department including personnel, training, community outreach, crime stoppers program, animal impound fee update, parking and traffic and the facility remodel project. at the department is scheduled to begin soon, and he reviewed crime statistics for the second two quarters of 2016 as compared to the same period in 2015.

**David Teeter**, District 2 Supervisor, asked about the 4<sup>th</sup> quarter reduction in parking fees collected, and if it was anticipated that the number would increase with the recent increase in fees.

Interim Chief Uptegrove explained that the radar trailer was down for repair, and the enforcement efforts were pulled back somewhat over the holidays.

**14 COUNCIL ITEMS:**

**14A AB1234 travel reports:**

**15 ADJOURNMENT:**

Motion by Councilmember De Boer, second by Mayor pro tem Franco, to adjourn; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

Meeting adjourned at 8:18 p.m.

Respectfully submitted by

\_\_\_\_\_  
Kathie Garnier, Mayor

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

*Approved on:* \_\_\_\_\_

Reviewed by:    City Administrator  
                     City Attorney

  X   Motion only  
     Public Hearing  
     Resolution  
     Ordinance  
     Information

**Submitted by:** Deborah Savage, Finance Manager

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Vendor and Payroll Warrants

**PRESENTED BY:** Deborah Savage, Finance Manager

**SUMMARY:** Warrants dated January 5<sup>th</sup> through January 20, 2017 numbered 99421 through 99525.

**FISCAL IMPACT:** Accounts Payable vendor warrants totaling \$ 939,939.09 plus \$ 107,090.35 in payroll warrants, for a total of \$ 1,047,029.44.

**ACTION REQUESTED:** Motion to receive and file.

**ATTACHMENTS:** Payments by vendor and transmittal check registers.

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

| GL Period                 | Check Issue Date | Check Number | Vendor Number | Payee               | Description                 | Invoice Number     | Inv Seq | GL Account No  | GL Account Title     | Seq Amount | Check Amount |
|---------------------------|------------------|--------------|---------------|---------------------|-----------------------------|--------------------|---------|----------------|----------------------|------------|--------------|
| 01/17                     | 01/12/2017       | 99421        | 8813          |                     | REFUND GAS DEPOSIT          | 10531800221        | 1       | 7401-2228-000  | DEPOSITS-CUSTOMER    | 74.62      | 74.62        |
| Total 10531800221:        |                  |              |               |                     |                             |                    |         |                |                      |            |              |
| 01/17                     | 01/12/2017       | 99422        | 44            | ARAMARK UNIFORM SE  | CUSTODIAL SUPPLIES 12/22/16 | 635005779          | 1       | 7620-430-10-44 | LINEN SERVICE        | 29.08      | 29.08        |
| Total 635005779:          |                  |              |               |                     |                             |                    |         |                |                      |            |              |
| 01/17                     | 01/12/2017       | 99422        | 44            | ARAMARK UNIFORM SE  | UNIFORM SERVICE 12/22/16-G  | 635005780          | 1       | 7401-430-62-44 | LINEN SERVICES       | 72.82      | 72.82        |
| Total 635005780:          |                  |              |               |                     |                             |                    |         |                |                      |            |              |
| 01/17                     | 01/12/2017       | 99422        | 44            | ARAMARK UNIFORM SE  | UNIFORM SERVICE 12/22/16-W  | 635005782          | 1       | 7110-430-42-44 | LINEN SERVICE        | 40.80      | 40.80        |
| Total 635005782:          |                  |              |               |                     |                             |                    |         |                |                      |            |              |
| 01/17                     | 01/12/2017       | 99422        | 44            | ARAMARK UNIFORM SE  | CUSTODIAL SUPPLIES 12/29/16 | 635019610          | 1       | 7620-430-10-44 | LINEN SERVICE        | 89.37      | 89.37        |
| Total 635019610:          |                  |              |               |                     |                             |                    |         |                |                      |            |              |
| 01/17                     | 01/12/2017       | 99422        | 44            | ARAMARK UNIFORM SE  | UNIFORM SERVICE 12/29/16-G  | 635019611          | 1       | 7401-430-62-44 | LINEN SERVICES       | 51.73      | 51.73        |
| Total 635019611:          |                  |              |               |                     |                             |                    |         |                |                      |            |              |
| 01/17                     | 01/12/2017       | 99422        | 44            | ARAMARK UNIFORM SE  | UNIFORM SERVICE 12/29/16-W  | 635019613          | 1       | 7110-430-42-44 | LINEN SERVICE        | 40.80      | 40.80        |
| Total 635019613:          |                  |              |               |                     |                             |                    |         |                |                      |            |              |
| 01/17                     | 01/12/2017       | 99423        | 1070          | AT&T MOBILITY       | WIRELESS PHONES POLICE      | 835956037X01012017 | 1       | 1000-421-10-45 | COMMUNICATIONS       | 111.66     | 111.66       |
| Total 835956037X01012017: |                  |              |               |                     |                             |                    |         |                |                      |            |              |
| 01/17                     | 01/12/2017       | 99424        | 76            | BILLINGTON ACE HARD | SUPPLIES-GAS                | 374059             | 1       | 7401-430-62-46 | SUPPLIES-SMALL TOOLS | 40.62      | 40.62        |

| GL Period                   | Check Issue Date | Check Number | Vendor Number | Payee                 | Description                 | Invoice Number       | Inv Seq | GL Account No  | GL Account Title          | Seq Amount | Check Amount |
|-----------------------------|------------------|--------------|---------------|-----------------------|-----------------------------|----------------------|---------|----------------|---------------------------|------------|--------------|
| Total 374059:               |                  |              |               |                       |                             |                      |         |                |                           |            |              |
| 01/17                       | 01/12/2017       | 99424        | 76            | BILLINGTON ACE HARD   | SUPPLIES #230-STREETS       | 374370               | 1       | 2007-431-20-44 | REPAIR AND MAINTENANCE-MI | 40.62      | 40.62        |
| Total 374370:               |                  |              |               |                       |                             |                      |         |                |                           |            |              |
| 01/17                       | 01/12/2017       | 99424        | 76            | BILLINGTON ACE HARD   | SUPPLIES-GAS                | 374388               | 1       | 7401-430-62-46 | SUPPLIES-GENERAL          | 6.28       | 6.28         |
| Total 374388:               |                  |              |               |                       |                             |                      |         |                |                           |            |              |
| 01/17                       | 01/12/2017       | 99425        | 1307          | C&S WASTE SOLUTIONS   | 110 NORTH ST                | SVL110NORTH 010117   | 1       | 1000-452-20-44 | DISPOSAL                  | 241.17     | 241.17       |
| Total SVL110NORTH 010117:   |                  |              |               |                       |                             |                      |         |                |                           |            |              |
| 01/17                       | 01/12/2017       | 99425        | 1307          | C&S WASTE SOLUTIONS   | 66 N LASSEN ST              | SVL2 010117          | 1       | 1000-417-10-44 | DISPOSAL                  | 164.88     | 164.88       |
| Total SVL2 010117:          |                  |              |               |                       |                             |                      |         |                |                           |            |              |
| 01/17                       | 01/12/2017       | 99425        | 1307          | C&S WASTE SOLUTIONS   | 470-895 CIRCLE DR           | SVL470895CIRCL 10117 | 1       | 7530-451-52-44 | DISPOSAL                  | 198.44     | 198.44       |
| Total SVL470895CIRCL 10117: |                  |              |               |                       |                             |                      |         |                |                           |            |              |
| 01/17                       | 01/12/2017       | 99425        | 1307          | C&S WASTE SOLUTIONS   | 95 N WEATHERLOW ST          | SVL5 010117          | 1       | 1000-452-20-44 | DISPOSAL                  | 198.44     | 198.44       |
| Total SVL5 010117:          |                  |              |               |                       |                             |                      |         |                |                           |            |              |
| 01/17                       | 01/12/2017       | 99425        | 1307          | C&S WASTE SOLUTIONS   | 1801 MAIN ST-PD             | SVL7 010107          | 1       | 1000-421-10-44 | DISPOSAL                  | 99.23      | 99.23        |
| Total SVL7 010107:          |                  |              |               |                       |                             |                      |         |                |                           |            |              |
| 01/17                       | 01/12/2017       | 99426        | 1116          | CALIFORNIA BUILDING S | 4TH QTR 2016 SB 1473 FEE RE | 010417               | 1       | 1000-2205-006  | DEPOSIT PAYABLE-SB 1473   | 67.50      | 67.50        |
| Total 010417:               |                  |              |               |                       |                             |                      |         |                |                           |            |              |
| 01/17                       | 01/12/2017       | 99427        | 115           | CASELLE INC           | SOFTWARE SUPPORT 1/17       | 77899                | 1       | 1000-417-10-43 | TECHNICAL SVCS            | 1,258.00   | 1,258.00     |
| Total 77899:                |                  |              |               |                       |                             |                      |         |                |                           |            |              |
|                             |                  |              |               |                       |                             |                      |         |                |                           | 1,258.00   | 1,258.00     |

| GL Period          | Check Issue Date | Check Number | Vendor Number | Payee              | Description                | Invoice Number | Inv Seq | GL Account No  | GL Account Title          | Seq Amount | Check Amount |
|--------------------|------------------|--------------|---------------|--------------------|----------------------------|----------------|---------|----------------|---------------------------|------------|--------------|
| 01/17              | 01/12/2017       | 99428        | 8816          |                    | WOODSTOVE REBATE           | 010417         | 1       | 8404-430-12-48 | GRANTS                    | 1,500.00   | 1,500.00     |
| Total 010417:      |                  |              |               |                    |                            |                |         |                |                           |            |              |
| 01/17              | 01/12/2017       | 99429        | 8810          |                    | REFUND GAS DEPOSIT         | 10425150014    | 1       | 7401-2228-000  | DEPOSITS-CUSTOMER         | 180.30     | 180.30       |
| Total 10425150014: |                  |              |               |                    |                            |                |         |                |                           |            |              |
| 01/17              | 01/12/2017       | 99430        | 8812          |                    | REFUND GAS DEPOSIT         | 10203184902    | 1       | 7401-2228-000  | DEPOSITS-CUSTOMER         | 131.51     | 131.51       |
| Total 10203184902: |                  |              |               |                    |                            |                |         |                |                           |            |              |
| 01/17              | 01/12/2017       | 99431        | 148           | COMPUTER LOGISTICS | EMAIL & IPHONE SUPPORT     | 69064          | 1       | 1000-417-10-43 | TECHNICAL SVCS            | 466.00     | 466.00       |
| Total 69064:       |                  |              |               |                    |                            |                |         |                |                           |            |              |
| 01/17              | 01/12/2017       | 99432        | 161           | CSK AUTO INC       | BATTERY #230- STREETS      | 2740452686     | 1       | 2007-431-20-44 | REPAIR AND MAINTENANCE-MI | 214.47     | 214.47       |
| Total 2740452686:  |                  |              |               |                    |                            |                |         |                |                           |            |              |
| 01/17              | 01/12/2017       | 99433        | 173           | DATCO SERVICES     | EMPLOYEE QTRLY SVC FEE 10  | 127903         | 1       | 1000-416-10-43 | TECHNICAL SVCS            | 535.50     | 535.50       |
| Total 127903:      |                  |              |               |                    |                            |                |         |                |                           |            |              |
| 01/17              | 01/12/2017       | 99433        | 173           | DATCO SERVICES     | SUBSTANCE TEST 12/16       | 298068518      | 1       | 1000-416-10-43 | TECHNICAL SVCS            | 104.00     | 104.00       |
| Total 298068518:   |                  |              |               |                    |                            |                |         |                |                           |            |              |
| 01/17              | 01/12/2017       | 99434        | 7560          |                    | REFUND GAS DEPOSIT         | 10112900115    | 1       | 7401-2228-000  | DEPOSITS-CUSTOMER         | 121.49     | 121.49       |
| Total 10112900115: |                  |              |               |                    |                            |                |         |                |                           |            |              |
| 01/17              | 01/12/2017       | 99435        | 182           | DEPARTMENT OF CONS | 4TH QTR 2016 SMIP FEE REPO | 010417         | 1       | 1000-2205-003  | DEPOSITS-STRONG MOTION P  | 17.56      | 17.56        |
| Total 010417:      |                  |              |               |                    |                            |                |         |                |                           |            |              |
| 01/17              | 01/12/2017       | 99436        | 1178          | ECMS INC           | REPAIR UNIFORMS-FD         | 69016          | 1       | 1000-422-10-46 | SUPPLIES-SAFETY ITEMS     | 390.49     | 390.49       |

| GL Period      | Check Issue Date | Check Number | Vendor Number | Payee                | Description                 | Invoice Number | Inv Seq | GL Account No  | GL Account Title | Seq Amount | Check Amount |
|----------------|------------------|--------------|---------------|----------------------|-----------------------------|----------------|---------|----------------|------------------|------------|--------------|
| Total 69016:   |                  |              |               |                      |                             |                |         |                |                  |            |              |
| 01/17          | 01/12/2017       | 99437        | 241           | FEATHER PUBLISHING C | WINTER PLAY-GC              | 1278246        | 1       | 7530-451-52-45 | ADVERTISING      | 390.49     | 390.49       |
| Total 1278246: |                  |              |               |                      |                             |                |         |                |                  |            |              |
| 01/17          | 01/12/2017       | 99437        | 241           | FEATHER PUBLISHING C | WINTER PLAY-GC              | 1279975        | 1       | 7530-451-52-45 | ADVERTISING      | 384.30     | 384.30       |
| Total 1279975: |                  |              |               |                      |                             |                |         |                |                  |            |              |
| 01/17          | 01/12/2017       | 99437        | 241           | FEATHER PUBLISHING C | PUBLIC HEARING NOTICE ORD   | 7777           | 1       | 1000-424-20-45 | ADVERTISING      | 90.65      | 90.65        |
| Total 7777:    |                  |              |               |                      |                             |                |         |                |                  |            |              |
| 01/17          | 01/12/2017       | 99438        | 1033          | FGL ENVIRONMENTAL    | LEAD/COPPER TESTING-WATE    | 679776A        | 1       | 7110-430-42-43 | TECHNICAL SVCS   | 515.00     | 515.00       |
| Total 679776A: |                  |              |               |                      |                             |                |         |                |                  |            |              |
| 01/17          | 01/12/2017       | 99438        | 1033          | FGL ENVIRONMENTAL    | LEAD/COPPER TESTING-WATE    | 690336A        | 1       | 7110-430-42-43 | TECHNICAL SVCS   | 109.00     | 109.00       |
| Total 690336A: |                  |              |               |                      |                             |                |         |                |                  |            |              |
| 01/17          | 01/12/2017       | 99439        | 257           | FOREST OFFICE EQUIP  | COPY PAPER                  | 656            | 1       | 1000-417-10-46 | SUPPLIES-GENERAL | 1,892.00   | 1,892.00     |
| Total 656:     |                  |              |               |                      |                             |                |         |                |                  |            |              |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 DSL SERVICE        | 1000 010517    | 1       | 1000-417-10-45 | COMMUNICATIONS   | 145.00     | 145.00       |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 ADMIN FAX          | 1000 010517    | 2       | 1000-413-20-45 | COMMUNICATIONS   | 1.10       | 1.10         |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 CITY CLERK FAX     | 1000 010517    | 3       | 1000-413-20-45 | COMMUNICATIONS   | 1.10       | 1.10         |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 WATER - DEBIT MACH | 1000 010517    | 4       | 7110-430-42-45 | COMMUNICATIONS   | 24.15      | 24.15        |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 GAS - DEBIT MACHIN | 1000 010517    | 5       | 7401-430-62-45 | COMMUNICATIONS   | 24.15      | 24.15        |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 ADMIN              | 1000 010517    | 6       | 1000-413-20-45 | COMMUNICATIONS   | 3.65       | 3.65         |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 CITY CLERK         | 1000 010517    | 7       | 1000-411-40-45 | COMMUNICATIONS   | 2.92       | 2.92         |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 FINANCE            | 1000 010517    | 8       | 1000-415-10-45 | COMMUNICATIONS   | 2.92       | 2.92         |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 COMM DEVELOPMEN    | 1000 010517    | 9       | 1000-419-10-45 | COMMUNICATIONS   | 2.92       | 2.92         |
| 01/17          | 01/12/2017       | 99440        | 265           | FRONTIER             | 257-1000 CITY HALL          | 1000 010517    | 10      | 1000-417-10-45 | COMMUNICATIONS   | 232.98     | 232.98       |

Check Register - Payments by Vendor  
 Check Issue Dates: 1/12/2017 - 1/12/2017

| GL Period          | Check Issue Date | Check Number | Vendor Number | Payee    | Description                | Invoice Number | Inv Seq | GL Account No  | GL Account Title | Seq Amount | Check Amount |
|--------------------|------------------|--------------|---------------|----------|----------------------------|----------------|---------|----------------|------------------|------------|--------------|
| Total 1000 010517: |                  |              |               |          |                            |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99440        | 265           | FRONTIER | 257-1033 PARKS             | 1033 010517    | 1       | 1000-452-20-45 | COMMUNICATIONS   | 440.89     | 440.89       |
| Total 1033 010517: |                  |              |               |          |                            |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99440        | 265           | FRONTIER | 257-1045 P/W ENGINEERING   | 1045 121516    | 1       | 7620-430-10-45 | COMMUNICATIONS   | 111.66     | 111.66       |
| Total 1045 121516: |                  |              |               |          |                            |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99440        | 265           | FRONTIER | 257-1056 P/W SHOP          | 1056 122016    | 1       | 7620-430-10-45 | COMMUNICATIONS   | 51.05      | 51.05        |
| Total 1056 122016: |                  |              |               |          |                            |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99440        | 265           | FRONTIER | 257-1057 FAX-PW            | 1057 122016    | 1       | 7620-430-10-45 | COMMUNICATIONS   | 192.94     | 192.94       |
| Total 1057 122016: |                  |              |               |          |                            |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99440        | 265           | FRONTIER | 257-2520 GOLF COURSE       | 2520 010117    | 1       | 7530-451-52-45 | COMMUNICATIONS   | 316.73     | 316.73       |
| Total 2520 010117: |                  |              |               |          |                            |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99440        | 265           | FRONTIER | 257-2960 HVAC/ELEVATOR LIN | 2960 010517    | 1       | 1000-417-10-45 | COMMUNICATIONS   | 63.85      | 63.85        |
| Total 2960 010517: |                  |              |               |          |                            |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99440        | 265           | FRONTIER | 257-7236 NAT GAS           | 7236 122016    | 1       | 7620-430-10-45 | COMMUNICATIONS   | 197.25     | 197.25       |
| Total 7236 122016: |                  |              |               |          |                            |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99440        | 265           | FRONTIER | 257-7237 NAT GAS           | 7237 122016    | 1       | 7620-430-10-45 | COMMUNICATIONS   | 57.47      | 57.47        |
| Total 7237 122016: |                  |              |               |          |                            |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99441        | 8818          |          | WOODSTOVE REBATE           | 010517         | 1       | 8404-430-12-48 | GRANTS           | 1,500.00   | 1,500.00     |
| Total 010517:      |                  |              |               |          |                            |                |         |                |                  |            |              |

| GL Period      | Check Issue Date | Check Number | Vendor Number | Payee              | Description      | Invoice Number | Inv Seq | GL Account No  | GL Account Title            | Seq Amount | Check Amount |
|----------------|------------------|--------------|---------------|--------------------|------------------|----------------|---------|----------------|-----------------------------|------------|--------------|
| 01/17          | 01/12/2017       | 99442        | 6661          |                    | TR EX SACRAMENTO | 011217         | 1       | 1000-413-20-45 | TRAVEL                      | 333.33     | 333.33       |
| Total 011217:  |                  |              |               |                    |                  |                |         |                |                             |            |              |
| 01/17          | 01/12/2017       | 99443        | 335           | J.W. WOOD CO INC   | SUPPLIES- GC     | S094493        | 1       | 7530-451-52-44 | REPAIR & MAINT - BUILDING   | 24.08      | 24.08        |
| Total S094493: |                  |              |               |                    |                  |                |         |                |                             |            |              |
| 01/17          | 01/12/2017       | 99443        | 335           | J.W. WOOD CO INC   | SUPPLIES- PD     | S094293        | 1       | 1000-421-10-44 | FACILITY - REPAIR & MAINTEN | 19.72      | 19.72        |
| Total S094293: |                  |              |               |                    |                  |                |         |                |                             |            |              |
| 01/17          | 01/12/2017       | 99444        | 8819          |                    | WOODSTOVE REBATE | 010517         | 1       | 8404-430-12-48 | GRANTS                      | 1,500.00   | 1,500.00     |
| Total 010517:  |                  |              |               |                    |                  |                |         |                |                             |            |              |
| 01/17          | 01/12/2017       | 99445        | 411           | LASSEN MOTOR PARTS | PARTS #231-SNOW  | 268112         | 1       | 2006-431-25-44 | REPAIR & MAINT - VEHICLE    | 229.16     | 229.16       |
| Total 268112:  |                  |              |               |                    |                  |                |         |                |                             |            |              |
| 01/17          | 01/12/2017       | 99445        | 411           | LASSEN MOTOR PARTS | PARTS #231-SNOW  | 268191         | 1       | 2006-431-25-44 | REPAIR & MAINT - VEHICLE    | 79.47      | 79.47        |
| Total 268191:  |                  |              |               |                    |                  |                |         |                |                             |            |              |
| 01/17          | 01/12/2017       | 99445        | 411           | LASSEN MOTOR PARTS | PARTS- SNOW      | 268268         | 1       | 2006-431-25-44 | REPAIR & MAINT - VEHICLE    | 14.13      | 14.13        |
| Total 268268:  |                  |              |               |                    |                  |                |         |                |                             |            |              |
| 01/17          | 01/12/2017       | 99445        | 411           | LASSEN MOTOR PARTS | SUPPLIES- SNOW   | 268317         | 1       | 2006-431-25-44 | REPAIR & MAINT - VEHICLE    | 14.13      | 14.13        |
| Total 268317:  |                  |              |               |                    |                  |                |         |                |                             |            |              |
| 01/17          | 01/12/2017       | 99445        | 411           | LASSEN MOTOR PARTS | PARTS #251-SNOW  | 268672         | 1       | 2006-431-25-44 | REPAIR & MAINT - VEHICLE    | 71.17      | 71.17        |
| Total 268672:  |                  |              |               |                    |                  |                |         |                |                             |            |              |
| 01/17          | 01/12/2017       | 99445        | 411           | LASSEN MOTOR PARTS | PARTS #345-SNOW  | 268710         | 1       | 2006-431-25-44 | REPAIR & MAINT - VEHICLE    | 201.55     | 201.55       |

| GL Period            | Check Issue Date | Check Number | Vendor Number | Payee                | Description                 | Invoice Number | Inv Seq | GL Account No  | GL Account Title        | Seq Amount | Check Amount |
|----------------------|------------------|--------------|---------------|----------------------|-----------------------------|----------------|---------|----------------|-------------------------|------------|--------------|
| Total 268710:        |                  |              |               |                      |                             |                |         |                |                         |            |              |
| 01/17                | 01/12/2017       | 99446        | 412           | LASSEN REGIONAL SOLI | DUMP FEES-STREETS           | 20221          | 1       | 2007-431-20-44 | DISPOSAL                | 60.59      | 60.59        |
| Total 20221:         |                  |              |               |                      |                             |                |         |                |                         |            |              |
| 01/17                | 01/12/2017       | 99447        | 8820          |                      | COMMUNITY CENTER/KITCHEN    | 011117         | 1       | 1000-2228-009  | DEPOSITS-COMM CENTER RE | 100.00     | 100.00       |
| Total 011117:        |                  |              |               |                      |                             |                |         |                |                         |            |              |
| 01/17                | 01/12/2017       | 99448        | 437           | LMUD                 | SOUTH ST ROOSEVELT AREA     | 1744 123016    | 1       | 1000-452-20-46 | ELECTRICITY             | 8.44       | 8.44         |
| Total 1744 123016:   |                  |              |               |                      |                             |                |         |                |                         |            |              |
| 01/17                | 01/12/2017       | 99448        | 437           | LMUD                 | RIVERSIDE PARK              | 1999 123016    | 1       | 1000-452-20-46 | ELECTRICITY             | 38.03      | 38.03        |
| Total 1999 123016:   |                  |              |               |                      |                             |                |         |                |                         |            |              |
| 01/17                | 01/12/2017       | 99448        | 437           | LMUD                 | 472-105 JOHNSTONVILLE WAT   | 350161 121616  | 1       | 7112-430-42-46 | ELECTRICITY             | 199.87     | 199.87       |
| Total 350161 121616: |                  |              |               |                      |                             |                |         |                |                         |            |              |
| 01/17                | 01/12/2017       | 99448        | 437           | LMUD                 | N WEATHERLOW ST SIGNALS-    | 3651 122216    | 1       | 2007-431-60-46 | ELECTRICITY             | 158.22     | 158.22       |
| Total 3651 122216:   |                  |              |               |                      |                             |                |         |                |                         |            |              |
| 01/17                | 01/12/2017       | 99448        | 437           | LMUD                 | WELL #3-WATER               | 4559 121616    | 1       | 7110-430-42-46 | ELECTRICITY             | 59.71      | 59.71        |
| Total 4559 121616:   |                  |              |               |                      |                             |                |         |                |                         |            |              |
| 01/17                | 01/12/2017       | 99448        | 437           | LMUD                 | MAIN & ALEXANDER SIGNALS-   | 49496 122216   | 1       | 2007-431-60-46 | ELECTRICITY             | 118.94     | 118.94       |
| Total 49496 122216:  |                  |              |               |                      |                             |                |         |                |                         |            |              |
| 01/17                | 01/12/2017       | 99448        | 437           | LMUD                 | MAIN & FAIRFIELD SIGNALS-ST | 49497 122216   | 1       | 2007-431-60-46 | ELECTRICITY             | 117.00     | 117.00       |
| Total 49497 122216:  |                  |              |               |                      |                             |                |         |                |                         |            |              |

| GL Period           | Check Issue Date | Check Number | Vendor Number | Payee                | Description                 | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
|---------------------|------------------|--------------|---------------|----------------------|-----------------------------|----------------|---------|----------------|----------------------------|------------|--------------|
| 01/17               | 01/12/2017       | 99448        | 437           | LMUD                 | MAIN & JOHNSTNVLE SIGNAL-   | 49498 122216   | 1       | 2007-431-60-46 | ELECTRICITY                | 140.44     | 140.44       |
| Total 49498 122216: |                  |              |               |                      |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99448        | 437           | LMUD                 | RIVERSIDE & MAIN LIGHTS-ST  | 49499 122216   | 1       | 2007-431-60-46 | ELECTRICITY                | 226.38     | 226.38       |
| Total 49499 122216: |                  |              |               |                      |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99448        | 437           | LMUD                 | WELL 1-WATER                | 7714 12216     | 1       | 7110-430-42-46 | ELECTRICITY                | 103.40     | 103.40       |
| Total 7714 12216:   |                  |              |               |                      |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99448        | 437           | LMUD                 | 1801 MAIN ST                | 8314 122216    | 1       | 1000-421-10-46 | ELECTRICITY                | 1,048.65   | 1,048.65     |
| Total 8314 122216:  |                  |              |               |                      |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99448        | 437           | LMUD                 | RIVERSIDE PARK              | 9501 123016    | 1       | 1000-452-20-46 | ELECTRICITY                | 583.29     | 583.29       |
| Total 9501 123016:  |                  |              |               |                      |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99449        | 452           | MARTIN SECURITY SYST | 720 SOUTH ST SECURITY 1/17- | 032630         | 1       | 7620-430-10-43 | TECHNICAL SVCS             | 65.00      | 65.00        |
| Total 032630:       |                  |              |               |                      |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99450        | 8814          |                      | REFUND WATER DEPOSIT        | 10403700000    | 1       | 7110-2228-000  | DEPOSITS-CUSTOMER          | 47.54      | 47.54        |
| Total 10403700000:  |                  |              |               |                      |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99451        | 1463          | MILLER CLEANING SERV | CUSTODIAL 12/16             | MCS1806        | 1       | 1000-421-10-44 | CUSTODIAL                  | 360.00     | 360.00       |
| Total MCS1806:      |                  |              |               |                      |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99452        | 480           | MINERS & PISANI INC  | GAS METERS-GAS              | 21429          | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 2,003.39   | 2,003.39     |
| Total 21429:        |                  |              |               |                      |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99453        | 8805          |                      | ENCROACHMENT DEPOSIT        | 010417         | 1       | 1001-2228-001  | DEPOSITS-CURB, GUTTER, SID | 25,420.00  | 25,420.00    |

| GL Period       | Check Issue Date | Check Number | Vendor Number | Payee                | Description                  | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
|-----------------|------------------|--------------|---------------|----------------------|------------------------------|----------------|---------|----------------|----------------------------|------------|--------------|
| Total 010417:   |                  |              |               |                      |                              |                |         |                |                            |            |              |
| 01/17           | 01/12/2017       | 99454        | 8821          | PAVEMENT ENGINEERIN  | MATERIALS TESTING FOR SC2    | 1611-043       | 1       | 2007-431-32-44 | CONSTRUCTION SERVICES      | 6,092.50   | 6,092.50     |
| Total 1611-043: |                  |              |               |                      |                              |                |         |                |                            |            |              |
| 01/17           | 01/12/2017       | 99455        | 8821          | PAVEMENT ENGINEERIN  | MATERIALS TESTING FOR SC3    | 1611-044       | 1       | 2007-431-33-44 | CONSTRUCTION SERVICES      | 3,435.00   | 3,435.00     |
| Total 1611-044: |                  |              |               |                      |                              |                |         |                |                            |            |              |
| 01/17           | 01/12/2017       | 99456        | 546           | PAYLESS BUILDING SUP | SUPPLIES-STREETS             | 2482861        | 1       | 2007-431-20-46 | SUPPLIES-GENERAL           | 4.25       | 4.25         |
| Total 2482861:  |                  |              |               |                      |                              |                |         |                |                            |            |              |
| 01/17           | 01/12/2017       | 99457        | 558           | PLUMAS-SIERRA        | INTERNET ACCESS CIRCUIT 12   | 123116         | 1       | 1000-417-10-45 | COMMUNICATIONS             | 840.00     | 840.00       |
| Total 123116:   |                  |              |               |                      |                              |                |         |                |                            |            |              |
| 01/17           | 01/12/2017       | 99458        | 1462          | PURVIS CONSULTING    | INTERM BUILDING OFFICIAL 11/ | 113016         | 1       | 1000-424-20-43 | TECHNICAL SVCS             | 4,205.00   | 4,205.00     |
| Total 113016:   |                  |              |               |                      |                              |                |         |                |                            |            |              |
| 01/17           | 01/12/2017       | 99458        | 1462          | PURVIS CONSULTING    | INTERM BUILDING OFFICIAL 12  | 123116         | 1       | 1000-424-20-43 | TECHNICAL SVCS             | 2,607.50   | 2,607.50     |
| Total 123116:   |                  |              |               |                      |                              |                |         |                |                            |            |              |
| 01/17           | 01/12/2017       | 99459        | 8817          |                      | ENCROACHMENT DEPOSIT         | 121316         | 1       | 1001-2228-001  | DEPOSITS-CURB, GUTTER, SID | 4,010.00   | 4,010.00     |
| Total 121316:   |                  |              |               |                      |                              |                |         |                |                            |            |              |
| 01/17           | 01/12/2017       | 99460        | 8811          |                      | REFUND COMMUNITY CENTER      | 011017         | 1       | 1000-2228-009  | DEPOSITS-COMM CENTER RE    | 50.00      | 50.00        |
| 01/17           | 01/12/2017       | 99460        | 8811          |                      | COMMUNITY CENTER FEE         | 011017         | 2       | 1000-452-20-36 | RENT-COMMUNITY CENTER      | 101.00     | 101.00       |
| Total 011017:   |                  |              |               |                      |                              |                |         |                |                            |            |              |
| 01/17           | 01/12/2017       | 99461        | 1361          | SAFARILAND, LLC      | BALLISTIC VESTS WOOD & CO    | 116-160572     | 1       | 1000-421-10-47 | EQUIPMENT - SAFETY         | 1,236.25   | 1,236.25     |

| GL Period          | Check Issue Date | Check Number | Vendor Number | Payee                | Description               | Invoice Number | Inv Seq | GL Account No  | GL Account Title | Seq Amount | Check Amount |
|--------------------|------------------|--------------|---------------|----------------------|---------------------------|----------------|---------|----------------|------------------|------------|--------------|
| Total 116-160572:  |                  |              |               |                      |                           |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99462        | 1076          | SIERRA COFFEE AND BE | BOTTLED WATER 12/28/16-PW | 47099          | 1       | 7620-430-10-46 | SUPPLIES-GENERAL | 14.50      | 14.50        |
| Total 47099:       |                  |              |               |                      |                           |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99463        | 1202          | SIERRA DISPLAY INC   | XMAS LIGHT BULBS          | 21424          | 1       | 1000-452-20-46 | SUPPLIES-GENERAL | 149.54     | 149.54       |
| Total 21424:       |                  |              |               |                      |                           |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99464        | 677           | SUSANVILLE SANITARY  | 606 NEVADA                | 1274 010117    | 1       | 1000-417-10-44 | SEWER            | 47.00      | 47.00        |
| Total 1274 010117: |                  |              |               |                      |                           |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99464        | 677           | SUSANVILLE SANITARY  | 66 N LASSEN               | 1276 010117    | 1       | 1000-417-10-44 | SEWER            | 104.00     | 104.00       |
| Total 1276 010117: |                  |              |               |                      |                           |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99464        | 677           | SUSANVILLE SANITARY  | 115 N WEATHERLOW          | 1448 010117    | 1       | 1000-451-80-44 | SEWER            | 52.00      | 52.00        |
| Total 1448 010117: |                  |              |               |                      |                           |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99464        | 677           | SUSANVILLE SANITARY  | 65 N WEATHERLOW - ROOPS F | 1449 010117    | 1       | 1000-452-20-44 | SEWER            | 104.00     | 104.00       |
| Total 1449 010117: |                  |              |               |                      |                           |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99464        | 677           | SUSANVILLE SANITARY  | 1801 MAIN                 | 2121 010117    | 1       | 1000-421-10-44 | SEWER            | 52.00      | 52.00        |
| Total 2121 010117: |                  |              |               |                      |                           |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99464        | 677           | SUSANVILLE SANITARY  | 1850 RIVER ST             | 3667 010117    | 1       | 1000-452-20-44 | SEWER            | 52.00      | 52.00        |
| Total 3667 010117: |                  |              |               |                      |                           |                |         |                |                  |            |              |
| 01/17              | 01/12/2017       | 99464        | 677           | SUSANVILLE SANITARY  | 1600 RIVERSIDE DR         | 3668 010117    | 1       | 1000-452-20-44 | SEWER            | 52.00      | 52.00        |
| Total 3668 010117: |                  |              |               |                      |                           |                |         |                |                  |            |              |

Check Register - Payments by Vendor  
 Check Issue Dates: 1/12/2017 - 1/12/2017

| GL Period          | Check Issue Date | Check Number | Vendor Number | Payee                 | Description              | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
|--------------------|------------------|--------------|---------------|-----------------------|--------------------------|----------------|---------|----------------|----------------------------|------------|--------------|
| 01/17              | 01/12/2017       | 99464        | 677           | SUSANVILLE SANITARY   | 1200 NORTH ST            | 3669 010117    | 1       | 1000-452-20-44 | SEWER                      | 52.00      | 52.00        |
| Total 3669 010117: |                  |              |               |                       |                          |                |         |                |                            |            |              |
| 01/17              | 01/12/2017       | 99465        | 696           | TECH SERVICES         | AWOS MONTHLY FEE         | 1675           | 1       | 7201-430-81-43 | TECHNICAL SVCS             | 575.00     | 575.00       |
| Total 1675:        |                  |              |               |                       |                          |                |         |                |                            |            |              |
| 01/17              | 01/12/2017       | 99466        | 8815          |                       | REFUND GAS DEPOSIT       | 10506350115    | 1       | 7401-2228-000  | DEPOSITS-CUSTOMER          | 180.27     | 180.27       |
| Total 10506350115: |                  |              |               |                       |                          |                |         |                |                            |            |              |
| 01/17              | 01/12/2017       | 99467        | 712           | TNS TRUCKING CO       | BASE ROCK & SAND-GAS     | 2612           | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 309.25     | 309.25       |
| 01/17              | 01/12/2017       | 99467        | 712           | TNS TRUCKING CO       | BASE ROCK & SAND-STREETS | 2612           | 2       | 2007-431-20-46 | SUPPLIES-GENERAL           | 309.24     | 309.24       |
| 01/17              | 01/12/2017       | 99467        | 712           | TNS TRUCKING CO       | BASE ROCK & SAND-WATER   | 2612           | 3       | 7110-430-42-46 | SUPPLIES-GENERAL           | 309.24     | 309.24       |
| Total 2612:        |                  |              |               |                       |                          |                |         |                |                            |            |              |
| 01/17              | 01/12/2017       | 99467        | 712           | TNS TRUCKING CO       | TRANSFER SAND-GAS        | 2613           | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 264.99     | 264.99       |
| 01/17              | 01/12/2017       | 99467        | 712           | TNS TRUCKING CO       | TRANSFER SAND-WATER      | 2613           | 2       | 7110-430-42-46 | SUPPLIES-GENERAL           | 264.99     | 264.99       |
| Total 2613:        |                  |              |               |                       |                          |                |         |                |                            |            |              |
| 01/17              | 01/12/2017       | 99468        | 728           | U S POSTMASTER        | UB BILLING GAS           | 011117         | 1       | 7401-430-62-46 | POSTAGE                    | 90.40      | 90.40        |
| 01/17              | 01/12/2017       | 99468        | 728           | U S POSTMASTER        | UB BILLING WATER         | 011117         | 2       | 7110-430-42-46 | POSTAGE                    | 175.48     | 175.48       |
| Total 011117:      |                  |              |               |                       |                          |                |         |                |                            |            |              |
| 01/17              | 01/12/2017       | 99469        | 530           | U.S. BANK EQUIPMENT F | COPIER - CITY HALL 12/16 | 321219933      | 1       | 1000-417-10-44 | RENT & LEASES EQUIP & VEHI | 290.52     | 290.52       |
| 01/17              | 01/12/2017       | 99469        | 530           | U.S. BANK EQUIPMENT F | COPIER - POLICE 12/16    | 321219933      | 2       | 1000-421-10-44 | RENT & LEASES EQUIP & VEHI | 581.04     | 581.04       |
| Total 321219933:   |                  |              |               |                       |                          |                |         |                |                            |            |              |
| 01/17              | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP    | SUPPLIES- WATER          | 66813056       | 1       | 7110-430-42-46 | SUPPLIES-GENERAL           | 952.97     | 952.97       |
| Total 66813056:    |                  |              |               |                       |                          |                |         |                |                            |            |              |
| 01/17              | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP    | SUPPLIES- WATER          | 66845725       | 1       | 7110-430-42-46 | SUPPLIES-GENERAL           | 187.18     | 187.18       |

| GL Period              | Check Issue Date | Check Number | Vendor Number | Payee              | Description     | Invoice Number  | Inv Seq | GL Account No  | GL Account Title | Seq Amount | Check Amount |
|------------------------|------------------|--------------|---------------|--------------------|-----------------|-----------------|---------|----------------|------------------|------------|--------------|
| Total 66845725:        |                  |              |               |                    |                 |                 |         |                |                  |            |              |
| 01/17                  | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | SUPPLIES- GAS   | 66849410        | 1       | 7401-430-62-46 | SUPPLIES-GENERAL | 187.18     | 187.18       |
| Total 66849410:        |                  |              |               |                    |                 |                 |         |                |                  |            |              |
| 01/17                  | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | SUPPLIES- GAS   | 66861137        | 1       | 7401-430-62-46 | SUPPLIES-GENERAL | 190.59     | 190.59       |
| Total 66861137:        |                  |              |               |                    |                 |                 |         |                |                  |            |              |
| 01/17                  | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | SUPPLIES- GAS   | 66861583 121316 | 1       | 7401-430-62-46 | SUPPLIES-GENERAL | 134.90     | 134.90       |
| Total 66861583 121316: |                  |              |               |                    |                 |                 |         |                |                  |            |              |
| 01/17                  | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | SUPPLIES- WATER | 66863206        | 1       | 7110-430-42-46 | SUPPLIES-GENERAL | 245.25     | 245.25       |
| Total 66863206:        |                  |              |               |                    |                 |                 |         |                |                  |            |              |
| 01/17                  | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | SUPPLIES- WATER | 668635287       | 1       | 7110-430-42-46 | SUPPLIES-GENERAL | 30.65      | 30.65        |
| Total 668635287:       |                  |              |               |                    |                 |                 |         |                |                  |            |              |
| 01/17                  | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | SUPPLIES-GAS    | 66864082        | 1       | 7401-430-62-46 | SUPPLIES-GENERAL | 114.95     | 114.95       |
| Total 66864082:        |                  |              |               |                    |                 |                 |         |                |                  |            |              |
| 01/17                  | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | SUPPLIES-WATER  | 66864246        | 1       | 7110-430-42-46 | SUPPLIES-GENERAL | 41.14      | 41.14        |
| Total 66864246:        |                  |              |               |                    |                 |                 |         |                |                  |            |              |
| 01/17                  | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | SUPPLIES- WATER | 66866342        | 1       | 7110-430-42-46 | SUPPLIES-GENERAL | 396.91     | 396.91       |
| Total 66866342:        |                  |              |               |                    |                 |                 |         |                |                  |            |              |
| 01/17                  | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | SUPPLIES- GAS   | 66867598        | 1       | 7401-430-62-46 | SUPPLIES-GENERAL | 18.46      | 18.46        |
| Total 66867598:        |                  |              |               |                    |                 |                 |         |                |                  |            |              |

| GL Period           | Check Issue Date | Check Number | Vendor Number | Payee              | Description                 | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
|---------------------|------------------|--------------|---------------|--------------------|-----------------------------|----------------|---------|----------------|----------------------------|------------|--------------|
| 01/17               | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | RETURN SUPPLIES-WATER       | CM66851562     | 1       | 7110-430-42-46 | SUPPLIES-GENERAL           | 304.98-    | 304.98-      |
| Total CM66851562:   |                  |              |               |                    |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | RETURN SUPPLIES-WATER       | CM66859030     | 1       | 7110-430-42-46 | SUPPLIES-GENERAL           | 1,431.76-  | 1,431.76-    |
| Total CM66859030:   |                  |              |               |                    |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | RETURN SUPPLIES-WATER       | CM66859030/1   | 1       | 7110-430-42-46 | SUPPLIES-GENERAL           | 462.04-    | 462.04-      |
| Total CM66859030/1: |                  |              |               |                    |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99470        | 770           | WESTERN NEVADA SUP | RETURN SUPPLIES-GAS         | CM66867558     | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 134.63-    | 134.63-      |
| Total CM66867558:   |                  |              |               |                    |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99471        | 1198          | WESTWOOD SANITATIO | PORTABLE TOILET - MEMORIA   | A49832         | 1       | 1000-452-20-44 | RENT & LEASES EQUIP & VEHI | 197.32     | 197.32       |
| Total A49832:       |                  |              |               |                    |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99471        | 1198          | WESTWOOD SANITATIO | PORTABLE TOILET-GOLF COU    | A-49839        | 1       | 7530-451-52-44 | RENT & LEASES EQUIP & VEHI | 98.88      | 98.88        |
| Total A-49839:      |                  |              |               |                    |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99471        | 1198          | WESTWOOD SANITATIO | PORTABLE TOILET - SKYLINE 1 | A49849         | 1       | 1000-452-20-44 | RENT & LEASES EQUIP & VEHI | 98.88      | 98.88        |
| Total A49849:       |                  |              |               |                    |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99471        | 1198          | WESTWOOD SANITATIO | PORTABLE TOILET-GC OLD CL   | A49856         | 1       | 7530-451-52-44 | RENT & LEASES EQUIP & VEHI | 98.88      | 98.88        |
| Total A49856:       |                  |              |               |                    |                             |                |         |                |                            |            |              |
| 01/17               | 01/12/2017       | 99471        | 1198          | WESTWOOD SANITATIO | PORTABLE TOILET - RIVERSID  | A49860         | 1       | 1000-452-20-44 | RENT & LEASES EQUIP & VEHI | 197.76     | 197.76       |
| Total A49860:       |                  |              |               |                    |                             |                |         |                |                            |            |              |
| Grand Totals:       |                  |              |               |                    |                             |                |         |                |                            | 76,293.89  | 76,293.89    |

Report Criteria:  
Report type: GL detail  
Check Voided = False

Report Criteria:

Report type: GL detail  
 Check Voided = False

| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee          | Description      | Invoice Number | Inv Seq | GL Account No  | GL Account Title | Seq Amount | Check Amount |          |
|---------------|------------------|--------------|---------------|----------------|------------------|----------------|---------|----------------|------------------|------------|--------------|----------|
| 01/17         | 01/18/2017       | 99472        | 728           | U S POSTMASTER | UB BILLING GAS   | 011817         | 1       | 7401-430-62-46 | POSTAGE          | 401.34     | 401.34       |          |
| 01/17         | 01/18/2017       | 99472        | 728           | U S POSTMASTER | UB BILLING WATER | 011817         | 2       | 7110-430-42-46 | POSTAGE          | 779.08     | 779.08       |          |
| Total 011817: |                  |              |               |                |                  |                |         |                |                  |            | 1,180.42     | 1,180.42 |
| Grand Totals: |                  |              |               |                |                  |                |         |                |                  |            | 1,180.42     | 1,180.42 |

Report Criteria:  
Report type: GL detail  
Check Voided = False

| GL Period          | Check Issue Date | Check Number | Vendor Number | Payee           | Description       | Invoice Number | Inv Seq | GL Account No  | GL Account Title     | Seq Amount | Check Amount |
|--------------------|------------------|--------------|---------------|-----------------|-------------------|----------------|---------|----------------|----------------------|------------|--------------|
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | PHONE CARDS-PD    | 0057 122516    | 1       | 1000-421-10-45 | INVESTIGATIVE FUNDS  | 81.29      | 81.29        |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | TR EX SACRAMENTO- | 0057 122516    | 2       | 1000-421-10-45 | TRAINING             | 327.78     | 327.78       |
| Total 0057 122516: |                  |              |               |                 |                   |                |         |                |                      |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | BATTERY-PW        | 0364 122516    | 1       | 7620-430-10-46 | SUPPLIES-GENERAL     | 52.71      | 52.71        |
| Total 0364 122516: |                  |              |               |                 |                   |                |         |                |                      |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-PD           | 3127 122516    | 1       | 1000-421-10-46 | GASOLINE             | 300.80     | 300.80       |
| Total 3127 122516: |                  |              |               |                 |                   |                |         |                |                      |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | TR EX             | 3609 122516    | 1       | 1000-422-10-45 | TRAVEL               | 200.00     | 200.00       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | TR EX             | 3609 122516    | 2       | 1000-422-10-45 | TRAVEL               | 103.42     | 103.42       |
| Total 3609 122516: |                  |              |               |                 |                   |                |         |                |                      |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES-GC       | 4028 122516    | 1       | 7530-451-52-46 | SUPPLIES-GENERAL     | 164.98     | 164.98       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES          | 4028 122516    | 2       | 1000-411-40-46 | SUPPLIES-GENERAL     | 4.53       | 4.53         |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | CITY HALL PHONES  | 4028 122516    | 3       | 1000-417-10-45 | COMMUNICATIONS       | 537.89     | 537.89       |
| Total 4028 122516: |                  |              |               |                 |                   |                |         |                |                      |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | POSTAGE           | 4093 122516    | 1       | 1000-417-10-43 | TECHNICAL SVCS       | 50.05      | 50.05        |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES          | 4093 122516    | 2       | 1000-417-10-46 | SUPPLIES-GENERAL     | 225.21     | 225.21       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | TR EX MONTEREY    | 4093 122516    | 3       | 1000-413-20-45 | TRAVEL               | 650.00     | 650.00       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL              | 4093 122516    | 4       | 1000-417-10-46 | GASOLINE             | 64.55      | 64.55        |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | MEMBERSHIP DUES   | 4093 122516    | 5       | 1000-415-10-48 | DUES AND MEMBERSHIPS | 160.00     | 160.00       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES          | 4093 122516    | 6       | 1000-452-20-46 | SUPPLIES-GENERAL     | 57.86      | 57.86        |
| Total 4093 122516: |                  |              |               |                 |                   |                |         |                |                      |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-PD           | 4242 122516    | 1       | 1000-421-10-46 | GASOLINE             | 45.36      | 45.36        |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | TR EX SACRAMENT   | 4242 122516    | 2       | 1000-421-10-45 | TRAINING             | 63.00      | 63.00        |
| Total 4242 122516: |                  |              |               |                 |                   |                |         |                |                      |            |              |
|                    |                  |              |               |                 |                   |                |         |                |                      | 1,207.67   | 1,207.67     |

| GL Period          | Check Issue Date | Check Number | Vendor Number | Payee           | Description               | Invoice Number | Inv Seq | GL Account No  | GL Account Title         | Seq Amount | Check Amount |
|--------------------|------------------|--------------|---------------|-----------------|---------------------------|----------------|---------|----------------|--------------------------|------------|--------------|
| Total 4242 122516: |                  |              |               |                 |                           |                |         |                |                          |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-PD                   | 4259 122516    | 1       | 1000-421-10-46 | GASOLINE                 | 108.36     | 108.36       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | TR EX FOLSOM 12/4         | 4259 122516    | 2       | 1000-421-10-45 | TRAINING                 | 85.73      | 85.73        |
| Total 4259 122516: |                  |              |               |                 |                           |                |         |                |                          |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | TR EX SACRAMENT           | 4267 122516    | 1       | 1000-421-10-45 | TRAINING                 | 418.98     | 418.98       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES-PD               | 4267 122516    | 2       | 1000-421-10-46 | SUPPLIES-SAFETY ITEMS    | 230.72     | 230.72       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-PD                   | 4267 122516    | 3       | 1000-421-10-46 | GASOLINE                 | 136.17     | 136.17       |
| Total 4267 122516: |                  |              |               |                 |                           |                |         |                |                          |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-PD                   | 4275 122516    | 1       | 1000-421-10-46 | GASOLINE                 | 133.20     | 133.20       |
| Total 4275 122516: |                  |              |               |                 |                           |                |         |                |                          |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES-PD               | 4291 122516    | 1       | 1000-421-10-47 | EQUIPMENT - SAFETY       | 53.74      | 53.74        |
| Total 4291 122516: |                  |              |               |                 |                           |                |         |                |                          |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | TR EX SACRAMEN            | 4333 122516    | 1       | 1000-421-10-45 | TRAINING                 | 351.78     | 351.78       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES-PD               | 4333 122516    | 2       | 1000-421-10-46 | SUPPLIES-GENERAL         | 163.36     | 163.36       |
| Total 4333 122516: |                  |              |               |                 |                           |                |         |                |                          |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | WEB BUILDER-AP            | 5203 122516    | 1       | 7620-430-11-48 | DUES AND MEMBERSHIPS     | 24.90      | 24.90        |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | TRAINING-AP               | 5203 122516    | 2       | 7620-430-10-45 | TRAVEL                   | 360.00     | 360.00       |
| Total 5203 122516: |                  |              |               |                 |                           |                |         |                |                          |            |              |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-WATER                | 5442 122516    | 1       | 7110-430-42-46 | GASOLINE                 | 132.88     | 132.88       |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES-WATER            | 5442 122516    | 2       | 7110-430-42-46 | SUPPLIES-GENERAL         | 1,638.31   | 1,638.31     |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FILTERS-WATER             | 5442 122516    | 3       | 7110-430-42-46 | SUPPLIES - SAFETY ITEMS  | 89.55      | 89.55        |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | REPAIR & MAINT #251-WATER | 5442 122516    | 4       | 7110-430-42-44 | REPAIR AND MAINTENANCE-V | 344.89     | 344.89       |
| Total 5442 122516: |                  |              |               |                 |                           |                |         |                |                          |            |              |
|                    |                  |              |               |                 |                           |                |         |                |                          | 2,205.63   | 2,205.63     |

| GL Period          | Check Issue Date | Check Number | Vendor Number | Payee           | Description            | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |          |
|--------------------|------------------|--------------|---------------|-----------------|------------------------|----------------|---------|----------------|----------------------------|------------|--------------|----------|
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | REPAIR & MAINT-PD      | 5488 122516    | 1       | 1000-421-10-44 | FIREARM - REPAIR & MAINTEN | 156.26     | 156.26       |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | POSTAGE-PD             | 5488 122516    | 2       | 1000-421-10-46 | POSTAGE                    | 37.38      | 37.38        |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-PD                | 5488 122516    | 3       | 1000-421-10-46 | GASOLINE                   | 71.70      | 71.70        |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES-PD            | 5488 122516    | 4       | 1000-421-10-46 | SUPPLIES-SAFETY ITEMS      | 321.18     | 321.18       |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | VEHICLE MAINTENANCE-PD | 5488 122516    | 5       | 1000-421-10-44 | VEHICLE - REPAIR & MAINTEN | 8.49       | 8.49         |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES-PD            | 5488 122516    | 6       | 1000-421-10-46 | SUPPLIES-GENERAL           | 961.89     | 961.89       |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | MEMBERSHIP DUES-PD     | 5488 122516    | 7       | 1000-421-10-48 | DUES AND MEMBERSHIPS       | 45.00      | 45.00        |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | LOCKSMITH-PD           | 5488 122516    | 8       | 1000-421-10-45 | LOCKSMITHING SERVICES      | 9.19       | 9.19         |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | INVEST. SUPPLIES-PD    | 5488 122516    | 9       | 1000-421-10-45 | INVESTIGATIVE FUNDS        | 41.90      | 41.90        |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES-PD            | 5488 122516    | 10      | 1000-421-10-47 | MACHINERY AND EQUIPMENT    | 122.45     | 122.45       |          |
| Total 5488 122516: |                  |              |               |                 |                        |                |         |                |                            |            | 1,775.44     | 1,775.44 |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-STREETS           | 6460 122516    | 1       | 2007-431-20-46 | GASOLINE                   | 31.00      | 31.00        |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-GAS               | 6460 122516    | 2       | 7401-430-62-46 | GASOLINE                   | 50.85      | 50.85        |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-WATER             | 6460 122516    | 3       | 7110-430-42-46 | GASOLINE                   | 30.67      | 30.67        |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | WEB BUILDER-PW         | 6460 122516    | 4       | 7620-430-10-48 | DUES AND MEMBERSHIPS       | 24.90      | 24.90        |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | POSTAGE-PW             | 6460 122516    | 5       | 7620-430-10-46 | POSTAGE                    | 6.45       | 6.45         |          |
| Total 6460 122516: |                  |              |               |                 |                        |                |         |                |                            |            | 143.87       | 143.87   |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | REPAIR & MAINT #72-GAS | 7575 122516    | 1       | 7401-430-62-44 | REPAIR AND MAINT-VEHICLE   | 100.57     | 100.57       |          |
| Total 7575 122516: |                  |              |               |                 |                        |                |         |                |                            |            | 100.57       | 100.57   |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | FUEL-FD                | 7979 122516    | 1       | 1000-422-10-46 | GASOLINE                   | 753.40     | 753.40       |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | REPAIR & MAINT #652-FD | 7979 122516    | 2       | 1000-422-10-44 | VEHICLE - REPAIR & MAINTEN | 268.06     | 268.06       |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | BOOKS-FD               | 7979 122516    | 3       | 1000-422-10-46 | BOOKS AND PERIODICALS      | 153.03     | 153.03       |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | POSTAGE-FD             | 7979 122516    | 4       | 1000-422-10-46 | POSTAGE                    | 192.30     | 192.30       |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES-FD            | 7979 122516    | 5       | 1000-422-10-46 | SUPPLIES-GENERAL           | 194.90     | 194.90       |          |
| Total 7979 122516: |                  |              |               |                 |                        |                |         |                |                            |            | 1,561.69     | 1,561.69 |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | REPAIR & MAINT-GC      | 9430 122516    | 1       | 7530-451-52-44 | REPAIR & MAINTENANCE - MIS | 122.41     | 122.41       |          |
| 01/17              | 01/18/2017       | 99473        | 884           | BANK OF AMERICA | SUPPLIES PROSHOP-GC    | 9430 122516    | 2       | 7530-451-55-46 | SUPPLIES - GENERAL         | 66.82      | 66.82        |          |
| Total 9430 122516: |                  |              |               |                 |                        |                |         |                |                            |            | 189.23       | 189.23   |
| 01/17              | 01/18/2017       | 99472        | 728           | U S POSTMASTER  | UB BILLING GAS         | 011817         | 1       | 7401-430-62-46 | POSTAGE                    | 401.34     | 401.34       |          |

| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee          | Description      | Invoice Number | Inv Seq | GL Account No  | GL Account Title | Seq Amount | Check Amount |           |
|---------------|------------------|--------------|---------------|----------------|------------------|----------------|---------|----------------|------------------|------------|--------------|-----------|
| 01/17         | 01/18/2017       | 99472        | 728           | U S POSTMASTER | UB BILLING WATER | 011817         | 2       | 7110-430-42-46 | POSTAGE          | 779.08     | 779.08       |           |
| Total 011817: |                  |              |               |                |                  |                |         |                |                  |            | 1,180.42     | 1,180.42  |
| Grand Totals: |                  |              |               |                |                  |                |         |                |                  |            | 12,126.28    | 12,126.28 |

Report Criteria:

Report type: GL detail  
 Check Voided = False

Report Criteria:

Report type: GL detail  
Check\_Voided = False

| GL Period                   | Check Issue Date | Check Number | Vendor Number | Payee                | Description                | Invoice Number       | Inv Seq | GL Account No  | GL Account Title      | Seq Amount | Check Amount |
|-----------------------------|------------------|--------------|---------------|----------------------|----------------------------|----------------------|---------|----------------|-----------------------|------------|--------------|
| 01/17                       | 01/19/2017       | 99474        | 76            | BILLINGTON ACE HARD  | SUPPLIES- GAS              | 374518               | 1       | 7401-430-62-46 | SUPPLIES-GENERAL      | 5.79       | 5.79         |
| Total 374518:               |                  |              |               |                      |                            |                      |         |                |                       |            |              |
| 01/17                       | 01/19/2017       | 99474        | 76            | BILLINGTON ACE HARD  | SUPPLIES-GAS               | 374553               | 1       | 7401-430-62-46 | SUPPLIES-GENERAL      | 18.37      | 18.37        |
| Total 374553:               |                  |              |               |                      |                            |                      |         |                |                       |            |              |
| 01/17                       | 01/19/2017       | 99474        | 76            | BILLINGTON ACE HARD  | SUPPLIES-FD                | 375005               | 1       | 1000-422-10-46 | SUPPLIES-SAFETY ITEMS | 250.88     | 250.88       |
| Total 375005:               |                  |              |               |                      |                            |                      |         |                |                       |            |              |
| 01/17                       | 01/19/2017       | 99474        | 76            | BILLINGTON ACE HARD  | SUPPLIES- GAS              | 375006               | 1       | 7401-430-62-46 | SUPPLIES-SMALL TOOLS  | 32.88      | 32.88        |
| Total 375006:               |                  |              |               |                      |                            |                      |         |                |                       |            |              |
| 01/17                       | 01/19/2017       | 99474        | 76            | BILLINGTON ACE HARD  | SUPPLIES-WATER             | 375102               | 1       | 7110-430-42-46 | SUPPLIES-GENERAL      | 4.41       | 4.41         |
| Total 375102:               |                  |              |               |                      |                            |                      |         |                |                       |            |              |
| 01/17                       | 01/19/2017       | 99475        | 1307          | C&S WASTE SOLUTIONS  | PUBLIC LITTER CANS - FROST | PLCFROSTYMILL 010117 | 1       | 2007-431-20-44 | DISPOSAL              | 19.51      | 19.51        |
| Total PLCFROSTYMILL 010117: |                  |              |               |                      |                            |                      |         |                |                       |            |              |
| 01/17                       | 01/19/2017       | 99475        | 1307          | C&S WASTE SOLUTIONS  | 720 SOUTH ST SHOP-PW       | SVL8 010117          | 1       | 7620-430-10-44 | DISPOSAL              | 164.88     | 164.88       |
| Total SVL8 010117:          |                  |              |               |                      |                            |                      |         |                |                       |            |              |
| 01/17                       | 01/19/2017       | 99476        | 1354          | CENTRAL JANITOR'S SU | TOWELS-FD                  | 759574               | 1       | 1000-422-10-46 | SUPPLIES-JANITORIAL   | 54.22      | 54.22        |
| Total 759574:               |                  |              |               |                      |                            |                      |         |                |                       |            |              |
| 01/17                       | 01/19/2017       | 99476        | 1354          | CENTRAL JANITOR'S SU | TOWELS-FD                  | 759583               | 1       | 1000-422-10-46 | SUPPLIES-JANITORIAL   | 26.86      | 26.86        |

| GL Period          | Check Issue Date | Check Number | Vendor Number | Payee                | Description              | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
|--------------------|------------------|--------------|---------------|----------------------|--------------------------|----------------|---------|----------------|----------------------------|------------|--------------|
| Total 759583:      |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17              | 01/19/2017       | 99476        | 1354          | CENTRAL JANITOR'S SU | TOWELS-FD                | 7690441        | 1       | 1000-422-10-46 | SUPPLIES-JANITORIAL        | 26.86      | 26.86        |
| Total 7690441:     |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17              | 01/19/2017       | 99477        | 8822          |                      | REFUND WATER DEPOSIT     | 10526800032    | 1       | 7110-2228-000  | DEPOSITS-CUSTOMER          | 4.68       | 4.68         |
| 01/17              | 01/19/2017       | 99477        | 8822          |                      | REFUND GAS DEPOSIT       | 10526800032    | 2       | 7401-2228-000  | DEPOSITS-CUSTOMER          | 200.00     | 200.00       |
| Total 10526800032: |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17              | 01/19/2017       | 99478        | 167           | DALCAR ELECTRICAL SU | CAPACITOR-GAS            | 20578          | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 18.18      | 18.18        |
| Total 20578:       |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17              | 01/19/2017       | 99479        | 7293          | DIG IT CONSTRUCTION  | STIP SC PROJECT #15-03   | 010916         | 1       | 2007-431-30-44 | CONSTRUCTION SERVICES      | 415,930.59 | 415,930.59   |
| Total 010916:      |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17              | 01/19/2017       | 99504        | 7293          | DIG IT CONSTRUCTION  | STIP SC-1 PROJECT #15-04 | 010917-1       | 1       | 2007-431-31-44 | CONSTRUCTION SERVICES      | 226,216.99 | 226,216.99   |
| Total 010917-1:    |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17              | 01/19/2017       | 99480        | 208           |                      | REIM HEALTH INSURANCE    | 011317         | 1       | 7610-2239-006  | RETIREE SICK LEAVE BANK PA | 322.73     | 322.73       |
| Total 011317:      |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17              | 01/19/2017       | 99481        | 219           | ED STAUB & SONS PETR | 6500 GAL UNLEADED        | 1356983        | 1       | 1000-1410-001  | INVENTORIES-GASOLINE       | 11,470.76  | 11,470.76    |
| Total 1356983:     |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17              | 01/19/2017       | 99481        | 219           | ED STAUB & SONS PETR | 6000 GAL UNLEADED        | 1356983-IN     | 1       | 1000-1410-001  | INVENTORIES-GASOLINE       | 895.13     | 895.13       |
| Total 1356983-IN:  |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17              | 01/19/2017       | 99482        | 257           | FOREST OFFICE EQUIP  | COPY PAPER-PW            | 659            | 1       | 7620-430-10-46 | SUPPLIES-GENERAL           | 315.30     | 315.30       |

| GL Period               | Check Issue Date | Check Number | Vendor Number | Payee               | Description               | Invoice Number   | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
|-------------------------|------------------|--------------|---------------|---------------------|---------------------------|------------------|---------|----------------|----------------------------|------------|--------------|
| Total 659:              |                  |              |               |                     |                           |                  |         |                |                            |            |              |
| 01/17                   | 01/19/2017       | 99482        | 257           | FOREST OFFICE EQUIP | MAINT.CONTRACT FOLD MACH  | CC8301           | 1       | 7401-430-62-44 | REPAIR AND MAINTENANCE-MI  | 42.00      | 42.00        |
| 01/17                   | 01/19/2017       | 99482        | 257           | FOREST OFFICE EQUIP | MAINT.CONTRACT FOLD MACH  | CC8301           | 2       | 7110-430-42-44 | REPAIR AND MAINTENANCE-MI  | 42.00      | 42.00        |
| Total CC8301:           |                  |              |               |                     |                           |                  |         |                |                            |            |              |
| 01/17                   | 01/19/2017       | 99483        | 265           | FRONTIER            | 257-3292 MUSEUM           | 3292.011017      | 1       | 1000-451-80-45 | COMMUNICATION              | 112.76     | 112.76       |
| Total 3292.011017:      |                  |              |               |                     |                           |                  |         |                |                            |            |              |
| 01/17                   | 01/19/2017       | 99484        | 288           |                     | REIMBURSE HEALTH INS      | 011717           | 1       | 7610-2239-006  | RETIREE SICK LEAVE BANK PA | 72.93      | 72.93        |
| Total 011717:           |                  |              |               |                     |                           |                  |         |                |                            |            |              |
| 01/17                   | 01/19/2017       | 99485        | 1504          | JESSICA RYAN        | PROFESSIONAL SERVICES 12/ | 123116           | 1       | 1000-412-10-43 | PROFESSIONAL SVCS          | 3,212.50   | 3,212.50     |
| Total 123116:           |                  |              |               |                     |                           |                  |         |                |                            |            |              |
| 01/17                   | 01/19/2017       | 99486        | 911           | JOHNSTONE SUPPLY    | IGNITION KIT-GAS          | 415-S2165837.001 | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 607.98     | 607.98       |
| Total 415-S2165837.001: |                  |              |               |                     |                           |                  |         |                |                            |            |              |
| 01/17                   | 01/19/2017       | 99486        | 911           | JOHNSTONE SUPPLY    | RELAY HYDRONIC-GAS        | S2157496.001     | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 122.33     | 122.33       |
| Total S2157496.001:     |                  |              |               |                     |                           |                  |         |                |                            |            |              |
| 01/17                   | 01/19/2017       | 99486        | 911           | JOHNSTONE SUPPLY    | IGNITION KIT-GAS          | S2165821.001     | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 171.26     | 171.26       |
| Total S2165821.001:     |                  |              |               |                     |                           |                  |         |                |                            |            |              |
| 01/17                   | 01/19/2017       | 99486        | 911           | JOHNSTONE SUPPLY    | IGNITION KIT-GAS          | S2165821.002     | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 166.15     | 166.15       |
| Total S2165821.002:     |                  |              |               |                     |                           |                  |         |                |                            |            |              |
| 01/17                   | 01/19/2017       | 99487        | 372           | KRONICK. MOSKOVITZ  | PROFESSIONAL SERVICES 12/ | 285197           | 1       | 1000-412-10-43 | PROFESSIONAL SVCS          | 7,547.00   | 7,547.00     |

| GL Period           | Check Issue Date | Check Number | Vendor Number | Payee               | Description               | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
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| Total 285197:       |                  |              |               |                     |                           |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99487        | 372           | KRONICK, MOSKOVITZ  | PROFESSIONAL SERVICES 12/ | 285210         | 1       | 1000-412-10-43 | PROFESSIONAL SVCS          | 3,906.23   | 3,906.23     |
| Total 285210:       |                  |              |               |                     |                           |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99488        | 374           | L N CURTIS & SONS   | EQUIPMENT-FD              | 69584          | 1       | 1000-422-10-46 | SUPPLIES-SAFETY ITEMS      | 238.60     | 238.60       |
| Total 69584:        |                  |              |               |                     |                           |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99488        | 374           | L N CURTIS & SONS   | BATTERY PACK-FD           | 71845          | 1       | 1000-422-10-46 | SUPPLIES-SAFETY ITEMS      | 177.37     | 177.37       |
| Total 71845:        |                  |              |               |                     |                           |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 099-260-26-11             | 10011 102116   | 1       | 7110-430-42-48 | TAXES, FEES, PERMITS & CHA | 816.18     | 816.18       |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 099-260-26-11             | 10011 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 40.80      | 40.80        |
| Total 10011 102116: |                  |              |               |                     |                           |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 101-050-53-11             | 10131 102116   | 1       | 7110-430-42-48 | TAXES, FEES, PERMITS & CHA | 557.02     | 557.02       |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 101-050-53-11             | 10131 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 27.85      | 27.85        |
| Total 10131 102116: |                  |              |               |                     |                           |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 103-250-51-11             | 11682 102116   | 1       | 7110-430-42-48 | TAXES, FEES, PERMITS & CHA | 53.04      | 53.04        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 103-250-51-11             | 11682 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 2.65       | 2.65         |
| Total 11682 102116: |                  |              |               |                     |                           |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 103-250-52-11             | 11683 102116   | 1       | 7110-430-42-48 | TAXES, FEES, PERMITS & CHA | 6,778.80   | 6,778.80     |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 103-250-52-11             | 11683 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 338.94     | 338.94       |
| Total 11683 102116: |                  |              |               |                     |                           |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 105-302-14-11             | 13000 102116   | 1       | 2007-431-20-48 | TAXES, FEES, PERMIT AND CH | 49.52      | 49.52        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 105-302-14-11             | 13000 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 2.47       | 2.47         |

| GL Period           | Check Issue Date | Check Number | Vendor Number | Payee               | Description   | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
|---------------------|------------------|--------------|---------------|---------------------|---------------|----------------|---------|----------------|----------------------------|------------|--------------|
| Total 13000 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 105-331-13-11 | 13029 102116   | 1       | 2007-431-20-48 | TAXES, FEES, PERMIT AND CH | 186.42     | 186.42       |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 105-331-13-11 | 13029 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 9.32       | 9.32         |
| Total 13029 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 107-260-05-11 | 13902 102116   | 1       | 7110-430-42-48 | TAXES, FEES, PERMITS & CHA | 26.48      | 26.48        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 107-260-05-11 | 13902 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 1.32       | 1.32         |
| Total 13902 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 107-260-28-11 | 13918 102116   | 1       | 7110-430-42-48 | TAXES, FEES, PERMITS & CHA | 66.32      | 66.32        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 107-260-28-11 | 13918 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 3.31       | 3.31         |
| Total 13918 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-060-24-11 | 14580 102116   | 1       | 7110-430-42-48 | TAXES, FEES, PERMITS & CHA | 1,487.96   | 1,487.96     |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-060-24-11 | 14580 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 74.39      | 74.39        |
| Total 14580 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-150-04-11 | 14858 102116   | 1       | 7201-430-81-48 | TAXES, FEES, PERMITS & CHA | 38.28      | 38.28        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-150-04-11 | 14858 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 1.91       | 1.91         |
| Total 14858 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-160-08-11 | 14893 102116   | 1       | 7201-430-81-48 | TAXES, FEES, PERMITS & CHA | 396.32     | 396.32       |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-160-08-11 | 14893 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 19.81      | 19.81        |
| Total 14893 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-180-04-11 | 14929 102116   | 1       | 7201-430-81-48 | TAXES, FEES, PERMITS & CHA | 1,357.56   | 1,357.56     |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-180-04-11 | 14929 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 67.87      | 67.87        |
| Total 14929 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-180-07-11 | 14931 102116   | 1       | 7201-430-81-48 | TAXES, FEES, PERMITS & CHA | 206.14     | 206.14       |

| GL Period           | Check Issue Date | Check Number | Vendor Number | Payee               | Description   | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
|---------------------|------------------|--------------|---------------|---------------------|---------------|----------------|---------|----------------|----------------------------|------------|--------------|
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-180-07-11 | 14931 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 10.30      | 10.30        |
| Total 14931 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-180-47-11 | 14935 102116   | 1       | 7201-430-81-48 | TAXES, FEES, PERMITS & CHA | 14.62      | 14.62        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-180-47-11 | 14935 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | .73        | .73          |
| Total 14935 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-180-61-11 | 14941 102116   | 1       | 7201-430-81-48 | TAXES, FEES, PERMITS & CHA | 19.10      | 19.10        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-180-61-11 | 14941 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | .95        | .95          |
| Total 14941 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-190-01-11 | 14949 102116   | 1       | 7201-430-81-48 | TAXES, FEES, PERMITS & CHA | 91.56      | 91.56        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-190-01-11 | 14949 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 4.57       | 4.57         |
| Total 14949 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-190-08-11 | 14953 102116   | 1       | 7201-430-81-48 | TAXES, FEES, PERMITS & CHA | 19.12      | 19.12        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-190-08-11 | 14953 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | .95        | .95          |
| Total 14953 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-230-05-11 | 15087 102116   | 1       | 7530-451-50-48 | TAXES, FEES, PERMITS & CHA | 4,489.86   | 4,489.86     |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-230-05-11 | 15087 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 224.49     | 224.49       |
| Total 15087 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-320-21-11 | 15404 102116   | 1       | 7530-451-50-48 | TAXES, FEES, PERMITS & CHA | 64.38      | 64.38        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-320-21-11 | 15404 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 3.21       | 3.21         |
| Total 15404 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-330-28-11 | 15436 102116   | 1       | 7530-451-50-48 | TAXES, FEES, PERMITS & CHA | 81.96      | 81.96        |
| 01/17               | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-330-28-11 | 15436 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | 4.09       | 4.09         |
| Total 15436 102116: |                  |              |               |                     |               |                |         |                |                            |            |              |

| GL Period                        | Check Issue Date | Check Number | Vendor Number | Payee               | Description         | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
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| 01/17                            | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-350-19-11       | 15450 102116   | 1       | 7530-451-50-48 | TAXES, FEES, PERMITS & CHA | 11.66      | 11.66        |
| 01/17                            | 01/19/2017       | 99489        | 401           | LASSEN CO TAX COLLE | 116-350-19-11       | 15450 102116   | 2       | 1000-415-10-48 | TAXES, FEES, PERMITS & CHA | .58        | .58          |
| Total 15450 102116: 12.24 12.24  |                  |              |               |                     |                     |                |         |                |                            |            |              |
| 01/17                            | 01/19/2017       | 99490        | 411           | LASSEN MOTOR PARTS  | PARTS #231-SNOW     | 268214         | 1       | 2006-431-25-44 | REPAIR & MAINT - VEHICLE   | 48.33      | 48.33        |
| Total 268214: 48.33 48.33        |                  |              |               |                     |                     |                |         |                |                            |            |              |
| 01/17                            | 01/19/2017       | 99490        | 411           | LASSEN MOTOR PARTS  | SUPPLIES- GAS       | 268749         | 1       | 7401-430-62-46 | SUPPLIES-GENERAL           | 1.38       | 1.38         |
| 01/17                            | 01/19/2017       | 99490        | 411           | LASSEN MOTOR PARTS  | SUPPLIES- STREETS   | 268749         | 2       | 2007-431-20-46 | SUPPLIES-GENERAL           | 1.06       | 1.06         |
| 01/17                            | 01/19/2017       | 99490        | 411           | LASSEN MOTOR PARTS  | SUPPLIES- WATER     | 268749         | 3       | 7110-430-42-46 | SUPPLIES-GENERAL           | 1.82       | 1.82         |
| Total 268749: 4.26 4.26          |                  |              |               |                     |                     |                |         |                |                            |            |              |
| 01/17                            | 01/19/2017       | 99490        | 411           | LASSEN MOTOR PARTS  | PARTS #345-STREETS  | 269058         | 1       | 2007-431-20-44 | REPAIR AND MAINTENANCE-V   | 88.14      | 88.14        |
| Total 269058: 88.14 88.14        |                  |              |               |                     |                     |                |         |                |                            |            |              |
| 01/17                            | 01/19/2017       | 99490        | 411           | LASSEN MOTOR PARTS  | PARTS #237-SNOW     | 269209         | 1       | 2006-431-25-44 | REPAIR & MAINT - VEHICLE   | 21.80      | 21.80        |
| Total 269209: 21.80 21.80        |                  |              |               |                     |                     |                |         |                |                            |            |              |
| 01/17                            | 01/19/2017       | 99491        | 1102          | LASSEN PC           | BACKUP LICENSE-FIRE | 18865          | 1       | 1000-422-10-43 | TECHNICAL SVCS             | 44.49      | 44.49        |
| Total 18865: 44.49 44.49         |                  |              |               |                     |                     |                |         |                |                            |            |              |
| 01/17                            | 01/19/2017       | 99492        | 413           | LASSEN TIRE         | TIRE #270-GAS       | 48142          | 1       | 7401-430-62-44 | REPAIR AND MAINT-VEHICLE   | 1,720.46   | 1,720.46     |
| Total 48142: 1,720.46 1,720.46   |                  |              |               |                     |                     |                |         |                |                            |            |              |
| 01/17                            | 01/19/2017       | 99493        | 432           | LEXIS NEXIS         | CONTRACT 12/16      | 1612203962     | 1       | 1000-421-10-48 | DUES AND MEMBERSHIPS       | 158.10     | 158.10       |
| Total 1612203962: 158.10 158.10  |                  |              |               |                     |                     |                |         |                |                            |            |              |
| 01/17                            | 01/19/2017       | 99494        | 437           | LIMUD               | 66 N LASSEN ST      | 2466 010617    | 1       | 1000-452-20-46 | ELECTRICITY                | 725.28     | 725.28       |
| Total 2466 010617: 725.28 725.28 |                  |              |               |                     |                     |                |         |                |                            |            |              |

| GL Period           | Check Issue Date | Check Number | Vendor Number | Payee | Description                | Invoice Number | Inv Seq | GL Account No  | GL Account Title | Seq Amount | Check Amount |
|---------------------|------------------|--------------|---------------|-------|----------------------------|----------------|---------|----------------|------------------|------------|--------------|
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | N WEATHERLOW ST TENNIS S   | 24661 010617   | 1       | 1000-452-20-46 | ELECTRICITY      | 20.00      | 20.00        |
| Total 24661 010617: |                  |              |               |       |                            |                |         |                |                  |            |              |
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | 65 N WEATHERLOW ST PARK    | 2865 010617    | 1       | 1000-452-20-46 | ELECTRICITY      | 76.23      | 76.23        |
| Total 2865 010617:  |                  |              |               |       |                            |                |         |                |                  |            |              |
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | 65 N WEATHERLOW ST-MUSEU   | 2866 010617    | 1       | 1000-451-80-46 | ELECTRICITY      | 21.31      | 21.31        |
| Total 2866 010617:  |                  |              |               |       |                            |                |         |                |                  |            |              |
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | 65 N WEATHERLOW ST COMM    | 2867 010617    | 1       | 1000-452-20-46 | ELECTRICITY      | 45.28      | 45.28        |
| Total 2867 010617:  |                  |              |               |       |                            |                |         |                |                  |            |              |
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | N WEATHERLOW ST TENNIS C   | 2870 010617    | 1       | 1000-452-20-46 | ELECTRICITY      | 19.86      | 19.86        |
| Total 2870 010617:  |                  |              |               |       |                            |                |         |                |                  |            |              |
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | NORTH ST BALL PARK-MEM FI  | 2873 010617    | 1       | 1000-452-20-46 | ELECTRICITY      | 27.41      | 27.41        |
| Total 2873 010617:  |                  |              |               |       |                            |                |         |                |                  |            |              |
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | 1505 MAIN ST               | 2876 122216    | 1       | 1000-422-10-46 | ELECTRICITY      | 1,217.19   | 1,217.19     |
| Total 2876 122216:  |                  |              |               |       |                            |                |         |                |                  |            |              |
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | 115 N WEATHERLOW ST MUUSE  | 43866 010617   | 1       | 1000-452-20-46 | ELECTRICITY      | 57.48      | 57.48        |
| Total 43866 010617: |                  |              |               |       |                            |                |         |                |                  |            |              |
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | NORTH ST PARK LITES MEM FI | 9283 010617    | 1       | 1000-452-20-46 | ELECTRICITY      | 112.99     | 112.99       |
| Total 9283 010617:  |                  |              |               |       |                            |                |         |                |                  |            |              |
| 01/17               | 01/19/2017       | 99494        | 437           | LMUD  | MAIN & PINE CHRISTMAS TREE | 94811 010617   | 1       | 1000-452-20-46 | ELECTRICITY      | 92.65      | 92.65        |

| GL Period           | Check Issue Date | Check Number | Vendor Number | Payee                | Description              | Invoice Number | Inv Seq | GL Account No  | GL Account Title           | Seq Amount | Check Amount |
|---------------------|------------------|--------------|---------------|----------------------|--------------------------|----------------|---------|----------------|----------------------------|------------|--------------|
| Total 94811 010617: |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99495        | 556           | PITNEY BOWES         | MONTHLY MAINT POSTAGE MA | 011817         | 1       | 1000-417-10-44 | RENT & LEASES EQUIP & VEHI | 1,154.15   | 1,154.15     |
| Total 011817:       |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99496        | 572           | QUILL CORPORATION    | OFFICE SUPPLIES-FIRE     | 2644700        | 1       | 1000-422-10-46 | SUPPLIES-GENERAL           | 173.21     | 173.21       |
| Total 2644700:      |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99496        | 572           | QUILL CORPORATION    | OFFICE SUPPLIES          | 3212494        | 1       | 1000-417-10-46 | SUPPLIES-GENERAL           | 55.72      | 55.72        |
| Total 3212494:      |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99496        | 572           | QUILL CORPORATION    | OFFICE SUPPLIES          | 3229692        | 1       | 1000-417-10-46 | SUPPLIES-GENERAL           | 32.29      | 32.29        |
| Total 3229692:      |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99497        | 579           |                      | REIM HEALTH INSURANCE    | 011317         | 1       | 7610-2239-006  | RETIREE SICK LEAVE BANK PA | 1,296.23   | 1,296.23     |
| Total 011317:       |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99498        | 1076          | SIERRA COFFEE AND BE | BOTTLED WATER 1/12/17    | 47299          | 1       | 1000-417-10-46 | SUPPLIES-GENERAL           | 20.15      | 20.15        |
| Total 47299:        |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99499        | 883           | SILVER STATE INTERNA | REPAIRS #8335-FD         | SP394136       | 1       | 1000-422-50-41 | OVERTIME                   | 90.29      | 90.29        |
| Total SP394136:     |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99500        | 806           | SUSANVILLE AVIATION  | FUEL-FD                  | 3310           | 1       | 1000-422-10-46 | GASOLINE                   | 74.70      | 74.70        |
| Total 3310:         |                  |              |               |                      |                          |                |         |                |                            |            |              |
| 01/17               | 01/19/2017       | 99501        | 677           | SUSANVILLE SANITARY  | 1505 MAIN                | 2064 010117    | 1       | 1000-422-10-44 | SEWER                      | 52.00      | 52.00        |
| Total 2064 010117:  |                  |              |               |                      |                          |                |         |                |                            |            |              |

| GL Period         | Check Issue Date | Check Number | Vendor Number | Payee              | Description            | Invoice Number | Inv Seq | GL Account No  | GL Account Title          | Seq Amount | Check Amount |
|-------------------|------------------|--------------|---------------|--------------------|------------------------|----------------|---------|----------------|---------------------------|------------|--------------|
| 01/17             | 01/19/2017       | 99502        | 749           | VERIZON WIRELESS   | CELLULAR PHONES - FIRE | 9777889045     | 1       | 1000-422-10-45 | COMMUNICATIONS            | 76.02      | 76.02        |
| Total 9777889045: |                  |              |               |                    |                        |                |         |                |                           |            |              |
| 01/17             | 01/19/2017       | 99503        | 770           | WESTERN NEVADA SUP | SUPPLIES-STREETS       | 66875193       | 1       | 2007-431-20-44 | REPAIR AND MAINTENANCE-MI | 91.00      | 91.00        |
| Total 66875193:   |                  |              |               |                    |                        |                |         |                |                           |            |              |
| 01/17             | 01/19/2017       | 99503        | 770           | WESTERN NEVADA SUP | SUPPLIES-GAS           | 66877158       | 1       | 7401-430-62-46 | SUPPLIES-GENERAL          | 221.94     | 221.94       |
| Total 66877158:   |                  |              |               |                    |                        |                |         |                |                           |            |              |
| 01/17             | 01/19/2017       | 99503        | 770           | WESTERN NEVADA SUP | SUPPLIES-GAS           | 66880951       | 1       | 7401-430-62-46 | SUPPLIES-GENERAL          | 1.74       | 1.74         |
| Total 66880951:   |                  |              |               |                    |                        |                |         |                |                           |            |              |
| Grand Totals:     |                  |              |               |                    |                        |                |         |                |                           | 698,008.74 | 698,008.74   |

Report Criteria:

Report type: GL detail  
Check Voided = False

## Report Criteria:

Transmittal checks included

| Pay Period<br>Date | Journal<br>Code | Check<br>Issue Date | Check<br>Number | Payee                 | Payee<br>ID | GL Account   | Amount     |
|--------------------|-----------------|---------------------|-----------------|-----------------------|-------------|--------------|------------|
| 01/13/2017         | CDPT            | 01/20/2017          | 589             | CITY OF SUSANVILLE PA | 1           | 7650-2203-1  | 7,091.83-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 589             | CITY OF SUSANVILLE PA | 1           | 7650-2203-1  | 7,091.83-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 589             | CITY OF SUSANVILLE PA | 1           | 7650-2203-1  | 2,258.98-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 589             | CITY OF SUSANVILLE PA | 1           | 7650-2203-1  | 2,258.98-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 589             | CITY OF SUSANVILLE PA | 1           | 7650-2203-1  | 17,150.46- |
| 01/13/2017         | CDPT            | 01/20/2017          | 590             | EMPLOYMENT DEV. DEP   | 6           | 7650-2203-1  | 4,983.26-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 590             | EMPLOYMENT DEV. DEP   | 6           | 7630-411-40- | 3,589.00-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 591             | EMPLOYMENT DEV DEP    | 7           | 7650-2203-1  | 1,264.72-  |
| 12/30/2016         | CDPT            | 01/20/2017          | 592             | LABORERS TRUST FUND   | 9           | 7650-2203-1  | 917.00-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 592             | LABORERS TRUST FUND   | 9           | 7650-2203-1  | 1,042.00-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 592             | LABORERS TRUST FUND   | 9           | 7650-2203-1  | 68,814.00- |
| 01/13/2017         | CDPT            | 01/20/2017          | 592             | LABORERS TRUST FUND   | 9           | 7650-2203-1  | 1,891.00   |
| 12/30/2016         | CDPT            | 01/20/2017          | 593             | AFLAC                 | 14          | 8403-2239-0  | 420.61-    |
| 12/30/2016         | CDPT            | 01/20/2017          | 593             | AFLAC                 | 14          | 7650-2203-0  | 131.17-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 593             | AFLAC                 | 14          | 8403-2239-0  | 420.61-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 593             | AFLAC                 | 14          | 7650-2203-0  | 131.17-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 593             | AFLAC                 | 14          | 7650-2203-0  | 16.60-     |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 3,371.99-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 3,194.35-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 1,900.80-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 2,225.20-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 646.27-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 1,434.56-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 132.62-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 87.57-     |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 1,306.87-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 1,370.65-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 1,513.94-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 1,590.58-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 837.59-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 879.99-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 15.00-     |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 4,023.85-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 936.66-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 1,900.80-  |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 7650-2203-1  | 16.00-     |
| 01/13/2017         | CDPT            | 01/20/2017          | 594             | P.E.R.S.              | 8           | 1000-421-10- | 17.87-     |
| 01/13/2017         | CDPT            | 01/20/2017          | 99512           | CA STATE DISBURSEME   | 36          | 7650-2203-0  | 103.84-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 99513           | CA STATE DISBURSEME   | 37          | 7650-2203-0  | 69.23-     |
| 12/30/2016         | CDPT            | 01/20/2017          | 99514           | GOLDEN ONE CREDIT U   | 12          | 7650-2203-0  | 553.00-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 99514           | GOLDEN ONE CREDIT U   | 12          | 7650-2203-0  | 553.00-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 99515           | JEFFERSON PILOT FINA  | 22          | 7650-2203-1  | 145.55-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 99515           | JEFFERSON PILOT FINA  | 22          | 7650-2203-1  | 164.00-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 99516           | NATIONWIDE RETIREME   | 5           | 7650-2203-0  | 965.00-    |
| 12/30/2016         | CDPT            | 01/20/2017          | 99517           | NEW IMAGE RACQUETB    | 30          | 7650-2203-0  | 115.00-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 99517           | NEW IMAGE RACQUETB    | 30          | 7650-2203-0  | 115.00-    |
| 12/30/2016         | CDPT            | 01/20/2017          | 99518           | OPERATING ENGINEERS   | 11          | 7650-2203-0  | 673.50-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 99518           | OPERATING ENGINEERS   | 11          | 7650-2203-0  | 673.50-    |
| 12/30/2016         | CDPT            | 01/20/2017          | 99519           | PRE-PAID LEGAL SERVI  | 13          | 7650-2203-0  | 301.61-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 99519           | PRE-PAID LEGAL SERVI  | 13          | 7650-2203-0  | 300.61-    |
| 01/13/2017         | CDPT            | 01/20/2017          | 99519           | PRE-PAID LEGAL SERVI  | 13          | 7650-2203-0  | .98-       |
| 01/13/2017         | CDPT            | 01/20/2017          | 99520           | STATE FRANCHISE TAX   | 26          | 7650-2203-0  | 80.13-     |
| 01/13/2017         | CDPT            | 01/20/2017          | 99521           | STATE OF CALIF FRAN T | 41          | 7650-2203-0  | 25.00-     |
| 01/13/2017         | CDPT            | 01/20/2017          | 99522           | UPEC, LOCAL 792       | 10          | 7650-2203-1  | 2,093.00-  |

| Pay Period Date | Journal Code | Check Issue Date | Check Number | Payee                 | Payee ID | GL Account  | Amount      |
|-----------------|--------------|------------------|--------------|-----------------------|----------|-------------|-------------|
| 01/13/2017      | CDPT         | 01/20/2017       | 99523        | VALIC                 | 4        | 7650-2203-0 | 1,867.62-   |
| 01/13/2017      | CDPT         | 01/20/2017       | 99524        | VANTAGEPOINT TRANS.   | 3        | 7650-2203-0 | 62.00-      |
| 12/30/2016      | CDPT         | 01/20/2017       | 99525        | BLUE SHIELD OF CALIFO | 38       | 7650-2203-1 | 149.74-     |
| 01/13/2017      | CDPT         | 01/20/2017       | 99525        | BLUE SHIELD OF CALIFO | 38       | 7650-2203-1 | 149.74-     |
| 01/13/2017      | CDPT         | 01/20/2017       | 99525        | BLUE SHIELD OF CALIFO | 38       | 7650-2203-1 | 177.51-     |
| 01/13/2017      | CDPT         | 01/20/2017       | 99525        | BLUE SHIELD OF CALIFO | 38       | 7650-2203-1 | 103.18      |
| Grand Totals:   |              |                  | 60           |                       |          |             | 152,329.76- |

Report Criteria:

Transmittal checks included

Reviewed by: John City Administrator  
 \_\_\_\_\_ City Attorney

\_\_\_\_\_ Motion only  
 \_\_\_\_\_ Public Hearing  
 Resolution  
 \_\_\_\_\_ Ordinance  
 \_\_\_\_\_ Information

**Submitted by:** Craig Sanders, City Planner

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 17-5347** authorizing participation in the Home Energy Renovation Opportunity (HERO) Program

**PRESENTED BY:** Craig Sanders, City Planner

**SUMMARY:** Assembly Bill (AB) 811 and AB 474 were signed into law on July 21, 2008, and became effective January 1, 2010. The bills amended Chapter 29 of Part 3 of Division 7 of the Streets & Highways Code of the State of California (“Chapter 29”) and authorize a legislative body to designate an area within which authorized public officials and free and willing property owners may enter into voluntary contractual assessments to finance the installation of distributed generation renewable energy sources, energy efficiency, and/or water conservation improvements that are permanently fixed to real property, as specified.

Since 2011, the state’s largest Property Assessed Clean Energy (PACE) program, the Home Energy Renovation Opportunity (HERO) Program, has helped more than 86,200 property owners make more than \$2.08 billion in improvements to their homes which reduce energy and water consumption, saving homeowners over \$3.43 billion in estimated future utility costs and more than 7.6 billion gallons of water. Adopted in over 440 California communities, it is estimated that more than 17,700 local jobs have been created because of HERO.

Because of its success, the California HERO Program was developed as a turn-key program to save other California jurisdictions the time and resources of developing a standalone program. Jurisdictions only need to adopt the template resolution accompanying this staff report and approve an amendment to the joint exercise of powers agreement to begin the process.

The Federal Housing Administration and the Veterans Administration announced July 19, 2016, they will now approve the purchase and refinance of mortgages on homes with PACE assessments “Today, we’re seizing the opportunity to shape a cleaner and more sustainable nation,” said Ed Golding, HUD Principal Deputy Assistant Secretary for Housing, and the head of the FHA. In accordance with existing guidance, the FHA and VA said that lenders will be responsible for escrowing PACE payments as they would property taxes. Additionally, purchasers of homes with existing PACE assessment may elect to take over any unpaid balance since they are benefitting from the utility savings of the installed product. Per HUD, this new guidance protects the FHA and VA from risk in a variety of ways. Lenders must escrow payments for PACE assessment so FHA should “never be at risk of losing collateral in a tax sale.” Additionally, FHA is also protected as its appraisal policy requires that appraisals consider the PACE assessment and the added value of the improvements, HUD said.

In California, the State Assembly and Senate have approved a bill (AB 2693) to require more disclosures to homeowners around PACE. The legislation codifies what leading PACE providers

had already elected to do and raises the bar for new entrants. The HERO Program's new disclosure form will adhere to AB 2693 as well as be modeled closely after the Federal Consumer Financial Protection Bureau's recent "Know Before You Owe" form that spells out in an easily understandable format all the key details of financing.

Also in California, the state's landmark climate law, AB32, has been expanded with new goals that local governments will need to reach by 2030. The Legislation requires slashing greenhouse gas emissions to 40% below 1990 levels by 2030, a tougher target than the current goal under AB32 of hitting 1990 Levels by 2020. PACE programs can play a key role in meeting these targets.

**ANALYSIS:** The California HERO Program is being offered to allow property owners in participating cities and counties to finance renewable energy, energy water efficiency improvements and electric vehicle charging infrastructure on their property. If a property owner chooses to participate, the improvements to be installed on such owner's property will be financed by the issuance of bonds by a joint power authority, Western Riverside Council of Governments ("WRCOG"), secured by a voluntary contractual assessment levied on such owner's property. Participation in the program is 100% voluntary. Property owners who wish to participate in the program agree to repay the money through the voluntary contractual assessment collected together with their property taxes.

Benefits to the property owner may include:

- **Increased Eligibility:** In today's economic environment, alternatives for property owners to finance renewable energy/energy efficiency/water efficiency improvements or electric vehicle charging infrastructure may not be available. As such many property owners do not have options available to them to lower their utility bills.
- **Utility Savings:** Energy prices continue to rise and selecting energy efficient, water efficient and renewable energy models can lower utility bills.
- **100% voluntary:** Property owners can choose to participate in the program at their discretion.
- **Payment obligation may stay with the property:** Under Chapter 29, a voluntary contractual assessment may stay with the property upon transfer of ownership, unlike any other form of financing, removing a barrier to making long-term investments in one's home. Despite new federal support from the FHA and VA; however, Fannie Mae and Freddie Mac insured mortgages will still require the assessment be paid off at the time the property is refinanced or sold – as would happen with any other asset-backed financing.
- **Prepayment option:** The property owner can choose to pay off the assessments at any time, without incurring prepayment penalties.
- **Subordination option:** The property owner has the ability at time of sale or refinance to request a contractual subordination which allows HERO to waive its right to collect to the primary mortgage holder in the event of a foreclosure – encouraging more transfers of the PACE assessments.
- **Pre- and Post-funding customer support:** No other form of financing requires the contractor not be paid until the homeowner signs off on the job and is done to their satisfaction, the contractor be licensed/bonded/and insured, the project undergo price review, and the installed product be rated as efficient by a government agency. No other form of financing offers free assistance with workmanship or marketing complaints against the independent home improvement contractor, and with free assistance when it's time to sell or refinance the home.

The benefits to the City include:

- Local clean energy job creation and economic impact
- Increased home values (recent studies show energy efficient and renewable energy homes recover the investment or increase in value)
- An increase in sales, payroll and property tax revenue
- Real-time tracking of positive environmental and economic impacts at the community level
- As in conventional assessment financing, the City is not obligated to repay the bonds or to pay the assessments levied on the participating properties
- All California HERO Program and assessment administration, bond issuance and bond administration functions are handled by California HERO. Little, if any, City staff time is needed to participate in the California HERO Program
- The City can provide access for its residents to the California HERO Program without the higher staff costs that an independent program established by the City would require

The proposed resolution enables the California HERO Program to be available to owners of property within our City to finance renewable energy, energy efficiency and water efficiency improvements and electric vehicle charging infrastructure. The resolution approves an Amendment to the WRCOG Joint Powers Agreement to add the City as an Associate Member in order that the California HERO Program may be offered to the owners of property located within the City who wish to participate in the California HERO Program.

**FISCAL IMPACT:** There is no negative fiscal impact to the City's general fund incurred by consenting to the inclusion of properties within the City limits in the California HERO Program. All California HERO Program administrative costs are covered through an initial administrative fee included in the property owner's voluntary contractual assessment and an annual administrative fee which is also collected on the property owner's tax bill. Costs associated with implementation.

**ACTION REQUESTED:** Motion to approve Resolution 17-5347 authorizing the City's participation in the California HERO Program, which will enable property owners to finance permanently fixed renewable energy, energy and water efficiency improvements and electric vehicle charging infrastructure on their properties.

**ATTACHMENTS:** Resolution No. 17-5347

**RESOLUTION NO. 17-5347**  
**A RESOLUTION OF THE SUSANVILLE CITY COUNCIL CONSENTING TO**  
**INCLUSION OF PROPERTIES WITHIN THE CITY'S JURISDICTION IN THE**  
**CALIFORNIA HERO PROGRAM TO FINANCE DISTRIBUTED GENERATION**  
**RENEWABLE ENERGY SOURCES, ENERGY AND WATER EFFICIENCY**  
**IMPROVEMENTS AND ELECTRIC VEHICLE CHARGING INFRASTRUCTURE AND**  
**APPROVING THE AMENDMENT TO A CERTAIN JOINT POWERS AGREEMENT**  
**RELATED THERETO**

**WHEREAS**, the Western Riverside Council of Governments ("Authority") is a joint exercise of powers authority established pursuant to Chapter 5 of Division 7, Title 1 of the Government Code of the State of California (Section 6500 and following) (the "Act") and the Joint Power Agreement entered into on April 1, 1991, as amended from time to time (the "Authority JPA"); and

**WHEREAS**, Authority has established the California HERO Program to provide for the financing of renewable energy distributed generation sources, energy and water efficiency improvements and electric vehicle charging infrastructure (the "Improvements") pursuant to Chapter 29 of the Improvement Bond Act of 1911, being Division 7 of the California Streets and Highways Code ("Chapter 29") within counties and cities throughout the State of California that elect to participate in such program; and

**WHEREAS**, City of Susanville (the "City") is committed to development of renewable energy sources and energy efficiency improvements, reduction of greenhouse gases, protection of our environment, and reversal of climate change; and

**WHEREAS**, in Chapter 29, the Legislature has authorized cities and counties to assist property owners in financing the cost of installing Improvements through a voluntary contractual assessment program; and

**WHEREAS**, installation of such Improvements by property owners within the jurisdictional boundaries of the counties and cities that are participating in the California HERO Program would promote the purposes cited above; and

**WHEREAS**, the City wishes to provide innovative solutions to its property owners to achieve energy and water efficiency and independence, and in doing so cooperate with Authority in order to efficiently and economically assist property owners the City in financing such Improvements; and

**WHEREAS**, Authority has established the California HERO Program, which is such a voluntary contractual assessment program, as permitted by the Act, the Authority JPA, originally made and entered into April 1, 1991, as amended to date, and the Amendment to Joint Powers Agreement Adding the City of Susanville as an Associate Member of the Western Riverside Council of Governments to Permit the Provision of Property Assessed Clean Energy (PACE) Program Services within the City (the "JPA Amendment"), by and between Authority and the City, a copy of which is attached as Exhibit "A" hereto, to assist property owners within the jurisdiction of the City in financing the cost of installing Improvements; and

**WHEREAS**, the City will not be responsible for the conduct of any assessment proceedings; the levy and collection of assessments or any required remedial action in the

case of delinquencies in the payment of any assessments or the issuance, sale or administration of any bonds issued in connection with the California HERO Program.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville:

1. This City Council finds and declares that properties in the City's incorporated area will be benefited by the availability of the California HERO Program to finance the installation of the Improvements.

2. This City Council consents to inclusion in the California HERO Program of all of the properties in the jurisdictional boundaries of the City and to the Improvements, upon the request by and voluntary agreement of owners of such properties, in compliance with the laws, rules and regulations applicable to such program; and to the assumption of jurisdiction thereover by Authority for the purposes thereof.

3. The consent of this City Council constitutes assent to the assumption of jurisdiction by Authority for all purposes of the California HERO Program and authorizes Authority, upon satisfaction of the conditions imposed in this resolution, to take each and every step required for or suitable for financing the Improvements, including the levying, collecting and enforcement of the contractual assessments to finance the Improvements and the issuance and enforcement of bonds to represent such contractual assessments.

4. This City Council hereby approves the JPA Amendment and authorizes the execution thereof by appropriate City officials.

5. City staff is authorized and directed to coordinate with Authority staff to facilitate operation of the California HERO Program within the City, and report back periodically to this City Council on the success of such program.

6. This Resolution shall take effect immediately upon its adoption. The City Clerk is directed to send a certified copy of this resolution to the Secretary of the Authority Executive Committee.

APPROVED: \_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 17-5347 was adopted at a regular meeting of the City Council of the City of Susanville held on the 1st day of February, 2017 by the following vote:

AYES:  
NOES:  
ABSENT:

ABSTAINING:

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Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

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Jessica Ryan, City Attorney

Reviewed by: YGH City Administrator  
 \_\_\_\_\_ City Attorney

\_\_\_\_\_ Motion only  
 \_\_\_\_\_ Public Hearing  
X Resolution  
 \_\_\_\_\_ Ordinance  
 \_\_\_\_\_ Information

**Submitted by:** Krystle Hollandsworth, Administrative Staff Assistant

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 17-5348:** 1) awarding Redding Service Station Equipment (RSSE, Inc.) the bid for the purchase and installation of new fuel dispensing equipment ; and 2) authorizing City Administrator to execute contract with RSSE, Inc.

**PRESENTED BY:** Dan Newton, Public Works Director

**SUMMARY:** The Public Works Department is in need of new gas dispensing equipment. The current equipment is quite old and it has become increasingly difficult to repair and parts are hard to acquire. The most recent incident caused the gasoline dispenser to be down for approximately 2 weeks. When LMUD cannot supply power to the City, it is imperative that City emergency responders and City personnel are still able to easily access fuel.

Presently, the dispensers and fuel usage accounting equipment are unreliable. The new fuel control system will allow the transfer of data via a flash drive and or remote access, which will improve the accuracy and efficiency of the fuel accounting process.

Numerous fuel system contractors and distributors were pursued over the course of several months and invited to quote the project. Only two bids were received. One bid was from RSSE, Inc., in the amount of \$20,404.00, and the other was from Shields, Harper & Co, out of Reno a fueling system distributor, in the amount of \$32,774.07. Therefore, the installation portion of the project is required to be subcontracted to LA Perks, whose quote for installation was added to their quoted equipment price.

The Public Works Administration fund, Machinery and Equipment for any needed facility related maintenance and improvements has in excess of \$30,400.00. The estimated cost for this project is \$25,000, for contingencies, all labor, materials and equipment to complete the work.

The proposed new dispensers are 2 Gasboy Fleet fuel dispensers, and the proposed fuel usage accounting equipment is a Petrovend PV-100 cardlock system. RSSE, Inc., out of Redding, California, submitted the lowest responsible quote in the amount of \$20,404.00. Once the attached agreement is fully executed, RSSE, Inc., will purchase the quoted materials and coordinate with Public Works staff to install the equipment.

|                    |                   |
|--------------------|-------------------|
| RSSE, Inc. bid:    | \$20,404.00       |
| 20% Contingencies: | <u>\$4,081.00</u> |
| Total:             | \$24,485.00       |

**FISCAL IMPACT:** Estimated project cost not to exceed \$25,000.00

**ACTION REQUESTED:** Motion to adopt Resolution Number 17-5348 awarding Redding Service Station Equipment the bid for the purchase and installation of new gas dispensing equipment; and authorizing City Administrator to execute contract with RSSE, Inc.

**ATTACHMENTS:** Resolution No. 17-5348  
Proposal/Agreement for Services with RSSE, Inc.

**RESOLUTION NO. 17-5348**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AWARDING BID FOR THE PURCHASE AND INSTALLATION OF NEW FUEL**  
**DISPENSING EQUIPMENT FOR THE PUBLIC WORKS FACILITY AND**  
**AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE CONTRACT WITH**  
**REDDING SERVICE STATION EQUIPMENT**

**WHEREAS**, the City of Susanville Public Works Department has identified that it is in the best interest of the City to pursue the purchase of a new fueling system at the Public Works Facility located at 720 South Street in Susanville, California; and

**WHEREAS**, it is the desire of the City of Susanville to maintain emergency fuel access to various City departments when fuel is not available from traditional suppliers or public utilities due to loss of power; and

**WHEREAS**, the current fueling system at the Public Works Facility has become unreliable and difficult to repair; and

**WHEREAS**, the City of Susanville Public Works Department has pursued numerous fuel system contractors and distributors throughout northern California and western Nevada in order to obtain sufficient quotes to comply with appropriate sections of the California Public Contract Code and found Redding Service Station Equipment, (RSSE, Inc.), from Redding, California. RSSE, Inc., was the lowest responsible quote in the amount of \$20,404.00 for supply and installation of a new fuel dispensing system at 720 South Street; and

**WHEREAS**, adequate funding in the amount of more than \$30,400 is available in the Public Works Administration, Machinery and Equipment Fund for purchase and installation of a new fueling system at the Public Works facility on South Street; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville as follows:

1. Award bid in the amount of \$20,404.00 to RSSE, Inc., for the purchase and installation of a new fueling system at 720 South St. Susanville, CA and authorize Public Works Director to execute change orders in the amount of 20% of the bid (\$4,081.00).
2. Authorize City Administrator to execute contract with RSSE, Inc.

APPROVED: \_\_\_\_\_  
Kathie Garnier, Mayor

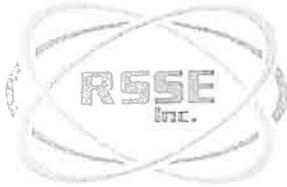
ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of February, 2017, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney



Redding Service Station Equipment  
General Engineering & Building Contractors

1515 Charles Drive  
Redding, CA 96003

Phone (530) 241-1275  
Fax (530) 241-1620  
CA License #957228  
OR License #193528

## PROPOSAL

January 23, 2017

City of Susanville  
Department of Public Works  
720 South St.  
Susanville, CA 96130-3904

Re: Dispenser & Card System Upgrades

### SCOPE OF WORK:

1. Remove existing dispensers and dispose of offsite.
2. Furnish & install two new Gasboy Fleet mechanical dispensers model #9153KXF.
1. Furnish & install new Petrovend PV-100 cardlock system for fuel control. Base system includes the following.
  - a. Mounting pedestal, Heater, Illumination, Metal keyboard, Graphic display messages, manual bypass and manual override, Cardless/keyless software, field upgradeable software, user selectable PINS, hose based quantity restrictions, on screen display card and pump totals and the ability to retrieve with external USB flash drive, Card level capacity to store totals for 50 users, and pocket weathershield.
2. Furnish & install one 2 -- hose pump control upgrade in PV-100 base system.
3. Furnish & install one magnetic card reader in PV-100 base system.
3. Furnish & install one USB transaction recording device in PV-100 base system.
4. Furnish & install new electrical wiring as required for the new equipment.
6. Connect all wiring , conduit, and controls from the fueling dispensers to the PV-100 pedestal.
6. Program the PV-100 system to function with new dispensers. Setup prompts and options as requested by customer.
7. Provide 50 pre-programmed encoded cards
8. Purge new dispensers and calibrate.
9. Perform startup of the equipment and commissioning.
10. Existing hanging hardware will be reused.

### Notes:

1. USB transactions can be downloaded into an Excel Spreadsheet to provide reporting functions. This is where the cardholder data will be entered for each card.
2. Cards come pre-programmed. There is no encoder option for this system.
3. Price includes all labor, travel, materials, equipment, freight, and sales tax.

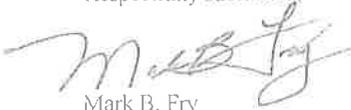
### PROPOSAL AMOUNT:

RSSE, Inc. agrees to perform all work as listed above for the amount of Twenty Thousand Four Hundred Four Dollars and No Cents (\$20,404.00)

TERMS: Balance due upon completion. Interest at 1.67% (20% per year) per month on all accounts over 30 days old.

City of Susanville Dispenser & Card System Upgrades Proposal 1-23-17

Respectfully submitted,



Mark B. Fry  
President

Contractors are required by law to be licensed and regulated by the Contractors State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors State License Board, 1020 N Street, Sacramento, CA 95814.

Under Mechanics Lien Law, any contractor, subcontractor, laborer, supplier, or other person who helps to improve your property but is not paid for his work or supplies has a right to enforce claim against your property. This means that after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full if the subcontractor, laborer, or supplier remains unpaid.

In the event suit shall be brought because of the breach of any covenant herein contained on the party to be kept or performed, the party prevailing in such shall be entitled to a reasonable attorney's fee to be paid by the unsuccessful party which fee shall be fixed by the court.

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, wind, damage, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

This proposal may be withdrawn by us if not accepted within 30 days.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications, terms and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

OWNER: \_\_\_\_\_ DATE ACCEPTED: \_\_\_\_\_

Reviewed by: JGH City Administrator  
       City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Ruth Ellis, Administrative Staff Assistant

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Lassen County Fair Request for Donation

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** The Lassen County Fair has requested a \$5,000 sponsorship from the City of Susanville to help support its annual Blue Grass Festival. This year's event is scheduled for June 23, 2017 through June 25, 2017. The weekend event drew approximately 800 people to the community for the 2016 Festival.

The Civic Contribution Fund budgeted \$8,000 for this fiscal year and has a current fund balance of \$5,500.

**FISCAL IMPACT:** \$5,000

**ACTION REQUESTED:** Consider approval of sponsorship in the amount of \$5,000 for the Lassen County Fair's Blue Grass Festival.

**ATTACHMENTS:** Letter from Lassen County Fair Manager Jim Wolcott

# Lassen County Fair

## Jim Wolcott, Fair Manager

195 Russell Avenue  
Susanville, CA 96130  
Telephone (530) 251-8900  
Fax (530) 251-2715  
Lassencountyfair.org



January 3, 2017

City of Susanville  
Susanville City Council  
66 North Lassen St  
Susanville, CA 96130

Attn: Gwenna MacDonald, City Clerk  
Jared Hancock, City Administrator  
Mayor Kathie Garnier  
Mayor Pro Tem Joe Franco

Councilmember Kevin Stafford  
Councilmember Brian Wilson  
Councilmember Rodney DeBoer

Susanville City Council,

The Lassen County Fair would like to request the City's sponsorship of \$5,000 for the 2017 Susanville Bluegrass Festival scheduled for June 23<sup>rd</sup> thru June 25<sup>th</sup>, 2017. We appreciate your continued support of County events throughout the year and believe your sponsorship of this Festival not only benefits the County, but the City as well. Last year the event brought in about 800 people who shop, eat, and enjoy all that Susanville has to offer. With the TOT tax you collect we hope this sponsorship will be approved by the City Council.

Thank you for your consideration of this request and we look forward to the coming year and partnering with the City.

Sincerely,

A handwritten signature in black ink, appearing to read "J Wolcott".

Jim Wolcott, Fair Manager  
Lassen County Fair

Received

JAN 5 2017

City of Susanville  
City Clerk's Office

Reviewed by:     City Administrator  
    City Attorney

    Motion only  
    Public Hearing  
    Resolution  
  X   Ordinance  
    Information

**Submitted by:** Daniel Gibbs, City Engineer

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Ordinance No. 17-1009** Adopting Posted Speed Limit Signs of 30 Miles per Hour on Numa Road between Skyline Road and Spring Ridge Drive

**PRESENTED BY:** Dan Newton, Public Works Director

**SUMMARY:** At the direction of City Council, staff has prepared an ordinance for posting a speed limit of 30 miles per hour (MPH) on Numa Road Speed Limit between Skyline Road and Spring Ridge Drive. On November 2, 2016, staff submitted to Council an engineering and traffic survey (E&TS) in compliance with Section 627 of the California Vehicle Code and applicable chapters within the California Manual on Uniform Traffic Control Devices (MUTCD).

Speed law in California is governed by the vehicle code. Per the Vehicle Code section 21400, the MUTCD is used to govern the placement of traffic control devices such as speed limit signs for segments of public streets in incorporated areas. The California Vehicle Code provides authority to local jurisdictions to set speed limits based on the findings of an E&TS. The E&TS determined that the most appropriate posted speed limit given the conditions present within the limits of study is 30 MPH.

The Police Chief has reviewed the study and concurred with the findings.

**FISCAL IMPACT:** The cost for new speed limit signs is estimated at approximately \$250 per sign, which includes a post and anchor.

**ACTION REQUESTED:** Motion to waive the first reading and introduce Ordinance No. 17-1009, authorizing the posting of a speed limit of 30 Miles Per Hour on Numa Road Speed Limit between Skyline Road and Spring Ridge Drive

**ATTACHMENTS:** Ordinance No. 17-1009

**ORDINANCE NO. 17-1009**  
**AN ORDINANCE OF THE CITY OF SUSANVILLE AMENDING SECTION 10.08**  
**“SPEED LIMITS” OF THE CITY OF SUSANVILLE MUNICIPAL CODE, AND**  
**ESTABLISHING SPEED LIMITS ON NUMA ROAD IN THE CITY**

**WHEREAS**, there is not presently a posted speed limit on Numa Road between Skyline Road and the northerly City limits north of Cameron Way; and

**WHEREAS**, Numa Road is classified as a local road per the latest adopted circulation element in the City of Susanville General Plan; and

**WHEREAS**, the community has expressed a desire to have a posted speed limit reasonable for the neighborhood on Numa Road between Skyline Road and Cameron Way; and

**WHEREAS**, upon conducting an Engineering and Traffic Survey in accordance with Section 627 of the California Vehicle Code and applicable chapters of the California Manual On Uniform Control Devices (MUTCD), it has been determined appropriate to provide posted speed limits on Numa Road of 30 miles per hour (MPH); and

**WHEREAS**, upon review of the survey, the Chief of Police has found the survey satisfactory and is in agreement with the results of said survey.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES ORDAIN AS FOLLOWS:**

Chapter 10.08 “Speed Limits” is hereby amended to include Section 10.08.050 “Speed limit on Numa Road between Skyline Drive Fairfield and Hall Street” as follows:

**Section 1.** Susanville Municipal Code Title 10 (Vehicles and Traffic), Chapter 10.08 (Speed Limits) is hereby amended by including Section 10.08.050 “Speed Limits on Numa Road between Skyline Road and the north City limits north of Cameron Way” as follows:

**Chapter 10.08 Speed Limits**

**10.08.050** **IT IS UNLAWFUL FOR ANY PERSON TO DRIVE ANY VEHICLE ON NUMA ROAD BETWEEN SKYLINE ROAD AND THE NORTHERN MOST LIMITS OF CITY NORTH OF CAMERON WAY AT A SPEED IN EXCESS OF THIRTY (30) MILES PER HOUR.**

**Section 2.** This Ordinance No. 17-1009 shall become effective thirty (30) days following its passage and adoption. In the event a summary of said Ordinance is published in lieu of the entire Ordinance, a certified copy of the full text of this Ordinance shall be posted in the office of the City Clerk at least five (5) days prior to its adoption and within fifteen (15) days after its adoption, including the vote of Council members. Additionally, a summary prepared of the City Attorney’s office shall be published once at least at least five (5) days prior to the date of adoption and once within fifteen (15) days after its passage and adoption, including the vote of Council members, in the Lassen Times, a newspaper of general circulation in the City of Susanville.

APPROVED: \_\_\_\_\_  
Kathie Garnier, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Ordinance was duly and regularly introduced and thence adopted at a regular meeting of the City Council of the City of Susanville, held on the 1<sup>st</sup> of February, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney

Reviewed by: KA City Administrator  
           City Attorney

           Motion only  
           Public Hearing  
           Resolution  
  X   Ordinance  
           Information

**Submitted by:** Daniel Gibbs, City Engineer

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Ordinance No. 17-1010** authorizing the posting of a speed limit of 15 miles per hour on Fourth Street in front of McKinley School and for 500 feet East and West of McKinley School when children are present: Waive First Reading and Introduce

**PRESENTED BY:** Dan Newton, Public Works Director

**SUMMARY:** At the direction of City Council, staff has prepared an ordinance for the posting of speeds limits of 15 miles per hour (MPH) in school zones on Fourth Street. The limits of the zone include the campus frontage of McKinley School and 500 feet each direction when children are present.

On November 2, 2016, staff submitted to Council an engineering and traffic survey (E&TS) in compliance with Section 627 of the California Vehicle Code (CVC) and applicable chapters within the California Manual on Uniform Traffic Control Devices (MUTCD) at locations in the City where schools front on public streets. The E&TS determined that the most appropriate posted speed limit given the conditions present within defined school zones should be posted at 15 MPH.

Speed law in California is governed by the vehicle code. Per the vehicle code (21400), the MUTCD is used to govern the placement of traffic control devices such as speed limit signs for school zones. The CVC sets school zone speed limits at 25 MPH and provides a process allowing speed limits to be lowered. The process requires that any E&TS prepared identify additional conditions that support the reduced speed limit such as accidents, road characteristics, and parking practices.

Both school district administration and Chief of Police have been approached and consulted regarding the results of the study and staff recommendations. The school district is in concurrence with posting 15 MPH speed limits in front of the school. The Police Chief has reviewed the study and concurs with the findings. City Council may declare by ordinance or resolution a 15 MPH speed zone within 500 feet of a school grounds provided certain criteria are met and an engineering study supports the reduced speed limit.

Additionally, Council directed staff to research and provide additional information regarding the installation of flashing beacon signs for east and west bound traffic in this area. These would serve as an added safety feature in warning the public of the reduced zone. Chapter 4 and 7 of the MUTCD recommend placement of an Assembly 'C' (see attached) flashing beacon with reduced speeds in school zones. This type of warning system has performed very well in order areas.

**FISCAL IMPACT:** The cost for new speed limit signs is estimated at approximately \$250 per sign. Placement of Assembly 'C' flashing beacon would cost approximately \$5,000 to \$6,000 per beacon. The Streets fund is currently experiencing a low balance due to expenses incurred for seasonal operations of late such as snow removal and emergency flood related activities. Transfer of monies to fund the beacons may be necessary if the Council directs staff to install these.

**ACTION REQUESTED:** Motion to waive the first reading and introduce Ordinance 17-1010, authorizing the posting of a Speed Limit of 15 Miles Per Hour on Fourth Street in front of McKinley School and for 500 Feet east and west of McKinley School when children are present.

**ATTACHMENTS:** Ordinance No. 17-1010, 15 MPH Posted Speed on Fourth Street  
MUTCD Page Flashing Beacon Assembly Type "C"

**ORDINANCE NO. 17-1010**  
**AN ORDINANCE OF THE CITY OF SUSANVILLE AMENDING SECTION 10.08**  
**“SPEED LIMITS” OF THE CITY OF SUSANVILLE MUNICIPAL CODE, AND**  
**ESTABLISHING SPEED LIMITS ON FOURTH STREET BETWEEN ASH STREET AND**  
**MESA STREET IN THE CITY**

**WHEREAS**, the posted speed limit on the segment of Fourth Street between Ash Street and Mesa Street is 25 miles per hour; and McKinley Elementary School is located on Fourth Street within this segment, more specifically east of McDow and west of Spring Streets; and

**WHEREAS**, the Susanville Unified School District has indicated a desire to implement a 15 mile per hour speed limit along Fourth Street where providing ingress and egress to the McKinley Elementary School campus located between McDow and Spring Streets; and

**WHEREAS**, upon conducting an Engineering and Traffic Survey on Fourth Street between Ash and Mesa Streets in accordance with Section 627 of the California Vehicle Code and applicable chapters of the California Manual on Uniform Control Devices (MUTCD), it has been determined appropriate to reduce posted speed limits within five hundred (500) feet of McKinley School to less than the 85<sup>th</sup> percentile on Fourth Street; and

**WHEREAS**, upon further review of existing “general conditions” on said segment of Fourth Street, it was determined the further reduction of the speed limit to 15 miles per hour (MPH) is justified based on MUTCD guidelines and staff’s engineering judgment when children are present.

**WHEREAS**, upon review of the survey, the Chief of Police has found the survey satisfactory and is in agreement with the results of said survey.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES ORDAIN AS FOLLOWS:**

Chapter 10.08 “Speed Limits” is hereby amended to include Section 10.08.040 “Speed limit on Fourth Street between Fairfield and Hall Street” as follows:

**Section 1.** Susanville Municipal Code Title 10 (Vehicles and Traffic), Chapter 10.08 (Speed Limits) is hereby amended by including Section 10.08.040 “Speed Limits on Fourth Street between Fairfield Avenue and Hall Street” as follows:

**Chapter 10.08 Speed Limits**

**10.08.040** **IT IS UNLAWFUL FOR ANY PERSON TO DRIVE ANY VEHICLE ON FOURTH STREET WITHIN 500 FEET OF MCKINLEY SCHOOL (APPROXIMATELY BETWEEN FAIRFIELD AVENUE AND HALL STREETS) AT A SPEED IN EXCESS OF FIFTEEN (15) MILES PER HOUR WHILE CHILDREN ARE PRESENT.**

**Section 2.** This Ordinance No. 17-1010 shall become effective thirty (30) days following its passage and adoption. In the event a summary of said Ordinance is published in lieu of the entire Ordinance, a certified copy of the full text of this Ordinance shall be posted in the office of the City Clerk at least five (5) days prior to its adoption and within fifteen (15) days after its adoption, including the vote of Council members. Additionally, a summary prepared of the City Attorney's office shall be published once at least at least five (5) days prior to the date of adoption and once within fifteen (15) days after its passage and adoption, including the vote of Council members, in the Lassen Times, a newspaper of general circulation in the City of Susanville.

APPROVED: \_\_\_\_\_  
Kathie Garnier, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Ordinance was duly and regularly introduced and thence adopted at a regular meeting of the City Council of the City of Susanville, held on the 1<sup>st</sup> of February, 2017 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Jessica Ryan, City Attorney

Figure 7B-101 (CA). Example of School Area Signs with Flashing Yellow Beacons

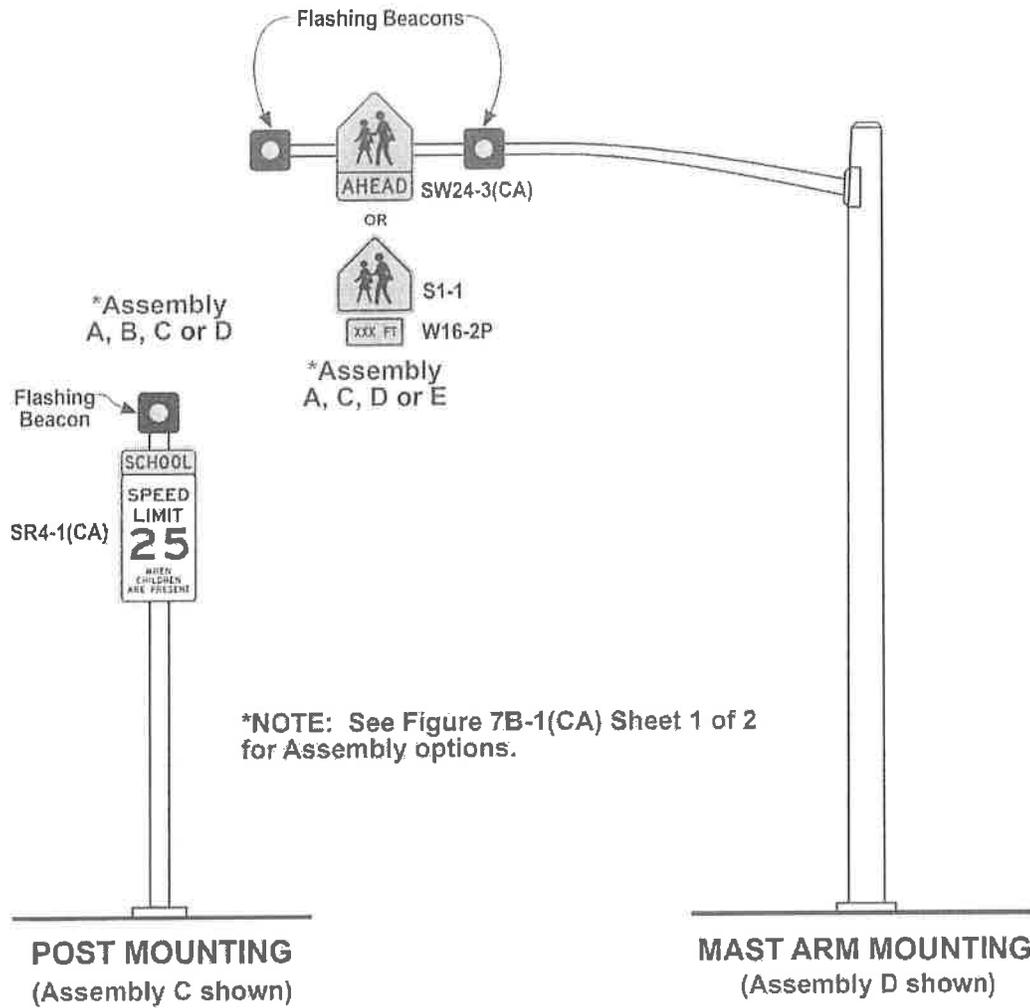
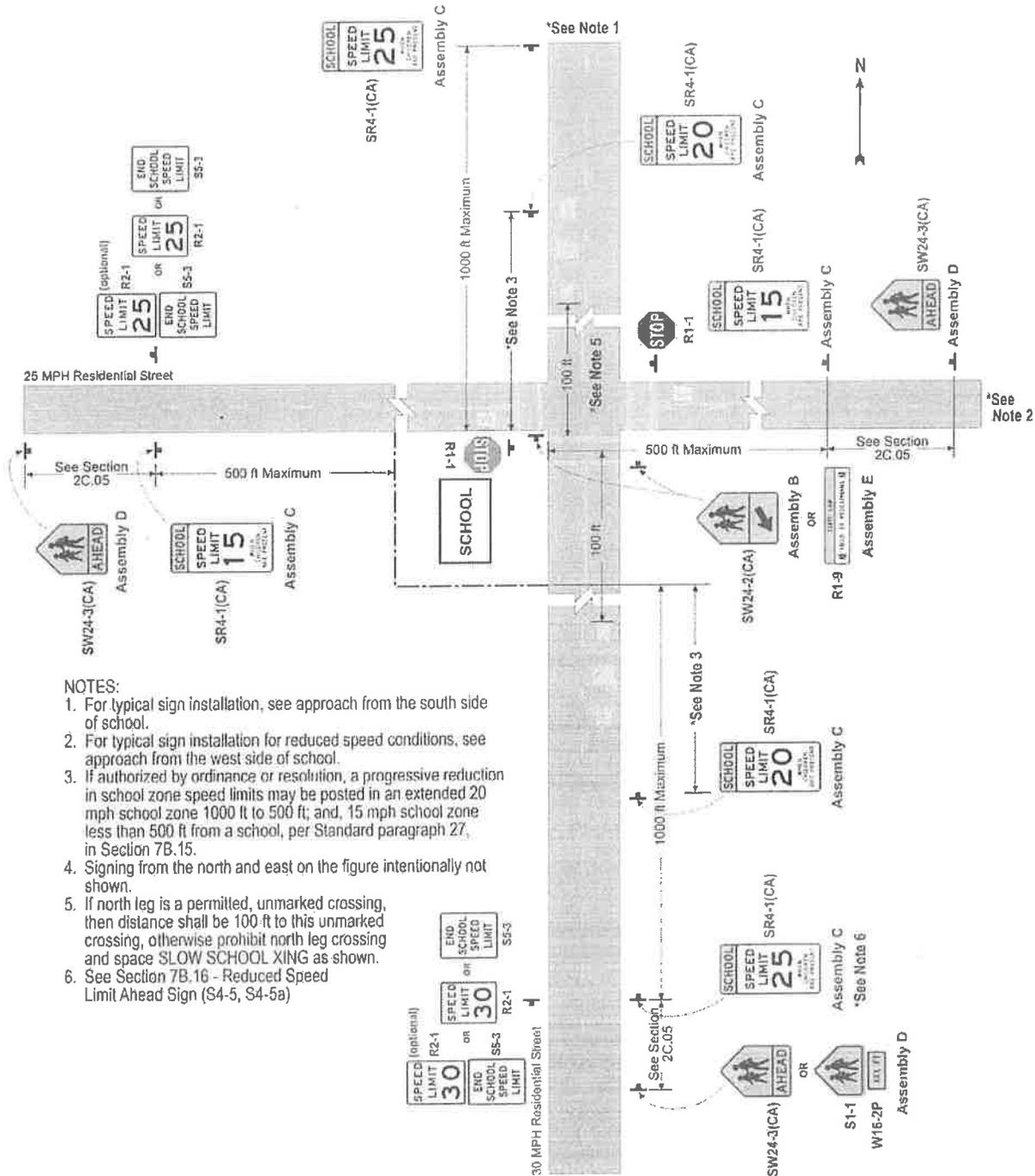


Figure 7B-103(CA). Example of Signing for School Area Traffic Control with Extended and/or Reduced School Zone Speed Limits



NOTES:

1. For typical sign installation, see approach from the south side of school.
2. For typical sign installation for reduced speed conditions, see approach from the west side of school.
3. If authorized by ordinance or resolution, a progressive reduction in school zone speed limits may be posted in an extended 20 mph school zone 1000 ft to 500 ft; and, 15 mph school zone less than 500 ft from a school, per Standard paragraph 27, in Section 7B.15.
4. Signing from the north and east on the figure intentionally not shown.
5. If north leg is a permitted, unmarked crossing, then distance shall be 100 ft to this unmarked crossing, otherwise prohibit north leg crossing and space SLOW SCHOOL XING as shown.
6. See Section 7B.16 - Reduced Speed Limit Ahead Sign (S4-5, S4-5a)

Reviewed by: KA City Administrator  
\_\_\_\_\_ City Attorney

Motion Only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted By:** Deborah Savage, Finance Manager

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Quarterly Report of Transient Occupancy Tax Revenue

**PRESENTED BY:** Deborah Savage, Finance Manager

**SUMMARY:** Attached for the Council's review is the report of Transient Occupancy Tax collected. The revenue collected for the first quarter was \$181,570.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to receive and file Quarterly Report of Transient Occupancy Tax for 1<sup>st</sup> Quarter of FY 2016/2017.

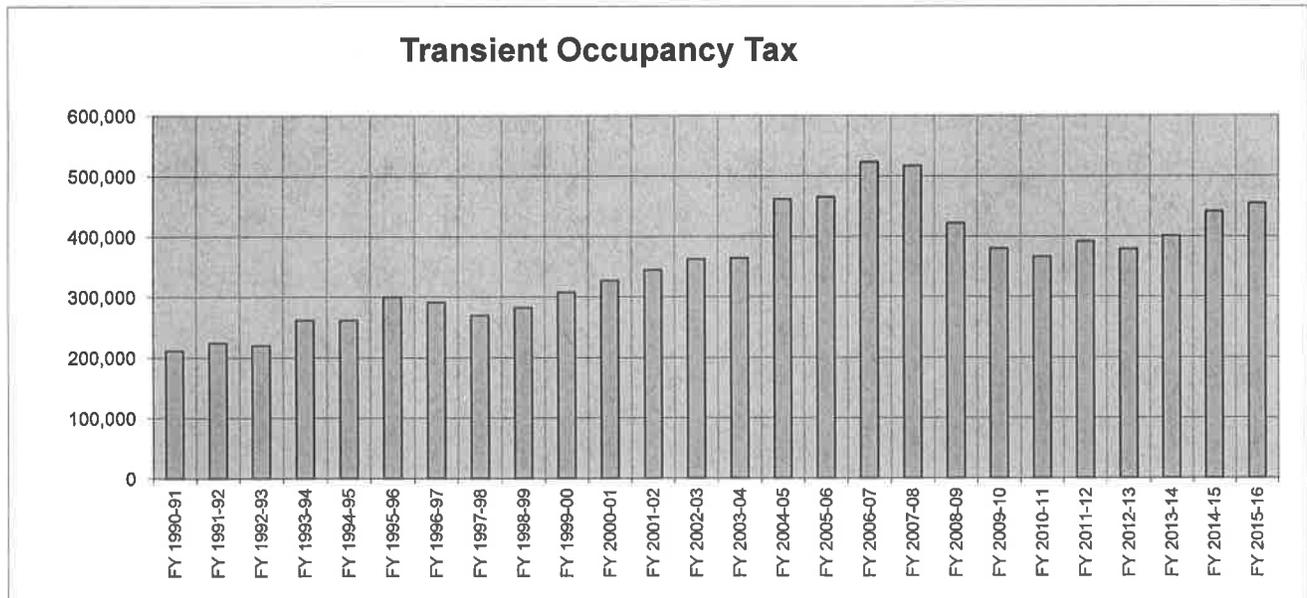
**ATTACHMENTS:** Transient Occupancy Tax Report

### Transient Occupancy Tax - History

S:\finance\TOT\TOT

| Received in For Qtr. | OCT Jul-Sep 1 | JAN Oct-Dec 2 | APR Jan-Mar 3 | JUL Apr-Jun 4 | Total   | Percent T.O.T. |                 |
|----------------------|---------------|---------------|---------------|---------------|---------|----------------|-----------------|
| FY 1989-90           | 59,580        | 41,273        | 26,912        | 56,068        | 183,833 | 8 %            | Increased by 2% |
| FY 1990-91           | 71,958        | 44,475        | 31,412        | 63,190        | 211,035 | 8 %            |                 |
| FY 1991-92           | 75,998        | 49,850        | 34,316        | 63,726        | 223,890 | 8 %            |                 |
| FY 1992-93           | 79,525        | 50,751        | 27,467        | 61,719        | 219,462 | 8 %            |                 |
| FY 1993-94           | 87,369        | 60,847        | 40,577        | 72,788        | 261,579 | 8 %            |                 |
| FY 1994-95           | 90,841        | 67,395        | 57,202        | 84,656        | 261,579 | 8 %            |                 |
| FY 1995-96           | 102,529       | 68,208        | 46,404        | 74,206        | 300,094 | 8 %            |                 |
| FY 1996-97           | 91,922        | 58,327        | 44,907        | 74,470        | 291,347 | 8 %            |                 |
| FY 1997-98           | 90,355        | 64,306        | 38,202        | 75,377        | 269,627 | 8 %            |                 |
| FY 1998-99           | 100,039       | 64,098        | 40,432        | 77,769        | 282,337 | 8 %            |                 |
| FY 1999-00           | 105,195       | 71,103        | 43,137        | 87,850        | 307,285 | 8 %            |                 |
| FY 2000-01           | 113,786       | 69,621        | 49,132        | 94,789        | 327,328 | 8 %            |                 |
| FY 2001-02           | 116,569       | 75,763        | 51,361        | 100,941       | 344,634 | 8 %            |                 |
| FY 2002-03           | 128,918       | 82,622        | 57,547        | 93,372        | 362,459 | 8 %            |                 |
| FY 2003-04           | 123,730       | 78,211        | 59,025        | 103,348       | 364,313 | 8 %            |                 |
| FY 2004-05           | 160,926       | 93,450        | 73,737        | 134,133       | 462,246 | 10%            | Increased by 2% |
| FY 2005-06           | 154,676       | 116,764       | 70,777        | 123,152       | 465,369 | 10%            |                 |
| FY 2006-07           | 187,956       | 111,977       | 75,688        | 148,153       | 523,774 | 10%            |                 |
| FY 2007-08           | 185,106       | 111,037       | 87,103        | 133,968       | 517,214 | 10%            |                 |
| FY 2008-09           | 152,756       | 84,251        | 52,880        | 132,397       | 422,284 | 10%            |                 |
| FY 2009-10           | 129,707       | 92,460        | 55,012        | 103,176       | 380,354 | 10%            |                 |
| FY 2010-11           | 135,563       | 73,212        | 52,476        | 105,132       | 366,383 | 10%            |                 |
| FY 2011-12           | 136,085       | 85,764        | 58,451        | 111,247       | 391,546 | 10%            |                 |
| FY 2012-13           | 144,530       | 68,374        | 55,362        | 110,852       | 379,119 | 10%            |                 |
| FY 2013-14           | 145,701       | 79,358        | 66,924        | 108,741       | 400,723 | 10%            |                 |
| FY 2014-15           | 145,712       | 85,678        | 77,819        | 132,615       | 441,824 | 10%            |                 |
| FY 2015-16           | 153,599       | 94,103        | 82,021        | 125,377       | 455,099 | 10%            |                 |
| FY 2016-17           | 181,570       |               |               |               |         |                |                 |

For actual dollars deflate revenues for INFLATION



Reviewed by: JGH City Administrator  
                  \_\_\_ City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Heidi Whitlock, Assistant to the City Administrator

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Community Swimming Pool Utility Rates

**PRESENTED BY:** Jared G. Hancock, City Administrator

The City will be providing water, gas, and geothermal utilities to the community swimming pool which will be owned and operated by the Honey Lake Valley Recreation Authority (HLVRA). Staff was asked to look at opportunities to charge a discounted/subsidized rate to the HLVRA as the City is a signatory member to the Joint Powers Agreement that created the HLVRA. Staff reviewed several options to provide lower cost utilities. Each utility is unique in its rate structure and the options that are available. Staff is requesting direction from Council on the type of discount so that an appropriate rate can be calculated and charged.

Water

The water utility rates have recently been adopted by City Council. The setting of rates is governed by Proposition 218. There is no justification upon which to structure a rate specific to the pool. Staff recommends that the utility charge the pool in accordance with the existing rates or to pay the pool's water bill in a manner consistent with the existing agreement with the Susanville Ranch Park Ball Fields where the water is donated to the facility.

Gas

The gas utility rates include an existing rate that reflects the raw cost of the commodity. This rate is applicable to facilities that are operated by the City. Staff recommends that the gas rate resolution be modified to have the rate extend to the community swimming pool.

Geothermal

Geothermal utilities are currently established on a cost per square foot basis. Staff is recommending that a raw cost be generated that reflects the actual pumping costs to provide the service to the community swimming pool during the summer months when the system is traditionally offline and a cost per square foot for the enclosure and pool surface area during the winter season (Nov 1<sup>st</sup> through May 31<sup>st</sup>).

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Direction to staff.

**ATTACHMENTS:** None.

Reviewed by: JGH City Administrator  
\_\_\_\_\_ City Attorney

\_\_\_\_\_ Motion Only  
\_\_\_\_\_ Public Hearing  
\_\_\_\_\_ Resolution  
\_\_\_\_\_ Ordinance  
X Information

**Submitted By:** James Moore, Fire Chief

**Action Date:** February 1, 2017

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Quarterly Department Report – Fire Department

**PRESENTED BY:** James Moore, Fire Chief

The attached report is a summary of the activities and programs of the Susanville Fire Department for the period of September 16, 2016 through January 13, 2017.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Information only.

**ATTACHMENTS:** Susanville Fire Department Quarterly Report.

**SUSANVILLE FIRE DEPARTMENT**  
**QUARTERLY REPORT**  
**SEPTEMBER 16, 2016 to JANUARY 13, 2017**

**PERSONNEL:**

Currently the Susanville Fire Department is fully staffed with 9 Paid Staff (Fire Chief, Battalion Chief, 3 Captains, 1 Engineer, 2 Firefighters and Administrative Assistant). The volunteer organization currently has 1 Chaplain, 21 Volunteers (1 Captain, 2 Lieutenants, 14 volunteers and 5 Incident Support personnel).

**STATISTICS:**

The annual call volume for the 2016 calendar year was 1174. From September 16<sup>th</sup> the fire department responded to 390 incidents for a total of 786 labor hours. Of those 390 incidents, 2 were wildland/ Vegetation fires, 14 building fires, 228 medical assists, 9 motor vehicle accidents with no injuries, and 1 extrication, 46 gas leaks (natural gas or propane). The remaining incidents were public service assistance, service calls, assist police, good intent, heat detector, smoke detector, carbon monoxide detector or alarm system activation, etc.

**FIRE RESPONSES:**

Our staff responded to 16 different fires for a total of 596.5 labor hours

1. 106 Robs Way Susanville City on September 16, 5 personnel
2. Wingfield Road Wildland fire September 27, 10 personnel
3. 1408 Third Street Susanville City on October 3, 2 personnel
4. 1911 Second Street Vehicle Fire Susanville City October 4, 9 personnel
5. Washoe City NV Mutual Aid for NDF 3 personnel
6. 160 N. Pine Street Susanville City on October 22, 2 personnel
7. 1345 Barbara Street Susanville City on November 14, 8 personnel
8. Vegetation Fire Highway 395 November 19, 11 personnel
9. 2001 Paul Bunyan Susanville City on November 25, 2 personnel
10. Hwy 395 Susanville City Aid call in Johnstonville November 26, 9 personnel
11. 2772 Main Street Susanville City Bowling Alley Fire December 17, 22 personnel
12. 477-260 N Weatherlow Street Susanville City December 20, 16 personnel
13. 515 Woodside Way Susanville City December 22, 2 personnel
14. 555 N Roop Street Susanville City December 26, 2 personnel
15. 474-725 Richmond Road Susan River assisted January 6, 2017- 17 personnel
16. 1501 Riverside Drive Susanville City January 9, 16 personnel

**OES:**

The fire department is awaiting the assignment of our Type II OES HazMat response vehicle HM32. This program is funded through HazMat by Rail.

**GRANTS:**

We resubmitted our 2016 FEMA AFG grant for a New Quint Ladder Truck. We have also applied through NOR-Cal EMS for an OTS grant to fund 5 Tough book Laptop computers to be placed in our first out equipment and staff vehicles.

**VOLUNTEERS:**

Currently the fire department has 21 volunteer members and 1 perspective applicant in the process of becoming a member. Captain Phillips has begun to manage the volunteer recruitment and retention program with assistance from Captain Murphy and Lt. Nash. The department continues to have dedicated volunteers who help with hose testing, attending community events, supervising inmates, providing coverage at the station due to multiple emergencies, storms, power outages, etc.

**FACILITY:**

Staff has been busy painting the inside of our facility.

**TRAINING:**

1,294 training hours were logged for this quarter. The training consisted of: Driver Operator 1A/1B, Confined Space and Rescue consisted of 504 Hours, HazMat 54 Hours, Fire Operations 469, Rescue 66, EMS 12, and Auto Extrication 151. Upcoming multi agency training will consist of CPR/First Aid, Apparatus Backing, Ladder Training, Ventilation/Pumping, and Foam Training.

**PREVENTION:**

We conducted 12 Annual business inspections and 9 new business inspections for the quarter.

**PUBLIC EDUCATION:**

During this quarter we conducted 2 station tours, 10 site visits, and participated in Career Day at Diamond View School.

**COMMUNITY CPR AND FIRST AID:**

A partnership has been formed with SEMSA and the Lassen County Health Department to provide community CPR courses on a quarterly basis. We will be conducting a CPR refresher course for all staff and volunteers annually. In March we will be providing a CPR class to the general public. Recently the fire department has had two full time employees and one volunteer trained to the CPR instructor level.

**CODE ENFORCEMENT:**

In preparation for this years weed abatement program the Fire Department will mail reminder notices to all city residents as to the abatement deadline date, included also will be information for compliance. Last year we had good success with this approach. Staff also assisted Lassen County with Plan review and inspections of Fire Protection and Alarm systems.

## **APPARATUS MAINTENANCE:**

Apparatus maintenance was relatively routine, however, there are a few of items to note:

- Battalion Chief 602: Perform 30,000 mile service. LOF, rotate tires and adjust tire pressure, check all lights and top off fluids as needed.
- Currently performing annual maintenance on all Emergency equipment and small motors.
- Engine- E8335: Seatbelt, foam system, and check valve, repair work performed in house on 9-16-2016.

## **EVENTS**

The department was involved in the Annual Uptown Christmas Tree lighting event, and held our Annual Christmas Dinner for all Members and their families.

## **WINTER STORM JANUARY 7-JANUARY 9 2017**

### **INCIDENT OVERVIEW:**

43 Incident calls

|                     |                       |
|---------------------|-----------------------|
| 4-Flood Assessments | 3-Structure Fires     |
| 6-Carbon Monoxide   | 10-Oxygen Emergencies |
| 5-Public Assists    | 13-Medical            |
| 2-Traffic Accidents |                       |

Preparation for this storm started one week prior, checking water levels as well as city staff preparing and planning. 3 Cal Fire inmate crews were utilized for filling and placing 4,000 sandbags at the Carrol Street retaining wall. 2 Cal Fire inmate crews were on standby for emergencies in the local area throughout the weekend. The city of Susanville did not require their services during remainder of the weekend. 500 Sandbags we issued out to the general public, residents also purchased and filled their own sand bags prior to, and during the storm. 5 loads of sand were delivered to the Fire Department.

Personnel consisted of 1-Chief 1-Battalion Chief, 3 career staff assisted for 2 days for approximately 70 hours of overtime. 1 Administrative Assistant 10 hours of overtime for support of fires and floods. 10 Volunteers staffed the station from Saturday morning until Sunday night, approximately 36 hours each.