
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Rod E. De Boer Kevin Stafford Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
September 7, 2016 * 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 16-5317

Next Ordinance No. 16-1006

- 1 APPROVAL OF AGENDA: (Additions and/or Deletions)**

- 2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.**

- 3 CLOSED SESSION:**
 - A PUBLIC EMPLOYMENT – pursuant to Government Code §54957:
 1. Police Chief
 2. Golf Course Manager
 3. Employee Status Report

 - B CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
 - 1 Agency Negotiator: Jared G. Hancock
 Bargaining Unit: All Employees
 - 2 Agency Negotiator: Jared G. Hancock
 Bargaining Unit: Administrative, Miscellaneous, Public Works
 - 3 Agency Negotiator: Jared G. Hancock
 Bargaining Unit; Administrative, Fire Fighters, Professional-Technical

 - C CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code §4956.8:
 - 1 Property: APN: 101-270-10
 Agency negotiator: Jared G. Hancock
 Negotiating parties: City of Susanville/Lassen Community College
 Under negotiation: Price/Conditions/Terms
 - 2 Property: APN: 116-180-04
 Agency negotiator: Jared G. Hancock
 Negotiating parties: City of Susanville/United Parcel Service
 Under negotiation: Price/Conditions/Terms

 - D CONFERENCE WITH LEGAL COUNSEL – anticipated litigation pursuant to Government Code §4956.9; IRS Employee Classifications

4 **RETURN TO OPEN SESSION:** (recess if necessary)

- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day: Dan Newton*
- *Proclamations, awards or presentations by the City Council*

5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Receive and file minutes from the City Council's August 3, 2016 meeting
- B Approve vendor warrants numbered 98042 through 98224 and 98235 through 98242 for a total of \$378,903.91
- C Receive and file Transient Occupancy Tax (TOT) Report: 4th Quarter 2015/2016

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider Lassen County Animal Shelter Fees
- B Consider approval of **Resolution No. 16-5314** authorizing Notice of Acceptance for Rapid Construction for completion of 2016 Water Main Replacement Project and authorizing budget amendment in the amount of \$881.00
- C Consider approval of **Resolution No. 16-5315** approving street closure for Old Courthouse Neighborhood Watch Group block party on September 10, 2016
- D Consider approval of **Resolution No. 16-5316** authorizing execution of agreement with Veriforce for Operator Qualification Training for Public Works Employees
- E Consider request to waive purchase option of Hangar #37

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consideration of Water Rate alternatives

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Cameron Park Workshop Update
- B Police Department Update
- C Golf Course update
- D Outdoor watering restriction update

14 **COUNCIL ITEMS:**

- A AB1234 travel reports;

15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on September 21, 2016 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for September 7, 2016 in the areas designated on September 2, 2016.


Gwenna MacDonald, City Clerk

Reviewed by: JGH City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's August 3, 2016 meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's August 3, 2016 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's August 3, 2016 meeting.

ATTACHMENTS: Minutes: August 3, 2016

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
August 3, 2016 – 6:00 p.m.

Meeting was called to order at 6:01 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian R. Wilson, Kevin Stafford, Joe Franco, Rod De Boer and Kathie Garnier.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Motion by Councilmember Wilson, second by Councilmember Stafford, to approve the agenda as submitted; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: No comments.

3 CLOSED SESSION: At 6:02 p.m. the Council recessed Open Session and convened to Closed Session to discuss the following:

- A PUBLIC EMPLOYMENT – pursuant to Government Code §54957:
 - 1. Public Employment / Approved Position List
 - 2. Interim Police Chief
 - 3. Golf Course Manager
 - 4. Agency Negotiator: Jared G. Hancock
Bargaining Unit: Administrative
Miscellaneous
Professional/Technical
Public Works

- B CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code 54956.8:
 - 1. Property: APN: 101-270-10
Agency negotiator: Jared G. Hancock
Negotiating parties: City of Susanville/Lassen Community College
Under negotiation: Price/Conditions/Terms
 - 2. Property: APN: 116-180-04
Agency negotiator: Jared G. Hancock
Negotiating parties: City of Susanville/United Parcel Service
Under negotiation: Price/Conditions/Terms

Closed Session adjourned at 7:07 p.m.

4 RETURN TO OPEN SESSION: At 7:09 p.m. the City Council reconvened in Open Session.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney; Jim Uptegrove, Interim Police Chief; James Moore, Fire Chief; Dan Gibbs, City Engineer; Deborah Savage, Finance Manager and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that prior to Closed Session, the City Council approved the agenda as submitted, and the Council would be reconvening in Closed Session at the conclusion of Open Session.

Chief Moore provided the Thought of the Day.

Mayor Garnier presented Certificates and Service Award pins to the following employees in recognition of their service to the City of Susanville: Kenny Pritchard, 5 year; Stacy Hubanks, 10 year; Richard Warner, 15 year and Matthew Wood, 20 year.

5 BUSINESS FROM THE FLOOR:

Ken Unterreiner spoke in opposition to the recent water rate increase. He stated that he has approximately one acre of landscaped yard area, and used approximately 8,900 cubic feet of water and while he recognized that he uses a lot of water, his bill doubled from the same period last year. He is going to research other water districts and determine if the rate structure and price that has been adopted in Susanville is reasonable.

Dawn Miller stated that she also has a very large lot and uses a lot of water, and while she is not opposed to an increase in the rates, to impose a one hundred percent increase is extreme and she requested that the City Council hold another hearing to discuss water rates. She said that it is understandable that the system needs repairs and that the City needs to have a Capital Improvement Fund, but she would like more information regarding the improvements that are being proposed and where they will be located.

Elaine Jacobs asked to see the budget for the water fund. She stated that there is no water shortage in Susanville, and she believes that the City has taken advantage of the State water crisis to raise the rates to make more money. Ms. Jacobs asked to see budget detail that demonstrates that the City took other steps to make budget cuts and savings before the rates were increased, and reiterated that she would like to see three years of operating budgets for the water department.

Mr. Hancock explained that during the water rate study process, the City looked at many options and it was determined that the base rate which provides for 300 hundred cubic feet of water per household would remain unchanged, and the variable charges for usage would be increased. This methodology does have the biggest impact on the customers that have high usage and allows low water users such as seniors or those customers on limited or fixed income to not be impacted by the increase. He clarified that the spreadsheet included in the packet shows the per cubic foot rate for clarity, but the billing is based upon a per hundred cubic foot amount, which is \$2.57 during the irrigation season. The City of Susanville Water Contingency Plan has three stages with rates associated with those phases, in the event of a legitimate shortage such as infrastructure failure or other major event that is determined locally. The State mandates in 2015 required jurisdictions throughout the state to implement Stage 2 of their water contingency plans. Those mandates are no longer in effect and the City recently voted to rescind the associated restrictions.

Mr. Hancock noted that the system wide usage increased from May to July by sixty-six percent, so in addition to the new rates, there has been a significant increase in usage. The revenue generated is restricted to use within the water fund, and when staff worked to develop the water rate study, a significant consideration to increasing the rates was due to the number of capital improvement projects that were identified as well as current deficiencies in the infrastructure. Those projects and improvements have been prioritized and are included in the Water Rate Study which is available on the City's website.

The revenue estimated to be generated from the increase is projected over a five year period, and averaged for each year.

An unidentified member of the audience asked why residents were being penalized for keeping their yards green. She said that the condition of many homes throughout the City are disgraceful and the town has really deteriorated. To punish the people who take pride in their property and imposing a huge rate increase all at once is wrong.

Theodore Friedline offered his congratulations to Joe Franco and Kevin Stafford for winning the election, he thanked Chief Uptegrove for steps that he has taken to address traffic control concerns, and thanked Chief Moore for his responsible leadership in the fire department. He also spoke against the increase in water rates. He stated that he understands that the City needs to take care of the system, but his bill has also doubled. He stated that many other agencies have comparable rates, however the water at the City does not have to be pumped out of the ground and it flows freely from springs. The tiered system of usage was effective, and he requested that the City take another look at the rates and strive for something more moderate. LMUD and Solid Waste raised rates, and it is a lot for people to take on all at once.

Councilmember De Boer agreed that the City Council should take another look at it.

Councilmember Franco agreed that he was shocked by his bill, and while he knew it would be going up, he did not anticipate that it would double and he is concerned with those residents who are on fixed income.

Mayor Garnier stated that it was important to note that the base rate provided to all customers did not increase on the base usage of 300 cubic feet per month.

Ms. Jacobs stated that it is hard to look at people out in Susan Hills with all of the beautiful lawns, knowing that it is not costing them anything at all to water their grass.

An unidentified person in the audience stated that he lived by the Casino had received his bill, noticed it was double, and assumed that it was an error. He came in to talk to the finance department and was shocked to learn that the amount was not a mistake.

An unidentified person agreed, stating that he assumed he had a leak and was surprised that it was just because of the new rate.

Mayor Garnier commented that last year, she was very concerned at the limited watering schedule and was determined this year to not let her yard die, regardless of the cost. Like others, she has a huge yard and used a lot of water. She expressed concern with a situation in Los Angeles several years ago when the conservation measures implemented resulted in a lack of revenue and nearly causing the water system to go bankrupt.

Councilmember Wilson stated that if the Council wants to revisit the rate structure, it should be brought back quickly as the time requirements could feasibly result in summer being over before anything could be done.

Mr. Hancock stated that staff would consult with legal counsel, as there are several steps that have to be followed for increases to water rates, and it would need to be determined what steps apply to a rate

modification or reduction, or if the reduction would possibly result in an increase to the base rate since the increase in the quantity rate has a disproportionate impact on high water users. Staff will need to gather that information together and bring proposals for an amended structure back to the City Council.

Councilmember Wilson added that while he was not at the meeting when the rates were finally adopted, he had participated in discussions prior to that and did not recall in any of the conversations mention of a one hundred percent increase in water bills. He stated that he did not believe that Director Newton anticipated that large of an increase either. The City had a year of operating the water system in the red, everyone was conserving, and while the rates do need to be adjusted to reflect the cost of providing the service, and to address repairs to the old infrastructure, the large increase in revenue for one year is a lot.

Mr. Hancock responded that if the City Council directs staff to bring back the rates and look at phasing in an increase, or increasing by a smaller percentage, the Council would also need to review the proposed capital improvement project list. He explained that part of the challenge is the City is under the same mandates as larger water system operators. Whether there are 3,000 customers or 300,000, the water operators are held to the same standards, while smaller special districts fall under the 3,000 customer threshold. The community has a certain expectation that the City maintain a quality water system, and the projects and improvements cannot be put off for ten years. The discussion should include how the City addresses the issue, and how aggressive an approach is taken to fund the needed improvements.

Mayor pro tem Franco noted that it seems to be a universal sentiment expressed by the audience members who have spoken that they are not opposed to an increase, and he appreciates that spirit of cooperation, however it does need to be looked at. It is important to understand the reality of the condition of the infrastructure, and adopt an approach in dealing with it that is appropriate.

Mr. Friedline stated that the water fund had a reserve, and that reserve is meant for the City to be able to use during emergencies.

Councilmember Wilson stated that \$3 million of the reserve is locked up with the bond refinance, and if borrowed against, the City only has 6 months after the end of the fiscal year to repay.

Ms. Jacobs asked if there were any landscaping reduction grants available for residents in order to switch their landscaping over to drought-tolerant plants.

Mr. Hancock responded that the City has looked into it, and has free low flow shower heads available, however the majority of the grants were made available through the water providers. In larger areas it was more cost effective to offer incentives in order to achieve reductions and that would not necessarily be practical for the system to give grants given the size of the City's system.

Mr. Friedline stated that this amount of increase is going to have long-reaching effects in the community, and asked if the 66 percent increase in usage in residential only or if that included commercial customers as well.

An unidentified member of the audience asked which City departments have been cut as a result of the lack of revenue, noting that the Sherriff's office had discussed making cuts.

Councilmember Wilson noted that the City has not made any cuts in law enforcement and in fact the department is now fully staffed.

Mr. Hancock stated that the 66 percent increase was a system wide increase, and discussed the efficiency of City operations and the responsibility the City has to continue providing services to the community that also include public safety, streets, and administrative services.

Mayor Garnier stated that staff had been directed to revisit the issue of the water rate increase and the public would be notified when those meetings and discussions would take place.

Ms. Jacobs asked that the notices be circulated and shared with more simple, direct language so people can understand what they are reading.

Mr. Hancock explained the statutory requirements in the Government Code that specify public hearing notifications regarding water rate revisions, and the law dictates what is contained in the notices and it requires very specific language and publication timelines.

Mayor pro tem Franco stated that the forecasters are predicting that the region is headed back to a La Nina weather pattern which could mean a few more years of drought conditions, and that it is important to maintain a conservation mentality as well as preserve and maintain the infrastructure that is in place in order to deliver the best quality water to the City's customers. Improving efficiency in the system is critical in the long term for operations and maintenance of the infrastructure.

Mr. Hancock added that it is important to consider when the City discusses the abundance of water in the region, that it is a relative abundance due to a lot of water and a very small population. If there were 2 million people living in Lassen County, and not 30,000, then it would be a different reality in terms of adequate water supply.

Mayor Garnier thanked everyone for their comments.

Dean Growden, Lassen County Sheriff, provided an update to the City Council regarding the activities and services provided by the Sheriff's department. He noted that he would like to visit the Council to provide an update on a more regular basis, as many of the services provided by the County and City have an overlap. He reviewed services including patrol and investigations, Coroner services, and the Lassen County Jail which has a capacity of 156 inmates, with an average daily population of 120. He discussed the challenges related to AB109, and an increase in the electronic monitoring program. Sheriff Growden reviewed the dispatch services which are provided 365 days per year, civil processes and orders, and administration of the concealed weapons permit program. He discussed the various volunteer programs which include Search and Rescue, Chaplains, Reserve Deputies, Sheriff's Posse and Sheriff's Explorers, and the numerous hours that are dedicated to support and promote community safety and quality of life activities. Sheriff Growden explained the emergency alert notification program that has proven to be a valuable way to provide public safety alerts to residents by a direct text message to citizen's mobile devices.

Sheriff Growden discussed the newly implemented Youth Services program that provides support and training to local at-risk youth. The program is funded by State grants and has been a tremendous success with activities coordinated through one full time County employee and a part time City employee working with the School Districts. Sheriff Growden concluded his report by discussing upcoming projects including an updated dispatch system and various upgrades to the jail facility.

Councilmember Wilson asked for a status regarding recent changes to the search and rescue program.

Sheriff Growden explained that the Lassen Search and Rescue group operates separately from the Sheriff's department until there is an incident, and then they operate under the supervision and authority of the Department. The training guidelines and requirements have become more stringent and the department has been working with the group to recruit volunteers and change the function of the group that will ultimately operate in a manner similar to a volunteer fire program.

Mayor pro tem Franco asked about the time frame required to obtain a concealed weapons permit, noting that it has been known to take a significant amount of time.

Sheriff Growden responded that the time delays are largely contingent upon the Department of Justice background information process, and it can take several months.

- 6** **CONSENT CALENDAR:** Mayor Garnier reviewed the items on the Consent Calendar:
A Approve vendor warrants numbered 97772 through 97889 for a total of \$652,978.11 including \$110,207.75 in payroll warrants

Motion by Councilmember De Boer, second by Councilmember Stafford, to approve the Consent Calendar; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

- 7** **PUBLIC HEARINGS:** No business.

- 8** **COUNCIL DISCUSSION/ANNOUNCEMENTS:** None.
Commission/Committee Reports:

- 9** **NEW BUSINESS:**

9A **Consider request for donation of SCBA Units to Standish-Litchfield Fire Protection District**

Mr. Hancock reported that the Fire Department received a grant to purchase SCBA equipment and the existing used equipment was included in the list of surplus items scheduled for sale at the City's surplus auction. Since that time, the City received a request for donation of the items, however the City has been made aware of other agencies that are interested in bidding on the items. Staff has encouraged those local agencies to bid together to acquire the equipment and then distribute between the smaller Districts, but the concern at this point is that pulling the items from the surplus sale and donating will prevent the opportunity for another group to submit a bid to purchase.

Councilmember Wilson asked what has happened in the past with the equipment deemed to be surplus.

Chief Moore responded that staff has both donated equipment when requested or it has been purchased and shared by other agencies.

Mayor Garnier requested that in the future, the departments contact local agencies for these types of items prior to including it on the list of items for the surplus auction.

Motion by Councilmember De Boer, second by Councilmember Wilson, to remove those items from the surplus list and work with local agencies to facilitate the donation; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

Councilmember De Boer announced that he is associated with the American Legion Eagle Lake Post #162 and would not be participating in the discussion or vote of the following item.

9B Consider request for donation of surplus equipment to American Legion Eagle Lake Post #162 Mr. Hancock reported that in the past, the City has approved donation of items to the American Legion Eagle Lake Post. The group has requested the donation of any surplus street barricades that can be used to provide street closure for public events. The City has identified approximately one dozen barricades that have outlived their useful life and are recommending they be designated as surplus and donated to the American Legion Eagle Lake Post #162.

Councilmember De Boer noted that some of the existing barricades donated by the City have been damaged beyond repair and are no longer effective in facilitating street closures.

Motion by Councilmember Wilson, second by Councilmember Stafford, to authorize the donation of the street barricades; motion carried. Ayes: Wilson, Stafford, Franco and Garnier. Abstain: De Boer.

9C Consider approval of disposition of SCORE Dividend payments Mr. Hancock explained that the City is part of the Small Cities Organized Risk Effort, or SCORE, along with other small Northern California Cities. SCORE is a Joint Powers Authority that allows the members to share risk by pooling their resources and benefit from lower group rates and risk management expertise. Each year, SCORE performs an analysis of premiums collected from each member, considers the claim expenditures and 5 year loss retention requirements. Members who have fewer claims compared to their loss retention needs have the excess funds returned in the form of dividends. When the City receives a dividend, the revenue is deposited in the Risk Management Fund and then allocated back to the respective fund where the charges for the insurance coverage originated. The City currently has \$180,000 in dividends and is recommending distribution to the General Fund reserve, Streets, Water, Golf Course, Natural Gas and Public Works Administration funds.

Councilmember Wilson requested the balance in the reserve account, and asked what the project balance is for the end of fiscal year 2015/2016.

Ms. Savage replied that the balance in the general fund reserves was \$855,000, and as of August 3rd, there was a deficit of \$65,000. The final balance would not be determined until all of the accruals were complete.

Councilmember Wilson commented that the addition of these funds will put the City very close to having the reserve fully funded.

Mr. Hancock added that according to the City's budget policies, the goal is to fund the reserve at twenty percent of the annual revenue, which puts the amount at just over \$1 million. The current formula is that fifty percent of savings goes towards the reserve, thirty percent of actual department savings goes back to the departments, and the remaining twenty percent goes into fund balance. Once the City's goal is reached for the reserve balance, the formula shifts so that fifty percent of actual department savings goes back to the departments, thirty percent goes towards paying off short and long term debt and the remainder is allocated to fund balance. What staff is requesting is direction regarding the proposed allocation of risk management fund distribution.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve the distribution of \$180,000 in dividends to the General Fund Reserve, Streets, Water, Natural Gas, Golf Course and Public Works Administration Funds; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

13A **Precision Approach Path Indicators (PAPI) Project Update** Mr. Hancock explained that the City has been notified that Caltrans will not be providing matching funds to the PAPI project, so it will be necessary for the City to fund the ten percent match requirement, with the FAA funding ninety percent of the project. Staff is continuing to work with Caltrans to identify what the issues are, and if it was project specific or related to the inclusion of the project on the Airport Capital Improvement Plan. While staff works to obtain all of those details, if the City wishes to move forward with the project, it will be necessary to fund the match. Traditionally, the City has based the project approvals on the full ten percent match since the State matching of these projects is not a guarantee, however in this case the project was approved based upon receiving the State match so it will be necessary to make that adjustment.

Mayor pro tem Franco requested clarification regarding the programming strategy for the project.

Mr. Hancock explained that the City puts together two main plans for the Susanville Municipal Airport, the Airport Capital Improvement Plan, which identifies projects for the next 5-6 years, and then the Airport Layout Plan, and originally the PAPI project was not on either plan. The City was using a VASI or Visual system, and the lights started to fail, and the City was unable to obtain parts for repairs. The City approached the FAA to determine if they would fund the project, even if it was not included on the ACIP. Due to it being a safety-related project, they agreed to a pen and ink change on the Airport Layout Plan. The FAA later requested that the City update the Airport Layout Plan which included a number of updates based on new FAA rules and at that time it was believed that the FAA and State would approve the project and provide funding. The State normally has funding limitations so the City always tries to submit requests at the beginning of the fiscal year, but the State only reviews updates to the ACIP every two years and it was not included.

Councilmember Wilson stated that he has concerns regarding the upcoming projects on the ACIP and the current budgeted amount of \$15,000 per year, which represents ten percent of the automatic allocation that the City receives from the FAA every year. There are a number of larger projects coming up in the next five years and it is important to be prepared to fund those projects that the City says it is going to complete.

Mr. Hancock added that the \$150,000 per year allocation can be carried over for four years in order to accumulate for larger projects, however the ACIP includes approximately \$3 million in projects which represents a significant amount of matching funds. The FAA is supportive of including those larger projects on the ACIP as it allows them to also budget for additional funds that may be requested from jurisdictions who are willing to take on larger projects. When the City does receive matching funding from the State, it will stretch the \$15,000 annual budget a little further. Staff would be recommending that for

the current PAPI project that an additional transfer be made from the General Fund, fund balance to make up that additional five percent.

13B Cameron Neighborhood Park Update Mr. Hancock reported that the City provides park spaces throughout the City and has discussed the creation of a park in the northern area of the City in the Cameron Way neighborhood as part of the goals and objectives of the City. This project has been a topic of discussion for a number of years, and the original subdivision maps identified this parcel as the site of a future park. The City collects mitigation impact fees based upon building and development and a small fee per square foot fee is collected at the time of construction to maintain a level of service for parks, police, streets and fire. The City currently has approximately \$180,000 in the Park Mitigation Fund, and the majority of it was collected in the north end of town in the Shadow Mountain and Cameron Way neighborhoods.

The site is centrally located and typically the industry standard for this type of park is approximately \$350,000 to \$400,000 per acre so the City has worked with the consultant to develop a scaled back design that provides opportunities for cost savings through material donation, use of inmate or City labor sources, and takes advantage of specific ways to save. Mr. Hancock noted that the consultant provided three options for City consideration and presented a power point display of Option A, which he described as an open, traditional feel with a prefabricated play structure, small barbecue area with two picnic tables, and an open meadow area. Option B was a much more narrow design and created a closed off feeling at the entry way, and a concealed area near the back which would invite inappropriate activities. The design incorporated more natural elements such as boulders and logs which have been utilized in some of the Chico parks. The City has access to some of those larger boulders and trees which would also allow for a cost savings to be realized.

Staff worked with the consultant to create an Option C which incorporates elements of both A and B, and while it does not include any of the larger shade structures, it provides a turf area, natural play features, includes the small barbecue area with two picnic tables, and provides an overall better flow. Staff is requesting feedback from the City Council and then would be hosting community workshops to obtain comments and input from the public. Those suggestions and concerns would be incorporated and at that point the City would come up with a final design and cost estimates, and identify opportunities to provide some in house labor and project management costs.

Mayor Garnier commented that the mailboxes are located in the wrong place, and due to the increased traffic and potential for vandalism it would be a good decision to relocate them.

Councilmember Wilson asked if the City owned the property that was located below Cameron.

Mr. Hancock replied that one of the advantages of the park's location is that it is in a centrally located area that is frequently visited by the residents in the neighborhood, and that the depressions and swales allow for natural drainage. It does not require as much grading or compaction and fill, and the City would have to find out from the post office if it would be possible to relocate the mailboxes, but there may be room to move them to the other side of the road. The property below Cameron is located in a floodplain and it would require a significant alteration of the property to construct the park on that side.

Councilmember Wilson asked if it would be possible to keep within the budget of \$180,000.

Mr. Hancock explained that staff would be working with local businesses and community groups to have some items donated. A significant expense was the hardscapes, and it is proposed that instead of concrete, the pathways would be constructed of decomposed granite mixed with a resin that hardens to a

material very similar to concrete but at a much lower cost. If the City purchases the equipment to mix the resin, it is a low-cost option that can be mixed without a lot of technical expertise, and does not require a lot of additional maintenance. The top layer is always a little sandy which provides a more natural, cooler feel however it is not conducive to roller blading or skate boarding. It holds up well to larger wheeled equipment such as bicycles or strollers. He added that during this process of discussing features and design, it is important to be clear that the City has a budget and that certain features may have to be removed if the cost cannot be brought down by other means.

Mayor pro tem Franco supported the concept, and expressed concern that the City be realistic when estimating costs.

Councilmember De Boer stated that he prefers Option C, and the supports the location of the park with the relocation of the mailboxes that was suggested.

It was the consensus of the City Council that design Option C was preferred, and staff would work with the post office to facilitate the relocation of the mailboxes to a site across the street and proceed with scheduling a community workshop.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Mayor Garnier requested an updated directory with phone numbers be circulated to the City Council.

Councilmember Wilson requested that staff bring back quarterly department updates.

Mayor pro tem Franco noted that the Public Works crew was installing gas lines on Arnold Street, and he stated that the crew was great to work with and complimented their dealings with the public. He asked if the street would be repaved.

Mr. Hancock responded that the street repaving projects were working to coordinate the installation of gas lines ahead of the overlay projects so as not to have to cut into new pavement.

15 ADJOURNMENT:

At 9:22 p.m., Mayor Garnier called for a five minute recess prior to reconvening in closed session.

The City Council adjourned closed session at 10:27 p.m.

It was reported that no reportable action was taken.

Motion by Councilmember De Boer, second by Councilmember Stafford, to adjourn; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer, and Garnier.

Meeting adjourned at 10:28 p.m.

Respectfully submitted by

Gwenna MacDonald, City Clerk

Kathie Garnier, Mayor

Approved on: _____

Reviewed by: CA City Administrator
 City Attorney

 X Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Deborah Savage, Finance Manager

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated August 10th through August 30th numbered 98042 through 98224 and 98235 through 98242

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$378,903.91.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/11/2016	98042	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER-PAR	07196	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	177.52	177.52
Total 07196:											
08/16	08/11/2016	98043	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES 08/04/16	634718775	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 634718775:											
08/16	08/11/2016	98043	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 08/04/16-G	634718790	1	7401-430-62-44	LINEN SERVICES	51.73	51.73
Total 634718790:											
08/16	08/11/2016	98043	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 08/04/16-ST	634718791	1	2007-431-20-44	LINEN SERVICE	111.88	111.88
Total 634718791:											
08/16	08/11/2016	98043	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 08/04/16-W	634718792	1	7110-430-42-44	LINEN SERVICE	40.80	40.80
Total 634718792:											
08/16	08/11/2016	98044	1070	AT&T MOBILITY	WIRELESS PHONES-PD	835956037X08012016	1	1000-421-10-45	COMMUNICATIONS	22.44	22.44
08/16	08/11/2016	98044	1070	AT&T MOBILITY	WIRELESS PHONES-PD	835956037X08012016	2	1000-421-10-45	COMMUNICATIONS	89.68	89.68
Total 835956037X08012016:											
08/16	08/11/2016	98045	1411	BADAWM & ASSOCIATES	FY 2016 AUDIT	1302	1	1000-417-10-43	PROFESSIONAL SVCS	10,350.00	10,350.00
08/16	08/11/2016	98045	1411	BADAWM & ASSOCIATES	FY 2016 AUDIT	1302	2	7620-430-11-43	PROFESSIONAL SERVICES	900.00	900.00
Total 1302:											
08/16	08/11/2016	98046	8644		REFUND GAS DEPOSIT	10420500026	1	7401-2228-000	DEPOSITS-CUSTOMER	64.32	64.32
Total 10420500026:											
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-GC	2064 072516	1	7530-451-55-46	SUPPLIES - GENERAL	286.17	286.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-GC	2064 072516	2	7530-451-55-46	SUPPLIES - GENERAL	354.35	354.35
Total 2064 072516: 640.52 640.52											
08/16	08/11/2016	98047	884	BANK OF AMERICA	CITY HALL PHONES	4028 072516	1	1000-417-10-45	COMMUNICATIONS	541.11	541.11
08/16	08/11/2016	98047	884	BANK OF AMERICA	CLEANING SUPPLIES-GC	4028 072516	2	7530-451-52-46	JANITORIAL SUPPLIES	12.71	12.71
Total 4028 072516: 553.82 553.82											
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-GC	4093 072516	1	7530-451-55-46	SUPPLIES - GENERAL	208.29	208.29
08/16	08/11/2016	98047	884	BANK OF AMERICA	CUSTODIAL SUPPLIES-GC	4093 072516	2	1000-417-10-46	SUPPLIES-GENERAL	23.18	23.18
08/16	08/11/2016	98047	884	BANK OF AMERICA	MAINTENANCE-GC	4093 072516	3	7530-451-52-44	REPAIR & MAINTENANCE - MIS	1,746.56	1,746.56
Total 4093 072516: 1,978.03 1,978.03											
08/16	08/11/2016	98047	884	BANK OF AMERICA	SHIPPING-FD	4119 072516	1	1000-425-20-46	POSTAGE	73.06	73.06
08/16	08/11/2016	98047	884	BANK OF AMERICA	HEATING UNIT-FD	4119 072516	2	1000-422-10-44	FACILITY - REPAIR & MAINTEN	11.81	11.81
08/16	08/11/2016	98047	884	BANK OF AMERICA	TRAINING-FD	4119 072516	3	1000-422-10-48	MISCELLANEOUS	34.36	34.36
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-FD	4119 072516	4	1000-422-10-46	SUPPLIES-JANITORIAL	45.91	45.91
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-FD	4119 072516	5	1000-422-10-46	SUPPLIES-GENERAL	273.64	273.64
08/16	08/11/2016	98047	884	BANK OF AMERICA	FUEL-FD	4119 072516	6	1000-422-10-46	GASOLINE	582.04	582.04
08/16	08/11/2016	98047	884	BANK OF AMERICA	SHIPPING-FD	4119 072516	7	1000-425-20-46	POSTAGE	147.64	147.64
08/16	08/11/2016	98047	884	BANK OF AMERICA	FUEL-FD	4119 072516	8	1000-422-10-46	GASOLINE	297.48	297.48
08/16	08/11/2016	98047	884	BANK OF AMERICA	Q-FIT ANNUAL CALIBRATION-F	4119 072516	9	1000-422-10-43	TECHNICAL SVCS	690.00	690.00
Total 4119 072516: 2,155.94 2,155.94											
08/16	08/11/2016	98047	884	BANK OF AMERICA	FUEL-FIRE	4135 072516	1	1000-417-10-46	GASOLINE	33.23	33.23
Total 4135 072516: 33.23 33.23											
08/16	08/11/2016	98047	884	BANK OF AMERICA	WASHER INJECTOR #230-STRE	4168 072516	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	31.25	31.25
08/16	08/11/2016	98047	884	BANK OF AMERICA	PAINT-STREETS	4168 072516	2	2007-431-20-46	SUPPLIES-GENERAL	268.27	268.27
Total 4168 072516: 299.52 299.52											
08/16	08/11/2016	98047	884	BANK OF AMERICA	MEMBERSHIP DUES-PD	4242 072516	1	1000-421-10-48	DUES AND MEMBERSHIPS	145.00	145.00
08/16	08/11/2016	98047	884	BANK OF AMERICA	TR EX FOLSOM-PD	4242 072516	2	1000-421-10-45	TRAINING	240.00	240.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4242 072516:											
08/16	08/11/2016	98047	884	BANK OF AMERICA	CAR KEYS #835-PD	4287 072516	1	1000-421-10-42	UNIFORM ALLOWANCE	4.47	4.47
Total 4267 072516:											
08/16	08/11/2016	98047	884	BANK OF AMERICA	FUEL #837-PD	4275 072516	1	1000-421-10-46	GASOLINE	11.25	11.25
Total 4275 072516:											
08/16	08/11/2016	98047	884	BANK OF AMERICA	SCREW COVERS-PD	4291 072516	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	16.28	16.28
08/16	08/11/2016	98047	884	BANK OF AMERICA	POCKET RECORDER-PD	4291 072516	2	1000-421-10-45	INVESTIGATIVE FUNDS	123.99	123.99
08/16	08/11/2016	98047	884	BANK OF AMERICA	WD40-PD	4291 072516	3	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	10.74	10.74
Total 4291 072516:											
08/16	08/11/2016	98047	884	BANK OF AMERICA	WEB BUILDER-AP	5203 072516	1	7620-430-11-48	DUES AND MEMBERSHIPS	24.90	24.90
Total 5203 072516:											
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-WATER	5442 072516	1	7110-430-42-46	SUPPLIES-GENERAL	419.44	419.44
Total 5442 072516:											
08/16	08/11/2016	98047	884	BANK OF AMERICA	SAFETY SUPPLIES-PD	5488 072516	1	1000-421-10-48	SPECIAL OPERATIONS	437.20	437.20
08/16	08/11/2016	98047	884	BANK OF AMERICA	CAR WASH #87-PD	5488 072516	2	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	5.00	5.00
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-PD	5488 072516	3	1000-421-10-46	SUPPLIES-SAFETY ITEMS	534.98	534.98
08/16	08/11/2016	98047	884	BANK OF AMERICA	INVEST. SUPPLIES-PD	5488 072516	4	1000-421-10-47	EQUIPMENT - SAFETY	129.53	129.53
08/16	08/11/2016	98047	884	BANK OF AMERICA	BATTERIES-PD	5488 072516	5	1000-421-10-44	RADIO - REPAIR & MAINTENAN	340.00	340.00
08/16	08/11/2016	98047	884	BANK OF AMERICA	EVIDENCE SUPPLIES-PD	5488 072516	6	1000-421-10-46	POSTAGE	17.01	17.01
08/16	08/11/2016	98047	884	BANK OF AMERICA	LIGHT BULBS-PD	5488 072516	7	1000-421-10-44	FACILITY - REPAIR & MAINTEN	19.33	19.33
Total 5488 072516:											
08/16	08/11/2016	98047	884	BANK OF AMERICA	TR EX	7454 072516	1	7110-430-42-45	TRAVEL	250.00	250.00
08/16	08/11/2016	98047	884	BANK OF AMERICA	SOFTWARE-PW	7454 072516	2	7620-430-10-46	POSTAGE	12.93	12.93
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-PW	7454 072516	3	7620-430-10-46	SUPPLIES-GENERAL	21.49	21.49
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-PW	7454 072516	4	7620-430-10-46	SUPPLIES-GENERAL	37.63	37.63

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
08/16	08/11/2016	98047	884	BANK OF AMERICA	WEB BUILDER-PW	7454 072516	5	7620-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90	
08/16	08/11/2016	98047	884	BANK OF AMERICA	CREATIVE CLOUD-PW	7454 072516	6	7620-430-10-48	TAXES, FEES, PERMITS & CHA	49.99	49.99	
08/16	08/11/2016	98047	884	BANK OF AMERICA	SHIPPING-STREETS	7454 072516	7	2007-431-20-46	POSTAGE	8.90	8.90	
Total 7454 072516:											405.84	405.84
08/16	08/11/2016	98047	884	BANK OF AMERICA	CONNECTORS #61-GAS	7575 072516	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	38.68	38.68	
Total 7575 072516:											38.68	38.68
08/16	08/11/2016	98047	884	BANK OF AMERICA	MAINTENANCE-GC	9430 072516	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	1,161.41	1,161.41	
08/16	08/11/2016	98047	884	BANK OF AMERICA	SUPPLIES-GC	9430 072516	2	7530-451-52-46	SUPPLIES-GENERAL	201.70	201.70	
08/16	08/11/2016	98047	884	BANK OF AMERICA	MAINTENANCE-GC	9430 072516	3	7530-451-52-44	REPAIR & MAINTENANCE - MIS	2,278.24	2,278.24	
Total 9430 072516:											3,641.35	3,641.35
08/16	08/11/2016	98048	927	BAXTER AUTO PARTS IN	PRESSURE GAUGE-GAS	32172446	1	7401-430-62-46	SUPPLIES-GENERAL	10.74	10.74	
Total 32172446:											10.74	10.74
08/16	08/11/2016	98049	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	363185	1	1000-452-20-46	SUPPLIES-GENERAL	26.19	26.19	
Total 363185:											26.19	26.19
08/16	08/11/2016	98049	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	363268	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	.63	.63	
08/16	08/11/2016	98049	76	BILLINGTON ACE HARD	SUPPLIES-WATER	363268	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	1.26	1.26	
08/16	08/11/2016	98049	76	BILLINGTON ACE HARD	SUPPLIES-GAS	363268	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	.75	.75	
Total 363268:											2.64	2.64
08/16	08/11/2016	98049	76	BILLINGTON ACE HARD	FASTENERS, FUEL CAN SPOUT	363455	1	2007-431-20-46	SUPPLIES-GENERAL	9.65	9.65	
Total 363455:											9.65	9.65
08/16	08/11/2016	98049	76	BILLINGTON ACE HARD	UTILITY KNIFE-STREET	363608	1	2007-431-20-46	SUPPLIES-GENERAL	4.83	4.83	
Total 363608:											4.83	4.83
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAIN 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLC600MAIN 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCBOFA 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLER 8/1/16	1	2007-431-20-44	DISPOSAL	18.98	18.98
Total PLCBUEHLER 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIAMONDMTN 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCDIAMONDMTN 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKLODGE 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCELKLODGE 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTMILL	1	2007-431-20-44	DISPOSAL	18.98	18.98
Total PLCFROSTMILL:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOUT 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCGROCERYOUT 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HAIR H	PLCHAITHUNTER 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCHAITHUNTER 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCHOTELLSN1 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCH 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCKNOCH 8/1/16:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSENHS 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCLASSENHS 8/1/16:											
										37.96	37.96
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LITTLE I	PLCLITTLETTAL 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCLITTLETTAL 8/1/16:											
										37.96	37.96
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LVCHA	PLCLVCHART 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCLVCHART 8/1/16:											
										37.96	37.96
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSSEN 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCMTLASSSEN 8/1/16:											
										37.96	37.96
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPL 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCPANCERAPL 8/1/16:											
										37.96	37.96
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCSIERRAJWLR 8/1/16:											
										37.96	37.96
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHTR 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCSIERRATHTR 8/1/16:											
										37.96	37.96
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLERREAL 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCSVILLERREAL 8/1/16:											
										37.96	37.96
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPDOWNPARK 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCUPDOWNPARK 8/1/16:											
										37.96	37.96
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - U S PO	PLCUSPOSTAL 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCUSPOSTAL 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEMOR 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCVETSMEMOR 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMART 8/1/16	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCWALMART 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	SVL 080116	1	7630-451-52-44	DISPOSAL	193.08	193.08
Total SVL 080116:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	SVL15 8/1/16	1	7620-430-10-44	DISPOSAL	160.42	160.42
Total SVL15 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 080116	1	1000-417-10-44	DISPOSAL	160.42	160.42
Total SVL2 080116:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 080116	1	1000-452-20-44	DISPOSAL	193.08	193.08
Total SVL5 080116:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	SVL7 080116	1	1000-421-10-44	DISPOSAL	96.54	96.54
Total SVL7 080116:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP-PW	SVL8 8/1/16	1	7620-430-10-44	DISPOSAL	160.42	160.42
Total SVL8 8/1/16:											
08/16	08/11/2016	98050	1307	C&S WASTE SOLUTIONS	110 NORTH ST	SVLNORTH 080116	1	1000-452-20-44	DISPOSAL	234.65	234.65
Total SVLNORTH 080116:											
										234.65	234.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/11/2016	98051	115	CASELLE INC.	SOFTWARE SUPPORT 9/16	74747	1	1000-417-10-43	TECHNICAL SVCS	1,258.00	1,258.00
Total 74747:											
08/16	08/11/2016	98052	118	CBC INNOVIS INC	MEMBERSHIP DUES	6214504012	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 6214504012:											
08/16	08/11/2016	98053	148	COMPUTER LOGISTICS	100 HR SER CONTRACT RENE	67882	1	1000-1430-106	PREPAID COMPUTER HOURS	8,500.00	8,500.00
Total 67882:											
08/16	08/11/2016	98053	148	COMPUTER LOGISTICS	HOTPLUG HARD DRIVE	67892	1	1000-417-10-43	TECHNICAL SVCS	4,934.74	4,934.74
Total 67892:											
08/16	08/11/2016	98054	161	CSK AUTO INC	CLUSTER SET #75-GAS	2740431564	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	199.17	199.17
Total 2740431564:											
08/16	08/11/2016	98055	194	DIAMOND SAW SHOP IN	POLE SAW-PARKS	14833	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	30.00	30.00
Total 14833:											
08/16	08/11/2016	98084	1503	DSA SACRAMENTO REGI	PANCERA PLAZA SC-3 STREET	071416	1	2007-431-20-48	TAXES, FEES, PERMIT AND CH	880.00	880.00
Total 071416:											
08/16	08/11/2016	98085	1503	DSA SACRAMENTO REGI	SB 1186	081116	1	1000-2205-007	DEPOSITS PAYABLE - SB 1186	810.00	810.00
Total 081116:											
08/16	08/11/2016	98057	8646		REFUND GAS DEPOSIT	10239450011	1	7401-2228-000	DEPOSITS-CUSTOMER	84.83	84.83
Total 10239450011:											
08/16	08/11/2016	98058	238	FASTENAL COMPANY	SUPPLIES-PARKS	72122	1	1000-452-20-46	SUPPLIES-JANITORIAL	51.91	51.91

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 72122:											
08/16	08/11/2016	98058	238	FASTENAL COMPANY	SUPPLIES-PARKS	72237	1	1000-452-20-46	SUPPLIES-JANITORIAL	24.45	24.45
Total 72237:											
08/16	08/11/2016	98058	238	FASTENAL COMPANY	LIGHT BUBLS-PD	CASUS72206	1	1000-421-10-46	SUPPLIES-SAFETY ITEMS	65.79	65.79
Total CASUS72206:											
08/16	08/11/2016	98059	241	FEATHER PUBLISHING C	#10 REGULAR ENVELOPES-PD	42382	1	1000-421-10-45	PRINTING AND BINDING	121.02	121.02
Total 42382:											
08/16	08/11/2016	98060	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING G	A67564	1	7530-451-50-43	TECHNICAL SVCS	29.00	29.00
Total A67564:											
08/16	08/11/2016	98061	265	FRONTIER	257-2520 GOLF COURSE	2520 080116	1	7530-451-52-45	COMMUNICATIONS	345.25	345.25
Total 2520 080116:											
08/16	08/11/2016	98062	1509	GITTER DONE	ABATEMENT MARK ST	071919	1	1000-425-20-43	TECHNICAL SVCS	80.00	80.00
Total 071919:											
08/16	08/11/2016	98063	288		REIMBURSE HEALTH INS	080816	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	69.02	69.02
Total 080816:											
08/16	08/11/2016	98064	1204	HARLAN'S BOBCAT SER	ABATEMENT SIERRA & MODOC	0005	1	1000-425-20-43	TECHNICAL SVCS	1,475.00	1,475.00
Total 0005:											
08/16	08/11/2016	98065	1362	IRON MOUNTAIN INFO. M	SHREDDING 7/16-PD	MVF0016	1	1000-421-10-44	DISPOSAL	56.30	56.30
Total MVF0016:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/11/2016	98066	335	J.W. WOOD CO INC	SUPPLIES-PARKS	91415	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	152.55	152.55
Total 91415:											
08/16	08/11/2016	98066	335	J.W. WOOD CO INC	NOZZLE-PARKS	S091168	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	125.37	125.37
Total S091168:											
08/16	08/11/2016	98067	911	JOHNSTONE SUPPLY	CONTROL BOARDS-GAS	415S2124712001	1	7401-430-62-46	SUPPLIES-GENERAL	208.10	208.10
Total 415S2124712001:											
08/16	08/11/2016	98068	389	LASSEN CO AUDITOR	ANIMAL CONTROL THRU 7/15-6	063016	1	1000-421-10-45	ANIMAL CONTROL CONTRACT	7,285.14	7,285.14
08/16	08/11/2016	98068	389	LASSEN CO AUDITOR	DISPATCH SERVICES 7/15-6/16	063016	2	1000-421-10-45	DISPATCH CONTRACT	42,965.79	42,965.79
Total 063016:											
08/16	08/11/2016	98069	411	LASSEN MOTOR PARTS	BRAKES #72-GAS	249684	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	265.68	265.68
Total 249684:											
08/16	08/11/2016	98069	411	LASSEN MOTOR PARTS	OIL SEAL #51-PW	249932	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	200.40	200.40
Total 249932:											
08/16	08/11/2016	98069	411	LASSEN MOTOR PARTS	OIL-STREETS	253088	1	2007-431-20-44	REPAIR AND MAINTENANCE-MI	6.41	6.41
Total 253088:											
08/16	08/11/2016	98069	411	LASSEN MOTOR PARTS	OIL, GREASE-PARKS	254808	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	15.88	15.88
Total 254808:											
08/16	08/11/2016	98070	413	LASSEN TIRE	TIRE REPAIR #86-PD	48693	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	20.00	20.00
Total 48693:											
08/16	08/11/2016	98071	413	SUSANVILLE TOWING	OIL & FILTER #88-PD	52397	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	67.09	67.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 52397:											
08/16	08/11/2016	98071	413	SUSANVILLE TOWING	OIL & FILTER #84-PD	52452	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	54.93	54.93
Total 52452:											
08/16	08/11/2016	98071	413	SUSANVILLE TOWING	OIL & FILTER, LIGHT BULBS #8	52460	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	78.76	78.76
Total 52460:											
08/16	08/11/2016	98071	413	SUSANVILLE TOWING	OIL & FILTER, BREAK PADS #87	52465	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	224.46	224.46
Total 52465:											
08/16	08/11/2016	98072	437	LMUD	AIRPORT VASI LIGHTS	10108 072516	1	7201-430-81-46	ELECTRICITY	20.00	20.00
Total 10108 072516:											
08/16	08/11/2016	98072	437	LMUD	LASSEN COLLEGE WELL #5-W	120270 7/29/16	1	7110-430-42-46	ELECTRICITY	20.00	20.00
Total 120270 7/29/16:											
08/16	08/11/2016	98072	437	LMUD	GOLF COURSE IRR WELL 30 HP	122907 072516	1	7530-451-52-46	ELECTRICITY	2,330.05	2,330.05
Total 122907 072516:											
08/16	08/11/2016	98072	437	LMUD	GOLF COURSE PUMP STATION	122910 072516	1	7530-451-52-46	ELECTRICITY	1,365.39	1,365.39
Total 122910 072516:											
08/16	08/11/2016	98072	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 072516	1	7530-451-52-46	ELECTRICITY	1,232.45	1,232.45
Total 122929 072516:											
08/16	08/11/2016	98072	437	LMUD	GOLF COURSE CLUB HOUSE	132052 072516	1	7530-451-52-46	ELECTRICITY	21.45	21.45
Total 132052 072516:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/11/2016	98072	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 072516	1	7530-451-52-46	ELECTRICITY	673.81	673.81
Total 144281 072516:											
08/16	08/11/2016	98072	437	LMUD	SOUTH ST - PW OFFICE	14590 07/29/16	1	7620-430-10-46	ELECTRICITY	490.18	490.18
Total 14590 07/29/16:											
08/16	08/11/2016	98072	437	LMUD	SOUTH ST ROOSEVELT AREA	1744 072916	1	1000-452-20-46	ELECTRICITY	8.44	8.44
Total 1744 072916:											
08/16	08/11/2016	98072	437	LMUD	RIVERSIDE PARK	1999 072916	1	1000-452-20-46	ELECTRICITY	43.41	43.41
Total 1999 072916:											
08/16	08/11/2016	98072	437	LMUD	CADY SPRINGS	26784 07/29/16	1	7110-430-42-46	ELECTRICITY	34.39	34.39
Total 26784 07/29/16:											
08/16	08/11/2016	98072	437	LMUD	RICHMOND RD BRIDGE	35094 07/29/16	1	2007-431-60-46	ELECTRICITY	244.23	244.23
Total 35094 07/29/16:											
08/16	08/11/2016	98072	437	LMUD	LITTLE LEAGUE PARK AREA LI	3522 072516	1	1000-452-20-46	ELECTRICITY	33.77	33.77
Total 3522 072516:											
08/16	08/11/2016	98072	437	LMUD	N WEATHERFLOW ST SIGNALS-	3651 072516	1	2007-431-60-46	ELECTRICITY	137.88	137.88
Total 3651 072516:											
08/16	08/11/2016	98072	437	LMUD	720 SOUTH EMULSION TANK-P	38646 7/29/16	1	7620-430-10-46	ELECTRICITY	20.00	20.00
Total 38646 7/29/16:											
08/16	08/11/2016	98072	437	LMUD	MAIN & ALEXANDER SIGNALS-	49486 072516	1	2007-431-60-46	ELECTRICITY	123.30	123.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 49496 072516:											
08/16	08/11/2016	98072	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 072516	1	2007-431-60-46	ELECTRICITY	122.81	122.81
Total 49497 072516:											
08/16	08/11/2016	98072	437	LMUD	MAIN & JOHNSTNVLE SIGNALS	49498 072516	1	2007-431-60-46	ELECTRICITY	142.18	142.18
Total 49498 072516:											
08/16	08/11/2016	98072	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 072516	1	2007-431-60-46	ELECTRICITY	224.50	224.50
Total 49499 072516:											
08/16	08/11/2016	98072	437	LMUD	AIRPORT LOT 5	51908 072516	1	7201-430-81-46	ELECTRICITY	20.00	20.00
Total 51908 072516:											
08/16	08/11/2016	98072	437	LMUD	AIRPORT HANGER 6	54333 072516	1	7201-430-81-46	ELECTRICITY	20.00	20.00
Total 54333 072516:											
08/16	08/11/2016	98072	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 072916	1	7110-430-42-46	ELECTRICITY	823.60	823.60
Total 55754 072916:											
08/16	08/11/2016	98072	437	LMUD	925 SIERRA RD SPORTS CTR	60453 072516	1	1000-452-20-46	ELECTRICITY	21.16	21.16
Total 60453 072516:											
08/16	08/11/2016	98072	437	LMUD	AIRPORT OFFICE	7146 072516	1	7201-430-81-46	ELECTRICITY	380.47	380.47
Total 7146 072516:											
08/16	08/11/2016	98072	437	LMUD	AIRPORT GAS PUMP	7154 072516	1	7201-430-81-46	ELECTRICITY	28.73	28.73
Total 7154 072516:											

Check Issue Dates: 8/1/2016 - 8/1/2016

Aug 11, 2016 04:32PM

Period	GL	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16		08/11/2016	98072	437	LMUD	GOLF COURSE CLUB HOUSE	7394 072516	1	7530-451-52-46	ELECTRICITY	75.98	75.98
		Total 7394 072516:										
08/16		08/11/2016	98072	437	LMUD	GOLF COURSE CART BARN 2	7400 072516	1	7530-451-52-46	ELECTRICITY	52.25	52.25
		Total 7400 072516:										
08/16		08/11/2016	98072	437	LMUD	WELL 1-WATER	7714 072516	1	7110-430-42-46	ELECTRICITY	31.77	31.77
		Total 7714 072516:										
08/16		08/11/2016	98072	437	LMUD	GOLF COURSE BARN 1 & 3	9312 072516	1	7530-451-52-46	ELECTRICITY	22.03	22.03
		Total 9312 072516:										
08/16		08/11/2016	98072	437	LMUD	RIVERSIDE PARK LIGHT	9501 072916	1	1000-452-20-46	ELECTRICITY	296.34	296.34
		Total 9501 072916:										
08/16		08/11/2016	98072	437	LMUD	GEO PUMP #2	9503 07/29/16	1	7301-430-52-46	ELECTRICITY	40.05	40.05
		Total 9503 07/29/16:										
08/16		08/11/2016	98072	437	LMUD	HOSPITAL LN-GEO	9963 7/29/16	1	7301-430-52-46	ELECTRICITY	20.00	20.00
		Total 9963 7/29/16:										
08/16		08/11/2016	98073	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY 8/16-	031417	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
		Total 031417:										
08/16		08/11/2016	98074	1367	MELTON DESIGN GROU	PROFESSIONAL SERVICES	1752	1	2013-452-10-43	PROFESSIONAL SVCS	3,690.75	3,690.75
		Total 1752:										
08/16		08/11/2016	98075	522	NORTHEASTERN RURAL	REFUND ELEC. PANEL DEPOSI	080416	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 080416:											
08/16	08/11/2016	98076	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 7/	728277	1	7401-430-62-43	TECHNICAL SVCS	61.58	61.58
08/16	08/11/2016	98076	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 7/	728277	2	7110-430-42-43	TECHNICAL SVCS	61.57	61.57
Total 728277:											
08/16	08/11/2016	98077	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 7/	58020 07/16	1	1000-417-10-45	COMMUNICATIONS	868.00	868.00
Total 58020 07/16:											
08/16	08/11/2016	98078	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	7620430104610	1	7620-430-10-46	SUPPLIES-GENERAL	55.34	55.34
Total 7620430104610:											
08/16	08/11/2016	98079	1076	SIERRA COFFEE AND BE	BOTTLED WATER 8/3/16	46338	1	1000-417-10-46	SUPPLIES-GENERAL	34.65	34.65
Total 46338:											
08/16	08/11/2016	98079	1076	SIERRA COFFEE AND BE	BOTTLED WATER 08/03/16-PW	46546	1	7620-430-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 46546:											
08/16	08/11/2016	98080	969	SIERRA PACIFIC TURF S	ROTOR SPRINKLERS-GC	0483435	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	235.24	235.24
Total 0483435:											
08/16	08/11/2016	98081	696	TECH SERVICES	MONTHLY AWOS MAINT. 7/2016	1651	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1651:											
08/16	08/11/2016	98082	530	U.S. BANK EQUIPMENT F	COPIER - POLICE 0/16	310187984	1	1000-421-10-44	RENT & LEASES EQUIP & VEHI	299.24	299.24
08/16	08/11/2016	98082	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	310187984	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	589.76	589.76
Total 310187984:											
08/16	08/11/2016	98083	8645	WATTCO EQUIPMENT IN	PATROL CAR LIGHTS #84-PD	46186	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	193.44	193.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 46186:											
										193.44	193.44
Grand Totals:											
										<u>112,709.62</u>	<u>112,709.62</u>

Report Criteria:
 Report type: GL detail
 Check Voided = False

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/18/2016	98110	8668	ADAMS ASHBY GROUP, I	2016 CDBG		1	2016-463-70-43	PROFESSIONAL SERVICES	4,500.00	4,500.00
Total 1814:											
08/16	08/18/2016	98111	18	AFSS NORTH	07/16-6/17 MEMBERSHIP		1	1000-422-10-48	DUES AND MEMBERSHIPS	50.00	50.00
Total 070116:											
08/16	08/18/2016	98112	21	AIRGAS USA, LLC	AACETYLENE/ARGON/OXYGE	9938301835	1	7401-430-62-46	SUPPLIES-GENERAL	42.78	42.78
08/16	08/18/2016	98112	21	AIRGAS USA, LLC	AACETYLENE/ARGON/OXYGE	9938301835	2	7110-430-42-46	SUPPLIES-GENERAL	51.46	51.46
08/16	08/18/2016	98112	21	AIRGAS USA, LLC	AACETYLENE/ARGON/OXYGE	9938301835	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	63.45	63.45
08/16	08/18/2016	98112	21	AIRGAS USA, LLC	AACETYLENE/ARGON/OXYGE	9938301835	4	7110-430-42-44	REPAIR AND MAINTENANCE-V	108.63	108.63
08/16	08/18/2016	98112	21	AIRGAS USA, LLC	AACETYLENE/ARGON/OXYGE	9938301835	5	7401-430-62-44	REPAIR AND MAINT-VEHICLE	81.73	81.73
Total 9938301835:											
08/16	08/18/2016	98113	927	BAXTER AUTO PARTS IN	DIMMER SWITCH-FIRE		1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	7.03	7.03
Total 32173426:											
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	1	8402-413-30-45	PRINTING AND BINDING	146.44	146.44
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	2	8402-413-30-46	POSTAGE	40.74	40.74
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	3	8402-413-30-45	COMMUNICATIONS	65.53	65.53
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,000.00	3,000.00
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	5	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	1,000.00	1,000.00
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	6	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,832.50	1,832.50
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	7	8402-413-30-45	PRINTING AND BINDING	110.75	110.75
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	8	8402-413-30-45	COMMUNICATIONS	67.41	67.41
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	9	8402-413-30-46	SUPPLIES-GENERAL	10.00	10.00
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	10	8402-413-30-43	LAFCO EXEC. OFFICE SVC	442.50	442.50
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	11	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	2,000.00	2,000.00
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	12	8402-413-30-43	PROFESSIONAL SVCS	1,000.00	1,000.00
08/16	08/18/2016	98114	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	080816	13	8402-413-30-43	TECHNICAL SVCS	212.50	212.50

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Total 080816:											9,928.37	9,928.37
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	FASTENERS-FIRE	363326	1	1000-422-10-46	SUPPLIES-GENERAL	16.05	16.05	
Total 363326:											16.05	16.05
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	WEED KILLER-FIRE	363668	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	28.79	28.79	
Total 363668:											28.79	28.79
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	KEY CUT SIERRA YARD-STREE	363755	1	2007-431-20-46	SUPPLIES-GENERAL	1.63	1.63	
Total 363755:											1.63	1.63
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	CABLE TIES-WATER	363789	1	7110-430-42-46	SUPPLIES-GENERAL	1.93	1.93	
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	CABLE TIES-GAS	363789	2	7401-430-62-46	SUPPLIES-GENERAL	1.93	1.93	
Total 363789:											3.86	3.86
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	FASTENERS, SANDDISC-PARK	363793	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	44.52	44.52	
Total 363793:											44.52	44.52
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	FASTENERS-WATER	363853	1	7110-430-42-46	SUPPLIES-GENERAL	6.82	6.82	
Total 363853:											6.82	6.82
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	FASTENERS-WATER	363867	1	7110-430-42-46	SUPPLIES-GENERAL	6.02	6.02	
Total 363867:											6.02	6.02
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	PRUNING SEAL-PARKS	363868	1	1000-452-20-46	SUPPLIES-GENERAL	14.49	14.49	
Total 363868:											14.49	14.49
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	WASP KILLER-WATER	363998	1	7110-430-42-46	SUPPLIES-GENERAL	11.59	11.59	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 363998:											
08/16	08/18/2016	98115	76	BILLINGTON ACE HARD	TOGGL SWITCH-STREETS	363999	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	7.73	7.73
Total 363999:											
08/16	08/18/2016	98116	8667	BROWNELLS INC	MAGAZINE-PD	080316	1	1000-421-10-47	EQUIPMENT - SAFETY	423.06	423.06
Total 080316:											
08/16	08/18/2016	98117	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1505MAIN 080116	1	1000-422-10-44	DISPOSAL	162.83	162.83
Total 1505MAIN 080116:											
08/16	08/18/2016	98118	116	CASHMAN EQUIPMENT	VEHICLE REPAIR #374-GAS	2476880	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	66.62	66.62
Total 2476880:											
08/16	08/18/2016	98118	116	CASHMAN EQUIPMENT	UNDERPAYMENT CK#91015 5/2	INW00794247	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	44.81	44.81
Total INW00794247:											
08/16	08/18/2016	98119	131	CHICAGO TITLE COMPA	LEANDER TITLE POLICY	4271600341	1	2016-463-70-48	TAXES, FEES PERMITS & CHAR	117.00	117.00
Total 4271600341:											
08/16	08/18/2016	98120	147	TR EX FOLSOM	8/28/16-8/31/16	080316	1	1000-421-10-45	TRAINING	224.00	224.00
Total 080316:											
08/16	08/18/2016	98121	8661	CROSBY, NAOMI	HEADSHOTS	072716	1	1000-411-40-46	SUPPLES-GENERAL	129.00	129.00
Total 072716:											
08/16	08/18/2016	98122	161	CSK AUTO INC	REPAIR, MAINTENANCE #75-G	27404331434	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	102.65	102.65
Total 27404331434:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/18/2016	98123	173	DATCO SERVICES	SUBSTANCE TEST 7/16	29068587	1	1000-416-10-43	TECHNICAL SVCS	104.00	104.00
Total 29068587:											
08/16	08/18/2016	98124	8655		REFUND GAS DEPOSIT	10503050008	1	7401-2228-000	DEPOSITS-CUSTOMER	113.02	113.02
Total 10503050008:											
08/16	08/18/2016	98125	184	DEPARTMENT OF JUSTI	FINGERRPRINTS - APPS	180304	1	1000-416-10-45	FINGERRPRINTING SERVICES	64.00	64.00
Total 180304:											
08/16	08/18/2016	98126	8663		REFUND GAS DEPOSIT	10112600228	1	7401-2228-000	DEPOSITS-CUSTOMER	184.11	184.11
Total 10112600228:											
08/16	08/18/2016	98127	1484	EDGES ELECTRICAL GR	FUSES-WATER	S3840012001	1	7110-430-42-46	SUPPLIES-GENERAL	22.75	22.75
Total S3840012001:											
08/16	08/18/2016	98128	8652		REFUND GAS DEPOSIT	10232500007	1	7401-2228-000	DEPOSITS-CUSTOMER	183.31	183.31
Total 10232500007:											
08/16	08/18/2016	98129	238	FASTENAL COMPANY	HYDRANT PAINT-FIRE	72207	1	1000-422-10-44	HYDRANTS - REPAIR & MAINTN	61.04	61.04
Total 72207:											
08/16	08/18/2016	98129	238	FASTENAL COMPANY	SUPPLIES-GAS	CASUST72133	1	7401-430-62-46	SUPPLIES-GENERAL	48.99	48.99
Total CASUST72133:											
08/16	08/18/2016	98130	8647		REFUND WATER DEPOSIT	10507200133	1	7110-2228-000	DEPOSITS-CUSTOMER	38.96	38.96
08/16	08/18/2016	98130	8647		REFUND GAS DEPOSIT	10507200133	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10507200133:											
08/16	08/18/2016	98131	265	FRONTIER	257-1000 DSL SERVICE	1000 080516	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
08/16	08/18/2016	98131	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 080516	2	7401-430-62-45	COMMUNICATIONS	24.15	24.15

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/18/2016	98131	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 080516	3	7110-430-42-45	COMMUNICATIONS	24.15	24.15
08/16	08/18/2016	98131	265	FRONTIER	257-1000 ADMIN FAX	1000 080516	4	1000-413-20-45	COMMUNICATIONS	.02	.02
08/16	08/18/2016	98131	265	FRONTIER	257-1000 CITY CLERK FAX	1000 080516	5	1000-411-40-45	COMMUNICATIONS	.01	.01
08/16	08/18/2016	98131	265	FRONTIER	257-1000 ADMIN	1000 080516	6	1000-413-20-45	COMMUNICATIONS	3.44	3.44
08/16	08/18/2016	98131	265	FRONTIER	257-1000 CITY CLERK	1000 080516	7	1000-411-40-45	COMMUNICATIONS	2.24	2.24
08/16	08/18/2016	98131	265	FRONTIER	257-1000 FINANCE	1000 080516	8	1000-415-10-45	COMMUNICATIONS	2.24	2.24
08/16	08/18/2016	98131	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 080516	9	1000-419-10-45	COMMUNICATIONS	2.24	2.24
08/16	08/18/2016	98131	265	FRONTIER	257-1000 CITY HALL	1000 080516	10	1000-417-10-45	COMMUNICATIONS	240.01	240.01
08/16	08/18/2016	98131	265	FRONTIER	257-1000 CITY CLERK FAX	1000 080516	11	1000-411-40-45	COMMUNICATIONS	.01	.01
Total 1000 080516: 443.51 443.51											
08/16	08/18/2016	98131	265	FRONTIER	257-1033 PARKS	1033 080516	1	1000-452-20-45	COMMUNICATIONS	226.22	226.22
Total 1033 080516: 226.22 226.22											
08/16	08/18/2016	98132	8649	REFUND OVERPAYMENT WAT	REFUND OVERPAYMENT WAT	10309750024	1	9999-1001-001	CASH CLEARING - UTILITIES	15.77	15.77
Total 10309750024: 15.77 15.77											
08/16	08/18/2016	98133	946	GEORGE T. HALL CO. IN	PRESSURE TRANSDUCER GC	1220418001	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	974.34	974.34
Total 1220418001: 974.34 974.34											
08/16	08/18/2016	98134	8569	TR EX TEMPE,AZ 8/22/16	TR EX TEMPE,AZ 8/22/16	072916	1	7401-430-62-45	TRAVEL	147.50	147.50
Total 072916: 147.50 147.50											
08/16	08/18/2016	98135	312	HISTORIC USA	7/16 COLLECTIONS, NET	081116	1	8401-2228-000	DEPOSITS PAYABLE	6,834.08	6,834.08
08/16	08/18/2016	98135	312	HISTORIC USA	5%FEE 7/16 COLLECTIONS	081116	2	8401-2228-000	DEPOSITS PAYABLE	359.69	359.69
08/16	08/18/2016	98135	312	HISTORIC USA	5%FEE 7/16 COLLECTIONS	081116	3	1000-415-10-34	REIMBURSEMENTS (HUSAVLAF	359.69-	359.69-
Total 081116: 6,834.08 6,834.08											
08/16	08/18/2016	98136	313	HI-TECH EMERGENCY	FLOWMETER-FIRE	154515	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	717.72	717.72
Total 154515: 717.72 717.72											
08/16	08/18/2016	98137	8653	REFUND GAS DEPOSIT	REFUND GAS DEPOSIT	1021080002	1	7401-2228-000	DEPOSITS-CUSTOMER	167.18	167.18

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10210800002:											
08/16	08/18/2016	98138	8651		REFUND GAS DEPOSIT	10529650003	1	7401-2228-000	DEPOSITS-CUSTOMER	72.61	72.61
Total 10529650003:											
08/16	08/18/2016	98139	1504		PROFESSIONAL SERVICES 7/1	073016	1	1000-412-10-43	PROFESSIONAL SVCS	1,650.00	1,650.00
Total 073016:											
08/16	08/18/2016	98140	389	LASSEN CO AUDITOR	HLVRA CONTRIBUTION 2016/20	081216	1	1000-466-33-45	CONTRIBUTIONS-HONEY LAKE	80,000.00	80,000.00
Total 081216:											
08/16	08/18/2016	98141	411	LASSEN MOTOR PARTS	REPAIR #61-GAS	256700	1	7401-430-62-47	MACHINERY & EQUIPMENT	322.50	322.50
Total 256700:											
08/16	08/18/2016	98141	411	LASSEN MOTOR PARTS	REPAIR #374-GAS	256877	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.06	6.06
Total 256877:											
08/16	08/18/2016	98141	411	LASSEN MOTOR PARTS	WORK LAMP #628-FIRE	257068	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	8.60	8.60
Total 257068:											
08/16	08/18/2016	98141	411	LASSEN MOTOR PARTS	GLOVES, BUFF PADS-FIRE	257317	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	32.53	32.53
Total 257317:											
08/16	08/18/2016	98142	1102	LASSEN PC	BACKUP LICENSE-FIRE	18368	1	1000-422-10-43	TECHNICAL SVCS	43.99	43.99
08/16	08/18/2016	98142	1102	LASSEN PC	BACKUP LICENSE-FIRE	18368	2	1000-422-10-46	SUPPLIES-GENERAL	26.86	26.86
Total 18368:											
08/16	08/18/2016	98143	413	LASSEN TIRE	TIRE REPAIR #82-PD	48698	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	40.00	40.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 48698:											
08/16	08/18/2016	98143	413	LASSEN TIRE	TIRE REPAIR #80-PD	48723	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	20.00	20.00
Total 48723:											
08/16	08/18/2016	98144	6342		REFUND GAS DEPOSIT	10438700029	1	7401-2228-000	DEPOSITS-CUSTOMER	127.91	127.91
Total 10438700029:											
08/16	08/18/2016	98145	1548	LC ACTION POLICE SUP	DOUBLE MAG POUCH	72201	1	1000-421-10-47	EQUIPMENT - SAFETY	301.00	301.00
Total 72201:											
08/16	08/18/2016	98146	432	LEXIS NEXIS	CONTRACT 7/16	1607205078	1	1000-421-10-48	DUES AND MEMBERSHIPS	143.82	143.82
Total 1607205078:											
08/16	08/18/2016	98147	437	LMUD	66 N LASSEN ST	2466 080416	1	1000-417-10-46	ELECTRICITY	795.02	795.02
Total 2466 080416:											
08/16	08/18/2016	98147	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 080416	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 24661 080416:											
08/16	08/18/2016	98147	437	LMUD	65 N WEATHERLOW ST-PARK	2865 080416	1	1000-452-20-46	ELECTRICITY	76.37	76.37
Total 2865 080416:											
08/16	08/18/2016	98147	437	LMUD	65 N WEATHERLOW ST-MUSEU	2866 080416	1	1000-451-80-46	ELECTRICITY	22.47	22.47
Total 2866 080416:											
08/16	08/18/2016	98147	437	LMUD	65 N WEATHERLOW ST COMM	2867 080416	1	1000-452-20-46	ELECTRICITY	73.33	73.33
Total 2867 080416:											
										73.33	73.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/18/2016	98147	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 080416	1	1000-452-20-46	ELECTRICITY	31.77	31.77
Total 2870 080416:											
08/16	08/18/2016	98147	437	LMUD	NORTH ST BALL PARK-MEM FI	2873 080416	1	1000-452-20-46	ELECTRICITY	40.05	40.05
Total 2873 080416:											
08/16	08/18/2016	98147	437	LMUD	115 N WEATHERLOW ST MUSE	43866 080416	1	1000-451-80-46	ELECTRICITY	118.95	118.95
Total 43866 080416:											
08/16	08/18/2016	98147	437	LMUD	NORTH ST PARK LITES-MEM FI	9283 080416	1	1000-452-20-46	ELECTRICITY	124.61	124.61
Total 9283 080416:											
08/16	08/18/2016	98147	437	LMUD	GEO PUMP #1	9297 080416	1	7301-430-52-46	ELECTRICITY	73.95	73.95
Total 9297 080416:											
08/16	08/18/2016	98147	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 080416	1	1000-466-30-46	ELECTRICITY	20.00	20.00
Total 94811 080416:											
08/16	08/18/2016	98148	8654		REFUND GAS DEPOSIT	10532200006	1	7401-2228-000	DEPOSITS-CUSTOMER	114.65	114.65
Total 10532200006:											
08/16	08/18/2016	98149	1367	MELTON DESIGN GROU	RIVERSIDE PARK IMPROVEME	1763	1	2016-463-70-43	PROFESSIONAL SERVICES	2,500.00	2,500.00
Total 1763:											
08/16	08/18/2016	98150	486		TR EX TEMPE, AZ 08/22/16	080116	1	7401-430-62-45	TRAVEL	147.50	147.50
Total 080116:											
08/16	08/18/2016	98151	1182	NORTHERN CALIFORNIA	GLOVES-STREETS	193251	1	2007-431-20-46	SUPPLIES-GENERAL	61.63	61.63
08/16	08/18/2016	98151	1182	NORTHERN CALIFORNIA	GLOVES-GAS	193251	2	7110-430-42-46	SUPPLIES-GENERAL	61.63	61.63
08/16	08/18/2016	98151	1182	NORTHERN CALIFORNIA	GLOVES-WATER	193251	3	7401-430-62-46	SUPPLIES-GENERAL	61.64	61.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 193251:											
08/16	08/18/2016	98152	8648		COMMUNITY CENTER KITCHEN	080916	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
08/16	08/18/2016	98152	8648		COMMUNITY CENTER DEPOSIT	080916	2	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 080916:											
08/16	08/18/2016	98153	546	PAYLESS BUILDING SUP	CONCRETE-GAS	2480391	1	7401-430-62-46	SUPPLIES-GENERAL	50.96	50.96
Total 2480391:											
08/16	08/18/2016	98153	546	PAYLESS BUILDING SUP	CONCRETE-GAS	2480416	1	7401-430-62-46	SUPPLIES-GENERAL	16.99	16.99
Total 2480416:											
08/16	08/18/2016	98153	546	PAYLESS BUILDING SUP	CONCRETE-STREETS	2480615	1	2007-431-20-46	SUPPLIES-GENERAL	4.25	4.25
Total 2480615:											
08/16	08/18/2016	98153	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2481044	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	70.93	70.93
Total 2481044:											
08/16	08/18/2016	98154	8658		REFUND GAS DEPOSIT	10114090018	1	7401-2228-000	DEPOSITS-CUSTOMER	196.39	196.39
Total 10114090018:											
08/16	08/18/2016	98155	8660		CLUB HOUSE DEPOSIT	080416	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 080416:											
08/16	08/18/2016	98156	1370	POWERARC INC.	YELLOW LENS	24061	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	29.93	29.93
Total 24061:											
08/16	08/18/2016	98157	582	RAY MORGAN CO INC	COPIER 9/16-PD	1309868	1	1000-421-10-44	RENT & LEASES EQUIP & VEHI	132.43	132.43
08/16	08/18/2016	98157	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER-9/1	1309868	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	262.90	262.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1309868:											
08/16	08/18/2016	98158	1296	RENTAL GUYS	LOADER, SKIDSTEER-WATER	5954405	1	7401-430-62-44	RENT & LEASES EQUIP & VEHI	462.79	462.79
Total 5954405:											
08/16	08/18/2016	98159	8659		REFUND WATER DEPOSIT	10220200004	1	7110-2228-000	DEPOSITS-CUSTOMER	29.91	29.91
08/16	08/18/2016	98159	8659		REFUND GAS DEPOSIT	10220200004	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10220200004:											
08/16	08/18/2016	98160	8656		REFUND GAS DEPOSIT	10114900004	1	7401-2228-000	DEPOSITS-CUSTOMER	72.22	72.22
Total 10114900004:											
08/16	08/18/2016	98161	1259	SIERRA AUCTION & TRAI	REPAIR VAC TRUCK #151-WAT	536267	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	27.93	27.93
Total 536267:											
08/16	08/18/2016	98162	638	SIERRA CHEMICAL COM	REFUND PAINT-WATER	10012144	1	7110-430-42-46	SUPPLIES-GENERAL	120.00-	120.00-
Total 10012144:											
08/16	08/18/2016	98162	638	SIERRA CHEMICAL COM	CHLORINE/CONTAINER DEPOS	10037089	1	7110-430-42-46	SUPPLIES-GENERAL	373.68	373.68
Total 10037089:											
08/16	08/18/2016	98163	1076	SIERRA COFFEE AND BE	BOTTLED WATER 08/10/16-PW	46560	1	7620-430-10-46	SUPPLIES-GENERAL	7.25	7.25
Total 46560:											
08/16	08/18/2016	98164	1270	SILVER STATE BARRICA	PAINT-STREETS	86975	1	2007-431-20-46	SUPPLIES-GENERAL	260.00	260.00
Total 86975:											
08/16	08/18/2016	98164	1270	SILVER STATE BARRICA	SIGN POST-STREETS	87363	1	2007-431-20-46	SUPPLIES-GENERAL	1,442.67	1,442.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 87363:											
08/16	08/18/2016	98165	8662		REFUND GAS DEPOSIT	10100202509	1	7401-2228-000	DEPOSITS-CUSTOMER	1,442.67	1,442.67
Total 10100202509:											
08/16	08/18/2016	98166	1265	SUSANVILLE PAINT CEN	STRIPING PAINT-STREETS	28247	1	2007-431-20-46	SUPPLIES-GENERAL	20.21	20.21
Total 28247:											
08/16	08/18/2016	98167	1245	TAYLORMADE GOLF	RANGE BALLS-GC	31907047	1	7530-451-55-46	SUPPLIES - GENERAL	1,143.45	1,143.45
Total 31907047:											
08/16	08/18/2016	98168	728	U S POSTMASTER	UB BILLING WATER	081816	1	7110-430-42-46	POSTAGE	773.05	773.05
08/16	08/18/2016	98168	728	U S POSTMASTER	UB BILLING GAS	081816	2	7401-430-62-46	POSTAGE	398.23	398.23
Total 081816:											
08/16	08/18/2016	98169	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE	9769563678	1	1000-422-10-45	COMMUNICATIONS	76.02	76.02
Total 9769563678:											
08/16	08/18/2016	98170	8645	WATTCO EQUIPMENT IN	PTW BALLAST-PD	461861	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	69.53	69.53
Total 461861:											
08/16	08/18/2016	98171	770	WESTERN NEVADA SUP	SPRINKLER HEAD-FIRE	66700254	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	11.96	11.96
Total 66700254:											
08/16	08/18/2016	98171	770	WESTERN NEVADA SUP	COVER & LID-WATER	66709625	1	7110-430-42-46	SUPPLIES-GENERAL	112.55	112.55
Total 66709625:											
08/16	08/18/2016	98171	770	WESTERN NEVADA SUP	REPAIR BAND-WATER	66710862	1	7110-430-42-46	SUPPLIES-GENERAL	106.02	106.02

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 66710862:											
08/16	08/18/2016	98171	770	WESTERN NEVADA SUP	REPAIR BAND-WATER	66712470	1	7110-430-42-46	SUPPLIES-GENERAL	150.50	150.50
Total 66712470:											
08/16	08/18/2016	98171	770	WESTERN NEVADA SUP	REPAIR BAND-WATER	66717408	1	7110-430-42-46	SUPPLIES-GENERAL	150.50	150.50
Total 66717408:											
08/16	08/18/2016	98171	770	WESTERN NEVADA SUP	PLUGS, CAPS-WATER	66720203	1	7110-430-42-46	SUPPLIES-GENERAL	28.10	28.10
Total 66720203:											
08/16	08/18/2016	98172	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A48513	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A48513:											
08/16	08/18/2016	98172	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE 7	A48524	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A48524:											
08/16	08/18/2016	98172	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GC OLD CL	A48533	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A48533:											
08/16	08/18/2016	98173	8664		REFUND GAS DEPOSIT	10408204110	1	7401-2228-000	DEPOSITS-CUSTOMER	117.07	117.07
Total 10408204110:											
08/16	08/18/2016	98174	8650		REFUND GAS DEPOSIT	10219300329	1	7401-2228-000	DEPOSITS-CUSTOMER	157.42	157.42
Total 10219300329:											
08/16	08/18/2016	98175	1418	WURTH INC.	PARTS-STREET	95431058	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	41.84	41.84
08/16	08/18/2016	98175	1418	WURTH INC.	PARTS-WATER	95431058	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	71.64	71.64
08/16	08/18/2016	98175	1418	WURTH INC.	PARTS-GAS	95431058	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	53.90	53.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 95431058:											167.38	167.38
08/16	08/18/2016	98176	8657		REFUND GAS DEPOSIT	10425950004	1	7401-2228-000	DEPOSITS-CUSTOMER	75.80	75.80	
Total 10425950004:											75.80	75.80
Grand Totals:											121,681.89	121,681.89

Report Criteria:
 Report type: GL detail
 Check Voided = False

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/25/2016	98177	21	AIRGAS USA, LLC	CHLORINE- WATER	9053825603	1	7110-430-42-46	SUPPLIES-GENERAL	374.84	374.84
Total 9053825603:											
08/16	08/25/2016	98178	8669		REFUND GAS DEPOSIT	10520300030	1	7401-2228-000	DEPOSITS-CUSTOMER	123.20	123.20
Total 10520300030:											
08/16	08/25/2016	98179	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES 08/11/16	634732898	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 634732898:											
08/16	08/25/2016	98179	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 08/11/16-G	634732914	1	7401-430-62-44	LINEN SERVICES	51.73	51.73
Total 634732914:											
08/16	08/25/2016	98179	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 08/11/16-ST	634732915	1	2007-431-20-44	LINEN SERVICE	50.26	50.26
Total 634732915:											
08/16	08/25/2016	98179	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 08/11/16-W	634732916	1	7110-430-42-44	LINEN SERVICE	53.01	53.01
Total 634732916:											
08/16	08/25/2016	98179	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES 08/18/16	634747287	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 634747287:											
08/16	08/25/2016	98179	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 08/18/16-G	634747302	1	7401-430-62-44	LINEN SERVICES	51.73	51.73
Total 634747302:											
08/16	08/25/2016	98179	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 08/18/16-ST	634747303	1	2007-431-20-44	LINEN SERVICE	50.26	50.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 634747303:											
08/16	08/25/2016	98179	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 08/18/16-W	634747304	1	7110-430-42-44	LINEN SERVICE	40.80	40.80
Total 634747304:											
08/16	08/25/2016	98180	927	BAXTER AUTO PARTS IN	REPAIRS #622 #623-FIRE	32173620	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	25.41	25.41
Total 32173620:											
08/16	08/25/2016	98180	927	BAXTER AUTO PARTS IN	TURN SIGNAL KIT #623-FIRE	32173806	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	10.21	10.21
Total 32173806:											
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	GROMMETS-GAS	363967	1	7401-430-62-46	SUPPLIES-GENERAL	11.61	11.61
Total 363967:											
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	PARTS-GAS	363980	1	7401-430-62-46	SUPPLIES-GENERAL	21.24	21.24
Total 363980:											
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	ELECTRICAL TAPE-GAS	364023	1	7401-430-62-46	SUPPLIES-GENERAL	8.70	8.70
Total 364023:											
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	SOCKET ADAPTOR-STREETS	364358	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	5.79	5.79
Total 364358:											
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	GALLON ZIPLOCK BAGS-WATE	364392	1	7110-430-42-46	SUPPLIES-GENERAL	8.88	8.88
Total 364392:											
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	364417	1	2007-431-20-46	SUPPLIES-GENERAL	11.76	11.76
Total 364417:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	DRILL BIT-STREETS	364432	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	5.79	5.79
Total 364432:											
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	FASTENERS-STREETS	364476	1	2007-431-20-46	SUPPLIES-GENERAL	3.55	3.55
Total 364476:											
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	CABLE LINE-STREETS	364505	1	2007-431-20-46	SUPPLIES-GENERAL	40.58	40.58
Total 364505:											
08/16	08/25/2016	98181	76	BILLINGTON ACE HARD	5 GAL BUCKET-STREETS	364516	1	2007-431-20-46	SUPPLIES-GENERAL	10.62	10.62
Total 364516:											
08/16	08/25/2016	98182	96	CALATFCO		080816	1	8402-413-30-45	TRAVEL	460.00	460.00
Total 080816:											
08/16	08/25/2016	98183	110		REIMBURSE HEALTH INS	082216	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	431.50	431.50
Total 082216:											
08/16	08/25/2016	98184	116	CASHMAN EQUIPMENT	TACHOMETER-GAS	2477558	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	19.53	19.53
Total 2477558:											
08/16	08/25/2016	98185	161	CSK AUTO INC	CONDENSER #39-STREETS	2740390149	1	2007-431-20-44	REPAIR AND MAINTENANCE-MI	8.11	8.11
Total 2740390149:											
08/16	08/25/2016	98185	161	CSK AUTO INC	SEAL #151-WATER	2740394123	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	47.34	47.34
Total 2740394123:											
08/16	08/25/2016	98185	161	CSK AUTO INC	MASTER CYLINDER #75-GAS	2740433136	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	206.62	206.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740434749:											
08/16	08/25/2016	98185	161	CSK AUTO INC	INTAKE MANIFOLD #72-GAS	2740434472	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	107.13	107.13
Total 2740434472:											
08/16	08/25/2016	98185	161	CSK AUTO INC	TRANSMISSION #75-GAS	2740434749	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1,602.91	1,602.91
Total 2740434749:											
08/16	08/25/2016	98186	174	DATEMA, STEVEN K.	AIRPORT MANAGER 8/16	082216	1	7201-430-81-43	TECHNICAL SVCS	1,896.86	1,896.86
08/16	08/25/2016	98186	174	DATEMA, STEVEN K.	UNDERPAYMENT HEALTH INS	082216	2	7201-430-81-42	HEALTH INSURANCE AND ADM	29.00-	29.00-
Total 082216:											
08/16	08/25/2016	98187	1260	DIRECTV INC	CABLE-GC	29264827673	1	7530-451-52-45	COMMUNICATIONS	171.96	171.96
Total 29264827673:											
08/16	08/25/2016	98188	1565	DIRTY JOE'S CAR WASH	CAR WASH #67-PW	072716	1	7620-430-11-44	VEHICLE REPAIR & MAINTENA	6.00	6.00
08/16	08/25/2016	98188	1565	DIRTY JOE'S CAR WASH	CAR WASH #211-PW	072716	2	7620-430-11-44	VEHICLE REPAIR & MAINTENA	6.00	6.00
Total 072716:											
08/16	08/25/2016	98188	1565	DIRTY JOE'S CAR WASH	CAR WASH-PD	080216 1	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	6.00	6.00
Total 080216 1:											
08/16	08/25/2016	98189	1484	EDGES ELECTRICAL GR	LIGHT BULBS-PARKS	840012001	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	22.75	22.75
Total 840012001:											
08/16	08/25/2016	98190	241	FEATHER PUBLISHING C	COUNCIL BUSINESS CARDS	42390	1	1000-411-10-46	SUPPLIES-GENERAL	259.74	259.74
Total 42390:											
08/16	08/25/2016	98190	241	FEATHER PUBLISHING C	USE PERMIT HEARING	7760	1	1000-419-10-45	ADVERTISING	44.10	44.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7760:											
08/16	08/25/2016	98191	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-W	676281A	1	7110-430-42-43	TECHNICAL SVCS	22.00	22.00
Total 676281A:										22.00	22.00
08/16	08/25/2016	98191	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-W	676282A	1	7110-430-42-43	TECHNICAL SVCS	22.00	22.00
Total 676282A:										22.00	22.00
08/16	08/25/2016	98191	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-W	676283A	1	7110-430-42-43	TECHNICAL SVCS	22.00	22.00
Total 676283A:										22.00	22.00
08/16	08/25/2016	98192	265	FRONTIER	257-0315 AWOS AIRPORT	0315 081516	1	7201-430-81-45	COMMUNICATIONS	42.68	42.68
Total 0315 081516:										42.68	42.68
08/16	08/25/2016	98192	265	FRONTIER	257-1041 ADMIN-PW	1041 080516	1	7620-430-10-45	COMMUNICATIONS	301.76	301.76
Total 1041 080516:										301.76	301.76
08/16	08/25/2016	98192	265	FRONTIER	257-1045 PW ENGINEERING	1045 081516	1	7620-430-10-45	COMMUNICATIONS	50.23	50.23
Total 1045 081516:										50.23	50.23
08/16	08/25/2016	98192	265	FRONTIER	257-1051 PW STREETS	1051 080516	1	7620-430-10-45	COMMUNICATIONS	38.12	38.12
Total 1051 080516:										38.12	38.12
08/16	08/25/2016	98192	265	FRONTIER	257-1182 NAT GAS TELEMETRY	1182 081016	1	7401-430-62-45	COMMUNICATIONS	35.38	35.38
Total 1182 081016:										35.38	35.38
08/16	08/25/2016	98192	265	FRONTIER	252-1182 WATER SCADA	1182-081016	1	7110-430-42-45	COMMUNICATIONS	325.70	325.70
Total 1182-081016:										325.70	325.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/25/2016	98192	265	FRONTIER	257-2845 UTILITY ROLL OVER	2845 081516	1	7620-430-10-45	COMMUNICATIONS	64.51	64.51
Total 2845 081516:											
08/16	08/25/2016	98192	265	FRONTIER	257-3292 MUSEUM	3292 081016	1	1000-451-80-45	COMMUNICATION	113.92	113.92
Total 3292 081016:											
08/16	08/25/2016	98192	265	FRONTIER	252-4247 LASSEN CO AIR POLL	4247 081016	1	7620-430-11-45	COMMUNICATIONS	209.61	209.61
Total 4247 081016:											
08/16	08/25/2016	98192	265	FRONTIER	257-4725 CITY HALL FAX	4725 081516	1	1000-419-10-45	COMMUNICATIONS	36.72	36.72
08/16	08/25/2016	98192	265	FRONTIER	257-4725 CITY HALL FAX	4725 081516	2	1000-415-10-45	COMMUNICATIONS	36.73	36.73
Total 4725 081516:											
08/16	08/25/2016	98192	265	FRONTIER	257-5152 FIRE	5152 081016	1	1000-422-10-45	COMMUNICATIONS	490.36	490.36
Total 5152 081016:											
08/16	08/25/2016	98192	265	FRONTIER	257-5603 POLICE	5603 081016	1	1000-421-10-45	COMMUNICATIONS	882.16	882.16
Total 5603 081016:											
08/16	08/25/2016	98193	1509	GITTER DONE	ABATEMENT 755 CAMERON STR	APN10118080	1	1000-425-20-43	TECHNICAL SVCS	100.00	100.00
Total APN10118080:											
08/16	08/25/2016	98193	1509	GITTER DONE	ABATEMENT 1630 CORNELL ST	APN10521025	1	1000-425-20-43	TECHNICAL SVCS	100.00	100.00
Total APN10521025:											
08/16	08/25/2016	98194	280	GRANITE CONSTRUCTIO	COLD MIX-GAS	1026054	1	7401-430-62-46	SUPPLIES-GENERAL	535.58	535.58
08/16	08/25/2016	98194	280	GRANITE CONSTRUCTIO	COLD MIX-STREETS	1026054	2	2007-431-20-46	SUPPLIES-GENERAL	535.58	535.58
08/16	08/25/2016	98194	280	GRANITE CONSTRUCTIO	COLD MIX-WATER	1026054	3	7110-430-42-46	SUPPLIES-GENERAL	535.58	535.58
Total 1026054:											
										1,606.74	1,606.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/25/2016	98195	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 7/2016	7021324	1	7401-430-62-43	PROFESSIONAL SVCS	400.00	400.00
Total 7021324:											
08/16	08/25/2016	98196	335	J.W. WOOD CO INC	TUBING CUSHION CLAMP-GAS	S091721	1	7401-430-62-46	SUPPLIES-GENERAL	9.44	9.44
Total S091721:											
08/16	08/25/2016	98197	374	L N CURTIS & SONS	TURN-OUT HOODS-FIRE	40242	1	1000-422-10-46	SUPPLES-SAFETY ITEMS	675.26	675.26
Total 40242:											
08/16	08/25/2016	98197	374	L N CURTIS & SONS	RESCUE EQUIP.-FIRE	41944	1	1000-422-10-44	RESCUE - REPAIR & MAINTENA	284.82	284.82
Total 41944:											
08/16	08/25/2016	98197	374	L N CURTIS & SONS	SYNTHETIC OIL-FIRE	44892	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	55.90	55.90
Total 44892:											
08/16	08/25/2016	98198	1074	LASSEN AUTO BODY	A/C REPAIR #70-GAS	8232	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	516.60	516.60
Total 8232:											
08/16	08/25/2016	98199	413	LASSEN TIRE	VEHICLE REPAIR #70-GAS	48015	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	90.00	90.00
Total 48015:											
08/16	08/25/2016	98199	413	LASSEN TIRE	FLAT REPAIR #82-PD	48019	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	20.00	20.00
Total 48019:											
08/16	08/25/2016	98199	413	LASSEN TIRE	TIRE ROTATION #71-GAS	48721	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	80.00	80.00
Total 48721:											
08/16	08/25/2016	98200	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 081616	1	1000-452-30-46	ELECTRICITY	21.31	21.31

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 10262 081616:								21.31	21.31
08/16	08/25/2016	98200	437	LMUD	STREET LIGHTS	14039 080416	1	2007-431-60-46	ELECTRICITY	190.13	190.13
		Total 14039 080416:								190.13	190.13
08/16	08/25/2016	98200	437	LMUD	STREET LIGHTS	14041 080416	1	2007-431-60-46	ELECTRICITY	3,511.44	3,511.44
		Total 14041 080416:								3,511.44	3,511.44
08/16	08/25/2016	98200	437	LMUD	S GAY ST LIGHTS-STREETS	24323 080416	1	2007-431-60-46	ELECTRICITY	42.37	42.37
		Total 24323 080416:								42.37	42.37
08/16	08/25/2016	98200	437	LMUD	STREET LIGHTS	2467 080416	1	2007-431-60-46	ELECTRICITY	1,556.57	1,556.57
		Total 2467 080416:								1,556.57	1,556.57
08/16	08/25/2016	98200	437	LMUD	SKYLINE DR WELL 4-WATER	29931 081016	1	7110-430-42-46	ELECTRICITY	1,904.85	1,904.85
		Total 29931 081016:								1,904.85	1,904.85
08/16	08/25/2016	98200	437	LMUD	HARRIS DR & HWY 36-WATER	30658 080416	1	7110-430-42-46	ELECTRICITY	455.87	455.87
		Total 30658 080416:								455.87	455.87
08/16	08/25/2016	98200	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 081616	1	7112-430-42-46	ELECTRICITY	82.62	82.62
		Total 350161 081616:								82.62	82.62
08/16	08/25/2016	98200	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 080416	1	2007-431-60-46	ELECTRICITY	215.07	215.07
		Total 43511 080416:								215.07	215.07
08/16	08/25/2016	98200	437	LMUD	N PINE & COOK - SCADA-WATE	44153 080416	1	7110-430-42-46	ELECTRICITY	22.91	22.91
		Total 44153 080416:								22.91	22.91

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/16	08/25/2016	98200	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 081016	1	7110-430-42-46	ELECTRICITY	24.22	24.22
Total 44298 081016:											
08/16	08/25/2016	98200	437	LMUD	PAUTE LN SCADA-WATER	44316 081016	1	7110-430-42-46	ELECTRICITY	21.74	21.74
Total 44316 081016:											
08/16	08/25/2016	98200	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 081016	1	7110-430-42-46	ELECTRICITY	51.67	51.67
Total 45542 081016:											
08/16	08/25/2016	98200	437	LMUD	WELL #3-WATER	4559 081616	1	7110-430-42-46	ELECTRICITY	10,348.10	10,348.10
Total 4559 081616:											
08/16	08/25/2016	98200	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 080416	1	2007-431-60-46	ELECTRICITY	58.49	58.49
Total 49500 080416:											
08/16	08/25/2016	98200	437	LMUD	MAIN & FOSS SIGNAL LIGHTS-	49501 080416	1	2007-431-60-46	ELECTRICITY	164.27	164.27
Total 49501 080416:											
08/16	08/25/2016	98201	8672		REFUND GAS DEPOSIT	10303150026	1	7401-2228-000	DEPOSITS-CUSTOMER	64.77	64.77
Total 10303150026:											
08/16	08/25/2016	98202	445		RETIRE INCENTIVE 9/16	082216	1	7610-2239-007	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082216:											
08/16	08/25/2016	98203	532	OLD DOMINION BRUSH	REPAIR SWEEPER #330-STREE	0092582	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	239.26	239.26
Total 0092582:											
08/16	08/25/2016	98204	563	POULSEN WELDING SHO	REPAIRS BRACKET #623-FIRE	2963	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	20.00	20.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2963:											
08/16	08/25/2016	98205	1462	PURVIS CONSULTING	INTERM BUILDING OFFICIAL-B	073016	1	1000-424-20-43	TECHNICAL SVCS	3,880.00	3,880.00
Total 073016:											
08/16	08/25/2016	98206	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	7751449	1	7620-430-10-46	SUPPLIES-GENERAL	24.99	24.99
08/16	08/25/2016	98206	572	QUILL CORPORATION	OFFICE SUPPLIES-WATER	7751449	2	7401-430-62-46	SUPPLIES-GENERAL	67.11	67.11
Total 7751449:											
08/16	08/25/2016	98206	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	7765424	1	7620-430-10-46	SUPPLIES-GENERAL	17.19	17.19
Total 7765424:											
08/16	08/25/2016	98206	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	8082292	1	7620-430-10-46	SUPPLIES-GENERAL	10.74	10.74
Total 8082292:											
08/16	08/25/2016	98206	572	QUILL CORPORATION	OFFICE SUPPLIES	8322877	1	1000-417-10-46	SUPPLIES-GENERAL	163.10	163.10
Total 8322877:											
08/16	08/25/2016	98207	1561	RAPID CONSTRUCTION I	RETURN CONST. METER DEPO	061416	1	7110-2228-004	DEPOSITS-CONTR. METER/H	1,000.00	1,000.00
08/16	08/25/2016	98207	1561	RAPID CONSTRUCTION I	CONST. WATER CHARGE	061416	2	7110-2228-004	DEPOSITS-CONTR. METER/H	29.92	29.92
Total 061416:											
08/16	08/25/2016	98208	8678		REFUND GAS DEPOSITS	10126260105	1	7401-2228-000	DEPOSITS-CUSTOMER	195.94	195.94
Total 10126260105:											
08/16	08/25/2016	98209	8674		REFUND GAS DEPOSIT	10203185803	1	7401-2228-000	DEPOSITS-CUSTOMER	137.81	137.81
Total 10203185803:											
08/16	08/25/2016	98210	1076	SIERRA COFFEE AND BE	BOTTLED WATER 8/17/16	46566	1	1000-417-10-46	SUPPLIES-GENERAL	21.75	21.75

Check Issue Dates: 8/25/2016 - 8/25/2016

Aug 25, 2016 11:21AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 46584:											
08/16	08/25/2016	98210	1076	SIERRA COFFEE AND BE	BOTTLED WATER 8/1/16-PW	46584	1	7620-430-10-46	SUPPLIES-GENERAL	14.50	14.50
Total 46584:											
08/16	08/25/2016	98211	1270	SILVER STATE BARRICA	PAINT-STREETS	87702	1	2007-431-20-46	SUPPLIES-GENERAL	130.00	130.00
Total 87702:											
08/16	08/25/2016	98211	1270	SILVER STATE BARRICA	PAINT-STREET	87826	1	2007-431-20-46	SUPPLIES-GENERAL	142.50	142.50
Total 87826:											
08/16	08/25/2016	98212	883	SILVER STATE INTERNA	REPAIRS #628-FIRE	SP373792	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	120.39	120.39
Total SP373792:											
08/16	08/25/2016	98213	1436	STANISLAUS FARM SUP	DOG BONES-GAS	1316379	1	7401-430-62-46	SUPPLIES-GENERAL	37.63	37.63
Total 1316379:											
08/16	08/25/2016	98213	1436	STANISLAUS FARM SUP	DOG BONES-WATER	1316391	1	7110-430-42-46	SUPPLIES-GENERAL	21.50	21.50
Total 1316391:											
08/16	08/25/2016	98214	8674		DEPOSIT COMMUNITY CENTER	081116	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
08/16	08/25/2016	98214	8674		DEPOSIT COMMUNITY CENTER	081116	2	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 081116:											
08/16	08/25/2016	98215	873	SUSANVILLE FORD INC	BRAKE REPAIR #86-PD	324402	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	109.50	109.50
Total 324402:											
08/16	08/25/2016	98216	6905	SUSANVILLE SCHOOL DI	DEPOSIT MCKINLEY SCHOOL	082316	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	18,118.00	18,118.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 082316:											
08/16	08/25/2016	98217	1407	SUSANVILLE WEED ABA	ABATEMENT435 N ROOP	APN10316016	1	1000-425-20-43	TECHNICAL SVCS	300.00	300.00
Total APN10316016:											
08/16	08/25/2016	98218	712	TNS TRUCKING CO	BASE ROCK & SAND-GAS	2392	1	7401-430-62-46	SUPPLIES-GENERAL	309.24	309.24
08/16	08/25/2016	98218	712	TNS TRUCKING CO	BASE ROCK & SAND-STREETS	2392	2	2007-431-20-46	SUPPLIES-GENERAL	309.24	309.24
08/16	08/25/2016	98218	712	TNS TRUCKING CO	BASE ROCK & SAND-WATER	2392	3	7110-430-42-46	SUPPLIES-GENERAL	309.25	309.25
Total 2392:											
08/16	08/25/2016	98219	713		RETIRE INCENTIVE 9/16	082216	1	7610-2239-007	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082216:											
08/16	08/25/2016	98220	530	U.S. BANK EQUIPMENT F	COPIER 7/16 -FIRE	310476585	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	160.96	160.96
Total 310476585:											
08/16	08/25/2016	98221	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9769563313	1	7620-430-11-45	COMMUNICATIONS	54.26	54.26
08/16	08/25/2016	98221	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9769563313	2	1000-424-20-45	COMMUNICATIONS	.22	.22
08/16	08/25/2016	98221	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9769563313	3	1000-452-20-45	COMMUNICATIONS	76.21	76.21
08/16	08/25/2016	98221	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9769563313	4	7620-430-10-45	COMMUNICATIONS	369.99	369.99
Total 9769563313:											
08/16	08/25/2016	98222	1398	WAGE WORKS	MONTHLY ADMIN FEE 8/16	125A10481277	1	8403-2239-002	SECTION 125 - CITY	100.00	100.00
Total 125A10481277:											
08/16	08/25/2016	98223	770	WESTERN NEVADA SUP	METER LIDS-WATER	66676810	1	7110-430-42-46	SUPPLIES-GENERAL	183.57	183.57
Total 66676810:											
08/16	08/25/2016	98223	770	WESTERN NEVADA SUP	VALVE ANGLE-GAS	66706943	1	7401-430-62-46	SUPPLIES-GENERAL	182.43	182.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 66706943:											
08/16	08/25/2016	98223	770	WESTERN NEVADA SUP	WIRE CONNECTOR-GAS	66729099	1	7401-430-62-46	SUPPLIES-GENERAL	7.74	7.74
Total 66729099:											
08/16	08/25/2016	98223	770	WESTERN NEVADA SUP	HD PLUG IMPORT-WATER	66733661	1	7110-430-42-46	SUPPLIES-GENERAL	14.60	14.60
Total 66733661:											
08/16	08/25/2016	98224			.EFUND GAS DEPOSIT	10520220016	1	7401-2228-000	DEPOSITS-CUSTOMER	2.33	2.33
Total 10520220016:											
Grand Totals:										60,434.09	60,434.09

Report Criteria:
 Report type: GL detail
 Check Voided = False

Print Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
08/26/2016	CDPT	08/30/2016	547	CITY OF SUSANVILLE PA	1	7650-2203-1	8,670.60-
08/26/2016	CDPT	08/30/2016	547	CITY OF SUSANVILLE PA	1	7650-2203-1	8,670.60-
08/26/2016	CDPT	08/30/2016	547	CITY OF SUSANVILLE PA	1	7650-2203-1	2,666.25-
08/26/2016	CDPT	08/30/2016	547	CITY OF SUSANVILLE PA	1	7650-2203-1	2,666.25-
08/26/2016	CDPT	08/30/2016	547	CITY OF SUSANVILLE PA	1	7650-2203-1	21,979.02-
08/26/2016	CDPT	08/30/2016	548	EMPLOYMENT DEV. DEP	6	7650-2203-1	6,652.36-
08/26/2016	CDPT	08/30/2016	549	EMPLOYMENT DEV DEP	7	7650-2203-1	1,560.91-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	741.45-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	5,713.42-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	1,810.89-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	2,694.06-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	421.04-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	1,618.75-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	132.62-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	87.57-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	1,247.63-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	1,328.08-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	1,482.73-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	1,557.79-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	810.56-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	851.59-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	16.00-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	3,972.53-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	929.02-
08/26/2016	CDPT	08/30/2016	550	P.E.R.S.	8	7650-2203-1	2,075.37-
08/26/2016	CDPT	08/30/2016	98235		40	7650-2203-0	348.46-
08/26/2016	CDPT	08/30/2016	98236	CA STATE DISBURSEME	35	7650-2203-0	155.07-
08/26/2016	CDPT	08/30/2016	98237	CA STATE DISBURSEME	36	7650-2203-0	103.84-
08/26/2016	CDPT	08/30/2016	98238	CA STATE DISBURSEME	37	7650-2203-0	69.23-
08/26/2016	CDPT	08/30/2016	98239	NATIONWIDE RETIREME	5	7650-2203-0	1,040.00-
08/26/2016	CDPT	08/30/2016	98240	STATE OF CALIF FRAN T	41	7650-2203-0	25.00-
08/26/2016	CDPT	08/30/2016	98241	VALIC	4	7650-2203-0	1,917.62-
08/26/2016	CDPT	08/30/2016	98242	VANTAGEPOINT TRANS.	3	7650-2203-0	62.00-
Grand Totals:			33				84,078.31-

Reviewed by: JGH City Administrator
 City Attorney

 Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Deborah Savage, Finance Manager

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Quarterly Report of Transient Occupancy Tax Revenue

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Attached for Council's review is the report of Transient Occupancy Tax collected

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file Quarterly Report of Transient Occupancy Tax for 4th Quarter of Fiscal Year 2015-2016

ATTACHMENTS: Transient Occupancy Tax report

Transient Occupancy Tax - History

S:/finance/TOT/TOT

Received in For Qtr.	OCT Jul-Sep 1	JAN Oct-Dec 2	APR Jan-Mar 3	JUL Apr-Jun 4	Total	Percent T.O.T.	
FY 1989-90	59,580	41,273	26,912	56,068	183,833	8 %	Increased by 2%
FY 1990-91	71,958	44,475	31,412	63,190	211,035	8 %	
FY 1991-92	75,998	49,850	34,316	63,726	223,890	8 %	
FY 1992-93	79,525	50,751	27,467	61,719	219,462	8 %	
FY 1993-94	87,369	60,847	40,577	72,788	261,579	8 %	
FY 1994-95	90,841	67,395	57,202	84,656	261,579	8 %	
FY 1995-96	102,529	68,208	46,404	74,206	300,094	8 %	
FY 1996-97	91,922	58,327	44,907	74,470	291,347	8 %	
FY 1997-98	90,355	64,306	38,202	75,377	269,627	8 %	
FY 1998-99	100,039	64,098	40,432	77,769	282,337	8 %	
FY 1999-00	105,195	71,103	43,137	87,850	307,285	8 %	
FY 2000-01	113,786	69,621	49,132	94,789	327,328	8 %	
FY 2001-02	116,569	75,763	51,361	100,941	344,634	8 %	
FY 2002-03	128,918	82,622	57,547	93,372	362,459	8 %	
FY 2003-04	123,730	78,211	59,025	103,348	364,313	8 %	
FY 2004-05	160,926	93,450	73,737	134,133	462,246	10%	Increased by 2%
FY 2005-06	154,676	116,764	70,777	123,152	465,369	10%	
FY 2006-07	187,956	111,977	75,688	148,153	523,774	10%	
FY 2007-08	185,106	111,037	87,103	133,968	517,214	10%	
FY 2008-09	152,756	84,251	52,880	132,397	422,284	10%	
FY 2009-10	129,707	92,460	55,012	103,176	380,354	10%	
FY 2010-11	135,563	73,212	52,476	105,132	366,383	10%	
FY 2011-12	136,085	85,764	58,451	111,247	391,546	10%	
FY 2012-13	144,530	68,374	55,362	110,852	379,119	10%	
FY 2013-14	145,701	79,358	66,924	108,741	400,723	10%	
FY 2014-15	145,712	85,678	77,819	132,615	441,824	10%	
FY 2015-16	153,599	94,103	82,021	125,377	455,099	10%	

For actual dollars deflate revenues for INFLATION



Reviewed by: Jat City Administrator
_____ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Jim Uptegrove, Interim Police Chief

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

PRESENTED BY: Jim Uptegrove, Interim Police Chief

SUBJECT: Municipal Code 6.08.070 animal impound and daily care fees for animals impounded at the County Animal Shelter.

PRESENTED BY: Jim Uptegrove, Interim Police Chief

SUMMARY: Staff has been working on a review of the contract between the City and the Lassen County Animal Shelter regarding animal control services provided by the County to the City. Part of this review includes the fees charged by the City to residents for impounding dogs at large that are picked up by City staff and taken to the shelter. Susanville Municipal Code 6.08.070 addresses and establishes fees for the impounding of dogs that are found at large within the city limits.

Currently, the animal impound fee is \$20.00 per impound, plus \$5.00 per day for each day or fraction thereof such dog is kept. In the event the same dog is impounded by the City during the twelve (12) month period immediately preceding the first impound, the service charge is increased to \$40.00 for the second impound and \$60.00 for the third or subsequent impound occurring during said twelve (12) month period.

Since Municipal Code 6.08.070 was written and updated, the City has hired an Animal Control Officer with the responsibilities of addressing animal control and dog at large complaints within the city limits. On each call for a dog at large, the Animal Control Officer must spend the time to first locate the animal and then attempt to catch it. Once the dog is detained, the Animal Control Officer will try to identify and locate the owner. In the event they are unable to locate or contact the owner, the animal is then driven to the Lassen County Animal Shelter. The officer is then required to write and submit an incident report documenting the call. When these calls are received after hours or on weekends they are answered and handled by a patrol officer. The animal shelter supervisor estimates they spend approximately 25 minutes per day feeding, exercising and caring for each animal brought to the shelter.

Upon reviewing the amount of personnel time spent to respond, handle and document animal impound complaints and time spent by shelter employees to care for impounded dogs, staff is recommending Municipal Code 6.08.070 be amended to increase fees to the following:

A fee of \$50.00 per impound, plus \$12.00 per day for each day or fraction thereof such dog is kept. In the event the same dog is impounded by the city a second time, the service charge is increased to \$100.00 for the second impound and \$200.00 for the third or subsequent impound.

Animals that are subject to quarantine for bites, and do not have a current rabies vaccination, or that do not meet the conditions of home quarantine, will be assessed a \$50.00 impound fee plus \$20.00 per day for each day or fraction thereof such dog is kept. If the revisions are approved, staff would prepare an ordinance to be considered at the September 17, 2016 City Council meeting to amend Municipal Code 6.08.070.

FISCAL IMPACT: Based on Fiscal Year 2016 information provided by the Animal Shelter of 111 impounds and 236 boarding days, the increased fees would generate an additional \$3,330 impound fees and \$2,452 in boarding fees. This increase will help reduce the City's annual contractual contributions for operating the shelter. The 2016 amount charged to the City was \$58,461.

ACTION REQUESTED: Direct to staff to prepare an ordinance amending Municipal Code 6.08.070 to increase animal impound and daily care fees for animals impounded at the County Animal Shelter as recommended.

ATTACHMENTS: Municipal Code 6.08.070

Susanville Municipal Code

[Up](#) [Previous](#) [Next](#) [Main](#) [Search](#) [Print](#) [No Frames](#)
[Title 6 ANIMALS](#)
[Chapter 6.08 DOGS](#)

6.08.070 Notice to owner and redemption.

Not later than twenty-four (24) hours after the impounding of any dog, the registered owner shall be notified by the United States mail, or if said owner of the dog is unknown, written notice shall be posted not later than twenty-four (24) hours after impounding, for three days at three or more conspicuous places in the city, describing the dog and the place and time of taking. The owner of any dog so impounded or an adoptive owner, may claim (redeem) such dog upon payment of the license fee, if unpaid, and penalty if owing, and of all costs and expenses incurred by the city for impounding and maintenance of said dog. The following charges shall be paid: a service charge for impoundment in the sum of twenty dollars (\$20.00), plus five dollars (\$5.00) per day for each day or fraction thereof such dog is kept, beginning with the day of impoundment; provided, however, that in the event that the subject dog has been impounded by the city during the twelve (12) month period immediately preceding the present impoundment, the service charge shall be increased to forty dollars (\$40.00) for the second impoundment, and sixty dollars (\$60.00) for the third or subsequent impoundments occurring during said twelve (12) month period. No dog may be redeemed by any owner unless such owner shall produce a certificate of a licensed veterinarian that such dog has been vaccinated with antirabies vaccine within the preceding twenty-four (24) month period; provided, that any such owner shall have the right, consistent with the other provisions of this article, prior to such redemption, and at his or her own cost and expense to have a licensed veterinarian vaccinate such impounded dog. (Prior code § 4.14)

View the [mobile version](#).

Reviewed by: JCH City Administrator
 City Attorney

- Motion only
- Public Hearing
- X Resolution
- Ordinance
- Information

Submitted by: Daniel Gibbs, City Engineer

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 16-5314**, authorizing the Public Works Director to 1) execute a Notice of Completion for Project No. 16-04, 2016 Water Main Replacement; and 2) execute a contract change order (CCO) in the amount of \$14,134.00 to compensate the contractor, RaPiD Construction Inc. for extra work and materials provided as part of the project; and 3) amend the 7114 budget on the project for an increase of \$881.00.

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: City Council awarded the 2016 Water Main Replacement project to RaPiD Construction Inc. on April 6, 2016 in an amount not to exceed \$402,204 plus 10% for contingencies for total compensation to the contract of \$442,424.00. The total amount allowed for the project including Construction Engineering was \$462,534.00. The actual costs (including construction engineering) for the entire project are \$463,415.00 for a difference of \$881 or increase of approximately 0.02%. Also, with needed increases in material quantities, additional expenditures for construction of the project exceeded the 10% contingencies.

Work performed by the Contractor for trench repairs along with increases in some quantities of the items in the base bid caused this minor over run in the total project costs authorized by Council. This extra work consisted of replacing damaged asphalt along with curb and gutter in areas where water main was replaced or tied into connections within the existing water system. Changes in quantities are accounted for by 1) the need for longer lengths of water main and additional water services and 2) deletions in the amount of sidewalk repair and valves required. Specifically, the following actual costs occurred on the project:

	<u>Award Amount</u>	<u>Project Cost</u>	<u>Diff., %</u>
Base Bid (Fifth & Union Streets)	\$ 301,103	\$ 310,887	+ 3.25
Additive Bid (Third Street)	\$ 101,101	\$ 101,101	0.00
Extra Work (aggregate)	<u>\$ 40,220</u>	<u>\$ 39,650</u>	<u>- 1.14</u>
PROJECT TOTALS	\$ 442,424	\$ 451,638	+ 2.08%

The final accounting for the Contractor's base bid and extra work provided approved and required due to specific site conditions resulted in additional costs in improvements placed on City streets for Fifth, Nevada Street just west of North Gay and on Third Street. The contractor exceeded the amount authorized for award by \$9,214 as a result when installing the needed additional water

main, services and asphalt pavement. Refer to the attached balancing change order outlining the minor adjustments in quantities to the bid and extra work in the contract.

FISCAL IMPACT: \$881.00 from Fund 7114 to cover the additional cost of improvements provided in conjunction with the 2016 Water Main Replacement project.

ACTION REQUESTED: Motion to approve Resolution No. 16-5314 authorizing the Director of Public Works to 1) Execute a Notice of Completion; 2) Execute Contract Change Order (CCO) No. 2 in the amount of \$14,134.00 and 3) Authorize the amendment of the project budget in Fund 7114 for an increase of \$881.00.

ATTACHMENTS: Resolution No. 16-5314
Notice of Completion
P/N 16-04 CCO No. 2 – Final

RESOLUTION NUMBER 16-5314

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE FOR PROJECT NO. 16-04, 2016 WATER MAIN REPLACEMENT PROJECT WITH RAPID CONSTRUCTION INC.; AUTHORIZING EXECUTION OF THE NOTICE OF ACCEPTANCE; AND AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO EXECUTE AN ADDITIONAL CONTRACT CHANGE ORDER EXCEEDING TEN PERCENT (10%) OF THE ORIGINAL BID AMOUNT AWARDED.

WHEREAS, the City at the April 6, 2016 Council meeting authorized award and execution of a contract for the installation of certain water mains on City streets with funding from the 7114 Capital Project Fund based upon the need for water main replacement; and

WHEREAS, the City of Susanville Public Works Department has determined that Rapid Construction inc. has completed all work associated with the requirements identified in the approved construction plans and specifications and should be given consideration for release of their obligation as prescribed in the contract for this project, 16-04; and

WHEREAS, the Rapid Construction has provided notification of their completion of the work, and has requested a Notice of Completion and subsequent release of retention payments withheld as prescribed under the Public Contract Code, and;

WHEREAS, the City of Susanville Public Works Department has determined that Rapid Construction inc. is entitled to additional compensation exceeding that authorized originally due to the needed placement of additional water main, services and asphalt pavement for the proper completion of the work intended by the approved construction plans, and;

WHEREAS, the City of Susanville Public Works Department is requesting an increase in the project budget to fully fund the project from the 7114 Water account for additional unforeseen work deemed necessary under the contract for Project No. 16-04, 2016 Water Main Replacement; and

WHEREAS, the City of Susanville Public Works Department recommends execution of the Notice of Acceptance, Final Balancing Contract Change Order and release of all funds needed to meet its obligations under the contract for Project No. 16-04, 2016 Water Main Replacement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville as follows:

1. Authorize execution of Notice of Acceptance for Project 16-04, Water Main Replacement Project accepted as complete from Rapid Construction; and
2. Authorize the Director of Public Works to execute a final balancing change order exceeding 10% in contingencies; and
3. Authorize the Finance Manager to allocate additional funds in the amount of \$881.00 to project from the 7114 account for Project 16-04.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of September, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

**NOTICE OF COMPLETION AND ACCEPTANCE
OF PUBLIC WORKS PROJECT**

NOTICE IS HEREBY GIVEN by the City of Susanville, California that Project Number 16-04 for public works consisting of the installation of new 6" P.V.C water main, valves, fittings and domestic services and related work necessary to complete the project, located at various locations along Fifth, Third and N. Union Streets in the City of Susanville, California constructed by RaPiD Construction Inc. 3072 Research Way, Suite #54, Carson, NV 89706 was completed on June 13, 2016 and was accepted by the City Council of the City of Susanville on September 7, 2016.

The name and address of the owner of the property referred to above is the City of Susanville, 66 North Lassen Street, Susanville, California 96130. The above project for water main improvements and the property on which the improvements are situated are in the City of Susanville, County of Lassen, State of California and is more particularly described as the 2016 Water Main Replacement Project, Project Number 16-04.

The name and address of the contractor's surety is Fidelity and Deposit Company of Maryland (Subsidiary of Zurich), Attn: David Weise, 1400 American Lane, Schaumburg, IL 60196

VERIFICATION

I, the undersigned, declare that I am the Director of Public Works of the City of Susanville, California and that I have read the foregoing notice and know its contents, and that the same is true to the best of my knowledge and belief.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Susanville, California, this _____ day of _____, 2016.

CITY OF SUSANVILLE

BY _____

CITY OF SUSANVILLE PUBLIC WORKS
CONSTRUCTION PROJECT CONTRACT CHANGE ORDER

Order No.: 2 - Balancing / Final
 Date: 7/27/2016
 Agreement Date: 4/6/2016
 Name of Project: 2016 Water Main Replacement Project No. 16-04
 Contractor: RaPiD Construction Inc. Carson NV

- SUMMARY -

Original Contract Price (Base):	\$	301,103.00
Original Contract Price (Additive: Third - Ash to Hall):	\$	101,101.00
	\$	402,204.00
Change Order No. 1 Previously Approved (5/31/16)	\$	35,300.00
Current Contract Price adjusted by previous Change Order(s)	\$	437,504.00
Amount Authorized By Council for Extra Work	\$	40,220.00
Current Value of Extra Work Installed	\$	49,434.00
	\$	(9,214.00)
Current Contract Price due to this Change Order will be increased by:	\$	14,134.00
The New Contract Price including this Change Order will be:	\$	451,638.00
Change to Contract Time:		NA
Percentage Increase in Contract This Change Order:		3.51%
Total Percentage Increase in Contract All Change Orders:		12.29%

- JUSTIFICATION -

This change order is the final balancing change order for actual quantities of base bid items placed in the field. It is substantiated by as-built plans provided by the Contractor and field verified by the Resident Engineer.

	QUANTITY	UNIT	UNIT PRICE		
<u>Increases:</u>					
Bid Item No. 5					
6" C900 PVC WATER MAIN, CL235	52	LF	\$ 75.00	Subtotal =	\$ 3,900.00
Bid Item No. 10					
SLURRY TRENCH BACKFILL, WATER MAIN	52	LF	\$ 24.00	Subtotal =	\$ 1,248.00
Bid Item No. 11					
1" WATER SERVICE w/BOX & LID	2	EA	\$ 3,500.00	Subtotal =	\$ 7,000.00
Contract Change Order No. 1					
ADDITIONAL TRENCH REPAIR, PAVING	105.00	SF	\$ 45.00	Subtotal =	\$ 4,725.00
Bid Item No. 14					
MISC. PCC SIDEWALK PER CITY STD.	46.75	SF	\$ 20.00	Subtotal =	\$ 935.00
				Total Contract Increases =	\$ 17,808.00

<u>Decreases</u>					
Bid Item No. 7					
6" VALVES & VAULTS	1	EA	\$ 1,200.00	Subtotal =	\$ (1,200.00)
Bid Item No. 14					
MISC. PCC SIDEWALK PER CITY STD.	112	SF	\$ 20.00	Subtotal =	\$ (2,240.00)
Bid Item No. 16					
DEDUCT ON ADD'L WATER MAIN TRENCH	52	LF	\$ 4.50	Subtotal =	\$ (234.00)
				Total Base Contract Decreases =	\$ (3,674.00)

Net Total Increase CCO 1 & 2:	\$	49,434.00
Total Contract Price including all CCO's:	\$	451,638.00

Submitted by:	RESIDENT ENGINEER	Date:
Recommended by:	CITY ENGINEER	Date:
Order Approved by:	PUBLIC WORKS DIRECTOR	Date:
Order Accepted by:	CONTRACTOR	Date:

Reviewed by: JGH City Administrator
_____ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Dan Newton, Public Works Director

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 16-5315 approving street closure for the "Old Courthouse" neighborhood watch group block party.

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: Mr. John Lisiecki has submitted a letter requesting approval for the closure of South Gay Street, between Court St. and Brashear St. If approved, the street closure will occur on September 10th, 2016, between the hours of 5pm and 10pm. The purpose of the request is to facilitate a neighborhood gathering, centered around a block bar-be-que, in support of a neighborhood watch group.

Mr. Lisiecki has also requested that City Council waive the encroachment permit fee and staff costs to set up and remove barricades and signs required to close the street.

FISCAL IMPACT:

This event requires one Street Division crewmember to set up and take down street closure barricades and signs.

Public Works Estimated	\$ 130
Encroachment Permit Fee	<u>\$ 50</u>
TOTAL ESTIMATED COST	\$ 220

ACTION REQUESTED:

Motion to approve Resolution Number 16-5315:

- 1) Authorizing closure of South Gay Street between Court St. and Brashear St; September 10, 2016, 5pm to 10pm.
- 2) Authorizing fee waiver for event.

ATTACHMENTS: Resolution Number 16-5315
Letter of request from John Lisiecki

RESOLUTION NUMBER 16-5315
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING CLOSURE OF SOUTH GAY STREET FROM COURT STREET TO
BRASHEAR ST ON SATURDAY, SEPTEMBER 10, 2016, FROM 5:00 P.M. TO 10:00
P.M. FOR NEIGHBORHOOD BLOCK PARTY

WHEREAS, Mr. John Lisieki has requested City Council's approval for the closure of South Gay Street for the purpose of hosting a neighborhood block party in support of a neighborhood watch group, and

WHEREAS, closure of a City Street for non-emergency purposes requires City Council approval, and

WHEREAS, the conditions of the street closure, clean-up responsibilities, safety considerations can be addressed with an encroachment permit, which can be obtained for a fee of \$50, and

WHEREAS, closure of a City street should be executed by trained and competent City staff, at an estimated cost of \$130.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville as follows:

1. City Council approves the Closure of South Gay Street, from Court St. to Brashear St., on September 10, 2016, between the hours of 5:00 pm to 10:00 pm.
2. City Council approves waiving the fees for the encroachment permit and costs associated with the street closure.

APPROVED: _____
Kathy Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of September, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

Susanville Public Works Dept

AUG 22 2016

RECEIVED

John Lisiecki
305 S Gay St
Susanville, Ca. 96130

Subj: Street closure on South Gay from Court St. to Brashear.
On Sept 10 2016 from 5pm to 10pm,

To City of Susanville/Public Works/Susanville Police Dept.

Respectfully request to close So. Gay St. on this day for a Block B.B.Q. and neighborhood gathering to gather support for a neighborhood watch group.

Also request to have any or all fees for such an event be waived or not applied because of this non profit event involving ordinary neighbors.

We thank you in advance and look forward to further work within our community. Henceforth we wish to be known as the " Old Courthouse" neighborhood watch group.

John Lisiecki

A handwritten signature in cursive script, appearing to read "John Lisiecki", written in dark ink.

Reviewed by: GH City Administrator
 _____ City Attorney

- _____ Motion only
- _____ Public Hearing
- X Resolution
- _____ Ordinance
- _____ Information

Submitted by: Dan Newton, Public Works Director

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 16-5316** Authorizing City Administrator to sign Agreement for Consultant Services in support of the City of Susanville Natural Gas Division.

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: The City of Susanville's natural gas utility recognizes the importance of pipeline safety in its daily activities. The utility is subject to multiple federal and state regulations that are continually changing. Under federal law the City is required to have and maintain several procedural documents pertaining to the operation of the natural gas utility, including an "Operation and Maintenance Plan"; "Emergency Response Plan"; "Operator Qualifications Plan", "Distribution Integrity Management Plan" and others.

The City maintains and updates all of the required plans primarily with our own staff. Assistance in several areas is provided by the American Public Gas Association (APGA), who provides plan templates with current code updates for of the required plans. The City has historically used the assistance of an outside consultant to implement and maintain our Operator Qualifications Plan (OQ Plan). The OQ plan is the document that lists covered tasks and identifies the training that must be completed before an individual working performs the task.

Previously, the City utilized Utility Services Southwest (USS) to update the OQ plan and provide training procedures for covered tasks. USS performed well in the past but is no longer available to provide services. Staff has contacted three firms that provide OQ plan services, Industrial Training Services (Murry, Kentucky), Midwest Energy Association (Eagen, MN), and Veriforce, LLC (Shenandoah, Texas). The firms were evaluated based on several criteria including cost. It was determined that Veriforce, LLC was the best value, based on the services provided, lowest annual cost and large presence on the western states. Veriforce provides OQ plan services for PG&E, Southern California Gas, Sacramento Municipal Utility District and others.

The annual cost of service for OQ plan maintenance and implementation is estimated at \$2,800 per year. Estimated costs from the other firms contacted, Industrial Training Services and Midwest Energy are \$3,950 and \$3,600 respectively.

In addition to providing OQ plan services, Veriforce has a team with a broad and deep experience base in the gas industry. Veriforce will be available to provide technical expertise on various matters on an as needed basis.

FISCAL IMPACT: Estimated \$2,800 per year, costs for services are contained within the existing fiscal year 2016/17 natural gas operations budget.

ACTION REQUESTED: Motion to approve Resolution No. 16-5316 Authorizing City Administrator to sign Agreement for Consultant Services in support of the City of Susanville Natural Gas Division.

ATTACHMENTS: Resolution No. 16-5316
Agreement for Consultant Services – Veriforce, LLC

**RESOLUTION NUMBER 16-5316
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING CITY ADMINISTRATOR TO EXECUTE AGREEMENT WITH
VERIFORCE, LLC. FOR CONSULTANT SERVICES PERTAINING TO THE CITY
NATURAL GAS UTILITY**

WHEREAS, the City of Susanville Natural Gas Utility is required to implement and maintain several procedural documents including an Operator Qualifications Plan, and

WHEREAS, the City has historically utilized and identified a need to continue to utilize the support of a consulting firm to assist in the implementation and maintenance of the City's Operator Qualification Plan, and

WHEREAS, the City had formerly used the services of Utility Services Southwest, who is no longer available to provide consultant services, and

WHEREAS, three consulting firms (Industrial Training Services (Murry, Kentucky), Midwest Energy Association (Eagen, MN), and Veriforce, LLC (Shenandoah, Texas), have been evaluated based on various criteria including cost, quality of service provided, and access to online training materials, and

WHEREAS, based on the assessment, Veriforce, LLC has been determined to be the best value based on service costs and quality of service provided.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Susanville that the City Administrator is hereby authorized to execute an Agreement with Veriforce, LLC Consultant Services.

Dated: September 7, 2016

APPROVED: _____
Kathy Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 16-5316 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of September, 2016 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

AGREEMENT FOR CONSULTANT SERVICES
Between
City of Susanville
and
Veriforce, LLC

This agreement (hereinafter "Agreement") is by and between VeriForce, LLC, (hereinafter "Contractor") whose address is 19221 I-45 South, Suite 200, Shenandoah, TX 77385 and the City of Susanville (hereinafter "Company") with their principal corporate office located at 720 South Street, Susanville, California 96130.

PURPOSE AND SCOPE

Company hereby retains Contractor as a Consultant for services. Such services are defined, and rates identified in Exhibit A: Scope of Services/Fee Schedule. Applicable services will be conducted and/or performed in accordance with contractor-defined procedures, which shall be made available to Company.

TERM

The effective date of this agreement is 9-1-16 and shall continue in full force and effect until terminated by either party in its sole discretion without cause upon sixty (60) days written notice.

INDEPENDENT CONTRACTOR STATUS

In performing its duties and responsibilities Contractor shall act as and be an independent contractor and not an employee, agent or servant of Company. The employees of Contractor involved in performing Contractor's duties and responsibilities shall remain employees of Contractor, and shall not be deemed to be employees of Company. Contractor shall be an "Independent Contractor" at all times during the term of this Agreement. Accordingly, Contractor shall be responsible for payment of all taxes including Federal, state, local and employment taxes arising out of Contractor's activities in accordance with this Agreement.

PAYMENT

Company shall pay and Contractor shall accept as full and complete compensation for the performance of the work the prices and sums enumerated in Exhibit "A" and in accordance with the terms and conditions set forth herein. Company agrees that the prepaid annual fee is non-refundable. Company shall pay Contractor's invoices within thirty (30) days of the invoice date.

Subject to the prior approval of Company, and upon receipt of proper documentation, Company shall reimburse Contractor for any reasonable expenses incurred in connection with services performed under this Agreement, all in accordance with rates identified in Exhibit A.

In the event of a termination of this Contract, Contractor shall be entitled to all moneys which were due and payable as of the effective date of such termination.

All correspondence and invoices should be submitted to:

Contact: Dan Newton and Dale Moore

Email: dnewton@cityofsusville.org

Email: dmoore@cityofsusanville.org

INSURANCE

Contractor will carry or cause to be carried and maintain in force throughout the entire term of this Agreement, insurance coverage described below with insurance companies acceptable to Company. Non-renewal or cancellation of policies described below will be effective only after written notice is received by Company from the insurance company thirty (30) days in advance of any such non-renewal or cancellation. All policies, with the exception of Workers' Compensation, shall be endorsed to include Company as additional insured. Worker's Compensation and Employer's Liability Policy shall contain a waiver of the right of subrogation against Company.

Workers' Compensation and Employer's Liability

Workers' Compensation insurance complying with the laws of the State or States having jurisdiction over each employee, whether or not Contractor is required by such laws to maintain such insurance, and Employer's Liability with limits of \$1,000,000 each accident, \$1,000,000 disease each employee, and \$1,000,000 disease policy limit.

General Liability

Commercial or Comprehensive General Liability insurance on an occurrence form with a combined single limit of \$1,000,000 each occurrence, and annual aggregates of \$2,000,000, for bodily injury and property damage, including coverage for premises-operations, blanket Contractual liability, broad form property damage, personal injury liability, independent contractors, products/completed operations, and explosion, collapse and underground.

Auto

Not applicable

INDEMNIFICATION

SUBJECT TO THE LIMITATIONS SET IN THE LIMITATION OF LIABILITY SECTION BELOW, COMPANY SHALL INDEMNIFY AND SAVE HARMLESS CONTRACTOR AND ITS MEMBERS, OFFICERS, AGENTS, EMPLOYEES, AND SUBCONTRACTORS FROM ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING WITHOUT LIMITING THE GENERALITY OF THE FOREGOING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, THE ACTS OR OMISSIONS OF COMPANY AND ITS AGENTS OR EMPLOYEES, INCLUDING WITHOUT LIMITATION, ANY ACT OR OMISSION OF ANY QUALIFIED INDIVIDUAL, EVALUATOR, OR PROCTOR WHO IS AN EMPLOYEE OR AGENT OF COMPANY. COMPANY FURTHER AGREES TO DEFEND, AT ITS OWN EXPENSE, AND ON BEHALF OF CONTRACTOR AND IN THE NAME OF CONTRACTOR, ANY CLAIM OR LITIGATION BROUGHT IN CONNECTION

WITH ANY SUCH INJURY, DEATH, OR DAMAGE. THE PROVISIONS OF THIS PARAGRAPH SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

SUBJECT TO THE LIMITATIONS SET IN THE LIMITATION OF LIABILITY SECTION BELOW CONTRACTOR SHALL INDEMNIFY AND SAVE HARMLESS COMPANY AND ITS TRUSTEES, OFFICERS, AGENTS, EMPLOYEES, AND SUBCONTRACTORS FROM ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING WITHOUT LIMITING THE GENERALITY OF THE FOREGOING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, THE ACTS OR OMISSIONS OF CONTRACTOR AND ITS AGENTS OR EMPLOYEES, INCLUDING WITHOUT LIMITATION, ANY ACT OR OMISSION OF ANY QUALIFIED INDIVIDUAL, EVALUATOR, OR PROCTOR WHO IS AN EMPLOYEE OR AGENT OF CONTRACTOR. CONTRACTOR FURTHER AGREES TO DEFEND, AT ITS OWN EXPENSE, AND ON BEHALF OF COMPANY AND IN THE NAME OF COMPANY, ANY CLAIM OR LITIGATION BROUGHT IN CONNECTION WITH ANY SUCH INJURY, DEATH, OR DAMAGE. THE PROVISIONS OF THIS PARAGRAPH SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

LIMITATION OF LIABILITY

CONTRACTOR, ITS AGENTS AND EMPLOYEES, SHALL NOT BE LIABLE TO COMPANY, OR TO ANYONE WHO MAY CLAIM ANY RIGHT DUE TO ITS RELATIONSHIP WITH COMPANY, FOR ANY ACTS OR OMISSIONS ON THE PART OF CONTRACTOR OR ITS AGENTS OR EMPLOYEES IN THE PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR WITH RESPECT TO THE KIND AND QUALITY OF SERVICES PROVIDED UNDER THIS AGREEMENT, EXCEPT WHEN THE ACTS OR OMISSIONS ARE DUE TO THE WILLFUL MISCONDUCT OF CONTRACTOR, ITS EMPLOYEES OR AGENTS. FURTHERMORE, THE LIABILITY OF CONTRACTOR, ITS AGENTS OR EMPLOYEES, SHALL BE LIMITED TO DIRECT OR GENERAL DAMAGES AND UNDER NO CIRCUMSTANCES SHALL CONTRACTOR, ITS EMPLOYEES OR AGENTS, BE LIABLE FOR ANY CONSEQUENTIAL OR SPECIAL DAMAGES INCLUDING BUT NOT LIMITED TO LOST PROFITS OR GOODWILL, AND FOR EXEMPLARY OR PUNITIVE DAMAGES. THIS PARAGRAPH SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

COMPANY, ITS AGENTS AND EMPLOYEES, SHALL NOT BE LIABLE TO CONTRACTOR, OR TO ANYONE WHO MAY CLAIM ANY RIGHT DUE TO ITS RELATIONSHIP WITH CONTRACTOR, FOR ANY ACTS OR OMISSIONS ON THE PART OF COMPANY OR ITS AGENTS OR EMPLOYEES EXCEPT WHEN THE ACTS OR OMISSIONS ARE DUE TO THE WILLFUL MISCONDUCT OF COMPANY, ITS EMPLOYEES OR AGENTS. FURTHERMORE, THE LIABILITY OF CONTRACTOR, ITS AGENTS OR EMPLOYEES, SHALL BE LIMITED TO DIRECT OR GENERAL DAMAGES AND UNDER NO CIRCUMSTANCES SHALL CONTRACTOR, ITS EMPLOYEES OR AGENTS, BE LIABLE FOR ANY CONSEQUENTIAL OR SPECIAL DAMAGES INCLUDING BUT NOT LIMITED TO LOST PROFITS OR GOODWILL, AND FOR EXEMPLARY OR PUNITIVE DAMAGES. THIS PARAGRAPH SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

GOVERNMENTAL COMPLIANCE

Contractor hereby warrants that its operation's and all services performed under this Agreement are and shall be in compliance with all applicable laws, ordinances, rules and regulations.

TEXAS LAW TO APPLY; FORUM

This Agreement is governed by the laws of the State of Texas. Any disputes between the Parties concerning the subject matter of this Agreement or the performance of the obligations of the Parties under this Agreement must be submitted for resolution to either a Texas state court in Montgomery County, Texas, or if there is federal jurisdiction, to the United States District Court for the Southern District of Texas Houston Division.

CONFIDENTIAL INFORMATION

Confidential information shall mean all information disclosed to Contractor, which relates to the Company's past, present and future business activities. Contractor shall hold all such confidential information in trust and confidence for Company, and agrees that it will not, during or after the termination of the Agreement, disclose to any person, firm, corporation or entity, nor use for its own business or benefits, any information obtained by it while in the execution of the terms and conditions of this Agreement.

WORK PRODUCT

It is understood that, prior to commencement of work related to this Agreement, Contractor has developed certain policies, procedures, documents, systems, and/or other information/products that are proprietary to Contractor. Contractor shall retain full ownership, interest, and protection in those items along with all rights to copyrights, patents, trade secrets, or other proprietary rights. Company shall hold all such confidential information in trust and confidence for Contractor and shall disclose such information/products to persons, firms, corporations, or entities only as such disclosure relates to execution of the terms and conditions of this Agreement.

With the exception of those Contractor-proprietary policies, procedures, documents, systems, and/or other information/products, Contractor shall have no proprietary interest in any documents which may be developed by Contractor or its employees during the course of its engagement that is directly related and applicable to the Company.

ASSIGNMENT

None of the rights or obligations of this Agreement may be assigned without the prior written consent of the non-assigning party.

SOLE AGREEMENT

This Agreement shall supersede all prior agreements and understandings between the parties respecting the subject matter hereof including agreements between Contractor and Company, and its affiliates. No representations or statements made by any representative of the Company or the Contractor which are not stated herein shall be binding. The provisions hereof constitute the entire Agreement between the parties.

No modification or amendment hereof shall be binding unless in writing and signed by a duly authorized representative of each party. Failure of either party to enforce rights under this Agreement shall not constitute a waiver of such rights.

IN WITNESS WHEREOF, this Agreement executed this September _____, 2016.

City of Susanville

VERIFORCE, LLC

By: _____

By: _____

Name: _____

Name: Louie Werderich, President

Exhibit A

**SCOPE OF SERVICES /
FEE SCHEDULE**

SCOPE OF SERVICES FEE SCHEDULE

I. VeriSource Access Fee

Fee: \$200 Prepaid Annual

II. Develop and Maintain Written OQ Program

Fee: \$2,000 Prepaid Annual

- Veriforce will construct and manage the written OQ program for Company in accordance with 49 CFR §192(N) and/or §195(G).
- The written program will reflect applicable requirements of the OQ Rule, DOT/PHMSA
 - Enforcement protocols, and Veriforce procedures.
 - Revise the program as necessary to account for program changes and distributed to applicable personnel as requested.
 - Conduct an annual meeting to review, update, advise and make recommendations for OQ Plan revisions based on revisions to policy/procedures or regulatory changes
 - Discuss and review concerns, updates program improvements etc., with the company
- To assure the program meets the company needs/requirements--the following are some of the discussion/review topics conducted:
 - Compliance with the written program
 - Adequacy/currency of the written program
 - Adequacy/currency of the covered task list
 - Adequacy/currency of task-specific evaluation criteria
 - Appropriateness of task-specific re-qualification intervals
 - Appropriateness/effectiveness of task-specific span of control limits
 - Compliance with regulatory and other external requirements
 - Issues/challenges discovered as a result of Quality Assurance efforts
 - Program modifications since date of last annual meeting
 - Issues/challenges encountered to date
 - Proposed program improvements/enhancements
 - Program performance related to the OQ rule and DOT/OPS enforcement-related activities
 - Other issues
 - Review covered task list vs qualification percentages for internal and contractor personnel

III. Administer Internal Employee OQ Qualifications

Fee: \$34.00 / 6 months / employee

- Veriforce will oversee the evaluation process in accordance with Veriforce procedures and The Operator's OQ program.
- Veriforce will house and maintain documentation of evaluations/qualifications for applicable Operator employees. Veriforce will maintain hard copy records in accordance with the OQ Rule and report qualifications through a real-time online database.
- As requested, Veriforce will make employee qualification data available directly via data transfer in a format and schedule defined by Operator

Billing for Employee qualifications is as follows:

Invoice Date	Period for Managing Employee Qualifications
March 1	September 1 of previous year through the last day of February of current year
September 1	March 1 of current year through August 31 of current year

NOTE: Fee limited to Operator Qualification (OQ) records and based on number of qualified employees managed through VeriSource. Operator is responsible for removing employees through VeriSource to avoid being charged for inactive employees.

Evaluator Management

Fee: \$150.00 / year / Evaluator

- Veriforce will authorize applicable employees as evaluators for specific covered tasks by ensuring that appropriate employees comply with Company defined authorization procedures.
- Veriforce will manage all documentation related to evaluators.
- Veriforce will maintain all documentation related to evaluator authorization.
- Veriforce will provide a bypass code for evaluators to access the online reauthorization testing

IV. Consulting Services

Veriforce shall provide Susanville with consultative services related primarily to Susanville's Operator Qualification program. Services requested by Susanville may vary from time to time depending on specific needs, and may be redefined at any time by the City Administrator. Additional tasks may include, but are not limited to:

- Providing consultation and support on technical matters pertaining to Susanville's natural gas system.
- Providing consultation and support on regulatory matter pertaining to Susanville's natural gas system.

FEES:

Veriforce charges \$225.00 per hour for a compliance specialist during consulting projects. This charge does not include Travel if it is necessary. A list of consulting services will be made available.

Reviewed by: JH City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Susanville Municipal Airport Hangar Request

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: As part of the agreement between the City of Susanville and those currently owning hangars at the Susanville Municipal Airport, the City has first right of refusal when a current owner decides to sell his/her hangar. On August 16, 2016, staff received a letter from Aaron Gregg, attorney over the estate of Bruce Rhymes, regarding Hangar No. 37. The Rhymes family desires to donate the hangar to the Experimented Aircraft Association (EAA) and are requesting the City waive the first right of refusal thus allowing the donation.

FISCAL IMPACT: None.

ACTION REQUESTED: Direction to staff.

ATTACHMENTS: Official Request Letter from Aaron Gregg

AARON CHARLES GREGG
A PROFESSIONAL LAW CORPORATION
110 EAST WILSHIRE AVENUE
SUITE 503
FULLERTON, CALIFORNIA 92832-1959
TELEPHONE (714) 871-4200
FACSIMILE (714) 871-0704

August 11, 2016

Mr. Steve Datema
Airport Manager
City of Susanville
471-920 Johnstonville Dr..
Susanville, CA 96130

Re: Estate of Bruce Rhymes

Dear Mr. Schneider:

The Rhymes Family and your local chapter of the Experimented Aircraft Association have completed their negotiations regarding the donation to EAA of the hanger in Bruce Rhymes name.

I understand that the City of Susanville has first right of refusal for any hanger that comes up for sale or transfer.

Mrs. Rhymes hereby formally requests that the City waive its right of first refusal and allow the donation to the EAA to proceed.

Thank you for your for your help on this matter.

Sincerely,


Aaron Charles Gregg

ACG:jdt

Reviewed by: City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Dan Newton, Public Works Director

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Water Rate Alternatives

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: On August 24, 2016 the City Council conducted a Water Rate Workshop. Council directed staff to analyze two rate alternatives and provide a report comparing the impacts to customer's bills. The attached Susanville Water Rate Alternatives report contains the analysis.

The rate alternatives presented in the report are based on a modified Capital Improvement Program (CIP), which results in an annual cost to provide service decrease of \$114,230. Alternative one includes an infrastructure surcharge and alternative two leaves the existing base rate the same, but increases the quantity rate.

FISCAL IMPACT: None at this time.

ACTION REQUESTED: Provide Direction to Staff.

ATTACHMENTS: Water Rate Alternatives Report – August 31, 2016

City of Susanville Water Rate Alternatives
August 31, 2016

Introduction:

The City of Susanville has identified a need to analyze water rates based upon several factors including, a need to address aging infrastructure, an order from the State Water Board, a water operating fund deficit, and requirements set forth in the California Constitution. The City has analyzed rates and determined that a rate increase is necessary to allow for the effective and prudent management of the enterprise in order to maintain service reliability and sustain a level of service that customers expect for a modern utility.

On June 1, 2016 City Council approved a water rate increase which was subsequently rescinded on August 17, 2016. The Rate increase will remain in effect through the end of August. The former rate structure will be in effect for the September water use. Members of the City Council expressed concerns that the adopted rates may have been excessive and placed an unreasonable financial burden on individual users. Staff has been working diligently to identify a rate structure that addresses the concerns of the Council and can be implemented in the near future. The City Council conducted a public workshop on August 24, 2016 where valuable input was received from the public. As a result of the workshop, staff was directed to develop two additional rate options for review. Both options are based on a modified capital improvement plan that was identified in the 2016 Water Rate Analysis and Calculations Report. Option one incorporates the cost of an infrastructure surcharge into the rate structure. Option two leaves the base rate unchanged and increases the quantity rate. Both options along with the revised Capital Improvement Plan are presented in tabular form and attached to this document. Also attached is a graphical comparison of the effects the two rate options will have on the bills of actual customers. Each attached document will be described in greater detail below.

Attachments:

1) Susanville Water Division – Capital Improvement Plan

The Capital Improvement Plan has been modified, resulting in a decrease in revenue to be generated from water rates. The previous plan was estimated at \$4.15 million, the modified plan is estimated at \$3.58 million, a decrease of approximately \$570,000. The Capital Improvement Plan has been modified as follows:

Projects Removed: Nathan Well Development: (\$415,920)
Emergency Power Upgrades: (\$157,410)
Water Main Replacement, Third St. Ash to Hall (\$132,530)

Projects Added: Main St. Weatherlow St. to Park St. (\$878,010).

This is the segment of 6" steel water main in Main St. that has had the highest

frequency of water leaks over the past 10 years. An additional section of main line from Park St. to Spring Street is also old steel line but has not had as many leaks. The cost to replace the entire segment is estimated at (\$1.6 Million)

Projects Projected to be completed with Block Grant Funds pending state approval:

S. Gilman; Main St. to River St. (\$208,830)

Monrovia Alley; Covina St. to East End (\$326,960)

Upland Alley; Covina St. to East End (\$207,510)

The Cost of the Capital Improvements are spread over 5 years. The annual cost to fund the Capital Improvement Plan is \$716,350.

2) Service Costs Table

Service Costs are based on a comprehensive analysis of the needs of the water system over the next five years. The costs are compiled into 6 categories: Operations and Management, Water Delivery, Depreciation (infrastructure Replacement), Capital Improvement Program, Conservation Programs, and Debt Repayment. The costs cover items such as Equipment Repair/Replacement, infrastructure repair/replacement, staffing, training, safety equipment, debt repayment, utilities, etc.

The Service Costs table is the basis for the rate structure calculation. The Annual Cost to Provide Service Section has been reduced to reflect the changes in the Capital Improvement Plan. The modification results in an annual decrease from \$3,206,656 to \$3,092,426, \$114,230 annually.

3) Infrastructure Surcharge - \$15

The Infrastructure Surcharge table shows the effect of assessing a \$15 infrastructure surcharge on each customer account, regardless of size and usage. Under this rate structure there would be three rates assessed, a base rate (unchanged); a quantity rate (modified from 5 tiered structure to a two tiered structure); and an infrastructure surcharge (\$15). The current 5 tiered rate structure and the rescinded rate structure are provided for reference.

The infrastructure surcharge rate structure results in a quantity rate of \$1.16 / CCF (hundred cubic foot) in the non-irrigation season and a quantity rate of \$1.65/ CCF in the irrigation season. This structure would result in less variability and a more stable revenue stream to fund capital improvements and spread the infrastructure and operating costs more evenly among each customer.

4) No Change in Base Rate

The rate structure identified as the "No Change in Base Rate" represents a structure where the existing base rate remains unchanged and the balance of revenue needed to meet the "Service Costs" is generated from the quantity rate. This option results in a

quantity rate that is significantly higher than the quantity rate yielded with the Infrastructure Surcharge Rate Structure because the infrastructure improvement costs are generated based on usage billed at the quantity rate.

The "No Change in Base Rate" results in a quantity rate of \$2.01 / CCF in the non-irrigation season and \$2.43 / CCF in the irrigation season. This structure would do more to promote conservation, however the higher water users would continue to experience significant increases in monthly bills during the irrigation season.

5) Monthly Bill Comparison

The monthly bill comparison compares bills from four different water users. The 90th percentile is the customer whose June 2016 usage was 4881 cubic feet. 90% of water customers used 4881 cubic feet or less in June 2016. The 80th percentile is the customer whose June 2016 usage was 3762 cubic feet. 80% of water customers used 3762 cubic feet or less in June 2016. The same concept applies to the 70th and 50th percentile customers; their June 2016 usage was 3047 cubic feet and 1905 cubic feet respectively.

The data presented in the graphs begin with the month of July 2015 and show a full year of water use through June 2016. Comparisons are provided with respect to the current rate structure, indicating the effect of the two rate alternatives on the monthly bills of each customer. The annual total cost of each rate structure, the annual increase from the current rate, and the average monthly cost increase are included.

6) Water Bill Comparison From Other Communities

The graph shows a comparison of water bills from nearby communities. June 2016 usage from the 80th percentile customer (3762 cubic feet) was used as a comparison.

Reviewed by: JH City Administrator
 City Attorney

 Motion only
 Public Hearing
 Resolution
 Ordinance
 X Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Cameron Park Workshop Update

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: An oral update will be given on the Cameron Park Project.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** Direction to staff.

ATTACHMENTS: None.

Reviewed by: City Administrator
 City Attorney

 Motion Only
 Public Hearing
 Resolution
 Ordinance
 X Information

Submitted By: Jim Uptegrove, Interim Chief of Police

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Monthly Status Report – Police Department

PRESENTED BY: Jim Uptegrove, Interim Chief of Police

The following is a summary of the projects and activities of the Susanville Police Department:

Personnel

- Currently the department is at full staffing. The two newest officers are expected to complete their field training in September.
- We are continually providing staff training, focusing on core classes for all officers and including some specialized training. One Sergeant completed SLI and another Sergeant has just started the eight month program this month.
- We completed the selection process for staff to rotate into the two detective positions and our SRO position. This is set to take place in September.
- October 2nd Treats will be hosting a fundraiser-car wash to raise money as we continue to evaluate establishing a K9 unit.
- Plans are being made to update the department photo for the police department webpage.

Community Outreach

- We continue to work towards increasing our community outreach and positive police and community interaction. One way to accomplish this was by starting neighborhood watch outreach programs. To date we have the following neighborhood watch programs:
 - Depot Six
 - Susanville Indian Rancheria
 - Pine View Mobile Home Park
 - Eschaton Village
 - Arnolds Orchard

- August 2nd, Susanville held their first National Night Out event. This event was started to bring awareness and to recognize the accomplishments of neighborhood watch programs. Since that event, Susanville has added three new neighborhood watch programs and more areas are interested in participating.
- Increased saturation patrols at this year's Lassen County Fair.
- First annual 5K Superhero run took place on August 14th raised money for the CASA (Court Appointed Special Advocate) program.
- August 3rd was the annual active assailant training at Lassen College. This program utilizes our local agencies and training in the event of a real assailant incident.
- September 8th the police department will be meeting with community members to gain input on establishing a Crime Stoppers program in the Susanville area. This program offers citizens an avenue to provide anonymous tips to law enforcement and in return, receive a monetary reward.
- October will be Uptown Susanville's, Safe & Sane Halloween Street Closure. The department provides street closure and interaction with the children participating in this annual event.
- October 3rd will be the Annual Policeman's Ball. Sponsored by SPOA. Proceeds benefit the "Shop with a Cop" program.

Animal Control

- Annual Rabies Clinic took place this May where the City licensed around 150 dogs.
- Animal Control Agreement
 - The current animal control agreement has not been updated since 1999. We have contacted the County with a series of questions to help facilitate implementing a new contract.
 - We have reviewed and updated our existing City ordinance with respect to animal impound fees and have included recommended changes to tonight's agenda.

Dispatch/Communications

- Dispatch Contract
 - We were meeting with John Mineau with the Lassen County Sheriff's department on the proposed dispatch contract until he left to take another job last month. We have submitted a list of bullet points needing to be addressed in the contract. The contract is currently back at the Sheriff's Department waiting their revisions.
- Radio Communications
 - Currently the County dispatches for the Police Department.
 - The quality of the radio's –audio level, interference, transmission – is poor.
 - The County has been working to remedy this however it has not been a quick nor productive process to date.
 - The County is currently reviewing different sites to install a local repeater which they are hoping will improve two way radio communications.

- **CAD/RMS**

- ✓ We continue to discuss better functionality between the City Police department and the Sheriff's department with respect to both the computer aided dispatch system and our records management system.
- ✓ Both agencies agree The system is old and out dated, not capable of facilitating any type of data driven decision making or providing the ability required to fully identify and track the records kept by the department.
- ✓ Both agencies are working with the current software engineer to "patch" together a resolution until a new software solution can be established.

Parking/traffic:

- We are reviewing our current parking fee structure and hope to bring back some recommendations as to fee adjustments as well as a recommendation on possibly working through a parking collection agency.
- Continued Radar trailer deployment throughout the city streets.
- Parking enforcement for 2016 has doubled from 2015.

Police Service Fee Schedule

- The police services fee schedule was reviewed and updated earlier this year.

Facility

- Police remodel project is about to begin.

Crime Stats:

- The quarterly activity crime statistics for this year's first and second quarter are attached with comparisons to last year for the same periods. For the most part the numbers have stayed relatively the same with the exception of burglary and thefts. Both of these areas show decreases between this year and last. A big reason for these areas to decrease is due to community awareness such as neighborhood watch. This data is encouraging, showing the programs are working.

FISCAL IMPACT: None.

ACTION REQUESTED: Information only.

ATTACHMENTS: 2016 first quarter and second quarter crime statistics
2015 first quarter and second quarter crime statistics

Susanville Police Department Quarterly Activity

INCIDENT TYPE	Month/Year	Month/Year	Month/Year	TOTAL
	Jan-16	Feb-16	Mar-16	
Dispatched Incidents	416	435	416	1267
Officer Initiated	259	235	277	771
<u>Vehicle Collisions</u>				
Non-Injury	7	6	10	23
Private Property	2	2	2	6
Injury	0	4	1	5
Traffic Citations	25	25	30	80
Parking Citations	26	23	46	95
<u>Arrests</u>				
Misdemeanor	30	37	38	105
Felony	9	13	11	33
<u>Part 1 Crimes</u>				
Homicide	0	0	0	0
Sexual Assault	0	1	1	2
Robbery	0	0	1	1
Assaults	23	22	24	69
Burglary	12	2	1	15
Theft	16	17	13	46
Auto Theft	1	1	0	2
Arson	1	0	0	1
<u>Miscellaneous</u>				
Domestic Violence	17	15	6	38
Vandalism	12	6	5	23
Animal Complaints	6	8	7	21
Case Numbers Drawn	158	158	148	464

Susanville Police Department Quarterly Activity

INCIDENT TYPE	Month/Year Apr-16	Month/Year May-16	Month/Year Jun-16	TOTAL
Dispatched Incidents	467	447	500	1414
Officer Initiated	278	274	279	831
<u>Vehicle Collisions</u>				
Non-Injury	6	1	3	10
Private Property	1	2	1	4
Injury	3	4	1	8
Traffic Citations	36	25	30	91
Parking Citations	42	43	55	140
<u>Arrests</u>				
Misdemeanor	43	29	41	113
Felony	20	13	24	57
<u>Part 1 Crimes</u>				
Homicide	0	0	0	0
Sexual Assault	1	0	1	2
Robbery	1	0	1	2
Assaults	22	22	20	64
Burglary	1	5	8	14
Theft	13	14	13	40
Auto Theft	1	2	1	4
Arson	0	0	0	0
<u>Miscellaneous</u>				
Domestic Violence	9	6	8	23
Vandalism	7	10	13	30
Animal Complaints	8	19	8	35
Case Numbers Drawn	177	147	164	488

Susanville Police Department Quarterly Activity

INCIDENT TYPE	Month/Year	Month/Year	Month/Year	TOTAL
	Jan-15	Feb-15	Mar-15	
Dispatched Incidents	420	628	652	1700
Officer Initiated	194	153	173	520
<u>Vehicle Collisions</u>				
Non-Injury	4	0	2	6
Private Property	1	4	5	10
Injury	2	3	2	7
Traffic Citations	37	35	28	100
Parking Citations	14	11	6	31
<u>Arrests</u>				
Misdemeanor	47	36	35	118
Felony	12	24	12	48
<u>Part 1 Crimes</u>				
Homicide	0	0	0	0
Sexual Assault	0	0	0	0
Robbery	1	0	0	1
Assaults	15	19	18	52
Burglary	3	8	6	18
Theft	21	17	24	62
Auto Theft	2	2	1	5
Arson	1	0	1	2
<u>Miscellaneous</u>				
Domestic Violence	5	10	11	26
Vandalism	9	10	18	37
Animal Complaints	6	3	9	18
Case Numbers Issued	153	147	154	454

Susanville Police Department Quarterly Activity

INCIDENT TYPE	Month/Year Apr-15	Month/Year May-15	Month/Year Jun-15	TOTAL
Dispatched Incidents	497	491	584	1572
Officer Initiated	189	189	158	536
<u>Vehicle Collisions</u>				
Non-Injury	7	8	4	19
Private Property	1	2	1	4
Injury	2	1	1	4
Traffic Citations	38	19	23	80
Parking Citations	5	9	8	22
<u>Arrests</u>				
Misdemeanor	36	26	26	88
Felony	13	17	8	38
<u>Part 1 Crimes</u>				
Homicide	0	0	0	0
Sexual Assault	0	1	0	1
Robbery	0	1	1	2
Assult	18	24	26	68
Burglary	6	10	7	23
Theft	12	33	25	70
Auto Theft	2	4	0	6
Arson	0	1	0	1
<u>Miscellaneous</u>				
Domestic Violence	12	9	14	35
Vandalism	8	7	12	27
Animal Complaints	9	11	11	31
Case Numbers Issued	165	164	178	507

AGENDA ITEM NO. 13C

Reviewed by: City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Deborah Savage, Finance Manager

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Monthly Golf Course Update

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Attached for Council's review is the monthly report of revenues, expenses and cash balances for the golf course for July 2016.

FISCAL IMPACT: None

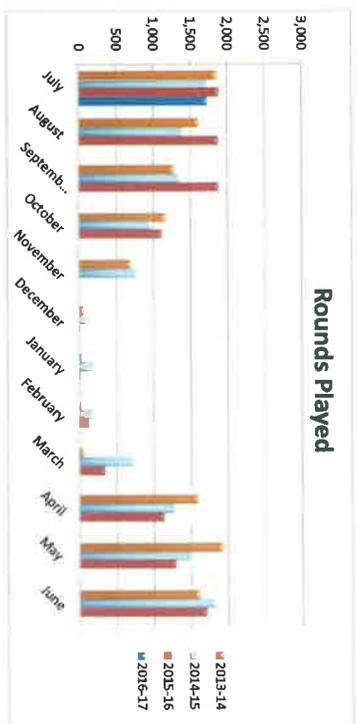
ACTION REQUESTED: Information only.

ATTACHMENTS: Monthly golf course report

GOLF COURSE

GOLF SEASON IS APRIL-OCTOBER

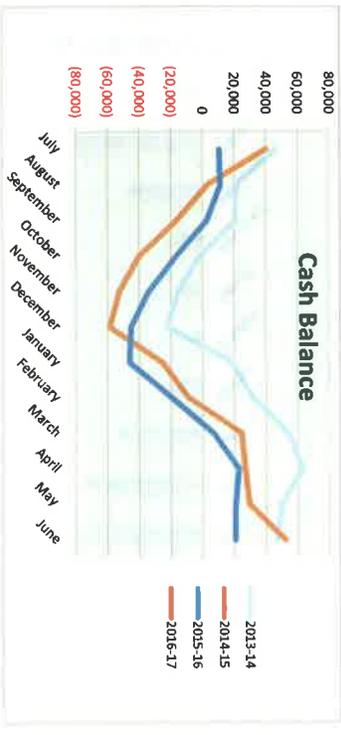
Rounds Played	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
July	2,484	2,744	2,432	2,076	2,157	1,862	1,738	1,888	1,740
August	2,322	2,435	2,400	1,740	1,696	1,609	1,398	1,880	
September	1,817	1,866	1,792	1,357	1,516	1,277	1,363	1,886	
October	1,801	1,401	1,215	1,098	1,267	1,163	965	1,117	
November	1,103	895	741	557	473	697	777	0	
December	368	61	0	0	22	66	106	15	
January	0	0	0	0	45	48	183	20	
February	0	0	0	0	41	41	182	134	
March	0	0	0	0	483	56	717	349	
April	1,840	1,270	1,122	1,672	1,412	1,599	1,275	1,138	
May	2,244	1,953	1,378	1,719	1,654	1,923	1,514	1,295	
June	2,511	2,446	1,564	1,859	1,545	1,613	1,831	1,714	
	16,290	15,071	12,644	12,642	12,251	11,954	12,049	11,436	1,740



Winter play does not include rounds played for annual members.
 * Golf Course Manager unable to verify rounds played due to computer software malfunction.

Cash Balance (\$)	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
July	4,754	(8,769)	(63,595)	(164,709)	(185,431)	46,316	40,244	10,656	
August	3,746	(35,641)	(65,521)	(155,126)	(193,199)	21,223	3,187	11,290	9,468
September	2,707	(36,478)	(67,531)	(183,151)	(200,453)	20,658	(16,159)	2,908	
October	1,482	(37,982)	(86,305)	(211,381)	(210,085)	(1,610)	(39,909)	(16,418)	
November	400	(39,213)	(170,911)	(235,502)	(219,836)	(15,142)	(52,457)	(33,946)	
December	(556)	(40,450)	(182,084)	(251,904)	(231,686)	(22,109)	(58,501)	(45,052)	
January	(1,558)	(41,603)	(189,022)	(260,560)	(242,035)	18,530	(25,397)	(45,959)	
February	(2,545)	(43,794)	(194,031)	(265,072)	(3,943)	31,973	(8,634)	(19,234)	
March	(3,546)	(45,957)	(207,205)	(197,719)	48,766	54,233	24,611	6,820	
April	(4,558)	(49,075)	(139,990)	(188,001)	74,261	63,514	26,858	22,910	
May	(5,844)	(53,577)	(163,433)	(185,079)	59,882	49,830	29,518	20,945	
June	(6,265)	(61,696)	(174,529)	(184,109)	46,510	47,143	52,336	20,526	

(1) - General Fund transferred in \$244,886 to remove negative cash



Reviewed by: JCH City Administrator
 _____ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Dan Newton, Public Works Director

Action Date: September 7, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Outdoor Watering Restriction Update

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: On May 18, 2016 the State Water Resources Control Board adopted a statewide water conservation approach that replaces the prior percentage reduction-based water conservation standard with a localized “stress test” approach. The revised approach allows water providers to evaluate and anticipate water availability for the next three years. Based upon the evaluation, a new conservation percentage is established. Water suppliers are required to self-certify the level of conservation required. The revised conservation standard methodology is set forth in the current state approved emergency water regulation. This regulation will remain in effect through the end of January 2017; however, continued drought conditions may result in a revised emergency water regulation.

Staff has prepared a conservation standard self-evaluation for Susanville and submitted it to the State Water Board per the regulation. The result of the evaluation is that a zero percent conservation standard is required for Susanville. The calculations supporting the evaluation are attached.

On August 19, 2016 the state published a list of self-certifications from several water agencies. The City of Susanville is listed with a new state-mandated conservation standard of 0%, effective June 1, 2016.

Interim Urgency Ordinance 16-1005, adopted by Council on May 4, 2016, is set to expire on October 31, 2016. However, in consideration of the new conservation mandate of 0% and the fact that Susanville municipal water supplies have not been significantly impacted by the drought, there is no need to continue to restrict permissible outdoor watering days. Due to timelines required for the adoption of an ordinance repealing Urgency Ordinance 16-1005, the City does not have the ability to immediately repeal the ordinance prior to October 31st and is recommending that the Council direct staff to no longer enforce the three day per week water restriction and allow the ordinance to expire.

FISCAL IMPACT: None at this time.

ACTION REQUESTED: Information only.

ATTACHMENTS: Interim Urgency Ordinance 16-1005

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ORDINANCE NO 16-1005
AN INTERIM URGENCY ORDINANCE OF THE CITY OF SUSANVILLE RESCINDING
ORDINANCE NO 15-1003 AND ADOPTING WATER CONSERVATION MEASURES
TO COMPLY WITH STATE MANDATED WATER CURTAILMENT

WHEREAS, on April 1, 2015, the Governor of the State of California issued Executive Order B-29-15 finding that California's water supplies continued to be severely depleted and that actions were needed to reduce the harmful impacts of the drought and required additional water use restrictions to achieve a 25% reduction in potable urban water usage through February 28, 2016; and

WHEREAS, on May 5, 2015, the State Water Resources Control Board adopted Emergency Regulations to implement Executive Order B-29-15 and the Emergency Regulations required the City of Susanville to reduce its total potable water production by 36% compared to 2013 beginning on June 1, 2015; and

WHEREAS, City staff estimated that changes in the water system configuration and a 50% reduction in outdoor watering would result in an overall conservation achievement of 36%; and

WHEREAS, the City endeavored to comply with the State Water Resources Control Board's emergency regulations by adopting Ordinance 15-1003 that placed a mandatory restriction on outdoor watering; and

WHEREAS, the City, through its water use restrictions, has realized a conservation rate of 26% falling under the threshold resulting in the issuance of a conservation order; and

WHEREAS, the State of California implemented a climatic factor which reduced the conservation requirement to 33%; and

WHEREAS, the City is extending the outdoor water use restrictions to meet the required 33% conservation rate.

NOW, THEREFORE, BE IT ORDAINED by the City of Susanville as follows:

Section 1. Authority. This Ordinance is enacted pursuant to the authority granted to cities by state law including, without limitation, California Constitution, Article 11, section 7; Government Code section 36901 and Water Code section 353.

Section 2. Outdoor watering shall be allowed only three days per week. Three days per week shall mean Monday, Thursday, and Saturday for properties with even numbered addresses and Tuesday, Friday, and Sunday for properties with odd numbered addresses.

Section 3. Violations of this Ordinance shall be subject to enforcement pursuant to Chapter 1.12 of the City of Susanville Municipal Code.

Section 4. Purpose and Findings. Based upon the findings below, and for the immediate preservation of the public peace, health, welfare, and safety, the City

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Council finds there is an urgent need that this ordinance be effective immediately upon its enactment and adoption:

a. The City of Susanville has a substantial interest in achieving the state-mandated 33 percent reduction in water delivery and consumption by October 31, 2016 in order to protect the state's water resources and avoid conservation orders and potential fines from the State Water Resources Control Board.

b. Extending the effective date of this ordinance for a period of at least thirty (30) days would unnecessarily interfere with the City's ability to meet its 33 percent reduction by October 31, 2016 by delaying the City's ability to enforce water use restrictions until after the first compliance deadline.

c. This ordinance will promote the public peace, health, welfare, and safety by allowing the City to enforce water conservation requirements and modify them as necessary to respond to drought conditions and water conservation.

d. This ordinance will remain in full effect until October 31, 2016.

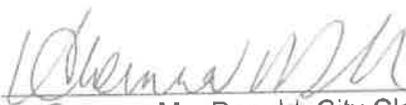
Section 5. Severability. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable. The City Council hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of this ordinance be enforced.

Section 6. CEQA. The City Council hereby determines that this ordinance is exempt from review under the California Environmental Quality Act ("CEQA") (California Public Resources Code § 21000 et seq.). Pursuant to CEQA Guidelines section 15307 (14 Cal. Code Regs., § 15307), this ordinance is covered by the CEQA Categorical Exemption for actions taken to assure the maintenance, restoration, enhancement, or protection of a natural resource where the regulatory process involves procedures for protection of the environment. The adoption of this ordinance will result in the enhancement and protection of water resources, and will not result in cumulative adverse environment impacts or any other potentially significant impact described in CEQA Guidelines section 15300.2. It is therefore exempt from the provisions of CEQA.

Section 7. Effective Date and Publication. This ordinance shall take effect immediately. Within fifteen (15) days of its passage, this ordinance shall be published once in the Lassen County Times, a newspaper of general circulation within the City. In lieu of publication of the full text of this ordinance within fifteen (15) days after its passage, a summary of this ordinance may be published at least five (5) days prior to and fifteen (15) days after adoption by the City Council and a certified copy shall be posted in the office of the City Clerk, pursuant to Government Code section 36933(c)(1).

APPROVED: 
Brian R. Wilson, Mayor

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ATTEST: 
Gwenna MacDonald, City Clerk

The foregoing ordinance was adopted at a special meeting of the City Council of the City of Susanville, held on the 4th day of May, 2016 by the following vote:

AYES: **Garnier, De Boer, McBride, Callegari and Wilson**
NOES: **None**
ABSENT: **None**
ABSTAINING: **None**


Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney