
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Brian R. Wilson, Mayor
Nicholas B. McBride, Mayor pro tem
Lino P. Callegari Rod E. De Boer Kathie Garnier

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
March 2, 2016 * 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 16-5266

Next Ordinance No. 16-1005

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)

- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.

- 3 **CLOSED SESSION:**
 - A PUBLIC EMPLOYMENT – pursuant to Government Code §54957:
 1. All Employees
 2. Police Chief
 3. Golf Course Manager

- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day: Lino P. Callegari*
 - *Proclamations, awards or presentations by the City Council*

- 5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

 - Roop’s Fort Update by Janet Corey, President of the Lassen County Historical Society

- 6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

 - A Receive and file minutes from City Council’s February 3, 2016 meeting

B Approve vendor warrants numbered 96479 through 96571 for a total of \$329,127.18 including \$103,903.90 in payroll warrants

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

A Consider approval of **Resolution No. 16-5261** authorizing amendment of the City of Susanville Fiscal Year 2015/2016 Budget

B Consider approval of **Resolution No. 16-5263** declaring Bauer Air Pack filling station compressor as surplus and authorizing sale

C Consider approval of **Resolution No. 16-5264** making a finding of Public Convenience or Necessity for transfer of a Type 21 off-sale general liquor license for Rite Aid

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

A Transient Occupancy Tax Report

B School Zone Speed Reduction Report

C Lassen/Modoc Food Bank Request

D Mandatory Trash Collection

14 **COUNCIL ITEMS:**

A AB1234 travel reports:

15 **ADJOURNMENT:**

▪ **The next regular City Council meeting will be held on March 16, 2016 at 6:00 p.m.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for March 2, 2016 in the areas designated on February 26, 2016.


Gwenna MacDonald, City Clerk

Reviewed by: JGH City Administrator
 City Attorney

 X Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: March 2, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's February 3, 2016 meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's February 3, 2016 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's February 3, 2016 meeting.

ATTACHMENTS: Minutes: February 3, 2016

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY**

**Regular Meeting Minutes
February 3, 2016 – 6:00 p.m.**

City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 6:00 p.m. by Mayor Wilson.

Roll call of Councilmembers present: Kathie Garnier, Lino P. Callegari and Brian R. Wilson. Absent: Nicholas McBride and Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney; and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Hancock requested that Item 6A be removed from the agenda due to an incorrect date listed on the agenda.

Motion by Councilmember Callegari, second by Mayor pro tem McBride, to approve the agenda with the removal of Item 6A; motion carried. Ayes: Garnier, McBride, Callegari and Wilson. Absent: De Boer.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: No comments.

3 CLOSED SESSION: At 6:02 p.m. the Council recessed to Closed Session to discuss the following:

A PUBLIC EMPLOYMENT – pursuant to Government Code §54957:

- 1 Employee Status Report
- 2 Public Employee Performance Evaluation: Police Chief

B CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code §54956.8

Property: APN 103-340-01
Agency Negotiator: Jared G. Hancock, City Administrator
Negotiating Party: Lassen Community College
Under negotiation: Price/conditions/terms of lease

C CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):

- 1 United States District Court Case No. 2:10-CV-03048-MCE-GGH, Nancy Schwartz v. Lassen County, et al.

Mayor pro tem McBride arrived at 6:04 p.m. and assumed his seat on the dais.

Closed Session recessed at 6:59 p.m.

4 RETURN TO OPEN SESSION: At 7:03 p.m. the City Council reconvened in Open Session.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney; Thomas Downing, Police Chief; James Moore, Fire Chief; Dan Newton, Public Works Director; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that prior to Closed Session, the City Council approved the agenda with the removal of Item 6A. During Closed Session, the City Council gave direction but there was no reportable action taken.

Chief James Moore provided the Thought of the Day.

5 BUSINESS FROM THE FLOOR:

Stephanie Wolf asked if the negotiations with the Susanville Police Officers has gone to State Mediation.

Mr. Hancock responded that the current status of labor negotiations with the Susanville Peace Officer Association is that they are at impasse and scheduled to meet with the State Mediator next week.

Ms. Wolf asked if the City was prepared to fight crime with the potential loss of key personnel and does the City have a plan.

Mr. Hancock responded that there had been a rumor in the community that the City planned to lay off officers or reduce the size of the Police Department. It had been stated at a prior meeting that it was never a plan that had been considered or discussed by the City Council, it is not happening and there is no plan for reduction of the Department.

Ms. Wolf asked the City Council if they thought it was sending the wrong message to the Police Department in stating that the City does not have money but that you are still moving forward with funding a pool.

Mayor Wilson responded that it was not appropriate for the City Council to discuss or respond to the comments related to labor negotiations.

Mr. Hancock responded that the commitment made to support a community swimming pool was not tied in any way to labor negotiations with the City's bargaining groups, even though there are individuals who are attempting to make that connection. The City has had available funds and provided cost of living increases and other benefits to employees, and while there are people who want to tie the swimming pool to bargaining negotiations, the City has to consider all of the services that are provided to the community, including streets, police, fire, administrative and financial services. When the Council reviews the annual budget they consider at all of the priorities which includes parks and recreation and other quality of life services. It is not appropriate to say that because of one service the City is not providing another, as the City Council considers the needs of the community and balances those needs with the availability of funds in the budget.

6 CONSENT CALENDAR: Mayor Wilson reviewed the items on the Consent Calendar:

- A ~~Receive and file minutes from City Council's January 20, 2016 meeting~~ REMOVED
- B Approve vendor warrants numbered 96216 through 96370 for a total of \$737,744.98 including \$100,523.42 in payroll warrants

Motion by Councilmember Garnier, second by Councilmember Callegari, to approve Consent Calendar Item 6B; motion carried. Ayes: Garnier, McBride, Callegari and Wilson. Absent: De Boer.

7 PUBLIC HEARINGS: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** None.
Commission/Committee Reports:

9 **NEW BUSINESS:**

9A **Consider approval of Resolution No. 16-5253 authorizing execution of Regional Water Management Group (RWMG) MOU for Integrated Regional Water Management of Lahonton Basins**

Mr. Hancock reported that through Proposition 84 and Proposition 1, the State has created a framework for their involvement in water and water management by the creation of water management regions. The City has been a party to the creation of the Lahontan Basins region as one of four signatories on the Regional Water Management Group (RWMG), an existing MOU created for the purpose of developing the Regional Water Management Plan. Since the Plan was created and adopted, it is now time to move forward through the implementation phase for specific projects. The City is acting as lead agency to carry out implementation due to having the management structure and a number of specific projects that have been on the books for a while. Through Proposition 84, the RWMG has been awarded \$1.943 million in funding to implement projects in the region, and it is necessary to enter into an MOU to carry out the implementation. It is a very exciting opportunity, and it opens the door to access millions of dollars for improvements to water infrastructure in the region. Mr. Hancock thanked the City Attorney for her work on the MOU, and noted that the Project Manager would be the lead contact for the implementation phase of the program.

Ruth Dike stated that it is a very good program, and asked who the City would be partnering with.

Mr. Hancock stated that the City was one of four signatories that include the Lassen Irrigation Company, Susanville Indian Rancheria, and Honey Lake Valley RCD. In addition, there are numerous stakeholders including the Forest Service, Lassen Land and Trails Trust, Ducks Unlimited, and the group has received a lot of support from other federal and local agencies. He noted that the stakeholders are also eligible for funding, and that it is not necessary to be a signatory to submit a project for consideration. The group is looking forward to finalizing some of the bigger projects in the region.

Councilmember Garnier asked how soon the funds would be available.

Mr. Hancock responded that the funding award letter had been received, and the group was working to finalize project details.

Mayor Wilson asked if it was a single project or multiple projects.

Mr. Hancock responded that the City had two projects, and the original application request was for \$2.4 million, and the award of \$1.9 million will require a modification of the project scope. For the City, the two large projects include finishing Cady Springs and some water mainline replacement. The Lassen Land and Trails Trust is sponsoring two projects in the Ravendale area. The community is taking over two water systems, which has been operated through the railroad. Transferring the systems to an appropriate agency will require the completion of various studies and preparation of documents which will cost between \$20,000 and \$30,000. There is also one project in the Eagle Lake area. Overall, the RWMG ranks the submitted projects, determines eligibility for funding, and prioritizes accordingly. An additional advantage for the City is that Susanville is considered a disadvantaged community so it will not be necessary to provide the 25 percent matching funds for the projects.

There were no further comments or questions.

Motion by Councilmember Callegari, second by Councilmember McBride to approve Resolution No. 16-5253; motion carried. Ayes: Garnier, McBride, Callegari and Wilson. Absent: De Boer.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

13A **Susanville Municipal Airport Commercial Operator Fee Schedule Report**

Mr. Hancock reported that staff has been engaged with the FAA in discussions regarding the structuring of rates for small Commercial Operators at the airport. The method preferred by the FAA is to develop a long list of operator categories, and due to the small size of the airport and unpredictable nature of what types of businesses may be interested in basing their operation there, it is not a practical method. Staff is continuing to explore options to identify a different criteria such as the number of employees, type of organization, or sole proprietor versus corporation. The City is trying to avoid having the rate tied to the income of the business operator, as that creates issues regarding disclosures for private corporations. Staff is working with the FAA, and while not required, with the FAA's approval the City will know we are on solid ground if the rate methodology is ever challenged. The key issue is to have a structure that meets the federal requirements of non-discrimination, which prohibits discriminating between operations of the same type. Mr. Hancock clarified that it was Council's preference to limit the categories to large businesses and small businesses, with as few categories as possible.

13B **Susanville Municipal Airport Apron Project Report**

Mr. Hancock stated that staff recently brought an item forward regarding the first phase of the Susanville Airport Apron Reconstruction project. The paving project funded by AIP 14 was finished, and some project savings were realized. Staff worked with the FAA in order to utilize the excess funding towards the creation of plans and specifications for the next phase of the project. The FAA was supportive of the proposal, however they did not want the City to utilize funds from AIP 14, which was a construction project, but rather their request was to amend AIP 13, which was for design. Based upon that direction, a request was brought to City Council to modify AIP 13. Since that time, the FAA changed their minds and decided they wanted to be able to close out AIP 13 and get it off the books. Utilizing excess funds from AIP 14 will result in savings to the City, and there is no resolution required, however staff wanted to provide an update to City Council.

14 **COUNCIL ITEMS:**

14A **AB1234 travel reports:**

Mayor Wilson asked if any progress had been made regarding utilizing the Johnstonville Water Tank for fire protection at the airport.

Mr. Newton responded that the system has been integrated very well into regular operations related to monitoring, testing and compliance. As far as putting together an infrastructure plan to extend services to the airport, animal shelter or homes in the region, staff has not scoped that project yet. It is something that will be looked at as part of the Water Capital Improvement Plan, and will require reviewing the existing structures, capacity, and coming up with rough costs. The City will have to look for outside

funding sources, as it is not tied to the City's water system so utilizing any funding from the water enterprise to pay for system expansion is prohibited.

Mayor Wilson requested an update regarding the Housing Element.

Mr. Hancock responded that the City was on schedule with the Housing Element update. The draft document has been considered and approved by the Planning Commission and sent to the State for consideration. Staff had a conference call with the State, and the person reviewing the document was very complimentary regarding the content, as it had been very well tailored to the community. She had five or six comments to address that were fairly minimal, and the edited document has been submitted back to the State. It will be ready for review and adoption by City Council very soon. In addition, the release date for the State CDBG Notice of Funding Availability (NOFA) has been pushed back, which will delay the due date of the application.

15 ADJOURNMENT:

Motion by Mayor pro tem McBride, second by Councilmember Callegari, to adjourn; motion carried. Ayes: Garnier, McBride, De Boer, Callegari and Wilson. Absent: De Boer.

Meeting adjourned at 7:31 p.m.

Respectfully submitted by

Brian R. Wilson, Mayor

Gwenna MacDonald, City Clerk

*Approved on:*_____

Reviewed by: City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Deborah Savage, Finance Manager

Action Date: March 2, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated February 11th through February 24th numbered 96479 through 96571

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$ 225,223.28 plus \$ 103,903.90 in payroll warrants, for a total of \$329,127.18

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/11/2016	96479	4	ABB INC.	BATTERY ASSEMBLYS-GAS	7102825973	1	7401-430-62-46	SUPPLIES-GENERAL	315.83	315.83
Total 7102825973: 315.83											
02/16	02/11/2016	96480	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9932741486	1	7401-430-62-46	SUPPLIES-GENERAL	41.54	41.54
02/16	02/11/2016	96480	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9932741486	2	7110-430-42-46	SUPPLIES-GENERAL	72.23	72.23
02/16	02/11/2016	96480	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9932741486	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	60.90	60.90
02/16	02/11/2016	96480	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9932741486	4	7401-430-62-44	REPAIR AND MAINT-VEHICLE	78.44	78.44
02/16	02/11/2016	96480	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9932741486	5	7110-430-42-44	REPAIR AND MAINTENANCE-V	104.26	104.26
Total 9932741486: 357.37											
02/16	02/11/2016	96481	40	AMPS ELECTRIC	FUELING STATION REPAIRS-AI	2653	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	1,393.68	1,393.68
Total 2653: 1,393.68											
02/16	02/11/2016	96482	884	BANK OF AMERICA	COPIES-WATER	0364 012516	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	30.70	30.70
02/16	02/11/2016	96482	884	BANK OF AMERICA	LAPTOP & EXTRA MEMORY-GA	0364 012516	2	7401-430-62-46	SUPPLIES-GENERAL	701.27	701.27
02/16	02/11/2016	96482	884	BANK OF AMERICA	FLASH DRIVE-PW	0364 012516	3	7620-430-10-46	SUPPLIES-GENERAL	32.19	32.19
02/16	02/11/2016	96482	884	BANK OF AMERICA	SANDER REPAIR #141-SNOW	0364 012516	4	2006-431-25-44	REPAIR & MAINT - VEHICLE	131.00	131.00
Total 0364 012516: 895.16											
02/16	02/11/2016	96482	884	BANK OF AMERICA	CITY HALL PHONES	4028 012516	1	1000-417-10-45	COMMUNICATIONS	496.27	496.27
Total 4028 012516: 496.27											
02/16	02/11/2016	96482	884	BANK OF AMERICA	RECRUITMENT BUILDING OFFI	4093 012516	1	1000-416-10-45	ADVERTISING	480.00	480.00
02/16	02/11/2016	96482	884	BANK OF AMERICA	OFFICE SUPPLIES	4093 012516	2	1000-417-10-46	SUPPLIES-GENERAL	146.04	146.04
Total 4093 012516: 626.04											
02/16	02/11/2016	96482	884	BANK OF AMERICA	FUEL CAP-STREETS	4168 012516	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	71.98	71.98
02/16	02/11/2016	96482	884	BANK OF AMERICA	USB CABLE HANDHELDS-STRE	4168 012516	2	2007-431-20-46	SUPPLIES-GENERAL	36.39	36.39
02/16	02/11/2016	96482	884	BANK OF AMERICA	SOFTWARE HANDHELDS-STRE	4168 012516	3	2007-431-20-46	SUPPLIES-GENERAL	24.99	24.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
02/16	02/11/2016	96482	884	BANK OF AMERICA	HANDHELD BATTERIES-STREE	4168 012516	4	2007-431-20-46	SUPPLIES-GENERAL	115.96	115.96	
02/16	02/11/2016	96482	884	BANK OF AMERICA	SGN REPAIRS-STREETS	4168 012516	5	2007-431-20-46	SUPPLIES-GENERAL	322.40	322.40	
Total 4168 012516:											571.72	571.72
02/16	02/11/2016	96482	884	BANK OF AMERICA	SNOW SHOVEL-PD	4226 012516	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	22.56	22.56	
02/16	02/11/2016	96482	884	BANK OF AMERICA	INVESTGATIVE SUPPLIES-PD	4226 012516	2	1000-421-10-45	INVESTGATIVE FUNDS	141.49	141.49	
02/16	02/11/2016	96482	884	BANK OF AMERICA	POSTAGE-PD	4226 012516	3	1000-421-10-46	POSTAGE	8.22	8.22	
02/16	02/11/2016	96482	884	BANK OF AMERICA	CUSTODIAL SUPPLIES-PD	4226 012516	4	1000-421-10-46	SUPPLIES-JANITORIAL	13.67	13.67	
02/16	02/11/2016	96482	884	BANK OF AMERICA	OFFICE SUPPLIES-PD	4226 012516	5	1000-421-10-46	SUPPLIES-GENERAL	55.57	55.57	
02/16	02/11/2016	96482	884	BANK OF AMERICA	SEAT COVERS-PD	4226 012516	6	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	24.18	24.18	
02/16	02/11/2016	96482	884	BANK OF AMERICA	SAFETY EQUIPMENT-PD	4226 012516	7	1000-421-10-46	SUPPLIES-SAFETY ITEMS	212.82	212.82	
Total 4226 012516:											478.51	478.51
02/16	02/11/2016	96482	884	BANK OF AMERICA	SAFETY EQUIPMENT-PD	4242 012516	1	1000-421-10-47	EQUIPMENT - SAFETY	120.25	120.25	
02/16	02/11/2016	96482	884	BANK OF AMERICA	FTO TRAINING	4242 012516	2	1000-421-10-45	TRAINING	128.00	128.00	
Total 4242 012516:											248.25	248.25
02/16	02/11/2016	96482	884	BANK OF AMERICA	LOCKSMITHING-PD	4259 012516	1	1000-421-10-45	LOCKSMITHING SERVICES	4.06	4.06	
02/16	02/11/2016	96482	884	BANK OF AMERICA	ARMORY SUPPLIES-PD	4259 012516	2	1000-421-10-44	FIREARM - REPAIR & MAINTEN	13.74	13.74	
Total 4259 012516:											17.80	17.80
02/16	02/11/2016	96482	884	BANK OF AMERICA	TR EX 12/16/15 FOLSOM-	4275 012516	1	1000-421-10-45	TRAINING	707.88	707.88	
Total 4275 012516:											707.88	707.88
02/16	02/11/2016	96482	884	BANK OF AMERICA	INVESTGATIVE SUPPLIES-PD	4291 012516	1	1000-421-10-45	INVESTGATIVE FUNDS	39.66	39.66	
Total 4291 012516:											39.66	39.66
02/16	02/11/2016	96482	884	BANK OF AMERICA	MEMBERSHIP FEE	4325 012516	1	1000-421-10-48	DUES AND MEMBERSHIPS	45.00	45.00	
Total 4325 012516:											45.00	45.00
02/16	02/11/2016	96482	884	BANK OF AMERICA	OFFICE CHAIRS-PD	4333 012516	1	1000-421-10-47	MACHINERY AND EQUIPMENT	1,833.96	1,833.96	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4333 012516:											
02/16	02/11/2016	96482	884	BANK OF AMERICA	CERT. RENEWAL-BUILDING	4728 012516	1	1000-424-20-48	DUES AND MEMBERSHIPS	120.00	120.00
Total 4728 012516:											
02/16	02/11/2016	96482	884	BANK OF AMERICA	WEB BUILDER-PW	5203 012516	1	7620-430-11-48	DUES AND MEMBERSHIPS	24.90	24.90
Total 5203 012516:											
02/16	02/11/2016	96482	884	BANK OF AMERICA	RAIN GEAR-WATER	5442 012516	1	7110-430-42-42	UNIFORM ALLOWANCE	128.98	128.98
02/16	02/11/2016	96482	884	BANK OF AMERICA	CERT. RENEWAL-WATE	5442 012516	2	7110-430-42-45	TRAVEL	200.00	200.00
Total 5442 012516:											
02/16	02/11/2016	96482	884	BANK OF AMERICA	FUEL-PD	6933 012516	1	1000-421-10-46	GASOLINE	38.85	38.85
02/16	02/11/2016	96482	884	BANK OF AMERICA	FLASH DRIVES-PD	6933 012516	2	1000-421-10-46	SUPPLIES-SAFETY ITEMS	60.07	60.07
02/16	02/11/2016	96482	884	BANK OF AMERICA	MONITOR-PD	6933 012516	3	1000-421-10-47	MACHINERY AND EQUIPMENT	91.32	91.32
Total 6933 012516:											
02/16	02/11/2016	96482	884	BANK OF AMERICA	SOFTWARE-PW	7454 012516	1	7620-430-10-47	SOFTWARE	49.99	49.99
02/16	02/11/2016	96482	884	BANK OF AMERICA	INK CARTRIDGE-PW	7454 012516	2	7620-430-10-46	SUPPLIES-GENERAL	103.15	103.15
02/16	02/11/2016	96482	884	BANK OF AMERICA	BATTERIES-PW	7454 012516	3	7620-430-10-46	SUPPLIES-GENERAL	21.44	21.44
02/16	02/11/2016	96482	884	BANK OF AMERICA	SHIPPING FEES-PW	7454 012516	4	7620-430-10-46	POSTAGE	8.97	8.97
02/16	02/11/2016	96482	884	BANK OF AMERICA	BOOKCASES-PW	7454 012516	5	7620-430-10-47	FURNITURE AND FIXTURES	196.68	196.68
02/16	02/11/2016	96482	884	BANK OF AMERICA	OFFICE SUPPLIES-PW	7454 012516	6	7620-430-10-47	SUPPLIES-GENERAL	9.08	9.08
02/16	02/11/2016	96482	884	BANK OF AMERICA	OFFICE SUPPLIES-PW	7454 012516	7	7620-430-10-47	FURNITURE AND FIXTURES	63.41	63.41
02/16	02/11/2016	96482	884	BANK OF AMERICA	NOTICE OF EXEMP. FILING-PW	7454 012516	8	2007-431-20-48	TAXES, FEES, PERMIT AND CH	102.20	102.20
02/16	02/11/2016	96482	884	BANK OF AMERICA	WEB BUILDER-PW	7454 012516	9	7620-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90
Total 7454 012516:											
02/16	02/11/2016	96482	884	BANK OF AMERICA	GAS VALVES-GAS	7575 012516	1	7401-430-62-46	SUPPLIES-GENERAL	554.32	554.32
02/16	02/11/2016	96482	884	BANK OF AMERICA	AMERICAN PETROLEUM BOOK	7575 012516	2	7401-430-62-46	SUPPLIES-GENERAL	390.88	390.88
Total 7575 012516:											
										945.20	945.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	02/16	02/11/2016	96482	884	BANK OF AMERICA	KITCHEN SUPPLIES-FIRE	1	1000-422-10-46	SUPPLIES-GENERAL	309.84	309.84
	02/16	02/11/2016	96482	884	BANK OF AMERICA	CALIBRATION MACHINE-FIRE	2	1000-422-10-46	POSTAGE	143.64	143.64
	02/16	02/11/2016	96482	884	BANK OF AMERICA	FUEL-FIRE	3	1000-422-10-46	GASOLINE	377.75	377.75
	02/16	02/11/2016	96482	884	BANK OF AMERICA	HOSE COUPLER REPAIR-FIRE	4	1000-422-10-44	MISC - REPAIR & MAINTENANC	89.43	89.43
	02/16	02/11/2016	96482	884	BANK OF AMERICA	POSTAGE-FIRE	5	1000-422-10-46	POSTAGE	23.82	23.82
	02/16	02/11/2016	96482	884	BANK OF AMERICA	OFFICE SUPPLIES-FIRE	6	1000-422-10-46	SUPPLIES-GENERAL	80.86	80.86
										1,025.34	1,025.34
	02/16	02/11/2016	96483	76	BILLINGTON ACE HARD	TARP & LINER-WATER	1	7110-430-42-46	SUPPLIES-GENERAL	40.55	40.55
										40.55	40.55
	02/16	02/11/2016	96483	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	15.94	15.94
										15.94	15.94
										349.258	349.258
	02/16	02/11/2016	96483	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	16.44	16.44
										16.44	16.44
										349.428	349.428
	02/16	02/11/2016	96483	76	BILLINGTON ACE HARD	WINDOW REPAIR #331-STREET	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	21.27	21.27
										21.27	21.27
										349.434	349.434
	02/16	02/11/2016	96483	76	BILLINGTON ACE HARD	CLEAR CAULKING #331-STREE	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	15.46	15.46
										15.46	15.46
										349.443	349.443
	02/16	02/11/2016	96483	76	BILLINGTON ACE HARD	SPRAY PAINT-GAS	1	7401-430-62-46	SUPPLIES-GENERAL	57.93	57.93
										57.93	57.93
										349.532	349.532
	02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	110 NORTH ST	1	1000-452-20-44	DISPOSAL	234.65	234.65
										234.65	234.65
										110NORTH 020116:	
										234.65	234.65
	02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1	1000-422-10-44	DISPOSAL	162.83	162.83
										162.83	162.83
										1505MAIN 020116	

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1505MAIN 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRCLE 020116	1	7530-451-52-44	DISPOSAL	162.83	162.83
Total 470895CIRCLE 020116:										193.08	193.08
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLG600MAIN 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLC600MAIN 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 020116	1	2007-431-20-44	DISPOSAL	18.98	18.98
Total PLCBOFA 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCBUEHLERDNT 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDMNDMTN 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCDMNDMTN 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLDGE 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCELKSLDGE 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTMILL 020116	1	2007-431-20-44	DISPOSAL	18.98	18.98
Total PLCFROSTMILL 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLGRCRYOTLT 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLGRCRYOTLT 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HAIR H	PLCHAIRHUNTER020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCHAIRHUNTER020116:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCHOTELLSN1 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBLD 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCKNOCHBLD 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSENHS 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCLASSENHS 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LITTLE I	PLCLITTLEITALY020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCLITTLEITALY020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHARTER 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCLVCHARTER 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTNLSN 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCMTNLSN 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPNCERAPLZA 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCPNCERAPLZA 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHRTE020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCSIERRATHRTE020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRSJWY 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCSIERRSJWY 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96

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Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCVILLEREAAL 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPDOWNPK 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCUSPOSTAL 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - US POS	PLCUSPOSTAL 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCUSPOSTAL 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEM 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCVETSMEM 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMRTBUS 020116	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total PLCWALMRTBUS 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 020116	1	1000-417-10-44	DISPOSAL	160.42	160.42
Total SVL2 020116:											
02/16	02/11/2016	96484	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 020116	1	1000-452-20-44	DISPOSAL	193.08	193.08
Total SVL5 020116:											
02/16	02/11/2016	96485	8419	LCAP WOODSTOVE REBATE		020316	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 020316:											
02/16	02/11/2016	96486	161	CSK AUTO INC	SPEAKERS #51 -WATER	2740406249	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	32.24	32.24
Total 2740406249:											
02/16	02/11/2016	96487	1503	DSA SACRAMENTO REGI	COMPLIANCE CK PROJECT 15-	020416	1	2007-431-30-48	TAXES, FEES PERMITS & CHAR	940.00	940.00
Total 020416:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/11/2016	96487	1503	DSA SACRAMENTO REGI	COMPLIANCE CK PROJECT 15-	02042016	1	2007-431-31-48	TAXES, FEES, PERMITS & CHA	1,195.00	1,195.00
Total 02042016:											
02/16	02/11/2016	96488	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-W	670694A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 670694A:											
02/16	02/11/2016	96488	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-W	670697A	1	7110-430-42-43	TECHNICAL SVCS	27.00	27.00
Total 670697A:											
02/16	02/11/2016	96489	312	HISTORIC USA	1/16 COLLECTIONS, NET	020916	1	8401-2228-000	DEPOSITS PAYABLE	235.12	235.12
02/16	02/11/2016	96489	312	HISTORIC USA	5%FEE 1/16 COLLECTIONS	020916	2	8401-2228-000	DEPOSITS PAYABLE	12.38	12.38
02/16	02/11/2016	96489	312	HISTORIC USA	5%FEE 1/16 COLLECTIONS	020916	3	1000-415-10-34	REIMBURSEMENTS (HUSAL/LAF	12.38-	12.38-
Total 020916:											
02/16	02/11/2016	96490	1073	IMPACT CONSTRUCTION	RETENTION SKYLINE RD PROJ	020916	1	2007-431-24-44	CONSTRUCTION SERVICES	12,481.00	12,481.00
Total 020916:											
02/16	02/11/2016	96491	1362	IRON MOUNTAIN INFO. M	SHREDDING 1/16-PD	MEW0927	1	1000-421-10-44	DISPOSAL	53.92	53.92
Total MEW0927:											
02/16	02/11/2016	96492	391	LASSEN CO CHAMBER O	HOME & GARDEN SHOW 2016-	020316	1	7110-430-42-45	ADVERTISING	37.50	37.50
02/16	02/11/2016	96492	391	LASSEN CO CHAMBER O	HOME & GARDEN SHOW 2016-	020316	2	7401-430-62-45	ADVERTISING	37.50	37.50
Total 020316:											
02/16	02/11/2016	96493	392	LASSEN CO CLERKS OF	NOTICE OF EXEMPTION #SC3,	020916	1	2007-431-30-48	TAXES, FEES PERMITS & CHAR	50.00	50.00
Total 020916:											
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	PARTS-FIRE	240868	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	2.97	2.97
Total 240868:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	ANTIFREEZE #30-STREETTS	241455	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	8.59	8.59
Total 241455:											
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	BATTERIES & KNIFE-STREETTS	241471	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.16	5.16
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	BATTERIES & KNIFE-WATER	241471	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	8.83	8.83
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	BATTERIES & KNIFE-GAS	241471	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.64	6.64
Total 241471:											
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	SCISSOR LIFT PART	241480	1	1000-417-10-44	FACILITY - REPAIR & MAINTEN	25.59	25.59
Total 241480:											
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	OIL FILTER #56-WATER	241538	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.48	5.48
Total 241538:											
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	AIR FILTER #55-WATER	241539	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	20.92	20.92
Total 241539:											
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	FILTERS #72-GAS	241540	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	27.22	27.22
Total 241540:											
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	AIR FILTER #232-STREETTS	241661	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	39.41	39.41
Total 241661:											
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	241710	1	7401-430-62-46	SUPPLIES-GENERAL	16.44	16.44
Total 241710:											
02/16	02/11/2016	96494	411	LASSEN MOTOR PARTS	LATCH KIT #232-STREETTS	241759	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	13.64	13.64
Total 241759:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETTS	767202	1	2007-431-20-44	DISPOSAL	38.00	38.00

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Total 767202:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767205	1	2007-431-20-44	DISPOSAL	8.62	8.62
Total 767205:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767208	1	2007-431-20-44	DISPOSAL	6.94	6.94
Total 767208:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767210	1	2007-431-20-44	DISPOSAL	8.52	8.52
Total 767210:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767215	1	2007-431-20-44	DISPOSAL	6.12	6.12
Total 767215:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767223	1	2007-431-20-44	DISPOSAL	7.38	7.38
Total 767223:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767224	1	2007-431-20-44	DISPOSAL	8.92	8.92
Total 767224:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767234	1	2007-431-20-44	DISPOSAL	6.48	6.48
Total 767234:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767237	1	2007-431-20-44	DISPOSAL	8.38	8.38
Total 767237:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767241	1	2007-431-20-44	DISPOSAL	7.24	7.24
Total 767241:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767249	1	2007-431-20-44	DISPOSAL	8.72	8.72
Total 767249:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767339	1	2007-431-20-44	DISPOSAL	9.70	9.70
Total 767339:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767350	1	2007-431-20-44	DISPOSAL	9.86	9.86
Total 767350:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767367	1	2007-431-20-44	DISPOSAL	10.56	10.56
Total 767367:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767381	1	2007-431-20-44	DISPOSAL	9.38	9.38
Total 767381:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767386	1	2007-431-20-44	DISPOSAL	10.76	10.76
Total 767386:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767393	1	2007-431-20-44	DISPOSAL	10.06	10.06
Total 767393:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767443	1	2007-431-20-44	DISPOSAL	8.04	8.04
Total 767443:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767447	1	2007-431-20-44	DISPOSAL	19.00	19.00
Total 767447:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767449	1	2007-431-20-44	DISPOSAL	9.60	9.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 767449:									9.60	9.60
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767459	1	2007-431-20-44	DISPOSAL	11.60	11.60
	Total 767459:									11.60	11.60
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767473	1	2007-431-20-44	DISPOSAL	8.10	8.10
	Total 767473:									8.10	8.10
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767483	1	2007-431-20-44	DISPOSAL	8.18	8.18
	Total 767483:									8.18	8.18
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767491	1	2007-431-20-44	DISPOSAL	7.72	7.72
	Total 767491:									7.72	7.72
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767496	1	2007-431-20-44	DISPOSAL	6.96	6.96
	Total 767496:									6.96	6.96
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767502	1	2007-431-20-44	DISPOSAL	6.42	6.42
	Total 767502:									6.42	6.42
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767522	1	2007-431-20-44	DISPOSAL	8.10	8.10
	Total 767522:									8.10	8.10
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767526	1	2007-431-20-44	DISPOSAL	6.26	6.26
	Total 767526:									6.26	6.26
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767530	1	2007-431-20-44	DISPOSAL	8.36	8.36
	Total 767530:									8.36	8.36

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02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767535	1	2007-431-20-44	DISPOSAL	7.14	7.14
Total 767535:											
02/16	02/11/2016	96495	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767543	1	2007-431-20-44	DISPOSAL	8.34	8.34
Total 767543:											
02/16	02/11/2016	96496	413	LASSEN TIRE	4 TIRES #90-PD	47876	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	551.58	551.58
Total 47876:											
02/16	02/11/2016	96496	413	LASSEN TIRE	4 TIRES #91-PD	47955	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00
Total 47955:											
02/16	02/11/2016	96497	413	SUSANVILLE TOWING	OIL & FILTER #94-PD	52125	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	59.08	59.08
Total 52125:											
02/16	02/11/2016	96497	413	SUSANVILLE TOWING	OIL, FILTER & BRAKES #90-PD	52856	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	418.91	418.91
Total 52856:											
02/16	02/11/2016	96497	413	SUSANVILLE TOWING	TOW VEHICLE-PD	57986	1	1000-421-10-45	INVESTIGATIVE FUNDS	250.00	250.00
Total 57986:											
02/16	02/11/2016	96498	437	LMUD	LASSEN COLLEGE WELL #5-W	120270 012916	1	7110-430-42-46	ELECTRICITY	77.93	77.93
Total 120270 012916:											
02/16	02/11/2016	96498	437	LMUD	SOUTH ST - PW OFFICE	14590 012916	1	7620-430-10-46	ELECTRICITY	728.27	728.27
Total 14590 012916:											
02/16	02/11/2016	96498	437	LMUD	SOUTH ST ROOSEVELT LIGHT-	1744 012916	1	1000-452-20-46	ELECTRICITY	8.44	8.44

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1744 012916:											
02/16	02/11/2016	96498	437	LMUD	RIVERSIDE PARK-PARKS	1999 012916	1	1000-452-20-46	ELECTRICITY	38.86	38.86
Total 1999 012916:											
02/16	02/11/2016	96498	437	LMUD	CADY SPRINGS-WATER	26784 012916	1	7110-430-42-46	ELECTRICITY	34.05	34.05
Total 26784 012916:											
02/16	02/11/2016	96498	437	LMUD	1505 MAIN ST	2876 012516	1	1000-422-10-46	ELECTRICITY	1,187.94	1,187.94
Total 2876 012516:											
02/16	02/11/2016	96498	437	LMUD	RICHMOND RD BRIDGE	35094 012916	1	2007-431-60-46	ELECTRICITY	238.23	238.23
Total 35094 012916:											
02/16	02/11/2016	96498	437	LMUD	720 SOUTH EMULSION TANK-P	38646 012916	1	7620-430-10-46	ELECTRICITY	57.01	57.01
Total 38646 012916:											
02/16	02/11/2016	96498	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 012916	1	7110-430-42-46	ELECTRICITY	272.91	272.91
Total 55754 012916:											
02/16	02/11/2016	96498	437	LMUD	GEOTHERMAL PUMP #1	9297 020416	1	7301-430-52-46	ELECTRICITY	1,719.73	1,719.73
Total 9297 020416:											
02/16	02/11/2016	96498	437	LMUD	RIVERSIDE PARK LIGHT-PARK	9501 012916	1	1000-452-20-46	ELECTRICITY	115.27	115.27
Total 9501 012916:											
02/16	02/11/2016	96498	437	LMUD	GEOTHERMAL PUMP #2	9503 012916	1	7301-430-52-46	ELECTRICITY	93.04	93.04
Total 9503 012916:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/11/2016	96498	437	LMUD	GEO THERMAL HOSPITAL LANE	9963 012916	1	7301-430-52-46	ELECTRICITY	15.31	15.31
Total 9963 012916:											
02/16	02/11/2016	96499	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY 2/16-	029896	1	7620-430-10-43	TECHNICAL SVCS	65.00	65.00
Total 029896:											
02/16	02/11/2016	96500	8424		LCAP WOODSTOVE REBATE	020516	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 020516:											
02/16	02/11/2016	96501	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	2676830	1	7620-430-10-46	SUPPLIES-GENERAL	100.13	100.13
Total 2676830:											
02/16	02/11/2016	96501	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	2686371	1	7620-430-10-46	SUPPLIES-GENERAL	7.51	7.51
Total 2686371:											
02/16	02/11/2016	96501	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	2903408	1	7620-430-10-46	SUPPLIES-GENERAL	107.03	107.03
Total 2903408:											
02/16	02/11/2016	96502	8423		LCAP WOODSTOVE REBATE	020516	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 020516:											
02/16	02/11/2016	96503	1076	SIERRA COFFEE AND BE	WATER SERVICE 2/8/16-PW	45655	1	7620-430-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 45655:											
02/16	02/11/2016	96504	8420		LCAP WOODSTOVE REBATE	020316	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 020316:											
Grand Totals:										41,068.68	41,068.68

Report Criteria:

Report type: GL detail

Check Voided = False

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/12/2016	96505	1503	DSA SACRAMENTO REGI	COMPLIANCE CK PROJECT 15-	02042016	1	2007-431-31-48	TAXES, FEES, PERMITS & CHA	1,195.00	1,195.00
Total 02042016:											
										1,195.00	1,195.00
02/16	02/12/2016	96506	1503	DSA SACRAMENTO REGI	COMPLIANCE CK PROJECT 15-	020416	1	2007-431-30-48	TAXES, FEES PERMITS & CHAR	940.00	940.00
Total 020416:											
										940.00	940.00
Grand Totals:											
										2,135.00	2,135.00

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
02/12/2016	CDPT	02/17/2016	479	CITY OF SUSANVILLE PA	1	7650-2203-1	6,736.86-
02/12/2016	CDPT	02/17/2016	479	CITY OF SUSANVILLE PA	1	7650-2203-1	6,635.44-
02/12/2016	CDPT	02/17/2016	479	CITY OF SUSANVILLE PA	1	7650-2203-1	2,137.29-
02/12/2016	CDPT	02/17/2016	479	CITY OF SUSANVILLE PA	1	7650-2203-1	2,138.96-
02/12/2016	CDPT	02/17/2016	479	CITY OF SUSANVILLE PA	1	7650-2203-1	16,466.42-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	723.75-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	5,712.06-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	1,708.58-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	3,089.28-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	563.79-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	1,650.66-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	153.96-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	79.56-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	98.54-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	1,068.82-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	1,066.59-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	1,245.32-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	1,207.75-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	372.06-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	360.83-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	16.00-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	4,193.26-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	1,048.46-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	2,331.06-
02/12/2016	CDPT	02/17/2016	480	P.E.R.S.	8	7650-2203-1	32.00-
01/29/2016	CDPT	02/17/2016	481	LABORERS TRUST FUND	9	7650-2203-1	986.00-
02/12/2016	CDPT	02/17/2016	481	LABORERS TRUST FUND	9	7650-2203-1	1,111.00-
02/12/2016	CDPT	02/17/2016	481	LABORERS TRUST FUND	9	7650-2203-1	70,118.00-
02/12/2016	CDPT	02/17/2016	482	EMPLOYMENT DEV. DEP	6	7650-2203-1	4,678.95-
02/12/2016	CDPT	02/17/2016	483	EMPLOYMENT DEV DEP	7	7650-2203-1	1,222.65-
01/29/2016	CDPT	02/17/2016	96511	AFLAC	14	8403-2239-0	460.62-
01/29/2016	CDPT	02/17/2016	96511	AFLAC	14	7650-2203-0	120.61-
02/12/2016	CDPT	02/17/2016	96511	AFLAC	14	8403-2239-0	460.62-
02/12/2016	CDPT	02/17/2016	96511	AFLAC	14	7650-2203-0	120.61-
02/12/2016	CDPT	02/17/2016	96512		40	7650-2203-0	348.46-
02/12/2016	CDPT	02/17/2016	96513	CA STATE DISBURSEME	35	7650-2203-0	155.07-
02/12/2016	CDPT	02/17/2016	96514	CA STATE DISBURSEME	36	7650-2203-0	103.84-
02/12/2016	CDPT	02/17/2016	96515	CA STATE DISBURSEME	37	7650-2203-0	69.23-
01/29/2016	CDPT	02/17/2016	96516	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00-
02/12/2016	CDPT	02/17/2016	96516	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00-
02/12/2016	CDPT	02/17/2016	96517	JEFFERSON PILOT FINA	22	7650-2203-1	160.52-
02/12/2016	CDPT	02/17/2016	96517	JEFFERSON PILOT FINA	22	7650-2203-1	163.03-
02/12/2016	CDPT	02/17/2016	96518	NATIONWIDE RETIREME	5	7650-2203-0	1,035.00-
01/29/2016	CDPT	02/17/2016	96519	NEW IMAGE RACQUETB	30	7650-2203-0	153.00-
02/12/2016	CDPT	02/17/2016	96519	NEW IMAGE RACQUETB	30	7650-2203-0	153.00-
01/29/2016	CDPT	02/17/2016	96520	OPERATING ENGINEERS	11	7650-2203-0	656.00-
02/12/2016	CDPT	02/17/2016	96520	OPERATING ENGINEERS	11	7650-2203-0	656.00-
01/29/2016	CDPT	02/17/2016	96521	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96-
02/12/2016	CDPT	02/17/2016	96521	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94-
01/29/2016	CDPT	02/17/2016	96522	UPEC, LOCAL 792	10	7650-2203-1	21.25-
02/12/2016	CDPT	02/17/2016	96522	UPEC, LOCAL 792	10	7650-2203-1	21.25-
02/12/2016	CDPT	02/17/2016	96522	UPEC, LOCAL 792	10	7650-2203-1	2,044.50-
02/12/2016	CDPT	02/17/2016	96523	VALIC	4	7650-2203-0	1,813.78-
02/12/2016	CDPT	02/17/2016	96524	VANTAGEPOINT TRANS.	3	7650-2203-0	62.00-

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			<u>54</u>				<u>148,870.19-</u>

Report Criteria:
Transmittal checks included

Check Issue Dates: 2/18/2016 - 2/18/2016

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Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/18/2016	96525	8433		REFUND GAS DEPOSIT	10218850003	1	7401-2228-000	DEPOSITS-CUSTOMER	162.27	162.27
Total 10218850003:											
02/16	02/18/2016	96526	927	BAXTER AUTO PARTS IN	GAUGE CAP-FIRE	003160676	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	1.70	1.70
Total 003160676:											
02/16	02/18/2016	96526	927	BAXTER AUTO PARTS IN	ENGINE FILTERS-FIRE	32166200	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	574.85	574.85
Total 32166200:											
02/16	02/18/2016	96526	927	BAXTER AUTO PARTS IN	FILTER#623-FIRE	32166507	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	37.35	37.35
Total 32166507:											
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0010	1	8402-413-30-45	PRINTING AND BINDING	75.00	75.00
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0010	2	8402-413-30-46	POSTAGE	25.31	25.31
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0010	3	8402-413-30-45	COMMUNICATIONS	63.25	63.25
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0010	4	8402-413-30-46	SUPPLIES-GENERAL	91.23	91.23
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0010	5	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,000.00	2,000.00
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0010	6	8402-413-30-43	LAFCO BROWN ACT COMPLAN	500.00	500.00
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0010	7	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	910.00	910.00
Total 2016-0010:										3,664.79	3,664.79
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0011	1	8402-413-30-45	COMMUNICATIONS	62.72	62.72
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0011	2	8402-413-30-46	SUPPLIES-GENERAL	74.42	74.42
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0011	3	8402-413-30-43	LAFCO EXEC. OFFICE SVC	1,000.00	1,000.00
02/16	02/18/2016	96527	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2016-0011	4	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,337.50	1,337.50
Total 2016-0011:										2,474.64	2,474.64
02/16	02/18/2016	96528	76	BILLINGTON ACE HARD	LIGHT BULB RETURNED-FIRE	348984	1	1000-422-10-46	SUPPLIES-GENERAL	3.86-	3.86-

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3489864:											
02/16	02/18/2016	96528	76	BILLINGTON ACE HARD	EXT. CORD #621-FIRE	349353	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	8.69	8.69
02/16	02/18/2016	96528	76	BILLINGTON ACE HARD	DRILL BIT-FIRE	349353	2	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	13.53	13.53
Total 349353:											
02/16	02/18/2016	96528	76	BILLINGTON ACE HARD	WIRE CONNECTORS-GAS	349819	1	7401-430-62-46	SUPPLIES-GENERAL	22.34	22.34
Total 349819:											
02/16	02/18/2016	96529	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	SVL 15 020116	1	7620-430-10-44	DISPOSAL	160.42	160.42
Total SVL 15 020116:											
02/16	02/18/2016	96529	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	SVL7 020116	1	1000-421-10-44	DISPOSAL	96.54	96.54
Total SVL7 020116:											
02/16	02/18/2016	96529	1307	C&S WASTE SOLUTIONS	720 SOUTH ST-SHOP	SVL8 020116	1	7620-430-10-44	DISPOSAL	160.42	160.42
Total SVL8 020116:											
02/16	02/18/2016	96530	118	CBC INNOVIS INC	MEMBERSHIP DUES	6032504088	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 6032504088:											
02/16	02/18/2016	96531	161	CSK AUTO INC	THERMOSTAT REPAIR-WATER	2740406454	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	86.87	86.87
Total 2740406454:											
02/16	02/18/2016	96532	167	DALGAR ELECTRICAL SU	LIGHT BULBS-STREETS	0020139	1	2007-431-20-46	SUPPLIES-GENERAL	29.99	29.99
Total 0020139:											
02/16	02/18/2016	96533	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS	146718	1	1000-421-10-34	FINGERPRINTS FEES	32.00	32.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 146718:											
02/16	02/18/2016	96534	5493		REEFUND GAS OVERPAYMENT	10213500005	1	9999-1001-001	CASH CLEARING - UTILITIES	13.58	13.58
Total 10213500005:											
02/16	02/18/2016	96535	1547		ELECTRONIC INNOVATI	PADLOCK-FIRE				94.60	94.60
Total 59803:											
02/16	02/18/2016	96536	1412		ERGOMETRICS & APPLE	FIRE TEAM TESTING				841.30	841.30
Total 124474:											
02/16	02/18/2016	96537	241		FEATHER PUBLISHING C	PROJECT #15-03 BIDS-STREET				486.20	486.20
Total #15-03 BIDS:											
02/16	02/18/2016	96537	241		FEATHER PUBLISHING C	PROJECT #15-04 BIDS-STREET				486.20	486.20
Total #15-04:											
02/16	02/18/2016	96537	241		FEATHER PUBLISHING C	PO#7730 COUNCIL ELECTION A				34.30	34.30
Total PO#7730:											
02/16	02/18/2016	96537	241		FEATHER PUBLISHING C	PO#7734 CDBG FUNDING				39.20	39.20
Total PO#7734:											
02/16	02/18/2016	96538	1033		FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING				105.00	105.00
Total 670794A:											
02/16	02/18/2016	96539	257		FOREST OFFICE EQUIP	COPY PAPER-PW				202.10	202.10
Total 480:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 DSL SERVICE	1000 020516	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 ADMIN FAX	1000 020516	2	1000-413-20-45	COMMUNICATIONS	1.10	1.10	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 CITY CLERK FAX	1000 020516	3	1000-411-40-45	COMMUNICATIONS	1.10	1.10	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 ADMIN	1000 020516	4	1000-413-20-45	COMMUNICATIONS	2.98	2.98	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 CITY CLERK	1000 020516	5	1000-411-40-45	COMMUNICATIONS	2.36	2.36	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 FINANCE	1000 020516	6	1000-415-10-45	COMMUNICATIONS	2.35	2.35	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 020516	7	1000-419-10-45	COMMUNICATIONS	2.35	2.35	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 CITY HALL	1000 020516	8	1000-417-10-45	COMMUNICATIONS	237.65	237.65	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 020516	9	7401-430-62-45	COMMUNICATIONS	24.15	24.15	
02/16	02/18/2016	96540	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 020516	10	7110-430-42-45	COMMUNICATIONS	24.15	24.15	
Total 1000 020516:											443.20	443.20
02/16	02/18/2016	96540	265	FRONTIER	257-1033 PARKS	1033 020516	1	1000-452-20-45	COMMUNICATIONS	226.22	226.22	
Total 1033 020516:											226.22	226.22
02/16	02/18/2016	96540	265	FRONTIER	257-1041 ADMIN-PW	1041 020516	1	7620-430-10-45	COMMUNICATIONS	296.45	296.45	
Total 1041 020516:											296.45	296.45
02/16	02/18/2016	96540	265	FRONTIER	257-1051 PMW-STREETS	1051 020516	1	7620-430-10-45	COMMUNICATIONS	38.39	38.39	
Total 1051 020516:											38.39	38.39
02/16	02/18/2016	96540	265	FRONTIER	257-2520 GOLF COURSE	2520 020116	1	7530-451-52-45	COMMUNICATIONS	345.38	345.38	
Total 2520 020116:											345.38	345.38
02/16	02/18/2016	96540	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 020516	1	1000-417-10-45	COMMUNICATIONS	64.51	64.51	
Total 2960 020516:											64.51	64.51
02/16	02/18/2016	96540	265	FRONTIER	257-3292 MUSEUM	3292 021016	1	1000-451-80-45	COMMUNICATION	114.23	114.23	
Total 3292 021016:											114.23	114.23
02/16	02/18/2016	96541	8426	LCAP WOODSTOVE REBATE	021116	1	8404-430-12-48	GRANTS	1,500.00	1,500.00		

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 02/11/16:						1,500.00				1,500.00	
02/16	02/18/2016	96542	8427		REFUND WATER DEPOSIT	10125200001	1	7110-2228-000	DEPOSITS-CUSTOMER	56.69	56.69
Total 10125200001:						56.69				56.69	
02/16	02/18/2016	96543	8430		REFUND WATER DEPOSIT	10321050016	1	7110-2228-000	DEPOSITS-CUSTOMER	60.80	60.80
Total 10321050016:						60.80				60.80	60.80
02/16	02/18/2016	96544	372	KRONICK, MOSKOVITZ	PROFESSIONAL SERVICES 1/2	281285	1	1000-412-10-43	PROFESSIONAL SVCS	1,339.00	1,339.00
Total 281285:						1,339.00				1,339.00	1,339.00
02/16	02/18/2016	96545	374	L N CURTIS & SONS	ADAPTER+FIRE	138358200	1	1000-422-10-47	MACHINERY AND EQUIPMENT	504.18	504.18
Total 138358200:						504.18				504.18	504.18
02/16	02/18/2016	96546	1183	LASSEN COUNTY	INSURANCE PYMNT LAFCO FY	010816	1	8402-413-30-45	INSURANCE-LIABILITY	1,000.00	1,000.00
Total 010816:						1,000.00				1,000.00	1,000.00
02/16	02/18/2016	96547	1102	LASSEN PC	COMPUTER MOZY SERV 1/16 F	19850	1	1000-422-10-43	TECHNICAL SVCS	44.49	44.49
Total 19850:						44.49				44.49	44.49
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767809	1	2007-431-20-44	DISPOSAL	8.80	8.80
Total 767809:						8.80				8.80	8.80
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767810	1	2007-431-20-44	DISPOSAL	11.02	11.02
Total 767810:						11.02				11.02	11.02
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767820	1	2007-431-20-44	DISPOSAL	8.28	8.28
Total 767820:						8.28				8.28	8.28

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767822	1	2007-431-20-44	DISPOSAL	26.30	26.30
Total 767822:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767830	1	2007-431-20-44	DISPOSAL	10.08	10.08
Total 767830:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767832	1	2007-431-20-44	DISPOSAL	8.68	8.68
Total 767832:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767861	1	2007-431-20-44	DISPOSAL	8.34	8.34
Total 767861:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767862	1	2007-431-20-44	DISPOSAL	10.14	10.14
Total 767862:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767878	1	2007-431-20-44	DISPOSAL	11.28	11.28
Total 767878:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767881	1	2007-431-20-44	DISPOSAL	10.82	10.82
Total 767881:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767892	1	2007-431-20-44	DISPOSAL	10.78	10.78
Total 767892:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767893	1	2007-431-20-44	DISPOSAL	10.46	10.46
Total 767893:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767911	1	2007-431-20-44	DISPOSAL	4.23	4.23

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 767911:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767912	1	2007-431-20-44	DISPOSAL	10.30	10.30
Total 767912:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767926	1	2007-431-20-44	DISPOSAL	10.58	10.58
Total 767926:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767934	1	2007-431-20-44	DISPOSAL	7.74	7.74
Total 767934:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767940	1	2007-431-20-44	DISPOSAL	14.22	14.22
Total 767940:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767948	1	2007-431-20-44	DISPOSAL	7.56	7.56
Total 767948:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767969	1	2007-431-20-44	DISPOSAL	15.22	15.22
Total 767969:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767973	1	2007-431-20-44	DISPOSAL	13.95	13.95
Total 767973:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767983	1	2007-431-20-44	DISPOSAL	16.92	16.92
Total 767983:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767991	1	2007-431-20-44	DISPOSAL	6.48	6.48
Total 767991:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	767998	1	2007-431-20-44	DISPOSAL	16.10	16.10
Total 767998:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	768026	1	2007-431-20-44	DISPOSAL	5.76	5.76
Total 768026:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	768045	1	2007-431-20-44	DISPOSAL	6.74	6.74
Total 768045:											
02/16	02/18/2016	96548	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	768067	1	2007-431-20-44	DISPOSAL	8.80	8.80
Total 768067:											
02/16	02/18/2016	96549	413	LASSEN TIRE	2 TIRES #345-STREETS	47964	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	1,510.28	1,510.28
Total 47964:											
02/16	02/18/2016	96550	413	SUSANVILLE TOWING	DOG UNIT SERVICED-PD	52165	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	222.43	222.43
Total 52165:											
02/16	02/18/2016	96551	432	LEXIS NEXIS	CONTRACT 1/16	1601206462	1	1000-412-10-48	DUES AND MEMBERSHIPS	143.82	143.82
Total 1601206462:											
02/16	02/18/2016	96552	437	LMUD	STREET LIGHTS	14039 020416	1	2007-431-60-46	ELECTRICITY	190.13	190.13
Total 14039 020416:											
02/16	02/18/2016	96552	437	LMUD	STREET LIGHTS	14041 020416	1	2007-431-60-46	ELECTRICITY	3,478.18	3,478.18
Total 14041 020416:											
02/16	02/18/2016	96552	437	LMUD	S GAY ST LIGHTS-STREETS	24323 020416	1	2007-431-60-46	ELECTRICITY	39.72	39.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 24323 020416:											
02/16	02/18/2016	96552	437	LMUD	66 N LASSEN STREET	2466 020416	1	1000-417-10-46	ELECTRICITY	39.72	39.72
Total 2466 020416:											
02/16	02/18/2016	96552	437	LMUD	N WEATHERLOW ST TENNIS S	24661 020416	1	1000-452-20-46	ELECTRICITY	14.00	14.00
Total 24661 020416:											
02/16	02/18/2016	96552	437	LMUD	STREET LIGHTS	2467 020416	1	2007-431-60-46	ELECTRICITY	1,556.57	1,556.57
Total 2467 020416:											
02/16	02/18/2016	96552	437	LMUD	65 N WEATHERLOW ST PARK	2865 020416	1	1000-452-20-46	ELECTRICITY	80.98	80.98
Total 2865 020416:											
02/16	02/18/2016	96552	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 020416	1	1000-451-80-46	ELECTRICITY	26.06	26.06
Total 2866 020416:											
02/16	02/18/2016	96552	437	LMUD	65 N WEATHERLOW ST COMM	2867 020416	1	1000-452-20-46	ELECTRICITY	39.72	39.72
Total 2867 020416:											
02/16	02/18/2016	96552	437	LMUD	N WEATHERLOW ST TENNIS C	2870 020416	1	1000-452-20-46	ELECTRICITY	14.00	14.00
Total 2870 020416:											
02/16	02/18/2016	96552	437	LMUD	NORTH ST BASEBALL PARK M	2873 020416	1	1000-452-20-46	ELECTRICITY	35.21	35.21
Total 2873 020416:											
02/16	02/18/2016	96552	437	LMUD	HARRIS DR & HWY 36-WATER	30658 020416	1	7110-430-42-46	ELECTRICITY	229.03	229.03
Total 30658 020416:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/18/2016	96552	437	LMUD	UPTOWN DECOR LIGHTS-STRE	4351 020416	1	2007-431-60-46	ELECTRICITY	215.07	215.07
Total 43511 020416:											
02/16	02/18/2016	96552	437	LMUD	115 N WEATHERLOW ST MUSE	43866 020416	1	1000-451-80-46	ELECTRICITY	61.81	61.81
Total 43866 020416:											
02/16	02/18/2016	96552	437	LMUD	N PINE & COOK SCADA-WATER	44153 020416	1	7110-430-42-46	ELECTRICITY	20.54	20.54
Total 44153 020416:											
02/16	02/18/2016	96552	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 020416	1	2007-431-60-46	ELECTRICITY	58.49	58.49
Total 49500 020416:											
02/16	02/18/2016	96552	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 020416	1	2007-431-60-46	ELECTRICITY	181.81	181.81
Total 49501 020416:											
02/16	02/18/2016	96552	437	LMUD	NORTH ST PARK LITES MEM FI	9283 020416	1	1000-452-20-46	ELECTRICITY	54.68	54.68
Total 9283 020416:											
02/16	02/18/2016	96552	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 020416	1	1000-466-30-46	ELECTRICITY	43.35	43.35
Total 94811 020416:											
02/16	02/18/2016	96572	437	LMUD	LIGHT POLE INSTALL NUMA &	021116	1	2007-431-24-47	IMPROVEMENT OTHER THAN B	690.00	690.00
Total 021116:											
02/16	02/18/2016	96553	8428		REFUND WATER DEPOSIT	10111600007	1	7110-2228-000	DEPOSITS-CUSTOMER	69.64	69.64
02/16	02/18/2016	96553	8428		REFUND GAS DEPOSIT	10111600007	2	7401-2228-000	DEPOSITS-CUSTOMER	500.00	500.00
Total 10111600007:											
02/16	02/18/2016	96554	8435		REFUND WATER DEPOSIT	10220550004	1	7110-2228-000	DEPOSITS-CUSTOMER	51.16	51.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10220550004:											
02/16	02/18/2016	96555	1520	MEL NORTHEY CO, INC	LIGHTING GLOBES-PARKS	86870	1	1000-452-20-46	SUPPLIES-GENERAL	139.00	139.00
Total 86870:											
02/16	02/18/2016	96556	516	NFPA	SUBSCRIPTION 1YR	020116	1	1000-422-10-48	DUES AND MEMBERSHIPS	175.00	175.00
Total 020116:											
02/16	02/18/2016	96557	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 1/	58020 013116	1	1000-417-10-45	COMMUNICATIONS	868.00	868.00
Total 58020 013116:											
02/16	02/18/2016	96558	572	QUILL CORPORATION	TONER & STAPLES	2817197	1	1000-417-10-46	SUPPLIES-GENERAL	191.25	191.25
Total 2817197:											
02/16	02/18/2016	96558	572	QUILL CORPORATION	PENCILS-PW	3036459	1	7620-430-10-46	SUPPLIES-GENERAL	34.12	34.12
Total 3036459:											
02/16	02/18/2016	96558	572	QUILL CORPORATION	NOTEBOOKS-PW	3039685	1	7620-430-10-46	SUPPLIES-GENERAL	38.54	38.54
Total 3039685:											
02/16	02/18/2016	96558	572	QUILL CORPORATION	MEMO BOOK & TAPE-PW	3077973	1	7620-430-10-46	SUPPLIES-GENERAL	61.41	61.41
Total 3077973:											
02/16	02/18/2016	96558	572	QUILL CORPORATION	DATE STAMP	3090968	1	1000-415-10-46	SUPPLIES-GENERAL	42.82	42.82
Total 3090968:											
02/16	02/18/2016	96559	582	RAY MORGAN CO INC	FIRE COPIER 2/26/16-3/25/16	1129251	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.12	32.12
Total 1129251:											
										32.12	32.12

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
02/16	02/18/2016	96559	582	RAY MORGAN CO INC	COPIER 3/16-PD	1140411	1	1000-421-10-44	RENT & LEASES EQUIP & VEHI	132.43	132.43	
02/16	02/18/2016	96559	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER-3/1	1140411	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	262.90	262.90	
Total 1140411:											395.33	395.33
02/16	02/18/2016	96560	8434		REFUND WATER DEPOSIT	10210700001	1	7110-2228-000	DEPOSITS-CUSTOMER	6.79	6.79	
Total 10210700001:											6.79	6.79
02/16	02/18/2016	96561	8429		REFUND GAS DEPOSIT	10203110604	1	7401-2228-000	DEPOSITS-CUSTOMER	167.94	167.94	
Total 10203110604:											167.94	167.94
02/16	02/18/2016	96562	1076	SIERRA COFFEE AND BE	BOTTLED WATER 2/16/16	45661	1	1000-417-10-46	SUPPLIES-GENERAL	21.75	21.75	
Total 45661:											21.75	21.75
02/16	02/18/2016	96563	8431		REFUND GAS DEPOSIT	10121100007	1	7401-2228-000	DEPOSITS-CUSTOMER	138.02	138.02	
Total 10121100007:											138.02	138.02
02/16	02/18/2016	96564	1449	STI INVESTIGATIONS	PROFESSIONAL SERVICES	M1704	1	1000-416-10-43	TECHNICAL SVCS	405.00	405.00	
Total M1704:											405.00	405.00
02/16	02/18/2016	96565	728	U S POSTMASTER	UB BILLING WATER	021816	1	7110-430-42-46	POSTAGE	776.28	776.28	
02/16	02/18/2016	96565	728	U S POSTMASTER	UB BILLING GAS	021816	2	7401-430-62-46	POSTAGE	399.90	399.90	
Total 021816:											1,176.18	1,176.18
02/16	02/18/2016	96566	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	297332140	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	435.78	435.78	
02/16	02/18/2016	96566	530	U.S. BANK EQUIPMENT F	COPIER - POLICE 02/16	297332140	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	435.78	435.78	
Total 297332140:											871.56	871.56
02/16	02/18/2016	96567	8436		REFUND GAS DEPOSIT	10203141502	1	7401-2228-000	DEPOSITS-CUSTOMER	74.24	74.24	
Total 10203141502:											74.24	74.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/16	02/18/2016	96568	8432		REFUND GAS DEPOSIT	10306901112	1	7401-2228-000	DEPOSITS-CUSTOMER	194.81	194.81
Total 10306901112:											
02/16	02/18/2016	96569	8425		LCAP WOODSTOVE REBATE	021116	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 021116:											
02/16	02/18/2016	96570	1198		WESTWOOD SANITATIO	A46962	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A46962:											
02/16	02/18/2016	96570	1198		WESTWOOD SANITATIO	A46971	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A46971:											
02/16	02/18/2016	96570	1198		WESTWOOD SANITATIO	A46982	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A46982:											
02/16	02/18/2016	96571	1378		ZITTO MEDIA	CABLE-FIRE	1	1000-422-10-45	COMMUNICATIONS	17.78	17.78
Total 356225062 021016:											
Grand Totals:										33,149.41	33,149.41

Report Criteria:
 Report type: GL detail
 Check Voided = False

M = Manual Check, V = Void Check

Reviewed by: YH City Administrator
 City Attorney

 Motion only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted By: Deborah Savage, Finance Manager

Action Date: March 2, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 16-5261 - Adopting the City of Susanville 2015-2016 Mid-year Budget

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Each year, the City adopts a budget in June that sets the appropriations for the coming fiscal year. Revenues are based on projections that are received from Lassen County and the State of California and expenses are projected to fund critical operations, meeting with Department Heads and the City Council and establishing the priorities for the upcoming year. The City again reviews the budget at mid-year and adjusts these projections based on more up-to-date revenue allocations from the County and State, and any expense changes that were not predicted or occurred during the first six months.

This mid-year budget reflects a reduction of our revenues for the SB 90 Mandates. This revenue was received in the 2014-2015 fiscal year and will be coming from fund balance. Staff is not proposing to change projections on any of the other revenues at this time, but will be monitoring them closely. Staff is also not proposing any increase to expenses at the fund level and at this time as we feel the current budget can accommodate the small increases due to bargaining agreements and health insurance premium changes. The Water, Natural Gas and Streets funds have been increased for bargaining unit changes.

FISCAL IMPACT: General Fund expenditures budget of \$5,725,229, all other funds budget \$16,464,402 for a total City budget of \$22,189,631.

ACTION REQUESTED: Motion to adopt Resolution No. 16-5261 Adopting the City of Susanville 2015-2016 Budget.

ATTACHMENTS: Resolution No. 16-5261
Exhibit "A"
Mid-Year Budget Summary

RESOLUTION NO. 16-5621
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AMENDING THE FISCAL YEAR 2015-2016 CITY OF SUSANVILLE BUDGET

WHEREAS, the City Council of the City of Susanville has formally adopted the budget process and policies for the City; and

WHEREAS, the City Council of the City of Susanville has set forth in these policies that the budget will be reviewed at Mid-year or more frequently; and

WHEREAS, the City Council has received, reviewed and approved the proposed FY 2015-2016 Mid-year changes.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby adopts the Fiscal Year 2015-2016 Mid-year budget, as set forth in Exhibit A, attached hereto and made a part hereof.

Dated: March 2, 2016

APPROVED: _____
Brian R. Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 16-5621 was adopted at a regular meeting of the City Council of the City of Susanville held on the 2nd day of March, 2016 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

EXHIBIT A

FY 2015-16 Mid-Year Adopted Budget

S:\Finance\2015-16 Budget\Exhibit A

2/25/2016 15:23

Fund #	Fund Title	<i>Projected 6/30/15 Fund Balance</i>	Adopted Budget Revenues	Adopted Budget Expenses	Projected Rev. Over (Under) Exp	<i>Projected 6/30/16 Fund Balance</i>
100X	GF- General Fund	2,506,284	5,680,816	5,725,229	(44,413)	2,461,871
2002	State COPS	44,850	100,000	100,000	0	44,850
2006	Snow	120,224	8,365	100,000	(91,635)	28,589
2007	Streets	394,867	3,206,398	3,205,064	1,334	396,201
2010	Street Mitigation	118,267	18,455	83,251	(64,796)	53,471
2011	Police Mitigation	36,419	23,871	43,016	(19,145)	17,274
2012	Fire Mitigation	84,547	21,664	15,000	6,664	91,211
2013	Park Dedication	170,283	850	0	850	171,133
2014	State of CA - Prop 30/AB 109	38,725	41,124	31,674	9,450	48,175
2016	CDBG Revolving	1,008,295	3,000	204,500	(201,500)	806,795
2017	State Econ Revolving	422,956	198	200,000	(199,802)	223,154
2018	Home Revolving	765,821	2,155	10,000	(7,845)	757,976
2030	Traffic Safety Fund	72,413	10,158	32,000	(21,842)	50,571
2035	Paul Bunyan/Ash Street (Hwy 13)	96,304	500	0	500	96,804
2037	Skyline Bike Lane	7,502	100	0	100	7,602
3015	City Hall Parking Lot Project	13,848	0	13,846	(13,846)	2
4001	Miller Fletcher	711,573	148,988	148,988	0	711,573
4003	City Hall Debt Service	52,239	136,651	136,651	0	52,239
4004	Calpers Refunding Loan	359,210	437,046	437,046	0	359,210
4005	Community Pool Debt Service	0	1,200,000	1,200,000	0	0
711X	Water Funds	2,631,732	2,353,093	4,209,644	(1,856,551)	775,181
7201	Airport	2,324,034	263,245	418,976	(155,731)	2,168,303
7301	Geothermal	564,208	92,000	110,228	(18,228)	545,980
7401	Natural Gas	(541,540)	4,628,577	4,583,711	44,866	(496,674)
7530	Golf Course	2,448,304	369,364	364,950	4,414	2,452,718
7610	OPEB	(85,064)	44,640	0	44,640	(40,424)
7620	PW Admin/Engineering	1,696	224,654	223,316	1,338	3,034
7630	Risk Management	273,723	600,444	592,541	7,903	281,626
TOTALS		14,641,720	19,616,356	22,189,631	(2,573,275)	12,068,445

MID-YEAR BUDGET SUMMARY

General Fund Operating

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$5,301,907.00	\$369,765.00	\$5,671,672.00	\$9,144.00	\$5,680,816.00
Expenses	\$5,345,611.00	\$379,618.00	\$5,725,229.00	\$0.00	\$5,725,229.00
Net Over (under)	-\$43,704.00	-\$9,853.00	-\$53,557.00	\$9,144.00	-\$44,413.00

Prior Changes Revenue

FEMA Airpack Grant Budget	\$244,280.00 (1)
Res #15-5213 Increase Out of Area Fi	\$120,000.00
Res #15-5203 VFA CalFire Grant	\$3,125.00
Interest Revenue	\$2,360.00
	<u>\$369,765.00</u>

Expense :

FEMA Airpack Grant Budget	\$256,493.00
Res #15-5203 VFA CalFire Grant	\$3,125.00
Res #15-5213 Increase Out of Area Fi	\$120,000.00
	<u>\$379,618.00</u>

Mid-year Adjustments Revenue:

Property Tax In-Lieu of VLF	\$1,331.00
Remove loan repayment	-\$5,600.00
Increase Credit Card Convenience Fee	\$1,200.00
Reduce SB 90 Mandates.	-\$42,168.00
Transfer in from Fund Balance	\$42,168.00 (2)
Transfer in from Fund Balance	\$12,213.00 (1)
	<u>\$9,144.00</u>

(1) City match of \$12,213 transferred from Fire Mitigation to General Fund in 2014-15
 (2) SB 90 Mandates revenues received in 2014-15

Snow Removal

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$15,000.00		\$15,000.00	-\$6,635.00	\$8,365.00
Expenses	\$100,000.00		\$100,000.00	\$0.00	\$100,000.00
	-\$85,000.00	\$0.00	-\$85,000.00	-\$6,635.00	-\$91,635.00

Amendments At Mid-Year

Revenues:	
Reduce State Reimbursement	-\$6,635.00
	<u>-\$6,635.00</u>

(1) State reimburses 50% of expenses from previous year.

Streets

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$769,026.00	\$2,437,372.00	\$3,206,398.00	\$0.00	\$3,206,398.00
Expenses	\$769,026.00	\$2,430,738.00	\$3,199,764.00	\$5,300.00	\$3,205,064.00
	\$0.00	\$6,634.00	\$6,634.00	-\$5,300.00	\$1,334.00

Amendments Before Mid-Year

Revenues:

STIP SC projects carry over budget	\$208,372.00
Res #15-5184 Rancheria Sidewalk Prc	\$230,000.00 (1)
Res #15-5249 STIP Rehab FD	\$120,000.00
Res #16-5251 STIP SC Construction	\$993,000.00
Res #16-5252 STIP SC-1 Constructor	\$886,000.00
	<u>\$2,437,372.00</u>

Expense :

STIP SC projects carry over budget	\$186,738.00
Res #15-5184 Rancheria Sidewalk Prc	\$245,000.00
Res #15-5249 STIP Rehab FD	\$120,000.00
Res #16-5251 STIP SC Construction	\$993,000.00
Res #16-5252 STIP SC-1 Constructor	\$886,000.00
	<u>\$2,430,738.00</u>

Amendments at Mid-Year

Stand-by	\$5,300.00 MOU change
	<u>\$5,300.00</u>

(1) City received \$15,000 previously

Street Mitigation

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$6,000.00	\$0.00	\$6,000.00	\$12,455.00	\$18,455.00
Expenses	\$83,251.00	\$0.00	\$83,251.00	\$0.00	\$83,251.00
	-\$77,251.00	\$0.00	-\$77,251.00	-\$12,455.00	-\$64,796.00

Amendments At Mid-Year

Revenues:

Increase impact fees for actual	\$12,455.00
	<u>\$12,455.00</u>

Fire Mitigation

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$8,000.00	\$0.00	\$8,000.00	\$13,664.00	\$21,664.00
Expenses	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00
	-\$7,000.00	\$0.00	-\$7,000.00	\$13,664.00	\$6,664.00

Amendments At Mid-Year

Revenues:

Increase impact fees for actual	\$13,664.00
	<u>\$13,664.00</u>

Police Mitigation

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$9,000.00	\$0.00	\$9,000.00	\$14,871.00	\$23,871.00
Expenses	\$43,016.00	\$0.00	\$43,016.00	\$0.00	\$43,016.00
	<u>-\$34,016.00</u>	<u>\$0.00</u>	<u>-\$34,016.00</u>	<u>\$14,871.00</u>	<u>-\$19,145.00</u>

Amendments At Mid-Year

Revenues:

Increase impact fees for actual

	\$14,871.00
	<u>\$14,871.00</u>

2016 CDBG Revolving

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00
Expenses	\$200,000.00	\$4,500.00	\$204,500.00	\$0.00	\$204,500.00
	<u>-\$197,000.00</u>	<u>-\$4,500.00</u>	<u>-\$201,500.00</u>	<u>\$0.00</u>	<u>-\$201,500.00</u>

Prior Expenses Changes

Res #16-5262 Professional Services

	\$4,500.00
	<u>\$4,500.00</u>

2018 HOME Fund

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$2,155.00	\$0.00	\$2,155.00	\$0.00	\$2,155.00
Expenses	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
	<u>\$2,155.00</u>	<u>\$0.00</u>	<u>\$2,155.00</u>	<u>\$10,000.00</u>	<u>-\$7,845.00</u>

Amendments At Mid-Year Expenses Changes

Grant Administration

	\$10,000.00
	<u>\$10,000.00</u>

Water Operations	Prior		Changes	Current	Mid-Year Amendments	Midyear Proposed
	Beginning	End				
Revenues	\$2,005,952.00			\$2,005,952.00		\$2,005,952.00
Expenses	\$2,812,159.00			\$2,812,159.00	\$7,595.00	\$2,819,754.00
	<u>-\$806,207.00</u>		\$0.00	<u>-\$806,207.00</u>	<u>\$7,595.00</u>	<u>-\$813,802.00</u>
Amendments At Mid-Year Expense Changes:						
					Stand-by	\$7,595.00 MOU changes
						<u><u>\$7,595.00</u></u>

Water CIP Fund	Prior		Changes	Current	Mid-Year Amendments	Midyear Proposed
	Beginning	End				
Revenues	\$347,141.00			\$347,141.00		\$347,141.00
Expenses	\$0.00		\$1,389,890.00	\$1,389,890.00	\$0.00	\$1,389,890.00
	<u>\$347,141.00</u>		<u>\$1,389,890.00</u>	<u>-\$1,042,749.00</u>		<u>-\$1,042,749.00</u>
Prior						
Expense Changes:						
Load CIP budget for #15-02 Water Prc			\$970,000.00			
Load carry over meter replacement bu			\$23,905.00			
Res #15-5188 IRWMP Grant Submiss			\$29,985.00			
Res #16-5260 Water Project 16-03			\$366,000.00			
			<u>\$1,389,890.00 (1)</u>			
(1) Water CIP projects paid by cash set aside in 7114 fund						

Natural Gas	Prior		Changes	Current	Mid-Year Amendments	Midyear Proposed
	Beginning	End				
Revenues	\$4,628,577.00		\$0.00	\$4,628,577.00		\$4,628,577.00
Expenses	\$4,572,177.00			\$4,572,177.00	\$11,534.00	\$4,583,711.00
	<u>\$56,400.00</u>		<u>\$0.00</u>	<u>\$56,400.00</u>	<u>\$11,534.00</u>	<u>\$44,866.00</u>
Amendments At Mid-Year Expense Changes:						
					Stand-by	\$11,534.00 MOU changes

\$11,534.00

Airport

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$95,000.00	\$168,245.00	\$263,245.00		\$263,245.00
Expenses	\$240,875.00	\$178,101.00	\$418,976.00		\$418,976.00
	<u>-\$145,875.00</u>	<u>-\$9,856.00</u>	<u>-\$155,731.00</u>	<u>\$0.00</u>	<u>-\$155,731.00</u>

Prior

Revenue Changes: \$168,245.00 Apron Rehab and PAPI Design Grant Reimbursement**

Expense Changes:

Apron Rehab Grant \$108,391.00

PAPI Design \$69,710.00

\$178,101.00

** \$45,000 for City match transferred in 2013-14 (\$15,000) and 2014-15 (\$30,000)

Risk Management

	Beginning	Prior Changes	Current	Mid-Year Amendments	Midyear Proposed
Revenues	\$592,541.00		\$592,541.00	\$7,903.00	\$600,444.00
Expenses	\$592,541.00		\$592,541.00		\$592,541.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$7,903.00</u>	<u>\$7,903.00</u>

Amendments At Mid-Year Revenue Changes:

\$7,903.00 Increase reimbursement revenue

\$7,903.00

Reviewed by: JA City Administrator
 City Attorney

 Motion only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted by: Arlene F. Zelano, Administrative Assistant

Action Date: March 2, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 16-5263** declaring Bauer Air Pack filling station compressor as surplus and authorizing sale

PRESENTED BY: James M. Moore, Fire Chief

SUMMARY: In May, 2015, the Fire Department was awarded an Assistance to Firefighters Grant from Federal Emergency Management Agency (FEMA) to purchase new SCBA (self-contained breathing apparatus) packs, bottles and masks (FEMA Award No. EMW-2014-FO-03257).

After purchasing the SCBA packs, bottles and masks, there was \$57,995 remaining in the grant. Staff requested an amendment from FEMA to purchase a new Eagle 24CFM 6000 psi SCBA fill station compressor to replace our existing Bauer VT-12 12CFM 5000 psi fill station compressor which is 26 years old. The new fill station compressor will cost \$61,000 (\$57,995 grant money, \$3,005 City's 5% share).

We are requesting to surplus the Bauer VT-12 fill station compressor and sell it. A service representative from Bauer has stated that the fill station compressor is worth somewhere between \$500 and \$2,000 depending on its hours and maintenance. There is an interest from a local fire department to purchase the fill station compressor.

FISCAL IMPACT: Potential revenue from sale of Bauer fill station compressor

ACTION REQUESTED: Motion to approve Resolution No. 16-5263 declaring the Bauer VT-12 Serial No. 14613 fill station compressor as surplus and authorize sale.

ATTACHMENTS: Resolution No. 16-5263

RESOLUTION NO. 16-5263
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE FIRE DEPARTMENT TO DECLARE BAUER VT-12 FILL
STATION COMPRESSOR AS SURPLUS AND AUTHORIZE SALE

WHEREAS, the Fire Department was successful in receiving a grant from FEMA for the 2014 Assistance to Firefighters Grant in the amount of \$256,493; and

WHEREAS, after the purchase of 35 complete SCBA's, 35 spare bottles and 3 additional masks; and

WHEREAS, the Fire Department requested and was granted the remaining \$57,995 from FEMA to purchase a new Eagle 24CFM 6000 psi SCBA fill station compressor for \$61,000 (\$57,995 grant money, \$3,005 City 5% match) to replace our existing Bauer VT-12 12CFM 5000 psi which is 26 years old.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville authorizing the fire department to declare the Bauer VT-12 fill station compressor as surplus and authorize sale.

APPROVED: _____
Brian R. Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 16-5263 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of March, 2016 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

Reviewed by: JGH City Administrator
 _____ City Attorney

_____ Motion only
 _____ Public Hearing
X Resolution
 _____ Ordinance
 _____ Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: March 2, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 16-5264, Finding of Public Convenience or Necessity (PCN) for the transfer of a Type 21, off-sale general liquor license

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The Rite Aid Store is requesting that the City Council find that as a matter of Public Convenience or Necessity, they be allowed to transfer a Type 21 off-sale general license which includes beer, wine and hard liquor to the new location at 1615 Main Street. Per Business Code Section 23958.4, it is necessary for the local governing body to approve the transfer of the license if the concentration of licenses will exceed a certain ratio based on population in the census tract area.

The existing store in the Safeway Shopping Center is located in Census Tract 0403.04 which is allowed 2 off-sale alcoholic beverage locations based on population. It currently has 9 off-sale beer and wine or general alcohol licenses within it. The new store location is located in Census Tract 0403.03 which currently allows 4 off-sale licenses and has 4 licenses within the tract. Rite Aid will be transferring their license from one census tract to another which will not result in an increase in off-sale alcohol businesses within Susanville. Approval of this transfer will reduce the number of retail locations to 8 in Census Tract 0403.04 and increase the number to 5 in Census Tract 0403.03. To effect the change of location the City Council must make a finding that there is a public convenience or necessity for the license.

The Police Department has reviewed the proposal and does not have any concerns based on the location or the relocation of the business from one census tract to another. With the exception of the Diamond Mountain Casino Mini-Mart, all of the alcohol retailers within the City are located on Main Street. There is currently a moratorium on new off-sale alcoholic beverage licenses in Lassen County imposed by State Alcohol Beverage law.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to approve Resolution No. 16-5264 Making Finding of Public Convenience or Necessity

ATTACHMENTS: Resolution No. 16-5264
 Letter from Rite Aid

RESOLUTION NUMBER 16-5264
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
MAKING FINDING OF PUBLIC CONVENIENCE OR NECESSITY

WHEREAS, Thrifty Payless Inc.(Rite Aid) has applied to the State Department of Alcoholic Beverage Control to transfer an off-sale beer, wine and hard alcohol license (Type 21) from another location within the City of Susanville; and

WHEREAS, the Department of Alcoholic Beverage Control has determined that 4 off-sale licenses are allowed in census tract 403.03, and there are currently 4 licenses issued; and

WHEREAS, this determination triggers the requirement for a finding from the local jurisdiction that the public convenience or necessity is served by the addition or transfer of this Type of license; and

WHEREAS, staff has concluded the following:

1. That the transfer of a Type 21 license to this location will not interfere with the surrounding area, as sale of alcoholic beverages represents approximately 1 percent of Rite Aid's retail floor space and that availability of these products is a convenience to shoppers by allowing them to purchase these products without having to make another stop; and
2. The transfer to a new location within the City of Susanville will not result in an overall net increase in the off-sale liquor establishments within the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that a finding that the public convenience or necessity is served by the transfer of a Type 21 license at the Rite Aid location based on the points of facts contained herein.

BE IT FURTHER RESOLVED that the Mayor is authorized to execute Part 3 of Section 23958.4 Business and Professions Code on behalf of the City of Susanville.

BE IT FURTHER RESOLVED that Rite Aid Inc. or its rightful owners, shall obtain all the necessary permits for the off-sale license prior to commencing sales.

Approved: _____

Brian R. Wilson, Mayor

Attest: _____

Gwenna MacDonald, City Clerk

The foregoing Resolution Number 16-5264 was adopted at a regular meeting of the City Council of the City of Susanville held on the 2nd day of March, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

Reviewed by: JGH City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- X Information

Submitted By: Heidi Whitlock, Assistant to the City Administrator

Action Date: March 2, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Transient Occupancy Tax

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: In 1965, a 4 percent Transient Occupancy Tax was established by Ordinance No. 65-422. Originally, the revenue was collected for the purposes of developing and maintaining parks and recreation activities, promotional activities and a portion was to be dedicated to the General Fund. In 1977 the TOT was raised from 4 percent to 6 percent and in 1989 is was increased again to 8 percent.

In 2003, Council discussed raising the TOT from 8 percent to 10 percent as staff surveyed surrounding areas and found many had TOT amounts of 10 percent or greater with only a few counties / cities being less than 10 percent. During the October 1, 2003 Council meeting, a member of the public mentioned that the TOT revenue was supposed to promote tourism in the area. At that time, Councilmember Fahlen stated that, originally, the law required that 25 percent of the TOT would go to tourism, 25 percent would go to Parks and Recreation and 50 percent would go to the General Fund. However, state law changed and now required all TOT revenue to go directly to the General Fund. She continued that revenues placed in the General Fund from TOT still supports all the components for tourism, including civil promotions, parks and recreation programs, street maintenance and public safety. In March 2004, the City took the increase to the voters as a general tax, which required only 50 percent approval, and the measure passed. As a general tax it was not restricted for a specific purpose.

Currently, the City collects the 10 percent Transient Occupancy Tax and the revenue is placed in the General Fund. The TOT is still being utilized to support all the components for tourism including, but not limited to, civil promotions, street maintenance and public safety.

FISCAL IMPACT: None.

**ACTION
REQUESTED:** Information only.

ATTACHMENTS: TOT Historical Summary

TOT Tax Increase

Council Meeting of May 7, 2003 (1) – Staff brings Resolution Ordinance No. 03-0990 “Amending Section 3.20.030 of Chapter 3.20 of the Susanville Municipal Code Increasing Transient Occupancy Tax (From 8% to 10%). The minutes reflect it as a resolution in the heading but the action and discussion references an ordinance. City Administrator Sorenson presented the report on the ordinance stating the last increase was in 1989 from 6% to 8% and \$347,000 in TOT was brought into the General Fund in 2001-02. Council member Fahlen motioned to waive the first reading and introduce the ordinance and set a public hearing for Wednesday May 21, 2003. 4 to 1 vote to approve (Sayers voted no)

Council Meeting of May 21, 2003 (2) – City Administrator presented report that included the information above and added that the City’s TOT is below the rate of most of the surrounding areas. Public hearing was opened and Jim Wolcott (Country Kitchen) representing Bill Ellena, Charles Wilson (Mountain View RV Park), Freddie Garrett and Susan Ahn (Knights Inn Motel), Kent Milligan (America’s Best Inn) and Jack Patel (Budget Host) all spoke in opposition to the adoption of the ordinance. Councilmember Fahlen commented that the tax is collect by the hotels from paying guests for the City’s General Fund and used in part to promote tourism. Motion by Councilmember Sayers and second by Councilmember Joy to table the proposal on the increase for six months. Motion carried.

Council Meeting of October 1, 2003 (3) - Mr. Sorensen reported that Council had discussed the TOT back in May, 2003 and staff was instructed to bring it back to Council for reconsideration in the fall. The ordinance before Council for consideration would increase the TOT from eight percent to ten percent, to be effective January 1, 2004. The TOT has not been increased since 1989. Staff surveyed the surrounding areas and found that Alturas, Shasta County, Anderson, Mt. Shasta, Redding, Chico, Red Bluff, Crescent City, Sacramento, Reno, Sparks and Lassen County all had TOTs of ten percent or greater. Only Modoc County (4 percent), Butte County (6 percent), Tehama County (8 percent), Plumas County (9 percent) and Portola (9 percent) had TOT rates below ten percent.

Analysis of TOT returns for the City indicate that the lodging industry has remained strong during the past season. In studies done in communities of similar size, it has never been proven that an increase in TOT affects the number of room nights rented in the market. A recent review of rates charged for rooms in the Susanville area reveals that the increased cost for a room due to the proposed increase would range from 70¢ to 1.34 per night. It is projected that revenues would be increased by about \$80,000 per year.

Bill Ellena, representing Triple E Investments, stated that while there's never a good time to raise a tax, the current state of affairs makes this time worse than others. Mr. Ellena argued that he maximizes on the fact that the TOT in Susanville is eight percent, because the overall cost of doing business is higher in Lassen County than elsewhere. He stated that three years ago would have been a good time to increase the TOT, when his profit was fifty percent over operational costs. His overhead is now 65 percent of his take. No one will know what their summer receipts are until the end of October; they might be even, but they certainly won't be higher than in other years. Mr. Ellena explained that his workers' compensation premiums went up \$20,000 and liability premiums up \$10,000. The change in the state's minimum wage impacts wages across the board. Fuel and supplies have also escalated in cost. He advised that many of the rooms let have been at construction-occupant rates rather than tourism rates, which reduces his room rate by fifteen percent. He said that he understand the community's need for additional revenue, but that he had been told that TOT revenue was supposed to promote tourism in an area.

Councilmember Fahlen stated that she appreciated Mr. Ellena's concerns because the City is a business as well. Originally, state law required that 25 percent of the TOT would go to tourism, 25 percent to Parks/Recreation and 50 percent to the General Fund. State law, however, changed, and TOT revenue goes directly to the General Fund. From the General Fund, the revenue still supports all the components for tourism, including civic promotions, parks and recreation programs, street maintenance and public safety.

Councilmember Joy commented that as a small business owner himself, he knows that making ends meet can be tough. He thinks that the percentage could be negotiated down to nine percent.

Councilmember DeBoer agreed with Councilmember Fahlen, stating that a two percent increase won't deter trade. There are certainly enough calls responded to by officers that originate in the City's motels. He is not opposed to an increase to ten percent.

Mayor Callegari also agreed with Councilmember Fahlen, stating that the TOT impacts the traveler, not the business owner. He recommends a trial period through August, 2004 at the ten-percent level, and then a reconsideration of the rate.

Councilmember Sayers referred to all the communities where the rate is nine percent, and asked by nine percent wasn't being proposed. Councilmember Fahlen responded that with the exception of Portola, all the communities with a nine percent TOT did not offer municipal services. Councilmember DeBoer confirmed that the City of Portola contracts out for public safety services.

Motion by Councilmember Fahlen, second by Councilmember DeBoer to waive the first reading and introduce **Ordinance No. 03-0990**. Councilmember Sayers called for discussion.

Councilmember Sayers supports that the City of Susanville stay in line with the TOTs charged in other areas, and that Council wait to make a decision until the bonafide third quarter figures are in. More discussion followed.

Motion by Councilmember Sayers, second by Councilmember Joy to revisit the issue at a subsequent meeting, when the third quarter figures are available; motion carried, with Councilmember Fahlen voting "no."

RESOLUTION NO 03-3692

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ORDERING THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY OF SUSANVILLE A CERTAIN MEASURE RELATING TO AN INCREASE IN CERTAIN GENERAL TAXES, TO WIT:
TRANSIENT OCCUPANCY TAXES (from 8 percent to 10 percent)

RESOLUTION NO 03-3693

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE, CALIFORNIA, SETTING PRIORITIES FOR THE FILING OF WRITTEN ARGUMENTS REGARDING A MUNICIPAL MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS

RESOLUTION NO 03-3694

A RESOLUTION OF THE CITY OF SUSANVILLE, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR MEASURES SUBMITTED AT MUNICIPAL ELECTIONS

Ms. Lazard explained that after many years of discussion and interpretation by California courts, Proposition 62 has been determined to be constitutional, thereby requiring an increase in TOT to be placed on the ballot for the March 2, 2004 general municipal election. The proposed increase would raise the Transient Occupancy Tax from 8% to 10% effective July 1, 2004. Since the proceeds of the tax are not allocated for any particular activity it is a general tax and requires only a majority vote.

General discussion followed regarding the specific use of the additional funds, estimated to be \$80,000 for fiscal year 2004/2005 as opposed to \$40,000 that would be collected in fiscal year 2003/2004. Designating the proceeds of the tax would make it a special tax, subjected to a two-thirds vote in the general election. The consensus was that, while the focus for spending should be for the purpose of increasing tourism, the budget process would allow the Council to allocate funds for civic promotion purposes.

Geoff Pregill, Pregill Insurance, expressed his interest in observing the process of increasing a local tax, as well as his support of the efforts on the part of the Council to increase tourism. As an active member of the Historic Uptown Susanville Association, he understands the importance of promoting tourism through various community activities that are partially funded by the City.

Matt Mullin, speaking on behalf of the Susanville Arts Council, recognized the City of Susanville as an important revenue source, and supported any effort that would increase the City's Civic Promotions fund.

Motion by Councilmember Sayers to approve **Resolution No. 03-3692**; Councilmember Joy provided a second and the motion carried.

Motion by Councilmember Fahlen to approve **Resolution No. 03-3693**; Councilmember Sayers provided a second and the motion carried.

Motion by Councilmember Joy to approve **Resolution No. 03-3694**; Councilmember DeBoer provided a second and the motion carried.

Council Meeting of March 16, 2004 (5)- RESOLUTION NO. 04-3721 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON MARCH 2, 2004 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

Section 5: That the total number of votes for and against Measure H are as listed herein:

	YES	NO
<u>CP7 201, 202, 215</u>	191	151
<u>CP8 210, et al</u>	228	204
<u>MB14 305</u>	46	51
<u>CP18 417</u>	213	162
<u>CP19 419 420, 422</u>	<u>245</u>	<u>178</u>
<u>TOTAL:</u>	1,172	944

The Clerk indicated that **Ordinance No. 04-0900**, Amending Section 3.20.030 of Chapter 3.20 of the Susanville Municipal Code, Increasing the Transient Occupancy Tax (from eight percent to ten percent) had been approved by a vote of the people and that the Mayor would be asked to sign the Ordinance.

Reviewed by: City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- X Information

Submitted by: Dan Newton, Public Works Director

Action Date: March 2, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Reduce Speeds in School Zones to 15 MPH

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: At the February 17, 2016 City Council meeting, Mr. Raymond Stout expressed a concern regarding the 25 MPH speed limit in front of McKinley School. Mr. Stout's request was to reduce the speed limit to 15 MPH. Council directed staff to research the process to reduce the speed limit in a school zone.

Speed law in California is governed by the Vehicle Code. Per the Vehicle Code §21400, the California Manual on Uniform Traffic Control Devices (MUTCD) is used to govern the placement of traffic control devices such as speed limit signs for school zones. Reducing the speed limit in a school zone is allowed per the MUTCD if certain criteria are met.

Normally, the MUTCD requires a speed limit to be set based on a speed survey wherein the "prevailing speed" or 85th percentile of motorists is used to set the posted speed limit. Often, the results of a speed survey tend to result in an increase of the posted speed limit. However, when considering reducing the speed limit in school speed zones, the "prevailing speed" is not a factor.

City Council may declare by ordinance or resolution a 15 MPH speed zone within 500 feet of a school grounds provided certain criteria are met and an engineering study is completed to support the reduced speed limit.

FISCAL IMPACT: Costs for new speed limit signs to be determined. Staff time to complete the engineering study.

ACTION REQUESTED: Receive report, provide direction to staff.

ATTACHMENTS: None

Reviewed by: JCH City Administrator
 City Attorney

 Motion Only
 Public Hearing
 Resolution
 Ordinance
 X Information

Submitted By: Ruth Ellis, Administrative Staff Assistant

Action Date: March 2, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Lassen/Modoc Food Bank Request for Donation

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The Lassen/Modoc Food Bank is a 501.C.3 corporation, whose primary purpose is to supply food to families in need and senior citizens living on a fixed income in both Lassen and Modoc Counties. The program currently helps approximately 4,000 people with 25,000 pounds of food each month. In Susanville, the program helps 200 families (700-800) people each month.

The United States Department of Agriculture and the Department of Social Services supply the bulk of the commodities, however, supplemental food is also purchased locally to help complete food packages.

The Lassen/Modoc Food Bank relies on additional funding from grants, federal and state programs and contributions from both private and local government agencies. The money helps pay rent, fuel for the distribution truck, telephone and other recurring expenses.

The Lassen/Modoc Food Bank has requested a \$1,000 donation from the City of Susanville to help maintain its program. Currently, there is \$1,500 in the Civic Contributions budget.

FISCAL IMPACT: \$1,000

ACTION

REQUESTED: Direction to staff

ATTACHMENTS: Letter from Lassen Modoc Food Bank



LASSEN/MODOC FOOD BANK

Lassen County Council on Aging

P.O Box 219
Susanville, CA 96130
(530) 257-4884
FAX (530) 252-4153
lmfb@frontier.com

February 16, 2016

Mr. Jared Hancock
City Administrator
City of Susanville
66 N. Lassen Street
Susanville, CA 96130

Dear Mr. Hancock:

I want to take the opportunity to introduce the Lassen/Modoc Food Bank (legal name- Lassen County Council on Aging). We are a 501C3 not for profit organization whose sole mission is to supply food to families in need and seniors living on a fixed income in both Lassen and Modoc Counties. We have been in existence since 1976. Currently we are helping approximately 4,000 people with approximately 25,000 pounds of food each month. With the help of 150 volunteers, we distribute from 12 sites in both counties every month of the year. Our Susanville distribution site helps approximately 200 families (700-800 people) each month.

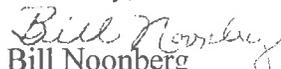
Our program is not a welfare or food stamp program. It is called The Emergency Food Assistance Program and is in place to assist anyone or any family that may find that they are going through hard times, whether it is a short or long term situation.

The bulk of our commodities are supplied by the United States Department of Agriculture and through the California Department of Social Services. We also purchase supplemental food locally, helping add to the distribution and, at the same time helping the local economy.

Although we receive some expense reimbursement from the State of California for our operation, we are continually in need of additional funding to pay the rent on our warehouse, the fuel for our distribution truck, telephone and other recurring expenses. Without additional help from grants, federal and state programs and from contributions from both private and local government agencies, it is difficult to maintain our program

Help from the City of Susanville with a contribution of \$1,000. would go a long way to help with our very important program. I look forward to answering any questions you may have in regard to this request.

Sincerely,


Bill Noonberg
Executive Director

Reviewed by: JG City Administrator
_____ City Attorney

_____ Motion only
_____ Public Hearing
_____ Resolution
_____ Ordinance
X Information

Submitted by: Jared G. Hancock, City Administrator

CITY COUNCIL AGENDA ITEM

SUBJECT: Trash services within the City of Susanville

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The topic of mandatory trash service being required within the City of Susanville has been discussed by the City Council on a number of occasions. In 2014 it was considered in a proposal to adopt a property maintenance ordinance which would have set new standards for residential properties in the City. Since that proposal staff has separated out the item of mandatory trash service.

Unlike the property maintenance ordinance, the issue of mandatory trash service is an implementation measure in the City's General Plan Community Health, Safety and Conservation Element.

FISCAL IMPACT: None

ACTION REQUESTED: Direction to staff.

ATTACHMENTS: None