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**CITY OF SUSANVILLE**  
66 North Lassen Street ♦ Susanville CA  
**Brian R. Wilson, Mayor**  
**Nicholas B. McBride, Mayor pro tem**  
**Lino P. Callegari      Rod E. De Boer      Kathie Garnier**

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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY    SUSANVILLE MUNICIPAL ENERGY CORPORATION    SUSANVILLE PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting ♦ City Council Chambers**  
**September 17, 2014 – 6:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 14-5102*

*Next Ordinance No. 14-1000*

- 1    **APPROVAL OF AGENDA:** (Additions and/or Deletions)
  
- 2    **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.
  
- 3    **CLOSED SESSION:**
  - A    CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): one potential claim
  - B    CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):
    - 1    City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050
  - C    PUBLIC EMPLOYMENT pursuant to Government Code §54957:
    - 1    Employee Status Report
  - D    CONFERENCE WITH REAL PROPERTY NEGOTIATORS – PURSUANT TO Government Code §54956.8:

Property:	APN: 116-230-05
	APN: 116-230-71
Agency negotiator:	Jared G. Hancock
Negotiating parties:	City of Susanville; Purchaser to be Determined
Under negotiation:	Price/Conditions/Terms of payment
  
- 4    **RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day:*    Dan Newton
  - *Proclamations, awards or presentations by the City Council:*
    - 1) Proclamation: **Domestic Violence Awareness month**
    - 2) Crossroads Service Proclamation

**5** **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

**6** **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Receive and file minutes from City Council's July 16 and August 6, 2014 meetings
- B Approve vendor warrants numbered 91714 through 91988 for a total of \$756,123.45 including \$214,664.25 in payroll warrants
- C Receive and file Finance Reports: June and July 2014
- D Approve **Resolution No. 14-5093** Authorizing encroachment application and street closure for HUSA Annual Fall Crafters Festival September 20, 2014 and Safe and Sane Halloween event
- E Approve **Resolution No. 14-5095** authorizing Street Closure October 2, 2014 Chamber Mixer block party event
- F Approve **Resolution No. 14-5096** authorizing closure of Richmond Road for Lassen Land and Trails annual Rails to Trails festival October 11, 2014
- G Approve **Resolution No. 14-5097** authorizing closure of Main Street for Annual Veterans Day Parade November 11, 2014

**7** **PUBLIC HEARINGS:**

- A Consideration of **Resolution No. 14-5086, 14-5087, 14-5088, 14-5089, 14-5090, 14-5091** and **Resolution No. 14-5092** authorizing Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:
  - 1116 Mark Street 103-231-08
  - 580 Spruce Street 105-020-05
  - 335 Ash Street 105-086-02
  - 1630 Cornell Street 105-210-25
  - 432 Alexander Avenue 107-142-06
  - 6 Upland Street 107-155-19
  - Sierra Road 107-250-04

**8** **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.

Commission/Committee Reports:

**9** **NEW BUSINESS:**

- A Consider approval of Lassen Chamber of Commerce mixer event at Susanville Municipal Airport

- B Consider approval of **Resolution No. 14-5094** encroachment permits for Domestic Violence banners
- C Consider approval of **Resolution No. 14-5101** authorizing a name change of a portion of Riverside Drive between Main Street and Riverside Drive Extension

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider approval of **Resolution No. 14-5099** accepting transfer of the Johnstonville Water System from Lassen County to the City of Susanville
- B Consider approval of **Resolution No. 14-5100** declaring certain items surplus and authorizing sale
- C Consider approval of Revised Extension of Boundaries Letter of authorization for Lassen County Business Lending Program
- D Consider approval of ownership transfer of City Buses to Lassen Community College

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Public Works Department Update
- B Property Maintenance Ordinance Update

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:  
**2014 Annual League of California Cities Update**

15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on October 1, 2014 at 6:00 p.m.***

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website unless there were systems problems posting to the website.*

*Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.*

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for September 17, 2014 in the areas designated on September 12, 2014.

  
Gwenna MacDonald, City Clerk

Reviewed by:            City Administrator  
           City Attorney

  X   Motion Only  
       Public Hearing  
       Resolution  
       Ordinance  
       Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Minutes of the City Council's July 16 and August 6, 2014 meetings

**PRESENTED BY:** Gwenna MacDonald, City Clerk

**SUMMARY:** Attached for the Council's review are the minutes of the City Council's July 16 and August 6, 2014 meetings.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to waive oral reading and approve minutes of City Council's July 16 and August 6, 2014 meetings.

**ATTACHMENTS:** Minutes: July 16, 2014  
July 16, 2014 – special meeting  
August 6, 2014

**SUSANVILLE CITY COUNCIL  
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY  
SUSANVILLE MUNICIPAL ENERGY CORPORATION  
SUSANVILLE PUBLIC FINANCING AUTHORITY**

**Special Meeting Minutes**

**July 16, 2014 – 5:00 p.m.**

**City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 5:00 p.m. by Mayor Brian Wilson.

Roll call of Councilmembers present: Kathie Garnier, Rod E. De Boer, Lino P. Callegari, and Mayor Brian Wilson. Absent: Nicholas McBride

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

**1 APPROVAL OF AGENDA:**

Motion by Councilmember Callegari, second by Councilmember De Boer, to approve the agenda as submitted; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari, and Wilson.

**2 PUBLIC COMMENT:** There were no comments.

**3 SCHEDULED MATTERS:**

**3A PUBLIC EMPLOYMENT – pursuant to Government Code §54957:**

**1. Planning Commission Interviews**

Mr. Hancock explained that there were two vacancies on the Susanville Planning Commission, and the City had received letters of interest from Beth Bennett, Dan Foster, Vicki Lozano and Linda Robinette. The Council was provided with the letters of interest and a set of ten questions, and the applicants would be interviewed separately. The Council would discuss the results of those interviews and make a formal decision regarding the appointment.

At 5:05 p.m. the City Council began the interviews. Councilmember McBride arrived at 5:13 p.m. and assumed his seat on the dais.

At the conclusion of the interviews, direction was given to the City Administrator to verify the eligibility of the two top candidates and extend an invitation to serve on the Planning Commission.

The meeting was adjourned at 6:15 p.m.

Respectfully submitted by

\_\_\_\_\_  
Brian Wilson, Mayor

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

Approved on: \_\_\_\_\_

**SUSANVILLE CITY COUNCIL  
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY  
SUSANVILLE MUNICIPAL ENERGY CORPORATION  
SUSANVILLE PUBLIC FINANCING AUTHORITY**

**Regular Meeting Minutes**

**July 16, 2014 – 6:00 p.m.**

**City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:27 p.m. by Mayor Brian Wilson.

Roll call of Councilmembers present: Kathie Garnier, Nicholas McBride, Rod E. De Boer, Lino P. Callegari, and Mayor Brian Wilson.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

**1      APPROVAL OF AGENDA:**

Mr. Hancock noted that a request had been submitted by the Lassen Chamber of Commerce to hold the Lassen County 150<sup>th</sup> Celebration at Memorial Park, and that item 9B would be revised accordingly.

Motion by Councilmember Callegari, second by Councilmember De Boer, to approve the agenda with the correction noted; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari, and Wilson.

**2      PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: No comments.**

**3      CLOSED SESSION: At 6:27 p.m. the Council recessed to closed session to discuss the following:**

- A      CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): two potential claims
- B      PUBLIC EMPLOYMENT pursuant to Government Code §54957: Airport Manager Contract
- C      PUBLIC EMPLOYEE PERFORMANCE EVALUATION – pursuant to Government Code §54957: City Administrator

Closed session adjourned at 6:57 p.m.

**4      RETURN TO OPEN SESSION: At 7:00 p.m. the City Council reconvened in open session.**

Staff present: Dan Newton, Public Works Director; Theodore Friedline, Fire Chief; Tom Downing, Police Chief; Deborah Savage, Finance Manager; Craig Sanders, City Planner and Gwenna MacDonald, City Clerk.

Mr. Hancock stated that the agenda was approved with a revision to Item 9B, and that the City Council gave direction in Closed Session but there was no reportable action.

Mr. Talia reported that the City Administrator received a favorable evaluation and would receive a merit increase according to the Management pay matrix.

Peter Talia offered the Thought of the Day.

5 **BUSINESS FROM THE FLOOR:** No business.

6 **CONSENT CALENDAR:** Mayor Wilson reviewed the items on the Consent Calendar:

- A Approve vendor warrants numbered 91280 through 91430 for a total of \$163,192.42 including \$2,226.13 in payroll warrants
- B Receive and file Finance Reports: May 2014

Motion by Councilmember De Boer, second by Councilmember Callegari, to approve the Consent Calendar; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

7 **PUBLIC HEARINGS:**

7A **CDBG Annual Program Income Report**

1 **Public Hearing: Solicit and consider comments regarding the annual Grantee Performance Report**

2 **Action: Motion to accept Annual Program Income Report and authorize submittal to the State Department of Housing and Community Development**

Mr. Hancock reported that the City conducts an annual public hearing to discuss the performance of the City in administering the grant programs, and to receive feedback from the Council and community regarding the various activities. The City receives income from the payment of CDBG loans which are deposited into revolving loan funds, and then loaned again to eligible applicants for CDBG activities. The City has provided mortgage assistance for first time homebuyers and weatherization upgrades through low-interest loans, including conversion to natural gas as a project component.

The City was recently notified by the State that changes in the federal government have resulted in a suspension of all Program Income Reuse Plans, statewide, effective July 1, 2014. The State would be providing a revised template for jurisdictions to use for updating their reuse plans to be compliant with Federal and State guidelines. The City is currently working towards revising the Program Guidelines for the First Time Homebuyers and Weatherization activities, and will be bringing those along with the Program Income Reuse Plan for Council approval and submittal to the State. The City is not authorized to proceed with any activities until receiving final authorization from the State.

At 7:07 p.m., Mayor Wilson opened the public hearing and requested any comments from the public regarding the report. There being no comments, the public hearing was closed at 7:08 p.m.

Motion by Councilmember De Boer, second by Councilmember Callegari to accept the Program Income report and authorize submittal to the State Department of Housing and Community Development; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

7B **An Ordinance of the City of Susanville amending various sections of Chapter 17 of the City of Susanville Municipal Code to implement regulatory provisions required by the City of Susanville General Plan Housing Element 2009 – 2014**

1 **Public Hearing: Solicit and consider public comment relative to the amendment of Chapter 17 of the Susanville Municipal Code**

2 **Action: Consider Ordinance No. 14-0998; waive second reading and adopt**

Mr. Hancock explained that the City Council adopted the 2009 – 2014 Housing Element Update as required under State Planning and Zoning law in April 2013. In adopting the document the Council agreed to a set of twenty seven action items to implement the goals and policies of the document for providing housing for the City's population. Nine of the action items required amendments to the City

Zoning Code and one amendment to the General Plan Land Use Element. Eight of those items are introduced by the adoption of Ordinance 14-0998, and the ninth item addressing second dwelling units will be brought forward as a separate discussion for consideration in the future. The Council introduced the ordinance at the June 18, 2014 meeting, and a second reading is required for final adoption.

At 7:10 p.m., Mayor Wilson opened the public hearing and requested comments from the public. There being no comments, the public hearing was closed at 7:11 p.m.

Motion by Councilmember Callegari, second by Councilmember De Boer, to waive the second reading and adopt Ordinance No. 14-0998; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

**8** **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.  
Commission/Committee Reports:

**9** **NEW BUSINESS:**

**9A Consider approval of Lassen Chamber of Commerce fund request for Magical Country Christmas Event** Mr. Hancock reported that the City received a request from the Lassen Chamber of Commerce to support the Magical Country Christmas, an annual event held each year on the first Saturday in December. The event has grown in popularity, and the highlight is the lighting of the Christmas tree. The existing pine trees that have been used in the past are deteriorating, and last year much of the tree was unlit. After much research, it has proven to not be feasible to purchase all new lighting for the trees, but rather purchase a commercial tree that can be installed and removed every year. Mr. Hancock added that the City budgeted \$8,000 in the Civic Promotions fund for fiscal year 2014/2015, and has spent \$2,500.

**Julie Brown**, Chamber of Commerce, provided information to the City Council regarding the type of tree that would be purchased. It is durable and will withstand the weather conditions experienced in Susanville, and more importantly can be added to in future years as more funds become available to put up a larger tree. The Chamber currently has \$11,550 and needs an additional \$15,000, and they are seeking contributions from all local agencies.

Councilmember McBride asked if the Chamber had investigated the concept of projected lighting on the tree, and whether or not the commercial tree would stand up to Susanville winter weather conditions.

Ms. Brown explained some of the features of the tree and how it would be secured in place. She added that the company is located in Wisconsin, an area with winters that are normally much more severe than winter in Lassen County. Another benefit is that it can be stored safely out of the weather throughout the year.

Motion by Councilmember De Boer, second by Councilmember Callegari, to contribute \$2,000 from the civic promotions fund to be used towards the purchase of the tree; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

**9B Consider use of Roop's Fort for Lassen County's 150<sup>th</sup> Anniversary celebration**

Mr. Hancock reported that the Lassen County Chamber of Commerce is requesting City support in recognition of Lassen County's 150<sup>th</sup> Anniversary celebration. The event will be held September 5, 2014 from 6:00 – 9:00 p.m. at Memorial Park. Initially the Chamber planned to hold the event at Roop's Fort,

but they anticipate a larger number of people to attend and proposed the change in venue. They are requesting permission to serve alcoholic beverages during the event, and will be responsible for obtaining all necessary Alcoholic Beverage Control permits. In addition, they have also requested that the City waive the \$59 park user fee.

Motion by Councilmember De Boer, second by Councilmember Callegari, to approve the fee waiver and authorize the Chamber of Commerce to serve alcohol for the event; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

**9C Consider approval of lease agreement for the property at 606 Nevada Street** Mr. Hancock reported that the City owned property at 606 Nevada Street has been used as a rental property since its purchase in 2002, usually for City staff that move to Susanville from out of the area in order to facilitate their transition to the community. The City executed a month to month rental agreement with Mr. Craig Sanders in the amount of \$500 per month in February 2013, with the agreement that Mr. Sanders was to complete various repairs to the property. The items have been completed, and both parties have negotiated a new agreement, effective August 1, 2014, with a month to month term and a rental amount of \$700.00 per month. A redline copy of the agreement had been provided for review and consideration by City Council.

Motion by Councilmember Callegari, second by Councilmember De Boer, to execute the rental agreement for 606 Nevada Street with Mr. Sanders; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

**9D Consider approval of agreement with The Source for personnel information services**

Ms. MacDonald reported that as part of the pre-employment process, the City requires a consumer credit report for specific employees prior to providing an offer of employment. Staff has researched options and determined that The Source: Personnel Information Service is a company that can provide the quality of information that is needed. Each credit check is billed at \$10.00 with no deposits, monthly, or minimum fees required. A services agreement is required as part of the credentialing process required for End Users, and the City will follow all necessary notice and disclosure requirements to protect the privacy of the applicants.

Councilmember Garnier expressed concern that the information would ultimately belong to a company that might provide it to marketing agencies. She requested that staff follow up with The Source to ensure that the individuals who are being asked by the City to provide personal information are protected from an eventual release of personal information by The Source to solicitors.

Motion by Councilmember Garnier, second by Councilmember De Boer, to approve the contract, providing that there are no issues with release of personal information; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

**9E Consider approval of surplus equipment donation to CB Consulting** Mr. Hancock reported that the City has received a request from CB Consulting regarding the donation of surplus equipment from the Roosevelt Pool. While most of the equipment has been removed, there is a single lane line that is in poor condition with no measurable value, and could be considered surplus for the purpose of the donation. He confirmed that the School District was not interested in keeping it.

There was a discussion about donating individual items of surplus and not providing an opportunity for everyone in the City to have access to the surplus items that the City owns. Mr. Talia pointed out that due the lack of value of the item and the use for the overall public good defines it as not being a gift. It was the consensus of the City Council to develop a simple lease, charge one dollar, and add the item to the City's surplus sale.

Motion by Councilmember De Boer, second by Councilmember Garnier, to rent the lane line to CB Consulting for one dollar; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

**10**     **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11**     **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12**     **CONTINUING BUSINESS:** No business.

**13**     **CITY ADMINISTRATOR'S REPORTS:** No business.

**14**     **COUNCIL ITEMS:**

**14A**    **AB1234 travel reports:**

**15**     **ADJOURNMENT:** Motion by Mayor pro tem Wilson, second by Councilmember Callegari to adjourn; motion carried unanimously.

Meeting adjourned at 7:40 p.m.

Respectfully submitted by

\_\_\_\_\_  
Brian Wilson, Mayor

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

Approved on: \_\_\_\_\_

**SUSANVILLE CITY COUNCIL  
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY  
SUSANVILLE MUNICIPAL ENERGY CORPORATION  
SUSANVILLE PUBLIC FINANCING AUTHORITY  
Regular Meeting Minutes  
August 6, 2014 – 6:00 p.m.  
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:00 p.m. by Councilmember Rod E. De Boer.

Roll call of Councilmembers present: Kathie Garnier, Rod E. De Boer, and Lino P. Callegari, Absent: Nicholas McBride and Briant Wilson.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

Motion by Councilmember Garnier, second by Councilmember Callegari, to appoint Councilmember De Boer to chair the meeting in the absence of the Mayor and Mayor pro tem; motion carried.

**1      APPROVAL OF AGENDA:**

Motion by Councilmember Callegari, second by Councilmember Garnier, to approve the agenda as submitted; motion carried. Ayes: Garnier, De Boer, and Callegari. Absent: McBride and Wilson.

**2      PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: No comments.**

- 3      CLOSED SESSION: At 6:04 p.m. the Council recessed to closed session to discuss the following:**
- A      CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): one potential claim
  - B      CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):
    - 1      City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050
  - C      PUBLIC EMPLOYMENT pursuant to Government Code §54957:
    - 1      Airport Manager Contract
    - 2      Agency Negotiator: Jared G. Hancock  
Bargaining Unit-Management: 2014/2015

Closed session adjourned at 6:32 p.m.

**4      RETURN TO OPEN SESSION: At 7:00 p.m. the City Council reconvened in open session.**

Staff present: Dan Newton, Public Works Director; Theodore Friedline, Fire Chief; Tom Downing, Police Chief; Deborah Savage, Finance Manager; and Gwenna MacDonald, City Clerk.

Mr. Hancock stated that prior to closed session, the Council voted to appoint Councilmember De Boer to chair the meeting in the excused absence of the Mayor and Mayor pro tem. The agenda was approved with no revisions, and that the City Council gave direction in Closed Session but there was no reportable action.

Mr. Talia reported that the City Administrator received a favorable evaluation and would receive a merit increase according to the Management pay matrix.

Councilmember Callegari offered the Thought of the Day.

**9A Appointment of Planning Commissioners / Administer Oaths of Office** Mr. Hancock announced that the City Council has appointed two members to fill the vacancies on the Planning Commission. The City Clerk administered the oath of office to Vicki Lozano and Linda Robinette.

Motion by Councilmember Garnier, second by Councilmember Callegari, to appoint Vicki Lozano and Linda Robinette to the Planning Commission; motion carried. Ayes: Garnier, De Boer, and Callegari. Absent: McBride and Wilson.

**5 BUSINESS FROM THE FLOOR:**

**Christi Myers and Bethany Edholm**, Lassen County Public Health, invited the City Council to the Disaster Preparedness Summit scheduled for September 11, 2014.

Mr. Hancock introduced the newest member of the Administrative Services Department, B.J. Hubbard, Account Technician II. Mr. Hubbard would be working in the finance division.

**6 CONSENT CALENDAR:** Mayor Wilson reviewed the items on the Consent Calendar:

- A Receive and file minutes from City Council's June 4 and 18, 2014 meetings
- B Approve vendor warrants numbered 91431 through 91622 for a total of \$890,884.76 including \$211,826.27 in payroll warrants

Motion by Councilmember Callegari, second by Councilmember Garnier, to approve the Consent Calendar; motion carried. Ayes: Garnier, De Boer, and Callegari. Absent: McBride and Wilson.

**7 PUBLIC HEARINGS:**

**7A Consideration of Resolution No. 14-5077 and Resolution No. 14-5078 authorizing Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:**

- **875 Washo Lane** **APN:103-085-09**
- **419 Richmond Road** **APN:107-071-18**

Mr. Hancock explained that each year after the announcement of the weed abatement deadline, the City works to abate weed and rubbish hazards on properties throughout the City. In accordance with Chapter 8.28 of the Susanville Municipal Code, the process includes a public hearing in order to recoup the costs associated with the abatement. He turned the floor over to Theodore Friedline, Fire Chief.

Chief Friedline reported that staff has abated two properties located at 875 Washo Lane and 419 Richmond Road, for a total cost of \$1,500. In addition to the cost of hiring a contractor to abate the property a \$200 administrative fee has been charged to each property to recover the cost of compliance with public hearing and notification procedures. Lien notices have been posted and the property owners have been notified via certified mail of the public hearing. Council approval is required to authorize the City Administrator to lien the properties to recover the costs incurred by the City.

At 7:14 p.m. Councilmember De Boer opened the public hearing to solicit any comments from the public. There being no comments, he closed the public hearing at 7:15 p.m.

Motion by Councilmember Garnier, second by Councilmember Callegari, to approve Resolution No. 14-5077 and 14-5078; motion carried. Ayes: Garnier, De Boer, and Callegari. Absent: McBride and Wilson.

**8** **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.  
Commission/Committee Reports:

**9** **NEW BUSINESS:**  
9A *Appointment of Planning Commissioners / Administer Oaths of Office*

**9B Consider Ordinance No. 14-0999 amending the definition of tobacco use; waive first reading and introduce** Mr. Hancock reported that the City Council has received information regarding the increasing popularity of electronic cigarettes, and hookah bars or smoking lounges and at the June 18, 2014 council meeting directed staff to proceed with amendments to the Susanville Municipal Code to implement regulations pertaining to both. The first step in that process is to expand the definition of smoking to include e-cigarettes. Adoption of Ordinance No. 14-0999 would further amend the chapter to include electronic cigarettes in the definition of tobacco, and restrict the use of e-cigarettes accordingly.

Motion by Councilmember Callegari, second by Councilmember Garnier, to waive the first reading and introduce Ordinance No. 14-0999; motion carried. Ayes: Garnier, De Boer, and Callegari. Absent: McBride and Wilson.

**9C Consider Ordinance No. 14-0997 regulating the cultivation of Marijuana; waive first reading and introduce** Chief Downing explained that current California State law allows for the cultivation of medical marijuana by specific individuals for their personal use and for those who are classified as primary caregivers of other qualified users. As a result of public safety and community concerns, staff has developed and is presenting an ordinance to address the cultivation of medical marijuana within the City limits.

The proposed ordinance will regulate the cultivation of medical marijuana by providing for a ban on growing in all outdoor settings, and only allowing cultivation in certain specified structures in residential zones. The ordinance will regulate the size and type of structures cultivation is allowed within, while addressing the concerns of adjoining property owners who have been subjected to the effects of medical marijuana cultivation by their neighbors. It also deals with the public safety concern of unregulated outdoor marijuana cultivation as a potential target for criminal activity.

If approved, a violation of this ordinance would constitute a misdemeanor punishable by a fine of not more than \$1,000.00 and/or imprisonment not to exceed one year. The violator would also be subjected to civil actions and administrative penalties as detailed in the Susanville Municipal Code.

Councilmember De Boer clarified that the ordinance had been reviewed by Mr. Talia.

Councilmember Callegari stated that he has a personal problem with marijuana, medical or otherwise, and if it is medicine it should be regulated as a pharmaceutical. He noted that today's marijuana is very potent and grows fast, and asked if doctors in the local community support it.

Councilmember Garnier questioned the definition found at section 17.08.010, defining the allowable outdoor structure, noting that it wouldn't allow for people to purchase a metal shed from Sears and use

that as the outdoor grow facility, and growing indoors could cause an increase in break-ins. She does agree that the City needs to take some type of action to do something.

Chief Downing stated that it appears to be a matter of personal opinion, and he does agree with Councilmember Callegari, however the way the State law is set up, people are allowed to grow it anywhere, and he is working to identify a way that will create City laws that are more restrictive when it comes to how it is grown.

Councilmember Callegari stated that he worked undercover during the late 1960's and once you get marijuana introduced into a community it's all over.

Councilmember De Boer suggested that the discussion be tabled until it can be considered by the entire City Council.

**9D Consider fee waiver request from Lassen High School Baseball Boosters** Ms. Savage explained that each year the city receives a request from the Lassen High School Baseball Boosters to support their fundraising tournament by waiving the fees for park usage and light tokens. This year the request was received after the tournament was scheduled, so the fees have been paid but will be reimbursed if the City Council chooses to authorize the request. The total cost is \$168.00.

Motion by Councilmember Garnier, second by Councilmember Callegari, to authorize the fee waiver request in full; motion carried. Ayes: Garnier, De Boer, and Callegari. Absent: McBride and Wilson.

**10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11 SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12 CONTINUING BUSINESS:**

**12A Consider approval of Resolution No. 14-5076 authorizing Mayor to sign program supplement agreements for Susanville Rehabilitation Projects** Mr. Newton reported that the Susanville Rehabilitation SC-1, SC-2, and SC-3 are pavement overlay projects to rehabilitate various streets in the City of Susanville. The projects are programmed in the STIP for construction in Fiscal Year 2015/2016. To complete construction, the City first has to complete the environmental documents. These projects will utilize State funds only therefore only California Environmental Quality Act (CEQA) documents are required for these projects. The streets in these projects are not eligible for federal funds.

On March 17, 2014, the City requested fund allocations from the California Transportation Commission (CTC) in the amount of \$5,000 for each project to complete the environmental work. The allocation requests were approved by the CTC at their May 21, 2014 meeting.

The Program Supplement Agreements are required for the State to reimburse the City for the cost of the projects as well as the cost for the completion of the environmental work for the Susanville Rehabilitation SC-1, SC-2, and SC-3 projects.

Motion by Councilmember Callegari, second by Councilmember Garnier, to approve Resolution No. 14-5076; motion carried. Ayes: Garnier, De Boer, and Callegari. Absent: McBride and Wilson.

**13 CITY ADMINISTRATOR'S REPORTS:**

**13A Water Quality Control Board update** Mr. Newton reported that on January 17, 2014 Governor Brown declared a state of emergency due to severe drought conditions and called for Californians to voluntarily reduce their water usage by 20 percent. On July 15, 2014 the State Water Resources Control Board approved an emergency regulation that focuses on outdoor water use affecting both water users and water providers. The emergency regulation adds Section 864 "Prohibited Activities in Promotion of Water Conservation" to the California Code of Regulations. It applies to all of California's water users and places the various restrictions on water use. The addition of Section 865 "Mandatory Actions by Water Suppliers" to the California Code of Regulations applies to all California Water Suppliers. Urban Water suppliers are required to implement their Water Shortage Contingency Plans to a level that triggers mandatory restrictions on outdoor water use or request the approval of an alternate plan that includes an allocation based rate structure.

Mr. Newton explained that as an urban water supplier, the City has a Water Shortage Contingency Plan and is required to implement Stage 2. Because of the City's unique water resources and the normal drought conditions that exist in the region, Stage 2 was intended to be implemented in an extreme water shortage emergency. As a result, Stage 2 not only includes restrictions on outdoor watering, it also includes other water rationing measures that could significantly impact City residents and businesses.

As an alternative to implementing Stage 2 of the City's Water Shortage Contingency Plan the City may submit a request to the Executive Director for approval of an alternate plan that includes allocation-based rate structures. The current City water rate structure is a tiered rate structure based on metered use and is close to meeting the requirements of an allocation based rate structure. With minor adjustments to the current rate structure and some added restrictions on outdoor watering, it may be possible to obtain approval of an alternate plan.

Mr. Newton concluded by reviewing the requirements placed upon the City for enforcement, with the authority to implement fines up to \$500.00 and to provide a monthly usage report to the State. The State will be monitoring the effectiveness of the City's conservation efforts and failure to conserve State wide will most likely result in increased regulations from the State Water Board.

Mr. Hancock added that this is an example of the challenge with the State's one-size-fits-all regulations, and the City's water shortage contingency plan is based upon a situation with extreme shortages and measures that are serious. The State requirement of automatic implementation would be a tremendous burden for the City.

There was a general discussion regarding the impact on the agricultural community and staff would be keeping the council up to date.

**13B Update regarding RFP for Transportation Services** Mr. Newton reported that the City has utilized the services of Green Dot Transportation Solutions to provide technical expertise in the completion of various transportation planning and programming projects. The City will be initiating several projects in the upcoming months utilizing State and Federal funds and due to the sporadic nature of State and Federal funding it is prudent to utilize consultant services on an as-needed basis to assist in completion of the projects and provide the City with the necessary technical expertise. The current agreement with Green Dot has expired, and staff is proposing to issue a Request for Proposals in accordance with State and Federal requirements to hire a consultant to assist with multiple City projects.

**13C Consider request from Inter Regional Water Management Group (IRWVG) to act as lead agency for regional water project** Mr. Hancock reported that the City Council is a member of the

IRWVG which is tasked with preparing the Integrated Regional Water Management Plan or IRWMP. The purpose of the IRWMP is to provide a framework that will foster a collaborative effort to manage all aspects of water resources in our region through projects such as water infrastructure improvements, flood management projects, stream restoration, watershed enhancement, and a variety of others. The City has received a letter from the IRWVG requesting that the City assume the role of lead agency for grant implementation on various projects that may be funded in 2015. Grant implementation would be reimbursed through the awarded funds and the group has asked that the City consider taking on this role. Mr. Hancock added that there is not anticipated to be an immediate need for the city to assume that role for approximately six or seven months, but he wanted to keep the Council updated regarding the request.

**14**     **COUNCIL ITEMS:**

**14A**    **AB1234 travel reports:**

**15**     **ADJOURNMENT:**    Motion by Councilmember Callegari, second by Councilmember Garnier to adjourn; motion carried unanimously.

Meeting adjourned at 7:55 p.m.

Respectfully submitted by

\_\_\_\_\_  
Brian Wilson, Mayor

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

*Approved on:* \_\_\_\_\_

Reviewed by:            City Administrator  
           City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Deborah Savage, Finance Manager

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Vendor and Payroll Warrants

**PRESENTED BY:** Deborah Savage, Finance Manager

**SUMMARY:** Warrants dated August 14<sup>th</sup> through September 9<sup>th</sup> numbered 91714 through 91988

**FISCAL IMPACT:** Accounts Payable vendor warrants totaling \$541,459.20 plus \$214,664.25 in payroll warrants, for a total of \$ 756,123.45

**ACTION REQUESTED:** Motion to receive and file.

**ATTACHMENTS:** Payments by vendor and transmittal check registers.

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/13/2014	91714	7873	ESTATE OF	PURCHASE OF FORD ESCAPE	081314	1	8404-430-10-47	VEHICLES	18,000.00	18,000.00
Total 081314:										18,000.00	18,000.00
Grand Totals:										18,000.00	18,000.00

Check Issue Dates: 8/14/2014 - 8/14/2014

Aug 14, 2014 10:37AM

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91715	21	AIRGAS USA, LLC	AACETYLENE	9030004297	1	7110-430-42-46	SUPPLIES-GENERAL	40.86	40.86
Total 9030004297:											
08/14	08/14/2014	91716	981	ALLIANT INSURANCE SE	MOBILE EQUIPMENT COMM IN	235978	1	7630-411-40-45	INSUR FIRE ENGINES/APPARA	13,386.00	13,386.00
Total 235978:											
08/14	08/14/2014	91717	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. PAR	07-312	1	1000-452-20-43	TECHNICAL SVCS	287.39	287.39
Total 07-312:											
08/14	08/14/2014	91718	1070	AT&T MOBILITY	WIRELESS PHONES POLICE	835956037X08012014	1	1000-421-10-45	COMMUNICATIONS	140.74	140.74
Total 835956037X08012014:											
08/14	08/14/2014	91719	1456	AUTOPRO COLLISON CE	FIRE DEPT PAINT, LABOR #602	54	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	843.34	843.34
Total 54:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	CITY HALL SUPPLY	2064 072514	1	1000-417-10-46	SUPPLIES-GENERAL	170.89	170.89
08/14	08/14/2014	91720	884	BANK OF AMERICA	HARDWARE CLOTH	2064 072514	2	7530-451-52-46	SUPPLIES-GENERAL	11.56	11.56
08/14	08/14/2014	91720	884	BANK OF AMERICA	DRAINIO	2064 072514	3	1000-417-10-46	SUPPLIES-JANITORIAL	23.21	23.21
Total 2064 072514:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	RESTURANT G/C FOOD	2565 072514	1	7530-451-54-46	SUPPLIES GENERAL	2,080.86	2,080.86
08/14	08/14/2014	91720	884	BANK OF AMERICA	LINEN SER. GOLF COURSE	2565 072514	2	7530-451-54-44	LINEN SERVICES	156.88	156.88
Total 2565 072514:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	MONTHLY REPORTING FEES	3996 072514	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	15.00	15.00
Total 3996 072514:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
08/14	08/14/2014	91720	884	BANK OF AMERICA	GOLF COURSE SUPPLIES	4028 072514	1	7530-451-55-46	SUPPLIES - GENERAL	440.68	440.68	
08/14	08/14/2014	91720	884	BANK OF AMERICA	GOLF COURSE SUPPLIES	4028 072514	2	1000-417-10-46	SUPPLIES-GENERAL	3.41	3.41	
Total 4028 072514:											444.09	444.09
08/14	08/14/2014	91720	884	BANK OF AMERICA	DISHWASHER MOTOR	4093 072514	1	7530-451-54-44	REPAIR & MAINTENANCE	151.66	151.66	
08/14	08/14/2014	91720	884	BANK OF AMERICA	GAFFR BOOKS	4093 072514	2	1000-415-10-46	BOOKS AND PERIODICALS	229.00	229.00	
08/14	08/14/2014	91720	884	BANK OF AMERICA	NOTARY CLASS AND SUPPLIE	4093 072514	3	1000-411-40-48	DUES AND MEMBERSHIPS	646.02	646.02	
08/14	08/14/2014	91720	884	BANK OF AMERICA	LEAGUE OF CALI. CONFERENC	4093 072514	4	1000-411-10-45	TRAVEL	2,000.00	2,000.00	
Total 4093 072514:											3,026.68	3,026.68
08/14	08/14/2014	91720	884	BANK OF AMERICA	FUEL	4119 072514	1	1000-422-10-46	GASOLINE	146.75	146.75	
08/14	08/14/2014	91720	884	BANK OF AMERICA	POSTAGE	4119 072514	2	1000-425-20-46	POSTAGE	13.40	13.40	
Total 4119 072514:											160.15	160.15
08/14	08/14/2014	91720	884	BANK OF AMERICA	SPILL CONTAINMENT W/DRAIN	4168 072514	1	2007-431-20-46	SUPPLIES-GENERAL	450.71	450.71	
08/14	08/14/2014	91720	884	BANK OF AMERICA	#232 TRUCK PART	4168 072514	2	2007-431-20-44	RENT & LEASES EQUIP & VEHI	81.98	81.98	
Total 4168 072514:											532.69	532.69
08/14	08/14/2014	91720	884	BANK OF AMERICA	PANTS, POLO	4226 072514	1	1000-421-10-42	UNIFORM ALLOWANCE	124.21	124.21	
08/14	08/14/2014	91720	884	BANK OF AMERICA	OFFICE SUPPLIES	4226 072514	2	1000-421-10-46	SUPPLIES-GENERAL	37.57	37.57	
08/14	08/14/2014	91720	884	BANK OF AMERICA	BATTERIES	4226 072514	3	1000-421-10-46	SUPPLIES-SAFETY ITEMS	11.81	11.81	
08/14	08/14/2014	91720	884	BANK OF AMERICA	TOWELS	4226 072514	4	1000-421-10-46	SUPPLIES-GENERAL	8.79	8.79	
08/14	08/14/2014	91720	884	BANK OF AMERICA	BATTERY FILLER/GOLF CARTS	4226 072514	5	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	188.85	188.85	
08/14	08/14/2014	91720	884	BANK OF AMERICA	KEY CUT	4226 072514	6	1000-421-10-45	LOCKSMITHING SERVICES	4.62	4.62	
Total 4226 072514:											375.85	375.85
08/14	08/14/2014	91720	884	BANK OF AMERICA	CPCA MEMBERSHIP	4242 072514	1	1000-421-10-48	DUES AND MEMBERSHIPS	125.00	125.00	
Total 4242 072514:											125.00	125.00
08/14	08/14/2014	91720	884	BANK OF AMERICA	KET CUT	4267 072514	1	1000-421-10-45	LOCKSMITHING SERVICES	9.94	9.94	
Total 4267 072514:											9.94	9.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91720	884	BANK OF AMERICA	INVESTIGATION SUPPLIES	4291 072514	1	1000-421-10-46	SUPPLIES-GENERAL	28.99	28.99
Total 4291 072514:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	CPGA MEMBERSHIP	4317 072514	1	1000-421-10-48	DUES AND MEMBERSHIPS	315.00	315.00
08/14	08/14/2014	91720	884	BANK OF AMERICA	EVIDENCE BOXES	4317 072514	2	1000-421-10-46	SUPPLIES-SAFETY ITEMS	80.07	80.07
Total 4317 072514:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	WEB BUILDER	5203 072514	1	8404-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90
08/14	08/14/2014	91720	884	BANK OF AMERICA	ARCGIS SOFTWARE	5203 072514	2	8404-430-10-47	SOFTWARE	1,612.50	1,612.50
Total 5203 072514:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	PUMP	5442 072514	1	7110-430-42-46	SUPPLIES-GENERAL	1,133.17	1,133.17
Total 5442 072514:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	TR EX	6933 072514	1	1000-421-10-45	TRAINING	350.00	350.00
Total 6933 072514:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	FISH TAPE FOR CABLES	7575 072514	1	7401-430-62-46	SUPPLIES-GENERAL	1,126.45	1,126.45
08/14	08/14/2014	91720	884	BANK OF AMERICA	MEMORY CARD	7575 072514	2	7401-430-62-46	SUPPLIES-GENERAL	304.43	304.43
08/14	08/14/2014	91720	884	BANK OF AMERICA	OVEN IGNITER KIT	7575 072514	3	7401-430-62-46	SUPPLIES-GENERAL	483.28	483.28
Total 7575 072514:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	FUEL	7979 072514	1	1000-422-10-46	GASOLINE	959.57	959.57
08/14	08/14/2014	91720	884	BANK OF AMERICA	POSTAGE LABELS	7979 072514	2	1000-425-20-46	POSTAGE	425.24	425.24
08/14	08/14/2014	91720	884	BANK OF AMERICA	TIRES	7979 072514	3	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	879.30	879.30
08/14	08/14/2014	91720	884	BANK OF AMERICA	BULB, CLEANING SUPPLIES	7979 072514	4	1000-422-10-46	SUPPLIES-JANITORIAL	18.94	18.94
08/14	08/14/2014	91720	884	BANK OF AMERICA	BULB, CLEANING SUPPLIES	7979 072514	5	1000-422-10-46	SUPPLIES-GENERAL	3.10	3.10
Total 7979 072514:											
08/14	08/14/2014	91720	884	BANK OF AMERICA	OFFICE FURNITURE	9363 072514	1	7620-430-10-47	FURNITURE AND FIXTURES	1,330.51	1,330.51
08/14	08/14/2014	91720	884	BANK OF AMERICA	WEB BUILDER	9363 072514	2	7620-430-10-48	TAXES, FEES, PERMITS & CHA	24.90	24.90
08/14	08/14/2014	91720	884	BANK OF AMERICA	PHONEBOOK TRANSFER IPHO	9363 072514	3	7401-430-62-45	COMMUNICATIONS	10.00	10.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91720	884	BANK OF AMERICA	HUSKY PV VENT	9363 072514	4	7620-430-10-46	SUPPLIES-GENERAL	105.58	105.58
08/14	08/14/2014	91720	884	BANK OF AMERICA	DOUBLE WASTE WINDSHIELD	9363 072514	5	7620-430-10-44	REPAIR AND MAINTENANCE-F	391.09	391.09
08/14	08/14/2014	91720	884	BANK OF AMERICA	CABLES, CHARGERS	9363 072514	6	7401-430-62-46	SUPPLIES-GENERAL	214.35	214.35
08/14	08/14/2014	91720	884	BANK OF AMERICA	CABLES, CHARGERS	9363 072514	7	7401-430-62-46	SUPPLIES-GENERAL	139.33-	139.33-
08/14	08/14/2014	91720	884	BANK OF AMERICA	30 GAL TRASH BAGS	9363 072514	8	7620-430-10-46	SUPPLIES-JANITORIAL	14.48	14.48
08/14	08/14/2014	91720	884	BANK OF AMERICA	CARD STOCK	9363 072514	9	7620-430-10-45	ADVERTISING	43.52	43.52
08/14	08/14/2014	91720	884	BANK OF AMERICA	BINDERS	9363 072514	10	7201-430-81-46	SUPPLIES - GENERAL	20.86	20.86
08/14	08/14/2014	91720	884	BANK OF AMERICA	SHIPPING	9363 072514	11	7201-430-81-46	POSTAGE	39.85	39.85
Total 9363 072514:										2,055.81	2,055.81
08/14	08/14/2014	91721	75	BETTER WELDING & FABR	REPAIR FLAG POLE	22568	1	1000-452-20-43	TECHNICAL SVCS	198.25	198.25
Total 22568:										198.25	198.25
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	GLOVES	306387	1	7401-430-62-46	SUPPLIES-GENERAL	15.95	15.95
Total 306387:										15.95	15.95
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	PAINTBRUSH	306405	1	3015-417-10-44	CONSTRUCTION SERVICES	5.78	5.78
Total 306405:										5.78	5.78
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	CAULKING	306418	1	7110-430-42-46	SUPPLIES-GENERAL	5.79	5.79
Total 306418:										5.79	5.79
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	MASKING TAPE, SPRAYPAINT	306650	1	7401-430-62-46	SUPPLIES-GENERAL	13.52	13.52
Total 306650:										13.52	13.52
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	BLADE RECEIPT	306651	1	3015-417-10-44	CONSTRUCTION SERVICES	5.79	5.79
Total 306651:										5.79	5.79
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	TARP	306667	1	2007-431-20-46	SUPPLIES-GENERAL	7.25	7.25
Total 306667:										7.25	7.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	TIEDOWNS, SPRAYPAINT	306915	1	7110-430-42-46	SUPPLIES-GENERAL	36.25	36.25
Total 306915:											
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	SIGN, KEY TAGS, TAPE	307080	1	7110-430-42-46	SUPPLIES-GENERAL	15.43	15.43
Total 307080:											
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	MASONRY DISC, WHEEL CUTO	K06509	1	3015-417-10-44	CONSTRUCTION SERVICES	6.75	6.75
Total K06509:											
08/14	08/14/2014	91722	76	BILLINGTON ACE HARD	GLOVES	K06557	1	7401-430-62-46	SUPPLIES-GENERAL	15.47	15.47
Total K06557:											
08/14	08/14/2014	91723	7870		REFUND GAS DEPOSIT	1041546008	1	7401-2228-000	DEPOSITS-CUSTOMER	132.83	132.83
Total 1041546008:											
08/14	08/14/2014	91724	1457	BURNEY'S COMMERCIAL	DRAIN SOLENDID, SQUEEZE T	184636	1	7530-451-54-44	REPAIR & MAINTENANCE	814.71	814.71
Total 184636:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110NORTH 080114	1	1000-452-20-44	DISPOSAL	226.62	226.62
Total 110NORTH 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	1801MAIN 080114	1	1000-421-10-44	DISPOSAL	93.24	93.24
Total 1801MAIN 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRCLE 080114	1	7530-451-52-44	DISPOSAL	186.47	186.47
Total 470895CIRCLE 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAINST 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66

Check Issue Dates: 8/14/2014 - 8/14/2014

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLC600MAINST 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCBOFA 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLER 080114	1	2007-431-20-44	DISPOSAL	18.33	18.33
Total PLCBUEHLER 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIMNDMTN 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCDIMNDMTN 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKSL	PLCELKSLDODGE 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCELKSLDODGE 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 080114	1	2007-431-20-44	DISPOSAL	18.33	18.33
Total PLCFROSTYMILL 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOTLT 8011	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCGROCERYOTLT 80114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCHOTELLSN1 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN2 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCHOTELLSN2 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIMS KI	PLCKIMKITCHEN 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCKIMKITCHEN 080114:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBLD 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCKNOCHBLD 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSENHHS 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLASSENHHS 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE	PLCLESLIESJWLR80114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLESLIESJWLR80114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - L V CHA	PLCLVCHRTTR 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLVCHRTTR 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLSENPLZA 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCMTLSENPLZA 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPLZA080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCPANCERAPLZA080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWRLY080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSIERRAJWRLY080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHRT 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSIERRATHRT 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLCSTATEFARM 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSTATEFARM 080114:											
08/14	08/14/2014	91725	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66

GL Period	Check Issue Date	Check Number	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCUSVILLEREAL 080114:												
08/14	08/14/2014	91725		1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPDOWNPK 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCUPTOWNPK 080114:												
08/14	08/14/2014	91725		1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - US POS	PLCUSPOSTAL 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCUSPOSTAL 080114:												
08/14	08/14/2014	91725		1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETMEM 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCVETMEM 080114:												
08/14	08/14/2014	91725		1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 080114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCWALMARTBUS 080114:												
08/14	08/14/2014	91725		1307	C&S WASTE SOLUTIONS	925 SIERRA	SVL15 080114	1	7401-430-62-44	DISPOSAL	154.93	154.93
Total SVL15 080114:												
08/14	08/14/2014	91725		1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 080114	1	1000-417-10-44	DISPOSAL	154.93	154.93
Total SVL2 080114:												
08/14	08/14/2014	91725		1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW	SVL5 080114	1	1000-452-20-44	DISPOSAL	186.47	186.47
Total SVL5 080114:												
08/14	08/14/2014	91725		1307	C&S WASTE SOLUTIONS	720 SOUTH ST	SVL8 080114	1	7620-430-10-44	DISPOSAL	154.93	154.93
Total SVL8 080114:												
08/14	08/14/2014	91726		115	CASELLE INC.	SOFTWARE SUPPORT 9/14	59242	1	1000-417-10-43	TECHNICAL SVCS	1,258.00	1,258.00
Total 59242:												

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91727	137	CHUCK JONES ELECTRI	ELECTRICAL WORK	1319	1	1000-452-21-43	TECHNICAL SVCS	567.74	567.74
Total 1319:											
08/14	08/14/2014	91728	148	COMPUTER LOGISTICS	WEBROOT CLOUD ANTI VIRUS	63119	1	1000-417-10-47	SOFTWARE	512.00	512.00
Total 63119:											
08/14	08/14/2014	91728	148	COMPUTER LOGISTICS	MONTHLY SER 2HRS	63207	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 63207:											
08/14	08/14/2014	91728	148	COMPUTER LOGISTICS	ANTI VIRUS-BARRACUDA 200G	63225	1	1000-417-10-43	TECHNICAL SVCS	50.00	50.00
Total 63225:											
08/14	08/14/2014	91728	148	COMPUTER LOGISTICS	EMAIL & IPHONE SUPPORT	63271	1	1000-417-10-43	TECHNICAL SVCS	315.10	315.10
Total 63271:											
08/14	08/14/2014	91729	161	CSK AUTO INC	ELECTRIC PUMP	2740318557	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	42.99	42.99
Total 2740318557:											
08/14	08/14/2014	91729	161	CSK AUTO INC	ELECTRIC PUMP	2740319239	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	42.99	42.99
Total 2740319239:											
08/14	08/14/2014	91729	161	CSK AUTO INC	IDLER, PITTMAN, CONTROL ARM	2740319282	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	68.29	68.29
Total 2740319282:											
08/14	08/14/2014	91729	161	CSK AUTO INC	WRENCH SET	2740319371	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	7.16	7.16
08/14	08/14/2014	91729	161	CSK AUTO INC	WRENCH SET	2740319371	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	7.16	7.16
08/14	08/14/2014	91729	161	CSK AUTO INC	WRENCH SET	2740319371	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	7.17	7.17
Total 2740319371:											
08/14	08/14/2014	91729	161	CSK AUTO INC	CONTROL ARM	2740319491	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	256.47	256.47

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740319491:											
08/14	08/14/2014	91729	161	CSK AUTO INC	CONTROL ARM	2740319492	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	21.01-	21.01-
Total 2740319492:											
08/14	08/14/2014	91729	161	CSK AUTO INC	SENSA TRAC	2740319552	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	90.00	90.00
Total 2740319552:											
08/14	08/14/2014	91730	167	DALCAR ELECTRICAL SU	GOLF COURSE	0019180	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	14.99	14.99
Total 0019180:											
08/14	08/14/2014	91731	173	DATCO SERVICES	SUBSTANCE TEST - JULY 2014	21174317	1	1000-416-10-43	TECHNICAL SVCS	312.00	312.00
Total 21174317:											
08/14	08/14/2014	91732	174	DATEMA, STEVEN K.	AIRPORT MANAGER 8/2014	081114	1	7201-430-81-43	TECHNICAL SVCS	1,889.31	1,889.31
Total 081114:											
08/14	08/14/2014	91733	180	DELL INC.	ADDITIONAL SERVER FOR CIT	XJFWJCDR7	1	1000-417-10-47	MACHINERY & EQUIPMENT	8,838.36	8,838.36
Total XJFWJCDR7:											
08/14	08/14/2014	91734	7447		REFUND DEPOSIT P.A. SYSTE	080714	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 080714:											
08/14	08/14/2014	91735	219	ED STAUB & SONS PETR	82.3 GAL PROPANE G/C RESTU	0105902	1	7530-451-54-46	PROPANE	176.06	176.06
Total 0105902:											
08/14	08/14/2014	91735	219	ED STAUB & SONS PETR	358.3 GAL DIESAL G/C CLUB	0161035	1	7530-451-54-46	PROPANE	1,360.28	1,360.28
Total 0161035:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91735	219	ED STAUB & SONS PETR	5.7 GAL PROPANE G/C	1245077	1	7530-451-52-46	GASOLINE	17.95	17.95
Total 1245077:											
08/14	08/14/2014	91736	1356	TR EX SONORA	08/19/14	080514	1	8404-430-10-45	TRAVEL & TRAINING	69.00	69.00
Total 080514:											
08/14	08/14/2014	91737	7869	REFUND GAS DEPOSIT		10533000002	1	7401-2228-000	DEPOSITS-CUSTOMER	139.26	139.26
Total 10533000002:											
08/14	08/14/2014	91738	238	FASTENAL COMPANY	SPRAY PAINT	59788	1	7401-430-62-46	SUPPLIES-GENERAL	5.31	5.31
Total 59788:											
08/14	08/14/2014	91739	241	FEATHER PUBLISHING C	COUNCIL BUS. CARDS	#437 01020829	1	1000-411-40-46	SUPPLIES-GENERAL	262.03	262.03
08/14	08/14/2014	91739	241	FEATHER PUBLISHING C	NEW LETTERHEAD	#437 01020829	2	1000-417-10-46	SUPPLIES-GENERAL	122.67	122.67
Total #437 01020829:											
08/14	08/14/2014	91739	241	FEATHER PUBLISHING C	BUS. CARDS	#437 01020830	1	7620-430-10-46	SUPPLIES-GENERAL	153.19	153.19
Total #437 01020830:											
08/14	08/14/2014	91739	241	FEATHER PUBLISHING C	MISC PRINTING OF NOTEPADS	#537 01020828	1	1000-417-10-45	ADVERTISING	16.13	16.13
Total #537 01020828:											
08/14	08/14/2014	91739	241	FEATHER PUBLISHING C	FIREWORKS AD	#695 01022462	1	1000-422-10-45	ADVERTISING	148.05	148.05
Total #695 01022462:											
08/14	08/14/2014	91739	241	FEATHER PUBLISHING C	CITY ENGINEER 07/16/14	#7640-01024696	1	7620-430-10-45	ADVERTISING	43.50	43.50
Total #7640-01024696:											
08/14	08/14/2014	91739	241	FEATHER PUBLISHING C	MAINT WORKER 07/02/14	PO#7639-01021522	1	7620-430-10-45	ADVERTISING	55.75	55.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PO#7639-01021522:											
08/14	08/14/2014	91739	241	FEATHER PUBLISHING C	MAINT WORKER 07/09/14	PO#7639-01023105	1	7620-430-10-45	ADVERTISING	55.75	55.75
Total PO#7639-01023105:											
08/14	08/14/2014	91739	241	FEATHER PUBLISHING C	CITY ENGINEER 07/9/14	PO#7640-01023180	1	7620-430-10-45	ADVERTISING	43.50	43.50
Total PO#7640-01023180:											
08/14	08/14/2014	91740	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	474518A	1	7110-430-42-43	TECHNICAL SVCS	374.00	374.00
Total 474518A:											
08/14	08/14/2014	91740	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	474520A	1	7110-430-42-43	TECHNICAL SVCS	374.00	374.00
Total 474520A:											
08/14	08/14/2014	91740	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	474523A	1	7110-430-42-43	TECHNICAL SVCS	235.00	235.00
Total 474523A:											
08/14	08/14/2014	91740	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	474842A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 474842A:											
08/14	08/14/2014	91740	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	475130A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 475130A:											
08/14	08/14/2014	91741	257	FOREST OFFICE EQUIP	PALLET OF COPY PAPER	304	1	1000-417-10-46	SUPPLIES-GENERAL	1,892.00	1,892.00
Total 304:											
08/14	08/14/2014	91741	257	FOREST OFFICE EQUIP	COPIES - KYOCERA COPIER 7/	CC5584	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	453.75	453.75
Total CC5584:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91742	265	FRONTIER	257-1057 P/W FAX	1057 072014	1	7620-430-10-45	COMMUNICATIONS	189.47	189.47
Total 1057 072014:											
08/14	08/14/2014	91742	265	FRONTIER	257-2520 GOLF COURSE	2520 080114	1	7530-451-52-45	COMMUNICATIONS	332.74	332.74
Total 2520 080114:											
08/14	08/14/2014	91743	7867		ELEC PANEL DEPOSIT REFUN	080714	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 080714:											
08/14	08/14/2014	91744	6661		LEAGUE OF CAL GARNIERHAN	073114 REIM	1	1000-413-20-45	TRAVEL	508.40	508.40
Total 073114 REIM:											
08/14	08/14/2014	91744	6661		TR EX LOS ANGELES 09/02/14	080814	1	1000-413-20-45	TRAVEL	213.00	213.00
Total 080814:											
08/14	08/14/2014	91745	7862		REFUND WATER DEPOSIT	10331250001	1	7110-2228-000	DEPOSITS-CUSTOMER	31.75	31.75
Total 10331250001:											
08/14	08/14/2014	91746	7863		REFUND GAS DEPOSIT	10100201014	1	7401-2228-000	DEPOSITS-CUSTOMER	127.42	127.42
Total 10100201014:											
08/14	08/14/2014	91747	1362	IRON MOUNTAIN INFO. M	SHREDDING PID	KNM5494	1	1000-421-10-44	DISPOSAL	54.21	54.21
Total KNM5494:											
08/14	08/14/2014	91748	1292		ENGINE 628 BALD FIRE 8/2-8/8/	081114	1	1000-422-50-41	OVERTIME	3,895.80	3,895.80
Total 081114:											
08/14	08/14/2014	91749	1455	KIMBALL MIDWEST	DRILL BITS	3679257	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	31.85	31.85
08/14	08/14/2014	91749	1455	KIMBALL MIDWEST	DRILL BITS	3679257	2	7110-430-42-46	SUPPLIES-SMALL TOOLS	31.85	31.85
08/14	08/14/2014	91749	1455	KIMBALL MIDWEST	DRILL BITS	3679257	3	2007-431-20-46	SUPPLIES-SMALL TOOLS	31.86	31.86

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3679257:											
08/14	08/14/2014	91750	389	LASSEN CO AUDITOR	ANIMAL CONTROL THRU 7/1/13	070814	1	1000-421-10-45	ANIMAL CONTROL CONTRACT	11,656.78	11,656.78
08/14	08/14/2014	91750	389	LASSEN CO AUDITOR	DISPATCH SERVICES 7/1/13-6/3	070814	3	1000-421-10-45	DISPATCH CONTRACT	71,883.18	71,883.18
Total 070814:											
08/14	08/14/2014	91751	411	LASSEN MOTOR PARTS	FITTING, HOSE	203870	1	7530-451-52-44	REPAIR & MAINT - BUILDING	31.96	31.96
Total 203870:											
08/14	08/14/2014	91751	411	LASSEN MOTOR PARTS	AIR FILTER, OIL FILTER, FUEL	204210	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	32.15	32.15
Total 204210:											
08/14	08/14/2014	91751	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	204454	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	102.36	102.36
Total 204454:											
08/14	08/14/2014	91751	411	LASSEN MOTOR PARTS	CORE DEPOSIT	204457	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	16.13-	16.13-
Total 204457:											
08/14	08/14/2014	91751	411	LASSEN MOTOR PARTS	BELT DRESSING	204764	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	8.80	8.80
Total 204764:											
08/14	08/14/2014	91752	412	LASSEN REGIONAL SOLI	DUMP FEES	658040	1	3015-417-10-44	CONSTRUCTION SERVICES	7.65	7.65
Total 658040:											
08/14	08/14/2014	91752	412	LASSEN REGIONAL SOLI	DUMP FEES	658154	1	3015-417-10-44	CONSTRUCTION SERVICES	5.00	5.00
Total 658154:											
08/14	08/14/2014	91752	412	LASSEN REGIONAL SOLI	DUMP FEES	659030	1	2007-431-20-44	DISPOSAL	6.26	6.26

Period	GL	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 659030:												
08/14		08/14/2014	91753	413	LASSEN TIRE	PARKS TUBE	45877	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	3.32	3.32
Total 45877:												
08/14		08/14/2014	91754	425	LES SCHWAB TIRE CENT	ALIGNMENT #25	60400084302	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	56.25	56.25
Total 60400084302:												
08/14		08/14/2014	91755	437	LMUD	LASSEN COLLEGE WELL #5	120270 072914	1	7110-430-42-46	ELECTRICITY	320.40	320.40
08/14		08/14/2014	91755	437	LMUD	LASSEN COLLEGE WELL #5	120270 072914	2	7110-430-42-46	ELECTRICITY	560.87	560.87
Total 120270 072914:												
08/14		08/14/2014	91755	437	LMUD	SOUTH ST - PUBLIC WORKS O	14590 072914	1	7620-430-10-46	ELECTRICITY	129.52	129.52
08/14		08/14/2014	91755	437	LMUD	SOUTH ST - PUBLIC WORKS O	14590 072914	2	7620-430-10-46	ELECTRICITY	372.52	372.52
Total 14590 072914:												
08/14		08/14/2014	91755	437	LMUD	ROOSEVELT POOL	1744 072914	1	1000-452-20-46	ELECTRICITY	15.82	15.82
Total 1744 072914:												
08/14		08/14/2014	91755	437	LMUD	RIVERSIDE PARK	1999 072914	1	1000-452-20-46	ELECTRICITY	33.87	33.87
Total 1999 072914:												
08/14		08/14/2014	91755	437	LMUD	CADY SPRINGS	26784 072914	1	7110-430-42-46	ELECTRICITY	7.32	7.32
08/14		08/14/2014	91755	437	LMUD	CADY SPRINGS	26784 072914	2	7110-430-42-46	ELECTRICITY	14.31	14.31
Total 26784 072914:												
08/14		08/14/2014	91755	437	LMUD	RICHMOND RD BRIDGE	35094 072914	1	2007-431-60-46	ELECTRICITY	80.88	80.88
08/14		08/14/2014	91755	437	LMUD	RICHMOND RD BRIDGE	35094 072914	2	2007-431-60-46	ELECTRICITY	141.59	141.59
Total 35094 072914:												
											222.47	222.47

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
08/14	08/14/2014	91755	437	LMUD	720 SOUTH ST TANK	38646 072914	1	7620-430-10-46	ELECTRICITY	2.56	2.56	
08/14	08/14/2014	91755	437	LMUD	720 SOUTH ST TANK	38646 072914	2	7620-430-10-46	ELECTRICITY	7.44	7.44	
Total 38646 072914:											10.00	10.00
08/14	08/14/2014	91755	437	LMUD	SPRING RIDGE BOOSTER	55754 072914	1	7110-430-42-46	ELECTRICITY	156.64	156.64	
08/14	08/14/2014	91755	437	LMUD	SPRING RIDGE BOOSTER	55754 072914	2	7110-430-42-46	ELECTRICITY	548.48	548.48	
Total 55754 072914:											705.12	705.12
08/14	08/14/2014	91755	437	LMUD	RIVERSIDE PARK LIGHT	9501 072914	1	1000-452-20-46	ELECTRICITY	222.68	222.68	
Total 9501 072914:											222.68	222.68
08/14	08/14/2014	91755	437	LMUD	GEOTHERMAL PUMP #2	9503 072914	1	7301-430-52-46	ELECTRICITY	8.70	8.70	
08/14	08/14/2014	91755	437	LMUD	GEOTHERMAL PUMP #2	9503 072914	2	7301-430-52-46	ELECTRICITY	19.30	19.30	
Total 9503 072914:											28.00	28.00
08/14	08/14/2014	91756	7866		REFUND WATER DPOSIT	1012060007	1	7110-2228-000	DEPOSITS-CUSTOMER	19.03	19.03	
Total 1012060007:											19.03	19.03
08/14	08/14/2014	91757	452	MARTIN SECURITY SYST	PUBLIC WORKS MONTHLY MO	025508	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00	
Total 025508:											40.00	40.00
08/14	08/14/2014	91758	1293		ENGINE 628 BALD FIRE 8/2-8/8/	081114	1	1000-422-50-41	OVERTIME	4,387.56	4,387.56	
Total 081114:											4,387.56	4,387.56
08/14	08/14/2014	91759	7871		REFUND GAS DEPOSIT	10306901512	1	7401-2228-000	DEPOSITS-CUSTOMER	168.89	168.89	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10306901512:											
08/14	08/14/2014	91760	7847		REFUND WATER DEPOSIT	10437800014	1	7110-2228-000	DEPOSITS-CUSTOMER	25.48	25.48
08/14	08/14/2014	91760	7847		REFUND GAS DEPOSIT	10437800014	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10437800014:											
08/14	08/14/2014	91761	5585		REFUND CONST. WATER	080714	1	7110-2228-004	DEPOSITS-CONTR. METER/H	1,000.00	1,000.00
Total 080714:											
08/14	08/14/2014	91762	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 7/29/14	250241323	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250241323:											
08/14	08/14/2014	91762	481	MISSION LINEN & UNIFO	WATER LINEN SER 08/05/14	250241923	1	7110-430-42-44	LINEN SERVICE	89.66	89.66
Total 250241923:											
08/14	08/14/2014	91762	481	MISSION LINEN & UNIFO	720 SOUTH ST 080514	250241925	1	7620-430-10-44	LINEN SERVICE	50.37	50.37
Total 250241925:											
08/14	08/14/2014	91762	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 8/5/14	250241926	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250241926:											
08/14	08/14/2014	91762	481	MISSION LINEN & UNIFO	GAS LINEN SER 8/5/14	250241927	1	7401-430-62-44	LINEN SERVICES	66.47	66.47
Total 250241927:											
08/14	08/14/2014	91762	481	MISSION LINEN & UNIFO	STREET LINEN SER 08/05/14	250251924	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250251924:											
08/14	08/14/2014	91763	488	MORNING GLORY	GOLF COURSE RESTURANT F	338295	1	7530-451-54-46	SUPPLIES GENERAL	99.89	99.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 338295:								99.89	99.89
08/14	08/14/2014	91763	488	MORNING GLORY	GOLF COURSE RESTURANT F	338381	1	7530-451-54-46	SUPPLIES GENERAL	21.00	21.00
		Total 338381:								21.00	21.00
08/14	08/14/2014	91763	488	MORNING GLORY	GOLF COURSE RESTURANT F	338473A	1	7530-451-54-46	SUPPLIES GENERAL	83.90	83.90
		Total 338473A:								83.90	83.90
08/14	08/14/2014	91764	7872		OES 316 BALD FIRE 8/2/14-8/12/	081314	1	1000-422-50-41	OVERTIME	5,911.38	5,911.38
		Total 081314:								5,911.38	5,911.38
08/14	08/14/2014	91765	7841		REFUND GAS DEPOSIT	10311050411	1	7401-2228-000	DEPOSITS-CUSTOMER	194.36	194.36
		Total 10311050411:								194.36	194.36
08/14	08/14/2014	91766	7710		REFUND GAS DEPOSIT	10304960012	1	7401-2228-000	DEPOSITS-CUSTOMER	108.81	108.81
		Total 10304960012:								108.81	108.81
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	BOARDS, STAKES, SINKER	2459848	1	3015-417-10-44	CONSTRUCTION SERVICES	264.43	264.43
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	BOARDS, STAKES, SINKER	2459848	2	2007-431-20-46	SUPPLIES-GENERAL	617.00	617.00
		Total 2459848:								881.43	881.43
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	BOARDS	2459865	1	2007-431-20-46	SUPPLIES-GENERAL	203.03	203.03
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	BOARDS	2459865	2	3015-417-10-44	CONSTRUCTION SERVICES	87.01	87.01
		Total 2459865:								290.04	290.04
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	HARDBOARDS	2459956	1	3015-417-10-44	CONSTRUCTION SERVICES	64.68	64.68
		Total 2459956:								64.68	64.68
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	BOARDS	2459967	1	3015-417-10-44	CONSTRUCTION SERVICES	127.00-	127.00-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2459967:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	STAKES	2459971	1	3015-417-10-44	CONSTRUCTION SERVICES	47.03	47.03
										127.00-	127.00-
Total 2459971:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	STAKES	2460154	1	3015-417-10-44	CONSTRUCTION SERVICES	37.84	37.84
										37.84	37.84
Total 2460154:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	TEMPERED HARDBOARD	2460173	1	3015-417-10-44	CONSTRUCTION SERVICES	64.39	64.39
										64.39	64.39
Total 2460173:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	BOARDS	2460214	1	3015-417-10-44	CONSTRUCTION SERVICES	71.46	71.46
										71.46	71.46
Total 2460214:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	STAKES, BOARDS	2460275	1	3015-417-10-44	CONSTRUCTION SERVICES	36.87	36.87
										36.87	36.87
Total 2460275:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	TROWEL	2460276	1	3015-417-10-44	CONSTRUCTION SERVICES	3.54	3.54
										3.54	3.54
Total 2460276:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	BOARDS	2460310	1	3015-417-10-44	CONSTRUCTION SERVICES	10.14	10.14
										10.14	10.14
Total 2460310:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	BOARD	2460374	1	2007-431-20-46	SUPPLIES-GENERAL	3.47	3.47
										3.47	3.47
Total 2460374:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	GROUT, BONDING	2460402	1	3015-417-10-44	CONSTRUCTION SERVICES	36.21	36.21
										36.21	36.21
Total 2460402:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	GROUT	2460414	1	3015-417-10-44	CONSTRUCTION SERVICES	30.94	30.94
Total 2460414:											
08/14	08/14/2014	91767	546	PAYLESS BUILDING SUP	BOARDS	2460470	1	3015-417-10-44	CONSTRUCTION SERVICES	3.26	3.26
Total 2460470:											
08/14	08/14/2014	91768	572	QUILL CORPORATION	TONER, FOLDERS	4720563	1	7620-430-10-46	SUPPLIES-GENERAL	30.39	30.39
Total 4720563:											
08/14	08/14/2014	91768	572	QUILL CORPORATION	RECEIPT TAPE	4735594	1	1000-417-10-46	SUPPLIES-GENERAL	96.70	96.70
Total 4735594:											
08/14	08/14/2014	91769	7868	REFUND GAS DEPOSIT	REFUND GAS DEPOSIT	1024246003	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
08/14	08/14/2014	91769	7868	REFUND WATER DEPOSIT	REFUND WATER DEPOSIT	1024246003	2	7110-2228-000	DEPOSITS-CUSTOMER	4.53	4.53
Total 1024246003:											
08/14	08/14/2014	91770	1384	OES 316 BALD FIRE 8/2/14-8/12/14	OES 316 BALD FIRE 8/2/14-8/12/14	081314	1	1000-422-50-41	OVERTIME	5,264.40	5,264.40
Total 081314:											
08/14	08/14/2014	91771	630	SECRETARY OF STATE	NOTARY	#1303/KRYS 080414 NOTARY CLASS	1	1000-413-20-45	TRAVEL	80.00	80.00
Total 080414 NOTARY CLASS:											
08/14	08/14/2014	91772	632	SEZZI CONCRETE & MAT	CONCRETE	36169	1	3015-417-10-44	CONSTRUCTION SERVICES	548.90	548.90
Total 36169:											
08/14	08/14/2014	91773	1082	SIERRA CASCADE AGGR	CONCRETE SAND	4233	1	7401-430-62-46	SUPPLIES-GENERAL	934.36	934.36
08/14	08/14/2014	91773	1082	SIERRA CASCADE AGGR	CONCRETE SAND	4233	2	7110-430-42-46	SUPPLIES-GENERAL	934.36	934.36
Total 4233:											
08/14	08/14/2014	91774	1076	SIERRA COFFEE AND BE	PWM WATER SERVICE 8/6/14	42592	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 42592:											
08/14	08/14/2014	91774	1076	SIERRA COFFEE AND BE	P/W WATER SERVICE 7/30/14	42643	1	7620-430-10-46	SUPPLIES-GENERAL	7.25	7.25
Total 42643:											
08/14	08/14/2014	91775	1270	SILVER STATE BARRICA	NO CAMPING ALLOWED SIGN	75052	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	133.08	133.08
Total 75052:											
08/14	08/14/2014	91775	1270	SILVER STATE BARRICA	SIGN POST AND ANCHOR	75090	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	450.00	450.00
Total 75090:											
08/14	08/14/2014	91776	7864		REFUND GAS DEPOSIT	10408203703	1	7401-2228-000	DEPOSITS-CUSTOMER	175.14	175.14
Total 10408203703:											
08/14	08/14/2014	91777	712	TNS TRUCKING CO	SLURRY	1257	1	7401-430-62-46	SUPPLIES-GENERAL	488.05	488.05
Total 1257:											
08/14	08/14/2014	91778	966	TURF STAR, INC.	GOLF TRANSFORMER OSMAC	685123100	1	7530-451-52-46	SUPPLIES-GENERAL	148.96	148.96
Total 685123100:											
08/14	08/14/2014	91778	966	TURF STAR, INC.	TRANSFORMER AND BRACKET	685382300	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	339.46-	339.46-
Total 685382300:											
08/14	08/14/2014	91778	966	TURF STAR, INC.	SPRINKLERS	685918600	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	148.96	148.96
Total 685918600:											
08/14	08/14/2014	91778	966	TURF STAR, INC.	SPRINKLERS	685952700	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	236.21	236.21
Total 685952700:											

Check Issue Dates: 8/14/2014 - 8/14/2014

Aug 14, 2014 10:37AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/14/2014	91779	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	259030146	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	435.78	435.78
08/14	08/14/2014	91779	530	U.S. BANK EQUIPMENT F	COPIER - POLICE	259030146	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	435.78	435.78
Total 259030146:											
08/14	08/14/2014	91780	45	USA MOBILITY WIRELES	PAGER SERVICES PMW	X3501628G	1	7620-430-10-45	COMMUNICATIONS	131.26	131.26
Total X3501628G:											
08/14	08/14/2014	91781	770	WESTERN NEVADA SUP	TEMP GUN	65936833	1	7401-430-62-46	SUPPLIES-GENERAL	186.30	186.30
Total 65936833:											
08/14	08/14/2014	91781	770	WESTERN NEVADA SUP	LID, WATER BOX	65939437	1	7110-430-42-46	SUPPLIES-GENERAL	918.91	918.91
Total 65939437:											
08/14	08/14/2014	91781	770	WESTERN NEVADA SUP	THERMOCOUPLE	65948623	1	7401-430-62-46	SUPPLIES-GENERAL	532.37	532.37
Total 65948623:											
08/14	08/14/2014	91781	770	WESTERN NEVADA SUP	SPRINKLERS	65959515	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	102.17	102.17
Total 65959515:											
08/14	08/14/2014	91781	770	WESTERN NEVADA SUP	CEMENT	65964097	1	3015-417-10-44	CONSTRUCTION SERVICES	38.80	38.80
Total 65964097:											
08/14	08/14/2014	91782	7362		REIM UPS STORE MENUS 0414	041414	1	7530-451-54-46	SUPPLIES GENERAL	11.59	11.59
Total 041414:											
08/14	08/14/2014	91782	7362		REIM SUS. MARKET 071114	071114	1	7530-451-54-46	SUPPLIES GENERAL	11.96	11.96
Total 071114:											
08/14	08/14/2014	91782	7362		REIM BAR SALES	073114	1	7530-2205-008	RESTAURANT BAR SALES TO V	128.32	128.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 073114:											
08/14	08/14/2014	91782	7362		REIM BAR SALES 08/04/14	080414	1	7530-2205-008	RESTAURANT BAR SALES TO V	43.24	43.24
Total 080414:											
08/14	08/14/2014	91782	7362	WHEELER, TAMMY	CONTRACT G/C 8/14	081414	1	7530-451-54-43	TECHNICAL SERVICES	2,000.00	2,000.00
Total 081414:											
08/14	08/14/2014	91783	7865		REFUND WATER DEPOSIT	10312950014	1	7110-2228-000	DEPOSITS-CUSTOMER	12.56	12.56
Total 10312950014:											
08/14	08/14/2014	91783	7865		REFUND GAS DEPOSIT	10312950119	1	7401-2228-000	DEPOSITS-CUSTOMER	187.02	187.02
Total 10312950119:											
Grand Totals:										176,226.65	176,226.65

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/15/2014	91784	185	DEPARTMENT OF MOTO	TAXES AIR POL. FORD ESCAPE	081414	1	8404-430-10-47	VEHICLES	1,350.00	1,350.00
Total 081414:											
										1,350.00	1,350.00
08/14	08/15/2014	91785	486		TR EX TEMPEAZ 8/18/14	081414	1	7401-430-62-45	TRAVEL	159.50	159.50
Total 081414:											
										159.50	159.50
08/14	08/15/2014	91786	931		TR EX TEMPEAZ 8/18/14	081414	1	7401-430-62-45	TRAVEL	159.50	159.50
Total 081414:											
										159.50	159.50
08/14	08/15/2014	91787	738	UNITED STATES POSTAL	POSTAGE FOR POSTAGE MET	081414	1	1000-1410-002	INVENTORIES-POSTAGE	2,000.00	2,000.00
Total 081414:											
										2,000.00	2,000.00
Grand Totals:											
										3,669.00	3,669.00

Report Criteria:  
 Report type: GL detail  
 Check: Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/19/2014	91789	728	U S POSTMASTER	GAS BILLING POSTAGE	08/19/14	1	7401-430-62-46	POSTAGE	402.95	402.95
08/14	08/19/2014	91789	728	U S POSTMASTER	WATER BILLING POSTAGE	08/19/14	2	7110-430-42-46	POSTAGE	782.23	782.23
Total 08/19/14:										1,185.18	1,185.18
Grand Totals:										1,185.18	1,185.18

## Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
08/15/2014	CDPT	08/19/2014	305	CITY OF SUSANVILLE PA	1	7650-2203-1	7,032.23-
08/15/2014	CDPT	08/19/2014	305	CITY OF SUSANVILLE PA	1	7650-2203-1	7,038.43-
08/15/2014	CDPT	08/19/2014	305	CITY OF SUSANVILLE PA	1	7650-2203-1	2,268.96-
08/15/2014	CDPT	08/19/2014	305	CITY OF SUSANVILLE PA	1	7650-2203-1	2,270.41-
08/15/2014	CDPT	08/19/2014	305	CITY OF SUSANVILLE PA	1	7650-2203-1	18,090.73-
08/15/2014	CDPT	08/19/2014	306	EMPLOYMENT DEV. DEP	6	7650-2203-1	5,551.85-
08/15/2014	CDPT	08/19/2014	307	EMPLOYMENT DEV DEP	7	7650-2203-1	1,454.80-
08/01/2014	CDPT	08/19/2014	308	LABORERS TRUST FUND	9	7650-2203-1	921.50-
08/15/2014	CDPT	08/19/2014	308	LABORERS TRUST FUND	9	7650-2203-1	1,101.50-
08/15/2014	CDPT	08/19/2014	308	LABORERS TRUST FUND	9	7650-2203-1	68,201.00-
08/15/2014	CDPT	08/19/2014	91801	CA STATE DISBURSEME	26	7650-2203-0	184.61-
08/15/2014	CDPT	08/19/2014	91802	CA STATE DISBURSEME	35	7650-2203-0	155.07-
08/15/2014	CDPT	08/19/2014	91803	CA STATE DISBURSEME	36	7650-2203-0	103.84-
08/15/2014	CDPT	08/19/2014	91804	CA STATF DISBURSEME	37	7650-2203-0	69.23-
08/15/2014	CDPT	08/19/2014	91805		28	7650-2203-0	391.38-
08/15/2014	CDPT	08/19/2014	91806	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
08/15/2014	CDPT	08/19/2014	91807	VALIC	4	7650-2203-0	2,327.05-
08/01/2014	CDPT	08/19/2014	91808	AFLAC	14	8403-2239-0	486.78-
08/01/2014	CDPT	08/19/2014	91808	AFLAC	14	7650-2203-0	135.00-
08/15/2014	CDPT	08/19/2014	91808	AFLAC	14	8403-2239-0	486.78-
08/15/2014	CDPT	08/19/2014	91808	AFLAC	14	7650-2203-0	135.00-
08/01/2014	CDPT	08/19/2014	91809	GOLDEN ONE CREDIT U	12	7650-2203-0	592.50-
08/15/2014	CDPT	08/19/2014	91809	GOLDEN ONE CREDIT U	12	7650-2203-0	632.00-
08/01/2014	CDPT	08/19/2014	91810	NEW IMAGE RACQUETB	30	7650-2203-0	96.00-
08/15/2014	CDPT	08/19/2014	91810	NEW IMAGE RACQUETB	30	7650-2203-0	96.00-
08/01/2014	CDPT	08/19/2014	91811	OPERATING ENGINEERS	11	7650-2203-0	642.00-
08/15/2014	CDPT	08/19/2014	91811	OPERATING ENGINEERS	11	7650-2203-0	642.00-
08/01/2014	CDPT	08/19/2014	91812	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96-
08/15/2014	CDPT	08/19/2014	91812	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94-
08/15/2014	CDPT	08/19/2014	91813	UPEC, LOCAL 792	10	7650-2203-1	2,033.50-
08/15/2014	CDPT	08/19/2014	91814	JEFFERSON PILOT FINA	22	7650-2203-1	129.77-
08/15/2014	CDPT	08/19/2014	91814	JEFFERSON PILOT FINA	22	7650-2203-1	205.00-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	9,020.00-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	2,050.96-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	6,000.82-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	4,411.67-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	145.04-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	128.59-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	124.39-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	546.49-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	546.49-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	989.75-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	989.75-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	150.28-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	150.28-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	18.00-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	4,086.90-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	1,387.30-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	2,637.93-
08/15/2014	CDPT	08/19/2014	91815	P.E.R.S.	8	7650-2203-1	32.00-

Grand Totals:

50

157,048.46-

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/21/2014	91816	21	AIRGAS USA, LLC	OXYGEN	9030061084	1	7110-430-42-46	SUPPLIES-GENERAL	37.96	37.96
Total 9030061084:											
08/14	08/21/2014	91817	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SERVICE	07252	1	1000-417-10-43	TECHNICAL SVCS	191.21	191.21
Total 07252:											
08/14	08/21/2014	91818	44	ARAMARK UNIFORM SE	G/C TABLECLOTHES, NAPKINS	5063187378	1	7530-451-54-44	LINEN SERVICES	35.10	35.10
Total 5063187378:											
08/14	08/21/2014	91818	44	ARAMARK UNIFORM SE	G/C TABLECLOTHES, NAPKINS	5063201418	1	7530-451-54-44	LINEN SERVICES	33.57	33.57
Total 5063201418:											
08/14	08/21/2014	91818	44	ARAMARK UNIFORM SE	G/C TABLECLOTHES, NAPKINS	5063215787	1	7530-451-54-44	LINEN SERVICES	33.57	33.57
Total 5063215787:											
08/14	08/21/2014	91819	6549		REFUND GAS DEPOSIT	10408204109	1	7401-2228-000	DEPOSITS-CUSTOMER	15.74	15.74
Total 10408204109:											
08/14	08/21/2014	91820	7641		REFUND GAS DEPOSIT	10327600005	1	7401-2228-000	DEPOSITS-CUSTOMER	182.04	182.04
Total 10327600005:											
08/14	08/21/2014	91821	68	BECKWITH MD, DAVID R	FIRE FIGHTER PHY & SPIROME	073114	1	1000-422-10-43	PROFESSIONAL SVCS	150.00	150.00
Total 073114:											
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0062	1	8402-413-30-45	PRINTING AND BINDING	148.55	148.55
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0062	2	8402-413-30-46	POSTAGE	11.76	11.76
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0062	3	8402-413-30-45	COMMUNICATIONS	77.80	77.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0062	4	8402-413-30-46	SUPPLIES-GENERAL	15.50	15.50
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0062	5	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,400.00	2,400.00
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0062	6	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	1,000.00	1,000.00
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0062	7	8402-413-30-43	TECHNICAL SVCS	312.50	312.50
Total 2014-0062:										3,966.11	3,966.11
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0063	1	8402-413-30-45	PRINTING AND BINDING	17.00	17.00
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0063	2	8402-413-30-45	COMMUNICATIONS	74.15	74.15
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0063	3	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,500.00	2,500.00
08/14	08/21/2014	91822	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2014-0063	4	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	5,086.25	5,086.25
Total 2014-0063:										7,677.40	7,677.40
08/14	08/21/2014	91823	76	BILLINGTON ACE HARD	CONCRETE MIX	307057	1	7401-430-62-46	SUPPLIES-GENERAL	12.56	12.56
Total 307057:										12.56	12.56
08/14	08/21/2014	91823	76	BILLINGTON ACE HARD	SPRAYER	307172	1	7110-430-42-46	SUPPLIES-GENERAL	11.60	11.60
Total 307172:										11.60	11.60
08/14	08/21/2014	91823	76	BILLINGTON ACE HARD	MALLET, PLIERS, TOOL BAG	3074863	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	115.06	115.06
Total 3074863:										115.06	115.06
08/14	08/21/2014	91823	76	BILLINGTON ACE HARD	CRIMP WHEELS	307621	1	1000-422-10-46	SUPPLIES-GENERAL	7.14	7.14
Total 307621:										7.14	7.14
08/14	08/21/2014	91824	7876		REFUND GAS DEPOSIT	10332550008	1	7401-2228-000	DEPOSITS-CUSTOMER	71.40	71.40
Total 10332550008:										71.40	71.40
08/14	08/21/2014	91825	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1505MAIN 080114	1	1000-422-10-44	DISPOSAL	312.18	312.18
Total 1505MAIN 080114:										312.18	312.18
08/14	08/21/2014	91826	7848		REFUND GAS OVERPAYMENT	10120700002-1	1	9999-1001-001	CASH CLEARING - UTILITIES	113.28	113.28

Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10120700002-1:											
08/14	08/21/2014	91827	118	CBC INNOVIS INC	MEMBERSHIP DUES	4213003460	1	1000-417-10-48	DUES AND MEMBERSHIPS	113.28	113.28
Total 4213003460:											
08/14	08/21/2014	91828	1351	CEB	CA LAW BOOKS	10297087	1	1000-411-40-46	BOOKS AND PERIODICALS	717.30	717.30
Total 10297087:											
08/14	08/21/2014	91829	148	COMPUTER LOGISTICS	HOTEL, TRAVEL PER DIEM	63280	1	1000-417-10-43	TECHNICAL SVCS	302.10	302.10
Total 63280:											
08/14	08/21/2014	91829	148	COMPUTER LOGISTICS	100 HR SER CONTRACT RENE	63286	1	1000-1430-106	PREPAID COMPUTER HOURS	8,500.00	8,500.00
Total 63286:											
08/14	08/21/2014	91830	151	COPWARE INC.	LEGAL SOURCEBOOK SITE LIC	82537	1	1000-421-10-48	DUES AND MEMBERSHIPS	400.00	400.00
Total 82537:											
08/14	08/21/2014	91831	152	COUSO TECHNOLOGY &	6/14-7/14 WEBSITE MAINT/HOS	541378	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00
Total 541378:											
08/14	08/21/2014	91832	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	460171	1	7530-451-54-46	SUPPLIES GENERAL	213.40	213.40
Total 460171:											
08/14	08/21/2014	91833	194	DIAMOND SAW SHOP IN	AIR FILTER	12936	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	49.88	49.88
Total 12936:											
08/14	08/21/2014	91834	219	ED STAUB & SONS PETR	79.4 GAL PROPANE G/C	0105567	1	7530-451-52-46	GASOLINE	169.86	169.86
Total 0105567:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/21/2014	91835	238	FASTENAL COMPANY	BATTERIES	59923	1	1000-422-10-46	SUPPLIES-GENERAL	12.02	12.02
Total 59923:											
08/14	08/21/2014	91836	241	FEATHER PUBLISHING C	PUBLIC HEARING HERLONG M	081114	1	8402-413-30-45	ADVERTISING	63.70	63.70
Total 081114:											
08/14	08/21/2014	91836	241	FEATHER PUBLISHING C	AIR POLLUTION ADS	1068 010222277	1	8404-430-10-45	ADVERTISING	185.85	185.85
Total 1068 010222277:											
08/14	08/21/2014	91837	256	FOREMOST PROMOTION	FIREFIGHTER STICKERS	265388	1	1000-422-10-48	MISCELLANEOUS	315.29	315.29
Total 265388:											
08/14	08/21/2014	91838	257	FOREST OFFICE EQUIP	MONTHLY MAINT. FOLDING MA	CC5649	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	50.40	50.40
08/14	08/21/2014	91838	257	FOREST OFFICE EQUIP	MONTHLY MAINT. FOLDING MA	CC5649	2	7401-430-62-44	REPAIR AND MAINTENANCE-MI	33.60	33.60
Total CC5649:											
08/14	08/21/2014	91839	265	FRONTIER	257-1000 DSL SERVICE	1000 080514	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
08/14	08/21/2014	91839	265	FRONTIER	257-1000 ADMIN	1000 080514	4	1000-413-20-45	COMMUNICATIONS	14.13	14.13
08/14	08/21/2014	91839	265	FRONTIER	257-1000 CITY CLERK	1000 080514	5	1000-411-40-45	COMMUNICATIONS	9.43	9.43
08/14	08/21/2014	91839	265	FRONTIER	257-1000 FINANCE	1000 080514	6	1000-415-10-45	COMMUNICATIONS	9.42	9.42
08/14	08/21/2014	91839	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 080514	7	1000-419-10-45	COMMUNICATIONS	9.42	9.42
08/14	08/21/2014	91839	265	FRONTIER	257-1000 CITY HALL	1000 080514	8	1000-417-10-45	COMMUNICATIONS	120.93	120.93
08/14	08/21/2014	91839	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 080514	9	7110-430-42-45	COMMUNICATIONS	24.15	24.15
08/14	08/21/2014	91839	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 080514	10	7401-430-62-45	COMMUNICATIONS	24.15	24.15
Total 1000 080514:											
08/14	08/21/2014	91839	265	FRONTIER	257-1033 PARKS	1033 080514	1	1000-452-20-45	COMMUNICATIONS	158.71	158.71
Total 1033 080514:											
08/14	08/21/2014	91839	265	FRONTIER	257-1041 P/W ADMIN	1041 080514	1	7620-430-10-45	COMMUNICATIONS	276.87	276.87

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1041 080514:											
08/14	08/21/2014	91839	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 080514	1	1000-417-10-45	COMMUNICATIONS	33.27	33.27
Total 2960 080514:											
08/14	08/21/2014	91839	265	FRONTIER	257-3292 MUSEUM	3292 081014	1	1000-451-80-45	COMMUNICATION	80.71	80.71
Total 3292 081014:											
08/14	08/21/2014	91839	265	FRONTIER	257-4725 CITY HALL FAX	4725 081514	1	1000-419-10-45	COMMUNICATIONS	20.55	20.55
08/14	08/21/2014	91839	265	FRONTIER	257-4725 CITY HALL FAX	4725 081514	2	1000-415-10-45	COMMUNICATIONS	20.56	20.56
Total 4725 081514:											
08/14	08/21/2014	91839	265	FRONTIER	257-5152 FIRE	5152 081014	1	1000-422-10-45	COMMUNICATIONS	452.97	452.97
Total 5152 081014:											
08/14	08/21/2014	91839	265	FRONTIER	257-5603 POLICE	5603 081014	1	1000-421-10-45	COMMUNICATIONS	930.77	930.77
Total 5603 081014:											
08/14	08/21/2014	91840	1204	HARLAN'S BOBCAT SER	ABATEMENT SIERRA RD	070714	1	1000-425-20-43	TECHNICAL SVCS	975.00	975.00
Total 070714:											
08/14	08/21/2014	91840	1204	HARLAN'S BOBCAT SER	ABATEMENT 6 UPLAND	080514	1	1000-425-20-43	TECHNICAL SVCS	95.00	95.00
Total 080514:											
08/14	08/21/2014	91840	1204	HARLAN'S BOBCAT SER	ABATEMENT 1116 MARK ST	081314	1	1000-425-20-43	TECHNICAL SVCS	95.00	95.00
Total 081314:											
08/14	08/21/2014	91841	7577	ELECTRICAL PANEL DEP		082014	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 082014:											
08/14	08/21/2014	91842	338	JACKSON'S SERVICE CE	(4) NEW TIRES/MOUNT/BALAN	28128	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	806.20	806.20
										806.20	806.20
Total 28128:											
08/14	08/21/2014	91843	237	JOHN DEERE FINANCIAL	CREDIT SCREWS, SHAFT KEY	18433	1	7530-451-52-46	SUPPLIES-GENERAL	145.02-	145.02-
										145.02-	145.02-
Total 18433:											
08/14	08/21/2014	91843	237	JOHN DEERE FINANCIAL	G/C NUTS, MOTOR, BELTS, FO	40641	1	7530-451-52-46	SUPPLIES-GENERAL	1,137.60	1,137.60
										1,137.60	1,137.60
Total 40641:											
08/14	08/21/2014	91844	372	KRONICK, MOSKOVITZ	PROF SVCS THRU 07/25/14	273262	1	1000-412-10-43	PROFESSIONAL SVCS	1,893.46	1,893.46
										1,893.46	1,893.46
Total 273262:											
08/14	08/21/2014	91845	387	LASSEN CO ARTS COUN	CITY ANNUAL CONTRIBUTION	082014	1	1000-466-33-46	CIVIC CONTRIBUTIONS	2,000.00	2,000.00
										2,000.00	2,000.00
Total 082014:											
08/14	08/21/2014	91846	391	LASSEN CO CHAMBER O	2014 DONATION CHRISTMAS T	082014	1	1000-466-33-46	CIVIC CONTRIBUTIONS	2,000.00	2,000.00
										2,000.00	2,000.00
Total 082014:											
08/14	08/21/2014	91847	411	LASSEN MOTOR PARTS	IGNITION COIL	205474	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	103.05	103.05
										103.05	103.05
Total 205474:											
08/14	08/21/2014	91848	1102	LASSEN PC	COMPUTER MOZY SERV 7/14 F	7607	1	1000-422-10-43	TECHNICAL SVCS	76.49	76.49
										76.49	76.49
Total 7607:											
08/14	08/21/2014	91849	412	LASSEN REGIONAL SOLI	DUMP FEES	658772	1	7110-430-42-44	DISPOSAL	10.35	10.35
										10.35	10.35
Total 658772:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/21/2014	91849	412	LASSEN REGIONAL SOLI	DUMP FEES	658816	1	7110-430-42-44	DISPOSAL	61.86	61.86
Total 658816:											
08/14	08/21/2014	91849	412	LASSEN REGIONAL SOLI	DUMP FEES	659064	1	7110-430-42-44	DISPOSAL	1.62	1.62
Total 659064:											
08/14	08/21/2014	91849	412	LASSEN REGIONAL SOLI	DUMP FEES	659137	1	7110-430-42-44	DISPOSAL	6.39	6.39
Total 659137:											
08/14	08/21/2014	91850	413	LASSEN TIRE	4 BALDISMOUNTMOUNT #622	45761	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	1,298.20	1,298.20
Total 45761:											
08/14	08/21/2014	91850	413	LASSEN TIRE	4 BALDISMOUNTMOUNT LTW	45850	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	727.83	727.83
Total 45850:											
08/14	08/21/2014	91851	413	SUSANVILLE TOWING	BATTERY #80	50268	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	166.57	166.57
Total 50268:											
08/14	08/21/2014	91851	413	SUSANVILLE TOWING	OIL & FILTER# FORD EXPLORE	50289	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	54.34	54.34
Total 50289:											
08/14	08/21/2014	91852	432	LEXIS NEXIS	ELECTRONIC LAW LIBRARY SV	1407211126	1	1000-412-10-48	DUES AND MEMBERSHIPS	143.82	143.82
Total 1407211126:											
08/14	08/21/2014	91853	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 081814	1	1000-452-30-46	ELECTRICITY	11.54	11.54
Total 10262 081814:											
08/14	08/21/2014	91853	437	LMUD	STREET LIGHTS	14039 080614	1	7301-430-52-46	ELECTRICITY	186.94	186.94

Check Issue Dates: 8/21/2014 - 8/21/2014

Aug 21, 2014 12:09PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 14039 080614:											
08/14	08/21/2014	91853	437	LMUD	STREET LIGHTS	14041 080614	1	2007-431-60-46	ELECTRICITY	186.94	186.94
Total 14041 080614:											
08/14	08/21/2014	91853	437	LMUD	S GAY ST	24323 080614	1	2007-431-60-46	ELECTRICITY	3,385.45	3,385.45
Total 24323 080614:											
08/14	08/21/2014	91853	437	LMUD	66 N LASSEN STREET	2466 080614	1	1000-452-20-46	ELECTRICITY	29.36	29.36
Total 2466 080614:											
08/14	08/21/2014	91853	437	LMUD	N WEATHERLOW ST TENNIS S	24661 080614	1	1000-452-20-46	ELECTRICITY	845.60	845.60
Total 24661 080614:											
08/14	08/21/2014	91853	437	LMUD	STREET LIGHTS	2467 080614	1	2007-431-60-46	ELECTRICITY	10.00	10.00
Total 2467 080614:											
08/14	08/21/2014	91853	437	LMUD	65 N WEATHERLOW ST PARK	2865 080614	1	1000-452-20-46	ELECTRICITY	1,522.36	1,522.36
Total 2865 080614:											
08/14	08/21/2014	91853	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 080614	1	1000-451-80-46	ELECTRICITY	92.63	92.63
Total 2866 080614:											
08/14	08/21/2014	91853	437	LMUD	65 N WEATHERLOW ST COMM	2867 080614	1	1000-452-20-46	ELECTRICITY	20.48	20.48
Total 2867 080614:											
08/14	08/21/2014	91853	437	LMUD	N WEATHERLOW ST TENNIS C	2870 080614	1	1000-452-20-46	ELECTRICITY	41.71	41.71
Total 2870 080614:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/21/2014	91853	437	LMUD	NORTH ST BASEBALL PARK M	2873 080614	1	1000-452-20-46	ELECTRICITY	15.75	15.75
Total 2873 080614:											
08/14	08/21/2014	91853	437	LMUD	HARRIS DR & HWY 36	30658 080614	1	7110-430-42-46	ELECTRICITY	520.66	520.66
Total 30658 080614:											
08/14	08/21/2014	91853	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 080614	1	2007-431-60-46	ELECTRICITY	210.27	210.27
Total 43511 080614:											
08/14	08/21/2014	91853	437	LMUD	115 N WEATHERLOW ST	43866 080614	1	1000-451-80-46	ELECTRICITY	139.91	139.91
Total 43866 080614:											
08/14	08/21/2014	91853	437	LMUD	N PINE & COOK - SCADA	44153 080614	1	7110-430-42-46	ELECTRICITY	13.23	13.23
Total 44153 080614:											
08/14	08/21/2014	91853	437	LMUD	QUARRY ST STREET LIGHTS	49500 080614	1	2007-431-60-46	ELECTRICITY	56.93	56.93
Total 49500 080614:											
08/14	08/21/2014	91853	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 080614	1	2007-431-60-46	ELECTRICITY	155.10	155.10
Total 49501 080614:											
08/14	08/21/2014	91853	437	LMUD	NORTH ST BASEBALL PARK M	9283 080614	1	1000-452-20-46	ELECTRICITY	155.90	155.90
Total 9283 080614:											
08/14	08/21/2014	91853	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 080614	1	1000-466-30-46	ELECTRICITY	10.00	10.00
Total 94811 080614:											
08/14	08/21/2014	91854	7433		REFUND GAS DEPOSIT	10238050016	1	7401-2228-000	DEPOSITS-CUSTOMER	119.91	119.91

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10238050016:											
08/14	08/21/2014	91855	478	MILWOOD FLORIST AND	FLOWERS -	001119 081414	1	1000-411-10-46	SUPPLIES-GENERAL	66.65	66.65
Total 001119 081414:											
08/14	08/21/2014	91856	481	MISSION LINEN & UNIFO	POLICE SANITIZER	250241313	1	1000-421-10-46	SUPPLIES-JANITORIAL	164.85	164.85
Total 250241313:											
08/14	08/21/2014	91856	481	MISSION LINEN & UNIFO	WATER LINEN SER 08/12/14	250242534	1	7110-430-42-44	LINEN SERVICE	89.66	89.66
Total 250242534:											
08/14	08/21/2014	91856	481	MISSION LINEN & UNIFO	STREET LINEN SER 08/12/14	250242535	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250242535:											
08/14	08/21/2014	91856	481	MISSION LINEN & UNIFO	720 SOUTH ST 081214	250242536	1	7620-430-10-44	LINEN SERVICE	50.37	50.37
Total 250242536:											
08/14	08/21/2014	91856	481	MISSION LINEN & UNIFO	PARKS LINEN SER 8/12/14	250242537	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250242537:											
08/14	08/21/2014	91856	481	MISSION LINEN & UNIFO	GAS LINEN SER 8/12/14	250242538	1	7401-430-62-44	LINEN SERVICES	66.47	66.47
Total 250242538:											
08/14	08/21/2014	91856	481	MISSION LINEN & UNIFO	WATER LINEN SER 08/12/14	S250242480	1	7110-430-42-44	LINEN SERVICE	12.00	12.00
Total S250242480:											
08/14	08/21/2014	91857	7879	REFUND GAS OVERPAYMENT		10237350000	1	9999-1001-001	CASH CLEARING - UTILITIES	537.48	537.48
Total 10237350000:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/21/2014	91858	488	MORNING GLORY	ICE	338483	1	7530-451-54-46	SUPPLIES GENERAL	6.84	6.84
Total 338483:											
08/14	08/21/2014	91858	488	MORNING GLORY	GOLF COURSE RESTURANT F	338544A	1	7530-451-54-46	SUPPLIES GENERAL	1,047.30	1,047.30
Total 338544A:											
08/14	08/21/2014	91858	488	MORNING GLORY	GOLF COURSE RESTURANT F	338570	1	7530-451-54-46	SUPPLIES GENERAL	4.19-	4.19-
Total 338570:											
08/14	08/21/2014	91858	488	MORNING GLORY	GOLF COURSE RESTURANT F	338772	1	7530-451-54-46	SUPPLIES GENERAL	26.56	26.56
Total 338772:											
08/14	08/21/2014	91859	7874		REFUND GAS DEPOSIT	10114120011	1	7401-2228-000	DEPOSITS-CUSTOMER	83.22	83.22
Total 10114120011:											
08/14	08/21/2014	91860	519	NORTH CAL-NEVA RC &	7/14-6/15 SPONSORSHIP	01201405	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	150.00	150.00
Total 01201405:											
08/14	08/21/2014	91861	7727	NSP3	PLAYGROUND WOOD FIBER	14802	1	1000-452-20-46	SUPPLIES-GENERAL	4,512.40	4,512.40
Total 14802:											
08/14	08/21/2014	91862	7875		REFUND GAS DEPOSIT	10435950026	1	7401-2228-000	DEPOSITS-CUSTOMER	29.34	29.34
Total 10435950026:											
08/14	08/21/2014	91863	7878		REFUND GAS DEPOSIT	10507900002	1	7401-2228-000	DEPOSITS-CUSTOMER	194.81	194.81
Total 10507900002:											
08/14	08/21/2014	91864	7877		REFUND GAS DEPOSIT	10433320514	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
08/14	08/21/2014	91864	7877		REFUND GAS OVERPAYMENT	10433320514	2	9999-1001-001	CASH CLEARING - UTILITIES	70.16	70.16

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10433320514:											
08/14	08/21/2014	91865	7430		REFUND GAS OVERPAYMENT	10110510011-1	1	9999-1001-001	CASH CLEARING - UTILITIES	30.00	30.00
Total 10110510011-1:											
08/14	08/21/2014	91866	563	POULSEN WELDING SHO	INSTALL AND WORK ON TOOL	2509	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	170.00	170.00
Total 2509:											
08/14	08/21/2014	91866	563	POULSEN WELDING SHO	EXTENTION WATER VALVE	5669	1	7110-430-42-43	TECHNICAL SVCS	80.63	80.63
Total 5669:											
08/14	08/21/2014	91866	563	POULSEN WELDING SHO	REPAIR HOSE RACK	5672	1	7201-430-81-44	REPAIR AND MAINTNANCE-F	45.00	45.00
Total 5672:											
08/14	08/21/2014	91867	572	QUILL CORPORATION	RULED PAPER, INK PENS	4829588	1	1000-422-10-46	SUPPLIES-GENERAL	98.81	98.81
Total 4829588:											
08/14	08/21/2014	91868	5541		REFUND GAS OVRPYMNT 430	10105050119	1	9999-1001-001	CASH CLEARING - UTILITIES	4.52	4.52
Total 10105050119:											
08/14	08/21/2014	91869	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER-9/1	704705	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	262.90	262.90
08/14	08/21/2014	91869	582	RAY MORGAN CO INC	P/D COPIER 9/14	704705	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	132.43	132.43
Total 704705:											
08/14	08/21/2014	91870	7881		REFUND WATER OVERPAYME	10120550018	1	9999-1001-001	CASH CLEARING - UTILITIES	12.21	12.21
Total 10120550018:											
08/14	08/21/2014	91871	1082	SIERRA CASCADE AGGR	AGGREGATE BASE	4272	1	3015-417-10-44	CONSTRUCTION SERVICES	394.44	394.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4272:											
08/14	08/21/2014	91872	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 8/13/14	42622	1	1000-417-10-46	SUPPLIES-GENERAL	14.50	14.50
Total 42622:											
08/14	08/21/2014	91873	640	SIERRA ELECTRONICS	DECK LIGHT/LEDS INSTALLATI	204471	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	602.60	602.60
Total 204471:											
08/14	08/21/2014	91874	1065		REFUND GAS OVERPAYMENT	10128050006	1	9999-1001-001	CASH CLEARING - UTILITIES	71.40	71.40
Total 10128050006:											
08/14	08/21/2014	91875	1382	SONSRAY MACHINERY L	BACK UP LIGHT	P00259-07	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	39.88	39.88
Total P00259-07:											
08/14	08/21/2014	91876	7883		REFUND WATER OVERPAYME	10105200003	1	9999-1001-001	CASH CLEARING - UTILITIES	59.24	59.24
Total 10105200003:											
08/14	08/21/2014	91877	1449	STI INVESTIGATTONS	BACKGROUND PACKET INVES	1277	1	1000-416-10-43	TECHNICAL SVCS	210.00	210.00
Total 1277:											
08/14	08/21/2014	91878	1302	STOKES HAULING	ABATEMENT 432 ALEXANDER	080514	1	1000-425-20-43	TECHNICAL SVCS	65.00	65.00
Total 080514:											
08/14	08/21/2014	91878	1302	STOKES HAULING	ABATEMENT 580 SPRUCE ST	081114	1	1000-425-20-43	TECHNICAL SVCS	165.00	165.00
Total 081114:											
08/14	08/21/2014	91879	806	SUSANVILLE AVIATION	FUEL	2801	1	1000-422-10-46	GASOLINE	94.20	94.20
Total 2801:											

M = Manual Check, V = Void Check

Check Issue Dates: 8/21/2014 - 8/21/2014

Aug 21, 2014 12:09PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/21/2014	91880	712	TNS TRUCKING CO	CONCRETE SLURRY 7 SACK	1271	1	3015-417-10-44	CONSTRUCTION SERVICES	582.52	582.52
Total 1271:											
08/14	08/21/2014	91881	718	TRI COUNTY PUMP CO	WELL4 BACK UP MOTOR	4938	1	7110-430-42-43	TECHNICAL SVCS	1,125.00	1,125.00
Total 4938:											
08/14	08/21/2014	91882	7882		REFUND GAS OVERPAYMENT	10203185601	1	9999-1001-001	CASH CLEARING - UTILITIES	362.15	362.15
Total 10203185601:											
08/14	08/21/2014	91883	966	TURF STAR, INC.	TRANSFORMER AND BRACKET	684610500	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	339.46	339.46
Total 684610500:											
08/14	08/21/2014	91884	530	U.S. BANK EQUIPMENT F	COPIER - FIRE DEPARTMENT	259091072	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	162.57	162.57
Total 259091072:											
08/14	08/21/2014	91885	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9729556982	1	7620-430-10-45	COMMUNICATIONS	574.49	574.49
08/14	08/21/2014	91885	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9729556982	2	1000-452-20-45	COMMUNICATIONS	21.13	21.13
08/14	08/21/2014	91885	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9729556982	3	1000-424-20-45	COMMUNICATIONS	.88	.88
08/14	08/21/2014	91885	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9729556982	4	8404-430-10-45	COMMUNICATIONS	52.01	52.01
Total 9729556982:											
08/14	08/21/2014	91885	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE DEP	9729557493	1	1000-422-10-45	COMMUNICATIONS	76.02	76.02
Total 9729557493:											
08/14	08/21/2014	91886	7880		REFUND WATER OVERPAYME	10227120000	1	9999-1001-001	CASH CLEARING - UTILITIES	54.56	54.56
Total 10227120000:											
08/14	08/21/2014	91887	1398	WAGE WORKS	MONTHLY ADMIN FEE	125A10339135	1	8403-2239-002	SECTION 125 - CITY	50.00	50.00
Total 125A10339135:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/21/2014	91888	770	WESTERN NEVADA SUP	SUPPLIES METER LINE REPAIR	65941653	1	7110-430-42-46	SUPPLIES-GENERAL	701.39	701.39
Total 65941653:											
08/14	08/21/2014	91888	770	WESTERN NEVADA SUP	REPAIR BAND	65961040	1	7110-430-42-46	SUPPLIES-GENERAL	545.63	545.63
Total 65961040:											
08/14	08/21/2014	91888	770	WESTERN NEVADA SUP	METER BOX WITH LID	65963995	1	3015-417-10-44	CONSTRUCTION SERVICES	118.58	118.58
Total 65963995:											
08/14	08/21/2014	91888	770	WESTERN NEVADA SUP	WRENCH	65971035	1	7401-430-62-46	SUPPLIES-GENERAL	16.63	16.63
Total 65971035:											
08/14	08/21/2014	91889	1198	WESTWOOD SANITATIO	PORTABLE TOILET - GOLF COU	A42306	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A42306:											
08/14	08/21/2014	91889	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE 7	A42322	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A42322:											
08/14	08/21/2014	91889	1198	WESTWOOD SANITATIO	PORTABLE TOILET-OLD CLUBH	A42354	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A42354:											
08/14	08/21/2014	91890	7362		REIM PRIME RIB 081414	AUG 14,2014	1	7530-451-64-46	SUPPLIES GENERAL	353.58	353.58
Total AUG 14,2014:											
Grand Totals:										61,149.38	61,149.38

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/26/2014	91891	53		RETIREMENT INCENTIVE PKGE	082214	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082214:											
08/14	08/26/2014	91892	110		REIM TRAVEL TO CHICAGO 08/	082514	1	7530-451-52-45	TRAVEL	405.70	405.70
Total 082514:											
08/14	08/26/2014	91893	174		GROUND LEASE 710 MAIN 8/14	082214	1	8401-2228-000	DEPOSITS PAYABLE	75.00	75.00
Total 082214:											
08/14	08/26/2014	91894	288		REMBURSE HEALTH INS - SIC	082514	1	7610-2229-002	RETIREE SICK LEAVE BANK PA	419.50	419.50
Total 082514:											
08/14	08/26/2014	91895	332		GAS CONSULTING SVC 8/2014	082214	1	7401-430-62-43	PROFESSIONAL SVCS	400.00	400.00
Total 082214:											
08/14	08/26/2014	91896	445		RETIRE INCENTIVE 9/14	082214	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082214:											
08/14	08/26/2014	91897	1271		8/14 GROUND LEASE 706 MAIN	082214	1	8401-2228-000	DEPOSITS PAYABLE	100.00	100.00
Total 082214:											
08/14	08/26/2014	91898	561		RETIREMENT INCENTIVE 9-14	082214	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082214:											
08/14	08/26/2014	91899	7728		REIM TRAVEL TO CHICAGO 08/	082514	1	7530-451-52-45	TRAVEL	405.70	405.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 082514:											
08/14	08/26/2014	91900	713		RETIRE INCENTIVE 9/14	082214	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082214:										930.00	930.00
Grand Totals:										5,525.90	5,525.90

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

Report Criteria:  
Report type: GL detail  
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/14	08/28/2014	91901	6	ACCAP	ACCAP PUBLIC SAFETY REGIS	08282014	1	1000-413-20-45	TRAVEL	200.00	200.00
Total 08282014:											
08/14	08/28/2014	91902	7884		TR EX LEAGUE LA 9/2-9/5 2014	KG08282014	1	1000-411-10-45	TRAVEL	213.00	213.00
Total KG08282014:											
08/14	08/28/2014	91903	7885	RICK BETTIS CONSTRUC	RETURN OF HYDRANT AND ME	RBC08282014	1	7110-2228-004	DEPOSITS-CONTRSR. METER/H	1,000.00	1,000.00
Total RBC08282014:											
08/14	08/29/2014	91905	728	U S POSTMASTER	WATER BILLING POSTAGE	08292014	1	7110-430-42-46	POSTAGE	531.41	531.41
08/14	08/29/2014	91905	728	U S POSTMASTER	GAS BILLING POSTAGE	08292014	2	7401-430-62-46	POSTAGE	273.76	273.76
Total 08292014:											
08/14	08/28/2014	91904	7162		TR EX LEAGUE LA 9/2-9/5 2014	BW08282014	1	1000-411-10-45	TRAVEL	608.14	608.14
Total BW08282014:											
Grand Totals:										2,826.31	2,826.31

## Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
08/29/2014	CDPT	09/03/2014	309	CITY OF SUSANVILLE PA	1	7650-2203-1	6,090.80-
08/29/2014	CDPT	09/03/2014	309	CITY OF SUSANVILLE PA	1	7650-2203-1	6,084.60-
08/29/2014	CDPT	09/03/2014	309	CITY OF SUSANVILLE PA	1	7650-2203-1	2,007.64-
08/29/2014	CDPT	09/03/2014	309	CITY OF SUSANVILLE PA	1	7650-2203-1	2,006.19-
08/29/2014	CDPT	09/03/2014	309	CITY OF SUSANVILLE PA	1	7650-2203-1	14,806.06-
08/29/2014	CDPT	09/03/2014	310	EMPLOYMENT DEV. DEP	6	7650-2203-1	4,424.00-
08/29/2014	CDPT	09/03/2014	311	EMPLOYMENT DEV DEP	7	7650-2203-1	1,294.28-
08/29/2014	CDPT	09/03/2014	91915	CA STATE DISBURSEME	26	7650-2203-0	184.61-
08/29/2014	CDPT	09/03/2014	91916	CA STATE DISBURSEME	35	7650-2203-0	155.07-
08/29/2014	CDPT	09/03/2014	91917	CA STATE DISBURSEME	36	7650-2203-0	103.84-
08/29/2014	CDPT	09/03/2014	91918	CA STATE DISBURSEME	37	7650-2203-0	69.23-
08/29/2014	CDPT	09/03/2014	91919		28	7650-2203-0	391.38-
08/29/2014	CDPT	09/03/2014	91920	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
08/29/2014	CDPT	09/03/2014	91921	STATE OF CALIF FRANC	18	7650-2203-0	204.89-
08/29/2014	CDPT	09/03/2014	91922	VALIC	4	7650-2203-0	1,922.05-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	8,414.71-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	2,036.03-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	5,969.52-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	4,398.39-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	145.04-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	128.59-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	124.39-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	647.04-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	647.04-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	989.75-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	989.75-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	154.31-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	154.31-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	18.00-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	3,854.73-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	1,383.00-
08/29/2014	CDPT	09/04/2014	91923	P.E.R.S.	8	7650-2203-1	2,623.00-
Grand Totals:			32				72,547.24-

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/14	09/04/2014	91924	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9920344424	1	7401-430-62-46	SUPPLIES-GENERAL	39.06	39.06
09/14	09/04/2014	91924	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9920344424	2	7110-430-42-46	SUPPLIES-GENERAL	70.68	70.68
09/14	09/04/2014	91924	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9920344424	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	72.73	72.73
09/14	09/04/2014	91924	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9920344424	4	7110-430-42-44	REPAIR AND MAINTENANCE-V	72.73	72.73
09/14	09/04/2014	91924	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9920344424	5	7401-430-62-44	REPAIR AND MAINT-VEHICLE	72.74	72.74
Total 9920344424:										327.94	327.94
09/14	09/04/2014	91925	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. PW	08-211	1	7401-430-62-43	TECHNICAL SVCS	183.00	183.00
09/14	09/04/2014	91925	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. PW	08-211	2	2007-431-20-43	TECHNICAL SVCS	183.00	183.00
09/14	09/04/2014	91925	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. PW	08-211	3	8404-430-10-43	TECHNICAL SERVICES	183.00	183.00
09/14	09/04/2014	91925	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. PW	08-211	4	7620-430-10-43	TECHNICAL SVCS	183.00	183.00
09/14	09/04/2014	91925	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. PW	08-211	5	7110-430-42-43	TECHNICAL SVCS	183.00	183.00
Total 08-211:										915.00	915.00
09/14	09/04/2014	91926	76	BILLINGTON ACE HARD	FASTENERS	307302	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	3.44	3.44
Total 307302:										3.44	3.44
09/14	09/04/2014	91926	76	BILLINGTON ACE HARD	GRAFITTI REMOVER	307590	1	2007-431-20-46	SUPPLIES-GENERAL	11.60	11.60
Total 307590:										11.60	11.60
09/14	09/04/2014	91926	76	BILLINGTON ACE HARD	BLADE RECEIPT	307781	1	3015-417-10-44	CONSTRUCTION SERVICES	3.38	3.38
Total 307781:										3.38	3.38
09/14	09/04/2014	91926	76	BILLINGTON ACE HARD	BUSHING, COUPLING	307986	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	18.62	18.62
Total 307986:										18.62	18.62
09/14	09/04/2014	91926	76	BILLINGTON ACE HARD	FASTENERS	308121	1	7401-430-62-46	SUPPLIES-GENERAL	40.83	40.83

M = Manual Check, V = Void Check

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Total 308121:												
09/14		09/04/2014	91926	76	BILLINGTON ACE HARD	COLOR KEY	308281	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	40.83	40.83
Total 308281:												
09/14		09/04/2014	91926	76	BILLINGTON ACE HARD	TARP	308294	1	2007-431-20-46	SUPPLIES-GENERAL	3.86	3.86
Total 308294:												
09/14		09/04/2014	91926	76	BILLINGTON ACE HARD	LATCHES FOR STORAGE CON	308327	1	7110-430-42-46	SUPPLIES-GENERAL	16.09	16.09
Total 308327:												
09/14		09/04/2014	91926	76	BILLINGTON ACE HARD	STEEL ANGLE	308353	1	3015-417-10-44	CONSTRUCTION SERVICES	14.50	14.50
Total 308353:												
09/14		09/04/2014	91926	76	BILLINGTON ACE HARD	SANDPAPER, FASTENERS	308399	1	1000-422-10-46	SUPPLIES-GENERAL	29.95	29.95
Total 308399:												
09/14		09/04/2014	91926	76	BILLINGTON ACE HARD	COUPLING, O RING	308424	1	1000-452-20-46	SUPPLIES-GENERAL	3.27	3.27
Total 308424:												
09/14		09/04/2014	91926	76	BILLINGTON ACE HARD	BULB	308519	1	7530-451-52-44	REPAIR & MAINT - BUILDING	11.60	11.60
Total 308519:												
09/14		09/04/2014	91926	76	BILLINGTON ACE HARD	O RINGS	308528	1	7530-451-52-44	REPAIR & MAINT - BUILDING	1.15	1.15
Total 308528:												
09/14		09/04/2014	91926	76	BILLINGTON ACE HARD	COUPLING, PVC	308727	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	15.94	15.94
Total 308727:												

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
09/14	09/04/2014	91926	76	BILLINGTON ACE HARD	SHOWER HEAD, BLADE, PUMIE	309224	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	78.34	78.34	
09/14	09/04/2014	91926	76	BILLINGTON ACE HARD	SHOWER HEAD, BLADE, PUMIE	309224	2	1000-422-10-46	SUPPLIES-JANITORIAL	21.73	21.73	
09/14	09/04/2014	91926	76	BILLINGTON ACE HARD	SHOWER HEAD, BLADE, PUMIE	309224	3	1000-422-10-46	SUPPLIES-GENERAL	35.37	35.37	
Total 309224:											135.44	135.44
09/14	09/04/2014	91927	5976		REFUND GAS DEPOSIT	10324100206	1	7401-2228-000	DEPOSITS-CUSTOMER	116.62	116.62	
Total 10324100206:											116.62	116.62
09/14	09/04/2014	91928	116	CASHMAN EQUIPMENT	CAP FUEL	2186145	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	82.71	82.71	
Total 2186145:											82.71	82.71
09/14	09/04/2014	91928	116	CASHMAN EQUIPMENT	CAP FUEL	2189222	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	29.05	29.05	
Total 2189222:											29.05	29.05
09/14	09/04/2014	91929	1358	CLASSIC GOLF CAR INC.	TOW/RUN SWITCH	00028746	1	7530-451-56-44	REPAIR & MAINTENANCE MISC	27.94	27.94	
Total 00028746:											27.94	27.94
09/14	09/04/2014	91929	1358	CLASSIC GOLF CAR INC.	RIGHT SIDE LATCH	00028793	1	7530-451-55-46	SUPPLIES - GENERAL	15.07	15.07	
Total 00028793:											15.07	15.07
09/14	09/04/2014	91930	147		TR EX SAC 09/14/14 P.O.S.T	090214	1	1000-421-10-45	TRAINING	274.50	274.50	
Total 090214:											274.50	274.50
09/14	09/04/2014	91931	161	CSK AUTO INC	FILLER NECK	2740319616	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	180.97	180.97	
Total 2740319616:											180.97	180.97
09/14	09/04/2014	91931	161	CSK AUTO INC	FILLER NECK	2740320571	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	180.97	180.97	
Total 2740320571:											180.97	180.97
09/14	09/04/2014	91931	161	CSK AUTO INC	STABILIZER	2740320595	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	69.86	69.86	

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Total 27403205955:											
09/14	09/04/2014	91931	161	CSK AUTO INC	TRACK BAR	2740320603	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	58.86	58.86
Total 2740320603:											
09/14	09/04/2014	91931	161	CSK AUTO INC	P/B BOOSTER	2740320802	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	81.72	81.72
Total 2740320802:											
09/14	09/04/2014	91931	161	CSK AUTO INC	BALL JOINT	2740320945	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	101.77	101.77
Total 2740320945:											
09/14	09/04/2014	91931	161	CSK AUTO INC	SCREW EXT	2740321119	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.73	5.73
09/14	09/04/2014	91931	161	CSK AUTO INC	SCREW EXT	2740321119	2	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.73	5.73
09/14	09/04/2014	91931	161	CSK AUTO INC	SCREW EXT	2740321119	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	5.73	5.73
Total 2740321119:											
09/14	09/04/2014	91932	194	DIAMOND SAW SHOP IN	TRIMMER PARTS	12924	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	34.83	34.83
Total 12924:											
09/14	09/04/2014	91932	194	DIAMOND SAW SHOP IN	BLOWER PARTS	12942	1	2007-431-20-44	REPAIR AND MAINTENANCE-MI	33.48	33.48
Total 12942:											
09/14	09/04/2014	91932	194	DIAMOND SAW SHOP IN	KILL SWITCH	12965	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	11.65	11.65
Total 12965:											
09/14	09/04/2014	91933	1261	DIAMOND TRUCK AND A	HOSE CLAMPS, FUEL LINE REP	2202	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	212.47	212.47
Total 2202:											
09/14	09/04/2014	91934	7781		REFUND GAS OVERPAYMENT	10290110009-2	1	9999-1001-001	CASH CLEARING - UTILITIES	50.00	50.00

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Total 10290110009-2:											
09/14	09/04/2014	91935	1260	DIRECTV/INC	GOLF COURSE CABLE	23837576213	1	7530-451-52-45	COMMUNICATIONS	158.96	158.96
Total 23837576213:											
09/14	09/04/2014	91936	208		TR EX SAN DIEGO 9/14/14	091414	1	1000-421-10-45	TRAINING	390.50	390.50
Total 091414:											
09/14	09/04/2014	91937	7887		REFUND GAS DEPOSIT	10100201911	1	7401-2228-000	DEPOSITS-CUSTOMER	167.65	167.65
Total 10100201911:											
09/14	09/04/2014	91938	241	FEATHER PUBLISHING C	PO#7646 HEARING AMEND	PO#7646	1	1000-411-40-45	ADVERTISING	44.10	44.10
Total PO#7646:											
09/14	09/04/2014	91939	243	FEDEX	POSTAGE PMW 072114	3362031514	1	7110-430-42-46	SUPPLIES-GENERAL	30.78	30.78
09/14	09/04/2014	91939	243	FEDEX	POSTAGE PMW 072114	3362031514	2	2007-431-20-46	SUPPLIES-GENERAL	30.78	30.78
09/14	09/04/2014	91939	243	FEDEX	POSTAGE PMW 072114	3362031514	3	7401-430-62-46	SUPPLIES-GENERAL	30.80	30.80
Total 3362031514:											
09/14	09/04/2014	91940	256	FOREMOST PROMOTION	FIREFIGHTER PENCILS	267275	1	1000-422-10-48	MISCELLANEOUS	110.00	110.00
Total 267275:											
09/14	09/04/2014	91941	265	FRONTIER	257-1045 PMW ENGINEERING	1045 081514	1	7620-430-10-45	COMMUNICATIONS	46.40	46.40
Total 1045 081514:											
09/14	09/04/2014	91941	265	FRONTIER	257-1051 PMW STREETS	1051 080514	1	7620-430-10-45	COMMUNICATIONS	35.07	35.07
Total 1051 080514:											
09/14	09/04/2014	91941	265	FRONTIER	021-1147 CITY HALL	11147 082014	1	1000-417-10-45	COMMUNICATIONS	1,131.55	1,131.55

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Total 11147 082014:											
09/14	09/04/2014	91942	1148	GREATAMERICA FINANC	COPIER LEASE 7/14 - 8/15	15632593	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	295.28	295.28
Total 15632593:											
09/14	09/04/2014	91943	1424	GREEN DOT TRANSPOR	PROFESSIONAL SER. 07/2014	1560	1	2007-431-27-43		1,800.00	1,800.00
Total 1560:											
09/14	09/04/2014	91944	7530		REFUND GAS DEPOSIT	10501650012	1	7401-2228-000	DEPOSITS-CUSTOMER	144.64	144.64
Total 10501650012:											
09/14	09/04/2014	91945	1204	HARLAN'S BOBCAT SER	ABATEMENT 71 MONROVIA	072914	1	1000-425-20-43	TECHNICAL SVCS	275.00	275.00
Total 072914:											
09/14	09/04/2014	91946	7894		TR REDDING NOTARY	081214	1	1000-411-40-45	TRAVEL	169.84	169.84
Total 081214:											
09/14	09/04/2014	91947	1075	INDEPENDENT ELECTRI	RISERS, METER VALVE, ELECT	S101946397001	1	7401-430-62-46	SUPPLIES-GENERAL	1,513.27	1,513.27
Total S101946397001:											
09/14	09/04/2014	91947	1075	INDEPENDENT ELECTRI	METER VALVE	S101946397003	1	7401-430-62-46	SUPPLIES-GENERAL	265.51	265.51
Total S101946397003:											
09/14	09/04/2014	91948	911	JOHNSTONE SUPPLY	VALVE SAFETY	415S1957373001	1	7401-430-62-46	SUPPLIES-GENERAL	204.45	204.45
Total 415S1957373001:											
09/14	09/04/2014	91949	7888		REFUND WATER DEPOSIT	10428500004	1	7110-2228-000	DEPOSITS-CUSTOMER	43.23	43.23
Total 10428500004:											

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09/14	09/04/2014	91950	374	L N CURTIS & SONS	WRENCH, ADAPTER	132514700	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	227.90	227.90
Total 132514700:											
09/14	09/04/2014	91951	383	LASCO	PLAQUES-ENGRAVING	1826	1	1000-411-10-46	SUPPLIES-GENERAL	133.30	133.30
Total 1826:											
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	AIR DOOR ACTUATOR	204929	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	73.68	73.68
Total 204929:											
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	5 GAL JUG	204954	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	14.19	14.19
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	5 GAL JUG	204954	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	14.19	14.19
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	5 GAL JUG	204954	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	14.19	14.19
Total 204954:											
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	INSTALLATION TOOL	205134	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.64	5.64
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	INSTALLATION TOOL	205134	2	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.64	5.64
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	INSTALLATION TOOL	205134	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	5.65	5.65
Total 205134:											
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	FITTING, HOSE	205574	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	50.43	50.43
Total 205574:											
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	POWERATED BELT	205683	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	14.21	14.21
Total 205683:											
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	206071	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	264.51	264.51
Total 206071:											
09/14	09/04/2014	91952	411	LASSEN MOTOR PARTS	CORE DEPOSIT	206449	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	48.38-	48.38-

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Total 206449:												
09/14		09/04/2014	91953	1102	LASSEN PC	COMPUTER MOZY SERV 8/14 F	7734	1	1000-422-10-43	TECHNICAL SVCS	53.24	53.24
Total 7734:												
09/14		09/04/2014	91954	412	LASSEN REGIONAL SOLI	DUMP FEES	660185	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 660185:												
09/14		09/04/2014	91955	413	SUSANVILLE TOWING	TOW LAND ROVER	54855	1	3015-417-10-44	CONSTRUCTION SERVICES	125.00	125.00
Total 54855:												
09/14		09/04/2014	91956	425	LES SCHWAB TIRE CENT	#452 1 TIRE	60400085120	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	193.35	193.35
Total 60400085120:												
09/14		09/04/2014	91957	437	LMUD	1505 MAIN ST	2876 082214	1	1000-422-10-46	ELECTRICITY	616.05	616.05
Total 2876 082214:												
09/14		09/04/2014	91957	437	LMUD	WELL #3	4559 081814	1	7110-430-42-46	ELECTRICITY	10,730.49	10,730.49
Total 4559 081814:												
09/14		09/04/2014	91957	437	LMUD	1801 MAIN ST	8314 082214	1	1000-421-10-46	ELECTRICITY	1,373.62	1,373.62
Total 8314 082214:												
09/14		09/04/2014	91957	437	LMUD	GEO THERMAL PUMP #1	9297 080614	1	7301-430-52-46	ELECTRICITY	36.30	36.30
Total 9297 080614:												
09/14		09/04/2014	91958	438	LOCAL GOVERNMENT P	CALIFORNIA LAND USE 2014 U	081514	1	1000-411-40-46	BOOKS AND PERIODICALS	78.60	78.60
Total 081514:												

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09/14	09/04/2014	91959	444		TR REDDING NOTARY	081314	1	1000-411-40-45	TRAVEL	169.84	169.84
Total 081314:											
09/14	09/04/2014	91960	452	MARTIN SECURITY SYST	470-895 CIRCLE DR 9/14	025750	1	7530-451-50-43	TECHNICAL SVCS	40.00	40.00
Total 025750:											
09/14	09/04/2014	91960	452	MARTIN SECURITY SYST	60 N LASSEN 9/14	025898	1	1000-417-10-43	TECHNICAL SVCS	68.00	68.00
Total 025898:											
09/14	09/04/2014	91961	467	METER VALVE & CONTR	RADIOS 2	8096	1	7401-430-62-46	SUPPLIES-GENERAL	915.07	915.07
Total 8096:											
09/14	09/04/2014	91962	6897		REFUND WATER OVERPAYME	10330350014-1	1	9999-1001-001	CASH CLEARING - UTILITIES	27.83	27.83
Total 10330350014-1:											
09/14	09/04/2014	91963	481	MISSION LINEN & UNIFO	WATER LINEN SER 08/19/14	250243143	1	7110-430-42-44	LINEN SERVICE	89.66	89.66
Total 250243143:											
09/14	09/04/2014	91963	481	MISSION LINEN & UNIFO	STREET LINEN SER 08/19/14	250243144	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250243144:											
09/14	09/04/2014	91963	481	MISSION LINEN & UNIFO	720 SOUTH ST 081914	250243145	1	7620-430-10-44	LINEN SERVICE	50.37	50.37
Total 250243145:											
09/14	09/04/2014	91963	481	MISSION LINEN & UNIFO	PARKS LINEN SER 8/19/14	250243146	1	1000-452-20-44	LINEN SERVICES	76.56	76.56
Total 250243146:											
09/14	09/04/2014	91963	481	MISSION LINEN & UNIFO	GAS LINEN SER 8/19/14	250243147	1	7401-430-62-44	LINEN SERVICES	66.47	66.47

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Total 250243147:											
09/14	09/04/2014	91963	481	MISSION LINEN & UNIFO	PARKS LINEN SER 8/26/14	250243772	1	1000-452-20-44	LINEN SERVICES	66.47	66.47
Total 250243772:											
09/14	09/04/2014	91964	7886		REUND WATER DEPOSIT	10513600011	1	7110-2228-000	DEPOSITS-CUSTOMER	12.83	12.83
Total 10513600011:											
09/14	09/04/2014	91965	7036		REFUND GAS OVERPAYMENT	10236050019	1	9999-1001-001	CASH CLEARING - UTILITIES	33.57	33.57
Total 10236050019:											
09/14	09/04/2014	91966	7889		REFUND WATER DEPOSIT	10429250003	1	7110-2228-000	DEPOSITS-CUSTOMER	7.35	7.35
Total 10429250003:											
09/14	09/04/2014	91967	572	QUILL CORPORATION	ANALYSIS	5298091	1	1000-417-10-46	SUPPLIES-GENERAL	75.00	75.00
Total 5298091:											
09/14	09/04/2014	91967	572	QUILL CORPORATION	NAME PLATES, LABELS, STAPL	5301744	1	1000-415-10-46	SUPPLIES-GENERAL	7.51	7.51
Total 5301744:											
09/14	09/04/2014	91967	572	QUILL CORPORATION	NAME PLATES	5316183	1	1000-417-10-46	SUPPLIES-GENERAL	119.26	119.26
Total 5316183:											
09/14	09/04/2014	91967	572	QUILL CORPORATION	LABEL WRITER	5345056	1	1000-419-10-46	SUPPLIES-GENERAL	21.44	21.44
Total 5345056:											
09/14	09/04/2014	91967	572	QUILL CORPORATION	LABELS	5345392	1	1000-419-10-46	SUPPLIES-GENERAL	26.86	26.86
Total 5345392:											
										11.81	11.81

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09/14	09/04/2014	91968	582	RAY MORGAN CO INC	FIRE COPIER 9/26/14-10/25/14	719823	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.12	32.12
Total 719823:											
09/14	09/04/2014	91969	5051		REFUND GAS OVERPAYMENT	10314350004-1	1	9999-1001-001	CASH CLEARING - UTILITIES	63.03	63.03
Total 10314350004-1:											
09/14	09/04/2014	91970	7891		REFUND WATER DEPOSIT	10210130004	1	7110-2228-000	DEPOSITS-CUSTOMER	1.24	1.24
09/14	09/04/2014	91970	7891		REFUND GAS DEPOSIT	10210130004	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10210130004:											
09/14	09/04/2014	91971	1259	SIERRA AUCTION & TRAI	COUPLERS	853906	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	27.86	27.86
Total 853906:											
09/14	09/04/2014	91971	1259	SIERRA AUCTION & TRAI	COUPLERS	853907	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	27.86	27.86
Total 853907:											
09/14	09/04/2014	91972	1076	SIERRA COFFEE AND BE	P/W WATER SERVICE 8/20/14	42697	1	7620-430-10-46	SUPPLIES-GENERAL	14.50	14.50
Total 42697:											
09/14	09/04/2014	91973	640	SIERRA ELECTRONICS	SPEAKER W/MICROPHONE	204623	1	1000-421-10-47	EQUIPMENT - SAFETY	156.95	156.95
Total 204623:											
09/14	09/04/2014	91974	1302	STOKES HAULING	ABATEMENT 335 ASH ST	081914	1	1000-425-20-43	TECHNICAL SVCS	165.00	165.00
Total 081914:											
09/14	09/04/2014	91974	1302	STOKES HAULING	ABATEMENT 1630 CORNELL	AUG 112014	1	1000-425-20-43	TECHNICAL SVCS	60.00	60.00
Total AUG 112014:											
09/14	09/04/2014	91975	674	SUNRISE ENVIRONMENT	STRIKER	41113	1	1000-422-10-46	SUPPLIES-JANITORIAL	206.80	206.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 41113:											
09/14	09/04/2014	91976	7890		REFUND GAS OVERPAYMENT	10408208022	1	9999-1001-001	CASH CLEARING - UTILITIES	121.78	121.78
Total 10408208022:										121.78	121.78
09/14	09/04/2014	91977	1023	TALLIA, PETER M.	CITY ATTORNEY 7/26/14-8/25/1	090214	1	1000-412-10-43	PROFESSIONAL SVCS	3,187.50	3,187.50
Total 090214:											
09/14	09/04/2014	91978	666	TECH SERVICES	MNTH MAINT. FEE TO AWOS III/	1549	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1549:											
09/14	09/04/2014	91979	720	TRIPACIFIC SUPPLY INC	HOT AIR PROBE	109918	1	7401-430-62-46	SUPPLIES-GENERAL	2,321.59	2,321.59
Total 109918:											
09/14	09/04/2014	91980	966	TURF STAR, INC.	GASKET, STUDS, NUTS	6862890-00	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	64.62	64.62
Total 6862890-00:											
09/14	09/04/2014	91980	966	TURF STAR, INC.	THERMOSTAT	6862912-00	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	63.59	63.59
Total 6862912-00:											
09/14	09/04/2014	91981	1017	UPS	SHIPPING	0000554R95254	1	7401-430-62-46	POSTAGE	273.81	273.81
Total 0000554R95254:											
09/14	09/04/2014	91981	1017	UPS	SHIPPING	0000554R95294	1	7401-430-62-46	POSTAGE	16.43	16.43
Total 0000554R95294:											
09/14	09/04/2014	91982	7893		REFUND GAS OVERPAYMENT	10322950004	1	9999-1001-001	CASH CLEARING - UTILITIES	62.17	62.17
Total 10322950004:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	GAS FLEX LINE	159443791	1	7401-430-62-46	SUPPLIES-GENERAL	169.91	169.91
Total 159443791:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	NIPPLES	65958752	1	7401-430-62-46	SUPPLIES-GENERAL	259.35	259.35
Total 65958752:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	TRANSFER ANODE	65959635	1	7401-430-62-46	SUPPLIES-GENERAL	100.51	100.51
Total 65959635:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	CIRCULATOR PUMP, VALVES	65960681	1	7110-430-42-46	SUPPLIES-GENERAL	448.30	448.30
Total 65960681:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	BUSHINGS, TUBES	65972207	1	7401-430-62-46	SUPPLIES-GENERAL	377.10	377.10
Total 65972207:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	ELLS, BUSHINGS	65973440	1	7401-430-62-46	SUPPLIES-GENERAL	233.83	233.83
Total 65973440:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	ELLS	65973458	1	7401-430-62-46	SUPPLIES-GENERAL	201.93	201.93
Total 65973458:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	PLUNGER	65973903	1	7110-430-42-46	SUPPLIES-GENERAL	10.04	10.04
Total 65973903:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	WASHERS, BOLTS FOR TOILET	65976523	1	7620-430-10-44	REPAIR AND MAINTENANCE-MI	9.97	9.97
Total 65976523:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	COUPLINGS	65976765	1	3015-417-10-44	CONSTRUCTION SERVICES	6.88	6.88

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65976765:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	COUPLINGS	65976856	1	3015-417-10-44	CONSTRUCTION SERVICES	3.16	3.16
Total 65976856:											
09/14	09/04/2014	91983	770	WESTERN NEVADA SUP	ELLS RETURNED	M659416531	1	7110-430-42-46	SUPPLIES-GENERAL	177.92-	177.92-
Total M659416531:											
09/14	09/04/2014	91984	7892		REFUND GAS OVERPAYMENT	10327000009	1	9999-1001-001	CASH CLEARING - UTILITIES	18.81	18.81
Total 10327000009:											
09/14	09/04/2014	91985	1378	ZITTO MEDIA	FIRE DEPT CABLE	356225062 082714	1	1000-422-10-45	COMMUNICATIONS	34.75	34.75
Total 356225062 082714:											
Grand Totals:										34,842.44	34,842.44

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/14	09/05/2014	91986	527	NORTHWEST INSURANC	AIRPORT LIABILITY INSURANC	11447	1	7630-411-40-45	INSUR.AIRPORT OWNER OPER	4,682.00	4,682.00
09/14	09/05/2014	91986	527	NORTHWEST INSURANC	PROPERTY INSURANCE 714-71	11447	2	7630-411-40-45	INSUR.AIRPORT HANGARS	3,488.00	3,488.00
Total 11447:										8,170.00	8,170.00
Grand Totals:										8,170.00	8,170.00

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/14	09/09/2014	91988	728	U S POSTMASTER	GAS BILLING POSTAGE	090914	1	7401-430-62-46	POSTAGE	91.34	91.34
09/14	09/09/2014	91988	728	U S POSTMASTER	WATER BILLING POSTAGE	090914	2	7110-430-42-46	POSTAGE	177.30	177.30
Total 090914:										268.64	268.64
Grand Totals:										268.64	268.64

Reviewed by:    City Administrator  
   City Attorney

  X   Motion only  
   Public Hearing  
   Resolution  
   Ordinance  
   Information

**Submitted By:** Deborah Savage, Finance Manager

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Monthly Finance Reports

**PRESENTED BY:** Deborah Savage, Finance Manager

**SUMMARY:** Attached for the Council's review is the cash and investment report and the summary report of revenues, expenditures and projected fund balances for the months of June and July 2014.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Motion to receive and file monthly finance report.

**ATTACHMENTS:** Pooled cash and investments report  
Caselle cash report  
Receipts and disbursements report  
Revenues, expenses and fund balances report

## POOLED CASH & INVESTMENTS

JUNE 30, 2014

POOLED CASH FUND	
Bank of America - Checking	621,879
LAIF	13,657,878
Accounts Payable	(890)
Total Cash & Investments	<u>14,278,867</u>

### Pooled Cash Allocation:

General	1,680,358
General Restricted	904,441
Special Revenue	1,754,733
Capital Projects	198,131
Debt Service	969,404
Enterprise	
Airport	1,824
Geothermal	276,338
Golf Course	47,143
Natural Gas	3,579,112
Water	3,887,553
Internal Service	259,839
Trust & Agency	719,991
Total Cash & Inv. Allocations	<u>14,278,867</u>

## CASH WITH FISCAL AGENTS

JUNE 30, 2014

General	
Special Revenue	
Capital Projects	
Debt Service	181,880
Enterprise	2,445,922
Internal Service	
Trust & Agency	
Total Cash with Fiscal Agents	<u>2,627,802</u>

GRAND TOTAL	<u><u>16,906,670</u></u>
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CITY OF SUSANVILLE  
 COMBINED CASH AND INVESTMENTS  
 JUNE 30, 2014

COMBINED ACCOUNTS

9999-1011-001	B OF A # 08038-80200	621,879.36
9999-1030-001	LAIF	13,657,877.54
		14,279,756.90
TOTAL COMBINED CASH AND INVESTMENTS		14,279,756.90
9999-2202-001	ACCOUNTS PAYABLE	( 890.27)
9999-1000-000	CLAIM ON CASH	( 14,278,866.63)
		.00
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE	80,310.84
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT	3,417.57
1004	ALLOCATION TO GF-PANCERA PLAZA	18,136.08
1005	ALLOCATION TO GF-RESERVE ACCOUNT	802,576.54
2002	ALLOCATION TO STATE COPS	44,269.77
2006	ALLOCATION TO SNOW REMOVAL	118,114.06
2007	ALLOCATION TO STREETS & HIGHWAYS	405,276.94
2010	ALLOCATION TO STREET MITIGATION	111,092.73
2011	ALLOCATION TO POLICE MITIGATION	59,838.23
2012	ALLOCATION TO FIRE MITIGATION	131,089.97
2013	ALLOCATION TO PARK DEDICATION FUND	25,000.32
2014	ALLOCATION TO STATE OF CA - PROP 30/AB 109	28,273.00
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND	123,200.84
2017	ALLOCATION TO STATE ECONOMIC REV FD	233,260.32
2018	ALLOCATION TO HOME REVOLVING FUND	192,366.38
2030	ALLOCATION TO TRAFFIC SAFETY	89,107.32
2035	ALLOCATION TO PAUL BUNYAN/ASH STREET SIGNAL	95,984.78
2037	ALLOCATION TO SKYLINE BICYCLE LANE	7,477.31
3023	ALLOCATION TO PROP 1B IMPROVEMENTS	25,651.94
3025	ALLOCATION TO SIERRA PARK PROJECT	172,479.32
4001	ALLOCATION TO MARK ROOS SERIES B/92	188,482.43
4003	ALLOCATION TO CITY HALL	48,875.16
4004	ALLOCATION TO 2013 CALPERS REFUNDING LOAN	732,046.15
7111	ALLOCATION TO WATER RATE STABILIZATION FUND	3,000,000.00
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS	879,195.36
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND	1,807,075.00
7610	ALLOCATION TO OPEB	27,779.64
7630	ALLOCATION TO RISK MANAGEMENT FUND	232,497.15
8401	ALLOCATION TO HUSA BUSINESS IMPROVE DIST	5,578.76
8402	ALLOCATION TO LAFCO	23,355.82
8403	ALLOCATION TO SEC 125 AFLAC	72.96
8404	ALLOCATION TO AIR POLLUTION	330,168.16
8405	ALLOCATION TO AIR POLLUTION-CARL MOYER	360,814.89
		10,402,865.74
ALLOCATIONS TO RESTRICTED FUNDS		10,402,865.74

UNRESTRICTED FUNDS

CITY OF SUSANVILLE  
 COMBINED CASH AND INVESTMENTS  
 JUNE 30, 2014

1000	ALLOCATION TO GENERAL FUND	1,638,356.02
1006	ALLOCATION TO POLICE BUILDING MAINT/EQUIP	20,000.82
1007	ALLOCATION TO FIRE BUILDING MAINT/EQUIP FUND	20,000.82
1008	ALLOCATION TO ADMIN SVCS BUILDING/EQUIP FUND	20,000.82
3015	ALLOCATION TO CITY HALL PARKING LOT PROJECT	44,600.14
7110	ALLOCATION TO WATER SYSTEM	8,357.69
7201	ALLOCATION TO AIRPORT	1,824.33
7301	ALLOCATION TO GEOTHERMAL UTILITY	276,338.48
7401	ALLOCATION TO NATURAL GAS	1,772,036.99
7530	ALLOCATION TO GOLF COURSE	47,142.88
7620	ALLOCATION TO PW ADMIN & ENGINEERING FUND	27,341.90
		3,876,000.89
	ALLOCATIONS TO UNRESTRICTED FUNDS	
		3,876,000.89
	TOTAL ALLOCATIONS TO OTHER FUNDS	14,278,866.63
	ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	( 14,278,866.63)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

# RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	P Disbursement	Receipts	Balance
6/2/2014	5/30/2014		\$54,897.99	\$181,413.19
6/2/2014			\$9,455.21	\$236,311.18
6/3/2014				\$245,766.39
6/4/2014	6/3/2014		\$24,548.82	\$270,315.21
6/4/2014			\$4,530.92	\$274,846.13
6/4/2014				\$274,846.13
6/4/2014			\$20.39	\$274,866.52
6/5/2014	6/4/2014		\$30,515.76	\$305,382.28
6/5/2014			\$1,638.63	\$307,020.91
6/5/2014			\$242.40	\$307,263.31
6/5/2014			\$31.93	\$307,295.24
6/5/2014			\$667.20	\$307,962.44
6/5/2014			\$2,154.38	\$310,116.82
6/5/2014			\$696.99	\$310,813.81
6/5/2014			\$693.12	\$311,506.93
6/5/2014		(\$35.00)		\$311,471.93
6/5/2014		(\$79.83)		\$311,392.10
6/5/2014		(\$79.13)		\$311,312.97
6/5/2014		(\$10.00)		\$311,302.97
6/5/2014		(\$979.03)		\$310,323.94
6/5/2014		(\$632.13)		\$309,691.81
6/5/2014		(\$10,049.93)		\$299,641.88
6/6/2014	6/5/2014		\$10,224.28	\$309,866.16
6/6/2014			\$2,386.58	\$312,252.74
6/6/2014		(\$90,256.46)		\$221,996.28
6/6/2014		(\$5,693.68)		\$216,302.60
6/6/2014		(\$28,866.50)		\$187,436.10
6/6/2014		(\$3,890.85)		\$183,545.25
6/6/2014		(\$1,205.35)		\$182,339.90
6/6/2014		(\$34,179.95)		\$148,159.95
6/9/2014	6/6/2014		\$15,118.25	\$163,278.20
6/9/2014			\$2,444.79	\$165,722.99
6/9/2014			\$1,845.06	\$167,568.05
6/10/2014	6/9/2014	(\$260.00)	\$264,848.36	\$432,156.41
6/10/2014			\$2,690.62	\$434,847.03
6/11/2014	6/10/2014	(\$34,806.52)	\$24,377.66	\$424,418.17
6/11/2014		(\$6,818.03)		\$417,600.14
6/11/2014		(\$1,012.88)		\$416,587.26
6/11/2014		(\$403.18)		\$416,184.08
6/11/2014		(\$7,639.30)		\$408,544.78
6/11/2014			\$4,489.63	\$413,034.41
6/11/2014			\$3,685.94	\$416,720.35
6/11/2014			\$24.00	\$416,744.35
6/11/2014			\$24.00	\$416,768.35
6/12/2014	6/11/2014	(\$284.28)	\$21,457.89	\$437,941.96
6/12/2014			\$840.28	\$438,782.24
6/12/2014			\$5,145.52	\$443,927.76
6/12/2014		(\$385,565.62)		\$58,362.14
6/12/2014			\$311.96	\$58,674.10
6/13/2014	6/12/2014	(\$2,491.79)	\$10,472.60	\$66,654.91
6/13/2014			\$317.17	\$66,972.08
6/13/2014			\$651.58	\$67,623.66
6/13/2014			\$294.24	\$67,917.90
6/13/2014			\$283.63	\$68,201.53
6/13/2014			\$20.00	\$68,221.53
6/13/2014			\$179.02	\$68,400.55
6/13/2014		(\$16.55)		\$68,384.00
6/13/2014		(\$40.00)		\$68,344.00
6/13/2014		(\$154.20)		\$68,189.80
6/13/2014		(\$47,037.41)		\$21,152.39
6/13/2014			\$931.10	\$22,083.49
6/13/2014			\$662.69	\$22,746.18
6/16/2014			\$51,170.00	\$73,916.18
6/16/2014	6/13/2014		\$19,030.84	\$92,947.02
6/16/2014			\$2,433.88	\$95,380.90
6/16/2014			\$792.10	\$96,173.00
6/17/2014	6/16/2014		\$33,176.29	\$129,349.29
6/17/2014		(\$4,627.88)		\$124,721.41
6/17/2014		(\$1,026.53)		\$123,694.88

# RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	VP Disbursement	Receipts	Balance
6/17/2014		(\$20.44)		\$123,674.44
6/17/2014		(\$40.00)		\$123,634.44
6/17/2014		(\$19.23)		\$123,615.21
6/17/2014			\$317.07	\$123,932.28
6/17/2014			\$105.00	\$124,037.28
6/17/2014			\$482.73	\$124,520.01
6/17/2014			\$150.00	\$124,670.01
6/17/2014			\$275.00	\$124,945.01
6/17/2014			\$350.00	\$125,295.01
6/17/2014			\$270,000.00	\$395,295.01
6/17/2014			\$2,595.35	\$397,890.36
6/18/2014	6/17/2014	(\$1,179.53)	\$13,784.45	\$410,495.28
6/18/2014			\$965.16	\$411,460.44
6/18/2014			\$2,511.88	\$413,972.32
6/19/2014	6/18/2014		\$5,452.39	\$419,424.71
6/19/2014			\$1,106.58	\$420,531.29
6/19/2014			\$5.21	\$420,536.50
6/20/2014	6/19/2014		\$19,941.99	\$440,478.49
6/20/2014			\$3,348.00	\$443,826.49
6/20/2014			\$782.31	\$444,608.80
6/23/2014	6/20/2014		\$10,376.99	\$454,985.79
6/23/2014		(\$92,048.14)		\$362,937.65
6/23/2014		(\$5,775.11)		\$357,162.54
6/23/2014		(\$30,113.21)		\$327,049.33
6/23/2014		(\$4,192.47)		\$322,856.86
6/23/2014		(\$1,234.20)		\$321,622.66
6/23/2014		(\$67,032.00)		\$254,590.66
6/23/2014		(\$40,011.10)		\$214,579.56
6/23/2014			\$1,405.45	\$215,985.01
6/23/2014			\$142.15	\$216,127.16
6/23/2014			\$68,290.74	\$284,417.90
6/23/2014			\$2,769.76	\$287,187.66
6/24/2014	6/23/2014		\$26,763.97	\$313,951.63
6/24/2014			\$2,132.92	\$316,084.55
6/24/2014			\$723.18	\$316,807.73
6/25/2014	6/24/2014	(\$565.71)	\$11,582.08	\$327,824.10
6/25/2014		(\$1,660.42)		\$326,163.68
6/25/2014		(\$465.56)		\$325,698.12
6/25/2014		(\$18.79)		\$325,679.33
6/25/2014		(\$25.35)		\$325,653.98
6/25/2014				\$325,653.98
6/25/2014			\$1,400.27	\$327,054.25
6/25/2014			\$2,236.65	\$329,290.90
6/26/2014	6/25/2014		\$41,666.88	\$370,957.78
6/26/2014			\$1,218.72	\$372,176.50
6/26/2014			\$1,416.42	\$373,592.92
6/26/2014		(\$98,870.08)		\$274,722.84
6/27/2014	6/26/2014		\$12,894.31	\$287,617.15
6/27/2014			\$2,387.96	\$290,005.11
6/27/2014			\$1,270.15	\$291,275.26
6/30/2014	6/27/2014		\$11,091.91	\$302,367.17
6/30/2014			\$57.47	\$302,424.64
6/30/2014			\$132.28	\$302,556.92
6/30/2014			\$66.93	\$302,623.85
6/30/2014			\$378.14	\$303,001.99
6/30/2014			\$439.33	\$303,441.32
6/30/2014			\$83,522.99	\$386,964.31
6/30/2014			\$336.20	\$387,300.51
6/30/2014		(\$162,401.25)		\$224,899.26
6/30/2014		(\$60.00)		\$224,839.26
6/30/2014				\$224,839.26
6/30/2014			\$1,505.99	\$226,345.25
6/30/2014			\$814.77	\$227,160.02
6/30/2014		(\$801.00)		\$226,359.02
6/30/2014		(\$225.62)		\$226,133.40
6/30/2014			\$3,239.09	\$229,372.49
6/30/2014			\$255.62	\$229,628.11
7/1/2014	6/30/2014	(\$38.18)	\$387,986.39	\$617,576.32
7/1/2014			\$4,302.98	\$621,879.30

**REVENUES, EXPENDITURES AND FUND BALANCES REPORT  
UNAUDITED**

<i>s:/Bob/fund Balances Report</i>		Audited			<b>JUNE</b>
Fund #	Fund Title	6/30/13 Fund Balance	YTD Revenue	YTD Expenditures	Fund Balance 6/30/14
100X	General Fund	2,148,010	5,952,770	5,604,756	2,496,024
2002	State COPS	36,297	121,093	115,391	41,999
2006	Snow Removal	0	158,178	38,522	119,656
2007	Streets	383,689	702,257	619,412	466,534
2010	Street Mitigation	43,186	67,961	0	111,147
2011	Police Mitigation	37,112	58,840	36,083	59,869
2012	Fire Mitigation	91,641	50,482	12,155	129,967
2013	Park Dedication	24,859	156		25,015
2014	State of CA - Prop 30/AB 109	24,674	28,273	24,674	28,273
2016	State Comm. Dev. Rev.FD	998,900	5,685	68,085	936,500
2017	State Economic Rev. FD	434,382	3,421	0	437,803
2018	Home Revolving Fund	746,797	1,934	0	748,731
2030	Traffic Safety	81,452	7,983	281	89,154
2031	Barry Creek Development (Closed)	489	(0)	489	(0)
2033	Chestnut Street Culvert (Closed)	25,237	(6)	25,231	(0)
2035	Paul Bunyan/Ash Street Signal	0	96,036		96,036
2036	Skyline - Numa Signal (Closed)	77,796	(18)	77,778	0
2037	Skyline Bicycle Lane	7,465	17		7,482
2038	Skyline - Rt 139 Signal (Closed)	18,021	(4)	18,017	0
3015	City Hall Parking Lot	0	45,000	400	44,600
3019	STIP Rehab Project	(481,661)	763,508	280,753	1,094
3023	Prop 1B CIP	70,398	0	43,457	26,940
3025	Sierra Park Project CIP	150,535	25,020	3,075	172,479
4001	Miller Fletcher	962,867	29,346	151,110	841,103
4003	City Hall Debt Service	104,361	81,096	136,582	48,875
4004	2013 CalPERS Refunding Loan	0	5,918,725	5,024,277	894,447
711X	Water Funds	2,791,498	2,290,495	2,030,211	3,051,782
7201	Airport	1,897,342	158,029	219,896	1,835,475
7301	Geothermal	501,116	93,378	59,852	534,643
740X	Natural Gas	(193,469)	4,589,502	4,201,608	194,425
7530	Golf Course	2,010,239	802,575	350,491	2,462,324
7610	OPEB	(174,344)	44,640	0	(129,704)
7620	PW Admin/Engineering	(344)	9,965	9,965	(344)
7630	Risk Management	858,002	567,813	1,195,853	229,962
8402	LAFCO	26,664	57,003	60,296	23,371
8404	Air Pollution	297,159	216,464	177,247	336,376
8405	Air Pollution - Carl Moyer	323,013	282,953	245,807	360,159
	<b>TOTALS</b>	<b>14,323,385</b>	<b>23,230,564</b>	<b>20,831,754</b>	<b>16,722,195</b>

## POOLED CASH & INVESTMENTS

July 31, 2014

POOLED CASH FUND	
Cash Clearing-NSF Checks	124
Cash Clearing - Business License	(30)
Bank of America - Checking	572,915
LAIF	13,661,358
Total Cash & Investments	<u>14,234,368</u>

### Pooled Cash Allocation:

General	1,694,515
General Restricted	928,729
Special Revenue	2,433,129
Capital Projects	155,107
Debt Service	249,142
Enterprise	
Airport	32,749
Geothermal	280,873
Golf Course	40,244
Natural Gas	3,660,192
Water	4,012,056
Internal Service	68,861
Trust & Agency	678,772
Total Cash & Inv. Allocations	<u>14,234,368</u>

## CASH WITH FISCAL AGENTS

July 31, 2014

General	
Special Revenue	
Capital Projects	
Debt Service	151,881
Enterprise	2,445,984
Internal Service	
Trust & Agency	
Total Cash with Fiscal Agents	<u>2,597,865</u>
GRAND TOTAL	<u>16,832,234</u>

S:/Finance/Debi/Council Cash & Investments Report

9/10/2014 15:11

Totals may not add due to rounding

CITY OF SUSANVILLE  
 COMBINED CASH AND INVESTMENTS  
 JULY 31, 2014

COMBINED ACCOUNTS

9999-1001-003	CASH CLEARING - NSF CHECKS	124.22
9999-1001-004	CASH CLEARING - BUSINESS LIC	( 30.00)
9999-1011-001	B OF A # 08038-80200	572,915.30
9999-1030-001	LAIF	13,661,358.36
		14,234,367.88
	TOTAL COMBINED CASH AND INVESTMENTS	14,234,367.88
9999-1000-000	CLAIM ON CASH	( 14,234,367.88)
		.00
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE	105,750.84
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT	3,418.77
1004	ALLOCATION TO GF-PANCERA PLAZA	18,142.45
1005	ALLOCATION TO GF-RESERVE ACCOUNT	801,416.48
2002	ALLOCATION TO STATE COPS	35,982.86
2006	ALLOCATION TO SNOW REMOVAL	122,023.01
2007	ALLOCATION TO STREETS & HIGHWAYS	411,320.94
2010	ALLOCATION TO STREET MITIGATION	111,134.73
2011	ALLOCATION TO POLICE MITIGATION	59,860.43
2012	ALLOCATION TO FIRE MITIGATION	129,946.47
2013	ALLOCATION TO PARK DEDICATION FUND	25,000.83
2014	ALLOCATION TO STATE OF CA - PROP 30/AB 109	26,217.00
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND	123,485.36
2017	ALLOCATION TO STATE ECONOMIC REV FD	233,342.35
2018	ALLOCATION TO HOME REVOLVING FUND	192,558.64
2030	ALLOCATION TO TRAFFIC SAFETY	89,138.71
2035	ALLOCATION TO PAUL BUNYAN/ASH STREET SIGNAL	96,018.51
2037	ALLOCATION TO SKYLINE BICYCLE LANE	7,479.93
3019	ALLOCATION TO STIP REHABILITATION PROJECT	( 43,024.28)
3023	ALLOCATION TO PROP 1B IMPROVEMENTS	25,651.94
3025	ALLOCATION TO SIERRA PARK PROJECT	172,479.32
4001	ALLOCATION TO MARK ROOS SERIES B/92	188,482.43
4003	ALLOCATION TO CITY HALL	60,659.66
4004	ALLOCATION TO 2013 CALPERS REFUNDING LOAN	732,046.15
7111	ALLOCATION TO WATER RATE STABILIZATION FUND	3,000,000.00
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS	960,265.20
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND	1,807,075.00
7610	ALLOCATION TO OPEB	31,499.64
7630	ALLOCATION TO RISK MANAGEMENT FUND	1,416.94
8401	ALLOCATION TO HUSA BUSINESS IMPROVE DIST	12,370.30
8402	ALLOCATION TO LAFCO	22,597.30
8403	ALLOCATION TO SEC 125 AFLAC	119.76
8404	ALLOCATION TO AIR POLLUTION	320,107.30
8405	ALLOCATION TO AIR POLLUTION-CARL MOYER	323,577.01
		10,207,561.98
	ALLOCATIONS TO RESTRICTED FUNDS	10,207,561.98

CITY OF SUSANVILLE  
 COMBINED CASH AND INVESTMENTS  
 JULY 31, 2014

UNRESTRICTED FUNDS

1000	ALLOCATION TO GENERAL FUND	1,634,482.82
1006	ALLOCATION TO POLICE BUILDING MAINT/EQUIP	20,010.65
1007	ALLOCATION TO FIRE BUILDING MAINT/EQUIP FUND	20,010.65
1008	ALLOCATION TO ADMIN SVCS BUILDING/EQUIP FUND	20,010.65
3015	ALLOCATION TO CITY HALL PARKING LOT PROJECT	37,572.58
7110	ALLOCATION TO WATER SYSTEM	51,790.96
7201	ALLOCATION TO AIRPORT	32,748.88
7301	ALLOCATION TO GEOTHERMAL UTILITY	280,873.10
7401	ALLOCATION TO NATURAL GAS	1,853,117.21
7530	ALLOCATION TO GOLF COURSE	40,244.27
7620	ALLOCATION TO PW ADMIN & ENGINEERING FUND	35,944.13
		4,026,805.90
	ALLOCATIONS TO UNRESTRICTED FUNDS	
		4,026,805.90
	TOTAL ALLOCATIONS TO OTHER FUNDS	14,234,367.88
	ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	( 14,234,367.88)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

# RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	VP Disbursement	Receipts	Balance
				\$621,879.30
7/2/2014	7/1/2014		\$22,949.58	\$644,828.88
7/2/2014			\$2,944.77	\$647,773.65
7/2/2014			\$3,199.59	\$650,973.24
7/3/2014	7/2/2014		\$21,019.35	\$671,992.59
7/3/2014			\$6,139.11	\$678,131.70
7/3/2014			\$210.22	\$678,341.92
7/3/2014		(\$60,701.92)		\$617,640.00
7/7/2014	7/3/2014		\$23,754.47	\$641,394.47
7/7/2014		(\$78.97)		\$641,315.50
7/7/2014		(\$83.09)		\$641,232.41
7/7/2014		(\$65.20)		\$641,167.21
7/7/2014		(\$13.20)		\$641,154.01
7/7/2014		(\$139.89)		\$641,014.12
7/7/2014		(\$64.77)		\$640,949.35
7/7/2014		(\$861.92)		\$640,087.43
7/7/2014		(\$677.70)		\$639,409.73
7/7/2014		(\$10,044.71)		\$629,365.02
7/7/2014			\$441.62	\$629,806.64
7/7/2014			\$1,500.76	\$631,307.40
7/7/2014			\$1,330.36	\$632,637.76
7/7/2014			\$4,906.97	\$637,544.73
7/7/2014			\$1,357.79	\$638,902.52
7/8/2014	7/7/2014		\$43,322.99	\$682,225.51
7/8/2014			\$6,126.22	\$688,351.73
7/8/2014			\$542.05	\$688,893.78
7/9/2014	7/8/2014		\$88,226.65	\$777,120.43
7/9/2014			\$3,138.09	\$780,258.52
7/9/2014			\$1,224.51	\$781,483.03
7/9/2014		(\$11,935.92)		\$769,547.11
7/10/2014	7/9/2014		\$10,250.44	\$779,797.55
7/10/2014		(\$97,554.01)		\$682,243.54
7/10/2014		(\$6,522.29)		\$675,721.25
7/10/2014		(\$32,524.63)		\$643,196.62
7/10/2014		(\$5,766.22)		\$637,430.40
7/10/2014		(\$1,354.30)		\$636,076.10
7/10/2014		(\$36,084.56)		\$599,991.54
7/10/2014		(\$108.00)	\$2,215.48	\$602,099.02
7/10/2014		(\$70.00)		\$602,029.02
7/10/2014		(\$27,619.22)		\$574,409.80
7/10/2014			\$899.08	\$575,308.88
7/10/2014			\$981.42	\$576,290.30
7/10/2014			\$228.61	\$576,518.91
7/10/2014			\$250.57	\$576,769.48
7/10/2014			\$786.37	\$577,555.85
7/10/2014			\$139.68	\$577,695.53
7/10/2014			\$63.02	\$577,758.55
7/10/2014			\$5,090.00	\$582,848.55
7/10/2014			\$2,984.92	\$585,833.47
7/10/2014			\$161.50	\$585,994.97
7/11/2014	7/10/2014		\$19,197.93	\$605,192.90
7/11/2014		(\$600.00)		\$604,592.90
7/11/2014			\$3,006.67	\$607,599.57
7/14/2014	7/11/2014		\$14,714.35	\$622,313.92
7/14/2014			\$2,811.40	\$625,125.32
7/15/2014	7/14/2014		\$28,210.36	\$653,335.68
7/15/2015			\$2,583.66	\$655,919.34
7/15/2015			\$4,669.08	\$660,588.42
7/14/2014			\$161.50	\$660,749.92
7/15/2014		(\$78,073.02)		\$582,676.90
7/16/2014	7/15/2014	(\$67.00)	\$32,352.34	\$614,962.24
7/16/2014			\$3,674.76	\$618,637.00
7/16/2014			\$375.55	\$619,012.55
7/16/2014			\$32.88	\$619,045.43
7/17/2014	7/16/2014		\$4,636.94	\$623,682.37
7/17/2014			\$1,142.02	\$624,824.39
7/16/2017			\$116.97	\$624,941.36
7/18/2014	7/17/2014		\$20,961.12	\$645,902.48

# RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	VP Disbursement	Receipts	Balance
7/18/2014			\$2,622.57	\$648,525.05
7/18/2014			\$1,515.03	\$650,040.08
7/17/2014			\$346.10	\$650,386.18
7/17/2014			\$175.00	\$650,561.18
7/17/2014			\$87,800.00	\$738,361.18
7/17/2014		(\$2,686.29)		\$735,674.89
7/17/2014		(\$4,627.88)		\$731,047.01
7/17/2014		(\$155.00)		\$730,892.01
7/17/2014		(\$40.00)		\$730,852.01
7/17/2014		(\$15.00)		\$730,837.01
7/17/2014		(\$25.00)		\$730,812.01
7/17/2014		(\$60.00)		\$730,752.01
7/18/2014		(\$38,258.33)		\$692,493.68
7/21/2014	7/18/2014	(\$82.00)	\$25,459.52	\$717,871.20
7/21/2014			\$2,314.30	\$720,185.50
7/21/2014			\$1,178.22	\$721,363.72
7/22/2014	7/21/2014		\$83,799.27	\$805,162.99
7/22/2014	7/21/2014		\$2,852.90	\$808,015.89
7/22/2014			\$2,199.87	\$810,215.76
7/23/2014	7/22/2014		\$13,058.37	\$823,274.13
7/23/2014			\$1,347.31	\$824,621.44
7/23/2014			\$168.64	\$824,790.08
7/24/2014	7/23/2014		\$17,152.84	\$841,942.92
7/24/2014		(\$94,744.21)		\$747,198.71
7/24/2014		(\$9,855.05)		\$737,343.66
7/24/2014		(\$32,972.54)		\$704,371.12
7/24/2014		(\$5,710.93)		\$698,660.19
7/24/2014		(\$1,346.77)		\$697,313.42
7/24/2014		(\$69,160.00)		\$628,153.42
7/24/2014		(\$42,543.23)		\$585,610.19
7/24/2014		(\$322,722.91)		\$262,887.28
7/24/2014			\$1,219.19	\$264,106.47
7/24/2014			\$1,085.85	\$265,192.32
7/25/2014	7/24/2014		\$7,383.03	\$272,575.35
7/25/2014			\$2,114.37	\$274,689.72
7/25/2014			\$120.68	\$274,810.40
7/28/2014	7/25/2014		\$15,052.75	\$289,863.15
7/28/2014			\$2,208.41	\$292,071.56
7/29/2014	7/28/2014		\$48,291.52	\$340,363.08
7/29/2014			\$1,507.57	\$341,870.65
7/30/2014	7/29/2014		\$77,512.43	\$419,383.08
7/30/2014			\$3,988.29	\$423,371.37
7/30/2014			\$4,499.82	\$427,871.19
7/31/2014	7/30/2014		\$16,266.68	\$444,137.87
7/31/2014			\$262.47	\$444,400.34
7/31/2014			\$689.09	\$445,089.43
7/31/2014			\$268.61	\$445,358.04
7/31/2014			\$206.78	\$445,564.82
7/31/2014			\$51.27	\$445,616.09
7/31/2014			\$37.07	\$445,653.16
7/31/2014			\$59.72	\$445,712.88
7/31/2014			\$82.01	\$445,794.89
7/31/2014			\$350.00	\$446,144.89
7/31/2014		(\$4,850.00)		\$441,294.89
7/31/2014		(\$176.33)		\$441,118.56
7/31/2014		(\$40.00)		\$441,078.56
7/31/2014		(\$60.00)		\$441,018.56
7/31/2014		(\$77.10)		\$440,941.46
7/31/2014			\$55,569.73	\$496,511.19
7/31/2014			\$253.94	\$496,765.13
7/31/2014			\$87.14	\$496,852.27
7/31/2014			\$24,432.00	\$521,284.27
7/31/2014		(\$42.22)		\$521,242.05
7/31/2014			\$250.07	\$521,492.12
7/31/2014			\$40,209.17	\$561,701.29
8/1/2014	7/31/2014		\$9,083.29	\$570,784.58
8/1/2014		(\$5.07)	\$2,135.79	\$572,915.30

**REVENUES, EXPENDITURES AND FUND BALANCES REPORT  
UNAUDITED**

<i>s:/Bob/fund Balances Report</i>		Unaudited			July
Fund #	Fund Title	6/30/14 Fund Balance	YTD Revenue	YTD Expenditures	Fund Balance 7/31/15
100X	General Fund	2,308,513	95,498	233,496	2,170,516
2002	State COPS	41,999	(2)	6,015	35,982
2006	Snow Removal	119,829	3,855	4	123,680
2007	Streets	446,221	1,466	37,059	410,628
2010	Street Mitigation	111,147	(12)	0	111,135
2011	Police Mitigation	59,869	(9)	0	59,860
2012	Fire Mitigation	129,967	(21)	0	129,946
2013	Park Dedication	25,855	(13)		25,842
2014	State of CA - Prop 30/AB 109	28,273	0	2,056	26,217
2016	State Comm. Dev. Rev. FD	936,500	235	0	936,734
2017	State Economic Rev. FD	437,803	199	0	438,001
2018	Home Revolving Fund	748,731	90	0	748,821
2030	Traffic Safety	89,154	(15)	0	89,139
2035	Paul Bunyan/Ash Street Signal	96,036	(1)		96,034
2037	Skyline Bicycle Lane	7,482	17		7,499
3015	City Hall Parking Lot	44,600	0	7,028	37,573
3019	STIP Rehab Project	(208,660)	0	0	(208,660)
3023	Prop 1B CIP	26,940	0	0	26,940
3025	Sierra Park Project CIP	172,479	0	0	172,479
4001	Miller Fletcher	841,100	1	0	841,101
4003	City Hall Debt Service	51,875	11,785	0	63,659
4004	2013 CalPERS Refunding Loan	732,046	0	0	732,046
711X	Water Funds	2,395,392	(25,163)	140,967	2,229,262
7201	Airport	1,765,535	51,709	12,623	1,804,622
7301	Geothermal	534,292	7,681	2,731	539,242
740X	Natural Gas	79,255	22,172	217,186	(115,759)
7530	Golf Course	2,447,568	82,802	28,224	2,502,147
7610	OPEB	(129,704)	3,720	0	(125,984)
7620	PW Admin/Engineering	(17,721)	1,043	(24,682)	8,003
7630	Risk Management	263,341	19,205	275,646	6,900
8402	LAFCO	23,371	(4)	769	22,598
8404	Air Pollution	338,595	2,087	10,655	330,026
8405	Air Pollution - Carl Moyer	360,159	(23)	36,559	323,577
	<b>TOTALS</b>	<b>15,307,844</b>	<b>278,299</b>	<b>986,336</b>	<b>14,599,808</b>

Reviewed by:  City Administrator  
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Kristin Shepard, Administrative Specialist

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution Number 14-5093** supporting the annual Historic Uptown Susanville Association Fall Crafter's Festival and Safe and Sane Halloween celebration

**PRESENTED BY:** Dan Newton, Public Works Director

**SUMMARY:** HUSA is requesting City Council support for the Fall Crafter's Festival to be held on Saturday, September 20, 2014, from 8:00 am to 6:00 pm with vendors' booths on the sidewalks along the south side of Main Street (State Highway 36) between Gay Street and Roop Street (does not require closure of Main Street) and closure of Pancera Plaza from Main Street to Cottage Street.

HUSA is requesting Council support for the Safe and Sane Halloween event to be held on Friday, October 31, 2014, from 3:00 pm to 6:00 pm requiring closure of Main Street (State Highway 36) from Weatherlow Street to Roop Street. Four Public Works Department employees set up and take down traffic control signs and assist the seven Police Officers with traffic control.

**FISCAL IMPACT:** Fall Crafters' Festival None

<u>Safe and Sane Halloween</u>	
4 Public Works Department	\$ 633
7 Police Department patrol staff	<u>\$1,323</u>
<b>TOTAL ESTIMATED COST</b>	<b>\$1,956</b>

Caltrans does not charge the City an encroachment permit fee but they do require the City to accept all liability for this event as the Permittee.

**ACTION REQUESTED:** Motion to approve **Resolution No. 14-5093** Authorizing the Mayor to execute the required Caltrans Encroachment Permits for use of the sidewalks along Main Street between Gay Street and Roop Street and for closure of Main Street between Roop Street and Weatherlow Street for the following events:

1. **Fall Crafter's Festival** to be held on Saturday, September 20, 2014, from 8:00 am to 6:00 pm with vendors' booths along the sidewalks on the south side of Main Street (State Highway 36) between Gay Street and Roop Streets (does not require closure of Main Street) as well as closure of Pancera Plaza from Main Street to Cottage Street.
2. **Safe and Sane Halloween** event to be held on Friday, October 31, 2014, from 3:00 pm to 6:00 pm requiring closure of Main Street (State Highway 36) from Roop Street to Weatherlow Street.

**ATTACHMENTS:** Resolution Number 14-5093  
HUSA's Letter of Request  
Caltrans Encroachment Permit Application: Fall Crafter's Festival  
Caltrans Encroachment Permit Application: Safe and Sane  
Halloween

**RESOLUTION NUMBER 14-5093**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE SUPPORTING HUSA'S FALL CRAFTER'S FESTIVAL TO BE HELD ON SATURDAY, SEPTEMBER 20, 2014, FROM 8:00 AM TO 6:00 PM ALLOWING VENDORS' BOOTHS ALONG THE SOUTH SIDE OF MAIN STREET (STATE HIGHWAY 36) BETWEEN GAY STREET AND ROOP STREET AS WELL AS CLOSURE OF PANCERA PLAZA (SOUTH GAY STREET) FROM MAIN STREET (STATE HIGHWAY 36) TO COTTAGE STREET AND APPLICATION FOR CLOSURE OF MAIN STREET (STATE HIGHWAY ROUTE 36) FROM ROOP STREET TO WEATHERLOW STREET ON FRIDAY, OCTOBER 31, 2014, FROM 3:00 P.M. TO 6:00 P.M. FOR HUSA'S SAFE AND SANE HALLOWEEN EVENT AND AUTHORIZATION FOR THE MAYOR TO EXECUTE A CALTRANS ENCROACHMENT PERMIT APPLICATION AS REQUIRED BY CALTRANS**

**WHEREAS**, HUSA has requested a resolution from the City of Susanville City Council showing support for their Fall Crafter's Festival event and Safe and Sane Halloween event; and

**WHEREAS**, the Fall Crafter's Festival event will be held on Saturday, September 20, 2014, from 8:00 am to 6:00 pm and the Safe and Sane Halloween event will be held on Friday, October 31, 2014, from 3:00 p.m. to 6:00 p.m.; and

**WHEREAS**, HUSA is requesting closure of Pancera Plaza (South Gay Street) from Main Street to Cottage Street and use of sidewalks along the south side of Main Street for the Fall Crafter's Festival event and closure of Main Street (State Highway Route 36) from Roop Street to Weatherlow Street for the Safe and Sane Halloween event; and

**WHEREAS**, Caltrans requires a certified copy of the resolution from the City Council of the City of Susanville showing support of these events and street closure to be included with their encroachment permit application.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville as follows:

1. The City of Susanville supports and approves HUSA's Fall Crafter's Festival event to be held on Saturday, September 20, 2014, from 8:00 am to 6:00 pm allowing vendors' booths to be set up along the sidewalks on the south side of Main Street between Gay Street and Roop Street and closure of Pancera Plaza from Main Street to Cottage Street.
2. The City of Susanville supports and approves HUSA's Safe and Sane Halloween event to be held on Friday, October 31, 2014, from 3:00 p.m. to 6:00 p.m. requiring the closure of Main Street (State Highway Route 36) from Roop Street to Weatherlow Street.
3. Mayor is authorized to execute the Caltrans Encroachment Permit Applications for HUSA's Fall Crafter's Festival event and HUSA's Safe and Sane Halloween event.
4. City Clerk is authorized to send a certified copy of this resolution to Caltrans with the executed encroachment permit application.

APPROVED: \_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter Talia, City Attorney



June 24, 2014

Janette Zahniser  
City of Susanville  
Dept. of Public Works  
720 South Street  
Susanville, Ca 96130

Dear Janette,

On behalf of the Historic Uptown Susanville Association I would like to apply for an Encroachment Permit for the following events:

Safe and Sane Halloween Event which will be held on Friday, October 31<sup>st</sup> this year and will require the closure of Main Street between Weatherlow and Roop Streets from 3:00 PM to 6:00 PM as usual and we will also require street closure of the Pancera Plaza (South Gay Street).

The Fall Crafter's Festival will be held on September 20th this year and will provide for Vendor Booths on the sidewalks of Main Street between Gay and Roop Streets. We will not require street closure for Main Street but we will require street closure for the Pancera Plaza (South Gay Street).

Please let me know if you have any questions or concerns.

Sincerely,

David Teeter,  
President  
530) 310-8279

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION  
**STANDARD ENCROACHMENT PERMIT APPLICATION**  
 TR-0100 (REV. 07/2007)

Permission is requested to encroach on the State Highway right-of-way as follows:  
 (Complete all **BOXES** [write N/A if not applicable] Please print single sided)  
 This application is not complete until all requirements have been approved.

FOR CALTRANS USE	
PERMIT NO.	
DIST/CO/RTE/PM	
SIMPLEX STAMP	
DATE OF SIMPLEX STAMP	

1. COUNTY <b>LASSEN</b>		2. ROUTE <b>36</b>	3. POSTMILE <b>VARIOUS</b>		
4. ADDRESS OR STREET NAME <b>MAIN STREET</b>			5. CITY <b>SUSANVILLE</b>		
6. CROSS STREET (Distance and direction from site) <b>BETWEEN GAY ST. AND ROOP ST.</b>			7. PORTION OF RIGHT-OF-WAY SIDEWALK ON SOUTH SIDE OF MAIN ST.		
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> OWN FORCES <input type="checkbox"/> CONTRACTOR		9. EST. START DATE <b>SEPTEMBER 20, 2014</b>		10. EST. COMPLETION DATE <b>SEPTEMBER 20, 2014</b>	
11. EXCAVATION	MAX. DEPTH <b>N/A</b>	AVG. DEPTH <b>N/A</b>	AVG. WIDTH <b>N/A</b>	LENGTH <b>N/A</b>	SURFACE TYPE <b>N/A</b>
12. EST. COST IN STATE HIGHWAY RIGHT-OF-WAY <b>N/A</b>			FUNDING SOURCE(S) <input type="checkbox"/> FEDERAL <input type="checkbox"/> STATE <input type="checkbox"/> LOCAL <input type="checkbox"/> PRIVATE		
13. PIPES	PRODUCT TYPE <b>N/A</b>	DIAMETER <b>N/A</b>	VOLTAGE / PSIG <b>N/A</b>	14. CALTRANS' PROJECT CODE <b>N/A</b>	

15.  Double Permit      Parent Permit Number \_\_\_\_\_  
 Applicant's Reference Number / Utility Work Order Number \_\_\_\_\_

16. Have your plans been reviewed by another Caltrans branch?  NO       YES (if "YES") Who? \_\_\_\_\_

17. Completely describe work to be done within STATE highway right-of-way :  
 Attach 6 complete sets of plans (folded to 8.5" x 11"), and any applicable specifications, calculations, maps, etc.  
 All dimensions shall be in U.S. Customary (English) Units.

Allowing vendors' booths on the south side of Main Street (state Highway 36) between Gay Street and Roop Street on Saturday, September 20, 2014 from 8:00 am to 6:00 pm. No closure of Main Street (State Highway 36) required. Special event signs to be placed by City of Susanville Public Works Department.

18. Is a city, county, or other agency involved in the approval of this project?  
 YES (If "YES", check type of project and attach environmental documentation and conditions of approval.)  
 COMMERCIAL DEVELOPMENT  BUILDING  GRADING  OTHER \_\_\_\_\_  
 CATEGORICALLY EXEMPT  NEGATIVE DECLARATION  ENVIRONMENTAL IMPACT REPORT  OTHER \_\_\_\_\_  
 NO (If "NO", please check the category below which best describes the project, and complete page 4 of this application.)  
 DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE, OR RESURFACING       FENCE  
 PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS       MAILBOX  
 FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS       EROSION CONTROL  
 OTHER \_\_\_\_\_       LANDSCAPING

19. Will this project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource?  YES  NO  
 (If "YES", provide a description)

20. Is this project on an existing highway or street where the activity involves removal of a scenic resource including a significant tree or stand of trees, a rock outcropping or a historic building?  YES  NO (If "YES", provide a description)

21. Is work being done on applicant's property?  YES  NO (If "YES", attach site and grading plans.)

PERMIT NO. \_\_\_\_\_

22. Will this proposed project require the disturbance of soil?  YES  NO  
 If "YES", estimate the area within State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)  
 estimate the area outside of State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)

23. Will this proposed project require dewatering?  YES  NO  
 If "YES", estimate total gallons AND gallons/month. \_\_\_\_\_ (gallons) AND \_\_\_\_\_ (gallons/month)  
 SOURCE\*:  STORM WATER  NON-STORM WATER  
 (\*See Caltrans SWMP for definitions of non-storm water discharge: <http://www.dot.ca.gov/hq/env/stormwater/index.htm>)

24. How will any storm water or ground water be disposed of from within or near the limits of this proposed project?  
 Storm Drain System  Combined Sewer / Storm System  Storm Water Retention Basin  
 Other (explain): \_\_\_\_\_

PLEASE READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.

*The applicant, understands and herein agrees that an encroachment permit can be denied, and/or a bond required for non-payment of prior or present encroachment permit fees. Encroachment Permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed, in accordance with the California Streets and Highways Code, Section 671.5. All work shall be done in accordance with Caltrans rules and regulations subject to inspection and approval.*

*The applicant, understands and herein agrees to the general provisions, special provisions and conditions of the encroachment permit, and to indemnify and hold harmless the State, its officers, directors, agents, employees and each of them (Indemnitees) from and against any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys' fees, judgments, losses and liabilities of every kind and nature whatsoever (Claims) arising out of or in connection with the issuance and/or use of this encroachment permit and the placement and subsequent operation and maintenance of said encroachment for: 1) bodily injury and/or death to persons including but not limited to the Applicant, the State and its officers, directors, agents and employees, the Indemnitees, and the public; and 2) damage to property of anyone. Except as provided by law, the indemnification provisions stated above shall apply regardless of the existence or degree of fault of Indemnitees. The Applicant, however, shall not be obligated to indemnify Indemnitees for Claims arising from the sole negligence and willful misconduct of State, its officers, directors, agents or employees.*

*An encroachment permit is not a property right and does not transfer with the property to a new owner*

**DISCHARGES OF STORM WATER AND NON-STORM WATER:** Work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit issued to the Department of Transportation (Department), to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. Compliance with the Departments NPDES permit requires amongst other things, the preparation and submission of a Storm Water Pollution Protection Plan (SWPPP), or a Water Pollution Control Program (WPCP), and the approval of same by the appropriate reviewing authority prior to the start of any work. Information on the requirements may also be reviewed on the Department's Construction Website at:

<http://www.dot.ca.gov/hq/construc/stormwater>

25. NAME of APPLICANT or ORGANIZATION (Print or Type) City of Susanville		E-MAIL ADDRESS	
ADDRESS of APPLICANT or ORGANIZATION WHERE PERMIT IS TO BE MAILED (Include City and Zip Code) 66 North Lassen Street, Susanville, CA 96130			
PHONE NUMBER 530-257-1041		FAX NUMBER 530-257-1057	
26. NAME of AUTHORIZED AGENT / ENGINEER (Print or Type) Dan Newton		IS LETTER OF AUTHORIZATION ATTACHED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	E-MAIL ADDRESS kshepard@cityofsusanville.org
ADDRESS of AUTHORIZED AGENT / ENGINEER (Include City and Zip Code) 720 South Street, Susanville, CA 96130			
PHONE NUMBER 530-257-041		FAX NUMBER 530-257-1057	
27. SIGNATURE of APPLICANT or AUTHORIZED AGENT Brian Wilson	28. PRINT OR TYPE NAME Brian Wilson	29. TITLE Mayor	30. DATE

PERMIT NO. _____
WORK ORDER/REFERENCE NUMBER _____

FEE CALCULATION -- FOR CALTRANS USE					
<input type="checkbox"/> CASH <input type="checkbox"/> CREDITCARD    NAME ON CARD _____    PHONENUMBER _____					
<input type="checkbox"/> CHECK    NUMBER _____    NAME ON CHECK _____    PHONENUMBER _____					
<input type="checkbox"/> EXEMPT <input type="checkbox"/> PROJECT CODE _____ <input type="checkbox"/> DEFERRED BILLING (Utility)					
CALCULATED BY	(1)		(2)		
<b>REVIEW</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *					\$ _____
<b>INSPECTION</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *					\$ _____
<b>FIELDWORK</b>					
_____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
<b>EQUIPMENT &amp; MATERIALS</b>	DEPOSIT	DATE	DEPOSIT	DATE	DEPOSIT
	\$ _____		\$ _____		\$ _____
<b>CASH DEPOSIT IN LIEU OF BOND</b>	\$ _____		\$ _____		\$ _____
<b>TOTAL COLLECTED</b>	\$ _____		\$ _____		
<b>CASHIER'S INITIALS</b>	_____		_____		\$ _____
* The Standard Hourly Rate is set annually by HQ Encroachment Permits. District Office staff do not have authority to modify this rate.					
<b>PERFORMANCE BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$
<b>PAYMENT BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$
<b>LIABILITY INSURANCE REQUIRED?</b>		<input type="checkbox"/> YES <input type="checkbox"/> NO			AMOUNT \$

PERMIT NO.

**INSTRUCTIONS**  
for completing page 4

This page needs to be completed when the proposed project DOES NOT involve a City, County or other public agency.

Your answers to these questions will assist departmental staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within the State highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time-consuming. If possible, attach photographs of the location of the proposed project.

Please answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.)

1. Will any existing vegetation and/or landscaping within the highway right-of-way be disturbed?

NO

2. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the project or highway right-of-way?

NO

3. Is the proposed project located within five miles of the coast line?

NO

4. Will the proposed project generate construction noise levels greater than 86 dBA (e.g. jack-hammering, pile driving)?

NO

5. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?

NO

6. Are there any recreational trails or paths within the limits of the proposed project or highway right-of-way?

NO

7. Will the proposed project impact any structures, buildings, rail lines, or bridges within highway right-of-way?

NO

8. Will the proposed project impact access to any businesses or residences?

NO

9. Will the proposed project impact any existing public utilities or public services?

NO

10. Will the proposed project impact existing pedestrian facilities, such as sidewalks, crosswalks, or overcrossings?

NO

11. Will new lighting be constructed within or adjacent to highway right-of-way?

NO

*City of Susanville*

# POLICE DEPARTMENT

Thomas V. Downing, Chief of Police  
*Pride in Service—Service with Pride*

---

September 4, 2014

Cal Trans District II  
1657 Riverside Dr., MS-20  
Redding, CA 96001-0536

Kristin Shepard  
City of Susanville  
Public Works Department  
720 South Street  
Susanville, CA 96130

Re: HUSA's Fall Crafter's Festival

I have received a request from the City on behalf of the Historic Uptown Susanville Association (HUSA) regarding HUSA's Fall Crafter's, Festival Sidewalk Sales Event scheduled for Saturday, September 20<sup>th</sup>, from 8:00 am – 6:00 pm. State Highway 36 will have sidewalk vendor booths from Roop Street to Weatherlow Street. S. Gay Street (Pancera Plaza) will be closed from Main Street to Cottage Street. Traffic control and detours will not be required for this event. Police Chief, Thomas V. Downing has reviewed and supports this event.

Sergeant Ryan Cochran will be the Officer in Charge of the event. He can be reached at 530-257-5603.

Sincerely,



Denise Bera  
Admin Asst.

Thomas V. Downing  
Chief of Police

**DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**

Susanville Area Office  
472-400 Diamond Crest Road  
Susanville, Ca 96130  
(530) 257-2191  
(800) 735-2929 (TT/TDD)  
(800) 735-2922 (Voice)



September 4, 2014

File No.: 140.11872.17561

Kristin Shepard  
City of Susanville Public Works  
720 South Street  
Susanville, Ca 96130

Dear Ms. Shepard:

I was recently advised of the upcoming Fall Crafter's Festival to take place on Saturday, September 20, 2014 beginning at 8:00 AM.

The event is scheduled to take place on Main Street between Gay Street and Roop Street in Susanville. This letter confirms the California Highway Patrol (CHP) has been informed and supports this event, provided all applicable permits are obtained and proper traffic controls are in place to ensure public safety.

If you have any questions regarding this letter, contact myself or Officer Shaun Simmons at (530) 257-2191.

Sincerely,

A handwritten signature in black ink, appearing to read "J. A. Micheletti".

J. A. Micheletti, Captain  
Commander  
Susanville Area



STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION  
**STANDARD ENCROACHMENT PERMIT APPLICATION**  
 TR-0100 (REV. 07/2007)

Permission is requested to encroach on the State Highway right-of-way as follows:  
 (Complete all **BOXES** [write N/A if not applicable] *Please print single sided*)  
 This application is not complete until all requirements have been approved.

FOR CALTRANS USE	
PERMIT NO.	
DIST/CO/RTE/PM	
SIMPLEX STAMP	
DATE OF SIMPLEX STAMP	

1. COUNTY LASSEN		2. ROUTE 36		3. POSTMILE VARIOUS	
4. ADDRESS OR STREET NAME MAIN STREET				5. CITY SUSANVILLE	
6. CROSS STREET (Distance and direction from site) BETWEEN WEATHERLOW ST AND ROOP ST				7. PORTION OF RIGHT-OF-WAY ENTIRE ROAD	
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> OWN FORCES <input type="checkbox"/> CONTRACTOR			9. EST. START DATE OCTOBER 31, 2014		10. EST. COMPLETION DATE OCTOBER 31, 2014
11. EXCAVATION	MAX. DEPTH N/A	AVG. DEPTH N/A	AVG. WIDTH N/A	LENGTH N/A	SURFACE TYPE N/A
12. EST. COST IN STATE HIGHWAY RIGHT-OF-WAY N/A				FUNDING SOURCE(S) <input type="checkbox"/> FEDERAL <input type="checkbox"/> STATE <input type="checkbox"/> LOCAL <input type="checkbox"/> PRIVATE	
13. PIPES	PRODUCT TYPE N/A	DIAMETER N/A	VOLTAGE / PSIG N/A		14. CALTRANS' PROJECT CODE N/A

15.  Double Permit      Parent Permit Number \_\_\_\_\_  
 Applicant's Reference Number / Utility Work Order Number \_\_\_\_\_

16. Have your plans been reviewed by another Caltrans branch?  NO       YES (If "YES") Who? \_\_\_\_\_

17. Completely describe work to be done within STATE highway right-of-way :  
 Attach 6 complete sets of plans (folded to 8.5" x 11"), and any applicable specifications, calculations, maps, etc.  
 All dimensions shall be in U.S. Customary (English) Units.

Closure of Main Street (State Highway 36) between Weatherlow Street and Roop Street for the HUSA Safe & Sane Halloween event to be held on Friday, October 31, 2014, from 3:00pm to 6:00pm. Street closure and detour route will be set up by the City of Susanville Public Works Department employees and traffic control will be performed by the Susanville Police Department.

18. Is a city, county, or other agency involved in the approval of this project?  
 YES (If "YES", check type of project and attach environmental documentation and conditions of approval.)  
 COMMERCIAL DEVELOPMENT  BUILDING  GRADING  OTHER \_\_\_\_\_  
 CATEGORICALLY EXEMPT  NEGATIVE DECLARATION  ENVIRONMENTAL IMPACT REPORT  OTHER \_\_\_\_\_  
 NO (If "NO", please check the category below which best describes the project, and complete page 4 of this application.)  
 DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE, OR RESURFACING       FENCE  
 PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS       MAILBOX  
 FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS       EROSION CONTROL  
 OTHER \_\_\_\_\_       LANDSCAPING

19. Will this project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource?  YES  NO  
 (If "YES", provide a description)

20. Is this project on an existing highway or street where the activity involves removal of a scenic resource including a significant tree or stand of trees, a rock outcropping or a historic building?  YES  NO (If "YES", provide a description)

21. Is work being done on applicant's property?  YES  NO (If "YES", attach site and grading plans.)

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION  
**STANDARD ENCROACHMENT PERMIT APPLICATION**  
 TR-0100 (REV. 07/2007)

PERMIT NO. \_\_\_\_\_

22. Will this proposed project require the disturbance of soil?  YES  NO  
 If "YES", estimate the area within State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)  
 estimate the area outside of State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)

23. Will this proposed project require dewatering?  YES  NO  
 If "YES", estimate total gallons AND gallons/month, \_\_\_\_\_ (gallons) AND \_\_\_\_\_ (gallons/month)  
 SOURCE\*:  STORM WATER  NON-STORM WATER  
 (\*See Caltrans SWMP for definitions of non-storm water discharge: <http://www.dot.ca.gov/hq/env/stormwater/index.htm>)

24. How will any storm water or ground water be disposed of from within or near the limits of this proposed project?  
 Storm Drain System  Combined Sewer / Storm System  Storm Water Retention Basin  
 Other (explain): \_\_\_\_\_

PLEASE READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.

*The applicant, understands and herein agrees that an encroachment permit can be denied, and/or a bond required for non-payment of prior or present encroachment permit fees. Encroachment Permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed, in accordance with the California Streets and Highways Code, Section 671.5. All work shall be done in accordance with Caltrans rules and regulations subject to inspection and approval.*

*The applicant, understands and herein agrees to the general provisions, special provisions and conditions of the encroachment permit, and to indemnify and hold harmless the State, its officers, directors, agents, employees and each of them (Indemnitees) from and against any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys' fees, judgments, losses and liabilities of every kind and nature whatsoever (Claims) arising out of or in connection with the issuance and/or use of this encroachment permit and the placement and subsequent operation and maintenance of said encroachment for: 1) bodily injury and/or death to persons including but not limited to the Applicant, the State and its officers, directors, agents and employees, the Indemnities, and the public; and 2) damage to property of anyone. Except as provided by law, the indemnification provisions stated above shall apply regardless of the existence or degree of fault of Indemnities. The Applicant, however, shall not be obligated to indemnify Indemnities for Claims arising from the sole negligence and willful misconduct of State, its officers, directors, agents or employees.*

*An encroachment permit is not a property right and does not transfer with the property to a new owner*

**DISCHARGES OF STORM WATER AND NON-STORM WATER:** Work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit issued to the Department of Transportation (Department), to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. Compliance with the Department's NPDES permit requires amongst other things, the preparation and submission of a Storm Water Pollution Protection Plan (SWPPP), or a Water Pollution Control Program (WPCP), and the approval of same by the appropriate reviewing authority prior to the start of any work. Information on the requirements may also be reviewed on the Department's Construction Website at:

<http://www.dot.ca.gov/hq/construc/stormwater>

25. NAME of APPLICANT or ORGANIZATION (Print or Type) E-MAIL ADDRESS  
 City of Susanville

ADDRESS of APPLICANT or ORGANIZATION WHERE PERMIT IS TO BE MAILED (Include City and Zip Code)  
 66 North Lassen Street, Susanville, CA 96130

PHONE NUMBER FAX NUMBER  
 530-257-1041 530-257-1057

26. NAME of AUTHORIZED AGENT / ENGINEER (Print or Type) IS LETTER OF AUTHORIZATION ATTACHED? E-MAIL ADDRESS  
 Dan Newton  YES  NO kshepard@cityofsusanville.org

ADDRESS of AUTHORIZED AGENT / ENGINEER (Include City and Zip Code)  
 720 South Street, Susanville, CA 96130

PHONE NUMBER FAX NUMBER  
 530-257-1041 530-257-1057

27. SIGNATURE of APPLICANT or AUTHORIZED AGENT 28. PRINT OR TYPE NAME 29. TITLE 30. DATE  
 \_\_\_\_\_ Brian Wilson Mayor \_\_\_\_\_

PERMIT NO. _____
WORK ORDER/REFERENCE NUMBER _____

FEE CALCULATION -- FOR CALTRANS USE					
<input type="checkbox"/> CASH <input type="checkbox"/> CREDITCARD    NAME ON CARD _____    PHONENUMBER _____					
<input type="checkbox"/> CHECK    NUMBER _____    NAME ON CHECK _____    PHONENUMBER _____					
<input type="checkbox"/> EXEMPT <input type="checkbox"/> PROJECT CODE _____ <input type="checkbox"/> DEFERREDBILLING (Utility)					
CALCULATED BY	(1)		(2)		
<b>REVIEW</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *			\$ _____		\$ _____
<b>INSPECTION</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *			\$ _____		\$ _____
<b>FIELDWORK</b>					
_____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
<b>EQUIPMENT &amp; MATERIALS</b>	DEPOSIT	DATE	DEPOSIT	DATE	DEPOSIT
	\$ _____		\$ _____		\$ _____
<b>CASH DEPOSIT IN LIEU OF BOND</b>	\$ _____		\$ _____		\$ _____
<b>TOTAL COLLECTED</b>	\$ _____		\$ _____		\$ _____
<b>CASHIER'S INITIALS</b>	_____		_____		\$ _____
<i>* The Standard Hourly Rate is set annually by HQ Encroachment Permits. District Office staff do not have authority to modify this rate.</i>					
<b>PERFORMANCE BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$ _____
<b>PAYMENT BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$ _____
<b>LIABILITY INSURANCE REQUIRED?</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO				AMOUNT \$ _____

PERMIT NO.

**INSTRUCTIONS**  
for completing page 4

This page needs to be completed when the proposed project DOES NOT involve a City, County or other public agency.

Your answers to these questions will assist departmental staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within the State highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time-consuming. If possible, attach photographs of the location of the proposed project.

Please answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.)

1. Will any existing vegetation and/or landscaping within the highway right-of-way be disturbed?

NO

2. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the project or highway right-of-way?

NO

3. Is the proposed project located within five miles of the coast line?

NO

4. Will the proposed project generate construction noise levels greater than 86 dBA (e.g. jack-hammering, pile driving)?

NO

5. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?

NO

6. Are there any recreational trails or paths within the limits of the proposed project or highway right-of-way?

NO

7. Will the proposed project impact any structures, buildings, rail lines, or bridges within highway right-of-way?

NO

8. Will the proposed project impact access to any businesses or residences?

NO

9. Will the proposed project impact any existing public utilities or public services?

NO

10. Will the proposed project impact existing pedestrian facilities, such as sidewalks, crosswalks, or overcrossings?

NO

11. Will new lighting be constructed within or adjacent to highway right-of-way?

NO

*City of Susanville*

# POLICE DEPARTMENT

Thomas V. Downing, Chief of Police  
*Pride in Service—Service with Pride*

---

September 4, 2014

Cal Trans District II  
1657 Riverside Dr., MS-20  
Redding, CA 96001-0536

Kristin Shepard  
City of Susanville  
Public Works department  
720 South Street  
Susanville, CA 96130

Re: HUSA's Safe & Sane Halloween Event

I have received a request from the City on behalf of the Historic Uptown Susanville Association (HUSA) regarding the Annual, Safe & Sane Halloween Event scheduled for Friday, October 31, 2014, from 3:00 PM – 6:00 PM. State Highway 36 (Main Street) will be closed between Roop Street and Weatherlow Street. West and East bound traffic will be diverted from Cottage Street to Weatherlow Street. Police Chief, Thomas V. Downing has reviewed and approved the route closure.

Sgt. Ryan Cochran will be the Officer in Charge of the event. He can be reached at 530-257-5603.

Sincerely,



Denise Bera  
Admin Asst.

Thomas V. Downing  
Chief of Police

**DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**

Susanville Area Office  
472-400 Diamond Crest Road  
Susanville, Ca 96130  
(530) 257-2191  
(800) 735-2929 (TT/TDD)  
(800) 735-2922 (Voice)



September 4, 2014

File No.: 140.11872.17561

Kristin Shepard  
City of Susanville Public Works  
720 South Street  
Susanville, Ca 96130

Dear Ms. Shepard:

I was recently advised of the upcoming Safe and Sane Halloween Event to take place on Friday, October 31, 2014 beginning at 3:00 PM.

The event is scheduled to take place on Main Street between Weatherlow Street and Roop Street in Susanville between 3:00 PM and 6:00 PM. This letter confirms the California Highway Patrol (CHP) has been informed and supports this event, provided all applicable permits are obtained and proper traffic controls are in place to ensure public safety.

If you have any questions regarding this letter, contact myself or Officer Shaun Simmons at (530) 257-2191.

Sincerely,

A handwritten signature in black ink, appearing to read "J. A. Micheletti".

J. A. Micheletti, Captain  
Commander  
Susanville Area



Reviewed by:  City Administrator  
City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Kristin Shepard, Administrative Specialist

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 14-5095 authorizing closure of South Roop Street from Main Street (State Highway 36) to Cottage Street on Thursday, October 2, 2014, from 5:30 pm to 7:30 pm for Lassen County Chamber of Commerce's Chamber Mixer "Business Block Party" event

**PRESENTED BY:** Dan Newton, Public Works Director

**SUMMARY:** Lassen County Chamber of Commerce is requesting authorization to close South Roop Street from Main Street (State Highway 36) to Cottage Street on Thursday, October 2, 2014, from 5:30 pm to 7:30 pm to hold a Chamber Mixer "Business Block Party." Alcohol will be served at the event and all necessary Alcoholic Beverage Control permits will be obtained. Businesses on the street are aware of the street closure as they are participating in the event.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to approve Resolution No. 14-5095 authorizing closure of South Roop Street from Main Street (State Highway 36) to Cottage Street on Thursday, October 2, 2014, from 5:30 pm to 7:30 pm for Lassen County Chamber of Commerce's Chamber Mixer "Business Block Party" event.

**ATTACHMENTS:** Resolution Number 14-5095  
Letter of Request from Lassen County Chamber of Commerce

**RESOLUTION NUMBER 14-5095**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING CLOSURE OF SOUTH ROOP STREET FROM MAIN STREET TO**  
**COTTAGE STREET ON THURSDAY, OCTOBER 2, 2014, FROM 5:30 PM TO 7:30**  
**PM FOR LASSEN COUNTY CHAMBER OF COMMERCE'S CHAMBER MIXER**  
**"BUSINESS BLOCK PARTY" EVENT**

**WHEREAS**, Lassen County Chamber of Commerce (LACC) will be holding a Chamber Mixer "Business Block Party" on Thursday, October 2, 2014, from 5:30 pm to 7:30 pm; and

**WHEREAS**, LACC is requesting authorization to close South Roop Street from Main Street (State Highway 36) to Cottage Street to hold this event; and

**WHEREAS**, alcohol will be served at the event and all necessary Alcoholic Beverage Control permits will be obtained; and

**WHEREAS**, businesses on the street are aware of the event and street closure and are participating in the event.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville that Lassen County Chamber of Commerce (LACC) are authorized to close South Roop Street from Main Street (State Highway 36) to Cottage Street on Thursday, October 2, 2014, from 5:30 pm to 7:30 pm to hold its Chamber Mixer "Business Block Party" event.

APPROVED: \_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter M. Talia, City Attorney



**Leadership Since 1888**

PO Box 338 • 75 N Weatherlow • Susanville, CA 96130 • (530) 257-4323 • Fax: (530) 251-2561 • [www.lassencountychamber.org](http://www.lassencountychamber.org)

August 11, 2014

Kristin Shepard  
City of Susanville Public Works  
720 South Street  
Susanville, Ca. 96130

Dear Kristin,

The Lassen County Chamber of Commerce is requesting street closure of South Roop Street, from Cottage Street to Main Street Thursday, October 2, 2014 from 5:30pm to 7:30pm, to hold a Chamber Mixer "Business Block Party". Alcohol will be served at the event and all necessary Alcoholic Beverage Control permits will be obtained. Businesses on the street are aware of the street closure as they are participating in the event. Those businesses include: Honey Lake Firearms, Christensen Insurance, Carol Curry, CPA, and SusanvilleStuff.com. Susanville Sanitary District and Lassen Municipal Utility District have been notified of the event and have no objections to the street closure.

Please don't hesitate to contact me if you have any questions regarding this event. Thank you in advance for your help in securing the necessary permits. I really appreciate all your efforts.

Best Regards,

Patricia Hagata  
Executive Director

Reviewed by:   JCA   City Administrator  
           City Attorney

     Motion only  
     Public Hearing  
  X   Resolution  
     Ordinance  
     Information

**Submitted by:** Kristin Shepard, Administrative Specialist

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**PRESENTED BY:** Dan Newton, Public Works Director

**SUBJECT:** **Resolution No. 14-5096** approving the 22nd Annual Rails to Trails Festival scheduled for Saturday, October 11, 2014, sponsored by Lassen Land & Trails Trust and authorizing closure of Richmond Road between Cypress Street and North Railroad Avenue on Saturday, October 11, 2014, from 6:00 a.m. to 7:00 p.m. to general vehicle traffic except emergency vehicles.

**PRESENTED BY:** Dan Newton, Public Works Director

**SUMMARY:** Lassen Land & Trails Trust is sponsoring their 22nd Annual Rails to Trails Festival scheduled for Saturday, October 11, 2014. As a condition of City Use Permit Number 95-02, they must inform the City of the event and that Richmond Road will be closed to general through traffic on Saturday, October 11, 2014, from 6:00 a.m. to 7:00 p.m. between Cypress Street and North Railroad Avenue, except that emergency vehicles will be able to cross through the festival on Richmond Road. There will be alternate detour routes in place.

**FISCAL IMPACT:** Public Works Department staff will deliver barricades to the Railroad Depot. Setup of barricades for Richmond Road closure and detour routes will be completed by Lassen Land & Trails Trust volunteers. No fiscal impact to the City.

**ACTION REQUESTED:** Motion to adopt Resolution No. 14-5096 approving the 22nd Annual Rails to Trails Festival scheduled for Saturday, October 11, 2014, sponsored by Lassen Land & Trails Trust and authorizing closure of Richmond Road between Cypress Street and North Railroad Avenue on Saturday, October 11, 2014, from 6:00 a.m. to 7:00 p.m. to general vehicle traffic except emergency vehicles.

**ATTACHMENTS:** Resolution Number 14-5096  
Letter of request submitted by Lassen Land & Trails Trust

**RESOLUTION NUMBER 14-5096**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING THE 22nd ANNUAL RAILS TO TRAILS FESTIVAL SCHEDULED FOR**  
**SATURDAY, OCTOBER 11, 2014, SPONSORED BY LASSEN LAND & TRAILS**  
**TRUST AND APPROVING CLOSURE OF RICHMOND ROAD BETWEEN CYPRESS**  
**STREET AND NORTH RAILROAD AVENUE ON SATURDAY, OCTOBER 11, 2014,**  
**FROM 6:00 A.M. TO 7:00 P.M.**

**WHEREAS**, Lassen Land & Trails Trust is sponsoring their 22st Annual Rails to Trails Festival at the Susanville Railroad Depot on Richmond Road; and

**WHEREAS**, the Rails to Trails Festival is a benefit to the City of Susanville; and

**WHEREAS**, as a condition of City Use Permit Number 95-02 Lassen Land & Trails Trust has to inform the City of the event and request closure of Richmond Road between Cypress Street and North Railroad Avenue to general traffic on Saturday, October 11, 2014, from 6:00 a.m. to 7:00 p.m., although emergency vehicles will be able to cross through the festival on Richmond Road.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville as follows:

- 1) That the 22st Annual Rails to Trails Festival is approved and supported by the City of Susanville.
- 2) That the City of Susanville consents to closure of Richmond Road between Cypress Street and North Railroad Avenue on Saturday, October 11, 2014, from 6:00 a.m. to 7:00 p.m., although emergency vehicles will be able to cross through the festival on Richmond Road.

**BE IT FURTHER RESOLVED** that all conditions of City Use Permit Number 95-02 will be met in conjunction with this Resolution.

APPROVED: \_\_\_\_\_  
Brian Wilson, Mayor

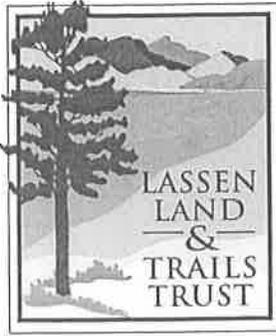
ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter Talia, City Attorney



P.O. Box 1461  
SUSANVILLE, CA 96130  
PHONE: (530) 257-3252  
[www.lttweb.org](http://www.lttweb.org)

April 25th, 2014

Susanville City Public Works  
Attn: Janette Zahniser  
66 North Lassen Street  
Susanville, CA 96130

**Re: City Use Permit #95-02- Richmond Road Closures, Barricades and Main Street Banners**

Dear Janette,

Lassen Land and Trails Trust is hosting the 22<sup>nd</sup> Annual Rails to Trails Festival and Handcar Races on October 11, 2014 at 601 Richmond Road in Susanville. We would like to apply for a permit that will allow us to hang our event banners on Main Street and Highway 36 from 09/26/14 to 10/13/14. ✓

Additionally, we'd like to request the use of the City's folding barricades and two detour signs to aid the flow of traffic around the event during festival hours. If possible, can they be delivered to the Historic Railroad Depot before 5 p.m. on October 10<sup>th</sup>?

As always, thanks so much for all your assistance.

Warm regards,

A handwritten signature in cursive script that reads "Jessie Diermier".

Jessie Diermier  
Lassen Land and Trails Trust

education @  
lassenland and trails trust.org

Reviewed by: JGH City Administrator  
\_\_\_\_\_ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Kristin Shepard, Administrative Specialist

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 14-5097** supporting closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street for the Lassen County Veteran's Association Annual Veteran's Day Parade to be held Tuesday, November 11, 2014, from 11:00 am to 12:00 pm and authorizing the Mayor to execute Caltrans' Encroachment Permit Application as required.

**PRESENTED BY:** Dan Newton, Public Works Director

**SUMMARY:** The Lassen County Veteran's Association scheduled their Annual Veteran's Day Parade for Tuesday, November 11, 2014, from 11:00 am to 12:00 pm. This event requires closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street and an encroachment permit from Caltrans.

Closure of Fair Drive between Russell Avenue and Main Street is also required for this event.

This event will require Police Officers and Public Works Department employees to set up the detours and close Main Street as well as Fair Drive.

**FISCAL IMPACT:**

<u>Veterans Day Parade</u>	
Public Works Dept. (6 Public Works employees)	\$ 633
Police Dept. (7 patrol staff)	<u>\$1,323</u>
<b>TOTAL ESTIMATED COST</b>	<b>\$1,956</b>

Caltrans does not charge the City an encroachment permit fee, but they do require the City to accept all liability for this event as the Permittee.

**ACTION REQUESTED:** Motion to approve **Resolution No. 14-5097** supporting closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street and closure of Fair Drive between Russell Avenue and Main Street for the Lassen County Veteran's Association Annual Veteran's Day Parade to be held on Tuesday, November 11, 2014, from 11:00 am to 12:00 pm and authorizing the Mayor to execute Caltrans' Encroachment Permit Application.

**ATTACHMENTS:** Resolution Number 14-5097  
Caltrans Encroachment Permit Application

**RESOLUTION NO. 14-5097**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE  
SUPPORTING CLOSURE OF MAIN STREET (STATE HIGHWAY ROUTE 36) FROM  
FAIR DRIVE TO THE VETERAN'S MEMORIAL BUILDING LOCATED AT 1205 MAIN  
STREET ON TUESDAY, NOVEMBER 11, 2014, FROM 11:00 AM TO 12:00 PM FOR  
THE LASSEN COUNTY VETERAN'S ASSOCIATION VETERAN'S DAY PARADE  
AND AUTHORIZING MAYOR TO EXECUTE CALTRANS' ENCROACHMENT  
PERMIT APPLICATION**

**WHEREAS**, the Lassen County Veteran's Association has scheduled their Annual Veteran's Day Parade for Tuesday, November 11, 2014, from 11:00 am to 12:00 pm; and

**WHEREAS**, closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street is required for this event; and

**WHEREAS**, Caltrans requires an Encroachment Permit Application to be submitted in order to closure Main Street (State Highway Route 36) for this event.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville as follows:

- 1) The City of Susanville supports and approves Lassen County Veteran's Association's Annual Veteran's Day Parade to be held on Tuesday, November 11, 2014, from 11:00 am to 12:00 pm.
- 2) Mayor is authorized to execute the Caltrans Encroachment Permit Application for closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street.
- 3) The City of Susanville consents to closure of Fair Drive between Russell Avenue and Main Street for this event.

APPROVED: \_\_\_\_\_  
Brian Wilson, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter Talia, City Attorney

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

**STANDARD ENCROACHMENT PERMIT APPLICATION**

TR-0100 (REV. 07/2007)

Permission is requested to encroach on the State Highway right-of-way as follows:  
 (Complete all BOXES [write N/A if not applicable] Please print single sided)  
 This application is not complete until all requirements have been approved.

1. COUNTY LASSEN						2. ROUTE 36		3. POSTMILE VARIOUS		FOR CALTRANS USE	
4. ADDRESS OR STREET NAME MAIN STREET						5. CITY SUSANVILLE		PERMIT NO.		DIST/CO/RTE/PM	
6. CROSS STREET (Distance and direction from site) VARIOUS						7. PORTION OF RIGHT-OF-WAY ENTIRE ROAD		SIMPLEX STAMP		DATE OF SIMPLEX STAMP	
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> OWN FORCES <input type="checkbox"/> CONTRACTOR						9. EST. START DATE 11/11/14		10. EST. COMPLETION DATE 11/11/14			
11. EXCAVATION		MAX. DEPTH NA	AVG. DEPTH NA	AVG. WIDTH NA	LENGTH NA	SURFACE TYPE NA					
12. EST. COST IN STATE HIGHWAY RIGHT-OF-WAY NA						FUNDING SOURCE(S) <input type="checkbox"/> FEDERAL <input type="checkbox"/> STATE <input type="checkbox"/> LOCAL <input type="checkbox"/> PRIVATE					
13. PIPES		PRODUCT TYPE NA	DIAMETER NA		VOLTAGE / PSIG NA	14. CALTRANS' PROJECT CODE NA					

15.  Double Permit Parent Permit Number \_\_\_\_\_  
 Applicant's Reference Number / Utility Work Order Number \_\_\_\_\_

16. Have your plans been reviewed by another Caltrans branch?  NO  YES (If "YES") Who? \_\_\_\_\_

17. Completely describe work to be done within STATE highway right-of-way :  
 Attach 6 complete sets of plans (folded to 8.5" x 11"), and any applicable specifications, calculations, maps, etc.  
 All dimensions shall be in U.S. Customary (English) Units.

Closure of Main Street (State Highway 36) from Fair Drive and ending at the Veteran's Memorial Hall, located at 1205 Main Street, on Tuesday, November 11, 2014, from 11:00 am through 12:00 pm for the Lassen County Veteran's Association Annual Veteran's Day Parade. Street closures and traffic control to be provided by the Susanville Police Department and the City of Susanville Public Works Department.

18. Is a city, county, or other agency involved in the approval of this project?

YES (If "YES", check type of project and attach environmental documentation and conditions of approval.)

COMMERCIAL DEVELOPMENT  BUILDING  GRADING  OTHER \_\_\_\_\_

CATEGORICALLY EXEMPT  NEGATIVE DECLARATION  ENVIRONMENTAL IMPACT REPORT  OTHER \_\_\_\_\_

NO (If "NO", please check the category below which best describes the project, and complete page 4 of this application.)

DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE, OR RESURFACING

PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS

FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS

OTHER \_\_\_\_\_

FENCE

MAILBOX

EROSION CONTROL

LANDSCAPING

19. Will this project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource?  YES  NO  
 (If "YES", provide a description)

20. Is this project on an existing highway or street where the activity involves removal of a scenic resource including a significant tree or stand of trees, a rock outcropping or a historic building?  YES  NO (If "YES", provide a description)

21. Is work being done on applicant's property?  YES  NO (If "YES", attach site and grading plans.)

**ADA NOTICE:** For individuals with sensory disabilities, this document is available in alternate formats. For information, call (916) 654-6410, TTY 711, or write to Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

PERMIT NO. \_\_\_\_\_

22. Will this proposed project require the disturbance of soil?  YES  NO  
 If "YES", estimate the area within State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)  
 estimate the area outside of State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)

23. Will this proposed project require dewatering?  YES  NO  
 If "YES", estimate total gallons AND gallons/month. \_\_\_\_\_ (gallons) AND \_\_\_\_\_ (gallons/month)  
 SOURCE\*:  STORM WATER  NON-STORM WATER  
 (\*See Caltrans SWMP for definitions of non-storm water discharge: <http://www.dot.ca.gov/hq/env/stormwater/index.htm> )

24. How will any storm water or ground water be disposed of from within or near the limits of this proposed project?  
 Storm Drain System  Combined Sewer / Storm System  Storm Water Retention Basin  
 Other(explain): \_\_\_\_\_

PLEASE READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.

*The applicant, understands and herein agrees that an encroachment permit can be denied, and/or a bond required for non-payment of prior or present encroachment permit fees. Encroachment Permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed, in accordance with the California Streets and Highways Code, Section 671.5. All work shall be done in accordance with Caltrans rules and regulations subject to inspection and approval.*

*The applicant, understands and herein agrees to the general provisions, special provisions and conditions of the encroachment permit, and to indemnify and hold harmless the State, its officers, directors, agents, employees and each of them (Indemnitees) from and against any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys' fees, judgments, losses and liabilities of every kind and nature whatsoever (Claims) arising out of or in connection with the issuance and/or use of this encroachment permit and the placement and subsequent operation and maintenance of said encroachment for: 1) bodily injury and/or death to persons including but not limited to the Applicant, the State and its officers, directors, agents and employees, the Indemnitees, and the public; and 2) damage to property of anyone. Except as provided by law, the indemnification provisions stated above shall apply regardless of the existence or degree of fault of Indemnitees. The Applicant, however, shall not be obligated to indemnify Indemnitees for Claims arising from the sole negligence and willful misconduct of State, its officers, directors, agents or employees.*

*An encroachment permit is not a property right and does not transfer with the property to a new owner*

**DISCHARGES OF STORM WATER AND NON-STORM WATER:** Work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit issued to the Department of Transportation (Department), to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. Compliance with the Departments NPDES permit requires amongst other things, the preparation and submission of a Storm Water Pollution Protection Plan (SWPPP), or a Water Pollution Control Program (WPCP), and the approval of same by the appropriate reviewing authority prior to the start of any work. Information on the requirements may also be reviewed on the Department's Construction Website at:

<http://www.dot.ca.gov/hq/construc/stormwater>

25. NAME of APPLICANT or ORGANIZATION (Print or Type) City of Susanville		E-MAIL ADDRESS	
ADDRESS of APPLICANT or ORGANIZATION WHERE PERMIT IS TO BE MAILED (Include City and Zip Code) 66 North Lassen Street, Susanville, CA 96130			
PHONE NUMBER 530-257-1041	FAX NUMBER 530-257-1057		
26. NAME of AUTHORIZED AGENT / ENGINEER (Print or Type) Dan Newton	IS LETTER OF AUTHORIZATION ATTACHED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	E-MAIL ADDRESS kshepard@cityofsusanville.org	
ADDRESS of AUTHORIZED AGENT / ENGINEER (Include City and Zip Code) 720 South Street, Susanville, CA 96130			
PHONE NUMBER 530-257-1041	FAX NUMBER 530-257-1057		
27. SIGNATURE of APPLICANT or AUTHORIZED AGENT Brian Wilson	28. PRINT OR TYPE NAME Brian Wilson	29. TITLE Mayor	30. DATE

PERMIT NO. _____
WORK ORDER/REFERENCE NUMBER _____

FEE CALCULATION -- FOR CALTRANS USE					
<input type="checkbox"/> CASH <input type="checkbox"/> CREDITCARD    NAME ON CARD _____    PHONENUMBER _____ <input type="checkbox"/> CHECK    NUMBER _____    NAME ON CHECK _____    PHONENUMBER _____ <input type="checkbox"/> EXEMPT <input type="checkbox"/> PROJECT CODE _____ <input type="checkbox"/> DEFERRED BILLING (Utility)					
CALCULATED BY _____	(1)		(2)		
<b>REVIEW</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *					\$ _____
<b>INSPECTION</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *					\$ _____
<b>FIELDWORK</b>					
_____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
<b>EQUIPMENT &amp; MATERIALS</b>	DEPOSIT	DATE	DEPOSIT	DATE	DEPOSIT
	\$ _____		\$ _____		\$ _____
<b>CASH DEPOSIT IN LIEU OF BOND</b>	\$ _____		\$ _____		\$ _____
<b>TOTAL COLLECTED</b>	\$ _____		\$ _____		
<b>CASHIER'S INITIALS</b>	_____		_____		\$ _____
* The Standard Hourly Rate is set annually by HQ Encroachment Permits. District Office staff do not have authority to modify this rate.					
<b>PERFORMANCE BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$
<b>PAYMENT BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$
<b>LIABILITY INSURANCE REQUIRED?</b>		<input type="checkbox"/> YES <input type="checkbox"/> NO			AMOUNT \$

PERMIT NO.

**INSTRUCTIONS**  
for completing page 4

This page needs to be completed when the proposed project **DOES NOT** involve a City, County or other public agency.

Your answers to these questions will assist departmental staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within the State highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time-consuming. If possible, attach photographs of the location of the proposed project.

Please answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.)

1. Will any existing vegetation and/or landscaping within the highway right-of-way be disturbed?

NO

2. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the project or highway right-of-way?

NO

3. Is the proposed project located within five miles of the coast line?

NO

4. Will the proposed project generate construction noise levels greater than 86 dBA (e.g. jack-hammering, pile driving)?

NO

5. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?

NO

6. Are there any recreational trails or paths within the limits of the proposed project or highway right-of-way?

NO

7. Will the proposed project impact any structures, buildings, rail lines, or bridges within highway right-of-way?

NO

8. Will the proposed project impact access to any businesses or residences?

NO

9. Will the proposed project impact any existing public utilities or public services?

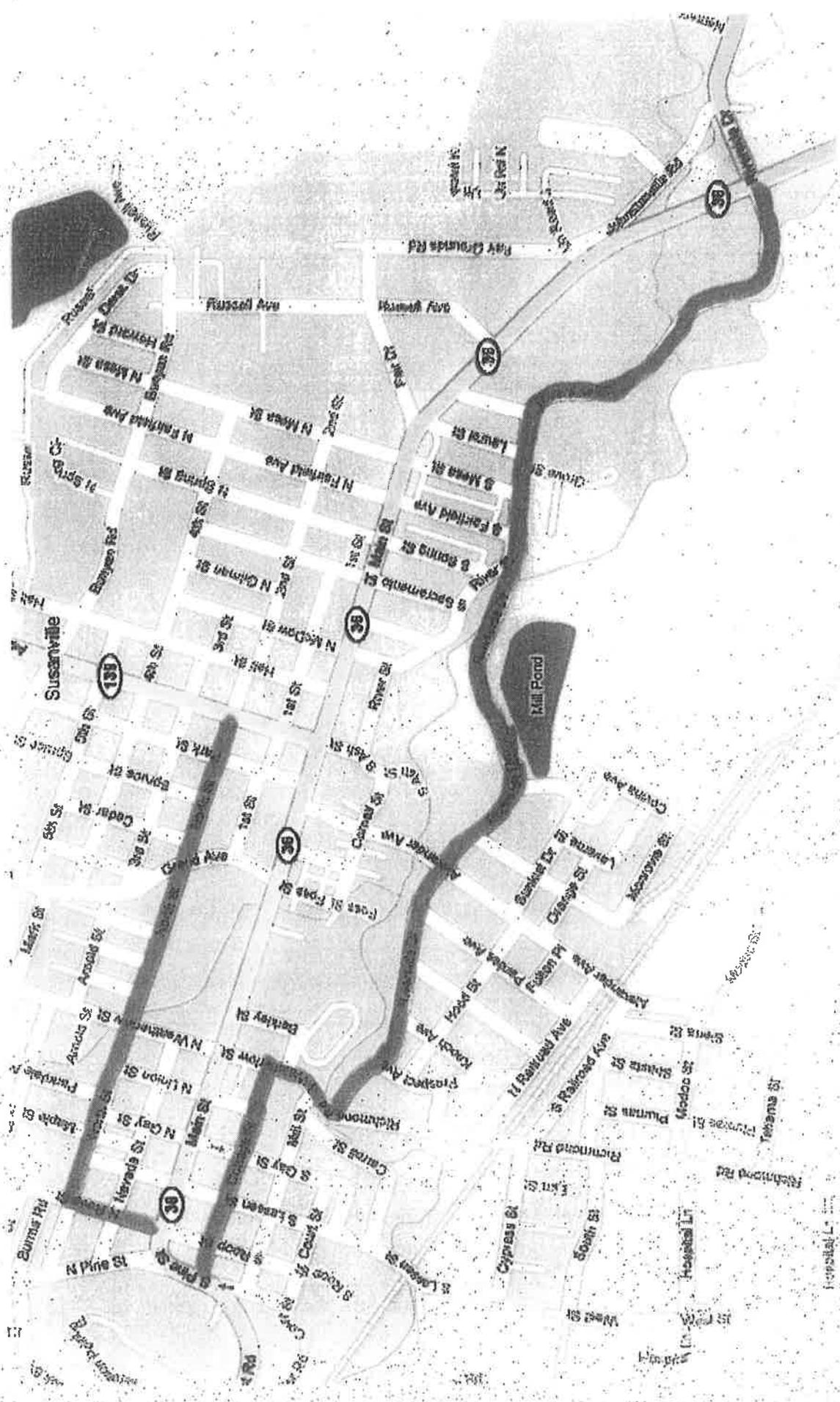
NO

10. Will the proposed project impact existing pedestrian facilities, such as sidewalks, crosswalks, or overcrossings?

NO

11. Will new lighting be constructed within or adjacent to highway right-of-way?

NO



= DETOUR ROUTES FOR CITY OF SUSANVILLE  
 VETERANS DAY PARADE

Reviewed by: JKH City Administrator  
MB City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Approving report on assessment and lien against certain real properties located within the City of Susanville

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** In accordance with Chapter 8.28 of the Susanville Municipal Code, City staff has abated the following properties due to fire hazard and rubbish nuisance:

• 1116 Mark Street	APN 103-231-08	\$ 295.00
• 580 Spruce Street	APN 105-020-05	\$ 365.00
• 335 Ash Street	APN 105-086-02	\$ 365.00
• 1630 Cornell Street	APN 105-210-25	\$ 260.00
• 432 Alexander Ave.	APN 107-142-06	\$ 265.00
• 6 Upland Street	APN 107-155-19	\$ 295.00
• Sierra Rd.	APN 107-250-04	\$1,175.00

In addition to the cost of hiring a contractor to abate the property a \$200 administrative fee has been charged to each property to recover the cost of compliance with public hearing and notification procedures. Lien notices have been posted and the property owners have been notified via certified mail of the public hearing. Council approval is required to authorize the City Administrator to lien the properties to recover the costs incurred by the City.

**FISCAL IMPACT:** Total reimbursement of \$3,020.00 to City code enforcement budget

**ACTION REQUESTED:** Motion to approve:

**Resolution No. 14-5086** approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 103-231-08 1116, Mark Street and confirming assessment and lien against said property;

**Resolution No. 14-5087** approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 105-020-05-11, 580 Spruce Street and confirming assessment and lien against said property;

**Resolution No. 14-5088** approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 105-086-02, 335 Ash Street and confirming assessment and lien against said property;

**Resolution No. 14-5089** approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 105-210-25, 1630 Cornell Street and confirming assessment and lien against said property;

**Resolution No. 14-5090** approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 107-142-06, 432 Alexander Ave. and confirming assessment and lien against said property;

**Resolution No. 14-5091** approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 107-155-19, 6 Upland Street and confirming assessment and lien against said property;

**Resolution No. 14-5092** approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 107-250-04, Sierra Rd. and confirming assessment and lien against said property;

**ATTACHMENTS:**

*Susanville Municipal Code Chapter 8.28 Weed and Rubbish Abatement*

Resolution No. 14-5086

Resolution No. 14-5087

Resolution No. 14-5088

Resolution No. 14-5089

Resolution No. 14-5090

Resolution No. 14-5091

Resolution No. 14-5092

Lien Notices

Abatement documentation

Susanville Municipal Code							
<a href="#">Up</a>	<a href="#">Previous</a>	<a href="#">Next</a>	<a href="#">Main</a>	<a href="#">Collapse</a>	<a href="#">Search</a>	<a href="#">Print</a>	<a href="#">No Frames</a>
<a href="#">Title 8 HEALTH AND SAFETY</a>							

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## Chapter 8.28 WEED AND RUBBISH ABATEMENT

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### Article I. Abatement of Weeds and Rubbish

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#### 8.28.010 Intent and purpose.

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Pursuant to the authority of Government Code Section 39501 et seq., the city council finds and declares that it is necessary to establish a procedure for the requiring of and providing for the removal of weeds and rubbish from sidewalks, parking areas or streets, and from private property, and to provide for the cost of removal as a lien upon the subject property and for the enforcement of the lien by sale of the property. (Prior code § 9.1)

#### 8.28.020 Definitions.

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As used in this chapter:

“Rubbish” means and includes all putrescible or nonputrescible solid and semisolid waste, whether combustible or noncombustible, including both garbage and rubbish.

“Weeds” means and includes, but is not limited to, weeds, with mature wingy or downy seeds, which will attain growth as to become a fire menace when dry, or which are otherwise noxious or dangerous. (Prior code § 9.2)

#### 8.28.030 Weeds and rubbish prohibited.

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It is unlawful for the owner, agent, lessee or other person having charge or control of any piece or parcel of land within the city to allow weeds or rubbish to grow or to remain thereon, or upon the street or sidewalk in front of such piece or parcel of land. (Prior code § 9.3)

#### 8.28.040 Abatement procedure.

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In the event of a violation of Section 8.28.030, the fire chief of the city or his or her designated representative shall proceed as follows:

A. Notice to Remove. The fire chief is authorized to give notice to the owner, agent, lessee or other person having charge or control of private property, to order the removal of weeds or rubbish from the property or abutting public property within ten (10) days. Such notice shall be by certified mail, return receipt requested (hereinafter referred to as “certified written notice” addressed to such owner, agent, lessee or other person having charge or control, at his or her last known address. In the event the notice by certified mail is directed to one other than the owner of the property, a courtesy copy of the notice shall be sent by regular first class mail to the owner at his or her last known address on file with the Lassen County assessor’s office.

B. Action Upon Noncompliance. Upon the failure, neglect or refusal of any owner, agent, lessee, or other person having charge or control, to properly destroy weeds or remove rubbish within ten (10) days after receipt of the written certified notice, the fire chief is authorized to pay from the city code enforcement abatement budget for the destruction or removal of such weeds or rubbish. In the event that the written certified notice is returned to the post office because of inability to make delivery, the fire chief shall cause a

written notice to be posted on the property, allowing ten (10) days, from the date of posting, for compliance with the order. Failure, neglect or refusal to take compliance action shall empower the fire chief to pay for the destruction or removal of such weeds or rubbish.

C. If the owner, agent, lessee or other person having control of the private real property in the city fails to remove or destroy weeds and rubbish in accordance with the notice given, within ten (10) days after the mailing of such notice, or within ten (10) days after the posting of such notice where that is the case, it shall be the duty of the fire chief to destroy or cause to be destroyed, or remove or cause to be removed, such weeds or rubbish, and the fire chief and/or contracting agents of the city are expressly authorized to enter upon private property for such purpose, and it is unlawful for any person to interfere, hinder, or refuse to allow them to enter upon private property for such purpose and to destroy or remove weeds or rubbish in accordance with the provisions of this chapter. Any person owning, occupying, renting, managing, leasing, or controlling real property in the city shall have the right to destroy or remove weeds or rubbish or have the same destroyed or removed at his or her own expense at any time prior to the arrival of the fire chief or authorized representatives for such purpose.

D. The city finance director shall keep an account of the cost to the city to destroy or remove weeds or rubbish as aforesaid for each separate lot or parcel of land and the portions of streets adjoining the same, and shall embody such account in a report and assessment list to the city administrator, who will present such report and assessment list to the city council. Such report shall refer to each separate lot or parcel of land by description sufficiently reasonable to identify the same, together with the expense proposed to be assessed against it. The cost of abatement may include incidental expenses, including, but not limited to, the expenses and costs to the city in the inspection of lots, preparations of notices, specifications and contracts, and in inspecting work, the cost of printing and mailing required under this article in an amount to be set by resolution of the city council, per each occurrence of abatement.

E. The city administrator shall post a copy of such report and assessment list on a bulletin board near the entrance to the city hall, together with the notice of the filing thereof, and the time and place where and when it will be submitted to the city council for hearing and confirmation. The finance director shall mail to the persons in the manner prescribed in Section 8.28.040 a notice in the format substantially as follows:

**ASSESSMENT FOR DESTRUCTION OR  
REMOVAL OF WEEDS AND RUBBISH AND NOTICE OF HEARING THEREON.**

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys and sidewalks adjoining the same, which real property is described as follows:

(here insert description of real property sufficient for reasonable and ready identification)

The cost of said destruction or removal proposed to be assessed against the said real property is \$\_\_\_\_\_.

FURTHER NOTICE IS HERBY GIVEN that on \_\_\_\_\_, the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at the hour of \_\_\_\_\_ p.m. in the Council chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the Finance Director on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report or list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

Upon confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
City Administrator of City of Susanville

F. At the time and place fixed for receiving and considering the report, the city council shall hear the same together with any protests or objections which may be raised by any interested person. Upon such hearing, the city council shall make such corrections or modifications in any proposed assessment which it may deem to be excessive or otherwise incorrect, after which such assessment shall be confirmed by resolution of the city council and the amount thereof shall constitute a lien on the subject real property assessed until paid. The confirmation and assessment by the city council shall be final and conclusive.

G. Assessment Payment. Any person may pay the amount of such assessment for destruction or removal of weeds or rubbish on or before the fifteenth day of July following the date the confirmation of said assessment was made by the city council. If said assessment is not paid on or before said date, the total amount therefore shall be entered on the next county fiscal tax roll as a lien against the property and shall be subject to the same penalties and interest as are provided for other delinquent taxes or assessments of the city. (Ord. 06-928 § 1, 2006: prior code § 9.4)

#### **8.28.050 Penalty for violation.**

Any person violating any of the provisions of this chapter shall be guilty of an infraction. (Ord. 06-928 § 1, 2006: prior code § 9.5)

#### **8.28.060 Removal method.**

The methods of removing weeds, vines, shrubs, brush and/or debris from property as provided in this chapter shall not be an exclusive method, but shall be an alternative method, and such weeds, vines, shrubs, brush and/or debris may be removed from such property pursuant to the provisions of any law of the state or of any ordinance of the city applicable thereto. (Prior code § 9.6)

**RESOLUTION NO. 14-5086**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN**  
**PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT**  
**1116 MARK STREET (APN 103-231-08) AND CONFIRMING ASSESSMENT**  
**AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 1116 Mark Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$295.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on September 17, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Estate of Artha J. Brantley and Willie Mae Brantley, husband and wife.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 1116 Mark Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$295.00;
2. That the said assessment shall constitute and be a lien on the interest of Artha J. Brantley and Willie Mae Brantley, husband and wife in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing September 17, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5086** was adopted at a regular meeting of the Susanville City Council held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

1116 Mark Street (APN #103-231-08)

LOT 10, in Block lettered "C", as said lot and block are shown upon that certain map entitled, "Plat of Arnold Addition to Susanville," filed February 6, 1920 in the office of the Lassen County Recorder, State of California, in Book 1 of Maps, at Page 5. Commonly referred to as Assessor Parcel Number 103-231-08.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

1116 Mark Street (APN #103-231-08)

LOT 10, in Block lettered "C", as said lot and block are shown upon that certain map entitled, "Plat of Arnold Addition to Susanville," filed February 6, 1920 in the office of the Lassen County Recorder, State of California, in Book 1 of Maps, at Page 5. Commonly referred to as Assessor Parcel Number 103-231-08.

The cost of said destruction or removal proposed to be assessed against the said real property is \$295.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 17th day of September, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 8-25-14

  
\_\_\_\_\_  
Jared G. Hancock, City Administrator  
City of Susanville



**City of Susanville**

66 North Lassen Street • Susanville, CA 96130-3904

Billing

751836

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE 8/13/14	
NAME SUSANVILLE FIRE DEPT					
ADDRESS 1505 MAIN ST					
CITY, STATE, ZIP SUSANVILLE CA. 96130					
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MOSE. RETD. PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	WEED & RUBBISH ABATEMENT		
2	1116 MARK ST		
3	SUSANVILLE CA. 96130		95 <sup>00</sup>
4			
5			
6			
7			
8			
9			
10	Harlans Bobcat Service		
11	465-455 Norvell Ln		
12	Janesville, CA 96114		
13	(530) 310-0150		
14			
15			
16			
17			
18			

TOTAL 95<sup>00</sup>

RECEIVED BY *[Signature]*

A-5805  
T-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11

**RESOLUTION NO. 14-5087**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE  
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN  
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT  
580 SPRUCE STREET (APN 105-020-05-11) AND CONFIRMING  
ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 580 Spruce Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$365.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on September 17, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Estate of Tanner Casner and Jennifer Casner, husband and wife as joint tenants.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 580 Spruce Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$365.00;
2. That the said assessment shall constitute and be a lien on the interest of Estate of Tanner Casner and Jennifer Casner, husband and wife as joint tenants in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing September 17, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5087** was adopted at a regular meeting of the Susanville City Council held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

580 Spruce Street (APN #105-020-05-11)

COMMENCING AT THE POINT OF INTERSECTION OF THE WESTERN LINE OF SPRUCE STREET, EXTENDED NORTHLY, WITH THE NORTHERN LINE OF FIFTH STREET, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "MAP OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA", FILED JANUARY 06, 1911, IN THE OFFICE OF THE LASSEN COUNTY RECORDER; THENCE NORTH 62° 12' EAST 390 FEET TO THE ACTUAL POINT OF BEGINNING; THENCE NORTH 16° 12' EAST 119.81 FEET; THENCE NORTH 62° 16' WEST 122.44 FEET; THENCE SOUTH 16° 12' WEST 136.38 FEET, AND THENCE SOUTH 73° 34' EAST 120 FEET TO THE ACTUAL POINT OF BEGINNING.

BEING A PORTION OF THE NE 1/4 OF SECTION 32, IN TOWNSHIP 30 NORTH, RANGE 12 EAST, MOUNT DIABLO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF.

APN 105-020-05-11

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

580 Spruce Street (APN #105-020-05-11)

COMMENCING AT THE POINT OF INTERSECTION OF THE WESTERN LINE OF SPRUCE STREET, EXTENDED NORTHLY, WITH THE NORTHERN LINE OF FIFTH STREET, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "MAP OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA", FILED JANUARY 06, 1911, IN THE OFFICE OF THE LASSEN COUNTY RECORDER; THENCE NORTH 62° 12' EAST 390 FEET TO THE ACTUAL POINT OF BEGINNING; THENCE NORTH 16° 12' EAST 119.81 FEET; THENCE NORTH 62° 16' WEST 122.44 FEET; THENCE SOUTH 16° 12' WEST 136.38 FEET, AND THENCE SOUTH 73° 34' EAST 120 FEET TO THE ACTUAL POINT OF BEGINNING.

BEING A PORTION OF THE NE 1/4 OF SECTION 32, IN TOWNSHIP 30 NORTH, RANGE 12 EAST, MOUNT DIABLO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF.

APN 105-020-05-11

The cost of said destruction or removal proposed to be assessed against the said real property is \$365.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 17th day of September, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 8-25-14

  
\_\_\_\_\_  
Jared G. Hancock, City Administrator  
City of Susanville



**City of Susanville**

66 North Lassen Street • Susanville, CA 96130-3904

# STATEMENT

DATE 8-11-14

TO

SUSANVILLE FIRE DEPT

TERMS

work completed 8-11-14

IN ACCOUNT WITH

STOKES HAULING

65 RENAE Dr

SUSANVILLE CA 96130

	WEED ABATEMENT				
	PER BID :				
				2	
	432 ALEXANDER			65 00	
	580 SPRUCE			165 00	
	1630 CORNELL			60 00	
	335 ASIT			165 00	
	PARCEL 103-413-07			165 00	
	CARBOLL ST				
	TOTAL DUE			\$ 670 00	
	PLEASE MAKE CHECK				
	PAYABLE TO				
	CRAIG STOKES				

**RESOLUTION NO. 14-5088**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN**  
**PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT**  
**335 ASH STREET (APN 105-086-02) AND CONFIRMING ASSESSMENT AND**  
**LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 335 Ash Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$365.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on September 17, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Estate of Lucretia (Chris) Mezger, a married woman, as her sole and separate property.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 335 Ash Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$365.00;
2. That the said assessment shall constitute and be a lien on the interest of Estate of Lucretia (Chris) Mezger, a married woman, as her sole and separate property in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing September 17, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5088** was adopted at a regular meeting of the Susanville City Council held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

335 Ash Street (APN# 105-086-02)

THE SOUTHERN 70 FEET OF LOT 7, IN BLOCK 2, AS SHOWN ON THE CERTAIN MAP ENTITLED, "MAPS OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA", FILED JANUARY 6, 1911 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY LASSEN, STATE OF CALIFORNIA, IN 1 BOOK OF MAPS, AT PAGE 24. APN 105-086-02

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

335 Ash Street (APN #105-086-02)

THE SOUTHERN 70 FEET OF LOT 7, IN BLOCK 2, AS SHOWN ON THE CERTAIN MAP ENTITLED, "MAPS OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA", FILED JANUARY 6, 1911 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY LASSEN, STATE OF CALIFORNIA, IN 1 BOOK OF MAPS, AT PAGE 24. APN 105-086-02

The cost of said destruction or removal proposed to be assessed against the said real property is \$365.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 17th day of September, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 8-25-14

  
\_\_\_\_\_  
Jared G. Hancock, City Administrator  
City of Susanville



**City of Susanville**

66 North Lassen Street • Susanville, CA 96130-3904

# STATEMENT

DATE 8-11-14

TO  
 SUSANVILLE FIRE DEPT

work completed 8-11-14

TERMS

IN ACCOUNT WITH  
 STOKES HAULING  
 65 RENAE Dr  
 SUSANVILLE CA 96130

	WEED ABATEMENT				
	PER BID :				
				2	
	432 Alexander			65	00
	580 SPRUCE			165	00
	1630 CORNELL			60	00
	335 ASIT			165	00
	PARCELL 103-413-07			165	00
	CARROLL ST				
	TOTAL DUE			\$	670 00
	PLEASE MAKE CHECK				
	PAYABLE TO				
	CRAIG STOKES				

**RESOLUTION NO. 14-5089**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN**  
**PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT**  
**1630 CORNELL STREET (APN 105-210-25) AND CONFIRMING**  
**ASSESSMENT AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 1630 Cornell Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$260.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on September 17, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Estate of Leo Banister an unmarried man.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 1630 Cornell Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$260.00;
2. That the said assessment shall constitute and be a lien on the interest of Estate of Leo Banister an unmarried man in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing September 17, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5089** was adopted at a regular meeting of the Susanville City Council held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

1630 Cornell Street (APN #105-210-25)

Commencing at a point on the Eastern boundary line of Block Numbered 8 of Cornell Addition to Susanville, extended Northerly, as said Cornell Addition is shown on the Official Map thereof on file in the office of the County Recorder of the County of Lassen, State of California, distant thereon Southerly along said line, so extended, 550 feet from the Southern line of Main Street, as said Main Street is shown on that certain map entitled, "Official Map of Susanville and Vicinity" approved by the Board of Supervisors February 6, 1923; thence South 73° 24' East 161 feet to the actual point of beginning; running thence South 73° 24' East 45 feet; thence South 16° 54' West 70 feet; thence North 73° 24' West 45 feet, and thence North 16° 54' East 70 feet to the actual point of beginning.

Being a portion of the NW ¼ of the SE ¼ of Section 32, in Township 30 North, Range 12 East, Mount Diablo Base and Meridian.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

1630 Cornell Street (APN #105-210-25)

Commencing at a point on the Eastern boundary line of Block Numbered 8 of Cornell Addition to Susanville, extended Northerly, as said Cornell Addition is shown on the Official Map thereof on file in the office of the County Recorder of the County of Lassen, State of California, distant thereon Southerly along said line, so extended, 550 feet from the Southern line of Main Street, as said Main Street is shown on that certain map entitled, "Official Map of Susanville and Vicinity" approved by the Board of Supervisors February 6, 1923; thence South 73° 24' East 161 feet to the actual point of beginning; running thence South 73° 24' East 45 feet; thence South 16° 54' West 70 feet; thence North 73° 24' West 45 feet, and thence North 16° 54' East 70 feet to the actual point of beginning.

Being a portion of the NW ¼ of the SE ¼ of Section 32, in Township 30 North, Range 12 East, Mount Diablo Base and Meridian.

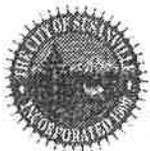
The cost of said destruction or removal proposed to be assessed against the said real property is \$260.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 17th day of September, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 8-25-14

  
\_\_\_\_\_  
Jared G. Hancock, City Administrator  
City of Susanville



**City of Susanville**

66 North Lassen Street • Susanville, CA 96130-3904

# STATEMENT

DATE 8-11-14

TO  
 SUSANVILLE FIRE DEPT

TERMS

work completed 8-11-14

IN ACCOUNT WITH

STOKES HAULING

65 RENAE DR

SUSANVILLE CA 96130

	WEED ABATEMENT				
	PER BID :				
	432 Alexander			65 00	
	580 SPRUCE			165 00	
	1630 Cornell			60 00	
	335 ASIT			165 00	
	PARCELL 103-413-07			165 00	
	CARBOLL ST				
	TOTAL DUE			\$ 670 00	
	PLEASE MAKE CHECK				
	PAYABLE TO				
	CRAIG STOKES				

**RESOLUTION NO. 14-5090**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN**  
**PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT**  
**432 ALEXANDER AVE. (APN 107-142-06) AND CONFIRMING ASSESSMENT**  
**AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 432 Alexander Ave, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$265.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on September 17, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Estate of Jorge Zegarra and Consuelo Soliz, husband and wife as community property with rights of survivorship.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 432 Alexander Ave, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$265.00;
2. That the said assessment shall constitute and be a lien on the interest of Estate of Jorge Zegarra and Consuelo Soliz, husband and wife as community property with rights of survivorship in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing September 17, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5090** was adopted at a regular meeting of the Susanville City Council held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

432 Alexander Ave. (APN #107-142-06)

LOT 18, IN BLOCK L15, AS SHOWN ON THE MAP OF OFFICAL MAP OF LASSEN, LASSEN COUNTY, CAL., FILED JANUARY 8, 1913 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 28.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

432 Alexander Ave. (APN #107-142-06)

LOT 18, IN BLOCK L15, AS SHOWN ON THE MAP OF OFFICAL MAP OF LASSEN, LASSEN COUNTY, CAL., FILED JANUARY 8, 1913 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 28.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 265.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 17th day of September, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 8-25-14

  
\_\_\_\_\_  
Jared G. Hancock, City Administrator  
City of Susanville



**City of Susanville**

66 North Lassen Street • Susanville, CA 96130-3904

# STATEMENT

DATE 8-11-14

TO

SUSANVILLE FIRE DEPT

TERMS

WORK COMPLETED 8-11-14

IN ACCOUNT WITH

STOKES HAULING

65 RENAE DR

SUSANVILLE CA 96130

	WEED ABATEMENT				
	PER BID :				
				2	
	432 ALEXANDER			65 00	
	580 SPRUCE			165 00	
	1630 CORNELL			60 00	
	335 ASIT			165 00	
	PARCELL 103-413-07			165 00	
	CARBOLL ST				
	TOTAL DUE			\$ 670 00	
	PLEASE MAKE CHECK				
	PAYABLE TO				
	CRAIG STOKES				

**RESOLUTION NO. 14-5091**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN**  
**PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT**  
**6 UPLAND STREET (APN 107-155-19) AND CONFIRMING ASSESSMENT**  
**AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 6 Upland Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$295.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on September 17, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Bonnie R. Alsup an unmarried woman.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 6 Upland Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$295.00;
2. That the said assessment shall constitute and be a lien on the interest of Bonnie R. Alsup an unmarried woman in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing September 17, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5091** was adopted at a regular meeting of the Susanville City Council held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

6 Upland Street (APN# 107-155-19)

LOT 87 AS SHOWN ON THE MAP OF RIVERSIDE. ADDITION TO THE CITY OF SUSANVILLE, FILED DECEMBER 21, 1964, IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK OF MAPS, AT PAGE 53 AND 54.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

6 Upland Street (APN #107-155-19)

LOT 87 AS SHOWN ON THE MAP OF RIVERSIDE. ADDITION TO THE CITY OF SUSANVILLE, FILED DECEMBER 21, 1964, IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK OF MAPS, AT PAGE 53 AND 54.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 295.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 17th day of September, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 8-25-14

  
\_\_\_\_\_  
Jared G. Hancock, City Administrator  
City of Susanville



**City of Susanville**

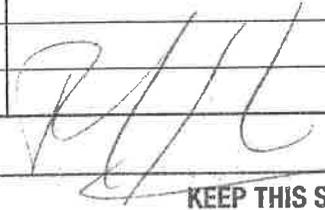
66 North Lassen Street • Susanville, CA 96130-3904

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE 8/13/14	
NAME SUSANVILLE FIRE DPT.					
ADDRESS 1505 MAIN ST. SUSANVILLE					
CITY, STATE, ZIP CA 96130					
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MDSE. RETD. PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	WEED & RUBBISH ABATEMENT		
2	6 UPLAND ST		
3	SUSANVILLE CA 96130		95 <sup>00</sup>
4			
5			
6			
7			
8			
9	<b>Harlans Bobcat Service</b>		
10	<b>465-455 Norvell Ln</b>		
11	<b>Janesville, CA 96114</b>		
12	<b>(530) 310-0150</b>		
13			
14			
15			
16			
17			
18			

TOTAL 95<sup>00</sup>

RECEIVED BY



**RESOLUTION NO. 14-5092**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN**  
**PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT**  
**SIERRA ROAD (APN 107-250-04) AND CONFIRMING ASSESSMENT AND**  
**LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at Sierra Road, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$1,175.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on September 17, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Estate of Daniel W. Wirth, as his sole and separate property.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at Sierra Road, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$1,175.00;
2. That the said assessment shall constitute and be a lien on the interest of Estate of Daniel W. Wirth, as his sole and separate property in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing September 17, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5092** was adopted at a regular meeting of the Susanville City Council held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

End of Alexander adjacent to Sierra Street

(APN #107-250-04) BEGINNING AT THE POINT OF INTERSECTION OF THE SOUTHWESTERN LINE OF THE RIGHT OF WAY OF THE SOUTHERN PACIFIC RAILROAD WITH THE EASTERN LINE OF THE ALLEY RUNNING NORTH AND SOUTH THROUGH BLOCK I-10, PROJECTED NORTHERLY, AS SAID RIGHT OF WAY, ALLEY AND BLOCK ARE SHOWN UPON THAT CERTAIN MAP ENTITLED, "OFFICIAL MAP OF LASSEN, LASSEN CO., CAL.", FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JULY 6, 1912 IN BOOK 1 OF MAPS AT PAGE 27; THENCE SOUTH 8°47'30" WEST ALONG SAID LINE OF SAID ALLEY AND THE SOUTHERLY PROJECTION THEREOF 558.61 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHERN LINE OF MODOC STREET, AS SAID STREET IS SHOWN ON THE AFORESAID MAP; THENCE NORTH 81°12'30" WEST ALONG SAID LINE OF SAID MODOC STREET 160 FEET TO THE EASTERN LINE OF SIERRA STREET, AS SAID STREET IS SHOWN ON THE AFORESAID MAP; THENCE SOUTH 8°47'30" WEST ALONG SAID LINE OF SAID SIERRA STREET, AND THE SOUTHERLY PROJECTION THEREOF, 863.64 FEET; THENCE SOUTH 89°36' EAST 2260.90 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHWESTERN LINE OF THE RIGHT OF WAY OF THE SOUTHERN PACIFIC RAILROAD, AS SAID RIGHT OF WAY SHOWN UPON THAT CERTAIN MAP ENTITLED, 'OFFICIAL MAP OF LASSEN, LASSEN COUNTY, CAL.', FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JANUARY 8, 1913 IN BOOK 1 OF MAPS AT PAGE 38; THENCE NORTH 53°34'45" WEST ALONG SAID RIGHT OF WAY 2353.74 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO S.W. ORR, ETUX., RECORDED JULY 27, 1954 IN BOOK 100 AT PAGE 372, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO W. CHRISTENSEN, RECORDED JULY 1, 1958 IN BOOK 140 AT PAGE 290, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO THE CITY OF SUSANVILLE, RECORDED JANUARY 21, 1963 IN BOOK 177 AT PAGE 1116, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO S.W. ORR, ETUX., RECORDED APRIL 11, 1969 IN BOOK 227 AT PAGE 659, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO LASSEN WOOD PRODUCTS, INC., RECORDED FEBRUARY 17, 1970 IN BOOK 234 AT PAGE 256 OF OFFICIAL RECORDS.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

End of Alexander adjacent to Sierra Street

(APN #107-250-04) BEGINNING AT THE POINT OF INTERSECTION OF THE SOUTHWESTERN LINE OF THE RIGHT OF WAY OF THE SOUTHERN PACIFIC RAILROAD WITH THE EASTERN LINE OF THE ALLEY RUNNING NORTH AND SOUTH THROUGH BLOCK I-10, PROJECTED NORTHERLY, AS SAID RIGHT OF WAY, ALLEY AND BLOCK ARE SHOWN UPON THAT CERTAIN MAP ENTITLED, "OFFICIAL MAP OF LASSEN, LASSEN CO., CAL.", FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JULY 6, 1912 IN BOOK 1 OF MAPS AT PAGE 27; THENCE SOUTH 8°47'30" WEST ALONG SAID LINE OF SAID ALLEY AND THE SOUTHERLY PROJECTION THEREOF 558.61 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHERN LINE OF MODOC STREETN, AS SAID STREET IS SHOWN ON THE AFORESAID MAPL; THENCE NORTH 81°12'30" WEST ALONG SAID LINE OF SAID MODOC STREET 160 FEET TO THE EASTERN LINE OF SIERRA STREET, AS SAID STREET IS SHOWN ON THE AFORESAID MA: THENCE SOUTH 8°47'30" WEST ALONG SAID LINE OF SAID SIERRA STREET, AND THE SOUTHERLY PROJECTION THEREOF, 863.64 FEET; THENCE SOUTH 89°36' EAST 2260.90 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHWESTERN LINE OF THE RIGHT OF WAY OF THE SOUTHERN PACIFIC RAILROAD, AS SAID RIGHT OF WAY SHOWN UPON THAT CERTAIN MAP ENTITLED, 'OFFICIAL MAP OF LASSEN, LASSEN COUNTY, CAL.', FILED IN THE OFFICE OF THE LASSEN COUNTY ERECORDER ON JANUARY 8, 1913 IN BOOK 1 OF MAPS AT PAGE 38; THENCE NORTH 53°34'45" WEST ALONG SAID OF SAID RIGHT OF WAY 2353.74 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO S.W. ORR, ETUX., RECORDED JULY 27, 1954 IN BOOK 100 AT PAGE 372, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO W. CHRISTENSEN, RECORDED JULY 1, 1958 IN BOOK 140 AT PAGE 290, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO THE CITY OF SUSANVILLE, RECORDED JANUARY 21, 1963 IN BOOK 177 AT PAGE 1116, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO S.W. ORR, ETUX., RECORDED APRIL 11, 1969 IN BOOK 227 AT PAGE 659, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO LASSEN WOOD PRODUCTS, INC., RECORDED FEBRUARY 17, 1970 IN BOOK 234 AT PAGE 256 OF OFFICIAL RECORDS.



**City of Susanville**

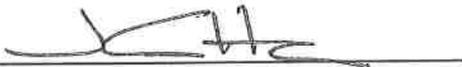
66 North Lassen Street • Susanville, CA 96130-3904

The cost of said destruction or removal proposed to be assessed against the said real property is \$1,175.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 17th day of September, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 8-25-14

  
\_\_\_\_\_  
Jared G. Hancock, City Administrator of  
City of Susanville



**City of Susanville**

66 North Lassen Street • Susanville, CA 96130-3904

Belling

751834

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE 8/13/14	
NAME SUSANVILLE FIRE DPT					
ADDRESS 1505 MAIN ST					
CITY, STATE, ZIP SUSANVILLE CA 96130					
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MDSE. RETD. PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	WEED & RUBBISH ABATEMENT		
2	APN 107-250-04		
3	SIERRA RD SUSANVILLE CA 975 <sup>00</sup>		
4			
5			
6			
7			
8			
9	Harlans Bobcat Service		
10	465-455 Norvell Ln		
11	Janesville, CA 96114		
12	(530) 310-0150		
13			
14			
15			
16			
17			
18			

TOTAL 975<sup>00</sup>

RECEIVED BY

A-5805  
T-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11

Reviewed by:  City Administrator  
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Heidi Whitlock, Assistant to the City Administrator

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Lassen Chamber of Commerce Mixer

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** The Chamber of Commerce holds multiple Chamber Mixers throughout the year. Susanville Aviation is scheduled to host the Chamber of Commerce November 13, 2014 Mixer from 5:30 – 7:30 p.m. The Chamber has submitted a request to serve alcoholic beverages during the event, and will be responsible for obtaining all necessary Alcoholic Beverage Control permits.

**FISCAL IMPACT:** None

**ACTION**

**REQUESTED:** Motion to authorize the sale of alcoholic beverages at the November 13, 2014 Chamber of Commerce Mixer.

**ATTACHMENTS:** None

Reviewed by:  City Administrator  
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Kristin Shepard, Administrative Specialist

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 14-5094 approving Lassen Family Services, Inc. to place approximately 32 purple Domestic Violence Awareness ribbons on street light posts along Main Street (State Route 36) from Roop Street to Riverside Drive from October 1, 2014 through October 31, 2014.

**PRESENTED BY:** Dan Newton, Public Works Director

**SUMMARY:** Lassen Family Services, Inc. is requesting authorization to place approximately 32 purple Domestic Violence Awareness ribbons on street light posts along Main Street (State Route 36) from Roop Street to Riverside Drive from October 1, 2014, through October 31, 2014. The ribbons will be placed by employees of Lassen Family Services, Inc.

As the street light posts are in the state right-of-way, a State Encroachment Permit application is required.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Resolution No. 14-5094 approving Lassen Family Services, Inc. to place approximately 32 purple Domestic Violence Awareness ribbons on street light posts along Main Street (State Route 36) from Roop Street to Riverside Drive from October 1, 2014, through October 31, 2014.

**ATTACHMENTS:** Resolution No. 14-5094  
Letter of request submitted by Lassen Family Services, Inc.  
Caltrans Encroachment Permit Application

**RESOLUTION NUMBER 14-5094**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING LASSEN FAMILY SERVICES, INC. TO HANG PURPLE DOMESTIC**  
**VIOLENCE AWARENESS RIBBONS ON STREET LIGHT POLES ALONG MAIN**  
**STREET (STATE HIGHWAY 36) FROM ROOP STREET TO RIVERSIDE DRIVE**  
**FROM OCTOBER 1, 2014, THROUGH OCTOBER 31, 2014**

**WHEREAS**, Lassen Family Services, Inc. is celebrating October as Domestic Violence Awareness Month; and

**WHEREAS**, Lassen Family Services, Inc. is requesting authorization to place approximately 32 purple Domestic Violence Awareness ribbons on street light poles along Main Street (State Highway 36) from Roop Street to Riverside Drive; and

**WHEREAS**, Lassen Family Services, Inc. wishes to hang the ribbons from October 1, 2014, through October 31, 2014; and

**WHEREAS**, the street light posts are in Caltrans' right-of-way and so requires an encroachment permit from Caltrans.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville as follows:

- 1) Lassen Family Services, Inc. is authorized to place approximately 32 purple Domestic Violence Awareness ribbons on street light posts along Main Street (State Highway 36) from Roop Street to Riverside Drive from October 1, 2014, through October 31, 2014.
- 2) Mayor is authorized to execute the Caltrans Encroachment Permit Application to place approximately 32 purple Domestic Violence Awareness ribbons on street light posts along Main Street (State Highway 36) from Roop Street to Riverside Drive from October 1, 2014, through October 31, 2014.

**BE IT FURTHER RESOLVED** that the ribbons will be placed and removed by Lassen Family Services, Inc. employees.

APPROVED: \_\_\_\_\_  
Brian Wilson, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5094** was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of September, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter Talia, City Attorney

**STANDARD ENCROACHMENT PERMIT APPLICATION**

TR-0100 (REV. 07/2007)

FOR CALTRANS USE	
PERMIT NO.	
DIST/CO/RTE/PM	
SIMPLEX STAMP	
DATE OF SIMPLEX STAMP	

Permission is requested to encroach on the State Highway right-of-way as follows:  
 (Complete all **BOXES** [write N/A if not applicable] Please print single sided)  
 This application is not complete until all requirements have been approved.

1. COUNTY <b>LASSEN</b>		2. ROUTE <b>36</b>		3. POSTMILE <b>VARIOUS</b>	
4. ADDRESS OR STREET NAME <b>MAIN STREET</b>				5. CITY <b>SUSANVILLE</b>	
6. CROSS STREET (Distance and direction from site) <b>VARIOUS</b>				7. PORTION OF RIGHT-OF-WAY <b>LIGHT POSTS IN SIDEWALK</b>	
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> OWN FORCES <input type="checkbox"/> CONTRACTOR			9. EST. START DATE <b>10/01/14</b>		10. EST. COMPLETION DATE <b>10/31/14</b>
11. EXCAVATION	MAX. DEPTH <b>N/A</b>	AVG. DEPTH <b>N/A</b>	AVG. WIDTH <b>N/A</b>	LENGTH <b>N/A</b>	SURFACE TYPE <b>N/A</b>
12. EST. COST IN STATE HIGHWAY RIGHT-OF-WAY <b>N/A</b>				FUNDING SOURCE(S) <input type="checkbox"/> FEDERAL <input type="checkbox"/> STATE <input type="checkbox"/> LOCAL <input type="checkbox"/> PRIVATE	
13. PIPES	PRODUCT TYPE <b>N/A</b>	DIAMETER <b>N/A</b>	VOLTAGE / PSIG <b>N/A</b>	14. CALTRANS' PROJECT CODE <b>N/A</b>	

15.  Double Permit      Parent Permit Number \_\_\_\_\_  
 Applicant's Reference Number / Utility Work Order Number \_\_\_\_\_

16. Have your plans been reviewed by another Caltrans branch?  NO       YES (If "YES") Who? \_\_\_\_\_

17. Completely describe work to be done within STATE highway right-of-way :  
 Attach 6 complete sets of plans (folded to 8.5" x 11"), and any applicable specifications, calculations, maps, etc.  
 All dimensions shall be in U.S. Customary (English) Units.

Lassen Family Service, INC. is requesting a permit to place approximately 32 purple Domestic Violence Awareness ribbons on street light poles along Main Street (State Highway 36). The ribbons will be placed from Roop Street to Riverside Drive. The Ribbons will be approximately 12-inches by 12-inch in size. Ribbons will be placed by employees from Lassen Family Services, INC. Ribbons will be placed from 10/01/14 through 10/31/14.

18. Is a city, county, or other agency involved in the approval of this project?

YES (If "YES", check type of project and attach environmental documentation and conditions of approval.)

COMMERCIAL DEVELOPMENT  BUILDING  GRADING  OTHER \_\_\_\_\_

CATEGORICALLY EXEMPT  NEGATIVE DECLARATION  ENVIRONMENTAL IMPACT REPORT  OTHER \_\_\_\_\_

NO (If "NO", please check the category below which best describes the project, and complete page 4 of this application.)

DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE, OR RESURFACING       FENCE

PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS       MAILBOX

FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS       EROSION CONTROL

OTHER \_\_\_\_\_       LANDSCAPING

19. Will this project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource?  YES  NO  
 (If "YES", provide a description)

20. Is this project on an existing highway or street where the activity involves removal of a scenic resource including a significant tree or stand of trees, a rock outcropping or a historic building?  YES  NO (If "YES", provide a description)

21. Is work being done on applicant's property?  YES  NO (If "YES", attach site and grading plans.)

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION  
**STANDARD ENCROACHMENT PERMIT APPLICATION**  
 TR-0100 (REV. 07/2007)

PERMIT NO. \_\_\_\_\_

22. Will this proposed project require the disturbance of soil?  YES  NO  
 If "YES", estimate the area within State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)  
 estimate the area outside of State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)

23. Will this proposed project require dewatering?  YES  NO  
 If "YES", estimate total gallons AND gallons/month. \_\_\_\_\_ (gallons) AND \_\_\_\_\_ (gallons/month)  
 SOURCE\*:  STORM WATER  NON-STORM WATER  
 (\*See Caltrans SWMP for definitions of non-storm water discharge: <http://www.dot.ca.gov/hq/env/stormwater/index.htm>)

24. How will any storm water or ground water be disposed of from within or near the limits of this proposed project?  
 Storm Drain System  Combined Sewer / Storm System  Storm Water Retention Basin  
 Other (explain): \_\_\_\_\_

PLEASE READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.

**The applicant, understands and herein agrees that an encroachment permit can be denied, and/or a bond required for non-payment of prior or present encroachment permit fees. Encroachment Permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed, in accordance with the California Streets and Highways Code, Section 671.5. All work shall be done in accordance with Caltrans rules and regulations subject to inspection and approval.**

**The applicant, understands and herein agrees to the general provisions, special provisions and conditions of the encroachment permit, and to indemnify and hold harmless the State, its officers, directors, agents, employees and each of them (Indemnitees) from and against any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys' fees, judgments, losses and liabilities of every kind and nature whatsoever (Claims) arising out of or in connection with the issuance and/or use of this encroachment permit and the placement and subsequent operation and maintenance of said encroachment for: 1) bodily injury and/or death to persons including but not limited to the Applicant, the State and its officers, directors, agents and employees, the Indemnities, and the public; and 2) damage to property of anyone. Except as provided by law, the indemnification provisions stated above shall apply regardless of the existence or degree of fault of Indemnities. The Applicant, however, shall not be obligated to indemnify Indemnities for Claims arising from the sole negligence and willful misconduct of State, its officers, directors, agents or employees.**

**An encroachment permit is not a property right and does not transfer with the property to a new owner**

**DISCHARGES OF STORM WATER AND NON-STORM WATER: Work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit issued to the Department of Transportation (Department), to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. Compliance with the Departments NPDES permit requires amongst other things, the preparation and submission of a Storm Water Pollution Protection Plan (SWPPP), or a Water Pollution Control Program (WPCP), and the approval of same by the appropriate reviewing authority prior to the start of any work. Information on the requirements may also be reviewed on the Department's Construction Website at:**

<http://www.dot.ca.gov/hq/construc/stormwater>

25. NAME of APPLICANT or ORGANIZATION (Print or Type) E-MAIL ADDRESS  
 City of Susanville

ADDRESS of APPLICANT or ORGANIZATION WHERE PERMIT IS TO BE MAILED (Include City and Zip Code)  
 66 North Lassen Street, Susanville, CA 96130

PHONE NUMBER FAX NUMBER  
 530-257-1041 530-257-1057

26. NAME of AUTHORIZED AGENT / ENGINEER (Print or Type) IS LETTER OF AUTHORIZATION ATTACHED? E-MAIL ADDRESS  
 Dan Newton  YES  NO kshepard@cityofsusanville.org

ADDRESS of AUTHORIZED AGENT / ENGINEER (Include City and Zip Code)  
 720 South Street, Susanville, CA 96130

PHONE NUMBER FAX NUMBER  
 530-257-1041 530-257-1057

27. SIGNATURE of APPLICANT or AUTHORIZED AGENT 28. PRINT OR TYPE NAME 29. TITLE 30. DATE  
 \_\_\_\_\_ Brian Wilson Mayor \_\_\_\_\_

PERMIT NO.
WORK ORDER/REFERENCE NUMBER

FEE CALCULATION -- FOR CALTRANS USE					
<input type="checkbox"/> CASH <input type="checkbox"/> CREDITCARD    NAME ON CARD _____    PHONENUMBER _____					
<input type="checkbox"/> CHECK    NUMBER _____    NAME ON CHECK _____    PHONENUMBER _____					
<input type="checkbox"/> EXEMPT <input type="checkbox"/> PROJECT CODE _____ <input type="checkbox"/> DEFERRED BILLING (Utility)					
CALCULATED BY	(1)		(2)		
<b>REVIEW</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *			\$ _____		\$ _____
<b>INSPECTION</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *			\$ _____		\$ _____
<b>FIELDWORK</b>					
_____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
<b>EQUIPMENT &amp; MATERIALS</b>	DEPOSIT	DATE	DEPOSIT	DATE	DEPOSIT
	\$ _____		\$ _____		\$ _____
<b>CASH DEPOSIT IN LIEU OF BOND</b>					
	\$ _____		\$ _____		\$ _____
<b>TOTAL COLLECTED</b>	\$ _____		\$ _____		
<b>CASHIER'S INITIALS</b>	_____		_____		\$ _____
* The Standard Hourly Rate is set annually by HQ Encroachment Permits. District Office staff do not have authority to modify this rate.					
<b>PERFORMANCE BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$
<b>PAYMENT BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$
<b>LIABILITY INSURANCE REQUIRED?</b>		<input type="checkbox"/> YES <input type="checkbox"/> NO			AMOUNT \$

PERMIT NO.

**INSTRUCTIONS**  
for completing page 4

This page needs to be completed when the proposed project **DOES NOT** involve a City, County or other public agency.

Your answers to these questions will assist departmental staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within the State highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time-consuming. If possible, attach photographs of the location of the proposed project.

Please answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.)

1. Will any existing vegetation and/or landscaping within the highway right-of-way be disturbed?

NO

2. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the project or highway right-of-way?

NO

3. Is the proposed project located within five miles of the coast line?

NO

4. Will the proposed project generate construction noise levels greater than 86 dBA (e.g. jack-hammering, pile driving)?

NO

5. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?

NO

6. Are there any recreational trails or paths within the limits of the proposed project or highway right-of-way?

NO

7. Will the proposed project impact any structures, buildings, rail lines, or bridges within highway right-of-way?

NO

8. Will the proposed project impact access to any businesses or residences?

NO

9. Will the proposed project impact any existing public utilities or public services?

NO

10. Will the proposed project impact existing pedestrian facilities, such as sidewalks, crosswalks, or overcrossings?

NO

11. Will new lighting be constructed within or adjacent to highway right-of-way?

NO

Reviewed by: JH City Administrator  
MS City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Jared Hancock, City Administrator

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 14-5101** Proposal to rename the section of Riverside Drive between Riverside Drive Extension and Main Street.

**PRESENTED BY:** Craig Sanders, City Planner

**BACKGROUND:** Prior to the construction of the Riverside Drive extension, Riverside Drive originated at Richmond Road and terminated at Main Street where the former Cal Trans maintenance yard was located (2650 Main Street). When the extension was constructed, which is formally called "Riverside Drive Extension", this short section of road was not renamed and continues to be known as Riverside Drive. There are currently no businesses or street numbers assigned on this portion of the roadway. With the development of the Tractor Supply Store it has become necessary to assign an address number on this street. Two issues exist: the potential confusion having two roads with the same name; and to correct a flawed numbering system which continued down Riverside Drive Extension and not Riverside Drive staff is proposing to re-name this portion of Riverside Drive.

To rectify this issue, it is recommended that this short street receive a new name before the Tractor Supply store is completed and before other development occurs on this street and to drop the term "extension" from Riverside Drive. The City code does not contain any formal procedures for renaming streets within the City.

Staff has come up with some possible street name alternatives for the Council's consideration. The Council may choose one or come up with an alternative.

*Milwood (Drive, Street, Lane)* – after the Milwood Tract which the original tract in the area

*Nobles (Drive, Street, Lane)* – after Pioneer William Nobles

*Nataqua (Drive, Street, Lane)* - after the proposed Nataqua Territory.

If the Council finds one of the proposed names acceptable then it would be appropriate to adopt the attached resolution, inserting the accepted name into the appropriate spaces. If

the Council wishes to consider other name options then it would be appropriate to continue this item to a time certain for further discussion.

**FISCAL IMPACT:** Minimal, cost for new road signs.

**ACTION REQUESTED:** Adopt Resolution No. 14-5101 renaming the section of Riverside Drive between Main Street and Riverside Drive Extension and removing "Extension" from Riverside Drive Extension.

**ATTACHMENTS:** Resolution 14-5101  
Map showing sections to be renamed

**RESOLUTION NO 14-5101**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE TO**  
**RENAME THE SECTION OF RIVERSIDE DRIVE BETWEEN MAIN STREET AND**  
**RIVERSIDE DRIVE EXTENSION TO \_\_\_\_\_**

**WHEREAS**, before the Riverside Drive Extension was developed, Riverside Drive terminated on Main Street at the former Cal Trans maintenance yard, at 2650 Main Street; and

**WHEREAS**, when Riverside Drive Extension was completed the short section of Riverside Drive between the beginning of the extension and Main Street was not renamed; and

**WHEREAS**, Riverside Drive Extension is commonly referred to as Riverside Drive causing potential confusion between the two road sections; and

**WHEREAS**, there is currently new construction on this short section of Riverside Drive which requires the assignment of an address which will not conflict with the current numbering system along Riverside Drive and Riverside Drive Extension; and

**WHEREAS**, a new name needs to be assigned to the old section of Riverside Drive and the "Extension" portion of Riverside Drive Extension be deleted to clarify the street naming and addressing in this area; and

**WHEREAS**, the proposed street name changes were have been considered and discussed at a public hearing, notice of which was published in the Lassen Times on September 2, 2014.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville:

1. The section of Riverside Drive between Riverside Drive Extension and Main Street shall be renamed \_\_\_\_\_.
2. Riverside Drive Extension shall renamed Riverside Drive.

APPROVED: \_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 14-5101 was adopted at a regular meeting of the City Council of the City of Susanville held on the 17<sup>th</sup> day of September, 2014 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

---

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

---

Peter M. Talia, City Attorney



MAP OF ROAD TO BE RE-NAMED

Reviewed by:  City Administrator  
 City Attorney

Motion Only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted By:** Jared G. Hancock, City Administrator

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 14-5099 Authorizing transfer of the Johnstonville Well and Water System from Lassen County

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** On February 20, 2013, the City Council adopted Resolution No. 13-4925 authorizing the City to enter into formal discussions with the County to effect the execution of a deed transferring title of all facilities associated with the Johnstonville Water System to the City. On November 19, 2013, the Board of Supervisors directed staff to proceed with the transfer of the property to the City. On August 19, 2014, the County adopted Resolution 14-045 authorizing the transfer of property. Prior to being able to record the Quitclaim Deed, the City must authorize by resolution the acceptance of the agreement to accept title, assume the operation and maintenance and to continue providing water service to Caltrans. The County shall provide title free of any encumbrances, debt or monetary obligations and upon completion of the transfer, the City shall be responsible for the water system.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to approve Resolution No. 14-5099 authorizing transfer of the Johnstonville Well Water System from Lassen County

**ATTACHMENTS:** Resolution No. 14-5099  
Resolution No. 13-4925  
Lassen County Resolution No. 14-045

**RESOLUTION NO 14-5099**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING THE TRANSFER OF THE JOHNSTONVILLE WATER SYSTEM**  
**FROM THE COUNTY OF LASSEN TO THE CITY OF SUSANVILLE**

**WHEREAS**, the County of Lassen operating in its capacity as the Board for County Service Area No. 2, has approached the City of Susanville to transfer title to the Johnstonville Water System located on APN 116-170-15 and APN 116-180-48 provided the City continue to maintain and operate the system and service existing customers; and

**WHEREAS**, the City and County have concluded formal negotiations with the intent to execute the transfer of title of all facilities associated with the Johnstonville Water System pursuant to the requirements outlined in the County of Lassen's Resolution No. 14-045 dated August 19<sup>th</sup>, 2014.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville authorizes the transfer of the Johnstonville Water System from the County of Lassen to the City of Susanville.

APPROVED: \_\_\_\_\_  
Brian R. Wilson, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5099** was adopted at a regular meeting of the City Council of the City of Susanville held on the 17th day of September, 2014 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

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**RESOLUTION NO 13-4925**  
**A RESOLUTION OF THE SUSANVILLE CITY COUNCIL INITIATING THE**  
**PROCESS TO ACQUIRE THE JOHNSTONVILLE WATER SYSTEM FROM CSA**  
**No. 2, THE COUNTY OF LASSEN**

**WHEREAS**, the County of Lassen operating in its capacity as the Board for County Service Area No. 2, has approached the City of Susanville to transfer title to the Johnstonville Water System located on APN 116-170-15 and 116-180-48 provided the City continue to maintain and operate the system and service existing customers; and

**WHEREAS**, the City Council has reviewed information prepared by the City's Public Works Department and Administrative staff with regards to the operation, maintenance, costs and revenues, potential for expansion, and procedure for acquiring the facility; and

**WHEREAS**, when feasible, the City intends to expand the water system to serve additional water users in the vicinity; and

**WHEREAS**, the City Council finds that the acquisition of the Johnstonville Water System will be of benefit to the Susanville Airport in terms of water for fire protection and water to service existing and future operations and businesses at the airport and;

**WHEREAS**, the City has the expertise and capacity to operate the system efficiently and to continue to service all existing water service obligations;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville:

- A. Authorizes the Mayor or his designee to:
  - 1. Enter into formal discussions with the County of Lassen to which will result in the execution of a deed transferring title of all facilities associated with the Johnstonville Water System to the City of Susanville.
  - 2. Draft a Cooperative Agreement between the City of Susanville and County of Lassen which establishes the steps that will be taken by the City and County upon transfer of the title to the property and facilities. These steps include but are not limited to: the obligation of the City to serve existing customers at the current cost; establishing a method for reviewing those costs and adopting any future rate changes; and, the obligation of the County to initiate and to diligently pursue the dissolution of County Service Area No. 2 through Lassen County LAFCo.

APPROVED:   
Rod E. De Boer, Mayor

ATTEST:   
Gwenna MacDonald, City Clerk

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The foregoing Resolution No. 13-4925 was adopted at a regular meeting of the City Council of the City of Susanville held on the 20<sup>th</sup> day of February, 2013 by the following vote:

AYES:           Wilson, McBride, Callegari, McDonald and De Boer  
NOES:           None  
ABSENT:       None  
ABSTAINING:   None

  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

  
Peter M. Talia, City Attorney

I, Gwenna MacDonald, the duly appointed, qualified and acting City Clerk of the City of Susanville, do hereby certify that the within and foregoing is a full, true and correct copy of Resolution No. 13-4925, duly and regularly approved by the City Council of the City of Susanville at a regular meeting thereof held on the 20th day of February, 2013.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the City of Susanville all on the 15th of May, 2014.

  
Gwenna MacDonald, City Clerk

**RESOLUTION OF THE LASSEN COUNTY BOARD OF SUPERVISORS APPROVING  
THE TRANSFER OF PROPERTY  
IN JOHNSTONVILLE, CALIFORNIA, AN UNINCORPORATED COMMUNITY IN  
LASSEN COUNTY, TO THE CITY OF SUSANVILLE**

**WHEREAS**, Lassen County acquired title to real property as described in a Grant Deed from Darrell Edward Miller, Trustee of the Miller Family Trust, dated June 21, 1979 to Lassen County, a Political Subdivision of the State of California, as described in that Grant Deed recorded January 6, 1995 in Book 609 at Pages 865 and 866, Official Records of Lassen County, hereby known as the property, which is more particularly described as follows:

A portion of the NW 1/4 of the NW 1/4 of Section 13, T. 29 N., R.12 E., M.D.M., more particularly described as Parcel A, as shown on "Parcel Map No. 76-11-74 for Dave and Mary Barr", filed in Book 10 of Maps, at Pages 129-130, Lassen County Records containing 0.26 acres, more or less.

Together with a non-exclusive easement for water main purposes, 20 feet in width as described in a Grant Deed from Millers Custom Work, a General Partnership to Lassen County, a Political Subdivision of the State of California, recorded January 6, 1995 in Book 609 at Page 864, Official Records of Lassen County; and

**WHEREAS**, Lassen County owns, operates and maintains a small municipal water system located on the property, together with an underground water main within the easement described above, commonly known as Johnstonville Water System; and

**WHEREAS**, said water system provides domestic water to one customer, the California Department of Transportation Maintenance Station, located on Diane Drive (Co. Rd. DCR01), as provided for in District Agreement Number 02 E551, executed on September 13, 1993, between Lassen County and the California Department of Transportation; and

**WHEREAS**, the Board of Supervisors has determined that the property is surplus to the present and anticipated future needs of the County and that it is reasonable and appropriate to transfer the property; and

**WHEREAS**, at their regular meeting on November 19, 2013 the Board of Supervisors directed staff to proceed with the transfer of the property to the City of Susanville; and

**WHEREAS**, pursuant to District Agreement Number 02 E551, the California Department of Transportation was provided the required 120 day notice of the Board's intent to transfer the property, by certified mail, on December 20, 2013; and

**WHEREAS**, the California Department of Transportation did not submit any comments within the 120 day notice, which ended on or about April 20, 2014; and

**WHEREAS**, on January 2, 2014, through Resolution Number 1-05-14, the Lassen County,

RESOLUTION: 14-04

Planning Commission determined that the transfer of the property is exempt from the California Environmental Quality Act pursuant to Section 15312 (Surplus Government Property Sales) of the California Environmental Quality Act Guidelines (California Code of Regulations Title 14, Chapter 3) and recommended that a Notice of Exemption be filed with the Lassen County Clerk if the transfer is executed by the Board of Supervisors.

**WHEREAS**, the Board of Supervisors has received the report from the Lassen County Planning Commission, dated January 2, 2014, regarding the conformity of the proposed sale of the property with the County General Plan and the *Johnstonville Area Plan, 1987*; and

**WHEREAS**, The Board finds that the conveyance is in the public interest and that the interest in land conveyed will not substantially conflict or interfere with the use of the property by the county and therefore, that the transfer is in accordance with the provisions in Section 25526.6 of Article 8, Chapter 5, Part 2, Division 2 of Title 3, of the California Government Code: and

**WHEREAS**, Lassen County desires to expunge all outstanding loan balances as of the date of the facilities transfer to the City of Susanville; and

**NOW THEREFORE, BE IT HEREBY RESOLVED**, by the Lassen County Board of Supervisors that:

1. The transfer of the Johnstonville Water System by and between the County of Lassen and the City of Susanville, is hereby approved and the Chairman of the Board is directed to sign the Quitclaim deed transferring said property and such other documents as may be required in order to complete the transfer of the property in accordance with the provisions of the Transfer Agreement.
2. Pursuant to Section 15062 of the California Environmental Quality Act (CEQA) Guidelines, a notice of exemption from the CEQA shall be filed with the County Clerk following approval of the transfer.
3. Prior to recordation of the Quitclaim deed and any associated documents, the City of Susanville must submit a resolution of the City Council agreeing to accept title, to the property, take over operation and maintenance, and to continue providing water service to Caltrans, in accordance with District Agreement Number 02 E551, or a new agreement negotiated between the City and Caltrans. The City of Susanville agrees to provide access to the water facilities and allow Lassen County Fire District's to fill up water tenders for fire suppression and training purposes at no cost to the district.
4. The County shall provide title free of any encumbrances, debt or monetary obligation. Once transferred, the City of Susanville shall become responsible for the operation, maintenance and financial obligations of the property and water system.
5. That any available funds balance of the County Water System Fund at the time of the facilities transfer to the City be applied to outstanding loan balances.
6. That any unpaid loan balances of the County Water System Fund be expunged as of the date of facilities transfer to the City.

RESOLUTION: 14-045

7. Upon execution of the transfer, the Lassen County Planning and Building Services is directed to submit all applications and any associated documents necessary or required by the LAFCO for the dissolution of County Service Area Number 2.
8. After transfer, any funds received by the County for County Service Area Number 2 after transfer of the property from the sale of water shall be transferred to the City of Susanville.

The foregoing resolution was adopted at a regular meeting of the Lassen County Board of Supervisors of the County of Lassen, State of California, held on the 19th day of August, 2014, by the following vote:

AYES: Supervisors Wosick, Pyle, Chapman, Albaugh and Hammond

NOES: None

ABSTAIN: None

ABSENT: None

  
Chairman of the Board of Supervisors  
County of Lassen, State of California

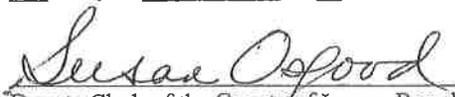
ATTEST:

JULIE BUSTAMANTE

Clerk of the Board

BY   
SUSAN OSGOOD, Deputy Clerk of the Board

I, SUSAN OSGOOD, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing resolution was adopted by the said Board of Supervisors at a regular meeting thereof held on the 19 th day of August, 2014.

  
Deputy Clerk of the County of Lassen Board of Supervisors

Reviewed by:  City Administrator  
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Gwenna MacDonald, City Clerk

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 14-5100 declaring certain materials and equipment surplus as listed on Exhibit "A" and authorizing their sale

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** The Administrative Services department has worked to coordinate a city-wide surplus sale and has finalized the list of items attached hereto as Exhibit A of Resolution No. 14-5100. Staff has determined that these items, owned by the City of Susanville, are no longer of practical use for the operation of the respective departments. The items will be made available for viewing and a tentative sale date has been set for September 26-27, 2014. Staff will be advertising the sale and providing information on the City website regarding the items available, as well as the process for submitting bids.

Staff is requesting approval to surplus the items described in Exhibit A, and take the necessary action to sell in accordance with current policy.

**FISCAL IMPACT:** Unknown revenue until items are sold.

**ACTION REQUESTED:** Motion to approve Resolution No. 14-5100 declaring certain materials and equipment surplus and authorizing their sale.

**ATTACHMENTS:** Resolution No. 14-5100  
Exhibit "A"



	A	B	C	D	E	F
1	City Hall					
2	Wooden Desks	A B		City Hall		
3	office chairs	A)Gray B)Green C)Black D)Blue		Public Works		
4	White book shelf			Police Dept.		
5	Pool Lane Divider			Fire Dept.		
6	1 - 16 CD holder			City Care		
7	1 new floppy disk storage container			****Already Surplus		
8	1 - 8 file folder wire storage rack					
9	1 index card box 5"x8" cards					
10	5 elevated phone holders					
11	7 clear brochure holders					
12	14 metal file stops for filing cabinets					
13	1 box of 3 1/2" labels (open)					
14	1 box Fellowes CD label package (new)					
15	2 boxes Transparency Film for copiers (1 new)					
16	62 C-Clip name badges with insert paper					
17	1 box CD sleeves 10pk (new)					
18	1 box 1000 labels 3"x 15/16"					
19	1 box self-adhesive fasteners					
20	1 wooden printer stand					
21						
22	23 desktop file folders	3 off white, 2 blue, 17 black hanging files holder				
23	1 portable file box w/5 hanging files and file folders					
24						
25	Metal Storage tin					
26	3 Dell OptiPlex GX300 Model #MMP	S/N's - 7481501, 1EH7Y01, G481501				
27	13 bulletin boards	3 dry-erase, 9 cork/burlap				
28	Casio adding machine	Model#DL-220LA				
29	Black hanging file folder crate					
30	Metal wall mount server rack					
31	1 Black 13" TV w/remote	S/N- V35963449				
32	5 drawer wooden desk					
33	1 Dell OptiPlex 980 Model #DCSM1F	S/N- FH3VMM1				
34	3 Dell OptiPlex GX270 Model #DHM	S/N- 27J2V31, F6JZV31, CSGGX21				
35	2 Dell Dimension 3000 Model #DMC	S/N- 5X8W071, 7X8W071				
36	HP LaserJet 4100TN w/install CD	S/N- RB2-4796-112				
37	Black end table					
38	Misc. desk organizer stuff					

A	B	C	D	E	F
39	15 black keyboards (A - O)	(A) S/N- CN-0DJ331-71616-79M-0VQR (B) S/N- CN-0DJ331-71616-891-0BMMK (C) S/N- CN-0DJ331-71616-6AO-0V49 (D) S/N- CN-0DJ331-71616-746-07KA (E) S/N- CN-0W7658-37172-66J-0BY9 (F) S/N- CN-0W7658-37172-65D-03N9 (G) S/N- CN-0RH659-7357-181-N01YT (H) S/N- CN-0RH659-7357-740-08WJ (I) S/N- TH-05695W-37171-2A9-1891 (J) S/N- CN-07N242-388842-2UF-0077 (K) S/N- CN-04N45-37172-51D-06VM (L) S/N- CN-04N45-37172-51D-07A1 (M) S/N-0031851 (N) S/N- C013900099 (O) S/N- 0016321727587			
40	7 White Keyboards (A - G)	(A) S/N- CN-035KKW-38844-08I-2130 (B) S/N- CN-035KKW-38844-12E-7430 (C) S/N- CN-035KKW-38844-08I-2240 (D) S/N- CN-035KKW-38844-08I-2177 (E) S/N- CN-035KKW-38844-08I-2124 (F) S/N- 0227KN-38843-05G-3083 (G) S/N- 71305-545-4870853-10535			
41	8 Black computer mouses (A - H)				
42	5 White computer mouses (A - E)				
43					
44	Color LaserJet 8500N Model# C3984A	S/N- JPCB008109			
45					
46	5 Harman/Kardon off white computer speakers (A - C)	(A) 1 pair S/N- CN-02320V-47782-09A-3722 (B) 1 pair S/N- CN-02320V-47781-08T-2898 (C) Single speaker S/N- CN-02320V-47782-09A-3323			
47					
48	1 HP LaserJet 4M printer	S/N- JPBG093411			
49					
50					
51	HP Color LaserJet 6400DN w/install CD	S/N- JPDKB40091			
52	HP Deskjet 832C	S/N- MX99PIT19K			
53	Canon staple-N1 used 1 roll				
54	1 box of Xerox Staple cartridges (new 3 in a box)				
55	3 stainless steel paper towel dispensers				
56	2 gray paper towel roll dispensers				
57	1 white roll paper towel dispenser (new)				
58	Bay West paper towel dispenser (new)				
59	8 Bobrick soap dispensers	5 new, 3 open			

A	B	C	D	E	F
60	17 boxes for canceled checks				
61	3 office chairs	2 rolling, 1 waiting area chair			
62	Wooden easel w/ 2 easel pads				
63	1 handheld recorder	S/N- 20011107014632			
64	1 Infinity foot control ModelHPMD620 (new)				
65	Dell Monitor Trinitron	S/N- MX-094WRF-47711-12J-5090			
66	Dell monitor stand	S/N- 0608003904538			
67	Compaq Monitor	S/N- 262243-339			
68	Dell Monitor	S/N- CN-09M556-64180-27C-00R0			
69	Dell Monitor	S/N- MY-04N736-47603-26P-B481			
70	Dell Monitor	S/N- MY-04D025-47603-266-D274			
71	2 White Dell Trinitron Monitors (A - B)	(A) S/N- MX-06271R-47745-09R-201V (B) S/N- MX-06271R-47745-09R-201Q			
72	2 boxes of power cords				
73	1 box of telephone wires				
74	1 box of computer cables				
75	1 box of surge protectors				
76	3 boxes of desk trays approx. 35	letter size: black, burgundy and 2 legal size black			
77	1 gray rolling cart				
78	1 IBM typewriter	S/N- 14330000008896			
79	1 IBM Lexmark typewriter	ID#241-3718			
80	HP Printer drawer and stand	C4038A			
81	Wooden printer stand w/ 2 shelves				
82	Sharp electronic cash register	ER-2386S			
83	HP color LaserJet 4550DN	S/N- JPPKA25611			
84	2 - 3ft wooden 3 shelf bookshelves				
85	3 boxes of presentation combs	1 1/2" bx, 3/4" bx, 1" bx			
86	Gray 3M desk caddy				
87	Gray sliding drawer for keyboard				
88					
89	SunRace Hyperbook 2200sx w/carrying bag	S/N- 122-F04302			
90	Audio System by Delphi (Skyfi by XM radio)	S/N- 8830102092			
91	Black Dell palm rest for keyboard	CN-ODJ310-71616-681-ZMJ2			
92	3 wooden clipboards				
93	2 exit signs				
94	3 wooden frames	8 1/2x11, 10x13, 11x14			
95	Disaphone 2740 voice processor and Dictaphone foot pedal	S/N- 564470			
96					
97	3 cash drawer inserts				
98	2 - 4ft wooden 4 shelves bookshelves				
99	5 copyholders (2 new) (3 used) for desktop				
100	Color keyed coin tube set				
101					
102	Dynex memory card reader/writer (new)				
103	Electronic Webster dictionary and thesaurus				

	A	B	C	D	E	F
104						
105						
106	Rolodex w/blank cards					
107						
108	6 petty cash boxes (various sizes)					
109	3 desk lamps	2 black, 1 chrome				
110	2 boxes IBM correction tape (orange core 1/4"w) (new)					
111	1 ribbon tape for Okidata Microline (new)	T407-5NB				
112	3 Panasonic printer ribbon (new)	KX-P115				
113	2 IBM cartridge pinwheels (new)					
114	3 IBM ribbons for wheelwriter 3,5,6 (new)	192LT				
115	1 box lift off tape for Smith Corona H series (new)					
116	3 ribbons for universal electric printing calc. (new)					
117	2 boxes of ribbon for Brother AX-10,12,15,20,23,26, 28, EM 30 & 31					
118	6 boxes of ribbon for Smith Corona H series					
119	Lift off tape for IBM wheelwriter 10-70 Models 3,5 & 6					
120	Canon CFX-L400 Fax machine	S/N- UY1-27908				
121	Emerson VHS player	S/N- U27649064A				
122	1 box of ceiling drip catchers	15.5W x 20L				
123	Metal hanging file folder system (letter)					
124	2 boxes of X-ray holder envelopes					
125	HP all-in-one Office Jet 6210xi	S/N- CN4B1DF1W4				
126	8 boxes of hanging file folder frames (6 legal size/box)					
127	HP LaserJet 2100	S/N- USGG099280				
128	<b>PUBLIC WORKS</b>					
129	Ford-700 gang truck, year 1984	VIN# 1FDWF&0H9EVA54295				
130	3 generators: (2) Ferromont Division (1) misc.	Engine Block #s: P292276E, P293375E, P293375E				
131	Jeep Cherokee 4X4	VIN# 1J4FJ585XNLI34721				
132	Gorman RVPP water pump, year 1983, model #09-A	Serial# 780079				
133	tounge, axel, jack, & fenders off of Sullair air compressor					
134	electrical cabinet					
135	cable grip hoist equipment					
136	truck tool boxes with broken latches, (1) metal, (1) plastic					
137	Onan generator, 120 volts, 3500 watts	S#53c721129				
138	6 large tires 3' in diameter and misc. other tires (some with rims)					
139	circulating large parts washer					
140	40 + geothermal cabinets					
141	3 animal traps, various sizes					
142	motor	#AA131				
143	4 street lights					
144	culvert misc. scraps					
145	traffic light trailer/ arrow board	Model #WH5602DW				
146	Boiler Mate geothermal water heater	Serial# 534601D4400000022				
147	air compressor	AH64-653				
148	water meter testing tank					
149	water meter testing tank					

A	B	C	D	E	F
150 3 rotating axels					
151 chip sealer					
152 Ford F600, Detroit diesel	Vin# F60DR190916				
153 filter crusher, Gray QuickPac QP-100	59-003200				
154 Shenwai lathe, model SW-900B	City# F-0094				
155 2 lockers					
4 drawer file cabinets (12), 2 drawer file cabinets (4), geothermal cabinets					
156 & other misc. file cabinets (40+ total cabinets)					
157 Snap-On engine analysis system	84-0-5498				
158 15 road sign stands, various styles					
159 printer, Panasonic Quiet	KXP3626				
160 3 chart recorders					
161 ERCC Napa Temp Products					
162 engine Chrysler 360					
163 distributor tester, Sun Diagnosis Equipment					
164 numatic chassis hoist					
165 engine stand 1,250 LB					
166 floor jack					
167 valve grinder 5/8th	S# 607377				
168 weed eater ESRM 2410 Echo	S# 111203				
169 Porter Cable electric air compressor	S# CPF234005-2				
170 generator, Dayton M# 1W108A	S# 0892169				
171 pneumatic compactor					
172 gutter brooms for sweeper, Johnston (12 brooms)					
173 table top 3' x 6'					
174 IBM4202 ProPrinter XL					
175 traffic counter, Metro Data	City# 1-77001				
176 theodolite, K&E - 28	653891				
177 water cooler stand					
178 3 motors, 25 HP	(A) DMH213617001 (B) E830AW01v352R018F (C) DMH215611001				
179 GMC Jimmy					
180					
181 wooden table					
182 hub caps					
183 variable frequency drive, Robicon Corporation					
184 Ranger Cab	Vin# 1FTBR10A7FUC76237				
185 hot box for cold patch					
186 Allis-Chalmers air-cooled transformer & MagnaTech Transformer, dry type	S#3103496, catalog #221-3205-055				
187 generator control panel					
188 8 office reception chairs, 6 cream, 2 green					
189 22 banquet chairs					
190 4 folding tables, 3 6ft. tables, 1 8ft. table					
191 1 corner office desk					
192 office cabinet, broken drawer					
193 Motorola MaxTrac	S#428TV51690				
194 POLICE DEPT.					
195 1 LABEL MAKER + CASE	HP/MODEL 4500/45550	n/a	Used		
196 2 COLOR LASERJET INK	LASERJET 4I, 4ML, 4MP, 4P	n/a	NEW		

A	B	C	D	E	F
197 2. TONER CARTRIDGE	LASER 4500/ 4550	n/a	NEW		
198 1 "MAGENTA" TONER	LASER 4500/4550	n/a	NEW		
199 1 "CYAN" TONER	CANON GP200	n/a	NEW		
200 2 BLACK TONER		n/a	NEW		
201 2 Computer Monitor stand	Dell	n/a	Used		
202 5 Black Keyboards	SIIG	n/a	Used		
203 1 Black, mini keyboard	"Quiet Key"	J52550000340	USED		
204 1 White, keyboard	Dell	n/a	USED		
205 1 Computer monitor		X10-60256	USED		
206 1 Black computer stand	ACCO	n/a	Used		
207 1 Heavy Duty Stapler	Dell	n/a	Used/broken		
208 1 Gray mouse	Dell	n/a	Used		
209 1 Black mouse	HP	n/a	Used		
210 1 Top of scanner tablet for "Live Scan" machine	EZ DUB	TW08721107	New		
211 1 DVD Writer/Player	Dell	153404463	Used		
212 1 Black Mouse		0403P3-00	Used		
213 1 Rolodex	IBM	n/a	Used		
214 1 White mouse		n/a	Used		
215 1 Microphone	Motorola/HT 1000	n/a	Used		
216 2 6"X 4 "Chalkboard		n/a	NEW		
217 1 Speedloader/revolver		n/a	Used		
218 12 Speedloader/revolver		n/a	Used		
219 5 Voice recorder holster for duty belt			Used		
220 9 Grips for revolver	Basket weave		Used		
221 9 CLAM Revolver holster	Basket weave		Used		
222 7 Snap Revolver holster			New		
223 1 Sisco Router security device manager			Used		
224 1 Maglite	Large		Used		
225 1 Kettle			Used		
226 9 Black plastic baton rings			Used		
227 1 Metal baton ring	Dell		Used		
228 1 Laptop	Dell	X05-5637	Used		
229 1 Laptop		BRTX6pR			
230 ****1995 Chevrolet Caprice, Mileage of 81, 343	VIN 1G1BL52P9SR182005		Used		
231 ****1995 Chevrolet Caprice, Mileage of 96, 773	VIN 1G1BL52P4SR181098		Used		
232 Wooden Desk					
233 FIRE DEPT.					
234 1 Heavy Duty Jack		# on Piston 1DU1391WA75			
235 1 Buckeye hose coupler with stand					
236 1 27 in. TV		Serial# 450270398			
237 17 SCBA brackets with 25 accessories					
238 1 Survivair SCBA with bottle, mask and case					
239 48 Steel SCBA cylinders					
240	Susanville City Bottle Numbers				
241 12 Composite SCBA bottles	*hole drilled in side of bottles				
242	Susanville City Numbers				
243	15 ISI Magnum SCBA's w/ 21 masks				
244	Susanville City SCBA numbers				
245 5 Survivair SCBA's 1/2 hr. pressure demand type w/ 6 masks	2, 15, 16, 17, 18, 19, 24, 25, 26, 27, 28, 31 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 26, 29, 30, 31				

A	B	C	D	E	F
246 Steel SCBA bottle		DOT# 3AA2250 4999355DT			
247 Ductal Iron Spool 6' x 6"					
248 Ductal Iron Spool 2' x 6"					
249 Drill press					
250 1 12.00 R 20 w/split rim	H22T YJ1W 321	10326622			
251 1 11.00 R 20 w/split rim	BC2L MXW 3993				
252 PA 300 electric siren control box		SW 300*012			
253 Simplex clock		6208			
254 2 Aerofog "300" Fog Generators		990920-44452			
255 Beckett Model "AFG" series oil burner		ID# 00045-612-280-476 X11-45371			
256 2 Dell Computer Towers w/out hard drives		ID# 70045-627-166-693 X12-51822			
257					
258 2 Black keyboards					
259 2 Black Computer Mouses					
260 2 Computer power cords					
261 Assortment of Ductal Iron pipe parts 4" to 6"					
262 Desk					
263 3 piece desk					
264 5' X 3 1/2' Desk Top					
265 2 4' x 8' pieces of aluminum sheet metal					
266 2 2' x 8' pieces of aluminum sheet metal					
267 1 7' x 4' pieces of aluminum sheet metal					
268 1 4 1/2' x 2' pieces of aluminum sheet metal					
269 Kenwood Mobile unit Model#TK-705D *not sure if working 2 mics,	head unit, mounting bracket, external speaker	Serial# 51100281	FCCID # ALHTK-705DH-1		
270 1 Federal Signal Emergency light/siren control unit	12v, neg.grd, PA300 body, mic	Model# SW400SS			
271 3 Nokia Cell Phones Model: 6085h *battery and cell phone included		Serial # IME#35290/02/913363/	FCCID : LPRM-198H		
272		Serial # IME#35290/02/913513/	FCCID : LPRM-198H		
273		Serial # IME#35290/02/912/964	FCCID : LPRM-198H		
274 Kenwood Mobile Unit Model#TK-760H *not sure if working	*missing battery cover	Serial# 90600235	FCCID: ALHTK-760H-1		
275 1 Bendix King EMH Head Unit Model#EMH590A *head unit, mic	Head unit, mic, 1 watt speaker (grav)	Serial # 604292	FCCID: K95LT20005		
276 1 MITAC laptop computer Includes: bag, power cord, 3.5" floppy drive, CD Drive 2 Batteries *hard drive pulled		Serial# 17-0034673-0001	Model#5026		
277 Midland Base Radio Station *not sure if working		Serial# 314474	FCCID: AK58IF70342B		
278 2 Bendix King Vehicle mobile adapter/charger *complete install kit	Model: ECH590JA	Serial # 9551285	FCCID: CBB8H4101		
279	Model: ECH590JA	Serial # 9551289	FCCID: CBBH4101		
280 1 Firestone 315/80R22.5PR tire	50% tread	DOT EP4D 3HX 249			
281 1 Michelin 12R22.5 tire	50% tread	DOT B63X 7JTX 3306			
282 1 Goodyear P205/75R14 tire	50% tread	DOT M6KC FAHR 135			
283 4 Goodyear studded tires P215/70R14	50% tread	DOT PDHY PDHR 501			
284 Steel plate approx. 2' 11" x 5' and approx. 1/4" thick					
285 Steel pipe approx. 7' 4" x 5" and approx. 3/16 in thick side walls					
286 12 Motorola Fire Pagers Frequency 1 - 151.00 Frequency 2 - Blank	Model: Minitor 4	Serial# 839SCS2PZ			
287		Serial# 839SCS2945			
288		Serial# 839SCS260C			
289		Serial#839SCS26TT			
290		Serial#839SCS294J			
291	crack in body by channel selector	Serial#839SCS293Z			
292	missing belt clip	Serial#839SCS2943			
293		Serial#839SCS26QJ			
294	belt clip broken off, piece of body missing	Serial#839SCS26QD			



Reviewed by: JGH City Administrator  
MM City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Updated Extension of Boundaries Letter for County of Lassen Business Lending Program

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** Lassen County Department of Planning and Building Services currently offers a business assistance program which provides financial support, training opportunities, and other benefits to business owners. The City Council authorized the County to make these services available to business owners located within the city limits in June 2013 and submitted a letter of agreement to the State Department of Housing and Community Development.

The State has requested that the City update our letter of agreement extending the program boundaries. This action would not prevent the City from applying for funding and/or administering similar programs in the future. In the event that the City provided these services in the future, city businesses would no longer be eligible to use the County program.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to approve the City Administrator to sign letter of agreement.

**ATTACHMENTS:** Letter of Agreement



# City of Susanville

(530) 257-1000 • 66 North Lassen Street • Susanville, CA 96130-3904

MeLisa Adams, CDBG Contract Representative  
Department of Housing and Community Development  
Division of Financial Assistance  
Community Development Block Grant Program  
2020 West El Camino Avenue, Suite 500  
Sacramento, CA 95833

RE: County of Lassen's Business Lending Programs – Extension of Boundaries

Dear Ms. Adams:

The City of Susanville welcomes the opportunity to work with the County of Lassen to expand the lending boundaries for the County's CDBG Business Assistance, Microenterprise Financial Assistance and Microenterprise Technical Assistance Programs.

By allowing the expansion of the County's Programs into the incorporated area of the City, business owners will be able to receive coordinated business services leading to increased opportunity for business advancement. We understand that any program income generated through County funds will be returned to the County. We also understand that, if at any time the City wants to rescind this authority to allow the County to provide financial assistance to Micro-Enterprise within the City's incorporated boundaries, the City will put this in writing to both the County and the State CDBG Program.

If you have any questions, or require any additional information, please contact me at (530) 252-5100.

Sincerely,

Jared G. Hancock  
City Administrator

cc: Patrick Talbott, CDBG Program  
Richard Egan, County of Lassen  
Maurice Anderson, County of Lassen

Brian R. Wilson  
Mayor  
Nicholas B. McBride  
Mayor pro tem

Councilmembers:  
Lino P. Callegari  
Rod E. De Boer  
Kathie Garnier



# City of Susanville

(530) 257-1000 • 66 North Lassen Street • Susanville, CA 96130-3904

June 13, 2013

Linda Boyle  
Department of Housing and Community Development  
Division of Financial Assistance  
Community Development Block Grant Program  
1800 3<sup>rd</sup> Street, Suite 390  
Sacramento, CA 95811

Re: County of Lassen's Business Lending Programs – Extension of Boundaries

Dear Ms. Boyle:

The City of Susanville welcomes the opportunity to work with the County of Lassen to expand the lending boundaries for the County's CDBG Business Assistance, Microenterprise Financial Assistance, and Microenterprise Technical Assistance Programs. By allowing the expansion of the County's Programs into the Incorporated area of the City, business owners will be able to receive coordinated business services leading to increased opportunity for business advancement.

If you have any questions, or require any additional information, please contact me at (530) 252-5100.

Sincerely,

A handwritten signature in black ink, appearing to read "JGH".

Jared G. Hancock  
City Administrator

cc: Patrick Talbot, CDBG Program  
Martin Nichols, County of Lassen  
Maurice Anderson, County of Lassen

Rod E. DeBoer  
Mayor  
Brian R. Wilson  
Mayor pro tem

Councilmembers:  
Lino P. Callegari  
Cheryl L. McDonald  
Nicholas McBride

Reviewed by: JGH City Administrator  
\_\_\_\_\_ City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Request of transfer of City owned property

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** The City has received a request from the Lassen Community College for two passenger buses currently owned by the City of Susanville. The City acquired the buses with the intent to make them available for transportation for various activities. The college has many programs and opportunities for the students which require efficient and reliable transportation. Staff has met with the college and is requesting that Council consider the transfer request.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Motion approve transfer of two 24 passenger buses to  
Lassen Community College: VIN 1BAGDCPA4YF092896  
VIN 1BAGDCPA2YF092895

**ATTACHMENTS:** Letter of Request



# Lassen Community College District

## Office of the Superintendent/President

September 3, 2014

Jared Hancock, City Administrator  
City of Susanville  
66 North Lassen Street  
Susanville, CA. 96130

Dear Mr. Hancock:

Lassen Community College is requesting the transfer of ownership of two 24 passenger buses currently held by the City of Susanville to Lassen Community College. These vehicles would provide with an abundance of opportunities for our students.

Lassen Community College strives to do what is best for its students and programs. The need for efficient and reliable vehicles to transport students to events off-campus is crucial to the mission, vision, and values of our institution.

We appreciate the efforts of the city of Susanville to work cooperatively with Lassen Community College in this endeavor.

As the Superintendent/President, I am excited about this effort and the opportunities it provides for our district.

Cordially,

*Dr. Hall*

Marlon R. Hall, Ed.D  
Superintendent/President

AGENDA ITEM NO. 13A

Reviewed by:  City Administrator  
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Dan Newton, Public Works Director

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Public Works Department Update

**PRESENTED BY:** Dan Newton, Public Works Director

**ANALYSIS:** Staff will provide an update of the operations and projects of the Public Works Department, including the Administration/Engineering, Streets, Natural Gas, and Water/Geothermal Department Divisions.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Information only

**ATTACHMENTS:** Public Works Department update

# City of Susanville Public Works Departmental Report

March 2014 through August 2014

## Administration / Engineering Division

### Accomplishments:

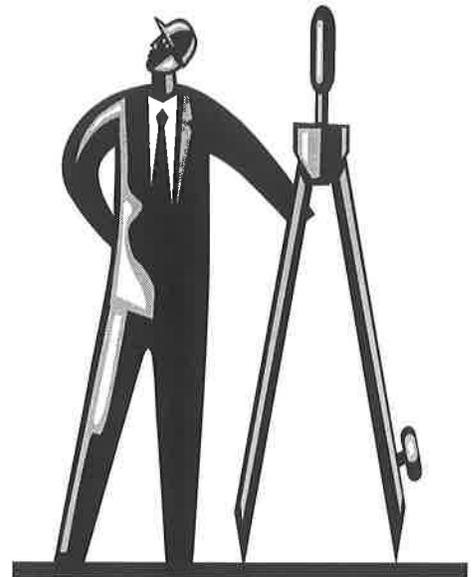
- Riverside Dr. trail environmental document time extension; Preliminary Environmental Study; request for proposals
- Tractor Supply Encroachment permit and inspection / Laurel St. sidewalk
- Laurel St. change order / design
- City Hall parking lot design
- Funding Allocation Various Rehab Projects
- Office renovation: painting, new flooring

### Key projects in progress:

- Laurel St. overlay
- City Hall parking lot construction
- Environmental documents / preliminary plans for street rehab projects
- Water line replacement plans
- Main St. sidewalk plans
- Participate in development of Interegional Water Management Plan
- City Engineer recruitment

### On going duties / responsibilities:

- Encroachment permit inspection
- STIP monitoring
- Invoice processing/record keeping
- Fleet maintenance
- Support other department divisions: mapping, research, property boundaries
- Review development projects



## Streets Division

### Accomplishments:

- Crack Sealing; Bunyan Rd; Grand Ave; Plumas St
- Painting school zone crosswalks and roadway markings
- Inmate crews and weed abatement
- Pavement patching: Glenn Dr., Johnstonville Rd., Joaquin St., Bunyan Rd. & Skyline Dr.
- Asphalt concrete curb: North Rail Rd; Cherry Terrace; Paiute Ln; Hospital Ln
- Driver training certification, several public works employees earned their commercial driver's license

### Key projects in progress:

- City Hall parking lot construction
- Painting uptown parking stalls

### On going duties / responsibilities:

- Vegetation control, pruning
- Street sweeping
- Alley maintenance
- Clear floodways
- Remove dead animals from right of way



## Water/Geothermal Division

### Accomplishments:

- 48 Leaks repaired
- Installed new chlorination system - well 5
- Cady Springs meter root removal, new screens in head box
- Harris booster station pump replacement
- Bagwell springs-repaired chlorine house roof

### Key projects in progress:

- Repair Cady springs chlorine house roof
- Exercise zone closure valves
- Pump control reconfiguration - well 5
- Water meter maintenance checklist

### On going duties / responsibilities:

- Compliance monitoring / sampling
- Water treatment
- Service calls
- Meter replacement 1.5" to 2" meters
- Maintain and clean well sites
- Respond to complaints



## Natural Gas Division

### Accomplishments:

- Gas meters installed: 34
- Pending propane conversion services: 15
- Pending non-propane services: 10
- Service risers installed (customers not connected): 127
- Service calls: 170
- Update emergency response plan
- Conducted emergency response training at fire hall
- Operator requalification pipe joining procedures
- Meter calibration - CCC and PSREC
- Stub for future development (Laurel St.)

### Key projects in progress:

- Leak Survey from Ash St. to Prattville Rd. north of Main St.
- Annual reports to DOT and DOE

### On going duties/ responsibilities:

- Operation and maintenance training
- Service calls



Reviewed by: JA City Administrator  
     City Attorney

     Motion only  
     Public Hearing  
     Resolution  
     Ordinance  
  X   Information

**Submitted by:** Jared G. Hancock, City Administrator

**Action Date:** September 17, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Property Maintenance Ordinance Update

**PRESENTED BY:** Jared G. Hancock, City Administrator

**ANALYSIS:** An oral update will be given on the progress on the property maintenance ordinance.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Information only

**ATTACHMENTS:** None