
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Brian R. Wilson, Mayor
Nicholas B. McBride, Mayor pro tem
Lino P. Callegari Rod E. De Boer Kathie Garnier

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
August 6, 2014 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 14-5079

Next Ordinance No. 14-0999

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)

- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.

- 3 **CLOSED SESSION:**
 - A CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): one potential claim
 - B CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):
 - 1 City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050
 - C PUBLIC EMPLOYMENT pursuant to Government Code §54957:
 - 1 Airport Manager Contract
 - 2 Agency Negotiator: Jared G. Hancock
 Bargaining Unit: Management: 2014/2015

- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day:* Lino P. Callegari
 - *Proclamations, awards or presentations by the City Council:*

- 5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Receive and file minutes from City Council's June 4 and 18, 2014 meetings
- B Approve vendor warrants numbered 91431 through 91622 for a total of \$890,884.76 including \$211,826.27 in payroll warrants

7 **PUBLIC HEARINGS:**

- A Consideration of **Resolution No. 14-5077** and **Resolution No. 14-5078** authorizing Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:
 - 875 Washo Lane APN:103-085-09
 - 419 Richmond Road APN:107-071-18

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.
Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Appointment of Planning Commissioners / Administer Oaths of Office
- B Consider **Ordinance No. 14-0999** amending the definition of tobacco use; waive first reading and introduce
- C Consider **Ordinance No. 14-0997** regulating the cultivation of Marijuana; waive first reading and introduce
- D Consider fee waiver request from Lassen High School Baseball Boosters

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider approval of **Resolution No. 14-5076** authorizing Mayor to sign program supplement agreements for Susanville Rehabilitation Projects

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Water Quality Control Board update
- B Update regarding RFP for Transportation Services
- C Consider request from Inter Regional Water Management Group (IRWMG) to act as lead agency for regional water projects

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on August 6, 2014 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for August 6, 2014 in the areas designated on August 1, 2014.



Gwenna MacDonald, City Clerk

Reviewed by: [Signature] City Administrator
[Signature] City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's June 4, and June 18, 2014 meetings

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's June 4, and June 18, 2014 meetings.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's June 4, and June 18, 2014 meeting.

ATTACHMENTS: Minutes: June 4, 2014
June 18, 2014
June 18, 2014 – special meeting

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY**

Regular Meeting Minutes

June 4, 2014 – 5:30 p.m.

City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 5:30 p.m. by Mayor Rod De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Brian Wilson, Lino P. Callegari, and Mayor Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney, Dan Newton, City Engineer/Interim Public Works Director; Theodore Friedline, Fire Chief; Matt Wood, Police Lieutenant/Acting Police Chief; Deborah Savage, Finance Manager; and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Motion by Councilmember Callegari, second by Councilmember McDonald, to approve the agenda as submitted; motion carried. Ayes: Callegari, Wilson, McDonald, McBride and De Boer

WORKSHOP: Budget Fiscal Year 2014/2015

Mr. Hancock explained the workshop objectives which included obtaining City Council and community input, reviewing individual funds, revenue, expenses, and the next steps in the budget adoption process. He turned the floor over to Deborah Savage, Finance Director.

Ms. Savage began a power point presentation by reviewing the following slides related to the overall fiscal health of the city:

Slide one:

GENERAL FUND

Revenues and Expenses

	<u>13/14 Budget</u>	<u>13/14 YTD</u>	<u>14/15 Budget</u>
Revenues	\$5,760,593	\$5,184,045	\$5,168,442
Expenses	\$5,306,200	\$4,620,637	\$5,216,279

General Fund Reserve \$800,000

General Fund Objective \$1,033,000 (20% of annual operating revenue)

Unallocated Cash Balance - \$861,641

Slide two:

Departmental Requests Currently Included in Draft Budget:

Police: Create a full-time permanent CSO position by combining 2 part-time temporary positions. (Additional cost \$2,000); Increase budget \$5,000 for custodial costs.

Fire: Increase Dues & Memberships by \$150

Expenses \$ 97,432 \$213,986 \$ 93,998
 Requests not included in draft budget:
 Purchase additional fuel tank \$10,000
 Does not include unfunded depreciation \$132,050

Slide nine:

GOLF COURSE ENTERPRISE FUND

Revenues and Expenses

	<u>13/14 Budget</u>	<u>13/14 YTD</u>	<u>14/15 Budget</u>
Revenues	\$361,026	\$334,291	\$352,950
Expenses	\$394,601	\$302,221	\$352,950

FY 13/14 amounts do not include cash transfer from General Fund to pay-off loan \$468,234

Slide ten:

PUBLIC WORKS ADMINISTRATION

Revenues and Expenses

	<u>13/14 Budget</u>	<u>13/14 YTD</u>	<u>14/15 Budget</u>
Revenues	\$ 584,948	\$ 468,748	\$ 575,746
Expenses	\$ 584,978	\$ 490,909	\$ 575,746

Ms. Savage reviewed the City's budget policies:

Slide eleven:

- Adopt a Budget by June 30 of each year.
- Review all fees and charges annually.
- Fund balances in excess of the reserve requirements, may be used to fund one-time expenditures.
- Strive to reach and maintain a General Fund reserve equal to (20%) of annual operating revenues.
- 50% of prior fiscal year audited actual surplus (when available) to be set aside until 20% goal is reached.
- Cash reserve above the 20% set aside in reserve will become available for spending (one –time expenditure).
- Maintain fiscal solvency.
- A 4/5 vote is required to bypass or amend budget policies.

Ms. Savage turned the floor over to Mr. Hancock, who reviewed the City Council budget objectives which had been discussed and compiled during the mid-year budget discussions:

Slide twelve:

COMMUNITY VITALITY

Goal:

- Economic Development Fund
- Sierra Park, Skyline Park Expansion, Memorial Skate Park Completion
- Sidewalk Completion Plan
- River Parkway

In Progress:

- Roadway Repair & Maintenance
- Community Pool
- South East Gateway

- Sidewalk Completion Plan
- Beautification, Code Enforcement, Property Maintenance
- Johnstonville/Airport Well

Completed:

- Airport Improvement Fund

SERVICES AND OPERATIONS

Goal:

- Mitigation Fund Objectives

In Progress:

- Debt Reduction Plan
- Natural Gas Rates
- Compensation, Attraction and Retention
- General Plan Update
- Technology/Remote Access
- City Hall Parking Lot
- Facility & Equipment Funding

Completed:

- Enterprises with Negative Cash
- Organization Structure
- Depreciation Adjustments

He requested comments and questions from the City Council.

Councilmember Callegari asked for an update from the public works department regarding planned road improvements.

Mr. Newton responded that a report was planned for presentation at the June 18, 2014 meeting. He stated that road maintenance dollars will go further on roads that require minimal repairs, and the priority is always on high-traffic volume streets. The report will also include funding options for the planned repairs.

Councilmember Callegari recommended looking at surplus auctions to obtain a generator for alternate power at City Hall.

Mr. Hancock responded that the Fire Chief was spearheading the effort to obtain quality used equipment, including generators, for use by the City.

Councilmember Callegari asked if the Community Center was being rented out for private parties and events.

Mr. Hancock responded that a few groups, such as boy scouts and a quilt club, were renting the space on a regular basis. The City also rents the old golf course club house available for events.

Councilmember McBride asked for clarification regarding the additional expense in the airport fund.

Mr. Hancock responded that it pertained to an increase in Mr. Datema's contract, and due to COLA increases for those employees whose time was charged to the airport through the cost allocation process.

Mayor pro tem Wilson asked about the request for an additional fuel tank at the airport.

Mr. Hancock responded that the airport in Chester is changing fuel operators and has a large capacity tank with better filtering and pumping equipment and the City has the opportunity to purchase it. Staff will be bringing the item back for Council consideration at the June 18th meeting. The City currently contracts with Steve Datema to manage the fueling operation at the airport, and receives \$.15 per gallon as a flat fee for every gallon sold.

Councilmember Callegari asked how many hangars at the airport currently do not have any aircraft stored in them, suggesting that those tenants are engaging in an unauthorized use of city property.

There was a general discussion regarding the process for owner-occupied hangars versus leased, the requirements for storage of aircraft, and the process for subletting and the City's right of first refusal when any hangars become available for sale.

Mayor pro tem Wilson requested clarification from Ms. Savage regarding the end of year final figures for revenue and expense and a confirmation that the City was on track to meet the general fund reserve goal.

Ms. Savage replied that the City was on track to meet the estimated \$5.76 million in annual revenue as the sales taxes have been a bit higher than estimated, and due to salary savings and a few other items, the year-end expenses were expected to be lower than budgeted.

Mr. Hancock added that the City began with a \$19,000 deficit, and due to some unanticipated savings and the addition of one-time revenue, ended with a budget surplus of approximately \$200,000.

Mayor pro tem Wilson requested input or comments from the Department heads.

Chief Tom Downing reviewed the proposed staffing changes in his department, including the consolidation of two part-time community service officer positions, the benefits and challenges of the police volunteer program, the struggle to provide consistent custodial duties for his department through the inmate program, and the overall vision for the police department in moving forward.

Chief Theodore Friedline discussed grant funding opportunities for equipment purchase and the cost of heating the station with the aging water boiler system.

Mr. Newton reviewed the needs of the public works department, noting the various pieces of equipment that should be replaced and economical options for purchase and that the public works department also needs to replace the phone system.

Mr. Hancock responded that staff was looking at options for phone system replacement for all departments. On average, the city's phone systems are between twelve and thirty years old.

Mayor pro tem Wilson asked if the natural gas fund was healthy enough to begin charging wholesale rates to the City's own departments.

Mr. Hancock responded that staff could make those calculations and determine an overall benefit. Currently the departments are charged at a residential rate, and with the usage levels would qualify for a cheaper commercial rate.

At 6:45 p.m., Mayor De Boer called for a 15 minute recess before reconvening in open session, announcing that closed session items would be considered after the conclusion of open session.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:

3 CLOSED SESSION:

A CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): four potential claims

B CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:

1 Agency Negotiator: Jared G. Hancock
Bargaining Unit: Administrative Confidential: 2014/2015

4 RETURN TO OPEN SESSION: At 7:00 p.m. the City Council reconvened in open session.

Staff present: Dan Newton, City Engineer/Interim Public Works Director; Theodore Friedline, Fire Chief; Matt Wood, Police Lieutenant/Acting Police Chief; Deborah Savage, Finance Manager; Tom Downing, Police Chief; Heidi Whitlock, Assistant to the City Administrator and Gwenna MacDonald, City Clerk.

Mr. Hancock stated that the agenda was approved without changes.

Councilmember McBride offered the Thought of the Day.

Mayor De Boer presented Councilmember McDonald with a plaque honoring her four years of service as a city councilmember.

Lieutenant Wood presented certificates of appreciation to Officer Bollinger, Officer Leiss and Officer Merritt on behalf of the City Council for outstanding service at recent fire events.

5 BUSINESS FROM THE FLOOR:

Jim Chapman, Lassen Sportsman Club, presented the City Council with a plaque of appreciation for their continued assistance and support of the Junior Fishing Derby. He thanked the Council for supporting what is one of the community's largest and most popular children's events.

6 CONSENT CALENDAR: Mayor De Boer reviewed the items on the Consent Calendar:

A Receive and file minutes from the City Council's May 7, 2014 meeting

B Approve vendor warrants numbered 90946 through 91070 for a total of \$388,719.61 including \$99,716.51 in payroll warrants

C Consider approval of **Resolution No. 14-5059** declaring police vehicles surplus and authorizing sale

Motion by Mayor pro tem Wilson, second by Councilmember Callegari, to approve the consent calendar; motion carried unanimously. Ayes: Callegari, Wilson, McDonald, McBride and De Boer

Councilmember McBride recused himself from discussion of the public hearing item and left the council chambers.

7 PUBLIC HEARINGS:

7A Historic Uptown Susanville Association (HUSA) Assessments

1 Public Hearing: Solicit and consider public comment relative to setting FY 2014/2015 assessments

2 Action: Consider Resolution No. 14-5057, Setting assessments for FY 2014/2015 (HUSA)

Mr. Talia explained that the *Streets and Highways Code* requires the City Council to consider the annual fiscal report of the Historical Uptown Susanville Association (HUSA). At the May 21, 2014 meeting the City Council approved Resolution 14-5052 which set the public hearing to consider the levy of assessments. Due to the holiday publishing schedule over Memorial weekend, staff is requesting the public hearing be opened and continued to June 18, 2014 to comply with public hearing notification requirements. He noted that if there were those present who could not attend the June 18th hearing, it would be appropriate to consider their comments at this time.

At 7:12 p.m. Mayor De Boer opened the public hearing and requested comments from any member of the public wishing to speak either for or against the setting of assessments.

Darren McBroome, Sierra Jewelry Co., commented that while he recognizes the contribution of HUSA's community events, he has struggled with the fees and whether or not the benefit outweighs the cost. He believes the community events would be more appropriately sponsored and coordinated through the Chamber of Commerce, and the HUSA fees dedicated solely to advertising for the district.

Rudy Valentine, Iron Horse Gym, stated that he has always supported any event that focuses on kids, and there are a lot of businesses and organizations in the community that are doing great things, but he does not see a purpose for HUSA. They have collected thousands of dollars in fees over the years with not much to show for it.

There being no further comments, at 7:22 p.m. Mayor De Boer continued the public hearing to June 18, 2014. Councilmember McBride returned to the chambers.

8 COUNCIL DISCUSSION/ANNOUNCEMENTS: No business.

Commission/Committee Reports:

9 NEW BUSINESS:

9A Consider establishment of Weed Abatement Deadline: June 27, 2014 Chief Friedline reported that each year Council approves a weed removal deadline for properties within the City limits. This date coincides with the sale of Safe and Sane fireworks in California, and Section 8.28 of the City of Susanville Municipal Code. Staff has determined June 27, 2014 to be the date for overgrown weeds that pose a fire hazard to be removed from properties in the City. After this date, staff will take appropriate action to cause the removal of weeds. Also after this date, property owners who have not taken action to remove a fire hazard may be billed for fire suppression costs, in the event of a fire.

Motion by Councilmember Callegari, second by Councilmember McDonald, to establish June 27, 2014 as the deadline for weed removal; motion carried unanimously. Ayes: Callegari, Wilson, McBride, McDonald and De Boer.

9B Consider approval of Application for Federal Surplus Property acquisition Mr. Hancock explained that in the past, the City has been successful in acquiring useful items through the Federal surplus program and has an opportunity to obtain surplus property and equipment from the Sierra Army Depot in Herlong. In order to maintain eligibility for the program, the City is required to apply through the California Federal Surplus Personal Property Program (CFSP). The CFSP oversees the reutilization of state and federal surplus property and facilitates by obtaining federal surplus property for qualifying non-federal organizations for their business and operational needs. The application will identify the authorized buyers for the agency, and establish contact information for compliance reviews and eligibility renewals. Staff proposes designating the City Administrator and Finance Manager as authorized representatives for the City.

Motion by Mayor pro tem Wilson, second by Councilmember McBride, to approve submittal of the application; motion carried unanimously. Ayes: Callegari, Wilson, McBride, McDonald and De Boer.

9C Consider approval of Resolution No. 14-5060 approving agreement with Lassen Community College for the use of their facilities for training Chief Downing reported that the Susanville Police Department continually strives to provide the maximum level of training to its officers and to that end, desires to perform tactical training at facilities owned and maintained by Lassen Community College. The College has agreed to the use, and has asked the City of Susanville to complete a Facilities Use Agreement as well as add the college as an additional insured to the City's insurance policy. The College will waive any facility use fees.

Motion by Councilmember McDonald, second by Councilmember Callegari, to approve Resolution No. 14-5060; motion carried unanimously. Ayes: Callegari, Wilson, McBride, McDonald and De Boer.

9D Consider approval of Resolution No. 14-5058 approving Mutual Aid Emergency Response Agreement Chief Friedline explained that the City maintains an Agreement for Mutual Emergency Response Aid within the Lassen Operational Area, which includes most Lassen County Fire Departments or Districts. The agreement provides fire suppression resources when requested, without cost, in the event of large emergencies and disasters and must be reviewed every five years for renewal.

Motion by Councilmember McDonald, second by Mayor pro tem Wilson, to approve Resolution No. 14-5058; motion carried unanimously. Ayes: Callegari, Wilson, McBride, McDonald and De Boer.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS: No business.

13 CITY ADMINISTRATOR'S REPORTS:

13A Lassen High School Resource Officer Chief Downing reported that the Lassen Union High School is interested in adding a School Resource Officer to their campus beginning with the 2014/2015 school year. The school district has allocated funding for the position to cover the salary and benefits of an additional police officer to be added to the police department's staff. It would be the intent of the police department to assign an experienced officer to the school for this service, then backfill the vacancy by hiring a patrol officer. A draft agreement has been prepared providing for a three year agreement with one year cancellation clause and has been reviewed by legal counsel for the City. The Lassen Union High

School Board will review the agreement and provide direction to their staff and if approved, City staff will bring back for final review and consideration by the City Council. The school has not had a dedicated resource officer since 2008, and was a very successful program. Chief Downing requested comments or questions from the City Council.

Mayor pro tem Wilson asked if the school decided in three years to eliminate the program, if the City would then be negotiating with the affected bargaining group to add an additional position to the City's staff.

Chief Downing responded that he did not envision it becoming a bargaining issue. The School Resource Officer position would be filled by a tenured member of staff, and a patrol position backfilled on a temporary basis. The logistics of scheduling the School Resource Officer's time during the summer when school was not in session was still being reviewed.

Mr. Hancock added that the program does represent a significant commitment by the City and School District, and believes that it was important to have these discussions at this stage. The same agreement and dialog would be occurring at the School Board level, and the purpose of the discussion at this meeting was to receive input from the Council and decide whether to move forward with the program.

It was the consensus of the City Council to move forward with the program and report back with the School Board's decision.

13B Smoking Lounges and E-Cigarette Update Mr. Hancock explained that the City had received a lot of valuable information at a prior meeting from Laura Roberts, Lassen Smoke Reduction Task Force, regarding hookah lounges and the increasing use of electronic cigarettes. Staff has been researching what other communities are doing to successfully address the issue, and the first is an expansion of existing language regarding tobacco use to include electronic cigarettes. The second issue relates to land use, and the City's current ordinance is considered a permissive ordinance which means that the use has to be listed in order to be prohibited. If it is a similar or equivalent use, then it goes through the Use Permit process for approval. The City does not currently have smoking lounges, and to leave the ordinance as it exists has not been a successful tool in other communities and regulating the use would require a modification to the Susanville Municipal Code to prohibit smoking lounges by ordinance.

Laura Roberts commented that her organization was standing ready to help with research, training, or identifying consultants if needed.

Councilmember Callegari suggested obtaining a letter from a local doctor to support the findings that Ms. Roberts shared regarding the health dangers of electronic cigarettes to gain the advantage of medical support.

It was the consensus of the Council to bring back draft language for Council consideration.

Mayor pro tem Wilson asked Mr. Chapman, District 3 Supervisor, if the County was taking any similar action.

Mr. Chapman responded that he has not discussed the item at the Board of Supervisors level, however he has been speaking with Ms. Roberts and there were other issues that have come up regarding civil liberties, freedom of speech etc. (LISTEN TO TAPE)

13C General Plan Updates Mr. Hancock explained that the General Plan provides the framework by which a City regulates and monitors the development of the community and represents the goals, policies, and vision of the community. It is required by State law, with seven mandatory elements and an option to add additional elements. The City's General Plan is made up of nine elements, including the mandatory elements of land use, circulation, open space, housing, conservation and safety and noise. The City voted to include two optional elements; economic development in 1991 and community character in 1990. The land use element was updated in 2006, and the Housing element, which is subject to a mandatory update every five years, was updated for the 2009 – 2014 period. The circulation, open space, safety and noise elements have not been updated and there have been significant changes in the community since the original adoption in 1990. The Economic Development element was updated by the adoption in 2002 of an economic development strategy, and the community character element has components that are covered in other elements and as an optional element, is not subject to mandatory updates. He explained that staff was moving forward in an approach to update individual components as opposed to a holistic update that can be time consuming and very costly.

Councilmember Callegari that the circulation element has been updated since 1990 in part due to the Skyline Extension.

Mr. Hancock agreed, describing the process of conducting traffic circulation studies through projection modeling. The update would require the expertise of a specialized consultant for the modeling process, and that the outcome of the studies was an important component in identifying traffic control projects to work into a mitigation fee schedule.

Councilmember Callegari remarked that he participated in the 1990 General Plan adoption and it is a lengthy process.

Councilmember McBride observes that the update for the General Plan has been an item that has been put on the back burner, and as an important component of the community's development and growth, should be made a priority.

13D Susanville Municipal Airport Update Mr. Hancock explained that the City receives funding through the FAA for airport improvements in the amount of \$150,000 per year. The funding can be carried forward every year for an accumulation of up to \$600,000. The City is now very close to that amount, and in October, \$150,000 in funding will drop off and no longer be available. Projects are required to have a ten percent cash match, and the City has set aside \$15,000 in the 2013/2014 fiscal year, and budgeted an additional set aside in the 2014/2015 fiscal year. The options for spending include either swap out funding years with another jurisdiction, or just spending it. The City's smallest project is the apron taxi-way project at \$900,000. The runway lighting project would be an appropriate project and certainly the first choice but the eligibility process is lengthy and would take approximately four or five months to meet the FAA process of including it on the project list. C & S Consultants has been working to phase the taxiway project into two components, with the first being approximately \$450,000. The City has historically relied on Caltrans to contribute four and a half percent towards the project match, however they have indicated this year that the funding source through the aeronautics division may not be available to provide the additional financial assistance.

Mr. Hancock explained that the City has \$30,000 of the required \$45,000 match, and reviewed options to move forward with the project, including committing \$15,000 from the 2015/2016 fiscal year. The

contribution of in-kind services was discussed, with Mr. Newton clarifying that FAA requirements for in-kind services allows for the City to charge costs to the project, and then bill the FAA for reimbursement for that particular component of the project.

It was the consensus of the City Council to finalize phase one of the project, identify the funding source for the additional cash match, and bring back for Council consideration and approval.

Councilmember Callegari requested that the airport manager should be in attendance when the council considers and reviews airport projects.

13E Mitigation Funds Mr. Hancock explained that the City Council considered the annual mitigation fund report, reviewed the funds that had been implemented for projects that were completed, and were working to consolidate and close out those funds based on direction given by City Council. Specifically, the two culvert funds were to be closed and funds moved to street mitigation, and the two skyline traffic signal funds would be combined into a Paul Bunyan/Ash Street traffic signal mitigation fund. A resolution to memorialize that action would be brought back at a future meeting if necessary.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

15 ADJOURNMENT: There being no further business, at 8:23 p.m. Mayor De Boer called for a five minute recess before reconvening to closed session.

Meeting adjourned at 9:00 p.m.

Respectfully submitted by

Rod E. De Boer, Mayor

Gwenna MacDonald, City Clerk

Approved on: _____

**SUSANVILLE CITY COUNCIL
Special Meeting Minutes
June 18, 2014 – 5:30 p.m.**

City Council Chambers

66 North Lassen Street

Susanville CA 96130

Meeting was called to order at 5:30 p.m. by Mayor De Boer.

Roll Call of City Councilmembers: Nicholas McBride, Brian Wilson, Lino P. Callegari, Rod De Boer Mayor.

Staff present: Jared G. Hancock, City Administrator; Peter M. Talia, City Attorney; Tom Downing, Chief of Police; Ted Friedline, Fire Chief; Dan Newton, City Engineer/Interim Public Works Director; James Moore, Battalion Chief; Deborah Savage, Finance Manager; Matt Wood, Police Lieutenant and Gwenna MacDonald, City Clerk.

Also present: City Council candidate Kathie Garnier.

APPROVAL OF THE AGENDA: Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve the agenda as posted; motion carried unanimously. Ayes: Callegari, Wilson, McBride and De Boer.

SCHEDULED MATTERS

A Certification of Canvass of Votes by the County Clerk Mr. Hancock reported that the Lassen County Clerk had certified the election results and that Kathie Garnier and Rod De Boer were elected to the full term of four years to the City Council.

There was no public comment.

B Consider Resolution No. 14-5061 Declaring Election Results (General Municipal Election, June 3, 2014) Mr. Hancock reviewed the results of the election.

There was no public comment.

Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve **Resolution No. 14-5061**; motion carried. Ayes: Callegari, Wilson, McBride and De Boer.

C Oath of Office - Certificates of Election

Ms. MacDonald administered the oath of office to Councilmembers Rod De Boer and Kathie Garnier. The new Councilmembers assumed seats at the dais.

Motion by Councilmember De Boer, second by Councilmember Callegari, to nominate Brian Wilson as mayor; motion carried. Ayes: Callegari, Wilson, McBride, Garnier and De Boer.

Motion by Councilmember Wilson, second by Councilmember De Boer to nominate Councilmember McBride as mayor pro tem; motion carried. Ayes: Callegari, Wilson, McBride, Garnier and De Boer

Jim Chapman thanked Councilmember De Boer for an outstanding job of leading the city council as mayor, and thanked Councilmember Garnier for stepping up to serve the community.

Mayor Wilson thanked Councilmember De Boer for his leadership, adding that he was looking forward to working with him for two more years.

ADJOURNMENT: Motion by Councilmember De Boer, second by Councilmember Callegari, to adjourn the meeting; motion carried. Ayes: Callegari, Wilson, McBride, Garnier and De Boer

Meeting adjourned at 5:40 p.m.

Brian R. Wilson, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk

Approved on _____

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY**

Regular Meeting Minutes

June 18, 2014 – 6:00 p.m.

City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 6:00 p.m. by Mayor Brian Wilson.

Roll call of Councilmembers present: Kathie Garnier, Nicholas McBride, Rod E. De Boer, Lino P. Callegari, and Mayor Brian Wilson.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Hancock requested the following changes to the agenda: Correction to Item 12A to approve agreement for School Resource Officer; Amend Item 7B and 9E to correct typographical errors in the attachments.

Motion by Councilmember Callegari, second by Councilmember De Boer, to approve the agenda as amended; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: No comments.

- 3 CLOSED SESSION: At 6:03 p.m. the Council recessed to closed session to discuss the following:**
- A CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): four potential claims
 - B CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
 - 1 Agency Negotiator: Jared G. Hancock
 Bargaining Unit: Administrative Confidential: 2014/2015
 - C CONFERENCE WITH REAL PROPERTY NEGOTIATIONS – Pursuant to Government Code §54956.8
 - 1 Property: APN 103-294-11
 Agency Negotiator: Jared G. Hancock, City Administrator
 Negotiating Party: Don MacVitie
 Under negotiation: Price/conditions/terms of payment
 - D PUBLIC EMPLOYMENT - Pursuant to Government Code §54957
 - 1 City Engineer
 - 2 Approved Position List

Closed session adjourned at 6:42 p.m.

4 RETURN TO OPEN SESSION: At 7:00 p.m. the City Council reconvened in open session.

Staff present: Dan Newton, City Engineer/Interim Public Works Director; Theodore Friedline, Fire Chief; Matt Wood, Police Lieutenant/Acting Police Chief; Deborah Savage, Finance Manager; Tom Downing, Police Chief; Craig Sanders, City Planner; Heidi Whitlock, Assistant to the City Administrator and Gwenna MacDonald, City Clerk.

Mr. Hancock stated that the agenda was approved with changes to correct to Item 12A to approve agreement for School Resource Officer; amendments to Item 7B and 9E to correct typographical errors in the attachments.

He announced the closed session action as follows:

3A CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): four potential claims
Action: Direction given to staff

3B CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
Agency Negotiator: Jared G. Hancock / Bargaining Unit: Admin/Conf: 2014/2015
Action: Voted unanimously to approve MOU with the inclusion of authorizing Resolution No 14-5072; contract and resolution were made available to the public

3C CONFERENCE WITH REAL PROPERTY NEGOTIATIONS – Pursuant to Government Code §54956.8
Property: APN 103-294-11
Agency Negotiator: Jared G. Hancock, City Administrator
Negotiating Party: Don MacVitie
Under negotiation: Price/conditions/terms of payment
Action: Voted unanimously to approve agreement with the inclusion of authorizing Resolution No. 14-5073; agreement and resolution were made available to the public.

3D PUBLIC EMPLOYMENT - Pursuant to Government Code §54957
1 City Engineer 2 Approved Position List
Action: Voted unanimously to appoint Dan Newton to the position of Public Works Director and Voted unanimously to approve the revised position list to include the following changes:
Police Department: Addition of School Resource Officer, pending final contract approval with Lassen High School; Conversion of two part time temporary community service officers to one full time permanent community service officers
Public Works: Conversion of Temporary full-time Maintenance Worker to Permanent position
Modification of salary range to reflect changes to minimum wage laws and other miscellaneous modifications

Chief Downing offered the Thought of the Day.

Mr. Hancock announced the reorganization of City Council, and thanked Mayor De Boer for his service to the City and for the opportunity to work with him as Mayor for the past two years.

Mayor Wilson presented Eagle Scout Richard James Peterson with a certificate of recognition for his achievement.

5 BUSINESS FROM THE FLOOR:

Michelle Cavalin read a letter about her daughter's life and death, and her frustration in dealing with the subsequent investigation.

6 CONSENT CALENDAR: Mayor De Boer reviewed the items on the Consent Calendar:

- A Approve vendor warrants numbered 91071 through 91109 for a total of \$335,637.01 including \$194,121.73 in payroll warrants

Motion by Councilmember De Boer, second by Councilmember Callegari, to approve the consent calendar; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

Mr. Hancock announced that Item 9J would be considered prior to the public hearing items.

9J Consider request from Lassen Senior Services Mr. Hancock explained that the Director from Lassen Senior Services had contacted the City to request a contribution to provide assistance in completing various building maintenance projects at the Lassen Senior Services center. Penny Artz, Executive Director, stated that the Center receives State funding for food purchase and minor repairs to the building, but does not receive any funding for larger project, In the past they have relied on community groups such as Kiwanas, Rotary, LMUD and community members to volunteer. They have received an estimate of \$20,000 to paint the exterior of the building, with the cost being so high due to the vinyl siding; the interior office area proposal was \$2,500, and they would appreciate any contribution that the City could provide.

Mayor pro tem McBride asked what the balance is in the Civic Promotions fund. Mr. Hancock replied that there was approximately \$6,000 left in fiscal year 2013/2014.

Motion by Mayor pro tem McBride, second by Councilmember De Boer, to donate \$6,000 to Lassen Senior Services; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

Mayor pro tem recused himself from consideration of the public hearing item and exits the Council chambers.

7 PUBLIC HEARINGS:

7A Historic Uptown Susanville Association (HUSA) Assessments

- 1 Public Hearing: Solicit and consider public comment relative to setting FY 2014/2015 assessments**
- 2 Action: Consider Resolution No. 14-5057, Setting assessments for FY 2014/2015 (HUSA)**

Mr. Talia reviewed the process related to considering the annual report, explaining that the City Council considered the annual fiscal report at its May 21, 2014 meeting by approving Resolution No. 14-5052. The public hearing was set at that time to consider levying the assessment, and on June 6, 2014 was opened and continued to June 18, 2014. He explained that the item before Council for consideration was whether or not to levy the assessment, and should the Council choose not to, the item cannot be revisited for one year.

At 7:24 p.m. Mayor Wilson opened the public hearing and requested any comments for or against the proposed assessment.

David Teeter, HUSA President, discussed his involvement with the district over the years and the responsibilities associated with being a business owner in the historic uptown. He reported on the status of events and activities of the District, including the Safe and Sane Halloween event which is one of the most popular, the Magical Country Christmas event, the Main Cruise and Fall Crafters Festival. He reviewed some of the challenges facing the District, and plans for the upcoming year including upgrades to Pancera Plaza and another Susan's Birthday Celebration, slated for 2015. He concluded by discussing the benefit that a historic district brings to the character of a community that far outweighs the advantages of corporate retail.

Darren McBroome, Sierra Jewelry, agreed that there is a value to having a historic district in the community, and that membership should be consistent. He inquires about the 2006 decision that was made to remove a business from inclusion into the district.

Sharon McBride, LASCO, agreed that the District is very important, but many business owners resent the responsibility of mandatory assessments. She believes that the area would gain more money and time if it were an optional membership that was voluntary. The activities that are promoted, while enjoyable, are not designed to promote the businesses. If there has to be an assessment, then they should be based upon the size and volume of the business, giving the example of a Jewelry Store versus a movie theater.

David Teeter, HUSA President, discussed some of the advantages of owning a business in the uptown district, including a waiver of the parking space requirement that is imposed at other areas in town.

Mayor Wilson asked Mr. Hancock if he had any comments regarding the concerns expressed.

Mr. Hancock responded that he would be happy to make available the information regarding the 2006 reorganization of the HUSA boundary. He confirmed that the parking requirements for businesses operating within the City require a certain number of spaces, depending upon the size of the business space, and those requirements have been modified to fit the unique character of the historic district.

Jim Chapman explained that he was the business owner who asked to be removed from the District in 2006. When HUSA was established, his business was outside of the boundary, and he was excited about the District and asked for the boundary to be modified to include his business. After a number of years he became disillusioned with the direction that the District was taking and asked to be removed and the City Council modified the boundary accordingly. He has heard both good and bad feedback regarding the District and thinks the City should do more to support it.

Geoff Pregill, Pregill Insurance, discussed his history of involvement in the uptown area. He stated that the organization is charged with carrying out the ordinance adopted by City Council, and that the Board has done everything it can to make it convenient for business owners in the District to attend meetings and get involved in what's going on with HUSA. He expressed frustration that the members will not become more involved, and that it was HUSA's responsibility to bring awareness to the community of what is going on in the neighborhood, and the merchants' responsibility to sell their merchandise.

Darren McBroome, Sierra Jewelry, agrees that the District is improving and heading in a positive direction. He invited City staff and councilmembers to participate in the meetings and become more involved in the process.

Michelle Zubillaga, HUSA Secretary, commented that the City Administrator often attends the meetings and that City representation and participation at the meetings has improved tremendously under his leadership. She appreciates his involvement in the process, and the HUSA Board has likewise discussed having HUSA Board members regularly attend City Council meetings.

There being no further comments, Mayor Wilson closed the public hearing at 7:59 p.m.

Motion by Councilmember Garnier, second by Councilmember De Boer, to approve Resolution No. 14-5057; motion carried. Ayes: Garnier, De Boer, Callegari and Wilson. Abstain: McBride.

Mayor pro tem McBride returned to the Council chambers and assumed his seat on the dais.

7B An ordinance of the City of Susanville amending various sections of Chapter 17 of the City of Susanville Municipal Code to implement regulatory provisions required by the City of Susanville General Plan Housing Element 2009 – 2014

- 1 Public Hearing: Solicit and consider public comment relative to the amendment of Chapter 17 of the Susanville Municipal Code**
- 2 Action: Consider Ordinance No. 14-0998; waive first reading and introduce**
- 3 Action: Consider Resolution No. 14-5065 adopting Initial Study and Negative Declaration**

Mr. Hancock explained that the Housing element is one of the state mandated components of the General plan and is subject to updates every five years. The City Council adopted the 2000-2014 Housing Element component of the Susanville General Plan in April 2013. A result of that approval are action items that the City must implement through Chapter 17 of the Susanville Municipal Code. He turned the floor over to Craig Sanders, City Planner.

Mr. Sanders explained that adoption of the housing element established twenty seven action items to implement the goals and policies of the document and nine of those items require amendments to the City zoning code and one amendment to the General Plan Land Use Element. Eight of the action items are addressed in the amendments proposed and the ninth item addressing second dwelling units will be brought forward as a separate item for discussion in the near future. He reviewed the changes as follows:

1. Add a Density bonus provision to the City Code as required by State Government Code Sections 65915-65918.
2. Increase the allowable density in the R-3 zone from 12 dwelling units per acre to 15 dwelling units per acre, which includes an amendment to the City's General Plan.
3. Remove the Use Permit requirement in the R-4 zone for structures with 12 or more dwellings. These projects would still require Architectural Review and conformity with the City's Multi-family development standards
4. Include provisions to allow mobile home parks in R-1, R-2, R-3, and R-4 zones subject to the requirement of obtaining a Use Permit.
5. Amend the PF – Public Facilities zone to allow emergency shelters and transitional housing by right.
6. Add/amend definitions of transitional and supportive housing
7. Include in the code an administrative method to allow changes to site development standards when requested as a reasonable accommodation for ADA purposes.
8. Amend the parking regulations to include reduced standards for disabled and elderly housing.

Mr. Sanders reviewed other items in the Zoning Code that were inconsistent and need updating, such as the regulations for garage conversions or architectural site plan review.

Councilmember Garnier clarified that the requirement to provide off-site parking would not allow an owner to use the front yard set-back to provide the additional space.

Mayor Wilson asked if the mobile home provision included any changes in the use permit process.

Mr. Sanders responded that the zoning code was silent and any other restrictions would require an amendment to the section related to use permits.

Mayor Wilson asked where the public facilities zones were located in the City and if there were standards included.

Mr. Sanders replied that there are a number of public facilities zones throughout the city and including standardized language to regulate those zones could be paired with the second dwelling unit regulations and brought back to Council for further discussion.

There was general discussion regarding ADA compliance and the imposition of normal site standards upon the property when it is no longer occupied by a handicapped resident.

At 8:25 p.m. Mayor Wilson opened the public hearing and asked for any comments either for or against the item. There being no comments, the public hearing was closed at 8:30 p.m.

Mr. Hancock clarified that the update is subject to review under the California Environmental Quality Act, and an initial study and proposed negative declaration has been prepared and approval requested by the adoption of Resolution No. 14-5065. The proposed ordinance to amend the zoning code is presented for the first reading and introduction.

Motion by Councilmember De Boer, second by Mayor pro tem McBride, to adopt Resolution No. 14-5065; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

Motion by Councilmember Callegari, second by Councilmember De Boer, to waive the first reading and introduce Ordinance No. 14-0998 with the caveat that no transitional housing projects would be approved until additional standardized language is adopted by City Council; motion carried unanimously. Ayes: Garnier, De Boer, Callegari and Wilson.

Councilmember Callegari requested that the information be made available to the public.

Mr. Hancock commented that the ordinance will require a second reading and that staff would take extra steps to provide outreach to the development community.

7C Fiscal Year 2014/2015 Budget

- 1 Public Hearing: Solicit and consider public comment relative to the proposed annual budget**
- 2 Action: Consider Resolution No. 14-5056 adopting establishing appropriations limits for FY 2014/2015 pursuant to California Constitution Article XIII-B and Government Code §7910**

3 Action: Consider Resolution No. 14-5055 adopting the FY 2014/2015 budget

Ms. Savage reported that at the June 4, 2014 meeting of the City Council, a budget workshop was conducted to provide an opportunity for discussion regarding City Council priorities for the 2014/2015 fiscal year, and to receive input from the community. The recommendations and comments have been incorporated into a proposed budget that reflects the priorities set by the City Council and the citizens and allows the City to continue providing the same level of service to the community. The proposed budget also includes transfers to the Airport fund for the replacement of the existing fuel tank and to provide the City match for FAA projects. The transfers will increase the general fund deficit spending to \$75,000 and will be taken from the fund balance in the general fund.

At 8:32 p.m., Mayor Wilson opened the public hearing and requested comments from the public either for or against the proposed budget. There being no comments, he closed the public hearing at 8:33 p.m.

Motion by Councilmember De Boer, second by Councilmember Callegari, to approve Resolution No. 14-5055; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

Motion by Mayor pro tem McBride, second by Councilmember De Boer, to approve Resolution No. 14-5056; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

8 COUNCIL DISCUSSION/ANNOUNCEMENTS: No business.
Commission/Committee Reports:

9 NEW BUSINESS:

9A Consider approval of Resolution No. 14-5054 approving Unrepresented Employee Salary schedule Ms. Savage reported that the City occasionally hires part-time or temporary employees, and effective July 1, 2014, State minimum wage increases to \$9.00 per hour. The largest increase in budget will come during the summer months when the City employs additional help with parks maintenance at certain positions at the golf course. Approval of the salary schedule will formalize the step and range information and provide compliance with state law.

Motion by Councilmember Callegari, second by Councilmember Garnier, to approve Resolution No. 14-5054; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

9B Consideration of Susanville Municipal Airport Hangar #26 Purchase Mr. Hancock explained that as part of the agreement between the City of Susanville and individuals who own hangars at the Susanville Municipal Airport, the City has the right of first refusal when an owner decides to sell their hangar. Kathy Barker, owner of Hangar #26, has submitted her official notice of intent to sell the hangar for the price of \$42,000.00. He invited comments from the Council.

Councilmember Callegari requested that staff verify that whoever purchases the hangar must own an aircraft.

Mr. Hancock responded that the new owners would be subject to the same restrictions as the current owners, and would be required to execute a land lease agreement with the City upon transfer of ownership.

Motion by Councilmember Callegari, second by Mayor pro tem McBride to decline purchase of hangar #26; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

9C Consideration of Susanville Municipal Airport Hangar #27 Purchase Mr. Hancock reported that Gary and Judy Davis, owners of Hangar #27, have also submitted their official notice of intent to sell their hangar at the Susanville Municipal Airport. It is being offered for sale for a price of \$50,000.00.

Motion by Councilmember De Boer, second by Mayor pro tem McBride, to decline purchase of hangar #27; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

9D Consider Purchase of Fuel Tank for Airport Fuel Farm Mr. Hancock explained that the City owns a 5,000 gallon tank for storage of Jet A fuel that requires that the tank be nearly empty before it can be filled, which increases the risk of running out of fuel. The Chester airport owns an 8,000 gallon tank that they are offering for sale, which would increase the Susanville Airport's fuel storage capacity to 13,000 gallons and minimize the risk of running out of fuel. The cost of the tank is \$10,000.00. The City can purchase the tank or Susanville Aviation is willing to purchase the tank if the City would buy it back from them for the same price, making payments until paid in full.

Mayor pro tem McBride asked what the cost of shipment would be to transport the tank from Chester.

Mr. Hancock responded that the transportation costs were included in the \$10,000 purchase price.

Motion by Mayor pro tem McBride, second by Councilmember Callegari, to authorize purchase of the tank; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

9E Consideration of Resolution No.14-5068 authorization to Purchase Natural Gas Mr. Hancock noted that an amended resolution had been provided to correct a typographical error in the resolution that was submitted with the agenda. He explained that the City has purchased natural gas out to October 31, 2016 and approval of the resolution would extend the purchasing authority, and be buying fifty percent of the winter load. The resolution provides for authorization to purchase up to 80 percent of the city's projected gas needs for a cost of \$6.00 per therm or less through June 30, 2018.

Mayor pro tem McBride asked if the City's natural gas consultant had weighed in on the purchase. The City has not seen him in some time, and his last recommendation was against hedging gas purchases.

Mr. Hancock responded that staff had been working with Mr. Bergmann, Interstate Gas Services, and with IGI, the purchasing agent that works directly with BP Gas, for gas purchasing decisions. Mr. Bergmann has agreed that the City should hedge out two years for the purchase. When Mr. Bergmann advised against hedging, the natural gas prices were considerably lower, and winter gas is normally more expensive. The lower rates were triggered by the recent development in fracking technology and it flooded the market with an excess supply of natural gas.

Mayor Wilson remarked that protecting the City's customers from rate fluctuations was more important than playing the market. He asked if the City could bring back the contract with IGS to review and ensure that the City is getting the services and support that it needs from the consultant.

Councilmember Callegari asked how far into the future can the City purchase gas.

Mr. Hancock responded that the maximum to lock in prices was seven years, but estimated costs can be obtained for up to 20 years and hedged for two. The current purchasing strategy is in place through 2016 and the City plans to purchase gas through 2018.

Motion by Councilmember De Boer, second by Councilmember Garnier, to approve Resolution No. 14-5068; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

9F Consideration of Resolution No. 14-5069 amending Resolution No. 13-4952 for fees and policies for the Natural gas utility Mr. Hancock explained that in June 2013, the City Council approved a change to the small commercial and residential pricing structure which resulted in a rate reduction of six cents per therm for the Tier 1 (\$2.20) and Tier 2 (\$2.12) customers for the 2013/2014 fiscal year. The rate reduction contained a sunset clause of June 30, 2014. Staff has analyzed the impact of the reduction on the revenues for the gas fund, factoring in the mild winter and increased daily market purchase costs and have determined that the loss in revenue has been approximately \$100,000. Staff is recommending that Council make this rate reduction a permanent price reduction of \$2.14 (formally \$2.20) per therm for Tier 1 customers and \$2.06 (formally \$2.12) per therm for Tier 2 customers.

Motion by Councilmember Callegari, second by Councilmember De Boer, to approve Resolution No. 14-5069; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

9G Consideration of Resolution No. 14-5063 authorizing FY 2013/2014 Natural Gas Budget amendment Ms. Savage reported that the City of Susanville purchases approximately 40 percent of its natural gas commodities on the open market and locks in pricing for future years. The additional 60 percent is purchased on the open daily market. The daily prices increased more than projected during fiscal year 2013/2014, and the natural gas fund purchasing line item needs to be increased to reflect the increase.

Motion by Mayor pro tem McBride, second by Councilmember De Boer, to approve Resolution No. 14-5063; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

9H Consideration of Resolution No. 14-5066 approving the closure of Main Street – Roop Street to Fair Drive for the Lassen County Fair Parade event Mr. Newton stated that the the Lassen County Fair Office is requesting City Council support for the Lassen County Fair Parade event. The City provides assistance with the street closure on Main Street from Roop Street to Fair Drive. This year, the fair parade is scheduled for July 19, 2014, from 9:30 a.m. to 11:30 a.m. The City also facilitates the application process to Caltrans for an encroachment permit. There is no cost for the encroachment fee, and staff time for the event is estimated at \$2,660 for Public Works and \$2,063 for Police for a total of \$4,723.

Chief Downing mentioned that each year the City receives a tremendous amount of assistance from Lassen County Search and Rescue in safely diverting traffic and he wanted to recognize them for their assistance.

Motion by Councilmember De Boer, second by Mayor pro tem McBride, to approve Resolution No. 14-5066; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

9I Consideration of Resolution No. 14-5072 approving MOU with Administrative Unit Mr. Hancock explained that the Administrative/Confidential Employee Bargaining Unit is being updated to

more appropriately reflect the needs of the City by adding exempt and non-exempt positions throughout the City into one cohesive Unit to be referred to as the Administrative Unit. The City Council has approved the contract and it has been negotiated with the employees within the parameters established by City Council.

Motion by Councilmember De Boer, second by Councilmember Callegari, to approve Resolution No. 147-5072; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

9J Consider request from Lassen Senior Services

9K Consideration of Resolution No. 14-5073 Parking Lot Acquisition Agreement with Don MacVitie Mr. Hancock explained that staff has been engaged in negotiations with Don MacVitie for the purpose of completing a parking lot paving project for the City Hall parking lot. City Council directed staff in closed session to proceed with the agreement, a copy of which had been provided at the beginning of the meeting along with authorizing Resolution No. 14-5073. The terms of the agreement provide for the purchase of property in the amount of one dollar, with the seller to retain an easement to access fifty percent of a trash enclosure and right of access.

Motion by Councilmember Callegari, second by Councilmember De Boer, to approve Resolution No. 14-5073; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider Resolution No. 14-5067 approving School Resource Officer agreement with Lassen Union High School Chief Downing reported that at the June 4, 2014 City Council meeting, staff was directed to move forward with a draft agreement between the City of Susanville and the Lassen Union High School for School Resource Officer on the high school campus. On June 10, 2014, the Lassen High School District reviewed and approved the same agreement at their board meeting. The three-year agreement would provide for a full-time officer to be assigned to the Lassen High School campus during school hours for the purpose of increasing campus safety. The officer would also be involved in training and education of staff and students in personal and campus safety. The school district will pay \$68,570 annually towards the salary and benefits of a police officer which represents the total compensation package of an entry level police officer. The City would be providing a seasoned police officer for the SRO position, as well as all required training, equipment and supervision for the officer and then hiring a new police officer to backfill the Department. Approval of the agreement will require an amendment to the City's budget and the staffing plan to account for the additional revenue, expenditures and police officer position.

Motion by Councilmember De Boer, second by Councilmember Callegari, to approve Resolution No. 14-5067; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson

12B Consider contract with Sysco for Diamond Mountain Golf Course food purchases Mr. Hancock reported that the Diamond Mountain Golf Course Restaurant had previously requested that the City enter into a purchase contract with Sysco for food purchases at the Golf Course. The contract initially contained language that the City was not comfortable with, and it was approved with a deletion of the

language. The Sysco Corporation rejected those changes however the savings benefit of purchasing through Sysco is such that staff is bringing back the original contract for consideration.

Mr. Talia stated that the City pays its bills and determined that the non-payment clause was impractical for a municipality but has no objection to the contract as presented.

Motion by Councilmember Garnier, second by Mayor pro tem McBride, to approve the contract for Golf Course purchases with Sysco; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson

12C Consider E-cigarette and smoking lounge restrictions Mr. Hancock reported that at the last two meetings the Council has received information regarding the steady increase in other communities of hookah bars and smoking lounges as well as the rapid growth in the popularity of electronic cigarettes, or e-cigarettes. Direction was given to staff to seek input from Lassen County Health Officer, Dr. Kenneth Korver, regarding the potential for e-cigarettes to create increased nicotine addiction and unknown health consequences by users and people who are subjected to the second hand vapor. Dr. Korver has submitted comments in a letter to the City supporting the City's direction and urging that electronic cigarettes be regulated in the same manner as tobacco cigarettes. Staff will be preparing draft language to amend the Susanville Municipal Code to regulate these activities and will bring back for Council consideration.

12D Consider Resolution No. 14-5071 Approving Submittal of Application for the Susanville Airport Taxiway Project and Resolution No. 14-5070 Approving Submittal of Application to CalTrans for an Airport Improvement Program Matching Grant Mr. Hancock stated that at the June 4, 2014 budget workshop, options were discussed regarding the leveraging of FAA funds to complete projects at the Susanville Municipal Airport. The City receives \$150,000 per year and is responsible for providing a ten percent cash match. Staff will also be applying for State matching funds through Caltrans in the amount of four and one half percent which will reduce the City's cash match to five and one half percent however it is still not known if the State will be providing that match in the upcoming budget cycle. Phase 1 of the project is \$450,000, the FAA funding 90 percent of the project which requires a \$45,000 match from the City. The City currently has \$15,000 from fiscal year 2013/2014 and \$15,000 from fiscal year 2014/2015 for a total of \$30,000 so an additional \$15,000 is needed for the project match. There is also the potential of using in-kind services to offset the overall City contribution.

Motion by Councilmember Callegari, second by Councilmember De Boer, to approve Resolution No. 14-5071 and Resolution No. 14-5070; motion carried unanimously. Ayes: Garnier, McBride, De Boer, Callegari and Wilson.

Mayor Wilson announced that he had been looking forward to the 2014 STIP Report and the Fire Department Quarterly Report, and felt that due to the late hour, it would be a disservice to the Department heads to rush through the reports. He suggested continuing the reports to the July 2, 2014 meeting in order to give the time and attention to the items that they deserve.

It was the consensus to continue Items 13A and 13B to the July 2, 2014 meeting. Mr. Hancock requested that a quick update be given regarding Item 13C.

13 CITY ADMINISTRATOR'S REPORTS:

13A *2014 State Transportation Improvement Program (STIP) Report*

13B *Quarterly Department report: Fire Department*

13C Surplus Sale update Mr. Hancock reported that staff was working to compile a list of items to be sold as surplus and would be bringing that list back before Council for final approval and he requested feedback regarding possible sale dates of July 11th/12th or July 18th/19th. It was the consensus of the Council to authorize the City Administrator to set a sale date that would allow ample time to notify the public regarding the sale and accommodate the finalization of the sale item list.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

15 ADJOURNMENT: Motion by Mayor pro tem Wilson, second by Councilmember Callegari to adjourn; motion carried unanimously.

Meeting adjourned at 9:30 p.m.

Respectfully submitted by

Brian Wilson, Mayor

Gwenna MacDonald, City Clerk

Approved on: _____

AGENDA ITEM NO. 6B

Reviewed by: City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Deborah Savage, Finance Manager

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated July 9th through July 30th numbered 91431 through 91622

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$679,058.49 plus \$211,826.27 in payroll warrants, for a total of \$ 890,884.76

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
07/14	07/09/2014	91431	7837		REIM TOURNAMENT-OVERPAI	070714	1	7530-451-52-34	GREEN FEES	100.00	100.00	
Total 070714:											100.00	100.00
07/14	07/09/2014	91432	1448	SIEGFRIED ENGINEERIN	PROFESSIONAL SER. POOL 6/1	32692	1	1000-452-22-43	PROFESSIONAL SERVICES	11,480.00	11,480.00	
Total 32692:											11,480.00	11,480.00
07/14	07/09/2014	91432	1448	SIEGFRIED ENGINEERIN	PROFESSIONAL SER. POOL 06	32693	1	1000-452-22-43	PROFESSIONAL SERVICES	51.40	51.40	
Total 32693:											51.40	51.40
07/14	07/09/2014	91433	728	U S POSTMASTER	WATER BILLING POSTAGE	070914	1	7110-430-42-46	POSTAGE	200.98	200.98	
07/14	07/09/2014	91433	728	U S POSTMASTER	GAS BILLING POSTAGE	070914	2	7401-430-62-46	POSTAGE	103.54	103.54	
Total 070914:											304.52	304.52
Grand Totals:											11,935.92	11,935.92

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
07/04/2014	CDPT	07/11/2014	295	CITY OF SUSANVILLE PA	1	7650-2203-1	6,419.50-
07/04/2014	CDPT	07/11/2014	295	CITY OF SUSANVILLE PA	1	7650-2203-1	6,419.50-
07/04/2014	CDPT	07/11/2014	295	CITY OF SUSANVILLE PA	1	7650-2203-1	2,091.10-
07/04/2014	CDPT	07/11/2014	295	CITY OF SUSANVILLE PA	1	7650-2203-1	2,091.10-
07/04/2014	CDPT	07/11/2014	295	CITY OF SUSANVILLE PA	1	7650-2203-1	15,503.43-
07/04/2014	CDPT	07/11/2014	296	EMPLOYMENT DEV. DEP	6	7650-2203-1	5,766.22-
07/04/2014	CDPT	07/11/2014	297	EMPLOYMENT DEV DEP	7	7650-2203-1	1,354.30-
07/04/2014	CDPT	07/11/2014	91442	CA STATE DISBURSEME	26	7650-2203-0	184.61-
07/04/2014	CDPT	07/11/2014	91443	CA STATE DISBURSEME	35	7650-2203-0	155.07-
07/04/2014	CDPT	07/11/2014	91444	CA STATE DISBURSEME	36	7650-2203-0	103.84-
07/04/2014	CDPT	07/11/2014	91445		28	7650-2203-0	391.38-
07/04/2014	CDPT	07/11/2014	91446	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
07/04/2014	CDPT	07/11/2014	91447	VALIC	4	7650-2203-0	2,377.05-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	8,328.41-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	1,999.61-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	7,094.85-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	4,198.85-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	74.30-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	127.43-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	123.29-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	538.85-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	538.85-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	580.72-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	580.72-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	151.91-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	151.91-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	16.00-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	4,215.49-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	1,445.04-
07/04/2014	CDPT	07/11/2014	91448	P.E.R.S.	8	7650-2203-1	2,581.38-
Grand Totals:			30				75,729.71-

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/11/2014	91449	7848		REFUND OVERPAYMENT GAS	10120700002	1	9999-1001-001	CASH CLEARING - UTILITIES	600.00	600.00
Total 10120700002:										600.00	600.00
Grand Totals:										600.00	600.00

Report Criteria:

Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/15/2014	91450	21	AIRGAS USA, LLC	OXYGEN	9028654246	1	7110-430-42-46	SUPPLIES-GENERAL	37.02	37.02
Total 9028654246:											
07/14	07/15/2014	91450	21	AIRGAS USA, LLC	CHLORINE	9029039089	1	7110-430-42-46	SUPPLIES-GENERAL	380.07	380.07
Total 9029039089:											
07/14	07/15/2014	91451	44	ARAMARK UNIFORM SE	G/C TABLECLOTHES, NAPKINS	5063101022	1	7530-451-54-44	LINEN SERVICES	38.11	38.11
Total 5063101022:											
07/14	07/15/2014	91451	44	ARAMARK UNIFORM SE	G/C TABLECLOTHES, NAPKINS	5063115284	1	7530-451-54-44	LINEN SERVICES	33.57	33.57
Total 5063115284:											
07/14	07/15/2014	91451	44	ARAMARK UNIFORM SE	G/C TABLECLOTHES, NAPKINS	5063129884	1	7530-451-54-44	LINEN SERVICES	33.57	33.57
Total 5063129884:											
07/14	07/15/2014	91452	884	BANK OF AMERICA	SD CARDS	0057 062514	1	1000-421-10-46	SUPPLIES-GENERAL	86.69	86.69
Total 0057 062514:											
07/14	07/15/2014	91452	884	BANK OF AMERICA	RESTURANT G/C FOOD	2565 062514	1	7530-451-54-46	SUPPLIES GENERAL	3,618.11	3,618.11
07/14	07/15/2014	91452	884	BANK OF AMERICA	RESTURANT G/C AD	2565 062514	2	7530-451-54-45	ADVERTISING	23.00	23.00
07/14	07/15/2014	91452	884	BANK OF AMERICA	RESTURANT PROPANE	2565 062514	3	7530-451-54-46	PROPANE	33.35	33.35
Total 2565 062514:											
07/14	07/15/2014	91452	884	BANK OF AMERICA	MONTHLY REPORTING FEES	3996 062514	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	15.00	15.00
Total 3996 062514:											
07/14	07/15/2014	91452	884	BANK OF AMERICA	SAFETY EYE WEAR, BAKING S	4028 062514	1	7530-451-52-46	SUPPLIES-GENERAL	28.88	28.88

GL	Check	Check	Vendor		Description	Invoice	Inv	GL Account	GL Account Title	Seq	Amount	Check
Period	Issue Date	Number	Number	Payee		Number	Seq	No			Amount	Amount
07/14	07/15/2014	91452	884	BANK OF AMERICA	CARDS SD	4028 062514	2	7530-451-55-46	SUPPLIES - GENERAL		61.50	61.50
07/14	07/15/2014	91452	884	BANK OF AMERICA	INK PENS, GARBAGE BAGS, G	4028 062514	3	7530-451-55-46	SUPPLIES - GENERAL		260.59	260.59
07/14	07/15/2014	91452	884	BANK OF AMERICA	CLEANER, TISSUE	4028 062514	4	7530-451-54-46	SUPPLIES GENERAL		57.78	57.78
07/14	07/15/2014	91452	884	BANK OF AMERICA	TONER, TOWELS	4028 062514	5	7530-451-55-46	SUPPLIES - GENERAL		73.98	73.98
07/14	07/15/2014	91452	884	BANK OF AMERICA	TOWELS, FOLDERS	4028 062514	6	1000-415-10-46	SUPPLIES-GENERAL		59.05	59.05
Total 4028 062514:											541.78	541.78
07/14	07/15/2014	91452	884	BANK OF AMERICA	CASH BOX	4093 062514	1	1000-415-10-46	SUPPLIES-GENERAL		11.79	11.79
07/14	07/15/2014	91452	884	BANK OF AMERICA	TOKIN METER	4093 062514	2	1000-452-20-44	FACILITY - REPAIR & MAINTEN		654.00	654.00
07/14	07/15/2014	91452	884	BANK OF AMERICA	MOWER PARTS	4093 062514	3	1000-452-20-44	MISC - REPAIR & MAINTENANC		268.70	268.70
Total 4093 062514:											934.49	934.49
07/14	07/15/2014	91452	884	BANK OF AMERICA	DISHWASHER	4119 062514	1	2012-465-32-44	REPAIR & MAINTENANCE-FACI		483.74	483.74
07/14	07/15/2014	91452	884	BANK OF AMERICA	REMODEL SUPPLIES	4119 062514	2	2012-465-32-44	REPAIR & MAINTENANCE-FACI		31.15	31.15
07/14	07/15/2014	91452	884	BANK OF AMERICA	FUEL	4119 062514	3	1000-422-10-46	GASOLINE		72.07	72.07
Total 4119 062514:											586.96	586.96
07/14	07/15/2014	91452	884	BANK OF AMERICA	TR EX	4168 062514	1	2007-431-20-45	TRAVEL		600.35	600.35
Total 4168 062514:											600.35	600.35
07/14	07/15/2014	91452	884	BANK OF AMERICA	BINDERS, BATTERIES, TISSUE	4226	1	1000-421-10-46	SUPPLIES-GENERAL		60.38	60.38
07/14	07/15/2014	91452	884	BANK OF AMERICA	LAMP, GARBAGE BAGS	4226	2	1000-421-10-46	SUPPLIES-JANITORIAL		84.51	84.51
07/14	07/15/2014	91452	884	BANK OF AMERICA	FASTENERS	4226	3	1000-421-10-44	FACILITY - REPAIR & MAINTEN		5.70	5.70
07/14	07/15/2014	91452	884	BANK OF AMERICA	HAND SANITIZER	4226	4	1000-421-10-46	SUPPLIES-SAFETY ITEMS		22.76	22.76
07/14	07/15/2014	91452	884	BANK OF AMERICA	LASER SIGHT	4226	5	1000-421-10-44	FIREARM - REPAIR & MAINTEN		34.55	34.55
Total 4226:											207.90	207.90
07/14	07/15/2014	91452	884	BANK OF AMERICA	PAINT FOR PID	4242 062514	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN		161.04	161.04
Total 4242 062514:											161.04	161.04
07/14	07/15/2014	91452	884	BANK OF AMERICA	BOX, BINDER, BRUSH	4291 062514	1	1000-421-10-46	SUPPLIES-GENERAL		31.41	31.41
07/14	07/15/2014	91452	884	BANK OF AMERICA	MOP	4291 062514	2	1000-421-10-46	SUPPLIES-JANITORIAL		29.00	29.00
07/14	07/15/2014	91452	884	BANK OF AMERICA	ARCTIC FREEZE	4291 062514	3	1000-421-10-44	VEHICLE - REPAIR & MAINTEN		47.61-	47.61-

M = Manual Check, V = Void Check

Check Issue Dates: 7/15/2014 - 7/15/2014

Jul 15, 2014 09:29AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4291 062514:											
07/14	07/15/2014	91452	884	BANK OF AMERICA	WEB BUILDER	5203 062514	1	8404-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90
Total 5203 062514:											
07/14	07/15/2014	91452	884	BANK OF AMERICA	RPM REBUILD KIT	5442 062524	1	7110-430-42-46	SUPPLIES-GENERAL	234.40	234.40
Total 5442 062524:											
07/14	07/15/2014	91452	884	BANK OF AMERICA	HONOR GUARD UNIFORMS	6933 062514	1	1000-421-10-46	SUPPLIES-SAFETY ITEMS	390.36	390.36
Total 6933 062514:											
07/14	07/15/2014	91452	884	BANK OF AMERICA	SAFETY SUBSCRIPTION CONS	7575 062514	1	7401-430-62-48	DUES AND MEMBERSHIPS	115.00	115.00
07/14	07/15/2014	91452	884	BANK OF AMERICA	SOLENOID	7575 062514	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	86.99	86.99
07/14	07/15/2014	91452	884	BANK OF AMERICA	SHIPPING	7575 062514	3	7401-430-62-46	POSTAGE	49.96	49.96
Total 7575 062514:											
07/14	07/15/2014	91452	884	BANK OF AMERICA	AWWA M17	7979 062514	1	1000-422-10-44	HYDRANTS - REPAIR & MAINTEN	122.00	122.00
07/14	07/15/2014	91452	884	BANK OF AMERICA	FUEL	7979 062514	2	1000-422-10-46	GASOLINE	1,581.80	1,581.80
07/14	07/15/2014	91452	884	BANK OF AMERICA	PARTS	7979 062514	3	1000-422-10-44	MISC - REPAIR & MAINTENANC	40.85	40.85
07/14	07/15/2014	91452	884	BANK OF AMERICA	DEMO HELMET	7979 062514	4	1000-422-10-46	SUPPLIES-SAFETY ITEMS	20.00	20.00
07/14	07/15/2014	91452	884	BANK OF AMERICA	CLEANING SUPPLIES	7979 062514	5	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	6.39	6.39
07/14	07/15/2014	91452	884	BANK OF AMERICA	CLEANING SUPPLIES	7979 062514	6	1000-422-10-46	SUPPLIES-JANITORIAL	77.48	77.48
07/14	07/15/2014	91452	884	BANK OF AMERICA	RANGE HOOD	7979 062514	7	2012-485-32-44	REPAIR & MAINTENANCE-FACI	141.90	141.90
07/14	07/15/2014	91452	884	BANK OF AMERICA	KITCHEN SUPPLIES	7979 062514	8	1000-422-10-46	SUPPLIES-GENERAL	34.84	34.84
07/14	07/15/2014	91452	884	BANK OF AMERICA	FLOWERS AND DIRT	7979 062514	9	1000-422-10-46	SUPPLIES-GENERAL	43.97	43.97
07/14	07/15/2014	91452	884	BANK OF AMERICA	SHIPPING	7979 062514	10	1000-425-20-46	POSTAGE	40.35	40.35
Total 7979 062514:										2,109.58	2,109.58
07/14	07/15/2014	91452	884	BANK OF AMERICA	CHAIR & TABLES	9363 062514	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	1,636.66	1,636.66
07/14	07/15/2014	91452	884	BANK OF AMERICA	BLINDS	9363 062514	2	7620-430-10-44	REPAIR AND MAINTENANCE-F	76.88	76.88
07/14	07/15/2014	91452	884	BANK OF AMERICA	DIGITAL CAMERA	9363 062514	3	8404-430-10-47	MACHINERY AND EQUIPMENT	83.85	83.85
07/14	07/15/2014	91452	884	BANK OF AMERICA	BATTERIES, MIRROR	9363 062514	4	7620-430-10-46	SUPPLIES-GENERAL	98.64	98.64
07/14	07/15/2014	91452	884	BANK OF AMERICA	WEB BUILDER	9363 062514	5	7620-430-10-43	TECHNICAL SVCS	49.80	49.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 303637:											
07/14	07/15/2014	91455	76	BILLINGTON ACE HARD	CHAIN TWIST	303725	1	1000-452-20-46	SUPPLIES-GENERAL	43.40	43.40
Total 303725:											
07/14	07/15/2014	91455	76	BILLINGTON ACE HARD	SINGLE KEY CUT, BUG SPRAY	303850	1	7401-430-62-46	SUPPLIES-GENERAL	30.61	30.61
Total 303850:											
07/14	07/15/2014	91455	76	BILLINGTON ACE HARD	TUBE FOR PAINT STENCIL	304149	1	2007-431-20-46	SUPPLIES-GENERAL	9.66	9.66
Total 304149:											
07/14	07/15/2014	91455	76	BILLINGTON ACE HARD	CEMENT, PIPE, COUPLING	304229	1	7401-430-62-46	SUPPLIES-GENERAL	16.28	16.28
Total 304229:											
07/14	07/15/2014	91455	76	BILLINGTON ACE HARD	TAPE RULER	304296	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	10.63	10.63
Total 304296:											
07/14	07/15/2014	91455	76	BILLINGTON ACE HARD	MEASURE TAPE	304315	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	4.51	4.51
07/14	07/15/2014	91455	76	BILLINGTON ACE HARD	MEASURE TAPE	304315	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.51	4.51
07/14	07/15/2014	91455	76	BILLINGTON ACE HARD	MEASURE TAPE	304315	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	4.51	4.51
Total 304315:											
07/14	07/15/2014	91456	1409	C&S COMPANIES	SVE11-29 PAPI'S	0146625	1	7201-430-86-43	PROFESSIONAL SERVICES	8,623.50	8,623.50
Total 0146625:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110NORTH 070114	1	1000-452-20-44	DISPOSAL	226.62	226.62
Total 110NORTH 070114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRCLE 070114	1	7530-451-52-44	DISPOSAL	186.47	186.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 470895CIRCLE 070114:											186.47	186.47
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAIN 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66	
Total PLC600MAIN 070114:											36.66	36.66
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 070114	1	2007-431-20-44	DISPOSAL	18.33	18.33	
Total PLCBOFA 070114:											18.33	18.33
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66	
Total PLCBUEHLERDNT 070114:											36.66	36.66
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDMNDMTN 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66	
Total PLCDMNDMTN 070114:											36.66	36.66
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKSL	PLCELKSLDODGE 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66	
Total PLCELKSLDODGE 070114:											36.66	36.66
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTMILL 070114	1	2007-431-20-44	DISPOSAL	18.33	18.33	
Total PLCFROSTMILL 070114:											18.33	18.33
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOTLT 7011	1	2007-431-20-44	DISPOSAL	36.66	36.66	
Total PLCGROCERYOTLT 70114:											36.66	36.66
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66	
Total PLCHOTELLSN1 070114:											36.66	36.66
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN2 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66	
Total PLCHOTELLSN2 070114:											36.66	36.66

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIMS KI	PLCKIMSKITCHEN 70114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCKIMSKITCHEN 70114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBLD 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCKNOCHBLD 070114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSENHS 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLASSENHS 070114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE	PLCLESLESJEW 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLESLESJEW 070114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHRTR 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLVCHRTR 070114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSEN 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCMTLASSEN 070114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPLZA 7011	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCPANCERAPLZA 70114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLRY 70114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSIERRAJWLRY 70114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHTR 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSIERRATHTR 070114:											
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLCSTATEFARM 070114	1	2007-431-20-44	DISPOSAL	36.66	36.66

Check Issue Dates: 7/15/2014 - 7/15/2014

Jul 15, 2014 09:29AM

Period	GL	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCSTATEFARM 070114:												
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SUSAN	PLCSVILLERE 070114	1	2007-431-20-44	DISPOSAL		36.66	36.66
Total PLCSVILLERE 070114:												
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UP TO	PLCPTOWNPARK 07011	1	2007-431-20-44	DISPOSAL		36.66	36.66
Total PLCPTOWNPARK 070114:												
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - US POS	PLCUSPOSTAL 070114	1	2007-431-20-44	DISPOSAL		36.66	36.66
Total PLCUSPOSTAL 070114:												
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEM 070114	1	2007-431-20-44	DISPOSAL		36.66	36.66
Total PLCVETSMEM 070114:												
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 07011	1	2007-431-20-44	DISPOSAL		36.66	36.66
Total PLCWALMARTBUS 070114:												
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	925 SIERRA	SVL15 070114	1	7401-430-62-44	DISPOSAL		154.93	154.93
Total SVL15 070114:												
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 070114	1	1000-417-10-44	DISPOSAL		154.93	154.93
Total SVL2 070114:												
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW	SVL5 070114	1	1000-452-20-44	DISPOSAL		186.47	186.47
Total SVL5 070114:												
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 070114	1	1000-421-10-44	DISPOSAL		93.24	93.24
Total SVL7 070114:												

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/15/2014	91457	1307	C&S WASTE SOLUTIONS	720 SOUTH ST/SHOP	SVL8 070114	1	7620-430-10-44	DISPOSAL	154.93	154.93
Total SVL8 070114:											
07/14	07/15/2014	91458	96	CALAFCO	CALAFCO DUES 14/15	2014-20	1	8402-413-30-48	DUES AND MEMBERSHIPS	769.00	769.00
Total 2014-20:											
07/14	07/15/2014	91459	1116	CALIFORNIA BUILDINGS	3RD QTR SPEC REV FUND SB 1	071014	1	1000-2205-006	DEPOSIT PAYABLE-SB 1473	171.00	171.00
Total 071014:											
07/14	07/15/2014	91460	1438	CALIFORNIA WATER SE	WATER BACK UP-BAGWELL	0025966	1	7110-430-42-47	MACHINERY AND EQUIPMENT	2,160.97	2,160.97
Total 0025966:											
07/14	07/15/2014	91461	6962		REFUND WATER DEPOSIT	10438550010	1	7110-2228-000	DEPOSITS-CUSTOMER	12.73	12.73
07/14	07/15/2014	91461	6962		REFUND GAS DEPOSIT	10438550010	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10438550010:											
07/14	07/15/2014	91462	115	CASELLE INC.	Software Support Agreement 8/14	58538	1	1000-417-10-43	TECHNICAL SVCS	1,258.00	1,258.00
Total 58538:											
07/14	07/15/2014	91463	116	CASHMAN EQUIPMENT	NUT, WASHER, PADS	2168299	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	786.07	786.07
Total 2168299:											
07/14	07/15/2014	91463	116	CASHMAN EQUIPMENT	SEAL, FILTER	2170438	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	34.45	34.45
Total 2170438:											
07/14	07/15/2014	91464	118	CBC INNOVIS INC	MEMBERSHIP DUES	4182003462	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 4182003462:											
07/14	07/15/2014	91465	5156		REFUND ELECTRICAL BOX DE	062714	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 062714:											
07/14	07/15/2014	91466	148	COMPUTER LOGISTICS	MONTHLY SER 2HRS	63007	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 63007:											
07/14	07/15/2014	91466	148	COMPUTER LOGISTICS	ANTI VIRUS-BARRACUDA 200G	63025	1	1000-417-10-43	TECHNICAL SVCS	50.00	50.00
Total 63025:											
07/14	07/15/2014	91466	148	COMPUTER LOGISTICS	EMAIL & IPHONE SUPPORT	63071	1	1000-417-10-43	TECHNICAL SVCS	309.10	309.10
Total 63071:											
07/14	07/15/2014	91467	156	CREATIVE FORMS & CO	#10 REGULAR ENVELOPES W/	112933	1	7110-430-42-46	SUPPLIES-GENERAL	593.66	593.66
07/14	07/15/2014	91467	156	CREATIVE FORMS & CO	#10 REGULAR ENVELOPES W/	112933	2	7401-430-62-46	SUPPLIES-GENERAL	593.67	593.67
Total 112933:											
07/14	07/15/2014	91467	156	CREATIVE FORMS & CO	#10 WINDOW ENVELOPES	112934	1	7110-430-42-46	SUPPLIES-GENERAL	322.09	322.09
07/14	07/15/2014	91467	156	CREATIVE FORMS & CO	#10 WINDOW ENVELOPES	112934	2	7401-430-62-46	SUPPLIES-GENERAL	322.09	322.09
Total 112934:											
07/14	07/15/2014	91468	161	CSK AUTO INC	WIPER FLUID, GREASE	2740288073	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	17.86	17.86
07/14	07/15/2014	91468	161	CSK AUTO INC	WIPER FLUID, GREASE	2740288073	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	17.86	17.86
07/14	07/15/2014	91468	161	CSK AUTO INC	WIPER FLUID, GREASE	2740288073	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	17.86	17.86
Total 2740288073:											
07/14	07/15/2014	91468	161	CSK AUTO INC	GREASE	2740288091	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	12.51-	12.51-
07/14	07/15/2014	91468	161	CSK AUTO INC	GREASE	2740288091	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	12.51-	12.51-
07/14	07/15/2014	91468	161	CSK AUTO INC	GREASE	2740288091	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	12.50-	12.50-
Total 2740288091:											
07/14	07/15/2014	91468	161	CSK AUTO INC	GREASE	2740288100	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	10.71	10.71
07/14	07/15/2014	91468	161	CSK AUTO INC	GREASE	2740288100	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	10.71	10.71

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/15/2014	91468	161	CSK AUTO INC	GREASE	2740288100	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	10.72	10.72
Total 2740288100:											
07/14	07/15/2014	91468	161	CSK AUTO INC	BELT	2740313750	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	26.89	26.89
Total 2740313750:											
07/14	07/15/2014	91468	161	CSK AUTO INC	COMPRESSOR	2740313869	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	10.75	10.75
Total 2740313869:											
07/14	07/15/2014	91468	161	CSK AUTO INC	SUNSHADE, SEAT COVER	2740315125	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	58.03	58.03
Total 2740315125:											
07/14	07/15/2014	91468	161	CSK AUTO INC	ALTERNATOR	2740315226	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	133.27	133.27
Total 2740315226:											
07/14	07/15/2014	91469	166	D & L DISTRIBUTING INC	RETURN OF GOLF COURSE SU	456880	1	7530-451-54-46	SUPPLIES GENERAL	16.80	16.80
Total 456880:											
07/14	07/15/2014	91469	166	D & L DISTRIBUTING INC	RETURN OF GOLF COURSE SU	457278	1	7530-451-54-46	SUPPLIES GENERAL	16.80	16.80
Total 457278:											
07/14	07/15/2014	91469	166	D & L DISTRIBUTING INC	RETURN OF GOLF COURSE SU	457708	1	7530-451-54-46	SUPPLIES GENERAL	60.20	60.20
Total 457708:											
07/14	07/15/2014	91470	173	DATCO SERVICES	EMPLOYEE QTRLY SVC FEE 7/	105483	1	1000-416-10-43	TECHNICAL SVCS	556.50	556.50
Total 105483:											
07/14	07/15/2014	91470	173	DATCO SERVICES	SUBSTANCE TEST -	25721647	1	1000-416-10-43	TECHNICAL SVCS	156.00	156.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 25721647:											
07/14	07/15/2014	91471	1278	DAVIS MACHINE SHOP I	PURCHASE NEW PUMP HARRI	59229	1	7110-430-42-47	MACHINERY AND EQUIPMENT	4,094.25	4,094.25
Total 59229:											
07/14	07/15/2014	91472	182	DEPARTMENT OF CONS	3RD QUARTER SWMP FEE REPO	071014	1	1000-2205-003	DEPOSITS-STRONG MOTION P	541.18	541.18
Total 071014:											
07/14	07/15/2014	91473	183	DEPARTMENT OF JUSTI	FINGERPRINT - CITY EMPLOYE	037352	1	1000-421-10-43	TECHNICAL SVCS	57.00	57.00
07/14	07/15/2014	91473	183	DEPARTMENT OF JUSTI	FINGERPRINT -	037352	2	1000-421-10-43	PROFESSIONAL SVCS	254.00	254.00
Total 037352:											
07/14	07/15/2014	91474	194	DIAMOND SAW SHOP IN	MOWER PARTS	12766	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	28.21	28.21
Total 12766:											
07/14	07/15/2014	91475	198	DITCH WITCH EQUIPMEN	HYDRAULIC FITTING	211828	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	103.14	103.14
Total 211828:											
07/14	07/15/2014	91476	219	ED STAUB & SONS PETR	110.4 GAL PROPANE G/C	0159304	1	7530-451-54-46	PROPANE	236.18	236.18
Total 0159304:											
07/14	07/15/2014	91476	219	ED STAUB & SONS PETR	21.80 GAL PROPANE AIRPORT	1240774	1	7201-430-81-46	PROPANE	55.55	55.55
Total 1240774:											
07/14	07/15/2014	91476	219	ED STAUB & SONS PETR	GAUGE STICK	1241252	1	7620-430-10-46	SUPPLIES-GENERAL	32.25	32.25
Total 1241252:											
07/14	07/15/2014	91477	1412	ERCOMETRICS & APPLIE	TEM TESTING FIRE	118969	1	1000-416-10-46	SUPPLIES-GENERAL	270.96	270.96

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 118969:											
07/14	07/15/2014	91478	1308	EVAN B SUNDBY PHD	PROFESSIONAL SER	071014	1	1000-421-10-43	TECHNICAL SVCS	270.96	270.96
Total 071014:											
07/14	07/15/2014	91479	7842		CLUB HOUSE DEPOSIT	062314	1	1000-2228-009	DEPOSITS-COMM CENTER RE	250.00	250.00
Total 062314:											
07/14	07/15/2014	91480	238	FASTENAL COMPANY	SAW BLADES	59241	1	7110-430-42-46	SUPPLIES-GENERAL	100.00	100.00
Total 59241:											
07/14	07/15/2014	91481	241	FEATHER PUBLISHING C	PO#7231 ORD. 14-0998	#7631	1	1000-417-10-45	ADVERTISING	15.76	15.76
Total #7631:											
07/14	07/15/2014	91481	241	FEATHER PUBLISHING C	DOG IMPOUND SLIPS	01012391	1	1000-421-10-45	PRINTING AND BINDING	132.20	132.20
Total 01012391:											
07/14	07/15/2014	91481	241	FEATHER PUBLISHING C	ROOSEVELT POOL AD 6/11/14	01016005	1	1000-452-22-45	ADVERTISING	93.14	93.14
Total 01016005:											
07/14	07/15/2014	91481	241	FEATHER PUBLISHING C	PUBLIC HEARING 6/11/14	01016024	1	1000-417-10-45	ADVERTISING	148.05	148.05
Total 01016024:											
07/14	07/15/2014	91481	241	FEATHER PUBLISHING C	PO#7634 PLANNING COMM 6/1	PO#7634	1	1000-417-10-45	ADVERTISING	155.10	155.10
Total PO#7634:											
07/14	07/15/2014	91481	241	FEATHER PUBLISHING C	PO#7638 REVOLVING LOAN FU	PO#7638	1	1000-417-10-45	ADVERTISING	141.00	141.00
Total PO#7638:											
07/14	07/15/2014	91481	241	FEATHER PUBLISHING C	PO#7638 REVOLVING LOAN FU	PO#7638	1	1000-417-10-45	ADVERTISING	30.00	30.00
Total PO#7638:											

GL	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/15/2014	91482	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	472567A	1	7110-430-42-43	TECHNICAL SVCS	460.00	460.00
Total 472567A:											
07/14	07/15/2014	91482	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	473290A	1	7110-430-42-43	TECHNICAL SVCS	460.00	460.00
Total 473290A:											
07/14	07/15/2014	91482	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	473663A	1	7110-430-42-43	TECHNICAL SVCS	133.00	133.00
Total 473663A:											
07/14	07/15/2014	91483	257	FOREST OFFICE EQUIP	COPIES - KYOCERA COPIER 7/	CC5524	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	139.76	139.76
07/14	07/15/2014	91483	257	FOREST OFFICE EQUIP	COPIES - KYOCERA COPIER 7/	CC5524	2	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	929.40	929.40
Total CC5524:											
07/14	07/15/2014	91484	265	FRONTIER	257-0315 AWOS AIRPORT	0315 061514	1	7201-430-81-45	COMMUNICATIONS	34.58	34.58
Total 0315 061514:											
07/14	07/15/2014	91484	265	FRONTIER	257-1000 DSL SERVICE	1000 070514	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
07/14	07/15/2014	91484	265	FRONTIER	257-1000 ADMIN	1000 070514	4	1000-413-20-45	COMMUNICATIONS	8.82	8.82
07/14	07/15/2014	91484	265	FRONTIER	257-1000 CITY CLERK	1000 070514	5	1000-411-40-45	COMMUNICATIONS	5.88	5.88
07/14	07/15/2014	91484	265	FRONTIER	257-1000 FINANCE	1000 070514	6	1000-415-10-45	COMMUNICATIONS	5.88	5.88
07/14	07/15/2014	91484	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 070514	7	1000-419-10-45	COMMUNICATIONS	5.88	5.88
07/14	07/15/2014	91484	265	FRONTIER	257-1000 CITY HALL	1000 070514	8	1000-417-10-45	COMMUNICATIONS	119.85	119.85
07/14	07/15/2014	91484	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 070514	9	7110-430-42-45	COMMUNICATIONS	24.15	24.15
07/14	07/15/2014	91484	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 070514	10	7401-430-62-45	COMMUNICATIONS	24.15	24.15
Total 1000 070514:											
07/14	07/15/2014	91484	265	FRONTIER	257-1033 PARKS	1033 070514	1	1000-452-20-45	COMMUNICATIONS	160.20	160.20
Total 1033 070514:											
07/14	07/15/2014	91484	265	FRONTIER	257-1045 PW ENGINEERING	1045 061514	1	7620-430-10-45	COMMUNICATIONS	52.26	52.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1045 061514:											
07/14	07/15/2014	91484	265	FRONTIER	257-1056 PMW SHOP	1056 062014	1	7620-430-10-45	COMMUNICATIONS	48.67	48.67
Total 1056 062014:											
07/14	07/15/2014	91484	265	FRONTIER	257-1057 PMW FAX	1057 062014	1	7620-430-10-45	COMMUNICATIONS	190.34	190.34
Total 1057 062014:											
07/14	07/15/2014	91484	265	FRONTIER	257-2520 GOLF COURSE	2520 070114	1	7530-451-52-45	COMMUNICATIONS	333.87	333.87
Total 2520 070114:											
07/14	07/15/2014	91484	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 070514	1	1000-417-10-45	COMMUNICATIONS	33.27	33.27
Total 2960 070514:											
07/14	07/15/2014	91484	265	FRONTIER	257-7236 NAT GAS	7236 062014	1	7620-430-10-45	COMMUNICATIONS	186.36	186.36
Total 7236 062014:											
07/14	07/15/2014	91484	265	FRONTIER	257-7237 NAT GAS	7237 062014	1	7620-430-10-45	COMMUNICATIONS	53.36	53.36
Total 7237 062014:											
07/14	07/15/2014	91485	7843		REFUND WATER DEPOSIT	10504900019	1	7110-2228-000	DEPOSITS-CUSTOMER	7.11	7.11
Total 10504900019:											
07/14	07/15/2014	91486	1405	HARPER CPA, KEVIN W	PROFESSIONAL SER. 5/2014	MAY 2014	1	1000-415-10-43	PROFESSIONAL SVCS	1,530.00	1,530.00
Total MAY 2014:											
07/14	07/15/2014	91487	5235		REFUND GAS OVERPAYMENT	10526050104	1	9999-1001-001	CASH CLEARING - UTILITIES	13.07	13.07
Total 10526050104:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/15/2014	91488	1362	IRON MOUNTAIN INFO. M	SHREDDING	KLT2378	1	1000-421-10-44	DISPOSAL	54.21	54.21
Total KLT2378:											
07/14	07/15/2014	91489	237	JOHN DEERE FINANCIAL	BRACKET	38748	1	7530-451-52-46	SUPPLIES-GENERAL	50.30	50.30
Total 38748:											
07/14	07/15/2014	91489	237	JOHN DEERE FINANCIAL	STATIONARY KNIFE,	58782	1	7530-451-52-46	SUPPLIES-GENERAL	136.71	136.71
Total 58782:											
07/14	07/15/2014	91489	237	JOHN DEERE FINANCIAL	RIVET, WASHER, CAP SCREW,	62766	1	7530-451-52-46	SUPPLIES-GENERAL	50.26	50.26
Total 62766:											
07/14	07/15/2014	91489	237	JOHN DEERE FINANCIAL	PUSH PULL CABLE	70939	1	7530-451-52-46	SUPPLIES-GENERAL	44.50	44.50
Total 70939:											
07/14	07/15/2014	91490	5285	REFUND WATER DEPOSIT		10325150001	1	7110-2228-000	DEPOSITS-CUSTOMER	75.00	75.00
07/14	07/15/2014	91490	5285	EFUND WATER OVERPAYME		10325150001	2	9999-1001-001	CASH CLEARING - UTILITIES	20.42	20.42
Total 10325150001:											
07/14	07/15/2014	91491	990	LASSEN CO HEALTH & S	CUPA FEES - BAGWELL 7/14 - 6	051514	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	85.00	85.00
Total 051514:											
07/14	07/15/2014	91492	1183	LASSEN COUNTY	IT SER 2 COMPUTER 7/14-6/15	140703	1	1000-421-10-45	COMMUNICATIONS	3,548.00	3,548.00
Total 140703:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	GASKET	196914	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	6.59	6.59
Total 196914:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	FREON, CORE DEPOSIT	201929	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	33.10	33.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 201929:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	CORE DEPOSIT	201953	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	10.00-	10.00-
										10.00-	10.00-
Total 201953:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	HYDRAULIC OIL	202347	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	194.02	194.02
										194.02	194.02
Total 202347:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	HYDRAULIC OIL	202376	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	97.01-	97.01-
										97.01-	97.01-
Total 202376:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	HYDRAULIC OIL	202403	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	48.50	48.50
										48.50	48.50
Total 202403:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	HYDRAULIC OIL	202407	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	40.25	40.25
										40.25	40.25
Total 202407:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	ALTERNATOR, CORE DEPOSIT	202637	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	218.71	218.71
										218.71	218.71
Total 202637:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	HAND CLEANER	202639	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	8.83	8.83
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	HAND CLEANER	202639	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.82	8.82
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	HAND CLEANER	202639	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	8.82	8.82
										26.47	26.47
Total 202639:											
07/14	07/15/2014	91493	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	202670	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	115.15-	115.15-
										115.15-	115.15-
Total 202670:											
07/14	07/15/2014	91494	420	LEADS SOFTWARE GRO	SOFTWARE SUPPORT 7/14 - 6/	14011	1	1000-421-10-43	TECHNICAL SVCS	2,520.00	2,520.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 14011:											
07/14	07/15/2014	91495	425	LES SCHWAB TIRE CENT	#354 FLAT REPAIR	60400080195	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	133.40	133.40
Total 60400080195:										133.40	133.40
07/14	07/15/2014	91496	437	LMUD	AIRPORT VASI LIGHTS	10108 062314	1	7201-430-81-46	ELECTRICITY	10.00	10.00
Total 10108 062314:										10.00	10.00
07/14	07/15/2014	91496	437	LMUD	LASSEN COLLEGE WELL #5	120270 062714	1	7110-430-42-46	ELECTRICITY	691.86	691.86
Total 120270 062714:										691.86	691.86
07/14	07/15/2014	91496	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 062314	1	7530-451-52-46	ELECTRICITY	1,723.79	1,723.79
Total 122907 062314:										1,723.79	1,723.79
07/14	07/15/2014	91496	437	LMUD	GOLF COURSE PUMP STATION	122910 062314	1	7530-451-52-46	ELECTRICITY	1,195.14	1,195.14
Total 122910 062314:										1,195.14	1,195.14
07/14	07/15/2014	91496	437	LMUD	GOLF COURSE IRR PUMP#8TH	122929 062314	1	7530-451-52-46	ELECTRICITY	888.30	888.30
Total 122929 062314:										888.30	888.30
07/14	07/15/2014	91496	437	LMUD	GOLF COURSE PUMP HOUSE	132052 062314	1	7530-451-52-46	ELECTRICITY	18.12	18.12
Total 132052 062314:										18.12	18.12
07/14	07/15/2014	91496	437	LMUD	470-895 CIRCLE DR/CLUB HOU	144281 062314	1	7530-451-52-46	ELECTRICITY	1,057.14	1,057.14
Total 144281 062314:										1,057.14	1,057.14
07/14	07/15/2014	91496	437	LMUD	SOUTH ST - PUBLIC WORKS O	14590 062714	1	7620-430-10-46	ELECTRICITY	437.10	437.10
Total 14590 062714:										437.10	437.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/15/2014	91496	437	LMUD	ROOSEVELT POOL	1744 062714	1	1000-452-20-46	ELECTRICITY	15.82	15.82
	Total 1744 062714:										
										15.82	15.82
07/14	07/15/2014	91496	437	LMUD	RIVERSIDE PARK	1999 062714	1	1000-452-20-46	ELECTRICITY	34.83	34.83
	Total 1999 062714:										
										34.83	34.83
07/14	07/15/2014	91496	437	LMUD	66 N LASSEN STREET	2466 070714	1	1000-452-20-46	ELECTRICITY	504.54	504.54
	Total 2466 070714:										
										504.54	504.54
07/14	07/15/2014	91496	437	LMUD	N WEATHERLOW ST TENNIS S	24661 070714	1	1000-452-20-46	ELECTRICITY	10.00	10.00
	Total 24661 070714:										
										10.00	10.00
07/14	07/15/2014	91496	437	LMUD	CADY SPRINGS	26784 062714	1	7110-430-42-46	ELECTRICITY	19.88	19.88
	Total 26784 062714:										
										19.88	19.88
07/14	07/15/2014	91496	437	LMUD	65 N WEATHERLOW ST PARK	28665 070714	1	1000-452-20-46	ELECTRICITY	92.67	92.67
	Total 28665 070714:										
										92.67	92.67
07/14	07/15/2014	91496	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 070714	1	1000-451-80-46	ELECTRICITY	19.94	19.94
	Total 2866 070714:										
										19.94	19.94
07/14	07/15/2014	91496	437	LMUD	65 N WEATHERLOW ST COMM	2867 070714	1	1000-452-20-46	ELECTRICITY	36.79	36.79
	Total 2867 070714:										
										36.79	36.79
07/14	07/15/2014	91496	437	LMUD	N WEATHERLOW ST TENNIS C	2870 070714	1	1000-452-20-46	ELECTRICITY	21.09	21.09
	Total 2870 070714:										
										21.09	21.09
07/14	07/15/2014	91496	437	LMUD	NORTH ST BASEBALL PARK M	2873 070714	1	1000-452-20-46	ELECTRICITY	15.55	15.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2873 070714:											
07/14	07/15/2014	91496	437	LMUD	RICHMOND RD BRIDGE	35094 062714	1	2007-431-60-46	ELECTRICITY	222.47	222.47
Total 35094 062714:											
07/14	07/15/2014	91496	437	LMUD	LITTLE LEAGUE PARK AREA LI	35222 062314	1	1000-452-20-46	ELECTRICITY	31.65	31.65
Total 35222 062314:											
07/14	07/15/2014	91496	437	LMUD	720 SOUTH ST TANK	38646	1	7620-430-10-46	ELECTRICITY	10.00	10.00
Total 38646:											
07/14	07/15/2014	91496	437	LMUD	115 N WEATHERLOW ST	43866 070714	1	1000-451-80-46	ELECTRICITY	112.42	112.42
Total 43866 070714:											
07/14	07/15/2014	91496	437	LMUD	AIRPORT LOT 5	51908 062314	1	7201-430-81-46	ELECTRICITY	10.00	10.00
Total 51908 062314:											
07/14	07/15/2014	91496	437	LMUD	AIRPORT HANGER 6	54333 062314	1	7201-430-81-46	ELECTRICITY	10.00	10.00
Total 54333 062314:											
07/14	07/15/2014	91496	437	LMUD	SPRING RIDGE BOOSTER	55754 062714	1	7110-430-42-46	ELECTRICITY	550.76	550.76
Total 55754 062714:											
07/14	07/15/2014	91496	437	LMUD	925 SIERRA RD SPORTS CTR	60453 062314	1	1000-452-20-46	ELECTRICITY	20.54	20.54
Total 60453 062314:											
07/14	07/15/2014	91496	437	LMUD	AIRPORT OFFICE	7146 062314	1	7201-430-81-46	ELECTRICITY	299.52	299.52
Total 7146 062314:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/15/2014	91496	437	LMUD	AIRPORT GAS PUMP	7154 062314	1	7201-430-81-46	ELECTRICITY	18.18	18.18
Total 7154 062314:											
07/14	07/15/2014	91496	437	LMUD	GOLF COURSE CLUB HOUSE	7394 062314	1	7530-451-52-46	ELECTRICITY	89.74	89.74
Total 7394 062314:											
07/14	07/15/2014	91496	437	LMUD	GOLF COURSE CART BARN 2	7400 062314	1	7530-451-52-46	ELECTRICITY	27.19	27.19
Total 7400 062314:											
07/14	07/15/2014	91496	437	LMUD	AIRPORT HANGER 8	92715 062314	1	7201-430-81-46	ELECTRICITY	10.27	10.27
Total 92715 062314:											
07/14	07/15/2014	91496	437	LMUD	NORTH ST PARK LITES MEM FI	9283 070714	1	1000-452-20-46	ELECTRICITY	193.99	193.99
Total 9283 070714:											
07/14	07/15/2014	91496	437	LMUD	GOLF COURSE BARN 1 & 3	9312 062314	1	7530-451-52-46	ELECTRICITY	10.27	10.27
Total 9312 062314:											
07/14	07/15/2014	91496	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 070714	1	1000-466-30-46	ELECTRICITY	10.00	10.00
Total 94811 070714:											
07/14	07/15/2014	91496	437	LMUD	RIVERSIDE PARK LIGHT	9501 062714	1	1000-452-20-46	ELECTRICITY	349.72	349.72
Total 9501 062714:											
07/14	07/15/2014	91496	437	LMUD	GEO THERMAL PUMP #2	9503 062714	1	7301-430-52-46	ELECTRICITY	25.42	25.42
Total 9503 062714:											
07/14	07/15/2014	91496	437	LMUD	GEO THERMAL HOSPITAL LANE	9963 062714	1	7301-430-52-46	ELECTRICITY	10.00	10.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9963 062714:											
07/14	07/15/2014	91497	452	MARTIN SECURITY SYST	470-895 CIRCLE DR 7/14	025251	1	7530-451-50-43	TECHNICAL SVCS	40.00	40.00
Total 025251:											
07/14	07/15/2014	91497	452	MARTIN SECURITY SYST	75 WEATHERFLOW 7/14	025341	1	1000-451-80-43	TECHNICAL SVCS	99.00	99.00
Total 025341:											
07/14	07/15/2014	91497	452	MARTIN SECURITY SYST	60 N LASSEN CODE CHANGE	025429	1	1000-417-10-43	TECHNICAL SVCS	25.00	25.00
07/14	07/15/2014	91497	452	MARTIN SECURITY SYST	60 N LASSEN 7/14	025429	2	1000-417-10-43	TECHNICAL SVCS	43.00	43.00
Total 025429:											
07/14	07/15/2014	91498	7841		REFUND GAS DEPOSIT	10311050411	1	7401-2228-000	DEPOSITS-CUSTOMER	194.36	194.36
Total 10311050411:											
07/14	07/15/2014	91499	7847		REFUND WATER DEPOSIT	10437800014	1	7110-2228-000	DEPOSITS-CUSTOMER	25.48	25.48
07/14	07/15/2014	91499	7847		REFUND GAS DEPOSIT	10437800014	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10437800014:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	PWW LINEN ERVS 6/24/14	250238346	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250238346:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	STREET LINEN SER 07/01/14	250238939	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250238939:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	720 SOUTH ST 07/01/14	250238940	1	7620-430-10-44	LINEN SERVICE	49.33	49.33
Total 250238940:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	PARKS LINEN SER 7/1/14	250238941	1	1000-452-20-44	LINEN SERVICES	12.83	12.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 250238941:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	GAS LINEN SER 7/1/14	250238942	1	7401-430-62-44	LINEN SERVICES	66.47	66.47
Total 250238942:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	WATER LINEN SER 7/8/14	250239546	1	7110-430-42-44	LINEN SERVICE	76.85	76.85
Total 250239546:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	STREET LINEN SER 07/08/14	250239547	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250239547:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	720 SOUTH ST 07/08/14	250239548	1	7620-430-10-44	LINEN SERVICE	53.34	53.34
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	720 SOUTH ST 07/08/14	250239548	2	7620-430-10-46	SUPPLIES-JANITORIAL	51.70	51.70
Total 250239548:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	PARKS LINEN SER 7/8/14	250239549	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250239549:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	GAS LINEN SER 7/8/14	250239550	1	7401-430-62-44	LINEN SERVICES	66.47	66.47
Total 250239550:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	WATER LINEN SER 7/1/14	S250237706	1	7110-430-42-44	LINEN SERVICE	21.10	21.10
Total S250237706:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	STREET LINEN SER 07/1/14	S250238304	1	2007-431-20-44	LINEN SERVICE	9.00	9.00
Total S250238304:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	WATER LINEN SER 7/1/14	S250238305	1	7110-430-42-44	LINEN SERVICE	9.00	9.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total S2502388905:											
07/14	07/15/2014	91500	481	MISSION LINEN & UNIFO	WATER LINEN SER 7/8/14	S250238889	1	7110-430-42-44	LINEN SERVICE	8.00	8.00
Total S2502388889:											
07/14	07/15/2014	91501	488	MORNING GLORY	GOLF COURSE RESTURANT F	337450A	1	7530-451-54-46	SUPPLIES GENERAL	121.63	121.63
Total 337450A:											
07/14	07/15/2014	91501	488	MORNING GLORY	GOLF COURSE RESTURANT F	337481	1	7530-451-54-46	SUPPLIES GENERAL	4.99	4.99
Total 337481:											
07/14	07/15/2014	91501	488	MORNING GLORY	GOLF COURSE RESTURANT F	337526B	1	7530-451-54-46	SUPPLIES GENERAL	46.11	46.11
Total 337526B:											
07/14	07/15/2014	91501	488	MORNING GLORY	GOLF COURSE RESTURANT F	337544	1	7530-451-54-46	SUPPLIES GENERAL	32.10	32.10
Total 337544:											
07/14	07/15/2014	91501	488	MORNING GLORY	GOLF COURSE RESTURANT F	337598A	1	7530-451-54-46	SUPPLIES GENERAL	6.08	6.08
Total 337598A:											
07/14	07/15/2014	91501	488	MORNING GLORY	GOLF COURSE RESTURANT F	337604	1	7530-451-54-46	SUPPLIES GENERAL	508.17	508.17
Total 337604:											
07/14	07/15/2014	91501	488	MORNING GLORY	GOLF COURSE RESTURANT F	337782B	1	7530-451-54-46	SUPPLIES GENERAL	249.81	249.81
Total 337782B:											
07/14	07/15/2014	91502	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 6/	585545	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	58.30	58.30
07/14	07/15/2014	91502	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 6/	585545	2	7401-430-62-48	TAXES, FEES, PERMITS & CHA	58.30	58.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 585545:											
07/14	07/15/2014	91503	7840		REFUND GAS DEPOSIT	10439250014	1	7401-2228-000	DEPOSITS-CUSTOMER	175.01	175.01
Total 10439250014:											
07/14	07/15/2014	91504	543	PAK N SHIP	SHIPPING	1714	1	7401-430-62-46	POSTAGE	98.85	98.85
Total 1714:											
07/14	07/15/2014	91504	543	PAK N SHIP	SHIPPING	1796	1	7401-430-62-46	POSTAGE	122.65	122.65
Total 1796:											
07/14	07/15/2014	91504	543	PAK N SHIP	SHIPPING PID	1860	1	1000-421-10-46	POSTAGE	12.00	12.00
Total 1860:											
07/14	07/15/2014	91505	1450	PAUL'S AUTOMOTIVE	A/C RECHARGE	11781	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	188.95	188.95
Total 11781:											
07/14	07/15/2014	91506	556	PITNEY BOWES	MTHLY MAINT POSTAGE 4/14-6	456138	1	1000-417-10-44	MISC - REPAIR & MAINTENANC	150.77	150.77
07/14	07/15/2014	91506	556	PITNEY BOWES	MTHLY MAINT POSTAGE 4/14-6	456138	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	150.77	150.77
Total 456138:											
07/14	07/15/2014	91506	556	PITNEY BOWES	MTHLY MAINT POSTAGE 1/14-6	519722	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	189.00	189.00
07/14	07/15/2014	91506	556	PITNEY BOWES	MTHLY MAINT POSTAGE 1/14-6	519722	2	1000-417-10-44	MISC - REPAIR & MAINTENANC	189.00	189.00
Total 519722:											
07/14	07/15/2014	91507	572	QUILL CORPORATION	FASTENERS	3852799	1	1000-415-10-46	SUPPLIES-GENERAL	44.89	44.89
Total 3852799:											
07/14	07/15/2014	91507	572	QUILL CORPORATION	LEATHER CHAIR	3920015	1	7620-430-10-46	SUPPLIES-GENERAL	128.99	128.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3920015:											
07/14	07/15/2014	91507	572	QUILL CORPORATION	HEATSEAL THERMAL	3959683	1	7620-430-10-46	SUPPLIES-GENERAL	23.62	23.62
Total 3959683:											
07/14	07/15/2014	91507	572	QUILL CORPORATION	KLEENEX, BINDER CLIPS	4036082	1	7620-430-10-46	SUPPLIES-GENERAL	44.74	44.74
Total 4036082:											
07/14	07/15/2014	91507	572	QUILL CORPORATION	3 TIER ORGANIZER	4036555	1	7620-430-10-46	SUPPLIES-GENERAL	26.85	26.85
Total 4036555:											
07/14	07/15/2014	91507	572	QUILL CORPORATION	CABINETS	4074292	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	483.74	483.74
Total 4074292:											
07/14	07/15/2014	91508	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER-7/1	685419	1	1000-421-10-44	RENT & LEASES EQUIP & VEHI	285.38	285.38
07/14	07/15/2014	91508	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER-6/1	685419	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	856.23	856.23
07/14	07/15/2014	91508	582	RAY MORGAN CO INC	P/D COPIER 6/14	685419	3	1000-417-10-44	RENT & LEASES EQUIP & VEHI	181.53	181.53
07/14	07/15/2014	91508	582	RAY MORGAN CO INC	P/D COPIER 7/14	685419	4	1000-417-10-44	RENT & LEASES EQUIP & VEHI	136.41	136.41
Total 685419:											
07/14	07/15/2014	91509	7516		REFUND ELECTRICAL PANEL	062714	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 062714:											
07/14	07/15/2014	91510	592	REYNOLDS & RAYMOND	CHARGE A/C-FIX A/C LEAK	8895	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	58.25	58.25
Total 8895:											
07/14	07/15/2014	91511	7844		REFUND WATER DEPOSIT	10321450002	1	7110-2228-000	DEPOSITS-CUSTOMER	15.18	15.18
Total 10321450002:											
07/14	07/15/2014	91512	7846		REFUND GAS DEPOSIT	10508850014	1	7401-2228-000	DEPOSITS-CUSTOMER	168.73	168.73

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10508850014:											
07/14	07/15/2014	91513	1082	SIERRA CASCADE AGGR	ASPHALT	4109	1	7110-430-42-46	SUPPLIES-GENERAL	1,470.51	1,470.51
07/14	07/15/2014	91513	1082	SIERRA CASCADE AGGR	ASPHALT	4109	2	7401-430-62-46	SUPPLIES-GENERAL	167.66	167.66
Total 4109:											
07/14	07/15/2014	91514	1076	SIERRA COFFEE AND BE	PAW WATER SERVICE 7/9/14	42512	1	7620-430-10-46	SUPPLIES-GENERAL	34.65	34.65
Total 42512:											
07/14	07/15/2014	91514	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 7/5/14/14	42516	1	1000-417-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 42516:											
07/14	07/15/2014	91515	1270	SILVER STATE BARRICA	TRAFFIC PAINT	74465	1	2007-431-20-46	SUPPLIES-GENERAL	3,827.47	3,827.47
Total 74465:											
07/14	07/15/2014	91515	1270	SILVER STATE BARRICA	PAIL, PALLET, STENCIL	74518	1	2007-431-20-46	SUPPLIES-GENERAL	755.50	755.50
Total 74518:											
07/14	07/15/2014	91515	1270	SILVER STATE BARRICA	PAINT TRAFFIC	74580	1	2007-431-20-46	SUPPLIES-GENERAL	956.25	956.25
Total 74580:											
07/14	07/15/2014	91516	677	SUSANVILLE SANITARY	606 NEVADA	1274 070114	1	1000-417-10-44	SEWER	39.00	39.00
Total 1274 070114:											
07/14	07/15/2014	91516	677	SUSANVILLE SANITARY	66 N LASSSEN	1276 070114	1	1000-417-10-44	SEWER	85.60	85.60
Total 1276 070114:											
07/14	07/15/2014	91516	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 070114	1	1000-451-80-44	SEWER	42.80	42.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1448 070114:											
07/14	07/15/2014	91516	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 070114	1	1000-452-20-44	SEWER	85.60	85.60
Total 1449 070114:											
07/14	07/15/2014	91516	677	SUSANVILLE SANITARY	1801 MAIN	2121 070114	1	1000-421-10-44	SEWER	42.80	42.80
Total 2121 070114:											
07/14	07/15/2014	91516	677	SUSANVILLE SANITARY	720 SOUTH ST - CITY SHOP	3203 070114	1	7620-430-10-44	SEWER	42.80	42.80
Total 3203 070114:											
07/14	07/15/2014	91516	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 070114	1	1000-452-20-44	SEWER	42.80	42.80
Total 3667 070114:											
07/14	07/15/2014	91516	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 070114	1	1000-452-20-44	SEWER	42.80	42.80
Total 3668 070114:											
07/14	07/15/2014	91516	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 070114	1	1000-452-20-44	SEWER	42.80	42.80
Total 3669 070114:											
07/14	07/15/2014	91517	685	SUSANVILLE SUPERMAR	SUS. CLEAN UP DAY	062114	1	1000-417-10-46	SUPPLIES-GENERAL	95.62	95.62
Total 062114:											
07/14	07/15/2014	91518	6491		REFUND OVERPAYMENT LOAN	071014	1	9999-1001-002	CASH CLEARING - ACCTS REC	309.00	309.00
Total 071014:											
07/14	07/15/2014	91518	6491		REFUND OVERPAYMENT LOAN	710/14	1	9999-1001-002	CASH CLEARING - ACCTS REC	568.20	568.20
Total 710/14:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/15/2014	91519	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1544	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1544:											
07/14	07/15/2014	91520	7839		REFUND WATER DEPOSIT	10532200000	1	7110-2228-000	DEPOSITS-CUSTOMER	23.86	23.86
Total 10532200000:											
07/14	07/15/2014	91521	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	256861725	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	435.78	435.78
07/14	07/15/2014	91521	530	U.S. BANK EQUIPMENT F	COPIER - POLICE	256861725	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	435.78	435.78
Total 256861725:											
07/14	07/15/2014	91521	530	U.S. BANK EQUIPMENT F	COPIER - FIRE DEPARTMENT	257209981	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	160.96	160.96
Total 257209981:											
07/14	07/15/2014	91522	742	UPS STORE, THE	POSTAGE	060614	1	1000-424-20-45	PRINTING AND BINDING	451.50	451.50
Total 060614:											
07/14	07/15/2014	91522	742	UPS STORE, THE	SHIPPING FOR PW	1506	1	7401-430-62-46	POSTAGE	32.56	32.56
Total 1506:											
07/14	07/15/2014	91522	742	UPS STORE, THE	PERSONNEL ACTION FORMS	284	1	1000-416-10-46	SUPPLIES-GENERAL	64.50	64.50
Total 284:											
07/14	07/15/2014	91522	742	UPS STORE, THE	AIRPORT SHIPPING	82010503622496888296	1	7201-430-81-46	POSTAGE	22.97	22.97
Total 82010503622496888296:											
07/14	07/15/2014	91523	45	USA MOBILITY WIRELES	PAGER SERVICES PW	X3501628F	1	7620-430-10-45	COMMUNICATIONS	131.39	131.39
Total X3501628F:											
07/14	07/15/2014	91524	770	WESTERN NEVADA SUP	BUSHINGS	65742271	1	7110-430-42-46	SUPPLIES-GENERAL	138.34	138.34

Check Issue Dates: 7/15/2014 - 7/15/2014

Jul 15, 2014 09:29AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
										138.34	138.34
										45.15	45.15
										45.15	45.15
										73.62	73.62
										73.62	73.62
										2.78	2.78
										133.67	133.67
										7.82	7.82
										7.82	7.82
										133.67	133.67
										133.67	133.67
										133.67	133.67
										204.38	204.38
										200.00	200.00
										4.38	4.38
										204.38	204.38
										78.073.02	78.073.02

Grand Totals:

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail

Check Voided = False

Report Criteria:
Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	07/14	07/18/2014	91527	7855	CARL MOYER CYCLE 15	071814	1	8405-430-10-48	GRANTS	35,000.00	35,000.00
Total 071814:											
	07/14	07/18/2014	91528	728	U S POSTMASTER	071814	1	7110-430-42-46	POSTAGE	312.96	312.96
	07/14	07/18/2014	91528	728	U S POSTMASTER	071814	2	7110-430-42-46	POSTAGE	469.60	469.60
	07/14	07/18/2014	91528	728	U S POSTMASTER	071814	3	7401-430-62-46	POSTAGE	241.74	241.74
	07/14	07/18/2014	91528	728	U S POSTMASTER	071814	4	7401-430-62-46	POSTAGE	161.39	161.39
Total 071814:											
	07/14	07/18/2014	91529	7362	WHEELER, TAMMY	062914	1	7530-2205-008	RESTAURANT BAR SALES TO V	71.54	71.54
Total 062914:											
	07/14	07/18/2014	91529	7362	WHEELER, TAMMY	071014	1	7530-2205-008	RESTAURANT BAR SALES TO V	1.10	1.10
Total 071014:											
	07/14	07/18/2014	91529	7362	WHEELER, TAMMY	071614	2	7530-451-54-43	TECHNICAL SERVICES	2,000.00	2,000.00
Total 071614:											
Grand Totals:										38,258.33	38,258.33

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
07/18/2014	CDPT	07/24/2014	298	CITY OF SUSANVILLE PA	1	7650-2203-1	6,501.35-
07/18/2014	CDPT	07/24/2014	298	CITY OF SUSANVILLE PA	1	7650-2203-1	6,501.35-
07/18/2014	CDPT	07/24/2014	298	CITY OF SUSANVILLE PA	1	7650-2203-1	2,110.08-
07/18/2014	CDPT	07/24/2014	298	CITY OF SUSANVILLE PA	1	7650-2203-1	2,110.08-
07/18/2014	CDPT	07/24/2014	298	CITY OF SUSANVILLE PA	1	7650-2203-1	15,749.68-
07/18/2014	CDPT	07/24/2014	299	EMPLOYMENT DEV. DEP	6	7650-2203-1	5,710.93-
07/18/2014	CDPT	07/24/2014	300	EMPLOYMENT DEV DEP	7	7650-2203-1	1,346.77-
07/04/2014	CDPT	07/24/2014	301	LABORERS TRUST FUND	9	7650-2203-1	932.00-
07/18/2014	CDPT	07/24/2014	301	LABORERS TRUST FUND	9	7650-2203-1	1,059.00-
07/18/2014	CDPT	07/24/2014	301	LABORERS TRUST FUND	9	7650-2203-1	67,169.00-
07/18/2014	CDPT	07/24/2014	91544	CA STATE DISBURSEME	26	7650-2203-0	184.61-
07/18/2014	CDPT	07/24/2014	91545	CA STATE DISBURSEME	35	7650-2203-0	155.07-
07/18/2014	CDPT	07/24/2014	91546	CA STATE DISBURSEME	36	7650-2203-0	103.84-
07/18/2014	CDPT	07/24/2014	91547	CA STATE DISBURSEME	37	7650-2203-0	69.23-
07/18/2014	CDPT	07/24/2014	91548		28	7650-2203-0	391.38-
07/18/2014	CDPT	07/24/2014	91549	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
07/18/2014	CDPT	07/24/2014	91550	VALIC	4	7650-2203-0	2,327.05-
07/04/2014	CDPT	07/24/2014	91551	AFLAC	14	8403-2239-0	486.78-
07/04/2014	CDPT	07/24/2014	91551	AFLAC	14	7650-2203-0	135.00-
07/18/2014	CDPT	07/24/2014	91551	AFLAC	14	8403-2239-0	486.78-
07/18/2014	CDPT	07/24/2014	91551	AFLAC	14	7650-2203-0	135.00-
07/04/2014	CDPT	07/24/2014	91552	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00-
07/18/2014	CDPT	07/24/2014	91552	GOLDEN ONE CREDIT U	12	7650-2203-0	592.50-
07/18/2014	CDPT	07/24/2014	91553	JEFFERSON PILOT FINA	22	7650-2203-1	129.77-
07/18/2014	CDPT	07/24/2014	91553	JEFFERSON PILOT FINA	22	7650-2203-1	184.50-
07/04/2014	CDPT	07/24/2014	91554	NEW IMAGE RACQUETB	30	7650-2203-0	96.00-
07/18/2014	CDPT	07/24/2014	91554	NEW IMAGE RACQUETB	30	7650-2203-0	96.00-
07/04/2014	CDPT	07/24/2014	91555	OPERATING ENGINEERS	11	7650-2203-0	598.00-
07/18/2014	CDPT	07/24/2014	91555	OPERATING ENGINEERS	11	7650-2203-0	598.00-
07/04/2014	CDPT	07/24/2014	91556	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96-
07/18/2014	CDPT	07/24/2014	91556	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94-
07/18/2014	CDPT	07/24/2014	91557	UPEC, LOCAL 792	10	7650-2203-1	2,033.50-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	9,175.43-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	2,026.49-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	5,949.54-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	4,415.41-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	149.61-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	128.59-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	124.39-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	459.69-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	459.69-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	779.24-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	779.24-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	154.31-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	154.31-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	17.00-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	4,223.42-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	1,388.50-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	2,613.46-
07/18/2014	CDPT	07/24/2014	91558	P.E.R.S.	8	7650-2203-1	32.00-
Grand Totals:			50				151,733.47-

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/24/2014	91559	2	A-1 CHEMICAL INC	TRASH BAGS	5101379	1	1000-452-20-46	SUPPLIES-GENERAL	502.24	502.24
Total 5101379:											
07/14	07/24/2014	91560	21	AIRGAS USA, LLC	CHLORINE	9029174692	1	7110-430-42-46	SUPPLIES-GENERAL	372.97	372.97
Total 9029174692:											
07/14	07/24/2014	91560	21	AIRGAS USA, LLC	CHLORINE	9029312521	1	7110-430-42-46	SUPPLIES-GENERAL	372.97	372.97
Total 9029312521:											
07/14	07/24/2014	91561	44	ARAMARK UNIFORM SE	G/C TABLECLOTHES, NAPKINS	5063086107	1	7530-451-54-44	LINEN SERVICES	36.84	36.84
Total 5063086107:											
07/14	07/24/2014	91561	44	ARAMARK UNIFORM SE	G/C TABLECLOTHES, NAPKINS	5063144172	1	7530-451-54-44	LINEN SERVICES	33.57	33.57
Total 5063144172:											
07/14	07/24/2014	91561	44	ARAMARK UNIFORM SE	G/C TABLECLOTHES, NAPKINS	5063158479	1	7530-451-54-44	LINEN SERVICES	33.57	33.57
Total 5063158479:											
07/14	07/24/2014	91562	1070	AT&T MOBILITY	WIRELESS PHONES POLICE	835956037X07012014	1	1000-421-10-45	COMMUNICATIONS	139.57	139.57
Total 835956037X07012014:											
07/14	07/24/2014	91563	68	BECKWITH MD, DAVID R	EMPLOYMENT PHYSICAL	070314	1	1000-416-10-43	PROFESSIONAL SVCS	100.00	100.00
Total 070314:											
07/14	07/24/2014	91563	68	BECKWITH MD, DAVID R	DMV PHYSICAL	070914	1	1000-421-10-43	TECHNICAL SVCS	110.00	110.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 070914:											
07/14	07/24/2014	91564	76	BILLINGTON ACE HARD	STEEL ANGLE	304744	1	3015-417-10-44	CONSTRUCTION SERVICES	14.50	14.50
Total 304744:											
07/14	07/24/2014	91564	76	BILLINGTON ACE HARD	UTILITY BOX	304797	1	7401-430-62-46	SUPPLIES-GENERAL	11.60	11.60
Total 304797:											
07/14	07/24/2014	91564	76	BILLINGTON ACE HARD	PAINTBRUSH, ROLLER, FASTE	304857	1	1000-452-21-46	SUPPLIES-GENERAL	22.27	22.27
Total 304857:											
07/14	07/24/2014	91564	76	BILLINGTON ACE HARD	COUPLING, CEMENT, PIPE	304889	1	7401-430-62-46	SUPPLIES-GENERAL	18.52	18.52
Total 304889:											
07/14	07/24/2014	91564	76	BILLINGTON ACE HARD	TOOL BOX	304895	1	7401-430-62-46	SUPPLIES-GENERAL	36.75	36.75
Total 304895:											
07/14	07/24/2014	91564	76	BILLINGTON ACE HARD	SPRINKLER	304963	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	6.36	6.36
Total 304963:											
07/14	07/24/2014	91564	76	BILLINGTON ACE HARD	STRING	304991	1	7620-430-10-46	SUPPLIES-GENERAL	9.18	9.18
Total 304991:											
07/14	07/24/2014	91564	76	BILLINGTON ACE HARD	PAIL W/LID	305001	1	7401-430-62-46	SUPPLIES-GENERAL	13.34	13.34
Total 305001:											
07/14	07/24/2014	91564	76	BILLINGTON ACE HARD	PVC	305119	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	.96	.96
Total 305119:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2176197:											
07/14	07/24/2014	91565	116	CASHMAN EQUIPMENT	PIPE	S0252628	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	234.10-	234.10-
Total S0252628:											
07/14	07/24/2014	91566	1104	COPPERHEAD INDUSTRI	TRACER WIRE	17417	1	7401-430-62-46	SUPPLIES-GENERAL	839.14	839.14
Total 17417:											
07/14	07/24/2014	91567	161	CSK AUTO INC	STEERING COLUMN	2740310716	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	307.14	307.14
Total 2740310716:											
07/14	07/24/2014	91567	161	CSK AUTO INC	BATTERY	2740315329	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	237.61	237.61
Total 2740315329:											
07/14	07/24/2014	91567	161	CSK AUTO INC	TRUFLEX BELT	2740315446	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	11.29	11.29
Total 2740315446:											
07/14	07/24/2014	91567	161	CSK AUTO INC	CABIN FILTER	2740315463	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.27	9.27
Total 2740315463:											
07/14	07/24/2014	91567	161	CSK AUTO INC	ANTIFREEZE	2740315551	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	48.69	48.69
Total 2740315551:											
07/14	07/24/2014	91567	161	CSK AUTO INC	TEP ACTUATOR	2740316525	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	148.22	148.22
Total 2740316525:											
07/14	07/24/2014	91567	161	CSK AUTO INC	ANTIFREEZE	2740316559	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	30.08	30.08
07/14	07/24/2014	91567	161	CSK AUTO INC	ANTIFREEZE	2740316559	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	30.08	30.08
07/14	07/24/2014	91567	161	CSK AUTO INC	ANTIFREEZE	2740316559	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	30.08	30.08

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740316659:											
07/14	07/24/2014	91567	161	CSK AUTO INC	WATER PUMP	2740316667	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	145.57	145.57
Total 2740316667:											
07/14	07/24/2014	91567	161	CSK AUTO INC	COOL TAPE	2740316723	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	20.41	20.41
Total 2740316723:											
07/14	07/24/2014	91567	161	CSK AUTO INC	OIL	2740316725	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	365.50	365.50
07/14	07/24/2014	91567	161	CSK AUTO INC	OIL	2740316725	2	7110-430-42-44	REPAIR AND MAINT-VEHICLE	365.50	365.50
07/14	07/24/2014	91567	161	CSK AUTO INC	OIL	2740316725	3	2007-431-20-44	REPAIR AND MAINT-VEHICLE	365.50	365.50
Total 2740316725:											
07/14	07/24/2014	91567	161	CSK AUTO INC	ANTIFREEZE	2740316887	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	48.34	48.34
Total 2740316887:											
07/14	07/24/2014	91567	161	CSK AUTO INC	TENSIONER, FLEETRUNNER	2740317091	1	2007-431-20-44	REPAIR AND MAINT-VEHICLE	88.03	88.03
Total 2740317091:											
07/14	07/24/2014	91567	161	CSK AUTO INC	TENSIONER, FLEETRUNNER R	2740317137	1	2007-431-20-44	REPAIR AND MAINT-VEHICLE	8.35	8.35
Total 2740317137:											
07/14	07/24/2014	91567	161	CSK AUTO INC	U JOINT	2740317153	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	36.74	36.74
Total 2740317153:											
07/14	07/24/2014	91567	161	CSK AUTO INC	DIFFERENTIAL GASKET	2740317154	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.25	6.25
Total 2740317154:											
07/14	07/24/2014	91568	166	D & L DISTRIBUTING INC	CREDIT ON ACCT	060114	1	7530-451-54-46	SUPPLIES GENERAL	16.80-	16.80-

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 060114:											16.80-	16.80-
07/14	07/24/2014	91568	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	456098	1	7530-451-54-46	SUPPLIES GENERAL	60.50	60.50	
Total 456098:											60.50	60.50
07/14	07/24/2014	91568	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	457709	1	7530-451-54-46	SUPPLIES GENERAL	94.60	94.60	
Total 457709:											94.60	94.60
07/14	07/24/2014	91568	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	458111	1	7530-451-54-46	SUPPLIES GENERAL	20.80	20.80	
Total 458111:											20.80	20.80
07/14	07/24/2014	91569	183	DEPARTMENT OF JUSTI	FINGERPRINT -	043113	1	1000-416-10-45	FINGERPRINTING SERVICES	96.00	96.00	
Total 043113:											96.00	96.00
07/14	07/24/2014	91570	1261	DIAMOND TRUCK AND A	LABOR PERFORM OPACITY SM	2125	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00	
Total 2125:											70.00	70.00
07/14	07/24/2014	91570	1261	DIAMOND TRUCK AND A	LABOR PERFORM OPACITY SM	2126	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00	
Total 2126:											70.00	70.00
07/14	07/24/2014	91570	1261	DIAMOND TRUCK AND A	LABOR PERFORM OPACITY SM	2127	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00	
Total 2127:											70.00	70.00
07/14	07/24/2014	91570	1261	DIAMOND TRUCK AND A	LABOR PERFORM OPACITY SM	2128	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00	
Total 2128:											70.00	70.00
07/14	07/24/2014	91570	1261	DIAMOND TRUCK AND A	LABOR PERFORM OPACITY SM	2129	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00	
Total 2129:											70.00	70.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/24/2014	91570	1261	DIAMOND TRUCK AND A	LABOR PERFORM OPACITY SM	2130	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00
Total 2130:											
07/14	07/24/2014	91570	1261	DIAMOND TRUCK AND A	LABOR PERFORM OPACITY SM	2131	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00
Total 2131:											
07/14	07/24/2014	91571	238	FASTENAL COMPANY	EYEWEAR, GLASSES	59109	1	1000-422-10-46	SUPPLIES-GENERAL	50.01	50.01
Total 59109:											
07/14	07/24/2014	91571	238	FASTENAL COMPANY	BATTERYS	59144	1	1000-422-10-46	SUPPLIES-GENERAL	80.54	80.54
Total 59144:											
07/14	07/24/2014	91571	238	FASTENAL COMPANY	PIPE	59542	1	7110-430-42-46	SUPPLIES-GENERAL	58.74	58.74
Total 59542:											
07/14	07/24/2014	91572	241	FEATHER PUBLISHING C	BUS CARDS	IOLATTO 01012430 ACCT#695	1	1000-425-20-45	PRINTING AND BINDING	287.02	287.02
Total 01012430 ACCT#695:											
07/14	07/24/2014	91572	241	FEATHER PUBLISHING C	ENVELOPES	01012431 ACCT#695	1	1000-425-20-45	PRINTING AND BINDING	63.31	63.31
Total 01012431 ACCT#695:											
07/14	07/24/2014	91573	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	473712A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 473712A:											
07/14	07/24/2014	91574	265	FRONTIER	257-1041 PWADMIN	1041 070514	1	7620-430-10-45	COMMUNICATIONS	277.75	277.75
Total 1041 070514:											
07/14	07/24/2014	91574	265	FRONTIER	257-1045 PW ENGINEERING	1045 071514	1	7620-430-10-45	COMMUNICATIONS	46.12	46.12

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1045 071514:											
07/14	07/24/2014	91574	265	FRONTIER	257-1051 PMW STREETS	1051 070514	1	7620-430-10-45	COMMUNICATIONS	35.96	35.96
Total 1051 070514:											
07/14	07/24/2014	91574	265	FRONTIER	257-1182 NAT GAS TELEMETRY	1182 071014	1	7401-430-62-45	COMMUNICATIONS	33.27	33.27
Total 1182 071014:											
07/14	07/24/2014	91574	265	FRONTIER	252-1182 WATER SCADA	21182 071014	1	7110-430-42-45	COMMUNICATIONS	307.94	307.94
Total 21182 071014:											
07/14	07/24/2014	91574	265	FRONTIER	252-4247 LASSEN CO AIR POLL	24247 071014	1	7620-430-10-45	COMMUNICATIONS	147.54	147.54
Total 24247 071014:											
07/14	07/24/2014	91574	265	FRONTIER	257-2845 DEBRISROLL OVER	2845 071514	1	7620-430-10-45	COMMUNICATIONS	33.27	33.27
Total 2845 071514:											
07/14	07/24/2014	91574	265	FRONTIER	257-3292 MUSEUM	3292 071014	1	1000-451-80-45	COMMUNICATION	80.82	80.82
Total 3292 071014:											
07/14	07/24/2014	91574	265	FRONTIER	257-4725 CITY HALL FAX	4725 071514	1	1000-415-10-45	COMMUNICATIONS	21.08	21.08
07/14	07/24/2014	91574	265	FRONTIER	257-4725 CITY HALL FAX	4725 071514	2	1000-419-10-45	COMMUNICATIONS	21.08	21.08
Total 4725 071514:											
07/14	07/24/2014	91574	265	FRONTIER	257-5603 POLICE	5603 071014	1	1000-421-10-45	COMMUNICATIONS	939.18	939.18
Total 5603 071014:											
07/14	07/24/2014	91575	7858		REFUND GAS DEPOSIT	10420300104	1	7401-2228-000	DEPOSITS-CUSTOMER	194.70	194.70

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10420300104:											
07/14	07/24/2014	91576	276	GOLD RUN CABINET & D	REPAIR FORM BOARDS	7279	1	3015-417-10-44	CONSTRUCTION SERVICES	65.00	65.00
Total 7279:											
07/14	07/24/2014	91577	1453	GOLDAK INC.	FABRIC BAG	106668	1	7401-430-62-46	SUPPLIES-GENERAL	52.18	52.18
Total 106668:											
07/14	07/24/2014	91578	7853		REFUND GAS DEPOSIT	10437100009	1	7401-2228-000	DEPOSITS-CUSTOMER	175.00	175.00
07/14	07/24/2014	91578	7853		REFUND WATER DEPOSIT	10437100009	2	7110-2228-000	DEPOSITS-CUSTOMER	11.46	11.46
Total 10437100009:											
07/14	07/24/2014	91579	7852		REFUND GAS DEPOSIT	10520070020	1	7401-2228-000	DEPOSITS-CUSTOMER	116.34	116.34
Total 10520070020:											
07/14	07/24/2014	91580	1405	HARPER CPA, KEVIN W	PROFESSIONAL SER	071014	1	1000-415-10-43	PROFESSIONAL SVCS	2,880.00	2,880.00
Total 071014:											
07/14	07/24/2014	91581	7856		REFUND GAS DEPOSIT	10310550207	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
07/14	07/24/2014	91581	7856		REFUND GAS OVERPAYMENT	10310550207	2	9999-1001-001	CASH CLEARING - UTILITIES	6.22	6.22
Total 10310550207:											
07/14	07/24/2014	91582	7854		REFUND OVERPAYMENT ON L	071014	1	9999-1001-002	CASH CLEARING - ACCTS REC	92.87	92.87
Total 071014:											
07/14	07/24/2014	91583	1451	HORNUNGS GOLF PROD	ALUMINIUM CUPS	324729	1	7530-451-52-46	SUPPLIES-GENERAL	620.35	620.35
Total 324729:											
07/14	07/24/2014	91584	7857		REFUND WATER DEPOSIT	10425700022	1	7110-2228-000	DEPOSITS-CUSTOMER	58.98	58.98

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10425700022:											
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	CREDIT ON OUR ACCOUNT	CREDIT	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	5.21-	5.21-
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	CREDIT ON OUR ACCOUNT	CREDIT	2	1000-452-20-44	FACILITY - REPAIR & MAINTEN	105.60-	105.60-
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	CREDIT ON OUR ACCOUNT	CREDIT	3	1000-452-20-46	SUPPLIES-GENERAL	97.07-	97.07-
Total CREDIT:											
										207.88-	207.88-
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	SPRINKLER	S07345100	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	39.42	39.42
Total S07345100:											
										39.42	39.42
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	PVC, POP UP SPRINKLER	S07357000	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	11.87	11.87
Total S07357000:											
										11.87	11.87
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	COUPLING, PVC	S0738460	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	34.80	34.80
Total S0738460:											
										34.80	34.80
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	PVC, TEES	S07395400	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	23.25	23.25
Total S07395400:											
										23.25	23.25
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	PVC	S07395500	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	2.33	2.33
Total S07395500:											
										2.33	2.33
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	ELL, TEFLON TAPE	S07440200	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	118.62	118.62
Total S07440200:											
										118.62	118.62
07/14	07/24/2014	91585	335	J.W. WOOD CO INC	BUBBLER	S07445500	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	79.55	79.55
Total S07445500:											
										79.55	79.55
07/14	07/24/2014	91586	372	KRONICK, MOSKOVITZ	PROF SVCS THRU 06/25/14	272724	1	1000-412-10-43	PROFESSIONAL SVCS	230.00	230.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 272724:											
07/14	07/24/2014	91587	374	L N CURTIS & SONS	HELMET	131846700	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	213.93	213.93
Total 131846700:											
07/14	07/24/2014	91588	380	LANCE MONATH CONST	RETURN CURB DEPOSIT 345 M	062314	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	3,980.00	3,980.00
Total 062314:											
07/14	07/24/2014	91589	395	LASSEN CO FAIR	2014 FIREWORKS CITY SHARE	072214	1	1000-466-33-45	CONTRIBUTIONS-LASSEN CO F	2,500.00	2,500.00
Total 072214:											
07/14	07/24/2014	91590	1102	LASSEN PC	COMPUTER MOZY SERV 6/14 F	7487	1	1000-422-10-43	TECHNICAL SVCS	26.49	26.49
Total 7487:											
07/14	07/24/2014	91591	412	LASSEN REGIONAL SOLI	RECYCLING GRANT PASS THR	072114	1	1000-417-10-34	REIMBURSEMENTS	5,000.00	5,000.00
Total 072114:											
07/14	07/24/2014	91591	412	LASSEN REGIONAL SOLI	DUMP FEES	655130	1	2007-431-20-44	DISPOSAL	9.00	9.00
Total 655130:											
07/14	07/24/2014	91591	412	LASSEN REGIONAL SOLI	DUMP FEES	655573	1	3015-417-10-44	CONSTRUCTION SERVICES	9.08	9.08
Total 655573:											
07/14	07/24/2014	91591	412	LASSEN REGIONAL SOLI	DUMP FEES	655597	1	3015-417-10-44	CONSTRUCTION SERVICES	9.98	9.98
Total 655597:											
07/14	07/24/2014	91591	412	LASSEN REGIONAL SOLI	DUMP FEES	655612	1	3015-417-10-44	CONSTRUCTION SERVICES	11.78	11.78
Total 655612:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 60400082808:											
07/14	07/24/2014	91596	432	LEXIS NEXIS	ELECTRONIC LAW LIBRARY SV	1406211387	1	1000-412-10-48	DUES AND MEMBERSHIPS	143.82	143.82
Total 1406211387:											
07/14	07/24/2014	91596	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 071714	1	1000-452-30-46	ELECTRICITY	11.49	11.49
Total 10262 071714:											
07/14	07/24/2014	91596	437	LMUD	STREET LIGHTS	14039 070714	1	2007-431-60-46	ELECTRICITY	181.61	181.61
Total 14039 070714:											
07/14	07/24/2014	91596	437	LMUD	STREET LIGHTS	14041 070714	1	2007-431-60-46	ELECTRICITY	3,250.13	3,250.13
Total 14041 070714:											
07/14	07/24/2014	91596	437	LMUD	S GAY ST	24323 070714	1	2007-431-60-46	ELECTRICITY	25.69	25.69
Total 24323 070714:											
07/14	07/24/2014	91596	437	LMUD	STREET LIGHTS	2467 070714	1	2007-431-60-46	ELECTRICITY	1,462.69	1,462.69
Total 2467 070714:											
07/14	07/24/2014	91596	437	LMUD	SKYLINE DR WELL 4	29931 071114	1	7110-430-42-46	ELECTRICITY	744.43	744.43
07/14	07/24/2014	91596	437	LMUD	SKYLINE DR WELL 4	29931 071114	2	7110-430-42-46	ELECTRICITY	25.77	25.77
Total 29931 071114:											
07/14	07/24/2014	91596	437	LMUD	HARRIS DR & HWY 36	30658	1	7110-430-42-46	ELECTRICITY	394.22	394.22
Total 30658:											
07/14	07/24/2014	91596	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 070714	1	2007-431-60-46	ELECTRICITY	201.87	201.87

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 43511 070714:											
07/14	07/24/2014	91596	437	LMUD	N PINE & COOK - SCADA	44153 070714	1	7110-430-42-46	ELECTRICITY	14.47	14.47
Total 44153 070714:											
07/14	07/24/2014	91596	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 071114	1	7110-430-42-46	ELECTRICITY	10.92	10.92
07/14	07/24/2014	91596	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 071114	2	7110-430-42-46	ELECTRICITY	3.14	3.14
Total 44298 071114:											
07/14	07/24/2014	91596	437	LMUD	PAUTE LN SCADA	44316 071114	1	7110-430-42-46	ELECTRICITY	11.07	11.07
07/14	07/24/2014	91596	437	LMUD	PAUTE LN SCADA	44316 071114	2	7110-430-42-46	ELECTRICITY	.82	.82
Total 44316 071114:											
07/14	07/24/2014	91596	437	LMUD	BAGWELL SPRINGS - SCADA	45542 071114	1	7110-430-42-46	ELECTRICITY	33.54	33.54
07/14	07/24/2014	91596	437	LMUD	BAGWELL SPRINGS - SCADA	45542 071114	2	7110-430-42-46	ELECTRICITY	4.06	4.06
Total 45542 071114:											
07/14	07/24/2014	91596	437	LMUD	QUARRY ST STREET LIGHTS	49500 070714	1	2007-431-60-46	ELECTRICITY	54.65	54.65
Total 49500 070714:											
07/14	07/24/2014	91596	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 070714	1	2007-431-60-46	ELECTRICITY	151.42	151.42
Total 49501 070714:											
07/14	07/24/2014	91596	437	LMUD	GEOHERMAL PUMP #1	9297 070714	1	7301-430-52-46	ELECTRICITY	36.38	36.38
Total 9297 070714:											
07/14	07/24/2014	91597	7849		REFUND GAS DEPOSIT	10102950329	1	7401-2228-000	DEPOSITS-CUSTOMER	56.13	56.13
Total 10102950329:											
07/14	07/24/2014	91598	450	MARK BAILEY PLUMBING	MAINT ON CLUB HOUSE LEAK	733	1	7530-451-52-44	REPAIR & MAINT - BUILDING	143.68	143.68

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 733:											143.68	143.68
07/14	07/24/2014	91599	6897		REFUND WATER DEPOSIT	10330350014	1	7110-2228-000	DEPOSITS-CUSTOMER	19.88	19.88	
Total 10330350014:											19.88	19.88
07/14	07/24/2014	91600	481		MISSION LINEN & UNIFO WATER LINEN SER 7/15/14	250240137	1	7110-430-42-44	LINEN SERVICE	76.85	76.85	
Total 250240137:											76.85	76.85
07/14	07/24/2014	91600	481		MISSION LINEN & UNIFO STREET LINEN SER 07/15/14	250240138	1	2007-431-20-44	LINEN SERVICE	6.68	6.68	
Total 250240138:											6.68	6.68
07/14	07/24/2014	91600	481		MISSION LINEN & UNIFO 720 SOUTH ST 07/15/14	250240139	1	7620-430-10-44	LINEN SERVICE	107.51	107.51	
Total 250240139:											107.51	107.51
07/14	07/24/2014	91600	481		MISSION LINEN & UNIFO PARKS LINEN SER 7/15/14	250240140	1	1000-452-20-44	LINEN SERVICES	12.83	12.83	
Total 250240140:											12.83	12.83
07/14	07/24/2014	91600	481		MISSION LINEN & UNIFO GAS LINEN SER 7/15/14	250240141	1	7401-430-62-44	LINEN SERVICES	66.47	66.47	
Total 250240141:											66.47	66.47
07/14	07/24/2014	91600	481		MISSION LINEN & UNIFO WATER LINEN SER 7/22/14	250240726	1	7110-430-42-44	LINEN SERVICE	89.66	89.66	
Total 250240726:											89.66	89.66
07/14	07/24/2014	91600	481		MISSION LINEN & UNIFO STREET LINEN SER 07/22/14	250240727	1	2007-431-20-44	LINEN SERVICE	6.68	6.68	
Total 250240727:											6.68	6.68
07/14	07/24/2014	91600	481		MISSION LINEN & UNIFO 720 SOUTH ST 072214	250240728	1	7620-430-10-44	LINEN SERVICE	49.33	49.33	
Total 250240728:											49.33	49.33

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07/14	07/24/2014	91600	481	MISSION LINEN & UNIFO	PARKS LINEN SER 7/22/14	250240729	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250240729:											
07/14	07/24/2014	91600	481	MISSION LINEN & UNIFO	GAS LINEN SER 7/22/14	250240730	1	7401-430-62-44	LINEN SERVICES	66.47	66.47
Total 250240730:											
07/14	07/24/2014	91600	481	MISSION LINEN & UNIFO	WATER LINEN SER 7/22/14	S250239500	1	7110-430-42-44	LINEN SERVICE	67.65	67.65
Total S250239500:											
07/14	07/24/2014	91600	481	MISSION LINEN & UNIFO	GAS LINEN SER 7/15/14	S250240093	1	7401-430-62-44	LINEN SERVICES	12.00	12.00
Total S250240093:											
07/14	07/24/2014	91600	481	MISSION LINEN & UNIFO	WATER LINEN SER 7/15/14	S250240094	1	7110-430-42-44	LINEN SERVICE	3.00	3.00
Total S250240094:											
07/14	07/24/2014	91601	488	MORNING GLORY	GOLF COURSE RESTURANT F	337895	1	7530-451-54-46	SUPPLIES GENERAL	70.55	70.55
Total 337895:											
07/14	07/24/2014	91601	488	MORNING GLORY	GOLF COURSE RESTURANT F	337908	1	7530-451-54-46	SUPPLIES GENERAL	41.90	41.90
Total 337908:											
07/14	07/24/2014	91601	488	MORNING GLORY	GOLF COURSE RESTURANT F	337984D	1	7530-451-54-46	SUPPLIES GENERAL	867.34	867.34
Total 337984D:											
07/14	07/24/2014	91601	488	MORNING GLORY	GOLF COURSE RESTURANT F	338018	1	7530-451-54-46	SUPPLIES GENERAL	71.56	71.56
Total 338018:											
07/14	07/24/2014	91601	488	MORNING GLORY	GOLF COURSE RESTURANT F	338022	1	7530-451-54-46	SUPPLIES GENERAL	43.08	43.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 338022:											
07/14	07/24/2014	91601	488	MORNING GLORY	GOLF COURSE RESTURANT F	338030	1	7530-451-54-46	SUPPLIES GENERAL	254.13	254.13
Total 338030:											
07/14	07/24/2014	91601	488	MORNING GLORY	GOLF COURSE RESTURANT F	338063A	1	7530-451-54-46	SUPPLIES GENERAL	254.13	254.13
Total 338063A:											
07/14	07/24/2014	91602	7850		REFUND GAS OVERPAYMENT	10408204702	1	9999-1001-001	CASH CLEARING - UTILITIES	258.87	258.87
Total 10408204702:											
07/14	07/24/2014	91603	7851		REFUND GAS DEPOSIT	10100201207	1	7401-2228-000	DEPOSITS-CUSTOMER	182.26	182.26
Total 10100201207:											
07/14	07/24/2014	91604	1171		TR EX TO SACRAMENTO 8/17/1	081714	1	1000-421-10-45	TRAINING	335.50	335.50
Total 081714:											
07/14	07/24/2014	91605	572	QUILL CORPORATION	SOAP	4242144	1	7620-430-10-46	SUPPLIES-JANITORIAL	57.56	57.56
Total 4242144:											
07/14	07/24/2014	91605	572	QUILL CORPORATION	CARD HOLDER, FILES	4354593	1	7620-430-10-46	SUPPLIES-GENERAL	68.76	68.76
Total 4354593:											
07/14	07/24/2014	91605	572	QUILL CORPORATION	ENVELOPES	4386347	1	7620-430-10-46	SUPPLIES-GENERAL	60.60	60.60
Total 4386347:											
07/14	07/24/2014	91606	592	REYNOLDS & RAYMOND	REPAIR A/C ON #61	8925	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	114.62	114.62
Total 8925:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/24/2014	91606	592	REYNOLDS & RAYMOND	A/C REPAIR	8945	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	965.07	965.07
Total 8945:											
07/14	07/24/2014	91607	1049	SSDTTF	TRAINING	08/17/14 081814	1	1000-421-10-45	TRAINING	139.00	139.00
Total 081814:											
07/14	07/24/2014	91608	1368	SCHMIDT EQUIP. REPAI	CHP 108 INSPECTIONS	1757	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	150.00	150.00
Total 1757:											
07/14	07/24/2014	91608	1368	SCHMIDT EQUIP. REPAI	CHP 108 INSPECTIONS	1758	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	150.00	150.00
Total 1758:											
07/14	07/24/2014	91608	1368	SCHMIDT EQUIP. REPAI	CHP 108 INSPECTIONS	1759	1	1000-422-10-43	PROFESSIONAL SVCS	150.00	150.00
Total 1759:											
07/14	07/24/2014	91608	1368	SCHMIDT EQUIP. REPAI	CHP 108 INSPECTIONS	1760	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	150.00	150.00
Total 1760:											
07/14	07/24/2014	91608	1368	SCHMIDT EQUIP. REPAI	CHP 108 INSPECTIONS	1761	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	150.00	150.00
Total 1761:											
07/14	07/24/2014	91608	1368	SCHMIDT EQUIP. REPAI	CHP 108 INSPECTIONS	1762	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	150.00	150.00
Total 1762:											
07/14	07/24/2014	91608	1368	SCHMIDT EQUIP. REPAI	CHP 108 INSPECTIONS	1763	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	150.00	150.00
Total 1763:											
07/14	07/24/2014	91609	628	SCORE	EAP COVERAGE 7/14-6/15	141515	1	7630-411-40-45	INSURANCE - EMPLOYEE ASST	1,674.00	1,674.00
07/14	07/24/2014	91609	628	SCORE	EPLI COVERAGE 7/14-6/15	141515	2	7630-411-40-45	EPLI INSURANCE	15,136.00	15,136.00
07/14	07/24/2014	91609	628	SCORE	PROPERTY INS. COVERAGE 7/1	141515	3	7630-411-40-45	INSURANCE-PROPERTY	24,518.00	24,518.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/14	07/24/2014	91609	628	SCORE	LIABILITY INS. COVERAGE 7/14	141515	4	7630-411-40-45	INSURANCE-LIABILITY	164,852.00	164,852.00
07/14	07/24/2014	91609	628	SCORE	WORKERS COMP 1ST QTR 7/14	141515	5	7630-411-40-42	WORKERS COMPENSATION	69,466.00	69,466.00
Total 141515:										275,646.00	275,646.00
07/14	07/24/2014	91610	6417		EMT-B REFRESHER & EMT RE	061614	1	1000-422-10-45	TRAVEL	117.00	117.00
Total 061614:										117.00	117.00
07/14	07/24/2014	91611	806	SUSANVILLE AVIATION	FUEL	2784	1	1000-422-10-46	GASOLINE	94.83	94.83
Total 2784:										94.83	94.83
07/14	07/24/2014	91612	1265	SUSANVILLE PAINT CEN	YELLOW PAINT	16492	1	2007-431-20-46	SUPPLIES-GENERAL	15.72	15.72
Total 16492:										15.72	15.72
07/14	07/24/2014	91612	1265	SUSANVILLE PAINT CEN	PRIMER PAINT	16507	1	1000-452-21-46	SUPPLIES-GENERAL	182.86	182.86
Total 16507:										182.86	182.86
07/14	07/24/2014	91613	1407	SUSANVILLE WEED ABA	WEED ABATEMENT 875 WASH	062914	1	1000-425-20-43	TECHNICAL SVCS	200.00	200.00
Total 062914:										200.00	200.00
07/14	07/24/2014	91613	1407	SUSANVILLE WEED ABA	WEED ABATEMENT 419 RICHM	1499	1	1000-425-20-43	TECHNICAL SVCS	900.00	900.00
Total 1499:										900.00	900.00
07/14	07/24/2014	91614	1245	TAYLORMADE GOLF	CR WAS REIM TO US	020113	1	7530-451-55-46	SUPPLIES - GENERAL	2,906.00	2,906.00
Total 020113:										2,906.00	2,906.00
07/14	07/24/2014	91614	1245	TAYLORMADE GOLF	GOLF COURSE GLOVES	19574715	1	7530-451-55-46	SUPPLIES - GENERAL	186.78	186.78
Total 19574715:										186.78	186.78
07/14	07/24/2014	91614	1245	TAYLORMADE GOLF	CREDIT FROM RETURNED GOL	19709463CR	1	7530-451-55-46	SUPPLIES - GENERAL	2,906.00-	2,906.00-

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 19709463CR:											
07/14	07/24/2014	91614	1245	TAYLORMADE GOLF	GLOVES G/C	22161943	1	7530-451-55-46	SUPPLIES - GENERAL	262.50	262.50
Total 22161943:											
07/14	07/24/2014	91615	1244	TITLEIST	GOLF BALLS	2677099	1	7530-451-55-46	SUPPLIES - GENERAL	757.40	757.40
Total 2677099:											
07/14	07/24/2014	91616	712	TNS TRUCKING CO	CONCRETE	1218	1	3015-417-10-44	CONSTRUCTION SERVICES	488.00	488.00
07/14	07/24/2014	91616	712	TNS TRUCKING CO	CONCRETE	1218	2	7110-430-42-46	SUPPLIES-GENERAL	213.28	213.28
Total 1218:											
07/14	07/24/2014	91616	712	TNS TRUCKING CO	CONCRETE	1219	1	7110-430-42-46	SUPPLIES-GENERAL	137.06	137.06
Total 1219:											
07/14	07/24/2014	91616	712	TNS TRUCKING CO	CONCRETE	1225 071714	1	3015-417-10-44	CONSTRUCTION SERVICES	420.70	420.70
Total 1225 071714:											
07/14	07/24/2014	91617	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9727839992	1	7620-430-10-45	COMMUNICATIONS	345.02	345.02
07/14	07/24/2014	91617	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9727839992	2	8404-430-10-45	COMMUNICATIONS	52.04	52.04
07/14	07/24/2014	91617	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9727839992	3	1000-424-20-45	COMMUNICATIONS	2.26	2.26
07/14	07/24/2014	91617	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9727839992	4	1000-452-20-45	COMMUNICATIONS	23.53	23.53
Total 9727839992:											
07/14	07/24/2014	91618	1398	WAGE WORKS	MONTHLY ADMIN FEE	125A10333068	1	8403-2239-002	SECTION 125 - CITY	50.00	50.00
Total 125A10333068:											
07/14	07/24/2014	91619	770	WESTERN NEVADA SUP	VENT COLLAR	65937013	1	7401-430-62-46	SUPPLIES-GENERAL	2.85	2.85
Total 65937013:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 061414:											
07/14	07/24/2014	91621	7362		REIM BAR SALES 6/15/14	061514	1	7530-2205-008	RESTAURANT BAR SALES TO V	9.25	9.25
Total 061514:											
07/14	07/24/2014	91621	7362		REIM RESTURANT FOOD	061914	1	7530-451-54-46	SUPPLIES GENERAL	738.28	738.28
Total 061914:											
07/14	07/24/2014	91621	7362		BAR SALES FOR 6/25/14	062514	1	7530-2205-008	RESTAURANT BAR SALES TO V	18.47	18.47
Total 062514:											
07/14	07/24/2014	91621	7362		REIM BAR SALES 7/4/14	070414	1	7530-2205-008	RESTAURANT BAR SALES TO V	90.21	90.21
Total 070414:											
07/14	07/24/2014	91622	775	WHITE CAP	SHOVELS	50001495578	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	128.96	128.96
07/14	07/24/2014	91622	775	WHITE CAP	SHOVELS	50001495578	2	7110-430-42-46	SUPPLIES-SMALL TOOLS	128.96	128.96
07/14	07/24/2014	91622	775	WHITE CAP	SHOVELS	50001495578	3	2007-431-20-46	SUPPLIES-SMALL TOOLS	128.95	128.95
Total 50001495578:											
Grand Totals:										322,728.04	322,728.04

Report Criteria:
 Report type: GL detail
 Check Voided = False

M = Manual Check, V = Void Check

Reviewed by:  City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Approving report on assessment and lien against certain real properties located within the City of Susanville

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: In accordance with Chapter 8.28 of the Susanville Municipal Code, City staff has abated the following properties due to fire hazard and rubbish nuisance:

- 875 Washo Lane APN:103-085-09 \$ 400.00
- 419 Richmond Road APN:107-071-18 \$1,100.00

In addition to the cost of hiring a contractor to abate the property a \$200 administrative fee has been charged to each property to recover the cost of compliance with public hearing and notification procedures. Lien notices have been posted and the property owners have been notified via certified mail of the public hearing. Council approval is required to authorize the City Administrator to lien the properties to recover the costs incurred by the City.

FISCAL IMPACT: Total reimbursement of \$1,500.00 to City code enforcement budget

ACTION REQUESTED: Motion to approve:

Resolution No. 14-5077 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 103-085-09 875 Washo Lane and confirming assessment and lien against said property;

Resolution No. 14-5078 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 107-071-18 419 Richmond Road and confirming assessment and lien against said property;

ATTACHMENTS:

Susanville Municipal Code Chapter 8.28 Weed and Rubbish Abatement
Resolution No. 14-5077
Resolution No. 14-5078
Lien Notices
Abatement documentation

Susanville Municipal Code								
Up	Previous	Next	Main	Collapse	Search	Print	No Frames	
Title 8 HEALTH AND SAFETY								

Chapter 8.28 WEED AND RUBBISH ABATEMENT

Article I. Abatement of Weeds and Rubbish

8.28.010 Intent and purpose.

Pursuant to the authority of Government Code Section 39501 et seq., the city council finds and declares that it is necessary to establish a procedure for the requiring of and providing for the removal of weeds and rubbish from sidewalks, parking areas or streets, and from private property, and to provide for the cost of removal as a lien upon the subject property and for the enforcement of the lien by sale of the property. (Prior code § 9.1)

8.28.020 Definitions.

As used in this chapter:

“Rubbish” means and includes all putrescible or nonputrescible solid and semisolid waste, whether combustible or noncombustible, including both garbage and rubbish.

“Weeds” means and includes, but is not limited to, weeds, with mature wingy or downy seeds, which will attain growth as to become a fire menace when dry, or which are otherwise noxious or dangerous. (Prior code § 9.2)

8.28.030 Weeds and rubbish prohibited.

It is unlawful for the owner, agent, lessee or other person having charge or control of any piece or parcel of land within the city to allow weeds or rubbish to grow or to remain thereon, or upon the street or sidewalk in front of such piece or parcel of land. (Prior code § 9.3)

8.28.040 Abatement procedure.

In the event of a violation of Section 8.28.030, the fire chief of the city or his or her designated representative shall proceed as follows:

A. Notice to Remove. The fire chief is authorized to give notice to the owner, agent, lessee or other person having charge or control of private property, to order the removal of weeds or rubbish from the property or abutting public property within ten (10) days. Such notice shall be by certified mail, return receipt requested (hereinafter referred to as “certified written notice” addressed to such owner, agent, lessee or other person having charge or control, at his or her last known address. In the event the notice by certified mail is directed to one other than the owner of the property, a courtesy copy of the notice shall be sent by regular first class mail to the owner at his or her last known address on file with the Lassen County assessor’s office.

B. Action Upon Noncompliance. Upon the failure, neglect or refusal of any owner, agent, lessee, or other person having charge or control, to properly destroy weeds or remove rubbish within ten (10) days after receipt of the written certified notice, the fire chief is authorized to pay from the city code enforcement abatement budget for the destruction or removal of such weeds or rubbish. In the event that the written certified notice is returned to the post office because of inability to make delivery, the fire chief shall cause a

written notice to be posted on the property, allowing ten (10) days, from the date of posting, for compliance with the order. Failure, neglect or refusal to take compliance action shall empower the fire chief to pay for the destruction or removal of such weeds or rubbish.

C. If the owner, agent, lessee or other person having control of the private real property in the city fails to remove or destroy weeds and rubbish in accordance with the notice given, within ten (10) days after the mailing of such notice, or within ten (10) days after the posting of such notice where that is the case, it shall be the duty of the fire chief to destroy or cause to be destroyed, or remove or cause to be removed, such weeds or rubbish, and the fire chief and/or contracting agents of the city are expressly authorized to enter upon private property for such purpose, and it is unlawful for any person to interfere, hinder, or refuse to allow them to enter upon private property for such purpose and to destroy or remove weeds or rubbish in accordance with the provisions of this chapter. Any person owning, occupying, renting, managing, leasing, or controlling real property in the city shall have the right to destroy or remove weeds or rubbish or have the same destroyed or removed at his or her own expense at any time prior to the arrival of the fire chief or authorized representatives for such purpose.

D. The city finance director shall keep an account of the cost to the city to destroy or remove weeds or rubbish as aforesaid for each separate lot or parcel of land and the portions of streets adjoining the same, and shall embody such account in a report and assessment list to the city administrator, who will present such report and assessment list to the city council. Such report shall refer to each separate lot or parcel of land by description sufficiently reasonable to identify the same, together with the expense proposed to be assessed against it. The cost of abatement may include incidental expenses, including, but not limited to, the expenses and costs to the city in the inspection of lots, preparations of notices, specifications and contracts, and in inspecting work, the cost of printing and mailing required under this article in an amount to be set by resolution of the city council, per each occurrence of abatement.

E. The city administrator shall post a copy of such report and assessment list on a bulletin board near the entrance to the city hall, together with the notice of the filing thereof, and the time and place where and when it will be submitted to the city council for hearing and confirmation. The finance director shall mail to the persons in the manner prescribed in Section 8.28.040 a notice in the format substantially as follows:

**ASSESSMENT FOR DESTRUCTION OR
REMOVAL OF WEEDS AND RUBBISH AND NOTICE OF HEARING THEREON.**

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys and sidewalks adjoining the same, which real property is described as follows:

(here insert description of real property sufficient for reasonable and ready identification)

The cost of said destruction or removal proposed to be assessed against the said real property is \$_____.

FURTHER NOTICE IS HERBY GIVEN that on _____, the ____ day of _____, 20____, at the hour of _____ p.m. in the Council chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the Finance Director on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report or list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

Upon confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: _____

City Administrator of City of Susanville

F. At the time and place fixed for receiving and considering the report, the city council shall hear the same together with any protests or objections which may be raised by any interested person. Upon such hearing, the city council shall make such corrections or modifications in any proposed assessment which it may deem to be excessive or otherwise incorrect, after which such assessment shall be confirmed by resolution of the city council and the amount thereof shall constitute a lien on the subject real property assessed until paid. The confirmation and assessment by the city council shall be final and conclusive.

G. Assessment Payment. Any person may pay the amount of such assessment for destruction or removal of weeds or rubbish on or before the fifteenth day of July following the date the confirmation of said assessment was made by the city council. If said assessment is not paid on or before said date, the total amount therefore shall be entered on the next county fiscal tax roll as a lien against the property and shall be subject to the same penalties and interest as are provided for other delinquent taxes or assessments of the city. (Ord. 06-928 § 1, 2006: prior code § 9.4)

8.28.050 Penalty for violation.

Any person violating any of the provisions of this chapter shall be guilty of an infraction. (Ord. 06-928 § 1, 2006: prior code § 9.5)

8.28.060 Removal method.

The methods of removing weeds, vines, shrubs, brush and/or debris from property as provided in this chapter shall not be an exclusive method, but shall be an alternative method, and such weeds, vines, shrubs, brush and/or debris may be removed from such property pursuant to the provisions of any law of the state or of any ordinance of the city applicable thereto. (Prior code § 9.6)

RESOLUTION NO. 14-5077
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
875 WASHO LANE (APN 103-085-09) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 875 Washo Lane, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$400.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on August 6, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Estate of Kathy Summerhill.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at 875 Washo Lane, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$400.00;
2. That the said assessment shall constitute and be a lien on the interest of Estate Kathy Summerhill in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing August 6, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Brian R. Wilson, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5077** was adopted at a regular meeting of the Susanville City Council held on the 6th day of August, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

875 Washo Lane (APN #103-085-09)

LOT 24, IN BLOCK 12, TOGETHER WITH ALL THAT PORTION OF THE S ½ OF WALNUT AVENUE, ABANDONED, LYING ADJACENT TO THE NORTH LINE OF SAID LOT 24, AND BETWEEN THE EAST LINE OF THE NORTHERLY PROJECTION OF LASSEN AVENUE AND THE CENTER LINE OF THE NORTHERLY PROJECTION OF AN ALLEY, RUNNING NORTH AND SOUTH, THROUGH SAID BLOCK 12, AND ALL THAT PORTION OF THE W ½ OF THE SAID ALLEY, ABANDONED, LYING ADJACENT TO THE EAST LINE OF SAID LOT 24, IN BLOCK 12, SHOWN ON THAT CERTAIN MAP ENTITLED, "INDIAN HEIGHTS ADDITION TO SUSANVILLE, LASSEN CO." FILED JANUARY 2, 1913 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 9.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

875 Washo Lane (APN #103-085-09)

LOT 24, IN BLOCK 12, TOGETHER WITH ALL THAT PORTION OF THE S ½ OF WALNUT AVENUE, ABANDONED, LYING ADJACENT TO THE NORTH LINE OF SAID LOT 24, AND BETWEEN THE EAST LINE OF THE NORTHERLY PROJECTION OF LASSEN AVENUE AND THE CENTER LINE OF THE NORTHERLY PROJECTION OF AN ALLEY, RUNNING NORTH AND SOUTH, THROUGH SAID BLOCK 12, AND ALL THAT PORTION OF THE W ½ OF THE SAID ALLEY, ABANDONED, LYING ADJACENT TO THE EAST LINE OF SAID LOT 24, IN BLOCK 12, SHOWN ON THAT CERTAIN MAP ENTITLED, "INDIAN HEIGHTS ADDITION TO SUSANVILLE, LASSEN CO." FILED JANUARY 2, 1913 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 9.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 400.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of August, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 7/21/14



Jared G. Hancock, City Administrator
City of Susanville



City of Susanville

66 North Lassen Street • Susanville, CA 96130-3904

RESOLUTION NO. 14-5078
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
419 RICHMOND ROAD (APN 107-071-18) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 419 Richmond Road, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$1,100.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on August 6, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Melita Aguiar.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at 419 Richmond Road, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$1,100.00;
2. That the said assessment shall constitute and be a lien on the interest of Melita Aguiar in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing August 6, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5078** was adopted at a regular meeting of the Susanville City Council held on the 6th day of August, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

419 Richmond Road (APN #107-071-18)

THE WESTERLY 190.00 FEET OF LOTS 2 AND 3, IN BLOCK L-11, AS SHOWN ON THE OFFICIAL MAP OF LASSEN, LASSEN COUNTY, CAL., FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JANUARY 8, 1913 IN BOOK 1 OF MAPS, AT PAGE 29, AND ON SEPTEMBER 8, 1913 IN BOOK 1 OF MAPS, AT PAGE 28.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

419 Richmond Road (APN #107-071-18)

THE WESTERLY 190.00 FEET OF LOTS 2 AND 3, IN BLOCK L-11, AS SHOWN ON THE OFFICIAL MAP OF LASSEN, LASSEN COUNTY, CAL., FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JANUARY 8, 1913 IN BOOK 1 OF MAPS, AT PAGE 29, AND ON SEPTEMBER 8, 1913 IN BOOK 1 OF MAPS, AT PAGE 28.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 1,100.00 .

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of August, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 7/21/14



Jared G. Hancock, City Administrator
City of Susanville



City of Susanville

66 North Lassen Street • Susanville, CA 96130-3904

Reviewed by: JGH City Administrator
AM City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Susanville Planning Commission

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The Susanville Planning Commission consists of five members who are responsible for advising the City Council and making decisions for the City in the area of land use, environmental review and development. The Commissioners are appointed by a quorum of the City Council, and at a minimum, responsibilities include attendance at two monthly meetings and reviewing development projects. The terms for two of the Commissioners, Beth Bennett and Dan Foster, have expired. The City received letters of interest and the Council interviewed four candidates on July 16, 2014 have selected Vicki Lozano and Linda Robinette to fill those vacancies. The term is from July 1, 2014 through June 30, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve the appointment of Vicki Lozano and Linda Robinette to fill four year term on the Susanville Planning Commission.

ATTACHMENTS: Letters of interest: Vicki Lozano and Linda Robinette

**CITY OF SUSANVILLE
RECEIVED**

JUL 03 2014

BUILDING & PLANNING

Vicki Lozano
405 N. Spring Street
Susanville, Ca 96130
530-310-3051

July 3, 2014

Mayor Rod E. DeBoer,
Attn: City Clerk
66 N. Lassen Street
Susanville, Ca 96130

Re: Planning Commission

Dear Mayor Rod E. DeBoer,

I am submitting my letter of interest to become a commissioner on the City of Susanville Planning Commission.

I have been involved in real estate my entire life and have many personal and business experiences that would allow me to make educated decisions on future development projects. I have attached my resume for your review.

Please contact me if you have any questions.

Sincerely,



Vicki Lozano

VICKI LOZANO

Mt. Lassen Properties
822 Main Street
Susanville, Ca 96130

Office 530-257-8087 Cell: 530-310-3051 Fax: 530-257-0752

Email:vickilozano@mtlhomes.com

OBJECTIVE

To become a member of the City of Susanville Historic Building Review Committee

BUSINESS HISTORY

Mt. Lassen Properties
822 Main Street, Susanville, Ca 96130
10/1996-Present
Owner/Broker

Desert Cities Realty
Desert Hot Springs, Ca 96130
4/1992-10/1996
Owner/Broker

LICENSING

State of California, Department of Real Estate
April 1992 to Present - Real Estate Broker License
March 1988 to April 1992 Real Estate Agent

MEMBERSHIPS

California Association of Realtors
Lassen Association of Realtors
Western Manufactured Housing Communities Association
Girl Scouts Sierra Nevada -10 years active membership. Past Troop Leader and past Service Unit Manager

REFERENCES

Dennis Grass, Investor
530-273-3500
Owns 32 apartments units in Susanville

Mark Shade, Investor
775-772-8316
Owns 10 houses and duplexes in Susanville

June 19, 2014

To whom it may concern,

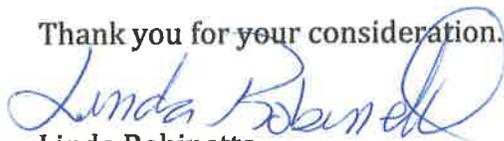
I am interested in a position on the City of Susanville Planning Commission. Let me introduce myself, I am Linda Robinette. I have lived in Susanville/Lassen County for 40 years. Between 1981 and 1992, my husband and I owned and operated Lassen Boots and Shoe Repair on Main Street. I am a 1976, graduate from Lassen High and earned my AA in Vocational Nursing from Lassen College. In 2001, I earned my Registered Nurse Degree from Regents College. On 12/12/12, I retired from California Correctional Center where I had a long career in nursing and corrections and finally retiring as a Correctional Lieutenant. In my years of working in corrections, I received several Letters of Commendation. I also served on the Lassen County Grand Jury in 2005.

While raising four boys in Susanville I have been involved in local groups over the years. Both my husband and I were quite active in the Boy Scouts, troop 159. I have also been involved in Lassen Youth Soccer and Lassen High Boosters.

I have seen Susanville change over the years. Lately I have become alarmed at the empty storefronts lining Main Street. I have been talking to my friends and folks I meet asking them what they see, hear and what are their thoughts on this change. Susanville is my home and I now have the time and ability to give back to my community. I don't know what it will take to have a revitalized Uptown area. I don't know what it will take to help usher Susanville into its next incarnation but Susanville is no longer a lumber, ranch town. I want to help. In my opinion, Susanville is the best town to live in with a high quality of life. We love living here. I am flummoxed as to why our town is slowly dying. We have had some new businesses move to town but we have lost so very many more.

Please consider my Letter of Interest for appointment to the City of Susanville Planning Commission. I believe I am in a unique position to bring my life experiences and skills to the Commission. I have the time to devote to this endeavor and this is a serious interest of mine. Regardless of how my application submission turns out, I will still be vitally interested in the future of Susanville and will do what I can to help our great town.

Thank you for your consideration.



Linda Robinette
240 South Roop Street
Susanville, Ca 96130
(530) 257-9049
brarhere@citlink.net

cell #
249-0234

Received

JUN 23 2014

City of Susanville
City Clerk's Office

Reviewed by: City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Jared Hancock, City Administrator

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Ordinance No. 14-0999 amending Chapter 12.40 of the Susanville Municipal Code related to the prohibition of smoking within the incorporated limits of the City of Susanville

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City Council has received information regarding the increasing popularity of electronic cigarettes, and hookah bars or smoking lounges and at the June 18, 2014 council meeting directed staff to proceed with amendments to the Susanville Municipal Code to implement regulations pertaining to both. The first step in that process is to expand the definition of smoking to include e-cigarettes. Chapter 12.40 of Title 12 – Streets, Sidewalks and Public Places was added by Ordinance 12-984 and subsequently amended by Ordinance 13-0992 to restrict smoking in certain parks and at public events. Adoption of Ordinance No. 14-0999 would further amend the chapter to include electronic cigarettes in the definition of tobacco, and restrict the use of e-cigarettes accordingly.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive first reading and introduce Ordinance No. 14-0999 amending Chapter 12.40 of the Susanville Municipal Code

ATTACHMENTS: Ordinance 14-0999

ORDINANCE NUMBER 14-0999
AN ORDINANCE OF THE CITY OF SUSANVILLE AMENDING CHAPTER
12.40 OF THE SUSANVILLE MUNICIPAL CODE RELATED TO THE
PROHIBITION OF SMOKING WITHIN THE INCORPORATED LIMITS OF THE
CITY OF SUSANVILLE

The City Council of the City of City of Susanville does ordain as follows:

Section 1: STATEMENT OF PURPOSE AND INTENT

The City Council Finds as follows:

Whereas, there is an ongoing need on the part of the City of Susanville to protect the health of its residents as part of the protection of the public peace, safety and welfare of the citizens of the City of Susanville; and

Whereas, Chapter 12.40 of the Susanville Municipal Code regulates the use of tobacco within the incorporated limits of the City of Susanville; and

Whereas, The Susanville Municipal Code's existing provisions do not address the use of electronic cigarettes or "e-cigarettes," battery-powered devices allowing a user to inhale a vapor containing nicotine and/or other substances; and

Whereas, Health and Safety Code Section 119405 of the California Government Code acknowledges the risks of e-cigarettes by prohibiting the sale or furnishing of e-cigarettes to minors.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Susanville finds as follows:

Section 2: Chapter 12.40 of Susanville Municipal Code, **Section 12.40.020 Definitions** is amended to read as follows:

12.40.020 Definitions

For purposes of this Chapter, the following words and phrases shall have the meaning set forth in this subsection.

A. *The words "Main Street" mean the street, the sidewalk, any parking lot or store between Weatherlow and Roop Street, the Uptown Park to be constructed on Main Street.*

B. *"Smoking" means possessing a lighted pipe, lighted cigar, lighted cigarette, or e-cigarette of any kind, or the lighting of a pipe, cigar, cigarette, or e-cigarette of any kind, including but not limited to those containing tobacco, fluids or any other weed or plant.*

APPROVED: _____
Brian R. Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Ordinance was adopted at a regular meeting of the City Council of the City of Susanville held on the ____ day of _____, 2014 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter M. Talia, City Attorney

Reviewed by:  City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Tom Downing, Chief of Police

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Ordinance No. 14-0997 Regulating the Cultivation of Medical Marijuana

PRESENTED BY: Tom Downing, Chief of Police

SUMMARY: Current California State law allows for the cultivation of medical marijuana by specific individuals for their personal use, and for those who are classified as primary caregivers of other qualified users. As a result of public safety and community concerns, staff has developed and is presenting an ordinance to address the cultivation of medical marijuana within the City limits.

The proposed ordinance will regulate the cultivation of medical marijuana by providing for a ban on growing in all outdoor settings, and only allowing cultivation in certain specified structures in residential zones. The ordinance will regulate the size and type of structures cultivation is allowed within while addressing the concerns of adjoining property owners who have been subjected to the effects of medical cultivation by their neighbors. It also deals with the public safety concern of unregulated outdoor marijuana cultivation as a potential target for criminal activity.

If approved, a violation of this ordinance would constitute a misdemeanor punishable by a fine of not more than \$1,000.00 and/or imprisonment not to exceed one year. The violator would also be subjected to civil actions and administrative penalties as detailed in the Susanville Municipal Code.

FISCAL IMPACT: N/A

ACTION REQUESTED: Motion to waive first reading and introduce Ordinance no. 14-0997

ATTACHMENTS: Ordinance 14-0997

ORDINANCE NO. 14-0997
AN ORDINANCE OF THE CITY OF SUSANVILLE AMENDING THE
SUSANVILLE MUNICIPAL CODE TITLE 17, AMENDING SECTION 17.08.010
DEFINITIONS AND ADDING SECTION 17.104.140 REGULATING THE
CULTIVATION OF MEDICAL MARIJUANA

The City Council of the City of Susanville does ordain as follows:

SECTION 1. STATEMENT OF PURPOSE AND INTENT

Whereas, Health and Safety Code Section 11362 et.seq., known as the "Compassionate use Act of 1996," adopted by the voters of the State of California, provides that qualified patients and their primary caregivers who obtain and use marijuana for medical purposes upon the recommendation of a physician are not subject to criminal prosecution or sanction under state laws concerning the use, possession or cultivation of marijuana, and;

Whereas, Health and Safety Code Section 11362.7 et. seq., known as the "Medical Marijuana Program Act," (MMPA), was adopted by the California State legislature and provides clarification on the scope of the Compassionate Use Act of 1996 and allowed cities and other governing bodies to adopt and enforce rules and regulations related to medical marijuana; and

Whereas, the City may impose regulations to ensure the safety of its residents, while not unreasonably limiting the rights of qualified patients under the CUA and MMPA.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Susanville finds as follows:

- A. Cultivation of medical marijuana inside of residences and attached garages create the potential for risk of fire related to the improper use or modification of electrical systems, and;
- B. Medical marijuana growth can pose significant safety risks for surrounding neighbors, and can cause nuisances associated with the odor of the marijuana plants and public safety issues concerning theft of plants.

SECTION 2. Chapter 17.08 of the City of Susanville Municipal code is amended as follows:

Section 17.08.010 – Definitions For the purposes of this title, the following definitions apply:

- a. "Allowable structure" means a building or other structure that is detached from a residential structure, and is fully-enclosed and secure; complies with the city's building code and Planning and Development Code; has a complete roof enclosure supported by connecting walls extending from the ground to the roof; has a foundation, slab, or equivalent base to which the floor is secured by bolts or similar attachments; is secure against unauthorized entry; and is accessible only through one or more lockable doors. Walls and roofs must be constructed of solid, non-transparent material that cannot be easily breached, such as two-inch by four-inch or thicker studs overlaid with three-eighths inch or thicker plywood or the equivalent. Plastic sheeting or similar products, regardless of gauge, do not satisfy this requirement.
- b. "Cultivation" means the planting, growing, harvesting, drying, or processing of one or more marijuana plants or any part thereof in any location, indoor or outdoor, including within an allowable structure.
- c. "Identification card" has the same definition as set forth in California Health and Safety Code Section 11362.7.
- d. "Juvenile" means a person under the age of eighteen (18) years.
- e. "Marijuana" has the same definition as set forth in California Health and Safety Code Section 11018.
- f. "Marijuana plant" means any mature or immature marijuana plant, or any marijuana seedling.
- g. "Medical marijuana" means marijuana used for medical purposes in accordance with the Compassionate Use Act (California Health and Safety Code Section 11362.5) and the Medical Marijuana Program Act (California Health and Safety Code Section 11362.7 et seq.).
- h. "Outdoor" means any location, in all zoning districts, in the city that is not within an allowable structure.

- i. "Person with an identification card" has the same definition as set forth in California Health and Safety Code Section 11362.7.
- j. "Premises" means a single parcel of property or contiguous parcels under common ownership or control.
- k. "Primary caregiver" has the same definition as set forth in California Health and Safety Code Section 11362.7.
- l. "Qualified patient" has the same definition as set forth in California Health and Safety Code Section 11362.7.
- m. "Residential structure" means any building or portion thereof legally existing which contains living facilities, including provisions for any of the following: sleeping, eating, cooking and sanitation on a premises or legal parcel located within a residential zoning district. An attached, enclosed garage is included in this definition.

SECTION 3. Chapter 17.104 of the Zoning Code of the City of Susanville, Title 17 of the Susanville Municipal Code, is hereby amended to add Section 17.104.140 as follows:

Section 17.104.140: Cultivation of Medical Marijuana

The regulations in this chapter do not interfere with a qualified patient's right to obtain and use marijuana as authorized under state law, nor do they criminalize the possession of marijuana by qualified patients or their primary caregivers. It is neither the intent nor the effect of this chapter to condone or legitimize the illegal use, consumption, or cultivation of marijuana under federal, state, or local law. It is the purpose and intent of the city council to implement state law by regulating the cultivation of medical marijuana and requiring that it be cultivated in secured, enclosed, and ventilated structures, so as not to be visible to the public; to prevent odors created by marijuana plants from impacting adjacent properties; to protect the health, safety, and welfare of the residents of the city of Susanville; and to ensure that medical marijuana grown for medical purposes does not result in the diversion of marijuana for nonmedical purposes;

A Cultivation and Medical Marijuana:

1. Prohibitions. A person owning, leasing, occupying, or having charge or possession of any premises within any zoning district shall not cause, allow, or permit the premises to be used for the following:
 - a. The outdoor cultivation of marijuana plants.
 - b. The cultivation of marijuana plants, unless the person cultivating the plants is a qualified patient, primary caregiver, or person with an identification card. The person must also reside full-time on the residential premises where the marijuana cultivation occurs.
 - c. Cultivation of marijuana plants in any non-residential zoning district.
 - d. Cultivation of marijuana plants in any structure other than an allowable structure as defined in this code.
2. Regardless of how many qualified patients, primary caregivers, or persons with identification cards are residing at the premises, the cumulative area used for cultivation on the premises shall not exceed two hundred (200) square feet and shall conform as follows:
 - a. Indoor grow lighting systems shall not exceed three thousand eight hundred (3,800) watts;
 - b. Indoor grow lighting systems shall be shielded to confine light and glare to the interior of the allowable structure;
 - c. The allowable structure shall be legally permitted and comply with the city building code and fire prevention code in existence at the time of construction and comply with all requirements for a new or existing structure whichever the case may be.

- d. The allowable structure shall have ventilation and filtration systems installed that prevent medical marijuana plant odors from exiting the interior of the structure. The ventilation and filtration system shall be approved by the building official and installed prior to commencing cultivation within the allowable structure.
3. Medical marijuana cultivation shall be concealed from public view at all stages of growth and there shall be no exterior evidence of cultivation occurring at the premises from a public right-of-way or from an adjacent parcel.
4. The medical marijuana cultivation shall not create offensive odors; create excessive dust, heat, noise, smoke, traffic, or other impacts that are disturbing to people of normal sensitivity residing or present on adjacent or nearby property or areas open to the public; or be hazardous due to use or storage of materials, processes, products, or wastes. All materials related to cultivation shall be contained and concealed within the allowable structure.
5. Medical marijuana cultivation areas shall not be accessible to juveniles who are not qualified patients, primary caregivers, or persons with an identification card.

B Violations:

1. Any person who violates a provision of this chapter is subject to criminal sanctions, civil actions, and administrative penalties pursuant to Chapter 1.08 of this code.
2. Violations of this chapter are declared to be public nuisances and may be abated in accordance with the procedures and remedies specified in Chapter 8.36 and 8.40 of this code.

3. Any person who violates any provision of this chapter is guilty of a misdemeanor, punishable by a fine of not more than \$1,000.00 and/or imprisonment not to exceed one (1) year.

C Remedies Cumulative:

All remedies prescribed under this chapter shall be cumulative and the election of one or more remedies shall not bar the City from the pursuit of any other remedy for the purpose of enforcing the provisions hereof.

APPROVED: _____
Brian Wilson, Mayor

ATTEST:
Gwenna MacDonald, City Clerk

The foregoing Ordinance was adopted at a regular meeting of the City Council of the City of Susanville, held on the ____ day of _____, 2014 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

Reviewed by: City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Gwenna MacDonald

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider fee waiver request for Lassen High School Baseball fund raiser event

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Attached is a request from the Lassen High School Baseball Boosters that the City donate light tokens and waive park use fees for their annual fund raiser tournament. This year the tournament is scheduled for August 2 and 3, 2014 at Riverside Park. All proceeds from the tournament are dedicated to support several organizations including Little League Girls Softball and Lassen High School Baseball. The donation of 12 light token and two days of park use fees are estimated to be \$168.

FISCAL IMPACT: Estimated \$168 in lost revenue:

12 tokens:	\$ 78
Parks use fee :	<u>\$ 90</u>
TOTAL:	\$ 168

ACTION REQUESTED: Motion to donate light tokens and park use fees for Lassen High School Baseball fund raiser

ATTACHMENTS: July 30, 2014 letter of request

July 30, 2014

To whom it may concern at the City of Susanville Parks & Rec,

I am writing this letter to request a donation of field usage and tokens at Riverside Park for the weekend of August 2nd and 3rd, 2014. I am conducting a Slow Pitch Softball Tournament as a fundraiser for the Lassen High School Baseball and Youth Softball programs. I have held this tournament for the past 14 years and as a courtesy, you have graciously donated the use of the ball fields as well as a dozen tokens for the lights. I would greatly appreciate it if you can donate the same items again this year.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Chedwick', with a long horizontal flourish extending to the right.

Ryan Chedwick

(530)521-8032

Reviewed by: JCH City Administrator
PM City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Dan Newton, Public Works Director

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 14-5076 authorizing Mayor to sign the Program Supplement Agreement Number 0M44, Number 0M45, and Number 0M46 for the Susanville Rehabilitation SC-1, SC-2, and SC-3 projects.

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: The Susanville Rehabilitation SC-1, SC-2, and SC-3 projects and attached hereto as Attachment A are pavement overlay projects to rehabilitate various streets in the City of Susanville. The projects are programmed in the STIP for construction in Fiscal Year 2015/2016. To complete construction, the City first has to complete the environmental documents. These projects will utilize State funds only therefore only California Environmental Quality Act (CEQA) documents are required for these projects. The streets in these projects are not eligible for federal funds.

On March 17, 2014, the City requested fund allocations from the California Transportation Commission (CTC) in the amount of \$5,000 for each project to complete the environmental work. The allocation requests were approved by the CTC at their May 21, 2014 meeting.

The Program Supplement Agreements are required for the State to reimburse the City for the cost of the projects as well as the cost for the completion of the environmental work for the Susanville Rehabilitation SC-1, SC-2, and SC-3 projects.

FISCAL IMPACT: Funding for these projects come from the STIP. No local match is required.

ACTION REQUESTED: Motion to approve Resolution No. 14-5076 authorizing Mayor to sign Program Supplement Agreement Number 0M44, Number 0M45, and Number 0M46 for the Susanville Rehabilitation SC-1, SC-2, and SC-3 projects.

ATTACHMENTS:

- 1) Resolution 14-5076
- 2) Program Supplement Agreement No. 0M44
- 3) Program Supplement Agreement No. 0M45
- 4) Program Supplement Agreement No. 0M46
- 3) Susanville Rehabilitation SC-1, SC-2, and SC-3 projects location list

RESOLUTION NUMBER 14-5076

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING MAYOR TO EXECUTE PROGRAM SUPPLEMENT AGREEMENT
NUMBER 0M44, NUMBER 0M45, AND NUMBER 0M46 TO ADMINISTER AGENCY-
STATE AGREEMENT FOR STATE FUNDED PROJECTS NO. 00050S FOR THE
AWARD OF \$5,000.00 FOR EACH PROJECT FROM THE CALIFORNIA
DEPARTMENT OF TRANSPORTATION THROUGH THE STATE
TRANSPORTATION IMPROVEMENT PROGRAM FOR THE DELIVERY OF THE
SUSANVILLE REHABILITATION SC-1, SC-2, AND SC-3 PROJECTS.**

WHEREAS, the City of Susanville has been allocated funding through the State Transportation Improvement Program to complete the environmental and permitting work to rehabilitate various city streets and indicated in Attachment A; and

WHEREAS, the State of California, Department of Transportation (Caltrans) requires the City to enter into Program Supplement Agreements to receive reimbursement for the cost of the projects; and

WHEREAS, Caltrans has prepared Program Supplement Agreement M44 to Administer Agency-State Agreement for State Funded Projects No. 00050S; and

WHEREAS, Caltrans has prepared Program Supplement Agreement M45 to Administer Agency-State Agreement for State Funded Projects No. 00050S; and

WHEREAS, Caltrans has prepared Program Supplement Agreement M46 to Administer Agency-State Agreement for State Funded Projects No. 00050S.

NOW THEREFORE BE IT RESOLVED, that the Mayor of the City of Susanville is hereby authorized to execute Program Supplement Agreement No. 0M44, Program Supplement Agreement No. 0M45, and Program Supplement Agreement No. 0M46 to Administer Agency-State Agreement for State Funded Projects No. 00050S.

Dated: August 6, 2014

APPROVED: _____
Brian Wilson, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of August, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter M. Talia, City Attorney

PROGRAM SUPPLEMENT NO. M44
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR STATE FUNDED PROJECTS NO 00050S

Adv Project ID **Date:** July 1, 2014
0214000126 **Location:** 02-LAS-0-SUSV
 Project Number: RPL-5116(018)
 E.A. Number:
 Locode: 5116

This Program Supplement, effective 05/21/2014, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00050S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 04/26/07 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the ADMINISTERING AGENCY on _____ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

PROJECT LOCATION:

In Susanville at various streets. Rehabilitate roadway, construct drainage improvements, repair base isolation and construct pedestrian facilities.

TYPE OF WORK: Road Rehabilitation

Estimated Cost	State Funds		Matching Funds	
	STATE		LOCAL	OTHER
\$5,000.00		\$5,000.00	\$0.00	\$0.00

CITY OF SUSANVILLE

By _____
Title _____
Date _____
Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____
Chief, Office of Project Implementation
Division of Local Assistance
Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer *Fachis*

Date 7/7/14 \$5,000.00

SPECIAL COVENANTS OR REMARKS

1. This PROJECT is programmed to receive funding from the State Transportation Improvement Program (STIP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. The start of reimbursable expenditures is restricted to the later of either 1) the effective date of the Master Agreement, 2) the effective date of the PROGRAM SUPPLEMENT, or 3) the effective date of the component specific allocation.

2. STATE and ADMINISTERING AGENCY agree that additional funds made available by future allocations will be encumbered on this PROJECT by use of a STATE approved Allocation Letter and Finance Letter. ADMINISTERING AGENCY agrees that STATE funds available for reimbursement will be limited to the amount allocated by the California Transportation Commission (CTC) and/or the STATE.
3. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. An approved time extension will revise the timely use of funds criteria, outlined above, for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components, made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof.

Documentation for approved supplementary allocations, time extensions, and fund transfers between components, will be a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

4. This PROJECT will be administered in accordance with the CTC STIP guidelines, as adopted or amended, and the STATE Procedures for Administering Local Grant Projects in the State Transportation Improvement Program (STIP), the Local Assistance Program Guidelines, and the Local Assistance Procedures Manual. The submittal of invoices for project costs shall be in accordance with the above referenced publications and the following.
5. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits, plans specifications & estimate, and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion to make the final payment to the contractor and prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.
6. All obligations of STATE under the terms of this Agreement are subject to the

SPECIAL COVENANTS OR REMARKS

appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these STATE funds.

7. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer immediately after the award. Failure to do so will cause delay in processing the invoices for the construction component. As a minimum, the award information should have the following: Project number, project description, PPNO, date the project was advertised, award amount, bid opening date, award date and estimated completion date.
8. This PROJECT is subject to the timely use of funds provisions enacted by Senate Bill 45 (SB 45), approved in 1997, and subsequent CTC guidelines and State procedures approved by the CTC and STATE, as outlined below:

Funds allocated for the environmental & permits, plan specifications & estimate, and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and complete the construction or vehicle purchase contract within 36 months of award.

9. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

10. Any State and Federal funds that may have been encumbered for this project are

SPECIAL COVENANTS OR REMARKS

available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

11. ADMINISTERING AGENCY agrees to comply with Office of Management and Budget (OMB) Circular A-87, Cost Principles for State and Local Governments, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Notwithstanding the foregoing, ADMINISTERING AGENCY shall not be required to comply with 49 CFR, Part 18.36 (i), subsections (3), (4), (5), (6), (8), (9), (12) and (13).

PROGRAM SUPPLEMENT NO. M45
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR STATE FUNDED PROJECTS NO 00050S

Adv Project ID **Date:** July 1, 2014
 0214000127 **Location:** 02-LAS-0-SUSV
 Project Number: RPL-5116(017)
 E.A. Number:
 Locode: 5116

This Program Supplement, effective 05/21/2014, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00050S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 04/26/07 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the ADMINISTERING AGENCY on _____ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

PROJECT LOCATION:

In Susanville on various streets. Rehabilitate roadway, construct drainage improvemetns, repair base isolation and construct pedestrian facilities.

TYPE OF WORK: Road Rehabilitation

Estimated Cost	State Funds		Matching Funds	
	STATE		LOCAL	OTHER
\$5,000.00	\$5,000.00		\$0.00	\$0.00

CITY OF SUSANVILLE

By _____
 Title _____
 Date _____
 Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____
 Chief, Office of Project Implementation
 Division of Local Assistance
 Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer *Jarvis W*

Date 7/7/14 \$5,000.00

SPECIAL COVENANTS OR REMARKS

1. This PROJECT is programmed to receive funding from the State Transportation Improvement Program (STIP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. The start of reimbursable expenditures is restricted to the later of either 1) the effective date of the Master Agreement, 2) the effective date of the PROGRAM SUPPLEMENT, or 3) the effective date of the component specific allocation.

2. STATE and ADMINISTERING AGENCY agree that additional funds made available by future allocations will be encumbered on this PROJECT by use of a STATE approved Allocation Letter and Finance Letter. ADMINISTERING AGENCY agrees that STATE funds available for reimbursement will be limited to the amount allocated by the California Transportation Commission (CTC) and/or the STATE.
3. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. An approved time extension will revise the timely use of funds criteria, outlined above, for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components, made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof.

Documentation for approved supplementary allocations, time extensions, and fund transfers between components, will be a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

4. This PROJECT will be administered in accordance with the CTC STIP guidelines, as adopted or amended, and the STATE Procedures for Administering Local Grant Projects in the State Transportation Improvement Program (STIP), the Local Assistance Program Guidelines, and the Local Assistance Procedures Manual. The submittal of invoices for project costs shall be in accordance with the above referenced publications and the following.
5. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits, plans specifications & estimate, and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion to make the final payment to the contractor and prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.
6. All obligations of STATE under the terms of this Agreement are subject to the

SPECIAL COVENANTS OR REMARKS

appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these STATE funds.

7. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer immediately after the award. Failure to do so will cause delay in processing the invoices for the construction component. As a minimum, the award information should have the following: Project number, project description, PPNO, date the project was advertised, award amount, bid opening date, award date and estimated completion date.
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Funds allocated for the environmental & permits, plan specifications & estimate, and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and complete the construction or vehicle purchase contract within 36 months of award.

9. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

10. Any State and Federal funds that may have been encumbered for this project are

SPECIAL COVENANTS OR REMARKS

available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

11. ADMINISTERING AGENCY agrees to comply with Office of Management and Budget (OMB) Circular A-87, Cost Principles for State and Local Governments, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Notwithstanding the foregoing, ADMINISTERING AGENCY shall not be required to comply with 49 CFR, Part 18.36 (i), subsections (3), (4), (5), (6), (8), (9), (12) and (13).

PROGRAM SUPPLEMENT NO. M46
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR STATE FUNDED PROJECTS NO 00050S

Adv Project ID Date: July 1, 2014
0214000128 Location: 02-LAS-0-SUSV
Project Number: RPL-5116(019)
E.A. Number:
Locode: 5116

This Program Supplement, effective 05/21/2014, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00050S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 04/26/07 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the ADMINISTERING AGENCY on _____ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

PROJECT LOCATION:

In Susanville on various streets. Rehabilitate roadway, construct drainage improvements, repair base isolation and construct pedestrian facilities.

TYPE OF WORK: Road Rehabilitation

Estimated Cost	State Funds		Matching Funds	
	STATE	LOCAL	LOCAL	OTHER
\$5,000.00	\$5,000.00	\$0.00		\$0.00

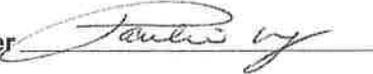
CITY OF SUSANVILLE

By _____
Title _____
Date _____
Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____
Chief, Office of Project Implementation
Division of Local Assistance
Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer 

Date 7/7/14 \$5,000.00

SPECIAL COVENANTS OR REMARKS

1. This PROJECT is programmed to receive funding from the State Transportation Improvement Program (STIP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

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SPECIAL COVENANTS OR REMARKS

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11. ADMINISTERING AGENCY agrees to comply with Office of Management and Budget (OMB) Circular A-87, Cost Principles for State and Local Governments, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Notwithstanding the foregoing, ADMINISTERING AGENCY shall not be required to comply with 49 CFR, Part 18.36 (i), subsections (3), (4), (5), (6), (8), (9), (12) and (13).

Reviewed by: City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Dan Newton, Public Works Director

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: State Water Resources Control Board Adoption of Emergency Water Conservation Regulations and the impacts the regulations will have on the City of Susanville Water system and customers.

PRESENTED BY: Dan Newton, Public Works Director

ANALYSIS: On January 17, 2014 Governor Brown declared a state of emergency due to severe drought conditions and called for Californians to voluntarily reduce their water usage by 20 percent. According to a recent article in the San Francisco Chronicle, water usage is up nearly one percent statewide compared to usage over each of the last three years. The article quotes Water Board Chairwoman Felicia Marcus as saying that too many people don't realize the impact the drought is having and that "This [the new regulation] is the prudent thing to do".

On July 15, 2014 the State Water Resources Control Board approved an emergency regulation that focuses on outdoor water use. The restrictions are focused on two groups, water users and water providers.

The State Water Board adopted regulations on water users by adding Section 864 "Prohibited Activities in Promotion of Water Conservation" to the California Code of Regulations. The regulation applies to all of California's water users and places the following restrictions on water use:

- The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures
- The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use
- The application of potable water to driveways and sidewalks
- The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system

The State Water Board adopted regulations on water providers by adding Section 865 "Mandatory Actions by Water Suppliers" to the California Code of Regulations. The regulation applies to all California Water Suppliers. Urban Water suppliers are required to implement their "Water Shortage Contingency Plans" to a level that triggers mandatory restrictions on outdoor water use or request the approval of an alternate plan that includes and allocation based rate structure.

As an urban water supplier, the City does have a "Water Shortage Contingency Plan" and is required per the emergency regulation to implement Stage 2. Because of the City's unique water resources and the normal drought conditions that exist in our region, Stage 2 was intended to be implemented in an extreme water shortage emergency. As a result, Stage 2 not only includes restrictions on outdoor watering, it also includes other significant water rationing measures that could significantly impact City residents and businesses.

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As an alternative to implementing Stage 2 of the City's "Water Shortage Contingency Plan" the City may submit a request to the Executive Director for approval of an alternate plan that includes allocation-based rate structures. The current City water rate structure is a tiered rate structure based on metered use. As such, the City's rate structure is close to meeting the requirements of an allocation based rate structure. With minor adjustments to the current rate structure and some added restrictions on outdoor watering, it may be possible to obtain approval of an alternate plan.

The emergency regulation places the responsibility for enforcement of the water regulation on the City as the water provider. Other State law enforcement entities are also able to enforce the regulation, however, according to the State; it will most likely rely on the City to do the enforcement. The City has discretion to implement fines up to \$500.00 and, in the strength of its enforcement effort, with the end goal being water conservation.

The Regulation also requires the City to report water use monthly to the State. The State will be monitoring the effectiveness of the City's conservation efforts. Failure to conserve Statewide will most likely result in increased regulations from the State Water Board.

Spring collection is continuously measured at Bagwell and Cady Springs and recorded from the SCADA system. While the production from the springs has remained fairly stable, we have seen a decreasing trend in volumes collected as a result of aging spring collection facilities.

Drought in several areas of the State has had a profound impact on agricultural and community water systems. Although the City of Susanville has not observed a profound decrease in water production, there remains an uncertainty that ample ground water recharge will occur in winter months. Conserving groundwater now, before there appears to be a shortage, is a prudent course of action.

FISCAL IMPACT: An expected 15% to 25% reduction in water use achieved through the implementation of Stage II of the City's "Water Shortage Contingency Plan" could result in an estimated 15% to 25% reduction in City water revenues. However, requesting approval of an alternate plan may not cause as significant of an impact to the City's water revenues.

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ACTION REQUESTED: Direction to Staff.

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ATTACHMENTS: None

Reviewed by: City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Dan Newton, Public Works Director

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Request for Proposal for Transportation Planning Services.

PRESENTED BY: Dan Newton, Public Works Director

ANALYSIS: The City has utilized the services of Green Dot Transportation Solutions (Green Dot) to provide technical expertise in the completion of various transportation planning and programming projects. The City will be initiating several projects in the upcoming months utilizing State and Federal funds. Funding for transportation projects is sporadic and utilizing consultant services to assist in completion of the projects provides the City with the necessary technical expertise to complete work on an as-needed basis. The agreement with Green Dot has expired, and staff is proposing to issue a Request for Proposals in accordance with State and Federal requirements to hire a consultant to assist with multiple City projects. Projects include but are not limited to a City sidewalk analysis; coordination of Town Hill Project Study Report; coordination of South Gateway Project Development; and State Transportation Improvement Program Monitoring.

FISCAL IMPACT: Project work will be reimbursed by State and Federal Funds.

ACTION REQUESTED: Information Only

ATTACHMENTS: None

Reviewed by: gm City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: August 6, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Inter Regional Water Management Group (IRWVG)

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City Council is a signatory and member of the IRWVG which is tasked with preparing the Integrated Regional Water Management Plan or IRWMP. The purpose of the IRWMP is to provide a framework that will foster a collaborative effort to manage all aspects of water resources in our region. By coordinating water related activities in our region among various water purveyors, users, and stakeholders, the IRWMP will serve as a tool to ensure reliable water supplies in the future and include projects such as water infrastructure improvements, flood management projects, stream restoration, watershed enhancement, and a variety of others will all be eligible if addressed in the plan. The City has received a letter from the IRWVG requesting that the City assume the role of lead agency for grant implementation on various projects that may be funded in 2015. Grant implementation would be reimbursed through the awarded funds and the group has asked that the City consider taking on this role.

FISCAL IMPACT: None.

ACTION REQUESTED: Direction to staff.

ATTACHMENTS: Letter of request



DYER ENGINEERING CONSULTANTS, INC.

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August 01, 2014

Mr. Jared Hancock
City of Susanville Administrator
66 North Lassen
Susanville, CA 96130

Re: City of Susanville Managing Lahontan Basins Integrated Regional Water Management Plan (IRMWP) Project Implementation Grant (Prop. 84)

Dear Mr. Hancock:

The Lahontan Basins Regional Water Management Group (RWMG) has indicated that they would like to utilize the City of Susanville for future IRWMP implementation grant management. City Representatives on the RWMG have indicated that this may be a possibility.

The funding would be received as a result of grant applications that will be submitted to the California Department of Water Resources during the summer of 2015. This grant management responsibility would be dependent on the Lahontan Basins IRWMP winning the available grant implementation dollars.

Please contact us with any questions.
Sincerely,

DYER ENGINEERING CONSULTANTS, INC,

A handwritten signature in blue ink, appearing to read "Ian R. Sims".

Ian R. Sims, Biologist
Project Manager

A handwritten signature in blue ink, appearing to read "Shane Dyer".

Shane Dyer, PE, WRS
Vice President