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**CITY OF SUSANVILLE**  
66 North Lassen Street ♦ Susanville CA  
**Rod E. De Boer, Mayor**  
**Brian Wilson, Mayor pro tem**  
**Lino P. Callegari      Cheryl McDonald      Nicholas McBride**

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SUSANVILLE COMMUNITY DEVELOPMENT AGENCY    SUSANVILLE MUNICIPAL ENERGY CORPORATION    SUSANVILLE PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting ♦ City Council Chambers**  
**June 4, 2014 – 5:30 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 14-5061*

*Next Ordinance No. 14-0999*

**1      APPROVAL OF AGENDA: (Additions and/or Deletions)**

- **5:30 – 6:45 p.m. Workshop: FY 2014/2015 Budget**

**2      PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.**

**3      CLOSED SESSION:**

- A      CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): four potential claims
- B      CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
  - 1      Agency Negotiator:    Jared G. Hancock
  - Bargaining Unit:      Administrative Confidential: 2014/2015

**4      RETURN TO OPEN SESSION: (recess if necessary)**

- *Reconvene in open session at 6:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day: Councilmember McBride*
- *Proclamations, awards or presentations by the City Council:*
  - 1.    Recognize service of Councilmember McDonald
  - 2.    Police Officer Recognition: Officer Bollinger, Officer Leiss and Officer Merritt

**5      BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

**6**      **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A      Receive and file minutes from the City Council's May 7, 2014 meeting
- B      Approve vendor warrants numbered 90946 through 91070 for a total of \$388,719.61 including \$99,716.51 in payroll warrants
- C      Consider approval of **Resolution No. 14-5059** declaring police vehicles surplus and authorizing sale

**7**      **PUBLIC HEARINGS:**

- A      Historic Uptown Susanville Association (HUSA) Assessments
  - 1      Public Hearing: Solicit and consider public comment relative to setting FY 2014/2015 assessments
  - 2      Action: Consider **Resolution No. 14-5057**, Setting assessments for FY 2014/2015 (HUSA)

**8**      **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.

Commission/Committee Reports:

**9**      **NEW BUSINESS:**

- A      Consider establishment of Weed Abatement Deadline: June 21, 2014
- B      Consider approval of Application for Federal Surplus Property acquisition
- C      Consider approval of **Resolution No. 14-5060** approving agreement with Lassen Community College for the use of their facilities for training
- D      Consider approval of **Resolution No. 14-5058** approving Mutual Aid Emergency Response Agreement

**10**     **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11**     **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12**     **CONTINUING BUSINESS:** No business.

**13**     **CITY ADMINISTRATOR'S REPORTS:**

- A      Lassen High School Resource Officer
- B      Smoking Lounges and E-Cigarette Update
- C      General Plan Updates
- D      Susanville Municipal Airport Update
- E      Mitigation funds

**14**     **COUNCIL ITEMS:**

- A      AB1234 travel reports:

15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on June 18, 2014 at 6:00 p.m.***

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

*Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.*

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for June 4, 2014 in the areas designated on May 30, 2014.



Gwenna MacDonald, City Clerk

Reviewed by: YCA City Administrator  
       City Attorney

  X   Motion Only  
       Public Hearing  
       Resolution  
       Ordinance  
       Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Minutes of the City Council's May 7, 2014 meeting

**PRESENTED BY:** Gwenna MacDonald, City Clerk

**SUMMARY:** Attached for the Council's review are the minutes of the City Council's May 7, 2014 meeting.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to waive oral reading and approve minutes of City Council's May 7, 2014 meeting.

**ATTACHMENTS:** Minutes: May 7, 2014

**SUSANVILLE CITY COUNCIL  
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY  
SUSANVILLE MUNICIPAL ENERGY CORPORATION  
SUSANVILLE PUBLIC FINANCING AUTHORITY**

**Regular Meeting Minutes**

**May 7, 2014 – 6:00 p.m.**

**City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, and Mayor Rod E. De Boer. Absent: Mayor pro tem Wilson.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

**1 APPROVAL OF AGENDA:**

Mr. Hancock noted corrections on Items 9B and 12A; revised copies of both items were provided.

Motion by Councilmember Callegari, second by Councilmember McDonald, to approve the agenda with the amendment of two items as noted; motion carried. Absent: Wilson

**2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:** No comments.

**3 CLOSED SESSION:** At 6:01 p.m. the Council recessed to closed session to discuss the following:

- A CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): four potential claims
- B PUBLIC EMPLOYMENT – pursuant to Government Code §54957:
  - 1 Public Works Director
- C CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
  - 1 Agency Negotiator: Jared G. Hancock  
Bargaining Unit: Administrative Confidential: 2014/2015
- D CONFERENCE WITH REAL PROPERTY NEGOTIATIONS – pursuant to Government Code §54956.8
  - 1 City Hall Parking Lot Agreement: MacVitie

**4 RETURN TO OPEN SESSION:** At 7:00 p.m. the City Council reconvened in open session.

Staff present: Dan Newton, City Engineer/Interim Public Works Director; Theodore Friedline, Fire Chief; Matt Wood, Police Lieutenant/Acting Police Chief; Deborah Savage, Finance Manager; and Gwenna MacDonald, City Clerk.

Mr. Hancock stated that the agenda was approved with corrections to two items, and that the City Council gave direction in Closed Session regarding anticipated litigation, and voted to appoint Dan Newton, City Engineer, to the position of Interim Public Works Director.

Councilmember Callegari offered the Thought of the Day.

**5 BUSINESS FROM THE FLOOR:**

**Tony Jonas**, Lassen Historical Society, thanked the City Council for approving a street closure in front of Memorial Park for the annual Third Grade Day. He invited those in attendance to the seasoning opening at the Museum on Friday, May 9, 2014, and provided an update regarding upcoming events for the Historic Society, including plans for fund raisers for a Roop's Fort Restoration project.

**6 CONSENT CALENDAR:** Mayor De Boer reviewed the items on the Consent Calendar:

- A Receive and file minutes from the City Council's March 19 and April 2, 2014 meetings
- B Approve vendor warrants numbered 90675 through 90859 for a total of \$443,210.88 including \$101,610.45 in payroll warrants
- C Receive and file Monthly Finance Reports: March 2014

Motion by Councilmember Callegari, second by Councilmember McDonald, to approve the consent calendar; motion carried. Absent: Wilson

**7 PUBLIC HEARINGS:**

**7A Fees and rates for Fiscal Year 2014/2015**

- 1 Public Hearing: Solicit and consider comments relative to setting fees and charges for City services**
- 2 Action: Consider Resolution No. 14-5041, Amending Resolution No. 11-4754 and establishing fees and charges for City services**

Ms. Savage reported that the City has established fees and charges for various services that are charged for individuals or businesses for a range of purposes from park use fees to building plan check fees. The amount of the fee cannot exceed the cost of providing those services, and staff reviews the fees annually to determine if costs are being recovered appropriately. Fees have not been increased since 2010 and no increase is being proposed at this time. Additional analysis, including a time study, will be performed to assess the actual time needed to provide services, and will be brought back to Council along with a plan to consider both direct and indirect costs. Ms. Savage reviewed corrections to the schedule, which included fees that had been charged but not listed on the fee schedule, three new fees, including a telecommunications registration fee, telecommunications encroachment review fee, and site improvement plan review fee. She noted that one fee, non-construction permits within pavement, was being reduced.

Mayor De Boer opened the public hearing at 7:12 p.m. and requested comments from the public.

**Kathie Garnier**, American Pacific Mortgage Corporation, asked for an estimate of what the fee for site plan review would be.

Mr. Newton responded that the fee would be calculated at actual cost plus fifteen percent.

**Michael Kirack**, Kirack Construction, asked what the fee might be on a half million dollar development project.

Mr. Newton responded that some of the factors affecting time and cost of the site plan review would be drainage patterns, site slope, curb and gutter requirements, and compared the difference in review necessary for a subdivision versus a single family dwelling on a lot that requires no site plan review. He explained that the service has been provided on development projects, however the City has not previously

collected a separate fee for the site plan review, and for larger projects such as the Court House that was built last year, the amount of time dedicated to reviewing site plans can be quite extensive.

Mr. Kirack requested ample notification time for the local development community prior to implementation.

Mr. Hancock pointed out that the City already charges an engineering fee of actual cost plus fifteen percent, but in some cases, the site plan is submitted and reviewed separately. Identifying the service that is being provided and capturing the actual cost to provide those services is the purpose of adding the proposed fee and not to charge for the service two times.

There being no further questions, Mayor De Boer closed the public hearing at 7:18 p.m.

Motion by Councilmember McDonald to approve Resolution No. 14-5041; Councilmember Callegari provided a second and the motion carried. Absent: Wilson

**8**        **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.  
Commission/Committee Reports:

**9**        **NEW BUSINESS:**

**9A**        **Consider approval of Resolution No. 14-5046 authorizing closure of Main Street for Main Cruise events June 28, 2014** Mr. Newton reported that the Lassen Chamber of Commerce is hosting the annual Main Street Cruise event and is requesting the City's support for the event by authorizing a street closure and providing staff time to facilitate traffic safety for the event. The Chamber is requesting a street closure on Main from Cottage to Weatherlow, from 2:00 p.m. to 6:00 p.m. and closure of Pancera Plaza from 8:00 a.m. to 7:00 p.m. Caltrans requires City approval to authorize the street closure, and cost to the city for staff time is estimated to be \$3,045.

**Kathie Garnier**, Chamber of Commerce, thanked the City Council for their continued support of Chamber events, noting that the Main Cruise is one of the most popular.

Motion by Councilmember McBride to approve Resolution No. 14-5046; Councilmember McDonald provided a second and the motion carried. Absent: Wilson.

**9B**        **Consider Ordinance No. 14-0996 unauthorized camping amending Chapter 12.32 and 9.04 of the Susanville Municipal Code; waive first reading and introduce** Mr. Hancock reported that he has received a tremendous amount of feedback from the public and councilmembers regarding the issue of unauthorized camping in the City limits. Staff has researched what steps that other cities have taken that have effectively dealt with the issue, and drafted an ordinance for the Susanville Municipal Code that would prohibit unauthorized camping and storage of personal property within the City limits. The purpose of the ordinance is to ensure that the citizens of Susanville are able to enjoy the public areas within the community for the uses they were intended, and to address some of the health and safety issues that have been created by unauthorized camping.

**Michael Kirack**, Kirack Construction, shared photos with the Council that were taken along the river trail behind the site of his new business office building on Riverside drive. He complained of the theft, the health and safety hazard that comes with unauthorized camping, noting that he supports helping people who need it, but there are approximately 19 people living in the area behind McDonalds, and they are moving

in from other areas so the problem is only going to get worse. He thanked Chief Downing for being so responsive to his complaints, and he supports the proposed ordinance.

Chief Downing commented that he supported the Ordinance as written, noting that the ability to cite offenders aids in the criminal process. He discussed the clean-up efforts, and thanked Cherie Ferrell, of Crossroads Ministries, for providing a safe and appropriate alternative to camping along the river.

Mr. Hancock noted that one change was that the fine for a misdemeanor, was \$1,000 and not \$500.

**Cherie Ferrell**, Crossroads Ministries, spoke in favor of the Ordinance. She explained that the services provided at Crossroads include two meals per day, laundry and a hot shower. The activity that occurs along the river is not supported by Crossroads, as they expect a commitment to sobriety in order to utilize the services Crossroads provides and to that end, they drug test folks between two and three times per week who utilize their housing. She attributes the problem to changes with the State Department of Parole, and states that not everyone staying in the camps is from out of the area.

Councilmember Callegari added that the closure of State mental hospitals has contributed greatly to the problem of homelessness.

Councilmember McBride recommended more clean-up crew activity.

Motion by councilmember McDonald to waive the first reading and introduce Ordinance No. 14-0996; Councilmember McBride provided a second and the motion carried. Absent: Wilson.

**9C Consider approval of Resolution No. 14-5044 Approving C&S Companies updated Airport Layout Plan and PAPI project for Susanville Municipal Airport** Mr. Hancock explained that the Susanville Airport utilizes a Visual Slope Indicator, or VASI, to assist pilots on their final approach to the airport for night landings. The VASI at the end of runway 29 is un-operative, and the system is obsolete so parts are no longer available. C & S Companies, the City's Airport Planning Consultant, has developed a proposal to replace the VASI with a Precision Approach Path Indicator, or PAPI. C & S will prepare the necessary paperwork to submit to FAA to request reimbursement for the project, and the City will need to update its Airport Layout Plan (ALP) map for submittal to FAA.

Motion by Councilmember Callegari to approve Resolution No. 14-5044; Councilmember McDonald provided a second and the motion carried. Absent: Wilson.

At 7:46 p.m., Mayor pro tem Wilson entered the chambers and assumed his seat on the dais.

**9D Consider approval of Resolution No. 14-5048 amending FY 2013/2014 Budget for paving project** Mr. Newton reported that staff has prepared design plans and a cost estimate to construct a parking lot at City Hall. The public works department has the necessary staffing and equipment to complete the work in-house. According to the California Public Contracting Code, the City is allowed to complete public works projects of up to \$45,000 with the City's own forces. He notes that the conceptual plan for the parking lot has been included in the report for Council review.

Mayor pro tem Wilson asked if the cost was included in the current fiscal year budget. Mr. Hancock confirmed that the project was approved and budgeted for in the current fiscal year, pending the Council's approval of the plans. The resolution for consideration would memorialize that action.

Motion by Mayor pro tem Wilson to approve Resolution No. 14-5048; Councilmember McBride provided a second and the motion carried unanimously.

**9E Consider approval of Resolution No. 14-5049 authorizing purchase of folder/insert machine for the Finance Division** Ms. Savage reported that the City leased a folder/insert machine from Ray Morgan Company in 2007 to assist with the folding and inserting of the City's utility bills, sending approximately 4,400 utility bills and 1,200 reminder notices each month. Staff has been experiencing several mechanical issues with the machine and have researched various replacement options, including another lease versus outright purchase. It has been determined that it would be most cost effective to purchase a new machine based upon a competitive proposal from Forest Office. The City would have the advantage of shopping local and having quick response and service times. The cost is estimated to be approximately \$9,315.

Mayor pro tem Wilson asked what the expected life of the new equipment would be, and Council discussed the competitive bid process and the functionality of the machine. Mayor pro tem Wilson requested that the machine be of sufficient quality to last at least five years. Councilmember McBride appreciated the support of local business.

Motion by Councilmember McBride to approve Resolution No. 14-5049; Councilmember Callegari provided a second and motion carried unanimously.

Councilmember McBride recuses himself from the discussion due to a business conflict, and exits the Council chambers.

**9F Consider approval of Memorial Ballfield Signage for use as advertising by Lassen College and American Legion Baseball** Mr. Hancock explained that there are two advertising billboards at the Memorial Park ball field and a review of the agreement with Lassen College indicates that the billboards may not have been approved in accordance with the agreement. Lassen College and the American Legion Baseball Association each sell advertising on the signs, and have indicated that the advertising proceeds are an important part of funding their respective programs. Staff is recommending that the City Council authorize the continued use of the signage. The sign currently advertising Tum-a-Lum Lumber will be advertising Kirack Construction, and staff is requesting City Council approval to memorialize the existing signage.

**Steve Robertson**, American Legion Baseball president, talked about the various projects and donations of time and money that his group has committed over the years, and recognized the hard work of many other organizations who have worked to make the field such an asset to the community.

**Frank Avilla**, Lassen College, discussed the contributions made by the College and the dedication of his organization towards making the Memorial ball field one of the highest quality fields in the north State. He thanked the City Council for supporting that effort and looked forward to that continued partnership.

Michael Kirack stated that he supports everything that both groups are working for, that the park is a tribute to the community and he is excited for the opportunity to help support it.

Councilmember Callegari agreed that the park represents a true community effort, and that it has been for many years. He stated that he was supportive provided that the City approve any proposed changes to the signs.

Mr. Hancock reiterated that the revenue for advertising goes to American Legion Baseball and Lassen College, and any change in signage would be approved by the City first.

It was the consensus of the City Council to move forward with the advertising signage as discussed provided that the signage and changes are approved by the City Administrator.

**10**     **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11**     **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12**     **CONTINUING BUSINESS:**

**12A**     **Consider approval of Resolution No. 14-5047 amending contract with Dig It Construction for 2012 Susanville Rehab B Project** Mr. Newton explained that staff has prepared plans to complete the rehabilitation of Laurel Street with the remaining Susanville Rehab B funds. The Rehab funds were used for the rehabilitation of Riverside Drive near the new Court House and there is approximately \$100,950 remaining. Dig It Construction provided an estimate of approximately \$123,781 to complete the rehabilitation of Laurel Street. Staff is proposing to make up the project balance of \$28,831 with money remaining in the Prop 1B Improvements fund, which must be expended by June 30, 2014.

The City has entered into a contract with Dig It Construction for completion of the Susanville Rehab B project, and in August 2013, approved a contract amendment to keep the contract open. This also allowed the City to keep an eight percent project retention. The City has been holding two percent, or \$42,382.05, and Dig It is requesting that the City release the money upon execution of Change Order #6, which would be appropriate. Change Order #6 also authorizes the City Administrator to authorize any additional change orders up to \$6,000 for the Laurel Street Rehab as a project contingency.

Mayor pro tem Wilson commented that using Prop 1B money to complete the project was not presented as an option the last time this project was discussed.

Mr. Hancock replied that staff had been planning to use Street Mitigation funds to make up the difference in project costs, but that Prop 1B funding was a better source of funding would be available until June 30<sup>th</sup>.

Mayor pro tem Wilson asked about the timeline for completing the project, and if the June 30<sup>th</sup> deadline could be met.

Mr. Newton responded that the City was waiting until the curb gutter and sidewalk work was completed by Tractor Supply, and after the new sewer line is installed down Laurel Street, and that the project is on track.

Motion by Mayor pro tem Wilson to approve Resolution No. 14-5047; Councilmember McBride provided a second and the motion carried unanimously.

**12B**     **Consider approval of Resolution No. 14-5045 Approving payoff of Diamond Mountain Golf Course Loan and CalPERS Side Fund Liability** Ms. Savage reported that at the mid-year budget discussions, the Council discussed possible uses for one-time revenues that have been received by the City.

The Council prioritized the options presented as paying off the golf course loan and paying down the side fund liability with funds that have accumulated in the risk management fund from previous dividend payments.

Councilmember Callegari objected to using tax payer dollars to support an enterprise fund such as the golf course. Enterprise funds should be self-sustaining and many people who are not golfers expect their tax dollars to be spent on the services that they are earmarked for. While he does not object to borrowing for projects that the golfers support, he cannot support borrowing from other funds in the manner being proposed. Councilmember Callegari asked Ms. Savage if the golf course enterprise fund would be paying taxes back to those funds it was borrowing from. She responded that no, the loan will be paid off and the City will own the golf course free and clear.

Mayor pro tem Wilson clarified that the City borrowed money from the general fund and the risk management fund to pay off the loan due from Plumas Bank. The approval of 14-5045 will repay that money to the general fund, the risk management fund, and the excess money in the risk management fund will be used to pay down the CalPERS Side Fund loan, so for him it is a win/win/win situation.

Councilmember McBride supported Mayor pro tem Wilson's statement.

Motion by Councilmember McDonald to approve Resolution No. 14-5045; Councilmember McBride provided a second and the motion carried with Councilmember Callegari voting No.

### **13 CITY ADMINISTRATOR'S REPORTS:**

**13A Junior Fishing Derby Update** Mr. Hancock provided an update regarding the 25<sup>th</sup> Annual Junior Fishing Derby and thanked all those who worked hard to make the event such a success.

Councilmember McBride commented that next year even more effort should be made to clean up along the river prior to the Derby, as there was still trash and graffiti where the children were fishing.

**13B Richmond School Evacuation Plan** Mr. Hancock explained that the Richmond School District has been working to update their school safety plan and they have determined that the most appropriate off-site staging area in the event of a campus-wide evacuation would be the old club house at the Diamond Mountain Golf Course. The District has requested that the City Council authorize the use of the club house for this purpose and permit them to include it in their Safety Plan. It was the consensus of the City Council to allow this use, and directed Mr. Hancock to work with the District to make sure they have a safe place to evacuate children in the event of an emergency.

**13C Susanville Airport Project Review** Mr. Hancock reported that the Lassen County Community Development Department has received a project request to use an existing building on property adjacent to the Susanville Municipal Airport for a children's amusement facility/play center which will be focused on children up to 14 years old. The site will have bounce houses and other activities geared towards children and will cater to special events such as birthday parties and on certain occasions they may have up to 70 children and adults on the site at once. Average attendance would be estimated to be between 15 and 20 people at one time. Due to the proximity to the airport, the County initiated a review of the project by the Lassen County Airport Land Use Commission (ALUC) who heard the proposal on April 28, 2014 and continued the item to May 13, 2014.

Mr. Hancock explained that as the owner and operator of the Airport, the City has a responsibility to ensure that incompatible land uses are not located near the airport. The airport is divided into three safety zones, which he noted were included on a map provided with the staff report. The project is located in safety zone 3, the Overflight Safety Area, which is the zone where aircraft maneuver to enter or leave the traffic pattern, and it has the lowest safety risk of the three zones. Hazards in this zone are lower than the areas adjacent to the runways, particularly the ends of the runways and approach zones, however, mid-air collisions are more prevalent within this zone. Because of this potential hazard, the Airport Land Use Plan states that large groups of people should not be located beneath the traffic pattern zone because of the potential for injury. The subject building is located approximately 600 feet to the south of the runway. Because the Overflight Zone is so large the range of allowable uses is varied and dependent on location, and projects are reviewed on an individual basis. The Airport Land Use Commission has the ultimate decision on whether to find that the proposed use is compatible with airport operations including noise and safety, the Council has an opportunity to voice any concerns they may have and submit comments for consideration by ALUC. Mr. Hancock requested comments from the City Council regarding the project that would be incorporated into a written response to the Commission.

The Council discussed concerns related to noise and safety, and a member of the public also brought up septic issues. It was clarified that building and septic issues would be the County's to consider. It was also discussed how it would affect grant funding for airport projects. It was the consensus to not submit any comments in opposition to the project on behalf of the City.

**14     COUNCIL ITEMS:**

**14A    AB1234 travel reports:**

**15     ADJOURNMENT:** Motion by Mayor pro tem Wilson, second by Councilmember Callegari to adjourn; motion carried unanimously.

Meeting adjourned at 8:55 p.m.

Respectfully submitted by

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

\_\_\_\_\_  
Rod E. De Boer, Mayor

*Approved on* \_\_\_\_\_

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Deborah Savage, Finance Manager

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Vendor and Payroll Warrants

**PRESENTED BY:** Deborah Savage, Finance Manager

**SUMMARY:** Warrants dated May 15<sup>th</sup> through May 28<sup>th</sup> numbered 90946 through 91070

**FISCAL IMPACT:** Accounts Payable vendor warrants totaling \$289,003.10 plus \$99,716.51 in payroll warrants, for a total of \$388,719.61

**ACTION REQUESTED:** Motion to receive and file.

**ATTACHMENTS:** Payments by vendor and transmittal check registers.

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
05/09/2014	CDPT	05/13/2014	275	CITY OF SUSANVILLE PA	1	7650-2203-1	6,124.65-
05/09/2014	CDPT	05/13/2014	275	CITY OF SUSANVILLE PA	1	7650-2203-1	6,124.65-
05/09/2014	CDPT	05/13/2014	275	CITY OF SUSANVILLE PA	1	7650-2203-1	1,923.12-
05/09/2014	CDPT	05/13/2014	275	CITY OF SUSANVILLE PA	1	7650-2203-1	1,923.12-
05/09/2014	CDPT	05/13/2014	275	CITY OF SUSANVILLE PA	1	7650-2203-1	14,014.08-
05/09/2014	CDPT	05/13/2014	276	EMPLOYMENT DEV. DEP	6	7650-2203-1	2,947.66-
05/09/2014	CDPT	05/13/2014	277	EMPLOYMENT DEV DEP	7	7650-2203-1	1,219.90-
04/25/2014	CDPT	05/14/2014	278	LABORERS TRUST FUND	9	7650-2203-1	887.00-
05/09/2014	CDPT	05/14/2014	278	LABORERS TRUST FUND	9	7650-2203-1	1,012.00-
05/09/2014	CDPT	05/14/2014	278	LABORERS TRUST FUND	9	7650-2203-1	64,069.00-
04/25/2014	CDPT	05/14/2014	90957	AFLAC	14	8403-2239-0	486.78-
04/25/2014	CDPT	05/14/2014	90957	AFLAC	14	7650-2203-0	135.00-
05/09/2014	CDPT	05/14/2014	90957	AFLAC	14	8403-2239-0	486.78-
05/09/2014	CDPT	05/14/2014	90957	AFLAC	14	7650-2203-0	135.00-
05/09/2014	CDPT	05/14/2014	90958	CA STATE DISBURSEME	26	7650-2203-0	184.61-
05/09/2014	CDPT	05/14/2014	90959	CA STATE DISBURSEME	35	7650-2203-0	247.38-
05/09/2014	CDPT	05/14/2014	90960	CA STATE DISBURSEME	36	7650-2203-0	103.84-
04/25/2014	CDPT	05/14/2014	90961	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00-
05/09/2014	CDPT	05/14/2014	90961	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00-
05/09/2014	CDPT	05/14/2014	90962	JEFFERSON PILOT FINA	22	7650-2203-1	125.67-
05/09/2014	CDPT	05/14/2014	90962	JEFFERSON PILOT FINA	22	7650-2203-1	184.50-
05/09/2014	CDPT	05/14/2014	90963		28	7650-2203-0	391.38-
05/09/2014	CDPT	05/14/2014	90964	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
04/25/2014	CDPT	05/14/2014	90965	NEW IMAGE RACQUETB	30	7650-2203-0	96.00-
05/09/2014	CDPT	05/14/2014	90965	NEW IMAGE RACQUETB	30	7650-2203-0	96.00-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	8,337.07-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	1,978.14-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	5,524.30-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	4,091.00-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	70.69-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	120.82-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	111.33-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	373.66-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	373.66-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	569.03-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	569.03-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	151.28-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	151.28-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	16.00-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	4,066.82-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	1,360.16-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	2,582.19-
05/09/2014	CDPT	05/14/2014	90967	P.E.R.S.	8	7650-2203-1	32.00-
04/25/2014	CDPT	05/14/2014	90968	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96-
05/09/2014	CDPT	05/14/2014	90968	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94-
05/09/2014	CDPT	05/14/2014	90969	UPEC, LOCAL 792	10	7650-2203-1	1,950.50-
05/09/2014	CDPT	05/14/2014	90970	VALIC	4	7650-2203-0	2,377.05-
04/25/2014	CDPT	05/14/2014	90971	OPERATING ENGINEERS	11	7650-2203-0	573.00-
05/09/2014	CDPT	05/14/2014	90971	OPERATING ENGINEERS	11	7650-2203-0	597.00-
05/09/2014	CDPT	05/14/2014	90971	OPERATING ENGINEERS	11	7650-2203-0	26.00-
Grand Totals:			50				140,183.03-

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
05/14	05/15/2014	90972	884	BANK OF AMERICA	RESTURANT G/C FOOD	2565 042514	1	7530-451-54-46	SUPPLIES GENERAL	3,972.10	3,972.10	
05/14	05/15/2014	90972	884	BANK OF AMERICA	RESTURANT G/C AD	2565 042514	2	7530-451-54-45	ADVERTISING	20.00	20.00	
Total 2565 042514:											3,992.10	3,992.10
05/14	05/15/2014	90972	884	BANK OF AMERICA	MONTHLY REPORTING FEES	3996 042514	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	15.00	15.00	
Total 3996 042514:											15.00	15.00
05/14	05/15/2014	90972	884	BANK OF AMERICA	TISSUE, PAPER TOWELS, SOA	4028 042514	1	7530-451-55-46	SUPPLIES - GENERAL	110.68	110.68	
05/14	05/15/2014	90972	884	BANK OF AMERICA	WATER	4028 042514	2	7530-451-52-46	SUPPLIES-GENERAL	29.83	29.83	
05/14	05/15/2014	90972	884	BANK OF AMERICA	DUST PAN	4028 042514	3	7530-451-52-46	SUPPLIES-GENERAL	8.12	8.12	
05/14	05/15/2014	90972	884	BANK OF AMERICA	TOWELS, MOP REFILLS	4028 042514	4	7530-451-55-46	SUPPLIES - GENERAL	39.01	39.01	
05/14	05/15/2014	90972	884	BANK OF AMERICA	MOP REFILLS	4028 042514	5	7530-451-55-46	SUPPLIES - GENERAL	19.25	19.25	
05/14	05/15/2014	90972	884	BANK OF AMERICA	BATTERY FILLER/ GOLF CARTS	4028 042514	6	7530-451-55-46	SUPPLIES - GENERAL	18.81	18.81	
05/14	05/15/2014	90972	884	BANK OF AMERICA	TRASH BAGS	4028 042514	7	7530-451-55-46	SUPPLIES - GENERAL	142.80	142.80	
05/14	05/15/2014	90972	884	BANK OF AMERICA	SAND BOTTLE	4028 042514	8	7530-451-55-46	SUPPLIES - GENERAL	19.42	19.42	
Total 4028 042514:											387.92	387.92
05/14	05/15/2014	90972	884	BANK OF AMERICA	RETURN CABLES FOR PRINTE	4093 042514	1	1000-415-10-46	SUPPLIES-GENERAL	59.10-	59.10-	
05/14	05/15/2014	90972	884	BANK OF AMERICA	PAINT SUPPLIES	4093 042514	2	1000-452-20-46	SUPPLIES-GENERAL	45.95	45.95	
05/14	05/15/2014	90972	884	BANK OF AMERICA	LETTUCE AND PRIME RIB G/C	4093 042514	3	7530-451-54-46	SUPPLIES GENERAL	730.70	730.70	
Total 4093 042514:											717.55	717.55
05/14	05/15/2014	90972	884	BANK OF AMERICA	CODE BOOK	4119 042514	1	1000-422-10-46	BOOKS AND PERIODICALS	98.08	98.08	
Total 4119 042514:											98.08	98.08
05/14	05/15/2014	90972	884	BANK OF AMERICA	AIR BREATHER& ELEMENT	4168 042514	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	23.55	23.55	
05/14	05/15/2014	90972	884	BANK OF AMERICA	LED TRAFFIC ADVISOR	4168 042514	2	2007-431-20-44	REPAIR AND MAINTENANCE-V	104.30	104.30	
Total 4168 042514:											127.85	127.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/15/2014	90972	884	BANK OF AMERICA	BATTERIES, PRINTER INK	4226 042514	1	1000-421-10-46	SUPPLIES-GENERAL	93.38	93.38
05/14	05/15/2014	90972	884	BANK OF AMERICA	OFFICE SUPPLIES	4226 042514	2	1000-421-10-46	SUPPLIES-JANITORIAL	51.90	51.90
05/14	05/15/2014	90972	884	BANK OF AMERICA	MOLY PHOSPHATE BARRELS	4226 042514	3	1000-421-10-46	SUPPLIES-SAFETY ITEMS	1,825.42	1,825.42
Total 4226 042514:										1,970.70	1,970.70
05/14	05/15/2014	90972	884	BANK OF AMERICA	FUEL	4259 042514	1	1000-421-10-46	GASOLINE	106.00	106.00
Total 4259 042514:										106.00	106.00
05/14	05/15/2014	90972	884	BANK OF AMERICA	INVESTIGATIVE SUPPLIES	4291 042514	1	1000-421-10-46	SUPPLIES-GENERAL	29.26	29.26
05/14	05/15/2014	90972	884	BANK OF AMERICA	TIE CLIP MICROPHONE	4291 042514	2	1000-421-10-47	EQUIPMENT - SAFETY	43.45	43.45
05/14	05/15/2014	90972	884	BANK OF AMERICA	CHIA MEMBERSHIP	4291 042514	3	1000-421-10-48	DUES AND MEMBERSHIPS	25.00	25.00
05/14	05/15/2014	90972	884	BANK OF AMERICA	TR	4291 042514	4	1000-421-10-45	TRAINING	1,930.62	1,930.62
Total 4291 042514:										2,028.33	2,028.33
05/14	05/15/2014	90972	884	BANK OF AMERICA	TR EX	4317 042514	1	1000-421-10-45	TRAINING	1,453.29	1,453.29
Total 4317 042514:										1,453.29	1,453.29
05/14	05/15/2014	90972	884	BANK OF AMERICA	CERTIFICATE RENEWAL	4728 042514	1	1000-424-20-48	DUES AND MEMBERSHIPS	60.00	60.00
05/14	05/15/2014	90972	884	BANK OF AMERICA	BATTERIES, CHARGER	4728 042514	2	1000-419-10-46	SUPPLIES-GENERAL	30.04	30.04
Total 4728 042514:										90.04	90.04
05/14	05/15/2014	90972	884	BANK OF AMERICA	WEB BUILDER	5203 042514	1	8404-430-10-48	DUES AND MEMBERSHIPS	49.80	49.80
Total 5203 042514:										49.80	49.80
05/14	05/15/2014	90972	884	BANK OF AMERICA	MEMBERSHIP DUES	5442 042514	1	7110-430-42-48	DUES AND MEMBERSHIPS	176.67	176.67
05/14	05/15/2014	90972	884	BANK OF AMERICA	MEMBERSHIP DUES	5442 042514	2	7110-1430-105	PRE-PAID OTHER	883.33	883.33
Total 5442 042514:										1,060.00	1,060.00
05/14	05/15/2014	90972	884	BANK OF AMERICA	NEW GAME SPY	6587 042514	1	7110-430-42-46	SUPPLIES-GENERAL	309.98	309.98
Total 6587 042514:										309.98	309.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/15/2014	90972	884	BANK OF AMERICA	VOICE RECORDER	6933 042514	1	1000-421-10-45	INVESTGATIVE FUNDS	89.15	89.15
Total 6933 042514:											
05/14	05/15/2014	90972	884	BANK OF AMERICA	BARREL LOCK	7575 042514	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	210.78	210.78
Total 7575 042514:											
05/14	05/15/2014	90972	884	BANK OF AMERICA	GARAGE CLICKER	7979 042514	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	42.49	42.49
05/14	05/15/2014	90972	884	BANK OF AMERICA	FUEL	7979 042514	2	1000-422-10-46	GASOLINE	1,029.80	1,029.80
05/14	05/15/2014	90972	884	BANK OF AMERICA	CASTER	7979 042514	3	1000-422-10-44	MISC - REPAIR & MAINTENANC	713.78	713.78
05/14	05/15/2014	90972	884	BANK OF AMERICA	DEGREASER	7979 042514	4	1000-422-10-46	SUPPLIES-JANITORIAL	35.20	35.20
05/14	05/15/2014	90972	884	BANK OF AMERICA	ALTERNATOR	7979 042514	5	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	182.74	182.74
05/14	05/15/2014	90972	884	BANK OF AMERICA	POSTAGE	7979 042514	6	1000-425-20-46	POSTAGE	26.80	26.80
05/14	05/15/2014	90972	884	BANK OF AMERICA	POSTAGE	7979 042514	7	1000-422-10-46	POSTAGE	9.45	9.45
05/14	05/15/2014	90972	884	BANK OF AMERICA	TRAINING PUBLICATIONS, SHI	7979 042514	8	1000-422-10-46	BOOKS AND PERIODICALS	84.13	84.13
05/14	05/15/2014	90972	884	BANK OF AMERICA	CODE TRAINING	7979 042514	9	1000-425-20-45	TRAVEL	75.00	75.00
05/14	05/15/2014	90972	884	BANK OF AMERICA	TRAINING PUBLICATIONS, SHI	7979 042514	10	1000-422-10-46	BOOKS AND PERIODICALS	84.13	84.13
Total 7979 042514:										2,283.52	2,283.52
05/14	05/15/2014	90972	884	BANK OF AMERICA	BUBBLE WRAP, PAPER KRAFT	9363 042514	1	7620-430-10-46	SUPPLIES-GENERAL	43.23	43.23
05/14	05/15/2014	90972	884	BANK OF AMERICA	PAPER CLIPS, IB PROFEN	9363 042514	2	7620-430-10-46	SUPPLIES-GENERAL	16.82	16.82
05/14	05/15/2014	90972	884	BANK OF AMERICA	WEB BUILDER	9363 042514	3	7620-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90
05/14	05/15/2014	90972	884	BANK OF AMERICA	SENSOR PRESSURE TRANSDU	9363 042514	4	7301-430-52-44	REPAIR AND MAINTENANCE-MI	1,614.00	1,614.00
05/14	05/15/2014	90972	884	BANK OF AMERICA	SCREWDRIVERS, PLIERS	9363 042514	5	7401-430-62-46	SUPPLIES-SMALL TOOLS	18.76	18.76
05/14	05/15/2014	90972	884	BANK OF AMERICA	SCREWDRIVERS, PLIERS	9363 042514	6	7110-430-42-46	SUPPLIES-SMALL TOOLS	18.76	18.76
05/14	05/15/2014	90972	884	BANK OF AMERICA	USB	9363 042514	7	7620-430-10-46	SUPPLIES-GENERAL	21.47	21.47
05/14	05/15/2014	90972	884	BANK OF AMERICA	TOOL FOR VEHICLES	9363 042514	8	7401-430-62-44	REPAIR AND MAINT-VEHICLE	14.33	14.33
05/14	05/15/2014	90972	884	BANK OF AMERICA	TOOL FOR VEHICLES	9363 042514	9	2007-431-20-44	REPAIR AND MAINTENANCE-V	14.33	14.33
05/14	05/15/2014	90972	884	BANK OF AMERICA	TOOL FOR VEHICLES	9363 042514	10	7110-430-42-44	REPAIR AND MAINTENANCE-V	14.33	14.33
05/14	05/15/2014	90972	884	BANK OF AMERICA	BINDERS	9363 042514	11	7401-430-62-46	SUPPLIES-GENERAL	43.78	43.78
05/14	05/15/2014	90972	884	BANK OF AMERICA	RAM REBUILD KIT	9363 042514	12	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	54.50	54.50
Total 9363 042514:										1,899.21	1,899.21
05/14	05/15/2014	90973	76	BILLINGTON ACE HARD	SINGLE KEY	298157	1	1000-452-20-46	SUPPLIES-GENERAL	8.98	8.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 298157:											
05/14	05/15/2014	90973	76	BILLINGTON ACE HARD	FASTENERS	298654	1	1000-452-20-46	SUPPLIES-GENERAL	7.20	7.20
Total 298654:											
05/14	05/15/2014	90973	76	BILLINGTON ACE HARD	PVC PIPE, SEALANT, BUSHING	298725	1	1000-452-20-46	SUPPLIES-GENERAL	91.12	91.12
Total 298725:											
05/14	05/15/2014	90973	76	BILLINGTON ACE HARD	ROLLER COVER	298896	1	1000-452-20-46	SUPPLIES-GENERAL	6.28	6.28
Total 298896:											
05/14	05/15/2014	90973	76	BILLINGTON ACE HARD	COUPLING, PVC PIPE	299324	1	1000-452-20-46	SUPPLIES-GENERAL	19.88	19.88
Total 299324:											
05/14	05/15/2014	90974	7779		REFUND GAS DEPOSIT	10527700019	1	7401-2228-000	DEPOSITS-CUSTOMER	111.33	111.33
Total 10527700019:											
05/14	05/15/2014	90975	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110NORTHST 050214	1	1000-452-20-44	DISPOSAL	226.62	226.62
Total 110NORTHST 050214:											
05/14	05/15/2014	90975	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRCLE 050214	1	7530-451-52-44	DISPOSAL	186.47	186.47
Total 470895CIRCLE 050214:											
05/14	05/15/2014	90975	1307	C&S WASTE SOLUTIONS	66 N LASSEN	SVL2 050214	1	1000-417-10-44	DISPOSAL	154.93	154.93
Total SVL2 050214:											
05/14	05/15/2014	90975	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW	SVL5 050214	1	1000-452-20-44	DISPOSAL	186.47	186.47
Total SVL5 050214:											
										186.47	186.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/15/2014	90975	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 050214	1	1000-421-10-44	DISPOSAL	93.24	93.24
Total SVL7 050214:											
										93.24	93.24
05/14	05/15/2014	90976	118	CBC INNOVIS INC	MEMBERSHIP DUES	4122007303	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 4122007303:											
										10.00	10.00
05/14	05/15/2014	90977	5638		REFUND GAS DEPOSIT	10108780000	1	7401-2228-000	DEPOSITS-CUSTOMER	65.37	65.37
Total 10108780000:											
										65.37	65.37
05/14	05/15/2014	90978	7783		REFUND WATER OVERPAYME	10220500019	1	9999-1001-001	CASH CLEARING - UTILITIES	20.65	20.65
Total 10220500019:											
										20.65	20.65
05/14	05/15/2014	90979	173	DATCO SERVICES	SUBSTANCE TEST 4/14	25721630	1	1000-416-10-43	TECHNICAL SVCS	104.00	104.00
Total 25721630:											
										104.00	104.00
05/14	05/15/2014	90980	7781		REFUND GAS OVERPAYMENT	10290110009	1	9999-1001-001	CASH CLEARING - UTILITIES	212.97	212.97
Total 10290110009:											
										212.97	212.97
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C	ASSIST TO CITY ADMIN JOB	#4337 00997691	1	1000-417-10-45	ADVERTISING	55.25	55.25
Total #4337 00997691:											
										55.25	55.25
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C	ADMIN STAFF ASSIST JOB	#4337 00997692	1	1000-417-10-45	ADVERTISING	64.75	64.75
Total #4337 00997692:											
										64.75	64.75
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C	COME IN AD FOR G/C	#4337 00998982	1	7530-451-64-45	ADVERTISING	88.50	88.50
Total #4337 00998982:											
										88.50	88.50
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C	ADMIN STAFF ASSIST JOB	#4337 00999606	1	1000-417-10-45	ADVERTISING	64.75	64.75

GL Period	Check Issue Date	Check Number	Vendor Number	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total #4337 0099606:										
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C DIAMOND MTN GRILL AD	#4337 01000723	1	7530-451-54-45	ADVERTISING	64.75	64.75
Total #4337 01000723:										
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C GRILL COOK G/C RESTURANT	#4337 01001378	1	7530-451-54-45	ADVERTISING	88.50	88.50
Total #4337 01001378:										
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C NOW OPEN G/C	#437 00995384	1	7530-451-52-45	ADVERTISING	9.50	9.50
Total #437 00995384:										
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C ASSIST TO CITY ADMIN. JOB	#437 00996098	1	1000-417-10-45	ADVERTISING	115.05	115.05
Total #437 00996098:										
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C ADMIN STAFF ASSIST AD	#437 00996099	1	1000-417-10-45	ADVERTISING	55.25	55.25
Total #437 00996099:										
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C COME IN FOR A BIT G/C RESTU	#437 00997036	1	7530-451-54-45	ADVERTISING	64.75	64.75
Total #437 00997036:										
05/14	05/15/2014	90981	241	FEATHER PUBLISHING C ST FRANCIS PUBLIC HEARING	PO#7624	1	1000-419-10-45	ADVERTISING	70.50	70.50
Total PO#7624:										
05/14	05/15/2014	90982	265	FRONTIER DSL SERVICE	1000 050514	1	1000-417-10-45	COMMUNICATIONS	39.20	39.20
05/14	05/15/2014	90982	265	FRONTIER ADMIN FAX	1000 050514	2	1000-413-20-45	COMMUNICATIONS	145.00	145.00
05/14	05/15/2014	90982	265	FRONTIER ADMIN	1000 050514	3	1000-413-20-45	COMMUNICATIONS	.06	.06
05/14	05/15/2014	90982	265	FRONTIER CITY CLERK FAX	1000 050514	4	1000-411-40-45	COMMUNICATIONS	11.68	11.68
05/14	05/15/2014	90982	265	FRONTIER CITY CLERK	1000 050514	5	1000-411-40-45	COMMUNICATIONS	.05	.05
05/14	05/15/2014	90982	265	FRONTIER FINANCE	1000 050514	6	1000-415-10-45	COMMUNICATIONS	7.80	7.80
05/14	05/15/2014	90982	265	FRONTIER COMM DEVELOPMEN	1000 050514	7	1000-419-10-45	COMMUNICATIONS	7.80	7.80
05/14	05/15/2014	90982	265	FRONTIER CITY HALL	1000 050514	8	1000-417-10-45	COMMUNICATIONS	7.81	7.81
Total: 117.08										

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
05/14	05/15/2014	90982	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 050514	9	7110-430-42-45	COMMUNICATIONS	24.15	24.15	
05/14	05/15/2014	90982	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 050514	10	7401-430-62-45	COMMUNICATIONS	24.15	24.15	
Total 1000 050514:											345.58	345.58
05/14	05/15/2014	90982	265	FRONTIER	257-1033 PARKS	1033 050514	1	1000-452-20-45	COMMUNICATIONS	157.42	157.42	
Total 1033 050514:											157.42	157.42
05/14	05/15/2014	90982	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 050514	1	1000-417-10-45	COMMUNICATIONS	32.64	32.64	
Total 2960 050514:											32.64	32.64
05/14	05/15/2014	90982	265	FRONTIER	257-3292 MUSEUM	3292 051014	1	1000-451-80-45	COMMUNICATION	77.83	77.83	
Total 3292 051014:											77.83	77.83
05/14	05/15/2014	90983	5562		TR EX SACRAMENTO 5/18/14	051414	1	7620-430-10-45	TRAVEL	335.50	335.50	
Total 051414:											335.50	335.50
05/14	05/15/2014	90984	1179	GRANITE ELECTRICAL S	WIRE	S16885030001	1	7530-451-52-46	SUPPLIES-GENERAL	3.89	3.89	
Total S16885030001:											3.89	3.89
05/14	05/15/2014	90985	1424	GREEN DOT TRANSPOR	PROFESSIONAL SERVICES	150	1	2007-431-27-43	PROFESSIONAL SERVICES	2,160.00	2,160.00	
Total 150:											2,160.00	2,160.00
05/14	05/15/2014	90986	1405	HARPER CPA, KEVIN W	PROFESSIONAL SER. 3/2014	041214	1	1000-415-10-43	PROFESSIONAL SVCS	6,030.00	6,030.00	
Total 041214:											6,030.00	6,030.00
05/14	05/15/2014	90987	312	HISTORIC USA	4/14 COLLECTIONS, NET	050714	1	8401-2228-000	DEPOSITS PAYABLE	65.32	65.32	
05/14	05/15/2014	90987	312	HISTORIC USA	5%FEE 4/14 COLLECTIONS	050714	2	8401-2228-000	DEPOSITS PAYABLE	3.43	3.43	
05/14	05/15/2014	90987	312	HISTORIC USA	5%FEE 4/14 COLLECTIONS	050714	3	1000-415-10-34	REIMBURSEMENTS (HUSALAF	3.43-	3.43-	
Total 050714:											65.32	65.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/15/2014	90988	335	J.W. WOOD CO INC	BATHROOM FAUCET MEM. PA	S071620	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	119.29	119.29
Total S071620:											
05/14	05/15/2014	90988	335	J.W. WOOD CO INC	PVC, NIPPLES	S071713	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	7.11	7.11
Total S071713:											
05/14	05/15/2014	90988	335	J.W. WOOD CO INC	NOZZLE, SPRINKLER	S072150	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	105.60	105.60
Total S072150:											
05/14	05/15/2014	90988	335	J.W. WOOD CO INC	SPRINKLER, NOZZLE	S07215000	1	1000-452-20-46	SUPPLIES-GENERAL	105.60	105.60
Total S07215000:											
05/14	05/15/2014	90988	335	J.W. WOOD CO INC	COUPLING	S07231500	1	7530-451-52-46	SUPPLIES-GENERAL	3.90	3.90
Total S07231500:											
05/14	05/15/2014	90988	335	J.W. WOOD CO INC	CLAMPS	S07237500	1	7530-451-55-46	SUPPLIES - GENERAL	9.36	9.36
Total S07237500:											
05/14	05/15/2014	90989	411	LASSEN MOTOR PARTS	FUSE	198048	1	7530-451-52-46	SUPPLIES-GENERAL	5.42	5.42
Total 198048:											
05/14	05/15/2014	90989	411	LASSEN MOTOR PARTS	BELT	198447	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	7.21	7.21
Total 198447:											
05/14	05/15/2014	90990	432	LEXIS NEXIS	ELECTRONIC LAW LIBRARY SV	1404211992	1	1000-412-10-48	DUES AND MEMBERSHIPS	143.82	143.82
Total 1404211992:											
05/14	05/15/2014	90991	437	LMUD	66 N LASSEN STREET	2466 050614	1	1000-452-20-46	ELECTRICITY	537.01	537.01

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2466 050614:											
05/14	05/15/2014	90991	437	LMUD	N WEATHERLOW ST TENNIS S	24661 050614	1	1000-452-20-46	ELECTRICITY	10.00	10.00
										10.00	10.00
Total 24661 050614:											
05/14	05/15/2014	90991	437	LMUD	65 N WEATHERLOW ST PARK	2865 050614	1	1000-452-20-46	ELECTRICITY	88.88	88.88
										88.88	88.88
Total 2865 050614:											
05/14	05/15/2014	90991	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 050614	1	1000-451-80-46	ELECTRICITY	24.40	24.40
										24.40	24.40
Total 2866 050614:											
05/14	05/15/2014	90991	437	LMUD	65 N WEATHERLOW ST COMM	2867 050614	1	1000-452-20-46	ELECTRICITY	32.06	32.06
										32.06	32.06
Total 2867 050614:											
05/14	05/15/2014	90991	437	LMUD	N WEATHERLOW ST TENNIS C	2870 050614	1	1000-452-20-46	ELECTRICITY	24.48	24.48
										24.48	24.48
Total 2870 050614:											
05/14	05/15/2014	90991	437	LMUD	NORTH ST BASEBALL PARK M	2873 050614	1	1000-452-20-46	ELECTRICITY	15.68	15.68
										15.68	15.68
Total 2873 050614:											
05/14	05/15/2014	90991	437	LMUD	115 N WEATHERLOW ST	43866 050614	1	1000-451-80-46	ELECTRICITY	56.00	56.00
										56.00	56.00
Total 43866 050614:											
05/14	05/15/2014	90991	437	LMUD	NORTH ST BASEBALL PARK M	9283 050614	1	1000-452-20-46	ELECTRICITY	102.00	102.00
										102.00	102.00
Total 9283 050614:											
05/14	05/15/2014	90991	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 050614	1	1000-466-30-46	ELECTRICITY	10.00	10.00
										10.00	10.00
Total 94811 050614:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/15/2014	90992	7782		REFUND GAS OVERPAYMENT	10203172002	1	9999-1001-001	CASH CLEARING - UTILITIES	2.00	2.00
Total 10203172002:											
05/14	05/15/2014	90993	1446	MIWALL CORP	AMMUNITION	3586	1	1000-421-10-46	SUPPLIES-SAFETY ITEMS	2,065.66	2,065.66
Total 3586:											
05/14	05/15/2014	90994	1444	MSC INDUSTRIAL SUPPL	REPAIR JACK HAMMER	22013784	1	7401-430-62-46	SUPPLIES-GENERAL	131.53	131.53
Total 22013784:											
05/14	05/15/2014	90995	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 5/7/14	42172	1	1000-417-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 42172:											
05/14	05/15/2014	90996	1065		REFUND WATER OVERPAYEM	10127260002	1	9999-1001-001	CASH CLEARING - UTILITIES	20.39	20.39
Total 10127260002:											
05/14	05/15/2014	90997	7738		REFUND OVERPAYMENT GAS	10109840011-1	1	9999-1001-001	CASH CLEARING - UTILITIES	109.72	109.72
Total 10109840011-1:											
05/14	05/15/2014	90998	7780		REFUND GAS DEPOSIT	10311700101	1	7401-2228-000	DEPOSITS-CUSTOMER	80.13	80.13
Total 10311700101:											
05/14	05/15/2014	90999	1398	WAGE WORKS	MONTHLY ADMIN FEE 4/14	125A10321066	1	8403-2239-002	SECTION 125 - CITY	50.00	50.00
Total 125A10321066:											
05/14	05/15/2014	91000	1198	WESTWOOD SANITATIO	PORTABLE TOILET - GOLF COU	A41298	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A41298:											
05/14	05/15/2014	91000	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE 4	A41312	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.88	98.88

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total A41312:											
05/14	05/15/2014	91000	1198	WESTWOOD SANITATIO	PORTABLE TOILET-OLD CLUBH	A41358	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total A41358:											
05/14	05/15/2014	91001	7362	WHEELER, TAMMY	CONTRACT G/C 5/2014	051314	1	7530-451-54-43	TECHNICAL SERVICES	2,000.00	2,000.00
Total 051314:											
Grand Totals:											
										34,510.28	34,510.28

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/16/2014	91002	728	U S POSTMASTER	WATER BILLING POSTAGE	05162014	1	7110-430-42-46	POSTAGE	776.96	776.96
05/14	05/16/2014	91002	728	U S POSTMASTER	GAS BILLING POSTAGE	05162014	2	7401-430-62-46	POSTAGE	400.24	400.24
Total 05162014:										1,177.20	1,177.20
Grand Totals:										1,177.20	1,177.20

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/22/2014	91005	1	4 M PROMOTIONS	PROOFS FOR NEW LOGO	66412	1	7620-430-10-43	PROFESSIONAL SVCS	256.42	256.42
Total 66412:											
05/14	05/22/2014	91006	5	ABC FIRE AND CYLINDE	HYDROTEST, SCOTT O RING	IN00016452	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	253.35	253.35
Total IN00016452:											
05/14	05/22/2014	91006	5	ABC FIRE AND CYLINDE	SCOTT O RING	IN00016460	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	18.90	18.90
Total IN00016460:											
05/14	05/22/2014	91007	12	ACTION ROOTER	RETURN DEP. 511 HILL ST	051514	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	637.50	637.50
Total 051514:											
05/14	05/22/2014	91008	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9918157082	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	70.46	70.46
05/14	05/22/2014	91008	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9918157082	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	70.46	70.46
05/14	05/22/2014	91008	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9918157082	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	70.46	70.46
05/14	05/22/2014	91008	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9918157082	4	7401-430-62-46	SUPPLIES-GENERAL	35.40	35.40
05/14	05/22/2014	91008	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9918157082	5	7110-430-42-46	SUPPLIES-GENERAL	63.00	63.00
Total 9918157082:											
05/14	05/22/2014	91009	68	BECKWITH MD, DAVID R	FIRE FIGHTER PHY & SPIROME	050814	1	1000-422-10-43	PROFESSIONAL SVCS	325.00	325.00
Total 050814:											
05/14	05/22/2014	91009	68	BECKWITH MD, DAVID R	FIRE FIGHTER PHY & SPIROME	050914	1	1000-422-10-43	PROFESSIONAL SVCS	325.00	325.00
Total 050914:											
05/14	05/22/2014	91009	68	BECKWITH MD, DAVID R	FIRE FIGHTER PHY & SPIROME	051214	1	1000-422-10-43	PROFESSIONAL SVCS	325.00	325.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 051214:											
05/14	05/22/2014	91009	68	BECKWITH MD, DAVID R	FIRE FIGHTER PHY & SPIROME	051514	1	1000-422-10-43	PROFESSIONAL SVCS	455.00	455.00
Total 051514:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	SUPER GLUE, TAPE, DUCT TAP	298459	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	5.79	5.79
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	SUPER GLUE, TAPE, DUCT TAP	298459	2	1000-422-10-46	SUPPLIES-GENERAL	33.81	33.81
Total 298459:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	FASTENERS	298733	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	7.28	7.28
Total 298733:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	CAP, PLUGS, BUSHINGS	298919	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	25.07	25.07
Total 298919:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	FASTENERS	298920	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	2.15	2.15
Total 298920:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	TIE DOWN BOLTS, TIE DOWNS	299236	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	27.07	27.07
Total 299236:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	BRASS BUSHING #621	299389	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	1.92	1.92
Total 299389:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	GLOVES	299410	1	2007-431-20-46	SUPPLIES-GENERAL	4.03	4.03
Total 299410:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	MORTAR MIX	299436	1	7401-430-62-46	SUPPLIES-GENERAL	75.35	75.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 299436:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	TUBE BRAID HOSE, HOSE SLIC	299976	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	11.06	11.06
Total 299976:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	HOSE	299984	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	4.01	4.01
Total 299984:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	LOCK KEY STORAGE	300067	1	1000-413-20-46	SUPPLIES-GENERAL	33.85	33.85
Total 300067:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	FLYSWATTER	300143	1	1000-422-10-46	SUPPLIES-GENERAL	10.79	10.79
Total 300143:											
05/14	05/22/2014	91010	76	BILLINGTON ACE HARD	HOSE TOWER PAINTING	980039	1	1000-422-10-46	SUPPLIES-GENERAL	7.54	7.54
Total 980039:											
05/14	05/22/2014	91011	779F		REFUND GAS DEPOSIT	10531800725	1	7401-2228-000	DEPOSITS-CUSTOMER	73.95	73.95
Total 10531800725:											
05/14	05/22/2014	91012	7788		REFUND WATER DEPOSIT	10529850009	1	7110-2228-000	DEPOSITS-CUSTOMER	23.59	23.59
Total 10529850009:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1505MAIN 050214	1	1000-422-10-44	DISPOSAL	154.93	154.93
Total 1505MAIN 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	600 MAIN ST	600 MAIN 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total 600 MAIN 050214:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 050214	1	2007-431-20-44	DISPOSAL	18.33	18.33
Total PLCBOFA 050214:											
										18.33	18.33
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLER 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCBUEHLER 050214:											
										36.66	36.66
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDMNDMTN 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCDMNDMTN 050214:											
										36.66	36.66
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLDGDGE 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCELKSLDGDGE 050214:											
										36.66	36.66
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 050214	1	2007-431-20-44	DISPOSAL	18.33	18.33
Total PLCFROSTYMILL 050214:											
										18.33	18.33
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOTLT050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCGROCERYOTLT050214:											
										36.66	36.66
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCHOTELLSN1 050214:											
										36.66	36.66
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN2 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCHOTELLSN2 050214:											
										36.66	36.66
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIMS KI	PLCKIMSKIT 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCKIMSKIT 050214:											
										36.66	36.66
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBLD 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCCKNOCHBLD 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSENHNS 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCCLASSENHNS 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE	PLCLESLIES 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLESLIES 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHRTTR 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLVCHRTTR 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSENP 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCMTLASSENP 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPLZ 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCPANCERAPLZ 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWL 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSIERRAJWL 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATH 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSIERRATH 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLCSTATEFARM 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSTATEFARM 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSVILLEREAL 050214:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPDOWNPK 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCUPDOWNPK 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - U S PO	PLCUSPOSTAL 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCUSPOSTAL 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETMEM 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCVETMEM 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 050214	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCWALMARTBUS 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	925 SIERRA ST	SVL15 050214	1	7401-430-62-44	DISPOSAL	154.93	154.93
Total SVL15 050214:											
05/14	05/22/2014	91013	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP	SVL8 050214	1	7620-430-10-44	DISPOSAL	154.93	154.93
Total SVL8 050214:											
05/14	05/22/2014	91014	7331	CALIFORNIA CONF. OF A	MEMBERSHIP	012014	1	1000-422-10-48	DUES AND MEMBERSHIPS	65.00	65.00
Total 012014:											
05/14	05/22/2014	91015	116	CASHMAN EQUIPMENT	REBUILD HYDRAULIC CYLINDER	RM17122	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	1,607.88	1,607.88
05/14	05/22/2014	91015	116	CASHMAN EQUIPMENT	REBUILD HYDRAULIC CYLINDER	RM17122	2	2006-431-25-44	REPAIR & MAINT - VEHICLE	1,607.88	1,607.88
05/14	05/22/2014	91015	116	CASHMAN EQUIPMENT	REBUILD HYDRAULIC CYLINDER	RM17122	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	322.11	322.11
05/14	05/22/2014	91015	116	CASHMAN EQUIPMENT	REBUILD HYDRAULIC CYLINDER	RM17122	4	2006-431-25-44	REPAIR & MAINT - VEHICLE	322.11	322.11
Total RM17122:											
05/14	05/22/2014	91016	7792		REFUND WATER DEPOSIT	10225500012	1	7110-2228-000	DEPOSITS-CUSTOMER	13.99	13.99
05/14	05/22/2014	91016	7792		REFUND GAS DEPOSIT	10225500012	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00

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Total 10225500012:											
05/14	05/22/2014	91017	7787		REFUND WATER DEPOSIT	10128950003	1	7110-2228-000	DEPOSITS-CUSTOMER	20.51	20.51
Total 10128950003:											
05/14	05/22/2014	91018	156	CREATIVE FORMS & CO	UTILITY BILLING	112851	1	7110-430-42-46	SUPPLIES-GENERAL	752.02	752.02
05/14	05/22/2014	91018	156	CREATIVE FORMS & CO	UTILITY BILLING	112851	2	7401-430-62-46	SUPPLIES-GENERAL	752.03	752.03
Total 112851:											
05/14	05/22/2014	91019	161	CSK AUTO INC	SOCKET	2740303113	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	5.37	5.37
05/14	05/22/2014	91019	161	CSK AUTO INC	SOCKET	2740303113	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.37	5.37
05/14	05/22/2014	91019	161	CSK AUTO INC	SOCKET	2740303113	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.37	5.37
Total 2740303113:											
05/14	05/22/2014	91019	161	CSK AUTO INC	HEATER VALVE	2740304057	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	61.00	61.00
Total 2740304057:											
05/14	05/22/2014	91019	161	CSK AUTO INC	FUEL FILTER, HYD FILTER	2740304212	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	71.90	71.90
Total 2740304212:											
05/14	05/22/2014	91020	174	DATEMA, STEVEN K.	AIRPORT MANAGER 7/1/13 - 6/3	051914	1	7201-430-81-43	TECHNICAL SVCS	1,889.31	1,889.31
Total 051914:											
05/14	05/22/2014	91021	183	DEPARTMENT OF JUSTI	FINGERPRINT - APS	032077	1	1000-416-10-45	FINGERPRINTING SERVICES	32.00	32.00
Total 032077:											
05/14	05/22/2014	91022	194	DIAMOND SAW SHOP IN	TRIMMER PARTS	12547	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	21.01	21.01
Total 12547:											
05/14	05/22/2014	91023	7293	DIG IT CONSTRUCTION	RETURN OF 2% 2012 SUS. REH	052114	1	3019-431-20-44	CONSTRUCTION SERVICE	47,118.05	47,118.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/22/2014	91023	7293	DIG IT CONSTRUCTION	RETURN OF 2% 2012 SUS. REH	052114	2	3019-431-20-44	CONSTRUCTION SERVICE	47,118.05	47,118.05
05/14	05/22/2014	91023	7293	DIG IT CONSTRUCTION	RETURN OF 2% 2012 SUS. REH	052114	3	3019-2206-000	RETENTION PAYABLE	47,118.05	47,118.05
Total 052114:											
05/14	05/22/2014	91024	7791		DEPOSIT FOR COMM CENTER	052114	1	1000-452-20-36	RENT-COMMUNITY CENTER	50.00	50.00
Total 052114:											
05/14	05/22/2014	91025	238	FASTENAL COMPANY	HOLE SAW	57918	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	94.17	94.17
Total 57918:											
05/14	05/22/2014	91025	238	FASTENAL COMPANY	LIGHTS	57990	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	5.24	5.24
Total 57990:											
05/14	05/22/2014	91025	238	FASTENAL COMPANY	SCREWS FOR DASH PANEL	58059	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	3.23	3.23
Total 58059:											
05/14	05/22/2014	91025	238	FASTENAL COMPANY	LIGHT FOR TRUCK #71	58248	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	16.11	16.11
Total 58248:											
05/14	05/22/2014	91026	241	FEATHER PUBLISHING C	FIREFIGHTER 04/16/14	695 00997745	1	1000-421-10-45	ADVERTISING	36.00	36.00
Total 695 00997745:											
05/14	05/22/2014	91026	241	FEATHER PUBLISHING C	FIREFIGHTER 04/23/14	695 00999618	1	1000-421-10-45	ADVERTISING	36.00	36.00
Total 695 00999618:											
05/14	05/22/2014	91026	241	FEATHER PUBLISHING C	PO#7626 2940 RIVERSIDE DR	PO#7626	1	1000-419-10-45	ADVERTISING	75.95	75.95
Total PO#7626:											
05/14	05/22/2014	91026	241	FEATHER PUBLISHING C	PO#7628 PUBLIC OFFICE NOMI	PO#7628	1	1000-411-40-45	ADVERTISING	30.00	30.00

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Total PO#7628:											
05/14	05/22/2014	91027	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	472541A	1	7110-430-42-43	TECHNICAL SVCS	30.00	30.00
Total 472541A:											
05/14	05/22/2014	91028	250	FLANIGAN-LEAVITT INSU	CRIME POLICY 4/1/14 - 4/1/15	228947	1	7630-411-40-45	INSUR.CRIME BOND LIAB	2,719.00	2,719.00
Total 228947:											
05/14	05/22/2014	91029	257	FOREST OFFICE EQUIP	COPIES - KYOCERA COPIER 7/	CC5384	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	169.05	169.05
Total CC5384:											
05/14	05/22/2014	91030	265	FRONTIER	257-1041 PMW ADMIN	1041 050514	1	7620-430-10-45	COMMUNICATIONS	268.16	268.16
Total 1041 050514:											
05/14	05/22/2014	91030	265	FRONTIER	257-1051 PMW STREETS	1051 050514	1	7620-430-10-45	COMMUNICATIONS	35.83	35.83
Total 1051 050514:											
05/14	05/22/2014	91030	265	FRONTIER	252-1182 WATER SCADA	21182 051014	1	7110-430-42-45	COMMUNICATIONS	302.58	302.58
Total 21182 051014:											
05/14	05/22/2014	91030	265	FRONTIER	252-4247 LASSEN CO AIR POLL	24247 051014	1	7620-430-10-45	COMMUNICATIONS	145.55	145.55
Total 24247 051014:											
05/14	05/22/2014	91030	265	FRONTIER	257-2845	2845 051514	1	7620-430-10-45	COMMUNICATIONS	32.64	32.64
Total 2845 051514:											
05/14	05/22/2014	91030	265	FRONTIER	257-4725 CITY HALL FAX	4725 051514	1	1000-415-10-45	COMMUNICATIONS	20.60	20.60
05/14	05/22/2014	91030	265	FRONTIER	257-4725 CITY HALL FAX	4725 051514	2	1000-419-10-45	COMMUNICATIONS	20.60	20.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 4725	051514:								41.20	41.20
05/14	05/22/2014	91030	265	FRONTIER	257-5152 FIRE	5152 051014	1	1000-422-10-45	COMMUNICATIONS	454.21	454.21
	Total 5152	051014:								454.21	454.21
05/14	05/22/2014	91030	265	FRONTIER	257-5603 POLICE	5603 051014	1	1000-421-10-45	COMMUNICATIONS	908.86	908.86
	Total 5603	051014:								908.86	908.86
05/14	05/22/2014	91031	1447	GEI CONSULTANTS INC.	PROFESSIONLA SER. 1403080	713052	1	7110-430-42-43	PROFESSIONAL SVCS	2,289.00	2,289.00
	Total 713052:									2,289.00	2,289.00
05/14	05/22/2014	91032	946	GEORGE T. HALL CO. IN	REPLACE GOLF COURSE VFD	S1180876001	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	8,389.53	8,389.53
	Total \$1180876001:									8,389.53	8,389.53
05/14	05/22/2014	91033	1148	GREATAMERICA FINANC	COPIER LEASE 7/13 - 6/14	15233295	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	434.28	434.28
	Total 15233295:									434.28	434.28
05/14	05/22/2014	91034	7784		REFUND WATER DEPOSIT	10307250006	1	7110-2228-000	DEPOSITS-CUSTOMER	44.84	44.84
	Total 10307250006:									44.84	44.84
05/14	05/22/2014	91035	288		REIMBURSE HEALTH INS - SIC	052014	1	7610-2229-002	RETIREE SICK LEAVE BANK PA	419.50	419.50
	Total 052014:									419.50	419.50
05/14	05/22/2014	91036	313	HI-TECH EMERGENCY	GASKET, OIL SEAL #621	146495	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	389.31	389.31
	Total 146495:									389.31	389.31
05/14	05/22/2014	91036	313	HI-TECH EMERGENCY	GASKET, OIL SEAL #621	146527	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	41.18	41.18
	Total 146527:									41.18	41.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/22/2014	91036	313	HI-TECH EMERGENCY	REPAIR KIT #621	146564	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	186.74	186.74
Total 146564:											
05/14	05/22/2014	91037	335	J.W. WOOD CO INC	COUPLINGS	S071955	1	7401-430-62-46	SUPPLIES-GENERAL	89.66	89.66
Total S071955:											
05/14	05/22/2014	91037	335	J.W. WOOD CO INC	GALV CAP FOR PUMP REPAIR	S071988	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	12.63	12.63
Total S071988:											
05/14	05/22/2014	91037	335	J.W. WOOD CO INC	PATCH CLAMP	S072375	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	9.36	9.36
Total S072375:											
05/14	05/22/2014	91037	335	J.W. WOOD CO INC	PVC	S072409	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	5.21	5.21
Total S072409:											
05/14	05/22/2014	91038	1058	JH HEATING INC	COVERSION KIT FOR MONITOR	652720	1	7401-430-62-46	SUPPLIES-GENERAL	145.13	145.13
Total 652720:											
05/14	05/22/2014	91039	372	KRONICK MOSKOVITZ	PROF SVCS THRU 4/25/14	271881	1	1000-422-10-43	PROFESSIONAL SVCS	1,058.00	1,058.00
Total 271881:											
05/14	05/22/2014	91040	374	L N CURTIS & SONS	BRUSH SHIRT AND PANTS	130836900	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	2,150.02	2,150.02
Total 130836900:											
05/14	05/22/2014	91040	374	L N CURTIS & SONS	TRUCK FLASHLIGHT	611087000	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	138.68	138.68
Total 611087000:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	PULLER SET	197914	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	41.05	41.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 197914:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	OIL SEAL	198010	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	13.13-	13.13-
Total 198010:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	FILTER	198154	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	17.47	17.47
Total 198154:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	AIR FILTER, OIL FILTER	198318	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	114.37	114.37
Total 198318:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	HOSE, HOSE ENDS	198426	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	33.29	33.29
Total 198426:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	PLUG	198509	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	10.43	10.43
Total 198509:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	FUEL FILTER, AIR FILTER	198581	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	57.28	57.28
Total 198581:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	FUEL FILTER, AIR FILTER	198586	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	18.53	18.53
Total 198586:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	OIL FILTER	198652	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.14	6.14
Total 198652:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	TRAILER PLUG IN	198668	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.90	9.90
Total 198668:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	SHOCK	198689	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	105.20	105.20
Total 198689:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	SOCKETS	198689	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2.88	2.88
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	SOCKETS	198689	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	2.87	2.87
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	SOCKETS	198689	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	2.87	2.87
Total 198699:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	SEAT WITH AIR CYLINDER	198781	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	35.83	35.83
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	SEAT WITH AIR CYLINDER	198781	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	35.83	35.83
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	SEAT WITH AIR CYLINDER	198781	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	35.83	35.83
Total 198781:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	BELT	198927	1	1000-452-20-46	SUPPLIES-GENERAL	10.50	10.50
Total 198927:											
05/14	05/22/2014	91041	411	LASSEN MOTOR PARTS	HYDRAULIC	199003	1	1000-452-20-46	SUPPLIES-GENERAL	17.19	17.19
Total 199003:											
05/14	05/22/2014	91042	1102	LASSEN PC	COMPUTER MOZY SERV 4/14 F	7250	1	1000-422-10-43	TECHNICAL SVCS	26.49	26.49
Total 7250:											
05/14	05/22/2014	91043	412	LASSEN REGIONAL SOLI	DUMP FEES	647958	1	2007-431-20-44	DISPOSAL	7.29	7.29
Total 647958:											
05/14	05/22/2014	91043	412	LASSEN REGIONAL SOLI	DUMP FEES	647989	1	2007-431-20-44	DISPOSAL	6.26	6.26
Total 647989:											
05/14	05/22/2014	91043	412	LASSEN REGIONAL SOLI	DUMP FEES	648334	1	2007-431-20-44	DISPOSAL	36.00	36.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 648334:											
05/14	05/22/2014	91043	412	LASSEN REGIONAL SOLI	DUMP FEES	648357	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 648357:											
05/14	05/22/2014	91043	412	LASSEN REGIONAL SOLI	DUMP FEES	648700	1	2007-431-20-44	DISPOSAL	2.88	2.88
Total 648700:											
05/14	05/22/2014	91043	412	LASSEN REGIONAL SOLI	DUMP FEES	648771	1	2007-431-20-44	DISPOSAL	10.96	10.96
Total 648771:											
05/14	05/22/2014	91043	412	LASSEN REGIONAL SOLI	DUMP FEES	648904	1	2007-431-20-44	DISPOSAL	7.56	7.56
Total 648904:											
05/14	05/22/2014	91043	412	LASSEN REGIONAL SOLI	DUMP FEES	648916	1	2007-431-20-44	DISPOSAL	2.40	2.40
Total 648916:											
05/14	05/22/2014	91044	413	LASSEN TIRE	2 NEW MOUNT AND DISMOUNT	45475	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	275.21	275.21
Total 45475:											
05/14	05/22/2014	91045	1321	LAW OFFICES OF GREG	PROFESSIONAL SER 04/2013	11868	1	8404-430-10-43	PROFESSIONAL SERVICES	110.00	110.00
Total 11868:											
05/14	05/22/2014	91046	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 051614	1	1000-452-30-46	ELECTRICITY	11.35	11.35
Total 10262 051614:											
05/14	05/22/2014	91046	437	LMUD	LASSEN COLLEGE WELL #5	120270 042814	1	7110-430-42-46	ELECTRICITY	74.94	74.94
Total 120270 042814:											

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Total 14039 050614:											
05/14	05/22/2014	91046	437	LMUD	STREET LIGHTS	14039 050614	1	2007-431-60-46	ELECTRICITY	181.61	181.61
Total 14041 0506014:											
05/14	05/22/2014	91046	437	LMUD	STREET LIGHTS	14041 0506014	1	2007-431-60-46	ELECTRICITY	3,250.13	3,250.13
Total 14590 042814:											
05/14	05/22/2014	91046	437	LMUD	SOUTH ST - PUBLIC WORKS O	14590 042814	1	7620-430-10-46	ELECTRICITY	447.92	447.92
Total 14590 042814:											
05/14	05/22/2014	91046	437	LMUD	S GAY ST	24323 050614	1	2007-431-60-46	ELECTRICITY	26.38	26.38
Total 24323 050614:											
05/14	05/22/2014	91046	437	LMUD	STREET LIGHTS	2467 050614	1	2007-431-60-46	ELECTRICITY	1,462.69	1,462.69
Total 2467 050614:											
05/14	05/22/2014	91046	437	LMUD	CADY SPRINGS	26784 042814	1	7110-430-42-46	ELECTRICITY	23.13	23.13
Total 26784 042814:											
05/14	05/22/2014	91046	437	LMUD	SKYLINE DR WELL 4	29931 051214	1	7110-430-42-46	ELECTRICITY	18.66	18.66
Total 29931 051214:											
05/14	05/22/2014	91046	437	LMUD	HARRIS DR & HWY 36	30658 050614	1	7110-430-42-46	ELECTRICITY	280.58	280.58
Total 30658 050614:											
05/14	05/22/2014	91046	437	LMUD	RICHMOND RD BRIDGE	35094 042814	1	2007-431-60-46	ELECTRICITY	222.47	222.47
Total 35094 042814:											
05/14	05/22/2014	91046	437	LMUD	720 SOUTH ST TANK	38646 042814	1	7620-430-10-46	ELECTRICITY	10.00	10.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 38646 042814:											
05/14	05/22/2014	91046	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 050614	1	2007-431-60-46	ELECTRICITY	10.00	10.00
Total 43511 050614:											
05/14	05/22/2014	91046	437	LMUD	N PINE & COOK - SCADA	44153 050614	1	7110-430-42-46	ELECTRICITY	201.87	201.87
Total 44153 050614:											
05/14	05/22/2014	91046	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 051214	1	7110-430-42-46	ELECTRICITY	15.14	15.14
Total 44298 051214:											
05/14	05/22/2014	91046	437	LMUD	PAUTE LN SCADA	44316 051214	1	7110-430-42-46	ELECTRICITY	14.20	14.20
Total 44316 051214:											
05/14	05/22/2014	91046	437	LMUD	BAGWELL SPRINGS - SCADA	45542 051214	1	7110-430-42-46	ELECTRICITY	46.26	46.26
Total 45542 051214:											
05/14	05/22/2014	91046	437	LMUD	QUARRY ST STREET LIGHTS	49500 050614	1	2007-431-60-46	ELECTRICITY	54.65	54.65
Total 49500 050614:											
05/14	05/22/2014	91046	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 050614	1	2007-431-60-46	ELECTRICITY	153.85	153.85
Total 49501 050614:											
05/14	05/22/2014	91046	437	LMUD	SPRING RIDGE BOOSTER	55754 042814	1	7110-430-42-46	ELECTRICITY	380.97	380.97
Total 55754 042814:											
05/14	05/22/2014	91046	437	LMUD	GEOTHERMAL PUMP #1	9297 050614	1	7301-430-52-46	ELECTRICITY	698.32	698.32
Total 9297 050614:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/22/2014	91046	437	LMUD	GEOTHERMAL PUMP #2	9503 042814	1	7301-430-52-46	ELECTRICITY	46.40	46.40
Total 9503 042814:											
05/14	05/22/2014	91046	437	LMUD	GEOTHERMAL HOSPITAL LANE	9963 042814	1	7301-430-52-46	ELECTRICITY	11.08	11.08
Total 9963 042814:											
05/14	05/22/2014	91047	467	METER VALVE & CONTR	BOLTS FOR GAS METERS	7800	1	7401-430-62-46	SUPPLIES-GENERAL	56.41	56.41
Total 7800:											
05/14	05/22/2014	91048	473	MICHAEL KIRACK CONS	RETURN SIDEWALK DEP 155 N	051514	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	600.00	600.00
Total 051514:											
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	WATER LINEN SER 5/13/14	250234707	1	7110-430-42-44	LINEN SERVICE	46.03	46.03
Total 250234707:											
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	STREET LINEN SER 5/13/14	250234708	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250234708:											
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	720 SOUTH ST 5/13/14	250234709	1	7620-430-10-44	LINEN SERVICE	56.62	56.62
Total 250234709:											
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	PARKS LINEN SER 5/13/14	250234710	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250234710:											
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	GAS LINEN SER 5/13/14	250234711	1	7401-430-62-44	LINEN SERVICES	66.47	66.47
Total 250234711:											
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	GAS LINEN SER 3/4/14	S250228576	1	7401-430-62-44	LINEN SERVICES	51.98	51.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total S250228576:											
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	720 SOUTH ST 3/4/14	S250228579	1	7620-430-10-44	LINEN SERVICE	28.35	28.35
Total S250228579:										28.35	28.35
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	GAS LINEN SER 3/11/14	S250229196	1	7401-430-62-44	LINEN SERVICES	93.00	93.00
Total S250229196:										93.00	93.00
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	GAS LINEN SER 3/25/14	S250230424	1	7401-430-62-44	LINEN SERVICES	4.00	4.00
Total S250230424:										4.00	4.00
05/14	05/22/2014	91049	481	MISSION LINEN & UNIFO	WATER LINEN SER 3/25/14	S250230425	1	7110-430-42-44	LINEN SERVICE	4.00	4.00
Total S250230425:										4.00	4.00
05/14	05/22/2014	91050	1427	PAVING MAINTENANCE	ROADSAVER FOR CRACKSEAL	IO143681	1	2007-431-20-46	SUPPLIES-GENERAL	3,276.00	3,276.00
05/14	05/22/2014	91050	1427	PAVING MAINTENANCE	ROADSAVER FOR CRACKSEAL	IO143681	2	2007-431-20-46	SUPPLIES-GENERAL	435.38	435.38
Total IO143681:										3,711.38	3,711.38
05/14	05/22/2014	91051	7785		REFUND WATER DEPOSIT	10239550008	1	7110-2228-000	DEPOSITS-CUSTOMER	23.41	23.41
Total 10239550008:										23.41	23.41
05/14	05/22/2014	91052	563	POULSEN WELDING SHO	PUMP SCREENS WELL 4	5524	1	7110-430-42-43	TECHNICAL SVCS	376.25	376.25
Total 5524:										376.25	376.25
05/14	05/22/2014	91052	563	POULSEN WELDING SHO	FABRICATED WELL HOUSE CO	5563	1	7110-430-42-43	TECHNICAL SVCS	344.00	344.00
Total 5563:										344.00	344.00
05/14	05/22/2014	91052	563	POULSEN WELDING SHO	CADY SPRINGS HEAD BOX	5565	1	7110-430-42-43	TECHNICAL SVCS	258.00	258.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5565:											
05/14	05/22/2014	91052	563	POULSEN WELDING SHO	REPAIR FAN BLADE	5577	1	7401-430-62-43	TECHNICAL SVCS	30.00	30.00
Total 5577:											
05/14	05/22/2014	91053	572	QUILL CORPORATION	PENS, RECEIPT BOOK, FILE FO	2668964	1	1000-422-10-46	SUPPLIES-GENERAL	73.58	73.58
Total 2568964:											
05/14	05/22/2014	91053	572	QUILL CORPORATION	CLIP BOARD	2568966	1	7620-430-10-46	SUPPLIES-GENERAL	8.56	8.56
Total 2568966:											
05/14	05/22/2014	91053	572	QUILL CORPORATION	PAPER CLIPS, KLEENEX	2645921	1	7620-430-10-46	SUPPLIES-GENERAL	18.79	18.79
Total 2645921:											
05/14	05/22/2014	91054	7788		REFUND WATER DEPOSIT	10408100007	1	7110-2228-000	DEPOSITS-CUSTOMER	63.42	63.42
Total 10408100007:											
05/14	05/22/2014	91055	1082	SIERRA CASCADE AGGR	ASPHALT	4084	1	2007-431-20-46	SUPPLIES-GENERAL	646.88	646.88
Total 4084:											
05/14	05/22/2014	91056	1076	SIERRA COFFEE AND BE	PWM WATER SERVICE 5/7/14	42171	1	7620-430-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 42171:											
05/14	05/22/2014	91056	1076	SIERRA COFFEE AND BE	PWM WATER SERVICE 5/14/14	42218	1	7620-430-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 42218:											
05/14	05/22/2014	91057	1382	SONSRAY MACHINERY L	HOSING AND COVER FOR LOA	405520	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	250.83	250.83
Total 405520:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/22/2014	91058	1436	STANISLAUS FARM SUP	SPREADER RENTAL	1140909	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	80.00	80.00
Total 1140909:											
05/14	05/22/2014	91059	1139	WORTHINGTON CYLIND	PURCHASE 12 SCBA CYLIND	1481601	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	5,659.88	5,659.88
Total 1481601:											
05/14	05/22/2014	91060	7789		REFUND GAS DEPOSIT	10409000009	1	7401-2228-000	DEPOSITS-CUSTOMER	1,671.51	1,671.51
Total 10409000009:											
05/14	05/22/2014	91061	873	SUSANVILLE FORD INC	CABLE ASSEMBLY #652	57216 042514	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	81.22	81.22
Total 57216 042514:											
05/14	05/22/2014	91062	1285	SUSANVILLE PAINT GEN	MICROFIBER, SASH, MIXING C	13969	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	175.29	175.29
Total 13969:											
05/14	05/22/2014	91063	1440	SUSANVILLE REFRIGER	MOTOR FOR ICE MACHINE	14051212	1	7620-430-10-44	REPAIR AND MAINTENANCE-MI	353.45	353.45
Total 14051212:											
05/14	05/22/2014	91064	677	SUSANVILLE SANITARY	1505 MAIN	2064 050114	1	1000-422-10-44	SEWER	42.80	42.80
Total 2064 050114:											
05/14	05/22/2014	91064	677	SUSANVILLE SANITARY	720 SOUTH ST - CITY SHOP	3203 050114	1	7620-430-10-44	SEWER	42.80	42.80
Total 3203 050114:											
05/14	05/22/2014	91065	1141	THOMPSON GARAGE DO	SPRINGS FOR BAY DOOR	67067	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	320.00	320.00
Total 67067:											
05/14	05/22/2014	91066	1244	TITLEIST	GOLF BALLS	2755709	1	7530-451-55-46	SUPPLIES - GENERAL	2,300.00	2,300.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2755709:											
05/14	05/22/2014	91066	1244	TITLEIST	GOLF BALLS	2765246	1	7530-451-55-46	SUPPLIES - GENERAL	575.00	575.00
Total 2765246:											
05/14	05/22/2014	91067	530	U.S. BANK EQUIPMENT F	COPIER - FIRE DEPARTMENT	252908637	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	159.04	159.04
Total 252908637:											
05/14	05/22/2014	91068	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE DEP	9724425679	1	1000-422-10-45	COMMUNICATIONS	76.02	76.02
Total 9724425679:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	HEATER PARTS	65846481	1	7401-430-62-46	SUPPLIES-GENERAL	51.85	51.85
Total 65846481:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	PIPE FOR CITY HALL PARKING	65847233	1	3015-417-10-44	CONSTRUCTION SERVICES	75.25	75.25
Total 65847233:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	SUPPLIES FOR CITY HALL PAR	65848150	1	3015-417-10-44	CONSTRUCTION SERVICES	95.73	95.73
Total 65848150:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	SPRINKLER HEADS	65849926	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	69.22	69.22
Total 65849926:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	FERTILIZER	65853766	1	7530-451-52-46	SUPPLIES-GENERAL	3,741.00	3,741.00
Total 65853766:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	PIPE, COUPLING	65856690	1	7401-430-62-46	SUPPLIES-GENERAL	155.53	155.53
Total 65856690:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	SHUT OFF VALVES	65868609	1	7110-430-42-46	SUPPLIES-GENERAL	235.37	235.37
Total 65868609:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	SPRINKLER HEADS	65860879	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	34.19	34.19
Total 65860879:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	PIPE, ADAPTER	65861470	1	7401-430-62-46	SUPPLIES-GENERAL	20.51	20.51
Total 65861470:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	IGNITOR CONTROL	65864891	1	7401-430-62-46	SUPPLIES-GENERAL	60.17	60.17
Total 65864891:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	PIPE	65864908	1	7401-430-62-46	SUPPLIES-GENERAL	24.53	24.53
Total 65864908:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	PLUMBING PARTS	65866016	1	7401-430-62-46	SUPPLIES-GENERAL	193.25	193.25
Total 65866016:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	PIPE	65866577	1	7401-430-62-46	SUPPLIES-GENERAL	201.37	201.37
Total 65866577:											
05/14	05/22/2014	91069	770	WESTERN NEVADA SUP	REPAIR BAND	65868616	1	7110-430-42-46	SUPPLIES-GENERAL	212.03	212.03
Total 65868616:											
05/14	05/22/2014	91070	1418	WURTH INC.	RELAY SWITCHES	94661053	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	26.70	26.70
05/14	05/22/2014	91070	1418	WURTH INC.	RELAY SWITCHES	94661053	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	26.70	26.70
05/14	05/22/2014	91070	1418	WURTH INC.	RELAY SWITCHES	94661053	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	26.71	26.71
Total 94661053:											
										80.11	80.11

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Grand Totals:											
										113,132.59	113,132.59

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

Reviewed by: JG City Administrator  
       City Attorney

       Motion Only  
       Public Hearing  
  X   Resolution  
       Ordinance  
       Information

**Submitted By:** Tom Downing, Chief of Police

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 14-5059 Declaring police vehicles surplus and authorizing City Staff to take action to sell the vehicles.

**PRESENTED BY:** Tom Downing, Chief of Police

**SUMMARY:** The Susanville Police Department has determined that two police vehicles, owned by the City of Susanville are no longer of practical use for the operation of the department.

The Police Department is requesting the approval to surplus the vehicles, described in exhibit "A" of the resolution, and take the necessary action to sell the vehicles in accordance with current policy. The revenue generated from the sale of the vehicles will be placed back into the police mitigation fund of the City of Susanville.

**FISCAL IMPACT:** Estimated at \$1,000.00 one-time increase in revenue.

**ACTION REQUESTED:** Motion approving Resolution Number 14-5059 declaring vehicles surplus and authorizing City Staff to take action to sell the vehicles.

**ATTACHMENTS:** Resolution 14-5059  
Exhibit "A"

**RESOLUTION NO. 14-5059**

**EXHIBIT "A"**

**Vehicle for Surplus:**

1. 1995 Chevrolet Caprice, mileage of 81,343, VIN 1G1BL52P9SR182005
2. 1995 Chevrolet Caprice, mileage of 96,773, VIN 1G1BL52P4SR181098

**RESOLUTION NO. 14-5059**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**DECLARING VEHICLES SURPLUS AND AUTHORIZING THE SALE**

**WHEREAS**, City Staff has determined that two police vehicles belonging to the City of Susanville are of no practical use for the operation of the City of Susanville; and

**WHEREAS**, the City Council of the City of Susanville declares that the vehicles as listed on attached Exhibit "A" to be surplus; and

**WHEREAS**, the City Council of the City of Susanville authorizes the sale of the surplus vehicles as listed on Exhibit "A"

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville declares the vehicles as listed on attached Exhibit "A" surplus and authorizes City Staff to take the necessary action to sell the surplus items.

APPROVED: \_\_\_\_\_  
Rod E. De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4<sup>th</sup> day of June, 2014 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter Talia, City Attorney

Reviewed by: YHC City Administrator  
       City Attorney

       Motion only  
  X   Public Hearing  
  X   Resolution  
       Ordinance  
       Information

**Submitted by:** Peter M. Talia, City Attorney

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 14-5057**, setting assessments for Historic Uptown Susanville Association (HUSA) FY 2014/2015

**PRESENTED BY:** Peter M. Talia, City Attorney

**SUMMARY:** Resolution No. 14-5052, approved by the City Council at its May 21, 2014 meeting and attached hereto, set the public hearing to consider the levy of an assessment for June 4, 2014 at 7:00 p.m. Staff is requesting the public hearing to be opened and continued to June 18, 2014 to comply with public hearing notification requirements.

**FISCAL IMPACT:** The City collects assessments on behalf of the HUSA District and presently retains five (5) percent of the annual assessments as an administrative fee

**ACTION REQUESTED:** Motion to open the public hearing and continue to June 18, 2014 for consideration of **Resolution No. 14-5057**, Setting Assessments for Historic Uptown Susanville Association (HUSA) for fiscal year 2014-2015

**ATTACHMENTS:**

**Resolution No. 14-5057** A Resolution of the City Council of the City of Susanville Setting Assessments for Historic Uptown Susanville Association (HUSA) for FY 2014/2015 Pursuant to Streets and Highways Code Section 36534.

**Resolution No 14-5052** Approving HUSA Budget and Scheduling Public Hearing to consider setting assessments for fiscal 2014-2015 (adopted May 21, 2014)

**RESOLUTION NO. 14-5057**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**SETTING ASSESSMENTS FOR HISTORIC UPTOWN SUSANVILLE**  
**ASSOCIATION (HUSA) FOR FY 2014/2015 PURSUANT TO STREETS AND**  
**HIGHWAYS CODE §36534**

**WHEREAS,** the City Council of the City of Susanville, pursuant to *Streets and Highways Code* §36534, having considered the annual fiscal report of HUSA on June 5, 2013, regarding and considering the matters set forth in *Streets and Highways Code* §36533 and the annual levy of an assessment in the parking and business improvement district known as HUSA; and

**WHEREAS,** the City Council, having accepted said report without any changes or alterations thereto; and

**WHEREAS,** the City Council, having duly advertised a public hearing on the setting of assessments in the *Lassen County Times*, a publication circulated within the city; and

**WHEREAS,** the City Council, having held a public hearing on the setting of assessments on June 4 and June 18, 2014;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville as follows:

- 1 The City Council does not amend the boundaries of the assessment area set forth in the *Susanville Municipal Code*, Chapter 5.24, the business categories listed therein, or the assessment fee itself; and
- 2 The City Council hereby sets the assessments for HUSA for FY 2014/2015 as follows:

	<u>Benefit Zone A</u>	<u>Benefit Zone B</u>
Type 1 B Retail:	\$350.00	\$250.00
Type 2 B Lodging/Restaurants:	\$275.00	\$200.00
Type 3 B Service/Organization:	\$225.00	\$150.00
Type 4 -- Professional:	\$175.00	\$100.00
Type 5 B Financial:	\$275.00	\$250.00

This annual benefit assessment shall be payable in one lump sum each fiscal year or as provided in the Amended Agreement for Administration of Parking and Business Improvement District dated September 2, 2009; and

- 3 The areas of Benefit Zones A and B are as set forth on Exhibit A, attached hereto and incorporated herein by reference; this area is the same as the area previously established in the *Susanville Municipal Code*, Chapter 5.24.

APPROVED: \_\_\_\_\_  
Rod E. De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 14-5057 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18<sup>th</sup> day of June, 2014 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

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**RESOLUTION NO. 14-5052**  
**A RESOLUTION OF INTENTION OF THE CITY COUNCIL OF**  
**THE CITY OF SUSANVILLE PURSUANT TO STREETS AND HIGHWAYS**  
**CODE §36534 ACCEPTING ANNUAL BUDGET AND SCHEDULING PUBLIC**  
**HEARING TO CONSIDER SETTING ASSESSMENTS FOR FISCAL YEAR 2014/2015**

**WHEREAS,** the City Council of the City of Susanville, pursuant to Streets and Highways Code §36534, having considered the annual report of Historic Uptown Susanville Association (HUSA) on May 21, 2014 regarding and considering the matters set forth in *Streets and Highways Code* §36533 and the annual levy of an assessment in the parking and business improvement district (HUSA); and

**WHEREAS,** the City Council, having accepted the report and not having made any changes or alteration thereto;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1 The public hearing to consider the levy of an assessment in the parking and business improvement district identified in the *Susanville Municipal Code*, Chapter 5.24, is hereby scheduled for Wednesday, June 4, 2014 at 7:00 p.m. and the City Clerk is directed to publish a copy of this Resolution as notice of said public hearing in *The Lassen County Times*, a publication circulated within the city, no later than seven days before said hearing, at which time written and oral protests may be made. The form and manner of those protests shall comply with Sections §36524 and §36525 of the *Streets and Highways Code*; and

2 The City Council does not intend to amend the boundaries of the assessment area set forth in the *Susanville Municipal Code*, Chapter 5.24, the business categories listed therein, or the assessment fee itself; and

3 It is the intent of the City Council to levy an assessment in the same amount as presently exists, as follows:

	<b>Benefit Zone A</b>	<b>Benefit Zone B</b>
Type 1- Retail	\$350.00	\$250.00
Type 2- Lodging & restaurants	\$275.00	\$200.00
Type 3- Service & organization	\$225.00	\$150.00
Type 4- Professional	\$175.00	\$100.00
Type 5- Financial	\$275.00	\$250.00

4 The areas of Benefit Zone A and Benefit Zone B are as set forth on Exhibit A, attached hereto and incorporated herein by reference and as set forth in the *Susanville Municipal Code*; and

5 The City Council has made no changes to the annual report of HUSA; and

6 Any interested person may review the annual report of HUSA on file with the City Clerk.

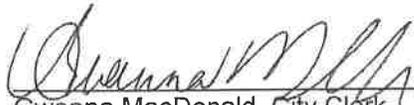
APPROVED:   
Rod E. De Boer, Mayor

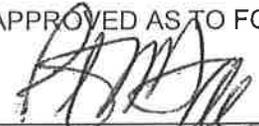
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ATTEST:   
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 14-5052 was adopted at a regular meeting of the City Council of the City of Susanville held on the 21<sup>st</sup> day of May, 2014 by the following vote:

AYES: **Callegari, Wilson, McDonald and De Boer**  
NOES: **None**  
ABSENT: **None**  
ABSTAINING: **McBride**

  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:  
  
Peter M. Talia, City Attorney

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Ted Friedline, Fire Chief

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Motion to approve 2014 fire hazard weed removal deadline as June 27, 2014.

**PRESENTED BY:** Ted Friedline, Fire Chief

**SUMMARY:** Each year Council approves a weed removal deadline for properties inside the City. This date coincides with the sale of Safe and Sane fireworks in California, and Section 8.28 of the City of Susanville Municipal Code.

Staff has determined June 27, 2014 to be the date for overgrown weeds that pose a fire hazard to be removed from properties in the City. After this date staff will take appropriate action to cause the removal of weeds. Also, after this date, property owners who have not taken action to remove a fire hazard may be billed for fire suppression costs, in the event of a fire.

**FISCAL IMPACT:** None at this time.

**ACTION REQUESTED:** Motion to approve June 27, 2014 as the fire hazard weed removal deadline in the City of Susanville.

**ATTACHMENTS:** Section 8.28 of Susanville Municipal Code

## **Article I Abatement of Weeds and Rubbish**

### **8.28.010 Intent and purpose.**

Pursuant to the authority of Government Code Section 39501 et seq., the city council finds and declares that it is necessary to establish a procedure for the requiring of and providing for the removal of weeds and rubbish from sidewalks, parking areas or streets, and from private property, and to provide for the cost of removal as a lien upon the subject property and for the enforcement of the lien by sale of the property. (Prior code § 9.1)

### **8.28.020 Definitions.**

As used in this chapter:

“Rubbish” means and includes all putrescible or nonputrescible solid and semisolid waste, whether combustible or noncombustible, including both garbage and rubbish.

“Weeds” means and includes, but is not limited to, weeds, with mature wingy or downy seeds, which will attain growth as to become a fire menace when dry, or which are otherwise noxious or dangerous. (Prior code § 9.2)

### **8.28.030 Weeds and rubbish prohibited.**

It is unlawful for the owner, agent, lessee or other person having charge or control of any piece or parcel of land within the city to allow weeds or rubbish to grow or to remain thereon, or upon the street or sidewalk in front of such piece or parcel of land. (Prior code § 9.3)

### **8.28.040 Abatement procedure.**

In the event of a violation of Section 8.28.030, the fire chief of the city or his or her designated representative shall proceed as follows:

A. Notice to Remove. The fire chief is authorized to give notice to the owner, agent, lessee or other person having charge or control of private property, to order the removal of weeds or rubbish from the property or abutting public property within ten (10) days. Such notice shall be by certified mail, return receipt requested (hereinafter referred to as “certified written notice” addressed to such owner, agent, lessee or other person having charge or control, at his or her last known address. In the event the notice by certified mail is directed to one other than the owner of the property, a courtesy copy of the notice shall be sent by regular first class mail to the owner at his or her last known address on file with the Lassen County assessor’s office.

B. Action Upon Noncompliance. Upon the failure, neglect or refusal of any owner, agent, lessee, or other person having charge or control, to properly destroy weeds or remove rubbish within ten (10) days after receipt of the written certified notice, the fire chief is authorized to pay from the city code enforcement abatement budget for the destruction or removal of such weeds or rubbish. In the event that the written certified notice is returned to the post office because of inability to make delivery, the fire chief shall cause a written notice to be posted on the property, allowing ten (10) days, from the date of posting, for compliance with the order. Failure, neglect or refusal to take compliance action shall empower the fire chief to pay for the destruction or removal of such weeds or rubbish.

C. If the owner, agent, lessee or other person having control of the private real property in the city fails to

remove or destroy weeds and rubbish in accordance with the notice given, within ten (10) days after the mailing of such notice, or within ten (10) days after the posting of such notice where that is the case, it shall be the duty of the fire chief to destroy or cause to be destroyed, or remove or cause to be removed, such weeds or rubbish, and the fire chief and/or contracting agents of the city are expressly authorized to enter upon private property for such purpose, and it is unlawful for any person to interfere, hinder, or refuse to allow them to enter upon private property for such purpose and to destroy or remove weeds or rubbish in accordance with the provisions of this chapter. Any person owning, occupying, renting, managing, leasing, or controlling real property in the city shall have the right to destroy or remove weeds or rubbish or have the same destroyed or removed at his or her own expense at any time prior to the arrival of the fire chief or authorized representatives for such purpose.

D. The city finance director shall keep an account of the cost to the city to destroy or remove weeds or rubbish as aforesaid for each separate lot or parcel of land and the portions of streets adjoining the same, and shall embody such account in a report and assessment list to the city administrator, who will present such report and assessment list to the city council. Such report shall refer to each separate lot or parcel of land by description sufficiently reasonable to identify the same, together with the expense proposed to be assessed against it. The cost of abatement may include incidental expenses, including, but not limited to, the expenses and costs to the city in the inspection of lots, preparations of notices, specifications and contracts, and in inspecting work, the cost of printing and mailing required under this article in an amount to be set by resolution of the city council, per each occurrence of abatement.

E. The city administrator shall post a copy of such report and assessment list on a bulletin board near the entrance to the city hall, together with the notice of the filing thereof, and the time and place where and when it will be submitted to the city council for hearing and confirmation. The finance director shall mail to the persons in the manner prescribed in Section 8.28.040 a notice in the format substantially as follows:

**ASSESSMENT FOR DESTRUCTION OR  
REMOVAL OF WEEDS AND RUBBISH AND NOTICE OF HEARING THEREON.**

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys and sidewalks adjoining the same, which real property is described as follows:

(here insert description of real property sufficient for reasonable and ready identification)

The cost of said destruction or removal proposed to be assessed against the said real property is  
\$ \_\_\_\_\_.

FURTHER NOTICE IS HERBY GIVEN that on \_\_\_\_\_, the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at the hour of \_\_\_\_\_ p.m. in the Council chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the Finance Director on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report or list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

Upon confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

F. At the time and place fixed for receiving and considering the report, the city council shall hear the same together with any protests or objections which may be raised by any interested person. Upon such hearing, the city council shall make such corrections or modifications in any proposed assessment which it may deem to be excessive or otherwise incorrect, after which such assessment shall be confirmed by resolution of the city council and the amount thereof shall constitute a lien on the subject real property assessed until paid. The confirmation and assessment by the city council shall be final and conclusive.

G. Assessment Payment. Any person may pay the amount of such assessment for destruction or removal of weeds or rubbish on or before the fifteenth day of July following the date the confirmation of said assessment was made by the city council. If said assessment is not paid on or before said date, the total amount therefore shall be entered on the next county fiscal tax roll as a lien against the property and shall be subject to the same penalties and interest as are provided for other delinquent taxes or assessments of the city. (Ord. 06-928 § 1, 2006: prior code § 9.4)

**8.28.050 Penalty for violation.**

Any person violating any of the provisions of this chapter shall be guilty of an infraction. (Ord. 06-928 § 1, 2006: prior code § 9.5)

**8.28.060 Removal method.**

The methods of removing weeds, vines, shrubs, brush and/or debris from property as provided in this chapter shall not be an exclusive method, but shall be an alternative method, and such weeds, vines, shrubs, brush and/or debris may be removed from such property pursuant to the provisions of any law of the state or of any ordinance of the city applicable thereto. (Prior code § 9.6)

Reviewed by: JGH City Administrator  
       City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Jared G. Hancock, City Administrator

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** California Federal Surplus Property Acquisition

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** The California Federal Surplus Personal Property Program (CFSP) oversees the reutilization of state and federal surplus property and facilitates obtaining federal surplus property for qualifying non-federal organizations for their business and operational needs. All public agencies are eligible to receive federal, state, and local government surplus property and the City has an opportunity to acquire surplus property and equipment from the Sierra Army Depot in Herlong.

In order to qualify, an application must be filed that names the authorized buyers for the agency, and establishes contact information for compliance reviews and eligibility renewals. In order to receive an item of federal surplus personal property, the recipient must agree to specific restrictions for its use and specific time periods for placing it in use. The restrictions are tied to the original acquisition cost of the item, or if the item is a motor vehicle, or if it is an item that the Federal Government has categorized as an "In Perpetuity Item."

A service and handling charge for each item of federal surplus personal property acquired is assessed, and amounts to either \$100 or nine percent of an item's original cost, whichever is larger. Staff proposes designating the City Administrator and Finance Manager as authorized representatives for the City.

**FISCAL IMPACT:** Per-item charge of \$100 or nine percent of an item's Original Acquisition Cost.

**ACTION REQUESTED:** Motion to approve application for eligibility and authorize City Administrator to and Mayor to sign application

**ATTACHMENTS:** Surplus Property Eligibility Application

# New Application Checklist

- **State Agency**
- **City**
- **County**
- **Special District**

**Applicant Name:** City of Susanville

Form 201 – Application	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Form 202 – Resolution	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Form 203 – Non-Discrimination Certification	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Form 204 – Racial and National Origins of all Persons within Your Service Area	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Debarment Form	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Proof of State/Public Agency Status (Listing in State Directory etc.)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Notes:

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Reviewed by:	Date:
Approved:      Yes <input type="checkbox"/> No <input type="checkbox"/>	Expires:
Donee Number:	Billing Code :



Governor Edmund G. Brown Jr.

**RESOLUTION**

\*BE IT RESOLVED by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse side of this form.\*

NAME (Print or Type)	TITLE	SIGNATURE*	E-MAIL ADDRESS
A. Jared Hancock	City Administrator	_____	jhancock@cityofsusanville.or
Debbie Savage	Finance Manager	_____	dsavage@cityofsusanville.org
_____	_____	_____	_____
_____	_____	_____	_____

**\*Note: All signatures must be in original form. No copied or stamped signatures**

B. The above resolution was PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the Governing Board of the: \_\_\_\_\_ by the following vote: AYES: \_\_\_\_\_; NOES: \_\_\_\_\_; ABSENT: \_\_\_\_\_  
Agency Name

I, \_\_\_\_\_ Clerk of the Governing Board known as \_\_\_\_\_

Do hereby certify that the foregoing is a full, true and correct resolution adopted by the governing board of the below named organization at the meeting thereof held at its regular place of meeting on this date and by the vote above stated, a copy of said resolution is on file in the principap office of the Governing Board.

Signed by: \_\_\_\_\_

City of Susanville

Name of Organization

66 N. Lassen Street

Mailing Address

Susanville

City

/ 96130 /

Zip Code

Lassen

County

**NOTE: ALL LOCAL GOVERNMENT & NON-PROFIT INCORPORATED ORGANIZATIONS HAVE A GOVERNING BOARD, THEREFORE COMPLETE ONLY SECTIONS "A" & "B". THE FOLLOWING SECTION "C" IS FOR STATE AGENCIES ONLY**

C. AUTHORIZED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by: \_\_\_\_\_  
Signature of Administrative Officer

Printed Name of Chief Administrative Officer \_\_\_\_\_ Title \_\_\_\_\_

Organization Name \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ ZIP Code \_\_\_\_\_ County \_\_\_\_\_

STATE OF CALIFORNIA AGENCIES ARE REQUIRED TO PROVIDE THEIR STATE BILLING CODE: \_\_\_\_\_

**STATE OF CALIFORNIA  
NEW APPLICATION FOR ELIGIBILITY  
STATE & FEDERAL SURPLUS PROPERTY PROGRAM**

Pursuant to Federal Regulation 28 C.F.R. §§ 42.401 - 42.415, a recipient is mandated to report to the Federal Government the racial and national origins of all persons within your service area. You are therefore asked to supply the Office of Fleet and Asset Management with the race and national origins of individuals you serve in your service area (it may be helpful to refer to the US Census to determine the racial makeup of your service area at [www.factfinder.census.gov/](http://www.factfinder.census.gov/)). This form must be completed and returned with the rest of the eligibility packet in order to qualify for the Federal Surplus Property Program. Your answers on this form in no way affect your eligibility; however, not returning the form will delay the processing of your application.

<b>American Indian or Alaskan Native</b> % <u>3.4</u>	Persons having origins in any of the tribal people of North America, and who maintain cultural identification through tribal affiliation or community recognition.
<b>Asian / Pacific Islander</b> % <u>.6</u>	Persons having origins in any of the original peoples of the far east, Southeast Asia, Pacific Islands, or the Indian Subcontinent. This includes China, Japan, Korea, The Philippines, and Samoa.
<b>Black</b> % <u>12.5</u>	Persons having origins in any of the black racial groups of Africa.
<b>Hispanic</b> % <u>23.7</u>	Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
<b>White</b> % <u>62.8</u>	Person having origins in any of the original people of Europe, North Africa, or the Middle East.
<b>Other</b> % <u>4.2</u>	(Specify) <u>Asian and/or two other races</u>

Print Name Jared Hancock

Title City Administrator

Signature \_\_\_\_\_

Date \_\_\_\_\_



Governor Edmund G. Brown Jr.

**STATE OF CALIFORNIA  
NEW APPLICATION FOR ELIGIBILITY  
STATE & FEDERAL SURPLUS PROPERTY PROGRAM**

In completing this form please print or type information.

A. Name of Organization City of Susanville Telephone 530-252-5100  
Address 66 N. Lassen Street City Susanville County Lassen Zip 96130  
E-Mail Address dsavage@cityofsusanville.org Fax Number 530-252-1020

1. Application is being made as a (please check one) (a) Public agency  or (b) qualified nonprofit and tax-exempt organization . Check all spaces that apply and provide all requested data.

B. PUBLIC AGENCY: Check either state  or local

- Conservation
- Economic Development
- Education
- Grade Level \_\_\_\_\_  
(Preschool, K-12, college)
- Enrollment \_\_\_\_\_
- No. of faculty \_\_\_\_\_
- No. of days in school year \_\_\_\_\_
- Parks & Recreation
- Public Health
- Public Safety
- Two or more of above
- Other (specify) City/ Municipality

NONPROFIT AGENCY OR ORGANIZATION:

- Education
- Grade Level \_\_\_\_\_  
(Preschool, K-12, college)
- School for the mentally or physically handicapped
- Enrollment \_\_\_\_\_
- No. of faculty \_\_\_\_\_
- No. of days in school year \_\_\_\_\_
- No. of school sites \_\_\_\_\_
- Educational radio or television station
- Museum
- Library
- Medical institution
- Hospital
- Health center
- Clinic
- Other (specify) \_\_\_\_\_

1. Are the applicant's services available to the public at large? Yes if only a specified group of people is served, please indicate who comprises this group. \_\_\_\_\_

2. Checklist of signed and completed documents submitted with this application:
- SASP Form No. 202 "Resolution," properly signed and approved by the Governing Board designating representatives, including their signatures, authorized to bind the applicant organization to service fees submitted by the State of California.
  - SASP Form No. 203, nondiscrimination compliance assurance.
  - Certification Regarding Debarment, Suspension, Ineligibility, & Voluntary Exclusion as required by the General Services Administration of the U.S. Government.
  - Other statements or documentation required, as may be specified.

Printed Name and Title of Administrator or Director: Jared Hancock, City Administrator

Date: \_\_\_\_\_ Signature of Administrator or Director: \_\_\_\_\_

**FOR STATE SURPLUS AGENCY USE ONLY**

Application approved \_\_\_\_\_ Application disapproved \_\_\_\_\_

Comments or additional information: \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Donee Number: \_\_\_\_\_ Billing Code: \_\_\_\_\_

**ASSURANCE OF COMPLIANCE WITH GSA REGULATIONS UNDER TITLE VI OF  
THE CIVIL RIGHTS ACT OF 1964, SECTION 606 OF TITLE VI OF THE FEDERAL  
PROPERTY AND ADMINISTRATIVE SERVICES ACT OF 1949, AS AMENDED,  
SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED,  
TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, AS AMENDED  
AND SECTION 303 OF THE AGE DISCRIMINATION ACT OF 1975**

City of Susanville, (hereinafter called the "donee"),  
(Name of donee organization)

**HEREBY AGREES THAT the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.**

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

Date \_\_\_\_\_ City Of Susanville  
Donee Organization

BY \_\_\_\_\_  
(President/Chairman of the Board  
or comparable authorized official)

City of Susanville  
66 N. Lassen Street  
Susanville, CA 96130  
Donee Mailing Address

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND  
VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS**

This certification is required by the General Services Administration regulations implementing Executive Order 12549-41 CFR 105-68 – for all lower tier transactions meeting the requirements stated at 41 CFR 105-68.110.

**Instructions for Certification**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage section of rule implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitation for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under CFR part 9, subpart 9.4, debarred, suspended, in eligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification**

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF DONEE APPLICANT

City of Susanville

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Jared Hancock , City Administrator

SIGNATURE

DATE

**STOCKTON**

425 North El Dorado Street  
Stockton, CA 95202  
Tel: (209) 937-8212  
Fax: (209) 937-7149  
www.stocktongov.com  
County: San Joaquin  
Division: Central Valley  
Population: 296,344

**MAYOR**

Anthony Silva

**COUNCIL MEMBERS**

Paul Canepa  
Elbert Holman  
Dyane Burgos Medina  
Katherine M. Miller  
Michael Tubbs

**CITY MANAGER**

Kurt Wilson

**DEPUTY/ASSISTANT****CITY MANAGER**

Kurt Wilson

**CITY ATTORNEY**

John Luebberke

**CITY CLERK**

Bonnie Paige

**CITY TREASURER**

Micah Runner

**FINANCE DIRECTOR**

Vanessa Burke

**FIRE CHIEF**

Jeff Piechura

**INTERGOVERNMENTAL****RELATIONS OFFICER**

Contact City Hall

**PARKS & RECREATION DIRECTOR**

Contact City Hall

**PERSONNEL DIRECTOR**

Teresia Haase

**PLANNING DIRECTOR**

Steve Chase

**POLICE CHIEF**

Eric Jones

**PUBLIC INFORMATION OFFICER**

Connie Cochran

**PUBLIC WORKS DIRECTOR**

Gordon MacKay

**SUISUN CITY**

701 Civic Center Blvd.  
Suisun City, CA 94585  
Tel: (707) 421-7300  
Fax: (707) 421-7366  
www.suisun.com  
County: Solano  
Division: North Bay  
Population: 28,234

**MAYOR**

Pedro M. Sanchez

**COUNCIL MEMBERS**

Jane Day  
Mike Hudson  
Michael Segala  
Lori Wilson

**CITY MANAGER**

Suzanne Bragdon

**DEPUTY/ASSISTANT****CITY MANAGER**

Ron Anderson

**CITY ATTORNEY**

Sky Woodruff

**CITY CLERK**

Linda Hobson

**CITY TREASURER**

Michael McMurry

**FINANCE DIRECTOR**

Ronald C. Anderson, Jr.

**FIRE CHIEF**

Michael J. O'Brien

**INTERGOVERNMENTAL****RELATIONS OFFICER**

Contact City Hall

**PARKS & RECREATION DIRECTOR**

Mick Jessop

**PERSONNEL DIRECTOR**

Ron Anderson

**PLANNING DIRECTOR**

John Kearns

**POLICE CHIEF**

Ed Dadisho

**PUBLIC INFORMATION OFFICER**

Contact City Hall

**PUBLIC WORKS DIRECTOR**

Contact City Hall

**SUNNYVALE**

456 West Olive Avenue  
Sunnyvale, CA 94086  
Tel: (408) 730-7500  
Fax: (408) 730-7699  
http://sunnyvale.ca.gov  
County: Santa Clara  
Division: Peninsula  
Population: 145,973

**MAYOR**

James Griffith

**COUNCIL MEMBERS**

Jim Davis  
Glenn Hendricks  
Gustav Larsson  
Tara Martin-Milius  
Pat Meyering  
David Whittum

**CITY MANAGER**

Contact City Hall

**DEPUTY/ASSISTANT****CITY MANAGER**

Robert Walker

**CITY ATTORNEY**

Joan Borger

**CITY CLERK**

Kathleen Franco Simmons

**CITY TREASURER**

Grace Leung

**FINANCE DIRECTOR**

Grace Leung

**FIRE CHIEF**

Frank Grgurina

**INTERGOVERNMENTAL****RELATIONS OFFICER**

Yvette Blackford

**PARKS & RECREATION DIRECTOR**

Lisa Rosenblum

**PERSONNEL DIRECTOR**

Teri Silva

**PLANNING DIRECTOR**

Hanson Hom

**POLICE CHIEF**

Frank Grgurina

**PUBLIC INFORMATION OFFICER**

Jennifer Garnett

**PUBLIC WORKS DIRECTOR**

Kent Steffens

**SUSANVILLE**

66 North Lassen Street  
Susanville, CA 96130  
Tel: (530) 257-1001  
Fax: (530) 257-4725  
www.cityofsusanville.org  
County: Lassen  
Division: Sacramento Valley  
Population: 15,978

**MAYOR**

Rod De Boer

**COUNCIL MEMBERS**

Lino P. Callegari  
Nicholas McBride  
Cheryl McDonald  
Brian Wilson

**CITY MANAGER**

Jared Hancock

**DEPUTY/ASSISTANT****CITY MANAGER**

Debi Savage

**CITY ATTORNEY**

Peter M. Talia

**CITY CLERK**

Gwenna MacDonald

**CITY TREASURER**

Richard Stovall

**FINANCE DIRECTOR**

Contact City Hall

**FIRE CHIEF**

Ted Friedline

**INTERGOVERNMENTAL****RELATIONS OFFICER**

Jared Hancock

**PARKS & RECREATION DIRECTOR**

Contact City Hall

**PERSONNEL DIRECTOR**

Gwenna MacDonald

**PLANNING DIRECTOR**

Jared Hancock

**POLICE CHIEF**

Thomas Downing

**PUBLIC INFORMATION OFFICER**

Contact City Hall

**PUBLIC WORKS DIRECTOR**

Craig Platt

**CERTIFICATIONS AND AGREEMENTS INCLUDING TERMS, CONDITIONS,  
RESERVATIONS AND RESTRICTIONS) TO BE INCLUDED ON  
AGENCY ISSUE OR DISTRIBUTION DOCUMENT**

**A) The Donee Certifies That:**

- 1) It is a public agency; or an approved non-profit institution or organization, exempt from taxation under Section 501 of the Internal Revenue Code of 1986; within the meaning of Section 203(j) of the Federal Property and Administrative Services Act of 1949, as amended, and the regulations of the General Services Administration (GSA).
- 2) The property is needed and will be used by the recipient for carrying out for the residents of a given political area one or more public purposes, or, if a nonprofit tax-exempt institution or organization or 8(a) business, the property is needed for and will be used by the recipient for educational or public health purposes, or for programs for older individuals, or for business purposes. The property is not acquired for any other use or purpose, or for sale or other distribution; or for permanent use outside the State, except with prior approval of the CSASP.
- 3) Funds are available to pay any and all costs and charges incidental to the receipt of surplus property, and that property is not being acquired for any other use(s) or purpose(s), is not for sale. The fee schedule is available upon request from the CSASP.
- 4) Any transaction shall be subject to the nondiscrimination regulations governing the donation of federal surplus personal property issued under Title VI of the Civil Rights Act of 1964 (41 USC 2000d-2000d-4a), as amended, section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, section 303 of the Age Discrimination Act of 1975, and the Civil Rights Restoration Act of 1987.
- 5) If the Donee is designated by the Federal Small Business Administration 8(a) Program as a socially and economically disadvantaged small business and the SBA and CSASP have both determined the Donee is eligible to receive federal surplus property as a donation, the Donee certifies that the property acquired is needed and will be used solely for the conduct of the Donee's business enterprise: and the Donee certifies to A. (3), (4) and (5),

**B) The Donee Agrees to the Following Federal Conditions:**

- 1) All items of property, other than items with a unit acquisition cost of \$5000 or more and passenger motor vehicles, regardless of acquisition cost, shall be placed in use for the purpose(s) for which it was acquired within one year or receipt, and shall be placed in continuous use for one year from the date the property was placed in use. In the event the Donee does not place the property in use, or continuous use, the Donee shall immediately notify the CSASP, and, at the Donee's expense, make the property available for transfer or other disposal as directed by the CSASP.
- 2) Special handling or use limitations as are imposed by Federal GSA on any item(s) under which the item(s) are being allocated to the Donee.
- 3) In the event the Donee does not use the property as required by Sections C (1) and (2) below, at the option of the GSA, title and right to the possession of such property shall revert to the United States of America and, upon demand, the Donee shall release such property to such person as GSA or its designee shall direct.

**C) The Donee Agrees to the Following Conditions Applicable to Items with a Unit Acquisition Cost of \$5,000 or More and Passenger Motor Vehicles, Regardless of Cost. Except Vessels 50 Feet or More in Length and Aircraft Regardless of Acquisition Cost:**

- 1) The property shall be placed in use within one year of receipt, and shall be used only for the purpose(s) for which it was acquired and for no other purpose(s).
- 2) There shall be a period of restriction which will expire after such property has been used for the purpose(s) for which it is acquired for a period of 18 months from the date the property is placed in use, except for such item(s) of major equipment for which the CSASP designates a further period of restriction.
- 3) In the event the property is not so used as required by Sections C (1) and (2), at the option of the CSASP, title and right to the possession of such property shall, at the option of the CSASP, revert to the State of California, and the Donee shall release such property to such person as the CSASP shall direct.

**D) The Donee Agrees to the Following Terms, Reservations and Restrictions:**

- 1) From the date it receives the property and throughout the time period(s) imposed by Sections B and C (as applicable) remain in effect, the Donee shall not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently, for use outside the State of California, without the prior approval of GSA or the CSASP. The proceeds from any sale, trade, lease, loan, bailment, encumbrance or other disposal of the property, when the GSA or the CSASP authorizes such action, shall be remitted promptly by the Donee to GSA or the CSASP, as applicable. If the Donee takes action in ignoring or disregarding the foregoing restrictions after the date the Donee received the property and before expiration of the time periods imposed by Sections C or D as applicable, at the option of the GSA or the CSASP, the Donee shall pay to the GSA or the CSASP any proceeds derived from the disposal, and/or the fair market or rental value of the property at the time of such unauthorized disposal as determined by the GSA or the CSASP as applicable.
- 2) If at any time, from the date the Donee receives the property throughout the time periods by Sections B and C as applicable, the Donee determines that some or all of the property is no longer suitable, usable, or further needed for the purpose(s) for which it was acquired, the Donee shall promptly notify the CSASP and shall, as directed by the CSASP, return the property to the CSASP, or release the property to another Donee or another state agency, or a department or agency of the United States, or sell or otherwise dispose of the property. The Donee shall remit the proceeds from the sale promptly to the CSASP.
- 3) The Donee shall make reports to the CSASP which shall state the use, condition, and location of the property, and shall report on other pertinent matters as may be required from time to time by the CSASP.
- 4) At the option of the CSASP, the Donee may abrogate the conditions set forth in Section B and the terms, reservations and restrictions pertaining in Section D by payment of an amount as determined by the CSASP.

**E) The donee Agrees to the Following Conditions, Applicable to all Items of Property:**

- 1) The property acquired by the Donee is on an "As Is," "where is" basis, without warranty of any kind.
- 2) If the Donee carries insurance against damages to or loss of property due because of fire or other hazards, and the damage to, loss or destruction to donated property with unexpired terms, conditions, reservations or restrictions, occurs, the CSASP will be entitled to reimbursement from the Donee out of the insurance proceeds, in an amount equal to the unamortized portion of the fair value of the damaged or destroyed donated property.

**F) Terms, conditions, reservations and restrictions set forth in the Conditional Transfer Document executed by the authorized Donee representative are applicable to the donation of Aircraft and Vessels of 50 Feet or more in length having an acquisition cost of \$5,000 or more in length or more, regardless of the purpose for which acquired.**

Reviewed by: GH City Administrator  
       City Attorney

       Motion Only  
       Public Hearing  
  X   Resolution  
       Ordinance  
       Information

**Submitted By:** Tom Downing, Chief of Police

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 14-5060** Approving Agreement with Lassen Community College for the use of their facilities for training and authorizing obtaining certificate of insurance naming Lassen Community College as additional insured on City's insurance policy.

**PRESENTED BY:** Tom Downing, Chief of Police

**SUMMARY:** The Susanville Police Department desires to perform tactical training at facilities owned and maintained by Lassen Community College. In doing so, the college has asked the City of Susanville to complete a Facilities Use Agreement, and add them as an additional insured to our insurance policy. The College has also agreed to waive any facility use fees.

**FISCAL IMPACT:** Cost associated with naming college as additionally insured.

**ACTION REQUESTED:** Approve **Resolution No. 14-5060** approving Agreement with Lassen Community College for the use of their facilities for training, allowing the Chief of Police to sign the agreement and authorizing obtaining a certificate of insurance naming Lassen Community College as additionally insured.

**ATTACHMENTS:** Facility Use Agreement  
Resolution No. 14-5060

**RESOLUTION NO. 14-5060**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING AGREEMENT WITH LASSEN COMMUNITY COLLEGE**  
**FOR THE USE OF THEIR FACILITIES FOR TRAINING, AND NAMING LASSEN**  
**COMMUNITY COLLEGE AS ADDITIONALLY INSURED**

**WHEREAS**, The Susanville Police Department desires to perform tactical training at facilities owned and maintained by Lassen Community College;

**WHEREAS**, Lassen Community College has agreed to allow Susanville Police Department to use their facilities; and

**WHEREAS**, an Agreement has been prepared to regulate the use of said properties; and

**WHEREAS**, Lassen Community College requests certificate of insurance naming them as additionally insured.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville approves said Agreement and authorizes the Chief of Police to execute the agreement.

**BE IT FURTHER RESOLVED** that the City Council authorizes obtaining a certificate of insurance and naming Lassen Community College as additional insured on the City's insurance policy.

APPROVED: \_\_\_\_\_  
Rod De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4<sup>th</sup> day of June, 2014 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter Talia, City Attorney



**LASSEN COMMUNITY COLLEGE  
REQUEST FOR USE OF FACILITY BY OFF-CAMPUS GROUPS**

Return to: Academic Services

Today's Date: \_\_\_\_\_

Instructions: Please fill in the top portion. An approved copy will be returned to you. This is not a request for scheduling a class.

Group/Organization making request: \_\_\_\_\_ Phone: \_\_\_\_\_

Person in Charge: \_\_\_\_\_ Approximate Number to be Present: \_\_\_\_\_

Building and Room Desired: \_\_\_\_\_

Day(s) of the Week: Mon  Tues  Wed  Thurs  Fri  Sat  Sun

Date(s) of Event: \_\_\_\_\_

Nature or Purpose of Use: \_\_\_\_\_

Will Catering be needed?  Yes  No  Athletic Activity

If Yes, you will need prior approval from the Food Service Coordinator

<u>FEES</u>		<u>HOURS IN FACILITY</u>
Regular Classroom	\$30.00 per day	Check In: _____ Check Out: _____
Softball Field	\$50.00 per day	
Middelton Hall	\$100.00 per day	Event Begins: _____
Cafeteria	\$100.00 per day	
Gymnasium	\$200.00 per day	Event Ends: _____

Facility will be furnished "as is". Existing furnishings which are normally in the facility will be available. Additional items must be furnished by user.

Is this event open to the public?  Yes  No Will anything be offered for sale?  Yes  No

Net proceeds will be used for: \_\_\_\_\_

*I hereby certify that I shall be personally and financially responsible, on behalf of our organization, for any damage sustained on the District premises, to the furniture, or the equipment because of the occupancy of said premises by our organization. I agree to leave the used facility clean and the furniture arranged in the manner in which we found it. FURNITURE IS NOT TO BE MOVED BETWEEN CLASSROOMS. Further, if this facility is to be used by a group of minors, I will provide a responsible adult (over the age of 21) who will maintain order and be in attendance at all times. Lassen Community College is not responsible for lost or stolen items.*

I have read the above Terms and Conditions  Certificate of Insurance (\$1,000,000) minimum liabilities submitted

Person Requesting Facility: \_\_\_\_\_

Signature

Phone

It is your responsibility to make sure you leave the room you are using in its original state.

**For Food Services Use Only**

Facility Available:  Yes  No Food Service Coordinator: \_\_\_\_\_  
Signature

**For Academic Services Use Only**

Date Received: \_\_\_\_\_ Facility Available:  Yes  No  
Verified By: \_\_\_\_\_ Date: \_\_\_\_\_

Certificate of Insurance: One million (\$1,000,000) minimum liabilities required:  Received  Pending



**HOLD HARMLESS AND INDEMNIFICATION AGREEMENT**  
(For low risk situations)

The undersigned agrees to defend, indemnify and hold harmless the Lassen Community College District, its Board of Trustees, officers, agents and employees, individually and collectively, from and against all costs, losses, claims, demands, suits, actions, payments and judgments, including legal and attorney fees, arising from personal or bodily injuries, property damage or otherwise, regardless of and however caused, brought or recovered against any of the above that may arise for any reason from or during or be alleged to be caused by the undersigned's     (use/occupancy of District's facilities, furniture or equipment, or nature of activity)    . The undersigned further agrees to provide a Certificate of Insurance for liability coverages and limits acceptable to the District.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Ted Friedline, Fire Chief

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 14-5058** Agreement for Mutual Emergency Response Aid within the Lassen Operational Area.

**PRESENTED BY:** Ted Friedline, Fire Chief

**SUMMARY:** The City maintains an Agreement for Mutual Emergency Response Aid within the Lassen Operational Area, which includes most Lassen County Fire Departments or Districts. This agreement provides fire suppression resources when requested, without cost, in the event of a large emergencies and disasters. The agreement must be reviewed every five years.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Motion authorizing fire chief to sign Agreement for Mutual Emergency Response Aid within the Lassen Operational Area

**ATTACHMENTS:** Agreement for Automatic Fire Protection Aid

**RESOLUTION NO. 14-5058**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING FIRE CHIEF TO SIGN AGREEMENT FOR MUTUAL EMERGENCY**  
**RESPONSE AID WITHIN THE LASSEN OPERATIONAL AREA**

**WHEREAS**, the City of Susanville and Lassen County fire resources, separately, do not provide sufficient protection in the event of large emergencies; and

**WHEREAS**, in the event of a large emergency where any department cannot provide sufficient resources, mutual aid is requested from surrounding departments and districts to manage an incident;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville approves authorizing the Fire Chief to sign agreement for mutual emergency response aid within the Lassen Operational Area.

APPROVED: \_\_\_\_\_  
Rod De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 14-5058 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4<sup>th</sup> day of June, 2014 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter M. Talia, City Attorney

## **AGREEMENT FOR MUTUAL EMERGENCY RESPONSE AID WITHIN THE LASSEN OPERATIONAL AREA**

This AGREEMENT is made and entered into by and between members of the LASSEN OPERATIONAL AREA, represented by the LASSEN COUNTY FIRE OFFICERS ASSOCIATION, that being made up of the county and its participating political subdivisions, including special districts, as shown in Appendix A.

WITNESSETH:

WHEREAS:

1. All of the resources and facilities of the County, its various departments and agencies, and all its political subdivisions, including special districts, need to be made available to prevent and combat the effects of disasters which may result from such calamities as fire, flood, earthquake, pestilence and war; and
2. Each of the parties hereto should volunteer aid and assist each other in the event that a disaster should occur, by the interchange of services and facilities to cope with the problems of rescue, relief, evacuation, rehabilitation, and reconstruction which would arise in the event of a disaster; and
3. It is necessary and desirable that a cooperative agreement be executed for the interchange of such mutual aid on a local and countywide basis; and
4. The parties hereto and maintain and operate emergency response organizations; and
5. The LASSEN OPERATIONAL AREA exists, in part, for the coordination of emergency activities (Emergency Services Act, Article 9, 8605);

NOW THEREFORE, the parties hereto mutually agree as follows:

1. To furnish emergency response personnel and equipment and to render such services to each other as may be necessary to prevent and combat any type of disaster beyond the resources of a single party to address;
2. That no party shall be required to unreasonably reduce its own resources, personnel, services, and facilities in furnishing such mutual aid;
3. That the responsible local official in whose jurisdiction an incident requiring mutual aid has occurred shall have charge of such incident including the direction of personnel and equipment provided under mutual aid;
4. That operations utilizing mutual aid shall be conducted using the principles of the Incident Command System (ICS), Standardized Emergency Response System (SEMS), or National Incident Management System (NIMS), establishing a unified command where appropriate;
5. That an incident commander or designated representative will make requests for mutual aid through established procedures under the ICS;
6. That each party is responsible for training and equipping their own resources;
7. That the Incident Commander or designated representative may refuse to accept offered personnel or equipment that do not meet reasonable standards of training, personal protective equipment, maintenance, or other criteria;
8. That each party should make every effort to include those frequencies listed in Appendix B. Those frequencies identified with "\*" should be considered primary frequencies and should have priority consideration. Each party

is responsible for programming their radio equipment and should take into consideration their local factors when determining frequencies to include. In an effort to promote interoperability communications all parties are encouraged to adopt Appendix B as the standard;

9. That, except as may be provided by separate agreement between the parties hereto, mutual aid extended under this agreement shall be without reimbursement;
10. That certain specialized types of emergency response resources may not be made available subject to the provision of this agreement, and that such resources will be available only on a reimbursement basis; and
11. That it is expressly understood that this agreement shall not supplant other agreements between some of the parties hereto or prevent them from entering into other agreements in the future.
12. That the LASSEN OPERATIONAL AREA may enter into similar agreements with other entities, including California Department of Forestry and Fire Protection, U.S. Forest Services and Bureau of Land Management on behalf of the Operational Area members.

#### INDEMNIFICATION

Each party to this agreement shall defend, indemnify, and hold harmless each party to this agreement, its elected officials, officers, and employees from any liability for damages or claims for damages from any economic loss or personal injury, including death, as well as for property damage, which may arise from the negligent acts or omission of that party or any other person employed by the party in the performance of services rendered under this agreement.

#### TERM

This agreement shall be effective immediately upon execution by parties and shall remain in force until rescinded in writing. It shall be reviewed every five years on or before April 1, and may be modified by mutual agreement of the Parties at any time.

#### TERMINATION

Any Party to this Agreement may terminate its participation within 30 days of providing written notice to the LASSEN OPERATIONAL AREA, represented by the LASSEN COUNTY FIRE OFFICERS ASSOCIATION.

The termination of one or more parties to the agreement shall not affect the continued operation of the agreement between the remaining parties hereto.

## APPENDIX A

### Participating Agencies:

Big Valley Fire Department

California Correctional Center Fire Department

California Department of Forestry/CAL FIRE

Clear Creek Fire Department

Doyle Fire Department

Herlong Fire Department

Janesville Fire Department

Lake Forest Fire Department

Lassen Office of Emergency Services

Milford Fire Department

Spalding Fire Department

Standish Litchfield Fire Department

Stones-Bengard Fire Department

Susan River Fire Department

Susanville Fire Department

Westwood Fire Department

## Appendix B

PRIMARY	DISPLAY	RX FREQ	RX TONE	TX FREQ	TX TONE	NOTES
*	LMU L	151.2500		159.4050		
*	CDF T3	151.1750		151.1750	192.8	
*	CDF T10	151.4000		151.4000	192.8	
*	CDF T1	151.1450		151.1450	192.8	
*	CDF A/G	151.2200		151.2200		
	CDF C1	151.3550		159.3000		
	CDF C2	151.2650		159.3300		
	CDF C10	151.1900		159.2250		
*	LASSCO FIRE	154.4450		154.0100		
*	CALCORD	156.0750		156.0750	156.7	
*	VFIRE 21	154.2800		154.2800	156.7	White 1
*	VFIRE 22	154.2650		154.2650	156.7	White 2
*	VFIRE 23	154.2950		154.2950	156.7	White 3
	VFIRE 24	154.2725		154.2725	156.7	
	VFIRE 25	154.2875		154.2875	156.7	
	VFIRE 26	154.3025		154.3025	156.7	
	LASSCO TAC	154.3250		154.3250		
	ALMAN FIRE	154.1900		153.7700		
*	BLM Fire	171.6250		164.2500		NOD
*	BLM SOA	168.3000		168.3000		BLM Scene Of Action
*	AG - 43	167.6000		167.6000		Federal A/G for LNF/MDF/NOD
*	LNF FIRE	172.2250		171.4750		
	PNF FIRE	170.5500		169.9000		
	NIFC TAC 2	168.2000		168.2000		

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed as of the day and year set forth below.

AGENCY OR ORGANIZATION \_\_\_\_\_

Signature and Title \_\_\_\_\_ **Date** \_\_\_\_\_

Reviewed by: JGH City Administrator  
       City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- X   Information

**Submitted By:** Tom Downing, Chief of Police

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Agreement between Lassen Union High School District and the City of Susanville Police Department for a School Resource Officer.

**PRESENTED BY:** Tom Downing, Chief of Police

**SUMMARY:** The Lassen Union High School desires to add a School Resource Officer to their campus starting next school year. The Susanville Police Department has been in discussions with the school officials to create a mutually agreeable contract for this service. The school district has indicated that they have allocated funding for the position to cover the salary and benefits of an additional police officer to be added to the police department's staff. It would be the intent of the police department to assign an experienced officer to the school for this service. A draft agreement has been prepared and reviewed by legal counsel for the City. The Lassen Union High School board will review the agreement and provide direction to their staff as well. The agreement is attached for your review and direction to staff.

**FISCAL IMPACT:** To be determined

**ACTION REQUESTED:** Consider draft agreement and direct staff to incorporate any proposed changes and bring back for adoption

**ATTACHMENTS:** Draft Agreement

AGREEMENT BETWEEN  
THE CITY OF SUSANVILLE POLICE DEPARTMENT AND  
THE LASSEN UNION HIGH SCHOOL DISTRICT

This Agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the City of Susanville, a municipal corporation and general law city of the State of California, hereinafter referred to as the "City: and Lassen Union High School District, a school district organized and existing under the law of the State of California, hereinafter referred to as the "District".

**PURPOSE OF AGREEMENT:**

The purpose of this Agreement is to state the terms and conditions under which City will furnish supplemental law enforcement, consisting of a School Resource Officer to the high school campus located on 1110 Main Street in Susanville, hereinafter referred to as the "protected property".

**FURNISHING OF LAW ENFORCEMENT SERVCIES:**

City shall furnish a career law enforcement officer (hereinafter referred to as "police officer"), as defined by Penal Code Section 830.1, of City's own choice and designation to the protected property, generally from Monday through Friday, as follows: Work hours at the protected property shall generally be between the times of 0730 – 1530 hours, during regularly scheduled school days.

Said police officer shall be primarily responsible to attend to law enforcement duties on District property. However, there may be times when said officer is unavailable to be present on District property during regular school hours and the parties hereto recognize, understand and agree that at those times it will be necessary for said police officer to be unavailable to District. The parties hereto recognize, understand and agree that the City, will attempt to limit the amount of time said police officer is unavailable to the District during normal school hours.

The police officer shall spend the majority of his/her time in and around the protected property; provided, however, said police officer may respond as backup to major in-progress calls anywhere in the city, when necessary, in the discretion of said police officer and/or City. The police officer will maintain full law enforcement authority to investigate crimes on the protected property and shall report to the Shift Supervisor at City's police department when initiating a crime investigation.

City agrees to furnish a police officer to District for special events outside of the school day for up to an including no more than seven, (7) events per school year. Police coverage for more than seven, (7) events per year, or request for more than one police officer, shall be billed to the District at an hourly rate set by the City of Susanville for police services. The current police services hourly rate is \$63.00, subject to adjustment annually. For the purpose of this agreement, special events are defined as youth sports and school dances held within the City of Susanville.

The City agrees to provide status updates on the SRO program to the District at their regularly scheduled board meetings up to three (3) times per calendar year.

**FACILITIES:**

District shall provide to City's police officer, while said police officer is on duty at the protected property, office space equipped with a desk, telephone, computer, sufficient chairs and other technological equipment as agreed upon between City and District.

City shall provide all training, equipment, vehicle, and supplies to police officer needed to facilitate this agreement

**POLICE OFFICERS ARE EMPLOYEES OF CITY:**

All police officers furnished by City shall be employees of the City of Susanville and shall be at all times subject to the supervision and control of City. District shall not have any supervision responsibilities of said police officer. City shall have the sole responsibility of paying the salaries, taxes (including, but not limited to, retirement benefits, federal social security taxes and federal and California unemployment taxes) and all other expenses relating to each police officer of City.

**POLICE OFFICERS SERVICES HEREUNDER:**

City police officer services hereunder shall encompass only law enforcement duties including but not limited to the following services: (a) physical presence on the protected property; (b) address crime and disorder problems; (c) develop or expand crime prevention efforts; (d) educate staff in crime prevention and safety, as well as in the identification of crime and related issues; (e) conduct assessments of physical and procedural issues involving safety and security; (f) assist in the development of policy by the District that addresses crime, as well as recommend procedural changes in such policies; and (g) assist in the identification of physical changes in the environment that may reduce crime.

**GENERAL DUTIES OF THE POLICE OFFICER:**

The general duties of the police officer are to: (a) provide education, when appropriate, to District in the prevention, identification and control of crime and related issues; (b) establish an office of operations at the protected property; (c) establish a scheduled presence at the protected property during special events and athletic contests; (d) provide escorts upon request for staff, students and visitors to the protected property; (e) conduct assessments of physical and procedural issues involving safety and security; (f) conduct meetings with District as needed; (g) assist administrative personnel in investigation of crimes committed on the protected property.

**WORKERS COMPENSATION COVERAGE:**

City shall provide and maintain during the course of this Agreement workers compensation coverage for the protection of City's employees engaged in work pursuant to this Agreement.

**INDEMNITY:**

District shall defend, indemnify and hold harmless City, its officers, directors and employees and each of them, from any and all claims, demands, causes of actions, damages, costs, expenses, actual attorneys' fees, losses or liabilities, in law or in equity, of every kind and nature whatsoever, arising out of or in connection with District performance of this contract for: (a) bodily injury including, but not limited to bodily injury, sickness or disease, emotional injury or death to any person(s); and (b) damaged to property of anyone including loss of use thereof.

City shall defend, indemnify and hold harmless District, its officers, directors and employees and each of them, from any and all claims, demands, causes of actions, damages, costs, expenses, actual attorneys' fees, losses or liabilities, in law or in equity, or every kind and nature whatsoever, arising out of or in connection with City's performance of this contract for: (a) bodily injury including but not limited to, bodily injury, sickness or disease, emotional injury or death to any person(s); and (b) damage to property of anyone including loss of use thereof.

**SOLE AGREEMENT:**

This Agreement constitutes the sole agreement of the parties hereto relating to the matters set forth herein and correctly sets forth the rights, duties and obligations of each to the other as of its date. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect.

**WAIVER:**

Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provisions of this Agreement.

**GOVERNING LAW:**

This Agreement and all matters relating to it shall be governed by the laws of the State of California.

**TERM/RENEWAL:**

The term of this Agreement covers the 2014-15, 2015-16, and 2016-17 school years. The parties may renew this Agreement in writing for another term upon approval by the District and City.

**TERMINATION:**

This Agreement may be terminated by either party no later than May 31<sup>st</sup> of each year, one year in advance, by giving written notice of its intent to terminate the Agreement.

**INSURANCE:**

Each of the parties shall respectively furnish and keep in full force and effect at all times during the term of this Agreement the following insurance:

Public liability insurance in the minimum amounts of \$1,000.000 for one person and of \$2,000.000 for more than one person for loss from a tort resulting in bodily injury or death, naming the other party as an additional insured and providing a Certificate of Insurance to that effect. Membership in a governmental self-insurance pooling arrangement is acceptable.

District shall name the City, its Governing Board, officers, agents, and employees as an additional insured and provide the City with a copy of the certificate insurance and the additional named insured endorsement prior to the commencement of this agreement.

City shall name the District, its Governing Board, officers, agents, and employees as an additional insured and provide the District with a copy of the certificate insurance and the additional named insured endorsement prior to the commencement of this agreement.

**COMPENSATION:**

For the services agreed to be performed, the District shall pay the City the sum of Sixty-Eight Thousand, Five Hundred Seventy dollars (\$68,570.00) per year, payable in equal quarterly payments of (\$ 17,142.50), commencing July 1, 2014.

It is agreed that at any time either City or the District may reopen this contract for the purpose of negotiating lower or higher fees for the services to be performed under this Agreement.

**MODIFICATION**

This agreement shall not be modified except in writing executed by both parties.

**NO THIRD-PARTY BENEFICIARIES**

Nothing contained in this Agreement shall be construed to create, and the parties do not intend to create, any rights in third parties.

**HIRING CITY'S EMPLOYEES:**

The District shall not either during the term of this Agreement or for a period of one year following its termination, hire for its own employment any of the employees of the City who performed services at any time in carrying out the terms of this Agreement.

**NOTICES**

Any notice submitted or communicated required or permitted to be served on a party hereto, may be served by personal delivery to the person or office of the person identified below. Service may also be made by mail, by placing first-class postage affixed thereto, and addressed as indicated below and deposited said envelope on the United States mail to:

CITY:  
Thomas V. Downing  
Chief of Police  
Susanville Police Department  
1801 Main St.  
Susanville, CA 96130

DISTRICT:  
Name  
Title  
Lassen High School District  
1100 Main St.  
Susanville, CA 96130

**AUTHORITY OF PERSONS SIGNING AGREEMENT:**

The person(s) signing this Agreement on behalf of the City and District have been authorized to do so by their respective governing bodies and this Agreement has been duly executed and delivered in accordance with the authorization and constitutes a legal, valid and binding obligation of both parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates following their respective signatures below:

CITY OF SUSANVILLE

LASSEN UNION HIGH SCHOOL DISTRICT

\_\_\_\_\_  
Rod DeBoer, Mayor

\_\_\_\_\_  
\*\*\*\*\*, Superintendent

Attest:

---

Gwenna MacDonald, City Clerk

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Jared G. Hancock, City Administrator

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Smoking Lounges and E-Cigarette use

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** An update will be given regarding regulation options and the status of smoking lounges and e-cigarette usage within the City limits.

**FISCAL IMPACT:** N/A

**ACTION  
REQUESTED:** Information Only

**ATTACHMENTS:** None

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Jared G. Hancock, City Administrator

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** General Plan element updates

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** An update will be given regarding the status of updating components of the General Plan.

**FISCAL IMPACT:** N/A

**ACTION REQUESTED:** Information Only

**ATTACHMENTS:** None

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Jared G. Hancock, City Administrator

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Susanville Municipal Airport

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** An update will be given regarding the Susanville Municipal Airport.

**FISCAL IMPACT:** N/A

**ACTION  
REQUESTED:** Information Only

**ATTACHMENTS:** None

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Jared G. Hancock, City Administrator

**Action Date:** June 4, 2014

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Mitigation Funds

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** An update will be given regarding the City's Mitigation funds.

**FISCAL IMPACT:** N/A

**ACTION  
REQUESTED:** Information Only

**ATTACHMENTS:** None