
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Rod E. De Boer, Mayor
Brian Wilson, Mayor pro tem
Lino P. Callegari Cheryl McDonald Nicholas McBride

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
February 5, 2014 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 14-5028

Next Ordinance No. 14-0995

1 APPROVAL OF AGENDA: (Additions and/or Deletions)

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.

3 CLOSED SESSION:

A PUBLIC EMPLOYMENT – pursuant to Government Code Section 54957:

1 Title: Finance Manager

B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases

4 RETURN TO OPEN SESSION: (recess if necessary)

- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day:* Rod E. De Boer, Mayor
- *Proclamations, awards or presentations by the City Council:*

5 BUSINESS FROM THE FLOOR:

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Receive and file minutes from City Council's January 15, 2014 meeting
- B Approve vendor warrants numbered 89445 through 90103 for a total of \$549,036.14 including \$94,238.17 in payroll warrants
- C Approve job descriptions for Admin Specialist and Administrative Staff Assistant
- D Receive and file Treasurers Report: December 2013
- E Receive and file Finance Report: December 2013

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.
Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of **Resolution No. 14-5025** authorizing MOU with Integrated Regional Water Management (IRWM) in the Lahontan Basins Region

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider approval of **Resolution No. 14-5027** authorizing demolition of structure at 600 Nevada

13 **CITY ADMINISTRATOR'S REPORTS:**

- A City of Susanville Accounts Receivable Update – *J. Hancock*

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

15 **ADJOURNMENT:**

- *The next regular City Council meeting will be held on February 19, 2014 at 6:00 p.m.*

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for February 5, 2014 in the areas designated on January 31, 2014.



Gwenna MacDonald, City Clerk

Reviewed by:  City Administrator
 City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: February 5, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's January 15, 2014 meeting.

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's January 15, 2014 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's January 15, 2014 meeting.

ATTACHMENTS: Minutes: January 15, 2014

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY
Regular Meeting Minutes
January 15, 2014 – 6:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, Mayor pro tem Wilson and Mayor Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Hancock requested corrections to Items 3B, 9A and 9C.

Motion by Mayor pro tem Wilson, second by Councilmember McDonald to approve the agenda with the requested changes; motion carried unanimously.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:

Richard Stovall, City Treasurer, requested that the stipend for Treasurer services be restored to \$275.00 per month to reflect the increase in tasks that he is responsible for under the current administration.

3 CLOSED SESSION: At 6:05 p.m. the Council recessed to closed session to discuss the following:

A PUBLIC EMPLOYMENT – pursuant to Government Code Section 54957:

- 1 Approved Position List
- 2 Employee Status Report
- 3 Public Employment Performance Evaluation: City Treasurer

B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): seven cases

4 RETURN TO OPEN SESSION: At 7:00 p.m. the City Council reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Theodore Friedline, Fire Chief; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the City Council voted in closed session to approve the revised Position List, job descriptions for the Administrative Specialist and Administrative Staff support positions, and directed staff to bring back an item to the next agenda removing the Treasurer position from the 2014 ballot.

Mr. Hancock offered the thought of the day.

5 BUSINESS FROM THE FLOOR:

Shawnee Adams, Shasta Street resident, spoke on behalf of two neighbors whose properties are being maintained in sub-standard condition. For a time they demonstrated good effort to clean things up, but then gradually stopped making progress, and as has happened in the past. The clean-up job was never finished and now things are beginning to accumulate again.

John Gerry voiced his frustration with the same properties. It was his understanding that the resident had been given 10 days to clean up the mess, and it has not been followed through with. He insisted that the City needs to do something to make citizens accountable when their properties become a nuisance to everyone on the street.

Mr. Hancock reviewed the abatement process currently authorized by the Susanville Municipal Code, and requested street addresses for both properties. He noted that one of the properties was scheduled for the public hearing requesting Council authorization to assess a weed and rubbish abatement lien. It was discovered that the process was most likely a result of the Contractor the City hired to do the work, and that the property had been abated.

Violet Stout, Lassen County Poet Laureate, read a poem about Lassen County.

6 **CONSENT CALENDAR:** Mayor De Boer reviewed the items on the Consent Calendar:

- A Receive and file minutes from City Council's November 20, December 4 and 18, 2013 meetings
- B Approve vendor warrants numbered 89814 through 89945 for a total of \$539,853.17 including \$199,926.37 in payroll warrants
- C Receive and File Treasurers Report: November 2013
- D Receive and File Finance Report: November 2013
- E Approve request to write off accounts receivable

Mayor pro tem Wilson requested the removal of Item 6E for separate consideration.

Motion by Mayor pro tem Wilson, second by Councilmember McDonald to approve consent calendar Items 6A – 6D; motion carried unanimously.

Mayor pro tem Wilson asked if the new processes and tracking mechanisms for collection of accounts receivable had been successful and requested that staff bring a report back at the next meeting.

Motion by Mayor pro tem Wilson, second by Councilmember Callegari to approve Item 6E; motion carried unanimously.

7 **PUBLIC HEARINGS:**

7A **Consideration of Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:**

- 1** **Public Hearing: Solicit and consider comments relative to abatement/lien at:**
 - **850 Plumas Street: 107-191-19**
 - **335 Grand Avenue: 105-042-02**
 - **864 Shasta Street: 107-192-10**
 - **729 Sierra Street: 107-182-05**
 - **1630 Cornell Street: 105-210-25**

2 Action: Consider Resolution No. 14-5015, 14-5016, 14-5017, 14-5018 and 14-5019; approving reports on assessment and lien against certain real properties and confirming assessment and lien against properties

Chief Friedline reported that the Fire Department abated five properties that presented a fire hazard and/or rubbish nuisance according to Chapter 8.28 of the Susanville Municipal Code. He reviewed the properties and cost for abatement which included hiring a contractor to complete the work and an administrative fee to cover the expense incurred through the notification process. A total of \$2,445 has been expended for the properties listed.

Mayor De Boer opened the public hearing at 7:25 p.m. and requested comments from the public.

The owner of 335 Grand Avenue asked if consideration was given to the income status of the homeowner. She explained that she is on a very limited income and requested additional assistance in understanding the process.

Mr. Hancock suggested removing 335 Grand Avenue from the agenda to allow staff to work with the property owner to guide her through the next steps.

Shawnee Adams, Shasta Street resident, asked how the abatement cost was determined.

Mr. Hancock explained the process used by the fire department when responded to weed and rubbish nuisances on city properties, including obtaining three bids for the cost of clean-up, notifying the property owner, allowing time for the property owner to complete the work themselves, and then proceeding with abatement by hiring a contractor to clean up the property, paying them directly and the subsequent notification that a lien would be recorded on the property until the City is reimbursed for clean-up costs. He clarified that the City deals with weeds and rubbish, and the Municipal Code section addresses the removal of cars in a different section.

John Gerry, Shasta Street resident, asked for an explanation regarding the purpose of adopting the resolution.

Mr. Hancock responded that the resolution is the required authorization for the City Council to attach a lien to the property in order to recover the costs of clean-up.

There being no further comments, Mayor De Boer closed the public hearing at 7:32 p.m.

Mr. Hancock reported that since the posting of the agenda, he had been contacted by the property owner of 729 Sierra Street who has been dealing with some serious health issues, and he has made arrangements to bring payment in before the end of the week. He requested removal of the resolution for 729 Sierra Street.

Motion by Mayor pro tem Wilson to approve Resolution No. 14-5015, 14-5017 and 14-5019; Councilmember McDonald provided a second and motion carried unanimously.

**8 COUNCIL DISCUSSION/ANNOUNCEMENTS: No business.
Commission/Committee Reports:**

9 NEW BUSINESS:

9A Consider approval of Resolutions relative to June 3, 2014 Primary Municipal Election:

- **Resolution No. 14-5020, Calling for the holding of a primary municipal election to be held on Tuesday, June 3, 2014 for the election of certain officers as required by the provisions of the laws of the State of California relating to general law cities;**
- **Resolution No. 14-5021, Requesting the Board of Supervisors of the County of Lassen to consolidate a primary municipal election to be held on Tuesday, June 3, 2014 with the statewide primary election to be held pursuant to §10403 of the *Elections Code*;**
- **Resolution No. 14-5022, Adopting regulations for candidates for elective office pertaining to Candidates' Statements submitted to the voters at an election to be held on Tuesday, June 3, 2014.**

The Clerk reported that a primary municipal election has been scheduled for Tuesday, June 3, 2014. Two Council seats will be up for the full term of four years. In order to begin the process, the three Resolutions submitted for Council review and consideration. Ms. MacDonald noted that an amended Resolution No. 14-5022 has been submitted to reflect a decrease in the cost to publish a candidates' statement on the ballot. The period for filing nomination papers is February 10 through March 7, 2014.

A revision to Resolution No. 14-5020 was requested to improve clarity regarding the term of office for the elected officials, and the removal of the Treasurer position.

Motion by Councilmember Callegari, second by Councilmember McDonald to approve Resolution No. 14-5020, 14-5021 and 14-5022 with the proposed revisions; motion carried unanimously.

9B Consider approval of proposed Fire Department capital improvement project Chief Friedline explained that the fire department building was constructed in 1968 and over the years, upgrades and improvements have been completed to the rear parking lot, front concrete pads, exterior paint, insulation, and flooring. The kitchen stoves and counter tops were replaced in 1987, along with various refrigerators as needed. The cabinets have been adjusted to fit the appliance changes, but after 45 years show signs of wear and tear. Staff is requesting the use of fire department mitigation funds in the amount of \$15,000 to upgrade the kitchen, to include cabinets, counter tops, sink, and exhaust hoods and necessary supplies. Gold Run Cabinets of Susanville will provide cabinets and counter tops, including installation and labor for \$10,326.18. Staff and inmate labor will be used for the remainder of the project.

Motion by Councilmember McDonald, second by Councilmember Callegari to authorize expenditure of fire mitigation funds to complete the project.

9C Consider approval of Resolution No. 14-5014 approving Airport Capital Improvement Plan

Mr. Platt explained that the Airport Capital Improvement Plan is updated annually by the Federal Aviation Administration as a mechanism to identify and prioritize airport capital improvement needs, and to plan the distribution of Airport Improvement Funds. All of the proposed projects must be in compliance with the National Environmental Policy Act, be included in the City's Airport Layout Plan and be included in the Airport Capital Improvement Plan in order to compete for Airport Improvement funds. The City is required to identify all proposed projects for the period of 2015 to 2019 in order to be eligible for funding.

City staff worked with the airport consultant, C & S Company, to identify various projects, estimate costs and determine the fiscal year in which the project would be scheduled for a grant funding request. A special meeting of the Susanville Airport Commission was held to discuss the 2015-2019 Plan. It has been determined that due to a failure in the Airport's Visual Approach Slope Indicators, the design and

construction project has been moved to the 2014 project list. The Airport Layout Plan must be updated and the environmental documents completed for an anticipated cost of \$12,116. The costs are eligible for FAA reimbursement.

Motion by Councilmember Callegari, second by Councilmember McBride to approve Resolution No. 14-5014; motion carried unanimously.

9D Consider approval of Resolution No. 14-5024 accepting the City of Susanville Audited Financial Statements for fiscal year ending June 30, 2013 Mr. Hancock explained that the firm of Badawii and Associates, CPAs was contracted to perform an audit of the City of Susanville financial statements for the fiscal year ending June 30, 2013. The City is required to have an annual audit performed by an independent certified public accountant, and the City has again received an unqualified, or clean, opinion. He introduced Ahmed Badawii, President of Badawii and Associates.

Mr. Badawii presented a slide show reviewing key points of the audit, including the engagement team, deliverables and scope of the audit, areas of primary emphasis, audit report and financial statements, required communications, and new accounting standards. He reviewed the results of the audit and thanked the City of Susanville for their cooperation throughout the process.

Motion by Councilmember Callegari, second by Mayor pro tem Wilson, to approve Resolution No. 14-5024; motion carried unanimously.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider approval of Resolution No. 14-5023 authorizing expenditure of funds from Water CIP Fund / Well #4 pump repair project Mr. Platt reported that Water Well number four was approved for repair in May 2013. It had been in operation for over 25 years and at the end of the 2013 season was pulled in order to perform maintenance on the turbine. It was discovered that there was more extensive damage to the bottom sections of the main column due to excessive corrosion, and additional parts that require replacement as they are obsolete and cannot be rebuilt. The original estimated project cost was \$9,500, with additional costs and contingency of \$12,363 for a project total not to exceed \$21,863.

Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve Resolution No. 14-5023; motion carried unanimously.

12B Consider Ordinance No. 14-0991 amending Chapter 12.36 "Trees" of Susanville Municipal Code; waive first reading and introduce Mr. Platt reported that Chapter 12.36 of the Susanville Municipal Code governs the planting, maintenance and removal of street trees. The section is somewhat outdated and the ordinance proposes revisions to streamline the administrative procedures including the removal of the Tree Commission. In addition to these revisions, a resolution with an amended list of approved street trees has been proposed. The comprehensive list provides guidance for planting species under utility lines to reduce future trimming costs, specific species for use in narrow planning strips, and provides specific species for use in the older city core. All proposed tree species are suitable for planting in Susanville's physical environment.

Mayor pro tem Wilson noted that verbiage on page two of Attachment A, paragraph four, indicated that a person would be required to have a license to plant a tree in their own yard, and the difference between a private citizen and someone planting trees in the right of way should be more clearly defined.

Councilmember McBride asked if the restriction on tree-topping applied to the utility companies.

Mr. Platt stated that staff has conducted extensive research and the utility companies which are regulated by the Federal Government have significant rights in terms of protecting their utility lines by whatever means necessary.

Mayor pro tem Wilson remarked that if that is the case, Sections 12.36.060 and 12.36.180 should be removed, as they indicate an attempt to impose restrictions on the utility companies that the City would not have the authority to impose.

There was significant discussion regarding the ability of the City to regulate the manner in which utility companies trim existing trees in the right of way.

Mr. Hanock explained that the City currently has numerous trees all over the City which are large, fast-growing trees with shallow root systems and they pose significant hazards when planted in the right of way. The City receives numerous complaints regarding the health and stability of these trees, and during significant wind and snow events, they continue to fall and endanger public safety. He reviewed the list of proposed trees, noting that the smaller, slow-growing trees would be recommended for planting in the right of way.

Jim Chapman commented that the elm trees in the right of way next to his home are 75 years old and have been a problem for years. The trees are topped by the utility company, but they do not deal with the branches that grow downwards. In addition to being visually obstructive, they drop numerous branches and twigs, and like many of the larger trees in the uptown, they lift the sidewalk and create tripping hazards.

Councilmember McBride suggested the possibility of utilizing grant funding available for the improvement of reduced emissions and greenhouse gas to address some of the more serious problems with replacing existing damaged trees and planting something more appropriate.

Mr. Hancock noted that there is no urgency for adopting the ordinance or resolution, and suggested taking back to staff for additional modification and revisions.

It was the consensus of the Council to table the item.

12C Consider Resolution No. 14-4958 adopting approved Street Tree Species list - Tabled

13 CITY ADMINISTRATOR'S REPORTS:

13A Fire Department Update Mr. Friedline reviewed the activity of the fire department, including responses, personnel and equipment utilized for State mutual aid, training and public outreach efforts, and code enforcement efforts. He discussed several projects that have been completed with the help of inmate crews from FCI Herlong, Antelope Camp and the Lassen County jail.

Mayor pro tem Wilson commended him for the good utilization of inmate crews that results in a significant cost savings for the citizens.

13B Johnstonville Well Update Mr. Hancock provided an update regarding the status of the ownership transfer of the Johnstonville Well by Lassen County to the City. The County has initiated the 120-day notification to CalTrans and overall have been very responsive to the City's requests during the transition process.

13C 600 Nevada Street Update Mr. Hancock explained that the structure located at 600 Nevada has been an ongoing issue with the City. It has been determined that it poses a serious health and safety threat, and staff was directed to obtain bids to demolish and remove the structure. It will be necessary to abate the hazardous materials from the property at an estimated cost of \$3,200, and bids for demolition and removal of all materials ranged from \$13,000 to \$47,000. He acknowledged the work of Battalion Chief Moore in the bid process, and indicated that unless the Council objected, he would be preparing an agreement for services with the contractor, and bringing back to the Council for approval.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

15 ADJOURNMENT: Motion by Mayor pro tem Wilson, second by Councilmember Callegari to adjourn the meeting; motion carried unanimously.

Meeting adjourned at 9:15 p.m.

Respectfully submitted by

Gwenna MacDonald, City Clerk

Rod E. De Boer, Mayor

Approved on _____

Reviewed by: ~~JG~~ City Administrator
~~AM~~ City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: February 5, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Warrants dated January 8th through January 24th numbered 89445 through 90103

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$454,797.97 plus \$94,238.17 in payroll warrants, for a total of \$549,036.14

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	CHLORINE	9022640510	1	7110-430-42-46	SUPPLIES-GENERAL	380.07	380.07
Total 9022640510:											
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	LENS	9022962755	1	2007-431-20-46	SUPPLIES-GENERAL	59.32	59.32
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	LENS	9022962755	2	2007-431-20-44	REPAIR AND MAINTENANCE-V	12.09	12.09
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	LENS	9022962755	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	12.09	12.09
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	LENS	9022962755	4	7401-430-62-44	REPAIR AND MAINT-VEHICLE	12.09	12.09
Total 9022962755:											
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9914449489	1	7110-430-42-46	SUPPLIES-GENERAL	63.00	63.00
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9914449489	2	7401-430-62-46	SUPPLIES-GENERAL	35.40	35.40
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9914449489	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	71.05	71.05
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9914449489	4	7110-430-42-44	REPAIR AND MAINTENANCE-V	71.05	71.05
01/14	01/09/2014	89945	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9914449489	5	7401-430-62-44	REPAIR AND MAINT-VEHICLE	71.05	71.05
Total 9914449489:											
01/14	01/09/2014	89945	40	AMPS ELECTRIC	BURNER	1974	1	7401-430-62-46	SUPPLIES-GENERAL	2,729.35	2,729.35
Total 1974:											
01/14	01/09/2014	89947	1070	AT&T MOBILITY	WIRELESS PHONES POLICE	835956037X01012014	1	1000-421-10-45	COMMUNICATIONS	172.61	172.61
Total 835956037X01012014:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	FUEL	3609 122513	1	1000-422-10-46	GASOLINE	68.00	68.00
Total 3609 122513:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	MONTHLY REPORTING FEES	3996 122513	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	15.00	15.00
Total 3996 122513:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/09/2014	89948	884	BANK OF AMERICA	PLASTIC CARDS	4028 122513	1	1000-415-10-46	SUPPLIES-GENERAL	81.50	81.50
Total 4028 122513:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	CSMO 2014 MEMBERSHIP	4036 122513	1	1000-415-10-48	DUES AND MEMBERSHIPS	110.00	110.00
Total 4036 122513:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	VACCUM, LIGHTS, BUNGEES	4093 122513	1	1000-452-20-46	SUPPLIES-JANITORIAL	119.67	119.67
01/14	01/09/2014	89948	884	BANK OF AMERICA	JANITORS SUPPLIES	4093 122513	2	1000-417-10-46	SUPPLIES-GENERAL	72.11	72.11
Total 4093 122513:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	FUEL CELL	4168 122513	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	129.51	129.51
01/14	01/09/2014	89948	884	BANK OF AMERICA	WATER BOTTLE	4168 122513	2	2007-431-20-46	SUPPLIES-GENERAL	1.59	1.59
Total 4168 122513:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	MEMO PADS, WASTEBAGS, EN	4226 122513	1	1000-421-10-46	SUPPLIES-GENERAL	88.10	88.10
Total 4226 122513:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	CPOA	4242 122513	1	1000-421-10-45	TRAINING	180.00	180.00
01/14	01/09/2014	89948	884	BANK OF AMERICA	TR EX	4242 122513	2	1000-421-10-45	TRAINING	85.00	85.00
Total 4242 122513:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	ICE MELT	4291 122513	1	1000-421-10-46	SUPPLIES-GENERAL	36.53	36.53
Total 4291 122513:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	PHONE CHARGER	4317 122513	1	1000-421-10-44	RADIO - REPAIR & MAINTENAN	49.94	49.94
Total 4317 122513:											
01/14	01/09/2014	89948	884	BANK OF AMERICA	WEB BUILDER	5203 122513	1	8404-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90
Total 5203 122513:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
01/14	01/09/2014	89948	884	BANK OF AMERICA	CREDIT	5442 122513	1	7110-430-42-45	TRAVEL	100.00-	100.00-	
01/14	01/09/2014	89948	884	BANK OF AMERICA	WATER CLASS	5442 122513	2	7110-430-42-48	DUES AND MEMBERSHIPS	339.00	339.00	
Total 5442 122513:											239.00	239.00
01/14	01/09/2014	89948	884	BANK OF AMERICA	STREAMLIGHT	6587 122513	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	90.48	90.48	
01/14	01/09/2014	89948	884	BANK OF AMERICA	STREAMLIGHT	6587 122513	2	7110-430-42-46	SUPPLIES-SMALL TOOLS	90.48	90.48	
01/14	01/09/2014	89948	884	BANK OF AMERICA	INTERNET FEE	6587 122513	3	7620-430-10-47	FURNITURE AND FIXTURES	14.18	14.18	
01/14	01/09/2014	89948	884	BANK OF AMERICA	FURNITURE	6587 122513	4	7620-430-10-47	FURNITURE AND FIXTURES	1,772.81	1,772.81	
01/14	01/09/2014	89948	884	BANK OF AMERICA	HP FIRMWARE	6587 122513	5	7620-430-10-47	MACHINERY AND EQUIPMENT	45.98	45.98	
01/14	01/09/2014	89948	884	BANK OF AMERICA	KEYBOARD DRAWER	6587 122513	6	7620-430-10-46	SUPPLIES-GENERAL	36.49	36.49	
01/14	01/09/2014	89948	884	BANK OF AMERICA	SOLAR BATTERY	6587 122513	7	7401-430-62-46	SUPPLIES-GENERAL	252.56	252.56	
01/14	01/09/2014	89948	884	BANK OF AMERICA	ANCHORS, TOILET SEAT	6587 122513	8	7620-430-10-46	SUPPLIES-GENERAL	39.22	39.22	
01/14	01/09/2014	89948	884	BANK OF AMERICA	POSTAGE	6587 122513	9	7620-430-10-46	POSTAGE	6.11	6.11	
01/14	01/09/2014	89948	884	BANK OF AMERICA	INTERSTATE BATTERY	6587 122513	10	2007-431-20-44	REPAIR AND MAINTENANCE-V	628.50	628.50	
01/14	01/09/2014	89948	884	BANK OF AMERICA	MONITORS, BATTERY	6587 122513	11	7620-430-10-46	SUPPLIES-GENERAL	423.91	423.91	
01/14	01/09/2014	89948	884	BANK OF AMERICA	HEATER	6587 122513	12	7620-430-10-46	SUPPLIES-GENERAL	29.95	29.95	
Total 6587 122513:											3,430.67	3,430.67
01/14	01/09/2014	89948	884	BANK OF AMERICA	FURNACE PARTS	7575 122513	1	7401-430-62-46	SUPPLIES-GENERAL	33.26	33.26	
01/14	01/09/2014	89948	884	BANK OF AMERICA	GAS PARTS	7575 122513	2	7401-430-62-46	SUPPLIES-GENERAL	290.31	290.31	
01/14	01/09/2014	89948	884	BANK OF AMERICA	FAN	7575 122513	3	7401-430-62-46	SUPPLIES-GENERAL	133.80	133.80	
01/14	01/09/2014	89948	884	BANK OF AMERICA	CIRCUIT BOARDS	7575 122513	4	7401-430-62-46	SUPPLIES-GENERAL	368.56	368.56	
Total 7575 122513:											825.93	825.93
01/14	01/09/2014	89948	884	BANK OF AMERICA	FUEL	7979 122513	1	1000-422-10-46	GASOLINE	826.45	826.45	
01/14	01/09/2014	89948	884	BANK OF AMERICA	ICE MELT	7979 122513	2	1000-422-10-46	SUPPLIES-GENERAL	38.38	38.38	
Total 7979 122513:											864.83	864.83
01/14	01/09/2014	89948	884	BANK OF AMERICA	STAPLES	9363 122513	1	7620-430-10-46	SUPPLIES-GENERAL	90.24	90.24	
01/14	01/09/2014	89948	884	BANK OF AMERICA	AIR TANK SHIPPING DIFFEREN	9363 122513	2	7620-430-10-44	REPAIR AND MAINTENANCE-V	66.03	66.03	
01/14	01/09/2014	89948	884	BANK OF AMERICA	WEB BUILDER	9363 122513	3	7620-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90	
Total 9363 122513:											181.17	181.17
01/14	01/09/2014	89949	927	BAXTER AUTO PARTS IN	NUTS, SCREWS	32133836	1	7401-430-62-46	SUPPLIES-GENERAL	9.72	9.72	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 321338936:											
01/14	01/09/2014	89949	927	BAXTER AUTO PARTS IN	BATTEY CABLE	32134018	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	48.05	48.05
Total 32134018:											
01/14	01/09/2014	89949	927	BAXTER AUTO PARTS IN	DIESEL BATTERY	32134019	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	112.90	112.90
Total 32134019:											
01/14	01/09/2014	89949	927	BAXTER AUTO PARTS IN	REFUND BATTERY DIESEL	32134177	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	112.90-	112.90-
Total 32134177:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	ROLLERFOAM, CASTER PLATE,	285042	1	1000-422-10-46	SUPPLIES-GENERAL	35.53	35.53
Total 285042:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	BULB, PLUGIN	288858	1	1000-452-20-46	SUPPLIES-GENERAL	25.12	25.12
Total 288858:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	SHRINK WRAP	289018	1	7401-430-62-46	SUPPLIES-GENERAL	16.44	16.44
Total 289018:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	SHOE TRACTON	289096	1	1000-425-20-46	SUPPLIES-GENERAL	30.95	30.95
Total 289096:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	SCREWS, FLAT	289105	1	7110-430-42-46	SUPPLIES-GENERAL	25.31	25.31
Total 289105:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	ELECTRICAL TAPE	289119	1	7401-430-62-46	SUPPLIES-GENERAL	17.24	17.24
Total 289119:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	FASTENERS	289173	1	7110-430-42-46	SUPPLIES-GENERAL	8.32	8.32
Total 289173:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	POWERCORD	289205	1	7110-430-42-46	SUPPLIES-GENERAL	50.30	50.30
Total 289205:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	FASTENERS, DRILL BIT, EPOXY	289267	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	96.27	96.27
Total 289267:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	MASKING TAPE, KICKDOWN TI	289407	1	1000-422-10-46	SUPPLIES-GENERAL	19.67	19.67
Total 289407:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	KICKDOWN STOP	289409	1	1000-422-10-46	SUPPLIES-GENERAL	6.76	6.76
Total 289409:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	PLUMBERS PUTTY	289425	1	7110-430-42-46	SUPPLIES-GENERAL	3.18	3.18
Total 289425:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	FASTENERS	289467	1	7110-430-42-46	SUPPLIES-GENERAL	8.39	8.39
Total 289467:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	BALL VALVE	289584	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	20.97	20.97
Total 289584:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	BALL VALVE, NIPPLE RETURN	289592	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	3.48	3.48
Total 289592:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	WIRE, FERRUAL STOPS	289633	1	7401-430-62-46	SUPPLIES-GENERAL	15.91	15.91

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 289633:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	BATTERY CLIPS	289667	1	7110-430-42-46	SUPPLIES-GENERAL	2.12	2.12
Total 289667:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	FASTENERS	289685	1	1000-422-10-46	SUPPLIES-GENERAL	6.74	6.74
Total 289685:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	FASTENERS, PLUG	289722	1	1000-422-10-46	SUPPLIES-GENERAL	14.32	14.32
Total 289722:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	DRILL BIT	289733	1	1000-422-10-46	SUPPLIES-GENERAL	12.16	12.16
Total 289733:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	BRUSH BOWL, TUB CLEANER	290009	1	1000-422-10-46	SUPPLIES-GENERAL	12.56	12.56
Total 290009:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	FASTENERS, DRILL BIT, EPOXY	290093	1	1000-422-10-46	SUPPLIES-GENERAL	18.62	18.62
Total 290093:											
01/14	01/09/2014	89950	76	BILLINGTON ACE HARD	REFUND FASTENERS	290199	1	1000-422-10-46	SUPPLIES-GENERAL	.39-	.39-
Total 290199:											
01/14	01/09/2014	89951	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1505MAIN 010114	1	1000-422-10-44	DISPOSAL	154.93	154.93
Total 1505MAIN 010114:											
01/14	01/09/2014	89952	100	CALIFORNIA CHAMBER	CA EMPLOYER POSTERS 2014	10752614	1	1000-417-10-46	SUPPLIES-GENERAL	173.69	173.69
Total 10752614:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/09/2014	89953	7701		REFUND GAS DEPOSIT	10432450113	1	7401-2228-000	DEPOSITS-CUSTOMER	42.19	42.19
Total 10432450113:											
01/14	01/09/2014	89954	148	COMPUTER LOGISTICS	MONTHLY SER 2HRS	61709	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 61709:											
01/14	01/09/2014	89954	148	COMPUTER LOGISTICS	EMAIL & IPHONE SUPPORT	61780	1	1000-417-10-43	TECHNICAL SVCS	306.10	306.10
Total 61780:											
01/14	01/09/2014	89955	161	CSK AUTO INC	POWER STEERING PUMP	2740280667	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	247.24	247.24
Total 2740280667:											
01/14	01/09/2014	89955	161	CSK AUTO INC	POWER STEERING PUMP RET	2740280668	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	247.24	247.24
Total 2740280668:											
01/14	01/09/2014	89955	161	CSK AUTO INC	LICENSE FRAME	2740282376	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	9.13	9.13
Total 2740282376:											
01/14	01/09/2014	89956	183	DEPARTMENT OF JUSTI	FINGERPRINT - APS	006233	1	1000-416-10-45	FINGERPRINTING SERVICES	64.00	64.00
Total 006233:											
01/14	01/09/2014	89957	208		TR EX	2/2014	1	1000-421-10-45	TRAINING	152.50	152.50
Total 1/6/14:											
01/14	01/09/2014	89958	219	ED STAUB & SONS PETR	PROPANE 135.4 GOLF COURSE	0096528	1	7530-451-52-46	GASOLINE	305.67	305.67
Total 0096528:											
01/14	01/09/2014	89958	219	ED STAUB & SONS PETR	GAUGE STICK	1218274	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	6.77	6.77
01/14	01/09/2014	89958	219	ED STAUB & SONS PETR	GAUGE STICK	1218274	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.77	6.77
01/14	01/09/2014	89958	219	ED STAUB & SONS PETR	GAUGE STICK	1218274	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	6.78	6.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1218274:											
01/14	01/09/2014	89958	219	ED STAUB & SONS PETR	PROPANE 235.6 GAL AIRPORT	1218648	1	7201-430-81-46	PROPANE	20.32	20.32
Total 1218648:											
01/14	01/09/2014	89958	219	ED STAUB & SONS PETR	PROPANE 4.8 FILL BOTTLE	1219224	1	7110-430-42-46	SUPPLIES-GENERAL	15.74	15.74
Total 1219224:											
01/14	01/09/2014	89959	238	FASTENAL COMPANY	WINTER GUARD	55966	1	7110-430-42-46	SUPPLIES-GENERAL	39.88	39.88
Total 55966:											
01/14	01/09/2014	89959	238	FASTENAL COMPANY	SUPPLIES UNIT #345	56010	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	6.01	6.01
Total 56010:											
01/14	01/09/2014	89960	241	FEATHER PUBLISHING C	ANNUAL LEAF COLLECTION 12/	00963927	1	7620-430-10-45	ADVERTISING	84.60	84.60
Total 00963927:											
01/14	01/09/2014	89961	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377521A	1	7110-430-42-43	TECHNICAL SVCS	211.00	211.00
Total 377521A:											
01/14	01/09/2014	89962	1392	FOLSOM LAKE FORD	PURCHASE OF NEW PD VEHIC	010314	1	2011-465-31-47	VEHICLES	28,895.08	28,895.08
Total 010314:											
01/14	01/09/2014	89963	257	FOREST OFFICE EQUIP	COPIES - KYOCERA COPIER 7/	CC4978	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	813.88	813.88
Total CC4978:											
01/14	01/09/2014	89964	265	FRONTIER - IRREGULAR	257-0315 AWOS AIRPORT	0315 121513	1	7201-430-81-45	COMMUNICATIONS	32.50	32.50
Total 0315 121513:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
										46.90	46.90
										46.90	46.90
										48.03	48.03
										48.03	48.03
										187.15	187.15
										187.15	187.15
										1,053.66	1,053.66
										1,053.66	1,053.66
										30.63	30.63
										30.63	30.63
										19.37	19.37
										19.37	19.37
										38.74	38.74
										180.84	180.84
										180.84	180.84
										48.93	48.93
										48.93	48.93
										590.00	590.00
										590.00	590.00
										1,200.00	1,200.00
										1,200.00	1,200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 136:											
01/14	01/09/2014	89967	1362	IRON MOUNTAIN INFO. M	SHREDDING P/D	JWG4452	1	1000-421-10-44	DISPOSAL	.35	.35
Total JWG4452:											
01/14	01/09/2014	89968	1150	JACOBS ANDERSON PO	ATTORNEY SVCS	121513	1	1000-412-10-43	PROFESSIONAL SVCS	115.00	115.00
Total 121513:											
01/14	01/09/2014	89969	911	JOHNSTONE SUPPLY	FURNACE CONTROL	415S1899550001	1	7401-430-62-46	SUPPLIES-GENERAL	116.93	116.93
Total 415S1899550001:											
01/14	01/09/2014	89970	399	LASSEN CO ROAD DEPA	PAINT/STRIPING	115	1	2007-431-20-44	REPAIR AND MAINTENANCE-MI	18,886.91	18,886.91
Total 115:											
01/14	01/09/2014	89971	411	LASSEN MOTOR PARTS	DRAIN VALVE	190773	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	36.70-	36.70-
01/14	01/09/2014	89971	411	LASSEN MOTOR PARTS	DRAIN VALVE	190773	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	36.70-	36.70-
01/14	01/09/2014	89971	411	LASSEN MOTOR PARTS	DRAIN VALVE	190773	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	36.70-	36.70-
Total 190773:											
01/14	01/09/2014	89971	411	LASSEN MOTOR PARTS	ADAPTER, VACCUM KIT	190824	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	35.59	35.59
Total 190824:											
01/14	01/09/2014	89971	411	LASSEN MOTOR PARTS	FITTINGS, CAP, SWITCH	190954	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	4.18	4.18
01/14	01/09/2014	89971	411	LASSEN MOTOR PARTS	FITTINGS, CAP, SWITCH	190954	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	4.58	4.58
Total 190954:											
01/14	01/09/2014	89971	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	191180	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	96.51	96.51
Total 191180:											
01/14	01/09/2014	89972	1102	LASSEN PC	COMPUTER MOZY SERV 12/13	6710	1	1000-422-10-43	TECHNICAL SVCS	23.99	23.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 6710:											
01/14	01/09/2014	89973	413	LASSEN TIRE	(1) FLAT REPAIR #83	45501	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	20.00	20.00
Total 45501:											
01/14	01/09/2014	89974	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 121713	1	1000-452-30-46	ELECTRICITY	10.00	10.00
Total 10262 121713:											
01/14	01/09/2014	89974	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 122313	1	7530-451-52-46	ELECTRICITY	23.13	23.13
Total 122907 122313:											
01/14	01/09/2014	89974	437	LMUD	GOLF COURSE PUMP STATION	122910 122313	1	7530-451-52-46	ELECTRICITY	10.00	10.00
Total 122910 122313:											
01/14	01/09/2014	89974	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 122313	1	7530-451-52-46	ELECTRICITY	10.00	10.00
Total 122929 122313:											
01/14	01/09/2014	89974	437	LMUD	GOLF COURSE PUMP HOUSE	132052 122313	1	7530-451-52-46	ELECTRICITY	37.06	37.06
Total 132052 122313:											
01/14	01/09/2014	89974	437	LMUD	470-895 CIRCLE DR	144281 122313	1	7530-451-52-46	ELECTRICITY	10.00	10.00
Total 144281 122313:											
01/14	01/09/2014	89974	437	LMUD	1505 MAIN ST	2876 122313	1	1000-422-10-46	ELECTRICITY	745.98	745.98
Total 2876 122313:											
01/14	01/09/2014	89974	437	LMUD	LITTLE LEAGUE PARK AREA LI	3522 122313	1	1000-452-20-46	ELECTRICITY	31.65	31.65
Total 3522 122313:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
	01/14	01/09/2014	89974	437	LMUD	N WEATHERFLOW ST SIGNALS	3651 122313	1	2007-431-60-46 ELECTRICITY	114.45	114.45	
		Total 3651 122313:										
	01/14	01/09/2014	89974	437	LMUD	WELL #3	4559 121713	1	7110-430-42-46 ELECTRICITY	115.57	115.57	
		Total 4559 121713:										
	01/14	01/09/2014	89974	437	LMUD	MAIN & ALEXANDER	49496 122313	1	2007-431-60-46 ELECTRICITY	96.89	96.89	
		Total 49496 122313:										
	01/14	01/09/2014	89974	437	LMUD	MAIN & FAIRFIELD	49497 122313	1	2007-431-60-46 ELECTRICITY	95.10	95.10	
		Total 49497 122313:										
	01/14	01/09/2014	89974	437	LMUD	MAIN & JOHNSTONVILLE SIGN	49498 122313	1	2007-431-60-46 ELECTRICITY	117.41	117.41	
		Total 49498 122313:										
	01/14	01/09/2014	89974	437	LMUD	RIVERSIDE & MAIN SIGNAL LIG	49499 122313	1	2007-431-60-46 ELECTRICITY	196.56	196.56	
		Total 49499 122313:										
	01/14	01/09/2014	89974	437	LMUD	AIRPORT LOT 5	51908 122313	1	7201-430-81-46 ELECTRICITY	71.96	71.96	
		Total 51908 122313:										
	01/14	01/09/2014	89974	437	LMUD	AIRPORT HANGER 6	54333 122313	1	7201-430-81-46 ELECTRICITY	9.73	9.73	
		Total 54333 122313:										
	01/14	01/09/2014	89974	437	LMUD	926 SIERRA RD SPORTS CTR	60453 122313	1	1000-452-20-46 ELECTRICITY	10.27	10.27	
		Total 60453 122313:										
	01/14	01/09/2014	89974	437	LMUD	AIRPORT OFFICE	7146 122313	1	7201-430-81-46 ELECTRICITY	256.77	256.77	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7146 122313:											
01/14	01/09/2014	89974	437	LMUD	AIRPORT GAS PUMP	7154 122313	1	7201-430-81-46	ELECTRICITY	17.91	17.91
Total 7154 122313:											
01/14	01/09/2014	89974	437	LMUD	GOLF COURSE CLUB HOUSE	7394 122313	1	7530-451-52-46	ELECTRICITY	33.73	33.73
Total 7394 122313:											
01/14	01/09/2014	89974	437	LMUD	GOLF COURSE CART BARN 2	7400 122313	1	7530-451-52-46	ELECTRICITY	10.81	10.81
Total 7400 122313:											
01/14	01/09/2014	89974	437	LMUD	WELL 1	7714 122313	1	7110-430-42-46	ELECTRICITY	76.43	76.43
Total 7714 122313:											
01/14	01/09/2014	89974	437	LMUD	1801 MAIN ST	8314 122313	1	1000-421-10-46	ELECTRICITY	708.10	708.10
Total 8314 122313:											
01/14	01/09/2014	89974	437	LMUD	AIRPORT HANGER 8	92715 122313	1	7201-430-81-46	ELECTRICITY	102.27	102.27
Total 92715 122313:											
01/14	01/09/2014	89974	437	LMUD	GOLF COURSE BARN 1 & 3	9312 122313	1	7530-451-52-46	ELECTRICITY	10.14	10.14
Total 9312 122313:											
01/14	01/09/2014	89975	467	METER VALVE & CONTR	GAS METER	7218	1	7401-430-62-46	SUPPLIES-GENERAL	485.55	485.55
Total 7218:											
01/14	01/09/2014	89975	467	METER VALVE & CONTR	GAS REGULATORS	7243	1	7401-430-62-46	SUPPLIES-GENERAL	637.76	637.76
Total 7243:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
	01/14	01/09/2014	89976	481	MISSION LINEN & UNIFO	PW LINEN SER 122413	250193741	1	7620-430-10-44	LINEN SERVICE	57.00	57.00
										57.00	57.00	
												Total 250193741:
	01/14	01/09/2014	89976	481	MISSION LINEN & UNIFO	GAS LINEN SER 122413	250193744	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
										68.93	68.93	
												Total 250193744:
	01/14	01/09/2014	89976	481	MISSION LINEN & UNIFO	WATER LINEN SER 122413	250193745	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
										56.08	56.08	
												Total 250193745:
	01/14	01/09/2014	89976	481	MISSION LINEN & UNIFO	STREET LINEN SER 122413	250193746	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
										6.68	6.68	
												Total 250193746:
	01/14	01/09/2014	89976	481	MISSION LINEN & UNIFO	PARKS LINEN SER 122413	250193747	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
										12.83	12.83	
												Total 250193747:
	01/14	01/09/2014	89977	510	NATIONAL METER & AUT	PURCHASE 2200 NAT GAS MET	S1048694002	1	7401-1410-005	INVENTORY-MISCELLANEOUS	83,045.00	83,045.00
										11,125.00	11,125.00	
												Total 250193747:
	01/14	01/09/2014	89977	510	NATIONAL METER & AUT	PURCHASE 2200 NAT GAS MET	S1048694002	2	7114-430-48-47	MACHINERY AND EQUIPMENT	94,170.00	94,170.00
										216.53	216.53	
												Total S1048694002:
	01/14	01/09/2014	89977	510	NATIONAL METER & AUT	CABLE CONNECTORS, POWER	S1049672001	1	7114-430-48-46	SUPPLIES GENERAL	216.53	216.53
										216.53	216.53	
												Total S1049672001:
	01/14	01/09/2014	89977	510	NATIONAL METER & AUT	RETURNS	S1050189001	1	7110-1410-005	INVENTORY - WATER METERS	81.70-	81.70-
										81.70-	81.70-	
												Total S1050189001:
	01/14	01/09/2014	89978	546	PAYLESS BUILDING SUP	SMART TRIM	2454656	1	1000-452-21-46	SUPPLIES-GENERAL	26.67	26.67
										26.67	26.67	
												Total 2454656:
	01/14	01/09/2014	89979	7699		REFUND GAS DEPOSIT	10112600218	1	7401-2228-000	DEPOSITS-CUSTOMER	189.84	189.84
										189.84	189.84	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 10112600218:											189.84	189.84
01/14	01/09/2014	89980	556	PITNEY BOWES	MONTHLY MAINT POSTAGE MA	408412	1	1000-417-10-44	MISC - REPAIR & MAINTENANC	150.77	150.77	
01/14	01/09/2014	89980	556	PITNEY BOWES	MONTHLY MAINT POSTAGE MA	408412	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	150.77	150.77	
Total 408412:											301.54	301.54
01/14	01/09/2014	89981	572	QUILL CORPORATION	DUST DESTROYER	8044562	1	1000-417-10-46	SUPPLIES-GENERAL	26.86	26.86	
Total 8044562:											26.86	26.86
01/14	01/09/2014	89981	572	QUILL CORPORATION	FILES, TAPE	8047872	1	7620-430-10-46	SUPPLIES-GENERAL	178.06	178.06	
Total 8047872:											178.06	178.06
01/14	01/09/2014	89981	572	QUILL CORPORATION	SURE START	8048012	1	7620-430-10-46	SUPPLIES-GENERAL	39.76	39.76	
Total 8048012:											39.76	39.76
01/14	01/09/2014	89981	572	QUILL CORPORATION	WASTE BAGS, PAPER CLIPS, E	8048335	1	1000-417-10-46	SUPPLIES-GENERAL	213.48	213.48	
Total 8048335:											213.48	213.48
01/14	01/09/2014	89982	582	RAY MORGAN CO INC	FIRE COPIER 1/26/14-2/25/14	556538	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.12	32.12	
Total 556538:											32.12	32.12
01/14	01/09/2014	89983	661	STERICYCLE	BIO-HAZARD DISPOSAL 1/14-3/	3002488069	1	1000-421-10-44	DISPOSAL	271.74	271.74	
Total 3002488069:											271.74	271.74
01/14	01/09/2014	89984	806	SUSANVILLE AVIATION	FUEL	2702	1	1000-422-10-46	GASOLINE	132.87	132.87	
Total 2702:											132.87	132.87
01/14	01/09/2014	89985	677	SUSANVILLE SANITARY	1505 MAIN	2064 010114	1	1000-422-10-44	SEWER	42.80	42.80	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2064 010114:											
01/14	01/09/2014	89986	7700		REFUND WATER DEPOSIT	1040050013	1	7110-2228-000	DEPOSITS-CUSTOMER	21.06	21.06
Total 1040050013:											
01/14	01/09/2014	89987	720	TRL-PACIFIC SUPPLY INC	CATALYTIC HEATER	106247	1	7401-430-62-46	SUPPLIES-GENERAL	870.08	870.08
Total 106247:											
01/14	01/09/2014	89988	728	U S POSTMASTER	GAS BILLING POSTAGE	1/9/14	1	7401-430-62-46	POSTAGE	107.62	107.62
01/14	01/09/2014	89988	728	U S POSTMASTER	WATER BILLING POSTAGE	1/9/14	2	7110-430-42-46	POSTAGE	208.91	208.91
Total 1/9/14:											
01/14	01/09/2014	89989	742	UPS STORE, THE	POSTAGE GAS DEPT	82010599000135883377	1	7401-430-62-46	NATURAL GAS	114.94	114.94
Total 82010599000135883377:											
01/14	01/09/2014	89990	744	UPTOWN UNIFORMS	FLASHLIGHT BATTERY	392575	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	43.00	43.00
Total 392575:											
01/14	01/09/2014	89991	45	USA MOBILITY WIRELES	PAGER SERVICES PW	W3501628L	1	7620-430-10-45	COMMUNICATIONS	129.29	129.29
Total W3501628L:											
01/14	01/09/2014	89992	758	WALMART COMMUNITY	VACCUUM CLEANER	00435	1	7620-430-10-47	MACHINERY AND EQUIPMENT	191.35	191.35
Total 00435:											
01/14	01/09/2014	89992	758	WALMART COMMUNITY	HAND TOWELS	01856	1	1000-422-10-46	SUPPLIES-GENERAL	45.97	45.97
Total 01856:											
01/14	01/09/2014	89992	758	WALMART COMMUNITY	IBPROFEN, GARBAGE CAN, FE	01928	1	7620-430-10-46	SUPPLIES-GENERAL	39.11	39.11

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 01928:											
01/14	01/09/2014	89992	758	WALMART COMMUNITY	CLEANING SUPPLIES	03323	1	1000-422-10-46	SUPPLIES-GENERAL	17.14	17.14
01/14	01/09/2014	89992	758	WALMART COMMUNITY	CLEANING SUPPLIES	03323	2	1000-422-10-46	SUPPLIES-JANITORIAL	60.36	60.36
Total 03323:											
01/14	01/09/2014	89992	758	WALMART COMMUNITY	BLK INK	07415	1	1000-422-10-46	SUPPLIES-GENERAL	27.92	27.92
Total 07415:											
01/14	01/09/2014	89992	758	WALMART COMMUNITY	FACE TISSUE	09351	1	1000-422-10-46	SUPPLIES-JANITORIAL	9.11	9.11
Total 09351:											
01/14	01/09/2014	89993	770	WESTERN NEVADA SUP	THERMO COUPLE	65732345	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	370.90	370.90
Total 65732345:											
01/14	01/09/2014	89993	770	WESTERN NEVADA SUP	TUBING CUTTER	65738479	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	50.80	50.80
Total 65738479:											
01/14	01/09/2014	89993	770	WESTERN NEVADA SUP	BUSHING, ELLS	65742206	1	7110-430-42-45	TRAVEL	597.19	597.19
Total 65742206:											
01/14	01/09/2014	89993	770	WESTERN NEVADA SUP	PIPE	65742615	1	7401-430-62-46	SUPPLIES-GENERAL	181.73	181.73
Total 65742615:											
01/14	01/09/2014	89993	770	WESTERN NEVADA SUP	BUSHING, PIPE	65743244	1	7401-430-62-46	SUPPLIES-GENERAL	37.41	37.41
Total 65743244:											
01/14	01/09/2014	89993	770	WESTERN NEVADA SUP	BLADE	65743760	1	7110-430-42-46	SUPPLIES-GENERAL	24.52	24.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65743760:											
01/14	01/09/2014	89993	770	WESTERN NEVADA SUP	PVC PIPE	65745826	1	7401-430-62-46	SUPPLIES-GENERAL	12.04	12.04
Total 65745826:											
01/14	01/09/2014	89993	770	WESTERN NEVADA SUP	PVC PIPE	65746101	1	7401-430-62-46	SUPPLIES-GENERAL	6.69	6.69
Total 65746101:											
01/14	01/09/2014	89994	1198	WESTWOOD SANITATIO	PORTABLE TOILET - GOLF COU	40155	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total 40155:											
01/14	01/09/2014	89994	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE 1	40156	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total 40156:											
01/14	01/09/2014	89995	1378	ZITO MEDIA	FIRE DEPT. CABLE	356225062 122013	1	1000-422-10-45	COMMUNICATIONS	33.85	33.85
Total 356225062 122013:											
Grand Totals:										168,917.39	168,917.39

Report Criteria:

Report type: GL detail

Check Voided = False

M = Manual Check, V = Void Check

Report Criteria:
 Report type: GL detail
 Check: Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	89996	21	AIRGAS USA, LLC	CHLORINE	9023038018	1	7110-430-42-46	SUPPLIES-GENERAL	380.07	380.07
Total 9023038018:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	WIRE COUPLE, PVC	286902	1	7110-430-42-46	SUPPLIES-GENERAL	103.06	103.06
Total 286902:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	ACE STRAPS	289813	1	2007-431-20-46	SUPPLIES-GENERAL	14.48	14.48
Total 289813:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	FASTENERS	289823	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	1.85	1.85
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	FASTENERS	289823	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1.85	1.85
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	FASTENERS	289823	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	1.86	1.86
Total 289823:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	GLOVES	289939	1	7110-430-42-46	SUPPLIES-GENERAL	12.72	12.72
Total 289939:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	LOCK BOX	289952	1	7530-451-52-46	SUPPLIES-GENERAL	6.76	6.76
Total 289952:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	TEES, ELBOWS	290060	1	7110-430-42-46	SUPPLIES-GENERAL	12.16	12.16
Total 290060:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	WASTEBASKET	290190	1	7620-430-10-46	SUPPLIES-GENERAL	14.50	14.50
Total 290190:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	SEAL TAPE	290192	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	.96	.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	SEAL TAPE	290192	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	.96	.96
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	SEAL TAPE	290192	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	.96	.96
Total 290192:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	FASTENERS, HAT HOOKS	290194	1	7620-430-10-46	SUPPLIES-GENERAL	13.76	13.76
Total 290194:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	PUTTY KNIFE, SPACKLE	290329	1	7110-430-42-46	SUPPLIES-GENERAL	4.24	4.24
Total 290329:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	LAP LINK	290378	1	2007-431-20-44	REPAIR AND MAINTENANCE-MI	1.73	1.73
Total 290378:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	GLOVES	290387	1	7401-430-62-46	SUPPLIES-GENERAL	16.44	16.44
Total 290387:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	SOCKET	290388	1	7110-430-42-46	SUPPLIES-GENERAL	7.72	7.72
Total 290388:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	ROPE, TARP	290502	1	1000-452-20-46	SUPPLIES-GENERAL	22.11	22.11
Total 290502:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	CABLE CLAMPS	290581	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	3.75	3.75
Total 290581:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	TEES, BUSHINGS	290590	1	7301-430-52-46	SUPPLIES-GENERAL	64.75	64.75
Total 290590:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	NIPPLE	290634	1	7301-430-52-46	SUPPLIES-GENERAL	10.83	10.83

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 290634:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	WIRE, PLUG	290636	1	7301-430-52-46	SUPPLIES-GENERAL	68.02	68.02
Total 290636:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	FASTENERS	290644	1	7401-430-62-46	SUPPLIES-GENERAL	.97	.97
Total 290644:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	FASTENERS	290684	1	2007-431-20-46	SUPPLIES-GENERAL	3.21	3.21
Total 290684:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	POWER STRIP	290829	1	7401-430-62-46	SUPPLIES-GENERAL	5.79	5.79
Total 290829:											
01/14	01/16/2014	89997	76	BILLINGTON ACE HARD	PIPE FITTINGS	K90292	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2.31	2.31
Total K90292:											
01/14	01/16/2014	89998	7706		REFUND GAS DEPOSIT	10416800017	1	7401-2228-000	DEPOSITS-CUSTOMER	35.93	35.93
Total 10416800017:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRCLE 010114	1	7530-451-52-44	DISPOSAL	186.47	186.47
Total 470895CIRCLE 010114:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	600 MAIN ST	PLC600MAIN 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLC600MAIN 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 1/1/14	1	2007-431-20-44	DISPOSAL	18.33	18.33
Total PLCBOFA 1/1/14:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLER 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
				Total PLCBUEHLER 1/1/14:						36.66	36.66
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDMNDMTN 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
				Total PLCDMNDMTN 1/1/14:						36.66	36.66
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKS 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
				Total PLCELKS 1/1/14:						36.66	36.66
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTMILL 1/1/14	1	2007-431-20-44	DISPOSAL	18.33	18.33
				Total PLCFROSTMILL 1/1/14:						18.33	18.33
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCCERYOTLT1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
				Total PLCGROCCERYOTLT1/1/14:						36.66	36.66
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN2 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
				Total PLCHOTELLSN2 1/1/14:						36.66	36.66
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
				Total PLCHOTELLSN1 1/1/14:						36.66	36.66
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIMS KI	PLCKIMSKIT 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
				Total PLCKIMSKIT 1/1/14:						36.66	36.66
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBLVD 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
				Total PLCKNOCHBLVD 1/1/14:						36.66	36.66
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSENHS 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66

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Total PLCLASSENHHS 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE	PLCLESLIESJEW 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLLESLESJEW 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - L.V CHA	PLCLVCHARTER 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCLVCHARTER 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSENP 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCMTLASSENP 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPLZ 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCPANCERAPLZ 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLY 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSIERRAJWLY 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHRE 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSIERRATHRE 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLCSTATEFARM 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSTATEFARM 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREA 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCSVILLEREA 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPK 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCUPTOWNPK 1/1/14:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - US POS	PLCUSPOSTAL 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCUSPOSTAL 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEM 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCVETSMEM 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 1/1/14	1	2007-431-20-44	DISPOSAL	36.66	36.66
Total PLCWALMARTBUS 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	926 SIERRA ST	SVL15 1/1/14	1	7401-430-62-44	DISPOSAL	154.93	154.93
Total SVL15 1/1/14:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 010114	1	1000-417-10-44	DISPOSAL	154.93	154.93
Total SVL2 010114:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW	SVL5 010114	1	1000-452-20-44	DISPOSAL	186.47	186.47
Total SVL5 010114:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 010114	1	1000-421-10-44	DISPOSAL	93.24	93.24
Total SVL7 010114:											
01/14	01/16/2014	89999	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP	SVL8 1/1/14	1	7620-430-10-44	DISPOSAL	154.93	154.93
Total SVL8 1/1/14:											
01/14	01/16/2014	90000	1116	CALIFORNIA BUILDING S	4TH QTR SPEC REV FUND SB 1	11314	1	1000-2205-006	DEPOSIT PAYABLE-SB 1473	144.00	144.00
Total 11314:											
01/14	01/16/2014	90001	115	CASELLE INC.	SOFTWARE SUPPORT 2/14	54581	1	1000-417-10-49	TECHNICAL SVCS	1,258.00	1,258.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 54581:											
01/14	01/16/2014	90002	118	CBC INNOVIS INC	MEMBERSHIP DUES	4002003496	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 4002003496:											
01/14	01/16/2014	90003	7705		REFUND WATER DEPOSIT	10516100016	1	7110-2228-000	DEPOSITS-CUSTOMER	43.37	43.37
Total 10516100016:											
01/14	01/16/2014	90004	7704	CLEANRITE-BUILDRITE	RETURN GUTTER DEP	010914	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	1,075.00	1,075.00
Total 010914:											
01/14	01/16/2014	90005	161	CSK AUTO INC	SYLICONE	2740284443	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	21.49	21.49
Total 2740284443:											
01/14	01/16/2014	90005	161	CSK AUTO INC	STARTER	2740285178	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	482.50	482.50
Total 2740285178:											
01/14	01/16/2014	90005	161	CSK AUTO INC	ANTI-FREEZE	2740285217	1	7110-430-42-46	SUPPLIES-GENERAL	64.37	64.37
Total 2740285217:											
01/14	01/16/2014	90005	161	CSK AUTO INC	HOSE	2740285240	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	30.21	30.21
Total 2740285240:											
01/14	01/16/2014	90005	161	CSK AUTO INC	CORE DEPOSIT	2740285471	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	48.38	48.38
Total 2740285471:											
01/14	01/16/2014	90006	173	DATCO SERVICES	EMPLOYEE QTRLY SVC FEE 1/	101461	1	1000-416-10-43	TECHNICAL SVCS	756.00	756.00
Total 101461:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	90006	173	DATCO SERVICES	SUBSTANCE TEST -	24096321	1	1000-416-10-43	TECHNICAL SVCS	104.00	104.00
Total 24096321:											
01/14	01/16/2014	90007	174	DATEMA, STEVEN K.	AIRPORT MANAGER 7/1/13 - 6/3	011014	1	7201-430-81-43	TECHNICAL SVCS	1,870.60	1,870.60
Total 011014:											
01/14	01/16/2014	90008	182	DEPARTMENT OF CONS	4TH QTR SMP FEE REPORT 20	011314	1	1000-2205-003	DEPOSITS-STRONG MOTION P	439.95	439.95
Total 011314:											
01/14	01/16/2014	90009	198	DITCH WITCH EQUIPMEN	SEAL REPAIR KIT	209194	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1,130.15	1,130.15
Total 209194:											
01/14	01/16/2014	90009	198	DITCH WITCH EQUIPMEN	CONNECTOR	209251	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	30.82	30.82
Total 209251:											
01/14	01/16/2014	90010	7708		REFUND WATER DEPOSIT	10425650010	1	7110-2228-000	DEPOSITS-CUSTOMER	12.27	12.27
Total 10425650010:											
01/14	01/16/2014	90011	238	FASTENAL COMPANY	EAR PLUG	56137	1	7401-430-62-46	SUPPLIES-GENERAL	25.46	25.46
Total 56137:											
01/14	01/16/2014	90012	241	FEATHER PUBLISHING C	#7503 WEED & RUBBISH	#7503	1	1000-411-40-45	ADVERTISING	55.00	55.00
Total #7503:											
01/14	01/16/2014	90012	241	FEATHER PUBLISHING C	CAPTAIN AD 11/6/13	00955723	1	1000-422-10-45	PRINTING AND BINDING	117.97	117.97
01/14	01/16/2014	90012	241	FEATHER PUBLISHING C	BUS CARDS SMITH A & WARD,	00955723	2	1000-411-40-45	ADVERTISING	44.75	44.75
Total 00955723:											
01/14	01/16/2014	90012	241	FEATHER PUBLISHING C	REGULAR ENVELOPES	037804	1	7401-430-62-46	SUPPLIES-GENERAL	99.69	99.69
01/14	01/16/2014	90012	241	FEATHER PUBLISHING C	REGULAR ENVELOPES	037804	2	7110-430-42-46	SUPPLIES-GENERAL	99.69	99.69
Total 00955723:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 037804:											
01/14	01/16/2014	90012	241	FEATHER PUBLISHING C	PO#7601 BUILDING CODE ADO	PO#7601	1	1000-411-40-45	ADVERTISING	144.55	144.55
Total PO#7601:											
01/14	01/16/2014	90012	241	FEATHER PUBLISHING C	PO#7602 US PERMIT 13-014	PO#7602	1	1000-419-10-45	ADVERTISING	78.40	78.40
Total PO#7602:											
01/14	01/16/2014	90013	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377702A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00
Total 377702A:											
01/14	01/16/2014	90013	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377844A	1	7110-430-42-43	TECHNICAL SVCS	455.00	455.00
Total 377844A:											
01/14	01/16/2014	90013	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377936A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 377936A:											
01/14	01/16/2014	90013	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377937A	1	7530-451-50-43	TECHNICAL SVCS	27.00	27.00
Total 377937A:											
01/14	01/16/2014	90013	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	378005A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 378005A:											
01/14	01/16/2014	90014	257	FOREST OFFICE EQUIP	COPIES - KYOCERA COPIER 7/	CC5063	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	285.62	285.62
Total CC5063:											
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1000 DSL SERVICE	1000 010514	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1000 ADMIN	1000 010514	4	1000-413-20-45	COMMUNICATIONS	9.01	9.01
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK	1000 010514	5	1000-411-40-45	COMMUNICATIONS	6.00	6.00
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1000 FINANCE	1000 010514	6	1000-415-10-45	COMMUNICATIONS	6.00	6.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1000 COMM DEVELOPMEN	1000 010514	7	1000-419-10-45	COMMUNICATIONS	6.00	6.00	
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1000 CITY HALL	1000 010514	8	1000-417-10-45	COMMUNICATIONS	116.09	116.09	
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1000 GAS - DEBIT MACHIN	1000 010514	9	7401-430-62-45	COMMUNICATIONS	24.15	24.15	
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1000 WATER - DEBIT MACH	1000 010514	10	7110-430-42-45	COMMUNICATIONS	24.15	24.15	
Total 1000 010514:											336.40	336.40
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1033 PARKS	1033 10514	1	1000-452-20-45	COMMUNICATIONS	155.14	155.14	
Total 1033 10514:											155.14	155.14
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1041 PW ADMIN	1041 010514	1	7620-430-10-45	COMMUNICATIONS	273.31	273.31	
Total 1041 010514:											273.31	273.31
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1051 PW STREETS	1051 10514	1	7620-430-10-45	COMMUNICATIONS	32.92	32.92	
Total 1051 10514:											32.92	32.92
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-1182 NAT GAS TELEMETRY	1182 11014	1	7401-430-62-45	COMMUNICATIONS	30.76	30.76	
Total 1182 11014:											30.76	30.76
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	252-1182 WATER SCADA	21182 11014	1	7110-430-42-45	COMMUNICATIONS	292.51	292.51	
Total 21182 11014:											292.51	292.51
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	252-4247 LASSEN CO AIR POLL	24247 11014	1	7620-430-10-45	COMMUNICATIONS	143.12	143.12	
Total 24247 11014:											143.12	143.12
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-2520 GOLF COURSE	2520 010114	1	7530-451-52-45	COMMUNICATIONS	323.15	323.15	
Total 2520 010114:											323.15	323.15
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-2960 HVAC/ELEVATOR LIN	2960 10514	1	1000-417-10-45	COMMUNICATIONS	30.76	30.76	
Total 2960 10514:											30.76	30.76

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-3292 MUSEUM	3292 011014	1	1000-451-80-45	COMMUNICATION	75.07	75.07
Total 3292 011014:											
01/14	01/16/2014	90015	265	FRONTIER - IRREGULAR	257-5603 POLICE	5603 11014	1	1000-421-10-45	COMMUNICATIONS	1,809.96	1,809.96
Total 5603 11014:											
01/14	01/16/2014	90016	7703	G.M. NORTHRUP CORP.	RETURN GUTTER DEP	010914	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	15,384.00	15,384.00
Total 010914:											
01/14	01/16/2014	90017	1405	HARPER CPA, KEVIN W	PROFESSIONAL SER. 11/13	122813	1	1000-415-10-43	PROFESSIONAL SVCS	2,520.00	2,520.00
Total 122813:											
01/14	01/16/2014	90018	7696	HEFLIN, DANNY	CARL MOYER GRANT CYCLE 1	011614	1	8405-430-10-48	GRANTS	21,801.84	21,801.84
Total 011614:											
01/14	01/16/2014	90019	7282		TR EX FRESNO 2/2/14	011314	1	1000-421-10-45	TRAINING	762.50	762.50
Total 011314:											
01/14	01/16/2014	90020	911	JOHNSTONE SUPPLY	INDUCER ASSEMBLY	415S1905722001	1	7401-430-62-46	SUPPLIES-GENERAL	129.67	129.67
Total 415S1905722001:											
01/14	01/16/2014	90021	362	KAUFFMAN, B	CITY HALL JANITORIAL SVCS	514821	1	1000-417-10-44	CUSTODIAL	650.00	650.00
Total 514821:											
01/14	01/16/2014	90021	362	KAUFFMAN, B	P/W JANITORIAL SVCS 12/13	514822	1	7620-430-10-44	CUSTODIAL	220.00	220.00
Total 514822:											
01/14	01/16/2014	90022	372	KRONICK, MOSKOVITZ	PROF SVCS THRU 11/25/13	269924	1	1000-412-10-43	PROFESSIONAL SVCS	3,947.00	3,947.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 269924:											
01/14	01/16/2014	90023	389	LASSEN CO AUDITOR	2 COMPUTERS SPD LC INFO	131230	1	1000-421-10-45	COMMUNICATIONS	3,947.00	3,947.00
Total 131230:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	CUT OFF WHEEL	191436	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	3.05	3.05
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	CUT OFF WHEEL	191436	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	3.04	3.04
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	CUT OFF WHEEL	191436	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	3.04	3.04
Total 191436:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	WHEEL SEAL	191621	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	68.54	68.54
Total 191621:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	SYNGEAR OIL	191664	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	50.57	50.57
Total 191664:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	HYDRALIC OIL	191737	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	32.34	32.34
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	HYDRALIC OIL	191737	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	32.33	32.33
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	HYDRALIC OIL	191737	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	32.34	32.34
Total 191737:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	HOSE FITTINGS	191739	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	39.61	39.61
Total 191739:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	BEARING	191777	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	21.49	21.49
Total 191777:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	CHAIN LINK	191817	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.61	4.61
Total 191817:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	WHEEL SEAL	191823	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	20.63	20.63
Total 191823:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	CLEANER	191897	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2.78	2.78
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	CLEANER	191897	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	2.78	2.78
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	CLEANER	191897	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	2.78	2.78
Total 191897:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	STEERING PUMP	191974	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	86.42	86.42
Total 191974:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	HEATER VALVE	191978	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	18.86	18.86
Total 191978:											
01/14	01/16/2014	90024	411	LASSEN MOTOR PARTS	AIR FILTER, SERP BELT	191997	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	42.00	42.00
Total 191997:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637129	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637129:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637147	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637147:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637148	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637148:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637163	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637163:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637168	1	2007-431-20-44	DISPOSAL	36.00	36.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 637168:								36.00	36.00
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637190	1	2007-431-20-44	DISPOSAL	36.00	36.00
		Total 637190:								36.00	36.00
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637198	1	2007-431-20-44	DISPOSAL	36.00	36.00
		Total 637198:								36.00	36.00
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637209	1	2007-431-20-44	DISPOSAL	36.00	36.00
		Total 637209:								36.00	36.00
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637216	1	2007-431-20-44	DISPOSAL	36.00	36.00
		Total 637216:								36.00	36.00
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637336	1	2007-431-20-44	DISPOSAL	36.00	36.00
		Total 637336:								36.00	36.00
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637337	1	2007-431-20-44	DISPOSAL	36.00	36.00
		Total 637337:								36.00	36.00
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637349	1	2007-431-20-44	DISPOSAL	36.00	36.00
		Total 637349:								36.00	36.00
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637350	1	2007-431-20-44	DISPOSAL	36.00	36.00
		Total 637350:								36.00	36.00
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637365	1	2007-431-20-44	DISPOSAL	36.00	36.00
		Total 637365:								36.00	36.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637368	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637368:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637379	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637379:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637380	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637380:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637409	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637409:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637411	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637411:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637422	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637422:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637423	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637423:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637440	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637440:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637442	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 637442:											
01/14	01/16/2014	90025	412	LASSEN REGIONAL SOLI	DUMP FEES	637556	1	2007-431-20-44	DISPOSAL	8.64	8.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
										8.64	8.64
										150.00	150.00
										150.00	150.00
										10.38	10.38
										10.38	10.38
										653.57	653.57
										653.57	653.57
										191.66	191.66
										25.00	25.00
										44.91	44.91
										48.75	48.75
										48.75	48.75
										95.00	95.00
										152.29	152.29
										152.29	152.29

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	90028	425	LES SCHWAB TIRE CENT	#251 FLAT REPAIR	60400063915	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	60.15	60.15
Total 60400063915:											
01/14	01/16/2014	90029	433	LEXIS NEXIS MATTHEW	VEHICLE CODE & PENAL HAND	55023908	1	1000-421-10-46	BOOKS AND PERIODICALS	222.10	222.10
Total 55023908:											
01/14	01/16/2014	90029	433	LEXIS NEXIS MATTHEW	VEHICLE CODE & PENAL HAND	55023916	1	1000-421-10-46	BOOKS AND PERIODICALS	186.35	186.35
Total 55023916:											
01/14	01/16/2014	90030	437	LMUD	LASSEN COLLEGE WELL #5	120270 123113	1	7110-430-42-46	ELECTRICITY	31.65	31.65
Total 120270 123113:											
01/14	01/16/2014	90030	437	LMUD	STREET LIGHTS	14039 10714	1	2007-431-60-46	ELECTRICITY	181.61	181.61
Total 14039 10714:											
01/14	01/16/2014	90030	437	LMUD	STREET LIGHTS	14041 10714	1	2007-431-60-46	ELECTRICITY	3,250.13	3,250.13
Total 14041 10714:											
01/14	01/16/2014	90030	437	LMUD	SOUTH ST - PUBLIC WORKS O	14590 123113	1	7620-430-10-46	ELECTRICITY	621.10	621.10
Total 14590 123113:											
01/14	01/16/2014	90030	437	LMUD	ROOSEVELT POOL	1744 123113	1	1000-452-20-46	ELECTRICITY	15.82	15.82
Total 1744 123113:											
01/14	01/16/2014	90030	437	LMUD	RIVERSIDE PARK	1999 123113	1	1000-452-20-46	ELECTRICITY	29.41	29.41
Total 1999 123113:											
01/14	01/16/2014	90030	437	LMUD	S GAY ST	24323 10714	1	2007-431-60-46	ELECTRICITY	38.55	38.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 24323 10714:								38.55	38.55
01/14	01/16/2014	90030	437	LMUD	66 N LASSEN STREET	2466 010714	1	1000-452-20-46	ELECTRICITY	664.18	664.18
		Total 2466 010714:								664.18	664.18
01/14	01/16/2014	90030	437	LMUD	N WEATHERLOW ST TENNIS S	24661 010714	1	1000-452-20-46	ELECTRICITY	10.00	10.00
		Total 24661 010714:								10.00	10.00
01/14	01/16/2014	90030	437	LMUD	STREET LIGHTS	2467 10714	1	2007-431-60-46	ELECTRICITY	1,462.69	1,462.69
		Total 2467 10714:								1,462.69	1,462.69
01/14	01/16/2014	90030	437	LMUD	CADY SPRINGS	26784 123113	1	7110-430-42-46	ELECTRICITY	25.83	25.83
		Total 26784 123113:								25.83	25.83
01/14	01/16/2014	90030	437	LMUD	N WEATHERLOW ST TENNIS C	2870 010714	1	1000-452-20-46	ELECTRICITY	12.85	12.85
		Total 2870 010714:								12.85	12.85
01/14	01/16/2014	90030	437	LMUD	NORTH ST BASEBALL PARK M	2873 010714	1	1000-452-20-46	ELECTRICITY	15.68	15.68
		Total 2873 010714:								15.68	15.68
01/14	01/16/2014	90030	437	LMUD	HARRIS DR & HWY 36	30658 10714	1	7110-430-42-46	ELECTRICITY	269.76	269.76
		Total 30658 10714:								269.76	269.76
01/14	01/16/2014	90030	437	LMUD	RICHMOND RD BRIDGE	35094 123113	1	2007-431-60-46	ELECTRICITY	222.47	222.47
		Total 35094 123113:								222.47	222.47
01/14	01/16/2014	90030	437	LMUD	720 SOUTH ST TANK	38646 123113	1	7620-430-10-46	ELECTRICITY	40.58	40.58
		Total 38646 123113:								40.58	40.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	90030	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 10714	1	2007-431-60-46	ELECTRICITY	201.87	201.87
Total 43511 10714:											
01/14	01/16/2014	90030	437	LMUD	115 N WEATHERLOW ST	43866 010714	1	1000-451-80-46	ELECTRICITY	201.87	201.87
Total 43866 010714:											
01/14	01/16/2014	90030	437	LMUD	N PINE & COOK - SCADA	44153 010714	1	7110-430-42-46	ELECTRICITY	81.03	81.03
Total 44153 010714:											
01/14	01/16/2014	90030	437	LMUD	QUARRY ST STREET LIGHTS	49500 10714	1	2007-431-60-46	ELECTRICITY	16.90	16.90
Total 49500 10714:											
01/14	01/16/2014	90030	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 10714	1	2007-431-60-46	ELECTRICITY	54.65	54.65
Total 49501 10714:											
01/14	01/16/2014	90030	437	LMUD	600 NEVADA ST	54585 010714	1	1000-417-10-46	ELECTRICITY	185.64	185.64
Total 54585 010714:											
01/14	01/16/2014	90030	437	LMUD	SPRING RIDGE BL	55754 123113	1	7110-430-42-46	ELECTRICITY	10.00	10.00
Total 55754 123113:											
01/14	01/16/2014	90030	437	LMUD	NORTH ST PARK LITES MEM FI	9283 010714	1	1000-452-20-46	ELECTRICITY	215.37	215.37
Total 9283 010714:											
01/14	01/16/2014	90030	437	LMUD	GEO THERMAL PUMP #1	9297 10714	1	7301-430-52-46	ELECTRICITY	107.41	107.41
Total 9297 10714:											
01/14	01/16/2014	90030	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 010714	1	1000-466-30-46	ELECTRICITY	1,287.53	1,287.53
Total 94811 010714:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 94811 010714:											
01/14	01/16/2014	90030	437	LMUD	RIVERSIDE PARK LIGHT	9501 123113	1	1000-452-20-46	ELECTRICITY	128.92	128.92
Total 9501 123113:											
01/14	01/16/2014	90030	437	LMUD	GEOHERMAL PUMP #2	9503 123113	1	7301-430-52-46	ELECTRICITY	61.82	61.82
Total 9503 123113:											
01/14	01/16/2014	90030	437	LMUD	GEOHERMAL HOSPITAL LANE	9963 123113	1	7301-430-52-46	ELECTRICITY	10.00	10.00
Total 9963 123113:											
01/14	01/16/2014	90031	451	MARTIN & CHAPMAN CO	ELECTION MATERIALS	2013356	1	1000-414-10-43	OFFICIAL/ADMINISTRATIVE SV	112.28	112.28
Total 2013356:											
01/14	01/16/2014	90031	451	MARTIN & CHAPMAN CO	ELECTION MATERIALS	2013407	1	1000-414-10-43	OFFICIAL/ADMINISTRATIVE SV	42.94	42.94
Total 2013407:											
01/14	01/16/2014	90032	452	MARTIN SECURITY SYST	PUBLIC WORKS MONTHLY MO	023871	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 023871:											
01/14	01/16/2014	90032	452	MARTIN SECURITY SYST	470-895 CIRCLE DR 1/14, CODE	023885	1	7530-451-50-43	TECHNICAL SVCS	79.00	79.00
Total 023885:											
01/14	01/16/2014	90032	452	MARTIN SECURITY SYST	75 N WEATHERLOW 1/14	023959	1	1000-451-80-43	TECHNICAL SVCS	99.00	99.00
Total 023959:											
01/14	01/16/2014	90032	452	MARTIN SECURITY SYST	60 N LASSEN 1/14, CODE CHAN	024038	1	1000-417-10-43	TECHNICAL SVCS	83.00	83.00
Total 024038:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	90032	452	MARTIN SECURITY SYST	85 N WEATHERLOW REPLACE	024079	1	1000-417-10-43	TECHNICAL SVCS	225.00	225.00
Total 024079:											
01/14	01/16/2014	90033	1434	METROPOLITAN TRANS	SUBSCRIPTION 12/1/13-11/30/1	4926AR9169	1	2007-431-27-47	SOFTWARE	1,166.69	1,166.69
01/14	01/16/2014	90033	1434	METROPOLITAN TRANS	SUBSCRIPTION 12/1/13-11/30/1	4926AR9169	2	2007-1430-105	PRE-PAID OTHER	833.31	833.31
Total 4926AR9169:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	720 SOUTH ST 12/31/13	250195042	1	7620-430-10-44	LINEN SERVICE	54.71	54.71
Total 250195042:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	GAS LINEN SER 12/31/13	250195043	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250195043:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	WATER LINEN SER 12/31/13	250195044	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250195044:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	STREET LINEN SER JEANS 12/3	250195045	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250195045:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 12/31/13	250195046	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250195046:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	720 SOUTH ST 1/07/14	250196332	1	7620-430-10-44	LINEN SERVICE	53.95	53.95
Total 250196332:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	GAS LINEN SER 1/07/14	250196334	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250196334:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	WATER LINEN SER 1/7/14	250196335	1	7110-430-42-44	LINEN SERVICE	56.08	56.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 250196335:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	STREET LINEN SER JEANS 1/07	250196336	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250196336:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	PARKS LINEN SER 1/7/14	250196337	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250196337:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	GAS LINEN SER 1/14/14	250197621	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250197621:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	WATER LINEN SER 1/14/14	250197622	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250197622:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	STREET LINEN SER JEANS 1/14	250197623	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250197623:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	PARKS LINEN SER 1/14/14	250197624	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250197624:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	TOWELS	S06566	1	7401-430-62-46	SUPPLIES-GENERAL	53.75	53.75
Total S06566:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	SHIRTS WATER	S06566	1	7110-430-42-44	LINEN SERVICE	37.35	37.35
Total S06566:											
01/14	01/16/2014	90034	481	MISSION LINEN & UNIFO	SHIRTS WATER	S06567	1	7110-430-42-44	LINEN SERVICE	37.35	37.35
Total S06567:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	90035	1326	MOUNTAIN VALLEY AWA	BRASS NAME PLATE	5004	1	1000-421-10-46	SUPPLIES-GENERAL	5.00	5.00
Total 5004: 5.00											
01/14	01/16/2014	90036	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 12	547959	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	33.18	33.18
01/14	01/16/2014	90036	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 12	547959	2	7401-430-62-48	TAXES, FEES, PERMITS & CHA	33.17	33.17
Total 547959: 66.35											
01/14	01/16/2014	90037	1427	PAVING MAINTENANCE	PURCHASE OF 4500 LBS ROAD	10137887	1	2007-431-20-46	SUPPLIES-GENERAL	3,117.33	3,117.33
01/14	01/16/2014	90037	1427	PAVING MAINTENANCE	PURCHASE OF 4500 LBS ROAD	10137887	2	2007-431-20-46	SUPPLIES-GENERAL	3,117.33-	3,117.33-
01/14	01/16/2014	90037	1427	PAVING MAINTENANCE	PURCHASE OF 4500 LBS ROAD	10137887	3	3023-431-20-46	SUPPLIES-GENERAL	3,117.33	3,117.33
01/14	01/16/2014	90037	1427	PAVING MAINTENANCE	PURCHASE 4500 LBS ROADSA	10137887	4	3023-431-20-46	SUPPLIES-GENERAL	27.05	27.05
Total 10137887: 3,144.38											
01/14	01/16/2014	90038	546	PAYLESS BUILDING SUP	CONCRETE	2455014	1	2007-431-20-46	SUPPLIES-GENERAL	3.60	3.60
Total 2455014: 3.60											
01/14	01/16/2014	90039	556	PITNEY BOWES	MTHLY MAINT POSTAGE 7/13-1	468615	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	169.00	169.00
01/14	01/16/2014	90039	556	PITNEY BOWES	MTHLY MAINT POSTAGE 7/13-1	468615	2	1000-417-10-44	MISC - REPAIR & MAINTENANC	169.00	169.00
Total 468615: 338.00											
01/14	01/16/2014	90040	572	QUILL CORPORATION	CLASP ENVELOPES	8096011	1	1000-417-10-46	SUPPLIES-GENERAL	34.93	34.93
Total 8096011: 34.93											
01/14	01/16/2014	90040	572	QUILL CORPORATION	SHREDDER BOTTLE	8096012	1	1000-417-10-46	SUPPLIES-GENERAL	12.89	12.89
Total 8096012: 12.89											
01/14	01/16/2014	90040	572	QUILL CORPORATION	WALL CALENDAR	8118224	1	1000-417-10-46	SUPPLIES-GENERAL	30.08	30.08
Total 8118224: 30.08											
01/14	01/16/2014	90040	572	QUILL CORPORATION	WALL CALENDAR, DESK CALE	8124896	1	1000-417-10-46	SUPPLIES-GENERAL	21.49	21.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 8124896:											
01/14	01/16/2014	90040	572	QUILL CORPORATION	SELF INKING PAD	8164636	1	1000-417-10-46	SUPPLIES-GENERAL	12.22	12.22
Total 8164636:											
01/14	01/16/2014	90041	7643		REFUND GAS DEPOSIT	10324102202	1	7401-2228-000	DEPOSITS-CUSTOMER	159.31	159.31
Total 10324102202:											
01/14	01/16/2014	90042	628	SCORE	WORKERS COMP 1ST QTR 1/14	131489	1	7630-411-40-42	WORKERS' COMPENSATION	51,169.00	51,169.00
Total 131489:											
01/14	01/16/2014	90043	1076	SIERRA COFFEE AND BE	PW WATER SERVICE 1/8/14	41574	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 41574:											
01/14	01/16/2014	90043	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 1/8/14	41575	1	1000-417-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 41575:											
01/14	01/16/2014	90044	7702		TR EX MCCLELLAN 2/9/14	011314	1	1000-421-10-45	TRAINING	213.50	213.50
Total 011314:											
01/14	01/16/2014	90045	1265	SUSANVILLE PAINT CEN	F/D SUPPLIES	1/9/14	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	77.35	77.35
Total 1/9/14:											
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	606 NEVADA	1274 010114	1	1000-417-10-44	SEWER	39.00	39.00
Total 1274 010114:											
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	66 N LASSEN	1276 010114	1	1000-417-10-44	SEWER	85.60	85.60
Total 1276 010114:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	600 NEVADA	1284 010114	1	1000-417-10-44	SEWER	90.90	90.90
Total 1284 010114:											
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 010114	1	1000-451-80-44	SEWER	42.80	42.80
Total 1448 010114:											
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 010114	1	1000-452-20-44	SEWER	85.60	85.60
Total 1449 010114:											
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	1801 MAIN	2121 010114	1	1000-421-10-44	SEWER	42.80	42.80
Total 2121 010114:											
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	720 SOUTH ST	3203 010114	1	7620-430-10-44	SEWER	42.80	42.80
Total 3203 010114:											
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 010114	1	1000-452-20-44	SEWER	42.80	42.80
Total 3667 010114:											
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 010114	1	1000-452-20-44	SEWER	42.80	42.80
Total 3668 010114:											
01/14	01/16/2014	90046	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 010114	1	1000-452-20-44	SEWER	42.80	42.80
Total 3669 010114:											
01/14	01/16/2014	90047	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1518	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1518:											
01/14	01/16/2014	90048	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	244354734	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	697.42	697.42
01/14	01/16/2014	90048	530	U.S. BANK EQUIPMENT F	COPIER - POLICE	244354734	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	174.32	174.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 244354734:											
01/14	01/16/2014	90049	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9717571204	1	7620-430-10-45	COMMUNICATIONS	466.19	466.19
01/14	01/16/2014	90049	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9717571204	2	1000-452-20-45	COMMUNICATIONS	14.97	14.97
01/14	01/16/2014	90049	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9717571204	3	1000-424-20-45	COMMUNICATIONS	5.72	5.72
Total 9717571204:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	CHAIN ASSEMBLY	65733264	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	368.27	368.27
Total 65733264:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	GASKETS, VALVE	65739775	1	7401-430-62-46	SUPPLIES-GENERAL	105.35	105.35
Total 65739775:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	PIPE SEALANT	65740094	1	7401-430-62-46	SUPPLIES-GENERAL	82.41	82.41
Total 65740094:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	SWITCH	65745320	1	7401-430-62-46	SUPPLIES-GENERAL	55.33	55.33
Total 65745320:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	VALVES	65748819	1	7401-430-62-46	SUPPLIES-GENERAL	185.85	185.85
Total 65748819:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	POWERHEAD ASSEMBLY	65750836	1	7401-430-62-46	SUPPLIES-GENERAL	82.83	82.83
Total 65750836:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	TEFLON TAPE	65751176	1	7401-430-62-46	SUPPLIES-GENERAL	42.03	42.03
Total 65751176:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	CONCRETE BOX WITH LID	65755651	1	7110-430-42-46	SUPPLIES-GENERAL	251.31	251.31

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65755651:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	ELLS, BUSHINGS REFUND	CM65742206	1	7110-430-42-45	TRAVEL	61.20-	61.20-
Total CM65742206:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	HEX BUSHING	CM65742271	1	7110-430-42-45	TRAVEL	138.34-	138.34-
Total CM65742271:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	REEL	CM65742293	1	7110-430-42-45	TRAVEL	45.15-	45.15-
Total CM65742293:											
01/14	01/16/2014	90050	770	WESTERN NEVADA SUP	VALVE RETURN	CM65748819	1	7401-430-62-46	SUPPLIES-GENERAL	151.13-	151.13-
Total CM65748819:											
Grand Totals:										138,573.33	138,573.33

Report Criteria:
 Report type: GL detail
 Check Voided = False

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/17/2014	90051	728	U S POSTMASTER	GAS BILLING POSTAGE	1/17/14	1	7401-430-62-46	POSTAGE	379.20	379.20
01/14	01/17/2014	90051	728	U S POSTMASTER	WATER BILLING POSTAGE	1/17/14	2	7401-430-62-46	POSTAGE	736.10	736.10
Total 1/17/14:										1,115.30	1,115.30
Grand Totals:										1,115.30	1,115.30

Report Criteria:

Transmittal checks included

Pay Period	Date	Journal	Code	Issue Date	Check	Check Number	Payee	ID	GL Account	Amount
01/17/2014	01/17/2014	CDPT	250	01/22/2014	250	CITY OF SUSANVILLE PA	1	7650-2203-1	5,953.19	
01/17/2014	01/17/2014	CDPT	250	01/22/2014	250	CITY OF SUSANVILLE PA	1	7650-2203-1	5,953.19	
01/17/2014	01/17/2014	CDPT	250	01/22/2014	250	CITY OF SUSANVILLE PA	1	7650-2203-1	1,886.72	
01/17/2014	01/17/2014	CDPT	250	01/22/2014	250	CITY OF SUSANVILLE PA	1	7650-2203-1	1,886.72	
01/17/2014	01/17/2014	CDPT	250	01/22/2014	250	CITY OF SUSANVILLE PA	1	7650-2203-1	13,751.31	
01/17/2014	01/17/2014	CDPT	251	01/22/2014	251	LABORERS TRUST FUND	9	7650-2203-1	888.00	
01/17/2014	01/17/2014	CDPT	251	01/22/2014	251	LABORERS TRUST FUND	9	7650-2203-1	48.00	
01/17/2014	01/17/2014	CDPT	251	01/22/2014	251	LABORERS TRUST FUND	9	7650-2203-1	1,015.00	
01/17/2014	01/17/2014	CDPT	251	01/22/2014	251	LABORERS TRUST FUND	9	7650-2203-1	56,083.00	
01/03/2014	01/22/2014	CDPT	90059	01/22/2014	90059	AFLAC	14	8403-2239-0	480.62	
01/03/2014	01/22/2014	CDPT	90059	01/22/2014	90059	AFLAC	14	8403-2239-0	154.54	
01/17/2014	01/22/2014	CDPT	90059	01/22/2014	90059	AFLAC	14	8403-2239-0	570.55	
01/17/2014	01/22/2014	CDPT	90059	01/22/2014	90059	AFLAC	14	8403-2239-0	136.23	
01/17/2014	01/22/2014	CDPT	90059	01/22/2014	90059	AFLAC	14	7650-2203-1	8.09	
01/17/2014	01/22/2014	CDPT	90060	01/22/2014	90060	CA STATE DISBURSEME	26	7650-2203-0	184.61	
01/17/2014	01/22/2014	CDPT	90061	01/22/2014	90061	CA STATE DISBURSEME	35	7650-2203-0	247.38	
01/17/2014	01/22/2014	CDPT	90062	01/22/2014	90062	CA STATE DISBURSEME	36	7650-2203-0	103.84	
01/17/2014	01/22/2014	CDPT	90063	01/22/2014	90063	EMPLOYMENT DEV DEP	7	7650-2203-1	1,093.82	
01/17/2014	01/22/2014	CDPT	90064	01/22/2014	90064	EMPLOYMENT DEV DEP	6	7650-2203-1	4,162.58	
01/03/2014	01/22/2014	CDPT	90065	01/22/2014	90065	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00	
01/03/2014	01/22/2014	CDPT	90065	01/22/2014	90065	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00	
01/17/2014	01/22/2014	CDPT	90066	01/22/2014	90066	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00	
01/17/2014	01/22/2014	CDPT	90067	01/22/2014	90067	NATIONWIDE RETIREME	5	7650-2203-0	125.00	
01/03/2014	01/22/2014	CDPT	90068	01/22/2014	90068	NEW IMAGE RACQUETB	30	7650-2203-0	96.00	
01/17/2014	01/22/2014	CDPT	90068	01/22/2014	90068	NEW IMAGE RACQUETB	30	7650-2203-0	96.00	
01/03/2014	01/22/2014	CDPT	90069	01/22/2014	90069	OPERATING ENGINEERS	11	7650-2203-0	529.00	
01/03/2014	01/22/2014	CDPT	90069	01/22/2014	90069	OPERATING ENGINEERS	11	7650-2203-0	529.00	
01/03/2014	01/22/2014	CDPT	90070	01/22/2014	90070	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96	
01/17/2014	01/22/2014	CDPT	90070	01/22/2014	90070	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94	
01/17/2014	01/22/2014	CDPT	90071	01/22/2014	90071	STATE OF CALIF FRAN T	27	7650-2203-0	448.98	
01/17/2014	01/22/2014	CDPT	90072	01/22/2014	90072	UPFC, LOCAL 792	10	7650-2203-1	1,825.00	
01/17/2014	01/22/2014	CDPT	90073	01/22/2014	90073	VALIC	4	7650-2203-0	2,377.05	
01/17/2014	01/22/2014	CDPT	90074	01/22/2014	90074	JEFFERSON PILOT FINA	22	7650-2203-1	105.17	
01/17/2014	01/22/2014	CDPT	90074	01/22/2014	90074	JEFFERSON PILOT FINA	22	7650-2203-1	194.75	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	8,646.05	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	1,939.84	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	5,330.47	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	3,778.43	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	211.69	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	96.40	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	82.83	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	68.57	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	68.57	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	566.74	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	566.74	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	144.08	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	144.08	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	16.00	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	4,467.96	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	1,267.52	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	2,502.30	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	32.00	
01/17/2014	01/22/2014	CDPT	90075	01/22/2014	90075	P.E.R.S.	8	7650-2203-1	354.72	

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
Grand Totals:							132,668.05-
							53

Report Criteria:
Transmittal checks included

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/24/2014	90076	40	AMPS ELECTRIC	RESET FAULT CODES GENERA	2000	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	681.46	681.46
Total 2000:											
01/14	01/24/2014	90077	7707		REFUND WATER OVERPAYME	10302000000	1	9999-1001-001	CASH CLEARING - UTILITIES	393.07	393.07
Total 10302000000:											
01/14	01/24/2014	90078	67	BEAR'S REPAIR	#86 BODY WORK BUMPER	2375	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	875.97	875.97
Total 2375:											
01/14	01/24/2014	90078	67	BEAR'S REPAIR	BODY WORK REMOVE DECALS	2380	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	204.00	204.00
Total 2380:											
01/14	01/24/2014	90079	76	BILLINGTON ACE HARD	NIPPLE,CAP	290881	1	1000-452-20-46	SUPPLIES-GENERAL	4.33	4.33
Total 290881:											
01/14	01/24/2014	90079	76	BILLINGTON ACE HARD	SCREWS	290984	1	1000-452-20-46	SUPPLIES-GENERAL	6.86	6.86
Total 290984:											
01/14	01/24/2014	90079	76	BILLINGTON ACE HARD	FASTENERS	291028	1	7401-430-62-46	SUPPLIES-GENERAL	2.84	2.84
Total 291028:											
01/14	01/24/2014	90079	76	BILLINGTON ACE HARD	WIRE, ROPE	291073	1	7110-430-42-46	SUPPLIES-GENERAL	16.76	16.76
Total 291073:											
01/14	01/24/2014	90079	76	BILLINGTON ACE HARD	OUTDOOR SPACES	291079	1	7401-430-62-46	SUPPLIES-GENERAL	7.73	7.73

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
										7.73	7.73
										6.91	6.91
										6.91	6.91
										36.70	36.70
										36.70	36.70
										6.76	6.76
										6.76	6.76
										22.22	22.22
										22.22	22.22
										28.05	28.05
										28.05	28.05
										35.21	35.21
										35.21	35.21
										57.10	57.10
										57.10	57.10
										15.47	15.47
										15.47	15.47
										50.29	50.29
										50.29	50.29

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/24/2014	90080	1358	CLASSIC GOLF CAR INC.	BATTERY TERMINAL SPRAY	00027422	1	7530-451-56-44	REPAIR & MAINTENANCE MISC	27.84	27.84
Total 00027422:											
01/14	01/24/2014	90081	7709		REFUND WATER OVERPAYME	10504150013	1	9999-1001-001	CASH CLEARING - UTILITIES	19.22	19.22
Total 10504150013:											
01/14	01/24/2014	90082	194	DIAMOND SAW SHOP IN	SAW PARTS	12319	1	7110-430-42-46	SUPPLIES-GENERAL	27.84	27.84
Total 12319:											
01/14	01/24/2014	90083	1261	DIAMOND TRUCK AND A	OIL AND FILTER CHANGE	1845	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	247.54	247.54
Total 1845:											
01/14	01/24/2014	90083	1261	DIAMOND TRUCK AND A	OIL FILTER CHANGE	1846	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	52.95	52.95
Total 1846:											
01/14	01/24/2014	90083	1261	DIAMOND TRUCK AND A	OIL FILTER CHANGE	1847	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	83.81	83.81
Total 1847:											
01/14	01/24/2014	90083	1261	DIAMOND TRUCK AND A	INTAKE MANIFOLD, OIL CHANG	1852	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	685.46	685.46
Total 1852:											
01/14	01/24/2014	90083	1261	DIAMOND TRUCK AND A	REMAN STARTER	1861	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	100.00	100.00
Total 1861:											
01/14	01/24/2014	90084	219	ED STAUB & SONS PETR	3.0 GEAR LUBE SHOP	1222457	1	7110-430-42-46	SUPPLIES-GENERAL	370.23	370.23
Total 1222457:											
01/14	01/24/2014	90085	241	FEATHER PUBLISHING C	MAP BOOK GOLF COURSE 213	00194986	1	7530-451-52-45	ADVERTISING	240.00	240.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 00194986:											
01/14	01/24/2014	90085	241	FEATHER PUBLISHING C	PO#7604 GARAGE 288 MAPLE	PO#7604	1	1000-419-10-45	ADVERTISING	30.00	30.00
Total PO#7604:											
01/14	01/24/2014	90085	241	FEATHER PUBLISHING C	PO#7605 HEARING CHARTER S	PO#7605	1	1000-419-10-45	ADVERTISING	34.30	34.30
Total PO#7605:											
01/14	01/24/2014	90086	247	FINANCIAL CREDIT NET	COLLECTION COSTS THRU 12/	123113	1	7110-430-42-48	BAD DEBT EXPENSE	88.09	88.09
01/14	01/24/2014	90086	247	FINANCIAL CREDIT NET	COLLECTION COSTS THRU 12/	123113	2	7401-430-62-48	BAD DEBT EXPENSE	462.52	462.52
Total 123113:											
01/14	01/24/2014	90087	265	FRONTIER - IRREGULAR	257-0315 AWOS AIRPORT	0315 011514	1	7201-430-81-45	COMMUNICATIONS	32.64	32.64
Total 0315 011514:											
01/14	01/24/2014	90087	265	FRONTIER - IRREGULAR	257-1045 PW ENGINEERING	1045 011514	1	7620-430-10-45	COMMUNICATIONS	44.49	44.49
Total 1045 011514:											
01/14	01/24/2014	90087	265	FRONTIER - IRREGULAR	257-2845 DEBISROLL OVER	2845 011514	1	7620-430-10-45	COMMUNICATIONS	30.76	30.76
Total 2845 011514:											
01/14	01/24/2014	90087	265	FRONTIER - IRREGULAR	257-4725 CITY HALL FAX	4725 011514	1	1000-415-10-45	COMMUNICATIONS	19.53	19.53
01/14	01/24/2014	90087	265	FRONTIER - IRREGULAR	257-4725 CITY HALL FAX	4725 011514	2	1000-419-10-45	COMMUNICATIONS	19.54	19.54
Total 4725 011514:											
01/14	01/24/2014	90088	288		REIMBURSE HEALTH INS - SIC	011614	1	7610-2229-002	RETIREE SICK LEAVE BANK PA	436.50	436.50
Total 011614:											
01/14	01/24/2014	90089	312	HISTORIC USA	12/13 COLLECTIONS, NET	12314	1	8401-2228-000	DEPOSITS PAYABLE	1,117.93	1,117.93
01/14	01/24/2014	90089	312	HISTORIC USA	5%FEE 12/13 COLLECTIONS	12314	2	8401-2228-000	DEPOSITS PAYABLE	58.84	58.84

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/24/2014	90089	312	HISTORIC USA	5%FEE 12/13 COLLECTIONS	12314	3	1000-415-10-34	REIMBURSEMENTS (HUSALAF	58.84	58.84
Total 12314:										4,117.93	4,117.93
01/14	01/24/2014	90090	335	J.W. WOOD CO INC	NIPPLES	S06968100	1	1000-452-20-46	SUPPLIES-GENERAL	11.83	11.83
Total S06968100:										11.83	11.83
01/14	01/24/2014	90091	372	KRONICK, MOSKOVITZ	PROF SVCS THRU 12/25/13	270293	1	1000-412-10-43	PROFESSIONAL SVCS	277.48	277.48
Total 270293:										277.48	277.48
01/14	01/24/2014	90092	411	LASSEN MOTOR PARTS	NOSE PLIERS, HOSE ENDS	192147	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	38.88	38.88
Total 192147:										38.88	38.88
01/14	01/24/2014	90092	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	192181	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	109.35	109.35
Total 192181:										109.35	109.35
01/14	01/24/2014	90092	411	LASSEN MOTOR PARTS	HEATER HOSE	192187	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	7.65	7.65
Total 192187:										7.65	7.65
01/14	01/24/2014	90093	412	LASSEN REGIONAL SOLI	DUMP FEES	637491	1	1000-452-20-44	DISPOSAL	100.78	100.78
Total 637491:										100.78	100.78
01/14	01/24/2014	90093	412	LASSEN REGIONAL SOLI	DUMP FEES	637515	1	1000-452-20-44	DISPOSAL	107.03	107.03
Total 637515:										107.03	107.03
01/14	01/24/2014	90094	432	LEXIS NEXIS	ELECTRONIC LAW LIBRARY SV	1312213728	1	1000-412-10-48	DUES AND MEMBERSHIPS	143.82	143.82
Total 1312213728:										143.82	143.82
01/14	01/24/2014	90095	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 011714	1	1000-452-30-46	ELECTRICITY	17.58	17.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10262 011714:											
01/14	01/24/2014	90095	437	LMUD	65 N WEATHERLOW ST PARK	2866 010714	1	1000-452-20-46	ELECTRICITY	111.07	111.07
Total 2866 010714:											
01/14	01/24/2014	90095	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 010714	1	1000-451-80-46	ELECTRICITY	19.53	19.53
Total 2866 010714:											
01/14	01/24/2014	90095	437	LMUD	65 N WEATHERLOW ST COMM	2867 010714	1	1000-452-20-46	ELECTRICITY	62.49	62.49
Total 2867 010714:											
01/14	01/24/2014	90095	437	LMUD	SKYLINE DR WELL 4	29931 011314	1	7110-430-42-46	ELECTRICITY	22.72	22.72
Total 29931 011314:											
01/14	01/24/2014	90095	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 011314	1	7110-430-42-46	ELECTRICITY	17.18	17.18
Total 44298 011314:											
01/14	01/24/2014	90095	437	LMUD	PAULTE LN SCADA	44316 011314	1	7110-430-42-46	ELECTRICITY	15.14	15.14
Total 44316 011314:											
01/14	01/24/2014	90095	437	LMUD	BAGWELL SPRINGS - SCADA	45542 011314	1	7110-430-42-46	ELECTRICITY	17.99	17.99
Total 45542 011314:											
01/14	01/24/2014	90095	437	LMUD	WELL #3	4559 011714	1	7110-430-42-46	ELECTRICITY	136.68	136.68
Total 4559 011714:											
01/14	01/24/2014	90096	7710		REFUND WATER DEPOSIT	012114	1	7110-2228-000	DEPOSITS-CUSTOMER	75.00	75.00
01/14	01/24/2014	90096	7710		REFUND WATER CONNECT CA	012114	2	7110-430-42-37	WATER-CONNECTION FEE	10.00	10.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 012114:											85.00	85.00
01/14	01/24/2014	90097	563	POLUSEN WELDING SHO	DRAIN SUPPLIES	5417	1	2007-431-20-46	SUPPLIES-GENERAL	44.45	44.45	
Total 5417:											44.45	44.45
01/14	01/24/2014	90098	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER-2/1	567043	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	918.61	918.61	
01/14	01/24/2014	90098	582	RAY MORGAN CO INC	P/D COPIER2/14	567043	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	272.44	272.44	
Total 567043:											1,191.05	1,191.05
01/14	01/24/2014	90099	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 1/15/14	41682	1	1000-417-10-46	SUPPLIES-GENERAL	14.50	14.50	
Total 41682:											14.50	14.50
01/14	01/24/2014	90099	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 1/22/14	41691	1	1000-417-10-46	SUPPLIES-GENERAL	14.50	14.50	
Total 41691:											14.50	14.50
01/14	01/24/2014	90100	738	UNITED STATES POSTAL	POSTAGE FOR POSTAGE MET	011614	1	1000-1410-002	INVENTORIES-POSTAGE	2,000.00	2,000.00	
Total 011614:											2,000.00	2,000.00
01/14	01/24/2014	90101	1398	WAGE WORKS	MONTHLY ADMIN FEE	125AIO292689	1	8403-2239-002	SECTION 125 - CITY	50.00	50.00	
Total 125AIO292689:											50.00	50.00
01/14	01/24/2014	90102	770	WESTERN NEVADA SUP	ELLS	65740580	1	7401-430-62-46	SUPPLIES-GENERAL	172.39	172.39	
Total 65740580:											172.39	172.39
01/14	01/24/2014	90102	770	WESTERN NEVADA SUP	TIP PAINT	65745237	1	7110-430-42-46	SUPPLIES-GENERAL	159.19	159.19	
Total 65745237:											159.19	159.19
01/14	01/24/2014	90102	770	WESTERN NEVADA SUP	VALVE BOX	65748234	1	7110-430-42-46	SUPPLIES-GENERAL	388.53	388.53	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
										388.53	388.53
										679.52	679.52
										679.52	679.52
										94.39	94.39
										12.08	12.08
										506.54	506.54
										6.12	6.12
										67.76	67.76
										98.88	98.88
										98.88	98.88
										13,523.90	13,523.90

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail

Check Voided = False

Reviewed by: ~~YSA~~ City Administrator
PMO City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: February 5, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Amending Administrative Job Descriptions

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the City Council's formal adoption are the job descriptions for Administrative Specialist and Administrative Staff Assistant that were reviewed and approved by the City Council on January 15, 2014. The job descriptions reflect current staffing needs and define task requirements for the respective positions in the Public Works and Administrative services departments.

FISCAL IMPACT: None

ACTION REQUESTED: Approve job descriptions

ATTACHMENTS: Job Descriptions:
▪ Administrative Specialist
▪ Administrative Staff Assistant

ADMINISTRATIVE STAFF ASSISTANT

DEFINITION

Under direction, performs assigned office duties for the City Administrative Services departments; and does related work as required.

DISTINGUISHING CHARACTERISTICS

This position requires the ability to work effectively in a busy environment with multiple distractions and demonstrate flexibility, versatility, and attention to detail in the performance of the basic functions Administrative Services support. Must possess a considerable degree of tact, mature professional judgment and high degree of organization in performing a variety of office support tasks. Duties are performed under direct supervision of the City Administrator.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Types a variety of materials for City Administration staff, including correspondence, reports, manuals, guidelines, mailings, memoranda of understanding, bid packages, permits, proclamations, resolutions, and ordinances.
- Maintains a calendar of scheduled appointments for the City Administrator.
- Answers the telephone, interviews callers, and follows specific guidelines in providing information and referring to proper party.
- Open, sort and distribute incoming correspondence
- Maintain office supply inventories and coordinate maintenance of office equipment, City Hall vehicle and Administrative Services vacation calendar
- General clerical duties including filing, photocopying, fax and mailing
- Maintain electronic and hard copy filing system
- Prepare and modify documents including correspondence, reports, drafts, memos and emails
- Schedule and coordinate meetings, appointments and travel arrangements
- Assist in the preparation and distributions of agendas for meetings and prepare schedules
- Provide back-up customer service for Finance Department and Building Division front counter

DESIRABLE QUALIFICATIONS

Knowledge of:

Modern office practices and procedures including preparing business correspondence, providing customer service, and standard office equipment operation.

Statistical and record keeping methods.

Correct English usage, spelling and punctuation.

Computer operations and common software packages including word processing, spreadsheet and database

Data entry and 10-key

Ability to:

Employ good judgment and make sound decisions in accordance with established procedures and policies.

Establish and maintain cooperative relationships with those contacted in the course of work.

Understand and follow oral and written management direction

Professional communication – written and verbal

Perform responsible secretarial and clerical work.

Prioritize work and meet deadlines.

Mentally analyze assignments received, differentiate between two or three sets of information, identify and interpret general department information, know, observe, prioritize, problem solve, remember, understand, explain and count.

Learn specialized computer programs.

Analyze situations accurately and develop effective courses of action.

Take notes at meetings and conferences and prepare clear and concise reports.

Prepare reports and transcribe correspondence.

Type accurately at a speed of 65 words per minute, for extended periods of time, as required.

Accurate use of calculator.

Access Internet and research items as requested.

Physical Requirements

Position requires prolonged sitting, standing, walking, reaching, twisting, and turning, kneeling, bending, squatting, crouching and stooping in the performance of daily activities; grasping, repetitive hand movement and fine coordination in preparing reports and documents using a computer keyboard; near vision in reading correspondence and documents and viewing a computer screen throughout the day; work in a noisy environment with multiple distractions; operate a variety of office equipment such as a calculator, computer and typewriter. Acute hearing is required when providing telephone service and communicating in person; ability to lift, drag and push files, computer reports or other materials weighing up to twenty pounds.

Experience

Two years increasingly responsible clerical and secretarial experience, involving frequent contact with the public.

Education

Equivalent to completion of the twelfth grade.

License or Certificate:

Valid California driver's license

ADMINISTRATIVE SPECIALIST

GENERAL PURPOSE

Under limited supervision, the Administrative Specialist performs highly responsible, specialized, and technical office support activities and related work as required.

DISTINGUISHING CHARACTERISTICS

An incumbent whose position is allocated to this class exercises a considerable degree of initiative, tact, and mature judgment in performing a variety of specialized secretarial duties for the department administrator. Duties are performed under limited supervision and a comprehensive knowledge of City policies and procedures is required.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Ability to maintain strict confidentiality.

Answers inquiries related to department services, programs, and operations.

Ability to gather data, information, and prepare staff reports.

Transcribes drafts, proofreads and revises correspondence, memos, flyers, and resolutions.

Prepares complex reports and documents, such as: resolutions, bid documents, contracts, ordinances, requests for proposals, grant, applications, agendas, minutes, policies, letters, and memoranda.

Produces statistical, data processing, and production related reports.

Gathers information and composes correspondence in replying to various requests, inquiries, and questionnaires.

Answers the telephone and interviews callers, exercising considerable independent judgment in providing information and referring caller to proper party.

Assists in preparation of agenda materials.

Maintains a filing and recall system for the department director and other staff.

Operates a variety of office equipment and orders office supplies as necessary.

Ability to interpret and implement requirements of complex, State, Federal, and local regulations.

Act as program manager/facilitator in multiple areas such as; Disadvantaged Business Enterprise program, Labor Compliance, California Environmental Reporting System, and others.

Assist in preparation of Department budget. Prepare invoices for State and Federal project reimbursement.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Modern office practices and department specific methods, procedures, policies and regulations including business correspondence, filing, and standard office equipment operation.
- Programs, goals, and purpose of the assigned department.
- English grammar, vocabulary, spelling, and punctuation.
- Business letter writing.
- Computer terminology and computer keyboard arrangement.
- Common word processing, spreadsheet, and database software packages.
- Complex functions and organization of municipal government.
- Statistical and record keeping methods.

Ability to:

- Answer a variety of questions related to department programs and processes.
- Exercise sound judgment when initiating processes, actions, and alternatives within established procedures and regulations.
- Interpret and explain procedures to others.
- Provide verbal and written instruction to others.
- Exercise sound judgment when prioritizing, organizing, assigning, and monitoring workload.
- Locate, identify, and correct inaccurate or incomplete information.
- Answer a variety of questions related to department programs.
- Communicate effectively verbally and in writing.
- Establish and maintain effective working relationships.
- Follow written and oral directions and instructions.
- Perform difficult and responsible technical, secretarial, and clerical work.
- Take notes at meetings and conferences and prepare clear and concise reports.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

TRAINING AND EXPERIENCE

BA/BS, AA/AS or experience or any combination of training and experience which would provide the required knowledge and abilities is qualifying. A typical way to obtain these knowledge and

abilities would be five (5) years of increasingly responsible clerical and secretarial experience involving frequent contact with the public.

EDUCATION

Completion of formal or informal education sufficient to assure the ability to read and write at a level required for successful job performance.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Reviewed by: City Administrator
 City Attorney
 City Treasurer

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: February 5, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Treasurer's Report

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Attached for Council's review is the Treasurer's Report for the month of December 2013

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file the Treasurer's Report for the month of December 2013

ATTACHMENTS: Pooled Cash and Investments Report
Caselle Cash Report
Receipts and Disbursements Report

POOLED CASH & INVESTMENTS

December 31, 2013

POOLED CASH FUND	
Cash Clearing-NSF Checks	356
Cash Clearing - Utilities	(925)
Cash Clearing - Business License	(4)
Cash Clearing - Business Tax	10
Bank of America - Checking	378,773
LAIF	10,739,153
Total Cash & Investments	<u>11,117,363</u>

Pooled Cash Allocation:

General	869,665
General Fund Restricted	540,663
Special Revenue	1,366,633
Capital Projects	29,926
Debt Service	323,407
Enterprise	
Airport	(14,700)
Geothermal	255,630
Golf Course	(22,109)
Natural Gas	2,679,564
Water	4,108,898
Internal Service	579,597
Trust & Agency	400,190
Total Cash & Inv. Allocations	<u>11,117,363</u>

CASH WITH FISCAL AGENTS

December 31, 2013

General	
Special Revenue	
Capital Projects	
Debt Service	152,274
Enterprise	2,445,979
Internal Service	
Trust & Agency	
Total Cash with Fiscal Agents	<u>2,598,253</u>
GRAND TOTAL	<u>13,715,617</u>

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 DECEMBER 31, 2013

COMBINED ACCOUNTS

9999-1001-001	CASH CLEARING - UTILITIES	(925.31)
9999-1001-003	CASH CLEARING - NSF CHECKS		355.82
9999-1001-004	CASH CLEARING - BUSINESS LIC	(4.00)
9999-1001-005	CASH CLEARING - BUSINESS TAX		10.00
9999-1011-001	B OF A # 08038-80200		378,772.76
9999-1030-001	LAIF		10,739,153.42
	TOTAL COMBINED CASH AND INVESTMENTS		11,117,362.69
9999-1000-000	CLAIM ON CASH	(11,117,362.69)
	TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE		84,214.84
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT		3,410.82
1004	ALLOCATION TO GF-PANCERA PLAZA		18,100.27
1005	ALLOCATION TO GF-RESERVE ACCOUNT		453,037.31
2002	ALLOCATION TO STATE COPS	(20,663.51)
2006	ALLOCATION TO SNOW REMOVAL		3,507.93
2007	ALLOCATION TO STREETS & HIGHWAYS		312,119.21
2010	ALLOCATION TO STREET MITIGATION		63,161.94
2011	ALLOCATION TO POLICE MITIGATION		64,746.35
2012	ALLOCATION TO FIRE MITIGATION		114,407.53
2013	ALLOCATION TO PARK DEDICATION FUND		24,830.80
2014	ALLOCATION TO STATE OF CA - PROP 30/AB 109		28,273.00
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND		121,103.18
2017	ALLOCATION TO STATE ECONOMIC REV FD		232,559.79
2018	ALLOCATION TO HOME REVOLVING FUND		191,240.78
2030	ALLOCATION TO TRAFFIC SAFETY		84,267.24
2031	ALLOCATION TO BARRY CREEK DEVELOPMENT		488.74
2033	ALLOCATION TO CHESTNUT STREET CULVERT		25,231.11
2036	ALLOCATION TO SKYLINE - NUMA SIGNAL		77,778.03
2037	ALLOCATION TO SKYLINE BICYCLE LANE		7,462.55
2038	ALLOCATION TO SKYLINE - RT 139 SIGNAL		18,017.27
3019	ALLOCATION TO STIP REHABILITATION PROJECT	(183,642.94)
3023	ALLOCATION TO PROP 1B IMPROVEMENTS		41,039.14
3025	ALLOCATION TO SIERRA PARK PROJECT		172,529.32
4001	ALLOCATION TO MARK ROOS SERIES B/92		83,972.85
4003	ALLOCATION TO CITY HALL		77,032.45
4004	ALLOCATION TO 2013 CALPERS REFUNDING LOAN		162,401.25
7111	ALLOCATION TO WATER RATE STABILIZATION FUND		3,000,000.00
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS		1,314,570.85
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND		1,807,075.00
7610	ALLOCATION TO OPEB		30,908.67
7630	ALLOCATION TO RISK MANAGEMENT FUND		548,208.19
7650	ALLOCATION TO PAYROLL		480.01
8401	ALLOCATION TO HUSA BUSINESS IMPROVE DIST		6,407.31
8402	ALLOCATION TO LAFCO		25,307.86

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 DECEMBER 31, 2013

8403	ALLOCATION TO SEC 125 AFLAC	924.58
8404	ALLOCATION TO AIR POLLUTION	289,827.51
8405	ALLOCATION TO AIR POLLUTION-CARL MOYER	77,722.44
		9,362,059.67
	ALLOCATIONS TO RESTRICTED FUNDS	
	<u>UNRESTRICTED FUNDS</u>	
1000	ALLOCATION TO GENERAL FUND	869,665.05
7110	ALLOCATION TO WATER SYSTEM	(205,672.67)
7201	ALLOCATION TO AIRPORT	(14,699.66)
7301	ALLOCATION TO GEOTHERMAL UTILITY	255,629.81
7401	ALLOCATION TO NATURAL GAS	872,489.20
7530	ALLOCATION TO GOLF COURSE	(22,109.26)
7620	ALLOCATION TO PW ADMIN & ENGINEERING FUND	.55
		1,755,303.02
	ALLOCATIONS TO UNRESTRICTED FUNDS	
	TOTAL ALLOCATIONS TO OTHER FUNDS	11,117,362.69
	ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	(11,117,362.69)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	

RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	I/P Disbursement	Receipts	Balance
				\$203,877.85
12/3/2013	12/2/2013		\$61,514.89	\$265,392.74
12/3/2013			\$5,093.33	\$270,486.07
12/3/2013			\$345.00	\$270,831.07
12/4/2013	12/3/2013		\$31,668.59	\$302,499.66
12/4/2013		(\$54,969.81)		\$247,529.85
12/4/2013		(\$15,203.16)		\$232,326.69
12/4/2013		(\$11,110.80)		\$221,215.89
12/4/2013				\$221,215.89
12/4/2013			\$7,295.53	\$228,511.42
12/4/2013			\$774.14	\$229,285.56
12/5/2013	12/4/2013		\$21,533.24	\$250,818.80
12/5/2013			\$369.92	\$251,188.72
12/5/2013			\$2,596.59	\$253,785.31
12/5/2013			\$1,048.41	\$254,833.72
12/5/2013			\$942.53	\$255,776.25
12/5/2013			\$44,852.23	\$300,628.48
12/5/2013			\$32,936.31	\$333,564.79
12/5/2013			\$37,107.43	\$370,672.22
12/5/2013		(\$123.67)		\$370,548.55
12/5/2013		(\$833.99)		\$369,714.56
12/5/2013		(\$10,064.15)		\$359,650.41
12/5/2013			\$4,138.33	\$363,788.74
12/5/2013		(\$34,641.55)		\$329,147.19
12/6/2013	12/5/2013		\$28,273.55	\$357,420.74
12/6/2013			\$2,521.02	\$359,941.76
12/6/2013			\$139.34	\$360,081.10
12/9/2013	12/6/2013	(\$77.43)	\$39,761.14	\$399,764.81
12/9/2013			\$3,816.41	\$403,581.22
12/9/2013			\$11.28	\$403,592.50
12/9/2013			\$252.08	\$403,844.58
12/9/2013			\$1,031.80	\$404,876.38
12/9/2013			\$122.56	\$404,998.94
12/9/2013			\$135.40	\$405,134.34
12/9/2013			\$473.52	\$405,607.86
12/9/2013			\$563.40	\$406,171.26
12/9/2013			\$3,248.18	\$409,419.44
12/10/2013	12/9/2013	(\$85.00)	\$95,511.24	\$504,845.68
12/10/2013		(\$99,429.87)		\$405,415.81
12/10/2013		(\$5,416.43)		\$399,999.38
12/10/2013		(\$34,092.03)		\$365,907.35
12/10/2013		(\$45,240.34)		\$320,667.01
12/10/2013				\$320,667.01
12/10/2013			\$3,802.76	\$324,469.77
12/11/2013	12/10/2013		\$15,543.49	\$340,013.26
12/11/2013			\$4,012.96	\$344,026.22
12/10/2013		(\$259.80)		\$343,766.42
12/12/2013	12/11/2013		\$40,850.83	\$384,617.25
12/12/2013			\$23,494.52	\$408,111.77
12/12/2013			\$1,217.31	\$409,329.08
12/12/2013			\$591.47	\$409,920.55
12/12/2013			\$61.28	\$409,981.83
12/12/2013		(\$10.00)		\$409,971.83
12/12/2013		(\$20.00)		\$409,951.83
12/12/2013			\$1,774.47	\$411,726.30
12/12/2013		(\$47,824.97)		\$363,901.33
12/13/2013	12/12/2013		\$8,054.48	\$371,955.81
12/13/2013		(\$117,808.80)		\$254,147.01
12/13/2013		(\$117,227.30)		\$136,919.71
12/13/2013			\$1,562.60	\$138,482.31

RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	VP Disbursement	Receipts	Balance
12/13/2013			\$21,090.00	\$159,572.31
12/16/2013	12/13/2013	(\$189.52)	\$8,799.96	\$168,182.75
12/16/2013			\$920.20	\$169,102.95
12/16/2013			\$33,942.21	\$203,045.16
12/16/2013			\$364.60	\$203,409.76
12/16/2013			\$361.18	\$203,770.94
12/16/2013			\$2,306.78	\$206,077.72
12/16/2013			\$11.28	\$206,089.00
12/16/2013		(\$62.64)		\$206,026.36
12/16/2013		(\$476.30)		\$205,550.06
12/16/2013		(\$998.24)		\$204,551.82
12/16/2013	12/17/2013		\$1,384.76	\$205,936.58
12/18/2013	12/17/2013		\$21,154.32	\$227,090.90
12/18/2013			\$1,594.67	\$228,685.57
12/18/2013		(\$1,117.49)		\$227,568.08
12/19/2013	12/18/2013		\$5,043.06	\$232,611.14
12/19/2013			\$181.30	\$232,792.44
12/19/2013			\$311.12	\$233,103.56
12/19/2013			\$874.31	\$233,977.87
12/19/2013			\$62.57	\$234,040.44
12/19/2013		(\$17.00)		\$234,023.44
12/19/2013		(\$15.00)		\$234,008.44
12/19/2013		(\$30.00)		\$233,978.44
12/19/2013				\$233,978.44
12/19/2013			\$1,509.98	\$235,488.42
12/20/2013	12/19/2013		\$18,481.56	\$253,969.98
12/20/2013			\$3,658.78	\$257,628.76
12/20/2013		(\$105,652.12)		\$151,976.64
12/20/2013			\$230,000.00	\$381,976.64
12/23/2013	12/20/2013		\$19,761.53	\$401,738.17
12/23/2013		(\$98,131.03)		\$303,607.14
12/23/2013		(\$5,386.30)		\$298,220.84
12/23/2013		(\$33,399.44)		\$264,821.40
12/23/2013		(\$59,902.00)		\$204,919.40
12/23/2013		(\$47,917.62)		\$157,001.78
12/23/2013			\$2,900.28	\$159,902.06
12/26/2013	12/23/2013		\$23,467.58	\$183,369.64
12/26/2013			\$150.00	\$183,519.64
12/26/2013			\$479.60	\$183,999.24
12/26/2013			\$1,471.28	\$185,470.52
12/26/2013			\$350.00	\$185,820.52
12/26/2013			\$103,649.94	\$289,470.46
12/26/2013			\$1,994.71	\$291,465.17
12/26/2013		(\$15,857.36)	\$15,003.75	\$290,611.56
12/27/2013		(\$50.00)		\$290,561.56
12/27/2013			\$549.37	\$291,110.93
12/27/2013			\$316.28	\$291,427.21
12/27/2013			\$692.17	\$292,119.38
12/27/2013			\$474.08	\$292,593.46
12/27/2013			\$44,943.38	\$337,536.84
12/27/2013			\$1,989.10	\$339,525.94
12/27/2013			\$139.34	\$339,665.28
12/27/2013				\$339,665.28
12/27/2013			\$12,570.54	\$352,235.82
12/28/2013	12/27/2013		\$2,292.40	\$354,528.22
12/28/2013				\$354,528.22
12/28/2013				\$354,528.22
12/30/2013		(\$750.42)		\$353,777.80
1/2/2014	12/30/2013		\$22,441.60	\$376,219.40
1/2/2014			\$2,553.36	\$378,772.76

Reviewed by: City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: February 5, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Monthly summary report of revenues, expenditures and projected fund balances for December 2013.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The report as of December 31, 2013 is attached.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file monthly summary report.

ATTACHMENTS: Revenues, expenditures and fund balances report.

**REVENUES, EXPENDITURES AND FUND BALANCES REPORT
UNAUDITED**

		Audited			Unaudited
<i>s./Bob/fund Balances Report</i>					December
Fund #	Fund Title	6/30/13 Fund Balance	YTD Revenue	YTD Expenditures	Fund Balance as of 12/31/2013
100X	General Fund	2,148,010	1,476,241	2,313,075	1,311,176
2002	State COPS	36,297	(7)	56,954	(20,664)
2006	Snow Removal	0	23,190	18,334	4,856
2007	Streets	383,689	235,774	309,155	310,309
2010	Street Mitigation	43,186	19,976		63,162
2011	Police Mitigation	37,112	27,635		64,746
2012	Fire Mitigation	91,641	22,767		114,408
2013	Park Dedication	24,859	(28)		24,832
2014	State of CA - Prop 30/AB 109	24,674	28,273	24,674	28,273
2016	State Comm. Dev. Rev.FD	998,900	3,019	68,085	933,834
2017	State Economic Rev. FD	434,382	1,392		435,774
2018	Home Revolving Fund	746,797	706		747,503
2030	Traffic Safety	81,452	2,815		84,267
2031	Barry Creek Development	489	(0)		489
2033	Chestnut Street Culvert (was 3004)	25,237	(6)		25,231
2036	Skyline - Numa Signal	77,796	(18)		77,778
2037	Skyline Bicycle Lane	7,465	(2)		7,464
2038	Skyline - Rt 139 Signal	18,021	(4)		18,017
3019	STIP Rehab Project	(481,661)	716,523	443,522	(208,660)
3023	Prop 1B CIP	70,398		28,104	42,293
3025	Sierra Park Project CIP	150,535	25,020	3,025	172,529
4001	Miller Fletcher	962,867	(94,457)	131,423	736,988
4003	City Hall Debt Service	104,361	40,548	67,877	77,032
4004	2013 CalPERS Refunding Loan	0	279,679	117,277	162,401
711X	Water Funds	2,791,498	1,086,213	1,469,279	2,408,432
7201	Airport	1,897,342	77,568	135,256	1,839,654
7301	Geothermal	501,116	46,361	31,704	515,773
740X	Natural Gas	(193,469)	1,464,735	1,849,992	(578,726)
7530	Golf Course	2,010,239	170,699	207,977	1,972,961
7610	OPEB	(174,344)	22,320		(152,024)
7620	PW Admin/Engineering	(344)	5,150	34,348	(29,543)
7630	Risk Management	858,002	252,723	323,773	786,952
8402	LAFCO	26,664	28,489	29,845	25,308
8404	Air Pollution	297,159	104,843	80,235	321,767
8405	Air Pollution - Carl Moyer	323,013	(74)	245,217	77,722
	TOTALS	14,323,385	6,068,063	7,989,133	12,402,315

Reviewed by: ~~SCA~~ City Administrator
~~PAW~~ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Craig Platt, Public Works Director

Action Date: February 5, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 14-5025 authorizing Mayor to sign Memorandum of Understanding, Integrated Regional Water Management (IRWM) in the Lahontan Basins Region

PRESENTED BY: Craig Platt, Public Works Director.

SUMMARY: In March 2011, the Susanville City Council entered into a Memorandum of Understanding with Lassen County, Honey Lake Valley Resource Conservation District (RCD), and Lassen Irrigation District to create a Regional Water Management Group to establish an Integrated Regional Water Management Region.

In February 2011, the Susanville City Council signed a support letter for submission of a grant application by the RCD. The RCD was successful in obtaining the grant and has awarded the contract for the preparation of the plan to Dyer Engineering Consultants, Inc., located in Reno, Nevada.

The existing MOU has served its purpose by providing the framework for the cooperative effort that led to the creation of the Lahontan Basins Region, which is a geographic area recognized by State as an integrated water management region, and obtaining the planning grant from the State Division of Water Resources.

At this time it is necessary to restructure the MOU to better define the Regional Water Management Group (RWMG). The proposed MOU, attached for consideration, defines the RWMG as a five member board with the responsibility of preparing the Integrated Regional Water Management Plan (IRWMP) and limits the authority of the group. At this time the RWMG's purpose is solely for the preparation of IRWMP. The plan preparation will require time and resources from each RWMG member agency. Most importantly, the RWMG will be making policy decisions, setting project ranking criteria, and identifying high priority projects within the region. It is anticipated that through the planning process, additional authorities, roles and responsibilities for the RWMG will be identified. It is very likely that a third version of the MOU will be created in the future to expand the authority of the RWMG.

Description:

The purpose of the IRWMP is to provide a framework that will foster a collaborative effort to manage all aspects of water resources in our region. The IRWMP is to be developed with extensive participation from local agencies, stakeholders, individuals, and groups in an attempt to address the issues and differing perspectives of all involved through mutually beneficial solutions. By coordinating water related activities in our region among various water purveyors, users, and stakeholders, the IRWMP will serve as a tool to ensure reliable water supplies in the future.

The RWMG has a tight time frame to complete the IRWMP. The goal is to complete the plan in time for the Region to submit projects for the final implementation cycle. Projects such as water infrastructure improvements, flood management projects, stream restoration, watershed enhancement, and a variety of others will all be eligible if addressed in the plan.

FISCAL IMPACT: There is no fiscal impact associated with the MOU. Council member and staff time is the only requirement.

ACTION REQUESTED:

- 1) Adopt Resolution No. 14-5025 authorizing Mayor to sign Memorandum of Understanding, Integrated Regional Water Management (IRWM) in the Lahontan Basins Region.
- 2) Appoint council member and alternate to serve as City representative on the Regional Water Management Group.

ATTACHMENTS:

- 1) Resolution No. 14-5025
- 2) MEMORANDUM OF UNDERSTANDING (MOU) Integrated Regional Water Management (IRWM) in the Lahontan Basins Region

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RESOLUTION 14-5025
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING MAYOR TO EXECUTE THE INTEGRATED REGIONAL WATER
MANAGEMENT (IRWM) IN THE LAHONTAN BASINS REGION
MEMORANDUM OF UNDERSTANDING.

WHEREAS, the City of Susanville recognizes the benefit of coordinating water management efforts within the Lahontan Basins Region; and

WHEREAS, the City of Susanville has participated in the Memorandum of Understanding that led to the creation of the Lahontan Basins Region that has been recognized by the State Division of Water Resources as an Integrated Regional Water Management Planning Region; and a grant award to prepare an Integrated Regional Water Management Plan (IRWMP); and

WHEREAS, the preparation of the IRWMP, requires the Regional Water Management Group to make policy decisions, set project selection criteria, and guide the development of the IRWMP; and

WHEREAS, the existing MOU does not adequately define the structure and authority of the Regional Water Management Group to accommodate the preparation of the IRWMP; and

WHEREAS, the Integrated Regional Water Management (IRWM) in the Lahontan Basins Region Memorandum of Understanding establishes the authority and structure of the Regional Water Management Group.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Susanville that the Mayor is authorized to execute the Integrated Regional Water Management (IRWM) in the Lahontan Basins Memorandum of Understanding.

APPROVED: _____
Rod E. De Boer, Mayor

ATTEST: _____
Gwenna Mac Donald, City Clerk

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The foregoing Resolution No. 14-5025 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 5th day of February 2014, by the following vote.

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter M. Talia, City Attorney

MEMORANDUM OF UNDERSTANDING (MOU)
Integrated Regional Water Management (IRWM)
In the
Lahontan Basins Region

1. BACKGROUND

Based on common interests and values of water resources, local managers and policy makers believe that coordination and collaboration between stakeholders and agencies will result in better understanding and management of surface and groundwater resources. The proposed mechanism for such collaboration is the development of an Integrated Regional Water Management Plan (IRWMP). For the purpose of this MOU, the “region” includes: the Honey Lake Basin including Susan River, Long Valley Creek, and other tributaries; the Eagle Lake Basin; and the Madeline Plains, and is referred to as the “Lahontan Basins Region”. Said Region is delineated on the graphic included as *Exhibit A*.

2. PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to recognize a mutual understanding among entities in the Lahontan Basins Region regarding their joint efforts toward Integrated Regional Water Management (IRWM) governance, development, planning, funding, and implementation. The mutual understanding of the signatories to this MOU (herein collectively referred to as the “Parties”) will facilitate future coordination, collaboration, and communication for comprehensive management of water resources in the Lahontan Basins Region through the establishment of a Regional Water Management Group (RWMG) consistent with CA Water Code § 10539.

3. RECITALS

- 3.1.** The State of California desires to foster Integrated Regional Water Management (IRWM) planning and encourages local public, non-profit, and private entities to define planning regions appropriate for managing water resources and to integrate strategies within these planning regions.
- 3.2.** A comprehensive group of stakeholders, including the Parties, are developing an Integrated Regional Water Management Plan for the Lahontan Basins Region, which will consider broader watershed issues.
- 3.3.** The IRWMP defines a water management planning region that takes into consideration jurisdictional limits, powers and responsibilities, and watershed and groundwater basin boundaries. For purposes of this MOU, “Region” refers to the IRWMP water management planning region as it may be amended from time to time through amendments to the IRWMP.

- 3.4. Water resources management authority in the Region is currently distributed among various public agencies with a range of legal powers and regulatory responsibilities. These public agencies have jurisdictional boundaries defined by political considerations rather than hydrologic conditions. Therefore, sensible water resources planning and management frequently requires coordinated actions by multiple jurisdictions. Private entities within the Region have considerable interests in cooperating with public entities to protect, manage, and enhance water resources within the Region.
- 3.5. By and through this MOU, various public entities and non-profit entities in the Region with responsibility and interests in management of water resources intend to form a Regional Water Management Group (RWMG), pursuant to Water Code section 10539, for the purposes of governing, further developing, implementing, and funding the IRWMP, as well as cooperating with the stakeholders in shared watersheds, either through separate memorandums of understanding, joint powers agreements, and/or eventual inclusion of other adjoining areas into the Region by amendment of the IRWMP.
- 3.6. The Parties desire to link and integrate efforts to jointly oversee the further development, implementation, funding, and governance of the IRWMP.
- 3.7. Through the development of an IRWMP specific to the Lahontan Basins Region the parties desire to retain local control over water management decisions, build and strengthen long-term relationships (intraregional and with adjacent partners), build new alliances and discuss planning for future challenges, and inform state/federal agencies/legislators of regional needs and required projects.

4. GOALS

The goals of the collaborative effort undertaken by the Parties pursuant to this MOU are:

- 4.1. To develop and implement a governance structure for the IRWMP for the Region that meets the requirements set forth in the Integrated Regional Water Management Planning Act of 2002, codified at Water Code sections 10530 et seq., the Water Security, Clean Drinking Water, Coastal and Beach Protection Fund of 2002, codified at Water Code sections 79500 et seq. (Proposition 50), and the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, codified at Public Resources Code section 75001 et seq. (Proposition 84).
- 4.2. To work together to develop the IRWMP to ensure that the plan continually utilizes the best science and data available to address the Region's changing conditions, needs and concerns, including but not limited to ecosystem restoration, environmental and habitat protection and improvement, water supply reliability, flood management, groundwater management, recreation and public access, storm water capture and management, water conservation, water quality protection and improvement, water recycling, wetlands enhancement and creation, land use planning, nonpoint source pollution control, surface

storage, watershed planning, water and wastewater treatment, water transfers and water banking.

- 4.3. To improve and maximize cooperation among stakeholders and coordination of public, private, and non-profit agency plans, programs and projects for mutual benefit and optimal gain within the Region.
- 4.4. To help identify, develop, prioritize, and implement collaborative plans, programs, and projects that may be beyond the scope or capability of individual stakeholders, but which would be of mutual benefit if implemented in a cooperative manner.
- 4.5. To facilitate regional water management efforts that provide multiple benefits and include one or more of the following elements: water supply (including without limitation, banking, efficiency, conservation, and reliability), water quality, flood control, and environmental protection and enhancement objectives.
- 4.6. To foster coordination, collaboration, and communication between stakeholders, adjacent IRWM regions and other interested parties, to achieve greater efficiencies, enhance public services, and build public support for vital projects.
- 4.7. To realize regional water management objectives at the least cost possible through mutual cooperation, elimination of redundancy and to enhance regional competitiveness for State and Federal grant funding.
- 4.8. To identify disadvantaged communities in the Region and take the water-related needs of those communities into consideration.

5. DEFINITIONS

- 5.1. Integrated Regional Water Management Plan (IRWMP). Consistent with Water Code section 10534, IRWMP hereinafter refers to the comprehensive plan for the Region as described in the recitals above, including any amendments, revisions, or updates thereto.
- 5.2. Non-Profit Organization. Consistent with Water Code section 79505(g) and Public Resources Code section 75005(k), "Nonprofit Organization" as used herein means any nonprofit corporation qualified to do business in California, including a nonprofit corporation formed pursuant to the Nonprofit Public Benefit Corporation law (Corporations Code section 5000 et seq.) and qualified under Section 501(c)(3) of the United States Internal Revenue Code.
- 5.3. Project. An action or construction project that addresses a need identified within the IRWMP and Water Code section 10537.
- 5.4. Local Agency. Consistent with Water Code section 10535, "Local Agency" herein refers to any city, county, city and county, special district, joint powers authority, or

other political subdivision of the state, a public utility as defined in Section 216 of the Public Utilities Code, or a mutual water company as defined in Section 2725 of the Public Utilities Code.

- 5.5. Regional Water Management Group (RWMG).** Consistent with Water Code section 10539, RWMG generally refers to a group of three or more Local Agencies in the Region, at least two of which have statutory authority over water supply or water management, as well as those other entities in the Region that may be necessary for the further development and implementation of the IRWMP. As specifically used in this MOU, RWMG shall consist of the Parties to this MOU.
- 5.6. Stakeholder.** An interested party, including without limitation a Non-Profit Organization, a Government, or private property owner that directly participates in or relies upon water management within the Region or that represents the interests of those (including flora and fauna) who do.
- 5.7. Government.** A Local Agency or another government agency, including, without limitation, a federal agency and a federally recognized Indian tribe.

6. MUTUAL UNDERSTANDINGS

- 6.1 RWMG Authority.** The RWMG may prepare and adopt a regional plan for the Lahontan Basins Region in accordance with CA Water Code §10540-10541. A 4/5 majority of the RWMG is necessary to adopt an IRWMP for the Lahontan Basins Region. Said regional plan shall contain provisions requiring the use of indemnification, sub-grant agreement, or other mechanism to ensure that neither the RWMG nor the parties to this MOU are financially responsible for implementation projects that are provided grant funding but are not executed by the individual parties to this MOU. The language that is included in the regional plan must be approved by the respective counsels of the parties to the MOU prior to adoption of said plan.
- 6.2 Limitations of Authority.** It is intended that the RWMG shall serve only in the above stated capacities. RWMG membership does not provide any added legal rights or regulatory powers to any RWMG member, or to the RWMG as an entity. RWMG membership does not of itself give any party the power to adjudicate water rights, or to regulate or otherwise control the private property of other parties.
- 6.3** This MOU is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement or contribution of funds between parties to this instrument will be handled in accordance with the laws, regulations, and procedures applicable to each government agency, private landowner, or other participant, including those for government procurement and printing. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority.

- 6.4 Each party shall maintain its own insurance coverage, through commercial insurance, self-insurance or a combination thereof, against any claim, expense, cost, damage or liability arising out of the performance of its responsibilities pursuant to this MOU.
- 6.5 Each party shall perform its responsibilities and activities described herein as an independent party and not as an officer, agent, servant, or employee of any of the other parties hereto. Each party shall be solely responsible for the acts and omissions of its officers, agents, employees, contractors, and subcontractors, if any. Nothing herein shall be considered as creating a partnership or joint venture between the parties.
- 6.6 RWMG Governance. This Section establishes the RWMG. The following provisions will be applicable to the RWMG:
- 6.6.1 The RWMG shall be comprised of one representative for each party to this memorandum of understanding.
 - 6.6.2 Said representatives shall serve at the pleasure of the appointing party.
 - 6.6.3 Each representative shall promptly designate a proxy to represent him or her in RWMG affairs and to vote on all matters when the representative is not in attendance, and the proxy shall serve at the pleasure of the appointing RWMG member.
 - 6.6.4 The RWMG is the final decision-making authority for all matters related to preparation of the Lahontan Basins IRWMP.
 - 6.6.5 The RWMG will review and approve the reports and recommendations of the TAC, described below at Section 6.8, and may issue its own reports or recommendations to the parties of the memorandum of understanding on development of the IRWMP described at Section 6.1.
 - 6.6.6 The RWMG will have a chairperson and a vice-chairperson, and may also select other officers as it deems necessary.
 - 6.6.7 The RWMG may establish rules and regulations for its own organization and procedures that are consistent with this memorandum of understanding and other pertinent rules and regulations governing conduct at public meetings.
- 6.7 Lead Agency. The RWMG shall mutually agree upon a designated signatory Local Agency to facilitate IRWMP implementation and coordinate RWMG activities in furtherance of this MOU (Lead Agency). The Lead Agency will serve at the pleasure of the RWMG. Unless otherwise designated as the Grant Administrator responsible for funding or the Project proponent for an individual Project pursuant to this MOU, the Lead Agency shall not be responsible for any Project, including without limitation completion, funding, or environmental review thereof.
- 6.8 Technical Advisory Committee (TAC). The Lead Agency will organize a committee to advise the RWMG and other Stakeholders concerning implementation, funding, and further development of the IRWMP. The TAC shall consist of individuals who have technical backgrounds in the fields of water, agriculture, biology, ecology, geology, engineering, hydrogeology, planning, resource conservation, riparian systems, water

conservation, and/or water quality. Appointees to the TAC shall serve at the pleasure of the respective parties to this MOU.

- 6.9 Withdrawal. A Party to this MOU may withdraw from participation upon 90-days advance notice to the other Parties. A withdrawing party will remain obligated for its proportionate share of any financial obligation incurred in furtherance of this MOU and/or implementation of the IRWMP prior to the effective date of withdrawal.
- 6.10 Other On-Going Regional Efforts. The IRWMP is separate from efforts of other organizations to develop water-related plans on a regional basis around the Lahontan Basins Region. As the IRWMP is implemented, work products may be shared to provide other entities and groups with current information. The Parties agree to cooperate with the stakeholders in shared watersheds, either through separate memorandums of understanding, joint powers agreements, and/or eventual inclusion of other adjoining areas into the Region by amendment of the IRWMP.
- 6.11 Amendment of Memorandum of Understanding. This MOU may be amended only by a subsequent written agreement approved and executed by all of the Parties. If one or more of the Parties propose amendments to the MOU, the Lead Agency will convene a meeting to vote on the proposed amendments. If a majority of the RWMG votes in favor of the proposed amendments, the MOU as proposed for amendment shall be approved by the decision-making bodies of the Parties within 30 days of the affirmative vote. Any Parties not wishing to continue in the MOU due to the amendments or modifications will have no obligation to sign the amended MOU. The amendments will take effect 30 days after the affirmative vote of a majority of the RWMG so long as, by that time, at least three Local Agencies, at least two of which have authority over water supply or management, have signed the amended MOU.
- 6.12 Counterparts. This MOU may be signed in any number of counterparts by the Parties, each of which will be deemed to be an original, and all of which together will be deemed to be one and the same instrument.
- 6.13 Good Faith. Each Party shall use its best efforts to, in good faith, work towards completion of the objectives of this MOU and the satisfactory performance of its terms. The Parties will reasonably cooperate with each other to carry out the purpose and intent of this MOU.
- 6.14 Conditions: In consideration of the premises stated herein, the parties agree to perform the activities as follows:

All parties signing this document:

- Support the RWMG through active participation, including, but not limited to: attending meetings, providing input in regards to coordination

and collaboration of surface and groundwater resources' management, and dissemination of information about the RWMG activities throughout the party's agency or organization if applicable.

- Cooperate in the development of grant proposals to fund management programs.

6.15 Dispute Resolution. The Parties shall make reasonable efforts to resolve any disputes that may arise from this MOU in a prompt and timely manner.

6.16 Mutual Indemnification. This MOU shall not be construed to shift liability from any given Party to another for any actions taken in furtherance of this MOU. Each Party will remain wholly responsible for any actions it takes pursuant to this MOU. Each Party agrees, to the fullest extent permitted by law, to indemnify, defend, and hold all other Parties and any directors, officers, agents, employees, and insurers thereof from and against any and all claims, judgments, damages, penalties, costs, liabilities, and losses arising out of or related in any way to each Party's respective activities in furtherance of this MOU.

6.17 Venue and Jurisdiction. It is agreed by the parties hereto that unless otherwise expressly waived by them, any action brought to enforce any of the provisions hereof or for declaratory relief hereunder shall be filed and remain in a court of competent jurisdiction in the County of Lassen, State of California.

6.18 Controlling Law. The validity, interpretation and performance of this MOU shall be controlled and construed under the laws of the State of California.

6.19 Effective Date; Term. This MOU shall take effect upon signature of three or more Local Agencies, at least two of which have statutory authority over water supply or water management, and shall thereafter continue so long as the criteria set forth in this section are met until terminated by mutual written agreement of the Parties.

7. SIGNATORIES TO THE MEMORANDUM OF UNDERSTANDING

We, the duly authorized undersigned representatives of our respective entities, acknowledge the above as our understanding of the intent to oversee the governance, funding, further development, and implementation of the Integrated Regional Water Management Plan for the Region.

REGIONAL WATER MANAGEMENT GROUP SIGNATORIES

Dated: _____, 2013

Mr. Robert F. Pyle, Chairman
Lassen County Board of Supervisors

Attest: _____
Ms. Susan Osgood, Deputy Clerk
Lassen County Board of Supervisors

Mr. John Bentley, Chairman
Honey Lake Valley RCD

Attest: _____
Ms. Merry Wheeler, Executive Secretary
Honey Lake Valley RCD

Mr. Stacy Dixon, Chairman
Susanville Indian Rancheria

Attest: _____
Mr. Aaron Dixon, Secretary/Treasurer
Susanville Indian Rancheria

Mr. John Richards, Chairman
Lassen Irrigation Company

Attest: _____

Rodney E. DeBoer
City of Susanville

Attest: _____
Gwenna MacDonald, City Clerk
City of Susanville

Exhibit "A"



Reviewed by: JGH City Administrator
AM City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Heidi Whitlock, Project Manager

Action Date: February 5, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 14-5027 Approving and authorizing the abatement and demolition of structure at 600 Nevada Street.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The property located at 600 Nevada Street was purchased by the City of Susanville as an economic development funded project to renovate and convert the residential units into office space to bring new life into the uptown area. The City subsequently has made numerous attempts to sell the property to an individual or group interested in restoring it to a habitable condition. Unfortunately, these attempts have not generated a qualified buyer with the resources to complete the project. The increasing concern has been that the structure continues to deteriorate to the point of becoming an attractive nuisance and with the high cost of renovation, demolition has become the preferred option. At the direction of the Council staff has made the community aware of the opportunity to purchase and complete the project, and to that end staff ran a few large display advertisements in the paper notifying the public of the opportunity to acquire the property. Unfortunately, none of the proposals met the basic criteria established by the City.

Bids were solicited for abatement and demolition and were presented to the Council at the January 15th meeting. Council directed staff to move forward with abatement and demolition and to bring the low bid proposals back to the Council for approval. The low bidder for abatement was BELFOR Environmental Inc., at \$3,292.47 and the low bidder for demolition was Pee Wee Enterprises at \$14,443.00.

FISCAL IMPACT: Cost of services to total \$17,735.47.

ACTION REQUESTED: Motion to approve Resolution No. 14-5027 approving and authorizing the abatement and demolition of the structure at 600 Nevada Street and increase fund 7630-411-40-4450, risk management, for \$17,735.47.

ATTACHMENTS: Scope of work requested
Bid submitted by BELFOR Enterprises Inc.
Bid submitted by Pee Wee Enterprises

RESOLUTION NO. 14-5027
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AND AUTHORIZING THE ABATEMENT AND DEMOLITION OF
STRUCTURE LOCATED AT 600 NEVADA STREET.

WHEREAS, the City of Susanville desires to perform the abatement and demolition of the property located at 600 Nevada Street; and

WHEREAS, the City of Susanville solicited bids for the abatement of said property with BELFOR Environmental, Inc. submitting the lowest bid of \$3,292.47; and

WHEREAS, the City of Susanville solicited bids for the demolition of said property with Pee Wee Enterprises submitting the lowest bid of \$14,443.00; and

WHEREAS, the City Council of the City of Susanville has considered the Agreement for Services provided by both BELFOR Environmental, Inc. and Pee Wee Enterprises attached hereto as Exhibit A and B,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby accepts the bids submitted and directs staff to continue with the abatement and demolition of the above mentioned property with the parties mentioned.

Dated: February 5, 2014

APPROVED: _____
Rod DeBoer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5027** was adopted at a regular meeting of the City Council of the City of Susanville held on the 5th day of February, 2014 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney



December 6, 2013

To whom it may concern,

The City of Susanville is soliciting bids for the complete abatement of the structure located at 600 Nevada St. Susanville, CA

Please provide by December 20, 2013 a bid including the following requirements:

1. All utility disconnects are the responsibility of the contractor.
2. The contractor must obtain a demolition permit from the City of Susanville.
3. The contractor must hold a valid C-21 license.
4. Any damage to site improvements will be the responsibility of the contractor to repair.
5. Existing trees on the property will remain.
6. Abandonment in place of underground utility lines on the private side is acceptable.
7. Structure shall be completely removed from the site and properly disposed of.
8. Remaining bare soil shall be graded flat.
9. Asbestos and Lead Paint abatement shall be the responsibility of the City of Susanville and will be completed prior to house abatement.

If you have any questions please call 530-257-1061.

Thank you,

James Moore
Battalion Chief/Fire Marshal
Susanville Fire Department
jmoore@cityofsusanville.org



BELFOR Environmental, Inc.

50 Artisan Means Way, Suite B - Reno, Nv 89511
(775) 424-3200 Tel. - (775) 356-0633 Fax
NV # 0077483 - CO216 - CA # 892184 - DOSH # 1017
NV Contract Limit Amount - Unlimited

13-2011-SUSAN_F

13-2011-SUSAN_F

DESCRIPTION

QNTY

Our scope of work for the structure located at 600 Nevada St. is to remove the sheet vinyl, and associated mastic, in kitchens one and two. Also, scrape all loose/flaking paint on exterior of building in preparation for demolition.

Main Level

Kitchen 1

Height: 8'

DESCRIPTION

QNTY

1. Containment Barrier/Airlock/Decon. Chamber	62.00 SF
2. Protect - Cover with plastic	71.67 SF
3. Peel & seal zipper	1.00 EA
4. Negative air fan/Air scrubber (24 hr period) - No monit.	2.00 DA
5. Tear out asbestos vinyl floor covering (no haul off)	110.00 SF
6. HEPA Vacuuming - Light - (PER SF)	110.00 SF
7. Clean more than the walls	405.33 SF
8. Encapsulate abated area	110.00 SF
9. Hazardous Waste/Mold Cleaning Technician - per hour	1.00 HR
Equipment decontamination and final cleanup.	

Kitchen 2

Height: 8'

DESCRIPTION

QNTY

10. Containment Barrier/Airlock/Decon. Chamber	76.00 SF
11. Protect - Cover with plastic	91.00 SF
12. Peel & seal zipper	1.00 EA
13. Negative air fan/Air scrubber (24 hr period) - No monit.	2.00 DA
14. Tear out asbestos vinyl floor covering (no haul off)	150.00 SF
15. HEPA Vacuuming - Light - (PER SF)	150.00 SF
16. Clean more than the walls	522.67 SF
17. Encapsulate abated area	150.00 SF
18. Hazardous Waste/Mold Cleaning Technician - per hour	1.00 HR
Equipment decontamination and final cleanup.	

General

DESCRIPTION

QNTY



BELFOR Environmental, Inc.

50 Artisan Means Way, Suite B - Reno, Nv 89511
 (775) 424-3200 Tel. - (775) 356-0633 Fax
 NV # 0077483 - CO216 - CA # 892184 - DOSH # 1017
 NV Contract Limit Amount - Unlimited

CONTINUED - General

DESCRIPTION	QNTY
19. Hazardous waste hauling & disposal - (Bid item)	1.00 EA
20. Add for personal protective equipment (hazardous cleanup)	9.00 EA
21. Respirator - Half face - multi-purpose resp. (per day)	3.00 DA
22. Respirator cartridge - HEPA only (per pair)	3.00 EA
23. Eye protection - plastic goggles - Disposable	3.00 EA
24. Hazardous Waste/Mold Cleaning Technician - per hour	18.00 HR
The above number represents the amount of man hours it will take Belfor Environmental employees to scrape all loose/flaking lead based paint on the interior/exterior of structure. Scraping of all flaking lead based paint is required by both regulatory agencies (U.S. EPA Region IX, and Cal OSHA) before structure can be demolished.	

Grand Total 3,292.47

Rick Stalcup

Grand Total Areas:

668.00 SF Walls	260.00 SF Ceiling	928.00 SF Walls and Ceiling
260.00 SF Floor	28.89 SY Flooring	81.33 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	94.33 LF Ceil. Perimeter
260.00 Floor Area	288.11 Total Area	668.00 Interior Wall Area
576.33 Exterior Wall Area	73.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

RESIDENTIAL CONSTRUCTION RECOVERY FUND

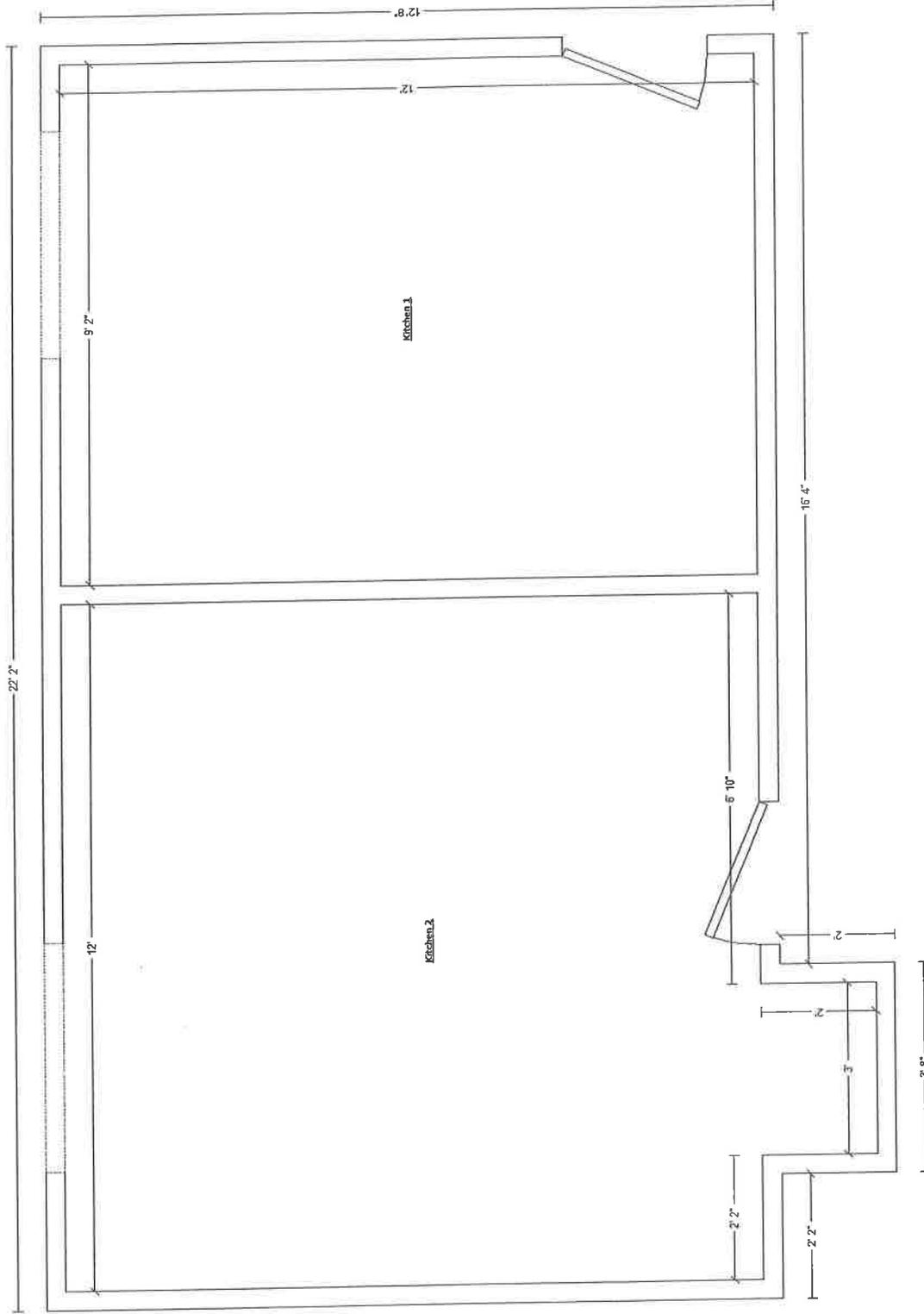
Payment may be available from the Recovery Fund if you are damaged financially by a project performed on your residence pursuant to a contract, including construction, remodeling, repair or other improvements, and the damage resulted from certain specified violations of Nevada law by a contractor licensed in this State. To obtain information relating to the Recovery Fund and filing a claim for recovery from the Recovery Fund, you may contact the State Contractors' Board at the following locations:
 State Contractors' Board
 State Contractors' Board
 9670 Gateway Drive, Suite 100 2310 Corporate Circle, Suite 200
 Reno, Nevada 89521 Henderson, Nevada 89074

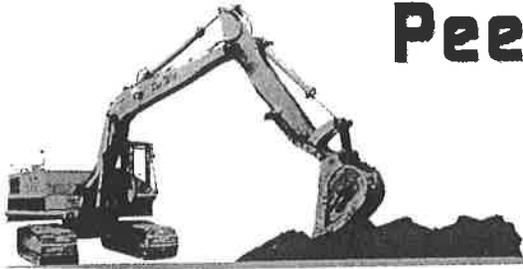


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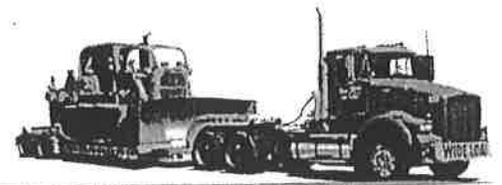
Telephone number: (775) 688-1141 Telephone number: (702) 486-1100





Pee Wee Enterprises

701-315 Richmond Rd.
Susanville, CA 96130
530-257-4644
Lic. #859334



January 30, 2014

City of Susanville
66 North Lassen Street
Susanville, CA 96130

Job site; 600 Nevada Street, Susanville, CA.

As discussed on 1/30/14; amendment to 600 Nevada Street project;

1. As required by City of Susanville Safety Fence will be installed at an additional cost of \$473.00.
2. As requested by City of Susanville, bid good for 90 days from original bid date.
3. Our bid states contractor has all salvage rights, as requested by City of Susanville on 1/30/14, City of Susanville will salvage windows and 1 bathtub before start of job.

Thank you,

Norman Shepherd

Norman Shepherd

Pee Wee Enterprises

701-315 Richmond Rd.
Susanville, CA 96130
530-257-4644
Lic. #859334



December 20, 2013

City of Susanville
Fire Department
1505 main Street
Susanville, CA 96130
Phone 257-5152

Abatement of Structure located at 600 Nevada Street, Susanville, CA.

Job description:

1. Provide all equipment, labor and materials to demolish and remove structure located at 600 Nevada Street.
2. All material to be hauled to legal landfill.
3. Remove all concrete foundations, basement walls and slab.
4. Fill basement with import D.G. fill material and grade entire site smooth.

Estimated Bid; \$13,970.00

Notes;

1. Includes demolition permit.
2. Includes all utility disconnects.
3. All asbestos and lead paint abatement to be removed by others prior to start of work.
4. Does not include any work to underground fuel tank.
5. Does not include any compaction work or compaction tests to fill in basement. However we are available to do this work.
6. Does not include cost for safety fencing.
7. All material salvaged to be owned by contractor.
8. Concrete sidewalks parallel to street to remain.
9. Sidewalks to building to be removed.
10. Bid good for 60 days.

AGENDA ITEM NO. 13A

Reviewed by: ~~JGH~~ City Administrator
~~JMD~~ City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Collections: Accounts Receivable

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: A report will be given at the meeting regarding the status of the City's Accounts Receivable collections process.

FISCAL IMPACT: None

ACTION REQUESTED: None information only

ATTACHMENTS: None