
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Rod E. De Boer, Mayor
Brian Wilson, Mayor pro tem
Lino P. Callegari Cheryl McDonald Nicholas McBride

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
January 15, 2014 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 14-5025

Next Ordinance No. 14-0995

1 APPROVAL OF AGENDA: (Additions and/or Deletions)

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.

3 CLOSED SESSION:

A PUBLIC EMPLOYMENT – pursuant to Government Code Section 54957:

1 Approved Position List

2 Employee Status Report

3 Public Employment Performance Evaluation: City Treasurer

B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): six cases

4 RETURN TO OPEN SESSION: (recess if necessary)

- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day: Jared G. Hancock, City Administrator*
- *Proclamations, awards or presentations by the City Council:*

5 BUSINESS FROM THE FLOOR:

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Receive and file minutes from City Council's November 20, December 4 and 18, 2013 meetings
- B Approve vendor warrants numbered 89814 through 89945 for a total of \$539,853.17 including \$199,926.37 in payroll warrants
- C Receive and File Treasurers Report: November 2013
- D Receive and File Finance Report: November 2013
- E Approve request to write off accounts receivable

7 **PUBLIC HEARINGS:**

- A Consideration of Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:
 - 1 Public Hearing: Solicit and consider comments relative to abatement/lien at:
 - 850 Plumas Street: 107-191-19
 - 335 Grand Avenue: 105-042-02
 - 864 Shasta Street: 107-192-10
 - 729 Sierra Street: 107-182-05
 - 1630 Cornell Street:105-210-25
 - 2 Action: Consider **Resolution No. 14-5015, 14-5016, 14-5017, 14-5018 and 14-5019**; approving reports on assessment and lien against certain real properties and confirming assessment and lien against properties

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of Resolutions relative to June 3, 2014 Primary Municipal Election:
 - **Resolution No. 14-5020**, Calling for the holding of a primary municipal election to be held on Tuesday, June 3, 2014 for the election of certain officers as required by the provisions of the laws of the State of California relating to general law cities;
 - **Resolution No. 14-5021**, Requesting the Board of Supervisors of the County of Lassen to consolidate a primary municipal election to be held on Tuesday, June 3, 2014 with the statewide primary election to be held pursuant to §10403 of the *Elections Code*;
 - **Resolution No. 14-5022**, Adopting regulations for candidates for elective office pertaining to Candidates' Statements submitted to the voters at an election to be held on Tuesday, June 3, 2014.
- B Consider approval of proposed Fire Department capital improvement project
- C Consider approval of **Resolution No. 14-5014** approving Airport Capital Improvement Plan

D Consider approval of **Resolution No. 14-5024** accepting the City of Susanville Audited Financial Statements for fiscal year ending June 30, 2013.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider approval of **Resolution No. 14-5023** authorizing expenditure of funds from Water CIP Fund / Well #4 pump repair project
- B Consider **Ordinance No. 14-0991** amending Chapter 12.36 "Trees" of Susanville Municipal Code; waive first reading and introduce
- C Consider **Resolution No. 14-4958** adopting approved Street Tree Species list

13 **CITY ADMINISTRATOR'S REPORTS:**

- A City Department Update: Fire – *T. Friedline*
- B Johnstonville Well Update – *J. Hancock*
- C 600 Nevada Street Update – *J. Hancock*

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on February 5, 2014 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for January 15, 2014 in the areas designated on January 10, 2014.


Gwenna MacDonald, City Clerk

Reviewed by: JSA City Administrator
PMV City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's November 20, December 4 and 18, 2013 meetings.

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's November 20, December 4 and 18, 2013 meetings.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's November 20, December 4 and 18, 2013 meetings.

ATTACHMENTS: Minutes: November 20, 2013
December 4, 2013
December 18, 2013

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY
Regular Meeting Minutes
November 20, 2013 – 6:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, Mayor pro tem Wilson and Mayor Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve the agenda as submitted; motion carried unanimously.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: There were no comments.

3 CLOSED SESSION: At 6:01 p.m. the Council recessed to closed session to discuss the following:

- A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
 - 1 Agency Negotiator: Jared G. Hancock
 - Bargaining Unit: SPOA: 2013/2014
 - 2 Overtime Language Modification
 - 3 Employee Status Report

- B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): six cases

- C PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – pursuant to Government Code §54957

- D PUBLIC EMPLOYMENT – pursuant to Government Code Section 54957:
 - 1 Approved Position List

4 RETURN TO OPEN SESSION: At 7:00 p.m. the City Council reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Theodore Friedline, Fire Chief; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the agenda was approved as submitted.

Mr. Hancock reported that the City Council had given direction to staff in closed session and had voted unanimously to approve the contract with the Susanville Peace Officer Association bargaining group and prepare the contract with changes to present at the next meeting for formal acceptance. The City Council

also took action on two other items; adding a temporary public works secretary to the approved position list, and they voted four to zero to uphold the termination of Ms. Boyles, and directed the City Attorney to respond in writing no later than December 10, 2013.

Councilmember McBride offered the thought of the day.

Chief Downing recognized the contribution of Craig Lima who assisted in the recent apprehension of suspects during an armed burglary. Mayor De Boer presented Mr. Lima with a certificate of appreciation on behalf of the City Council.

5 BUSINESS FROM THE FLOOR:

Shawnee Adams, Shasta Street resident, complained about the condition of her neighbor's property which presented a health and safety hazard for the residents on the south end of Shasta Street.

Mayor De Boer agreed wholeheartedly and directed Mr. Hancock to work with Ms. Adams, doing everything possible to assist in getting the problem taken care of.

Mr. Hancock reviewed the progress made to date under the City Council's previous direction to use the tools available to address nuisance abatement problems. The process that is in place is not perfect, but it is improving and staff is working together to address concerns.

John Gerry, Shasta Street resident, circulated pictures of the trash and debris in the yard near his home. He explained that he and Ms. Adams were neighbors and were both frustrated by what appeared to be someone playing games; one or two loads of trash would be hauled to look as if the property were being cleaned up, and then the progress would stop.

It was the consensus of the Council for staff to work together to follow up on the Shasta Street property nuisances.

Bill Feierband attended the special meeting at the Veterans Hall on November 18th for the formation of a swimming pool JPA, and requested an explanation from Councilmember McDonald for her "no" vote.

Councilmember McDonald responded that she was not against a swimming pool but believes that the proposed budget is too expensive and that is why she cannot support it.

Mr. Feierband requested that Councilmember Callegari explain his no vote.

Councilmember Callegari responded that he spends his money at the airport where he pays for his own airplane. He doesn't expect the citizens to pay for it unless they vote for it.

Mr. Feierband referred to the City Council's decision to take on the golf course and expand it to 18 holes, stating that he never had an opportunity to vote for the community to have a golf course.

Councilmember Callegari explained that the golf course and airport are enterprise funds, and are designed to be self-sustaining for those who use and benefit from their use. He did not support the expansion of the golf course, and explained high cost of swimming pool maintenance. He referred to the gymnasium at the high school, and how it was saved for use by retrofitting the walls. He believes the same could be done with the old Roosevelt Pool.

Kathie Garnier thanked the City Council for its effort to clean up the property at the corner of Union and North Street.

- 6** **CONSENT CALENDAR:** Mayor De Boer reviewed the items on the Consent Calendar:
- A Receive and file minutes from City Council's October 16, 2013 meeting
 - B Approve vendor warrants numbered 89399 through 89492 for a total of \$165,268.97
 - C Receive and file Finance Report: October 2013
 - D Receive and file Treasurers Report: October 2013

Motion by Councilmember Callegari, second by Councilmember McDonald to approve the consent calendar; motion carried unanimously.

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.
Commission/Committee Reports:

9 **NEW BUSINESS:**

9A **Consider approval of Resolution No. 13-5008 authorizing application for funding through the CA Department of Public Health Safe Drinking Water State Revolving Fund Program** Mr. Platt reported that the City was recently notified by the California Department of Public Health Drinking Water Division that there are funds available through the Pre-Planning and Legal Entity Formation Assistance Program. This provides assistance to communities for the formation of an entity that has the ability to access Safe Drinking Water State Revolving Funds. Due to the time constraints for submission of the application, Mr. Platt explained that he signed the application in his capacity as the Public Works Director. The application for funding is strictly for pre-planning, and while it may evolve into a pre-construction project, application submittal does not obligate the City at this stage. An authorizing resolution is required as part of the application process.

Mr. Platt explained the various uses of the project funds, looking forward to potential solutions for the water quality issues at the Airport and Johnstonville area. The maximum grant amount per application is \$250,000.00. He explained the components that the funding could be used for and reviewed the proposed work plan which would include identification of water source; documentation of health problem; project purpose and outcomes; community support and public outreach efforts; staff and professional resources; and identification of proposed and appropriate legal entity. The CDPH will rank the applications and make notice of award approximately 30 days from posting the scores. Work Plan activities should begin within 30 days from funding agreement execution. He invited questions from the City Council.

Councilmember Callegari asked if the area includes the well that services Caltrans. Mr. Platt responded that the grant would be tied to the water system at the airport.

Mayor pro tem Wilson observed that it looked as if the request for approval was brought forward after the fact.

Mr. Platt responded that the State has been strongly urging the City to apply, and it appeared that there was excess funding that needed to be committed. He stated that the application did not need approval for

submittal, but an authorizing resolution was part of the required material. He reiterated that applying for the grant did not commit the City for any matching funds.

There was a general discussion regarding the future of the water system in the Johnstonville area.

Motion by Councilmember McDonald, second by Councilmember Callegari, to approve Resolution No. 13-5008; motion carried.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION:

The Susanville Municipal Energy Corporation convened at 7:40 p.m. with all members present.

11B Receive and file the Annual SMEC report Mr. Platt explained that the Susanville Municipal Energy Corporation includes the City's Water, Geothermal and Natural Gas utilities and each year a brief overview of the operation and capital improvement project activities is provided. He reviewed the key elements of projects in progress and completed for each utility and the cash balances of \$4,500,014 for Water, \$3,205,380 for Natural Gas and \$239,835 for Geothermal.

Director Wilson requested an update regarding the status of a business plan for the Water and Natural Gas utility. Mr. Platt responded that he anticipated having it prepared by March 2014.

Motion by Director Callegari, second by Director McDonald to accept the annual SMEC report; motion carried with Director Wilson voting No.

At 7:45 p.m. the Board of Directors adjourned and reconvened as the Susanville City Council.

12 CONTINUING BUSINESS:

12A Consider approval of Resolution No. 13-5009 amending contract for services with Greendot Transportation Solutions Mr. Hancock reported that the City has been pursuing the use of Transportation Enhancement (TE) funding from the State Transportation Improvement Program for two projects, one for the County and one for the City. The City's project is the known as the Southeast Gateway project which features improvements to Highway 36 entering Susanville from the east and an application was submitted. In January 2013 the funding process for transportation improvement projects like the one the City proposed has changed significantly. The new program, Transportation Alternatives Program (TAP), replaces many funding programs including Transportation Enhancements, Recreational Trails, Safe Routes to School, and several other discretionary programs, wrapping them into a single funding source.

The City initially received information that the TE fund would still be available if an application was submitted before the end of 2013 and have since been informed that this information was incorrect and that the project is not eligible to use unexpended 2012 funds. If the City wished to pursue this project it will have to be programmed in the next STIP funding cycle and funding will come out of the STIP. It is anticipated that the LCTC will approve the STIP program funding for project at their November 18, 2013 meeting.

As a result the contract the City entered into with Greendot Transportation solutions is proposed to be amended to reflect additional work that will be needed to take the project through the normal STIP project funding process. Staff proposes to revise its contract with Greendot Transportation Solutions to prepare a

project study report required by Cal Trans for the project. The expertise provided by Mr. Schwein will make the application more competitive, and costs may be reimbursed through transportation planning funds.

Motion by Councilmember Wilson, second by Councilmember Callegari to approve Resolution No. 13-5009; motion carried unanimously.

13 CITY ADMINISTRATOR'S REPORTS:

13A Law Enforcement Shooting Range Chief Downing explained that local law enforcement agencies have been utilizing the Bass Hill Shooting Range for more than 20 years. The property is owned by the Department of Fish & Wildlife, and several months ago, the City and other law enforcement groups met with the Department to discuss issues related to the continued use of the range. It became evident that the days of being able to utilize that site were numbered due to issues regarding wildlife migration and land use. Based upon that meeting, the entities and some City staff have been considering some other options for the location of ranges that might be feasible, and have come up with a few including the range at the High Desert, the Sierra Sportsmen's Club off Rice Canyon Road and land either in or close to City limits. He explained some of the challenges presented by those locations, including the heavy use by High Desert employees, and accessibility during the winter months. City police officers are required to shoot quarterly, and the department schedules testing every other month so that the officers have an opportunity to test four times throughout the year. The location that has been the most promising is the old City dump site off Highway 139, and staff has been working to identify and mitigate any impact to the area. Chief Downing explained that there has been an objection voiced by one neighboring land owner who met with himself and the City Administrator and expressed concerns including fire danger, or ricochet, among other things. Staff believes that through the design process and other measures that most of his concerns can be mitigated, however before moving forward any further in the study and design phase, he wanted to have a discussion in public regarding the potential location, and obtain feedback from the Council regarding any questions or concerns.

There was a general discussion regarding other locations, the use of the facility by law enforcement professionals and it was the consensus of the Council to keep them advised of the progress.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Mayor pro tem Wilson provided an update regarding the recent Transportation Commission meeting. He requested that City departments provide periodic updates regarding the activities in their respective departments.

15 ADJOURNMENT: Motion by Mayor pro tem Wilson, second by Councilmember McBride to adjourn the meeting; motion carried unanimously.

Meeting adjourned at 8:01 p.m.

Respectfully submitted by

Rod E. De Boer, Mayor

Approved on _____

Gwenna MacDonald, City Clerk

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY
Regular Meeting Minutes
December 4, 2013 – 6:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, Mayor pro tem Wilson and Mayor Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Hancock noted that a correction had been made to the attachment for Item 12A and copies were provided to the Council and Public.

Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve the agenda with the correction as noted; motion carried unanimously.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: There were no comments.

3 CLOSED SESSION: At 6:01 p.m. the Council recessed to closed session to discuss the following:

- A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
 - 1 Agency Negotiator: Jared G. Hancock
Bargaining Unit: SPOA: 2013/2014

- B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases

- C PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – pursuant to Government Code §54957

- D PUBLIC EMPLOYMENT – pursuant to Government Code Section 54957:
 - 1 Approved Position List

4 RETURN TO OPEN SESSION: At 7:00 p.m. the City Council reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; James Moore, Battalion Chief; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the agenda was approved with a correction to Item 12A.

Mr. Hancock reported that the City Council voted in closed session to approve the Decision on Appeal letter upholding the termination of Ms. Boyles and authorized forwarding the letter to Ms. Boyles. They voted to

support a revision to the approved position list to create a Secretarial position at Range 134 and represented by the Miscellaneous bargaining unit, and the removal of the Assistant to the Public Works Director position. To ensure that the job description accurately reflects the responsibilities of the position, the description will be revised and brought back for Council approval.

Mr. Hancock offered the thought of the day.

Chief Downing recognized Officer Nathan Horton who was recently honored by the American Legion by being chosen as Officer of the Year.

5 BUSINESS FROM THE FLOOR:

John Gerry and Gloria Leslie, Shasta Street residents, thanked the City Council for their effort in bringing about the clean-up of a nuisance property on their street. The amount of work has been phenomenal and they have thanked the current tenant for his work.

6 CONSENT CALENDAR: Mayor De Boer reviewed the items on the Consent Calendar:

- A Approve vendor warrants numbered 89493 through 89578 for a total of \$472,882.74 including \$201,212.88 in payroll warrants
- B Approve **Resolution No. 13-5012** approving Mutual Aid Agreement with High Desert State Prison for use of weapons range
- C Approve **Resolution No. 13-5013** amending Susanville City Council Committee List

Motion by Councilmember Callegari, second by Councilmember McDonald to approve the consent calendar; motion carried unanimously.

7 PUBLIC HEARINGS:

7A Consider Ordinance No. 13-0994 amending Susanville Municipal Code Title 15 Building and Construction;

- 1 Public Hearing: Solicit and consider public comments regarding the amendment of the Susanville Municipal Code.**
- 2 Action: Consider Ordinance No. 13-0994 amending Susanville Municipal Code Title 15 Building and Construction: Waive second reading and adopt**

Mr. Hancock reported that the 2013 California Building Code becomes effective January 1, 2014 and the City is required by State Law to enforce provisions of the new code. The City Building Division and Fire Division have also recommended adoption of several appendices and some modifications to assist with the implementation of the Code. Those include a requirement regarding the installation of automatic sprinkler systems in all new commercial buildings over a set square footage threshold, an amendment regarding moving structures within the City, expansion of the area prohibiting above ground storage tanks for flammable liquids and bulk fuel, and the elimination of obsolete regulations for auto and trailer camps. The Ordinance has been properly noticed and upon approval would be effective in 30 days.

Mayor De Boer opened the public at 7:10 p.m. and requested comments from the public. There being no comments either for or against the proposed adoption, the public hearing was closed at 7:11 p.m.

Mayor pro tem Wilson clarified that aside from the requirement pertaining to the size of the commercial building requiring automatic sprinklers, the City was only adopting what was required by State law.

Mr. Hancock confirmed that the City was only adopting the minimum required by State law, aside from the 3,000 square foot size requirement for commercial buildings and the listed appendices.

Motion by Councilmember Callegari, second by Mayor pro tem Wilson, to waive the second reading and adopt Ordinance No. 13-0994; motion carried unanimously.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.
Commission/Committee Reports:

9 **NEW BUSINESS:**

9A Consider approval of Resolution No. 13-5010 adopting the Americans with Disabilities (ADA) Transition Plan Mr. Platt reported that the Americans with Disabilities of 1990 protects disabled individuals in the area of employment, public accommodations, and services made available by State and local agencies. The utilization of various State and Federal funds on City projects requires that the City adopt a Transition plan which provides a schedule for the removal of physical barriers in the public rights of way, and will assist the City in planning and budgeting for accessibility improvements in the community. He stated that it is anticipated for the process will take approximately two years, and reviewed the plan goals.

Mayor pro tem Wilson asked if snow removal was included in the plan, and Mr. Platt responded that it is limited to physical structures.

Motion by Councilmember Callegari, second by Councilmember McDonald to approve Resolution No. 13-5010; motion carried unanimously.

At 7:15 p.m. Mayor De Boer recused himself from discussion of the next item and exited the Council chambers. Mayor pro tem Wilson requested the staff report.

9B Consider approval of surplus equipment to American Legion Eagle Lake Post #162 Mr. Hancock explained that the City has been working to consolidate unused and/or obsolete equipment and supplies and conduct a surplus sale which is anticipated to be held sometime in the spring. It came to his attention that the American Legion has immediate need for a functional fax machine to assist with conducting the activities of their group. The service organization plays an active role in the community, and it would be appropriate for the City Council to consider donation of the equipment to the American Legion group.

There were no questions or public comments.

Motion by Councilmember Callegari, second by Councilmember McDonald, to approve the donation of the equipment; motion carried. Abstain: De Boer

At 7:17 p.m. Mayor De Boer returned to the Council Chamber and assumed his seat at the dais.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

12A **Consider approval of Resolution No. 13-5011 approving and authorizing Mayor to execute MOU with Susanville Peace Officer Association Bargaining Unit** Mr. Hancock explained that the City Council voted at the last meeting to approve the terms of the contract with the Susanville Peace Officer Association Bargaining unit, and directed staff to bring back the contract for official adoption by resolution. He reviewed the changes which were delineated by bold and strike-out text, and noted a correction to a typographical error in Section 19 – Health, Dental, Vision Insurance.

Motion by Mayor pro tem Wilson, second by Councilmember McDonald to approve Resolution no. 13-5011; motion carried unanimously.

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

14A **AB1234 travel reports:**

15 **ADJOURNMENT:** Motion by Mayor pro tem Wilson, second by Councilmember McDonald to adjourn the meeting; motion carried unanimously.

Meeting adjourned at 7:21 p.m.

Respectfully submitted by

Gwenna MacDonald, City Clerk

Rod E. De Boer, Mayor

Approved on _____

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY
Regular Meeting Minutes
December 18, 2013 – 6:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, Mayor pro tem Wilson and Mayor Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Hancock noted that the City Council would not be holding its regularly scheduled meeting of January 1, 2014.

Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve the agenda as submitted; motion carried unanimously.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: There were no comments.

3 CLOSED SESSION: At 6:01 p.m. the Council recessed to closed session to discuss the following:

A CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases

B CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):

1 City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050

4 RETURN TO OPEN SESSION: At 7:00 p.m. the City Council reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Theodore Friedline, Fire Chief; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the agenda was approved as submitted and that no action had been taken in closed session.

Mayor De Boer offered the thought of the day.

5 BUSINESS FROM THE FLOOR:

Thomas Wasson reported a complaint made against him regarding his service dog and the City's responsibility to recognize how leash law affected citizens who require canine assistance.

Staff was directed to follow up and review Mr. Wasson's concerns.

- 6 **CONSENT CALENDAR:** Mayor De Boer reviewed the items on the Consent Calendar:
A Receive and file minutes from City Council's November 6, 18, and 19, 2013 meetings
B Approve vendor warrants numbered 89579 through 89813 for a total of \$528,290.08 including \$159,816.20 in payroll warrants

Motion by Mayor pro tem Wilson, second by Councilmember Callegari to approve the consent calendar; motion carried unanimously.

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.
Commission/Committee Reports:

9 **NEW BUSINESS:** No business.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

13A Honey Lake Valley Recreation District Update Mr. Hancock explained that the JPA has met twice regarding the formation of the Honey Lake Valley Recreation District, and the group as requested the assistance of City staff in the preliminary stages of establishing the Board. Interviews will be conducted at the January meeting to appoint a public representative, and it is anticipated that he and Ms. Whitlock will be providing service to Board for approximately three months, but no more than six months. Before dedicating additional time he believed it was appropriate to inform the City Council. He added that all staff time would be tracked and bill to the JPA. He would continue keeping the Council updated regarding the progress. It was the consensus the Council to authorize the staff time to the formation of the HLVRD.

13B Susanville Indian Rancheria public safety Update Mr. Hancock discussed the recent reduction in public safety funding provided by the Susanville Indian Rancheria. Due to budget constraints, the annual contribution has been reduced to \$25,000. Staff will be evaluating the legal obligation to provide services, the cost to provide services, and determine the City's ability to provide existing service levels while being adequately compensated.

13C Well #4 Pump Repair Update Mr. Platt explained that in May 2013, the City Council approved a resolution authorizing repairs to Well #4. It has been in the ground for 25 years and it was on the work list to pull and perform maintenance on the pump at the end of the water season. Upon pulling the pump staff discovered that the lower fifty feet of column was rusted, pitted, and vibrations in the pump had caused more damage than had been anticipated. Due to the condition and limited availability of parts, a replacement of various components will be required. He has not received a final cost for the entire project, but it will exceed the \$9,500 approved from the Water CIP Fund. He would

be bringing final costs for Council approval at the January 15, 2014 meeting, however there is concern in leaving the pump offline for that long.

Mr. Hancock suggested the option of utilizing funds from the existing water budget to complete the replacement, and agendaize the item for January 15, 2014 to approve the final project expense from the Water Capital Improvement Project fund. Expenditures from that fund require a four-fifths vote from the City Council. It was the consensus of the Council to do so.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Mayor pro tem Wilson provided an update regarding the Honey Lake Valley Recreation Authority meeting of December 17, 2013. He stated that it was the consensus of the Board to appoint a public member representative prior to committing the Board to any long-term plans regarding the pool site.

15 ADJOURNMENT: Motion by Mayor pro tem Wilson, second by Councilmember McDonald to adjourn the meeting; motion carried unanimously.

Meeting adjourned at 7:20 p.m.

Respectfully submitted by

Gwenna MacDonald, City Clerk

Rod E. De Boer, Mayor

Approved on _____

Reviewed by: ~~JGH~~ City Administrator
~~PP~~ City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Warrants dated December 13th through January 8th numbered 89814 through 89945

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$339,926.80 plus \$199,926.37 in payroll warrants, for a total of \$539,853.17

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Check Issue Dates: 12/18/2013 - 12/18/2013

Dec 18, 2013 01:42PM

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/18/2013	89814	728	U S POSTMASTER	WATER BILLING POSTAGE	121813	1	7110-430-42-46	POSTAGE	737.55	737.55
12/13	12/18/2013	89814	728	U S POSTMASTER	GAS BILLING POSTAGE	121813	2	7401-430-62-46	POSTAGE	379.94	379.94
Total 121813:										1,117.49	1,117.49
Grand Totals:										1,117.49	1,117.49

Report Criteria:
 Report type: GL detail
 Check: Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/19/2013	89815	21	AIRGAS USA, LLC	CHLORINE	9022189068	1	7110-430-42-46	SUPPLIES-GENERAL	380.07	380.07
Total 9022189068:											
12/13	12/19/2013	89816	31	ALPINE FIRE SERVICES I	FIRE EXT. SER./FIRE GOLF CO	11-152	1	7530-451-52-44	REPAIR & MAINT - BUILDING	182.51	182.51
Total 11-152:											
12/13	12/19/2013	89817	927	BAXTER AUTO PARTS IN	PIPE CAP	32133357	1	2006-431-25-46	SUPPLIE - GENERAL	1.61	1.61
Total 32133357:											
12/13	12/19/2013	89818	7695		REFUND GAS DEPOSIT	10515500208	1	7401-2228-000	DEPOSITS-CUSTOMER	49.28	49.28
Total 10515500208:											
12/13	12/19/2013	89819	68	BECKWITH MD, DAVID R	DMV PHYSICAL	120413	1	1000-416-10-43	PROFESSIONAL SVCS	100.00	100.00
Total 120413:											
12/13	12/19/2013	89819	68	BECKWITH MD, DAVID R	DMV PHYSICAL	120513	1	1000-416-10-43	PROFESSIONAL SVCS	100.00	100.00
Total 120513:											
12/13	12/19/2013	89820	69	BEE LINE TRUCKING	BACKHOE RENTAL 11/4/13-11/	131130	1	2006-431-25-44	RENTS AND LEASES EQUIPME	1,920.00	1,920.00
Total 131130:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	PVC	286511	1	7110-430-42-46	SUPPLIES-GENERAL	1.24	1.24
Total 286511:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	PLASTIC PAIL	287173	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	3.32	3.32
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	PLASTIC PAIL	287173	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	3.31	3.31
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	PLASTIC PAIL	287173	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	3.31	3.31

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 287173:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	SCREWDRIIVER	287294	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	5.40	5.40
Total 287294:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	CIRCULAR SAW	287304	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	46.43	46.43
Total 287304:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	SEALANT, PIPE FITTINGS	287571	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	9.15	9.15
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	SEALANT, PIPE FITTINGS	287571	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.16	9.16
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	SEALANT, PIPE FITTINGS	287571	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	9.16	9.16
Total 287571:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	PIPE FITTINGS	287615	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	1.28	1.28
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	PIPE FITTINGS	287615	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1.28	1.28
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	PIPE FITTINGS	287615	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	1.29	1.29
Total 287615:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	CORD, POWER CENTER	287697	1	7620-430-10-46	SUPPLIES-GENERAL	59.58	59.58
Total 287697:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	BUSHING	287710	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	1.83	1.83
Total 287710:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	FASTENERS, DRILL BIT	287882	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	4.34	4.34
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	FASTENERS, DRILL BIT	287882	2	7401-430-62-46	SUPPLIES-GENERAL	73.08	73.08
Total 287882:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	ELBOW	288022	1	2006-431-25-46	SUPPLIE - GENERAL	1.25	1.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 288022:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	COPPER TEE	288112	1	7201-430-81-46	SUPPLIES - GENERAL	9.62	9.62
Total 288112:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	COVER WATER HEATER	288167	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	18.37	18.37
Total 288167:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	NIPPLE, ELBOW	288205	1	7110-430-42-46	SUPPLIES-GENERAL	3.63	3.63
Total 288205:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	TORCH HEAD	288307	1	7110-430-42-46	SUPPLIES-GENERAL	37.72	37.72
Total 288307:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	GLOVES	288338	1	7401-430-62-46	SUPPLIES-GENERAL	16.44	16.44
Total 288338:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	CORD EXT	288552	1	2006-431-25-46	SUPPLIE - GENERAL	16.44	16.44
Total 288552:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	BLEACH	288573	1	7110-430-42-45	TRAVEL	6.36	6.36
Total 288573:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	FASTENERS	288601	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	1.72	1.72
Total 288601:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	BUSHING, PIPE FITTING	288611	1	2006-431-25-46	SUPPLIE - GENERAL	9.48	9.48
Total 288611:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	FIRESHIELD	288632	1	7620-430-10-46	SUPPLIES-GENERAL	22.24	22.24
Total 288632:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	FASTENERS	288637	1	7110-430-42-46	SUPPLIES-GENERAL	10.71	10.71
Total 288637:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	COUPLE, ELBOW, PVC	288683	1	7110-430-42-46	SUPPLIES-GENERAL	27.98	27.98
Total 288683:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	PVC, ELBOW, COUPLING	288632	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	7.30-	7.30-
Total 288632:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	PVC, SEALER	288696	1	7110-430-42-46	SUPPLIES-GENERAL	6.67	6.67
Total 288696:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	STOWAWAY BOX	288919	1	7401-430-62-46	SUPPLIES-GENERAL	8.88	8.88
Total 288919:											
12/13	12/19/2013	89821	76	BILLINGTON ACE HARD	TUBING	288939	1	7401-430-62-46	SUPPLIES-GENERAL	3.97	3.97
Total 288939:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110NORTH 120213	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total 110NORTH 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRCLE 120213	1	7530-451-52-44	DISPOSAL	185.03	185.03
Total 470895CIRCLE 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLC STATEFARM 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLC STATEFARM 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	600 MAIN ST	PLC600MAIN 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC600MAIN 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 120213	1	2007-431-20-44	DISPOSAL	18.19	18.19
Total PLCBOFA 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLER 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCBUEHLER 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDMNDMTN 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCDMNDMTN 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLODGE 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCELKSLODGE 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTMILL 120213	1	2007-431-20-44	DISPOSAL	18.19	18.19
Total PLCFROSTMILL 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOTLT1202	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCGROCERYOTLT120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCHOTELLSN1 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN2 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCHOTELLSN2 120213:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIM KIT	PLCKIMSKITCHEN120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCKIMSKITCHEN120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCH 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCKNOCH 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSEN HS 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLASSEN HS 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE	PLCLESJESJEW120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLESJESJEW120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - L V CHA	PLCLVCHRTTR 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLVCHRTTR 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS -MT LAS	PLCMTLASSEN 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCMTLASSEN 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPNCERAPLZ 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCPNCERAPLZ 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSIERRAJWLR120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRRATH 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSIERRRATH 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREA 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCSVILLEREA 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPK 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCUPTOWNPK 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - US POS	PLCUSPOSTAL 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCUSPOSTAL 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEM 120213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCVETSMEM 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 12213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCWALMARTBUS 12213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	925 SIERRA ST	SVL15 120213	1	7401-430-62-44	DISPOSAL	153.73	153.73
Total SVL15 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 120213	1	1000-417-10-44	DISPOSAL	153.73	153.73
Total SVL2 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW	SVL5 120213	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total SVL5 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 120213	1	1000-421-10-44	DISPOSAL	92.52	92.52
Total SVL7 120213:											
12/13	12/19/2013	89822	1307	C&S WASTE SOLUTIONS	720 SOUTH ST - SHOP	SVL8 120213	1	7620-430-10-44	DISPOSAL	153.73	153.73
Total SVL8 120213:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/19/2013	89823	1006	CALIFORNIA DEPT OF P	1800528 WATER SYS FEES 1/1/	1431035	1	7530-451-50-48	TAXES, FEES, PERMITS & CHA	800.00	800.00
Total 1431035:											
12/13	12/19/2013	89824	116	CASHMAN EQUIPMENT	SPRING KIT	2092525	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	90.73	90.73
Total 2092525:											
12/13	12/19/2013	89824	116	CASHMAN EQUIPMENT	SHOCK ABSORBER	2092798	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	102.21	102.21
Total 2092798:											
12/13	12/19/2013	89825	118	CBC INNOVIS INC	MEMBERSHIP DUES	3337007724	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 3337007724:											
12/13	12/19/2013	89826	1417	COOK CONCRETE	VAULT ALUMINUM	123212	1	7110-430-42-46	SUPPLIES-GENERAL	3,608.78	3,608.78
Total 123212:											
12/13	12/19/2013	89827	161	CSK AUTO INC	RETURN PRESS TOOL	2740279713	1	7110-430-42-44	RENT & LEASES EQUIP & VEHI	126.84-	126.84-
Total 2740279713:											
12/13	12/19/2013	89827	161	CSK AUTO INC	BATTERY	2740280751	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	232.24	232.24
Total 2740280751:											
12/13	12/19/2013	89827	161	CSK AUTO INC	FUEL PUMP ASSEMBLY	2740281074	1	1000-417-10-44	VEHICLE - REPAIR & MAINTEN	239.20	239.20
Total 2740281074:											
12/13	12/19/2013	89827	161	CSK AUTO INC	ANTIFREEZE	2740281152	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	32.19	32.19
Total 2740281152:											
12/13	12/19/2013	89827	161	CSK AUTO INC	FUEL PUMP ASSEMBLY	2740281219	1	1000-417-10-44	VEHICLE - REPAIR & MAINTEN	257.68	257.68

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740281219:											
12/13	12/19/2013	89827	161	CSK AUTO INC	FUEL PUMP ASSEMBLY RETUR	2740281220	1	1000-417-10-44	VEHICLE - REPAIR & MAINTEN	239.20-	239.20-
Total 2740281220:										239.20-	239.20-
Total 120513:											
12/13	12/19/2013	89828	174	DATEMA, STEVEN K.	AIRPORT MANAGER 7/1/13 - 6/3	120513	1	7201-430-81-43	TECHNICAL SVCS	1,870.60	1,870.60
Total 120513:										1,870.60	1,870.60
Total 12232:											
12/13	12/19/2013	89829	194	DIAMOND SAW SHOP IN	SAW PARTS	12232	1	7110-430-42-46	SUPPLIES-GENERAL	27.84	27.84
Total 12232:										27.84	27.84
Total 12262 121213:											
12/13	12/19/2013	89829	194	DIAMOND SAW SHOP IN	BLOWER REPAIR	12262 121213	1	2007-431-20-44	REPAIR AND MAINTENANCE-MI	18.00	18.00
Total 12262 121213:										18.00	18.00
Total 12271:											
12/13	12/19/2013	89829	194	DIAMOND SAW SHOP IN	GAS CAP	12271	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.25	4.25
Total 12271:										4.25	4.25
Total 1215340:											
12/13	12/19/2013	89830	219	ED STAUB & SONS PETR	2.0 GEAR LUBE SHOP	1215340	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	404.89	404.89
12/13	12/19/2013	89830	219	ED STAUB & SONS PETR	2.0 GEAR LUBE SHOP	1215340	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	404.90	404.90
12/13	12/19/2013	89830	219	ED STAUB & SONS PETR	2.0 GEAR LUBE SHOP	1215340	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	404.90	404.90
12/13	12/19/2013	89830	219	ED STAUB & SONS PETR	2.0 GEAR LUBE SHOP	1215340	4	7620-430-10-44	REPAIR AND MAINTENANCE-V	404.90	404.90
Total 1215340:										1,619.59	1,619.59
12/13	12/19/2013	89830	219	ED STAUB & SONS PETR	3.20 PROPANE SHOP	1216965	1	2007-431-20-46	SUPPLIES-GENERAL	9.98	9.98
Total 1216965:										9.98	9.98
12/13	12/19/2013	89831	238	FASTENAL COMPANY	SAFETY GLASS	55819	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	2.11	2.11
12/13	12/19/2013	89831	238	FASTENAL COMPANY	SAFETY GLASS	55819	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2.11	2.11
12/13	12/19/2013	89831	238	FASTENAL COMPANY	SAFETY GLASS	55819	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	2.10	2.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 55819:											
12/13	12/19/2013	89831	238	FASTENAL COMPANY	TOOLS		1	7110-430-42-46	SUPPLIES-GENERAL	.40	.40
Total 558723:											
12/13	12/19/2013	89831	238	FASTENAL COMPANY	TOOLS	55901	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	.91	.91
12/13	12/19/2013	89831	238	FASTENAL COMPANY	TOOLS	55901	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	.91	.91
12/13	12/19/2013	89831	238	FASTENAL COMPANY	TOOLS	55901	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	.91	.91
Total 55901:											
12/13	12/19/2013	89831	238	FASTENAL COMPANY	LAMP	56003	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	73.76	73.76
Total 56003:											
12/13	12/19/2013	89832	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377114A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00
Total 377114A:											
12/13	12/19/2013	89832	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377613A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 377613A:											
12/13	12/19/2013	89832	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377814A	1	7530-451-50-43	TECHNICAL SVCS	20.00	20.00
Total 377814A:											
12/13	12/19/2013	89832	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377815A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 377815A:											
12/13	12/19/2013	89832	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377816A	1	7110-430-42-43	TECHNICAL SVCS	288.00	288.00
Total 377816A:											
12/13	12/19/2013	89833	247	FINANCIAL CREDIT NET	COLLECTION COSTS THRU 110	110113	1	7110-430-42-48	BAD DEBT EXPENSE	53.95	53.95
12/13	12/19/2013	89833	247	FINANCIAL CREDIT NET	COLLECTION COSTS THRU 110	110113	2	7401-430-62-48	BAD DEBT EXPENSE	85.39	85.39

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 110113:											
12/13	12/19/2013	89834	257	FOREST OFFICE EQUIP	COPY PAPER	89852	1	7620-430-10-46	SUPPLIES-GENERAL	376.14	376.14
Total 9952:											
12/13	12/19/2013	89835	265	FRONTIER - IRREGULAR	257-1041 PMW ADMIN	1041 120513	1	7620-430-10-45	COMMUNICATIONS	450.94	450.94
Total 1041 120513:											
12/13	12/19/2013	89835	266	FRONTIER - IRREGULAR	257-1051 PMW STREETS	1051 120513	1	7620-430-10-45	COMMUNICATIONS	33.69	33.69
Total 1051 120513:											
12/13	12/19/2013	89835	265	FRONTIER - IRREGULAR	257-1182 NAT GAS TELEMETRY	1182 121013	1	7401-430-62-45	COMMUNICATIONS	30.63	30.63
Total 1182 121013:											
12/13	12/19/2013	89835	265	FRONTIER - IRREGULAR	252-1182 WATER SCADA	21182 121013	1	7110-430-42-45	COMMUNICATIONS	291.07	291.07
Total 21182 121013:											
12/13	12/19/2013	89835	265	FRONTIER - IRREGULAR	252-4247 LASSEN CO AIR POLL	24247 121013	1	7620-430-10-45	COMMUNICATIONS	142.48	142.48
Total 24247 121013:											
12/13	12/19/2013	89836	946	GEORGE T. HALL CO. IN	RADIO SYSTEM	S1183165001	1	7401-430-62-47	MACHINERY & EQUIPMENT	2,700.23	2,700.23
Total S1183165001:											
12/13	12/19/2013	89836	946	GEORGE T. HALL CO. IN	INPUT CARD, OUTPUT CARD	S1183924001	1	7401-430-62-47	MACHINERY & EQUIPMENT	876.53	876.53
Total S1183924001:											
12/13	12/19/2013	89837	7644		REFUND WATER DEPOSIT	10509050002	1	7110-2228-000	DEPOSITS-CUSTOMER	48.30	48.30
Total 10509050002:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/19/2013	89838	1148	GREATAMERICA FINANC	COPIER LEASE 7/13 - 6/14	14547397	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	590.00	590.00
Total 14547397:											
12/13	12/19/2013	89839	1424	GREEN DOT TRANSPOR	PRO SERVICES 11/6/13-11/30/1	134	1	2007-431-27-43	PROFESSIONAL SERVICES	11,485.00	11,485.00
Total 134:											
12/13	12/19/2013	89840	7692		REFUND GAS DEPOSIT	10436200011	1	7401-2228-000	DEPOSITS-CUSTOMER	172.43	172.43
Total 10436200011:											
12/13	12/19/2013	89841	6256		REFUND GAS DEPOSIT	10445270008	1	7401-2228-000	DEPOSITS-CUSTOMER	160.43	160.43
Total 10445270008:											
12/13	12/19/2013	89842	7696		CARL MOYER 14	121613	1	8405-430-10-48	GRANTS	25,161.00	25,161.00
Total 121613:											
12/13	12/19/2013	89843	1177	HOWARD E. HUTCHING	CIRCUIT BOARD	007319	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	242.75	242.75
Total 007319:											
12/13	12/19/2013	89844	335	J.W. WOOD CO INC	REDUCER	S068611	1	7401-430-62-46	SUPPLIES-GENERAL	5.50	5.50
Total S068611:											
12/13	12/19/2013	89844	335	J.W. WOOD CO INC	BALL VALVE	S068642	1	7401-430-62-46	SUPPLIES-GENERAL	42.42	42.42
Total S068642:											
12/13	12/19/2013	89845	911	JOHNSTONE SUPPLY	FURNACE CONTROL	415S1899443002	1	7401-430-62-46	SUPPLIES-GENERAL	106.77	106.77
Total 415S1899443002:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	OIL SEAL, AXL SEAL	189719	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	42.42	42.42

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 189719:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	BELT, OIL, HOSES, HOSE ENDS	189901	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	45.13	45.13
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	BELT, OIL, HOSES, HOSE ENDS	189901	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	45.13	45.13
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	BELT, OIL, HOSES, HOSE ENDS	189901	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	45.13	45.13
Total 189901:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	HOSE, HOSE ENDS	189930	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	18.64	18.64
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	HOSE, HOSE ENDS	189930	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	18.64	18.64
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	HOSE, HOSE ENDS	189930	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	18.65	18.65
Total 189930:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	HOSE	190017	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	4.25	4.25
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	HOSE	190017	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.25	4.25
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	HOSE	190017	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	4.26	4.26
Total 190017:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	BUNJI CORDS	190098	1	2006-431-25-46	SUPPLIE - GENERAL	80.09	80.09
Total 190098:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	STARTING FLUID	190107	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	8.56	8.56
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	STARTING FLUID	190107	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.55	8.55
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	STARTING FLUID	190107	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	8.56	8.56
Total 190107:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	ELBOW, HOSE	190218	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	70.09	70.09
Total 190218:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FUEL, OIL, AIR FILTER	190264	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	38.46	38.46
Total 190264:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FUEL FILTER	190454	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	12.29	12.29
Total 190454:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FILTER, AIR FILTER, OIL FILTE	190476	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	34.73	34.73
Total 190476:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	BOLT	190496	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	4.92	4.92
Total 190496:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	BELT ALTERNATOR	190564	1	7401-430-62-46	SUPPLIES-GENERAL	10.74	10.74
Total 190564:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	HOSE ENDS	190595	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	28.34	28.34
Total 190595:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	DRAIN VALVE	190615	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	36.70	36.70
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	DRAIN VALVE	190615	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	36.70	36.70
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	DRAIN VALVE	190615	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	36.70	36.70
Total 190615:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	CARBURETOR ADAPTOR	190621	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	353.44	353.44
Total 190621:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FUEL LINE	190627	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	8.87	8.87
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FUEL LINE	190627	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	8.87	8.87
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FUEL LINE	190627	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.87	8.87
Total 190627:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FUEL LINE	190645	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	24.69	24.69
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FUEL LINE	190645	2	2007-431-20-44	REPAIR AND MAINTENANCE-V	10.04	10.04
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FUEL LINE	190645	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	10.04	10.04

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	FUEL LINE	190645	4	7401-430-62-44	REPAIR AND MAINT-VEHICLE	10.05	10.05
Total 190645:											
12/13	12/19/2013	89846	411	LASSEN MOTOR PARTS	SPARK PLUG	190755	1	2007-431-20-44	REPAIR AND MAINTENANCE-MI	1.99	1.99
Total 190755:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	634688	1	2007-431-20-44	DISPOSAL	3.15	3.15
Total 634688:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	634698	1	2007-431-20-44	DISPOSAL	4.50	4.50
Total 634698:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	634705	1	2007-431-20-44	DISPOSAL	5.31	5.31
Total 634705:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	634727	1	2007-431-20-44	DISPOSAL	6.30	6.30
Total 634727:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	635020	1	2007-431-20-44	DISPOSAL	11.82	11.82
Total 635020:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	635154	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 635154:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	635165	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 635165:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	635178	1	2007-431-20-44	DISPOSAL	36.00	36.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 635178:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	635201	1	2007-431-20-44	DISPOSAL	36.00	36.00
Total 635201:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	635429	1	2007-431-20-44	DISPOSAL	8.78	8.78
Total 635429:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	635486	1	2007-431-20-44	DISPOSAL	14.28	14.28
Total 635486:											
12/13	12/19/2013	89847	412	LASSEN REGIONAL SOLI	DUMP FEES	635498	1	2007-431-20-44	DISPOSAL	14.08	14.08
Total 635498:											
12/13	12/19/2013	89848	7672	LASSEN STATION	RETURN OF CURB DEPOSIT	111213	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	21,090.00	21,090.00
Total 111213:											
12/13	12/19/2013	89849	7693		REFUND GAS DEPOSIT	10227350001	1	7401-2228-000	DEPOSITS-CUSTOMER	115.48	115.48
Total 10227350001:											
12/13	12/19/2013	89850	421	LEAGUE OF CALIFORNIA	MEMBERSHIP DUES 2014	136850	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	3,488.10	3,488.10
12/13	12/19/2013	89850	421	LEAGUE OF CALIFORNIA	MEMBERSHIP DUES 2014	136850	2	1000-1430-105	PREPAID - OTHER	3,488.10	3,488.10
Total 136850:											
12/13	12/19/2013	89851	425	LES SCHWAB TIRE CENT	FLAT REPAIR	60400061454	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	31.00	31.00
Total 60400061454:											
12/13	12/19/2013	89852	437	LMUD	STREET LIGHTS	14039 120513	1	2007-431-60-46	ELECTRICITY	181.61	181.61

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Total 14039 120513:											
12/13	12/19/2013	89852	437	LMUD	STREET LIGHTS	14041 120513	1	2007-431-60-46	ELECTRICITY	181.61	181.61
Total 14041 120513:											
12/13	12/19/2013	89852	437	LMUD	S GAY ST	24323 120513	1	2007-431-60-46	ELECTRICITY	3,250.13	3,250.13
Total 24323 120513:											
12/13	12/19/2013	89852	437	LMUD	STREET LIGHTS	2467 120513	1	2007-431-60-46	ELECTRICITY	27.46	27.46
Total 2467 120513:											
12/13	12/19/2013	89852	437	LMUD	SKYLINE DR WELL 4	29931 121113	1	7110-430-42-46	ELECTRICITY	1,462.69	1,462.69
Total 29931 121113:											
12/13	12/19/2013	89852	437	LMUD	HARRIS DR & HWY 36	30658 120513	1	7110-430-42-46	ELECTRICITY	18.39	18.39
Total 30658 120513:											
12/13	12/19/2013	89852	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 120513	1	2007-431-60-46	ELECTRICITY	226.46	226.46
Total 43511 120513:											
12/13	12/19/2013	89852	437	LMUD	N PINE & COOK - SCADA	44153 120513	1	7110-430-42-46	ELECTRICITY	201.87	201.87
Total 44153 120513:											
12/13	12/19/2013	89852	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 121113	1	7110-430-42-46	ELECTRICITY	15.14	15.14
Total 44298 121113:											
12/13	12/19/2013	89852	437	LMUD	PAUTE LN SCADA	44316 121113	1	7110-430-42-46	ELECTRICITY	15.68	15.68
Total 44316 121113:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/19/2013	89852	437	LMUD	BAGWELL SPRINGS - SCADA	45542 121113	1	7110-430-42-46	ELECTRICITY	16.76	16.76
Total 45542 121113:											
12/13	12/19/2013	89852	437	LMUD	QUARRY ST STREET LIGHTS	49500 120513	1	2007-431-60-46	ELECTRICITY	54.65	54.65
Total 49500 120513:											
12/13	12/19/2013	89852	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 120513	1	2007-431-60-46	ELECTRICITY	159.12	159.12
Total 49501 120513:											
12/13	12/19/2013	89852	437	LMUD	GEO THERMAL PUMP #1	9297 120513	1	7301-430-52-46	ELECTRICITY	962.78	962.78
Total 9297 120513:											
12/13	12/19/2013	89853	452	MARTIN SECURITY SYST	470-895 CIRCLE DR 12/13	023639	1	7530-451-50-43	TECHNICAL SVCS	40.00	40.00
Total 023639:											
12/13	12/19/2013	89853	452	MARTIN SECURITY SYST	60 N LASSEN 12/13	023794	1	1000-417-10-43	TECHNICAL SVCS	68.00	68.00
Total 023794:											
12/13	12/19/2013	89854	7694		REFUND GAS DEPOSIT	10103450103	1	7401-2228-000	DEPOSITS-CUSTOMER	193.66	193.66
Total 10103450103:											
12/13	12/19/2013	89854	7694		REFUND GAS DEPOSIT	10103450203	1	7401-2228-000	DEPOSITS-CUSTOMER	166.27	166.27
Total 10103450203:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 120313	250189854	1	7620-430-10-44	LINEN SERVICE	57.76	57.76
Total 250189854:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 121013	250191160	1	7620-430-10-44	LINEN SERVICE	53.95	53.95

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Total 250191160:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	GAS LINEN SER 121013	250191163	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250191163:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	WATER LINEN SER 121013	250191164	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250191164:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	STREET LINEN SER 121013	250191166	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250191165:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	PARKS LINEN SER 121013	250191166	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250191166:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	PW LINEN SER 121713	250192449	1	7620-430-10-44	LINEN SERVICE	53.95	53.95
Total 250192449:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	GAS LINEN SER 121713	250192450	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250192450:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	WATER LINEN SER 121713	250192451	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250192451:											
12/13	12/19/2013	89855	481	MISSION LINEN & UNIFO	STREET LINEN SER 121713	250192452	1	7620-430-10-44	LINEN SERVICE	6.68	6.68
Total 250192452:											
12/13	12/19/2013	89856	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 11	541399	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	168.41	168.41
12/13	12/19/2013	89856	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 11	541399	2	7401-430-62-48	TAXES, FEES, PERMITS & CHA	168.41	168.41

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 541399:											336.82	336.82
12/13	12/19/2013	89857	563	POULSEN WELDING SHO	REPAIR PW SHOP CONTROLS	5392	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	65.00	65.00	
12/13	12/19/2013	89857	563	POULSEN WELDING SHO	REPAIR PW SHOP CONTROLS	5392	2	7110-430-42-44	REPAIR AND MAINTENANCE-MI	263.50	263.50	
12/13	12/19/2013	89857	563	POULSEN WELDING SHO	REPAIR PW SHOP CONTROLS	5392	3	7401-430-62-44	REPAIR AND MAINTENANCE-MI	12.00	12.00	
Total 5392:											340.50	340.50
12/13	12/19/2013	89858	967	QUALITY CODE PUBLISH	MUNICIPAL CODEWEBSITE UP	2013-195	1	1000-411-40-46	BOOKS AND PERIODICALS	1,298.98	1,298.98	
Total 2013-195:											1,298.98	1,298.98
12/13	12/19/2013	89859	572	QUILL CORPORATION	ORGANIZER	7570485	1	7620-430-10-46	SUPPLIES-GENERAL	20.20	20.20	
Total 7570485:											20.20	20.20
12/13	12/19/2013	89859	572	QUILL CORPORATION	3 TIER ORGANIZER	7692690	1	7620-430-10-46	SUPPLIES-GENERAL	20.20	20.20	
Total 7692690:											20.20	20.20
12/13	12/19/2013	89859	572	QUILL CORPORATION	CALENDAR	7891334	1	7620-430-10-46	SUPPLIES-GENERAL	12.89	12.89	
Total 7891334:											12.89	12.89
12/13	12/19/2013	89859	572	QUILL CORPORATION	DESKPAD, CALENDARS, PAPE	7895168	1	7620-430-10-46	SUPPLIES-GENERAL	93.23	93.23	
Total 7895168:											93.23	93.23
12/13	12/19/2013	89860	7689		REFUND WATER DEPOSIT	10424050020	1	7110-2228-000	DEPOSITS-CUSTOMER	35.09	35.09	
Total 10424050020:											35.09	35.09
12/13	12/19/2013	89861	1429	ROD'S TRANSMISSION	PUMP, PUMP SEAL, BUSHING P	120513	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	375.00	375.00	
Total 120513:											375.00	375.00
12/13	12/19/2013	89862	7690		REFUND GAS DEPOSIT	10241260018	1	7401-2228-000	DEPOSITS-CUSTOMER	79.82	79.82	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10241260018:											
12/13	12/19/2013	89863	632	SEZZI CONCRETE & MAT	ROCK	24280	1	7401-430-62-46	SUPPLIES-GENERAL	191.35	191.35
Total 24280:											
12/13	12/19/2013	89864	1259	SIERRA AUCTION & TRAI	DRAW PIN	853859	1	2006-431-25-46	SUPPLIE - GENERAL	9.52	9.52
Total 853859:											
12/13	12/19/2013	89865	1082	SIERRA CASCADE AGGR	ASPHALT	3884	1	2007-431-20-46	SUPPLIES-GENERAL	629.92	629.92
Total 3884:											
12/13	12/19/2013	89866	1076	SIERRA COFFEE AND BE	PW WATER SERVICE 120413	41592	1	7620-430-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 41592:											
12/13	12/19/2013	89866	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 121813	41640	1	1000-417-10-46	SUPPLIES-GENERAL	14.50	14.50
Total 41640:											
12/13	12/19/2013	89867	7691		REFUND GAS DEPOSIT	10102950222	1	7401-2228-000	DEPOSITS-CUSTOMER	85.91	85.91
Total 10102950222:											
12/13	12/19/2013	89868	686	SUSANVILLE TRUCK & A	DOOR SWITCHES ON #62	528141	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	63.75	63.75
Total 528141:											
12/13	12/19/2013	89869	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1515	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1515:											
12/13	12/19/2013	89870	722	TUMA-LUM LUMBER CO	CONCRETE BLOCK	1311280939	1	7401-430-62-46	SUPPLIES-GENERAL	4.93	4.93
Total 1311280939:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
12/13	12/19/2013	89870	722	TUM-A-LUM LUMBER CO	TOOLS	1311281505	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	9.65	9.65	
12/13	12/19/2013	89870	722	TUM-A-LUM LUMBER CO	TOOLS	1311281505	2	7620-430-10-44	REPAIR AND MAINTENANCE-F	35.58	35.58	
Total 1311281505:											45.23	45.23
12/13	12/19/2013	89871	530	U.S. BANK EQUIPMENT F	COPPER - CITY HALL UP AND D	242391423	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	697.24	697.24	
12/13	12/19/2013	89871	530	U.S. BANK EQUIPMENT F	COPPER - POLICE	242391423	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	174.32	174.32	
Total 242391423:											871.56	871.56
12/13	12/19/2013	89872	1419	UNITED LABORATORIES	OIL	063498	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	78.40	78.40	
12/13	12/19/2013	89872	1419	UNITED LABORATORIES	OIL	063498	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	78.40	78.40	
12/13	12/19/2013	89872	1419	UNITED LABORATORIES	OIL	063498	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	78.40	78.40	
Total 063498:											235.20	235.20
12/13	12/19/2013	89873	1017	UPS	SHIPPING	0000554R95493	1	7110-430-42-46	POSTAGE	7.28	7.28	
Total 0000554R95493:											7.28	7.28
12/13	12/19/2013	89874	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9715860209	1	7620-430-10-45	COMMUNICATIONS	434.44	434.44	
12/13	12/19/2013	89874	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9715860209	2	1000-452-20-45	COMMUNICATIONS	18.16	18.16	
12/13	12/19/2013	89874	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9715860209	3	1000-424-20-45	COMMUNICATIONS	4.02	4.02	
Total 9715860209:											456.62	456.62
12/13	12/19/2013	89875	1398	WAGE WORKS	FSA MONTHLY ADMIN.	125AIO286383	1	8403-2239-002	SECTION 125 - CITY	50.00	50.00	
Total 125AIO286383:											50.00	50.00
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	PVC, GASKETS	65704915	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	719.54	719.54	
Total 65704915:											719.54	719.54
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	PIPE, CLAMPS	65720740	1	7401-430-62-46	SUPPLIES-GENERAL	485.50	485.50	
Total 65720740:											485.50	485.50
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	HEX BUSHING	65724025	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	12.42	12.42	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	MI 90	65730790	1	7401-430-62-46	SUPPLIES-GENERAL	33.59	33.59
Total 65730790:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	ELL, COUPLINGS, CAP	65731195	1	7401-430-62-46	SUPPLIES-GENERAL	763.27	763.27
Total 65731195:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	GASKET, COUPLINGS	65731278	1	7110-430-42-46	SUPPLIES-GENERAL	413.32	413.32
Total 65731278:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	WATER HEATER STRAP	65732068	1	7401-430-62-46	SUPPLIES-GENERAL	85.09	85.09
Total 65732068:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	ELL, TEFLON TAPE, TUBE	65732092	1	7401-430-62-46	SUPPLIES-GENERAL	102.01	102.01
Total 65732092:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	NIPPLES	65732795	1	7401-430-62-46	SUPPLIES-GENERAL	5.87	5.87
Total 65732795:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	BOLT, PIPE CUTTER, RINGS	65733147	1	7110-430-42-46	SUPPLIES-GENERAL	677.05	677.05
Total 65733147:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	HAMMER DRILL TOOL	65733258	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	216.25	216.25
Total 65733258:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	BALL VALVE	65734508	1	7401-430-62-46	SUPPLIES-GENERAL	29.71	29.71
Total 65734508:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	EC CHANNEL 20FT	65734515	1	7401-430-62-46	SUPPLIES-GENERAL	50.96	50.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65734515:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	PIPE SEALANT	65734533	1	7401-430-62-46	SUPPLIES-GENERAL	15.11	15.11
Total 65734533:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	TUBE, BUSH, ADAPTER	65737564	1	7401-430-62-46	SUPPLIES-GENERAL	102.40	102.40
Total 65737564:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	PIPE	65738258	1	7401-430-62-46	SUPPLIES-GENERAL	144.32	144.32
Total 65738258:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	PIPE	65738890	1	7110-430-42-46	SUPPLIES-GENERAL	32.25	32.25
Total 65738890:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	MOTOR, BLOWER CONTROL	65739815	1	7401-430-62-46	SUPPLIES-GENERAL	1,172.10	1,172.10
Total 65739815:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	ELBOW	65740570	1	7401-430-62-46	SUPPLIES-GENERAL	21.72	21.72
Total 65740570:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	CAP, ELL, BUSHING	65741359	1	7110-430-42-46	SUPPLIES-GENERAL	31.97	31.97
Total 65741359:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	PIPE CLAMPS	65741862	1	7401-430-62-46	SUPPLIES-GENERAL	46.00	46.00
Total 65741862:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	GAS PIPE	CM65696765	1	7401-430-62-45	NATURAL GAS TRANSPORTATI	57.79-	57.79-
Total CM65696765:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65741359:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	PIPE CLAMPS	65741862	1	7401-430-62-46	SUPPLIES-GENERAL	31.97	31.97
Total 65741862:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	GAS PIPE	CM65696765	1	7401-430-62-45	NATURAL GAS TRANSPORTATI	46.00	46.00
Total CM65696765:											
12/13	12/19/2013	89876	770	WESTERN NEVADA SUP	NIPPLES	CM65729508	1	7401-430-62-46	SUPPLIES-GENERAL	57.79	57.79
Total CM65729508:											
Grand Totals:										105,652.12	105,652.12

Report Criteria:
 Report type: GL detail
 Check Voiced = False

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
12/20/2013	CDPT	12/20/2013	247	CITY OF SUSANVILLE PA	1	7650-2203-1	6,390.11-
12/20/2013	CDPT	12/20/2013	247	CITY OF SUSANVILLE PA	1	7650-2203-1	6,390.11-
12/20/2013	CDPT	12/20/2013	247	CITY OF SUSANVILLE PA	1	7650-2203-1	2,094.67-
12/20/2013	CDPT	12/20/2013	247	CITY OF SUSANVILLE PA	1	7650-2203-1	2,094.67-
12/20/2013	CDPT	12/20/2013	247	CITY OF SUSANVILLE PA	1	7650-2203-1	16,429.88-
12/06/2013	CDPT	12/23/2013	248	LABORERS TRUST FUND	9	7650-2203-1	905.50-
12/20/2013	CDPT	12/23/2013	248	LABORERS TRUST FUND	9	7650-2203-1	1,030.50-
12/20/2013	CDPT	12/23/2013	248	LABORERS TRUST FUND	9	7650-2203-1	57,971.00-
12/20/2013	CDPT	12/23/2013	248	LABORERS TRUST FUND	9	7650-2203-1	5.00
12/06/2013	CDPT	12/23/2013	89885	AFLAC	14	8403-2239-0	468.04-
12/06/2013	CDPT	12/23/2013	89885	AFLAC	14	7650-2203-0	152.85-
12/20/2013	CDPT	12/23/2013	89885	AFLAC	14	8403-2239-0	468.04-
12/20/2013	CDPT	12/23/2013	89885	AFLAC	14	7650-2203-0	152.85-
12/20/2013	CDPT	12/23/2013	89886	CA STATE DISBURSEME	26	7650-2203-0	184.61-
12/20/2013	CDPT	12/23/2013	89887	CA STATE DISBURSEME	35	7650-2203-0	247.38-
12/20/2013	CDPT	12/23/2013	89888	CA STATE DISBURSEME	36	7650-2203-0	103.84-
12/20/2013	CDPT	12/23/2013	89889	EMPLOYMENT DEV DEP	7	7650-2203-1	1,353.57-
12/20/2013	CDPT	12/23/2013	89890	EMPLOYMENT DEV. DEP	6	7650-2203-1	5,123.21-
12/06/2013	CDPT	12/23/2013	89891	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00-
12/20/2013	CDPT	12/23/2013	89891	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00-
12/20/2013	CDPT	12/23/2013	89893	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
12/06/2013	CDPT	12/23/2013	89894	NEW IMAGE RACQUETB	30	7650-2203-0	96.00-
12/20/2013	CDPT	12/23/2013	89894	NEW IMAGE RACQUETB	30	7650-2203-0	96.00-
12/06/2013	CDPT	12/23/2013	89895	OPERATING ENGINEERS	11	7650-2203-0	544.50-
12/20/2013	CDPT	12/23/2013	89895	OPERATING ENGINEERS	11	7650-2203-0	544.50-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	9,476.42-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	2,121.37-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	5,615.49-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	3,874.57-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	211.69-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	111.62-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	156.56-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	64.76-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	68.57-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	585.48-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	585.48-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	137.06-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	144.08-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	16.00-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	4,626.99-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	1,300.61-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	2,683.83-
12/20/2013	CDPT	12/23/2013	89896	P.E.R.S.	8	7650-2203-1	32.00-
12/06/2013	CDPT	12/23/2013	89897	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96-
12/20/2013	CDPT	12/23/2013	89897	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94-
12/20/2013	CDPT	12/23/2013	89898	STATE OF CALIF FRAN T	27	7650-2203-0	448.98-
12/20/2013	CDPT	12/23/2013	89899	UPEC, LOCAL 792	10	7650-2203-1	1,903.50-
12/20/2013	CDPT	12/23/2013	89900	VALIC	4	7650-2203-0	2,642.05-
12/20/2013	CDPT	12/23/2013	89901	JEFFERSON PILOT FINA	22	7650-2203-1	121.57-
12/20/2013	CDPT	12/23/2013	89901	JEFFERSON PILOT FINA	22	7650-2203-1	190.65-
Grand Totals:			50				141,219.06-

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/26/2013	89902	56		RETIREMENT INCENTIVE PKGE	122013	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 122013:											
						930.00				930.00	
12/13	12/26/2013	89903	927	BAXTER AUTO PARTS IN	OIL FILTER AND OIL	32132788	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	28.30	28.30
Total 32132788:											
						28.30				28.30	
12/13	12/26/2013	89903	927	BAXTER AUTO PARTS IN	WINSHIELD DE ICER	32133155	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	42.25	42.25
Total 32133155:											
						42.25				42.25	
12/13	12/26/2013	89903	927	BAXTER AUTO PARTS IN	DOOR LOCK ACTUATOR	32133511	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	77.74	77.74
Total 32133511:											
						77.74				77.74	
12/13	12/26/2013	89904	76	BILLINGTON ACE HARD	CLAMPS, HEAT SHRINK	288007	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	15.66	15.66
Total 288007:											
						15.66				15.66	
12/13	12/26/2013	89904	76	BILLINGTON ACE HARD	KEY CUT	288574	1	1000-422-10-46	SUPPLIES-GENERAL	26.24	26.24
Total 288574:											
						26.24				26.24	
12/13	12/26/2013	89904	76	BILLINGTON ACE HARD	DRILLBIT, PLUG, FASTENERS	288730	1	1000-422-10-46	SUPPLIES-GENERAL	14.87	14.87
Total 288730:											
						14.87				14.87	
12/13	12/26/2013	89905	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1505MAIN 120213	1	1000-422-10-44	DISPOSAL	156.04	156.04
Total 1505MAIN 120213:											
						156.04				156.04	
12/13	12/26/2013	89906	174	DATEMA, STEVEN K.	GROUND LEASE 710 MAIN 1/14	122013	1	8401-2228-000	DEPOSITS PAYABLE	75.00	75.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 122013:											75.00	75.00
12/13	12/26/2013	89907	7697		REFUND GAS DEPOSIT	121313	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00	
Total 121313:											200.00	200.00
12/13	12/26/2013	89908	94	DEPT OF FORESTRY & FI	ACCOUNTABILITY TAGS	116783	1	1000-422-10-43	TECHNICAL SVCS	60.00	60.00	
Total 116783:											60.00	60.00
12/13	12/26/2013	89909	1261	DIAMOND TRUCK AND A	SEAL	1667	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	220.70	220.70	
Total 1667:											220.70	220.70
12/13	12/26/2013	89909	1261	DIAMOND TRUCK AND A	PRIMER PUMP	1792	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	212.95	212.95	
Total 1792:											212.95	212.95
12/13	12/26/2013	89910	208		TR EX SAN DIEGO 1/5/2014	122613	1	1000-421-10-45	TRAINING	390.50	390.50	
Total 122613:											390.50	390.50
12/13	12/26/2013	89911	265	FRONTIER - IRREGULAR	257-3292 MUSEUM	3292 121013	1	1000-451-80-45	COMMUNICATION	74.81	74.81	
Total 3292 121013:											74.81	74.81
12/13	12/26/2013	89911	265	FRONTIER - IRREGULAR	257-5152 FIRE	5152 121013	1	1000-422-10-45	COMMUNICATIONS	436.29	436.29	
Total 5152 121013:											436.29	436.29
12/13	12/26/2013	89911	265	FRONTIER - IRREGULAR	257-5603 POLICE	5603 121013	1	1000-421-10-45	COMMUNICATIONS	906.86	906.86	
Total 5603 121013:											906.86	906.86
12/13	12/26/2013	89912	276	GOLD RUN CABINET & D	PLYWOOD DESK TOP	7106	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	618.13	618.13	
Total 7106:											618.13	618.13

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/26/2013	89913	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 12/2013	122013	1	7401-430-62-49	PROFESSIONAL SVCS	400.00	400.00
Total 122013:											
										400.00	400.00
12/13	12/26/2013	89914	374	L N CURTIS & SONS	#166 JAFF RESCUE	129058500	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	1,401.99	1,401.99
Total 129058500:											
										1,401.99	1,401.99
12/13	12/26/2013	89914	374	L N CURTIS & SONS	TURNOUT COAT, TURNOUT PA	129132201	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	1,869.43	1,869.43
Total 129132201:											
										1,869.43	1,869.43
12/13	12/26/2013	89915	411	LASSEN MOTOR PARTS	ELECTRICAL TAPE	189937	1	1000-422-10-46	SUPPLIES-GENERAL	14.57	14.57
Total 189937:											
										14.57	14.57
12/13	12/26/2013	89915	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	190482	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	185.64	185.64
Total 190482:											
										185.64	185.64
12/13	12/26/2013	89915	411	LASSEN MOTOR PARTS	ELBOW, CONNECTOR, TUBING	190691	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	25.13	25.13
Total 190691:											
										25.13	25.13
12/13	12/26/2013	89915	411	LASSEN MOTOR PARTS	COUPLING	190993	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	6.03	6.03
Total 190993:											
										6.03	6.03
12/13	12/26/2013	89916	432	LEXIS NEXIS	ELECTRONIC LAW LIBRARY SV	1311213953	1	1000-412-10-48	DUES AND MEMBERSHIPS	143.82	143.82
Total 1311213953:											
										143.82	143.82
12/13	12/26/2013	89917	437	LMUD	66 N LASSEN STREET	2466 120513	1	1000-452-20-46	ELECTRICITY	445.01	445.01
Total 2466 120513:											
										445.01	445.01
12/13	12/26/2013	89917	437	LMUD	N WEATHERLOW ST TENNIS S	24661 120513	1	1000-452-20-46	ELECTRICITY	10.00	10.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 24661 120513:								10.00	10.00
12/13	12/26/2013	89917	437	LMUD	65 N WEATHERLOW ST PARK	2865 120513	1	1000-452-20-46	ELECTRICITY	78.06	78.06
		Total 2865 120513:								78.06	78.06
12/13	12/26/2013	89917	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 120513	1	1000-451-80-46	ELECTRICITY	25.49	25.49
		Total 2866 120513:								25.49	25.49
12/13	12/26/2013	89917	437	LMUD	65 N WEATHERLOW ST COMM	2867 120513	1	1000-452-20-46	ELECTRICITY	41.39	41.39
		Total 2867 120513:								41.39	41.39
12/13	12/26/2013	89917	437	LMUD	N WEATHERLOW ST TENNIS C	2870 120513	1	1000-452-20-46	ELECTRICITY	13.52	13.52
		Total 2870 120513:								13.52	13.52
12/13	12/26/2013	89917	437	LMUD	NORTH ST BASEBALL PARK M	2873 120513	1	1000-452-20-46	ELECTRICITY	14.60	14.60
		Total 2873 120513:								14.60	14.60
12/13	12/26/2013	89917	437	LMUD	115 N WEATHERLOW ST	43866 120513	1	1000-451-80-46	ELECTRICITY	52.35	52.35
		Total 43866 120513:								52.35	52.35
12/13	12/26/2013	89917	437	LMUD	600 NEVADA ST	54585 120513	1	1000-417-10-46	ELECTRICITY	10.00	10.00
		Total 54585 120513:								10.00	10.00
12/13	12/26/2013	89917	437	LMUD	NORTH ST PARK LITES MEM FI	9283 120513	1	1000-452-20-46	ELECTRICITY	91.17	91.17
		Total 9283 120513:								91.17	91.17
12/13	12/26/2013	89917	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 120513	1	1000-466-30-46	ELECTRICITY	10.00	10.00
		Total 94811 120513:								10.00	10.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/26/2013	89918	445		RETIRE INCENTIVE 1/14	122013	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 122013:											
12/13	12/26/2013	89919	481	MISSION LINEN & UNIFO	PARKS LINEN SER 121713	250192453	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250192453:											
12/13	12/26/2013	89920	7698		REFUND GAS DEPOSIT	10308150008	1	7401-2228-000	DEPOSITS-CUSTOMER	123.66	123.66
Total 10308150008:											
12/13	12/26/2013	89921	1271	NOBLES, TIMOTHY R.	1/14 GROUND LEASE 706 MAIN	122013	1	8401-2228-000	DEPOSITS PAYABLE	100.00	100.00
Total 122013:											
12/13	12/26/2013	89922	561		RETIRMEN INCENTIVE 1-14	122013	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 122013:											
12/13	12/26/2013	89923	1296	RENTAL GUYS	HARNES LANYARD, SCISSOR	68567 120313	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	877.80	877.80
Total 68567 120313:											
12/13	12/26/2013	89924	6417		REIM FOR PHYSICAL FITNESS	121313	1	1000-422-10-48	MISCELLANEOUS	250.00	250.00
Total 121313:											
12/13	12/26/2013	89925	674	SUNRISE ENVIRONMENT	TWIN POWER	33823	1	1000-422-10-46	SUPPLIES-JANTORIAL	108.18	108.18
Total 33823:											
12/13	12/26/2013	89926	713		RETIRE INCENTIVE 1-14	122013	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 122013:											
12/13	12/26/2013	89927	530	U.S. BANK EQUIPMENT F	COPIER - FIRE DEPARTMENT	242499127	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	160.96	160.96

M = Manual Check, V = Void Check

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/30/2013	89929	728	U S POSTMASTER	GAS BILLING POSTAGE	123013	1	7401-430-62-46	POSTAGE	255.14	255.14
12/13	12/30/2013	89929	728	U S POSTMASTER	WATER BILLING POSTAGE	123013	2	7110-430-42-46	POSTAGE	495.28	495.28
Total 123013:										750.42	750.42
Grand Totals:										750.42	750.42

Report Criteria:
 Report type: GL detail
 Check Voiced = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/14	01/03/2014	89930	1023	TALIA, PETER M.	CITY ATTORNEY 11/28/13-12/25	122313	1	1000-412-10-43	PROFESSIONAL SVCS	3,660.00	3,660.00
Total 122313:										3,660.00	3,660.00
Grand Totals:										3,660.00	3,660.00

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
01/03/2014	CDPT	01/07/2014	249	CITY OF SUSANVILLE PA	1	7650-2203-1	6,124.77-
01/03/2014	CDPT	01/07/2014	249	CITY OF SUSANVILLE PA	1	7650-2203-1	6,124.77-
01/03/2014	CDPT	01/07/2014	249	CITY OF SUSANVILLE PA	1	7650-2203-1	1,955.65-
01/03/2014	CDPT	01/07/2014	249	CITY OF SUSANVILLE PA	1	7650-2203-1	1,955.65-
01/03/2014	CDPT	01/07/2014	249	CITY OF SUSANVILLE PA	1	7650-2203-1	14,944.21-
01/03/2014	CDPT	01/07/2014	89935	CA STATE DISBURSEME	26	7650-2203-0	184.61-
01/03/2014	CDPT	01/07/2014	89936	CA STATE DISBURSEME	35	7650-2203-0	247.38-
01/03/2014	CDPT	01/07/2014	89937	CA STATE DISBURSEME	36	7650-2203-0	103.84-
01/03/2014	CDPT	01/07/2014	89938	EMPLOYMENT DEV DEP	7	7650-2203-1	1,155.79-
01/03/2014	CDPT	01/07/2014	89939	EMPLOYMENT DEV. DEP	6	7650-2203-1	4,697.54-
01/03/2014	CDPT	01/07/2014	89940		28	7650-2203-0	424.00-
01/03/2014	CDPT	01/07/2014	89941	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	9,099.58-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	1,935.64-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	5,322.47-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	3,868.64-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	211.69-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	89.88-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	82.83-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	68.57-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	68.57-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	575.88-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	575.88-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	154.35-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	154.35-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	16.00-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	4,480.11-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	1,298.57-
01/03/2014	CDPT	01/07/2014	89942	P.E.R.S.	8	7650-2203-1	2,498.10-
01/03/2014	CDPT	01/07/2014	89943	STATE OF CALIF FRAN T	27	7650-2203-0	448.98-
01/03/2014	CDPT	01/07/2014	89944	VALIC	4	7650-2203-0	2,677.05-
Grand Totals:			31				71,670.35-

Reviewed by:

 City Administrator
 City Attorney
 City Treasurer

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Treasurer's Report

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Attached for Council's review is the Treasurer's Report for the month of November 2013

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file the Treasurer's Report for the month of November 2013

ATTACHMENTS: Pooled Cash and Investments Report
Caselle Cash Report
Receipts and Disbursements Report

POOLED CASH & INVESTMENTS

November 30, 2013

POOLED CASH FUND	
Cash Clearing-NSF Checks	303
Cash Clearing-Business License	(80)
Cash Clearing-Business Tax	(20,841)
Bank of America - Checking	203,878
LAIF	10,969,153
Total Cash & Investments	<u>11,152,413</u>

Pooled Cash Allocation:

General Fund	1,197,365
General Fund Restricted	558,463
Special Revenue	1,340,893
Capital Projects	32,821
Debt Service	154,247
Enterprise	
Airport	(12,365)
Geothermal	253,176
Golf Course	(12,526)
Natural Gas	2,581,102
Water	4,102,986
Internal Service	535,221
Trust & Agency	421,029
Total Cash & Inv. Allocations	<u>11,152,413</u>

CASH WITH FISCAL AGENTS

November 30, 2013

General	
Special Revenue	
Capital Projects	
Debt Service	152,273
Enterprise	3,343,017
Internal Service	
Trust & Agency	
Total Cash with Fiscal Agents	<u>3,495,290</u>
GRAND TOTAL	<u>14,647,703</u>

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 NOVEMBER 30, 2013

COMBINED ACCOUNTS

9999-1001-003	CASH CLEARING - NSF CHECKS	303.18
9999-1001-004	CASH CLEARING - BUSINESS LIC	(80.00)
9999-1001-005	CASH CLEARING - BUSINESS TAX	(20,841.00)
9999-1011-001	B OF A # 08038-80200	203,877.85
9999-1030-001	LAIF	10,969,153.42
	TOTAL COMBINED CASH AND INVESTMENTS	11,152,413.45
9999-1000-000	CLAIM ON CASH	(11,152,413.45)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE	83,914.84
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT	3,410.82
1004	ALLOCATION TO GF-PANCERA PLAZA	18,100.27
1005	ALLOCATION TO GF-RESERVE ACCOUNT	453,037.31
2002	ALLOCATION TO STATE COPS	(7,744.81)
2006	ALLOCATION TO SNOW REMOVAL	12,902.40
2007	ALLOCATION TO STREETS & HIGHWAYS	283,605.12
2010	ALLOCATION TO STREET MITIGATION	63,161.94
2011	ALLOCATION TO POLICE MITIGATION	64,746.35
2012	ALLOCATION TO FIRE MITIGATION	114,407.53
2013	ALLOCATION TO PARK DEDICATION FUND	24,830.80
2014	ALLOCATION TO STATE OF CA - PROP 30/AB 109	28,273.00
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND	120,649.37
2017	ALLOCATION TO STATE ECONOMIC REV FD	232,559.79
2018	ALLOCATION TO HOME REVOLVING FUND	190,991.58
2030	ALLOCATION TO TRAFFIC SAFETY	83,532.74
2031	ALLOCATION TO BARRY CREEK DEVELOPMENT	488.74
2033	ALLOCATION TO CHESTNUT STREET CULVERT	25,231.11
2036	ALLOCATION TO SKYLINE - NUMA SIGNAL	77,778.03
2037	ALLOCATION TO SKYLINE BICYCLE LANE	7,462.55
2038	ALLOCATION TO SKYLINE - RT 139 SIGNAL	18,017.27
3019	ALLOCATION TO STIP REHABILITATION PROJECT	(183,642.94)
3023	ALLOCATION TO PROP 1B IMPROVEMENTS	43,934.55
3025	ALLOCATION TO SIERRA PARK PROJECT	172,529.32
4001	ALLOCATION TO MARK ROOS SERIES B/92	83,972.85
4003	ALLOCATION TO CITY HALL	70,274.45
7111	ALLOCATION TO WATER RATE STABILIZATION FUND	3,000,000.00
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS	1,296,890.96
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND	1,807,075.00
7610	ALLOCATION TO OPEB	31,345.17
7630	ALLOCATION TO RISK MANAGEMENT FUND	439,511.56
7650	ALLOCATION TO PAYROLL	59,500.71
8401	ALLOCATION TO HUSA BUSINESS IMPROVE DIST	5,159.31
8402	ALLOCATION TO LAFCO	35,265.88
8403	ALLOCATION TO SEC 125 AFLAC	476.38
8404	ALLOCATION TO AIR POLLUTION	276,964.11

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 NOVEMBER 30, 2013

8405	ALLOCATION TO AIR POLLUTION-CARL MOYER	103,163.74
		9,141,777.80
	ALLOCATIONS TO RESTRICTED FUNDS	
	<u>UNRESTRICTED FUNDS</u>	
1000	ALLOCATION TO GENERAL FUND	1,197,365.16
7110	ALLOCATION TO WATER SYSTEM	(193,905.44)
7201	ALLOCATION TO AIRPORT	(12,365.29)
7301	ALLOCATION TO GEOTHERMAL UTILITY	253,176.44
7401	ALLOCATION TO NATURAL GAS	774,027.10
7530	ALLOCATION TO GOLF COURSE	(12,525.55)
7620	ALLOCATION TO PW ADMIN & ENGINEERING FUND	4,863.23
		2,010,635.65
	ALLOCATIONS TO UNRESTRICTED FUNDS	
	TOTAL ALLOCATIONS TO OTHER FUNDS	11,152,413.45
	ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	(11,152,413.45)
		.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	MP Disbursement	Receipts	Balance
11/1/2013				\$458,036.99
11/4/2013	11/1/2013		\$18,614.17	\$476,651.16
11/4/2013		(\$96,929.55)		\$379,721.61
11/4/2013		(\$5,466.84)		\$374,254.77
11/4/2013			\$3,610.47	\$377,865.24
11/4/2013		(\$44.59)		\$377,820.65
11/5/2013	11/4/2013		\$46,459.74	\$424,280.39
11/5/2013			\$5,162.65	\$429,443.04
11/4/2013		(\$4,002.50)		\$425,440.54
11/6/2013	11/5/2013		\$32,005.62	\$457,446.16
11/6/2013			\$369.60	\$457,815.76
11/6/2013			\$3,017.44	\$460,833.20
11/7/2013	11/6/2013		\$13,096.73	\$473,929.93
11/7/2013			\$2,633.78	\$476,563.71
11/7/2013			\$941.99	\$477,505.70
11/8/2013		(\$136,331.04)	\$10,923.53	\$352,098.19
11/8/2013		(\$95.39)		\$352,002.80
11/8/2013		(\$30.00)		\$351,972.80
11/8/2013		(\$30.00)		\$351,942.80
11/8/2013			\$744.65	\$352,687.45
11/12/2013	11/8/2013		\$39,800.99	\$392,488.44
11/12/2013			\$100.55	\$392,588.99
11/12/2013			\$332.82	\$392,921.81
11/12/2013			\$1,312.86	\$394,234.67
11/12/2013			\$2,824.10	\$397,058.77
11/12/2013			\$904.73	\$397,963.50
11/12/2013				\$397,963.50
11/12/2013			\$577.08	\$398,540.58
11/12/2013			\$289.90	\$398,830.48
11/12/2013			\$271.48	\$399,101.96
11/12/2013			\$7.00	\$399,108.96
11/12/2013			\$11.28	\$399,120.24
11/12/2013			\$13.42	\$399,133.66
11/12/2013			\$31.93	\$399,165.59
11/12/2013			\$169.64	\$399,335.23
11/12/2013			\$212.44	\$399,547.67
11/12/2013			\$422.16	\$399,969.83
11/12/2013				\$399,969.83
11/12/2013			\$3,576.52	\$403,546.35
11/12/2013	11/13/2013		\$346,272.77	\$749,819.12
11/12/2013		(\$95,607.43)		\$654,211.69
11/12/2013		(\$6,471.69)		\$647,740.00
11/12/2013		(\$31,683.74)		\$616,056.26
11/12/2013		(\$59,902.00)		\$556,154.26
11/12/2013		(\$44,707.04)		\$511,447.22
11/12/2013		(\$62.16)		\$511,385.06
11/12/2013		(\$100.00)		\$511,285.06
11/12/2013		(\$62,670.57)		\$448,614.49
11/12/2013			\$3,723.55	\$452,338.04
11/12/2013			\$1,233.20	\$453,571.24
11/14/2013	11/13/2013		\$19,653.59	\$473,224.83
11/14/2013			\$1,907.05	\$475,131.88
11/15/2013	11/14/2013		\$6,941.58	\$482,073.46
11/15/2013			\$1,084.88	\$483,158.34
11/18/2013	11/15/2013		\$12,156.69	\$495,315.03
11/18/2013			\$2,441.71	\$497,756.74
11/18/2013			\$57.00	\$497,813.74
11/19/2013	11/18/2013	(\$56.19)		\$497,757.55
11/19/2013			\$430,000.00	\$927,757.55
11/19/2013			\$250,000.00	\$1,177,757.55

RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	P Disbursement	Receipts	Balance
11/19/2013			\$225.22	\$1,177,982.77
11/19/2013			\$312.84	\$1,178,295.61
11/19/2013			\$69.98	\$1,178,365.59
11/19/2013			\$377.07	\$1,178,742.66
11/19/2013			\$350.00	\$1,179,092.66
11/19/2013		(\$1,108.89)		\$1,177,983.77
11/19/2013			\$20.95	\$1,178,004.72
11/19/2013	11/18/2013		\$18,735.66	\$1,196,740.38
11/19/2013			\$1,671.50	\$1,198,411.88
11/19/2013			\$177.75	\$1,198,589.63
11/19/2013		(\$149.05)		\$1,198,440.58
11/19/2013				\$1,198,440.58
11/19/2013		(\$896,800.40)		\$301,640.18
11/19/2013		(\$1,153.35)		\$300,486.83
11/19/2013		(\$74,767.87)		\$225,718.96
11/19/2013		(\$303.01)		\$225,415.95
11/19/2013		(\$9,606.04)		\$215,809.91
11/19/2013		(\$1,287.64)		\$214,522.27
11/19/2013		(\$260.29)		\$214,261.98
11/20/2013	11/19/2013		\$29,527.25	\$243,789.23
11/20/2013		(\$5.18)		\$243,784.05
11/20/2013			\$346.68	\$244,130.73
11/20/2013			\$115,100.00	\$359,230.73
11/20/2013			\$225.97	\$359,456.70
11/20/2013			\$1,216.56	\$360,673.26
11/21/2013	11/20/2013		\$7,991.42	\$368,664.68
11/21/2013			\$1,829.47	\$370,494.15
11/21/2013			\$41.59	\$370,535.74
11/21/2013			\$128.53	\$370,664.27
11/21/2013			\$741.89	\$371,406.16
11/21/2013			\$15.56	\$371,421.72
11/22/2013	11/21/2013		\$14,666.88	\$386,088.60
11/22/2013			\$948.63	\$387,037.23
11/22/2013			\$2,217.73	\$389,254.96
11/22/2013			\$943.89	\$390,198.85
11/25/2013	11/22/2013		\$22,527.69	\$412,726.54
11/25/2013		(\$94,728.37)		\$317,998.17
11/25/2013		(\$4,405.33)		\$313,592.84
11/25/2013		(\$31,112.07)		\$282,480.77
11/25/2013		(\$39,816.75)		\$242,664.02
11/25/2013			\$1,442.67	\$244,106.69
11/26/2013	11/25/2013		\$36,166.96	\$280,273.65
11/26/2013			\$243.68	\$280,517.33
11/26/2013			\$404.22	\$280,921.55
11/26/2013			\$1,914.04	\$282,835.59
11/26/2013			\$39.42	\$282,875.01
11/26/2013		(\$179,353.46)		\$103,521.55
11/27/2013	11/26/2013		\$18,422.89	\$121,944.44
11/27/2013			\$172.56	\$122,117.00
11/27/2013			\$154.57	\$122,271.57
11/27/2013			\$523.65	\$122,795.22
11/27/2013		(\$400.32)		\$122,394.90
11/27/2013		(\$0.06)	\$2,201.29	\$124,596.13
11/28/2013	11/27/2013		\$76,685.65	\$201,281.78
11/28/2013		(\$747.77)		\$200,534.01
11/28/2013			\$896.97	\$201,430.98
11/28/2013			\$579.01	\$202,009.99
11/28/2013			\$54.11	\$202,064.10
11/28/2013			\$293.87	\$202,357.97
11/28/2013			\$1,519.88	\$203,877.85

Reviewed by:

 City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Monthly summary report of revenues, expenditures and projected fund balances for November 2013.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The report as of November 30, 2013 is attached.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file monthly summary report.

ATTACHMENTS: Revenues, expenditures and fund balances report.

**REVENUES, EXPENDITURES AND FUND BALANCES REPORT
UNAUDITED**

<i>s:/Bob/fund Balances Report</i>		Unaudited		November	
Fund #	Fund Title	6/30/13 Fund Balance	YTD Revenue	YTD Expenditures	Fund Balance as of 11/30/2013
100X	General Fund	2,179,300	1,221,710	1,691,517	1,709,494
2002	State COPS	38,340	(7)	44,035	(5,702)
2006	Snow Removal	0	19,325	4,938	14,387
2007	Streets	387,637	145,978	232,055	301,560
2010	Street Mitigation	43,186	19,976		63,163
2011	Police Mitigation	37,810	27,635		65,445
2012	Fire Mitigation	94,648	22,767		117,415
2013	Park Dedication	24,859	(28)		24,832
2014	State of CA - Prop 30/AB 109	24,674	28,273	24,674	28,273
2016	State Comm. Dev. Rev. FD	903,476	2,521	68,085	837,912
2017	State Economic Rev. FD	433,744	1,151		434,895
2018	Home Revolving Fund	764,214	581		764,795
2030	Traffic Safety	81,452	2,080		83,533
2031	Barry Creek Development	489	(0)		489
2033	Chestnut Street Culvert (was 3004)	25,237	(6)		25,231
2036	Skyline - Numa Signal	77,796	(18)		77,778
2037	Skyline Bicycle Lane	7,465	(2)		7,464
2038	Skyline - Rt 139 Signal	18,021	(4)		18,017
3019	STIP Rehab Project	149,583	716,523	443,522	422,584
3023	Prop 1B CIP	70,856		25,209	45,647
3025	Sierra Park Project CIP	104,837	25,020	3,025	126,832
4001	Miller Fletcher	962,867	(94,461)	130,675	737,731
4003	City Hall Debt Service	104,361	33,790	67,877	70,274
711X	Water Funds	1,796,646	963,259	1,263,773	1,496,133
7201	Airport	1,886,651	74,438	116,108	1,844,982
7301	Geothermal	506,797	38,633	25,925	519,506
740X	Natural Gas	(308,567)	906,551	1,427,330	(829,345)
7530	Golf Course	2,152,128	168,661	198,385	2,122,405
7610	OPEB	(174,803)	18,600		(156,203)
7620	PW Admin/Engineering	23,194	4,910	29,106	(1,003)
7630	Risk Management	647,824	142,071	319,834	470,061
8402	LAFCO	34,549	28,489	19,887	43,151
8404	Air Pollution	407,799	80,056	66,147	421,708
8405	Air Pollution - Carl Moyer	200,030	(74)	219,776	(19,820)
	TOTALS	13,707,103	4,598,400	6,421,882	11,883,620

Reviewed by: City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Accounts receivable write-off

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The Administrative Services Department is responsible for the collection of revenues that are owed to the City. When accounts become past due, the City follows certain procedures for the collection of these accounts such as sending delinquent letters. After these attempts have failed, staff brings a report to the City Council requesting approval to remove the uncollectible balances from our books and to send to collections.

At this time we are requesting that the Council approve writing-off \$8,680.34 in utility payments owed on thirty-five accounts and approve sending the accounts to collections.

FISCAL IMPACT: Write off \$8,680.34 in utility payments owed.

ACTION REQUESTED: Motion to approve the write-off of accounts receivable.

ATTACHMENTS: Report of uncollectible amounts

L/F ACCT #	TOTAL AMT.	WATER AMT.	GAS AMT.	DEP.	ACTION TAKEN
CS 104.2295.01.06	\$549.89	\$74.89	\$475.00		found on u/e, no response
CD 105.3136.00.01	\$171.07				Deceased
CJ 101.2625.00.03	\$145.32	\$145.32		W \$75.00	U/E Same
CD 105.1320.00.08	\$248.86	\$248.86		W \$75.00	u/e no match
FA 101.2065.14.19	\$433.84		\$433.84	G \$200.00	found on u/e, no response
LI 101.2065.04.14	\$138.41		\$138.41	G \$200.00	U/E Same
LI 105.2450.00.24	\$143.92	\$127.69	\$16.23	G \$200.00 W\$50	found on u/e, no response
MV 103.0690.28.10	\$386.65		\$386.65	G \$200.00	found on u/e, no response
MJ 102.4341.00.03	\$480.02	\$270.61	\$209.41	W \$75.00	u/e no match
NB 105.1845.01.06	\$186.87		\$186.87	G \$200.00	U/E Same
OJ 104.2550.03.10	\$222.30		\$222.30	G \$100.00	found on u/e, no response
PH 104.3685.00.06	\$179.63	\$10.80	\$168.83	G \$200.00 W\$50	found on u/e, no response
RN 103.2410.04.05	\$785.26		\$785.26	G \$200.00	found on u/e, no response
RR 104.0530.00.09	\$133.21	\$133.21		W \$75.00	U/E Same
SH 104.1410.01.07	\$124.20		\$124.20	G \$75.00	found on u/e, no response
SB 104.4527.00.06	\$708.47		\$708.47	G \$200.00	U/E Same
SA 101.0525.00.04	\$121.71	\$121.71		W \$50.00	found on u/e, no response
SK 104.0820.37.02	\$177.95			G \$100.00	found on u/e, no response
TA 104.2870.00.27	\$132.85	\$132.85			found on u/e, no response
UA 105.1999.00.03	\$322.10	\$48.51	\$273.59	G \$200.00 W\$50	found on u/e, no response
VF					
ig	\$345.46	\$23.46	\$322.00	G \$635.00 W\$50	u/e no match
WA 104.3720.00.07	\$224.42	\$15.84	\$208.58	G \$200.00 W\$50	U/E Same
Total	\$6,362.41	\$1,353.75	\$4,659.64		

See below for Running total

CN 101.1035.01.14	\$395.69	<i>paid</i>	\$385.69	G \$200	found on u/e, mailed returned
CJ 101.2625.00.03	\$145.32	\$145.32		W \$75.00	u/e same
ER 104.3650.00.14	\$185.71	\$13.41	\$172.30	W \$50 G \$200	found on u/e, mailed returned
HA 104.2155.00.01	\$140.10	\$140.10		W \$75	found on u/e, mailed returned
LN 102.1180.00.06	\$172.99	\$172.99		W \$75.00	u/e same
ME 103.0220.00.08	\$108.83	<i>paid</i> \$108.83			found on u/e, mailed returned
PD 101.0020.18.04	\$241.13		\$241.13	G \$200	found on u/e, mailed returned

Memorandum

To: Jared Hancock

From: Alicia Cordova

Date: 1/7/2014

Re: Delinquent Utility Bills/ 10-30-13 and 11-25-13 and 12-30-13

Attached is a list of customers who have failed to pay their utility bills exceeding \$100 and now need to be sent to collections after several failed attempts at collecting their debt. As of today, the attached customers still have an outstanding balance. I am requesting the council's approval to write off the balances and send them to the collection agency in an attempt to collect the monies owed to us.

Thank you.

Alicia Cordova

CONFIDENTIAL

Reviewed by: ~~JGH~~ City Administrator
~~MTD~~ City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Approving report on assessment and lien against certain real properties located within the City of Susanville

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: In accordance with Chapter 8.28 of the Susanville Municipal Code, City staff has abated the following properties due to fire hazard and rubbish nuisance:

- 850 Plumas Street: 107-191-19 \$530
- 335 Grand Avenue: 105-042-02 \$690
- 864 Shasta Street: 107-192-10 \$400
- 729 Sierra Street: 107-182-05 \$305
- 1630 Cornell Street: 105-210-25 \$520

In addition to the cost of hiring a contractor to abate the property a \$200 administrative fee has been charged to each property to recover the costs associated with compliance with public hearing and notification requirements. Lien notices have been posted and the property owners have been notified via certified mail of the public hearing. City Council approval is required to authorize the City Administrator to lien the properties to recover the costs incurred by the City.

FISCAL IMPACT: Total reimbursement of \$2,445.00 to City code enforcement budget.

ACTION REQUESTED:

1. Open Public Hearing.
2. Receive staff report.
3. Solicit and receive public input.
4. Close Public Hearing
5. Motion to approve:

Resolution No. 14-5015 approving report on assessment and lien against certain real property within the City of Susanville, located at 850 Plumas Street (APN 107-191-19) and confirming assessment and lien against said property;

Resolution No. 14-5016 approving report on assessment and lien against certain real property within the City of Susanville, located at 335 Grand Avenue (APN 105-042-02) and confirming assessment and lien against said property;

Resolution No. 14-5017 approving report on assessment and lien against certain real property within the City of Susanville, located at 864 Shasta Street (APN 107-192-10) and confirming assessment and lien against said property;

Resolution No. 14-5018 approving report on assessment and lien against certain real property within the City of Susanville, located at 729 Sierra Street (APN 107-182-05) and confirming assessment and lien against said property;

Resolution No. 14-5019 approving report on assessment and lien against certain real property within the City of Susanville, located at 1630 Cornell Street (APN 105-210-25) and confirming assessment and lien against said property.

ATTACHMENTS:

Susanville Municipal Code Chapter 8.28 Weed and Rubbish Abatement

- Resolution No. 14-5015
- Resolution No. 14-5016
- Resolution No. 14-5017
- Resolution No. 14-5018
- Resolution No. 14-5019
- Lien Notices
- Abatement documentation

Susanville Municipal Code							
Up	Previous	Next	Main	Collapse	Search	Print	No Frames
Title 8 HEALTH AND SAFETY							

Chapter 8.28 WEED AND RUBBISH ABATEMENT

Article I. Abatement of Weeds and Rubbish

8.28.010 Intent and purpose.

Pursuant to the authority of Government Code Section 39501 et seq, the city council finds and declares that it is necessary to establish a procedure for the requiring of and providing for the removal of weeds and rubbish from sidewalks, parking areas or streets, and from private property, and to provide for the cost of removal as a lien upon the subject property and for the enforcement of the lien by sale of the property. (Prior code § 9.1)

8.28.020 Definitions.

As used in this chapter:

“Rubbish” means and includes all putrescible or nonputrescible solid and semisolid waste, whether combustible or noncombustible, including both garbage and rubbish.

“Weeds” means and includes, but is not limited to, weeds, with mature wingy or downy seeds, which will attain growth as to become a fire menace when dry, or which are otherwise noxious or dangerous. (Prior code § 9.2)

8.28.030 Weeds and rubbish prohibited.

It is unlawful for the owner, agent, lessee or other person having charge or control of any piece or parcel of land within the city to allow weeds or rubbish to grow or to remain thereon, or upon the street or sidewalk in front of such piece or parcel of land. (Prior code § 9.3)

8.28.040 Abatement procedure.

In the event of a violation of Section 8.28.030, the fire chief of the city or his or her designated representative shall proceed as follows:

A. Notice to Remove. The fire chief is authorized to give notice to the owner, agent, lessee or other person having charge or control of private property, to order the removal of weeds or rubbish from the property or abutting public property within ten (10) days. Such notice shall be by certified mail, return receipt requested (hereinafter referred to as “certified written notice” addressed to such owner, agent, lessee or other person having charge or control, at his or her last known address. In the event the notice by certified mail is directed to one other than the owner of the property, a courtesy copy of the notice shall be sent by regular first class mail to the owner at his or her last known address on file with the Lassen County assessor’s office.

B. Action Upon Noncompliance. Upon the failure, neglect or refusal of any owner, agent, lessee, or other person having charge or control, to properly destroy weeds or remove rubbish within ten (10) days after receipt of the written certified notice, the fire chief is authorized to pay from the city code enforcement abatement budget for the destruction or removal of such weeds or rubbish. In the event that the written certified notice is returned to the post office because of inability to make delivery, the fire chief shall cause a written notice to be posted on the property, allowing ten (10) days, from the date of posting, for compliance

with the order. Failure, neglect or refusal to take compliance action shall empower the fire chief to pay for the destruction or removal of such weeds or rubbish.

C. If the owner, agent, lessee or other person having control of the private real property in the city fails to remove or destroy weeds and rubbish in accordance with the notice given, within ten (10) days after the mailing of such notice, or within ten (10) days after the posting of such notice where that is the case, it shall be the duty of the fire chief to destroy or cause to be destroyed, or remove or cause to be removed, such weeds or rubbish, and the fire chief and/or contracting agents of the city are expressly authorized to enter upon private property for such purpose, and it is unlawful for any person to interfere, hinder, or refuse to allow them to enter upon private property for such purpose and to destroy or remove weeds or rubbish in accordance with the provisions of this chapter. Any person owning, occupying, renting, managing, leasing, or controlling real property in the city shall have the right to destroy or remove weeds or rubbish or have the same destroyed or removed at his or her own expense at any time prior to the arrival of the fire chief or authorized representatives for such purpose.

D. The city finance director shall keep an account of the cost to the city to destroy or remove weeds or rubbish as aforesaid for each separate lot or parcel of land and the portions of streets adjoining the same, and shall embody such account in a report and assessment list to the city administrator, who will present such report and assessment list to the city council. Such report shall refer to each separate lot or parcel of land by description sufficiently reasonable to identify the same, together with the expense proposed to be assessed against it. The cost of abatement may include incidental expenses, including, but not limited to, the expenses and costs to the city in the inspection of lots, preparations of notices, specifications and contracts, and in inspecting work, the cost of printing and mailing required under this article in an amount to be set by resolution of the city council, per each occurrence of abatement.

E. The city administrator shall post a copy of such report and assessment list on a bulletin board near the entrance to the city hall, together with the notice of the filing thereof, and the time and place where and when it will be submitted to the city council for hearing and confirmation. The finance director shall mail to the persons in the manner prescribed in Section 8.28.040 a notice in the format substantially as follows:

**ASSESSMENT FOR DESTRUCTION OR
REMOVAL OF WEEDS AND RUBBISH AND NOTICE OF HEARING THEREON.**

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys and sidewalks adjoining the same, which real property is described as follows:

(here insert description of real property sufficient for reasonable and ready identification)

The cost of said destruction or removal proposed to be assessed against the said real property is \$_____.

FURTHER NOTICE IS HERBY GIVEN that on _____, the ____ day of _____, 20____, at the hour of ____ p.m. in the Council chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the Finance Director on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report or list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

Upon confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: _____

City Administrator of City of Susanville

F. At the time and place fixed for receiving and considering the report, the city council shall hear the same together with any protests or objections which may be raised by any interested person. Upon such hearing, the city council shall make such corrections or modifications in any proposed assessment which it may deem to be excessive or otherwise incorrect, after which such assessment shall be confirmed by resolution of the city council and the amount thereof shall constitute a lien on the subject real property assessed until paid. The confirmation and assessment by the city council shall be final and conclusive.

G. Assessment Payment. Any person may pay the amount of such assessment for destruction or removal of weeds or rubbish on or before the fifteenth day of July following the date the confirmation of said assessment was made by the city council. If said assessment is not paid on or before said date, the total amount therefore shall be entered on the next county fiscal tax roll as a lien against the property and shall be subject to the same penalties and interest as are provided for other delinquent taxes or assessments of the city. (Ord. 06-928 § 1, 2006; prior code § 9.4)

8.28.050 Penalty for violation.

Any person violating any of the provisions of this chapter shall be guilty of an infraction. (Ord. 06-928 § 1, 2006; prior code § 9.5)

8.28.060 Removal method.

The methods of removing weeds, vines, shrubs, brush and/or debris from property as provided in this chapter shall not be an exclusive method, but shall be an alternative method, and such weeds, vines, shrubs, brush and/or debris may be removed from such property pursuant to the provisions of any law of the state or of any ordinance of the city applicable thereto. (Prior code § 9.6)

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RESOLUTION NO. 14-5015
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
850 PLUMAS STREET (APN 107-191-19) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

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WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

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WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

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WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

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WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 850 Plumas Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$530.00; and

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WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on January 15, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Frank L. Robberson, Sr. and Shirley M. Robberson.

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NOW, THEREFORE BE IT RESOLVED

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1. The City Council approves the assessment against the property at 850 Plumas Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of 530.00;
 2. That the said assessment shall constitute and be a lien on the interest of Frank L. Robberson, Sr. and Shirley M. Robberson in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
 3. The aforesaid confirmation of assessment and lien is final conclusive;
 4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
 5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing January 15, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.
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APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5015** was adopted at a regular meeting of the Susanville City Council held on the 15th day of January, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

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EXHIBIT "A"

850 Plumas Street (APN #107-191-19)

LOTS 13 AND 15 IN BLOCK L-1, AS SHOWN ON THE MAP OF LASSEN, LASSEN COUNTY CALIFORNIA, FILED JULY 6, 1912 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 27.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

850 Plumas Street (APN #107-191-19)

LOTS 13 AND 15 IN BLOCK L-1, AS SHOWN ON THE MAP OF LASSEN, LASSEN COUNTY CALIFORNIA, FILED JULY 6, 1912 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 27.

The cost of said destruction or removal proposed to be assessed against the said real property is \$530.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 15th day of January, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 12.20.13



Jared G. Hancock, City Administrator
City of Susanville

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RESOLUTION NO. 14-5016
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
335 GRAND AVENUE (APN 105-042-02) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

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WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

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WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

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WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

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WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 335 Grand Avenue, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$690.00; and

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WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on January 15, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Arabella Ausmus.

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NOW, THEREFORE BE IT RESOLVED

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1. The City Council approves the assessment against the property at 335 Grand Avenue, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$690.00;
 2. That the said assessment shall constitute and be a lien on the interest of Arabella Ausmus in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
 3. The aforesaid confirmation of assessment and lien is final conclusive;
 4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
 5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing January 15, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

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APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5016** was adopted at a regular meeting of the Susanville City Council held on the 15th day of January, 2014, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

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EXHIBIT "A"

335 Grand Avenue (APN #105-042-02)

ALL THOSE PORTIONS OF LOTS NUMBERED 3 AND 4, IN BLOCK 20 WHICH LIE SOUTH OF A LINE DRAWN PARALLEL TO AND DISTANT NORTHERLY AT RIGHT ANGLES 58 FEET FROM THE SOUTHERN LINE OF SAID LOTS, AS SAID LOTS AND BLOCK ARE SHOWN ON THAT CERTAIN MAP ENTITLED "MAP OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA", FILED JANUARY 6, 1911 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, IN BOOK 1 OF MAPS, AT PAGE 24.

TOGETHER WITH AN EASEMENT AND RIGHT OF WAY FOR SEWER PURPOSES OVER AND ACROSS THE EXISTING AND ESTABLISHED SEWER LINE ON THAT PORTION OF THE HEREINABOVE REFERRED TO LOTS, NOT HEREINABOVE DESCRIBED, WITH THE RIGHT OF INGRESS AND EGRESS TO INSPECT, REPAIR AND RECONSTRUCT SAID SEWER LINE

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

335 Grand Avenue (APN #105-042-02)

ALL THOSE PORTIONS OF LOTS NUMBERED 3 AND 4, IN BLOCK 20 WHICH LIE SOUTH OF A LINE DRAWN PARALLEL TO AND DISTANT NORTHERLY AT RIGHT ANGLES 58 FEET FROM THE SOUTHERN LINE OF SAID LOTS, AS SAID LOTS AND BLOCK ARE SHOWN ON THAT CERTAIN MAP ENTITLED "MAP OF EAST ADDITION TO SUSANVILLE, LASSEN COUNTY, CALIFORNIA", FILED JANUARY 6, 1911 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF LASSEN, STATE OF CALIFORNIA, IN BOOK 1 OF MAPS, AT PAGE 24.

TOGETHER WITH AN EASEMENT AND RIGHT OF WAY FOR SEWER PURPOSES OVER AND ACROSS THE EXISTING AND ESTABLISHED SEWER LINE ON THAT PORTION OF THE HEREINABOVE REFERRED TO LOTS, NOT HEREINABOVE DESCRIBED, WITH THE RIGHT OF INGRESS AND EGRESS TO INSPECT, REPAIR AND RECONSTRUCT SAID SEWER LINE.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 690.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 15th day of January, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 12.20.13



Jared G. Hancock, City Administrator
City of Susanville

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RESOLUTION NO. 14-5017
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
864 SHASTA STREET (APN 107-192-10) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 864 Shasta Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$400.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on January 15, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Ron Williams, Jr. and Kim Williams.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at 864 Shasta Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$400.00;
2. That the said assessment shall constitute and be a lien on the interest of Ron Williams, Jr. and Kim Williams in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing January 15, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

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APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5017** was adopted at a regular meeting of the Susanville City Council held on the 15th day of January, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

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EXHIBIT "A"

864 Shasta Street (APN #107-192-10)

ALL OF LOTS 7 AND 9 AND THE NORTHERN 10 FEET OF LOT 5, IN
BLOCK I-4, AS ARE SHOWN ON THE "OFFICIAL MAP OF LASSEN,
LASSEN CO. CAL.", FILED JULY 6, 1912 IN THE OFFICE OF THE
LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 27

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

864 Shasta Street (APN #107-192-10)

ALL OF LOTS 7 AND 9 AND THE NORTHERN 10 FEET OF LOT 5, IN BLOCK I-4, AS ARE SHOWN ON THE "OFFICIAL MAP OF LASSEN, LASSEN CO. CAL.", FILED JULY 6, 1912 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 27.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 400.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 15th day of January, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 12.20.13



Jared G. Hancock, City Administrator
City of Susanville

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APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5018** was adopted at a regular meeting of the Susanville City Council held on the 15th day of January, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

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EXHIBIT "A"

729 Sierra Street (APN #107-182-05)

LOT 18, EXCEPTING THE SOUTHERLY 2 FEET THEREOF, IN CLOCK L-10,
AS SAID LOT AND BLOCK ARE SHOWN ON THAT CERTAIN MAP OF THE
TOWN OF LASSEN ON FILE IN THE OFFICE OF THE LASSEN COUNTY
RECORDER IN BOOK 1 OF MAPS, AT PAGE 27.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

729 Sierra Street (APN #107-182-05)

LOT 18, EXCEPTING THE SOUTHERLY 2 FEET THEREOF, IN CLOCK L-10, AS SAID LOT AND BLOCK ARE SHOWN ON THAT CERTAIN MAP OF THE TOWN OF LASSEN ON FILE IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS, AT PAGE 27.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 305.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 15th day of January 15, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 12.20.13



Jared G. Hancock, City Administrator
City of Susanville

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RESOLUTION NO. 14-5019
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
1630 CORNELL STREET (APN 105-210-25) AND CONFIRMING
ASSESSMENT AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 1630 Cornell Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$520.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on January 15, 2014 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Leo Banister, c/o MC Flemens.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at 1630 Cornell Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$520.00;
2. That the said assessment shall constitute and be a lien on the interest of Leo Banister, c/o MC Flemens in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing January 15, 2014 and continuing thereon until said assessment and any accrued interest is paid in full.

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APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5019** was adopted at a regular meeting of the Susanville City Council held on the 15th day of January 2014, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

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EXHIBIT "A"

1630 Cornell Street (APN #105-210-25)

Commencing at a point on the Eastern boundary line of Block Numbered 8 of Cornell Addition to Susanville, extended Northerly, as said Cornell Addition is shown on the Official Map thereof on file in the office of the County Recorder of the County of Lassen, State of California, distant thereon Southerly along said line, so extended, 550 feet from the Southern line of Main Street, as said Main Street is shown on that certain map entitled, "Official Map of Susanville and Vicinity" approved by the Board of Supervisors February 6, 1923; thence South 73° 24' East 161 feet to the actual point of beginning; running thence South 73° 24' East 45 feet; thence South 16° 54' West 70 feet; thence North 73° 24' West 45 feet, and thence North 16° 54' East 70 feet to the actual point of beginning

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

1630 Cornell Street (APN #105-210-25)

Commencing at a point on the Eastern boundary line of Block Numbered 8 of Cornell Addition to Susanville, extended Northerly, as said Cornell Addition is shown on the Official Map thereof on file in the office of the County Recorder of the County of Lassen, State of California, distant thereon Southerly along said line, so extended, 550 feet from the Southern line of Main Street, as said Main Street is shown on that certain map entitled, "Official Map of Susanville and Vicinity" approved by the Board of Supervisors February 6, 1923; thence South 73° 24' East 161 feet to the actual point of beginning; running thence South 73° 24' East 45 feet; thence South 16° 54' West 70 feet; thence North 73° 24' West 45 feet, and thence North 16° 54' East 70 feet to the actual point of beginning.

Being a portion of the NW ¼ of the SE ¼ of Section 32, in Township 30 North, Range 12 East, Mount Diablo Base and Meridian.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 520.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 15th day of January 15, 2014 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 12.20.13



Jared G. Hancock, City Administrator
City of Susanville

Reviewed by:  City Administrator
 City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Gwenna MacDonald, City Clerk

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: 2014 Primary Municipal Election

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: The City has a primary municipal election scheduled for Tuesday, June 3, 2014 in which two Councilmembers and one City Treasurer will be elected. To begin the process, three Resolutions are required; a notice to call for the holding of a primary election; a resolution requesting consolidation of the election with Lassen County; and a resolution adopting regulations for candidate statements on the ballot. The nomination period for candidates is February 10 through March 7, 2014. In the event one of the incumbents does not run for office, the nomination period would be extended five days to March 12, 2014.

FISCAL IMPACT: Estimated total cost of the election to be \$15,000

ACTION REQUESTED: Motion to approve:

Resolution No. 14-5020, Calling for the holding of a primary municipal election to be held on Tuesday, June 3, 2014 for the election of certain officers as required by the provisions of the laws of the State of California relating to general law cities

Resolution No. 14-5021, Requesting the Board of Supervisors of the County of Lassen to consolidate a primary municipal election to be held on Tuesday, June 3, 2014 with the statewide primary election to be held pursuant to §10403 of the *Elections Code*

Resolution No. 14-5022, Adopting regulations for candidates for elective office pertaining to Candidates' Statements submitted to the voters at an election to be held on Tuesday, June 3, 2014

ATTACHMENTS: Resolution No. 14-5020
Resolution No. 14-5021
Resolution No. 14-5022

RESOLUTION NO. 14-5020
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE,
CALIFORNIA, CALLING FOR THE HOLDING OF A PRIMARY MUNICIPAL
ELECTION TO BE HELD ON TUESDAY, JUNE 3, 2014, FOR THE ELECTION
OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE
LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW
CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a Primary Municipal Election shall be held on June 3, 2014 for the election of Municipal Officers; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUSANVILLE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1: That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Susanville, California, on Tuesday, June 3, 2014, a Primary Municipal Election for the purpose of electing two Members of the City Council for the full term of four years and a City Treasurer for the full term of four years.

Section 2: That the ballots to be used at the election shall be in form and content as required by law.

Section 3: That the City Clerk is authorized, instructed and directed to coordinate with the County of Lassen County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

Section 4: That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code §10242, except as provided §14401 of the Elections Code of the State of California.

Section 5: That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 6: That notice of time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 7: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

Section 8: That the City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5020** was adopted at a regular meeting of the Susanville City Council held on the 15th day of January 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

RESOLUTION NO. 14-5021
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE,
CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE
COUNTY OF LASSEN TO CONSOLIDATE A PRIMARY MUNICIPAL ELECTION
TO BE HELD ON JUNE 3, 2014, WITH THE STATEWIDE GENERAL
ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE
ELECTIONS CODE

WHEREAS, the City Council of the City of Susanville, called a Primary Municipal Election to be held on June 3, 2014, for the purpose of the election of two members of the City Council and a City Treasurer for the full term of four years which ends on June 2014; and

WHEREAS, it is desirable that the Primary municipal election be consolidated with the statewide primary election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Lassen canvass the returns of the Primary municipal election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUSANVILLE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1: That pursuant to the requirements of 10403 of the Elections Code, the Board of Supervisors of the County of Lassen is hereby requested to consent and agree to the consolidation of a Primary Municipal Election with the statewide primary election on Tuesday, June 3, 2014, for the purpose of the election of two Members of the City Council and a City Treasurer for the full term of four years which ends on June 2014.

Section 2: That the county election department is authorized to canvass the returns of the Primary Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

Section 3: That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

Section 4: That the City of Susanville recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

Section 5: That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Lassen.

Section 6: That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5021** was adopted at a regular meeting of the Susanville City Council held on the 15th day of January 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

RESOLUTION NO. 14-5022
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE,
CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR
ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS
SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON
TUESDAY, JUNE 3, 2014

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUSANVILLE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1: GENERAL PROVISIONS. That pursuant to 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Susanville on June 3, 2014 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at a time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

Section 2: PAYMENT. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet.

The County Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just and approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election. The cost of printing the candidate's statement for the 2014 primary municipal election is \$400 payable to the County Clerk.

Section 3: MISCELLANEOUS.

A The Clerk shall allow bold type, underlining, capitalization, indentions, bullets, leading hyphens to the same extent and manner as allowed in previous City elections.

B The Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

Section 4: ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

Section 5: That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

Section 6: That all previous resolutions establishing council policy on payment for candidates' statements are repealed.

Section 7: That this resolution shall apply at the next ensuing municipal election and at each municipal election after that time.

Section 8: That this resolution shall apply only to the election to be held on June 3, 2014 and shall then be repealed.

Section 9: That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 14-5022** was adopted at a regular meeting of the Susanville City Council held on the 15th day of January 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

Reviewed by: ~~YCA~~ City Administrator
~~MA~~ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Theodore Friedline, Fire Chief

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider use of fire department mitigation funds for capital project

PRESENTED BY: Theodore Friedline, Fire Chief

SUMMARY: The current fire department building was erected in 1968. Upgrades, repairs and maintenance over the past 45 years include rear parking lot, front concrete pads, exterior paint, insulation, flooring and other necessary items.

The kitchen stoves and counter tops were replaced in 1987, along with various refrigerators as needed. The cabinets have been adjusted, to fit the appliance changes, but certainly show 45 years of wear and tear.

Staff is requesting the use of fire department mitigation funds in the amount of \$15,000 to upgrade the kitchen, which includes cabinets, counter tops, sink, and exhaust hoods and necessary supplies. Gold Run Cabinets of Susanville will provide cabinets and counter tops, including installation and labor for \$9,813.18. Staff and inmate labor will be used for the remainder of the project.

\$15,000 was included in the fire department 2013-2014 mitigation budget for this purpose.

FISCAL IMPACT: \$15,000 from fire department mitigation fund 2012-465-32-4720

ACTION REQUESTED: Motion to expend \$15,000 from fire department mitigation fund to refurbish the kitchen at the fire station.

ATTACHMENTS: Three bids from cabinetry shops for cabinets and countertops.

Gold Run Cabinet & Door

885 Cypress St.
Susanville, CA 96130

Estimate

DATE	ESTIMATE #
12/13/2013	868

NAME / ADDRESS
Susanville Fire Department 1505 Main St. Susanville, CA 96130

P.O. NO.	PROJECT
Fire Hall	

ITEM	DESCRIPTION	QTY	COST	TOTAL
American Value	American Value cabinets for kitchen including: all plywood construction, solid wood dovetail drawers, full extension soft close drawer slides, soft close hinges, pulls, toekick covers, scribe moulding, veneer skins on finished ends, tax and installation.		8,182.63	8,182.63
Custom Count...	Self edge laminate tops with 6" backsplash for kitchen including installation.		1,994.00	1,994.00T
	Sales Tax		7.50%	149.55
Please call with any questions			TOTAL	\$10,326.18



AB Custom Woodworking LTD.

200 Canyon Way #B
Sparks, NV 89434

Estimate

Date	Estimate #
10/28/2013	110

Name / Address
Susanville Fire Department 1505 Main St. Susanville, CA 96130

Project

Description	Qty	Rate	Total
Fire Department: American Value line cabinets soft close doors and drawers, dovetail drawers, plywood construction, pulls, toe kicks, scribe moulding, veneer skins All cabinets, install, and tax		8,486.00	8,486.00
Standard laminate color counter top with 6" backsplash Material, installand, tax		2,457.00	2,457.00
Total			\$10,943.00

MOUSER BROTHERS ENTERPRISES
P.O. Box 779
Quincy, CA 95971

Estimate

Date	Estimate #
10/25/2013	13547

Name / Address

Susanville Fire Dept
1505 Main st
Susanville CA 96130

Project

Item	Description	Qty	Cost	Total
Bridgewood	---Bridgewood Cabinetry In the American Value Line:With all ply construction, dovetail drawers, soft close doors and drawers with toe kick, pulls, scribe mouldings, skins, Price includes install	1	8,003.00	8,003.00T
Laminate	--- with 6" backsplash for kitchen, Price includes install	1	2,100.00	2,100.00T

Phone #	Fax #
530-283-9001	530-283-9002
E-mail	
jeremy@mouserbrothers.com	
Web Site	
mouserbrothers.com	

Subtotal	\$10,103.00
Sales Tax (7.5%)	\$757.73
Total	\$10,860.73

Signature _____

Date: _____

Reviewed by:  City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Craig C. Platt, Public Works Director

Action Date: January 15, 2014

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 14-5014** approving the Fiscal Year 2015 - 2019 Airport Capital Improvement Plan (ACIP) for the Susanville Municipal Airport as required by the Federal Aviation Administration (FAA)

PRESENTED BY: Craig C. Platt, Public Works Director

SUMMARY: The Federal Aviation Administration (FAA) conducts their annual update of the Airport Capital Improvement Plan (ACIP). The FAA uses the ACIP to identify and prioritize airport capital improvement needs, and to plan the distribution of Airport Improvement Program (AIP) funds. All proposed projects must comply with the National Environmental Policy Act (NEPA); be depicted on the City's approved Airport Layout Plan (ALP); and be included in our ACIP submission in order to compete for AIP funding. This City is required to identify all proposed projects that we are requesting grant funding for from Federal Fiscal Year 2015 - 2019. A copy of the completed ACIP completed by the City's Airport Consultants (C&S Companies) is attached.

Jessica Mullin of C&S Company's, the City's airport consultant, worked with City staff to identify the projects, estimate the individual project cost, and note the fiscal year in which the project is scheduled for a grant funding request.

The Susanville Municipal Airport Commission (SMAC) and City staff held a special meeting on Saturday October 26, 2013 to discuss the 2015 - 2019 ACIP. At this meeting Steve Datema, the City's airport manager, presented the proposed project list for the 2015-2019 ACIP and a power point presentation, prepared by Jessica Mullin.

The Susanville Municipal Airport's Visual Approach Slope Indicators (VASIs) have failed, as a result the design and construction project of NAVAID (Wind Cone, AWOS, & PAPI's) has been moved to the 2014 project list. In order to begin this project, the Airport Layout Plan (ALP) needs to be updated and the environmental (Cat-Ex) documents completed. The approximate anticipated cost to update the ALP is \$10,000 and the anticipated cost to complete the environmental documents is \$2,116. The total project formulation costs would be eligible for FAA reimbursement upon submission of the Federal Aviation

Administration Airport Improvement Program Grant. The FAA is in support of this project and is guiding us through the application and execution process.

FISCAL IMPACT:

If the City receives the anticipated Federal and State funds, the City's required match would be \$132,825 for the years 2015 through 2019. If State funds are not granted, the City's required match would be \$241,500. Currently City Council allocates \$15,000 per year to the Airport Fund which can be used for matching funds. At this rate the Airport Fund will be allocated \$75,000 for the years 2015 through 2019, which results in a matching funds short-fall of \$57,825, assuming State funds are granted. All attempts will be made to offset project costs with the City's own forces.

ACTION REQUESTED: Adopt Resolution Number 14-5014 approving the Fiscal Year 2015 - 2019 Airport Capital Improvement Plan (ACIP) for the Susanville Municipal Airport and authorizing submission of the updated projects to FAA as required.

ATTACHMENTS: Resolution Number 14-5014
ACIP Plan

RESOLUTION NUMBER 14-5014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING THE FEDERAL AVIATION ADMINISTRATION (FAA) FISCAL YEAR 2015-2019 AIRPORT CAPITAL IMPROVEMENT PLAN (ACIP) FOR THE SUSANVILLE MUNICIPAL AIRPORT

WHEREAS, the Federal Aviation Administration (FAA) conducts their annual update of the Airport Capital Improvement Plan (ACIP) and uses the ACIP to identify and prioritize airport capital improvement needs and to plan the distribution of Airport Improvement Program (AIP) funds; and

WHEREAS, all proposed projects must comply with the National Environmental Policy Act (NEPA), be depicted on the City's approved Airport Layout Plan (ALP), and be included in the City's ACIP submission in order to compete for AIP funding; and

WHEREAS the City is required to identify all proposed projects that it is requesting grant funding for from Federal Fiscal Year 2015-2019.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the Fiscal Year 2015-2019 Airport Capital Improvement Plan (ACIP) projects for the Susanville Municipal Airport are approved as required by the Federal Aviation Administration (FAA).

APPROVED: _____
Rod E. De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 15th day of January, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter M. Talia, City Attorney



SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

Airport: Susanville Municipal Airport		State: California	NPIAS#	06-0251	
Project Description & Year	Federal Funds	State Funds	Local	Total	Environments
2015					
Construct Apron Reconstruction	\$ 855,000	\$ 42,750	\$ 52,250	\$ 950,000	CATEX APPROVED 20
2016					
Land Acquisition and Fencing Relocation	\$ 90,000	\$ 4,500	\$ 5,500	\$ 100,000	CATEX (2014)
2017					
Construct Taxiway Reconstruction	\$ 855,000	\$ 42,750	\$ 52,250	\$ 950,000	CATEX (2015)
2018					
Design Runway Rehabilitation	\$ 58,500	\$ 2,925	\$ 3,575	\$ 65,000	CATEX (2016)
2019					
Construct Runway Rehabilitation	\$ 315,000	\$ 15,750	\$ 19,250	\$ 350,000	CATEX (2016)
TOTALS	\$ 2,173,500	\$ 108,675	\$ 132,825	\$ 2,415,000	

AWP ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2015		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Yes	D	(1) Construct Apron Reconstruction	\$ 855,000.00	\$ 52,250.00	\$ 42,750.00	\$ 950,000.00
* D - Development; P - Planning; E - Environmental						
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS						
Detail Project Description (Square/Lineal Footage or Length/Width)						
The asphalt concrete pavement on the existing apron is close to failing. This project is to reconstruct the apron with a new asphalt concrete structural section per FAA standards.						
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)						
Anticipated grant application: October 2014 Anticipated bid opening: February 2015 Construction schedule: May to December 2015						
NEPA Environmental Status (Date of FONSI or CATEX Approval)						
CATEX was approved in 2013.						
Land Title Status & Date of Exhibit "A" Status			Date			
Exhibit A Property Map is current.			August 1999			
Open AIP Funded Projects			Expected Close-out Date			
AIP 13			April 2014			
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.						
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
Signature			Date		Contact Phone (Print or Type)	

AWP ACIP DATA SHEET

Airport Name		Susanville Municipal Airport		Fiscal Year		2016	
Shown On ALP	Project Type*	Project Description		Federal Share	Local Share	State Share	Total
Yes	D	(1) Land Acquisition and Fencing Relocation		\$ 90,000.00	\$ 5,500.00	\$ 4,500.00	\$ 100,000.00
* D - Development; P - Planning; E - Environmental							
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS							
Detail Project Description (Square/Lineal Footage or Length/Width)							
There is currently a piece of property (less than 3 acres) that is not owned by the airport and intrudes upon the Taxiway A Safety Area. This project will be to acquire that land and relocate the fencing along the new property line.							
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)							
Anticipated grant application: October 2015 Construction schedule (solicitation procurement): March to May 2016							
NEPA Environmental Status (Date of FONSI or CATEX Approval)							
CATEX to be submitted in 2014.							
Land Title Status & Date of Exhibit "A" Status				Date			
Exhibit A Property Map is current.				August 1999			
Open AIP Funded Projects				Expected Close-out Date			
AIP 13				April 2014			
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.							
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
Signature		Date		Contact Phone (Print or Type)			

AWP ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year				2017				
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total					
Yes	D	(1) Construct Taxiway Reconstruction	\$ 855,000.00	\$ 52,250.00	\$ 42,750.00	\$ 950,000.00					
* D - Development; P - Planning; E - Environmental											
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS											
Detail Project Description (Square/Lineal Footage or Length/Width)											
The existing taxiway pavement is in poor condition. This project is Phase II of the pavement reconstruction project for the taxiway and apron; this portion will include reconstruction of the taxiway pavement.											
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)											
Anticipated grant application: October 2016 Anticipated bid opening: February 2017 Construction schedule: May to December 2017											
NEPA Environmental Status (Date of FONSI or CATEX Approval)											
CATEX approved in 2013, to be updated in 2015.											
Land Title Status & Date of Exhibit "A" Status						Date					
Exhibit A Property Map is current.						August 1999					
Open AIP Funded Projects						Expected Close-out Date					
AIP 13						April 2014					
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.											
Name and Title of Authorized Representative (Print or Type)						Contact Name and Title (Print or Type)					
Signature						Date		Contact Phone (Print or Type)			

AWP ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year			
Shown On ALP		Project Description	2018			
Project Type*			Federal Share	Local Share	State Share	Total
Yes	D	(1) Design Runway Rehabilitation	\$ 58,500.00	\$ 3,575.00	\$ 2,925.00	\$ 65,000.00
* D - Development; P - Planning; E - Environmental						
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS						
Detail Project Description (Square/Lineal Footage or Length/Width)						
The runway pavement received an overlay in the early 2000's. It is recommended that asphalt concrete pavement receive a preservative treatment every 3-5 years to extend the life of the pavement.						
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)						
Anticipated grant application: October 2017 Design schedule: February 2018 through November 2018 (includes bidding services)						
NEPA Environmental Status (Date of FONSI or CATEX Approval)						
CATEX to be submitted in 2016.						
Land Title Status & Date of Exhibit "A" Status			Date			
Exhibit A Property Map is current.			August 1999			
Open AIP Funded Projects			Expected Close-out Date			
AIP 13			April 2014			
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.						
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
Signature		Date	Contact Phone (Print or Type)			

AWP ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year			
Shown On ALP			2019			
Project Type*		Project Description	Federal Share	Local Share	State Share	Total
Yes	D	(1) Construct Runway Rehabilitation	\$ 315,000.00	\$ 19,250.00	\$ 15,750.00	\$ 350,000.00
* D - Development; P - Planning; E - Environmental						
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS						
Detail Project Description (Square/Lineal Footage or Length/Width)						
The runway last received an overlay in the early 2000's. This project will be to construct a preservative seal or treatment to extend the life of the pavement.						
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)						
Anticipated grant application: October 2018 Anticipated bid opening: February 2019 Construction schedule: May to October 2019						
NEPA Environmental Status (Date of FONSI or CATEX Approval)						
CATEX to be submitted in 2016.						
Land Title Status & Date of Exhibit "A" Status			Date			
Exhibit A Property Map is current.			August 1999			
Open AIP Funded Projects			Expected Close-out Date			
AIP 13			April 2014			
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.						
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
Signature		Date	Contact Phone (Print or Type)			