
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Rod E. De Boer, Mayor
Brian Wilson, Mayor pro tem
Lino P. Callegari Cheryl McDonald Nicholas McBride

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
December 18, 2013 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 13-5015

Next Ordinance No. 13-0995

1 APPROVAL OF AGENDA: (Additions and/or Deletions)

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.

3 CLOSED SESSION:

A CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases

B CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):

1 City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050

4 RETURN TO OPEN SESSION: (recess if necessary)

- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day: Mayor Rod E. De Boer*
- *Proclamations, awards or presentations by the City Council:*

5 BUSINESS FROM THE FLOOR:

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Receive and file minutes from City Council's November 6, 18, and 19, 2013 meetings
- B Approve vendor warrants numbered 89579 through 89813 for a total of \$528,290.08 including \$159,816.20 in payroll warrants

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.

Commission/Committee Reports:

9 **NEW BUSINESS:** No business.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Honey Lake Valley Recreation District Update – *J. Hancock*
- B Susanville Indian Rancheria public safety Update – *J. Hancock*
- C Well #4 Pump Repair Update – *C. Platt*

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

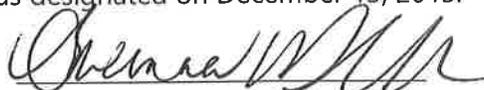
15 **ADJOURNMENT:**

- ***The City Council has announced that no meeting will be held on January 1, 2014***
- ***The next regular City Council meeting will be held on January 15, 2014 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for December 18, 2013 in the areas designated on December 13, 2013.


Gwenna MacDonald, City Clerk

Reviewed by: ~~SA~~ City Administrator
~~PA~~ City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: December 18, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's November 6, 18 and 19, 2013 meetings

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's November 6, 18 and 19, 2013 meetings

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's November 6, 18 and 19, 2013 meetings.

ATTACHMENTS: Minutes: November 6, 2013
November 18, 2013
November 19, 2013

**LASSEN COUNTY BOARD OF SUPERVISORS
AND SUSANVILLE CITY COUNCIL
Veterans Memorial Hall * 1204 Main Street
Special Meeting Minutes
November 18, 2013 at 9:00 a.m.**

Meeting was called to order at 9:00 a.m. by Chairperson Pyle.

Members Present:

Board of Supervisors

Bob Pyle
Jim Chapman
Larry Wosick
Aaron Albaugh
Tom Hammond

City Council

Rod E. De Boer
Brian Wilson
Lino P. Callegari
Nicholas McBride
Cheryl McDonald

Staff Present:

Martin Nichols, County CAO; Rhetta Van der Ploeg, County Counsel; Susan Osgood, Deputy Clerk of the Board; Jared G. Hancock, City Administrator; Peter M. Talia, City Attorney; Gwenna MacDonald, City Clerk.

PUBLIC COMMENT: No comments.

OPENING CEREMONIES: Chairperson Pyle led those in attendance in the Pledge of Allegiance and offered the invocation.

APPROVAL OF THE AGENDA: Motion by Supervisor Chapman, second by Supervisor Albaugh to approve the agenda as posted; motion carried.

SCHEDULED MATTERS: Community Swimming Pool Joint Powers Agreement

Mr. Nichols presented the draft Joint Powers Agreement for consideration, explaining that it was the third revision which reflected minor changes to address concerns voiced at the prior Board of Supervisors meeting. He noted changes to the following sections:

Article 4: Board of Directors, section 4.1; to add the word cycles at the end of the paragraph;

Article 9: Funding, section 9.2 (d); substitute the word Auditor for Authority and including language requiring the ratification by member agencies prior to incurring any debt on behalf of the Authority;

Article 13: Withdrawal; amending the withdrawal clause.

Chairperson Pyle invited comments.

Councilmember Callegari addressed his points of concern with the agreement, including eminent domain, the withdrawal provision and other issues. He stated that he supports having a swimming pool but wants to abstain from voting until he sees a final copy of the agreement.

Supervisor Wosick paraphrased the withdrawal provision for clarification.

Public Comments:

There were many speakers in favor of the JPA, including Reesa Rice, Charles Mueller, representatives from the Lassen County Special Olympics, Tracy Langslet, Auditor Karen Fouch, Alex Salsbery, and several unidentified members of the public.

Supervisor Wosick thanked everyone in attendance for attending the meeting as well as the previous meetings to express their support of a swimming pool to the community. He is as committed to a swimming pool as anyone and believes that it should be a joint effort between the City and County, referring to the cooperation between agencies and the willingness to sit down at the table and have a discussion as very encouraging. He moves to adopt the JPA.

Councilmember Callegari commented that he wants a swimming pool but does not support the way it is being approached. He wants everyone in the county to be able to have a vote on if they want a pool, and that the opportunities for financing through the college should be explored further. He believes a pool is good for the community but does not support the formation of a JPA.

Supervisor Chapman reminded the Board that the City Council voted at its November 6 meeting to adopt the JPA, and the County needs to consider adopting the amended agreement. He personally preferred a simpler document and believes that it is designed to be more complicated. The suggested amendments are somewhat unnecessary but he would support those in an effort to move forward. He thanked Councilmember Callegari for bringing up item 5.3, and supports striking the term eminent domain from the clause. He stated that the area is unique and there are potential sites for a facility so eminent domain would never be a necessary part of the process. He talked about the County's obligation to be involved, and is not in favor of going to the voters to ask for more money. He believes that the City and County have enough resources and have to choose and prioritize where to spend. He talks about the overwhelming public support, and the options for funding in moving forward since the County does not have the ability to appropriate funds into the future. It is obvious that the old pool site needs to be looked at but that is a decision to be made by the JPA and not at the Council or Board level.

The Board discussed revisions to Section 9.3 Duties of Treasurer/Controller to reflect suggestions offered by Richard Egan.

Supervisor Wosick suggested that minor modifications and improvements could be made as we go forward, but he feels it is important to have support by both agencies at this meeting. The motion serves to cement the commitment by both agencies.

Supervisor Albaugh thanked everyone in attendance for participating in the process, and expressed concerns regarding committing the funding to the JPA. He supports putting it to the voters. He suggested two additions to Sections 9.2 a & b, and Section 5.7 to include the phrase "in lieu contributions."

Councilmember Callegari supported the statement made by Supervisor Albaugh and reiterated that he did not like the wordiness of the document.

Mr. Hancock suggested that it would be prudent to offer the City Council an opportunity to vote on the final revised draft as presented. He reviewed the changes to the document that the City Council approved for the purpose of clarification for the City Council:

- Section 3.2 - add the word "cycles";
- Section 9.2d - change the word from "authority" to "Auditor";
- Section 3.1 - add language to the second sentence "It shall remain in effect" and the new language shall be "for 15 years from the date of adoption thereafter terminated pursuant to Article 11.";
- Section 5.3 - strike the words "use of power of eminent domain".
- Section 9.2 - Add as "e" the wording "Any debt financing for construction of the pool facility must be ratified by each member of the Authority before being approved by the Authority's Board."
- Article 13 – Re: withdrawal should read "The County of Lassen and the City of Susanville shall not withdraw from this agreement for 15 years from the effective date. Subsequently, any member may withdraw..." with 90 day notice, as previously stated.

Councilmember McBride echoed the sentiments expressed by Supervisor Wosick that it was refreshing to see the agencies working together towards a goal that is so important to the community, and the thanked those in attendance. Motion by Councilmember McBride to approve the revised agreement.

Mayor pro tem Wilson agreed and seconded the motion.

Mayor De Boer commented that this is only the starting point but he believes it is an important first step.

Supervisor Chapman discusses the function of a JPA and the success of existing JPA's including Solid Waste, Transportation, and LAFCO. The model works and has been proven and the pressure will be on those individuals who represent the respect Boards in coming up with a plan for a swimming pool that works. He offers to second the motion that Supervisor Wosick made.

Chairperson Pyle requested a polled vote. Board approved the JPA by polled vote with Supervisor Albaugh voting No.

The City Council approved the JPA by polled vote with Councilmember Callegari and Councilmember McDonald voting no.

ADJOURNMENT:

There being no further business, the meeting adjourned at 10:15 a.m.

Rod E. De Boer, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk

Approved

on

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY
Regular Meeting Minutes
November 6, 2013 – 6:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, Mayor pro tem Wilson and Mayor Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Hancock noted that a modification was provided for Item 9C – Consider Ordinance No. 13-0994 amending Susanville Municipal Code Title 15 Building and Construction.

Motion by Councilmember Callegari, second by Councilmember McDonald to approve the agenda with the noted modifications; motion carried unanimously.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: There were no comments.

3 CLOSED SESSION: At 6:01 p.m. the Council recessed to closed session to discuss the following:

- A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
 - 1 Agency Negotiator: Jared G. Hancock
 - Bargaining Unit: SPOA: 2013/2014

- B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): four cases

- C CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):
 - 1 City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050

- D PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – pursuant to Government Code §54957

- E PUBLIC EMPLOYMENT – pursuant to Government Code Section 54957:
 - 1 Title: Finance Manager
 - 2 Approved Position List

4 RETURN TO OPEN SESSION: At 7:00 p.m. the City Council reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Theodore Friedline, Fire Chief; James Moore, Battalion Chief; Charles Palmer, Building Official; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the agenda was approved as submitted but noted that the corrected Item 9C was submitted.

Mr. Hancock reported that the City Council had given direction in closed session and had voted unanimously to increase the salary for the Finance Manager position to assist with recruitment, and the addition of a temporary Police Officer and Account Tech position had been approved to address short term shortages in staffing.

Mr. Platt offered the thought of the day.

Mayor De Boer noted that a Proclamation for Veterans Day would be presented at the Veterans Hall on November 11, 2013.

5 **BUSINESS FROM THE FLOOR:** No comments.

6 **CONSENT CALENDAR:** Mayor De Boer reviewed the items on the Consent Calendar:

- A Receive and file minutes from City Council's October 2, 2013 meeting
- B Approve vendor warrants numbered 89190 through 89398 for a total of \$641,615.25 including \$212,825.28 in payroll warrants
- C Receive and file Finance Report: September 2013
- D Receive and file Treasurer Report: September 2013
- E Approve **Resolution No. 13-4997** authorizing execution of airport hangar lease lot #14 with Michael Guthrie

Motion by Mayor pro tem Wilson, second by Councilmember McBride to approve the consent calendar; motion carried unanimously.

7 **PUBLIC HEARINGS:**

7A **Consideration of Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:**

- 1 Public Hearing: Solicit and consider comments relative to abatement/lien at:
 - 1275 North Street APN: 103-244-08
 - 1116 Mark Street APN: 103-231-08
 - 355 N. Weatherlow Street APN: 103-231-13
 - 80 Russell Avenue APN: 105-251-12
 - Riverside Drive APN: 105-301-02
 - 2415 River Street APN: 105-301-03
 - 855 Plumas Street APN: 107-192-13
 - End of Alexander adjacent APN: 107-250-04 to Sierra Street

- 2 Action: Consider Resolution No. 13-4999, 13-5000, 13-5001, 13-5002, 13-5003, 13-5004, 13-5005 and 13-5006; approving reports on assessment and lien against certain real properties and confirming assessment and lien against properties

Chief Friedline reported that the Fire Department has been actively abating properties that present a fire hazard and/or rubbish nuisance according to Chapter 8.28 of the Susanville Municipal Code. The Department has followed the process of notification that begins in May when letters are sent to property owners whose properties have been cleaned up in the past, continuing in June when the City Council establishes a deadline for cleaning up weeds and other issues that present a fire hazard within the City limits. He described the process for working with homeowners to allow them the opportunity to clean up their own property, and the subsequent steps when the City abates the property and attempts to recoup the cost. The final step in the process is conducting a public hearing to assess a lien on the property in the amount of the cost of abatement plus an additional administrative fee which covers the costs of notification and compliance. A total of eight properties with a total value of \$3,725 in abatement costs is on the agenda for Council approval in order to recover the costs incurred.

Mayor De Boer opened the public hearing at 7:06 p.m. and asked for comments from the public.

Reesa Rice objected to the lien assessment for the property at 355 N. Weatherlow Street. She stated that her property was never posted and that she and her husband have been maintaining it as best as they could, asking for an explanation of the standard that the Department uses to determine when the weeds present a hazard.

Chief Friedline explained the notification process that the department uses for homeowners, adding that the standard is largely complaint-driven, based upon contact that the fire department receives.

Ms. Rice insisted that her property had been mowed to less than six inches and that the Department should consider that complaints could be personal issues between neighbors who are just trying to cause trouble.

Mayor De Boer suggested pulling Resolution No. 13-5001 approving the lien for Ms. Rice's property pending further discussion to address her concerns.

There being no further comments, Mayor De Boer closed the public hearing at 7:12 p.m.

Motion by Councilmember Callegari to approve Resolution No. 13-4999 through 13-5006 with the exception of Resolution No. 13-5001; Councilmember McDonald provided a second and the motion carried unanimously.

Mayor De Boer announced that Item 9-F would be considered first, and invited any comments from the public pertaining to any business other than the Swimming Pool JPA.

Tom Neely, Lassen Fair Board President, and Todd Eid invited the City Council to attend a dinner being held Saturday evening at Jensen Hall to honor and thank the sponsors of the Lassen County Fair. He thanked the City Council for their continued support of the fair.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.
Commission/Committee Reports:

9 **NEW BUSINESS:**

9F **Consider approval of Swimming Pool Joint Powers Agreement with Lassen County**
Mayor De Boer invited comments from those members of the public wishing to speak regarding the formation of a Swimming Pool JPA.

Aria Heath commented that a swimming pool would be an opportunity for young people to have something else to do in the community and would help kids stay out of trouble.

Phoebe Freeman read a letter in strong support of building a swimming pool in the community.

A woman representing young women from a local church spoke in support of a pool, urging the City Council to make supporting the community's youth a priority.

An unidentified young woman stated that her family had moved to Susanville because of her mother's job, and she was very disappointed that there was no community pool.

Ms. Rice commented that she spoke at the last meeting regarding the support of a swimming pool, and she knows how much the members of the community would love to have a pool. She said that children and young people have an opportunity to play soccer and other sports but there is no opportunity to swim.

An unidentified woman explained that there a lot of handicapped folks in the community, young and old, and for many of them there is no opportunity to exercise in a way that is fun for them.

An unidentified man spoke regarding the Susan Ranch Park support, and said that over the years, time after the time the community supports the youth and recreation events for youth in the community. The special needs community has no advocate, and for many handicapped people, water therapy is an important part of their wellness, and they have to pay for someone to take them out of town for water therapy. He stated that it was a shame to have the availability of geothermal and not take advantage of that in order to have a swimming pool.

An unidentified woman commented that she understands that a swimming pool costs money, and it's not a simple matter to dig a hole and fill it with water but she urges the Council to make the formation of a JPA to bring back a pool a priority.

Mr. Hancock reported that since the Roosevelt pool closed, there have been a number of efforts by various groups to bring the topic of a swimming pool to the forefront of discussions. The draft JPA was designed around the City and County for the formation of a group that would study the potential design, analysis and potential locations to bring a swimming pool to the community. The draft agreement was brought forth to the City, the Board of Supervisors suggested additional language to address a number of concerns that had been expressed by both agencies. He reviewed changes to the draft, and stated that it was anticipated that there may be a few additional modifications. What is presented to the Council is a vote to commit to the formation of the JPA and to include a line item in the mid-year budget to identify funding options. He invited comments or suggestions from the City Council regarding the draft agreement.

Councilmember McDonald stated that she is not against the swimming pool, it is the tremendous cost to fund the JPA that she objects to.

Councilmember Callegari stated that he wanted to clarify a few points for the new members of the audience who were not at the last meeting. There is no question that the City Council has always wanted a pool. The City has a pool, and it has geothermal energy. The only reason that the pool was closed was for safety reasons because the walls had shifted out about four inches. The walls of the pool are made of wood; replace the walls, support the ceiling and we have a pool. It has been suggested that the pool leaks, but plumbers fix leaks all of the time. The City has not repaired the pool because the City does not own it; it is

owned by the school district. The State closed it because it was unsafe and that was the only reason. If you tore down the walls you could fill it with water and then you'd have a pool.

Councilmember McBride clarified that Councilmember Callegari stated at a previous meeting that he had toured the old Roosevelt pool facility. Councilmember Callegari confirmed that he had. Councilmember McBride responded that he had toured the facility with Councilmember Callegari, former Councilmember Sayers, and former Pool Manager Tony Jonas. After that tour, the statement that Councilmember Callegari made was that the City needed a new pool. Councilmember McBride quoted a statement from 2005 City Council meeting minutes made by Councilmember Callegari when the vote was unanimous to close the Roosevelt pool. He asked if the City could have kept the Roosevelt pool open, then why didn't the City vote to support repairing the facility at a time when there was \$2.5 million more revenue in the annual budget. That's the question that everyone should be asking.

Councilmember Callegari responded that he did not close the swimming pool, the State mandated its closure. He stated that the City and County need to have the structure evaluated by contractors who could provide an expert opinion on the repair costs, and not have the determination made by lay people that it cannot be repaired and re-opened. What he brought up at the last discussion was that several years ago two girls got a blast in the face from the jets that mix the chemicals, and the City was sued over it. Those types of issues can be addressed. A pool is piping, jets, and a holding tank and that's all you have. You could have someone come in and give you a price to repair the wall and open the doors tomorrow.

Councilmember Callegari stated that regarding the opportunity for handicapped people, the City was awarded \$2.4 million dollars from the State to build a park and the money was here. Three councilmembers voted to refuse the grant award, and another City in California has benefited from that. He shared that three college students from another country came to Lassen College to play soccer because they were told that the City was building new soccer fields. The City had the money, but chose to send it back to the State because the estimated \$40,000 annual maintenance cost was too expensive, and there was not enough community input, even though the City held six public hearings.

Councilmember Callegari continued by stating that the community has a pool and it can be repaired. Rumor is what closed the pool, and that is all that you will ever hear about why it was closed is rumor. The engineer who came and evaluated the pool claimed that repairing the facility would require that it be brought up to current building codes but that is not true because it is an existing facility, and the City would only have to address the safety issue of the wall. Many towns do not have pools, and at the prior meeting a family who had moved from Stockton spoke. Stockton had to file bankruptcy. The City does not have the money in the budget. The Council voted to support the Airport and Golf Course through its general fund and now that debt has been assumed and will eventually fall to the taxpayers. The City has a debit to the retirement system that has to be repaid. There is no budget or obligation to build a swimming pool and that's why there is a problem. He does not support committing the City to spending \$3 million dollars over the next fifteen years because once it is built you will have to maintain it. He has not seen a proposal, a cost estimate, and until you have the old facility evaluated by an expert with good advice on the cost to repair it, he will not vote to support the construction of a new facility.

Councilmember McBride asked Councilmember Callegari to answer his question of how the City can afford to fix the old swimming pool if there is no money in the budget or how it could be cheaper to repair Roosevelt Pool today than it would have been in 2005.

Councilmember Callegari responded that you have to be innovative with the repair costs and options. There is nothing but talk without any facts or understanding on what it will cost to build a new pool. He referred to the City's natural gas bond rating and assured the Council that if a \$3 million debt to build a swimming pool is secured, that the City's credit rating will drop below a level C and the City will not be able to afford to finance anything.

Councilmember McBride referenced a community survey that was brought up at a prior meeting, and how the priorities to the residents of Susanville included Streets, Police, and Fire. Those items have been made a priority and the City has committed to supporting those departments and has completed a number of improvements to the City streets over the summer. Number four on the list was a swimming pool and the City Council owes it to the voters that elected them into office to listen to their concerns and support what they have said is a priority.

Councilmember McBride addressed Councilmember McDonald who he campaigned with during the 2010 election. He stated that they attended several meetings and events throughout the course of the election, and she had gone door to door and talked to citizens about what their priorities were. At those meetings, she stated that the priority was always a swimming pool, and he asked how she could vote against a swimming pool when the constituents who voted her into office voted for her because they thought she would help to bring a pool to the community. After the election he stated that she went on record to vote against a swimming pool tax because it would have a negative impact on seniors who are on fixed income. The formation of a JPA is the best opportunity to protect those seniors from having to pay a tax.

Councilmember McBride stated that he understood the Mayor's position and agreed that the Park Mitigation funds should not be included in the funding for a swimming pool, and should be allocated towards improvements to the City's existing parks.

Councilmember McBride introduced his sister who was in attendance with her children, and said that when they were growing up they attended City Care and spent a lot of time swimming at Roosevelt Pool and enjoying the activities that the City used to provide the youth in the Community. He concluded by stating that he moved back to Susanville after graduating high school and traveling and he was not happy with what he found when he returned home so he decided to run for City Council. It took two tries but he was elected and is committed to supporting the voters who elected him into office, and the voters have spoken loud and clear. He urged those in attendance to make their voices heard and stated that the only way the City is going to get a swimming pool is if the citizens are in support of it.

Councilmember Callegari asked why Councilmember McBride voted against the Sierra Park if recreation opportunities for youth were so important.

Councilmember McBride stated that the reason he voted against the Sierra Park is because the proposed design did not meet the ADA requirements for accessibility that the State required. A parking lot of asphalt chips and decomposed granite paved walkways is not handicapped accessible. The project budget for the park did not include improvements to the streets and sidewalks which would have made it accessible for handicapped citizens according to ADA standards.

Mayor De Boer stated that the issue for discussion was not why the City did not build the Sierra Park, and asked to stay within the parameters of the discussion on the agenda.

Mayor pro tem Wilson stated that fear is a powerful force, and that is what is being discussed; not about why something can be done, but all of the reasons why it cannot be done. The City does have a pool that was leased from the school District and could it have been repaired over the past nine years, maybe if the Council had supported that direction. He stated that from everything he has read and seen regarding the closure of the Roosevelt Pool, he does believe that a repair would be possible. The engineer who reviewed the structure did not provide any numbers because he stated that it would be cheaper to rebuild than repair. He supports the construction of a community swimming pool because the survey results discussed earlier showed that expansion of parks was number seven on the list, and he believes that what little money the City has should be put towards the priorities of the citizens of the community. In the context of the City's budget, four dollars out of every 100 received would be set aside for a swimming pool and he believes that the number five priority of the citizens is enough to earn those dollars. The item on the agenda is the formation of a JPA to move forward and answer questions, one of which should definitely be consideration to repair the Roosevelt Pool.

Mayor De Boer stated that it is his opinion that the five people who will represent the City, County, and Community should be the ones whose responsibility is to investigate and determine whether or not a swimming pool can be built. They will research and come up with options of how it should look, where it should be built, what features it should have, how much it will cost to build and maintain, what loan options or other funding sources are available, and whether it is cheaper to repair the old pool or build a new one. Those are the things that the JPA will be considering and bringing forth to the City Council and Board of Supervisors so that the question can be answered, can the community afford to build a pool without jeopardizing existing services.

Motion by Councilmember McBride, second by Mayor pro tem Wilson to adopt the Joint Powers Authority and include funding in mid-year budget; motion carried with Councilmember Callegari and Councilmember McDonald voting No.

The Mayor called for a five minute recess.

9A Consider approval of Resolution No. 13-4995 approving Automatic Fire Protection Aid contract with CalFire Chief Friedline explained that the City maintains an agreement for Automatic Aid with CalFire to provide fire suppression resources automatically and without cost in the event of a fire emergency. The term of the agreement is five years, and it is recommended to renew the agreement with no proposed changes.

Motion by Councilmember McDonald, second by Mayor pro tem Wilson, to approve Resolution no. 13-4995; motion carried unanimously.

9B Consider approval of Resolution No. 13-4996 approving agreement for Conservation Camp Program with the State of California Chief Friedline explained that the City has many routine maintenance and projects which are difficult to accomplish with limited staffing levels. Some of these include but are not limited to cleaning up weeds on City owned properties, River trail and Skyline trail maintenance, Susan River bank and vegetation maintenance. In the past staff has utilized Cal Fire Conservation Camp crews for the completion of projects and it is necessary to execute an MOU with the State to continue using the crews in a mutually equitable manner. He reviewed the cost and terms of using the work crews. The agreement includes the flexibility to pay in cash or utilize in-kind services, allowing the dollars to stay local.

Motion by Mayor pro tem Wilson, second by Councilmember Callegari to approve Resolution No. 13-4996; motion carried unanimously.

9C Consider Ordinance No. 13-0994 amending Susanville Municipal Code Title 15 Building and Construction; waive first reading and introduce Mr. Palmer reviewed proposed changes to Susanville Municipal Code Title 15 which would be implemented with the adoption of the 2013 California Building Code. The City is required by State law to enforce the provisions of the new Code and in addition to its adoption, Ordinance No. 13-0994 will adopt various appendices to assist with implementation of the Code. He reviewed various proposed changes to Chapter 15. He clarified that the second reading of the Ordinance would need to be conducted at a public hearing scheduled for December 4, 2013.

Motion by Councilmember Callegari, second by Councilmember McDonald to waive the first reading and introduce Ordinance No. 13-0994; motion carried unanimously.

9D Consider approval of Resolution No. 13-4998 approving Memorial Park Ball Field Project Mr. Hancock reported that the City received a letter of request from Steve Robertson of the American Legion Baseball group requesting funding from the Memorial Park and Ball Field Capital Improvement Fund to complete a re-roofing project. The project would include repairs to the dugouts, sheds, concession stand and scoring booth. The rolled roofing material utilized on these buildings have been damaged during a recent wind storm and the concession stand has sustained some water damage.

Mr. Hancock explained that bid proposals had been submitted to utilize metal roofing material to match the grandstand roof, with a total bid of \$9,301.63 to include materials and labor. The current fund balance is \$14,765, with all revenues derived from the lease agreement with Omnipoint Communications restricted to improvements at the Ball Park.

Steve Robertson and Frank Avilla spoke in support of the project, discussing the history of the ball field, projects that have been completed and those that will be upcoming in the next few years. The groups who use the field agree that the re-roof project is a priority, and he thanked the City Council for their continued support of the ball field.

Mayor pro tem Wilson remarked that he does not want to vote no for the proposed project, but he noted that the bids are not current and he does not want to have the unsuccessful bidders come back and say that they could have offered a better price if they had been given another opportunity.

Mr. Hancock responded that he understood the bids to be current, and the City's purchasing policy requires that three bids are obtained.

Mr. Robertson explained the difficulty in obtaining bids and the urgency to complete the project before winter weather arrives, causing more damage to the existing structures.

It was the consensus of the Council to move forward with the project, provided that Mr. Robertson provide the City Administrator with updated bids and approve the resolution with a 'not to exceed' provision.

Motion by Councilmember McBride, second by Mayor pro tem Wilson to approve Resolution No. 13-4998 to approve funding the project at a cost not to exceed \$9,301.63; motion carried unanimously.

Jim Chapman thanked the City Council for always supporting improvements to the Park. He stated that the ball field is reminiscent of ball fields from the 1950's and it needs to be preserved. He recognizes the contributions of Councilmember Callegari over the years in rallying support to maintain the facilities, calling the preservation of the park a community effort that is important to everyone involved. He reminds the Council that the park belongs to the entire community and not just the groups who use the ball field. There needs to be support and mutual respect when those other groups are hosting their respective events.

9E Consider approval of Resolution No. 13-5007 approving revision of Capital Asset Policy Mr. Hancock explained that the City Council adopted a Capital Asset policy in 2004 setting the threshold for the capitalization of assets at \$5,000 or more. He has utilize the expertise of Kevin Harper to update and expand the basic policy with one that more completely defines what a capital asset is, how it is valued, what its useful life is and how it is recorded. The policy also explains how to perform a fiscal inventory and when it can be deleted from the inventory worksheet and disposed of. Adoption of the policy will provide consistency in maintaining the inventory records of the City.

Motion by Councilmember McDonald, second by Mayor pro tem Wilson to approve Resolution No. 13-5007; motion carried unanimously.

9G Consider approval of Fee Reduction Request for Conditional Use Permit (Over Height Fence) for 385 North Weatherlow Mr. Hancock explained that the owner of the property located at 385 N. Weatherlow is requesting to build a six foot tall fence on the property line adjacent to Mark Street. The current zoning code imposes a 10 foot side yard setback and limits the fence height to three feet within the side yard. The fee for a building permit and use permit is \$421, and the property owner is requesting a waiver of the Use Permit fee of \$318.

The Council discussed the merits of allowing the project, the role that the Planning Commission plays in the use permit process, and the wisdom of allowing citizens to bypass the process and request exceptions from the City Council.

It was the consensus of the City Council to deny the fee reduction request and direct the property owner to follow the proper process by applying for a use permit through the planning commission.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS: No business.

13 CITY ADMINISTRATOR'S REPORTS:

13A Susanville Rehab B Update Mr. Platt reviewed the projects completed to date with funding through the Susanville Rehab B funding. There is approximately \$105,000 remaining after the completion of the Riverside Drive and Grand Avenue projects, and it is the City's intention to spend every nickel of the funding. The City proposes to rehabilitate Laurel Street, and has received a cost estimate from Dig It Construction based on City estimated quantities of materials of \$109,000. It is possible that the cost will come in below that given other factors including curb and gutter improvements proposed by Dollar General and Tractor Supply developments. If additional funds are needed, the City could utilized Street Mitigation funds to complete the project.

14 **COUNCIL ITEMS:** No business.

14A **AB1234 travel reports:**

15 **ADJOURNMENT:** Motion by Councilmember Callegari, second by Councilmember McBride to adjourn the meeting; motion carried.

Meeting adjourned at 8:55 p.m.

Respectfully submitted by

Gwenna MacDonald, City Clerk

Rod E. De Boer, Mayor

Approved on _____

SUSANVILLE CITY COUNCIL
Special Meeting Minutes
November 19, 2013 * 1:41 p.m.

City Council Chambers

66 North Lassen Street

Susanville CA

96130

Meeting was called to order at 1:30 p.m. by Mayor De Boer.

Roll Call of City Councilmembers: Nicholas McBride, Lino P. Callegari, and Rod E. De Boer, Mayor. Absent: Cheryl Wilson and Brian Wilson

Staff present: Jared G. Hancock, City Administrator; Peter M. Talia, City Attorney; and Gwenna MacDonald, City Clerk.

Also present: Kristianne Seargeant, Kronick Moskovitz and Jennifer Boyles.

1 APPROVAL OF THE AGENDA: Motion by Councilmember Callegari, second by Councilmember McBride to approve the agenda as posted; motion carried.

2 PUBLIC COMMENT: There were no comments.

At 1:45 p.m. Councilmember McDonald arrived and took her seat on the dais.

Mayor De Boer reviewed the item for discussion. The Council did not meet in closed session.

3 CLOSED SESSION:

A PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – pursuant to Government Code §54957

4 SCHEDULED MATTERS:

4A Consider appeal of Jennifer Boyles regarding Public Employee Dismissal/Release as established by Employee Disciplinary Procedures (Resolution No. 04-3848) Ms. Seargeant explained that the City of Susanville has a resolution in place for employees that have been terminated to be able to appeal the action to the City Council. The employee in question, Ms. Boyles, has requested the appeal and asked that it be considered in open session. The appeal allows her the opportunity to confront any information that will be provided by the City, and either sway the City Council to overturn or modify the discipline. The City bears the burden of responsibility to prove that the discipline imposed was appropriate to the situation. She reviewed the hearing process and procedures, and reviewed the information that was provided to the City Council, identifying it as the basis for the discipline that was imposed.

Ms. Seargeant reviewed the hearing process, stating that she would begin with a brief opening statement, and that Ms. Boyles was also allowed to make an opening statement if she chose. She would be calling the City Administrator as a witness to establish the chain of events that led up to the termination, and it was her understanding that Ms. Boyles did not intend to call any witnesses. She added that the hearing is not in a formal court of law, however if the discussion begins to go too far from the matter at hand or involves confidential information regarding other employees, that she will object, or if Ms. Boyles wishes to object then she can also. She has reviewed that process with Ms.

Boyles, and made it clear that everyone's rights to confidentiality were to be respected. She concluded that the City Council will have an opportunity to meet and deliberate in closed session at the regular meeting conducted the following evening.

Ms. Seargeant asked Ms. Boyles if she had any opening statements and Ms. Boyles indicated that she did not.

Ms. Seargeant presented her opening statement, indicated that Ms. Boyles was terminated in August 2013 for abusing her position as a Plan Administrator when she admittedly changed her benefit amount while she was on a leave of absence without making the corresponding payroll change for a pre-tax deferred medical benefit. When the amount of the benefit is increased, there has to be a corresponding amount taken from your paycheck, or else the City is paying for a benefit that the employee should pay for. That is what happened when Ms. Boyles made that change to her benefit and she made the change without notifying anybody at the City even though she was on medical leave, and not doing any work. From home, she used her security clearance and third party administrator code to log into a portal to change the amount of money that she said she was entitled to without making the corresponding payroll change. Luckily that change was discovered within approximately two weeks of the change being made, resulting in approximately \$200 being taken, but it could have resulted in approximately \$1,000 of the City's money being taken by Ms. Boyles.

Ms. Seargeant continued by stating that the amount of money is really irrelevant. Public monies were taken by someone to whom they weren't entitled, by a City program administrator and as a City there has to be a significant amount of discipline that corresponds to the theft of public funds. That is what happened, it is unfortunate and nobody likes it when someone loses their job but unfortunately what we have is someone that has a significant amount of authorizing in a high level job with access to a lot of information, including payroll information, and she demonstrated extremely bad judgment and that bad judgment continues to today. There has not been a true acknowledgement of responsibility, recognition of making a bad decision, apology, or admission of guilt. There is no way the City can trust Ms. Boyles to continue in a position with that high level of access to confidential information and financial information for the City when she has demonstrated the bad judgment and apparently hasn't even learned from the bad judgment.

Ms. Seargeant concluded with her opening statement and called Mr. Hancock to testify.

Ms. Seargeant asked Mr. Hancock to provide an explanation of duties as City Administrator. Mr. Hancock responded that under the direction of City Council, he was responsible for overseeing the day to day operations of the City, coordinate with the other department heads and serve as the administrative services department head. In the absence of a finance manager, he served as Ms. Boyles' supervisor during her time when this incident occurred.

Ms. Seargeant asked what Ms. Boyles' position was with the City. Mr. Hancock answered that early in 2012 prior to his promotion to the position of City Administrator, Ms. Boyles had been promoted to the position of Office Manager of the Finance division and her responsibilities included training and mentoring staff, overseeing the daily operations of the department to make sure internal controls were being followed, and she had a lot of high level functions including payroll, and plan administrator for

the City's benefit plan.

Ms. Seargeant asked how he would describe her experience with the payroll duties, including her function as plan administrator. Mr. Hancock replied that there were only three people with access to the information to the benefit program site and as plan administrator, Ms. Boyles was the most familiar. She was instrumental in the enrollment process when employees signed up for the program, making sure the corresponding payroll deductions were made, and she requested and attended training through Wage Works for the program. Ms. Seargeant asked who the other two employees were, and Mr. Hancock responded that it was himself and his administrative assistant.

Ms. Seargeant asked how Mr. Hancock would describe Ms. Boyles as an employee overall, and in general within the last year.

Mr. Hancock responded that Ms. Boyles had been with City for many years, beginning at an entry level position in the finance department. Over the years she has worked her way up in the department, being generally pleasant to work with, and highly intelligent. On occasion there had been situations where she had created unnecessary conflict so there were a few issues in the past.

Ms. Seargeant asked if she had received any specific discipline related to those issues, and Mr. Hancock responded that a few months prior to this incident she had received discipline. Ms. Seargeant asked what the nature of that had been.

Ms. Boyles objected the question, stating that she was told the discussion today was supposed to be contained to the matter at hand, and the issues Mr. Hancock referred to had nothing do with this specific incident.

Ms. Seargeant rebutted the objection, stating that what Ms. Boyles' is appealing is the severity of the discipline related to the incident, and whether or not termination was the appropriate discipline versus another lesser reprimand. The recent work experience is completely relevant to the City Council in determining if some other lesser discipline was appropriate.

She continued by repeating her question to Mr. Hancock as to the nature of the discipline that Ms. Boyles had received prior to the incident that resulted in her termination.

Mr. Hancock stated that he did not have her file in front of him, but the discipline was related to actions Ms. Boyles took in her supervisory role. In several prior mentoring discussions she had expressed struggles in that position and her approach to dealing with personnel issues in the department. As a result the supervisor responsibilities were taken away but she still maintained the other functions of office manager. Ms. Seargeant clarified that without getting too far into specifics, what process was discipline imposed, asking if it included a demotion or suspension.

Mr. Hancock clarified that it was not a demotion or suspension, but it was a written reprimand, and a program improvement plan setting both short and long term goals was established. The supervisory duties were taken away in order to eliminate the conflict that existed between Ms. Boyles and other members of the department.

Ms. Seargeant stated that a short time later Ms. Boyles went out on a medical leave of absence. Mr. Hancock responded that it was correct, and Ms. Seargeant asked approximately when that occurred.

Mr. Hancock answered that there had been ongoing absences related to Ms. Boyles' pregnancy, and that she had been meeting with her doctor and he believed it was in mid-April, on or around the 19th that she presented the City with a doctor's note putting her on leave to help with her stress related to her pregnancy. That recommendation by her doctor put her off for the duration of her pregnancy and at that time the City was very supportive of her going on leave and taking that time to care for herself and her child.

Ms. Seargeant asked if when Ms. Boyles went out on leave if the City gave her direction with respect with her work and what she was supposed to do or not do with respect to her duties while she was on leave.

Ms. Hancock responded that in the exit interview conducted prior to her going on leave the City expressed that we were supportive of her decision, and felt like it was right thing to do. She was obviously experiencing stress, and the City wanted her to be able to manage that so we directed her to go home and focus on herself and it was made very clear she did not have any work responsibilities. She turned in payroll slips and I requested her keys. She turned in a few keys and I requested the remainder of her keys, so the remainder of the keys were turned in. She collected a number of her personal items and then left.

Ms. Seargeant stated that at some point while Ms. Boyles was on leave it was discovered that there had been a change made to her medical expense account. She asked if Mr. Hancock recalled that discovery, and he responded that he did. Ms. Seargeant asked when that discovery was made.

Mr. Hancock replied that it was on or around May 25th, and in the City's system, as the payroll deductions are made there is a proof report generated which shows the expenses that have been taken and the corresponding limit. It was brought to his attention that the limit had been exceeded on Ms. Boyles' account. Ms. Seargeant asked who brought that to his attention, and he responded that it was his administrative assistant.

Ms. Seargeant asked what Mr. Hancock's next actions were.

Mr. Hancock explained that he asked his assistant to call the plan administrator at Wage Works to gather information determining who had access, how it could have occurred, and request any corresponding documentation. Ms. Seargeant asked what was said by Wage Works.

Mr. Hancock answered that the City received correspondence from Wage Works around June 3rd indicating that they do track when changes are made. They informed the City that the change in benefit amount had not been a change generated by the City, Wage Works had no supporting documentation for the increase and that someone with administrative access logged in to the City's portal and manually increased the limit from approximately \$1,500 to \$2,500 and that there was no record of authorization.

Ms. Seargeant asked Mr. Hancock what he did next.

He responded that at that point the City had to determine who had administrative access and conducted an investigation to make sure there was no breach in the system and they reviewed the other employee plans to make sure that there was no compromise of security and personal information.

Ms. Seargeant asked Mr. Hancock if part of the investigation included contacting Ms. Boyles, even though she was on leave to discuss the changes with her.

He responded that he did contact Ms. Boyles, because there had only been one change made, and it had only affected one employee by increasing their limit. Because Ms. Boyles was only one affected he felt it was prudent to notify her that a change had been made and that the City was performing an investigation. He added that he also received correspondence from Ms. Boyles informing him that she attempted to make a payment with her card and that it had not been approved. She asked that the situation be corrected immediately.

Ms. Seargeant asked if after that correspondence from Ms. Boyles if the City received any correspondence from her indicating whether or not she was the one who made the change to her account.

Mr. Hancock responded that yes, after her email related to the fact that she was not able to use her card, he informed her that the change had been made to her account, that it had not been an approved change and that the City was conducting an investigation. He told her that it did not appear that any personal information had been compromised, and at that time she confirmed that she had logged in to the City's portal, made the adjustment, and he stated that at that point, the investigation into who made the change to her account did not proceed any further.

Ms. Seargeant asked if at some point, was the decision made that discipline would be appropriate.

Mr. Hancock explained that the City did a thorough investigation including contacting Wage Works because the City wanted to determine if it was an error or miscommunication of some sort or if there was an intent to steal. During the course of that investigation and by working with Wage Works, it was determined that Ms. Boyles made a telephone call in March inquiring as to how to make the benefit change due to a change of status. According to their note, they advised her as to the process, including requiring a change in status form, and two months later the change was made without following that process.

Ms. Seargeant asked when the City discovered that there had been a conversation with Wage Works regarding the change in status and how to go about making those changes, did you reach a conclusion that discipline would be necessary.

Mr. Hancock replied that yes, once he knew that Ms. Boyles made the change while on leave, and made a change that resulted in theft of public funds, he knew there would be a disciplinary action and he

consulted with an attorney. He added that when the City has an employee with a very high level of ethical responsibility and they take an action that results in a lack of trust, then the discipline must be significant.

Ms. Seargeant stated that according to the City's disciplinary policy, Ms. Boyles was provided with a notice of intent to terminate. Mr. Hancock responded that was correct. Ms. Seargeant asked if the notice included an opportunity to come in and discuss the situation. Mr. Hancock confirmed that it did. Ms. Seargeant asked if Ms. Boyles requested a meeting to come in and discuss the issue personally, and Mr. Hancock responded that she did not.

Ms. Seargeant asked if there was ultimately a decision made to terminate Ms. Boyles.

Mr. Hancock stated that he did make the decision to terminate and while he did receive correspondence from Ms. Boyles it was received after the notification period.

Ms. Seargeant asked if following the decision to terminate, Ms. Boyles requested a delay. Mr. Hancock responded that yes he did. Ms. Seargeant asked if that request was granted. Mr. Hancock stated that in the request for an appeal, Ms. Boyles claimed to have evidence that she believed would prove she did not do this, and she requested more time so an amended Notice of Intent to Terminate was prepared in order to give her additional time.

Ms. Seargeant asked if the City ever received the additional evidence.

Mr. Hancock responded that he received more correspondence but would not categorize it as evidence. He stated that as they worked through this process, what he was hoping for and anticipating was for some sort of acknowledgement from Ms. Boyles that she really messed up or didn't realize what she had done; an apology or some sort of willingness to do whatever it took to correct what had happened. Instead, in reviewing the emails her tone seemed to be very combative, that she had every right as a plan participant to access her account, that as an authorized official she didn't need a form. Because there was not that acknowledgement or responsibility for making a mistake it was very difficult to swallow. If someone makes a genuine mistake or error and is willing to accept responsibility that is one thing, but taking the approach that it was fine and no issue to steal money it makes it very difficult. He stated that he was looking for any evidence that she could provide and she could not come up with anything.

Ms. Seargeant asked Mr. Hancock that after six months, in looking back was there anything that caused him to question the decision that he made to terminate Ms. Boyles.

Mr. Hancock answered that no, the decision was not one that anyone likes to make. It affects employees, and families, and it is the worst part of being City Administrator. However once he came to the conclusion that money was stolen and there was intent, there was no other decision to make.

Ms. Seargeant asked that as a procedural matter, was the documentation provided to City Council the same documents related to the investigation that resulted in Ms. Boyles' termination.

Mr. Hancock stated that yes it was, and that Ms. Boyles was provided with the same materials in the letter of termination. The situation came down to a few basic facts: on around May 16th, Ms. Boyles logged in to the system using the program administrator log in, made the change which resulted in an increase in her benefit amount, did not complete the required change in status paperwork, and did not notify the City so that a corresponding amount could be deducted from her paychecks. In fact, the City determined through the course of the investigation that even if she had completed the paperwork, the change in status that she requested was not one that she would have been eligible for according to IRS regulations, as the 30-day eligibility window had lapsed.

Ms. Seargeant thanked Mr. Hancock for his testimony and stated that she had nothing further.

Ms. Boyles distributed some materials to the City Council and apologized for not being prepared, adding that this is something that a person can ever prepare for. She agreed that some of the comments made by Mr. Hancock she could agree with, but that some of the things which were stated had been twisted. She stated that Mr. Hancock has made severe allegations including dishonesty, theft, inexcusable neglect of duty, falsification of records, and violation of City policy. She stated that she has never denied making changes and referred to the information that had been provided which included the emails that she had exchanged with Mr. Hancock. She explained to him that when she called Wage Works on May 16th that because she is a participant as well as plan administrator that there must have been some confusion as to the capacity of her telephone call. She did not claim to make the phone call on behalf of the City.

Ms. Boyles said that the difficult thing for her was that she has been employed by the City of Susanville for 13 years and has worked in all capacities in the finance department. She has worked with and had access to a high level of confidential information, access to large amounts of money, and never had her integrity questioned. She does not understand why Mr. Hancock would believe that she would compromise her job for \$920. With all of the money that she had routine access to, why would she risk her career, take food from her children's mouths She admitted that she made the changes, but there was never any intent to defraud the City or take anything and she attempted to get information to make the change in the proper way. She conceded to being guilty of being impatient, of not thinking things through, and of not trusting coworkers, but she insisted that she was not guilty of being a thief.

Ms. Boyles stated that Mr. Hancock contacted her and asked to meet on November 12th and she believe it was meant to intimidate her into not proceeding with the appeal process. She stated that she met with Mr. Hancock and Ms. MacDonald and she brought her friend Ms. Markhert who wrote a letter testifying to what had been discussed at the meeting. She said that the settlement meeting was an attempt to help her out of the situation, and that he stated that the City Council would not be overturning his decision.

Mr. Hancock objected to her statement and requested clarification of the process to dispute statements that Ms. Boyles makes which are factually incorrect.

Ms. Seargeant clarified that those remarks would be addressed after Ms. Boyles' testimony.

Ms. Boyles explained that on March 22nd, she called Wage Works as the plan administrator asking for

information regarding how to make a status change due to a life changing event, as she had never dealt with that situation and she needed to understand the proper procedure. She was told that the status change form should be completed, she was walked through the process of downloading it from the internet, and she asked if any documentation such as a divorce decree needed to be submitted. At no time was she informed that her event was not an eligible life-changing event. She added that she relied on information provided to her by Wage Works, and she had no reason to believe that the information they provided was not correct or complete.

Ms. Boyles stated that the reason she did not make the change at that time was that she knew she would be going out on a disability leave and did not know what her income would be so she chose to not make the benefit change at that time.

Ms. Boyles addressed the matter of the discipline she received in February and she stated that she believed the discipline was directly related to the medical issues she was having at the time. She stated that on February 21st, she left the office due to a severe anxiety attack. She was 14 weeks pregnant at the time, and left work to go to Urgent Care. She contacted Mr. Hancock that afternoon and dropped off a doctor's note. She emailed Mr. Hancock from home and told him she needed to talk with him when she returned and when returning on February 26th there was an email on her work email that he needed to meet with me. When she met with Mr. Hancock he handed her a reprimand dated one day prior to the panic attack that she experienced.

In that reprimand, Mr. Hancock claimed that he had counseled me on prior occasions and I determined that any time I was in his office for discussion that he considered it counseling, although there was nothing in my file which states that. Ms. MacDonald was present at that meeting and I told him that I thought his reprimand was directly related to the medical issues that I was having because he thought I was a potential medical liability or workers compensation case. She claimed that she had gone to Mr. Hancock for direction or advice because of her lack of inexperience and problems that resulted from her 2012 promotion and did not receive any direction. Ms. Boyles stated that she found it interesting that as soon as she had a panic attack, she received a reprimand for all of these things, and the supervisory duties were taken away. Ms. Boyles alleged that as soon as the meeting was over, she was asked if there was anything that she wished to discuss and that she stated that she wanted to meet with Mr. Hancock to find a way to relieve her work stress and he stated that he had just done that.

Ms. Boyles claimed that she did not see the reprimand coming, and over the next few months she continued to see her doctor frequently, and was advised that she needed to leave work. In April she met with a second doctor who also advised her to take a leave of absence from work. She stated that she met with Mr. Hancock for approximately two hours, explaining the stress that she was experiencing, the lack of ability to focus and concentrate, and she said that Mr. Hancock was very supportive and encouraging of her decision to take care of her health. She said that he told her he cared about her as a person, and that he wanted what was best for her and her unborn child. Prior to leaving for a doctor appointment the next day she was given a performance evaluation which was less than favorable. Ms. Boyles stated that she believed she was given the unfavorable review because she was planning on leaving, and stated that in 13 years she had never had any problems whatsoever with her performance, because she was leaving had suddenly become a problem.

Ms. Boyles stated that when she had her exit interview with Mr. Hancock and he requested she return her office keys, that at no time was there a discussion of protocol as far as what should and shouldn't be done while on leave. She gave examples of other employees who have been off work that have gone in to the office, taken calls at home, and she claimed that there is no consistency. As an active employee she stated that is part of what has made the situation so difficult. She clarified that on the Wage Works site there is a number for employees to call and a number for the plan administrator. She stated that in May when she logged in, she went through the verification process as any employee would by providing her social security number and zip code, and was then transferred to someone else and acknowledged that when she was asked for the city identification as plan administrator that she should have realized what she was doing.

Ms. Boyles apologized for her choice and stated that she was sorry, and had no problem admitting that she did something wrong, or saying no she should not have done it, but believes it is a matter of intent and that she never deliberately set out to steal. She believes that based on her history with the City or what the Council knows about her that they should know that. She was also told that once the changes were made, an email would be sent to the City to notify that the payroll deduction would be increased. She acknowledged that the change in status form was filled out late, but that it was turned in for the very next payroll. She stated that she brought the form to the City, and dropped it off with a member of the administration department that was working in Finance, Heidi Whitlock, and noted the date on the form. She included it with time sheets and an SDI reimbursement check. She claimed that Mr. Hancock told her during the settlement meeting the week before that he did receive the form.

Ms. Boyles continued by explaining that on June 10th, after she dropped off the information, that she tried to use the debit card and had been notified that her account was frozen. She stated that she made the first contact with Mr. Hancock regarding her account. He did not respond to that email and then she received notification regarding unauthorized access and a request for information and then she realized that there had been confusion regarding the change made on May 16th. Ms. Boyles stated that she believed there was a misunderstanding regarding the change, and asked to resolve the matter with her account being frozen because she anticipated some additional medical bills, but she kept the conversation short and simple, adding that she just did not want to deal with Mr. Hancock. She told him to contact her if he had any questions, and never received any phone calls from the attorney, and the next contact she received was on July 16th when she received the notice of intent to terminate.

Ms. Boyles alleged with a discrepancy between the dates she was notified and the response time given, and her overall frustration with having to deal with the issue while she on leave. She didn't think that it was an unreasonable request. Ms. Boyles reviewed the dates of her notice of intent to terminate, the amended notice of intent to terminate, and her subsequent written responses and requests for a postponement in the termination process. She spoke about the notification dates, the timeline she was given to respond, and her request to delay the appeal hearing.

Ms. Boyle pointed out that she assumed if someone is accused of a stealing public funds, then shouldn't there be some sort of police report or criminal charge. She claimed that Mr. Hancock knows she never set out to do this, and that she did provide the paperwork. Ms. Boyles concluded by saying that she was taken aback with many of the things that had been said, claiming that they were

inaccurate. She assured the Council that she had never been in this position or had been accused of these things. She stated that her integrity has never been questioned and with the amount of money and benefits that she made, to think she would jeopardize that is ridiculous. She asked that the Council consider that, and acknowledged that she was impatient, did not trust, but she insisted that she was not a thief and that there was never any intent.

Ms. Seargeant asked Ms. Boyles to confirm that the change in status form presented with other documentation to City Council had a date of June 6th highlighted in the corner, with a note that it had been given to Heidi Whitlock, but that the form did not have an authorizing signature. The form had been filled out by Ms. Boyles on May 13, 2013, but there had been no "accepted by" signature by a City official at the bottom. She confirmed with Ms. Boyles that the form was filled out by her on that date.

Ms. Boyles explained that it was her understanding that as the plan administrator for the City that she did not have to sign the form. She is the company representative because she was the one responsible for the Wage Works account and as such did not have to sign it.

Ms. Seargeant observed that there would be no checks or balances in that situation because as plan administrator, Ms. Boyles could make a change to her own account as well as sign her own form.

Ms. Boyles admitted that she should have thought that through but claimed to have not thought of it in those terms.

Ms. Seargeant asked if part of Ms. Boyles' responsibilities as office manager included processing Wage Works forms and completing the corresponding adjustment of payroll deductions.

Ms. Boyles answered that this was the first time the change in status issue had come up, that it's a pre-tax benefit and no one had ever had any life event changes that made it necessary.

Ms. Seargeant asked when an employee initially signs up to participate in the program if Ms. Boyles completed a form for them.

Ms. Boyles responded that when she signed up, Andy Beck completed the enrollment form and she just signed it.

Ms. Seargeant asked if Ms. Boyles was the only employee tasked with processing Wage Works information.

Ms. Boyles replied that she was the primary contact and if she was unavailable the employee could go to Debi Savage who was also Plan Administrator.

Ms. Seargeant asked if the documents that Ms. Boyles looked at went to Ms. Savage as well.

Ms. Boyles responded that no, she kept the forms and was solely responsible in dealing with all of the information, and that the only time Ms. Savage ever looked at them was if she were gone, and

employees had questions regarding their account.

Ms. Seargeant stated that even though the change in status form was completed by you on May 13, 2013, that it was not signed because it was your understanding that you didn't need to sign it and you say that you delivered the form to Heidi Whitlock on June 6th. Ms. Boyles responded that was correct.

Ms. Seargeant continued, stating that according to the information Ms. Boyles provided to the City Council, there was some email traffic between Ms. Boyles and Mr. Hancock date June 10th and 11th and in not one of these emails is there any reference to the change in status form, nor was Mr. Hancock directed to talk to Heidi about the change in status form.

Ms. Boyles responded that was correct.

Ms. Seargeant questioned why Ms. Boyles did not think to include that information in any of the emails that the form had been left with Ms. Whitlock.

Ms. Boyles reiterated that her main objective was to avoid dealing with Mr. Hancock or going into a lot of details with him.

Ms. Seargeant stated that on July 21st, Ms. Boyles wrote a letter in response to the Notice of Intent to Terminate letter, wherein she was provided with all of this information about why termination was proposed, and confirmed that in that letter Ms. Boyles did not identify that she had dropped off this change in status form.

Ms. Boyles, agreed, stating that she didn't specify any information and spoke generally that she had evidence, and promised to make a thorough response at some point to present all of the information.

Ms. Seargeant asked why Ms. Boyles did not feel it would be at all relevant to the investigation regarding possible termination to include this document, and that it was in fact not provided to the City until August 9th.

Ms. Boyles replied that when she wrote the letter on July 21st, it was not her intent to respond to Mr. Hancock's allegations. She wanted him to know generally that she could respond, but chose not to at that time because she did not want to get into the back and forth exchange of information. It was her goal to say please don't do this now, I'll give you this information later.

Ms. Seargeant confirmed that the initial Notice of Intent to Terminate was dated July 16th, and Ms. Boyles received it a few days later. Ms. Boyles replied that was correct.

Ms. Seargeant stated that the Notice designated a termination date of July 31st if the City did not hear back from Ms. Boyles. Ms. Boyles responded that was correct.

Ms. Seargeant stated that Ms. Boyle's submitted a response to the City dated July 21st. Ms. Boyles said that her July 21st letter was to ask for more time to respond. Ms. Seargeant stated that on August 5th the City prepared an amended Notice of Intent to Terminate, delaying the termination date from July

31st to August 14th. Ms. Boyles confirmed that was correct.

Ms. Seargeant stated that Ms. Boyles was given until August 9th to respond and she had requested an appeal. Ms. Boyles disagreed, stating that on August 9th she presented a formal response to the allegations; she submitted documentation which she felt proved the allegations were unwarranted, and laid it all out but never mentioned an appeal.

Ms. Seargeant stated that Ms. Boyles was given an amended Notice dated August 9th, and Ms. Boyles stated that her amended Notice was given prior to the 9th. Ms. Seargeant clarified that on August 9th, Ms. Boyles was notified of her appeal rights but that she had requested an extension.

Ms. Boyles disagreed stating that there was never an appeal mentioned; she received an amended Notice of Intent to Terminated dated August 5th, and she was given until August 9th to respond or else should would be terminated effective August 14th. Ms. Seargeant clarified that Ms. Boyles was terminated effective August 14th. Ms. Boyles agreed. Ms. Seargeant stated that in the letter of termination, Ms. Boyles was offered the right to appeal. Ms. Boyles responded that yes, she was given 10 days to request an appeal. Ms. Seargeant clarified that Ms. Boyles requested an appeal, and asked that the date of the appeal be extended out to October 1st. Ms. Boyles stated that yes it was.

Ms. Seargeant confirmed that the City complied with that request, and a few days prior to the appeal hearing, Ms. Boyles was contacted by Ms. MacDonald to confirm her attendance at the appeal hearing. Ms. Boyles confirmed that information was correct. Ms. Seargeant stated that Ms. Boyles indicated that she would be present; that she was not prepared, had hired an attorney, and requested that the appeal hearing be moved out for a longer period of time. Ms. Boyles stated that was correct.

Ms. Seargeant continued stating that the City complied, and Ms. Boyles hesitated in her response. Ms. Seargeant reiterated that the October hearing was not held, so the City had again granted an extension of the appeal hearing per Ms. Boyles' request.

Ms. Boyles responded that she was not involved in that conversation, that her attorney had contacted Ms. Seargeant's office, and there was discussion regarding some sort of tolling agreement. Ms. Seargeant replied that she understood that Ms. Boyles had not participated in that specific conversation, but that in fact an appeal hearing was not conducted in October. Ms. Boyles confirmed that it had not. Ms. Seargeant stated that it was now mid-November, recognizing that the City had accommodated Ms. Boyles' requests for more time on several occasions. Ms. Boyles agreed that the City had.

Ms. Seargeant requested a ten minute recess to confer with Mr. Hancock for rebuttal information.

At 2:52 p.m. Mayor De Boer requested a ten minute recess.

At 3:00 p.m. Mayor De Boer reconvened the hearing and turned the floor over to Ms. Seargeant.

Ms. Seargeant called Gwenna MacDonald to the stand.

Ms. Seargeant asked what Ms. MacDonald's position is with the City of Susanville, and she responded that she was the City Clerk. Ms. Seargeant asked how long Ms. MacDonald had worked for the City, and she responded that she has worked for the City of Susanville for 13 years. Ms. Seargeant asked if Ms. MacDonald was aware of the situation with Ms. Boyles, and Ms. MacDonald responded that she was.

Ms. Seargeant referred to a disciplinary meeting that was held in February meeting that Ms. Boyles mentioned was also attended by the City Clerk, and asked if Ms. MacDonald was in fact at that meeting. Ms. MacDonald confirmed that she was present.

Ms. Seargeant stated that according to Ms. Boyles, in that meeting she said that she told Mr. Hancock and Ms. MacDonald that her actions were "directly related to medical issues" and asked if Ms. MacDonald remembered her making that statement.

Ms. MacDonald stated that a lot of information was discussed at the meeting including her difficulty with work stress.

Ms. Seargeant asked if Ms. MacDonald remembered Ms. Boyles claiming that it was directly related to a medical issue, and Ms. MacDonald responded that she did not. Ms. Seargeant asked if that was something that Ms. MacDonald would have remembered and she stated that it was.

Ms. Seargeant stated that apparently there was a meeting the prior week with Mr. Hancock, and asked if Ms. MacDonald was in attendance at that meeting. Ms. MacDonald responded that she had been present.

Ms. Seargeant stated that in that meeting, according to Ms. Boyles, Mr. Hancock told her that the City Council would be upholding his decision to terminate; and asked if Ms. MacDonald recalled Mr. Hancock making that statement. Ms. MacDonald answered that that there was a discussion regarding options for settlement prior to the hearing process, but Mr. Hancock did not make that statement.

Ms. Seargeant asked Mr. Hancock to return for additional questions.

Ms. Seargeant stated that she wanted to review the process by which employees who participate in the benefit program initially complete their deductions and wanted Mr. Hancock to review the process that is currently in place.

Mr. Hancock explained that the City used to use Aflac as provider for the benefit and recently the provider was changed to Wage Works, and the process has been fairly well established. There is someone who is primarily responsible during signups and they work the local representative, Andy Beck, who sends the completed form to Wage Works to input into the system. A copy of the form is placed in the benefit file, and included in the checks and balances process is a report that is generated which tracks the amount that the employee has used, their plan benefit limit, and the corresponding deductions from their paycheck.

Ms. Seargeant asked who has been responsible for reviewing that report. Mr. Hancock responded that

since he has been the City Administrator, Ms. Boyles would make the system entries, and then Ms. Savage would cross-check the information from the report. Ms. Seargeant asked if it was Ms. Savage who found the error, and Mr. Hancock responded that it was, on or around May 25th.

Ms. Seargeant stated that Ms. Boyles testified making a phone call in May to Wage Works, and being asked to provide an employer identification number, and at that point should have realized that she was in the program administrator portal. She asked Mr. Hancock if the investigation into the situation reveal any contact that she made with Wage Works as it related to her change in status.

Mr. Hancock explained that it did not, that Wage Works kept two separate logs that the City obtained; one to track electronic changes to the account and one telephone log. The call was placed in March and the access to the account in May appeared on the electronic access log and there was no phone entry in their records on that day.

Ms. Boyles objected and Ms. Seargeant indicated that she would be given the opportunity to ask Mr. Hancock questions.

Mr. Hancock added that he was not aware of the telephone discussion that Ms. Boyles claimed to have with Wage Works in May. Ms. Seargeant clarified that it had not been included in the information that was provided to the City as part of the investigation and Mr. Hancock responded that it had not.

Ms. Seargeant stated that at some point in August, Mr. Hancock received a copy of the change in status form from Ms. Boyles, and Mr. Hancock responded that he had. Ms. Seargeant stated that according to Ms. Boyles that form had been dropped off at the City in June, to Ms. Whitlock, and asked Mr. Hancock if he followed up with that employee.

Mr. Hancock replied that he did, and that he believed this to be quite significant, stating that the first time he had seen the form was when a copy had been provided in August. He immediately followed up and one of his main concerns was that he had a conversation with Ms. Boyles that a change in status form would have been required to authorize a benefit change to her account, and that an authorizing signature from the City would be required, and she indicated that there was no form, and now there is a form. There was a note at the top of the form stating that she delivered it on June 16th, and at that time, Ms. Whitlock was the project manager and working upstairs. It was only a coincidence that she happened to be in finance on that day, and she remembered Ms. Boyles bringing time sheets in and asking her to bring them upstairs. She agreed to deliver the forms and has stated that she does not remember this form being attached, nor does she remember seeing Ms. Boyles writing a note on the form that it was delivered to her on that day. Ms. Boyles had no way to know that it would be Ms. Whitlock who would be accepting the form from her, and in fact she is not the proper person to deliver it to. Mr. Hancock followed up with anyone who might have seen the form, and nobody can remember seeing it. It's not in the City's possession, in the file, and he added that it was of great concern that it has been produced so long after the fact.

Ms. Seargeant stated that she had no further questions for Mr. Hancock.

Ms. Boyles asked Mr. Hancock about his comment that Ms. Whitlock wasn't the appropriate person to

have delivered the form too, stating that it was common practice for people to drop off paperwork to Finance, or the Community Development Department, and that staff does not necessarily ask the Confidential Secretary to come down and accept the paperwork.

Mr. Hancock responded that Ms. Boyles had stated that Ms. Whitlock was working in Finance that day, and she was not, and he confirmed that in certain circumstances, it was acceptable to drop off items for Administration or City Council to the Finance or Community Development reception areas and to ask that the item be delivered to the appropriate parties. However, if the item is something of such significance as the documents that are being discussed today, it would make sense for the person to not only deliver the document to the proper employee at the City, but also to ask that employee to make the note on the document, then make a copy of the document for their own records.

Ms. Boyles asked if Ms. Whitlock shared that she was asked to make copies of the forms and that Ms. Boyles stood there while she made the copies. Mr. Hancock responded that he would certainly be able to ask Ms. Whitlock that question but he did not know the answer.

Ms. Boyles asked if Mr. Hancock was aware that if she was not working in finance that day that she did in fact accept money on that day.

Mr. Hancock answered no, and asked if Ms. Boyles had asked Ms. Whitlock to take money that day, and she responded that she had. Mr. Hancock asked what the money was for. Ms. Boyles responded that in addition to dropping off time sheets and the status form that she dropped off her SDI reimbursement check.

Mr. Hancock clarified that he believed the City had all of the other items that had been dropped off but not the change in status form, and Ms. Boyles confirmed that was correct. Mr. Hancock characterized that situation as peculiar.

Ms. Boyles agreed that it was peculiar, and asked if Mr. Hancock was aware that Wage Works has two separate contact numbers and two different phone call logs; one for participants and one for employers.

Mr. Hancock responded that it made sense however he had not had that discussion with Wage Works, but that if there were two different portals and two different numbers that there would also be two different logs.

Ms. Boyles speculated that it might be possible that the reason Mr. Hancock was not aware of her phone call in May isn't because the call didn't happen but because there were two phone logs.

Mr. Hancock reiterated that the City conducted a very thorough investigation and asked Wage Works to provide any records related to the incident. He acknowledged that while he was not familiar with their system, he was actually surprised at the detail of the records that they do maintain. When he explained the situation to them, he requested any and all records related to this incident and it was his understanding that they had provided those records. There was no record of any phone call in May.

Ms. Boyles asked Mr. Hancock to explain his understanding of how the enrollment process is completed. Mr. Hancock replied that from what Ms. Boyles had previously explained, that it was her responsibility to assist with preparing the enrollment paperwork, and that the forms were sent to Wage Works and then they input the information into the system. Mr. Hancock stated that he was unaware that it was even possible to log in and manually adjust the benefit limit until Ms. Boyles actually did it.

Ms. Boyles stated that Mr. Hancock also indicated that the information was always cross checked by Debi Savage, and asked if he was aware that that was not being done.

Mr. Hancock clarified that Ms. Savage responsibility was to cross check payroll after it had been completed by Ms. Boyles, and she was in fact reviewing the disbursements for the benefit program and in fact had she not been diligent in doing that, we might not have discovered the issue and even more money might have been spent.

Ms. Boyles asked about the email notification that was supposed to be sent to the plan administrator to notify that a payroll change would be needed when the benefit limit was increased. She asked if Mr. Hancock could explain why she should not have assumed that someone would have known about the change because of the confirmation email.

Mr. Hancock asked her to repeat the question.

Ms. Boyles stated that when she contacted Wage Works they told her a confidential email would be sent to the City and they were not specific about whose email it would be sent to. She stated that she assumed because she was out on leave, she assumed that a copy of that email would be sent and that the City would be notified that the change in benefit had been implemented.

Mr. Hancock asked if the emails coming to the City from Wage Works go to Ms. Boyles and Ms. Savage. Ms. Boyles replied that yes they were, and asked if Mr. Hancock was aware of that. He responded that he would assume they were, but he did not check Ms. Boyles' or Ms. Savage's emails.

Ms. Boyles stated that she had no further questions.

Ms. Seargeant asked one rebuttal question of Mr. Hancock regarding email from Wage Works. She asked if he had received an email corresponding to the time frame that Ms. Boyles went into the system as plan administrator and made the change to increase the benefit amount in her account. Mr. Hancock responded that he had absolutely not received that email.

Ms. Seargeant thanked the City Council and indicated that she had no further questions.

Mayor De Boer indicated that the City Council would be discussing the information in closed session at the meeting of November 19, 2013.

5 ADJOURNMENT:

There being no further business, the meeting adjourned at 3:19 p.m.

Rod E. De Boer, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk
on: _____

Approved

Reviewed by:  City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: December 18, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Warrants dated November 25th through December 12th numbered 89579 through 89813

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$368,473.88 plus \$159,816.20 in payroll warrants, for a total of \$528,290.08

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/13	11/26/2013	89579	21	AIRGAS USA, LLC	CHLORINE	9021403034	1	7110-430-42-46	SUPPLIES-GENERAL	380.07	380.07
Total 9021403034:											
11/13	11/26/2013	89579	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9913575554	1	7110-430-42-46	SUPPLIES-GENERAL	65.10	65.10
11/13	11/26/2013	89579	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9913575554	2	7401-430-62-46	SUPPLIES-GENERAL	36.58	36.58
11/13	11/26/2013	89579	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9913575554	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	73.35	73.35
11/13	11/26/2013	89579	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9913575554	4	7110-430-42-44	REPAIR AND MAINTENANCE-V	73.35	73.35
11/13	11/26/2013	89579	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9913575554	5	7401-430-62-44	REPAIR AND MAINT-VEHICLE	73.36	73.36
Total 9913575554:											
11/13	11/26/2013	89580	40	AMPS ELECTRIC	LIGHTING AT RIVERSIDE	1954	1	1000-452-20-43	TECHNICAL SVCS	237.50	237.50
Total 1954:											
11/13	11/26/2013	89581	53		RETIREMENT INCENTIVE PKGE	112113	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 112113:											
11/13	11/26/2013	89582	68	BECKWITH MD, DAVID R	EMPLOYMENT PHYSICAL	111313	1	1000-416-10-43	PROFESSIONAL SVCS	100.00	100.00
Total 111313:											
11/13	11/26/2013	89583	69	BEE LINE TRUCKING	BACKHOE RENTAL 9/30/13-11/	131031	1	7401-430-62-44	RENT & LEASES EQUIP & VEHI	2,400.00	2,400.00
Total 131031:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	CASTER PLATE RETURNED	285267	1	1000-422-10-46	SUPPLIES-GENERAL	25.11-	25.11-
Total 285267:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	KEYS	285301	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	3.85	3.85

Check Issue Dates: 11/26/2013 - 11/26/2013

Nov 26, 2013 09:57AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 285301:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	GLOVES	285482	1	7401-430-62-46	SUPPLIES-GENERAL	14.99	14.99
Total 285482:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	FASTENERS	285484	1	1000-452-20-46	SUPPLIES-GENERAL	1.94	1.94
Total 285484:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	SPRAY PAINT	285500	1	7401-430-62-46	SUPPLIES-GENERAL	48.28	48.28
Total 285500:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	SIGN, ROPE	285505	1	7110-430-42-46	SUPPLIES-GENERAL	9.32	9.32
Total 285505:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	KEY CUT	285579	1	7401-430-62-46	SUPPLIES-GENERAL	1.63	1.63
Total 285579:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	COUPLING, CONNECTOR	285590	1	7110-430-42-46	SUPPLIES-GENERAL	1.23	1.23
Total 285590:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	SCREWS, CAULK	285846	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	11.09	11.09
Total 285846:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	FLARE FITTING	286069	1	7401-430-62-46	SUPPLIES-GENERAL	11.60	11.60
Total 286069:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	FASTENERS	286204	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	82.05	82.05
Total 286204:											

Check Issue Dates: 11/26/2013 - 11/26/2013

Nov 26, 2013 09:57AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	PAINTBRUSH, STAIN	286233	1	1000-422-10-46	SUPPLIES-GENERAL	12.55	12.55
Total 286233:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	CEMENT ROOF WET, WRENCH	286320	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	7.25	7.25
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	CEMENT ROOF WET, WRENCH	286320	2	7620-430-10-46	SUPPLIES-GENERAL	3.85	3.85
Total 286320:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	EXTENSION CORDS, SURGE P	286446	1	7620-430-10-46	SUPPLIES-GENERAL	49.31	49.31
Total 286446:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	PLASTIC LOCK NUT	K85946	1	1000-422-10-46	SUPPLIES-GENERAL	1.44	1.44
Total K85946:											
11/13	11/26/2013	89584	76	BILLINGTON ACE HARD	BALLCOCK SHANK WASH	K85963	1	1000-422-10-46	SUPPLIES-GENERAL	2.58	2.58
Total K85963:											
11/13	11/26/2013	89586	7674		REFUND GAS DEPOSIT	10207850009	1	7401-2228-000	DEPOSITS-CUSTOMER	146.00	146.00
Total 10207850009:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110NORTH 110113	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total 110NORTH 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1505MAIN 110113	1	1000-422-10-44	DISPOSAL	153.73	153.73
Total 1505MAIN 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRCLE 110113	1	7530-451-52-44	DISPOSAL	185.03	185.03
Total 470895CIRCLE 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	FROSTYMILL 110113	1	2007-431-20-44	DISPOSAL	18.19	18.19

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total FROSTYMILL 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIMS KI	KIMS KIT 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total KIMS KIT 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE'	LESLIES 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total LESLIES 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	MTLASSEN 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total MTLASSEN 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	600 MAIN ST	PLC 600MAIN 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC 600MAIN 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLC DIAMONDMTN11011	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC DIAMONDMTN110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELK'S L	PLC ELKSLODGE 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC ELKSLODGE 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLC HOTELLSN1 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC HOTELLSN1 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLC UPTOWNPARK11011	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC UPTOWNPARK110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLC WALMARTBUS11011	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC WALMARTBUS110113:											

Check Issue Dates: 11/26/2013 - 11/26/2013

Nov 26, 2013 09:57AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 110113	1	2007-431-20-44	DISPOSAL	18.19	18.19
Total PLCBOFA 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 110111	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCBUEHLERDNT 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCOUTLT 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCGROCOUTLT 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN2 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCHOTELLSN2 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBLD 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCKNOCHBLD 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSENHS 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLASSENHS 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - L V CHA	PLCLVSHARTER 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLVSHARTER 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERA PLZ110111	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCPANCERA PLZ110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSIERRAJWLR 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHRT 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38

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Total PLCSIERRATHRT 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLCSTATEFARM 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSTATEFARM 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILEREAL 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSVILEREAL 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - US POS	PLCUSPOSTAL 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCUSPOSTAL 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEM 110113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCVETSMEM 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	925 SIERRA ST	SVL15 110113	1	7401-430-62-44	DISPOSAL	153.73	153.73
Total SVL15 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 110113	1	1000-417-10-44	DISPOSAL	153.73	153.73
Total SVL2 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW	SVL5 110113	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total SVL5 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 110113	1	1000-421-10-44	DISPOSAL	92.52	92.52
Total SVL7 110113:											
11/13	11/26/2013	89586	1307	C&S WASTE SOLUTIONS	720 SOUTH ST - SHOP	SVL8 110113	1	7620-430-10-44	DISPOSAL	146.65	146.65
Total SVL8 110113:											

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11/13	11/26/2013	89587	115	CASELLE INC.	ANNUAL SOURCE CODE FEE 2	53528	1	1000-417-10-43	TECHNICAL SVCS	100.00	100.00
11/13	11/26/2013	89587	115	CASELLE INC.	ANNUAL SOURCE CODE FEE 2	53528	2	1000-1430-105	PREPAID - OTHER	100.00	100.00
Total 53528:											
11/13	11/26/2013	89588	118	CBC INNOVIS INC	MEMBERSHIP DUES	3305003570	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 3305003570:											
11/13	11/26/2013	89589	7681		REFUND WATER OVERPAYME	10116300001	1	9999-1001-001	CASH CLEARING - UTILITIES	24.81	24.81
Total 10116300001:											
11/13	11/26/2013	89590	798	COMMERCIAL APPLIANC	THERMOSTAT	0041642	1	7401-430-62-46	SUPPLIES-GENERAL	304.85	304.85
Total 0041642:											
11/13	11/26/2013	89591	148	COMPUTER LOGISTICS	MONTHLY SER 2HRS	60707	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 60707:											
11/13	11/26/2013	89592	7677		REFUND WATER DEPOSIT	10124550111	1	7110-2228-000	DEPOSITS-CUSTOMER	39.58	39.58
Total 10124550111:											
11/13	11/26/2013	89593	161	CSK AUTO INC	REFLEX SHOCK RETURNED	2740273174	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	11.33-	11.33-
Total 2740273174:											
11/13	11/26/2013	89593	161	CSK AUTO INC	BOLTS	2740275626	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	4.50	4.50
Total 2740275626:											
11/13	11/26/2013	89593	161	CSK AUTO INC	OIL FILTER	2740275668	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	4.50	4.50
Total 2740275668:											
11/13	11/26/2013	89593	161	CSK AUTO INC	ALTERNATOR	2740276871	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	153.18	153.18

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Total 2740276871:											
11/13	11/26/2013	89593	161	CSK AUTO INC	MANIFOLD SET, GASKETS	2740276959	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	153.18	153.18
Total 2740276959:											
11/13	11/26/2013	89593	161	CSK AUTO INC	PULLER	2740277069	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	9.67	9.67
11/13	11/26/2013	89593	161	CSK AUTO INC	PULLER	2740277069	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	9.67	9.67
11/13	11/26/2013	89593	161	CSK AUTO INC	PULLER	2740277069	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.67	9.67
Total 2740277069:											
11/13	11/26/2013	89593	161	CSK AUTO INC	MANIFOLD, GASKET, RETURNE	2740277114	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	17.54	17.54
Total 2740277114:											
11/13	11/26/2013	89594	161	CSK AUTO INC	GASKET	2740277117	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	10.31	10.31
Total 2740277117:											
11/13	11/26/2013	89594	7163		REFUND GAS DEPOSIT	10214350220	1	7401-2228-000	DEPOSITS-CUSTOMER	129.48	129.48
Total 10214350220:											
11/13	11/26/2013	89595	174	DATEMA, STEVEN K.	AIRPORT MANAGER 7/1/13 - 6/3	111913	1	7201-430-81-43	TECHNICAL SVCS	1,870.60	1,870.60
Total 111913:											
11/13	11/26/2013	89595	174	DATEMA, STEVEN K.	GROUND LEASE 710 MAIN 12/1	112113	1	8401-2228-000	DEPOSITS PAYABLE	75.00	75.00
Total 112113:											
11/13	11/26/2013	89596	184	DEPARTMENT OF JUSTI	VEHICLE FOR HIRE APPS	000952	1	1000-416-10-45	FINGERPRINTING SERVICES	96.00	96.00
11/13	11/26/2013	89596	184	DEPARTMENT OF JUSTI	FINGERPRINTS - CITY EMPLOY	000952	2	1000-2205-005	LIVE SCAN STATE OF CALIFOR	81.00	81.00
Total 000952:											
11/13	11/26/2013	89597	198	DITCH SWITCH EQUIPMEN	PADDED LINERS	INV208426	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	177.00	177.00
Total 177.00											
11/13	11/26/2013	89597	198	DITCH SWITCH EQUIPMEN	PADDED LINERS	INV208426	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	16.06	16.06

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Total INV208426:											
11/13	11/26/2013	89597	198	DITCH WITCH EQUIPMEN	SYNTHETIC GEAR OIL	INV208437	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	158.13	158.13
Total INV208437:											
11/13	11/26/2013	89598	219	ED STAUB & SONS PETR	PROPANE 255.20 GOLF COURS	0095924	1	7530-451-52-46	GASOLINE	537.70	537.70
Total 0095924:											
11/13	11/26/2013	89598	219	ED STAUB & SONS PETR	13.10 PROPANE SHOP	1208735	1	2007-431-20-46	SUPPLIES-GENERAL	44.37	44.37
Total 1208735:											
11/13	11/26/2013	89598	219	ED STAUB & SONS PETR	23.3 PROPANE SHOP	1211299	1	2007-431-20-46	SUPPLIES-GENERAL	72.64	72.64
Total 1211299:											
11/13	11/26/2013	89599	227	EMPLOYMENT DEVELOP	U.I. BENEFITS 7/13-9/13	L1112963968	1	7630-411-40-42	STATE UNEMPLOYMENT	6,446.07	6,446.07
Total L1112963968:											
11/13	11/26/2013	89600	1308	EVAN B SUNDBY PHD	PSYCH FOR	091613	1	1000-421-10-43	PROFESSIONAL SVCS	250.00	250.00
Total 091613:											
11/13	11/26/2013	89600	1308	EVAN B SUNDBY PHD	PSYCH EVALUATION	103113	1	1000-416-10-43	PROFESSIONAL SVCS	250.00	250.00
Total 103113:											
11/13	11/26/2013	89601	238	FASTENAL COMPANY	TOOLS	55429	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	15.17	15.17
Total 55429:											
11/13	11/26/2013	89601	238	FASTENAL COMPANY	AIR MASK FILTERS	55439	1	2007-431-20-46	SUPPLIES-GENERAL	14.42	14.42
Total 55439:											

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11/13	11/26/2013	89601	238	FASTENAL COMPANY	DRILL BITS	55501	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	21.51	21.51
Total 55501:											
11/13	11/26/2013	89602	241	FEATHER PUBLISHING C	ANNUAL LEAF ADS 10/23/13 & 1	110613	1	7620-430-10-45	ADVERTISING	169.20	169.20
Total 110613:											
11/13	11/26/2013	89602	241	FEATHER PUBLISHING C	ACCOUNTING TECH 10/9/13& 1	ACCT TECH 10/9/13	1	1000-411-40-45	ADVERTISING	68.00	68.00
Total ACCT TECH 10/9/13:											
11/13	11/26/2013	89602	241	FEATHER PUBLISHING C	BUS CARDS	BUS CARDS 11/6/13	1	1000-417-10-46	SUPPLIES-GENERAL	71.25	71.25
Total BUS CARDS 11/6/13:											
11/13	11/26/2013	89602	241	FEATHER PUBLISHING C	FIRE CAPTAIN AD 10/9/13 & 10/	FIRE CAP11/06/13	1	1000-411-40-45	ADVERTISING	89.50	89.50
Total FIRE CAP11/06/13:											
11/13	11/26/2013	89602	241	FEATHER PUBLISHING C	PO#7599 ORDINANCE 13-0994	PO#7599	1	1000-411-40-45	ADVERTISING	142.50	142.50
Total PO#7599:											
11/13	11/26/2013	89603	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	376980A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00
Total 376980A:											
11/13	11/26/2013	89603	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	376998A	1	7110-430-42-43	TECHNICAL SVCS	125.00	125.00
Total 376998A:											
11/13	11/26/2013	89604	247	FINANCIAL CREDIT NET	COLLECTION COSTS THRU 10/	103113	1	7110-430-42-48	BAD DEBT EXPENSE	45.89	45.89
11/13	11/26/2013	89604	247	FINANCIAL CREDIT NET	COLLECTION COSTS THRU 10/	103113	2	7401-430-62-48	BAD DEBT EXPENSE	489.45	489.45
Total 103113:											
11/13	11/26/2013	89605	6459		REFUND GAS DEPOSIT	10531220005	1	7401-2228-000	DEPOSITS-CUSTOMER	123.47	123.47

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Total 10531220005:											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 DSL SERVICE	1000 110513	1	1000-417-10-45	COMMUNICATIONS	123.47	123.47
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 ADMIN FAX	1000 110513	2	1000-413-20-45	COMMUNICATIONS	145.00	145.00
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK FAX	1000 110513	3	1000-411-40-45	COMMUNICATIONS	.06	.06
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 ADMIN	1000 110513	4	1000-413-20-45	COMMUNICATIONS	11.94	11.94
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK	1000 110513	5	1000-411-40-45	COMMUNICATIONS	7.98	7.98
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 FINANCE	1000 110513	6	1000-415-10-45	COMMUNICATIONS	7.98	7.98
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 COMM DEVELOPMEN	1000 110513	7	1000-419-10-45	COMMUNICATIONS	7.97	7.97
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 CITY HALL	1000 110513	8	1000-417-10-45	COMMUNICATIONS	115.40	115.40
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 WATER - DEBIT MACH	1000 110513	9	7110-430-42-45	COMMUNICATIONS	24.15	24.15
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1000 GAS - DEBIT MACHIN	1000 110513	10	7401-430-62-45	COMMUNICATIONS	24.15	24.15
Total 1000 110513: 344.69 344.69											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1033 PARKS	1033 110513	1	1000-452-20-45	COMMUNICATIONS	154.20	154.20
Total 1033 110513: 154.20 154.20											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1041 P/W ADMIN	1041 110513	1	7620-430-10-45	COMMUNICATIONS	288.78	288.78
Total 1041 110513: 288.78 288.78											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1051 P/W STREETS	1051 110513	1	7620-430-10-45	COMMUNICATIONS	32.58	32.58
Total 1051 110513: 32.58 32.58											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	252-1182 WATER SCADA	21182 111013	1	7110-430-42-45	COMMUNICATIONS	290.79	290.79
Total 21182 111013: 290.79 290.79											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	252-4247 LASSEN CO AIR POLL	24247 111013	1	7620-430-10-45	COMMUNICATIONS	142.19	142.19
Total 24247 111013: 142.19 142.19											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-2845 DEBI'SROLL OVER	2845 111513	1	7620-430-10-45	COMMUNICATIONS	30.35	30.35

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Total 2845 111513:											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-2960 HVAC/ELEVATOR LIN	2960 110513	1	1000-417-10-45	COMMUNICATIONS	30.35	30.35
Total 2960 110513:											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-3292 MUSEUM	3292 111013	1	1000-451-80-45	COMMUNICATION	75.08	75.08
Total 3292 111013:											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-4725 CITY HALL FAX	4725 111513	1	1000-415-10-45	COMMUNICATIONS	19.45	19.45
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-4725 CITY HALL FAX	4725 111513	2	1000-419-10-45	COMMUNICATIONS	19.45	19.45
Total 4725 111513:											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-5603 POLICE	5603 111013	1	1000-421-10-45	COMMUNICATIONS	902.33	902.33
Total 5603 111013:											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1045 P/W ENGINEERING	71045 111513	1	7620-430-10-45	COMMUNICATIONS	44.62	44.62
Total 71045 111513:											
11/13	11/26/2013	89606	265	FRONTIER - IRREGULAR	257-1182 NAT GAS TELEMETRY	71182 111013	1	7401-430-62-45	COMMUNICATIONS	30.35	30.35
Total 71182 111013:											
11/13	11/26/2013	89607	7678		REFUND GAS DEPOSIT	10324102304	1	7401-2228-000	DEPOSITS-CUSTOMER	30.35	30.35
Total 10324102304:											
11/13	11/26/2013	89608	280	GRANITE CONSTRUCTIO	COLD MIX	575752	1	2007-431-20-46	SUPPLIES-GENERAL	587.13	587.13
11/13	11/26/2013	89608	280	GRANITE CONSTRUCTIO	COLD MIX	575752	2	7110-430-42-46	SUPPLIES-GENERAL	587.13	587.13
11/13	11/26/2013	89608	280	GRANITE CONSTRUCTIO	COLD MIX	575752	3	7401-430-62-46	SUPPLIES-GENERAL	587.13	587.13
Total 575752:											
11/13	11/26/2013	89609	7468		REFUND GAS DEPOSIT	10420100109	1	7401-2228-000	DEPOSITS-CUSTOMER	93.29	93.29

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Total 10420100109:											
11/13	11/26/2013	89610	288		REIMBURSE HEALTH INS - SIC	111813	1	7610-2229-002	RETIREE SICK LEAVE BANK PA	93.29	93.29
Total 111813:											
11/13	11/26/2013	89611	298	HAT CREEK CONSTRUC	BASE ROCK, CONCRETE SAND	S072107	1	7110-430-42-46	SUPPLIES-GENERAL	621.09	621.09
11/13	11/26/2013	89611	298	HAT CREEK CONSTRUC	BASE ROCK, CONCRETE SAND	S072107	2	7401-430-62-46	SUPPLIES-GENERAL	621.09	621.09
11/13	11/26/2013	89611	298	HAT CREEK CONSTRUC	BASE ROCK, CONCRETE SAND	S072107	3	2007-431-20-46	SUPPLIES-GENERAL	621.11	621.11
Total S072107:											
11/13	11/26/2013	89612	7679		REFUND GAS DEPOSIT	10207800023	1	7401-2228-000	DEPOSITS-CUSTOMER	164.51	164.51
Total 10207800023:											
11/13	11/26/2013	89613	315	HORIBA JOBIN YVON INC	EVIDENCE SUPPLIES	90479117	1	1000-421-10-45	INVESTIGATIVE FUNDS	149.23	149.23
Total 90479117:											
11/13	11/26/2013	89613	315	HORIBA JOBIN YVON INC	SHOOTER KIT, THIEF KIT	90480348	1	1000-421-10-45	INVESTIGATIVE FUNDS	139.27	139.27
Total 90480348:											
11/13	11/26/2013	89614	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 11/2013	112113	1	7401-430-62-43	PROFESSIONAL SVCS	400.00	400.00
Total 112113:											
11/13	11/26/2013	89615	335	J.W. WOOD CO INC	ELLS	S068111	1	7110-430-42-46	SUPPLIES-GENERAL	31.31	31.31
Total S068111:											
11/13	11/26/2013	89615	335	J.W. WOOD CO INC	VALVES, TEES, BUSHINGS	S068222	1	7401-430-62-46	SUPPLIES-GENERAL	56.10	56.10
Total S068222:											
11/13	11/26/2013	89616	1150	JACOBS ANDERSON PO	ATTORNEY SVCS 10/9/13-11/3/1	111513	1	1000-412-10-43	PROFESSIONAL SVCS	619.40	619.40

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Total 111513:											
11/13	11/26/2013	89617	911	JOHNSTONE SUPPLY	SWITCH KIT, PRESSURE KIT	415S1889472001	1	7401-430-62-46	SUPPLIES-GENERAL	77.51	77.51
Total 415S1889472001:											
11/13	11/26/2013	89618	1350	JONES & MAYER	PROFESSIONAL ATTORNEY FE	65891	1	1000-421-10-43	PROFESSIONAL SVCS	969.00	969.00
Total 65891:											
11/13	11/26/2013	89619	372	KRONICK, MOSKOVITZ	PROFESSIONAL SVCS THRU 10	269477	1	1000-412-10-43	PROFESSIONAL SVCS	1,150.00	1,150.00
Total 269477:											
11/13	11/26/2013	89620	374	L N CURTIS & SONS	TURNOUT COAT	128850600	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	1,073.93	1,073.93
Total 128850600:											
11/13	11/26/2013	89620	374	L N CURTIS & SONS	STROKE REM CONTROL	129046000	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	385.93	385.93
Total 129046000:											
11/13	11/26/2013	89620	374	L N CURTIS & SONS	VALVE GASKET	129078000	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	101.74	101.74
Total 129078000:											
11/13	11/26/2013	89620	374	L N CURTIS & SONS	TAPE FIRE LINE DO NOT CROS	129199800	1	1000-422-10-46	SUPPLIES-GENERAL	120.10	120.10
Total 129199800:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	TRAILER BALL, PAINT MARKER	187891	1	1000-422-10-46	SUPPLIES-GENERAL	54.88	54.88
Total 187891:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	HANDLE, LINCH PIN	188029	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	3.11	3.11
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	HANDLE, LINCH PIN	188029	2	7620-430-10-44	REPAIR AND MAINTENANCE-V	15.53	15.53

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Total 186029:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	POWER STEERING FLUID	188033	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	18.64	18.64
Total 188033:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	MATS	188148	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.87	5.87
Total 188148:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	BRAKE FLUID, ANTIFREEZE	188165	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	29.53	29.53
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	BRAKE FLUID, ANTIFREEZE	188165	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	29.53	29.53
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	BRAKE FLUID, ANTIFREEZE	188165	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	29.55	29.55
Total 188165:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	188168	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	189.30	189.30
Total 188168:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	SAFETY ABSORBENT	188207	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	21.14	21.14
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	SAFETY ABSORBENT	188207	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	21.14	21.14
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	SAFETY ABSORBENT	188207	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	21.15	21.15
Total 188207:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	ANTIFREEZE	188270	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	63.43	63.43
Total 188270:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	AIR FILTER, FUEL FILTER	188274	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	47.97	47.97
Total 188274:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	HOSE ENDS	188310	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	29.86	29.86
Total 188310:											

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11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	REPAIR MANUAL	188346	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	28.15	28.15
Total 188346:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	SWITCH	188359	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	66.80	66.80
Total 188359:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	SHORT HEX	188721	1	1000-422-10-46	SUPPLIES-GENERAL	5.04	5.04
Total 188721:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	EXTENDABLE MINOR	188791	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	3.43	3.43
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	EXTENDABLE MINOR	188791	2	7110-430-42-46	SUPPLIES-SMALL TOOLS	3.44	3.44
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	EXTENDABLE MINOR	188791	3	7401-430-82-46	SUPPLIES-SMALL TOOLS	3.44	3.44
Total 188791:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	OIL DRY	188849	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.56	5.56
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	OIL DRY	188849	2	7401-430-82-44	REPAIR AND MAINT-VEHICLE	5.56	5.56
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	OIL DRY	188849	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.56	5.56
Total 188849:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	HOSE	188936	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	7.84	7.84
Total 188936:											
11/13	11/26/2013	89621	411	LASSEN MOTOR PARTS	CIRCUIT BREAKER	189066	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	20.48	20.48
Total 189066:											
11/13	11/26/2013	89622	1102	LASSEN PC	MOZY SERVER LIC. 10/13- FIRE	6517	1	1000-422-10-43	TECHNICAL SVCS	23.99	23.99
Total 6517:											
11/13	11/26/2013	89623	412	LASSEN REGIONAL SOLI	DUMP FEES	632527	1	2007-431-20-44	DISPOSAL	13.18	13.18

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Total 632527:											
11/13	11/26/2013	89623	412	LASSEN REGIONAL SOLI	DUMP FEES	632546	1	2007-431-20-44	DISPOSAL	13.18	13.18
Total 632546:											
11/13	11/26/2013	89623	412	LASSEN REGIONAL SOLI	DUMP FEES	632556	1	2007-431-20-44	DISPOSAL	12.24	12.24
Total 632556:											
11/13	11/26/2013	89623	412	LASSEN REGIONAL SOLI	DUMP FEES	633205	1	2007-431-20-44	DISPOSAL	14.22	14.22
Total 633205:											
11/13	11/26/2013	89624	413	LASSEN TIRE	4 BAL/DISMOUNT/MOUNT #82	44909	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	635.96	635.96
Total 44909:											
11/13	11/26/2013	89624	413	LASSEN TIRE	1 TIRE AND ROTATE #86	45022	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	20.00	20.00
Total 45022:											
11/13	11/26/2013	89625	413	SUSANVILLE TOWING	TOWED TO SPD STORAGE	53085	1	1000-421-10-48	SPECIAL OPERATIONS	200.00	200.00
Total 53085:											
11/13	11/26/2013	89625	413	SUSANVILLE TOWING	TOWED TO SPD STORAGE	54169	1	1000-421-10-48	SPECIAL OPERATIONS	400.00	400.00
Total 54169:											
11/13	11/26/2013	89625	413	SUSANVILLE TOWING	TOWED TO SPD STORAGE	54182	1	1000-421-10-48	SPECIAL OPERATIONS	400.00	400.00
Total 54182:											
11/13	11/26/2013	89626	432	LEXIS NEXIS	ELECTRONIC LAW LIBRARY SV	1310214223	1	1000-412-10-48	DUES AND MEMBERSHIPS	143.82	143.82
Total 1310214223:											
										143.82	143.82

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11/13	11/26/2013	89627	437 LMUD		JOHNSTONVILLE RD SPRINKLE	10262 111913	1	1000-452-30-46	ELECTRICITY	10.00	10.00
Total 10262 111913:											
11/13	11/26/2013	89627	437 LMUD		STREET LIGHTS	14039 110613	1	2007-431-60-46	ELECTRICITY	181.61	181.61
Total 14039 110613:											
11/13	11/26/2013	89627	437 LMUD		STREET LIGHTS	14041 110613	1	2007-431-60-46	ELECTRICITY	3,250.13	3,250.13
Total 14041 110613:											
11/13	11/26/2013	89627	437 LMUD		S GAY ST	24323 110613	1	2007-431-60-46	ELECTRICITY	28.81	28.81
Total 24323 110613:											
11/13	11/26/2013	89627	437 LMUD		66 N LASSEN STREET	2466 110613	1	1000-452-20-46	ELECTRICITY	472.07	472.07
Total 2466 110613:											
11/13	11/26/2013	89627	437 LMUD		N WEATHERLOW ST TENNIS S	24661 110613	1	1000-452-20-46	ELECTRICITY	10.00	10.00
Total 24661 110613:											
11/13	11/26/2013	89627	437 LMUD		STREET LIGHTS	2467 110613	1	2007-431-60-46	ELECTRICITY	1,462.69	1,462.69
Total 2467 110613:											
11/13	11/26/2013	89627	437 LMUD		65 N WEATHERLOW ST PARK	2865 110613	1	1000-452-20-46	ELECTRICITY	99.43	99.43
Total 2865 110613:											
11/13	11/26/2013	89627	437 LMUD		65 N WEATHERLOW ST MUSEU	2866 110613	1	1000-451-80-46	ELECTRICITY	21.57	21.57
Total 2866 110613:											
11/13	11/26/2013	89627	437 LMUD		65 N WEATHERLOW ST COMM	2867 110613	1	1000-452-20-46	ELECTRICITY	46.80	46.80

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Total 2867 110613:											
11/13	11/26/2013	89627	437	LMUD	N WEATHERLOW ST TENNIS C	2870 110613	1	1000-452-20-46	ELECTRICITY	23.67	23.67
Total 2870 110613:											
11/13	11/26/2013	89627	437	LMUD	NORTH ST PARK LITES MEM FI	2873 110613	1	1000-452-20-46	ELECTRICITY	16.09	16.09
Total 2873 110613:											
11/13	11/26/2013	89627	437	LMUD	SKYLINE DR WELL 4	29931 111313	1	7110-430-42-46	ELECTRICITY	18.66	18.66
Total 29931 111313:											
11/13	11/26/2013	89627	437	LMUD	HARRIS DR & HWY 36	30658 110613	1	7110-430-42-46	ELECTRICITY	302.23	302.23
Total 30658 110613:											
11/13	11/26/2013	89627	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 110613	1	2007-431-60-46	ELECTRICITY	201.87	201.87
Total 43511 110613:											
11/13	11/26/2013	89627	437	LMUD	115 N WEATHERLOW ST	43866 110613	1	1000-451-80-46	ELECTRICITY	57.89	57.89
Total 43866 110613:											
11/13	11/26/2013	89627	437	LMUD	N PINE & COOK - SCADA	44153 110613	1	7110-430-42-46	ELECTRICITY	15.41	15.41
Total 44153 110613:											
11/13	11/26/2013	89627	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 111313	1	7110-430-42-46	ELECTRICITY	15.68	15.68
Total 44298 111313:											
11/13	11/26/2013	89627	437	LMUD	PAIUTE LN SCADA	44316 111313	1	7110-430-42-46	ELECTRICITY	14.74	14.74
Total 44316 111313:											

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11/13	11/26/2013	89627	437	LMUD	BAGWELL SPRINGS - SCADA	45542 111313	1	7110-430-42-46	ELECTRICITY	17.18	17.18
Total 45542 111313:											
11/13	11/26/2013	89627	437	LMUD	QUARRY ST STREET LIGHTS	49500 110613	1	2007-431-60-46	ELECTRICITY	54.65	54.65
Total 49500 110613:											
11/13	11/26/2013	89627	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 110613	1	2007-431-60-46	ELECTRICITY	176.17	176.17
Total 49501 110613:											
11/13	11/26/2013	89627	437	LMUD	600 NEVADA ST	54585 110613	1	1000-417-10-46	ELECTRICITY	10.00	10.00
Total 54585 110613:											
11/13	11/26/2013	89627	437	LMUD	NORTH ST BASEBALL PARK M	9283 110613	1	1000-452-20-46	ELECTRICITY	102.00	102.00
Total 9283 110613:											
11/13	11/26/2013	89627	437	LMUD	GEOHERMAL PUMP #1	9297 110613	1	7301-430-52-46	ELECTRICITY	522.71	522.71
Total 9297 110613:											
11/13	11/26/2013	89627	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 110613	1	1000-466-30-46	ELECTRICITY	10.00	10.00
Total 94811 110613:											
11/13	11/26/2013	89628	7667		REFUND GAS OVERPAYMENT	1024203000901	1	9999-1001-001	CASH CLEARING - UTILITIES	117.39	117.39
Total 1024203000901:											
11/13	11/26/2013	89629	44		RETIRE INCENTIVE 12/13	112113	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 112113:											
11/13	11/26/2013	89630	7675		REFUND GAS DEPOSIT	10107000514	1	7401-2228-000	DEPOSITS-CUSTOMER	194.35	194.35

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Total 10107000514:											
11/13	11/26/2013	89631	7682		REFUND GAS OVERPAYMENT	10412020108	1	9999-1001-001	CASH CLEARING - UTILITIES	194.35	194.35
Total 10412020108:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	720 SOUTH ST 111213	250185926	1	7620-430-10-44	LINEN SERVICE	57.00	57.00
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	720 SOUTH ST 111213	250185926	2	1000-421-10-46	SUPPLIES-JANITORIAL	162.00	162.00
Total 250185926:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	GAS LINEN SER 111213	250185929	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250185929:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	WATER LINEN SER 111213	250185930	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250185930:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	STREET LINEN SER 111213	250185931	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250185931:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	PARKS LINEN SER 111213	250185932	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250185932:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	PW LINEN SER 111913	250187226	1	7620-430-10-44	LINEN SERVICE	57.00	57.00
Total 250187226:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	GAS LINEN SER 111913	250187227	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250187227:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	WATER LINEN SER 111913	250187228	1	7110-430-42-44	LINEN SERVICE	56.08	56.08

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Total 250187228:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	STREET LINEN SER 111913	250187229	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250187229:											
11/13	11/26/2013	89632	481	MISSION LINEN & UNIFO	PARKS LINEN SER 111913	250187230	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250187230:											
11/13	11/26/2013	89633	7673	MURPHY, MARC	REIM FOR HOSE FITTING	110413	1	1000-422-10-46	SUPPLIES-GENERAL	3.14	3.14
Total 110413:											
11/13	11/26/2013	89634	510	NATIONAL METER & AUT	380 WATER METER PROJECT 1	S1048691002	1	7114-430-48-46	SUPPLIES GENERAL	904.88	904.88
Total S1048691002:											
11/13	11/26/2013	89634	510	NATIONAL METER & AUT	380 WATER METER PROJECT 1	S1048691004	1	7114-430-48-46	SUPPLIES GENERAL	18,940.43	18,940.43
Total S1048691004:											
11/13	11/26/2013	89634	510	NATIONAL METER & AUT	PURCHASE 2200 NAT GAS MET	S1048694001	1	7401-1410-005	INVENTORY-MISCELLANEOUS	78,045.00	78,045.00
Total S1048694001:											
11/13	11/26/2013	89634	510	NATIONAL METER & AUT	WATER METER REGISTER	S1049379001	1	7110-430-42-46	SUPPLIES-GENERAL	91.58	91.58
Total S1049379001:											
11/13	11/26/2013	89634	510	NATIONAL METER & AUT	WATER REGISTERS	S1049464001	1	7110-430-42-46	SUPPLIES-GENERAL	172.20	172.20
Total S1049464001:											
11/13	11/26/2013	89635	1271	NOBLES, TIMOTHY R.	12/13 GROUND LEASE 706 MAI	112113	1	8401-2228-000	DEPOSITS PAYABLE	100.00	100.00
Total 112113:											

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11/13	11/26/2013	89636	532	OLD DOMINION BRUSH	BUSHING	0049631	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	82.98	82.98
Total 0049631:											
11/13	11/26/2013	89637	534	OTIS ELEVATOR COMPA	12/13 - 11/14 YRLY SVC CONTR	SV05066C13	1	1000-417-10-43	TECHNICAL SVCS	3,016.37	3,016.37
11/13	11/26/2013	89637	534	OTIS ELEVATOR COMPA	12/13 - 11/14 YRLY SVC CONTR	SV05066C13	2	1000-1430-105	PREPAID - OTHER	2,154.51	2,154.51
Total SV05066C13:											
11/13	11/26/2013	89638	546	PAYLESS BUILDING SUP	BOARDS, NAILS	2454177	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	46.06	46.06
Total 2454177:											
11/13	11/26/2013	89638	546	PAYLESS BUILDING SUP	BOARDS	2454189	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	6.51	6.51
Total 2454189:											
11/13	11/26/2013	89638	546	PAYLESS BUILDING SUP	SMART PANEL	2454201	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	41.49	41.49
Total 2454201:											
11/13	11/26/2013	89639	561		RETIRMENT INCENTIVE 12-13	112113	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 112113:											
11/13	11/26/2013	89640	1296	RENTAL GUYS	SHEET ROCK	5124745	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	40.43	40.43
Total 5124745:											
11/13	11/26/2013	89641	7680		REUFUND GAS DEPOSIT	10125950115	1	7401-2228-000	DEPOSITS-CUSTOMER	148.74	148.74
Total 10125950115:											
11/13	11/26/2013	89642	1429	ROD'S TRANSMISSION	NEW TRANSMISSION	111213	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	2,568.18	2,568.18
Total 111213:											
11/13	11/26/2013	89642	1429	ROD'S TRANSMISSION	INSTALL NEW WEED CONVERT	111513	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	450.00	450.00

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Total 111513:											
11/13	11/26/2013	89643	1259	SIERRA AUCTION & TRAI PINS	607593	1	2007-431-20-44	REPAIR AND MAINTENANCE-V		12.85	12.85
Total 607593:											
11/13	11/26/2013	89644	1082	SIERRA CASCADE AGGR ASPHALT	3847	1	2007-431-20-46	SUPPLIES-GENERAL		630.83	630.83
Total 3847:											
11/13	11/26/2013	89645	1076	SIERRA COFFEE AND BE	41534	1	7620-430-10-46	SUPPLIES-GENERAL		27.40	27.40
Total 41534:											
11/13	11/26/2013	89645	1076	SIERRA COFFEE AND BE	41555	1	1000-417-10-46	SUPPLIES-GENERAL		21.75	21.75
Total 41555:											
11/13	11/26/2013	89646	1428	SIERRA GOLF CART & A	32284	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN		1,363.71	1,363.71
Total 32284:											
11/13	11/26/2013	89647	1065		10334300002	1	9999-1001-001	CASH CLEARING - UTILITIES		39.21	39.21
Total 10334300002:											
11/13	11/26/2013	89648	1430	SUE TODD INVESTIGATI	M1336	1	1000-416-10-43	TECHNICAL SVCS		840.95	840.95
Total M1336:											
11/13	11/26/2013	89649	5153		10515250007	1	7401-2228-000	DEPOSITS-CUSTOMER		69.82	69.82
Total 10515250007:											
11/13	11/26/2013	89650	1265	SUSANVILLE PAINT CEN	13142	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN		191.23	191.23
Total 13142:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/13	11/26/2013	89650	1265	SUSANVILLE PAINT CEN	CARDBOARD	13146	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	2.81	2.81
Total 13146:											
11/13	11/26/2013	89650	1265	SUSANVILLE PAINT CEN	PAINT FOR F/D	13205	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	70.48	70.48
Total 13205:											
11/13	11/26/2013	89650	1265	SUSANVILLE PAINT CEN	PAINT AND SUPPLIES	13228	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	146.28	146.28
Total 13228:											
11/13	11/26/2013	89651	677	SUSANVILLE SANITARY	1505 MAIN	2064 1101113	1	1000-422-10-44	SEWER	42.80	42.80
Total 2064 1101113:											
11/13	11/26/2013	89652	689	SWRCB FEES	13/14 WASTE WASTE FEES - CI	WD-0091799	1	7301-430-52-48	TAXES, FEES, PERMITS & CHA	10,405.00	10,405.00
Total WD-0091799:											
11/13	11/26/2013	89652	689	SWRCB FEES	13/14 WASTE WASTE FEES - C	WD-0091807	1	7301-430-52-48	TAXES, FEES, PERMITS & CHA	1,940.00	1,940.00
Total WD-0091807:											
11/13	11/26/2013	89653	712	TNS TRUCKING CO	CONCRETE SLURRY	963	1	2007-431-20-46	SUPPLIES-GENERAL	345.08	345.08
Total 963:											
11/13	11/26/2013	89654	713		RETIRE INCENTIVE 12-13	112113	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 112113:											
11/13	11/26/2013	89655	722	TUM-A-LUM LUMBER CO	BOARDS	1310267845	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	20.53	20.53
Total 1310267845:											
11/13	11/26/2013	89655	722	TUM-A-LUM LUMBER CO	NAILS, EXPANDING FOAM	1311271185	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	32.37	32.37

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1311271185:											
11/13	11/26/2013	89655	722	TUM-A-LUM LUMBER CO	EAVE METAL	1311272306	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	15.27-	15.27-
Total 1311272306:											
11/13	11/26/2013	89655	722	TUM-A-LUM LUMBER CO	SMART TRIM, NAILS	1311272414	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	277.71	277.71
Total 1311272414:											
11/13	11/26/2013	89655	722	TUM-A-LUM LUMBER CO	BOARDS	1311273931	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	30.18	30.18
Total 1311273931:											
11/13	11/26/2013	89655	722	TUM-A-LUM LUMBER CO	FELT PAPER	1311275723	1	2007-431-20-46	SUPPLIES-GENERAL	26.11-	26.11-
Total 1311275723:											
11/13	11/26/2013	89656	7676		REFUND WATER DEPOSIT	10241050003	1	7110-2228-000	DEPOSITS-CUSTOMER	13.51	13.51
11/13	11/26/2013	89656	7676		REFUND GAS DEPOSIT	10241050003	2	7401-2228-000	DEPOSITS-CUSTOMER	75.00	75.00
Total 10241050003:											
11/13	11/26/2013	89657	530	U.S. BANK EQUIPMENT F	COPIER - FIRE DEPARTMENT	240386334	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	160.96	160.96
Total 240386334:											
11/13	11/26/2013	89658	734	UNION BANK OF CALIFO	FISCL AGNT 2004 BOND 10/13-	11989	1	7110-430-42-48	FISCAL AGENT FEES	2,104.82	2,104.82
11/13	11/26/2013	89658	734	UNION BANK OF CALIFO	FISCL AGNT 2004 BOND 10/13-	11989	2	7110-1430-104	PREPAID FISCAL AGENT FEES	701.50	701.50
Total 11989:											
11/13	11/26/2013	89658	734	UNION BANK OF CALIFO	MILLER FLETCHER FISCAL 10/1	11990	1	4001-470-00-48	FISCAL AGENT FEES	2,220.40	2,220.40
11/13	11/26/2013	89658	734	UNION BANK OF CALIFO	MILLER FLETCHER FISCAL 10/1	11990	2	4001-1430-104	PREPAID FISCAL AGENT FEES	740.10	740.10
Total 11990:											
11/13	11/26/2013	89659	1017	UPS	SHIPPING	0000554R95453	1	7110-430-42-46	POSTAGE	6.70	6.70

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 0000554R95453:											
11/13	11/26/2013	89659	1017	UPS	SHIPPING	0000554R95463	1	7110-430-42-46	POSTAGE	6.70	6.70
Total 0000554R95463:											
11/13	11/26/2013	89660	742	UPS STORE, THE	LAMINATING	82011059934949588877	1	7530-451-52-46	SUPPLIES-GENERAL	54.14	54.14
Total 82011059934949588877:											
11/13	11/26/2013	89660	742	UPS STORE, THE	SHIPPING FOR P/D	941	1	1000-421-10-45	INVESTIGATIVE FUNDS	64.65	64.65
Total 941:											
11/13	11/26/2013	89661	45	USA MOBILITY WIRELES	PAGER SERVICES P/W	W3501628K	1	7620-430-10-45	COMMUNICATIONS	129.29	129.29
Total W3501628K:											
11/13	11/26/2013	89662	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9714156862	1	7620-430-10-45	COMMUNICATIONS	460.13	460.13
11/13	11/26/2013	89662	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9714156862	2	1000-452-20-45	COMMUNICATIONS	24.17	24.17
11/13	11/26/2013	89662	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9714156862	3	1000-424-20-45	COMMUNICATIONS	8.68	8.68
Total 9714156862:											
11/13	11/26/2013	89662	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE DEP	9714157416	1	1000-422-10-45	COMMUNICATIONS	76.02	76.02
Total 9714157416:											
11/13	11/26/2013	89663	756	W.W. GRAINGER INC	WARNING TAPE, LIGHT SWITC	9280241663	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	161.33	161.33
11/13	11/26/2013	89663	756	W.W. GRAINGER INC	WARNING TAPE, LIGHT SWITC	9280241663	2	1000-422-10-47	MACHINERY AND EQUIPMENT	108.57	108.57
Total 9280241663:											
11/13	11/26/2013	89664	1398	WAGE WORKS	MONTHLY FEE	125AIO280233	1	8403-2239-002	SECTION 125 - CITY	50.00	50.00
Total 125AIO280233:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	PIPE	65667449	1	7401-430-62-46	SUPPLIES-GENERAL	835.50	835.50

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65667449:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	EXPANSION CONNECTORS	65692396	1	7114-430-48-46	SUPPLIES GENERAL	310.59	310.59
Total 65692396:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	GASKETS	65693798	1	7114-430-48-46	SUPPLIES GENERAL	1,573.90	1,573.90
Total 65693798:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	TOILET SEAT	65694370	1	1000-422-10-46	SUPPLIES-GENERAL	20.19	20.19
Total 65694370:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	PIPE	65696765	1	7401-430-62-46	SUPPLIES-GENERAL	57.79	57.79
Total 65696765:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	EXPANSION CONNECTORS	65697764	1	7114-430-48-46	SUPPLIES GENERAL	277.87	277.87
Total 65697764:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	ELL IMPORTS, PIPE DOPE, SAN	65706962	1	7110-430-42-46	SUPPLIES-GENERAL	66.56	66.56
Total 65706962:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	LIMIT SWITCHES	65707491	1	7401-430-62-46	SUPPLIES-GENERAL	19.80	19.80
Total 65707491:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	FLANGED ADAPTERS	65708531	1	7401-430-62-46	SUPPLIES-GENERAL	45.88	45.88
Total 65708531:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	PIPE	65709926	1	7401-430-62-46	SUPPLIES-GENERAL	72.69	72.69
Total 65709926:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	TEFLON TAPE	65710344	1	7401-430-62-46	SUPPLIES-GENERAL	27.95	27.95
Total 65710344:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	PIPE CLAMPS	65710349	1	7401-430-62-46	SUPPLIES-GENERAL	5.43	5.43
Total 65710349:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	WATER LEAK BANDS	65712047	1	7110-430-42-46	SUPPLIES-GENERAL	148.11	148.11
Total 65712047:											
11/13	11/26/2013	89665	770	WESTERN NEVADA SUP	TEES, PIPE CLAMPS, ELLS	CM65711150	1	7401-430-62-46	SUPPLIES-GENERAL	58.63-	58.63-
Total CM65711150:											
11/13	11/26/2013	89666	791	ZUMAR INDUSTRIES INC	STREET NAME SIGNS	0149168	1	2007-431-20-46	SUPPLIES-GENERAL	494.53	494.53
Total 0149168:											
Grand Totals:										179,353.46	179,353.46

Report Criteria:

Report type: GL detail

Check Voided = False

Check Issue Dates: 11/27/2013 - 11/27/2013

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
11/13	11/27/2013	89667	728	U S POSTMASTER	GAS BILLING POSTAGE	112713	1	7401-430-62-46	POSTAGE	254.24	254.24	
11/13	11/27/2013	89667	728	U S POSTMASTER	WATER BILLING POSTAGE	112713	2	7110-430-42-46	POSTAGE	493.53	493.53	
Total 112713:											747.77	747.77
Grand Totals:											747.77	747.77

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
12/04/2013	CDPT	12/03/2013	245	CITY OF SUSANVILLE PA	1	7650-2203-1	2,747.61-
12/04/2013	CDPT	12/03/2013	245	CITY OF SUSANVILLE PA	1	7650-2203-1	2,747.61-
12/04/2013	CDPT	12/03/2013	245	CITY OF SUSANVILLE PA	1	7650-2203-1	1,013.48-
12/04/2013	CDPT	12/03/2013	245	CITY OF SUSANVILLE PA	1	7650-2203-1	1,013.48-
12/04/2013	CDPT	12/03/2013	245	CITY OF SUSANVILLE PA	1	7650-2203-1	7,680.98-
12/04/2013	CDPT	12/04/2013	89577	SUPERIOR COURT OF C	28	7650-2203-0	848.00
12/04/2013	CDPT	12/03/2013	89718	EMPLOYMENT DEV DEP	7	7650-2203-1	663.89-
12/04/2013	CDPT	12/03/2013	89719	EMPLOYMENT DEV. DEP	6	7650-2203-1	2,217.54-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	257.58-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	4,115.97-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	867.77-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	311.16-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	311.16-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	188.63-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	202.66-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	140.24-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	317.54-
12/04/2013	CDPT	12/03/2013	89720	P.E.R.S.	8	7650-2203-1	1,416.66-
12/04/2013	CDPT	12/03/2013	89721	VALIC	4	7650-2203-0	100.00-
12/04/2013	CDPT	12/03/2013	89722	SUPERIOR COURT OF C	28	7650-2203-0	848.00-
Grand Totals:			20				26,313.96-

Report Criteria:

Report type: GL detail
Check: Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/05/2013	89723	927	BAXTER AUTO PARTS IN	STRONG ARM LIFT	32131345	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	86.39	86.39
Total 32131345:											
12/13	12/05/2013	89723	927	BAXTER AUTO PARTS IN	LEAD CONVERSION	32132085	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	7.82	7.82
Total 32132085:											
12/13	12/05/2013	89723	927	BAXTER AUTO PARTS IN	SEAL	32132452	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.24	6.24
Total 32132452:											
12/13	12/05/2013	89723	927	BAXTER AUTO PARTS IN	OIL FILTERS, FUEL FILTER	32132514	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	462.15	462.15
Total 32132514:											
12/13	12/05/2013	89724	7683		REFUND GAS DEPOSIT	10120651319	1	7401-2228-000	DEPOSITS-CUSTOMER	49.25	49.25
Total 10120651319:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	FASTENERS	286293	1	1000-422-10-46	SUPPLIES-GENERAL	9.23	9.23
Total 286293:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	SANDPAPER	286427	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	5.49	5.49
Total 286427:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	SAND PAPER, PAINT BRUSH, T	286474	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	51.02	51.02
Total 286474:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	STREET SIGNS	286542	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	3.46	3.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 286542:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	TORCH KIT	286563	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	13.54	13.54
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	TORCH KIT	286563	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	13.54	13.54
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	TORCH KIT	286563	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	13.54	13.54
Total 286563:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	LACQUER, PAINTBRUSH	286612	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	42.79	42.79
Total 286612:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	CHISEL WOOD	286644	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	9.66	9.66
Total 286644:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	TRASH CAN	286650	1	7620-430-10-46	SUPPLIES-GENERAL	17.40	17.40
Total 286650:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	BRASS BUSHING	286703	1	7110-430-42-46	SUPPLIES-GENERAL	7.34	7.34
Total 286703:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	BLEACH	287001	1	7110-430-42-46	SUPPLIES-GENERAL	38.19	38.19
Total 287001:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	HARDWARE FOR SIGNS	287017	1	2007-431-20-46	SUPPLIES-GENERAL	5.39	5.39
Total 287017:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	DRILL BIT	287020	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	19.32	19.32
Total 287020:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	EXT CORD	287074	1	7620-430-10-46	SUPPLIES-GENERAL	12.08	12.08
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	EXT CORD	287074	2	7620-430-10-46	SUPPLIES-SMALL TOOLS	12.08	12.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 287074:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	GAS PARTS	287099	1	7401-430-62-46	SUPPLIES-GENERAL	24.16	24.16
Total 287099:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	HOOK FOR CHAIN	287108	1	2007-431-20-46	SUPPLIES-GENERAL	13.62	13.62
Total 287108:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	ELECTRICAL OUTLET	287111	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	22.32	22.32
Total 287111:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	LACQUER, PAINTBRUSH	287143	1	1000-422-10-46	SUPPLIES-GENERAL	12.57	12.57
Total 287143:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	GLOVES	287176	1	7401-430-62-46	SUPPLIES-GENERAL	16.44	16.44
Total 287176:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	TRASHBAG	287188	1	2007-431-20-46	SUPPLIES-GENERAL	10.63	10.63
Total 287188:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	TRASHBAG	287217	1	2007-431-20-46	SUPPLIES-GENERAL	10.63	10.63
Total 287217:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	LOCK NUT, PLUG, WIRE	287365	1	1000-422-10-46	SUPPLIES-GENERAL	29.46	29.46
Total 287365:											
12/13	12/05/2013	89725	76	BILLINGTON ACE HARD	CONNECTOR, COVER	287508	1	7401-430-62-46	SUPPLIES-GENERAL	7.22	7.22
Total 287508:											

CITY OF SUSANVILLE

Check Register - Payments by Vendor
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/05/2013	89726	161	CSK AUTO INC	INTAKE MANIFOLD	2740277192	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	367.64	367.64
Total 2740277192:											
12/13	12/05/2013	89726	161	CSK AUTO INC	RETURN GASKETS	2740277894	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	48.47	48.47
Total 2740277894:											
12/13	12/05/2013	89727	219	ED STAUB & SONS PETR	DRUM PICKUP	1212906	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	798.19	798.19
Total 1212906:											
12/13	12/05/2013	89727	219	ED STAUB & SONS PETR	3800 GAL UNLEADED	1213463	1	1000-1410-001	INVENTORIES-GASOLINE	11,220.85	11,220.85
Total 1213463:											
12/13	12/05/2013	89727	219	ED STAUB & SONS PETR	PROPANE 193.51 GAL AIRPORT	1215136	1	7201-430-81-46	PROPANE	427.98	427.98
Total 1215136:											
12/13	12/05/2013	89728	238	FASTENAL COMPANY	CORD	55577	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	48.99	48.99
Total 55577:											
12/13	12/05/2013	89728	238	FASTENAL COMPANY	SUPPLIES	55594	1	1000-422-10-46	SUPPLIES-JANITORIAL	62.10	62.10
12/13	12/05/2013	89728	238	FASTENAL COMPANY	SUPPLIES	55594	2	1000-422-10-46	SUPPLIES-GENERAL	13.68	13.68
Total 55594:											
12/13	12/05/2013	89728	238	FASTENAL COMPANY	TOWELS	55676	1	1000-422-10-46	SUPPLIES-JANITORIAL	62.10	62.10
Total 55676:											
12/13	12/05/2013	89728	238	FASTENAL COMPANY	CONCRETE SCREWS	55784	1	7110-430-42-44	REPAIR AND MAINTENANCE-F	15.53	15.53
Total 55784:											
12/13	12/05/2013	89729	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377079A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00

Check Issue Dates: 12/5/2013 - 12/5/2013

Dec.05, 2013 11:41AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 377079A:											
12/13	12/05/2013	89729	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	377099A	1	7110-430-42-43	TECHNICAL SVCS	133.00	133.00
Total 377099A:											
12/13	12/05/2013	89730	265	FRONTIER - IRREGULAR	257-0315 AWOS AIRPORT	0315 111513	1	7201-430-81-45	COMMUNICATIONS	32.21	32.21
Total 0315 111513:											
12/13	12/05/2013	89730	265	FRONTIER - IRREGULAR	257-1056 P/W SHOP	1056 112013	1	7620-430-10-45	COMMUNICATIONS	48.67	48.67
Total 1056 112013:											
12/13	12/05/2013	89730	265	FRONTIER - IRREGULAR	257-1057 P/W FAX	1057 112013	1	7620-430-10-45	COMMUNICATIONS	187.66	187.66
Total 1057 112013:											
12/13	12/05/2013	89730	265	FRONTIER - IRREGULAR	257-5152 FIRE	5152 111013	1	1000-422-10-45	COMMUNICATIONS	434.49	434.49
Total 5152 111013:											
12/13	12/05/2013	89730	265	FRONTIER - IRREGULAR	257-7236 NAT GAS	7236 112013	1	7620-430-10-45	COMMUNICATIONS	180.56	180.56
Total 7236 112013:											
12/13	12/05/2013	89730	265	FRONTIER - IRREGULAR	257-7237 NAT GAS	7237 112013	1	7620-430-10-45	COMMUNICATIONS	49.15	49.15
Total 7237 112013:											
12/13	12/05/2013	89731	911	JOHNSTONE SUPPLY	ACCESS PAN LATCHES	415S1889114002	1	7401-430-62-46	SUPPLIES-GENERAL	35.78	35.78
Total 415S1889114002:											
12/13	12/05/2013	89731	911	JOHNSTONE SUPPLY	SAFETY VALVE	415S1892777001	1	7401-430-62-46	SUPPLIES-GENERAL	362.12	362.12
Total 415S1892777001:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/05/2013	89732	362	KAUFFMAN, B	P/W JANITORIAL SVCS	514817	1	7620-430-10-44	CUSTODIAL	220.00	220.00
Total 514817:											
12/13	12/05/2013	89733	374	L N CURTIS & SONS	REPAIR KIT E622	129209400	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	273.32	273.32
Total 129209400:											
12/13	12/05/2013	89733	374	L N CURTIS & SONS	FOAM	129273400	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	613.35	613.35
Total 129273400:											
12/13	12/05/2013	89733	374	L N CURTIS & SONS	FEMALE CONNECTOR	129295200	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	31.18	31.18
Total 129295200:											
12/13	12/05/2013	89733	374	L N CURTIS & SONS	AUTO EJECT, CONNECTOR	129295201	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	330.03	330.03
Total 129295201:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	TIE WRAP	188999	1	1000-422-10-46	SUPPLIES-GENERAL	17.92	17.92
Total 188999:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	189231	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	115.65	115.65
Total 189231:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	O RINGS	189268	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	2.35	2.35
Total 189268:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	O RINGS	189312	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	.65	.65
Total 189312:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	TRANSMISSION JACK	189332	1	7620-430-10-47	MACHINERY AND EQUIPMENT	504.18	504.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 189332:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	TOGGLE SWITCH, SYLCON	189338	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	504.18	504.18
Total 189338:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	GLASS BEADS	189346	1	7110-430-42-46	SUPPLIES-GENERAL	22.65	22.65
Total 189346:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	FILTER, AIR FILTER, OIL FILTE	189521	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	17.25	17.25
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	FILTER, AIR FILTER, OIL FILTE	189521	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	22.96	22.96
Total 189521:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	FUEL FILTER	189541	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	3.38	3.38
Total 189541:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	MOTOR OIL	189551	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	47.34	47.34
Total 189551:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	GEAR OIL	189556	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	16.97	16.97
Total 189556:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	BALL JOINT, WHEEL SEAL	189568	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	86.95	86.95
Total 189568:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	OIL SEAL	189570	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.40	8.40
Total 189570:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	CONDITIONER, GEAR PUM	189655	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	20.83	20.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 189655:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	189791	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	108.07	108.07
Total 189791:											
12/13	12/05/2013	89734	411	LASSEN MOTOR PARTS	OIL DRY	189863	1	7301-430-52-46	SUPPLIES-GENERAL	25.03	25.03
Total 189863:											
12/13	12/05/2013	89735	1102	LASSEN PC	COMPUTER MOZY SERV 11/13	6610	1	1000-422-10-43	TECHNICAL SVCS	23.99	23.99
Total 6610:											
12/13	12/05/2013	89736	412	LASSEN REGIONAL SOLI	DUMP FEES	633403	1	2007-431-20-44	DISPOSAL	8.34	8.34
Total 633403:											
12/13	12/05/2013	89737	413	LASSEN TIRE	TIRE SWAP	45071	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	40.00	40.00
Total 45071:											
12/13	12/05/2013	89738	425	LES SCHWAB TIRE CENT	FLAT REPAIR	60400058927	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	21.59	21.59
Total 60400058927:											
12/13	12/05/2013	89738	425	LES SCHWAB TIRE CENT	NEW TIRES #42	60400059472	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	1,121.34	1,121.34
Total 60400059472:											
12/13	12/05/2013	89739	437	LMUD	1505 MAIN ST	2876 112513	1	1000-422-10-46	ELECTRICITY	789.27	789.27
Total 2876 112513:											
12/13	12/05/2013	89739	437	LMUD	N WEATHERLOW ST SIGNALS	3651 112513	1	2007-431-60-46	ELECTRICITY	133.39	133.39
Total 3651 112513:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/05/2013	89739	437	LMUD	WELL #3	4559 111913	1	7110-430-42-46	ELECTRICITY	680.54	680.54
Total 4559 111913:											
12/13	12/05/2013	89739	437	LMUD	MAIN & ALEXANDER	49496 112513	1	2007-431-60-46	ELECTRICITY	104.07	104.07
Total 49496 112513:											
12/13	12/05/2013	89739	437	LMUD	MAIN & FAIRFIELD	49497 112513	1	2007-431-60-46	ELECTRICITY	103.61	103.61
Total 49497 112513:											
12/13	12/05/2013	89739	437	LMUD	MAIN & JOHNSTONVILLE SIGN	49498 112513	1	2007-431-60-46	ELECTRICITY	122.28	122.28
Total 49498 112513:											
12/13	12/05/2013	89739	437	LMUD	RIVERSIDE & MAIN SIGNAL LIG	49499 112513	1	2007-431-60-46	ELECTRICITY	197.77	197.77
Total 49499 112513:											
12/13	12/05/2013	89739	437	LMUD	WELL 1	7714 112513	1	7110-430-42-46	ELECTRICITY	24.61	24.61
Total 7714 112513:											
12/13	12/05/2013	89739	437	LMUD	1801 MAIN ST	8314 112513	1	1000-421-10-46	ELECTRICITY	724.33	724.33
Total 8314 112513:											
12/13	12/05/2013	89740	473	MICHAEL KIRACK CONS	SEAMLESS RAIN GUTTERS	3571	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	224.00	224.00
Total 3571:											
12/13	12/05/2013	89741	481	MISSION LINEN & UNIFO	PW LINEN SER 112613	250186538	1	7620-430-10-44	LINEN SERVICE	53.95	53.95
Total 250186538:											
12/13	12/05/2013	89741	481	MISSION LINEN & UNIFO	GAS LINEN SER 112613	250186539	1	7401-430-62-44	LINEN SERVICES	68.93	68.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 250188539:											
12/13	12/05/2013	89741	481	MISSION LINEN & UNIFO	WATER LINEN SER 112613	250188540	1	7110-430-42-44	LINEN SERVICE	68.93	68.93
Total 250188540:											
12/13	12/05/2013	89741	481	MISSION LINEN & UNIFO	STREET LINEN SER 112613	250188541	1	2007-431-20-44	LINEN SERVICE	56.08	56.08
Total 250188541:											
12/13	12/05/2013	89742	532	OLD DOMINION BRUSH	HEX NUTS	0050925	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	6.68	6.68
Total 0050925:											
12/13	12/05/2013	89743	1286	PROFORCE LAW ENFOR	TASER CART	188735	1	1000-421-10-46	SUPPLIES-SAFETY ITEMS	962.48	962.48
Total 188735:											
12/13	12/05/2013	89744	572	QUILL CORPORATION	DESKPAD, CALENDARS	61316219	1	7620-430-10-46	SUPPLIES-GENERAL	828.34	828.34
Total 61316219:											
12/13	12/05/2013	89744	572	QUILL CORPORATION	YEARLY	61316220	1	7620-430-10-46	SUPPLIES-GENERAL	124.60	124.60
Total 61316220:											
12/13	12/05/2013	89744	572	QUILL CORPORATION	CORK BOARD	61410548	1	7620-430-10-46	SUPPLIES-GENERAL	35.46	35.46
Total 61410548:											
12/13	12/05/2013	89745	582	RAY MORGAN CO INC	FIRE COPIER 12/26/13-1/25/14	535382	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	106.40	106.40
Total 535382:											
12/13	12/05/2013	89746	1265	SUSANVILLE PAINT CEN	FIRE PAINT	13395	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	32.12	32.12
Total 13395:											
										294.78	294.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/05/2013	89747	1023	TALIA, PETER M.	CITY ATTORNEY 10/26/13-11/25	112513	1	1000-412-10-43	PROFESSIONAL SVCS	5,032.50	5,032.50
Total 112513:											
12/13	12/05/2013	89748	712	TNS TRUCKING CO	CONCRETE	983	1	7110-430-42-46	SUPPLIES-GENERAL	488.05	488.05
Total 983:											
12/13	12/05/2013	89749	530	U.S. BANK EQUIPMENT F	PYMNT 43 OF 48 LOAN #130749	241205459	1	7530-2237-002	US BANK CAPITAL LEASE	1,823.10	1,823.10
12/13	12/05/2013	89749	530	U.S. BANK EQUIPMENT F	PYMNT 43 OF 48 LOAN #130749	241205459	2	7530-451-50-48	INTEREST	55.30	55.30
12/13	12/05/2013	89749	530	U.S. BANK EQUIPMENT F	PYMNT 43 OF 48 LOAN #130749	241205459	3	7530-451-50-48	TAXES, FEES, PERMITS & CHA	154.97	154.97
Total 241205459:											
12/13	12/05/2013	89750	1017	UPS	SHIPPING	0000554R5473	1	7110-430-42-46	POSTAGE	13.19	13.19
Total 0000554R5473:											
12/13	12/05/2013	89751	758	WALMART COMMUNITY	SAFE AND SANE HALLOWEEN	01106	1	1000-417-10-46	SUPPLIES-GENERAL	10.80	10.80
Total 01106:											
12/13	12/05/2013	89751	758	WALMART COMMUNITY	PAPER TOWELS, CLOROX, BUL	02053	1	1000-422-10-46	SUPPLIES-GENERAL	10.15	10.15
12/13	12/05/2013	89751	758	WALMART COMMUNITY	PAPER TOWELS, CLOROX, BUL	02053	2	1000-422-10-46	SUPPLIES-JANITORIAL	26.20	26.20
Total 02053:											
12/13	12/05/2013	89751	758	WALMART COMMUNITY	PAPER TOWELS, TILEX, WAST	02170	1	1000-422-10-46	SUPPLIES-JANITORIAL	50.87	50.87
Total 02170:											
12/13	12/05/2013	89751	758	WALMART COMMUNITY	NOTE PADS, BATTERYS, PENS	02175	1	7620-430-10-46	SUPPLIES-GENERAL	250.07	250.07
Total 02175:											
12/13	12/05/2013	89751	758	WALMART COMMUNITY	ANTIFREEZE	04265	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	29.70	29.70
Total 04265:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/05/2013	89751	758	WALMART COMMUNITY	LYSOL, BAND-AID, SOS PADS,	05683	1	1000-422-10-46	SUPPLIES-JANITORIAL	20.95	20.95
Total 05683:											
12/13	12/05/2013	89751	758	WALMART COMMUNITY	TISSUE, DRY ERASE PENS	06811	1	7620-430-10-46	SUPPLIES-GENERAL	15.76	15.76
Total 06811:											
12/13	12/05/2013	89751	758	WALMART COMMUNITY	WASTEBAGS	07741	1	1000-422-10-46	SUPPLIES-GENERAL	38.60	38.60
Total 07741:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	THERMOSTAT	65715825	1	7401-430-62-46	SUPPLIES-GENERAL	166.50	166.50
Total 65715825:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	THERMOSTAT	65715826	1	7401-430-62-46	SUPPLIES-GENERAL	150.54	150.54
Total 65715826:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	WATER LEAK BANDS	65715939	1	7110-430-42-46	SUPPLIES-GENERAL	116.92	116.92
Total 65715939:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	VALVE BOX	65716427	1	7110-430-42-46	SUPPLIES-GENERAL	40.57	40.57
Total 65716427:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	RELIEF VALVES	65717925	1	7401-430-62-46	SUPPLIES-GENERAL	51.31	51.31
Total 65717925:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	CAUTION TAPE	65719955	1	7110-430-42-46	SUPPLIES-GENERAL	25.80	25.80
Total 65719955:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	PIPE	65720768	1	7401-430-62-46	SUPPLIES-GENERAL	25.06	25.06

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65720768:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	PIPE CLAMPS	65720982	1	7401-430-62-46	SUPPLIES-GENERAL	25.06	25.06
Total 65720982:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	TUBING, BUSHING, ADAPTER	65721750	1	7401-430-62-46	SUPPLIES-GENERAL	454.02	454.02
Total 65721750:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	PIPE STRAPS, BUSHINGS,	65723088	1	7401-430-62-46	SUPPLIES-GENERAL	53.11	53.11
Total 65723088:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	NIPPLES, CUPLINGS	65724696	1	7401-430-62-46	SUPPLIES-GENERAL	19.95	19.95
Total 65724696:											
12/13	12/05/2013	89752	770	WESTERN NEVADA SUP	ADAPTERS, TEES, BUSHINGS,	65725142	1	7401-430-62-46	SUPPLIES-GENERAL	111.26	111.26
Total 65725142:											
12/13	12/05/2013	89753	1378	ZITO MEDIA	FIRE CABLE 11/2013	356225062 121013	1	1000-422-10-45	COMMUNICATIONS	33.85	33.85
Total 356225062 121013:											
Grand Totals:										34,641.55	34,641.55

Report Criteria:

Report type: GL detail

Check Voided = False

Report Criteria:

Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/10/2013	89759	728	U S POSTMASTER	WATER BILLING POSTAGE	121013	1	7110-430-42-46	POSTAGE	171.47	171.47
12/13	12/10/2013	89759	728	U S POSTMASTER	GAS BILLING POSTAGE	121013	2	7401-430-62-46	POSTAGE	88.33	88.33
Total 121013:										259.80	259.80
Grand Totals:										259.80	259.80

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
12/06/2013	CDPT	12/11/2013	246	CITY OF SUSANVILLE PA	1	7650-2203-1	6,116.09-
12/06/2013	CDPT	12/11/2013	246	CITY OF SUSANVILLE PA	1	7650-2203-1	6,116.09-
12/06/2013	CDPT	12/11/2013	246	CITY OF SUSANVILLE PA	1	7650-2203-1	2,114.57-
12/06/2013	CDPT	12/11/2013	246	CITY OF SUSANVILLE PA	1	7650-2203-1	2,114.57-
12/06/2013	CDPT	12/11/2013	246	CITY OF SUSANVILLE PA	1	7650-2203-1	17,630.71-
12/06/2013	CDPT	12/11/2013	89760	CA STATE DISBURSEME	26	7650-2203-0	184.61-
12/06/2013	CDPT	12/11/2013	89761	CA STATE DISBURSEME	35	7650-2203-0	247.38-
12/06/2013	CDPT	12/11/2013	89762	CA STATE DISBURSEME	36	7650-2203-0	103.84-
12/06/2013	CDPT	12/11/2013	89763	EMPLOYMENT DEV DEP	7	7650-2203-1	1,370.60-
12/06/2013	CDPT	12/11/2013	89764	EMPLOYMENT DEV. DEP	6	7650-2203-1	5,521.26-
12/06/2013	CDPT	12/11/2013	89765		28	7650-2203-0	848.00-
12/06/2013	CDPT	12/11/2013	89766	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	9,340.13-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	9,273.62-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	3,677.89-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	211.69-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	161.68-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	156.56-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	64.76-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	68.57-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	792.08-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	792.08-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	151.10-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	158.11-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	16.00-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	4,637.64-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	1,232.91-
12/06/2013	CDPT	12/11/2013	89767	P.E.R.S.	8	7650-2203-1	3,278.80-
12/06/2013	CDPT	12/11/2013	89768	STATE OF CALIF FRAN T	27	7650-2203-0	448.98-
12/06/2013	CDPT	12/11/2013	89769	VALIC	4	7650-2203-0	2,377.05-
Grand Totals:			30				79,332.37-

Report Criteria:
Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/12/2013	89770	7684		REFUND WATER DEPOSIT	10111550012	1	7110-2228-000	DEPOSITS-CUSTOMER	45.83	45.83
Total 10111550012:											
12/13	12/12/2013	89771	817	ADAMSON POLICE PROD	AMMO	121369	1	1000-421-10-46	SUPPLIES-SAFETY ITEMS	529.88	529.88
Total 121369:											
12/13	12/12/2013	89772	1431	ANIMAL CARE EQUIPME	SUPPLIES FOR ANIMAL OFFICE	21515	1	1000-421-10-46	SUPPLIES-GENERAL	455.72	455.72
Total 21515:											
12/13	12/12/2013	89772	1431	ANIMAL CARE EQUIPME	SUPPLIES FOR ANIMAL OFFICE	21629	1	1000-421-10-46	SUPPLIES-GENERAL	91.74	91.74
Total 21629:											
12/13	12/12/2013	89773	1070	AT&T MOBILITY	WIRELESS PHONES POLICE	835956037X12012013	1	1000-421-10-45	COMMUNICATIONS	172.61	172.61
Total 835956037X12012013:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	TR EX	0057 112513	1	1000-421-10-45	TRAINING	425.00	425.00
12/13	12/12/2013	89774	884	BANK OF AMERICA	PROBOOK	0057 112513	2	1000-421-10-47	MACHINERY AND EQUIPMENT	559.99	559.99
12/13	12/12/2013	89774	884	BANK OF AMERICA	MEMORY STICK	0057 112513	3	1000-421-10-46	SUPPLIES-GENERAL	16.09	16.09
Total 0057 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	G/C RESTURANT	2565 112513	1	7530-451-54-46	SUPPLIES GENERAL	62.33	62.33
Total 2565 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	TR EX	3609 112513	1	1000-422-10-45	TRAVEL	678.34	678.34
Total 3609 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	MONTHLY REPORTING FEES	3906 112713	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	15.00	15.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3906 112713:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	GOLF TEES, SNACKS	4028 112513	1	7530-451-55-46	SUPPLIES - GENERAL	469.04	469.04
12/13	12/12/2013	89774	884	BANK OF AMERICA	CALENDARS, POST IT, INK	4028 112513	2	1000-415-10-46	SUPPLIES-GENERAL	309.92	309.92
Total 4028 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	CABLES, USB	4036 112513	1	1000-417-10-46	SUPPLIES-GENERAL	77.21	77.21
Total 4036 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	PHYSICAL FOR EMPLOYEE	4077 112513	1	1000-416-10-43	PROFESSIONAL SVCS	149.60	149.60
Total 4077 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	FOOD ON RETURN FIRE	4119 112513	1	1000-422-10-46	SUPPLIES-GENERAL	30.09	30.09
Total 4119 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	SEATBELT HARDWARE	4168 112513	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	280.56	280.56
12/13	12/12/2013	89774	884	BANK OF AMERICA	FLOOR LINERS	4168 112513	2	2007-431-20-44	REPAIR AND MAINTENANCE-V	87.43	87.43
12/13	12/12/2013	89774	884	BANK OF AMERICA		4168 112513	3	2007-431-20-45	TRAVEL	366.05	366.05
12/13	12/12/2013	89774	884	BANK OF AMERICA		4168 112513	4	2007-431-20-45	TRAVEL	183.03	183.03
12/13	12/12/2013	89774	884	BANK OF AMERICA		4168 112513	5	7401-430-62-45	TRAVEL	183.02	183.02
Total 4168 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	TONER	4226 112513	1	1000-421-10-46	SUPPLIES-GENERAL	158.01	158.01
12/13	12/12/2013	89774	884	BANK OF AMERICA	TONER, PAPER, RIBBON	4226 112513	2	1000-421-10-46	SUPPLIES-GENERAL	712.64	712.64
12/13	12/12/2013	89774	884	BANK OF AMERICA	SANDWICH BAGS	4226 112513	3	1000-421-10-46	SUPPLIES-GENERAL	2.24	2.24
12/13	12/12/2013	89774	884	BANK OF AMERICA	POSTAGE	4226 112513	4	1000-421-10-45	INVESTIGATIVE FUNDS	8.58	8.58
12/13	12/12/2013	89774	884	BANK OF AMERICA	VACCUM	4226 112513	5	1000-421-10-46	SUPPLIES-JANITORIAL	106.38	106.38
12/13	12/12/2013	89774	884	BANK OF AMERICA	SD CARD	4226 112513	6	1000-421-10-46	SUPPLIES-GENERAL	47.68	47.68
12/13	12/12/2013	89774	884	BANK OF AMERICA	SEARCH KIT	4226 112513	7	1000-421-10-46	SUPPLIES-GENERAL	291.24	291.24
12/13	12/12/2013	89774	884	BANK OF AMERICA	INVESTIGATION SUPPLIES	4226 112513	8	1000-421-10-45	SUPPLIES-SAFETY ITEMS	288.50	288.50
12/13	12/12/2013	89774	884	BANK OF AMERICA	EMERGENCY BLANKETS	4226 112513	9	1000-421-10-46	SUPPLIES-SAFETY ITEMS	52.65	52.65

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4226 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	FOLSOM	4242 112513	1	1000-421-10-45	TRAINING	436.36	436.36
Total 4242 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	BULB	4259 112513	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	5.71	5.71
Total 4259 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	COPIES INVESTIGATIONS	4291 112513	1	1000-421-10-45	INVESTIGATIVE FUNDS	11.14	11.14
12/13	12/12/2013	89774	884	BANK OF AMERICA	LEGAL PADS, POST IT	4291 112513	2	1000-421-10-45	INVESTIGATIVE FUNDS	17.97	17.97
Total 4291 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	TR EX	4333 112513	1	1000-421-10-45	TRAINING	525.00	525.00
12/13	12/12/2013	89774	884	BANK OF AMERICA	TR EX	4333 112513	2	1000-421-10-45	TRAINING	68.00	68.00
Total 4333 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	MANUEL	4728 112513	1	1000-424-20-46	BOOKS AND PERIODICALS	83.05	83.05
Total 4728 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	WEB BUILDER	5203 112513	1	8404-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90
Total 5203 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	CHLORINE SAFETY DVD	5442 112513	1	7110-430-42-45	TRAVEL	208.50	208.50
12/13	12/12/2013	89774	884	BANK OF AMERICA	TRAINING	5442 112513	2	7110-430-42-45	TRAVEL	125.00	125.00
12/13	12/12/2013	89774	884	BANK OF AMERICA	WATER CERT.	5442 112513	3	7110-430-42-45	TRAVEL	200.00	200.00
Total 5442 112513:											
12/13	12/12/2013	89774	884	BANK OF AMERICA	MEMORY WINDOWS 7	6587 112513	1	2007-431-20-47	MACHINERY AND EQUIPMENT	618.12	618.12
12/13	12/12/2013	89774	884	BANK OF AMERICA	MEMORY WINDOWS 7	6587 112513	2	7620-430-10-47	MACHINERY AND EQUIPMENT	618.11	618.11
12/13	12/12/2013	89774	884	BANK OF AMERICA	MOUNTING KIT TV	6587 112513	3	7620-430-10-46	SUPPLIES-GENERAL	69.15	69.15
12/13	12/12/2013	89774	884	BANK OF AMERICA	TV BRACKET	6587 112513	4	7620-430-10-46	SUPPLIES-GENERAL	37.61	37.61

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
12/13	12/12/2013	89774	884	BANK OF AMERICA	SOFTWARE ORDER	6587 112513	5	7620-430-10-47	SOFTWARE	719.99	719.99	
12/13	12/12/2013	89774	884	BANK OF AMERICA	DESK ARM	6587 112513	6	7620-430-10-46	SUPPLIES-GENERAL	214.99	214.99	
12/13	12/12/2013	89774	884	BANK OF AMERICA	LAPTOP	6587 112513	7	7401-430-62-46	SUPPLIES-GENERAL	401.74	401.74	
12/13	12/12/2013	89774	884	BANK OF AMERICA	SHELVING	6587 112513	8	7620-430-10-46	SUPPLIES-GENERAL	623.26	623.26	
12/13	12/12/2013	89774	884	BANK OF AMERICA	AIR COMPRESSOR	6587 112513	9	7620-430-10-47	MACHINERY AND EQUIPMENT	400.00	400.00	
12/13	12/12/2013	89774	884	BANK OF AMERICA	BATTERY BACK UP	6587 112513	10	7620-430-10-46	SUPPLIES-GENERAL	122.58	122.58	
12/13	12/12/2013	89774	884	BANK OF AMERICA	WALL CABINET	6587 112513	11	7620-430-10-46	SUPPLIES-GENERAL	44.05	44.05	
12/13	12/12/2013	89774	884	BANK OF AMERICA	HARD DRIVE	6587 112513	12	7620-430-10-47	MACHINERY AND EQUIPMENT	77.69	77.69	
12/13	12/12/2013	89774	884	BANK OF AMERICA	HARD DRIVE	6587 112513	13	7620-430-10-47	MACHINERY AND EQUIPMENT	127.28	127.28	
12/13	12/12/2013	89774	884	BANK OF AMERICA	WALL SAFE	6587 112513	14	7620-430-10-46	SUPPLIES-GENERAL	89.97	89.97	
Total 6587 112513:											4,164.54	4,164.54
12/13	12/12/2013	89774	884	BANK OF AMERICA	CAMERAS, MICROCASES	6933 112513	1	1000-421-10-45	INVESTIGATIVE FUNDS	507.35	507.35	
12/13	12/12/2013	89774	884	BANK OF AMERICA	TR E	6933 112513	2	1000-421-10-45	TRAINING	867.40	867.40	
Total 6933 112513:											1,374.75	1,374.75
12/13	12/12/2013	89774	884	BANK OF AMERICA	LIMIT SWITCH	7575 112513	1	7401-430-62-46	SUPPLIES-GENERAL	26.81	26.81	
12/13	12/12/2013	89774	884	BANK OF AMERICA	PILOT TUBE	7575 112513	2	7401-430-62-46	SUPPLIES-GENERAL	26.70	26.70	
Total 7575 112513:											53.51	53.51
12/13	12/12/2013	89774	884	BANK OF AMERICA	NFPA	7979 112513	1	1000-422-10-48	MISCELLANEOUS	100.57	100.57	
12/13	12/12/2013	89774	884	BANK OF AMERICA	SHIPPING	7979 112513	2	1000-425-20-46	POSTAGE	45.23	45.23	
12/13	12/12/2013	89774	884	BANK OF AMERICA	WATER BOTTLED	7979 112513	3	1000-422-10-46	SUPPLIES-GENERAL	266.40	266.40	
12/13	12/12/2013	89774	884	BANK OF AMERICA	FUEL	7979 112513	4	1000-422-10-46	GASOLINE	1,308.71	1,308.71	
Total 7979 112513:											1,720.91	1,720.91
12/13	12/12/2013	89774	884	BANK OF AMERICA	AUTO CAD RENEWAL 13/14	9363 112513	1	7620-430-10-47	SOFTWARE	1,307.65	1,307.65	
12/13	12/12/2013	89774	884	BANK OF AMERICA	AUTO CAD RENEWAL 14/15	9363 112513	2	7620-1430-105	PRE-PAID OTHER	653.83	653.83	
12/13	12/12/2013	89774	884	BANK OF AMERICA	POSTER FRAME	9363 112513	3	7620-430-10-46	SUPPLIES-GENERAL	37.24	37.24	
12/13	12/12/2013	89774	884	BANK OF AMERICA	AIR TANK	9363 112513	4	7620-430-10-47	MACHINERY AND EQUIPMENT	387.01	387.01	
12/13	12/12/2013	89774	884	BANK OF AMERICA	WEB BUILDER	9363 112513	5	7620-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90	
12/13	12/12/2013	89774	884	BANK OF AMERICA	ARMREST, HANDLE, BELT KIT	9363 112513	6	2007-431-20-44	REPAIR AND MAINTENANCE-V	270.18	270.18	
Total 9363 112513:											2,680.81	2,680.81

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12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-105	1	8402-413-30-45	PRINTING AND BINDING	90.15	90.15
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-105	2	8402-413-30-46	POSTAGE	20.68	20.68
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-105	3	8402-413-30-45	COMMUNICATIONS	65.75	65.75
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-105	4	8402-413-30-46	SUPPLIES-GENERAL	7.50	7.50
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-105	5	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,422.50	2,422.50
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-105	6	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	500.00	500.00
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-105	7	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	2,205.00	2,205.00
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-105	8	8402-413-30-43	PROFESSIONAL SVCS	250.00	250.00
Total 2013-105:											
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-106	1	8402-413-30-45	PRINTING AND BINDING	15.00	15.00
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-106	2	8402-413-30-45	COMMUNICATIONS	77.18	77.18
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-106	3	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,082.50	2,082.50
12/13	12/12/2013	89775	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-106	4	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	2,125.00	2,125.00
Total 2013-106:											
12/13	12/12/2013	89776	986	BIG O TIRES #67	SNOW TIRES CHANGED	36599	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	120.00	120.00
Total 36599:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	ANTI FREEZE	286314	1	1000-452-20-46	SUPPLIES-GENERAL	9.27	9.27
Total 286314:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	WINDOW WASH	286675	1	1000-452-20-46	SUPPLIES-GENERAL	5.78	5.78
Total 286675:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	ANTI FREEZE	287011	1	1000-452-20-46	SUPPLIES-GENERAL	9.27	9.27
Total 287011:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	KNEE PADS	287124	1	7110-430-42-46	SUPPLIES-GENERAL	68.66	68.66
Total 287124:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	SAFETY CHAIN	287223	1	7630-451-55-46	SUPPLIES - GENERAL	5.49	5.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 287223:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	EXTENTION CORD	287520	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	21.26	21.26
Total 287520:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	GORILLA GLUE	287561	1	2007-431-20-46	SUPPLIES-GENERAL	3.47	3.47
Total 287561:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	HOOK FOR CHAIN	287584	1	7110-430-42-46	SUPPLIES-GENERAL	10.23	10.23
Total 287584:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	CONNECTORS	287714	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	8.21	8.21
Total 287714:											
12/13	12/12/2013	89777	76	BILLINGTON ACE HARD	BILB, LIGHT CONTROL	287776	1	1000-452-20-46	SUPPLIES-GENERAL	22.22	22.22
Total 287776:											
12/13	12/12/2013	89778	116	CALIFORNIA BUILDING S	3RD QTR SPEC REV FUND SB 1	120313	1	1000-2205-006	DEPOSIT PAYABLE-SB 1473	93.60	93.60
Total 120313:											
12/13	12/12/2013	89779	115	CASELLE INC.	SOFTWARE SUPPORT 1/14	53912	1	1000-417-10-43	TECHNICAL SVCS	1,256.00	1,256.00
Total 53912:											
12/13	12/12/2013	89780	148	COMPUTER LOGISTICS	MONTHLY SER 2HRS	61508	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 61508:											
12/13	12/12/2013	89780	148	COMPUTER LOGISTICS	EMAIL & IPHONE SUPPORT	61570	1	1000-417-10-43	TECHNICAL SVCS	315.10	315.10
Total 61570:											

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12/13	12/12/2013	89781	152	COUSO TECHNOLOGY &	10/13-11/13 WEBSITE MAINT/H	541080	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00
Total 541080:											
12/13	12/12/2013	89782	156	CREATIVE FORMS & CO	#10 WINDOW ENVELOPES	112491	1	7110-430-42-46	SUPPLIES-GENERAL	642.22	642.22
Total 112491:											
12/13	12/12/2013	89783	161	CSK AUTO INC	WHEEL SEAL, PRESS	2740279081	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	10.85	10.85
12/13	12/12/2013	89783	161	CSK AUTO INC	WHEEL SEAL, PRESS	2740279081	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	210.62	210.62
Total 2740279081:											
12/13	12/12/2013	89784	182	DEPARTMENT OF CONS	3RD QUARTER SMIP FEE REPO	AUG 21 2013	1	1000-2205-003	DEPOSITS-STRONG MOTION P	97.03	97.03
Total AUG 21 2013:											
12/13	12/12/2013	89785	1260	DIRECTV INC	GOLF COURSE	11/17/13-12/16/	1	7530-451-52-45	COMMUNICATIONS	150.97	150.97
Total 21821440213:											
12/13	12/12/2013	89786	1433	DOYLE TOWING AND RE	P/D TOW 99 DURANGO	13-1858	1	1000-421-10-45	INVESTIGATIVE FUNDS	450.00	450.00
Total 13-1858:											
12/13	12/12/2013	89787	219	ED STAUB & SONS PETR	PROPANE 102.8 GOLF COURSE	0096069	1	7530-451-52-46	GASOLINE	216.60	216.60
Total 0096069:											
12/13	12/12/2013	89788	241	FEATHER PUBLISHING C	BUS CARDS	00955128	1	1000-421-10-45	PRINTING AND BINDING	76.59	76.59
Total 00955128:											
12/13	12/12/2013	89788	241	FEATHER PUBLISHING C	ANNUAL LEAF COLLECTION 11/	00956540	1	7620-430-10-45	ADVERTISING	84.60	84.60
Total 00956540:											
12/13	12/12/2013	89788	241	FEATHER PUBLISHING C	ANNUAL LEAF COLLECTION 11/	00958116	1	7620-430-10-45	ADVERTISING	84.60	84.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 00958116:											
12/13	12/12/2013	89788	241	FEATHER PUBLISHING C	ANNUAL LEAF COLLECTION 11/	00959648	1	7620-430-10-45	ADVERTISING	84.60	84.60
Total 00959648:											
12/13	12/12/2013	89788	241	FEATHER PUBLISHING C	LAFCO HEARING 111213	111213	1	8402-413-30-45	ADVERTISING	58.80	58.80
Total 111213:											
12/13	12/12/2013	89789	7687		REFUND GAS DEPOSIT	10514700019	1	7401-2228-000	DEPOSITS-CUSTOMER	132.05	132.05
Total 10514700019:											
12/13	12/12/2013	89790	1432		CHECK IRRIGATION @2830 MAI	100213	1	2007-431-20-43	TECHNICAL SVCS	232.56	232.56
Total 100213:											
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 DSL SERVICE	1000 120513	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 ADMIN FAX	1000 120513	2	1000-413-20-45	COMMUNICATIONS	.09	.09
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK FAX	1000 120513	3	1000-411-40-45	COMMUNICATIONS	.09	.09
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 ADMIN	1000 120513	4	1000-413-20-45	COMMUNICATIONS	10.73	10.73
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK	1000 120513	5	1000-411-40-45	COMMUNICATIONS	7.18	7.18
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 FINANCE	1000 120513	6	1000-415-10-45	COMMUNICATIONS	7.18	7.18
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 COMM DEVELOPMEN	1000 120513	7	1000-419-10-45	COMMUNICATIONS	7.18	7.18
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 CITY HALL	1000 120513	8	1000-417-10-45	COMMUNICATIONS	115.34	115.34
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 GAS - DEBIT MACHIN	1000 120513	9	7401-430-62-45	COMMUNICATIONS	24.15	24.15
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1000 WATER - DEBIT MACH	1000 120513	10	7110-430-42-45	COMMUNICATIONS	24.15	24.15
Total 1000 120513:											
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-1033 PARKS	1033 120513	1	1000-452-20-45	COMMUNICATIONS	161.98	161.98
Total 1033 120513:											
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	021-1147 CITY HALL	11147 112013	1	1000-417-10-45	COMMUNICATIONS	1,053.38	1,053.38

Check Issue Dates: 12/12/2013 - 12/12/2013

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 11147 112013:											
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-2520 GOLF COURSE	2520 120113	1	7530-451-52-45	COMMUNICATIONS	322.33	322.33
Total 2520 120113:											
12/13	12/12/2013	89791	265	FRONTIER - IRREGULAR	257-2960 HVAC/ELEVATOR LIN	2960 120513	1	1000-417-10-45	COMMUNICATIONS	30.63	30.63
Total 2960 120513:											
12/13	12/12/2013	89792	288		REIMBURSE HEALTH INS - SIC	120913	1	7610-2229-002	RETIREE SICK LEAVE BANK PA	436.50	436.50
Total 120913:											
12/13	12/12/2013	89793	1405	HARPER CPA, KEVIN W	PROFESSIONAL SER. 10/13	112213	1	1000-415-10-43	PROFESSIONAL SVCS	5,220.00	5,220.00
Total 112213:											
12/13	12/12/2013	89794	312	HISTORIC USA	11/13 COLLECTIONS, NET	121013	1	8401-2228-000	DEPOSITS PAYABLE	95.00	95.00
12/13	12/12/2013	89794	312	HISTORIC USA	5%FEE 11/13 COLLECTIONS	121013	2	8401-2228-000	DEPOSITS PAYABLE	5.00	5.00
12/13	12/12/2013	89794	312	HISTORIC USA	5%FEE 11/13 COLLECTIONS	121013	3	1000-415-10-34	REIMBURSEMENTS (HUSA/LAF	5.00-	5.00-
Total 121013:											
12/13	12/12/2013	89795	7688		REFUND GAS DEPOSIT	10408204202	1	7401-2228-000	DEPOSITS-CUSTOMER	193.93	193.93
Total 10408204202:											
12/13	12/12/2013	89796	1362	IRON MOUNTAIN INFO. M	P/D SHREDDING	HZE7058	1	1000-421-10-44	DISPOSAL	54.50	54.50
Total HZE7058:											
12/13	12/12/2013	89797	362	KAUFFMAN, B	CITY HALL JANITORIAL SVCS	514816	1	1000-417-10-44	CUSTODIAL	650.00	650.00
Total 514816:											
12/13	12/12/2013	89798	228	KENNY SNOWDEN & NO	LAFCO LEGAL EXPENSES 1/1	87936	1	8402-413-30-43	OFFICIAL/ADMINISTRATIVE SV	37.96	37.96

CITY OF SUSANVILLE

Check Register - Payments by Vendor

Check Issue Dates: 12/12/2013 - 12/12/2013

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 87936:											
12/13	12/12/2013	89799	412	LASSEN REGIONAL SOLI	DUMP FEES	633885	1	2007-431-20-44	DISPOSAL	37.96	37.96
Total 633885:											
12/13	12/12/2013	89799	412	LASSEN REGIONAL SOLI	DUMP FEES	634541	1	2007-431-20-44	DISPOSAL	20.85	20.85
Total 634541:											
12/13	12/12/2013	89799	412	LASSEN REGIONAL SOLI	DUMP FEES	634552	1	2007-431-20-44	DISPOSAL	17.38	17.38
Total 634552:											
12/13	12/12/2013	89800	413	LASSEN TIRE	4 BAL/DISMOUNT/MOUNT #102	45122	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00
Total 45122:											
12/13	12/12/2013	89801	437	LMUD	LASSEN COLLEGE WELL #5	120270 112713	1	7110-430-42-46	ELECTRICITY	31.65	31.65
Total 120270 112713:											
12/13	12/12/2013	89801	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 112513	1	7530-451-52-46	ELECTRICITY	591.50	591.50
Total 122907 112513:											
12/13	12/12/2013	89801	437	LMUD	GOLF COURSE PUMP STATION	122910 112513	1	7530-451-52-46	ELECTRICITY	932.68	932.68
Total 122910 112513:											
12/13	12/12/2013	89801	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 112513	1	7530-451-52-46	ELECTRICITY	278.01	278.01
Total 122929 112513:											
12/13	12/12/2013	89801	437	LMUD	GOLF COURSE PUMP HOUSE	132052 112513	1	7530-451-52-46	ELECTRICITY	12.71	12.71
Total 132052 112513:											

Check Issue Dates: 12/12/2013 - 12/12/2013

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/12/2013	89801	437	LMUD	470-895 CIRCLE DR	144281 112513	1	7530-451-52-46	ELECTRICITY	10.00	10.00
Total 144281 112513:											
12/13	12/12/2013	89801	437	LMUD	SOUTH ST - PUBLIC WORKS O	14590 112713	1	7620-430-10-46	ELECTRICITY	523.69	523.69
Total 14590 112713:											
12/13	12/12/2013	89801	437	LMUD	ROOSEVELT POOL	1744 112713	1	1000-452-20-46	ELECTRICITY	15.82	15.82
Total 1744 112713:											
12/13	12/12/2013	89801	437	LMUD	RIVERSIDE PARK	1999 112713	1	1000-452-20-46	ELECTRICITY	27.92	27.92
Total 1999 112713:											
12/13	12/12/2013	89801	437	LMUD	CADY SPRINGS	26784 112713	1	7110-430-42-46	ELECTRICITY	28.27	28.27
Total 26784 112713:											
12/13	12/12/2013	89801	437	LMUD	RICHMOND RD BRIDGE	35094 112713	1	2007-431-60-46	ELECTRICITY	222.47	222.47
Total 35094 112713:											
12/13	12/12/2013	89801	437	LMUD	LITTLE LEAGUE PARK AREA LI	3522 112513	1	1000-452-20-46	ELECTRICITY	31.65	31.65
Total 3522 112513:											
12/13	12/12/2013	89801	437	LMUD	720 SOUTH ST TANK	38646 112713	1	7620-430-10-46	ELECTRICITY	10.00	10.00
Total 38646 112713:											
12/13	12/12/2013	89801	437	LMUD	AIRPORT LOT 5	51908 112513	1	7201-430-81-46	ELECTRICITY	10.00	10.00
Total 51908 112513:											
12/13	12/12/2013	89801	437	LMUD	AIRPORT HANGER 6	54333 112513	1	7201-430-81-46	ELECTRICITY	10.41	10.41

Check Issue Dates: 12/12/2013 - 12/12/2013

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 54333 112513:											
12/13	12/12/2013	89801	437	LMUD	SPRING RIDGE BL	55754 112713	1	7110-430-42-46	ELECTRICITY	296.00	296.00
Total 55754 112713:											
12/13	12/12/2013	89801	437	LMUD	925 SIERRA RD SPORTS CTR	60453 112513	1	1000-452-20-46	ELECTRICITY	10.00	10.00
Total 60453 112513:											
12/13	12/12/2013	89801	437	LMUD	AIRPORT OFFICE	7146 112513	1	7201-430-81-46	ELECTRICITY	309.53	309.53
Total 7146 112513:											
12/13	12/12/2013	89801	437	LMUD	AIRPORT GAS PUMP	7154 112513	1	7201-430-81-46	ELECTRICITY	18.59	18.59
Total 7154 112513:											
12/13	12/12/2013	89801	437	LMUD	GOLF COURSE CLUB HOUSE	7394 112513	1	7530-451-52-46	ELECTRICITY	91.90	91.90
Total 7394 112513:											
12/13	12/12/2013	89801	437	LMUD	GOLF COURSE CART BARN 2	7400 112513	1	7530-451-52-46	ELECTRICITY	16.36	16.36
Total 7400 112513:											
12/13	12/12/2013	89801	437	LMUD	AIRPORT HANGER 8	92715 112513	1	7201-430-81-46	ELECTRICITY	65.34	65.34
Total 92715 112513:											
12/13	12/12/2013	89801	437	LMUD	GOLF COURSE BARN 1 & 3	9312 112513	1	7530-451-52-46	ELECTRICITY	10.00	10.00
Total 9312 112513:											
12/13	12/12/2013	89801	437	LMUD	RIVERSIDE PARK LIGHT	9501 112713	1	1000-452-20-46	ELECTRICITY	126.62	126.62
Total 9501 112713:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/13	12/12/2013	89801	437	LMUD	GEOTHERMAL PUMP #2	9503 112713	1	7301-430-52-46	ELECTRICITY	28.67	28.67
Total 9503 112713:											
12/13	12/12/2013	89801	437	LMUD	GEOTHERMAL HOSPITAL LANE	9963 112713	1	7301-430-52-46	ELECTRICITY	10.00	10.00
Total 9963 112713:											
12/13	12/12/2013	89802	452	MARTIN SECURITY SYST	PUBLIC WORKS MONTHLY MO	023627	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 023627:											
12/13	12/12/2013	89803	481	MISSION LINEN & UNIFO	PARKS LINEN SER 11/12/13	250189854	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250189854:											
12/13	12/12/2013	89803	481	MISSION LINEN & UNIFO	GAS LINEN SER 120313	250189855	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250189855:											
12/13	12/12/2013	89803	481	MISSION LINEN & UNIFO	WATER LINEN SER 120313	250189856	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250189856:											
12/13	12/12/2013	89803	481	MISSION LINEN & UNIFO	STREET LINEN SER 120313	250189857	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250189857:											
12/13	12/12/2013	89803	481	MISSION LINEN & UNIFO	PARKS LINEN SER 12/03/13	250189858	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250189858:											
12/13	12/12/2013	89804	510	NATIONAL METER & AUT	WATER METER REGISTER	S1049660001	1	7110-430-42-46	SUPPLIES-GENERAL	91.59	91.59
Total S1049660001:											
12/13	12/12/2013	89805	6126		REFUND GAS DEPOSIT	10320250017	1	7401-2228-000	DEPOSITS-CUSTOMER	121.93	121.93

Check Issue Dates: 12/12/2013 - 12/12/2013

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10320250017:											
12/13	12/12/2013	89806	7685		REFUND GAS DEPOSIT	10118400009	1	7401-2228-000	DEPOSITS-CUSTOMER	161.63	161.63
Total 10118400009:											
12/13	12/12/2013	89807	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER-1/1	542915	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	257.00	257.00
12/13	12/12/2013	89807	582	RAY MORGAN CO INC	P/D COPIER1/14	542915	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	128.50	128.50
Total 542915:											
12/13	12/12/2013	89808	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 120413	41596	1	1000-417-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 41596:											
12/13	12/12/2013	89809	1407	SUSANVILLE WEED ABA	WEED ABATEMENT 864 SHAST	112113	1	1000-425-20-43	TECHNICAL SVCS	200.00	200.00
Total 112113:											
12/13	12/12/2013	89809	1407	SUSANVILLE WEED ABA	WEED ABATEMENT 1630 CORN	112213	1	1000-425-20-43	TECHNICAL SVCS	320.00	320.00
Total 112213:											
12/13	12/12/2013	89809	1407	SUSANVILLE WEED ABA	WEED ABATEMENT 729 SIERR	11222013	1	1000-425-20-43	TECHNICAL SVCS	105.00	105.00
Total 11222013:											
12/13	12/12/2013	89810	1017	UPS	SHIPPING	0000554R95483	1	7110-430-42-46	POSTAGE	5.91	5.91
Total 0000554R95483:											
12/13	12/12/2013	89811	7686		REFUND GAS DEPOSIT	10221800006	1	7401-2228-000	DEPOSITS-CUSTOMER	76.55	76.55
Total 10221800006:											
12/13	12/12/2013	89812	770	WESTERN NEVADA SUP	COUPLING, PIPE	65721834	1	7401-430-62-46	SUPPLIES-GENERAL	14.63	14.63

Check Issue Dates: 12/12/2013 - 12/12/2013

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65721834:											
12/13	12/12/2013	89812	770	WESTERN NEVADA SUP	BALL VALVE	65728191	1	7401-430-62-46	SUPPLIES-GENERAL	29.71	29.71
Total 65728191:											
12/13	12/12/2013	89813	1198	WESTWOOD SANITATIO	PORTABLE TOILET - GOLF COU	39954	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total 39954:											
12/13	12/12/2013	89813	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE 1	39955	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total 39955:											
Grand Totals:										47,824.97	47,824.97

Report Criteria:

Report type: GL detail

Check Voided = False

Reviewed by: ~~JGH~~ City Administrator
 JMG City Attorney

Motion only
 Resolution
 Ordinance
 Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: December 18, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Honey Lake Valley Recreation Authority

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The HLVRA held its first meeting on December 10, 2013. Staff will present an update including a request for the City Administrator and Project Manager to provide short term staffing assistance.

FISCAL IMPACT: N/A

ACTION REQUESTED: Information only.

ATTACHMENTS: Joint Powers Agreement

AGENDA ITEM NO. 13B

Reviewed by: ~~JGH~~ City Administrator
~~JMY~~ City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: December 18, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Susanville Indian Rancheria

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: An update will be provided at the meeting regarding the status of the Susanville Indian Rancheria financial contributions to the City.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Information only.

ATTACHMENTS: Letter dated December 5, 2013.



SUSANVILLE INDIAN RANCHERIA

December 05, 2013

Jared G. Hancock, City Administrator
City of Susanville
66 North Lassen Street
Susanville, CA 96130

Dear Mr. Hancock and Distinguished Members of the Susanville City Council:

The Susanville Indian Rancheria Tribal Business Council has reviewed your request to review our decision to reduce the Public Safety and Benefits Contribution from \$89,000 per year to \$25,000 per year. We have reviewed our financial situation and unfortunately, at this time, the Susanville Indian Rancheria is not financially able to increase the contribution beyond the \$25,000 per year.

The Susanville Indian Rancheria is open to a meeting with the City to discuss the value of the services that you have provided to the Tribe. Please contact our Tribal Administrator, Jim Mackay, at 530-260-3240 to set up this meeting.

Respectfully,

Mr. Stacy Dixon
Tribal Chairman

AGENDA ITEM NO. 13C

Reviewed by:  City Administrator
City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Craig C. Platt, Public Works Director

Action Date: December 18, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Well #4 Repair Project Update

PRESENTED BY: Craig C. Platt, Public Works Director

SUMMARY: An update will be provided at the meeting regarding progress in the rebuild of water Well #4.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Information only.

ATTACHMENTS: None.