

5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Receive and file minutes from City Council's October 2, 2013 meeting
- B Approve vendor warrants numbered 89190 through 89398 for a total of \$641,615.25 including \$212,825.28 in payroll warrants
- C Receive and file Finance Report: September 2013
- D Receive and file Treasurer Report: September 2013
- E Approve **Resolution No. 13-4997** authorizing execution of airport hangar lease lot #14 with Michael Guthrie

7 **PUBLIC HEARINGS:**

- Consideration of Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:

1 Public Hearing: Solicit and consider comments relative to abatement/lien at:

- 1275 North Street APN: 103-244-08
- 1116 Mark Street APN: 103-231-08
- 355 N. Weatherlow Street APN: 103-231-13
- 80 Russell Avenue APN: 105-251-12
- Riverside Drive APN: 105-301-02
- 2415 River Street APN: 105-301-03
- 855 Plumas Street APN: 107-192-13
- End of Alexander adjacent APN: 107-250-04 to Sierra Street

2 Action: Consider **Resolution No. 13-4999, 13-5000, 13-5001, 13-5002, 13-5003, 13-5004, 13-5005 and 13-5006**; approving reports on assessment and lien against certain real properties and confirming assessment and lien against properties

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of **Resolution No. 13-4995** approving Automatic Fire Protection Aid contract with CalFire
- B Consider approval of **Resolution No. 13-4996** approving agreement for Conservation Camp Program with the State of California
- C Consider **Ordinance No. 13-0994** amending Susanville Municipal Code Title 15 Building and Construction; waive first reading and introduce
- D Consider approval of **Resolution No. 13-4998** approving Memorial Park Ball Field Project

- E Consider approval of **Resolution No. 13-5007** approving revision of Capital Asset Policy
- F Consider approval of Swimming Pool Joint Powers Agreement with Lassen County
- G Consider approval of Fee Reduction Request for Conditional Use Permit (Over Height Fence) for 385 North Weatherlow

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

- A Susanville Rehab B Update – *C. Platt*

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

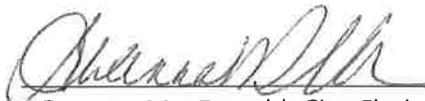
15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on November 20, 2013 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for November 6, 2013 in the areas designated on November 1, 2013.


Gwenna MacDonald, City Clerk

Reviewed by:  City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's October 2, 2013 meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's October 2, 2013 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's October 2, 2013 meeting.

ATTACHMENTS: Minutes: October 2, 2013

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY**

**Regular Meeting Minutes
October 2, 2013 – 6:00 p.m.**

City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, Mayor pro tem Wilson, and Mayor Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Hancock noted that a revision had been made to Item 9E and a corrected copy was provided to the Council and members of the public. Supplemental information for Item 13D was distributed.

Motion by Mayor pro tem Wilson, second by Councilmember McBride to approve the agenda with the change requested; motion carried unanimously.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: There were no comments.

3 CLOSED SESSION: At 6:05 p.m. the Council recessed to closed session to discuss the following:

- A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
 - 1 Agency Negotiator: Jared G. Hancock
 - Bargaining Unit: Administrative Confidential: 2013/2015
 - Fire: 2013/2015
 - Miscellaneous: 2013/2015
 - Professional/Technical: 2013/2016
 - Public Works: 2013/2015
 - SPOA: 2013/2014

- B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases

- C CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):
 - 1) City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050
 - 2) United States District Court Case No. 2:10-CV-03048-MCE-GGH, Nancy Schwartz v. Lassen County, et al.

- D PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – pursuant to Government Code §54957

4 **RETURN TO OPEN SESSION:** At 7:00 p.m. the City Council reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Theodore Friedline, Fire Chief; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the agenda was approved with a revision to Item 9E and supplemental information provided for Item 13D.

Mr. Hancock reported that there was no reportable action out of closed, and City Council had provided direction to staff on Item 3C (2).

Chief Thomas Downing offered the thought of the day.

5 **BUSINESS FROM THE FLOOR:**

Brad Cardenas proposed an Eagle Scout project to repaint the tennis courts, advising the Council that he would be continuing with fund raising effort and asking for City Council support for the project.

Mr. Hancock requested that Item 6E be pulled for separated discussion.

6 **CONSENT CALENDAR:** Mayor De Boer reviewed the items on the Consent Calendar:

- A Receive and file minutes from City Council's August 21, 2013 meeting
- B Approve vendor warrants numbered 88733 through 89034 for a total of \$975,799.00 including \$207,319.69 in payroll warrants
- C Receive and file Finance Report: August 2013
- D Receive and file Treasurer Report: August 2013
- E Receive and file City Clerk certification of HUSA Board of Directors Election Results

Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve consent calendar Items 6A through 6D; motion carried unanimously.

Ms. MacDonald reported that the Historic Uptown Susanville Association conducted their annual election to fill three board vacancies. Steve Fuller and David Teeter were reappointed to three year terms, and Tim Watts was newly appointed to fill the vacancy left by Board member Lisa Bernard. The board members each received eleven votes and there were no write-in nominations.

Motion by Mayor pro tem Wilson, second by Councilmember McDonald, to approve Item 6E; motion carried unanimously.

7 **PUBLIC HEARINGS:**

7A **Consideration of Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:**

- 1** **Public Hearing: Solicit and consider comments relative to abatement/lien at:**
- **50 Foss Street APN: 103-350-14**
 - **1275 North Street APN: 103-244-08**

2 Action: Consider Resolution No. 13-4989 and Resolution No. 13-4990; approving reports on assessment and lien against certain real properties and confirming assessment and lien against properties

Chief Friedline reported that pursuant to Susanville Municipal Code Chapter 8.28, City staff has abated two properties due to fire hazard and rubbish nuisance at 50 Foss Street and 1275 North Street for a total of \$825.00. This includes the cost of hiring a contractor to abate the property and a \$200 administrative fee to recover the cost of compliance with public hearing and notification procedures. The lien notices were posted and the property owners were notified by certified mail of the public hearing.

At 7:10 p.m. Mayor De Boer opened the public hearing and requested any comments from the public. There being no comments, the public hearing was closed at 7:11 p.m.

Councilmember Callegari requested that staff offer additional assistance to senior citizens who may be unable to maintain their property prior to performing the abatement and lien process.

Mayor De Boer suggested that it would be a good project for Scouts or Explorers.

Motion by Councilmember McDonald, second by Councilmember Callegari, to approve Resolution No. 13-4989 and 13-4990; motion carried unanimously.

**8 COUNCIL DISCUSSION/ANNOUNCEMENTS: No business.
Commission/Committee Reports:**

9 NEW BUSINESS:

9A Consider Resolution No. 13-4984 supporting Lassen Family Services Domestic Violence awareness campaign Mr. Platt reported that Lassen Family Services, Inc. is requesting authorization to place approximately 32 purple Domestic Violence Awareness ribbons on street light posts along Main Street from Roop to Riverside from October 3, 2013 through November 1, 2013. The ribbons will be placed by employees of Lassen Family Services and will be taken down after November 1st.

Motion by Mayor pro tem Wilson, second by Councilmember McBride, to approve Resolution No. 13-4984; motion carried unanimously.

9B Consider Resolution No. 13-4985 authorizing street closure for Lassen Chamber of Commerce Block Party Event October 10, 2013 Mr. Platt explained that the Lassen County Chamber of Commerce is requesting authorization to close South Roop Street from Main to Cottage Street on Thursday, October 10, 2013 from 5:30 pm to 7:30 pm to hold a Chamber Mixer "Business Block Party." Alcohol will be served at the event and the Chamber is responsible for obtaining the Alcoholic Beverage Control permit. The surrounding businesses are aware of the street closure and will be participating in the event.

Motion by Councilmember Callegari, second by Councilmember McBride, to approve Resolution No. 13-4985; motion carried unanimously.

9C Consider Resolution No. 13-4986 authorizing closure of Pancera Plaza as part of HUSA Safe and Sane Halloween event October 31, 2013 Mr. Platt reported that at its August 21, 2013 meeting, the City Council approved the HUSA Safe and Sane Halloween event scheduled for Thursday, October 31, 2013

from 3:00 pm to 6:00 pm and authorized closure of Main Street from Roop to Weatherlow Street to hold this event. In addition, HUSA would like to close Pancera Plaza from Main to Cottage Street in order to hold a Tombstone Contest and it is necessary to amend the authorizing resolution. HUSA will notify the business owners of the closure.

Motion by Councilmember McDonald, second by Mayor pro tem Wilson, to approve Resolution No. 13-4986; motion carried unanimously.

9D Consider Resolution No. 13-4987 supporting closure of Main Street for November 11th Veterans Day parade Mr. Platt explained that the Lassen County Veteran's Association has scheduled their Annual Veteran's Day Parade for Monday, November 11, 2013 from 11:00 am to 12:00 pm. The parade requires closure of Main Street from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street and obtaining an encroachment permit from Caltrans. Closure of Fair Drive between Russell Avenue and Main Street is also required for this event. Each year the City of Susanville offers personnel in support of the event. Police Officers and Public Works Department employees to set up the detours and facilitate the street closure and traffic control.

Motion by Councilmember Callegari, second by Councilmember McDonald, to approve Resolution No. 13-4987; motion carried unanimously.

9E Consider approval of Resolution No. 13-4988 approving fiscal year 2013/2014 Budget amendment for fire department Chief Friedline explained that the City provides out of area fire support for wild land fires by providing resources in the form of fire department personnel and equipment to the State of California. The California Office of Emergency Services (Cal OES) Engine 316 and Susanville Engine 628 have been deployed to various mutual aid incidents over the summer.

The fiscal year 2013-2014 fire department budget for revenue and expense for out of area fires is \$30,000 and current estimates from CAL EMA for these incidents are in excess of \$130,000. Expenditures to date are approximately \$44,293. In order to reimburse fire personnel for providing suppression services, and allow additional funding for future events, it is necessary to increase both revenues and expenditures in the out of area fires budget. Staff is recommending an increase to the fiscal year 2013/2014 budget of \$160,000 for revenues and \$80,000 for expenditures.

Motion by Councilmember Callegari, second by Councilmember McDonald, to approve Resolution No. 13-4988; motion carried with Councilmember McBride abstaining.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider Resolution No. 13-4991 approving and authorizing Mayor to execute MOU with Administrative/Confidential, Fire, Miscellaneous, Professional/Technical and Public Works Bargaining Units and amendment of City Administrator contract Mr. Hancock explained that staff and City Council have been working diligently to reach agreements with employee bargaining units and at the last meeting approved 2-year memorandums of understanding with Administrative Confidential, Fire

Fighters, Miscellaneous, and Public Works and a 3-year memorandum of understanding with members of the Professional/Technical Unit. He noted that a summary sheet describing the updates to each contract had been included in the agenda packet.

Motion by Councilmember Callegari, second by Councilmember McDonald, to approve Resolution No. 13-4991; motion carried unanimously.

12B Consider Ordinance No. 13-0992 prohibiting smoking on Main Street during Magical Country Christmas event: Waive second reading and adopt Mr. Hancock explained that the City Council voted at the September 4, 2013 meeting to introduce a chapter to the Municipal Code to prohibit smoking at certain family oriented community events. The Chamber of Commerce expressed some concern and he appreciated the time they took to meet and clarify the issues. He noted that since its introduction a minor change had been made adding language to Section 1 (E) :

(E) The City has already designated City parks as no smoking areas pursuant to Municipal Code section 12.32.105 wishes to identify certain community events that are oriented towards children as no smoking events

The adoption of Ordinance No. 13-0992 would add the Magical Country Christmas event by providing an outright ban on smoking between 5:00 p.m. and 7:00 p.m. on Main Street between Weatherlow and Roop Streets. The Magical Country Christmas event is generally held on the first weekend of December and staff is confident that all concerns expressed by the Chamber of Commerce have been satisfied.

Motion by Councilmember McBride, second by Councilmember McDonald, to waive the second reading and adopt Ordinance No. 13-0992; motion carried unanimously.

12C Consider Ordinance No. 13-0993 increasing purchasing limits to match the California Uniform Construction Cost Accounting Commission [CUCCAC] limits: Waive second reading and adopt Mr. Hancock reviewed the provisions of Ordinance No. 13-0993 and the benefit to keeping up with changes in the State thresholds for requiring the formal bidding process when completing projects. The City often has projects that could be performed more efficiently and economically by using its own labor force, and implementation will allow the ability to get the most out of public dollars when completing projects.

Motion by Mayor pro tem Wilson, second by Councilmember McBride, to waive the second reading and adopt Ordinance No. 13-0993; motion carried unanimously.

13 CITY ADMINISTRATOR'S REPORTS:

13A Fire Department Update Chief Friedline announced that the Fire Department would be hosting an open house on October 12, 2013 from 10:00 a.m. until 2:00 p.m. at the fire station. In recognition of National Fire Prevention Week, many events are scheduled including fire engine rides, vehicle fire demonstrations, static displays, food and prizes. Department members are looking forward to sharing information about fire department services with the members of the public.

13B Golf Course Update Mr. Hancock reported that the 2013 golf season has been challenging, exciting, and he thanked the City Council, Men's and Women's Club, City Hall and Golf Course staff for all

of the support and contributions made during the transition. He thanked Councilmember McBride and Mayor pro tem Wilson for their dedication to the Golf Committee. They spent countless hours taking calls, working out details, revising the pricing structure and helping to make the golf course a financially viable endeavor for the City.

He reviewed various improvements to the course, including the reconstruction of all the bunkers, repair and enhancement of the irrigation system, the acquisition of quality golf carts, and the furnishing and reopening of the Bar and Grill. The most significant challenge was the failure of the automated irrigation system due to a lightning strike, and he thanked the police department night patrol staff for their assistance in switching off the irrigation system every night at 2:00 am. He reviewed specific financial data and noted that a meeting of the Golf Committee would be convened at the end of the season to discuss results and strategize for the future of the Course. He invited questions from the City Council.

Councilmember Callegari asked if the City was paying principal or interest only on the \$400,000 Note to Plumas Bank, and asked if the old clubhouse was still listed for sale.

Mr. Hancock responded that the City is making interest payments on the loan, but is not paying any principal. The old clubhouse is still listed for sale.

Mayor pro tem Wilson questioned a \$60,000 difference between the 2012 numbers and 2013. Mr. Hancock explained that it is due to depreciation which is listed even though it is not a cash expense. There was a considerable amount of criticism regarding the depreciation expense which initially was very high due to the capitalization of every improvement as if they were fixed assets. The golf course is holding its own financially but there is a possibility that the Course may be subsidizing the restaurant, but consideration has to be given to the number of golfers that are attracted to the Course because there is a restaurant available.

13C Natural Gas Update Mr. Hancock provided an update for the natural gas utility, reviewing gas therms sold, revenues, cash balance and number of new customers added. Mr. Platt stated that this year has been one of the highest so far in terms of number of installs, with 146 new customers added in the last few months and 30 new accounts pending.

Councilmember Callegari commented that the natural gas crew recently came to work at his house, and he complimented them for being very thorough, professional, adding that it is a true credit to the City to have such high quality employees.

13D Swimming Pool JPA Update Mr. Hancock explained that the City and County are currently working on revisions to a proposed Joint Powers Authority agreement that would facilitate the construction and operation of a community swimming pool. The City Council has consistently supported finding a solution to provide a pool for the community. The draft JPA if adopted would require the City and County to set aside \$200,000 each year for 15 years to fund the construction and operation of the facility. Staff was given direction to review the City's budget and operations to identify potential funding sources for this endeavor. The Lassen County Board of Supervisors voted to include a \$200,000 line item to fund a JPA and while the agreement has not been finalized, it has been requested that the City make a similar allocation.

Staff has researched various options and proposes transferring \$185,000 from the Park Mitigation Fund and \$15,000 from General Fund unallocated cash. In 2012, the City transferred \$165,000 from the Park

Dedication Fund to the Sierra Park Project Fund to construct a park with the Prop 84 Grant Award. The expenses for the project, along with staff time, have been billed to the State of California for reimbursement and nearly all of the costs have been reimbursed. The City decided to not proceed with construction, and staff proposes returning those funds to the mitigation account. Other options include general fund reserves, unallocated cash or risk management reimbursements. Staff is not recommending that the City reduce existing service levels in order to meet the financial obligation, and it should be clear that the funds will only be expended after a JPA agreement is ratified. Staff will continue pursuing other funding sources including grants, matching funds, and in-kind services in order to minimize the annual obligation. He invited input from the City Council.

Councilmember Callegari stated that he wanted to formally rescind his support for the JPA Agreement that was discussed at the last meeting. He does not agree with using the Park Mitigation funding and does not believe that burdening future City Councils with such a financial obligation is the right thing to do. He strongly urged the City Council to move forward with putting the question of building a swimming pool on the ballot and let the voters decide. He stated that he has always supported a swimming pool, but will not vote to support anything that has not been approved by the people.

Mayor pro tem Wilson responded that it is important to have an actual vote and commitment towards moving forward with a swimming pool. He stated that he understood Councilmember Callegari's point of view, but what he asked for is not a vote of the people but a tax, and in today's environment obtaining a two-thirds vote in support of a pool is challenging. He understands that a commitment of \$200,000 is a big step but in the end he believes that people really want a pool and will be willing to support it.

Councilmember Callegari said that he has supported the community and its citizens his whole life and he wants to be able to provide a swimming pool more than anyone, but he does not support funding the construction of a new one but believes the existing pool can be brought up to safety codes and repaired for far less than is being proposed by the JPA. He asked where the money would be coming from for the next 15 years so he knows what to tell his voters.

Councilmember McBride commented that he is in favor of a swimming pool and that it is time to get one built. It is the City and County's responsibility to get one built and he is confident that it can be done.

Mayor pro tem Wilson remarked that the City Council votes to increase the budget on a regular basis for things that were not included at the beginning of the fiscal year and it is never an issue. Just this evening a vote was approved to increase the fire department budget by \$100,000 to cover costs for out of area fire support. He supports the option offered by Mr. Hancock and moved to proceed with using Park Mitigation funds as the first commitment towards funding the JPA.

Mayor De Boer stated that there have been very valid points brought up and there needs to be more groups involved and participating in the process. It needs to be all written up in black and white for him to feel comfortable moving forward.

Councilmember Callegari asked what it would take for the City Council to put it out for a vote as a ballot measure.

There was general discussion regarding the requirements of a ballot measure or initiative, the required support by voters in order to move forward with the process, and the disadvantages of trying to fund the project through a tax.

Mayor De Boer reminded the City Council that a motion was on the floor and requested that the motion be restated and the Council polled for a vote.

Motion by Mayor pro tem Wilson to move forward with funding the JPA through Park Mitigation funds and amending the budget to include a Swimming Pool JPA line item; Councilmember McBride provided a second and the motion carried with one abstention and one opposed.

14 **COUNCIL ITEMS:** No business.

14A **AB1234 travel reports:** 2013 League of California Cities Annual Conference

Mr. Hancock provided an update regarding the annual League of California Cities conference.

15 **ADJOURNMENT:** Motion by Councilmember Callegari, second by Mayor pro tem Wilson to adjourn the meeting; motion carried unanimously.

Meeting adjourned at 8:20 p.m.

Rod De Boer, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk

Reviewed by: ~~JG~~ City Administrator
~~AM~~ City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Warrants dated October 9th through October 29th numbered 89190 through 89398

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$428,789.97 plus \$212,825.28 in payroll warrants, for a total of \$641,615.25

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/10/2013	89192	1421	ACE INDUSTRIAL SUPPL	FLASHLIGHT RECHARGABLE	1289279	1	1000-421-10-47	EQUIPMENT - SAFETY	313.55	313.55
Total 1289279:											
10/13	10/10/2013	89193	21	AIRGAS USA, LLC	ACETYLENE/OXYGEN	9020296450	1	7110-430-42-46	SUPPLIES-GENERAL	76.86	76.86
Total 9020296450:											
10/13	10/10/2013	89194	6462		REFUND WATER DEPOSIT	10232600016	1	7110-2228-000	DEPOSITS-CUSTOMER	6.13	6.13
Total 10232600016:											
10/13	10/10/2013	89195	1070	AT&T MOBILITY	WIRELESS PHONES POLICE	835956037X10012013	1	1000-421-10-45	COMMUNICATIONS	172.61	172.61
Total 835956037X10012013:											
10/13	10/10/2013	89196	7634		REFUND GAS DEPOSIT	10425480012	1	7401-2228-000	DEPOSITS-CUSTOMER	55.38	55.38
Total 10425480012:											
10/13	10/10/2013	89197	7630		REFUND GAS OVERPAYMENT	10439100017	1	9999-1001-001	CASH CLEARING - UTILITIES	74.35	74.35
Total 10439100017:											
10/13	10/10/2013	89198	7641		REFUND WATER DEPOSIT	10301550006	1	7110-2228-000	DEPOSITS-CUSTOMER	34.62	34.62
Total 10301550006:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	G/C RESTURANT	2565 092513	1	7530-451-54-46	SUPPLIES GENERAL	1,819.41	1,819.41
Total 2565 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	FUEL	3647 092513	1	1000-422-50-41	OVERTIME	101.62	101.62

Check Issue Dates: 10/10/2013 - 10/10/2013

Oct 10, 2013 11:24AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3647 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	MONTHLY REPORTING FEES	3996 092513	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	15.00	15.00
										15.00	15.00
Total 3996 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	SUPPLIES	4028 092513	1	7530-451-55-46	SUPPLIES - GENERAL	343.06	343.06
10/13	10/10/2013	89199	884	BANK OF AMERICA	G/C RESTURANT	4028 092513	2	7530-451-54-46	SUPPLIES GENERAL	19.05	19.05
10/13	10/10/2013	89199	884	BANK OF AMERICA	ADMIN SUPPLIES	4028 092513	3	1000-417-10-46	SUPPLIES-GENERAL	22.15	22.15
										384.26	384.26
Total 4028 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	TR LEAGUE OF CA CITY	4036 092513	1	1000-413-20-45	TRAVEL	387.46	387.46
										387.46	387.46
Total 4036 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	CALIF LAW BOOKS 2013	4077 092513	1	1000-411-40-46	BOOKS AND PERIODICALS	228.38	228.38
										228.38	228.38
Total 4077 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	HELMETS	4119 092513	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	368.08	368.08
10/13	10/10/2013	89199	884	BANK OF AMERICA	FUEL	4119 092513	2	1000-422-10-46	GASOLINE	41.81	41.81
10/13	10/10/2013	89199	884	BANK OF AMERICA	WAVE LIGHTING	4119 092513	3	1000-452-20-44	MISC - REPAIR & MAINTENANC	170.28	170.28
										580.17	580.17
Total 4119 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	FUEL	4143 092513	1	1000-422-10-46	GASOLINE	60.78	60.78
										60.78	60.78
Total 4143 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	FOOD ON RETURN FIRE	4150 092513	1	1000-422-50-41	OVERTIME	40.24	40.24
10/13	10/10/2013	89199	884	BANK OF AMERICA	LOCK	4150 092513	2	1000-422-50-41	OVERTIME	93.49	93.49
										133.73	133.73
Total 4150 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	ENVELOPES	4226 092513	1	1000-421-10-45	INVESTIGATIVE FUNDS	12.77	12.77
10/13	10/10/2013	89199	884	BANK OF AMERICA	OFFICE SUPPLIES	4226 092513	2	1000-421-10-46	SUPPLIES-GENERAL	85.28	85.28
10/13	10/10/2013	89199	884	BANK OF AMERICA	KEY CUTS	4226 092513	3	1000-421-10-45	LOCKSMITHING SERVICES	14.45	14.45
										102.50	102.50

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10/13	10/10/2013	89199	884	BANK OF AMERICA	BACK UP BATTERIES	4226 092513	4	1000-421-10-47	MACHINERY AND EQUIPMENT	488.66	488.66
Total 4226 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	FUEL	4242 092513	1	1000-421-10-46	GASOLINE	50.01	50.01
10/13	10/10/2013	89199	884	BANK OF AMERICA	KEY CUT	4242 092513	2	1000-421-10-45	LOCKSMITHING SERVICES	10.90	10.90
10/13	10/10/2013	89199	884	BANK OF AMERICA	TR EX	4242 092513	3	1000-421-10-45	TRAINING	242.95	242.95
Total 4242 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	TR EX	4317 092513	1	1000-421-10-45	TRAINING	1,427.66	1,427.66
Total 4317 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	RANGE SOURCE BOOK	4333 092513	1	1000-421-10-46	BOOKS AND PERIODICALS	29.45	29.45
Total 4333 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	CODE BOOKS 2013	4728 092513	1	1000-424-20-46	BOOKS AND PERIODICALS	1,234.03	1,234.03
Total 4728 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	WEB BUILDER	5203 092513	1	8404-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90
Total 5203 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	TR EX	5442 092513	1	7110-430-42-45	TRAVEL	495.97	495.97
Total 5442 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	PILOT ASSEMBLY	6587 092513	1	7401-430-62-46	SUPPLIES-GENERAL	131.50	131.50
Total 6587 092513:											
10/13	10/10/2013	89199	884	BANK OF AMERICA	TR EX	6933 092513	1	1000-421-10-45	TRAINING	463.16	463.16
10/13	10/10/2013	89199	884	BANK OF AMERICA	TR EX	6933 092513	2	1000-421-10-45	TRAINING	439.00	439.00
Total 6933 092513:											
										902.16	902.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
10/13	10/10/2013	89199	884	BANK OF AMERICA	IGNITORS	7575 092513	1	7401-430-62-46	SUPPLIES-GENERAL	10.75	10.75	
10/13	10/10/2013	89199	884	BANK OF AMERICA	APPLE CAR CHARGER	7575 092513	2	7401-430-62-45	COMMUNICATIONS	32.24	32.24	
10/13	10/10/2013	89199	884	BANK OF AMERICA	DRYER GAS VALVE	7575 092513	3	7401-430-62-46	SUPPLIES-GENERAL	245.95	245.95	
Total 7575 092513:											288.94	288.94
10/13	10/10/2013	89199	884	BANK OF AMERICA	HATS	7979 092513	1	1000-422-10-48	MISCELLANEOUS	100.57	100.57	
10/13	10/10/2013	89199	884	BANK OF AMERICA	POSTAGE	7979 092513	2	1000-425-20-46	POSTAGE	12.62	12.62	
10/13	10/10/2013	89199	884	BANK OF AMERICA	GRINDER	7979 092513	3	1000-422-10-46	SUPPLIES-SMALL TOOLS	58.09	58.09	
10/13	10/10/2013	89199	884	BANK OF AMERICA	FUEL	7979 092513	4	1000-422-50-41	OVERTIME	129.53	129.53	
10/13	10/10/2013	89199	884	BANK OF AMERICA	FUEL	7979 092513	5	1000-422-10-46	GASOLINE	1,297.94	1,297.94	
Total 7979 092513:											1,598.75	1,598.75
10/13	10/10/2013	89199	884	BANK OF AMERICA	SOCKET SET	9363 092513	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	29.01	29.01	
10/13	10/10/2013	89199	884	BANK OF AMERICA	BRAKE DOWN 5 GAL	9363 092513	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	322.50	322.50	
10/13	10/10/2013	89199	884	BANK OF AMERICA	BRAKE DOWN 5 GAL	9363 092513	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	322.50	322.50	
10/13	10/10/2013	89199	884	BANK OF AMERICA	BRAKE DOWN 5 GAL	9363 092513	4	2007-431-20-44	REPAIR AND MAINTENANCE-V	322.50	322.50	
10/13	10/10/2013	89199	884	BANK OF AMERICA	SHEARED ENDS	9363 092513	5	7110-430-42-44	REPAIR AND MAINTENANCE-V	106.65	106.65	
10/13	10/10/2013	89199	884	BANK OF AMERICA	SHEARED ENDS	9363 092513	6	7401-430-62-44	REPAIR AND MAINT-VEHICLE	106.64	106.64	
10/13	10/10/2013	89199	884	BANK OF AMERICA	SHEARED ENDS	9363 092513	7	2007-431-20-44	REPAIR AND MAINTENANCE-V	106.65	106.65	
10/13	10/10/2013	89199	884	BANK OF AMERICA	GLOVES & RAIN GEAR	9363 092513	8	7110-430-42-46	SUPPLIES-GENERAL	152.05	152.05	
10/13	10/10/2013	89199	884	BANK OF AMERICA	WEB BUILDER	9363 092513	9	7620-430-10-48	DUES AND MEMBERSHIPS	24.90	24.90	
Total 9363 092513:											1,493.40	1,493.40
10/13	10/10/2013	89200	7629		REIM FOR B/L	100313	1	9999-1001-004	CASH CLEARING - BUSINESS LI	40.00	40.00	
Total 100313:											40.00	40.00
10/13	10/10/2013	89201	7639		REFUND GAS DEPOSIT	10324101006	1	7401-2228-000	DEPOSITS-CUSTOMER	151.57	151.57	
Total 10324101006:											151.57	151.57
10/13	10/10/2013	89202	927	BAXTER AUTO PARTS IN	ANTI-FREEZE	32129078	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	78.69	78.69	
Total 32129078:											78.69	78.69
10/13	10/10/2013	89202	927	BAXTER AUTO PARTS IN	OIL PRESS GAUGE	32129200	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	23.97-	23.97-	

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Total 32129200:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	WORK GLOVES	282243	1	7401-430-62-46	SUPPLIES-GENERAL	14.99	14.99
Total 282243:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	FASTENERS	282299	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	49.34	49.34
Total 282299:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	TROWEL, METEL BRACES	282306	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	9.18	9.18
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	TROWEL, METEL BRACES	282306	2	7401-430-62-46	SUPPLIES-GENERAL	26.19	26.19
Total 282306:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	MENDERHOSE, COUPLER	282312	1	7110-430-42-46	SUPPLIES-GENERAL	7.04	7.04
Total 282312:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	FITTINGS, ADAPTERS, ELBOW	282350	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.55	9.55
Total 282350:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	SKIMMER HEAD	282355	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	7.73	7.73
Total 282355:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	BULBS	282382	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.70	6.70
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	BULBS	282382	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.15	5.15
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	BULBS	282382	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.15	5.15
Total 282382:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	TARP	282617	1	2007-431-20-46	SUPPLIES-GENERAL	7.25	7.25
Total 282617:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	BATTERY	282680	1	7620-430-10-46	SUPPLIES-GENERAL	11.60	11.60

M = Manual Check, V = Void Check

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Total 282680:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	BLADE FOR SAWZAL	282790	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	3.18	3.18
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	BLADE	282790	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	3.18	3.18
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	BLADE	282790	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	3.19	3.19
Total 282790:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	NUMBER, LETTERS	282830	1	7110-430-42-46	SUPPLIES-GENERAL	19.22	19.22
Total 282830:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	DUSTER, SPRAYER	282863	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	29.47	29.47
Total 282863:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	BLADE	283003	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	3.18	3.18
Total 283003:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	WD-40	283209	1	2007-431-20-46	SUPPLIES-GENERAL	31.87	31.87
Total 283209:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	CLOTH PLUMBER, COUPLINGS	283247	1	7401-430-62-46	SUPPLIES-GENERAL	30.18	30.18
Total 283247:											
10/13	10/10/2013	89203	76	BILLINGTON ACE HARD	COUPLINGS, TEES	283266	1	7401-430-62-46	SUPPLIES-GENERAL	1.98	1.98
Total 283266:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	600MAIN 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total 600MAIN 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 100113	1	2007-431-20-44	DISPOSAL	18.19	18.19

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total PLCBOFA 100113:											18.19	18.19
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38	
Total PLCBUEHLERDNT 100113:											36.38	36.38
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDMNDMTN 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38	
Total PLCDMNDMTN 100113:											36.38	36.38
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLODGE 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38	
Total PLCELKSLODGE 100113:											36.38	36.38
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 100113	1	2007-431-20-44	DISPOSAL	18.19	18.19	
Total PLCFROSTYMILL 100113:											18.19	18.19
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCRYOTLT 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38	
Total PLCGROCRYOTLT 100113:											36.38	36.38
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLS1 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38	
Total PLCHOTELLS1 100113:											36.38	36.38
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLS2 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38	
Total PLCHOTELLS2 100113:											36.38	36.38
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIMS KI	PLCKIMSKIT 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38	
Total PLCKIMSKIT 100113:											36.38	36.38
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBLD 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38	
Total PLCKNOCHBLD 100113:											36.38	36.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSENHS 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLASSENHS 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE	PLCLESUES 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLESUES 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVSHRTR 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLVSHRTR 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSENHP100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCMTLASSENHP100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPNCERAPLZ 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCPNCERAPLZ 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSIERRAJWLR 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATH 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSIERRATH 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLCSTATEFARM 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSTATEFARM 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLERL 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSVILLERL 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPK 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCUPTOWNPK 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - US POS	PLCUSPOSTAL 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCUSPOSTAL 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETMEM 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCVETMEM 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWLMRTBUS 100113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCWLMRTBUS 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	925 SIERRA ST	SVL15 100113	1	7401-430-62-44	DISPOSAL	153.73	153.73
Total SVL15 100113:											
10/13	10/10/2013	89204	1307	C&S WASTE SOLUTIONS	720 SOUTH ST - SHOP	SVL8 100113	1	7620-430-10-44	DISPOSAL	146.65	146.65
Total SVL8 100113:											
10/13	10/10/2013	89205	1006	CALIFORNIA DEPT OF P	SYSTEM #1810001 7/1/12-6/30/1	1360138	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	10,513.14	10,513.14
Total 1360138:											
10/13	10/10/2013	89206	115	CASELLE INC.	SOFTWARE SUPPORT 11/13	52548	1	1000-417-10-43	TECHNICAL SVCS	1,258.00	1,258.00
Total 52548:											
10/13	10/10/2013	89207	148	COMPUTER LOGISTICS	MONTHLY SER 2HRS	61108	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 61108:											
10/13	10/10/2013	89207	148	COMPUTER LOGISTICS	EMAIL & IPHONE SUPPORT	61180	1	1000-417-10-43	TECHNICAL SVCS	309.10	309.10
Total 61180:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/10/2013	89208	7636		REFUND WATER DEPOSIT	1041065008	1	7110-2228-000	DEPOSITS-CUSTOMER	10.99	10.99
10/13	10/10/2013	89208	7636		REFUND GAS DEPOSIT	1041065008	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10410650008: 210.99 210.99											
10/13	10/10/2013	89209	152	COUSO TECHNOLOGY &	8/13-9/13 WEBSITE MAINT/HOS	541036	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00
Total 541036: 340.00 340.00											
10/13	10/10/2013	89210	161	GSK AUTO INC	REMOVAL TOOL	2740269519	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	2.50	2.50
10/13	10/10/2013	89210	161	GSK AUTO INC	REMOVAL TOOL	2740269519	2	7401-430-62-46	SUPPLIES-SMALL TOOLS	2.50	2.50
10/13	10/10/2013	89210	161	GSK AUTO INC	REMOVAL TOOL	2740269519	3	2007-431-20-46	SUPPLIES-SMALL TOOLS	2.51	2.51
Total 2740269519: 7.51 7.51											
10/13	10/10/2013	89211	1145	CUSTOMER TALK PRINT	SIGN VINYL	5326	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	70.00	70.00
Total 5326: 70.00 70.00											
10/13	10/10/2013	89212	171	DANS TREE SERVICE	REMOVE DEAD TREES	641930	1	2007-431-20-43	TECHNICAL SVCS	1,200.00	1,200.00
Total 641930: 1,200.00 1,200.00											
10/13	10/10/2013	89213	173	DATCO SERVICES	SUBSTANCE TEST -	24096317	1	1000-416-10-43	TECHNICAL SVCS	208.00	208.00
Total 24096317: 208.00 208.00											
10/13	10/10/2013	89213	173	DATCO SERVICES	SUBSTANCE TEST -	99422	1	1000-416-10-43	TECHNICAL SVCS	724.50	724.50
Total 99422: 724.50 724.50											
10/13	10/10/2013	89214	194	DIAMOND SAW SHOP IN	CONCRETE SAW	12087	1	2007-431-20-46	SUPPLIES-GENERAL	13.92	13.92
Total 12087: 13.92 13.92											
10/13	10/10/2013	89215	219	ED STAUB & SONS PETR	TRANSMISSION FLUID	1203077	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	229.01	229.01
10/13	10/10/2013	89215	219	ED STAUB & SONS PETR	TRANSMISSION FLUID	1203077	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	229.01	229.01
10/13	10/10/2013	89215	219	ED STAUB & SONS PETR	TRANSMISSION FLUID	1203077	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	229.01	229.01

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Total 1203077:											
10/13	10/10/2013	89216	7632		REFUND GAS DEPOSIT	10120650228	1	7401-2228-000	DEPOSITS-CUSTOMER	71.34	71.34
Total 10120650228:											
10/13	10/10/2013	89217	238	FASTENAL COMPANY	DRILL BITS, STORAGE CASE	54672	1	1000-422-10-46	SUPPLIES-GENERAL	61.84	61.84
10/13	10/10/2013	89217	238	FASTENAL COMPANY	DRILL BITS, STORAGE CASE	54672	2	1000-422-10-46	SUPPLIES-SMALL TOOLS	52.57	52.57
Total 54672:											
10/13	10/10/2013	89217	238	FASTENAL COMPANY	CABLE TIES, CONNECTORS, FI	54997	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	51.94	51.94
10/13	10/10/2013	89217	238	FASTENAL COMPANY	CABLE TIES, CONNECTORS, FI	54997	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	51.94	51.94
10/13	10/10/2013	89217	238	FASTENAL COMPANY	CABLE TIES, CONNECTORS, FI	54997	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	51.96	51.96
Total 54997:											
10/13	10/10/2013	89217	238	FASTENAL COMPANY	WASHERS	55052	1	2007-431-20-46	SUPPLIES-GENERAL	4.52	4.52
Total 55052:											
10/13	10/10/2013	89218	241	FEATHER PUBLISHING C	GAS ADVERTISING	00000341	1	7401-430-62-45	ADVERTISING	540.00	540.00
Total 00000341:											
10/13	10/10/2013	89218	241	FEATHER PUBLISHING C	PRINTING JOB LETTERHEAD	00938838	1	1000-417-10-46	SUPPLIES-GENERAL	114.61	114.61
Total 00938838:											
10/13	10/10/2013	89218	241	FEATHER PUBLISHING C	FIRE CAPTAIN AD 090413	00939406	1	1000-411-40-45	ADVERTISING	39.00	39.00
Total 00939406:											
10/13	10/10/2013	89218	241	FEATHER PUBLISHING C	PO#7590 WEED ABATMENT	PO#7590	1	1000-425-20-45	ADVERTISING	30.00	30.00
Total PO#7590:											
10/13	10/10/2013	89219	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	375761A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 375761A:											
10/13	10/10/2013	89219	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	375762A	1	7110-430-42-43	TECHNICAL SVCS	24.00	24.00
Total 375762A:											
10/13	10/10/2013	89219	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	375763A	1	7110-430-42-43	TECHNICAL SVCS	24.00	24.00
Total 375763A:											
10/13	10/10/2013	89219	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	375764A	1	7110-430-42-43	TECHNICAL SVCS	24.00	24.00
Total 375764A:											
10/13	10/10/2013	89219	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	375765A	1	7110-430-42-43	TECHNICAL SVCS	24.00	24.00
Total 375765A:											
10/13	10/10/2013	89219	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	375885A	1	7110-430-42-43	TECHNICAL SVCS	133.00	133.00
Total 375885A:											
10/13	10/10/2013	89219	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	376132A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00
Total 376132A:											
10/13	10/10/2013	89219	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	376357A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 376357A:											
10/13	10/10/2013	89220	257	FOREST OFFICE EQUIP	CARDSTOCK	9890	1	1000-424-20-46	SUPPLIES-GENERAL	8.03	8.03
10/13	10/10/2013	89220	257	FOREST OFFICE EQUIP	CARDSTOCK	9890	2	1000-419-10-46	SUPPLIES-GENERAL	8.00	8.00
Total 9890:											
10/13	10/10/2013	89220	257	FOREST OFFICE EQUIP	COPIES - KYOCERA COPIER 7I	CC4839	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	139.61	139.61

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total CC4839:											
10/13	10/10/2013	89221	265	FRONTIER - IRREGULAR	257-1041 PMW ADMIN	1041 100513	1	7620-430-10-45	COMMUNICATIONS	272.82	272.82
Total 1041 100513:											
10/13	10/10/2013	89221	265	FRONTIER - IRREGULAR	257-1051 PMW STREETS	1051 100513	1	7620-430-10-45	COMMUNICATIONS	32.31	32.31
Total 1051 100513:											
10/13	10/10/2013	89222	946	GEORGE T. HALL CO. IN	REPLACE BLOWER	S1181394001	1	7110-430-42-43	TECHNICAL SVCS	2,581.84	2,581.84
Total S1181394001:											
10/13	10/10/2013	89223	6235		REFUND GAS DEPOSIT	10320200029	1	7401-2228-000	DEPOSITS-CUSTOMER	140.59	140.59
Total 10320200029:											
10/13	10/10/2013	89224	7644		REFUND WATER DEPOSIT	10509100002	1	7110-2228-000	DEPOSITS-CUSTOMER	14.32	14.32
Total 10509100002:											
10/13	10/10/2013	89225	1148	GREATAMERICA FINANC	COPIER LEASE 7/13 - 6/14	14283426	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	590.00	590.00
Total 14283426:											
10/13	10/10/2013	89226	298	HAT CREEK CONSTRUC	COLD MIX	S072032	1	7110-430-42-46	SUPPLIES-GENERAL	190.95	190.95
10/13	10/10/2013	89226	298	HAT CREEK CONSTRUC	COLD MIX	S072032	2	7401-430-62-46	SUPPLIES-GENERAL	190.95	190.95
10/13	10/10/2013	89226	298	HAT CREEK CONSTRUC	COLD MIX	S072032	3	2007-431-20-46	SUPPLIES-GENERAL	190.96	190.96
Total S072032:											
10/13	10/10/2013	89227	312	HISTORIC USA	8/13 COLLECTIONS, NET	092613	1	8401-2228-000	DEPOSITS PAYABLE	2,280.00	2,280.00
10/13	10/10/2013	89227	312	HISTORIC USA	5%FEE 8/13 COLLECTIONS	092613	2	8401-2228-000	DEPOSITS PAYABLE	120.00	120.00
10/13	10/10/2013	89227	312	HISTORIC USA	5%FEE 8/13 COLLECTIONS	092613	3	1000-415-10-34	REIMBURSEMENTS (HUSALAF	120.00-	120.00-
Total 092613:											
										2,280.00	2,280.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/10/2013	89228	7628	HOLT LOGGING	RETURN CONST WATER PERMI	100213	1	7110-2228-004	DEPOSITS-CONTR. METER/H	1,000.00	1,000.00
Total 100213:											
10/13	10/10/2013	89229	7640		REFUND WAQTER DEPOSIT	10224560024	1	7110-2228-000	DEPOSITS-CUSTOMER	23.55	23.55
Total 10224560024:											
10/13	10/10/2013	89230	1075	INDEPENDENT ELECTRI	MINI HEATER TOOLS	S101657784002	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	273.38	273.38
Total S101657784002:											
10/13	10/10/2013	89231	1362	IRON MOUNTAIN INFO. M	SHREDDING P/D	HTT2033	1	1000-421-10-44	DISPOSAL	54.21	54.21
Total HTT2033:											
10/13	10/10/2013	89232	335	J.W. WOOD CO INC	RAKE	S067103	1	7530-451-52-46	SUPPLIES-GENERAL	48.97	48.97
Total S067103:											
10/13	10/10/2013	89232	335	J.W. WOOD CO INC	COUPLING, PIPE, TEE	S067223	1	7401-430-62-46	SUPPLIES-GENERAL	156.76	156.76
Total S067223:											
10/13	10/10/2013	89232	335	J.W. WOOD CO INC	STRUT CLAMPS	S067240	1	7401-430-62-46	SUPPLIES-GENERAL	25.10	25.10
Total S067240:											
10/13	10/10/2013	89233	7636		REFUND GAS DEPOSIT	10320300021	1	7401-2228-000	DEPOSITS-CUSTOMER	175.78	175.78
Total 10320300021:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	LICENSE PLATE HOLDER	185302	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.01	9.01
Total 185302:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	BATTERY	185311	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	119.68	119.68

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 185319:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	CORE DEPOSIT CREDIT	185319	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	16.13-	16.13-
Total 185319:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	PLIERS LONG NOSE	185816	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	5.27	5.27
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	PLIERS LONG NOSE	185816	2	7110-430-42-46	SUPPLIES-SMALL TOOLS	5.26	5.26
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	PLIERS LONG NOSE	185816	3	7401-430-62-46	SUPPLIES-SMALL TOOLS	5.26	5.26
Total 185816:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	HEADLIGHT SWITCH, EVAP. CO	185861	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	227.39	227.39
Total 185861:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	SERPENTINE BELT	186062	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	34.71	34.71
Total 186062:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	BELT REMOVAL TOOL	186088	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	7.52	7.52
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	BELT REMOVAL TOOL	186088	2	7401-430-62-46	SUPPLIES-SMALL TOOLS	7.52	7.52
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	BELT REMOVAL TOOL	186088	3	2007-431-20-46	SUPPLIES-SMALL TOOLS	7.52	7.52
Total 186088:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	MANIFOLD GASKET	186090	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	44.38	44.38
Total 186090:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	186096	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	109.32	109.32
Total 186096:											
10/13	10/10/2013	89234	411	LASSEN MOTOR PARTS	LIFT SUPPORTS	186223	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	79.31	79.31
Total 186223:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/10/2013	89235	412	LASSEN REGIONAL SOLI	DUMP FEES	627398	1	2007-431-20-44	DISPOSAL	15.02	15.02
Total 627398:											
10/13	10/10/2013	89235	412	LASSEN REGIONAL SOLI	DUMP FEES	628673	1	2007-431-20-44	DISPOSAL	3.60	3.60
Total 628673:											
10/13	10/10/2013	89235	412	LASSEN REGIONAL SOLI	DUMP FEES	628702	1	2007-431-20-44	DISPOSAL	5.94	5.94
Total 628702:											
10/13	10/10/2013	89236	425	LES SCHWAB TIRE CENT	THRUST ANGLE ALIGNMENT	60400050816	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	56.25	56.25
Total 60400050816:											
10/13	10/10/2013	89236	425	LES SCHWAB TIRE CENT	FLAT TIRE ON FORK LIFT	60400054052	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	174.43	174.43
Total 60400054052:											
10/13	10/10/2013	89237	437	LMUD	AIRPORT VASI LIGHTS	10108 092413	1	7201-430-81-46	ELECTRICITY	90.59	90.59
Total 10108 092413:											
10/13	10/10/2013	89237	437	LMUD	LASSEN COLLEGE WELL #5	120270 093013	1	7110-430-42-46	ELECTRICITY	594.45	594.45
Total 120270 093013:											
10/13	10/10/2013	89237	437	LMUD	STREET LIGHTS	14039 100413	1	2007-431-60-46	ELECTRICITY	181.61	181.61
Total 14039 100413:											
10/13	10/10/2013	89237	437	LMUD	STREET LIGHTS	14041 100413	1	2007-431-60-46	ELECTRICITY	3,250.13	3,250.13
Total 14041 100413:											
10/13	10/10/2013	89237	437	LMUD	SOUTH ST - PUBLIC WORKS O	14590 093013	1	7620-430-10-46	ELECTRICITY	523.69	523.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
										523.69	523.69
										15.82	15.82
										15.82	15.82
										26.98	26.98
										26.98	26.98
										23.94	23.94
										23.94	23.94
										1,462.69	1,462.69
										21.23	21.23
										388.81	388.81
										388.81	388.81
										222.47	222.47
										222.47	222.47
										117.15	117.15
										10.00	10.00
										10.00	10.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/10/2013	89237	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 100413	1	2007-431-60-46	ELECTRICITY	201.87	201.87
Total 43511 100413:											
10/13	10/10/2013	89237	437	LMUD	N PINE & COOK - SCADA	44153 100413	1	7110-430-42-46	ELECTRICITY	12.98	12.98
Total 44153 100413:											
10/13	10/10/2013	89237	437	LMUD	MAIN & ALEXANDER	49496 092413	1	2007-431-60-46	ELECTRICITY	102.03	102.03
Total 49496 092413:											
10/13	10/10/2013	89237	437	LMUD	MAIN & FAIRFIELD	49497 092413	1	2007-431-60-46	ELECTRICITY	104.43	104.43
Total 49497 092413:											
10/13	10/10/2013	89237	437	LMUD	MAIN & JOHNSTONVILLE SIGN	48498 092413	1	2007-431-60-46	ELECTRICITY	124.59	124.59
Total 48498 092413:											
10/13	10/10/2013	89237	437	LMUD	RIVERSIDE & MAIN SIGNAL LIG	48499 092413	1	2007-431-60-46	ELECTRICITY	201.83	201.83
Total 48499 092413:											
10/13	10/10/2013	89237	437	LMUD	QUARRY ST STREET LIGHTS	49500 100413	1	2007-431-60-46	ELECTRICITY	54.65	54.65
Total 49500 100413:											
10/13	10/10/2013	89237	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 100413	1	2007-431-60-46	ELECTRICITY	151.82	151.82
Total 49501 100413:											
10/13	10/10/2013	89237	437	LMUD	AIRPORT LOT 5	51908 092413	1	7201-430-81-46	ELECTRICITY	10.00	10.00
Total 51908 092413:											
10/13	10/10/2013	89237	437	LMUD	AIRPORT HANGER 6	54333 092413	1	7201-430-81-46	ELECTRICITY	10.00	10.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 54333 092413:											
10/13	10/10/2013	89237	437	LMUD	SPRING RIDGE BL	55754 093013	1	7110-430-42-46	ELECTRICITY	485.95	485.95
Total 55754 093013:											
10/13	10/10/2013	89237	437	LMUD	AIRPORT OFFICE	7146 092413	1	7201-430-81-46	ELECTRICITY	394.22	394.22
Total 7146 092413:											
10/13	10/10/2013	89237	437	LMUD	AIRPORT GAS PUMP	7154 092413	1	7201-430-81-46	ELECTRICITY	19.13	19.13
Total 7154 092413:											
10/13	10/10/2013	89237	437	LMUD	WELL 1	7714 092413	1	7110-430-42-46	ELECTRICITY	25.15	25.15
Total 7714 092413:											
10/13	10/10/2013	89237	437	LMUD	AIRPORT HANGER 8	92715 092413	1	7201-430-81-46	ELECTRICITY	10.00	10.00
Total 92715 092413:											
10/13	10/10/2013	89237	437	LMUD	GEOHERMAL PUMP #1	9297 100413	1	7301-430-52-46	ELECTRICITY	49.74	49.74
Total 9297 100413:											
10/13	10/10/2013	89237	437	LMUD	RIVERSIDE PARK LIGHT	9501 093013	1	1000-452-20-46	ELECTRICITY	38.55	38.55
Total 9501 093013:											
10/13	10/10/2013	89237	437	LMUD	GEOHERMAL PUMP #2	9503 093013	1	7301-430-52-46	ELECTRICITY	27.86	27.86
Total 9503 093013:											
10/13	10/10/2013	89237	437	LMUD	GEOHERMAL HOSPITAL LANE	9963 093013	1	7301-430-52-46	ELECTRICITY	10.00	10.00
Total 9963 093013:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/10/2013	89238	7633		REFUND GAS DEPOSIT	10528100206	1	7401-2228-000	DEPOSITS-CUSTOMER	190.72	190.72
Total 10528100206:											
										190.72	190.72
10/13	10/10/2013	89239	452	MARTIN SECURITY SYST	PUBLIC WORKS MONTHLY MO	023159	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 023159:											
										40.00	40.00
10/13	10/10/2013	89240	843	MAS MODERN MARKETI	BADGE STICKERS	MM1097414	1	1000-422-10-48	MISCELLANEOUS	171.00	171.00
Total MM1097414:											
										171.00	171.00
10/13	10/10/2013	89241	467	METER VALVE & CONTR	WASHERS, BLINDS	6902	1	7401-430-62-46	SUPPLIES-GENERAL	45.37	45.37
Total 6902:											
										45.37	45.37
10/13	10/10/2013	89242	481	MISSION LINEN & UNIFO	PW LINEN SER 100113	250178034	1	7620-430-10-44	LINEN SERVICE	57.38	57.38
Total 250178034:											
										57.38	57.38
10/13	10/10/2013	89242	481	MISSION LINEN & UNIFO	GAS LINEN SER 100113	250178036	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250178036:											
										68.93	68.93
10/13	10/10/2013	89242	481	MISSION LINEN & UNIFO	WATER LINEN SER 100113	250178037	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250178037:											
										56.08	56.08
10/13	10/10/2013	89242	481	MISSION LINEN & UNIFO	STREET LINEN SER 100113	250178038	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250178038:											
										6.68	6.68
10/13	10/10/2013	89242	481	MISSION LINEN & UNIFO	PARKS LINEN SER 100113	250178039	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250178039:											
										12.83	12.83
10/13	10/10/2013	89242	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 100813	250179366	1	7620-430-10-44	LINEN SERVICE	57.76	57.76

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 250179366:											
10/13	10/10/2013	89242	481	MISSION LINEN & UNIFO	GAS LINEN SER 100813	250179367	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250179367:											
10/13	10/10/2013	89242	481	MISSION LINEN & UNIFO	WATER LINEN SER 100813	250179368	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250179368:											
10/13	10/10/2013	89242	481	MISSION LINEN & UNIFO	STREET LINEN SER 100813	250179369	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250179369:											
10/13	10/10/2013	89243	149	MOORE ROOFING	PATCH WORK ON ROOF	614	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	778.00	778.00
Total 614:											
10/13	10/10/2013	89244	488	MORNING GLORY	GOLF COURSE RESTURANT F	092613	1	7530-451-54-46	SUPPLIES GENERAL	70.25	70.25
Total 092613:											
10/13	10/10/2013	89244	488	MORNING GLORY	GOLF COURSE RESTURANT F	331739	1	7530-451-54-46	SUPPLIES GENERAL	251.92	251.92
Total 331739:											
10/13	10/10/2013	89245	510	NATIONAL METER & AUT	WATER RADIO & EMR WATER	S1048578001	1	7110-1410-005	INVENTORY - WATER METERS	178.60	178.60
Total S1048578001:											
10/13	10/10/2013	89246	563	POULSEN WELDING SHO	WALL TRUSSES	5308	1	7110-430-42-44	REPAIR AND MAINTENANCE-F	1,085.75	1,085.75
Total 5308:											
10/13	10/10/2013	89247	572	QUILL CORPORATION	DESKPAD	5857550	1	1000-422-10-46	SUPPLIES-GENERAL	14.48	14.48
Total 5857550:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/10/2013	89248	592	REYNOLDS & RAYMOND	AIR CONDITIONER SYSTEM	8083	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	115.06	115.06
Total 8083:											
10/13	10/10/2013	89249	7643		REFUND GAS DEPOSIT	10324102202	1	7401-2228-000	DEPOSITS-CUSTOMER	159.31	159.31
Total 10324102202:											
10/13	10/10/2013	89250	7637		REFUND GAS DEPOSIT	10100750000	1	7401-2228-000	DEPOSITS-CUSTOMER	140.59	140.59
Total 10100750000:											
10/13	10/10/2013	89251	1076	SIERRA COFFEE AND BE	PAW WATER SERVICE 10/2/13	41261	1	7620-430-10-46	SUPPLIES-GENERAL	27.40	27.40
Total 41261:											
10/13	10/10/2013	89252	7642		REFUND GAS DEPOSIT	10503450026	1	7401-2228-000	DEPOSITS-CUSTOMER	178.85	178.85
Total 10503450026:											
10/13	10/10/2013	89253	674	SUNRISE ENVIRONMENT	MAGIC GLIDE	30141	1	1000-422-10-46	SUPPLIES-JANITORIAL	420.11	420.11
Total 30141:											
10/13	10/10/2013	89254	1265	SUSANVILLE PAINT CEN	PAINT FOR FIRE DEPARTMENT	12448	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	39.18	39.18
Total 12448:											
10/13	10/10/2013	89254	1265	SUSANVILLE PAINT CEN	PAINT FOR FIRE DEPARTMENT	12500	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	23.63	23.63
Total 12500:											
10/13	10/10/2013	89255	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1502	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1502:											
10/13	10/10/2013	89256	7645		REFUND GAS DEPOSIT	10307200019	1	7401-2228-000	DEPOSITS-CUSTOMER	77.61	77.61

Check Issue Dates: 10/10/2013 - 10/10/2013

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10307200019:											
10/13	10/10/2013	89257	712	TNS TRUCKING CO	CONCRETE	895	1	2007-431-20-46	SUPPLIES-GENERAL	290.25	290.25
Total 895:											
10/13	10/10/2013	89257	712	TNS TRUCKING CO	DEICING CINDERS	904	1	2006-431-25-46	SUPPLIE - GENERAL	1,700.65	1,700.65
Total 904:											
10/13	10/10/2013	89258	722	TUM-A-LUM LUMBER CO	SHRINK GROUT	1310251073	1	3019-431-20-44	CONSTRUCTION SERVICE	17.57	17.57
Total 1310251073:											
10/13	10/10/2013	89258	722	TUM-A-LUM LUMBER CO	CONCRETE MIX	1310251855	1	2007-431-20-46	SUPPLIES-GENERAL	24.00	24.00
Total 1310251855:											
10/13	10/10/2013	89258	722	TUM-A-LUM LUMBER CO	SPEED BLOCKS, MIX CONCRE	1310252446	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	94.92	94.92
Total 1310252446:											
10/13	10/10/2013	89258	722	TUM-A-LUM LUMBER CO	RETURN BLOCKS	1310254045	1	7110-430-42-44	REPAIR AND MAINTENANCE-F	3.63-	3.63-
Total 1310254045:											
10/13	10/10/2013	89258	722	TUM-A-LUM LUMBER CO	SPEED CORNER BLOCK, REBA	1310254047	1	7110-430-42-44	REPAIR AND MAINTENANCE-F	12.65	12.65
Total 1310254047:											
10/13	10/10/2013	89258	722	TUM-A-LUM LUMBER CO	MORTAR MIX	1310254080	1	7110-430-42-44	REPAIR AND MAINTENANCE-F	25.61	25.61
Total 1310254080:											
10/13	10/10/2013	89259	7635		REFUND GAS DEPOSIT	1041680014	1	7401-2228-000	DEPOSITS-CUSTOMER	163.01	163.01
Total 1041680014:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	TAP TEES	65640791	1	7401-430-62-46	SUPPLIES-GENERAL	712.21	712.21
Total 65640791:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	WATER HEATER	65660879	1	7401-430-62-46	SUPPLIES-GENERAL	456.19	456.19
Total 65660879:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	ADAPTER, BUSHINGS	65664796	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	17.62	17.62
Total 65664796:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	PIPE	65666344	1	7110-430-42-46	SUPPLIES-GENERAL	52.68	52.68
Total 65666344:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	HUB CONN CAP	65667168	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	6.88	6.88
Total 65667168:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	TEFLON TAPE, SEALANTS, BAL	65667740	1	7401-430-62-46	SUPPLIES-GENERAL	64.67	64.67
Total 65667740:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	GAS MATCH	65667748	1	7401-430-62-46	SUPPLIES-GENERAL	40.07	40.07
Total 65667748:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	FITTINGS, TEES	65667758	1	7401-430-62-46	SUPPLIES-GENERAL	23.17	23.17
Total 65667758:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	CENTERING RING	65668662	1	7110-430-42-46	SUPPLIES-GENERAL	68.50	68.50
Total 65668662:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	HAMMER DRILL TOOL	65672267	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	214.25	214.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65672267:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	LIMIT SWITCHES	65672366	1	7401-430-62-46	SUPPLIES-GENERAL	87.42	87.42
Total 65672366:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	THERMOSTATS	65673981	1	7401-430-62-46	SUPPLIES-GENERAL	123.90	123.90
Total 65673981:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	REPAIR BANDS	65674364	1	7110-430-42-46	SUPPLIES-GENERAL	123.89	123.89
Total 65674364:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	FLEX LINES WITH VALVES, THE	65675384	1	7401-430-62-46	SUPPLIES-GENERAL	398.61	398.61
Total 65675384:											
10/13	10/10/2013	89260	770	WESTERN NEVADA SUP	RETURN WATER HEATER	CM65660879	1	7401-430-62-46	SUPPLIES-GENERAL	456.19-	456.19-
Total CM65660879:											
10/13	10/10/2013	89261	7631		REFUND GAS DEPOSIT	10507330006	1	7401-2228-000	DEPOSITS-CUSTOMER	90.68	90.68
Total 10507330006:											
10/13	10/10/2013	89262	784		TR EX :	100413	1	1000-421-10-45	TRAINING	213.50	213.50
Total 100413:											
Grand Totals:										59,761.74	59,761.74

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail

Check Voided = False

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/11/2013	89283	7162		REIM HOTEL		1	1000-411-10-45	TRAVEL	331.46	331.46
Total 101113:										331.46	331.46
Grand Totals:										331.46	331.46

Report Criteria:
 Report type: GL detail
 Check: Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/18/2013	89291	7647		REIM FOR PARTS	101813	1	7530-451-52-46	SUPPLIES-GENERAL	42.98	42.98
Total 101813:											
10/13	10/18/2013	89292	1422		PER DIEM	100913	1	1000-421-10-41	TEMPORARY EMPLOYEES	3,150.00	3,150.00
Total 100913:											
10/13	10/18/2013	89293	728	U S POSTMASTER	GAS BILLING POSTAGE	101813	1	7401-430-62-46	POSTAGE	374.45	374.45
10/13	10/18/2013	89293	728	U S POSTMASTER	WATER BILLING POSTAGE	101813	2	7110-430-42-46	POSTAGE	726.88	726.88
Total 101813:											
10/13	10/18/2013	89294	7362	WHEELER, TAMMY	CONTRACT G/C 10/2013	101013	1	7530-451-54-43	TECHNICAL SERVICES	1,500.00	1,500.00
10/13	10/18/2013	89294	7362	WHEELER, TAMMY	REIM BAR SALES 9/28/13	101013	2	7530-2205-008	RESTAURANT BAR SALES TO V	13.00	13.00
10/13	10/18/2013	89294	7362	WHEELER, TAMMY	REIM BAR SALES 9/16/13 & 9/30	101013	3	7530-2205-006	SALES TAX PAYABLE TO B.O.E.	235.09	235.09
10/13	10/18/2013	89294	7362	WHEELER, TAMMY	REIM GROCERY REST	101013	4	7530-451-54-46	SUPPLIES GENERAL	14.28	14.28
Total 101013:											
Grand Totals:										6,056.68	6,056.68

Report Criteria:
 Report type: GL detail
 Check: Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	ACETYLENE/OXYGEN	9020432464	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	50.58	50.58	
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	ACETYLENE/OXYGEN	9020432464	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	50.58	50.58	
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	ACETYLENE/OXYGEN	9020432464	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	50.60	50.60	
Total 9020432464:											151.76	151.76
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	OXYGEN	9020793381	1	7110-430-42-46	SUPPLIES-GENERAL	37.02	37.02	
Total 9020793381:											37.02	37.02
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	CHLORINE	9020842282	1	7110-430-42-46	SUPPLIES-GENERAL	380.07	380.07	
Total 9020842282:											380.07	380.07
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGE	9912983354	1	7110-430-42-46	SUPPLIES-GENERAL	63.00	63.00	
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGE	9912983354	2	7401-430-62-46	SUPPLIES-GENERAL	35.40	35.40	
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGE	9912983354	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	71.05	71.05	
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGE	9912983354	4	7110-430-42-44	REPAIR AND MAINTENANCE-V	71.05	71.05	
10/13	10/24/2013	89295	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9912983354	5	7401-430-62-44	REPAIR AND MAINT-VEHICLE	71.05	71.05	
Total 9912983354:											311.55	311.55
10/13	10/24/2013	89296	69	BEE LINE TRUCKING	BACKHOE RENTAL 9/213-9/27/	130927	1	7401-430-62-44	RENT & LEASES EQUIP & VEHI	1,920.00	1,920.00	
Total 130927:											1,920.00	1,920.00
10/13	10/24/2013	89297	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-091	1	8402-413-30-45	PRINTING AND BINDING	34.34	34.34	
10/13	10/24/2013	89297	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-091	2	8402-413-30-46	POSTAGE	15.00	15.00	
10/13	10/24/2013	89297	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-091	3	8402-413-30-45	COMMUNICATIONS	80.48	80.48	
10/13	10/24/2013	89297	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-091	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,000.00	3,000.00	
10/13	10/24/2013	89297	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-091	5	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,175.00	1,175.00	
10/13	10/24/2013	89297	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-091	6	8402-413-30-45	TRAVEL	130.01	130.01	
Total 2013-091:											4,434.83	4,434.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
10/13	10/24/2013	89297	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-092	1	8402-413-30-46	COMMUNICATIONS	62.32	62.32	
10/13	10/24/2013	89297	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-092	2	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,500.00	2,500.00	
10/13	10/24/2013	89297	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-092	3	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	3,088.75	3,088.75	
Total 2013-092:											5,651.07	5,651.07
10/13	10/24/2013	89298	7649		REFUND GAS DEPOSIT	10526950010	1	7401-2228-000	DEPOSITS-CUSTOMER	135.42	135.42	
Total 10526950010:											135.42	135.42
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	BULBS	282447	1	1000-452-20-46	SUPPLIES-GENERAL	91.88	91.88	
Total 282447:											91.88	91.88
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	CHROME	283010	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	7.25	7.25	
Total 283010:											7.25	7.25
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	TORCH TRIGGER	283986	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	29.01	29.01	
Total 283986:											29.01	29.01
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	STOKE OIL	283413	1	2007-431-20-46	SUPPLIES-GENERAL	22.76	22.76	
Total 283413:											22.76	22.76
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	PAINT	283507	1	2007-431-20-46	SUPPLIES-GENERAL	2.41	2.41	
Total 283507:											2.41	2.41
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	FASTENERS	283861	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	2.10	2.10	
Total 283861:											2.10	2.10
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	SCREWS	283917	1	7110-430-42-46	SUPPLIES-GENERAL	4.34	4.34	
Total 283917:											4.34	4.34
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	UTILITY LOCK	283970	1	1000-452-20-46	SUPPLIES-GENERAL	6.76	6.76	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 283970:								6.76	6.76
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	SPRAYER	284041	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	3.38	3.38
		Total 284041:								3.38	3.38
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	FITTING, COUPLER, WIRE	284043	1	7401-430-62-46	SUPPLIES-GENERAL	95.75	95.75
		Total 284043:								95.75	95.75
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	NUTSETTER	284235	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	6.28	6.28
		Total 284235:								6.28	6.28
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	CRACK SEALING	284236	1	2007-431-20-46	SUPPLIES-GENERAL	18.37	18.37
		Total 284236:								18.37	18.37
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	NYLON TIES	284252	1	7110-430-42-46	SUPPLIES-GENERAL	16.17	16.17
		Total 284252:								16.17	16.17
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	PADLOCK	284263	1	1000-452-20-46	SUPPLIES-GENERAL	15.47	15.47
		Total 284263:								15.47	15.47
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	FITTINGS,NYLON TIES	284289	1	7401-430-62-46	SUPPLIES-GENERAL	88.78	88.78
		Total 284289:								88.78	88.78
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	FASTENERS	284292	1	1000-452-20-46	SUPPLIES-GENERAL	2.34	2.34
		Total 284292:								2.34	2.34
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	DUCT TAPE	284305	1	2007-431-20-46	SUPPLIES-GENERAL	7.25	7.25
		Total 284305:								7.25	7.25

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/24/2013	89299	76	BILLINGTON ACE HARD	SOFTSIDED TOOL BOX	284308	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	40.62	40.62
Total 284308:											
10/13	10/24/2013	89300	1409	C&S COMPANIES	PAVE & DESIGN TAXIWAYS PE	0142511	1	7201-430-86-43	PROFESSIONAL SERVICES	1,534.25	1,534.25
Total 0142511:											
10/13	10/24/2013	89301	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110NORTH 100113	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total 110NORTH 100113:											
10/13	10/24/2013	89301	1307	C&S WASTE SOLUTIONS	470895 CIRCLE DR	470895CIRCLE 100113	1	7530-451-52-44	DISPOSAL	185.03	185.03
Total 470895CIRCLE 100113:											
10/13	10/24/2013	89301	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 100113	1	1000-417-10-44	DISPOSAL	153.73	153.73
Total SVL2 100113:											
10/13	10/24/2013	89301	1307	C&S WASTE SOLUTIONS	95 N WETHERLOW	SVL5 100113	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total SVL5 100113:											
10/13	10/24/2013	89301	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 100113	1	1000-421-10-44	DISPOSAL	92.52	92.52
Total SVL7 100113:											
10/13	10/24/2013	89302	118	CBC INNOVIS INC	MEMBERSHIP DUES	3275003577	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 3275003577:											
10/13	10/24/2013	89303	7648		REFUND WATER OVERPAYME	10209200000	1	9999-1001-001	CASH CLEARING - UTILITIES	75.86	75.86
Total 10209200000:											
10/13	10/24/2013	89304	148	COMPUTER LOGISTICS	100 HR SER CONTRACT RENE	61193	1	1000-1430-106	PREPAID COMPUTER HOURS	8,500.00	8,500.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 61193:											
10/13	10/24/2013	89305	156	CREATIVE FORMS & CO	LASER NOTICE OF DELIQUENC	112188	1	7401-430-62-46	SUPPLIES-GENERAL	389.83	389.83
10/13	10/24/2013	89305	156	CREATIVE FORMS & CO	LASER NOTICE OF DELIQUENC	112188	2	7110-430-42-46	SUPPLIES-GENERAL	389.83	389.83
Total 112188:											
10/13	10/24/2013	89305	156	CREATIVE FORMS & CO	LASER UTILITY BILLS	112190	1	7110-430-42-46	SUPPLIES-GENERAL	755.81	755.81
10/13	10/24/2013	89305	156	CREATIVE FORMS & CO	LASER UTILITY BILLS	112190	2	7401-430-62-46	SUPPLIES-GENERAL	755.81	755.81
Total 112190:											
10/13	10/24/2013	89305	156	CREATIVE FORMS & CO	W2, 1099, ENVELOPES	112342	1	1000-415-10-46	SUPPLIES-GENERAL	207.04	207.04
Total 112342:											
10/13	10/24/2013	89306	161	CSK AUTO INC	AIR FILTER	2740273094	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	45.10	45.10
Total 2740273094:											
10/13	10/24/2013	89306	161	CSK AUTO INC	REFLEX SHOCK	2740273153	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	116.44	116.44
Total 2740273153:											
10/13	10/24/2013	89307	1145	CUSTOMER TALK PRINT	8 T SHIRTS	5282	1	1000-452-20-42	UNIFORM ALLOWANCE	167.70	167.70
Total 5282:											
10/13	10/24/2013	89308	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	445725	1	7530-451-54-46	SUPPLIES GENERAL	24.00	24.00
Total 445725:											
10/13	10/24/2013	89309	174	DATEMA, STEVEN K.	AIRPORT MANAGER 7/1/13 - 6/8	100213	1	7201-430-81-43	TECHNICAL SVCS	1,870.60	1,870.60
Total 100213:											
10/13	10/24/2013	89310	184	DEPARTMENT OF JUSTI	FINGERPRINTS - 3 EMPLOYEE	995353	1	1000-416-10-45	FINGERPRINTING SERVICES	64.00	64.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 995353:											
10/13	10/24/2013	89311	194	DIAMOND SAW SHOP IN	BLADES	12037	1	1000-452-20-46	SUPPLIES-GENERAL	8.58	8.58
Total 12037:											
10/13	10/24/2013	89311	194	DIAMOND SAW SHOP IN	BACKPACK BLOWER	12089	1	1000-452-20-47	MACHINERY AND EQUIPMENT	456.88	456.88
Total 12089:											
10/13	10/24/2013	89311	194	DIAMOND SAW SHOP IN	SPARK PLUGS	12146	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	62.08	62.08
Total 12146:											
10/13	10/24/2013	89312	1260	DIRECTV INC	G/C 9/17/13-1/16/13	21598495023	1	7530-451-52-45	COMMUNICATIONS	306.94	306.94
Total 21598495023:											
10/13	10/24/2013	89313	208	TR EX	TR EX	101713	1	1000-421-10-45	TRAINING	390.50	390.50
Total 101713:											
10/13	10/24/2013	89314	219	ED STAUB & SONS PETR	PROPANE:108.10 RESTURANT	0095291	1	7530-451-54-46	PROPANE	159.44	159.44
10/13	10/24/2013	89314	219	ED STAUB & SONS PETR	PROPANE:108.10 GOLF COURS	0095291	2	7530-451-52-46	PROPANE	68.33	68.33
Total 0095291:											
10/13	10/24/2013	89314	219	ED STAUB & SONS PETR	PROPANE 58.53 GAL AIRPORT	1210297	1	7201-430-81-46	PROPANE	142.28	142.28
Total 1210297:											
10/13	10/24/2013	89315	5248	REIM FOR CONF TRAVEL	REIM FOR CONF TRAVEL	093013	1	8402-413-30-45	TRAVEL	562.30	562.30
Total 093013:											
10/13	10/24/2013	89316	1412	ERGOMETRICS & APPLIE	TEST MATERIALS	116541	1	1000-411-40-46	POSTAGE	28.60	28.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 116541:											
10/13	10/24/2013	89317	238	FASTENAL COMPANY	HALF MASK, PART FILTER	55170	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	8.17	8.17
10/13	10/24/2013	89317	238	FASTENAL COMPANY	HALF MASK, PART FILTER	55170	2	7401-430-62-46	SUPPLIES-SMALL TOOLS	8.17	8.17
10/13	10/24/2013	89317	238	FASTENAL COMPANY	HALF MASK, PART FILTER	55170	3	7110-430-42-46	SUPPLIES-SMALL TOOLS	8.17	8.17
Total 55170:											
10/13	10/24/2013	89317	238	FASTENAL COMPANY	PARTS FOR AIR COMPRESSOR	55183	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	17.64	17.64
Total 55183:											
10/13	10/24/2013	89318	241	FEATHER PUBLISHING C	ORDNANCES 13-0992, 13-0993	PO#7596	1	1000-411-40-45	ADVERTISING	281.75	281.75
Total PO#7596:											
10/13	10/24/2013	89318	241	FEATHER PUBLISHING C	PUBLIC HEARING MITIGATION	PO#7591	1	1000-417-10-45	ADVERTISING	80.00	80.00
Total PO#7591:											
10/13	10/24/2013	89318	241	FEATHER PUBLISHING C	STATE CONTROLLERS AD	PO#7594	1	1000-417-10-45	ADVERTISING	205.80	205.80
Total PO#7594:											
10/13	10/24/2013	89319	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	376481A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 376481A:											
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-0315 AWOS AIRPORT	0315 101513	1	7201-430-81-45	COMMUNICATIONS	32.21	32.21
Total 0315 101513:											
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 DSL SERVICE	1000 100513	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 ADMIN FAX	1000 100513	2	1000-413-20-45	COMMUNICATIONS	.35	.35
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK	1000 100513	3	1000-411-40-45	COMMUNICATIONS	.36	.36
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 ADMIN	1000 100513	4	1000-413-20-45	COMMUNICATIONS	13.24	13.24
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK	1000 100513	5	1000-411-40-45	COMMUNICATIONS	8.96	8.96
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 FINANCE	1000 100513	6	1000-415-10-45	COMMUNICATIONS	8.96	8.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 COMM DEVELOPMEN	1000 100513	7	1000-419-10-45	COMMUNICATIONS	8.96	8.96
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 CITY HALL	1000 100513	8	1000-417-10-45	COMMUNICATIONS	114.81	114.81
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 WATER - DEBIT MACH	1000 100513	9	7110-430-42-45	COMMUNICATIONS	24.15	24.15
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1000 GAS - DEBIT MACHIN	1000 100513	10	7401-430-62-45	COMMUNICATIONS	24.15	24.15
Total 1000 100513:										348.94	348.94
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1033 PARKS	1033 100513	1	1000-452-20-45	COMMUNICATIONS	154.20	154.20
Total 1033 100513:										154.20	154.20
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1045 PMW ENGINEERING	1045 101513	1	7620-430-10-45	COMMUNICATIONS	43.03	43.03
Total 1045 101513:										43.03	43.03
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-1182 NAT GAS TELEMETRY	1182 101013	1	7401-430-62-45	COMMUNICATIONS	30.35	30.35
Total 1182 101013:										30.35	30.35
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	252-1182 WATER SCADA	21182 101013	1	7110-430-42-45	COMMUNICATIONS	290.79	290.79
Total 21182 101013:										290.79	290.79
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	252-4247 LASSEN CO AIR POLL	24247 101013	1	7620-430-10-45	COMMUNICATIONS	142.19	142.19
Total 24247 101013:										142.19	142.19
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-2520 GOLF COURSE	2520 100113	1	7530-451-52-45	COMMUNICATIONS	322.04	322.04
Total 2520 100113:										322.04	322.04
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-2845 DEBISROLL OVER	2845 101513	1	7620-430-10-45	COMMUNICATIONS	30.35	30.35
Total 2845 101513:										30.35	30.35
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-2960 HVAC/ELEVATOR LIN	2960 100513	1	1000-417-10-45	COMMUNICATIONS	30.35	30.35
Total 2960 100513:										30.35	30.35

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-3292 MUSEUM	3292 101013	1	1000-451-80-45	COMMUNICATION	74.55	74.55
Total 3292 101013:											
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-4725 CITY HALL FAX	4725 101513	1	1000-419-10-45	COMMUNICATIONS	19.48	19.48
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-4725 CITY HALL FAX	4725 101513	2	1000-415-10-45	COMMUNICATIONS	19.49	19.49
Total 4725 101513:											
10/13	10/24/2013	89320	265	FRONTIER - IRREGULAR	257-5603 POLICE	5603 101013	1	1000-421-10-45	COMMUNICATIONS	912.13	912.13
Total 5603 101013:											
10/13	10/24/2013	89321	7514		REFUND WATER DEPOSIT	10430700004	1	7110-2228-000	DEPOSITS-CUSTOMER	57.27	57.27
Total 10430700004:											
10/13	10/24/2013	89322	288		REIMBURSE HEALTH INS - SIC	102113	1	7610-2229-002	RETIREE SICK LEAVE BANK PA	436.50	436.50
Total 102113:											
10/13	10/24/2013	89323	1405	HARPER CPA, KEVIN W	PROFESSIONAL SER 9/13	101513	1	1000-415-10-43	PROFESSIONAL SVCS	5,490.00	5,490.00
Total 101513:											
10/13	10/24/2013	89324	312	HISTORIC USA	9/13 COLLECTIONS, NET	100813	1	8401-2228-000	DEPOSITS PAYABLE	933.00	933.00
10/13	10/24/2013	89324	312	HISTORIC USA	5%FEE 9/13 COLLECTIONS	100813	2	8401-2228-000	DEPOSITS PAYABLE	49.00	49.00
10/13	10/24/2013	89324	312	HISTORIC USA	5%FEE 9/13 COLLECTIONS	100813	3	1000-415-10-34	REIMBURSEMENTS (HUSALAF	49.00-	49.00-
Total 100813:											
10/13	10/24/2013	89325	5581		REFUND GAS DEPOSIT	10313010120	1	7401-2228-000	DEPOSITS-CUSTOMER	135.87	135.87
Total 10313010120:											
10/13	10/24/2013	89326	1075	INDEPENDENT ELECTRI	METER VALVE	S101679729001	1	7401-430-62-46	SUPPLIES-GENERAL	452.87	452.87
Total S101679729001:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 186930:										12.36	12.36
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	COUPLERS	187113	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	6.76	6.76
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	COUPLERS	187113	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.76	6.76
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	COUPLERS	187113	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	6.77	6.77
Total 187113:										20.29	20.29
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	CRACK SEALER	187122	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	4.64	4.64
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	CRACK SEALER	187122	2	7620-430-10-46	SUPPLIES-SMALL TOOLS	5.05	5.05
Total 187122:										9.69	9.69
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	FUEL, OIL FILTER	187175	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	27.21	27.21
Total 187175:										27.21	27.21
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	OIL PUMP	187202	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	55.84	55.84
Total 187202:										55.84	55.84
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	FUEL, OIL AIR FILTER	187293	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	87.94	87.94
Total 187293:										87.94	87.94
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	AIR FILTER	187308 102113	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	37.43-	37.43-
Total 187308 102113:										37.43-	37.43-
10/13	10/24/2013	89333	411	LASSEN MOTOR PARTS	GEAR WRENCH	187379	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	30.04	30.04
Total 187379:										30.04	30.04
10/13	10/24/2013	89334	412	LASSEN REGIONAL SOLI	DUMP FEES	628065	1	1000-452-20-44	DISPOSAL	1.71	1.71
Total 628065:										1.71	1.71
10/13	10/24/2013	89334	412	LASSEN REGIONAL SOLI	DUMP FEES	628856	1	2007-431-20-44	DISPOSAL	6.21	6.21

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 628856:								6.21	6.21
10/13	10/24/2013	89334	412	LASSEN REGIONAL SOLI	DUMP FEES	628887	1	2007-431-20-44	DISPOSAL	15.29	15.29
		Total 628887:								15.29	15.29
10/13	10/24/2013	89334	412	LASSEN REGIONAL SOLI	DUMP FEES	628969	1	2007-431-20-44	DISPOSAL	7.48	7.48
		Total 628969:								7.48	7.48
10/13	10/24/2013	89334	412	LASSEN REGIONAL SOLI	DUMP FEES	628981	1	2007-431-20-44	DISPOSAL	8.86	8.86
		Total 628981:								8.86	8.86
10/13	10/24/2013	89334	412	LASSEN REGIONAL SOLI	DUMP FEES	628984	1	2007-431-20-44	DISPOSAL	10.44	10.44
		Total 628984:								10.44	10.44
10/13	10/24/2013	89334	412	LASSEN REGIONAL SOLI	DUMP FEES	629084	1	2007-431-20-44	DISPOSAL	54.91	54.91
		Total 629084:								54.91	54.91
10/13	10/24/2013	89334	412	LASSEN REGIONAL SOLI	DUMP FEES	629830	1	2007-431-20-44	DISPOSAL	9.22	9.22
		Total 629830:								9.22	9.22
10/13	10/24/2013	89334	412	LASSEN REGIONAL SOLI	DUMP FEES	629849	1	2007-431-20-44	DISPOSAL	9.92	9.92
		Total 629849:								9.92	9.92
10/13	10/24/2013	89335	413	LASSEN TIRE	TIRE TUB FIX	44672	1	2007-431-20-46	SUPPLIES-GENERAL	16.08	16.08
		Total 44672:								16.08	16.08
10/13	10/24/2013	89335	413	LASSEN TIRE	TIRE ROTATION #30	44692	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	35.00	35.00
		Total 44692:								35.00	35.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	10/13	10/24/2013	89335	413	LASSEN TIRE	TRAILER TIRES 2 #20		1000-452-20-44	MISC - REPAIR & MAINTENANC	261.34	261.34
										261.34	261.34
										Total 44869:	
	10/13	10/24/2013	89335	413	LASSEN TIRE	4 BALDISMOUNT/MOUNT #80		1000-421-10-44	VEHICLE - REPAIR & MAINTEN	635.96	635.96
										635.96	635.96
										Total 44897:	
	10/13	10/24/2013	89335	413	LASSEN TIRE	TIRE REPAIR BACKHOE		2007-431-20-44	REPAIR AND MAINTENANCE-V	75.00	75.00
										75.00	75.00
										Total 44898:	
	10/13	10/24/2013	89336	413	SUSANVILLE TOWING	OIL CHANGE #86		1000-421-10-44	VEHICLE - REPAIR & MAINTEN	336.96	336.96
										336.96	336.96
										Total 48941:	
	10/13	10/24/2013	89336	413	SUSANVILLE TOWING	OIL CHANGE IN P/U TOGGLE S		1000-421-10-44	VEHICLE - REPAIR & MAINTEN	89.48	89.48
										89.48	89.48
										Total 49026:	
	10/13	10/24/2013	89337	432	LEXIS NEXIS	ELECTRONIC LAW LIBRARY SV		1000-412-10-48	DUES AND MEMBERSHIPS	143.82	143.82
										143.82	143.82
										Total 1309214667:	
	10/13	10/24/2013	89338	7656		REFUND WATER DEPOSIT		7110-2228-000	DEPOSITS-CUSTOMER	8.30	8.30
										200.00	200.00
										Total 10507250030:	
	10/13	10/24/2013	89339	437	LMUD	JOHNSTONVILLE RD SPRINKLE		1000-452-30-46	ELECTRICITY	10.00	10.00
										10.00	10.00
										Total 10262 101613:	
	10/13	10/24/2013	89339	437	LMUD	66 N LASSSEN STREET		1000-452-20-46	ELECTRICITY	593.83	593.83
										593.83	593.83
										Total 2466 100413:	
	10/13	10/24/2013	89339	437	LMUD	N WEATHERLOW ST TENNIS C		1000-452-20-46	ELECTRICITY	10.00	10.00

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		Total 24661 100413:								10.00	10.00
10/13	10/24/2013	89339	437	LMUD	65 N WEATHERLOW ST PARK	2865 100413	1	1000-452-20-46	ELECTRICITY	70.75	70.75
		Total 2865 100413:								70.75	70.75
10/13	10/24/2013	89339	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 100413	1	1000-451-80-46	ELECTRICITY	20.07	20.07
		Total 2866 100413:								20.07	20.07
10/13	10/24/2013	89339	437	LMUD	65 N WEATHERLOW ST COMM	2867 100413	1	1000-452-20-46	ELECTRICITY	40.85	40.85
		Total 2867 100413:								40.85	40.85
10/13	10/24/2013	89339	437	LMUD	N WEATHERLOW ST TENNIS S	2870 100413	1	1000-452-20-46	ELECTRICITY	15.55	15.55
		Total 2870 100413:								15.55	15.55
10/13	10/24/2013	89339	437	LMUD	NORTH ST PARK LITES MEM FI	2873 100413	1	1000-452-20-46	ELECTRICITY	16.63	16.63
		Total 2873 100413:								16.63	16.63
10/13	10/24/2013	89339	437	LMUD	SKYLINE DR WELL 4	29931 101013	1	7110-430-42-46	ELECTRICITY	69.80	69.80
		Total 29931 101013:								69.80	69.80
10/13	10/24/2013	89339	437	LMUD	115 N WEATHERLOW ST	43866 100413	1	1000-451-80-46	ELECTRICITY	67.77	67.77
		Total 43866 100413:								67.77	67.77
10/13	10/24/2013	89339	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 101013	1	7110-430-42-46	ELECTRICITY	14.33	14.33
		Total 44298 101013:								14.33	14.33
10/13	10/24/2013	89339	437	LMUD	PAUTE LN SCADA	44316 101013	1	7110-430-42-46	ELECTRICITY	12.71	12.71
		Total 44316 101013:								12.71	12.71

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/24/2013	89339	437	LMUD	BAGWELL SPRINGS - SCADA	45542 101013	1	7110-430-42-46	ELECTRICITY	18.68	18.68
Total 45542 101013:											
10/13	10/24/2013	89339	437	LMUD	WELL #3	4559 101613	1	7110-430-42-46	ELECTRICITY	2,874.50	2,874.50
Total 4559 101613:											
10/13	10/24/2013	89339	437	LMUD	600 NEVADA ST	54585 100413	1	2022-463-30-46	ELECTRICITY	10.00	10.00
Total 54585 100413:											
10/13	10/24/2013	89339	437	LMUD	NORTH ST PARK LITES MEM FI	9283 100413	1	1000-452-20-46	ELECTRICITY	188.58	188.58
Total 9283 100413:											
10/13	10/24/2013	89339	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 100413	1	1000-466-30-46	ELECTRICITY	10.00	10.00
Total 94811 100413:											
10/13	10/24/2013	89340	7658		REFUND GAS DEPOSIT	1052486006	1	7401-2228-000	DEPOSITS-CUSTOMER	25.14	25.14
Total 1052486006:											
10/13	10/24/2013	89341	467	METER VALVE & CONTR	GAS METER	6938	1	7401-430-62-46	SUPPLIES-GENERAL	1,895.41	1,895.41
Total 6938:											
10/13	10/24/2013	89341	467	METER VALVE & CONTR	GREEN SPRING, ORIFICE	6970	1	7401-430-62-46	SUPPLIES-GENERAL	56.91	56.91
Total 6970:											
10/13	10/24/2013	89342	7655		REFUND WATER DEPOSIT	1012726001	1	7110-2228-000	DEPOSITS-CUSTOMER	16.23	16.23
Total 1012726001:											
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	PARKS LILNEN SER 100813	250179370	1	1000-452-20-44	LINEN SERVICES	12.83	12.83

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		Total 250179370:								12.83	12.83
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	720 SOUTH ST 101513	250180680	1	7620-430-10-44	LINEN SERVICE	57.00	57.00
		Total 250180680:								57.00	57.00
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	GAS LINEN SER 101513	250180682	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
		Total 250180682:								68.93	68.93
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	WATER LINEN SER 101513	250180683	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
		Total 250180683:								56.08	56.08
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	STREET LINEN SER 101513	250180684	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
		Total 250180684:								6.68	6.68
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	PARKS LINEN SER 101513	250180685	1	1000-452-20-44	LINEN SERVICES	129.43	129.43
		Total 250180685:								129.43	129.43
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	720 SOUTH ST 102213	250181986	1	7620-430-10-44	LINEN SERVICE	57.00	57.00
		Total 250181986:								57.00	57.00
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	GAS LINEN SER 102213	250181987	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
		Total 250181987:								68.93	68.93
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	WATER LINEN SER 102213	250181988	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
		Total 250181988:								56.08	56.08
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	STREET LINEN SER 102213	250181989	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
		Total 250181989:								6.68	6.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	PARKS LINEN SER 102213	250181990	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250181990:											
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	TOWELS	S555668	1	7401-430-62-46	SUPPLIES-GENERAL	17.92	17.92
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	TOWELS	S555668	2	7110-430-42-46	SUPPLIES-GENERAL	17.92	17.92
10/13	10/24/2013	89343	481	MISSION LINEN & UNIFO	TOWELS	S555668	3	2007-431-20-46	SUPPLIES-GENERAL	17.91	17.91
Total S555668:											
10/13	10/24/2013	89344	488	MORNING GLORY	GOLF COURSE RESTURANT F	331903B	1	7530-451-54-46	SUPPLIES GENERAL	166.65	166.65
Total 331903B:											
10/13	10/24/2013	89344	488	MORNING GLORY	GOLF COURSE RESTURANT F	332056	1	7530-451-54-46	SUPPLIES GENERAL	45.20	45.20
Total 332056:											
10/13	10/24/2013	89344	488	MORNING GLORY	GOLF COURSE RESTURANT F	332127A	1	7530-451-54-46	SUPPLIES GENERAL	25.47	25.47
Total 332127A:											
10/13	10/24/2013	89344	488	MORNING GLORY	GOLF COURSE RESTURANT F	332214A	1	7530-451-54-46	SUPPLIES GENERAL	164.23	164.23
Total 332214A:											
10/13	10/24/2013	89344	488	MORNING GLORY	GOLF COURSE RESTURANT F	332271A	1	7530-451-54-46	SUPPLIES GENERAL	35.50	35.50
Total 332271A:											
10/13	10/24/2013	89345	532	OLD DOMINION BRUSH	BEARING TAKE UPS	0048893	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	263.51	263.51
Total 0048893:											
10/13	10/24/2013	89346	1277		REIM HOTEL CHARGES	11813	1	1000-424-20-45	TRAVEL	101.18	101.18
Total 101813:											
10/13	10/24/2013	89347	544	PARDNER INC	FERTILIZER	033866	1	1000-452-21-46	SUPPLIES-GENERAL	72.56	72.56

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 033866:											
10/13	10/24/2013	89348	546	PAYLESS BUILDING SUP	METAL ROD	2453776	1	7401-430-62-46	SUPPLIES-GENERAL	40.95	40.95
Total 2453776:											
10/13	10/24/2013	89349	6447		REFUND WATER DEPOSIT	10410650010	1	7110-2228-000	DEPOSITS-CUSTOMER	24.81	24.81
10/13	10/24/2013	89349	6447		REFUND GAS DEPOSIT	10410650010	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10410650010:											
10/13	10/24/2013	89350	556	PITNEY BOWES	RED INK FOR POSTAGE MACHI	395370	1	1000-417-10-46	SUPPLIES-GENERAL	376.42	376.42
Total 395370:											
10/13	10/24/2013	89351	581	RAY MORGAN CO	OVERAGE P/D 7/13-9/13	507076	1	1000-421-10-44	RENT & LEASES EQUIP & VEHI	269.36	269.36
10/13	10/24/2013	89351	581	RAY MORGAN CO	UP AND DOWNSTAIRS 11/13 O	507076	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	660.11	660.11
Total 507076:											
10/13	10/24/2013	89352	1296	RENTAL GUYS	AERATOR	5106055	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	207.90	207.90
Total 5106055:											
10/13	10/24/2013	89353	7657		REFUND WATER DEPOSIT	10529850007	1	7110-2228-000	DEPOSITS-CUSTOMER	62.79	62.79
Total 10529850007:											
10/13	10/24/2013	89354	7650		REFUND GAS DEPOSIT	10432320307	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
10/13	10/24/2013	89354	7650		REFUND GAS OVERPAYMENT	10432320307	2	9999-1001-001	CASH CLEARING - UTILITIES	41.59	41.59
Total 10432320307:											
10/13	10/24/2013	89355	1361	SAFARILAND, LLC	PURCHASE OF CHIEF DOWNIN	113128952	1	1000-421-10-47	EQUIPMENT - SAFETY	548.26	548.26
Total 113128952:											
10/13	10/24/2013	89356	5004		REFUND WATER DEPOSIT	10225300013	1	7110-2228-000	DEPOSITS-CUSTOMER	35.58	35.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 10225300013:											35.58	35.58
10/13	10/24/2013	89357	628	SCORE	WORKERS COMP 4TH QTR 10/1	131488	1	7630-411-40-42	WORKERS' COMPENSATION	51,169.00	51,169.00	
Total 131488:											51,169.00	51,169.00
10/13	10/24/2013	89358	632	SEZZI CONCRETE & MAT	TOP DRESSING - GOLF COURS	35871	1	7530-451-52-46	SUPPLIES-GENERAL	1,796.68	1,796.68	
Total 35871:											1,796.68	1,796.68
10/13	10/24/2013	89358	632	SEZZI CONCRETE & MAT	TOP SAND - GOLF COURSE	35883	1	7530-451-52-46	SUPPLIES-GENERAL	1,799.54	1,799.54	
Total 35883:											1,799.54	1,799.54
10/13	10/24/2013	89359	1082	SIERRA CASCADE AGGR	11.62 Tons of Sand for the PARK	3765	1	1000-452-21-46	SUPPLIES-GENERAL	367.34	367.34	
Total 3765:											367.34	367.34
10/13	10/24/2013	89360	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 100913	41293	1	1000-417-10-46	SUPPLIES-GENERAL	34.65	34.65	
Total 41293:											34.65	34.65
10/13	10/24/2013	89360	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 102313	41330	1	1000-417-10-46	SUPPLIES-GENERAL	21.75	21.75	
Total 41330:											21.75	21.75
10/13	10/24/2013	89361	7646		REIM ELECTRICAL PANEL	093013	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00	
Total 093013:											100.00	100.00
10/13	10/24/2013	89362	654	SST OIL	PURCHASE OF 3000 GAL UNL.	184402	1	1000-1410-001	INVENTORIES-GASOLINE	14,104.82	14,104.82	
Total 184402:											14,104.82	14,104.82
10/13	10/24/2013	89363	5752		FUND WATER OVERPAYME	10244450005	1	9999-1001-001	CASH CLEARING - UTILITIES	4.04	4.04	
Total 10244450005:											4.04	4.04

Check Issue Dates: 10/24/2013 - 10/24/2013

Oct 24, 2013 09:18AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	10/13	10/24/2013	89364	664	STEVE'S PUMPS & WELL		1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	216.00	216.00
										216.00	216.00
										Total 4595:	
	10/13	10/24/2013	89365	873	SUSANVILLE FORD INC		1	2007-431-20-44	REPAIR AND MAINTENANCE-V	8.08	8.08
										8.08	8.08
										Total 30739:	
	10/13	10/24/2013	89366	1407	SUSANVILLE WEED ABA		1	1000-425-20-43	TECHNICAL SVCS	330.00	330.00
										330.00	330.00
										Total 1239:	
	10/13	10/24/2013	89366	1407	SUSANVILLE WEED ABA		1	1000-425-20-43	TECHNICAL SVCS	490.00	490.00
										490.00	490.00
										Total 1240:	
	10/13	10/24/2013	89367	7653	REFUND GAS DEPOSIT	10419950012	1	7401-2228-000	DEPOSITS-CUSTOMER	174.00	174.00
										174.00	174.00
										Total 10419950012:	
	10/13	10/24/2013	89368	712	TNS TRUCKING CO		1	2007-431-20-46	SUPPLIES-GENERAL	645.00	645.00
										645.00	645.00
										Total 9236:	
	10/13	10/24/2013	89368	712	TNS TRUCKING CO		1	2006-431-25-46	SUPPLIE - GENERAL	850.33	850.33
										850.33	850.33
										Total 932:	
	10/13	10/24/2013	89369	7654	REFUND GAS OVERPAYMENT	10219450416	1	9999-1001-001	CASH CLEARING - UTILITIES	16.51	16.51
										16.51	16.51
										Total 10219450416:	
	10/13	10/24/2013	89370	7659	REFUND GAS DEPOSIT	10515500002	1	7401-2228-000	DEPOSITS-CUSTOMER	43.28	43.28
										43.28	43.28
										Total 10515500002:	
	10/13	10/24/2013	89371	722	TUM-A-LUM LUMBER CO		1	2007-431-20-46	SUPPLIES-GENERAL	37.14	37.14
										37.14	37.14

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1310258651:											
10/13	10/24/2013	89372	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL (DOWNST	238157556	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	296.33	296.33
10/13	10/24/2013	89372	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL (UPSTAIR	238157556	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.91	400.91
10/13	10/24/2013	89372	530	U.S. BANK EQUIPMENT F	COPIER - POLICE	238157556	3	1000-421-10-44	RENT & LEASES EQUIP & VEHI	174.32	174.32
Total 238157556:											
10/13	10/24/2013	89373	1017	UPS	SHIPPING	0000554R95413	1	7110-430-42-46	POSTAGE	13.13	13.13
Total 0000554R95413:											
10/13	10/24/2013	89373	1017	UPS	SHIPPING	0000554R95423	1	7110-430-42-46	POSTAGE	19.21	19.21
Total 0000554R95423:											
10/13	10/24/2013	89374	742	UPS STORE, THE	JOB APPLICATION COPIES	874	1	1000-416-10-46	SUPPLIES-GENERAL	793.65	793.65
Total 874:											
10/13	10/24/2013	89375	45	USA MOBILITY WIRELES	PAGER SERVICES PWV	W3501628J	1	7620-430-10-45	COMMUNICATIONS	129.29	129.29
Total W3501628J:											
10/13	10/24/2013	89376	1275	UTILITY SERVICES SOUT	DOT RESPONSE LETTER	20130008	1	7401-430-62-43	TECHNICAL SVCS	650.00	650.00
Total 20130008:											
10/13	10/24/2013	89377	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9712460282	1	7620-430-10-45	COMMUNICATIONS	444.21	444.21
10/13	10/24/2013	89377	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9712460282	2	1000-452-20-45	COMMUNICATIONS	28.29	28.29
10/13	10/24/2013	89377	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9712460282	3	1000-424-20-45	COMMUNICATIONS	5.88	5.88
Total 9712460282:											
10/13	10/24/2013	89378	1140	W.D. LEE CONSTRUCTIO	REPAIR GLULAM	4221	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	3,678.40	3,678.40
Total 4221:											
										3,678.40	3,678.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/24/2013	89379	1398	WAGE WORKS	MONTHLY SER FEE	125AIO273635	1	8403-2239-002	SECTION 125 - CITY	50.00	50.00
Total 125AIO273635:											
10/13	10/24/2013	89380	7651		REFUND GAS DEPOSIT	10219350221	1	7401-2228-000	DEPOSITS-CUSTOMER	147.17	147.17
Total 10219350221:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	METER SETTERS	65620838	1	7114-430-49-45	CONSTRUCTION SERVICES	11,742.56	11,742.56
Total 65620838:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	METER SETTERS	656582281	1	7110-430-42-46	SUPPLIES-GENERAL	1,378.97	1,378.97
Total 656582281:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	FLASHLITE,	65678024	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	8.00	8.00
Total 65678024:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	FLEX LINES	65678433	1	7401-430-62-46	SUPPLIES-GENERAL	174.95	174.95
Total 65678433:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	PIPE STRAPS, BUSHINGS	65682674	1	7401-430-62-46	SUPPLIES-GENERAL	112.53	112.53
Total 65682674:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	TUBING, BUSHING, ADAPTER	65683790	1	7401-430-62-46	SUPPLIES-GENERAL	127.90	127.90
Total 65683790:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	RINGS, END RINGS	65684596	1	7110-430-42-46	SUPPLIES-GENERAL	279.80	279.80
Total 65684596:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	AIR RELEASE	65684597	1	7301-430-52-46	SUPPLIES-GENERAL	166.35	166.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65684597:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	GASKETS, END RINGS, COUPLI	65688701	1	7110-430-42-46	SUPPLIES-GENERAL	296.83	296.83
Total 65688701:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	METER BOXES	65689377	1	7110-430-42-46	SUPPLIES-GENERAL	38.12	38.12
Total 65689377:											
10/13	10/24/2013	89381	770	WESTERN NEVADA SUP	METER SETTERS	CM65620838	1	7114-430-49-45	CONSTRUCTION SERVICES	2,923.14-	2,923.14-
Total CM65620838:											
10/13	10/24/2013	89382	7652		REFUND WATER DEPOSIT	10334200013	1	7110-2228-000	DEPOSITS-CUSTOMER	19.17	19.17
10/13	10/24/2013	89382	7652		REFUND GAS DEPOSIT	10334200013	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10334200013:											
Grand Totals:										147,079.04	147,079.04

Report Criteria:
 Report type: GL detail
 Check Voided = False

Report Criteria:

Transmittal checks included

Pay Period	Date	Journal	Code	Check	Issue Date	Check Number	Payee	ID	GL Account	Amount
10/11/2013	10/11/2013	CDPT		240	10/18/2013	240	CITY OF SUSANVILLE PA	1	7650-2203-1	6,987.13-
10/11/2013	10/11/2013	CDPT		240	10/18/2013	240	CITY OF SUSANVILLE PA	1	7650-2203-1	6,987.13-
10/11/2013	10/11/2013	CDPT		240	10/18/2013	240	CITY OF SUSANVILLE PA	1	7650-2203-1	2,116.42-
10/11/2013	10/11/2013	CDPT		240	10/18/2013	240	CITY OF SUSANVILLE PA	1	7650-2203-1	2,116.42-
10/11/2013	10/11/2013	CDPT		240	10/18/2013	240	CITY OF SUSANVILLE PA	1	7650-2203-1	16,674.58-
09/27/2013	10/18/2013	CDPT		241	10/18/2013	241	LABORERS TRUST FUND	9	7650-2203-1	913.50-
10/11/2013	10/18/2013	CDPT		241	10/18/2013	241	LABORERS TRUST FUND	9	7650-2203-1	1,038.50-
10/11/2013	10/18/2013	CDPT		241	10/18/2013	241	LABORERS TRUST FUND	9	7650-2203-1	57,950.00-
09/27/2013	10/18/2013	CDPT		89276	10/18/2013	89276	AFLAC	14	8403-2239-0	484.14-
10/11/2013	10/18/2013	CDPT		89276	10/18/2013	89276	AFLAC	14	8403-2239-0	152.85-
10/11/2013	10/18/2013	CDPT		89276	10/18/2013	89276	AFLAC	14	8403-2239-0	484.14-
10/11/2013	10/18/2013	CDPT		89278	10/18/2013	89278	CA STATE DISBURSEME	26	7650-2203-0	184.61-
10/11/2013	10/18/2013	CDPT		89278	10/18/2013	89278	CA STATE DISBURSEME	35	7650-2203-0	247.38-
10/11/2013	10/18/2013	CDPT		89279	10/18/2013	89279	CA STATE DISBURSEME	36	7650-2203-0	103.84-
10/11/2013	10/18/2013	CDPT		89280	10/18/2013	89280	EMPLOYMENT DEV DEP	7	7650-2203-1	1,387.70-
10/11/2013	10/18/2013	CDPT		89281	10/18/2013	89281	EMPLOYMENT DEV DEP	6	7650-2203-1	5,122.89-
09/27/2013	10/18/2013	CDPT		89282	10/18/2013	89282	GOLDEN ONE CREDIT U	12	7650-2203-0	513.50-
10/11/2013	10/18/2013	CDPT		89282	10/18/2013	89282	GOLDEN ONE CREDIT U	12	7650-2203-0	513.50-
10/11/2013	10/18/2013	CDPT		89283	10/18/2013	89283	JEFFERSON PILOT FINA	22	7650-2203-1	125.67-
10/11/2013	10/18/2013	CDPT		89283	10/18/2013	89283	JEFFERSON PILOT FINA	22	7650-2203-1	184.50-
10/11/2013	10/18/2013	CDPT		89283	10/18/2013	89283	JEFFERSON PILOT FINA	22	7650-2203-1	10.25
10/11/2013	10/18/2013	CDPT		89283	10/18/2013	89283	JEFFERSON PILOT FINA	22	7650-2203-1	4.10
10/11/2013	10/18/2013	CDPT		89284	10/18/2013	89284	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
09/27/2013	10/18/2013	CDPT		89285	10/18/2013	89285	NEW IMAGE RACQUETB	30	7650-2203-0	115.00-
10/11/2013	10/18/2013	CDPT		89285	10/18/2013	89285	NEW IMAGE RACQUETB	30	7650-2203-0	115.00-
09/27/2013	10/18/2013	CDPT		89286	10/18/2013	89286	OPERATING ENGINEERS	11	7650-2203-0	544.50-
10/11/2013	10/18/2013	CDPT		89286	10/18/2013	89286	OPERATING ENGINEERS	11	7650-2203-0	544.50-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	10,708.92-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	6,670.18-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	3,920.76-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	211.69-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	161.68-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	156.56-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	69.81-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	73.63-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	342.80-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	342.80-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	154.43-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	161.45-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	15.00-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	5,097.71-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	1,316.51-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	2,295.73-
10/11/2013	10/18/2013	CDPT		89287	10/18/2013	89287	P.E.R.S.	8	7650-2203-1	32.00-
09/27/2013	10/18/2013	CDPT		89288	10/18/2013	89288	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96-
10/11/2013	10/18/2013	CDPT		89288	10/18/2013	89288	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94-
10/11/2013	10/18/2013	CDPT		89289	10/18/2013	89289	UPFC, LOCAL 792	10	7650-2203-1	1,903.50-
10/11/2013	10/18/2013	CDPT		89290	10/18/2013	89290	VALIC	4	7650-2203-0	2,787.05-
Grand Totals:										
49										
142,325.01-										

Report Criteria:
Transmittal checks included

Pay Period	Date	Journal Code	Check	Check Number	Payee	ID	GL Account	Amount
10/25/2013	10/29/2013	CDPT	242	89391	CITY OF SUSANVILLE PA	1	7650-2203-1	6,753.43
10/25/2013	10/29/2013	CDPT	242	89392	CITY OF SUSANVILLE PA	1	7650-2203-1	6,758.51
10/25/2013	10/29/2013	CDPT	242	89393	CITY OF SUSANVILLE PA	1	7650-2203-1	2,094.13
10/25/2013	10/29/2013	CDPT	242	89394	CITY OF SUSANVILLE PA	1	7650-2203-1	2,095.32
10/25/2013	10/29/2013	CDPT	242	89395	CITY OF SUSANVILLE PA	1	7650-2203-1	16,335.26
10/25/2013	10/29/2013	CDPT	89396	89391	CA STATE DISBURSEME	26	7650-2203-0	184.61
10/25/2013	10/29/2013	CDPT	89397	89392	CA STATE DISBURSEME	35	7650-2203-0	247.38
10/25/2013	10/29/2013	CDPT	89398	89393	CA STATE DISBURSEME	36	7650-2203-0	103.84
10/25/2013	10/29/2013	CDPT	89399	89394	EMPLOYMENT DEV DEP	7	7650-2203-1	1,397.31
10/25/2013	10/29/2013	CDPT	89400	89395	EMPLOYMENT DEV DEP	6	7650-2203-1	4,906.35
10/25/2013	10/29/2013	CDPT	89401	89396	NATIONWIDE RETIREME	5	7650-2203-0	125.00
10/25/2013	10/29/2013	CDPT	89402	89397	P.E.R.S.	8	7650-2203-1	9,405.09
10/25/2013	10/29/2013	CDPT	89403	89397	P.E.R.S.	8	7650-2203-1	6,703.49
10/25/2013	10/29/2013	CDPT	89404	89397	P.E.R.S.	8	7650-2203-1	3,463.46
10/25/2013	10/29/2013	CDPT	89405	89397	P.E.R.S.	8	7650-2203-1	211.69
10/25/2013	10/29/2013	CDPT	89406	89397	P.E.R.S.	8	7650-2203-1	161.68
10/25/2013	10/29/2013	CDPT	89407	89397	P.E.R.S.	8	7650-2203-1	156.56
10/25/2013	10/29/2013	CDPT	89408	89397	P.E.R.S.	8	7650-2203-1	61.49
10/25/2013	10/29/2013	CDPT	89409	89397	P.E.R.S.	8	7650-2203-1	65.30
10/25/2013	10/29/2013	CDPT	89410	89397	P.E.R.S.	8	7650-2203-1	342.80
10/25/2013	10/29/2013	CDPT	89411	89397	P.E.R.S.	8	7650-2203-1	342.80
10/25/2013	10/29/2013	CDPT	89412	89397	P.E.R.S.	8	7650-2203-1	151.10
10/25/2013	10/29/2013	CDPT	89413	89397	P.E.R.S.	8	7650-2203-1	228.63
10/25/2013	10/29/2013	CDPT	89414	89397	P.E.R.S.	8	7650-2203-1	15.00
10/25/2013	10/29/2013	CDPT	89415	89397	P.E.R.S.	8	7650-2203-1	4,747.46
10/25/2013	10/29/2013	CDPT	89416	89397	P.E.R.S.	8	7650-2203-1	1,159.11
10/25/2013	10/29/2013	CDPT	89417	89397	P.E.R.S.	8	7650-2203-1	2,307.19
10/25/2013	10/29/2013	CDPT	89418	89398	VALIC	4	7650-2203-0	2,712.05
Grand Totals:								
								73,236.04
								28

Reviewed by:

~~City Administrator~~
~~City Attorney~~

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Monthly summary report of revenues, expenditures and projected fund balances for September 2013.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The report as of September 30, 2013 is attached.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file monthly summary report.

ATTACHMENTS: Revenues, expenditures and fund balances report.

**REVENUES, EXPENDITURES AND FUND BALANCES REPORT
UNAUDITED**

					Unaudited
<i>s./Bob/fund Balances Report</i>					September
		6/30/13	YTD	YTD	Fund Balance
Fund #	Fund Title	Fund Balance	Revenue	Expenditures	as of 9/30/2013
100X	General Fund	2,179,300	450,529	1,051,807	1,578,022
2002	State COPS	38,340	(7)	27,814	10,519
2006	Snow Removal	0	11,595	510	11,085
2007	Streets	387,637	103,720	128,918	362,439
2010	Street Mitigation	43,186	4,914		48,100
2011	Police Mitigation	37,810	8,152		45,962
2012	Fire Mitigation	94,648	5,085		99,733
2013	Park Dedication	24,859	(28)		24,832
2014	State of CA - Prop 30/AB 109	24,674	28,273	24,674	28,273
2016	State Comm. Dev. Rev.FD	903,476	1,525	68,085	836,916
2017	State Economic Rev. FD	433,744	669		434,414
2018	Home Revolving Fund	764,214	332		764,546
2030	Traffic Safety	81,452	1,434		82,886
2031	Barry Creek Development	489	(0)		489
2033	Chestnut Street Culvert (was 3004)	25,237	(6)		25,231
2036	Skyline - Numa Signal	77,796	(18)		77,778
2037	Skyline Bicycle Lane	7,465	(2)		7,464
2038	Skyline - Rt 139 Signal	18,021	(4)		18,017
3019	STIP Rehab Project	149,583	528,786	441,092	237,276
3023	Prop 1B CIP	70,856		16,196	54,660
3025	Sierra Park Project CIP	104,837	6,178	3,025	107,990
4001	Miller Fletcher	962,867	4	23,444	939,428
4003	City Hall Debt Service	104,361	20,274	67,877	56,758
711X	Water Funds	1,796,646	626,038	788,347	1,634,338
7201	Airport	1,886,651	48,170	62,473	1,872,348
7301	Geothermal	506,797	23,178	9,101	520,875
740X	Natural Gas	(308,567)	302,466	804,141	(810,242)
7530	Golf Course	2,152,128	145,601	123,544	2,174,185
7610	OPEB	(174,803)	11,160		(163,643)
7620	PW Admin/Engineering	23,194	2,552	16,888	8,857
7630	Risk Management	647,824	104,370	262,219	489,975
8402	LAFCO	34,549	(7)	8,422	26,120
8404	Air Pollution	407,799	21,600	39,810	389,589
8405	Air Pollution - Carl Moyer	200,030	(74)	218,197	(18,241)
	TOTALS	13,707,103	2,456,460	4,186,584	11,976,979

Reviewed by:

 City Administrator
 City Attorney
 City Treasurer

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Treasurer's Report

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Attached for Council's review is the Treasurer's Report for the month of September 2013

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file the Treasurer's Report for the month of September 2013

ATTACHMENTS: Receipts and Disbursements Report
Pooled Cash and Investments Report

POOLED CASH & INVESTMENTS

September 30, 2013

POOLED CASH FUND	
Cash Clearing - Utilities	(104)
Cash Clearing-NSF Checks	327
Bank of America - Checking	241,290
LAIF	11,649,153
Total Cash & Investments	<u>11,890,666</u>

Pooled Cash Allocation:

General	1,131,650
General Fund Restricted	505,304
Special Revenue	1,356,548
Capital Projects	25,421
Debt Service	138,171
Enterprise:	
Airport	(2,902)
Geothermal	255,658
Golf Course	23,074
Natural Gas	3,248,511
Water	4,201,489
Internal Service	621,498
Trust & Agency	386,244
Total Cash & Inv. Allocations	<u>11,890,666</u>

CASH WITH FISCAL AGENTS

September 30, 2013

General	
Special Revenue	
Capital Projects	
Debt Service	257,270
Enterprise	2,446,191
Internal Service	
Trust & Agency	
Total Cash with Fiscal Agents	<u>2,703,462</u>
GRAND TOTAL	<u>14,594,127</u>

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 SEPTEMBER 30, 2013

COMBINED ACCOUNTS

9999-1001-001	CASH CLEARING - UTILITIES	(103.60)
9999-1001-003	CASH CLEARING - NSF CHECKS		326.72
9999-1011-001	B OF A # 08038-80200		241,289.69
9999-1030-001	LAIF		11,649,153.42
			<u>11,890,666.23</u>
	TOTAL COMBINED CASH AND INVESTMENTS		11,890,666.23
9999-1000-000	CLAIM ON CASH	(11,890,666.23)
			<u>.00</u>
	TOTAL UNALLOCATED CASH		<u>.00</u>

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE		30,755.84
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT		3,410.82
1004	ALLOCATION TO GF-PANCERA PLAZA		18,100.27
1005	ALLOCATION TO GF-RESERVE ACCOUNT		453,037.31
2002	ALLOCATION TO STATE COPS		8,476.34
2006	ALLOCATION TO SNOW REMOVAL		9,600.85
2007	ALLOCATION TO STREETS & HIGHWAYS		340,484.79
2010	ALLOCATION TO STREET MITIGATION		48,099.70
2011	ALLOCATION TO POLICE MITIGATION		45,263.67
2012	ALLOCATION TO FIRE MITIGATION		96,725.77
2013	ALLOCATION TO PARK DEDICATION FUND		24,830.80
2014	ALLOCATION TO STATE OF CA - PROP 30/AB 109		28,273.00
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND		119,984.53
2017	ALLOCATION TO STATE ECONOMIC REV FD		232,078.11
2018	ALLOCATION TO HOME REVOLVING FUND		190,866.98
2030	ALLOCATION TO TRAFFIC SAFETY		82,886.14
2031	ALLOCATION TO BARRY CREEK DEVELOPMENT		488.74
2033	ALLOCATION TO CHESTNUT STREET CULVERT		25,231.11
2036	ALLOCATION TO SKYLINE - NUMA SIGNAL		77,778.03
2037	ALLOCATION TO SKYLINE BICYCLE LANE		7,462.55
2038	ALLOCATION TO SKYLINE - RT 139 SIGNAL		18,017.27
3019	ALLOCATION TO STIP REHABILITATION PROJECT	(181,213.38)
3023	ALLOCATION TO PROP 1B IMPROVEMENTS		52,947.18
3025	ALLOCATION TO SIERRA PARK PROJECT		153,687.32
4001	ALLOCATION TO MARK ROOS SERIES B/92		81,412.33
4003	ALLOCATION TO CITY HALL		56,758.45
7111	ALLOCATION TO WATER RATE STABILIZATION FUND		3,000,000.00
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS		1,389,917.80
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND		1,807,075.00
7610	ALLOCATION TO OPEB		32,218.17
7630	ALLOCATION TO RISK MANAGEMENT FUND		460,527.69
7650	ALLOCATION TO PAYROLL		116,064.68
8401	ALLOCATION TO HUSA BUSINESS IMPROVE DIST		8,791.31
8402	ALLOCATION TO LAFCO		18,235.80
8403	ALLOCATION TO SEC 125 AFLAC		1,101.54
8404	ALLOCATION TO AIR POLLUTION		253,373.69
8405	ALLOCATION TO AIR POLLUTION-CARL MOYER		104,741.79

CITY OF SUSANVILLE
COMBINED CASH AND INVESTMENTS
SEPTEMBER 30, 2013

ALLOCATIONS TO RESTRICTED FUNDS	9,217,491.99
<u>UNRESTRICTED FUNDS</u>	
1000 ALLOCATION TO GENERAL FUND	1,131,650.04
7110 ALLOCATION TO WATER SYSTEM	(188,428.70)
7201 ALLOCATION TO AIRPORT	(2,901.61)
7301 ALLOCATION TO GEOTHERMAL UTILITY	255,657.55
7401 ALLOCATION TO NATURAL GAS	1,441,436.13
7530 ALLOCATION TO GOLF COURSE	23,073.76
7620 ALLOCATION TO PW ADMIN & ENGINEERING FUND	12,687.07
ALLOCATIONS TO UNRESTRICTED FUNDS	<u>2,673,174.24</u>
TOTAL ALLOCATIONS TO OTHER FUNDS	11,890,666.23
ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	(11,890,666.23)
ZERO PROOF IF ALLOCATIONS BALANCE	<u><u>.00</u></u>

RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	J/P Disbursement	Receipts	Balance
9/4/2013	9/3/2013			\$210,272.31
9/4/2013		(\$153.91)	\$78,095.10	\$288,213.50
9/4/2013			\$961.16	\$289,174.66
9/4/2013			\$7.00	\$289,181.66
9/4/2013			\$7.00	\$289,188.66
9/4/2013			\$7.00	\$289,195.66
9/4/2013			\$7.00	\$289,202.66
9/4/2013			\$15.56	\$289,218.22
9/4/2013			\$338.09	\$289,556.31
9/4/2013		(\$40.00)		\$289,516.31
9/4/2013		(\$10.00)		\$289,506.31
9/4/2013		(\$534.60)		\$288,971.71
9/4/2013		(\$725.55)		\$288,246.16
9/4/2013				\$288,246.16
9/4/2013			\$4,959.71	\$293,205.87
9/3/2013			\$935.79	\$294,141.66
9/3/2013		(\$95,055.69)		\$199,085.97
9/3/2013		(\$4,406.73)		\$194,679.24
9/3/2013		(\$31,731.66)		\$162,947.58
9/3/2013		(\$52,588.58)		\$110,359.00
9/3/2013				\$110,359.00
9/5/2013	9/4/2013		\$20,535.69	\$130,894.69
9/5/2013			\$1,303.89	\$132,198.58
9/5/2013			\$2,622.43	\$134,821.01
9/5/2013			\$195.62	\$135,016.63
9/5/2013			\$160,000.00	\$295,016.63
9/5/2013			\$1,990.73	\$297,007.36
9/5/2013			\$1,757.85	\$298,765.21
9/5/2013		(\$90.00)		\$298,675.21
9/6/2013	9/5/2013		\$20,412.26	\$319,087.47
9/6/2013			\$3,254.41	\$322,341.88
9/6/2013		(\$293,431.44)		\$28,910.44
9/9/2013	9/6/2013		\$23,381.15	\$52,291.59
9/9/2013			\$1,773.09	\$54,064.68
9/9/2013			\$277.25	\$54,341.93
9/10/2013	9/9/2013	(\$10.00)	\$38,868.47	\$93,200.40
9/10/2013		(\$9,948.21)		\$83,252.19
9/10/2013			\$859.69	\$84,111.88
9/10/2013			\$495.82	\$84,607.70
9/10/2013			\$639.84	\$85,247.54
9/10/2013			\$31.93	\$85,279.47
9/10/2013			\$62.64	\$85,342.11
9/10/2013			\$5,280.22	\$90,622.33
9/10/2013			\$1,714.63	\$92,336.96
9/10/2013			\$171.15	\$92,508.11
9/11/2013	9/10/2013		\$33,057.46	\$125,565.57
9/11/2013			\$2,602.37	\$128,167.94
9/12/2013	9/11/2013		\$12,660.84	\$140,828.78
9/12/2013			\$1,546.28	\$142,375.06
9/12/2013			\$436.22	\$142,811.28
9/12/2013		(\$101,050.52)		\$41,760.76
9/13/2013	9/12/2013	(\$16,489.21)	\$13,793.68	\$39,065.23
9/13/2013			\$168.66	\$39,233.89
9/13/2013			\$100.66	\$39,334.55
9/13/2013			\$271.86	\$39,606.41
9/13/2013			\$260,000.00	\$299,606.41
9/13/2013		(\$51.40)		\$299,555.01
9/13/2013		(\$30.00)		\$299,525.01
9/13/2013			\$1,877.87	\$301,402.88
9/13/2013			\$0.00	\$301,402.88
9/16/2013	9/13/2013		\$8,809.78	\$310,212.66
9/16/2013			\$1,521.70	\$311,734.36
9/17/2013	9/16/2013		\$59,593.13	\$371,327.49
9/17/2013			\$2,944.35	\$374,271.84
9/17/2013			\$297.10	\$374,568.94
9/18/2013	9/17/2013		\$18,882.09	\$393,451.03
9/18/2013		(\$2,035.78)		\$391,415.25

RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	J/P Disbursement	Receipts	Balance
9/18/2013		(\$98,356.38)		\$293,058.87
9/18/2013		(\$5,329.00)		\$287,729.87
9/18/2013		(\$32,538.55)		\$255,191.32
9/18/2013		(\$61,866.00)		\$193,325.32
9/18/2013		(\$59,150.06)		\$134,175.26
9/18/2013			\$2,423.39	\$136,598.65
9/18/2013			\$764.32	\$137,362.97
9/18/2013		(\$36,356.82)		\$101,006.15
9/19/2013	9/18/2013		\$16,658.92	\$117,665.07
9/19/2013			\$1,734.13	\$119,399.20
9/19/2013			\$848.89	\$120,248.09
9/20/2013	9/19/2013		\$693,685.84	\$813,933.93
9/20/2013			\$1,796.83	\$815,730.76
9/20/2013			\$1,004.10	\$816,734.86
9/23/2013	9/20/2013		\$8,719.83	\$825,454.69
9/23/2013			\$158.25	\$825,612.94
9/23/2013			\$639.39	\$826,252.33
9/23/2013			\$70.00	\$826,322.33
9/23/2013			\$150.00	\$826,472.33
9/23/2013			\$9.14	\$826,481.47
9/23/2013			\$242.55	\$826,724.02
9/23/2013			\$7,505.78	\$834,229.80
9/23/2013			\$7,890.98	\$842,120.78
9/23/2013			\$35,715.66	\$877,836.44
9/23/2013			\$350.00	\$878,186.44
9/23/2013		(\$5,158.54)		\$873,027.90
9/23/2013		(\$1,062.02)		\$871,965.88
9/23/2013		(\$32,487.50)		\$839,478.38
9/23/2013			\$1,384.79	\$840,863.17
9/24/2013	9/23/2013		\$18,770.30	\$859,633.47
9/24/2013			\$3,705.50	\$863,338.97
9/24/2013			\$396.05	\$863,735.02
9/25/2013	9/24/2013		\$16,868.30	\$880,603.32
9/25/2013			\$1,124.26	\$881,727.58
9/25/2013			\$109,442.75	\$991,170.33
9/25/2013		(\$242.50)		\$990,927.83
9/25/2013		(\$600,000.00)		\$390,927.83
9/25/2013			\$2,441.46	\$393,369.29
9/25/2013			\$793.20	\$394,162.49
9/25/2013			\$436.00	\$394,598.49
9/26/2013	9/25/2013	(\$564.75)	\$13,087.62	\$407,121.36
9/26/2013			\$140.04	\$407,261.40
9/26/2013			\$71.31	\$407,332.71
9/26/2013			\$118.03	\$407,450.74
9/26/2013			\$1,465.45	\$408,916.19
9/26/2013			\$198.85	\$409,115.04
9/26/2013		(\$202,384.80)		\$206,730.24
9/27/2013	9/26/2013	(\$49.16)	\$9,794.39	\$216,475.47
9/27/2013		(\$66.90)		\$216,408.57
9/27/2013			\$174.66	\$216,583.23
9/27/2013			\$1,787.27	\$218,370.50
9/27/2013			\$252.13	\$218,622.63
9/27/2013			\$368.08	\$218,990.71
9/30/2013	9/27/2013	(\$100.00)	\$17,589.60	\$236,480.31
9/30/2013			\$235.19	\$236,715.50
9/30/2013			\$1,910.12	\$238,625.62
10/1/2013	9/30/2013		\$20,896.97	\$259,522.59
10/1/2013		(\$30,091.87)		\$229,430.72
10/1/2013		(\$38,479.72)		\$190,951.00
10/1/2013				\$190,951.00
10/1/2013			\$270.22	\$191,221.22
10/1/2013		(\$1,274.70)		\$189,946.52
10/1/2013			\$86.75	\$190,033.27
10/1/2013			\$47,700.31	\$237,733.58
10/1/2013		(\$72.54)	\$2,995.80	\$240,656.84
10/1/2013			\$632.85	\$241,289.69

Reviewed by: ~~City Administrator~~
~~City Attorney~~

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Craig C. Platt, Public Works Director

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 13-4997 authorizing execution of an Airport Hangar Space Lease Agreement Hangar Owned by City, Lot #14 with Michael Guthrie beginning November 1, 2013 on a month to month basis

PRESENTED BY: Craig C. Platt, Public Works Director

SUMMARY: On October 29, 2013, Michael Guthrie came into the Public Works Offices and advised Staff that he would be storing his aircraft in the vacant space in City Hangar #14 beginning November 1, 2013 with the Airport Manager's approval and that he needed to execute the required Space Lease Agreement. The space lease Agreement has been retroactively dated to November 1, 2013 and will continue on a month to month basis. The current monthly space rent is \$130.00 per month.

FISCAL IMPACT: Revenue of \$130.00/month/\$1,560.00/year to Account Number 7201-430-81-3620.

ACTION

REQUESTED: Motion to adopt Resolution No. 13-4997 authorizing execution of an Airport Hangar Land Lease Agreement Hangar Owned by City, Lot #14 with Michael Guthrie beginning November 1, 2013 on a month to month basis

ATTACHMENTS: Resolution No. 13-4997
Airport Hangar Land Lease Agreement Hangar Owned By City, Lot #14

RESOLUTION NO. 13-4997
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING EXECUTION OF AN AIRPORT HANGAR SPACE LEASE
AGREEMENT HANGAR OWNED BY CITY, LOT #14 WITH MICHAEL GUTHRIE
BEGINNING NOVEMBER 1, 2013 AND CONTINUING ON A MONTH TO MONTH
BASIS

WHEREAS, Michael Guthrie has requested permission to rent a space in the City-Owned hangar on Lot #14 beginning November 1, 2013 for \$130.00/month to store his personal aircraft; and

WHEREAS, Michael Guthrie has executed an Airport Hangar Space Lease Agreement Hangar Owned by City, Lot #14 as required.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville authorizes the Mayor and City Clerk to execute an Airport Hangar Space Lease Agreement Hangar Owned by City, Lot #14 with Michael Guthrie beginning November 1, 2013 and continuing on a month to month basis for \$130.00/month.

APPROVED: _____
Rod E. De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of November, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter Talia, City Attorney

AIRPORT HANGAR SPACE LEASE AGREEMENT
HANGAR OWNED BY CITY

THIS LEASE, made this 1st day of November, 2013, between the CITY OF SUSANVILLE, a Municipal Corporation, organized and existing under the laws of the State of California, hereinafter referred to as "Lessor", and Michael Guthrie, of P.O. Box 270323, Susanville, CA 96127 (530 #A Howard Court), County of Lassen, State of California, hereinafter referred to as "Lessee", on the following terms and conditions:

1. Lessor does hereby lease to Lessee on a month to month basis, to and including date of termination of this Space Lease by Lessee or Lessor, space in that certain airport hangar owned by the City of Susanville, (hereinafter referred to as the "leased premises"), located on Lot #6 at the Susanville Municipal Airport, Lassen County, California, said space to be used for one airplane, to wit, Lessee's 1948 Cessna 170 #N2663V. The property upon which said airport hangar is situated is legally described as follows:

Lot Numbered 14 as said lot is shown upon that certain map entitled "Record of Survey for the City of Susanville of Susanville Municipal Airport Hangar Lots 13 thru 15," recorded in the Office of the County Recorder of the County of Lassen on January 16, 1973 in Book 9 of Maps on Page 28

at a monthly rental rate of One Hundred Thirty Dollars (\$130.00) per month, payable in advance, commencing November 1, 2013, and continuing monthly thereafter until date of termination of this Space Lease by Lessee or Lessor. Lessee is granted the unlimited lawful right of the ingress and egress from the aforesaid airport hangar. Lessor hereby reserves a utility easement, including but not limited to, the right to

construct, install, place and maintain utility lines for all customary utility services under, over, across, and through the leased premises at such locations as Lessor shall require.

2. Lessee shall use the space in the hangar for the storage of the herein described airplane owned or leased by Lessee and shall not use the space for storing any property other than aircraft. Lessee may, however, store nonaircraft personal property in said hangar, provided, however, that Lessee is in fact storing aircraft in the hangar and the storage of the nonaircraft personal property does not interfere with the storage of Lessee's or other tenant's aircraft in the hangar, nor with the ingress and egress of Lessee's or other tenant's aircraft to and from the hangar. Lessee shall not conduct any commercial or business activity on the leased premises without the prior written consent of Lessor.

3. Lessee hereby agrees that Lessee's interest herein is nontransferable, and this lease shall not be assigned by Lessee.

4. This lease does not confer upon the Lessee the right to infringe on any of the commercial or other rights granted to any other person by the City of Susanville, other than the rights hereunder. This lease is not a Fixed Base Operator Agreement.

5. Any holding over by Lessee past the term of this lease agreement shall not be deemed a renewal or extension of the term of this Agreement.

6. Lessee shall keep the airport hangar and property upon which it is situated free and clear of inflammable or combustible vegetation or other combustible materials.

7. Lessee may utilize no more than a 15 foot wide area extending immediately outside the hangar for the parking of authorized vehicles,

but not for storage.

8. Lessee covenants and agrees that in the event facilities are constructed, maintained, or otherwise operated on the said real property described in this lease, for a purpose for which a federal Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, DOT, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

9. Lessee further agrees and covenants that (1) no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such premises and the furnishing of services thereon, no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination, (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

10. That in the event of breach of the above nondiscrimination covenants, Lessor shall have the right to terminate the Lease and to reenter and repossess said Leased Premises and the facilities thereon, and hold the same as if said Lease had never been made or issued. This paragraph does not become effective until the procedures of 49 CFR Part 21 are followed and completed including expiration of appeal rights.

11. Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the Lessee and without interference or hindrance.

12. Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly-owned facilities of the airport, together with the right to direct and control all activities of the Lessee in this regard.

13. This Lease shall be subordinate to the provisions and requirements of any existing or further agreements between the Lessor and the United States, relative to the development, operation or maintenance of the airport.

14. There is hereby reserved to the Lessor, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the premises herein leased. This public right of flight shall include the right to cause in said airspace any noise inherent in the operation of any aircraft used for navigation or flight through the said airspace or landing at, taking off from or operation on the Susanville Municipal Airport.

15. Lessee agrees not to make use of the Leased Premises in any manner which might interfere with the landing and taking off of aircraft

from the Susanville Municipal Airport, or that would otherwise constitute a hazard.

16. Lessee shall not (except small quantities for Lessee's personal use only) use, store, or dispose on the leased premises any petroleum products, or any material or substances now or hereafter classified as hazardous or toxic under any federal, state, or local law, ordinance regulation, rule, or order which is now or at any time during the term of this Agreement applicable to the Leased Premises or Lessee's use and occupation thereof. Notwithstanding the foregoing, Lessor acknowledges and agrees that the presence of fuel, oil and grease located within the proper receptacles of any aircraft properly stored on the Leased Premises shall not be considered a violation of this section. Lessee hereby agrees to indemnify and hold Lessor harmless from any and all claims, demands, and causes of action, including costs and attorneys' fees, in connection with the defense of any claim, demand, or cause of action arising out of or resulting from any hazardous, toxic, or petroleum substance, material, or waste, unless caused by the intentional or otherwise tortious acts or omissions of the Lessor. Upon receiving notice of any such claim, demand, or cause of action, Lessee shall, at Lessee's sole cost and expense, immediately cure or commence to cure the problem by taking all action prescribed by applicable federal, state, and local laws, regulations, ordinances, and orders relating to the toxic, hazardous, or petroleum substance, material, or waste, including, but not limited to, the proper removal, disposal, and cleanup thereof.. Lessee's obligation to indemnify Lessor set forth in this paragraph shall survive the expiration or earlier termination of this Agreement.

17. This Lease and all the provisions hereof shall be subject to whatever right the United States Government now has or in the future may have or acquire, affecting the control, operation, regulation and taking over of said airport or the exclusive or non-exclusive use of the airport by the United States during the time of war or national emergency.

18. Lessee shall procure and maintain public liability/bodily injury insurance in the sum of \$150,000 per person, \$250,000 per occurrence, and \$100,000 property damage. A certificate of insurance evidencing such coverage shall be filed with the City Clerk of Lessor which shall name Lessor, its offices, agents, and employees as additional insured and guarantee at least ten (10) days advance notice to Lessor, in writing, of any cancellation or reduction of such insurance. Lessor reserves the right to require Lessee to increase said coverage limits should the same become reasonably necessary.

19. A breach by Lessee of any of the terms of this Agreement constitutes a default. In the event of a default, Lessor may at its option terminate Lessee's right to possession of the Leased Premises at any time by any lawful means, including, but not limited to, rights pursuant to California Code of Civil Procedure Section 1159 et seq., as the same may be amended from time to time. No act of Lessor other than by giving written notice to Lessee shall terminate this Agreement. In the event of termination of this Agreement by Lessor, Lessee shall immediately surrender possession of the Leased Premises to Lessor. In the event of termination of this Agreement, Lessor shall be entitled to recover the following amounts from Lessee:

- a. The amount of the unpaid rent accrued through the date of

termination of this Agreement;

b. The excess of the amount of rent which accrues between the date of termination of the Agreement and the date of the award over the amount of the loss of rent that Lessee proves could have reasonably been avoided;

c. The present value, on the date of the award, of the excess amount of rent which accrues between the date of the award and the expiration of the term of this Agreement over the amount of the loss of rent that Lessee proves could reasonably be avoided, with the present value computed by using an interest rate equal to that which comparable properties earn on the date of the award; and

d. Any other amount, including court costs, reasonable attorneys' fees, and costs of taking possession of and reletting the Leased Premises necessary to compensate Lessor for all detriment proximately caused by Lessee's default.

In addition to the foregoing rights, Lessor shall have all other rights set forth in this Agreement, including but not limited to the right to possession if the hangar space.

20. FAA Grant Assurances: Lessee acknowledges and agrees that Lessor has entered into certain Grant Agreements with the FAA, conditions of which require that all parties leasing property from Lessor agree to be bound by certain sponsor's assurances given by Lessor to the United States Government under the Airport and Airway Improvement Act of 1982, as the same may be amended from time to time. Accordingly, Lessee on behalf of itself, its heirs, personal representatives, successors, and assigns, as additional consideration for the lease of the Leased Premises

from Lessor, does hereby covenant and agree for the term of this Agreement to be bound by the provisions set forth on Exhibit "A" (Sponsors Assurances) attached hereto and incorporated herein by reference.

This Agreement shall be subordinate to the provisions and requirements of any existing or future agreement between Lessor and the United States government or any authorized agency thereof, by which Lessor obtains federally-owned surplus property or federal aid for the development, operation, and/or maintenance of the Airport. In the event that the FAA or any other federal agency requires modifications or changes in this Agreement as a condition for the granting of funds for the improvement of lands and improvements covered by its laws, rules, or regulations, Lessee agrees to consent to the amendments, modifications, revisions, supplements, or deletions of any of the terms, conditions, or requirements of this Agreement, as may be required to obtain such funds except, however, that in no event will Lessee be required, pursuant to this section, to agree to any increase in the rents or fees provided for in this Agreement. In the event Lessee refuses or fails to consent to the amendments, modifications, revisions, supplements, or deletions submitted to Lessee by Lessor pursuant to the provisions of this Section within thirty (30) days after receipt of the documents evidencing the changes, then this Agreement shall be deemed to be amended and/or modified to comply with said changes as though the documents had been signed by all parties.

21. In the event any action, suit or proceeding is brought to collect the rent, fees, charges, or billings due or to become due

hereunder, or any portion thereof, to take possession of the Leased Premises, and/or to enforce compliance with this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs.

22. Lessee shall occupy and use the Leased Premises only for the uses and purposes authorized herein. Lessor's grant of the privileges hereunder are not exclusive and Lessor reserves the right to lease other airport property and other space within the hangar described herein to other individuals and entities for the same uses and privileges granted hereby.

23. The property interest herein granted to Lessee may be subject to property taxation of the possessory interest created thereby, and, if created, Lessor by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Lessee shall be responsible for payment thereof. Lessee shall pay promptly all lawful taxes and assessments which may be levied by any federal, state, county, city or other tax levying body of any taxable interest of Lessee hereunder, whether on real or personal property of Lessee.

24. The terms hereof shall be binding on the heirs, administrators, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the said Lessor has caused this Lease to be executed by the Mayor and the Clerk, and the said Lessee has executed this Lease the day and year first above written.

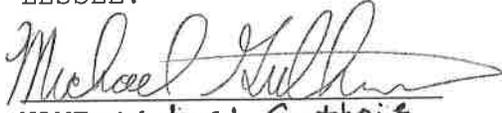
CITY OF SUSANVILLE, LESSOR

ROD E. DE BOER, MAYOR

ATTEST:

GWENNA MACDONALD, City Clerk

LESSEE:


NAME: Michael Guthrie



(If a corporation, a corporate resolution authorizing signature must be attached.)

Approved as to Form:

PETER TALIA
City Attorney

PART V
ASSURANCES
Airport and Planning Agency Sponsors

EXHIBIT A

A. General

1. These assurances shall be complied with in the performance of the following grant agreements:
 - a. Airport development, airport planning, and noise program implementation grants to airport sponsors.
 - b. Integrated airport system planning grants to planning agencies.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of the Airport and Airway Improvement Act of 1982 as amended by the Airport and Airway Safety and Capacity Expansion Act of 1987, or the Aviation Safety and Noise Abatement Act of 1979. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport and the term "sponsor" includes public agency sponsors and private sponsors.
3. These assurances also are required to be submitted as part of the project application by a sponsor which is both a public agency and a planning agency requesting funds for integrated airport system planning under the provisions of the Airport and Airway Improvement Act of 1982, as amended.
4. Upon acceptance of the grant offer by the sponsor, these assurances are incorporated in and become part of the grant agreement.

B. Duration and Applicability

1. Airport Development or Noise Program Implementation Projects Undertaken by a Public Agency Sponsor. The terms, conditions and assurances of the grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise program implementation project, or throughout the useful life of the project items installed within a facility under a noise program implementation project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the

duration of the assurance against exclusive rights or the terms, conditions, and assurances with respect to real property acquired with Federal funds. Furthermore, the duration of the Civil Rights assurance shall be as specified in the assurance.

2. Airport Development or Noise Program Implementation Projects Undertaken by a Private Sponsor. The preceding Paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of facilities developed or equipment acquired under an airport development or noise program implementation project shall be no less than ten (10) years from the date of the acceptance of Federal aid for the project.
3. Airport Planning Undertaken by a Sponsor. Unless otherwise specified in the grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions and assurances of the grant agreement shall remain in full force and effect during the life of the project.

C. Sponsor Certification. The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements: It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

Federal Legislation

- a. Federal Aviation Act of 1958 - 49 U.S.C. 1301, et seq.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq. 1/
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- d. Hatch Act - 5 U.S.C. 1501, et seq. 2/
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 - 42 U.S.C. 4601, et seq. 1/ 2/
- f. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f). 1/
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469C
- h. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a. 1/
- i. Rehabilitation Act of 1973 - 29 U.S.C. 794
- j. Civil Rights Act of 1964 - Title VI - 42 U.S.C.

- 2000d through d-4.
- k. Aviation Safety and Noise Abatement Act of 1979, 49 U.S.C. 2101, et seq.
 - l. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
 - m. Architectural Barriers Act of 1968 - 42 U.S.C. 4151, et seq. 1/
 - n. Airport and Airway Improvement Act of 1982, as amended 49 U.S.C. 2201, et seq.
 - o. Powerplant and Industrial Fuel Use Act of 1978 - Section 403 -42 U.S.C. 8373. 1/
 - p. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq. 1/
 - q. Copeland Antikickback Act - 18 U.S.C. 874 1/
 - r. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq. 1/
 - s. Endangered Species Act - 16 U.S.C. 668(a), et seq. 1/
 - t. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq. 2/

Executive Orders

Executive Order 12372 - Intergovernmental Review of Federal Programs

Executive Order 11246 - Equal Employment Opportunity

Federal Regulations

- a. 49 CFR Part 21 - Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- b. 49 CFR Part 23 - Participation by Minority Business Enterprise in Department of Transportation Programs.
- c. 49 CFR Part 24 - Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs.
- d. 49 CFR Part 27 - Non-Discrimination on the Basis of Handicap in Programs and Activities Receiving or Benefitting from Federal Financial Assistance.
- e. 49 CFR Part 29 - Debarments, Suspensions, and Voluntary Exclusions.
- f. 29 CFR Part 1 - Procedures for Predetermination of Wage Rates.

- g. 29 CFR Part 3 - Contractors or Subcontractors on Public Buildings or Public Works Financed in Whole or Part by Loans or Grants from U.S.
- h. 29 CFR Part 5 - Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction.
- i. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted Contracting Requirements).
- j. 14 CFR Part 150 - Airport Noise Compatibility Planning.

1/ These laws do not apply to planning projects.

2/ These laws do not apply to private sponsors.

Office of Management and Budget Circulars

- a. A-87 - Cost Principles Applicable to Grants and Contracts with State and Local Governments.*
- b. A-102 - Uniform Requirements for Assistance to State and Local Governments.*
- c. A-128 - Audits of State and Local Governments.

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in the grant agreement.

2. Responsibility and Authority of the Sponsor.

- a. Public Agency Sponsor: It has legal authority to apply for the grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- b. Private Sponsor: It has legal authority to apply for the grant and to finance and carry out the proposed project

and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative, and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with the application; and to provide such additional information as may be required.

3. Sponsor Fund Availability. It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under the grant agreement which it will own or control.
4. Good Title. It holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

* OMB Circulars A-87 and A-102 contain requirements for state and local governments receiving Federal assistance. Any requirement levied upon state and local governments by those two circulars shall also be applicable to private sponsors receiving Federal assistance under the Airport and Airway Improvement Act of 1982, as amended.

For noise program implementation projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in the grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. It will not sell, lease, encumber or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise program implementation project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in the grant agreement without approval by the

Secretary. If the transferee is found by the Secretary to be eligible under the Airport and Airway Improvement Act of 1982 to assume the obligations of the grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee, all of the terms, conditions and assurances contained in this grant agreement.

- c. For all noise program implementation projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise program implementation project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
 - d. For noise program implementation projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
 - e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
 - f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance with the Airport and Airway Improvement Act of 1982, the regulations and the terms, conditions and assurances in the grant agreement and shall insure that such arrangement also requires compliance therewith.
6. Consistency with Local Plans. The project is reasonably consistent with plans (existing at the time of submission of

this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport. For noise program implementation projects, other than land acquisition, to be carried out on property not owned by the airport and over which property another public agency has land use control or authority, the sponsor shall obtain from each such agency a written declaration that such agency supports that project and the project is reasonably consistent with the agency's plans regarding the property

7. Consideration of Local Interest. It has given fair consideration to the interest of communities in or near which the project may be located.
8. Consultation with Users. In making a decision to undertake any airport development project under the Airport and Airway Improvement Act of 1982, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.
9. Public Hearings. In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community. It shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary.
10. Air and Water Quality Standards. In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty (60) days after the project application has been received by the Secretary.
11. Local Approval. In projects involving the construction or extension of any runway at any general aviation airport located astride a line separating two (2) counties within a single state, it has received approval for the project from the governing body of all villages incorporated under the laws

of that state which are located entirely within five (5) miles of the nearest boundary of the airport.

12. Terminal Development Prerequisites. For projects which include terminal development at a public airport, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under Section 612 of the Federal Aviation Act of 1958 and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning or deplaning from aircraft other than air carrier aircraft.
13. Accounting System, Audit, and Recordkeeping Requirements.
 - a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of the grant, the total cost of the project in connection with which the grant is given or used, and the amount and nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
 - b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to the grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which the grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.
14. Minimum Wage Rates. It shall include, in all contracts in excess of \$2,000 for work on any projects funded under the grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a - 276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veterans Preference. It shall include, in all contracts for work on any projects funded under the grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to veterans of the Vietnam era and disabled veterans as defined in Section 515(c)(1) and (2) of the Airport and Airway Improvement Act of 1982. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.
16. Conformity to Plans and Specifications. It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and upon approval by the Secretary, shall be incorporated into this grant agreement. Any modifications to the approved plans, specifications, and schedules shall also be subject to approval by the Secretary and incorporation into the grant agreement.
17. Construction Inspection and Approval. It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms with the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.
18. Planning Projects. In carrying out planning projects:
 - a. It will execute the project in accordance with the approved program narrative contained in the project application or with modifications similarly approved.
 - b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
 - c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
 - d. It will make such material available for examination by

the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.

- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for nonaeronautical purposes must first be approved by the Secretary. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes.

In furtherance of this assurance, the sponsor will have in effect at all times arrangements for:

- (1) Operating the airport's aeronautical facilities whenever required; and
- (2) Promptly marking and lighting hazards resulting from airport conditions, including temporary

conditions; and

- (3) Promptly notifying airmen of any condition affecting aeronautical use of this airport.

Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise program implementation items that it owns or controls upon which Federal funds have been expended.
20. Hazard Removal and Mitigation. It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.
 21. Compatible Land Use. It will take appropriate action, including the adoption of zoning laws, to the extent reasonable, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce the compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.
 22. Economic Nondiscrimination.
 - a. It will make its airport available as an airport for public use on fair and reasonable terms and without unjust discrimination, to all types, kinds, and classes of aeronautical uses.
 - b. In any agreement, contract, lease or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will

insert and enforce provisions requiring the contractor

- (1) to furnish said services on a fair, equal, and not unjustly discriminatory basis to all users thereof, and
 - (2) to charge fair, reasonable, and not unjustly discriminatory prices for each unit or service, provided, that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at any airport owned by the sponsor shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
 - d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
 - e. Each air carrier using such airport (whether as a tenant, nontenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to transportation as are applicable to all such air carriers which make similar use of such airport and which utilize similar facilities, subject to reasonable classifications such as tenants or nontenants and signatory carriers and nonsignatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classifications or status.
 - f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
 - g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by

contractors or concessionaires of the sponsor under these provision.

- h. The sponsor may establish such fair, equal, and not unjustly discriminatory conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind, or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights. It will permit no exclusive right for the use of the airport by any persons providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply: (1) It would be unreasonably costly, burdensome, or impractical for more than one (1) fixed-based operator to provide such services, and (2) If allowing more than one (1) fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport.

It further agrees that it will not, either directly or indirectly, grant or permit any person, firm or corporation the exclusive right at the airport, or at any other airport now owned or controlled by it, to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under the Airport and Airway Improvement Act of 1982.

24. Fee and Rental Structure. It will maintain a fee and rental structure consistent with Assurances 22 and 23, for the facilities and services being provided to the airport users which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and

economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate base in establishing fees, rates, and charges for users of that airport.

25. Airport Revenue. If the airport is under the control of a public agency, all revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. Provided, however, that if covenants or assurances in debt obligations issued before September 3, 1982 by the owner or operator of the airport, or provisions enacted before September 3, 1982 in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
26. Reports and Inspections. It will submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request. For airport development projects, it will also make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreement, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request. For noise program implementation projects, it will also make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of the grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request.
27. Use of Government Aircraft. It will make available all of the facilities of the airport developed with Federal financial assistance and all those useable for landing and takeoff of aircraft to the United States for use by government aircraft in common with other aircraft at all times without charge, except, if the use by government aircraft is substantial, charge may be made for a reasonable share, proportional to

such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of government aircraft is three hundred (300) or more, or the gross accumulative weight of government aircraft using the airport (the total movements of government aircraft multiplied by gross weights of such aircraft) is in excess of five million (5,000,000) pounds.

28. Land for Federal Facilities. It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four (4) months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. It will keep up to date at all times an airport layout plan of the airport showing (1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto; (2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities; and (3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon. Such airport layout plan and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The

Sponsor will not make or permit any changes or alteration in the airport or in any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility, or efficiency of the airport.

- b. If a change or alteration in the airport or its facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities.

30. Civil Rights. It will comply with such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefitting from funds received from this grant. This assurance obligates the sponsor for the period during which Federal financial assistance is extended to the program, except where Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the sponsor or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits or (b) the period during which the sponsor retains ownership or possession of the property.

31. Disposal of Land.

- a. For land purchased under grant before, on, after December 30, 1987 for airport noise compatibility purposes, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States share of acquisition of such land will, at the discretion of the Secretary, 1) be paid to the Secretary for deposit in the Trust Fund or 2) be reinvested in an

approved noise compatibility project as prescribed by the Secretary.

- b. For land purchased for airport purposes (other than noise compatibility) under grant before, on, or after December 30, 1987, it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value. That portion of the proceeds of such disposition, which is proportionate to the United States share of the cost of acquisition of such land will be paid to the Secretary for deposit in the Trust Fund.
 - c. Disposition of such land under a. and b. above will be subject to the retention or reservation on any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with the operation of the airport.
32. Engineering and Design Services. It will award each contract, or subcontract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping, or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.
33. Foreign Market Restrictions. It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

Reviewed by: JH City Administrator
PMY City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Approving report on assessment and lien against certain real properties located within the City of Susanville

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: In accordance with Chapter 8.28 of the Susanville Municipal Code, City staff has abated the following properties due to fire hazard and rubbish nuisance:

- 1275 North Street APN: 103-244-08 \$335.00
- 1116 Mark Street APN: 103-231-08 \$225.00
- 355 N. Weatherlow Street APN: 103-231-13 \$300.00
- 80 Russell Avenue APN: 105-251-12 \$300.00
- Riverside Drive APN: 105-301-02 \$310.00
- 2415 River Street APN: 105-301-03 \$475.00
- 855 Plumas Street APN: 107-192-13 \$680.00
- End of Alexander adjacent to Sierra Street APN: 107-250-04 \$1,100.00

In addition to the cost of hiring a contractor to abate the property a \$200 administrative fee has been charged to each property to recover the cost of compliance with public hearing and notification procedures. Lien notices have been posted and the property owners have been notified via certified mail of the public hearing. Council approval is required to authorize the City Administrator to lien the properties to recover the costs incurred by the City.

FISCAL IMPACT: Total reimbursement of \$3,725.00 to City code enforcement budget

ACTION REQUESTED:

1. Open Public Hearing.
2. Receive staff report.
3. Solicit and receive public input.
4. Close Public Hearing
5. Motion to approve:

Resolution No. 13-4999 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 103-244-08 1275 North Street and confirming assessment and lien against said property;

Resolution No. 13-5000 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 103-231-08 1116 Mark Street and confirming assessment and lien against said property;

Resolution No. 13-5001 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 103-231-13 355 N. Weatherlow Street and confirming assessment and lien against said property;

Resolution No. 13-5002 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 103-251-12 80 Russell Avenue and confirming assessment and lien against said property;

Resolution No. 13-5003 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 105-301-02 Riverside Drive and confirming assessment and lien against said property;

Resolution No. 13-5004 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 105-301-03 2415 River Street and confirming assessment and lien against said property;

Resolution No. 13-5005 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 107-192-13 855 Plumas Street and confirming assessment and lien against said property;

Resolution No. 13-5006 approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 107-250-04 Alexander Street and confirming assessment and lien against said property.

ATTACHMENTS:

Susanville Municipal Code Chapter 8.28 Weed and Rubbish Abatement

- Resolution No. 13-4999
- Resolution No. 13-5000
- Resolution No. 13-5001
- Resolution No. 13-5002
- Resolution No. 13-5003
- Resolution No. 13-5004
- Resolution No. 13-5005
- Resolution No. 13-5006
- Lien Notices
- Abatement documentation

RESOLUTION NO. 13-4999
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
1275 NORTH STREET (APN 103-244-08) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 1275 North Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$335.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on November 6, 2013 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Secretary of the Department of Housing and Urban Development.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at 1275 North Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$335.00;
2. That the said assessment shall constitute and be a lien on the interest of Secretary of the Department of Housing and Urban Development in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing November 6, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-4999** was adopted at a regular meeting of the Susanville City Council held on the 6th day of November, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

1275 North Street (APN #103-244-08)

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF LASSEN, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTHERN LINE OF NORTH STREET, DISTANT THEREON S 72° 12' E, 350 FEET FROM THE EASTERN LINE OF ADELINE STREET, AS SHOWN ON THE OFFICIAL MAP OF ARNOLD ORCHARD ADDITION TO SUSANVILLE, FILED NOVEMBER 12, 1920, IN THE OFFICE OF THE LASSEN COUNTY RECORDER, THENCE PARALLEL WITH SAID LINE OF ADELINE STREET N 18° 56' EAST, 100.00 FEET THENCE PARALLEL WITH THE SAID LINE OF NORTH STREETS S 72° 12' E, 84.10 FEET TO THE WESTERLY LINE OF GRAND AVENUE, THENCE ALONG THE SAID WESTERLY LINE OF GRAND AVENUE S 28° 31' E, 93.05 FEET; THENCE S 22° 14' E 46.68 FEET TO THE SAID NORTH LINE OF NORTH STREET; AND THENCE ALONG THE SAID LINE OF SAID NORTH STREET N 72° 12' W 183.40 FEET TO THE POINT OF BEGINNING

BEING A PORTION OF THE SW1/4 OF THE NE ¼ OF SECTION 32, TOWNSHIP 30 NORTH, RANGE 12 EAST, MOUNT DIABLO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

1275 North Street (APN #103-244-08)

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF LASSEN, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTHERN LINE OF NORTH STREET, DISTANT THEREON S 72° 12' E, 350 FEET FROM THE EASTERN LINE OF ADELINE STREET, AS SHOWN ON THE OFFICIAL MAP OF ARNOLD ORCHARD ADDITION TO SUSANVILLE, FILED NOVEMBER 12, 1920, IN THE OFFICE OF THE LASSEN COUNTY RECORDER, THENCE PARALLEL WITH SAID LINE OF ADELINE STREET N 18° 56' EAST, 100.00 FEET THENCE PARALLEL WITH THE SAID LINE OF NORTH STREETS S 72° 12' E, 84.10 FEET TO THE WESTERLY LINE OF GRAND AVENUE, THENCE ALONG THE SAID WESTERLY LINE OF GRAND AVENUE S 28° 31' E, 93.05 FEET; THENCE S 22° 14' E 46.68 FEET TO THE SAID NORTH LINE OF NORTH STREET; AND THENCE ALONG THE SAID LINE OF SAID NORTH STREET N 72° 12' W 183.40 FEET TO THE POINT OF BEGINNING

BEING A PORTION OF THE SW1/4 OF THE NE ¼ OF SECTION 32, TOWNSHIP 30 NORTH, RANGE 12 EAST, MOUNT DIABLO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 335.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of November, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 10-21-13



Jared G. Hancock, City Administrator
City of Susanville

RESOLUTION NO. 13-5000
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
1116 MARK STREET (APN 103-231-08) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 1116 Mark Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$225.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on November 6, 2013 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Artha Brantley c/o Cedric Comier.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at 1116 Mark Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$225.00;
2. That the said assessment shall constitute and be a lien on the interest of Artha Brantley c/o Cedric Comier in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing November 6, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-5000** was adopted at a regular meeting of the Susanville City Council held on the 6th day of November, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

1116 Mark Street (APN #103-231-08)

LOT 10, in Block lettered "C", as said lot and block are shown upon that certain map entitled, "Plat of Arnold Addition to Susanville," filed February 6, 1920 in the office of the Lassen County Recorder, State of California, in Book 1 of Maps, at Page 5. Commonly referred to as Assessor Parcel Number 103-231-08.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

1116 Mark Street (APN #103-231-08)
LOT 10, in Block lettered "C", as said lot and block are shown upon that certain map entitled, "Plat of Arnold Addition to Susanville," filed February 6, 1920 in the office of the Lassen County Recorder, State of California, in Book 1 of Maps, at Page 5. Commonly referred to as Assessor Parcel Number 103-231-08.

The cost of said destruction or removal proposed to be assessed against the said real property is \$225.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of November, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: _____

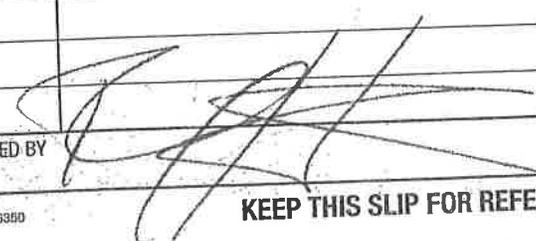


Jared G. Hancock, City Administrator
City of Susanville

751755

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE 4/20/13	
NAME SUSANVILLE FIRE DEPT					
ADDRESS 1505 MAIN ST					
CITY, STATE, ZIP SUSANVILLE CA 96130					
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.
					PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	APN 103-231-08		
2	WEED & RUBBISH ABATEMENT		
3	1116 MARKET		
4	SUSANVILLE		
5	MOW & REMOVE RUBBISH		
6			
7			
8			
9	Harlans Bobcat Service		
10	465-455 Norvell Ln		
11	Janesville, CA 96114		
12	(530) 310-0150		
13			
14		TOTAL	125 ⁰⁰
15			
16			
17			
18			

RECEIVED BY 

A-5805
T-46320/46390

KEEP THIS SLIP FOR REFERENCE

RESOLUTION NO. 13-5001
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
355 N. WEATHERLOW STREET (APN 103-231-13) AND CONFIRMING
ASSESSMENT AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 355 N. Weatherlow Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$300.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on November 6, 2013 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, William and Reesa Rice.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at William and Reesa Rice, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$300.00;
2. That the said assessment shall constitute and be a lien on the interest of William and Reesa Rice in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing November 6, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-5001** was adopted at a regular meeting of the Susanville City Council held on the 6th day of November, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

855 Plumas Street (APN #107-192-13)
LOTS 14 and 16 IN BLOCK L-4, AS SHOWN ON THAT CERTAIN MAP
ENTITLED, OFFICIAL MAP OF LASSEN, LASSEN COUNTY,
CALIFORNIA, FILED JULY 6, 1912 IN THE OFFICE OF THE LASSEN
COUNTY RECORDER, IN BOOK 1 OF MAPS, AT PAGE 27.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

355 N. Weatherlow (APN #103-231-13)
Lot Numbered 2, in Block Lettered "D", as said lot and block are shown upon that certain map entitled "Official Map of Arnold Orchard Addition to Susanville", filed November 12, 1920 in the office of the County Recorder of the County of Lassen, State of California

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 300.00 .

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of November, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 10-21-13



Jared G. Hancock, City Administrator
City of Susanville

751756

CUSTOMER'S ORDER NO.	DEPARTMENT	DATE 9/20/13				
NAME Susannah FIRE						
ADDRESS 1505 MAIN ST						
CITY, STATE, ZIP Susannah CA. 96130						
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MDSE. RETD.	PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	ABATEMENT CONTRACT		
2	APN 103-231-13		
3	355 N WEATHERLON		
4	MOW WEEDS	100 ⁰⁰	
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			

Harlans Bobcat Service
465-455 Norvell Ln
Janesville, CA 96114
(530) 310-0150

TOTAL 100⁰⁰



RECEIVED BY

KEEP THIS SLIP FOR REFERENCE

A-5005
T-46320/46350

RESOLUTION NO. 13-5002
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
80 RUSSELL AVENUE (APN 105-251-12) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 80 Russell Avenue, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$300.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on November 6, 2013 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Ashwindar Mathfallu.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at 80 Russell Avenue, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$300.00;
2. That the said assessment shall constitute and be a lien on the interest of Ashwindar Mathfallu in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing November 6, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-5002** was adopted at a regular meeting of the Susanville City Council held on the 6th day of November, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

80 Russell Avenue (APN #105-251-12)
ALL THAT PORTION OF FARM 4, LYING NORTHEASTERLY OF A
LINE DRAWN PARALLEL TO AND DISTANT THEREFROM AT RIGHT
ANGLES 75 FEET SOUTHWESTERLY FROM THE NORTHEASTERN
LINE OF SAID FARM 4, AS SHOWN THAT CERTAIN MAP ENTITLED
"OFFICIAL MAP OF MILWOOD TRACT", FILED JUNE 8, 1920, IN THE
OFFICE OF THE LASSEN COUNTY RECORDER, IN BOOK 1 OF
MAPS, AT PAGE 15

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

80 Russell Avenue (APN #105-251-12)
ALL THAT PORTION OF FARM 4, LYING NORTHEASTERLY OF A LINE DRAWN PARALLEL TO AND DISTANT THEREFROM AT RIGHT ANGLES 75 FEET SOUTHWESTERLY FROM THE NORTHEASTERN LINE OF SAID FARM 4, AS SHOWN THAT CERTAIN MAP ENTITLED "OFFICIAL MAP OF MILWOOD TRACT", FILED JUNE 8, 1920, IN THE OFFICE OF THE LASSEN COUNTY RECORDER, IN BOOK 1 OF MAPS, AT PAGE 15.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 300.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of November, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 10-21-13



Jared G. Hancock, City Administrator
City of Susanville

40617

CUSTOMER'S ORDER NO. DEPARTMENT DATE 7/25/13

NAME SUSANVILLE FIRE DPT

ADDRESS 1505 MAIN ST

CITY, STATE, ZIP SUSANVILLE CA 9630

SOLD BY CASH C.O.D. CHARGE ON ACCT. MDSE. RETD. PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	WEED & RUBBISH ABATEMENT		
2	APN 105-251-12		
3	80 RUSSEL ST SUSANVILLE		
4	MOW & MULCH LOT	100 ⁰⁰	
5			
6			
7			
8			
9			
10			
11			
12	Harlans Bobcat Service		
13	465-455 Norvell Ln		
14	Janesville, CA 96114		
15	(530) 310-0150		
16			
17			
18			

ORIGINAL

TOTAL 100⁰⁰
[Signature]

RECEIVED BY

A-5805
T-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11

RESOLUTION NO. 13-5003
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
RIVERSIDE DRIVE (APN 105-301-02) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at Riverside Drive, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$310.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on November 6, 2013 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Ashwindar Kaur.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at Riverside Drive, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$310.00;
2. That the said assessment shall constitute and be a lien on the interest of Ashwindar Kaur in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing November 6, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-5003** was adopted at a regular meeting of the Susanville City Council held on the 6th day of November, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

Riverside Drive (APN #105-301-02)
Lots 23 and 24, in Block 5 as shown on that certain map entitled
"Amended Official Map of Milwood Tract, Lassen County, California", filed
June 8, 1920, in the Office of the Lassen County Recorder in Book 1 of
Maps at Page 13

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

Riverside Drive (APN #105-301-02)
Lots 23 and 24, in Block 5 as shown on that certain map entitled "Amended Official Map of Milwood Tract, Lassen County, California", filed June 8, 1920, in the Office of the Lassen County Recorder in Book 1 of Maps at Page 13.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 310.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of November, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 10-21-13



Jared G. Hancock, City Administrator
City of Susanville

RESOLUTION NO. 13-5004
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
2415 RIVER STREET (APN 105-301-03) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 2415 River Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$475.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on November 6, 2013 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, James David Buelow.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at 2415 River Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$475.00;
2. That the said assessment shall constitute and be a lien on the interest of James David Buelow in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing November 6, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-5004** was adopted at a regular meeting of the Susanville City Council held on the 6th day of November, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

2415 River Street (APN #105-301-03)
LOT 21 AND 22 IN BLOCK 5, AS SHOWN ON THE "AMENDED
OFFICIAL MAP OF MILWOOD TRACT", FILED IN THE OFFICE OF THE
LASSEN COUNTY RECORDER'S OFFICE ON JUNE 8, 1920 IN BOOK
1 OF MAPS, AT PAGE 13

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

2415 River Street (APN #105-301-03)
LOT 21 AND 22 IN BLOCK 5, AS SHOWN ON THE "AMENDED OFFICIAL MAP
OF MILWOOD TRACT", FILED IN THE OFFICE OF THE LASSEN COUNTY
RECORDER'S OFFICE ON JUNE 8, 1920 IN BOOK 1 OF MAPS, AT PAGE 13.

The cost of said destruction or removal proposed to be assessed against the said real property is \$475.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of November, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 10-21-13


Jared G. Hancock, City Administrator
City of Susanville

RESOLUTION NO. 13-5005
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
855 PLUMAS STREET (APN 107-192-13) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 855 Plumas Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$680.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on November 6, 2013 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Federal National Mortgage Association.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at 855 Plumas Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$680.00;
2. That the said assessment shall constitute and be a lien on the interest of Federal National Mortgage Association in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing November 6, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-5005** was adopted at a regular meeting of the Susanville City Council held on the 6th day of November, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

855 Plumas Street (APN #107-192-13)
LOTS 14 and 16 IN BLOCK L-4, AS SHOWN ON THAT CERTAIN MAP
ENTITLED, OFFICIAL MAP OF LASSEN, LASSEN COUNTY,
CALIFORNIA, FILED JULY 6, 1912 IN THE OFFICE OF THE LASSEN
COUNTY RECORDER, IN BOOK 1 OF MAPS, AT PAGE 27

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

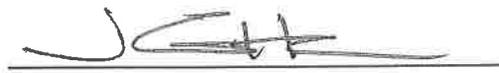
855 Plumas Street (APN #107-192-13)
LOTS 14 and 16 IN BLOCK L-4, AS SHOWN ON THAT CERTAIN MAP
ENTITLED, OFFICIAL MAP OF LASSEN, LASSEN COUNTY, CALIFORNIA,
FILED JULY 6, 1912 IN THE OFFICE OF THE LASSEN COUNTY RECORDER,
IN BOOK 1 OF MAPS, AT PAGE 27.

The cost of said destruction or removal proposed to be assessed against the said real property is \$680.00 .

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of November, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 10-23-13



Jared G. Hancock, City Administrator
City of Susanville

RESOLUTION NO. 13-5006
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN
PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT
ALEXANDER STREET (APN 107-250-04) AND CONFIRMING ASSESSMENT
AND LIEN AGAINST SAID PROPERTY

WHEREAS, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

WHEREAS, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

WHEREAS, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

WHEREAS, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at the end of Alexander Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$1,100.00; and

WHEREAS, the City Council having conducted a public hearing pursuant to Chapter 8.28 on November 6, 2013, during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Daniel Wirth c/o Christina Wirth-Cargill.

NOW, THEREFORE BE IT RESOLVED

1. The City Council approves the assessment against the property at the end of Alexander Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$1,100.00;
2. That the said assessment shall constitute and be a lien on the interest of Daniel Wirth c/o Christina Wirth-Cargill in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;

5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing November 6, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

Rod E. De Boer, Mayor

ATTEST:

Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-5006** was adopted at a regular meeting of the Susanville City Council held on the 6th day of November, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

(APN #107-250-04) BEGINNING AT THE POINT OF INTERSECTION OF THE SOUTHWESTERN LINE OF THE RIGHT OF WAY OF THE SOUTHERN PACIFIC RAILROAD WITH THE EASTERN LINE OF THE ALLEY RUNNING NORTH AND SOUTH THROUGH BLOCK I-10, PROJECTED NORTHERLY, AS SAID RIGHT OF WAY, ALLEY AND BLOCK ARE SHOWN UPON THAT CERTAIN MAP ENTITLED, "OFFICIAL MAP OF LASSEN, LASSEN CO., CAL.", FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JULY 6, 1912 IN BOOK 1 OF MAPS AT PAGE 27; THENCE SOUTH 8°47'30" WEST ALONG SAID LINE OF SAID ALLEY AND THE SOUTHERLY PROJECTION THEREOF 558.61 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHERN LINE OF MODOC STREET, AS SAID STREET IS SHOWN ON THE AFORESAID MAP; THENCE NORTH 81°12'30" WEST ALONG SAID LINE OF SAID MODOC STREET 160 FEET TO THE EASTERN LINE OF SIERRA STREET, AS SAID STREET IS SHOWN ON THE AFORESAID MAP; THENCE SOUTH 8°47'30" WEST ALONG SAID LINE OF SAID SIERRA STREET, AND THE SOUTHERLY PROJECTION THEREOF, 863.64 FEET; THENCE SOUTH 89°36' EAST 2260.90 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHWESTERN LINE OF THE RIGHT OF WAY OF THE SOUTHERN PACIFIC RAILROAD, AS SAID RIGHT OF WAY SHOWN UPON THAT CERTAIN MAP ENTITLED, "OFFICIAL MAP OF LASSEN, LASSEN COUNTY, CAL.", FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JANUARY 8, 1913 IN BOOK 1 OF MAPS AT PAGE 38; THENCE NORTH 53°34'45" WEST ALONG SAID RIGHT OF WAY 2353.74 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO S.W. ORR, ETUX., RECORDED JULY 27, 1954 IN BOOK 100 AT PAGE 372, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO W. CHRISTENSEN, RECORDED JULY 1, 1958 IN BOOK 140 AT PAGE 290, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO THE CITY OF SUSANVILLE, RECORDED JANUARY 21, 1963 IN BOOK 177 AT PAGE 1116, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO S.W. ORR, ETUX., RECORDED APRIL 11, 1969 IN BOOK 227 AT PAGE 659, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO LASSEN WOOD PRODUCTS, INC., RECORDED FEBRUARY 17, 1970 IN BOOK 234 AT PAGE 256 OF OFFICIAL RECORDS.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS
AND RUBBISH AND NOTICE OF HEARING THEREON**

NOTICE IS HEREBY GIVEN that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

End of Alexander adjacent to Sierra Street
(APN #107-250-04) BEGINNING AT THE POINT OF INTERSECTION OF THE SOUTHWESTERN LINE OF THE RIGHT OF WAY OF THE SOUTHERN PACIFIC RAILROAD WITH THE EASTERN LINE OF THE ALLEY RUNNING NORTH AND SOUTH THROUGH BLOCK I-10, PROJECTED NORTHERLY, AS SAID RIGHT OF WAY, ALLEY AND BLOCK ARE SHOWN UPON THAT CERTAIN MAP ENTITLED, "OFFICIAL MAP OF LASSEN, LASSEN CO., CAL.", FILED IN THE OFFICE OF THE LASSEN COUNTY RECORDER ON JULY 6, 1912 IN BOOK 1 OF MAPS AT PAGE 27; THENCE SOUTH 8°47'30" WEST ALONG SAID LINE OF SAID ALLEY AND THE SOUTHERLY PROJECTION THEREOF 558.61 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHERN LINE OF MODOC STREETN, AS SAID STREET IS SHOWN ON THE AFORESAID MAP; THENCE NORTH 81°12'30" WEST ALONG SAID LINE OF SAID MODOC STREET 160 FEET TO THE EASTERN LINE OF SIERRA STREET, AS SAID STREET IS SHOWN ON THE AFORESAID MA: THENCE SOUTH 8°47'30" WEST ALONG SAID LINE OF SAID SIERRA STREET, AND THE SOUTHERLY PROJECTION THEREOF, 863.64 FEET; THENCE SOUTH 89°36' EAST 2260.90 FEET TO THE INTERSECTION THEREOF WITH THE SOUTHWESTERN LINE OF THE RIGHT OF WAY OF THE SOUTHERN PACIFIC RAILROAD, AS SAID RIGHT OF WAY SHOWN UPON THAT CERTAIN MAP ENTITLED, 'OFFICIAL MAP OF LASSEN, LASSEN COUNTY, CAL.", FILED IN THE OFFICE OF THE LASSEN COUNTY ERECORDER ON JANUARY 8, 1913 IN BOOK 1 OF MAPS AT PAGE 38; THENCE NORTH 53°34'45" WEST ALONG SAID OF SAID RIGHT OF WAY 2353.74 FEET TO THE POINT OF BEGINNING.

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ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO S.W. ORR, ETUX., RECORDED APRIL 11, 1969 IN BOOK 227 AT PAGE 659, OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM THE PARCEL DESCRIBED IN THE DEED TO LASSEN WOOD PRODUCTS, INC., RECORDED FEBRUARY 17, 1970 IN BOOK 234 AT PAGE 256 OF OFFICIAL RECORDS.

The cost of said destruction or removal proposed to be assessed against the said real property is \$1,100.00.

FURTHER NOTICE IS HEREBY GIVEN that on Wednesday, the 6th day of November, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

UPON confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 10-21-13


Jared G. Hancock, City Administrator of
City of Susanville

Reviewed by: ~~YCA~~ City Administrator
~~pm~~ City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Ted Friedline, Fire Chief

Action Date: November 6, 2013

PRESENTED BY: Ted Friedline, Fire Chief

CITY COUNCIL AGENDA ITEM

SUBJECT: Automatic Aid for Fire Suppression with Cal Fire

SUMMARY: The City maintains an Agreement for Automatic Fire Protection Aid with Cal Fire. This agreement provides fire suppression resources automatically, without cost, in the event of a fire emergency. The agreement must be renewed after five years.

Five years has elapsed since the last agreement was executed.

FISCAL IMPACT: No impact at this time.

ACTION REQUESTED: Motion authorizing Mayor to sign Resolution No. 13-4995, Agreement for Automatic Fire Protection Aid with Cal Fire.

ATTACHMENTS: Resolution No. 13-4995
Agreement for Automatic Fire Protection Aid with Cal Fire

RESOLUTION NO. 13-4995
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING
AGREEMENT FOR JOINT RESPONSE FIRE PROTECTION BETWEEN CITY OF
SUSANVILLE FIRE DEPARTMENT AND THE STATE OF CALIFORNIA, DEPARTMENT
OF FORESTRY AND FIRE PROTECTION

WHEREAS, the City of Susanville has been notified that the State of California, Department of Forestry and Fire Protection wishes to add an agreement of Automatic Aid; and

WHEREAS, the City of Susanville Fire Department and the State of California, Department of Forestry and Fire Protection has determined that it is in the best interests of each of the agencies to establish a joint undertaking to cooperatively provide fire suppression services in both jurisdictions with less regard for jurisdictional borders, and more emphasis on utilization of additional manpower and apparatus/equipment; and

WHEREAS, the City of Susanville Fire Department and the State of California, Department of Forestry and Fire Protection believe that the health, safety, and welfare of the people within their service areas will be enhanced if the Parties enter into this agreement; and

WHEREAS, the City Council acknowledges Automatic Aid would allow the City of Susanville Fire Department and the State of California, Department of Forestry and Fire Protection to respond in a more expedient manner; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville approve the Automatic Joint Response Agreement.

BE IT FURTHER RESOLVED that the Mayor is authorized to approve this Agreement on behalf of the City of Susanville.

APPROVED: _____
Rod E. De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-4995** was adopted at a regular meeting of the City Council of the City of Susanville held on the 6th day of November, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter Talia, City Attorney

AGREEMENT FOR AUTOMATIC FIRE PROTECTION AID

This Agreement, made this 6th day of November, 2013, by and between the CITY OF SUSANVILLE, FIRE DEPARTMENT and the STATE OF CALIFORNIA, DEPARTMENT OF FORESTRY and FIRE PROTECTION, through its duly qualified and acting Director, hereinafter called CAL FIRE.

WITNESSETH:

WHEREAS:

1. City of Susanville Fire Department maintains and operates a fire protection organization in the area generally known as the City of Susanville:
2. CAL FIRE maintains and operates a fire protection organization for the purpose of providing wildland fire protection to State Responsibility Area lands which are adjacent or proximate to the area protected by the City of Susanville Fire Department and:
3. It is the desire of the parties hereto to render emergency services, each to the other, when such aid is necessary as herein set forth; and
4. The parties hereto desire to affect the purpose of this agreement pursuant to the provisions of the "Joint Exercise of Power Act" (Gov. Code Section 6500-6547) and Health & Safety Code Section 13050.

NOW THEREFORE, the parties hereto mutually agree as follows:

1. To furnish fire protection personnel and equipment and to render emergency services to each other as may be necessary to mitigate an emergency incident of a size beyond the control of either of the parties hereto acting without the assistance of the other and control of which therefore requires assistance from the other.
2. Such automatic aid shall be provided within the City of Susanville; provided, however, that neither party shall be required to reduce its own fire protection resources, personnel, services, and facilities to the detriment of its normal fire protection capability.
3. No response to an automatic aid request provided for in this agreement will be made by the parties hereto unless such request is received through the established communication channels common to each party and made by a responsible fire official of the party requesting such aid. Chief Officers may, at their own discretion, respond to any request for automatic aid to assist as necessary with the requesting agencies incident commander.
4. That any automatic aid extended under this agreement will be extended with the express understanding that the fire official in charge (in whose jurisdiction an emergency incident requiring automatic aid occurs) shall remain in charge at such incident including the direction of personnel and equipment provided through the operation of this automatic aid agreement.

5. Except as may be provided by separate agreement between the parties hereto, the assurance of automatic aid set forth herein shall constitute the sole consideration for the performance hereof and neither party shall be obligated to reimburse the other for any action taken or aid rendered hereunder, or for any use of material, damage to equipment, or liability incurred which may occur in the course of rendering the emergency service assistance herein provided for.

6. That certain specialized type of fire protection resources may not be made available subject to the provisions of this agreement and that such resources will be available only on a reimbursement basis.

7. This agreement shall remain in full force and effect for a period of five (5) years from the date hereinabove written unless sooner terminated by either of the parties giving to the other fifteen (15) days written notice of such termination.

IN WITNESS WHEREOF, The parties hereto have caused this agreement to be executed as of the day and year first hereinabove written.

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION
 BY:

LOCAL AGENCY NAME

By:

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Reviewed by:  City Administrator
 City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: November 6, 2013

PRESENTED BY: Ted Friedline, Fire Chief

CITY COUNCIL AGENDA ITEM

SUBJECT: Agreements for use of Conservation Camp Program with the State of California

SUMMARY: City departments have many ongoing maintenance and project ideas which are difficult to accomplish. Some of these maintenance and projects include; weeds on City properties, River Trail and Skyline Trail maintenance, Susan River bank and vegetation maintenance, and Inspiration Point rock wall repair to name a few. Staff has used Cal Fire Conservation Camp crews for project's in past, but it is necessary to execute a Memorandum of Understanding, with the State, to continue the use of the crews in a mutually equitable manner.

Cal Fire trains and maintains wild land fire crews at the California Correctional Center. These crews are available to the City for various uses on public properties. The cost for a ten person crew, with supervision, transportation, fuels and equipment is \$200 per day, plus a 12.77% (currently) administrative fee, or other (in-kind) methods of payments agreed upon by both agencies before work begins.

FISCAL IMPACT: Determined by project length

ACTION REQUESTED: Motion authorizing Mayor to sign Resolution No. 13-4996 and FC-31, Memorandum of Understanding. Motion to authorize the Administrator to sign FC-32, Conservation Camp Program Project Request, as necessary.

ATTACHMENTS: Resolution No. 13-4996
FC-31 Memorandum of Understanding
FC-32 Conservation Camp Project Request
Antelope Conservation Camp Rules and Regulations Pertaining to Inmate Crews Assigned to Work Projects

RESOLUTION NO. 13-4996
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AND AUTHORIZING MAYOR TO SIGN AGREEMENT FC-41,
MOMORANDUM OF UNDERSTANDING AGREEMENT FOR USE OF
CONSERVATION CAMP PROGRAM WITH THE STATE OF CALIFORNIA
AND CITY ADMINISTRATOR TO SIGN FC-32, CONSERVATION CAMP
PROJECT REQUEST, AS NECESSARY

WHEREAS, the City of Susanville has many ongoing maintenance and project ideas which are difficult to accomplish; and

WHEREAS, Cal Fire trains and maintains wildland fire crews at the California Correctional Center which are available to the City for various uses on public property; and

WHEREAS, these crews are available at a cost per ten person crew with supervision, transportation, fuels and equipment for \$200/day plus 12.77% administrative fee, or other in-kind methods of payments agreed upon by both agencies before work begins.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville authorizes the Mayor to sign Agreement FC-41 and the City Administrator to sign FC-32, Conservation Camp Project Request, as necessary.

APPROVED: _____
Rod E. De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 13-4996 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th Day of November, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter M. Talia, City Attorney

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CONSERVATION CAMP PROGRAM – MEMORANDUM OF UNDERSTANDING
FC-31 (Rev. 11/10)
MOU # 13-ATP-45 Master Agreement # _____

This Memorandum of Understanding (MOU) is made and entered into by and between the California Department of Forestry and Fire Protection (CAL FIRE) and City of Susanville (Sponsor).

WHEREAS, CAL FIRE is authorized under Public Resources and Penal Codes to utilize inmates, or wards, assigned to conservation camps to perform the work of CAL FIRE;

WHEREAS, through contracts or cooperative agreement CAL FIRE may permit inmates, or wards to be used in the performance of conservation projects, fuels management and or hazard reduction (which could include slash and pile burning) for a public agency (local, state, or federal) or a qualified nonprofit organization under policies established by the Prison Industries Authority; and

WHEREAS, the Sponsor has a need for assistance in performing such projects,

The parties agree as follows:

- A. The Sponsor shall submit project proposals on a form approved by CAL FIRE (currently an FC-32). By doing so, with reference to any such proposals subsequently approved by the CAL FIRE, Sponsor agrees to:
 1. Pay for all costs directly related to and necessitated by such projects, except for wages, salaries, and other remuneration paid to CAL FIRE employees, inmates, or wards, and the cost of their support.
 2. Demonstrate the availability of adequate plans and specifications, sufficient funds, materials, supplies, and equipment, adequate technical supervision and any special labor requirements to complete such projects.
 3. Obtain the approvals, notification, and permits required by any state, federal, or local agency necessary to commence construction, fuels management, or operation of such projects.
 4. Hold an orientation meeting with CAL FIRE at the commencement of such projects to explain the technical aspects, execution of, and need for such projects.
- B. From proposals submitted by the Sponsor, CAL FIRE shall select those projects meeting the priorities and resources of CAL FIRE. CAL FIRE shall submit evaluations to Sponsor that set forth any special requirements or conditions related to the projects. By so doing, with reference to any such evaluations subsequently approved by Sponsor, CAL FIRE agrees to provide labor, crew, supervision, normal transportation, food, and such tools as CAL FIRE determines to be available. Upon receipt of Sponsor's acceptance of such evaluations, projects shall be assigned to a conservation camp where they will be scheduled in accordance with the priorities and resources of CAL FIRE.
- C. Timing
 1. Sponsor recognizes that fire suppression and other emergency activities have priority over any other work for conservation camp crews.
 2. Sponsor further recognizes that the resources of CAL FIRE are limited and the public service conservation work of CAL FIRE may be altered in priority form time to time.
 3. Projects will be performed within the rules and regulations of CAL FIRE which may require temporary suspension or permanent cessation of projects due to emergency conditions as defined by such rules and regulations.
 4. The Parties agree that any justified delays by either party shall be excused and costs caused by such delays shall be borne by the party incurring such costs.
- D. Work performed under this MOU will be under the immediate supervision of CAL FIRE officials. The Sponsor will provide such operation supervision, technical assistance, guidance, and inspection, as it considers necessary to properly complete the work.
- E. Nothing herein shall be construed as obligating the Sponsor to expend or to obligate funds in excess of appropriations authorized by law.
- F. All improvements constructed in whole or in part on lands owned or controlled by Sponsor will remain the property of Sponsor.
- G. Permission to perform work on lands owned or controlled by Sponsor does not in any way convey to CAL FIRE, its staff or any persons working with CAL FIRE in the performance of said work, employee status that would extend to them the benefits afforded to permanent employees of Sponsor.

- H. Upon completion of each project, or any phase thereof, permission is hereby granted to CAL FIRE to place upon the project site a sign or emblem consistent in size and design to its surroundings, indicating the participation of CAL FIRE and the year thereof.
- I. Other than as indicated in Section H, neither party shall use the name of the other party in any form or manner in advertisements nor other information released to the public without the prior written approval of the other party. Sponsor may be, and CAL FIRE is, subject to the California Public Records Act. This Section I is not intended to prohibit either party from legally complying with the PRA.
- J. Each party, to the extent permitted by law, agrees to indemnify and hold harmless the other party, its officers, agents and employees from all claims, demands, or liability arising out of the indemnifying party's performance under this MOU except where such injury or damage arose from the sole negligent or intentional acts or omissions of the other party.
- K. Neither party may assign this MOU or any interest herein without the written consent of the other party.
- L. Subject to the provisions herein, all remedies allowed by law are available to either party for enforcement of this MOU. Any waiver of rights by either party on any matter related to this MOU shall not be deemed to be a waiver on any other matter relating to the MOU.
- M. All provisions of this MOU constitute essential elements of the agreed exchange that is the subject matter of this MOU. Accordingly, if any of these provisions are determined to be invalid, illegal, or unenforceable in any material respect, the remainder of this MOU is not enforceable against either of the Parties except as may be necessary to effect payment for services already rendered.
- N. This MOU may be modified by mutual written agreement of the parties.
- O. This MOU takes effect shall remain in effect until 12-31-2015, unless terminated prior to that date by 60 days written notice from one party to the other.

IT IS AGREED:

CAL FIRE

Date: _____

By: _____

Print Name:

Title:

Address:

SPONSOR _____

Date: _____

By: _____

Print Name:

Title:

Address:

CAL FIRE USE ONLY	PROJECT NAME City of Susanville
	DATE 11-06-2013
	FC-79 CODING PO

CAL FIRE USE ONLY	CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION	
	NAME CAL FIRE ANTELOPE CAMP	
	ADDRESS PO BOX 908	
	CITY, STATE SUSANVILLE CA 96130	
	PHONE 530-257-2295	FAX 530-251-0682

CDCR/DJJ-CHECKLIST CUSTODIAL QUARTERLY REVIEW			
INITIAL INSPECTION			
SECURITY FORM PREPARED YES			
SUPERVISION LEVEL	1	2	3
SECOND QUARTER			
THIRD QUARTER			
FOURTH QUARTER			

SPONSORING AGENCY	
SPONSORING AGENCY	NAME City of Susanville
	ADDRESS 66 N Lassen St
	CITY, STATE Susanville CA 96130
	PHONE 530-252-5114
	FAX
	PAGER
	COMMENTS: Fire Department 257-5152 Public Works 257-1057 Parks 257-1033

CAL FIRE-CHECKLIST	
CAL FIRE USE ONLY	INITIAL INSPECTION
	PROJECT NUMBER 13-45
	IIPP-2 JOB HAZARD ANALYSIS YES
	IIPP-3 CODE OF SAFE PRACTICES YES
	IIPP-4 JOB SAFETY SURVEY
	IIPP-6 EMPLOYEE TRAINING YES
	CEQA/NEPA COMPLETED
	FC-31 ATTACHED AND SIGNED YES
SLASH & PILE BURNING PROCEDURES	

PROPERTY OWNER

PRIVATE PROPERTY? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	NON PROFIT ORGANIZATION <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	FORM CAL FIRE 719 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
PROPERTY OWNER City of Susanville		
ADDRESS SAME AS ABOVE		
CITY/STATE/ZIP	PHONE	
DESCRIPTION OF PROJECT (Type of work to be performed, attached additional sheets if necessary) Facilities maintenance and upkeep as requested, Vegetation management on city property, Work projects for city improvement.		

PERIOD WORK CAN BE PERFORMED As requested		ESTIMATED CREW DAYS 30 spread out between Dept.
REQUESTED START DATE When available	REQUESTED FINISH DATE N/A	
PLANS ATTACHED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		

PROJECT NAME City of Susanville	SPONSOR'S PRIORITY N/A
PROJECT LOCATION With in the Susanville City limits.	
GPS COORDINATES N/A	

PROJECT BENEFIT ASSESSMENT (Estimate the benefits of the project including such items as; fire defense, public safety, watershed, recreation, wildlife habitat, property, vegetation, soil, water, air surface configuration, wildlife, people, economic benefits that include; reduced maintenance costs, reduced suppression costs, reduced damage, elimination of hazards, etc. attach additional sheets as necessary).

Due to limited staffing and funding, a crew would be beneficial to sponsoring agency on certain projects that require extensive hours of commitment.

Fire Captain will monitor public contact & evaluate whether additional staff is needed. See Security Form included in FC-32 package.

PROJECT SLASH & PILE BURNING PROCEDURES

YES NO Predicted Fire Weather Watches or Warnings

YES NO Hazard Reduction Pile Burning Checklist (8100)

YES NO Sponsor has a valid burn permit on site.

YES NO All slash & piles will be consumed or extinguished prior to crew leaving project site.

YES NO Sponsor will provide suppression control capabilities and supervision of all slash & pile burning that continues beyond crew work day.

YES NO Notification to agency with fire suppression responsibility for the project burn site.

CAL FIRE USE ONLY	PROJECT SPONSOR RESPONSIBILITIES	DESCRIPTION	ESTIMATED DURATION OF NEED
	MATERIALS AND SUPPLIES N/A	N/A	N/A
	SPECIAL TOOLS N/A	N/A	N/A
	VEHICLE OPERATIONS N/A	N/A	N/A
	TECHNICAL SUPERVISION AND LABOR N/A	N/A	N/A
	OTHER (DESCRIBE) N/A	N/A	N/A

OPERATIONAL COST RECOVERY FROM SPONSOR

CAL FIRE USE ONLY			
	Total \$200/day (plus current F/Y administrative fee (12.77%))		\$ 200.00 per crew day or other methods of payment agreed upon by both agencies before work begins.

CAL FIRE USE ONLY	Approved For Final Planning and Scheduling	
	CAL FIRE DIVISION CHIEF	DATE
	CDCR CAMP COMMANDER	DATE
	UNIT CHIEF	DATE

Sponsors Signature	
NAME (PRINT)	
SIGNATURE	DATE
TITLE	

**Antelope Conservation Camp
Rules And Regulations
Pertaining To Inmate Crews Assigned To Work Projects**

1. **DO NOT** assist any inmate to escape. (Section 4534, Penal Code)
2. **DO NOT** allow or assist any inmate to communicate in any manner with outsiders.
3. **DO NOT** accept from, or deliver to any inmate any letter, message or package.
4. **DO NOT** permit former inmates or persons of disreputable character to associate with inmates or interfere with inmate activity. Visitors must conform to rules stipulated by the officer in charge of custody.
5. **DO NOT** allow any inmate to use a telephone or other communication instrument.
6. **DO NOT** allow any person not associated with the inmate camp program or work program to associate with inmates or interfere with inmate activity. Visitors must conform to rules stipulated by the officer in charge of custody.
7. **DO NOT** give or promise to give, trade, barter, and do not accept from any inmate, any coin, gift, or personal services.
8. **DO NOT**, in any way, contact or communicate with families or known associates of inmates for any purpose.
9. **NO** individual shall strike or lay hands on an inmate, unless it be in self defense of himself, or unless it is necessary to prevent serious injury to person or property.
10. **NO** sponsoring agency personnel shall become involved in the personal affairs of inmates, or former inmates.
11. **NO** personally owned fire arms are permitted to be kept in the area where inmates are working.
12. **DO NOT** bring guns, explosives, or any object that may be obviously classed as a weapon.
13. **DO NOT** bring any drug, narcotic, tobacco or alcohol beverage to an area where inmates may be present.
14. **DO NOT** give anything to any inmate for services performed on a community work project. To do so may result in immediate termination of the project. The inmate crew is already being compensated for there work by the California Department of Corrections And Rehabilitation.

I have read the above rules, understand them, and will comply with them.

Signature: _____ Date: _____

Reviewed by:  City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Amendments to Title 15 Building and Construction - Adoption of the 2013 California Building Code

PRESENTED BY: Charlie Palmer, City Building Official

ANALYSIS: The 2013 California Building Codes became effective January 1, 2013 and the City is required by State Law to enforce the provision of the new code. The ordinance before the Council will adopt the 2013 California Building Code by reference and amend Title 15 of the City Code making it more relevant to current conditions.

Specifically, the ordinance will repeal Chapters 04, 08, 12, 16, 24, 28, 32, and 36 of Title 15, Building and Construction and will replace them with new Chapters 04, 08, 12, and 16. In addition, there are several appendices that are adopted to assist with implementation of the Code. The appendices are not mandated by the State but can be utilized if the local jurisdiction specifically adopts them. The City Building Division and Fire Departments have determined several appendices would be appropriate for our area. A complete list of the appendices is included in this report as attachment "C".

Some proposed changes to Chapter 15 include: a requirement to install automatic fire sprinkler systems in all new commercial buildings greater than 3,000 square feet in size; amendments to the regulations regarding moving structures within the City; the expansion of the area within the City where above ground storage tanks for flammable liquids and bulk fuel plants are prohibited; and the elimination of obsolete regulations for auto and trailer camps. Each of these changes is discussed in more detail below.

Automatic Fire Sprinkler Systems for Commercial Buildings - Currently, the installation of automatic sprinkler systems in commercial structures is triggered between 5,000 to 12,000 square feet, depending on the type of construction and the occupancy classification. The proposed change would require sprinklers in all new commercial structures that are larger than 3,000 square feet. While this change would add to the construction cost for many commercial buildings, the cost would be partially off-set by reduced insurance costs and will make the building suitable for any occupancy providing greater flexibility for future tenants without the costly need to retrofit sprinklers.

Moving Building/Structures Within the City – The current process to move a building within the City limits requires written consent from the majority of property owners within 300 feet of the new structure. The process is cumbersome and does not provide appropriate review mechanisms. Staff is proposing a more objective approach that makes the process one of

meeting zoning and building codes.

Above-ground Flammable Storage in Main Street Core - There is currently a restriction on the installation of above ground storage tanks for flammable liquids for the area that covers Main Street from Roop Street to Mesa Street and from Nevada Street to 300 feet south of Main Street, as depicted below:



This restriction has been in place for over 25 years and once represented the City's Commercial core. The City has since grown and in order to continue to protect the main core of the City from the installation of above ground storage of inflammables the area needs to be expanded. Staff is recommending that the prohibition area be extended easterly to Riverside Drive and be applicable 300 feet from the centerline of Main Street on both sides of the road as shown on the map below:



Elimination of regulations for auto and trailer camps – Auto camps, trailer camps and auto courts are all outdated names for what was essentially a travel trailer park. Now called Recreational Vehicle parks (RV parks), they are heavily regulated by the State of California and require a Use Permit in the City zones that allow them, making this section of the code obsolete. The restriction on using RVs as living quarters is retained in the code.

FISCAL IMPACT: Staffing costs associated with implementation

ACTION REQUESTED: Waive first reading of ordinance 13-0994 set the item for a public hearing on November 6, 2013.

ATTACHMENTS: "A" - Ordinance 13-0994
"B" – Existing Chapter 15
"C" – 2013 Building code appendices being adopted.

ORDINANCE NO. 13-0994

**AN ORDINANCE REPEALING CHAPTER 04, 08, 12, 16, 24, 28, 32 AND 36 OF TITLE 15 BUILDING AND CONSTRUCTION, OF THE SUSANVILLE MUNICIPAL CODE AND ADOPTING CHAPTER 10, 20, 30 AND 35 OF TITLE 15 BUILDING AND CONSTRUCTION, OF THE SUSANVILLE MUNICIPAL CODE ADOPTING THE CALIFORNIA BUILDING STANDARDS CODE, 2010 EDITION, INCLUDING APPENDIX C, G, H, I, AND J OF THE CALIFORNIA BUILDING CODE, 2010 EDITION, APPENDIX G, H, AND O OF THE CALIFORNIA RESIDENTIAL BUILDING CODE, 2010 EDITION, ADOPTION OF THE 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, ADOPTION OF SECTION 80.9, 80.11, 80.13, 80.25, 80.29 AND 80.31 OF ANNEX H, OF THE CALIFORNIA ELECTRICAL CODE, 2010 EDITION, ADOPTION OF APPENDIX A AND D OF THE CALIFORNIA MECHANICAL CODE, 2010 EDITION, ADOPTION OF APPENDIX A, B, D, G, K AND I THE CALIFORNIA PLUMBING CODE, 2010 EDITION, ADOPTION OF APPENDIX B, BB, C, CC, D, E, F, G, H, I, J AND APPENDIX CHAPTER 4 OF THE CALIFORNIA FIRE CODE, 2010 EDITION C, G, H, I AND J OF THE AND AMENDMENTS AND REMOVING INCONSISTENCIES WITHIN THE EXISTING TITLE 15 LANGUAGE
(Rescinding Ordinance No. 08-0953)**

WHEREAS, the City of Susanville is required by law to enforce the provisions of the California Building Standards Code, 2010 Edition of the California Code of Regulations (CCR), Title 24, adopted by the California Building Standards Commission, on or around July 1, 2010, which became effective on January 1, 2011; and .

WHEREAS, Along with the actual code body each code has appendixes or annexes attached to it. These appendixes are not mandated by the State for adoption but are provided for use if the local jurisdiction specifically adopts them. Some of these appendixes will be of a benefit to one community while not to another. The City Building Division and the City of Susanville Fire Department has reviewed all of the attached appendixes and has determined the included appendixes would benefit the Building Division and the Fire Department in protecting the public health and safety; and

WHEREAS, the City of Susanville proposes adopting by reference Appendix C, G, H, I, and J of the California Building Code, 2010 edition, Adoption of Appendix G, H, and O of the California Residential Building Code, 2010 edition, Adoption of the 1997 Uniform Code for the Abatement of Dangerous Buildings, Adoption of Section 80.9, 80.11, 80.13, 80.25, 80.29 and 80.31 of Annex H, of the California Electrical Code, 2010 edition, Adoption of Appendix A and D of the California Mechanical Code, 2010 edition, Adoption of Appendix A, B, D, G, K and I the California Plumbing Code, 2010 edition, Adoption of Appendix B, BB, C, CC, D, E, F, G, H, I, J and Appendix Chapter 4 of the California Fire Code, 2010 edition; and

WHEREAS, This ordinance is enacted pursuant to Government Code §50022.2 and Health and Safety Code §18941.5, and regulates all new construction, alternations, repairs, relocations, reconstruction or demolition of any building or any portion thereof including any electrical, mechanical, gas, plumbing or fire protection equipment installed on any property or used on or within any building within the City of Susanville;

THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES ORDAIN AS FOLLOWS:

Section 1, City of Susanville Municipal Code: Title 15 Building and Construction, Chapter 10, 20, 30, and 40 shall hereby read as follows:

Chapter 15.10 Building Standards Code

Section 15.10.010 California Building Standards Code - Adopted by reference
The California Building Standards Code, 2010 edition, adopted by the California Building Standards Commission, including the amendments, appendixes, annexes, attachments and modifications included in Title 15 Building and Construction of the City of Susanville Municipal Code is adopted as the building code of the City and one certified copy thereof shall be kept in the office of the Building Official.

Section 15.10.020 California Building Code - Adopted by reference
Appendix C, G, H, I and J of the California Building Code, 2010 edition, are adopted as part of the building code of the City.

Section 15.10.030, California Residential Building Code, - Adoption by reference,
Appendix G, H and O of the California Residential Building Code, 2010 edition, are adopted as part of the building code of the City.

Section 15.10.040 California Electrical Code - Adopted by reference.
Sections 80.9, 80.11, 80.13, 80.25, 80.29 and 80.31 of Annex H of the California Electrical Code, 2010 edition, are adopted as part of the building code of the City.

Section 15.10.050 California Mechanical Code - Adopted by reference.
Appendix A and D of the California Mechanical Code, 2010 edition, are adopted as part of the building code of the City.

Section 15.10.060 California Plumbing Code - Adopted by reference.
A. Appendix A, B, D, G, and K of the California Plumbing Code, 2010 edition, are adopted as part of the building code of the City.
B. A pressure expansion tank with a minimum acceptance capacity of one gallon shall be installed in every new potable water system connected to the City's water system. Additionally, when a water heater is replaced and there is not an expansion tank present one shall be installed.
C. A pressure regulator in compliance with California plumbing Code, 2010 edition, Section 608.2 and with a maximum supply pressure setting of 80psi shall be installed in each water system where the City determines that there may be the potential for excess water pressure.
D. All proposed gray water systems shall require Planning Division Use Permit approval prior to issuance of a plumbing permit.

Section 15.10.070 California Fire Code - Adopted by reference also including, Appendix B, BB, C, CC, D, E, F, G, H, I, J and Appendix Chapter 4 of the California Fire Code, 2010 edition.

A. Establishment of certain limits—limits of districts referred to in Section 15.10.070 in which new bulk plants for flammable liquids prohibited.

The limits of districts referred to in Section 15.10.070 of the Fire Prevention Code, in which new bulk plants for flammable liquids are prohibited, are established as follows: Commencing at a point which is the point of intersection of the easterly line of Roop Street with the southerly line of Nevada Street, and running thence easterly along the southerly line of Nevada Street and along the easterly prolongation of the southerly line of Nevada Street to the westerly line of Mesa Street; thence southerly, along the westerly line of Mesa Street to a point thereon which is southerly three hundred (300) feet distant from the southerly line of Main Street; thence westerly and parallel to the southerly line of Main Street; thence to the easterly line of Roop Street; thence northerly, along the easterly line of Roop Street to the point of beginning.

B. Fire protection systems.

1. Section 903.2 of the California Fire Code is hereby amended to read as follows:

An Automatic sprinkler system shall be installed throughout all levels of all new Groups A, B, E, F, I, M, R-1, R-2, R-4, and S occupancies of more than 3,000 square feet.

Automatic sprinkler systems shall be installed in accordance with NFPA 13 for Group A, B, E, F, H, I, M, R-1, R-2, R-4, and S occupancies. NFPA 13R is applicable for residential occupancies up to and including four stories in height, in Groups R-1, R-2, R-4 occupancies.

Exceptions to or reductions in code requirements are not allowed for the installation of sprinkler systems installed, in accordance with NFPA 13R, unless specifically, allowed by the, California Fire Code.

Exceptions:

1. Detached gazebos, temporary tents and ramadas for public use.
2. Independent buildings such as restrooms or snack shops 600 square feet or less that are of non-combustible construction associated with golf courses, parks, and similar uses.
3. Guardhouses that are less than 300 square feet in size used to control access to or within residential and/or commercial developments of combustible construction or 600 square feet or less that are of non-combustible construction.
4. Detached equipment or storage buildings for commercial use not exceeding 300 square feet.
5. Detached non-combustible canopies used exclusively for automotive, motor fuel-dispensing stations not exceeding 5,000 square feet, or detached non-combustible carports or parking canopies regardless of size.
6. Recreation vehicles that were not site built and are portable in nature.
7. Factory built buildings utilized as temporary office buildings similar to real estate leasing offices and construction offices.

C. Building Additions

Section 903.21.2.1 of the California Fire Code is hereby amended to read as follows: Building additions in existing occupancies other than R-3 shall be protected by an automatic fire sprinkler when:

- a. Building additions equal to 50 percent or more of the existing building floor area, or exceeding 3,000 square feet whichever is less. The baseline building floor area shall be area that existed as of the date of adoption of this code section. Once a building has been expanded to the limit allowed by this section no additional expansions shall be allowed unless automatic fire sprinklers are installed to protect the entire structure.

- b. They are required to be protected in accordance with the California Fire Code, NFPA 13R, and NFPA 13

D. Modifications.

The chief of the bureau of fire prevention shall have power to modify any of the provisions of the fire prevention code upon application in writing by the owner or lessee, or his or her duly authorized agent, when there are practical difficulties in the way of carrying out the strict letter of the code, provided that the intent of the code shall be observed, public safety secured and substantial justice done. The particulars of such modification when granted or allowed shall be entered upon the records of the city and a signed copy shall be furnished the applicant.

E. Appeals.

Whenever the chief of the fire department shall disapprove an application or refuse to grant a license or permit applied for, or when it is claimed that the provisions of the code do not apply or that the true intent and meaning of the code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the chief of the fire department to the city council within thirty (30) days from the date of the decision being appealed.

F. Determination of new materials, processes or occupancies which shall require permits.

The building inspector and the chief of the fire department shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies, which shall require permits, in addition to those now enumerated in the code. The chief of the bureau of fire prevention shall post such list in a conspicuous place in his or her office, and distribute copies thereof to interested persons.

G. Bureau of fire prevention— Appointment of inspectors.

The chief of the fire department may designate such members of the fire department as inspectors, as shall from time to time be necessary. The chief of the fire department shall recommend to the city council the employment of technical inspectors, who, when such authorization is made, shall be selected through an examination to determine their fitness for the position. The examination shall be open to members and nonmembers of the fire department, and appointments made after examination shall be for an indefinite term with removal only for cause.

H. Penalties for violation.

Any person who shall violate any of the provisions of the Fire Prevention Code adopted or fail to comply therewith, or who shall violate or fail to comply with any order made there under, or who shall build in violation of any detailed statement of specifications or plans submitted and approved there under, or any certificate or permit issued there under, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the city council or by a court of competent jurisdiction, within the time fixed herein, shall severally for each and every violation and noncompliance respectively, be guilty of a misdemeanor. All persons violating the Fire Prevention Code shall be required to correct or remedy such violations or defects within a reasonable time. The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions.

**Section 15.10.080 1997 Uniform Code for the Abatement of Dangerous Buildings
-Adopted by reference**

The 1997 Uniform Code for the Abatement of Dangerous Buildings shall be used when addressing substandard and dangerous buildings that cannot be addressed with Health and Safety Code Sections 17920-17927 or other adopted codes and is adopted as part of the building code of the City.

Section 15.10.090 Amendments

Due to local climate conditions the following amendments shall apply in all cases.

A. Building Code section: 1809.5 item Number 1 shall read as: The frost line in the City of Susanville is hereby determined to be twenty inches below finished grade. And furthermore section 1809.8 for plain concrete is revised to read: In each building foundation, except those that are engineered by a California licensed architect, civil or structural engineer, there shall be two # 4 reinforcing bars spaced six inches apart side by side in the footings.

Section 15.10.100: Furnishing of security in connection with Certificate of Occupancy

A permit applicant may qualify for a temporary certificate of occupancy under the provisions of the building code when they are unable to comply with all of conditions of his or her project, the building official with the consent of other applicable departments/divisions is authorized to issue a temporary certificate of occupancy, provided that the applicant satisfies the following requirements: (1) agreeing in writing to perform any such act or condition within a specified period of time, and (2) furnishing security in connection with the performance of such act or condition. The security shall be one of those allowed by the state of California Government Code Section 66499(a), and shall be at least one hundred twenty-five (125) percent of the costs of performance of such act or condition.

Section 15.10.110 Certificate of Occupancy

A certificate of occupancy shall only be issued when the building permit is issued as final, all fees have been paid, and all other departments, agencies and divisions who have placed conditions upon the permit have been satisfied. Certificates of occupancy are issued for all new construction including but not limited to industrial, commercial and residential buildings.

Section 15.10.130 Resolution changing fees

On buildings, structures, electrical, gas, mechanical, plumbing and fire systems or alterations requiring a permit, a fee for each permit shall be paid as required in accordance with the established fee schedule as currently adopted by resolution of the City of Susanville. The permit cost is based upon the current cost of construction valuation established by either taking the actual contract price or shall be determined by the use of the most recent building valuation data chart for construction cost as published in the "Building Safety Journal," published by the ICC, and/or by permit fees established by resolution for individual electrical, mechanical, of plumbing items or fixtures.

Section 15.10.140 Work commenced without permit

Where work for which a permit is required is started prior to obtaining a permit the fees for said permit shall be doubled. The payment of the double fee shall not relieve the persons from fully complying with the other provisions of this Title or from additional penalties prescribed in this Title.

Chapter 15.20 Building Numbering System

Section 15.20.010 Required

Prior to the occupancy of any building within the City and throughout the life of the building, the owner of said building shall comply with the requirements of this section.

A. All numbers shall be assigned by the City, shall be legible, shall be placed in an approved location and shall be easily viewed from the public entrance to the property. Numbering plans for multiple units, condominium projects and alike shall be submitted and approved during the project review process.

B. All numbers shall be maintained for the life of the use.

C. All new numbers shall be internally illuminated, with a contrasting background, four (4) inch minimum height and half (0.5) inch minimum stroke width. New multiple unit dwellings shall also erect and maintain lighted directories at each pedestrian entrance displaying building and unit numbers.

Section 15.20.020: Notice to change building numbers

Whenever any property owner has been notified by the City to change the numbers of a building, the old numbers may be temporarily retained in addition to the new numbers for a period not to exceed sixty (60) days.

Section 15.20.30: Enforcement of chapter

It is made the duty of the City, whenever they have knowledge of any violation of this chapter, to give notice thereof to the owner, or if he cannot be found, to the agent or occupant of the premises where the violation occurs; and if, after two weeks, the cause of complaint is not removed, the penalties of this code will be enforced.

Chapter 15.30: Moving of Buildings.

Section 15.30.10 Generally

The following requirements shall apply within the corporate limits of the city.

A. The building shall be approved by the City and a building permit shall be secured before a building or structure is moved, stored or placed upon any lot or parcel of land within the city limits.

B. All necessary permits required for the transportation of the structure on city streets shall be obtained prior to relocation.

C. The building shall comply with all zoning and building code requirements including regulations related to changes in occupancy.

D. All applicable fees shall apply as if it were a new building project.

Section 15.30.20: Relocating buildings from beyond the city limit - It is unlawful for any person to move any building, modular home or manufactured home into the city limits and place such structure upon any lot or parcel of land within the city limits. This section does not apply to temporary construction offices or new modular or new manufactured housing being transported directly from the factory or sales lot.

15.35 Occupancy of Recreational Vehicles

15.35.010 The definition of recreational vehicle and recreational vehicle park shall be the same as contained in the City of Susanville Municipal Code section 17.08.010. The definition recreational vehicle shall also include a "slide-in camper" as that term is defined in section 18012.4 of the California Health and Safety Code.

15.35.020 Use of Recreational Vehicles for occupancy as living quarters prohibited

It is unlawful and a public nuisance for any person to establish, keep or maintain any recreational vehicle or tent trailer for occupancy as living quarters on any public road or private property other than in a legally established recreational vehicle park operated under permits from the state and the city.

Section 2. The City Clerk shall, within fifteen days after its passage, cause this Ordinance to be published at least once in the Lassen County Times, an adjudicated newspaper of general circulation, published and circulated within the City.

Section 3. If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance, it being expressly declared that this Ordinance and each section, subsection, clause and phrase hereof would have been prepared, proposed, adopted, approved and ratified irrespective of the fact that any one or more other sections, subsections, sentences, clause or phrases be declared invalid or unconstitutional.

Section 4. This Ordinance shall take effect upon the thirty-first day after its final passage.

APPROVED: _____
Rod E De Boer, Mayor

ATTEST: _____
Gwenna MacDonald /City Clerk

The foregoing Ordinance No. 13-0994 was adopted at a regular meeting of the City Council of the City of Susanville, held on the _____ day of _____, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter M. Talia, City Attorney

ATTACHMENT “B”

Chapter 15.04 BUILDING CODE

15.04.010 California Building Standards Code—Adoption by reference.

Certain documents, one copy of which is on file in the office of the community development department for use and examination by the public, being marked and designated as the “California Building Standards Code, 2007 Edition” heretofore adopted by the California Building Standards Commission in July 2007, is hereby adopted as the code of the city of Susanville for regulating all new construction and any alterations, repairs, relocations, reconstruction, or demolition of any building or any portion thereof including any electrical, mechanical, gas, plumbing or fire protection equipment installed on any property or used on or within any building within the city of Susanville and providing for issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, conditions and terms of such 2007 California Building Standards Code, all of which are on file in the office of the community development department for use and examination by the public, are referred to, are adopted and made a part hereof as if fully set out in this section. Said 2007 California Building Standards Code includes:

- A. The California Administrative Code, (CCR — Title 24, Part 1), published by the ICC, one copy of which is on file in the office of the community development department for use and examination by the public;
- B. The California Building Code, 2007 Edition, (CCR — Title 24, Part 2) including the Appendix Chapter 1, Administration; Appendix C, Group U Agricultural Buildings; Appendix I, Patio Covers; and Appendix J, Grading; published by the International Code Council (ICC), one copy of which is on file in the office of the community development department for use and examination by the public;
- C. The California Electrical Code, 2007 Edition, (CCR — Title 24, Part 3) including Annex “G”; published by the National Fire Protection Association (NFPA), one copy of which is on file in the office of the community development department for use and examination by the public;
- D. The California Mechanical Code, 2007 Edition, (CCR — Title 24, Part 4) including Appendix Chapters 1, A, C and D; published by IAPMO, one copy of which is on file in the office of the community development department for use and examination by the public;
- E. The California Plumbing Code, 2007. Edition, (CCR — Title 24, Part 5) including Appendix Chapters 1, A, B, D, I and K; published by IAPMO, one copy of which is on file in the office of the community development department for use and examination by the public;
- F. California Energy Code, 2005 Edition, (CCR — Title 24, Part 6) of Residential and Non-Residential Regulations, published by the California Energy Commission, one copy of which is on file in the office of the community development department for, use and examination by the public;
- G. California Historical Code, 2007 Edition, (CCR — Title 24, Part 8) published by the ICC, one copy of which is on file in the office of the community development department for use and examination by the public;
- H. The California Fire Code, 2007 Edition, (CCR — Title 24, Part 9) including the Appendix Chapters 1, B, C, D, E, F, G, H, published by the ICC, one copy of which is on file in the office of the community development department for use and examination by the public;

I. California Existing Building Code, 2007 Edition, (CCR — Title 24, Part 10) published by the ICC, one copy of which is on file in the office of the community development department for use and examination by the public; and

J. California Referenced Standards Code, 2007 Edition, (CCR — Title 24 - Part 12) published by the ICC, one copy of which is on file in the office of the community development department for use and examination by the public. (Ord. 08-953 § 1; Ord. 02-886 § 1 (part), 2002; Ord. 99-860 § 1 (part), 1999: prior code § 6.1)

15.04.020 Amendments—Adoption by reference.

Due to local climate conditions, the amendments set forth at Section 15.04.020 of the Susanville Municipal Code shall continue in full force and effect. In the event of any conflict between this code and any law, rule or regulation of the federal or state government, that requirement which establishes the higher standard of safety shall govern. Failure to comply with such standard of safety shall be a violation of this code. (Ord. 08-953 § 1; Ord. 99-860 § 1 (part), 1999: prior code § 6.1-1)

15.04.030 Resolution establishing, etc., zones.

The city council may by resolution establish such zones and their confines, enlarging, creating or abolishing them as they may deem necessary for the general welfare of the city. (Prior code § 6.2)

15.04.040 Resolution changing fees.

On buildings, structures, electrical, gas, mechanical, plumbing and fire systems or alterations requiring a permit, a fee for each permit shall be paid as required in accordance with the established fee schedule as currently adopted by resolution of the city of Susanville. The permit cost is based upon the current cost of construction valuation established by either taking the actual contract price or shall be determined by the use of the most recent building valuation data chart for construction cost as published in the "Building Safety Journal," published by the ICC.

The amendments set forth at Section 15.04.040 of the Susanville Municipal Code shall continue in full force and effect. (Ord. 08-953 § 1: prior code § 6.3)

15.04.050 Furnishing of security in connection with certificate of occupancy.

Furnishing of security in connection with certificate of occupancy. The amendments set forth at Section 15.04.020 of the Susanville Municipal Code shall continue in full force and effect. (Ord. 08-953 § 1; Ord. 02-886 § 1 (part), 2002; Ord. 02-886 § 1 (part), 2002: prior code § 6.3-2)

Chapter 15.08 ELECTRICAL CODE

15.08.010 National Electrical Code—Adoption by reference.

A. The National Electrical Code, 2005 Edition, published by the National Fire Protection Association, is adopted as the electrical code of the city, except any provisions therein contained

providing penalties for the violation thereof. One copy shall be kept on file in the office of the community development department for use and examination by the public.

B. The amendments set forth at Section 15.08.010 of the Susanville Municipal Code shall continue in full force and effect. (Ord. 08-953 § 1; Ord. 02-886 § 1 (part), 2002; Ord. 99-858 § 1: prior code § 6.5)

Chapter 15.12 MECHANICAL CODE

15.12.010 Uniform Mechanical Code—Adoption by reference.

The Uniform Mechanical Code, 2006 Edition, adopted by the California Building Standards Commission as part of the 2007 California Building Standards Code, is adopted as the mechanical code of the city and one copy thereof shall be kept on file in the office of the community development department for use and examination by the public. (Ord. 08-953 § 1; Ord. 02-886 § 1 (part), 2002; Ord. 99-860 § 1 (part), 1999: prior code § 6.24)

Chapter 15.16 PLUMBING CODE

15.16.010 Uniform Plumbing Code—Adoption by reference.

The Uniform Plumbing Code, adopted by the California Building Standards Commission as part of the 2007 California Building Standards Code, is adopted as the plumbing code of the city and one copy thereof shall be kept on file in the office of the community development department for use and examination by the public. (Ord. 08-953 § 1; Ord. 02-886 § 1 (part), 2002; Ord. 99-860 § 1 (part), 1999: prior code § 6.6)

Chapter 15.24 INTERNATIONAL FIRE CODE ADOPTED

15.24.010 International Fire Code—Adoption by reference.

The International Fire Code, 2006 Edition, adopted by the California Building Standards Commission as part of the 2007 California Building Standards Code, including the penalty provisions contained therein, is adopted as the fire code of the city and one copy thereof shall be kept on file in the office of the community development department for use and examination by the public. (Ord. 08-953 § 1; Ord. 02-886 § 1 (part), 2002: prior code § 8.8-1)

15.24.020 Establishment of certain limits—Limits of districts referred to in Section 15.201 in which storage of flammable liquids in outside aboveground tanks prohibited.

The limits referred to in Section 15.201 of the Fire Prevention Code in which storage of flammable liquids in outside aboveground tanks is prohibited, are established as follows:

Commencing at a point which is the point of intersection of the easterly line of Roop Street with the southerly line of Nevada Street, and running thence easterly along the southerly line of Nevada Street and along the easterly prolongation of the southerly line of Nevada Street to the westerly line of Mesa Street; thence southerly, along the westerly line of Mesa Street to a point thereon which is southerly three hundred (300) feet distant from the southerly line of Main Street; thence westerly and parallel to the southerly line of Main Street; thence to the easterly line of Roop Street; thence northerly, along the easterly line of Roop Street to the point of beginning. (Prior code § 8.10)

15.24.030 Establishment of certain limits—Limits of districts referred to in Section 15.401 in which new bulk plants for flammable liquids prohibited.

The limits of districts referred to in Section 15.401 of the Fire Prevention Code, in which new bulk plants for flammable liquids are prohibited, are established as follows:

Commencing at a point which is the point of intersection of the easterly line of Roop Street with the southerly line of Nevada Street, and running thence easterly along the southerly line of Nevada Street and along the easterly prolongation of the southerly line of Nevada Street to the westerly line of Mesa Street; thence southerly, along the westerly line of Mesa Street to a point thereon which is southerly three hundred (300) feet distant from the southerly line of Main Street; thence westerly and parallel to the southerly line of Main Street; thence to the easterly line of Roop Street; thence northerly, along the easterly line of Roop Street to the point of beginning. (Prior code § 8.11)

15.24.040 Establishment of certain limits—Limits referred to in Section 20.06a in which bulk storage of liquefied petroleum gas is restricted.

The limits referred to in Section 20.06a of the Fire Prevention Code, in which bulk storage of liquefied petroleum gas is restricted, are established as all of the area included in and enclosed by the corporate limits of the city. (Prior code § 8.12)

15.24.050 Modifications.

The chief of the bureau of fire prevention shall have power to modify any of the provisions of the fire prevention code upon application in writing by the owner or lessee, or his or her duly authorized agent, when there

are practical difficulties in the way of carrying out the strict letter of the code, provided that the spirit of the code shall be observed, public safety secured and substantial justice done. The particulars of such modification when granted or allowed, shall be entered upon the records of the department and a signed copy shall be furnished the applicant. (Prior code § 8.13)

15.24.060 Appeals.

Whenever the chief of the fire department shall disapprove an application or refuse to grant a license or permit applied for, or when it is claimed that the provisions of the code do not apply or that the true intent and meaning of the code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the chief of the fire department to the city council within thirty (30) days from the date of the decision being appealed. (Prior code § 8.14)

15.24.070 Determination of new materials, processes or occupancies which shall require permits.

The building inspector and the chief of the fire department shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new materials, processes or occupancies, which shall require permits, in addition to those now enumerated in the code. The chief of

the bureau of fire prevention shall post such list in a conspicuous place in his or her office, and distribute copies thereof to interested persons. (Prior code § 8.15)

15.24.080 Bureau of fire prevention— Appointment of inspectors.

The chief of the fire department may detail such members of the fire department as inspectors, as shall from time to time be necessary. The chief of the fire department shall recommend to the city council the employment of technical inspectors, who, when such authorization is made, shall be selected through an examination to determine their fitness for the position. The examination shall be open to members and nonmembers of the fire department, and appointments made after examination shall be for an indefinite term with removal only for cause. (Prior code § 8.18)

15.24.090 Penalties for violation.

Any person who shall violate any of the provisions of the Fire Prevention Code adopted or fail to comply therewith, or who shall violate or fail to comply with any order made thereunder, or who shall build in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued thereunder, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the city council or by a court of competent jurisdiction, within the time fixed herein, shall severally for each and every violation and noncompliance respectively, be guilty of a misdemeanor. All persons violating the Fire Prevention Code shall be required to correct or remedy such violations or defects within a reasonable time. The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions. (Prior code § 8.19)

Chapter 15.28 BUILDING NUMBERING SYSTEM

15.28.010 Required.

Every person owning any building in the city, or the agent thereof, must within two weeks after the completion of occupation of such building, place and maintain or cause to be placed and maintained on or over the door or gate used as an entrance to such building so as to be readily seen from the street or alley, the appropriate number of such building as specified, in this chapter. All entrances from streets or alleys to buildings, or to special apartments in buildings, shall be numbered and it is unlawful for any person, whether owner or occupant of the building, or any apartment therein, to place, maintain or allow to remain thereon, any number than the one required by this chapter. (Prior code § 17.10)

15.28.020 Dimensions, materials and lighting for numbers.

A. Specifications of Lighted Address Numbers on New Residential Construction:

1. Residential address numbers on new residences having attached garages shall be located in a visible location near the garage door adjacent to main entrance path; provided, however, if the door on the garage does not face the street, or is not connected to the residence at the street front, the numbers shall be located on the portion of the residence closest to the street.

2. The address number placed upon any entrance to a new residence within the city as required by this chapter shall be internally lighted and shall be a minimum of four inches in height with a

proportionate stroke. The numbers shall be black in color, with the background being illuminated in white, and shall be designed to operate in temperatures above minus five degrees Fahrenheit. All numbers must be made of substantial and permanent material, and must be placed or fixed as not to be easily effaced or removed

3. Where the new residential property does not have a garage, lighted address numbering shall be provided and maintained in a position which is plainly visible and legible from the street fronting the property. When new residential properties without garages do not front toward streets, lighted addressing shall conform to the above mentioned requirements but front driveways and pedestrian ways.

B. Multiple Unit Residences.

1. Plans for multifamily dwelling projects, including but not limited to condominium conversions, shall include an addressing program approved by the community development director and building official.

2. In addition to the requirements of this section, new multiple unit dwellings shall also erect and maintain lighted directories at each pedestrian entrance displaying building and unit numbers. (Ord. 06-924 § 1, 2006: prior code § 17.11)

15.28.030 Numbers to be used in each block.

One hundred (100) numbers or as many thereof as may be necessary shall be allotted to the property frontage in each block between two main streets, except as provided in this chapter. (Prior code § 17.12)

15.28.040 Notice to change building numbers—Temporary retention of old numbers.

Whenever any property owner, agent of any property owner, or tenant has been notified by the superintendent of streets to change the numbers of his buildings, the old numbers may be temporarily retained in addition to the new numbers; provided, however, that in no case shall such old numbers be retained for a period of longer than sixty (60) days after the notice to change the same. (Prior code § 17.13)

15.28.050 Odd and even numbers.

All buildings facing east or north on streets or alleys shall be numbered with even numbers; and all buildings facing south or west on streets or alleys shall be numbered with odd numbers. (Prior code § 17.14)

15.28.060 Assignment of numbers to blocks— Streets designated "north" and "south."

A. On streets and alleys running north and south, the first block north of Main Street is assigned numbers from one to ninety-nine (99), both numbers inclusive, and shall be designated north.

B. On all streets and alleys, the second block north of Main Street is assigned the one hundred (100) series, being all figures from one hundred (100) to one hundred ninety-nine (199), both figures inclusive, and so on for the remaining blocks north of Main Street, all of which shall be designated north.

C. On streets and alleys running north and south, the first block south of Main Street is assigned numbers from one to ninety-nine (99), both numbers inclusive and shall be designated south.

D. On all streets and alleys, the second block south of Main Street is assigned the one hundred (100) series, being all figures one hundred (100) to one hundred ninety-nine (199), both inclusive, and shall be designated south, and so on for the remaining blocks south of Main Street. (Prior code § 17.15)

15.28.070 Assignment of numbers to blocks—Streets designated "east" and "west."

On streets and alleys running east and west, the first block east of Roop Street is assigned the six hundred (600) series, being all figures from six hundred (600) to six hundred ninety-nine (699), both figures inclusive. For all the streets and alleys the second block east of Roop Street are assigned the seven hundred (700) series, being all figures from seven hundred (700) to seven hundred ninety-nine (799), both figures inclusive; and so on for the remaining blocks east of Roop Street.

On streets and alleys running east and west the first block west of Roop Street is assigned the five hundred (500) series, being all figures from five hundred (500) to five hundred ninety-nine (599), both figures inclusive. For all the streets and alleys the second block west of Roop Street are assigned the four hundred (400) series, being all figures from four hundred (400) to four hundred ninety-nine (499), both figures inclusive; and so on for all the remaining blocks west of Roop Street. (Prior code § 17.16)

15.28.080 Progression of numbers.

A. On streets and alleys running north and south; north of Main Street the numbers shall run from south to north, increasing in denomination as the street or alley continues north; south of Main Street the numbers shall run from north to south increasing in denomination as the street or alley continues south.

B. On streets and alleys running east and west; the numbers shall run from west to east commencing with the west end of the streets or alleys and increasing in denomination as the street or alley continues east. (Prior code § 17.17)

15.28.090 Numbering to accord with street superintendent's map.

All entrances to buildings shall be numbered in accordance with the street superintendent's map. This map is now on file in the street superintendent's office. (Prior code § 17.18)

15.28.100 Numbers assigned to lots.

On lots with a frontage of thirty-five (35) feet or under, there shall be a minimum of four numbers between lots; e.g., the number following number one would be number five. On lots with frontage over thirty-five (35) feet, but not over sixty (60) feet, there shall be a minimum of six numbers between lots; e.g., the number following number one would be number seven. (Prior code § 17.19)

15.28.110 Enforcement of chapter.

It is made the duty of the superintendent of streets, whenever he has knowledge of any violation of this chapter, to give notice thereof to the owner, or if he cannot be found, to the agent or occupant of the premises where the violation occurs; and if, after two weeks, the cause of complaint is not removed, the penalties of this code will be enforced. (Prior code § 17.20)

Chapter 15.32 MOVING BUILDINGS

15.32.010 Generally.

The following regulations shall apply within the corporate limits of the city:

A. Neighbor's Written Permission. In any area within the corporate limits of the city no building or structure shall be erected, constructed or moved into or within the corporate limits of the city by any person of a type for a different use or of a standard less than erected and/or used within three hundred (300) feet of any existing building or structure, without such person securing the consent in writing of a majority of the owners or occupants of dwellings across the street and fronting the same block.

B. Building Inspector's Permit. In addition to securing the written consent of neighbors as provided in subsection A of this section, no person shall erect, construct or move any building or structure into or within the corporate limits of the city without first securing a permit in writing from the building inspector. To secure such a permit from the building inspector, the party applying therefor shall first submit to the building inspector a plat or plan in writing showing that the building or structure if for human habitation is to be connected according to the specifications of the building inspector with the sewer line of the sanitary district and the map or plat shall comply with minimum requirements to be set by the building inspector as to fire protection and sanitation, erection, construction or moving of the building upon real property within the corporate limits of the city so that the structure shall be reasonably fire resistant and reasonably sanitary and sightly. The fee for the permit shall be according to the Uniform Building Code adopted by the city council.

C. Compliance with Building Code and Zoning Ordinance Required—Posting of Bond Prerequisite to Issuance of Permit. No person shall erect, construct or move into or within the city, any building unless the same and the lot upon which it is or is to be situated shall, in all respects, comply with, and meet the minimum standards contained in the currently effective building code of the city and the currently effective zoning ordinance of the city. In the case of buildings or structures to be moved into or within the city, the building inspector, as a condition of issuing the permit prescribed in subsection B of this section shall require:

1. That the applicant for such permit file with him or her a map or plat and written statement containing the matters specified in subsection B of this section and showing the proposed location of such building or structure upon the lot upon which it is proposed to locate the same and the size, location and shape of such lot, and containing a statement as to the type of foundation upon which it is to be placed, and the date upon which such building or structure is to be fully completed and installed and ready for use and occupancy; such map or plat may be combined with the map or plat mentioned in subsection B of this section.

2. That the applicant post a bond, payable to the city and conditioned that such building or structure will, on or before the date specified in the written statement, be fully and completely moved, installed and ready for use and occupancy, be located upon the type of foundation specified in the written statement and plat, located upon such lot as shown upon the plat or map, and will in all respects comply with the building code of and zoning ordinance of the city. Such bond to be in such sum as, in the opinion of the building inspector, is sufficient to defray the cost of demolishing and removing such building or structure.

3. That the applicant grant, in writing, to the city, authority to demolish such building and structure and sell the materials for the account of the applicant in the event that the conditions of such bond be not fully and faithfully done and performed within the time specified therein and in the written statement.

D. The building inspector shall not issue the permit prescribed in subsection B of this section if:

1. Upon inspection of the building or structure proposed to be moved into or within the city he or she determines that the same does not, except as to foundations, and cannot economically be made to comply with the building code of the city.

2. Such map or plat shows that if such building or structure be located upon the lot shown on such map or plat in the location shown thereon it will be in violation of the zoning ordinance of the city. (Prior code § 6.4)

15.32.020 Relocating buildings from beyond city limits within city.

It is unlawful for any person to move any building into the city limits and place such building upon any lot or parcel of land within the city limits. (Prior code § 6.4-1)

Chapter 15.36 AUTO AND TRAILER CAMPS

15.36.010 Definitions.

Certain words and phrases used in this chapter shall mean, and are defined as follows:

“Auto and trailer camp” as used in this chapter means any area or tract of land where space is rented or held out for rent to owners or users of trailer coaches or tent campers furnishing their own camping equipment, or where free camping or parking is permitted by such campers or by the owners or users of trailer coaches.

Auto and Trailer Park. Whenever the phrase “auto and trailer park” is used in this chapter it means auto and trailer camp as hereinabove defined.

“Liquefied petroleum gas” means petroleum hydrocarbons or mixtures thereof, in liquid or gaseous state, having a vapor pressure in excess of twenty-six (26) pounds per square inch at a temperature of one hundred (100) degrees Fahrenheit. Whenever the symbol “LPG” is used it means liquefied petroleum gas.

Nuisance. In an auto and trailer park, nuisance includes any of the following:

1. Any public nuisance known at common law or in equity jurisprudence.
2. Whatever is dangerous to human life or is detrimental to health.
3. The overcrowding of any room with occupants.
4. Insufficient ventilation or illumination of any room.
5. Inadequate or insanitary plumbing facilities.
6. Whatever renders air, food or drink unwholesome, or detrimental to the health of human beings.

“Trailer coach” as used in this chapter means any camp car, trailer or other vehicle, with or without motive power, designed and constructed to travel on the public streets, highways or thoroughfares at the maximum allowable speed limit and in accordance with the provisions of the Vehicle Code of the state, and designed or used for human habitation, whether or not any tire or wheel has been removed therefrom and whether or not the same is maintained in a serviceable condition and whether or not the same is supported upon the ground by underpinnings or foundations.

“Trailer site” as used in this chapter means any portion of an auto and trailer park designed or used for the use or occupancy of one trailer coach. (Prior code § 19.2)

15.36.020 Use of trailers, auto coaches, etc., primarily designed for transportation purposes for occupancy as living quarters for more than forty-eight hours— Unlawful and a nuisance— Exception—Issuance of temporary permit.

It is unlawful and a public nuisance for any person to establish, keep or maintain any trailer, auto coach, mobilehome or motor home designed to or capable of being moved or transported, as a single unit or in one or more parts, upon wheels upon roadways, streets or highways for occupancy as living quarters, for a longer period than forty-eight (48) hours, unless the same is kept and maintained on a regularly established auto and trailer camp operated under permits from the state and the health department of the city. Nothing herein contained shall prohibit the building inspector from issuing temporary permits for such use for a period not to exceed seventy-two (72) hours. No temporary permit shall be issued for any occupancy or camp which will constitute a nuisance or health menace; provided, however, that in any area which is annexed to the city after July 31, 1978, mobilehomes only which are occupied by the owner personally and which are located upon a lot or parcel of land owned by the owner of such mobilehome at the date of such annexation shall not fall within the prohibition of this section and may be replaced by another mobilehome provided that all setback requirements of Title 17 are complied with; the planning commission shall grant no variance from such setback requirements. (Prior code § 19.3)

15.36.030 Use of trailers, auto coaches, etc., primarily designed for transportation purposes for occupancy as living quarters for more than forty-eight hours— Exception to trailer coaches occupied for human habitation upon effective date.

The terms and provisions of the preceding section shall not apply to trailer coaches being used and occupied for human habitation upon the effective date of the ordinance codified in this chapter. Nothing contained in this section or in the preceding sections of this chapter shall be construed as authorizing the establishment of auto and trailer camps or trailer courts within the city in violation of the terms and provisions of any other law or ordinance of the city. (Prior code § 19.4)

15.36.040 Use of trailers, auto coaches, etc., primarily designed for transportation purposes for occupancy as living quarters for more than forty-eight hours— Exception for building materials protection.

Notwithstanding the provisions of Section 15.36.020, the building inspector may, as a part of, or as an addendum to, a building permit, allow the placing, establishment and maintenance of a trailer for use as living quarters and/or an office facility or storage facility upon the building site for which such building permit is issued for such period of time, not to exceed one year, as the building inspector, in his or her sole discretion, may determine to be reasonably necessary for the purpose of protecting materials placed or stored upon such site or in such trailer from vandalism or thievery; provided, however, that such building permit or addendum shall require any such trailer to be equipped with tanks for the holding of sewage and liquid waste and shall also require that such sewage and liquid waste be removed with such frequency as to prevent the overflow of such tanks. (Prior code § 19.4(a))

15.36.050 Enforcement of chapter.

The city building inspector shall enforce the provisions of this chapter. The city building inspector or city health officer may: (a) enter public or private property to determine whether there exists any auto and trailer park to which this chapter applies; (b) enter and inspect all auto and trailer parks wherever situated

and inspect all accommodations, equipment or paraphernalia used in connection therewith, including the right to examine any registers of occupants maintained therein in order to secure the enforcement of the provisions of this chapter. (Prior code § 19.5)

15.36.060 Abatement of nuisance—Notice— Failure to abate.

The owner or operator of any auto and trailer park shall abate any nuisance in the park within five days, or within such longer period of time as may be allowed by the city building inspector, after he or she has been given written notice by the city building inspector to remove the nuisance. If he or she fails to do so within that time the city attorney shall bring a civil action in the name of the city to abate the nuisance. (Prior code § 19.6)

15.36.070 Abatement of nuisance—Action or proceeding to abate operation of trailer park—Facts sufficient for.

In any action or proceeding to abate a nuisance in an auto and trailer park, proof of the following facts is sufficient for a judgment or order for the abatement of the operation of the auto and trailer park:

- A. Conviction of the owner or operator of the auto and trailer park of a violation of this chapter which constitutes a nuisance.
- B. Failure on the part of the owner or operator to correct the violation after the conviction.
- C. The violation is the basis for the proceeding. (Prior code § 19.7)

15.36.080 Plans and specifications.

Plans and specifications shall be drawn to scale upon substantial paper or cloth and shall be of sufficient clarity to indicate the nature and extent of the work proposed and show in detail that it will conform to the provisions of this chapter. Computations, stress diagrams and other data sufficient to show the correctness of the plans, shall be submitted when required by the building inspector. An approved set of plans shall be kept on the job until construction is completed and a permit to operate is issued by the building inspector. All construction shall be in accordance with approved plans and specifications and shall not be changed or modified or altered without the approval of the building inspector. The issuance or granting of a permit or approval of plans and specifications shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this chapter. The issuance of a permit based upon plans and specifications shall not prevent the building inspector from thereafter requiring the correction of errors in such plans and specifications or from preventing building operations being carried on thereunder when in violation of this chapter. (Prior code § 19.8)

15.36.090 Notice to building inspector of new owner or operator.

The city building inspector shall be notified by any new owner or operator of any auto and trailer park of any change in the name or the ownership or possession thereof. Such notice shall be in written form and shall be furnished within thirty (30) days from and after any such change in name or transfer of ownership or possession. The notice shall be accompanied by a transfer fee of ten dollars (\$10.00). Following receipt of the notice the city building inspector shall make an inspection of the trailer park and shall record the change of ownership or possession and shall issue a permit to operate to the new owner or

operator only if the trailer park is found to comply with the provisions of this chapter. In case of any change in name or transfer of ownership or possession prior to completion of construction no additional fee for a construction permit is required, provided the new owner completes construction in accordance with prior approved plans and specifications. However, the notice of such change shall be accompanied by a fee of ten dollars (\$10.00). If there is any substantial deviation from the approved plans and specifications as submitted by the original applicant for a construction permit, a new application for a permit to construct, accompanied by revised plans and specifications and fees hereinabove provided shall be required. (Prior code § 19.9)

15.36.100 Permit—Prerequisite to construction, operation, etc.

It is unlawful for any person to do any of the following unless he or she first makes application in writing to the city building inspector and obtains a permit therefor:

- A. Construct an auto and trailer park.
- B. Construct additional buildings or reconstruct or move existing buildings in an existing auto and trailer park.
- C. Operate or rent, lease, sublease, let or hire out for occupancy any space in an auto and trailer park that has been constructed, reconstructed or altered or moved without having obtained a permit as required herein.
- D. Operate an auto and trailer park for which a fee of twenty-five dollars (\$25.00) has never been paid either to construct or operate. (Prior code § 19.10)

15.36.110 Permit—Information to accompany application in case of new auto and trailer park.

In the case of a new auto and trailer park the application for permit shall be accompanied by:

- A. A description of the grounds upon which the auto park is to be constructed.
- B. Plans and specifications of the proposed construction.
- C. A description of the water supply, ground drainage and method of sewage disposal.
- D. A fee of twenty-five dollars (\$25.00). (Prior code § 19.11)

15.36.120 Permit—Information to accompany application in case of existing auto and trailer park.

In case of an existing auto and trailer park, the application for permit shall be accompanied by:

- A. A description of the grounds upon which the buildings are to be added or reconstructed or to which buildings are to be moved.
- B. Plans and specifications of proposed additions, reconstruction or movement.
- C. A description of the water supply, ground drainage and method of sewage disposal.
- D. A fee of two dollars (\$2.00) for each additional trailer site. (Prior code § 19.12)

15.36.130 Permit—Inspection of grounds— Issuance of permit.

Within ten (10) days after the application, descriptions, plans and specifications, and required fee are filed and paid the city building inspector shall inspect the grounds upon which the applicant proposes to do the work for which he seeks a permit and shall issue a written permit to the applicant if, in his opinion:

A. The grounds are satisfactory for the work proposed.

B. The descriptions and plans and specifications filed indicate that the work proposed will meet the requirements of this chapter.

A permit to operate the trailer park shall be issued by the city building inspector following notice by the owner or operator of completion of construction, if upon inspection the construction is found to be in compliance with the provisions of this chapter. (Prior code § 19.13)

15.36.140 Permit—To be posted in conspicuous place.

Permits for construction and operation shall be posted in a conspicuous place. (Prior code § 19.14)

15.36.150 Permit—Expiration.

All permits as required in this chapter for construction or reconstruction of an auto and trailer park shall automatically expire within six months from the date of the issuance thereof in those cases where the construction or reconstruction has not been completed within said period; provided, however, that the city building inspector may extend the expiration date of such permit for a reasonable time. (Prior code § 19.15)

15.36.160 Permit—Suspension.

In the event that any person holding a permit issued by the building inspector violates any of the provisions of such permit or of this chapter the permit may be subject to suspension as provided in Sections 15.36.170 to 15.36.190. (Prior code § 19.16)

15.36.170 Permit—Suspension—Reinstatement.

Upon compliance by the permittee with the provisions of this code and of such notice, and submission of proof thereof to the building inspector the building inspector shall reinstate the permit. (Prior code § 19.17)

15.36.180 Notice of violation—Failure to comply.

The building inspector shall issue and serve upon the permittee a notice setting forth in what respect the provisions of the permit and/or this code have been violated, and shall notify the permittee that unless these provisions have been complied with within thirty (30) days after the day of notice the permit shall be subject to suspension. (Prior code § 19.18)

15.36.190 Notice of violation—Posting and mailing.

The notice provided for in the preceding section shall be served by posting at least one copy in a conspicuous place on the premises described in the permit, and by sending another copy by registered mail, postage prepaid, return receipt requested, to the person to whom the permit was issued at the address therein given.

If the requirements of such notice have not been complied with on or before the expiration of thirty (30) days after the mailing and posting of notice the building inspector may suspend the permit. (Prior code § 19.19)

15.36.200 Rules and regulations.

It is unlawful for any person in an auto and trailer park to use or cause or permit to be used for occupancy:

A. Any trailer coach from which any tire or wheel has been removed, except for the purpose of making temporary repairs.

B. Any trailer coach to which are attached any rigid water, gas or sewer pipes; provided, however that metal tubing not to exceed one-half inch inside diameter may be used for water and gas.

C. Any trailer coach which is permanently attached to underpinning or foundation to the ground.

D. Any trailer coach which does not conform to the requirements of the Vehicle Code of the state. A trailer coach which may be moved under special permit as provided for in the Vehicle Code of the state shall be deemed to conform to the requirements of such code within the meaning of this section.

E. Any trailer coach in an insanitary condition. The words "insanitary condition" as used herein shall include, but not be limited to, any trailer coach that constitutes a nuisance as defined in Section 15.36.010.

F. Any trailer coach which is structurally unsound and does not protect its habitants against the elements.

G. Any trailer coach to which there is attached or established less than six feet adjacent thereto any awning, portable, demountable, or permanent cabana, building or windbreak, unless constructed in conformity with the rules and regulations adopted by the building inspector of the city and the building inspector is hereby empowered to draft and enforce such rules and regulations. Such rules and regulations shall provide for the construction of awnings, cabanas, buildings and windbreaks in a substantial and workmanlike manner and in accordance with recognized standards for such types of structures within auto and trailer parks which are consistent with the health and safety of the occupants therein and reasonably consistent with the construction standards contained in the Building Code of the city. (Prior code § 19.20)

15.36.210 Not to be used for camping purposes.

It is unlawful for any person to use, cause or permit to be used any part or portion of an auto and trailer park for camping purposes. (Prior code § 19.21)

15.36.220 Minimum side and rear yard areas.

Each site in an auto and trailer park shall have minimum side yard and rear yard areas of not less than six feet on each side and to the rear of the trailer coach. (Prior code § 19.22)

15.36.230 Location of coaches.

No trailer coach shall be located closer than twelve (12) feet from any building or any other trailer coach.

Each trailer coach and each building shall not be located closer than six feet from a lot line. The words “lot line” mean and include both a property line and a trailer site lot line. (Prior code § 19.23)

15.36.240 Driveways and walkways.

Each trailer site shall front upon a driveway of not less than twenty-two (22) feet in width. All driveways shall have clear and unobstructed access to a public thoroughfare.

All driveways and walkways within every auto and trailer park shall be hard surfaced and lighted at night with electric lamps of not less than twenty-five (25) watts each, spaced at intervals of not more than one hundred (100) feet. (Prior code § 19.24)

15.36.250 Trailer coach site to conform to provisions of chapter.

No auto and trailer park shall accommodate any trailer coach for which there is no site conforming to the provisions of this chapter. (Prior code § 19.25)

15.36.260 Buildings and structures to comply with city Building, Plumbing and Electrical Codes unless higher standards are prescribed in chapter.

All buildings and structures in any auto and trailer park, other than trailer coaches shall in all respects comply with the city building, plumbing and electrical codes unless higher standards are prescribed in chapter. (Prior code § 19.26)

15.36.270 Installation of toilets, baths, etc.

A. Public toilets, baths and lavatories shall be installed and maintained for each sex in each auto and trailer park in accordance with the following ratio of trailer sites; provided, however, that the number or such public facilities may be reduced accordingly when private toilet and bath facilities are erected on trailer sites and it is further provided that the number of lavatories for the use of women may be reduced by fifty (50) percent:

Sites	Toilets	Baths	Lavatories
2-30	2	2	2
31-70	3	3	3

One additional toilet and one additional bath shall be provided for each sex for each fifty (50) additional sites or fractional part thereof in excess of seventy-one (71) sites.

B. All toilet facilities for dependent trailers shall not be farther than two hundred (200) feet from each trailer site.

C. Each toilet shall be for the exclusive use of the occupants of the trailer sites in the auto and trailer park.

There shall be not less than one lavatory for each sex installed in every building in an auto and trailer park containing public toilets. (Prior code § 19.27)

15.36.280 Water closets.

Every water closet compartment in any building in an auto and trailer park shall be at least thirty (30) inches in clear width.

In every auto and trailer park water closets for men shall be distinctly marked, "Men" and water closets for women shall be distinctly marked "Women."

The floor of every water closet compartment shall be constructed and shall be maintained in a waterproof condition by the use of cement, concrete, or other approved waterproof material. The waterproof material shall be applied upward on the interior walls of the water closet compartment, to a height of not less than twelve (12) inches above the floor. (Prior code § 19.28)

15.36.290 Public toilets—To be accessible to tenants at all times.

The public toilets shall be maintained and readily accessible to all the tenants at all times. (Prior code § 19.29)

15.36.300 Public toilets—Compliance with plumbing code.

It is unlawful for any person to use or permit the use of any toilet in any trailer coach located or parked within an auto and trailer park unless such toilet meets the requirements of the plumbing code of the city. (Prior code § 19.30)

15.36.310 Bathing facilities—Hot and cold running water.

In every auto and trailer park, shower baths or other bathing facilities with hot and cold running water shall be installed in separate compartments. Every compartment shall be provided with a self-closing door or otherwise equipped with a waterproof draw curtain. (Prior code § 19.31)

15.36.320 Bathing facilities—Construction.

A. The floor of every shower bath compartment shall be constructed and shall be maintained in a waterproof condition by the use of cement, concrete, or other approved waterproof material. The waterproof material shall be applied upward on the interior walls of the compartment to a height of not less than six feet above the floor.

B. Every water closet compartment or compartments containing bathing facilities shall be: (1) kept clean. (2) kept free from obnoxious odors, flies, mosquitoes, or other insects. (3) provided with one or more windows having an aggregate area of not less than six square feet. However, if the room contains more than one water closet, bath, or urinal, the total window area shall be equivalent to three square feet for each water closet, bath, or urinal but need not exceed one fourth of the superficial floor area of the room.

C. Windows shall be screened with not less than sixteen (16) mesh screen. (Prior code § 19.32)

15.36.330 Laundry compartments.

A. There shall be constructed in every auto and trailer park a laundry compartment with not less than two laundry trays.

B. The floors and at least twelve (12) inches on the walls from the ground, in laundry compartments, shall be constructed of approved waterproof masonry composition.

C. Each laundry compartment shall have window area equal to at least one-eighth of the floor area and in no case shall it be less than nine square feet and the laundry trays therein shall be supplied with hot and cold running water.

D. In every auto and trailer park there shall be set aside a space convenient to the laundry facilities for the occupants of the trailer sites to dry clothes. (Prior code § 19.33)

15.36.340 Plumbing fixtures.

All plumbing fixtures in every building in an auto and trailer park which affect its sanitary drainage system shall be installed and maintained as provided in the plumbing code of the city. (Prior code § 19.34)

15.36.350 Adequate supply of pure water.

There shall be in every auto and trailer park an adequate supply of pure water for all the requirements of the court. The water shall be obtainable from faucets installed within one hundred (100) feet of each part of the court. (Prior code § 19.35)

15.36.360 Dipping vessels and cups.

No dipping vessels or cups for common use are permitted in any auto and trailer park. (Prior code § 19.36)

15.36.370 Drinking fountains.

Drinking fountains shall be maintained in a sanitary condition and shall be of the type approved by the building inspector. (Prior code § 19.37)

15.36.380 Garbage cans.

In every auto and trailer park one thirty (30) gallon metal garbage can shall be provided for every six, or fractional part of six trailer sites; provided, however, that unless garbage be removed daily one such garbage can shall be provided for each trailer site in the auto and trailer park. (Prior code § 19.38)

15.36.390 Removal of garbage, waste and rubbish—Not to create nuisance.

All garbage, waste and rubbish in every auto and trailer court shall be removed from the premises and disposed of without creating a nuisance. (Prior code § 19.39)

15.36.400 Removal of garbage, waste and rubbish—Disposing of other than to city dump.

Any person who uses, occupies, operates or maintains any trailer coach or any auto and trailer court shall not deposit or dispose of any garbage, rubbish or refuse other than by removal to the city dump. (Prior code § 19.40)

15.36.410 Depositing wastewater, etc., from sinks, etc., upon surface of ground.

It is unlawful to permit any wastewater or material from sinks or other plumbing fixtures in a trailer coach or an auto and trailer court to be deposited upon the surface of the ground, and all such fixtures, when in use, must be connected to a sewer system. (Prior code § 19.41)

15.36.420 Regulations for area or tract of land upon which auto and trailer park is maintained.

The area or tract of land upon which an auto and trailer park is maintained shall be: (a) well drained and graded, (b) kept free from dust, and (c) kept clean and free from the accumulation of refuse, garbage, rubbish or debris. The space directly beneath each trailer coach in every auto and trailer court shall be kept clean and free from refuse, rubbish or other impedimenta. (Prior code § 19.42)

15.36.430 Register to be kept.

Every person who owns or operates an auto and trailer court shall keep a register in which there shall be entered:

A. The name and address of each guest who is the owner or operator of an automobile, and the name and address of each member of his party, for which space is rented in an auto and trailer court.

B. The make, type and license number of the automobile, and trailer, and the state in which such vehicle is registered and the year of registration. (Prior code § 19.43)

15.36.440 Animals, etc., not permitted.

A. Barnyard animals, including poultry, shall not be permitted in any auto and trailer park.

B. No owner or person in charge of any dog, cat or other pet animal shall permit the same to run at large or to commit any nuisance within the limits of any auto and trailer park. (Prior code § 19.44)

15.36.450 Electricity—Outlets.

In every auto and trailer park each trailer site shall be provided with a three wire two hundred twenty (220) volt sixty (60) ampere electrical outlet so constructed as to furnish either two hundred twenty (220) volts or one hundred ten (110) volts to the trailer coach occupying such trailer site. (Prior code § 19.45)

15.36.460 Electricity—Electrical wiring fixtures installed in accordance with electrical code.

In every auto and trailer park electric wiring fixtures and equipment shall be installed in a safe and approved workmanlike manner and in accordance with the electrical code of the city. (Prior code § 19.46)

15.36.470 Caretaker.

It is unlawful for any person to operate or maintain, or cause or permit to be operated or maintained, any auto and trailer park, unless there is a caretaker in the park at all times. The caretaker shall enforce within the auto and trailer park the provisions of this chapter governing the operation and the maintenance of auto and trailer parks. (Prior code § 19.47)

ATTACHMENT “C”

Summary of the appendixes and annex being adopted

Along with the actual code body each code has appendixes or annexes attached to it. These appendixes are not mandated by the State for adoption but are provided for use if the local jurisdiction specifically adopts them. Some of these appendixes will be of a benefit to one community while not to another. The Public Works Department and the City of Susanville Fire Department has reviewed all of the attached appendixes and has determined the following ones would benefit the Building Division and the Fire Department in providing services.

California Building Code Appendixes:

Appendix C – Group U – Agricultural Buildings

Appendix C deals specifically with agricultural buildings. While the City of Susanville currently may not have many agricultural structures if the City grows we may. Therefore while current use is limited, this appendix could become necessary for construction and repairs to agricultural buildings.

Appendix G – Flood Resistant Construction

Appendix G is a supplemental Flood Resistant Construction code to the City's Flood Plane Ordinance. It contains provisions for fences, tanks, temporary structures and utility buildings when they are located in a flood zone.

Appendix H - Signs

This appendix is the construction standards for signs.

Appendix I – Patio Covers

Patio Covers are outdoor living areas used for recreation.

Appendix J – Grading

The provisions of this chapter apply to grading, excavation and earthwork construction, including fills and embankments.

California Residential Code appendixes:

Appendix G – Swimming Pools, Spas and Hot Tubs

The provisions of this appendix shall control the design and construction of swimming pools, spas and hot tubs installed in or on the lot of a one- or two-family dwelling.

Appendix H – Patio Covers

This appendix is for patio covers attached to one- and two-family dwellings.

Appendix O – Gray Water Recycling Systems

The provisions of this appendix govern the materials, design, construction and installation of gray water systems for flushing of water closets and urinals and for subsurface landscape irrigation.

California Electrical Code Annex

Annex H – Administration and Enforcement

While not adopting the entire annex, the provisions that allow for better coordination between the Building Division and the Fire Department are being adopted. It also provides for investigation authority of hazardous conditions and abatement thereof.

California Mechanical Code Appendixes

Appendix A – Standards for Metal Ducts

This appendix provides for the structural design and support of metal duct works within buildings for safety.

Appendix D – Unit Conversion Tables

Consists of mathematical tables to assist in the use of the Mechanical Code.

California Plumbing Code appendixes

Appendix A – Recommended Rules for Sizing Water Supply Systems

Provides methodology for determining the correct sizing of water pipe sizes.

Appendix B – Combination Waste and Vent Systems

This appendix gives explanatory note on combination waste and vent systems. This will assist both inspectors and plumbers in the design and installation of these special plumbing systems.

Appendix D – Sizing Storm Water Drainage Systems

This appendix provides rainfall tables and design standards for removal of rain water from roofs and sizing of discharge piping.

Appendix G – Gray Water Systems

Establishes the minimum standards of gray water systems.

Appendix K - Private Sewage Disposal Systems

While there are not many septic systems in the City of Susanville, this appendix provides regulation for them and any future septic ones.

California Fire Code Appendixes

Appendix Chapter 4

The provisions of this chapter shall apply to 24-hour care facilities in residential occupancies licensed by a government agency.

Appendix B – Fire-Flow Requirements for Buildings

Appendix BB – Fire-Flow Requirements for Buildings

This appendix provides fire-flow requirements for schools.

Appendix C – Fire Hydrant Locations and Distribution

Appendix CC – Fire Hydrant Locations and Distribution

This appendix provides fire hydrant locations and distribution requirements for schools.

Appendix D – Fire Apparatus Access Roads

Fire apparatus access roads shall be in accordance with the standards set forth in this appendix.

Appendix E – Hazard Categories

This appendix provides information, explanations and examples to illustrate and clarify the hazard categories contained in the code.

Appendix F – Hazard Ranking

Assignment of levels to be applied to specific hazard classes as required by NFPA 704.

Appendix G – Cryogenic Fluids

This appendix is a conversion table used to calculate the volume when cryogenic fluids are changed from liquid into gas.

Appendix H - Hazardous Materials Management Plans

This appendix provides the standards for hazardous material plans and hazardous material inventory statements that are required by the Chief pursuant to Chapter 27.

Appendix I – Fire Protection Systems-Noncompliant Conditions

This appendix is intended to identify conditions that can occur when fire protection systems are not properly maintained or have been damaged.

Reviewed by: JGH City Administrator
AMS City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Memorial Park Ball Field Roofing Request

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City received a letter from Mr. Steve Robertson of American Legion Baseball requesting consideration for a roofing project at Memorial Park to re-roof the dugouts, sheds and concession stand-scoring booth using money from the Memorial Park and Ball Field Capital Improvement Fund generated through the cell tower lease. Mr. Robertson informed us that the rolled roofing material used on these buildings have sustained damage and is in need of replacement or repair. During a recent wind storm, the rolled roofing was blown off the building and the concession stand sustained some water damage during the rain storm.

Mr. Robertson is recommending that the roofing material be replaced with metal roofing to match the roof on the grandstands and provide a maintenance free roofing material with extended life. He has submitted bid proposals for labor and materials with an estimated cost of \$4,821.31 in materials and \$4,480.32 in labor for a total project cost of \$9,301.63. There is currently \$14,765 in the fund, which would leave a remaining balance of \$5,463, if the project is approved and completed. Alternative options include repairing the concession stand and announcers booth only for approximately \$5,000 or replacing with rolled roofing for approximately \$1,000 utilizing City staff. The project has been discussed with the other groups who utilize the facility and Mr. Robertson has indicated that they are in agreement that this is a priority project.

FISCAL IMPACT: Cost of complete project \$9,301.63.

ACTION REQUESTED: Direct staff on project choice and increase budget accordingly.

ATTACHMENTS: Resolution No. 13-4998
Letter from Mr. Robertson with bid attachments

RESOLUTION NO. 13-4998
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING EXPENDITURE OF FUNDS FROM MEMORIAL PARK AND
BALL FIELD CAPITAL IMPROVEMENT FUND AND AMENDMENT TO
FY2013/2014 BUDGET

WHEREAS, the City Council entered into a lease agreement with Omnipoint Communications for space at Memorial Ballpark for the purpose of installing communication equipment ; and

WHEREAS, all revenues derived from the lease by the City of Susanville were restricted for the sole purpose of repair and upgrading of facilities at Memorial Park and Ball Field per Resolution No. 08-4428; and

WHEREAS, roofing repairs are necessary to various buildings at the Ball Field utilizing the Capital Improvement Fund 1000.452.21.4431 and amendment of FY 2013/2014 budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville has hereby approved a budget amendment to increase expenses for the Memorial Park and Ball Field CIP Fund for actual costs not to exceed \$9,302.00.

APPROVED: _____
Rod De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of November, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter Talia, City Attorney

CITY OF SUSANVILLE
RECEIVED

OCT 21 2013

BUILDING & PLANNING

CC: Darrell

To Jared Hancock and those concerned,

Enclosed are the bids/quotes for materials and labor for the Memorial Park roofing proposal. Only two available for materials in town and I got three for labor.

I would suggest one of the following:

1. Do the whole project at once with existing funds in reserve. (available in packet)
2. Do the concession stand and announcers booth at about half the cost (the areas that are in need of repair and leaking).
3. Advise Darrel to again repair the damaged areas with roll roofing before winter comes and more damage is done to the interior of building.

Let me know if it would be of help for me to attend the City Council meeting.

Thanks,


Steve Robertson
American Legion Baseball

Memorial Park Roofing Project

To whom it may concern:

Every year since the cell tower contract, we have done a major project at the Memorial Park Baseball Field. This year we feel that our major need is new roofing on the existing dugouts, sheds, and concession stand-scoring booth. These buildings were built in the past by the combined efforts of Lassen College, Lassen High School and American Legion. We also had the support of many supporters in the community and the City. We didn't have the money to put any other roofing material on, except roll roofing. It has been replaced over the years numerous times. We have a lot of wind in this area and as you can see if you drive by, it has blown off again. We would like to take our cell tower funds and invest in metal roofing (matching the roof on the grandstands) and put this problem to rest.

Enclosed are bids from Tum-A-Lum for materials (Wade gave us a great price) and two bids for labor (the cheaper one, Sky High Roofing, is from one of my ex-students, and he is covering his workers and insurance-he would like his name on the project). As usual, we have great support from the community. We would like to get this done in the next month. The roof blew off and leaked in the score booth last winter and we had just painted it.

Materials: Tum-A- Lum \$4,821.31
Labor: Sky High Roofing \$4,480.32
Total: \$9,301.63



Sincerely, Steve Robertson
American Legion Baseball
Home 257-2449 Cell 251-3294

Frank Avilla
Lassen College Baseball
Cell 775-230-9083



Scott Foreman
Lassen High School
Cell 251-7452



5106

\$1350^{less} monthly

fileshare/debi/fixedassets/memorial park cip
10/8/2013 12:02

Revenues from T-Mobile Rent

Beginning Balance 6/30/09	6,357.14
less expenses	<u>(1,221.29)</u>
Restrict at year end.	5,135.85

Beginning Balance 7/1/09	5,135.85
Net Rev/Exp @ 6/30/10	<u>4,434.78</u>
Restrict at year end.	9,570.63

Beginning Balance 7/1/10	9,570.63
Net Rev/Exp @ 6/30/11	<u>821.95</u>
Restrict at year end.	10,392.58

Beginning Balance 7/1/11	10,392.58
Net Rev/Exp @ 6/30/12	<u>11,428.42</u>
Restrict at year end.	21,821.00

Beginning Balance 7/1/12	21,821.00
Net Rev/Exp @ 6/30/13	<u>(7,055.35)</u>
Restrict at year end.	14,765.65



Susanville - TAL HOLDINGS LLC
 DBA: Tum-A-Lum Lumber Company
 702-000 Johnstonville Rd E
 PO Box 788
 Susanville, CA 96130
 530 257-7757
 Fax: 530 257-4553



QUOTE

1309-236431

PAGE 1 OF 1

SOLED TO
CASH SALES - SUSANVILLE

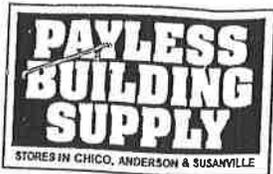
JOB ADDRESS
STEVE ROBRTSON MEMORIAL PARK BASEBALL FIELD NORTH STREET SUSANVILLE CA 96130 257-2449

ACCOUNT	JOB
13	0
CREATED ON	09/05/2013
EXPIRES ON	10/31/2013
BRANCH	0013
CUSTOMER PO#	
STATION	T22
CASHIER	WADE
SALESPERSON	1
ORDER ENTRY	WADE
MODIFIED BY	

Thank You from Wade and the Crew at Tum-A-Lum Susanville.

Item	Description	Quantity	U/M	Price	Per	Amount
SOW	Custom Orders are Not Returnable	1	EA		EA	
COMMENT	ALL METAL ROOF COMPONENTS ARE CONSIDERED CUSTOM ORDER					
26DRP	COLOR IS COOL DENALI GREEN	1	EA		EA	
26DRP	*24" 26G DELTA RIB PNTD 21 - 12.08', 17 - 9.5', 24 - 13.25', 17 - 9.3333', 14 - 10.6667', 14 - 10.75', 20 - 10.6667'	1,405.01	LF	2.3182	LF	3257.10
29R1P	*29GA 10'6" R1 RIDGE METAL PNTD	5	EA	16.0909	EA	80.45
29G1P	*29GA 10'6" G1 GABLE METAL PNT	9	EA	14.1932	EA	127.74
WS14X112DGN	14X1-1/2 WOOD SCREW DENALI GREEN 100CT	29	EA	8.8091	EA	255.46
ST12X34DGN	12X3/4 STITCH SCRW DEN GRN 100C	14	EA	5.7648	EA	80.71
SOROOFCOMP	29G 10'6" CUSTOM 1x4 EAVE TRIM CUSTOM ORDER ITEM NO RETURN	15	EA	9.3537	EA	140.31
SOROOFCOMP	29G 10'6" CUSTOM 1x6 EAVE TRIM CUSTOM ORDER ITEM NO RETURN	25	EA	12.4268	EA	310.67
SOROOFCOMP	29G 10'6" CUSTOM 1x8 EAVE TRIM CUSTOM ORDER ITEM NO RETURN	15	EA	15.5000	EA	232.50
				Subtotal		4,484.94
				LASSEN 7.50%	Sales Tax	336.37
				Total		4,821.31

Signature



Robin Affonso

Outside Sales

P.O. Box 1744
702-340 Johnstonville Rd.
Susanville, CA 96130

Cell: (530) 249-4286
Store: (530) 257-5123
Fax: (530) 257-3293

Svsales@paylessbuildingsupply.com

QUOTE

11/17/11 10:33 010

SOLD CITY OF SUSANVILLE
TO: 66 N. LASSEN ST.
SUSANVILLE, CA. 96130

SHIP MEMORIAL PARK
TO: BASEBALL
STEVE ROBERTSON
MISC: 257-2449

S 4
P 54
A 75
W 75
C 4
P 1

CUST#: 15086.0000

530 257-1000

TERMS: NET 10TH

FROM: Q 3408825

L#	QTY	DESCRIPTION	CATALOG NUMBER	PRICE	AMOUNT
1	1405	26 GA 24" DELTA RIB. DENALI GRN SPECIAL ORDER, SORRY NO RETURNS	SORF	E 2.52	3540.60
2		21/12'1" 17/9'6" 14/10'8"			
3		14/10'9" 20/10'8" 24/13'3"			
4		17/9'4"			
5	2900	1-1/2" PAINTED ROOF SCREWS SPECIAL ORDER, SORRY NO RETURNS	SORF	E .08	232.00
6	5	R1 UNIVERSAL RIDGE CAP/PAINTED SPECIAL ORDER, SORRY NO RETURNS	SORF	E 22.33	111.65
7	9	G1 GABLE TRIM/PAINTED SPECIAL ORDER, SORRY NO RETURNS	SORF	E 16.05	144.45
8	19	E1 EAVE TRIM/PAINTED SPECIAL ORDER, SORRY NO RETURNS	SORF	E 6.40	121.60
9		4/12 PITCH			
10	1400	3/4" PAINTED STITCH SCREW 250/BAG	34PS	O 6.15C	86.10

SUBTOTAL 4236.40
CA SALES TAX 307.14
TOTAL 4543.54

D

Steve
Any Questions
Please call

Thanks
Robin

NOT INCLUDED ABOVE
CUSTOM 1X4 EAVE 140.31
" 1X6 " 310.67
" 1X8 232.50
684.48

ADJUSTED ESTIMATE

4543.54
684.48

\$ 5,228.02

WE AGREE TO FURNISH ONLY THE ITEMS AND GRADES SPECIFIED ABOVE. THIS IS AN ESTIMATE ONLY, NOT GUARANTEED TO BUILD OR COMPLETE ANY SPECIFIC JOB OR CONTRACT. CLERICAL ERRORS SUBJECT TO CORRECTION. THIS ESTIMATE GOOD FOR 3 DAYS SHIP IN

SKY HIGH ROOFING

License # 867056
705-860 Travis LN
Susarville, CA 96130

(530) 257-9093

NOTICE TO OWNERS

PROPOSAL 1635(A)

PROPERTY LINES: Owner shall locate and point out property lines to contractor. Contractor may, at his option, require owner to provide a licensed land surveyor's map of property.

Submitted To: Steve Robertson

JOB NAME/NUMBER <u>257-7449</u>	JOB PHONE
JOB LOCATION <u>Baseball dugouts on north street</u>	ARCHITECT
STARTING DATE	DATE OF PLANS
COMPLETION DATE (Approximate)	

SUBSTANTIAL COMMENCEMENT OF WORK SHALL CONSIST OF

Roof over with 26 Ga Strata Rib metal on dugouts and snack bar

CONTRACTOR'S LICENSE NUMBER <u>867056</u>	HOME IMPROVEMENT SALESPERSON <u>Matt</u>	SALESPERSON'S REGISTRATION NUMBER	DATE OF PROPOSAL
--	---	-----------------------------------	------------------

We hereby submit specifications and estimates for:

Start by putting eave trim on all bottom eaves. Strata Rib 26 ga panels will cover the roof with a overhang of 1 1/2 inches on the bottom fascia. Gable trim will go on the side eaves. Roof to wall flashing will go where the roof meets the wall the gable trim will be the counter flashing. The ridge on the dugouts will be peak flashing with closure tape. Sealing the top on the metal. The ridge on the snack bar will be R1. The snack bars exhaust vent will be flashed and sealed.

All metal to be used is 26 gauge.

This bid is just labor.

PAYMENT SCHEDULE: The Contract Price shall be paid in progress payments, which do not include finance charges of any kind, according to the following schedule:

- 10 % (\$ 448.03) upon signing Contract;
- 90 % (\$ 4,032.29) upon completion of the new roof;
- 100 % (\$ 4,480.32) shall be made forthwith upon completion of work under this contract.

Upon satisfactory payment being made for any portion of the work performed, the Contractor shall, prior to any further payment being made, furnish to the Owner or Tenant contracting for the home improvement or swimming pool, a full and unconditional release from any claim or mechanics' lien for that portion of the work for which payment has been made.

You the Owner or Tenant have the right to require the Contractor to have a performance and payment bond.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. It is understood and agreed that this work is not provided for in any other agreement and no contractual rights arise until this proposal is accepted in writing.

Failure by the Contractor, without lawful excuse, to substantially commence work within twenty (20) days from the approximate date specified in this contract when the work will begin, is a violation of the Contractors License Law.

Authorized Signature _____ Date _____ Acceptance _____ Date _____
(OWNER'S SIGNATURE)

You, the Buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the Notice of Cancellation form (reverse side) for an explanation of this right.

NOR-CAL ROOFING

705-510 SUSAN DR.
SUSANVILLE, CA. 96130
TELEPHONE # (530) 260-3329
CA LIC. # 906528
NCROOFING@GMAIL.COM

MEMORIAL Park

PROPOSAL SUBMITTED TO: Steve Robertson	PHONE 257-2449	DATE 11/17/11
STREET	JOB NAME	
CITY/STATE/ZIP Susanville CA 96130	JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

Roof over with 26g Metal Roofing
on All Building.

owner Supplies All material, PERMIT.

CALIFORNIA ONLY

NOTICE TO OWNER: Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors' State License Board - 9635 Goethe Road - Sacramento, CA 95827.

**INCLUDES ALL LABOR, MATERIALS,
PERMITS, DUMPSTER, CLEANUP, & TAXES**

We Propose hereby to furnish materials and labor, complete in accordance with the above specifications, for the sum of:

Six thousand Eight hundred dollars (\$ 6,800⁰⁰).

Payment to be made as follows: upon Completion

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

T. Murphy
AUTHORIZED SIGNATURE

NOTE: This proposal may be withdrawn by us if not accepted within _____ days.

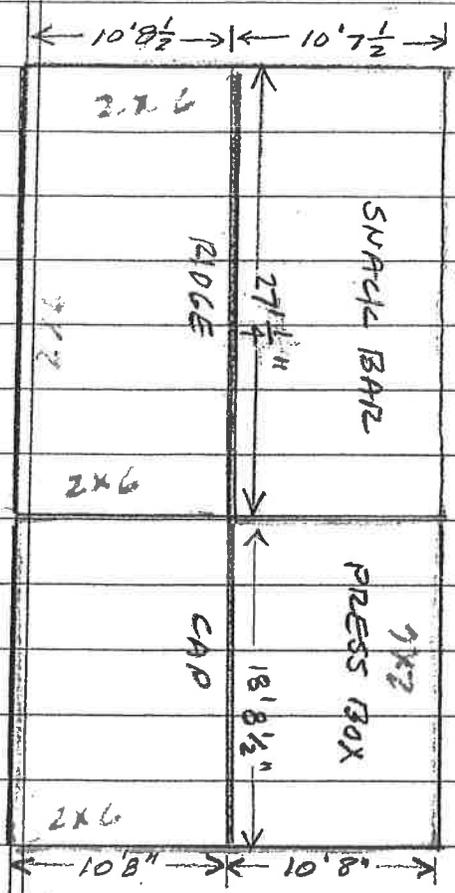
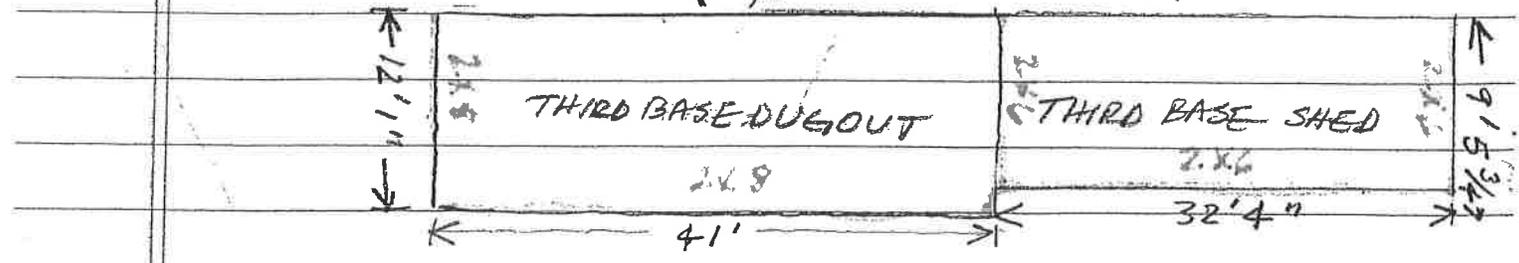
Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

DATE OF ACCEPTANCE

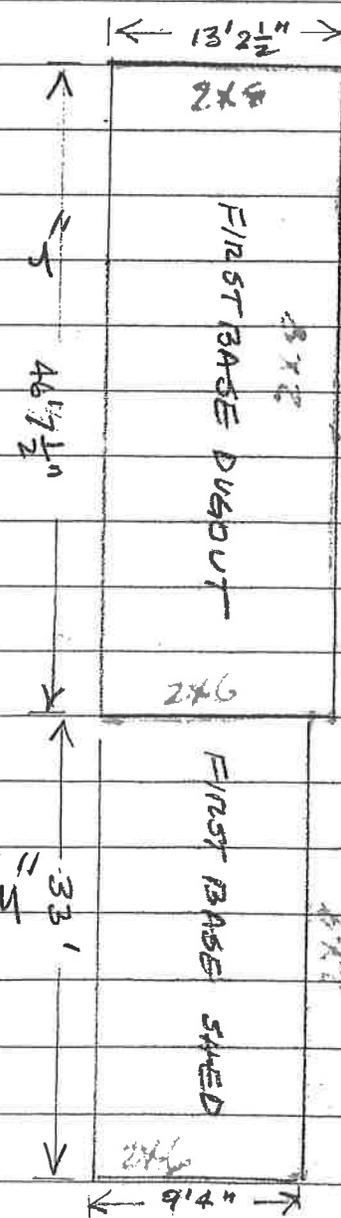
SIGNATURE

SIGNATURE

MEMORIAL PARK BASEBALL
 STEVE ROBERTSON 257-2449
 4" Green Metal Roof 4"



PRICE QUOTE



* COVER ON
 SIDES + BACK
 FACIA
 BOARD
 FRONT OF
 DUGOUT'S
 DRIP EDGE

GREEN METAL
 ROOF
 (REGULAR
 RESIDENTIAL)
 and
 (COMMERCIAL
 AND
 INDUSTRIAL)
 GRADE

StoneCo Construction, Inc.

Lic. No 517925

(530) 257-4506
(530) 257-4514 Fax

P.O. Box 1210
Susanville, CA 96130

Bid Proposal:

Steve Robertsen

Subject: Roof dug outs at baseball field
Store Co Construction Inc proposes to roof
dugouts with 26 gauge metal roofing
as per Steve's direction. Owner to
furnish all material and permits.

Bid price: 6000⁰⁰—

Store Co Construction Inc

by *L. Stone*

Reviewed by: JGH City Administrator
pmo City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Updating the City's Capital Asset Policy

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: In March 2004, the City Council adopted Resolution 04-3722 setting the capitalization threshold for fixed assets at \$5,000 or more as recommended by the Government Finance Officers Association (GFOA). Staff has been working to update and expand this basic Capital Asset Policy with one that better explains the definition of a capital asset, how the asset is valued, what the useful life is and how we record this asset. This policy will also explain how to perform a fiscal inventory of all capital assets each year and when an asset can be deleted from the inventory worksheet and disposed of.

Staff is recommending the adoption of this newly outlined policy to have formal procedures in place to provide consistency in maintaining the inventory records of the City.

FISCAL IMPACT: None at this time.

ACTION REQUESTED: Motion to approve Resolution No 13-5007, adopting the City of Susanville's Capital Asset Policy.

ATTACHMENTS: Resolution No. 13-5007
City of Susanville Capital Asset Policy
Resolution No. 04-3722



CITY OF SUSANVILLE

Capital Asset Policy

Adopted March 17, 2004
Last Updated November 6, 2013

This policy establishes the guidelines for capitalizing, depreciating and accounting for the City's capital assets.

Capital assets are defined as tangible and intangible assets that have initial useful lives of greater than two years and acquisition value greater than \$5000 per item.

Valuation of Capital Assets

Capital assets are recorded at historical cost as of the date acquired or constructed. If historical cost information is not available, assets are recorded at estimated historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. Costs necessary to place the asset in its intended location and condition for use are included as part of the asset's historical cost.

Values are determined in the following manner:

Land

Land is real property, which generally includes both surface and content of the land. Land costs include not only the original contract price but also related costs to ready the land for its intended use, such as legal and title fees, surveying, filling, grading, drainage, and demolition of old building.

Land Improvements

Land improvements are any improvements outside a building or improvements to a parcel of land, such as driveways, walls, fences, parking lots, park developments, yards, sign posts, bleachers, irrigation systems, drinking fountains and area lighting. These are recorded separately from land in order to track their useful lives.

Construction in Progress

Construction in progress is the unfinished construction costs on a project such as a building or waterline. Depreciation is not taken on construction in progress. After the project is completed and placed into service, the asset is reclassified to Buildings, Improvements or Equipment as appropriate.

Buildings

Buildings consist of structures erected above or below the ground for the purpose of sheltering persons or property, have a foundation and roof, and may or may not have full enclosure. Building costs include construction and purchase cost and the cost of all fixtures permanently attached and made part of the building. For constructed buildings, costs include contractor payments, in-house labor costs, attorney fees, insurance during construction and architectural and engineering fees.

Building Improvements

Building improvements consist of additions/improvements made to existing buildings. Building improvements increase the service capacity of a building (e.g., they expand the area, increase safety, improve climate control or improve mobility within the building). Examples are the addition of a building wing, installation of a sprinkler system, central air conditioning, or bringing the building into ADA compliance. A building improvement must have a significant impact or value in order to be capitalized. Building improvement costs include construction cost, contractor payments, labor (including in-house labor), equipment, materials and supplies, and other costs required to place the improvement in its finished state. Building improvements are capitalized and useful life is tracked separately from buildings.

Equipment and Furniture/Fixtures

Furniture, fixtures and equipment are defined as personal property that is not permanently attached to land, buildings, or improvements and remains movable (e.g., computers, playground equipment). Cost includes the purchase price, freight and handling charges, assembling and installation costs, and costs of conducting trial runs.

Infrastructure

Infrastructure assets are long-lived capital assets that can normally be preserved for a significantly greater number of years than most capital assets and are normally stationary in nature. Examples of infrastructure assets include roads, bridges, sidewalks, tunnels, drainage systems, water and sewer systems and street lighting systems. Buildings, except those that are an ancillary part of a network of infrastructure assets, should not be considered infrastructure assets. Examples of infrastructure asset buildings include road maintenance structures such as shops and garages associated with a road system, lift station

buildings associated with a sanitary system, and water pumping buildings associated with water systems.

Labor

Employee labor costs for any capitalizable costs shall be assigned to the total cost of improvements where applicable.

Improvement/Repair/Maintenance Expenses

The costs of improving an asset are capitalized. Improvements significantly increase the value, life or capacity of an asset. The costs of repairing and maintaining an asset are expensed as they are incurred. Repairs and maintenance costs restore an asset to its original level of service.

Accounting Records

Detailed records shall be maintained for all capital assets. For items below the \$5,000 capitalization threshold, detailed accounting records are maintained at the discretion of the City Administrator for items that should be safeguarded from loss (e.g., firearms, computer equipment).

Depreciation and Useful Life

Depreciation is calculated based on the straight line method for each full month an asset is in operation. Depreciation will begin when the asset is placed into service. Useful lives are as follows:

Buildings	20-40 years
Improvements	10-45 years
Equipment	2-15 years
Parks	20 years

Land is not depreciated. Salvage value is ignored in determining amounts to depreciate.

Physical Inventory

A physical inventory of capital assets will be taken annually on a rotational basis. The Finance Department will supply each department with an inventory worksheet of all capital assets under their control. Each department will conduct a physical inventory of the items, verifying the existence and condition of each item on the worksheet, and making note of any additions, deletions, interdepartmental transfers or other modifications that are not reflected on the inventory worksheet. The completed inventory worksheet will be reviewed and signed by the department head, and returned to the Finance Department. The results of the physical inventory will be used to adjust the detailed accounting records as appropriate.

Deletions and Disposals

Capital assets may be required to be deleted from the detailed accounting records due to the sale of the asset, scrapping, lost or stolen items, or involuntary conversion (e.g., fire, flood). All capital assets deleted from the detailed accounting records for any reason require authorization from the City Council. Capital assets may be disposed of only after being declared surplus by the City Council. Disposal will be made in whichever manner is determined to be most cost effective for the City. This may include sale, scrapping, involuntary conversion, trade-in or any other means as approved by the City Council in the surplus declaration.

RESOLUTION NO. 13-5007
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ADOPTING A CAPITAL ASSET POLICY

WHEREAS, the City Council adopted a resolution in 2004, setting the capital asset threshold to \$5,000 or more; and

WHEREAS, the City desires to have a more formal Capital Asset Policy adopted to set procedures for capitalizing, recording and inventorying these assets.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville has hereby adopted the City of Susanville Capital Asset Policy attached hereto.

APPROVED: _____
Rod De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of November, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter Talia, City Attorney

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RESOLUTION NO. 04-3722
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ADOPTING AN AMOUNT OF \$5,000, OR GREATER, FOR FIXED ASSETS
CAPITALIZATION.

WHEREAS, Capital Fixed Assets are major assets that benefit more than a single fiscal period. Typical examples are land, buildings, vehicles, machinery, equipment, infrastructure, and various intangible assets; and

WHEREAS, the Government Finance Officers Association (GFOA) has approved a recommended practice, "Establishing Appropriate Capitalization Thresholds for Fixed Assets." This practice recommends that in no case should a Government establish a capitalization threshold of less than \$5,000 for any individual item; and

WHEREAS, the City has had a capitalization policy of \$500, which is no longer recommended; and

WHEREAS, the City should adopt a new capitalization threshold of \$5,000 per unit as recommended by the GFOA; and

WHEREAS, the new policy will be retroactive to July 1, 2002;

NOW, THEREFORE, BE IT RESOLVED, the City adopts a new fixed assets capitalization policy of \$5,000, or greater, per item retroactive to July 1, 2002.

APPROVED *Rod E. DeBoer*
Rod E. DeBoer

ATTEST: *Debra Magginetti*
Debra Magginetti, City Clerk

The foregoing resolution was adopted at a regular adjourned meeting of the Susanville City Council held on the 17th day of March, 2004 by the following vote:

- AYES: Callegari, Fahlen, Joy, Sayers and DeBoer
- NOES: None
- ABSENT: None
- ABSTAIN: None

 Debra Magginetti
Debra Magginetti, City Clerk

APPROVED AS TO FORM:
 K.R. Lazard
Kathleen R. Lazard, City Attorney

Reviewed by: ~~JGH~~ City Administrator
 AMJ City Attorney

Motion only
 Resolution
 Ordinance
 Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Swimming Pool JPA Update

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City has received and updated version of the JPA Agreement that reflects modifications requested by both the Lassen County Board and City Council. The changes include the following:

1. Recitals –deleted first paragraph
2. 4.1 – board members appointed by differing election cycles
3. 5.12 – City as designated GC 6509 agency
4. 7.2 b – clarified wording.
5. 9.2 –added c and d (annual budget cycles and ability to withhold property taxes)
6. 9.5 – all assets back to members on termination Article 12 –amendments subject to ratification of member agencies

While it is anticipated that additional changes to the JPA will be required as the Project consider adoption of Joint Powers Agreement and direct staff to include funding in the mid-year budget.

FISCAL IMPACT: N/A

ACTION

REQUESTED: Consider adoption of Joint Powers Agreement and direct staff to include funding in the mid-year budget.

ATTACHMENTS: Joint Powers Agreement

A JOINT POWERS AGREEMENT
CREATING
THE HONEY LAKE VALLEY RECREATION AUTHORITY

This Agreement is entered into this _____ day of _____, 2013, by and between the County of Lassen and the City of Susanville, pursuant to Sections 6500, et seq., of the California Government Code.

RECITALS

The County of Lassen and the City of Susanville have determined it is in the public interest to create the Honey Lake Valley Recreation Authority, an entity separate from its member agencies, which will own and operate public recreation facilities including a swimming pool

NOW, THEREFORE, these Agencies agree as follows:

ARTICLE 1: DEFINITIONS

Certain words as used in this Agreement shall be defined as follows:

A. "Agencies" shall mean the County of Lassen, Special Districts and the City of Susanville within Lassen County.

B. "Agreement" shall mean this Agreement that establishes the Honey Lake Valley Recreation Authority.

C. "Authority" shall mean the Honey Lake Valley Recreation Authority.

D. "Board" shall mean the Board of Directors which is the governing body of the Honey Lake Valley Recreation Authority.

E. "County" shall mean County of Lassen.

F. "City" shall mean the City of Susanville.

G. "Special Districts" shall mean governmental agencies created for single or limited purposes within the County of Lassen including schools.

H. "Members" shall mean the County of Lassen, Special Districts, City of Susanville which are signatories to this Agreement.

I. "Quorum" shall mean a majority of the Board members.

ARTICLE 2: PURPOSE

2.1 The purpose of this Agreement is to establish a public entity separate from the County, Special Districts and City. This public entity is to be known as the Honey Lake Valley Recreation Authority.

The Authority will plan, finance, implement, manage, own and operate a multi-jurisdictional recreation system and swimming pool.

ARTICLE 3: TERM OF AGREEMENT

3.1 This Agreement becomes effective on execution of this Agreement by the County of Lassen and the City of Susanville. It shall remain in effect until it is terminated pursuant to Article 11.

ARTICLE 4: BOARD OF DIRECTORS

4.1 The Board shall be comprised of two representatives from each Member. A Member may designate one alternative representative to act for that Agency in the absence of the appointed representatives. The representative from the County and the City shall appoint a fifth member who is independent of both the City and the County, who will serve a four-(4) year term, appointed by differing election _____.

4.2 Minutes of the adjourned, regular and special meetings of the Board shall be kept by the Executive Officer and said minutes shall be forwarded to each member of the Board within thirty days after each meeting. Each member of the Board shall have one vote. A majority of the members of the Board will constitute a quorum. For purposes of conducting business, a majority of the quorum will be authorized to act on behalf of the Authority.

ARTICLE 5: POWERS OF THE AUTHORITY EXERCISED BY THE BOARD OF DIRECTORS

5.1 The Authority shall have all of the necessary powers and authorities granted by law to operate recreation programs and a swimming pool.

5.2 The Authority may contract with private companies and public agencies to create, implement and operate the agency.

5.3 The Authority may adopt budgets, determine fees and dues of Members, retain personnel, retain legal counsel, retain consultants and engineers, acquire grants, acquire, hold, lease and dispose of real and personal property, use the power of eminent domain, accept donations, sue and be sued, and possesses all other powers associated with the operation of a joint powers authority on behalf of the citizens, property owners, and public agencies within Lassen County.

5.4 The Authority shall have the responsibility to keep Members informed of and advocate for or against pending legislation that would affect the operations of the Authority.

5.5 The Authority may incur debt and issue bonds or any like instruments in order to efficiently provide the services enumerated herein in compliance with the pertinent sections of the Government Code of the State of California. Specifically, the Authority can incur debt on its own under any law authorizing a joint powers authority to do so, including Government Code Section 6540, et seq., and the Marks-Roos Local Bond Pooling Act of 1985, Government Code Section 6584, et seq. The Authority can use lease financing, certificates of participation, installment purchase certificates, short-term notes and any other suitable form of borrowing. The Authority may enter into an agreement with a Member regarding that Member incurring debt on behalf of the Agency.

5.6 The Authority shall defend, hold harmless and indemnify the Members of the Authority.

5.7 The Authority may contract with a Member for services from a Member's employees.

5.8 The Authority may exercise the powers permitted under Government Code §6504 or any successor statute. Specifically, (a) contributions from the treasuries may be made for the purpose set forth in the Agreement, (b) payments of public funds may be made to defray the cost of such purpose, (c) advances of public funds may be made for the purpose set forth in the Agreement, such advances to be repaid as provided in the Agreement, or (d) personnel,

equipment or property of one or more of the Members to the Agreement may be used in lieu of other contributions or advances.

5.9 The Authority shall determine how any Agency will become a Member subsequent to the initial formation of the agency. Specifically, the Board shall establish fees and any other conditions necessary for an Agency to become a Member. Such fees shall be calculated based upon all prior project expenditures in a manner consistent with the cost allocation of existing Members and any additional costs necessary to serve that new Member. The determination of the Board regarding fees and any other required conditions for new Members shall be within its sole discretion.

5.10 The Authority shall determine the amounts each Member shall contribute to the funding of the Authority. The initial contribution is set forth in Section 9.2 of Article 9 of the Agreement.

5.11 The Authority may do all things necessary and lawful to carry out the purpose of the Agreement.

5.12 As is required by Government Code Section 6509, one Member must be designated such that the power of the Authority is subject to the restrictions upon the manner of exercising power possessed by that Member. The City of Susanville is designated the Government Code § 6509 agency.

ARTICLE 6: BYLAWS

The Board may adopt from time to time such policies, procedures, bylaws, rules or regulations for the conduct of its affairs as deemed necessary by the Board.

ARTICLE 7: ORGANIZATION

7.1 Members.

a. The County, Special Districts, City who enter into this Agreement by January 1, 2014.

b. Any Special District may be considered for Membership in the Authority after January 1, 2014, by presenting an adopted resolution to the Board which includes a request to become a Member of the Authority.

c. The Board shall accept proposed Members upon a majority affirmative vote of the quorum, upon payment of any Board determined fee and interest, and upon satisfaction of any conditions established by the Board as a prerequisite for Membership.

7.2 Board.

a. The Authority shall be governed by the Board which shall exercise all powers and authority on behalf of Authority.

b. The Board shall consist of two members from each member entity, which are party to this Agreement, selected from the governing body or the chief administrative officer or a designee of the County. Upon execution of this Agreement, the governing body of the County, any Special District and City shall appoint its members of the Board and another member or members to serve as an alternate to the Board, to serve in the absence of the regular member. Each member and alternate shall serve at the pleasure of the governing body of the appointing Agency. Any change in appointment of a member or alternate shall be by action of the governing body of the appointing Agency.

c. A majority of the members of the Board shall constitute a quorum for the

transaction of business. The Authority shall act upon majority vote of those in attendance, each member having one vote, of the members of the Board.

d. The Board shall elect, by majority vote from its Members, a President and Vice President. The President shall represent the Authority and execute any contracts and other documents when required by the Rules of Procedure and/or Bylaws. The Vice President shall serve in the absence of the President.

7.3 Executive Officer.

There will be an Executive Officer of the Authority who shall be responsible for the administration of the Authority. The Executive Officer shall be appointed by and may be removed for any reason by a majority vote of the Board. The Executive Officer shall be designated the Government Code Section 6505.1 officer who shall file an official bond. The Executive Officer shall have the authority to execute a change order to any existing HLVRA agreement with any person, entity or agency in an amount up to and including \$5,000.00.

7.4 Additional Committees.

Ad hoc or standing committees may be formed by a majority vote of the Board of Directors.

ARTICLE 8: MEETINGS AND REPORTS

8.1 Board Meetings.

a. The Board shall hold at least one (1) regular meeting each year as determined by the bylaws.

b. Special meeting of the Board may be called in accordance with the provisions of Section 54956 of the California Government Code.

c. All meetings of the Board shall be held subject to the provisions of the Ralph M. Brown Act (Sections 54950, et seq., of the California Government Code) and other applicable laws of the State of California requiring notice be given of meetings of public bodies.

d. Minutes of all Board meetings shall be kept and shall, as soon as possible, after each meeting, be forwarded to each member and alternate member of the Board within 30 days.

e. The President of the Board shall cause correspondence to be prepared and delivered as directed by the Board.

f. The public agency with whom the Authority contracts to provide services shall be the custodian of the official records of the Authority.

8.2 Other Committee Meetings.

a. Other committees shall hold meetings as may be called by the Committee Chair or a majority of the members.

b. Minutes of all meetings shall be kept and forwarded to members of the Committee and to each member and alternate member of the Board.

8.3 Progress Reports.

At least annually, a report on the activities and operations of the Joint Powers Authority shall be provided to each of its Members. The report shall be completed prior to January 1 of each year.

ARTICLE 9: FUNDING

9.1 Authority Budget.

The Board shall adopt an annual budget for the Authority's activities within ninety (90) days of the effective date of this Agreement and by June 1 of each succeeding year.

Public funds may not be disbursed by the Authority without adoption of the approved budget and all receipts and disbursements shall be in strict accordance with the approved budget. The budget shall identify the programs of the Authority and allocate funds by the program. The budget and accounting system shall account for direct and overhead costs by program. The Board shall allocate these costs for each program with the adoption of the annual budget.

9.2 Funding of the Authority.

The monetary contribution of Members for the system backbone costs and annual operating costs shall be determined as follows:

- a. County of Lassen - \$200,000 per year for 15 years, ending on June 30, 2028.
- b. City of Susanville - \$200,000 per year for 15 years, ending on June 30, 2028.
- c. Annual contribution to the Authority shall be made by member agencies, subject to approval in each member's annual budget.
- d. If a member agency fails to make the annual payment, the Authority shall be authorized to withhold the annual payment from the member's property tax allocation.

9.3 Duties of Treasurer/Controller.

a. The Board shall appoint a Treasurer from among the senior management staff of the Member Agencies. The Treasurer shall either be the County Auditor/Controller, the Treasurer Tax Collector or the Chief Financial Officer of one of the Members. This person shall also function as Controller of the Authority.

b. The Treasurer shall serve as the depository and have custody of all Authority funds and establish and maintain such books, records, funds, and accounts as may be required by reasonable accounting practice. (Government Code Section 6505) The books and records of the Authority shall be open to inspection at all reasonable times to the Members.

e. The Treasurer, within ninety (90) days after the close of each fiscal year (which shall be from July 1 to June 30), shall give a complete written report of all financial activities for such fiscal year to the Members.

f. The Treasurer shall prepare such financial reports as may be directed by the Board or Executive Committee.

g. The Treasurer shall cause an independent annual audit of the accounts and records to be conducted by a certified public accountant in compliance with the requirements of Section 6505 of the Government Code and generally accepted accounting standards.

9.4 Debts and Liabilities.

As permitted under Government Code Section 6508.1, no debt, liability, or obligation of the Authority shall constitute a debt, liability, or obligation of any Agency and each Member's obligation hereunder is expressly limited only to the appropriation and contribution of such funds as may be levied pursuant to this Agreement or as the parties hereto may agree.

9.5 Disposition of Authority Funds Upon Termination.

a. In the event the Authority is terminated Authority funds, including any interest earned on deposits, remaining upon termination of the Authority and after payment of all obligations, shall be divided in proportion to the contribution of each agency shall be final.

ARTICLE 10: INDEMNIFICATION

The Authority shall acquire such insurance protection as is necessary to protect the interest of the Authority, the County, Special Districts, and City. The Authority created by this Agreement shall assume the defense of and indemnify and save harmless the County, Special Districts, City and each of their respective officers, agents and employees, from all claims, losses, damages, costs, injury and liability of every kind, nature and description directly or indirectly arising from the performance of any of the activities of the Authority or the activities undertaken pursuant to this Agreement.

ARTICLE 11: TERMINATION

This Agreement may be terminated by the Board upon notice of withdrawal being received from a majority of the Member Agencies. Upon termination, payment of the obligations and division of the property of the Authority shall be conducted pursuant to Section of Article 9 of this Agreement.

ARTICLE 12: AMENDMENTS

This Agreement may be amended only upon the two-thirds (2/3) affirmative vote of all the Members of the Board with such proposed amendment having been noticed to Members thirty (30) days prior to the date of the meeting. Such amendments shall be subject to ratification by each member agency.

ARTICLE 13: WITHDRAWAL

Any City, Special District or the County may withdraw from this Agreement effective July 1 of any year, ninety (90) days prior to the end of the fiscal year, upon written notice to the Authority. Upon withdrawal, a City, Special District or the County retains its financial obligations for current contracts executed to fulfill this Agreement, and assumes that responsibility at its own expense.

ARTICLE 14: SEVERABILITY

If any provision of this Agreement or its application to any person or circumstances is held invalid, the remainder of this Agreement and the application of the provision to other persons or circumstances shall not be affected.

ARTICLE 15: NOTICES

All notices to Agencies shall be deemed to have been given when mailed to the governing body of each Agency. The Board may provide for notice by e-mail or facsimile or some other reliable method by resolution. All notices to the Authority shall be delivered to its Executive Officer.

ARTICLE 16: NO RIGHTS IN THIRD PARTIES

All of the terms, conditions, rights and duties provided for in this Agreement are, and shall always be, solely for the benefit of the Members. It is the intent of the Members that no third party shall ever be the intended beneficiary of any performance, duty or right created or required pursuant to the terms and conditions of this Agreement.

ARTICLE 17: AGREEMENT COMPLETE

The foregoing constitutes the full and complete Agreement of the parties. There are no oral understandings or agreements not set forth in writing herein. Any such agreements merge into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their proper officers hereunder duly authorized and effective as of the date of execution of all parties hereto. This Agreement may be executed in counterparts.

Dated: _____
County of Lassen County

Dated: _____
City of Susanville

Reviewed by: City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Fee Reduction Request for Conditional Use Permit (Over Height Fence) for 385 N Weatherlow

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The owner of 385 N Weatherlow is wanting to install a 6 foot tall fence on the property line adjacent to Mark Street. There is typically a 10 foot side yard setback and a 3 foot fence height maximum in the side yard. The house was constructed prior to the current zoning ordinance and is located 3 feet from the property line. A use permit for an over height fence is required and the permit cost is \$421. Because of the unique conditions of the site and that only a small section (approximately 40 feet) of over height fence is being constructed, the applicant is requesting that they be assessed the building permit fee of \$103 rather than the \$421 use permit fee.

FISCAL IMPACT: Loss of \$318.00 in revenue.

ACTION REQUESTED: Consider fee reduction request.

ATTACHMENTS:

Reviewed by: ~~____~~ City Administrator
AMJ City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Craig Platt, Public Works Director

Action Date: November 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Susanville Rehab B, Laurel Street improvements.

PRESENTED BY: Craig Platt, Public Works Director.

SUMMARY: The City has completed plans to rehabilitate Laurel Street as part of the Susanville Rehab B Project. The Contractor, Dig It Construction, has prepared a proposed cost based on the City estimated quantities of materials. There is approximately, \$105,000 remaining in the project budget. Dig It's proposed cost is approximately \$109,000. The work is fairly straight forward and staff does not see any cause for concern by not having a contingency fund for this project. Additionally, the actual cost for the work is dependent on the amount of material placed. Given that the amount of material is an estimate, it is possible that the actual cost to complete Laurel will be less than \$109,000 and even possible that it will be less than \$105,000. Other factors, such as the installation of curb and gutter by the Dollar General and Tractor Supply developments may decrease the actual cost as well.

Because the remaining budget and the proposed construction costs are so close, it is difficult to determine if additional funds are needed at this time. If additional funds are needed, Street Mitigation Funds will be used to complete the work. These funds will be replenished with the mitigation fees paid by the two developments.

FISCAL IMPACT: Street Mitigation Funds up to \$15,000 will be used to complete the work, if necessary.

ACTION REQUESTED: Information only.

ATTACHMENTS: None.