
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Rod E. De Boer, Mayor
Brian Wilson, Mayor pro tem
Lino P. Callegari Cheryl McDonald Nicholas McBride

SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
October 16, 2013 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 13-4994

Next Ordinance No. 13-0994

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)

- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.

- 3 **CLOSED SESSION:**
 - A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
 - 1 Agency Negotiator: Jared G. Hancock
 Bargaining Unit: SPOA: 2013/2014
 - 2 Personnel Status Report

 - B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): five cases

 - C CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):
 - 1) City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050

 - D PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – pursuant to Government Code §54957

- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence or Thought for the Day:* Councilmember Callegari
 - *Proclamations, awards or presentations by the City Council:*
 1. Eagle Scout Certificate of Appreciation – Austin Sturges
 2. Introduction of Kim Collier – Community Services/Animal Control Officer

5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Receive and file minutes from City Council's September 4, 2013 meeting
- B Approve vendor warrants numbered 89035 through 89189 for a total of \$403,613.54 including \$96,313.90 in payroll warrants
- C Approve accounts receivable write off

7 **PUBLIC HEARINGS:**

- A FY 2012/2013 Annual Report of Development/Mitigation fees:
 - 1 Public Hearing: To solicit and consider comments relative to the 2012/2013 Mitigation report
 - 2 Action: Consider **Resolution No. 13-4993**, Approving and accepting revenues and expenditures report for Police, Fire, Streets and Park Mitigation funds

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider approval of donation of services by C & S Waste Solutions and California Correctional Center for Annual Leaf Collection Program

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

- A AB1234 travel reports:

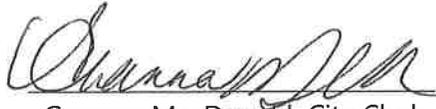
15 **ADJOURNMENT:**

- *The next regular City Council meeting will be held on November 7, 2013 at 6:00 p.m.*

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for October 16, 2013 in the areas designated on October 11, 2013.


Gwenna MacDonald, City Clerk

Reviewed by: ~~SA~~ City Administrator
~~MG~~ City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: October 16, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's September 4, 2013 meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's September 4, 2013 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's September 4, 2013 meeting.

ATTACHMENTS: Minutes: September 4, 2013

**SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY
Regular Meeting Minutes
September 4, 2013 – 6:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari, Mayor pro tem Wilson, and Mayor Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Hancock noted that Item 12A was not listed on the agenda, but the materials and staff report had been provided in the packet. He requested approval of the agenda with the addition of this item.

Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve the agenda with the change requested; motion carried unanimously.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:

Tim Watts, local manager for Frontier Communication, announced the opening of the retail office at 805 Main Street. He was excited about the opportunity to bring a retail store to the community, and invited the City Council to the grand opening, requesting that the Mayor be present for the ribbon cutting.

3 CLOSED SESSION: At 6:05 p.m. the Council recessed to closed session to discuss the following:

A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:

1 Agency Negotiator: Jared G. Hancock
Bargaining Unit: Administrative Confidential: 2013/2014
Fire: 2013/2014
Miscellaneous: 2013/2014
Professional/Technical: 2013/2014
Public Works: 2013/2014
SPOA: 2013/2014

B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases

C CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):

1) City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050
2) United States District Court Case No. 2:10-CV-03048-MCE-GGH, Nancy Schwartz v. Lassen County, et al.

D PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – pursuant to Government Code §54957

4 **RETURN TO OPEN SESSION:** At 7:04 p.m. the City Council reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Theodore Friedline, Fire Chief; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the agenda was approved with the addition of Item 12A which had been included in the packet but not listed on the agenda.

Mr. Hancock reported that the City Council had directed him to follow up with the Administrative/Confidential bargaining unit, and they voted unanimously to support a two year Memorandum of Understanding with the Fire, Miscellaneous, and Public Works bargaining units and a three year Memorandum of Understanding with the Professional/Technical bargaining unit. Contracts would be prepared and brought to the October 2nd meeting for City Council final consideration.

Chief Theodore Friedline offered the thought of the day.

5 **BUSINESS FROM THE FLOOR:**

There were no comments.

6 **CONSENT CALENDAR:** Mayor De Boer reviewed the items on the Consent Calendar:

- A Receive and file minutes from City Council's August 7, 2013 meeting
- B Approve vendor warrants numbered 88512 through 88732 for a total of \$592,525.86 including \$106,983.05 in payroll warrants
- C Approve **Resolution No. 13-4982** authorizing the purchase of 2014 Ford Police Utility Vehicle

Councilmember McBride requested separate consideration of item 6C.

Motion by Mayor pro tem Wilson, second by Councilmember Callegari to approve consent calendar items 6A and 6B; motion carried unanimously.

Chief Downing reported that the Susanville Police Department is in need of a new patrol vehicle and has the opportunity to purchase a 2014 Ford Police Utility through Folsom Lake Ford. The California State contract for the purchase of law enforcement vehicles was awarded to Folsom Lake Ford this year, and it allows the City to purchase the vehicle at the same discounted rate offered to larger agencies. The City has been able to negotiate a purchase price of \$29,782.58 including tax, for the vehicle which meets all specifications. Funds for purchase were included in the fiscal year 2013/2014 budget.

Motion by Councilmember McBride, second by Councilmember McDonald, to approve Resolution No. 13-4982; motion carried unanimously.

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.
Commission/Committee Reports:

9 **NEW BUSINESS:**

9A Consider Ordinance No. 13-0992 Prohibiting smoking on Main Street during Magical Country Christmas event: Waive first reading and introduce Mr. Hancock reported that staff is bringing an ordinance for consideration which would establish the annual Magical Country Christmas as a non-smoking event. The Safe and Sane Halloween event had been designated as a non-smoking event as it is geared toward the children in the community, and a similar ordinance has been drafted for the Christmas event. He had received a phone call of from Chuck Downs, Chamber of Commerce Committee Chair, and while it was his previous understanding that the Chamber did not have any concerns regarding the event, they requested that the item be postponed to allow the Chamber Board additional time to respond. As drafted, the ordinance provided for an outright ban on smoking during the event between 5:00 and 7:00 p.m. every year from Weatherlow and Main Streets. The event is typically held on the first Saturday in December each year. Mr. Talia added that it is up to the City Council to waive the first reading and introduce, or bring back after further discussions with the Chamber Board.

Mayor pro tem Wilson noted that Kathie Garnier was in attendance and asked if she would be able to clarify the Chamber's position on the ordinance.

Ms. Garnier stated that she was in attendance at the prior Chamber board meeting regarding the smoking prohibition when Mr. Downs was absent. He joined the Chamber after the discussions regarding the Safe and Sane Halloween event where there was a concern for the children's safety, and she confirmed that the Chamber did discuss the issue of smoking at the Country Christmas event at their last meeting, but they did not vote on the matter.

Councilmember Callegari remarked that his concern is with the children, and the Christmas celebration is about the children and he has a lot of concern regarding that much second hand smoke at a community event.

Jim Chapman spoke about the process of introducing an ordinance and then bringing it back for a second reading. He pointed out that City Council has announced that no meeting would be held on September 18th due to out of town travel by several councilmembers, and that would allow an additional two weeks for the Chamber board to meet and discuss their support of the ordinance.

Motion by Councilmember Callegari, second by Councilmember McDonald to waive the first reading and introduce Ordinance No. 13-0992; motion carried unanimously.

9B Consider approval of Resolution No. 13-4981 authorizing investment of monies in the Local Agency Investment Fund (LAIF) Mr. Hancock explained that the authority to transfer money from the LAIF account to the City's bank account was approved by Resolution No. 12-4850 and granted to two employees. It is necessary from time to time to update the authorization as staffing needs change, and staff proposes that the transfer authority be granted to the City Administrator and Assistant to the City Administrator.

Motion by Councilmember Callegari, second by Councilmember McDonald to approve Resolution No. 13-4981; motion carried unanimously.

9C Consider approval of job description for Police Officer Trainee position Chief Downing explained that it has been past practice of the Susanville Police Department to hire Police Officer candidates only after they have completed the required POST training at the police academy. In order to broaden the options available for recruitment and retention, staff proposes to implement an approach that would begin with the establishment of the new job description of Police Officer Trainee. This job description as written would allow for the police department to employ individuals in a full time, non-sworn, salaried, at-will, non-benefited, temporary employee classification while they attend the POST academy, or requalification course to become a sworn officer. It would provide the opportunity for the City to attract a broader range of local applicants which also improves the retention rate as oftentimes Officers move to the community and find that it is not a fit for them, and they utilize the time in Susanville as a stepping stone in their career.

This position as proposed would be compensated at a rate of ten percent (10%) less than an entry level Police Officer, and would be an exempt salaried position and therefore not eligible for overtime compensation. While attending training, the employee would be eligible for a per diem stipend and upon successful completion of training, the Police Officer Trainee would be eligible for promotion to the full-time benefited Police Officer classification. This promotion would depend upon available police officer vacancies, and require the final approval of the Chief of Police. This option also provides an opportunity for those individuals who are interested in a career in law enforcement to attend but who are not able however their personal circumstances do not allow them to quit their current job to attend a six month police academy out of the area with no income or opportunity for full-time employment upon completion of the academy. If approved, this would provide the opportunity from time to time for select candidates to attend the POST academy, while being an employee of the police department.

Chief Downing explained that potential employees would be required to enter into an agreement with the City of Susanville to pay all unreimbursed expenses incurred by the City while in training if they were to terminate their employment prior to an agreed upon period. It would be up to the City to determine an appropriate contract period, suggesting up to two (2) years, in order to protect the City's time and investment in training an Officer. After completing the period of employment required by the agreement, the employee could then be relieved from any obligation to reimburse the City for expenses. The training provided to the employee would be POST reimbursable and cost-neutral. The employee's salary would already be budgeted, and cost-savings would be realized as the position would fill a police officer vacancy at a lower, non-benefited rate during the training period.

Chief Downing reiterated that approval of the job description would not be adding additional positions to the department, but rather offering an additional avenue to fill vacant positions in the future. He requested comments or questions from the Council.

Mayor pro tem Wilson commended the Chief for thinking outside the box to address an ongoing challenge in recruiting and retaining officers to the department and community. He supported the concept and supported moving forward in that direction. He asked for clarification regarding the two-year agreement, asking if it would start at the time of hire, or the time of graduation from POST training.

Chief Downing responded that the particulars of the employment would be up to the City Council and City Administrator to discuss.

Councilmember McBride commented that it was an excellent proposal and he supported the idea of recruiting local candidates.

Mayor De Boer asked about the deep pocket rule and Chief Downing responded that they have looked at it and that the benefits of having the option appeared to outweigh the possibility that a portion of the contract could not be enforced.

Councilmember Callegari clarified that the City would be pursuing the maximum reimbursement from POST training, and discussed the challenges of increasing training requirements for law enforcement officers. It was decided that the City Administrator and Police Chief would determine the commitment length based on the cost and length of training.

Motion by Councilmember Callegari, second by Councilmember McDonald to approve the Police Officer Trainee job description; motion carried unanimously.

9D Consider Ordinance No. 13-0993 increasing purchasing limits to match the California Uniform Construction Cost Accounting Commission [CUCCAC] limits: Waive first reading and introduce Mr. Hancock explained that California Public Contract Code implements policies that determine the dollar threshold for work that a city can complete without utilizing the formal bidding process through the Uniform Public Construction Cost Accounting Act. The City adopted Ordinance 03-0904 amending Title 3 - Purchasing System of the Susanville Municipal Code, and adopted Resolution No. 03-3661 which implemented the Uniform Public Construction Cost Accounting Procedures. The state approved limit at that time was \$25,000 and has subsequently increased to \$45,000. Staff requests the introduction of an ordinance amending the Municipal Code to implement the current change as well as increase with corresponding increases in the State limit. There are other minor changes which eliminate verbiage that is onerous and limited.

Motion by Mayor pro tem, second by Councilmember McDonald to waive the first reading and introduce Ordinance No. 13-0993; motion carried unanimously.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider Resolution No. 13-4983 approving and authorizing Mayor to execute MOU with Management Bargaining Unit Mr. Hancock explained that at the meeting of August 21, 2013, the City Council voted unanimously in closed session to approve a memorandum of understanding with the Management Bargaining Unit. The contract has been prepared and attached for final review and adoption by the City Council. He noted that representatives from the group met and negotiated an agreement with changes relative to health care premium, mandatory provisions of AB340 and other miscellaneous items.

Motion by Councilmember McDonald, second by Councilmember McBride to approve Resolution No. 13-4983; motion carried unanimously.

13 CITY ADMINISTRATOR'S REPORTS:

13A Review and Discussion of draft Swimming Pool JPA Mr. Hancock reported that as directed by City Council at the last meeting, he met with the County to further discuss the formation of a Joint Powers Authority so that the tools would be in place to administer funding for a community swimming pool. County CAO Martin Nichols provided a draft agreement that was based upon a similar agreement that he was involved with in Shasta County and it was reviewed by the City Attorney as well. It is a simple and straightforward document, but he recommended consideration of the wording regarding the addition of future recreation activities and the impact it would have on the original commitment of funding by the City and County. Additionally, he recommended a more clearly defined scope of financial contribution by each entity joining the Joint Powers Authority. Overall he deemed it to be a well-worded, comprehensive document but he encouraged input and feedback from the Council. The purpose of the update was to review and receive comments and suggestions regarding Council priority and feedback.

Councilmember Callegari commented that under Article 12: Amendments he would prefer to have a four-fifths vote required to amend the agreement as opposed to two thirds.

Mayor pro tem Wilson stated that his concern involves the use of multi-jurisdictional language, and that making the agreement too complicated at this point is not necessary, that it should be kept simple: a JPA to construct a community pool. Adding language to include other recreation activities diminishes the focus on a pool, however he supports clarification of the process for other agencies to join and share the burden of funding.

Mr. Hancock responded that there has been discussion regarding options for other groups such as the college or school to join, and the process to add voting representatives for a spot on the board. The question arose regarding whether to have an equal pay contribution of \$200,000 or a division of the existing amount in order to reduce the finance burden on the City and County. At this point, he will proceed with meeting with CAO Nichols to discuss language revisions, and he will keep the City Council updated.

14 COUNCIL ITEMS: No business.

14A AB1234 travel reports:

15 ADJOURNMENT: Mayor De Boer reminded those in attendance that no meeting would be held on September 18th and that the next regularly scheduled meeting would be held October 2nd.

Motion by Mayor pro tem Wilson, second by Councilmember Callegari to adjourn the meeting; motion carried unanimously.

Meeting adjourned at 7:45 p.m.

Rod De Boer, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk

Reviewed by: ~~YGA~~ City Administrator
~~PAD~~ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: October 16, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Warrants dated September 24th through October 8th numbered 89035 through 89189.

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$307,317.64 plus \$96,313.90 in payroll warrants, for a total of \$403,613.54

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL	GL	Seq	Seq	Check
Period	Issue	Number	Number			Number	Seq	Account	Account	Amount	Amount	
09/13	09/26/2013	89036	21	AIRGAS USA, LLC	OXYGEN	9019498361	1	7110-430-42-46	SUPPLIES-GENERAL	37.02	37.02	37.02
Total 9019498361:												
09/13	09/26/2013	89036	21	AIRGAS USA, LLC	CHLORINE	9019914119	1	7110-430-42-46	SUPPLIES-GENERAL	380.07	380.07	380.07
Total 9019914119:												
09/13	09/26/2013	89037	7618		REFUND WATER DEPOSIT	10309750019	1	7110-2228-000	DEPOSITS-CUSTOMER	56.11	56.11	56.11
Total 10309750019:												
09/13	09/26/2013	89038	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. P/D	09-171	1	1000-421-10-43	PROFESSIONAL SVCS	35.86	35.86	35.86
Total 09-171:												
09/13	09/26/2013	89039	6877		REFUND WATER DEPOSIT	10531360003	1	7110-2228-000	DEPOSITS-CUSTOMER	34.67	34.67	34.67
09/13	09/26/2013	89039	6877		REFUND GAS DEPOSIT	10531360003	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00	200.00
Total 10531360003:												
09/13	09/26/2013	89040	792	AMERICAN PUBLIC GAS	2014 APGA MEMBERSHIP DUE	092513	1	7401-430-62-48	DUES AND MEMBERSHIPS	1,854.36	1,854.36	1,854.36
Total 092513:												
09/13	09/26/2013	89041	53		RETIREMENT INCENTIVE PKGE	092013	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00	930.00
Total 092013:												
09/13	09/26/2013	89042	927	BAXTER AUTO PARTS IN	SOCKET	32128733	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	2.91	2.91	2.91
Total 32128733:												
09/13	09/26/2013	89043	68	BECKWITH MD, DAVID R	DMV PHYSICAL	091313	1	1000-416-10-43	PROFESSIONAL SVCS	110.00	110.00	110.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 091313:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	BULBS	279711	1	1000-452-20-46	SUPPLIES-GENERAL	50.27	50.27
Total 279711:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	HEXKEY, GLASSES	281205	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	30.21	30.21
Total 281205:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	PVC CAPS	281247	1	1000-452-20-46	SUPPLIES-GENERAL	6.68	6.68
Total 281247:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	FASTENERS, TRAFFIC MARKE	281563	1	2007-431-20-46	SUPPLIES-GENERAL	24.07	24.07
Total 281563:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	KEY CUT	281608	1	1000-452-20-46	SUPPLIES-GENERAL	7.23	7.23
Total 281608:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	FASTENERS	281642	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	.86	.86
Total 281642:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	FASTENERS	281666	1	1000-452-20-46	SUPPLIES-GENERAL	9.25	9.25
Total 281666:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	FASTENERS	281673	1	1000-452-20-46	SUPPLIES-GENERAL	2.80	2.80
Total 281673:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	LINER PAINT	281687	1	7110-430-42-46	SUPPLIES-GENERAL	11.08	11.08
Total 281687:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	BULB, CLAMP	281738	1	7110-430-42-46	SUPPLIES-GENERAL	12.56	12.56
Total 281738:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	BLADE	281771	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	7.72	7.72
Total 281771:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	WOODSTOVE PAINT	281841	1	7401-430-62-46	SUPPLIES-GENERAL	10.15	10.15
Total 281841:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	TAPE ELECTRICAL	281869	1	7401-430-62-46	SUPPLIES-GENERAL	19.16	19.16
Total 281869:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	RAID WASP & HORNET SPRAY	281901	1	7530-451-52-46	SUPPLIES-GENERAL	9.27	9.27
Total 281901:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	CONCRETE MIX	281953	1	7401-430-62-46	SUPPLIES-GENERAL	62.79	62.79
Total 281953:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	PVC COUPLINGS	281954	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	5.48	5.48
Total 281954:											
09/13	09/26/2013	89044	76	BILLINGTON ACE HARD	BLADE	282116	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	6.28	6.28
Total 282116:											
09/13	09/26/2013	89045	7561		REFUND GAS DEPOSIT	10532100012-1	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10532100012-1:											
09/13	09/26/2013	89046	98	CALLIFORNIA ASSOCIATI	ANNUAL LTD PREMIUM LEON,	4213	1	1000-422-10-45	INSUR. FIRE SALARY PROTECT	234.00	234.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4213:											
09/13	09/26/2013	89047	798	COMMERCIAL APPLIANC	VALVE KIT	0038989	1	7401-430-62-46	SUPPLIES-GENERAL	256.48	256.48
Total 0038989:											
09/13	09/26/2013	89048	7614		REFUND GAS DEPOSIT	10531550013	1	7401-2228-000	DEPOSITS-CUSTOMER	134.02	134.02
Total 10531550013:											
09/13	09/26/2013	89049	161	CSK AUTO INC	GLOVES	27401265427	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	7.51	7.51
Total 27401265427:											
09/13	09/26/2013	89049	161	CSK AUTO INC	OXYGEN SENSORS RETURNS	2740260067	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	147.44	147.44
Total 2740260067:											
09/13	09/26/2013	89049	161	CSK AUTO INC	GASKET KIT	2740261304	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	5.20	5.20
Total 2740261304:											
09/13	09/26/2013	89049	161	CSK AUTO INC	GAS MAGNUM	2740262325	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	92.49	92.49
Total 2740262325:											
09/13	09/26/2013	89049	161	CSK AUTO INC	GLOVES	2740266052	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	23.64	23.64
Total 2740266052:											
09/13	09/26/2013	89049	161	CSK AUTO INC	GLOVES	2740266120	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	126.84	126.84
Total 2740266120:											
09/13	09/26/2013	89049	161	CSK AUTO INC	GLOVES	2740266245	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	126.84	126.84
Total 2740266245:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/26/2013	89049	161	CSK AUTO INC	SENSOR, BOOK	2740267416	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	131.45	131.45
Total 2740267416:											
09/13	09/26/2013	89049	161	CSK AUTO INC	SENSOR	2740267424	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	4.79-	4.79-
Total 2740267424:											
09/13	09/26/2013	89049	161	CSK AUTO INC	PRESS	2740267497	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	126.84	126.84
Total 2740267497:											
09/13	09/26/2013	89049	161	CSK AUTO INC	TIE ROD	2740267589	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	51.51	51.51
Total 2740267589:											
09/13	09/26/2013	89049	161	CSK AUTO INC	PRESS	2740267790	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	126.84-	126.84-
Total 2740267790:											
09/13	09/26/2013	89050	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	444337	1	7530-451-54-46	SUPPLIES GENERAL	16.80	16.80
Total 444337:											
09/13	09/26/2013	89050	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	444702	1	7530-451-54-46	SUPPLIES GENERAL	36.80	36.80
Total 444702:											
09/13	09/26/2013	89051	167	DALCAR ELECTRICAL SU	BUTTON	0018666	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	9.62	9.62
Total 0018666:											
09/13	09/26/2013	89051	167	DALCAR ELECTRICAL SU	CONDUIT, SWEEPS	0018673	1	7401-430-62-46	SUPPLIES-GENERAL	5.48	5.48
Total 0018673:											
09/13	09/26/2013	89052	174	DATEMA, STEVEN K.	AIRPORT MANAGER 7/1/13 - 6/3	090513	1	7201-430-81-43	TECHNICAL SVCS	1,870.60	1,870.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 090513:											
09/13	09/26/2013	89052	174	DATEMA, STEVEN K.	GROUND LEASE 710 MAIN 10/1	092013	1	8401-2228-000	DEPOSITS PAYABLE	75.00	75.00
Total 092013:											
09/13	09/26/2013	89053	183	DEPARTMENT OF JUSTI	FINGERPRINT - CITY EMPLOYE	989713	1	1000-421-10-43	TECHNICAL SVCS	32.00	32.00
09/13	09/26/2013	89053	183	DEPARTMENT OF JUSTI	FINGERPRINT - APS	989713	2	1000-416-10-45	FINGERPRINTING SERVICES	64.00	64.00
Total 989713:											
09/13	09/26/2013	89054	194	DIAMOND SAW SHOP IN	BLADE FOR SAW	12000	1	2007-431-20-46	SUPPLIES-GENERAL	16.07	16.07
Total 12000:											
09/13	09/26/2013	89055	216	EAA CHAPTER 794 INC.	AIR FAIR 2013 PYMNT OF HALF	092313	1	7630-411-40-45	INS.AIRPORT AIR SHOW	436.00	436.00
Total 092313:											
09/13	09/26/2013	89056	219	ED STAUB & SONS PETR	MOTOR OIL	1204900	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	249.39	249.39
09/13	09/26/2013	89056	219	ED STAUB & SONS PETR	MOTOR OIL	1204900	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	249.40	249.40
09/13	09/26/2013	89056	219	ED STAUB & SONS PETR	MOTOR OIL	1204900	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	249.40	249.40
09/13	09/26/2013	89056	219	ED STAUB & SONS PETR	MOTOR OIL	1204900	4	7620-430-10-44	REPAIR AND MAINTENANCE-V	50.00	50.00
Total 1204900:											
09/13	09/26/2013	89056	219	ED STAUB & SONS PETR	UNLEADED NOZZLE	1205021	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	73.24	73.24
Total 1205021:											
09/13	09/26/2013	89057	227	EMPLOYMENT DEVELOP	U.I. BENEFITS 4/1/13-6/30/13	L1196401728	1	7630-411-40-42	STATE UNEMPLOYMENT	6,849.99	6,849.99
Total L1196401728:											
09/13	09/26/2013	89058	5455		REFUND GAS DEPOSIT	10245040004	1	7401-2228-000	DEPOSITS-CUSTOMER	137.75	137.75
Total 10245040004:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/26/2013	89061	265	FRONTIER - IRREGULAR	257-7236 NAT GAS	7236 092013	1	7620-430-10-45	COMMUNICATIONS	180.47	180.47
										180.47	180.47
										Total 7236 092013:	
09/13	09/26/2013	89061	265	FRONTIER - IRREGULAR	257-7236 NAT GAS	7237 092013	1	7620-430-10-45	COMMUNICATIONS	46.66	46.66
										46.66	46.66
										Total 7237 092013:	
09/13	09/26/2013	89062	1289	FULL SPECTRUM INC	SOFTWARE	20130910	1	7114-430-47-46	SUPPLIES - GENERAL	2,695.00	2,695.00
										2,695.00	2,695.00
										Total 20130910:	
09/13	09/26/2013	89063	946	GEORGE T. HALL CO. IN	TUBE ASSEMBLY	S1179530001	1	7110-430-42-47	MACHINERY AND EQUIPMENT	1,200.87	1,200.87
										1,200.87	1,200.87
										Total S1179530001:	
09/13	09/26/2013	89064	1179	GRANITE ELECTRICAL S	HUSA STREET LIGHTS	S1640650001	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	80.32	80.32
										80.32	80.32
										Total S1640650001:	
09/13	09/26/2013	89065	286		REIMBURSE HEALTH INS - SIC	092313	1	7610-2229-002	RETIREE SICK LEAVE BANK PA	436.50	436.50
										436.50	436.50
										Total 092313:	
09/13	09/26/2013	89066	1204	HARLAN'S BOBCAT SER	ABATEMENT 365 N WEATHERL	092013	1	1000-425-20-43	TECHNICAL SVCS	100.00	100.00
										100.00	100.00
										Total 092013:	
09/13	09/26/2013	89066	1204	HARLAN'S BOBCAT SER	ABATEMENT 1116 MARK	751755	1	1000-425-20-43	TECHNICAL SVCS	125.00	125.00
										125.00	125.00
										Total 751755:	
09/13	09/26/2013	89067	1405	HARPER CPA, KEVIN W	PROFESSION SER 8/13	091313	1	1000-415-10-43	PROFESSIONAL SVCS	8,068.00	8,068.00
										8,068.00	8,068.00
										Total 091313:	
09/13	09/26/2013	89068	298	HAT CREEK CONSTRUC	MAIN ST WATER LINE PROJEC	092313	1	7114-430-49-45	CONSTRUCTION SERVICES	131,429.00	131,429.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 092313:											
09/13	09/26/2013	89089	1019	HONEY LAKE VALLEY RE	SUSAN RIVER 7/1/13 - 6/30/14 D	2013-092313	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	565.00	565.00
Total 2013-092313:											
09/13	09/26/2013	89070	1075	INDEPENDENT ELECTRI	STOCK, ADAPTERS	S101657784001	1	7401-430-62-46	SUPPLIES-GENERAL	201.33	201.33
09/13	09/26/2013	89070	1075	INDEPENDENT ELECTRI	STOCK, ADAPTERS	S101657784001	2	7401-430-62-46	SUPPLIES-SMALL TOOLS	439.07	439.07
Total S101657784001:											
09/13	09/26/2013	89071	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 9/2013	092013	1	7401-430-62-43	PROFESSIONAL SVCS	400.00	400.00
Total 092013:											
09/13	09/26/2013	89072	1103	ITRON INC	SOFTWARE MAINT 10-13 - 09-1	303105	1	7401-430-62-43	TECHNICAL SVCS	721.22	721.22
09/13	09/26/2013	89072	1103	ITRON INC	SOFTWARE MAINT 10-13 - 09-1	303105	2	7110-430-42-43	TECHNICAL SVCS	721.22	721.22
09/13	09/26/2013	89072	1103	ITRON INC	SOFTWARE MAINT 10-14 - 09-1	303105	3	7401-1430-105	PRE-PAID OTHER	240.41	240.41
09/13	09/26/2013	89072	1103	ITRON INC	SOFTWARE MAINT 10-14 - 09-1	303105	4	7401-1430-105	PRE-PAID OTHER	240.40	240.40
Total 303105:											
09/13	09/26/2013	89073	335	J.W. WOOD CO INC	TILT VALVE	S06681400	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	9.48	9.48
Total S06681400:											
09/13	09/26/2013	89073	335	J.W. WOOD CO INC	RAKE	S06710300	1	7530-451-52-46	SUPPLIES-GENERAL	48.97	48.97
Total S06710300:											
09/13	09/26/2013	89074	1150	JACOBS ANDERSON PO	8/11/13-9/10/13	091513	1	1000-412-10-43	PROFESSIONAL SVCS	1,043.40	1,043.40
Total 091513:											
09/13	09/26/2013	89075	1292	CLOVER FIRE PAY		091613	1	1000-422-50-41	OVERTIME	1,583.60	1,583.60
Total 091613:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/26/2013	89076	1350	JONES & MAYER	PSYCH FOR PD OFFICERS	65212	1	1000-421-10-43	TECHNICAL SVCS	127.50	127.50
										127.50	127.50
										Total 65212:	
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	SUPPORTS	184397	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	155.28	155.28
										155.28	155.28
										Total 184397:	
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	BRAKE PADS, BRAKE ROTOR,	184412	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	262.17	262.17
										262.17	262.17
										Total 184412:	
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	SUPPORTS	184413	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	155.28-	155.28-
										155.28-	155.28-
										Total 184413:	
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	SHOCKS	184434	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	53.50	53.50
										53.50	53.50
										Total 184434:	
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	BRAKECLEAN, BRAKE FLUID, G	184446	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	28.36	28.36
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	BRAKECLEAN, BRAKE FLUID, G	184446	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	28.36	28.36
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	BRAKECLEAN, BRAKE FLUID, G	184446	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	28.37	28.37
										85.09	85.09
										Total 184446:	
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	U JOINTS	184453	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	45.12	45.12
										45.12	45.12
										Total 184453:	
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	U JOINT	184464	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	12.26-	12.26-
										12.26-	12.26-
										Total 184464:	
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	UNIVERSAL SUPPORT	184486	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	76.93	76.93
										76.93	76.93
										Total 184486:	
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	DISC BRAKE	184494	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	59.97	59.97
										59.97	59.97

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 184494:											
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	CENTERING YOKE	184501	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	76.42	76.42
Total 184501:											
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	BRAKE ROTORS	184527	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	205.39-	205.39-
Total 184527:											
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	UNIVERSAL SUPPORT	184635	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.66	25.66
Total 184635:											
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	OIL FILTER, AIR FILTER	184716	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	23.83	23.83
Total 184716:											
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	TRAILER JACK	184725	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	53.21	53.21
Total 184725:											
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	LIFE SUPPORT UNITS	184795	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	79.31	79.31
Total 184795:											
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	VALVE	184804	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	41.48	41.48
Total 184804:											
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	BALL JOINT	184854	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	37.33	37.33
Total 184854:											
09/13	09/26/2013	89077	411	LASSEN MOTOR PARTS	TIE ROD	184915	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	41.69	41.69
Total 184915:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10433320512:											
09/13	09/26/2013	89083	445		RETIRE INCENTIVE 10/13	092013	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 092013:											
09/13	09/26/2013	89084	1293		CLOVER FIRE PAY	091613	1	1000-422-50-41	OVERTIME	1,691.43	1,691.43
Total 091613:											
09/13	09/26/2013	89085	7613		REFUND GAS DEPOSIT	10126200210	1	7401-2228-000	DEPOSITS-CUSTOMER	189.98	189.98
Total 10126200210:											
09/13	09/26/2013	89086	467		METER VALVE & CONTR WASHERS FOR GAS METERS	6863	1	7401-430-62-46	SUPPLIES-GENERAL	39.71	39.71
Total 6863:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	PW LINEN ERVS 091713	250175389	1	7620-430-10-44	LINEN SERVICE	56.24	56.24
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	PW LINEN ERVS 091713	250175389	2	7620-430-10-46	SUPPLIES-GENERAL	190.77	190.77
Total 250175389:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	gas DEPT LINEN SERVICES 09	250175391	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250175391:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	WATER LINEN SER 091713	250175392	1	7110-430-42-44	LINEN SERVICE	61.61	61.61
Total 250175392:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	STREET LINEN SER 091713	250175393	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250175393:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	PARKS LINEN SER 091713	250175394	1	1000-452-20-44	LINEN SERVICES	12.83	12.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 250175394:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 092413	250176711	1	7620-430-10-44	LINEN SERVICE	56.24	56.24
Total 250176711:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	GAS DEPT LINEN SERVICES 09	250176713	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250176713:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	WATER LINEN SER 092413	250176714	1	7110-430-42-44	LINEN SERVICE	61.61	61.61
Total 250176714:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	STREET LINEN SER 092413	250176715	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250176715:											
09/13	09/26/2013	89087	481	MISSION LINEN & UNIFO	PARKS LLNEN SER 092413	250176716	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250176716:											
09/13	09/26/2013	89088	488	MORNING GLORY	GOLF COURSE RESTURANT F	331221A	1	7530-451-54-46	SUPPLIES GENERAL	211.18	211.18
Total 331221A:											
09/13	09/26/2013	89088	488	MORNING GLORY	GOLF COURSE RESTURANT F	331287	1	7530-451-54-46	SUPPLIES GENERAL	56.45	56.45
Total 331287:											
09/13	09/26/2013	89088	488	MORNING GLORY	GOLF COURSE RESTURANT F	331393A	1	7530-451-54-46	SUPPLIES GENERAL	169.98	169.98
Total 331393A:											
09/13	09/26/2013	89088	488	MORNING GLORY	GOLF COURSE RESTURANT F	331571A	1	7530-451-54-46	SUPPLIES GENERAL	244.33	244.33
Total 331571A:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
09/13	09/26/2013	89089	7619		REFUND GAS DEPOSIT	10210550033	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00	
09/13	09/26/2013	89089	7619		REFUND WATER DEPOSIT	10210550033	2	7110-2228-000	DEPOSITS-CUSTOMER	.06	.06	
Total 10210550033:											200.06	200.06
09/13	09/26/2013	89090	1271	NOBLES, TIMOTHY R.	10/13 GROUND LEASE 706 MAI	092013	1	8401-2228-000	DEPOSITS PAYABLE	100.00	100.00	
Total 092013:											100.00	100.00
09/13	09/26/2013	89091	531	OIL CHANGER	OIL CHANGE #72	5071	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	59.71	59.71	
Total 5071:											59.71	59.71
09/13	09/26/2013	89092	543	PAK N SHIP	SHIPPING	1215	1	1000-421-10-46	POSTAGE	10.50	10.50	
Total 1215:											10.50	10.50
09/13	09/26/2013	89092	543	PAK N SHIP	SHIPPING	1230	1	1000-421-10-46	POSTAGE	12.85	12.85	
Total 1230:											12.85	12.85
09/13	09/26/2013	89092	543	PAK N SHIP	SHIPPING	1406	1	1000-421-10-46	POSTAGE	11.00	11.00	
Total 1406:											11.00	11.00
09/13	09/26/2013	89092	543	PAK N SHIP	SHIPPING	1414	1	1000-421-10-46	POSTAGE	16.60	16.60	
Total 1414:											16.60	16.60
09/13	09/26/2013	89092	543	PAK N SHIP	SHIPPING	1418	1	1000-421-10-46	POSTAGE	11.00	11.00	
Total 1418:											11.00	11.00
09/13	09/26/2013	89092	543	PAK N SHIP	SHIPPING	1421	1	7401-430-62-46	POSTAGE	40.05	40.05	
Total 1421:											40.05	40.05
09/13	09/26/2013	89092	543	PAK N SHIP	SHIPPING	1422	1	7401-430-62-46	POSTAGE	126.35	126.35	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1422:											
09/13	09/26/2013	89093	1055		CLOVER FIRE PAY	091613	1	1000-422-50-41	OVERTIME	126.35	126.35
Total 091613:											
09/13	09/26/2013	89094	546	PAYLESS BUILDING SUP	CONCRETE	2453223	1	2007-431-20-46	SUPPLIES-GENERAL	4.03	4.03
Total 2453223:											
09/13	09/26/2013	89095	561		RETIREMENT INCENTIVE 10-13	092013	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 092013:											
09/13	09/26/2013	89096	572	QUILL CORPORATION	PENCILS, LETTER OPENER	5524640	1	7620-430-10-46	SUPPLIES-GENERAL	11.80	11.80
Total 5524640:											
09/13	09/26/2013	89097	579		REIMBURSE HEALTH INS - SIC	092413	1	7610-2229-002	RETIREE SICK LEAVE BANK PA	396.69	396.69
Total 092413:											
09/13	09/26/2013	89098	1332	RLI INSURANCE COMPA	BOND GEO RES WELL JOHNST	090413	1	7630-411-40-45	INSUR.GEOTHERMAL PROPER	250.00	250.00
Total 090413:											
09/13	09/26/2013	89098	1332	RLI INSURANCE COMPA	BOND GEO RES WELL JOHNST	09-4-13	1	7630-411-40-45	INSUR.GEOTHERMAL PROPER	250.00	250.00
Total 09-4-13:											
09/13	09/26/2013	89099	632	SEZZI CONCRETE & MAT	CONCRETE	35824	1	3019-431-20-44	CONSTRUCTION SERVICE	543.52	543.52
Total 35824:											
09/13	09/26/2013	89100	7617		RETURN GAS DEPOSIT	10104900019	1	7401-2228-000	DEPOSITS-CUSTOMER	197.68	197.68
Total 10104900019:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/26/2013	89101	1270	SILVER STATE BARRICA	CONES	70145	1	2007-431-20-46	SUPPLIES-GENERAL	1,275.00	1,275.00
Total 70145:											
09/13	09/26/2013	89102	1407	SUSANVILLE WEED ABA	ABATEMENT ALEXANDERSIER	1224	1	1000-425-20-43	TECHNICAL SVCS	900.00	900.00
Total 1224:											
09/13	09/26/2013	89102	1407	SUSANVILLE WEED ABA	ABATEMENT RIVERSIDE DR	1225	1	1000-425-20-43	TECHNICAL SVCS	110.00	110.00
Total 1225:											
09/13	09/26/2013	89102	1407	SUSANVILLE WEED ABA	ABATEMENT 2415 RIVER ST	1226	1	1000-425-20-43	TECHNICAL SVCS	275.00	275.00
Total 1226:											
09/13	09/26/2013	89102	1407	SUSANVILLE WEED ABA	ABATEMENT 856 PLUMAS	1227	1	1000-425-20-43	TECHNICAL SVCS	480.00	480.00
Total 1227:											
09/13	09/26/2013	89103	1023	TALLA, PETER M.	CITY ATTORNEY 8/26/13-9/20/1	092413	1	1000-412-10-43	PROFESSIONAL SVCS	2,767.50	2,767.50
Total 092413:											
09/13	09/26/2013	89104	1244	TITLEIST	GOLF BALLS	2038906	1	7630-451-55-46	SUPPLIES - GENERAL	1,316.04	1,316.04
Total 2038906:											
09/13	09/26/2013	89105	713		RETIRE INCENTIVE 10-13	092013	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 092013:											
09/13	09/26/2013	89106	722	TUMA+LUM LUMBER CO	STAKES	1309241963	1	7620-430-10-46	SUPPLIES-GENERAL	23.61	23.61
Total 1309241963:											
09/13	09/26/2013	89106	722	TUMA+LUM LUMBER CO	CONCRETE MIX	1309243999	1	2007-431-20-46	SUPPLIES-GENERAL	4.00	4.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1309243999:						4.00				4.00	
09/13	09/26/2013	89106	722	TUM-A-LUM LUMBER CO	BOLTS, NUTS, WASHERS	1309244718	1	7401-430-62-46	SUPPLIES-GENERAL	8.99	8.99
Total 1309244718:						8.99				8.99	
09/13	09/26/2013	89107	530	U.S. BANK EQUIPMENT F	FOLDER/INSERTER 8/6/13-9/6/1	234598852	1	7110-430-42-44	RENT & LEASES EQUIP & VEHI	187.57	187.57
09/13	09/26/2013	89107	530	U.S. BANK EQUIPMENT F	FOLDER/INSERTER 8/6/13-9/6/1	234598852	2	7401-430-62-44	RENT & LEASES EQUIP & VEHI	187.57	187.57
Total 234598852:						375.14				375.14	
09/13	09/26/2013	89107	530	U.S. BANK EQUIPMENT F	PYMNT 41 OF 48 LOAN #130749	236946042	1	7530-2237-002	US BANK CAPITAL LEASE	1,805.04	1,805.04
09/13	09/26/2013	89107	530	U.S. BANK EQUIPMENT F	PYMNT 41 OF 48 LOAN #130749	236946042	2	7530-451-50-48	INTEREST	73.36	73.36
09/13	09/26/2013	89107	530	U.S. BANK EQUIPMENT F	PYMNT 41 OF 48 LOAN #130749	236946042	3	7530-451-50-48	TAXES, FEES, PERMITS & CHA	154.97	154.97
Total 236946042:						2,033.37				2,033.37	
09/13	09/26/2013	89108	45	USA MOBILITY WIRELES	PAGER SERVICES PW	W35016281	1	7620-430-10-45	COMMUNICATIONS	129.29	129.29
Total W35016281:						129.29				129.29	
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	METER SETS	65593525-2	1	7114-430-49-45	CONSTRUCTION SERVICES	3,095.01	3,095.01
Total 65593525-2:						3,095.01				3,095.01	
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	FLASHING	65646291	1	7401-430-62-46	SUPPLIES-GENERAL	153.96	153.96
Total 65646291:						153.96				153.96	
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	SPUD WRENCH	65648419	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	41.32	41.32
Total 65648419:						41.32				41.32	
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	REPAIR BAND FITTINGS	65648940	1	7110-430-42-46	SUPPLIES-GENERAL	427.47	427.47
Total 65648940:						427.47				427.47	
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	TOTE BOX	65649155	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	22.95	22.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65649155:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	INSULATION TRAILER	65650423	1	2007-431-20-46	SUPPLIES-GENERAL	34.31	34.31
Total 65650423:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	BUSHINGS, PIPE	65652183	1	7401-430-62-46	SUPPLIES-GENERAL	60.58	60.58
Total 65652183:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	CORP STOPS	65652568	1	7110-430-42-46	SUPPLIES-GENERAL	528.15	528.15
Total 65652568:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	TEES	65653415	1	7401-430-62-46	SUPPLIES-GENERAL	13.33	13.33
Total 65653415:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	FURNACE PIPING	65653767	1	7401-430-62-46	SUPPLIES-GENERAL	10.00	10.00
Total 65653767:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	EXTENDER, BOX W/LID	65658007	1	7110-430-42-46	SUPPLIES-GENERAL	117.78	117.78
Total 65658007:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	PIPE TAPE	65658479	1	7110-430-42-46	SUPPLIES-GENERAL	47.55	47.55
Total 65658479:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	IMPORT, NIPPLES, FLEX LINE	65661026	1	7401-430-62-46	SUPPLIES-GENERAL	157.77	157.77
Total 65661026:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	BLADES, PIPE CLAMPS, STEEL	65661442	1	7401-430-62-46	SUPPLIES-GENERAL	138.75	138.75
Total 65661442:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	PIPE	65661735	1	7401-430-62-46	SUPPLIES-GENERAL	25.06	25.06
Total 65661735:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	IMPORTS	65661811	1	7401-430-62-46	SUPPLIES-GENERAL	133.60	133.60
Total 65661811:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	HEAD PLUGS	CM65642155	1	7401-430-62-46	SUPPLIES-GENERAL	53.75-	53.75-
Total CM65642155:											
09/13	09/26/2013	89109	770	WESTERN NEVADA SUP	TUBING	CM65648569	1	7401-430-62-46	SUPPLIES-GENERAL	712.92-	712.92-
Total CM65648569:											
09/13	09/26/2013	89110	7362	WHEELER, TAMMY	REIM FOOD	092613	1	7530-451-54-46	SUPPLIES GENERAL	16.13	16.13
Total 092613:											
09/13	09/26/2013	89110	7362	WHEELER, TAMMY	REIM FOR FOOD	09-26-13	1	7530-451-54-46	SUPPLIES GENERAL	9.85	9.85
09/13	09/26/2013	89110	7362	WHEELER, TAMMY	REIM FOR FOOD	09-26-13	2	7530-451-54-46	SUPPLIES GENERAL	6.98	6.98
09/13	09/26/2013	89110	7362	WHEELER, TAMMY	REIM FOR FOOD	09-26-13	3	7530-451-54-46	SUPPLIES GENERAL	4.50	4.50
09/13	09/26/2013	89110	7362	WHEELER, TAMMY	REIM FOR FOOD	09-26-13	4	7530-451-54-46	SUPPLIES GENERAL	14.92	14.92
09/13	09/26/2013	89110	7362	WHEELER, TAMMY	REIM FOR FOOD	09-26-13	5	7530-451-54-46	SUPPLIES GENERAL	28.34	28.34
Total 09-26-13:											
09/13	09/26/2013	89111	7616		REFUND GAS DEPOSIT	10325710007	1	7401-2228-000	DEPOSITS-CUSTOMER	94.37	94.37
Total 10325710007:											
09/13	09/26/2013	89112	1418	WURTH INC.	DOMESTIC ERASER WHEEL	94568786	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	52.57	52.57
09/13	09/26/2013	89112	1418	WURTH INC.	DOMESTIC ERASER WHEEL	94568786	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	52.57	52.57
09/13	09/26/2013	89112	1418	WURTH INC.	DOMESTIC ERASER WHEEL	94568786	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	52.57	52.57
Total 94568786:											
09/13	09/26/2013	89113	7620		REFUND GAS DEPOSIT	10327000110	1	7401-2228-000	DEPOSITS-CUSTOMER	189.97	189.97

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10327000110:											
										189.97	189.97
Grand Totals:											
										202,384.80	202,384.80

Report Criteria:

Report type: GL detail
 Check Voided = False

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/30/2013	89115	728	U S POSTMASTER	GAS BILLING POSTAGE	093013	1	7401-430-62-46	POSTAGE	255.61	255.61
09/13	09/30/2013	89115	728	U S POSTMASTER	WATER BILLING POSTAGE	093013	2	7110-430-42-46	POSTAGE	496.21	496.21
Total 093013:										751.82	751.82
Grand Totals:										751.82	751.82

cut by P. Decker

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
09/27/2013	CDPT	09/30/2013	239	CITY OF SUSANVILLE PA	1	7650-2203-1	6,116.67-
09/27/2013	CDPT	09/30/2013	239	CITY OF SUSANVILLE PA	1	7650-2203-1	6,116.53-
09/27/2013	CDPT	09/30/2013	239	CITY OF SUSANVILLE PA	1	7650-2203-1	1,894.60-
09/27/2013	CDPT	09/30/2013	239	CITY OF SUSANVILLE PA	1	7650-2203-1	1,894.57-
09/27/2013	CDPT	09/30/2013	239	CITY OF SUSANVILLE PA	1	7650-2203-1	14,069.50-
09/27/2013	CDPT	09/30/2013	89123	CA STATE DISBURSEME	26	7650-2203-0	184.61-
09/27/2013	CDPT	09/30/2013	89124	CA STATE DISBURSEME	35	7650-2203-0	247.38-
09/27/2013	CDPT	09/30/2013	89125	CA STATE DISBURSEME	36	7650-2203-0	103.84-
09/27/2013	CDPT	09/30/2013	89126	EMPLOYMENT DEV DEP	7	7650-2203-1	1,258.87-
09/27/2013	CDPT	09/30/2013	89127	EMPLOYMENT DEV. DEP	6	7650-2203-1	4,184.10-
09/27/2013	CDPT	09/30/2013	89130	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	9,545.27-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	6,558.27-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	3,638.87-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	211.69-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	161.68-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	156.56-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	100.29-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	107.92-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	342.80-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	342.80-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	134.24-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	141.25-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	15.00-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	4,705.16-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	1,219.49-
09/27/2013	CDPT	09/30/2013	89133	P.E.R.S.	8	7650-2203-1	2,207.58-
09/27/2013	CDPT	09/30/2013	89135	VALIC	4	7650-2203-0	2,787.05-
Grand Totals:			28				68,571.59-

Report Criteria:
 Report type: GL detail
 Check: Check Number = 89137,89138
 Check: Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/01/2013	89137	178		TR EX LEAGUE CONF 9/18-9/20/	10012013	1	1000-411-10-45	TRAVEL	387.46	387.46
Total 10012013:											
10/13	10/02/2013	89138	728	U S POSTMASTER	WATER BILLING POSTAGE	100213	1	7110-430-42-46	POSTAGE	208.06	208.06
10/13	10/02/2013	89138	728	U S POSTMASTER	GAS BILLING POSTAGE	100213	2	7401-430-62-46	POSTAGE	107.17	107.17
Total 100213:											
Grand Totals:											
										702.69	702.69

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/03/2013	89140	1411	BADAWI & ASSOCIATES	CONTRACT AMT FYE 6/30/13	1084	1	1000-417-10-43	PROFESSIONAL SVCS	11,250.00	11,250.00
Total 1084:											
10/13	10/03/2013	89141	927	BAXTER AUTO PARTS IN	AIR FILTER	32128269	1	1000-422-50-41	OVERTIME	16.48	16.48
Total 32128269:											
10/13	10/03/2013	89141	927	BAXTER AUTO PARTS IN	PIPE HANGER, EXHAUST CLAM	32128649	1	1000-422-50-41	OVERTIME	14.21	14.21
Total 32128649:											
10/13	10/03/2013	89141	927	BAXTER AUTO PARTS IN	OIL PRESS GAUGE	32128673	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	22.93-	22.93-
Total 32128673:											
10/13	10/03/2013	89141	927	BAXTER AUTO PARTS IN	OIL PRESS GAUGE	32128674	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	15.81	15.81
Total 32128674:											
10/13	10/03/2013	89141	927	BAXTER AUTO PARTS IN	OIL PRESS GAUGE, GLASSES	32128800	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	12.01	12.01
Total 32128800:											
10/13	10/03/2013	89141	927	BAXTER AUTO PARTS IN	KWIK CONNECT	32128984	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	26.83	26.83
Total 32128984:											
10/13	10/03/2013	89141	927	BAXTER AUTO PARTS IN	KWIK CONNECT	32128985	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	8.94	8.94
Total 32128985:											
10/13	10/03/2013	89141	927	BAXTER AUTO PARTS IN	KWIK CONNECT	32128989	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	8.94	8.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 32128989:								8.94	8.94
10/13	10/03/2013	89141	927	BAXTER AUTO PARTS IN	CHROME OIL	32129072	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	77.93	77.93
		Total 32129072:								77.93	77.93
10/13	10/03/2013	89142	67	BEAR'S REPAIR	2004 FORD CROWN P/D REPAI	13-1415	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	2,128.45	2,128.45
		Total 13-1415:								2,128.45	2,128.45
10/13	10/03/2013	89143	68	BECKWITH MD, DAVID R	FIRE FIGHTER QUEST	091813	1	1000-422-10-43	PROFESSIONAL SVCS	150.00	150.00
		Total 091813:								150.00	150.00
10/13	10/03/2013	89143	68	BECKWITH MD, DAVID R	FIRE FIGHTER QUESTIONARE-	092313	1	1000-422-10-43	PROFESSIONAL SVCS	150.00	150.00
		Total 092313:								150.00	150.00
10/13	10/03/2013	89144	69	BEE LINE TRUCKING	BACKHOE RENTAL 08/5/13-8/3	130831	1	7401-430-62-44	RENT & LEASES EQUIP & VEHI	1,920.00	1,920.00
		Total 130831:								1,920.00	1,920.00
10/13	10/03/2013	89145	7627		RETURN SIDEWALK DEPOSIT	093013	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	280.00	280.00
		Total 093013:								280.00	280.00
10/13	10/03/2013	89146	76	BILLINGTON ACE HARD	MACHETE FOR WEEDS	280847	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	18.37	18.37
		Total 280847:								18.37	18.37
10/13	10/03/2013	89146	76	BILLINGTON ACE HARD	FASTENERS	281654	1	1000-422-10-46	SUPPLIES-GENERAL	.78	.78
		Total 281654:								.78	.78
10/13	10/03/2013	89146	76	BILLINGTON ACE HARD	DOUBLE CUT KEYS	281700	1	7620-430-10-46	SUPPLIES-GENERAL	1.83	1.83
		Total 281700:								1.83	1.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/03/2013	89146	76	BILLINGTON ACE HARD	FITTINGS, BUSHINGS	281797	1	7620-430-10-46	SUPPLIES-GENERAL	15.03	15.03
Total 281797:											
10/13	10/03/2013	89146	76	BILLINGTON ACE HARD	STUCCO, PUTTY KNIFE	281805	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	33.34	33.34
Total 281805:											
10/13	10/03/2013	89146	76	BILLINGTON ACE HARD	VINYL	281817	1	1000-422-10-46	SUPPLIES-GENERAL	3.19	3.19
Total 281817:											
10/13	10/03/2013	89146	76	BILLINGTON ACE HARD	GLOVES	862435	1	7401-430-62-46	SUPPLIES-GENERAL	13.05	13.05
Total 862435:											
10/13	10/03/2013	89147	7622	TR PACIFIC GROVE 10/7/13		092313	1	1000-421-10-45	TRAINING	106.50	106.50
Total 092313:											
10/13	10/03/2013	89148	1104	COPPERHEAD INDUSTRI	TRACER WIRE	15353	1	7401-430-62-46	SUPPLIES-GENERAL	573.35	573.35
Total 15353:											
10/13	10/03/2013	89149	161	CSK AUTO INC	HEATER CORE	2740267937	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	42.09	42.09
Total 2740267937:											
10/13	10/03/2013	89149	161	CSK AUTO INC	WIPEER BLADES	2740268332	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	40.83	40.83
Total 2740268332:											
10/13	10/03/2013	89150	194	DIAMOND SAW SHOP IN	SAW PARTS	12005	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	2.10	2.10
Total 12005:											
10/13	10/03/2013	89151	219	ED STAUB & SONS PETR	150. UNLEADED GOLF COURSE	0164025	1	7530-451-52-46	GASOLINE	581.41	581.41

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 0164025:											
10/13	10/03/2013	89151	219	ED STAUB & SONS PETR	126.5 UNLEADED GOLF COURS	0164026	1	7530-451-52-46	GASOLINE	491.79	491.79
Total 0164026:											
10/13	10/03/2013	89152	230	ENTENMANN - ROVIN CO	BELT BUCKLE, BADGE	0093294	1	1000-422-10-46	SUPPLIES-GENERAL	214.51	214.51
Total 0093294:											
10/13	10/03/2013	89153	238	FASTENAL COMPANY	BATTERIES	54847	1	1000-422-10-46	SUPPLIES-GENERAL	6.31	6.31
Total 54847:											
10/13	10/03/2013	89154	263		REIM POSTAGE TESTING MAT	092313	1	1000-422-10-46	POSTAGE	6.85	6.85
Total 092313:											
10/13	10/03/2013	89154	263		REIM PORTABLE HEATER	093013	1	1000-422-10-46	SUPPLIES-GENERAL	64.49	64.49
Total 093013:											
10/13	10/03/2013	89155	1043	GALVAN, JESSE	LETTERING FOR PATROL CAR	SVP134	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	375.00	375.00
Total SVP134:											
10/13	10/03/2013	89156	335	J.W. WOOD CO INC	VALVE	S066814	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	9.48	9.48
Total S066814:											
10/13	10/03/2013	89156	335	J.W. WOOD CO INC	ADAPTER, HOT CEMENT	S067058	1	7110-430-42-46	SUPPLIES-GENERAL	17.48	17.48
Total S067058:											
10/13	10/03/2013	89157	362	KAUFFMAN, B	CITY HALL JANITORIAL SVCS	093013	1	1000-417-10-44	CUSTODIAL	650.00	650.00
Total 093013:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/03/2013	89157	362	KAUFFMAN, B	P/W JANITORIAL SVCS 0913	514807	1	7620-430-10-44	CUSTODIAL	220.00	220.00
Total 514807:											
10/13	10/03/2013	89158	374	L N CURTIS & SONS	BADGES	1288491-00	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	46.78	46.78
Total 1288491-00:											
10/13	10/03/2013	89159	411	LASSEN MOTOR PARTS	ABS SENSOR	184994	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	108.46	108.46
Total 184994:											
10/13	10/03/2013	89159	411	LASSEN MOTOR PARTS	PLIERS LONG NOSE	184995	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	3.47	3.47
10/13	10/03/2013	89159	411	LASSEN MOTOR PARTS	PLIERS LONG NOSE	184995	2	7401-430-62-46	SUPPLIES-SMALL TOOLS	3.47	3.47
10/13	10/03/2013	89159	411	LASSEN MOTOR PARTS	PLIERS LONG NOSE	184995	3	2007-431-20-46	SUPPLIES-SMALL TOOLS	3.48	3.48
Total 184995:											
10/13	10/03/2013	89159	411	LASSEN MOTOR PARTS	SHOCKS	185094	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	80.26	80.26
Total 185094:											
10/13	10/03/2013	89159	411	LASSEN MOTOR PARTS	SHOCK BOLTS	185109	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.93	5.93
Total 185109:											
10/13	10/03/2013	89160	413	LASSEN TIRE	2 NEW MOUNT AND DISMOUNT	44790	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	303.44	303.44
Total 44790:											
10/13	10/03/2013	89160	413	LASSEN TIRE	2 NEW TIRES FLAT #82	44806	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	40.00	40.00
Total 44806:											
10/13	10/03/2013	89161	425	LES SCHWAB TIRE CENT	FRONT END ALIGNMENT #57	60400052226	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	152.29	152.29
Total 60400052226:											
10/13	10/03/2013	89162	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 092413	1	7530-451-52-46	ELECTRICITY	1,969.66	1,969.66

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 122907 092413:											
10/13	10/03/2013	89162	437	LMUD	GOLF COURSE PUMP STATION	122910 092413	1	7530-451-52-46	ELECTRICITY	2,726.62	2,726.62
Total 122910 092413:										2,726.62	2,726.62
10/13	10/03/2013	89162	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 092413	1	7530-451-52-46	ELECTRICITY	848.80	848.80
Total 122929 092413:										848.80	848.80
10/13	10/03/2013	89162	437	LMUD	GOLF COURSE PUMP HOUSE	132052 092413	1	7530-451-52-46	ELECTRICITY	24.88	24.88
Total 132052 092413:										24.88	24.88
10/13	10/03/2013	89162	437	LMUD	470-895 CIRCLE DR	144281 092413	1	7530-451-52-46	ELECTRICITY	207.52	207.52
Total 144281 092413:										207.52	207.52
10/13	10/03/2013	89162	437	LMUD	1505 MAIN ST	2876 092413	1	1000-422-10-46	ELECTRICITY	637.75	637.75
Total 2876 092413:										637.75	637.75
10/13	10/03/2013	89162	437	LMUD	LITTLE LEAGUE PARK AREA LI	3522 092413	1	1000-452-20-46	ELECTRICITY	31.65	31.65
Total 3522 092413:										31.65	31.65
10/13	10/03/2013	89162	437	LMUD	925 SIERRA RD SPORTS CTR	60453 092413	1	1000-452-20-46	ELECTRICITY	10.14	10.14
Total 60453 092413:										10.14	10.14
10/13	10/03/2013	89162	437	LMUD	GOLF COURSE CLUB HOUSE	7394 092413	1	7530-451-52-46	ELECTRICITY	99.21	99.21
Total 7394 092413:										99.21	99.21
10/13	10/03/2013	89162	437	LMUD	GOLF COURSE CART BARN 2	7400 092413	1	7530-451-52-46	ELECTRICITY	30.43	30.43
Total 7400 092413:										30.43	30.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/13	10/03/2013	89162	437	LMUD	1801 MAIN ST	8314 092413	1	1000-421-10-46	ELECTRICITY	1,049.03	1,049.03
Total 8314 092413:											
10/13	10/03/2013	89162	437	LMUD	GOLF COURSE BARN 1 & 3	9312 092413	1	7530-451-52-46	ELECTRICITY	10.27	10.27
Total 9312 092413:											
10/13	10/03/2013	89163	444		REIM FOR POSTAGE MEYERS	091613	1	1000-417-10-46	POSTAGE	19.95	19.95
Total 091613:											
10/13	10/03/2013	89164	452	MARTIN SECURITY SYST	470-895 CIRCLE DR 10/13	023173	1	7530-451-52-43	TECHNICAL SERVICES	40.00	40.00
Total 023173:											
10/13	10/03/2013	89164	452	MARTIN SECURITY SYST	75 N WEATHERLOW 10/13-12/1	023256	1	1000-451-80-43	TECHNICAL SVCS	99.00	99.00
Total 023256:											
10/13	10/03/2013	89164	452	MARTIN SECURITY SYST	60 N LASSEN 10/13	023335	1	1000-417-10-43	TECHNICAL SVCS	108.00	108.00
Total 023335:											
10/13	10/03/2013	89165	7626		REFUND GAS DEPOSIT	10308350007	1	7401-2228-000	DEPOSITS-CUSTOMER	126.69	126.69
Total 10308350007:											
10/13	10/03/2013	89166	465		REIM. WIRE WHEEL BENCH GR	093013	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	8.61	8.61
Total 093013:											
10/13	10/03/2013	89167	467	METER VALVE & CONTR	GAS REGULATOR	6884	1	7401-430-62-46	SUPPLIES-GENERAL	74.07	74.07
Total 6884:											
10/13	10/03/2013	89168	487		PUNCH FOR HELMET SHIELD	092013	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	38.16	38.16

Check Issue Dates: 10/3/2013 - 10/3/2013

Oct 03, 2013 02:49PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 092013:											
10/13	10/03/2013	89169	488	MORNING GLORY	GOLF COURSE RESTURANT F	331627A	1	7530-451-54-46	SUPPLIES GENERAL	163.55	163.55
Total 331627A:											
10/13	10/03/2013	89170	7623		REFUND GAS OVERPAYMENT	10520310008	1	9999-1001-001	CASH CLEARING - UTILITIES	22.03	22.03
Total 10520310008:											
10/13	10/03/2013	89171	7621	NAPA VALLEY COLLEGE	COURSE REG POST	100113	1	1000-421-10-45	TRAINING	615.00	615.00
Total 100113:											
10/13	10/03/2013	89172	1277		TR EX RANCHO	080813	1	1000-424-20-45	TRAVEL	306.30	306.30
Total 080813:											
10/13	10/03/2013	89173	556	PITNEY BOWES INC	MONTHLY MAINT POSTAGE MA	554979	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	249.00	249.00
10/13	10/03/2013	89173	556	PITNEY BOWES INC	MONTHLY MAINT POSTAGE MA	554979	2	1000-417-10-44	MISC - REPAIR & MAINTENANC	42.33	42.33
Total 554979:											
10/13	10/03/2013	89174	7625		REFUND WATER DEPOSIT	10325850010	1	7110-2228-000	DEPOSITS-CUSTOMER	33.50	33.50
Total 10325850010:											
10/13	10/03/2013	89175	582	RAY MORGAN CO INC	FIRE COPIER 10/26/13-1/25/13	500459	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.12	32.12
Total 500459:											
10/13	10/03/2013	89176	1296	RENTAL GUYS	SCISSOR, AXLE, HITCH	5082755	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	369.60	369.60
Total 5082755:											
10/13	10/03/2013	89177	1082	SIERRA CASCADE AGGR	ASPHALT	3711	1	2007-431-20-46	SUPPLIES-GENERAL	712.91	712.91

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3711:											
10/13	10/03/2013	89178	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 092513	41259	1	1000-417-10-46	SUPPLIES-GENERAL	36.25	36.25
Total 41259:											
10/13	10/03/2013	89179	1420	SIERRA CONTROLS LLC	PUMP STATION G/C TRAVELMI	114058	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	606.08	606.08
Total 114058:											
10/13	10/03/2013	89180	640	SIERRA ELECTRONICS	RADIO REPAIR	199207	1	1000-422-10-44	RADIOS - REPAIR & MAINTENA	720.25	720.25
10/13	10/03/2013	89180	640	SIERRA ELECTRONICS	RADIO REPAIR	199207	2	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	53.75	53.75
Total 199207:											
10/13	10/03/2013	89180	640	SIERRA ELECTRONICS	REPLACE NEW PAGER	199229	1	1000-422-10-44	RADIOS - REPAIR & MAINTENA	118.00	118.00
Total 199229:											
10/13	10/03/2013	89181	661	STERICYCLE INC.	BIO-HAZARD DISPOSAL 10/13 -	3002394139	1	1000-421-10-44	DISPOSAL	271.74	271.74
Total 3002394139:											
10/13	10/03/2013	89182	673	SUNRISE ENGINEERING	MAGIC GLIDE	30141	1	1000-422-10-46	SUPPLIES-JANITORIAL	420.11	420.11
Total 30141:											
10/13	10/03/2013	89183	1419	UNITED LABORATORIES	LUBE KIT	059234	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	77.38	77.38
10/13	10/03/2013	89183	1419	UNITED LABORATORIES	LUBE KIT	059234	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	77.38	77.38
10/13	10/03/2013	89183	1419	UNITED LABORATORIES	LUBE KIT	059234	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	77.40	77.40
Total 059234:											
10/13	10/03/2013	89184	758	WALMART COMMUNITY	CARPET CLEANER	05163	1	1000-422-10-46	SUPPLIES-JANITORIAL	9.64	9.64
Total 05163:											
10/13	10/03/2013	89184	758	WALMART COMMUNITY	PAPER TOWELS	06000	1	1000-422-10-46	SUPPLIES-JANITORIAL	15.97	15.97

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 06000:											
10/13	10/03/2013	89184	758	WALMART COMMUNITY	CLEANING SUPPLIES	06045	1	1000-422-10-46	SUPPLIES-JANITORIAL	34.81	34.81
Total 06045:											
10/13	10/03/2013	89184	758	WALMART COMMUNITY	LYSOL GARBAGE CAN	08401	1	1000-422-10-46	SUPPLIES-JANITORIAL	17.98	17.98
Total 08401:											
10/13	10/03/2013	89185	763		REIM FOR CLAS	092313	1	1000-422-10-45	TRAVEL	365.00	365.00
Total 092313:											
10/13	10/03/2013	89186	770	WESTERN NEVADA SUP	WATER METER BOXES	65649106	1	7110-430-42-46	SUPPLIES-GENERAL	161.00	161.00
Total 65649106:											
10/13	10/03/2013	89186	770	WESTERN NEVADA SUP	METER SETTERS	65658228	1	7110-430-42-46	SUPPLIES-GENERAL	492.50	492.50
Total 65658228:											
10/13	10/03/2013	89186	770	WESTERN NEVADA SUP	GASKETS	65658489	1	7110-430-42-46	SUPPLIES-GENERAL	29.96	29.96
Total 65658489:											
10/13	10/03/2013	89186	770	WESTERN NEVADA SUP	THERMOSTAT	65665821	1	7401-430-62-46	SUPPLIES-GENERAL	61.95	61.95
Total 65665821:											
10/13	10/03/2013	89187	1198	WESTWOOD SANITATIO	PORTABLE TOILET - GOLF COU	39425	1	7530-451-62-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total 39425:											
10/13	10/03/2013	89187	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE 8	39426	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total 39426:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
10/13	10/03/2013	89188	7624		REFUND GAS OVERPAYMENT	10436950016	1	9999-1001-001	CASH CLEARING - UTILITIES	49.17	49.17	
Total 10436950016:											49.17	49.17
10/13	10/03/2013	89189	1378	ZITO MEDIA	FIRE DEPT CABLE 09-13	356225062 092713	1	1000-422-10-45	COMMUNICATIONS	33.85	33.85	
Total 356225062 092713:											33.85	33.85
Grand Totals:											34,906.74	34,906.74

Report Criteria:
 Report type: GL detail
 Check Voided = False

Reviewed by:

JGH City Administrator
DMJ City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: October 16, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Accounts receivable write-off

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The Administrative Services Department is responsible for the collection of revenues that are owed to the City. When accounts become past due, the City follows certain procedures for the collection of these accounts such as sending delinquent letters. After these attempts have failed, staff brings a report to the City Council requesting approval to remove the uncollectible balances from our books.

At this time we are requesting that the Council approve writing-off \$7,464.84 in utility payments owed on twenty-seven accounts. After many failed attempts by finance staff to locate the owners of these accounts it is being requested that we allow these balances to be sent to our collection agency for further assistance in collecting the monies owed.

FISCAL IMPACT: Write off \$7,464.84 in utility payments owed.

ACTION REQUESTED: Motion to approve the write-off of accounts receivable.

ATTACHMENTS: Report of uncollectible amounts

Memorandum

To: Jared Hancock
From: Heidi Whitlock
Date: 10/4/2013
Re: Delinquent Utility Bills

Attached is a list of customers who have failed to pay their utility bills exceeding \$100 and now need to be sent to collections after several failed attempts at collecting their debt. As of today, the attached customers still have an outstanding balance. I am requesting the council's approval to write off the balances and send them to the collection agency in an attempt to collect the monies owed to us.

Thank you.

Collections

Attempts Made	Amount Due	Water	Gas
forwarding address not valid - u/e no new results	\$193.53	\$33.90	\$159.63
Utility Exchange - no results	\$160.47	\$51.99	\$108.48
Utility Exchange - new address - returned	\$114.93	\$27.82	\$87.11
Utility Exchange - new address - returned	\$614.88	\$5.47	\$609.41
Utility Exchange - same address	\$155.14	\$11.25	\$143.89
returned from forwarding address Utility Exchange - no new results	\$230.20	\$230.20	
forwarding address sent back Utility Exchange - same address	\$215.98	\$11.75	\$204.23
Utility Exchange - no results	\$558.66	\$35.95	\$522.71
Utility Exchange - same address	\$286.78	\$70.14	\$216.64
Deceased	\$180.60	\$71.16	\$109.44
Utility Exchange- same as forwarding address - returned	\$147.51	\$65.18	\$82.33
Still there - MPD's	\$593.98		\$593.98
Utility Exchange - same	\$200.00	\$16.68	\$183.32
Utility Exchange - same address	\$113.44	\$113.44	
Utility Exchange - no results	\$203.04	\$72.15	\$130.89
Utility Exchange - no results	\$300.00		\$300.00
Utility Exchange - no results	\$111.85	\$111.85	
Utility Exchange - no new results	\$349.25		\$349.25
Utility Exchange - no new results	\$431.83	\$38.30	\$393.53
Utility Exchange - no results	\$243.11	\$38.88	\$204.23
Utility Exchange - no results	\$127.87		\$127.87
Utility Exchange - no new address	\$286.68	\$228.45	\$58.23
Utility Exchange - no results	\$171.41	\$171.41	
Utility Exchange - same address	\$423.81	\$32.20	\$391.61
Utility Exchange - same address	\$339.95	\$10.50	\$329.45
Utility Exchange - same address	\$589.16	\$59.90	\$529.26
Utility Exchange - same address	\$120.78	\$37.18	\$83.60
	\$7,464.84	\$1,545.75	\$5,919.09

Reviewed by: JA City Administrator
AM City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

SUBMITTED BY: Jared G.Hancock, City Administrator

ACTION DATE: October 16, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 13-4993** Accepting Revenues and Expenditures Report for the Fiscal Year 2012-2013 Annual Report of Development/Mitigation Fees

PRESENTED BY: Jared G.Hancock, City Administrator

SUMMARY: Government Code Section 66000, also known as the Mitigation Fee Act, provides the legal authority for local agencies to charge and collect development impact fees for new development within their jurisdiction. The fees require new developments to pay their fair share of their impact on existing facilities and to pay for new facilities to maintain existing service levels. Government Code §66001 requires local agencies that impose a fee as a condition of approval of a development project to identify the purpose of the fee and the use to which the fee is to be put. After the adoption of the 1990 General Plan, the City contracted with The Abby Group to prepare a Capital Facilities Mitigation Analysis which projected population growth and future development and the cost of the additional public facilities that would be needed to serve the increased population. The cost of the new facilities was then divided by the number of projected homes and square footage of commercial development to determine a fair share cost for each new development. Periodically, the City has increased these fees to more closely keep up with inflation.

In some cases, the City has also adopted additional provisions outlining the use of specific funds. The *Susanville Municipal Code* Title 3, Chapter 32, outlines the use of Public Facilities impact fees for Police, Fire, Street and Traffic Facility and Maintenance and Title 16, Chapter 32, outlines the use of Parkland Dedication Fees. Most Impact fees apply equally to all new development within the City limits. However, in some instances, fees have been assessed to a specific development for public facilities that will benefit a specific geographic area. On June 1, 1992, the City Council approved Phase One of the Skyline Terrace Tentative Subdivision Map and later established five mitigation fees for that project area:

- #93-2470 Establishing Chestnut Street Culvert Replacement Fund
- #93-2471 Establishing the Skyline Drive/Numa Signal Traffic Signal Fund
- #93-2472 Establishing the Barry Creek/Hwy 139 Culvert Replacement Fund
- #93-2473 Establishing the Skyline/Hwy 139 Traffic Signal Fund and Resolution
- #95-2649 Establishing a Class 1 Bicycle Lane Construction Fund for Skyline Road

All of the mitigation funds are deposited into separate accounts and interest income is allocated accordingly. These funds are considered "restricted" funds and expenditures are made only for the purpose for which the fee was originally collected. Government Code §6600 (b) outlines the annual reporting requirements. After reviewing the use of these funds, staff is recommending that the attached Resolution and Appendix be approved and submitted to the State and that staff be directed to make the following changes for Fiscal Year 2013-2014:

1. Park Dedication Fund: Identify Project(s)
2. Skyline/Numa Signal Fund: Modify Project & Title to Paul Bunyan/Ash Street (Hwy 139) Traffic Signal.
3. Skyline/Hwy 139: Allocate to Paul Bunyan/Ash Street (Hwy 139) Traffic Signal
4. Skyline Bicycle Lane: Identify Project
5. Barry Creek Culvert: Transfer balance to Street Mitigation and close fund.
6. Chestnut Street Culvert: Transfer balance to Street Mitigation and close fund.

RECOMMENDATION: Motion to approve Resolution No. 13-4993 Accepting Annual Report of Development/Mitigation Fees for Fiscal Year 2012-2013 and direct staff to make the identified changes for the 2013/2014 fiscal year.

RESOLUTION NO. 13-4993
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ACCEPTING REVENUES AND EXPENDITURES REPORT FOR THE
CITY OF SUSANVILLE MITIGATION FUNDS

WHEREAS, the City of Susanville charges capital facilities and maintenance improvement fees for developments within the city limits; and

WHEREAS, the purpose of these fees is to reduce the impact on the City of Susanville caused by new development; and

WHEREAS, the money is collected and deposited into separate funds and interest income is allocated on average cash balance in each fund; and

WHEREAS, the City of Susanville has set up the following funds:

Street Mitigation Fund
Police Mitigation Fund
Fire Mitigation Fund
Park Dedication Fund
Skyline/Numa Signal Fund
Skyline - RT 139 Signal Fund
Skyline Bicycle Lane Fund
Barry Creek Culvert Fund
Chestnut Street Culvert Fund

WHEREAS, Government Code Section 66006 requires local agencies to report information on the collection and use of development/mitigation fees; and

WHEREAS, the following fees were charged, collected and spent in fiscal year 2012-2013 as itemized on Appendix A:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville does hereby accept the revenues and expenditures report for The City of Susanville's Mitigation Funds.

APPROVED: _____
Rod E De Boer, Mayor

ATTEST : _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular adjourned meeting of the City Council of the City of Susanville, held on the 16th day of October, 2013.

By the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

APPENIDIX A
Fiscal Year 2012-2013 Activity

Streets Mitigation Fund

Fee: \$ 0.92 per square foot of new commercial/residential conditioned living space

Beginning Fund Balance (July 1, 2012):		\$ 35,186
Fees and interest collected:	<i>Fees</i>	\$ 7,941
	<i>Interest</i>	\$ 59
Expenditures:		\$ 0
Fees returned or allocated:		\$ 0
Ending Fund Balance (June 30, 2013):		<u>\$ 43,186</u>
<i>Amount of fees in ending balance at the Five Year Point:</i>		\$ 0
<i>Funds committed to projects:</i>		\$ 0

Police Mitigation Fund

Fee: \$ 1.19 per square foot of new commercial/residential conditioned living space

Beginning Fund Balance (July 1, 2012):		\$ 59,680
Fees and interest collected	<i>Fees</i>	\$ 10,271
	<i>Interest</i>	\$ 109
Sale of Capital Assets		\$ 3,400
Expenditures: <i>Police Vehicles</i>		\$ 36,348
Fees returned or allocated:		\$ 0
Ending Fund Balance (July 30, 2013):		<u>\$ 37,112</u>
<i>Amount of fees in ending balance at the Five Year Point:</i>		\$ 0
<i>Funds committed to projects:</i>		\$ 0

Fire Mitigation Fund

Fees: \$ 0.87 per square foot of all new residential space
\$ 1.08 per square foot of all new commercial space

Beginning Fund Balance (July 1, 2012):		\$ 82,766
Fees and interest collected:	<i>Fees</i>	\$ 10,802
	<i>Interest</i>	\$ 118
Sale of Capital Assets		\$ 12,956
Expenditures: Battalion Chief Command Vehicle		\$ 15,000
Fees returned or allocated:		\$ 0
Ending Fund Balance (June 30, 2013):		<u>\$ 91,642</u>
<i>Amount of fees in ending balance at the Five Year Point:</i>		\$ 0
<i>Funds committed to projects:</i>		\$ 0

Park Dedication Fund

Fees: \$ 571.58 single family homes
\$ 457.62 per unit for duplexes, tri-plexes and fourplexes
\$ 413.84 per unit for multi-family dwellings
\$ 388.34 per unit for mobile homes in mobile home parks

Beginning Fund Balance (July 1, 2012):		\$	24,075
Fees and interest collected:			
	Fees	\$	572
	Interest	\$	211
Expenditures:		\$	0
Fees returned or allocated:		\$	0
Ending Fund Balance (June 30, 2013):		\$	24,858

Amount of fees in ending balance at the Five Year Point:	\$	0
Funds committed to projects:	\$	0

Skyline/Numa Signal Fund (established per Resolution No. 93-2471)

Fees: \$ 830.00 per gross acre single family residential development within Skyline Terrace
\$1,901.00 per gross acre multi family residential development within Skyline Terrace

Beginning Fund Balance (July 1, 2012):		\$	77,397
Fees and interest collected			
	Fees	\$	231
	Interest	\$	168
Expenditures:	\$ 0		
Fees returned or allocated:		\$	0
Ending Fund Balance (July 30, 2013):		\$	77,796

Amount of fees in ending balance at the Five Year Point:	\$	72,328
Funds committed to projects:	\$	0
<i>Traffic Signal Installation when commercial component of project constructed: estimated cost. \$250,000</i>		

Skyline/RT 139 Signal Fund (established per Resolution No. 93-2473)

Fees: \$ 167.00 - per gross acre single family residential development divided by the number of lots in the project area within Skyline Terrace
\$ 380.00 - per single family residential development divided by the number of lots in the project area within Skyline Terrace

Beginning Fund Balance (July 1, 2012):		\$	17,938
Fees and interest collected			
	Fees	\$	47
	Interest	\$	36
Expenditures:		\$	
Fees returned or allocated:		\$	0
Ending Fund Balance at 6/30/13:		\$	18,021

Amount of fees in ending balance at the Five Year Point:	\$	16,828
Funds committed to the following project:		
• Traffic Signal installed by Caltrans in the Summer of 2008	\$	0

Skyline Bicycle Lane (established per Resolution No. 95-2649)

Fee: \$ 173.72 per lot per year and increases \$5.16 per year within Skyline Terrace

Beginning Fund Balance (July 1, 2012)		\$	7,274
Fees and interest collected:			
	<i>Fees</i>	\$	174
	<i>Interest</i>	\$	16
Expenditures:		\$	0
Fees returned or allocated:		\$	0
Ending Fund Balance June 30, 2013):		\$	7,464

Amount of fees in ending balance at the Five Year Point: \$ 5,450

Funds committed to the following project:

- *Bicycle lane constructed in 1998.*

Barry Creek Culvert (established per Resolution No. 93-2472)

Fee: \$ 8.28 per acre all development within Skyline Terrace

Beginning Fund Balance (July 1, 2012):		\$	488
Fees and interest collected:			
	<i>Fees</i>	\$	0
	<i>Interest</i>	\$	2
Expenditures:		\$	0
Fees returned or allocated:		\$	0
Ending Fund Balance (June 30, 2013):		\$	490

Amount of fees in ending balance at the Five Year Point: \$ 0

Funds committed to the following project:

- *Culvert installed in FY 1996/1997 by Caltrans. City portion of project was paid with a loan from Streets Mitigation Fund. All revenues collected need to be returned to Streets Mitigation fund until the \$33,000 cost is paid off. As of FY 2012/2013, \$28,945.00 remains to be repaid.*

Chestnut Street Culvert (established by Resolution No. 93-2470)

Fee: \$ 210.27 per acre within Skyline Terrace

Beginning Fund Balance (July 1, 2012):		\$	25,182
Fees and interest collected:			
	<i>Fees</i>	\$	0
	<i>Interest</i>	\$	55
Expenditures:		\$	0
Fees returned or allocated:		\$	0
Ending Fund Balance (June 30, 2013):		\$	25,237

Amount of fees in ending balance at the Five Year Point: \$ 24,819

Funds committed to the following project:

- *Culvert Replacement. Estimated cost of project in 1993 Was \$94,200. Project completed in 2007 with STIP funds.*

Reviewed by: JCA City Administrator
PM City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Craig C. Platt, Public Works Director

Action Date: October 16, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Authorization to accept donation from C&S Waste Solutions and the California Correctional Center (CCC) for the Annual Leaf Collection Program

PRESENTED BY: Craig C. Platt, Public Works Director

SUMMARY: The City has established an Annual Fall Leaf Collection Program. The California Correctional Center (CCC) once again offers assistance by accepting green waste from C&S Waste Solutions. The program is set up so that C&S Waste Solutions will drop off boxes in three (3) locations around the City whereby residents can take their leaves in bags. City staff will then load the leaves into the boxes with a front-end loader and Waste Management will transport the filled boxes to the CCC for composting.

The program is scheduled to begin on Friday, November 1, 2013 and continue through Friday, December 3, 2013.

FISCAL IMPACT: City employee time during regular workday to use front-end loader to load leaves into the boxes.

ACTION REQUESTED: Motion accepting a donation of services for the Annual Fall Leaf Collection Program from C&S Waste Solutions and the California Correctional Center (CCC).

ATTACHMENTS: None