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**CITY OF SUSANVILLE**  
**66 North Lassen Street ♦ Susanville CA**  
**Rod E. De Boer, Mayor**  
**Brian Wilson, Mayor pro tem**  
**Lino P. Callegari      Cheryl McDonald      Nicholas McBride**

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SUSANVILLE MUNICIPAL ENERGY CORPORATION

SUSANVILLE PUBLIC FINANCING AUTHORITY

**Susanville City Council**  
**Regular Meeting ♦ City Council Chambers**  
**October 2, 2013 – 6:00 p.m.**

*Call meeting to order*

*Roll call of Councilmembers present*

*Next Resolution No. 13-4992*

*Next Ordinance No. 13-0994*

- 1     **APPROVAL OF AGENDA:** (Additions and/or Deletions)
  
- 2     **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.
  
- 3     **CLOSED SESSION:**
  - A     CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
    - 1     Agency Negotiator:     Jared G. Hancock  
      Bargaining Unit:       Administrative Confidential: 2013/2015  
                                  Fire: 2013/2015  
                                  Miscellaneous: 2013/2015  
                                  Professional/Technical: 2013/2016  
                                  Public Works: 2013/2015  
                                  SPOA: 2013/2014
  
  - B     CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases
  
  - C     CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):
    - 1)     City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050
    - 2)     United States District Court Case No. 2:10-CV-03048-MCE-GGH, Nancy Schwartz v. Lassen County, et al.
  
  - D     PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – pursuant to Government Code §54957
  
- 4     **RETURN TO OPEN SESSION:** (recess if necessary)
  - *Reconvene in open session at 7:00 p.m.*
  - *Pledge of allegiance*
  - *Report any changes to agenda*
  - *Report any action out of Closed Session*
  - *Moment of Silence or Thought for the Day:*     Chief Thomas Downing

- *Proclamations, awards or presentations by the City Council: None*

**5** **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

**6** **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Receive and file minutes from City Council's August 21, 2013 meetings
- B Approve vendor warrants numbered 88733 through 89034 for a total of \$975,799.00 including \$207,319.69 in payroll warrants
- C Receive and file Finance Report: August 2013
- D Receive and file Treasurer Report: August 2013
- E Receive and file City Clerk certification of HUSA Board of Directors Election Results

**7** **PUBLIC HEARINGS:**

A Consideration of Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:

1 Public Hearing: Solicit and consider comments relative to abatement/lien at:

- 50 Foss Street APN: 103-350-14
- 1275 North Street APN: 103-244-08

2 Action: Consider **Resolution No. 13-4989** and **Resolution No. 13-4990**; approving reports on assessment and lien against certain real properties and confirming assessment and lien against properties

**8** **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No business.

Commission/Committee Reports:

**9** **NEW BUSINESS:**

- A Consider **Resolution No. 13-4984** supporting Lassen Family Services Domestic Violence awareness campaign
- B Consider **Resolution No. 13-4985** authorizing street closure for Lassen Chamber of Commerce Block Party Event October 10, 2013
- C Consider **Resolution No. 13-4986** authorizing closure of Pancera Plaza as part of HUSA Safe and Sane Halloween event October 31, 2013
- D Consider **Resolution No. 13-4987** supporting closure of Main Street for November 11<sup>th</sup> Veterans Day parade
- E Consider approval of **Resolution No. 13-4988** approving fiscal year 2013/2014 Budget amendment for fire department

**10** **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11** **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12** **CONTINUING BUSINESS:**

- A Consider **Resolution No. 13-4991** approving and authorizing Mayor to execute MOU with Administrative/Confidential, Fire, Miscellaneous, Professional/Technical and Public Works Bargaining Units and amendment of City Administrator contract
- B Consider **Ordinance No. 13-0992** Prohibiting smoking on Main Street during Magical Country Christmas event: Waive second reading and adopt
- C Consider **Ordinance No. 13-0993** increasing purchasing limits to match the California Uniform Construction Cost Accounting Commission [CUCCAC] limits: Waive second reading and adopt

**13 CITY ADMINISTRATOR'S REPORTS:**

- A Fire Department Update – *T. Friedline*
- B Golf Course Update – *J. Hancock*
- C Natural Gas Update – *J. Hancock*
- D Swimming Pool JPA Update – *J. Hancock*

**14 COUNCIL ITEMS:**

- A AB1234 travel reports: **2013 League of California Cities Annual Conference**

**15 ADJOURNMENT:**

- *The next regular City Council meeting will be held on October 16, 2013 at 6:00 p.m.*

*Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website [www.cityofsusanville.org](http://www.cityofsusanville.org), unless there were systems problems posting to the website.*

*Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.*

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for October 2, 2013 in the areas designated on September 27, 2013.

  
Gwenna MacDonald, City Clerk

Reviewed by:            City Administrator  
           City Attorney

  X   Motion Only  
       Public Hearing  
       Resolution  
       Ordinance  
       Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Minutes of the City Council's August 21, 2013 meeting

**PRESENTED BY:** Gwenna MacDonald, City Clerk

**SUMMARY:** Attached for the Council's review are the minutes of the City Council's August 21, 2013 meeting.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to waive oral reading and approve minutes of City Council's August 21, 2013 meeting.

**ATTACHMENTS:** Minutes: August 21, 2013

**SUSANVILLE CITY COUNCIL  
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY  
SUSANVILLE MUNICIPAL ENERGY CORPORATION  
SUSANVILLE PUBLIC FINANCING AUTHORITY  
Regular Meeting Minutes  
August 21, 2013 – 6:00 p.m.  
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 6:00 p.m. by Mayor De Boer.

Roll call of Councilmembers present: Cheryl L. McDonald, Lino P. Callegari, Mayor pro tem Wilson, and Mayor Rod E. De Boer. Absent: Nicholas McBride

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

**1 APPROVAL OF AGENDA:**

Mr. Hancock requested a revision to the agenda adding Resolution No. 13-4980 to Item 9A, and he noted that an attachment for Item 12C had been provided which had not been available at agenda distribution.

Motion by Councilmember Callegari, second by Mayor pro tem Wilson to approve the agenda with the changes requested; motion carried. Absent: McBride

**2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:**

**Karen Hirst**, representing Immanuel Housing, spoke about the property at 600 Nevada Street and the interest of the group in acquiring the property for a renovation project which would ultimately provide housing for youth aging out of the foster system. Since last speaking to the Council, she had worked to contact many of the neighbors to discuss the potential project with them, and she had received mixed feedback about using the location for transitional housing. The group was still interested in the project as potential office space for the non-profit. She introduced her project architect and invited questions from the Council.

Mayor pro tem Wilson spoke in support of the need for such housing in the community, but he recognized that funding for the rehabilitation is an obstacle. He asked if the various funding options required control of the property or just a commitment to proceed with the project.

General discussion was held regarding funding options for non-profits, and the problems associated with gifting the property to an organization for no monetary exchange.

Max Medina, project architect, explained that everyone involved in the project has a tremendous passion for restoration and community service. He added that in many communities, preserving the historic structures and buildings speaks to what a city is about, and once those old structures are gone the community loses more of its unique character.

**3 CLOSED SESSION:** At 6:00 p.m. the Council recessed to closed session to discuss the following:

A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:  
1 Agency Negotiator: Jared G. Hancock  
Bargaining Unit: Administrative Confidential: 2013/2014  
Fire: 2013/2014

Management: 2013/2014  
Miscellaneous: 2013/2014  
Professional/Technical: 2013/2014  
Public Works: 2013/2014  
SPOA: 2013/2014

2 Personnel Status Report

- B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases
- C CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):  
1) City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050  
2) United States District Court Case No. 2:10-CV-03048-MCE-GGH, Nancy Schwartz v. Lassen County, et al.
- D CONFERENCE WITH LEGAL COUNSEL – Real property negotiations pursuant to Government Code 54956.8:  
Property: APN 103-294-12  
Agency negotiator: Jared G. Hancock  
Negotiating parties: Unknown  
Under negotiation: Price/Conditions/Terms of payment
- E PUBLIC EMPLOYMENT – pursuant to Government Code Section 54957:  
Title: Finance Manager

**4 RETURN TO OPEN SESSION:** At 7:00 p.m. the City Council reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Theodore Friedline, Fire Chief; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the agenda was approved with the addition of Resolution No. 13-4980 to Item 9A and an attachment provided for Item 12C.

Mr. Hancock reported that the City Council had voted unanimously in closed session to support the Memorandum of Understanding with the management bargaining unit.

Mayor pro tem Wilson offered the thought of the day.

**5 BUSINESS FROM THE FLOOR:**

**Lorraine Weston** spoke on behalf of Northern California Cancer Advocates, a group whose goal is to bring awareness and support for cancer patients to Lassen County. She thanked the City for its support of a fund-raiser golf tournament, and she distributed flyers with information regarding their group.

**6 CONSENT CALENDAR:** Mayor pro tem Wilson reviewed the items on the Consent Calendar:

- A Receive and file minutes from City Council's July 17, 2013 meeting  
B Approve vendor warrants numbered 88345 through 88511 for a total of \$1,245,876.47 including \$206,173.41 in payroll warrants  
C Receive and file Finance Report  
D Receive and file Treasurers Report

Motion by Mayor pro tem Wilson, second by Councilmember Callegari to approve the consent calendar; motion carried. Absent: McBride

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

Mayor pro tem Wilson explained that during the budget discussions for fiscal year 2013/2014, he talked about his work with Supervisor Chapman to bring a swimming pool to the community. Since its closure nearly ten years ago, he described the loss of a swimming pool as having a long lasting and negative impact on the quality of life for Susanville residents. Over the years there has always been community support for a pool, but at the same time the voters have also said no to an additional tax. The County Board of Supervisors voted to continue discussions for financial support of a swimming pool in their upcoming budget meetings. He stressed that public safety and streets are very important and it is the City's responsibility to provide those services to the community. The support of a swimming pool is not meant to diminish the value of the services provided by those departments, however a swimming pool is a vital part of the community. He proposed that the City work with Lassen County towards the formation of a Joint Powers Authority, to commit \$200,000 annual funding towards the operations and maintenance, asked for the City Council's support.

Mayor De Boer noted that several people were in attendance to speak to this item, and he invited comments from the public.

**Charles Buehler** commented that nine years ago when the City was considering a vote to close Roosevelt Pool, he showed up at the meeting wearing swim trunks and flip-flops to make his point. The pool has to be a facility open for everyone's use, as many elderly people in the community with health problems are unable to do any other type of exercise. He requested support for this issue.

**Bob Edwards**, Banner Lassen CEO, spoke to the importance of the overall health and well being of the citizens as well as the improved ability to recruit and retain healthcare professionals to the community. A swimming pool provides a valuable recreational opportunity that is important to people of all ages.

**Tracy Langslet** thanked Councilmember Wilson and Supervisor Chapman for the proposal and for bringing it to Council. She explained that every year her family goes to Redding for a week so her children can take swim lessons. The lessons are necessary for safety and it provides a recreation opportunity as well. The money they spend in Redding for meals and entertainment could be spent in Susanville if the community had a pool.

**Marshall and Helen Leve** discussed their experience on the Susanville Recreation Commission and for sixteen years, the annual discussion regarding recreational priorities for the community always included a swimming pool.

**Reesa Rice** stated that she grew up swimming at Roosevelt pool and then became a swim teacher. She had the opportunity to teach hundreds of children to swim, and she is frustrated and angry that her own children do not have the same chance to grow up knowing how to swim.

**Noelle Riggs** commented that a swimming pool is not just for the young people, as had been mentioned. It is a draw for many people moving to a community, and it helps to bring people to town which provides an economic benefit as well.

**Wayne Riggs** added that they are a family of swimming pool people with children who swam competitively and the opportunity for water therapy and other health-related activities is critical. He

thanked Mayor pro tem Wilson and Supervisor Chapman for their effort, but if he understands correctly the 15 year projection for the JPA means the community will be 25 years without a swimming pool.

Mayor pro tem Wilson clarified that the proposal is to provide funding to the JPA for 15 years, but the facility would be constructed at the beginning.

**Jim Chapman**, District 3 Supervisor, thanked the Council and Mayor for supporting what he believes to be the single most important recreational issue facing the Board and Council, and it is no way meant to diminish the value of the public safety and public works departments. The County and City have hard working, dedicated employees who have been working to provide the necessary services for the good of the community and he is proud of the people who live and work in Susanville. But this is about children, the elderly, the swim teams, and those folks who are unable to have an opportunity to exercise for various health reasons. He thanked Mayor pro tem Wilson for stepping up to the plate with him, and reiterated the need to keep the plan simple, straight forward, and involve the community, the service groups, the organizations who have always been generous with time and money. He anticipates that the community excitement for the project will build, and it is not the first time that this discussion has occurred. It began several years ago when Councilmember Callegari and former Councilmember Sayers sat down and said "let's do this", but then somewhere along the way the process became complicated and bogged down and everyone left the table.

He continued by stating that the model is simple and already proven in JPA's such as the Air Pollution, LAFCO, or Solid Waste. It needs to be removed from the arena of City and County politics, and with the formation of a JPA that is funded for 15 years, it can become a success. He thanked Mayor pro tem Wilson for his leadership and assistance.

**Todd Eid**, Manager of Susanville Supermarket, commented that as parents, we all want what is best for our children and like most other parents he knows how important a swimming pool is for family recreation.

**Chuck Downs** commented that he is present to represent himself, and urged the Council to not look at it as an expense but as an investment in the community.

Mayor De Boer thanked everyone for their comments and requested comments from the City Council.

Councilmember Callegari remarked that he has never stopped wanting to bring a pool to the community, and he has always been positive and consistently voted to support recreation opportunities for the youth and future well-being of the community. He expressed a number of concerns relating to returning the grant for Sierra Park, the possibility of using the existing Roosevelt pool structure, the current financial obligations of the City as well as a responsibility to represent the needs of all the citizens in the community. He thanked Councilmember Wilson and Supervisor Chapman for getting the discussions started.

Councilmember McDonald supported moving forward with the proposal for a pool.

Chuck Downs remarked that as a Board Member, he understands how difficult it is to sit where the Council is, and in this economic climate finding the money will be difficult but he appreciates the hard work of the Council.

Mayor pro tem Wilson thanked Councilmember Callegari for his encouraging words, and clarified that this is not just about he and Supervisor Chapman, but about rallying support from the community to bring something back that has been gone for nine years. From this point forward this is about everyone working together.

Mr. Hancock indicated that he has received clear direction and he will continue working with the County and while there are many competing priorities and the budget is relatively small, he will set about the business of identifying possible funding sources and methods and he will be bringing options back to the Council.

**9        NEW BUSINESS:**

**9A       Consider appointment of voting delegate for Annual League of California Cities Conference; September 18 – 20, 2013** Mayor De Boer requested a nomination of Mayor pro tem Wilson, Councilmember McBride, and then himself as the appointed voting delegates for the upcoming League of California Cities conference. It was the consensus of the Council to direct the City Clerk to prepare the resolution for submittal to the League with the appointment of the respective delegates.

**9B       Consider approval of Resolution No. 13-4976 authorizing the purchase of mobile radios for natural gas meters** Mr. Platt reported that in 2008 the City Council voted to approve a plan to begin funding maintenance projects for the City's water system. The first project was an upgrade of the meter reading system from hand-held to a drive-by system. In addition to the upgrade water meters, the City needs to upgrade the natural gas meters in order to make reading the gas meters compatible with the drive-by system. He discussed the benefits of improved accuracy with the radio reads, adding that with the improved technology the City will be able to read all of the gas and water meters in one day, which will greatly reduce the lapse in time between manual reads and billing. The upgrades will need to be complete by summer 2014.

Mayor pro tem Wilson asked what that would mean down the road for the meter reader employees. Mr. Platt responded that it would free up their time for expanded duties to include valve maintenance, leak detection, and other such tasks that would improve the efficiency and accuracy of billings and usage.

Motion by Councilmember Callegari, second by Councilmember McDonald to approve Resolution No. 13-4976; motion carried. Absent: McBride

**9C       Consider approval of Resolution No. 13-4977 supporting HUSA Annual Events** Mr. Platt reported that HUSA is requesting City Council support for the Fall Crafter's Festival to be held September 14, 2013 and the Safe and Sane Halloween event to be held October 31, 2013. City staff from the public works and police department are necessary for set up and traffic control. Kathie Garnier, HUSA President, explained various changes for this year's event. She thanked the Council for their continued support of the events.

Motion by Mayor pro tem Wilson, second by Councilmember McDonald, to approve Resolution No. 13-4977; motion carried. Absent: McBride

**10       SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

**11       SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

**12       CONTINUING BUSINESS:**

**12A       Consider approval of Resolution No. 13-4970 approving contract amendment with Dig It Construction, Inc. for 2012 Susanville Rehab B project** Mr. Platt reported that the City has been working with Dig It Construction for the Riverside Drive Susanville Rehab B Project. The project was funded through 2012 State Transportation Improvement Program funds and Dig It has completed the scope of the current agreement with a balance of approximately \$105,000 remaining in the project budget. Dig It is willing to leave the contract open to allow the City to add additional work items, and the City is working

on plans to complete Laurel Street or a portion of another street with the remaining Susanville Rehab B funds.

The current contract contains language that states the City will withhold ten percent retention until final completion of the project. Final completion and acceptance can only be determined by City Council. Staff suggested a contract amendment to allow for eight percent of the project retention to be returned to Dig It Construction based on substantial completion, a designation made when all of the contract items have been completed. The funds that would be released to Dig It Construction would be for work that they have already completed.

Motion by Councilmember McDonald, second by Councilmember Callegari, to approve Resolution No. 13-4970; motion carried. Absent: McBride.

**12B Consider approval of Resolution No. 13-4978 authorizing execution of loan agreement to refinancing outstanding side fund debt** Mr. Hancock reported that as a participant in the California Public Employee Retirement System (CalPERS) the City is subject to the requirements associated with the creation of and repayment of pension obligations including the City's Side Fund. As a small public agency the City is required to participate in a risk pool and in addition to pension modifications that have occurred in years past, the City's side fund balance has accumulated to a total obligation of approximately 5 million dollars. The City has worked with Myers Nave and Brandis Tallman to obtain the most competitive interest rate and facilitate the refinance of the side fund. The City has completed the debt validation process and filed the necessary legal paperwork. Once the 30-day appeal period is complete the City will be able to close the loan based on the terms included in the loan documents and lock in the final interest rate. The City is also awaiting the final payoff amount from CalPERS which is anticipated to be just under \$5 million dollars. Mr. Hancock added that the full savings which had originally anticipated will not be achieved, however the refinance will protect the City from known increases in premium and it provides considerable savings in the long term.

Motion by Councilmember McDonald, second by Councilmember Callegari, to approve Resolution No. 13-4978; motion carried. Absent: McBride

**12C Consider approval Resolution No. 13-4979 approving agreement with Jacobs, Anderson, Potter & Chaplan LLP for attorney services related to City vs. Northern Sierra Homes LLC Lassen County Court Case #50050** Mr. Hancock reported that from time to time, issues arise that require specialized legal services. The firm of Jacobs, Anderson, Potter & Chaplan is a respected firm that the City has utilized in a previous bankruptcy matter. They provide an essential and worthwhile service that will assist the City with bankruptcy related cases. The cost of services is covered by the fiscal year 2013/2014 budget.

Motion by Councilmember Callegari, second by Councilmember McDonald, to approve Resolution No. 13-4978; motion carried. Absent: McBride

**13 CITY ADMINISTRATOR'S REPORTS:** No business.

**14 COUNCIL ITEMS:**

**14A AB1234 travel reports:**

**15 ADJOURNMENT:** Mayor De Boer announced that no meeting would be held on September 18<sup>th</sup> and that the next regularly scheduled meeting would be held October 2<sup>nd</sup>.

Motion by Mayor pro tem Wilson, second by Councilmember McDonald to adjourn the meeting; motion carried. Absent: McBride.

Meeting adjourned at 8:24 p.m.

Respectfully submitted by

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Gwenna MacDonald, City Clerk

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Rod De Boer, Mayor

Approved on 

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Reviewed by: ~~SA~~ City Administrator  
City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Jared G. Hancock, City Administrator

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Vendor and Payroll Warrants

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** Warrants dated August 29<sup>th</sup> through September 24<sup>th</sup> numbered 88733 through 89034

**FISCAL IMPACT:** Accounts Payable vendor warrants totaling \$768,479.31 plus \$207,319.69 in payroll warrants, for a total of \$975,799.00

**ACTION REQUESTED:** Motion to receive and file.

**ATTACHMENTS:** Payments by vendor and transmittal check registers.

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/29/2013	88733	12	ACTION ROOTER	WEATHERLOW ST SEWER	901522	1	1000-452-20-43	TECHNICAL SVCS	475.00	475.00
Total 901522:											
										475.00	475.00
08/13	08/29/2013	88734	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. PAR	07-303	1	1000-452-20-43	TECHNICAL SVCS	196.64	196.64
Total 07-303:											
										196.64	196.64
08/13	08/29/2013	88735	53		RETIREMENT INCENTIVE PKGE	082613	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082613:											
										930.00	930.00
08/13	08/29/2013	88736	1411	BADAWI & ASSOCIATES	CONTRACT AUDIT 2013	1070	1	1000-417-10-43	PROFESSIONAL SVCS	11,970.00	11,970.00
Total 1070:											
										11,970.00	11,970.00
08/13	08/29/2013	88737	7575		REFUND B/L NOT OPENING	082013	1	9999-1001-004	CASH CLEARING - BUSINESS LI	40.00	40.00
Total 082013:											
										40.00	40.00
08/13	08/29/2013	88738	927	BAXTER AUTO PARTS IN	DRILL BIT FOR RIVT TOOL	32127324	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	18.54	18.54
Total 32127324:											
										18.54	18.54
08/13	08/29/2013	88739	68	BECKWITH MD, DAVID R	DMV/PHYSICAL	081313	1	1000-421-10-43	PROFESSIONAL SVCS	110.00	110.00
08/13	08/29/2013	88739	68	BECKWITH MD, DAVID R	DMV/PHYSICAL	081313	2	1000-422-10-43	PROFESSIONAL SVCS	100.00	100.00
Total 081313:											
										210.00	210.00
08/13	08/29/2013	88740	76	BILLINGTON ACE HARD	ROPE	278989	1	1000-422-10-48	MISCELLANEOUS	38.68	38.68
Total 278989:											
										38.68	38.68
08/13	08/29/2013	88740	76	BILLINGTON ACE HARD	MAGNET, TAPE, SHEET VINYL	279099	1	1000-422-10-46	SUPPLIES-GENERAL	36.73	36.73

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 279099:											
08/13	08/29/2013	88740	76	BILLINGTON ACE HARD	FASTENERS, NO PARKING SIG	279679	1	1000-422-10-46	SUPPLIES-GENERAL	5.57	5.57
Total 279679:											
08/13	08/29/2013	88740	76	BILLINGTON ACE HARD	FASTENERS	279927	1	1000-452-20-46	SUPPLIES-GENERAL	6.07	6.07
Total 279927:											
08/13	08/29/2013	88740	76	BILLINGTON ACE HARD	FIX A FLAT	280088	1	1000-452-20-46	SUPPLIES-GENERAL	6.76	6.76
Total 280088:											
08/13	08/29/2013	88741	7574	CABRERA, JOHN		10436250019	1	7401-2228-000	DEPOSITS-CUSTOMER	72.04	72.04
Total 10436250019:											
08/13	08/29/2013	88742	1116	CALIFORNIA BUILDING S	4TH QTR SPEC REV FUND SB 1	082113	1	1000-2205-006	DEPOSIT -PAYABLE-SB 1473	72.90	72.90
Total 082113:											
08/13	08/29/2013	88743	1413	CALIFORNIA FIRE CHIEF		070113	1	1000-422-10-48	DUES AND MEMBERSHIPS	250.00	250.00
Total 070113:											
08/13	08/29/2013	88743	1413	CALIFORNIA FIRE CHIEF	13/14 MEMBERSHIP	7/1/13	1	1000-422-10-48	DUES AND MEMBERSHIPS	125.00	125.00
Total 7/1/13:											
08/13	08/29/2013	88744	7583		TX EX	19/8/13 ANIMA	1	1000-421-10-45	TRAINING	816.50	816.50
Total 082213:											
08/13	08/29/2013	88745	148	COMPUTER LOGISTICS	50 HOUR BLOCK ADD	60676	1	1000-1430-106	PREPAID COMPUTER HOURS	4,250.00	4,250.00
Total 60676:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
08/13	08/29/2013	88746	7573		REFUND GAS DEPOSIT	10334240001	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00	
08/13	08/29/2013	88746	7573		REFUND WATER DEPOSIT	10334240001	2	7110-2228-000	DEPOSITS-CUSTOMER	.79	.79	
Total 10334240001:											200.79	200.79
08/13	08/29/2013	88747	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	443310	1	7530-451-54-46	SUPPLIES GENERAL	16.80	16.80	
Total 443310:											16.80	16.80
08/13	08/29/2013	88747	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	443677	1	7530-451-54-46	SUPPLIES GENERAL	109.10	109.10	
Total 443677:											109.10	109.10
08/13	08/29/2013	88748	167	DALCAR ELECTRICAL SU	PLUMBING AT GOLF COURSE	0018583	1	7530-451-54-44	REPAIR & MAINTENANCE	97.50	97.50	
Total 0018583:											97.50	97.50
08/13	08/29/2013	88748	167	DALCAR ELECTRICAL SU	PLUMBING AT GOLF COURSE	0018622	1	7530-451-54-44	REPAIR & MAINTENANCE	42.57	42.57	
Total 0018622:											42.57	42.57
08/13	08/29/2013	88749	174	DATEMA, STEVEN K.	AIRPORT MANAGER 7/1/13 - 6/3	080813	1	7201-430-81-43	TECHNICAL SVCS	1,870.60	1,870.60	
Total 080813:											1,870.60	1,870.60
08/13	08/29/2013	88749	174	DATEMA, STEVEN K.	GROUND LEASE 710 MAIN 9/13	082613	1	8401-2228-000	DEPOSITS PAYABLE	75.00	75.00	
Total 082613:											75.00	75.00
08/13	08/29/2013	88750	182	DEPARTMENT OF CONS	4TH QTR SMIP FEE REPORT 20	082113	1	1000-2205-003	DEPOSITS-STRONG MOTION P	91.43	91.43	
Total 082113:											91.43	91.43
08/13	08/29/2013	88751	184	DEPARTMENT OF JUSTI	FINGERPRINTS - CITY EMPLOY	979675	1	1000-416-10-45	FINGERPRINTING SERVICES	32.00	32.00	
08/13	08/29/2013	88751	184	DEPARTMENT OF JUSTI	FINGERPRINTS - PEACE OFFIC	979675	2	1000-421-10-43	PROFESSIONAL SVCS	132.00	132.00	
Total 979675:											164.00	164.00
08/13	08/29/2013	88751	184	DEPARTMENT OF JUSTI	FINGERPRINTS - CITY EMPLOY	984276	1	1000-421-10-43	PROFESSIONAL SVCS	66.00	66.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 984276:											
08/13	08/29/2013	88752	194	DIAMOND SAW SHOP IN	SAW PARTS, CAP AND FUEL LI	11868	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	40.71	40.71
Total 11868:											
08/13	08/29/2013	88752	194	DIAMOND SAW SHOP IN	SPARK PLUGS	11888	1	1000-422-10-47	MACHINERY AND EQUIPMENT	12.04	12.04
Total 11888:											
08/13	08/29/2013	88753	1260	DIRECTV INC	G/C TV 08/17/13-9/16/13	21160337113	1	7530-451-52-45	COMMUNICATIONS	150.97	150.97
Total 21160337113:											
08/13	08/29/2013	88754	208	TR EX	9/16/13 MEA	082113	1	1000-421-10-45	TRAINING	573.75	573.75
Total 082113:											
08/13	08/29/2013	88755	7578	REFUND GAS DEPOSIT		10408510108	1	7401-2228-000	DEPOSITS-CUSTOMER	195.48	195.48
Total 10408510108:											
08/13	08/29/2013	88756	1336	EMERGENCY EQUIPMEN	HARNNESS ASSEMBLY	62875	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	169.78	169.78
Total 62875:											
08/13	08/29/2013	88756	1336	EMERGENCY EQUIPMEN	HARNNESS ASSEMBLY	62876	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	483.98	483.98
Total 62876:											
08/13	08/29/2013	88757	225	EMPLOYMENT DEV DEP	PENALTY AND INT. CK RETURN	082913	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	38.19	38.19
Total 082913:											
08/13	08/29/2013	88758	1412	ERGOMETRICS & APPLIE	FIRE TEAM TESTING-1505 MAIN	115696	1	1000-416-10-46	SUPPLIES-GENERAL	324.50	324.50
Total 115696:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/29/2013	88759	234	EVERY BLOOMING THING	FLOWERS	101313	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	25.69	25.69
Total 101313:											
08/13	08/29/2013	88760	238	FASTENAL COMPANY	RUSTO PAINT	54100	1	1000-422-10-44	HYDRANTS - REPAIR & MAINT	26.27	26.27
Total 54100:											
08/13	08/29/2013	88760	238	FASTENAL COMPANY	RUSTO PAINT	54117	1	1000-422-10-44	HYDRANTS - REPAIR & MAINT	26.27	26.27
Total 54117:											
08/13	08/29/2013	88760	238	FASTENAL COMPANY	THERMOSTAT, SPRAY PAINT	54255	1	1000-422-10-46	SUPPLIES-GENERAL	150.96	150.96
Total 54255:											
08/13	08/29/2013	88761	243	FEDEX	POSTAGE US BANK, MYERS N	237194161	1	1000-417-10-46	POSTAGE	118.76	118.76
Total 237194161:											
08/13	08/29/2013	88762	870	FERGUSON ENTERPRIS	SEAT WRNECH	0919359	1	1000-422-10-44	HYDRANTS - REPAIR & MAINT	497.19	497.19
08/13	08/29/2013	88762	870	FERGUSON ENTERPRIS	SEAT WRNECH	0919359	2	7110-430-42-47	MACHINERY AND EQUIPMENT	497.19	497.19
Total 0919359:											
08/13	08/29/2013	88762	870	FERGUSON ENTERPRIS	PAGER PARTS	0923733	1	1000-422-10-44	HYDRANTS - REPAIR & MAINT	275.88	275.88
Total 0923733:											
08/13	08/29/2013	88763	247	FINANCIAL CREDIT NET	COLLECTION COSTS THRU 07/	073113	1	7110-430-42-48	BAD DEBT EXPENSE	32.18	32.18
08/13	08/29/2013	88763	247	FINANCIAL CREDIT NET	COLLECTION COSTS THRU 07/	073113	2	7401-430-62-48	BAD DEBT EXPENSE	138.97	138.97
Total 073113:											
08/13	08/29/2013	88764	257	FOREST OFFICE EQUIP	CARDSROCK	9798	1	1000-424-20-46	SUPPLIES-GENERAL	19.68	19.68
Total 9798:											
08/13	08/29/2013	88764	257	FOREST OFFICE EQUIP	COPY PAPER 40 CASES	9882	1	1000-417-10-46	SUPPLIES-GENERAL	1,655.50	1,655.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9862:											
08/13	08/29/2013	88765	265	FRONTIER - IRREGULAR	257-1056 PMW SHOP	1056 082013	1	7620-430-10-45	COMMUNICATIONS	50.17	50.17
Total 1056 082013:											
08/13	08/29/2013	88765	265	FRONTIER - IRREGULAR	257-1057 PMW FAX	1057 082013	1	7620-430-10-45	COMMUNICATIONS	187.27	187.27
Total 1057 082013:											
08/13	08/29/2013	88765	265	FRONTIER - IRREGULAR	021-1147 CITY HALL	11147 082013	1	1000-417-10-45	COMMUNICATIONS	1,052.13	1,052.13
Total 11147 082013:											
08/13	08/29/2013	88765	265	FRONTIER - IRREGULAR	257-2845 ROLL OVER	2845 081513	1	7620-430-10-45	COMMUNICATIONS	30.32	30.32
Total 2845 081513:											
08/13	08/29/2013	88765	265	FRONTIER - IRREGULAR	257-4725 CITY HALL FAX	4725 081513	1	1000-419-10-45	COMMUNICATIONS	19.82	19.82
08/13	08/29/2013	88765	265	FRONTIER - IRREGULAR	257-4725 CITY HALL FAX	4725 081513	2	1000-415-10-45	COMMUNICATIONS	19.82	19.82
Total 4725 081513:											
08/13	08/29/2013	88765	265	FRONTIER - IRREGULAR	257-5603 POLICE	5603 081013	1	1000-421-10-45	COMMUNICATIONS	924.80	924.80
Total 5603 081013:											
08/13	08/29/2013	88765	265	FRONTIER - IRREGULAR	257-7236 NAT GAS	7236 082013	1	7620-430-10-45	COMMUNICATIONS	180.47	180.47
Total 7236 082013:											
08/13	08/29/2013	88765	265	FRONTIER - IRREGULAR	257-7237 NAT GAS	7237 082013	1	7620-430-10-45	COMMUNICATIONS	47.92	47.92
Total 7237 082013:											
08/13	08/29/2013	88766	1179	GRANITE ELECTRICAL S	GOLF MAINT	S1636657001	1	7530-451-52-46	SUPPLIES-GENERAL	77.01	77.01

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total S1636657001:											
08/13	08/29/2013	88767	288		REIMBURSE HEALTH INS - SIC	082613	1	7610-2228-002	RETIREE SICK LEAVE BANK PA	436.50	436.50
Total 082613:											
08/13	08/29/2013	88768	7582	HONEY LAKE VALLEY A	REIM NO USE OF PARK MEM.	082213	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
08/13	08/29/2013	86768	7582	HONEY LAKE VALLEY A	REIM NO USE OF PARK MEM.	082213	2	1000-452-20-36	RENT-CITY PARKS	59.00	59.00
Total 082213:											
08/13	08/29/2013	86769	332	INTERSTATE GAS SERVI	GAS CONSULTING SVC 8/2013	082613	1	7401-430-62-43	PROFESSIONAL SVCS	400.00	400.00
Total 082613:											
08/13	08/29/2013	88770	335	J.W. WOOD CO INC	RISER, PVC	S066057	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	236.31	236.31
Total S066057:											
08/13	08/29/2013	88771	7577		REFUND ELECTRIC PANEL	081913	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 081913:											
08/13	08/29/2013	88772	198	JCB OF SACRAMENTO	SCREWS, WASHERS, LOCKNU	23098	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	611.62	611.62
Total 23098:											
08/13	08/29/2013	88773	374	L N CURTIS & SONS	SWIVEL COUPLING, BAIL HAND	128500100	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	123.74	123.74
Total 128500100:											
08/13	08/29/2013	88774	395	LASSEN CO FAIR	2013 FIREWORKS	1645	1	1000-466-33-45	CONTRIBUTIONS-LASSEN CO F	2,000.00	2,000.00
Total 1645:											
08/13	08/29/2013	88775	411	LASSEN MOTOR PARTS	GREASE GUN	181943	1	7530-451-52-46	SUPPLIES-GENERAL	60.72	60.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 181943:										60.72	60.72
08/13	08/29/2013	88775	411	LASSEN MOTOR PARTS	BATTERY, ANTIFREEZE	182031	1	7530-451-52-46	SUPPLIES-GENERAL	117.47	117.47
Total 182031:										117.47	117.47
08/13	08/29/2013	88776	412	LASSEN REGIONAL SOLI	DUMP FEES	624281	1	1000-452-20-44	DISPOSAL	1.00	1.00
Total 624281:										1.00	1.00
08/13	08/29/2013	88776	412	LASSEN REGIONAL SOLI	DUMP FEES	624310	1	1000-452-20-44	DISPOSAL	1.17	1.17
Total 624310:										1.17	1.17
08/13	08/29/2013	88777	413	LASSEN TIRE	BALL BEARINGS	44583	1	7530-451-52-46	SUPPLIES-GENERAL	36.69	36.69
Total 44583:										36.69	36.69
08/13	08/29/2013	88778	437	LMUD	AIRPORT VASI LIGHTS	10108 082213	1	7201-430-81-46	ELECTRICITY	96.37	96.37
Total 10108 082213:										96.37	96.37
08/13	08/29/2013	88778	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 081613	1	1000-452-30-46	ELECTRICITY	10.00	10.00
Total 10262 081613:										10.00	10.00
08/13	08/29/2013	88778	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 082213	1	7530-451-52-46	ELECTRICITY	2,257.76	2,257.76
Total 122907 082213:										2,257.76	2,257.76
08/13	08/29/2013	88778	437	LMUD	GOLF COURSE PUMP STATION	122910 082213	1	7530-451-52-46	ELECTRICITY	2,769.92	2,769.92
Total 122910 082213:										2,769.92	2,769.92
08/13	08/29/2013	88778	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 082213	1	7530-451-52-46	ELECTRICITY	1,100.58	1,100.58
Total 122929 082213:										1,100.58	1,100.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/29/2013	88778	437	LMUD	GOLF COURSE PUMP HOUSE	132052 082213	1	7530-451-52-46	ELECTRICITY	26.23	26.23
Total 132052 082213:											
08/13	08/29/2013	88778	437	LMUD	470-895 CIRCLE DR	144281 082213	1	7530-451-52-46	ELECTRICITY	459.16	459.16
Total 144281 082213:											
08/13	08/29/2013	88778	437	LMUD	1505 MAIN ST	2876 082213	1	1000-422-10-46	ELECTRICITY	616.10	616.10
Total 2876 082213:											
08/13	08/29/2013	88778	437	LMUD	LITTLE LEAGUE PARK AREA LI	3522 082213	1	1000-452-20-46	ELECTRICITY	31.65	31.65
Total 3522 082213:											
08/13	08/29/2013	88778	437	LMUD	N WEATHERLOW ST SIGNALS	3651 082213	1	2007-431-60-46	ELECTRICITY	114.45	114.45
Total 3651 082213:											
08/13	08/29/2013	88778	437	LMUD	MAIN & ALEXANDER	49496 082213	1	2007-431-60-46	ELECTRICITY	103.38	103.38
Total 49496 082213:											
08/13	08/29/2013	88778	437	LMUD	MAIN & FAIRFIELD	49497 082213	1	2007-431-60-46	ELECTRICITY	101.59	101.59
Total 49497 082213:											
08/13	08/29/2013	88778	437	LMUD	MAIN & JOHNSTONVILLE SIGN	49498 082213	1	2007-431-60-46	ELECTRICITY	121.47	121.47
Total 49498 082213:											
08/13	08/29/2013	88778	437	LMUD	RIVERSIDE & MAIN SIGNAL LIG	49499 082213	1	2007-431-60-46	ELECTRICITY	195.88	195.88
Total 49499 082213:											
08/13	08/29/2013	88778	437	LMUD	AIRPORT LOT 5	51908 082213	1	7201-430-81-46	ELECTRICITY	10.00	10.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
										10.00	10.00
										10.00	10.00
										10.00	10.00
										10.00	10.00
										10.00	10.00
										10.14	10.14
										10.14	10.14
										10.14	10.14
										396.12	396.12
										396.12	396.12
										19.13	19.13
										19.13	19.13
										87.85	87.85
										87.85	87.85
										31.11	31.11
										31.11	31.11
										1,212.60	1,212.60
										1,212.60	1,212.60
										1,195.14	1,195.14
										1,195.14	1,195.14
										11.49	11.49
										11.49	11.49
										11.49	11.49

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/29/2013	88778	437	LMUD	GOLF COURSE BARN 1 & 3	9312 082213	1	7530-451-52-46	ELECTRICITY	10.14	10.14
Total 9312 082213:											
08/13	08/29/2013	88779	445		RETIRE INCENTIVE 9/13	082613	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082613:											
08/13	08/29/2013	88780	7580		REFUND GAS DEPOSIT	10241790014	1	7401-2228-000	DEPOSITS-CUSTOMER	157.05	157.05
Total 10241790014:											
08/13	08/29/2013	88781	452	MARTIN SECURITY SYST	470-896 CIRCLE DR NEW SYST	022874	1	7530-451-55-43	TECHNICAL SERVICES	376.25	376.25
Total 022874:											
08/13	08/29/2013	88782	473	MICHAEL KIRACK CONS	RTN DEP 412 RICHMOND	082713	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	1,100.00	1,100.00
Total 082713:											
08/13	08/29/2013	88782	473	MICHAEL KIRACK CONS	RTN DEP 1810 FIRST	8/27/13	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	1,600.00	1,600.00
Total 8/27/13:											
08/13	08/29/2013	88782	473	MICHAEL KIRACK CONS	RTN DEP 65 JAHNA	AUG 27 2013	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	400.00	400.00
Total AUG 27 2013:											
08/13	08/29/2013	88783	481	MISSION LINEN & UNIFO	WATER LINEN SER 071613	250132908	1	7110-430-42-44	LINEN SERVICE	28.00	28.00
Total 250132908:											
08/13	08/29/2013	88783	481	MISSION LINEN & UNIFO	WATER LINEN SER 073013	250132920	1	7110-430-42-44	LINEN SERVICE	14.00	14.00
Total 250132920:											
08/13	08/29/2013	88783	481	MISSION LINEN & UNIFO	PW/LINEN ERVS 082013	250170104	1	1000-452-20-44	LINEN SERVICES	129.43	129.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 250170104:											
08/13	08/29/2013	88783	481	MISSION LINEN & UNIFO	PARKS LINEN SER 082713	250171421	1	1000-452-20-44	LINEN SERVICES	129.43	129.43
Total 250171421:											
08/13	08/29/2013	88784	488	MORNING GLORY	GOLF COURSE RESTURANT F	3307198	1	7530-451-54-46	SUPPLIES GENERAL	12.83	12.83
Total 3307198:											
08/13	08/29/2013	88784	488	MORNING GLORY	GOLF COURSE RESTURANT F	330780	1	7530-451-54-46	SUPPLIES GENERAL	232.31	232.31
Total 330780:											
08/13	08/29/2013	88784	488	MORNING GLORY	GOLF COURSE RESTURANT F	330899	1	7530-451-54-46	SUPPLIES GENERAL	205.67	205.67
Total 330899:											
08/13	08/29/2013	88784	488	MORNING GLORY	GOLF COURSE RESTURANT F	330972	1	7530-451-54-46	SUPPLIES GENERAL	205.67	205.67
Total 330972:											
08/13	08/29/2013	88784	488	MORNING GLORY	GOLF COURSE RESTURANT F	331020A	1	7530-451-54-46	SUPPLIES GENERAL	102.38	102.38
Total 331020A:											
08/13	08/29/2013	88785	1158	MOTOROLA SOLUTIONS	2 RADIOS 4 MICRO. FOR CSOS	13871281	1	1000-421-10-47	MACHINERY AND EQUIPMENT	52.42	52.42
08/13	08/29/2013	88785	1158	MOTOROLA SOLUTIONS	2 RADIOS 4 MICRO. FOR CSOS	13871281	2	1000-421-10-47	MACHINERY AND EQUIPMENT	34.60	34.60
Total 13971281:											
08/13	08/29/2013	88786	7576	MT LASSEN CHARTER O	REIM B/L PYMNT PD IN ERROR	082013	1	9999-1001-004	CASH CLEARING - BUSINESS LI	1,952.38	1,952.38
Total 082013:											
08/13	08/29/2013	88787	510	NATIONAL METER & AUT	1200 5/8 x 3/4 WATER METERS	S1044095.005	1	7114-430-48-46	SUPPLIES GENERAL	146.43	146.43
08/13	08/29/2013	88787	510	NATIONAL METER & AUT	1200 5/8 x 3/4 WATER METERS	S1044095.005	2	7114-430-48-46	SUPPLIES GENERAL	2,098.81	2,098.81
08/13	08/29/2013	88787	510	NATIONAL METER & AUT	1200 5/8 x 3/4 WATER METERS	S1044095.005	3	7114-430-48-46	SUPPLIES GENERAL	10.00	10.00
Total 082013:											
08/13	08/29/2013	88787	510	NATIONAL METER & AUT	1200 5/8 x 3/4 WATER METERS	S1044095.005	1	7114-430-48-46	SUPPLIES GENERAL	72,148.70	72,148.70
08/13	08/29/2013	88787	510	NATIONAL METER & AUT	1200 5/8 x 3/4 WATER METERS	S1044095.005	2	7114-430-48-46	SUPPLIES GENERAL	4,000.00	4,000.00
08/13	08/29/2013	88787	510	NATIONAL METER & AUT	1200 5/8 x 3/4 WATER METERS	S1044095.005	3	7114-430-48-46	SUPPLIES GENERAL	167.70-	167.70-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total \$1044095.005:											
08/13	08/29/2013	88788	1271	NOBLES, TIMOTHY R.	09/13 GROUND LEASE 706 MAI	082613	1	8401-2228-000	DEPOSITS PAYABLE	100.00	100.00
Total 082613:											
08/13	08/29/2013	88789	896	POLLARDWATER.COM	OOS DISK	1360296	1	1000-422-10-44	HYDRANTS - REPAIR & MAINTN	69.04	69.04
Total 1360296:											
08/13	08/29/2013	88790	561		RETIREMENT INCENTIVE 9-13	082613	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082613:											
08/13	08/29/2013	88791	563	POULSEN WELDING SHO	REPAIR GOLF EQUIP	5244	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	25.00	25.00
Total 5244:											
08/13	08/29/2013	88791	563	POULSEN WELDING SHO	HYDRANT WRENCH	5249	1	1000-422-10-44	HYDRANTS - REPAIR & MAINTN	101.48	101.48
Total 5249:											
08/13	08/29/2013	88792	572	QUILL CORPORATION	BINDERS	4578178	1	1000-422-10-46	SUPPLIES-GENERAL	6.22	6.22
Total 4578178:											
08/13	08/29/2013	88793	7200	RASCHEIN CONSTRUCTI	RETURN DEP 264 MAPLE ST	082713	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	1,548.00	1,548.00
Total 082713:											
08/13	08/29/2013	88794	7581		REFUND GAS DEPOSIT	10324101004	1	7401-2228-000	DEPOSITS-CUSTOMER	104.00	104.00
Total 10324101004:											
08/13	08/29/2013	88795	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 082813	41153	1	1000-417-10-46	SUPPLIES-GENERAL	21.75	21.75
Total 41153:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/29/2013	88796	1046	SUSANVILLE TRANSMIS	SHIFT HARD DIAGNOSIS	14192	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	381.87	381.87
Total 14192:											
08/13	08/29/2013	88797	1407	SUSANVILLE WEED ABA	WEED ABATEMENT 50 FOSS	1207	1	1000-425-20-43	TECHNICAL SVCS	290.00	290.00
Total 1207:											
08/13	08/29/2013	88798	7579		REFUND WATER DEPOSIT	10113300002	1	7110-2228-000	DEPOSITS-CUSTOMER	35.69	35.69
Total 10113300002:											
08/13	08/29/2013	88799	1023	TALLA, PETER M.	CITY ATTORNEY 7/24/13-08/22/	082313	1	1000-412-10-43	PROFESSIONAL SVCS	3,602.50	3,602.50
Total 082313:											
08/13	08/29/2013	88800	1141	THOMPSON GARAGE DO	SHIFTED SHAFT MAINT.	61147	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	396.08	396.08
Total 61147:											
08/13	08/29/2013	88801	1244	TITLEIST	GOLF BALLS	1953578	1	7530-451-55-46	SUPPLIES - GENERAL	613.39	613.39
Total 1953578:											
08/13	08/29/2013	88802	713		RETIRE INCENTIVE 9/13	082613	1	7610-2229-001	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 082613:											
08/13	08/29/2013	88803	530	U.S. BANK EQUIPMENT F	PYMNT 40 OF 48 LOAN #130749	234918175	1	7530-2237-002	US BANK CAPITAL LEASE	1,796.07	1,796.07
08/13	08/29/2013	88803	530	U.S. BANK EQUIPMENT F	PYMNT 40 OF 48 LOAN #130749	234918175	2	7530-461-50-48	INTEREST	82.33	82.33
08/13	08/29/2013	88803	530	U.S. BANK EQUIPMENT F	PYMNT 40 OF 48 LOAN #130749	234918175	3	7530-451-50-48	TAXES, FEES, PERMITS & CHA	154.97	154.97
Total 234918175:											
08/13	08/29/2013	88804	738	UNITED STATES POSTAL	POSTAGE FOR POSTAGE MET	082113	1	1000-1410-002	INVENTORIES-POSTAGE	2,000.00	2,000.00
Total 082113:											
08/13	08/29/2013	88805	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE DEP	9709113085	1	1000-422-10-45	COMMUNICATIONS	76.02	76.02

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9709113085:											
08/13	08/29/2013	88806	1198	WESTWOOD SANITATIO	PORTABLE TOILET - GOLF COU	39141	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total 39141:											
08/13	08/29/2013	88806	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE 7	39142	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.88	98.88
Total 39142:											
08/13	08/29/2013	88807	7362	WHEELER, TAMMY	REIM G/C FOOD	082913	1	7530-451-54-46	SUPPLIES GENERAL	567.11	567.11
Total 082913:											
08/13	08/29/2013	88808	783	WOMACK PLUMBING	CITY HALL SNAKED	6989	1	1000-417-10-44	MISC - REPAIR & MAINTENANC	185.00	185.00
Total 6989:											
08/13	08/29/2013	88809	1378	ZITO MEDIA	FIRE DEPT CABLE	356225062 082713	1	1000-422-10-45	COMMUNICATIONS	33.85	33.85
Total 356225062 082713:											
Grand Totals:											
										143,293.25	143,293.25

Report Criteria:  
 Report type: GL detail  
 Check Voiced = False

M = Manual Check, V = Void Check

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/30/2013	88810	728	U S POSTMASTER	GAS BILLING POSTAGE	083013	1	7401-430-62-46	POSTAGE	251.38	251.38
08/13	08/30/2013	88810	728	U S POSTMASTER	WATER BILLING POSTAGE	083013	2	7110-430-42-46	POSTAGE	487.96	487.96
Total 083013:										739.34	739.34
Grand Totals:										739.34	739.34

Report Criteria:

Transmittal checks included

Pay Period	Date	Journal	Code	Check	Issue Date	Check Number	Payee	GL Account	Amount
08/30/2013	08/30/2013	CDPT		1	08/30/2013	88680	CITY OF SUSANVILLE	8403-2239-0	248.12
08/30/2013	08/30/2013	CDPT		236	09/04/2013	236	CITY OF SUSANVILLE PA	7650-2203-1	6,396.67
08/30/2013	08/30/2013	CDPT		236	09/04/2013	236	CITY OF SUSANVILLE PA	7650-2203-1	6,396.67
08/30/2013	08/30/2013	CDPT		236	09/04/2013	236	CITY OF SUSANVILLE PA	7650-2203-1	1,995.46
08/30/2013	08/30/2013	CDPT		236	09/04/2013	236	CITY OF SUSANVILLE PA	7650-2203-1	1,995.46
08/30/2013	08/30/2013	CDPT		236	09/04/2013	236	CITY OF SUSANVILLE PA	7650-2203-1	14,947.40
08/30/2013	08/30/2013	CDPT		88658	08/30/2013	88658	UPFC, LOCAL 792	7650-2203-1	2,096.86
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	16,560.20
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	12,646.69
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	5,764.24
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	207.48
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	158.45
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	153.49
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	112.45
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	120.09
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	171.40
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	171.40
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	134.24
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	141.25
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	15.00
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	4,688.12
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	1,182.03
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	2,570.18
08/30/2013	08/30/2013	CDPT		88680	08/30/2013	88680	P.E.R.S.	7650-2203-1	32.00
08/30/2013	08/30/2013	CDPT		88816	09/04/2013	88816	CA STATE DISBURSEME	7650-2203-0	184.61
08/30/2013	08/30/2013	CDPT		88817	09/04/2013	88817	CA STATE DISBURSEME	7650-2203-0	247.38
08/30/2013	08/30/2013	CDPT		88818	09/04/2013	88818	CA STATE DISBURSEME	7650-2203-0	103.84
08/30/2013	08/30/2013	CDPT		88819	09/04/2013	88819	EMPLOYMENT DEV DEP	7650-2203-1	1,330.25
08/30/2013	08/30/2013	CDPT		88820	09/04/2013	88820	EMPLOYMENT DEV DEP	7650-2203-1	4,518.58
08/30/2013	08/30/2013	CDPT		88821	09/04/2013	88821	NATIONWIDE RETIREME	7650-2203-0	125.00
08/30/2013	08/30/2013	CDPT		88822	09/04/2013	88822	P.E.R.S.	7650-2203-1	43,298.51
08/30/2013	08/30/2013	CDPT		88822	09/04/2013	88822	P.E.R.S.	7650-2203-1	16.00
08/30/2013	08/30/2013	CDPT		88822	09/04/2013	88822	P.E.R.S.	7650-2203-1	137.36
08/30/2013	08/30/2013	CDPT		88823	09/04/2013	88823	VALIC	7650-2203-0	2,627.05
Grand Totals:									
									37,146.55
									34

Report Criteria:  
Report type: GL detail  
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/06/2013	88824	21	AIRGAS USA, LLC	CHLORINE	9018785492	1	7110-430-42-46	SUPPLIES-GENERAL	380.07	380.07
Total 9018785492:											
09/13	09/06/2013	88824	21	AIRGAS USA, LLC	ACETYLENE/OXYGEN	9019252589	1	7110-430-42-46	SUPPLIES-GENERAL	76.86	76.86
Total 9019252589:											
09/13	09/06/2013	88825	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SERVICE	07-302	1	1000-417-10-43	TECHNICAL SVCS	80.62	80.62
Total 07-302:											
09/13	09/06/2013	88825	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. PW	08-201	1	7620-430-10-43	TECHNICAL SVCS	115.00	115.00
Total 08-201:											
09/13	09/06/2013	88826	1070	AT&T MOBILITY	WIRELESS PHONES POLICE	836956037X09012013	1	1000-421-10-45	COMMUNICATIONS	172.61	172.61
Total 836956037X09012013:											
09/13	09/06/2013	88827	927	BAXTER AUTO PARTS IN	AIR FILTER, SPIN ON OIL FILTE	32127496	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	23.04	23.04
Total 32127496:											
09/13	09/06/2013	88828	68	BECKWITH MD, DAVID R	P/D PHYSICAL	080113	1	1000-416-10-43	PROFESSIONAL SVCS	110.00	110.00
Total 080113:											
09/13	09/06/2013	88829	69	BEE LINE TRUCKING	BACKHOE RENTAL 07/11/3-8/2	130731	1	7401-430-62-44	RENT & LEASES EQUIP & VEHI	2,400.00	2,400.00
Total 130731:											
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	GLOVES, TRENCH SPADE	279217	1	7114-430-49-45	CONSTRJCTION SERVICES	53.18	53.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 279217:									53.18	53.18
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	PVC CAPS	279451	1	7114-430-49-45	CONSTRUCTION SERVICES	9.21	9.21
	Total 279451:									9.21	9.21
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	FASTENERS	279499	1	7110-430-42-46	SUPPLIES-GENERAL	89.34	89.34
	Total 279499:									89.34	89.34
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	ADAPTER OUTLET	279544	1	7110-430-42-46	SUPPLIES-GENERAL	5.60	5.60
	Total 279544:									5.60	5.60
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	SPRAY PAINT	279649	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	14.48	14.48
	Total 279649:									14.48	14.48
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	FESCUE SEED	279682	1	7114-430-49-45	CONSTRUCTION SERVICES	30.94	30.94
	Total 279682:									30.94	30.94
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	TEST PLUG	279708	1	7114-430-49-45	CONSTRUCTION SERVICES	3.47	3.47
	Total 279708:									3.47	3.47
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	PVC CAPS	279741	1	7110-430-42-46	SUPPLIES-GENERAL	1.14	1.14
	Total 279741:									1.14	1.14
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	BRUSH DECK, GATE VALVE	279754	1	7110-430-42-46	SUPPLIES-GENERAL	28.03	28.03
	Total 279754:									28.03	28.03
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	TEST PLUGS	279781	1	7114-430-49-45	CONSTRUCTION SERVICES	3.47	3.47
	Total 279781:									3.47	3.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	RAID, GLOVES	279935	1	7110-430-42-46	SUPPLIES-GENERAL	8.69	8.69
Total 279935:											
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	BLADE FOR SKILL SAW	280009	1	2007-431-20-46	SUPPLIES-GENERAL	3.38	3.38
Total 280009:											
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	BULBS	280078	1	7620-430-10-46	SUPPLIES-GENERAL	15.46	15.46
Total 280078:											
09/13	09/06/2013	88830	76	BILLINGTON ACE HARD	FOGGER, MIXING, ROACH KILL	280522	1	7620-430-10-46	SUPPLIES-GENERAL	33.35	33.35
Total 280522:											
09/13	09/06/2013	88831	7478		REFUND WATER DEPOSIT	060713	1	7110-2228-000	DEPOSITS-CUSTOMER	9.17	9.17
Total 060713:											
09/13	09/06/2013	88831	7478		REFUND GAS DEPOSIT	10439050118	3	7401-2228-000	DEPOSITS-CUSTOMER	145.40	145.40
Total 10439050118:											
09/13	09/06/2013	88832	1113	CARABALL, WILLIAM	UPHOLSTER REPAIRS #270	082613	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	512.00	512.00
Total 082613:											
09/13	09/06/2013	88833	116	CASHMAN EQUIPMENT	LATCH HANDLE	2053764	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	50.54	50.54
Total 2053764:											
09/13	09/06/2013	88833	116	CASHMAN EQUIPMENT	HOUSING BRAKE	2054235	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	794.32	794.32
Total 2054235:											
09/13	09/06/2013	88833	116	CASHMAN EQUIPMENT	SPRING	2054804	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	38.33	38.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2054804:											
09/13	09/06/2013	88833	116	CASHMAN EQUIPMENT	SEALS, ORINGS, BRAKE DISCS	INW00742288	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2,120.38	2,120.38
Total INW00742288:											
09/13	09/06/2013	88834	798	COMMERCIAL APPLIANG	KIT HONEYWELL VALVE	0037437	1	7401-430-62-46	SUPPLIES-GENERAL	272.76	272.76
Total 0037437:											
09/13	09/06/2013	88835	148	COMPUTER LOGISTICS	MONTHLY SER 2HRS	60908	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 60908:											
09/13	09/06/2013	88835	148	COMPUTER LOGISTICS	EMAIL & IPHONE SUPPORT	60979	1	1000-417-10-43	TECHNICAL SVCS	305.70	305.70
Total 60979:											
09/13	09/06/2013	88836	6779		REFUND WATER DEPOSIT	10307850019	1	7110-2228-000	DEPOSITS-CUSTOMER	46.63	46.63
Total 10307850019:											
09/13	09/06/2013	88837	161	CSK AUTO INC	OIL LINE	2740-263676	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	66.37	66.37
Total 2740-263676:											
09/13	09/06/2013	88838	7584		REFUND GAS DEPOSIT	1042645019	1	7401-2228-000	DEPOSITS-CUSTOMER	194.81	194.81
Total 1042645019:											
09/13	09/06/2013	88839	173	DATCO SERVICES	SUBSTANCE TEST -	24096314	1	1000-416-10-43	TECHNICAL SVCS	156.00	156.00
Total 24096314:											
09/13	09/06/2013	88840	7589		REFUND WATER OVERPAYMIE	10431200019	1	9999-1001-001	CASH CLEARING - UTILITIES	75.00	75.00
Total 10431200019:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
	09/13	09/06/2013	88841	7293	DIG IT CONSTRUCTION	CONTRACTOR WON BID 2012 R	090413	1	3019-431-20-44	CONSTR LCTION SERVICE	187,736.71	187,736.71
		Total 090413:										
	09/13	09/06/2013	88842	219	ED STAUB & SONS PETR	HYDRAULIC FLUID	1203366	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	68.53	68.53
		Total 1203366:										
	09/13	09/06/2013	88843	230	ENTENMANN - ROVIN CO	HOME BADGES	0096003	1	1000-421-10-43	PROFESSIONAL SVCS	189.59	189.59
		Total 0096003:										
	09/13	09/06/2013	88844	7598		REFUND GAS DEPOSIT	10120650138	1	7401-2228-000	DEPOSITS-CUSTOMER	184.00	184.00
		Total 10120650138:										
	09/13	09/06/2013	88845	238	FASTENAL COMPANY	WIRE FITTINGS	54107	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	23.76	23.76
	09/13	09/06/2013	88845	238	FASTENAL COMPANY	WIRE FITTINGS	54107	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	23.76	23.76
	09/13	09/06/2013	88845	238	FASTENAL COMPANY	WIRE FITTINGS	54107	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	23.76	23.76
		Total 54107:										
	09/13	09/06/2013	88845	238	FASTENAL COMPANY	WIRE FITTINGS	54206	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	32.90	32.90
		Total 54206:										
	09/13	09/06/2013	88845	238	FASTENAL COMPANY	SANDING DISCS	54232	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	26.07	26.07
		Total 54232:										
	09/13	09/06/2013	88845	238	FASTENAL COMPANY	CABLE TIES	54293	1	7110-430-42-46	SUPPLIES-GENERAL	19.41	19.41
		Total 54293:										
	09/13	09/06/2013	88845	238	FASTENAL COMPANY	EAR PLUGS	54398	1	2007-431-20-46	SUPPLIES-GENERAL	48.44	48.44
		Total 54398:										
	09/13	09/06/2013	88846	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	374436A	1	7110-430-42-43	TECHNICAL SVCS	188.00	188.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 374436A:											
09/13	09/06/2013	88846	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	374437A	1	7110-430-42-43	TECHNICAL SVCS	188.00	188.00
Total 374437A:											
09/13	09/06/2013	88846	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	375111A	1	7110-430-42-43	TECHNICAL SVCS	133.00	133.00
Total 375111A:											
09/13	09/06/2013	88846	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	375480A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 375480A:											
09/13	09/06/2013	88846	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	375481A	1	7110-430-42-43	TECHNICAL SVCS	120.00	120.00
Total 375481A:											
09/13	09/06/2013	88847	257	FOREST OFFICE EQUIP	COPIES - KYOCERA COPIER 7I	CC4754	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	167.14	167.14
Total CC4754:											
09/13	09/06/2013	88848	298	HAT CREEK CONSTRUC	COLD MIX, ROCK	S071959	1	2007-431-20-46	SUPPLIES-GENERAL	161.80	161.80
09/13	09/06/2013	88848	298	HAT CREEK CONSTRUC	COLD MIX, ROCK	S071959	2	7114-430-49-45	CONSTRUCTION SERVICES	1,489.41	1,489.41
Total S071959:											
09/13	09/06/2013	88848	298	HAT CREEK CONSTRUC	COLD MIX	S071968	1	7401-430-62-46	SUPPLIES-GENERAL	637.44	637.44
Total S071968:											
09/13	09/06/2013	88849	834	HEALTH TRENDS INC.	HEARING TESTING	645	1	1000-452-20-43	TECHNICAL SVCS	27.63	27.63
09/13	09/06/2013	88849	834	HEALTH TRENDS INC.	HEARING TESTING	645	2	7110-430-42-43	TECHNICAL SVCS	138.15	138.15
09/13	09/06/2013	88849	834	HEALTH TRENDS INC.	HEARING TESTING	645	3	7401-430-62-43	TECHNICAL SVCS	138.15	138.15
09/13	09/06/2013	88849	834	HEALTH TRENDS INC.	HEARING TESTING	645	4	2007-431-20-43	TECHNICAL SVCS	138.15	138.15
09/13	09/06/2013	88849	834	HEALTH TRENDS INC.	HEARING TESTING	645	5	7620-430-10-43	TECHNICAL SVCS	82.92	82.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 645:											
09/13	09/06/2013	88850	7600		REFUND GAS DEPOSIT	1023998008	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
09/13	09/06/2013	88850	7600		REFUND WATER DEPOSIT	1023998008	2	7110-2228-000	DEPOSITS-CUSTOMER	40.43	40.43
Total 1023998008:											
09/13	09/06/2013	88851	7594		REFUND GAS DEPOSIT	10212950012	1	7401-2228-000	DEPOSITS-CUSTOMER	121.68	121.68
Total 10212950012:											
09/13	09/06/2013	88852	7596		REFUND GAS DEPOSIT	10225550019	1	7401-2228-000	DEPOSITS-CUSTOMER	99.17	99.17
Total 10225550019:											
09/13	09/06/2013	88853	1075	INDEPENDENT ELECTRI	VALVES	S101639578001	1	7401-430-62-46	SUPPLIES-GENERAL	844.11	844.11
Total S101639578001:											
09/13	09/06/2013	88854	335	J.W. WOOD CO INC	BUSHING, NIPPLE, ELLS	S066113	1	7110-430-42-46	SUPPLIES-GENERAL	34.79	34.79
Total S066113:											
09/13	09/06/2013	88854	335	J.W. WOOD CO INC	PIPE SUPPORTS	S066173	1	7110-430-42-46	SUPPLIES-GENERAL	18.65	18.65
Total S066173:											
09/13	09/06/2013	88854	335	J.W. WOOD CO INC	ELLS	S066474	1	7401-430-62-46	SUPPLIES-GENERAL	18.91	18.91
Total S066474:											
09/13	09/06/2013	88855	1292		SWEDES, AMERICAN, RIM FIRE	090313	1	1000-422-50-41	OVERTIME	7,607.70	7,607.70
Total 090313:											
09/13	09/06/2013	88856	911	JOHNSTONE SUPPLY	WIREFLOT LIGHT	090161	1	7401-430-62-46	SUPPLIES-GENERAL	324.42	324.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 090161:											
09/13	09/06/2013	88857	7585		REFUND WATER DEPOSIT	10515400004	1	7110-2228-000	DEPOSITS-CUSTOMER	53.33	53.33
Total 10515400004:											
09/13	09/06/2013	88858	362	KAUFFMAN, B	CITY HALL JANITORIAL SVCS	514801	1	1000-417-10-44	CUSTODIAL	650.00	650.00
Total 514801:											
09/13	09/06/2013	88858	362	KAUFFMAN, B	P/W JANITORIAL SVCS 0813	514802	1	7620-430-10-44	CUSTODIAL	220.00	220.00
Total 514802:											
09/13	09/06/2013	88859	365	KENS APPLANCE	OVEN 490 S LASSEN #15 SERVI	056365	1	7401-430-62-43	TECHNICAL SVCS	54.95	54.95
Total 056365:											
09/13	09/06/2013	88860	7597		REFUND GAS DEPOSIT	10436350024	1	7401-2228-000	DEPOSITS-CUSTOMER	112.29	112.29
Total 10436350024:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	TOWELS	182877	1	7401-430-62-46	SUPPLIES-GENERAL	11.83	11.83
Total 182877:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	U JOINT	182912	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	22.67	22.67
Total 182912:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	CLAMP KIT	182918	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	7.73	7.73
Total 182918:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	TRANSMISSION FLUID	182988	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	14.29	14.29
Total 182988:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	BRAKE ROTORS, BEARING, GA	183088	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	352.32	352.32
Total 183088:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	OIL DRY, HYD OIL	183228	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	76.36	76.36
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	OIL DRY, HYD OIL	183228	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	21.16	21.16
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	OIL DRY, HYD OIL	183228	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	21.16	21.16
Total 183228:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	RADIATOR HOSE	183372	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	19.02	19.02
Total 183372:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	RADIATOR HOSE RETURN	183375	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.09	4.09
Total 183375:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	WATER PUMP	183388	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	44.64	44.64
Total 183388:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	ADHESIVE	183395	1	7401-430-62-46	SUPPLIES-GENERAL	5.15	5.15
Total 183395:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	HEATER HOSE FITTING	183401	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.58	6.58
Total 183401:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	GLASS BEADS	183527	1	7110-430-42-46	SUPPLIES-GENERAL	456.12	456.12
Total 183527:											
09/13	09/06/2013	88861	411	LASSEN MOTOR PARTS	REPAIR MANUAL	183674	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	28.15	28.15
Total 183674:											
09/13	09/06/2013	88862	412	LASSEN REGIONAL SOU	DUMP FEES	623835	1	2007-431-20-44	DISPOSAL	7.24	7.24

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 623835:										7.24	7.24
09/13	09/06/2013	88862	412	LASSEN REGIONAL SOLI	DUMP FEES	624515	1	2007-431-20-44	DISPOSAL	5.70	5.70
Total 624515:										5.70	5.70
09/13	09/06/2013	88863	413	LASSEN TIRE	1 TIRE AND ROTATE #86	44650	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	128.53	128.53
Total 44650:										128.53	128.53
09/13	09/06/2013	88863	413	LASSEN TIRE	1 TIRE AND ROTATE P/D	44651	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	104.92	104.92
Total 44651:										104.92	104.92
09/13	09/06/2013	88864	437	LMUD	LASSEN COLLEGE WELL #5	120270 082813	1	7110-430-42-46	ELECTRICITY	859.62	859.62
Total 120270 082813:										859.62	859.62
09/13	09/06/2013	88864	437	LMUD	SOUTH ST - PUBLIC WORKS O	14590 082813	1	7620-430-10-46	ELECTRICITY	512.86	512.86
Total 14590 082813:										512.86	512.86
09/13	09/06/2013	88864	437	LMUD	ROOSEVELT POOL	1744 082813	1	1000-452-20-46	ELECTRICITY	15.82	15.82
Total 1744 082813:										15.82	15.82
09/13	09/06/2013	88864	437	LMUD	RIVERSIDE PARK	1999 082813	1	1000-452-20-46	ELECTRICITY	28.73	28.73
Total 1999 082813:										28.73	28.73
09/13	09/06/2013	88864	437	LMUD	CADY SPRINGS	26784 082813	1	7110-430-42-46	ELECTRICITY	20.82	20.82
Total 26784 082813:										20.82	20.82
09/13	09/06/2013	88864	437	LMUD	RICHMOND RD BRIDGE	35094 082813	1	2007-431-60-46	ELECTRICITY	222.47	222.47
Total 35094 082813:										222.47	222.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/06/2013	88864	437	LMUD	720 SOUTH ST TANK	38646 082813	1	7620-430-10-46	ELECTRICITY	10.00	10.00
Total 38646 082813:											
09/13	09/06/2013	88864	437	LMUD	SPRING RIDGE BL	55754 082813	1	7110-430-42-46	ELECTRICITY	588.37	588.37
Total 55754 082813:											
09/13	09/06/2013	88864	437	LMUD	RIVERSIDE PARK LIGHT	9501 082813	1	1000-452-20-46	ELECTRICITY	184.39	184.39
Total 9501 082813:											
09/13	09/06/2013	88864	437	LMUD	GEO THERMAL PUMP #2	9503 082813	1	7301-430-52-46	ELECTRICITY	26.23	26.23
Total 9503 082813:											
09/13	09/06/2013	88864	437	LMUD	GEO THERMAL HOSPITAL LANE	9963 082813	1	7301-430-52-46	ELECTRICITY	10.00	10.00
Total 9963 082813:											
09/13	09/06/2013	88865	452	MARTIN SECURITY SVST	PUBLIC WORKS MONTHLY MO	022914	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 022914:											
09/13	09/06/2013	88865	452	MARTIN SECURITY SVST	470-895 CIRCLE DR 9/13	022925	1	7630-451-54-43	TECHNICAL SERVICES	40.00	40.00
Total 022925:											
09/13	09/06/2013	88865	452	MARTIN SECURITY SVST	60 N.LASSEN 9/13	023080	1	1000-417-10-43	TECHNICAL SVCS	43.00	43.00
Total 023080:											
09/13	09/06/2013	88866	7590	CARL MOYER CYCLE 15	090313	1	8405-430-10-48	GRANTS	18,567.07	18,567.07	
Total 090313:											
09/13	09/06/2013	88867	1293	SWEDES, AMERICAN, RIM FIRE	090313	1	1000-422-50-41	OVERTIME	8,542.67	8,542.67	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 090313:											
09/13	09/06/2013	88868	7995		REFUND GAS DEPOSIT	10214150009	1	7401-2228-000	DEPOSITS-CUSTOMER	161.38	161.38
Total 10214150009:											
09/13	09/06/2013	88869	467	METER VALVE & CONTR	GAS METER W/ RADIO	6785	1	7401-430-62-46	SUPPLIES-GENERAL	845.80	845.80
Total 6785:											
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	PW LINEN SER 08/13/13	250168792	1	7620-430-10-44	LINEN SERVICE	56.62	56.62
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	PW LINEN SER 08/13/13	250168792	2	1000-421-10-46	SUPPLIES-JANITORIAL	129.00	129.00
Total 250168792:											
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	PW LINEN ERVS 082013	250170099	2	7620-430-10-46	SUPPLIES-GENERAL	244.68	244.68
Total 250170099:											
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	WATER LINEN SER 082713	250171419	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250171419:											
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	STREET LINEN SER 082713	250171420	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250171420:											
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	PW LINEN ERVS 082713	250171416	1	7620-430-10-44	LINEN SERVICE	55.86	55.86
Total 250171416:											
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	PW LINEN SER 09/03/13	250172739	1	7620-430-10-44	LINEN SERVICE	57.00	57.00
Total 250172739:											
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	GAS LINEN SER 090313	250172741	1	7401-430-62-44	LINEN SERVICES	68.93	68.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 250172741:											
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	WATER LINEN SER 090313	250172742	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250172742:											
09/13	09/06/2013	88870	481	MISSION LINEN & UNIFO	STREET LINEN SER 090313	250172743	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250172743:											
09/13	09/06/2013	88871	1003	SWEDES, AMERICAN, RIM FIRE	090313		1	1000-422-50-43	VOLUNTEERS-OUT OF AREA FI	4,344.49	4,344.49
Total 090313:											
09/13	09/06/2013	88871	1003	FOOD-GOING SWEDES TO AM	90313		1	1000-422-50-41	OVERTIME	34.34	34.34
09/13	09/06/2013	88871	1003	FOOD-GOING SWEDES TO AM	90313		2	1000-422-50-41	OVERTIME	5.79	5.79
09/13	09/06/2013	88871	1003	FOOD-RETURNING FROM AME	90313		3	1000-422-50-41	OVERTIME	12.49	12.49
Total 90313:											
09/13	09/06/2013	88872	531	OIL CHANGER	OIL CHANGE #57	4536	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	41.91	41.91
Total 4536:											
09/13	09/06/2013	88873	7586	REFUND GAS DEPOSIT	10306805806		1	7401-2228-000	DEPOSITS-CUSTOMER	64.73	64.73
Total 10306805806:											
09/13	09/06/2013	88874	7599	REFUND GAS DEPOSIT	10520230006		1	7401-2228-000	DEPOSITS-CUSTOMER	143.90	143.90
Total 10520230006:											
09/13	09/06/2013	88875	546	PAYLESS BUILDING SUP	ROOF CEMENT	2452634	1	7110-430-42-46	SUPPLIES-GENERAL	72.34	72.34
Total 2452634:											
09/13	09/06/2013	88875	546	PAYLESS BUILDING SUP	VINYL SINKERS, WOOD, PLYW	2452694	1	2007-431-20-46	SUPPLIES-GENERAL	54.17	54.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2452694:											
09/13	09/06/2013	88876	1414	REGAL AVIATION INSUR	SUSANVILLE AIR FAIR 2013	TR002849	1	7630-411-40-45	INS.AIRPORT AIR SHOW	436.00	436.00
Total TR002849:											
09/13	09/06/2013	88877	7593		REFUND GAS DEPOSIT	10417650011	1	7401-2228-000	DEPOSITS-CUSTOMER	94.07	94.07
Total 10417650011:											
09/13	09/06/2013	88878	1361	SAFARILAND, LLC	PURCHASE OF BALLISTIC VES	113107168	1	1000-421-10-47	EQUIPMENT - SAFETY	546.98	546.98
09/13	09/06/2013	88878	1361	SAFARILAND, LLC	BALLISTIC VEST	113107168	2	1000-421-10-47	EQUIPMENT - SAFETY	1.28	1.28
Total 113107168:											
09/13	09/06/2013	88879	7592		REFUND GAS DEPOSIT	10324100407	1	7401-2228-000	DEPOSITS-CUSTOMER	188.28	188.28
Total 10324100407:											
09/13	09/06/2013	88880	7588		CANCELED TURNED ON	082713	1	7110-430-42-37	WATER-CONNECTION FEE	10.00	10.00
Total 082713:											
09/13	09/06/2013	88881	7462		REFUND GAS DEPOSIT	10527150006	1	7401-2228-000	DEPOSITS-CUSTOMER	149.52	149.52
Total 10527150006:											
09/13	09/06/2013	88882	1076	SIERRA COFFEE AND BE	PWW WATER SERVICE 8/28/13	41152	1	7620-430-10-46	SUPPLIES-GENERAL	14.50	14.50
Total 41152:											
09/13	09/06/2013	88883	7049		REFUND WATER DEPOSIT	10429150005	1	7110-2228-000	DEPOSITS-CUSTOMER	72.64	72.64
Total 10429150005:											
09/13	09/06/2013	88884	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1498	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1498:											
09/13	09/06/2013	88885	707	THOLL FENCE INC	GATE REPAIR	10270	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	781.23	781.23
Total 10270:											
09/13	09/06/2013	88886	759		CARL MOYER CYCLE 15	090313	1	8405-430-10-48	GRANTS	35,000.00	35,000.00
Total 090313:											
09/13	09/06/2013	88887	722	TUMA-LUM LUMBER CO	DOUG FIR	1308227723	1	3019-431-20-44	CONSTRUCTION SERVICE	13.31	13.31
Total 1308227723:											
09/13	09/06/2013	88888	742	UPS STORE, THE	POSTAGE GAS DEPT	8746	1	7401-430-62-46	POSTAGE	20.83	20.83
Total 8746:											
09/13	09/06/2013	88889	758	WALMART COMMUNITY	AJAX, TILEX, KLEENEX	00032	1	1000-422-10-46	SUPPLIES-JANITORIAL	31.92	31.92
Total 00032:											
09/13	09/06/2013	88889	758	WALMART COMMUNITY	PAINT ROLLER	01766	1	2007-431-20-46	SUPPLIES-GENERAL	13.70	13.70
Total 01766:											
09/13	09/06/2013	88889	758	WALMART COMMUNITY	SMALL REFRIGERATOR	02209	1	7110-430-42-47	MACHINERY AND EQUIPMENT	134.38	134.38
Total 02209:											
09/13	09/06/2013	88889	758	WALMART COMMUNITY	BATTERIES, PUSH PINS, CLIPS,	04007	1	7620-430-10-46	SUPPLIES-GENERAL	204.16	204.16
Total 04007:											
09/13	09/06/2013	88889	758	WALMART COMMUNITY	BINDER	04244	1	1000-422-10-46	SUPPLIES-GENERAL	7.65	7.65
Total 04244:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/06/2013	88889	758	WALMART COMMUNITY	COOLER, TIDE, CLOROX, STOR	04448	1	1000-422-10-46	SUPPLIES-JANITORIAL	23.08	23.08
09/13	09/06/2013	88889	758	WALMART COMMUNITY	COOLER, TIDE, CLOROX, STOR	04448	2	1000-422-10-46	SUPPLIES-GENERAL	61.02	61.02
Total 04448:											
09/13	09/06/2013	88889	758	WALMART COMMUNITY	CLEANING SUPPLIES	06130	1	1000-422-10-46	SUPPLIES-JANITORIAL	42.49	42.49
Total 06130:											
09/13	09/06/2013	88889	758	WALMART COMMUNITY	DRY ERASE PENS	08299	1	7620-430-10-46	SUPPLIES-GENERAL	2.69	2.69
Total 08299:											
09/13	09/06/2013	88890	7601		REFUND WATER DEPOSIT	10304250012	1	7110-2228-000	DEPOSITS-CUSTOMER	2.07	2.07
Total 10304250012:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	NIPPLES	65594758	1	7401-430-62-46	SUPPLIES-GENERAL	182.97	182.97
Total 65594758:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	METER VALVES	65598208	1	7110-430-42-46	SUPPLIES-GENERAL	634.24	634.24
Total 65598208:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	NIPPLES	65606083	1	7401-430-62-46	SUPPLIES-GENERAL	320.02	320.02
Total 65606083:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	WATER METER BOXES	65626408	1	7110-430-42-46	SUPPLIES-GENERAL	62.72	62.72
Total 65626408:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	BUSHINGS, PIPE STRAPS, ADA	65627479	1	7401-430-62-46	SUPPLIES-GENERAL	405.26	405.26
Total 65627479:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	BUSHINGS, TUBING	65627792	1	7401-430-62-46	SUPPLIES-GENERAL	53.17	53.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65627792:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	SEALANTS, TEFLON TAPE	65628057	1	7401-430-62-46	SUPPLIES-GENERAL	225.28	225.28
Total 65628057:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	GAUGES	65628217	1	7401-430-62-46	SUPPLIES-GENERAL	132.96	132.96
Total 65628217:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	METER ADAPTERS	65630240	1	7110-430-42-46	SUPPLIES-GENERAL	66.87	66.87
Total 65630240:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	ELLS, TEES	65630255	1	7401-430-62-46	SUPPLIES-GENERAL	135.45	135.45
Total 65630255:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	FLEX LINES WITH VALVES	65630672	1	7401-430-62-46	SUPPLIES-GENERAL	1,222.44	1,222.44
Total 65630672:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	TEFLON TAPE, NIPPLES	65631686	1	7401-430-62-46	SUPPLIES-GENERAL	71.81	71.81
Total 65631686:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	METER GASKETS	65632247	1	7114-430-48-46	SUPPLIES-GENERAL	116.10	116.10
Total 65632247:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	READING LID	65633161	1	7110-430-42-46	SUPPLIES-GENERAL	70.61	70.61
Total 65633161:											
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	NIPPLES, ELLS, TEES	65634927	1	7401-430-62-46	SUPPLIES-GENERAL	72.97	72.97
Total 65634927:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	FLANGED ADAPTERS	65636039	1	7401-430-62-46	SUPPLIES-GENERAL	45.88	45.88
										45.88	45.88
										Total 65636039:	
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	TUBING	65636910	1	7401-430-62-46	SUPPLIES-GENERAL	110.19	110.19
										110.19	110.19
										Total 65636910:	
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	NIPPLES	65638104	1	7401-430-62-46	SUPPLIES-GENERAL	56.52	56.52
										56.52	56.52
										Total 65638104:	
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	ELLS, BUSHINGS, REDUCERS,	65641336	1	7401-430-62-46	SUPPLIES-GENERAL	2,547.38	2,547.38
										2,547.38	2,547.38
										Total 65641336:	
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	ELLS	65641403	1	7401-430-62-46	SUPPLIES-GENERAL	28.14	28.14
										28.14	28.14
										Total 65641403:	
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	BUSHINGS, PIPE STRAPS, HEA	65642147	1	7401-430-62-46	SUPPLIES-GENERAL	44.14	44.14
										44.14	44.14
										Total 65642147:	
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	READING LID	65642927	1	7110-430-42-46	SUPPLIES-GENERAL	59.01	59.01
										59.01	59.01
										Total 65642927:	
09/13	09/06/2013	88891	770	WESTERN NEVADA SUP	RETURN OF ELLS	CM65606083	1	7401-430-62-46	SUPPLIES-GENERAL	216.05-	216.05-
										216.05-	216.05-
										Total CM65606083:	
09/13	09/06/2013	88892	7587		REFUND GAS DEPOSIT	1052745008	1	7401-2228-000	DEPOSITS-CUSTOMER	34.20	34.20
										34.20	34.20
										Total 1052745008:	
										34.20	34.20
										Grand Totals:	
										293,627.06	293,627.06

Report Criteria:

Report type: GL detail

Check Voiced = False

Report Criteria:

- Computed checks included
- Termination checks included
- Transmittal checks included

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Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
09/13/2013	PC	09/09/2013	88893		2203000	9999-1011-0	2,035.78-
Grand Totals:			1				2,035.78-

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Report Criteria:

Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
09/13	09/10/2013	88894	728	U S POSTMASTER	WATER BILLING POSTAGE	091013	1	7110-430-42-46	POSTAGE	345.10	345.10	
09/13	09/10/2013	88894	728	U S POSTMASTER	GAS BILLING POSTAGE	091013	2	7401-430-62-46	POSTAGE	177.78	177.78	
Total 091013:											522.88	522.88
Grand Totals:											522.88	522.88

Report Criteria:

Report type: GL detail  
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88895	31	ALPINE FIRE SERVICES	FIRE EXTINGUISHER SERVICE	07-302	1	1000-417-10-43	TECHNICAL SVCS	80.62	80.62
Total 07-302:											
09/13	09/12/2013	88895	31	ALPINE FIRE SERVICES	FIRE EXTINGUISHER SER. PW	08-201	1	7620-430-10-43	TECHNICAL SVCS	115.00	115.00
09/13	09/12/2013	88895	31	ALPINE FIRE SERVICES	FIRE EXTINGUISHER SER. PW	08-201	2	8404-430-10-43	TECHNICAL SERVICES	49.75	49.75
09/13	09/12/2013	88895	31	ALPINE FIRE SERVICES	FIRE EXTINGUISHER SER. PW	08-201	3	7110-430-42-43	TECHNICAL SVCS	342.95	342.95
09/13	09/12/2013	88895	31	ALPINE FIRE SERVICES	FIRE EXTINGUISHER SER. PW	08-201	4	7401-430-62-43	TECHNICAL SVCS	342.95	342.95
09/13	09/12/2013	88895	31	ALPINE FIRE SERVICES	FIRE EXTINGUISHER SER. PW	08-201	5	2007-431-20-43	TECHNICAL SVCS	342.96	342.96
Total 08-201:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	TR EX BLUE LAKE	8/7 0057 082513	1	1000-421-10-45	TRAINING	184.45	184.45
Total 0057 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	COURSE FEE	0364 082513	1	7620-430-10-45	TRAVEL	50.00	50.00
Total 0364 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	GOLF COURSE RESTURANT	2565 082513	1	7530-451-54-46	SUPPLIES GENERAL	1,058.53	1,058.53
Total 2565 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	MONTHLY REPORTING FEES	3996 082513	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	15.00	15.00
Total 3996 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	GOLF BALLS, HOSE, AEROSAL	4028 082513	1	7530-451-55-46	SUPPLIES - GENERAL	235.24	235.24
Total 4028 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	WHEEL ASSEMBLY	4036 082513	1	7530-451-52-47	MACHINERY AND EQUIPMENT	258.65	258.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4036 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	FUEL	4150 082513	1	1000-422-50-41	OVERTIME	258.65	258.65
Total 4150 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	STAPLE, UTILITY BOX	4226 082513	1	1000-421-10-46	SUPPLIES-GENERAL	15.93	15.93
09/13	09/12/2013	88896	884	BANK OF AMERICA	CLEANING SUPPLIES, KEY CUT	4226 082513	2	1000-421-10-46	SUPPLIES-JANITORIAL	59.05	59.05
Total 4226 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	CORD	4267 082513	1	1000-421-10-44	FIREARM - REPAIR & MAINTEN	7.51	7.51
Total 4267 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	TREX	4317 082513	1	1000-421-10-45	TRAINING	731.70	731.70
Total 4317 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	TR SAC	4728 082513	1	1000-424-20-45	TRAVEL	700.00	700.00
Total 4728 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	WEB BUILDER	5203 082513	1	8404-430-10-48	DUES AND MEMBERSHIPS	58.90	58.90
Total 5203 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	CONVERTOR, COUNTER WEIG	5442 082513	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	656.17	656.17
09/13	09/12/2013	88896	884	BANK OF AMERICA	LENS COVERS SAND BLASTER	5442 082513	2	7110-430-42-46	SUPPLIES-GENERAL	111.88	111.88
Total 5442 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	FACILITY REPAIR	6587 082513	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	64.85	64.85
09/13	09/12/2013	88896	884	BANK OF AMERICA	PARTS CHLORINATOR	6587 082513	2	7110-430-42-44	REPAIR AND MAINTENANCE-MI	1,081.98	1,081.98
09/13	09/12/2013	88896	884	BANK OF AMERICA	POWER SUPPLY FOR SCADA	6587 082513	3	7110-430-42-46	SUPPLIES-GENERAL	245.00	245.00
Total 6587 082513:											
										1,391.83	1,391.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88896	884	BANK OF AMERICA	ANNUAL CPCA MEMBERSHIP 1	6933 082513	1	1000-421-10-48	DUES AND MEMBERSHIPS	300.00	300.00
Total 6933 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	METER GASKETS	7575 082513	1	7401-430-62-46	SUPPLIES-GENERAL	312.80	312.80
Total 7575 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	BROCHURES	7979 082513	1	1000-422-10-46	BOOKS AND PERIODICALS	120.88	120.88
09/13	09/12/2013	88896	884	BANK OF AMERICA	POSTAGE	7979 082513	2	1000-425-20-46	POSTAGE	101.94	101.94
09/13	09/12/2013	88896	884	BANK OF AMERICA	FIRE TRAINING	7979 082513	3	1000-422-10-44	MISC - REPAIR & MAINTENANC	6.44	6.44
09/13	09/12/2013	88896	884	BANK OF AMERICA	FAUCET FUEL PUMP	7979 082513	4	1000-422-10-44	MISC - REPAIR & MAINTENANC	394.99	394.99
09/13	09/12/2013	88896	884	BANK OF AMERICA	FUEL	7979 082513	5	1000-422-10-46	GASOLINE	1,070.14	1,070.14
Total 7979 082513:											
09/13	09/12/2013	88896	884	BANK OF AMERICA	CASH RECEIPT	9363 082513	1	7620-430-10-46	SUPPLIES-GENERAL	161.14	161.14
09/13	09/12/2013	88896	884	BANK OF AMERICA	LABELS	9363 082513	2	7620-430-10-46	SUPPLIES-GENERAL	36.81	36.81
09/13	09/12/2013	88896	884	BANK OF AMERICA	WEB BUILDER	9363 082513	3	7620-430-10-48	DUES AND MEMBERSHIPS	21.90	21.90
09/13	09/12/2013	88896	884	BANK OF AMERICA	PUMP & MOTOR FOR LIFT	9363 082513	4	7620-430-10-44	REPAIR AND MAINTENANCE-F	629.21	629.21
Total 9363 082513:											
09/13	09/12/2013	88897	68	BECKWITH MD, DAVID R	DMV PHY	A 1 090913	1	1000-416-10-43	PROFESSIONAL SVCS	90.00	90.00
Total 090913:											
09/13	09/12/2013	88898	7606		REFUND WATER DEPOSIT	10408700007	1	7110-2228-000	DEPOSITS-CUSTOMER	20.17	20.17
Total 10408700007:											
09/13	09/12/2013	88898	7606		REFUND GAS DEPOSIT	10408700208	1	7401-2228-000	DEPOSITS-CUSTOMER	178.76	178.76
Total 10408700208:											
09/13	09/12/2013	88899	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110NORTH 090113	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total 110NORTH 090113:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88899	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRCLE 090113	1	7530-451-52-44	DISPOSAL	185.03	185.03
Total 470895CIRCLE 090113:											
09/13	09/12/2013	88899	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 090113	1	1000-417-10-44	DISPOSAL	153.73	153.73
Total SVL2 090113:											
09/13	09/12/2013	88899	1307	C&S WASTE SOLUTIONS	95 N WETHERLOW	SVL5 090113	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total SVL5 090113:											
09/13	09/12/2013	88899	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 090113	1	1000-421-10-44	DISPOSAL	92.52	92.52
Total SVL7 090113:											
09/13	09/12/2013	88900	115	CASELLE INC.	SOFTWARE SUPPORT 10/13	51895	1	1000-417-10-43	TECHNICAL SVCS	1,258.00	1,258.00
Total 51895:											
09/13	09/12/2013	88901	118	CBC INNOVIS INC	MEMBERSHIP DUES	3245003566	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 3245003566:											
09/13	09/12/2013	88902	1351	CEB	LAW HANDBOOK 2013	981884	1	1000-412-10-46	BOOKS AND PERIODICALS	315.00	315.00
09/13	09/12/2013	88902	1351	CEB	LAW HANDBOOK 2013	981884	2	1000-411-40-46	BOOKS AND PERIODICALS	370.50	370.50
Total 981884:											
09/13	09/12/2013	88903	7603	COMMUNITY PRESERVA	RETURN CURB DEP. 555 BROO	090513	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	23,849.00	23,849.00
Total 090513:											
09/13	09/12/2013	88903	7603	COMMUNITY PRESERVA	RETURN CURB DEP. 320 LIMO	9513	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	4,926.00	4,926.00
Total 9513:											
09/13	09/12/2013	88904	151	COPWARE INC.	LEGAL SOURCEBOOK SITE LIC	82063	1	1000-421-10-46	BOOKS AND PERIODICALS	400.00	400.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 82063:											
09/13	09/12/2013	88905	166	D & L DISTRIBUTING INC	SODAWATER FOR GOLF COU	444049	1	7530-451-54-46	SUPPLIES GENERAL	400.00	400.00
Total 444049:											
09/13	09/12/2013	88906	178		TR EX SAC 09/18/13 MEALS & M	091213	1	1000-411-10-45	TRAVEL	406.75	406.75
Total 091213:											
09/13	09/12/2013	88907	219	ED STAUB & SONS PETR	164.4 GAL PROPANE GOLF CO	0097874	1	7530-451-54-46	PROPANE	337.55	337.55
Total 0097874:											
09/13	09/12/2013	88908	230	ENTENMANN - ROVIN CO	HOME BADGES	0092596	1	1000-421-10-43	PROFESSIONAL SVCS	189.59	189.59
Total 0092596:											
09/13	09/12/2013	88909	1308	EVAN B SUNDBY PHD	PRE EMPLOY PSYCH	090913	1	1000-416-10-43	PROFESSIONAL SVCS	250.00	250.00
Total 090913:											
09/13	09/12/2013	88910	238	FASTENAL COMPANY	BOLTS, NUTS, WASHERS	54522	1	7110-430-42-46	SUPPLIES-GENERAL	197.54	197.54
Total 54522:											
09/13	09/12/2013	88911	241	FEATHER PUBLISHING C	BUSINESS CARDS	00931299	1	1000-421-10-45	PRINTING AND BINDING	382.97	382.97
Total 00931299:											
09/13	09/12/2013	88911	241	FEATHER PUBLISHING C	GOLF COURSE AD 081413	00933542	1	1000-416-10-45	ADVERTISING	27.00	27.00
Total 00933542:											
09/13	09/12/2013	88911	241	FEATHER PUBLISHING C	FIRE CAPTAIN AD 082113	00935109	1	1000-416-10-45	ADVERTISING	39.00	39.00
Total 00935109:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88911	241	FEATHER PUBLISHING C	FIRE CAPTAIN AD 082813	00936565	1	1000-416-10-45	ADVERTISING	39.00	39.00
Total 00936565:											
09/13	09/12/2013	88912	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	375615A	1	7110-430-42-43	TECHNICAL SVCS	89.00	89.00
Total 375615A:											
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 DSL SERVICE	1000 090513	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 ADMIN FAX	1000 090513	2	1000-413-20-45	COMMUNICATIONS	.08	.08
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK FAX	1000 090513	3	1000-411-40-45	COMMUNICATIONS	.07	.07
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 ADMIN	1000 090513	4	1000-413-20-45	COMMUNICATIONS	16.71	16.71
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK	1000 090513	5	1000-411-40-45	COMMUNICATIONS	11.16	11.16
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 FINANCE	1000 090513	6	1000-415-10-45	COMMUNICATIONS	11.16	11.16
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 COMM DEVELOPMEN	1000 090513	7	1000-419-10-45	COMMUNICATIONS	11.16	11.16
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 CITY HALL	1000 090513	8	1000-417-10-45	COMMUNICATIONS	115.43	115.43
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 GAS - DEBIT MACHIN	1000 090513	9	7110-430-42-45	COMMUNICATIONS	24.15	24.15
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1000 WATER - DEBIT MACH	1000 090513	10	7110-430-42-45	COMMUNICATIONS	24.15	24.15
Total 1000 090513:											
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1033 PARKS	1033 090513	1	1000-452-20-45	COMMUNICATIONS	154.19	154.19
Total 1033 090513:											
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1041 PW ADMIN	1041 090513	1	7620-430-10-45	COMMUNICATIONS	278.17	278.17
Total 1041 090513:											
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-1051 PW STREETS	1051 090513	1	7620-430-10-45	COMMUNICATIONS	32.78	32.78
Total 1051 090513:											
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-2520 GOLF COURSE	2520 090113	1	7530-451-52-45	COMMUNICATIONS	323.57	323.57
Total 2520 090113:											
09/13	09/12/2013	88913	265	FRONTIER - IRREGULAR	257-2960 HVAC/ELEVATOR LIN	2960 090513	1	1000-417-10-45	COMMUNICATIONS	30.32	30.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2960 090513:											
09/13	09/12/2013	88914	1230	GENESIS LAMP CORP	BULBS FOR VASI SYS	47588	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	242.87	242.87
Total 47588:											
09/13	09/12/2013	88915	946	GEORGE T. HALL CO. IN	RADIOS FOR SOLOR POWER U	S1179506002	1	7401-430-62-47	MACHINERY & EQUIPMENT	2,886.64	2,886.64
Total S1179506002:											
09/13	09/12/2013	88916	7610		REFUND G/C CLUBHOUSE DEP	090913	1	7530-451-50-36	RENTS & ROYALTIES	100.00	100.00
Total 090913:											
09/13	09/12/2013	88917	1148	GREATAMERICA FINANC	COPIER LEASE 7/13 - 6/14	14161740	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	681.82	681.82
Total 14161740:											
09/13	09/12/2013	88918	7605		REFUND WATER DEPOSIT	10315600007	1	7110-2228-000	DEPOSITS-CUSTOMER	53.45	53.45
Total 10315600007:											
09/13	09/12/2013	88919	6661		TR EX SAC 9/18/13 MEALS & MI	091213	1	1000-413-20-45	TRAVEL	406.75	406.75
Total 091213:											
09/13	09/12/2013	88920	1362	IRON MOUNTAIN INFO. M	SHREDDING P/D	HPJ8288	1	1000-421-10-44	DISPOSAL	54.21	54.21
Total HPJ8288:											
09/13	09/12/2013	88921	237	JOHN DEERE FINANCIAL	MOWER REEL	P03927	1	7530-451-52-46	SUPPLIES-GENERAL	370.15	370.15
Total P03927:											
09/13	09/12/2013	88922	7604		RETURN DRIVE DEP. 505&510	091013	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	1,496.00	1,496.00
Total 091013:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88923	7602		REFUND GS DEPOSIT	10213550002	1	7401-2228-000	DEPOSITS-CUSTOMER	99.20	99.20
Total 10213550002:											
09/13	09/12/2013	88924	1074	LASSEN AUTO BODY	BEDLINER #370	5033	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	400.00	400.00
Total 5033:											
09/13	09/12/2013	88925	411	LASSEN MOTOR PARTS	BATTERY	183353	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	82.01	82.01
Total 183353:											
09/13	09/12/2013	88925	411	LASSEN MOTOR PARTS	ANTIFREEZE	183423	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	57.99	57.99
Total 183423:											
09/13	09/12/2013	88925	411	LASSEN MOTOR PARTS	AIR FILTER	183772	1	1000-417-10-44	FACILITY - REPAIR & MAINTEN	11.92	11.92
Total 183772:											
09/13	09/12/2013	88926	412	LASSEN REGIONAL SOLI	DUMP FEES	623698	1	2007-431-20-44	DISPOSAL	13.12	13.12
Total 623698:											
09/13	09/12/2013	88926	412	LASSEN REGIONAL SOLI	DUMP FEES	623733	1	2007-431-20-44	DISPOSAL	86.18	86.18
Total 623733:											
09/13	09/12/2013	88926	412	LASSEN REGIONAL SOLI	DUMP FEES	623748	1	2007-431-20-44	DISPOSAL	86.18	86.18
Total 623748:											
09/13	09/12/2013	88927	413	LASSEN TIRE	1 TIRE AND ROTATE P/D	44599	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	128.53	128.53
Total 44599:											
09/13	09/12/2013	88928	413	SUSANVILLE TOWING	#81 ALTERNATOR	48803	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	800.18	800.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 48803:											
09/13	09/12/2013	88928	413	SUSANVILLE TOWING	OIL & FILTER#80 BRAKES	48814	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	45.76	45.76
Total 48814:											
09/13	09/12/2013	88928	413	SUSANVILLE TOWING	#84 COOLANT, THERMO HOUSI	48818	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	74.57	74.57
Total 48818:											
09/13	09/12/2013	88928	413	SUSANVILLE TOWING	OIL CHANGE CHIEFS	48849	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	40.82	40.82
Total 48849:											
09/13	09/12/2013	88928	413	SUSANVILLE TOWING	OIL CHANGE/FILTER #89	48882	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	43.65	43.65
Total 48882:											
09/13	09/12/2013	88929	1321	LAW OFFICES OF GREG	PRO SERVICE	11522	1	8404-430-10-43	PROFESSIONAL SERVICES	30.00	30.00
Total 11522:											
09/13	09/12/2013	88930	437	LMUD	66 N LASSEN STREET	2466 090613	1	1000-452-20-46	ELECTRICITY	572.18	572.18
Total 2466 090613:											
09/13	09/12/2013	88930	437	LMUD	N WEATHERLOW ST TENNIS S	24661 090613	1	1000-452-20-46	ELECTRICITY	10.00	10.00
Total 24661 090613:											
09/13	09/12/2013	88930	437	LMUD	65 N WEATHERLOW ST PARK	2866 090613	1	1000-452-20-46	ELECTRICITY	77.79	77.79
Total 2866 090613:											
09/13	09/12/2013	88930	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 090613	1	1000-451-80-46	ELECTRICITY	19.26	19.26
Total 2866 090613:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88930	437	LMUD	65 N WEATHERLOW ST COMM	2867 090613	1	1000-452-20-46	ELECTRICITY	45.99	45.99
Total 2867 090613:											
09/13	09/12/2013	88930	437	LMUD	N WEATHERLOW ST TENNIS C	2870 090613	1	1000-452-20-46	ELECTRICITY	36.79	36.79
Total 2870 090613:											
09/13	09/12/2013	88930	437	LMUD	NORTH ST BASEBALL PARK M	2873 090613	1	1000-452-20-46	ELECTRICITY	17.58	17.58
Total 2873 090613:											
09/13	09/12/2013	88930	437	LMUD	115 N WEATHERLOW ST	43866 090613	1	1000-451-80-46	ELECTRICITY	108.63	108.63
Total 43866 090613:											
09/13	09/12/2013	88930	437	LMUD	600 NEVADA ST	54585 090613	1	2022-463-30-46	ELECTRICITY	10.00	10.00
Total 54585 090613:											
09/13	09/12/2013	88930	437	LMUD	NORTH ST BASEBALL PARK M	9283 090613	1	1000-452-20-46	ELECTRICITY	226.46	226.46
Total 9283 090613:											
09/13	09/12/2013	88930	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 090613	1	1000-466-30-46	ELECTRICITY	10.00	10.00
Total 94811 090613:											
09/13	09/12/2013	88931	1293		TR EX SAC 9/18/13 MEALS & MI	091213	1	1000-411-10-45	TRAVEL	406.75	406.75
Total 091213:											
09/13	09/12/2013	88932	471	MEYERS NAVE	ATTORNEY SERVICES 08-13-13	2013070469	1	1000-412-10-43	PROFESSIONAL SVCS	5,407.29	5,407.29
Total 2013070469:											
09/13	09/12/2013	88933	481	MISSION LINEN & UNIFO	GAS LINEN SER 082713	250171418	1	7401-430-62-44	LINEN SERVICES	68.93	68.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 250171418:											
09/13	09/12/2013	88933	481	MISSION LINEN & UNIFO	PARKS LILNEN SER 090313	250172744	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250172744:											
09/13	09/12/2013	88934	488	MORNING GLORY	GOLF COURSE RESTURANT F	331084A	1	7530-451-54-46	SUPPLIES GENERAL	779.30	779.30
Total 331084A:											
09/13	09/12/2013	88935	510	NATIONAL METER & AUT	24 WATER METERS AND RADI	S1047813001	1	7114-430-48-46	SUPPLIES GENERAL	7,832.09	7,832.09
Total S1047813001:											
09/13	09/12/2013	88936	931		TRE EX SAC 09/22/13	091213	1	7620-430-10-45	TRAVEL	7,832.09	7,832.09
Total 091213:											
09/13	09/12/2013	88937	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 8/	520609	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	99.45	99.45
09/13	09/12/2013	88937	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE 8/	520609	2	7401-430-62-48	TAXES, FEES, PERMITS & CHA	99.46	99.46
Total 520609:											
09/13	09/12/2013	88938	546	PAYLESS BUILDING SUP	CONCRETE	2452297	1	2007-431-20-46	SUPPLIES-GENERAL	198.91	198.91
Total 2452297:											
09/13	09/12/2013	88939	563	POULSEN WELDING SHO	METAL	5273	1	7401-430-62-46	SUPPLIES-GENERAL	1,195.56	1,195.56
09/13	09/12/2013	88939	563	POULSEN WELDING SHO	METAL	5273	2	7110-430-42-46	SUPPLIES-GENERAL	82.94	82.94
09/13	09/12/2013	88939	563	POULSEN WELDING SHO	METAL	5273	3	2007-431-20-46	SUPPLIES-GENERAL	82.94	82.94
Total 5273:											
09/13	09/12/2013	88940	1200	RADAR SHOP INC, THE	RECERT. RADAR UNITS	09748	1	1000-421-10-44	RADAR - REPAIR & MAINTENAN	419.00	419.00
Total 09748:											
09/13	09/12/2013	88941	582	RAY MORGAN CO INC	FIRE COPIER 8/13	476657	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	194.14-	194.14-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 476657:											
09/13	09/12/2013	88941	582	RAY MORGAN CO INC	DOWNSTAIRS COPIER-10/13	488876	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	194.14-	194.14-
09/13	09/12/2013	88941	582	RAY MORGAN CO INC	UPSTAIRS COPIER-10/13	488876	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	134.41	134.41
09/13	09/12/2013	88941	582	RAY MORGAN CO INC	P/D COPIER10/13	488876	3	1000-421-10-44	RENT & LEASES EQUIP & VEHI	181.81	181.81
Total 488876:											
09/13	09/12/2013	88941	582	RAY MORGAN CO INC	PY OFF FOLDING MACHINE	489119	1	7401-430-62-44	RENT & LEASES EQUIP & VEHI	395.33	395.33
09/13	09/12/2013	88941	582	RAY MORGAN CO INC	PY OFF FOLDING MACHINE	489119	2	7110-430-42-44	RENT & LEASES EQUIP & VEHI	252.05	252.05
Total 489119:											
09/13	09/12/2013	88942	7607		REFUND WATER DEPOSIT	082813	1	7110-2228-000	DEPOSITS-CUSTOMER	75.00	75.00
09/13	09/12/2013	88942	7607		REFUND CONNECTION CHARG	082813	2	7110-430-42-37	WATER-CONNECTION FEE	10.00	10.00
Total 082813:											
09/13	09/12/2013	88943	6869		REFUND GAS DEPOSIT	10509650315	1	7401-2228-000	DEPOSITS-CUSTOMER	85.00	85.00
Total 10509650315:											
09/13	09/12/2013	88944	7608		REFUND GAS DEPOSIT	10525600119	1	7401-2228-000	DEPOSITS-CUSTOMER	129.17	129.17
Total 10525600119:											
09/13	09/12/2013	88945	1076	SIERRA COFFEE AND BE	CITY HALL SERVICE 091113	41183	1	1000-417-10-46	SUPPLIES-GENERAL	190.90	190.90
Total 41183:											
09/13	09/12/2013	88946	1270	SILVER STATE BARRICA	ENTRANCE ONLY SIGN	70033	1	2007-431-20-46	SUPPLIES-GENERAL	34.65	34.65
Total 70033:											
09/13	09/12/2013	88947	1101	SOLARCRAFT INC	CONTROL UNIT FOR SCADA	246767	1	7401-430-62-47	MACHINERY & EQUIPMENT	32.08	32.08
Total 246767:											
										1,260.62	1,260.62
										1,260.62	1,260.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	606 NEVADA	1274 090313	1	1000-417-10-44	SEWER	39.00	39.00
Total 1274 090313:											
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	66 N LASSEN	1276 090313	1	1000-417-10-44	SEWER	85.60	85.60
Total 1276 090313:											
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	600 NEVADA ST	1284 090313	1	1000-417-10-44	SEWER	90.90	90.90
Total 1284 090313:											
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 090313	1	1000-451-80-44	SEWER	42.80	42.80
Total 1448 090313:											
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 090313	1	1000-452-20-44	SEWER	85.60	85.60
Total 1449 090313:											
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	1801 MAIN	2121 090313	1	1000-421-10-44	SEWER	42.80	42.80
Total 2121 090313:											
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	720 SOUTH ST	3203 090313	1	7620-430-10-44	SEWER	42.80	42.80
Total 3203 090313:											
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 090313	1	1000-452-20-44	SEWER	42.80	42.80
Total 3667 090313:											
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 090313	1	1000-452-20-44	SEWER	42.80	42.80
Total 3668 090313:											
09/13	09/12/2013	88948	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 090313	1	1000-452-20-44	SEWER	42.80	42.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3669 090313:											
09/13	09/12/2013	88949	1407	SUSANVILLE WEED ABA	WEED ABATEMENT 1275 NORT	1214	1	1000-425-20-43	TECHNICAL SVCS	42.80	42.80
Total 1214:											
09/13	09/12/2013	88950	7609		REFUND GAS DEPOSIT	10120651422	1	7401-2228-000	DEPOSITS-CUSTOMER	135.00	135.00
Total 10120651422:											
09/13	09/12/2013	88951	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL (UPSTAIR	236178596	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	296.33	296.33
09/13	09/12/2013	88951	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL (DOWNST	236178596	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.91	400.91
09/13	09/12/2013	88951	530	U.S. BANK EQUIPMENT F	COPIER - POLICE	236178596	3	1000-421-10-44	RENT & LEASES EQUIP & VEHI	174.32	174.32
Total 236178596:											
09/13	09/12/2013	88952	758	WALMART COMMUNITY	PAPER TOWELS	06000	1	1000-422-10-46	SUPPLIES-JANITORIAL	15.97	15.97
Total 06000:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	PORTABLE GENERATOR REPAI	11916	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	20.00	20.00
Total 11916:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	WIRE	15621804	1	7114-430-49-45	CONSTRUCTION SERVICES	20.00	20.00
Total 15621804:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	PIPE TRACER WIRE	15622652	1	7114-430-49-45	CONSTRUCTION SERVICES	75.41	75.41
Total 15622652:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	STRAPS, REPAIR BAND, WIRE	15623518	1	7114-430-49-45	CONSTRUCTION SERVICES	177.75	177.75
Total 15623518:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	PIPE, STRAPS, ADAPTERS	65593525	1	7114-430-49-45	CONSTRUCTION SERVICES	2,138.77	2,138.77
Total 65593525:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	PIPE, STRAPS, ADAPTERS	65593525	1	7114-430-49-45	CONSTRUCTION SERVICES	2,524.58	2,524.58

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65593525:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	WATER METER SET KITS	655935251	1	7114-430-49-45	CONSTRUCTION SERVICES	2,524.58	2,524.58
Total 655935251:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	METER BOXES, LIDS	65594450	1	7114-430-49-45	CONSTRUCTION SERVICES	5,797.14	5,797.14
Total 65594450:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	METER SET KIT	65596725	1	7114-430-49-45	CONSTRUCTION SERVICES	1,246.42	1,246.42
Total 65596725:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	METER SET KITS, VALVES	65597569	1	7114-430-49-45	CONSTRUCTION SERVICES	2,165.11	2,165.11
Total 65597569:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	FITTINGS, BRASS TEE	65602798	1	7114-430-49-45	CONSTRUCTION SERVICES	455.89	455.89
Total 65602798:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	TEE, UNIONS, BUSHINGS, ADA	65602810	1	7114-430-49-45	CONSTRUCTION SERVICES	1,222.97	1,222.97
Total 65602810:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	BUSHINGS, NIPPLES	65604198	1	7114-430-49-45	CONSTRUCTION SERVICES	77.44	77.44
Total 65604198:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ADAPTERS, NIPPLES	65609496	1	7114-430-49-45	CONSTRUCTION SERVICES	477.47	477.47
Total 65609496:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	NIPPLES, METER BOX, STRAPS	65609721	1	7114-430-49-45	CONSTRUCTION SERVICES	1,091.02	1,091.02
Total 65609721:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	NIPPLES, ADAPTERS, PIPE	65609938	1	7114-430-49-45	CONSTRUCTION SERVICES	7,621.42	7,621.42
Total 65609938:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	TOOL REPAIR	65612652	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	8.00	8.00
Total 65612652:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	GAUGES, CLAMPS,	65613273	1	7114-430-49-45	CONSTRUCTION SERVICES	424.25	424.25
Total 65613273:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	PIPE CLAMP, FLEX LINES, NIPP	65615474	1	7114-430-49-45	CONSTRUCTION SERVICES	89.31	89.31
Total 65615474:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	NIPPLES	65615929	1	7114-430-49-45	CONSTRUCTION SERVICES	30.10	30.10
Total 65615929:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	STRAPS, ADAPTERS, STIFFEN	65616751	1	7114-430-49-45	CONSTRUCTION SERVICES	642.29	642.29
Total 65616751:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	TEES, NIPPLES, BUSHINGS, NI	65617386	1	7114-430-49-45	CONSTRUCTION SERVICES	48.74	48.74
Total 65617386:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	WATER FLEX, NIPPLES, TEES,	65618937	1	7114-430-49-45	CONSTRUCTION SERVICES	46.85	46.85
Total 65618937:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	FLEX LINES, TEE, NIPPLES	65618945	1	7114-430-49-45	CONSTRUCTION SERVICES	65.33	65.33
Total 65618945:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	WATER FLEX, TEE, NIPPLES	65619625	1	7114-430-49-45	CONSTRUCTION SERVICES	28.78	28.78

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65619625:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	PIPE DOPE	65619858	1	7114-430-49-45	CONSTRUCTION SERVICES	28.78	28.78
Total 65619858:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	WATER FLEX	65620120	1	7114-430-49-45	CONSTRUCTION SERVICES	18.16	18.16
Total 65620120:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	PIPE DOPE	65621766	1	7114-430-49-45	CONSTRUCTION SERVICES	42.68	42.68
Total 65621766:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	BUSH IMPORT, NIPPLES, GAUG	65623742	1	7114-430-49-45	CONSTRUCTION SERVICES	28.19	28.19
Total 65623742:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ACUATOR PROGRAMMABLE	65624793	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	231.36	231.36
Total 65624793:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	NIPPLES, ADAPTERS, TEFLON	65627966	1	7114-430-49-45	CONSTRUCTION SERVICES	319.92	319.92
Total 65627966:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	NIPPLES, ADAPTERS, PIPE	65627997	1	7114-430-49-45	CONSTRUCTION SERVICES	138.83	138.83
Total 65627997:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ADAPTERS, FITTINGS	65628237	1	7114-430-49-45	CONSTRUCTION SERVICES	478.79	478.79
Total 65628237:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ADAPTERS, BUSHINGS, NIPPL	65628731	1	7114-430-49-45	CONSTRUCTION SERVICES	74.68	74.68
Total 65628731:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ADAPTERS, TAPE, GLUE	65628842	1	7114-430-49-45	CONSTRUCTION SERVICES	22.18	22.18
Total 65628842:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ADAPTERS, STIFFENERS, BUS	65630520	1	7114-430-49-45	CONSTRUCTION SERVICES	85.46	85.46
Total 65630520:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ADAPTERS, NIPPLES	65631083	1	7114-430-49-45	CONSTRUCTION SERVICES	197.59	197.59
Total 65631083:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	NIPPLES	65631230	1	7114-430-49-45	CONSTRUCTION SERVICES	54.57	54.57
Total 65631230:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	STIFFENERS, ADAPTERS	65631676	1	7114-430-49-45	CONSTRUCTION SERVICES	1,153.11	1,153.11
Total 65631676:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	NIPPLES, BOX LIDS, VALVE BO	65631904	1	7114-430-49-45	CONSTRUCTION SERVICES	180.02	180.02
Total 65631904:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	NIPPLES	65632063	1	7114-430-49-45	CONSTRUCTION SERVICES	313.99	313.99
Total 65632063:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ADAPTERS, NIPPLES	65632069	1	7114-430-49-45	CONSTRUCTION SERVICES	309.06	309.06
Total 65632069:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ELLS, STIFFENER	65632476	1	7114-430-49-45	CONSTRUCTION SERVICES	45.28	45.28
Total 65632476:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ELLS, NIPPLES, COUPLINGS	65632817	1	7114-430-49-45	CONSTRUCTION SERVICES	145.85	145.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65632817:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ELLS, NIPPLES	65633560	1	7114-430-49-45	CONSTRUCTION SERVICES	145.85	145.85
Total 65633560:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	NIPPLES, PIPE TAPE	65633613	1	7114-430-49-45	CONSTRUCTION SERVICES	112.40	112.40
Total 65633613:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ELLS, NIPPLES, ADAPTER	65634100	1	7114-430-49-45	CONSTRUCTION SERVICES	536.02	536.02
Total 65634100:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	CURB STEP	65634202	1	7114-430-49-45	CONSTRUCTION SERVICES	272.44	272.44
Total 65634202:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	CHECK VALVES	65634393	1	7114-430-49-45	CONSTRUCTION SERVICES	651.51	651.51
Total 65634393:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	UNION IMPORT	65635067	1	7114-430-49-45	CONSTRUCTION SERVICES	22.55	22.55
Total 65635067:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ELLS, ADAPTER	65635225	1	7114-430-49-45	CONSTRUCTION SERVICES	17.58	17.58
Total 65635225:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	METER BOXES WITH LIDS	65635286	1	7114-430-49-45	CONSTRUCTION SERVICES	104.79	104.79
Total 65635286:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	BOX LIDS, VALVE BOX	65635291	1	7114-430-49-45	CONSTRUCTION SERVICES	68.82	68.82
Total 65635291:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	PLUG DYNAMITE	65636103	1	7114-430-49-45	CONSTRUCTION SERVICES	3.28	3.28
Total 65636103:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	GASKET, SANDCLOTH	65636214	1	7114-430-49-45	CONSTRUCTION SERVICES	47.71	47.71
Total 65636214:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	TUBING	65637411	1	7401-430-62-46	SUPPLIES-GENERAL	47.71	47.71
Total 65637411:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	CONCRETE LID	65641086	1	7114-430-49-45	CONSTRUCTION SERVICES	846.24	846.24
Total 65641086:											
09/13	09/12/2013	88953	770	WESTERN NEVADA SUP	ADAPTERS, NIPPLES, ELLS ET	CM65638412	1	7114-430-49-45	CONSTRUCTION SERVICES	11,241.47-	11,241.47-
Total CM65638412:											
09/13	09/12/2013	88954	7362	WHEELER, TAMMY	PER CONTRACT 9-13	090913	1	7530-451-54-43	TECHNICAL SERVICES	1,500.00	1,500.00
Total 090913:											
09/13	09/12/2013	88955	7162		TR SAC 9/18/13 MEALS & MILEA	091213	1	1000-411-10-45	TRAVEL	406.75	406.75
Total 091213:											
09/13	09/12/2013	88956	784		TR EX FOLSOM 9/22/13	091213	1	1000-421-10-45	TRAINING	335.50	335.50
Total 091213:											
Grand Totals:										101,050.52	101,050.52

Report Criteria:

Report type: GL detail

Check Voided = False

## Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
09/13/2013	CDPT	09/18/2013	237	CITY OF SUSANVILLE PA	1	7650-2203-1	6,560.34-
09/13/2013	CDPT	09/18/2013	237	CITY OF SUSANVILLE PA	1	7650-2203-1	6,560.34-
09/13/2013	CDPT	09/18/2013	237	CITY OF SUSANVILLE PA	1	7650-2203-1	2,067.76-
09/13/2013	CDPT	09/18/2013	237	CITY OF SUSANVILLE PA	1	7650-2203-1	2,067.76-
09/13/2013	CDPT	09/18/2013	237	CITY OF SUSANVILLE PA	1	7650-2203-1	15,282.35-
08/30/2013	CDPT	09/18/2013	238	LABORERS TRUST FUND	9	7650-2203-1	973.00-
09/13/2013	CDPT	09/18/2013	238	LABORERS TRUST FUND	9	7650-2203-1	1,083.00-
09/13/2013	CDPT	09/18/2013	238	LABORERS TRUST FUND	9	7650-2203-1	59,825.00-
09/13/2013	CDPT	09/18/2013	238	LABORERS TRUST FUND	9	7650-2203-1	15.00
08/30/2013	CDPT	09/18/2013	88967	AFLAC	14	8403-2239-0	484.14-
08/30/2013	CDPT	09/18/2013	88967	AFLAC	14	7650-2203-0	152.85-
09/13/2013	CDPT	09/18/2013	88967	AFLAC	14	8403-2239-0	484.14-
09/13/2013	CDPT	09/18/2013	88967	AFLAC	14	7650-2203-0	152.85-
09/13/2013	CDPT	09/18/2013	88968	CA STATE DISBURSEME	26	7650-2203-0	184.61-
09/13/2013	CDPT	09/18/2013	88969	CA STATE DISBURSEME	35	7650-2203-0	247.38-
09/13/2013	CDPT	09/18/2013	88970	CA STATE DISBURSEME	36	7650-2203-0	103.84-
09/13/2013	CDPT	09/18/2013	88971	EMPLOYMENT DEV DEP	7	7650-2203-1	1,357.66-
09/13/2013	CDPT	09/18/2013	88972	EMPLOYMENT DEV. DEP	6	7650-2203-1	4,730.88-
08/30/2013	CDPT	09/18/2013	88973	GOLDEN ONE CREDIT U	12	7650-2203-0	553.00-
09/13/2013	CDPT	09/18/2013	88973	GOLDEN ONE CREDIT U	12	7650-2203-0	474.00-
09/13/2013	CDPT	09/18/2013	88974	JEFFERSON PILOT FINA	22	7650-2203-1	129.77-
09/13/2013	CDPT	09/18/2013	88974	JEFFERSON PILOT FINA	22	7650-2203-1	195.59-
09/13/2013	CDPT	09/18/2013	88975	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
08/30/2013	CDPT	09/18/2013	88976	NEW IMAGE RACQUETB	30	7650-2203-0	153.00-
09/13/2013	CDPT	09/18/2013	88976	NEW IMAGE RACQUETB	30	7650-2203-0	115.00-
08/30/2013	CDPT	09/18/2013	88977	OPERATING ENGINEERS	11	7650-2203-0	588.00-
09/13/2013	CDPT	09/18/2013	88977	OPERATING ENGINEERS	11	7650-2203-0	565.00-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	16,624.11-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	11,103.89-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	5,884.16-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	226.45-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	172.96-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	167.31-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	126.98-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	134.61-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	342.80-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	342.80-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	134.24-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	141.25-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	16.00-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	4,706.97-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	1,207.31-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	2,386.56-
09/13/2013	CDPT	09/18/2013	88978	P.E.R.S.	8	7650-2203-1	32.00-
08/30/2013	CDPT	09/18/2013	88979	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96-
09/13/2013	CDPT	09/18/2013	88979	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94-
09/13/2013	CDPT	09/18/2013	88980	UPEC, LOCAL 792	10	7650-2203-1	1,944.00-
09/13/2013	CDPT	09/18/2013	88981	VALIC	4	7650-2203-0	2,627.05-
Grand Totals:			48				153,554.61-

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/17/2013	88966	7162		TR SAC 9/18/13 MEALS	091713	1	1000-411-10-45	TRAVEL	152.50	152.50
Total 091713:										152.50	152.50
Grand Totals:										152.50	152.50

Report Criteria:  
 Report type: GL detail  
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/18/2013	88982	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9912247769	1	7110-430-42-46	SUPPLIES-GENERAL	65.10	65.10
09/13	09/18/2013	88982	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9912247769	2	7401-430-62-46	SUPPLIES-GENERAL	36.58	36.58
09/13	09/18/2013	88982	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9912247769	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	73.35	73.35
09/13	09/18/2013	88982	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9912247769	4	7401-430-62-44	REPAIR AND MAINT-VEHICLE	73.35	73.35
09/13	09/18/2013	88982	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9912247769	5	2007-431-20-44	REPAIR AND MAINTENANCE-V	73.36	73.36
Total 9912247769:										321.74	321.74
09/13	09/18/2013	88983	40	AMPS ELECTRIC	EXHAUST FAN MOTOR	1919	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	743.80	743.80
Total 1919:										743.80	743.80
09/13	09/18/2013	88983	40	AMPS ELECTRIC	EXHAUST FAN RESTROOM	1923	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	793.90	793.90
Total 1923:										793.90	793.90
09/13	09/18/2013	88984	927	BAXTER AUTO PARTS IN	BRUSH, HANDLE	32128154	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	24.71	24.71
09/13	09/18/2013	88984	927	BAXTER AUTO PARTS IN	BRUSH, HANDLE	32128154	2	1000-422-10-46	SUPPLIES-GENERAL	27.59	27.59
Total 32128154:										52.30	52.30
09/13	09/18/2013	88984	927	BAXTER AUTO PARTS IN	FUEL FILTER, BULBS, OIL, SPA	32128233	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	59.59	59.59
09/13	09/18/2013	88984	927	BAXTER AUTO PARTS IN	FUEL FILTER, BULBS, OIL, SPA	32128233	2	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	9.34	9.34
Total 32128233:										68.93	68.93
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	MALLET	280490	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	14.97	14.97
Total 280490:										14.97	14.97
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	WATER BOOTS	280602	1	2007-431-20-46	SUPPLIES-GENERAL	20.31	20.31
Total 280602:										20.31	20.31
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	PLASTIC PAIS	280719	1	2007-431-20-46	SUPPLIES-GENERAL	18.83	18.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 280719:									18.83	18.83
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	STRAPS	280728	1	7401-430-62-46	SUPPLIES-GENERAL	5.73	5.73
	Total 280728:									5.73	5.73
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	ROOF CEMENT	280753	1	3023-431-20-46	SUPPLIES-GENERAL	16.11	16.11
	Total 280753:									16.11	16.11
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	FASTENERS	280780	1	7110-430-42-46	SUPPLIES-GENERAL	107.35	107.35
	Total 280780:									107.35	107.35
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	FASTENERS	280850	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	6.57	6.57
	Total 280850:									6.57	6.57
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	SPRAYER	280862	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	28.05	28.05
	Total 280862:									28.05	28.05
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	FOGGER	280872	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.70	8.70
	Total 280872:									8.70	8.70
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	FASTENERS	281059	1	2007-431-20-46	SUPPLIES-GENERAL	41.79	41.79
	Total 281059:									41.79	41.79
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	HEX BUSHINGS	281068	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	2.21	2.21
	Total 281068:									2.21	2.21
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	BLADE FOR SAWZAL	281085	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	11.60	11.60
	Total 281085:									11.60	11.60

Check Issue Dates: 9/18/2013 - 9/18/2013

Sep 18, 2013 12:07PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	GROUNDING PLUG	281192	1	7401-430-62-46	SUPPLIES-GENERAL	5.60	5.60
Total 281192:											
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	VENT HOOD DRYER	281222	1	7401-430-62-46	SUPPLIES-GENERAL	9.66	9.66
Total 281222:											
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	TARP	281232	1	2007-431-20-46	SUPPLIES-GENERAL	7.25	7.25
Total 281232:											
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	STRIPING, HAND TOOLS	281556	1	1000-422-10-46	SUPPLIES-GENERAL	6.64	6.64
09/13	09/18/2013	88985	76	BILLINGTON ACE HARD	STRIPING, HAND TOOLS	281556	2	1000-422-10-44	FACILITY - REPAIR & MAINTEN	8.22	8.22
Total 281556:											
09/13	09/18/2013	88986	7612		REFUND WATER DEPOSIT	10514750030	1	7110-2228-000	DEPOSITS-CUSTOMER	4.44	4.44
09/13	09/18/2013	88986	7612		REFUND GAS DEPOSIT	10514750030	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10514750030:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1505MAIN 090113	1	1000-422-10-44	DISPOSAL	153.73	153.73
Total 1505MAIN 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLC HOTELLSN2 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC HOTELLSN2 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAIN 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC600MAIN 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBQFA 090113	1	2007-431-20-44	DISPOSAL	18.19	18.19
Total PLCBQFA 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLRDNT 09011	1	2007-431-20-44	DISPOSAL	36.38	36.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCBUHELERDNT 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDMNDMTN 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCDMNDMTN 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCEELKSLODGE 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCEELKSLODGE 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 090113	1	2007-431-20-44	DISPOSAL	18.19	18.19
Total PLCFROSTYMILL 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOTLT 9011	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCGROCERYOTLT 90113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCHOTELLSN 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIMS KI	PLCKIMKITCHEN 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCKIMKITCHEN 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBLD 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCKNOCHBLD 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE	PLCLESLIES 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLESLIES 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 1110 M	PLCLSNHS 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLSNHS 090113:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHRTER 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLVCHRTER 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSSEN 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCMTLASSSEN 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPZ 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCPANCERAPZ 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWY 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSIERRAJWY 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHRT 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSIERRATHRT 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLCSTATEFFARM 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSTATEFFARM 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSUSREAL 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSUSREAL 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPDOWNPK 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCUPDOWNPK 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - US POS	PLCUSPOSTAL 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCUSPOSTAL 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEM 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38

Check Issue Dates: 9/18/2013 - 9/18/2013

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCVETSMEM 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWLMRTBUS 090113	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCVETSMEM 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	925 SIERRA ST	SVL15 090113	1	7401-430-62-44	DISPOSAL	153.73	153.73
Total SVL15 090113:											
09/13	09/18/2013	88987	1307	C&S WASTE SOLUTIONS	720 SOUTH ST - SHOP	SVL8 090113	1	7620-430-10-44	DISPOSAL	146.65	146.65
Total SVL8 090113:											
09/13	09/18/2013	88988	98	CALIFORNIA ASSOCIATI	ANNUAL LTD PREMIUM 10/13	102013	1	1000-422-10-45	INSUR. FIRE SALARY PROTECT	1,170.00	1,170.00
Total 102013:											
09/13	09/18/2013	88989	148	COMPUTER LOGISTICS	1 DELL COMPUTER	59424	1	1000-421-10-47	MACHINERY AND EQUIPMENT	2,022.37	2,022.37
Total 59424:											
09/13	09/18/2013	88990	1417	COOK CONCRETE	STORM DRAIN SUPPLES MEM	122290	1	3023-431-20-46	SUPPLIES-GENERAL	2,008.10	2,008.10
Total 122290:											
09/13	09/18/2013	88991	152	COUSO TECHNOLOGY &	6/13-7/13 WEBSITE MAINT/HOS	540997	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00
Total 540997:											
09/13	09/18/2013	88992	194	DIAMOND SAW SHOP IN	PORTABLE GENERATOR REPAI	11916	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	20.00	20.00
Total 11916:											
09/13	09/18/2013	88993	219	ED STAUB & SONS PETR	MOTOR OIL	1203973	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	375.71	375.71
09/13	09/18/2013	88993	219	ED STAUB & SONS PETR	MOTOR OIL	1203973	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	375.71	375.71
09/13	09/18/2013	88993	219	ED STAUB & SONS PETR	MOTOR OIL	1203973	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	375.72	375.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 1203973:								1,127.14	1,127.14
09/13	09/18/2013	88994	1336	EMERGENCY EQUIPMEN	CYLINDER BAND HARNESS	62886	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	805.77	805.77
		Total 62886:								805.77	805.77
09/13	09/18/2013	88995	238	FASTENAL COMPANY	BATTERIES	54376	1	1000-422-10-46	SUPPLIES-GENERAL	20.41	20.41
		Total 54376:								20.41	20.41
09/13	09/18/2013	88995	238	FASTENAL COMPANY	TUBING	54493	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	43.22	43.22
		Total 54493:								43.22	43.22
09/13	09/18/2013	88995	238	FASTENAL COMPANY	FITTINGS, WIRE CONNECTORS	54522CR	1	7110-430-42-46	SUPPLIES-GENERAL	18.02-	18.02-
		Total 54522CR:								18.02-	18.02-
09/13	09/18/2013	88995	238	FASTENAL COMPANY	SPRAY PAINT	54591	1	1000-422-10-44	HYDRANTS - REPAIR & MAINT	39.41	39.41
		Total 54591:								39.41	39.41
09/13	09/18/2013	88995	238	FASTENAL COMPANY	FITTINGS, WIRE CONNECTORS	54639	1	7110-430-42-46	SUPPLIES-GENERAL	17.81	17.81
		Total 54639:								17.81	17.81
09/13	09/18/2013	88996	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	375616A	1	7110-430-42-43	TECHNICAL SVCS	592.80	592.80
		Total 375616A:								592.80	592.80
09/13	09/18/2013	88997	257	FOREST OFFICE EQUIP	COPY PAPER	254	1	7620-430-10-46	SUPPLIES-GENERAL	225.69	225.69
		Total 254:								225.69	225.69
09/13	09/18/2013	88998	265	FRONTIER - IRREGULAR	252-1182 WATER SCADA	1182 091013	1	7110-430-42-45	COMMUNICATIONS	290.51	290.51
		Total 1182 091013:								290.51	290.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/18/2013	88998	265	FRONTIER - IRREGULAR	252-4247 LASSEN CO AIR POLL	24247 091013	1	7620-430-10-45	COMMUNICATIONS	142.25	142.25
Total 24247 091013:											
09/13	09/18/2013	88998	265	FRONTIER - IRREGULAR	257-3292 MUSEUM	3292 091013	1	1000-451-80-45	COMMUNICATION	75.06	75.06
Total 3292 091013:											
09/13	09/18/2013	88998	265	FRONTIER - IRREGULAR	257-5152 FIRE	5152 091013	1	1000-422-10-45	COMMUNICATIONS	433.04	433.04
Total 5152 091013:											
09/13	09/18/2013	88998	265	FRONTIER - IRREGULAR	257-5603 POLICE	5603 091013	1	1000-421-10-45	COMMUNICATIONS	911.20	911.20
Total 5603 091013:											
09/13	09/18/2013	88998	265	FRONTIER - IRREGULAR	257-1182 NAT GAS TELEMETRY	71182 091013	1	7401-430-62-45	COMMUNICATIONS	30.32	30.32
Total 71182 091013:											
09/13	09/18/2013	88999	276	GOLD RUN CABINET & D	WATER SHOP DOOR	11681	1	7110-430-42-44	REPAIR AND MAINTENANCE-F	1,048.13	1,048.13
Total 11681:											
09/13	09/18/2013	89000	298	HAT CREEK CONSTRUC	RIP RAP	S071981	1	3023-431-20-46	SUPPLIES-GENERAL	94.43	94.43
Total S071981:											
09/13	09/18/2013	89001	372	KRONICK, MOSKOVITZ	PROF SVCS THRU 8/25/13	268643	1	1000-412-10-43	PROFESSIONAL SVCS	207.00	207.00
Total 268643:											
09/13	09/18/2013	89002	374	L N CURTIS & SONS	WEBBING	127122500	1	1000-422-10-44	RESCUE - REPAIR & MAINTENA	39.51	39.51
Total 127122500:											
09/13	09/18/2013	89002	374	L N CURTIS & SONS	PLUNGER PUMP	127503200	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	349.38	349.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 127503200:											349.38	349.38
09/13	09/18/2013	89002	374	L N CURTIS & SONS	BLUE TUBULAR WEBBING	611076900	1	1000-422-10-44	RESCUE - REPAIR & MAINTENA	24.51-	24.51-	
Total 611076900:											24.51-	24.51-
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	BLADERUNNER	183409	1	1000-452-20-46	SUPPLIES-GENERAL	35.93	35.93	
Total 183409:											35.93	35.93
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	ALTERNATOR	183858	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	56.23	56.23	
Total 183858:											56.23	56.23
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	BELT ALTERNATOR	183935	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	22.89	22.89	
Total 183935:											22.89	22.89
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	CORE DEPOSIT CREDIT	184003	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	11.83-	11.83-	
Total 184003:											11.83-	11.83-
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	WRENCHS	184004	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	25.54	25.54	
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	WRENCHS	184004	2	7401-430-62-46	SUPPLIES-SMALL TOOLS	25.52	25.52	
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	WRENCHS	184004	3	7110-430-42-46	SUPPLIES-SMALL TOOLS	25.52	25.52	
Total 184004:											76.58	76.58
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	HEADLIGHT	184007	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.51	9.51	
Total 184007:											9.51	9.51
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	BRAKE PADS, BRAKE ROTOR	184121	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	111.84	111.84	
Total 184121:											111.84	111.84
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	BALL JOINT	184236	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	79.70	79.70	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 184236:											79.70	79.70
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	TOOL HANDLE	184310	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	17.88	17.88	
Total 184310:											17.88	17.88
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	SEPERATOR TOOL	184321	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	15.36	15.36	
Total 184321:											15.36	15.36
09/13	09/18/2013	89003	411	LASSEN MOTOR PARTS	BATTERY	184401	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	109.32	109.32	
Total 184401:											109.32	109.32
09/13	09/18/2013	89004	1102	LASSEN PC	COMPUTER MOZY SERV 8/13 F	6274	1	1000-422-10-43	TECHNICAL SVCS	23.49	23.49	
09/13	09/18/2013	89004	1102	LASSEN PC	COMPUTER MOZY SERV 8/13 F	6274	2	1000-422-10-47	MACHINERY AND EQUIPMENT	1,629.59	1,629.59	
Total 6274:											1,653.08	1,653.08
09/13	09/18/2013	89005	412	LASSEN REGIONAL SOLI	DUMP FEES	623782	1	2007-431-20-44	DISPOSAL	11.00	11.00	
Total 623782:											11.00	11.00
09/13	09/18/2013	89005	412	LASSEN REGIONAL SOLI	DUMP FEES	625382	1	2007-431-20-44	DISPOSAL	4.18	4.18	
Total 625382:											4.18	4.18
09/13	09/18/2013	89005	412	LASSEN REGIONAL SOLI	DUMP FEES	625417	1	2007-431-20-44	DISPOSAL	3.52	3.52	
Total 625417:											3.52	3.52
09/13	09/18/2013	89005	412	LASSEN REGIONAL SOLI	DUMP FEES	625792	1	2007-431-20-44	DISPOSAL	3.36	3.36	
Total 625792:											3.36	3.36
09/13	09/18/2013	89005	412	LASSEN REGIONAL SOLI	DUMP FEES	626015	1	2007-431-20-44	DISPOSAL	9.88	9.88	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 626015:											
09/13	09/18/2013	89006	413	LASSEN TIRE	2 NEW TIRES/DISMOUNT/MOU	44444	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	202.62	202.62
09/13	09/18/2013	89006	413	LASSEN TIRE	2 NEW TIRES/DISMOUNT/MOU	44444	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	202.62	202.62
09/13	09/18/2013	89006	413	LASSEN TIRE	2 NEW TIRES/DISMOUNT/MOU	44444	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	202.63	202.63
Total 44444:											
09/13	09/18/2013	89007	413	SUSANVILLE TOWING	REPLACE WHEEL NUTS, AND S	48864	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	236.66	236.66
Total 48864:											
09/13	09/18/2013	89008	437	LMUD	STREET LIGHTS	14039 090613	1	2007-431-60-46	ELECTRICITY	181.61	181.61
Total 14039 090613:											
09/13	09/18/2013	89008	437	LMUD	STREET LIGHTS	14041 090613	1	2007-431-60-46	ELECTRICITY	3,250.13	3,250.13
Total 14041 090613:											
09/13	09/18/2013	89008	437	LMUD	S GAY ST	24323 090613	1	2007-431-60-46	ELECTRICITY	13.52	13.52
Total 24323 090613:											
09/13	09/18/2013	89008	437	LMUD	STREET LIGHTS	2467 090613	1	2007-431-60-46	ELECTRICITY	1,462.69	1,462.69
Total 2467 090613:											
09/13	09/18/2013	89008	437	LMUD	SKYLINE DR WELL 4	29931 091213	1	7110-430-42-46	ELECTRICITY	1,018.99	1,018.99
Total 29931 091213:											
09/13	09/18/2013	89008	437	LMUD	HARRIS DR & HWY 36	30658 090613	1	7110-430-42-46	ELECTRICITY	448.34	448.34
Total 30658 090613:											
09/13	09/18/2013	89008	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 090613	1	2007-431-60-46	ELECTRICITY	201.87	201.87

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 43511 090613:											201.87	201.87
09/13	09/18/2013	89008	437	LMUD	N PINE & COOK - SCADA	44153 090613	1	7110-430-42-46	ELECTRICITY	12.98	12.98	
Total 44153 090613:											12.98	12.98
09/13	09/18/2013	89008	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 091213	1	7110-430-42-46	ELECTRICITY	14.47	14.47	
Total 44298 091213:											14.47	14.47
09/13	09/18/2013	89008	437	LMUD	PAUTE LN SCADA	44316 091213	1	7110-430-42-46	ELECTRICITY	12.30	12.30	
Total 44316 091213:											12.30	12.30
09/13	09/18/2013	89008	437	LMUD	BAGWELL SPRINGS - SCADA	45542 091213	1	7110-430-42-46	ELECTRICITY	16.76	16.76	
Total 45542 091213:											16.76	16.76
09/13	09/18/2013	89008	437	LMUD	QUARRY ST STREET LIGHTS	49500 090613	1	2007-431-60-46	ELECTRICITY	54.65	54.65	
Total 49500 090613:											54.65	54.65
09/13	09/18/2013	89008	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 090613	1	2007-431-60-46	ELECTRICITY	152.77	152.77	
Total 49501 090613:											152.77	152.77
09/13	09/18/2013	89008	437	LMUD	GEO THERMAL PUMP #1	9297 090613	1	7201-430-81-46	ELECTRICITY	42.85	42.85	
Total 9297 090613:											42.85	42.85
09/13	09/18/2013	89009	7580		REFUND GAS OVERPAYMENT	10241790014-1	1	9999-1001-001	CASH CLEARING - UTILITIES	65.48	65.48	
Total 10241790014-1:											65.48	65.48
09/13	09/18/2013	89010	1367	MELTON DESIGN GROU	SIERRA COM PARK LANDSCAP	1140	1	3025-417-10-43	PROFESSIONAL SERVICES	3,025.00	3,025.00	
Total 1140:											3,025.00	3,025.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/13	09/18/2013	89011	467	METER VALVE & CONTR	GAS METER	6822	1	7401-430-62-46	SUPPLIES-GENERAL	79.96	79.96
Total 6822:											
09/13	09/18/2013	89012	5115	MILES PLUMBING	RETURN DEPOSIT 55 NORTH S	091713	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	250.00	250.00
Total 091713:											
09/13	09/18/2013	89013	481	MISSION LINEN & UNIFO	LINEN SERVICES 08/27/13	250171416	1	7620-430-10-44	LINEN SERVICE	55.86	55.86
Total 250171416:											
09/13	09/18/2013	89013	481	MISSION LINEN & UNIFO	PW LINEN ERVS 091013	250174075	1	7620-430-10-44	LINEN SERVICE	59.67	59.67
Total 250174075:											
09/13	09/18/2013	89013	481	MISSION LINEN & UNIFO	GAS LINEN SER 091013	250174077	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250174077:											
09/13	09/18/2013	89013	481	MISSION LINEN & UNIFO	WATER LINEN SER 091013	250174078	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250174078:											
09/13	09/18/2013	89013	481	MISSION LINEN & UNIFO	STREET LINEN SER 091013	250174079	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250174079:											
09/13	09/18/2013	89013	481	MISSION LINEN & UNIFO	PARKS LINEN SER 091013	250174080	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250174080:											
09/13	09/18/2013	89013	481	MISSION LINEN & UNIFO	WATER LINEN SER 082713	S250132945	1	7110-430-42-44	LINEN SERVICE	11.00	11.00
Total S250132945:											
09/13	09/18/2013	89014	7599		REFUND GAS OVERPAYMENT	10520230006-01	1	9999-1001-001	CASH CLEARING - UTILITIES	93.35	93.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
		Total 10520230006-01:									
09/13	09/18/2013	89015	1277		TR EX SAC 9/22/13	081313	1	1000-424-20-45	TRAVEL	93.35	93.35
		Total 081313:									
09/13	09/18/2013	89016	546	PAYLESS BUILDING SUP	CONCRETE MIX, EPOXY	2452849	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	85.69	85.69
		Total 2452849:									
09/13	09/18/2013	89017	1327	PHENIX TECHNOLOGY	FIRE HELMET	672	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	368.08	368.08
		Total 672:									
09/13	09/18/2013	89018	582	RAY MORGAN CO INC	FIRE COPIER 7/26/13-9/25/13	491056	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.12	32.12
		Total 491056:									
09/13	09/18/2013	89018	582	RAY MORGAN CO INC	FIRE COPIER 8/26/13-9/25/13	491207	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.12	32.12
		Total 491207:									
09/13	09/18/2013	89018	582	RAY MORGAN CO INC	FIRE COPIER 9/26/13-10/25/13	492160	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.12	32.12
		Total 492160:									
09/13	09/18/2013	89019	1076	SIERRA COFFEE AND BE	P/W WATER SERVICE 9/1/13	41212	1	7620-430-10-46	SUPPLIES-GENERAL	27.40	27.40
		Total 41212:									
09/13	09/18/2013	89020	640	SIERRA ELECTRONICS	PAGER REPLACEMENT	198768	1	1000-422-10-44	RADIOS - REPAIR & MAINTENA	140.00	140.00
		Total 198768:									
09/13	09/18/2013	89020	640	SIERRA ELECTRONICS	PAGER REPLACEMENT	198769	1	1000-422-10-44	RADIOS - REPAIR & MAINTENA	118.00	118.00
		Total 198769:									



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1309240291:											
09/13	09/18/2013	89028	728	U S POSTMASTER	WATER BILLING POSTAGE	091813	1	7110-430-42-46	POSTAGE	523.26	523.26
09/13	09/18/2013	89028	728	U S POSTMASTER	GAS BILLING POSTAGE	091813	2	7401-430-62-46	POSTAGE	269.56	269.56
Total 091813:											
09/13	09/18/2013	89029	530	U.S. BANK EQUIPMENT F	COPIER - FIRE DEPARTMENT	236480315	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	160.96	160.96
Total 236480315:											
09/13	09/18/2013	89030	1017	UPS	FUTURE PICK UP FEE	0000554R95363	1	2007-431-20-46	POSTAGE	5.89	5.89
Total 0000554R95363:											
09/13	09/18/2013	89030	1017	UPS	SHIPPING COOK CONCRETE	0000554R95373	1	2007-431-20-46	POSTAGE	12.60	12.60
Total 0000554R95373:											
09/13	09/18/2013	89031	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9710782305	1	7620-430-10-45	COMMUNICATIONS	445.76	445.76
09/13	09/18/2013	89031	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9710782305	2	1000-452-20-45	COMMUNICATIONS	26.62	26.62
09/13	09/18/2013	89031	749	VERIZON WIRELESS	CELLULAR PHONES - BULDIN	9710782305	3	1000-424-20-45	COMMUNICATIONS	4.27	4.27
Total 9710782305:											
09/13	09/18/2013	89031	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE DEP	9710782867	1	1000-422-10-45	COMMUNICATIONS	91.02	91.02
Total 9710782867:											
09/13	09/18/2013	89032	1398	WAGE WORKS	MONTHLY ADMIN 9/13	125A1O267217	1	8403-2239-002	SECTION 125 - CITY	50.00	50.00
Total 125A1O267217:											
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	HANDY TRAY	65594570	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	66.44	66.44
Total 65594570:											
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	NIPPLES	65601901	1	7110-430-42-46	SUPPLIES-GENERAL	107.72	107.72

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 65601901:											107.72	107.72
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	COUPLINGS	65635102	1	7114-430-49-45	CONSTRUCTION SERVICES	96.32	96.32	
Total 65635102:											96.32	96.32
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	ELLS	65639185	1	7401-430-62-46	SUPPLIES-GENERAL	68.63	68.63	
Total 65639185:											68.63	68.63
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	BOX LIDS, VALVE BOX	65640402	1	7114-430-49-45	CONSTRUCTION SERVICES	38.12	38.12	
Total 65640402:											38.12	38.12
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	HEAD PLUG	65642155	1	7401-430-62-46	SUPPLIES-GENERAL	53.75	53.75	
Total 65642155:											53.75	53.75
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	IRRIGATION SYS REPAIR	65644966	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	100.43	100.43	
Total 65644966:											100.43	100.43
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	GENERATORS, THERMOCOUP	65645479	1	7401-430-62-46	SUPPLIES-GENERAL	594.80	594.80	
Total 65645479:											594.80	594.80
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	REPAIR BANDS	65647186	1	7110-430-42-46	SUPPLIES-GENERAL	189.89	189.89	
Total 65647186:											189.89	189.89
09/13	09/18/2013	89033	770	WESTERN NEVADA SUP	LIDS, NIPPLES, COUPLINGS	65649146	1	7110-430-42-46	SUPPLIES-GENERAL	377.36	377.36	
Total 65649146:											377.36	377.36
09/13	09/18/2013	89034	7611		REFUND GAS DEPOSIT	10324101505	1	7401-2228-000	DEPOSITS-CUSTOMER	181.74	181.74	
Total 10324101505:											181.74	181.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
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Grand Totals: 36,356.82 36,356.82

Report Criteria:  
Report type: GL detail  
Check Voided = False

Reviewed by: ~~SA~~ City Administrator  Motion only  
~~PA~~ City Attorney  Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted By:** Jared G. Hancock, City Administrator

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Monthly summary report of revenues, expenditures and projected fund balances for August 2013.

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** The report as of August 31, 2013 is attached.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Motion to receive and file monthly summary report.

**ATTACHMENTS:** Revenues, expenditures and fund balances report.

**REVENUES, EXPENDITURES AND FUND BALANCES REPORT  
UNAUDITED**

					Unaudited
<i>s:/Bob/fund Balances Report</i>					<b>August</b>
		Unaudited			
		6/30/13	YTD	YTD	Fund Balance
Fund #	Fund Title	Fund Balance	Revenue	Expenditures	as of 8/31/2013
100X	General Fund	1,995,256	286,869	735,164	1,546,961
2002	State COPS	38,293	(7)	19,499	18,787
2006	Snow Removal	(1,113)	7,730	340	6,277
2007	Streets	1,573,575	54,534	86,954	1,541,155
2010	Street Mitigation	43,121	1,493		44,615
2011	Police Mitigation	37,736	3,731		41,467
2012	Fire Mitigation	94,513	1,854		96,368
2013	Park Dedication	24,624	(28)		24,596
2014	State of CA - Prop 30/AB 109	24,674	28,273	24,674	28,273
2016	State Comm. Dev. Rev. FD	903,072	1,027	68,084	836,015
2017	State Economic Rev. FD	433,381	428		433,809
2018	Home Revolving Fund	763,917	207		764,124
2030	Traffic Safety	81,317	984		82,301
2031	Barry Creek Development	488	(0)		488
2033	Chestnut Street Culvert (was 3004)	25,197	(6)		25,191
2036	Skyline - Numa Signal	77,674	(18)		77,656
2037	Skyline Bicycle Lane	7,454	(2)		7,452
2038	Skyline - Rt 139 Signal	17,993	(4)		17,989
3019	STIP Rehab Project	(1,225,190)	528,786	249,536	(945,940)
3023	Prop 1B CIP	70,856		8,618	62,237
3025	Sierra Park Project CIP	104,837	6,178		111,015
4001	Miller Fletcher	962,866	1		962,867
4003	City Hall Debt Service	104,361	13,516	67,877	50,000
711X	Water Funds	1,796,646	492,148	426,142	1,862,653
7201	Airport	1,886,651	44,356	38,680	1,892,328
7301	Geothermal	506,797	15,450	6,066	516,181
740X	Natural Gas	(307,701)	159,457	516,119	(664,363)
7530	Golf Course	2,152,128	116,459	87,986	2,180,602
7610	OPEB	(174,803)	7,440		(167,363)
7620	PW Admin/Engineering	23,194	1,998	11,564	13,627
7630	Risk Management	647,824	85,591	254,433	478,982
8402	LAFCO	34,549	(7)	8,422	26,120
8404	Air Pollution	407,799	20,989	27,393	401,395
8405	Air Pollution - Carl Moyer	200,030	(74)	163,937	36,019
	<b>TOTALS</b>	<b>13,332,016</b>	<b>1,879,356</b>	<b>2,801,490</b>	<b>12,409,883</b>



## POOLED CASH & INVESTMENTS

8/31/2013

POOLED CASH FUND	
Cash Clearing - NSF Checks	633
Cash Clearing - Utilities	(216)
Cash Clearing - Acc Receivable	25
Cash Clearing - Business License	(145)
Cash Clearing - Business Tax	5
Bank of America - Checking	210,139
LAIF	11,469,153
Total Cash & Investments	<u>11,679,594</u>

### Pooled Cash Allocation:

General	1,230,024
General Fund Restricted	535,545
Special Revenue	1,341,600
Capital Projects	(450,251)
Debt Service	131,413
Enterprise:	
Airport	(2,859)
Geothermal	251,933
Golf Course	23,639
Natural Gas	3,244,442
Water	4,244,807
Internal Service	687,486
Trust & Agency	441,814
Total Cash & Inv. Allocations	<u>11,679,594</u>

## CASH WITH FISCAL AGENTS

8/31/2013

General	
Special Revenue	
Capital Projects	
Debt Service	280,711
Entcrpris	2,446,175
Internal Service	
Trust & Agency	
Total Cash with Fiscal Agents	<u>2,726,886</u>
GRAND TOTAL	<u>14,406,480</u>

# RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	VP Disbursement	Receipts	Balance
				\$915,618.23
8/2/2013	8/1/2013		\$704.32	\$916,322.55
8/2/2013			\$60,970.37	\$977,292.92
8/2/2013			\$3,214.49	\$980,507.41
8/2/2013			\$1,947.67	\$982,455.08
8/5/2013	8/2/2013		\$25,727.09	\$1,008,182.17
8/5/2013		(\$621.02)		\$1,007,561.15
8/5/2013		(\$755.23)		\$1,006,805.92
8/5/2013		(\$26.00)		\$1,006,779.92
8/5/2013		(\$94,682.89)		\$912,097.03
8/5/2013		(\$7,869.31)		\$904,227.72
8/5/2013		(\$30,840.54)		\$873,387.18
8/5/2013		(\$53,188.32)		\$820,198.86
8/5/2013		(\$161.00)		\$820,037.86
8/5/2013		(\$134.84)		\$819,903.02
8/5/2013		(\$44.84)		\$819,858.18
8/5/2013			\$696.38	\$820,554.56
8/5/2013			\$865.69	\$821,420.25
8/5/2013			\$2,929.52	\$824,349.77
8/5/2013				\$824,349.77
8/6/2013	8/5/2013		\$27,309.40	\$851,659.17
8/6/2013			\$2,875.76	\$854,534.93
8/7/2013	8/6/2013		\$28,458.94	\$880,993.87
8/7/2013			\$1,510.57	\$882,504.44
8/7/2013	8/6/2013		\$4,296.03	\$886,800.47
8/7/2013				\$886,800.47
8/8/2013	8/7/2013		\$35,998.81	\$922,799.28
8/8/2013			\$1,898.79	\$924,698.07
8/8/2013			\$118.51	\$924,816.58
8/9/2013	8/8/2013		\$38,133.66	\$962,950.24
8/9/2013			\$1,606.84	\$964,557.08
8/9/2013			\$2,827.42	\$967,384.50
8/9/2013		(\$63,993.40)		\$903,391.10
8/9/2013		(\$702.86)		\$902,688.24
8/9/2013			\$277.33	\$902,965.57
8/9/2013			\$11.28	\$902,976.85
8/9/2013			\$9.14	\$902,985.99
8/9/2013			\$9.14	\$902,995.13
8/9/2013			\$7.00	\$903,002.13
8/9/2013			\$39.10	\$903,041.23
8/9/2013			\$54.08	\$903,095.31
8/9/2013			\$31.93	\$903,127.24
8/9/2013		(\$800,000.00)		\$103,127.24
8/9/2013		(\$10,047.24)		\$93,080.00
8/12/2013	8/9/2013	(\$19,582.66)		\$73,497.34
8/12/2013	8/9/2013	(\$5.89)	\$20,336.64	\$93,828.09
8/12/2013				\$93,828.09
8/12/2013			\$919.18	\$94,747.27
8/12/2013			\$326.49	\$95,073.76
8/12/2013			\$207.70	\$95,281.46
8/12/2013		(\$23.65)		\$95,257.81
8/12/2013			\$2,350.02	\$97,607.83
8/12/2013			\$1,348.68	\$98,956.51
8/13/2013	8/12/2013		\$23,671.11	\$122,627.62
8/13/2013			\$398.84	\$123,026.46
8/13/2013			\$1,672.80	\$124,699.26
8/13/2013			\$461.42	\$125,160.68
8/14/2013	8/13/2013	(\$217.00)	\$24,009.00	\$148,952.68
8/14/2013			\$518.95	\$149,471.63
8/14/2013			\$2,156.75	\$151,628.38
8/14/2013			\$2,057.21	\$153,685.59
8/14/2013		(\$10,696.55)		\$142,989.04
8/15/2013	8/14/2013		\$13,508.18	\$156,497.22
8/15/2013			\$833.53	\$157,330.75
8/15/2013			\$831.35	\$158,162.10
8/16/2013	8/15/2013		\$11,446.82	\$169,608.92
8/16/2013			\$59.07	\$169,667.99
8/16/2013		(\$4,667.68)	\$175.67	\$165,175.98
8/16/2013		(\$195.60)		\$164,980.38
8/16/2013		(\$1,083.80)		\$163,896.58
8/16/2013			\$1,404.50	\$165,301.08
8/19/2013		(\$83.60)	\$10,112.26	\$175,329.74
8/19/2013	8/16/2013		\$655.88	\$175,985.62
8/19/2013	8/16/2013		\$296.88	\$176,282.50

# RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	JP Disbursement	Receipts	Balance
8/19/2013			\$250,000.00	\$426,282.50
8/19/2013			\$43.49	\$426,325.99
8/19/2013		(\$49,716.43)		\$376,609.56
8/19/2013				\$376,609.56
8/19/2013				\$376,609.56
8/20/2013	8/19/2013		\$191.20	\$376,800.76
8/20/2013		(\$174.80)		\$376,625.96
8/20/2013		(\$212.51)	\$33,582.93	\$409,996.38
8/20/2013				\$409,996.38
8/20/2013		(\$95,175.47)		\$314,820.91
8/20/2013		(\$9,122.52)		\$305,698.39
8/20/2013		(\$33,245.01)		\$272,453.38
8/20/2013		(\$61,866.00)		\$210,587.38
8/20/2013		(\$60,651.09)		\$149,936.29
8/20/2013			\$2,864.24	\$152,800.53
8/20/2013			\$2,043.01	\$154,843.54
8/21/2013	8/20/2013	(\$128,437.34)	\$17,119.13	\$43,525.33
8/21/2013		(\$40,919.34)		\$2,605.99
8/21/2013			\$11.28	\$2,617.27
8/21/2013			\$112,400.00	\$115,017.27
8/21/2013				\$115,017.27
8/21/2013			\$377.52	\$115,394.79
8/21/2013			\$1,899.35	\$117,294.14
8/21/2013			\$199.75	\$117,493.89
8/21/2013			\$77.73	\$117,571.62
8/21/2013			\$141.87	\$117,713.49
8/21/2013		(\$1,982.20)		\$115,731.29
8/21/2013				\$115,731.29
8/21/2013			\$2,379.31	\$118,110.60
8/22/2013	8/21/2013	(\$76.10)	\$25,210.89	\$143,245.39
8/22/2013			\$1,248.03	\$144,493.42
8/23/2013			\$1,058.62	\$145,552.04
8/23/2013				\$145,552.04
8/23/2013			\$300,000.00	\$445,552.04
8/23/2013	8/22/2013		\$15,679.46	\$461,231.50
8/23/2013			\$2,539.91	\$463,771.41
8/23/2013			\$1,240.00	\$465,011.41
8/23/2013		(\$280,064.28)		\$184,947.13
8/26/2013	8/23/2013	(\$545.00)	\$14,261.11	\$198,663.24
8/26/2013			\$110.86	\$198,774.10
8/26/2013			\$70.00	\$198,844.10
8/26/2013			\$350.00	\$199,194.10
8/26/2013		(\$254.20)		\$198,939.90
8/26/2013			\$2,492.06	\$201,431.96
8/27/2013	8/26/2013		\$23,580.79	\$225,012.75
8/27/2013			\$4,483.24	\$229,495.99
8/27/2013			\$792.90	\$230,288.89
8/28/2013	8/27/2013	(\$26,957.81)	\$12,219.31	\$215,550.39
8/28/2013			\$124.39	\$215,674.78
8/28/2013			\$18.27	\$215,693.05
8/28/2013			\$28,273.00	\$243,966.05
8/28/2013				\$243,966.05
8/28/2013			\$5,910.17	\$249,876.22
8/28/2013			\$1,445.76	\$251,321.98
8/29/2013	8/28/2013		\$18,927.40	\$270,249.38
8/29/2013			\$1,494.39	\$271,743.77
8/29/2013			\$788.70	\$272,532.47
8/29/2013		(\$143,293.25)		\$129,239.22
8/29/2013			\$375.00	\$129,614.22
8/30/2013	8/29/2013		\$18,523.88	\$148,138.10
8/30/2013			\$46.66	\$148,184.76
8/30/2013			\$53,047.12	\$201,231.88
8/30/2013		(\$65.20)		\$201,166.68
8/30/2013		(\$45.08)		\$201,121.60
8/30/2013		(\$35.00)		\$201,086.60
8/30/2013		(\$90.00)		\$200,996.60
8/30/2013		(\$104.18)		\$200,892.42
8/30/2013			\$1,048.91	\$201,941.33
8/30/2013		(\$739.34)		\$201,201.99
8/30/2013		(\$0.30)	\$154.57	\$201,356.26
9/3/2013	8/30/2013		\$267.25	\$201,623.51
9/3/2013			\$6,803.02	\$208,426.53
9/3/2013			\$1,712.08	\$210,138.61

CITY OF SUSANVILLE  
 COMBINED CASH AND INVESTMENTS  
 AUGUST 31, 2013

COMBINED ACCOUNTS

9999-1001-001	CASH CLEARING - UTILITIES	(	216.03)
9999-1001-002	CASH CLEARING - ACCTS REC		25.00
9999-1001-003	CASH CLEARING - NSF CHECKS		632.75
9999-1001-004	CASH CLEARING - BUSINESS LIC	(	145.00)
9999-1001-005	CASH CLEARING - BUSINESS TAX		5.00
9999-1011-001	B OF A # 08038-80200		210,138.61
9999-1030-001	LAIF		11,469,153.42
			<hr/>
	TOTAL COMBINED CASH AND INVESTMENTS		11,679,593.75
9999-1000-000	CLAIM ON CASH	(	11,679,593.75)
			<hr/>
	TOTAL UNALLOCATED CASH		.00
			<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE		60,996.84
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT		3,410.82
1004	ALLOCATION TO GF-PANCERA PLAZA		18,100.27
1005	ALLOCATION TO GF-RESERVE ACCOUNT		453,037.31
2002	ALLOCATION TO STATE COPS		16,791.16
2006	ALLOCATION TO SNOW REMOVAL		5,905.85
2007	ALLOCATION TO STREETS & HIGHWAYS		333,142.82
2010	ALLOCATION TO STREET MITIGATION		44,679.08
2011	ALLOCATION TO POLICE MITIGATION		40,842.25
2012	ALLOCATION TO FIRE MITIGATION		93,495.25
2013	ALLOCATION TO PARK DEDICATION FUND		24,830.80
2014	ALLOCATION TO STATE OF CA - PROP 30/AB 109		28,273.00
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND		119,404.39
2017	ALLOCATION TO STATE ECONOMIC REV FD		232,078.11
2018	ALLOCATION TO HOME REVOLVING FUND		190,742.38
2030	ALLOCATION TO TRAFFIC SAFETY		82,436.74
2031	ALLOCATION TO BARRY CREEK DEVELOPMENT		488.74
2033	ALLOCATION TO CHESTNUT STREET CULVERT		25,231.11
2036	ALLOCATION TO SKYLINE - NUMA SIGNAL		77,778.03
2037	ALLOCATION TO SKYLINE BICYCLE LANE		7,462.55
2038	ALLOCATION TO SKYLINE - RT 139 SIGNAL		18,017.27
3019	ALLOCATION TO STIP REHABILITATION PROJECT	(	667,454.39)
3023	ALLOCATION TO PROP 1B IMPROVEMENTS		60,490.73
3025	ALLOCATION TO SIERRA PARK PROJECT		156,712.78
4001	ALLOCATION TO MARK ROOS SERIES B/92		81,412.33
4003	ALLOCATION TO CITY HALL		50,000.45
7111	ALLOCATION TO WATER RATE STABILIZATION FUND		3,000,000.00
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS		1,460,406.89
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND		1,807,075.00
7610	ALLOCATION TO OPEB		33,051.36
7630	ALLOCATION TO RISK MANAGEMENT FUND		450,085.68
7650	ALLOCATION TO PAYROLL		186,592.28
8401	ALLOCATION TO HUSA BUSINESS IMPROVE DIST		7,864.31
8402	ALLOCATION TO LAFCO		18,235.80

CITY OF SUSANVILLE  
 COMBINED CASH AND INVESTMENTS  
 AUGUST 31, 2013

8403	ALLOCATION TO SEC 125 AFLAC	836.10
8404	ALLOCATION TO AIR POLLUTION	255,875.70
8405	ALLOCATION TO AIR POLLUTION-CARL MOYER	159,002.46
		8,937,332.25
	<u>ALLOCATIONS TO RESTRICTED FUNDS</u>	
	 <u>UNRESTRICTED FUNDS</u>	
1000	ALLOCATION TO GENERAL FUND	1,230,024.25
7110	ALLOCATION TO WATER SYSTEM	( 215,600.08)
7201	ALLOCATION TO AIRPORT	( 2,859.15)
7301	ALLOCATION TO GEOTHERMAL UTILITY	251,933.07
7401	ALLOCATION TO NATURAL GAS	1,437,367.29
7530	ALLOCATION TO GOLF COURSE	23,639.41
7620	ALLOCATION TO PW ADMIN & ENGINEERING FUND	17,756.71
		2,742,261.50
	<u>ALLOCATIONS TO UNRESTRICTED FUNDS</u>	
	 TOTAL ALLOCATIONS TO OTHER FUNDS	
		11,679,593.75
	ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	( 11,679,593.75)
		.00
	<u>ZERO PROOF IF ALLOCATIONS BALANCE</u>	

Reviewed by: ~~SA~~ City Administrator X Motion Only  
~~PA~~ City Attorney \_\_\_\_\_ Public Hearing  
 \_\_\_\_\_ Resolution  
 \_\_\_\_\_ Ordinance  
 \_\_\_\_\_ Information

**Submitted By:** Gwenna MacDonald, City Clerk

**Action Date:** October 2, 2013

**PRESENTED BY:** Gwenna MacDonald

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Clerk certification of HUSA election of three board members for three-year terms

**SUMMARY:** The City Council and HUSA adopted an administrative agreement on September 2, 2009 which requires the City Clerk to conduct the annual HUSA board member election. The election by assesses was conducted pursuant to the new bylaws adopted by the HUSA board. The three candidates receiving the highest number of votes were elected.

The vote totals are as follows:

Steve Fuller	11
David Teeter	11
Tim Watts	11

**FISCAL IMPACT:** The cost for mailing ballots was \$37.80, which will be paid for by HUSA.

**ACTION REQUESTED:** Motion to receive and file the Clerk's HUSA Election Certificate.

**ATTACHMENTS:**

- Clerk's Certification
- HUSA Administrative Agreement with the City
- HUSA Current bylaws

CERTIFICATE OF THE SUSANVILLE CITY CLERK  
RESULT OF THE CANVASS OF THE RETURN  
OF THE HUSA ELECTION FOR THREE DIRECTORS  
FOR THE TERM OF THREE YEARS  
ANNUAL MEETING: SEPTEMBER 26, 2013

STATE OF CALIFORNIA     )  
                                  )  
COUNTY OF LASSEN     )     SS

I, GWENNA MacDONALD, City Clerk of the City of Susanville, State of California, do hereby certify that I did canvass the returns of the votes cast in the HUSA election for elective offices submitted to the vote of the voters, and state that the following totals, as shown for each candidate, are full, true and correct:

FULLER, Steve	11
TEETER, David	11
WATTS, Tim	11

A total of 11 ballots were received. A total of 33 votes were cast. Steve Fuller, David Teeter and Tim Watts are elected to the HUSA Board of Directors for the term of three years.

Witness my hand and Official Seal this 26<sup>th</sup> day of September, 2013.



Gwenna MacDonald  
Susanville City Clerk

Reviewed by: ~~SA~~ City Administrator  
~~AM~~ City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted By:** Theodore Friedline, Fire Chief

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Approving report on assessment and lien against certain real properties located within the City of Susanville

**PRESENTED BY:** Theodore Friedline, Fire Chief

**SUMMARY:** In its efforts to keep the City of Susanville a clean, safe and desirable community to live in and pursuant to Susanville Municipal Code Chapter 8.28, City staff has abated five properties due to fire hazard and rubbish nuisance at the following locations:

50 Foss Street	APN #103-350-14	\$ 490.00
1275 North Street	APN #103-244-08	\$ 335.00

In addition to the cost of hiring a contractor to abate the property a \$200 administrative fee has been charged to each property to recover the cost of compliance with public hearing and notification procedures. The attached lien notices have been posted and the property owners have been notified via certified mail of the public hearing.

In accordance with Section 8.28.404 of the Municipal Code, City Council approval is required to authorize the City Administrator to lien the properties to recover the costs incurred by the City.

**FISCAL IMPACT:** Total reimbursement of \$825.00 to City code enforcement budget

**ACTION REQUESTED:**

1. Open Public Hearing.
2. Receive staff report.
3. Solicit and receive public input.
4. Close Public Hearing
5. Motion to approve:

**Resolution No. 13-4989** approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 103-350-14 50 Foss Street and confirming assessment and lien against said property;

**Resolution No. 13-4990** approving report on assessment and lien against certain real property within the City of Susanville, located at APN: 103-244-08 1275 North Street and confirming assessment and lien against said property.

**ATTACHMENTS:**

*Susanville Municipal Code* Chapter 8.28 Weed and Rubbish Abatement

Resolution No. 13-4989

Resolution No. 13-4990

Lien Notices

Abatement documentation

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

50 Foss Street (APN #103-350-14)

Lot Numbered 2, in Block Numbered 2, as said lot and block are shown upon that certain map entitled, "Official Map of Cornell Addition to Susanville", filed November 12, 1920, in the office of the County Recorder of the County of Lassen, State of California, in Book 1 of maps, at page 8.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 490.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2<sup>nd</sup> day of October, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 9/13/13

  
\_\_\_\_\_  
Jared G. Hancock, City Administrator  
City of Susanville



**RESOLUTION NO. 13-4989**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN**  
**PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT**  
**50 FOSS STREET (APN 103-350-14) AND CONFIRMING ASSESSMENT AND**  
**LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 50 Foss Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$490.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2013 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Frank and Patricia Ruth Zanger c/o Staehle .

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 50 Foss Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$490.00;
2. That the said assessment shall constitute and be a lien on the interest of Frank and Patricia Ruth Zanger c/o Staehle in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Rod E. De Boer, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-4989** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2013, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

50 Foss Street (APN #103-350-14)

Lot Numbered 2, in Block Numbered 2, as said lot and block are shown upon that certain map entitled, "Official Map of Cornell Addition to Susanville", filed November 12, 1920, in the office of the County Recorder of the County of Lassen, State of California, in Book 1 of maps, at page 8.

**ASSESSMENT FOR DESTRUCTION OR REMOVAL OF WEEDS  
AND RUBBISH AND NOTICE OF HEARING THEREON**

**NOTICE IS HEREBY GIVEN** that pursuant to the provision of Susanville Municipal Code, Title 8, Chapter 8.28, the Fire Chief has destroyed or removed weeds or rubbish from the real property owner, occupied, rented, managed or controlled by you and from the portions of streets, alleys, and sidewalks adjoining the same, which real property is described as follows:

1275 North Street (APN #103-244-08)

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF LASSEN, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTHERN LINE OF NORTH STREET, DISTANT THEREON S 72° 12' E, 350 FEET FROM THE EASTERN LINE OF ADELINE STREET, AS SHOWN ON THE OFFICIAL MAP OF ARNOLD ORCHARD ADDITION TO SUSANVILLE, FILED NOVEMBER 12, 1920, IN THE OFFICE OF THE LASSEN COUNTY RECORDER, THENCE PARALLEL WITH SAID LINE OF ADELINE STREET N 18° 56' EAST, 100.00 FEET THENCE PARALLEL WITH THE SAID LINE OF NORTH STREETS S 72° 12' E, 84.10 FEET TO THE WESTERLY LINE OF GRAND AVENUE, THENCE ALONG THE SAID WESTERLY LINE OF GRAND AVENUE S 28° 31' E, 93.05 FEET; THENCE S 22° 14' E 46.68 FEET TO THE SAID NORTH LINE OF NORTH STREET; AND THENCE ALONG THE SAID LINE OF SAID NORTH STREET N 72° 12' W 183.40 FEET TO THE POINT OF BEGINNING

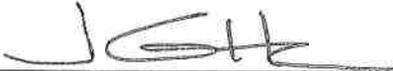
BEING A PORTION OF THE SW1/4 OF THE NE ¼ OF SECTION 32, TOWNSHIP 30 NORTH, RANGE 12 EAST, MOUNT DIABLO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF.

The cost of said destruction or removal proposed to be assessed against the said real property is \$ 335.00.

**FURTHER NOTICE IS HEREBY GIVEN** that on Wednesday, the 2nd day of October, 2013 at the hour of 7:00 P.M. in the Council Chambers of City Hall, of the City of Susanville, located at 66 North Lassen Street, Susanville, Lassen County, California, the report of the City Administrator on the cost of destruction or removal of weeds or rubbish and the assessment list thereof will be presented to the City Council for consideration, correction and confirmation and that at said time and place any and all persons interested in or having any objections to said report of list of proposed assessments, or to any matter or thing contained therein may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

**UPON** confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: 9/13/13

  
\_\_\_\_\_  
Jared G. Hancock, City Administrator  
City of Susanville



**RESOLUTION NO. 13-4990**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING REPORT ON ASSESSMENT AND LIEN AGAINST CERTAIN**  
**PROPERTY WITHIN THE CITY OF SUSANVILLE, LOCATED AT**  
**1275 NORTH STREET (APN 103-244-08) AND CONFIRMING ASSESSMENT**  
**AND LIEN AGAINST SAID PROPERTY**

**WHEREAS**, California Government Code Section 39501 et seq. Authorized the City Council to adopt an ordinance to require and provide for the removal from property, lands, or lots of weeds, rubbish or other material dangerous or injurious to neighboring property or the health or welfare of residents of the vicinity and make the cost of removal a lien upon the property; and

**WHEREAS**, the City Council having heretofore adopted that certain ordinance contained in the Susanville Municipal Code, Chapter 8.28 "Weed and Rubbish Abatement", and

**WHEREAS**, said Chapter 8.28 provides that a procedure is established to abate weeds and rubbish from private property and to impose a lien and assessment upon the property and/or to sell the property to collect the lien; and

**WHEREAS**, City staff, pursuant to the provisions of said Chapter 8.28, have caused weeds and rubbish to be removed from that certain property at 1275 North Street, Susanville, California, legally described in Exhibit "A" attached hereto, and that the cost of such removal and associated administrative costs is \$335.00; and

**WHEREAS**, the City Council having conducted a public hearing pursuant to Chapter 8.28 on October 2, 2013 during a regular City Council meeting, notice thereof having properly been given to the owner of said property, Everbank c/o Everhome Mortgage Company.

**NOW, THEREFORE BE IT RESOLVED**

1. The City Council approves the assessment against the property at 1275 North Street, Susanville, California, legally described in Exhibit "A" attached hereto in the amount of \$335.00;
2. That the said assessment shall constitute and be a lien on the interest of Everbank c/o Everhome Mortgage Company in said property as described in Exhibit "A" and shall remain as such lien until paid in full;
3. The aforesaid confirmation of assessment and lien is final conclusive;
4. The City Clerk is directed to cause a certified copy of this Resolution to be recorded with the Lassen County Recorder;
5. Said assessment amount shall accrue interest at the legal rate of ten percent (10%) per annum commencing October 2, 2013 and continuing thereon until said assessment and any accrued interest is paid in full.

APPROVED:

\_\_\_\_\_  
Rod E. De Boer, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-4990** was adopted at a regular meeting of the Susanville City Council held on the 2nd day of October, 2013, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

1275 North Street (APN #103-244-08)

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF LASSEN, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTHERN LINE OF NORTH STREET, DISTANT THEREON S 72° 12' E, 350 FEET FROM THE EASTERN LINE OF ADELINE STREET, AS SHOWN ON THE OFFICIAL MAP OF ARNOLD ORCHARD ADDITION TO SUSANVILLE, FILED NOVEMBER 12, 1920, IN THE OFFICE OF THE LASSEN COUNTY RECORDER, THENCE PARALLEL WITH SAID LINE OF ADELINE STREET N 18° 56' EAST, 100.00 FEET THENCE PARALLEL WITH THE SAID LINE OF NORTH STREETS S 72° 12' E, 84.10 FEET TO THE WESTERLY LINE OF GRAND AVENUE, THENCE ALONG THE SAID WESTERLY LINE OF GRAND AVENUE S 28° 31' E, 93.05 FEET; THENCE S 22° 14' E 46.68 FEET TO THE SAID NORTH LINE OF NORTH STREET; AND THENCE ALONG THE SAID LINE OF SAID NORTH STREET N 72° 12' W 183.40 FEET TO THE POINT OF BEGINNING

BEING A PORTION OF THE SW1/4 OF THE NE ¼ OF SECTION 32, TOWNSHIP 30 NORTH, RANGE 12 EAST, MOUNT DIABLO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF.

Reviewed by:  City Administrator  
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

**Submitted by:** Craig C. Platt, Public Works Director

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 13-4984 approving Lassen Family Services, Inc. to place approximately 32 purple ribbons Domestic Violence Awareness ribbons on street light posts along Main Street (State Route 36) from Roop to Riverside from October 3, 2013 through November 1, 2013.

**PRESENTED BY:** Craig C. Platt, Public Works Director

**SUMMARY:** Lassen Family Services, Inc. is requesting authorization to place approximately 32 purple Domestic Violence Awareness ribbons on street light posts along Main Street (State Route 36) from Roop to Riverside from October 3, 2013 through November 1, 2013. The ribbons will be placed by employees of Lassen Family Services.

As the street light posts are in the state right-of-way, a State Encroachment Permit application is required.

**FISCAL IMPACT:** No fiscal impact to the City.

**ACTION REQUESTED:** Resolution No. 13-4984 approving Lassen Family Services, Inc. to place approximately 32 purple ribbons Domestic Violence Awareness ribbons on street light posts along Main Street (State Route 36) from Roop to Riverside from October 3, 2013 through November 1, 2013.

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**ATTACHMENTS:** Resolution No. 13-4984  
Letter of request submitted by Lassen Family Services  
Caltrans Encroachment Permit Application

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**RESOLUTION NO. 13-4984**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE  
AUTHORIZING LASSEN FAMILY SERVICES, INC. TO HANG PURPLE DOMESTIC  
VIOLENCE AWARENESS RIBBONS ON STREET LIGHT POLES ALONG MAIN  
STREET (STATE HIGHWAY 36) FROM ROOP STREET TO RIVERSIDE FROM  
OCTOBER 3, 2013 THROUGH NOVEMBER 1, 2013**

**WHEREAS**, Lassen Family Services, Inc. is celebrating October as Domestic Violence Awareness month; and

**WHEREAS**, Lassen Family Services, Inc. is requesting authorization to place approximately 32 purple Domestic Violence Awareness ribbons on street light poles along Main Street (State Highway 36) from Roop Street to Riverside Drive; and

**WHEREAS**, Lassen Family Services, Inc. wishes to hang the ribbons from October 3, 2013 through November 1, 2013; and

**WHEREAS**, the street light posts are in Caltrans' right-of-way and so requires an encroachment permit from Caltrans.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville as follows that Lassen Family Services, Inc. is authorized to place approximately 32 purple Domestic Violence Awareness ribbons on street light posts along Main Street (State Highway 36) from Roop Street to Riverside Drive from October 3, 2013 through November 1, 2013.

**BE IT FURTHER RESOLVED** that the ribbons will be placed and removed by Lassen Family Services, Inc. employees.

APPROVED: \_\_\_\_\_  
Rod E. De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of October, 2013, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter Talia, City Attorney

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION  
**STANDARD ENCRoACHMENT PERMIT APPLICATION**  
 TR-0100 (REV. 07/2007)

Permission is requested to encroach on the State Highway right-of-way as follows:  
 (Complete all BOXES [write N/A if not applicable] Please print single sided)  
 This application is not complete until all requirements have been approved.

FOR CALTRANS USE	
PERMIT NO.	
DIST/CO/RTE/PM	
SIMPLEX STAMP	
DATE OF SIMPLEX STAMP	

1. COUNTY <b>Lassen</b>		2. ROUTE <b>36</b>	3. POSTMILE <b>Various</b>		
4. ADDRESS OR STREET NAME <b>Main Street</b>			5. CITY <b>Susanville</b>		
6. CROSS STREET (Distance and direction from site) <b>Various</b>			7. PORTION OF RIGHT-OF-WAY <b>Light posts in sidewalk</b>		
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> OWN FORCES <input type="checkbox"/> CONTRACTOR			9. EST. START DATE <b>10/03/13</b>		10. EST. COMPLETION DATE <b>11/01/13</b>
11. EXCAVATION	MAX. DEPTH <b>N/A</b>	AVG. DEPTH <b>N/A</b>	AVG. WIDTH <b>N/A</b>	LENGTH <b>N/A</b>	SURFACE TYPE <b>N/A</b>
12. EST. COST IN STATE HIGHWAY RIGHT-OF-WAY <b>N/A</b>				FUNDING SOURCE(S) <input type="checkbox"/> FEDERAL <input type="checkbox"/> STATE <input type="checkbox"/> LOCAL <input type="checkbox"/> PRIVATE	
13. PIPES	PRODUCT TYPE <b>N/A</b>	DIAMETER <b>N/A</b>	VOLTAGE / PSIG <b>N/A</b>	14. CALTRANS' PROJECT CODE <b>N/A</b>	

15.  Double Permit    Parent Permit Number \_\_\_\_\_  
 Applicant's Reference Number / Utility Work Order Number \_\_\_\_\_

16. Have your plans been reviewed by another Caltrans branch?  NO     YES (if "YES") Who? \_\_\_\_\_

17. Completely describe work to be done within STATE highway right-of-way :  
 Attach 6 complete sets of plans (folded to 8.5" x 11"), and any applicable specifications, calculations, maps, etc.  
 All dimensions shall be in U.S. Customary (English) Units.

**LASSEN FAMILY SERVICES IS REQUESTING A PERMIT TO PLACE APPROXIMATELY 32 PURPLE DOMESTIC VIOLENCE RIBBONS ON LIGHT POSTS ALONG MAIN STREET (STATE HIGHWAY 36). THE RIBBONS WILL BE PLACED FROM ROOP STREET TO RIVERSIDE DRIVE. THE RIBBONS WILL BE APPROXIMATELY 12-INCHES BY 18-INCHES IN SIZE. RIBBONS WILL BE PLACED BY EMPLOYEES FROM LASSEN FAMILY SERVICES. RIBBONS WILL BE PLACED FROM 10/03/13 THROUGH 11/01/13.**

18. Is a city, county, or other agency involved in the approval of this project?  
 YES (If "YES", check type of project and attach environmental documentation and conditions of approval.)  
 COMMERCIAL DEVELOPMENT  BUILDING  GRADING  OTHER \_\_\_\_\_  
 CATEGORICALLY EXEMPT  NEGATIVE DECLARATION  ENVIRONMENTAL IMPACT REPORT  OTHER \_\_\_\_\_

NO (If "NO", please check the category below which best describes the project, and complete page 4 of this application.)  
 DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE, OR RESURFACING     FENCE  
 PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS     MAILBOX  
 FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS     EROSION CONTROL  
 OTHER \_\_\_\_\_     LANDSCAPING

19. Will this project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource?  
 (If "YES", provide a description)  YES  NO

20. Is this project on an existing highway or street where the activity involves removal of a scenic resource including a significant tree or stand of trees, a rock outcropping or a historic building?  YES  NO (If "YES", provide a description)

21. Is work being done on applicant's property?  YES  NO (If "YES", attach site and grading plans.)

PERMIT NO.
------------

22. Will this proposed project require the disturbance of soil?  YES  NO  
 If "YES", estimate the area within State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)  
 estimate the area outside of State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)
23. Will this proposed project require dewatering?  YES  NO  
 If "YES", estimate total gallons AND gallons/month. \_\_\_\_\_ (gallons) AND \_\_\_\_\_ (gallons/month)  
 SOURCE\*:  STORM WATER  NON-STORM WATER  
 (\*See Caltrans SWMP for definitions of non-storm water discharge: <http://www.dot.ca.gov/hq/env/stormwater/index.htm>)
24. How will any storm water or ground water be disposed of from within or near the limits of this proposed project?  
 Storm Drain System  Combined Sewer / Storm System  Storm Water Retention Basin  
 Other (explain): \_\_\_\_\_

PLEASE READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.

*The applicant, understands and herein agrees that an encroachment permit can be denied, and/or a bond required for non-payment of prior or present encroachment permit fees. Encroachment Permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed, in accordance with the California Streets and Highways Code, Section 671.5. All work shall be done in accordance with Caltrans rules and regulations subject to inspection and approval.*

*The applicant, understands and herein agrees to the general provisions, special provisions and conditions of the encroachment permit, and to indemnify and hold harmless the State, its officers, directors, agents, employees and each of them (Indemnitees) from and against any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys' fees, judgments, losses and liabilities of every kind and nature whatsoever (Claims) arising out of or in connection with the issuance and/or use of this encroachment permit and the placement and subsequent operation and maintenance of said encroachment for: 1) bodily injury and/or death to persons including but not limited to the Applicant, the State and its officers, directors, agents and employees, the Indemnitees, and the public; and 2) damage to property of anyone. Except as provided by law, the indemnification provisions stated above shall apply regardless of the existence or degree of fault of Indemnitees. The Applicant, however, shall not be obligated to indemnify Indemnitees for Claims arising from the sole negligence and willful misconduct of State, its officers, directors, agents or employees.*

*An encroachment permit is not a property right and does not transfer with the property to a new owner*

**DISCHARGES OF STORM WATER AND NON-STORM WATER:** *Work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit issued to the Department of Transportation (Department), to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. Compliance with the Department's NPDES permit requires amongst other things, the preparation and submission of a Storm Water Pollution Protection Plan (SWPPP), or a Water Pollution Control Program (WPCP), and the approval of same by the appropriate reviewing authority prior to the start of any work. Information on the requirements may also be reviewed on the Department's Construction Website at:*

<http://www.dot.ca.gov/hq/construc/stormwater>

25. NAME of APPLICANT or ORGANIZATION (Print or Type) CITY OF SUSANVILLE		E-MAIL ADDRESS	
ADDRESS of APPLICANT or ORGANIZATION WHERE PERMIT IS TO BE MAILED (Include City and Zip Code) 66 NORTH LASSEN STREET, SUSANVILLE, CA 96130			
PHONE NUMBER 530-257-1041	FAX NUMBER 530-257-1057		
26. NAME of AUTHORIZED AGENT / ENGINEER (Print or Type) CRAIG C. PLATT	IS LETTER OF AUTHORIZATION ATTACHED? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	E-MAIL ADDRESS cplatt@cityofsusanville.org	
ADDRESS of AUTHORIZED AGENT / ENGINEER (Include City and Zip Code) 720 SOUTH STREET, SUSANVILLE, CA 96130			
PHONE NUMBER 50-257-1041	FAX NUMBER 530-257-1057		
27. SIGNATURE of APPLICANT or AUTHORIZED AGENT ROD E. DE BOER	28. PRINT OR TYPE NAME ROD E. DE BOER	29. TITLE MAYOR	30. DATE 10/02/13

PERMIT NO. _____
WORK ORDER/REFERENCE NUMBER _____

FEE CALCULATION -- FOR CALTRANS USE					
<input type="checkbox"/> CASH <input type="checkbox"/> CREDITCARD    NAME ON CARD _____    PHONE NUMBER _____					
<input type="checkbox"/> CHECK    NUMBER _____    NAME ON CHECK _____    PHONE NUMBER _____					
<input type="checkbox"/> EXEMPT <input type="checkbox"/> PROJECT CODE _____ <input type="checkbox"/> DEFERRED BILLING (Utility)					
CALCULATED BY	(1)		(2)		
<b>REVIEW</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *			\$ _____		\$ _____
<b>INSPECTION</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *			\$ _____		\$ _____
<b>FIELDWORK</b>					
_____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
<b>EQUIPMENT &amp; MATERIALS</b>	DEPOSIT	DATE	DEPOSIT	DATE	DEPOSIT
	\$ _____		\$ _____		\$ _____
<b>CASH DEPOSIT IN LIEU OF BOND</b>	\$ _____		\$ _____		\$ _____
<b>TOTAL COLLECTED</b>	\$ _____		\$ _____		
<b>CASHIER'S INITIALS</b>	_____		_____		\$ _____
* The Standard Hourly Rate is set annually by HQ Encroachment Permits. District Office staff do not have authority to modify this rate.					
<b>PERFORMANCE BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$
<b>PAYMENT BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$
<b>LIABILITY INSURANCE REQUIRED?</b>		<input type="checkbox"/> YES <input type="checkbox"/> NO			AMOUNT \$

PERMIT NO.

**INSTRUCTIONS**  
for completing page 4

This page needs to be completed when the proposed project DOES NOT involve a City, County or other public agency.

Your answers to these questions will assist departmental staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within the State highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time-consuming. If possible, attach photographs of the location of the proposed project.

Please answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.)

1. Will any existing vegetation and/or landscaping within the highway right-of-way be disturbed?

NO

2. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the project or highway right-of-way?

NO

3. Is the proposed project located within five miles of the coast line?

NO

4. Will the proposed project generate construction noise levels greater than 86 dBA (e.g. jack-hammering, pile driving)?

NO

5. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?

NO

6. Are there any recreational trails or paths within the limits of the proposed project or highway right-of-way?

NO

7. Will the proposed project impact any structures, buildings, rail lines, or bridges within highway right-of-way?

NO

8. Will the proposed project impact access to any businesses or residences?

NO

9. Will the proposed project impact any existing public utilities or public services?

NO

10. Will the proposed project impact existing pedestrian facilities, such as sidewalks, crosswalks, or overcrossings?

NO

11. Will new lighting be constructed within or adjacent to highway right-of-way?

NO



# LASSEN FAMILY SERVICES, INC.

P.O. Box 701 • Susanville, CA 96130

August 30, 2013

Lassen Family Services would like to place approximately 32 purple Domestic Violence ribbons on light posts along Main Street. The ribbons would be placed to bring awareness to Domestic Violence during the month of October. The ribbons would be placed from the Main and Roop Street intersection down to the Main and Riverside Intersection. The ribbons would be placed September 30<sup>th</sup> and removed no later than November 1, 2013. The ribbons approximate dimensions would be 12"X18".

Thank you for your time and consideration.

Please contact Angela Reed or Tiffany Gorbet for further information at (530)257-4599

Susanville Public Works Dept

SEP - 5 2013

RECEIVED

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**Crisis  
Line**  
24 Hours

**Domestic  
Violence  
Assistance  
Program**

**Sexual  
Assault  
Rape  
Crisis Program**

**Court  
Appointed  
Special  
Advocates**



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CL (530) 257-5004 • Toll Free 1-888-289-5004 • Office (530) 257-4599 • Fax (530) 257-4205  
Admin. (530) 257-5459 • Fax (530) 257-5490 • Email: lfstwo@thegrid.net • lassencrisis.com

Reviewed by: ~~GA~~ City Administrator  
~~MA~~ City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Craig C. Platt, Public Works Director

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 13-4985** authorizing closure of South Roop Street from Main Street (State Highway 36) to Cottage Street on Thursday, October 10, 2013 from 5:30 pm to 7:30 pm for Lassen County Chamber of Commerce's Chamber Mixer "Business Block Party" event

**SUMMARY:** Lassen County Chamber of Commerce is requesting authorization to close South Roop Street from Main Street (State Highway 36) to Cottage Street on Thursday, October 10, 2013 from 5:30 pm to 7:30 pm to hold a Chamber Mixer "Business Block Party." Alcohol will be served at the event and all necessary Alcoholic Beverage Control permits will be obtained. Businesses on the street are aware of the street closure as they are participating in the event.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to approve Resolution No. 13-4985 authorizing closure of South Roop Street from Main Street (State Highway 36) to Cottage Street on Thursday, October 10, 2013 from 5:30 pm to 7:30 pm for Lassen County Chamber of Commerce's Chamber Mixer "Business Block Party" event.

**ATTACHMENTS:** Resolution No. 13-4985  
Letter of Request from Lassen County Chamber of Commerce

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**RESOLUTION NO. 13-4985**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING CLOSURE OF SOUTH ROOP STREET FROM MAIN STREET TO**  
**COTTAGE STREET ON THURSDAY, OCTOBER 10, 2013 FROM 5:30 PM TO 7:30**  
**PM FOR LASSEN COUNTY CHAMBER OF COMMERCE'S CHAMBER MIXER**  
**"BUSINESS BLOCK PARTY" EVENT**

**WHEREAS**, Lassen County Chamber of Commerce (LACC) will be holding a Chamber Mixer "Business Block Party" on Thursday, October 10, 2013 from 5:30 pm to 7:30 pm; and

**WHEREAS**, LACC is requesting authorization to close South Roop Street from Main Street (State Highway 36) to Cottage Street to hold this event; and

**WHEREAS**, alcohol will be served at the event and all necessary Alcoholic Beverage Control permits will be obtained; and

**WHEREAS**, businesses on the street are aware of the event and street closure and are participating in the event.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville that Lassen County Chamber of Commerce (LACC) are authorized to close South Roop Street from Main Street (State Highway 36) to Cottage Street on Thursday, October 10, 2013 from 5:30 pm to 7:30 pm to hold its Chamber Mixer "Business Block Party" event.

APPROVED: \_\_\_\_\_  
Rod De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of October, 2013, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter M. Talia, City Attorney

LASSEN COUNTY CHAMBER OF COMMERCE  
P.O. BOX 338 • 75 N. WEATHERLOW • SUSANVILLE, CA 96130  
(530)257-4323 • Fax (530)251-2561

*Celebrating 125 Years of Leadership*



September 11, 2013

Janette Zanhiser  
City of Susanville Public Works  
720 South Street  
Susanville, Ca. 96130

Dear Janette,

The Lassen County Chamber of Commerce is requesting street closure of South Roop Street, from Cottage Street to Main Street, from 5:30pm to 7:30pm, Thursday, October 10, 2013, to hold a Chamber Mixer "Business Block Party". Alcohol will be served at the event and all necessary Alcoholic Beverage Control permits will be obtained. Businesses on the street are aware of the street closure as they are participating in the event. Those businesses include: Honey Lake Firearms, Christensen Insurance, Susanville Sanitary District, Carol Curry, CPA, and Lassen Municipal Utility District.

Please don't hesitate to contact me if you have any questions regarding this event. Thank you in advance for your help in securing the necessary permits. I really appreciate all your efforts.

Best Regards,

Patricia Hagata  
Executive Director

Reviewed by: ~~\_\_\_\_~~ City Administrator  
\_\_\_\_ City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Craig C. Platt, Public Works Director

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 13-4986** approving closure of Pancera Plaza (South Gay Street from Main Street to Cottage Street) as part of the HUSA Safe & Sane Halloween event scheduled for Thursday, October 31, 2013 from 3:00 pm to 6:00 pm to hold a Tombstone Contest.

**SUMMARY:** At its August 21, 2013 meeting, the City Council approved the HUSA Safe & Sane Halloween event scheduled for Thursday, October 31, 2013 from 3:00 pm to 6:00 pm and authorized closure of Main Street (State Highway 36) from Roop Street to Weatherlow Street to hold this event. As part of this event, HUSA would like to close Pancera Plaza from Main Street (State Highway 36) to Cottage Street to traffic and parking to hold a Tombstone Contest. HUSA will notify the business owners as required.

**FISCAL IMPACT:** None.

**ACTION REQUESTED:** Motion to approve Resolution No. 13-4986 authorizing closure of Pancera Plaza from Main Street (State Highway 36) to Cottage Street on October 31, 2013 from 3:00 pm to 6:00 pm for a Tombstone Contest to be held as part of the Safe & Sane Halloween event.

**ATTACHMENTS:** Resolution No. 13-4986  
HUSA Letter of Request

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**RESOLUTION NO. 13-4986**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**AUTHORIZING CLOSURE OF PANCERA PLAZA (SOUTH GAY STREET)**  
**FROM MAIN STREET TO COTTAGE STREET FOR HUSA'S SAFE & SANE**  
**HALLOWEEN EVENT SCHEDULED FOR THURSDAY, OCTOBER 31, 2013**  
**FROM 3:00 PM TO 6:00 PM**

**WHEREAS**, at its August 21, 2013 meeting the City Council approved HUSA's Safe & Sane Halloween event to be held on Thursday, October 31, 2013 from 3:00 pm to 6:00 pm; and

**WHEREAS**, HUSA has determined the need to close Pancera Plaza (South Gay Street) from Main Street (State Highway 36) to Cottage Street to be used for a Tombstone Contest as part of the event.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Susanville that HUSA is authorized to close Pancera Plaza (South Gay Street) from Main Street (State Highway 36) to Cottage Street on Thursday, October 31, 2013 from 3:00 pm to 5:00 pm to hold a Tombstone Contest as part of their Safe & Sane Halloween event.

APPROVED: \_\_\_\_\_  
Rod De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of October, 2013, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter M. Talia, City Attorney



September 10, 2013

Janette Zahniser  
City of Susanville  
Dept. of Public Works  
720 South Street  
Susanville, Ca 96130

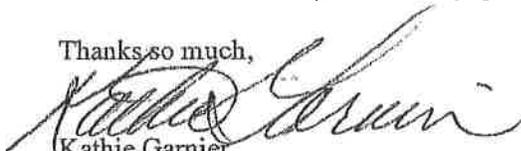
Dear Janette:

Please accept this letter as our request to have the Pancera Plaza closed during our Safe and Sane Halloween Event being held on October 31, 2013 between 3pm and 6pm. We would like to have this area free of traffic and parked vehicles in order to hold a Tombstone contest. We plan on expanding this event a little each year.

Also, would the City of Susanville notify the business owners in the Plaza or is this something that would fall on HUSA?

Please let me know if you have any questions or concerns.

Thanks so much,

  
Kathie Garnier  
President

Reviewed by: JA City Administrator  
PM City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Craig C. Platt, Public Works Director

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Resolution No. 13-4987** supporting closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street for the Lassen County Veteran's Association Annual Veteran's Day Parade to be held Monday, November 11, 2013 from 11:00 am to 12:00 pm and authorizing the Mayor to execute Caltrans' Encroachment Permit Application as required.

**PRESENTED BY:** Craig C. Platt, Public Works Director

**SUMMARY:** The Lassen County Veteran's Association scheduled their Annual Veteran's Day Parade for Monday, November 11, 2013 from 11:00 am to 12:00 pm. This event requires closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street and an encroachment permit from Caltrans.

Closure of Fair Drive between Russell Avenue and Main Street is also required for this event.

This event will require Police Officers and Public Works Department employees to set up the detours and close Main Street as well as Fair Drive.

**FISCAL IMPACT:** Public Works Department - 4 employees for overtime cost of \$738.00.

Police Department - 8 Officers for overtime cost of \$1,000.00.

Caltrans does not charge the City an encroachment permit fee, but they do require the City to accept all liability for this event as the Permittee.

**ACTION REQUESTED:** Motion to approve Resolution No. 13-4987 supporting closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street and closure of Fair Drive between Russell Avenue and Main Street for the Lassen County Veteran's Association Annual Veteran's Day Parade to be held on Monday, November 11, 2013 from 11:00 am to 12:00 pm and authorizing the Mayor to execute Caltrans' Encroachment Permit Application.

**ATTACHMENTS:** Resolution No. 13-4987  
Caltrans Encroachment Permit Application  
Letter of request from Lassen County Veteran's Association

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**RESOLUTION NO. 13-4987**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE  
SUPPORTING CLOSURE OF MAIN STREET (STATE HIGHWAY ROUTE 36) FROM  
FAIR DRIVE TO THE VETERAN'S MEMORIAL BUILDING LOCATED AT 1205 MAIN  
STREET ON MONDAY, NOVEMBER 11, 2013 FROM 11:00 AM TO 12:00 PM FOR  
THE LASSEN COUNTY VETERAN'S ASSOCIATION VETERAN'S DAY PARADE  
AND AUTHORIZING MAYOR TO EXECUTE CALTRANS' ENCROACHMENT  
PERMIT APPLICATION**

**WHEREAS**, the Lassen County Veteran's Association has scheduled their Annual Veteran's Day Parade for Monday, November 11, 2013 from 11:00 am to 12:00 pm; and

**WHEREAS**, closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street is required for this event; and

**WHEREAS**, Caltrans requires an Encroachment Permit Application to be submitted in order to closure Main Street (State Highway Route 36) for this event.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville City Council hereby supports the following:

1. Lassen County Veteran's Association's Annual Veteran's Day Parade to be held on Monday, November 11, 2013 from 11:00 am to 12:00 pm.
2. Authorizes execution of Caltrans Encroachment Permit Application for closure of Main Street (State Highway Route 36) from Fair Drive to the Veteran's Memorial Building located at 1205 Main Street.
3. Authorizes closure of Fair Drive between Russell Avenue and Main Street for this event.

APPROVED: \_\_\_\_\_  
Rod De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of October, 2013, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter Talia, City Attorney

# STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV. 07/2007)

Permission is requested to encroach on the State Highway right-of-way as follows:  
 (Complete all **BOXES** [write **N/A** if not applicable] Please print single sided)  
 This application is not complete until all requirements have been approved.

FOR CALTRANS USE	
PERMIT NO.	
DIST/CO/RTE/PM	
SIMPLEX STAMP	
DATE OF SIMPLEX STAMP	

1. COUNTY <b>Lassen</b>		2. ROUTE <b>36</b>		3. POSTMILE <b>Various</b>	
4. ADDRESS OR STREET NAME <b>Main Street</b>				5. CITY <b>Susanville</b>	
6. CROSS STREET (Distance and direction from site) <b>Various</b>				7. PORTION OF RIGHT-OF-WAY <b>Entire Roadway</b>	
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> OWN FORCES <input type="checkbox"/> CONTRACTOR			9. EST. START DATE <b>11/11/13</b>		10. EST. COMPLETION DATE <b>11/11/13</b>
11. EXCAVATION	MAX. DEPTH <b>N/A</b>	AVG. DEPTH <b>N/A</b>	AVG. WIDTH <b>N/A</b>	LENGTH <b>N/A</b>	SURFACE TYPE <b>N/A</b>
12. EST. COST IN STATE HIGHWAY RIGHT-OF-WAY <b>N/A</b>				FUNDING SOURCE(S) <input type="checkbox"/> FEDERAL <input type="checkbox"/> STATE <input type="checkbox"/> LOCAL <input type="checkbox"/> PRIVATE	
13. PIPES	PRODUCT TYPE <b>N/A</b>	DIAMETER <b>N/A</b>	VOLTAGE / PSIG <b>N/A</b>		14. CALTRANS' PROJECT CODE <b>N/A</b>

15.  Double Permit    Parent Permit Number \_\_\_\_\_  
 Applicant's Reference Number / Utility Work Order Number \_\_\_\_\_

16. Have your plans been reviewed by another Caltrans branch?  NO     YES (If "YES") Who? \_\_\_\_\_

17. Completely describe work to be done within STATE highway right-of-way :  
 Attach 6 complete sets of plans (folded to 8.5" x 11"), and any applicable specifications, calculations, maps, etc.  
 All dimensions shall be in U.S. Customary (English) Units.

**Closure of Main Street (State Highway 36) from Fair Drive and ending at the Veteran's Memorial Hall located at 1205 Main Street on Monday, November 11, 2013 from 11:00 am through 12:00 pm for the Lassen County Veteran's Association Annual Veteran's Day Parade. Street closures and traffic control to be provided by the Susanville Police Department and the City of Susanville Public Works Department.**

18. Is a city, county, or other agency involved in the approval of this project?  
 YES (If "YES", check type of project and attach environmental documentation and conditions of approval.)  
 COMMERCIAL DEVELOPMENT     BUILDING     GRADING     OTHER \_\_\_\_\_  
 CATEGORICALLY EXEMPT     NEGATIVE DECLARATION     ENVIRONMENTAL IMPACT REPORT     OTHER \_\_\_\_\_

NO (If "NO", please check the category below which best describes the project, and complete page 4 of this application.)  
 DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE, OR RESURFACING     FENCE  
 PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS     MAILBOX  
 FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS     EROSION CONTROL  
 OTHER \_\_\_\_\_     LANDSCAPING

19. Will this project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource?     YES     NO  
 (If "YES", provide a description)

20. Is this project on an existing highway or street where the activity involves removal of a scenic resource including a significant tree or stand of trees, a rock outcropping or a historic building?     YES     NO (If "YES", provide a description)

21. Is work being done on applicant's property?     YES     NO (If "YES", attach site and grading plans.)

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION  
**STANDARD ENCROACHMENT PERMIT APPLICATION**

TR-0100 (REV. 07/2007)

PERMIT NO. \_\_\_\_\_

22. Will this proposed project require the disturbance of soil?  YES  NO  
 If "YES", estimate the area within State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)  
 estimate the area outside of State Highway right-of-way in square feet AND acres: \_\_\_\_\_ (ft<sup>2</sup>) AND \_\_\_\_\_ (acres)

23. Will this proposed project require dewatering?  YES  NO  
 If "YES", estimate total gallons AND gallons/month \_\_\_\_\_ (gallons) AND \_\_\_\_\_ (gallons/month)  
 SOURCE\*:  STORM WATER  NON-STORM WATER  
 (\*See Caltrans SWMP for definitions of non-storm water discharge: <http://www.dot.ca.gov/hq/env/stormwater/index.htm>)

24. How will any storm water or ground water be disposed of from within or near the limits of this proposed project?  
 Storm Drain System  Combined Sewer / Storm System  Storm Water Retention Basin  
 Other (explain): \_\_\_\_\_

**PLEASE READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.**

**The applicant, understands and herein agrees that an encroachment permit can be denied, and/or a bond required for non-payment of prior or present encroachment permit fees. Encroachment Permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed, in accordance with the California Streets and Highways Code, Section 671.5. All work shall be done in accordance with Caltrans rules and regulations subject to inspection and approval.**

**The applicant, understands and herein agrees to the general provisions, special provisions and conditions of the encroachment permit, and to indemnify and hold harmless the State, its officers, directors, agents, employees and each of them (Indemnitees) from and against any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys' fees, judgments, losses and liabilities of every kind and nature whatsoever (Claims) arising out of or in connection with the issuance and/or use of this encroachment permit and the placement and subsequent operation and maintenance of said encroachment for: 1) bodily injury and/or death to persons including but not limited to the Applicant, the State and its officers, directors, agents and employees, the Indemnitees, and the public; and 2) damage to property of anyone. Except as provided by law, the indemnification provisions stated above shall apply regardless of the existence or degree of fault of Indemnitees. The Applicant, however, shall not be obligated to indemnify Indemnitees for Claims arising from the sole negligence and willful misconduct of State, its officers, directors, agents or employees.**

**An encroachment permit is not a property right and does not transfer with the property to a new owner**

**DISCHARGES OF STORM WATER AND NON-STORM WATER: Work within State Highway right-of-way shall be conducted in compliance with all applicable requirements of the National Pollutant Discharge Elimination System (NPDES) permit issued to the Department of Transportation (Department), to govern the discharge of storm water and non-storm water from its properties. Work shall also be in compliance with all other applicable Federal, State and Local laws and regulations, and with the Department's Encroachment Permits Manual and encroachment permit. Compliance with the Department's NPDES permit requires amongst other things, the preparation and submission of a Storm Water Pollution Protection Plan (SWPPP), or a Water Pollution Control Program (WPCP), and the approval of same by the appropriate reviewing authority prior to the start of any work. Information on the requirements may also be reviewed on the Department's Construction Website at:**

**<http://www.dot.ca.gov/hq/construc/stormwater>**

25. NAME of APPLICANT or ORGANIZATION (Print or Type) E-MAIL ADDRESS  
**CITY OF SUSANVILLE**

ADDRESS of APPLICANT or ORGANIZATION WHERE PERMIT IS TO BE MAILED (Include City and Zip Code)  
**66 NORTH LASSEN STREET, SUSANVILLE, CA 96130**

PHONE NUMBER FAX NUMBER  
**530-257-1041** **530-257-1057**

26. NAME of AUTHORIZED AGENT / ENGINEER (Print or Type) IS LETTER OF AUTHORIZATION ATTACHED? E-MAIL ADDRESS  
**CRAIG C. PLATT**  YES  NO **cplatt@cityofsusanville.org**

ADDRESS of AUTHORIZED AGENT / ENGINEER (Include City and Zip Code)  
**720 SOUTH STREET, SUSANVILLE, CA 96130**

PHONE NUMBER FAX NUMBER  
**50-257-1041** **530-257-1057**

27. SIGNATURE of APPLICANT or AUTHORIZED AGENT 28. PRINT OR TYPE NAME 29. TITLE 30. DATE  
**ROD E. DE BOER** **MAYOR** **10/02/13**

PERMIT NO.
WORK ORDER/REFERENCE NUMBER

FEE CALCULATION -- FOR CALTRANS USE					
<input type="checkbox"/> CASH <input type="checkbox"/> CREDITCARD    NAME ON CARD _____    PHONE NUMBER _____					
<input type="checkbox"/> CHECK    NUMBER _____    NAME ON CHECK _____    PHONE NUMBER _____					
<input type="checkbox"/> EXEMPT <input type="checkbox"/> PROJECT CODE _____ <input type="checkbox"/> DEFERRED BILLING (Utility)					
CALCULATED BY	(1)		(2)		
<b>REVIEW</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *			\$ _____		\$ _____
<b>INSPECTION</b>	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. _____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
2. _____ HOURS @ \$ _____ *			\$ _____		\$ _____
<b>FIELDWORK</b>					
_____ HOURS @ \$ _____ *	\$ _____		\$ _____		\$ _____
<b>EQUIPMENT &amp; MATERIALS</b>	DEPOSIT	DATE	DEPOSIT	DATE	DEPOSIT
	\$ _____		\$ _____		\$ _____
<b>CASH DEPOSIT IN LIEU OF BOND</b>	\$ _____		\$ _____		\$ _____
<b>TOTAL COLLECTED</b>	\$ _____		\$ _____		
<b>CASHIER'S INITIALS</b>	_____		_____		\$ _____
* The Standard Hourly Rate is set annually by HQ Encroachment Permits. District Office staff do not have authority to modify this rate.					
<b>PERFORMANCE BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$ _____
<b>PAYMENT BOND</b>	<input type="checkbox"/>	DATE			AMOUNT \$ _____
<b>LIABILITY INSURANCE REQUIRED?</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO				AMOUNT \$ _____

PERMIT NO.

**INSTRUCTIONS**  
for completing page 4

This page needs to be completed when the proposed project DOES NOT involve a City, County or other public agency.

Your answers to these questions will assist departmental staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within the State highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit.

It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time-consuming. If possible, attach photographs of the location of the proposed project.

Please answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.)

1. Will any existing vegetation and/or landscaping within the highway right-of-way be disturbed?

NO

2. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the project or highway right-of-way?

NO

3. Is the proposed project located within five miles of the coast line?

NO

4. Will the proposed project generate construction noise levels greater than 86 dBA (e.g. jack-hammering, pile driving)?

NO

5. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?

NO

6. Are there any recreational trails or paths within the limits of the proposed project or highway right-of-way?

NO

7. Will the proposed project impact any structures, buildings, rail lines, or bridges within highway right-of-way?

NO

8. Will the proposed project impact access to any businesses or residences?

NO

9. Will the proposed project impact any existing public utilities or public services?

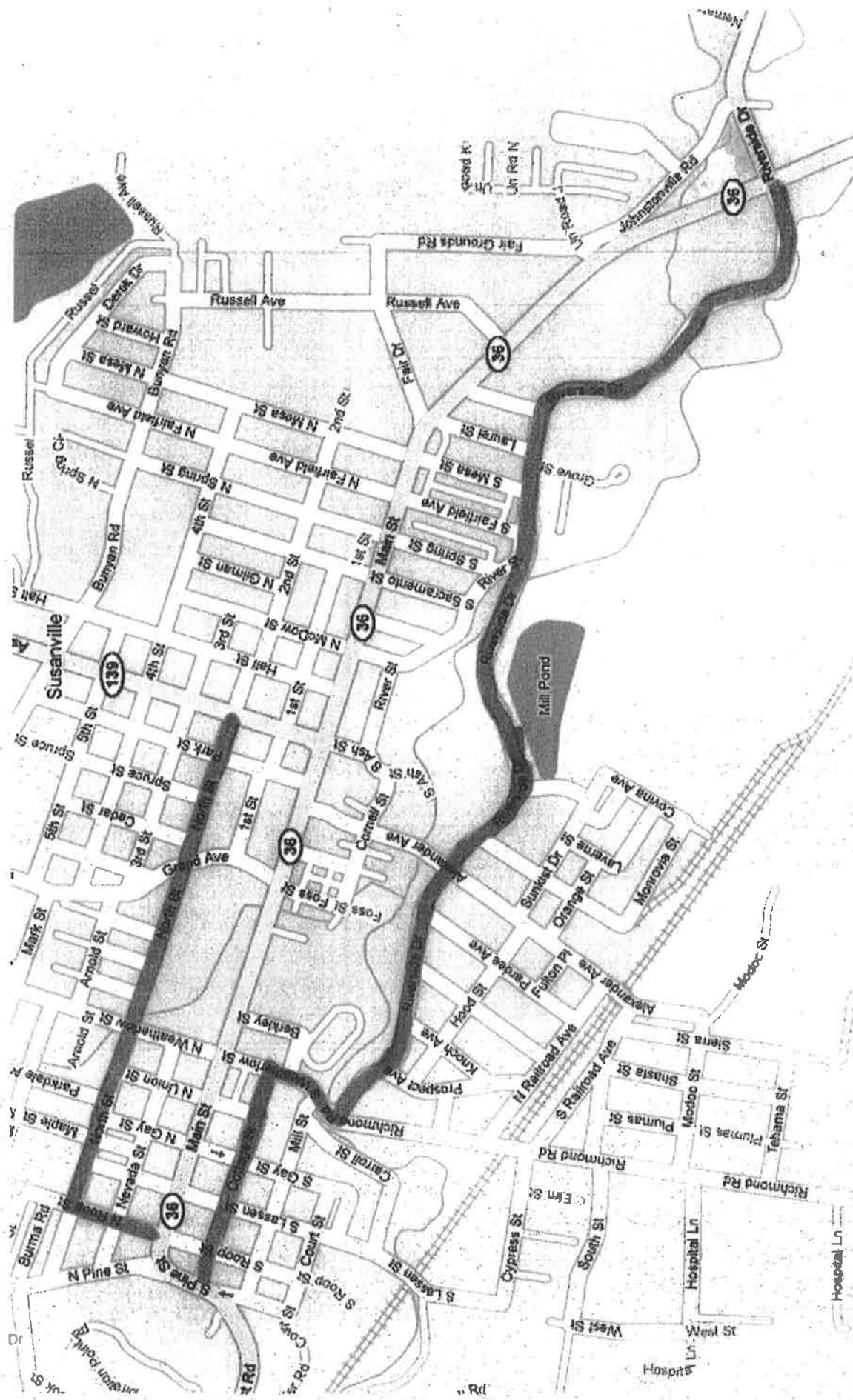
NO

10. Will the proposed project impact existing pedestrian facilities, such as sidewalks, crosswalks, or overcrossings?

NO

11. Will new lighting be constructed within or adjacent to highway right-of-way?

NO



= DETOUR ROUTES FOR CITY OF SUSANVILLE  
 VETERANS DAY PARADE



**The Veterans of Foreign Wars  
William Davidson Post #2381  
1205 Main St.  
Susanville, CA. 96130  
(530) 251-8570**

**Craig C. Platt  
City of Susanville  
Public Works Department  
720 South St.  
Susanville, CA 96130**

**Dear Mr. Platt,**

**The Lassen County Veterans' Association, comprised of the American Legion, Marine Corps League and Veterans of Foreign Wars, requests that you arrange for the temporary closure of Fair Drive and Main Street on Monday, November 11, 2013, so that we can have a parade commemorating Veterans' Day. The parade will begin at the National Guard Armory at 11:00, proceed to Main Street and then proceed westerly to the Veterans' Memorial Hall at 1205 Main Street where it will disband.**

**Thank you for your assistance.**

A handwritten signature in black ink, appearing to read "F. Michael Stark". The signature is written in a cursive style with a large initial "F" and a long horizontal stroke.

**F. Michael Stark  
Commander  
VFW Post 2381**

Reviewed by: YH City Administrator  
MM City Attorney

Motion Only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted By:** Ted Friedline, Fire Chief

**Action Date:** October 2, 2013

**PRESENTED BY:** Ted Friedline, Fire Chief

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Resolution No. 13-4988 to increase fire department fiscal year 2013-2014 Out of Area fires revenues to \$130,000 and expenditure to \$50,000

**SUMMARY:** Fire department staff requests an increase to 2013-2014 revenues and expenditures out of area fires budget. This is necessary because of the wild land fires burning in the State and fire department personnel and equipment providing resources to help mitigate the emergencies.

California Office of Emergency Services (Cal OES) engine 316 and Susanville engine 628 have been deployed to, and returned from, various mutual aid incidents in the State this summer.

The adopted 2013-2014 fire department budget for out of area fires is \$30,000 in revenues and expenditures. Current estimates of revenues from CAL EMA for these incidents are in excess of \$130,000, and expenditures to date are approximately \$44,293. In order to reimburse personnel for fire providing suppression services, it is necessary to increase both revenues and expenditures in the out of area fires budget.

**FISCAL IMPACT:** Increase to fire department 2013-2014 out of area fires revenues to \$130,000 and expenditures budget to \$50,000.

**ACTION REQUESTED:** Motion to approve Resolution No. 13-4988 and increase fire department 2013-2014 out of area fires revenues and expenditure budgets.

**ATTACHMENTS:** Various Cal OES payment documents  
Cal OES reimbursement rate letter  
Out of Area Fire Detail Ledger; revenues and expenditures  
Resolution No 13-4988

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**RESOLUTION NO. 13-4988**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING AND AUTHORIZING AN INCREASE TO THE**  
**FIRE DEPARTMENT OUT OF AREA FIRES BUDGET**

**WHEREAS,** the City of Susanville Fire Department OES Engine 316 and Engine 628 have been deployed to numerous wildland fires; and

**WHEREAS,** the adopted 2013-2014 fire department budget for Out of Area Fires is \$30,000 and currently expenditures are \$44,293; and

**WHEREAS,** additionally, current estimates of revenue from Cal EMA for these incidents are in excess of \$130,000.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Susanville authorizes an to increase to the fire department 2013/2014 out of area fires revenues to \$130,000 and expenditures to \$50,000.

APPROVED: \_\_\_\_\_  
Rod De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 13-4988 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2<sup>nd</sup> Day of October, 2013 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter M. Talia, City Attorney

Reviewed by: JGH City Administrator  
AM City Attorney

Motion Only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted By:** Jared G. Hancock, City Administrator

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Approving and authorizing Mayor to execute Memorandum of Understanding with the Administrative/Confidential, Fire Fighter, Miscellaneous, Professional/Technical and Public Works bargaining units and City Administrator Contract

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** Attached for the City Council's approval are Memorandums of Understanding for the Administrative/Confidential, Fire Fighter, Miscellaneous, Professional/Technical and Public Works bargaining units and City Administrator Contract. Representatives from the Units have met and negotiated the respective MOU's and City Administrator contract as follows:

Administrative/Confidential – 2 year contract

- Amend Section 16A: Locking employee contribution for Health, Dental & Vision Insurance.
- Amend Admin/Confidential Global Range & Step Matrix: 2% increase for 2013/2014 & 2% increase 2014/2015

Fire Fighters – 2 year contract

- Amend Section 16A: Locking employee contribution for Health, Dental & Vision Insurance.
- Amend Fire Fighter Global Range & Step Matrix: 2% increase for 2013/2014 & 2% increase 2014/2015

Miscellaneous – 2 year contract

- Amend Section 15A: Locking employee contribution for Health, Dental & Vision Insurance.
- Amend Section 20: Increase vacation accrual
- Amend Miscellaneous Global Range & Step Matrix: 2% increase for 2013/2014 & 2% increase 2014/2015

Professional/Technical – 3 year contract

- Amend Section 12A: Locking employee contribution for Health, Dental & Vision Insurance.
- Amend Pro/Tech Global Range & Step Matrix: 2% increase for 2013/2014, 1.5% increase 2014/2015 and 1% increase in 2015/2016

Public Works – 2 year contract

- Amend Section 14A: Locking employee contribution for Health, Dental & Vision Insurance.
- Amend Public Works Global Range & Step Matrix: 2% increase for 2013/2014 & 1.5% increase 2014/2015
- Amend Section 13.1 Overtime pursuant to letter of understanding dated August 27, 2013.

City Administrator Contract

Removal of Section 16 resulting in City Administrator receiving the same Health and Dental benefit as the Management Unit.

**FISCAL IMPACT:** Approximately \$106,224.51 increase associated with payroll and possible insurance related increases for 2 and 3-year contracts.

**ACTION REQUESTED:**

Motion approving **Resolution No. 13-4991** approving and authorizing Mayor to execute Memorandum of Understanding with the Administrative/Confidential, Fire Fighter, Miscellaneous, and Public Works bargaining units for fiscal year 2013/2014 and 2014/2015

**ATTACHMENTS:** Resolution No. 13-4991  
Administrative/Confidential Memorandum of Understanding  
Fire Fighters Memorandum of Understanding  
Miscellaneous Memorandum of Understanding  
Professional/Technical Memorandum of Understanding  
Public Works Memorandum of Understanding

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**RESOLUTION NO. 13-4991**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE**  
**APPROVING AND AUTHORIZING MAYOR TO EXECUTE MEMORANDUM OF**  
**UNDERSTANDING WITH THE ADMINISTRATIVE/CONFIDENTIAL, FIRE FIGHTER,**  
**MISCELLANEOUS, AND PUBLIC WORKS BARGAINING UNITS FOR**  
**FISCAL YEAR 2013/2014 AND 2014/2015 AND AMENDMENT TO CITY**  
**ADMINISTRATOR CONTRACT**

**WHEREAS**, the City of Susanville and representatives from the Administrative/Confidential, Fire Fighter, Miscellaneous, Public Works and Professional/Technical bargaining units have negotiated labor agreements according to the requirements of the Meyers-Milias-Brown Act; and

**WHEREAS**, the Bargaining Units have ratified the respective agreements; and

**WHEREAS**, the agreements have been negotiated within the parameters established by City Council.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Susanville that the Memorandum of Understanding with the Administrative/Confidential, Fire Fighter, Miscellaneous, Public Works and Professional/Technical bargaining units and City Administrator Contract for the fiscal years outlined in the respective agreements are hereby approved.

APPROVED: \_\_\_\_\_  
Rod E. De Boer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-4991** was adopted at a regular meeting of the City Council of the City of Susanville held on the 2nd day of October, 2013 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Peter M. Talia, City Attorney

Administrative/Confidential Bargaining Unit

Original

16 **HEALTH, DENTAL and VISION INSURANCE**

- A. Effective February 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each employee covered under this MOU up to \$936 per month under the current plan. The City will continue to research options for the best cost effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method of providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$936 per month, per employee, the City shall cap the amount of its contribution to an amount not less than 100% of the cost of the new plan

**Modified**

16 **HEALTH, DENTAL and VISION INSURANCE**

- A. Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$46 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$936 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.
-

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**THE CITY OF SUSANVILLE**

**AND**

**THE ADMINISTRATIVE  
CONFIDENTIAL UNIT**

July 1, 2013 through and including June 30, 2015

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1. **INTRODUCTION**

The CITY of Susanville, hereinafter called the CITY, and the Administrative Confidential Employees, having met and conferred in good faith, have entered into this Memorandum of Understanding (MOU) establishing wages, hours, and other terms and conditions of employment.

The purpose of the Memorandum of Understanding is to promote harmonious relations between the CITY and the employees covered herein so as to promote employer-employee relations by providing a written document enumerating the entire agreement between the employer and the employees pursuant to the purpose and intent of California Government Code Section 3500.

2. **EMPLOYEE RIGHTS**

The Administrative Confidential Employees of the CITY of Susanville shall represent themselves individually in their employment relations with the CITY.

3. **CITY RIGHTS**

The CITY retains the right, subject to and in accordance with applicable laws and the provisions of the MOU:

- a. To direct employees in the performance of their duties.
- b. To hire, promote, transfer, assign, and discipline employees.
- c. To dismiss employees because of lack of work, or in accordance with applicable provisions of the CITY's personnel ordinance and Personnel Policies and Procedures adopted by the City Council.
- d. To determine the mission of its divisions and departments, and its budget, organization, number of employees, and the numbers, types, classifications, descriptions, and grades of positions or employees assigned to an organizational unit, work project shift, or tour of duty, and the methods and technology of performing its work.
- e. To take whatever action may be appropriate to carry out its mission in situations of emergency.
- f. To direct personnel based upon CITY Personnel Policies and Procedures adopted by the City Council where deemed applicable by the City Council.

4. **NONDISCRIMINATION**

The CITY and the Administrative Confidential Employees agree not to discriminate against any employee in accordance with applicable law. Also, it is recognized that whenever the masculine gender is referred to in this MOU, it shall include the female gender and vice versa.

5. **POSITIONS**

The Administrative Confidential employees shall report to the City Administrator, with the exception of the Administrative Assistant in the Police Department, who will report directly to the Police Chief.

6. **SALARY SCALE, MERIT STEP, CAREER DEVELOPMENT**

- a. The Employees shall receive such merit steps as may be granted pursuant to the Employee Manual.
- b. The compensation listed at the position's range and step shall constitute entire compensation, except as provided within this Agreement.
- c. Administrative Confidential Employees whose positions are exempt from the requirements of the Fair Labor Standards Act are not eligible for standby pay, call back pay, overtime pay, or any other form of overtime compensation unless expressly authorized by the City Administrator.
- d. Where there is a continuing education program approved by the City Administrator the CITY shall pay the cost of books, tuition, fees, mileage and per diem expenses to complete the program as allowed by budget.
- e. S.D.I.: The City will pay the State Disability Insurance for the employees of this Unit.

7. **RETIREMENT**

The CITY shall continue to make contributions to the Public Employees Retirement System for Miscellaneous employees as specified by the CITY's contract with PERS. The CITY will pay both the CITY's and the Employee's share under the 3% at 60 benefit calculation. New Employees as defined by the CalPERS hired after January 1, 2013 will be subject to the mandatory provisions of AB340 / PEPRA.

8. **WORK SCHEDULE**

The Administrative Confidential Employees covered by this MOU generally work from 8:00 a.m. to 5:00 p.m. or the hours worked by employees within the respective departments, plus any additional hours associated with required meetings, emergencies, and other requirements of the position. Administrative Assistant and Confidential Secretary may be called upon to take minutes for City Council, Planning Commission and Local Agency Formation Commission (LAFCo).

9. **HOLIDAYS, VACATION AND SICK LEAVE**

Employees in this UNIT shall earn annual vacation credit accrued per pay period as specified below:

0-1	year	3.69
1-5	years	4.62
5-10	years	5.23
10-15	years	6.15
15-20	years	7.69
20 +	years	9.23

- a. Vacation credit will vest and become available for use upon the successful completion of the probationary period for any new employees within the UNIT. Accrued vacation time may be used during the probationary period, subject to the approval of the City Administrator on a case-by-case basis.
- b. Maximum vacation accrual shall be 240 hours. The City Administrator may authorize increasing the maximum accrual for a defined period of time if the excess accrual was created because the City Administrator cancelled an employee's scheduled vacation due to a CITY emergency. Any vacation hours accrued over 240 hours shall be bought back by the City at fifty percent of employee's base salary during December.

10. **ADMINISTRATIVE LEAVE**

Members of the UNIT shall receive 60 hours Administrative Leave per fiscal year in addition to vacation leave. Such leave shall be credited July 1 of each year.

Administrative Leave will be made available from the time of hire, at 15 hours credited for each three-month period remaining in the fiscal year during this the employee is hired, prorated for the first three-month period.

Administrative Leave is made available in recognition of employee's responsibility to perform functions after normal business hours.

Administrative Leave may not accrue, and any unused leave will extinguish as of June 30 of each year. UNIT members may sell up to 30 hours of unused Administrative Leave back to the CITY during December, and up to thirty hours of unused Administrative Leave back to the City in June. This benefit is not available to an employee who has not successfully completed their introductory period.

11. **MILITARY LEAVE**

Military leave shall be granted in accordance with the provisions of state and federal law. All employees entitled to military leave shall give the City Administrator and/or the city Administrator's authorized representative an opportunity, within the limits of military regulations, to determine when such leave shall be taken.

12. **JURY DUTY**

While serving on jury duty, employees will still be paid by the CITY on the basis of a forty-hour week, at their normal rate of pay, on condition that any compensation in excess of mileage expenses received from the court be turned over to the CITY.

13. **FAMILY ILLNESS OR INJURY LEAVE**

Family Leave provisions are outlined in the Employee Manual dated June 1, 2001.

14. **BEREAVEMENT LEAVE**

Bereavement Leave shall be granted according to the provisions of the Employee Manual dated June 1, 2001.

15. **LAY-OFF POLICY**

Purpose: It is recognized by the UNIT that, when due to fiscal, operational or organizational reasons, it is necessary to reduce CITY employment, such action and its implementation, except as qualified herein, shall be at the sole discretion of the CITY. When it is deemed necessary to reduce CITY employment by layoff of employees or elimination of job positions/titles, the CITY shall give the employee a minimum of three-month notice and severance pay including all previous benefits for said three-month period. This benefit is not available to an employee who has not successfully completed his/her introductory period

- a. The CITY shall have the sole right to determine which class or classes shall be subject to layoff.
- b. Re-employment: Employees laid off, or demoted in lieu of layoff, shall have a priority right of return to their prior class. This right shall remain effective for one year from the date of demotion or separation from service.

16. **HEALTH, DENTAL AND VISION INSURANCE**

- a. Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$46 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$936 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.
- b. Retirees will be eligible to purchase health insurance under the above plan with no vesting requirement if allowed by the plan. A credit of 50% of accumulated sick leave at time of retirement, will be paid out per month towards 50% of premium, subject to CalPERS regulations. The amount of sick leave credit that could be credited toward retiree health insurance benefits will be capped at \$15,000.00.

17. **LIFE INSURANCE**

Each member of UNIT shall receive a \$25,000 term life insurance policy to be paid for by the CITY.

18. **IRS SECTION 125 PLAN; DEFERRED COMPENSATION**

- a. The City has established an IRS Section 125 Plan for use by employees.

- b. The City will contribute \$25 per pay period as a contribution to an employee's Section 125 plan; or
- c. The City shall match up to two percent of the employee's gross salary in a deferred compensation plan with a maximum contribution of \$25 per pay period.

19. **FLEXIBLE BENEFIT/UNIFORM ALLOWANCE**

- a. Each member of the UNIT shall receive a \$200 per year flexible benefit in December of each year.
- b. Uniform Allowance: Administrative Confidential employees who are attached to Police shall receive a uniform allowance equal to that allowed to officers in the Police unit, not to exceed \$800 annually.

20. **PAST PRACTICES**

Nothing contained in this MOU shall be interpreted as to imply or permit the invocation of past practices, tradition, accumulations or vesting of any employee rights or privileges other than those expressly stated herein.

The CITY and the UNIT agree that only those past practices, standards, obligations and/or other commitments of the CITY to its employees which are expressly stated herein shall be in full force and effect during the term of this MOU.

All other past practices, standards, obligations or commitments, whether written or unwritten, are within the scope of Section 3 of this MOU.

21. **SOLE AGREEMENT**

- a. The policies which are collected in this MOU constitute the entirety of the policies which are subject to the meet and confer obligation as agreed to by the parties. To the extent that any other agreement should be in conflict with these policies, these policies shall prevail.
- b. If, during its term, the parties hereto should mutually agree to modify, amend or alter the provisions of the MOU in any respect, any such change shall be effective only, if and when reduced to writing and executed by the authorized representative of the CITY and the UNIT. Any such changes validly made shall become a part of this MOU and subject to its terms.

22. **TERM OF THE MEMORANDUM OF UNDERSTANDING**

This MOU shall remain in effect for the period of July 1, 2013 through and including June 30, 2015, or until a successor MOU is reached, unless a specific provision provides for a different commencement and/or termination date. This MOU has been ratified by both the CITY and UNIT.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Rod De Boer, Mayor

\_\_\_\_\_  
Denise Bera, UNIT Representative

\_\_\_\_\_  
Jared G. Hancock, City Administrator

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

EXHIBIT "A"

Administrative Confidential Employees  
Position Classification Schedule  
July 1, 2013 through June 30, 2015

<u>Position</u>	<u>Range</u>
Assistant to the City Administrator	148
Administrative Assistant: Police Department	138
Confidential Secretary	134

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2013-2014 CONFIDENTIAL MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	634.76	666.49	699.82	734.81	771.55	810.13	850.64
102	650.63	683.16	717.32	753.19	790.85	830.39	871.91
103	666.49	699.82	734.81	771.55	810.13	850.64	893.17
104	683.16	717.32	753.19	790.85	830.39	871.91	915.51
105	699.82	734.81	771.55	810.13	850.64	893.17	937.83
106	717.32	753.19	790.85	830.39	871.91	915.51	961.29
107	734.81	771.55	810.13	850.64	893.17	937.83	984.72
108	753.19	790.85	830.39	871.91	915.51	961.29	1,009.35
109	771.55	810.13	850.64	893.17	937.83	984.72	1,033.95
110	790.85	830.39	871.91	915.51	961.29	1,009.35	1,059.82
111	810.13	850.64	893.17	937.83	984.72	1,033.95	1,085.65
112	830.39	871.91	915.51	961.29	1,009.35	1,059.82	1,112.82
113	850.64	893.17	937.83	984.72	1,033.95	1,085.65	1,139.93
114	871.91	915.51	961.29	1,009.35	1,059.82	1,112.82	1,168.46
115	893.17	937.83	984.72	1,033.95	1,085.65	1,139.93	1,196.93
116	915.51	961.29	1,009.35	1,059.82	1,112.82	1,168.46	1,226.88
117	937.83	984.72	1,033.95	1,085.65	1,139.93	1,196.93	1,256.77
118	961.29	1,009.35	1,059.82	1,112.82	1,168.46	1,226.88	1,288.22
119	984.72	1,033.95	1,085.65	1,139.93	1,196.93	1,256.77	1,319.61
120	1,009.35	1,059.82	1,112.82	1,168.46	1,226.88	1,288.22	1,352.64
121	1,033.95	1,085.65	1,139.93	1,196.93	1,256.77	1,319.61	1,385.58
122	1,059.82	1,112.82	1,168.46	1,226.88	1,288.22	1,352.64	1,420.26
123	1,085.65	1,139.93	1,196.93	1,256.77	1,319.61	1,385.58	1,454.86
124	1,112.82	1,168.46	1,226.88	1,288.22	1,352.64	1,420.26	1,491.25
125	1,139.93	1,196.93	1,256.77	1,319.61	1,385.58	1,454.86	1,527.60
126	1,168.46	1,226.88	1,288.22	1,352.64	1,420.26	1,491.25	1,565.81
127	1,196.93	1,256.77	1,319.61	1,385.58	1,454.86	1,527.60	1,603.98
128	1,226.88	1,288.22	1,352.64	1,420.26	1,491.25	1,565.81	1,644.10
129	1,256.77	1,319.61	1,385.58	1,454.86	1,527.60	1,603.98	1,684.19
130	1,288.22	1,352.64	1,420.26	1,491.25	1,565.81	1,644.10	1,726.31
131	1,319.61	1,385.58	1,454.86	1,527.60	1,603.98	1,684.19	1,768.39
132	1,352.64	1,420.26	1,491.25	1,565.81	1,644.10	1,726.31	1,812.63
133	1,385.58	1,454.86	1,527.60	1,603.98	1,684.19	1,768.39	1,856.81
134	1,420.26	1,491.25	1,565.81	1,644.10	1,726.31	1,812.63	1,903.26
135	1,454.86	1,527.60	1,603.98	1,684.19	1,768.39	1,856.81	1,949.65
136	1,491.25	1,565.81	1,644.10	1,726.31	1,812.63	1,903.26	1,998.42
137	1,527.60	1,603.98	1,684.19	1,768.39	1,856.81	1,949.65	2,047.14
138	1,565.81	1,644.10	1,726.31	1,812.63	1,903.26	1,998.42	2,098.35
139	1,603.98	1,684.19	1,768.39	1,856.81	1,949.65	2,047.14	2,149.50
140	1,644.10	1,726.31	1,812.63	1,903.26	1,998.42	2,098.35	2,203.26
141	1,684.19	1,768.39	1,856.81	1,949.65	2,047.14	2,149.50	2,256.97
142	1,726.31	1,812.63	1,903.26	1,998.42	2,098.35	2,203.26	2,313.42
143	1,768.39	1,856.81	1,949.65	2,047.14	2,149.50	2,256.97	2,369.82
144	1,812.63	1,903.26	1,998.42	2,098.35	2,203.26	2,313.42	2,429.09
145	1,856.81	1,949.65	2,047.14	2,149.50	2,256.97	2,369.82	2,488.30
146	1,903.26	1,998.42	2,098.35	2,203.26	2,313.42	2,429.09	2,550.55
147	1,949.65	2,047.14	2,149.50	2,256.97	2,369.82	2,488.30	2,612.72
148	1,998.42	2,098.35	2,203.26	2,313.42	2,429.09	2,550.55	2,678.08
149	2,047.14	2,149.50	2,256.97	2,369.82	2,488.30	2,612.72	2,743.35
150	2,098.35	2,203.26	2,313.42	2,429.09	2,550.55	2,678.08	2,811.98
151	2,149.50	2,256.97	2,369.82	2,488.30	2,612.72	2,743.35	2,880.51
152	2,203.26	2,313.42	2,429.09	2,550.55	2,678.08	2,811.98	2,952.58
153	2,256.97	2,369.82	2,488.30	2,612.72	2,743.35	2,880.51	3,024.54
154	2,313.42	2,429.09	2,550.55	2,678.08	2,811.98	2,952.58	3,100.21
155	2,369.82	2,488.30	2,612.72	2,743.35	2,880.51	3,024.54	3,175.76
156	2,429.09	2,550.55	2,678.08	2,811.98	2,952.58	3,100.21	3,255.22
157	2,488.30	2,612.72	2,743.35	2,880.51	3,024.54	3,175.76	3,334.65
158	2,550.55	2,678.08	2,811.98	2,952.58	3,100.21	3,255.22	3,417.98
159	2,612.72	2,743.35	2,880.51	3,024.54	3,175.76	3,334.65	3,501.28
160	2,678.08	2,811.98	2,952.58	3,100.21	3,255.22	3,417.98	3,588.88
161	2,743.35	2,880.51	3,024.54	3,175.76	3,334.65	3,501.28	3,676.34
162	2,811.98	2,952.58	3,100.21	3,255.22	3,417.98	3,588.88	3,768.33
163	2,880.51	3,024.54	3,175.76	3,334.65	3,501.28	3,676.34	3,860.16
164	2,952.58	3,100.21	3,255.22	3,417.98	3,588.88	3,768.33	3,956.74
165	3,024.54	3,175.76	3,334.65	3,501.28	3,676.34	3,860.16	4,053.16
166	3,100.21	3,255.22	3,417.98	3,588.88	3,768.33	3,956.74	4,154.58
167	3,175.76	3,334.65	3,501.28	3,676.34	3,860.16	4,053.16	4,255.82
168	3,255.22	3,417.98	3,588.88	3,768.33	3,956.74	4,154.58	4,362.30
169	3,334.65	3,501.28	3,676.34	3,860.16	4,053.16	4,255.82	4,468.61
170	3,417.98	3,588.88	3,768.33	3,956.74	4,154.58	4,362.30	4,580.41
171	3,501.28	3,676.34	3,860.16	4,053.16	4,255.82	4,468.61	4,692.04
172	3,588.88	3,768.33	3,956.74	4,154.58	4,362.30	4,580.41	4,804.91
173	3,676.34	3,860.16	4,053.16	4,255.82	4,468.61	4,692.04	4,926.64
174	3,768.33	3,956.74	4,154.58	4,362.30	4,580.41	4,804.91	5,049.91
175	3,860.16	4,053.16	4,255.82	4,468.61	4,692.04	4,926.64	5,172.98
176	3,956.74	4,154.58	4,362.30	4,580.41	4,804.91	5,049.91	5,302.40
177	4,053.16	4,255.82	4,468.61	4,692.04	4,926.64	5,172.98	5,431.62
178	4,154.58	4,362.30	4,580.41	4,804.91	5,049.91	5,302.40	5,567.52
179	4,255.82	4,468.61	4,692.04	4,926.64	5,172.98	5,431.62	5,703.20
180	4,362.30	4,580.41	4,804.91	5,049.91	5,302.40	5,567.52	5,845.90
181	4,468.61	4,692.04	4,926.64	5,172.98	5,431.62	5,703.20	5,988.37
182	4,580.41	4,804.91	5,049.91	5,302.40	5,567.52	5,845.90	6,138.19
183	4,692.04	4,926.64	5,172.98	5,431.62	5,703.20	5,988.37	6,287.79
184	4,804.91	5,049.91	5,302.40	5,567.52	5,845.90	6,138.19	6,445.11
185	4,926.64	5,172.98	5,431.62	5,703.20	5,988.37	6,287.79	6,602.18
186	5,049.91	5,302.40	5,567.52	5,845.90	6,138.19	6,445.11	6,767.35
187	5,172.98	5,431.62	5,703.20	5,988.37	6,287.79	6,602.18	6,932.29
188	5,302.40	5,567.52	5,845.90	6,138.19	6,445.11	6,767.35	7,105.72
189	5,431.62	5,703.20	5,988.37	6,287.79	6,602.18	6,932.29	7,278.90
190	5,567.52	5,845.90	6,138.19	6,445.11	6,767.35	7,105.72	7,461.01
191	5,703.20	5,988.37	6,287.79	6,602.18	6,932.29	7,278.90	7,642.85
192	5,845.90	6,138.19	6,445.11	6,767.35	7,105.72	7,461.01	7,834.06
193	5,988.37	6,287.79	6,602.18	6,932.29	7,278.90	7,642.85	8,024.99
194	6,138.19	6,445.11	6,767.35	7,105.72	7,461.01	7,834.06	8,225.76
195	6,287.79	6,602.18	6,932.29	7,278.90	7,642.85	8,024.99	8,426.24
196	6,445.11	6,767.35	7,105.72	7,461.01	7,834.06	8,225.76	8,637.05
197	6,602.18	6,932.29	7,278.90	7,642.85	8,024.99	8,426.24	8,847.55
198	6,767.35	7,105.72	7,461.01	7,834.06	8,225.76	8,637.05	9,068.90
199	6,932.29	7,278.90	7,642.85	8,024.99	8,426.24	8,847.55	9,289.93
200	7,105.72	7,461.01	7,834.06	8,225.76	8,637.05	9,068.90	9,522.34

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2014-2015 CONFIDENTIAL MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	647.45	679.82	713.81	749.51	786.98	826.33	867.65
102	663.64	696.82	731.66	768.25	806.67	847.00	889.35
103	679.82	713.81	749.51	786.98	826.33	867.65	911.03
104	695.82	731.66	768.25	806.67	847.00	889.35	933.82
105	713.81	749.51	786.98	826.33	867.65	911.03	956.59
106	731.66	768.25	806.67	847.00	889.35	933.82	980.51
107	749.51	786.98	826.33	867.65	911.03	956.59	1,004.41
108	768.25	806.67	847.00	889.35	933.82	980.51	1,029.54
109	786.98	826.33	867.65	911.03	956.59	1,004.41	1,054.63
110	806.67	847.00	889.35	933.82	980.51	1,029.54	1,081.02
111	826.33	867.65	911.03	956.59	1,004.41	1,054.63	1,107.36
112	847.00	889.35	933.82	980.51	1,029.54	1,081.02	1,135.07
113	867.65	911.03	956.59	1,004.41	1,054.63	1,107.36	1,162.73
114	889.35	933.82	980.51	1,029.54	1,081.02	1,135.07	1,191.83
115	911.03	956.59	1,004.41	1,054.63	1,107.36	1,162.73	1,220.87
116	933.82	980.51	1,029.54	1,081.02	1,135.07	1,191.83	1,251.42
117	956.59	1,004.41	1,054.63	1,107.36	1,162.73	1,220.87	1,281.91
118	980.51	1,029.54	1,081.02	1,135.07	1,191.83	1,251.42	1,313.99
119	1,004.41	1,054.63	1,107.36	1,162.73	1,220.87	1,281.91	1,346.00
120	1,029.54	1,081.02	1,135.07	1,191.83	1,251.42	1,313.99	1,379.69
121	1,054.63	1,107.36	1,162.73	1,220.87	1,281.91	1,346.00	1,413.30
122	1,081.02	1,135.07	1,191.83	1,251.42	1,313.99	1,379.69	1,448.87
123	1,107.36	1,162.73	1,220.87	1,281.91	1,346.00	1,413.30	1,483.96
124	1,135.07	1,191.83	1,251.42	1,313.99	1,379.69	1,448.87	1,521.08
125	1,162.73	1,220.87	1,281.91	1,346.00	1,413.30	1,483.96	1,558.16
126	1,191.83	1,251.42	1,313.99	1,379.69	1,448.87	1,521.08	1,597.13
127	1,220.87	1,281.91	1,346.00	1,413.30	1,483.96	1,558.16	1,636.06
128	1,251.42	1,313.99	1,379.69	1,448.87	1,521.08	1,597.13	1,676.98
129	1,281.91	1,346.00	1,413.30	1,483.96	1,558.16	1,636.06	1,717.87
130	1,313.99	1,379.69	1,448.87	1,521.08	1,597.13	1,676.98	1,760.84
131	1,346.00	1,413.30	1,483.96	1,558.16	1,636.06	1,717.87	1,803.76
132	1,379.69	1,448.87	1,521.08	1,597.13	1,676.98	1,760.84	1,848.88
133	1,413.30	1,483.96	1,558.16	1,636.06	1,717.87	1,803.76	1,893.95
134	1,448.87	1,521.08	1,597.13	1,676.98	1,760.84	1,848.88	1,943.33
135	1,483.96	1,558.16	1,636.06	1,717.87	1,803.76	1,893.95	1,988.64
136	1,521.08	1,597.13	1,676.98	1,760.84	1,848.88	1,943.33	2,038.39
137	1,558.16	1,636.06	1,717.87	1,803.76	1,893.95	1,988.64	2,088.08
138	1,597.13	1,676.98	1,760.84	1,848.88	1,943.33	2,038.39	2,140.31
139	1,636.06	1,717.87	1,803.76	1,893.95	1,988.64	2,088.08	2,192.49
140	1,676.98	1,760.84	1,848.88	1,943.33	2,038.39	2,140.31	2,247.32
141	1,717.87	1,803.76	1,893.95	1,988.64	2,088.08	2,192.49	2,302.11
142	1,760.84	1,848.88	1,943.33	2,038.39	2,140.31	2,247.32	2,359.69
143	1,803.76	1,893.95	1,988.64	2,088.08	2,192.49	2,302.11	2,417.21
144	1,848.88	1,943.33	2,038.39	2,140.31	2,247.32	2,359.69	2,477.67
145	1,893.95	1,988.64	2,088.08	2,192.49	2,302.11	2,417.21	2,538.07
146	1,943.33	2,038.39	2,140.31	2,247.32	2,359.69	2,477.67	2,601.56
147	1,988.64	2,088.08	2,192.49	2,302.11	2,417.21	2,538.07	2,664.97
148	2,038.39	2,140.31	2,247.32	2,359.69	2,477.67	2,601.56	2,731.64
149	2,088.08	2,192.49	2,302.11	2,417.21	2,538.07	2,664.97	2,798.21
150	2,140.31	2,247.32	2,359.69	2,477.67	2,601.56	2,731.64	2,868.22
151	2,192.49	2,302.11	2,417.21	2,538.07	2,664.97	2,798.21	2,938.12
152	2,247.32	2,359.69	2,477.67	2,601.56	2,731.64	2,868.22	3,011.63
153	2,302.11	2,417.21	2,538.07	2,664.97	2,798.21	2,938.12	3,085.03
154	2,359.69	2,477.67	2,601.56	2,731.64	2,868.22	3,011.63	3,162.22
155	2,417.21	2,538.07	2,664.97	2,798.21	2,938.12	3,085.03	3,239.28
156	2,477.67	2,601.56	2,731.64	2,868.22	3,011.63	3,162.22	3,320.32
157	2,538.07	2,664.97	2,798.21	2,938.12	3,085.03	3,239.28	3,401.24
158	2,601.56	2,731.64	2,868.22	3,011.63	3,162.22	3,320.32	3,486.34
159	2,664.97	2,798.21	2,938.12	3,085.03	3,239.28	3,401.24	3,571.31
160	2,731.64	2,868.22	3,011.63	3,162.22	3,320.32	3,486.34	3,660.66
161	2,798.21	2,938.12	3,085.03	3,239.28	3,401.24	3,571.31	3,749.87
162	2,868.22	3,011.63	3,162.22	3,320.32	3,486.34	3,660.66	3,843.70
163	2,938.12	3,085.03	3,239.28	3,401.24	3,571.31	3,749.87	3,937.36
164	3,011.63	3,162.22	3,320.32	3,486.34	3,660.66	3,843.70	4,035.87
165	3,085.03	3,239.28	3,401.24	3,571.31	3,749.87	3,937.36	4,134.23
166	3,162.22	3,320.32	3,486.34	3,660.66	3,843.70	4,035.87	4,237.67
167	3,239.28	3,401.24	3,571.31	3,749.87	3,937.36	4,134.23	4,340.94
168	3,320.32	3,486.34	3,660.66	3,843.70	4,035.87	4,237.67	4,448.55
169	3,401.24	3,571.31	3,749.87	3,937.36	4,134.23	4,340.94	4,557.98
170	3,486.34	3,660.66	3,843.70	4,035.87	4,237.67	4,448.55	4,672.02
171	3,571.31	3,749.87	3,937.36	4,134.23	4,340.94	4,557.98	4,785.88
172	3,660.66	3,843.70	4,035.87	4,237.67	4,448.55	4,672.02	4,805.47
173	3,749.87	3,937.36	4,134.23	4,340.94	4,557.98	4,785.88	5,025.17
174	3,843.70	4,035.87	4,237.67	4,448.55	4,672.02	4,905.62	5,150.91
175	3,937.36	4,134.23	4,340.94	4,557.98	4,785.88	5,025.17	5,276.44
176	4,035.87	4,237.67	4,448.55	4,672.02	4,905.62	5,150.91	5,408.45
177	4,134.23	4,340.94	4,557.98	4,785.88	5,025.17	5,276.44	5,540.26
178	4,237.67	4,448.55	4,672.02	4,905.62	5,150.91	5,408.45	5,678.87
179	4,340.94	4,557.98	4,785.88	5,025.17	5,276.44	5,540.26	5,817.27
180	4,448.55	4,672.02	4,905.62	5,150.91	5,408.45	5,678.87	5,962.82
181	4,557.98	4,785.88	5,025.17	5,276.44	5,540.26	5,817.27	6,108.13
182	4,672.02	4,905.62	5,150.91	5,408.45	5,678.87	5,962.82	6,260.96
183	4,785.88	5,025.17	5,276.44	5,540.26	5,817.27	6,108.13	6,413.54
184	4,905.62	5,150.91	5,408.45	5,678.87	5,962.82	6,260.96	6,574.01
185	5,025.17	5,276.44	5,540.26	5,817.27	6,108.13	6,413.54	6,734.22
186	5,150.91	5,408.45	5,678.87	5,962.82	6,260.96	6,574.01	6,902.70
187	5,276.44	5,540.26	5,817.27	6,108.13	6,413.54	6,734.22	7,070.94
188	5,408.45	5,678.87	5,962.82	6,260.96	6,574.01	6,902.70	7,247.83
189	5,540.26	5,817.27	6,108.13	6,413.54	6,734.22	7,070.94	7,424.48
190	5,678.87	5,962.82	6,260.96	6,574.01	6,902.70	7,247.83	7,610.23
191	5,817.27	6,108.13	6,413.54	6,734.22	7,070.94	7,424.48	7,795.71
192	5,962.82	6,260.96	6,574.01	6,902.70	7,247.83	7,610.23	7,990.74
193	6,108.13	6,413.54	6,734.22	7,070.94	7,424.48	7,795.71	8,185.49
194	6,260.96	6,574.01	6,902.70	7,247.83	7,610.23	7,990.74	8,390.27
195	6,413.54	6,734.22	7,070.94	7,424.48	7,795.71	8,185.49	8,594.77
196	6,574.01	6,902.70	7,247.83	7,610.23	7,990.74	8,390.27	8,809.79
197	6,734.22	7,070.94	7,424.48	7,795.71	8,185.49	8,594.77	9,024.50
198	6,902.70	7,247.83	7,610.23	7,990.74	8,390.27	8,809.79	9,250.28
199	7,070.94	7,424.48	7,795.71	8,185.49	8,594.77	9,024.50	9,475.73
200	7,247.83	7,610.23	7,990.74	8,390.27	8,809.79	9,250.28	9,712.79

## Fire Fighter Bargaining Unit

Original

### 16 HEALTH, DENTAL and VISION INSURANCE

- A Effective February 1, 2013, the CITY shall pay the cost of health, dental and vision insurance premium for each employee covered under this MOU up to \$952 per month under the current plan. The CITY will continue to research options for the best cost-effective coverage, at its discretion. The CITY reserves the right to select, change, administer and shall have the right to select any carrier or other method of providing coverage to fund the benefits and may adjust the amount the CITY shall pay for such benefits. If the insurance provider is changed and the cost is less than \$952 per month, per employee, the CITY shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.

Modified

### 16 HEALTH, DENTAL and VISION INSURANCE

- A. Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$30 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$952 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.
-

MEMORANDUM OF UNDERSTANDING  
BETWEEN AND FOR  
CITY OF SUSANVILLE  
AND THE  
OPERATING ENGINEERS LOCAL UNION NO. 3  
**FIRE FIGHTERS**

July 1, 2013 through and including June 30, 2015

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## 1 INTRODUCTION

The representatives of the City of Susanville, hereinafter called the "CITY," and the representatives of the Fire Fighters Unit, hereinafter called the "Unit," having met and conferred in good faith, have mutually agreed to recommend to the City Council of the City of Susanville and to the Unit membership of the Fire Fighters Unit that the following Memorandum of Understanding (MOU) be adopted and that the wages, hours, and other terms and conditions of employment in this exclusive agreement be implemented.

The purpose of the Memorandum of Understanding is to promote harmonious relations between the CITY and the employees covered herein so as to promote employer-employee relations by providing a written document enumerating the entire agreement between the employer and employees pursuant to the purpose and intent of California Government Code Section 3500.

This MOU governs Fire Department positions of Captain, Fire Fighter I, Fire Fighter II and Fire Apparatus Engineer. For the term of this Agreement, the Fire Fighters Bargaining Unit will be composed of Captains, Fire Fighter Is, Fire Fighter IIs and Fire Apparatus Engineers.

## 2 EMPLOYEE RIGHTS

Employees of the CITY have the right to form, join and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employer-employee relations within the scope of representation. Employees of the CITY shall also have the right to refuse to join or participate in the activities or employee organizations and shall have the right to represent themselves individually in their employment relations with the CITY.

## 3 CITY RIGHTS

- A The CITY retains the right, subject to and in accordance with applicable laws and the provisions of the MOU:
- 1 To direct employees in the performance of their duties.
  - 2 To hire, promote, transfer assign and discipline employees.
  - 3 To dismiss employees because of lack of work, or in accordance with personnel rules and regulations.
  - 4 To determine the mission of its divisions and department, number of employees, and the numbers, types, classifications, descriptions and grades of positions, or employees, assigned to an organizational unit, work project,

shift, or tour of duty, and the methods and technology of performing its work.

5 To take whatever action may be appropriate to carry out its mission in situations of emergency.

B In addition, the CITY specifically retains all the rights, subject to the provisions of the MOU, to take whatever actions and set whatever policies it deems necessary, with appropriate notification to Fire Unit employees.

C This section will not operate to deny any employee rights guaranteed by applicable law, including the Meyer-Milias-Brown Act.

#### 4 **NONDISCRIMINATION**

The CITY and Unit agree not to discriminate against any employees in accordance with applicable law. Also, it is recognized that whenever the masculine gender is referred to in this MOU, it shall include the female gender and vice versa.

#### 5 **UNIT RECOGNITION**

A Acknowledgment:

The CITY agrees to acknowledge the Operating Engineers Local Union No. 3 as the only recognized employee organization representing the regular full-time non-management employees itemized in Section 6.

B Payroll Deduction/Dues

For those Unit employees itemized in Section 6, the CITY will deduct from their wages the regular monthly Union dues. Such dues shall be deducted and transmitted to the Unit upon voluntary, revocable, written authorization of the Unit employees in a manner complying with legal requirements. Written authorization forms will be provided by the CITY unless submitted by the Unit. The Unit agrees to hold harmless and indemnify the CITY for any liability the CITY should incur from any mistakes, negligence or intentional wrong sustained as a result of this service; however that the proper amount as specified by the Unit has been deducted and paid over.

#### 6 **UNIT DESCRIPTION**

This Unit shall consist of all full-time regular or probationary employees of the CITY of Susanville Fire Department listed in Exhibit A of this MOU.

#### 7 **SALARY SCALE, MERIT STEP, CAREER DEVELOPMENT AND PAY PERIOD**

A Pay Period:

Pay periods will conform to 26 pay periods within a full year with the pay day occurring every other Friday.

B Salaries:

For the period of July 1, 2013 through June 30, 2015, salaries shall be as shown in Exhibit B of the City of Susanville Global Range and Step Matrix.

C Longevity:

When an employee has been at Step E for two years, he/she may, according to merit, be moved to Step F where Step F is five percent higher than the current Range and Step. If the employee remains in Step F for two additional years, he/she may, according to merit, go to Step G. Merit increases will not be automatic and will be based upon merit as evidenced by a performance evaluation. Merit increases will be limited to one per fiscal year. Longevity begins after an employee has been at Step E for two years and goes to Step F for two years, and is then eligible to move to Step G. Longevity ends at Step G.

D Merit Pay:

In order to receive a salary step increase the employee shall demonstrate that he merits such increase as shown by the annual performance review. The performance review shall be rated "meets job requirements +" or a numerical rating of 3.10 or above to qualify for the merit increase.

E Professional/Educational Incentive Program:

A professional/educational incentive program is established as of January 1, 1994. Incentive pay will be provided as follows:

1 Fire Officer Certification:

May be obtained through California State Fire Training after successful completion of all required subject material courses. Employee will be compensated at 2.5 percent salary increase.

2 AA Degree in Fire Science or Certification of Completion in Related Field:

Acceptance and definition of "related field" will be at CITY's discretion. However, it will include, but not necessarily be limited to fire science, law enforcement, medical, public administration and business administration. Obtaining this degree will be compensated by 2.5 percent salary increase.

3 Baccalaureate Degree:

A baccalaureate degree in a related field will qualify employee for an additional 2.5 percent salary increase.

4 Northern California Hazardous Materials Response Team:

Membership will be compensated at a rate of five percent salary increase.

- 5 California State Fire Marshal Career Track:  
Employee will be compensated a 2.5 percent salary increase for completion of CA State Fire Marshal Career Track.

These professional educational incentives may be earned in any job classification level and will continue to be carried over into any higher promotional level granted to the employees.

Each incentive pay increase will be added to the existing step and range of the employee at the time of earning the incentive recognized for compensation.

- F Training and Certification Costs:  
The CITY will pay approved training costs and all costs associated with obtaining and maintaining certifications required by the CITY.

- G Flex Staffing:  
Effective July 1, 1998 the CITY will implement flex staffing for the positions of Fire Fighter I, Fire Fighter II and Fire Apparatus Engineer. Within this group there will be no change in the number of positions but incumbents and future employees will be allowed to progress from Fire Fighter I to Fire Fighter II to Fire Apparatus Engineer based upon requirements set out in adopted job descriptions and merit. Incumbents as of the effective date of this Agreement shall be advanced as appropriate.

- H Professional Development Plan:  
The purpose of the City of Susanville Fire Fighters Professional Development Program is to increase and maintain high levels of professionalism among Fire Fighters and to effectively prepare fire fighters for advancement.

## 8 UNIFORMS

- A During the term of this MOU, the CITY shall provide each employee in this Unit with an annual uniform allowance of \$700.00. Such uniform allowance shall be paid annually in June.
- B New-hires will receive a \$500 uniform allowance upon hire and receive the annual \$700 uniform allowance paid in June.

## 9 PHYSICAL FITNESS EQUIPMENT

The CITY agrees to provide \$1,500 annually toward an employee physical fitness and wellness program.

Physical Fitness and Wellness Program:

All members of this unit will be eligible to receive an equal share of the money available from this Section, i.e.,  $\$1,500 / 8 = \$187.50$  per member. This money will be available for the purchase of physical fitness equipment, athletic club membership and clothing for training. Members can provide the CITY with receipts for reimbursement for the above-mentioned items pending approval of the Fire Chief.

10 **IRS SECTION 125 PLAN; DEFERRED COMPENSATION**

The CITY agrees to establish an IRS Section 125 Plan for employees' use. The CITY will contribute \$50 per month as a contribution to an employee's Section 125 plan; or

The CITY will match on a dollar-for-dollar basis contributions to a deferred compensation plan with a maximum contribution of \$50 per month.

11 **RETIREMENT**

The CITY shall continue to make all of CITY share and all of employee share of contributions to the Public Employees' Retirement System for each eligible sworn employee sufficient to maintain the 3% at 50, single-highest year. New Employees as defined by the CalPERS hired after January 1, 2013 will be subject to the mandatory provisions of AB340 / PEPRA.

12 **WORK SCHEDULE**

- A Fire Department shift personnel covered by this MOU shall work a 56-hour week (averaged over a year) which shall consist of working 24-hour shifts in each work cycle, on the formula of 24 hours on-duty, 24 off-duty, 24 on-duty, 24 off-duty and 96 off duty. This work schedule equates to a 28-day work period (224 hours).
- B A "working day" of "week day" shall be defined as one-fifth (or 11.2 hours) of the employee's work week, whenever those terms are used in this MOU for vacation, holidays, family illness and bereavement days.
- C From time to time personnel from the Unit may be assigned to a 40-hour work week instead of the usual 24-hour shift schedule. This type of assignment will be observed as follows:
  - 1 If the 40-hour assignment is temporary in nature (e.g., one month or less) the assignee will continue to receive vacation/sick leave accrual at their appropriate 24-hour shift rate.

- 2 If the 40-hour position becomes a permanent Unit classification, the assignee will accrue vacation/sick leave at their shift rate until a six-month probationary period has been successfully completed. At that time, the assignee will convert to the appropriate accruals for their time in service as per the 40-hour work schedule formula.
- 3 Any person in this Unit assigned to a 40-hour schedule will continue to be represented by the Fire Fighters Unit and be entitled to the benefits of that MOU, except in any areas where the shift benefits and 40-hour MOU benefits conflict.

### 13 HOLIDAYS

- A An employee in the Unit who works on a holiday as defined in the Employee Manual shall receive 11.2 hours of straight-time pay in addition to regular pay for each holiday worked. All employees in the Unit will be paid an amount equivalent to six holidays at a rate of 11.2 hours per holiday annually on the pay period preceding December 15.
- B Employee's birthday (or a substitute day to be selected by mutual agreement between the employee and CITY). Each employee covered by this MOU shall receive one 24-hour shift off with pay for his/her birthday. This floating leave shift is offered whether or not the employee is scheduled to work on the birthday. This leave may be taken on the employee's actual birthday or on an alternate day mutually agreed to the employee and CITY. However, if an alternate day is selected, the leave time must be taken within the current fiscal year. The CITY will not incur any overtime pay as the result of this holiday. The employee requesting time off shall advise the Fire Chief ninety days in advance of the birthday or day of leave.

### 14 VACATION

- A Employees in this Unit shall earn vacation credit as set forth in the Employee Manual.
- B In order that employees obtain the maximum benefit for themselves, each vacation should be taken in a single period, if possible. It is desirable that vacations not be split to less than one calendar week.
- C Vacation schedules will be arranged to avoid the necessity of work stoppage, slowing down of work, or need for additional help.
- D The time at which the employee shall be granted a vacation is at the sole discretion of the Department Head. The employee's preference will be taken into account as far as possible. The predominant factor to be considered will be the CITY's needs.

- E Subject to the provisions of Section 14.D. above, vacation will be taken in accordance with departmental seniority regardless of classification or job assignment.
- F Vacation time shall be understood as shift time charged based upon a 24-hour period credit in lieu of an eight-hour credit.

**15 OVERTIME**

- A The CITY agrees that all hours worked in excess of 224 hours in a 28-day work period shall be compensated for at the rate of 1.5 times the regular rate of pay.
- B The assignment of overtime will be at the CITY's sole discretion and scheduled by supervisory personnel. However, the CITY shall endeavor to select among those employees who are qualified, those individuals who wish to work overtime, and when reasonably possible, to schedule such overtime in advance.
- C The CITY shall have the right to require employees to work whenever necessary.
- D The CITY shall grant either pay for overtime pursuant to Section 13 of the MOU or compensatory time off at the rate of 1.5 times the number of overtime hours worked. It shall be the employee's option to select pay or compensating time off. No employee shall accrue more than 240 hours of compensatory time off. An employee may elect to receive lump sum cash out for compensatory time between September 1 and December 1 of each year of this MOU.
- E An employee who is called in to work for any period one hour or more following the conclusion of the work shift or a previous call-in, shall receive a minimum of two hours at 1.5 times the regular rate of pay.
- F Overtime is defined as time worked in excess of 224 hours. Time worked shall include time absent with pay, such as vacation time, compensatory time off, sick leave, emergency leave, family leave or bereavement leave. Time worked will not include time worked as a result of voluntary shift trades.

**16 HEALTH, DENTAL and VISION INSURANCE**

- A Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$30 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$952 per month per

employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.

- B Health insurance will be made available to retirees with no minimum vesting, if allowed under the current plan. Retirees will be eligible to purchase health insurance under the abovementioned plan with the vesting requirement if allowed by the plan. A credit of 50 percent of accumulated sick leave at time of retirement, capped at \$15,000, will be paid out per month toward 50 percent of the premium. This amount is subject to CalPERS regulations.

**17 ACTING DUTY OFFICER**

From time to time a permanent employee will be named as the Acting Duty Officer who is temporarily assigned to the fire ground command duties and some responsibilities of the Fire Chief position. After 48 hours of duty the employee shall receive additional compensation of ten percent above his present salary. In addition, the Acting Duty Officer shall receive four hours of straight-hourly salary for each 24-hour period that he is not at work. The Fire Chief under special circumstances may waive the 48-hour period. The additional compensation shall continue as long as the temporary assignment. Upon returning to the former position, the employee will receive the salary he would have received had he remained in the former position.

**18 SALARY PROTECTION PLAN**

- A The CITY will pay an amount not to exceed \$187 per contract year per employee of the premium amount for a salary protection insurance plan. The payment will either be in the form of a reimbursement to each employee who participates in the salary protection plan, or by direct payment to the company providing the salary protection program.
- B This benefit amount (\$187) is for a salary protection plan only and cannot be applied to any other program, nor can any employee receive cash in lieu of this benefit.

**19 EMPLOYEE'S SICK LEAVE**

- A Employees within this Unit will receive 12 hours of sick or accident allowance for each full month of employment up to a total of 144 hours allowance per calendar year, unlimited accumulation.
- B Sick leave will be administered according to the rules in the Employee Manual.
- C Sick leave benefits are payable only for an employee's regularly scheduled work days on which he or she is off as a result of the employee's illness or accident.

D Under the Public Employees' Retirement System, credit for unused sick leave (Section 20965) of the Government Code shall be a benefit provided to each employee of this Unit upon retirement and in accordance with the rules and regulations of CalPERS.

E At retirement, 50 percent of accumulated sick leave may be applied to 50 percent of insurance premiums per month.

**20 MILITARY LEAVE**

Military leave shall be granted in accordance with the provisions of state law. All employees entitled to military leave shall give the City Administrator and/or the City Administrator's authorized representative an opportunity, within the limits of military regulations, to determine when such leave shall be taken.

**21 JURY DUTY**

While serving on jury duty, employees will still be paid by the CITY on the basis of a 40-hour week, at their normal rate of pay, on condition that any compensation (in excess of mileage expenses) received from court be turned over to the CITY.

**22 FAMILY ILLNESS LEAVE**

Family illness leave and other associated family leaves are set out in the Employee Manual.

**23 BEREAVEMENT LEAVE**

Bereavement leave is available as set out in the Employee Manual.

**24 LAYOFF POLICY**

It is recognized by the Unit that when due to fiscal, operational or organizational reasons, it is necessary to reduce CITY employment, such action and its implementation, except as qualified herein, shall be at the sole discretion of the CITY. When it is deemed necessary to reduce CITY employment by layoff of employees, the layoff procedure shall protect the right of the CITY to retain the most qualified employees, which also recognizing the relative seniority of affected employees. The following layoff policy is adopted to accomplish this purpose:

A Section 1:  
The CITY shall have the sole right to determine which class or classes shall be subject to layoff.

B Section 2:  
The order of layoff of employees within a class or classes subject to layoff shall be:

- 1 Provisional or temporary employees
- 2 Part-time employees
- 3 Probationary employees
- 4 Full-time, regular employees

Within each of the first three categories, the order of layoff shall be at the discretion of the appointing authority. Order of layoff of full-time, regular employees shall be according to the following procedure established in this Section.

In the case of layoffs for full-time, regular employees, the following factors shall be considered in the following orders:

- 1 Knowledge, training, ability, skill, adaptability, attitude and efficiency.
- 2 Physical fitness required for the job.
- 3 Seniority.

C Section 3:

Seniority Determination: Seniority will be established by department and within a class. Among employees with equal seniority, the order of layoff shall be determined by the appointing authority.

Procedure: Each department is considered separately when layoff occurs. Employees shall first exhaust demotion rights within a department and class in which the employee had prior full-time, regular status, provided the demotee has a higher seniority than an employee working in that classification. Employees demoting to a lower classification in which they held prior full-time, regular status shall be subject to Factors 1 and 2 in Section 2 above.

D Section 4:

Re-employment: Employees laid off, or demoted in lieu of layoff, shall have a priority right of return to their prior class. This right shall remain effective for one year from the date of demotion or separation from the service.

**25 California Emergency Management Agency (CalEMA)**

The CITY provides fire fighting services to CalEMA under a contract between the CITY and CalEMA. Personnel assignments under the CalEMA contract will be made by the Fire Chief, based upon contractual and operational requirements. Whenever possible, fire fighters' wishes as to whether the assignment is desired will be considered. Any fire

fighter so assigned will keep a record of time worked in the manner prescribed and will be compensated according to the compensation provisions of this MOU and the Fair Labor Standards Act, i.e., straight-time for services under the CalEMA contract service on regular duty days, and time and one-half for services on non-duty days. All monies received for services provided under the CalEMA contract will be accounted for in the Fire Department budget.

**26 PAST PRACTICES**

Nothing contained in this MOU shall be interpreted as to imply or permit the invocation of past practice, or tradition, or accumulation or vesting of any employee rights or privileges other than those expressly stated herein.

The CITY and Unit agree that only those past practices, standards, obligations and/or other commitments of the CITY to its employees which are expressly stated herein shall be in full force and effect during the term of this MOU.

All other past practices, standards, obligations or commitments, whether written or unwritten, are within the scope of Section 3 of this MOU.

**27 SOLE AGREEMENT**

A The policies which are collected in this MOU constitute the entirety of the policies which are subject to the meet and confer obligation as agreed to by the parties. To the extent that any other agreement should be in conflict with these policies, these policies shall prevail.

B If, during its term, the parties hereto should mutually agree to modify, amend or alter the provisions of the MOU in any respect, any such change shall be effective only if, and when, reduced to writing and executed by the authorized representatives of the CITY and the Unit. Any such changes validly made shall become a part of this MOU and subject to its terms.

C The CITY shall pay all costs associated with members of the Unit obtaining and maintaining special vehicle operator's licenses, EMT/First Responder licenses, and all inoculations required by the CITY.

**28 SAVINGS CLAUSE**

In the event that any of the policies contained in this MOU should be declared by a court of competent jurisdiction to be unenforceable or illegal, that policy, or set of policies, shall be declared void

However, this action shall in no way invalidate the remaining policies contained in this MOU.

Should a policy within the MOU become void as outlined above, either the CITY of the Unit may institute the met and confer process in regard to instituting a substitute item.

**29**     **TERM OF THE MEMORANDUM OF UNDERSTANDING**

This MOU shall remain in effect for the period of July 1, 2013, through and including June 30, 2015, or until a successor agreement is reached, unless a specific provision provides for a different commencement and/or termination date. The provisions of this MOU shall not, however, take effect until ratified by both the City Council of the City of Susanville and the general membership of the bargaining unit.

The provision of this MOU shall not be altered, amended, or added to except by the mutual written agreement of the CITY and the Unit. Either party may request the other to consider changes in provisions of the MOU; such requests shall be in writing. Neither party is, however, obligated to agree to re-initiate the meet and confer process unless specific provisions of the Federal Fair Labor Standards Act are amended to impact or alter the provisions of this MOU.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**30**     **SIGNATURES**

CITY OF SUSANVILLE

OPERATING ENGINEERS LOCAL  
UNION NO. 3, FIRE FIGHTERS

\_\_\_\_\_  
Rod E. De Boer, Mayor

\_\_\_\_\_  
Russ Burns, Business Manager

\_\_\_\_\_  
Jared G. Hancock, City Administrator

\_\_\_\_\_  
Carl Goff, President

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

\_\_\_\_\_  
Jim Sullivan, Rec/Corr Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

\_\_\_\_\_  
Rick Davis, Director of Public Employees

---

Art Frolli, Business Representative

---

John Daniel Weaver, Employee Representative

**EXHIBIT A**  
**FIRE FIGHTERS**  
**POSITION CLASSIFICATION SCHEDULE**  
**July 1, 2013 through June 30, 2015**

<u>POSITION</u>	<u>INCENTIVE LEVEL</u>	<u>RANGE</u>
Fire Fighter I	Base	129
	I	130
	II	131
Fire Fighter II	Base	132
	I	133
	II	134
Fire Apparatus Engineer	Base	137
	I	138
	II	139
Fire Captain	Base	141
	I	142
	II	143

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2013-2014 FIRE MOU

	STEP						
RANGE	A	B	C	D	E	F	G
101	616.27	647.08	679.44	713.41	749.08	786.53	825.86
102	631.88	663.26	696.42	731.24	767.81	806.20	846.51
103	647.08	679.44	713.41	749.08	786.53	825.86	867.15
104	663.26	696.42	731.24	767.81	806.20	846.51	888.83
105	679.44	713.41	749.08	786.53	825.86	867.15	910.51
106	696.42	731.24	767.81	806.20	846.51	888.83	933.27
107	713.41	749.08	786.53	825.86	867.15	910.51	966.03
108	731.24	767.81	806.20	846.51	888.83	933.27	979.94
109	749.08	786.53	825.86	867.15	910.51	956.03	1,003.84
110	767.81	806.20	846.51	888.83	933.27	979.94	1,028.93
111	786.53	825.86	867.15	910.51	956.03	1,003.84	1,054.03
112	806.20	846.51	888.83	933.27	979.94	1,028.93	1,080.38
113	825.86	867.15	910.51	956.03	1,003.84	1,054.03	1,106.73
114	846.51	888.83	933.27	979.94	1,028.93	1,080.38	1,134.40
115	867.15	910.51	956.03	1,003.84	1,054.03	1,106.73	1,162.07
116	888.83	933.27	979.94	1,028.93	1,080.38	1,134.40	1,191.12
117	910.51	956.03	1,003.84	1,054.03	1,106.73	1,162.07	1,220.17
118	933.27	979.94	1,028.93	1,080.38	1,134.40	1,191.12	1,250.68
119	956.03	1,003.84	1,054.03	1,106.73	1,162.07	1,220.17	1,281.18
120	979.94	1,028.93	1,080.38	1,134.40	1,191.12	1,250.68	1,313.21
121	1,003.84	1,054.03	1,106.73	1,162.07	1,220.17	1,281.18	1,345.24
122	1,028.93	1,080.38	1,134.40	1,191.12	1,250.68	1,313.21	1,378.87
123	1,054.03	1,106.73	1,162.07	1,220.17	1,281.18	1,345.24	1,412.50
124	1,080.38	1,134.40	1,191.12	1,250.68	1,313.21	1,378.87	1,447.81
125	1,106.73	1,162.07	1,220.17	1,281.18	1,345.24	1,412.50	1,483.12
126	1,134.40	1,191.12	1,250.68	1,313.21	1,378.87	1,447.81	1,520.20
127	1,162.07	1,220.17	1,281.18	1,345.24	1,412.50	1,483.12	1,557.28
128	1,191.12	1,250.68	1,313.21	1,378.87	1,447.81	1,520.20	1,595.21
129	1,220.17	1,281.18	1,345.24	1,412.50	1,483.12	1,557.28	1,635.14
130	1,250.68	1,313.21	1,378.87	1,447.81	1,520.20	1,595.21	1,676.02
131	1,281.18	1,345.24	1,412.50	1,483.12	1,557.28	1,635.14	1,716.90
132	1,313.21	1,378.87	1,447.81	1,520.20	1,595.21	1,676.02	1,759.83
133	1,345.24	1,412.50	1,483.12	1,557.28	1,635.14	1,716.90	1,802.75
134	1,378.87	1,447.81	1,520.20	1,595.21	1,676.02	1,759.83	1,847.82
135	1,412.50	1,483.12	1,557.28	1,635.14	1,716.90	1,802.75	1,892.88
136	1,447.81	1,520.20	1,595.21	1,676.02	1,759.83	1,847.82	1,940.21
137	1,483.12	1,557.28	1,635.14	1,716.90	1,802.75	1,892.88	1,987.53
138	1,520.20	1,595.21	1,676.02	1,759.83	1,847.82	1,940.21	2,037.22
139	1,557.28	1,635.14	1,716.90	1,802.75	1,892.88	1,987.53	2,086.90
140	1,595.21	1,676.02	1,759.83	1,847.82	1,940.21	2,037.22	2,139.08
141	1,635.14	1,716.90	1,802.75	1,892.88	1,987.53	2,086.90	2,191.25
142	1,676.02	1,759.83	1,847.82	1,940.21	2,037.22	2,139.08	2,246.03
143	1,716.90	1,802.75	1,892.88	1,987.53	2,086.90	2,191.25	2,246.03
144	1,759.83	1,847.82	1,940.21	2,037.22	2,139.08	2,246.03	2,300.81
145	1,802.75	1,892.88	1,987.53	2,086.90	2,191.25	2,300.81	2,358.33
146	1,847.82	1,940.21	2,037.22	2,139.08	2,246.03	2,358.33	2,415.85
147	1,892.88	1,987.53	2,086.90	2,191.25	2,300.81	2,415.85	2,476.25
148	1,940.21	2,037.22	2,139.08	2,246.03	2,358.33	2,476.25	2,536.64
149	1,987.53	2,086.90	2,191.25	2,300.81	2,415.85	2,536.64	2,600.06
150	2,037.22	2,139.08	2,246.03	2,358.33	2,476.25	2,600.06	2,663.48
151	2,086.90	2,191.25	2,300.81	2,415.85	2,536.64	2,663.48	2,730.07
152	2,139.08	2,246.03	2,358.33	2,476.25	2,600.06	2,730.07	2,796.65
153	2,191.25	2,300.81	2,415.85	2,536.64	2,663.48	2,796.65	2,866.57
154	2,246.03	2,358.33	2,476.25	2,600.06	2,730.07	2,866.57	2,936.48
155	2,300.81	2,415.85	2,536.64	2,663.48	2,796.65	2,936.48	3,009.90
156	2,358.33	2,476.25	2,600.06	2,730.07	2,866.57	2,936.48	3,083.31
157	2,415.85	2,536.64	2,663.48	2,796.65	2,936.48	3,083.31	3,160.39
158	2,476.25	2,600.06	2,730.07	2,866.57	3,009.90	3,160.39	3,237.47
159	2,536.64	2,663.48	2,796.65	2,936.48	3,083.31	3,237.47	3,318.41
160	2,600.06	2,730.07	2,866.57	3,009.90	3,160.39	3,318.41	3,399.35
161	2,663.48	2,796.65	2,936.48	3,083.31	3,237.47	3,484.33	3,484.33
162	2,730.07	2,866.57	3,009.90	3,160.39	3,318.41	3,484.33	3,569.31
163	2,796.65	2,936.48	3,083.31	3,237.47	3,399.35	3,569.31	3,658.55
164	2,866.57	3,009.90	3,160.39	3,318.41	3,484.33	3,658.55	3,747.78
165	2,936.48	3,083.31	3,237.47	3,399.35	3,569.31	3,747.78	3,841.48
166	3,009.90	3,160.39	3,318.41	3,484.33	3,658.55	3,841.48	3,936.17
167	3,083.31	3,237.47	3,399.35	3,569.31	3,747.78	3,936.17	4,033.55
168	3,160.39	3,318.41	3,484.33	3,658.55	3,841.48	4,033.55	4,131.93
169	3,237.47	3,399.35	3,569.31	3,747.78	3,936.17	4,131.93	4,235.23
170	3,318.41	3,484.33	3,658.55	3,841.48	4,033.55	4,235.23	4,338.52
171	3,399.35	3,569.31	3,747.78	3,841.48	4,033.55	4,338.52	4,446.99
172	3,484.33	3,658.55	3,841.48	4,033.55	4,235.23	4,446.99	4,555.45
173	3,569.31	3,747.78	3,936.17	4,131.93	4,338.52	4,555.45	4,669.34
174	3,658.55	3,841.48	4,033.55	4,235.23	4,446.99	4,669.34	4,783.22
175	3,747.78	3,936.17	4,131.93	4,338.52	4,555.45	4,783.22	4,902.81
176	3,841.48	4,033.55	4,235.23	4,446.99	4,669.34	4,902.81	5,022.38
177	3,936.17	4,131.93	4,338.52	4,555.45	4,783.22	4,902.81	5,147.97
178	4,033.55	4,235.23	4,446.99	4,669.34	4,902.81	5,147.97	5,273.42
179	4,131.93	4,338.52	4,555.45	4,783.22	5,022.38	5,273.42	5,405.38
180	4,235.23	4,446.99	4,669.34	4,902.81	5,147.97	5,405.38	5,537.10
181	4,338.52	4,555.45	4,783.22	5,022.38	5,273.42	5,537.10	5,675.63
182	4,446.99	4,669.34	4,902.81	5,147.97	5,405.38	5,675.63	5,819.95
183	4,555.45	4,783.22	5,022.38	5,273.42	5,537.10	5,819.95	6,104.65
184	4,669.34	4,902.81	5,147.97	5,405.38	5,675.63	5,959.41	6,257.38
185	4,783.22	5,022.38	5,273.42	5,537.10	5,819.95	6,104.65	6,409.87
186	4,902.81	5,147.97	5,405.38	5,675.63	5,959.41	6,257.38	6,570.25
187	5,022.38	5,273.42	5,537.10	5,819.95	6,104.65	6,409.87	6,730.37
188	5,147.97	5,405.38	5,675.63	5,959.41	6,257.38	6,570.25	6,898.76
189	5,273.42	5,537.10	5,819.95	6,104.65	6,409.87	6,730.37	7,069.89
190	5,405.38	5,675.63	5,959.41	6,257.38	6,570.25	6,898.76	7,243.70
191	5,537.10	5,819.95	6,104.65	6,409.87	6,730.37	7,069.89	7,420.23
192	5,675.63	5,959.41	6,257.38	6,570.25	6,898.76	7,243.70	7,605.89
193	5,819.95	6,104.65	6,409.87	6,730.37	7,069.89	7,420.23	7,796.18
194	5,959.41	6,257.38	6,570.25	6,898.76	7,243.70	7,420.23	7,986.18
195	6,104.65	6,409.87	6,730.37	7,069.89	7,420.23	7,796.18	8,180.81
196	6,257.38	6,570.25	6,898.76	7,243.70	7,796.18	8,180.81	8,385.49
197	6,409.87	6,730.37	7,069.89	7,420.23	7,986.18	8,385.49	8,599.86
198	6,570.25	6,898.76	7,243.70	7,796.18	8,180.81	8,599.86	8,804.76
199	6,730.37	7,069.89	7,420.23	7,986.18	8,385.49	8,804.76	9,019.35
200	6,898.76	7,243.69	7,605.88	7,986.17	8,385.48	8,804.76	9,244.99

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2014-2015 FIRE MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	628.59	660.02	693.03	727.68	764.06	802.26	842.38
102	644.31	675.52	710.35	745.87	783.16	822.32	863.44
103	660.02	693.03	727.68	764.06	802.26	842.38	884.50
104	676.52	710.35	745.87	783.16	822.32	863.44	906.61
105	693.03	727.68	764.06	802.26	842.38	884.50	928.72
106	710.35	745.87	783.16	822.32	863.44	906.61	951.94
107	727.68	764.06	802.26	842.38	884.50	928.72	975.16
108	745.87	783.16	822.32	863.44	906.61	951.94	999.54
109	764.06	802.26	842.38	884.50	928.72	975.16	1,023.91
110	783.16	822.32	863.44	906.61	951.94	999.54	1,049.51
111	802.26	842.38	884.50	928.72	975.16	1,023.91	1,075.11
112	822.32	863.44	906.61	951.94	999.54	1,049.51	1,101.99
113	842.38	884.50	928.72	975.16	1,023.91	1,075.11	1,128.86
114	863.44	906.61	951.94	999.54	1,049.51	1,101.99	1,157.09
115	884.50	928.72	975.16	1,023.91	1,075.11	1,128.86	1,185.31
116	906.61	951.94	999.54	1,049.51	1,101.99	1,157.09	1,214.94
117	928.72	975.16	1,023.91	1,075.11	1,128.86	1,185.31	1,244.57
118	951.94	999.54	1,049.51	1,101.99	1,157.09	1,214.94	1,275.69
119	975.16	1,023.91	1,075.11	1,128.86	1,185.31	1,244.57	1,306.80
120	999.54	1,049.51	1,101.99	1,157.09	1,214.94	1,275.69	1,339.47
121	1,023.91	1,075.11	1,128.86	1,185.31	1,244.57	1,306.80	1,372.14
122	1,049.51	1,101.99	1,157.09	1,214.94	1,275.69	1,339.47	1,406.45
123	1,075.11	1,128.86	1,185.31	1,244.57	1,306.80	1,372.14	1,440.75
124	1,101.99	1,157.09	1,214.94	1,275.69	1,339.47	1,406.45	1,476.77
125	1,128.86	1,185.31	1,244.57	1,306.80	1,372.14	1,440.75	1,512.79
126	1,157.09	1,214.94	1,275.69	1,339.47	1,406.45	1,476.77	1,550.61
127	1,185.31	1,244.57	1,306.80	1,372.14	1,440.75	1,512.79	1,588.43
128	1,214.94	1,275.69	1,339.47	1,406.45	1,476.77	1,550.61	1,628.14
129	1,244.57	1,306.80	1,372.14	1,440.75	1,512.79	1,588.43	1,667.85
130	1,275.69	1,339.47	1,406.45	1,476.77	1,550.61	1,628.14	1,709.54
131	1,306.80	1,372.14	1,440.75	1,512.79	1,588.43	1,667.85	1,751.24
132	1,339.47	1,406.45	1,476.77	1,550.61	1,628.14	1,709.54	1,795.02
133	1,372.14	1,440.75	1,512.79	1,588.43	1,667.85	1,751.24	1,838.80
134	1,406.45	1,476.77	1,550.61	1,628.14	1,709.54	1,795.02	1,884.77
135	1,440.75	1,512.79	1,588.43	1,667.85	1,751.24	1,838.80	1,930.74
136	1,476.77	1,550.61	1,628.14	1,709.54	1,795.02	1,884.77	1,979.01
137	1,512.79	1,590.43	1,667.85	1,751.24	1,838.80	1,930.74	2,027.28
138	1,550.61	1,628.14	1,709.54	1,795.02	1,884.77	1,979.01	2,077.96
139	1,588.43	1,667.85	1,751.24	1,838.80	1,930.74	2,027.28	2,128.64
140	1,628.14	1,709.54	1,795.02	1,884.77	1,979.01	2,077.96	2,181.86
141	1,667.85	1,751.24	1,838.80	1,930.74	2,027.28	2,128.64	2,235.07
142	1,709.54	1,795.02	1,884.77	1,979.01	2,077.96	2,181.86	2,290.95
143	1,751.24	1,838.80	1,930.74	2,027.28	2,128.64	2,235.07	2,346.83
144	1,795.02	1,884.77	1,979.01	2,077.96	2,181.86	2,290.95	2,405.50
145	1,838.80	1,930.74	2,027.28	2,128.64	2,235.07	2,346.83	2,464.17
146	1,884.77	1,979.01	2,077.96	2,181.86	2,290.95	2,405.50	2,525.78
147	1,930.74	2,027.28	2,128.64	2,235.07	2,346.83	2,464.17	2,587.38
148	1,979.01	2,077.96	2,181.86	2,290.95	2,405.50	2,525.78	2,652.07
149	2,027.28	2,128.64	2,235.07	2,346.83	2,464.17	2,587.38	2,716.75
150	2,077.96	2,181.86	2,290.95	2,405.50	2,525.78	2,652.07	2,784.67
151	2,128.64	2,235.07	2,346.83	2,464.17	2,587.38	2,716.75	2,852.58
152	2,181.86	2,290.95	2,405.50	2,525.78	2,652.07	2,784.67	2,923.90
153	2,235.07	2,346.83	2,464.17	2,587.38	2,716.75	2,852.58	2,995.21
154	2,290.95	2,405.50	2,525.78	2,652.07	2,784.67	2,923.90	3,070.10
155	2,346.83	2,464.17	2,587.38	2,716.75	2,852.58	2,995.21	3,144.97
156	2,405.50	2,525.78	2,652.07	2,784.67	2,923.90	3,070.10	3,223.60
157	2,464.17	2,587.38	2,716.75	2,852.58	2,995.21	3,144.97	3,302.22
158	2,525.78	2,652.07	2,784.67	2,923.90	3,070.10	3,223.60	3,384.78
159	2,587.38	2,716.75	2,852.58	2,995.21	3,144.97	3,302.22	3,467.33
160	2,652.07	2,784.67	2,923.90	3,070.10	3,223.60	3,384.78	3,554.02
161	2,716.75	2,852.58	2,995.21	3,144.97	3,302.22	3,467.33	3,640.70
162	2,784.67	2,923.90	3,070.10	3,223.60	3,384.78	3,554.02	3,731.72
163	2,852.58	2,995.21	3,144.97	3,302.22	3,467.33	3,640.70	3,822.74
164	2,923.90	3,070.10	3,223.60	3,384.78	3,554.02	3,731.72	3,918.31
165	2,995.21	3,144.97	3,302.22	3,467.33	3,640.70	3,822.74	4,013.87
166	3,070.10	3,223.60	3,384.78	3,554.02	3,731.72	3,918.31	4,114.22
167	3,144.97	3,302.22	3,467.33	3,640.70	3,822.74	4,013.87	4,214.57
168	3,223.60	3,384.78	3,554.02	3,731.72	3,918.31	4,114.22	4,319.93
169	3,302.22	3,467.33	3,640.70	3,822.74	4,013.87	4,214.57	4,425.29
170	3,384.78	3,554.02	3,731.72	3,918.31	4,013.87	4,214.57	4,535.93
171	3,467.33	3,640.70	3,822.74	4,013.87	4,214.57	4,425.29	4,646.56
172	3,554.02	3,731.72	3,918.31	4,114.22	4,319.93	4,535.93	4,762.73
173	3,640.70	3,822.74	4,013.87	4,214.57	4,425.29	4,646.56	4,878.89
174	3,731.72	3,918.31	4,114.22	4,319.93	4,535.93	4,762.73	5,000.86
175	3,822.74	4,013.87	4,214.57	4,425.29	4,646.56	4,878.89	5,122.83
176	3,918.31	4,114.22	4,319.93	4,535.93	4,762.73	5,000.86	5,250.93
177	4,013.87	4,214.57	4,425.29	4,646.56	4,878.89	5,122.83	5,378.89
178	4,114.22	4,319.93	4,535.93	4,762.73	5,000.86	5,250.93	5,647.84
179	4,214.57	4,425.29	4,646.56	4,878.89	5,122.83	5,378.89	5,789.14
180	4,319.93	4,535.93	4,762.73	5,000.86	5,250.93	5,647.84	5,930.23
181	4,425.29	4,646.56	4,878.89	5,122.83	5,378.89	5,789.14	6,078.60
182	4,535.93	4,762.73	5,000.86	5,250.93	5,647.84	5,930.23	6,226.74
183	4,646.56	4,878.89	5,122.83	5,378.89	5,789.14	6,078.60	6,382.53
184	4,762.73	5,000.86	5,250.93	5,647.84	5,930.23	6,226.74	6,538.07
185	4,878.89	5,122.83	5,378.89	5,789.14	6,078.60	6,382.53	6,701.66
186	5,000.86	5,250.93	5,647.84	5,930.23	6,226.74	6,538.07	6,864.98
187	5,122.83	5,378.89	5,789.14	6,078.60	6,382.53	6,701.66	7,036.74
188	5,250.93	5,647.84	5,930.23	6,226.74	6,538.07	6,864.98	7,208.23
189	5,378.89	5,789.14	6,078.60	6,382.53	6,701.66	7,036.74	7,388.57
190	5,513.46	5,930.23	6,226.74	6,538.07	6,864.98	7,208.23	7,568.64
191	5,647.83	6,078.60	6,382.53	6,701.66	7,036.74	7,388.57	7,758.01
192	5,789.14	6,226.74	6,538.07	6,864.98	7,208.23	7,568.64	7,947.07
193	5,930.23	6,464.49	6,864.98	7,208.23	7,568.64	7,947.07	8,145.90
194	6,078.60	6,701.66	7,036.74	7,388.57	7,758.01	8,145.90	8,344.43
195	6,226.74	6,938.91	7,388.57	7,758.01	8,145.90	8,344.43	8,553.20
196	6,382.53	7,176.16	7,625.82	7,947.07	8,344.43	8,553.20	8,761.65
197	6,538.07	7,413.41	7,863.07	8,145.90	8,553.20	8,761.65	8,980.85
198	6,701.66	7,650.66	8,080.32	8,344.43	8,761.65	8,980.85	9,199.74
199	6,864.98	7,887.91	8,317.57	8,553.20	8,980.85	9,199.74	9,429.89
200	7,036.73	8,125.16	8,553.20	8,980.85	9,429.89		

Miscellaneous Bargaining Unit

Original

**15 HEALTH, DENTAL, VISION INSURANCE**

A Effective February 1, 2013 the CITY shall pay the cost of health, dental and vision insurance premium for each employee covered under this MOU up to \$952 per month under the current plan. The CITY will continue to research options for the best cost-effective coverage, at its discretion. The CITY reserves the right to select, change, administer and shall have the right to select any carrier or other method of providing coverage to fund the benefits and may adjust the amount the CITY shall pay for such benefits. If the insurance provider is changed and the cost is less than \$952 per month, per employee, the CITY shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.

**Modified**

**15 HEALTH, DENTAL and VISION INSURANCE**

A. Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$30 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$952 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.

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Original

**20 VACATION LEAVE**

Vacation benefits and use are outlined in the Employee Manual.

**Modified**

**20 VACATION LEAVE**

Employees shall accrue vacation at the following rate:

0-1 years	3.69 hrs per pay period
1-5 years	4.62 hrs per pay period
5-10 years	5.23 hrs per pay period
10-15 years	6.15 hrs per pay period
15-20 years	7.69 hrs per pay period
20+ years	9.23 hrs per pay period

MEMORANDUM OF UNDERSTANDING  
BETWEEN AND FOR THE  
CITY OF SUSANVILLE  
AND  
THE OPERATING ENGINEERS LOCAL UNION NO. 3  
**MISCELLANEOUS EMPLOYEES**

July 1, 2013 through and including June 30, 2015

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1 **INTRODUCTION**

The representatives of the City of Susanville, hereinafter called the CITY, and the representatives of the Miscellaneous Employees Unit, hereinafter called the UNIT, having met and conferred in good faith, have mutually agreed to the following Memorandum of Understanding (MOU).

The purpose of the MOU is to promote harmonious relations between the CITY and the employees covered herein so as to promote employer-employee relations by providing a written document enumerating the entire agreement between the employer and employees pursuant to the purpose and intent of California Government Code §3500.

2 **EMPLOYEE RIGHTS**

Employees of the CITY have the right to form, join and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employer-employee relations within the scope of representation. Employees of the CITY shall also have the right to refuse to join or participate in the activities of employee organizations and shall have the right to represent themselves individually in their employment relations with the CITY.

3 **CITY RIGHTS**

- A The CITY retains the right, subject to and in accordance with applicable laws and the provisions of the MOU, to:
- 1 Direct employees in the performance of their duties;
  - 2 Hire, promote, transfer, assign and discipline employees;
  - 3 Dismiss employees because of lack of work, or in accordance with personnel rules and regulations;
  - 4 Determine the mission of its division and departments, and its budget, organization, number of employees, and the numbers, types, classifications, descriptions and grades of positions or employees assigned to an organizational unit, work project shift or tour of duty, and the methods and technology of performing its work; and
  - 5 Take whatever action may be appropriate to carry out its mission in situations of emergency.
- B In addition, the CITY specifically retains all the rights, subject to the provisions of this MOU, to take whatever actions and set whatever policies it deems necessary, with appropriate notification to UNIT employees.

C This section will not operate to deny any employee rights guaranteed by applicable law, including the Meyers-Milias-Brown Act.

4 **NON-DISCRIMINATION**

The CITY and UNIT agree not to discriminate against any employees in accordance with applicable laws. Also, it is recognized that whenever the masculine gender is referred to in this MOU, it shall include the female gender and *vice versa*.

5 **UNIT RECOGNITION**

A **Acknowledgment:** The CITY agrees to acknowledge the Operating Engineers Local Union No. 3 as the only recognized employee organization representing the non-management employees itemized in Exhibit A of this MOU.

B **Payroll Deduction/Dues:** For those UNIT full-time, regular employees itemized in Exhibit A, the CITY will deduct from their wages the regular monthly dues. Such dues shall be deducted and transmitted to the Union upon voluntary, revocable, written authorization of the UNIT employees in a manner complying with legal requirements. Written authorization forms will be provided by the CITY unless submitted by the Union. The Union agrees to hold harmless and indemnify the CITY for any liability the CITY should incur from any mistakes, negligence or intentional wrong sustained as a result of this service; provided, however, that the proper amount as specified by the Union has been deducted and paid over.

6 **UNIT DESCRIPTION**

This unit shall consist of all full-time, regular or probationary employees of the CITY and departments listed in Exhibit A of this MOU.

7 **SALARY SCALE, MERIT STEP, CAREER DEVELOPMENT and PAY PERIOD**

A **Pay Period**

Pay periods will conform to 26 pay periods within a full year with pay day occurring every other Friday.

B **Salaries:**

For the period from July 1, 2013 through June 30, 2015 salaries shall be as shown in Exhibit B of the City of Susanville Global Range and Step Matrix.

C Longevity:  
When an employee has been at Step E for two years, he/she may, according to merit, be moved to Step F where Step F is five percent higher than the current range and step. If the employee remains in Step F for two additional years, he/she may, according to merit, go to Step G. Merit increases will not be automatic and will be based upon merit as evidenced by a performance evaluation. Merit increases will be limited to one per fiscal year. Longevity begins after an employee has been at Step E for two years and goes to Step F for two years, and is then eligible to move to Step G. Longevity ends at Step G.

D SDI:  
The CITY will pay the State Disability Insurance (SDI) for the employees of this UNIT.

## **8 IRS SECTION 125 PLAN, DEFERRED COMPENSATION**

A The CITY agrees to establish an IRS Section 125 Plan for employees' use.

B The CITY will contribute \$25 per pay period as a contribution to an employee's Section 125 plan; or

C The CITY will match on a dollar-for-dollar basis contributions to a deferred compensation plan with a maximum contribution of \$25 per pay period.

## **9 CONTINUING EDUCATION**

The CITY will reimburse employees for the cost of books and tuition for job-related training that has received approval of the City Administrator prior to enrollment. Reimbursement shall be made upon successful completion of course. Required training that takes place after work hours will be paid at 1.5 times the base rate. Attendance at optional training or college classes will not qualify for overtime pay.

## **10 RETIREMENT**

The CITY shall continue to make all of City share and all of Employee share of contributions to the Public Employee's Retirement System for each eligible employee sufficient to maintain the 3% at 60, single-highest year. New Employees as defined by the CalPERS hired after January 1, 2013 will be subject to the mandatory provisions of AB340 / PEPRA.

## **11 WORK SCHEDULE**

A Work Period:

The work period for this UNIT shall begin at midnight Saturday and end at midnight the following Friday. Employees shall be normally scheduled for two consecutive days off.

B Work Week:

A 40-hour work week shall constitute a regular work schedule for this UNIT unless the needs of the CITY require an alteration of the schedule because of emergencies, snow removal, budgetary reasons or in order to accommodate temporary schedule adjustments.

Normally the work week for Miscellaneous employees shall be Monday through Friday, 8:00 a.m. to 5:00 p.m. with a 60-minute lunch break. The needs of the CITY will be paramount when making assignments under the 40-hour work week.

The CITY may assign employees to a 4-10 work week with the concurrence of the affected employees, subject to the provisions of Section 3.

**12 HOLIDAYS**

A The holidays listed in the Employee Manual will be recognized as eight-hour holidays during the existence of this MOU.

B Regular employees required to work on any of the designated holidays shall be entitled to be paid overtime or receive compensatory time off for such work at a rate of 1.5 times regular salary level, in addition to receiving holiday pay

**13 UNIFORM ALLOWANCE**

During the term of this MOU, the CITY shall provide the Police clerk(s), Fire Department secretary/administrative assistant and Community Services Officer in this UNIT with an annual uniform allowance of \$650. New hires shall receive a uniform allowance of \$700 for the first year only. Such uniform allowance shall be paid annually in June.

**14 OVERTIME**

A Overtime will be calculated pursuant to California state regulations and Labor Code Sections 500-558, incorporated herein by reference.

B The assignment of overtime will be at the CITY'S sole discretion and scheduled by supervisory personnel. However, the CITY shall endeavor to select among those employees who are qualified, those individuals who wish to work overtime, and when reasonably possible, to schedule such overtime work in advance. When an employee cannot work unscheduled overtime, for whatever reason, such action will not be considered insubordination and no other sanctions will be imposed on the employee.

- C The CITY shall have the right to require employees to work whenever necessary.
- D The CITY shall grant either pay for overtime, pursuant to Section 14.A of this MOU, or compensatory time off at the rate of 1.5 times the number of overtime hours worked. It shall be the employee's option to select cash or compensating time off.
- E No employee subject to the terms of this MOU shall accrue more than 240 hours of compensatory time off. Employees may elect to receive lump sum cash out for compensatory time off in June and December. Lump sum cash out may not exceed 80 hours in any one fiscal year.
- F An employee who is called in to work (non-scheduled overtime) after clocking out shall receive a minimum of two hours at 1.5 times the regular rate of pay.
- G An employee who works more than ten consecutive hours shall receive a meal allowance of \$13.50.
- H If an employee is required to work at one or more of the following City special events (Easter, Fishing Derby, Junior Rodeo, Rodeo, Quarter Horse Show, Christmas Tree Lighting or Main Street Cruise), employee shall receive two times their regular salary rate for the hours worked.

15 **HEALTH, DENTAL, VISION INSURANCE**

- A Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$30 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$952 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.
- B Health insurance will be made available to retirees with no minimum vesting, if allowed under the current plan. Retirees will be eligible to purchase health insurance under the above-mentioned plan with no vesting requirement if allowed by the plan. A credit of 50 percent of accumulated sick leave at time of retirement, capped at \$15,000, will be paid out per month toward 50 percent of the premium. This amount is subject to CalPERS regulations.

**16**     **GROUP LIFE INSURANCE**

A       The CITY will provide \$25,000 of group life insurance for each employee at no cost to the employee.

**17**     **EMPLOYEE SICK LEAVE**

A       Employees within this UNIT will receive 3.69 hours of sick leave or accident allowance for each full pay period of employment, up to a total of 96 hours per calendar year.

B       Benefits shall be payable commencing the first day of absence due to the employee's sickness or accident.

C       Sick leave benefits and the use thereof are outlined in the Employee Manual.

D       Under the Public Employees' Retirement System, credit for unused sick leave (Government Code §20965) shall be a benefit provided to each employee of this UNIT upon retirement and in accordance with the rules and regulations of CalPERS.

**18**     **MILITARY LEAVE**

Military leave shall be granted in accordance with the provisions of state law. All employees entitled to military leave shall give the City Administrator, and/or the City Administrator's authorized representative, an opportunity, within the limits of military regulations, to determine when such leave shall be taken.

**19**     **JURY DUTY**

While serving on jury duty, employees will still be paid by the CITY on the basis of a 40-hour week, at their normal rate of pay, on condition that any compensation (in excess of mileage expenses) received from the court be turned over to the CITY.

**20**     **VACATION LEAVE**

Employees shall accrue vacation at the following rate:

0-1 years	3.69 hrs per pay period
1-5 years	4.62 hrs per pay period
5-10 years	5.23 hrs per pay period
10-15 years	6.15 hrs per pay period
15-20 years	7.69 hrs per pay period
20+ years	9.23 hrs per pay period

**21 FAMILY ILLNESS LEAVE**

Family illness leave, family leave and extended medical leave benefits are outlined in the Employee Manual.

**22 BEREAVEMENT LEAVE**

Up to five days of paid bereavement leave will be provided to eligible employees as outlined in the Employee Manual.

**23 LAYOFF POLICY**

Purpose:

It is recognized by the UNIT that when, due to fiscal, operational or organizational reasons, it is necessary to reduce CITY employment, such action and its implementation, except as qualified herein, shall be at the sole discretion of the CITY. When it is deemed necessary to reduce CITY employment by layoff of employees, the layoff procedure shall protect the right of the CITY to retain the most qualified employees, while also recognizing the relative seniority of affected employees. The following layoff policy is adopted to accomplish this purpose:

- A The CITY shall have the sole right to determine which class or classes shall be subject to layoff.
- B The order of layoff of employees within a class, or classes, subject to layoff shall be:
  - 1 Provisional or temporary employees
  - 2 Part-time employees
  - 3 Probationary employees
  - 4 Full-time, regular employees

Within each of the first three categories, the order of layoff shall be at the discretion of the appointing authority. Order of layoff of regular, full-time employees shall be according to the following procedure established in this Section.

In the case of layoffs for full-time, regular employees, the following factors shall be considered in the following order:

- 1 Knowledge, training, ability, skill, adaptability, attitude and efficiency.

- 2 Physical fitness required for the job.
- 3 Seniority.

C Seniority Determination:

Seniority will be established by department and within a class. Among employees with equal seniority, the order of layoff shall be determined by the appointing authority.

Procedure:

Each department is considered separately when layoff occurs. Employees shall first exhaust demotion rights within a department and class in which the employee had prior regular status provided the demotee has higher seniority than an employee working in that classification. Employees demoting to a lower classification in which they held prior full-time, regular status shall be subject to Factors 1 and 2 in Section 24.B above.

D Re-employment:

Employees laid off, or demoted in lieu of layoff, shall have a priority right of return to their prior class. This right shall remain effective for one year from the date of demotion or separation from the service.

**24 PAST PRACTICES**

Nothing contained in this MOU shall be interpreted as to imply or permit the invocation of past practice, or tradition, or accumulation, or vesting of any employee rights or privileges other than those expressly stated herein.

The CITY and UNIT agree that only those past practices, standards, obligations and/or other commitments of the CITY to its employees which are expressly stated herein shall be in full force and effect during the term of this MOU.

**25 GRIEVANCE/DISCIPLINE PROCEDURES**

The CITY has revised and updated the Grievance and Discipline Procedures with review and input from this UNIT.

**26 SOLE AGREEMENT**

A The policies which are collected in this MOU constitute the entirety of the policies which are subject to the meet and confer obligation as agreed to by the parties. To

the extent that any other agreement should be in conflict with these policies, these policies shall prevail.

- B If, during its term, the parties hereto should mutually agree to modify, amend or alter the provisions of the MOU in any respect, any such change shall be effective only if and when reduced to writing and executed by the authorized representatives of the CITY and the UNIT. Any such changes, validly made, shall become a part of this MOU and subject to its terms.
- C The waiver of any breach or condition of this MOU, by either party, shall not constitute a precedent in the future enforcement of all terms and conditions herein.

**27 SAVINGS CLAUSE**

In the event that any of the policies contained in this MOU should be declared by a court of competent jurisdiction to be unenforceable or illegal, that policy, or set of policies, shall be declared void.

However, this action shall in no way invalidate the remaining policies contained in this MOU.

Should a policy within the MOU become void as outlined above, either the CITY or the UNIT may institute the meet and confer process in regard to instituting a substitute item.

**28 TERM OF THE MEMORANDUM OF UNDERSTANDING**

This MOU shall remain in effect for the period of July 1, 2013 through and including June 30, 2015 or until a successor agreement is rendered, unless a specific provision provides for a different commencement and/or termination date.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**29 AUTHORIZED SIGNATURES**

CITY OF SUSANVILLE

OPERATING ENGINEERS LOCAL NO. 3,  
MISCELLANEOUS UNIT

\_\_\_\_\_  
Rod E. De Boer, Mayor

\_\_\_\_\_  
Russ Burns, Business Manager

\_\_\_\_\_  
Jared G. Hancock, City Administrator

\_\_\_\_\_  
Carl Goff, President

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

\_\_\_\_\_  
Jim Sullivan, Rec/Corr Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

\_\_\_\_\_  
Art Frolli, Business Representative

\_\_\_\_\_  
Rick Davis, Director of Public Employees

\_\_\_\_\_  
Arlene Zelano, Employee Representative

**EXHIBIT A**  
**MISCELLANEOUS UNIT**  
**Position Schedule/Salary Ranges**  
**July 1, 2013 through June 30, 2015**

<u>POSITION</u>	<u>RANGE</u>
Receptionist	112
Account Clerk Clerk Typist Office Assistant Police Clerk	120
Account Clerk I	122
Account Technician	124
Account Clerk II Animal Control Officer	126
Senior Account Clerk I Senior Clerk Typist Senior Police Clerk	130
Community Services Officer	132
Housing Assistant Rehabilitation Specialist Secretary Senior Account Clerk II	134
Administrative Assistant Accounting Technician I	138
Accounting Technician II	142

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2013-2014 MISCELLANEOUS MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	596.00	625.81	657.09	689.96	724.45	760.68	798.70
102	610.90	641.45	673.53	707.20	742.57	779.69	817.49
103	625.81	657.09	689.96	724.45	760.68	798.70	838.64
104	641.45	673.53	707.20	742.57	779.69	817.49	859.60
105	657.09	689.96	724.45	760.68	798.70	838.64	880.56
106	673.53	707.20	742.57	779.69	817.49	859.60	902.58
107	689.96	724.45	760.68	798.70	838.64	880.56	924.59
108	707.20	742.57	779.69	817.49	859.60	902.58	947.70
109	724.45	760.68	798.70	838.64	880.56	924.59	970.81
110	742.57	779.69	817.49	859.60	902.58	947.70	1,019.35
111	760.68	798.70	838.64	880.56	924.59	970.81	1,044.84
112	779.69	817.49	859.60	902.58	947.70	995.08	1,070.32
113	798.70	838.64	880.56	924.59	970.81	1,019.35	1,097.09
114	818.67	859.60	902.58	947.70	995.08	1,044.84	1,123.86
115	838.64	880.56	924.59	970.81	1,019.35	1,070.32	1,151.96
116	859.60	902.58	947.70	995.08	1,044.84	1,097.09	1,180.05
117	880.56	924.59	970.81	1,019.35	1,070.32	1,123.86	1,209.55
118	902.58	947.70	995.08	1,044.84	1,097.09	1,151.96	1,239.06
119	924.59	970.81	1,019.35	1,070.32	1,123.86	1,180.05	1,270.04
120	947.70	995.08	1,044.84	1,097.09	1,151.96	1,209.55	1,301.01
121	970.81	1,019.35	1,070.32	1,123.86	1,180.05	1,239.06	1,333.53
122	995.08	1,044.84	1,097.09	1,151.96	1,209.55	1,269.06	1,366.05
123	1,019.35	1,070.32	1,123.86	1,180.05	1,239.06	1,298.56	1,400.20
124	1,044.84	1,097.09	1,151.96	1,209.55	1,269.06	1,330.01	1,434.36
125	1,070.32	1,123.86	1,180.05	1,239.06	1,298.56	1,366.05	1,470.22
126	1,097.09	1,151.96	1,209.55	1,269.06	1,330.01	1,400.20	1,506.07
127	1,123.86	1,180.05	1,239.06	1,301.01	1,366.05	1,434.36	1,543.73
128	1,151.96	1,209.55	1,270.04	1,333.53	1,400.20	1,470.22	1,581.37
129	1,180.05	1,239.06	1,301.01	1,366.05	1,434.36	1,506.07	1,620.92
130	1,209.55	1,270.04	1,333.53	1,400.20	1,470.22	1,543.73	1,660.45
131	1,239.06	1,301.01	1,366.05	1,434.36	1,506.07	1,581.37	1,701.96
132	1,270.04	1,333.53	1,400.20	1,470.22	1,543.73	1,620.92	1,743.48
133	1,301.01	1,366.05	1,434.36	1,506.07	1,581.37	1,660.45	1,787.07
134	1,333.53	1,400.20	1,470.22	1,543.73	1,620.92	1,701.96	1,830.65
135	1,366.05	1,434.36	1,506.07	1,581.37	1,660.45	1,743.48	1,876.42
136	1,400.20	1,470.22	1,543.73	1,620.92	1,701.96	1,787.07	1,922.18
137	1,434.36	1,506.07	1,581.37	1,660.45	1,743.48	1,830.65	1,970.24
138	1,470.22	1,543.73	1,620.92	1,701.96	1,787.07	1,876.42	2,018.29
139	1,506.07	1,581.37	1,660.45	1,743.48	1,830.65	1,922.18	2,068.76
140	1,543.73	1,620.92	1,701.96	1,787.07	1,876.42	1,970.24	2,119.21
141	1,581.37	1,660.45	1,743.48	1,830.65	1,922.18	2,018.29	2,172.20
142	1,620.92	1,701.96	1,787.07	1,876.42	1,970.24	2,068.76	2,225.18
143	1,660.45	1,743.48	1,830.65	1,922.18	2,018.29	2,119.21	2,280.81
144	1,701.96	1,787.07	1,876.42	1,970.24	2,068.76	2,172.20	2,336.43
145	1,743.48	1,830.65	1,922.18	2,018.29	2,119.21	2,225.18	2,394.84
146	1,787.07	1,876.42	1,970.24	2,068.76	2,172.20	2,280.81	2,453.25
147	1,830.65	1,922.18	2,018.29	2,119.21	2,225.18	2,336.43	2,514.58
148	1,876.42	1,970.24	2,068.76	2,172.20	2,280.81	2,394.84	2,575.91
149	1,922.18	2,018.29	2,119.21	2,225.18	2,336.43	2,453.25	2,640.31
150	1,970.24	2,068.76	2,172.20	2,280.81	2,394.84	2,514.58	2,704.70
151	2,018.29	2,119.21	2,225.18	2,336.43	2,453.25	2,575.91	2,772.32
152	2,068.76	2,172.20	2,280.81	2,394.84	2,514.58	2,640.31	2,839.94
153	2,119.21	2,225.18	2,336.43	2,453.25	2,575.91	2,704.70	2,910.94
154	2,172.20	2,280.81	2,394.84	2,514.58	2,640.31	2,772.32	2,981.94
155	2,225.18	2,336.43	2,453.25	2,575.91	2,704.70	2,839.94	3,056.49
156	2,280.81	2,394.84	2,514.58	2,640.31	2,772.32	2,910.94	3,131.03
157	2,336.43	2,453.25	2,575.91	2,704.70	2,839.94	3,056.49	3,209.31
158	2,394.84	2,514.58	2,640.31	2,772.32	2,910.94	3,056.49	3,287.58
159	2,453.25	2,575.91	2,704.70	2,839.94	2,981.94	3,131.03	3,369.77
160	2,514.58	2,640.31	2,772.32	2,910.94	3,056.49	3,131.03	3,451.97
161	2,575.91	2,704.70	2,839.94	2,981.94	3,131.03	3,287.58	3,538.27
162	2,640.31	2,772.32	2,910.94	3,056.49	3,131.03	3,287.58	3,624.56
163	2,704.70	2,839.94	2,981.94	3,131.03	3,287.58	3,369.77	3,715.19
164	2,772.32	2,910.94	3,056.49	3,131.03	3,287.58	3,369.77	3,805.80
165	2,839.94	2,981.94	3,131.03	3,287.58	3,369.77	3,451.97	3,900.94
166	2,910.94	3,056.49	3,209.31	3,369.77	3,451.97	3,538.27	3,996.09
167	2,981.94	3,131.03	3,287.58	3,369.77	3,451.97	3,538.27	4,095.99
168	3,056.49	3,209.31	3,369.77	3,451.97	3,538.27	3,624.56	4,195.88
169	3,131.03	3,287.58	3,451.97	3,538.27	3,624.56	3,715.19	4,300.78
170	3,209.31	3,369.77	3,451.97	3,538.27	3,624.56	3,715.19	4,405.67
171	3,287.58	3,451.97	3,538.27	3,624.56	3,715.19	3,805.80	4,515.81
172	3,369.77	3,451.97	3,538.27	3,624.56	3,715.19	3,805.80	4,625.96
173	3,451.97	3,538.27	3,624.56	3,715.19	3,805.80	3,996.09	4,741.61
174	3,538.27	3,624.56	3,715.19	3,805.80	3,996.09	4,195.88	4,857.25
175	3,624.56	3,715.19	3,805.80	3,996.09	4,195.88	4,405.67	4,978.69
176	3,715.19	3,805.80	3,996.09	4,195.88	4,405.67	4,625.96	5,100.12
177	3,805.80	3,996.09	4,195.88	4,405.67	4,625.96	4,857.25	5,227.63
178	3,900.94	4,095.99	4,300.78	4,515.81	4,741.61	4,978.69	5,355.13
179	3,996.09	4,195.88	4,405.67	4,625.96	4,857.25	5,100.12	5,489.01
180	4,095.99	4,300.78	4,515.81	4,741.61	4,978.69	5,227.63	5,622.88
181	4,195.88	4,405.67	4,625.96	4,857.25	5,100.12	5,227.63	5,763.45
182	4,300.78	4,515.81	4,741.61	4,978.69	5,100.12	5,355.13	5,904.02
183	4,405.67	4,625.96	4,857.25	5,100.12	5,355.13	5,489.01	6,051.63
184	4,515.81	4,741.61	4,978.69	5,227.63	5,489.01	5,622.88	6,199.23
185	4,625.96	4,857.25	5,100.12	5,355.13	5,622.88	5,904.02	6,354.20
186	4,741.61	4,978.69	5,227.63	5,489.01	5,763.45	6,199.23	6,509.18
187	4,857.25	5,100.12	5,355.13	5,622.88	5,904.02	6,354.20	6,671.91
188	4,978.69	5,227.63	5,489.01	5,763.45	6,051.63	6,354.20	6,834.64
189	5,100.12	5,355.13	5,622.88	5,904.02	6,199.23	6,509.18	7,005.51
190	5,227.63	5,489.01	5,763.45	6,051.63	6,354.20	6,509.18	7,176.37
191	5,355.13	5,622.88	5,904.02	6,199.23	6,509.18	6,834.64	7,355.78
192	5,489.01	5,763.45	6,051.63	6,354.20	6,671.91	7,005.51	7,535.19
193	5,622.88	5,904.02	6,199.23	6,509.18	6,834.64	7,176.37	7,723.57
194	5,763.45	6,051.63	6,354.20	6,671.91	7,005.51	7,355.78	7,919.95
195	5,904.02	6,199.23	6,509.18	6,834.64	7,176.37	7,535.19	8,109.75
196	6,051.63	6,354.20	6,671.91	7,005.51	7,355.78	7,723.57	8,307.54
197	6,199.23	6,509.18	6,834.64	7,176.37	7,535.19	7,919.95	8,515.24
198	6,354.20	6,671.91	7,005.51	7,355.78	7,723.57	8,109.75	8,722.92
199	6,509.18	6,834.64	7,176.37	7,535.19	7,919.95	8,307.54	8,941.00
200	6,671.91	7,005.51	7,355.78	7,723.57	8,109.75	8,515.24	

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2014-2015 MISCELLANEOUS MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	607.92	638.32	670.23	703.76	738.94	775.89	814.87
102	623.12	654.28	687.00	721.35	757.42	795.28	833.84
103	638.32	670.23	703.76	738.94	775.89	814.87	855.41
104	654.28	687.00	721.35	757.42	795.28	833.84	876.79
105	670.23	703.76	738.94	775.89	814.87	855.41	898.17
106	687.00	721.35	757.42	795.28	833.84	876.79	920.63
107	703.76	738.94	775.89	814.87	855.41	898.17	943.08
108	721.35	757.42	795.28	833.84	876.79	920.63	966.65
109	738.94	775.89	814.87	855.41	898.17	943.08	1,014.98
110	757.42	795.28	833.84	876.79	920.63	966.65	1,039.73
111	775.89	814.87	855.41	898.17	943.08	1,014.98	1,065.73
112	795.28	833.84	876.79	920.63	966.65	1,039.73	1,091.72
113	814.87	855.41	898.17	943.08	990.23	1,055.73	1,119.03
114	833.84	876.79	920.63	966.65	1,014.98	1,091.72	1,148.33
115	855.41	898.17	943.08	990.23	1,039.73	1,119.03	1,175.00
116	876.79	920.63	966.65	1,014.98	1,091.72	1,148.33	1,203.65
117	898.17	943.08	990.23	1,039.73	1,119.03	1,175.00	1,233.75
118	920.63	966.65	1,014.98	1,065.73	1,148.33	1,203.65	1,263.84
119	943.08	990.23	1,039.73	1,091.72	1,175.00	1,233.75	1,295.44
120	966.65	1,014.98	1,065.73	1,119.03	1,148.33	1,203.65	1,263.84
121	990.23	1,039.73	1,091.72	1,148.33	1,203.65	1,263.84	1,327.03
122	1,014.98	1,065.73	1,119.03	1,175.00	1,233.75	1,295.44	1,360.20
123	1,039.73	1,091.72	1,148.33	1,203.65	1,263.84	1,327.03	1,393.37
124	1,065.73	1,119.03	1,175.00	1,233.75	1,295.44	1,360.20	1,428.21
125	1,091.72	1,148.33	1,203.65	1,263.84	1,327.03	1,393.37	1,463.04
126	1,119.03	1,175.00	1,233.75	1,295.44	1,360.20	1,428.21	1,499.62
127	1,148.33	1,203.65	1,263.84	1,327.03	1,393.37	1,463.04	1,536.19
128	1,175.00	1,233.75	1,295.44	1,360.20	1,428.21	1,499.62	1,574.60
129	1,203.65	1,263.84	1,327.03	1,393.37	1,463.04	1,536.19	1,613.00
130	1,233.75	1,295.44	1,360.20	1,428.21	1,499.62	1,574.60	1,653.34
131	1,263.84	1,327.03	1,393.37	1,463.04	1,536.19	1,613.00	1,693.66
132	1,295.44	1,360.20	1,428.21	1,499.62	1,574.60	1,653.34	1,736.00
133	1,327.03	1,393.37	1,463.04	1,536.19	1,613.00	1,693.66	1,778.35
134	1,360.20	1,428.21	1,499.62	1,574.60	1,653.34	1,736.00	1,822.81
135	1,393.37	1,463.04	1,536.19	1,613.00	1,693.66	1,778.35	1,867.27
136	1,428.21	1,499.62	1,574.60	1,653.34	1,736.00	1,822.81	1,913.95
137	1,463.04	1,536.19	1,613.00	1,693.66	1,778.35	1,867.27	1,960.62
138	1,499.62	1,574.60	1,653.34	1,736.00	1,822.81	1,913.95	2,009.65
139	1,536.19	1,613.00	1,693.66	1,778.35	1,867.27	1,960.62	2,058.66
140	1,574.60	1,653.34	1,736.00	1,822.81	1,913.95	2,009.65	2,110.13
141	1,613.00	1,693.66	1,778.35	1,867.27	1,960.62	2,058.66	2,161.59
142	1,653.34	1,736.00	1,822.81	1,913.95	2,009.65	2,110.13	2,215.64
143	1,693.66	1,778.35	1,867.27	1,960.62	2,058.66	2,161.59	2,269.68
144	1,736.00	1,822.81	1,913.95	2,009.65	2,110.13	2,215.64	2,326.42
145	1,778.35	1,867.27	1,960.62	2,058.66	2,161.59	2,269.68	2,383.16
146	1,822.81	1,913.95	2,009.65	2,110.13	2,215.64	2,326.42	2,442.74
147	1,867.27	1,960.62	2,058.66	2,161.59	2,269.68	2,383.16	2,502.32
148	1,913.95	2,009.65	2,110.13	2,215.64	2,326.42	2,442.74	2,564.87
149	1,960.62	2,058.66	2,161.59	2,269.68	2,383.16	2,502.32	2,627.43
150	2,009.65	2,110.13	2,215.64	2,326.42	2,442.74	2,564.87	2,693.11
151	2,058.66	2,161.59	2,269.68	2,383.16	2,502.32	2,627.43	2,758.80
152	2,110.13	2,215.64	2,326.42	2,442.74	2,564.87	2,693.11	2,827.77
153	2,161.59	2,269.68	2,383.16	2,502.32	2,627.43	2,758.80	2,896.74
154	2,215.64	2,326.42	2,442.74	2,564.87	2,693.11	2,827.77	2,969.16
155	2,269.68	2,383.16	2,502.32	2,627.43	2,758.80	2,896.74	3,041.58
156	2,326.42	2,442.74	2,564.87	2,693.11	2,827.77	2,969.16	3,117.61
157	2,383.16	2,502.32	2,627.43	2,758.80	2,896.74	3,041.58	3,193.65
158	2,442.74	2,564.87	2,693.11	2,827.77	2,969.16	3,117.61	3,273.50
159	2,502.32	2,627.43	2,758.80	2,896.74	3,041.58	3,193.65	3,353.33
160	2,564.87	2,693.11	2,827.77	2,969.16	3,117.61	3,273.50	3,437.17
161	2,627.43	2,758.80	2,896.74	3,041.58	3,193.65	3,353.33	3,521.01
162	2,693.11	2,827.77	2,969.16	3,117.61	3,273.50	3,437.17	3,609.04
163	2,758.80	2,896.74	3,041.58	3,193.65	3,353.33	3,521.01	3,697.05
164	2,827.77	2,969.16	3,117.61	3,273.50	3,437.17	3,609.04	3,789.49
165	2,896.74	3,041.58	3,193.65	3,353.33	3,521.01	3,697.05	3,881.92
166	2,969.16	3,117.61	3,273.50	3,437.17	3,609.04	3,789.49	3,978.96
167	3,041.58	3,193.65	3,353.33	3,521.01	3,697.05	3,881.92	4,076.01
168	3,117.61	3,273.50	3,437.17	3,609.04	3,789.49	3,978.96	4,177.91
169	3,193.65	3,353.33	3,521.01	3,697.05	3,881.92	4,076.01	4,279.80
170	3,273.50	3,437.17	3,609.04	3,789.49	3,978.96	4,177.91	4,386.79
171	3,353.33	3,521.01	3,697.05	3,881.92	4,076.01	4,279.80	4,493.79
172	3,437.17	3,609.04	3,789.49	3,978.96	4,177.91	4,386.79	4,606.13
173	3,521.01	3,697.05	3,881.92	4,076.01	4,279.80	4,493.79	4,718.48
174	3,609.04	3,789.49	3,978.96	4,177.91	4,386.79	4,506.13	4,836.44
175	3,697.05	3,881.92	4,076.01	4,279.80	4,493.79	4,606.13	4,954.39
176	3,789.49	3,978.96	4,177.91	4,386.79	4,506.13	4,606.13	5,078.26
177	3,881.92	4,076.01	4,279.80	4,493.79	4,606.13	4,718.48	5,202.12
178	3,978.96	4,177.91	4,386.79	4,506.13	4,606.13	4,836.44	5,332.18
179	4,076.01	4,279.80	4,493.79	4,606.13	4,718.48	4,836.44	5,462.23
180	4,177.91	4,386.79	4,506.13	4,606.13	4,836.44	5,078.26	5,598.79
181	4,279.80	4,493.79	4,606.13	4,718.48	4,954.39	5,202.12	5,735.33
182	4,386.79	4,606.13	4,836.44	5,078.26	5,202.12	5,332.18	5,878.71
183	4,493.79	4,718.48	4,954.39	5,202.12	5,332.18	5,598.79	6,022.10
184	4,606.13	4,836.44	5,078.26	5,202.12	5,332.18	5,735.33	6,172.66
185	4,718.48	4,954.39	5,202.12	5,332.18	5,598.79	6,022.10	6,323.21
186	4,836.44	5,078.26	5,332.18	5,598.79	5,878.71	6,172.66	6,481.29
187	4,954.39	5,202.12	5,462.23	5,735.33	6,022.10	6,323.21	6,639.36
188	5,078.26	5,332.18	5,598.79	5,878.71	6,172.66	6,481.29	6,805.35
189	5,202.12	5,462.23	5,735.33	6,022.10	6,323.21	6,639.36	6,971.33
190	5,332.18	5,598.79	5,878.71	6,172.66	6,481.29	6,805.35	7,145.62
191	5,462.23	5,735.33	6,022.10	6,323.21	6,639.36	6,971.33	7,319.90
192	5,598.79	5,878.71	6,172.66	6,481.29	6,805.35	7,145.62	7,502.90
193	5,735.33	6,022.10	6,323.21	6,639.36	6,971.33	7,319.90	7,685.89
194	5,878.71	6,172.66	6,481.29	6,805.35	7,145.62	7,502.90	8,070.19
195	6,022.10	6,323.21	6,639.36	6,971.33	7,319.90	7,685.89	8,271.95
196	6,172.66	6,481.29	6,805.35	7,145.62	7,502.90	7,878.04	8,473.70
197	6,323.21	6,639.36	6,971.33	7,319.90	7,685.89	8,070.19	8,685.54
198	6,481.29	6,805.35	7,145.62	7,502.90	7,878.04	8,271.95	8,897.38
199	6,639.36	6,971.33	7,319.90	7,685.89	8,070.19	8,473.70	9,119.82
200	6,805.35	7,145.62	7,502.90	7,878.04	8,271.95	8,685.54	

Professional Technical Bargaining Unit

Original

**12 HEALTH, DENTAL and VISION INSURANCE**

- A Effective February 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each employee covered under this MOU up to \$936 per month under the current plan. The City will continue to research options for the best cost effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method of providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$936 per month, per employee, the City shall cap the amount of its contribution to an amount not less than 100% of the cost of the new plan

**Modified**

**12 HEALTH, DENTAL and VISION INSURANCE**

- A. Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$46 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$936 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.
-

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN AND FOR THE**  
**CITY OF SUSANVILLE**  
**AND THE**  
**PROFESSIONAL/TECHNICAL UNIT**

July 1, 2013 through and including June 30, 2016

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1. **INTRODUCTION**

The City of Susanville, hereinafter called the CITY, and Professional/Technical Unit, hereinafter called the UNIT, having met and conferred in good faith, have entered into this Memorandum of Understanding (MOU) establishing wages, hours, and other terms and conditions of employment.

The purpose of the Memorandum of Understanding is to promote harmonious relations between the CITY and the employees covered herein so as to promote employer-employee relations by providing a written document enumerating the entire agreement between the employer and employees pursuant to the purpose and intent of California Government Code Section 3500.

2. **EMPLOYEE RIGHTS**

Employees of the City of Susanville have the right to form, join and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employer-employee relations within the scope of representation.

Employees of the City of Susanville shall also have the right to refuse to join or participate in the activities of employee organizations and shall have the right to represent themselves individually in their employment relations with the CITY.

3. **CITY RIGHTS**

The CITY retains the right, subject to and in accordance with applicable laws and the provisions of the MOU:

- A. To direct employees in the performance of their duties.
- B. To hire, promote, transfer, assign, and discipline employees.
- C. To dismiss employees because of lack of work, or in accordance with applicable provisions of the CITY's personnel ordinance and Personnel Policies and Procedures adopted by the City Council.
- D. To determine the mission of its divisions and departments, and its budget, organization, number of employees, and the numbers, types, classifications, descriptions, and grades of positions or employees assigned to an organizational unit, work project shift, or tour of duty, and the methods and technology of performing its work.
- E. To take whatever action may be appropriate to carry out its mission in situations of emergency with appropriate notification to Unit employees.
- F. To direct personnel based upon City Personnel Policies and Procedures adopted by the City Council where deemed applicable by the City Council.

G. This section will not operate to deny any employee rights guaranteed by applicable law, including the Meyers-Milias-Brown Act.

4. **NONDISCRIMINATION**

The CITY and UNIT agree not to discriminate against any employees in accordance with applicable law. Also, it is recognized that whenever the masculine gender is referred to in this MOU, it shall include the female gender and vice versa.

5. **UNIT RECOGNITION**

The CITY agrees to acknowledge the UNIT as the only recognized employee organization representing the Professional/Technical employees listed in Exhibit "A" beginning July 1, 2009.

6. **UNIT DESCRIPTION**

This UNIT shall only consist of all regular and/or probationary Professional/Technical employees of the CITY listed in Exhibit "A" of this MOU.

7. **SALARY SCALE, MERIT STEP, CAREER DEVELOPMENT AND PAY PERIOD**

A. Salaries for the period of July 1, 2013 through June 30, 2016 shall be as shown in Exhibit "B" ~~and will not include any increase in COLA.~~

B. The compensation listed at the position's range and step shall constitute entire compensation, except as provided within this Agreement.

C. Members of the UNIT whose positions are exempt from the requirements of the Fair Labor Standards Act are not eligible for standby pay, call back pay, overtime pay, or any other form of overtime compensation unless expressly authorized by the City Council under Section 24 (B) of this agreement.

D. LONGEVITY: When an employee has been at Step E for two years, he/she may according to merit, be moved to Step F where step F is 5% higher than the current Range and Step. If the employee remains in Step F for two additional years he/she may, according to merit, go to Step G. Merit increases will not be automatic and will be based upon merit as evidenced by a performance evaluation. Merit increases will be limited to one per fiscal year. Longevity begins after an employee has been at Step E for two years and goes to Step F for two years, then is eligible to move to Step G. Longevity ends at Step G.

E. CONTINUING EDUCATION: The City will reimburse employees for the cost of books and tuition for job related training (that has received approval of the City Administrator prior to enrollment) upon successful completion of each course. In

addition employee will be compensated for mileage and travel expenses for any courses taken out of the area prior to the time of travel.

Program Incentive - Completion of the Associate or Bachelor Degree and/or completion of the appropriate POST certificate, an officer can receive a permanent pay increase of 2.5% or 5%, respectively, over and above the base pay for the classification shown in the current pay plan. The following criteria outlines the requirement at each level. Upon receiving a degree or appropriate certificates issued by POST, a permanent increase will be added to the base pay:

<u>Base + 2.5%, range regular full time</u> AA or AS Degree or Advanced Post Certificate	<u>Base + 5% regular full time</u> BS or BA Degree or Management Post Certificate
Police Lieutenant	Salary Range 152
Police Lieutenant II	2.5% incentive, Range 153
Police Lieutenant III	5% incentive, Range 154

Program Incentive - Building Official Certification as recognized by the International Code Council shall result in 2.5% incentive pay increase once certification is secured.

Program Incentive - Battalion Chief - Completion of the Associate or Bachelor Degree and/or completion of California Chief Officer Certification Courses (10), a Battalion Chief may receive a permanent pay increase of 2.5% or 5% respectively, over and above the base pay for the classification shown in the current pay plan. The following criteria outlines the requirements at each level:

<u>Base + 2.5%, regular full time</u> AA or AS Degree or CA Certified Fire Officer	<u>Base + 5% regular full time</u> BS or BA Degree, or CA Chief Officer Certification
Fire Battalion Chief	Base Range, 154
Fire Battalion Chief	2.5% incentive, Salary Range, 155
Fire Battalion Chief	5% incentive, Salary Range, 156

- F. CERTIFICATIONS AND LICENSING: The City will reimburse employees for the cost of study materials for any examination preparation and fees necessary to obtain and maintain any certificates and or licenses required in their respective fields.
- G. CONTINUING CERTIFICATION INCENTIVE: A \$250 incentive shall be paid each June to members of the unit who maintain or increase certification/education requirements.
- H. SDI: The City will pay the employee's share of State Disability.

**8. RETIREMENT**

The CITY shall make contributions to the Public Employees Retirement System as follows: Professional Technical Unit, all of the City share and all of the Employee share under the 3% at 60 Plan for Miscellaneous employees and 3% at 50 Plan for Safety employees, single highest year, based upon actuarial study. New Employees as defined by the CalPERS hired after January 1, 2013 will be subject to the mandatory provisions of AB340 / PEPRA.

**9. WORK SCHEDULE**

Professional/Technical personnel covered by this MOU generally work from 8:00 a.m. to 5:00 p.m. or the hours worked by employees within the respective departments, plus any additional hours needed to cover other requirements of the job.

**10. HOLIDAYS**

Employees within the UNIT shall be entitled to holiday pay for those holidays specified in the Employee Manual dated June 1, 2001.

Those employees required to work on a holiday may take an alternate day off with approval of their supervisor or receive pay for the day. Employee may not defer alternate day off for more than 90 days.

**11. VACATION**

A. Employees in this UNIT shall earn annual vacation credit accrued per pay period as specified below:

0-1 year	3.69
1-5 years	4.62
5-10 years	5.23
10-15 years	6.15
15-20 years	7.69
20 + years	9.23

B. Vacation credit will vest and become available for use upon the successful completion of the probationary period for any new employees within the UNIT. Accrued vacation time may be used during the probationary period, subject to the approval of the City Administrator on a case-by-case basis.

C. Maximum vacation accrual shall be 240 hours. The City Administrator may authorize increasing the maximum accrual for a defined period of time if the excess accrual was created because the City Administrator canceled an employee's scheduled vacation due to a CITY emergency. Any vacation hours accrued over 240 hours shall be bought back by the City at fifty percent (50%) of employees base salary during December.

## **12. HEALTH, DENTAL, & VISION INSURANCE**

- A. Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$46 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$936 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.
- A. During the term of this Memorandum of Understanding, should the monthly cost of health insurance premiums under the current plan increase by more than \$25.00, the Unit and the City shall meet and confer.
- C. Health Insurance will be made available to retirees with no minimum vesting, if allowed under the current plan. Retirees will be eligible to purchase health insurance under the above-mentioned plan with no vesting requirement if allowed by the plan. A credit of 50% of accumulated sick leave at time of retirement, capped at \$15,000.00 will be paid out per month toward 50% of the premium. This amount is subject to CalPERs regulations.

## **13. IRS SECTION 125 PLAN, DEFERRED COMPENSATION**

- A. The City has established an IRS Section 125 Plan for use by employees.
- B. The City will contribute \$25 per pay period as a contribution to an employee's Section 125 plan; or
- B. The City will match up to 2% of the employee's gross salary in a deferred compensation plan with a maximum contribution of \$25 per pay period.

## **14. FLEXIBLE BENEFIT**

- A. Each member of the UNIT shall receive a \$200.00 per year flexible benefit in December.
- B. Uniform Allowance: Safety members of the Professional-Technical Unit shall receive a uniform allowance equal to that allowed to officers in the Police or Fire Units. The Building Official, Code Enforcement Officer and Permit Technician may receive a uniform allowance if they so desire. \$800.00 in year one.

**15. PROFESSIONAL TECHNICAL LEAVE**

Members of the UNIT shall receive 60 hours Professional/Technical leave per fiscal year in addition to vacation leave. Such leave will be credited July 1 of each year.

Professional/Technical leave will be made available from the time of hire, at 15 hours credited for each 3 month period remaining in the fiscal year during which the employee is hired, prorated for the first three month period.

Professional/Technical leave is made available in recognition of Professional/Technical's responsibility to perform functions after normal business hours.

Professional/Technical leave may not accrue, and any unused leave will extinguish as of June 30 each year. UNIT members may sell up to (30 hours) of unused Professional/Technical leave back to the CITY during December, and up to (30 hours) in June. This benefit is not available to an employee who has not successfully completed their introductory period.

**16. LIFE INSURANCE**

Each member of the UNIT will receive a \$25,000 term life insurance policy to be paid for by the CITY.

**17. HEARING TEST**

The CITY shall provide, at no expense to the employee, an annual hearing test to non-office workers. Where necessary, protective hearing devices and equipment modifications will be required at CITY cost to prevent hearing loss.

**18. EMPLOYEE'S SICK LEAVE**

Employees within the Unit shall accrue sick leave and shall be able to use sick leave in accordance to the provisions of the Employee Manual dated June 1, 2001.

Under the Public Employees' Retirement System, credit for unused sick leave (Section 20862.8) of the Government Code shall be a benefit provided to each employee of this UNIT upon retirement and in accordance with the rules and regulations of PERS.

**19. MILITARY LEAVE**

Military leave shall be granted in accordance with the provisions of State law. All employees entitled to military leave shall give the City Administrator and/or the City Administrator's authorized representative an opportunity, within the limits of military regulations, to determine when such leave shall be taken.

**20. JURY DUTY**

While serving on Jury Duty, employees will still be paid by the CITY on the basis of a forty (40) hour week, at their normal rate of pay, on condition that any compensation (in excess of mileage expenses) received from the court be turned over to the CITY.

**21. FAMILY ILLNESS OR INJURY LEAVE**

Family leave provisions are outlined in the Employee Manual dated June 1, 2001.

**22. BEREAVEMENT LEAVE**

Bereavement Leave shall be granted according to the provisions of the Employee Manual dated June 1, 2001.

**23. LAYOFF POLICY**

PURPOSE: It is recognized by the UNIT that when, due to fiscal, operational or organizational reasons, it is necessary to reduce CITY employment, such action and its implementation, except as qualified herein, shall be at the sole discretion of the CITY. When it is deemed necessary to reduce CITY employment by layoff of employees or elimination of job positions/titles, the CITY shall give the employee a minimum of 3 month notice and severance pay including all previous benefits for said 3 month period. This benefit is not available to an employee who has not successfully completed their introductory period.

- A. The CITY shall have the sole right to determine which class or classes shall be subject to layoff.
- B. RE-EMPLOYMENT: Employees laid off, or demoted in lieu of layoff, shall have a priority right of return to their prior class. This right shall remain effective for one (1) year from the date of demotion or separation from the service.

**24. PAST PRACTICES**

Nothing contained in this MOU shall be interpreted as to imply or permit the invocation of past practice, or tradition, or accumulation, or vesting of any employee rights or privileges other than those expressly stated herein.

The CITY and UNIT agree that only those past practices, standards, obligations and/or other commitments of the CITY to its employees which are expressly stated herein shall be in full force and effect during the term of this MOU.

All other past practices, standards, obligations or commitments, whether written or unwritten, are within the scope of Section 3 of this MOU.

**25. SOLE AGREEMENT**

- A. The policies which are collected in this MOU constitute the entirety of the policies which are subject to the meet and confer obligation as agreed to by the parties. To the extent that any other agreement should be in conflict with these policies, these policies shall prevail.
- B. If, during its term, the parties hereto should mutually agree to modify, amend, or alter the provisions of the MOU in any respect, any such change shall be effective only if, and when, reduced to writing and executed by the authorized representative of the CITY and the UNIT. Any such changes validly made shall become a part of this MOU and subject to its terms.

**26. TERMS OF THE MEMORANDUM OF UNDERSTANDING**

This MOU shall remain in effect for the period of July 1, 2013, through and including July 30, 2016, or until a successor MOU is reached, unless a specific provision provides for a different commencement and/or termination date. This MOU has been ratified by both the City Council of the City of Susanville and the general membership of the Bargaining Unit.

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Rod E. De Boer, Mayor

\_\_\_\_\_  
James Moore, Representative  
Professional/Technical Unit

\_\_\_\_\_  
Jared G. Hancock,  
City Administrator

\_\_\_\_\_  
Dan Newton, Representative  
Professional/Technical Unit

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Peter M. Talia, City Attorney

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

EXHIBIT "A"

Professional-Technical  
Position Classification Schedule  
July 1, 2013 through June 30, 2016

<u>Position</u>	<u>Range</u>
Building Inspector/Code Enforcement Officer I	136
Administrative Assistant	138
Building Inspector/Code Enforcement Officer II	138
Planning Technician I	138
Assistant Engineer I	140
Building Permit Technician	140
Planning Technician II	140
Office Manager	140
Assistant Engineer II	144
Associate Planner	144
Senior Planner	144
Accounting Manager	146
Assistant to the Public Works Director	146
Project Manager	146
Senior Building Inspector/Deputy Building Official	148
Police Lieutenant	152
City Clerk	152
City Planner	152
Police Lieutenant II	153
Fire Battalion Chief, Base	154
Police Lieutenant III	154
Fire Battalion Chief, 2.5%	155
Police Captain	155
Finance Manager	156
Fire Battalion Chief, 5%	156
Building Official	157
Engineer	160

**CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2013-2014 PROFESSIONAL TECHNICAL MOU**

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	616.27	647.08	679.44	713.41	749.08	786.53	825.86
102	631.68	663.26	696.42	731.24	767.81	806.20	846.51
103	647.08	679.44	713.41	749.08	786.53	825.86	867.15
104	663.26	696.42	731.24	767.81	806.20	846.51	888.83
105	679.44	713.41	749.08	786.53	825.86	867.15	910.51
106	696.42	731.24	767.81	806.20	846.51	888.83	933.27
107	713.41	749.08	786.53	825.86	867.15	910.51	956.03
108	731.24	767.81	806.20	846.51	888.83	933.27	979.94
109	749.08	786.53	825.86	867.15	910.51	956.03	1,003.84
110	767.81	806.20	846.51	888.83	933.27	979.94	1,028.93
111	786.53	825.86	867.15	910.51	956.03	1,003.84	1,054.03
112	806.20	846.51	888.83	933.27	979.94	1,028.93	1,080.38
113	825.86	867.15	910.51	956.03	1,003.84	1,054.03	1,106.73
114	846.51	888.83	933.27	979.94	1,028.93	1,080.38	1,134.40
115	867.15	910.51	956.03	1,003.84	1,054.03	1,106.73	1,162.07
116	888.83	933.27	979.94	1,028.93	1,080.38	1,134.40	1,191.12
117	910.51	956.03	1,003.84	1,054.03	1,106.73	1,162.07	1,220.17
118	933.27	979.94	1,028.93	1,080.38	1,134.40	1,191.12	1,250.68
119	956.03	1,003.84	1,054.03	1,106.73	1,162.07	1,220.17	1,281.18
120	979.94	1,028.93	1,080.38	1,134.40	1,191.12	1,250.68	1,313.21
121	1,003.84	1,054.03	1,106.73	1,162.07	1,220.17	1,281.18	1,345.24
122	1,028.93	1,080.38	1,134.40	1,191.12	1,250.68	1,313.21	1,378.87
123	1,054.03	1,106.73	1,162.07	1,220.17	1,281.18	1,345.24	1,412.50
124	1,080.38	1,134.40	1,191.12	1,250.68	1,313.21	1,378.87	1,447.81
125	1,106.73	1,162.07	1,220.17	1,281.18	1,345.24	1,412.50	1,483.12
126	1,134.40	1,191.12	1,250.68	1,313.21	1,378.87	1,447.81	1,520.20
127	1,162.07	1,220.17	1,281.18	1,345.24	1,412.50	1,483.12	1,557.28
128	1,191.12	1,250.68	1,313.21	1,378.87	1,447.81	1,520.20	1,596.21
129	1,220.17	1,281.18	1,345.24	1,412.50	1,483.12	1,557.28	1,635.14
130	1,250.68	1,313.21	1,378.87	1,447.81	1,520.20	1,596.21	1,676.02
131	1,281.18	1,345.24	1,412.50	1,483.12	1,557.28	1,635.14	1,716.90
132	1,313.21	1,378.87	1,447.81	1,520.20	1,596.21	1,676.02	1,759.83
133	1,345.24	1,412.50	1,483.12	1,557.28	1,635.14	1,716.90	1,802.75
134	1,378.87	1,447.81	1,520.20	1,596.21	1,676.02	1,759.83	1,847.82
135	1,412.50	1,483.12	1,557.28	1,635.14	1,716.90	1,802.75	1,892.88
136	1,447.81	1,520.20	1,596.21	1,676.02	1,759.83	1,847.82	1,940.21
137	1,483.12	1,557.28	1,635.14	1,716.90	1,802.75	1,892.88	1,987.53
138	1,520.20	1,596.21	1,676.02	1,759.83	1,847.82	1,940.21	2,037.22
139	1,557.28	1,635.14	1,716.90	1,802.75	1,892.88	1,987.53	2,086.90
140	1,596.21	1,676.02	1,759.83	1,847.82	1,940.21	2,037.22	2,139.08
141	1,635.14	1,716.90	1,802.75	1,892.88	1,987.53	2,086.90	2,191.25
142	1,676.02	1,759.83	1,847.82	1,940.21	2,037.22	2,139.08	2,246.03
143	1,716.90	1,802.75	1,892.88	1,987.53	2,086.90	2,191.25	2,300.81
144	1,759.83	1,847.82	1,940.21	2,037.22	2,139.08	2,246.03	2,358.33
145	1,802.75	1,892.88	1,987.53	2,086.90	2,191.25	2,300.81	2,415.85
146	1,847.82	1,940.21	2,037.22	2,139.08	2,246.03	2,358.33	2,476.25
147	1,892.88	1,987.53	2,086.90	2,191.25	2,300.81	2,415.85	2,536.64
148	1,940.21	2,037.22	2,139.08	2,246.03	2,358.33	2,476.25	2,600.06
149	1,987.53	2,086.90	2,191.25	2,300.81	2,415.85	2,536.64	2,663.48
150	2,037.22	2,139.08	2,246.03	2,358.33	2,476.25	2,600.06	2,730.07
151	2,086.90	2,191.25	2,300.81	2,415.85	2,536.64	2,663.48	2,796.65
152	2,139.08	2,246.03	2,358.33	2,476.25	2,600.06	2,730.07	2,866.57
153	2,191.25	2,300.81	2,415.85	2,536.64	2,663.48	2,796.65	2,936.48
154	2,246.03	2,358.33	2,476.25	2,600.06	2,730.07	2,866.57	3,009.90
155	2,300.81	2,415.85	2,536.64	2,663.48	2,796.65	2,936.48	3,083.31
156	2,358.33	2,476.25	2,600.06	2,730.07	2,866.57	3,009.90	3,160.39
157	2,415.85	2,536.64	2,663.48	2,796.65	2,936.48	3,083.31	3,237.47
158	2,476.25	2,600.06	2,730.07	2,866.57	2,936.48	3,083.31	3,318.41
159	2,536.64	2,663.48	2,796.65	2,936.48	3,083.31	3,160.39	3,399.35
160	2,600.06	2,730.07	2,866.57	3,009.90	3,160.39	3,237.47	3,484.33
161	2,663.48	2,796.65	2,936.48	3,083.31	3,160.39	3,237.47	3,569.31
162	2,730.07	2,866.57	3,009.90	3,160.39	3,237.47	3,318.41	3,658.55
163	2,796.65	2,936.48	3,083.31	3,160.39	3,237.47	3,318.41	3,747.78
164	2,866.57	3,009.90	3,160.39	3,237.47	3,318.41	3,404.33	3,841.48
165	2,936.48	3,083.31	3,237.47	3,318.41	3,404.33	3,493.57	3,935.17
166	3,009.90	3,160.39	3,318.41	3,404.33	3,493.57	3,585.55	4,033.55
167	3,083.31	3,237.47	3,399.35	3,484.33	3,569.31	3,658.55	4,131.93
168	3,160.39	3,318.41	3,404.33	3,484.33	3,569.31	3,658.55	4,235.23
169	3,237.47	3,399.35	3,484.33	3,569.31	3,658.55	3,747.78	4,338.52
170	3,318.41	3,484.33	3,569.31	3,658.55	3,747.78	3,841.48	4,446.99
171	3,399.35	3,569.31	3,658.55	3,747.78	3,841.48	3,935.17	4,555.45
172	3,484.33	3,658.55	3,841.48	4,033.55	4,131.93	4,235.23	4,669.34
173	3,569.31	3,747.78	3,935.17	4,033.55	4,131.93	4,235.23	4,783.22
174	3,658.55	3,841.48	4,033.55	4,131.93	4,235.23	4,338.52	4,902.81
175	3,747.78	3,935.17	4,131.93	4,235.23	4,338.52	4,446.99	5,022.38
176	3,841.48	4,033.55	4,235.23	4,338.52	4,446.99	4,555.45	5,147.97
177	3,935.17	4,131.93	4,338.52	4,446.99	4,555.45	4,669.34	5,273.42
178	4,033.55	4,235.23	4,446.99	4,555.45	4,669.34	4,783.22	5,405.38
179	4,131.93	4,338.52	4,446.99	4,555.45	4,669.34	4,783.22	5,537.10
180	4,235.23	4,446.99	4,555.45	4,669.34	4,783.22	4,897.53	5,675.63
181	4,338.52	4,555.45	4,669.34	4,783.22	4,897.53	5,011.93	5,813.95
182	4,446.99	4,669.34	4,783.22	4,897.53	5,011.93	5,126.33	5,959.41
183	4,555.45	4,783.22	4,897.53	5,011.93	5,126.33	5,240.73	6,104.65
184	4,669.34	4,902.82	5,147.96	5,405.36	5,697.83	5,994.41	6,257.38
185	4,783.22	5,022.30	5,273.42	5,537.09	5,835.55	6,139.59	6,409.87
186	4,902.82	5,147.96	5,405.36	5,697.83	5,994.41	6,257.38	6,570.25
187	5,022.31	5,273.42	5,537.09	5,835.55	6,139.59	6,409.87	6,730.37
188	5,147.96	5,405.36	5,697.83	5,994.41	6,257.38	6,570.25	6,898.76
189	5,273.42	5,537.09	5,835.55	6,104.64	6,409.87	6,730.37	7,066.89
190	5,405.36	5,675.63	5,959.41	6,257.38	6,570.25	6,898.76	7,243.70
191	5,537.09	5,813.95	6,104.64	6,409.87	6,730.37	7,066.89	7,420.23
192	5,675.63	5,959.41	6,257.38	6,570.25	6,898.76	7,243.70	7,605.89
193	5,813.95	6,104.65	6,409.88	6,730.37	7,066.89	7,420.24	7,791.25
194	5,959.41	6,257.38	6,570.25	6,898.76	7,243.70	7,605.89	7,986.18
195	6,104.65	6,409.88	6,730.38	7,066.89	7,420.24	7,791.25	8,180.81
196	6,257.38	6,570.25	6,898.77	7,243.70	7,605.89	7,986.18	8,385.49
197	6,409.88	6,730.38	7,066.90	7,420.24	7,791.25	8,180.82	8,589.86
198	6,570.25	6,898.76	7,243.70	7,605.89	7,986.18	8,385.49	8,804.76
199	6,730.38	7,066.90	7,420.24	7,791.25	8,180.82	8,589.86	9,019.35
200	6,898.76	7,243.69	7,605.88	7,986.17	8,385.48	8,804.76	9,244.99

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2014-2015 PROFESSIONAL TECHNICAL MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	625.51	656.79	689.63	724.11	760.31	798.33	838.25
102	641.15	673.21	706.87	742.21	779.32	818.29	859.20
103	656.79	689.63	724.11	760.31	798.33	838.25	880.16
104	673.21	706.87	742.21	779.32	818.29	859.20	902.16
105	689.63	724.11	760.31	798.33	838.25	880.16	924.17
106	706.87	742.21	779.32	818.29	859.20	902.16	947.27
107	724.11	760.31	798.33	838.25	880.16	924.17	970.38
108	742.21	779.32	818.29	859.20	902.16	947.27	994.64
109	760.31	798.33	838.25	880.16	924.17	970.38	1,018.89
110	779.32	818.29	859.20	902.16	947.27	994.64	1,044.37
111	798.33	838.25	880.16	924.17	970.38	1,018.89	1,069.84
112	818.29	859.20	902.16	947.27	994.64	1,044.37	1,096.59
113	838.25	880.16	924.17	970.38	1,018.89	1,069.84	1,123.33
114	859.20	902.16	947.27	994.64	1,044.37	1,096.59	1,151.42
115	880.16	924.17	970.38	1,018.89	1,069.84	1,123.33	1,179.50
116	902.16	947.27	994.64	1,044.37	1,096.59	1,151.42	1,208.99
117	924.17	970.38	1,018.89	1,069.84	1,123.33	1,179.50	1,238.47
118	947.27	994.64	1,044.37	1,096.59	1,151.42	1,208.99	1,269.44
119	970.38	1,018.89	1,069.84	1,123.33	1,179.50	1,238.47	1,300.40
120	994.64	1,044.37	1,096.59	1,151.42	1,208.99	1,269.44	1,332.91
121	1,018.89	1,069.84	1,123.33	1,179.50	1,238.47	1,300.40	1,365.42
122	1,044.37	1,096.59	1,151.42	1,208.99	1,269.44	1,332.91	1,399.55
123	1,069.84	1,123.33	1,179.50	1,238.47	1,300.40	1,365.42	1,433.69
124	1,096.59	1,151.42	1,208.99	1,269.44	1,332.91	1,399.55	1,469.53
125	1,123.33	1,179.50	1,238.47	1,300.40	1,365.42	1,433.69	1,505.37
126	1,151.42	1,208.99	1,269.44	1,332.91	1,399.55	1,469.53	1,543.01
127	1,179.50	1,238.47	1,300.40	1,365.42	1,433.69	1,505.37	1,580.64
128	1,208.99	1,269.44	1,332.91	1,399.55	1,469.53	1,543.01	1,620.16
129	1,238.47	1,300.40	1,365.42	1,433.69	1,505.37	1,580.64	1,659.67
130	1,269.44	1,332.91	1,399.55	1,469.53	1,543.01	1,620.16	1,701.16
131	1,300.40	1,365.42	1,433.69	1,505.37	1,580.64	1,659.67	1,742.65
132	1,332.91	1,399.55	1,469.53	1,543.01	1,620.16	1,701.16	1,786.22
133	1,365.42	1,433.69	1,505.37	1,580.64	1,659.67	1,742.65	1,829.79
134	1,399.55	1,469.53	1,543.01	1,620.16	1,701.16	1,786.22	1,875.53
135	1,433.69	1,505.37	1,580.64	1,659.67	1,742.65	1,829.79	1,921.28
136	1,469.53	1,543.01	1,620.16	1,701.16	1,786.22	1,875.53	1,969.31
137	1,505.37	1,580.64	1,659.67	1,742.65	1,829.79	1,921.28	2,017.34
138	1,543.01	1,620.16	1,701.16	1,786.22	1,875.53	1,969.31	2,067.78
139	1,580.64	1,659.67	1,742.65	1,829.79	1,921.28	2,017.34	2,118.21
140	1,620.16	1,701.16	1,786.22	1,875.53	1,969.31	2,067.78	2,171.16
141	1,659.67	1,742.65	1,829.79	1,921.28	2,017.34	2,118.21	2,224.12
142	1,701.16	1,786.22	1,875.53	1,969.31	2,067.78	2,171.16	2,279.72
143	1,742.65	1,829.79	1,921.28	2,017.34	2,118.21	2,224.12	2,335.32
144	1,786.22	1,875.53	1,969.31	2,067.78	2,171.16	2,279.72	2,393.71
145	1,829.79	1,921.28	2,017.34	2,118.21	2,224.12	2,335.32	2,452.09
146	1,875.53	1,969.31	2,067.78	2,171.16	2,279.72	2,393.71	2,513.39
147	1,921.28	2,017.34	2,118.21	2,224.12	2,335.32	2,452.09	2,574.69
148	1,969.31	2,067.78	2,171.16	2,279.72	2,393.71	2,513.39	2,639.06
149	2,017.34	2,118.21	2,224.12	2,335.32	2,452.09	2,574.69	2,703.43
150	2,067.78	2,171.16	2,279.72	2,393.71	2,513.39	2,639.06	2,771.02
151	2,118.21	2,224.12	2,335.32	2,452.09	2,574.69	2,703.43	2,838.60
152	2,171.16	2,279.72	2,393.71	2,513.39	2,639.06	2,771.02	2,909.57
153	2,224.12	2,335.32	2,452.09	2,574.69	2,703.43	2,838.60	3,055.05
154	2,279.72	2,393.71	2,513.39	2,639.06	2,771.02	2,909.57	3,129.56
155	2,335.32	2,452.09	2,574.69	2,703.43	2,838.60	2,983.06	3,207.80
156	2,393.71	2,513.39	2,639.06	2,771.02	2,909.57	3,055.05	3,286.04
157	2,452.09	2,574.69	2,703.43	2,838.60	2,983.06	3,129.56	3,368.19
158	2,513.39	2,639.06	2,771.02	2,909.57	3,055.05	3,207.80	3,450.34
159	2,574.69	2,703.43	2,838.60	2,983.06	3,129.56	3,286.04	3,536.60
160	2,639.06	2,771.02	2,909.57	3,055.05	3,207.80	3,368.19	3,622.85
161	2,703.43	2,838.60	2,983.06	3,129.56	3,286.04	3,450.34	3,713.43
162	2,771.02	2,909.57	3,055.05	3,207.80	3,368.19	3,536.60	3,804.00
163	2,838.60	2,983.06	3,129.56	3,286.04	3,450.34	3,622.85	3,899.10
164	2,909.57	3,055.05	3,207.80	3,368.19	3,536.60	3,713.43	3,994.20
165	2,983.06	3,129.56	3,286.04	3,450.34	3,622.85	3,804.00	4,094.06
166	3,055.05	3,207.80	3,368.19	3,536.60	3,713.43	3,899.10	4,193.91
167	3,129.56	3,286.04	3,450.34	3,622.85	3,804.00	3,994.20	4,298.76
168	3,207.80	3,368.19	3,536.60	3,713.43	3,899.10	4,094.06	4,403.60
169	3,286.04	3,450.34	3,622.85	3,804.00	3,994.20	4,193.91	4,513.70
170	3,368.19	3,536.60	3,713.43	3,899.10	4,094.06	4,298.76	4,623.78
171	3,450.34	3,622.85	3,804.00	3,994.20	4,193.91	4,403.60	4,739.38
172	3,536.60	3,713.43	3,899.10	4,094.06	4,298.76	4,513.70	4,854.97
173	3,622.85	3,804.00	3,994.20	4,193.91	4,403.60	4,623.78	4,976.35
174	3,713.43	3,899.10	4,094.06	4,298.76	4,513.70	4,739.38	5,097.72
175	3,804.00	3,994.20	4,193.91	4,403.60	4,623.78	4,854.97	5,225.19
176	3,899.10	4,094.06	4,298.76	4,513.70	4,739.38	4,976.35	5,352.52
177	3,994.20	4,193.91	4,403.60	4,623.78	4,854.97	5,097.72	5,486.48
178	4,094.06	4,298.76	4,513.70	4,739.38	4,976.35	5,225.19	5,620.16
179	4,193.91	4,403.60	4,623.78	4,854.97	5,097.72	5,352.52	5,760.77
180	4,298.76	4,513.70	4,739.38	4,976.35	5,225.19	5,486.48	5,901.16
181	4,403.60	4,623.78	4,854.97	5,097.72	5,352.52	5,620.16	6,048.80
182	4,513.70	4,739.38	4,976.35	5,225.19	5,486.48	5,760.76	6,196.22
183	4,623.78	4,854.97	5,097.72	5,352.52	5,620.16	5,901.16	6,351.24
184	4,739.38	4,976.35	5,225.19	5,486.48	5,760.76	6,048.80	6,506.02
185	4,854.97	5,097.72	5,352.52	5,620.16	5,901.16	6,196.22	6,668.81
186	4,976.35	5,225.19	5,486.48	5,760.76	6,048.80	6,351.24	6,831.33
187	5,097.72	5,352.52	5,620.16	5,901.16	6,196.22	6,506.02	7,002.24
188	5,225.19	5,486.48	5,760.76	6,048.80	6,351.24	6,668.80	7,172.89
189	5,352.52	5,620.16	5,901.16	6,196.22	6,506.02	6,831.32	7,352.35
190	5,486.48	5,760.76	6,048.80	6,351.24	6,668.80	7,002.24	7,531.53
191	5,620.16	5,901.16	6,196.22	6,506.02	6,831.32	7,172.89	7,719.98
192	5,760.76	6,048.80	6,351.24	6,668.80	7,002.24	7,352.35	7,908.12
193	5,901.16	6,196.22	6,506.02	6,831.32	7,172.89	7,531.54	8,105.97
194	6,048.80	6,351.24	6,668.80	7,002.24	7,352.35	7,719.98	8,303.53
195	6,196.22	6,506.02	6,831.32	7,172.89	7,531.54	7,908.12	8,511.28
196	6,351.24	6,668.80	7,002.24	7,352.35	7,719.98	8,105.97	8,718.71
197	6,506.02	6,831.32	7,172.89	7,531.54	7,908.12	8,303.53	8,936.83
198	6,668.80	7,002.24	7,352.35	7,719.97	8,105.97	8,511.27	9,154.64
199	6,831.32	7,172.89	7,531.54	7,908.12	8,303.53	8,718.71	9,383.67
200	7,002.24	7,352.35	7,719.97	8,105.97	8,511.26	8,936.83	

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2015-2016 PROFESSIONAL TECHNICAL MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	631.77	663.36	696.52	731.35	767.92	806.31	846.63
102	647.56	679.94	713.94	749.63	787.12	826.47	867.80
103	663.36	696.52	731.35	767.92	806.31	846.63	888.96
104	679.94	713.94	749.63	787.12	826.47	867.80	911.19
105	696.52	731.35	767.92	806.31	846.63	888.96	933.41
106	713.94	749.63	787.12	826.47	867.80	911.19	956.74
107	731.35	767.92	806.31	846.63	888.96	933.41	980.08
108	749.63	787.12	826.47	867.80	911.19	956.74	1,004.58
109	767.92	806.31	846.63	888.96	933.41	980.08	1,029.08
110	787.12	826.47	867.80	911.19	956.74	1,004.58	1,054.81
111	806.31	846.63	888.96	933.41	980.08	1,029.08	1,080.54
112	826.47	867.80	911.19	956.74	1,004.58	1,054.81	1,107.55
113	846.63	888.96	933.41	980.08	1,029.08	1,080.54	1,134.56
114	867.80	911.19	956.74	1,004.58	1,054.81	1,107.55	1,162.93
115	888.96	933.41	980.08	1,029.08	1,080.54	1,134.56	1,191.29
116	911.19	956.74	1,004.58	1,054.81	1,107.55	1,162.93	1,221.08
117	933.41	980.08	1,029.08	1,080.54	1,134.56	1,191.29	1,250.86
118	956.74	1,004.58	1,054.81	1,107.55	1,162.93	1,221.08	1,282.13
119	980.08	1,029.08	1,080.54	1,134.56	1,191.29	1,250.86	1,313.40
120	1,004.58	1,054.81	1,107.55	1,162.93	1,221.08	1,282.13	1,346.24
121	1,029.08	1,080.54	1,134.56	1,191.29	1,250.86	1,313.40	1,379.07
122	1,054.81	1,107.55	1,162.93	1,221.08	1,282.13	1,346.24	1,413.55
123	1,080.54	1,134.56	1,191.29	1,250.86	1,313.40	1,379.07	1,448.02
124	1,107.55	1,162.93	1,221.08	1,282.13	1,346.24	1,413.55	1,484.22
125	1,134.56	1,191.29	1,250.86	1,313.40	1,379.07	1,448.02	1,520.42
126	1,162.93	1,221.08	1,282.13	1,346.24	1,413.55	1,484.22	1,558.44
127	1,191.29	1,250.86	1,313.40	1,379.07	1,448.02	1,520.42	1,596.45
128	1,221.08	1,282.13	1,346.24	1,413.55	1,484.22	1,558.44	1,636.36
129	1,250.86	1,313.40	1,379.07	1,448.02	1,520.42	1,596.45	1,676.27
130	1,282.13	1,346.24	1,413.55	1,484.22	1,558.44	1,636.36	1,718.18
131	1,313.40	1,379.07	1,448.02	1,520.42	1,596.45	1,676.27	1,760.08
132	1,346.24	1,413.55	1,484.22	1,558.44	1,636.36	1,718.18	1,804.09
133	1,379.07	1,448.02	1,520.42	1,596.45	1,676.27	1,760.08	1,848.09
134	1,413.55	1,484.22	1,558.44	1,636.36	1,718.18	1,804.09	1,894.29
135	1,448.02	1,520.42	1,596.45	1,676.27	1,760.08	1,848.09	1,940.49
136	1,484.22	1,558.44	1,636.36	1,718.18	1,804.09	1,894.29	1,989.00
137	1,520.42	1,596.45	1,676.27	1,760.08	1,848.09	1,940.49	2,037.51
138	1,558.44	1,636.36	1,718.18	1,804.09	1,894.29	1,989.00	2,088.45
139	1,596.45	1,676.27	1,760.08	1,848.09	1,940.49	2,037.51	2,139.39
140	1,636.36	1,718.18	1,804.09	1,894.29	1,989.00	2,088.45	2,192.88
141	1,676.27	1,760.08	1,848.09	1,940.49	2,037.51	2,139.39	2,246.36
142	1,718.18	1,804.09	1,894.29	1,989.00	2,088.45	2,192.88	2,302.52
143	1,760.08	1,848.09	1,940.49	2,037.51	2,139.39	2,246.36	2,358.68
144	1,804.09	1,894.29	1,989.00	2,088.45	2,192.88	2,302.52	2,417.65
145	1,848.09	1,940.49	2,037.51	2,139.39	2,246.36	2,358.68	2,476.61
146	1,894.29	1,989.00	2,088.45	2,192.88	2,302.52	2,417.65	2,538.53
147	1,940.49	2,037.51	2,139.39	2,246.36	2,358.68	2,476.61	2,600.44
148	1,989.00	2,088.45	2,192.88	2,302.52	2,417.65	2,538.53	2,665.46
149	2,037.51	2,139.39	2,246.36	2,358.68	2,476.61	2,600.44	2,730.46
150	2,088.45	2,192.88	2,302.52	2,417.65	2,538.53	2,665.46	2,798.73
151	2,139.39	2,246.36	2,358.68	2,476.61	2,600.44	2,730.46	2,866.99
152	2,192.88	2,302.52	2,417.65	2,538.53	2,665.46	2,798.73	2,938.66
153	2,246.36	2,358.68	2,476.61	2,600.44	2,730.46	2,866.99	3,010.34
154	2,302.52	2,417.65	2,538.53	2,665.46	2,798.73	2,866.99	3,085.60
155	2,358.68	2,476.61	2,600.44	2,730.46	2,866.99	3,010.34	3,160.85
156	2,417.65	2,538.53	2,665.46	2,798.73	2,938.66	3,085.60	3,239.88
157	2,476.61	2,600.44	2,730.46	2,866.99	3,010.34	3,160.85	3,318.90
158	2,538.53	2,665.46	2,798.73	2,938.66	3,085.60	3,239.88	3,401.87
159	2,600.44	2,730.46	2,866.99	3,010.34	3,160.85	3,318.90	3,484.84
160	2,665.46	2,798.73	2,938.66	3,085.60	3,239.88	3,401.87	3,571.96
161	2,730.46	2,866.99	3,010.34	3,160.85	3,318.90	3,484.84	3,659.08
162	2,798.73	2,938.66	3,085.60	3,239.88	3,401.87	3,571.96	3,750.56
163	2,866.99	3,010.34	3,160.85	3,318.90	3,484.84	3,659.08	3,842.04
164	2,938.66	3,085.60	3,239.88	3,401.87	3,571.96	3,750.56	3,938.09
165	3,010.34	3,160.85	3,318.90	3,484.84	3,659.08	3,842.04	4,034.14
166	3,085.60	3,239.88	3,401.87	3,571.96	3,750.56	3,938.09	4,135.02
167	3,160.85	3,318.90	3,484.84	3,659.08	3,842.04	4,034.14	4,235.85
168	3,239.88	3,401.87	3,571.96	3,750.56	3,938.09	4,135.02	4,341.75
169	3,318.90	3,484.84	3,659.08	3,842.04	4,034.14	4,235.85	4,447.64
170	3,401.87	3,571.96	3,750.56	3,938.09	4,135.02	4,341.75	4,558.83
171	3,484.84	3,659.08	3,842.04	4,034.14	4,235.85	4,447.64	4,670.02
172	3,571.96	3,750.56	3,938.09	4,135.02	4,341.75	4,558.83	4,786.77
173	3,659.08	3,842.04	4,034.14	4,235.85	4,447.64	4,670.02	4,903.52
174	3,750.56	3,938.09	4,135.02	4,341.75	4,558.83	4,786.77	5,026.11
175	3,842.04	4,034.14	4,235.85	4,447.64	4,670.02	4,903.52	5,148.70
176	3,938.11	4,135.01	4,341.76	4,558.85	4,786.79	5,026.13	5,277.44
177	4,034.08	4,235.78	4,447.57	4,669.95	4,903.45	5,148.62	5,406.05
178	4,135.02	4,341.77	4,558.86	4,786.80	5,026.14	5,277.45	5,541.32
179	4,235.78	4,447.57	4,669.95	4,903.45	5,148.62	5,406.05	5,676.36
180	4,341.76	4,558.85	4,786.79	5,026.13	5,277.44	5,541.31	5,818.37
181	4,447.57	4,669.95	4,903.45	5,148.62	5,406.05	5,676.35	5,960.17
182	4,558.85	4,786.79	5,026.13	5,277.43	5,541.31	5,818.37	6,109.29
183	4,669.95	4,903.45	5,148.62	5,406.05	5,676.35	5,960.17	6,258.18
184	4,786.79	5,026.13	5,277.43	5,541.30	5,818.37	6,109.29	6,414.75
185	4,903.44	5,148.62	5,406.05	5,676.35	5,960.17	6,258.17	6,571.08
186	5,026.13	5,277.44	5,541.31	5,818.37	6,109.29	6,414.76	6,735.49
187	5,148.62	5,406.05	5,676.35	5,960.17	6,258.18	6,571.08	6,899.64
188	5,277.43	5,541.31	5,818.37	6,109.29	6,414.75	6,735.49	7,072.27
189	5,406.05	5,676.35	5,960.17	6,258.18	6,571.08	6,899.64	7,244.62
190	5,541.30	5,818.37	6,109.29	6,414.75	6,735.49	7,072.26	7,425.88
191	5,676.35	5,960.17	6,258.17	6,571.08	6,899.64	7,244.62	7,606.85
192	5,818.37	6,109.29	6,414.76	6,735.50	7,072.27	7,425.88	7,797.18
193	5,960.17	6,258.18	6,571.09	6,899.64	7,244.62	7,606.86	7,987.20
194	6,109.29	6,414.76	6,735.49	7,072.27	7,425.88	7,797.17	8,187.03
195	6,258.18	6,571.09	6,899.64	7,244.63	7,606.86	7,987.20	8,386.56
196	6,414.76	6,735.49	7,072.27	7,425.88	7,797.17	8,187.04	8,596.39
197	6,571.09	6,899.65	7,244.63	7,606.86	7,987.20	8,386.56	8,805.89
198	6,735.49	7,072.26	7,425.88	7,797.17	8,187.03	8,596.38	9,026.20
199	6,899.65	7,244.63	7,606.86	7,987.20	8,386.56	8,805.89	9,246.19
200	7,072.26	7,425.87	7,797.17	8,187.03	8,596.38	9,026.20	9,477.51

Public Works Bargaining Unit

Original

**14** HEALTH, DENTAL and VISION INSURANCE

- A Effective February 1, 2013 the CITY shall pay the cost of health, dental and vision insurance premium for each employee covered under this MOU up to \$952 per month under the current plan. The CITY will continue to research options for the best cost-effective coverage, at its discretion. The CITY reserves the right to select, change, administer and shall have the right to select any carrier or other method of providing coverage to fund the benefits and may adjust the amount the CITY shall pay for such benefits. If the insurance provider is changed and the cost is less than \$952 per month, per employee, the CITY shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan

Modified

**14** HEALTH, DENTAL and VISION INSURANCE

- A. Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$30 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$952 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.
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MEMORANDUM OF UNDERSTANDING  
BETWEEN AND FOR THE  
CITY OF SUSANVILLE  
AND  
THE OPERATING ENGINEERS LOCAL UNION NO. 3  
**PUBLIC WORKS EMPLOYEES**

July 1, 2013 through and including June 30, 2015

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1     **INTRODUCTION**

The representatives of the City of Susanville, hereinafter called the CITY, and the representatives of the Public Works Unit, hereinafter called the UNIT, having met and conferred in good faith, have mutually agreed that the following Memorandum of Understanding (MOU) be adopted and that the wages, hours and other terms and conditions of employment in this exclusive agreement be implemented.

The purpose of the MOU is to promote harmonious relations between the CITY and the employees covered herein so as to promote employer-employee relations by providing a written document enumerating the entire agreement between the employer and employees pursuant to the purpose and intent of California Government Code §3500.

2     **EMPLOYEE RIGHTS**

Employees of the CITY have the right to form, join and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employer-employee relations within the scope of representation. Employees of the CITY shall also have the right to represent themselves individually in their employment relations with the CITY.

3     **CITY RIGHTS**

A     The CITY retains the right, subject to and in accordance with applicable laws and the provisions of the MOU, to:

- 1       Direct employees in the performance of their duties;
- 2       Hire, promote, transfer, assign and discipline employees;
- 3       Dismiss employees because of lack of work, or in accordance with personnel rules and regulations;
- 4       Determine the mission of its divisions and departments, and its budget, organization, number of employees, and the numbers, types, classifications, descriptions and grades of positions or employees assigned to an organizational unit, work project shift or tour of duty, and the methods and technology of performing its work; and
- 5       Take whatever action may be appropriate to carry out its mission in situations of emergency.

B     In addition, the CITY specifically retains all the rights, subject to the provisions of this MOU, to take whatever actions and set whatever policies it deems necessary, with appropriate notification to UNIT employees.

C This section will not operate to deny any employee rights guaranteed by applicable law, including the Myers-Milias-Brown Act.

4 **NON-DISCRIMINATION**

The CITY and UNIT agree not to discriminate against any employees in accordance with applicable laws. Also, it is recognized that whenever the masculine gender is referred to in this MOU, it shall include the female gender and *vice versa*.

5 **UNIT RECOGNITION**

A **Acknowledgment:**

The CITY agrees to acknowledge the Operating Engineers Local Union No. 3 as the only recognized employee organization representing the non-management employees itemized in Exhibit A of this MOU.

B **Payroll Deduction/Dues:**

For those unit full-time, regular employees itemized in Exhibit A, the CITY will deduct from their wages the regular monthly dues. Such dues shall be deducted and transmitted to the Union upon voluntary, revocable, written authorization of the UNIT employees in a manner complying with legal requirements. Written authorization forms will be provided by the CITY unless submitted by the Union. The Union agrees to hold harmless and indemnify the CITY for any liability the CITY should incur from any mistakes, negligence, or intentional wrong sustained as a result of this service; provided, however, that the proper amount as specified by the Union has been deducted and paid over.

6 **UNIT DESCRIPTION**

This UNIT shall consist of all full-time, regular or probationary employees of the CITY of Susanville Public Works UNIT listed in Exhibit A of this MOU.

7 **SALARY SCALE, MERIT STEP, CAREER DEVELOPMENT and PAY PERIOD**

A **Pay Period:**

Pay period will conform to 26 pay periods within a full year with pay day occurring every other Friday.

B **Salaries:**

For the period from July 1, 2013 through June 30, 2015 shall be as shown in Exhibit B of the City's Global Range and Step Matrix.

C Longevity:  
When an employee has been at Step E for two years, he/she may, according to merit, be moved to Step F where Step F is five percent higher than the current range and step. If the employee remains in Step F for two additional years, he/she may, according to merit, go to Step G. Merit increases will not be automatic and will be based upon merit as evidenced by a performance evaluation. Merit increases will be limited to one per fiscal year. Longevity begins after an employee has been at Step E for two years and goes to Step F for two years, then is eligible to move to Step G. Longevity ends at Step G.

D SDI:  
The CITY will pay the State Disability Insurance (SDI) for the employees of this unit.

## 8 IRS SECTION 125 PLAN, DEFERRED COMPENSATION

A The CITY agrees to establish an IRS Section 125 Plan for employees' use.

B The CITY will contribute \$25 per pay period as a contribution to an employee's Section 125 plan; or

C The CITY will match on a dollar-for-dollar basis contributions to a deferred compensation plan with a maximum contribution of \$25 per pay period.

## 9 RETIREMENT

The City shall continue to make all of City share and all of Employee share of contributions to the Public Employees' Retirement System for each eligible employee sufficient to maintain the 3% at 60, single-highest year. New Employees as defined by the CalPERS hired after January 1, 2013 will be subject to the mandatory provisions of AB340 / PEPRA.

## 10 WORK SCHEDULE

A Work Period:

If a standard eight-hour/10-day pay period is worked, the work period for this UNIT shall begin at midnight Saturday and end at midnight the following Friday. Employees shall normally be scheduled for two consecutive days off.

B Work Week:

A 40-hour work week shall constitute a regular work schedule for this UNIT unless the needs of the CITY require an alteration of the schedule because of emergencies, snow removal, budgetary reasons, or in order to accommodate temporary schedule adjustments.

Normally, the work week for Public Works employees shall be Monday through Friday, 7:00 a.m. to 3:30 p.m. with a 30-minute lunch break. The needs of the CITY will be paramount when making assignments under the 40-hour work week.

The CITY may assign employees to a 4-10 work week with the concurrence of the affected employees.

- C The CITY may assign employees to an alternative work week pursuant to Labor Code §500-558, incorporated herein by reference and further defined by "The Sample Schedule for 9/80 Work Week" attached hereto as Exhibit C.

## **11 HOLIDAYS**

- A The holidays listed in the Employee Manual will be recognized as eight-hour holidays.
- B Full-time, regular employees required to work on any of these holidays shall be entitled to paid overtime or receive compensatory time off for such work at 1.5 times their regular salary, in addition to receiving holiday pay.

## **12 UNIFORM ALLOWANCE**

The CITY will provide each UNIT employee with laundered uniform shirt and pants (five sets per week) in colors and style mutually agreed to by the UNIT and the City Administrator. A \$100 boot allowance for the purchase of footwear appropriate for job classification will be paid annually in the first payroll of the fiscal year.

## **13 OVERTIME**

- A The assignment of overtime will be at the CITY'S sole discretion and scheduled by supervisory personnel. However, the CITY shall endeavor to select among those employees who are qualified, those individuals who wish to work overtime, and when reasonably possible, to schedule such overtime work in advance.
- B The CITY shall have the right to require employees to work whenever necessary.
- C The CITY shall grant either pay for overtime, pursuant to Section 13.A of this MOU, or compensatory time off at the rate of 1.5 times the number of overtime hours worked. It shall be the employee's option to select cash or compensating time off.
- D No employee subject to the terms of the MOU shall accrue more than 240 hours of compensatory time off. Employee may elect to receive lump sum cash out for compensatory time between September 1 and December 1 of each year of this MOU. Lump sum cash out may not exceed 40 hours in any one fiscal year.

- E An employee who is called in to work one hour or more following conclusion of the work shift, or a previous call in, shall receive a minimum of two hours at 1.5 times the regular rate of pay.
- F An employee who works more than ten consecutive hours shall receive a meal allowance of \$15.00.
- G When warranted, and in the interest of CITY operations, Department Heads, or their designee, may assign employees to "on-call" status. "On-call" duty is an assigned duty outside the normal work-week assignment during which an employee must remain where he can be contacted by telephone, or other device, and he is ready for immediate call-back to his department to perform an essential service. An employee assigned on-call duty shall be compensated at the rate of \$3.00 per hour for each hour of such duty.
- H If an employee is required to work at one or more of the following City special events (Lassen County Fair Parade, Main Cruise, Veterans' Parade, Christmas Parade or Halloween festivities), he shall receive two times his regular salary rate for the hours worked.
- I The CITY agrees that all hours worked in excess of forty (40) hours per week, or normal assigned shift hours (8 or 9) hours per day, including vacation time and sick leave time, or hours worked on a holiday designated in the employee manual, will be counted as hours worked, and shall be compensated for at a rate of 1.5 times the regular rate of pay.

**14 HEALTH, DENTAL and VISION INSURANCE**

- A Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute \$30 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than \$952 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.
- B Health insurance will be made available to retirees with no minimum vesting, if allowed under the current plan. A credit of 50 percent of accumulated sick leave at time of retirement, capped at \$15,000, will be paid out per month towards 50 percent of the premium. This amount is subject to CalPERS regulations.

**15**     **GROUP LIFE INSURANCE**

The CITY will provide \$25,000 of group life insurance for each employee at no cost to the employee.

**16**     **HEARING TEST**

The CITY shall provide, at no expense to the employee, an annual hearing test to non-office workers. Where necessary, protective hearing devices and equipment modifications will be required at CITY cost to prevent hearing loss.

**17**     **EMPLOYEE SICK LEAVE**

- A     Employees within this UNIT will accrue four hours of sick or accident leave per pay period.
- B     Benefits shall be administered according to the provisions of the Employee Manual.
- C     Under the Public Employees' Retirement System, credit for unused sick leave (Government Code §20965) shall be a benefit provided to each employee of this UNIT upon retirement and in accordance with the rules and regulations of CalPERS.
- D     Upon retirement from the City, unused sick leave may be capitalized at 50 percent of current hourly salary. This fund may be used to pay 50 percent of monthly health insurance premiums, capped at \$15,000, subject to CalPERS regulations.

**18**     **MILITARY LEAVE**

Military leave shall be granted in accordance with the provisions of state law. All employees entitled to military leave shall give the City Administrator, and/or the City Administrator's authorized representative, an opportunity, within the limits of military regulations, to determine when such leave shall be taken.

**19**     **JURY DUTY**

While serving on jury duty, employees will still be paid by the CITY on the basis of a 40-hour week, at their normal rate of pay, on condition that any compensation (in excess of mileage expenses) received from the court be turned over to the CITY.

20 **VACATION**

- A Employees in this UNIT shall earn vacation credit as outlined in the Employee Manual.
- B In order that employees obtain the maximum benefit for themselves, each vacation should be taken in a single period, if possible. It is desirable that vacations not be split to less than one calendar week. It is recognized by the CITY that employees may want to save a few vacation days to be taken at their discretion throughout the year.
- C Vacation schedules will be arranged to avoid the necessity of work stoppage, slowing down of work or need for additional help.
- D The time at which the employee shall be granted a vacation is at the sole discretion of the Department Head. The employee's preference will be taken into account as far as possible. The predominant factor to be considered will be the CITY's needs.
- E Subject to the provisions of Section 20.D above, vacation will be taken in accordance with departmental seniority regardless of classification or job assignment.

21 **FAMILY ILLNESS LEAVE**

Family illness leave is available per guidelines set out in the Employee Manual.

22 **BEREAVEMENT LEAVE**

Bereavement leave is available per guidelines set out in the Employee Manual.

23 **LAYOFF POLICY**

- A Purpose:  
It is recognized by the UNIT that when, due to fiscal, operational or organizational reasons, it is necessary to reduce CITY employment, such action and its implementation, except as qualified herein, shall be at the sole discretion of the CITY. When it is deemed necessary to reduce CITY employment by layoff of employees, the layoff procedure shall protect the right of the CITY to retain the most qualified employees while also recognizing the relative seniority of affected employees. The following layoff policy is adopted to accomplish this purpose.
- B The order of layoff of employees within a class, or classes, subject to layoff, shall be as follows:
  - 1 Provisional or temporary employees

- 2 Part-time employees
- 3 Probationary employees
- 4 Full-time regular employees

Within each of the first three categories, the order of layoff shall be at the discretion of the appointing authority. Order of layoff of regular employees shall be according to the following procedure established in this Section.

In the case of layoffs for full-time regular employees, the following factors shall be considered in the following order:

- 1 Knowledge, training, ability, skill, adaptability, attitude and efficiency
- 2 Physical fitness required for the job
- 3 Seniority

C Seniority Determination:

Seniority will be established by department and within a class. Among employees with equal seniority, the order of layoff shall be determined by the appointing authority.

Procedure:

Each department is considered separately when layoff occurs. Employees shall first exhaust demotion rights within a department and class in which the employee had prior regular status provided the demotee has higher seniority than an employee working in that classification. Employees demoting to a lower classification in which they held prior regular status shall be subject to Factors 1 and 2 in Section 23.B above.

D Re-employment:

Employees laid off, or demoted in lieu of layoff, shall have a priority right of return to their prior class. This right shall remain effective for one year from the date of demotion or separation from the service.

24 **PAST PRACTICES**

Nothing contained in this MOU shall be interpreted as to imply or permit the invocation of past practice, or tradition, or accumulation, or vesting of any employee rights or privileges other than those expressly stated herein.

The CITY and UNIT agree that only those past practices, standards, obligations and/or other commitments of the CITY to its employees which are expressly stated herein shall be in full force and effect during the term of this MOU.

**25 GRIEVANCE/DISCIPLINE PROCEDURES**

The parties agree that the CITY will review its grievance and discipline procedures. The UNIT will be invited to provide recommendations during that review and will be provided draft copies of any proposed changes for the purpose of review and comment.

**26 SOLE AGREEMENT**

A The policies that are collected in the MOU constitute the entirety of the policies which are subject to the meet and confer obligation as agreed to by the parties. To the extent that any other agreement should be in conflict with these policies, these policies shall prevail.

B If, during its term, the parties hereto should mutually agree to modify, amend or alter the provisions of the MOU in any respect, any such change shall be effective only if and when reduced to writing and executed by the authorized representatives for the CITY and the UNIT. Any such changes, validly made, shall become a part of this MOU and subject to its terms.

C The waiver of any breach of condition of this MOU, by either party, shall not constitute a precedent in the future enforcement of all terms and conditions herein.

**27 SAVINGS CLAUSE**

In the event that any of the policies contained in this MOU should be declared by a court of competent jurisdiction to be unenforceable or illegal, that policy, or set of policies, shall be declared void.

However, this action shall in no way invalidate the remaining policies contained in this MOU.

Should a policy within the MOU become void as outlined above, either the CITY or the UNIT may institute the meet and confer process in regard to instituting a substitute item.

**28 SPECIAL LICENSES**

The CITY shall pay all costs associated with members of UNIT obtaining and maintaining special vehicle operator licenses required by the CITY. The implementation of the Class A and Class B license requirements for employees, as of July 1, 1992 of the CITY will not result in job discrimination (i.e., loss of promotional or transfer opportunities, etc. not requiring such licenses) or adverse action if the employee is physically unable to maintain

the required license. In such instances, the CITY will make reasonable accommodation for the employee.

**29 WORKERS' COMPENSATION BONUS**

An annual \$100 cash bonus will be paid to employees of this UNIT who do not lose (at a minimum) an eight-hour work day due to Workers' Compensation claim during the fiscal year beginning July 1, 2012 and ending June 30, 2013. Bonus will be paid during the first payroll session of July in the year following the previous fiscal year in which there were no claims. This provision took effect July 1, 2004.

**30 TERM OF THE MEMORANDUM OF UNDERSTANDING**

This MOU shall remain in effect for the period of July 1, 2013 through and including June 30, 2015 or until a successor agreement is rendered, unless a specific provision provides for a different commencement and/or termination date.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013

**31 AUTHORIZED SIGNATURES**

CITY OF SUSANVILLE

OPERATING ENGINEERS LOCAL UNION  
NO. 3, PUBLIC WORKS EMPLOYEES

\_\_\_\_\_  
Rod E. De Boer, Mayor

\_\_\_\_\_  
Russ Burns, Business Manager

\_\_\_\_\_  
Jared G. Hancock, City Administrator

\_\_\_\_\_  
Carl Goff, President

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

\_\_\_\_\_  
Jim Sullivan, Rec/Corr Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

\_\_\_\_\_  
Rick Davis, Director of Public Employees

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Art Frolli, Business Representative

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Reuben Downing, Employee Representative

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Robert Godman, Employee Representative

**EXHIBIT A  
PUBLIC WORKS UNIT  
SALARY RANGES  
FY 2013/2015**

<u>POSITION</u>	<u>RANGE</u>
Maintenance Worker I Meter Reader	121
Maintenance Worker II	125
Gas Technician II Mechanic II Streets maintenance Operator II Water System Operator II Water/Gas Technician II	130
Gas Technician III Mechanic III Streets Maintenance Operator III Water System Operator III	135
Fleet Maintenance Supervisor Gas Utility Supervisor Parks/Facilities Maintenance Supervisor Streets Maintenance Supervisor Water Utility Supervisor	140

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2013-2014 PUBLIC WORKS

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	596.00	625.81	657.09	689.96	724.45	760.68	798.70
102	610.90	641.45	673.53	707.20	742.57	779.69	817.49
103	625.81	657.09	689.96	724.45	760.68	798.70	838.64
104	641.45	673.53	707.20	742.57	779.69	817.49	859.60
105	657.09	689.96	724.45	760.68	798.70	838.64	880.56
106	673.53	707.20	742.57	779.69	817.49	859.60	902.58
107	689.96	724.45	760.68	798.70	838.64	880.56	924.59
108	707.20	742.57	779.69	817.49	859.60	902.58	947.70
109	724.45	760.68	798.70	838.64	880.56	924.59	970.81
110	742.57	779.69	817.49	859.60	902.58	947.70	995.08
111	760.68	798.70	838.64	880.56	924.59	970.81	1,019.35
112	779.69	817.49	859.60	902.58	947.70	995.08	1,044.84
113	798.70	838.64	880.56	924.59	970.81	1,019.35	1,070.32
114	818.67	859.60	902.58	947.70	995.08	1,044.84	1,097.09
115	838.64	880.56	924.59	970.81	1,019.35	1,070.32	1,123.86
116	859.60	902.58	947.70	995.08	1,044.84	1,097.09	1,151.96
117	880.56	924.59	970.81	1,019.35	1,070.32	1,123.86	1,180.05
118	902.58	947.70	995.08	1,044.84	1,097.09	1,151.96	1,209.55
119	924.59	970.81	1,019.35	1,070.32	1,123.86	1,180.05	1,239.06
120	947.70	995.08	1,044.84	1,097.09	1,151.96	1,209.55	1,270.04
121	970.81	1,019.35	1,070.32	1,123.86	1,180.05	1,239.06	1,301.01
122	995.08	1,044.84	1,097.09	1,151.96	1,209.55	1,270.04	1,333.53
123	1,019.35	1,070.32	1,123.86	1,180.05	1,239.06	1,301.01	1,366.05
124	1,044.84	1,097.09	1,151.96	1,209.55	1,270.04	1,333.53	1,400.20
125	1,070.32	1,123.86	1,180.05	1,239.06	1,301.01	1,366.05	1,434.36
126	1,097.09	1,151.96	1,209.55	1,270.04	1,333.53	1,400.20	1,470.22
127	1,123.86	1,180.05	1,239.06	1,301.01	1,366.05	1,434.36	1,506.07
128	1,151.96	1,209.55	1,270.04	1,333.53	1,400.20	1,470.22	1,543.73
129	1,180.05	1,239.06	1,301.01	1,366.05	1,434.36	1,506.07	1,581.37
130	1,209.55	1,270.04	1,333.53	1,400.20	1,470.22	1,543.73	1,620.92
131	1,239.06	1,301.01	1,366.05	1,434.36	1,506.07	1,581.37	1,660.45
132	1,270.04	1,333.53	1,400.20	1,470.22	1,543.73	1,620.92	1,701.96
133	1,301.01	1,366.05	1,434.36	1,506.07	1,581.37	1,660.45	1,743.48
134	1,333.53	1,400.20	1,470.22	1,543.73	1,620.92	1,701.96	1,787.07
135	1,366.05	1,434.36	1,506.07	1,581.37	1,660.45	1,743.48	1,830.65
136	1,400.20	1,470.22	1,543.73	1,620.92	1,701.96	1,787.07	1,876.42
137	1,434.36	1,506.07	1,581.37	1,660.45	1,743.48	1,830.65	1,922.18
138	1,470.22	1,543.73	1,620.92	1,701.96	1,787.07	1,876.42	1,970.24
139	1,506.07	1,581.37	1,660.45	1,743.48	1,830.65	1,922.18	2,018.29
140	1,543.73	1,620.92	1,701.96	1,787.07	1,876.42	1,970.24	2,068.76
141	1,581.37	1,660.45	1,743.48	1,830.65	1,922.18	2,018.29	2,119.21
142	1,620.92	1,701.96	1,787.07	1,876.42	1,970.24	2,068.76	2,172.20
143	1,660.45	1,743.48	1,830.65	1,922.18	2,018.29	2,119.21	2,225.18
144	1,701.96	1,787.07	1,876.42	1,970.24	2,068.76	2,172.20	2,280.81
145	1,743.48	1,830.65	1,922.18	2,018.29	2,119.21	2,225.18	2,336.43
146	1,787.07	1,876.42	1,970.24	2,068.76	2,172.20	2,280.81	2,394.84
147	1,830.65	1,922.18	2,018.29	2,119.21	2,225.18	2,336.43	2,453.25
148	1,876.42	1,970.24	2,068.76	2,172.20	2,280.81	2,394.84	2,514.58
149	1,922.18	2,018.29	2,119.21	2,225.18	2,336.43	2,453.25	2,575.91
150	1,970.24	2,068.76	2,172.20	2,280.81	2,394.84	2,514.58	2,640.31
151	2,018.29	2,119.21	2,225.18	2,336.43	2,453.25	2,575.91	2,704.70
152	2,068.76	2,172.20	2,280.81	2,394.84	2,514.58	2,640.31	2,772.32
153	2,119.21	2,225.18	2,336.43	2,453.25	2,575.91	2,704.70	2,839.94
154	2,172.20	2,280.81	2,394.84	2,514.58	2,640.31	2,772.32	2,910.94
155	2,225.18	2,336.43	2,453.25	2,575.91	2,704.70	2,839.94	2,984.99
156	2,280.81	2,394.84	2,514.58	2,640.31	2,772.32	2,910.94	3,056.49
157	2,336.43	2,453.25	2,575.91	2,704.70	2,839.94	2,984.99	3,131.03
158	2,394.84	2,514.58	2,640.31	2,772.32	2,910.94	3,056.49	3,209.31
159	2,453.25	2,575.91	2,704.70	2,839.94	2,984.99	3,131.03	3,287.58
160	2,514.58	2,640.31	2,772.32	2,910.94	3,056.49	3,131.03	3,369.77
161	2,575.91	2,704.70	2,839.94	2,984.99	3,131.03	3,287.58	3,451.97
162	2,640.31	2,772.32	2,910.94	3,056.49	3,209.31	3,369.77	3,538.27
163	2,704.70	2,839.94	2,984.99	3,131.03	3,287.58	3,451.97	3,624.56
164	2,772.32	2,910.94	3,056.49	3,209.31	3,369.77	3,538.27	3,715.19
165	2,839.94	2,984.99	3,131.03	3,287.58	3,451.97	3,624.56	3,805.80
166	2,910.94	3,056.49	3,209.31	3,369.77	3,538.27	3,715.19	3,900.94
167	2,984.99	3,131.03	3,287.58	3,451.97	3,624.56	3,805.80	3,996.09
168	3,056.49	3,209.31	3,369.77	3,538.27	3,715.19	3,900.94	4,095.89
169	3,131.03	3,287.58	3,451.97	3,624.56	3,805.80	3,996.09	4,195.88
170	3,209.31	3,369.77	3,538.27	3,715.19	3,900.94	4,095.89	4,300.78
171	3,287.58	3,451.97	3,624.56	3,805.80	3,996.09	4,195.88	4,405.67
172	3,369.77	3,538.27	3,715.19	3,900.94	4,095.89	4,300.78	4,515.81
173	3,451.97	3,624.56	3,805.80	3,996.09	4,195.88	4,405.67	4,625.96
174	3,538.27	3,715.19	3,900.94	4,095.89	4,300.78	4,515.81	4,741.61
175	3,624.56	3,805.80	3,996.09	4,195.88	4,405.67	4,625.96	4,857.25
176	3,715.19	3,900.94	4,095.89	4,300.78	4,515.81	4,741.61	4,978.69
177	3,805.80	3,996.09	4,195.88	4,405.67	4,625.96	4,857.25	5,100.12
178	3,900.94	4,095.89	4,300.78	4,515.81	4,741.61	4,978.69	5,227.63
179	3,996.09	4,195.88	4,405.67	4,625.96	4,857.25	5,100.12	5,355.13
180	4,095.89	4,300.78	4,515.81	4,741.61	4,978.69	5,227.63	5,489.01
181	4,195.88	4,405.67	4,625.96	4,857.25	5,100.12	5,489.01	5,622.88
182	4,300.78	4,515.81	4,741.61	4,978.69	5,227.63	5,622.88	5,763.45
183	4,405.67	4,625.96	4,857.25	5,100.12	5,489.01	5,763.45	5,904.02
184	4,515.81	4,741.61	4,978.69	5,227.63	5,622.88	5,904.02	6,051.63
185	4,625.96	4,857.25	5,100.12	5,489.01	5,763.45	6,051.63	6,199.23
186	4,741.61	4,978.69	5,227.63	5,622.88	5,904.02	6,199.23	6,354.20
187	4,857.25	5,100.12	5,355.13	5,622.88	6,051.63	6,354.20	6,509.18
188	4,978.69	5,227.63	5,489.01	5,763.45	6,051.63	6,354.20	6,671.91
189	5,100.12	5,355.13	5,622.88	5,904.02	6,199.23	6,509.18	6,834.64
190	5,227.63	5,489.01	5,763.45	6,051.63	6,354.20	6,671.91	7,005.51
191	5,355.13	5,622.88	5,904.02	6,199.23	6,509.18	6,834.64	7,176.37
192	5,489.01	5,763.45	6,051.63	6,354.20	6,671.91	7,005.51	7,355.78
193	5,622.88	5,904.02	6,199.23	6,509.18	6,834.64	7,176.37	7,535.19
194	5,763.45	6,051.63	6,354.20	6,671.91	7,005.51	7,355.78	7,723.57
195	5,904.02	6,199.23	6,509.18	6,834.64	7,176.37	7,535.19	7,911.95
196	6,051.63	6,354.20	6,671.91	7,005.51	7,355.78	7,723.57	8,109.75
197	6,199.23	6,509.18	6,834.64	7,176.37	7,535.19	7,911.95	8,307.54
198	6,354.20	6,671.91	7,005.51	7,355.78	7,723.57	8,109.75	8,515.24
199	6,509.18	6,834.64	7,176.37	7,535.19	7,911.95	8,307.54	8,722.92
200	6,671.91	7,005.51	7,355.78	7,723.57	8,109.75	8,515.24	8,941.00

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX  
2014-2015 PUBLIC WORKS MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	607.92	638.32	670.23	703.76	738.94	775.89	814.67
102	623.12	654.28	687.00	721.35	757.42	795.28	833.84
103	638.32	670.23	703.76	738.94	775.89	814.67	855.41
104	654.28	687.00	721.35	757.42	795.28	833.84	876.79
105	670.23	703.76	738.94	775.89	814.67	855.41	898.17
106	687.00	721.35	757.42	795.28	833.84	876.79	920.63
107	703.76	738.94	775.89	814.67	855.41	898.17	943.08
108	721.35	757.42	795.28	833.84	876.79	920.63	966.65
109	738.94	775.89	814.67	855.41	898.17	943.08	990.23
110	757.42	795.28	833.84	876.79	920.63	966.65	1,014.98
111	775.89	814.67	855.41	898.17	943.08	990.23	1,039.73
112	795.28	833.84	876.79	920.63	966.65	1,014.98	1,065.73
113	814.67	855.41	898.17	943.08	990.23	1,039.73	1,091.72
114	835.04	876.79	920.63	966.65	1,014.98	1,065.73	1,119.03
115	855.41	898.17	943.08	990.23	1,039.73	1,091.72	1,146.33
116	876.79	920.63	966.65	1,014.98	1,065.73	1,119.03	1,175.00
117	898.17	943.08	990.23	1,039.73	1,091.72	1,146.33	1,203.65
118	920.63	966.65	1,014.98	1,065.73	1,119.03	1,175.00	1,233.75
119	943.08	990.23	1,039.73	1,091.72	1,146.33	1,203.65	1,263.84
120	966.65	1,014.98	1,065.73	1,119.03	1,175.00	1,233.75	1,295.44
121	990.23	1,039.73	1,091.72	1,146.33	1,203.65	1,263.84	1,327.03
122	1,014.98	1,065.73	1,119.03	1,175.00	1,233.75	1,295.44	1,360.20
123	1,039.73	1,091.72	1,146.33	1,203.65	1,263.84	1,327.03	1,393.37
124	1,065.73	1,119.03	1,175.00	1,233.75	1,295.44	1,360.20	1,428.21
125	1,091.72	1,146.33	1,203.65	1,263.84	1,327.03	1,393.37	1,463.04
126	1,119.03	1,175.00	1,233.75	1,295.44	1,360.20	1,428.21	1,499.62
127	1,146.33	1,203.65	1,263.84	1,327.03	1,393.37	1,463.04	1,536.19
128	1,175.00	1,233.75	1,295.44	1,360.20	1,428.21	1,499.62	1,574.60
129	1,203.65	1,263.84	1,327.03	1,393.37	1,463.04	1,536.19	1,613.00
130	1,233.75	1,295.44	1,360.20	1,428.21	1,499.62	1,574.60	1,653.34
131	1,263.84	1,327.03	1,393.37	1,463.04	1,536.19	1,613.00	1,693.66
132	1,295.44	1,360.20	1,428.21	1,499.62	1,574.60	1,653.34	1,736.00
133	1,327.03	1,393.37	1,463.04	1,536.19	1,613.00	1,693.66	1,778.35
134	1,360.20	1,428.21	1,499.62	1,574.60	1,653.34	1,736.00	1,822.81
135	1,393.37	1,463.04	1,536.19	1,613.00	1,693.66	1,778.35	1,867.27
136	1,428.21	1,499.62	1,574.60	1,653.34	1,736.00	1,822.81	1,913.95
137	1,463.04	1,536.19	1,613.00	1,693.66	1,778.35	1,867.27	1,960.62
138	1,499.62	1,574.60	1,653.34	1,736.00	1,822.81	1,913.95	2,009.65
139	1,536.19	1,613.00	1,693.66	1,778.35	1,867.27	1,960.62	2,058.66
140	1,574.60	1,653.34	1,736.00	1,822.81	1,913.95	2,009.65	2,110.13
141	1,613.00	1,693.66	1,778.35	1,867.27	1,960.62	2,058.66	2,161.59
142	1,653.34	1,736.00	1,822.81	1,913.95	2,009.65	2,110.13	2,215.64
143	1,693.66	1,778.35	1,867.27	1,960.62	2,058.66	2,161.59	2,269.68
144	1,736.00	1,822.81	1,913.95	2,009.65	2,110.13	2,215.64	2,326.42
145	1,778.35	1,867.27	1,960.62	2,058.66	2,161.59	2,269.68	2,383.16
146	1,822.81	1,913.95	2,009.65	2,110.13	2,215.64	2,326.42	2,442.74
147	1,867.27	1,960.62	2,058.66	2,161.59	2,269.68	2,383.16	2,502.32
148	1,913.95	2,009.65	2,110.13	2,215.64	2,326.42	2,442.74	2,564.87
149	1,960.62	2,058.66	2,161.59	2,269.68	2,383.16	2,502.32	2,627.43
150	2,009.65	2,110.13	2,215.64	2,326.42	2,442.74	2,564.87	2,693.11
151	2,058.66	2,161.59	2,269.68	2,383.16	2,502.32	2,627.43	2,758.80
152	2,110.13	2,215.64	2,326.42	2,442.74	2,564.87	2,693.11	2,827.77
153	2,161.59	2,269.68	2,383.16	2,502.32	2,627.43	2,758.80	2,896.74
154	2,215.64	2,326.42	2,442.74	2,564.87	2,693.11	2,827.77	2,969.16
155	2,269.68	2,383.16	2,502.32	2,627.43	2,758.80	2,896.74	3,041.58
156	2,326.42	2,442.74	2,564.87	2,693.11	2,827.77	2,969.16	3,117.61
157	2,383.16	2,502.32	2,627.43	2,758.80	2,896.74	3,041.58	3,193.65
158	2,442.74	2,564.87	2,693.11	2,827.77	2,969.16	3,117.61	3,273.50
159	2,502.32	2,627.43	2,758.80	2,896.74	3,041.58	3,193.65	3,353.33
160	2,564.87	2,693.11	2,827.77	2,969.16	3,117.61	3,273.50	3,437.17
161	2,627.43	2,758.80	2,896.74	3,041.58	3,193.65	3,353.33	3,521.01
162	2,693.11	2,827.77	2,969.16	3,117.61	3,273.50	3,437.17	3,609.04
163	2,758.80	2,896.74	3,041.58	3,193.65	3,353.33	3,521.01	3,697.05
164	2,827.77	2,969.16	3,117.61	3,273.50	3,437.17	3,609.04	3,789.49
165	2,896.74	3,041.58	3,193.65	3,353.33	3,521.01	3,697.05	3,881.92
166	2,969.16	3,117.61	3,273.50	3,437.17	3,609.04	3,789.49	4,076.01
167	3,041.58	3,193.65	3,353.33	3,521.01	3,697.05	3,881.92	4,177.91
168	3,117.61	3,273.50	3,437.17	3,609.04	3,789.49	3,978.96	4,279.80
169	3,193.65	3,353.33	3,521.01	3,697.05	3,881.92	4,076.01	4,386.79
170	3,273.50	3,437.17	3,609.04	3,789.49	3,978.96	4,177.91	4,493.79
171	3,353.33	3,521.01	3,697.05	3,881.92	4,076.01	4,279.80	4,606.13
172	3,437.17	3,609.04	3,789.49	3,978.96	4,177.91	4,386.79	4,718.48
173	3,521.01	3,697.05	3,881.92	4,076.01	4,279.80	4,493.79	4,836.44
174	3,609.04	3,789.49	3,978.96	4,177.91	4,386.79	4,502.12	4,954.39
175	3,697.05	3,881.92	4,076.01	4,279.80	4,493.79	4,606.13	5,078.26
176	3,789.49	3,978.96	4,177.91	4,386.79	4,502.12	4,606.13	5,202.12
177	3,881.92	4,076.01	4,279.80	4,493.79	4,606.13	4,718.48	5,332.18
178	3,978.96	4,177.91	4,386.79	4,502.12	4,606.13	4,718.48	5,462.23
179	4,076.01	4,279.80	4,493.79	4,606.13	4,718.48	4,836.44	5,598.79
180	4,177.91	4,386.79	4,502.12	4,606.13	4,718.48	4,836.44	5,735.33
181	4,279.80	4,493.79	4,606.13	4,718.48	4,836.44	4,954.39	5,878.71
182	4,386.79	4,606.13	4,718.48	4,836.44	4,954.39	5,078.26	6,022.10
183	4,493.79	4,718.48	4,836.44	4,954.39	5,078.26	5,202.12	6,172.66
184	4,606.13	4,836.44	4,954.39	5,078.26	5,202.12	5,332.18	6,323.21
185	4,718.48	4,954.39	5,078.26	5,202.12	5,332.18	5,462.23	6,481.29
186	4,836.44	5,078.26	5,202.12	5,332.18	5,462.23	5,598.79	6,639.36
187	4,954.39	5,202.12	5,332.18	5,462.23	5,598.79	5,735.33	6,805.35
188	5,078.26	5,332.18	5,462.23	5,598.79	5,735.33	5,878.71	6,971.33
189	5,202.12	5,462.23	5,598.79	5,735.33	5,878.71	6,022.10	7,145.62
190	5,332.18	5,598.79	5,735.33	5,878.71	6,022.10	6,211.29	7,319.90
191	5,462.23	5,735.33	5,878.71	6,022.10	6,211.29	6,393.36	7,502.90
192	5,598.79	5,878.71	6,022.10	6,211.29	6,393.36	6,578.71	7,685.89
193	5,735.33	6,022.10	6,211.29	6,393.36	6,578.71	6,771.62	7,878.04
194	5,878.71	6,211.29	6,393.36	6,578.71	6,771.62	6,971.33	8,070.19
195	6,022.10	6,393.36	6,578.71	6,771.62	6,971.33	7,165.62	8,271.95
196	6,172.66	6,578.71	6,771.62	6,971.33	7,165.62	7,369.36	8,473.70
197	6,323.21	6,771.62	6,971.33	7,165.62	7,369.36	7,578.04	8,685.54
198	6,481.29	6,971.33	7,165.62	7,369.36	7,578.04	7,791.90	8,897.38
199	6,639.36	7,165.62	7,369.36	7,578.04	7,791.90	8,010.19	9,119.82
200	6,805.35	7,369.36	7,578.04	7,791.90	8,010.19	8,233.21	

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Peter M. Talia, City Attorney

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Ordinance No. 13-0992** Adding Chapter 12.40 to the City's Smoking Ordinance and the Magical Country Christmas to the list of Community events where smoking is prohibited

**PRESENTED BY:** Peter M. Talia, City Attorney

**SUMMARY:** At the September 4, 2013 meeting the City Council voted to introduce a chapter to the Susanville Municipal Code which prohibits smoking during certain family oriented community events. The adoption of Ordinance No. 13-0992 would add the Magical Country Christmas event by providing an outright ban on smoking between 5:00 p.m. and 7:00 p.m. on Main Street between Weatherlow and Roop Streets. The Magical Country Christmas event is generally held on the first weekend of December each year.

**FISCAL IMPACT:** Unknown

**ACTION**

**REQUESTED:** Waive Second Reading and Adopt Ordinance No. 13-0992

**ATTACHMENTS:** Ordinance Number 13-0992  
Chapter 12.40 *Susanville Municipal Code*

**ORDINANCE NUMBER 13-0992  
AN ORDINANCE OF THE CITY OF SUSANVILLE  
AMENDING CHAPTER 12.40**

The City Council of the City of City of Susanville does ordain as follows:

Section 1:        **STATEMENT OF PURPOSE AND INTENT**

The City Council Finds as follows:

- (A)    There is an ongoing need on the part of the City of Susanville to protect the health of its residents as part of the protection of the public peace, safety and welfare of the citizens of the City of Susanville.
- (B)    Passive smoking is the inhalation of smoke, called second hand smoke, from tobacco products used by others when tobacco smoke permeates any environment causing its inhalation by people within that environment.
- (C)    The negative health risks of second hand smoke are a matter of scientific consensus;
- (D)    The State of California has passed legislation prohibiting smoking within most workplace environments as codified in California Labor Code Sections 96, 98.6, and 6404.5 which are in effect within the City of Susanville but have not been codified in the City of Susanville Municipal Code. There is nothing in the State code that prohibits the City from adopting additional or more stringent restrictions on smoking in public places or at public events.
- (E)    The City has already designated City parks as no smoking areas pursuant to Municipal Code section 12.32.105 wishes to identify certain community events that are oriented towards children as no smoking events.

Section 2:        Chapter 12.40 is added to the City of Susanville Municipal Code to read as follows:

***Chapter 12.40    PROHIBITION OF SMOKING WITHIN THE INCORPORATED LIMITS OF THE CITY OF SUSANVILLE.***

***12.40.010 "No Smoking" areas and events located within the City of Susanville are designated below:***

- (A)    *Workplaces, pursuant to California Labor Code Sections 96, 98.6, and 6404.5.*
- (B)    *City Parks pursuant to City of Susanville Municipal Code Section 12.32.105*
- (C)    *The following Community events:*
  - 1. *Safe and Sane Halloween Event.*
    - a.    *Smoking is prohibited **between the hours of 3:00 P.M. and 5:00 P.M.** during the Safe and Sane Halloween celebration on Main Street between Weatherlow and Roop Streets and the first block of Roop, Lassen, Gay, Union and Weatherlow Streets on both the North and South sides of Main Street, regardless of the date it is held.*

2. *Magical Country Christmas Event.*

a. *Smoking is prohibited **between the hours of 5:00 P.M. and 7:00 P.M.** during the Magical Country Christmas event celebration on Main Street between Weatherlow and N. Pine Streets and the first block of Roop, Lassen, Gay, Union and Weatherlow Streets on both the North and South sides of Main Street, and the Elks Lodge property located at the head of Main Street, regardless of the date it is held.*

**12.40.020 Definitions**

*For purposes of this Chapter, the following words and phrases shall have the meaning set forth in this subsection.*

1. *The words "Main Street" mean the street, the sidewalk, any parking lot or store between Weatherlow and Roop Street, the Uptown Park to be constructed on Main Street*
2. *"Smoking" means possessing (and "smoke" means to possess) any object containing a lighted tobacco product or any other lighted weed or plant, or the lighting of any object containing a tobacco product or any other weed or plant.*

APPROVED:

\_\_\_\_\_  
Rod E. De Boer, Mayor

ATTEST:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Ordinance was adopted at a regular meeting of the City Council of the City of Susanville held on the 2nd day of October, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

\_\_\_\_\_  
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter M. Talia, City Attorney

Title 12 STREETS, SIDEWALKS AND PUBLIC PLACES**Chapter 12.40 PROHIBITION OF SMOKING DURING SAFE AND SANE HALLOWEEN EVENT****12.40.010 No smoking on Main Street between Weatherlow and Roop Streets and on cross streets as listed herein during safe and sane Halloween event held between three p.m. and five p.m. normally on October 31st of each year.**

Smoking is prohibited on Main Street between Weatherlow and Roop Streets and the first block of Roop, Lassen, Gay, Union and Weatherlow Streets on both the north and south sides of Main Street during the safe and sane Halloween celebration regardless of the date it is held. (Ord. 12-984 § 2, 2012)

**12.40.020 Definitions.**

For purposes of this chapter, the following words and phrases shall have the meaning set forth in this subsection.

The words "Main Street" mean the street, the sidewalk, any parking lot or store between Weatherlow and Roop Streets, the Uptown Park to be constructed on Main Street and any place where children may be located during the safe and sane Halloween event.

"Smoking" means possessing (and "smoke" means to possess) any object containing a lighted tobacco product or any other lighted weed or plant, or the lighting of any object containing a tobacco product or any other weed or plant. (Ord. 12-984 § 2, 2012)

**12.40.030 Severability.**

If any portion, provision, section, paragraph, sentence, or word of this chapter is rendered or declared to be invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining portions, provisions, sections, paragraphs, sentences, and words of this chapter shall remain in full force and effects and shall be interpreted by the court so as to give effect to the remaining portions of this chapter. (Ord. 12-984 § 2, 2012)

**12.40.040 Effective date.**

The ordinance codified in this chapter shall be effective thirty (30) days from its adoption. (Ord. 12-984 § 2, 2012)

**12.40.050 Publication.**

The city clerk shall, within fifteen (15) days after its passage, cause the ordinance codified in this chapter to be published at least once in the Lassen County Times, a newspaper of general circulation, published and circulated within the city. (Ord. 12-984 § 2, 2012)

**12.40.060 Repeal of other ordinances.**

The ordinance codified in this chapter repeals any and all other ordinances regarding the same subject including any adoption by reference. (Ord. 12-984 § 2, 2012)



Reviewed by:            City Administrator  
           City Attorney

           Motion only  
           Public Hearing  
           Resolution  
  X   Ordinance  
           Information

**Submitted By:** Jared G. Hancock, City Administrator

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** **Ordinance No. 13-0993**, Amending Sections 3.08.07 and 3.08.09, Chapter 3.08 of *The Susanville Municipal Code* (increasing purchasing maximum limits to match the California Uniform Construction Cost Accounting Commission [CUCCAC] limits)

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** California has adopted policies relating to public contracting. The codes/laws limit the amount of work a city can do without going through the formal bidding process. The City often has projects that could be performed more efficiently and economically by using its own labor force. To assist with this, in 1983 the legislature added Section 22000 to the Public Contract Code titled "Uniform Public Construction Cost Accounting Act" (UPCCAA).

Prior to the creation of the UPCCAA, the maximum Public Works project not requiring a public bid was \$5,000.00. On June 16, 2003, the City adopted Ordinance No. 03-0904 amending Title 3 "Purchasing System" of the Municipal Code to allow the City to raise this limit to \$25,000.00, the maximum allowed at that time, provided that the City implement the UPCCAA. On August 13, 2003 the City approved Resolution No. 03-3661 adopting and implementing the Uniform Public Construction Cost Accounting Procedures. The section was last updated on April 7, 2010 with the adoption of Ordinance No. 10-0975 which replaced Ordinance No. 03-0904 amending sections 3.08.070 and 3.08.090. As of December 2012, the state approved limit is \$45,000.00.

Staff is requesting that the amount be increased to the state approved maximum and to adopt an ordinance which will amend the Municipal Code to implement this change, to adopt future state increases, and other minor changes which make the Code more functional.

**FISCAL IMPACT:** Unknown savings.

**ACTION**

**REQUESTED:** Waive second reading and adopt Ordinance No. 13-0993 Amending Sections 3.08.07 and 3.08.09, Chapter 3.08 of *The Susanville Municipal Code*

**ATTACHMENTS:** None.

**ORDINANCE NO. 13-0993**  
**AN ORDINANCE AMENDING CHAPTER 3.08 OF THE MUNICIPAL CODE OF THE**  
**CITY OF SUSANVILLE, CALIFORNIA ENTITLED "PURCHASING SYSTEM"**

THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES ORDAIN AS FOLLOWS:

Section 1: Chapter 3.08, PURCHASING SYSTEM

**3.08.010 Adoption of purchasing system.** No changes.

**3.08.020 Purchasing authority established.** No changes.

**3.08.030 Purchasing authority designated – Powers and duties.** No changes.

**3.08.040 Filing of estimated requirements.** No changes.

**3.08.050 Exemptions from centralized purchasing.** No changes.

**3.08.060 Public projects exempted.** Amend as follows:

**3.08.060 Public projects exempted.**

This chapter is expressly made *to supersede the bidding requirements* for public projects, governed by the procedures set forth in the California Public Contract Code, including but not limited to Section 20160, et seq. The provisions contained in the California Public Contract Code, including but not limited to Section 22000, et seq. define and establish the bidding and other procedures the city shall follow regarding public projects. (Ord. 98-847 § 1 (part); prior code § 20.6)

**3.08.070 Purchases under twenty-five thousand dollars.** Amend as follows:

**3.08.070 Purchases under the CUCCAC's current limit.**

A. Open Market Procedures. Purchases of equipment, supplies, and nonprofessional services, of an estimate value *less than the California Uniform Construction Cost Accounting Commission's (CUCCAC) limit*, may be made by the finance director in the open market, pursuant to the procedure prescribed in this chapter; provided, however, all bidding may be dispensed within an emergency, or where said goods and/or services can be obtained from only one source. An emergency is a situation where the public interest and necessity demand the immediate expenditure of public money to safeguard life, health and/or property. The CUCCAC revisits this amount every five years and adjusts as necessary.

**3.08.080 Encumbrance of funds.** No changes.

**3.08.090 Formal contract procedure – Bid requirements.** Amend as follows:

Except as otherwise provided herein, purchases of equipment, supplies, nonprofessional services, and nonprofessional services not involving particular ability, of a value greater *than the state's current limits* shall be by written contract, with the lowest responsible bidder, pursuant to the procedure set forth herein.

**3.08.100 Inspection and testing of materials and services.** No changes.

**3.08.110 Surplus supplies and equipment.** No changes.

**3.08.120 Splitting orders to avoid competitive bidding prohibited.** No changes.

**3.08.130 Equipment leasing agreements.** No changes.

**3.08.140 Maintenance agreements.** No changes.

**3.08.150 Cooperative purchasing agreements with county or other agencies.** No changes

**3.08.160 Local preferences.** No changes.

**3.08.170 Purchase of recyclable products and products made with recycled materials.** No changes.

Section 2: The City Clerk shall cause this Ordinance to be published at least twice in *The Lassen County Times*, a newspaper of general circulation, published and circulated within the City

Section 3: If any section, subsection, sentence, paragraph, clause, term, word or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional for any reason, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portion this Ordinance, it being expressly declared that this Ordinance and each section, subsection, clause and phrase hereof would have been prepared, proposed, adopted, approved and ratified irrespective of the fact that any one or more other sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

Section 4: This ordinance shall take effect upon the Thirty-First day after its final passage.

APPROVED: \_\_\_\_\_  
Rod E. DeBoer, Mayor

ATTEST: \_\_\_\_\_  
Gwenna MacDonald, City Clerk

The foregoing Ordinance was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of October, 2013 by the following polled vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINING:

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Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

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Peter M. Talia, City Attorney

Reviewed by: pm City Administrator  
City Attorney

Motion Only  
 Public Hearing  
 Resolution  
 Ordinance  
 Information

**Submitted By:** Ted Friedline, Fire Chief

**Action Date:** October 2, 2013

**PRESENTED BY:** Ted Friedline, Fire Chief

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Fire Department Open House

**SUMMARY:** The fire department will be hosting an open house on October 12, 2013 from 10:00 a.m. until 2:00 p.m. at the fire station. This date coincides with National Fire Prevention Week.

Many exciting events are planned for the day including: Vehicle fire demos, firefighter for a day, static displays, fire engine rides, food, door prizes and more. The community is invited to attend this annual event.

Department members, both paid and volunteer are very excited and proud to have the public see the services offered and provide fire prevention tips to those in attendance.

**FISCAL IMPACT:** Approximately \$200 in expenditures from 2013-2014 fire department budget and \$500 from the volunteer fire department budget.

**ACTION REQUESTED:** None, information only

**ATTACHMENTS:** None

Reviewed by:

City Administrator  
 City Attorney

Motion only  
 Resolution  
 Ordinance  
 Information

**Submitted by:**

Gwenna MacDonald, City Clerk

**Action Date:**

October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:**

Diamond Mountain Golf Course Update

**PRESENTED BY:**

Jared G. Hancock, City Administrator

**SUMMARY:**

An update will be given regarding the Diamond Mountain Golf Course.

**FISCAL IMPACT:** N/A

**ACTION**

**REQUESTED:** Information Only

**ATTACHMENTS:** None

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Gwenna MacDonald, City Clerk

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Natural Gas Update

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** An update will be given regarding the natural gas utility.

**FISCAL IMPACT:** N/A

**ACTION REQUESTED:** Information Only

**ATTACHMENTS:** None

Reviewed by:  City Administrator  
 City Attorney

Motion only  
 Resolution  
 Ordinance  
 Information

**Submitted by:** Gwenna MacDonald, City Clerk

**Action Date:** October 2, 2013

**CITY COUNCIL AGENDA ITEM**

**SUBJECT:** Swimming Pool JPA Update

**PRESENTED BY:** Jared G. Hancock, City Administrator

**SUMMARY:** An update will be given regarding the formation of a Swimming Pool JPA.

**FISCAL IMPACT:** N/A

**ACTION REQUESTED:** Information Only

**ATTACHMENTS:** None