CITY OF SUSANVILLE
66 North Lassen Street ◆ Susanville CA
Rod E. De Boer, Mayor
Brian Wilson, Mayor pro tem
Lino P. Callegari Cheryl McDonald Nicholas McBride

SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ◆ City Council Chambers
September 4, 2013 – 6:00 p.m.

Call meeting to order
Roll call of Councilmembers present

Next Resolution No. 13-4984
Next Ordinance No. 13-0994

1 **APPROVAL OF AGENDA**: (Additions and/or Deletions)

2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.

3 **CLOSED SESSION**:

A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:

1 Agency Negotiator: Jared G. Hancock
Bargaining Unit: Administrative Confidential: 2013/2014
Fire: 2013/2014
Miscellaneous: 2013/2014
Professional/Technical: 2013/2014
Public Works: 2013/2014
SPOA: 2013/2014

B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases

C CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):

1) City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050
2) United States District Court Case No. 2:10-CV-03048-MCE-GGH, Nancy Schwartz v. Lassen County, et al.

D PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – pursuant to Government Code §54957

4 **RETURN TO OPEN SESSION**: (recess if necessary)

- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence/Thought for the Day:* Chief Theodore Friedline
- *Proclamations, awards or presentations by the City Council: None*

5 **BUSINESS FROM THE FLOOR**:
Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR**:
All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

A Receive and file minutes from City Council's August 7, 2013 meeting
B Approve vendor warrants numbered 88512 through 88732 for a total of $592,525.86 including $106,983.05 in payroll warrants
C Approve **Resolution No. 13-4982** authorizing the purchase of 2014 Ford Police Utility Vehicle

7 **PUBLIC HEARINGS**: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS**: No business.
Commission/Committee Reports:

9 **NEW BUSINESS**:

A Consider **Ordinance No. 13-0992** Prohibiting smoking on Main Street during Magical Country Christmas event: Waive first reading and introduce
B Consider approval of **Resolution No. 13-4981** authorizing investment of monies in the Local Agency Investment Fund (LAIF)
C Consider approval of job description for Police Officer Trainee position
D Consider **Ordinance No. 13-0993** increasing purchasing limits to match the California Uniform Construction Cost Accounting Commission [CUCCAC] limits: Waive first reading and introduce

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY**: No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12 **CONTINUING BUSINESS**: No business.

13 **CITY ADMINISTRATOR'S REPORTS**:

A Review and Discussion of draft Swimming Pool JPA – *J. Hancock*

14 **COUNCIL ITEMS**:

A AB1234 travel reports: None

15 **ADJOURNMENT**:

- ***The City Council has announced that no meeting will be held September 18, 2013***
- ***The next regular City Council meeting will be held on October 2, 2013 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for September 4, 2013 in the areas designated on August 29, 2013.

Gwenna MacDonald, City Clerk

AGENDA ITEM 6A

Reviewed by: City Administrator
City Attorney

X Motion Only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: September 4, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's August 7, 2013 meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's August 7, 2013 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's August 7, 2013 meeting.

ATTACHMENTS: Minutes: August 7, 2013

SUSANVILLE CITY COUNCIL
SUSANVILLE COMMUNITY DEVELOPMENT AGENCY
SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY
Regular Meeting Minutes
August 7, 2013 – 6:00 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 6:00 p.m. by Mayor pro tem Wilson.

Roll call of Councilmembers present: Cheryl L. McDonald, Nicholas McBride, Lino P. Callegari and Mayor pro tem Wilson. Absent: Mayor Rod E. De Boer.

Staff present: Jared G. Hancock, City Administrator, Peter M. Talia, City Attorney and Gwenna MacDonald, City Clerk.

1 **APPROVAL OF AGENDA**:
Motion by Councilmember Callegari, second by Councilmember McDonald to approve the agenda as submitted; motion carried. Absent: De Boer

2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS**: No comments.

3 **CLOSED SESSION**: At 6:00 p.m. the Council recessed to closed session to discuss the following:

A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:

Agency Negotiator:	Jared G. Hancock
Bargaining Unit:	Administrative Confidential: 2013/2014
	Fire: 2013/2014
	Management: 2013/2014
	Miscellaneous: 2013/2014
	Professional/Technical: 2013/2014
	Public Works: 2013/2014
	SPOA: 2013/2014

B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): three cases

C CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9 (a):
1) City vs. Northern Sierra Homes, LLC Lassen County Court Case: #50050
2) United States District Court Case No. 2:10-CV-03048-MCE-GGH, Nancy Schwartz v. Lassen County, et al.

4 **RETURN TO OPEN SESSION**: At 7:00 p.m. the City Council reconvened in open session.

Staff present: Craig Platt, Public Works Director; Tom Downing, Police Chief; Theodore Friedline, Fire Chief; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that the agenda was approved with no changes.

Mr. Hancock reported that there was no reportable action from closed session.

Mr. Hancock offered the thought of the day.

5 **BUSINESS FROM THE FLOOR:**

Sheila Miner, resident of North Weatherlow Street, complained about three properties in her neighborhood that were in violation of the weed and rubbish ordinance. She requested that City staff follow up on the properties, pointing out that one property was listed in the prior owner's name in the tax roll, so the notification letters should be mailed to the current owners.

Darrell MacChamber, North Pine Street resident, talked about speeding problems on North Pine Street. He is aware of staffing constraints, but he feels that the situation is dangerous and he suggested additional enforcement measures could be taken to curb the speeding from young drivers that would be going back to school soon.

Andrew Cameron, North Pine Street resident, concurred with Mr. MacChamber's assessment of the situation, citing an example of an older driver who drives at least 50 miles per hour in the posted area. He suggested increasing signage, as the only posted speed limit sign is blocked by overgrowth from a tree.

6 **CONSENT CALENDAR:** Mayor pro tem Wilson reviewed the items on the Consent Calendar:

A Receive and file minutes from City Council's June 19, 2013 meeting

B Approve vendor warrants numbered 88222 through 88344 for a total of $430,625.62 including $101,528.91 in payroll warrants

Motion by Councilmember Callegari, second by Councilmember McBride to approve the consent calendar; motion carried. Absent: De Boer

7 **PUBLIC HEARINGS:**

7A Consideration of Weed and Rubbish assessment and lien against certain real properties located within the City of Susanville:

1 **Public Hearing: Solicit and consider comments relative to abatement/lien at:**

- **250 Adella Street APN: 103-242-03**
- **755 Hall Street APN: 105-060-07**
- **1540 Fifth Street APN: 105-081-04**
- **240 North McDow Street APN: 105-112-05**
- **470 Carroll Street APN: 103-413-35**

2 **Action: Consider Resolution No. 13-4971; 13-4972; 13-4973; 13-4974 and 13-4975 approving reports on assessment and lien against certain real properties and confirming assessment and lien against properties**

Mr. Friedline reported the City follows a process established in the Susanville Municipal Code to abate properties that pose a fire hazard or rubbish nuisance when the homeowners are either unable or unwilling to clean the property themselves. Staff begins in May by sending reminder letters to those property owners who have had issues in the past, and in June the City Council establishes a deadline for cutting weeds to reduce fire hazards in the City limits. The deadline is published twice in the newspaper and residents are made aware that all property owners must clean up their properties by that date.

Typically staff works on a complaint driven basis, or if they notice a particular property is overgrown than a notice by certified letter and first class notice is sent to the property owner giving them ten days to clean up the property themselves. The property is posted at the same time, and if the owner begins the cleanup themselves than the department works with them and provides additional time to complete

that process. If at the end of ten days there has been no progress made to clean up, staff obtains three bids from local contractors, hires a contractor to clean up the property and if the bill is not paid, then a lien is placed on the property to cover that cost. In addition, a $200 administrative fee is charged to recover the cost of compliance with public hearing and notification procedures. Lien notices have been posted and the property owners have been notified via certified mail of the public hearing. He reviewed the five properties that the City has abated as part of this process. In accordance with Section 8.28.404 of the Municipal Code, City Council approval is required to authorize the City Administrator to lien the properties to recover the costs incurred by the City.

Mayor pro tem Wilson opened the public hearing at 7:18 p.m. and requested comments either for or against the abatement liens. There being no comments, the public hearing was closed at 7:19 p.m.

Motion by Councilmember Callegari, second by Councilmember McDonald to approve Resolution No. 13-4971; 13-4972; 13-4973; 13-4974 and 13-4975; motion carried. Absent: De Boer

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS**: No business.
Commission/Committee Reports:

9 **NEW BUSINESS**:

9A Consider authorizing Experimental Aircraft Association Chapter #794 to sponsor 2013 Air Fair event on Saturday August 17, 2013 Mr. Platt stated that the City's agreement with the Experimental Aircraft Association (EAA) requires that the EAA notice the City in writing of their sponsorship of the annual Air Fair. The EAA is responsible for the cost of public liability insurance for the event and has requested the City pay half of the premium for a five million dollar combined single limit policy in an amount not to exceed $450. The EAA sets the rates and charges for admission and parking to the event and pays the City twenty percent of the gross proceeds.

Motion by Councilmember McDonald, second by Councilmember McBride to support the EAA Sponsorship of the Air Fair event; motion carried. Absent: De Boer

9B Consider demolition of structure located at 600 Nevada Mr. Hancock reported that the property located at 600 Nevada Street was purchased by the City of Susanville as part of a plan for an economic development funded project to renovate and convert the residential units into office space to bring new life into the uptown area. The City subsequently has made numerous attempts to sell the property to an individual or group interested in restoring it to a habitable condition unfortunately these attempts have not generated any buyers. The increasing concern has been that the structure continues to deteriorate to the point of becoming an attractive nuisance and with the cost of renovation it would be more prudent to demolish the structure. The City Council wanted to make the community aware of the opportunity to purchase and complete the project, and to that end staff ran a few large display advertisements in the paper notifying the public of the opportunity to acquire the property. Mr. Hancock explained that he was contacted by four interested parties, and had received two proposals. The proposals were provided to City Council but there has not been sufficient time to review, and Mr. Hancock invited comments or questions from the Council regarding the process.

Mayor pro tem Wilson asked what the estimate of value for the lot and demolition cost is.

Mr. Hancock responded that the property was assessed for hazardous materials and cost to demolish including hazardous material removal is approximately $15,000. The vacant lot would appraise for between $20,000 and $30,000.

Mayor pro tem Wilson invited comments from those individuals who had submitted the proposals.

Andrew Beaupre stated that he and his wife had submitted a proposal to purchase the property for $100.00, with an agreement to complete major renovations including foundation and re-roof within the first six to 12 months. They are aware of the scope and magnitude of the project but are committed to renovating the structure.

Karen Hirst explained that she represents the Immanuel Housing group, a non-profit organization dedicated to working with families and underprivileged citizens to provide affordable housing. It is proposed that this property would be renovated for use as transition housing for girls who are aging out of the foster care system. She explained the group's experience, success with similar projects and described various funding mechanisms available as well as the benefit to those served by the program.

Mayor pro tem Wilson asked if the offer was based upon the City's donation of the property for the project and asked if Ms. Hirst had viewed the interior of the structure.

Ms. Hirst responded that the offer was predicated on the donation of the property by the City and that she had not had the opportunity to view the inside. The estimates for rehabilitation are based upon a prior renovation project on a property that was larger and in much worse shape.

Councilmember McBride asked why the group chose to renovate older properties as opposed to purchasing something newer.

Ms. Hirst replied that the affirmation and support from the community by renovating older homes is important because the program success depends heavily on ongoing support from the community.

Councilmember Callegari stated that he would like additional time to review the proposals.

Mayor pro tem Wilson agreed and turned it back to staff to allow the Council time to properly review the proposals and allow Ms. Hirst the opportunity to tour the inside of the property.

Mr. Hancock thanked both parties for submitting their proposals, and advised continuing the discussion to the meeting of August 21st.

Phil Nemir commented that when he saw the advertisement in the newspaper, he was discouraged that the City would consider demolishing the structure. He reminded the City Council that when this option came up several years before, there was reluctance in the community to remove the building. In addition, there is strong language in the City General Plan to maintain those structures and preserve the historic character of the uptown area. Once those buildings are gone they cannot be replaced and they are treasures in the community. At a minimum, the City should offer the property up for sale at a public auction.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY**: No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12 **CONTINUING BUSINESS**: No business.

13 **CITY ADMINISTRATOR'S REPORTS**: No business.

14 **COUNCIL ITEMS**:

14A **AB1234 travel reports:**

Councilmember McDonald requested an update regarding the Mt. Lassen Hotel.

Mr. Hancock responded that the building owner filed for bankruptcy, and a private investor and relative of the owner was able to purchase the property and has been the sole owner for approximately six months. They indicated that they were working the in Bay area to locate potential investors.

Councilmember McBride asked where the Lincoln School was on the timeline for improvements as required by the Use Permit.

Mr. Hancock said that he would confirm with the Planning Department, but the Use Permit was approved in development phases, with phase one having been completed. He did not believe that the rest of the development had been approved with a specific timeline for completion.

Councilmember Callegari asked regarding progress on the property at the corner of Union and North Street.

Chief Friedline responded that his department was working with a contractor and he anticipated the property would be abated within the next week to ten days.

Mayor pro tem Wilson requested an update on the Property Maintenance Ordinance.

Mr. Hancock responded that the departments were working together, stepping up enforcement efforts, and revising the various options which had been presented to City Council and he anticipated bringing that back for Council consideration and discussion at a future meeting.

15 **ADJOURNMENT:** Motion by Councilmember Callegari, second by Councilmember McDonald to adjourn the meeting; motion carried. Absent: De Boer.

Meeting adjourned at 7:54 p.m.

_____
Rod De Boer, Mayor

Respectfully submitted by

_____
Gwenna MacDonald, City Clerk

Approved on _____

AGENDA ITEM NO. 6B

Reviewed by: City Administrator
City Attorney

X Motion only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: September 4, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Warrants dated August 15th through August 28th numbered 88512 through 88732

FISCAL IMPACT: Accounts Payable vendor warrants totaling $485,542.81 plus $106,983.05 in payroll warrants, for a total of $592,525.86.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88542	6872		REFUND WATER OVERPAYME	10401300008-1	1	9999-1001-001	CASH CLEARING - UTILITIES	23.65	23.65
Total 10401300008-1:										23.65	23.65
08/13	08/16/2013	88543	18	AFSS NORTH	07/13-6/14 MEMBERSHIP	070113	1	1000-422-10-48	DUES AND MEMBERSHIPS	50.00	50.00
Total 070113:										50.00	50.00
08/13	08/16/2013	88544	1243	AIR RESOURCES BOARD	AB32 FEE REGULATIONS 2013-	COIA130241	1	7401-430-62-48	TAXES, FEES, PERMITS & CHA	1,645.00	1,645.00
Total COIA130241:										1,645.00	1,645.00
08/13	08/16/2013	88545	21	AIRGAS USA, LLC	CHLORINE	9018423075	1	7110-430-42-46	SUPPLIES-GENERAL	380.07	380.07
Total 9018423075:										380.07	380.07
08/13	08/16/2013	88546	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. FIRE	07301	1	1000-422-10-43	TECHNICAL SVCS	589.88	589.88
Total 07301:										589.88	589.88
08/13	08/16/2013	88547	7448		REFUND GAS OVERPAYMENT	10125950619-1	1	9999-1001-001	CASH CLEARING - UTILITIES	13.60	13.60
Total 10125950619-1:										13.60	13.60
08/13	08/16/2013	88548	7109		REFUND WATER OVERPAYME	10516850003-1	1	9999-1001-001	CASH CLEARING - UTILITIES	60.43	60.43
Total 10516850003-1:										60.43	60.43
08/13	08/16/2013	88549	927	BAXTER AUTO PARTS IN	MINITURE LAMP	32125256	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	12.47	12.47
Total 32125256:										12.47	12.47
08/13	08/16/2013	88549	927	BAXTER AUTO PARTS IN	TURN LIGHT	32126115	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	26.47	26.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 32126115:										26.47	26.47
08/13	08/16/2013	88550	7552		REFUND WATER OVERPAYME	10210700000	1	9999-1001-001	CASH CLEARING - UTILITIES	32.97	32.97
Total 10210700000:										32.97	32.97
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	MARKING PAINT	271805	1	7620-430-10-46	SUPPLIES-GENERAL	28.98	28.98
Total 271805:										28.98	28.98
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	CABLES, WIRE	271832	1	7110-430-42-46	SUPPLIES-GENERAL	38.25	38.25
Total 271832:										38.25	38.25
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	FASTENERS	277845	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	15.40	15.40
Total 277845:										15.40	15.40
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	MARKING PAINT	277893	1	2007-431-20-46	SUPPLIES-GENERAL	7.25	7.25
Total 277893:										7.25	7.25
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	WIRE, RECEPTACLE, OUTLET	277900	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	60.38	60.38
Total 277900:										60.38	60.38
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	SAW, FASTENERS FOR AIRPO	277968	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	13.85	13.85
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	SAW, FASTENERS FOR AIRPO	277968	2	7620-430-10-46	SUPPLIES-SMALL TOOLS	6.07	6.07
Total 277968:										19.92	19.92
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	FASTENERS	278023	1	1000-422-10-46	SUPPLIES-GENERAL	2.21	2.21
Total 278023:										2.21	2.21
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	ROPE	278058	1	2007-431-20-46	SUPPLIES-GENERAL	23.21	23.21

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 278058:										23.21	23.21
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	SPRAY PAINT	278094	1	1000-422-10-46	SUPPLIES-GENERAL	15.44	15.44
Total 278094:										15.44	15.44
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	TUBE VINYL	278131	1	1000-422-10-46	SUPPLIES-GENERAL	5.77	5.77
Total 278131:										5.77	5.77
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	PLASTIC PAILS	278200	1	2007-431-20-46	SUPPLIES-GENERAL	13.61	13.61
Total 278200:										13.61	13.61
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	TRASH CAN	278237	1	2007-431-20-46	SUPPLIES-GENERAL	24.18	24.18
Total 278237:										24.18	24.18
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	CONCRETE MIX	278240	1	7401-430-62-46	SUPPLIES-GENERAL	43.96	43.96
Total 278240:										43.96	43.96
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	EXTENSION CORD	278362	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	26.11	26.11
Total 278362:										26.11	26.11
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	FASTENERS	278454	1	7110-430-42-46	SUPPLIES-GENERAL	79.54	79.54
Total 278454:										79.54	79.54
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	PLASTIC PAILS	278483	1	2007-431-20-46	SUPPLIES-GENERAL	3.67	3.67
Total 278483:										3.67	3.67
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	PVC PIPE, COUPLING, TEE	278515	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	24.35	24.35
Total 278515:										24.35	24.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	ADAPTER SOCKET	278535	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	7.72	7.72
Total 278535:										7.72	7.72
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	BIT DRILL, NUTSETTER, FASTE	278538	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	12.35	12.35
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	BIT DRILL, NUTSETTER, FASTE	278538	2	7110-430-42-46	SUPPLIES-GENERAL	2.90	2.90
Total 278538:										15.25	15.25
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	SPRAY PAINT	278601	1	2007-431-20-46	SUPPLIES-GENERAL	8.69	8.69
Total 278601:										8.69	8.69
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	COUPLERS	278605	1	7110-430-42-46	SUPPLIES-GENERAL	7.72	7.72
Total 278605:										7.72	7.72
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	HORNET SPRAY	278805	1	2007-431-20-46	SUPPLIES-GENERAL	4.83	4.83
Total 278805:										4.83	4.83
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	SIMPLE GREEN, CLOROX	278820	1	1000-452-20-46	SUPPLIES-GENERAL	12.36	12.36
Total 278820:										12.36	12.36
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	WIRE CUTTER, WIRE	278917	1	1000-452-20-46	SUPPLIES-GENERAL	25.12	25.12
Total 278917:										25.12	25.12
08/13	08/16/2013	88551	76	BILLINGTON ACE HARD	PIPE, ELBOW	278943	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	11.60	11.60
Total 278943:										11.60	11.60
08/13	08/16/2013	88552	1091	BOUND TREE MEDICAL L	BATTERY REPLACEMENT	81150628	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	289.13	289.13
Total 81150628:										289.13	289.13
08/13	08/16/2013	88553	7131		REFUND WATER OVERPAYME	10321050012-1	1	9999-1001-001	CASH CLEARING - UTILITIES	5.17	5.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10321050012-1:										5.17	5.17
08/13	08/16/2013	88554	7073		REFUND WATER OVERPAYME	10124960105-1	1	9999-1001-001	CASH CLEARING - UTILITIES	23.65	23.65
Total 10124960105-1:										23.65	23.65
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	110 NORTH ST	110 NORTH 080213	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total 110 NORTH 080213:										185.03	185.03
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1505MAIN 080213	1	1000-422-10-44	DISPOSAL	153.73	153.73
Total 1505MAIN 080213:										153.73	153.73
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	470895CIRCLEDR 08213	1	7530-451-52-44	DISPOSAL	185.03	185.03
Total 470895CIRCLEDR 08213:										185.03	185.03
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLC BOFA 080213	1	2007-431-20-44	DISPOSAL	18.19	18.19
Total PLC BOFA 080213:										18.19	18.19
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLC FROSTYMILL 08213	1	2007-431-20-44	DISPOSAL	18.19	18.19
Total PLC FROSTYMILL 08213:										18.19	18.19
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAIN 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC600MAIN 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLER 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCBUEHLER 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIAMONDMTN 08021	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCDIAMONDMTN 080213:										36.38	36.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELK'S L	PLCELKSLODGE 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCELKSLODGE 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOTLT 0821	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCGROCERYOTLT 08213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCHOTELLSN1 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN2 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCHOTELLSN2 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIMS KI	PLCKIMSKITCHEN80213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCKIMSKITCHEN80213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBLD 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCKNOCHBLD 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASSENHS 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLASSENHS 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE'	PLCLESLIES 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLESLIES 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - L.V. CH	PLCLVCHARTER 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCLVCHARTER 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSEN 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCMTLASSEN 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPL 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCPANCERAPL 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLY 08213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSIERRAJWLY 08213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHTR 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSIERRATHTR 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLCSTATEFARM 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSTATEFARM 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCSVILLEREAL 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPK 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCUPTOWNPK 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - US POS	PLCUSPOSTAL 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCUSPOSTAL 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEM 080213	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLCVETSMEM 080213:										36.38	36.38
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMART 080213	1	2007-431-20-44	DISPOSAL	72.76	72.76
Total PLCWALMART 080213:										72.76	72.76

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	925 SIERRA ST	SVL15 080213	1	7401-430-62-44	DISPOSAL	153.73	153.73
Total SVL15 080213:										153.73	153.73
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 080213	1	1000-417-10-44	DISPOSAL	153.73	153.73
Total SVL2 080213:										153.73	153.73
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	95 N WETHERLOW	SVL5 080213	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total SVL5 080213:										185.03	185.03
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 080213	1	1000-421-10-44	DISPOSAL	92.52	92.52
Total SVL7 080213:										92.52	92.52
08/13	08/16/2013	88555	1307	C&S WASTE SOLUTIONS	720 SOUTH ST - SHOP	SVL8 080213	1	7620-430-10-44	DISPOSAL	146.65	146.65
Total SVL8 080213:										146.65	146.65
08/13	08/16/2013	88556	7541		REFUND GAS DEPOSIT	10241830003	1	7401-2228-000	DEPOSITS-CUSTOMER	68.33	68.33
Total 10241830003:										68.33	68.33
08/13	08/16/2013	88557	118	CBC INNOVIS INC	MEMBERSHIP DUES	3213003606	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 3213003606:										10.00	10.00
08/13	08/16/2013	88558	7553		REFUND WATER DEPOSIT	10312750010	1	7110-2228-000	DEPOSITS-CUSTOMER	35.17	35.17
Total 10312750010:										35.17	35.17
08/13	08/16/2013	88559	166	D & L DISTRIBUTING INC	SODA/WATER FOR GOLF COU	442168	1	7530-451-54-46	SUPPLIES GENERAL	16.80	16.80
Total 442168:										16.80	16.80
08/13	08/16/2013	88559	166	D & L DISTRIBUTING INC	SODA/WATER FOR GOLF COU	442550	1	7530-451-54-46	SUPPLIES GENERAL	90.00	90.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 442550:										90.00	90.00
08/13	08/16/2013	88560	167	DALCAR ELECTRICAL SU	NEW LIFT FOR SHOP	0018598	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	125.72	125.72
Total 0018598:										125.72	125.72
08/13	08/16/2013	88561	7533		REFUND GAS DEPOSIT	10310620013	1	7401-2228-000	DEPOSITS-CUSTOMER	191.87	191.87
Total 10310620013:										191.87	191.87
08/13	08/16/2013	88562	7535		REFUND GAS DEPOSIT	10122750004	1	7401-2228-000	DEPOSITS-CUSTOMER	195.97	195.97
Total 10122750004:										195.97	195.97
08/13	08/16/2013	88563	219	ED STAUB & SONS PETR	RETURN DRUM DEPOSIT	0571310	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	20.00-	20.00-
Total 0571310:										20.00-	20.00-
08/13	08/16/2013	88563	219	ED STAUB & SONS PETR	4000 GAL UNLEADED	1201011	1	1000-1410-001	INVENTORIES-GASOLINE	13,882.57	13,882.57
Total 1201011:										13,882.57	13,882.57
08/13	08/16/2013	88563	219	ED STAUB & SONS PETR	14.10 PROPANE PD 2X	186234A CR	1	2007-431-20-46	SUPPLIES-GENERAL	46.99-	46.99-
Total 186234A CR:										46.99-	46.99-
08/13	08/16/2013	88564	238	FASTENAL COMPANY	COMPARTMENT CASE	53957	1	1000-422-10-46	SUPPLIES-GENERAL	9.30	9.30
Total 53957:										9.30	9.30
08/13	08/16/2013	88564	238	FASTENAL COMPANY	WASHERS	54028	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.47	4.47
Total 54028:										4.47	4.47
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	FIRE CAPTAIN AD 070313	00922764	1	1000-416-10-45	ADVERTISING	38.50	38.50
Total 00922764:										38.50	38.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	FIREFIGHTER1 AD 070313	00922769	1	1000-416-10-45	ADVERTISING	37.75	37.75
Total 00922769:										37.75	37.75
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	COMM SER OFFICER AD 07031	00922858	1	1000-421-10-45	ADVERTISING	40.00	40.00
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	COMM SER OFFICER AD 07101	00922858	2	1000-421-10-45	ADVERTISING	40.00	40.00
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	DOG IMPOUND RECORDS PRIN	00922858	3	1000-421-10-45	PRINTING AND BINDING	93.14	93.14
Total 00922858:										173.14	173.14
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	FIREWORKS SAFETY 7/3/13	00923620	1	1000-425-20-45	ADVERTISING	148.05	148.05
Total 00923620:										148.05	148.05
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	GAS RATE REDUCTION AS 7/3/	00923743	1	7401-430-62-45	ADVERTISING	112.80	112.80
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	GAS RATE REDUCTION AS 7/10	00923743	2	7401-430-62-45	ADVERTISING	112.80	112.80
Total 00923743:										225.60	225.60
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	DEMOLISH NOTICE 66N LASSE	00926937	1	1000-417-10-45	ADVERTISING	148.05	148.05
Total 00926937:										148.05	148.05
08/13	08/16/2013	88565	241	FEATHER PUBLISHING C	DEMOLISH NOTICE 66N LASSE	00928401	1	1000-417-10-45	ADVERTISING	148.05	148.05
Total 00928401:										148.05	148.05
08/13	08/16/2013	88566	870	FERGUSON ENTERPRIS	HALF COUPLING	0913524	1	1000-422-10-44	HYDRANTS - REPAIR & MAINTE	122.85	122.85
Total 0913524:										122.85	122.85
08/13	08/16/2013	88567	5118		REFUND GAS OVERPAYMENT	10436450010	1	9999-1001-001	CASH CLEARING - UTILITIES	55.56	55.56
Total 10436450010:										55.56	55.56
08/13	08/16/2013	88567	5118		REFUND GAS OVERPAYMENT	10437450024	1	9999-1001-001	CASH CLEARING - UTILITIES	3.95	3.95
Total 10437450024:										3.95	3.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88568	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING G	374395A	1	7530-451-52-43	TECHNICAL SERVICES	27.00	27.00
Total 374395A:										27.00	27.00
08/13	08/16/2013	88568	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING G	374427A	1	7530-451-52-43	TECHNICAL SERVICES	27.00	27.00
Total 374427A:										27.00	27.00
08/13	08/16/2013	88568	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	374429A	1	7110-430-42-43	TECHNICAL SVCS	21.60	21.60
Total 374429A:										21.60	21.60
08/13	08/16/2013	88568	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	374430A	1	7110-430-42-43	TECHNICAL SVCS	43.20	43.20
Total 374430A:										43.20	43.20
08/13	08/16/2013	88568	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	374431A	1	7110-430-42-43	TECHNICAL SVCS	21.60	21.60
Total 374431A:										21.60	21.60
08/13	08/16/2013	88568	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	374432A	1	7110-430-42-43	TECHNICAL SVCS	21.60	21.60
Total 374432A:										21.60	21.60
08/13	08/16/2013	88568	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	374433A	1	7110-430-42-43	TECHNICAL SVCS	21.60	21.60
Total 374433A:										21.60	21.60
08/13	08/16/2013	88568	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	374434A	1	7110-430-42-43	TECHNICAL SVCS	21.60	21.60
Total 374434A:										21.60	21.60
08/13	08/16/2013	88568	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	374435A	1	7110-430-42-43	TECHNICAL SVCS	21.60	21.60
Total 374435A:										21.60	21.60
08/13	08/16/2013	88569	5290		REFUND GAS OVERPAYMENT	10321200111	1	9999-1001-001	CASH CLEARING - UTILITIES	21.18	21.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10321200111:										21.18	21.18
08/13	08/16/2013	88570	7526		REFUND CLUBHOUSE DEP. IT	072513	1	7530-451-50-36	RENTS & ROYALTIES	50.00	50.00
Total 072513:										50.00	50.00
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1000 DSL SERVICE	1000 080513	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1000 ADMIN	1000 080513	4	1000-413-20-45	COMMUNICATIONS	12.76	12.76
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK	1000 080513	5	1000-411-40-45	COMMUNICATIONS	8.51	8.51
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1000 FINANCE	1000 080513	6	1000-415-10-45	COMMUNICATIONS	8.51	8.51
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1000 COMM DEVELOPMEN	1000 080513	7	1000-419-10-45	COMMUNICATIONS	8.50	8.50
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1000 CITY HALL	1000 080513	8	1000-417-10-45	COMMUNICATIONS	115.51	115.51
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1000 WATER - DEBIT MACH	1000 080513	9	7110-430-42-45	COMMUNICATIONS	24.15	24.15
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1000 GAS - DEBIT MACHIN	1000 080513	10	7110-430-42-45	COMMUNICATIONS	24.15	24.15
Total 1000 080513:										347.09	347.09
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1033 PARKS	1033 080513	1	1000-452-20-45	COMMUNICATIONS	154.19	154.19
Total 1033 080513:										154.19	154.19
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1041 P/W ADMIN	1041 080513	1	7620-430-10-45	COMMUNICATIONS	275.25	275.25
Total 1041 080513:										275.25	275.25
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1051 P/W STREETS	1051 080513	1	7620-430-10-45	COMMUNICATIONS	32.34	32.34
Total 1051 080513:										32.34	32.34
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-1182 NAT GAS TELEMETRY	1182 081013	1	7401-430-62-45	COMMUNICATIONS	30.32	30.32
Total 1182 081013:										30.32	30.32
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	252-1182 WATER SCADA	21182 081013	1	7110-430-42-45	COMMUNICATIONS	290.51	290.51
Total 21182 081013:										290.51	290.51
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	252-4247 LASSEN CO AIR POLL	24247 081013	1	7620-430-10-45	COMMUNICATIONS	142.25	142.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 24247 081013:										142.25	142.25
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-2520 GOLF COURSE	2520 080113	1	7530-451-52-45	COMMUNICATIONS	322.49	322.49
Total 2520 080113:										322.49	322.49
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-2960 HVAC/ELEVATOR LIN	2960 080513	1	1000-417-10-45	COMMUNICATIONS	30.32	30.32
Total 2960 080513:										30.32	30.32
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-3292 MUSEUM	3292 081013	1	1000-451-80-45	COMMUNICATION	74.57	74.57
Total 3292 081013:										74.57	74.57
08/13	08/16/2013	88571	265	FRONTIER - IRREGULAR	257-5152 FIRE	5152 081013	1	1000-422-10-45	COMMUNICATIONS	432.06	432.06
Total 5152 081013:										432.06	432.06
08/13	08/16/2013	88572	7215		REFUND GAS OVERPAYMENT	10324102400-1	1	9999-1001-001	CASH CLEARING - UTILITIES	121.20	121.20
Total 10324102400-1:										121.20	121.20
08/13	08/16/2013	88573	7551		REFUND GAS OVERPAYMENT	10241630011	1	9999-1001-001	CASH CLEARING - UTILITIES	4.64	4.64
Total 10241630011:										4.64	4.64
08/13	08/16/2013	88574	335	J.W. WOOD CO INC	COUPLING, TEE, BUSHING	S065966	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	34.14	34.14
Total S065966:										34.14	34.14
08/13	08/16/2013	88575	1292		SALMON RIVER FIRE PAY	08142013	1	1000-422-50-41	OVERTIME	4,130.20	4,130.20
Total 08142013:										4,130.20	4,130.20
08/13	08/16/2013	88576	7238		REFUND WATER OVERPAYME	10313000011	1	9999-1001-001	CASH CLEARING - UTILITIES	80.07	80.07
Total 10313000011:										80.07	80.07

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88577	7544		REFUND WTER OVERPAYMEN	10431300024	1	9999-1001-001	CASH CLEARING - UTILITIES	28.63	28.63
Total 10431300024:										28.63	28.63
08/13	08/16/2013	88578	7542		REFUND GAS DEPOSIT	10436950015	1	7401-2228-000	DEPOSITS-CUSTOMER	152.80	152.80
Total 10436950015:										152.80	152.80
08/13	08/16/2013	88579	7084		REFUND GAS OVERPAYMENT	10115600107-1	1	9999-1001-001	CASH CLEARING - UTILITIES	2.59	2.59
Total 10115600107-1:										2.59	2.59
08/13	08/16/2013	88580	372	KRONICK. MOSKOVITZ	PROF SVCS THRU 7/25/13	268087	1	1000-412-10-43	PROFESSIONAL SVCS	552.00	552.00
Total 268087:										552.00	552.00
08/13	08/16/2013	88581	401	LASSEN CO TAX COLLE	103-321-0211 NOBLES REIM	080813	1	8401-2228-000	DEPOSITS PAYABLE	514.38	514.38
Total 080813:										514.38	514.38
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	GEARWRENCH	180922	1	1000-417-10-46	SUPPLIES-GENERAL	22.24	22.24
Total 180922:										22.24	22.24
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	V-BELT, BEARINGS	181075	1	1000-417-10-46	SUPPLIES-GENERAL	75.92	75.92
Total 181075:										75.92	75.92
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	WINDSHEILD CLEANER	181178	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	4.28	4.28
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	WINDSHEILD CLEANER	181178	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.28	4.28
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	WINDSHEILD CLEANER	181178	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	4.28	4.28
Total 181178:										12.84	12.84
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	SOCKET FITTING	181182	1	7110-430-42-44	REPAIR AND MAINTENANCE-F	16.68	16.68
Total 181182:										16.68	16.68
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	PLUG, SOCKET RETURNED	181201	1	7110-430-42-44	REPAIR AND MAINTENANCE-F	6.26-	6.26-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 181201:										6.26-	6.26-
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	STATION TOOLS	181205	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	6.44	6.44
Total 181205:										6.44	6.44
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	LAMPS, PLUGS	181484	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	12.16	12.16
Total 181484:										12.16	12.16
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	PLUGS	181702	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.18	9.18
Total 181702:										9.18	9.18
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	SOCKET, HOOK, CLIP	181818	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	137.85	137.85
Total 181818:										137.85	137.85
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	TRANS FILTER KIT	181900	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	13.06	13.06
Total 181900:										13.06	13.06
08/13	08/16/2013	88582	411	LASSEN MOTOR PARTS	ELECTRICAL WIRE CONNECTO	181928	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	125.78	125.78
Total 181928:										125.78	125.78
08/13	08/16/2013	88583	1102	LASSEN PC	MOZY SERVER LIC. 07/01/13- FI	6162	1	1000-422-10-48	DUES AND MEMBERSHIPS	23.49	23.49
08/13	08/16/2013	88583	1102	LASSEN PC	MOZY SERVER LIC. 07/01/13- FI	6162	2	1000-422-10-43	TECHNICAL SVCS	19.75	19.75
Total 6162:										43.24	43.24
08/13	08/16/2013	88584	412	LASSEN REGIONAL SOLI	DUMP FEES	622220	1	2007-431-20-44	DISPOSAL	1.96	1.96
Total 622220:										1.96	1.96
08/13	08/16/2013	88584	412	LASSEN REGIONAL SOLI	DUMP FEES	622309	1	2007-431-20-44	DISPOSAL	3.72	3.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 622309:										3.72	3.72
08/13	08/16/2013	88585	413	LASSEN TIRE	2 NEW TIRES/DISMOUNT/MOU	44316	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	36.00	36.00
Total 44316:										36.00	36.00
08/13	08/16/2013	88585	413	LASSEN TIRE	1 TIRE AND ROTATE #72	44435	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.00	25.00
Total 44435:										25.00	25.00
08/13	08/16/2013	88586	413	SUSANVILLE TOWING	LIGHT BULBS #86	48678	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	62.16	62.16
Total 48678:										62.16	62.16
08/13	08/16/2013	88586	413	SUSANVILLE TOWING	HOSE FITTING AND COOLANT	48757	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	62.90	62.90
Total 48757:										62.90	62.90
08/13	08/16/2013	88586	413	SUSANVILLE TOWING	OIL CHANGE #83	48774	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	240.98	240.98
Total 48774:										240.98	240.98
08/13	08/16/2013	88587	7532		REFUND GAS DEPOSIT	10113970009	1	7401-2228-000	DEPOSITS-CUSTOMER	198.87	198.87
Total 10113970009:										198.87	198.87
08/13	08/16/2013	88588	7396		REFUND ELECTRICAL PANEL	072513	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 072513:										100.00	100.00
08/13	08/16/2013	88589	437	LMUD	66 N LASSEN STREET	2466 080613	1	1000-452-20-46	ELECTRICITY	718.30	718.30
Total 2466 080613:										718.30	718.30
08/13	08/16/2013	88589	437	LMUD	N WEATHERLOW ST TENNIS S	24661 080613	1	1000-452-20-46	ELECTRICITY	10.00	10.00
Total 24661 080613:										10.00	10.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88589	437	LMUD	65 N WEATHERLOW ST PARK	2865 080613	1	1000-452-20-46	ELECTRICITY	90.90	90.90
Total 2865 080613:										90.90	90.90
08/13	08/16/2013	88589	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 080613	1	1000-451-80-46	ELECTRICITY	19.67	19.67
Total 2866 080613:										19.67	19.67
08/13	08/16/2013	88589	437	LMUD	65 N WEATHERLOW ST COMM	2867 080613	1	1000-452-20-46	ELECTRICITY	44.77	44.77
Total 2867 080613:										44.77	44.77
08/13	08/16/2013	88589	437	LMUD	N WEATHERLOW ST TENNIS C	2870 080613	1	1000-452-20-46	ELECTRICITY	58.30	58.30
Total 2870 080613:										58.30	58.30
08/13	08/16/2013	88589	437	LMUD	NORTH ST BASEBALL PARK M	2873 080613	1	1000-452-20-46	ELECTRICITY	18.53	18.53
Total 2873 080613:										18.53	18.53
08/13	08/16/2013	88589	437	LMUD	1505 MAIN ST	2876 072313	1	1000-422-10-46	ELECTRICITY	659.39	659.39
Total 2876 072313:										659.39	659.39
08/13	08/16/2013	88589	437	LMUD	115 N WEATHERLOW ST	43866 080613	1	1000-451-80-46	ELECTRICITY	193.18	193.18
Total 43866 080613:										193.18	193.18
08/13	08/16/2013	88589	437	LMUD	600 NEVADA ST	54585 080613	1	2022-463-30-46	ELECTRICITY	10.00	10.00
Total 54585 080613:										10.00	10.00
08/13	08/16/2013	88589	437	LMUD	NORTH ST PARK LITES MEM FI	9283 080613	1	1000-452-20-46	ELECTRICITY	177.76	177.76
Total 9283 080613:										177.76	177.76
08/13	08/16/2013	88589	437	LMUD	GEOTHERMAL PUMP #1	9297 080613	1	7301-430-52-46	ELECTRICITY	7.35	7.35
08/13	08/16/2013	88589	437	LMUD	GEOTHERMAL PUMP #1	9297 080613	2	7301-430-52-46	ELECTRICITY	42.63	42.63

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9297 080613:										49.98	49.98
08/13	08/16/2013	88589	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 080613	1	1000-466-30-46	ELECTRICITY	10.00	10.00
Total 94811 080613:										10.00	10.00
08/13	08/16/2013	88590	7038		REFUND GAS DEPOSIT	10306806409	1	7401-2228-000	DEPOSITS-CUSTOMER	187.37	187.37
Total 10306806409:										187.37	187.37
08/13	08/16/2013	88591	7191		REFUND GAS OVERPAYMENT	10418300000-1	1	9999-1001-001	CASH CLEARING - UTILITIES	57.70	57.70
Total 10418300000-1:										57.70	57.70
08/13	08/16/2013	88592	7546		REFUND GAS OVERPAYMENT	10526050102	1	9999-1001-001	CASH CLEARING - UTILITIES	1.81	1.81
Total 10526050102:										1.81	1.81
08/13	08/16/2013	88593	6787		REFUND GAS OVERPAYMENT	10438200008-1	1	9999-1001-001	CASH CLEARING - UTILITIES	125.00	125.00
Total 10438200008-1:										125.00	125.00
08/13	08/16/2013	88594	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 080613	250167476	1	7620-430-10-44	LINEN SERVICE	56.62	56.62
08/13	08/16/2013	88594	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 080613	250167476	2	7620-430-10-46	SUPPLIES-JANITORIAL	127.19	127.19
Total 250167476:										183.81	183.81
08/13	08/16/2013	88594	481	MISSION LINEN & UNIFO	GAS DEPT LINEN SERVICES 08	250167478	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250167478:										68.93	68.93
08/13	08/16/2013	88594	481	MISSION LINEN & UNIFO	WATER LINEN SER 080613	250167479	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250167479:										56.08	56.08
08/13	08/16/2013	88594	481	MISSION LINEN & UNIFO	STREET LINEN SER 080613	250167480	1	2007-431-20-44	LINEN SERVICE	6.68	6.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 250167480:										6.68	6.68
08/13	08/16/2013	88594	481	MISSION LINEN & UNIFO	GAS LINEN SER 081313	250168794	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250168794:										68.93	68.93
08/13	08/16/2013	88594	481	MISSION LINEN & UNIFO	WATER LINEN SER 081313	250168795	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250168795:										56.08	56.08
08/13	08/16/2013	88594	481	MISSION LINEN & UNIFO	STREET LINEN SER 081313	250168796	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250168796:										6.68	6.68
08/13	08/16/2013	88594	481	MISSION LINEN & UNIFO	PARKS LILNEN SER 081313	250168797	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250168797:										12.83	12.83
08/13	08/16/2013	88595	6981		REFUND ELECTRICAL PANEL	072513	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 072513:										100.00	100.00
08/13	08/16/2013	88596	488	MORNING GLORY	GOLF COURSE RESTURANT F	330389B	1	7530-451-54-46	SUPPLIES GENERAL	752.43	752.43
Total 330389B:										752.43	752.43
08/13	08/16/2013	88596	488	MORNING GLORY	GOLF COURSE RESTURANT F	330566	1	7530-451-54-46	SUPPLIES GENERAL	374.72	374.72
Total 330566:										374.72	374.72
08/13	08/16/2013	88597	7540		REFUND GAS DEPOSIT	10236500004	1	7401-2228-000	DEPOSITS-CUSTOMER	133.37	133.37
Total 10236500004:										133.37	133.37
08/13	08/16/2013	88598	5359		REFUND GAS OVERPAYMENT	10102950412	1	9999-1001-001	CASH CLEARING - UTILITIES	113.45	113.45
Total 10102950412:										113.45	113.45

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88599	1003		SALMON RIVER FIRE FOOD REI	81413	1	1000-422-50-41	OVERTIME	38.25	38.25
Total 81413:										38.25	38.25
08/13	08/16/2013	88599	1003		SALMON RIVER FIRE PAY	8142013	1	1000-422-50-41	OVERTIME	5,290.13	5,290.13
Total 8142013:										5,290.13	5,290.13
08/13	08/16/2013	88599	1003		SALMON RIVER FIRE FOOD REI	AUG 142013	1	1000-422-50-41	OVERTIME	2.10	2.10
Total AUG 142013:										2.10	2.10
08/13	08/16/2013	88599	1003		SALMON RIVER FIRE FOOD REI	AUGUST 14 2013	1	1000-422-50-41	OVERTIME	6.65	6.65
Total AUGUST 14 2013:										6.65	6.65
08/13	08/16/2013	88600	5364		REFUND GAS OVERPAYMENT	10524450213	1	9999-1001-001	CASH CLEARING - UTILITIES	7.00	7.00
Total 10524450213:										7.00	7.00
08/13	08/16/2013	88601	103	NOR CAL TRAINING OFFI	3/14 MEMBERSHIP	070113	1	1000-422-10-48	DUES AND MEMBERSHIPS	125.00	125.00
Total 070113:										125.00	125.00
08/13	08/16/2013	88601	103	NOR CAL TRAINING OFFI	13/14 MEMBER	07012013	1	1000-422-10-48	DUES AND MEMBERSHIPS	250.00	250.00
Total 07012013:										250.00	250.00
08/13	08/16/2013	88602	7534		REFUND GAS DEPOSIT	10514550003	1	7401-2228-000	DEPOSITS-CUSTOMER	28.63	28.63
Total 10514550003:										28.63	28.63
08/13	08/16/2013	88603	7555		REFUND WATER DEPOSIT	10223690000	1	7110-2228-000	DEPOSITS-CUSTOMER	50.00	50.00
Total 10223690000:										50.00	50.00
08/13	08/16/2013	88604	7108		OVERPAYMENT GAS OVERPAY	10241310014-1	1	9999-1001-001	CASH CLEARING - UTILITIES	45.59	45.59

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10241310014-1:										45.59	45.59
08/13	08/16/2013	88605	546	PAYLESS BUILDING SUP	METAL SLIDING, WOODSCREW	2452171	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	478.59	478.59
Total 2452171:										478.59	478.59
08/13	08/16/2013	88605	546	PAYLESS BUILDING SUP	JOIST HANGARS	2452175	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	35.48	35.48
Total 2452175:										35.48	35.48
08/13	08/16/2013	88605	546	PAYLESS BUILDING SUP	BOARDS, SINKERS, NAILS	2452184	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	132.22	132.22
Total 2452184:										132.22	132.22
08/13	08/16/2013	88605	546	PAYLESS BUILDING SUP	JOIST HANGARS AIRPORT	2452188	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	32.03	32.03
08/13	08/16/2013	88605	546	PAYLESS BUILDING SUP	NUT DRIVER AND BIT	2452188	2	7620-430-10-46	SUPPLIES-SMALL TOOLS	7.15	7.15
Total 2452188:										39.18	39.18
08/13	08/16/2013	88605	546	PAYLESS BUILDING SUP	JOIST HANGARS	2452189	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	27.95-	27.95-
Total 2452189:										27.95-	27.95-
08/13	08/16/2013	88605	546	PAYLESS BUILDING SUP	METAL SLIDING	2452198	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	87.83	87.83
Total 2452198:										87.83	87.83
08/13	08/16/2013	88605	546	PAYLESS BUILDING SUP	METAL SLIDING	2452208	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	138.68	138.68
Total 2452208:										138.68	138.68
08/13	08/16/2013	88605	546	PAYLESS BUILDING SUP	BOARDS, METAL SLIDING, JOIS	2452378	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	117.64-	117.64-
Total 2452378:										117.64-	117.64-
08/13	08/16/2013	88606	7538		REFUND WATER DEPOSIT	10503200000	1	7110-2228-000	DEPOSITS-CUSTOMER	3.90	3.90

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10503200000:										3.90	3.90
08/13	08/16/2013	88607	563	POULSEN WELDING SHO	1" PIPE	5242	1	1000-422-10-44	HYDRANTS - REPAIR & MAINTE	21.50	21.50
Total 5242:										21.50	21.50
08/13	08/16/2013	88607	563	POULSEN WELDING SHO	TRAILER MOUNT	5247	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	13.12	13.12
Total 5247:										13.12	13.12
08/13	08/16/2013	88608	7495		REFUND GAS OVERPAYMENT	10306904522-1	1	9999-1001-001	CASH CLEARING - UTILITIES	51.00	51.00
Total 10306904522-1:										51.00	51.00
08/13	08/16/2013	88609	7536		REFUND GAS DEPOSIT	10100201907	1	7401-2228-000	DEPOSITS-CUSTOMER	197.45	197.45
Total 10100201907:										197.45	197.45
08/13	08/16/2013	88610	5541		REFUND WATER OVERPAYME	10429100023	1	9999-1001-001	CASH CLEARING - UTILITIES	1.25	1.25
Total 10429100023:										1.25	1.25
08/13	08/16/2013	88611	7537		REFUND WATER DEPOSIT	10400300006	1	7110-2228-000	DEPOSITS-CUSTOMER	44.14	44.14
Total 10400300006:										44.14	44.14
08/13	08/16/2013	88612	1296	RENTAL GUYS	SKYJACK RENTAL	5046735	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	277.20	277.20
08/13	08/16/2013	88612	1296	RENTAL GUYS	SKYJACK LIFT RENTAL	5046735	2	7201-430-81-44	REPAIR AND MAINTENANCE-F	17.33	17.33
Total 5046735:										294.53	294.53
08/13	08/16/2013	88613	7548		REFUND WATER OVERPAYME	10327350019	1	9999-1001-001	CASH CLEARING - UTILITIES	23.65	23.65
Total 10327350019:										23.65	23.65
08/13	08/16/2013	88614	7545		REFUND GAS OVERPAYMENT	10114180006	1	9999-1001-001	CASH CLEARING - UTILITIES	45.65	45.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10114180006:										45.65	45.65
08/13	08/16/2013	88615	7550		REFUND WATER OVERPYAME	10300250005	1	9999-1001-001	CASH CLEARING - UTILITIES	11.55	11.55
Total 10300250005:										11.55	11.55
08/13	08/16/2013	88616	7237		REFUND GAS OVERPAYMENT	10436300015-1	1	9999-1001-001	CASH CLEARING - UTILITIES	59.46	59.46
Total 10436300015-1:										59.46	59.46
08/13	08/16/2013	88617	6999		REFUND GAS OVERPAYMENT	10514550001-1	1	9999-1001-001	CASH CLEARING - UTILITIES	43.96	43.96
Total 10514550001-1:										43.96	43.96
08/13	08/16/2013	88618	7547		REFUND GAS OVERPAYMENT	10537250002	1	9999-1001-001	CASH CLEARING - UTILITIES	7.15	7.15
Total 10537250002:										7.15	7.15
08/13	08/16/2013	88619	7539		REFUND GAS DEPOSIT	10420200209	1	7401-2228-000	DEPOSITS-CUSTOMER	182.07	182.07
Total 10420200209:										182.07	182.07
08/13	08/16/2013	88620	1076		CITY HALL SERVICE 081413	41114	1	1000-417-10-46	SUPPLIES-GENERAL	21.75	21.75
Total 41114:										21.75	21.75
08/13	08/16/2013	88621	6807		REFUND WATER OVERPAYME	10512650007	1	9999-1001-001	CASH CLEARING - UTILITIES	23.65	23.65
Total 10512650007:										23.65	23.65
08/13	08/16/2013	88622	1396	SUPERIOR PRODUCT C	SODA FOR G/C	503947	1	7530-451-54-46	SUPPLIES GENERAL	403.65	403.65
Total 503947:										403.65	403.65
08/13	08/16/2013	88623	1265	SUSANVILLE PAINT CEN	PAINT	11288	1	2007-431-20-46	SUPPLIES-GENERAL	165.27	165.27
Total 11288:										165.27	165.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88624	1197		REFUND GAS OVERPAYMENT	10326750002-1	1	9999-1001-001	CASH CLEARING - UTILITIES	259.72	259.72
Total 10326750002-1:										259.72	259.72
08/13	08/16/2013	88625	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1493	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1493:										575.00	575.00
08/13	08/16/2013	88626	7554		REFUND GAS DEPOSIT	071713	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
08/13	08/16/2013	88626	7554		REFUND GAS CONNECT	071713	2	7401-430-62-37	GAS CONNECT	10.00	10.00
Total 071713:										210.00	210.00
08/13	08/16/2013	88627	722	TUM-A-LUM LUMBER CO	DRYWALL SCREWS	1307211474	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	7.63	7.63
Total 1307211474:										7.63	7.63
08/13	08/16/2013	88627	722	TUM-A-LUM LUMBER CO	JOIST HANGARS	1308217794	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	27.91	27.91
Total 1308217794:										27.91	27.91
08/13	08/16/2013	88627	722	TUM-A-LUM LUMBER CO	JOIST HANGARS, FITTINGS	1308217987	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	14.37	14.37
Total 1308217987:										14.37	14.37
08/13	08/16/2013	88627	722	TUM-A-LUM LUMBER CO	JOIST HANGARS	1308217992	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	6.98-	6.98-
Total 1308217992:										6.98-	6.98-
08/13	08/16/2013	88627	722	TUM-A-LUM LUMBER CO	JOIST HANGARS	1308217994	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	5.36	5.36
Total 1308217994:										5.36	5.36
08/13	08/16/2013	88627	722	TUM-A-LUM LUMBER CO	BOARDS	1308220577	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	23.42	23.42
08/13	08/16/2013	88627	722	TUM-A-LUM LUMBER CO	BOARDS	1308220577	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	23.42	23.42
08/13	08/16/2013	88627	722	TUM-A-LUM LUMBER CO	BOARDS	1308220577	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	23.42	23.42
Total 1308220577:										70.26	70.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/16/2013	88628	7543		REFUND GAS OVERPAYMENT	10520190015	1	9999-1001-001	CASH CLEARING - UTILITIES	89.04	89.04
Total 10520190015:										89.04	89.04
08/13	08/16/2013	88629	728	U S POSTMASTER	WATER BILLING POSTAGE	081613	1	7110-430-42-46	POSTAGE	721.09	721.09
08/13	08/16/2013	88629	728	U S POSTMASTER	GAS BILLING POSTAGE	081613	2	7401-430-62-46	POSTAGE	371.47	371.47
Total 081613:										1,092.56	1,092.56
08/13	08/16/2013	88630	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL (DOWNST	233943109	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.91	400.91
08/13	08/16/2013	88630	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL (UPSTAIR	233943109	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	296.33	296.33
08/13	08/16/2013	88630	530	U.S. BANK EQUIPMENT F	COPIER - POLICE	233943109	3	1000-421-10-44	RENT & LEASES EQUIP & VEHI	174.32	174.32
Total 233943109:										871.56	871.56
08/13	08/16/2013	88631	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9709112508	1	1000-424-20-45	COMMUNICATIONS	6.51	6.51
08/13	08/16/2013	88631	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9709112508	2	1000-452-20-45	COMMUNICATIONS	46.41	46.41
08/13	08/16/2013	88631	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9709112508	3	7620-430-10-45	COMMUNICATIONS	444.22	444.22
Total 9709112508:										497.14	497.14
08/13	08/16/2013	88632	770	WESTERN NEVADA SUP	FITTINGS	65593481	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	18.08	18.08
Total 65593481:										18.08	18.08
08/13	08/16/2013	88632	770	WESTERN NEVADA SUP	FLEX LINE W/VALVE, BALL VAL	65609750	1	7401-430-62-46	SUPPLIES-GENERAL	119.43	119.43
Total 65609750:										119.43	119.43
08/13	08/16/2013	88632	770	WESTERN NEVADA SUP	BALL VALVE	65610979	1	7401-430-62-46	SUPPLIES-GENERAL	18.98	18.98
Total 65610979:										18.98	18.98
08/13	08/16/2013	88632	770	WESTERN NEVADA SUP	FLEX LINE WITH VALVE	65613103	1	7401-430-62-46	SUPPLIES-GENERAL	32.59	32.59
Total 65613103:										32.59	32.59
08/13	08/16/2013	88632	770	WESTERN NEVADA SUP	PIPE CLAMPS	65616462	1	7401-430-62-46	SUPPLIES-GENERAL	28.64	28.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 65616462:										28.64	28.64
08/13	08/16/2013	88632	770	WESTERN NEVADA SUP	ELLS, NIPPLE, WATER METER	65617378	1	7110-430-42-46	SUPPLIES-GENERAL	459.73	459.73
Total 65617378:										459.73	459.73
08/13	08/16/2013	88633	7362	WHEELER, TAMMY	REIM FOOD FOR G/C	070413	1	7530-451-54-46	SUPPLIES GENERAL	5.99	5.99
08/13	08/16/2013	88633	7362	WHEELER, TAMMY	REIM FOOD FOR G/C	070413	2	7530-451-54-46	SUPPLIES GENERAL	6.87	6.87
08/13	08/16/2013	88633	7362	WHEELER, TAMMY	REIM FOOD FOR G/C	070413	3	7530-451-54-46	SUPPLIES GENERAL	2.58	2.58
08/13	08/16/2013	88633	7362	WHEELER, TAMMY	REIM FOOD FOR G/C	070413	4	7530-451-54-46	SUPPLIES GENERAL	8.26	8.26
08/13	08/16/2013	88633	7362	WHEELER, TAMMY	REIM FOOD FOR G/C	070413	5	7530-451-54-46	SUPPLIES GENERAL	14.99	14.99
08/13	08/16/2013	88633	7362	WHEELER, TAMMY	REIM FOOD FOR G/C	070413	6	7530-451-54-46	SUPPLIES GENERAL	4.19	4.19
Total 070413:										42.88	42.88
08/13	08/16/2013	88633	7362	WHEELER, TAMMY	REIM FOOD FOR G/C	072413	1	7530-451-54-46	SUPPLIES GENERAL	26.58	26.58
Total 072413:										26.58	26.58
08/13	08/16/2013	88633	7362	WHEELER, TAMMY	PER CONTRACT G/C 8/13	080713	1	7530-451-54-43	TECHNICAL SERVICES	1,500.00	1,500.00
Total 080713:										1,500.00	1,500.00
08/13	08/16/2013	88634	775	WHITE CAP	SHOVELS	50000342362	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	274.43	274.43
Total 50000342362:										274.43	274.43
08/13	08/16/2013	88635	7549		REFUND WATER OVERPAYME	10402800008	1	9999-1001-001	CASH CLEARING - UTILITIES	7.05	7.05
Total 10402800008:										7.05	7.05
08/13	08/16/2013	88636	787		TR EX MODESTO 9/3-9/5	081313	1	7110-430-42-45	TRAVEL	127.50	127.50
Total 081313:										127.50	127.50
08/13	08/16/2013	88637	1378	ZITO MEDIA		356225062 081013	1	1000-422-10-45	COMMUNICATIONS	33.85	33.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 356225062 081013:										33.85	33.85
Grand Totals:										49,716.43	49,716.43

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
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08/30/2013	CDPT	08/30/2013	1	CITY OF SUSANVILLE	32	8403-2239-0	248.12
08/16/2013	CDPT	08/20/2013	234	CITY OF SUSANVILLE PA	1	7650-2203-1	6,852.97-
08/16/2013	CDPT	08/20/2013	234	CITY OF SUSANVILLE PA	1	7650-2203-1	6,852.97-
08/16/2013	CDPT	08/20/2013	234	CITY OF SUSANVILLE PA	1	7650-2203-1	2,048.57-
08/16/2013	CDPT	08/20/2013	234	CITY OF SUSANVILLE PA	1	7650-2203-1	2,048.57-
08/16/2013	CDPT	08/20/2013	234	CITY OF SUSANVILLE PA	1	7650-2203-1	15,441.93-
08/02/2013	CDPT	08/20/2013	235	LABORERS TRUST FUND	9	7650-2203-1	953.50-
08/16/2013	CDPT	08/20/2013	235	LABORERS TRUST FUND	9	7650-2203-1	1,093.50-
08/16/2013	CDPT	08/20/2013	235	LABORERS TRUST FUND	9	7650-2203-1	59,804.00-
08/16/2013	CDPT	08/20/2013	235	LABORERS TRUST FUND	9	7650-2203-1	15.00-
08/02/2013	CDPT	08/20/2013	88646	AFLAC	14	8403-2239-0	500.24-
08/02/2013	CDPT	08/20/2013	88646	AFLAC	14	7650-2203-0	152.85-
08/16/2013	CDPT	08/20/2013	88646	AFLAC	14	8403-2239-0	500.24-
08/16/2013	CDPT	08/20/2013	88646	AFLAC	14	7650-2203-0	152.85-
08/16/2013	CDPT	08/20/2013	88647	CA STATE DISBURSEME	26	7650-2203-0	184.61-
08/16/2013	CDPT	08/20/2013	88648	CA STATE DISBURSEME	35	7650-2203-0	247.38-
08/16/2013	CDPT	08/20/2013	88649	CA STATE DISBURSEME	36	7650-2203-0	103.84-
08/16/2013	CDPT	08/20/2013	88650	EMPLOYMENT DEV DEP	7	7650-2203-1	1,344.07-
08/16/2013	CDPT	08/20/2013	88651	EMPLOYMENT DEV. DEP	6	7650-2203-1	4,873.42-
08/02/2013	CDPT	08/20/2013	88652	GOLDEN ONE CREDIT U	12	7650-2203-0	513.50-
08/16/2013	CDPT	08/20/2013	88652	GOLDEN ONE CREDIT U	12	7650-2203-0	513.50-
08/16/2013	CDPT	08/20/2013	88653	JEFFERSON PILOT FINA	22	7650-2203-1	128.93-
08/16/2013	CDPT	08/20/2013	88653	JEFFERSON PILOT FINA	22	7650-2203-1	184.50-
08/16/2013	CDPT	08/20/2013	88654	NATIONWIDE RETIREME	5	7650-2203-0	125.00-
08/02/2013	CDPT	08/20/2013	88655	NEW IMAGE RACQUETB	30	7650-2203-0	153.00-
08/16/2013	CDPT	08/20/2013	88655	NEW IMAGE RACQUETB	30	7650-2203-0	153.00-
08/02/2013	CDPT	08/20/2013	88656	OPERATING ENGINEERS	11	7650-2203-0	542.00-
08/16/2013	CDPT	08/20/2013	88656	OPERATING ENGINEERS	11	7650-2203-0	565.00-
08/02/2013	CDPT	08/20/2013	88657	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96-
08/16/2013	CDPT	08/20/2013	88657	PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94-
08/16/2013	CDPT	08/20/2013	88658	UPEC, LOCAL 792	10	7650-2203-1	2,096.86-
08/30/2013	CDPT	08/30/2013	88658	UPEC, LOCAL 792	10	7650-2203-1	2,096.86
08/16/2013	CDPT	08/20/2013	88659	VALIC	4	7650-2203-0	2,852.05-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	16,560.20-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	12,646.69-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	5,764.24-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	207.48-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	158.45-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	153.49-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	112.45-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	120.09-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	171.40-
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08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	134.24-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	141.25-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	15.00-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	4,688.12-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	1,182.03-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	2,570.18-
08/16/2013	CDPT	08/21/2013	88660	P.E.R.S.	8	7650-2203-1	32.00-
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	16,560.20
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	12,646.69
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	5,764.24

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	207.48
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	158.45
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	153.49
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	112.45
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	120.09
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	171.40
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	171.40
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	134.24
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	141.25
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	15.00
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	4,688.12
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08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	2,570.18
08/30/2013	CDPT	08/30/2013	88660	P.E.R.S.	8	7650-2203-1	32.00
08/30/2013	CDPT	08/21/2013	88661	UPEC, LOCAL 792	10	7650-2203-1	2,096.86-
08/30/2013	CDPT	08/21/2013	88661	UPEC, LOCAL 792	10	7650-2203-1	112.36
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	16,560.20-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	12,646.69-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	5,764.24-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	207.48-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	158.45-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	153.49-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	112.45-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	120.09-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	171.40-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	171.40-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	134.24-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	141.25-
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08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	4,688.12-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	1,182.03-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	2,570.18-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	32.00-
08/30/2013	CDPT	08/21/2013	88662	P.E.R.S.	8	7650-2203-1	16.00-
Grand Totals:			88				155,762.10-

Report Criteria:
Transmittal checks included

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/23/2013	88685	21	AIRGAS USA, LLC	ACETYLENE	9018468559	1	7110-430-42-46	SUPPLIES-GENERAL	39.84	39.84
Total 9018468559:										39.84	39.84
08/13	08/23/2013	88685	21	AIRGAS USA, LLC	ACETYLENE/OXYGEN	9018511487	1	7110-430-42-46	SUPPLIES-GENERAL	76.86	76.86
Total 9018511487:										76.86	76.86
08/13	08/23/2013	88685	21	AIRGAS USA, LLC	OXYGEN	9018511488	1	7110-430-42-46	SUPPLIES-GENERAL	37.02	37.02
Total 9018511488:										37.02	37.02
08/13	08/23/2013	88685	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9911511863	1	7110-430-42-46	SUPPLIES-GENERAL	65.10	65.10
08/13	08/23/2013	88685	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9911511863	2	7401-430-62-46	SUPPLIES-GENERAL	36.58	36.58
08/13	08/23/2013	88685	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9911511863	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	73.35	73.35
08/13	08/23/2013	88685	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9911511863	4	7110-430-42-44	REPAIR AND MAINTENANCE-V	73.35	73.35
08/13	08/23/2013	88685	21	AIRGAS USA, LLC	AACETYLENE/ARGON//OXYGE	9911511863	5	7401-430-62-44	REPAIR AND MAINT-VEHICLE	73.36	73.36
Total 9911511863:										321.74	321.74
08/13	08/23/2013	88686	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SERVICE	07-302	1	1000-417-10-43	TECHNICAL SVCS	80.62	80.62
Total 07-302:										80.62	80.62
08/13	08/23/2013	88686	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER. P/W	08-201	1	7620-430-10-43	TECHNICAL SVCS	115.00	115.00
Total 08-201:										115.00	115.00
08/13	08/23/2013	88687	7569		REFUND WATER OVERPAYME	10506050000	1	9999-1001-001	CASH CLEARING - UTILITIES	54.37	54.37
Total 10506050000:										54.37	54.37
08/13	08/23/2013	88688	7563		REFUND GAS DEPOSIT	10120651624	1	7401-2228-000	DEPOSITS-CUSTOMER	187.15	187.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10120651624:										187.15	187.15
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-066	1	8402-413-30-45	PRINTING AND BINDING	43.22	43.22
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-066	2	8402-413-30-46	POSTAGE	57.28	57.28
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-066	3	8402-413-30-45	COMMUNICATIONS	45.42	45.42
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-066	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,500.00	2,500.00
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-066	5	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	500.00	500.00
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-066	6	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	580.00	580.00
Total 2013-066:										3,725.92	3,725.92
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-067	1	8402-413-30-45	PRINTING AND BINDING	35.00	35.00
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-067	2	8402-413-30-46	POSTAGE	9.10	9.10
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-067	3	8402-413-30-45	COMMUNICATIONS	92.68	92.68
08/13	08/23/2013	88689	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-067	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,932.50	2,932.50
Total 2013-067:										3,069.28	3,069.28
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	FASTENERS	278479	1	7530-451-52-46	SUPPLIES-GENERAL	38.97	38.97
Total 278479:										38.97	38.97
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	SPRAY PAINT, KNIT WHEEL	278480	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.60	25.60
Total 278480:										25.60	25.60
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	HORNET SPRAY	278889	1	2007-431-20-46	SUPPLIES-GENERAL	31.90	31.90
Total 278889:										31.90	31.90
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	TRASH CAN	278895	1	2007-431-20-46	SUPPLIES-GENERAL	24.18	24.18
Total 278895:										24.18	24.18
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	HOSE FITTINGS	278995	1	2007-431-20-46	SUPPLIES-GENERAL	6.46	6.46
Total 278995:										6.46	6.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	SCREEN FOR PAINTING	279027	1	2007-431-20-46	SUPPLIES-GENERAL	11.60	11.60
Total 279027:										11.60	11.60
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	SOAPSTONE, C CLAMP	279125	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	8.53	8.53
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	SOAPSTONE, C CLAMP	279125	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.53	8.53
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	SOAPSTONE, C CLAMP	279125	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	8.55	8.55
Total 279125:										25.61	25.61
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	BRASS NIPPLE, ELBOW	279137	1	7401-430-62-46	SUPPLIES-GENERAL	7.91	7.91
Total 279137:										7.91	7.91
08/13	08/23/2013	88690	76	BILLINGTON ACE HARD	CABLE TIES	279365	1	7110-430-42-46	SUPPLIES-GENERAL	12.13	12.13
Total 279365:										12.13	12.13
08/13	08/23/2013	88691	7561		REFUND WATER DEPOSIT	10532100012	1	7110-2228-000	DEPOSITS-CUSTOMER	10.13	10.13
Total 10532100012:										10.13	10.13
08/13	08/23/2013	88692	1351	CEB	HANDBOOK 2013 MUNICIPAL L	10174214	1	1000-411-40-46	BOOKS AND PERIODICALS	685.50	685.50
Total 10174214:										685.50	685.50
08/13	08/23/2013	88693	7560		REFUND WATER DEPOSIT	10431200020	1	7110-2228-000	DEPOSITS-CUSTOMER	42.20	42.20
Total 10431200020:										42.20	42.20
08/13	08/23/2013	88694	1093	DEPARTMENT OF INDUS	ELEVATOR INSPECTION FEES	E1119318SA	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	225.00	225.00
Total E1119318SA:										225.00	225.00
08/13	08/23/2013	88695	194	DIAMOND SAW SHOP IN	WEED EATER REPAIR	11889	1	2007-431-20-46	SUPPLIES-GENERAL	20.00	20.00
Total 11889:										20.00	20.00
08/13	08/23/2013	88695	194	DIAMOND SAW SHOP IN	WEED EATER REPAIR	11899	1	2007-431-20-46	SUPPLIES-GENERAL	43.84	43.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 11899:										43.84	43.84
08/13	08/23/2013	88696	7559		REFUND GAS DEPOSIT	10333750021	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
08/13	08/23/2013	88696	7559		REFUND WATER DEPOSIT	10333750021	2	7110-2228-000	DEPOSITS-CUSTOMER	23.32	23.32
Total 10333750021:										223.32	223.32
08/13	08/23/2013	88697	241	FEATHER PUBLISHING C	WWCSD & CCCSD MSR AND S	00921640	1	8402-413-30-45	ADVERTISING	58.80	58.80
Total 00921640:										58.80	58.80
08/13	08/23/2013	88698	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	374752A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 374752A:										105.00	105.00
08/13	08/23/2013	88698	1033	FGL ENVIRONMENTAL	720 SOUTH ST WATER SAMPLI	374764A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00
Total 374764A:										85.00	85.00
08/13	08/23/2013	88699	263		REIM FOR FOG MACHINE, FOG	082113	1	1000-422-10-46	SUPPLIES-GENERAL	56.80	56.80
08/13	08/23/2013	88699	263		REIM FOR FOG MACHINE, FOG	082113	2	1000-422-10-46	SUPPLIES-GENERAL	49.90	49.90
Total 082113:										106.70	106.70
08/13	08/23/2013	88700	265	FRONTIER - IRREGULAR	257-0315 AWOS AIRPORT	0315 081513	1	7201-430-81-45	COMMUNICATIONS	32.17	32.17
Total 0315 081513:										32.17	32.17
08/13	08/23/2013	88700	265	FRONTIER - IRREGULAR	257-1045 P/W ENGINEERING	1045 081513	1	7620-430-10-45	COMMUNICATIONS	46.15	46.15
Total 1045 081513:										46.15	46.15
08/13	08/23/2013	88701	280	GRANITE CONSTRUCTIO	COLD MIX	457146	1	2006-431-25-46	SUPPLIE - GENERAL	1,484.15	1,484.15
Total 457146:										1,484.15	1,484.15
08/13	08/23/2013	88702	1405	HARPER CPA, KEVIN W	FINANCIAL SER. 7/13	081213	1	1000-415-10-43	PROFESSIONAL SVCS	5,528.00	5,528.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 081213:										5,528.00	5,528.00
08/13	08/23/2013	88703	7562		REFUND GAS DEPOSIT	10432450111	1	7401-2228-000	DEPOSITS-CUSTOMER	174.50	174.50
Total 10432450111:										174.50	174.50
08/13	08/23/2013	88704	7557		REFUND GAS DEPOSIT	10306904413	1	7401-2228-000	DEPOSITS-CUSTOMER	72.79	72.79
Total 10306904413:										72.79	72.79
08/13	08/23/2013	88705	7556		REFUND WATER DEPOSIT	10513500010	1	7110-2228-000	DEPOSITS-CUSTOMER	75.00	75.00
Total 10513500010:										75.00	75.00
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	BLACK SKULL	182104	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	10.31	10.31
Total 182104:										10.31	10.31
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	TAIL LAMP, BULB	182128	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	10.33	10.33
Total 182128:										10.33	10.33
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	SOCKET	182243	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	10.31	10.31
Total 182243:										10.31	10.31
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	REAR AXLE GASKET	182341	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	7.73	7.73
Total 182341:										7.73	7.73
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	WHEEL SEAL, REAR WHEEL	182360	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	31.86-	31.86-
Total 182360:										31.86-	31.86-
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	REAR WHEEL SEAL	182362	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	20.63	20.63
Total 182362:										20.63	20.63

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	BULBS	182455	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	2.86	2.86
Total 182455:										2.86	2.86
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	HAND CLEANER	182464	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	9.73	9.73
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	HAND CLEANER	182464	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.73	9.73
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	HAND CLEANER	182464	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	9.74	9.74
Total 182464:										29.20	29.20
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	BATTERY, CORE DEPOSIT	182480	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	93.58	93.58
Total 182480:										93.58	93.58
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	IGNITION CYLINDER	182490	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	19.53	19.53
Total 182490:										19.53	19.53
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	FUEL HOSE	182502	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	4.78	4.78
Total 182502:										4.78	4.78
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	MANUEL	182569	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	28.15	28.15
Total 182569:										28.15	28.15
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	BRAKE PADS	182763	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	48.88	48.88
Total 182763:										48.88	48.88
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	CALIPER, CORE DEPOSIT	182776	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	125.76	125.76
Total 182776:										125.76	125.76
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	CALIPER, CORE DEPOSIT, ROT	182782	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	185.23	185.23
Total 182782:										185.23	185.23
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	DIE TOOL	182787	1	7620-430-10-46	SUPPLIES-SMALL TOOLS	3.97	3.97

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 182787:										3.97	3.97
08/13	08/23/2013	88706	411	LASSEN MOTOR PARTS	CORE DEPOSIT CREDIT	182815	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	118.25-	118.25-
Total 182815:										118.25-	118.25-
08/13	08/23/2013	88707	420	LEADS SOFTWARE GRO	SOFTWARE SUPPORT 7/13 - 6/	13019	1	1000-421-10-43	TECHNICAL SVCS	2,520.00	2,520.00
Total 13019:										2,520.00	2,520.00
08/13	08/23/2013	88708	425	LES SCHWAB TIRE CENT	TRACTOR WHEELS, TUBES	60400048571	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	2,153.51	2,153.51
Total 60400048571:										2,153.51	2,153.51
08/13	08/23/2013	88709	431	LEXIPOL LLC	8/13 - 7/14 MANUAL UPDATE SU	9267	1	1000-421-10-43	TECHNICAL SVCS	2,245.76	2,245.76
08/13	08/23/2013	88709	431	LEXIPOL LLC	8/13 - 7/14 MANUAL UPDATE SU	9267	2	1000-1430-105	PREPAID - OTHER	204.24	204.24
Total 9267:										2,450.00	2,450.00
08/13	08/23/2013	88710	432	LEXIS NEXIS	ELECTRONIC LAW LIBRARY SV	1307215139	1	1000-412-10-48	DUES AND MEMBERSHIPS	143.82	143.82
Total 1307215139:										143.82	143.82
08/13	08/23/2013	88711	437	LMUD	STREET LIGHTS	14039 080613	1	2007-431-60-46	ELECTRICITY	181.61	181.61
Total 14039 080613:										181.61	181.61
08/13	08/23/2013	88711	437	LMUD	STREET LIGHTS	14041 080613	1	2007-431-60-46	ELECTRICITY	3,250.13	3,250.13
Total 14041 080613:										3,250.13	3,250.13
08/13	08/23/2013	88711	437	LMUD	S GAY ST	24323 080613	1	2007-431-60-46	ELECTRICITY	15.68	15.68
Total 24323 080613:										15.68	15.68
08/13	08/23/2013	88711	437	LMUD	STREET LIGHTS	2467 080613	1	2007-431-60-46	ELECTRICITY	1,462.69	1,462.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2467 080613:										1,462.69	1,462.69
08/13	08/23/2013	88711	437	LMUD	SKYLINE DR WELL 4	29931 081213	1	7110-430-42-46	ELECTRICITY	1,778.78	1,778.78
Total 29931 081213:										1,778.78	1,778.78
08/13	08/23/2013	88711	437	LMUD	HARRIS DR & HWY 36	30658 080613	1	7110-430-42-46	ELECTRICITY	432.10	432.10
Total 30658 080613:										432.10	432.10
08/13	08/23/2013	88711	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 080613	1	2007-431-60-46	ELECTRICITY	201.87	201.87
Total 43511 080613:										201.87	201.87
08/13	08/23/2013	88711	437	LMUD	N PINE & COOK - SCADA	44153 080613	1	7110-430-42-46	ELECTRICITY	12.98	12.98
Total 44153 080613:										12.98	12.98
08/13	08/23/2013	88711	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 081213	1	7110-430-42-46	ELECTRICITY	13.93	13.93
Total 44298 081213:										13.93	13.93
08/13	08/23/2013	88711	437	LMUD	PAIUTE LN SCADA	44316 081213	1	7110-430-42-46	ELECTRICITY	12.71	12.71
Total 44316 081213:										12.71	12.71
08/13	08/23/2013	88711	437	LMUD	BAGWELL SPRINGS - SCADA	45542 081213	1	7110-430-42-46	ELECTRICITY	15.68	15.68
Total 45542 081213:										15.68	15.68
08/13	08/23/2013	88711	437	LMUD	WELL #3	4559 081613	1	7110-430-42-46	ELECTRICITY	11,134.95	11,134.95
Total 4559 081613:										11,134.95	11,134.95
08/13	08/23/2013	88711	437	LMUD	QUARRY ST STREET LIGHTS	49500 080613	1	2007-431-60-46	ELECTRICITY	54.65	54.65
Total 49500 080613:										54.65	54.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/23/2013	88711	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 080613	1	2007-431-60-46	ELECTRICITY	161.70	161.70
Total 49501 080613:										161.70	161.70
08/13	08/23/2013	88712	756		REFUND GAS OVERPAYMENT	10226650002	1	9999-1001-001	CASH CLEARING - UTILITIES	31.65	31.65
Total 10226650002:										31.65	31.65
08/13	08/23/2013	88713	467	METER VALVE & CONTR	ONLY SHIPPING ON BROKEN M	6716	1	7401-430-62-46	SUPPLIES-GENERAL	52.21	52.21
Total 6716:										52.21	52.21
08/13	08/23/2013	88714	5115	MILES PLUMBING	G/C GREASE TRAP	2041	1	7530-451-54-44	REPAIR & MAINTENANCE	95.00	95.00
Total 2041:										95.00	95.00
08/13	08/23/2013	88714	5115	MILES PLUMBING	G/C GREASE TRAP CHECKED	2102	1	7530-451-54-44	REPAIR & MAINTENANCE	95.00	95.00
Total 2102:										95.00	95.00
08/13	08/23/2013	88715	481	MISSION LINEN & UNIFO	P/W LINEN ERVS 082013	250170099	1	7620-430-10-44	LINEN SERVICE	56.62	56.62
Total 250170099:										56.62	56.62
08/13	08/23/2013	88715	481	MISSION LINEN & UNIFO	GAS LINEN SER 082013	250170101	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250170101:										68.93	68.93
08/13	08/23/2013	88715	481	MISSION LINEN & UNIFO	WATER LINEN SER 082013	250170102	1	7110-430-42-44	LINEN SERVICE	56.08	56.08
Total 250170102:										56.08	56.08
08/13	08/23/2013	88715	481	MISSION LINEN & UNIFO	STREET LINEN SER 082013	250170103	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250170103:										6.68	6.68
08/13	08/23/2013	88716	7564		REFUND GAS DEPOSIT	10108760009	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
08/13	08/23/2013	88716	7564		REFUND GAS OVERPAYMENT	10108760009	2	9999-1001-001	CASH CLEARING - UTILITIES	5.48	5.48

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10108760009:										205.48	205.48
08/13	08/23/2013	88717	488	MORNING GLORY	GOLF COURSE RESTURANT F	330627B	1	7530-451-54-46	SUPPLIES GENERAL	127.33	127.33
Total 330627B:										127.33	127.33
08/13	08/23/2013	88718	7558		REFUND ELECTRICAL PANEL	081313	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 081313:										100.00	100.00
08/13	08/23/2013	88719	1182	NORTHERN CALIFORNIA	SAFETY VESTS, HEADLAMPS	48477	1	7620-430-10-46	SUPPLIES-GENERAL	252.88	252.88
Total 48477:										252.88	252.88
08/13	08/23/2013	88720	546	PAYLESS BUILDING SUP	REBAR	2452543	1	3019-431-20-44	CONSTRUCTION SERVICE	127.17	127.17
Total 2452543:										127.17	127.17
08/13	08/23/2013	88721	7566		REFUND WATER DEPOSIT	10425700018	1	7110-2228-000	DEPOSITS-CUSTOMER	2.97	2.97
Total 10425700018:										2.97	2.97
08/13	08/23/2013	88722	7572		RETURN OF DRIVE DEPOSIT 94	082013	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	352.00	352.00
Total 082013:										352.00	352.00
08/13	08/23/2013	88723	7571		REFUND GAS DEPOSIT	10438750007	1	7401-2228-000	DEPOSITS-CUSTOMER	144.13	144.13
Total 10438750007:										144.13	144.13
08/13	08/23/2013	88724	628	SCORE	LIABILITY INSURANCE 7/13-6/14	1314-25	1	7630-411-40-45	INSURANCE-LIABILITY	140,061.00	140,061.00
08/13	08/23/2013	88724	628	SCORE	EPLI COVERAGE 7/13-6/14	1314-25	2	7630-411-40-45	EPLI INSURANCE	14,668.00	14,668.00
08/13	08/23/2013	88724	628	SCORE	PROOPERTY INS. COVERAGE	1314-25	3	7630-411-40-45	INSURANCE-PROPERTY	24,096.00	24,096.00
08/13	08/23/2013	88724	628	SCORE	EAP COVERAGE 7/13-6/14	1314-25	4	7630-411-40-45	INSURANCE - EMPLOYEE ASST	1,674.00	1,674.00
08/13	08/23/2013	88724	628	SCORE	WORKERS COMP 1ST QTR 7/13	1314-25	5	7630-411-40-42	WORKERS' COMPENSATION	51,169.00	51,169.00
Total 1314-25:										231,668.00	231,668.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
08/13	08/23/2013	88725	1076	SIERRA COFFEE AND BE	P/W WATER SERVICE 8/17/13	41109	1	7620-430-10-46	SUPPLIES-GENERAL	14.50	14.50
Total 41109:										14.50	14.50
08/13	08/23/2013	88726	7567		REFUND WATER OVERPAYME	10101000007	1	9999-1001-001	CASH CLEARING - UTILITIES	38.24	38.24
Total 10101000007:										38.24	38.24
08/13	08/23/2013	88727	1265	SUSANVILLE PAINT CEN	SEAL GRIP, ROLLER COVER	11413	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	27.27	27.27
Total 11413:										27.27	27.27
08/13	08/23/2013	88727	1265	SUSANVILLE PAINT CEN	PAINT WHITE	11657	1	2007-431-20-46	SUPPLIES-GENERAL	94.30	94.30
Total 11657:										94.30	94.30
08/13	08/23/2013	88728	7570		REFUND GAS DEPOSIT	10212900002	1	7401-2228-000	DEPOSITS-CUSTOMER	61.21	61.21
Total 10212900002:										61.21	61.21
08/13	08/23/2013	88729	45	USA MOBILITY WIRELES	PAGER SERVICES P/W	W3501628H	1	7620-430-10-45	COMMUNICATIONS	129.29	129.29
Total W3501628H:										129.29	129.29
08/13	08/23/2013	88730	1398	WAGE WORKS	MONTHLY ADMIN FEE	125AIO260977	1	8403-2239-002	SECTION 125 - CITY	50.00	50.00
Total 125AIO260977:										50.00	50.00
08/13	08/23/2013	88731	7565		REFUND GAS DEPOSIT	10310550411	1	7401-2228-000	DEPOSITS-CUSTOMER	149.37	149.37
Total 10310550411:										149.37	149.37
08/13	08/23/2013	88732	770	WESTERN NEVADA SUP	ELLS, TEES, NIPPLES	65595405	1	7401-430-62-46	SUPPLIES-GENERAL	1,041.26	1,041.26
Total 65595405:										1,041.26	1,041.26
08/13	08/23/2013	88732	770	WESTERN NEVADA SUP	FORD GASKETS, YOKE, REDU	65602785	1	7114-430-48-46	SUPPLIES GENERAL	1,412.80	1,412.80
08/13	08/23/2013	88732	770	WESTERN NEVADA SUP	FORD GASKETS, YOKE, REDU	65602785	2	7110-430-42-46	SUPPLIES-GENERAL	31.91	31.91

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 65602785:									1,444.71	1,444.71
08/13	08/23/2013	88732	770	WESTERN NEVADA SUP	WATER GAUGES	65612667	1	7401-430-62-46	SUPPLIES-GENERAL	220.33	220.33
	Total 65612667:									220.33	220.33
08/13	08/23/2013	88732	770	WESTERN NEVADA SUP	SAND CLOTH	65620105	1	7401-430-62-46	SUPPLIES-GENERAL	21.97	21.97
	Total 65620105:									21.97	21.97
08/13	08/23/2013	88732	770	WESTERN NEVADA SUP	PIPE CLAMP	CM65616462	1	7401-430-62-46	SUPPLIES-GENERAL	28.64-	28.64-
	Total CM65616462:									28.64-	28.64-
	Grand Totals:									280,064.28	280,064.28

Report Criteria:
Report type: GL detail
Check.Voided = False

AGENDA ITEM NO. 6C

Reviewed by: ___ City Administrator
___ City Attorney

___ Motion Only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted By: Tom Downing, Chief of Police

Action Date: September 4, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution 13-4982** authorizing purchase of 2014 Ford Police Utility vehicle from Folsom Lake Ford under California state bid contract.

PRESENTED BY: Tom Downing, Chief of Police

SUMMARY: The Susanville Police Department is in need of a new patrol vehicle suitable for law enforcement use. Folsom Lake Ford has been awarded the California state contract for the purchase of police vehicles this year. The contract has a provision allowing local entities to the same price point as larger state agencies, therefore reducing the cost to local agencies. We have made contact with Folsom Lake Ford and received a quote that would meet our specifications for the sales price of $29,782.58 including tax. A $500.00 reduction in price is granted if payment is made within 20 days of delivery of the vehicle. If the purchase is approved, it is our intention to deliver payment upon acceptance of the vehicle to receive the savings.

FISCAL IMPACT: $29,282.58 (including savings). Funds to purchase this vehicle were budgeted for in the 2013/2014 budget in line item # 2011-465-31-4742

ACTION REQUESTED: Motion approving **Resolution 13-4982** authorizing purchase of 2014 Ford Police Utility vehicle from Folsom Lake Ford through state bid contract # 1-12-23-14.

ATTACHMENTS: Folsom Lake Ford Quote

RESOLUTION NO. 13-4982
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING AND AUTHORIZING THE PURCHASE OF 2014 FORD POLICE UTILITY VEHICLE UNDER STATE CONTRACT NO. 1-12-23-14

WHEREAS, the Susanville Police Department needs to acquire a new police vehicle; and

WHEREAS, the State of California has an active contract approved through a bid process with a vendor who can supply a vehicle under contact No. 1-12-23-14; and

WHEREAS, the approved vendor, Folsom Lake Ford, has supplied a quote that meets the need of the Susanville Police Department for the purchase price of $29,282.58 for said vehicle,

NOW, THEREFORE, BE IT RESOLVED that the City Council approve and authorize the purchase of said vehicle.

APPROVED: _____
Rod E. De Boer Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular adjourned meeting of the City Council of the City of Susanville, held on the 4th day of September 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter Talia, City Attorney

PRICE QUOTATION
FOLSOM LAKE FORD
12755 FOLSOM BLVD.
FOLSOM, CA 95630
(916) 353-2000 Ext. 307

Date: 8/28/2013

To: Officer Ron Wix / City of Susanville P.D. - Patrol Unit
From: Mark A. Paoli / Folsom Lake Ford
Subject: Pricing for 2014 Ford Interceptor (State of California Contract #1-12-23-14)

$26,578.00 - Bid Price (State of California Contract Vehicle - Interceptor Utility AWD)
-2,628.00 - Ballistic Door Panel Delete
$23,950.00 - Subtotal (Bid Price Less Deletions)
837.00 - Front Headlamp Lighting Solution (66A)
650.00 - Paint Rear Doors to Match (FLC)
390.00 - Tail Lamp Lighting Solution (66B)
322.00 - Spot Lamp - Dual Incandescent (51Z)
271.00 - SYNC - Voice Activated Communications (53M) - Required with (21B)
252.00 - Reverse Sensing (76R)
224.00 - Rear View Camera (21B)
147.00 - Hidden Door-Lock Plunger w/Rear Door Handles Inoperable (52P)
120.00 - Police Wire Harness Connector Kit - Rear (21P)
79.00 - Glass - Solar Tint 2nd Row Only (92R)
57.00 - Mirrors - Heated Sideview (549)
48.00 - Dome Lamp - Red/White in Cargo Area (17T)
24.00 - Windows - Rear Window Power Delete (18W)
$27,371.00 - Selling Price
2,052.83 - Sales Tax (7.50%)
350.00 - Delivery to Susanville, CA
8.75 - California Tire Fee
$29,782.58 - Total Price (EACH)

Payment Terms: $500.00 Discount 20 Days or Net 30.

Notes: Dark Car Feature & Noise Suppression Included In Bid.

AGENDA ITEM NO. 9A

Reviewed by: City Administrator
City Attorney

___ Motion only
___ Public Hearing
___ Resolution
_X_ Ordinance
___ Information

Submitted by: Peter M. Talia, City Attorney

Action Date: September 4, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Introduction of **Ordinance No. 13-0992** Prohibiting Smoking during Magical Country Christmas event

PRESENTED BY: Peter M. Talia, City Attorney

SUMMARY: At the request of Historic Uptown Susanville Association and with the encouragement of the City Council, staff is bringing for introduction an Ordinance Prohibiting Smoking during the hours of the Magical Country Christmas event each year. The Ordinance as drafted provides an outright ban on smoking between 5:00 p.m. and 7:00 p.m. on Main Street between Weatherlow and Roop Streets on the Magical Country Christmas event, generally held on the first weekend of December each year.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Waive First Reading and Introduce Ordinance No. 13-0992

ATTACHMENTS: Ordinance Number 13-0992

ORDINANCE NUMBER 13-0992
AN ORDINANCE OF THE CITY OF SUSANVILLE
AMENDING CHAPTER 12.40

The City Council of the City of City of Susanville does ordain as follows:

Section 1: **STATEMENT OF PURPOSE AND INTENT**

The City Council Finds as follows:

(A) There is an ongoing need on the part of the City of Susanville to protect the health of its residents as part of the protection of the public peace, safety and welfare of the citizens of the City of Susanville.

(B) Passive smoking is the inhalation of smoke, called second hand smoke, from tobacco products used by others when tobacco smoke permeates any environment causing its inhalation by people within that environment.

(C) The negative health risks of second hand smoke are a matter of scientific consensus;

(D) The State of California has passed legislation prohibiting smoking within most workplace environments as codified in California Labor Code Sections 96, 98.6, and 6404.5 which are in effect within the City of Susanville but have not been codified in the City of Susanville Municipal Code. There is nothing in the State code that prohibits the City from adopting additional or more stringent restrictions on smoking in public places or at public events.

(E) The City has already designated City parks as no smoking areas pursuant to Municipal Code section 12.32.105 wishes to identify certain community events as no smoking events.

Section 2: Chapter 12.40 is added to the City of Susanville Municipal Code to read as follows:

Chapter 12.40 PROHIBITION OF SMOKING WITHIN THE INCORPORATED LIMITS OF THE CITY OF SUSANVILLE.

12.40.010 "No Smoking" areas and events located within the City of Susanville are designated below:

(A) Workplaces, pursuant to California Labor Code Sections 96, 98.6, and 6404.5.

(B) City Parks pursuant to City of Susanville Municipal Code Section 12.32.105

(C) The following Community events:

1. Safe and Sane Halloween Event.

a. Smoking is prohibited ***between the hours of 3:00 P.M. and 5:00 P.M.*** *during the Safe and Sane Halloween celebration on Main Street between Weatherlow and Roop Streets and the first block of Roop, Lassen, Gay, Union and Weatherlow Streets on both the North and South sides of Main Street, regardless of the date it is held.*

2. *Magical Country Christmas Event.*

a. *Smoking is prohibited* ***between the hours of 5:00 P.M. and 7:00 P.M.*** *during the Magical Country Christmas event celebration on Main Street between Weatherlow and N. Pine Streets and the first block of Roop, Lassen, Gay, Union and Weatherlow Streets on both the North and South sides of Main Street, and the Elks Lodge property located at the head of Main Street, regardless of the date it is held.*

12.40.020 Definitions

For purposes of this Chapter, the following words and phrases shall have the meaning set forth in this subsection.

1. The words "Main Street" mean the street, the sidewalk, any parking lot or store between Weatherlow and Roop Street, the Uptown Park to be constructed on Main Street

2. "Smoking" means possessing (and "smoke" means to possess) any object containing a lighted tobacco product or any other lighted weed or plant, or the lighting of any object containing a tobacco product or any other weed or plant.

APPROVED: _____
Rod E. De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Ordinance was adopted at a regular meeting of the City Council of the City of Susanville held on the 4th day of September, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter M. Talia, City Attorney

AGENDA ITEM NO. 9B

Reviewed by: JGH City Administrator
DMS City Attorney

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: Deborah Savage

Action Date: September 4, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 13-4981** Authorizing Investment in the Local Agency Investment Fund (LAIF)

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: In May 2012, the City Council adopted **Resolution No. 12-4850** authorizing certain City employees to approve and sign for cash transfers to and from LAIF. From time to time it is necessary to update the list with new positions that are authorized to perform these transfers. Staff is requesting that the positions of City Administrator and Assistant to the City Administrator be approved as authorized officials.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve **Resolution No. 13-4981,** authorizing investments of monies in the Local Agency Investment Fund

ATTACHMENTS: **Resolution No. 13-4981**

RESOLUTION NO. 13-4981
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF)

WHEREAS, pursuant to Chapter 730 of the statutes of 1976, Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the City Council does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16249.1 of the Government Code for the purpose of investment as stated therein as in the best interest of the City of Susanville.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorize the deposit and withdrawal of City of Susanville monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, THAT THE FOLLOWING City of Susanville officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Name	Title	Authorized Signature
Jared G. Hancock	City Administrator	
Deborah Savage	Asst to City Administrator	

Dated: September 4, 2013

APPROVED: _____
Rod E. De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 13-4981 was adopted at a regular meeting of the City Council of the City of Susanville held on the 4th day of September, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____
Peter M. Talia, City Attorney

AGENDA ITEM NO. 9C

Reviewed by: ___ City Administrator
____ City Attorney

__X__ Motion Only
____ Public Hearing
____ Resolution
____ Ordinance
____ Information

Submitted By: Tom Downing, Chief of Police

Action Date: September 4, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Approval of a Police Officer Trainee job description.

PRESENTED BY: Tom Downing, Chief of Police

SUMMARY: Historically, the Susanville Police Department has hired Police Officer candidates to fill their ranks only after they have completed the required California Peace Officer Standards and Training (POST) basic police academy. In order to expand our recruitment and retention options, we are preparing to implement a three prong approach that includes establishing the new job description of Police Officer Trainee, creating a new temporary Police Officer Trainee position within the current allocated police department budget, and continuing to work with the administration and the City Council on maintaining a competitive salary and benefit structure that encourages employee retention.

The creation of the Police Officer Trainee job description is the initial step in establishing the plan. This job description will allow for the police department to employ individuals in a full time, non-sworn, salaried, at-will, non-benefited, temporary employee classification while they attend the POST academy, or requalification course to become a sworn officer. This position will be compensated at a rate of ten percent (10%) less than an entry level Police Officer. It will be an exempt salaried position and not eligible for overtime compensation. While attending training, the position will be eligible for a per diem stipend as well. Upon successful completion of the requisite training, available police officer vacancies and final approval of the Chief of Police the Police Officer Trainee would be promoted to the full-time benefited Police Officer classification.

Often times individuals wish to embark on a career in law enforcement, however their personal circumstances does not afford them the ability quit their current employment and attend a six (6) month police academy out of the area with no income or opportunity for full-time employment upon completion of the academy. If approved, this would provide the opportunity from time to time for select candidates to attend the POST academy, while being an employee of the police department.

Employees who accept this Police Officer Trainee position will be required to enter into an agreement with the City of Susanville to pay back the City all unreimbursed expenses incurred by the City while in training if they willfully terminate their employment with the City of Susanville prior to an agreed upon period up to two (2) years. After completing the period of employment required by the agreement, the employee will be relieved from any obligation to reimburse the City for expenses.

With this proposal, the police department would not be adding additional positions, rather only creating an additional avenue to fill vacant positions as they arise.

FISCAL IMPACT: The training provided would be POST reimbursable and ultimately cost neutral. Any training costs would be provided for through the approved police department budget. The employee's salary is already budgeted for in the current police department's employee line. A net salary and benefit savings would be realized as this position would be under-filling a vacant police officer's position while in training at a lesser, non-benefited rate. The current salary rate would be $1,287.49 biweekly.

ACTION REQUESTED: Motion approving Police Officer Trainee job description.

ATTACHMENTS: Job Description

POLICE OFFICER TRAINEE
Susanville Police Department

DEFINITION

Under direct supervision, attends a California P.O.S.T. (Police Officer Standards and Training) certified academy or recertification course and successfully completes the prescribed course of training. Upon completion of the P.O.S.T academy, some initial department-level training may also be performed within this classification.

DISTINGUISHING CHARACTERISTICS

The Police Officer Trainee is a training level classification for individuals who have been prequalified to attend a California P.O.S.T. certified program for the purpose of learning the statutory duties of a law enforcement officer in the State of California. A Police Officer Trainee is a full-time, salaried, non-sworn, at-will, non-benefited, temporary employee classification intended to prepare individuals to become sworn police officers. Promotion to a sworn Police Officer Position is contingent upon completion of the requisite training required, Police Officer vacancies, and the final approval of the Chief of Police. Upon promotion to Police Officer, incumbents will be required to complete an extensive Field Training Officer (FTO) program and a one-year probationary period prior to appointment as a regular status employee. This position could utilize a nontraditional work schedule, which may include evening and/or weekend work.

SUPERVISION RECEIVED

Under direct supervision of academy staff and the Police Lieutenant, the Police Trainee attends the requisite training program.

SUPERVISION EXERCISED

None

MINIMUM QUALIFICATIONS

- Must be at least 20 ½ years of age at the time of employment
- Must be of good moral character with no felony convictions or disqualifying criminal history
- Must be able to read and write the English language
- Possess valid class "C" California Driver's license with an acceptable driving record
- Must be a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship
- Vision correctable to 20/20 in one eye and 20/40 in the other with no color blindness
- Normal hearing
- Able to successfully complete a comprehensive pre-employment background investigation, medical examination, psychological evaluation and drug screen

Education and Experience:

- High school diploma or GED equivalent
- No law enforcement required
- Experience working in a law enforcement agency is highly desirable
- Completion of college coursework in Criminal Justice or a related field is highly desirable

DESIRABLE QUALIFICATIONS

Ability to:

- Observe accurately and remember names, faces, numbers, incidents, and places
- Use and care of firearms
- Think and act quickly in emergencies and judge situations and people accurately
- Establish and maintain cooperative working relationships with those contacted in the course of work
- Understand and carry out oral and written directions
- Meet standards of physical stature, endurance, and agility established by the City of Susanville Police Department
- Learn, understand, and interpret laws and regulations
- Prepare accurate and grammatically correct written reports
- Learn standard broadcasting procedures of a police radio system

Knowledge of:

- Basic goals and objectives of law enforcement
- English usage and grammar

Ability to:

- Perform activities requiring good physical condition
- Learn police safety principles and techniques
- Understand and carry out oral and written directions independently
- Communicate effectively orally and in writing
- Read and write at the level required for successful job performance
- Meet the public with courtesy and tact
- Exercise self-control and good judgment in emergency/hazardous situations
- Establish and maintain effective relationships with those contacted in the course of work and work under strict law enforcement structure

EXAMPLES OF ESSENTIAL DUTIES:

Duties may include, but are not limited to, the following:

- Attend classroom training sessions
- Perform simulated duties of a Police Officer in a training setting
- Firearms training and qualifications
- Receive Defensive tactics instruction and perform physical simulations
- Trainees may be assigned non-safety duties in the Police Department such as assisting in prevention; collecting information and data; transporting people and materials, etc
- Takes minor reports over the counter and in the field
- Assists Police Officers with non-enforcement duties
- Directs and controls crowds and traffic at accidents or special events
- Makes public presentations; and participates in school education programs
- Responds to citizen inquiries and gives assistance or direction as appropriate
- Performs vehicle checks and inspections
- Performs general office clerical work

- Answer questions and provide information to the public as appropriate
- Provide testimony in court related to assigned duties or as required to by court subpoena
- Perform related duties as assigned

PHYSICAL DEMANDS

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing duties of this job, the employee is frequently required to sit, talk and/or hear. The employee is frequently required to stand; walk; run; use the hands to finger; handle or operate objects, tools, or controls; reach with hands and arms; climb or balance; stoop; kneel; crouch; crawl and taste or smell.

High-stress police training academy environment; indoor classrooms and outdoor physical agilities course; exposure to noise, smoke, and fumes.

Essential and marginal functions may require maintaining physical condition necessary for bending, stooping, kneeling, crawling, running, standing, sitting, walking, and operating motor vehicle for prolonged periods of time; climbing with both legs and arms; loading and discharging firearms; operating motorized vehicles; lifting, pushing, and pulling 165 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essentials functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The noise level in the work environment is usually quiet in the office to moderately noisy in the field.

SELECTION GUIDELINES

Formal application, rating of education and experience; selection process which may be any combination of written, oral and/or performance exams; appointment is subject to successfully passing a comprehensive pre-employment background, criminal history check, physical, psychological evaluation, and drug screen.

APPROVAL:

City Administrator Date

Chief of Police Date

AGENDA ITEM NO 9D

Reviewed by: JGH City Administrator
BMV City Attorney

___ Motion only
___ Public Hearing
___ Resolution
_X_ Ordinance
___ Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: September 4, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: **Ordinance No. 13-0993**, Amending Sections 3.08.07 and 3.08.09, Chapter 3.08 of *The Susanville Municipal Code* (increasing purchasing maximum limits to match the California Uniform Construction Cost Accounting Commission [CUCCAC] limits)

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: California has adopted policies relating to public contracting. The codes/laws limit the amount of work a city can do without going through the formal bidding process. The City often has projects that could be performed more efficiently and economically by using its own labor force. To assist with this, in 1983 the legislature added Section 22000 to the Public Contract Code titled "Uniform Public Construction Cost Accounting Act" (UPCCAA).

Prior to the creation of the UPCCAA, the maximum Public Works project not requiring a public bid was $5,000.00. On June 16, 2003, the City adopted Ordinance No. 03-0904 amending Title 3 "Purchasing System" of the Municipal Code to allow the City to raise this limit to $25,000.00, the maximum allowed at that time, provided that the City implement the UPCCAA. On August 13, 2003 the City approved Resolution No. 03-3661 adopting and implementing the Uniform Public Construction Cost Accounting Procedures. The section was last updated on April 7, 2010 with the adoption of Ordinance No. 10-0975 which replaced Ordinance No. 03-0904 amending sections 3.08.070 and 3.08.090. As of December 2012, the state approved limit is $45,000.00.

Staff is requesting that the amount be increased to the state approved maximum and to adopt an ordinance amending the Municipal Code to implement this change, to adopt future state increases, as well as other minor changes to make the Code more intuitive.

FISCAL IMPACT: Unknown savings.

ACTION REQUESTED: Waive first reading and introduce Ordinance No. 13-0993 Amending Sections 3.08.07 and 3.08.09, Chapter 3.08 of *The Susanville Municipal Code*

ATTACHMENTS: None.

ORDINANCE NO. 13-0993
AN ORDINANCE AMENDING CHAPTER 3.08 OF THE MUNICIPAL CODE OF THE CITY OF SUSANVILLE, CALIFORNIA ENTITLED "PURCHASING SYSTEM"

THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES ORDAIN AS FOLLOWS:

Section 1: Chapter 3.08, PURCHASING SYSTEM

3.08.010 Adoption of purchasing system. No changes.

3.08.020 Purchasing authority established. No changes.

3.08.030 Purchasing authority designated – Powers and duties. No changes.

3.08.040 Filing of estimated requirements. No changes.

3.08.050 Exemptions from centralized purchasing. No changes.

3.08.060 Public projects exempted. Amend as follows:

3.08.060 Public projects exempted.

This chapter is expressly made *to supersede the bidding requirements* for public projects, governed by the procedures set forth in the California Public Contract Code, including but not limited to Section 20160, et seq. The provisions contained in the California Public Contract Code, including but not limited to *Section 22000*, et seq. define and establish the bidding and other procedures the city shall follow regarding public projects. (Ord. 98-847 § 1 (part): prior code § 20.6)

3.08.070 Purchases under twenty-five thousand dollars. Amend as follows:

3.08.070 Purchases under the CUCCAC's current limit.

A. Open Market Procedures. Purchases of equipment, supplies, and nonprofessional services, of an estimate value *less than the California Uniform Construction Cost Accounting Commission's (CUCCAC) limit,* may be made by the finance director in the open market, pursuant to the procedure prescribed in this chapter; provided, however, all bidding may be dispensed within an emergency, or where said goods and/or services can be obtained from only one source. An emergency is a situation where the public interest and necessity demand the immediate expenditure of public money to safeguard life, health and/or property. The CUCCAC revisits this amount every five years and adjusts as necessary.

3.08.080 Encumbrance of funds. No changes.

3.08.090 Formal contract procedure – Bid requirements. Amend as follows:

Except as otherwise provided herein, purchases of equipment, supplies, nonprofessional services, and nonprofessional services not involving particular ability, of a value greater *than the state's current limits* shall be by written contract, with the lowest responsible bidder, pursuant to the procedure set forth herein.

3.08.100 Inspection and testing of materials and services. No changes.

3.08.110 Surplus supplies and equipment. No changes.

3.08.120 Splitting orders to avoid competitive bidding prohibited. No changes.

3.08.130 Equipment leasing agreements. No changes.

3.08.140 Maintenance agreements. No changes.

3.08.150 Cooperative purchasing agreements with county or other agencies. No changes

3.08.160 Local preferences. No changes.

3.08.170 Purchase of recyclable products and products made with recycled materials. No changes.

Section 2: The City Clerk shall cause this Ordinance to be published at least twice in *The Lassen County Times*, a newspaper of general circulation, published and circulated within the City

Section 3: If any section, subsection, sentence, paragraph, clause, term, word or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional for any reason, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portion this Ordinance, it being expressly declared that this Ordinance and each section, subsection, clause and phrase hereof would have been prepared, proposed, adopted, approved and ratified irrespective of the fact that any one or more other sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

Section 4: This ordinance shall take effect upon the Thirty-First day after its final passage.

APPROVED: _____
Rod E. DeBoer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Ordinance was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4th day of September, 2013 by the following polled vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

AGENDA ITEM NO. 12A

Reviewed by: City Administrator
City Attorney

____ Motion Only
____ Public Hearing
__X__ Resolution
____ Ordinance
____ Information

Submitted By: Jared G. Hancock, City Administrator

Action Date: September 4, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution 13-4983** approving and authorizing Mayor to execute Memorandum of Understanding with the Management bargaining unit for July 1, 2013 through June 30, 2015.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Attached for the City Council's approval is the July 1, 2013 to June 30, 2015 Memorandum of Understanding for the Management bargaining unit.

Representatives from the Unit have met and negotiated the following:

- Amend Section 19A: Locking employee contribution for Health, Dental & Vision Insurance.
- Amend Management Global Range & Step Matrix: 2% increase for 2013/2014 & 1.5% increase 2014/2015

FISCAL IMPACT: Approximately $16,693 increase associated with payroll and possible insurance related increases for 2 year contract.

ACTION REQUESTED: Motion approving **Resolution 13-4983** approving and authorizing Mayor to execute Memorandum of Understanding with the Management bargaining unit for July 1, 2013 through June 30, 2015.

ATTACHMENTS: Resolution 13-4983
Language changes to Section 19.A.
Management Memorandum of Understanding

RESOLUTION NO. 13-4983
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING AND AUTHORIZING MAYOR TO EXECUTE MEMORANDUM OF UNDERSTANDING WITH THE MANAGEMENT BARGAINING UNIT FOR FISCAL YEAR 2013/2014 AND 2014/2015

WHEREAS, the City of Susanville and representatives from the Management bargaining unit have negotiated a labor agreement according to the requirements of the Meyers-Milias-Brown Act; and

WHEREAS, the Bargaining Unit has ratified the respective agreement; and

WHEREAS, the agreement has been negotiated within the parameters established by City Council.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Susanville that the Memorandum of Understanding with the Management bargaining unit for the period of July 1, 2013 through June 30, 2015 is hereby approved.

APPROVED: _____
Rod E. De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 13-4983** was adopted at a regular meeting of the City Council of the City of Susanville held on the 4th day of September, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter M. Talia, City Attorney

Original

19. **HEALTH, DENTAL and VISION INSURANCE**

A. Effective February 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU up to $936 per month under the current plan. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than $936 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.

Modified

19. **HEALTH, DENTAL and VISION INSURANCE**

A. Effective *July* 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. *Each unit member shall contribute $46 per month towards* the current plan *premium*. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than $936 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.

MEMORANDUM OF UNDERSTANDING

BETWEEN THE

CITY OF SUSANVILLE

AND

THE MANAGEMENT UNIT

July 1, 2013 through and including June 30, 2015

TABLE OF CONTENTS

SECTION	TITLE	PAGE(S)
1.	Introduction	1
2.	Employee Rights	1
3.	City Rights	1
4.	Nondiscrimination	2
5.	Unit Recognition	2
6.	Unit Description	2
7.	Salary Scale, Merit Step, Career Development, and Pay Period	2
8.	Uniforms	3
9.	Retirement	3
10.	Work Schedule	3
11.	Holidays	3
12.	Vacation Leave	3
13.	Management Leave	4
14.	Employee Sick Leave	4
15.	Military Leave	4
16.	Jury Duty	5
17.	Family Illness/Injury Leave	5
18.	Bereavement Leave	5
19.	Health, Dental and Vision Insurance	5
20.	Life Insurance	5
21.	IRS Section 125 Plan; Deferred Compensation Plan	5
22.	Flexible Benefit	6
23.	Past Practices	6
24.	Sole Agreement	6
25.	Term of the Memorandum of Understanding	7
	Signatures	7
	Exhibit A: Management Positions	8
	Exhibit B: 2013/2015 Salary Schedule	9

1. **INTRODUCTION**

The City of Susanville, hereinafter called the CITY, and Management Unit, hereinafter called the UNIT, having met and conferred in good faith, have entered into this Memorandum of Understanding (MOU) establishing wages, hours, and other terms and conditions of employment.

The purpose of the Memorandum of Understanding is to promote harmonious relations between the CITY and the employees covered herein so as to promote employer-employee relations by providing a written document enumerating the entire agreement between the employer and employees pursuant to the purpose and intent of California Government Code Section 3500.

2. **EMPLOYEE RIGHTS**

Employees of the City of Susanville have the right to form, join and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employer-employee relations within the scope of representation.

Employees of the City of Susanville shall also have the right to refuse to join or participate in the activities of employee organizations and shall have the right to represent themselves individually in their employment relations with the CITY.

3. **CITY RIGHTS**

The CITY retains the right, subject to and in accordance with applicable laws and the provisions of the MOU:

A. To direct employees in the performance of their duties.

B. To hire, promote, transfer, assign, and discipline employees.

C. To dismiss employees because of lack of work, or in accordance with applicable provisions of the CITY's personnel ordinance and Personnel Policies and Procedures adopted by the City Council.

D. To determine the mission of its divisions and departments, and its budget, organization, number of employees, and the numbers, types, classifications, descriptions, and grades of positions or employees assigned to an organizational unit, work project shift, or tour of duty, and the methods and technology of performing its work.

E. To take whatever action may be appropriate to carry out its mission in situations of emergency.

F. To direct personnel based upon City Personnel Policies and Procedures adopted by the City Council where deemed applicable by the City Council.

G. The City is in no way obligated to appoint new employees at the same salary/range as the current classifications listed in Exhibit "A."

4. **NONDISCRIMINATION**
The CITY and UNIT agree not to discriminate against any employees in accordance with applicable law. Also, it is recognized that whenever the masculine gender is referred to in this MOU, it shall include the female gender and vice versa.

5. **UNIT RECOGNITION**
The CITY agrees to acknowledge the UNIT as the only recognized employee organization representing the Management employees listed in Exhibit "A."

6. **UNIT DESCRIPTION**
This UNIT shall consist of all regular and/or probationary Management employees of the CITY listed in Exhibit "A" of this MOU.

7. **SALARY SCALE, MERIT STEP, CAREER DEVELOPMENT, AND PAY PERIOD**

A. The compensation listed at the position's range and step shall constitute entire compensation, except as provided within this Agreement.

B. The FY 2013/2015 Management Global Range and Step Matrix shall be used effective July 1, 2013. The Management Unit pay scale range shall include seven steps, beginning with Step A through Step G.

C. Members of the UNIT whose positions are exempt from the requirements of the Fair Labor Standards Act are not eligible for standby pay, call back pay, overtime pay, or any other form of overtime compensation unless expressly authorized by the City Council under Section 24 (B) of this agreement or by State or Federal Law.

D. S.D.I.: The City will pay the State Disability Insurance for the employees of this Unit.

E. Severance or lay-off payment: This severance payment provision in no way changes or modifies unit members' at-will status. If City terminates the employment of any unit member for any reason (including re-structuring or lay-off) other than member's misconduct, City shall pay unit member a severance payment of the equivalent of three months of unit member's then-current salary, with applicable payroll taxes withheld, and benefits. Misconduct means unit member's dishonesty, fraud, self-dealing or willful misconduct as that term is defined for purposes of California unemployment insurance, committed in the performance of unit member's duties and responsibilities under this agreement; or unit member's violation of any law which can be punished as a felony committed at any time. The determination of whether unit member was terminated due to misconduct is in the

City's sole discretion. Upon the termination of unit member's employment, unit member is not entitled to any other compensation or payment.

If City terminates unit member's employment at any time due to unit member's misconduct, as defined above, City shall not pay unit member any severance payment. If unit member terminates his/her employment, unit member is not entitled to severance payments.

8. **UNIFORMS**

During the term of this MOU, the CITY shall provide Management personnel within public safety with a uniform allowance as follows:

Police	-	$850.00 in June
Fire	-	$700.00 in June

9. **RETIREMENT**

Employer Paid Member Contribution (EPMC): The City agrees to pay and report the value of EPMC to CalPERS as additional compensation. New Employees as defined by the CalPERS hired after January 1, 2013 will be subject to the mandatory provisions of AB340/ PEPRA.

10. **WORK SCHEDULE**

Management personnel covered by this MOU generally work from 8:00 a.m. to 5:00 p.m. or the hours worked by employees within the respective departments, plus any additional hours associated with required meetings, emergencies, and other requirements of the job.

11. **HOLIDAYS**

Employees within the UNIT shall be entitled to holidays as specified in the Employee Manual.

12. **VACATION LEAVE**

A. Employees in this UNIT shall earn annual vacation credit prorated and accrued monthly on the following basis:

1.	136 hours first year of service	5.23 per pay period
2.	160 hours after five (5) full years of service	6.15 per pay period
3.	200 hours after ten (10) full years of service	7.69 per pay period
4.	240 hours after fifteen (15) full years of service	9.23 per pay period

B. Vacation credit will vest and become available for use upon the successful completion of the introductory period for any new employees within the UNIT, except with the approval of the City Administrator, accrued vacation time may be used during the introductory period.

C. Maximum vacation accrual shall be 240 hours. The City Administrator may authorize increasing the maximum accrual for a defined period of time if the excess accrual was created because the City Administrator canceled an employee's scheduled vacation due to a CITY emergency.

13. **MANAGEMENT LEAVE**

Members of the UNIT shall receive 80 hours management leave per fiscal year in addition to vacation leave. Such leave will be credited July 1 of each year.

Management leave will be made available from the time of hire, at 20 hours credited for each three-month period remaining in the fiscal year during which the employee is hired, prorated for the first three-month period.

Management leave is made available in recognition of Management's responsibility to perform after-hours functions such as attending City Council meetings, citizen advisory commission/committee meetings, meeting/presentations to community groups, and participating in various CITY-related activities.

Management leave may not accrue, and any unused leave will extinguish as of June 30 each year. UNIT members may sell up to 5 days (40 hours) of unused management leave back to the CITY during each December and may sell up to 5 days (40 hours) of unused management leave back in June of each year.

14. **EMPLOYEE'S SICK LEAVE**

A. Employees within the UNIT will accrue and be able to use sick leave as set forth in the Employee Manual.

B. Under the Public Employees' Retirement System, credit for unused sick leave (Section 20965) of the Government Code shall be a benefit provided to each employee of this UNIT upon retirement and in accordance with the rules and regulations of PERS.

C. Retirees will be eligible to purchase health insurance under this plan with no vesting requirement if allowed by the plan. A credit of 50 percent of accumulated sick leave at time of retirement will be paid out per month towards 50 percent of premium, subject to CalPERS regulations. The amount of sick leave credit that could be credited toward retiree health insurance benefits will be capped at $15,000.

15. **MILITARY LEAVE**

Military leave shall be granted in accordance with the provisions of State law. All employees entitled to military leave shall give the City Administrator and/or the City Administrator's authorized representative an opportunity, within the limits of military regulations, to determine when such leave shall be taken.

16. **JURY DUTY**

While serving on Jury Duty, employees will still be paid by the CITY on the basis of a forty (40) hour week, at their normal rate of pay, on condition that any compensation (in excess of mileage expenses) received from the court be turned over to the CITY.

17. **FAMILY ILLNESS OR INJURY LEAVE**

Family illness or injury leave may be taken in accordance with the employee manual.

18. **BEREAVEMENT LEAVE**

Bereavement Leave is provided as per the Employee Manual.

19. **HEALTH, DENTAL and VISION INSURANCE**

A. Effective July 1, 2013 the City shall pay the cost of health, dental and vision insurance premium for each unit member covered under this MOU. Each unit member shall contribute $46 per month towards the current plan premium. City will continue to research options for the best cost-effective coverage, at its discretion. The City reserves the right to select, change, administer and shall have the right to select any carrier or other method providing coverage to fund the benefits and may adjust the amount the City shall pay for such benefits. If the insurance provider is changed and the cost is less than $936 per month per employee, the City shall cap the amount of its contribution to an amount not less than 100 percent of the cost of the new plan.

A. Retirees will be eligible to purchase health insurance under the above plan with no vesting requirement if allowed by the plan. A credit of 50 percent of accumulated sick leave at time of retirement, will be paid out per month towards 50 percent of premium and is subject to CalPERS regulations. The amount of sick leave credit that could be credited toward retiree health insurance benefits will be capped at $15,000.00.

C. The City shall continue to pay the administrative fee for each unit member.

20. **LIFE INSURANCE**

Each member of the UNIT will receive a $25,000 term life insurance policy to be paid for by the CITY.

21. **IRS SECTION 125 PLAN; DEFERRED COMPENSATION**

A. The City agrees to establish an IRS Section 125 Plan for use by UNIT employees.

B. The City will contribute $40 per pay period as a contribution to an employee's Section 125 plan; or

B. The City will match up to two percent of the employee's gross salary in a deferred compensation plan with a maximum contribution of $40 per pay period.

22. **FLEXIBLE BENEFIT**

Each member of the UNIT shall receive a $400.00 per year flexible benefit to be included in payroll in December of each year.

23. **PAST PRACTICES**

Nothing contained in this MOU shall be interpreted as to imply or permit the invocation of past practice, tradition, accumulation, or vesting of any employee rights or privileges other than those expressly stated herein.

The CITY and UNIT agree that only those past practices, standards, obligations and/or other commitments of the CITY to its employees which are expressly stated herein shall be in full force and effect during the term of this MOU.

All other past practices, standards, obligations or commitments, whether written or unwritten, are within the scope of Section 3 of this MOU.

24. **SOLE AGREEMENT**

A. The policies which are collected in this MOU constitute the entirety of the policies which are subject to the meet and confer obligation as agreed to by the parties. To the extent that any other agreement should be in conflict with these policies, these policies shall prevail.

B. If, during its term, the parties hereto should mutually agree to modify, amend, or alter the provisions of the MOU in any respect, any such change shall be effective only if and when reduced to writing and executed by the authorized representative of the CITY and the UNIT. Any such changes validly made shall become a part of this MOU and subject to its terms. There shall be no bargaining outside this MOU without UNIT and City Council involvement.

25. **TERM OF THE MEMORANDUM OF UNDERSTANDING**

This MOU shall remain in effect for the period of July 1, 2013, through and including June 30, 2015, or until a successor MOU is reached, unless a specific provision provides for a different commencement and/or termination date. This MOU has been ratified by both the City Council of the City of Susanville and the general membership of the UNIT.

Dated this _____ Day of _____, 2013.

Rod De Boer, Mayor

Jared G. Hancock, City Administrator

Thomas Downing, UNIT Representative

Craig Platt, UNIT Representative

Theodore Friedline, UNIT Representative

ATTEST:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

EXHIBIT "A"

MANAGEMENT GROUP
POSITION CLASSIFICATION SCHEDULES
July 1, 2013 through June 30, 2015

Position	Range
Police Chief	168
Fire Chief	168
Public Works Director	168

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX
2013-2014 MANAGEMENT MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	622.48	653.60	686.28	720.59	756.62	794.45	834.18
102	638.04	669.94	703.44	738.61	775.54	814.32	855.03
103	653.60	686.28	720.59	756.62	794.45	834.18	875.89
104	669.94	703.44	738.61	775.54	814.32	855.04	897.79
105	686.28	720.59	756.62	794.45	834.17	876.88	919.68
106	703.44	738.61	775.54	814.32	855.04	897.79	942.68
107	720.59	756.62	794.45	834.17	875.88	919.68	965.66
108	738.61	775.55	814.32	855.04	897.79	942.68	989.81
109	756.62	794.45	834.17	875.88	919.67	965.66	1,013.94
110	775.54	814.32	855.03	897.79	942.68	989.81	1,039.30
111	794.44	834.17	875.87	919.67	965.65	1,013.93	1,064.63
112	814.32	855.03	897.79	942.68	989.81	1,039.30	1,091.26
113	834.17	875.88	919.68	965.66	1,013.94	1,064.64	1,117.87
114	855.03	897.78	942.67	989.80	1,039.29	1,091.26	1,145.82
115	875.88	919.67	965.66	1,013.94	1,064.64	1,117.87	1,173.76
116	897.78	942.67	989.80	1,039.29	1,091.26	1,145.82	1,203.11
117	919.67	965.66	1,013.94	1,064.64	1,117.87	1,173.76	1,232.45
118	942.68	989.81	1,039.30	1,091.26	1,145.82	1,203.11	1,263.26
119	965.66	1,013.94	1,064.64	1,117.87	1,173.76	1,232.45	1,294.07
120	989.81	1,039.30	1,091.26	1,145.82	1,203.12	1,263.27	1,326.43
121	1,013.94	1,064.63	1,117.86	1,173.76	1,232.45	1,294.07	1,358.77
122	1,039.30	1,091.27	1,145.82	1,203.11	1,263.26	1,326.43	1,392.75
123	1,064.63	1,117.86	1,173.76	1,232.45	1,294.07	1,358.77	1,426.71
124	1,091.26	1,145.82	1,203.12	1,263.27	1,326.44	1,392.76	1,462.39
125	1,117.87	1,173.76	1,232.45	1,294.07	1,358.78	1,426.72	1,498.05
126	1,145.82	1,203.11	1,263.26	1,326.43	1,392.75	1,462.38	1,535.50
127	1,173.76	1,232.45	1,294.07	1,358.78	1,426.71	1,498.05	1,572.95
128	1,203.12	1,263.28	1,326.44	1,392.77	1,462.40	1,535.53	1,612.30
129	1,232.45	1,294.07	1,358.77	1,426.71	1,498.05	1,572.95	1,651.60
130	1,263.28	1,326.44	1,392.76	1,462.40	1,535.53	1,612.31	1,692.92
131	1,294.07	1,358.77	1,426.71	1,498.05	1,572.95	1,651.60	1,734.18
132	1,326.45	1,392.77	1,462.41	1,535.53	1,651.60	1,734.18	1,777.56
133	1,358.77	1,426.71	1,498.05	1,572.95	1,612.31	1,692.92	1,820.89
134	1,392.77	1,462.41	1,535.53	1,612.31	1,692.92	1,777.57	1,866.45
135	1,426.71	1,498.05	1,572.95	1,651.60	1,734.18	1,820.88	1,911.93
136	1,462.41	1,535.53	1,612.31	1,692.93	1,777.57	1,866.45	1,959.78
137	1,498.04	1,572.95	1,651.59	1,734.17	1,820.88	1,911.93	2,007.52
138	1,535.54	1,612.31	1,692.93	1,777.58	1,866.45	1,959.78	2,057.77
139	1,572.94	1,651.59	1,734.17	1,820.88	1,911.92	2,007.52	2,107.89
140	1,612.32	1,692.93	1,777.58	1,866.46	1,959.78	2,057.77	2,160.66
141	1,651.59	1,734.17	1,820.87	1,911.92	2,007.51	2,107.89	2,213.28
142	1,692.94	1,777.58	1,866.46	1,959.79	2,057.77	2,160.66	2,268.69
143	1,734.17	1,820.88	1,911.92	2,007.52	2,107.90	2,213.29	2,323.97
144	1,777.58	1,866.46	1,959.78	2,057.77	2,160.66	2,268.69	2,382.13
145	1,820.88	1,911.93	2,007.53	2,107.90	2,213.30	2,323.97	2,440.17
146	1,866.46	1,959.78	2,057.77	2,160.66	2,268.69	2,382.13	2,501.23
147	1,911.93	2,007.52	2,107.90	2,213.29	2,323.97	2,440.17	2,562.18
148	1,959.78	2,057.77	2,160.66	2,268.69	2,382.12	2,501.23	2,626.29
149	2,007.53	2,107.90	2,213.30	2,323.97	2,440.17	2,562.18	2,690.29
150	2,057.76	2,160.65	2,268.68	2,382.12	2,501.22	2,626.29	2,757.60
151	2,107.91	2,213.30	2,323.97	2,440.16	2,562.17	2,690.28	2,824.80
152	2,160.65	2,268.68	2,382.12	2,501.22	2,626.29	2,757.60	2,895.48
153	2,213.30	2,323.97	2,440.17	2,562.17	2,690.28	2,824.80	2,966.04
154	2,268.68	2,382.12	2,501.22	2,626.29	2,757.61	2,895.49	3,040.26
155	2,323.97	2,440.17	2,562.18	2,690.28	2,824.80	2,966.04	3,114.34
156	2,382.12	2,501.23	2,626.29	2,757.60	2,895.48	3,040.26	3,192.27
157	2,440.17	2,562.17	2,690.28	2,824.80	2,966.04	3,114.34	3,270.05
158	2,501.22	2,626.29	2,757.61	2,895.49	3,040.26	3,192.28	3,351.89
159	2,562.18	2,690.28	2,824.80	2,966.04	3,114.34	3,270.05	3,433.55
160	2,626.29	2,757.60	2,895.48	3,040.25	3,192.27	3,351.88	3,519.47
161	2,690.28	2,824.79	2,966.03	3,114.34	3,270.05	3,433.56	3,605.23
162	2,757.60	2,895.48	3,040.25	3,192.27	3,351.88	3,519.47	3,695.45
163	2,824.79	2,966.03	3,114.34	3,270.05	3,433.56	3,605.23	3,785.49
164	2,895.48	3,040.25	3,192.27	3,351.88	3,519.48	3,695.45	3,880.22
165	2,966.03	3,114.33	3,270.05	3,433.55	3,605.23	3,785.49	3,974.77
166	3,040.25	3,192.26	3,351.88	3,519.47	3,695.45	3,880.22	4,074.23
167	3,114.34	3,270.05	3,433.56	3,605.23	3,785.49	3,974.77	4,173.51
168	3,192.27	3,351.88	3,519.47	3,695.45	3,880.22	4,074.23	4,277.95
169	3,270.05	3,433.55	3,605.23	3,785.49	3,974.77	4,173.51	4,382.18
170	3,351.88	3,519.48	3,695.45	3,880.22	4,074.24	4,277.95	4,491.84
171	3,433.56	3,605.24	3,785.50	3,974.77	4,173.51	4,382.19	4,601.30
172	3,519.48	3,695.45	3,880.22	4,074.23	4,277.95	4,491.84	4,716.44
173	3,605.24	3,785.50	3,974.78	4,173.52	4,382.19	4,601.30	4,831.37
174	3,695.46	3,880.23	4,074.24	4,277.95	4,491.85	4,716.44	4,952.26
175	3,785.50	3,974.78	4,173.52	4,382.19	4,601.30	4,831.37	5,072.94
176	3,880.23	4,074.24	4,277.95	4,491.85	4,716.44	4,952.26	5,199.88
177	3,974.78	4,173.52	4,382.20	4,601.31	4,831.37	5,072.94	5,326.59
178	4,074.24	4,277.95	4,491.85	4,716.44	4,952.27	5,199.88	5,459.88
179	4,173.52	4,382.20	4,601.31	4,831.37	5,072.94	5,326.59	5,592.96
180	4,277.96	4,491.85	4,716.45	4,952.27	5,199.88	5,459.88	5,732.87
181	4,382.19	4,601.31	4,831.38	5,072.95	5,326.59	5,592.97	5,872.62
182	4,491.85	4,716.45	4,952.27	5,199.88	5,459.88	5,732.87	6,019.51
183	4,601.31	4,831.37	5,072.94	5,326.59	5,592.96	5,872.61	6,166.24
184	4,716.45	4,952.27	5,199.89	5,459.88	5,732.87	6,019.51	6,320.48
185	4,831.37	5,072.94	5,326.59	5,592.96	5,872.61	6,166.24	6,474.62
186	4,952.27	5,199.89	5,459.88	5,732.87	6,019.51	6,320.48	6,636.44
187	5,072.94	5,326.59	5,592.96	5,872.61	6,166.24	6,474.61	6,798.34
188	5,199.88	5,459.87	5,732.87	6,019.51	6,320.48	6,636.44	6,968.26
189	5,326.64	5,592.96	5,872.61	6,166.24	6,474.55	6,798.28	7,138.19
190	5,459.87	5,732.87	6,019.51	6,320.48	6,636.44	6,968.26	7,316.67
191	5,592.96	5,872.61	6,166.24	6,474.56	6,798.29	7,138.20	7,495.11
192	5,732.87	6,019.51	6,320.49	6,636.44	6,968.26	7,316.67	7,682.50
193	5,872.62	6,166.24	6,474.55	6,798.28	7,138.19	7,495.10	7,869.86
194	6,019.51	6,320.48	6,636.50	6,968.33	7,316.75	7,682.58	8,066.71
195	6,166.24	6,474.56	6,798.29	7,138.20	7,495.11	7,869.86	8,263.36
196	6,320.41	6,636.44	6,968.27	7,316.67	7,682.50	8,066.63	8,469.96
197	6,474.56	6,798.29	7,138.20	7,495.11	7,869.87	8,263.36	8,676.53
198	6,636.44	6,968.26	7,316.67	7,682.51	8,066.63	8,469.96	8,893.46
199	6,798.29	7,138.20	7,495.11	7,869.87	8,263.36	8,676.53	9,110.36
200	6,968.26	7,316.67	7,682.50	8,066.63	8,469.96	8,893.46	9,338.13

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX

2014-2015 MANAGEMENT MOU

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G
101	631.81	663.40	696.57	731.40	741.78	778.87	817.81
102	647.61	679.99	713.99	749.69	760.33	798.35	838.26
103	663.40	696.57	731.40	767.97	806.37	846.69	889.02
104	679.99	713.99	749.69	787.18	826.54	867.86	911.26
105	696.57	731.40	767.97	806.37	817.82	858.71	901.65
106	713.99	749.69	787.18	826.53	867.86	911.25	956.82
107	731.40	767.97	806.37	846.69	889.02	933.47	980.14
108	749.69	787.18	826.54	867.86	911.26	956.82	1,004.66
109	767.97	806.37	846.68	889.02	933.47	980.14	1,029.15
110	787.17	826.53	867.86	911.25	956.82	1,004.66	1,054.89
111	806.36	846.68	889.01	933.46	980.14	1,029.14	1,080.60
112	826.53	867.86	911.25	956.82	1,004.66	1,054.89	1,107.63
113	846.69	889.02	933.47	980.14	1,029.15	1,080.61	1,134.64
114	867.86	911.25	956.81	1,004.65	1,054.88	1,107.63	1,163.01
115	889.02	933.47	980.14	1,029.15	1,080.60	1,134.64	1,191.37
116	911.25	956.81	1,004.65	1,054.88	1,107.63	1,163.01	1,221.16
117	933.47	980.14	1,029.15	1,080.60	1,134.63	1,191.37	1,250.93
118	956.82	1,004.66	1,054.89	1,107.63	1,163.01	1,221.17	1,282.22
119	980.14	1,029.15	1,080.60	1,134.63	1,191.37	1,250.93	1,313.48
120	1,004.65	1,054.89	1,107.63	1,163.01	1,221.16	1,282.22	1,346.33
121	1,029.15	1,080.60	1,134.63	1,191.36	1,250.93	1,313.48	1,379.15
122	1,054.89	1,107.63	1,163.02	1,221.17	1,282.23	1,346.34	1,413.65
123	1,080.60	1,134.63	1,191.36	1,250.93	1,313.48	1,379.15	1,448.11
124	1,107.63	1,163.01	1,221.16	1,282.22	1,346.33	1,413.65	1,484.33
125	1,134.64	1,191.37	1,250.94	1,313.48	1,379.16	1,448.12	1,520.52
126	1,163.01	1,221.16	1,282.22	1,346.33	1,413.65	1,484.33	1,558.55
127	1,191.37	1,250.94	1,313.48	1,379.16	1,448.12	1,520.52	1,596.55
128	1,221.17	1,282.23	1,346.34	1,413.66	1,484.34	1,558.56	1,636.49
129	1,250.93	1,313.48	1,379.15	1,448.11	1,520.52	1,596.54	1,676.37
130	1,282.23	1,346.34	1,413.65	1,484.34	1,558.55	1,636.48	1,718.31
131	1,313.48	1,379.15	1,448.11	1,520.52	1,596.54	1,676.37	1,760.19
132	1,346.34	1,413.66	1,484.34	1,558.56	1,636.49	1,718.31	1,804.23
133	1,379.16	1,448.11	1,520.52	1,596.54	1,676.37	1,760.19	1,848.20
134	1,413.66	1,484.35	1,558.57	1,636.49	1,718.32	1,804.23	1,894.45
135	1,448.11	1,520.52	1,596.54	1,676.37	1,760.19	1,848.20	1,940.61
136	1,484.35	1,558.57	1,636.50	1,718.32	1,804.24	1,894.45	1,989.17
137	1,520.52	1,596.54	1,676.37	1,760.19	1,848.20	1,940.61	2,037.64
138	1,558.57	1,636.50	1,718.32	1,804.24	1,894.45	1,989.17	2,088.63
139	1,596.54	1,676.37	1,760.18	1,848.19	1,940.60	2,037.63	2,139.51
140	1,636.50	1,718.33	1,804.24	1,894.46	1,989.18	2,088.64	2,193.07
141	1,676.36	1,760.18	1,848.19	1,940.60	2,037.63	2,139.51	2,246.48
142	1,718.33	1,804.25	1,894.46	1,989.18	2,088.64	2,193.07	2,302.73
143	1,760.18	1,848.19	1,940.60	2,037.63	2,139.51	2,246.49	2,358.81
144	1,804.24	1,894.46	1,989.18	2,088.64	2,193.07	2,302.72	2,417.86
145	1,848.20	1,940.61	2,037.64	2,139.52	2,246.50	2,358.82	2,476.76
146	1,894.45	1,989.18	2,088.64	2,193.07	2,302.72	2,417.86	2,538.75
147	1,940.61	2,037.64	2,139.52	2,246.49	2,358.82	2,476.76	2,600.60
148	1,989.18	2,088.63	2,193.07	2,302.72	2,417.86	2,538.75	2,665.69
149	2,037.64	2,139.52	2,246.50	2,358.82	2,476.76	2,600.60	2,730.63
150	2,088.63	2,193.06	2,302.71	2,417.85	2,538.74	2,665.68	2,798.96
151	2,139.52	2,246.50	2,358.83	2,476.77	2,600.61	2,730.64	2,867.17
152	2,193.06	2,302.71	2,417.85	2,538.74	2,665.68	2,798.96	2,938.91
153	2,246.50	2,358.83	2,476.77	2,600.61	2,730.64	2,867.17	3,010.53
154	2,302.71	2,417.85	2,538.74	2,665.68	2,798.96	2,938.91	3,085.86
155	2,358.83	2,476.77	2,600.61	2,730.64	2,867.17	3,010.53	3,161.06
156	2,417.85	2,538.74	2,665.68	2,798.97	2,938.91	3,085.86	3,240.15
157	2,476.77	2,600.61	2,730.64	2,867.17	3,010.53	3,161.05	3,319.11
158	2,538.74	2,665.68	2,798.96	2,938.91	3,085.86	3,240.15	3,402.16
159	2,600.61	2,730.64	2,867.17	3,010.53	3,161.06	3,319.11	3,485.06
160	2,665.68	2,798.96	2,938.91	3,085.86	3,240.15	3,402.16	3,572.27
161	2,730.63	2,867.17	3,010.52	3,161.05	3,319.10	3,485.06	3,659.31
162	2,798.96	2,938.91	3,085.86	3,240.15	3,402.16	3,572.27	3,750.88
163	2,867.17	3,010.52	3,161.05	3,319.10	3,485.06	3,659.31	3,842.28
164	2,938.91	3,085.86	3,240.15	3,402.16	3,572.27	3,750.88	3,938.42
165	3,010.52	3,161.05	3,319.10	3,485.06	3,659.31	3,842.27	4,034.39
166	3,085.86	3,240.15	3,402.16	3,572.26	3,750.88	3,938.42	4,135.34
167	3,161.05	3,319.10	3,485.06	3,659.31	3,842.28	4,034.39	4,236.11
168	3,240.15	3,402.16	3,572.27	3,750.88	3,938.42	4,135.34	4,342.11
169	3,319.10	3,485.06	3,659.31	3,842.28	4,034.39	4,236.11	4,447.92
170	3,402.16	3,572.27	3,750.88	3,938.43	4,135.35	4,342.12	4,559.22
171	3,485.06	3,659.31	3,842.28	4,034.39	4,236.11	4,447.92	4,670.32
172	3,572.27	3,750.88	3,938.43	4,135.35	4,342.12	4,559.22	4,787.18
173	3,659.32	3,842.28	4,034.40	4,236.12	4,447.92	4,670.32	4,903.84
174	3,750.89	3,938.43	4,135.35	4,342.12	4,559.23	4,787.19	5,026.55
175	3,842.29	4,034.40	4,236.12	4,447.93	4,670.32	4,903.84	5,149.03
176	3,938.43	4,135.35	4,342.12	4,559.23	4,787.19	5,026.55	5,277.87
177	4,034.40	4,236.12	4,447.93	4,670.33	4,903.84	5,149.03	5,406.49
178	4,135.35	4,342.12	4,559.23	4,787.19	5,026.55	5,277.88	5,541.77
179	4,236.12	4,447.93	4,670.33	4,903.84	5,149.03	5,406.49	5,676.81
180	4,342.13	4,559.23	4,787.19	5,026.55	5,277.88	5,541.77	5,818.86
181	4,447.93	4,670.32	4,903.84	5,149.03	5,406.48	5,676.80	5,960.65
182	4,559.23	4,787.19	5,026.55	5,277.88	5,541.78	5,818.86	6,109.81
183	4,670.33	4,903.84	5,149.04	5,406.49	5,676.81	5,960.65	6,258.69
184	4,787.20	5,026.56	5,277.88	5,541.78	5,818.87	6,109.81	6,415.30
185	4,903.84	5,149.03	5,406.48	5,676.81	6,960.65	6,258.68	6,571.62
186	5,026.56	5,277.88	5,541.78	5,818.87	6,109.81	6,415.30	6,735.98
187	5,149.04	5,406.49	5,676.81	5,960.65	6,258.69	6,571.62	6,900.26
188	5,277.81	5,541.71	5,818.79	6,109.73	6,415.22	6,735.98	7,072.78
189	5,406.54	5,676.86	5,960.71	6,258.74	6,571.68	6,900.26	7,245.28
190	5,541.71	5,818.79	6,109.73	6,415.22	6,735.98	7,072.78	7,426.42
191	5,676.86	5,960.70	6,258.74	6,571.68	6,900.27	7,245.29	7,607.56
192	5,818.79	6,109.73	6,415.22	6,735.98	7,072.78	7,426.42	7,797.74
193	5,960.71	6,258.74	6,571.68	6,900.26	7,245.28	7,607.55	7,987.92
194	6,109.74	6,415.22	6,735.99	7,072.78	7,426.42	7,797.74	8,187.63
195	6,258.74	6,571.68	6,900.27	7,245.29	7,607.56	7,987.93	8,387.33
196	6,415.22	6,735.98	7,072.78	7,426.42	7,797.74	8,187.63	8,597.01
197	6,571.68	6,900.27	7,245.29	7,607.55	7,987.93	8,387.33	8,806.69
198	6,735.98	7,072.78	7,426.42	7,797.74	8,187.63	8,597.01	9,026.86
199	6,900.27	7,245.29	7,607.55	7,987.93	8,387.33	8,806.69	9,247.03
200	7,072.78	7,426.42	7,797.74	8,187.63	8,597.01	9,026.86	9,478.20

AGENDA ITEM NO. 13A

Reviewed by: City Administrator
City Attorney

___ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
xx Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: September 4, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Formation of Swimming Pool Joint Powers Authority

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: A review and discussion of draft JPA agreement will be held.

FISCAL IMPACT: N/A

ACTION REQUESTED: Information Only

ATTACHMENTS:

Draft #1
08/22/13

A JOINT POWERS AGREEMENT CREATING THE HONEY LAKE VALLEY RECREATION AUTHORITY

This Agreement is entered into this _____ day of _____, 2013, by and between the County of Lassen and the City of Susanville, pursuant to Sections 6500, et seq., of the California Government Code

RECITALS

The residents of the Honey Lake Valley in Lassen County have made it clear to the Community that enhanced recreation opportunities, including a swimming pool, are necessary for the health, safety, family recreation, and economic development of the area.

For this and other reasons, the County of Lassen and the City of Susanville have determined it is in the public interest to create the Honey Lake Valley Recreation Authority, an entity separate from its member agencies, which will own and operate public recreation facilities including a swimming pool

NOW, THEREFORE, these Agencies agree as follows:

ARTICLE 1:DEFINITIONS

Certain words as used in this Agreement shall be defined as follows:

A. "Agencies" shall mean the County of Lassen, Special Districts and the City of Susanville within Lassen County.

B. "Agreement" shall mean this Agreement that establishes the Honey Lake Valley Recreation Authority.

C. "Authority" shall mean the Honey Lake Valley Recreation Authority.

D. "Board" shall mean the Board of Directors which is the governing body of the Honey Lake Valley Recreation Authority.

E. "County" shall mean County of Lassen.

F. "City" shall mean the City of Susanville.

G. "Special Districts" shall mean governmental agencies created for single or limited purposes within the County of Lassen including schools.

H. "Members" shall mean the County of Lassen, Special Districts, City of Susanville which are signatories to this Agreement.

I. "Quorum" shall mean a majority of the Board members.

ARTICLE 2: PURPOSE

2.1 The purpose of this Agreement is to establish a public entity separate from the County, Special Districts and City. This public entity is to be known as the Honey Lake Valley Recreation Authority.

The Authority will plan, finance, implement, manage, own and operate a multi-jurisdictional recreation system and swimming pool.

ARTICLE 3: TERM OF AGREEMENT

3.1 This Agreement becomes effective on execution of this Agreement by the County of Lassen and the City of Susanville. It shall remain in effect until it is terminated pursuant to Article 11.

ARTICLE 4: BOARD OF DIRECTORS

4.1 The Board shall be comprised of two representatives from each Member. A Member may designate one alternative representative to act for that Agency in the absence of the appointed representatives. The representative from the County and the City shall appoint a fifth member who is independent of both the City and the County.

4.2 Minutes of the adjourned, regular and special meetings of the Board shall be kept by the Executive Officer and said minutes shall be forwarded to each member of the Board within thirty days after each meeting. Each member of the Board shall have one vote. A majority of the members of the Board will constitute a quorum. For purposes of conducting business, a majority of the quorum will be authorized to act on behalf of the Authority.

ARTICLE 5: POWERS OF THE AUTHORITY EXERCISED BY THE BOARD OF DIRECTORS

5.1 The Authority shall have all of the necessary powers and authorities granted by law to operate recreation programs and a swimming pool.

5.2 The Authority may contract with private companies and public agencies to create, implement and operate the agency.

5.3 The Authority may adopt budgets, determine fees and dues of Members, retain personnel, retain legal counsel, retain consultants and engineers, acquire grants, acquire, hold, lease and dispose of real and personal property, use the power of eminent domain, accept donations, sue and be sued, and possesses all other powers associated with the operation of a joint powers authority on behalf of the citizens, property owners, and public agencies within Lassen County.

5.4 The Authority shall have the responsibility to keep Members informed of and advocate for or against pending legislation that would affect the operations of the Authority.

5.5 The Authority may incur debt and issue bonds or any like instruments in order to efficiently provide the services enumerated herein in compliance with the pertinent sections of the Government Code of the State of California. Specifically, the Authority can incur debt on its own under any law authorizing a joint powers authority to do so, including Government Code Section 6540, et seq., and the Marks-Roos Local Bond Pooling Act of 1985, Government Code Section 6584, et seq. The Authority can use lease financing, certificates of participation, installment purchase certificates, short-term notes and any other suitable form of borrowing. The Authority may enter into an agreement with a Member regarding that Member incurring debt on behalf of the Agency.

5.6 The Authority shall defend, hold harmless and indemnify the Members of the

Authority.

5.7 The Authority may contract with a Member for services from a Member's employees.

5.8 The Authority may exercise the powers permitted under Government Code § 6504 or any successor statute. Specifically, (a) contributions from the treasuries may be made for the purpose set forth in the Agreement, (b) payments of public funds may be made to defray the cost of such purpose, (c) advances of public funds may be made for the purpose set forth in the Agreement, such advances to be repaid as provided in the Agreement, or (d) personnel, equipment or property of one or more of the Members to the Agreement may be used in lieu of other contributions or advances.

5.9 The Authority shall determine how any Agency will become a Member subsequent to the initial formation of the agency. Specifically, the Board shall establish fees and any other conditions necessary for an Agency to become a Member. Such fees shall be calculated based upon all prior project expenditures in a manner consistent with the cost allocation of existing Members and any additional costs necessary to serve that new Member. The determination of the Board regarding fees and any other required conditions for new Members shall be within its sole discretion.

5.10 The Authority shall determine the amounts each Member shall contribute to the funding of the Authority. The initial contribution is set forth in Section 9.2 of Article 9 of the Agreement.

5.11 The Authority may do all things necessary and lawful to carry out the purpose of the Agreement.

5.12 As is required by Government Code Section 6509, one Member must be designated such that the power of the Authority is subject to the restrictions upon the manner of exercising power possessed by that Member. The County of Lassen is designated the Government Code§ 6509 agency.

ARTICLE 6: BYLAWS

The Board may adopt from time to time such policies, procedures, bylaws, rules or regulations for the conduct of its affairs as deemed necessary by the Board.

ARTICLE 7: ORGANIZATION

7.1 Members.

a. The County, Special Districts, City who enter into this Agreement by January 1, 2014.

b. Any Special District may be considered for Membership in the Authority after January 1, 2014, by presenting an adopted resolution to the Board which includes a request to become a Member of the Authority.

c. The Board shall accept proposed Members upon a majority affirmative vote of the quorum, upon payment of any Board determined fee and interest, and upon satisfaction of any conditions established by the Board as a prerequisite for Membership.

7.2 Board.

a. The Authority shall be governed by the Board which shall exercise all powers and authority on behalf of Authority.

b. The Board shall consist of two members from each member entity, selected from the governing body or the chief administrative officer or a designee of the County, Special District and City which are party to this Agreement. Upon execution of this Agreement, the governing body of the County, any Special District and City shall appoint its members of the Board and another member or members to serve as an alternate to the Board, to serve in the absence of the regular member. Each member and alternate shall serve at the pleasure of the governing body of the appointing Agency. Any change in appointment of a member or alternate shall be by action of the governing body of the appointing Agency.

c. A majority of the members of the Board shall constitute a quorum for the transaction of business. The Authority shall act upon majority vote of those in attendance, each member having one vote, of the members of the Board.

d. The Board shall elect, by majority vote from its Members, a President and Vice President. The President shall represent the Authority and execute any contracts and other documents when required by the Rules of Procedure and/or Bylaws. The Vice President shall serve inthe absence of the President.

7.3 Executive Officer.

There will be an Executive Officer of the Authority who shall be responsible for the administration of the Authority. The Executive Officer shall be appointed by and may be removed for any reason by a majority vote of the Board. The Executive Officer shall be designated the Government Code Section 6505.1 officer who shall file an official bond. The Executive Officer shall have the authority to execute a change order to any existing HLVRA agreement with any person, entity or agency in an amount up to and including $5,000.00.

7.4 Additional Committees.

Ad hoc or standing committees may be formed by a majority vote of the Board of Directors.

ARTICLE 8: MEETINGS AND REPORTS

8.1 Board Meetings.

a. The Board shall hold at least one (I) regular meeting each year as determined by the bylaws.

b. Special meeting of the Board may be called in accordance with the provisions of Section 54956 of the California Government Code.

c. All meetings of the Board shall be held subject to the provisions of the Ralph M. Brown Act (Sections 54950, et seq., of the California Government Code) and other applicable laws of the State of California requiring notice be given of meetings of public bodies.

d. Minutes of all Board meetings shall be kept and shall, as soon as possible, after each meeting, be forwarded to each member and alternate member of the Board within 30 days.

e. The President of the Board shall cause correspondence to be prepared and delivered as directed by the Board.

f. The public agency with whom the Authority contracts to provide services shall be the custodian of the official records of the Authority.

8.2 Other Committee Meetings.

a. Other committees shall hold meetings as may be called by the Committee Chair or a majority of the members.

b. Minutes of all meetings shall be kept and forwarded to members of the Committee and to each member and alternate member of the Board.

8.3 Progress Reports.

At least annually, a report on the activities and operations of the Joint Powers Authority which shall be provided to each of its Members. The report shall be completed prior to January 1 of each year.

ARTICLE 9: FUNDING

9.1 Authority Budget.

The Board shall adopt an annual budget for the Authority's activities within ninety (90) days of the effective date of this Agreement and by June 1 of each succeeding year. Public funds may not be disbursed by the Authority without adoption of the approved budget and all receipts and disbursements shall be in strict accordance with the approved budget. The budget shall identify the programs of the Authority and allocate funds by the program. The budget and accounting system shall account for direct and overhead costs by program. The Board shall allocate these costs for each program with the adoption of the annual budget.

9.2 Funding of the Authority.

The monetary contribution of Members for the system backbone costs and annual operating costs shall be determined as follows:

a. County of Lassen - $200,000 per year for 15 years, ending on June 30, 2028.

b. City of Susanville - $200,000 per year for 15 years, ending on June 30, 2028.

9.3 Duties of Treasurer/Controller.

a. The Board shall appoint a Treasurer from among the senior management staff of the Member Agencies. The Treasurer shall be either the County Auditor/Controller, the Treasurer Tax Collector or the Chief Financial Officer of one of the Members. This person shall also function as Controller of the Authority.

b. The Treasurer shall serve as the depository and have custody of all Authority funds and establish and maintain such books, records, funds, and accounts as may be required by reasonable accounting practice. Government Code Section 6505. The books and records of the Authority shall be open to inspection at all reasonable times to the Members.

c. The Treasurer, within ninety (90) days after the close of each fiscal year (which shall be from July 1 to June 30), shall give a complete written report of all financial activities for such fiscal year to the Members.

d. The Treasurer shall prepare such financial reports as may be directed by the Board or Executive Committee.

e. The Treasurer shall cause an independent annual audit of the accounts and records to be conducted by a certified public accountant in compliance with the

requirements of Section 6505 of the Government Code and generally accepted accounting standards.

9.4 Debts and Liabilities.

As permitted under Government Code Section 6508.1, no debt, liability, or obligation of the Authority shall constitute a debt, liability, or obligation of any Agency and each Member's obligation hereunder is expressly limited only to the appropriation and contribution of such funds as may be levied pursuant to this Agreement or as the parties hereto may agree.

9.5 Disposition of Authority Funds Upon Termination.

a. In the event of termination of the Authority where there is a successor public entity which will carry on the activities of the Authority and assume its obligations, Authority funds, including any interest earned in deposits, remaining upon termination of the Authority and after payment of all obligations shall be transferred to the successor public entity.

b. If there is no successor public entity which would carry on any of the activities of the Authority or assume any of its obligations, Authority funds, including any interest earned on deposits, remaining upon termination of the Authority and after payment of all obligations, shall be divided inproportion to the contribution of each agency.

c. If there is a successor public agency which would undertake some of the functions of the Authority and assume some of its obligations, Authority funds, including any interest earned on deposits, remaining upon termination of the Authority and after payment of all obligations, shall be allocated by the Board between the successor public entity and Members.

d. In the event the Authority is terminated under circumstances falling with (b) or (c) above, all decisions of the Board with regard to determination of amounts to be transferred to Members or any successor shall be final.

ARTICLE 10: INDEMNIFICATION

The Authority shall acquire such insurance protection as is necessary to protect the interest of the Authority, the County, Special Districts, and City. The Authority created by this Agreement shall assume the defense of and indemnify and save harmless the County, Special Districts, City and each of their respective officers, agents and employees, from all claims, losses, damages, costs, injury and liability of every kind, nature and description directly or indirectly arising from the performance of any of the activities of the Authority or the activities undertaken pursuant to this Agreement.

ARTICLE 11: TERMINATION

This Agreement may be terminated by the Board upon notice of withdrawal being received from a majority of the Member Agencies. Upon termination. payment of the obligations and division of the property of the Authority shall be conducted pursuant to Section of Article 9 of this Agreement.

ARTICLE 12: AMENDMENTS

This Agreement may be amended only upon the two-thirds (2/3) affirmative vote of all the Members of the Board with such proposed amendment having been noticed to Members thirty (30) days prior to the date of the meeting.

ARTICLE 13: WITHDRAWAL

Any City, Special District or the County may withdraw from this Agreement effective July 1of any year, ninety (90) days prior to the end of the fiscal year, upon written notice to the Authority. Upon withdrawal, a City, Special District or the County retains its financial obligations for current contracts executed to fulfill this Agreement, and assumes that responsibility at its own expense.

ARTICLE 14:SEVERABILITY

If any provision of this Agreement or its application to any person or circumstances is held invalid, the remainder of this Agreement and the application of the provision to other persons or circumstances shall not be affected.

ARTICLE 15: NOTICES

All notices to Agencies shall be deemed to have been given when mailed to the governing body of each Agency. The Board may provide for notice by e-mail or facsimile or some other reliable method by resolution. All notices to the Authority shall be delivered to its Executive Officer.

ARTICLE 16: NO RIGHTS IN THIRD PARTIES

All of the terms, conditions, rights and duties provided for in this Agreement are, and shall always be, solely for the benefit of the Members. It is the intent of the Members that no third party shall ever be the intended beneficiary of any performance, duty or right created or required pursuant to the terms and conditions of this Agreement.

ARTICLE 17: AGREEMENT COMPLETE

The foregoing constitutes the full and complete Agreement of the parties. There are no oral understandings or agreements not set forth in writing herein. Any such agreements merge into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their proper officers hereunder duly authorized and effective as of the date of execution of all parties hereto. This Agreement may be executed in counterparts.

Dated: _____ _____

County of Lassen County

Dated: _____ _____

City of Susanville