
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Rod E. De Boer, Mayor
Brian Wilson, Mayor pro tem
Lino P. Callegari Cheryl McDonald Nicholas McBride

SUSANVILLE MUNICIPAL ENERGY CORPORATION

SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
March 6, 2013 – 6:00 p.m.

Call meeting to order
Roll call of Councilmembers present

Next Resolution No. 13-4936
Next Ordinance No. 13-0989

- 1 **APPROVAL OF AGENDA:** (Additions and/or Deletions)
- 2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. The City Administrator will provide an oral update on the status of any open labor negotiations.
- 3 **CLOSED SESSION:**
 - A CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6:
Agency Negotiator: Jared G. Hancock
Bargaining Unit: Administrative/Confidential: 2012/2013
 Fire: 2012/2013
 Management: 2012/2013
 Miscellaneous: 2012/2013
 Professional/Technical: 2012/2013
 Public Works: 2012/2013
 SPOA: 2012/2013
 - B CONFERENCE WITH LEGAL COUNSEL – Anticipated litigation: Significant exposure to litigation pursuant to Government Code §54956.9 (b): one
 - C PUBLIC EMPLOYMENT – pursuant to Government Code Section 54957:
Title: Finance Manager
- 4 **RETURN TO OPEN SESSION:** (recess if necessary)
 - *Reconvene in open session at 7:00 p.m.*
 - *Pledge of allegiance*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Moment of Silence/Thought for the Day: Chief Friedline*
 - *Proclamations, awards or presentations by the City Council:*

5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve vendor warrants numbered 86819 through 86960 for a total of \$431,315.99 including \$96,174.11 in payroll warrants;
- B Approve Treasurers Report – January 2013
- C Approve Finance Report – January 2013
- D Approve **Resolution No. 13-4922** assigning Airport Hangar Land Lease Agreement Lot #26 from Ken Barker to Kathy Barker
- E Approve **Resolution No. 13-4923** authorizing the recertification of F-4 Phantom Jet lease
- F Approve **Resolution No. 13-4933** authorizing the purchase of 2013 Ford Police Utility Vehicle

7 **PUBLIC HEARINGS:** None.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider **Resolution No. 13-4932** adopting revised and updated standard construction details for public works construction within the City of Susanville
- B Consider **Resolution No. 13-4929** approving and authorizing the Mayor to execute golf cart lease with Yamaha Golf-Car Company
- C Consider **Resolution No. 13-4935** approving agreement for services with Interstate Gas Services, Inc.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

- A Consider addition of an unlimited monthly rate to the 2013 Golf Course rates and fees
- B Consider **Resolution No. 13-4930** authorizing Mayor to execute agreement for STIP Rehabilitation B project/Riverside Drive

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

A AB1234 travel reports: None

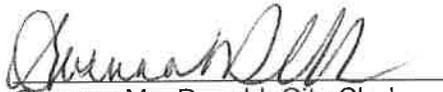
15 **ADJOURNMENT:**

- *The next regular City Council meeting will be held on March 20, 2013 at 6:00 p.m.*

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for March 6, 2013 in the areas designated on March 1, 2013.


Gwenna MacDonald, City Clerk

Reviewed by:

~~SA~~ City Administrator
PMD City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Warrants dated February 13th through February 27th numbered 86819 through 86960

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$335,141.88 plus \$96,174.11 in payroll warrants, for a grand total of \$431,315.99

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
 Report type: GL detail
 Check Voiced = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/14/2013	86819	5	ABC FIRE AND CYLINDER	HYDROTEST, SCOTT O RING	524988	1	1000-422-10-43	TECHNICAL SVCS	278.35	278.35
Total 524988:											
02/13	02/14/2013	86820	21	AIRGAS USA, LLC	WELDING GLOVES & PADS	9012470212	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	5.89	5.89
02/13	02/14/2013	86820	21	AIRGAS USA, LLC	WELDING GLOVES & PADS	9012470212	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.89	5.89
02/13	02/14/2013	86820	21	AIRGAS USA, LLC	WELDING GLOVES & PADS	9012470212	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	5.90	5.90
Total 9012470212:											
02/13	02/14/2013	86821	1070	AT&T MOBILITY	WIRELESS PHONES POLICE	835956037X02012013	1	1000-421-10-45	COMMUNICATIONS	182.76	182.76
Total 835956037X02012013:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	TASER HOLDER	0057 012513	1	1000-421-10-48	TAXES, FEES, PERMITS & CHA	174.39	174.39
02/13	02/14/2013	86878	884	BANK OF AMERICA	TINT FOR PD CAR	0057 012513	2	2011-465-31-44	REPAIR AND MAINTENANCE-V	129.00	129.00
Total 0057 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	ENGINEER BOOK	0364 012513	1	7620-430-10-46	SUPPLIES-GENERAL	240.00	240.00
Total 0364 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	FUEL	3609 012513	1	1000-422-10-46	GASOLINE	275.00	275.00
Total 3609 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	MONTHLY REPORTING FEES	3996 012513	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	15.00	15.00
Total 3996 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	CAFR SUBSCRIPTION FEE	4036 012513	1	1000-415-10-48	TAXES, FEES, PERMITS & CHA	50.00	50.00
02/13	02/14/2013	86878	884	BANK OF AMERICA	ICE SCRAPER	4036 012513	2	1000-417-10-44	VEHICLE - REPAIR & MAINTEN	12.89	12.89
02/13	02/14/2013	86878	884	BANK OF AMERICA	GIGAWARE, DUSTING GAS	4036 012513	3	1000-417-10-46	SUPPLIES-GENERAL	34.92	34.92
02/13	02/14/2013	86878	884	BANK OF AMERICA	JOB POSTING	4036 012513	4	1000-416-10-45	ADVERTISING	250.00	250.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4036 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	ROOF TILES	4093 012513	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	368.91	368.91
02/13	02/14/2013	86878	884	BANK OF AMERICA	WSJ ONLINE CHARGE	4093 012513	2	1000-415-10-48	DUES AND MEMBERSHIPS	17.29	17.29
Total 4093 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	DAILY DISPATCH EQUIP. AD	4119 012513	1	2012-465-32-39	SALE OF CAPITAL ASSETS	245.00	245.00
02/13	02/14/2013	86878	884	BANK OF AMERICA	SPIKES	4119 012513	2	1000-422-10-46	SUPPLIES-SAFETY ITEMS	99.50	99.50
02/13	02/14/2013	86878	884	BANK OF AMERICA	EMPLOYEE EVAL. SOFTWARE	4119 012513	3	1000-422-10-47	SOFTWARE	190.25	190.25
Total 4119 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	FASTENERS, FILES	4226 012513	1	1000-421-10-46	SUPPLIES-GENERAL	555.55	555.55
02/13	02/14/2013	86878	884	BANK OF AMERICA	MEMO PADS, WIPES, WINDEX	4226 012513	2	1000-421-10-46	SUPPLIES-JANITORIAL	46.45	46.45
02/13	02/14/2013	86878	884	BANK OF AMERICA	MOP	4226 012513	3	1000-421-10-46	SUPPLIES-JANITORIAL	7.94	7.94
02/13	02/14/2013	86878	884	BANK OF AMERICA	NUT SLEEVE	4226 012513	4	1000-421-10-44	MISC - REPAIR & MAINTENANC	11.52	11.52
Total 4226 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	BIC PENS, HEATER	4242 012513	1	1000-421-10-46	SUPPLIES-SAFETY ITEMS	94.88	94.88
02/13	02/14/2013	86878	884	BANK OF AMERICA	BIC PENS, HEATER	4242 012513	2	1000-421-10-46	SUPPLIES-GENERAL	21.85	21.85
02/13	02/14/2013	86878	884	BANK OF AMERICA	TR EX WOOD, M 01/15/13 SEAL	4242 012513	3	1000-421-10-45	TRAINING	577.31	577.31
Total 4242 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	FUEL	4259 012513	1	1000-421-10-46	GASOLINE	78.56	78.56
Total 4259 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	BATTERY	4267 012513	1	2011-465-31-44	REPAIR AND MAINTENANCE-V	146.01	146.01
Total 4267 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	LEATHER COMPUTER CHAIR	4317 012513	1	1000-421-10-46	SUPPLIES-GENERAL	362.35	362.35
Total 4317 012513:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/14/2013	86878	884	BANK OF AMERICA	TR EX CLASS PON, B SAN JOS	4333 012513	1	1000-421-10-45	TRAINING	395.00	395.00
Total 4333 012513: 395.00 395.00											
02/13	02/14/2013	86878	884	BANK OF AMERICA	WEB BUILDER	5203 012513	1	8404-430-10-48	DUES AND MEMBERSHIPS	21.90	21.90
Total 5203 012513: 21.90 21.90											
02/13	02/14/2013	86878	884	BANK OF AMERICA	TR PRITCHARD, K 2/20/13	5442 012513	1	7110-430-42-45	TRAVEL	250.00	250.00
02/13	02/14/2013	86878	884	BANK OF AMERICA	WATER SYS COURSE SHIVELY,	5442 012513	2	7110-430-42-45	TRAVEL	50.00	50.00
02/13	02/14/2013	86878	884	BANK OF AMERICA	RE CERT. YETT, T 1/7/13	5442 012513	3	7110-430-42-45	TRAVEL	240.00	240.00
Total 5442 012513: 540.00 540.00											
02/13	02/14/2013	86878	884	BANK OF AMERICA	EXHAUST SYSTEM	6587 012513	1	7620-430-10-44	REPAIR AND MAINTENANCE-V	397.49	397.49
02/13	02/14/2013	86878	884	BANK OF AMERICA	PC	6587 012513	2	8404-430-10-47	MACHINERY AND EQUIPMENT	648.27	648.27
02/13	02/14/2013	86878	884	BANK OF AMERICA	BATTERY CHARGER	6587 012513	3	7110-430-42-46	SUPPLIES-GENERAL	107.92	107.92
02/13	02/14/2013	86878	884	BANK OF AMERICA	PRESSURE SWITCH	6587 012513	4	7301-430-52-44	REPAIR AND MAINTENANCE-MI	41.39	41.39
02/13	02/14/2013	86878	884	BANK OF AMERICA	ELECTRONIC MANOMETER	6587 012513	5	7401-430-62-47	MACHINERY & EQUIPMENT	359.16	359.16
02/13	02/14/2013	86878	884	BANK OF AMERICA	MULTIMETER	6587 012513	6	7401-430-62-46	SUPPLIES-SMALL TOOLS	113.00	113.00
02/13	02/14/2013	86878	884	BANK OF AMERICA	CLOUDMARK SUBSCRIPTIONS	6587 012513	7	7620-430-10-48	DUES AND MEMBERSHIPS	19.95	19.95
02/13	02/14/2013	86878	884	BANK OF AMERICA	COMPUTER	6587 012513	8	7620-430-10-47	MACHINERY AND EQUIPMENT	473.84	473.84
02/13	02/14/2013	86878	884	BANK OF AMERICA	MOTOR CONTROL BREAKER	6587 012513	9	7110-430-42-47	MACHINERY AND EQUIPMENT	756.65	756.65
Total 6587 012513: 2,917.67 2,917.67											
02/13	02/14/2013	86878	884	BANK OF AMERICA	FUEL	6933 012513	1	1000-421-10-46	GASOLINE	15.00	15.00
Total 6933 012513: 15.00 15.00											
02/13	02/14/2013	86878	884	BANK OF AMERICA	IGNITORS	7575 012512	1	7401-430-62-46	SUPPLIES-GENERAL	190.49	190.49
Total 7575 012512: 190.49 190.49											
02/13	02/14/2013	86878	884	BANK OF AMERICA	CONTROL BOARD	7575 012513	1	7401-430-62-46	SUPPLIES-GENERAL	89.26	89.26
02/13	02/14/2013	86878	884	BANK OF AMERICA	CELL PHONE ACCESSORY	7575 012513	2	7401-430-62-46	SUPPLIES-GENERAL	42.85	42.85
02/13	02/14/2013	86878	884	BANK OF AMERICA	CONTROL MODULE	7575 012513	3	7401-430-62-46	SUPPLIES-GENERAL	389.63	389.63
02/13	02/14/2013	86878	884	BANK OF AMERICA	OVERALLS	7575 012513	4	7401-430-62-46	SUPPLIES-GENERAL	75.98	75.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7575 012513:											
02/13	02/14/2013	86878	884	BANK OF AMERICA	FUEL	7979 012513	1	1000-422-10-46	GASOLINE	1,596.19	1,596.19
02/13	02/14/2013	86878	884	BANK OF AMERICA	TR FOR LADDER TRUCK DROP	7979 012513	2	1000-422-10-45	TRAVEL	31.16	31.16
Total 7979 012513:											
02/13	02/14/2013	86823	68	BECKWITH MD, DAVID R	QUESTIONNAIRE -SCOVEL	020413	1	1000-422-10-43	PROFESSIONAL SVCS	65.00	65.00
02/13	02/14/2013	86823	68	BECKWITH MD, DAVID R	SPIROMETRY-SCOVEL	020413	2	1000-422-10-43	PROFESSIONAL SVCS	85.00	85.00
Total 020413:											
02/13	02/14/2013	86824	1295	BIATEK, CHELSEA	1ST PLACE DRAWING	013013	1	1000-422-29-46	SUPPLIES - PROMOTIONAL	80.00	80.00
Total 013013:											
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	ROPE HOOK	262508	1	7110-430-42-46	SUPPLIES-GENERAL	6.92	6.92
Total 262508:											
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	MASONRY DISC, ARBOR GRIT,	262543	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	37.23	37.23
Total 262543:											
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	FLOURESCENT LAMP	262784	1	1000-422-10-46	SUPPLIES-GENERAL	20.29	20.29
Total 262784:											
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	SCREWDRIIVER, TAPE, PLIERS	263028	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	66.91	66.91
Total 263028:											
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	SLEDGE HAMMER	263140	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	14.50	14.50
Total 263140:											
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	SCREWS	263225	1	7620-430-10-44	REPAIR AND MAINTENANCE-F	5.01	5.01

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 263225:									5.01	5.01
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	DUSTER	263226	1	1000-422-10-46	SUPPLIES-GENERAL	19.34	19.34
	Total 263226:									19.34	19.34
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	TAPE, ROPE	263308	1	1000-422-10-46	SUPPLIES-GENERAL	15.44	15.44
	Total 263308:									15.44	15.44
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	FASTENERS, HAMMER BALLPE	263352	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	28.04	28.04
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	FASTENERS, HAMMER BALLPE	263352	2	1000-422-10-46	SUPPLIES-GENERAL	1.37	1.37
	Total 263352:									29.41	29.41
02/13	02/14/2013	86825	76	BILLINGTON ACE HARD	TIES	263410	1	7110-430-42-46	SUPPLIES-GENERAL	8.08	8.08
	Total 263410:									8.08	8.08
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	1505MAIN 020313	1	1000-422-10-44	DISPOSAL	153.73	153.73
	Total 1505MAIN 020313:									153.73	153.73
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC 600MAIN 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
	Total PLC 600MAIN 020313:									36.38	36.38
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLC BOFA 020313	1	2007-431-20-44	DISPOSAL	17.65	17.65
	Total PLC BOFA 020313:									17.65	17.65
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLC BUEHLERDNT 20313	1	2007-431-20-44	DISPOSAL	36.38	36.38
	Total PLC BUEHLERDNT 20313:									36.38	36.38
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLC DIMDNTN 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLC DIMDMTN 020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLC ELKSLODGE 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC ELKSLODGE 020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLC GROCERYOUT02031	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC GROCERYOUT020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KIMS KI	PLC KIMSKIT 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC KIMSKIT 020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLC KNOCHBLD 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC KNOCHBLD 020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLC LASSENHS 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC LASSENHS 020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LESLIE	PLC LESLIES 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC LESLIES 020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LVCHA	PLC LVCHARTER 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC LVCHARTER 020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLC MTLASSEN 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC MTLASSEN 020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLC MTLASSEN 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC MTLASSEN 020313:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLC PANCERAPL 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC PANCERAPL 020313: 36.38 36.38											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - POST O	PLC POSTOFFICE020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC POSTOFFICE020313: 36.38 36.38											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLC SIERRAJWRY020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC SIERRAJWRY020313: 36.38 36.38											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLC SIERRATHRT020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC SIERRATHRT020313: 36.38 36.38											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - STATE	PLC STATEFARM20313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC STATEFARM20313: 36.38 36.38											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLC SVILLERE 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC SVILLERE 020313: 36.38 36.38											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLC UPTOWNPRK 02031	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC UPTOWNPRK 020313: 36.38 36.38											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLC VETSMIEM 020313	1	2007-431-20-44	DISPOSAL	36.38	36.38
Total PLC VETSMIEM 020313: 36.38 36.38											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTMILL 020313	1	2007-431-20-44	DISPOSAL	17.65	17.65
Total PLCFROSTMILL 020313: 17.65 17.65											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LASSEN	PLCLASENHOTEL202031	1	2007-431-20-44	DISPOSAL	36.38	36.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PCLCLASENHOTEL2020313:											
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	925 SIERRA ST	SVL15 020313	1	7401-430-62-44	DISPOSAL	146.65	146.65
Total SVL15 020313:										146.65	146.65
02/13	02/14/2013	86826	1307	C&S WASTE SOLUTIONS	720 SOUTH ST/SHOP	SVL8 020313	1	7620-430-10-44	DISPOSAL	146.65	146.65
Total SVL8 020313:										146.65	146.65
02/13	02/14/2013	86827	115	CASELLE INC.	Software Support Agreement 3/13	47371	1	1000-417-10-43	TECHNICAL SVCS	1,258.00	1,258.00
Total 47371:										1,258.00	1,258.00
02/13	02/14/2013	86828	1385	CONSTRUCTION MATERI	LAB TESTING	2423	1	3019-431-20-44	CONSTRUCTION SERVICE	930.00	930.00
Total 2423:										930.00	930.00
02/13	02/14/2013	86829	7349	COSTELLO, CINDY	REFUND WATER DEPOSIT	10416450008	1	7110-2228-000	DEPOSITS-CUSTOMER	47.97	47.97
Total 10416450008:										47.97	47.97
02/13	02/14/2013	86830	1281	DIAMOND TRUCK AND A	DIESEL FUEL 44 GALLONS AIR	1601	1	2006-431-25-46	GASOLINE	187.00	187.00
Total 1601:										187.00	187.00
02/13	02/14/2013	86831	1356	EDHOLM, ERIK	TR EX SACRAMENTO 2/18/13	020513	1	8404-430-10-45	TRAVEL & TRAINING	274.50	274.50
Total 020513:										274.50	274.50
02/13	02/14/2013	86832	238	FASTENAL COMPANY	TOWEL, BATTERIES	50953	1	1000-422-10-46	SUPPLIES-JANITORIAL	167.11	167.11
02/13	02/14/2013	86832	238	FASTENAL COMPANY	TOWEL, BATTERIES	50953	2	1000-422-10-46	SUPPLIES-SAFETY ITEMS	77.50	77.50
Total 50953:										244.61	244.61
02/13	02/14/2013	86833	241	FEATHER PUBLISHING C	PO#7551 BIDS 2012 REHAB B	PO#7551	1	3019-431-20-45		289.05	289.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PO#7551:											
02/13	02/14/2013	86833	241	FEATHER PUBLISHING C	PO#754 CHRTR SCHOOL PE	PO#754	1	1000-419-10-45	ADVERTISING	46.55	46.55
Total PO#7554:											
02/13	02/14/2013	86833	241	FEATHER PUBLISHING C	PO#755 AMEND TO CHAPTER	PO#755	1	1000-419-10-45	ADVERTISING	30.00	30.00
Total PO#7555:											
02/13	02/14/2013	86834	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	370645A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00
Total 370645A:											
02/13	02/14/2013	86835	1199	FLOYD A BOYD CO.	G/C JOHN DEERE MANUALS	06514771	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	127.12	127.12
Total 06514771:											
02/13	02/14/2013	86836	265	FRONTIER - IRREGULAR	257-1041 P/W ADMIN	1041 020513	1	7620-430-10-45	COMMUNICATIONS	264.52	264.52
Total 1041 020513:											
02/13	02/14/2013	86836	266	FRONTIER - IRREGULAR	257-1051 P/W STREETS	1051 020513	1	7620-430-10-45	COMMUNICATIONS	31.66	31.66
Total 1051 020513:											
02/13	02/14/2013	86879	7004	GARCIA, MARGARITA	REFUND GAS DEPOSIT	10432450110	1	7401-2228-000	DEPOSITS-CUSTOMER	51.23	51.23
Total 10432450110:											
02/13	02/14/2013	86837	1148	GREATAMERICA FINANC	COPIER LEASE 7/12 - 6/13	13285945	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	590.00	590.00
Total 13285945:											
02/13	02/14/2013	86838	7353	HANKINS, CASSANDRA	REFUND WATER DEPOSIT	10430100017	1	7110-2228-000	DEPOSITS-CUSTOMER	42.81	42.81
Total 10430100017:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/14/2013	86839	1362	IRON MOUNTAIN INFO. M	SHREDDING PD	GML7157	1	1000-421-10-44	DISPOSAL	107.96	107.96
Total GML7157:											
										107.96	107.96
02/13	02/14/2013	86840	344	JENSEN CONSTRUCTIO	RETURN DEP. 1721 FIFTH ST	020513	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	250.00	250.00
Total 020513:											
										250.00	250.00
02/13	02/14/2013	86841	911	JOHNSTONE SUPPLY	MODULE	087488	1	7401-430-62-46	SUPPLIES-GENERAL	146.10	146.10
Total 087488:											
										146.10	146.10
02/13	02/14/2013	86841	911	JOHNSTONE SUPPLY	VALVE, VENT MOTOR	087597	1	7401-430-62-46	SUPPLIES-GENERAL	557.23	557.23
Total 087597:											
										557.23	557.23
02/13	02/14/2013	86841	911	JOHNSTONE SUPPLY	FAN LIMIT	087626	1	7401-430-62-46	SUPPLIES-GENERAL	220.93	220.93
Total 087626:											
										220.93	220.93
02/13	02/14/2013	86841	911	JOHNSTONE SUPPLY	VALVE	087662	1	7401-430-62-46	SUPPLIES-GENERAL	212.43	212.43
Total 087662:											
										212.43	212.43
02/13	02/14/2013	86842	7352	KAR-SUSANVILLE	REFUND GAS DEPOSIT	10408940000	1	9999-1001-001	CASH CLEARING - UTILITIES	9.20	9.20
Total 10408940000:											
										9.20	9.20
02/13	02/14/2013	86843	373	KSUE RADIO	GAS ADVERT. 11/1/12-1/31/12	113012	1	7401-430-62-45	ADVERTISING	635.00	635.00
Total 113012:											
										635.00	635.00
02/13	02/14/2013	86843	373	KSUE RADIO	GAS ADVERT. 1/1/13-1/31/13	126386	1	7401-430-62-45	ADVERTISING	635.00	635.00
Total 126386:											
										635.00	635.00
02/13	02/14/2013	86844	374	L N CURTIS & SONS	PANEL MOUNT, CARBON SHEIL	1258550-00	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	630.93	630.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1258550-00:											
02/13	02/14/2013	86844	374	L N CURTIS & SONS	GAUGE, PANEL MOUNT	1258550-02	1	2012-465-32-44	REPAIR AND MAINTENANCE-V	200.58	200.58
Total 1258550-02:											
02/13	02/14/2013	86845	389	LASSEN CO AUDITOR	ANIMAL CONTROL THRU 12/31/	010913	1	1000-421-10-45	ANIMAL CONTROL CONTRACT	6,787.53	6,787.53
02/13	02/14/2013	86845	389	LASSEN CO AUDITOR	DISPATCH THRU 12/31/12	010913	2	1000-421-10-45	DISPATCH CONTRACT	31,938.03	31,938.03
Total 010913:											
02/13	02/14/2013	86845	389	LASSEN CO AUDITOR	CO SHARE PARKING FINES 2/1	021213	1	1000-2205-004	COUNTY PAYABLE	20.00	20.00
Total 021213:											
02/13	02/14/2013	86846	1183	LASSEN COUNTY	IT SERVICE 2 COMPUTERS 7/1	130130	1	1000-421-10-45	COMMUNICATIONS	3,588.00	3,588.00
Total 130130:											
02/13	02/14/2013	86847	411	LASSEN MOTOR PARTS	WASH	167405	1	1000-452-20-46	SUPPLIES-GENERAL	4.28	4.28
Total 167405:											
02/13	02/14/2013	86847	411	LASSEN MOTOR PARTS	SHOP TOWELS	167425	1	7401-430-62-46	SUPPLIES-GENERAL	12.86	12.86
Total 167425:											
02/13	02/14/2013	86847	411	LASSEN MOTOR PARTS	ICE MELT	167529	1	1000-452-20-46	SUPPLIES-GENERAL	6.85	6.85
Total 167529:											
02/13	02/14/2013	86848	1102	LASSEN PC	SERVER LIC/SERVER 1 GB 1/13	5612	1	1000-422-10-43	TECHNICAL SVCS	22.49	22.49
Total 5612:											
02/13	02/14/2013	86849	412	LASSEN REGIONAL SOLI	DUMP FEES	601709	1	2007-431-20-44	DISPOSAL	6.88	6.88

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 601709:											
02/13	02/14/2013	86850	413	LASSEN TIRE	(*) STUDDED #86	43528	1	2011-465-31-44	REPAIR AND MAINTENANCE-V	358.81	358.81
Total 43528:											
02/13	02/14/2013	86850	413	LASSEN TIRE	TX WAS WRONG THIS IS DIFFE	44252-01	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	1.34	1.34
Total 44252-01:											
02/13	02/14/2013	86851	413	SUSANVILLE TOWING	BATTERY	14875	1	2011-465-31-44	REPAIR AND MAINTENANCE-V	146.15	146.15
Total 14875:											
02/13	02/14/2013	86851	413	SUSANVILLE TOWING	OIL CHANGE, ROTORS, BRAKE	47894	1	2011-465-31-44	REPAIR AND MAINTENANCE-V	404.38	404.38
Total 47894:											
02/13	02/14/2013	86851	413	SUSANVILLE TOWING	OIL AND FILTER, BRAKES#81	47897	1	2011-465-31-44	REPAIR AND MAINTENANCE-V	237.54	237.54
Total 47897:											
02/13	02/14/2013	86851	413	SUSANVILLE TOWING	OIL AND FILTER CHANGE #87	47902	1	2011-465-31-44	REPAIR AND MAINTENANCE-V	37.43	37.43
Total 47902:											
02/13	02/14/2013	86851	413	SUSANVILLE TOWING	OIL AND FILTER CHNGE F-150	47993	1	2011-465-31-44	REPAIR AND MAINTENANCE-V	42.43	42.43
Total 47993:											
02/13	02/14/2013	86852	433	LEXIS NEXIS MATTHEW	AIR POLLUTION LAWS	42546028	1	8404-430-10-46	BOOKS AND PERIODICALS	37.08	37.08
Total 42546028:											
02/13	02/14/2013	86853	437	LMUD	STREET LIGHTS	14039 020613	1	2007-431-60-46	ELECTRICITY	181.61	181.61
Total 14039 020613:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/14/2013	86853	437	LMUD	STREET LIGHTS	14041 020613	1	2007-431-60-46	ELECTRICITY	3,250.13	3,250.13
Total 14041 020613:											
02/13	02/14/2013	86853	437	LMUD	ROOSEVELT POOL	1744 012913	1	1000-452-20-46	ELECTRICITY	15.82	15.82
Total 1744 012913:											
02/13	02/14/2013	86853	437	LMUD	RIVERSIDE PARK	1999 012913	1	1000-452-20-46	ELECTRICITY	29.00	29.00
Total 1999 012913:											
02/13	02/14/2013	86853	437	LMUD	S GAY ST	24323 020613	1	2007-431-60-46	ELECTRICITY	60.20	60.20
Total 24323 020613:											
02/13	02/14/2013	86853	437	LMUD	STREET LIGHTS	2467 020613	1	2007-431-60-46	ELECTRICITY	1,462.69	1,462.69
Total 2467 020613:											
02/13	02/14/2013	86853	437	LMUD	HARRIS BOOSTER STATION	30658 020613	1	7110-430-42-46	ELECTRICITY	248.11	248.11
Total 30658 020613:											
02/13	02/14/2013	86853	437	LMUD	UPTOWN DECORATIVE LIGHTS	43511 020613	1	2007-431-60-46	ELECTRICITY	201.87	201.87
Total 43511 020613:											
02/13	02/14/2013	86853	437	LMUD	N PINE & COOK - SCADA	44153 020613	1	7110-430-42-46	ELECTRICITY	14.20	14.20
Total 44153 020613:											
02/13	02/14/2013	86853	437	LMUD	QUARRY ST STREET LIGHTS	49500 020613	1	2007-431-60-46	ELECTRICITY	54.65	54.65
Total 49500 020613:											
02/13	02/14/2013	86853	437	LMUD	MAIN & FOSS SIGNAL LIGHT	49501 020613	1	2007-431-60-46	ELECTRICITY	174.55	174.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 49501 020613:											
02/13	02/14/2013	86853	437	LMUD	GEOTHERMAL PUMP #1	9297 020613	1	7301-430-52-46	ELECTRICITY	1,049.63	1,049.63
Total 9297 020613:											
02/13	02/14/2013	86853	437	LMUD	RIVERSIDE PARK LIGHT	9501 012913	1	1000-452-20-46	ELECTRICITY	38.01	38.01
Total 9501 012913:											
02/13	02/14/2013	86854	1338	LOVIN, TEO	TR EX RENO NV 2/25/13 TRAINI	013013	1	8404-430-10-45	TRAVEL & TRAINING	278.10	278.10
Total 013013:											
02/13	02/14/2013	86855	7348	MCGAHUEY, CALVIN & T	REFUND GAS DEPOSIT	10324102104	1	7401-2228-000	DEPOSITS-CUSTOMER	22.23	22.23
Total 10324102104:											
02/13	02/14/2013	86856	467	MIETER VALVE & CONTR	GAS METER	6103	1	7401-430-62-46	SUPPLIES-GENERAL	81.42	81.42
Total 6103:											
02/13	02/14/2013	86857	481	MISSION LINEN & UNIFO	COMM SVCS LINEN SERVICES	250133956	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250133956:											
02/13	02/14/2013	86857	481	MISSION LINEN & UNIFO	PW ADMIN LINEN SERVICES 2/	250135220	1	7620-430-10-44	LINEN SERVICE	63.48	63.48
Total 250135220:											
02/13	02/14/2013	86857	481	MISSION LINEN & UNIFO	GAS DEPT LINEN SERVICES 2/	250135221	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250135221:											
02/13	02/14/2013	86857	481	MISSION LINEN & UNIFO	WATER DEPT LINEN SERVICES	250135222	1	7110-430-42-44	LINEN SERVICE	69.97	69.97
Total 250135222:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/14/2013	86857	481	MISSION LINEN & UNIFO	STREETS LINEN SERVICES 2/1	250135223	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250135223:											
02/13	02/14/2013	86858	508	NEPA	MEMBERSHIP DUES 5/13 - 4/14	012913	1	1000-1430-105	PREPAID - OTHER	137.50	137.50
02/13	02/14/2013	86858	508	NEPA	MEMBERSHIP DUES 5/13 - 4/14	012913	2	1000-422-10-48	DUES AND MEMBERSHIPS	27.50	27.50
Total 012913:											
02/13	02/14/2013	86859	510	NATIONAL METER & AUT	METER BOTTOMS AND GASKE	S1043792.001	1	7110-430-42-46	SUPPLIES-GENERAL	139.97	139.97
Total S1043792.001:											
02/13	02/14/2013	86860	103	NOR CAL TRAINING OFFI	D WEAVER MEMBERSHIP 1/13 -	021113	1	1000-422-10-48	DUES AND MEMBERSHIPS	50.00	50.00
Total 021113:											
02/13	02/14/2013	86861	7347	PARRISH, NICOLE	REFUND WATER DEPOSIT	10514750025	1	7110-2228-000	DEPOSITS-CUSTOMER	10.32	10.32
02/13	02/14/2013	86861	7347	PARRISH, NICOLE	REFUND GAS DEPOSIT	10514750025	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10514750025:											
02/13	02/14/2013	86863	1379	SENSIT TECHNOLOGIES	PROBES, FILTERS	0177349	1	7401-430-62-46	SUPPLIES-GENERAL	162.38	162.38
Total 0177349:											
02/13	02/14/2013	86864	6797	SHADE, MARK	REFUND GAS OVERPAYMENT	10408600104	1	9999-1001-001	CASH CLEARING - UTILITIES	77.91	77.91
Total 10408600104:											
02/13	02/14/2013	86865	1076	SIERRA COFFEE AND BE	WATER SERVICE 2/6/13	40357	1	1000-417-10-46	SUPPLIES-GENERAL	34.65	34.65
Total 40357:											
02/13	02/14/2013	86866	5752	STANDIFORD, RITA & LA	REFUND GAS OVPYMT 1207	10123250010	1	9999-1001-001	CASH CLEARING - UTILITIES	8.18	8.18
Total 10123250010:											
02/13	02/14/2013	86867	7351	SUSANVILLE SHELL	REFUND WATER OVERPAYME	10409100002	1	9999-1001-001	CASH CLEARING - UTILITIES	97.62	97.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10409100002:											
02/13	02/14/2013	86868	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1466	1	7201-430-81-43	TECHNICAL SVCS	1,250.00	1,250.00
Total 1466:											
02/13	02/14/2013	86869	722	TUM-A-LUM LUMBER CO	CONCRETE MIX	1302-128391	1	2007-431-20-46	SUPPLIES-GENERAL	4.03	4.03
Total 1302-128391:											
02/13	02/14/2013	86869	722	TUM-A-LUM LUMBER CO	CONCRETE MIX	1302-128922	1	2007-431-20-46	SUPPLIES-GENERAL	4.03	4.03
Total 1302-128922:											
02/13	02/14/2013	86870	738	UNITED STATES POSTAL	POSTAGE FOR POSTAGE MET	021313	1	1000-1410-002	INVENTORIES-POSTAGE	2,000.00	2,000.00
Total 021313:											
02/13	02/14/2013	86871	742	UPS STORE, THE	COPIES, BINDING	83010598977258886639	1	1000-422-10-45	PRINTING AND BINDING	80.22	80.22
Total 83010598977258886639:											
02/13	02/14/2013	86872	1275	UTILITY SERVICES SOUT	GAS O&M PROCEDURE UPDAT	2013-0002	1	7401-430-62-43	TECHNICAL SVCS	260.00	260.00
Total 2013-0002:											
02/13	02/14/2013	86873	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	1160169303	1	1000-424-20-45	COMMUNICATIONS	5.21	5.21
02/13	02/14/2013	86873	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	1160169303	2	1000-452-20-45	COMMUNICATIONS	17.17	17.17
02/13	02/14/2013	86873	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	1160169303	3	7620-430-10-45	COMMUNICATIONS	456.05	456.05
Total 1160169303:											
02/13	02/14/2013	86873	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE DEP	1160169928	1	1000-422-10-45	COMMUNICATIONS	59.30	59.30
Total 1160169928:											
02/13	02/14/2013	86874	756	W.W. GRAINGER INC	SWING CHECK VALVE	9050581017	1	2012-465-32-44	REPAIR AND MAINTENANCE-V	35.52	35.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9050581017:											
02/13	02/14/2013	86875	7354	WARE, JOEY	REFUND WATER DEPOSIT	10303400013	1	7110-2228-000	DEPOSITS-CUSTOMER	35.52	35.52
Total 10303400013:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	ADAPTER, NIPPLES, TEE	65134135	1	7401-430-62-46	SUPPLIES-GENERAL	48.09	48.09
Total 65134135:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	TEES	65401115	1	7401-430-62-46	SUPPLIES-GENERAL	9.92	9.92
Total 65401115:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	ADAPTER, UNIONS	65434119	1	7401-430-62-46	SUPPLIES-GENERAL	124.36	124.36
Total 65434119:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	PIPE	65438305	1	7401-430-62-46	SUPPLIES-GENERAL	23.82	23.82
Total 65438305:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	PIPE	65438308	1	7401-430-62-46	SUPPLIES-GENERAL	104.97	104.97
Total 65438308:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	RELIEF VALVE	65438911	1	7401-430-62-46	SUPPLIES-GENERAL	36.35	36.35
Total 65438911:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	FITTINGS	65439386	1	7401-430-62-46	SUPPLIES-GENERAL	16.01	16.01
Total 65439386:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	WEEDS SPRAY	65439824	1	7110-430-42-46	SUPPLIES-GENERAL	4.04	4.04
Total 65439824:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	FITTINGS	65441337	1	7401-430-62-46	SUPPLIES-GENERAL	2.31	2.31
Total 65441337:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	RECHARGEABLE BATTERY	65441348	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	79.67	79.67
Total 65441348:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	PIPE, PIPE STRAPS, BALL VALV	65441661	1	7401-430-62-46	SUPPLIES-GENERAL	136.37	136.37
Total 65441661:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	WORK LIGHT	65441989	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	52.89	52.89
Total 65441989:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	CAP	65442350	1	7401-430-62-46	SUPPLIES-GENERAL	4.77	4.77
Total 65442350:											
02/13	02/14/2013	86876	770	WESTERN NEVADA SUP	PIPE	65445989	1	7401-430-62-46	SUPPLIES-GENERAL	18.51	18.51
Total 65445989:											
02/13	02/14/2013	86877	7350	ZEKAS, LINDA & JEFF	REFUND GAS OVERPAYMENT	10511950000	1	9999-1001-001	CASH CLEARING - UTILITIES	98.85	98.85
Total 10511950000:											
Grand Totals:										77,717.19	77,717.19

Report Criteria:

Report type: GL detail

Check Voided = False

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/15/2013	86880	404	LASSEN COMMUNITY CO	PESTICIDE CLASS LYNN, JAME	021413	1	1000-452-20-45	TRAVEL	29.00	29.00
Total 021413:											
										29.00	29.00
02/13	02/15/2013	86881	728	U S POSTMASTER	GAS BILLING POSTAGE	021513	1	7401-430-62-46	POSTAGE	369.31	369.31
02/13	02/15/2013	86881	728	U S POSTMASTER	WATER BILLING POSTAGE	021513	2	7110-430-42-46	POSTAGE	717.08	717.08
Total 021513:											
										1,086.39	1,086.39
Grand Totals:											
										1,115.39	1,115.39

Report Criteria:

Transmittal checks included

Pay Period	Journal	Code	Check	Check	Issue Date	Number	Payee	ID	GL Account	Amount
02/15/2013	CDPT		214		02/20/2013		CITY OF SUSANVILLE PA	1	7650-2203-1	5,858.17-
02/15/2013	CDPT		214		02/20/2013		CITY OF SUSANVILLE PA	1	7650-2203-1	5,858.17-
02/15/2013	CDPT		214		02/20/2013		CITY OF SUSANVILLE PA	1	7650-2203-1	1,881.17-
02/15/2013	CDPT		214		02/20/2013		CITY OF SUSANVILLE PA	1	7650-2203-1	1,881.17-
02/15/2013	CDPT		214		02/20/2013		CITY OF SUSANVILLE PA	1	7650-2203-1	13,974.97-
02/01/2013	CDPT		215		02/20/2013		LABORERS TRUST FUND	9	7650-2203-1	943.00-
02/15/2013	CDPT		215		02/20/2013		LABORERS TRUST FUND	9	7650-2203-1	1,085.00-
02/15/2013	CDPT		215		02/20/2013		LABORERS TRUST FUND	9	7650-2203-1	57,906.00-
02/15/2013	CDPT		215		02/20/2013		LABORERS TRUST FUND	9	7650-2203-1	31.00
02/15/2013	CDPT		26		02/20/2013		CA STATE DISBURSEME	26	7650-2203-0	184.61-
02/15/2013	CDPT		36		02/20/2013		CA STATE DISBURSEME	36	7650-2203-0	330.92-
02/15/2013	CDPT		37		02/20/2013		CA STATE DISBURSEME	37	7650-2203-0	376.15-
02/15/2013	CDPT		6		02/20/2013		EMPLOYMENT DEV DEP	7	7650-2203-1	1,237.44-
02/15/2013	CDPT		6		02/20/2013		EMPLOYMENT DEV DEP	7	7650-2203-1	4,238.17-
02/01/2013	CDPT		86895		02/20/2013		GOLDEN ONE CREDIT U	12	7650-2203-0	420.00-
02/15/2013	CDPT		86895		02/20/2013		GOLDEN ONE CREDIT U	12	7650-2203-0	420.00-
02/15/2013	CDPT		86896		02/20/2013		JEFFERSON PILOT FINA	22	7650-2203-1	125.67-
02/15/2013	CDPT		86896		02/20/2013		JEFFERSON PILOT FINA	22	7650-2203-1	194.75-
02/15/2013	CDPT		86897		02/20/2013		NATIONWIDE RETIREME	5	7650-2203-0	125.00-
02/01/2013	CDPT		86898		02/20/2013		NEW IMAGE RACQUETB	30	7650-2203-0	165.50-
02/15/2013	CDPT		86898		02/20/2013		NEW IMAGE RACQUETB	30	7650-2203-0	165.50-
02/15/2013	CDPT		86898		02/20/2013		NEW IMAGE RACQUETB	30	7650-2203-0	165.50-
02/15/2013	CDPT		86900		02/20/2013		PRE-PAID LEGAL SERVI	13	7650-2203-0	15.96-
02/15/2013	CDPT		86900		02/20/2013		PRE-PAID LEGAL SERVI	13	7650-2203-0	15.94-
02/15/2013	CDPT		86901		02/20/2013		UPEC, LOCAL 792	10	7650-2203-1	1,862.00-
02/15/2013	CDPT		86902		02/20/2013		VALIC	4	7650-2203-0	2,452.05-
02/01/2013	CDPT		86903		02/20/2013		OPERATING ENGINEERS	11	7650-2203-0	524.00-
02/15/2013	CDPT		86903		02/20/2013		OPERATING ENGINEERS	11	7650-2203-0	500.00-
02/15/2013	CDPT		86903		02/20/2013		OPERATING ENGINEERS	11	7650-2203-0	24.00
02/01/2013	CDPT		86904		02/20/2013		AFLAC	14	8403-2239-0	583.84-
02/15/2013	CDPT		86904		02/20/2013		AFLAC	14	8403-2239-0	192.66-
02/15/2013	CDPT		86904		02/20/2013		AFLAC	14	8403-2239-0	583.84-
02/15/2013	CDPT		86904		02/20/2013		AFLAC	14	8403-2239-0	192.66-
02/15/2013	CDPT		86904		02/20/2013		AFLAC	14	8403-2239-0	192.66-
02/15/2013	CDPT		86904		02/20/2013		AFLAC	14	8403-2239-0	132.06
02/15/2013	CDPT		86904		02/20/2013		AFLAC	14	7650-2203-0	79.66
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	15,967.81-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	12,579.69-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	5,432.67-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	202.77-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	158.45-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	146.18-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	16.00-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	4,851.81-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	1,165.52-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	2,800.52-
02/15/2013	CDPT		86905		02/21/2013		P.E.R.S.	8	7650-2203-1	32.00-

Grand Totals:

45

147,380.01-

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/21/2013	86906	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9907610954	1	7110-430-42-46	SUPPLIES-GENERAL	60.45	60.45
02/13	02/21/2013	86906	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9907610954	2	7401-430-62-46	SUPPLIES-GENERAL	35.96	35.96
02/13	02/21/2013	86906	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9907610954	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	51.15	51.15
02/13	02/21/2013	86906	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9907610954	4	7401-430-62-44	REPAIR AND MAINT-VEHICLE	51.15	51.15
02/13	02/21/2013	86906	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9907610954	5	2007-431-20-44	REPAIR AND MAINTENANCE-V	51.15	51.15
02/13	02/21/2013	86906	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9907610954	6	2006-431-25-44	REPAIR & MAINT - VEHICLE	51.16	51.16
Total 9907610954:										301.02	301.02
02/13	02/21/2013	86907	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-010	1	8402-413-30-45	PRINTING AND BINDING	131.04	131.04
02/13	02/21/2013	86907	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-010	2	8402-413-30-46	POSTAGE	24.00	24.00
02/13	02/21/2013	86907	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-010	3	8402-413-30-45	COMMUNICATIONS	66.72	66.72
02/13	02/21/2013	86907	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-010	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,305.00	2,305.00
02/13	02/21/2013	86907	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-010	5	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	2,847.50	2,847.50
Total 2013-010:										5,374.26	5,374.26
02/13	02/21/2013	86907	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-011	1	8402-413-30-45	COMMUNICATIONS	61.08	61.08
02/13	02/21/2013	86907	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-011	2	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,640.00	2,640.00
02/13	02/21/2013	86907	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2013-011	3	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	935.00	935.00
Total 2013-011:										3,636.08	3,636.08
02/13	02/21/2013	86908	1295	BIATEK, CHELSEA	1ST PLACE DRAWING	021913	1	1000-422-29-46	SUPPLIES - PROMOTIONAL	20.00	20.00
Total 021913:										20.00	20.00
02/13	02/21/2013	86909	76	BILLINGTON ACE HARD	LIQUID SILICONE	262974	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	5.60	5.60
Total 262974:										5.60	5.60
02/13	02/21/2013	86909	76	BILLINGTON ACE HARD	CONNECTOR, BOX HANDY, CO	263430	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	1.92	1.92
02/13	02/21/2013	86909	76	BILLINGTON ACE HARD	CONNECTOR, BOX HANDY, CO	263430	2	7401-430-62-46	SUPPLIES-GENERAL	1.82	1.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 263430:											
02/13	02/21/2013	86909	76	BILLINGTON ACE HARD	FUSES	263543	1	7401-430-62-46	SUPPLIES-GENERAL	14.48	14.48
Total 263543:											
02/13	02/21/2013	86909	76	BILLINGTON ACE HARD	BLADES FOR RAZOR KNIFE	263596	1	2007-431-20-46	SUPPLIES-GENERAL	4.63	4.63
Total 263596:											
02/13	02/21/2013	86909	76	BILLINGTON ACE HARD	FASTENERS	263602	1	7401-430-62-46	SUPPLIES-GENERAL	3.10	3.10
Total 263602:											
02/13	02/21/2013	86909	76	BILLINGTON ACE HARD	BROOMS	263625	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	18.36	18.36
Total 263625:											
02/13	02/21/2013	86909	76	BILLINGTON ACE HARD	FASTENERS	263747	1	7110-430-42-46	SUPPLIES-GENERAL	8.33	8.33
Total 263747:											
02/13	02/21/2013	86909	76	BILLINGTON ACE HARD	PAINT TO COVER GRAFFITI	263972	1	2007-431-20-46	SUPPLIES-GENERAL	9.65	9.65
Total 263972:											
02/13	02/21/2013	86910	1307	C&S WASTE SOLUTIONS	470895 CIRCLE DR	470895CIRCLE 020313	1	7530-451-52-44	DISPOSAL	185.03	185.03
Total 470895CIRCLE 020313:											
02/13	02/21/2013	86910	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 020313	1	1000-417-10-44	DISPOSAL	153.73	153.73
Total SVL2 020313:											
02/13	02/21/2013	86910	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 020313	1	1000-452-20-44	DISPOSAL	185.03	185.03
Total SVL5 020313:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/21/2013	86910	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 020313	1	1000-421-10-44	DISPOSAL	92.52	92.52
Total SVL7 020313:											
02/13	02/21/2013	86911	118	CBC INNOV/S INC	MEMBERSHIP DUES	3035003858	1	1000-417-10-48	DUES AND MEMBERSHIPS	10.00	10.00
Total 3035003858:											
02/13	02/21/2013	86912	7358	CHOO, GILBERT	REFUND GAS OVERPAYMENT	10501900000	1	9999-1001-001	CASH CLEARING - UTILITIES	425.60	425.60
Total 10501900000:											
02/13	02/21/2013	86913	7355	COCHRAN, KAYLIN	REFUND GAS DEPOSIT	10531800823	1	7401-2228-000	DEPOSITS-CUSTOMER	34.60	34.60
Total 10531800823:											
02/13	02/21/2013	86914	7360	COLLINS, SEAN	REFUND WATER DEPOSIT	10322250014	1	7110-2228-000	DEPOSITS-CUSTOMER	32.96	32.96
Total 10322250014:											
02/13	02/21/2013	86915	1355	COMPASS BANK	PRINCIPAL CITY HALL PMT	0000000018 020413	1	4003-470-00-48	PRINCIPAL	40,215.56	40,215.56
Total 0000000018 020413:											
02/13	02/21/2013	86916	148	COMPUTER LOGISTICS	2 HRS MONTHLY MAINTENANCE	59307	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 59307:											
02/13	02/21/2013	86916	148	COMPUTER LOGISTICS	MONTHLY EMAIL/PHONE SUPP	59374	1	1000-417-10-43	TECHNICAL SVCS	294.10	294.10
Total 59374:											
02/13	02/21/2013	86917	152	COUSO TECHNOLOGY &	02/13 WEBSITE MAINT/HOSTIN	540717	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00
Total 540717:											
02/13	02/21/2013	86918	174	DATEMA, STEVEN K.	AIRPORT MANAGER 2/13	022113	1	7201-430-81-43	TECHNICAL SVCS	1,732.04	1,732.04

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 022113:											
02/13	02/21/2013	86919	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS, FBI	953699	1	1000-2205-005	LIVE SCAN STATE OF CALIFOR	608.00	608.00
02/13	02/21/2013	86919	184	DEPARTMENT OF JUSTI	FINGERPRINTS - JOHNSON, J	953699	2	1000-416-10-45	FINGERPRINTING SERVICES	32.00	32.00
02/13	02/21/2013	86919	184	DEPARTMENT OF JUSTI	FINGERPRINTS - SCOVEL, K	953699	3	1000-416-10-45	FINGERPRINTING SERVICES	32.00	32.00
Total 953699:											
02/13	02/21/2013	86920	219	ED STAUB & SONS PETR	LUBE OIL 2GAL	1181243	1	7301-430-52-46	SUPPLIES-GENERAL	110.35	110.35
02/13	02/21/2013	86920	219	ED STAUB & SONS PETR	LUBE OIL 2GAL	1181243	2	7110-430-42-46	SUPPLIES-GENERAL	110.35	110.35
Total 1181243:											
02/13	02/21/2013	86920	219	ED STAUB & SONS PETR	8.7 GAL PROPANE	1181246	1	2007-431-20-46	SUPPLIES-GENERAL	28.99	28.99
Total 1181246:											
02/13	02/21/2013	86921	238	FASTENAL COMPANY	SAFETY GOGGLES	51156	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	7.61	7.61
Total 51156:											
02/13	02/21/2013	86922	241	FEATHER PUBLISHING C	AD FOR EMPLOY FINANCE 1/23	PO#7553	1	1000-416-10-45	ADVERTISING	42.25	42.25
02/13	02/21/2013	86922	241	FEATHER PUBLISHING C	AD FOR EMPLOY FINANCE 1/30	PO#7553	2	1000-416-10-45	ADVERTISING	42.25	42.25
02/13	02/21/2013	86922	241	FEATHER PUBLISHING C	AD FOR EMPLOY ACCT TECH 1	PO#7553	3	1000-416-10-45	ADVERTISING	36.50	36.50
Total PO#7553:											
02/13	02/21/2013	86923	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	370149A	1	7110-430-42-43	TECHNICAL SVCS	133.00	133.00
Total 370149A:											
02/13	02/21/2013	86924	7357	FRANKLIN, RONALD	REFUND WATER DEPOSIT	10423350009	1	7110-2228-000	DEPOSITS-CUSTOMER	41.21	41.21
Total 10423350009:											
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-0315 AWOS AIRPORT	0315 021513	1	7201-430-81-45	COMMUNICATIONS	31.17	31.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 0315 021513:												
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 DSL SERVICE	1000 020513	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00	
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 ADMIN FAX	1000 020513	2	1000-413-20-45	COMMUNICATIONS	.07	.07	
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK FAX	1000 020513	3	1000-411-40-45	COMMUNICATIONS	.06	.06	
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 CITY ADMIN	1000 020513	4	1000-413-20-45	COMMUNICATIONS	17.70	17.70	
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 CITY CLERK	1000 020513	5	1000-411-40-45	COMMUNICATIONS	11.80	11.80	
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 FINANCE	1000 020513	6	1000-415-10-45	COMMUNICATIONS	11.80	11.80	
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 COMM DEVELOPMEN	1000 020513	7	1000-419-10-45	COMMUNICATIONS	11.80	11.80	
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 CITY HALL	1000 020513	8	1000-417-10-45	COMMUNICATIONS	111.26	111.26	
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 WATER - DEBIT MACH	1000 020513	9	7110-430-42-45	COMMUNICATIONS	24.15	24.15	
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1000 GAS - DEBIT MACHIN	1000 020513	10	7401-430-62-45	COMMUNICATIONS	24.15	24.15	
Total 1000 020513:											357.79	357.79
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1033 PARKS	1033 020513	1	1000-452-20-45	COMMUNICATIONS	152.12	152.12	
Total 1033 020513:											152.12	152.12
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1045 PAW ENGINEERING	1045 021513	1	7620-430-10-45	COMMUNICATIONS	39.88	39.88	
Total 1045 021513:											39.88	39.88
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-1182 NAT GAS TELEMETRY	1182 021013	1	7401-430-62-45	COMMUNICATIONS	29.30	29.30	
Total 1182 021013:											29.30	29.30
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	252-1182 WATER SCADA	21182 021013	1	7110-430-42-45	COMMUNICATIONS	280.14	280.14	
Total 21182 021013:											280.14	280.14
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	252-4247 LASSEN CO AIR POLL	24247 021013	1	7620-430-10-45	COMMUNICATIONS	140.97	140.97	
Total 24247 021013:											140.97	140.97
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-2520 GOLF COURSE	2520 020113	1	7530-451-52-45	COMMUNICATIONS	295.20	295.20	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2520 020113:											
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-2960 HVAC/ELEVATOR LIN	2960 020513	1	1000-417-10-45	COMMUNICATIONS	29.30	29.30
Total 2960 020513:											
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-3292 MUSEUM	3292 021013	1	1000-451-80-45	COMMUNICATION	72.46	72.46
Total 3292 021013:											
02/13	02/21/2013	86925	265	FRONTIER - IRREGULAR	257-5603 POLICE	5603 021013	1	1000-421-10-45	COMMUNICATIONS	860.30	860.30
Total 5603 021013:											
02/13	02/21/2013	86926	335	J.W. WOOD CO INC	NIPPLES	S060646	1	7401-430-62-46	SUPPLIES-GENERAL	11.90	11.90
Total S060646:											
02/13	02/21/2013	86926	335	J.W. WOOD CO INC	ELLS	S060667	1	7401-430-62-46	SUPPLIES-GENERAL	5.55	5.55
Total S060667:											
02/13	02/21/2013	86926	335	J.W. WOOD CO INC	COPPER UNION	S060773	1	7401-430-62-46	SUPPLIES-GENERAL	9.60	9.60
Total S060773:											
02/13	02/21/2013	86926	335	J.W. WOOD CO INC	CARTRIDGE	S060828-00	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	20.61	20.61
Total S060828-00:											
02/13	02/21/2013	86927	911	JOHNSTONE SUPPLY	REGULATOR	087698	1	7401-430-62-46	SUPPLIES-GENERAL	411.43	411.43
Total 087698:											
02/13	02/21/2013	86928	372	KRONICK MOSKOVITZ	PROFESSIONAL SVCS THRU 1/	265531	1	1000-412-10-43	PROFESSIONAL SVCS	506.00	506.00
Total 265531:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/21/2013	86929	374	LN CURTIS & SONS	BADGE, SMITH	1257028-00	1	1000-422-29-46	SOCIAL EVENTS	248.54	248.54
Total 1257028-00:											
02/13	02/21/2013	86930	389	LASSEN CO AUDITOR	12/13 LAFECO INSURANCE	021113	1	8402-413-30-45	INSURANCE-LIABILITY	1,000.00	1,000.00
Total 021113:											
02/13	02/21/2013	86931	411	LASSEN MOTOR PARTS	AIR FILTER, FUEL FILTER	167281	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	51.77	51.77
Total 167281:											
02/13	02/21/2013	86932	412	LASSEN REGIONAL SOLI	DUMP FEES	601719	1	1000-452-20-44	DISPOSAL	2.88	2.88
Total 601719:											
02/13	02/21/2013	86932	412	LASSEN REGIONAL SOLI	DUMP FEES	601749	1	1000-452-20-44	DISPOSAL	2.32	2.32
Total 601749:											
02/13	02/21/2013	86932	412	LASSEN REGIONAL SOLI	DUMP FEES	601820	1	1000-452-20-44	DISPOSAL	2.00	2.00
Total 601820:											
02/13	02/21/2013	86933	437	LMUD	66 N LASSEN STREET	2466 020613	1	1000-452-20-46	ELECTRICITY	583.01	583.01
Total 2466 020613:											
02/13	02/21/2013	86933	437	LMUD	N WEATHERLOW ST TENNIS CT	24661 020613	1	1000-452-20-46	ELECTRICITY	10.00	10.00
Total 24661 020613:											
02/13	02/21/2013	86933	437	LMUD	65 N WEATHERLOW ST PARK	2865 020613	1	1000-452-20-46	ELECTRICITY	95.23	95.23
Total 2865 020613:											
02/13	02/21/2013	86933	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 020613	1	1000-451-80-46	ELECTRICITY	19.26	19.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2866 020613:											
02/13	02/21/2013	86933	437	LMUD	65 N WEATHERLOW ST COMM	2867 020613	1	1000-452-20-46	ELECTRICITY	19.26	19.26
Total 2867 020613:											
02/13	02/21/2013	86933	437	LMUD	N WEATHERLOW ST TENNIS S	2870 020613	1	1000-452-20-46	ELECTRICITY	11.22	11.22
Total 2870 020613:											
02/13	02/21/2013	86933	437	LMUD	NORTH ST BASEBALL PARK M	2873 020613	1	1000-452-20-46	ELECTRICITY	15.68	15.68
Total 2873 020613:											
02/13	02/21/2013	86933	437	LMUD	SKYLINE DR WELL 4	29931 021213	1	7110-430-42-46	ELECTRICITY	22.18	22.18
Total 29931 021213:											
02/13	02/21/2013	86933	437	LMUD	115 N WEATHERLOW ST	43866 020613	1	1000-451-80-46	ELECTRICITY	60.47	60.47
Total 43866 020613:											
02/13	02/21/2013	86933	437	LMUD	GLENN DR & CHERRY TR - SCA	44298 021213	1	7110-430-42-46	ELECTRICITY	16.49	16.49
Total 44298 021213:											
02/13	02/21/2013	86933	437	LMUD	PAUTE LN SCADA	44316 021213	1	7110-430-42-46	ELECTRICITY	15.41	15.41
Total 44316 021213:											
02/13	02/21/2013	86933	437	LMUD	BAGWELL SPRINGS - SCADA	45542 021213	1	7110-430-42-46	ELECTRICITY	16.76	16.76
Total 45542 021213:											
02/13	02/21/2013	86933	437	LMUD	WELL #3	4559 021913	1	7110-430-42-46	ELECTRICITY	131.56	131.56
Total 4559 021913:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/21/2013	86933	437	LMUD	600 NEVADA ST	54585 020613	1	1000-417-10-46	ELECTRICITY	10.00	10.00
Total 54585 020613:											
02/13	02/21/2013	86933	437	LMUD	606 NEVADA ST	58209 020613	1	1000-417-10-46	ELECTRICITY	11.68	11.68
Total 58209 020613:											
02/13	02/21/2013	86933	437	LMUD	606 NEVADA ST	58209 021213	1	1000-417-10-46	ELECTRICITY	17.07	17.07
Total 58209 021213:											
02/13	02/21/2013	86933	437	LMUD	606 1/2 NEVADA ST	58211 020613	1	1000-417-10-46	ELECTRICITY	10.60	10.60
Total 58211 020613:											
02/13	02/21/2013	86933	437	LMUD	606 1/2 NEVADA ST	58211 021213	1	1000-417-10-46	ELECTRICITY	15.27	15.27
Total 58211 021213:											
02/13	02/21/2013	86933	437	LMUD	NORTH ST BASEBALL PARK M	9283 020613	1	1000-452-20-46	ELECTRICITY	80.35	80.35
Total 9283 020613:											
02/13	02/21/2013	86933	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 020613	1	1000-466-30-46	ELECTRICITY	26.92	26.92
Total 94811 020613:											
02/13	02/21/2013	86934	7356	LUJANO, CHERIE	REFUND GAS DEPOSIT	10309400016	1	7401-2228-000	DEPOSITS-CUSTOMER	131.55	131.55
Total 10309400016:											
02/13	02/21/2013	86935	452	MARTIN SECURITY SYST	115 N WEATHERLOW 2/13-4/13	021386	1	1000-451-80-43	TECHNICAL SVCS	84.00	84.00
Total 021386:											
02/13	02/21/2013	86935	452	MARTIN SECURITY SYST	66 N LASSEN 2/2013 MTHLY CH	021448	1	1000-417-10-43	TECHNICAL SVCS	43.00	43.00

Check Issue Dates: 2/21/2013 - 2/21/2013

Feb 21, 2013 11:48AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 021448:											
02/13	02/21/2013	86936	467	METER VALVE & CONTR	SEAL CAP GASKET	5754	1	7401-430-62-46	SUPPLIES-GENERAL	67.25	67.25
Total 5754:											
02/13	02/21/2013	86936	467	METER VALVE & CONTR	GAS DIRECT READ INDEX (RAD	6124	1	7401-430-62-46	SUPPLIES-GENERAL	60.14	60.14
Total 6124:											
02/13	02/21/2013	86937	478	MILWOOD FLORIST AND	FLOWERS - CHERYL MCDONA	0006137 013113	1	1000-416-10-46	SUPPLIES-GENERAL	72.56	72.56
Total 0006137 013113:											
02/13	02/21/2013	86938	481	MISSION LINEN & UNIFO	COMM SVCS LINEN SERVICES	250135224	1	1000-452-20-44	LINEN SERVICES	12.83	12.83
Total 250135224:											
02/13	02/21/2013	86938	481	MISSION LINEN & UNIFO	PW ADMIN LINEN SERVICES 2/	250136480	1	7620-430-10-44	LINEN SERVICE	64.62	64.62
Total 250136480:											
02/13	02/21/2013	86938	481	MISSION LINEN & UNIFO	GAS DEPT LINEN SERVICES 2/	250136481	1	7401-430-62-44	LINEN SERVICES	68.93	68.93
Total 250136481:											
02/13	02/21/2013	86938	481	MISSION LINEN & UNIFO	WATER DEPT LINEN SERVICES	250136482	1	7110-430-42-44	LINEN SERVICE	72.30	72.30
Total 250136482:											
02/13	02/21/2013	86938	481	MISSION LINEN & UNIFO	STREETS LINEN SERVICES 2/1	250136483	1	2007-431-20-44	LINEN SERVICE	6.68	6.68
Total 250136483:											
02/13	02/21/2013	86939	7361	MORALES, RICHARD	REFUND GAS DEPOSIT	10102950123	1	7401-2228-000	DEPOSITS-CUSTOMER	74.78	74.78
Total 10102950123:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/21/2013	86940	1287	MYERS-STEVENSON & TOO	VOL FIRE FIGHTERS LIFE INS 2	1051435	1	1000-422-29-48	TAXES, FEES, PERMITS & CHA	74.00	74.00
Total 1051435:											
02/13	02/21/2013	86940	1287	MYERS-STEVENSON & TOO	VOL FIRE FIGHTERS LIFE INS 3	1051436	1	1000-422-29-48	TAXES, FEES, PERMITS & CHA	74.00	74.00
Total 1051436:											
02/13	02/21/2013	86941	510	NATIONAL METER & AUT	HOUSING BOTTOMS, HOUSING	S1043792.002	1	7110-430-42-46	SUPPLIES-GENERAL	156.35	156.35
Total S1043792.002:											
02/13	02/21/2013	86942	1387	OILAR, PAT	CARL LOYER CYCLE 13 GRANT	021413	1	8405-430-10-48	GRANTS	35,000.00	35,000.00
Total 021413:											
02/13	02/21/2013	86943	546	PAYLESS BUILDING SUP	PLYWOOD BLOWS/REJECTS	2449017	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	43.35	43.35
Total 2449017:											
02/13	02/21/2013	86944	556	PITNEY BOWES	MONTHLY LEASE/RENT POSTA	8681181-FB13	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	249.00	249.00
02/13	02/21/2013	86944	556	PITNEY BOWES	MONTHLY LEASE/RENT POSTA	8681181-FB13	2	1000-417-10-44	MISC - REPAIR & MAINTENANC	48.00	48.00
Total 8681181-FB13:											
02/13	02/21/2013	86945	1171	PON, BRADLEY	TR EX FRESNO 03/14/13	013013	1	1000-421-10-45	TRAINING	91.50	91.50
Total 013013:											
02/13	02/21/2013	86946	582	RAY MORGAN CO INC	DOWNSTAIRS COPIER-3/13	382437	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	134.41	134.41
02/13	02/21/2013	86946	582	RAY MORGAN CO INC	UPSTAIRS COPIER-3/13	382437	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	181.81	181.81
02/13	02/21/2013	86946	582	RAY MORGAN CO INC	POLICE DEPT COPIER-3/13	382437	3	1000-421-10-44	RENT & LEASES EQUIP & VEHI	79.11	79.11
Total 382437:											
02/13	02/21/2013	86947	1076	SIERRA COFFEE AND BE	PMW WATER SERVICES 2/17/12	40390	1	7620-430-10-46	SUPPLIES-GENERAL	34.65	34.65
Total 40390:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/21/2013	86948	6116	SILVA, AMBER	REFUND GAS DEPOSIT	10323350024	1	7401-2228-000	DEPOSITS-CUSTOMER	39.88	39.88
Total 10323350024:											
02/13	02/21/2013	86949	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL (DOWNST	221495849	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.91	400.91
02/13	02/21/2013	86949	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL (UPSTAIR	221495849	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	296.33	296.33
02/13	02/21/2013	86949	530	U.S. BANK EQUIPMENT F	COPIER - POLICE	221495849	3	1000-421-10-44	RENT & LEASES EQUIP & VEHI	174.32	174.32
Total 221495849:											
02/13	02/21/2013	86949	530	U.S. BANK EQUIPMENT F	FOLDER/INSERTER 2/6/13-3/6/1	221988785	1	7401-430-62-44	RENT & LEASES EQUIP & VEHI	187.57	187.57
02/13	02/21/2013	86949	530	U.S. BANK EQUIPMENT F	FOLDER/INSERTER 2/6/13-3/6/1	221988785	2	7110-430-42-44	RENT & LEASES EQUIP & VEHI	187.57	187.57
Total 221988785:											
02/13	02/21/2013	86950	730	ULTIMATE CAR WASH	TOKENOTES - CAR WASHES	80495	1	1000-421-10-46	SUPPLIES-SAFETY ITEMS	79.20	79.20
Total 80495:											
02/13	02/21/2013	86951	1017	UPS	02/12 P.W-UTILITY SER&METER	0000554R95073	1	7401-430-62-46	POSTAGE	19.91	19.91
Total 0000554R95073:											
02/13	02/21/2013	86952	45	USA MOBILITY WIRELES	PAGER SERVICES PW	W3501628B	1	7620-430-10-45	COMMUNICATIONS	129.29	129.29
Total W3501628B:											
02/13	02/21/2013	86953	7359	WILLIAMS, D.R.	REFUND WATER OVERPAYME	10108000001	1	9999-1001-001	CASH CLEARING - UTILITIES	75.00	75.00
Total 10108000001:											
Grand Totals:										98,862.49	98,862.49

Report Criteria:

Report type: GL detail

Check Voided = False

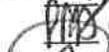
Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/25/2013	86960	7364	HOLWEG, COLLEEN	REIM OVERCHARGE OF COLLE	022213	1	7401-430-62-48	BAD DEBT EXPENSE	543.91	543.91
Total 022213:										543.91	543.91
Grand Totals:										543.91	543.91

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
02/13	02/22/2013	86957	7363	DMS DIRECT	PURCHASE DISHWASHER FOR	02222013	1	7530-451-52-47	MACHINERY AND EQUIPMENT	1,288.39	1,288.39
Total 02222013:											
02/13	02/22/2013	86958			REIMBURSE HEALTH INS - SIC	02222013	1	7610-2229-002	RETIREE SICK LEAVE BANK PA	436.50	436.50
Total 02222013:											
02/13	02/22/2013	86959	7362	WHEELER, TAMMY	CONTRACT START-UP	02222013	1	7530-451-52-43	TECHNICAL SERVICES	500.00	500.00
02/13	02/22/2013	86959	7362	WHEELER, TAMMY	REIMBURSE FOR SANDWICH T	02222013	2	7530-451-52-47	MACHINERY AND EQUIPMENT	600.00	600.00
02/13	02/22/2013	86959	7362	WHEELER, TAMMY	PER CONTRACT FOR TYPE 47	02222013	3	7530-451-50-48	TAXES, FEES, PERMITS & CHA	6,000.00	6,000.00
02/13	02/22/2013	86959	7362	WHEELER, TAMMY	PER CONTRACT ANNUAL REN	02222013	4	7530-451-50-48	TAXES, FEES, PERMITS & CHA	572.00	572.00
02/13	02/22/2013	86959	7362	WHEELER, TAMMY	PER CONTRACT FINGERPRINTI	02222013	5	7530-451-50-48	TAXES, FEES, PERMITS & CHA	126.00	126.00
Total 02222013:											
Grand Totals:										9,522.89	9,522.89

Reviewed by:

 City Administrator
 City Attorney
 City Treasurer

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Treasurer's Report

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: Attached for Council's review is the Treasurer's Report for the month of January 2013

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file the Treasurer's Report for the month of January 2013

ATTACHMENTS: Receipts and Disbursements Report

POOLED CASH & INVESTMENTS

January 31, 2013

POOLED CASH FUND	
Cash Clearing - Utilities	640
Cash Clearing-NSF Checks	210
Bank of America - Checking	382,796
LAIF	11,332,933
Total Cash & Investments	11,716,579

Pooled Cash Allocation:

General	2,044,097
General - Restricted	517,036
Special Revenue	1,420,312
Capital Projects	59,192
Debt Service	304,377
Enterprise	
Airport	(320,852)
Geothermal	221,852
Golf Course	(242,035)
Natural Gas	2,233,480
Water	4,384,649
Internal Service	439,249
Trust & Agency	655,223
Total Cash & Inv. Allocations	11,716,579

CASH WITH FISCAL AGENTS

January 31, 2013

General	
Special Revenue	
Capital Projects	
Debt Service	152,628
Enterprise	2,446,784
Internal Service	
Trust & Agency	
Total Cash with Fiscal Agents	2,599,412
GRAND TOTAL	14,315,990

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 JANUARY 31, 2013

COMBINED ACCOUNTS

9999-1001-001	CASH CLEARING - UTILITIES	640.11
9999-1001-003	CASH CLEARING - NSF CHECKS	210.00
9999-1011-001	B OF A # 08038-80200	382,795.66
9999-1030-001	LAIF	<u>11,332,932.90</u>
	TOTAL COMBINED CASH AND INVESTMENTS	11,716,578.67
9999-1000-000	CLAIM ON CASH	<u>(11,716,578.67)</u>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE	43,124.84
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT	3,406.23
1004	ALLOCATION TO GF-PANCERA PLAZA	18,075.96
1005	ALLOCATION TO GF-RESERVE ACCOUNT	452,428.75
2002	ALLOCATION TO STATE COPS	22,787.95
2006	ALLOCATION TO SNOW REMOVAL	21,980.66
2007	ALLOCATION TO STREETS & HIGHWAYS	307,754.39
2010	ALLOCATION TO STREET MITIGATION	36,707.49
2011	ALLOCATION TO POLICE MITIGATION	54,081.48
2012	ALLOCATION TO FIRE MITIGATION	70,596.37
2013	ALLOCATION TO PARK DEDICATION FUND	24,050.96
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND	254,702.23
2017	ALLOCATION TO STATE ECONOMIC REV FD	228,466.68
2018	ALLOCATION TO HOME REVOLVING FUND	189,599.31
2030	ALLOCATION TO TRAFFIC SAFETY	81,231.37
2031	ALLOCATION TO BARRY CREEK DEVELOPMENT	488.08
2033	ALLOCATION TO CHESTNUT STREET CULVERT	25,197.21
2036	ALLOCATION TO SKYLINE - NUMA SIGNAL	77,442.44
2037	ALLOCATION TO SKYLINE BICYCLE LANE	7,278.91
2038	ALLOCATION TO SKYLINE - RT 139 SIGNAL	17,946.56
3019	ALLOCATION TO STIP REHABILITATION PROJECT	(125.52)
3023	ALLOCATION TO PROP 1B IMPROVEMENTS	82,348.12
3024	ALLOCATION TO FEDERAL-2010 ARRA REHAB PROJ	(156,372.23)
3025	ALLOCATION TO SIERRA PARK PROJECT	133,341.81
4001	ALLOCATION TO MARK ROOS SERIES B/92	193,042.59
4003	ALLOCATION TO CITY HALL	111,333.98
7111	ALLOCATION TO WATER RATE STABILIZATION FUND	3,000,000.00
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS	1,105,188.14
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND	1,807,075.00
7610	ALLOCATION TO OPEB	37,734.01
7630	ALLOCATION TO RISK MANAGEMENT FUND	394,050.75
7650	ALLOCATION TO PAYROLL	(79.66)
8401	ALLOCATION TO HUSA BUSINESS IMPROVE DIST	2,563.29
8402	ALLOCATION TO LAFCO	27,045.13
8403	ALLOCATION TO SEC 125 AFLAC	2,067.94
8404	ALLOCATION TO AIR POLLUTION	226,732.76
8405	ALLOCATION TO AIR POLLUTION-CARL MOYER	<u>396,813.95</u>

CITY OF SUSANVILLE
 COMBINED CASH AND INVESTMENTS
 JANUARY 31, 2013

	ALLOCATIONS TO RESTRICTED FUNDS	9,300,107.93
<hr/>		
	UNRESTRICTED FUNDS	
	<hr/>	
1000	ALLOCATION TO GENERAL FUND	2,044,096.81
7110	ALLOCATION TO WATER SYSTEM	279,460.98
7201	ALLOCATION TO AIRPORT	(320,852.21)
7301	ALLOCATION TO GEOTHERMAL UTILITY	221,851.76
7401	ALLOCATION TO NATURAL GAS	426,405.34
7530	ALLOCATION TO GOLF COURSE	(242,035.40)
7620	ALLOCATION TO PW ADMIN & ENGINEERING FUND	7,543.46
		<hr/>
	ALLOCATIONS TO UNRESTRICTED FUNDS	2,416,470.74
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	11,716,578.67
	ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	(11,716,578.67)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<hr/> <hr/> .00

RECEIPTS AND DISBURSEMENTS REPORT

Date	Dep Date	VP Disbursement	Receipts	Balance
				\$76,874.47
1/3/2013	1/2/2013	(\$30.63)	\$58,150.75	\$134,894.59
1/3/2013			\$35,887.09	\$170,881.68
1/3/2013			\$119.45	\$171,001.13
1/3/2013			\$554.25	\$171,555.38
1/3/2013			\$55.36	\$171,610.74
1/3/2013			\$7,339.34	\$178,950.08
1/3/2013		(\$29,867.45)		\$149,082.63
1/4/2013	1/3/2013		\$32,241.04	\$181,323.67
1/4/2013			\$6,323.41	\$187,647.08
1/7/2013	1/4/2013		\$8,004.21	\$195,651.29
1/7/2013			\$774.26	\$196,425.55
1/7/2013			\$3,119.16	\$199,544.71
1/7/2013			\$1,557.13	\$201,101.84
1/7/2013			\$1,170.84	\$202,272.68
1/7/2013			\$31.93	\$202,304.61
1/7/2013		(\$38.66)		\$202,265.95
1/7/2013		(\$503.90)		\$201,762.05
1/7/2013			\$1,291.89	\$203,053.94
1/8/2013	1/7/2013		\$86,192.36	\$289,246.30
1/8/2013			\$7,294.99	\$296,541.29
1/9/2013	1/8/2013		\$66,369.73	\$362,911.02
1/9/2013			\$1,067.98	\$363,979.00
1/9/2013			\$2,220.16	\$366,199.15
1/8/2013			\$64.00	\$366,263.15
1/9/2013		(\$93,661.77)		\$272,601.38
1/9/2013		(\$5,252.76)		\$267,348.62
1/9/2013		(\$31,874.15)		\$235,474.47
1/9/2013		(\$54,485.73)		\$180,988.74
1/9/2013		(\$309.94)		\$180,678.80
1/10/2013	1/9/2013		\$19,230.99	\$199,909.79
1/10/2013			\$1,348.20	\$201,257.99
1/10/2013			\$89,800.00	\$291,057.99
1/10/2013			\$10.56	\$291,068.55
1/10/2013			\$210.16	\$291,278.71
1/10/2013			\$339.45	\$291,618.16
1/10/2013			\$100,000.00	\$391,618.16
1/10/2013		(\$25.00)		\$391,593.16
1/10/2013		(\$110.01)		\$391,483.15
1/10/2013			\$2,539.28	\$394,022.43
1/10/2013		(\$102,544.20)		\$291,478.23
1/11/2013	1/10/2013		\$52,860.52	\$344,338.75
1/11/2013			\$3,261.24	\$347,599.99
1/14/2013	1/11/2013		\$1,460,031.39	\$1,807,631.38
1/14/2013			\$15.00	\$1,807,646.38
1/14/2013			\$128.00	\$1,807,774.38
1/14/2013			\$31.60	\$1,807,805.98
1/14/2013			\$585.60	\$1,808,391.58
1/14/2013			\$845.20	\$1,809,236.78
1/14/2013			\$875.60	\$1,810,112.38
1/14/2013			\$979.40	\$1,811,091.78
1/14/2013			\$30.00	\$1,811,121.78
1/14/2013		(\$10,084.81)		\$1,801,036.97
1/14/2013			\$2,153.77	\$1,803,190.74
1/15/2013	1/14/2013		\$105,291.67	\$1,908,482.41
1/15/2013			\$341.83	\$1,908,824.24
1/15/2013			\$1,299.89	\$1,910,124.13
1/15/2013			\$2,098.72	\$1,912,222.85
1/16/2013	1/15/2013		\$221,086.61	\$2,133,309.46
1/16/2013			\$5,131.94	\$2,138,441.40
1/16/2013			\$236.28	\$2,138,677.68
1/16/2013		(\$950.16)	\$12,145.83	\$2,149,873.35
1/16/2013			\$1,604.50	\$2,151,477.85
1/17/2013		(\$38.59)		\$2,151,439.26
1/17/2013			\$386.03	\$2,151,825.29
1/17/2013				\$2,151,825.29
1/18/2013		(\$169,385.90)		\$1,982,439.39
1/18/2013		(\$1,717,000.00)		\$265,439.39
1/18/2013			\$39.72	\$265,479.11
1/18/2013		(\$32,325.17)		\$233,153.94
1/18/2013	1/17/2013		\$15,846.21	\$249,000.15
1/18/2013			\$2,137.70	\$251,137.85
1/18/2013			\$794.27	\$251,932.12
1/18/2013		(\$1,276.27)		\$250,655.85
1/22/2013	1/18/2013		\$19,090.70	\$269,746.55
1/22/2013			\$331.85	\$270,078.40
1/22/2013			\$2,607.70	\$272,686.10
1/22/2013			\$20.00	\$272,706.10
1/23/2013	1/22/2013		\$105,549.86	\$378,255.96
1/23/2013			\$372.38	\$378,628.34
1/23/2013			\$11.40	\$378,639.74
1/23/2013		(\$90,246.17)		\$288,393.57
1/23/2013		(\$4,280.94)		\$284,112.63
1/23/2013		(\$29,274.25)		\$254,838.38
1/23/2013		(\$58,615.68)		\$196,222.70
1/23/2013			\$4,764.59	\$200,987.29
1/24/2013	1/23/2013		\$20,047.23	\$221,034.52
1/24/2013			\$2,740.16	\$223,774.68
1/24/2013		(\$6,377.25)		\$217,397.43
1/24/2013			\$1,456.92	\$218,854.35
1/25/2013	1/24/2013		\$35,544.88	\$254,399.23
1/25/2013			\$3,986.22	\$258,385.45
1/28/2013	1/25/2013		\$10,283.45	\$268,668.90
1/28/2013			\$936.53	\$269,605.43
1/28/2013			\$568.34	\$270,173.77
1/28/2013			\$350.00	\$270,523.77
1/28/2013			\$2,481.16	\$273,004.93
1/29/2013	1/28/2013		\$79,408.69	\$351,413.62
1/29/2013			\$204.75	\$351,618.37
1/29/2013			\$2,829.60	\$354,447.97
1/30/2013	1/29/2013		\$11,578.89	\$366,026.86
1/30/2013			\$981.03	\$367,007.89
1/30/2013			\$67,331.85	\$434,339.74
1/30/2013			\$708.76	\$435,048.50
1/31/2013	1/30/2013		\$31,758.14	\$466,806.64
1/31/2013			\$10.87	\$466,817.51
1/31/2013			\$181.65	\$466,999.16
1/31/2013			\$54.11	\$467,053.27
1/31/2013			\$1,272.93	\$468,326.20
1/31/2013			\$11.40	\$468,337.60
1/31/2013			\$4,007.80	\$472,345.40
1/31/2013		(\$79,585.81)		\$392,759.59
2/1/2013	1/31/2013	(\$3.05)	\$42,841.99	\$435,598.53
2/1/2013			\$4,867.13	\$440,465.66
2/1/2013		(\$57,660.00)		\$382,795.66

Reviewed by: JH City Administrator
MM City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Monthly summary report of revenues, expenditures and projected fund balances for January 2013.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The report as of January 31, 2013 is attached.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to receive and file monthly summary report.

ATTACHMENTS: Revenues, expenditures and fund balances report.

**REVENUES, EXPENDITURES AND FUND BALANCES REPORT
UNAUDITED**

		Audited			Unaudited
<i>s:/Bob/fund Balances Report</i>		6/30/12	YTD	YTD	January
Fund #	Fund Title	Fund Balance	Revenue	Expenditures	Fund Balance as of 1/31/2013
100X	General Fund	2,151,222	2,751,262	2,456,230	2,446,254
2002	State COPS	69,894	17,746	66,796	20,843
2006	Snow Removal	57,256	10,181	45,456	21,981
2007	Streets	417,432	286,674	350,655	353,450
2010	Street Mitigation	35,187	1,521	0	36,708
2011	Police Mitigation	60,378	5,411	11,009	54,780
2012	Fire Mitigation	85,773	16,457	28,626	73,604
2013	Park Dedication	24,076	(24)	0	24,052
2016	State Comm. Dev. Rev.FD	993,995	4,626	27,117	971,504
2017	State Economic Rev. FD	422,062	9,093		431,155
2018	Home Revolving Fund	740,828	22,466		763,294
2030	Traffic Safety	76,874	5,407	1,049	81,231
2031	Barry Creek Development	488	(0)		488
2033	Chestnut Street Culvert (was 3004)	25,182	15		25,197
2036	Skyline - Numa Signal	77,397	46		77,442
2037	Skyline Bicycle Lane	7,275	4		7,280
2038	Skyline - Rt 139 Signal	17,938	9		17,946
3019	STIP Rehab Project	0		126	(126)
3023	Prop 1B CIP	109,777		27,428	82,349
3024	Federal ARRA 2010 Rehab Projq	(156,372)	156,372	156,372	(156,372)
3025	Sierra Park Project CIP	159,748	0	26,406	133,342
4001	Miller Fletcher	1,100,373	(28,700)	125,258	946,415
4003	City Hall Debt Service	38,555	124,642	51,864	111,333
711X	Water Funds	2,073,682	1,523,843	1,601,281	1,996,244
7201	Airport	1,682,474	64,050	125,314	1,621,210
7301	Geothermal	455,723	54,260	28,154	481,829
740X	Natural Gas	(863,040)	2,373,475	2,201,581	(691,146)
7530	Golf Course	1,958,661	176,757	230,140	1,905,279
7610	OPEB	(218,984)	26,040	459	(193,403)
7620	PW Admin/Engineering	70	6,377	(2,123)	8,570
7630	Risk Management	670,192	262,917	306,320	626,789
8402	LAFCO	29,961	26,025	21,015	34,971
8404	Air Pollution	357,919	106,951	102,129	362,741
8405	Air Pollution - Carl Moyer	0	400,504	126,144	274,360
	TOTALS	12,661,995	8,404,404	8,114,805	12,951,594

AGENDA ITEM NO. 6D

Reviewed by: _____ City Administrator
pm City Attorney

____ Motion only
____ Public Hearing
X Resolution
____ Ordinance
____ Information

Submitted by: Craig C. Platt, Public Works Director

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Approval of **Resolution Number 13-4922** assigning the Airport Hangar Land Lease Agreement, Lot #26 from Ken Barker (deceased) to Kathy Barker, wife of Ken Barker

PRESENTED BY: Craig C. Platt, Public Works Director

SUMMARY: Ken Barker, owner of the hangar on Lot #26, passed away and his wife, Kathy Barker is now the owner. At this time the lease agreement needs to reflect this change.

FISCAL IMPACT: None.

ACTION REQUESTED: Resolution Number 13-4922 assigning the Airport Hangar Land Lease Agreement, Lot #26 from Ken Barker (deceased) to Kathy Barker, wife of Ken Barker

ATTACHMENTS: Airport Hangar Land Lease Agreement, Lot #26 with Ken Barker

RESOLUTION NUMBER 13-4922
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ASSIGNING THE AIRPORT HANGAR LAND LEASE AGREEMENT, LOT #26 FROM
KEN BARKER (DECEASED) TO KATHY BARKER, WIFE OF KEN BARKER

WHEREAS, Ken Barker, owner of the hangar on Lot #26, passed away and his wife, Kathy Barker is now the legal owner; and

WHEREAS, at this time the Airport Hangar Land Lease Agreement, Lot #26 needs to reflect this change.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville authorizing assignment of the Airport Hangar Land Lease Agreement, Lot #26 from Ken Barker (deceased) to Kathy Barker, wife of Ken Barker.

APPROVED: _____
Rod De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of March, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter M. Talia, City Attorney

AIRPORT HANGAR LAND LEASE AGREEMENT

HANGAR OWNED BY LESSEE

THIS LEASE, made this 1st day of July, 2005, between the CITY OF SUSANVILLE, a municipal corporation, organized and existing under the laws of the State of California, hereinafter referred to as "Lessor", and Ken Barker, address: P.O. Box 765, Susanville, CA 96130, County of Lassen, State of California, hereinafter referred to as "Lessee", on the following terms and conditions:

1. Lessor does hereby lease to Lessee, for a term of twenty (20) years from the date hereof, unless sooner terminated as set forth herein, a certain parcel of land described a Hangar Lot # 26, hereinafter referred to as the "Leased Premises", located at the Susanville Municipal Airport and legally described as follows:

SEE EXHIBIT "A" ATTACHED HERETO

(a) Lessee shall provide a hangar building plan for approval prior to any Lease execution for use as an airplane hangar. The rent shall be twenty-four cents (\$.24) per square foot per year, for the area including the space occupied by the hangar only which rent is payable in 12 equal installments monthly in advance on the first day of each and every month. Said rent shall be increased on an annual basis as set forth below.

(b) Commencing on July 1 following the commencement date of this lease agreement, and continuing each year thereafter ("the Rent Adjustment Date") the rent set forth in Section 1(a) above shall be subject to adjustment as follows: The Consumer Price Index for All Urban Consumers, West Region, for West City Classes B/C, published by the Bureau of Labor Statistics, United States Department of Labor for all items ("index") in effect on January 1, 2005 shall be the Base Index. For each Rent Adjustment Date, the Index in effect immediately before that Rent Adjustment Date ("the Adjustment Index"), shall be used for purposes of calculating the amount of adjustment, if any. If the Adjustment Index has increased over the Base Index, the rent payable for the following year and until the next Rent Adjustment Date shall be increased by the same percentage as the Adjustment Index bears to the Base Index.

(c) In no event shall the monthly rent be decreased below the amount specified under Section 2.01(a).

(d) If the Consumer Price Index, as now constituted, compiled, and published, shall cease to be compiled and published during the term of this lease, or is calculated on a significantly different basis following the date of this lease, the most comprehensive official Index published that most closely approximates the rate of inflation shall be used for purposes of computing adjustments under this lease. City's determination as to which official Index to then use shall be final and binding on Lessee.

(e) Any rent due for the portion of the month this Lease commences shall be prorated for that month. Lessee is granted the unlimited lawful right of ingress and egress from the Leased Premises. Lessor hereby reserves a utility easement, including but not limited to, the right to construct, install, place and maintain utility lines for all customary utility services under, over, across, and through the Leased Premises at such locations as Lessor shall require.

2. Lessee shall use the hangar for the storage of one or more aircraft owned or leased by Lessee and shall not sublease the space for storing any property other than aircraft and that aircraft's related personal property. Lessee is allowed to store aircraft owned by Lessee in the airplane hangar, and Lessee's use of the hangar shall be for storage of Lessee's aircraft. In the event Lessee desires to sublease any part of the hangar not otherwise used by Lessee for storage of Lessee's aircraft, then Lessee must obtain the written permission of Lessor to do so and said sublessee will be required to provide insurance as specified herein. In the event of such sublease, the sublease shall be limited to storage of the sublessee's aircraft, and personal property related to said aircraft; Lessee shall pay to Lessor as additional rent an amount equal to twenty percent (20%) of the amount charged by Lessee to Lessee's sublessee, or \$20.00, whichever is greater. Lessee is prohibited from subleasing the entire hangar for storage of aircraft owned by others. If any provisions of this paragraph 2 is violated, Lessee shall forfeit this Lease. Lessee may, however, store Lessee's aircraft-related personal property in the hangar; provided, however, that Lessee is in fact storing aircraft in the hangar and the storage of Lessee's aircraft-related personal property does not interfere with the storage of such aircraft nor with the ingress and egress of such aircraft to and from the hangar. Lessee shall not conduct any commercial or business activity on the Leased Premises. Lessor shall be notified in writing requesting Lessor's approval in the event Lessee desires to enter into a sublease.

3. Lessee hereby agrees that should Lessee desire to sell Lessee's interest hereunder and the improvements on said Leased Premises, Lessee shall first submit an offer in writing to Lessor to sell said Leased Premises and improvements to Lessor for the same amount as any bona fide offer received by Lessee in connection therewith, or for the fair market value, as the case may be. Lessee's written offer to Lessor shall be submitted to the City Clerk of the City of Susanville, at least fifteen (15) days prior to a regularly scheduled meeting of the City Council of the City of Susanville, and the City Council shall have thirty (30) days after said meeting within which to accept or reject the offer. In the event that the City Council does not act within that period of time, the offer will be deemed rejected. Should Lessor reject the offer, Lessee may sell the hangar and assign Lessee's rights under this Lease, at the same price as offered to the Lessor, and shall, within fifteen (15) days prior to sale, notify Lessor in writing requesting City approval.

4. This Lease does not confer upon the Lessee the right to infringe on any of the commercial rights granted to any other person by the City of Susanville. This Lease is not a Fixed Base Operator or Commercial Operator Agreement.

5. Upon expiration of this Lease, Lessee shall have the right to remove said airplane hangar from said airport within ninety (90) days. Lessee shall continue to pay the rent then in effect during said ninety-day period. In the event the hangar is not moved off the airport within

the ninety (90) days, said hangar shall become the property of the City of Susanville. Any holding over by Lessee past the term of this Lease shall not be deemed a renewal or extension of the term of this Lease.

6. In the event the Master Plan for the Susanville Municipal Airport, or any amendments thereto, requires the Leased Premises for other use or uses, Lessor will furnish to said Lessee at another site on the same airport, an equivalent amount of land for hangar relocation. Any relocation of Lessee's hangar shall be at Lessee's sole cost and expense.

7. Should the Master Plan for the Susanville Municipal Airport, or any amendments thereto, require moving of Lessee's hangar, such relocation shall not be required until the City of Susanville places the Master Plan into effect, and only when the City Council has agreed that the Master Plan is feasible and should be placed into operation. Any relocation of said hangar, however, shall be made so as not to interfere with any construction or other work occurring under the Master Plan. All cost of hangar relocation shall be the responsibility of Lessee.

8. Any hangar constructed on the Leased Premises shall meet the Uniform Building Code and City Airport Standards as adopted by the City of Susanville and shall have the exterior walls and roof of metal or other fire resistant material to be approved by the Building Official of the City; Lessee shall keep Lessee's hangar in a state of good repair and in such a condition as to not create a fire hazard or a public nuisance. Lessee's hangar may be inspected by the Fire Chief of the City of Susanville, or his or her designated agent, at all reasonable times, and Lessee shall, within fifteen (15) days of being notified that a condition exists in the hangar which in the opinion of the Fire Chief is a fire hazard or danger to the public health and safety, remedy such condition; if Lessee fails to do so, Lessor may do so at the expense of the Lessee.

9. Lessee shall keep the Leased Premise free and clear of inflammable or combustible vegetation or other materials.

10. If Lessee has not yet constructed a hangar on the premises, Lessee shall commence construction of a hangar within six (6) months from the date the Lease is executed or from the date of such demolition or removal, and finish construction within twelve (12) months from the date the Lease is executed. Failure to comply with the provisions of this paragraph shall result in the immediate termination of this Lease.

11. Lessee shall pave a concrete or asphalt apron at the airplane entrance door from the hangar building to the existing runway.

12. Standards, rules, and regulations of City of Susanville Ordinance 87-697, or any amendments thereto, is incorporated herein by reference and shall also govern Lessee's use of the Leased Premises.

13. Lessee covenants and agrees that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this Lease, for a purpose for which a

Federal Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, DOT, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

14. Lessee further agrees and covenants that (1) no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such premises and the furnishing of services thereon, no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination, (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

15. That in the event of breach of the above nondiscrimination covenants, Lessor shall have the right to terminate the Lease and to reenter and repossess said Leased Premises and the facilities thereon, and hold the same as if said Lease had never been made or issued. This paragraph does not become effective until the procedures of 49 CFR Part 21 are followed and completed including expiration of appeal rights.

16. Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the Lessee and without interference or hindrance.

17. Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly-owned facilities of the airport, together with the right to direct and control all activities of the Lessee in this regard.

18. This Lease shall be subordinate to the provisions and requirements of any existing or further agreements between the Lessor and the United States, relative to the development, operation or maintenance of the airport.

19. There is hereby reserved to the Lessor, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the premises herein leased. This public right of flight shall include the right to cause in said airspace any noise inherent in the operation of any aircraft used for navigation or flight through the said airspace or landing at, taking off from or operation on the Susanville Municipal Airport.

20. Lessee will not erect nor permit the erection of any structure or object (e.g., antennas) on the Leased Premises above the mean sea level elevation of 4,180 feet. In the event of a breach of this paragraph, Lessor reserves the right to enter upon the Leased Premises and to remove the offending structure or object, all of which shall be at the expense of the Lessee.

21. Lessee agrees not to make use of the Leased Premises in any manner which might interfere with the landing and taking off of aircraft from the Susanville Municipal Airport, or that would otherwise constitute a hazard.

22. Lessee shall not use, or store, any petroleum products except small quantities for Lessee's personal use. Lessee shall not dispose on the Leased Premises any petroleum products, or any material or substances now or hereafter classified as hazardous or toxic under any federal, state, or local law, ordinance, regulation, rule, or order which is now or at any time during the term of this Lease applicable to the Leased Premises or Lessee's use and occupation thereof. Notwithstanding the foregoing, Lessor acknowledges and agrees that the presence of fuel, oil and grease located within the proper receptacles of any aircraft properly stored on the Leased Premises shall not be considered a violation of this section.

23. Lessee hereby agrees to indemnify and hold harmless Lessor from any and all claims, demands, and causes of action, including costs and attorneys' fees, including any litigation in connection with the defense of any claim, demand, or cause of action arising out of or resulting from any hazardous, toxic, or petroleum substance, material, or waste, unless caused by the intentional or otherwise tortuous act or omissions of the Lessor. Upon receiving notice of any such claim, demand, or cause of action, Lessee shall, at Lessee's sole cost and expense, immediately cure or commence to cure the problem by taking all action prescribed by applicable federal, state, and local laws, regulations, ordinances, and orders. Lessee's obligation to indemnify Lessor set forth in this paragraph shall survive the expiration or earlier termination of this Lease.

24. This Lease and all the provisions hereof shall be subject to whatever right the United States Government now has or in the future may have or acquire, affecting the control, operation, regulation and taking over of said airport or the exclusive or non-exclusive use of the airport by the United States during the time of war or national emergency.

25. Upon the date of this Lease, Lessee shall procure and maintain liability insurance of at least \$150,000.00 for one (1) person, \$250,000.00 per occurrence, and property damage insurance of \$100,000.00; provided, however, Lessor may impose additional coverage requirements in amounts to be determined by resolution of the Susanville City Council, and upon adoption of said resolution, Lessee shall have thirty (30) days from written notice thereof to comply with the additional requirements. A Certificate of Insurance evidencing such coverage and naming Lessor, its officers, agents, and employees as additional insureds, shall be filed with the Susanville City Clerk. Said Certificate of Insurance shall guarantee at least ten (10) days advance notice to Lessor, in writing, of any cancellation or reduction of such insurance.

26. A breach by Lessee of any of the terms of this Agreement constitutes a default. In the event of a default, Lessor may at its option terminate Lessee's right to possession of the Leased Premises at any time by any lawful means, including, but not limited to, rights pursuant to Civil Code Section 1159 et seq., as the same may be amended from time to time. No act of Lessor other than by giving written notice to Lessee shall terminate this Lease. In the event of termination of this Lease by Lessor, Lessee shall immediately surrender possession of the Leased Premises to Lessor. In the event of termination of this Lease, Lessor shall be entitled to recover the following amounts from Lessee:

- a. The amount of the unpaid rent accrued through the date of termination of this Lease;
- b. The excess of the amount of rent which accrues between the date of termination of this Lease and the date of the award over the amount of the loss of rent that Lessee proves could have reasonably been avoided;
- c. The present value, on the date of the award, of the excess amount of rent which accrues between the date of the award and the expiration of the term of this Lease over the amount of the loss of rent that Lessee proves could reasonably be avoided, with the present value computed by using an interest rate equal to that which comparable properties earn on the date of the award; and
- d. Any other amount, including court costs, reasonable attorneys' fees, and costs of taking possession of and reletting the Leased Premises necessary to compensate Lessor for all detriment proximately caused by Lessee's default.

In addition to the foregoing rights, Lessor shall have all other rights set forth in this Lease, including but not limited to the right to possession and ownership of the hangar if it is not removed ninety (90) days after the date of termination of this Lease.

27. FAA Grant Assurances: Lessee acknowledges and agrees that Lessor has entered into certain Grant Agreements with the FAA, conditions of which require that all parties leasing property from Lessor agree to be bound by certain sponsor's assurances given by Lessor to the United States Government under the Airport and Airway Improvement Act of 1982, as the same may be amended from time to time. Accordingly, Lessee on behalf of itself, its heirs, personal representatives, successors, and assigns, as additional consideration for the lease of the Leased Premises from Lessor, does hereby covenant and agree for the term of this Lease to be bound by the provisions set forth in Exhibit "B" (Sponsors Assurances) attached hereto and incorporated herein by reference.

This Lease shall be subordinate to the provisions and requirements of any existing or future agreement between Lessor and the United States Government or any authorized agency thereof, by which Lessor obtains federally-owned surplus property or federal aid for the development, operation, and/or maintenance of the Susanville Municipal Airport. In the event that the FAA or any other federal agency requires modifications or changes in this Lease as a condition for the granting of funds for the improvement of lands and improvements covered by its laws, rules, or regulations, Lessee agrees to consent to the amendments, modifications,

revisions, supplements, or deletions of any of the terms, conditions, or requirements of this Lease, as may be required to obtain such funds except, however, that in no event will Lessee be required, pursuant to this section, to agree to any increase in the rents or fees provided for in this Lease. In the event Lessee refuses or fails to consent to the amendments, modifications, revisions, supplements, or deletions submitted to Lessee by Lessor pursuant to the provisions of this Section within thirty (30) days after receipt of the documents evidencing the changes, then this Lease shall be deemed to be amended and/or modified to comply with said changes as though the documents had been signed by all parties.

28. In the event any action, suit or proceeding is brought to collect the rent, fees, charges, or billings due or to become due hereunder, or any portion thereof, to take possession of the Leased Premises, and/or to enforce compliance with this Lease, the prevailing party shall be entitled to reasonable attorneys' fees and court costs.

29. Lessee shall occupy and use the Leased Premises only for the uses and purposes authorized herein. Lessor's grant of the privileges hereunder are not exclusive and Lessor reserves the right to lease other airport property to other individuals and entities for the same uses and privileges granted hereby, or for other uses and purposes.

30. The property interest herein granted to Lessee may be subject to property taxation of the possessory interest created thereby, and, if created, Lessor, by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Lessee shall be responsible for payment thereof. Lessee shall pay promptly all lawful taxes and assessments which may be levied by any federal, state, county, city or other tax levying body of any taxable interest of Lessee hereunder, whether on real or personal property of Lessee.

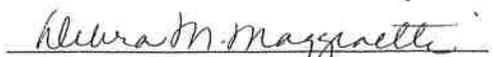
31. The terms hereof shall be binding on the heirs, successors and assigns of the parties hereto. This Lease cannot be transferred or assigned without Lessor's prior written approval.

IN WITNESS WHEREOF, the said Lessor by Resolution No. 05-3840 of the City Council of the City of Susanville, has caused this Lease to be executed by the Mayor and the Clerk, and the said Lessee has executed this Lease the day and year first above written.

CITY OF SUSANVILLE
LESSOR:


RODNEY E. DE BOER, Mayor

Attest:


DEBRA MAGGINETTI, City Clerk

LESSEE:



Type Name: KEN BARKER, Owner

Type Name:

(If a corporation, a corporate resolution authorizing signature must be attached).

Approved as to Form:



KATHLEEN R. LAZARD
City Attorney

EXHIBIT "A"

Legal Description

EXHIBIT "B" - SPONSOR'S ASSURANCES

PART V
ASSURANCES

Airport and Planning Agency Sponsors

A. General

1. These assurances shall be complied with in the performance of the following grant agreements:
 - a. Airport development, airport planning, and noise program implementation grants to airport sponsors.
 - b. Integrated airport system planning grants to planning agencies.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of the Airport and Airway Improvement Act of 1982 as amended by the Airport and Airway Safety and Capacity Expansion Act of 1987, or the Aviation Safety and Noise Abatement Act of 1979. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport and the term "sponsor" includes public agency sponsors and private sponsors.
3. These assurances also are required to be submitted as part of the project application by a sponsor which is both a public agency and a planning agency requesting funds for integrated airport system planning under the provisions of the Airport and Airway Improvement Act of 1982, as amended.
4. Upon acceptance of the grant offer by the sponsor, these assurances are incorporated in and become part of the grant agreement.

B. Duration and Applicability

1. Airport Development or Noise Program Implementation Projects Undertaken by a Public Agency Sponsor. The terms, conditions and assurances of the grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise program implementation project, or throughout the useful life of the project items installed within a facility under a noise program implementation project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurance against exclusive rights or the terms, conditions, and assurances with respect to real property acquired with Federal funds. Furthermore, the duration of the Civil Rights assurance shall be as specified in the assurance.
2. Airport Development or Noise Program Implementation Projects Undertaken by a

Private Sponsor. The preceding Paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of facilities developed or equipment acquired under an airport development or noise program implementation project shall be no less than ten (10) years from the date of the acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor. Unless otherwise specified in the grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions and assurances of the grant agreement shall remain in full force and effect during the life of the project.

C. Sponsor Certification. The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements: It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

Federal Legislation

- a. Federal Aviation Act of 1958 - 49 U.S.C. 1301, et seq.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq. 1/
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- d. Hatch Act - 5 U.S.C. 1501, et seq. 2/
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 - 42 U.S.C. 4601, et seq. 1/ 2/
- f. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f). 1/
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469C
- h. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a. 1/
- i. Rehabilitation Act of 1973 - 29 U.S.C. 794
- j. Civil Rights Act of 1964 - Title VI - 42 U.S.C. 2000d through d-4.
- k. Aviation Safety and Noise Abatement Act of 1979, 49 U.S.C. 2101, et seq.
- l. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- m. Architectural Barriers Act of 1968 - 42 U.S.C. 4151, et seq. 1/
- n. Airport and Airway Improvement Act of 1982, as amended 49 U.S.C. 2201, et seq.
- o. Powerplant and Industrial Fuel Use Act of 1978 - Section 403 -42 U.S.C. 8373. 1/
- p. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq. 1/
- q. Copeland Antikickback Act - 18 U.S.C. 874 1/
- r. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq. 1/
- s. Endangered Species Act - 16 U.S.C. 668(a), et seq. 1/
- t. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq. 2/

Executive Orders

Executive Order 12372 - Intergovernmental Review of Federal Programs

Executive Order 11246 - Equal Employment Opportunity

Federal Regulations

- a. 49 CFR Part 21 - Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- b. 49 CFR Part 23 - Participation by Minority Business Enterprise in Department of Transportation Programs.
- c. 49 CFR Part 24 - Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs.
- d. 49 CFR Part 27 - Non-Discrimination on the Basis of Handicap in Programs and Activities Receiving or Benefitting from Federal Financial Assistance.
- e. 49 CFR Part 29 - Debarments, Suspensions, and Voluntary Exclusions.
- f. 29 CFR Part 1 - Procedures for Predetermination of Wage Rates.
- g. 29 CFR Part 3 - Contractors or Subcontractors on Public Buildings or Public Works Financed in Whole or Part by Loans or Grants from U.S.
- h. 29 CFR Part 5 - Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction.
- i. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted Contracting Requirements).
- j. 14 CFR Part 150 - Airport Noise Compatibility Planning.

1/ These laws do not apply to planning projects.

2/ These laws do not apply to private sponsors.

Office of Management and Budget Circulars

- a. A-87 - Cost Principles Applicable to Grants and Contracts with State and Local Governments.*

- b. A-102 - Uniform Requirements for Assistance to State and Local Governments.*
- c. A-128 - Audits of State and Local Governments.

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in the grant agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor: It has legal authority to apply for the grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor: It has legal authority to apply for the grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative, and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with the application; and to provide such additional information as may be required.

3. Sponsor Fund Availability. It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under the grant agreement which it will own or control.

4. Good Title. It holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

* OMB Circulars A-87 and A-102 contain requirements for state and local governments receiving Federal assistance. Any requirement levied upon state and local governments by those two circulars shall also be applicable to private sponsors receiving Federal assistance under the Airport and Airway Improvement Act of 1982, as amended.

For noise program implementation projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in the grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. It will not sell, lease, encumber or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise program implementation project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in the grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under the Airport and Airway Improvement Act of 1982 to assume the obligations of the grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee, all of the terms, conditions and assurances contained in this grant agreement.
- c. For all noise program implementation projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise program implementation project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise program implementation projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance with the Airport and Airway Improvement Act of 1982, the

regulations and the terms, conditions and assurances in the grant agreement and shall insure that such arrangement also requires compliance therewith.

6. Consistency with Local Plans. The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport. For noise program implementation projects, other than land acquisition, to be carried out on property not owned by the airport and over which property another public agency has land use control or authority, the sponsor shall obtain from each such agency a written declaration that such agency supports that project and the project is reasonably consistent with the agency's plans regarding the property
7. Consideration of Local Interest. It has given fair consideration to the interest of communities in or near which the project may be located.
8. Consultation with Users. In making a decision to undertake any airport development project under the Airport and Airway Improvement Act of 1982, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.
9. Public Hearings. In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community. It shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary.
10. Air and Water Quality Standards. In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty (60) days after the project application has been received by the Secretary.
11. Local Approval. In projects involving the construction or extension of any runway at any general aviation airport located astride a line separating two (2) counties within a single state, it has received approval for the project from the governing body of all villages incorporated under the laws of that state which are located entirely within five (5) miles of the nearest boundary of the airport.
12. Terminal Development Prerequisites. For projects which include terminal development at a public airport, it has, on the date of submittal of the project grant application, all the safety

equipment required for certification of such airport under Section 612 of the Federal Aviation Act of 1958 and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning or deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Recordkeeping Requirements.

a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of the grant, the total cost of the project in connection with which the grant is given or used, and the amount and nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to the grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which the grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates. It shall include, in all contracts in excess of \$2,000 for work on any projects funded under the grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a - 276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veterans Preference. It shall include, in all contracts for work on any projects funded under the grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to veterans of the Vietnam era and disabled veterans as defined in Section 515(c)(1) and (2) of the Airport and Airway Improvement Act of 1982. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications. It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and upon approval by the

Secretary, shall be incorporated into this grant agreement. Any modifications to the approved plans, specifications, and schedules shall also be subject to approval by the Secretary and incorporation into the grant agreement.

17. Construction Inspection and Approval. It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms with the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.
18. Planning Projects. In carrying out planning projects:
 - a. It will execute the project in accordance with the approved program narrative contained in the project application or with modifications similarly approved.
 - b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
 - c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
 - d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
 - e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
 - f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
 - g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
 - h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.
19. Operation and Maintenance.
 - a. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for nonaeronautical purposes must first be approved by the Secretary. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by

applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes.

In furtherance of this assurance, the sponsor will have in effect at all times arrangements for:

- (1) Operating the airport's aeronautical facilities whenever required; and
- (2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
- (3) Promptly notifying airmen of any condition affecting aeronautical use of this airport.

Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise program implementation items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation. It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use. It will take appropriate action, including the adoption of zoning laws, to the extent reasonable, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce the compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make its airport available as an airport for public use on fair and reasonable terms and without unjust discrimination, to all types, kinds, and classes of aeronautical uses.
- b. In any agreement, contract, lease or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or engage in any aeronautical activity for furnishing services to the public at the airport,

the sponsor will insert and enforce provisions requiring the contractor

- (1) to furnish said services on a fair, equal, and not unjustly discriminatory basis to all users thereof, and
 - (2) to charge fair, reasonable, and not unjustly discriminatory prices for each unit or service, provided, that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at any airport owned by the sponsor shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
 - d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
 - e. Each air carrier using such airport (whether as a tenant, nontenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to transportation as are applicable to all such air carriers which make similar use of such airport and which utilize similar facilities, subject to reasonable classifications such as tenants or nontenants and signatory carriers and nonsignatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classifications or status.
 - f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
 - g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by contractors or concessionaires of the sponsor under these provision.
 - h. The sponsor may establish such fair, equal, and not unjustly discriminatory conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
 - i. The sponsor may prohibit or limit any given type, kind, or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights. It will permit no exclusive right for the use of the airport by any persons providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply: (1) It would be unreasonably costly, burdensome, or impractical for more than one (1) fixed-based operator to provide such services, and (2) If allowing more than one (1) fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport.

It further agrees that it will not, either directly or indirectly, grant or permit any person, firm or corporation the exclusive right at the airport, or at any other airport now owned or controlled by it, to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under the Airport and Airway Improvement Act of 1982.

24. Fee and Rental Structure. It will maintain a fee and rental structure consistent with Assurances 22 and 23, for the facilities and services being provided to the airport users which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate base in establishing fees, rates, and charges for users of that airport.

25. Airport Revenue. If the airport is under the control of a public agency, all revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. Provided, however, that if covenants or assurances in debt obligations issued before September 3, 1982 by the owner or operator of the airport, or provisions enacted before September 3, 1982 in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

26. Reports and Inspections. It will submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request. For airport development projects, it will also make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreement, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request. For noise program implementation projects, it will also make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of the grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request.
27. Use of Government Aircraft. It will make available all of the facilities of the airport developed with Federal financial assistance and all those useable for landing and takeoff of aircraft to the United States for use by government aircraft in common with other aircraft at all times without charge, except, if the use by government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:
- a. Five (5) or more government aircraft are regularly based at the airport or on land adjacent thereto; or
 - b. The total number of movements (counting each landing as a movement) of government aircraft is three hundred (300) or more, or the gross accumulative weight of government aircraft using the airport (the total movements of government aircraft multiplied by gross weights of such aircraft) is in excess of five million (5,000,000) pounds.
28. Land for Federal Facilities. It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four (4) months after receipt of a written request from the Secretary.
29. Airport Layout Plan.
- a. It will keep up to date at all times an airport layout plan of the airport showing (1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto; (2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal

buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities; and (3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon. Such airport layout plan and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The Sponsor will not make or permit any changes or alteration in the airport or in any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility, or efficiency of the airport.

- b. If a change or alteration in the airport or its facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities.

30. Civil Rights. It will comply with such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefitting from funds received from this grant. This assurance obligates the sponsor for the period during which Federal financial assistance is extended to the program, except where Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the sponsor or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits or (b) the period during which the sponsor retains ownership or possession of the property.

31. Disposal of Land.

- a. For land purchased under grant before, on, after December 30, 1987 for airport noise compatibility purposes, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States share of acquisition of such land will, at the discretion of the Secretary, 1) be paid to the Secretary for deposit in the Trust Fund or 2) be reinvested in an approved noise compatibility project as prescribed by the Secretary.
- b. For land purchased for airport purposes (other than noise compatibility) under grant before, on, or after December 30, 1987, it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value. That portion of the

proceeds of such disposition, which is proportionate to the United States share of the cost of acquisition of such land will be paid to the Secretary for deposit in the Trust Fund.

- c. Disposition of such land under a. and b. above will be subject to the retention or reservation on any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with the operation of the airport.

32. Engineering and Design Services. It will award each contract, or subcontract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping, or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions. It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

Reviewed by: JCH City Administrator
PMA City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Craig C. Platt, Public Works Director

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution Number 13-4923** authorizing Mayor to execute the 2013 Loan Agreement between the National Museum of the United States Air Force and the City of Susanville for the Phantom Jet F-4C (RF) on loan for static display at the Susanville Municipal Airport.

PRESENTED BY: Craig C. Platt, Public Works Director

SUMMARY: The City has had the Phantom Jet F-4C (RF) on loan for static display from the National Museum of the United States Air Force (NMUSAF) since 1995 at the Susanville Municipal Airport. As a requirement, the City must renew the loan agreement on an annual basis providing pictures and proof of insurance as well.

Attached is the 2013 Loan Agreement for execution by the Mayor.

FISCAL IMPACT: The NMUSAF values the jet at \$22,000 which the City covers under our insurance policy.

ACTION REQUESTED: Motion to adopt Resolution Number 13-4923 authorizing the Mayor to execute the 2013 Loan Agreement between the National Museum of the United States Air Force and the City of Susanville for the Phantom Jet F-4C (RF) on loan for static display at the Susanville Municipal Airport.

ATTACHMENTS: Resolution Number 13-4923
2013 Loan Agreement with attachments

RESOLUTION NUMBER 13-4923
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING MAYOR TO EXECUTE 2013 LOAN AGREEMENT BETWEEN THE
NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) AND THE
CITY FOR THE PHANTOM JET F-4C (RF) ON LOAN FOR STATIC DISPLAY AT
THE SUSANVILLE MUNICIPAL AIRPORT

WHEREAS, the City of Susanville has had a Phantom Jet F-4C (RF) on loan from the National Museum of the United States Air Force (NMUSAF) since 1995 for static display at the Susanville Municipal Airport; and

WHEREAS, as a requirement the City must renew the loan agreement on an annual basis providing pictures and proof of insurance; and

WHEREAS, the NMUSAF values the jet at \$22,000 which the City covers under its insurance policy.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the Mayor is authorized to execute the 2013 Loan Agreement with the National Museum of the United States Air Force (NMUSAF) for the Phantom Jet F-4C (RF) for static display at the Susanville Municipal Airport.

APPROVED: _____

Rod E. De Boer, Mayor

ATTEST: _____

Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of March, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____

Peter M. Talia, City Attorney



DEPARTMENT OF THE AIR FORCE
NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE®
1100 SPAATZ STREET
WRIGHT-PATTERSON AIR FORCE BASE, OHIO 45433-7102

25 January 2013

CITY OF SUSANVILLE (SDA0035)
MR CRAIG C. PLATT, PUBLIC WORKS DIRECTOR
66 N LASSEN ST
SUSANVILLE CA 96130

Attached is the 2013 loan renewal package for the historical property on loan to your organization from the National Museum of the United States Air Force (NMUSAF).

The renewal package includes the following:

1. Instruction Sheet, this will guide you through the renewal process.
2. 2013 Loan Agreement with Attachments 1 and 2. Sign and return one copy.
3. 2013 Inventory, sign and return one copy.
4. Point of Contact Information Sheets, pen and ink changes and return one copy.
5. Return Checklist, check off list and return.
6. Prepaid return envelope is provided for your convenience.

Please make sure you review and follow the instructions provided to you.

The 2013 loan renewal package must be returned no later than **31 March 2013**.

Thank you in advance for your cooperation and we look forward to another successful year in our joint efforts at preserving Air Force history. If you have any questions or you need additional information, please contact me at (937) 255-4770 or by email at patricia.ochs@wpafb.af.mil.

Sincerely

A handwritten signature in cursive script that reads "Patricia Ochs".

PATRICIA OCHS
AF Static Display Program Administrator
Plans and Programs

Attachments:

1. Instruction Sheet
2. 2013 Loan Agreement w/Attachments (2)
3. 2013 Inventory Report (2)
4. Point of Contact Information Sheet (2)
5. Return Checklist
6. Prepaid Return Envelope

INSTRUCTIONS FOR COMPLETING THE 2013 LOAN RENEWAL FOR MUNICIPALITIES

1. **2013 LOAN AGREEMENT:** Review, sign and date the Acceptance Statement located on page six of the loan agreement. The Mayor/City Manager must sign this document. NOTE: No changes are authorized to be made to the 2013 Loan Agreement. Any changes made will automatically void the Agreement.

2. **2013 INVENTORY REPORT:** Complete a physical inspection of each item, verifying the nomenclature against the attached computerized inventory report. Please annotate any discrepancies such as additions (munitions that are attached to the aerospace vehicles), shortages, damage or deterioration. Upon completion of the physical inspection, the Certification Statement at the bottom of the inventory must be signed by the Mayor/City Manager.

Make sure the Loan Agreement & Inventory are signed by the same individual.

3. **2013 POINT OF CONTACT INFORMATION SHEET:** Review the Point of Contact Information sheet and make pen and ink changes to correct the information, do not retype document. Explanations of several items on the Point of Contact Information Sheet are listed below:

The Historical Property Custodian: The Mayor/City Manager is the Historical Property Custodian. This is the only individual authorized to sign the loan agreement and inventory in accordance with Department of Defense Directives.

Primary Point of Contact, Title Primary Point of Contact & Primary Phone Number: This is the individual that you want to receive any correspondence from the Museum and can answer any questions in reference to the items on loan. This individual can be different from the Historical Property Custodian.

4. **PHOTO REQUIREMENTS:** Provide a CD or DVD containing digital images of all loaned property. Images must include the following views:

- Each aircraft/missile/artifact, in its entirety, from both left and right sides
- Any damage to the item (e.g. corrosion, insect/animal infestation, paint chipping or fading, broken or cracked canopies or windows). Provide both close up, detailed views and wide angle views (where appropriate)
- Any damage or issues with the display site (e.g. cracked pads, hanging tree limbs or other vegetation, damaged signage, vandalism)
- Any armaments or munitions attached to items on loan; images should show sufficient detail to ensure positive identification of each object

NOTE: Do not send hard copies of images. Do not send images on any other media than CDs or DVDs (e.g. 3.5" disks, flash drives).

5. **INSURANCE:** Provide proof of insurance to include full replacement value of loaned historical property. For Borrowers with private insurance coverage, proof shall constitute a copy of the insurance certificate from the commercial provider, naming Lender as "loss payee", noting any deductible, and listing the replacement value of all loaned property (provided by Lender). For self-insured organizations, proof shall constitute a written and signed statement attesting to ability to reimburse for full replacement value will be provided each year. For insurance purposes the Government appraised value of the item(s) on loan to your organization is noted on the inventory report in the column labeled "Value".

If you have any questions please contact Pat Ochs at (937) 255-4770 or by email at patricia.ochs@us.af.mil.

**RETURN THE 2013 LOAN RENEWAL PACKAGE
IN THE PREPAID RETURN ENVELOPE
BY 31 MARCH 2013**

**NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF)
STATIC DISPLAY PROGRAM**

2013 LOAN AGREEMENT, SDA0035

1.0. Parties. This Agreement is entered pursuant to Public Law 80-421 [10 United States Code (USC) §2572], and any amendments thereto, and is effective as of 1 April 2013 between the United States of America, or, "the Government," represented by the National Museum of the United States Air Force (NMUSAF), and collectively referred to hereinafter as "the Lender," and the CITY OF SUSANVILLE hereinafter called "the Borrower," incorporated and operating under the laws of the State/Country of CA and located at SUSANVILLE. The Government hereby establishes with the Borrower a loan agreement for U.S. Air Force (USAF) historical property for the period commencing 1 April 2013 and ending 31 March 2014. This agreement is not transferable.

2.0. Borrower Obligations/Costs. The Borrower has applied, in writing, for the loan of USAF historical property, and hereby agrees to be responsible for all arrangements and, in accordance with 10 USC §2572, is required to pay all costs, charges and expenses incident to the loan of this property, including, but not limited to, the cost of preparation, demilitarization, hazardous material removal, disassembly, packing, crating, handling, maintenance, repair, restoration, transportation and all other actions incidental to the use and/or movement of the loaned property to or from the Borrower's location.

3.0. Loaned Property. The NMUSAF shall loan to the Borrower the historical property identified in the inventory report, which has been included in the loan package and is incorporated into this Agreement by reference as if fully rewritten herein (hereinafter the "Property"). The Borrower accepts the Property on an "as is, where is" basis, and the Lender makes no warranties, expressed or implied, as to the Property's condition, fitness for any particular purpose, or other warranty of any kind.

4.0 Loan Conditions.

4.1. The Borrower agrees that the Property shall be used for static display purposes only. Loaned aerospace vehicles will not be flown or restored to flying condition under any circumstance, nor will they be licensed with the Federal Aviation Administration (FAA). The Borrower shall not remove any parts from loaned aircraft except as directed in paragraph 4.2. Relocation of the Property for temporary special events (parades, ceremonies, air shows, etc.) is not authorized under any circumstances. No decorations of any type, for any purpose (special event, seasonal display, ceremonies, etc.) are authorized to be displayed on any of the Property.

4.2. The Borrower agrees to allow the Lender to remove parts from loaned aerospace vehicles for NMUSAF or military requirements, upon written direction from the NMUSAF. Such parts are generally internal in nature and removal or replacement should not alter the external aesthetic appearance of the aerospace vehicle.

4.3. The Borrower shall not part with possession of the Property or any component of the Property in any manner to any third party either directly or indirectly. The Borrower shall not enter into any negotiations with a third party regarding any future disposition of the loaned material, in whole or in part.

4.4. The Borrower agrees to all of the following: to use the Property in a careful and prudent manner; to not modify the Property in any manner, without prior written permission of the Lender, which would alter the original form, design, or the historical significance of said Property; to perform routine maintenance to include (but not limited to) annual upkeep, periodic painting, repair of damage, day-to-day care and management of the Property, so as to provide an acceptable appearance and to not reflect negatively on the Lender; and to display

10.0. Borrowers Responsibilities.

10.1. The Borrower agrees to indemnify, save harmless, and defend the Lender from and against all claims, demands, actions, liabilities, judgments, costs, and attorney's fees, arising out of, claimed on account of, or in any manner predicated upon personal injury, death, or property damage caused by or resulting from possession and/or use of the Property.

10.2. The Borrower agrees to report as requested to the Lender on the condition and location of the Property. Further, the Borrower agrees to allow authorized Department of Defense representatives access to the Borrower's records and facilities to assure accuracy of information provided by the Borrower and compliance with the terms of this Agreement.

10.3. The Borrower agrees to return said Property to the Lender on termination of this Agreement or earlier, if it is determined that the Property is no longer required, at no expense to the Lender. In the event of a partial termination, the Borrower agrees to the return of all items of the Property subject to the partial termination, at no expense to the Lender.

11.0. Initial Loan Agreement Requirements.

11.1. The Borrower agrees to furnish the Lender a CD/DVD containing digital images of the Property within fifteen (15) days of taking physical possession of the Property. The image file name must be the accession number for that item (i.e. SD-2000-0136.JPG). For aircraft and ballistic missiles, images will include views showing all external surfaces including tail number and all accessible interior areas including instrument panels, avionics racks and equipment, aircrew, passenger, cargo and payload compartments, wheel wells, and bomb bays. Digital images for all other artifacts will be of sufficient detail to insure positive identification of each object.

11.2. The Borrower shall arrange insurance coverage for the Property on an all-risk, wall-to-wall basis, at a minimum, for an amount that equals the total agreed upon FRV for all items in the inventory report, plus any additional amount to cover the inventory that does not have an identified FRV, so long as the Property remains in its possession. The Borrower further agrees to furnish the Lender proof of said insurance. For Borrowers with private insurance coverage, proof shall constitute a copy of the insurance certificate from the commercial provider, noting any deductible, and showing coverage up to the FRV of the Property and any additional coverage for Property that does not have an FRV identified in the inventory report. For self-insured organizations, proof shall constitute a written and signed statement attesting to its ability to reimburse the Government for the FRV of the Property (as identified in the inventory report and/or as determined by the NMUSAF).

12.0. Annual Loan Renewal Requirements.

12.1. The Borrower agrees to furnish the Lender a CD/DVD containing digital images of the Property. The image name must be the accession number for that item (i.e. SD-2000-0136.JPG). Digital images of aircraft and missiles will provide general views to include sufficient detail to show the overall condition and tail number of the airframe. Digital images for all other artifacts will be of sufficient detail to insure positive identification of each object and its current condition.

12.2. The Borrower agrees to furnish a copy of the most recent annual financial statements to include revenue and expense reporting and a projected budget for the next operating year.

to the Government; the Borrower shall be responsible for paying all maintenance, freight, storage, crating, handling, transportation and other costs or charges attributable to such repossession.

15.2. In the event the loan is terminated for any reason, the provisions of this Agreement will remain in effect until all of the Property, or in the event of a partial termination that portion of the Property at issue, has been relocated and in a condition that is satisfactory to the NMUSAF.

15.3. Termination of the loan and subsequent repossession of all or any part of the Property at the option of the Borrower shall require no less than thirty (30) days advance notice to the Lender in writing. This requirement may be waived by the Lender only through the provision of a written waiver to the Borrower prior to the return of the Property.

15.4. The Lender reserves the right not to renew this Agreement, in all or part, and to recall the Property if required by the Lender to meet the requirements of the NMUSAF, Wright-Patterson AFB, OH or for military requirements. The Lender will provide a written thirty (30) day notice of intent to recall to the Borrower. In the event of recall, movement of the recalled Property from the Borrower's site will be accomplished at the Lender's expense.

16.0. Dispute Resolution. In the event a dispute arises between the parties over the terms and conditions of this Agreement reasonable attempts will be undertaken to resolve the matter through negotiation between the parties or persons appointed, in writing, by the parties. This Agreement shall be construed and interpreted in accordance with Federal law. If any provision herein is held unlawful or otherwise unenforceable by the Court any remaining provisions shall be considered divisible and remain in full force and effect. In the further event that negotiations fail to reach a resolution, the parties agree that the Federal District Court for the Southern District of Ohio, at Dayton, Ohio, will have exclusive jurisdiction over such disputes.

ATTACHMENT 1

NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS

INSTRUCTIONS FOR PREPARATION AND MAINTENANCE OF AEROSPACE VEHICLES

SECTION A - GENERAL

A. Information:

1. This instruction covers the requirements for the preservation and preparation of aircraft for static display purposes by an organization borrowing an aerospace vehicle from the National Museum of the United States Air Force (NMUSAF).
2. These requirements are designed to return and/or maintain the aerospace vehicle in as near original configuration as possible and to render them suitable for display.
3. Generally, all reconditioning, repairing, and refinishing will be accomplished in accordance with current Air Force directives and instructions and in a manner that would not modify it in any way, thereby altering the original form, design, or the historical significance of, said property. Deviations from this standard must be requested in writing and approved by NMUSAF.

B. Security Requirements:

1. The aerospace vehicle on display and undergoing preparation for display shall be kept secure from unsupervised personnel. The aerospace vehicle will be maintained with sufficient security to insure that it is protected from vandalism and theft or unauthorized removal of components.
2. Any theft or unauthorized removal of components shall be immediately reported to the local law enforcement agency and by the next working day to NMUSAF. This must be followed by a report of the investigation of the incident within 30 days.
3. All canopies, doors, access hatches, and access plates, except for one entrance door, will be permanently sealed shut by any of the following methods to prevent unauthorized entry:
 - a. Bolting through the hatch to internal crossbars placed across the opening. These can be fabricated from sturdy steel strapping or channel iron.
 - b. Riveting the door securely to the jamb section.

1. Prepare engines for permanent storage. (If applicable)
2. Disconnect and drain all water and oil lines, tanks, valves, and pumps. Reconnect lines and reinstall plugs after draining. (If applicable)
3. Clean excess oil and grease from exterior components of engines. (If applicable)
4. Check power plant cowling for corrosion and damage. Repair and refinish as necessary for display.
5. Install intake and exhaust protective covers. Standard covers may be used if available, or suitable substitutes.
6. Clean and preserve propeller domes.
7. Clean deicer shoes and apply corrosion preventative compound.
8. Clean and check metal components of propellers for corrosion. Treat any affected areas and refinish to standard configuration.

C. Defuel and Purge Fuel Systems:

1. Defuel and purge all fuel tanks and check for safety with a combustible gas indicator.
2. Disconnect and drain all fuel lines, valves, sumps, pumps, etc. Reconnect lines after purging.
3. Spray or seal fuel tanks with a corrosion preventive compound.
4. Drain water injection systems and deicing fluids whenever found.

D. Prepare Landing Gear:

1. Release high-pressure air from all landing gear shock struts.
2. Clean and preserve strut.
3. Clean all wheels and other landing gear components.
4. Check and remove corrosion. Repaint to standard configuration.
5. Check all tires for excessive wear and adjust pressure as required.
6. Secure all retractable landing gear in the down position with positive locking devices.

I. Miscellaneous Utilities:

1. Remove bottles from all fire extinguisher systems, dissipate and reinstall. Caution: Insure all chemicals are disposed of in accordance with established State environmental policies.
2. Drain and clean entire drinking water system. (If applicable)
3. Drain, clean, and reinstall coffee jugs and water jugs. (If applicable)

J. Prepare Airframe:

1. Check airframe for corrosion and treat affected areas.
2. Clean all debris and foreign material from interior of fuselage.
3. Check airframe for external damage and repair.
4. Cover all openings that will allow the entrance of water or other foreign matter that may have a corrosive or other deteriorating effect. Use standard covers if available, or suitable substitutes. Additional protection may be incorporated for aerospace vehicles placed in outside storage.
5. Check all fuselage, wing, and empennage drain holes for obstructions. Outside storage or display may necessitate additional drain holes to ensure proper drainage. Drain holes should be periodically probed to insure they are not obstructed.
6. Clean and treat lavatory and relief facilities. (If applicable)
7. Check all astrodomes and plastic panels for crazing and damage, repair and/or replace as necessary. Clean all plastic panels thoroughly with soap and water.
8. Inspect for water trapped in lower portions of fuselage. If water is present comply with instructions contained in applicable technical order for removal and correction.

K. Prepare Control Surfaces:

1. Check all metal control surfaces for corrosion and treat-affected areas.
2. Check all control surfaces for external damage and repair areas as necessary for display purposes.
3. Inspect all fabric-covered control surfaces, repair or recover as necessary.

7. Flag or cover all protruding objects of a hazardous nature.

N. Coordination:

1. Deviation from the procedures outlined in this attachment must be requested in writing and require written approval prior to deviation.

2. No aerospace vehicle will be renovated, reconfigured, have markings changed, or tail number altered, or any parts added, removed, or replaced as part of a planned restoration effort without prior written approval from the NMUSAF.

02/04/05

ATTACHMENT 2

NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS

INSTRUCTIONS FOR THE CARE OF ARTIFACTS

A. Information:

1. These general guidelines are provided to fulfill the NMUSAF's obligation to ensure the preservation of the collection, and to define the responsibilities of organizations that retain historical property for display.

2. Under normal circumstances, objects will not be made available from the NMUSAF unless the basic measures for preservation and conservation have already been accomplished. However, regardless of the state of preservation at the time of receipt, an assessment must be made and all appropriate measures taken to insure continued preservation of historical property. All items must be properly prepared for exhibition, placed in a safe environment and inspected periodically.

B. General Guidelines for Artifacts:

1. All artifacts must be protected from harmful exposure and maintained in a stable environment. Preservative treatments and mounting techniques will vary with each item depending on its material(s), condition, and display method. The following are some general guidelines:

a. When displaying an object never modify an object in such a way as to alter or compromise its integrity, authenticity or uniqueness. Retain its natural characteristics.

b. Provide appropriate physical security against vandalism or theft through the use of locked or sealed display cases. The object's intrinsic value should determine the security measures required.

c. Good housekeeping and environmental control are essential for the long term care of museum artifacts.

2. Contact the NMUSAF Conservator for guidance or assistance for proper display of NMUSAF objects.

C. Damage Threats to Artifacts: The threats of damage or deterioration to artifacts generally come from four sources:

storage of objects. Leather and textiles shall be stored flat when possible and laid out on acid free tissue paper. If leather or textiles are hung, they should be hung on well padded hangers. Storage on shelves shall be loose with no piling or stacking of objects and all shelving covered with acid free tissue. If shelving is wood, it shall be sealed to deter transfer of acid from wood to artifacts. Cabinets are preferable to open storage as they discourage theft, dust, and insect problems.

F. Handling: Wear cotton, nitrile, or latex gloves while handling objects. Two hands should be used to handle or carry objects to reduce risk of dropping. Carry only one object at a time using both hands. Do not carry or lift objects by handles or weakest point.

G. Display: Displaying an object can be very detrimental if not done properly. Cases should be designed to incorporate UF-3 or UF-5 Plexiglas to shield objects from UV light. Cases should be ventilated to allow air exchange and openings filtered to prevent entry of insects. All interior surfaces of wooden cases should be properly sealed. All artifacts should be buffered from acidic display materials. Never alter an artifact to fit a case or to facilitate mounting. Use mannequins that do not place undue stress on uniforms. Do not force garments on to mannequins. Keep cases clean and place them in areas away from direct sun and extremes in temperature and humidity.

H. Shipping: Damage to artifacts can occur during shipping. Use appropriate packing materials to protect the object during transit. Consult NMUSAF to arrange shipping of returned loaned objects.

Revised 8 Dec 2011

NATIONAL MUSEUM of the U.S. AIR FORCE
RCS: HAF-HO(A) 8801 INVENTORY REPORT
Loan Account Number SDA0035

10-Jan-13

ACCESSION #	NOMENCLATURE	Value
SD-2000-0142	AIRCRAFT, F-4C(RF), 64-1022	\$22,000

I certify that the above listed items shown on Pages 1 through 1
have been accounted for with any discrepancies so noted.

Signature: _____ 03/07/13

(Historical Property Custodian)

(Date)

Rod E. De Boer

Typed or Printed Name

Mayor

Typed or Printed Title

2012 POINT OF CONTACT INFORMATION SHEET

ACCOUNT NUMBER

SDA0035

CITY/ORGANIZATION NAME

CITY OF SUSANVILLE

MAILING ADDRESS

66 N LASSEN ST

CITY

SUSANVILLE

STATE/COUNTRY

CA

ZIP CODE

96130

PHYSICAL LOCATION OF ITEM

Susanville Municipal Airport, 471 - 920 Johnstonville Rd

HISTORICAL PROPERTY CUSTODIAN

HONORABLE ~~LINO CALLEGARI~~ Rod E. DeBoer

TITLE, HISTORICAL PROPERTY CUSTODIAN

MAYOR

PRIMARY POINT OF CONTACT

MR CRAIG C. PLATT

TITLE PRIMARY POINT OF CONTACT

PUBLIC WORKS DIRECTOR

PRIMARY PHONE NUMBER

530-257-1041

ALTERNATE PHONE NUMBER

530-257-1041

PRIMARY FAX NUMBER

530-257-1057

EMAIL ADDRESS

cplatt@cityofsusanville.org

Reviewed by:  City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Tom Downing, Chief of Police

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution 13-4933** authorizing purchase of 2013 Ford Police Utility vehicle from Folsom Lake Ford under California state bid contract.

PRESENTED BY: Tom Downing, Chief of Police

SUMMARY: The Susanville Police Department is in need of a new patrol vehicle suitable for law enforcement use. Folsom Lake Ford has been awarded the California state contract for the purchase of police vehicles this year. The contract has a provision allowing local entities to the same price point as larger state agencies, therefore reducing the cost to local agencies. I have made contact with Folsom Lake Ford and learned that they have a vehicle in stock that would meet our specifications for the sales price of \$27,849.10, including tax. A \$500.00 reduction in price is granted if payment is made within 20 days of delivery of the vehicle. If the purchase is approved, it is our intention to deliver payment upon acceptance of the vehicle to receive the savings.

FISCAL IMPACT: \$27,349.10 (including savings). Funds to purchase this vehicle were budgeted for in the 2012/2013 budget in line item # 2011-465-31-4742

ACTION REQUESTED: Motion approving **Resolution 13-4933** authorizing purchase of 2013 Ford Police Utility vehicle from Folsom Lake Ford through state bid contract # 1-12-23-14.

ATTACHMENTS: Folsom Lake Ford Quote
Resolution No. 13-4933

FOLSOM LAKE FORD
12755 FOLSOM BLVD.
FOLSOM, CA. 95630
(916) 353-2000 Ext. 307

Date: 2/22/2013

To: Chief Tom Downing / Susanville Police Department
From: Mark A. Paoli
Subject: Price Quotation for 2013 Ford Police Interceptor Utility AWD - Solid Black

Selling Price: \$25,898.00 (V.I.N. 1FM5K8AR1DGB28767) - In Stock
Documentation Fee: N/A
Subtotal: \$25,898.00

Sales Tax: \$ 1,942.35 (7.50%)
License Fees: \$EXEMPT
California Tire Fee: \$ 8.75

Total Price: \$27,849.10 (EACH) F.O.B. Folsom, CA

Payment Terms: \$500.00 Discount 20 Days or Net 30.

Option: Paint roof and all four doors white w/lifetime warranty add - \$1,235.00.

Thank you for considering Folsom Lake Ford for your vehicle needs.

Mark A. Paoli
Government Sales Manager
(916) 353-2000 Ext. 307



Vehicle Description
EXPLORER 4-DOOR

2013 4DR AWD POLICE
 3.7L V6 TIVCT ENGINE
 6-SPEED AUTO TRANSMISSION

VIN 1FM5K8AR1DG B28767

Exterior
 BLACK
 Interior
 CHARCOAL BLACK INTERIORCLOTH BUCKETS/VINYL REAR SEATS

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- . 245/55R18 A/S POLICE TIRES
- . 18" H.D. STEEL WHEELS
- . 18" WHEEL HUB CAP
- . FULL SIZE 18" SPARE W/TPMS
- . DUAL POWER MIRRORS
- . HALOGEN HEADLAMPS
- . PRIVACY GLASS 2ND/3RD ROW
- . DUAL EXHAUST SYSTEM
- . GRILLE - BLACK
- . KEY LOCKS (DR/PASS/LFTGT)
- . EASY FUEL CAPLESS FILLER

INTERIOR

- . BLACK VINYL FLOOR COVERING
- . PWR DR SEAT/6-WAY/M LUMBAR
- . MANUAL PASS SEAT - 2-WAY
- . CLOTH BUCKET FRONT SEATS
- . 60/40 SPLIT VINYL REAR
- . TILT STEERING WHL/ CRUISE & AUDIO CONTROLS
- . 1-TOUCH DOWN DRIVER WINDOW
- . A/C W/MANUAL CLIMATE CONTROL, SINGLE ZONE
- . CERTIFIED SPEEDOMETER
- . ENGINE HOUR / IDLE METER
- . CONSOLE MOUNTING PLATE
- . UNIVERSAL TOP TRAY
- . RED / WHITE DOME LAMP

FUNCTIONAL

- . ALL WHEEL DRIVE SYSTEM
- . COLUMN MOUNTED SHIFTER
- . HEAVY DUTY 78-AMP BATTERY
- . 220 AMP ALTERNATOR
- . POLICE BRAKES: 4 WHL DISC W/ ABS & TRACTION CONTROL
- . HEAVY DUTY SUSPENSION
- . POWER STEERING W/EPAS
- . ENGINE OIL COOLER
- . TRANSMISSION OIL COOLER
- . POWER LOCKS AND WINDOWS
- . AM/FM SINGLE CD/MP3, 6SPKR
- . ADJUST PEDALS, NON MEMORY
- . BATTERY SAVER FEATURE
- . POWERPOINTS (2)

SAFETY/SECURITY

- . 75 MPH REAR-CRASH TESTED
- . ADVANCETRAC WITH RSC
- . AIRBAGS - FRONT AND SIDE
- . AIRBAGS - SAFETY CANOPY
- . PERSONAL SAFETY SYSTEM
- . SOS POST CRASH ALERT SYS
- . TIRE PRESSURE MONITOR SYS

WARRANTY

- . 3YR/36K MILE WARRANTY

Price Information

Included on this Vehicle
 EQUIPMENT GROUP 500A

Optional Equipment

- 2013 MODEL YEAR
- BLACK
- CHARCOAL CLT FRT/VINYL RR
- . 3.7L V6 TIVCT ENGINE
- . 6-SPEED AUTO TRANSMISSION
- FRONT LICENSE PLATE BRACKET
- CARGO DOME LAMP -RED/WHITE

REAR DOOR POWER WINDOW DELETE	25
COURTESY LAMP DISABLE	20
DRIVER AND PASSENGER SPOT LAMP	350
KEYED ALIKE -KEY CODE 1284X	50
NOISE SUPPRESSION BOND STRAPS	100
JOB #2 ORDER	
FRONT HEADLAMP LIGHT SOLUTION	915
RR DR HNDL INOPR-LK OPERABLE	35
REVERSE SENSING SYSTEM	275
SOLOR TINT 2ND ROW ONLY	85
50 FLEXIBLE FUEL	

BASE PRICE

\$29,705

TOTAL VEHICLE & OPTIONS

31,610

DESTINATION & DELIVERY

825

TOTAL MSRP

\$32,435

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".



Estimated Annual Fuel Cost: \$ 2,950

CITY MPG
016
 HIGHWAY MPG
021

Vehicle Engine Information

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between _ and _ mpg in the city and between _ and _ mpg on the highway.
 For Comparison Shopping all vehicles classified as have been issued mileage ratings from _ to _ mpg city and _ to _ mpg highway.



Ford Extended Service Plan is the ONLY service contract backed by Ford and honored by the Ford and Lincoln dealers. Ask your dealer for prices and additional details or see our website at www.Ford-ESP.com.

RESOLUTION NO. 13-4933
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AND AUTHORIZING THE PURCHASE OF 2013 FORD
POLICE UTILITY VEHICLE UNDER STATE CONTRACT NO. 1-12-23-14

WHEREAS, the Susanville Police Department needs to acquire a new police vehicle; and

WHEREAS, the State of California has an active contract approved through a bid process with a vendor who can supply a vehicle under contract No. 1-12-23-14; and

WHEREAS, the approved vendor, Folsom Lake Ford, has a vehicle in stock that meets the need of the Susanville Police Department for the purchase price of (\$27,319.10) for said vehicle,

NOW, THEREFORE, BE IT RESOLVED that the City Council approve and authorize the purchase of said vehicle.

APPROVED: _____
Rod E. De Boer Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular adjourned meeting of the City Council of the City of Susanville, held on the 6th day of March 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter Talia, City Attorney

Reviewed by: YGH City Administrator
PM City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Craig C. Platt, Public Works Director

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Approve **Resolution No. 13-4932** adopting revised and updated standard construction details for public works construction within the City of Susanville

PRESENTED BY: Craig C. Platt, Public Works Director

SUMMARY: The Public Works Engineering Department reviews industry standards and changes throughout the years like the California Lead Free Standards that affect all water fittings in the State of California.

Attached are revised and updated standard construction details for public works construction.

FISCAL IMPACT: Staff time for revision and updating.

ACTION REQUESTED: Motion approving Resolution Number 13-4932 adopting revised and updated standard construction details for public works construction within the City of Susanville.

ATTACHMENTS: Standard Construction Details as follow S-1 through S-23 and W-1A through W-14.

RESOLUTION NUMBER 13-4932
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ADOPTING REVISED AND UPDATED STANDARD CONSTRUCTION DETAILS FOR
PUBLIC WORKS CONSTRUCTION WITHIN THE CITY OF SUSANVILLE

WHEREAS, the City of Susanville has the authority and the duty to ensure construction within the City of Susanville is done in a proper and workmanlike manner; and

WHEREAS, the City of Susanville desires to adopt certain construction standards for public works construction to achieve a reasonable degree of consistency within construction projects.

NOW, THEREFORE, BE IT RESOLVED That those Standard Construction Detail drawings depicted on the attached sheets Numbered S-1 through S-23 and W-1A through W-14 are hereby adopted effective as of the date of passage of this resolution.

BE IT FURTHER RESOLVED as follows:

1. That said Standard Construction Details are intended to be guidelines and acknowledging that construction is not an exact profession; therefore, minor variations are permissible to accommodate specific projects and site conditions but only with the express approval of the City of Susanville Public Works Department.
2. That street and site storm water drainage cannot be addressed by fixed standards but must be analyzed and addressed on a case-by-base basis; therefore, the following policy is hereby adopted:
 - A. That project drainage shall be designed on a case-by-case basis after consultation with City staff to determine scopes and appropriate methodology depending on location and site characteristics, surface flow, storm drains, or a combination may be required; detention and/or retention provisions may be required; off-site studies and improvements may be required; storm water treatment may be required; all building finish floor elevations should be above adjacent streets unless other provisions are made for fail-safe drainage.

APPROVED: _____
Rod E. DeBoer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular [adjourned] meeting of the City Council of the City of Susanville, held on the 6th day of March, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

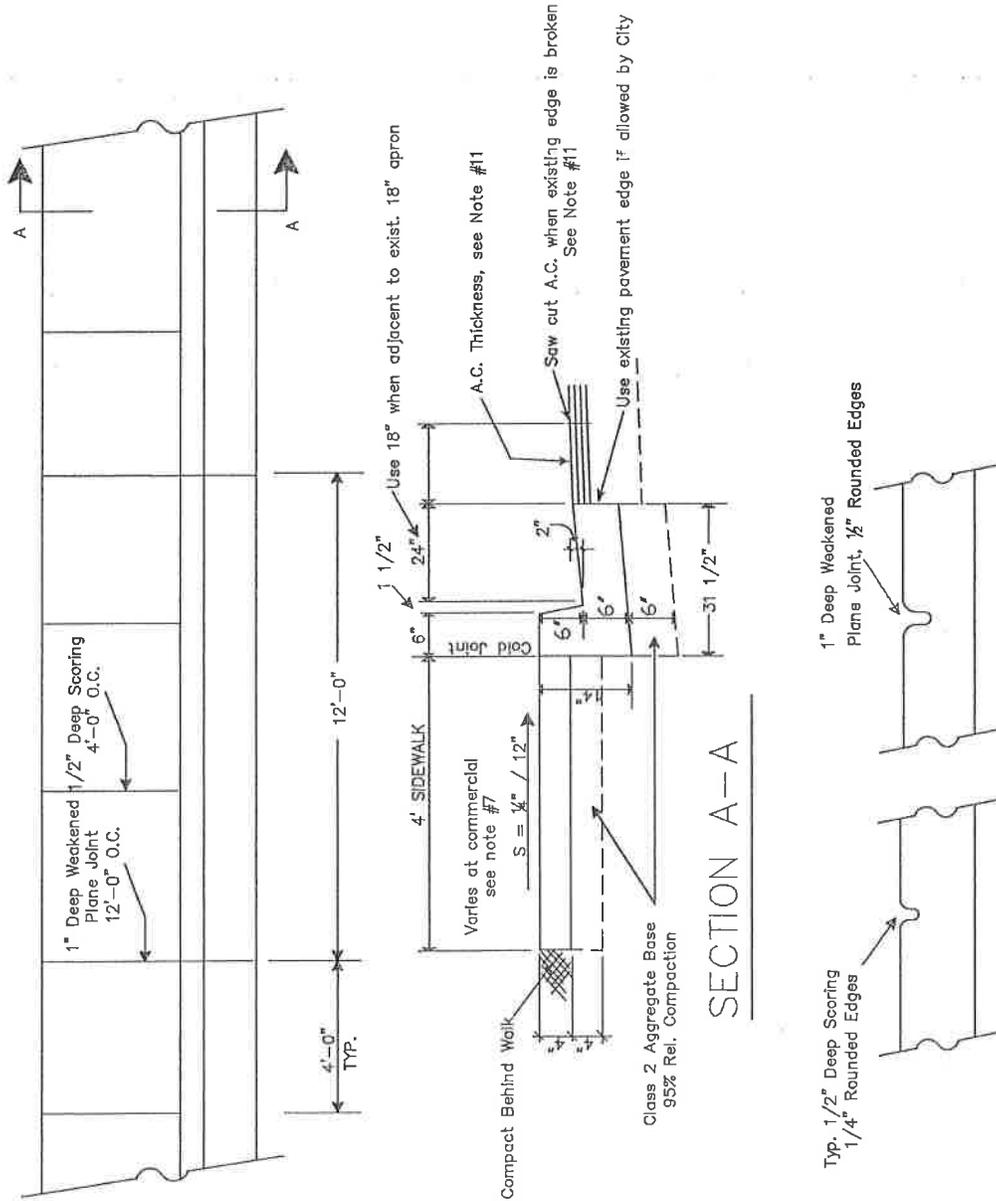
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney

NOTES

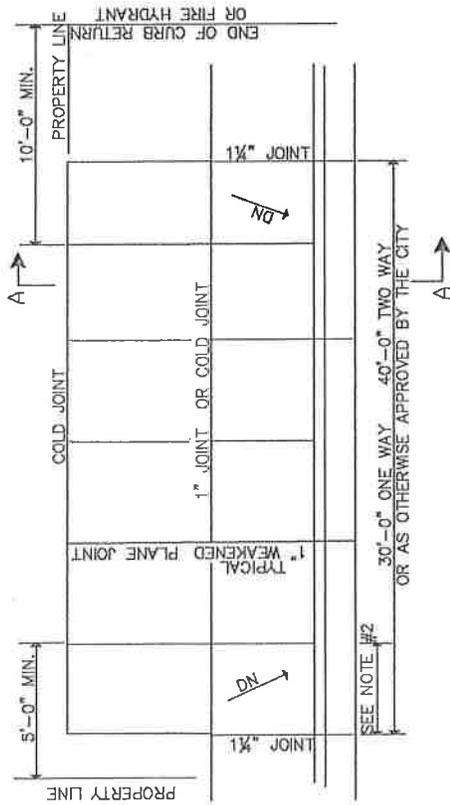
- Concrete shall be a 4000 psi, 28-day mix with 4.5 - 6% air entrainment.
- Concrete slump: 4" max. (plasticiser permitted)
- Concrete shall be maintained at a temperature of not less than 40° F for 72 hours after placement, using blankets if necessary. Concrete shall not be placed on frozen subgrade.
- Curb face form shall be a full 6". Nominal lumber sizes closest to the required dimension may be used for forming other surfaces.
- All exposed edges shall have a 1/2" radii. All weakened plane joints shall be hand tooled.
- Apply light broom finish to surface of walk at right angle with face of curb. Broom finish curb and gutter parallel to street.
- Sidewalks fronting commercially owned property shall extend to the property line unless otherwise approved by the City.
- Backfill behind sidewalk or curb level with top surface to prevent drop off hazard.
- When sidewalk surface between weakened plane joints exceeds 20 sq. ft., the surface shall be scored into rectangles of not less than 12 sq. ft., nor more than 20 sq. ft. with a scoring tool which will leave a rounded edge.
- Concrete shall be cured according to acceptable building practices and standards.
- Sawcut existing pavement a minimum of 6" from gutter edge. The pavement grade at the sawcut shall be higher than the gutter lip grade. Pavement sawcut shall be clean, neat, and without ragged edges immediately prior to paving. Paving shall conform to City Standard Detail S-4.
- Monolithic curb, gutter, and sidewalk pouring allowed subject to prior arrangement with and approval of layout and methods by the City. See Detail S-22.



SECTION A-A

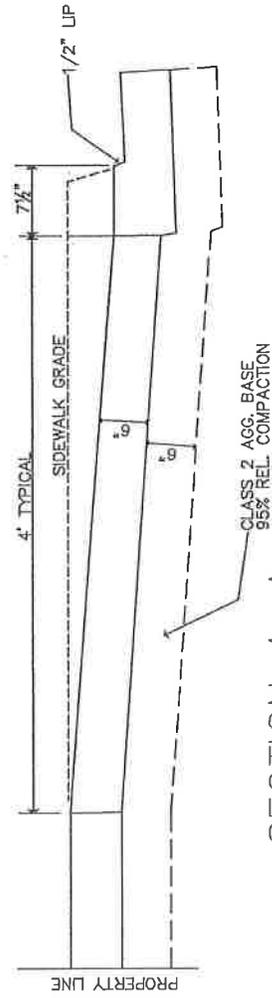
JOINT DETAIL

REVISIONS	SIDEWALK CURB & GUTTER
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-1



TOP AT BACK OF SIDEWALK

ELEVATION AT CURB



SECTION A-A

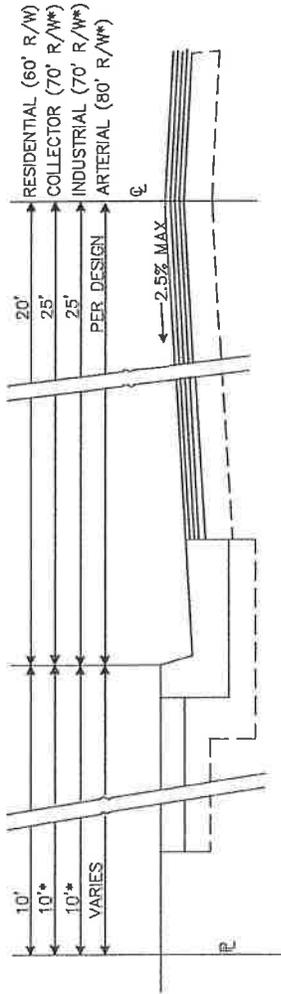
NOTES

1. THE REQUIREMENTS LISTED IN NOTES 1-6, 10 & 11 ON CITY STANDARD DETAIL S-1 SHALL APPLY TO DRIVEWAY CONSTRUCTION. JOINT DETAIL OF CITY STANDARD DETAIL S-1 SHALL APPLY TO ALL DRIVEWAY JOINTS. CURB SHAPE AND DIMENSIONS SHALL COMPLY WITH CITY STANDARD DETAIL S-1.
2. DRIVEWAY TRANSITION WING FROM SIDEWALK GRADE SHALL BE 3 FEET WIDE WHERE A PARKING LANE IS ADJACENT TO CURB AND 6 FEET WIDE WHERE A TRAVEL LANE IS ADJACENT TO CURB.
3. AREA BETWEEN WEAKENED PLANE JOINTS SHALL NOT EXCEED 20 SQ. FT. OR BE LESS THAN 12 SQ. FT. JOINT EDGES BE TOOLED WITH A 1/2" RADI.
4. WATER METERS OR OTHER OBSTRUCTIONS SHALL NOT BE LOCATED IN DRIVEWAYS.

REVISIONS	COMMERCIAL DRIVEWAY
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-3

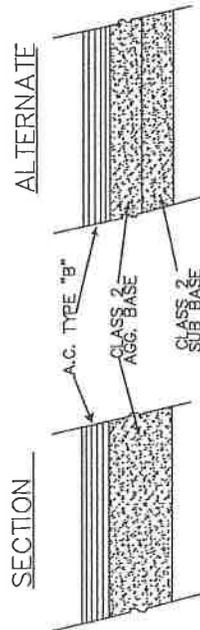
NOTES

1. ASPHALT CONCRETE (A.C.) SHALL CONFORM TO THE PROVISIONS IN SECTION 39 OF THE CALIFORNIA STANDARD SPECIFICATIONS. AGGREGATE FOR A.C. SHALL CONFORM TO THE 1/2" MAXIMUM, MEDIUM GRADING. PAVING SHALL BE PG 64-28. PRIME COAT SHALL BE MC-70 AND SPREAD AT THE RATE OF 0.25 GALLONS PER SQUARE YARD.
2. AGGREGATE BASE SHALL CONFORM TO THE PROVISIONS IN SECTION 26 OF THE CALIFORNIA STANDARD SPECIFICATIONS.
3. AGGREGATE SUB BASE SHALL CONFORM TO THE PROVISIONS IN SECTION 25 OF THE CALIFORNIA STANDARD SPECIFICATIONS.
4. ALL EARTH WORK SHALL CONFORM TO SECTION 19-5 OF THE CALIFORNIA STANDARD SPECIFICATIONS.
5. DESIGN THICKNESS BASED UPON A MINIMUM "R" VALUE OF EXISTING GRADE = 40. SOILS BELOW R=40 MAY REQUIRE SPECIAL DESIGN PRACTICES, EITHER ADDITIONAL SUBBASE COURSES OR FABRICS.
6. SS-1 TACK COAT SHALL BE APPLIED AGAINST EXISTING AC AND CONCRETE SURFACES IN ACCORDANCE WITH SECTION 39-4.02.
7. AN EMULSIFIED ASPHALT FOG SEAL COAT SHALL BE APPLIED AFTER COMPLETION AND ACCEPTANCE OF THE AC IN ACCORDANCE WITH SECTION 37 OF THE CALIFORNIA STANDARD SPECIFICATIONS.



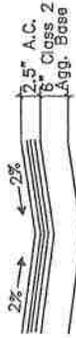
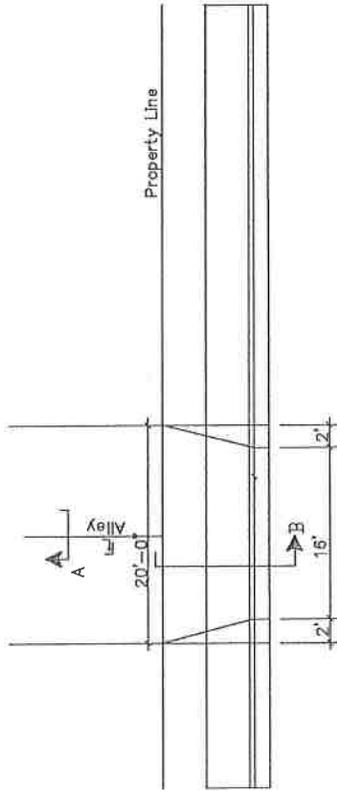
ROADWAY CLASS	DISTANCE CURB TO CURB	Q ELEVATION RELATIVE TO TOP 6" CURB	STANDARD SECTION		ALTERNATE SECTION WITH APPROVAL		
			AC	CL 2 AB	AC	CL 2 AB	CL 2 AS
RESIDENTIAL	40'-0"	0.00'	3.0"	6"	3.0"	4"	4"
COLLECTOR	50'-0"	0.125'	3.0"	9"	3.0"	8"	4"
INDUSTRIAL	50'-0"	0.125'	4.0"	12"	4.0"	10"	8"
ARTERIAL	PER DESIGN	0.250'	4.0"	12"	4.0"	10"	8"
ALLEY	20'-0"	NA	3.0"	6"	3.0"	4"	4"

* UNLESS OTHERWISE APPROVED

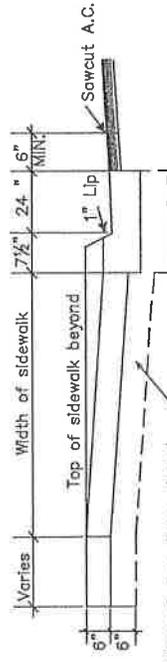


REVISIONS	STREET SECTIONS
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932

S-4



A --- FLOW LINE SECTION



B --- DRIVEWAY SECTION

NOTES

1. Asphalt, aggregate base and compaction shall conform to the requirements shown on Standard Detail S-4.
2. Driveway section shall conform to the requirements shown on City Standard Detail S-3.
3. Location of the drainage flow line will vary and shall be directed by the City Engineer.

REVISIONS

ALLEY DETAILS

CITY OF SUSANVILLE

APPROVED MARCH 6, 2013

RESOLUTION 13-4932

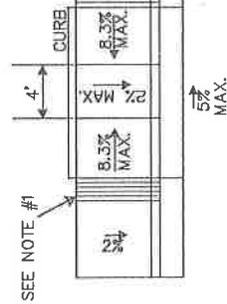
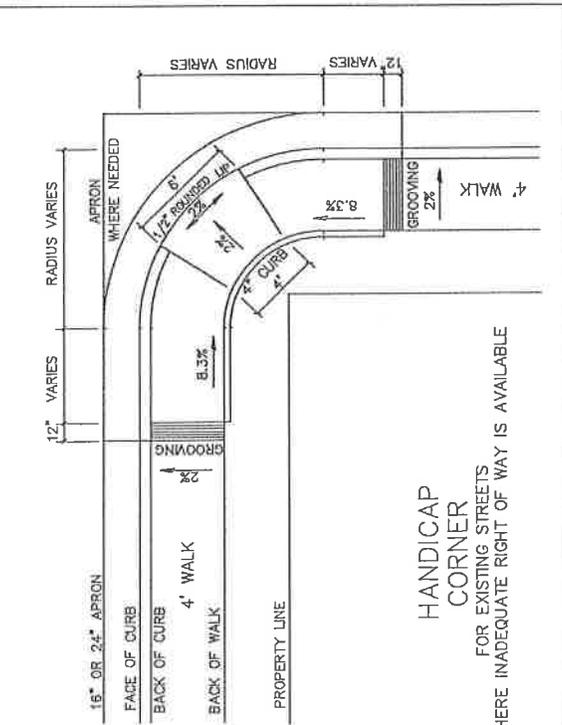
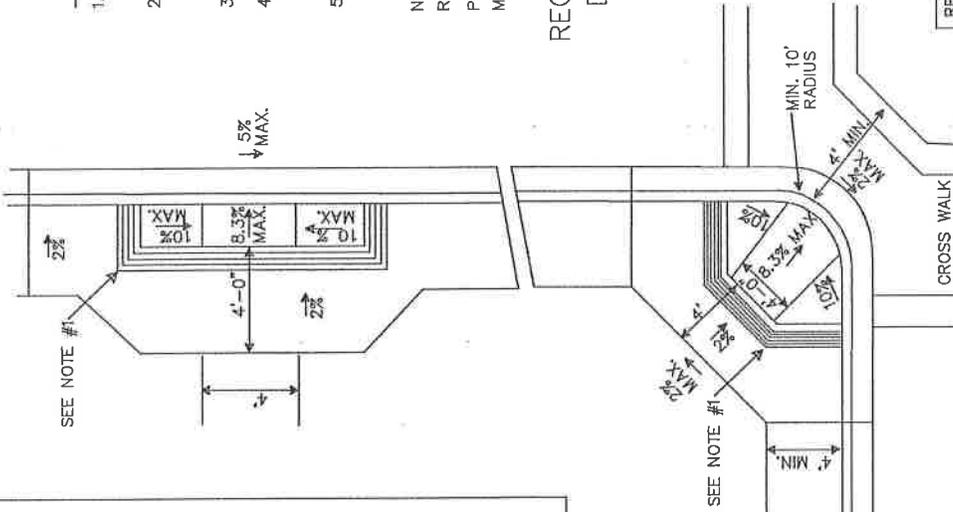
S-5

NOTES

1. RAMP SHALL HAVE A 12" WIDE BORDER WITH 1/4" GROOVES APPROXIMATELY 3/4" O.C.
2. THE SURFACE OF THE RAMP SHALL HAVE A TRANSVERSE BROOMED TEXTURE ROUGHER THAN THE SURROUNDING SIDEWALK.
3. GROOVES ARE TO BE HAND TOOLED, NOT SAW CUT.
4. TRANSITION FROM RAMP TO WALKS, GUTTERS OR STREETS SHALL BE FLUSH AND FREE OF ABRUPT CHANGES.
5. CONCRETE FORMING AND FINISHING SHALL CONFORM TO THE PROVISIONS OF CITY STANDARD DETAIL S-1.

NOTE: PROPER LAYOUT AND CONSTRUCTION OF HANDICAP RAMPS REQUIRES EXTREME CARE AND ADVANCE PLANNING. PRIOR TO FORMING, CONSULT WITH CITY TO INSURE THE MOST APPROPRIATE DESIGN FOR THE SPECIFIC SITUATION.

RECOMMEND USING LATEST CAL--TRANS DETAILS WHEREVER POSSIBLE

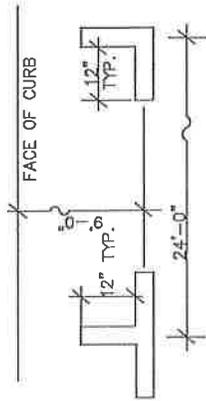


REVISIONS	CURB RAMPS
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932

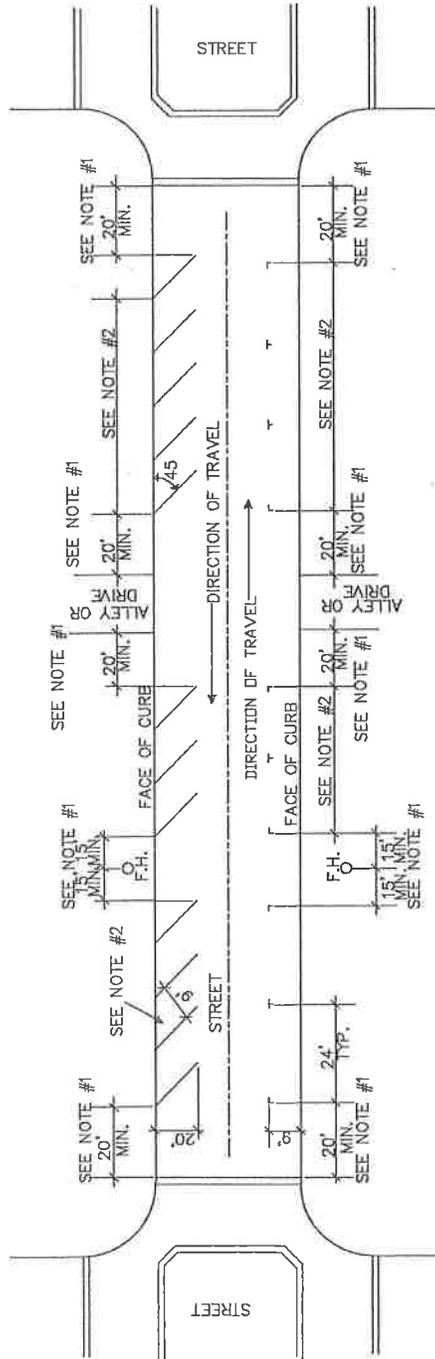
S-6

NOTES

1. PAINT CURB RED FOR DISTANCE SHOWN.
2. NUMBER OF SPACES TO BE DETERMINED BY AVAILABLE LENGTH.
3. SEE CURRENT ADA STANDARDS FOR HANDICAP PARKING SPACES.
4. ALL PARKING LINES AND STRIPES SHALL BE 4" WIDE AND PAINTED WHITE, EXCEPT HANDICAP STALLS SHALL BE PAINTED BLUE.
5. IF REQUIRED, THE CITY ENGINEER WILL DIRECT THE PAINTING OF YELLOW OR GREEN CURBS.
6. F.H. = FIRE HYDRANT



PARALLEL PARKING PAINT DETAIL

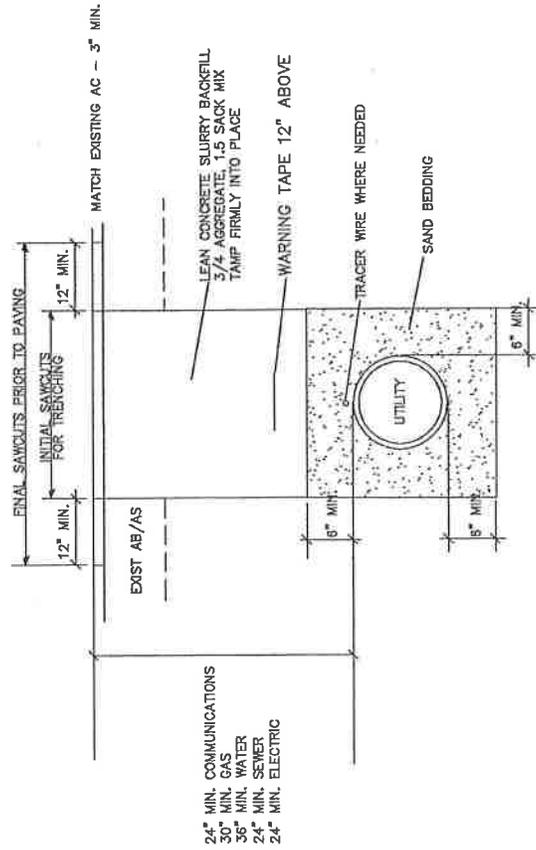


PARALLEL & 45 DEGREE PARKING

REVISIONS	STREET PARKING
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-7

NOTES

1. TO BE USED FOR UTILITY CROSSINGS OF EXISTING STREETS.
2. LAYOUT OF JOINT TRENCH SITUATIONS MUST BE APPROVED BY CITY.

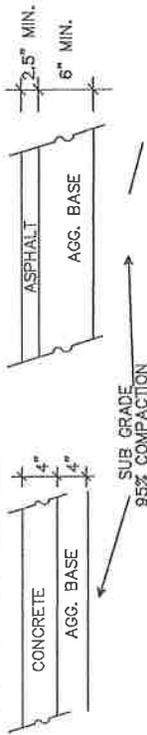


REVISIONS	STREET TRENCH CUT
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-8

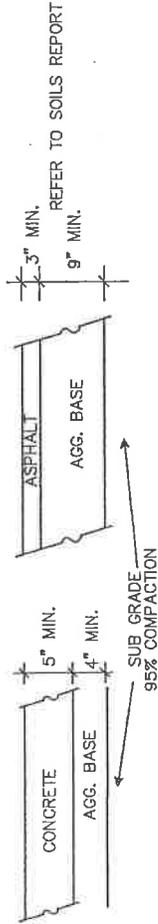
NOTES

1. ASPHALT CONCRETE, AGGREGATE BASE AND COMPACTION SHALL CONFORM TO CITY STANDARD DETAIL S-4.
2. CONCRETE SHALL BE A 4000 psi, 7-day MIX DESIGN WITH A 5% AIR ENTRAINMENT AND SHALL HAVE A 2-4 INCH SLUMP.
3. CONCRETE JOINTS SHALL CONFORM TO CITY STANDARD DETAIL S-1 AND SHALL BE SPACED A MINIMUM OF 15' O.C. APPLY A LIGHT BROOM FINISH TO CONCRETE SURFACES. ALL EDGES SHALL HAVE A 1/2" RADIUS.
4. PARKING LOT LAYOUT PLANS SHALL BE SUBMITTED TO THE CITY FOR APPROVAL AND SHALL SHOW DRAINAGE, PARKING LOT DIMENSIONS, AND MATERIALS TO BE USED.
5. ALL PARKING LINES AND STRIPES SHALL BE 4" WIDE AND PAINTED WHITE. PARALLEL PARKING STRIPES SHALL CONFORM TO CITY STANDARD DETAIL S-7.
6. HANDICAP PARKING SHALL BE PROVIDED PER UBC STANDARDS.
7. LAYOUTS & DESIGN REQUIREMENTS ARE SET FORTH IN CITY CODE, CHAPTER 17.100.
8. LANDSCAPING STRIPS SHALL BE CREATED PUSJANT TO CITY CODE, CHAPTER 17.96.040, AND SHALL BE NET OF ANY VEHICLE OVERHANG.
9. PAVEMENT MOUNTED WHEEL STOPS NOT RECOMMENDED DUE TO SNOW PLOWING PROBLEMS. USE WIDENED WALKS OR PLANTERS.
10. DEPTHS OF STALLS AGAINST PLANTERS & SIDEWALKS MAY BE REDUCED UP TO 2 FEET IF ADDITIONAL NET REQUIRED SIDEWALK AND PLANTER WIDTHS ARE MAINTAINED TO COMPENSATE.

STANDARD PARKING LOT SECTION



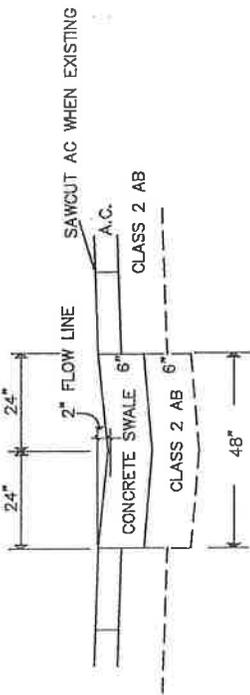
INDUSTRIAL PARKING LOT SECTION



PARKING LAYOUT

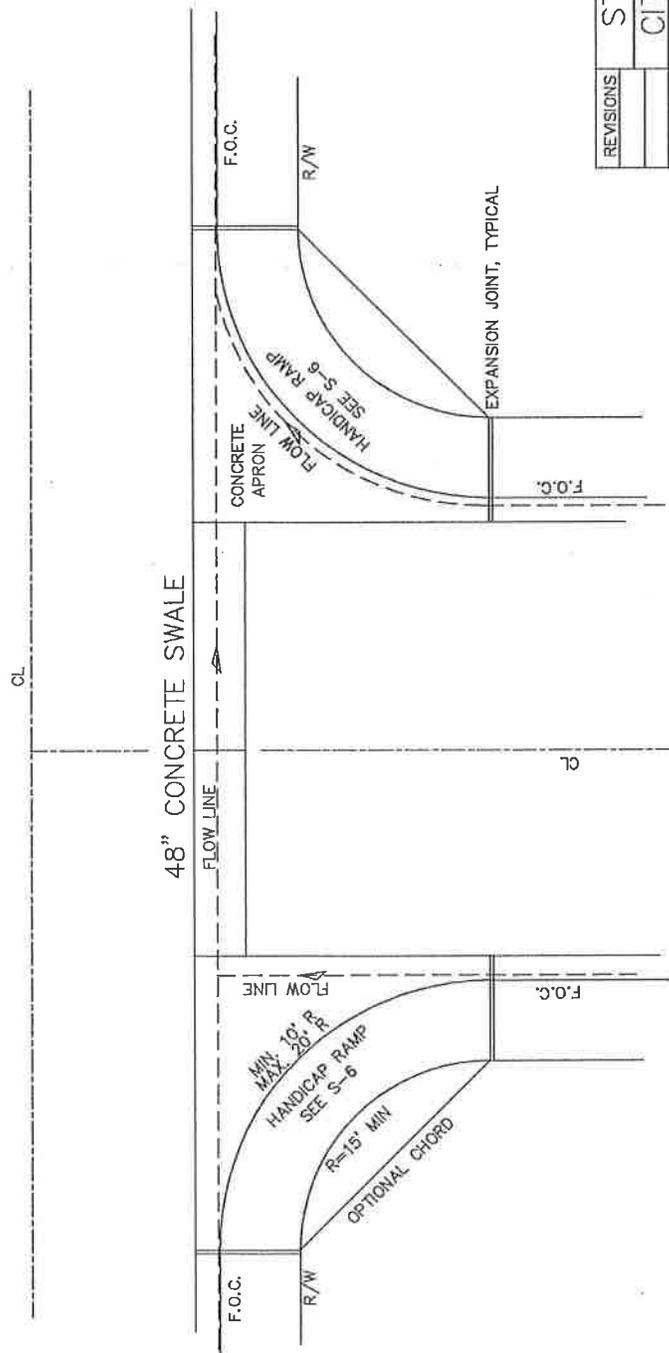
REFER TO CITY CODE, CHAPTER 17.100, FIGURES 17.100.150 (A) & (B)
 PROVIDE NET PLANTER AREAS PER CITY CODE, CHAPTER 17.96.040

REVISIONS	ON SITE PARKING
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-9



NOTES

1. USE CITY STANDARDS FOR ALL CONCRETE WORK.



REVISIONS

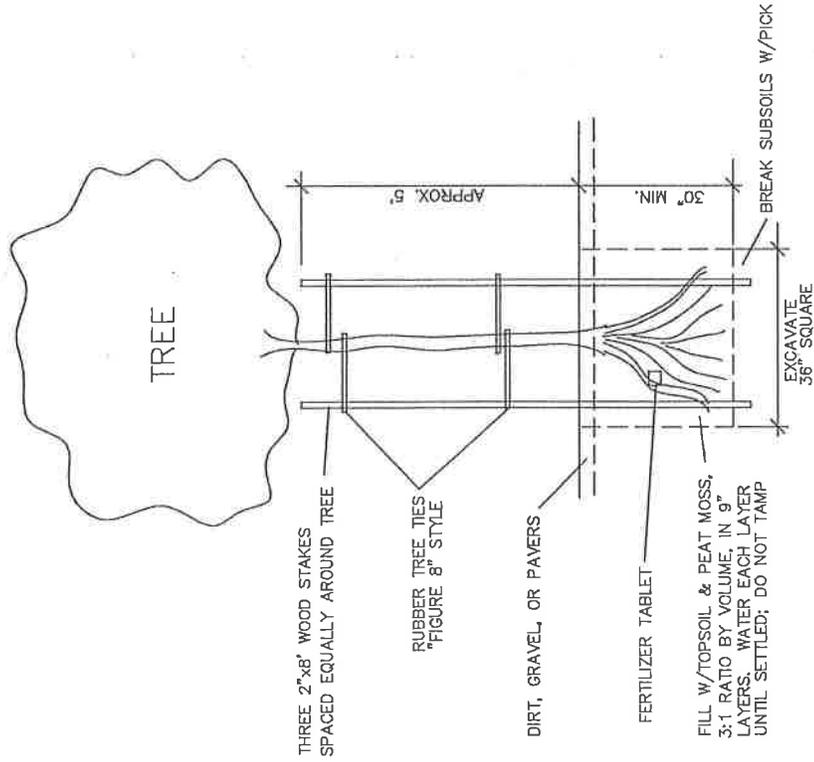
STREET INTERSECTION
CITY OF SUSANVILLE

APPROVED MARCH 6, 2013
RESOLUTION 13-4932

S-10

NOTES

1. IF TREE IS PLANTED ON A GRADE OF 8% OR GREATER, CONSTRUCT A BERM AROUND TREE; 36" MIN. DIAMETER, WITH A LEVEL RIDGE 4" OR MORE HIGHER THAN UPHILL SIDE OF PLANTER.
2. TREES SHALL BE PLACED A MINIMUM OF 30' APART.
3. TREE VARIETY SHALL BE SELECTED FROM THE CITY APPROVED SPECIES LIST
4. TREE SHALL BE AT LEAST 8 FT HIGH AND SHALL BE AT LEAST 1 1/4" INCHES IN DIAMETER 6" ABOVE THE GROUND.



REVISIONS

TREE PLANTING

CITY OF SUSANVILLE

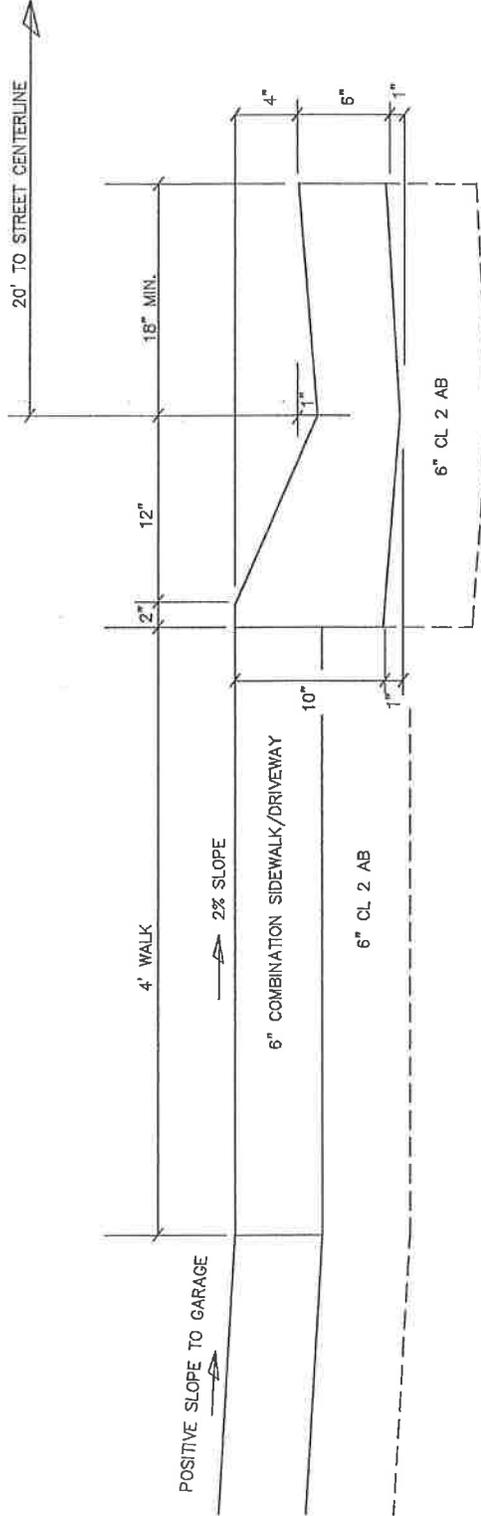
APPROVED MARCH 6, 2013

RESOLUTION 13-4932

S-11

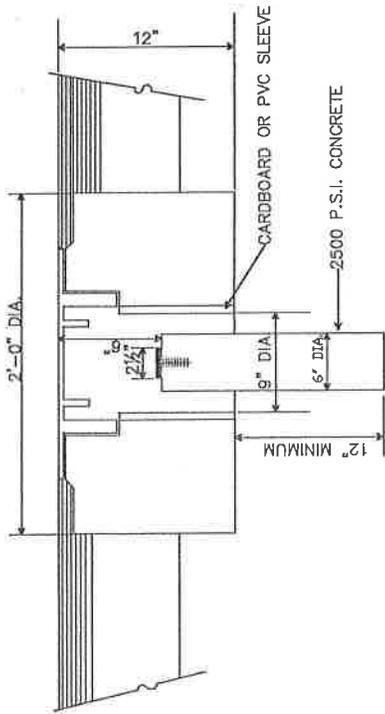
NOTES

1. CONCRETE SHALL CONFORM TO CITY STANDARDS FOR STANDARD VERTICAL CURB & GUTTER. REFER TO DETAIL S-1.

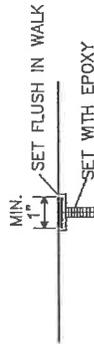


SPECIAL APPLICATION ONLY, SUBJECT TO CITY APPROVAL
 MINOR RESIDENTIAL STREETS ONLY

REVISIONS	V-GUTTER & WALK
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-12



STREET MONUMENT CROSS SECTION



OPTIONAL SIDEWALK MONUMENT

USE BERNSTEN BP-1 OR EQUAL: "SURVEY MARK"

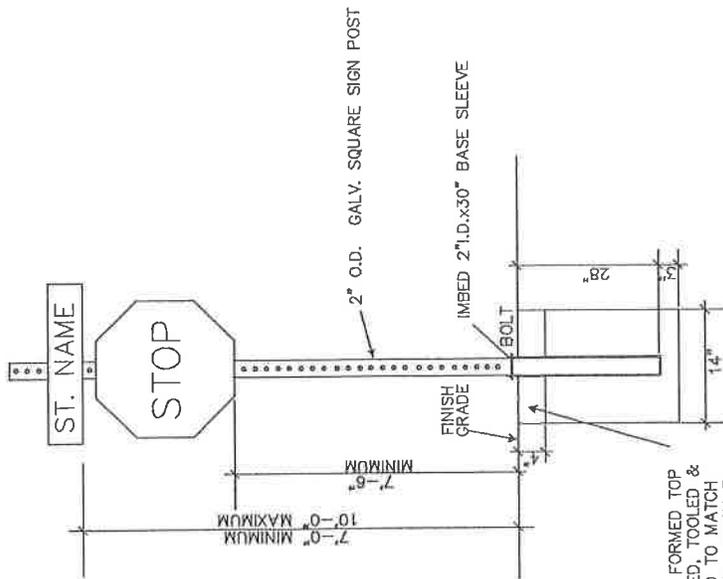
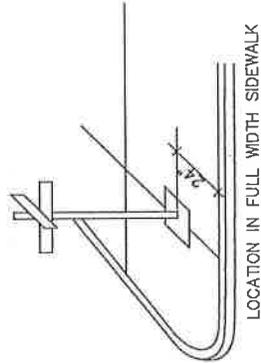
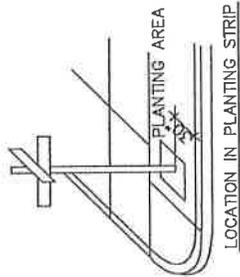
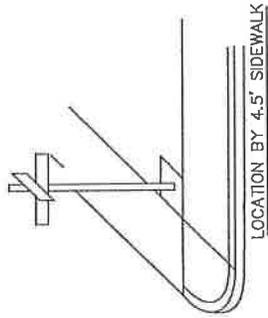
NOTES

1. MONUMENT FRAME AND COVER SHALL BE CAST IRON TRAFFIC VALVE BOX OR APPROVED EQUAL.
2. SURVEY MARKER SHALL BE A 2 1/2" BRASS DISC.
3. THE R.E. OR L.S. NUMBER MUST APPEAR ON MONUMENT MARKER.
4. MARK REFERENCE WITH A "+" OR "-".
5. CONCRETE SHALL CONFORM TO CITY STANDARD DETAIL S-1.
6. PLACEMENT SHALL BE AS DIRECTED BY CITY ENGINEER AFTER CONSULTATION WITH SURVEYOR.

REVISIONS	SURVEY MONUMENT
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-13

NOTES

1. SIGN LOCATION TO BE DETERMINED BY THE CITY.
2. NAME PLATE LETTERING SHALL CONFORM TO SECTION 2B-39 OF THE UNIFORM TRAFFIC CONTROL DEVICES.
3. STOP SIGNS SHALL CONFORM TO SECTION 2B-4 AND 2B-6 OF THE UNIFORM TRAFFIC CONTROL DEVICES. THE 30" X 30" STANDARD SIZE WILL BE USED IN ALL COMMERCIAL AND INDUSTRIAL AREAS AND ON ALL ARTERIAL STREETS. THE 24" X 24" SIZE MAY BE USED IN RESIDENTIAL AREAS WITH THE APPROVAL OF THE CITY.
4. AT MULTIPLE STOP INTERSECTIONS, A SUPPLEMENTARY PLATE CONFORMING TO R1-3 OR R1-4 OF THE UNIFORM TRAFFIC CONTROL DEVICES MAY BE REQUIRED.
5. CONCRETE SHALL BE SAWCUT IF INSTALLATION IS REQUIRED IN AN EXISTING SIDEWALK. CONCRETE SHALL CONFORM TO CITY STANDARD DETAIL S-1.
6. WHEN PLACED IN SIDEWALK, POLES SHALL BE SET PRIOR TO CONCRETE POUR.



14" SQ. FORMED TOP TROWELED, TOOLED & FINISHED TO MATCH SIDEWALK. FORM 3 SIDES WHEN ADJACENT TO SIDEWALK. FORM 4 SIDES WHEN IN PLANTER AREA.

REVISIONS	STREET SIGNS
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-14

**GENERAL EROSION CONTROL MEASURES TO BE APPLIED TO ALL PROJECTS
NOT TO REPLACE SWPPP REQUIREMENTS FOR PROJECTS ONE ACRE AND ABOVE**

NORTH LAHONTAN BASIN PROJECT GUIDELINES FOR EROSION CONTROL
(Revised August, 1988)

- (a) Surplus or waste material should not be placed in drainage ways, or within the 100-year flood plain of any surface water.
- (b) All loose piles of soil, silt, clay, sand, debris, or other earthen materials should be protected in a reasonable manner to prevent the discharge of these materials to waters of the State.
- (c) After completion of a construction project, all surplus or waste earthen materials should be removed from the site and deposited in an approved disposal location or stabilized on site.
- (d) De-watering should be done in a manner so as to eliminate the discharge of earthen materials from the site.
- (e) All disturbed areas should be stabilized by appropriate soil stabilization measures by October 15th of each year.
- (f) All worked performed between October 15th and May 1st of each year should be conducted in such a manner that the project can be winterized (all soils stabilized to prevent runoff) within 48 hours, if necessary.
- (g) Where possible, existing drainage patterns should not be significantly modified.
- (h) Drainage swales disturbed by construction activities should be stabilized by appropriate soil stabilization measures to prevent erosion.
- (i) All non-construction areas should be protected by fencing, or other means, to prevent unnecessary disturbance.
- (j) During construction, temporary gravel, hay bales, earthen, or sand bag dikes and/or non-woven filter fabric fences should be used, as necessary, to prevent discharge of earthen materials from the site during periods of precipitation or runoff.
- (k) Impervious areas should be constructed with infiltration trenches along the down-gradient sides to infiltrate the increase in runoff resulting from the new impervious areas.
- (l) Infiltration trenches, or similar protection facilities, should be constructed on the down-gradient side of all structural drip lines.
- (m) Re-vegetated areas should be continually maintained in order to ensure adequate growth and root development. Erosion control facilities should be installed with a routine maintenance and inspection program to provide continued integrity of erosion control facilities.
- (n) Waste drainage waters in excess of that which can be adequately retained on the property should be collected before such waters have a chance to degrade, and should be treated, if necessary, before discharge from the property.
- (o) Where construction activities involve the crossing and/or alteration of a stream channel, such activities require a prior written agreement with the California Department of Fish and Game and should be timed to occur during the period in which stream flow is expected to be lowest for the year.

**CITY ENGINEER'S CERTIFICATE FOR REVIEW OF PLANS BY OTHERS
MODIFY TO FIT SPECIFIC APPLICATION**

I, THE UNDERSIGNED CITY ENGINEER, HERBY CERTIFY THAT I HAVE REVIEWED THESE PLANS FOR CONFORMANCE WITH ADOPTED CITY PUBLIC WORKS CONSTRUCTION STANDARDS AND PROJECT SPECIFIC CONDITIONS OF APPROVAL. NO GUARANTEE IS MADE AS TO THE COMPLETENESS OR ACCURACY OF THESE PLANS; THE BUILDER IS REQUIRED TO FOLLOW ALL APPLICABLE REGULATIONS AND TO PROVIDE A COMPLETED PROJECT IN CONFORMANCE WITH ALL CODES, STANDARDS AND CONDITIONS IN A WORKMANLIKE MANNER, WHETHER SPECIFICALLY SHOWN OR NOT. (As necessary add "THE FOLLOWING PORTIONS OF THESE PLANS HAVE NOT BEEN REVIEWED: Landscaping and Irrigation plans past the point of connection with the domestic water system. Building construction plans within building envelope, typically within 5 feet of the foundation footprint. Etc.")

**AC PAVING STANDARDS FOR STREETS AND PARKING AREAS
PROPOSED TO BE DEDICATED TO AND ACCEPTED BY
THE CITY OF SUSANVILLE**

All testing expenses shall be borne by the contractor, developer, and/or owner of the work proposed for acceptance.

One coring for thickness and compaction testing shall be performed for each 5000 square feet or fraction thereof of paved area, with no less than two per day of placement.

Compaction testing of cores shall be based upon the standard, 50-blow, "Marshall Method", per ASTM D-6926.

Minimum compaction requirement for unconditional acceptance is 95% for all cores tested.

If any single core test falls below 95% but over 94.5%, the work may be acceptable if the placed thickness is at least 20% greater than the specified thickness, assuming all other paving parameters are satisfactory. Alternatively in this case, the City may accept the work upon receipt of a non-refundable penalty payment of \$0.30 per square foot of the entire job, reflecting anticipated reduced pavement life, again assuming all other paving parameters are satisfactory. The City has sole discretion to either accept under these conditions, or to require further remediation as set forth below.

If any core test indicates less than the required thickness, or less than 94.5% compaction, the City shall require remediation. Remediation may include removal and replacement of some or all of the work, overpayment of some or all of the work, or any other measures which the City may require prior to acceptance.

REVISIONS	CERTIFICATES & NOTES	
CITY OF SUSANVILLE		
	APPROVED MARCH 6, 2013	
	RESOLUTION 13-4932	

S-15

GENERAL CONSTRUCTION PROCEDURES:

A preconstruction meeting shall be held prior to any construction activities, to be attended by the developer, engineer or architect of record, prime contractor and appropriate subcontractors, utility representatives (sewer, water, gas, power, phone, catv), and City Public Works staff. The meeting shall address construction scheduling, permitting, inspection, testing, and supervision issues.

Construction practices will be in accordance with California Department of Transportation (Caltrans) Standard Specifications for Construction of Local Streets and Roads, unless provided or allowed otherwise by City standards.

Contractor shall contact underground alert, 800-227-2600, prior to any excavation.

Contractors must obtain encroachment permits for all work within existing City streets, including payment of security deposits.

Posting on site of SWPPP for sites over one-acre (or compliance with City erosion/storm water requirements for sites under one-acre). Measures to be in place prior to construction. Appropriate dust control measures shall be in place.

Barricades and construction signing to protect public shall be in place.

Sanitary facilities shall be available.

Contractor is responsible for scheduling and coordinating all testing and inspections with City and other entities. Costs of all testing services will be borne by the developer and/or contractor.

Contractors are advised to obtain current copies of City standards (no charge) for work to be done in City streets, to be used in addition to project plans.

City inspection services are cursory in nature only; if final inspections reveal problems, omissions, or substandard work, the contractor shall be responsible for corrective measures regardless of previous City inspections. Contractors are advised to institute a quality control program from the beginning, and to work with City staff during construction to obtain both an approved project and a quality project. Testing performed after construction is completed is more costly, and consequences of bad results is even more costly.

When any unusual circumstances arise which may require modification of City standards or procedures, contractor shall contact City before proceeding. The City is open to new and better methodology.

Visual inspection is required after clearing, grubbing, and preparation for fills.

The City will be requiring certification of all engineered fills by a professional engineer or geologist prior to any final project approval. Certification reports shall address all aspects of filling operations: Clearing and grubbing, subgrade preparation, handling of large rock, and compaction methodology utilized. Compaction testing schedules shall be at the discretion of the professional in charge, but must be sufficient to prove the work was done properly.

Generally sewer is deepest and will be installed first. Contact Susanville Sanitary District, 530-257-5665, for construction inspection. City will require a written verification from SSD of tests and installation approval.

Water installation will be inspected by the City. Contractor shall notify City staff of work schedules to allow observation of all work. Disinfection and testing will be performed and approved prior to paving.

City will require verification from all other utilities of proper installation prior to paving.

Gas will be installed and tested by City, and will be the last utility to be installed.

Within streets to be accepted by City, the following inspection and testing will be required:

- Subgrade prior to base rock: Visual inspection and compaction testing.
- Base rock prior to paving: Visual inspection and thickness/compaction testing.
- Paving: Visual and temperature inspection, and thickness/compaction testing; specific AC compaction and testing requirements will be provided by City prior to placement.

All concrete work will be in place before paving, unless unusual circumstances dictate otherwise in the opinion of the City. All concrete form work shall be inspected prior to pouring, including preparatory grading for slip-forming. Compaction testing will be required under sidewalk zones. City may require concrete testing (slump, strength), but will notify contractor in advance. City will require "water testing" of all questionable or low-slope gutters to detect ponding.

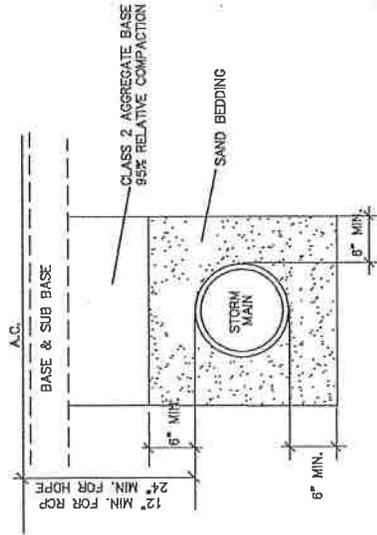
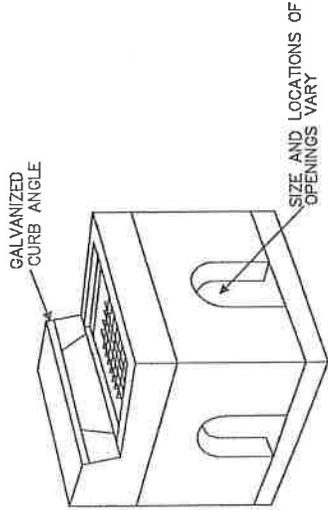
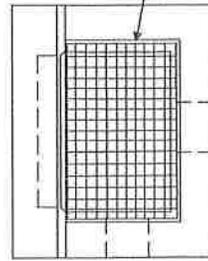
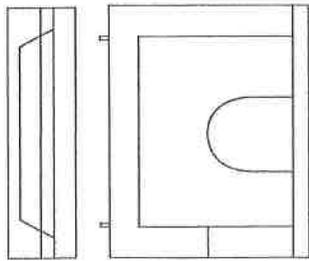
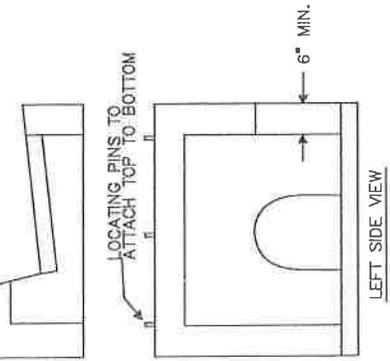
City will require material submittals of base rock, concrete and paving to insure compliance with City specifications.

Final acceptance of City streets and utilities may be achieved in one of three ways:

1. If all work is complete and approved, City will accept improvements and thereafter any use of streets by subsequent contractors will require encroachment permits with appropriate security deposits. Contractors will keep streets open and clean, and will be held responsible for damages by means of the security deposit.
 2. If all or portions of work are not complete, City may enter into an Improvement agreement, backed by a security bond, in which case final acceptance will not occur until the terms of the agreement are met.
 3. If all work is complete, and the contractor wishes to utilize the streets as a temporary "construction zone", the developer may wish to enter into an agreement with the City, backed by a security deposit, which will delay final acceptance until such time as construction activities within the street are not necessary.
- Warranty bonds, if required, will normally be based a percentage (5% typ.) of the total construction value of City owned improvements, and will start at the time of final completion and acceptance.

As-built plans will be required prior to final acceptance of work.

REVISIONS	CONSTRUCTION NOTES
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-16



NOTES

1. DROP INLET SHALL BE CALTRANS TYPE "60".
2. CONCRETE SHALL CONFORM TO CITY STANDARD DETAIL S-1.
3. FORMS SHALL BE INSPECTED BY THE CITY PRIOR TO BEING POURED.
4. STORM DRAIN SHALL BE CLASS 3 RCP
5. STORM DRAIN SYSTEMS LARGER THAN 36" WILL REQUIRE SPECIAL DESIGN CONSIDERATIONS
6. TIGHTLY GROUT ALL GAPS AND AROUND ALL PIPES.

REVISIONS

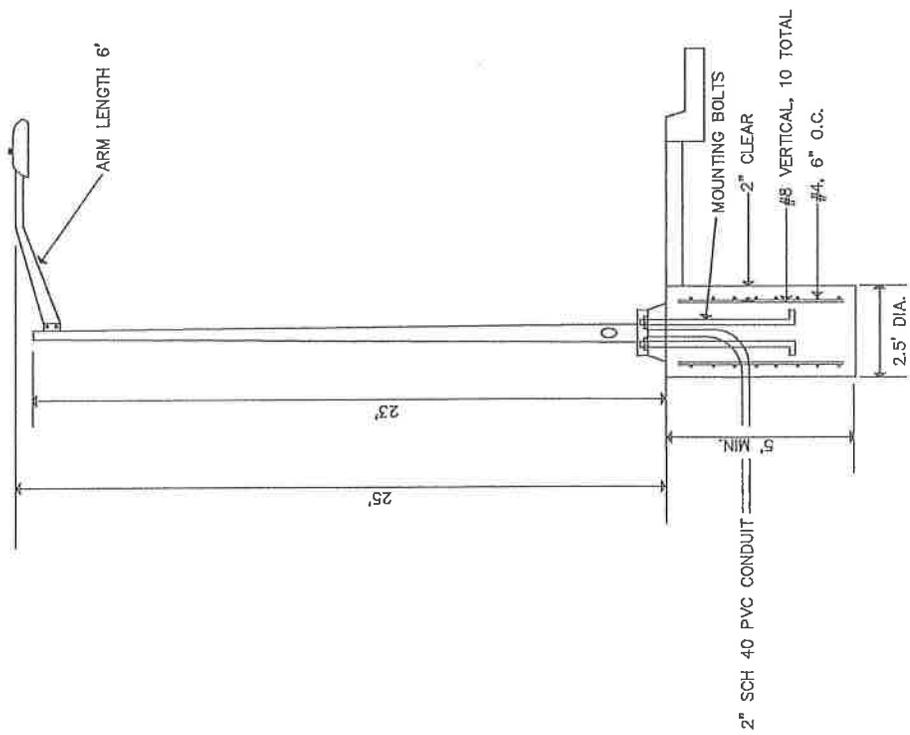
DROP INLET

CITY OF SUSANVILLE

APPROVED MARCH 6, 2013

RESOLUTION 13-4932

S-17



NOTES

1. POLE SHALL BE TAPERED GALVANIZED STEEL 4" X 7".
2. LUMINAIRE SHALL BE 100 WATT MULTIVOLT, HPS, FULL CUTOFF.
3. MOUNTING BOLTS SHALL BE 1" X 3/8" X 4".
4. PHOTOCELL SHALL BE INSTALLED WITH SENSOR FACING NORTH.
5. SERVICE CONDUCTOR SHALL BE NO. 6 ALUMINUM 600 VOLT XLPE.
6. WIRE INSIDE POLE TO HAND HOLE SHALL BE NO. 10 OR NO.12 COPPER WIRE.
7. CONCRETE SHALL CONFORM TO CITY STANDARD DETAIL S-1.
8. WHEN INSTALLED AT AN INTERSECTION, POLE SHALL BE SET SO THAT POLE ARM IS AT A 45° ANGLE TO INTERSECTION.

REVISIONS	STREET LIGHT
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-18

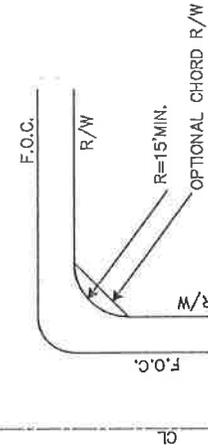
RECOMMENDED SPACING: PLACE AT STREET INTERSECTIONS, MAJOR COMMERCIAL/INDUSTRIAL ENTRANCES (UNLESS PRIVATE LIGHTING INSTALLED; PREFERRED), AND APPROXIMATELY 500' INTERVALS BETWEEN INTERSECTIONS. PLACEMENT AT CRITICAL PUBLIC FACILITIES SHOULD BE CONSIDERED ALSO.

NOTES

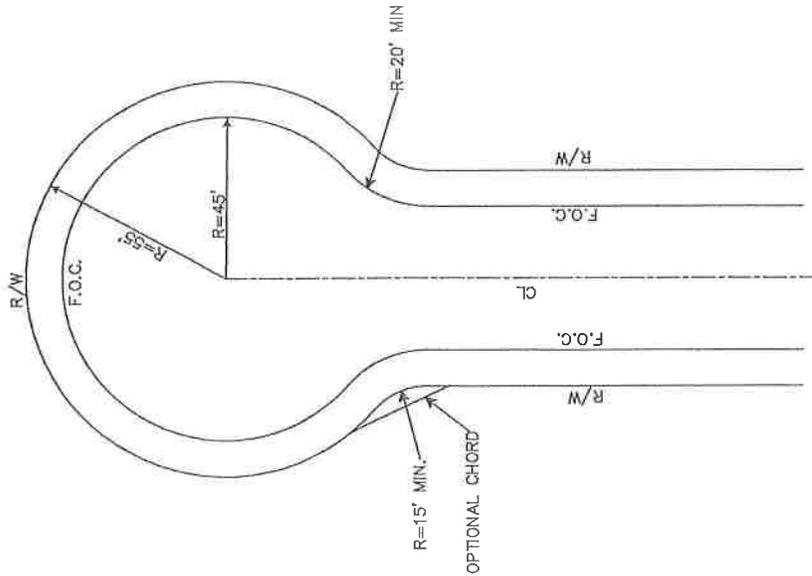
1. DISTANCE BETWEEN FACE OF CURB AND RIGHT OF WAY VARIES DEPENDING ON STREET CLASSIFICATION. SEE CITY STANDARD DETAIL S-4.
2. CURB, GUTTER AND SIDEWALK IMPROVEMENTS SHALL CONFORM TO CITY STANDARD DETAIL S-1.
3. MAXIMUM LENGTH FROM CENTERLINE OF CUL-DE-SAC TO CENTERLINE OF CONNECTING STREET IS 500 FEET, UNLESS STREET IS PLANNED FOR FUTURE EXTENSION AND LOOPING.
4. MINIMUM STREET CENTERLINE RADIUS IS 200 FEET (500 FEET ON DESIGNATED COLLECTORS AND ARTERIALS).

LEGEND

F.O.C.
R/W
CL
R



INTERSECTION

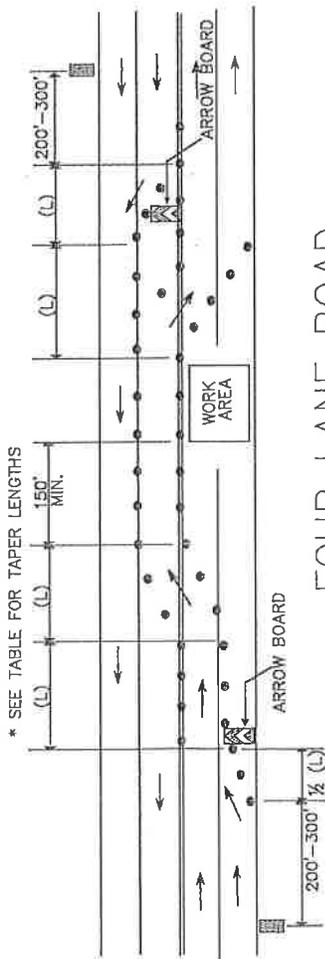


CUL-DE-SAC

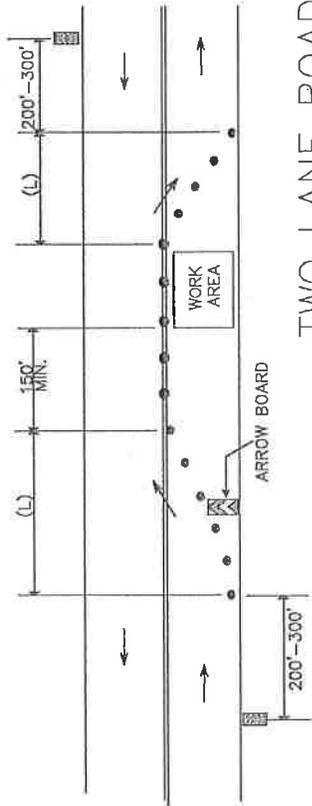
REVISIONS	INTERSECTION RADII
8/24/05	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932

S-19

RECOMMEND USING LATEST METHODOLOGY FROM CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES



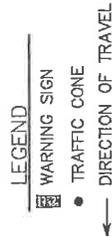
FOUR LANE ROAD



TWO LANE ROAD

TAPER TABLE

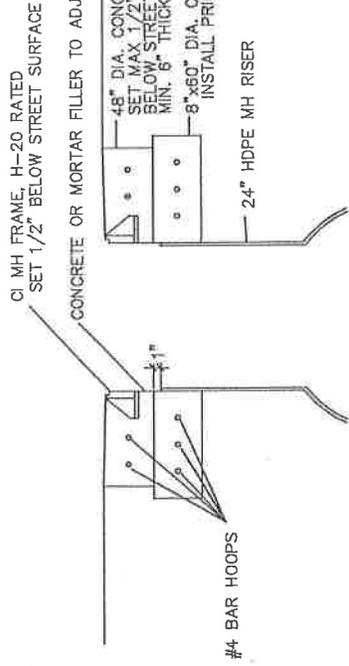
APPROACH SPEED (MPH)	TAPER LENGTH (L)	CONES PER TAPER	CONE SPACING (FEET)
0-25	125'	6	25
25-40	320'	9	40
45-50	600'	13	50



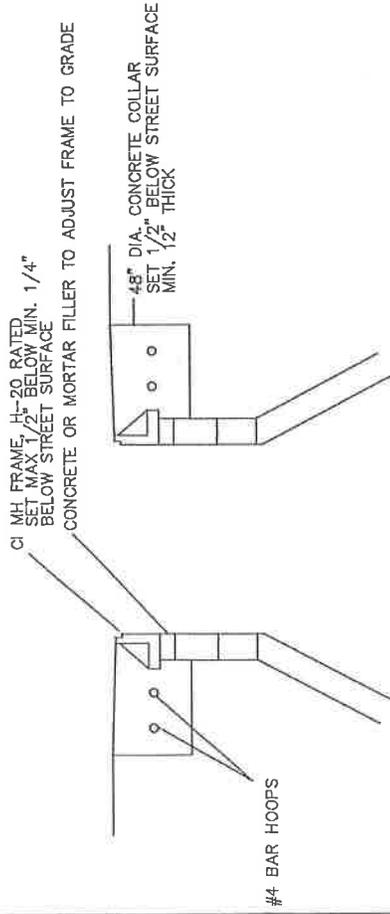
NOTES

1. ALL ADVANCED WARNING SIGNS SHALL BE EQUIPPED WITH FLAGS FOR DAYTIME CLOSURES.
2. PORTABLE DELINEATORS PLACED AT ONE-HALF (1/2) THE SPACING INDICATED FOR TRAFFIC CONES MAY BE USED IN-LIEU OF CONES FOR DAYTIME CLOSURES ONLY.
3. TRAVEL LANES SHALL BE A MINIMUM OF 10' WIDE.
4. WARNING SIGNS SHALL BE C23 "ROAD WORK AHEAD" OR C18 "ROAD CONSTRUCTION AHEAD".
5. FLAGGERS SHALL BE USED IF DEEMED NECESSARY BY THE CITY.

REVISIONS	TRAFFIC CONTROL
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-20

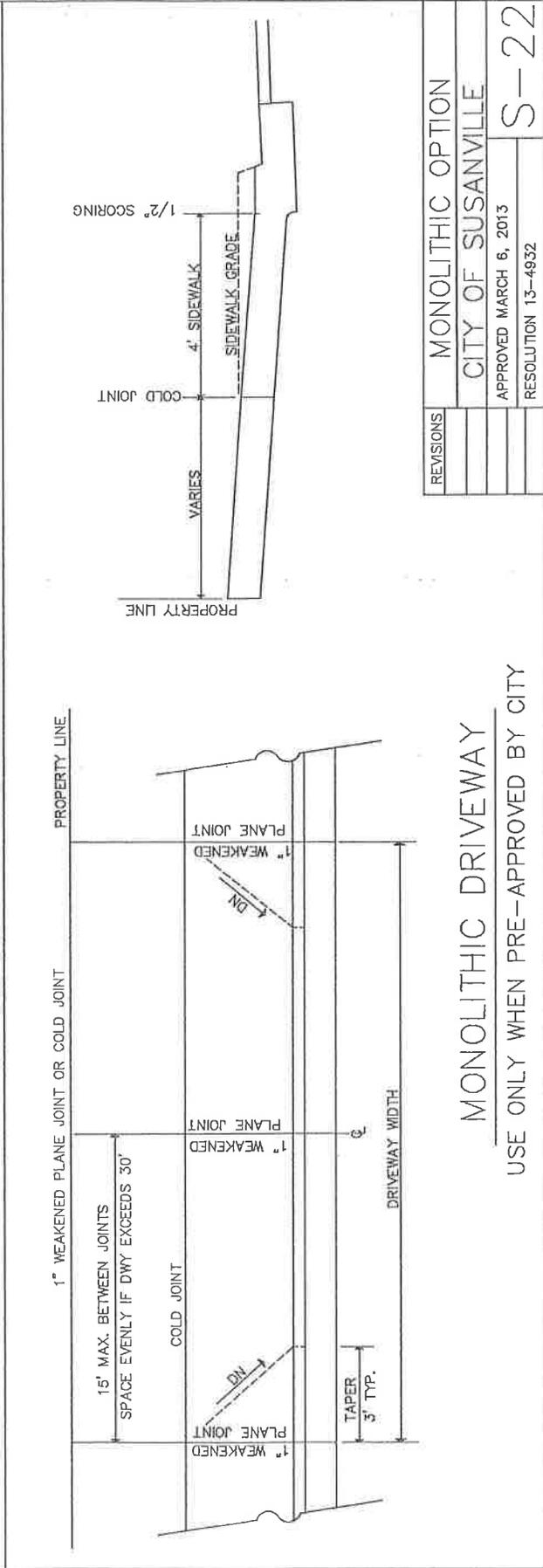
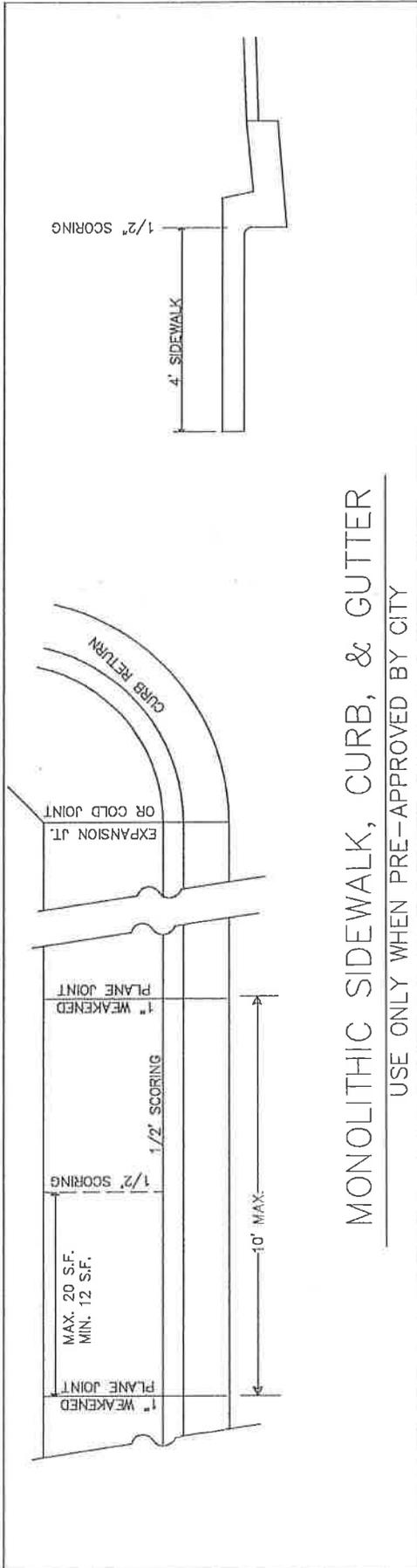


HDPE MANHOLE DETAIL



CONCRETE MANHOLE DETAIL

REVISIONS	SEWER MANHOLES
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	S-21

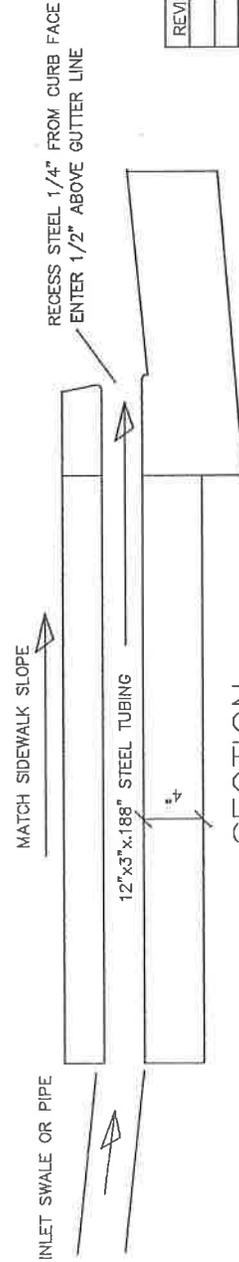
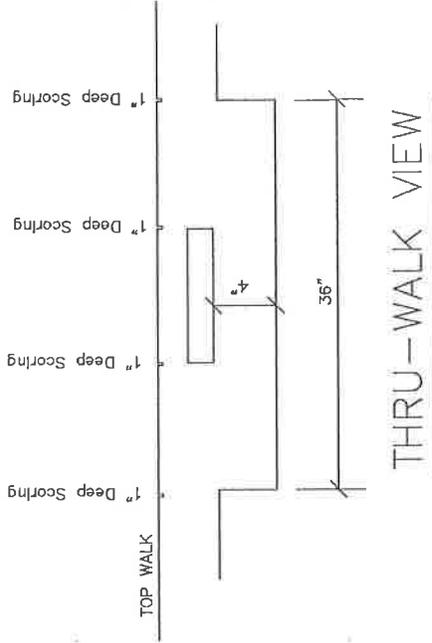
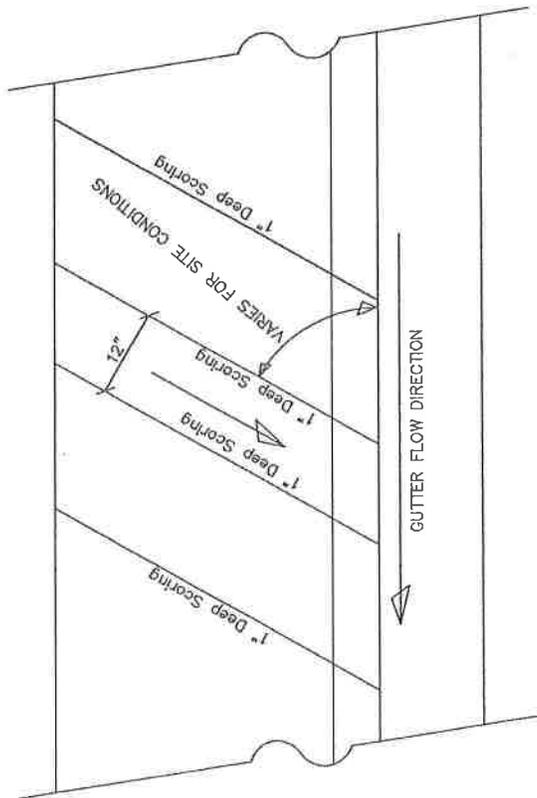


REVISIONS	MONOLITHIC OPTION
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932

S-22

NOTES

1. APPLICATION SUBJECT TO REVIEW AND APPROVAL BY CITY.
2. ONLY CLEAR WATER DISCHARGE TO CITY GUTTERS, NO HAZARDOUS WASTES



PROPOSED DETAIL

REVISIONS	SIDEWALK & CURB DRAIN
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13--4932
	S-23

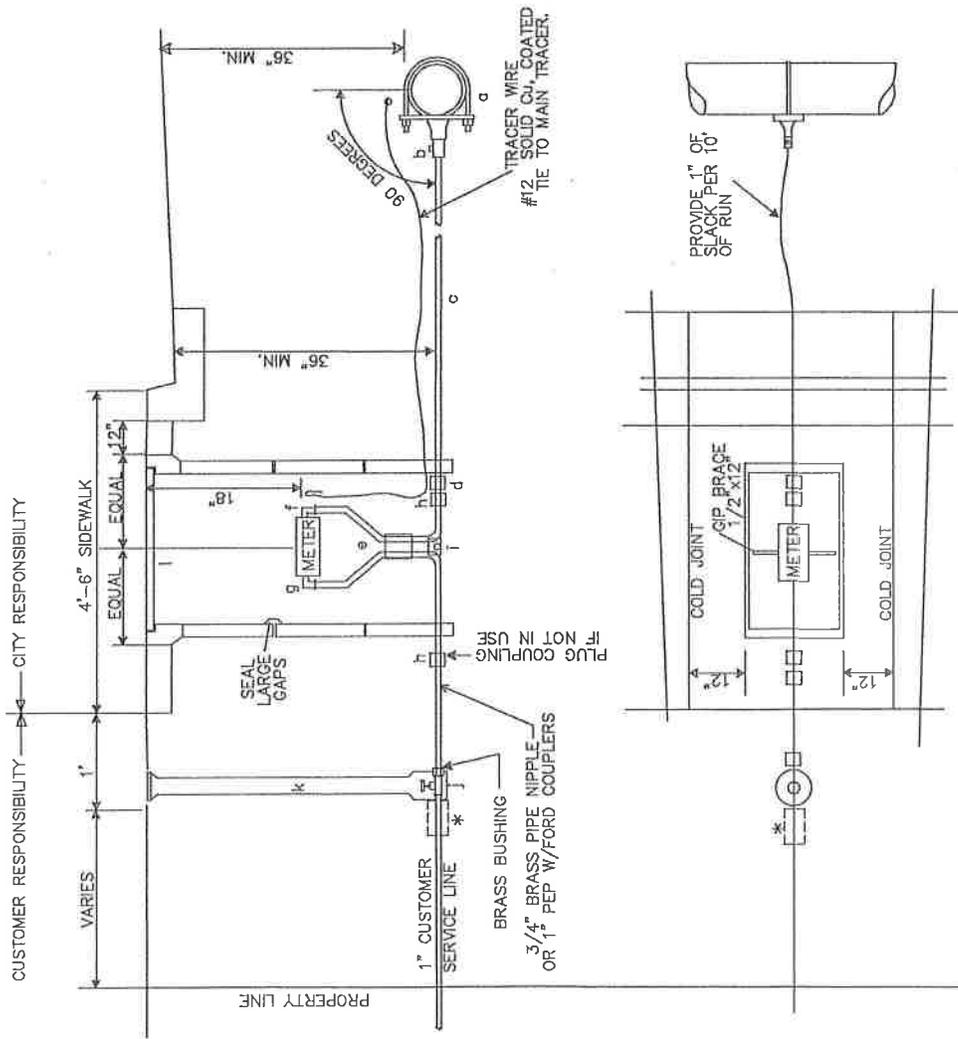
NOTES

- CONTRACTOR TO FURNISH AND INSTALL ALL ITEMS IN LEGEND.
- DO NOT INSTALL WATER METER IN DRIVEWAY APPROACH OR WING.
- WATER SERVICE WILL BE INSPECTED AND APPROVED BY CITY PRIOR TO SIDEWALK INSTALLATION.
- WATER METER, 5/8" x 3/4", TO BE FURNISHED AND INSTALLED BY CITY AT OWNER'S EXPENSE.
- ANY SUBSTITUTE ITEMS MUST BE SUBMITTED TO THE CITY FOR APPROVAL PRIOR TO INSTALLATION.
- UPC 608.3 REQUIRES WATER HEATER EXPANSION TANKS WHENEVER CHECK VALVES ARE USED IN SERVICES.
- CUSTOMER IS RECOMMENDED TO INSTALL A PRV IF MAIN PRESSURE EXCEEDS 80 PSI.

LEGEND

- SADDLE - SMITH BLAIR MODEL 317, 1" FIP THREAD CORPORATION STOP - FORD FB1101-4-Q-NL, 1" MIP x 1" PEP W/SS INSERT STIFFENER
- 1" POLYETHYLENE PIPE, IPS (PEP, IRON PIPE SIZE), 200 PSI
- 1" PEP x 3/4" MIP COUPLER, FORD C86-34-Q-NL, W/SS INSERT STIFFENER
- FORD COPPERSETTER, VBHC92-18WD-11-33K-NL
- BALL INLET VALVE WITH KEY
- OUTLET DOUBLE CHECK VALVE WITH DRAIN
- 3/4" DOUBLE PURPOSE UNION COUPLER
- 1/2" x 12" GIP BRACE
- 1" BALL VALVE CURB STOP, FORD B11-444-NL
- TELESCOPING CURB BOX W/"WATER" LID. CP-TEST #253 W/SNAP LOCK BOTTOM.
- METER BOX, RISER, AND TOP WITH READING LID, CHRISTY B16 WITH B16G LID (B16P LID FOR REMOTE METER). ADD EXTENSIONS AS NEEDED.

ALL PART NUMBER REFERENCES TO BE CONSIDERED "OR EQUAL" VERIFY ALL PART NUMBERS WITH SUPPLIER TO CONFIRM COMPATIBILITY AND/OR NEED FOR ADDITIONAL FITTINGS.



* INSTALL DOUBLE CHECK VALVE, AWWA C510, BETWEEN METER AND CUSTOMER SHUT OFF VALVE ON ALL COMMERCIAL, INDUSTRIAL, AND MULTI-FAMILY SEE DETAIL W-9

REVISIONS	3/4" SINGLE SERVICE
12-1-08	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932

W-1A

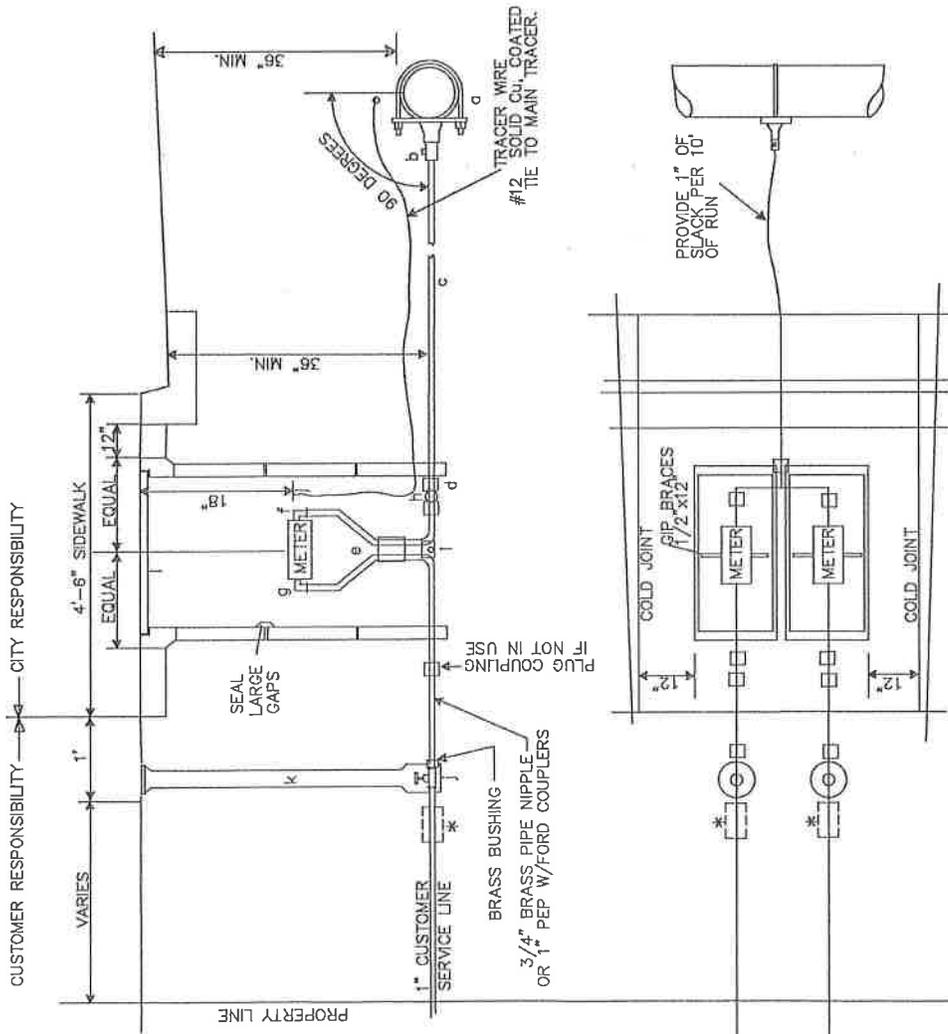
NOTES

1. CONTRACTOR TO FURNISH AND INSTALL ALL ITEMS IN LEGEND.
2. DO NOT INSTALL WATER METER IN DRIVEWAY APPROACH OR WING.
3. WATER SERVICE WILL BE INSPECTED AND APPROVED BY CITY PRIOR TO SIDEWALK INSTALLATION.
4. WATER METER, 5/8"x3/4", TO BE FURNISHED AND INSTALLED BY CITY AT OWNER'S EXPENSE.
5. ANY SUBSTITUTE ITEMS MUST BE SUBMITTED TO THE CITY FOR APPROVAL PRIOR TO INSTALLATION.
6. UPC 608.3 REQUIRES WATER HEATER EXPANSION TANKS WHENEVER CHECK VALVES ARE USED IN SERVICES.
7. CUSTOMER IS RECOMMENDED TO INSTALL A PRV IF MAIN PRESSURE EXCEEDS 80 PSI.

LEGEND

- a. SADDLE - SMITH BLAIR MODEL 317, 1" FIP THREAD CORPORATION STOP - FORD FB1101-4-Q-NL, 1" MIP x 1" PEP W/SS INSERT STIFFENER
- b. 1" POLYETHYLENE PIPE, IPS (PEP, IRON PIPE SIZE), 200 PSI, 1" PEP TO 1" MIP COUPLER, FORD C86-34-Q-NL, W/SS INSERT STIFFENER
- c. FORD COPPERSETTERS, VBHC92-18WD-11-33K-NL
- d. BALL INLET VALVES WITH KEY
- e. OUTLET DOUBLE CHECK VALVES WITH DRAINS
- f. U-BRANCH, FORD U88-43-7.5-NL
- g. 1/2" x 12" GIP BRACES
- h. 3/4" BALL VALVE CURB STOPS, FORD B11-444-NL
- i. TELESCOPING CURB BOX W/"WATER" LID.
- j. CP-TEST #253 W/SNAP LOCK BOTTOM.
- k. METER BOXES, RISERS, AND TOPS WITH READING LIDS, CHRISTY B16 WITH B16G LID (B16P LID FOR REMOTE METERS).
- l. ADD EXTENSIONS AS NEEDED.

ALL PART NUMBER REFERENCES TO BE CONSIDERED "OR EQUAL" VERIFY ALL PART NUMBERS WITH SUPPLIER TO CONFIRM COMPATIBILITY AND/OR NEED FOR ADDITIONAL FITTINGS.



* INSTALL DOUBLE CHECK VALVE, AWWA C510, BETWEEN METER AND CUSTOMER SHUT OFF VALVE ON ALL COMMERCIAL, INDUSTRIAL, AND MULTI-FAMILY SEE DETAIL W-9

REVISIONS	3/4" DOUBLE SERVICE
12-1-08	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	W-2A

NOTES

1. CONTRACTOR TO FURNISH AND INSTALL ALL ITEMS IN LEGEND.
2. DO NOT INSTALL WATER METER IN DRIVEWAY APPROACH OR WING.
3. WATER SERVICE WILL BE INSPECTED AND APPROVED BY CITY PRIOR TO SIDEWALK INSTALLATION.
4. WATER METER, 5/8"x3/4", TO BE FURNISHED AND INSTALLED BY CITY AT OWNER'S EXPENSE.
5. ANY SUBSTITUTE ITEMS MUST BE SUBMITTED TO THE CITY FOR APPROVAL PRIOR TO INSTALLATION.
6. UPC 608.3 REQUIRES WATER HEATER EXPANSION TANKS WHENEVER CHECK VALVES ARE USED IN SERVICES.
7. CUSTOMER IS RECOMMENDED TO INSTALL A PRV IF MAIN PRESSURE EXCEEDS 80 PSI.

LEGEND

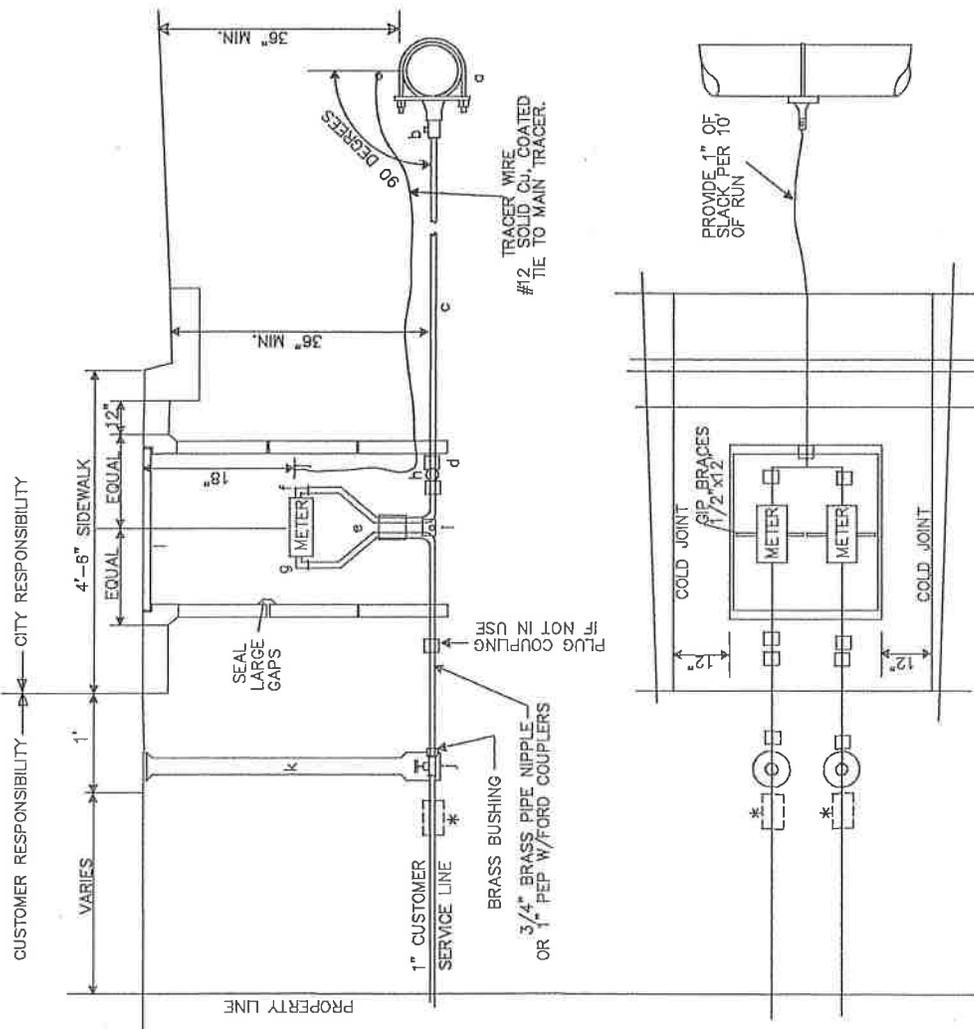
- c. SADDLE - SMITH BLAIR MODEL 317, 1" FIP THREAD CORPORATION STOP - FORD FB1101-4-Q-NL, 1" MIP x 1" PEP W/SS INSERT STIFFENER
- d. 1" POLYETHYLENE PIPE, IPS (PEP, IRON PIPE SIZE, 200 PSI, 1" PEP TO 1" MIP COUPLER, FORD C86-34-Q-NL, W/SS INSERT STIFFENER FORD COPPERSETTERS, VBHC92-18WD-11-33K-NL
- e. BALL INLET VALVES WITH KEY
- f. OUTLET DOUBLE CHECK VALVES WITH DRAINS
- g. U-BRANCH, FORD U88-43-7.5-NL
- h. 1/2" x 12" GIP BRACES
- i. 1" BALL VALVE CURB STOPS, FORD B11-444-NL
- j. TELESCOPING CURB BOX W/"WATER" LID.
- k. CP-TEST #253 W/SNAP LOCK BOTTOM
- l. METER BOX, RISER, AND TOP WITH READING LID, CHRISTY B24 WITH B24G LID (B24P LID FOR REMOTE METERS). ADD EXTENSIONS AS NEEDED.

ALL PART NUMBER REFERENCES TO BE CONSIDERED "OR EQUAL" VERIFY ALL PART NUMBERS WITH SUPPLIER TO CONFIRM COMPATIBILITY AND/OR NEED FOR ADDITIONAL FITTINGS.

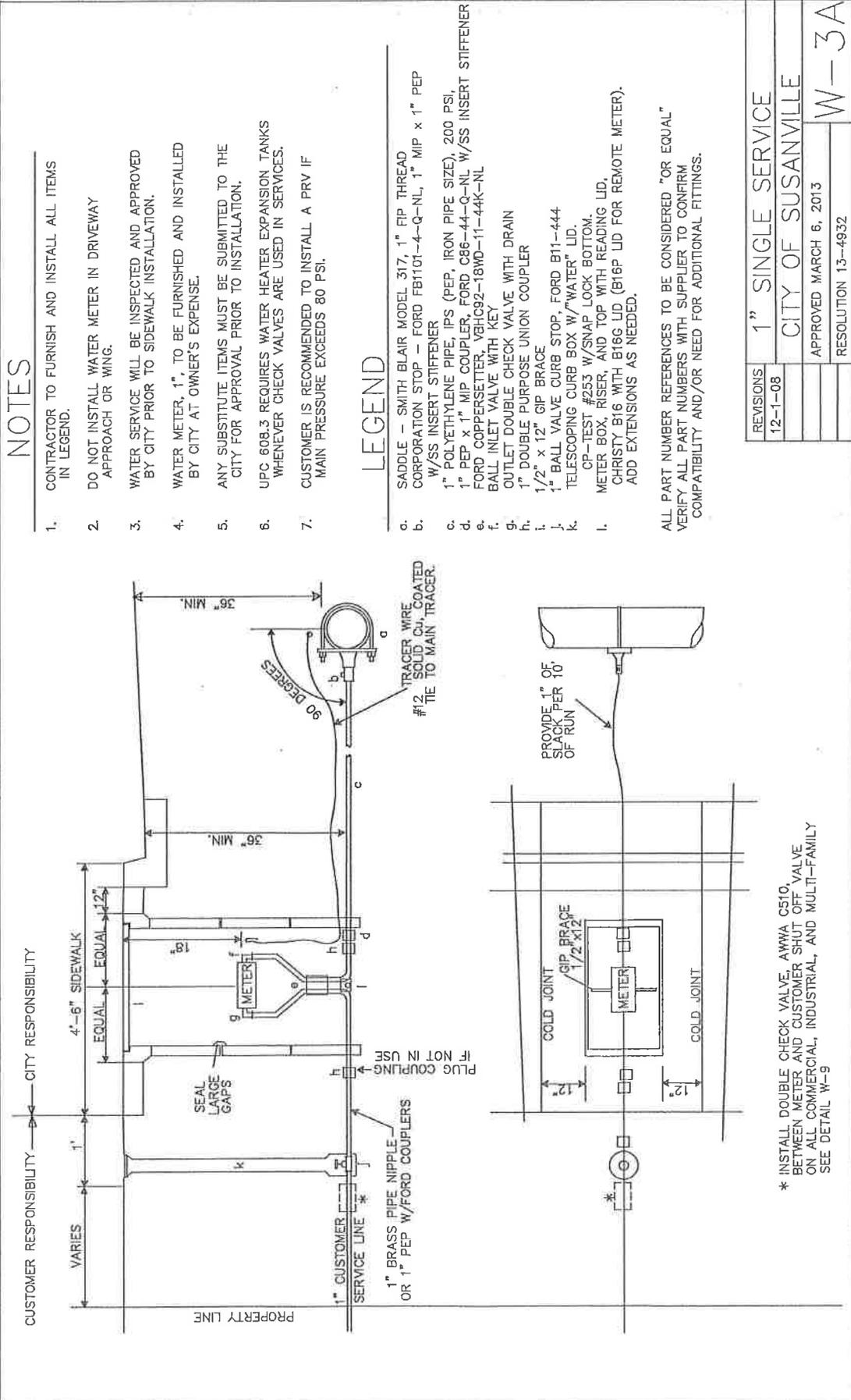
SINGLE BOX ALTERNATE

REVISIONS	3/4" DOUBLE SERVICE
12-1-08	
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932

W-2B



* INSTALL DOUBLE CHECK VALVE, AWWA C510, VALVE BETWEEN METER AND CUSTOMER SHUT OFF ON ALL COMMERCIAL, INDUSTRIAL, AND MULTI-FAMILY SEE DETAIL W-9



NOTES

1. CONTRACTOR TO FURNISH AND INSTALL ALL ITEMS IN LEGEND.
2. DO NOT INSTALL WATER METER IN DRIVEWAY APPROACH OR WING.
3. WATER SERVICE WILL BE INSPECTED AND APPROVED BY CITY PRIOR TO SIDEWALK INSTALLATION.
4. WATER METER, 1", TO BE FURNISHED AND INSTALLED BY CITY AT OWNER'S EXPENSE.
5. ANY SUBSTITUTE ITEMS MUST BE SUBMITTED TO THE CITY FOR APPROVAL PRIOR TO INSTALLATION.
6. UPC 608.3 REQUIRES WATER HEATER EXPANSION TANKS WHENEVER CHECK VALVES ARE USED IN SERVICES.
7. CUSTOMER IS RECOMMENDED TO INSTALL A PRV IF MAIN PRESSURE EXCEEDS 80 PSI.

LEGEND

- a. SADDLE - SMITH BLAIR MODEL 317, 1" FIP THREAD CORPORATION STOP - FORD FB1101-4-Q-NL, 1" MIP x 1" PEP W/SS INSERT STIFFENER
- b. 1" POLYETHYLENE PIPE, IPS (PEP, IRON PIPE SIZE), 200 PSI, 1" PEP x 1" MIP COUPLER, FORD C86-44-Q-NL W/SS INSERT STIFFENER
- c. FORD COPPERSETTER, VBHC92-18WB-11-44K-NL
- d. BALL INLET VALVE WITH KEY
- e. OUTLET DOUBLE CHECK VALVE WITH DRAIN
- f. 1/2" x 12" GIP BRACE
- g. 1" BALL VALVE CURB STOP, FORD B11-444
- h. TELESCOPING CURB BOX W/"WATER" LID.
- i. GP-TEST #253 W/SNAP LOCK BOTTOM.
- j. METER BOX, RISER, AND TOP WITH READING LID.
- k. CHRISTY B16 WITH B16G LID (B16P LID FOR REMOTE METER). ADD EXTENSIONS AS NEEDED.

ALL PART NUMBER REFERENCES TO BE CONSIDERED "OR EQUAL" VERIFY ALL PART NUMBERS WITH SUPPLIER TO CONFIRM COMPATIBILITY AND/OR NEED FOR ADDITIONAL FITTINGS.

REVISIONS	1" SINGLE SERVICE
12-1-08	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932

* INSTALL DOUBLE CHECK VALVE, AWWA C510, BETWEEN METER AND CUSTOMER SHUT OFF VALVE ON ALL COMMERCIAL, INDUSTRIAL, AND MULTI-FAMILY SEE DETAIL W-9

W-3A

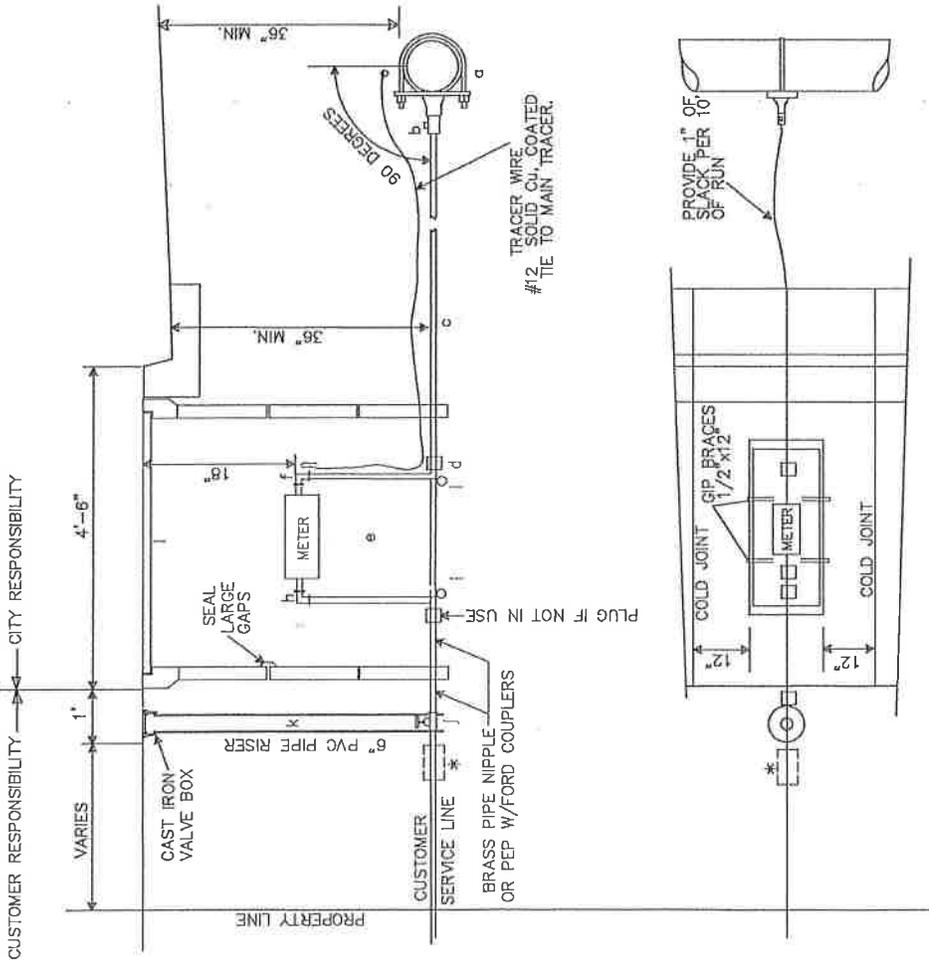
NOTES

1. CONTRACTOR TO FURNISH AND INSTALL ALL ITEMS IN LEGEND.
2. DO NOT INSTALL WATER METER IN DRIVEWAY APPROACH OR WING.
3. WATER SERVICE WILL BE INSPECTED AND APPROVED BY CITY PRIOR TO SIDEWALK INSTALLATION.
4. WATER METER TO BE FURNISHED AND INSTALLED BY CITY AT OWNER'S EXPENSE.
5. ANY SUBSTITUTE ITEMS MUST BE SUBMITTED TO THE CITY FOR APPROVAL PRIOR TO INSTALLATION.
6. UPC 608.3 REQUIRES WATER HEATER EXPANSION TANKS WHENEVER CHECK VALVES ARE USED IN SERVICES.
7. CUSTOMER IS RECOMMENDED TO INSTALL A PRV IF MAIN PRESSURE EXCEEDS 80 PSI.

LEGEND

- a. SADDLE - SMITH BLAIR MODEL 317, 1 1/2" - 2" FIP THREAD CORPORATION STOP - FORD FB1101-7-IDR7-NL/FB1101-6-IDR7-NL, MIP x PEP W/SS INSERT STIFFENER
- b. 1 1/2" - 2" POLYETHYLENE PIPE, IPS (PEP, IRON PIPE SIZE), 200 PSI, PEP x MIP COUPLER, FORD C86-66-IDR7-NL W/SS INSERT STIFFENER
- c. FORD COPPERSETTER, VBHC92-1BWD-11-66K-NL, W/DRAIN
- d. BALL ANGLE VALVE
- e. OUTLET DOUBLE CHECK VALVE W/DRAIN
- f. 1/2" x 12" GIP BRACES
- g. 1 1/2" - 2" BALL VALVE CURB STOP, FORD FB1101-6-IDR7-NL/FB1101-7-IDR7-NL, TELESCOPING CURB BOX W/"WATER" LID.
- h. METER BOX, RISER, AND TOP BOX WITH READING LID
- i. CHRISTY B-44 WITH B44E2 LID.
- j. ADD EXTENSIONS AS NEEDED.

ALL PART NUMBER REFERENCES TO BE CONSIDERED "OR EQUAL" VERIFY ALL PART NUMBERS WITH SUPPLIER TO CONFIRM COMPATIBILITY AND/OR NEED FOR ADDITIONAL FITTINGS.

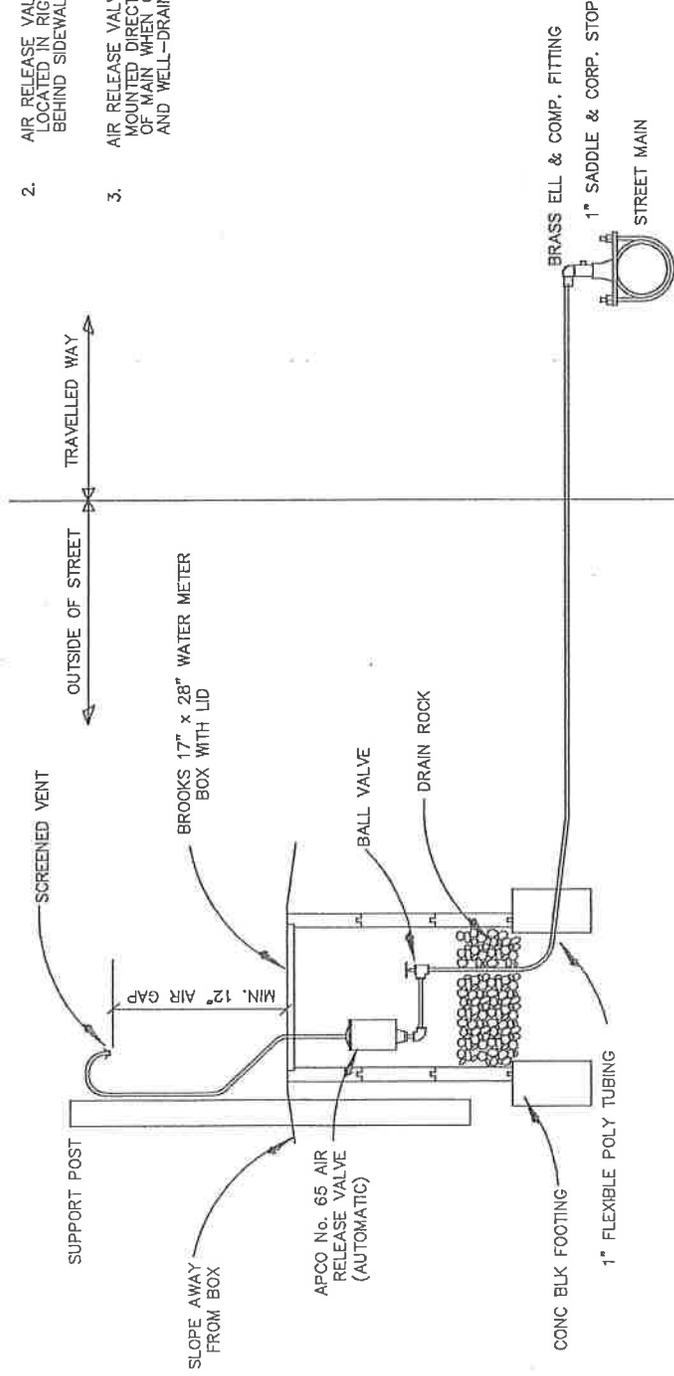


REVISIONS	1 1/2" & 2" METER DETAIL
12-1-08	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932

W-4A

NOTES

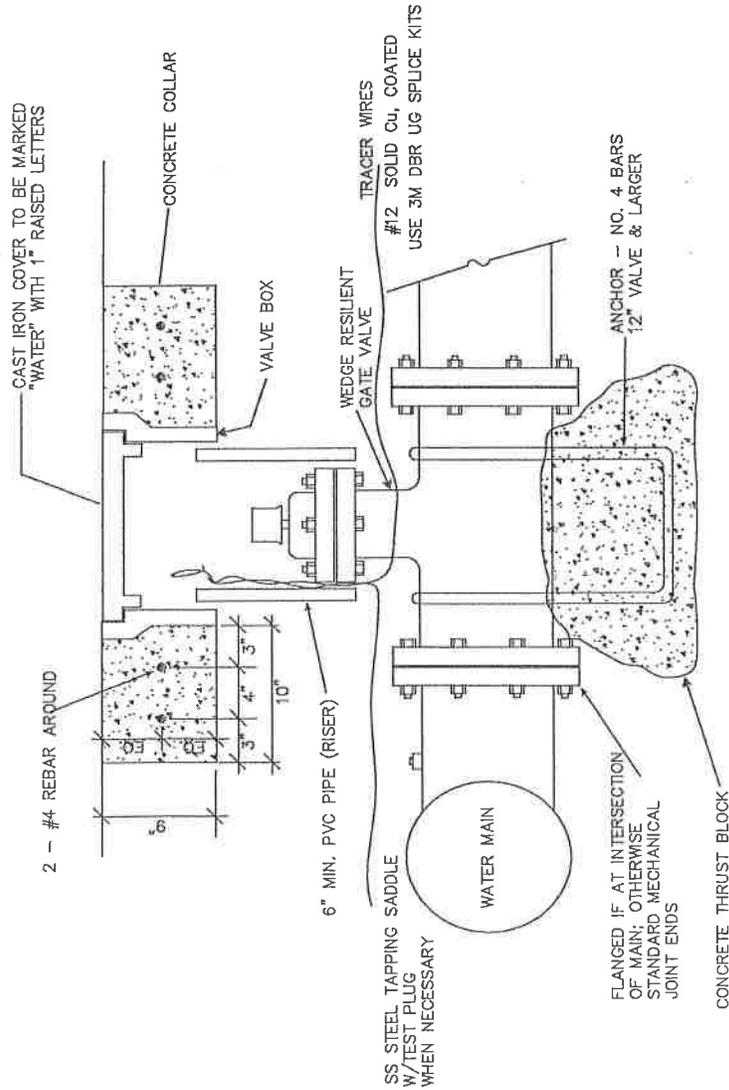
1. VALVE MAY BE OMITTED IN LOCATIONS WHERE LATERALS CAN ACHIEVE SAME PURPOSE.
2. AIR RELEASE VALVE TO BE LOCATED IN RIGHT OF WAY, & BEHIND SIDEWALK, TYPICALLY.
3. AIR RELEASE VALVE MAY BE MOUNTED DIRECTLY ON TOP OF MAIN WHEN OUTSIDE STREET AND WELL-DRAINED.



REVISIONS	AIR RELEASE VALVE
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4832
	W-5

NOTES

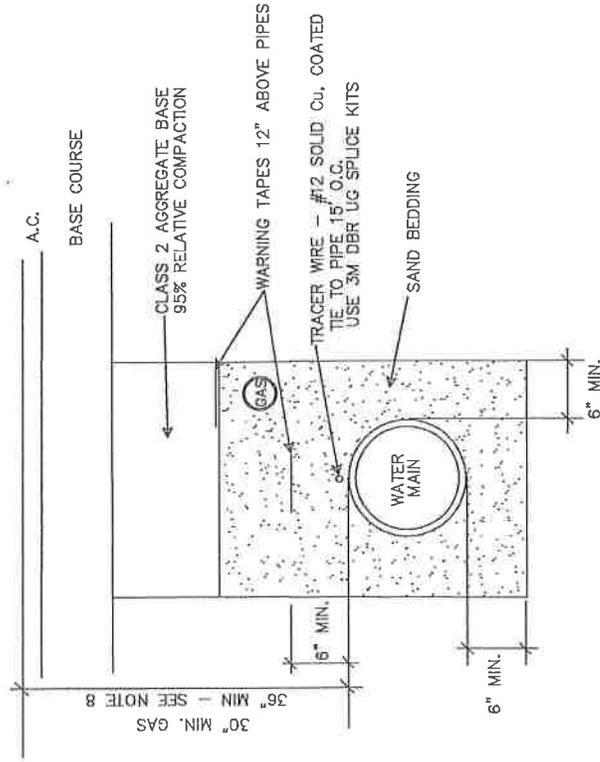
1. VALVE SHALL BE MUELLER RESILIENT WEDGE AWWA C-509-01 OR CITY APPROVED EQUAL. ALL INTERIOR PARTS, INCLUDING DISCS, SHALL BE CONSTRUCTED OF BRONZE. GATE VALVES SHALL BE NON-RIISING STEM AND FURNISHED WITH "O" RING SEALS.
2. VALVE BOX SHALL BE COOKS NO. C12 OR CITY APPROVED EQUAL.
3. MECHANICAL JOINT END DIMENSIONS SHALL CONFORM TO CLASS 150 CAST IRON O.D. PIPE; AWWA TABLE 2, C-510-98.
4. FLANGE DIMENSIONS AND DRILLING SHALL COMPLY TO ANSI B16.1, CLASS 150 FOR FLANGED ENDS.
5. GATE VALVE SHALL REMAIN CLOSED UNTIL INSTALLATION IS COMPLETE.
6. VALVES SHALL BE PLACED ALL SIDES OF TEES AND CROSSES.
7. AFTER INSTALLATION & BEFORE PRESSURIZATION, AN INSPECTION SHALL BE PERFORMED BY THE CITY.
8. VALVE EXCAVATION AREA SHALL NOT BE BACKFILLED UNTIL AFTER PRESSURE TESTS HAVE BEEN MADE.
9. ANY SUBSTITUTIONS SHALL BE SUBMITTED TO THE CITY FOR APPROVAL PRIOR TO INSTALLATION OR USE.
10. CONCRETE COLLAR SHALL BE A 6 SACK MIX WITH 4 1/2 - 6% AIR ENTRAINMENT.
11. IF MORE THAN ONE VALVE IS ENCLOSED BY CONCRETE COLLAR, ENTIRE DEPTH OF COLLAR SHALL BE 9" AND COLLAR CORNERS SHALL HAVE MINIMUM RADI OF 16".
12. TAPPING SADDLES, WHEN NECESSARY, SHALL BE ROMAC SST 304 WITH TEST PLUG, OR APPROVED EQUAL.
13. MAXIMUM VALVE SPACING IS 1000 FEET.



REVISIONS	VALVES & BOXES
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	W-6

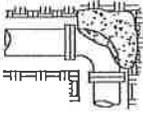
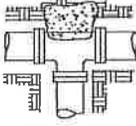
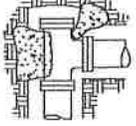
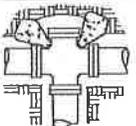
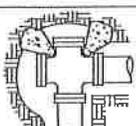
NOTES

- SAND SHALL BE FREE FROM CLAY AND/OR ORGANIC MATERIAL, SUITABLE FOR THE PURPOSE INTENDED, AND AS APPROVED BY THE CITY. SAND SHALL BE OF SUCH SIZE THAT NINETY (90) PERCENT TO ONE HUNDRED (100) PERCENT SHALL PASS A NO. 4. SIEVE, AND NOT MORE THAN FIVE (5) PERCENT WILL PASS A NO. 200 SIEVE.
- AGGREGATE BASE MATERIAL SHALL CONFORM TO SECTION 26 OF THE CALIFORNIA STANDARD SPECIFICATIONS. THE BASE SHALL BE 1" MAXIMUM GRADING. BASE MATERIAL SHALL BE BROUGHT UP IN MOISTENED LAYERS NOT TO EXCEED 6" AND COMPACTED BY MECHANICAL MEANS TO 95% RELATIVE MAXIMUM DENSITY.
- WATER PIPE SHALL BE C-900, C-905 UNLESS OTHERWISE REQUIRED OR ALLOWED BY CITY. INSTALLATION SHALL BE IN ACCORDANCE WITH PIPE MANUFACTURER'S INSTRUCTIONS.
- LANE CLOSURES SHALL CONFORM TO CITY STANDARD DETAIL S-20.
- INSPECTION IS REQUIRED AT TIME PIPE IS LAID AND PRIOR TO INSTALLATION OF ASPHALT. A FINAL INSPECTION SHALL BE PERFORMED AFTER PLACEMENT OF ASPHALT.
- PROVIDE 12" MINIMUM SEPARATION W/CROSSING SANITARY SEWERS; SS JOINTS TO BE 10' FROM CROSSING POINT.
- DISINFECTION: USE MINIMUM OF 2 CHLORINE TABLETS PER 20' LENGTH; GLUE WITH PERMETEX 800-11 SEALANT.
- DEPTHS FOR JOINT TRENCH INSTALLATIONS MAY NEED TO INCREASE. LAYOUT OF JOINT TRENCHES MUST BE APPROVED BY CITY.
- WATER MAINS SHALL BE SEPARATED A MINIMUM OF 10 FEET HORIZONTALLY WHEN RUN PARALLEL (SIDE OF PIPE TO SIDE OF PIPE). FOR CROSSINGS, WATER MAINS SHALL BE A MINIMUM OF 1-FOOT ABOVE SEWER MAINS. IF SITUATION DICTATES, ALTERNATE CRITERIA AS APPROVED BY THE STATE DHS SHALL BE USED.



FOR TRENCH CUTS IN EXISTING STREETS USE DETAIL S-8

REVISIONS	UTILITY TRENCH DETAIL
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	W-7

BEARING AREA - TOTAL SQUARE FEET							
TYPE OF FITTING	90° BEND	45° BEND	11¼" OR 22½" BEND	TEE OR DEAD END	TEE	CROSS	CROSS
							
4"	2	1	1	2	2	2	2
6"	4	2	1	3	4	4	4
8"	7	4	2	5	7	7	7
10"	12	6	3	8	12	12	12
12"	16	10	5	12	16	16	16
14"	20	12	7	15	20	20	20
SIZE OF PIPE							

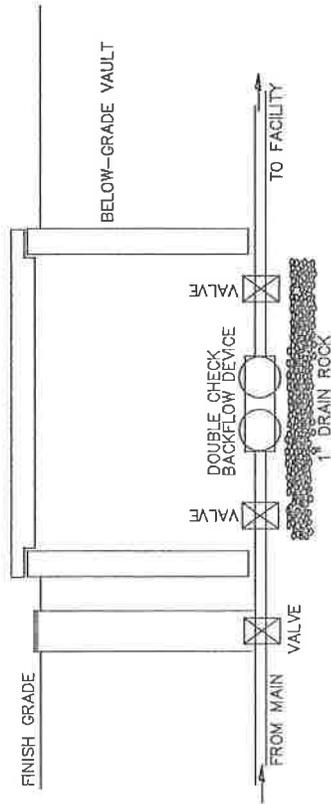
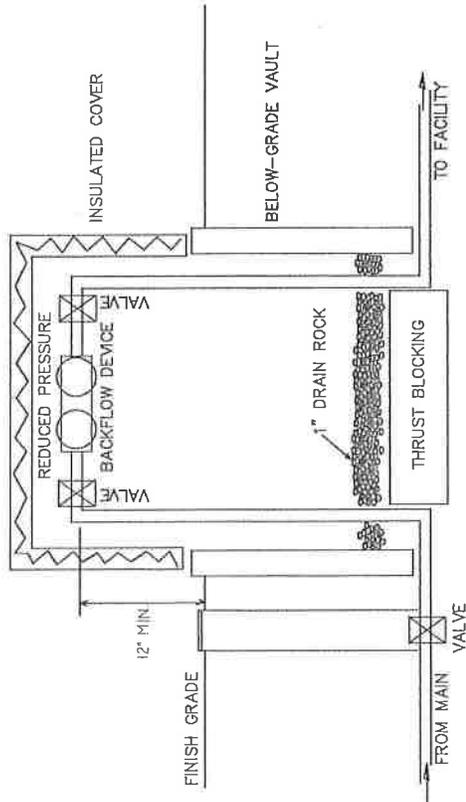
NOTES

- THRUST BLOCKS TO BE CONSTRUCTED OF 2000 PSI, 28-DAY CONCRETE.
- AREAS GIVEN ARE FOR CLASS 150 PIPE AT TEST PRESSURE OF 150 P.S.I. IN SOILS WITH 2,000 P.S.F. BEARING CAPACITY (FIRM SANDS & GRAVELS). IN WEAKER SOILS (SOFT SILTS & CLAYS), CONSULT SOILS ENGINEER.
- BLOCKS TO BE POURED AGAINST UNDISTURBED SOIL.
- JOINTS TO BE KEPT CLEAR OF CONCRETE.
- BLOCKS SHALL BE A MINIMUM OF 6" THICK.
- CASES FOR VERTICAL UPLIFT TO BE ENGINEERED.

REVISIONS	THRUST BLOCK SCHEDULE
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	W-8

NOTES

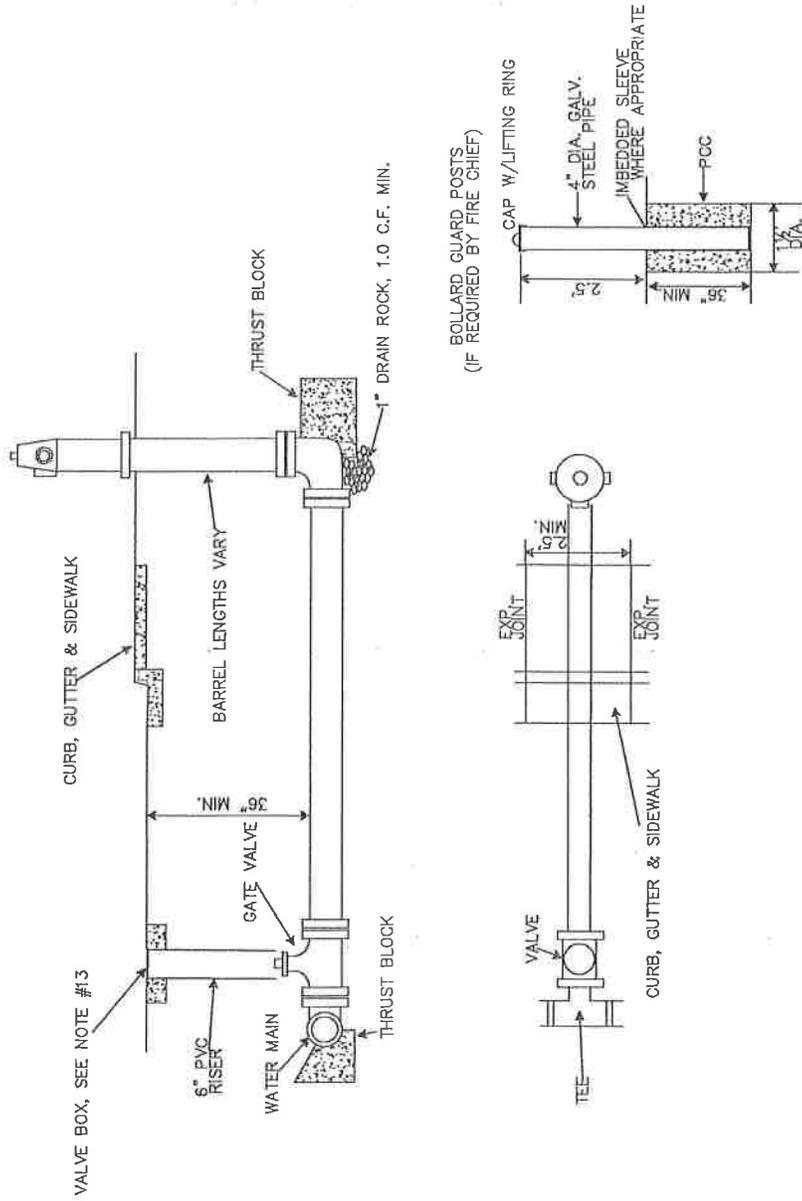
1. SCHEMATIC DRAWING ONLY SHOWN; CONTRACTOR TO PROVIDE SHOP DRAWING PRIOR TO INSTALLATION.
2. BACKFLOW DEVICE SIZE & TYPE TO BE SPECIFIED BY CITY TO FIT SITUATION. VERIFY BEFORE PURCHASING. USE UPC AND TITLE 22 RULES FOR APPLICATION.
3. RECOMMEND TO INSTALL RP's WITHIN BUILDING MECHANICAL ROOMS WHEN PRACTICAL TO PROTECT AGAINST FREEZING AND TO BE ACCESSIBLE DURING WINTER.
4. REDUCED PRESSURE TYPES TO MEET AWWA C511 STANDARDS.
5. DOUBLE CHECK TYPES TO MEET AWWA C510 STANDARDS.



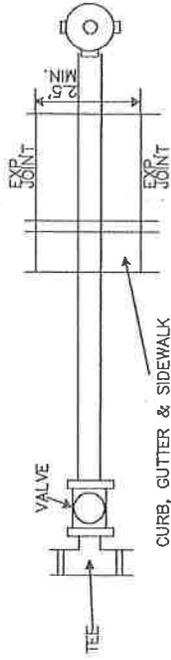
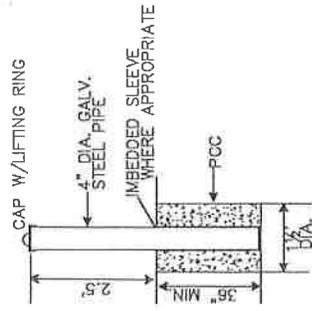
REVISIONS	BACKFLOW DEVICE
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	W-9

NOTES

1. HYDRANT SHALL COMPLY WITH LATEST AWWA STANDARDS. WORKING PRESSURE SHALL BE 150 PSI. HYDROSTATIC PRESSURE SHALL BE 300 PSI. HYDRANTS WILL BE COMPRESSION TYPE WITH MAIN VALVE OPENING AGAINST THE PRESSURE AND CLOSING WITH THE PRESSURE.
2. HYDRANT SHALL BE OPENED BY TURNING TO THE LEFT AND SHALL HAVE A 1 1/2" POINT TO FLAT BRONZE OPERATING NUT.
3. HYDRANTS WILL BE DRY TOP DESIGN. HYDRANTS WITH OPERATING THREADS LOCATED IN THE WATERWAY WILL NOT BE ACCEPTED.
4. PACKING GLAND IN BONNET SHALL BE SOLID BRONZE WITH DOUBLE "O" RING SEALS.
5. HYDRANTS WILL HAVE TWO 2 1/2" N.S.T. HOSE NOZZLES AND ONE 4 1/2" STEAMER NOZZLE WITH HOSE AND STEAMER CAPS CHAINED INDIVIDUALLY TO THE HYDRANT.
6. THE MAIN VALVE FACING SHALL BE MADE OF RUBBER WITH THE MAIN VALVE OPENING NOT LESS THAN 4 1/2" DIAMETER.
7. HYDRANTS WILL BE OF THE DRY BARREL TYPE WITH TWO POSITIVE ACTING NON-CORRODIBLE DRAIN VALVES THAT SHALL DRAIN THE HYDRANT COMPLETELY BY OPENING AS SOON AS MAIN VALVE IS CLOSED AND CLOSE WHEN THE MAIN VALVE IS OPEN. SPRING OR GRAVITY FLOW DRAIN VALVES ARE NOT ACCEPTABLE.
8. THE MAIN VALVE SEAT WILL BE BRONZE WITH A CAP NUT ON BOTTOM STEM THREADS TO PREVENT CORROSION.
9. HYDRANTS SHALL HAVE A SIX INCH INLET.
10. CITY CREWS SHALL TAP MAIN, IF NECESSARY.
11. INSTALLATION SHALL BE APPROVED BY THE CITY BEFORE BACKFILL.
12. HYDRANTS SHALL CONFORM TO AWWA C-502 AND SHALL BE MUELLER A423 OR CITY APPROVED EQUAL.
13. VALVE BOX SHALL CONFORM TO CITY STANDARD DETAIL W-6.
14. HYDRANTS SHALL HAVE A MINIMUM OF 3' RADIUS CLEAR SPACE.



BOLLARD GUARD POSTS
(IF REQUIRED BY FIRE CHIEF)



15. HYDRANTS WILL BE PROVIDED IN THE COLOR OF YELLOW FROM MANUFACTURER OR FIELD PAINTED RUSTOLEUM OIL BASE "SAFETY YELLOW" OR EQUAL. HYDRANTS ON PRIVATE PROPERTY SHALL BE PAINTED RED.

16. SPACING AND LOCATIONS TO BE DETERMINED BY FIRE DEPARTMENT, TYPICALLY 300' SPACING.

17. HYDRANTS IN LOCATIONS OUTSIDE OF CITY STREETS SHALL HAVE SHUTOFF VALVES INSTALLED WITHIN 10 FEET OF HYDRANT

REVISIONS

FIRE HYDRANT

CITY OF SUSANVILLE

APPROVED MARCH 6, 2013

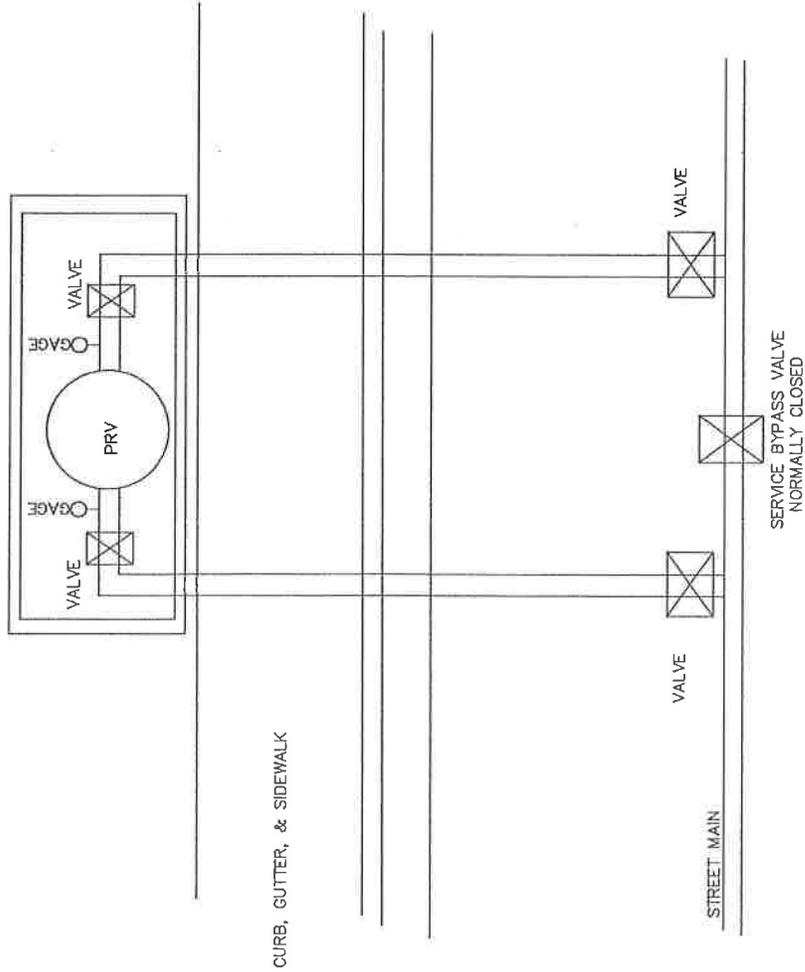
RESOLUTION 13-4932

W-10

NOTES

1. PREFERRED LOCATION IS OUTSIDE OF STREET TRAVELLED WAY AS SHOWN. IF POSSIBLE, IN-STREET VAULTS ARE ALLOWED IF CIRCUMSTANCES DICTATE.
2. SCHEMATIC DRAWING ONLY SHOWN; CONTRACTOR TO PROVIDE SHOP DRAWING PRIOR TO INSTALLATION, FOR REVIEW AND APPROVAL BY CITY.
3. PRESSURE REDUCER SIZE & TYPE TO BE SPECIFIED BY CITY TO FIT SITUATION.
4. PROVIDE UPSTREAM AND DOWNSTREAM VALVES AND PRESSURE GAUGES.

CONCRETE VAULT:
 PLACE MIN. 2" INSULATION FOAM BLOCK UNDER LID
 TRAFFIC-RATED LID IF IN STREET



REVISIONS

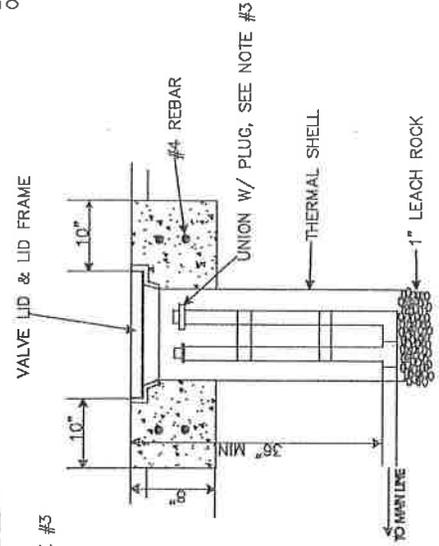
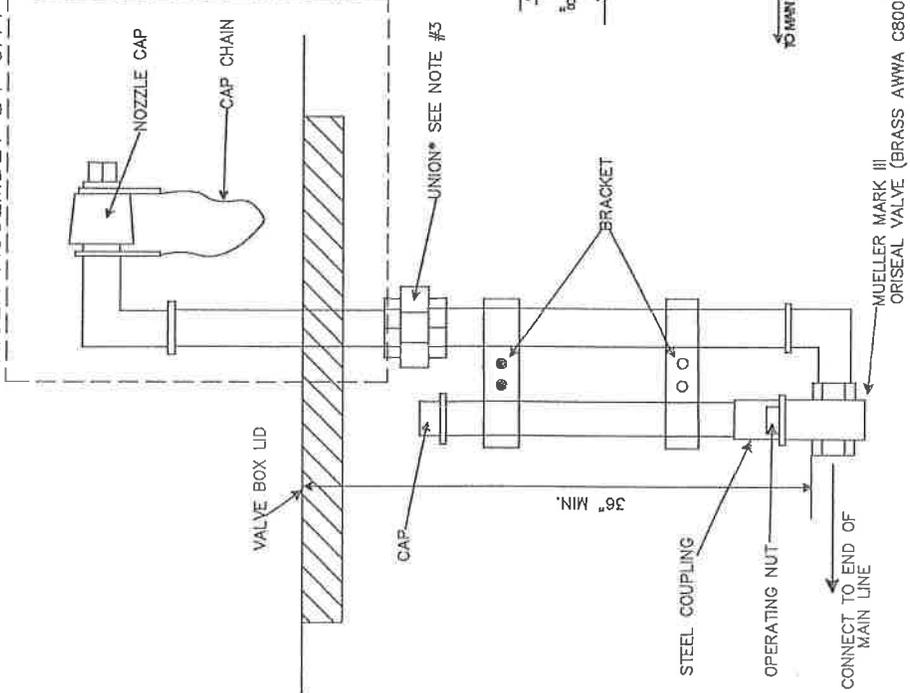
PRESSURE REDUCER
 CITY OF SUSANVILLE

APPROVED MARCH 6, 2013
 RESOLUTION 13-4932

W-11

PLAN VIEW

RISER ASSEMBLY BY CITY



VALVE BOX DETAIL

MAY NEED BOTTOM FLUSHING DETAIL FOR SPECIAL CASES

NOTES

1. PIPE SIZE FOR BLOW OFF SHALL BE 2" MINIMUM.
2. BLOW OFF SHALL BE SET INSIDE VALVE BOW. VALVE BOX SHALL CONFORM TO CITY STANDARD W-6.
3. PLUG SHALL BE INSTALLED AT UNION AFTER USE OF BLOW OFF.
4. BLOW OFF SHALL BE MUELLER FABRICATED POST TYPE FLUSHING HYDRANT A-408 OR CITY APPROVED EQUAL.
5. VALVE BOX LID SHALL BE A MUELLER LID NO. 282924 OR APPROVED EQUAL. LID FRAME SHALL BE MUELLER NO. 700097 OR APPROVED EQUAL. THERMAL SHELL SHALL BE MUELLER SV1530 OR APPROVED EQUAL. SHELL EXTENSION (IF NEEDED) SHALL BE MUELLER NO. SET506 OR APPROVED EQUAL.

REVISIONS	BLOW OFF DETAIL
	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932

W-12

GENERAL PROCEDURES

THE CITY WATER DEPARTMENT SHALL BE CONTACTED TO VERIFY PROCEDURES APPLICABLE TO SPECIFIC SITUATION. ISOLATED NEW LINE INSTALLATIONS ARE TREATED DIFFERENTLY THAN SYSTEM REPAIRS OR LINE REPLACEMENTS. NO LINE OR FACILITY MAY BE CONNECTED TO THE CITY WATER SYSTEM OR PLACED IN SERVICE PRIOR TO CITY APPROVAL. INSTALLATION OF ALL MATERIALS SHALL BE IN ACCORDANCE WITH MANUFACTURER'S SUPPLIED INSTRUCTIONS. CONTRACTOR SHALL OBTAIN A COPY OF PIPE MANUFACTURER INSTALLATION GUIDE AND MAINTAIN THE COPY ON-SITE.

WATER LINE DISINFECTION — AWWA C651, TABLET METHOD

LINES SHALL BE FILLED SLOWLY SO AS NOT TO DISLodge TABLETS, & PURGED OF ALL AIR. PRESSURES SHALL BE MAINTAINED LOWER THAN CHARGING SOURCE DURING DISINFECTION PROCESS. INITIAL CHLORINE RESIDUAL SHALL BE A MINIMUM OF 25 PPM THROUGHOUT THE LINES. AFTER A MINIMUM OF 24 HOURS, CHLORINE RESIDUAL SHALL BE A MINIMUM OF 10 PPM. LINES SHALL BE FLUSHED VIGOROUSLY UNTIL DISCHARGE IS CLEAN AND RESIDUAL IS BELOW 1 PPM. THE CITY SHALL VERIFY ALL CHLORINE RESIDUALS. BACTERIAL SAMPLES SHALL THEN BE DRAWN AND SENT TO A CITY-APPROVED LABORATORY FOR TESTING. IF SAMPLE DOES NOT PASS, REPEAT PROCEDURE. IF SAMPLE PASSES TO SATISFACTION OF CITY, PRESSURE AND LEAKAGE TESTING MAY PROCEED. OTHER DISINFECTION METHODS MAY BE USED IF APPROVED BY THE CITY. CITY SHALL DESIGNATE NUMBERS & LOCATIONS OF ALL TESTS, AS JOB CONDITIONS DICTATE.

WATER LINE PRESSURE/STRENGTH TESTING

INSTALLER SHALL PROVIDE ALL NECESSARY PUMPS AND TESTING EQUIPMENT. ALL PRESSURE TESTING PROCEDURES SHALL BE OBSERVED BY THE CITY. LINE MUST MAINTAIN A PRESSURE OF 150 PSI FOR TWO HOURS, UNLESS OTHERWISE SPECIFIED BY CITY.

WATER LINE LEAKAGE TESTING

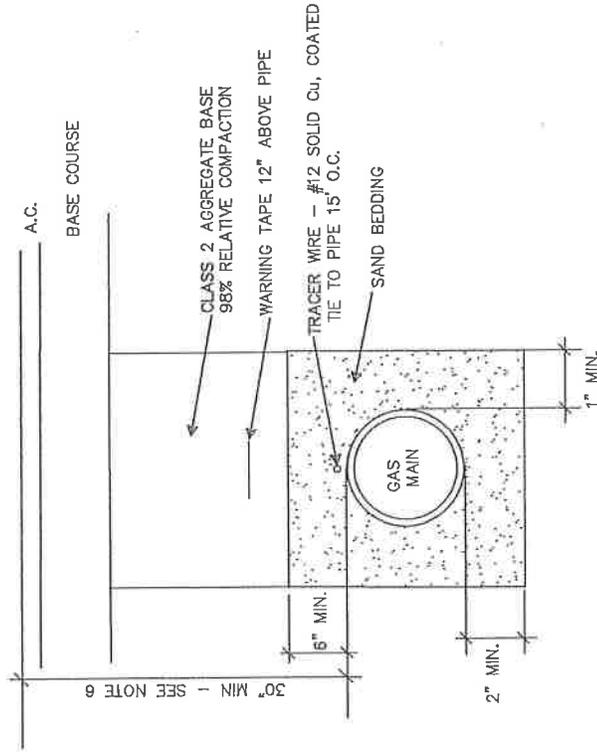
LEAKAGE TESTING MAY BE WAIVED BY CITY IF PRESSURE TEST INDICATES NEGLIGIBLE LOSS IN PRESSURE. IF REQUIRED, LEAKAGE TESTING SHALL BE PERFORMED AT APPROXIMATE NORMAL OPERATING PRESSURE. TEST SHALL BE A MINIMUM OF TWO HOURS IN DURATION. ALLOWABLE LEAKAGE RATE SHALL BE AS RECOMMENDED BY THE PIPE SUPPLIER. TYPICALLY FOR C900 PVC, ALLOWABLE LEAKAGE PER 50 JOINTS AT 100 PSI WOULD BE:

- 0.27 GALLONS PER HOUR FOR 4" PIPE
- 0.41 GALLONS PER HOUR FOR 6" PIPE
- 0.54 GALLONS PER HOUR FOR 8" PIPE
- 0.68 GALLONS PER HOUR FOR 10" PIPE
- 0.81 GALLONS PER HOUR FOR 12" PIPE

REVISIONS	DISINFECTION & TESTING
12-1-08	CITY OF SUSANVILLE
	APPROVED MARCH 6, 2013
	RESOLUTION 13-4932
	W-13

NOTES

1. SAND SHALL BE FREE FROM CLAY AND/OR ORGANIC MATERIAL, SUITABLE FOR THE PURPOSE INTENDED, AND AS APPROVED BY THE CITY. SAND SHALL BE OF SUCH SIZE THAT NINETY (90) PERCENT TO ONE HUNDRED (100) PERCENT SHALL PASS A NO. 4. SIEVE, AND NOT MORE THAN FIVE (5) PERCENT WILL PASS A NO. 200 SIEVE.
2. AGGREGATE BASE MATERIAL SHALL CONFORM TO SECTION 26 OF THE CALIFORNIA STANDARD SPECIFICATIONS. THE BASE SHALL BE 3/4" MAXIMUM GRADING. BASE MATERIAL SHALL BE BROUGHT UP IN MOISTENED LAYERS NOT TO EXCEED 6" AND COMPACTED BY MECHANICAL MEANS TO 98% RELATIVE MAXIMUM DENSITY.
3. EXISTING ASPHALT CONCRETE SHALL BE SAW CUT AND REMOVED. REPLACEMENT SHALL CONFORM TO CITY STANDARD DETAIL S-4.
4. LANE CLOSURES SHALL CONFORM TO CITY STANDARD DETAIL S-20.
5. INSPECTION IS REQUIRED AT THE PIPE IS LAID AND PRIOR TO INSTALLATION OF ASPHALT. A FINAL INSPECTION SHALL BE PERFORMED AFTER PLACEMENT OF ASPHALT.
6. DEPTHS FOR JOINT TRENCH INSTALLATIONS MAY NEED TO INCREASE. LAYOUT OF JOINT TRENCHES MUST BE APPROVED BY CITY. REFER TO DETAIL W-7.



REVISIONS	GAS TRENCH	
	CITY OF SUSANVILLE	
	APPROVED MARCH 6, 2013	W-14
	RESOLUTION 13-4932	

Reviewed by: ~~JGH~~ City Administrator
~~JGH~~ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 13-4934** Approving and authorizing the City Administrator to enter into a lease for 15 new golf carts for the 2013 golf season

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The upcoming golf season is quickly approaching and the City needs to renew its agreement with Yamaha Golf Car Company for the provision of carts for the golf course. In 2011-12, the City rented 15 used carts and signed a three year contract to lease 15 new carts. The new carts remain at the golf course year round and the lease payments are due during our operating season of April-October. The used carts presented some challenges during the previous golf season with mechanical and other issues. Our Yamaha representative, Bryan Sterling has put together a proposal to lease 15 additional new carts for three years. The terms and payment schedule will be the same as the previous lease and the cost of leasing these carts will be \$2,592 per cart over the life of the contract. Under the current lease, the cost is \$2,574 per cart over the life of the contract. The City will have the option at the end of the lease to purchase these carts for \$1,550 each, or return them.

FISCAL IMPACT: Total annual cost to lease 15 carts under the new lease term is \$12,960.00.

ACTION REQUESTED: Motion to approve **Resolution No. 13-4934**, Approving and authorizing the City Administrator to enter into a lease agreement for 15 new golf carts (3 year lease) for the 2013 golf season.

ATTACHMENTS: **Resolution No. 13-4934**
 Lease agreement for 15 new carts

**RESOLUTION NO. 13-4934
APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO ENTER
INTO A LEASE AGREEMENT FOR 15 NEW GOLF CARTS WITH YAMAHA
GOLF CART COMPANY**

WHEREAS, the City of Susanville is operating Diamond Mountain Golf Course; and

WHEREAS, the City of Susanville has the need for golf carts in the day-to-day operations of the Golf Course;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville authorizes the City Administrator to execute a lease agreement (3 Years) for 15 new golf carts with YAMAHA as attached hereto:

Dated: March 6, 2013

APPROVED: _____
Rod De Boer, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 13-4934 was adopted at a regular meeting of the City Council of the City of Susanville held on the 6th day of March, 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Peter M. Talia, City Attorney



1000 GA Highway 34 East • Newnan, Georgia • 30265-1320

Telephone: 866-747-4027 • Fax: 770-254-4158

Proposal Expressly Prepared For Diamond Mountain Golf Course

February 14, 2013

Debbie,

I really wanted to thank you for the opportunity to submit this proposal for new Yamaha golf cars at your facility. Our desire is to not only provide you with the best product and service in the industry, but to also form a lasting business partnership for many years to come.

This proposal should include everything you requested, but if you would like to change or customize a few things to better fit your needs please give me a call.

I know that both Yamaha Golf-Car Company and I can exceed your expectations, and once again I appreciate your time and consideration.

Sincerely,

Bryan Sterling

Bryan Sterling
District Sales Manager
Yamaha Golf-Car Company
209-327-0358 (cell)
209-231-5868 (fax)



Proposal Expressly Prepared For Diamond Mountain Golf Course

February 14, 2013

Fifteen (15) 2013 Glacier (white) Yamaha 48-volt electric Drive golf cars equipped with a 3.5 horsepower Hitachi motor that is high quality, highly efficient, and whisper quiet. The industry first EnduraDrive transaxle is essentially maintenance free and eliminates the need for brake drums and shoes. The cars also feature automotive, ladder style, HybriCore Chassis consisting of a 100% robotically welded steel frame, protected by an 18 step paint process, with a polypropylene structural floor that is 2.5 times stronger than our previous model yet is also 20% lighter. Not only built for durability, but also comfort, the Drive features the largest and most comfortable contoured seat, the largest sweater basket, largest bag well and the largest canopy top in the industry. With the largest area of entry and egress, an automotive style dash, and a fully independent Tru-Trak II front suspension the Drive is designed to meet all of your customer's needs.

Standard Features Included

Sweater Basket	ClimaGuard Top with Dual Rain Gutters
Sentry Wraparound Protection System	Energy absorbing 5 MPH bumpers
Thermoplastic Olefin Body	Six (6) Eight Volt Trojan T875 Batteries
Maintenance free Rack and Pinion Steering,	Perma-lubed, sealed ball bearings
Self- adjusting Internal Braking System	Yamaha Built Battery Charger
Coil Springs Over Hydraulic Shock Absorbers	Genius Diagnostic System
Maintenance Free Internal Transaxle Disc Brake	Four (4) Cup Drink Holder

Optional Equipment Included

Fold Down Windshield	Sand Bottle
Fleet Numbers	Hubcaps

Yamaha's Factory Direct/Authorized Dealer Service

Yamaha Golf-Car Company's combination of factory direct service technicians and authorized dealers provides a level of service that is second to none. The fully equipped service trucks provide onsite repairs to help reduce down time. All visits are provided on an as needed basis by calling Yamaha's fleet service supervisor, Steve White, at 1-800-390-5545.



Yamaha Standard Factory Warranty

Company hereby warrants that any new YDRA gas or YDRE electric Yamaha golf car purchased from an authorized Yamaha golf car dealer in the United States will be free from defects in material and workmanship for FOUR years from date of purchase, subject to the stated limitations.

DURING THE PERIOD OF WARRANTY any authorized Yamaha golf car dealer will, free of charge, repair or replace, at Yamaha's option, any part adjudged defective by Yamaha due to faulty workmanship or material from the factory. Parts used in warranty repairs will be warranted for the balance of the vehicle's warranty period. All parts replaced under warranty become property of Yamaha Golf-Car Company.

GENERAL EXCLUSIONS from this warranty shall include any failures caused by: Abnormal strain, neglect, or abuse, including lack of proper maintenance, and use contrary to the Owner's/Operator's Manual instructions. **b.** Accident or collision damage. **c.** Installation of parts or accessories that are not original equipment. **d.** Fading, rust, or deterioration due to exposure or ordinary wear and tear. **e.** Modifications or alterations that affect the car's condition, operation, performance, or durability, or which makes the car serve a purpose other than use as a two-person, golf course vehicle. **f.** Damage due to improper transportation. **g.** Acts of God, i.e. lightning, hail damage, flooding, fire, etc.

WARRANTY COVERAGE:

Year 1: The first year of warranty shall cover the entire vehicle except for the Specific Exclusions below.

Year 2: The second year exclusions are the YDRA battery, body parts, seats, mats, bumper assembly, bag carrier, scorecard holder, trim, and the Specific Exclusions below.

Year 3: The third year exclusions include the second year exclusions, plus the control cables and electrical system (except electronic speed controller, battery charger, and electric motor), and the Specific Exclusions below.

Year 4: The fourth year of the warranty covers only the electric motor, speed controller, battery charger, and transaxle on the YDRE and the engine, clutch system (except drive belt), and transaxle on the YDRA.

SPECIFIC EXCLUSIONS: Specific exclusions from this warranty shall include the following:

- Any parts replaced due to normal wear or routine maintenance, including oil and air filter elements, tire wear, spark plugs, starter and clutch drive belts.
- Any charges incurred in transporting a golf car or charger to and from an authorized Yamaha golf car dealer for service or in performing field service are also excluded from this warranty.
- Gasoline powered golf car starting batteries on vehicles equipped with a golf course GPS device, or any other device with a high parasitic current draw, unless the vehicle is equipped with an optional factory installed deep cycle starting battery.

I have read and agree to the above conditions set forth in the Warranty _____

Initial

YAMAHA FOUR-YEAR LIMITED BATTERY WARRANTY

Yamaha Golf-Car Company hereby warrants to the original Retail Purchaser or Lessee or a Yamaha YDRE golf car, PTV or electric utility vehicle from an Authorized Yamaha Dealer, that the Trojan batteries charged with a Yamaha battery charger will be free for defects in material and workmanship, and will provide "36-hole performance" for a period of four-years, "1,000 rounds" or 21,500 amp hours discharged from date of purchase, whichever events occurs first, subject to the terms and conditions of the complete warranty within the warranty. A copy of the complete warranty has been included with this Proposal via email or print form.

I have read and agree to the above conditions set forth in the Warranty _____

Initial

Trades

All trades and chargers, (if applicable), must be in normal operating condition at the time of the new car delivery. Any car not running or having any excess damage beyond normal wear and tear will be charged to the club.



Leasing/Purchase Options

All equipment leased through an agreement with Yamaha Golf-Car Company is done by our sister division, Yamaha Commercial Customer Finance. Yamaha is proud to offer the only in house financing in the golf car industry and is able to custom fit a lease to your specific needs.

Option One: 36 month seasonal payment lease with cars as specified above, \$144.00 per car per month with payments as follows. The option to purchase at lease expiration is \$1,550.00 per car plus any applicable taxes. Delivery April 2013

Number of cars =	15	Per car per month =	\$144.00	Total monthly payment =	\$2,160.00
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	2013	2014	2015	2016	2017	2018
January						
February						
March						
April						
May	\$2,160.00	\$2,160.00	\$2,160.00			
June	\$2,160.00	\$2,160.00	\$2,160.00			
July	\$2,160.00	\$2,160.00	\$2,160.00			
August	\$2,160.00	\$2,160.00	\$2,160.00			
September	\$2,160.00	\$2,160.00	\$2,160.00			
October	\$2,160.00	\$2,160.00	\$2,160.00			
November						
December						
Total	\$12,960.00	\$12,960.00	\$12,960.00			

The above quotation does not include any applicable taxes or insurance and is subject to the final approval of Yamaha Commercial Customer Finance and Yamaha Golf-Car Company, additional documentation to follow. This quotation is valid for 30 days. This agreement constitutes the entire agreement between the parties specified above and supersedes any previous agreements between the parties whether oral or in writing. Neither party has made any additional representations or understandings to the other party except as set forth in this agreement.

Additional Benefits

Upon entering into the last year of the lease with Commercial Customer Finance, if all terms and conditions of the lease have been satisfactorily met, Yamaha Golf-Car Company will allow the Lessee the option of rolling into a new lease of new Yamaha golf cars. The new lease agreement must be with Commercial Customer Finance and will be subject to their credit approval. The new lease payment will be based upon the current pricing and rates at that time.

If the proposal is acceptable under the above terms please sign and date

Accepted by: _____ Date: _____
Diamond Mountain Golf Course

Accepted by: *Bryan Sterling*
Yamaha District Manager

Accepted by: _____ Date: _____
Yamaha Regional Manager

2-14-13
Date



Reviewed by: ~~SA~~ City Administrator
~~CA~~ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 13-4935** authorizing the Mayor to execute a professional services agreement with Interstate Gas Services, Inc.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The City has retained Dan Bergman of Interstate Gas Services, Inc. (IGI) to provide professional service to assist in the administration of the City of Susanville Natural Gas Utility. Mr. Bergman's services include both routine monthly services and larger more involved assignments. In years past there has been a greater need for Mr. Bergman's services related to larger projects, with the cost of the more routine services being included in his monthly billing. Now that the utility is on a more stable course the routine services have become the focus. As a result of this shift, staff along with Mr. Bergman is proposing to amend the existing agreement to reflect this change and create a monthly retainer to cover the cost of these routine services and establish an hourly fee structure to address the more complex items that will arise from time to time.

FISCAL IMPACT: Minimum of \$400 monthly retainer fee.

ACTION REQUESTED: Motion to approve **Resolution No. 13-4935**, Approving and authorizing the Mayor to enter into a professional services agreement with Interstate Gas Services, Inc.

ATTACHMENTS: **Resolution No. 13-4935**
Agreement for Services

RESOLUTION NO. 13-4935
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A
PROFESSIONAL SERVICES AGREEMENT WITH INTERSTATE GAS
SERVICES, INC. FOR CONSULTING SERVICES FOR THE CITY OF
SUSANVILLE NATURAL GAS UTILITY OPERATIONS

WHEREAS, the City of Susanville from time to time requires the services of qualified and specialized consulting services; and

WHEREAS, Interstate Gas Services, Inc. has among its staff qualified and professional personnel in the field of energy resources and natural gas; and

WHEREAS, Interstate Gas Services, Inc. is familiar with similar municipal natural gas utilities and conducted the recent analysis of the City of Susanville Natural Gas Enterprise; and

WHEREAS, it is determined to be in the best interests of the citizens of the City of Susanville to engage the services of a qualified and professional natural gas consultant to assist the City with various aspects of the operations of the utility.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville does hereby authorize the Mayor to execute the Professional Services Agreement with Interstate Gas Services, Inc. to provide ongoing professional services to the City of Susanville for its natural gas utility.

APPROVED: _____
Rod E. De Boer Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular adjourned meeting of the City Council of the City of Susanville, held on the 6th day of March 2013 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Peter Talia, City Attorney

LETTER AGREEMENT FOR CONSULTATIVE SERVICES

This Letter Agreement sets forth the agreement and understanding between the City of Susanville and Interstate Gas Services, Inc. (IGS) for the purpose of IGS providing ongoing consulting assistance related to Susanville's utility infrastructure.

SCOPE OF SERVICES:

IGS shall provide Susanville with consultative services related primarily to Susanville's natural gas system. Services requested by Susanville may vary from time to time depending on specific needs, and may be redefined at any time by the City Administrator. This Agreement includes Specified Monthly Tasks to be compensated by a Monthly Retainer. Any other services beyond the Specified Monthly Tasks shall be approved in writing (email acceptable) by the City Administrator.

SPECIFIED MONTHLY TASKS:

- Respond to routine phone inquiries
- Confirm monthly wholesale gas statements
- Maintain Variable Rate Excel Workbook
- Update Variable Rate comparison data and chart
- Maintain gas system gas balance workbook
- Maintain customer count workbook
- Generate reports showing customers on nonstandard rates

The intent is that completion of Specified Monthly Tasks will require, on average, two hours per month.

FEES:

IGS' fee structure shall be as follows.

Monthly Retainer

\$400 per month for Specified Monthly Tasks

Once the monthly retainer is exhausted the following rates shall apply:

Hourly Rates

\$195 per hour for first six hours worked each month, and
\$150 per hour for each hour thereafter, and
\$75 per hour for driving time to and from Susanville

Expenses

Mileage: Prevailing published IRS rate
Lodging: Actual cost, not to exceed \$125 per night

TERM:

This Agreement commences as of March 1, 2013, and shall continue until terminated by either party, which termination may occur with or without cause on 10 days written notice. This Agreement supersedes all previous agreements between the parties hereto.

CONFIDENTIALITY:

IGS and Susanville recognize and agree that during the term hereof, both will gain access to certain information critical to the ongoing business operations of each entity. Such may include, but not be limited to, customers, clients, and supplier identities, transportation arrangements and terms, and conditions of certain contractual arrangements relative to the above. Both parties to this Agreement specifically agree to keep any and all such information strictly confidential throughout the term defined hereunder and subsequent to the termination of this Letter Agreement. IGS and Susanville further agree not to utilize any such information to circumvent such ongoing business activities of each other, either directly and/or through third parties.

INDEPENDENT CONTRACTOR:

In performing under this Agreement, IGS shall act at all times as an independent contractor. IGS shall not make any commitment or incur any charge or expense in the name of Susanville.

IGS expressly agrees, acknowledges, and stipulates that neither this Agreement nor the performance of its obligations or duties thereunder shall ever result in IGS, or anyone employed by IGS, being:

- A. An employee, agent, servant or representative of Susanville; or
- B. Entitled to any benefits from Susanville, including, without limitation, pension, profit sharing, accident insurance, or health, medical, life, or disability insurance benefits or coverage, to which employees of Susanville are entitled.

The sole and only compensation and/or benefit of any nature to which IGS shall be entitled are the payments provided for herein. Susanville shall have no direction or control of IGS or its employees and agents except in the results to be obtained subject to Susanville's right to review/inspect the services. The actual performance and supervision of all services shall be by IGS, but the services shall meet the approval of Susanville.

SOCIAL SECURITY AND WAGE TAX LIABILITY/WORKER'S COMPENSATION INSURANCE:

IGS agrees to pay timely and to accept exclusive liability for the payroll taxes, contributions for unemployment compensation insurance, old age benefits, social security, and any other payments now or hereafter imposed by the Government of the

United States or by any state or political subdivision thereof, which are measured by the wages, salaries or other remuneration paid to IGS' employees. IGS agrees to indemnify Susanville and save it free and harmless from and against any and all taxes, contributions, and/or payments imposed by law upon IGS. IGS will at all times carry and provide worker's compensation insurance coverage for its employees.

ASSIGNMENTS AND SUBCONTRACTS:

This Agreement and all duties and obligations described hereunder are personal in nature. Accordingly, IGS shall not assign this Agreement or any portion thereof or subcontract to another party.

PAYMENT:

IGS shall bill Susanville on a monthly basis for work completed. Susanville shall pay bills from IGS within 30 days after receipt.

CONTACT INFORMATION:

Communication between IGS and Susanville shall be directed to the address and contact information shown below. Formal communication and notices shall be in written form. The Parties accept email as a communication tool.

City of Susanville

City of Susanville
66 North Lassen Street
Susanville, CA 96130
Attn: City Administrator
Phone 530-252-5100

Interstate Gas Services, Inc.

Interstate Gas Services, Inc.
1700 North Broadway, Suite 450
Walnut Creek, CA 94596
Attn: Dan Bergmann
President
Office Phone 925-946-9090
Office Fax 925-946-9045
Email dan@igservice.com

ATTORNEYS FEES:

In the event either party commences legal action in the courts or in arbitration to enforce or interpret any of the terms of this Agreement, the prevailing party in such action shall be entitled to an award of its reasonable attorney's fees and costs.

INDEMNITY:

IGS shall defend, indemnify and hold harmless the City and all City employees and agents from all claims, liabilities and actions filed against them in the courts or in

arbitration or otherwise, which result from IGS' work or actions hereunder. City shall defend, indemnify and hold harmless IGS, its employees and agents from all claims, liabilities and actions filed against them in the courts or in arbitration or otherwise, which result from the City's actions hereunder.

If the above conditions and terms meet with your approval, please sign below.

CITY OF SUSANVILLE:

By: _____ Date _____
Rod E. De Boer, Mayor
City of Susanville

ATTEST:

By: _____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

By: _____
Peter M. Talia, City Attorney

INTERSTATE GAS SERVICES, INC.

By: _____ Date _____
Dan Bergmann, President
Interstate Gas Services, Inc.

Reviewed by: City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Jared G. Hancock, City Administrator

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider addition of an unlimited monthly rate to the 2013 Golf Course rates and fees

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: The 2013 Golf Committee has worked diligently to create a fair and equitable fee schedule that creates a value golf experience while generating sufficient revenues to continue course operations. The unlimited monthly pass (with or without cart) was not included in the schedule of fees. At the February 20th City Council meeting the Council discussed adding the Unlimited Monthly Pass and possible price points for the pass.

FISCAL IMPACT: Unknown

ACTION REQUESTED: Consider adding Unlimited Monthly Pass to the 2013 fee schedule.

ATTACHMENTS: 2013 Golf Season schedule of fees

Diamond Mountain Golf

2013 Golf Season

DAILY FEES



	Mon-Thu	Fri-Sun
18 Holes	\$ 20.00	\$ 25.00
9 Holes	15.00	18.00
Junior 18 Holes	15.00	15.00
Junior 9 Holes	10.00	10.00

Senior (Over 60) Tuesdays & Thursdays

18 Holes	15.00
Cart Fee	10.00 Per Person

9 Holes	10.00
Cart Fee	7.00 Per Person

Twilight (4:00 pm)	15.00
Cart Fee	7.00 Per Person

Carts

9 Holes	7.00 Per Person
18 Holes	10.00 Per Person
Spectator	5.00 Per Person
Pull Carts	5.00 Per Round

Club Rentals

9 Holes	5.00 Per Person
18 Holes	10.00 Per Person

Range

Small (1 Token)	4.00
Large (2 Tokens)	7.00
Month Pass Unlimited	50.00

CLUB HOUSE RENTAL

1/2 Day	\$100.00
Full Day	175.00
Deposit	100.00

GIFT CERTIFICATES AVAILABLE

SEASON FEES

Play Cards (10 Rounds)

18 Holes	\$180.00
18 Holes w/cart	250.00
9 Holes	130.00
9 Holes w/cart	185.00

Range

Season Unlimited	250.00
------------------	--------

Unlimited Golf

	Jan 1-Mar 31	Apr 1- Jun 30
Individual	\$1,100.00	\$1,200.00
Individual w/cart	1,400.00	1,500.00
Couple	1,650.00	1,750.00
Couple w/cart	1,950.00	2,050.00

Trail Fees

Trail Fee (own cart)	200.00
Trail Fee (own cart) w/storage (elect)	400.00
Trail Fee (own cart) w/storage (gas)	350.00

Diamond Mountain Golf

470-835 Wingfield Road
Susanville, CA 96130

Phone: 530-257-2520

Reviewed by: _____ City Administrator
mm _____ City Attorney

- _____ Motion only
- _____ Public Hearing
- X Resolution
- _____ Ordinance
- _____ Information

Submitted by: Craig C. Platt, Public Works Director

Action Date: March 6, 2013

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution Number 13-4930 authorizing Mayor to execute Contract No. 12-01 with Dig It Construction, Inc. and the Notice to Proceed

PRESENTED BY: Craig C. Platt, Public Works Director

SUMMARY: At its February 6, 2013 meeting, the City Council approved a motion awarding the 2012 Susanville Rehab B, City Project Number 12-01 Contract to Dig It Construction, Inc. in the amount of \$1,727,325.50. Dig It Construction, Inc. has executed Contract No. 12-01 for the subject project and submitted their Payment Bond and Performance Bond as required by the Bid Specifications for execution by the Mayor.

FISCAL IMPACT: Total project cost is \$1,727,325.50. The City will bear no cost for this project as it is funded through the State Transportation Improvement Program (STIP).

ACTION REQUESTED: Motion approving Resolution Number 13-4930 authorizing the Mayor to execute Contract No. 12-01 with Dig It Construction, Inc. and the Notice to Proceed.

ATTACHMENTS: Resolution No. 13-4930
Contract No. 12-01
Notice to Proceed

RESOLUTION NUMBER 13-4930

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING MAYOR TO EXECUTE CONTRACT NO. 12-01 AND NOTICE TO PROCEED WITH DIG IT CONSTRUCTION, INC. FOR THE 2012 SUSANVILLE REHAB B PROJECT, CITY PROJECT NUMBER 12-01

WHEREAS, at its February 6, 2013 meeting the City Council approved a motion awarding the 2012 Susanville Rehab B Project, City Project Number 12-01 to Dig It Construction, Inc. in the amount of \$1,727,325.50; and

WHEREAS, Dig It Construction, Inc. has executed Contract No. 12-01 for the project and submitted their Payment Bond and Performance as required by the Bid Specifications; and

WHEREAS, upon execution of Contract No. 12-01 by the Mayor the City can then issue a Notice to Proceed to Dig It Construction, Inc..

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville authorizing Mayor to execute Contract No. 12-01 and the Notice to Proceed to Dig It Construction, Inc. to complete construction of the 2012 Susanville Rehab B Project, City Project Number 12-01 for total project cost in the amount of \$1,727,325.50.

APPROVED: _____

Rod De Boer, Mayor

ATTEST: _____

Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 6th day of March, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____

Peter M. Talia, City Attorney

NOTICE TO PROCEED

To: Dig It Construction, Inc.

Date: March 6, 2013

ATTN: Caleb Holland, President

P. O. Box 494

Project: 2012 Susanville Rehabilitation
B Project, City Project No.12-01

Chester, CA 96020

You are hereby notified to commence Work in accordance with Contract No. 12-01 dated March 6th, 2013, on or before March 21, 2013, and you are to complete the Work within 90 Working Days unless the period of completion is extended otherwise by the Contract Documents. You are required to return an acknowledged copy of this Notice to Proceed to the City.

CITY OF SUSANVILLE

By: _____
Rod E. De Boer

Title: Mayor of the City of Susanville

ACCEPTANCE OF NOTICE TO PROCEED

Receipt of the above Notice to Proceed is hereby
acknowledged by:

Name of Company

this the _____ day of _____, 20_____.

By: _____
Company Authorized Agent

Title: _____

CITY OF SUSANVILLE
DEPARTMENT OF PUBLIC WORKS

CONTRACT NO. 12-01

THIS AGREEMENT, made and concluded, in duplicate, _____,
between the City of Susanville thereof, (herein after referred to as "City"), and Dig It Construction, Inc.
Contractor, (herein after referred to as "Contractor").

ARTICLE I.--WITNESSETH, That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Contractor, and under the conditions expressed in the two (2) bonds, bearing even date with these presents, and hereunto annexed, the Contractor agrees with the City, at his own proper cost and expense, to do all the work and furnish all the materials, necessary to construct and complete in a good, workmanlike and substantial manner and to the satisfaction of the City, the work described in the project specifications and the project plans described below, including any addenda thereto, which said project specifications, project plans, are hereby specially referred to and by such reference made a part hereof.

The project plans and specifications for the work to be done are dated August 24, 2012 and are entitled:

**CITY OF SUSANVILLE;
DEPARTMENT OF PUBLIC WORKS**

**Specifications for the CITY OF SUSANVILLE 2012 SUSANVILLE REHABILITATION B
And
Project Plans for the CITY OF SUSANVILLE 2012 SUSANVILLE REHABILITATION B**

IN

SUSANVILLE, CA

Susanville Public Works Dept

FEB 22 2013

RECEIVED

ARTICLE II.--The City hereby promises and agrees with the said Contractor to employ, and does hereby employ, the said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to, for the prices hereinafter set forth, and hereby contracts to pay the same at the time, in the manner and upon the conditions herein set forth; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE III.--The State general prevailing wage rates determined by the Director of Industrial Relations are hereby made a part of this contract. It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or bid of said Contractor, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said bid conflicting herewith.

ARTICLE IV.--By my signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self insurance in conformance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

ARTICLE V.--As Contractor I agree to commence the work required by the Contract Documents within (15 Calendar Days after the date of the Notice to Proceed and will complete the same within **90 Working Days** unless the period of completion is extended otherwise by the Contract Documents.

ARTICLE VII.--As Contractor I agree to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement; also for all loss or damage, arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the CITY OF SUSANVILLE, DEPARTMENT OF PUBLIC WORKS, and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications, and the requirements of the City Engineer under them, to wit:

BASE BID:

D.6 IT

NO.	ITEM	UNIT	QTY	UNIT PRICE	TOTAL PRICE
1	MOBILIZATION	LS	1	28,500 -	\$ 28,500 -
2	MIX DESIGN - HMA AND FDR BASE	LS	1	13,200 -	\$ 13,200 -
3	STRIPING - PAINT	LS	1	6,160 -	\$ 6,160 -
4	ROADWAY MARKINGS - THERMO PLASTIC	LS	1	9,350 -	\$ 9,350 -
5	1/2" ASPHALT CONCRETE	TON	6710	99.50	\$ 667,645 -
6	3/4" ASPHALT CONCRETE	TON	4160	94.00	\$ 391,040 -
7	COLD PLANE ASPHALT CONCRETE PAVEMENT	SY	5460	3.65	\$ 19,929 -
8	HMA DIKE	LF	510	16.00	\$ 8,160 -
9	SHOULDER BACKING	LF	3346	2.50	\$ 8,365 -
10	FULL DEPTH RECLAMATION WITH CEMENT TREATMENT. (RIVERSIDE AND BUNYAN).	SY	23090	7.50	\$ 173,175 -
11	DIGOUTS	SY	3130	25.00	\$ 78,250 -
12	CURB AND GUTTER	LF	170	39.00	\$ 6,630 -
13	SIDEWALK	SF	680	8.75	\$ 5,950 -
14	CONCRETE SWALES	SF	720	12.50	\$ 9,000 -
15	RAISE UTILITIES MANHOLES AND VALVE CLUSTERS	EA	21	898.00	\$ 18,858 -
16	RAISE UTILITES VALVES AND SURVEY MONUMENTS	EA	34	638.00	\$ 21,692 -
17	TRAFFIC CONTROL	LS	1	59,000 -	\$ 59,000 -
18	ROADWAY EXCAVATION	CY	3210	5.80	\$ 18,618 -
TOTAL BASE BID (Items 1-18). Indicate Bid Price in words:				TOTAL:	
<p>One million, five hundred forty three thousand, five hundred twenty-two dollars + 00/100 -</p>				<p>\$ 1,543,522 ⁰⁰</p>	

ADDITIVE BID 1: SIDEWALK ON RIVERSIDE DRIVE CONNECT TO TRAIL

NO.	ITEM	UNIT	QTY	UNIT PRICE	TOTAL PRICE
3	STRIPING - PAINT	LS	1	1,693-	\$ 1,693-
4	ROADWAY MARKINGS - THERMO PLASTIC	LS	1	2,420-	\$ 2,420-
5	1/2" ASPHALT CONCRETE	TON	125	138.00	\$ 17,250-
6	3/4" ASPHALT CONCRETE	TON	125	140.00	\$ 17,500-
12	CURB AND GUTTER	LF	1060	29.00	\$ 30,740-
13	SIDEWALK	SF	6370	5.25	\$ 33,442. ⁵⁰
17	TRAFFIC CONTROL	LS	1	8,500-	\$ 8,500-
18	ROADWAY EXCAVATION	CY	370	14.00	\$ 5,180-
A1-1	ADA CURB RAMP	LS	1	1,722-	\$ 1,722-
A1-2	CURB INLET	LS	1	2,360-	\$ 2,360-
TOTAL ADDITIVE BID 1. Indicate Bid Price in words:				TOTAL:	
one hundred twenty thousand, eight hundred seven dollars + 50/100				\$ 120,807. ⁵⁰	

ADDITIVE BID 2: ADDITIONAL PAVING ON DERBK DR.

NO.	ITEM	UNIT	QTY	UNIT PRICE	TOTAL PRICE
4	ROADWAY MARKINGS - THERMO PLASTIC	LS	1	220.00	\$ 220-
5	1/2" ASPHALT CONCRETE	TON	420	112.50	\$ 47,250-
7	COLD PLANE ASPHALT CONCRETE PAVEMENT	SY	840	5.00	\$ 4,200-
15	RAISE UTILITIES MANHOLES AND VALVE CLUSTERS	EA	1	963.00	\$ 963-
16	RAISE UTILITES VALVES AND SURVEY MONUMENTS	EA	9	820.00	\$ 7,380-
17	TRAFFIC CONTROL	LS	1	3,010-	\$ 3,010-
TOTAL ADDITIVE BID 2. Indicate Bid Price in words:				TOTAL:	
Sixty three thousand, twenty three dollars + 00/100				\$ 63,023. ⁰⁰	

CITY OF SUSANVILLE

(SEAL)

By : _____

Name : _____

Title : _____

Date : _____

ATTEST:

By : _____

Name : _____

Title : _____

Date : _____

APPROVED AS TO FORM:

By : _____

Name: _____

Title : _____

Date : _____

CONTRACTOR

(SEAL - if a corporation)

By : Kacie N. Holland

Name: Kacie N. Holland See Iread

& DIG IT Construction Inc.

Address: PO BOX 494 Chester CA 94602

Date : 2.22.13

ATTEST:

Name: _____



ANCHOR INSURANCE & SURETY, INC.

500 Century Tower • 1201 S.W. 12th Avenue • Portland, OR 97205-2030 • (503) 224-2500 • FAX (503) 224-9830

NOTICE

We have not dated your bond(s) or power of attorney. Until your contract is dated, we are unable to date your bond documents.

The bond and corresponding power of attorney must not be dated prior to the construction agreement date.

Once the appropriate date is known, please complete your bond and power of attorney documents by inserting the date where necessary.

Thank you.

CITY OF SUSANVILLE
DEPARTMENT OF PUBLIC WORKS

PAYMENT BOND
(Section 3247, Civil Code)

WHEREAS, The City of Susanville, acting by and through the Department of Public Works, hereafter referred to as "Obligee", has awarded to Contractor Dig It Construction, Inc., hereafter designated as the "Principal", a contract for the work described as follows:

2012 Susanville Rehabilitation B Project, Project Number 12-01

AND WHEREAS, said Principal is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons as provided by law.

NOW, THEREFORE, we the undersigned Principal and Surety are bound unto the Obligee in the sum of One Million Seven Hundred Twenty Seven Thousand Three dollars (\$ \$1,727,352.50), for which payment, we bind ourselves, jointly and severally. *Hundred Fifty Two & 50/100---

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if said Principal or its subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed by such claimant, or any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board for the wages of employees of the Principal and his subcontractors pursuant to Section 18806 of the Revenue and Taxation Code, with respect to such work and labor, that the surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the surety will pay a reasonable attorney's fee to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Dated: _____, 20 13

Correspondence or claims relating to this bond should be sent to the surety at the following address:

One Tower Square, Hartford, CT 06813

Dig It Construction, Inc:

By: [Signature]
Principal

Travelers Casualty and Surety Company of
Surety (SEAL) America

[Signature]
By: Attorney-in-Fact Gloria Bruning

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CERTIFICATE OF ACKNOWLEDGEMENT

State of California
City / County of SEE ATTACHED SS

On this _____ day of _____ in the year 20 ____ before me _____ personally appeared _____, personally known to me (or proved to me

Attorney-in-fact
of _____ on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact and acknowledged to me that he/she subscribed the name of the said company thereto as surety, and his/her own name as attorney-in-fact.

(SEAL)

Notary Public



CERTIFICATE OF LIABILITY INSURANCE

OP ID: CC

DATE (MM/DD/YYYY)

02/21/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Anchor Insurance & Surety, Inc 1201 SW 12th Ave., Suite 500 Portland, OR 97205-2030 Gene M. Dietzman		503-224-2500 503-224-9830	CONTACT NAME: PHONE (A/C No., Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: DIGIT-1	FAX (A/C No.):
INSURED Dig It Construction Inc P O Box 494 Chester, CA 96020	INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Prop Cas Co of Amer INSURER B: Travelers Indemnity Co of Conn INSURER C: St. Paul Fire & Marine Ins. Co INSURER D: INSURER E: INSURER F:		NAIC #	

COVERAGES

CERTIFICATE NUMBER:

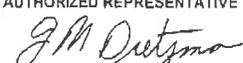
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU Coverage <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X	DTECO1895M028TIL12	04/10/12	04/10/13	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000 \$ 300,000
			\$5000 PROPERTY DAMAGE DED PER OCCURRENCE			MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	\$ 10,000 \$ 1,000,000 \$ 2,000,000 \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	DT8101895M028TCT12	04/10/12	04/10/13	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	\$ 1,000,000 \$ \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$	X	ZUP11P31019-12-NF	04/10/12	04/10/13	EACH OCCURRENCE AGGREGATE	\$ 10,000,000 \$ 10,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS OTHER E L EACH ACCIDENT E L DISEASE - EA EMPLOYEE E L DISEASE - POLICY LIMIT	\$ \$ \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

2012 Susanville Rehabilitation B Project Project No. 12-01. The City of Susanville, its officers, agents and employees is named as additional insured under general liability for both on going and completed operations as per provisions of attached endorsement and as additional insured under auto liability as per attached endorsement. Umbrella policy provides

CERTIFICATE HOLDER SUSAN-3 City of Susanville Public Works Department 720 South St Susanville, CA 96130	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS 30 DAYS WRITTEN NOTICE OF CANCELLATION WILL BE MAILED TO THE CERTIFICATE HOLDER NAMED TO THE LEFT AUTHORIZED REPRESENTATIVE 
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NOTEPAD:

HOLDER CODE **SUSAN-3**
INSURED'S NAME **Dig It Construction Inc**

DIGIT-1
OP ID: CC

PAGE **2**
DATE **02/21/13**

additional liability limits required by the contract and follow form
additional insured coverage.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED (CONTRACTORS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

NAME OF PERSON(S) OR ORGANIZATION(S):

Any person or organization you are required to include as an additional insured on this policy by a written contract or written agreement in effect during this policy period and signed and executed by you prior to the loss for which coverage is sought.

PROJECT/LOCATION OF COVERED OPERATIONS:

All projects and locations required by written contract or agreement in effect during this policy period and signed and executed by you prior to the loss for which coverage is sought, except "your work" on or for any project that, in whole or in part, is or will become any single or multi-family housing, any residential condominium, any residential apartment or any assisted living facility.

1. WHO IS AN INSURED – (Section II) is amended to include the person or organization shown in the Schedule above, but:
 - a) Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and
 - b) If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" on or for the project, or at the location, shown in the Schedule. The person or organization does not qualify as an additional insured with respect to the independent acts or omissions of such person or organization.
2. The insurance provided to the additional insured by this endorsement is limited as follows:
 - a) In the event that the Limits of Insurance of this Coverage Part shown in the Declarations exceed the limits of liability required by a "written contract requiring insurance" for that additional insured, the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement shall not increase the limits of insurance described in Section III – Limits Of Insurance.
 - b) The insurance provided to the additional insured does not apply to "bodily injury", "property damage" or "personal injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services, including:
 - i. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders or change orders, or the preparing, approving, or failing to prepare or approve, drawings and specifications; and
 - ii. Supervisory, inspection, architectural or engineering activities.
 - c) The insurance provided to the additional insured does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless a "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage

COMMERCIAL GENERAL LIABILITY

or the end of the policy period, whichever is earlier.

3. The insurance provided to the additional insured by this endorsement is excess over any valid and collectible "other insurance", whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover under this endorsement. However, if a "written contract requiring insurance" for that additional insured specifically requires that this insurance apply on a primary basis or a primary and non-contributory basis, this insurance is primary to "other insurance" available to the additional insured which covers that person or organization as a named insured for such loss, and we will not share with that "other insurance". But the insurance provided to the additional insured by this endorsement still is excess over any valid and collectible "other insurance", whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under such "other insurance".
4. As a condition of coverage provided to the additional insured by this endorsement:
 - a) The additional insured must give us written notice as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, such notice should include:
 - i. How, when and where the "occurrence" or offense took place;
 - ii. The names and addresses of any injured persons and witnesses; and
 - iii. The nature and location of any injury or damage arising out of the "occurrence" or offense.
 - b) If a claim is made or "suit" is brought against the additional insured, the additional insured must:
 - i. Immediately record the specifics of the claim or "suit" and the date received; and
 - ii. Notify us as soon as practicable.The additional insured must see to it that we receive written notice of the claim or "suit" as soon as practicable.
 - c) The additional insured must immediately send us copies of all legal papers received in connection with the claim or "suit", cooperate with us in the investigation or settlement of the claim or defense against the "suit", and otherwise comply with all policy conditions.
 - d) The additional insured must tender the defense and indemnity of any claim or "suit" to any provider of "other insurance" which would cover the additional insured for a loss we cover under this endorsement. However, this condition does not affect whether the insurance provided to the additional insured by this endorsement is primary to "other insurance" available to the additional insured which covers that person or organization as a named insured as described in paragraph 3. above.
5. The following definition is added to SECTION V. - DEFINITIONS:

"Written contract requiring insurance" means that part of any written contract or agreement under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs and the "personal injury" is caused by an offense committed:

 - a. After the signing and execution of the contract or agreement by you;
 - b. While that part of the contract or agreement is in effect; and
 - c. Before the end of the policy period.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESS AUTO EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

GENERAL DESCRIPTION OF COVERAGE - This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

- A. BROAD FORM NAMED INSURED
- B. BLANKET ADDITIONAL INSURED
- C. EMPLOYEE HIRED AUTO
- D. EMPLOYEES AS INSURED
- E. SUPPLEMENTARY PAYMENTS - INCREASED LIMITS
- F. HIRED AUTO - LIMITED WORLDWIDE COVERAGE - INDEMNITY BASIS
- G. WAIVER OF DEDUCTIBLE - GLASS
- H. HIRED AUTO PHYSICAL DAMAGE - LOSS OF USE - INCREASED LIMIT
- I. PHYSICAL DAMAGE - TRANSPORTATION EXPENSES - INCREASED LIMIT
- J. PERSONAL EFFECTS
- K. AIRBAGS
- L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS
- M. BLANKET WAIVER OF SUBROGATION
- N. UNINTENTIONAL ERRORS OR OMISSIONS

PROVISIONS

A. BROAD FORM NAMED INSURED

The following is added to Paragraph A.1., Who Is An Insured, of SECTION II - LIABILITY COVERAGE:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

B. BLANKET ADDITIONAL INSURED

The following is added to Paragraph c. in A.1., Who Is An Insured, of SECTION II - LIABILITY COVERAGE:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and

executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

C. EMPLOYEE HIRED AUTO

1. The following is added to Paragraph A.1., Who Is An Insured, of SECTION II - LIABILITY COVERAGE:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.



CERTIFICATE OF LIABILITY INSURANCE

DIGIT-1

OP ID: CC

DATE (MM/DD/YYYY)

02/21/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Anchor Insurance & Surety, Inc 1201 SW 12th Ave., Suite 500 Portland, OR 97205-2030 Gene M. Dietzman	503-224-2500	CONTACT NAME: Carol Bettin
	503-224-9830	PHONE (A/C, No, Ext): 503-224-2500 FAX (A/C, No): 503-224-9830
		E-MAIL ADDRESS: cbettin@anchorias.com
		INSURER(S) AFFORDING COVERAGE NAIC #
INSURED Dig It Construction Inc P O Box 494 Chester, CA 96020	INSURER A : Travelers Prop Cas Co of Amer	
		INSURER B :
		INSURER C :
		INSURER D :
		INSURER E :
		INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER POLICY PROJECT LOC					
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	OCCUR CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	DTJUB-1895M02-8-12	10/01/12	10/01/13	<input checked="" type="checkbox"/> WC STATUTORY LIMITS OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
2012 Susanville Rehabilitation B Project Project No. 12-01

CERTIFICATE HOLDER SUSAN-3 City of Susanville Public Works Department 720 South St Susanville, CA 96130	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. 30 DAYS WRITTEN NOTICE OF CANCELLATION WILL BE MAILED TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. AUTHORIZED REPRESENTATIVE <i>Gene M. Dietzman</i>
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