

SUSANVILLE MUNICIPAL AIRPORT COMMISSION

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CITY OF SUSANVILLE SUSANVILLE MUNICIPAL AIRPORT COMMISSION MEETING

City Council Chambers
66 North Lassen Street, Susanville, CA 96130
November 14, 2019 3:00 p.m.

Call Meeting to Order

Roll Call of Commissioners Present

- 1 **AGENDA APPROVAL:** (Additions and/or Deletions)
- 2 **APPROVAL OF MINUTES:** Approval of minutes from April 11, 2019 and May 9, 2019 meetings.
- 3 **CORRESPONDENCE/INFORMATION:**
- 4 **BUSINESS FROM THE FLOOR:**
Any person may address the Commission at this time upon any subject **not on the agenda** within the jurisdiction of the Commission. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.
- 5 **PUBLIC COMMENT:** Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an items not on the agenda other than to direct staff to agendize the matter at a future meeting.
- 6 **NEW BUSINESS:** None.
- 7 **CONTINUING BUSINESS:**
 - A. Discussion Regarding the Airport Capital Improvement Plan (ACIP)
 - B. Discussion on generating Income for the Airport
 - C. Update on current airport related events.
- 8 **AIRPORT MANAGERS REPORT:** None.
- 9 **COMMISSION ITEMS:**

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- **Next meeting date to be held on December 12, 2019.**

I, Amy Lopez, certify that I caused to be posted notice of the regular meeting scheduled for November 14, 2019 in the areas designated on November 8, 2019.

Amy Lopez, Secretary

Submitted By: Mike Wilson, City Administrator

Action Date: November 14, 2019

AIRPORT COMMISSION AGENDA ITEM

SUBJECT: Discussion Regarding the Airport Capital Improvement Plan (ACIP)

PRESENTED BY: Mike Wilson, City Administrator

SUMMARY: The SMAC ACIP recommendations were presented to the FAA. Staff is bringing back a revised version for discussion seeking SMAC recommendation.

FISCAL IMPACT: None.

ACTION REQUESTED: Recommendation to the City Council for approving the revised ACIP.

ATTACHMENTS: ACIP to be provided at the meeting.

Submitted By: Mike Wilson, City Administrator

Action Date: November 14, 2019

AIRPORT COMMISSION AGENDA ITEM

SUBJECT: Discussion on generating income for the airport

PRESENTED BY: Mike Wilson, City Administrator

SUMMARY: Staff is requesting discussion on the topic of generating income for the airport and possible volunteer opportunities.

FISCAL IMPACT: None.

ACTION REQUESTED: Discussion and recommendation to staff.

ATTACHMENTS: None.

Submitted By: Mike Wilson, City Administrator

Action Date: November 14, 2019

AIRPORT COMMISSION AGENDA ITEM

SUBJECT: Update on current airport related events

PRESENTED BY: Mike Wilson, City Administrator

SUMMARY: The Commission, at a previous meeting, requested that staff provide updates regarding any airport related events. At this time, an update can be provided on the water line extension, hangar compliance and pavement repair.

Public Works is moving forward with the Engineering for the water line extension from the nearby holding tank to the airport. The plans are approximately 75% complete and are expected to be finished early next year in 2020, before the next construction season.

Staff is continuing to work on identifying and obtaining lease compliance with all hangar owners as well as those who are renting City owned hangars.

Update on pavement repair on hangar #9

FISCAL IMPACT: None.

ACTION REQUESTED: Information only.

ATTACHMENTS: None.

