

CITY OF SUSANVILLE
SUSANVILLE MUNICIPAL AIRPORT COMMISSION
March 8, 2018 – 5:15 p.m.
City Council Chambers 66 North Lassen Street Susanville CA 96130

Meeting was called to order at 5:17 p.m. by Vice Chair Hrezo

Roll Call of Members present: Richard Hrezo, Bill Heyland, Mary Foster. Absent: Ross Stevenson and Cam Farrell

Staff present: Quincy McCourt, Project Manager, Ruth Ellis, Administrative Staff Assistant, and Steve Datema, Airport Manager.

APPROVAL OF THE AGENDA: None

APPROVAL OF MINUTES: None

CORRESPONDENCE: None

BUSINESS FROM THE FLOOR: None

PUBLIC COMMENT: None.

6 **NEW BUSINESS:**

6A **Update on discussion from January 11, 2018 meeting**

Mr. McCourt provided an update on several requests the Commission made during its January 11, 2018 meeting.

He explained that an advertisement was placed in the newspaper for the purpose of seeking a new Commissioner and the City Clerk would be compiling responses. The responses would then be forwarded to the City Council who would a new Commissioner based on the letters of interest received. More solicitations would be placed to find two new alternates.

Addressing other matters the Commission had requested, Mr. McCourt shared that the Governing Board title was changed to an Advisory Commission; New Business items were appropriately placed on the agenda and lastly, the Commissioners were emailed a list of the 2018 meeting schedule.

6B **Discussion on Fencing Options**

Mr. McCourt explained the Commission held a lengthy discussion about the airport's perimeter fencing during the January 11, 2018 meeting. He stated that the project will be added to the Airport Capital Improvement Plan (ACIP) after the approved and designed asphalt entitlement projects. In the meantime, staff will continue to explore alternatives that will allow for an earlier start date. Depending on the exact design, there is about one mile of fencing that will need to be installed. Bids obtained in 2005 were for approximately \$3/LnFt, which was more than a material price quote for another project. Using the Bureau of Labor Statistics CPI Inflation Calculator, 5,280 Ln/Ft would cost about \$153,000. Other concerns also include the potential for land acquisition and an engineered design. Depending on the source of the money, a design will need to take place, as well as strict measurements to purchase land.

Commissioner Heyland asked where the money would come from.

Mr. McCourt responded it would be from discretionary money.

Commissioner Heyland stated that he didn't see the project being done without federal funding.

6C **Discussion on asphalt/other projects to invest the remainder of the expiring entitlements**

Mr. McCourt explained that in an effort to utilize the remaining \$58,958 of entitlement funding, staff is requesting a discussion about how to make the best investment. He explained that \$58,000 will expire in 2018 and they need to begin the process so FAA is on board. He continued that the potential options for consideration are design work and pavement. He explained that if the latter is the best investment then about 9, 000 square feet of R&R work can be covered.

The Commission held general discussion and approved going with staff recommendation of proceeding with the asphalt project.

CONTINUING BUSINESS: None

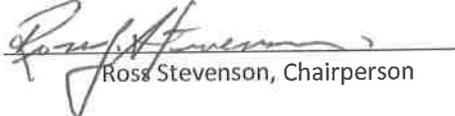
AIRPORT MANAGER'S REPORT: Mr. Datema provided a brief update on airport activities. There was some discussion about when the PAPI project would be complete. Mr. Datema stated the consultant was working on it.

He also said there was an FAA conference in September and the Airport Capital Improvement Plan (ACIP) could be presented if was completed by then.

There was general discussion regarding ACIP and Commissioner Heyland stated that he wanted to start looking at the ACIP in May, rather than November or December and would like to make it a routine matter on the spring/summer agenda.

COMMISSION ITEMS: Commissioner Hrezo reported that paperwork was in the process for the 2018 Susanville Air Fair.

ADJOURNMENT: Meeting adjourned by Vice Chair Hrezo at 6:10 p.m.


Ross Stevenson, Chairperson

Respectfully Submitted by:

Ruth Ellis, Administrative Staff Assistant

Approved August 16, 2018