

Salary and Benefits

The annual salary range for the Police Officer position is \$42,792.62 to \$70,620.12 plus an excellent benefits package. The City provides the following benefits:

General Leave:

- **Vacation:** 17 days of paid vacation leave the first year, increasing to 20 days in year five and increasing to 25 days in year ten and to 30 days after fifteen full years of service
- **Sick Leave:** Leave is accrued at 3.69 hours per pay period for a total of 12 days of paid sick leave per year

Medical, Dental, & Vision Insurance: The City offers excellent Medical, Dental and Vision Insurance. Employee currently pays \$25 per month and receives medical, dental and vision coverage for employee, spouse, and eligible dependents. Medical insurance currently 90/10 plan, with annual deductible of \$150 (individual) and \$450 (family), annual maximum out of pocket \$3,000 (individual), \$6,000 (family)

Life Insurance: The City provides a \$25,000 term life insurance policy.

Retirement: The City participates in the California Public Employees' Retirement System (CalPERS). For legacy members the benefit level is 3% @50 with a current employee contribution of 9%. For new members, the benefit level is 2.7% @57 with a current employee contribution rate of 11.5% of gross salary per pay period.

Holidays: 14 paid holidays per year

Deferred Compensation: Voluntary plans available including IRS Section 125 Flexible Benefit Plan

Miscellaneous: Additional benefits include uniform allowance, continuing education reimbursement and night differential pay (additional 2.5% - 6:00pm - 6:00am)

Selection Process

This is an Ongoing Recruitment with Application Review Dates as follows:

July 26, 2018
August 23, 2018
September 27, 2018
October 25, 2018

To be considered for this opportunity, applicants **MUST** submit a cover letter, resume, and City standard application in person or by mail at the following address:

City of Susanville
Attn: Assistant to the City Administrator
66 North Lassen Street
Susanville, CA 96130-3904

Applications are available at the address above or at www.cityofsusanville.org.

Candidates with questions may contact City Hall at (530) 252-5106.

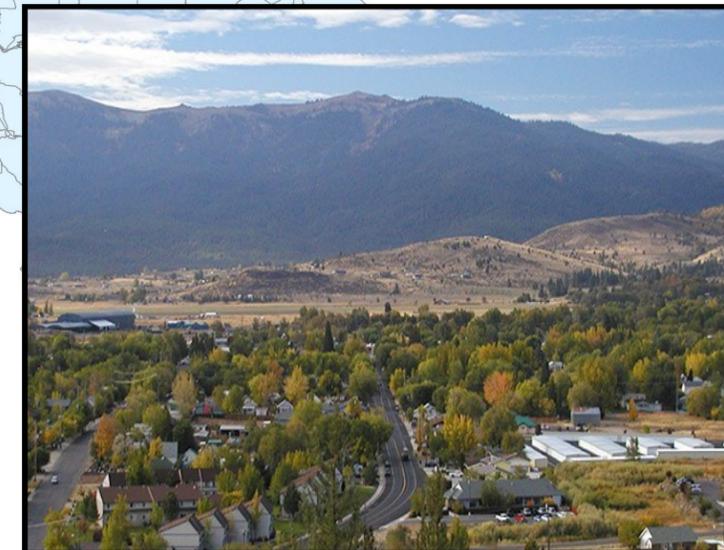
The City of Susanville is an Equal Opportunity Employer



City of Susanville

INVITES APPLICATIONS FOR THE POSITION OF:

Lateral Police Officer



This is an Ongoing Recruitment

Application Review Dates

July 26, 2018
August 23, 2018
September 27, 2018
October 25, 2018

\$10,000 Signing Bonus

66 North Lassen Street, Susanville, CA 96130

Phone: 530.252.5106 | Fax: 530.252.1020

About the Position

A Police Officer, under general supervision prevents crimes, enforces laws, investigates complaints, and apprehends criminals and suspects; protects the innocent, helps the distressed, safeguards public rights, and aids in the administration of justice; and assumes responsibilities and performs duties related to the work, as required. Officers perform a variety of duties involved in the enforcement of laws and prevention of crimes.

Minimum Qualifications Required

- * Must be at least 18 years old
- * High School or equivalent GED
- * No felony convictions
- * Certificate of Completion from a California P.O.S.T. Certified Basic Police Officers Academy
- * Valid California Driver's License
- * A United States citizen
- * Meet Physical Requirements
- * Meet Residency Policy Requirements

Signing Bonus

To qualify for the bonus, the applicant must:

- Be currently employed as a police officer within California law enforcement agency.
- Have two (2) years of experience and have successfully completed a probationary period.
- Possess a Basic California POST Certificate
- If the applicant is a former Susanville officer who wishes to return to the department, his/her separation of employment must be at least eighteen (18) months to qualify.

The bonus will consist of the following:
Signing bonus of \$10,000 with payments in the following increments:

- \$2,500 – upon employment
- \$2,500 – upon successful completion of probation
- \$5,000 – upon three (3) years of service

Essential Duties and Responsibilities

- * Patrols City in radio car or on foot;
- * Answers calls for the protection of life, property and the enforcement of City, County and State laws;
- * May conduct preliminary investigations of disturbances, prowlers, burglaries, theft, holdups, vehicle accidents, death and other criminal incidents;
- * Makes arrests as necessary; interviews victims, complainants, and witnesses; interrogates suspects; gathers and preserves evidence; testifies and presents evidence in court;
- * Operates crime and photography laboratory equipment in the course of investigations; prepares reports of arrests made, investigations conducted, and unusual incidents observed;
- * Serves warrants and subpoenas;
- * While on patrol, stops drivers who are operating vehicles in violation of laws; warns drivers against unlawful practices; issues citations and makes arrest as necessary; checks building for physical security, receives, searches, books, fingerprints, and transports prisoners; directs traffic at fires, special events, and other emergency or congested situations;
- * Administers first aid in emergency situations;
- * Impounds and may release stolen or abandoned bicycles;
- * Maintains contact with citizens regarding potential law enforcement problems and preserves good relationships with general public;
- * May assist in special enforcement problems in matters relating to crime prevention and law enforcement.



Necessary Knowledge, Skills, & Abilities

- * Police methods and procedures, including patrol, crime prevention, traffic control, investigation and identification techniques, and police records and reports
- * Criminal law with particular reference to the apprehension, arrest, and custody of persons committing misdemeanors and felonies, including rules of evidence pertaining to the search and seizure and the preservation and presentation of evidence in traffic and criminal cases.
- * Observe accurately and remember names, faces, numbers, incidents, and places
- * Use and care of firearms, think and act quickly in emergencies, and judge situations and people accurately
- * Establish and maintain cooperative working relationships with those contacted in the course of work
- * Understand and carry out oral and written directions
- * Prepare accurate and grammatically correct written reports



The Police Department

The men and women of the Susanville Police Department are dedicated to providing the highest quality public safety services to ensure a safe community for both residents and visitors alike. Actions are based on the principle that all citizens have the right to be safe and secure in their daily lives. The department has an authorized staff level of 20 employees including 16 sworn peace officer positions, a Community Services Officer, Animal Control Officer and Administrative Assistant. Customer service is a top priority within the organization with a clear expectation of responsiveness for all members of the community and department.

About Susanville and Lassen County



Susanville is located in Lassen County in the heart of North East California, at 4,200 feet in elevation. Residents and visitors enjoy four seasons and easy access to a wealth of year-round outdoor recreation opportunities. The population is about 9,000 people. There are over 2,700 square miles of public lands, with hiking, biking, cross country skiing, horseback riding, hunting and off-road recreation activities enjoyed by the community. Fisherman and boating enthusiasts will enjoy the numerous lakes and rivers and proximity to Eagle Lake, Antelope Lake and Lake Almanor. Susanville families enjoy and support many community activities and events including the Bizz Johnson Marathon, the Lassen County Land & Trails Trust Rails to Trails festival, Mountain Bike trails and races, the Main Street Cruise car show, Lassen County Fair and Parade, Safe and Sane Halloween and the annual Magical Country Christmas celebration in the historic uptown area. Susanville offers quality health care at Banner Lassen Medical Center and higher education opportunities at Lassen Community College, California State University, Chico and University of Nevada, Reno nearby. Susanville also offers other amenities such as the 18-hole Diamond Mountain Golf Course, the Susanville Municipal Airport, the Susanville Symphony and the Honey Lake Valley Community Pool.