

HONEY LAKE VALLEY RECREATION AUTHORITY

(Amended- July 20, 2015)

Request for Prequalification Proposals
Design-Build Services
Community Swimming Pool
800 South Street, Susanville

Issuer of RFP: Honey Lake Valley Recreation Authority
C/O City of Susanville
66 North Lassen Street
Susanville, CA 96130

Date of Issuance: Wednesday, June 17, 2015

MANDATORY
RFP Pre-Bid Conference: 9:00 a.m., Thursday, July 9, 2015
City of Susanville
City Council Chambers followed by site visit
~~-Completed-~~ 66 North Lassen Street
Susanville, CA 96130

Final day to request RFP
Clarifications in writing: 5:00 p.m., Thursday, July 16, 2015
~~-Completed-~~
Questions To: Jared G. Hancock, Executive Officer, HLVRA
jhancock@cityofsusanville.org

Proposals Due: At or before 3:00 p.m. Thursday, August 6, 2015
~~-Amended-~~ Must be sealed and clearly marked with the bid Option "1, 2 or 3"

Honey Lake Valley Recreation Authority
C/O City of Susanville
66 North Lassen Street
Susanville, CA 96130
Submit to Attn: Heidi Whitlock, HLVRA – Project Manager
(530) 252-5100

Copies Required: Five (5) paper copies and One (1) electronic copy of the Proposal

1. SUMMARY:

The Honey Lake Valley Recreation Authority (hereinafter "Authority") is a Joint Powers Authority of the City of Susanville and the County of Lassen. The Authority was formed for the primary purpose of designing, constructing and operating a community swimming pool and associated facilities at the Authority's 800 South Street, Susanville, California, location. The location is the former location of the Roosevelt Swimming Pool that was built in 1937 and demolished in 2015. Demolition was completed in early 2015 and the debris has been removed from the site.

This project requires the completion of the project design, creation/approval of architectural and engineered plans and specifications and the construction of project plans, including but not limited to the following: Scope A; a public swimming pool, pool drainage and filtration, and pool perimeter deck timing equipment. Scope B; bathhouse, site utilities (including onsite geothermal well), security fencing, vehicle parking, landscaping and landscape irrigation, patio and pathways, geothermal heated patio, floor and pathways and frontage improvements along South Street. Geothermal water (from the City's geothermal utility) will be used as the primary heating source for the pool and building and will be supplemented by natural gas.

This Request for Proposal seeks a qualified Contractor, now therefore ("Contractor") holding the appropriate licenses or subcontracting with qualified individuals with the appropriate licenses for the scope of work to be performed, with all contractors and subcontractors being continuously in business as a licensed contractor in the State of California for the past five years. The proposal shall identify a General Contractor and all subcontractors to be employed by the Contractor for the duration of the project. The selected Contractor shall be responsible for the work of its own forces and designating project subcontractors in compliance with all public contracting laws. The Contractor shall manage project design, planning, development of plans and specifications and construction by effectively working in close association with the Authority's Executive Officer or designee.

This project consists of up to two component work scopes; Scope A consists of the pool, pool perimeter decking and associated plumbing and mechanical facilities. Scope B includes all other support facilities required for the project to be completed in its entirety. Eligible contractors may submit a bid for; Option 1: Scope A only, Option 2: Scope B only and/or Option 3: Scope A and B. Each eligible Contractor may submit a bid for more than one Option.

The authority will frequently monitor and inspect all aspects of work being performed and each proposal shall include a guaranteed maximum price ("GMP") inclusive of all contracting, design, architectural, engineering and construction services to be completed to the satisfaction of the authority.

Authority's designated representative for this project is Jared G. Hancock, Executive Officer, HLVRA, (530) 252-5100.

2. PROJECT DESCRIPTION AND GENERAL SCOPE OF WORK:

Working from initial conceptual drawings contractor will create or cause to be created a complete design, prepare architectural and engineered plans and specifications and complete construction of the following:

Scope A: Consists of constructing a 25 meter by 25 yard “L” shaped swimming pool, pool drainage, pool perimeter decking and associated plumbing and mechanical facilities and meeting sanctioning requirements. Complete construction of a 25 meter by 25 yard “L” shaped swimming pool to allow both lap and free swimming with a depth ranging from approximately 3 feet to approximately 12.5 feet, to be compatible with related on and off-site improvements.

- Pool approximately 5,700 square feet approved for USA swimming competitive 25 yard events
- Approximately 2,000 square feet of decking, including deck drainage
- Adequately sized drainage filtration and plumbing system
- Sanctioning requirements such as lanes lines, touch pads, timing equipment & score boards.

*Pool to be fully operational once water, sewer and electrical services are provided.

Scope B: Complete construction of an approximately 2,000 square foot building, including related on and off-site improvements, which consist of a bathhouse (including a check in area, men’s and women’s locker room with showers and restrooms, a family restroom, office and storage space, kiosk, pool mechanical room), site utilities for the entire project (sanitary sewer facilities, geothermal, water, natural gas, electrical, onsite geothermal well, etc...), parking, fencing, and landscaping. All improvements to be sized to serve and be compatible with on and off site improvements included in Scope A.

- Bathhouse - 2,000 square feet and capable of being connected to a future natatorium, enclosure for pool described in Scope A.
- Site Utilities - water, sewer, gas, electrical, geothermal, on-site geo well
- Parking - Approximately 70 parking spaces
- Fencing – Approximately 400 linear feet including service gates
- Landscaping & Irrigation
- Site Lighting
- Patio & Pathway – approximately 7,000 square feet
- Radiant heating under decks, patio and building
- Emergency Access roads
- Frontage Improvements

3. START OF JOB ACTIVITIES, TIME, AND LIQUIDATED DAMAGES:

Contractor shall have the capability of providing preliminary project designs by October 9, 2015 engineered plans and specifications by October 30, 2015 and be able to provide detailed cost

estimates and not to exceed project budget by November 6, 2015 and complete construction of the project within **160 working days** after execution of the construction contract.

WORKING DAY - A working day is defined per the following link as determined by the State of California (Caltrans):

<http://www.dot.ca.gov/hq/construc/calendar/>

and except as following, where applicable and as determined by the Project Engineer, in writing:

- A. Days on which the Contractor is prevented by inclement weather or conditions resulting immediately therefrom adverse to the current controlling operation or operations, as determined by the Engineer, from proceeding with at least 75 percent of the normal labor and equipment force engaged on that operation or operations for at least 60 percent of the total daily time being currently spent on the controlling operation or operations; or
- B. Days on which the Contractor is prevented, by reason of requirements in "Maintaining Traffic" of the special provisions, from working on the controlling operation or operations for at least 60 percent of the total daily time being currently spent on the controlling operation or operations.

**LIQUIDATED DAMAGES = ONE THOUSAND NINE HUNDRED DOLLARS
(\$1,900/day) PER CALENDAR DAY**

Start of Job Site Activities; Time and Liquidated Damages shall be carried out as set forth in these specifications, agreement and in compliance with applicable Section 8-1.04; 8-1.05 and 8-1.10 of the 2010 California Department of Transportation Standard Specifications.

4. CONTRACTOR PREQUALIFICATION:

A. Statement of Certification

- a. A concise statement of the services proposed, clearly labeled, "Design-Build Services, Community Swimming Pool";
- b. A statement that the consultant will provide the services as described in the proposal within the time frame agreed upon by the HLVRA and the Contractor;
- c. A statement that all aspects of the proposal, including cost, have been determined independently, without consultation with any other prospective firm or competitor for the purpose of restricting completion;

- d. A statement that all declarations in the proposal and attachments are true and that this shall constitute a warranty;
- e. A statement that the Contractor agrees that aspects of the RFP and the proposal submittal shall be binding if the proposal is selected and the Agreement awarded;
- f. A statement that the Contractor agrees to provide the HLVRA with any other information determined necessary for an accurate determination of the Contractor's ability to perform services as proposed;
- g. A statement that the prospective Contractor, if selected, will comply with all applicable rules, laws, and regulations of the State of California;
- h. A financial statement that the prospective Contractor has the capacity to complete the project.

B. Proposal Description

- a. Brief synopsis of the Contractor's understanding of the project and the HLVRA's objectives;
- b. Narrative description of the proposed approach to achieve the project objectives and requirements;
- c. Staffing and assignment of key personnel.

C. Statement of Experience

- a. Business name, address, email and phone numbers of prospective CONTRACTOR and legal entity such as corporation, partnership etc... with documents or agreements committing to form the organization also required;
- b. Number of years the Contractor has been in business under the present business name, as well as related prior business names;
- c. A statement that the CONTRACTOR has a demonstrated capacity to perform the required services;
- d. List any licenses or permits presently held indicating the ability to present verification if requested and also list the revocation or suspension of any license, credential or registration;
- e. A statement of qualifications for the proposed budget highlighting the firm's specific experience in this field;

- f. A statement listing the Contractor's workers' compensation experience history and a worker safety program;
- g. An acceptable safety record.

5. CONTRACTOR'S RESPONSIBILITIES:

- A. Attendance at the mandatory Pre-Bid meeting on July 9, 2015 and familiarization of existing conditions before submitting proposals. **-Completed-**
- B. Compliance with:
 - 1. City of Susanville's Building Code, and related requirements.
 - 2. Insurance and Bonding Requirements
 - 3. Prevailing Wage and Public Contract Requirements
 - 4. Requirements of Environmental Review and Utility providers.
 - 5. Requirements of any federal, state, county (including County Health Department) or other agency with jurisdictions over the Project.
- C. Provide recommendations to Authority staff on design and building system alternatives to reduce construction cost and time.
- D. Provide construction cost estimates to stay within construction budget and to ensure the project is within the Guaranteed Maximum Price (GMP).
- E. Coordinate with Executive Officer, or designee, and Authority on all design development documents, schedules and progress reports.
- F. Coordinate with Executive Officer, or designee, and Authority on all construction documents, working drawings and specifications, including but not limited to value engineering research, construction feasibility reviews, cost estimates and negotiation of construction costs, as well as redesign efforts generated by recommendations.
- G. Provide Authority and Executive Officer with all major revision recommendations to the construction documents through the construction document review phase.

6. **CONSTRUCTION COST AND SUBMITTALS:**

A. The total Project GMP for the selected Option (1, 2 or 3) will be divided into three (3) sections. Each proposal shall include complete cost estimates for the work outlined in each phase below. Proposals shall include costs on a time and materials basis and a not to exceed bid amount for each phase and a total project GMP. Costs should include a proposed Scope of Services for each phase and cost breakdown by task including fee schedule.

Phase 1: Preparation of preliminary Project cost estimates and GMP for the selected Option based on the Proposal requirements and exhibits. Proposals shall include costs for all planning, design and preparation of preliminary plans. The construction costs for the Project are estimated below and include Contractor's fees and general conditions but do not include contingencies or furniture.

Option 1:	<u>Scope A</u>	<u>Base Cost Est.</u>	<u>GMP</u>
	25 Y x 25 M L-shaped Pool	\$700,000	\$850,000
	Pool Decking & Drainage	\$ 64,000	\$102,466
	Filtration & Plumbing	\$110,000	\$160,000
	Timing Equipment	\$ 40,000	\$ 50,000
	Total	\$914,000	\$1,162,466

Option 2:	<u>Scope B</u>	<u>Base Cost Est.</u>	<u>GMP</u>
	Bathhouse	\$655,000	\$748,000
	Site Utilities	\$ 76,000	\$100,000
	Fencing	\$ 22,000	\$ 33,400
	Landscaping & Irrigation	\$ 22,000	\$ 30,000
	Site Lighting	\$ 24,000	\$ 30,000
	Patio & Pathways	\$ 16,000	\$ 21,000
	Parking & Emer. Access Roads	\$ 82,000	\$104,000
	Frontage Improvements	\$ 17,000	\$ 21,000
	Total	\$914,000	\$1,087,400

Option 3:	<u>Total Project (Scope A and B)</u>	<u>Base Cost Est.</u>	<u>GMP</u>
	25 Y x 25 M L-shaped Pool	\$700,000	\$850,000
	Pool Decking & Drainage	\$ 64,000	\$102,466
	Filtration & Plumbing	\$110,000	\$160,000
	Timing Equipment	\$ 40,000	\$ 50,000
	Bathhouse	\$655,000	\$748,000
	Site Utilities	\$ 76,000	\$100,000
	Fencing	\$ 22,000	\$ 33,400
	Landscaping & Irrigation	\$ 22,000	\$ 30,000
	Site Lighting	\$ 24,000	\$ 30,000
	Patio & Pathways	\$ 16,000	\$ 21,000
	Parking & Emer. Access Roads	\$ 82,000	\$104,000
	Frontage Improvements	\$ 17,000	\$ 21,000

\$1,1828,000 \$2,249,866

Phase 2: Contractor to provide proposal and cost for the preparation of detailed plans and specifications for Option 1, Option 2 or Option 3 along with permit ready construction documents. Deliverables will include material specifications and inspection requirements and inspection schedule. Contractor shall specify any third party special inspection and/or testing along with cost estimates for said services. The Authority may elect to hire an independent contractor or utilize the City of Susanville or County of Lassen to perform special inspection and/or testing. Plans and specifications shall conform to the City of Susanville Building Code and Lassen County Environmental Health Standard and shall use the City of Susanville's Standard Construction Details for work in the public right-of-way. The construction standards for the public swimming pool and related facilities shall conform to the current codes by the California Code Council and the City of Susanville and conform to the construction standards set forth by the State of California. Bid costs for this phase should be on a time and materials basis and a not to exceed bid amount. Cost estimates should include a proposed Scope of Services and cost breakdown by task including fee schedule. Contractor shall provide a final cost calculation for this phase taking into consideration the items listed in Section "B" below. Contractor to also draft construction agreement for both parties to be executed after approval of the GMP for the final project and approved by the Authority and Authority's Legal Counsel.

Phase 3: Construction and Inspection. Bid costs for this phase should be based on a not to exceed bid amount/GMP based on the Approved Plans and Specifications, Contractor shall be responsible for completion of all construction related activities. Contractor or Project Manager to be on site at all times during construction phase. Contractor to develop and monitor completion of final punch list while working with the Executive Officer or designee. Contractor to schedule all inspections.

B. In addition:

1. Contractor shall clearly identify the costs related to the contract documents' general conditions in its proposal. The general condition cost shall be the full responsibility of Contractor, not subcontractors.
2. Contractor shall, at its sole cost and expense, furnish all facilities, equipment, labor and other materials necessary to complete the project as defined above.
3. Contractor shall assist Executive Officer in choosing the highest quality materials, equipment, component systems and types of construction for the most reasonable prices for inclusion in the contract documents, and make reasonable adjustments in Project scope so that the total cost bid by the bidding subcontractors will not exceed the estimate.
4. HLVRA *may* request proposers include alternative technical concepts (ATC's), to become the property of HLVRA – to improve the design of the project. These can be

evaluated as part of the proposal or as an alternative, with separate pricing. ATC's may be requested before or concurrently with the RFP.

5. The following items are *not* included within the estimated construction cost:

- a. Contingency for additional scope as requested by the Authority.
- b. Fees for Building Permits, Special Inspections, Materials Testing and Reports or studies needed to secure approval of City Building and Planning Departments.
- c. Authority Staff and Consultant Expenses.
- d. All furniture, fixtures and equipment not specifically included in the list of items to be included in the Project schematic design package.

7. **ADDENDA:**

The Authority may revise the RFP by issuing written addenda. Addenda will be sent to the address or email address on file for those who have obtained bids. Bidders are responsible for viewing and understanding information in addenda to the same extent as the RFP. The Authority has no obligation or duty to communicate addenda to Bidders beyond the sending of addenda to the addresses given.

8. **INDEMNIFICATION:**

The Contractor shall indemnify, hold harmless and defend the Authority and its Board of Directors, officers, agents and employees from and against all claims, damages, losses and expenses, including reasonable Attorney's fees, arising out of or resulting from the Contractor's performance of the work, or work performed by the Contractor's agents or employee's, or sub-contractors employed on the project, their agents or employees, excepting only such injury or harm as may be caused solely and exclusively by Authority's fault of negligence. Such indemnification shall extend to all claims, demands or liabilities occurring after completion of the project as well as during the progress of the work.

9. **INSURANCE:**

The Contractor will be required to provide the appropriate workers' compensation and general liability insurance as required by law. In addition, the Contractor will be required to provide a minimum of \$2 million in errors and omissions coverage for this project.

10. **BONDING:**

Each bid must be accompanied by a Bid Bond payable to the Authority for ten percent (10%) of the total amount of the Bid. As soon as the qualifications have been received, and the Bid prices compared, the Authority will return the bonds of all except the three (3) best value bidders. When the Agreement is executed, the bonds of the two (2) remaining unsuccessful bidders will be returned. The Bid bond of the successful bidder will be retained until the Payment Bond and Performance Bond have been executed and approved, after which it will be returned. A certified check payable to the Authority may be used in lieu of a Bid Bond.

A Payment Bond in the amount of one hundred percent (100%) of the Contract Price and Performance Bond in the amount of one hundred percent (100%) of the Contract Prices, with a corporate surety approved by the Authority and authorized to do bonding in California, will be required for faithful performance of the Contract.

Attorneys-in-fact who sign Bid Bonds, Payment Bonds and Performance Bonds must file with each bond a certified and effective dated copy of their power of attorney.

11. SELECTION PROCESS:

The Authority will review all proposals and ensure that each contractor proposal meets the prequalification requirements. Only prequalified contractors may bid on or be awarded the project. The Authority may waive any informalities or minor defects or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within sixty (60) days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the Authority and the Contractor.

Proposals will be rejected if Contractor fails to attend the mandatory proposal briefing conference.

The Authority will make a best value determination to select the most responsive, responsible and prequalified bidder that in the Authority's sole judgement may involve the lowest cost proposal meeting the interests of the Authority for meeting the objectives of this project as described herein and attached as Exhibit A-1 and A-2.

12. CONTRACT AWARD:

An agreement shall be negotiated following selection. If Authority is unable to negotiate a satisfactory agreement with the selected Contractor, it shall undertake negotiations with the next-rated candidate.

Authority reserves the right to cancel an approved contract due to non-performance or if the contract exceeds the GMP.

The Authority will award a contract that includes the fee and general conditions. The final GMP contract will be executed prior to the Notice to Proceed.

13. PROPOSAL SCHEDULE

- | | | |
|----|---|-----------------------------------|
| 1. | Mandatory Pre-Bid Conference: | July 9, 2015 |
| 2. | Final day to request RFP clarifications in writing: | July 16, 2015 |
| 3. | Prequalification Proposals Due | August 6, 2015 prior to 3:00 p.m. |
| 3. | Notice of Prequalification: | August 14, 2015 |
| 4. | Selection Committee scores proposals: | August 21, 2015 |
| 5. | Oral Interview/presentation (if necessary): | September 1, 2015 |
| 6. | Notification of selection: | September 4, 2015 |
| 7. | Contract negotiations concluded: | September 10, 2015 |
| 8. | Authority Board Approval: | September 15, 2015 |

14. AUTHORITY'S RIGHTS, OPTIONS, AND POLICIES:

Authority reserves the right to make a selection after review of the Proposals without oral interviews.

Authority reserves the right to modify any portion of, or to postpone or cancel this RFP at any time, and/or to reject any and all submissions. No submission documents will be returned.

Authority reserves the right to reject individual team members, firms, or subcontractors and request substitution prior to contract award.

Authority highly encourages participation by local qualified firms and contractors in all aspects of contracting.

Authority actively encourages participation of disadvantaged business enterprises in all aspects of contracting.

No compensation is offered for any work related to the selection process. Submissions are entirely voluntary. All original documents, including but not limited to electronic files, become the property of Authority.

Materials contained in each proposal will be considered proprietary to Authority until selection. Following selection, however, the contract scope of work may be amended by the Authority and negotiated based upon ideas provided by any source.

Exhibit A (1 &2)	Proposal Requirements
Exhibit B	Schematic Drawing

EXHIBIT A-1

PROPOSAL REQUIREMENTS

Each proposal must be submitted in a sealed envelope clearly stating "Bid For Design Build Services" "Bid Option _____" to:

Honey Lake Valley Recreation Authority
Attn: Heidi Whitlock, HLVRA Project Manager
C/O City of Susanville
66 North Lassen Street
Susanville, CA 96130

The total allowable length of all submission materials may not exceed 28 single sided standard 8 1/2" x 11" pages. Each page shall be numbered. Color images no smaller than 3 1/2" x 3 1/2" of prior projects shall be submitted.

A. Cover Letter

Provide a one-page cover letter identifying Contractor's Project Manager, signed by a person authorized to bind the design-build entity (Contractor).

B. Contractor

1. Entity

- (a) An organizational and operation chart that shows the Contractor's entire design-build team for this project in a chain of command relationship.
- (b) Identify the Project Manager and provide a detailed resume.
- (c) Identify who will report on the project budget and schedule.
- (d) Identify lead contractor
- (e) Identify subcontractors, including architectural, engineering and construction
- (f) Identify any revocation or suspension of any license, credential or registration.

2. Explain how and who will satisfy the Authority's bonding and insurance requirements for the project.

3. Explain how and who will provide licensed architectural assistance and cost estimating support during project design.
 4. Explain why your construction team is the best qualified for this project.
- C. Deliverables for Completion of Phase 1 and Phase 2
1. Contractor to provide a Scope of Work and Deliverables
 - a. The Scope of Work shall include assumptions and exclusions from the Scope of Work.
- D. Fee Schedule for Completion of Phase 1 and 2
1. Fee Schedule for both Phase 1 and Phase 2 shall each have a matrix showing:
 - a. Work Task Employee's Name or Title
 - b. Hourly Rate
 - c. Level of Effort (i.e. Hours)
 - d. Total Fee
 2. The Fee Schedule shall also include rates and charges for other direct costs such as testing, printing, travel, and additional services. A not to exceed amount is to be included in the Schedule of Fees.
- E. Lump Sum Guaranteed Maximum Price "GMP" for phase 1, 2 and 3.
1. Contractor shall provide a lump sum Guaranteed Maximum Price for chosen Bid option.
- F. Responses to the Following Questions:

Repeat the question at the heading of your answers. The Authority's selection committee may modify the specific point values of individual questions in Exhibit A-2 and then score each answer. The maximum points given for each section are noted.

A total of 1500 points for overall proposal package are possible.

EXHIBIT A-2

A. EXPERIENCE (Max. 500 points)

1. Identify three projects that your company has completed using the design/build or other process within the past five years. Provide client's names and telephone numbers. List public projects completed within the past 5 years that were over 1 million dollars.
2. List the designated Project Manager and the Site Superintendent involved in above projects. Provide resume and/or the years of services with your company.
3. Provide a list of mechanical plumbing, electrical, fire protection, grading, masonry, framing, flooring, painting, and landscaping subcontractors that your company has worked with in the past three years. Provide contact person's name and telephone numbers.
4. Provide a list of subcontractors selected for this project and their experience in the design/build process.

B. PERFORMANCE (Max. 400 points)

1. List the original contract award amount and the final contract amount for the projects identified in question A.1.
2. The Authority objects to some of the construction details and requests additional details for items that are not indicated in the construction documents. How would you respond?
3. Explain the quality control process you will use for construction. Give reasons why this process will be successful.
4. The Authority requires complete as-built construction documents at the end of the project. What type of process would you use to make sure that complete and correct as-built documents are submitted to the Authority at the end of the project? Why?
5. How would you deal with a subcontractor who submits an excessive number of change orders?
6. Explain your performance history in regards to staying within budget.

C. DISPUTES AND RESOLUTIONS (Max. 50 points)

1. Explain your proposed method of resolving disagreements with the Authority. Address issues of construction quality, design documents quality, as well as cost and schedule.
2. Explain your proposed method of resolving disagreements between your subcontractors. Address issues of construction quality, schedule coordination, as well as cost.
3. Explain any termination, dismissals or any litigation disputes of the team members and/or subcontractors within the past five years. List project(s) firm/company, and contact with telephone number.
4. Explain your communication protocol

D. SCHEDULE (Max. 200 points)

1. Provide a design and construction schedule to reflect key tasks for this project. How would you track your schedule and communicate it with the Authority?
2. How would you define substantial completion and what measures would you undertake to finalize and obtain the certificate of occupancy/permit to operate?
3. How would you work with the Authority to maintain the project schedule?

E. CONSTRUCTION GMP COST (Max. 300 points)

1. Provide a guaranteed not to exceed sum for construction for the total cost of the project option. Clearly identify items that are included and excluded from your proposals.
2. Provide a list of proposed value-engineering items that would maintain project quality yet reduce the overall cost.
3. Identify all contingencies included within your guaranteed sum.

F. PROJECT CLOSE-OUT (Max. 50 points)

1. What process do you utilize to assure that punch list items will be corrected within 30 days of substantial completion?
2. Your subcontractor claims that a punch list item is really a request for additional work and not part of their contract. The Authority insists this is not their opinion. What do you do?

EXHIBIT B

