

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
July 15, 2020– 3:00 p.m.

Meeting was called to order at 3:01 p.m. by Mayor Schuster.

Roll call of Councilmembers present: Brian Moore, Quincy McCourt, Thomas Herrera, Kevin Stafford and Mayor Mendy Schuster.

Staff present: Kevin Jones, Police Chief/Interim City Administrator; Margaret Long, City Attorney; and Heidi Whitlock, City Clerk.

1 APPROVAL OF AGENDA:

Motion by Councilmember Herrera, second by Mayor pro tem Moore, to approve the agenda with the addition of item 3D as an emergency item to closed session and changing the order of Section 9 to be heard as 9A, 9B, 9E, 9D, 9C. Motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: None.

3 CLOSED SESSION: At 3:03 p.m. the Council entered into Closed Session to discuss the following:

- A PUBLIC EMPLOYMENT—pursuant to Government Code §54957:
 - 1 Interim City Administrator Evaluation
- B CONFERENCE WITH LEGAL COUNSEL – existing litigation pursuant to Government Code Section 54956.9(d)(1): Case number 61824, 61839 Matthew Wood, Michael Bollinger vs. Susanville City Council, City of Susanville
- C CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
 - 1 Agency Negotiator: Kevin Jones
 Bargaining Unit: Firefighters
- D CONFERENCE WITH LEGAL COUNSEL – pursuant to Government Code Section 54956.9(d)(1) Anticipated Litigation by Local Agency

At 3:53 p.m. the City Council reconvened in Open Session.

4 RETURN TO OPEN SESSION:

Staff present: Kevin Jones, Police Chief/Interim City Administrator; Margaret Long, City Attorney; James Moore, Fire Chief; Deborah Savage, Finance Manager; Daniel Gibbs, City Engineer/Interim Public Works Director; Kelly Mumper, City Planner and Heidi Whitlock, City Clerk.

Chief Jones, Interim City Administrator, reported that the City Council approved the agenda with the addition of item 3D prior to Closed Session and that the Council met in Closed Session and that direction was given to staff.

Mayor Schuster offered the Invocation.

5 BUSINESS FROM THE FLOOR:

Gentry Standiford, Stonco Construction, requested an item to be brought back regarding leniency of code relating to the solar requirements.

Mr. Jones responded that staff have been looking for any loophole that may exist but have not found one to date however, a full update can be provided at the next meeting.

6 CONSENT CALENDAR:

- A Approve minutes from the City Council's, May 27, June 3 and June 17, 2020 meetings
- B Monthly Finance Report - June
- C Approved Position List

Motion by Councilmember Stafford, second by Councilmember Herrera, to approve the Consent Calendar; motion carried unanimously. Ayes: Stafford, Herrera, Moore, McCourt and Schuster.

7 PUBLIC HEARINGS: No business.

8 COUNCIL DISCUSSION/ANNOUNCEMENTS: None.

9 NEW BUSINESS:

9A Consider approval of vendor warrants numbered 206939 through 207035 for a total of \$568,687.85, including \$195,475.72 in payroll warrants

Motion by Mayor pro tem Moore, second by Councilmember Herrera, to approve the vendor warrant report as submitted; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

9B Consider Resolution No. 20-5803, approving agreement with Granicus Electronic Agenda Software Mr. Jones stated that staff have been researching option for an electronic/online program for City Council agendas. On the recommendation of Margaret Long, City Attorney, Granicus was the preferred option. The program would allow online access to all agendas, increased search options and the reduction of both staff time and paper.

Motion by Councilmember McCourt, second by Councilmember Herrera, to adopt Resolution No. 20-5803; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

9E Consider Appointment of Council member to the Integrated Regional Water Management Board Mr. Gibbs provided background on the IRWMB and stated how grants are recieved for water projects. He continued that the City is currently the lead agency and runs the meetings as well as having someone sitting on the Board. However, due to staffing changes a request was made to have a Council member sit on the Board instead of a staff member.

Motion by Councilmember McCourt, second by Councilmember Stafford, to appoint Councilmember Herrera to the Board; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

9D Consider Resolution No. 20-5804, Authorizing financial support for the Lahontan Basin Regional Water Management Group (RWMG) and consideration for the Honey Lake Resource Conservation District (HLVRCD) as lead agency Mr. Gibbs provided an historical overview of the RWMG utilizing the City as the lead agency and adds that staffing shortages are effecting the ability to continue the service. He recommended to the Council that a contribution of \$5,000 of the Water Capital Fund be available towards another agency that is suitable, and desiring, to take on the role of the lead agency. Mr. Gibbs stated that the Honey Lake Resource Conservation District may be interested in becoming the lead agency.

Motion by Councilmember Herrera, second by Councilmember McCourt adopting Resolution No. 20-5804, allocating 7110 Water Capital Funds as support for the LRWMG; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

9C Consider Resolution No. 20-5798, authorizing the Mayor to execute agreements with the Department of Water Resources in order to receive a Proposition 1 Grant for the Johnstonville Dam on behalf of Lassen Irrigation Company Mr. Gibbs stated that the City, as the lead agency for the Lahontan Regional Water Management Group, is responsible for assisting those agencies within the group. At this time, the Lassen Irrigation Company (LIC) has been awarded grant funds to perform a dam rehabilitation. However, documents are required to accept said funds. He added that the \$5,000 approved in the last item would be available to pay the HLVRCD if they provided oversight of the project.

Motion by Councilmember Herrera, second by Councilmember McCourt adopting Resolution No. 20-5798, authorizing the Mayor to execute agreements with DWR in order to receive Prop 1 grant for the Johnstonville Dam on behalf of LIC; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

9D Consider Resolution No. 20-5804, Authorizing financial support for the Lahontan Basin Regional Water Management Group (RWMG) and consideration for the Honey Lake Resource Conservation District as lead agency

9E Consider Appointment of Council member to the Integrated Regional Water Management Board heard after 9B

9F Consider Resolution No. 20-5806, authorizing the purchase of replacement radar speed signs utilizing SB1 (or RMRA) funds provided by the State of California to the City as authorized through the City of Susanville FY 20/21 SB1/RMRA project list Mr. Gibbs stated that the radar speed zone signs currently being used are in need of repair and maintenance however, they are no longer supported by the vendor through their manufacturer. Staff requested new signs be purchased to replace the obsolete signs in front of the school campuses around town. On April 1, 2020, the Council approved the project as part of Resolution No. 20-5761 and staff received bids. Staff now requests approval to purchase the signs and authorize the Finance Manager to allocated funds not exceeding \$33,374 for the project.

Motion by Councilmember McCourt, second by Councilmember Herrera, to authorize Resolution No. 20-5806, authorizing the purchase of replacement radar speed signs utilizing SB1 (or RMRA) funds provided by the State of California to the City as authorized through the City of Susanville FY 20/21 SB1/RMRA project list; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider Resolution No. 20-5805, review Ordinance No. 20-1028, amending Title 8 to add Section 8.53 of the Susanville Municipal Code to address the management, removal, impoundment, retrieval and disposal, and prevention of abandoned carts: waive second reading and adopt Mr.

Mumper stated that Ordinance No. 20-1028 is being brought back for the second reading and adoption as well as Resolution No. 20-5805, which is the attached fee schedule associated with the item.

Motion by Councilmember Herrera, second by Mayor pro tem Moore, to adopt Ordinance No. 20-1028; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

12B Consider Ordinance No. 20-1030, amending Section 12.32.320 and 12.32.330 of the Susanville Municipal Code regarding unlawful camping: waive second reading and adopt Mr. Jones stated that this is the second reading of unlawful camping Ordinance No. 20-1030 and requested to waive the second reading and adopt.

Councilmember McCourt requested an update on the homeless.

Mr. Jones and Chief Moore provided a brief update including that burning along the river has now been approved and should happen in August.

Motion by Councilmember McCourt, second by Councilmember Herrera, to adopt Ordinance No. 20-1030; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

12C Consider Ordinance No. 20-1031, amending Section 2.04.040 of the Susanville Municipal Code amending the City Council meeting times: waive second reading and adopt Mr. Jones stated that this Ordinance is being brought back for the second reading and adoption.

Motion by Councilmember Stafford, second by Councilmember McCourt, to adopt Ordinance No. 20-1031; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

13 CITY ADMINISTRATOR'S REPORTS:

13A COVID-19 Report Chief Jones provided a brief update on COVID-19 stating that there have been no hospitalizations, we are not on a watch list but we do have a small list of closures. For instance, dine-in restaurants are to serve outdoors only. He continued that the state has started getting strict on enforcement.

Mr. Jones added that school sports have become an issue as conflicting information has been coming in. He continued that CIF will be coming out with more restrictions regarding school athletics.

14 COUNCIL ITEMS: None.

14A AB1234 travel reports: None.

Mr. Gibbs thanked Crazy J's Concrete, Impact Construction, TNS, Pee Wee Construction and others who have generously donated materials to the new dog park located at Sierra Road.

15 ADJOURNMENT:

Motion by Mayor pro tem Moore, second by Councilmember Herrera, to adjourn; motion carried unanimously. Ayes: Moore, Herrera, McCourt, Stafford and Schuster.

Meeting adjourned at 4:41 p.m.

Mendy Schuster, Mayor

Respectfully submitted by

Heidi Whitlock, City Clerk

Approved on: August 19, 2020