

**HONEY LAKE VALLEY RECREATION AUTHORITY  
GOVERNING BOARD MEETING  
Meeting Minutes  
August 18, 2020 – 3:00 p.m.  
City Council Chambers 66 North Lassen Street Susanville CA 96130**

Meeting was called to order at 3:00 p.m. by President Schuster.

Roll Call of Board members present: Riggs, Moore, Schuster and Teeter. Absent: Hemphill.

Staff Present: Kevin Jones, Executive Officer; Jolene Arredondo, Secretary and Reesa Rice, Pool Director.

**1** APPROVAL OF AGENDA: Motion by Vice President Teeter, second by Board Member Moore, to approve the agenda. Motion carried. Ayes: Moore, Teeter, Schuster and Riggs. Absent: Hemphill

**2** APPROVAL OF MINUTES: Approval of minutes from the July 28 and August 4, 2020 meetings.

Motion by Board Member Riggs, second by Vice President Teeter, to approve the minutes of the July 28 and August 4, 2020 meetings. Motion carried. Aye: Riggs, Teeter, Moore and Schuster. Absent: Hemphill.

**3** PUBLIC COMMENT CLOSED SESSION ITEMS: None.

**4** CLOSED SESSION: At 3:04 p.m. the Board entered Closed Session to discuss the following:

- A PUBLIC EMPLOYMENT – pursuant to Government Code §54957(b)
  - 1 Public Employment: Executive Officer

At 3:18 p.m. the Board reconvened in Open Session.

**5** CORRESPONDENCE: None.

**6** PUBLIC COMMENT: None.

**7** MATTERS FOR BOARD CONSIDERATION:

**7A** **Financial Reports through August 10, 2020.**

Kevin Jones, Executive Officer presented the financial reports of revenue and expenses through August 10, 2020.

Motion by Board Member Moore, second by Vice President Teeter, to approve the receipt and filing of the financial reports through August 10, 2020. Motion carried. Ayes: Moore, Teeter, Schuster and Riggs. Absent: Hemphill.

**7B** **Approval of City Reimbursement Request through July 24, 2020.**

Kevin Jones, Executive Officer, presented the reimbursement request for both City administrative staff and services and the Pool staff services from June 27, 2020 to July 24, 2020 for a total of \$14,834.80.

Motion by Vice President Teeter, second by Board Member Moore to approve the reimbursement request. Motion carried. Ayes: Moore, Teeter, Schuster and Riggs. Absent: Hemphill.

**7C** **General Update on Pool Operations**

Reesa Rice, Pool Director, gave a brief update on the pool. She stated the pool has concluded the regular season ended on August 15, 2020 and as of August 17, 2020 extended pool season has begun.

Mr. Jones asked Ms. Rice to provide further information about the attendance and the financials for regular season swim lessons, swim classes and free swim details; and present those findings at the next scheduled meeting on September 15, 2020.

Ms. Rice stated that after the extended pool season ends, she intends to continue working on facility projects such as the outdoor showers, underground sprinkler system and sod work.

Lily (Public) asked about the options and process in which the public could volunteer their time to help with the pool improvement projects.

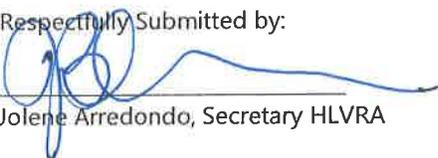
Mr. Jones stated that he would research a volunteer form that would be appropriate and meet the insurance requirements of the JPA to have volunteers contribute time to projects at the pool.

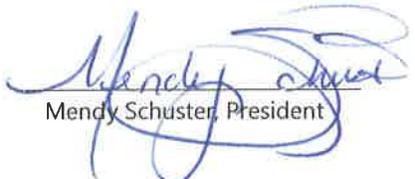
8 **BOARD MEMBER ISSUES/REPORTS:** None.

9 **ADJOURNMENT:**

Meeting adjourned at 3:27 p.m. by President Shuster.

Respectfully Submitted by:

  
Jolene Arredondo, Secretary HLVRA

  
Mendy Schuster, President

Approved on: **September 15, 2020**