

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
February 5, 2020– 6:00 p.m.

Meeting was called to order at 6:00 p.m. by Mayor Stafford.

Roll call of Councilmembers present: Brian Wilson, Joseph Franco, Brian Moore, Mendy Schuster and Mayor Kevin Stafford.

Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney, and Kevin Jones, Police Chief.

1 APPROVAL OF AGENDA:

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve the agenda as submitted; motion carried. Ayes: Franco, Schuster, Moore, Wilson and Stafford.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: None.

3 CLOSED SESSION: At 6:01 p.m. the Council entered into Closed Session to discuss the following:

A CONFERENCE WITH LEGAL COUNSEL – existing litigation pursuant to Government Code Section §54956.9(d)(1)):

1. Case number 61824, 61839 Matthew Wood, Michael Bollinger vs. Susanville City Council, City of Susanville

B CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code Section §54956.8

Property: APN: 103-294-13 and APN 103-294-12

Agency Negotiator: Michael Wilson, City Administrator

Negotiating Parties: Jason D. Colbert

Under Negotiation: Price/Conditions/Terms of Sale

4 RETURN TO OPEN SESSION:

Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney; Dan Newton, Public Works Director; James Moore, Fire Chief; Deborah Savage, Finance Manager; Ryan Cochran, Police Captain; Quincy McCourt, Project Manager; and Gwenna MacDonald, City Clerk.

Mr. Wilson reported that the City Council approved the agenda with no changes prior to Closed Session. There was no reportable action taken in Closed Session. Mr. Wilson requested that Item 12A be considered prior to the Consent Calendar item.

Dan Newton provided the Thought of the Day.

12A Consider Request joint meeting request from Lassen County regarding Homelessness issue

Mr. Wilson explained that during the January 15, 2020 Regular Scheduled Susanville City Council Meeting, several members of the public spoke up regarding the homeless situation in Susanville and the City Council asked to agendize the topic for discussion at the next meeting to allow Council discussion and public comment. Staff has received an invitation from the Lassen County Board of Supervisors for a proposed joint meeting on February 18, 2020, at 5:30 PM in Jensen Hall, Lassen County Fairground will be considered.

There was a general discussion regarding the location of a homeless shelter within the City limits, the City's camping ordinance and the benefit of having a joint discussion with the Board of Supervisors.

Motion by Mayor pro tem Franco, second by Councilmember Moore to meet with the County as requested; motion carried unanimously. Ayes: Franco, Moore, Schuster, Wilson and Stafford.

5 **BUSINESS FROM THE FLOOR:** No comments.

6 **CONSENT CALENDAR:**

- A Receive and file Financial Reports: December 2019
- B Approve **Resolution No. 20-5748** approving Ground Lease Agreement for Hangar #18 at Susanville Municipal Airport
- C Approve **Resolution No. 20-5749** authorizing certification of Army Materiel Status for GPF M1917/18 Series Gun at Memorial Park
- D Approve **Resolution No. 20-5750** authorizing annual certification of Army Materiel Status for UH-1 Huey Helicopter and AH-1 Cobra Helicopter at Susanville Municipal Airport
- E Approve **Resolution No. 20-5751** authorizing Loan Agreement between National Museum of the US Air Force for the Phantom Jet F-4C on static display at the Susanville Municipal Airport

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve the consent calendar; motion carried unanimously. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

7 **PUBLIC HEARINGS:**

7A Consider Ordinance No. 20-1021 adopting by reference various 2019 Building Codes and Appendices: waive first reading and introduce

At 7:20 p.m. Mayor Stafford opened the public hearing and continued it to February 19, 2020.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Commission/Committee reports: No business.

9 **NEW BUSINESS:**

9A Consider approval of vendor warrants numbered 205852 through 205996 for a total of \$750,135.95 including \$283,694.38 in payroll warrants Ms. Savage reviewed the vendor warrant report.

Motion by Mayor pro tem Franco, second by Councilmember Moore, to approval the vendor warrant report; motion carried. Ayes: Franco, Moore, Wilson and Stafford. Abstain: Schuster.

9B Consider authorizing the creation of a full-time Youth Services Officer and job description, Full-time/Interim, 36-month Grant Funded Captain Cochran reported that the Lassen County Sheriff's Office received a federal Byrne-JAG grant to fund the Lassen County Prevention and Education Program. This program will fund a part-time Youth Services Officer for the Susanville Police Department who will work with County's Youth Officers in the Life Skills, Safe Date and Green Dot curriculum in High Schools and Middle schools throughout Lassen County. This is a three-year grant that began October of 2019 and the funding will cover 100 percent of a full-time benefitted Youth Services Officer.

There were no questions or comments.

Motion by Councilmember Moore, second by Mayor pro tem Franco, to approve the creation of a full-time YFO position as described; motion carried unanimously. Ayes: Moore, Franco, Schuster, Wilson and Stafford.

9C Consider authorizing Susan River Clean Up day by City Staff on February 6, 2020 Mr. Wilson explained that this an item that has been coordinated to take place as a community wide effort to clean up the Susan River within the boundaries of Susanville. It is the first step in what will be a much larger operation, and City Council authorization is required to utilize General Fund dollars to use City staff, Public Works staff and equipment to assist as part of a much larger group of community volunteers.

Mayor pro tem Franco stated that it is a great thing to be a part of, however the City should not lose sight of the bigger picture, and it is a much larger problem and the City should remain proactive.

Mayor Stafford agreed, stating that the outpouring of support from the community is impressive and he commended Quincy for coordinating the routine clean up days that have been scheduled.

Mr. McCourt discussed the goals and objectives for the group that has organized to clean up the river. The effort is focused on regularly scheduled clean up days to allow for those who want to participate, and to send the message to the campers along the river that the City is taking back the waterway. There are 146 people signed up for the February 6, 2020 with more signing up for other days in February. He thanked the Council for supporting the effort.

Motion by Mayor pro tem Franco, second by Councilmember Wilson to authorize the Susan River Clean Up day for February 6, 2020; motion carried unanimously.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

12A *Consider Request joint meeting request from Lassen County regarding Homelessness issue*

Item 12A was presented prior to the Consent Calendar.

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

14A **AB1234 travel reports:**

15 **ADJOURNMENT:**

Motion by Councilmember Schuster, second by Mayor pro tem Franco, to adjourn; motion carried. Ayes: Wilson, Franco, Moore, Schuster and Stafford.

Meeting adjourned at 7:32 p.m.

Kevin Stafford, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk

Approved on: May 6, 2020