CITY OF SUSANVILLE
66 North Lassen Street ◆ Susanville CA
Mendy Schuster, Mayor
Brian Moore, Mayor pro tem
Thomas Herrera * Quincy McCourt * Kevin Stafford

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council

SPECIAL MEETING ◆ Lassen County Fairgrounds ◆ Jensen Hall

July 1, 2020 – 3:00 p.m.

Call meeting to order
Roll call of Councilmembers present

Next Resolution No. 20-5797
Next Ordinance No. 20-1032

1 **APPROVAL OF AGENDA**: (Additions and/or Deletions)

2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.

3 **CLOSED SESSION**:

A CONFERENCE WITH LEGAL COUNSEL – existing litigation pursuant to Government Code Section 54956.9(d)(1): Case number 61824, 61839 Matthew Wood, Michael Bollinger vs. Susanville City Council, City of Susanville

B CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6

1 Agency Negotiator: Kevin Jones
Bargaining Unit: Firefighters

2 Agency Negotiator: Kevin Jones
Bargaining Unit: SPOA

C PUBLIC EMPLOYMENT—pursuant to Government Code §54957:
1. Interim City Administrator Evaluation

4 **RETURN TO OPEN SESSION**: (recess if necessary)

- *Reconvene in open session*
- *Pledge of allegiance*
- *Invocation*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Proclamations, awards or presentations by the City Council:*

5 **BUSINESS FROM THE FLOOR**:

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR**:

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

A Approve minutes from the City Council's, May 20, 2020 meeting

B Approve **Resolution No. 20-5790**, authorizing the Public Works Director to 1) execute a Notice of Completion and 2) the Finance Manager to release all remaining funds due ST Rhoades Construction Inc., the contractor, for Project Nos. 16-01 and 16-02 also known as 2012 STIP 'SC-2' and 'SC-3" Pavement Overlays.

C Approve **Resolution No. 20-5794,** approving Amendment to Land Lease Agreement for Hangar #11 at Susanville Municipal Airport

D Approve of **Resolution No. 20-5795,** approving Ground Lease Agreement for Hangar #20 at Susanville Municipal Airport

E Monthly Financials for May 2020

F Golf Course Update

7 **PUBLIC HEARINGS**: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS**:

Commission/Committee Reports:

9 **NEW BUSINESS**:

A Consider approval of vendor warrants numbered 206706 through 206939 for a total of $403,024.21 including $268,052.75 in payroll warrants

B Consider **Resolution No. 20-5791,** Authorizing Use of Risk Management Funding to Abate Certain Materials at Sierra Road Property

C Consider **Resolution No. 20-5793,** Approval of Invoice Cloud Inc. Biller Agreement/Proposal for Online Utility Bill Payment Services and Caselle Software & Services Proposal

D Consider **Ordinance No. 20-1028,** amending Title 8 to add Section 8.53 of the Susanville Municipal Code: waive first reading and introduce

E Consider **Resolution No. 20-5787,** proposing an increase in TOT per **Ordinance No. 1029,** to be submitted to the voters on November 3, 2020 election

F Consider **Ordinance No. 20-1030,** amending Section 12.32.320 and 12.32.330 of the Susanville Municipal Code: waive first reading and introduce

G Consider **Ordinance No. 20-1031**, amending Section 2.04.040 of the Susanville Municipal Code: waive first reading and introduce (meeting times)

H Consider **Resolution No. 20-5796**, City of Susanville Freezing Employee Hiring

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY**: No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12 **CONTINUING BUSINESS**: None.

13 **CITY ADMINISTRATOR'S REPORTS:**

A COVID-19 Report

B Homeless Discussion

14 **FUTURE COUNCIL ITEMS**:

15 **ADJOURNMENT**:

- ***The next regular meeting of the Susanville City Council will be held on July 15, 2020 at 3:00 p.m.***

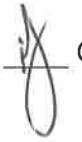
Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for July 1, 2020 in the areas designated on June 26, 2020.

Heidi Whitlock, City Clerk

AGENDA ITEM NO. 6A

Reviewed by:  City Administrator

X Motion Only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's May 20, 2020 meeting.

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's May 20, 2020 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's May 20, 2020 meeting.

ATTACHMENTS: Minutes: May 20, 2020

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
May 20, 2020– 3:00 p.m.

Meeting was called to order at 3:00 p.m. by Mayor Schuster.

Roll call of Councilmembers present: Brian Moore, Quincy McCourt, Thomas Herrera, Kevin Stafford and Mayor Mendy Schuster.

Staff present: Mike Wilson, City Administrator; Kevin Jones, Police Chief/Interim City Administrator; Margaret Long, City Attorney; and Gwenna MacDonald, City Clerk.

1 **APPROVAL OF AGENDA**:
Motion by Councilmember Stafford, second by Councilmember Moore, to approve the agenda as submitted; motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS**: None.

3 **CLOSED SESSION**: At 3:03 p.m. the Council entered into Closed Session to discuss the following:
- A CONFERENCE WITH LEGAL COUNSEL – Pursuant to Government Code Section 54956.9 Anticipated Litigation
- B PUBLIC EMPLOYMENT—pursuant to Government Code §54957:
  1. Interim City Administrator
  2. City Attorney

At 4:03 p.m. the City Council reconvened in Open Session.

4 **RETURN TO OPEN SESSION**:
Staff present: Mike Wilson, City Administrator; Kevin Jones, Police Chief/Interim City Administrator; Margaret Long, City Attorney; James Moore, Fire Chief; Deborah Savage, Finance Manager; Daniel Gibbs, City Engineer/Interim Public Works Director; Heidi Whitlock, Assistant to the City Administrator; Ryan Cochran, Police Captain/Acting Police Chief; and Gwenna MacDonald, City Clerk.

Mr. Wilson reported that the City Council approved the agenda with no changes prior to Closed Session and that the Council met in Closed Session and that direction was given to staff on both items.

Councilmember Moore provided the Thought of the Day.

Mayor Schuster read a proclamation observing May 17-23, 2020 as Public Works week.

5 **BUSINESS FROM THE FLOOR**: None.

6 **CONSENT CALENDAR**:
- A Receive and file Finance reports for April 2020
- B Receive and file Golf Course Update for the period ending April 30, 2020
- C Approve **Resolution No. 20-5775** authorizing Traffic Safety Fund expenditure for the purchase of traffic safety equipment

Councilmember Stafford requested separate consideration of Item 6C.

Motion by Councilmember Stafford, second by Mayor pro tem Moore, to approve Consent Calendar Item 6A and 6B; motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

Captain Cochran reviewed the proposal to utilize Traffic Safety Funds to purchase equipment related to traffic enforcement in the amount of $3,800. The purchase requires an amendment of the 2019/2020 Budget to authorize the expenditure.

Motion by Councilmember Stafford, second by Mayor pro tem Moore, to approve Consent Calendar Item 6C; motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

7 **PUBLIC HEARINGS**: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Commission/Committee reports: No business. Mayor Schuster announced that at the Lassen County Transportation Commission, it was announced that a major repave project would be taking place on Center Road in June.

9 **NEW BUSINESS:**

9A Consider approval of vendor warrants numbered 206566 through 206637 for a total of $279,552.12 including $174,882.06 in payroll warrants Ms. Savage reviewed the vendor warrant report.

Motion by Councilmember Stafford, second by Mayor pro tem Moore, to approve the vendor warrant report; motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

9B Consider approval of Resolution No. 20-5770 accepting 2019 Global Fire Prevention Grant for purchase of Combustible Gas Detector Chief Moore reported that the City was successful in its application for grant funding to purchase a combustible gas detector, and City Council authorization is required to amend the budget for purchase. The Finance Division will be authorized to increase the expense and revenue budget for the Fire Department in the amount of $1,197 for the purchase.

Motion by Councilmember Stafford, second by Councilmember Herrera, to approve Resolution No. 20-5770; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

9C Consider approval of Resolution No. 20-5774 authorizing rental charge to Natural Gas Fund for prior rental of the Sierra Road Property Ms. Savage explained that the Public Works Department has been utilizing City property at Sierra Road for the storage of natural gas equipment since 2004. Now that the Natural Gas fund is stable and has a surplus, staff is proposing to assess a storage rental payment for prior year rents, to be deposited in the Administrative Services Facilities and Equipment restricted fund. This will allow the purchase of a street sweeper which provides needed equipment for the Streets Division, as well as meetings the City's annual Maintenance of Effort payment in the amount of $166,717 that is required for RMRA funding.

Motion by Councilmember McCourt, second by Councilmember Herrera, to approve Resolution No. 20-5774; motion carried unanimously. Ayes: McCourt, Herrera, Moore, Stafford and Schuster.

9D Consider approval of Resolution No. 20-5777 authorizing purchase of Street Sweeper for Public Works Division Mr. Gibbs stated that this item ties in with the item Ms. Savage presented with regard to the purchase of a Street Sweeper. The City's existing sweeper is aging, cost prohibitive for maintenance, and is not compliant with the State's off-road fleet maintenance specifications. Staff has identified a 2019 Elgin Pelican P Streets Sweeper priced at $273,473.56, to be purchased from the General Fund Administrative Services Facilities and Equipment fund.

Motion by Councilmember McCourt, second by Councilmember Herrera, to approve Resolution No. 20-5777; motion carried unanimously. Ayes: McCourt, Herrera, Moore, Stafford and Schuster.

9E Consider approval of Resolution No. 20-5776 authorizing execution of contract with Axon Enterprise, Inc. for the purchase of TASERS Captain Cochran reported that the Department is proposing to enter into a 5-year contract with Axon Enterprises for the purchase of 12 new TASERS, with training and duty cartridges for the length of the contract. The annual cost is $5,716.85 for a total of $28, 584. 25 for the 5-year period.

Motion by Mayor pro tem Moore, second by Councilmember Herrera, to approve Resolution No. 20-5776; motion carried unanimously. Ayes: Moore, Herrera, McCourt, Stafford and Schuster.

9F Consider purchase of Hangar #11 at the Susanville Municipal Airport Mr. Wilson reported that the owner of Hangar #11 wishes to sell the hangar for a price of $15,000, and per the lease terms, the City has first right of refusal for the purchase.

There was a general discussion regarding the cost benefit of purchasing the hangar.

Motion by Mayor pro tem Moore, second by Councilmember Stafford, to decline the option to purchase the hangar; motion carried unanimously. Ayes: Moore, Stafford, Herrera, McCourt and Schuster.

9G Approve Resolution No. 20-5778 accepting receipt off donation in the amount of $30,000 to fund a portion of the Sierra Road Dog Park Mr. Gibbs explained that an anonymous donor has offered the City funding to begin construction of the dog part. Public Works staff has removed materials that are unsuitable for a dog park site and performed significant clean-up and are at a point in the project where the donor feels comfortable providing funds in the amount of $30,000 that should be adequate to complete construction of the access from Sierra Road, a general parking area meeting ADA requirements and an additional parking stall on the west side of the proposed site. Mr. Gibbs reviewed the next steps in the process and stated that City Council authorization is required to accept the donation and for the Finance Division to create project budget for the Park.

Motion by Councilmember McCourt, second by Councilmember Herrera, to approve Resolution No. 20-5778; motion carried unanimously. Ayes: McCourt, Herrera, Moore, Stafford and Schuster.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS: No business.

13 CITY ADMINISTRATOR'S REPORTS:

13A COVID-19 Report Chief Moore provided an update regarding the activities of the committee dedicated to protecting the community from a potential outbreak of COVID-19. The quarantine is now at Week 10, thousands of hours of work have gone into meeting State and CDC Guidelines that are required before the community can begin to work towards re-opening, and they continue to test members of the community, with all negative results so far.

Mayor Schuster thanked him and the committee for all their hard work.

13C 2020 Weed Abatement Program Chief Moore reported that Monday, June 29th has been designated the deadline for weed/fire hazard abatement. After this date, any conditions which pose a hazard will be mitigated following Susanville Municipal Code Section 8.28 – Weed and Rubbish Abatement.

13D Public Works Update Mr. Gibbs reviewed the Public Works Department Mission Statement, recent accomplishments, and projects in progress. He spoke regarding the dedicated and hard-working staff of the Department and provided a draft of the Department Strategic Plan to the Council. Mr. Gibbs stated that it was important to be a good steward of the City's utility system by ensuring that the Department is protected and prepared.

13E Public Works Cady Springs Update Mr. Gibbs reviewed progress regarding the timeline and status for the Cady Springs Pump Station project.

13B Homeless Discussion Chief Jones provided an update and described the steps the Police Department have taken to address camping at the river. He stated that they would be hiring Jeremy Couso to take drone footage of the river corridor, which helps to identify the secluded areas where it is easy to camp undetected. There has been a lot of talk regarding the homeless problem, but it important to focus on solutions.

Councilmember McCourt asked for the focus to be on eliminating the littering and damage to the river and requested that solutions such as dumpsters be considered. He urged the Council to consider options that are focusing on "free and now" and that Susanville should not be sending the message that it is a community that settles for anything. He thanked Chief Jones for the efforts put forth by the Police Department to address the problem.

There was an extensive discussion regarding the benefits of providing portable toilets and dumpsters to be utilized by campers, the negative aspects of encouraging camping along the river and near the Little League field, and the possibility of using City owned property as designated camping areas.

13F Susanville Indian Rancheria Update Chief Jones reviewed issues related to gasoline prices charged by SIR, the status of the City's MOU for providing public safety services, and the plans for the medical center that is being proposed.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

It was the consensus of the City Council to schedule a special meeting for May 27, 2020 at 3:00 p.m. to consider the proposed 2020/2021 budget and to conduct Brown Act training which would be provided by Ms. Long.

15 ADJOURNMENT:

Motion by Mayor pro tem Moore, second by Councilmember McCourt, to adjourn; motion carried unanimously. Ayes: Moore, McCourt, Herrera, Stafford and Schuster.

Meeting adjourned at 5:25 p.m.

_____

Mendy Schuster, Mayor

Respectfully submitted by

Approved on: _____

_____

Gwenna MacDonald, City Clerk

AGENDA ITEM NO. 6B

Reviewed by: Interim City Administrator

_____ Motion only
_____ Public Hearing
__X__ Resolution
_____ Ordinance
_____ Information

Submitted by: Daniel Gibbs, Acting Public Works Director

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Approve **Resolution No. 20-5790**, authorizing the Public Works Director to 1) execute a Notice of Completion and 2) the Finance Manager to release all remaining funds due ST Rhoades Construction Inc., the contractor, for Project Nos. 16-01 and 16-02 also known as 2012 STIP 'SC-2' and 'SC-3" Pavement Overlays.

PRESENTED BY: Daniel Gibbs, Acting Public Works Director

SUMMARY: In August of 2017, City Council awarded the 2012 STIP Pavement Overlay Project No. 16-01 & 16-02 to ST Rhoades Construction Inc. and they were issued a Notice To Proceed in an amount not to exceed $846,145.00 and $774,434.50 less contingencies (for contract change orders) of no more than 10% unless otherwise authorized by Council action. Additional funds for construction engineering were also allocated and typically do not exceed 15% of the project value.

These project experienced considerable delays in their completion due to a lack of suitable paving material placed during construction that was supplied by Hat Creek Construction. Additional work consisting of a slurry seal coat project was required of the contractor in order to extend the life of the material and provide a product to the City it would be comfortable accepting by the Public Works Department.

That additional work was completed on June 5, 2020 for all remaining streets where issues were identified. Other streets within the two projects were fog sealed last year and remain in good condition. All remaining issues with the quality of the work has now been resolved and the Public Works Department is satisfied the work is completed, acceptable and suitable for maintenance on behalf of the Streets Division.

These projects received allocations from the State in the amounts of $992,000 and $951,000 respectively for construction and related engineering on the project. The actual costs (less construction engineering) for the entire scope of both projects was $943,622.01 and $888,784.23 respectively. Material testing and construction engineering accounted for the remainder of the funding with 100% of the funding allocated utilized for these projects thus maximizing the City's effectiveness in spending all available funds on the City's infrastructure.

FISCAL IMPACT: None. Funds have been withheld from the Contractor since the project was essentially completed in November of 2016. Invoicing of the State has been delayed due to a lack of completion by the projects and impacted the Department's Street Division budget temporarily. Regardless, staff has requested and received the majority of the funds from the State spent to date to reimburse the Streets fund.

ACTION REQUESTED: Adopt Resolution 20-5790 that 1) authorizes the Acting Director of Public Works to Execute a Notice of Completion and 2) authorizes the Finance Manager to release all remaining funds withheld for incomplete work and retention on the two projects.

ATTACHMENTS: Resolution No. 20-5790
Final Pay Estimate and Contract Change Order for P/N 16-01
Final Pay Estimate and Contract Change Order for P/N 16-02

RESOLUTION NUMBER 20-5790
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE FOR PROJECT NO. 16-01 & 16-02, 2012 STIP PAVEMENT OVERLAY 'SC-2' & 'SC-3' PROJECT WITH S.T. RHOADES CONSTRUCTION INC.; OF REDDING, CALIFORNIA AUTHORIZING EXECUTION OF NOTICES OF ACCEPTANCE AND COMPLETION THUS RELEASING OF ALL REMAINING FUNDS DUE.

WHEREAS, the City Council did, in August of 2016, authorize award and execution of a contract for the installation of pavement overlays on certain streets in the City under funding available from the State Transportation Improvement Program (STIP) based upon the need for certain street improvements; and

WHEREAS, the City of Susanville Public Works Department has determined that S.T. Rhoades Construction Inc. of Redding, California has completed all work associated with the requirements identified in the approved construction plans and specifications and should be given consideration for release of their obligation as prescribed in the contract for these projects, 2012 STIP Overlays SC-2 & SC-3, No. 16-01 and 16-02 respectively; and

WHEREAS, ST Rhoades Construction, Inc., upon submitting all remaining contract related documentation, shall be given subsequent release of retention payments withheld as prescribed under the Public Contract Code and the contracts executed for these projects; and

WHEREAS, the City of Susanville Public Works Department recommends execution of the Notice of Acceptance and Completion thus authorizing release of all funds remaining to meet any financial obligations under the contracts for Projects No. 16-01 and 16-02, STIP Project 'SC-2' & 'SC-3' Pavement Overlay Projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville as follows:

1) Authorize the Acting Director of Public works to execute Notices of Acceptance and Completion for the Projects 16-01 & 16-02, STIP Projects 'SC-2' and 'SC-3' Pavement Overlay Projects on behalf of S.T. Rhoades Construction Inc. of Redding California;.
2) Authorize the Finance Manager to release all remaining compensation and retention amounts withheld specifically on these two projects.

APPROVED:_____
Mendy Schuster, Mayor

_____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of July of 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

ATTEST:_____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____

Margaret Long, City Attorney

CITY OF SUSANVILLE
NOTICE OF COMPLETION AND ACCEPTANCE
FOR PUBLIC WORKS PROJECTS

NOTICE IS HEREBY GIVEN by the City of Susanville, California that City of Susanville Projects Number 16-01 & 16-02, STIP 'SC-2' & SC-3" overlays for public works infrastructure improvement consisting of the installation of new asphalt pavement overlays and associated pedestrian facilities consisting of ADA compliant ramps with connecting sidewalk, along with curb & gutter per City standard and related work necessary to complete the project, located at various locations along as shown on the plans for the subject projects in the City of Susanville, California as performed by ST. Rhoades Construction Inc. P.O. Box 494520, Redding, CA 96049 was substantially completed in November of 2016 and was accepted unconditionally by the City of Susanville Council via action taken on July 1, 2020 per Resolution No. 20-5790.

The name and address of the owner of the property referred to above is the City of Susanville, 66 North Lassen Street, Susanville, California 96130. The above project for street improvements and the property on which the improvements are situated are in the City of Susanville, County of Lassen, State of California and is more particularly described as the 2012 STIP Pavement Overlay 'SC-2' & "SC-3", Projects Number 16-01 & 16-02 located on .

The bond no., name and address of the surety for S.T. Rhoades Construction Inc. as contractor is:
Bonds No. 10650931 and 10650932 issued on August 18, 2016 by Travelers Casualty and Insurance Company of America, Attn: Colleen McHugh, Attorney-In-Fact c/o Nor Cal Pacific Insurance Services, 85 Remor Street, Redding, California 96002

VERIFICATION

I, the undersigned, declare that I am the City Engineer of the City of Susanville, California and that I have read the foregoing notice and know its contents, and that the same is true to the best of my knowledge and belief.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Susanville, California, this 2nd day of the month of July in the year 2020.

CITY OF SUSANVILLE

BY_____

CITY OF SUSANVILLE
SC-2' 16-01

ITEM NO	WORK DESCRIPTION	QUANTITY	UNIT	S. T. RHOADES BID UNIT PRICE	S. T. RHOADES BID TOTAL PRICE	CCO ADJUSTED CCO QUANTITY	CCO ADJUSTED CCO TOTAL PRICE	PROGRESS NO. 8 QUANTITY	PROGRESS NO. 8 PERCENTAGE	PROGRESS NO. 8 PAYMENT	PROGRESS NO. 8 OVER/UNDER	PROGRESS NO. 9 QUANTITY	PROGRESS NO. 9 PERCENTAGE	PROGRESS NO. 9 PAYMENT	PROGRESS NO. 9 OVER/UNDER
1.	MOBILIZATION, NOT TO EXCEED 5%	1	LS	$ 32,000.00	$ 32,000.00	1	$ 32,000.00	1	100%	$ 32,000.00	$ -	1	100%	$ 32,000.00	$ -
2.	TRAFFIC CONTROL, NOT TO EXCEED 2.5%	1	LS	$ 15,000.00	$ 15,000.00	1	$ 15,000.00	1	100%	$ 15,000.00	$ -	1	100%	$ 15,000.00	$ -
3.	CLEAR AND GRUB, NOT TO EXCEED 1%	1	LS	$ 2,000.00	$ 2,000.00	1	$ 2,000.00	1	100%	$ 2,000.00	$ -	1	100%	$ 2,000.00	$ -
4.	PG 64-28 HMA TYPE 'B' ASPHALT	3042	TON	$ 120.00	$ 365,040.00	3042	$ 365,040.00	(317.00) 3146.54	103%	$ (37,440.00) $ 377,584.80	$ 12,544.80	3146.54	103%	$ 377,584.80	$ 12,544.80
5.	CLASS II AGGREGATE BASE MATERIAL	21	CY	$ 115.00	$ 2,415.00	21	$ 2,415.00	0	0%	$ -	$ (2,415.00)	0	0%	$ -	$ (2,415.00)
6.	SUB-GRADE REPAIRS (DIG OUTS)	2509	SY	$ 22.00	$ 55,198.00	2509	$ 55,198.00	920	37%	$ 20,240.00	$ (34,958.00)	920	37%	$ 20,240.00	$ (34,958.00)
7.	PCC CURB & GUTTER, REMOVE AND REPLACE	210	LF	$ 80.00	$ 16,800.00	190	$ 15,200.00	271.5	129%	$ 21,720.00	$ 6,520.00	271.5	129%	$ 21,720.00	$ 6,520.00
8.	5' WIDE PCC SIDEWALK	300	SF	$ 22.00	$ 6,600.00	300	$ 6,600.00	450	150%	$ 9,900.00	$ 3,300.00	450	150%	$ 9,900.00	$ 3,300.00
9.	PCC CURB RAMPS w/WARNING SURFACE	22	EA	$ 8,600.00	$ 189,200.00	21	$ 180,600.00	23	105%	$ 197,600.00	$ 17,200.00	24	105%	$ 206,400.00	$ 25,800.00
10.	COLD PLANE (INCLUDES EDGE GRIND)	9750	SY	$ 5.00	$ 48,750.00	9750	$ 48,750.00	10200.04	105%	$ 51,000.20	$ 2,250.20	10200.04	105%	$ 51,000.20	$ 2,250.20
11.	PCC VALLEY GUTTER (SWALE)	1242	SF	$ 36.00	$ 44,712.00	1022	$ 36,792.00	753	61%	$ 27,108.00	$ (9,684.00)	753	61%	$ 27,108.00	$ (9,684.00)
12.	TYPE 'E' ASPHALT DIKE	54	LF	$ 65.00	$ 3,510.00	54	$ 3,510.00	0	0%	$ -	$ (3,510.00)	0	0%	$ -	$ (3,510.00)
13.	PULVERIZE PAVMENT (INCLUDES GRADING)	2962	SY	$ 10.00	$ 29,620.00	2962	$ 29,620.00	0	0%	$ -	$ (29,620.00)	0	0%	$ -	$ (29,620.00)
14.	RAISE UTILITIES	1	LS	$ 4,500.00	$ 4,500.00	1	$ 4,500.00	1	100%	$ 4,500.00	$ -	1	100%	$ 4,500.00	$ -
15.	3/8' LEVELING COURSE, 0.08' TYPE 'D' HMA	2150	SF	$ 12.00	$ 25,800.00	2150	$ 25,800.00	0	0%	$ -	$ (25,800.00)	0	0%	$ -	$ (25,800.00)
16.	PREPARE AND IMPLEMENT SWPPP	1	LF	$ 5,000.00	$ 5,000.00	1	$ 5,000.00	1	100%	$ 5,000.00	$ -	1	100%	$ 5,000.00	$ -

BASE BID	$ 846,145.00
CCO BASE	$ 828,025.00
CCO EXTRA	$ 166,188.64
CCO TOTAL	$ 994,213.64

PERCENT COMPLETE	82.04%
CONTRACT OVER/UNDER	$ (59,191.63)
PROGRESS NO. 8 BASE BID	$ 701,813.00
TOTAL EXTRA WORK APPROVED	$ 154,391.18
PROGRESS NO. 8 TOTAL	$ 856,204.18
LESS 5% RETENTION	$ (42,810.21)
LESS PREVIOUS PAYMENTS	$ (769,096.07)
PROGRESS PAYMENT NO. 8	$ 45,297.90

PERCENT COMPLETE	91.29%
CONTRACT OVER/UNDER	$ (50,591.63)
PROGRESS NO. 9 BASE BID	$ 772,453.00
TOTAL EXTRA WORK APPROVED	$ 171,169.01
PROGRESS NO. 9 TOTAL	$ 943,622.01
LESS 5% RETENTION	$ (47,181.10)
LESS PREVIOUS PAYMENTS	$ (813,393.07)
PROGRESS PAYMENT NO. 9	$ 83,046.84

THE CITY OF SUSANVILLE INCORPORATED 1900

Submitted by: _____ RESIDENT ENGINEER Date 6/9/2020

Recommended by: DC _____ CITY ENGINEER Date 6/9/20

Approved by: DC _____ PUBLIC WORKS DIRECTOR Date 6/9/20

Accepted by: _____ CONTRACTOR Date 6/9/20

CITY OF SUSANVILLE

SC-2' 16-01

ITEM NO.	EXTRA WORK DESCRIPTION	CCO QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	PROGRESS NO. 8 QUANTITY	PROGRESS NO. 8 PERCENTAGE	PROGRESS NO. 8 PAYMENT	PROGRESS NO. 8 OVER/UNDER	PROGRESS NO. 9 QUANTITY	PROGRESS NO. 9 PERCENTAGE	PROGRESS NO. 9 PAYMENT	PROGRESS NO. 9 OVER/UNDER
E7	PCC CURB & GUTTER, REMOVE AND REPLACE	225	LF	$ 80.00	$ 18,000.00	225	100%	$ 18,000.00	$ -	225	100%	$ 18,000.00	$ -
E8	5' WIDE PCC SIDEWALK	68.5	SF	$ 22.00	$ 1,507.00	68.5	100%	$ 1,507.00	$ -	68.5	100%	$ 1,507.00	$ -
E11	PCC VALLEY GUTTER (SWALE)	36	LS	$ 36.00	$ 1,296.00	36	100%	$ 1,296.00	$ -	36	100%	$ 1,296.00	$ -
E14	RAISE UTILITIES	15	EA	$ 500.00	$ 7,500.00	15	100%	$ 7,500.00	$ -	15	100%	$ 7,500.00	$ -
E17	PAVERS	1487	SF	$ 32.25	$ 47,955.75	1641.43	110%	$ 52,936.12	$ 4,980.37	1641.43	110%	$ 52,936.12	$ 4,980.37
E18	CONCRETE DEMO	1	LS	$ 68,916.00	$ 68,916.00	1	100%	$ 68,916.00	$ -	1	100%	$ 68,916.00	$ -
E19	DRAIN INLETS	1	LS	$ 4,236.06	$ 4,236.06	1	100%	$ 4,236.06	$ -	1	100%	$ 4,236.06	$ -
	FORCE ACCOUNT - S. GAY	1	LS	$ 16,777.83	$ 16,777.83	0	0%	$ -	$ (16,777.83)	1	100%	$ 16,777.83	$ -

BASE BID	$ 166,188.64	PERCENT COMPLETE	92.90%	PERCENT COMPLETE	103.00%
		CONTRACT OVER/UNDER	$ (11,797.46)	CONTRACT OVER/UNDER	$ 4,980.37
		PROGRESS NO. 8 PAYMENT	$ 154,391.18	PROGRESS NO. 8 PAYMENT	$ 171,169.01

City of Susanville CONTRACT CHANGE ORDER (CCO)

CCO No.: 6

Name of Project: 2016 STIP Pavement Project 'SC2' No. 16-01

Date of CCO: 8-Jun-20

Agency: City of Susanville

Agreement Date: 18-Aug-16

Contractor: S.T. Rhoades Construction Inc.

SUMMARY OF CHANGE ORDER

Original Contract Price:	$	846,145.00
Current Contract Price adjusted by previous Change Order(s)	$	994,213.64
Current Contract Price due to this Change Order will be increased by:	$	(50,591.63)
Proposed Contract Price including this Change Order will be:	$	943,622.01

Original Contract Time (Working Days)	60	% Increase in Contract This CCO:	-5.98%
Change to Contract Time (Days) :	30	% Increase In Contract To Date:	10.33%
Revised Contract Time (working Days):	90	% Allowed Increase by Council Action:	N/A

JUSTIFICATION

S. Gay Street

NO.	WORK DESCRIPTION								INCREASE/(DECREASE)
4.	PG 64-28 HMA TYPE 'B' ASPHALT	104.54	TON	@	$	120.00	=	$	12,544.80
5.	CLASS II AGGREGATE BASE MATERIAL	(21.00)	CY	@	$	115.00	=	$	(2,415.00)
6.	SUB-GRADE REPAIRS (DIG OUTS)	(1,589.00)	SY	@	$	22.00	=	$	(34,958.00)
7.	PCC CURB & GUTTER, REMOVE AND REPLACE	81.50	LF	@	$	80.00	=	$	6,520.00
8.	5' WIDE PCC SIDEWALK	150.00	LF	@	$	22.00	=	$	3,300.00
9.	PCC CURB RAMPS w/WARNING SURFACE	3.00	EA	@	$	8,600.00	=	$	25,800.00
10.	COLD PLANE (INCLUDES EDGE GRIND)	450.04	SY	@	$	5.00	=	$	2,250.20
11.	PCC VALLEY GUTTER, REMOVE AND REPLACE	(269.00)	SF	@	$	36.00	=	$	(9,684.00)
12.	TYPE A OR E DYKE, HMA PG 70-10	(54.00)	SF	@	$	65.00	=	$	(3,510.00)
13.	PULVERIZE PAVEMENT (INCLUDES GRADING)	(2,962.00)	SY	@	$	10.00	=	$	(29,620.00)
15.	3/8" LEVELING COURSE, 0.08" TYPE 'B' HMA	(2,150.00)	SF	@	$	12.00	=	$	(25,800.00)
E-17	PAVERS	154.43	SF	@	$	32.25	=	$	4,980.37

TOTAL INCREASE/(DECREASE) $ (50,591.63)

Original Contract Price (including prior CCO's):	$	994,213.64
Net Total Increase This CCO:	$	(50,591.63)

Total Contract Price With All CCO's: $ 943,622.01

Submitted by: _____ Date: 6/9/2020
RESIDENT ENGINEER

Recommended by: _____ Date: 6/9/20
CITY ENGINEER

Order Approved by: _____ Date: 6/9/20
PUBLIC WORKS DIRECTOR

Order Accepted by: _____ Date: 6/9/20
CONTRACTOR

CITY OF SUSANVILLE
SC-3 16-02

ITEM NO	WORK DESCRIPTION	QUANTITY	UNIT	S. T. RHOADES BID UNIT PRICE	S. T. RHOADES BID TOTAL PRICE	CCO ADJUSTED CCO QUANTITY	CCO ADJUSTED CCO TOTAL PRICE	PROGRESS NO. 7 QUANTITY	PROGRESS NO. 7 PERCENTAGE	PROGRESS NO. 7 PAYMENT	PROGRESS NO. 7 OVER/UNDER	PROGRESS NO. 8 QUANTITY	PROGRESS NO. 8 PERCENTAGE	PROGRESS NO. 8 PAYMENT	PROGRESS NO. 8 OVER/UNDER
1.	MOBILIZATION, NOT TO EXCEED 5%	1	LS	$ 38,750.00	$ 38,750.00	1	$ 38,750.00	1	100%	$ 38,750.00	$ -	1	100%	$ 38,750.00	$ -
2.	TRAFFIC CONTROL, NOT TO EXCEED 2.5%	1	LS	$ 19,375.00	$ 19,375.00	1	$ 19,375.00	1	100%	$ 19,375.00	$ -	1	100%	$ 19,375.00	$ -
3.	CLEAR AND GRUB, NOT TO EXCEED 1%	1	LS	$ 2,000.00	$ 2,000.00	1	$ 2,000.00	1	100%	$ 2,000.00	$ -	1	100%	$ 2,000.00	$ -
4.	PG 64-28 HMA TYPE 'B' ASPHALT	2,306	TON	$ 135.00	$ 311,310.00	2,306	$ 311,310.00	(489.00) 2932.35	114%	$ (61,995.00) $ 355,367.25	$ 44,057.25	2932.35	114%	$ 355,367.25	$ 44,057.25
5.	CLASS II AGGREGATE BASE MATERIAL	17	CY	$ 120.00	$ 2,040.00	17	$ 2,040.00	0	0%	$ -	$ (2,040.00)	0	0%	$ -	$ (2,040.00)
6.	SUB-GRADE REPAIRS (DIG OUTS)	2002	SY	$ 17.00	$ 34,034.00	2002	$ 34,034.00	1055.54	53%	$ 17,944.18	$ (16,089.82)	1055.54	53%	$ 17,944.18	$ (16,089.82)
7.	PCC CURB & GUTTER, REMOVE AND REPLACE	922	LF	$ 85.00	$ 78,370.00	831	$ 70,635.00	933	101%	$ 79,305.00	$ 8,670.00	933	101%	$ 79,305.00	$ 8,670.00
8.	5' WIDE PCC SIDEWALK	1633	SF	$ 23.00	$ 37,559.00	293	$ 6,739.00	0	0%	$ -	$ (6,739.00)	0	0%	$ -	$ (6,739.00)
9.	PCC CURB RAMPS w/WARNING SURFACE	17	EA	$ 7,500.00	$ 127,500.00	14	$ 105,000.00	12	71%	$ 90,000.00	$ (15,000.00)	11	65%	$ 82,500.00	$ (22,500.00)
10.	COLD PLANE (INCLUDES EDGE GRIND)	11553	SY	$ 3.50	$ 40,435.50	11553	$ 40,435.50	11435.58	99%	$ 40,024.53	$ (410.97)	11435.58	99%	$ 40,024.53	$ (410.97)
11.	PCC VALLEY GUTTER, REMOVE AND REPLACE	801	SF	$ 36.00	$ 28,836.00	801	$ 28,836.00	476	59%	$ 17,136.00	$ (11,700.00)	476	59%	$ 17,136.00	$ (11,700.00)
12.	TYPE A or 'E' DIKE, HMA PG 70-10	322	LF	$ 19.00	$ 6,118.00	322	$ 6,118.00	0	0%	$ -	$ (6,118.00)	0	0%	$ -	$ (6,118.00)
13.	PULVERIZE PAVEMENT (INCLUDES GRADING)	6,730	SY	$ 3.50	$ 23,555.00	6,730	$ 23,555.00	0	0%	$ -	$ (23,555.00)	0	0%	$ -	$ (23,555.00)
14.	RAISE UTILITIES (TYP.)	1	LS	$ 8,000.00	$ 8,000.00	1	$ 8,000.00	1	100%	$ 8,000.00	$ -	1	100%	$ 8,000.00	$ -
15.	MISC. ASPHALT, 2" TYPE 'B' HMA	230	SF	$ 9.00	$ 2,070.00	230	$ 2,070.00	457	199%	$ 4,113.00	$ 2,043.00	457	199%	$ 4,113.00	$ 2,043.00
16.	PCC CURB, REMOVE AND REPLACE	53	LF	$ 85.00	$ 4,505.00	53	$ 4,505.00	53	100%	$ 4,505.00	$ -	53	100%	$ 4,505.00	$ -
17.	PAINTED MARKINGS AND STRIPING	1,106	SF	$ 4.50	$ 4,977.00	1,106	$ 4,977.00	0	0%	$ -	$ (4,977.00)	0	0%	$ -	$ (4,977.00)
18.	PREPARE STORMWATER POLLUTION PLAN	1	LS	$ 5,000.00	$ 5,000.00	1	$ 5,000.00	1	100%	$ 5,000.00	$ -	1	100%	$ 5,000.00	$ -

BASE BID	$ 774,434.50	CCO BASE	$ 713,379.50
		CCO EXTRA	$ 223,225.95
		CCO TOTAL	$ 936,605.45

PERCENT COMPLETE		90.09%
CONTRACT OVER/UNDER	$	(40,321.22)
PROGRESS NO 7 BASE BID	$	619,554.96
TOTAL EXTRA WORK APPROVED	$	214,764.27
PROGRESS NO 7 TOTAL	$	834,319.23
LESS 5% RETENTION	$	(41,715.96)
LESS PREVIOUS PAYMENTS	$	(743,868.93)
PROGRESS PAYMENT NO. 7	$	48,734.34

PERCENT COMPLETE		87.03%
CONTRACT OVER/UNDER	$	(47,821.22)
PROGRESS NO. 8 BASE BID	$	674,019.96
TOTAL EXTRA WORK APPROVED	$	214,764.27
PROGRESS NO. 8 TOTAL	$	888,784.23
LESS 5% RETENTION	$	(44,439.21)
LESS PREVIOUS PAYMENTS	$	(792,603.30)
PROGRESS PAYMENT NO. 8	$	51,741.72

THE CITY OF SUSANVILLE INCORPORATED 1900

Submitted by: _____ RESIDENT ENGINEER Date 6/9/2020

Recommended by: _____ CITY ENGINEER Date 6/9/20

Approved by: _____ PUBLIC WORKS DIRECTOR Date 6/9/20

Accepted by: _____ CONTRACTOR Date 6/9/20

CITY OF SUSANVILLE
SC-3' 16-02

ITEM NO.	WORK DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	PROGRESS NO. 7 QUANTITY	PROGRESS NO. 7 PERCENTAGE	PROGRESS NO. 7 PAYMENT	PROGRESS NO. 7 OVER/UNDER	PROGRESS NO. 8 QUANTITY	PROGRESS NO. 8 PERCENTAGE	PROGRESS NO. 8 PAYMENT	PROGRESS NO. 8 OVER/UNDER
E7	PCC CURB & GUTTER, REMOVE AND REPLACE	869	LF	$ 85.00	$ 73,865.00	853	98%	$ 72,505.00	$ (1,360.00)	853	98%	$ 72,505.00	$ (1,360.00)
E8	5' WIDE PCC SIDEWALK	5276	SF	$ 12.50	$ 65,950.00	5432.62	103%	$ 67,907.75	$ 1,957.75	5432.62	103%	$ 67,907.75	$ 1,957.75
E11	PCC VALLEY GUTTER (SWALE)	260	SF	$ 36.00	$ 9,360.00	248	95%	$ 8,928.00	$ (432.00)	248	95%	$ 8,928.00	$ (432.00)
E14	RAISE UTILITIES	9	EA	$ 488.00	$ 4,392.00	9	100%	$ 4,392.00	$ -	9	100%	$ 4,392.00	$ -
E19	HANDICAP ACCESIBLE STALL	830	SF	$ 11.00	$ 9,130.00	814.75	98%	$ 8,962.25	$ (167.75)	814.75	98%	$ 8,962.25	$ (167.75)
E20	PCC WALL	40	LF	$ 313.00	$ 12,520.00	45	113%	$ 14,085.00	$ 1,565.00	45	113%	$ 14,085.00	$ 1,565.00
E21	PCC DRIVEWAY	1113	SF	$ 14.50	$ 16,138.50	858.17	77%	$ 12,443.47	$ (3,695.04)	858.17	77%	$ 12,443.47	$ (3,695.04)
E22	PCC A1-6 CURB	138	LF	$ 38.00	$ 5,244.00	115	83%	$ 4,370.00	$ (874.00)	115	83%	$ 4,370.00	$ (874.00)
E23	STAMPED CONCRETE	580	SF	$ 26.25	$ 15,225.00	626.64	108%	$ 16,449.30	$ 1,224.30	626.64	108%	$ 16,449.30	$ 1,224.30
E24	REMOVE ASPHALT CONCRETE	1683	SF	$ 3.15	$ 5,301.45	1498.89	89%	$ 4,721.50	$ (579.95)	1498.89	89%	$ 4,721.50	$ (579.95)
E25	RELOCATE LIGHT POLE	1	LS	$ 6,100.00	$ 6,100.00	0	0%	$ -	$ (6,100.00)	0	0%	$ -	$ (6,100.00)

CCO EXTRA	$ 223,225.95	PERCENT COMPLETE	96.21%	PERCENT COMPLETE	96.21%
		CONTRACT OVER/UNDER	$ (8,461.68)	CONTRACT OVER/UNDER	$ (8,461.68)
		PROGRESS NO. 7 PAYMENT	$ 214,764.27	PROGRESS NO. 8 PAYMENT	$ 214,764.27

City of Susanville CONTRACT CHANGE ORDER (CCO)

CCO No.: 5

Name of Project: 2016 STIP Pavement Project 'SC3' No. 16-02

Date of CCO: 8-Jun-20

Agency: City of Susanville

Agreement Date: 18-Aug-16

Contractor: S.T. Rhoades Construction Inc.

SUMMARY OF CHANGE ORDER

Original Contract Price:	$	774,434.50
Current Contract Price adjusted by previous Change Order(s)	$	936,605.45
Current Contract Price due to this Change Order will be increased by:	$	(47,821.22)
Proposed Contract Price including this Change Order will be:	$	888,784.23

Original Contract Time (Working Days)	60	**% Increase in Contract This CCO:**	-6.17%
Change to Contract Time (Days) :	30	**% Increase In Contract To Date:**	12.87%
Revised Contract Time (working Days):	90	**% Allowed Increase by Council Action:**	N/A

JUSTIFICATION

Final Balancing Change Order

NO.	WORK DESCRIPTION							INCREASE/(DECREASE)
4.	PG 64-28 HMA TYPE 'B' ASPHALT	326.35	TON	@	$	135.00	=	$ 44,057.25
5.	CLASS II AGGREGATE BASE MATERIAL	(17.00)	CY	@	$	120.00	=	$ (2,040.00)
6.	SUB-GRADE REPAIRS (DIG OUTS)	(946.46)	SY	@	$	17.00	=	$ (16,089.82)
7.	PCC CURB & GUTTER, REMOVE AND REPLACE	102.00	LF	@	$	85.00	=	$ 8,670.00
8.	5' WIDE PCC SIDEWALK	(293.00)	LF	@	$	23.00	=	$ (6,739.00)
9.	PCC CURB RAMPS w/WARNING SURFACE	(3.00)	EA	@	$	7,500.00	=	$ (22,500.00)
10.	COLD PLANE (INCLUDES EDGE GRIND)	(117.42)	SY	@	$	3.50	=	$ (410.97)
11.	PCC VALLEY GUTTER, REMOVE AND REPLACE	(325.00)	SF	@	$	36.00	=	$ (11,700.00)
12.	TYPE A OR E DYKE, HMA PG 70-10	(322.00)	SF	@	$	19.00	=	$ (6,118.00)
13.	PULVERIZE PAVEMENT (INCLUDES GRADING)	(6,730.00)	SY	@	$	3.50	=	$ (23,555.00)
15	MISC. ASPHALT, 3" TYPE 'B' HMA	227.00	SF	@	$	9.00	=	$ 2,043.00
17	PAINTED MARKINGS AND STRIPING	(1,106.00)	SF	@	$	4.50	=	$ (4,977.00)
E-7	PCC CURB AND GUTTER	(16.00)	LF	@	$	85.00	=	$ (1,360.00)
E-8	PCC SIDEWALK	156.62	SF	@	$	12.50	=	$ 1,957.75
E-11	PCC VALLEY GUTTER, REMOVE AND REPLACE	(12.00)	SF	@	$	36.00	=	$ (432.00)
E-19	HANDICAP ACCESSIBLE PARKING STALL	(15.25)	SF	@	$	11.00	=	$ (167.75)
E-20	2.5' X 1' WALL	5.00	LF	@	$	313.00	=	$ 1,565.00
E-21	PCC DRIVEWAY	(254.83)	SF	@	$	14.50	=	$ (3,695.04)
E-22	A1-6 CURB	(23.00)	LF	@	$	38.00	=	$ (874.00)
E-23	STAMPED CONCRETE	46.64	SF	@	$	26.25	=	$ 1,224.30
E-24	REMOVE ASPHALT CONCRETE	(184.11)	SF	@	$	3.15	=	$ (579.95)
E-25	RELOCATE LIGHT- T&M NOT TO EXECEED	(1.00)	LS	@	$	6,100.00	=	$ (6,100.00)

TOTAL INCREASE/(DECREASE) $ (47,821.22)

Original Contract Price (including prior CCO's):	$	936,605.45
Net Total Decrease This CCO:	$	(47,821.22)
Total Contract Price With All CCO's:	$	888,784.23

Submitted by: _____ Date: 6/9/2020
RESIDENT ENGINEER

Recommended by: _____ Date: 6/9/20
CITY ENGINEER

Order Approved by: _____ Date: 6/9/20
PUBLIC WORKS DIRECTOR

Order Accepted by: _____ Date: 6/9/20
CONTRACTOR

AGENDA ITEM NO.6C

Reviewed by: _____ Interim City Administrator

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted By: Heidi Whitlock, City Clerk

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 20-5794** approving Amendment of Airport Hangar Land Lease Agreement, Hangar owned by Lessee, Lot #11

PRESENTED BY: Kevin Jones, Interim City Administrator

SUMMARY: On May 20, 2020, the City Council was presented with the option of purchasing half-interest in Hangar #11, owned by Keith and Leasa Aronson for $15,000. Council declined the purchase of the hangar.

At that time, Aronson sold the half-interest in hangar on Lot #11 to Mindy and William Dockery in the amount of $15,000.

In order to remove Aronson as the half-interest owner from the current Airport Hangar Land Lease Agreement and to list Mindy and William Dockery as half-interest owners of the hangar on Lot #11, an Agreement Amending Airport Hangar Land Lease, needs to be executed by all parties.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion approving Resolution No. 20-5794 authorizing the Mayor to execute an Agreement Amending Airport Hangar Land Lease Agreement, Hangar Owned by Lessee, Lot #11 removing Aronson as half-interest owner of said hangar and listing Mindy and William Dockery as half-interest owners of the hangar.

ATTACHMENTS: Resolution No. 20-5794
Amendment of Hangar Land Lease, Hangar Owned by Lessee, Lot #11 executed by Mindy and William Dockery

RESOLUTION NUMBER 20-5794
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING MAYOR TO EXECUTE AN AGREEMENT AMENDING AIRPORT HANGAR LAND LEASE AGREEMENT, HANGAR OWNED BY LESSEE, LOT #11

WHEREAS, Page 2, Paragraph 3 of the Airport Hangar Land Lease Agreement, Hangar Owned By Lessee, Lot #11 requires the Lessee (currently Steve Datema and Keith Aronson) to first submit an offer in writing to the City to sell said Leased Premises and improvements to the City for the same amount as any bona fide offer received by Lessee or for the fair market value, as the case may be; and

WHEREAS, on May 7, 2020, Aronson offered to sell the half-interest in the hangar on Lot #11 to the City for $15,000.00; and

WHEREAS, the City of Susanville opted to not purchase the half-interest in the hangar; and

WHEREAS, Aronson sold the half-interest in the hangar on Lot #11 to Mindy and William Dockery on May 26, 2020; and

WHEREAS, Aronson needs to be removed as half-interest owner from the Airport Hangar Land Lease Agreement, Hangar Owned By Lessee, Lot #11 and Mindy and William Dockery, needs to be shown as being half-interest owners to the Airport Hangar Land Lease Agreement, Hangar Owned By Lessee, Lot #11.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville as follows:

1. That Aronson is hereby removed as co-Lessee to the Airport Hangar Land Lease Agreement, Hangar Owned By Lessee, Hangar Lot #11 effective July 1, 2020.
2. Steven Datema and Mindy and William Dockery shall remain bound to all the terms and conditions of the aforesaid "Airport Hangar Land Lease Agreement, Hangar Owned By Lessee" and shall remain in full force and effect.
3. The Mayor and the City Clerk are authorized to execute an Agreement Amending Airport Hangar Land Lease Agreement, Hangar Owned By Lessee removing Aronson as co-Lessee and listing Mindy and William Dockery as having half-interest.

APPROVED:_____
Mendy Schuster, Mayor

ATTEST:_____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of July, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:_____
Margaret Long, City Attorney

AGREEMENT AMENDING AIRPORT HANGAR LAND LEASE AGREEMENT, HANGAR OWNED BY LESSEE, LOT #11

This supplemental Agreement is made July 1, 2020, at Susanville, Lassen County, California, by City of Susanville, a municipal corporation and general law city, referred to in this Agreement as "Lessor", and Steve K. Datema and Keith A. Aronson , referred to in this Agreement as "Lessee".

Lessor is the owner of certain real property situated in Lassen County, referred to in this Agreement as "the property", described as Hangar Lot No. 11, at the Susanville Municipal Airport.

Lessor and Lessee executed that certain "Airport Hangar Land Lease Agreement, Hangar Owned By Lessee" on July 1, 2005. By the terms thereof, the property was leased to Lessee for a term of twenty (20) years, beginning July 1, 2005 and ending June 30, 2025.

Lessor and Lessee now desire to modify the Agreement to remove Keith Aronson, as co-Lessee holding a half-interest, and add Mindy and William Dockery as co-Lessees.

THEREFORE, Lessor and Lessee agree as follows:

Keith Aronson is hereby removed as co-Lessee to the Airport Hangar Land Lease Agreement, Hangar Owned by Lessee, Hangar Lot No. 11 effective July 1, 2020.

Steven K. Datema and Mindy & William Dockery, now both half-interest owners, shall remain bound to all the terms and conditions of the aforesaid "Airport Hangar Land Lease Agreement, Hangar Owned by Lessee' shall remain in full force and effect.

IN WITNESS WHEREOF, Lessor by Resolution No. 20-5794 of the City Council of the City of Susanville, has caused this Agreement to be executed by the Mayor and attested by the City Clerk, and Lessee's have executed this Agreement on the date and year first above written.

LESSEES:

LESSOR:

_____

Steven K. Datema Date

_____

CITY OF SUSANVILLE
By: Mendy Schuster, Mayor

_____

William Dockery Date

_____

Mindy Dockery Date

ATTEST:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM:

City Attorney

AGENDA ITEM NO.6D

Reviewed by: Interim City Administrator

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted By: Heidi Whitlock, City Clerk

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 20-5795** terminating Airport Hangar Land Lease Agreement, Lot #20 with Bill Stewart, and authorizing Mayor to execute an Airport Ground Lease Agreement for Hangar #20 with John Daniel and Elizabeth Ann Weaver.

PRESENTED BY: Kevin Jones, Interim City Administrator

SUMMARY: On May 16, 2020, the City Council was presented with the option of purchasing Hangar #20, owned by Bill Stewart. Council declined the purchase of the hangar. John Daniel and Elizabeth Ann Weaver have taken possession of the Hangar and are required to execute a new Airport Ground Lease Agreement for Hangar #20.

FISCAL IMPACT: Annual revenue of $608 ($0.38 sq/ft @ 1,600 sq ft). To increase annually by the CPI.

ACTION REQUESTED: Motion approving Resolution No. 20-5795 terminating Airport Hangar Land Lease Agreement, Lot #20 with Bill Stewart, and authorizing Mayor to execute an Airport Ground Lease Agreement for Hangar #20 with John Daniel and Elizabeth Ann Weaver.

ATTACHMENTS: Resolution No. 20-5795
Airport Ground Lease Agreement Hangar Owned by Lessee, Lot #20 executed by John Daniel and Elizabeth Ann Weaver.

RESOLUTION NUMBER 20-5795
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE TERMINATING AIRPORT HANGAR LAND LEASE AGREEMENT, LOT #20 WITH BILL STEWART AND AUTHORIZING MAYOR TO EXECUTE AN AIRPORT GROUND LEASE AGREEMENT, LOT #20 JOHN DANIEL AND ELIZABETH ANN WEAVER

WHEREAS, Page 2, Paragraph 3 of the Airport Hangar Land Lease Agreement, Lot #20 requires the Lessee to first submit an offer in writing to the City to sell said Leased Premises and improvements to the City for the same amount as any bona fide offer received by Lessee or for the fair market value, as the case may be; and

WHEREAS, in May 2020, Bill Stewart offered to sell their interest in the hangar on Lot #20 to the City for $45,000; and

WHEREAS, at its May 20, 2020 meeting, the City Council of the City of Susanville rejected purchase of the hangar on Lot #20 owned by Bill Stewart; and

WHEREAS, Bill Stewart sold his interest in the hangar on Lot #20 to John Daniel and Elizabeth Ann Weaver for $45,000.00; and

WHEREAS, the Airport Hangar Land Lease Agreement, Lot #20 held by Bill Stewart needs to be terminated and a new Airport Ground Lease Agreement, Lot #20 needs to be executed by John Daniel and Elizabeth Ann Weaver as the new owners.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville authorizes the following:

1. That the Airport Hangar Land Lease Agreement, Lot #20 held by Bill Stewart is hereby terminated; and

2. That John Daniel and Elizabeth Ann Weaver are the new owners of the hangar on Lot #20 and has executed an Airport Ground Lease Agreement, Lot #20 as required.

APPROVED:_____
Mendy Schuster, Mayor

ATTEST:_____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of July, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:_____
Margaret Long, City Attorney

AIRPORT HANGAR GROUND LEASE AGREEMENT
HANGAR OWNED BY LESSEE

THIS LEASE, made this ___day of _____ between the CITY OF SUSANVILLE, a municipal corporation, organized and existing under the laws of the State of California, hereinafter referred to as "Lessor", and John Daniel and Elizabeth Ann Weaver address: 705-035 Indale Dr. Susanville CA 96130 County of Lassen, State of California, hereinafter referred to as "Lessee", on the following terms and conditions:

1. Lessor does hereby lease to Lessee, for a term of 10 (five (5), ten (10), or twenty (20)) years from the date hereof, unless sooner terminated as set forth herein, a certain parcel of land described a Hangar Lot #20, hereinafter referred to as the "Leased Premises", located at the Susanville Municipal Airport and legally described as follows:

SEE EXHIBIT "A" ATTACHED HERETO

(a) Lessee shall provide a hangar building plan for approval prior to any Lease execution for use as an airplane hangar. Completion of said hangar shall be no more than eighteen (18) months from the date of execution of lease. The rent shall be $.38 per square foot per year, for the area including the space occupied by the hangar only which rent is payable in 12 equal installments monthly in advance on the first day of each and every month. Said rent shall be increased on an annual basis as set forth below.

(b) Commencing on July 1st following the commencement date of this lease agreement, and continuing each year thereafter ("the Rent Adjustment Date") the rent set forth in Section 1(a) above shall be subject to adjustment as follows: The Consumer Price Index for All Urban Consumers, West Region, for West City Classes B/C, published by the Bureau of Labor Statistics, United States Department of Labor for all items ("index") in effect on January 1, 2005 shall be the Base Index. For each Rent Adjustment Date, the Index in effect immediately before that Rent Adjustment Date ("the Adjustment Index"), shall be used for purposes of calculating the amount of adjustment, if any. If the Adjustment Index has increased over the Base Index, the rent payable for the following year and until the next Rent Adjustment Date shall be increased by the same percentage as the Adjustment Index bears to the Base Index.

(c) In no event shall the monthly rent be decreased below the amount specified under Section 1(a).

(d) If the Consumer Price Index, as now constituted, compiled, and published, shall cease to be compiled and published during the term of this lease, or is calculated on a significantly different basis following the date of this lease, the most comprehensive official Index published that most closely approximates the rate of inflation shall be used for purposes of computing adjustments under this lease. City's determination as to which official Index to then use shall be final and binding on Lessee.

(e) Any rent due for the portion of the month this Lease commences shall be prorated for that month. Lessee is granted the unlimited lawful right of ingress and egress from the Leased Premises. Lessor hereby reserves a utility easement, including but not limited to, the right to construct, install, place and maintain utility lines for all customary utility services under, over, across, and through the Leased Premises at such locations as Lessor shall require.

(f) In the event Lessee chooses to conduct business from hangar, Lessee will also be subject to Exhibit "C" Operator Agreement and "C1" Minimum Standards for Commercial Operator. If Lessee enters into a sublease with sublessee, and sublessee conducts business from hangar, sublessee is subject to Exhibit "C" Operator Agreement and "C1" Minimum Standards for Commercial Operator.

2. Lessee shall use the hangar for the storage of aircraft(s) owned or leased by Lessee and shall be in compliance with current FAA Policies including Policies on Non-aeronautical Use of Airport Hangars. In the event Lessee desires to sublease the hangar, then Lessee must obtain the written permission of Lessor, must provide a copy of a written sublease agreement to Lessor within thirty (30) days of execution and said sublessee will be required to provide insurance as specified herein. In the event of such sublease, the sublessee shall also be in compliance with current FAA Policies including Policies on Non-aeronautical Use of Airport Hangars; Lessee shall pay to Lessor as additional rent an amount equal to twenty percent (20%) of the amount charged by Lessee to Lessee's sublessee, as stated in the sublease agreement, or $20.00, whichever is greater. If any provisions of this paragraph 2 is violated, Lessee shall forfeit this Lease. Lessor shall be notified in writing requesting Lessor's approval in the event Lessee desires to enter into a sublease.

3. The primary purpose of a hangar shall be for the storage of aircraft and the aircrafts' aeronautical related items. If the hangar is serving its primary purpose, non-aeronautical items can be permitted, at the discretion of the Lessor, if those items do not affect the hangars' primary use. Storage of household items that could be stored in commercial storage facilities is not permissible per FAA guidelines. Residential developments, including living quarters for permanent or long-term use, is incompatible with airport operations and conflicts with grant assurance requirements as well as current zoning laws.

4. Lessee hereby agrees that should Lessee desire to sell or transfer Lessee's interest hereunder and the improvements on said Leased Premises, Lessee shall first submit an offer in writing to Lessor to sell said Leased Premises and improvements to Lessor for the same amount as any bona fide offer received by Lessee in connection therewith, or for the fair market value, as the case may be. Lessee's written offer to Lessor shall be submitted to the City Clerk of the City of Susanville, at least fifteen (15) days prior to a regularly scheduled meeting of the City Council of the City of Susanville, and the City Council shall have thirty (30) days after said meeting within which to accept or reject the offer. In the event that the City Council does not act within that period of time, the offer will be deemed rejected. Should Lessor reject the offer, Lessee may sell the hangar and assign Lessee's rights under this Lease, at the same price as offered to the Lessor, and shall, within fifteen (15) days prior to sale, notify Lessor in writing requesting City approval.

5. This Lease does not confer upon the Lessee the right to infringe on any of the commercial rights granted to any other person by the City of Susanville. This Lease is not a Fixed Base Operator or Commercial Operator Agreement.

6. Upon expiration of this Lease, Lessee shall have the right to remove said airplane hangar from said airport within ninety (90) days. Lessee shall continue to pay the rent then in effect during said ninety-day period. In the event the hangar is not moved off the airport within the ninety (90) days, said hangar shall become the property of the City of Susanville. Any holding over by Lessee past the term of this Lease shall not be deemed a renewal or extension of the term of this Lease.

7. In the event the Master Plan for the Susanville Municipal Airport, or any amendments thereto, requires the Leased Premises for other use or uses, Lessor will furnish to said Lessee at another site on the same airport, an equivalent amount of land for hangar relocation. Any relocation of Lessee's hangar shall be at Lessee's sole cost and expense.

8. Should the Master Plan for the Susanville Municipal Airport, or any amendments thereto, require moving of Lessee's hangar, such relocation shall not be required until the City of Susanville places the Master Plan into effect, and only when the City Council has agreed that the Master Plan is feasible

and should be placed into operation. Any relocation of said hangar, however, shall be made so as not to interfere with any construction or other work occurring under the Master Plan. All cost of hangar relocation shall be the responsibility of Lessee.

9. Any hangar constructed on the Leased Premises shall meet the California Building Standards Code, California Fire Code, National Fire Protection Agency (NFPA) Codes and City Airport Standards as adopted by the City of Susanville and shall have the exterior walls and roof of metal or other fire resistant material to be approved by the Building Official of the City; Lessee shall keep Lessee's hangar in a state of good repair, operable doors and windows and able to be properly secured with damage promptly repaired and in such a condition as to not create a fire hazard or a public nuisance. Lessee's hangar may be inspected by the City of Susanville, designated agent, at all reasonable times, and Lessee shall, within fifteen (15) days of being notified that a condition exists in the hangar which in the opinion of the City is a fire hazard or danger to the public health and safety, remedy such condition; if Lessee fails to do so, Lessor may do so at the expense of the Lessee.

10. Lessee shall keep the Leased Premise free and clear of inflammable or combustible vegetation or other materials.

11. If Lessee has not yet constructed a hangar on the premises, Lessee shall commence construction of a hangar within six (6) months from the date the Lease is executed or from the date of such demolition or removal, and finish construction within twelve (12) months from the date the Lease is executed. Failure to comply with the provisions of this paragraph shall result in the immediate termination of this Lease.

12. Lessee shall pave a concrete or asphalt apron at the airplane entrance door from the hangar building to the existing taxiway/runway.

13. Standards, rules, and regulations of City of Susanville Ordinance 87-697, as shown in Exhibit "D", or any amendments thereto, are incorporated herein by reference and shall also govern Lessee's use of the Leased Premises.

14. Lessee covenants and agrees that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this Lease, for a purpose for which a Federal Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, DOT, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

15. Lessee further agrees and covenants that (1) no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such premises and the furnishing of services thereon, no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination, (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

16. That in the event of breach of the above nondiscrimination covenants, Lessor shall have the right to terminate the Lease and to reenter and repossess said Leased Premises and the facilities thereon, and hold the same as if said Lease had never been made or issued. This paragraph does not become effective until the procedures of 49 CFR Part 21 are followed and completed including expiration of appeal rights.

17. Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the Lessee and without interference or hindrance.

18. Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly-owned facilities of the airport, together with the right to direct and control all activities of the Lessee in this regard.

19. This Lease shall be subordinate to the provisions and requirements of any existing or further agreements between the Lessor and the United States, relative to the development, operation or maintenance of the airport.

20. There is hereby reserved to the Lessor, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the premises herein leased. This public right of flight shall include the right to cause in said airspace any noise inherent in the operation of any aircraft used for navigation or flight through the said airspace or landing at, taking off from or operation on the Susanville Municipal Airport.

21. The lessee agrees to comply with the notification and review requirements covered in Part 77 of the Federal Aviation Regulations in the event future construction of a building is planned for the (leased, licensed, permitted) premises or in the event of any planned modification or alteration of any present or future building or structure situated on the leased premises. This requires the submission of FAA Form 7460-1, Notice of Construction or Alteration to the FAA.

The lessee by accepting this lease agreement expressly agrees for itself, its successors and assigns that it will not erect nor permit the erection of any structure or building nor permit object of natural growth or other obstruction on the land leased hereunder above a height as determined by the application of the requirements of Title 14 CFR Part 77. In the event the aforesaid covenants are breached, the owner reserves the right to enter upon the land hereunder and to remove the offending structure or object or cut the offending natural growth, all of which shall be at the expense of the lessee.

It is understood and agreed that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right within the meaning of U.S. Code 40103 (e) and 47107(a)(4).

The lessee will furnish services on a reasonable and not unjustly discriminatory basis to all users, and charge reasonable and not unjustly discriminatory prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers. **(In accordance with Grant Assurance #22.b, this provision must be included in any agreement, contract, lease, license, permit to engage in any aeronautical activity at the airport.)**

The lessee will conform to airport and Federal Aviation Administration safety and security rules and regulations regarding use of the airport operations area including runways, taxiways, aircraft aprons by vehicles, employees, customers, visitors, etc. in order to prevent security breaches and avoid aircraft incursions and vehicle/pedestrian deviations; will complete and pass airfield safe driving instruction

program when offered or required by the airport; and will be subject to penalties as prescribed by the airport for violations of the airport safety and security requirements.

22. Lessee agrees not to make use of the Leased Premises in any manner which might interfere with the landing and taking off of aircraft from the Susanville Municipal Airport, or that would otherwise constitute a hazard.

23. Lessee shall not use, or store, any petroleum products except small quantities for Lessee's personal use. Lessee shall not dispose on the Leased Premises any petroleum products, or any material or substances now or hereafter classified as hazardous or toxic under any federal, state, or local law, ordinance, regulation, rule, or order which is now or at any time during the term of this Lease applicable to the Leased Premises or Lessee's use and occupation thereof. Notwithstanding the foregoing, Lessor acknowledges and agrees that the presence of fuel, oil and grease located within the proper receptacles of any aircraft properly stored on the Leased Premises shall not be considered a violation of this section.

24. Lessee hereby agrees to indemnify and hold harmless Lessor from any and all claims, demands, and causes of action, including costs and attorneys' fees, including any litigation in connection with the defense of any claim, demand, or cause of action arising out of or resulting from any hazardous, toxic, or petroleum substance, material, or waste, unless caused by the intentional or otherwise tortuous act or omissions of the Lessor. Upon receiving notice of any such claim, demand, or cause of action, Lessee shall, at Lessee's sole cost and expense, immediately cure or commence to cure the problem by taking all action prescribed by applicable federal, state, and local laws, regulations, ordinances, and orders. Lessee's obligation to indemnify Lessor set forth in this paragraph shall survive the expiration or earlier termination of this Lease.

25. This Lease and all the provisions hereof shall be subject to whatever right the United States Government now has or in the future may have or acquire, affecting the control, operation, regulation and taking over of said airport or the exclusive or non-exclusive use of the airport by the United States during the time of war or national emergency.

26. Upon the date of this Lease, Lessee shall procure and maintain liability insurance of at least $150,000.00 for one (1) person, $250,000.00 per occurrence, and property damage insurance of $100,000.00; provided, however, Lessor may impose additional coverage requirements in amounts to be determined by resolution of the Susanville City Council, and upon adoption of said resolution, Lessee shall have thirty (30) days from written notice thereof to comply with the additional requirements. A Certificate of Insurance evidencing such coverage and naming Lessor, its officers, agents, and employees as additional insureds, shall be filed with the Susanville City Clerk. Said Certificate of Insurance shall guarantee at least ten (10) days advance notice to Lessor, in writing, of any cancellation or reduction of such insurance.

27. A breach by Lessee of any of the terms of this Agreement constitutes a default. In the event of a default, Lessor may at its option terminate Lessee's right to possession of the Leased Premises at any time by any lawful means, including, but not limited to, rights pursuant to Civil Code Section 1159 et seq., as the same may be amended from time to time. No act of Lessor other than by giving written notice to Lessee shall terminate this Lease. In the event of termination of this Lease by Lessor, Lessee shall immediately surrender possession of the Leased Premises to Lessor. In the event of termination of this Lease, Lessor shall be entitled to recover the following amounts from Lessee:

(a) The amount of the unpaid rent accrued through the date of termination of this Lease;

(b) The excess of the amount of rent which accrues between the date of termination of this Lease and the date of the award over the amount of the loss of rent that Lessee proves could have reasonably been avoided;

(c) The present value, on the date of the award, of the excess amount of rent which accrues between the date of the award and the expiration of the term of this Lease over the amount of the loss of rent that Lessee proves could reasonably be avoided, with the present value computed by using an interest rate equal to that which comparable properties earn on the date of the award; and

(d) Any other amount, including court costs, reasonable attorneys' fees, and costs of taking possession of and reletting the Leased Premises necessary to compensate Lessor for all detriment proximately caused by Lessee's default.

In addition to the foregoing rights, Lessor shall have all other rights set forth in this Lease, including but not limited to the right to possession and ownership of the hangar if it is not removed ninety (90) days after the date of termination of this Lease.

28. FAA Grant Assurances: Lessee acknowledges and agrees that Lessor has entered into certain Grant Agreements with the FAA, conditions of which require that all parties leasing property from Lessor agree to be bound by certain sponsor's assurances given by Lessor to the United States Government under the Airport and Airway Improvement Act of 1982, as the same may be amended from time to time. Accordingly, Lessee on behalf of itself, its heirs, personal representatives, successors, and assigns, as additional consideration for the lease of the Leased Premises from Lessor, does hereby covenant and agree for the term of this Lease to be bound by the provisions set forth in Exhibit "B" (Sponsors Assurances) attached hereto and incorporated herein by reference.

This Lease shall be subordinate to the provisions and requirements of any existing or future agreement between Lessor and the United States Government or any authorized agency thereof, by which Lessor obtains federally-owned surplus property or federal aid for the development, operation, and/or maintenance of the Susanville Municipal Airport. In the event that the FAA or any other federal agency requires modifications or changes in this Lease as a condition for the granting of funds for the improvement of lands and improvements covered by its laws, rules, or regulations, Lessee agrees to consent to the amendments, modifications, revisions, supplements, or deletions of any of the terms, conditions, or requirements of this Lease, as may be required to obtain such funds except, however, that in no event will Lessee be required, pursuant to this section, to agree to any increase in the rents or fees provided for in this Lease. In the event Lessee refuses or fails to consent to the amendments, modifications, revisions, supplements, or deletions submitted to Lessee by Lessor pursuant to the provisions of this Section within thirty (30) days after receipt of the documents evidencing the changes, then this Lease shall be deemed to be amended and/or modified to comply with said changes as though the documents had been signed by all parties.

29. In the event any action, suit or proceeding is brought to collect the rent, fees, charges, or billings due or to become due hereunder, or any portion thereof, to take possession of the Leased Premises, and/or to enforce compliance with this Lease, the prevailing party shall be entitled to reasonable attorneys' fees and court costs.

30. Lessee shall occupy and use the Leased Premises only for the uses and purposes authorized herein. Lessor's grant of the privileges hereunder are not exclusive and Lessor reserves the right to lease other airport property to other individuals and entities for the same uses and privileges granted hereby, or for other uses and purposes.

31. The property interest herein granted to Lessee may be subject to property taxation of the possessory interest created thereby, and, if created, Lessor, by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Lessee shall be responsible for payment thereof. Lessee shall pay promptly all lawful taxes and assessments which may be levied by any federal, state, county, city or other tax levying body of any taxable interest of Lessee hereunder, whether on real or personal property of Lessee.

32. This (lease, license, permit, etc.) shall be subordinate to the provisions and requirements of any existing or future agreement between the airport owner/sponsor and the United States, relative to the development, operation, or maintenance of the airport. Failure of the (lessee, licensee, permittee) or any occupant to comply with the requirements of any existing or future agreement between the lessor and the United States, which failure shall continue after reasonable notice to make appropriate corrections, shall be cause for immediate termination of (lessee's, licensee, permittee's) rights hereunder.

33. The terms hereof shall be binding on the heirs, successors and assigns of the parties hereto. This Lease cannot be transferred or assigned without Lessor's prior written approval.

IN WITNESS WHEREOF, the said Lessor by **Resolution No. 20-5795** of the City Council of the City of Susanville, has caused this Lease to be executed by the Mayor and the Clerk, and the said Lessee has executed this Lease the day and year first above written.

CITY OF SUSANVILLE
LESSOR:

_____
Mendy Schuster, Mayor

Attest:

_____
Heidi Whitlock, City Clerk

LESSEE:

_____
John Daniel Weaver

_____
Ann Elizabeth Weaver

(If a corporation, a corporate resolution authorizing signature must be attached).

Approved as to Form:

_____
City Attorney

EXHIBIT "A"

Legal Description

Hangar located on Lot #20 at the Susanville Municipal Airport as shown on Airport Layout Plan (APN 116-180-04-45).

EXHIBIT "B"

Airport Sponsors Assurances

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.

2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.

3. Upon acceptance of the grant offer by the sponsor, these assurances are incorporated in and become part of the grant agreement.

B. Duration and Applicability.

1. **Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.** The terms, conditions and assurances of the grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. **Airport Development or Noise Compability Program Projects Undertaken by a Private Sponsor.** The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. **Airport Planning Undertaken by a Sponsor.** Unless otherwise specified in the grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions and assurances of the grant agreement shall remain in full force and effect during the life of the project.

C. Sponsor Certification. The sponsor hereby assures and certifies, with respect to this grant that:

1. **General Federal Requirements.** It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines and requirements as they relate to the

application, acceptance and use of Federal funds for this project including but not limited to the following:

Federal Legislation

a. Title 49, U.S.C., subtitle VII, as amended.
b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq. [1]
c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
d. Hatch Act - 5 U.S.C. 1501, et seq. [2]
e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq. [1 2]
f. National Historic Preservation Act of 1966-Section 106-16 U.S.C. 470(f). [1]
g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c. [1]
h. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
i. Clean Air Act, P.L. 90-148, as amended.
j. Coastal Zone Management Act, P.L. 93-205, as amended.
k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a. [1]
l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
n. Civil Rights Act of 1964 - Title VI - 42 U.S.C. 2000d through d-4.
o. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
p. American Indian Religious Freedom Act, P.L. 95-341, as amended.
q. Architectural Barriers Act of 1968 - 42 U.S.C. 4151, et seq. [1]
r. Power plant and Industrial Fuel Use Act of 1978 - Section 403 - 2 U.S.C. 8373. [1]
s. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq. [1]
t. Copeland Anti kickback Act - 18 U.S.C. 874. [1]
u. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq. [1]
v. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
w. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq. [2]
x. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.

Executive Orders

Executive Order 11246 - Equal Employment Opportunity[1]
Executive Order 11990 - Protection of Wetlands
Executive Order 11998 - Flood Plain Management
Executive Order 12372 - Intergovernmental Review of Federal Programs
Executive Order 12699 - Seismic Safety of Federal And Federally Assisted New Building Construction[1]
Executive Order 12898 - Environmental Justice

Federal Regulations

a. 14 CFR Part 13 - Investigative and Enforcement Procedures.
b. 14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
c. 14 CFR Part 150 - Airport noise compatibility planning.
d. 29 CFR Part 1 - Procedures for predetermination of wage rates. [1]

e. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States. [1]

f. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act). [1]

g. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements). [1]

h. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments. [3]

i. 49 CFR Part 20 - New restrictions on lobbying.

j. 49 CFR Part 21 - Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.

k. 49 CFR Part 23 - Participation by Disadvantaged Business Enterprise in Airport Concessions.

l. 49 CFR Part 24 - Uniform relocation assistance and real property acquisition for Federal and federally assisted programs. [1 2]

m. 49 CFR Part 26 - Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.

n. 49 CFR Part 27 - Nondiscrimination on the basis of handicap in programs and activities receiving or benefitting from Federal financial assistance. [1]

o. 49 CFR Part 29 - Government wide debarment and suspension (non-procurement) and government wide requirements for drug-free workplace (grants).

p. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.

q. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction. [1]

Office of Management and Budget Circulars

a. A-87 - Cost Principles Applicable to Grants and Contracts with State and Local Governments.

b. A-133 - Audits of States, Local Governments, and Non-profit Organizations.

[1] These laws do not apply to airport planning sponsors.

[2] These laws do not apply to private sponsors.

[3] 49 CFR Part 18 and OMB Circular A-87 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in the grant agreement.

2. Responsibility and Authority of the Sponsor.

a. **Public Agency Sponsor**: It has legal authority to apply for the grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. **Private Sponsor**: It has legal authority to apply for the grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative, and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with the application; and to provide such additional information as may be required.

3. **Sponsor Fund Availability**. It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under the grant agreement which it will own or control.

4. **Good Title**.

a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. **Preserving Rights and Powers.**

a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in the grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise program implementation project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in the grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of the grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the

sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee, all of the terms, conditions and assurances contained in this grant agreement.

c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise program implementation project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

d. For noise program implementation projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.

e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.

f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in the grant agreement and shall insure that such arrangement also requires compliance therewith.

6. **Consistency with Local Plans**. The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. **Consideration of Local Interest**. It has given fair consideration to the interest of communities in or near which the project may be located.

8. **Consultation with Users**. In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. **Public Hearings**. In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has

been carried out by the community. It shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. **Air and Water Quality Standards**. In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty (60) days after the project application has been received by the Secretary.

11. **Pavement Preventive Maintenance**. With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. **Terminal Development Prerequisites**. For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under Section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning or deplaning from aircraft other than air carrier aircraft.

13. **Accounting System, Audit, and Record Keeping Requirements.**

    a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of the grant, the total cost of the project in connection with which the grant is given or used, and the amount and nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

    b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to the grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which the grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United

States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. **Minimum Wage Rates**. It shall include, in all contracts in excess of $2,000 for work on any projects funded under the grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a - 276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. **Veteran's Preference**. It shall include, in all contracts for work on any projects funded under the grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Veterans of the Vietnam era and disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. **Conformity to Plans and Specifications**. It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and upon approval by the Secretary, shall be incorporated into this grant agreement. Any modifications to the approved plans, specifications, and schedules shall also be subject to approval by the Secretary and incorporated into the grant agreement.

17. **Construction Inspection and Approval**. It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. **Planning Projects**. In carrying out planning projects:

    a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.

    b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.

    c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.

    d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.

e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.

f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.

g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.

h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary.

In furtherance of this assurance, the sponsor will have in effect arrangements for:

(1) Operating the airport's aeronautical facilities whenever required; and

(2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and

(3) Promptly notifying airmen of any condition affecting aeronautical use of this airport.

Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

b. It will suitably operate and maintain noise program implementation items that it owns or controls upon which Federal funds have been expended.

20. **Hazard Removal and Mitigation**. It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. **Compatible Land Use**. It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce the compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. **Economic Nondiscrimination.**

a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.

b. In any agreement, contract, lease or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:

(1) furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and

(2) charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.

d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.

e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations,

conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classifications or status.

f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.

g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.

h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.

i. The sponsor may prohibit or limit any given type, kind, or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. **Exclusive Rights.** It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services; and

b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport.

It further agrees that it will not, either directly or indirectly, grant or permit any person, firm or corporation the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and

that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. **Fee and Rental Structure**. It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Development Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate base in establishing fees, rates, and charges for users of that airport.

25. **Airport Revenues.**

a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. Provided, however, that if covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982 in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating w3hether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

26. **Reports and Inspections**. It will:

a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operations and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;

c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of the grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by an duly authorized agent of the Secretary upon reasonable request; and

d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:

(i) all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and

(ii) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. **Use by Government Aircraft**. It will make available all of the facilities of the airport developed with Federal financial assistance and all those useable for landing and takeoff of aircraft to the United States for use by government aircraft in common with other aircraft at all times without charge, except, if the use by government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

a. Five (5) or more Governmental aircraft are regularly based at the airport or on land adjacent thereto; or

b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movements of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. **Land for Federal Facilities**. It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of

space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. **Airport Layout Plan.**

a. It will keep up to date at all times an airport layout plan of the airport showing (1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto; (2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities; and (3) the location of all existing and proposed non-aviation areas and of all existing improvements thereon. Such airport layout plan and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The Sponsor will not make or permit any changes or alteration in the airport or in any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility, or efficiency of the airport.

b. If a change or alteration in the airport or its facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities.

30. **Civil Rights**. It will comply with such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefitting from funds received from this grant. This assurance obligates the sponsor for the period during which Federal financial assistance is extended to the program, except where Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the sponsor or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits or (b) the period during which the sponsor retains ownership or possession of the property.

31. **Disposal of Land.**

a. For land purchased under grant for airport noise compatibility purposes, it will dispose of the land, when the land is no longer needed for such

purposes, at fair market value at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such lane will, at the discretion of the Secretary, (1) be paid to the Secretary for deposit in the Trust Fund or (2) be reinvested in an approved noise compatibility project as prescribed by the Secretary, including the purchase of nonresidential buildings or property in the vicinity of residential buildings or property previously purchased by the airport as part of a noise compatibility program.

b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' share of the cost of acquisition of such land will, (1) upon application to the Secretary, be reinvested in another eligible airport improvement project or projects approved by the Secretary at that airport or within the national airport system, or (2) be paid to the Secretary for deposit in the Trust Fund if no eligible project exists.

c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

d. Disposition of such land under (a) (b) or (c) will be subject to the retention or reservation on any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with the operation of the airport.

32. **Engineering and Design Services**. It will award each contract, or subcontract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping, or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. **Foreign Market Restrictions**. It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. **Policies, Standards, and Specifications.** It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including but not limited to the advisory circulars listed in the current FAA Advisory Circulars for AIP project, dated _____ and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.

35. **Relocation and Real Property Acquisition.** (1) It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B. (2) It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24. (3) It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. **Access by Intercity Buses.** The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport, however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. **Disadvantaged Business Enterprises.** The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26, and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801).

38. **Hangar Construction.** If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. **Competitive Access.**

a. If the airport owner or operator of a medium or large hub airport (as defined in Section 47102 of Title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that;

(1) Describes the requests;

(2) Provides an explanation as to why the requests could not be accommodated; and

(3) Provides a time frame within which, if any, the airport will be able to accommodate the requests.

b. Such report shall be due on either February 1, or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

EXHIBIT "C"

COMMERCIAL OPERATOR'S LICENSE AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 20__, by and between the CITY OF SUSANVILLE, a municipal corporation and political subdivision of the State of California, hereinafter referred to as "Owner", and _____, address: hereinafter referred to as "Commercial Operator";

1. Commercial Operator, by this Agreement, is hereby authorized to perform the following activities at the airport:

LIST AUTHORIZED ACTIVITIES

2. The term of this Agreement is for a period of ____years (minimum of 3), from _____, 20____ to_____, 20___ and including .

3. This Agreement includes the provisions of those certain "Minimum Standards for Commercial Operators" adopted by the City of Susanville by Resolution, for general aviation at said Airport, a copy of which is attached hereto as Exhibit "C1", and any amendments, deletions, or additions thereto. These minimum standards and requirements for fixed base operations shall be required of and shall apply equally to all such commercial operators at said Airport. Owner specifically covenants and agrees that all such services defined in the above referenced minimum standards shall be confined to commercial operators meeting said standards. Said minimum standards stipulate the nature and amount of aeronautical activities and services required of all commercial operators at said airport, insurance requirements, financial investment required, and the specific licenses required.

4. Commercial Operator agrees to operate all activities authorized by this Agreement for the use and benefit of the public and to make available to the public on fair and reasonable terms all services on a fair, equal and not unjustly discriminatory basis to all users thereof and to charge fair, reasonable and not unjustly discriminatory prices for each unit of service, provided, Commercial Operator may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers. Commercial Operator agrees that rates and charges for such activities and services shall be fixed by Commercial Operator subject to the City Council's concurrence and approval. In the event of disputes as to reasonableness, it is expressly understood by Commercial Operator that final determination will be reserved to the City of Susanville. All services offered by Commercial Operator will be performed with promptness and courtesy. It is expressly understood that nothing herein shall be construed to grant or authorized the granting of exclusive rights within the meaning of Section 308 (a) of the Federal Aviation Act of 1958, as amended. Commercial Operator shall be responsible for the actions of all its employees and shall render Owner safe and harmless from responsibility for any actions of negligence of Commercial Operator's employees engaged in these aeronautical activities and service. Commercial Operator will obtain at its own expense public liability insurance with limits of $1,000,000.00 as to personal injury or death, and $1,000,000.00 as to property damages to protect Owner from actions resulting from the Commercial Operator's activities at the Airport. Commercial Operator further agrees to keep the area where Commercial Operator performs the activities in a neat and orderly manner, free of offensive or dangerous materials or conditions.

5. Commercial Operator agrees to pay to Owner for the privilege of doing business at the Airport the following sums and amounts:

   A. Commercial Operator shall pay to City the sum of **$8,463.56** per year in advance, which sum is due on July 1st, and on the first day of July in each subsequent year.

   B. The base rate will be increased by **5 percent** annually throughout the term.

6. This Agreement is not assignable.

7. It is expressly agreed by Commercial Operator and Owner that all rights, privileges and liabilities imposed on both parties by this Agreement are subject and subordinate to any conditions, restrictions, limitations, rules or regulations of any agreement or any contract pertaining to said Airport between the United States Government or any Department or Agency thereof having jurisdiction over said Airport and the Owner, and to rules and regulations of the State of California.

8. Commercial Operator does hereby agree that (a) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefit of, or be otherwise subjected to discrimination in the use of said services, (b) that Commercial Operator shall render such services and activities reflected herein in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. It is further agreed that in the event of breach of any of this nondiscrimination clause, Owner shall have the right to terminate this Commercial Operator Agreement.

9. The property interest herein of Commercial Operator may be subject to property taxation of the possessory interest created thereby, and, if created, Commercial Operator, by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Commercial Operator shall be responsible for payment thereof.

10. Commercial Operator shall not permit dumping of hazardous waste at the Airport premises.

11. This Agreement will be governed by and construed in accordance with the laws of the State of California.

CITY OF SUSANVILLE

_____
Kathie Garnier, Mayor

(Approved by City Council on _____)

ATTEST:

COMMERCIAL OPERATOR

_____
Name:

_____

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____

Jessica Ryan, City Attorney

EXHIBIT "C1"

MINIMUM STANDARDS FOR COMMERCIAL OPERATORS AT THE SUSANVILLE MUNICIPAL AIRPORT, SUSANVILLE, CALIFORNIA

The following minimum standards for commercial activities have been established in the public interest for the safe and efficient operation of the Susanville Municipal Airport; to enhance its orderly growth; to preclude the granting of an exclusive right to conduct an aeronautical activity in violation of Section 308(a) of the Federal Aviation Act of 1958; to conform to Title VI of the Civil Rights Act of 1964 and Part 21 of the Department of Transportation Regulations; and to assure to all users the availability of Airport property on fair and reasonable terms and without unjust discrimination.

1. No person, firm, or corporation shall engage in any commercial activity at the Susanville Municipal Airport unless a Susanville Airport Commercial Agreement (Exhibit "C") is entered into with the City of Susanville, and unless the commercial activity is done in full compliance with the minimum standards herein set forth.

2. A COMMERCIAL OPERATOR is defined as any person, firm, or corporation who is not otherwise the Airport Operator/Manager, but who is performing any of the functions or furnishing any of the services as hereinafter set forth for COMMERCIAL OPERATORS at the Susanville Municipal Airport.

3. All COMMERCIAL OPERATORS shall protect the public generally, the customers or clients of COMMERCIAL OPERATORS and the City of Susanville from any and all lawful damages, claims, or liability and shall carry comprehensive general liability insurance issued by an insurance company authorized to do business in the State of California. The City of Susanville shall be named as an additional insured. Policies must be approved by the City Administrator and a certificate of insurance thereof furnished to the City. It is further understood that as circumstances in the future dictate, the City may require an increase in bodily injury and property damage insurance. City shall increase the limits of insurance coverage only after a hearing before the City Council following input from the Airport Commission.

4. Any person, firm, or corporation capable of meeting the minimum standards set forth herein for any of the stated COMMERCIAL OPERATOR Categories A through I is eligible to become a COMMERCIAL OPERATOR at the Airport, provided there is space available, subject to the execution of a written lease for not less than five (5) years containing such terms and conditions as may be determined by the City. A COMMERCIAL OPERATOR shall not engage in any business or activity on the Airport other than that authorized under his particular Category or Categories. Any COMMERCIAL OPERATOR desiring to extend his operation into more than one (1) Category or to discontinue operations in a Category, shall first apply in writing to the City for permission to do so, setting forth in detail the reasons and conditions for the request. The City shall then grant or deny the request, in writing, on such terms and conditions as the City deems to be prudent and proper under the circumstances and issue a new COMMERCIAL OPERATOR's Agreement. Each COMMERCIAL OPERATOR shall provide his own buildings, personnel and equipment, and other requirements as herein stated upon land leased from the City of Susanville and obtain a signed Airport Hangar Land Lease Agreement.

5. All construction required of such COMMERCIAL OPERATORS shall be in accordance with design and construction standards required or established by the City for the facility or activity involved. Title to any and all buildings and appurtenances, which may be built on City property, shall be

as follows: when and if subject COMMERCIAL OPERATOR vacates its lease for any reason, COMMERCIAL OPERATOR may either remove said buildings COMMERCIAL OPERATOR owns at COMMERCIAL OPERATOR'S expense within ninety (90) days or building shall revert to non-commercial status.

6. All COMMERCIAL OPERATORS shall, at their own expense, pay all taxes and assessments against any buildings or other structures placed on the premises by them, as well as all taxes and assessments against the personal property used by them in their operations.

7. All COMMERCIAL OPERATORS shall abide by and comply with all state, county and city laws and ordinances, the rules and regulations of the City and the rules and regulations of the State and Federal Aviation Administration.

8. All COMMERCIAL OPERATORS shall provide and pay for all lights, gas, electric current, water, sewer charges and garbage collection charges used or incurred anywhere in or about their subject premises, and shall pay the charges made therefore by the suppliers thereof promptly when due.

9. All agreements and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the provisions of any existing or future agreement between the City of Susanville and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport properties.

10. No COMMERCIAL OPERATOR shall sublease or sublet any premises leased by such COMMERCIAL OPERATOR from the City, or assign any such lease, without the prior written approval of the City, and any such subletting or assignment shall be subject to all of the minimum standards herein set forth.

11. In the event the COMMERCIAL OPERATOR sublets any portion of his lease, the sublessee must agree to assume the full obligations of the lease as set out herein and must agree to fully cooperate with the City in seeing that these minimum standards are complied with. The sublessee shall immediately comply with any reasonable request or direction of the City as it relates to the enforcement of these standards.

12. In the event that the COMMERCIAL OPERATOR or sublessee fails to comply fully with these minimum standards or fails to comply with the reasonable request or direction of the City as it relates to these minimum standards, said COMMERCIAL OPERATOR or sublessee shall be in default. If said default continues for more than ten (10) days after notice of said default, the City may terminate the lease. Said COMMERCIAL OPERATOR is responsible for the performance of the sublessee.

13. COMMERCIAL OPERATORS shall have the right to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlights, landing lights, signals and other conveniences for the takeoff, flying and landing of aircraft of COMMERCIAL OPERATOR.

14. COMMERCIAL OPERATORS will, at all times during the continuance of the term of their agreements and/or leases and any renewal or extension thereof, conduct, operate and maintain for the benefit of the public, the commercial operation provided for and described therein, and all aspects and parts and services thereof as defined and set forth, and will make all such services available to the public and that it will devote its best efforts for the accomplishment of such purposes and that it will at all times

make charges to patrons and customers for all merchandise or materials and services furnished or rendered, but that it will refrain from imposing or levying excessive or otherwise unreasonable charges or fees for any facilities or services. Notwithstanding anything contained in a lease that may be or appear to the contrary it is expressly understood and agreed that the rights granted thereunder are nonexclusive and the lessor reserves the right to grant similar privileges to another COMMERCIAL OPERATOR upon formal application by that COMMERCIAL OPERATOR, and upon demonstration of compliance with Paragraphs 3 and 4 herein.

15. The City reserves the right to take any actions it considers necessary to protect the aerial approaches to the Airport against obstructions, together with the right to prevent any commercial operator from erecting, or permitting to be erected, any building, sign, or other structure on the Airport which, in the opinion of the City, would limit the usefulness of the Airport or constitute a hazard to aircraft.

16. All contracts and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the right of the City during time of war or national emergency to lease the landing area or any part thereof to the United States Government for military or naval use, and, if any such lease is so made, the provisions of any contracts or leases between such with the provisions of the lease to the Government, shall be suspended.

17. The provisions of these standards shall in no way negate or cause to be null or void existing leases with COMMERCIAL OPERATORS at the Susanville Municipal Airport. Upon the adoption of these standards, any new leases and/or agreements entered into and any amendments to existing leases and/or agreements shall be in accordance with the standards.

18. The COMMERCIAL OPERATOR shall remove from the Airport or otherwise dispose of in a manner approved by the City all garbage, debris, and other waste material (whether solid or liquid) arising out of its occupance of the premises or out of its operations. Said COMMERCIAL OPERATOR shall keep and maintain his premises in a neat and orderly manner. Any garbage debris waste which may be temporarily stored in the open shall be kept in suitable garbage or waste receptacles, the same to be made of metal and equipped with tight fitting covers and to be of a design safely and properly to contain whatever may be placed therein. The COMMERCIAL OPERATOR shall use extreme care when effecting removal of all such waste. No COMMERCIAL OPERATOR shall permit any dumping of hazardous waste on City property or on property leased or rented by COMMERCIAL OPERATOR.

19. The City reserves the right to further develop or improve all areas of the Airport as it sees fit, regardless of the desires or views of any COMMERCIAL OPERATORS, and without interference or hindrance from any such COMMERCIAL OPERATORS.

20. The City reserves the right to enter upon any premises leased to COMMERCIAL OPERATORS at reasonable times for the purpose of making such inspections as it may deem expedient, to the proper enforcement of any covenant or condition of any COMMERCIAL OPERATOR'S contract or lease agreement.

21. The City recognizes the rights of any person, firm or corporation operating aircraft on the Airport with its own employees (including, but not limited to maintenance and repair) that it may choose to perform. However, said persons, firms or corporations may not hire any vendors of service, aircraft parts, or fuel from off-airport premises to perform services on the Airport.

22. Aircraft fueling shall be in strict accordance with any safety regulations.

COMMERCIAL OPERATOR CATEGORIES

CATEGORY A. FLIGHT INSTRUCTION AND AIRCRAFT RENTAL:
A COMMERCIAL OPERATOR in this Category shall:

1. Have available an instructor pilot with appropriate and current Federal Aviation Administration pilot and medical certificates.

2. Provide and maintain a minimum of one (1) aircraft owned or leased or rented by and under the exclusive control of this COMMERCIAL OPERATOR which are properly equipped and Federal Aviation Administration certificated for flight instruction and rental.

3. Demonstrate the continuing ability to meet requirements for certification of flight instructor personnel and aircraft by the Federal Aviation Administration.

4. Assure that personnel operating rental equipment obtained from the subject COMMERCIAL OPERATOR have appropriate and current Federal Aviation Administration pilot and approved medical certificates.

5. Independent individual flight instructors not performing said services on a reoccuring basis shall be exempt.

CATEGORY B. AIRCRAFT CHARTER AND TAXI:
A COMMERCIAL OPERATOR in this Category shall:

1. Conduct all aircraft charter and taxi service in compliance with Federal Aviation Regulations, particularly Regulation Part 135.

2. Lease from the City sufficient land on which to locate all improvements required by specific operations of the COMMERCIAL OPERATOR.

CATEGORY C. CROP DUSTING AND SPRAYING:
A COMMERCIAL OPERATOR in this Category shall:

1. Furnish suitable arrangements for the safe loading, unloading, storage and containment of noxious chemical materials.

2. Furnish a minimum of one (1) aircraft with pilot. The aircraft will be suitably equipped for agricultural operations with adequate safeguard against spillage of chemical spray mixtures or materials on runways and taxiways or dispersal by wind force to other operational areas of the Airport. The pilot will have appropriate and current Federal Aviation Administration pilot and approved medical certificates. The COMMERCIAL OPERATOR in this Category shall comply with all Federal Environmental Protective Agency and State requirements pertaining to handling, storage and disposal of chemicals.

3. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY D. AIRCRAFT SALES:
A COMMERCIAL OPERATOR in this Category shall:

1. Have a minimum of one (1) fully qualified demonstrator pilot with current and appropriate Federal Aviation Administration pilot and approved medical certificates.

2. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY E. AIRCRAFT, ENGINE, PROPELLER, AND ACCESSORY MAINTENANCE:
A COMMERCIAL OPERATOR in this Category shall:

1. Furnish facilities and equipment for airframe and power plant repairs with at least one (1) duly Federal Aviation Administration certified A & P Mechanic and such other personnel as may be necessary. Such airframe and power plant repair shall include facilities for repair of aircraft and engines used in aviation in this area.

2. Lease from the City sufficient land on which to locate all required improvements.

CATEGORY F. RADIO AND INSTRUMENT:
A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate all required improvements.

2. Have available a Federal Aviation Administration certificated technician in the field of aircraft electronics and/or aircraft instruments with proper Federal Communications Commission license to conduct complete aircraft transmitter, receiver and antennae repair.

3. Provide satisfactory arrangements for access to and storage of aircraft being worked on.

CATEGORY G. SALE OF AVIATION PETROLEUM PRODUCTS AND RAMP SERVICE:
A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate intended storage and dispensing equipment, and buildings.

2. Have personnel on full-time duty during normal business hours of not less than eight (8) hours a day, seven (7) days a week, adequately trained to operate fuel dispensing equipment in accordance with all applicable local, state, and Federal laws. (Additional requirement: On-call service may be required during all hours of darkness.

3. Demonstrate capability to efficiently and safely conduct or move aircraft to such areas and park them. Compliance with FAA and EPA standards shall be adhered to at all times.

4. Comply with the following criteria regarding fuel storage and dispensing facilities:

   a. Purchase from City fuel tanks such fuel as is needed by COMMERCIAL OPERATOR for sale to COMMERCIAL OPERATOR'S customers;

b. Maintain separate trucking equipment for each grade of fuel, meeting all applicable safety requirements with reliable metering devices subject to independent inspection, and with a pumping efficiency capable of servicing all aircraft normally using the Airport.

c. Provide adequate fire extinguishers in all fuel dispensing areas and on all mobile dispensing trucks.

CATEGORY H. FLYING CLUBS:

In an effort to foster and promote flying for pleasure, develop skills in aeronautics, including pilotage, navigation, and an awareness and appreciation of aviation requirements and techniques the Category of Flying Clubs is added to the Rules, Regulations and Minimum Standards of the Susanville Municipal Airport.

All flying clubs desiring to base their aircraft and operate on the Airport must comply with the applicable provisions of these Standards and Requirements. However, they shall be exempt from regular COMMERCIAL OPERATOR requirements upon satisfactory fulfillment of the conditions contained herein.

1. The club shall be a non-profit entity (corporation, association or partnership) organized for the express purpose of providing its members with an aircraft(s), for their personal use and enjoyment only. The ownership of the aircraft(s), must be vested in the name of the flying club (or owned ratably by all of its members). The property rights of the members of the club shall be equal and no part of the net earnings of the club will inure to the benefit of any member in any form (salaries, bonuses, etc.). The club may not derive greater revenue from the use of its aircraft than the amount necessary for the operations, maintenance and replacement of its aircraft.

2. Flying clubs may not offer or conduct charter or air taxi. They may not conduct aircraft rental or flight instruction except for regular members. Any qualified mechanic who is a registered member and part owner of the aircraft owned and operated by a flying club shall not be restricted from doing maintenance work on aircraft owned by the club and the club does not become obligated to pay for such maintenance work except that such mechanics may be compensated by credit against payment of dues or flight time.

3. The flying club, with its permit request, shall furnish the Airport Management a copy of its charter and by-laws, articles of association, partnership agreement or other documentation supporting its existence; a roster, or list of members, including names of officers and directors, to be revised on a semi-annual basis; evidence of insurance in the form of a certificate of insurance in force withhold harmless clause in favor of the Airport, its officers and employees (ten (10) days prior notice of cancellation shall be filed with Airport management); number and type of aircraft; evidence that aircraft are properly certificated; evidence that ownership is vested in the club; and operating rules of the club. The books and other records of the club shall be available for review at any reasonable time by Airport management or his/her authorized agent.

4. A flying club, at any airport controlled by this same Airport management shall abide by and comply with all Federal, State and local laws, ordinances, regulations and the Rules and Regulations of this Airport management.

5. A flying club which violates any of the foregoing, or permits one (1) or more members to do so after ten (10) days' notice of such violation by the City of Susanville, may be required to terminate all operations at all Airports controlled by the City.

CATEGORY I. OTHER:

A COMMERCIAL OPERATOR in this Category shall:

1. Be any non-aviation related business located at the Susanville Municipal Airport and not covered in Categories A through H.

2. Lease from the City sufficient land on which to locate all required improvements.

EXHIBIT "D"

ORDINANCE NO. 87-697

AN ORDINANCE REPEALING CHAPTER 3 OF THE CODE OF THE CITY OF SUSANVILLE, CALIFORNIA, 1957, CONSISTING OF SECTION 3.1 TI SECTION 3.10 INCLUSIVE, AND ADDING A NEW CHAPTER 3, CONSISTING OF SECTION 3.1 TO 3.14 INCLUSIVE, TO THE CODE OF SUSANVILLE, CALIFORNIA, 1957

THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 3, consisting of Section 3.1 to 3.10 inclusive, of the Code of the City of Susanville, California, 1957 is hereby repealed.

SECTION 2. There is hereby added to the Code of the City of Susanville, California, 1957, Chapter 3, consisting of Section 3.1 to 3.14 inclusive, to read as follows:

CHAPTER 3

AIRPORTS AND AIRPLANES.[6]

6. For state law as to airports generally, see Gov. C., §26020 et seq.

Sec.

3.1. Generally
3.2. Purpose
3.3. Definitions
3.4. Application and Authority
3.5. Pilot Qualifications and Aircraft Certification
3.6. Airport Operations
3.7. Vehicle Regulations
3.8. Commercial and Business Activities
3.9. Liability of the City
3.10. Comprehensive Insurance Requirements
3.11. Penalties
3.12. Enforcement
3.13 Airport Safety Rules and Regulations
3.14. Charge for Private Airplanes Based at Municipal Airport

SEC. 3.1. Generally

(a) The Susanville Municipal Airport is operated by the City for the use and benefit of the public under the authority granted under the laws of the

State of California and under the terms of the City's assurance agreements with the federal government.

(b) The airport shall be open for public use subject to such restrictions as may be necessary due to inclement weather, the conditions of the landing area, the presentation of aviation-related events and such other events as may be determined by the City Administrator, and subject to such fees and charges as may be established without discrimination for each class of user.

(c) The use of the airport or any of its facilities in any manner shall create the obligation and the implied consent of the user to obey all of the regulations presented in this chapter.

SEC 3.2 Purpose

It is declared that the purpose of this chapter is to further the public interest, welfare and safety by providing for the protection and promotion of safety in the operation of aircraft over and on the Susanville Municipal Airport.

SEC. 3.3. Definitions

(a) "Aircraft" means a device that is used, or intended to be used for flight in the air, under the control of a pilot. It includes airplanes, helicopters, gliders and lighter-than-air devices, such as blimps and balloons.

(b) "Aircraft parking/tie-won area" means a hard surfaced area that is equipped with devices to secure aircraft to the ground.

(c) "Airport Manager" means the city employee person designated by the City Council to manage the airport or a designee.

(d) "Airport Operator" means the person under a contract with the City to operate the airport pursuant to the terms of that contract.

(e) "Apron" mean a hard surfaced area adjacent to hangars, repair shops, taxiways, runways or the like, used to load, unload, service or handle aircraft.

(f) "Designated fuel pump area" means that area surrounding the fuel pumps, as marked on the asphalted surface.

(g) "Pilot" shall mean an individual solely responsible for the control and operation of an aircraft.

(h) "Terminal operations/passenger area" means that area immediately north

of the terminal building and south of the primary taxiway.

(i) "Ultra light aircraft" means a powered or unpowered vehicle as described in Part 103 of the Federal Aviation Administration (FAA) Regulations.

SEC. 3.4 Application and Authority

(a) The airport manager shall have the authority and the duty to prescribe reasonable regulations relating to the use of the Susanville Municipal Airport. Any such regulations shall first be submitted to the Susanville Airport Commission for its recommendations and thereafter, such regulations shall be submitted to the City Council for approval before taking effect. All regulations so prescribed and approved shall be filed in the office of the airport manage, made available for public inspection and publicly posted at the airport. During an emergency, the airport manager may grant a variation to these rules for the duration of the emergency.

(b) Application. The provisions of this chapter shall be applicable to all aircraft operating on or over the Susanville Municipal Airport.

(c) Authority. The provisions of this chapter shall be construed to supplement federal and state laws when not expressly inconsistent therewith concerning the conduct of aircraft on or over the airport and the regulations provided in Federal Aviation Administration regulations are adopted a part of this chapter.

SEC. 3.5. Pilot Qualifications and Aircraft Certification

No person not properly certified by the Federal Aviation Administration, and no aircraft not similarly certified, except ultra light aircraft unless ultra lights require Federal Aviation Administration certification, shall operate on or over the airport; provided, that this restriction shall not apply to public aircraft belonging to the government of the United States or to a state, territory, possession or any political subdivision, nor to any aircraft of a foreign country operated under permission of the federal government.

SEC. 3.6 Airport Operations

(a) The rules and regulations promulgated by the Federal Aviation Administration and the California Aeronautics Commission, presently in effect and all additions or amendments thereto, are referred to, adopted and made a part of these regulations in every respect as if they were fully set forth in this chapter.

(b) The operation of the Susanville Municipal Airport shall be under the

direction of the airport manager, who shall be responsible to the City Administrator of the City. The airport manager shall enforce all regulations of the airport including, but not limited to, the storage and movement of all aircraft and surface vehicles.

(c) The airport operator shall be in charge of all fuel dispensed from City-owned fueling facilities and shall be responsible for reporting to the fire department any violation of fire and safety regulations governing the transportation, storage and use of fuel, and other inflammable substances brought on the airport that may be in violation of the Uniform Fire Code and related codes adopted by the City.

(d) Persons shall fuel aircraft on the airport in areas approved for such operation by the City fire department according to the rules established by the City Fire Chief as issued from time to time and posted in a conspicuous place at the airport.

(e) The airport operator shall be responsible for renting City-owned vacant hangars, shall oversee the manner in which the hangar space is utilized and in accordance with the hangar/storage license, shall manage the aircraft tie downs for most efficient and safe utilization of available areas, and shall assume managerial responsibility for the collection of all City hangar and tie down rents.

(f) Any aircraft awaiting takeoff from the Susanville Municipal Airport shall be parked in such a position as to have a direct view of aircraft approaching for landing, and takeoff shall not commence until the pilot has ascertained that no aircraft is on final approach for landing on the runway, and that the runway to be used for takeoff is itself clear of landing or taxiing aircraft.

(g) No persons operating an aircraft shall land or takeoff from Susanville Municipal Airport except on the runway designated for takeoff and landing.

(h) No aircraft after take off shall deviate from a straight course until after passing the boundaries of the airport and reaching an altitude of four thousand six hundred (4,600) feet mean sea level (MSL).

(i) The aprons at the Susanville Municipal Airport shall be used only for loading, unloading, servicing, and authorized refueling of aircraft.

(j) Unattended aircraft shall be parked only in areas designated as tie down areas, or in hangars; provided further, no aircraft shall be parked in a tie down area unless it is positioned over and attached to a tie down facility.

(k) Emergencies requiring police, fire, or medical air shall be reported by calling the Emergency Service No. 911.

(l) The terminal operations/passenger area shall remain clear except for the registration, loading, and unloading of aircraft.

(m) All accidents involving personal injury or property damage in excess of five hundred (500) dollars occurring on the Susanville Municipal Airport shall be reported in writing to the office of the airport manager within twenty-four (24) hours.

(n) Failure to pay duly established fees incurred for the parking of aircraft on the airport shall constitute a lien upon the aircraft. The City may hold such aircraft until the fees are paid or may dispose of the aircraft, as provided by law, in the event the fees are not paid.

(o) The registered owners/operators of all aircraft permanently based on the airport and parked in the City-owned hangars, tie down areas, or private hangars on City property, shall register their full names and mailing addresses with the airport manager or a designated representative on the aircraft registration form provided by the City.

(p) The owner/manager of each privately owned hangar or tie down facility on the airport shall, no later than the tenth (10) of each month, furnish the airport manager with a roster of aircraft and their registered owners/operators current as of the last day of the preceding month. Included with the roster of aircraft shall be a fee in an amount set by the City Council for each aircraft except one aircraft owned by the owner/manager. The report shall be submitted on a form provided by the City.

(q) The registered owner/operator of each aircraft parked on the airport shall be responsible for properly securing the aircraft to protect the aircraft from wind damage.

(r) Traffic Patterns. All aircraft, except in an emergency, shall conform to the following traffic patterns:

(1) The established traffic patterns are at an altitude of five thousand (5,000) feet MSL as published in the airport/facility directory, and are depicted in the segmented circle located on the south side of runway 11-29.

(2) Straight-in approaches shall not be made without prior notification to local air traffic on Susanville Unicom (122.8); or in case of

emergency, on Susanville Unicom (122.8).

(3) Aircraft entering or leaving the traffic pattern shall exercise extreme caution and shall not cause other aircraft already in the pattern to deviate from their courses;

(4) Such charts and visual diagrams as are necessary to display the authorized traffic patterns shall be adopted by resolution and by reference made a part of this chapter.

(s) Communication with Susanville UNICOM. Pilots of aircraft equipped with a communication radio shall observe the following procedures:

(1) All traffic inbound to the airport shall continuously monitor 122.8 Megahertz and, when approximately ten (10) miles from the airport, call Susanville UNICOM for airport advisory on surface weather conditions and airfield conditions;

(2) In the event Susanville UNICOM does not reply, the inbound pilot shall broadcast "in the blind" to the Susanville TRAFFIC, stating position and intentions;

(3) Departing pilots shall monitor 122.8 Megahertz, broadcasting their positions and intentions to Susanville TRAFFIC.

(t) Annual report of airport operator. Subject to the express or implied terms of any contract between the City and any person for the operation of the municipal airport which is in effect upon the effective date of this Ordinance, the operator of the airport shall annually, on the first day of July of each year, render to the City Council an activity report which report shall show:

The number of aircraft tie downs available at the airport;
The number of aircraft based upon the airport;
The number of hangars situated in and upon the airport;
The number of gallons of aviation fuel sold at the airport during the preceding twelve (12) month period; and
The number of takeoffs and landings made at the airport during the preceding twelve (12) month period.

SEC. 3.,7 Vehicle Regulations

(a) No person shall operate any surface vehicle upon the runways, taxiways, terminal operations, passenger area, designated fuel pump area or area between the fuel pumps and the Airport Operator's office and residence, without the authorization of the airport manager or a designee, provided that owners/drivers of surface vehicles may drive to their parked aircraft keeping clear of and yielding right-of-way to all aircraft.

(b) Drivers shall close the gates, if operational, behind themselves upon entering or leaving the airport, between the hours of f (5) P.M. and eight (8) A.M./

SEC 3.8 Commercial and Business Activities

No person shall use the airport for commercial activities without a written contractual arrangement with the City. Commercial activities shall include, but are not limited to, carrying passengers for hire, flight instruction, aircraft rental, sales of goods and services, agricultural operations, and aircraft maintenance and repairs.

Any person using the airport as a base for agricultural and aerial application which involves the loading, the unloading, and the storage of chemicals shall first obtain a permit from the City. The permit shall specify the areas which may be used, applicable restrictions, the amount of such operating fees that may be required and the time period for which the permit is valid.

SEC. 3.9 Liability of the City

The privilege of using the airport and its facilities shall be conditioned upon the assumption of full responsibility and risk by the user. Users shall release, hold harmless and indemnify the City, its officers, and employees from any liability or loss resulting from such use, as well as against claims of third persons so using the airport. The exercise of the privilege shall constitute an acknowledgment that the City maintains the airport in a governmental capacity.

SEC. 3.10 Comprehensive Insurance Requirements

Any person operating an aircraft on the Susanville Municipal Airport shall maintain comprehensive public liability and property damage insurance on the aircraft in such amounts as may be determined by resolution of the City Council.

SEC. 3.11. Penalties

Any person who violates any provision of this chapter shall be guilty of an infraction, pursuant to the provisions of Government Code Section 36900 and the penalties provided in the Government Code, and upon conviction thereof shall be punishable by a fine as provided in Section 36900 of the Government Code.

Cumulative Remedy. The remedies prescribed in this chapter are intended to be in addition to any other procedures or penalties prescribed by law.

SEC. 3.12 Enforcement

It shall be the duty of the airport manager, or the City Administrator or a representative, of the City to enforce the provisions of this chapter and all other state and federal laws and regulations applicable to the Susanville Municipal Airport.

SEC. 3.13. Airport Safety Rules and Regulations

Safety rules and regulations, as established by the appropriate federal and state entities, are referred to and made a part of this chapter. Such additional safety rules and regulations as may be required by the City shall be adopted by resolution and by reference made a part of this chapter.

SEC. 3.14. Charge for Private Airplanes Based on Municipal Airport

The City Council shall, by resolution, set fees for airplanes based at the Municipal Airport. These fees shall be posted at the Airport.

SECTION 3. This ordinance shall be in full force and effect upon the 31st day following its passage.

SECTION 4. The City Clerk shall cause this ordinance to be published at least once within 15 days after its passage in the Lassen Advocate, a newspaper of general circulation, printed, published and circulated within the City.

APPROVED: David W. Foster, Mayor

ATTEST: Mary A. Fahlen, CMC/City Clerk

The foregoing Ordinance was adopted at a regular adjourned meeting of the City Council of the City of Susanville held on the 19th day of August, 1987, by the following vote:

AYES:	Leve, Jackson, and Foster
NOES:	None
ABSENT:	McCann, Jr. and Cady
ABSTAINING:	None

Mary A. Fahlen

AGENDA ITEM NO. 6E

Reviewed by: ___ City Administrator
___ Finance

__X__ Motion only
____ Public Hearing
____ Resolution
____ Ordinance
____ Information

Submitted By: Deborah Savage, Finance Manager

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Monthly Finance Reports

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Attached for the Council's review is the cash and investment report and the summary report of revenues, expenditures and projected fund balances for the month of May 2020.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file monthly finance reports.

ATTACHMENTS: Cash and Investment report
Receipts and disbursements report
Revenues, expenses and fund balances report

CITY OF SUSANVILLE
COMBINED CASH AND INVESTMENTS
MAY 31, 2020

COMBINED ACCOUNTS

9999-1011-002	TRI COUNTIES BANK	185,208.74
9999-1030-001	LAIF	16,040,606.02
	TOTAL COMBINED CASH AND INVESTMENTS	16,225,814.76
9999-1000-000	CLAIM ON CASH	(16,225,814.76)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

1001	ALLOCATION TO GF-DEPOSITS PAYABLE	17,808.26
1002	ALLOCATION TO GF-ECONOMIC DEVELOPMENT	3,640.50
1003	ALLOCATION TO FLOOD/EMERGENCY DECLARATIONS	113,311.08
1004	ALLOCATION TO GF-PANCERA	19,320.02
1005	ALLOCATION TO GF-RESERVE ACCOUNT	1,394,275.38
1006	ALLOCATION TO POLICE FACILITIES & EQUIP FUND	13,096.28
1007	ALLOCATION TO FIRE FACILITIES & EQUIP FUND	112,195.46
1008	ALLOCATION TO ADMIN SVCS FACILITIES & EQUIP	96,421.11
2001	ALLOCATION TO ASSET SEIZURE FUND	1,076.49
2002	ALLOCATION TO STATE COPS	102,470.78
2005	ALLOCATION TO ROAD MAINT AND REHAB SB-1	573,154.16
2006	ALLOCATION TO SNOW REMOVAL	24,876.25
2007	ALLOCATION TO STREETS & HIGHWAYS	53,953.24
2008	ALLOCATION TO TOBACCO GRANT	(111,227.31)
2010	ALLOCATION TO STREET MITIGATION	60,013.79
2011	ALLOCATION TO POLICE MITIGATION	22,796.48
2012	ALLOCATION TO FIRE MITIGATION	123,342.43
2013	ALLOCATION TO PARK DEDICATION FUND	155,439.40
2016	ALLOCATION TO CDBG REVOLVING LOAN FUND	1,765.70
2018	ALLOCATION TO HOME REVOLVING FUND	536,372.88
2030	ALLOCATION TO TRAFFIC SAFETY	59,390.33
2035	ALLOCATION TO TRAFFIC SIGNALS FUND	84,214.43
2037	ALLOCATION TO SKYLINE BICYCLE LANE	10,214.84
3015	ALLOCATION TO CITY HALL PARKING LOT PROJECT	13,847.97
4003	ALLOCATION TO CITY HALL	40,741.54
4004	ALLOCATION TO 2013 CALPERS REFUNDING LOAN	481,979.40
4005	ALLOCATION TO COMMUNITY POOL DEBT SERVICE	(6,709.68)
7110	ALLOCATION TO WATER SYSTEM	1,964,599.98
7111	ALLOCATION TO WATER RATE STABILIZATION FUND	858,600.00
7112	ALLOCATION TO JOHNSTONVILLE WATER SYSTEM	46,289.44
7114	ALLOCATION TO WATER CAPITAL IMPROVEMENTS	1,093,181.66
7201	ALLOCATION TO AIRPORT	(18,600.57)
7301	ALLOCATION TO GEOTHERMAL UTILITY	271,906.25
7202	ALLOCATION TO AIRPORT CIP FUND	52,559.78
7401	ALLOCATION TO NATURAL GAS	5,575,015.32
7402	ALLOCATION TO NATURAL GAS STABILIZATION FUND	1,807,075.00
7620	ALLOCATION TO PW ADMIN & ENGINEERING FUND	93,759.49
7610	ALLOCATION TO OPEB	3,923.39
7530	ALLOCATION TO GOLF COURSE	(78,733.57)

CITY OF SUSANVILLE
COMBINED CASH AND INVESTMENTS
MAY 31, 2020

7630	ALLOCATION TO RISK MANAGEMENT FUND	510,765.10
7650	ALLOCATION TO PAYROLL	186,220.00
8402	ALLOCATION TO LAFCO	41,168.41
8403	ALLOCATION TO SEC 125 & AFLAC	5,896.17
8404	ALLOCATION TO AIR POLLUTION	331,668.05
8405	ALLOCATION TO AIR POLLUTION-CARL MOYER	63,809.56
8406	ALLOCATION TO REGIONAL WATER MANAGEMENT GROU	(1,482,475.36)
8407	ALLOCATION TO AIR POLLUTION- CCI REDUCTION	11,830.64
	ALLOCATIONS TO RESTRICTED FUNDS	15,336,239.95
	UNRESTRICTED FUNDS	
1000	ALLOCATION TO GENERAL FUND	1,063,754.47
1009	ALLOCATION TO PUBLIC SAFETY POLICE	(142,253.02)
1010	ALLOCATION TO PUBLIC SAFETY FIRE	(31,926.64)
	ALLOCATIONS TO UNRESTRICTED FUNDS	889,574.81
	TOTAL ALLOCATIONS TO OTHER FUNDS	16,225,814.76
	ALLOCATION FROM COMBINED CASH FUND - 9999-1000-000	(16,225,814.76)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TRI-COUNTIES BANK

			$390,233.52
5/1/2020			$390,233.52
5/1/2020	-$630.16		$389,603.36
5/1/2020		**$68,457.63**	$458,060.99
5/1/2020		**$13,363.70**	$471,424.69
5/1/2020	-$400.00		$471,024.69
5/4/2020		**$31,386.50**	$502,411.19
5/4/2020		**$11,205.15**	$513,616.34
5/5/2020	-$101,923.82		$411,692.52
5/5/2020	-$1,150.24		$410,542.28
5/5/2020	-$30,387.05		$380,155.23
5/5/2020	-$4,580.63		$375,574.60
5/5/2020	-$1,361.75		$374,212.85
5/5/2020	-$30,298.05		$343,914.80
5/5/2020	-$4,550.36		$339,364.44
5/5/2020		**$52,288.62**	$391,653.06
5/5/2020		**$15,999.71**	$407,652.77
5/5/2020		**$1,000.00**	$408,652.77
5/5/2020		**$866.57**	$409,519.34
5/5/2020		**$2,587.32**	$412,106.66
5/5/2020		**$15,279.64**	$427,386.30
5/5/2020	-$40.00		$427,346.30
5/5/2020	-$43,186.62		$384,159.68
5/5/2020	-$3,020.56		$381,139.12
5/6/2020		**$41,311.68**	$422,450.80
5/6/2020		**$13,216.42**	$435,667.22
5/7/2020	-$40,443.32		$395,223.90
5/7/2020		**$82,227.20**	$477,451.10
5/7/2020		**$13,636.41**	$491,087.51
5/8/2020		**$25,624.26**	$516,711.77
5/8/2020		**$10,593.95**	$527,305.72
5/11/2020		**$55.33**	$527,361.05
5/11/2020		**$2,092.82**	$529,453.87
5/11/2020		**$1,574.20**	$531,028.07
5/11/2020		**$800.94**	$531,829.01
5/11/2020		**$7,734.52**	$539,563.53
5/11/2020	-$5,178.15		$534,385.38
5/11/2020	-$5,062.66		$529,322.72
5/11/2020		**$1,247,084.39**	$1,776,407.11
5/11/2020		**$12,114.66**	$1,788,521.77
5/12/2020		**$23,322.86**	$1,811,844.63
5/12/2020		**$7,297.81**	$1,819,142.44
5/13/2020		**$57,937.72**	$1,877,080.16
5/13/2020		**$4,296.47**	$1,881,376.63
5/14/2020	-$188,789.77		$1,692,586.86
5/14/2020		**$8,112.25**	$1,700,699.11
5/14/2020		**$5,418.07**	$1,706,117.18
5/15/2020		**$25,858.62**	$1,731,975.80
5/15/2020		**$7,646.09**	$1,739,621.89
5/18/2020		**$46.93**	$1,739,668.82
5/18/2020		**$1,281.21**	$1,740,950.03
5/18/2020		**$64.17**	$1,741,014.20
5/18/2020		**$2,304.50**	$1,743,318.70
5/18/2020		**$973.29**	$1,744,291.99
5/18/2020		**$8,694.78**	$1,752,986.77

TRI-COUNTIES BANK

5/18/2020	-$7,083.02		$1,745,903.75
5/18/2020	-$1,000,000.00		$745,903.75
5/18/2020	-$500,000.00		$245,903.75
5/18/2020	-$409.23		$245,494.52
5/18/2020	-$110.00		$245,384.52
5/18/2020		**$42,585.29**	$287,969.81
5/18/2020		**$7,676.44**	$295,646.25
5/18/2020	-$1,193.62		$294,452.63
5/19/2020	-$100,799.60		$193,653.03
5/19/2020	-$2,133.20		$191,519.83
5/19/2020	-$30,176.20		$161,343.63
5/19/2020	-$4,360.79		$156,982.84
5/19/2020	-$1,308.06		$155,674.78
5/19/2020	-$29,828.41		$125,846.37
5/19/2020	-$80,451.00		$45,395.37
5/19/2020	-$1,003.88		$44,391.49
5/19/2020	-$333.84		$44,057.65
5/19/2020	-$437.70		$43,619.95
5/19/2020	-$9,952.36		$33,667.59
5/19/2020		**$46,048.81**	$79,716.40
5/19/2020		**$9,246.40**	$88,962.80
5/20/2020		**$992.80**	$89,955.60
5/20/2020		**$6,913.97**	$96,869.57
5/20/2020		**$7,212.91**	$104,082.48
5/21/2020	-$7,282.12		$96,800.36
5/21/2020		**$11,591.43**	$108,391.79
5/21/2020		**$7,492.37**	$115,884.16
5/22/2020		**$9,742.19**	$125,626.35
5/22/2020		**$5,959.38**	$131,585.73
5/22/2020		**$703.49**	$132,289.22
5/22/2020		**$34.82**	$132,324.04
5/22/2020		**$578.50**	$132,902.54
5/22/2020		**$1,427.31**	$134,329.85
5/22/2020		**$13,804.13**	$148,133.98
5/22/2020	-$3,900.25		$144,233.73
5/26/2020		**$89,392.79**	$233,626.52
5/26/2020		**$34,189.01**	$267,815.53
5/26/2020		**$9,152.87**	$276,968.40
5/26/2020		**$9,433.92**	$286,402.32
5/27/2020		**$17,827.90**	$304,230.22
5/27/2020		**$6,359.10**	$310,589.32
5/28/2020		**$270,000.00**	$580,589.32
5/28/2020		**$760,000.00**	$1,340,589.32
5/28/2020	-$538,847.49		$801,741.83
5/28/2020		**$8,864.84**	$810,606.67
5/28/2020		**$6,065.25**	$816,671.92
5/29/2020		**$1,540.29**	$818,212.21
5/29/2020		**$990.48**	$819,202.69
5/29/2020		**$556.85**	$819,759.54
5/29/2020		**$493.86**	$820,253.40
5/29/2020		**$52.77**	$820,306.17
5/29/2020		**$286.94**	$820,593.11
5/29/2020		**$296.03**	$820,889.14
5/29/2020		**$148.24**	$821,037.38
5/29/2020		**$497.85**	$821,535.23

TRI-COUNTIES BANK

5/29/2020		**$193.59**	$821,728.82
5/29/2020		**$17.70**	$821,746.52
5/29/2020		**$30.53**	$821,777.05
5/29/2020	**-$804.06**	**$121,920.37**	$942,893.36
5/29/2020		**$5,927.03**	$948,820.39
5/29/2020	**-$760,574.80**		$188,245.59
5/29/2020	**-$529.00**		$187,716.59
5/29/2020	**-$2,507.85**		$185,208.74

s:/Debi/fund Balances Report

Fund #	Fund Title	Audited 6/30/19 Fund Balance	YTD Revenue	YTD Expenditures	**Unaudited May** Fund Balance 5/31/2020
100X	General Fund	3,814,413	4,563,051	5,515,190	2,862,275
1009	Public Safety Police	0	2,726,887	2,858,343	(131,457)
1010	Public Safety Fire	0	1,480,382	1,511,127	(30,745)
2001	Asset Seizure Fund	0	1,076	0	1,076
2002	State COPS	80,821	119,815	98,166	102,470
2005	Road Maintenance & Rehab SB-1	440,359	271,984	111,307	601,036
2006	Snow Removal	17,463	37,787	30,419	24,831
2007	Streets	(101,387)	2,648,663	2,454,330	92,946
2008	DOJ Tobacco Grant	(44,774)	124,823	81,545	(1,497)
2010	Street Mitigation	52,986	7,028		60,014
2011	Police Mitigation	49,927	11,309	38,438	22,799
2012	Fire Mitigation	114,337	9,005		123,342
2013	Park Dedication	157,545	4,305	6,397	155,453
2016	State Comm. Dev. Rev.FD	864,971	(900)	10,424	853,648
2018	Home Revolving Fund	754,638	9,972	4,235	760,375
2030	Traffic Safety	57,198	2,194		59,393
2035	Traffic Signals Fund	83,033	1,219		84,251
2037	Skyline Bicycle Lane	9,476	740		10,216
2040	CDBG Riverside Drive Project	292,460	475,424	767,884	0
3015	City Hall Parking Lot	13,848			13,848
4003	City Hall Debt Service	52,245	126,478	137,981	40,742
4004	2013 CalPERS Refunding Loan	259,230	463,506	240,756	481,979
4005	Community Pool Debt Service	1,675	92,301	100,686	(6,710)
711X	Water Funds	4,267,499	4,801,377	4,747,871	4,321,004
720X	Airport	2,051,035	102,187	248,632	1,904,589
7301	Geothermal	565,445	88,960	89,551	564,853
740X	Natural Gas	1,267,259	4,462,297	3,968,142	1,761,414
7530	Golf Course	2,367,796	162,179	237,669	2,292,305
7620	PW Admin/Engineering	82,543	178,579	200,743	60,378
7630	Risk Management	460,602	755,145	691,074	524,673
8402	LAFCO	37,718	56,167	46,638	47,247
8404	Air Pollution	160,208	590,351	404,761	345,798
8405	Air Pollution - Carl Moyer	121,199	210,247	267,636	63,810
8406	IRWM - Management Group	(19,512)	1,213,441	1,510,922	(316,992)
8407	CCI Woodsmoke Reduction	3,868	102,274	94,311	11,831
	TOTALS	18,336,120	25,900,254	26,475,176	17,761,198

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	LEGISLATIVE						
	CITY CLERK						
1000-411-40-3432	REIMBURSEMENTS	874.00	594.63	68.04	0	279.37	31.96
	TOTAL CITY CLERK	874.00	594.63	68.04	0	279.37	31.96
	TOTAL LEGISLATIVE	874.00	594.63	68.04	0	279.37	31.96

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	FINANCE						
	FINANCE						
1000-415-10-3410	CONTRACT SERVICES - LCAPCD	22,093.00	22,093.00	100.00	0	.00	.00
1000-415-10-3414	PRINTING & DUPLICATING	10.00	.00	.00	0	10.00	100.00
1000-415-10-3432	REIMBURSEMENTS (HUSA/LAFCO)	3,000.00	3,073.92	102.46	0	(73.92)	(2.46)
1000-415-10-3510	FINES	2,500.00	778.46	31.14	0	1,721.54	68.86
	TOTAL FINANCE	27,603.00	25,945.38	93.99	0	1,657.62	6.01
	TOTAL FINANCE	27,603.00	25,945.38	93.99	0	1,657.62	6.01

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	NON-DEPARTMENTAL						
	ADMINISTRATION						
1000-417-10-3111	REAL PROPERTY	946,000.00	981,806.20	103.79	0	(35,806.20)	(3.79)
1000-417-10-3112	PERSONAL PROPERTY	46,000.00	48,999.89	106.52	0	(2,999.89)	(6.52)
1000-417-10-3114	PROP TAX IN LIEU OF VLF	1,583,060.00	1,583,060.80	100.00	0	(.80)	.00
1000-417-10-3116	H.O.P.T.R	9,500.00	7,280.44	76.64	0	2,219.56	23.36
1000-417-10-3130	SALES AND USE TAXES	1,850,000.00	1,034,123.86	55.90	0	815,876.14	44.10
1000-417-10-3131	PUBLIC SAFETY SALES TAX	15,000.00	17,475.00	116.50	0	(2,475.00)	(16.50)
1000-417-10-3182	FRANCHISE TAXES	22,000.00	5,095.38	23.16	0	16,904.62	76.84
1000-417-10-3183	TRANSIENT OCCUPANCY TAX	521,000.00	366,027.46	70.25	0	154,972.54	29.75
1000-417-10-3184	TIMBER TAX	10,000.00	1,624.16	16.24	0	8,375.84	83.76
1000-417-10-3216	BUSINESS LICENSE TAX	250,000.00	165,812.00	66.32	0	84,188.00	33.68
1000-417-10-3355	MOTOR VEHICLE LICENSES (VLF)	14,204.00	14,204.34	100.00	0	(.34)	.00
1000-417-10-3414	PRINTING & DUPLICATING	395.00	17.50	4.43	0	377.50	95.57
1000-417-10-3419	CREDIT CARD CONVENIENCE FEE	1,900.00	156.00	8.21	0	1,744.00	91.79
1000-417-10-3432	REIMBURSEMENTS	5,000.00	3,779.94	75.60	0	1,220.06	24.40
1000-417-10-3611	INTEREST REVENUE	20,000.00	5,341.14	26.71	0	14,658.86	73.29
1000-417-10-3613	NET INCREASE(DECREASE) FMV	.00	(2,103.82)	.00	0	2,103.82	.00
1000-417-10-3620	RENTS AND ROYALTIES	3,800.00	3,813.31	100.35	0	(13.31)	(.35)
1000-417-10-3951	SALE OF CAPITAL ASSETS	864.00	863.71	99.97	0	.29	.03
	TOTAL ADMINISTRATION	5,298,723.00	4,237,377.31	79.97	0	1,061,345.69	20.03
	TOTAL NON-DEPARTMENTAL	5,298,723.00	4,237,377.31	79.97	0	1,061,345.69	20.03

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	COMMUNITY DEVELOPMENT						
	PLANNING AND ZONING						
1000-419-10-3413	ZONING & SUBDIVISION FEES	25,000.00	12,197.07	48.79	0	12,802.93	51.21
1000-419-10-3417	CITY ENGINEER SVC	1,000.00	.00	.00	0	1,000.00	100.00
1000-419-10-3432	REIMBURSEMENTS	100.00	.00	.00	0	100.00	100.00
	TOTAL PLANNING AND ZONING	26,100.00	12,197.07	46.73	0	13,902.93	53.27
	TOTAL COMMUNITY DEVELOPMENT	26,100.00	12,197.07	46.73	0	13,902.93	53.27

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PROTECTIVE INSPECTIONS						
	BUILDING INSPECTIONS						
1000-424-20-3224	BUILDING PERMITS	110,000.00	89,450.59	81.32	0	20,549.41	18.68
1000-424-20-3418	PLAN CHECK FEES	38,000.00	23,091.92	60.77	0	14,908.08	39.23
1000-424-20-3424	PROTECTIVE INSPECTION FEES	400.00	266.76	66.69	0	133.24	33.31
1000-424-20-3432	REIMBURSEMENTS	.00	(3.00)	.00	0	3.00	.00
	TOTAL BUILDING INSPECTIONS	148,400.00	112,806.27	76.02	0	35,593.73	23.98
	TOTAL PROTECTIVE INSPECTIONS	148,400.00	112,806.27	76.02	0	35,593.73	23.98

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PARKS						
	PARK AREAS						
1000-452-20-3432	REIMBURSEMENTS	6,324.00	6,323.75	100.00	0	.25	.00
1000-452-20-3475	PARK UTILITY FEES	2,500.00	409.50	16.38	0	2,090.50	83.62
1000-452-20-3621	RENT-CITY PARKS	1,400.00	1,515.00	108.21	0	(115.00)	(8.21)
1000-452-20-3622	RENT-COMMUNITY CENTER	800.00	(30.20)	(3.78)	0	830.20	103.78
	TOTAL PARK AREAS	11,024.00	8,218.05	74.55	0	2,805.95	25.45
	MEMORIAL PARK						
1000-452-21-3620	RENTS AND ROYALTIES	20,000.00	20,800.00	104.00	0	(800.00)	(4.00)
	TOTAL MEMORIAL PARK	20,000.00	20,800.00	104.00	0	(800.00)	(4.00)
	HLVRA POOL						
1000-452-23-3408	CONTRACT SERVICES - HLVRA	205,000.00	87,043.18	42.46	0	117,956.82	57.54
	TOTAL HLVRA POOL	205,000.00	87,043.18	42.46	0	117,956.82	57.54
	TOTAL PARKS	236,024.00	116,061.23	49.17	0	119,962.77	50.83
	TOTAL FUND REVENUE	5,737,724.00	4,504,981.89	78.52	0	1,232,742.11	21.48

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	LEGISLATIVE						
	CITY COUNCIL						
1000-411-10-4100	REGULAR EMPLOYEES	18,000.00	16,200.00	90.00	0	1,800.00	10.0
1000-411-10-4221	SOCIAL SECURITY CONTRIBUTIONS	1,116.00	1,004.40	90.00	0	111.60	10.0
1000-411-10-4222	MEDICARE	261.00	234.90	90.00	0	26.10	10.0
1000-411-10-4230	PERS	962.00	835.27	86.83	0	126.73	13.1
1000-411-10-4260	WORKERS' COMPENSATION	720.00	648.00	90.00	0	72.00	10.0
1000-411-10-4291	HEALTH INSURANCE AND ADMIN	49,260.00	45,439.50	92.24	0	3,820.50	7.7
1000-411-10-4540	ADVERTISING	350.00	122.16	34.90	0	227.84	65.1
1000-411-10-4580	TRAVEL	3,023.00	1,613.37	53.37	0	1,409.63	46.6
1000-411-10-4610	SUPPLIES-GENERAL	838.00	461.07	55.02	0	376.93	44.9
1000-411-10-4641	POSTAGE	52.00	.00	.00	0	52.00	100.0
	TOTAL CITY COUNCIL	74,582.00	66,558.67	89.24	0	8,023.33	10.7
	CITY CLERK						
1000-411-40-4100	REGULAR EMPLOYEES	56,148.00	48,574.07	86.51	0	7,573.93	13.4
1000-411-40-4101	4% VACANCY RATE	(3,781.00)	.00	.00	0	(3,781.00)	(100.0
1000-411-40-4130	OVERTIME	32.00	.00	.00	0	32.00	100.0
1000-411-40-4206	MANAGEMENT LEAVE	1,125.00	572.41	50.88	0	552.59	49.1
1000-411-40-4209	FLEX BENEFIT	100.00	100.00	100.00	0	.00	.0
1000-411-40-4210	GROUP LIFE INSURANCE	57.00	42.80	75.09	0	14.20	24.9
1000-411-40-4221	SOCIAL SECURITY CONTRIBUTIONS	3,575.00	3,037.37	84.96	0	537.63	15.0
1000-411-40-4222	MEDICARE	836.00	710.38	84.97	0	125.62	15.0
1000-411-40-4230	PERS	14,867.00	14,264.23	95.95	0	602.77	4.0
1000-411-40-4260	WORKERS' COMPENSATION	1,730.00	1,507.30	87.13	0	222.70	12.8
1000-411-40-4291	HEALTH INSURANCE AND ADMIN	14,748.00	12,455.00	84.45	0	2,293.00	15.5
1000-411-40-4292	STATE DISABILITY INSURANCE	576.00	422.01	73.27	0	153.99	26.7
1000-411-40-4293	STATE UNEMPLOYMENT	519.00	412.76	79.53	0	106.24	20.4
1000-411-40-4295	DEFERRED COMPENSATION	650.00	575.00	88.46	0	75.00	11.5
1000-411-40-4340	TECHNICAL SVCS	896.00	.00	.00	0	896.00	100.0
1000-411-40-4514	INSURANCE CRIME BOND LIAB	37.00	33.00	89.19	0	4.00	10.8
1000-411-40-4521	INSURANCE-LIABILITY	2,573.00	2,354.00	91.49	0	219.00	8.5
1000-411-40-4530	COMMUNICATIONS	400.00	48.57	12.14	0	351.43	87.8
1000-411-40-4540	ADVERTISING	1,106.00	1,037.40	93.80	0	68.60	6.2
1000-411-40-4580	TRAVEL	622.00	.00	.00	0	622.00	100.0
1000-411-40-4610	SUPPLIES-GENERAL	535.00	65.04	12.16	0	469.96	87.8
1000-411-40-4640	BOOKS AND PERIODICALS	2,526.00	1,523.22	60.30	0	1,002.78	39.7
1000-411-40-4641	POSTAGE	460.00	132.45	28.79	0	327.55	71.2
1000-411-40-4761	COST ALLOCATION REIMBURSEMENT	(47,056.00)	(43,131.00)	(91.66)	0	(3,925.00)	(8.3
1000-411-40-4830	DUES AND MEMBERSHIPS	464.00	45.00	9.70	0	419.00	90.3
	TOTAL CITY CLERK	53,745.00	44,781.01	83.32	0	8,963.99	16.6
	TOTAL LEGISLATIVE	128,327.00	111,339.68	86.76	0	16,987.32	13.2

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	CITY ATTORNEY						
	CITY ATTORNEY						
1000-412-10-4330	PROFESSIONAL SVCS	75,000.00	60,198.97	80.27	0	14,801.03	19.7
1000-412-10-4340	TECHNICAL SVCS	854.00	.00	.00	0	854.00	100.0
1000-412-10-4610	SUPPLIES-GENERAL	460.00	.00	.00	0	460.00	100.0
1000-412-10-4640	BOOKS AND PERIODICALS	450.00	449.21	99.82	0	.79	.1
1000-412-10-4641	POSTAGE	11.00	.00	.00	0	11.00	100.0
1000-412-10-4761	COST ALLOCATION REIMBURSEMENT	(39,827.00)	(36,509.00)	(91.67)	0	(3,318.00)	(8.3
1000-412-10-4830	DUES AND MEMBERSHIPS	1,405.00	663.00	47.19	0	742.00	52.8
	TOTAL CITY ATTORNEY	38,353.00	24,802.18	64.67	0	13,550.82	35.3
	TOTAL CITY ATTORNEY	38,353.00	24,802.18	64.67	0	13,550.82	35.3

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP
	EXECUTIVE						
	CITY ADMINISTRATOR						
1000-413-20-4100	REGULAR EMPLOYEES	208,889.00	197,591.74	94.59	0	11,297.26	5.4
1000-413-20-4101	4% VACANCY RATE	(13,852.00)	.00	.00	0	(13,852.00)	(100.0(
1000-413-20-4130	OVERTIME	1,192.00	1,191.68	99.97	0	.32	.0
1000-413-20-4206	MANAGEMENT LEAVE	4,729.00	2,057.75	43.51	0	2,671.25	56.4
1000-413-20-4209	FLEX BENEFIT	600.00	600.00	100.00	0	.00	.0
1000-413-20-4210	GROUP LIFE INSURANCE	188.00	187.25	99.60	0	.75	.4
1000-413-20-4221	SOCIAL SECURITY CONTRIBUTIONS	13,539.00	12,671.29	93.59	0	867.71	6.4
1000-413-20-4222	MEDICARE	3,155.00	2,965.57	94.00	0	189.43	6.0
1000-413-20-4230	PERS	56,255.00	52,574.72	93.46	0	3,680.28	6.5
1000-413-20-4260	WORKERS' COMPENSATION	6,527.00	6,161.57	94.40	0	365.43	5.6
1000-413-20-4291	HEALTH INSURANCE AND ADMIN	38,704.00	38,140.75	98.54	0	563.25	1.4
1000-413-20-4292	STATE DISABILITY INSURANCE	2,211.00	2,210.95	100.00	0	.05	.0
1000-413-20-4293	STATE UNEMPLOYMENT	1,958.00	1,794.00	91.62	0	164.00	8.3
1000-413-20-4295	DEFERRED COMPENSATION	2,145.00	875.00	40.79	0	1,270.00	59.2
1000-413-20-4431	MISC - REPAIR & MAINTENANCE	1,434.00	.00	.00	0	1,434.00	100.0
1000-413-20-4514	INSURANCE CRIME BOND LIAB	155.00	143.00	92.26	0	12.00	7.7
1000-413-20-4519	EPLI INSURANCE	4,894.00	4,653.00	95.08	0	241.00	4.9
1000-413-20-4521	INSURANCE-LIABILITY	10,842.00	9,922.00	91.51	0	920.00	8.4
1000-413-20-4530	COMMUNICATIONS	851.00	367.59	43.20	0	483.41	56.8
1000-413-20-4540	ADVERTISING	325.00	.00	.00	0	325.00	100.0
1000-413-20-4580	TRAVEL	3,454.00	3,383.23	97.95	0	70.77	2.0
1000-413-20-4610	SUPPLIES-GENERAL	630.00	582.44	92.45	0	47.56	7.5
1000-413-20-4641	POSTAGE	250.00	94.35	37.74	0	155.65	62.2
1000-413-20-4744	SOFTWARE	247.00	179.88	72.83	0	67.12	27.1
1000-413-20-4761	COST ALLOCATION REIMBURSEMENT	(151,762.00)	(139,117.00)	(91.67)	0	(12,645.00)	(8.3
1000-413-20-4830	DUES AND MEMBERSHIPS	459.00	416.66	90.78	0	42.34	9.2
	TOTAL CITY ADMINISTRATOR	198,019.00	199,647.42	100.82	0	(1,628.42)	(.8
	TOTAL EXECUTIVE	198,019.00	199,647.42	100.82	0	(1,628.42)	(.8

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	FINANCE						
	FINANCE						
1000-415-10-4100	REGULAR EMPLOYEES	269,709.00	251,348.48	93.19	0	18,360.52	6.8
1000-415-10-4101	4% VACANCY RATE	(18,185.00)	.00	.00	0	(18,185.00)	(100.0
1000-415-10-4206	MANAGEMENT LEAVE	4,021.00	4,019.24	99.96	0	1.76	.0
1000-415-10-4208	CERTIFICATION INCENTIVE PAY	250.00	.00	.00	0	250.00	100.0
1000-415-10-4209	FLEX BENEFIT	200.00	200.00	100.00	0	.00	.0
1000-415-10-4210	GROUP LIFE INSURANCE	249.00	235.40	94.54	0	13.60	5.4
1000-415-10-4221	SOCIAL SECURITY CONTRIBUTIONS	17,059.00	15,763.97	92.41	0	1,295.03	7.5
1000-415-10-4222	MEDICARE	3,990.00	3,686.68	92.40	0	303.32	7.6
1000-415-10-4230	PERS	71,290.00	58,103.60	81.50	0	13,186.40	18.5
1000-415-10-4260	WORKERS' COMPENSATION	8,255.00	7,821.17	94.74	0	433.83	5.2
1000-415-10-4291	HEALTH INSURANCE AND ADMIN	73,398.00	68,676.50	93.57	0	4,721.50	6.4
1000-415-10-4292	STATE DISABILITY INSURANCE	2,665.00	2,133.90	80.07	0	531.10	19.9
1000-415-10-4293	STATE UNEMPLOYMENT	2,476.00	2,209.15	89.22	0	266.85	10.7
1000-415-10-4295	DEFERRED COMPENSATION	3,120.00	3,000.00	96.15	0	120.00	3.8
1000-415-10-4330	PROFESSIONAL SVCS	3,477.00	.00	.00	0	3,477.00	100.0
1000-415-10-4514	INSURANCE CRIME BOND LIAB	156.00	143.00	91.67	0	13.00	8.3
1000-415-10-4521	INSURANCE-LIABILITY	10,878.00	9,955.00	91.51	0	923.00	8.4
1000-415-10-4530	COMMUNICATIONS	900.00	36.47	4.05	0	863.53	95.9
1000-415-10-4580	TRAINING	4,617.00	1,053.62	22.82	0	3,563.38	77.1
1000-415-10-4610	SUPPLIES-GENERAL	8,786.00	7,053.93	80.29	0	1,732.07	19.7
1000-415-10-4641	POSTAGE	10,486.00	2,983.49	28.45	0	7,502.51	71.5
1000-415-10-4761	COST ALLOCATION REIMBURSEMENT	(364,148.00)	(333,806.00)	(91.67)	0	(30,342.00)	(8.3
1000-415-10-4810	TAXES, FEES, PERMITS & CHARGES	2,276.00	1,445.47	63.51	0	830.53	36.4
1000-415-10-4821	CASH OVER/UNDER	50.00	13.16	26.32	0	36.84	73.6
1000-415-10-4830	DUES AND MEMBERSHIPS	600.00	110.00	18.33	0	490.00	81.6
	TOTAL FINANCE	116,575.00	106,186.23	91.09	0	10,388.77	8.9
	TOTAL FINANCE	116,575.00	106,186.23	91.09	0	10,388.77	8.9

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PERSONNEL						
	PERSONNEL						
1000-416-10-4100	REGULAR EMPLOYEES	91,037.00	59,498.29	65.36	0	31,538.71	34.6
1000-416-10-4101	4% VACANCY RATE	(6,011.00)	.00	.00	0	(6,011.00)	(100.0
1000-416-10-4206	MANAGEMENT LEAVE	3,069.00	572.41	18.65	0	2,496.59	81.3
1000-416-10-4209	FLEX BENEFIT	300.00	100.00	33.33	0	200.00	66.6
1000-416-10-4210	GROUP LIFE INSURANCE	86.00	50.29	58.48	0	35.71	41.5
1000-416-10-4221	SOCIAL SECURITY CONTRIBUTIONS	5,883.00	3,704.30	62.97	0	2,178.70	37.0
1000-416-10-4222	MEDICARE	1,376.00	866.34	62.96	0	509.66	37.0
1000-416-10-4230	PERS	27,970.00	25,028.70	89.48	0	2,941.30	10.5
1000-416-10-4260	WORKERS' COMPENSATION	2,847.00	1,829.72	64.27	0	1,017.28	35.7
1000-416-10-4291	HEALTH INSURANCE AND ADMIN	14,778.00	9,960.00	67.40	0	4,818.00	32.6
1000-416-10-4292	STATE DISABILITY INSURANCE	941.00	525.22	55.82	0	415.78	44.1
1000-416-10-4293	STATE UNEMPLOYMENT	854.00	511.10	59.85	0	342.90	40.1
1000-416-10-4295	DEFERRED COMPENSATION	845.00	300.00	35.50	0	545.00	64.5
1000-416-10-4330	PROFESSIONAL SVCS	2,000.00	457.25	22.86	0	1,542.75	77.1
1000-416-10-4340	TECHNICAL SVCS	4,000.00	3,047.00	76.18	0	953.00	23.8
1000-416-10-4514	INSURANCE CRIME BOND LIAB	87.00	77.00	88.51	0	10.00	11.4
1000-416-10-4521	INSURANCE-LIABILITY	6,044.00	5,533.00	91.55	0	511.00	8.4
1000-416-10-4540	ADVERTISING	10,000.00	1,392.50	13.93	0	8,607.50	86.0
1000-416-10-4580	TRAVEL	39.00	.00	.00	0	39.00	100.0
1000-416-10-4593	FINGERPRINTING SERVICES	865.00	704.00	81.39	0	161.00	18.6
1000-416-10-4610	SUPPLIES-GENERAL	1,261.00	1,002.59	79.51	0	258.41	20.4
1000-416-10-4641	POSTAGE	75.00	29.10	38.80	0	45.90	61.2
1000-416-10-4761	COST ALLOCATION REIMBURSEMENT	(100,890.00)	(84,070.00)	(83.33)	0	(16,820.00)	(16.67
1000-416-10-4810	TAXES, FEES, PERMITS & CHARGES	30.00	.00	.00	0	30.00	100.0
	TOTAL PERSONNEL	67,486.00	31,118.81	46.11	0	36,367.19	53.8
	TOTAL PERSONNEL	67,486.00	31,118.81	46.11	0	36,367.19	53.8

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	NON-DEPARTMENTAL						
	ADMINISTRATION						
1000-417-10-4310	LAFCO CONTRIBUTIONS	27,885.00	27,884.62	100.00	0	.38	.0
1000-417-10-4330	PROFESSIONAL SVCS	31,000.00	30,500.00	98.39	0	500.00	1.6
1000-417-10-4340	TECHNICAL SVCS	79,063.00	72,476.99	95.89	3,333	3,252.67	4.1
1000-417-10-4412	SEWER	1,812.00	958.00	52.87	0	854.00	47.1
1000-417-10-4421	DISPOSAL	2,600.00	2,042.72	78.57	0	557.28	21.4
1000-417-10-4423	CUSTODIAL	1,950.00	1,950.00	100.00	0	.00	.0
1000-417-10-4431	MISC - REPAIR & MAINTENANCE	1,440.00	582.11	40.42	0	857.89	59.5
1000-417-10-4433	VEHICLE - REPAIR & MAINTENANCE	2,630.00	.00	.00	0	2,630.00	100.0
1000-417-10-4434	FACILITY - REPAIR & MAINTENANC	2,221.00	1,767.99	79.60	0	453.01	20.4
1000-417-10-4442	RENT & LEASES EQUIP & VEHICLES	24,017.00	18,534.42	77.17	0	5,482.58	22.8
1000-417-10-4522	INSURANCE-PROPERTY	4,180.00	4,180.00	100.00	0	.00	.0
1000-417-10-4525	PW OVERHEAD ALLOCATION	5,934.00	5,445.00	91.76	0	489.00	8.2
1000-417-10-4530	COMMUNICATIONS	22,217.00	20,767.13	97.25	840	609.87	2.7
1000-417-10-4540	ADVERTISING	591.00	499.00	84.43	0	92.00	15.5
1000-417-10-4550	PRINTING AND BINDING	330.00	.00	.00	0	330.00	100.0
1000-417-10-4610	SUPPLIES-GENERAL	7,490.00	4,824.33	64.41	0	2,665.67	35.5
1000-417-10-4613	SUPPLIES-JANITORIAL	1,101.00	996.73	90.53	0	104.27	9.4
1000-417-10-4620	CITY NATURAL GAS	2,000.00	1,971.10	98.56	0	28.90	1.4
1000-417-10-4622	ELECTRICITY	10,077.00	7,421.37	73.65	0	2,655.63	26.3
1000-417-10-4626	GASOLINE	517.00	132.19	25.57	0	384.81	74.4
1000-417-10-4641	POSTAGE	669.00	76.89	11.49	0	592.11	88.5
1000-417-10-4741	MACHINERY & EQUIPMENT	5,053.00	1,808.44	35.79	0	3,244.56	64.2
1000-417-10-4744	SOFTWARE	594.00	.00	.00	0	594.00	100.0
1000-417-10-4761	COST ALLOCATION REIMBURSEMENT	(235,536.00)	(224,315.00)	(95.24)	0	(11,221.00)	(4.76
1000-417-10-4810	TAXES, FEES, PERMITS & CHARGES	17,500.00	7,525.75	43.00	0	9,974.25	57.0
1000-417-10-4830	DUES AND MEMBERSHIPS	8,180.00	.00	.00	0	8,180.00	100.0
	TOTAL ADMINISTRATION	25,515.00	(11,970.22)	(30.56)	4,173	33,311.88	130.5
	TOTAL NON-DEPARTMENTAL	25,515.00	(11,970.22)	(30.56)	4,173	33,311.88	130.5

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	COMMUNITY DEVELOPMENT						
	PLANNING AND ZONING						
1000-419-10-4100	REGULAR EMPLOYEES	94,480.00	88,011.78	93.15	0	6,468.22	6.8
1000-419-10-4101	4% VACANCY RATE	(7,020.00)	.00	.00	0	(7,020.00)	(100.0
1000-419-10-4120	TEMPORARY EMPLOYEES	3,363.00	3,317.15	98.64	0	45.85	1.3
1000-419-10-4206	MANAGEMENT LEAVE	2,666.00	.00	.00	0	2,666.00	100.0
1000-419-10-4208	CERTIFICATION INCENTIVE PAY	375.00	.00	.00	0	375.00	100.0
1000-419-10-4209	FLEX BENEFIT	200.00	.00	.00	0	200.00	100.0
1000-419-10-4210	GROUP LIFE INSURANCE	88.00	87.74	99.70	0	.26	.3
1000-419-10-4221	SOCIAL SECURITY CONTRIBUTIONS	6,823.00	5,714.82	83.76	0	1,108.18	16.2
1000-419-10-4222	MEDICARE	1,596.00	1,336.61	83.75	0	259.39	16.2
1000-419-10-4230	PERS	29,431.00	24,600.36	83.59	0	4,830.64	16.4
1000-419-10-4260	WORKERS' COMPENSATION	3,346.00	2,797.52	83.61	0	548.48	16.3
1000-419-10-4291	HEALTH INSURANCE AND ADMIN	22,167.00	20,424.25	92.14	0	1,742.75	7.8
1000-419-10-4292	STATE DISABILITY INSURANCE	1,017.00	609.73	59.95	0	407.27	40.0
1000-419-10-4293	STATE UNEMPLOYMENT	950.00	797.52	83.95	0	152.48	16.0
1000-419-10-4295	DEFERRED COMPENSATION	378.00	237.50	62.83	0	140.50	37.1
1000-419-10-4330	PROFESSIONAL SVCS	3,900.00	.00	.00	0	3,900.00	100.0
1000-419-10-4431	MISC - REPAIR & MAINTENANCE	50.00	.00	.00	0	50.00	100.0
1000-419-10-4514	INSURANCE CRIME BOND LIAB	40.00	33.00	82.50	0	7.00	17.5
1000-419-10-4521	INSURANCE-LIABILITY	2,809.00	2,574.00	91.63	0	235.00	8.3
1000-419-10-4530	COMMUNICATIONS	813.00	655.88	80.67	0	157.12	19.3
1000-419-10-4540	ADVERTISING	1,399.00	1,111.00	79.41	0	288.00	20.5
1000-419-10-4580	TRAVEL	178.00	.00	.00	0	178.00	100.0
1000-419-10-4610	SUPPLIES-GENERAL	948.00	177.19	18.69	0	770.81	81.3
1000-419-10-4640	BOOKS AND PERIODICALS	725.00	231.08	31.87	0	493.92	68.1
1000-419-10-4641	POSTAGE	500.00	204.35	40.87	0	295.65	59.1
1000-419-10-4744	SOFTWARE	39.00	.00	.00	0	39.00	100.0
1000-419-10-4810	TAXES, FEES, PERMITS & CHARGES	900.00	.00	.00	0	900.00	100.0
1000-419-10-4830	DUES AND MEMBERSHIPS	1,091.00	854.66	78.34	0	236.34	21.6
	TOTAL PLANNING AND ZONING	173,252.00	153,776.14	88.76	0	19,475.86	11.2
	TOTAL COMMUNITY DEVELOPMENT	173,252.00	153,776.14	88.76	0	19,475.86	11.2

CITY OF SUSANVILLE
INCOME STATEMENT
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FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PROTECTIVE INSPECTIONS						
	ADMINISTRATION						
1000-424-10-4100	REGULAR EMPLOYEES	25,845.00	21,852.87	84.55	0	3,992.13	15.4
1000-424-10-4101	4% VACANCY RATE	(1,806.00)	.00	.00	0	(1,806.00)	(100.0
1000-424-10-4206	MANAGEMENT LEAVE	485.00	.00	.00	0	485.00	100.0
1000-424-10-4210	GROUP INSURANCE	28.00	27.82	99.36	0	.18	.6
1000-424-10-4221	SOCIAL SECURITY CONTRIBUTIONS	1,653.00	1,371.38	82.96	0	281.62	17.0
1000-424-10-4222	MEDICARE	386.00	320.80	83.11	0	65.20	16.8
1000-424-10-4230	PERS	6,538.00	1,491.46	22.81	0	5,046.54	77.1
1000-424-10-4260	WORKERS' COMPENSATION	800.00	663.55	82.94	0	136.45	17.0
1000-424-10-4291	HEALTH INSURANCE AND ADMIN	8,589.00	8,041.25	93.62	0	547.75	6.3
1000-424-10-4292	STATE DISABILITY INSURANCE	294.00	29.39	10.00	0	264.61	90.0
1000-424-10-4293	STATE UNEMPLOYMENT	240.00	193.68	80.70	0	46.32	19.3
1000-424-10-4295	DEFERRED COMPENSATION	325.00	237.50	73.08	0	87.50	26.9
1000-424-10-4514	INSURANCE CRIME BOND LIAB	17.00	11.00	64.71	0	6.00	35.2
1000-424-10-4521	INSURANCE-LIABILITY	1,196.00	1,089.00	91.05	0	107.00	8.9
	TOTAL ADMINISTRATION	44,590.00	35,329.70	79.23	0	9,260.30	20.7

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GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	BUILDING INSPECTIONS						
1000-424-20-4100	REGULAR EMPLOYEES	75,320.00	66,586.90	88.41	0	8,733.10	11.5
1000-424-20-4101	4% VACANCY RATE	(5,148.00)	.00	.00	0	(5,148.00)	(100.0
1000-424-20-4206	MANAGEMENT LEAVE	3,564.00	2,289.64	64.24	0	1,274.36	35.7
1000-424-20-4208	CERTIFICATION INCENTIVE PAY	88.00	.00	.00	0	88.00	100.0
1000-424-20-4209	FLEX BENEFIT	200.00	200.00	100.00	0	.00	.0
1000-424-20-4210	GROUP INSURANCE	49.00	38.52	78.61	0	10.48	21.3
1000-424-20-4221	SOCIAL SECURITY CONTRIBUTIONS	4,949.00	4,209.72	85.06	0	739.28	14.9
1000-424-20-4222	MEDICARE	1,157.00	984.58	85.10	0	172.42	14.9
1000-424-20-4230	PERS	24,431.00	24,127.82	98.76	0	303.18	1.2
1000-424-20-4260	WORKERS' COMPENSATION	3,193.00	2,107.23	66.00	0	1,085.77	34.0
1000-424-20-4291	HEALTH INSURANCE AND ADMIN	14,778.00	12,316.00	83.34	0	2,462.00	16.6
1000-424-20-4292	STATE DISABILITY INSURANCE	798.00	611.68	76.65	0	186.32	23.3
1000-424-20-4293	STATE UNEMPLOYMENT	718.00	586.86	81.74	0	131.14	18.2
1000-424-20-4294	UNIFORM ALLOWANCE	329.00	328.14	99.74	0	.86	.2
1000-424-20-4295	DEFERRED COMPENSATION	650.00	550.00	84.62	0	100.00	15.3
1000-424-20-4330	PROFESSIONAL SVCS	4,255.74	40.00	.94	0	4,215.74	99.0
1000-424-20-4433	VEHICLE - REPAIR & MAINTENANCE	344.26	324.26	94.19	0	20.00	5.8
1000-424-20-4514	INSURANCE CRIME BOND LIAB	48.00	44.00	91.67	0	4.00	8.3
1000-424-20-4521	INSURANCE-LIABILITY	3,368.00	3,080.00	91.45	0	288.00	8.5
1000-424-20-4530	COMMUNICATIONS	750.00	517.27	68.97	0	232.73	31.0
1000-424-20-4540	ADVERTISING	601.00	.00	.00	0	601.00	100.0
1000-424-20-4550	PRINTING AND BINDING	707.00	706.20	99.89	0	.80	.1
1000-424-20-4580	TRAVEL	11,107.00	10,011.29	90.13	0	1,095.71	9.8
1000-424-20-4610	SUPPLIES-GENERAL	311.00	142.24	45.74	0	168.76	54.2
1000-424-20-4626	GASOLINE	813.00	347.68	42.77	0	465.32	57.2
1000-424-20-4640	BOOKS AND PERIODICALS	1,667.00	1,465.13	87.89	0	201.87	12.1
1000-424-20-4641	POSTAGE	343.00	12.75	3.72	0	330.25	96.2
1000-424-20-4744	SOFTWARE	8,100.00	8,100.00	100.00	0	.00	.0
1000-424-20-4830	DUES AND MEMBERSHIPS	1,848.00	1,401.66	75.85	0	446.34	24.1
	TOTAL BUILDING INSPECTIONS	159,339.00	141,129.57	88.57	0	18,209.43	11.4
	TOTAL PROTECTIVE INSPECTIONS	203,929.00	176,459.27	86.53	0	27,469.73	13.4

CITY OF SUSANVILLE
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GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	COMMUNITY SERVICES						
	MUSEUM						
1000-451-80-4340	TECHNICAL SVCS	732.00	363.00	49.59	0	369.00	50.4
1000-451-80-4412	SEWER	674.00	312.00	46.29	0	362.00	53.7
1000-451-80-4434	FACILITY - REPAIR & MAINTENANC	221.00	.00	.00	0	221.00	100.0
1000-451-80-4518	INSURANCE MUSEUM	536.00	484.00	90.30	0	52.00	9.7
1000-451-80-4530	COMMUNICATION	1,455.00	1,289.30	88.61	0	165.70	11.3
1000-451-80-4620	CITY NATURAL GAS	795.00	309.37	38.91	0	485.63	61.0
1000-451-80-4622	ELECTRICITY	1,178.00	896.85	76.13	0	281.15	23.8
	TOTAL MUSEUM	5,591.00	3,654.52	65.36	0	1,936.48	34.6
	TOTAL COMMUNITY SERVICES	5,591.00	3,654.52	65.36	0	1,936.48	34.6

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INCOME STATEMENT
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GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PARKS						
	PARK AREAS						
1000-452-20-4100	REGULAR EMPLOYEES	52,551.00	49,112.76	93.46	0	3,438.24	6.5
1000-452-20-4101	4% VACANCY RATE	(6,323.00)	.00	.00	0	(6,323.00)	(100.0
1000-452-20-4120	TEMPORARY EMPLOYEES	37,647.00	26,193.34	69.58	0	11,453.66	30.4
1000-452-20-4130	OVERTIME	2,679.00	2,140.36	79.89	0	538.64	20.1
1000-452-20-4206	MANAGEMENT LEAVE	1,932.00	1,024.28	53.02	0	907.72	46.9
1000-452-20-4210	GROUP INSURANCE	49.00	47.08	96.08	0	1.92	3.9
1000-452-20-4221	SOCIAL SECURITY CONTRIBUTIONS	6,528.00	5,001.64	76.62	0	1,526.36	23.3
1000-452-20-4222	MEDICARE	1,527.00	1,169.77	76.61	0	357.23	23.3
1000-452-20-4230	PERS	18,713.00	16,175.50	86.44	0	2,537.50	13.5
1000-452-20-4260	WORKERS' COMPENSATION	14,740.00	10,817.47	73.39	0	3,922.53	26.6
1000-452-20-4291	HEALTH INSURANCE AND ADMIN	14,718.00	13,770.50	93.56	0	947.50	6.4
1000-452-20-4292	STATE DISABILITY INSURANCE	584.00	583.27	99.88	0	.73	.1
1000-452-20-4293	STATE UNEMPLOYMENT	948.00	671.87	70.87	0	276.13	29.1
1000-452-20-4294	UNIFORM ALLOWANCE	459.00	.00	.00	0	459.00	100.0
1000-452-20-4295	DEFERRED COMPENSATION	650.00	.00	.00	0	650.00	100.0
1000-452-20-4340	TECHNICAL SVCS	1,828.00	1,823.16	99.74	0	4.84	.2
1000-452-20-4412	SEWER	1,870.00	1,845.00	98.66	0	25.00	1.3
1000-452-20-4421	DISPOSAL	9,286.00	5,800.80	62.47	0	3,485.20	37.5
1000-452-20-4431	MISC - REPAIR & MAINTENANCE	4,028.00	4,017.36	99.74	0	10.64	.2
1000-452-20-4433	VEHICLE - REPAIR & MAINTENANCE	5,331.00	4,893.46	91.79	0	437.54	8.2
1000-452-20-4434	FACILITY - REPAIR & MAINTENANC	10,897.00	9,400.57	86.27	0	1,496.43	13.7
1000-452-20-4442	RENT & LEASES EQUIP & VEHICLES	4,620.00	4,347.30	94.10	0	272.70	5.9
1000-452-20-4450	CONSTRUCTION SERVICES	6,324.00	6,323.75	100.00	0	.25	.0
1000-452-20-4514	INSURANCE CRIME BOND LIAB	111.00	99.00	89.19	0	12.00	10.8
1000-452-20-4521	INSURANCE-LIABILITY	7,505.00	7,084.00	94.39	0	421.00	5.6
1000-452-20-4522	INSURANCE-PROPERTY	1,400.00	1,309.00	93.50	0	91.00	6.5
1000-452-20-4530	COMMUNICATIONS	5,538.00	5,472.43	98.82	0	65.57	1.1
1000-452-20-4610	SUPPLIES-GENERAL	6,022.00	3,774.34	62.68	0	2,247.66	37.3
1000-452-20-4613	SUPPLIES-JANITORIAL	1,546.00	1,341.74	86.79	0	204.26	13.2
1000-452-20-4620	CITY NATURAL GAS	960.00	736.67	76.74	0	223.33	23.2
1000-452-20-4622	ELECTRICITY	10,390.00	5,783.93	55.67	0	4,606.07	44.3
1000-452-20-4626	GASOLINE	5,499.00	5,131.27	93.31	0	367.73	6.6
1000-452-20-4741	MACHINERY AND EQUIPMENT	1,566.00	1,512.21	96.57	0	53.79	3.4
1000-452-20-4810	TAXES, FEES, PERMITS & CHARGES	799.00	250.32	31.33	0	548.68	68.6
	TOTAL PARK AREAS	232,922.00	197,654.15	84.86	0	35,267.85	15.1

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GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	MEMORIAL PARK						
1000-452-21-4100	REGULAR EMPLOYEES	353.00	25.61	7.25	0	327.39	92.7
1000-452-21-4120	TEMPORARY EMPLOYEES	6,288.00	.00	.00	0	6,288.00	100.0
1000-452-21-4130	OVERTIME	257.00	.00	.00	0	257.00	100.0
1000-452-21-4221	SOCIAL SECURITY CONTRIBUTIONS	407.00	1.59	.39	0	405.41	99.6
1000-452-21-4222	MEDICARE	95.00	.37	.39	0	94.63	99.6
1000-452-21-4230	PERS	2.00	1.79	89.50	0	.21	10.5
1000-452-21-4260	WORKERS' COMPENSATION	852.00	3.59	.42	0	848.41	99.5
1000-452-21-4293	STATE UNEMPLOYMENT	95.00	.23	.24	0	94.77	99.7
1000-452-21-4340	TECHNICAL SVCS	863.00	.00	.00	0	863.00	100.0
1000-452-21-4434	FACILITY - REPAIR & MAINTENANC	989.00	942.26	95.27	0	46.74	4.7
1000-452-21-4610	SUPPLIES-GENERAL	8,387.00	2,981.21	35.55	0	5,405.79	64.4
1000-452-21-4741	MACHINERY AND EQUIPMENT	1,412.00	128.65	9.11	0	1,283.35	90.8
	TOTAL MEMORIAL PARK	20,000.00	4,085.30	20.43	0	15,914.70	79.5
	HONEY LAKE VALLEY REC JPA						
1000-452-22-4100	REGULAR EMPLOYEES	8,536.00	8,535.42	99.99	0	.58	.0
1000-452-22-4221	SOCIAL SECURITY	528.00	527.46	99.90	0	.54	.1
1000-452-22-4222	MEDICARE	124.00	123.43	99.54	0	.57	.4
1000-452-22-4230	PERS	1,378.00	1,377.59	99.97	0	.41	.0
1000-452-22-4260	WORKERS COMPENSATION	315.00	314.56	99.86	0	.44	.1
1000-452-22-4292	STATE DISABILITY INSURANCE	21.00	20.77	98.90	0	.23	1.1
1000-452-22-4293	STATE UNEMPLOYMENT	75.00	74.22	98.96	0	.78	1.0
	TOTAL HONEY LAKE VALLEY REC JPA	10,977.00	10,973.45	99.97	0	3.55	.0
	HLVRA POOL						
1000-452-23-4100	REGULAR EMPLOYEES	859.00	7.98	.93	0	851.02	99.0
1000-452-23-4120	TEMPORARY EMPLOYEES	83,742.00	66,363.87	79.25	0	17,378.13	20.7
1000-452-23-4130	OVERTIME	1,108.00	.00	.00	0	1,108.00	100.0
1000-452-23-4221	SOCIAL SECURITY	5,000.00	4,115.03	82.30	0	884.97	17.7
1000-452-23-4222	MEDICARE	1,073.00	962.42	89.69	0	110.58	10.3
1000-452-23-4230	PERS	1,500.00	1,271.07	84.74	0	228.93	15.2
1000-452-23-4260	WORKERS COMPENSATION	5,050.00	2,654.92	52.57	0	2,395.08	47.4
1000-452-23-4291	HEALTH INSURANCE(BLUE CROSS)	380.00	.00	.00	0	380.00	100.0
1000-452-23-4293	STATE UNEMPLOYMENT	882.00	597.30	67.72	0	284.70	32.2
1000-452-23-4540	ADVERTISING	1,000.00	.00	.00	0	1,000.00	100.0
1000-452-23-4610	SUPPLIES GENERAL	88,770.00	.00	.00	0	88,770.00	100.0
	TOTAL HLVRA POOL	189,364.00	75,972.59	40.12	0	113,391.41	59.8

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GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	CAL-RECYCLE GRANT EXPENSES						
1000-452-24-4120	TEMPORARY EMPLOYEES	4,916.00	4,915.45	99.99	0	.55	.0
1000-452-24-4130	OVERTIME	510.00	1,209.50	237.16	0	(699.50)	(137.1
1000-452-24-4221	SOCIAL SECURITY	380.00	379.75	99.93	0	.25	.0
1000-452-24-4222	MEDICARE	89.00	88.81	99.79	0	.19	.2
1000-452-24-4260	WORKERS COMPENSATION	184.00	183.77	99.88	0	.23	.1
1000-452-24-4293	STATE UNEMPLOYMENT	56.00	55.12	98.43	0	.88	1.5
	TOTAL CAL-RECYCLE GRANT EXPENSES	6,135.00	6,832.40	111.37	0	(697.40)	(11.3
	PARKWAYS						
1000-452-30-4100	REGULAR EMPLOYEES	1,658.00	633.32	38.20	0	1,024.68	61.8
1000-452-30-4120	TEMPORARY EMPLOYEES	545.00	544.32	99.88	0	.68	.1
1000-452-30-4221	SOCIAL SECURITY CONTRIBUTIONS	74.00	73.01	98.66	0	.99	1.3
1000-452-30-4222	MEDICARE	18.00	17.08	94.89	0	.92	5.1
1000-452-30-4230	PERS	83.00	82.25	99.10	0	.75	.9
1000-452-30-4260	WORKERS' COMPENSATION	165.00	164.84	99.90	0	.16	.1
1000-452-30-4293	STATE UNEMPLOYMENT	11.00	10.59	96.27	0	.41	3.7
1000-452-30-4431	REPAIR AND MAINTENANCE MISC	156.00	73.89	47.37	0	82.11	52.6
	TOTAL PARKWAYS	2,710.00	1,599.30	59.01	0	1,110.70	40.9
	RIVER CLEAN UPS						
1000-452-31-4100	REGULAR EMPLOYEES	2,794.00	2,793.09	99.97	0	.91	.0
1000-452-31-4221	SOCIAL SECURITY	173.00	172.55	99.74	0	.45	.2
1000-452-31-4222	MEDICARE	41.00	40.34	98.39	0	.66	1.6
1000-452-31-4230	PERS	374.00	373.65	99.91	0	.35	.0
1000-452-31-4260	WORKERS COMPENSATION	239.00	238.49	99.79	0	.51	.2
1000-452-31-4292	STATE DISABILITY	13.00	12.42	95.54	0	.58	4.4
1000-452-31-4293	STATE UNEMPLOYMENT	25.00	24.19	96.76	0	.81	3.2
1000-452-31-4421	DISPOSAL	88.00	87.21	99.10	0	.79	.9
	TOTAL RIVER CLEAN UPS	3,747.00	3,741.94	99.86	0	5.06	.1
	TOTAL PARKS	465,855.00	300,859.13	64.58	0	164,995.87	35.4

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GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	ECONOMIC OPPORTUNITY						
	CIVIC PROMOTIONS						
1000-466-30-4610	SUPPLIES-GENERAL	114.00	.00	.00	0	114.00	100.0
1000-466-30-4622	ELECTRICITY	386.00	.00	.00	0	386.00	100.0
	TOTAL CIVIC PROMOTIONS	500.00	.00	.00	0	500.00	100.0
	CIVIC CONTRIBUTIONS						
1000-466-33-4597	CONTRIBUTIONS-HONEY LAKE JPA	80,000.00	80,000.00	100.00	0	.00	.0
1000-466-33-4600	CIVIC CONTRIBUTIONS	19,984.00	17,484.00	87.49	0	2,500.00	12.5
	TOTAL CIVIC CONTRIBUTIONS	99,984.00	97,484.00	97.50	0	2,500.00	2.5
	TOTAL ECONOMIC OPPORTUNITY	100,484.00	97,484.00	97.01	0	3,000.00	2.9

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TRANSFER						
	TRANSFER						
1000-490-00-5002	TRN OUT 4003 CITY HALL DBT SVC	137,981.00	126,478.00	91.66	0	11,503.00	8.3
1000-490-00-5003	TRN OUT 2007 STREETS	66,000.00	60,500.00	91.67	0	5,500.00	8.3
1000-490-00-5004	TRANSFER OUT TO #4004 PERS REF	75,025.00	75,025.00	100.00	0	.00	.0
1000-490-00-5010	TRN OUT TO #4005 COMM POOL DEB	100,686.00	92,301.00	91.67	0	8,385.00	8.3
1000-490-00-5018	TRN OUT #1010 PUBLIC SAFETY FI	1,212,493.00	1,212,493.00	100.00	0	.00	.0
1000-490-00-5022	TRN OUT #1009 PUB SAFETY POLIC	2,759,109.00	2,558,185.00	92.72	0	200,924.00	7.2
1000-490-00-5040	TRN OUT TO #7202 AIRPORT CIP	15,000.00	13,750.00	91.67	0	1,250.00	8.3
	TOTAL TRANSFER	4,366,294.00	4,138,732.00	94.79	0	227,562.00	5.2
	TOTAL TRANSFER	4,366,294.00	4,138,732.00	94.79	0	227,562.00	5.2
	TOTAL FUND EXPENDITURES	5,889,680.00	5,332,089.16	90.60	4,173	553,417.50	9.4
	REVENUE OVER (UNDER) EXPENDITURES	(151,956.00)	(827,107.27)	(547.05)	4,173-	679,324.61	447.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GF-ECONOMIC DEVELOPMENT

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	NON DEPARTMENTAL						
	ADMINISTRATION						
1002-417-10-3611	INTEREST REVENUE	10.00	41.66	416.60	0	(31.66)	(316.60)
1002-417-10-3613	NET INCREASE(DECREASE) FMV	.00	(6.37)	.00	0	6.37	.00
	TOTAL ADMINISTRATION	10.00	35.29	352.90	0	(25.29)	(252.90)
	TOTAL NON DEPARTMENTAL	10.00	35.29	352.90	0	(25.29)	(252.90)
	TOTAL FUND REVENUE	10.00	35.29	352.90	0	(25.29)	(252.90)
	REVENUE OVER (UNDER) EXPENDITURES	10.00	35.29	352.90	0	(25.29)	(252.90

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

FLOOD/EMERGENCY DECLARATIONS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 431						
	FEMA VARIOUS STREETS - 4301						
1003-431-20-4610	SUPPLIES GENERAL	234,922.00	.00	.00	0	234,922.00	100.0
	TOTAL FEMA VARIOUS STREETS - 4301	234,922.00	.00	.00	0	234,922.00	100.0
	FEMA-VARIOUS STREETS 4308						
1003-431-21-4120	TEMPORARY EMPLOYEES	1,119.00	1,118.23	99.93	0	.77	.0
1003-431-21-4221	SOCIAL SECURITY	70.00	69.33	99.04	0	.67	.9
1003-431-21-4222	MEDICARE	17.00	16.21	95.35	0	.79	4.6
1003-431-21-4260	WORKERS COMPENSATION	34.00	33.55	98.68	0	.45	1.3
1003-431-21-4293	STATE UNEMPLOYMENT	11.00	10.06	91.45	0	.94	8.5
1003-431-21-4610	SUPPLIES GENERAL	7,530.00	.00	.00	0	7,530.00	100.0
	TOTAL FEMA-VARIOUS STREETS 4308	8,781.00	1,247.38	14.21	0	7,533.62	85.7
	TOTAL DEPARTMENT 431	243,703.00	1,247.38	.51	0	242,455.62	99.4

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

FLOOD/EMERGENCY DECLARATIONS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 451						
	GOLF COURSE FLOODING						
1003-451-52-4610	SUPPLIES GENERAL	69,327.00	.00	.00	0	69,327.00	100.0
	TOTAL GOLF COURSE FLOODING	69,327.00	.00	.00	0	69,327.00	100.0
	TOTAL DEPARTMENT 451	69,327.00	.00	.00	0	69,327.00	100.0
	TOTAL FUND EXPENDITURES	313,030.00	1,247.38	.40	0	311,782.62	99.6
	REVENUE OVER (UNDER) EXPENDITURES	(313,030.00)	(1,247.38)	(.40)	0	(311,782.62)	(99.6

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GF-PANCERA

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	NON-DEPARTMENTAL						
	ADMINISTRATION						
1004-417-10-3611	INTEREST REVENUE	50.00	221.10	442.20	0	(171.10)	(342.20)
1004-417-10-3613	NET INCREASE(DECREASE) FMV	.00	(33.79)	.00	0	33.79	.00
	TOTAL ADMINISTRATION	50.00	187.31	374.62	0	(137.31)	(274.62)
	TOTAL NON-DEPARTMENTAL	50.00	187.31	374.62	0	(137.31)	(274.62)
	TOTAL FUND REVENUE	50.00	187.31	374.62	0	(137.31)	(274.62)
	REVENUE OVER (UNDER) EXPENDITURES	50.00	187.31	374.62	0	(137.31)	(274.62)

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GF-RESERVE ACCOUNT

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	NON-DEPARTMENTAL						
	RESERVES						
1005-417-10-3611	INTEREST REVENUE	22,000.00	15,955.90	72.53	0	6,044.10	27.47
1005-417-10-3613	NET INCREASE(DECREASE) FMV	.00	(2,438.59)	.00	0	2,438.59	.00
	TOTAL RESERVES	22,000.00	13,517.31	61.44	0	8,482.69	38.56
	TOTAL NON-DEPARTMENTAL	22,000.00	13,517.31	61.44	0	8,482.69	38.56
	TOTAL FUND REVENUE	22,000.00	13,517.31	61.44	0	8,482.69	38.56
	REVENUE OVER (UNDER) EXPENDITURES	22,000.00	13,517.31	61.44	0	8,482.69	38.5

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

POLICE FACILITIES & EQUIP FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
1006-421-10-3611	INTEREST	1,200.00	1,018.08	84.84	0	181.92	15.16
1006-421-10-3613	NET INCREASE(DECREASE) FMV	.00	(15.36)	.00	0	15.36	.00
1006-421-10-3640	CONTRIBUTION AND DONATIONS	69,000.00	.00	.00	0	69,000.00	100.00
	TOTAL POLICE	70,200.00	1,002.72	1.43	0	69,197.28	98.57
	TOTAL DEPARTMENT 421	70,200.00	1,002.72	1.43	0	69,197.28	98.57
	TOTAL FUND REVENUE	70,200.00	1,002.72	1.43	0	69,197.28	98.57

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

POLICE FACILITIES & EQUIP FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	POLICE						
1006-421-10-4742	VEHICLES	105,600.00	105,600.00	100.00	0	.00	.0
	TOTAL POLICE	105,600.00	105,600.00	100.00	0	.00	.0
	TOTAL DEPARTMENT 421	105,600.00	105,600.00	100.00	0	.00	.0
	TOTAL FUND EXPENDITURES	105,600.00	105,600.00	100.00	0	.00	.0
	REVENUE OVER (UNDER) EXPENDITURES	(35,400.00)	(104,597.28)	(295.47)	0	69,197.28	195.4

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

FIRE FACILITIES & EQUIP FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	FIRE						
	FIRE						
1007-422-10-3611	INTEREST	2,500.00	1,730.01	69.20	0	769.99	30.80
1007-422-10-3613	NET INCREASE(DECREASE) FMV	.00	(197.35)	.00	0	197.35	.00
1007-422-10-3951	SALE OF CAPITAL ASSETS	.00	1,996.38	.00	0	(1,996.38)	.00
	TOTAL FIRE	2,500.00	3,529.04	141.16	0	(1,029.04)	(41.16)
	TOTAL FIRE	2,500.00	3,529.04	141.16	0	(1,029.04)	(41.16)
	TOTAL FUND REVENUE	2,500.00	3,529.04	141.16	0	(1,029.04)	(41.16)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

FIRE FACILITIES & EQUIP FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	FIRE						
	FIRE						
1007-422-10-4434	REPAIR AND MAINTENANCE FACILIT	16,044.00	.00	100.00	16,044	.00	.0
1007-422-10-4741	MACHINERY AND EQUIPMENT	8,500.00	.00	.00	0	8,500.00	100.0
1007-422-10-4742	VEHICLES	44,956.00	39,550.09	87.98	0	5,405.91	12.0
	TOTAL FIRE	69,500.00	39,550.09	79.99	16,044	13,905.91	20.0
	TOTAL FIRE	69,500.00	39,550.09	79.99	16,044	13,905.91	20.0
	TOTAL FUND EXPENDITURES	69,500.00	39,550.09	79.99	16,044	13,905.91	20.0
	REVENUE OVER (UNDER) EXPENDITURES	(67,000.00)	(36,021.05)	(77.71)	16,044-	(14,934.95)	(22.29

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

ADMIN SVCS FACILITIES & EQUIP

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	ADMINISTRATIVE SERVICES						
	ADMINISTRATIVE SERVICES						
1008-417-10-3432	REIMBURSEMENTS	349,000.00	39,060.91	11.19	0	309,939.09	88.81
1008-417-10-3611	INTEREST	100.00	831.21	831.21	0	(731.21)	(731.21)
1008-417-10-3613	NET INCREASE(DECREASE) FMV	.00	(94.25)	.00	0	94.25	.00
	TOTAL ADMINISTRATIVE SERVICES	349,100.00	39,797.87	11.40	0	309,302.13	88.60
	TOTAL ADMINISTRATIVE SERVICES	349,100.00	39,797.87	11.40	0	309,302.13	88.60
	TOTAL FUND REVENUE	349,100.00	39,797.87	11.40	0	309,302.13	88.60

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

ADMIN SVCS FACILITIES & EQUIP

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	ADMINISTRATIVE SERVICES						
	ADMINISTRATIVE SERVICES						
1008-417-10-4340	TECHNICAL SERVICES	7,600.00	7,600.00	100.00	0	.00	.0
1008-417-10-4450	CONSTRUCTION SERVICES	85,230.00	.00	.00	0	85,230.00	100.0
1008-417-10-4741	MACHINERY AND EQUIPMENT	29,129.00	29,102.91	99.91	0	26.09	.0
1008-417-10-4742	VEHICLES	273,474.00	.00	.00	0	273,474.00	100.0
	TOTAL ADMINISTRATIVE SERVICES	395,433.00	36,702.91	9.28	0	358,730.09	90.7
	TOTAL ADMINISTRATIVE SERVICES	395,433.00	36,702.91	9.28	0	358,730.09	90.7
	TOTAL FUND EXPENDITURES	395,433.00	36,702.91	9.28	0	358,730.09	90.7
	REVENUE OVER (UNDER) EXPENDITURES	(46,333.00)	3,094.96	6.68	0	(49,427.96)	(106.6

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
	POLICE DEPARTMENT						
1009-421-10-3222	AMPLIFIER SOUND PERMITS	250.00	755.00	302.00	0	(505.00)	(202.00)
1009-421-10-3223	SOLICITORS PERMIT	.00	57.00	.00	0	(57.00)	.00
1009-421-10-3225	BINGO LICENSES	50.00	.00	.00	0	50.00	100.00
1009-421-10-3226	ANIMAL LICENSES	2,000.00	432.00	21.60	0	1,568.00	78.40
1009-421-10-3310	FED-US DEPT OF JUSTICE	.00	230.55	.00	0	(230.55)	.00
1009-421-10-3313	FED USDOJ BULLET PROOF VESTS	800.00	.00	.00	0	800.00	100.00
1009-421-10-3344	STATE OF CA-POST	10,000.00	29,630.47	296.30	0	(19,630.47)	(196.30)
1009-421-10-3373	INDIAN RANCHERIA	12,500.00	11,458.36	91.67	0	1,041.64	8.33
1009-421-10-3374	LASSEN COUNTY BOOKING FEES	.00	5,054.35	.00	0	(5,054.35)	.00
1009-421-10-3375	FED-COUNTY JAG/DOJ GRANTS	25,844.00	19,112.09	73.95	0	6,731.91	26.05
1009-421-10-3414	PRINTING AND BINDING	1,000.00	1,231.00	123.10	0	(231.00)	(23.10)
1009-421-10-3416	POLICE SERVICES	70,000.00	44,722.20	63.89	0	25,277.80	36.11
1009-421-10-3421	SPECIAL POLICE SERVICES	2,000.00	162.00	8.10	0	1,838.00	91.90
1009-421-10-3425	PARKING FINES	6,500.00	9,766.11	150.25	0	(3,266.11)	(50.25)
1009-421-10-3427	SEIZURE SALES	750.00	69.51	9.27	0	680.49	90.73
1009-421-10-3428	ANIMAL CONTROL IMPOUND FEES	.00	7.00	.00	0	(7.00)	.00
1009-421-10-3429	FINGERPRINT FEES	.00	77.00	.00	0	(77.00)	.00
1009-421-10-3430	LOUND MUSIC FEES	100.00	.00	.00	0	100.00	100.00
1009-421-10-3431	VEHICLE TOWING FEES	2,000.00	488.00	24.40	0	1,512.00	75.60
1009-421-10-3432	REIMBURSEMENTS	100.00	172.56	172.56	0	(72.56)	(72.56)
1009-421-10-3511	VEHICLE CODE FINES	12,000.00	1,969.64	16.41	0	10,030.36	83.59
1009-421-10-3631	ASSET SIEZURE PROCEEDS	.00	6,100.17	.00	0	(6,100.17)	.00
	TOTAL POLICE DEPARTMENT	145,894.00	131,495.01	90.13	0	14,398.99	9.87
	DOJ GRANT						
1009-421-11-3349	STATE OF CA - DOJ	36,310.00	31,705.79	87.32	0	4,604.21	12.68
	TOTAL DOJ GRANT	36,310.00	31,705.79	87.32	0	4,604.21	12.68
	YOUTH SERVICES OFFICER						
1009-421-21-3375	FED-COUNTY (BYRNE-JAG)	40,670.00	5,500.80	13.53	0	35,169.20	86.47
	TOTAL YOUTH SERVICES OFFICER	40,670.00	5,500.80	13.53	0	35,169.20	86.47
	TOTAL POLICE	222,874.00	168,701.60	75.69	0	54,172.40	24.31

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
1009-490-00-3910	TRN IN FROM #1000 GENERAL FUND	2,759,109.00	2,558,185.00	92.72	0	200,924.00	7.28
	TOTAL DIVISION 00	2,759,109.00	2,558,185.00	92.72	0	200,924.00	7.28
	TOTAL DEPARTMENT 490	2,759,109.00	2,558,185.00	92.72	0	200,924.00	7.28
	TOTAL FUND REVENUE	2,981,983.00	2,726,886.60	91.45	0	255,096.40	8.55

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PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	POLICE						
	POLICE DEPARTMENT						
1009-421-10-4100	REGULAR EMPLOYEES	1,150,800.00	952,723.03	82.79	0	198,076.97	17.2
1009-421-10-4101	4% VACANCY RATE	(87,181.00)	.00	.00	0	(87,181.00)	(100.0(
1009-421-10-4120	TEMPORARY EMPLOYEES	29,557.00	29,556.33	100.00	0	.67	.0(
1009-421-10-4130	OVERTIME	108,189.00	95,554.34	88.32	0	12,634.66	11.6
1009-421-10-4206	MANAGEMENT LEAVE	41,354.00	25,003.07	60.46	0	16,350.93	39.5
1009-421-10-4207	PUBLIC SAFETY LEAVE	39,411.00	35,095.05	89.05	0	4,315.95	10.9
1009-421-10-4208	CERTIFICATION INCENTIVE PAY	250.00	.00	.00	0	250.00	100.0(
1009-421-10-4209	FLEX BENEFIT	800.00	800.00	100.00	0	.00	.0(
1009-421-10-4210	GROUP LIFE INSURANCE	2,017.00	1,768.10	87.66	0	248.90	12.3
1009-421-10-4221	SOCIAL SECURITY	16,341.00	13,963.37	85.45	0	2,377.63	14.5
1009-421-10-4222	MEDICARE	20,667.00	16,840.51	81.49	0	3,826.49	18.5
1009-421-10-4230	PERS	482,505.00	433,038.40	89.75	0	49,466.60	10.2
1009-421-10-4240	TUITION REIMBURSEMENTS	1,400.00	700.00	50.00	0	700.00	50.0(
1009-421-10-4260	WORKERS COMPENSATION	143,832.00	130,292.94	90.59	0	13,539.06	9.4
1009-421-10-4291	HEALTH INSURANCE	257,574.00	234,834.50	91.17	0	22,739.50	8.8
1009-421-10-4292	STATE DISABILITY INSURANCE	2,312.00	2,273.55	98.34	0	38.45	1.6(
1009-421-10-4293	STATE UNEMPLOYMENT	11,587.00	10,268.14	88.62	0	1,318.86	11.3
1009-421-10-4294	UNIFORM ALLOWANCE	16,050.00	13,650.00	85.05	0	2,400.00	14.9
1009-421-10-4295	DEFERRED COMPENSATION	13,910.00	8,585.00	61.72	0	5,325.00	38.2
1009-421-10-4330	PROFESSIONAL SERVICES	7,000.00	4,070.48	58.15	0	2,929.52	41.8
1009-421-10-4340	TECHNICAL SERVICES	52,771.00	27,746.03	59.89	3,860	21,165.33	40.1
1009-421-10-4412	SEWER	624.00	317.20	50.83	0	306.80	49.1
1009-421-10-4421	DISPOSAL	2,500.00	1,621.29	64.85	0	878.71	35.1
1009-421-10-4423	CUSTODIAL	7,300.00	6,600.00	90.41	0	700.00	9.5
1009-421-10-4431	MISC-REPAIR & MAINTENANCE	100.00	.00	.00	0	100.00	100.0(
1009-421-10-4432	RADIO-REPAIR & MAINTENANCE	3,000.00	.00	.00	0	3,000.00	100.0(
1009-421-10-4433	VEHICLE-REPAIR & MAINTENANCE	24,100.00	15,236.46	63.22	0	8,863.54	36.7
1009-421-10-4434	FACILITY-REPAIR & MAINTENANCE	6,045.00	5,819.49	96.27	0	225.51	3.7
1009-421-10-4435	FIREARM-REPAIR & MAINTENANCE	1,900.00	791.32	41.65	0	1,108.68	58.3
1009-421-10-4442	RENT & LEASES EQUIP & VEHICLES	5,000.00	4,114.03	82.28	0	885.97	17.7
1009-421-10-4514	INSURANCE CRIME BOND	822.00	748.00	91.00	0	74.00	9.0(
1009-421-10-4519	EPLI INSURANCE	4,712.00	4,653.00	98.75	0	59.00	1.2
1009-421-10-4521	INSURANCE - LIABILITY	57,021.00	52,492.00	92.06	0	4,529.00	7.9
1009-421-10-4522	INSURANCE-PROPERTY	1,232.00	1,232.00	100.00	0	.00	.0(
1009-421-10-4530	COMMUNICATIONS	22,100.00	21,544.16	97.48	0	555.84	2.5
1009-421-10-4540	ADVERTISING	431.00	48.79	11.32	0	382.21	88.6
1009-421-10-4550	PRINTING & BINDING	2,050.00	2,047.63	99.88	0	2.37	.1
1009-421-10-4551	BOOKING FEES	1,504.00	.00	.00	0	1,504.00	100.0(
1009-421-10-4581	TRAINING	29,000.00	28,233.39	97.36	0	766.61	2.6
1009-421-10-4590	DISPATCH CONTRACT	343,745.00	227,042.54	66.05	0	116,702.46	33.9
1009-421-10-4591	ANIMAL CONTROL CONTRACT	93,800.00	17,673.71	18.84	0	76,126.29	81.1(
1009-421-10-4592	INVESTIGATIVE FUNDS	2,500.00	2,439.99	97.60	0	60.01	2.4
1009-421-10-4593	FINGERPRINTING SERVICES	269.00	.00	.00	0	269.00	100.0(
1009-421-10-4594	LOCKSMITHING SERVICES	500.00	313.31	62.66	0	186.69	37.3
1009-421-10-4610	SUPPLIES-GENERAL	3,381.00	3,075.98	90.98	0	305.02	9.0
1009-421-10-4612	SUPPLIES-SAFETY ITEMS	10,900.00	7,350.23	99.31	3,475	74.87	.6
1009-421-10-4613	SUPPLIES-JANITORIAL	1,025.00	837.64	81.72	0	187.36	18.2
1009-421-10-4620	CITY NATURAL GAS	2,000.00	1,192.94	59.65	0	807.06	40.3
1009-421-10-4622	ELECTRICITY	8,865.00	7,763.60	87.58	0	1,101.40	12.4
1009-421-10-4626	GASOLINE	33,800.00	26,449.10	78.25	0	7,350.90	21.7

CITY OF SUSANVILLE
INCOME STATEMENT
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PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
1009-421-10-4640	BOOK AND PERIODICALS	150.00	54.74	36.49	0	95.26	63.5
1009-421-10-4641	POSTAGE	970.00	515.20	53.11	0	454.80	46.8
1009-421-10-4661	SPAY/NEUTER CLINIC	700.00	265.44	37.92	0	434.56	62.0
1009-421-10-4741	MACHINERY AND EQUIPMENT	137,923.00	130,654.97	94.73	0	7,268.03	5.2
1009-421-10-4744	SOFTWARE	382.00	329.78	86.33	0	52.22	13.6
1009-421-10-4745	EQUIPMENT-SAFETY	9,262.00	9,174.03	99.05	0	87.97	.9
1009-421-10-4810	TAXES, FEES, PERMITS & CHARGES	100.00	.00	.00	0	100.00	100.0
1009-421-10-4812	SPECIAL OPERATIONS	1,500.00	1,108.61	73.91	0	391.39	26.0
1009-421-10-4830	DUES AND MEMBERSHIPS	900.00	443.72	49.30	0	456.28	50.7
1009-421-10-4843	POLICE VOLUNTEER PROGRAM	1,814.00	1,549.79	85.43	0	264.21	14.5
1009-421-10-4852	INTEREST EXPENSES	.00	28.18	.00	0	(28.18)	.0
	TOTAL POLICE DEPARTMENT	3,135,073.00	2,620,525.10	83.82	7,335	507,213.36	16.1
	DOJ GRANT						
1009-421-11-4741	MACHINERY AND EQUIPMENT	36,310.00	34,385.51	99.75	1,834	90.29	.2
	TOTAL DOJ GRANT	36,310.00	34,385.51	99.75	1,834	90.29	.2
	POLICE K-9 PROGRAM						
1009-421-13-4581	TRAINING	5,000.00	2,349.00	46.98	0	2,651.00	53.0
1009-421-13-4610	SUPPLIES GENERAL	4,854.00	3,448.19	71.04	0	1,405.81	28.9
	TOTAL POLICE K-9 PROGRAM	9,854.00	5,797.19	58.83	0	4,056.81	41.1
	SAFE STREETS TASK FORCE						
1009-421-20-4130	OVERTIME	1,847.00	1,846.94	100.00	0	.06	.0
1009-421-20-4222	MEDICARE	27.00	26.78	99.19	0	.22	.8
1009-421-20-4260	WORKERS COMPENSATION	222.00	221.62	99.83	0	.38	.1
1009-421-20-4293	STATE UNEMPLOYMENT	17.00	16.25	95.59	0	.75	4.4
	TOTAL SAFE STREETS TASK FORCE	2,113.00	2,111.59	99.93	0	1.41	.0
	YOUTH SERVICES OFFICER						
1009-421-21-4100	REGULAR EMPLOYEES	24,460.00	6,114.65	25.00	0	18,345.35	75.0
1009-421-21-4206	MOU LEAVE BUY BACK	765.00	.00	.00	0	765.00	100.0
1009-421-21-4210	LIFE INSURANCE	33.00	4.28	12.97	0	28.72	87.0
1009-421-21-4221	SOCIAL SECURITY	1,607.00	382.64	23.81	0	1,224.36	76.1
1009-421-21-4222	MEDICARE	376.00	89.48	23.80	0	286.52	76.2
1009-421-21-4230	PERS	1,607.00	427.12	26.58	0	1,179.88	73.4
1009-421-21-4260	WORKER'S COMPENSATION	778.00	138.87	17.85	0	639.13	82.1
1009-421-21-4291	HEALTH INSURANCE AND ADMIN FEE	9,852.00	1,294.50	13.14	0	8,557.50	86.8
1009-421-21-4292	STATE DISABILITY INSURANCE	259.00	57.00	22.01	0	202.00	77.9
1009-421-21-4293	STATE UNEMPLOYMENT	233.00	41.28	17.72	0	191.72	82.2
1009-421-21-4294	UNIFORM ALLOWANCE	700.00	.00	.00	0	700.00	100.0
	TOTAL YOUTH SERVICES OFFICER	40,670.00	8,549.82	21.02	0	32,120.18	78.9

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PUBLIC SAFETY POLICE

	BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
TOTAL POLICE	3,224,020.00	2,671,369.21	83.14	9,169	543,482.05	16.8

CITY OF SUSANVILLE
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PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 490						
	DIVISION 00						
1009-490-00-5004	TRN OUT #4004 PERS SIDE FUND	186,974.00	186,974.00	100.00	0	.00	.0
	TOTAL DIVISION 00	186,974.00	186,974.00	100.00	0	.00	.0
	TOTAL DEPARTMENT 490	186,974.00	186,974.00	100.00	0	.00	.0
	TOTAL FUND EXPENDITURES	3,410,994.00	2,858,343.21	84.07	9,169	543,482.05	15.9
	REVENUE OVER (UNDER) EXPENDITURES	(429,011.00)	(131,456.61)	(32.78)	9,169-	(288,385.65)	(67.2

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
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PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	FIRE						
1010-422-10-3228	FIRE DEPARTMENT PERMITS	1,800.00	1,195.00	66.39	0	605.00	33.61
1010-422-10-3306	US FOREST SERVICE	2,000.00	.00	.00	0	2,000.00	100.00
1010-422-10-3350	STATE OF CA-DEPT FORESTRY	9,306.00	6,181.03	66.42	0	3,124.97	33.58
1010-422-10-3373	INDIAN RANCHERIA	12,500.00	11,458.31	91.67	0	1,041.69	8.33
1010-422-10-3414	FIRE REPORTS	500.00	178.00	35.60	0	322.00	64.40
1010-422-10-3418	PLAN CHECK FEES	1,000.00	2,010.00	201.00	0	(1,010.00)	(101.00)
1010-422-10-3422	SPECIAL FIRE PROTECTION SVCS	.00	88.00	.00	0	(88.00)	.00
1010-422-10-3424	PROTECTIVE INSPECTION FEES	7,637.00	4,557.50	59.68	0	3,079.50	40.32
1010-422-10-3432	REIMBURSEMENTS	63,504.00	56,366.56	88.76	0	7,137.44	11.24
1010-422-10-3433	PRIVATE HYDRANT FEE	5,210.00	278.63	5.35	0	4,931.37	94.65
	TOTAL DIVISION 10	103,457.00	82,313.03	79.56	0	21,143.97	20.44
	HAZARDOUS MATERIALS TRAINING						
1010-422-29-3351	STATE OF CALIFORNIA	190,000.00	5,820.16	3.06	0	184,179.84	96.94
	TOTAL HAZARDOUS MATERIALS TRAININ	190,000.00	5,820.16	3.06	0	184,179.84	96.94
	OTS GRANT						
1010-422-30-3309	US OFFICE OF TRAFFIC SAFETY OT	105,000.00	102,638.25	97.75	0	2,361.75	2.25
	TOTAL OTS GRANT	105,000.00	102,638.25	97.75	0	2,361.75	2.25
	OUT OF AREA FIRES						
1010-422-50-3350	STATE OF CA-DEPT FORESTRY	50,000.00	24,551.94	49.10	0	25,448.06	50.90
1010-422-50-3351	STATE OF CALIFORNIA-OES	150,000.00	45,188.28	30.13	0	104,811.72	69.87
	TOTAL OUT OF AREA FIRES	200,000.00	69,740.22	34.87	0	130,259.78	65.13
	TOTAL FIRE	598,457.00	260,511.66	43.53	0	337,945.34	56.47

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
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PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	CODE ENFORCEMENT						
1010-425-20-3422	ABATEMENTS	5,000.00	7,377.75	147.56	0	(2,377.75)	(47.56)
	TOTAL DIVISION 20	5,000.00	7,377.75	147.56	0	(2,377.75)	(47.56)
	TOTAL CODE ENFORCEMENT	5,000.00	7,377.75	147.56	0	(2,377.75)	(47.56)

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
1010-490-00-3910	TRN IN FROM #1000 GENERAL FUND	1,212,493.00	1,212,493.00	100.00	0	.00	.00
	TOTAL DIVISION 00	1,212,493.00	1,212,493.00	100.00	0	.00	.00
	TOTAL DEPARTMENT 490	1,212,493.00	1,212,493.00	100.00	0	.00	.00
	TOTAL FUND REVENUE	1,815,950.00	1,480,382.41	81.52	0	335,567.59	18.48

CITY OF SUSANVILLE
INCOME STATEMENT
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PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	FIRE						
1010-422-10-4100	REGULAR EMPLOYEES	495,559.00	470,383.13	94.92	0	25,175.87	5.0
1010-422-10-4101	4% VACANCY RATE	(38,761.00)	.00	.00	0	(38,761.00)	(100.0
1010-422-10-4130	OVERTIME	86,500.00	70,059.16	80.99	0	16,440.84	19.0
1010-422-10-4206	MANAGEMENT LEAVE	6,689.00	6,688.51	99.99	0	.49	.0
1010-422-10-4207	PUBLIC SAFETY LEAVE	13,705.00	12,988.19	94.77	0	716.81	5.2
1010-422-10-4208	CERTIFICATION INCENTIVE PAY	250.00	.00	.00	0	250.00	100.0
1010-422-10-4209	FLEX BENEFIT	600.00	500.00	83.33	0	100.00	16.6
1010-422-10-4210	GROUP INSURANCE	192.00	188.32	98.08	0	3.68	1.9
1010-422-10-4221	SOCIAL SECURITY CONTRIBUTIONS	35,575.00	35,574.75	100.00	0	.25	.0
1010-422-10-4222	MEDICARE	8,320.00	8,319.59	100.00	0	.41	.0
1010-422-10-4230	PERS	239,184.00	236,728.66	98.97	0	2,455.34	1.0
1010-422-10-4260	WORKER'S COMPENSATION	43,669.00	43,628.53	99.91	0	40.47	.0
1010-422-10-4291	HEALTH INSURANCE AND ADMIN.	116,706.00	116,705.25	100.00	0	.75	.0
1010-422-10-4292	STATE DISABILITY LIABILITY	1,929.00	1,415.39	73.37	0	513.61	26.6
1010-422-10-4293	STATE UNEMPLOYMENT	5,109.00	5,108.56	99.99	0	.44	.0
1010-422-10-4294	UNIFORM ALLOWANCE	8,350.00	8,350.00	100.00	0	.00	.0
1010-422-10-4295	DEFERRED COMPENSATION	4,815.00	2,898.68	60.20	0	1,916.32	39.8
1010-422-10-4330	PROFESSIONAL SVCS	5,000.00	525.00	10.50	0	4,475.00	89.5
1010-422-10-4340	TECHNICAL SVCS	3,888.00	3,534.56	99.93	351	2.56	.0
1010-422-10-4341	VOLUNTEERS	26,070.00	24,348.59	93.40	0	1,721.41	6.6
1010-422-10-4412	SEWER	400.00	312.00	78.00	0	88.00	22.0
1010-422-10-4421	DISPOSAL	2,360.00	2,114.38	89.59	0	245.62	10.4
1010-422-10-4425	LINEN SERVICE	175.00	.00	.00	0	175.00	100.0
1010-422-10-4431	MISC- REPAIR & MAINTENANCE	3,500.00	1,085.00	31.00	0	2,415.00	69.0
1010-422-10-4432	RADIOS - REPAIR & MAINTENANCE	8,509.00	8,508.86	100.00	0	.14	.0
1010-422-10-4433	VEHICLE - REPAIR & MAINTENANCE	30,000.00	10,306.09	34.35	0	19,693.91	65.6
1010-422-10-4434	FACILITY -REPAIR & MAINTENANCE	8,600.00	5,524.08	64.23	0	3,075.92	35.7
1010-422-10-4437	HYDRANTS- REPAIR & MAINTENANCE	5,000.00	.00	.00	0	5,000.00	100.0
1010-422-10-4438	RESCUE- REPAIR & MAINTENANCE	3,000.00	.00	.00	0	3,000.00	100.0
1010-422-10-4442	RENT & LEASES EQUIP & VEHICLES	3,400.00	1,941.22	57.09	0	1,458.78	42.9
1010-422-10-4514	INSURANCE CRIME BOND LIABILITY	433.00	396.00	91.45	0	37.00	8.5
1010-422-10-4516	INSUR. FIRE SALARY PROTECTION	1,624.00	1,485.00	91.44	0	139.00	8.5
1010-422-10-4519	EPLI INSURANCE	4,653.00	4,653.00	100.00	0	.00	.0
1010-422-10-4521	LIABILITY INSURANCE	29,759.00	27,632.00	92.85	0	2,127.00	7.1
1010-422-10-4522	PROPERTY INSURANCE	1,793.00	1,793.00	100.00	0	.00	.0
1010-422-10-4530	COMMUNICATIONS	10,000.00	9,759.94	97.60	0	240.06	2.4
1010-422-10-4540	ADVERTISING	900.00	.00	.00	0	900.00	100.0
1010-422-10-4550	PRINTING AND BINDING	500.00	89.60	17.92	0	410.40	82.0
1010-422-10-4580	TRAVEL	8,000.00	(61.92)	(.77)	0	8,061.92	100.7
1010-422-10-4590	DISPATCH CONTRACT	15,912.00	15,347.00	96.45	0	565.00	3.5
1010-422-10-4610	SUPPLIES- GENERAL	4,458.00	2,648.78	59.42	0	1,809.22	40.5
1010-422-10-4611	SUPPLIES- SMALL TOOLS	500.00	434.53	86.91	0	65.47	13.0
1010-422-10-4612	SUPPLIES- SAFETY ITEMS	29,372.00	10,756.79	36.62	0	18,615.21	63.3
1010-422-10-4613	SUPPLIES-JANITORIAL	3,000.00	1,965.39	65.51	0	1,034.61	34.4
1010-422-10-4614	SUPPLIES-HAZARDOUS MATERIALS	500.00	351.75	70.35	0	148.25	29.6
1010-422-10-4620	CITY NATURAL GAS	5,000.00	2,637.34	52.75	0	2,362.66	47.2
1010-422-10-4622	ELECTRICITY	8,293.00	7,604.19	91.69	0	688.81	8.3
1010-422-10-4626	GASOLINE	14,000.00	9,230.42	65.93	0	4,769.58	34.0
1010-422-10-4640	BOOKS AND PERIODICALS	500.00	.00	.00	0	500.00	100.0
1010-422-10-4641	POSTAGE	1,200.00	337.59	28.13	0	862.41	71.8
1010-422-10-4741	MACHINERY AND EQUIPMENT	6,390.00	857.68	13.42	0	5,532.32	86.5

CITY OF SUSANVILLE
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PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
1010-422-10-4743	FURNITURE AND FIXTURES	205.00	.00	.00	0	205.00	100.0
1010-422-10-4744	SOFTWARE	430.00	.00	.00	0	430.00	100.0
1010-422-10-4820	MISCELLANEOUS	2,000.00	886.11	44.31	0	1,113.89	55.6
1010-422-10-4830	DUES AND MEMBERSHIPS	8,537.00	324.56	3.80	0	8,212.44	96.2
1010-422-10-4852	INTEREST EXPENSES	.00	87.19	.00	0	(87.19)	.0
	TOTAL DIVISION 10	1,286,252.00	1,176,952.44	91.53	351	108,948.68	8.4
	HAZARDOUS MATERIALS TRAINING						
1010-422-29-4130	OVERTIME	2,291.00	2,290.52	99.98	0	.48	.0
1010-422-29-4221	SOCIAL SECURITY	143.00	142.01	99.31	0	.99	.6
1010-422-29-4222	MEDICARE	217.00	216.45	99.75	0	.55	.2
1010-422-29-4580	TRAVEL/TRAINING	187,349.00	7,116.13	3.80	0	180,232.87	96.2
	TOTAL HAZARDOUS MATERIALS TRAINING	190,000.00	9,765.11	5.14	0	180,234.89	94.8
	OTS GRANT						
1010-422-30-4741	EQUIPMENT	105,000.00	102,638.25	97.75	0	2,361.75	2.2
	TOTAL OTS GRANT	105,000.00	102,638.25	97.75	0	2,361.75	2.2
	OUT OF AREA FIRES						
1010-422-50-4100	REGULAR EMPLOYEES	27,486.00	4,005.46	14.57	0	23,480.54	85.4
1010-422-50-4130	OVERTIME	57,283.00	6,336.61	11.06	0	50,946.39	88.9
1010-422-50-4221	SOCIAL SECURITY CONTRIBUTIONS	8,712.00	2,024.82	23.24	0	6,687.18	76.7
1010-422-50-4222	MEDICARE	2,038.00	473.56	23.24	0	1,564.44	76.7
1010-422-50-4230	PERS	3,236.00	201.03	6.21	0	3,034.97	93.7
1010-422-50-4260	WORKER'S COMPENSATION	12,394.00	2,613.79	21.09	0	9,780.21	78.9
1010-422-50-4291	HEALTH INSURANCE AND ADMIN	3,657.00	.00	.00	0	3,657.00	100.0
1010-422-50-4293	STATE UNEMPLOYMENT	1,262.00	292.23	23.16	0	969.77	76.8
1010-422-50-4341	VOLUNTEERS-OUT OF AREA FIRES	22,331.00	22,330.61	100.00	0	.39	.0
1010-422-50-4433	VEHICLE - REPAIR & MAINTENANCE	30,476.00	27,681.37	90.83	0	2,794.63	9.1
1010-422-50-4580	TRAVEL	30,182.00	2,736.21	9.07	0	27,445.79	90.9
1010-422-50-4626	GASOLINE	943.00	332.84	35.30	0	610.16	64.7
	TOTAL OUT OF AREA FIRES	200,000.00	69,028.53	34.51	0	130,971.47	65.4
	TOTAL FIRE	1,781,252.00	1,358,384.33	76.28	351	422,516.79	23.7

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PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	CODE ENFORCEMENT						
1010-425-20-4100	REGULAR EMPLOYEES	39,968.00	38,812.33	97.11	0	1,155.67	2.8
1010-425-20-4101	4% VACANCY RATE	(2,997.00)	.00	.00	0	(2,997.00)	(100.0
1010-425-20-4120	TEMPORARY EMPLOYEES	533.00	532.40	99.89	0	.60	.1
1010-425-20-4206	MANAGEMENT LEAVE	1,214.00	1,213.18	99.93	0	.82	.0
1010-425-20-4209	FLEX BENEFIT	100.00	100.00	100.00	0	.00	.0
1010-425-20-4210	GROUP INSURANCE	24.00	23.54	98.08	0	.46	1.9
1010-425-20-4221	SOCIAL SECURITY CONTRIBUTIONS	2,605.00	2,527.69	97.03	0	77.31	2.9
1010-425-20-4222	MEDICARE	609.00	591.21	97.08	0	17.79	2.9
1010-425-20-4230	PERS	8,970.00	8,276.04	92.26	0	693.96	7.7
1010-425-20-4260	WORKERS COMPENSATION	3,361.00	3,347.73	99.61	0	13.27	.3
1010-425-20-4291	HEALTH INSURANCE AND ADMIN	7,389.00	6,797.25	91.99	0	591.75	8.0
1010-425-20-4292	STATE DISABILITY	398.00	2.22	.56	0	395.78	99.4
1010-425-20-4293	STATE UNEMPLOYMENT	378.00	347.44	91.92	0	30.56	8.0
1010-425-20-4295	DEFERRED SALARY	325.00	300.00	92.31	0	25.00	7.6
1010-425-20-4340	TECHNICAL SERVICES	6,655.00	3,431.60	51.56	0	3,223.40	48.4
1010-425-20-4514	INSURANCE CRIME BOND	26.00	22.00	84.62	0	4.00	15.3
1010-425-20-4521	INSURANCE LIABILITY	1,805.00	1,650.00	91.41	0	155.00	8.5
1010-425-20-4540	ADVERTISING	977.00	141.90	14.52	0	835.10	85.4
1010-425-20-4550	PRINTING AND BINDING	400.00	265.84	66.46	0	134.16	33.5
1010-425-20-4580	TRAVEL	200.00	100.00	50.00	0	100.00	50.0
1010-425-20-4610	PRINTING AND BINDING	440.00	439.30	99.84	0	.70	.1
1010-425-20-4640	BOOKS AND PERIODICALS	355.00	345.24	97.25	0	9.76	2.7
1010-425-20-4641	POSTAGE	891.00	41.80	4.69	0	849.20	95.3
1010-425-20-4741	MACHINERY AND EQUIPMENT	500.00	189.44	37.89	0	310.56	62.1
1010-425-20-4810	TAXES, FEES, PERMITS & CHARGES	48.00	.00	.00	0	48.00	100.0
1010-425-20-4830	DUES AND MEMBERSHIPS	265.00	175.00	66.04	0	90.00	33.9
	TOTAL DIVISION 20	75,439.00	69,673.15	92.36	0	5,765.85	7.6
	TOTAL CODE ENFORCEMENT	75,439.00	69,673.15	92.36	0	5,765.85	7.6

CITY OF SUSANVILLE
INCOME STATEMENT
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FOR THE 11 MONTHS ENDING MAY 31, 2020

PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 490						
	DIVISION 00						
1010-490-00-5004	TRN OUT #4004 PERS SIDE FUND	83,070.00	83,070.00	100.00	0	.00	.0
	TOTAL DIVISION 00	83,070.00	83,070.00	100.00	0	.00	.0
	TOTAL DEPARTMENT 490	83,070.00	83,070.00	100.00	0	.00	.0
	TOTAL FUND EXPENDITURES	1,939,761.00	1,511,127.48	77.92	351	428,282.64	22.0
	REVENUE OVER (UNDER) EXPENDITURES	(123,811.00)	(30,745.07)	(25.12)	351-	(92,715.05)	(74.8

CITY OF SUSANVILLE
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ASSET SEIZURE FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
2001-421-10-3631	ASSET SIEZURE PROCEEDS	.00	1,076.49	.00	0	(1,076.49)	.00
	TOTAL DIVISION 10	.00	1,076.49	.00	0	(1,076.49)	.00
	TOTAL DEPARTMENT 421	.00	1,076.49	.00	0	(1,076.49)	.00
	TOTAL FUND REVENUE	.00	1,076.49	.00	0	(1,076.49)	.00
	REVENUE OVER (UNDER) EXPENDITURES	.00	1,076.49	.00	0	(1,076.49)	.0

CITY OF SUSANVILLE
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STATE COPS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
	POLICE						
2002-421-10-3349	STATE COPS GRANT	119,000.00	119,259.00	100.22	0	(259.00)	(.22)
2002-421-10-3611	INTEREST REVENUE	.00	642.32	.00	0	(642.32)	.00
2002-421-10-3613	NET INCREASE(DECREASE) FMV	.00	(85.89)	.00	0	85.89	.00
	TOTAL POLICE	119,000.00	119,815.43	100.69	0	(815.43)	(.69)
	TOTAL POLICE	119,000.00	119,815.43	100.69	0	(815.43)	(.69)
	TOTAL FUND REVENUE	119,000.00	119,815.43	100.69	0	(815.43)	(.69)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
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STATE COPS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	POLICE						
	POLICE						
2002-421-10-4100	REGULAR EMPLOYEES	55,452.00	63,184.83	113.95	0	(7,732.83)	(13.9
2002-421-10-4130	OVERTIME	3,670.00	2,783.21	75.84	0	886.79	24.1
2002-421-10-4206	MANAGEMENT LEAVE	2,155.00	.00	.00	0	2,155.00	100.0
2002-421-10-4207	PUBLIC SAFETY LEAVE	3,319.00	530.96	16.00	0	2,788.04	84.0
2002-421-10-4210	GROUP INSURANCE	122.00	64.20	52.62	0	57.80	47.3
2002-421-10-4222	MEDICARE	1,162.00	973.37	83.77	0	188.63	16.2
2002-421-10-4230	PERS	26,881.00	13,970.91	51.97	0	12,910.09	48.0
2002-421-10-4260	WORKERS' COMPENSATION	9,617.00	8,055.44	83.76	0	1,561.56	16.2
2002-421-10-4291	HEALTH INSURANCE AND ADMIN	14,220.00	7,378.00	51.88	0	6,842.00	48.1
2002-421-10-4293	STATE UNEMPLOYMENT	722.00	595.03	82.41	0	126.97	17.5
2002-421-10-4294	UNIFORM ALLOWANCE	900.00	.00	.00	0	900.00	100.0
2002-421-10-4295	DEFERRED COMPENSATION	780.00	630.00	80.77	0	150.00	19.2
	TOTAL POLICE	119,000.00	98,165.95	82.49	0	20,834.05	17.5
	TOTAL POLICE	119,000.00	98,165.95	82.49	0	20,834.05	17.5
	TOTAL FUND EXPENDITURES	119,000.00	98,165.95	82.49	0	20,834.05	17.5
	REVENUE OVER (UNDER) EXPENDITURES	.00	21,649.48	.00	0	(21,649.48)	.0

CITY OF SUSANVILLE
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ROAD MAINT AND REHAB SB-1

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	STREET IMPROVEMENTS						
2005-431-20-3365	STATE OF CALIFORNIA- RMRA SB-1	297,052.00	266,851.54	89.83	0	30,200.46	10.17
2005-431-20-3611	INTEREST	8,000.00	5,562.82	69.54	0	2,437.18	30.46
2005-431-20-3613	NET INCREASE(DECREASE) FMV	.00	(429.83)	.00	0	429.83	.00
	TOTAL DIVISION 20	305,052.00	271,984.53	89.16	0	33,067.47	10.84
	TOTAL STREET IMPROVEMENTS	305,052.00	271,984.53	89.16	0	33,067.47	10.84
	TOTAL FUND REVENUE	305,052.00	271,984.53	89.16	0	33,067.47	10.84

CITY OF SUSANVILLE
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EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

ROAD MAINT AND REHAB SB-1

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	STREET IMPROVEMENTS						
2005-431-20-4340	TECHNICAL SERVICES	55,711.00	.00	.00	0	55,711.00	100.0
2005-431-20-4433	REPAIR AND MAINTENANCE VEHICLE	61,394.16	60,792.47	99.02	0	601.69	.9
2005-431-20-4450	CONSTRUCTION SERVICES	179,946.84	50,514.22	28.07	0	129,432.62	71.9
	TOTAL DIVISION 20	297,052.00	111,306.69	37.47	0	185,745.31	62.5
	TOTAL STREET IMPROVEMENTS	297,052.00	111,306.69	37.47	0	185,745.31	62.5
	TOTAL FUND EXPENDITURES	297,052.00	111,306.69	37.47	0	185,745.31	62.5
	REVENUE OVER (UNDER) EXPENDITURES	8,000.00	160,677.84	2,008.47	0	(152,677.84)	(1,908.47

CITY OF SUSANVILLE
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SNOW REMOVAL

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	STREETS AND HIGHWAYS						
	SNOW REMOVAL						
2006-431-25-3364	STATE-2107 ADJ. (SNOW REMOVAL)	37,682.00	37,682.00	100.00	0	.00	.00
2006-431-25-3611	INTEREST	.00	158.19	.00	0	(158.19)	.00
2006-431-25-3613	NET INCREASE(DECREASE) FMV	.00	(53.35)	.00	0	53.35	.00
	TOTAL SNOW REMOVAL	37,682.00	37,786.84	100.28	0	(104.84)	(.28)
	TOTAL STREETS AND HIGHWAYS	37,682.00	37,786.84	100.28	0	(104.84)	(.28)
	TOTAL FUND REVENUE	37,682.00	37,786.84	100.28	0	(104.84)	(.28)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SNOW REMOVAL

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	STREETS AND HIGHWAYS						
	SNOW REMOVAL						
2006-431-25-4100	REGULAR EMPLOYEES	9,047.00	9,046.96	100.00	0	.04	.0
2006-431-25-4110	STAND-BY	6,245.00	6,298.38	100.85	0	(53.38)	(.8
2006-431-25-4120	TEMPORARY EMPLOYEES	314.00	313.74	99.92	0	.26	.0
2006-431-25-4130	OVERTIME	3,521.00	3,520.79	99.99	0	.21	.0
2006-431-25-4221	SOCIAL SECURITY CONTRIBUTIONS	1,184.00	1,187.31	100.28	0	(3.31)	(.2
2006-431-25-4222	MEDICARE	277.00	277.62	100.22	0	(.62)	(.2
2006-431-25-4230	PERS	1,037.00	1,036.84	99.98	0	.16	.0
2006-431-25-4260	WORKERS' COMPENSATION	2,595.00	2,602.17	100.28	0	(7.17)	(.2
2006-431-25-4292	STATE DISABILITY INSURANCE	54.00	53.36	98.81	0	.64	1.1
2006-431-25-4293	STATE UNEMPLOYMENT	167.00	167.16	100.10	0	(.16)	(.1
2006-431-25-4433	REPAIR & MAINT - VEHICLE	2,486.00	2,485.36	99.97	0	.64	.0
2006-431-25-4514	INSURANCE CRIME BOND LIAB	3.00	.00	.00	0	3.00	100.0
2006-431-25-4521	INSURANCE-LIABILITY	421.00	385.00	91.45	0	36.00	8.5
2006-431-25-4610	SUPPLIE - GENERAL	3,045.00	3,044.29	99.98	0	.71	.0
2006-431-25-4626	GASOLINE	.00	(.40)	.00	0	.40	.0
	TOTAL SNOW REMOVAL	30,396.00	30,418.58	100.07	0	(22.58)	(.07
	TOTAL STREETS AND HIGHWAYS	30,396.00	30,418.58	100.07	0	(22.58)	(.07
	TOTAL FUND EXPENDITURES	30,396.00	30,418.58	100.07	0	(22.58)	(.07
	REVENUE OVER (UNDER) EXPENDITURES	7,286.00	7,368.26	101.13	0	(82.26)	(1.13

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
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STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	HIGHWAYS AND STREETS						
	STREET OPERATIONS						
2007-431-20-3359	STATE - GAS TAX SEC. 2105	99,843.00	80,536.41	80.66	0	19,306.59	19.34
2007-431-20-3360	STATE - GAS TAX SEC 2106	45,454.00	39,248.08	86.35	0	6,205.92	13.65
2007-431-20-3361	STATE - GAS TAX SEC 2107	213,695.00	100,128.31	46.86	0	113,566.69	53.14
2007-431-20-3362	STATE - GAS TAX 2107.5	24,239.00	24,176.37	99.74	0	62.63	.26
2007-431-20-3363	STATE - GAS TAX SECTION 2103	153,065.00	116,072.96	75.83	0	36,992.04	24.17
2007-431-20-3432	REIMBURSEMENTS	69,744.00	65,052.00	93.27	0	4,692.00	6.73
2007-431-20-3611	INTEREST REVENUE	2,250.00	.00	.00	0	2,250.00	100.00
2007-431-20-3613	NET INCREASE(DECREASE) FMV	.00	(226.11)	.00	0	226.11	.00
2007-431-20-3951	SALE OF CAPITAL ASSETS	.00	13,922.85	.00	0	(13,922.85)	.00
	TOTAL STREET OPERATIONS	608,290.00	438,910.87	72.15	0	169,379.13	27.85
	LASSEN COUNTY PPM PLANNING						
2007-431-27-3377	LASSEN COUNTY (RTP) PLANNING	25,000.00	14,448.75	57.80	0	10,551.25	42.21
	TOTAL LASSEN COUNTY PPM PLANNING	25,000.00	14,448.75	57.80	0	10,551.25	42.21
	STIP SUSANVILLE FC PROJECT						
2007-431-29-3341	STATE OF CALIFORNIA	43,918.00	222,276.82	506.12	0	(178,358.82)	(406.12)
	TOTAL STIP SUSANVILLE FC PROJECT	43,918.00	222,276.82	506.12	0	(178,358.82)	(406.12)
	STIP SC4						
2007-431-36-3341	STATE OF CALIFORNIA	961,697.00	854,375.16	88.84	0	107,321.84	11.16
	TOTAL STIP SC4	961,697.00	854,375.16	88.84	0	107,321.84	11.16
	STIP SC5						
2007-431-37-3341	STATE OF CALIFORNIA	962,439.00	825,797.17	85.80	0	136,641.83	14.20
	TOTAL STIP SC5	962,439.00	825,797.17	85.80	0	136,641.83	14.20
	STIP REHAB FD PROJECT						
2007-431-38-3341	STATE OF CALIFORNIA	116,417.00	5,077.09	4.36	0	111,339.91	95.64
	TOTAL STIP REHAB FD PROJECT	116,417.00	5,077.09	4.36	0	111,339.91	95.64
	SOUTHEAST GATEWAY PROJECT						
2007-431-39-3341	STATE OF CALIFORNIA	179,804.00	95,869.25	53.32	0	83,934.75	46.68
	TOTAL SOUTHEAST GATEWAY PROJECT	179,804.00	95,869.25	53.32	0	83,934.75	46.68

CITY OF SUSANVILLE
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STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	LASSEN COUNTY RSTP EXCHANGE						
2007-431-61-3371	LASSEN COUNTY	203,055.00	122,494.00	60.33	0	80,561.00	39.67
	TOTAL LASSEN COUNTY RSTP EXCHANG	203,055.00	122,494.00	60.33	0	80,561.00	39.67
	CALTRANS SIDEWALK PROJECT						
2007-431-62-3341	ST OF CA CALTRANS	32,000.00	.00	.00	0	32,000.00	100.00
	TOTAL CALTRANS SIDEWALK PROJECT	32,000.00	.00	.00	0	32,000.00	100.00
	STREET SWEEPING						
2007-431-70-3341	STATE OF CA-CALTRANS	10,400.00	8,914.20	85.71	0	1,485.80	14.29
	TOTAL STREET SWEEPING	10,400.00	8,914.20	85.71	0	1,485.80	14.29
	TOTAL HIGHWAYS AND STREETS	3,143,020.00	2,588,163.31	82.35	0	554,856.69	17.65

CITY OF SUSANVILLE
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FOR THE 11 MONTHS ENDING MAY 31, 2020

STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	TRANSFERS						
2007-490-00-3910	TRN IN 1000 GENERAL FUND	66,000.00	60,500.00	91.67	0	5,500.00	8.33
	TOTAL DIVISION 00	66,000.00	60,500.00	91.67	0	5,500.00	8.33
	TOTAL TRANSFERS	66,000.00	60,500.00	91.67	0	5,500.00	8.33
	TOTAL FUND REVENUE	3,209,020.00	2,648,663.31	82.54	0	560,356.69	17.46

CITY OF SUSANVILLE
INCOME STATEMENT
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STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	HIGHWAYS AND STREETS						
	STREET OPERATIONS						
2007-431-20-4100	REGULAR EMPLOYEES	124,193.00	124,192.37	100.00	0	.63	.0
2007-431-20-4110	STAND-BY	23,822.00	23,818.75	99.99	0	3.25	.0
2007-431-20-4120	TEMPORARY EMPLOYEES	5,893.00	5,892.98	100.00	0	.02	.0
2007-431-20-4130	OVERTIME	7,058.00	7,393.66	104.76	0	(335.66)	(4.7
2007-431-20-4206	MANAGEMENT LEAVE	1,770.00	1,769.97	100.00	0	.03	.0
2007-431-20-4210	GROUP INSURANCE	172.00	164.78	95.80	0	7.22	4.2
2007-431-20-4221	SOCIAL SECURITY CONTRIBUTIONS	10,957.00	10,371.00	94.65	0	586.00	5.3
2007-431-20-4222	MEDICARE	2,562.00	2,425.48	94.67	0	136.52	5.3
2007-431-20-4230	PERS	38,455.00	36,285.88	94.36	0	2,169.12	5.6
2007-431-20-4260	WORKERS' COMPENSATION	24,741.00	23,443.50	94.76	0	1,297.50	5.2
2007-431-20-4291	HEALTH INSURANCE AND ADMIN	48,004.00	48,003.75	100.00	0	.25	.0
2007-431-20-4292	STATE DISABILITY INSURANCE	1,500.00	1,415.38	94.36	0	84.62	5.6
2007-431-20-4293	STATE UNEMPLOYMENT	1,701.00	1,408.69	82.82	0	292.31	17.1
2007-431-20-4294	UNIFORM ALLOWANCE	600.00	600.00	100.00	0	.00	.0
2007-431-20-4295	DEFERRED COMPENSATION	1,869.00	2,075.00	111.02	0	(206.00)	(11.0
2007-431-20-4296	MEALS	30.00	141.00	470.00	0	(111.00)	(370.0
2007-431-20-4330	PROFESSIONAL SVCS	1,065.00	367.80	34.54	0	697.20	65.4
2007-431-20-4340	TECHNICAL SVCS	2,243.00	294.50	13.13	0	1,948.50	86.8
2007-431-20-4421	DISPOSAL	14,391.00	11,344.96	78.83	0	3,046.04	21.1
2007-431-20-4425	LINEN SERVICE	3,275.00	3,147.76	96.11	0	127.24	3.8
2007-431-20-4431	REPAIR AND MAINTENANCE-MISC.	2,140.00	1,333.62	62.32	0	806.38	37.6
2007-431-20-4433	REPAIR AND MAINTENANCE-VEHICLE	29,651.00	27,855.33	93.94	0	1,795.67	6.0
2007-431-20-4442	RENT & LEASES EQUIP & VEHICLES	2,195.00	614.25	27.98	0	1,580.75	72.0
2007-431-20-4514	INSURANCE CRIME BOND LIAB	131.00	121.00	92.37	0	10.00	7.6
2007-431-20-4521	INSURANCE-LIABILITY	9,099.00	8,349.00	91.76	0	750.00	8.2
2007-431-20-4522	INSURANCE - PROPERTY	1,020.00	1,122.00	110.00	0	(102.00)	(10.0
2007-431-20-4524	INTERNAL SVC - ADMIN	55,294.00	50,688.00	91.67	0	4,606.00	8.3
2007-431-20-4525	INTERNAL SVC PW/ADMIN	95,656.00	95,656.00	100.00	0	.00	.0
2007-431-20-4540	ADVERTISING	2,694.00	2,570.10	95.40	0	123.90	4.6
2007-431-20-4550	PRINTING AND BINDING	70.00	.00	.00	0	70.00	100.0
2007-431-20-4580	TRAVEL	1,079.00	1,077.96	99.90	0	1.04	.1
2007-431-20-4610	SUPPLIES-GENERAL	25,575.00	21,996.48	86.01	0	3,578.52	13.9
2007-431-20-4611	SUPPLIES-SMALL TOOLS	2,129.00	975.76	45.83	0	1,153.24	54.1
2007-431-20-4626	GASOLINE	15,487.00	14,928.64	96.39	0	558.36	3.6
2007-431-20-4641	POSTAGE	250.00	.00	.00	0	250.00	100.0
2007-431-20-4741	MACHINERY AND EQUIPMENT	6,425.00	6,117.29	95.21	0	307.71	4.7
2007-431-20-4810	TAXES, FEES, PERMIT AND CHARGE	8,160.00	1,172.74	14.37	0	6,987.26	85.6
	TOTAL STREET OPERATIONS	571,356.00	539,135.38	94.36	0	32,220.62	5.6

CITY OF SUSANVILLE
INCOME STATEMENT
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FOR THE 11 MONTHS ENDING MAY 31, 2020

STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	LASSEN COUNTY PPM PLANNING						
2007-431-27-4100	REGULAR EMPLOYEES	16,371.00	9,057.59	55.33	0	7,313.41	44.6
2007-431-27-4120	TEMPORARY EMPLOYEES	716.00	715.39	99.91	0	.61	.0
2007-431-27-4210	GROUP LIFE INSURANCE	1.00	.00	.00	0	1.00	100.0
2007-431-27-4221	SOCIAL SECURITY CONTRIBUTIONS	728.00	604.02	82.97	0	123.98	17.0
2007-431-27-4222	MEDICARE	171.00	141.27	82.61	0	29.73	17.3
2007-431-27-4230	PERS	1,513.00	1,299.16	85.87	0	213.84	14.1
2007-431-27-4260	WORKERS' COMPENSATION	777.00	479.74	61.74	0	297.26	38.2
2007-431-27-4291	HEALTH INSURANCE AND ADMIN	252.00	.00	.00	0	252.00	100.0
2007-431-27-4292	STATE DISABILITY INSURANCE	19.00	18.40	96.84	0	.60	3.1
2007-431-27-4293	STATE UNEMPLOYMENT	105.00	85.10	81.05	0	19.90	18.9
2007-431-27-4330	PROFESSIONAL SERVICES	3,181.00	.00	.00	0	3,181.00	100.0
2007-431-27-4744	SOFTWARE	1,167.00	.00	.00	0	1,167.00	100.0
	TOTAL LASSEN COUNTY PPM PLANNING	25,001.00	12,400.67	49.60	0	12,600.33	50.4
	STIP SUSANVILLE FC PROJECT						
2007-431-29-4100	REGULAR EMPLOYEES	10,573.00	1,047.37	9.91	0	9,525.63	90.0
2007-431-29-4120	TEMPORARY EMPLOYEES	2,714.00	2,714.00	100.00	0	.00	.0
2007-431-29-4221	SOCIAL SECURITY CONTRIBUTIONS	234.00	233.22	99.67	0	.78	.3
2007-431-29-4222	MEDICARE	55.00	54.54	99.16	0	.46	.8
2007-431-29-4230	PERS	136.00	135.93	99.95	0	.07	.0
2007-431-29-4260	WORKERS' COMPENSATION	433.00	432.37	99.85	0	.63	.1
2007-431-29-4292	STATE DISABILITY INSURANCE	5.00	4.98	99.60	0	.02	.4
2007-431-29-4293	STATE UNEMPLOYMENT	34.00	33.59	98.79	0	.41	1.2
2007-431-29-4450	CONSTRUCTION SERVICES	.00	(6,186.56)	.00	0	6,186.56	.0
	TOTAL STIP SUSANVILLE FC PROJECT	14,184.00	(1,530.56)	(10.79)	0	15,714.56	110.7
	STIP REHAB SC						
2007-431-30-4100	REGULAR EMPLOYEES	.00	51.14	.00	0	(51.14)	.0
2007-431-30-4221	SOCIAL SECURITY CONTRIBUTIONS	.00	3.17	.00	0	(3.17)	.0
2007-431-30-4222	MEDICARE	.00	.74	.00	0	(.74)	.0
2007-431-30-4230	PERS	.00	7.36	.00	0	(7.36)	.0
2007-431-30-4260	WORKERS COMPENSATION	.00	2.05	.00	0	(2.05)	.0
2007-431-30-4293	STATE UNEMPLOYMENT	.00	.44	.00	0	(.44)	.0
	TOTAL STIP REHAB SC	.00	64.90	.00	0	(64.90)	.0

CITY OF SUSANVILLE
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STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	STIP SC4						
2007-431-36-4100	REGULAR EMPLOYEES	61,516.00	18,032.88	29.31	0	43,483.12	70.6
2007-431-36-4130	OVERTIME	2,442.00	2,441.86	99.99	0	.14	.0
2007-431-36-4221	SOCIAL SECURITY	1,272.00	1,271.34	99.95	0	.66	.0
2007-431-36-4222	MEDICARE	298.00	297.34	99.78	0	.66	.2
2007-431-36-4230	PERS	2,597.00	2,596.42	99.98	0	.58	.0
2007-431-36-4260	WORKERS COMPENSATION	822.00	822.00	100.00	0	.00	.0
2007-431-36-4292	STATE DISABILITY	75.00	74.74	99.65	0	.26	.3
2007-431-36-4293	STATE UNEMPLOYMENT	181.00	180.85	99.92	0	.15	.0
2007-431-36-4340	TECHNICAL SERVICES	17,974.00	7,977.50	100.00	9,997	.00	.0
2007-431-36-4450	CONSTRUCTION SERVICES	865,771.00	841,041.21	100.00	24,730	.00	.0
	TOTAL STIP SC4	952,948.00	874,736.14	95.44	34,726	43,485.57	4.5
	STIP SC5						
2007-431-37-4100	REGULAR EMPLOYEES	17,353.00	10,828.46	62.40	0	6,524.54	37.6
2007-431-37-4130	OVERTIME	3,000.00	1,384.57	46.15	0	1,615.43	53.8
2007-431-37-4221	SOCIAL SECURITY	759.00	758.15	99.89	0	.85	.1
2007-431-37-4222	MEDICARE	378.00	177.31	46.91	0	200.69	53.0
2007-431-37-4230	PERS	1,560.00	1,559.11	99.94	0	.89	.0
2007-431-37-4260	WORKERS COMPENSATION	492.00	491.12	99.82	0	.88	.1
2007-431-37-4292	STATE DISABILITY INSURANCE	65.00	64.15	98.69	0	.85	1.3
2007-431-37-4293	STATE UNEMPLOYMENT	107.00	107.59	100.55	0	(.59)	(.5
2007-431-37-4340	TECHNICAL SERVICES	17,611.00	16,252.50	100.00	1,359	.00	.0
2007-431-37-4450	CONSTRUCTION SERVICES	912,412.00	834,329.42	100.00	78,083	.00	.0
	TOTAL STIP SC5	953,737.00	865,952.38	99.13	79,441	8,343.54	.8
	STIP REHAB FD PROJECT						
2007-431-38-4100	REGULAR EMPLOYEES	32,417.00	.00	.00	0	32,417.00	100.0
2007-431-38-4330	PROFESSIONAL SERVICES	84,000.00	24,008.83	88.38	50,228	9,763.20	11.6
	TOTAL STIP REHAB FD PROJECT	116,417.00	24,008.83	63.77	50,228	42,180.20	36.2
	SOUTHEAST GATEWAY PROJECT						
2007-431-39-4330	PROFESSIONAL SERVICES	179,804.00	39,064.51	100.00	140,739	.00	.0
	TOTAL SOUTHEAST GATEWAY PROJECT	179,804.00	39,064.51	100.00	140,739	.00	.0
	STREET LIGHTING						
2007-431-60-4622	ELECTRICITY	87,000.00	75,858.79	87.19	0	11,141.21	12.8
	TOTAL STREET LIGHTING	87,000.00	75,858.79	87.19	0	11,141.21	12.8

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STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	LASSEN COUNTY RSTP EXCHANGE						
2007-431-61-4340	TECHNICAL SERVICES	203,055.00	.00	.00	0	203,055.00	100.0
	TOTAL LASSEN COUNTY RSTP EXCHANGE	203,055.00	.00	.00	0	203,055.00	100.0
	CALTRANS SIDEWALK PROJECT						
2007-431-62-4340	TECHNICAL SERVICES	32,000.00	.00	.00	0	32,000.00	100.0
	TOTAL CALTRANS SIDEWALK PROJECT	32,000.00	.00	.00	0	32,000.00	100.0
	STREET SWEEPING						
2007-431-70-4100	REGULAR EMPLOYEES	9,271.00	9,270.93	100.00	0	.07	.0
2007-431-70-4120	TEMPORARY EMPLOYEES	414.00	.00	.00	0	414.00	100.0
2007-431-70-4210	GROUP INSURANCE	8.00	.00	.00	0	8.00	100.0
2007-431-70-4221	SOCIAL SECURITY CONTRIBUTIONS	574.00	573.58	99.93	0	.42	.0
2007-431-70-4222	MEDICARE	135.00	134.16	99.38	0	.84	.6
2007-431-70-4230	PERS	867.00	866.96	100.00	0	.04	.0
2007-431-70-4260	WORKERS' COMPENSATION	1,302.00	1,301.47	99.96	0	.53	.0
2007-431-70-4291	HEALTH INSURANCE AND ADMIN	129.00	.00	.00	0	129.00	100.0
2007-431-70-4292	STATE DISABILITY INSURANCE	38.00	25.46	67.00	0	12.54	33.0
2007-431-70-4293	STATE UNEMPLOYMENT	81.00	80.28	99.11	0	.72	.8
	TOTAL STREET SWEEPING	12,819.00	12,252.84	95.58	0	566.16	4.4
	TOTAL HIGHWAYS AND STREETS	3,148,321.00	2,441,943.88	87.26	305,135	401,242.29	12.7

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
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STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TRANSFERS						
	DIVISION 00						
2007-490-00-5004	TRN OUT #4004 PERS SIDE FUND	13,515.00	12,386.00	91.65	0	1,129.00	8.3
	TOTAL DIVISION 00	13,515.00	12,386.00	91.65	0	1,129.00	8.3
	TOTAL TRANSFERS	13,515.00	12,386.00	91.65	0	1,129.00	8.3
	TOTAL FUND EXPENDITURES	3,161,836.00	2,454,329.88	87.27	305,135	402,371.29	12.7
	REVENUE OVER (UNDER) EXPENDITURES	47,184.00	194,333.43	(234.83)	305,135-	157,985.40	334.8

CITY OF SUSANVILLE
INCOME STATEMENT
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TOBACCO GRANT

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
	ENFORCEMENT						
2008-421-10-3349	STATE OF CALIFORNIA DOJ	182,786.00	124,822.68	68.29	0	57,963.32	31.71
	TOTAL ENFORCEMENT	182,786.00	124,822.68	68.29	0	57,963.32	31.71
	TOTAL POLICE	182,786.00	124,822.68	68.29	0	57,963.32	31.71
	TOTAL FUND REVENUE	182,786.00	124,822.68	68.29	0	57,963.32	31.71

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

TOBACCO GRANT

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	POLICE						
	ENFORCEMENT						
2008-421-10-4100	REGULAR EMPLOYEES	77,287.00	44,727.50	57.87	0	32,559.50	42.1
2008-421-10-4120	TEMPORARY EMPLOYEES	213.00	212.20	99.62	0	.80	.3
2008-421-10-4130	OVERTIME	10,000.00	9,109.71	91.10	0	890.29	8.9
2008-421-10-4210	LIFE INSURANCE	200.00	89.42	44.71	0	110.58	55.2
2008-421-10-4221	SOCIAL SECURITY	100.00	56.54	56.54	0	43.46	43.4
2008-421-10-4222	MEDICARE	5,000.00	783.52	15.67	0	4,216.48	84.3
2008-421-10-4230	PERS	58,008.00	6,179.12	10.65	0	51,828.88	89.3
2008-421-10-4260	WORKERS' COMPENSATION	7,400.00	7,306.10	98.73	0	93.90	1.2
2008-421-10-4293	STATE UNEMPLOYMENT	800.00	478.75	59.84	0	321.25	40.1
2008-421-10-4580	TRAVEL	5,000.00	.00	.00	0	5,000.00	100.0
2008-421-10-4610	SUPPLIES GENERAL	5,550.00	2,729.29	49.18	0	2,820.71	50.8
2008-421-10-4741	MACHINERY & EQUIPMENT	5,000.00	5,000.00	100.00	0	.00	.0
	TOTAL ENFORCEMENT	174,558.00	76,672.15	43.92	0	97,885.85	56.0
	ADMINISTRATIVE COSTS						
2008-421-11-4100	REGULAR EMPLOYEES	2,800.00	978.31	34.94	0	1,821.69	65.0
2008-421-11-4120	TEMPORARY EMPLOYEES	4,682.00	3,230.26	68.99	0	1,451.74	31.0
2008-421-11-4221	SOCIAL SECURITY	320.00	260.28	81.34	0	59.72	18.6
2008-421-11-4222	MEDICARE	65.00	60.86	93.63	0	4.14	6.3
2008-421-11-4230	PERS	118.00	106.25	90.04	0	11.75	9.9
2008-421-11-4260	WORKERS COMPENSATION	195.00	195.31	100.16	0	(.31)	(.1
2008-421-11-4292	STATE DISABILITY	5.00	4.59	91.80	0	.41	8.2
2008-421-11-4293	STATE UNEMPLOYMENT	43.00	37.42	87.02	0	5.58	12.9
	TOTAL ADMINISTRATIVE COSTS	8,228.00	4,873.28	59.23	0	3,354.72	40.7
	TOTAL POLICE	182,786.00	81,545.43	44.61	0	101,240.57	55.3
	TOTAL FUND EXPENDITURES	182,786.00	81,545.43	44.61	0	101,240.57	55.3
	REVENUE OVER (UNDER) EXPENDITURES	.00	43,277.25	.00	0	(43,277.25)	.0

CITY OF SUSANVILLE
INCOME STATEMENT
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STREET MITIGATION

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	ECONOMIC DEVELOPMENT						
	STREET MITIGATION						
2010-465-33-3415	IMPACT FEES	9,800.00	6,487.64	66.20	0	3,312.36	33.80
2010-465-33-3611	INTEREST REVENUE	300.00	623.78	207.93	0	(323.78)	(107.93)
2010-465-33-3613	NET INCREASE(DECREASE) FMV	.00	(83.32)	.00	0	83.32	.00
	TOTAL STREET MITIGATION	10,100.00	7,028.10	69.59	0	3,071.90	30.41
	TOTAL ECONOMIC DEVELOPMENT	10,100.00	7,028.10	69.59	0	3,071.90	30.41
	TOTAL FUND REVENUE	10,100.00	7,028.10	69.59	0	3,071.90	30.41
	REVENUE OVER (UNDER) EXPENDITURES	10,100.00	7,028.10	69.59	0	3,071.90	30.4

CITY OF SUSANVILLE
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POLICE MITIGATION

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	ECONOMIC DEVELOPMENT						
	POLICE						
2011-465-31-3415	IMPACT FEES	12,600.00	7,868.07	62.45	0	4,731.93	37.56
2011-465-31-3611	INTEREST REVENUE	800.00	468.63	58.58	0	331.37	41.42
2011-465-31-3613	NET INCREASE(DECREASE) FMV	.00	(29.69)	.00	0	29.69	.00
2011-465-31-3951	SALE OF CAPITAL ASSETS	3,000.00	3,002.39	100.08	0	(2.39)	(.08)
	TOTAL POLICE	16,400.00	11,309.40	68.96	0	5,090.60	31.04
	TOTAL ECONOMIC DEVELOPMENT	16,400.00	11,309.40	68.96	0	5,090.60	31.04
	TOTAL FUND REVENUE	16,400.00	11,309.40	68.96	0	5,090.60	31.04

CITY OF SUSANVILLE
INCOME STATEMENT
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POLICE MITIGATION

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	ECONOMIC DEVELOPMENT						
	POLICE						
2011-465-31-4742	VEHICLES	38,663.00	38,438.21	99.42	0	224.79	.5
	TOTAL POLICE	38,663.00	38,438.21	99.42	0	224.79	.5
	TOTAL ECONOMIC DEVELOPMENT	38,663.00	38,438.21	99.42	0	224.79	.5
	TOTAL FUND EXPENDITURES	38,663.00	38,438.21	99.42	0	224.79	.5
	REVENUE OVER (UNDER) EXPENDITURES	(22,263.00)	(27,128.81)	(121.86)	0	4,865.81	21.8

CITY OF SUSANVILLE
INCOME STATEMENT
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FIRE MITIGATION

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	ECONOMIC DEVELOPMENT						
	FIRE						
2012-465-32-3415	IMPACT FEES	12,300.00	7,893.52	64.17	0	4,406.48	35.83
2012-465-32-3611	INTEREST REVENUE	800.00	1,335.91	166.99	0	(535.91)	(66.99)
2012-465-32-3613	NET INCREASE(DECREASE) FMV	.00	(224.08)	.00	0	224.08	.00
	TOTAL FIRE	13,100.00	9,005.35	68.74	0	4,094.65	31.26
	TOTAL ECONOMIC DEVELOPMENT	13,100.00	9,005.35	68.74	0	4,094.65	31.26
	TOTAL FUND REVENUE	13,100.00	9,005.35	68.74	0	4,094.65	31.26
	REVENUE OVER (UNDER) EXPENDITURES	13,100.00	9,005.35	68.74	0	4,094.65	31.2

CITY OF SUSANVILLE
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PARK DEDICATION FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PARKS						
	ADMINISTRATION						
2013-452-10-3415	IMPACT FEES	1,600.00	2,801.32	175.08	0	(1,201.32)	(75.08)
2013-452-10-3611	INTEREST REVENUE	2,000.00	1,792.25	89.61	0	207.75	10.39
2013-452-10-3613	NET INCREASE(DECREASE) FMV	.00	(288.46)	.00	0	288.46	.00
	TOTAL ADMINISTRATION	3,600.00	4,305.11	119.59	0	(705.11)	(19.59)
	TOTAL PARKS	3,600.00	4,305.11	119.59	0	(705.11)	(19.59)
	TOTAL FUND REVENUE	3,600.00	4,305.11	119.59	0	(705.11)	(19.59)

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PARK DEDICATION FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PARKS						
	ADMINISTRATION						
2013-452-10-4100	REGULAR EMPLOYEES	9,831.00	549.13	5.59	0	9,281.87	94.4
2013-452-10-4221	SOCIAL SECURITY	34.00	34.00	100.00	0	.00	.0
2013-452-10-4222	MEDICARE	8.00	7.94	99.25	0	.06	.7
2013-452-10-4230	PERS	97.00	96.54	99.53	0	.46	.4
2013-452-10-4260	WORKERS COMPENSATION	23.00	22.05	95.87	0	.95	4.1
2013-452-10-4292	STATE DISABILITY	3.00	1.96	65.33	0	1.04	34.6
2013-452-10-4293	STATE UNEMPLOYMENT	4.00	4.79	119.75	0	(.79)	(19.7
2013-452-10-4330	PROFESSIONAL SVCS	5,011.00	.00	.00	0	5,011.00	100.0
2013-452-10-4450	CONSTRUCTION SERVICES	137,859.00	4,437.92	3.22	0	133,421.08	96.7
2013-452-10-4741	MACHINERY AND EQUIPMENT	2,200.00	1,242.67	56.49	0	957.33	43.5
	TOTAL ADMINISTRATION	155,070.00	6,397.00	4.13	0	148,673.00	95.8
	TOTAL PARKS	155,070.00	6,397.00	4.13	0	148,673.00	95.8
	TOTAL FUND EXPENDITURES	155,070.00	6,397.00	4.13	0	148,673.00	95.8
	REVENUE OVER (UNDER) EXPENDITURES	(151,470.00)	(2,091.89)	(1.38)	0	(149,378.11)	(98.62

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CDBG REVOLVING LOAN FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	URBAN REDEV & HOUSING						
	GENERAL ADMIN						
2016-463-70-3611	INTEREST REVENUE	500.00	62.28	12.46	0	437.72	87.54
2016-463-70-3613	NET INCREASE(DECREASE) FMV	.00	(962.22)	.00	0	962.22	.00
	TOTAL GENERAL ADMIN	500.00	(899.94)	(179.99)	0	1,399.94	279.99
	TOTAL URBAN REDEV & HOUSING	500.00	(899.94)	(179.99)	0	1,399.94	279.99
	TOTAL FUND REVENUE	500.00	(899.94)	(179.99)	0	1,399.94	279.99

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CDBG REVOLVING LOAN FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TRANSFERS						
	DIVISION 00						
2016-490-00-5009	TRN OUT #2040 RIVERSIDE REHAB	10,424.00	10,423.69	100.00	0	.31	.0
	TOTAL DIVISION 00	10,424.00	10,423.69	100.00	0	.31	.0
	TOTAL TRANSFERS	10,424.00	10,423.69	100.00	0	.31	.0
	TOTAL FUND EXPENDITURES	10,424.00	10,423.69	100.00	0	.31	.0
	REVENUE OVER (UNDER) EXPENDITURES	(9,924.00)	(11,323.63)	(114.10)	0	1,399.63	14.1

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

HOME REVOLVING FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	URBAN DEV & HOUSING						
	GENERAL ADMINISTRATION						
2018-463-70-3610	INTEREST REVENUE	.00	5,597.35	.00	0	(5,597.35)	.00
2018-463-70-3611	INTEREST REVENUE	5,800.00	5,648.38	97.39	0	151.62	2.61
2018-463-70-3613	NET INCREASE(DECREASE) FMV	.00	(1,273.25)	.00	0	1,273.25	.00
	TOTAL GENERAL ADMINISTRATION	5,800.00	9,972.48	171.94	0	(4,172.48)	(71.94)
	TOTAL URBAN DEV & HOUSING	5,800.00	9,972.48	171.94	0	(4,172.48)	(71.94)
	TOTAL FUND REVENUE	5,800.00	9,972.48	171.94	0	(4,172.48)	(71.94)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

HOME REVOLVING FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	URBAN DEV & HOUSING						
	GENERAL ADMINISTRATION						
2018-463-70-4100	REGULAR EMPLOYEES	5,591.00	172.81	3.09	0	5,418.19	96.9
2018-463-70-4120	TEMPORARY EMPLOYEES	3,906.00	3,906.19	100.00	0	(.19)	.0
2018-463-70-4221	SOCIAL SECURITY CONTRIBUTION	253.00	252.88	99.95	0	.12	.0
2018-463-70-4222	MEDICARE	60.00	59.16	98.60	0	.84	1.4
2018-463-70-4230	PERS	30.00	2.56	8.53	0	27.44	91.4
2018-463-70-4260	WORKERS COMPENSATION	123.00	122.37	99.49	0	.63	.5
2018-463-70-4293	STATE UNEMPLOYMENT	37.00	36.71	99.22	0	.29	.7
2018-463-70-4810	TAXES, FEES, PERMITS & CHARGES	.00	(318.00)	.00	0	318.00	.0
	TOTAL GENERAL ADMINISTRATION	10,000.00	4,234.68	42.35	0	5,765.32	57.6
	TOTAL URBAN DEV & HOUSING	10,000.00	4,234.68	42.35	0	5,765.32	57.6
	TOTAL FUND EXPENDITURES	10,000.00	4,234.68	42.35	0	5,765.32	57.6
	REVENUE OVER (UNDER) EXPENDITURES	(4,200.00)	5,737.80	136.61	0	(9,937.80)	(236.61

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

TRAFFIC SAFETY

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
	OPERATIONS						
2030-421-10-3425	COURT FINES/PARKING	10,000.00	1,626.33	16.26	0	8,373.67	83.74
2030-421-10-3611	INTEREST REVENUE	158.00	664.82	420.77	0	(506.82)	(320.77)
2030-421-10-3613	NET INCREASE(DECREASE) FMV	.00	(96.94)	.00	0	96.94	.00
	TOTAL OPERATIONS	10,158.00	2,194.21	21.60	0	7,963.79	78.40
	TOTAL POLICE	10,158.00	2,194.21	21.60	0	7,963.79	78.40
	TOTAL FUND REVENUE	10,158.00	2,194.21	21.60	0	7,963.79	78.40

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

TRAFFIC SAFETY

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	POLICE						
	OPERATIONS						
2030-421-10-4741	MACHINERY & EQUIPMENT	3,800.00	.00	.00	0	3,800.00	100.0
	TOTAL OPERATIONS	3,800.00	.00	.00	0	3,800.00	100.0
	TOTAL POLICE	3,800.00	.00	.00	0	3,800.00	100.0
	TOTAL FUND EXPENDITURES	3,800.00	.00	.00	0	3,800.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	6,358.00	2,194.21	34.51	0	4,163.79	65.4

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

TRAFFIC SIGNALS FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	HIGHWAYS AND STREETS						
	MITIGATION						
2035-431-20-3415	IMPACT FEES	500.00	405.04	81.01	0	94.96	18.99
2035-431-20-3611	INTEREST	.00	960.17	.00	0	(960.17)	.00
2035-431-20-3613	NET INCREASE(DECREASE) FMV	.00	(146.32)	.00	0	146.32	.00
	TOTAL MITIGATION	500.00	1,218.89	243.78	0	(718.89)	(143.78)
	TOTAL HIGHWAYS AND STREETS	500.00	1,218.89	243.78	0	(718.89)	(143.78)
	TOTAL FUND REVENUE	500.00	1,218.89	243.78	0	(718.89)	(143.78)
	REVENUE OVER (UNDER) EXPENDITURES	500.00	1,218.89	243.78	0	(718.89)	(143.78)

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SKYLINE BICYCLE LANE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PARKS						
	PARKWAYS						
2037-452-30-3415	IMPACT FEES	100.00	645.00	645.00	0	(545.00)	(545.00)
2037-452-30-3611	INTEREST REVENUE	.00	111.03	.00	0	(111.03)	.00
2037-452-30-3613	NET INCREASE(DECREASE) FMV	.00	(16.15)	.00	0	16.15	.00
	TOTAL PARKWAYS	100.00	739.88	739.88	0	(639.88)	(639.88)
	TOTAL PARKS	100.00	739.88	739.88	0	(639.88)	(639.88)
	TOTAL FUND REVENUE	100.00	739.88	739.88	0	(639.88)	(639.88)
	REVENUE OVER (UNDER) EXPENDITURES	100.00	739.88	739.88	0	(639.88)	(639.88

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

CDBG RIVERSIDE GRANT REHAB

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	RIVERSIDE PARK REHAB PROJECT						
	PROJECT						
2040-463-71-3348	STATE OF CALIFORNIA CDBG	450,000.00	450,000.00	100.00	0	.00	.00
2040-463-71-3640	CONTRIBUTIONS AND DONATIONS	15,000.00	15,000.00	100.00	0	.00	.00
	TOTAL PROJECT	465,000.00	465,000.00	100.00	0	.00	.00
	TOTAL RIVERSIDE PARK REHAB PROJEC	465,000.00	465,000.00	100.00	0	.00	.00

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

CDBG RIVERSIDE GRANT REHAB

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
2040-490-00-3918	TRN IN 2016 CDBG REV LOAN FUND	10,424.00	10,423.69	100.00	0	.31	.00
	TOTAL DIVISION 00	10,424.00	10,423.69	100.00	0	.31	.00
	TOTAL DEPARTMENT 490	10,424.00	10,423.69	100.00	0	.31	.00
	TOTAL FUND REVENUE	475,424.00	475,423.69	100.00	0	.31	.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

CDBG RIVERSIDE GRANT REHAB

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	RIVERSIDE PARK REHAB PROJECT						
	PROJECT						
2040-463-71-4100	REGULAR EMPLOYEES	4,571.00	(.33)	(.01)	0	4,571.33	100.0
2040-463-71-4120	TEMPORARY EMPLOYEES	2,236.00	2,235.59	99.98	0	.41	.0
2040-463-71-4130	OVERTIME	851.00	554.88	65.20	0	296.12	34.8
2040-463-71-4221	SOCIAL SECURITY CONTRIBUTIONS	473.00	.00	.00	0	473.00	100.0
2040-463-71-4222	MEDICARE	111.00	.00	.00	0	111.00	100.0
2040-463-71-4230	PERS	694.00	.00	.00	0	694.00	100.0
2040-463-71-4260	WORKERS' COMPENSATION	412.00	54.86	13.32	0	357.14	86.6
2040-463-71-4292	STATE DISABILITY INSURANCE	24.00	23.89	99.54	0	.11	.4
2040-463-71-4293	STATE UNEMPLOYMENT	68.00	86.39	127.04	0	(18.39)	(27.0
2040-463-71-4340	TECHNICAL SVCS	8,215.00	6,802.50	82.81	0	1,412.50	17.1
2040-463-71-4450	CONSTRUCTION SERVICES	738,230.00	746,154.38	101.07	0	(7,924.38)	(1.0
2040-463-71-4810	TAXES, FEES, PERMITS & CHARGES	12,000.00	11,972.00	99.77	0	28.00	.2
	TOTAL PROJECT	767,885.00	767,884.16	100.00	0	.84	.0
	TOTAL RIVERSIDE PARK REHAB PROJECT	767,885.00	767,884.16	100.00	0	.84	.0
	TOTAL FUND EXPENDITURES	767,885.00	767,884.16	100.00	0	.84	.0
	REVENUE OVER (UNDER) EXPENDITURES	(292,461.00)	(292,460.47)	(100.00)	0	(.53)	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SIERRA ROAD DOG PARK

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PARKS						
	ADMINISTRATION						
3010-452-10-3640	CONTRIBUTIONS AND DONATIONS	30,000.00	.00	.00	0	30,000.00	100.00
	TOTAL ADMINISTRATION	30,000.00	.00	.00	0	30,000.00	100.00
	TOTAL PARKS	30,000.00	.00	.00	0	30,000.00	100.00
	TOTAL FUND REVENUE	30,000.00	.00	.00	0	30,000.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SIERRA ROAD DOG PARK

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PARKS						
	ADMINISTRATION						
3010-452-10-4450	CONSTRUCTION SERVICES	30,000.00	.00	.00	0	30,000.00	100.0
	TOTAL ADMINISTRATION	30,000.00	.00	.00	0	30,000.00	100.0
	TOTAL PARKS	30,000.00	.00	.00	0	30,000.00	100.0
	TOTAL FUND EXPENDITURES	30,000.00	.00	.00	0	30,000.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

CITY HALL PARKING LOT PROJECT

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	NON-DEPARTMENTAL						
	ADMINISTRATION						
3015-417-10-4450	CONSTRUCTION SERVICES	13,848.00	.00	.00	0	13,848.00	100.0
	TOTAL ADMINISTRATION	13,848.00	.00	.00	0	13,848.00	100.0
	TOTAL NON-DEPARTMENTAL	13,848.00	.00	.00	0	13,848.00	100.0
	TOTAL FUND EXPENDITURES	13,848.00	.00	.00	0	13,848.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	(13,848.00)	.00	.00	0	(13,848.00)	(100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

CITY HALL

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	TRANSFERS						
4003-490-00-3910	TRN IN 1000 GENERAL FUND	137,981.00	126,478.00	91.66	0	11,503.00	8.34
	TOTAL DIVISION 00	137,981.00	126,478.00	91.66	0	11,503.00	8.34
	TOTAL TRANSFERS	137,981.00	126,478.00	91.66	0	11,503.00	8.34
	TOTAL FUND REVENUE	137,981.00	126,478.00	91.66	0	11,503.00	8.34

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

CITY HALL

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEBT SERVICE						
	DIVISION 00						
4003-470-00-4851	PRINCIPAL	104,121.00	104,120.87	100.00	0	.13	.0
4003-470-00-4852	INTEREST	33,860.00	33,859.70	100.00	0	.30	.0
	TOTAL DIVISION 00	137,981.00	137,980.57	100.00	0	.43	.0
	TOTAL DEBT SERVICE	137,981.00	137,980.57	100.00	0	.43	.0
	TOTAL FUND EXPENDITURES	137,981.00	137,980.57	100.00	0	.43	.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	(11,502.57)	.00	0	11,502.57	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

2013 CALPERS REFUNDING LOAN

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	TRANSFERS						
4004-490-00-3906	TRN IN #1009 PUB SAFETY POLICE	186,973.00	186,974.00	100.00	0	(1.00)	.00
4004-490-00-3907	TRN IN #1010 PUB SAFETY FIRE	83,070.00	83,070.00	100.00	0	.00	.00
4004-490-00-3910	TRANSFER IN FROM #1000	75,025.00	75,025.00	100.00	0	.00	.00
4004-490-00-3911	TRN IN #7110 WATER	62,937.00	57,695.00	91.67	0	5,242.00	8.33
4004-490-00-3916	TRN IN #2007 STREETS	13,515.00	12,386.00	91.65	0	1,129.00	8.35
4004-490-00-3917	TRN IN #7401 NATURAL GAS	55,359.00	48,356.00	87.35	0	7,003.00	12.65
	TOTAL DIVISION 00	476,879.00	463,506.00	97.20	0	13,373.00	2.80
	TOTAL TRANSFERS	476,879.00	463,506.00	97.20	0	13,373.00	2.80
	TOTAL FUND REVENUE	476,879.00	463,506.00	97.20	0	13,373.00	2.80

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

2013 CALPERS REFUNDING LOAN

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEBT SERVICE						
4004-470-00-4851	PRINCIPAL	305,000.00	153,000.00	50.16	0	152,000.00	49.8
4004-470-00-4852	INTEREST	171,879.00	87,756.25	51.06	0	84,122.75	48.9
	TOTAL DIVISION 00	476,879.00	240,756.25	50.49	0	236,122.75	49.5
	TOTAL DEBT SERVICE	476,879.00	240,756.25	50.49	0	236,122.75	49.5
	TOTAL FUND EXPENDITURES	476,879.00	240,756.25	50.49	0	236,122.75	49.5
	REVENUE OVER (UNDER) EXPENDITURES	.00	222,749.75	.00	0	(222,749.75)	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

COMMUNITY POOL DEBT SERVICE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
4005-490-00-3910	TRN IN FROM GENERAL FUND	100,686.00	92,301.00	91.67	0	8,385.00	8.33
	TOTAL DIVISION 00	100,686.00	92,301.00	91.67	0	8,385.00	8.33
	TOTAL DEPARTMENT 490	100,686.00	92,301.00	91.67	0	8,385.00	8.33
	TOTAL FUND REVENUE	100,686.00	92,301.00	91.67	0	8,385.00	8.33

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

COMMUNITY POOL DEBT SERVICE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP
	COMMUNITY POOL						
4005-470-00-4851	PRINCIPAL	70,000.00	70,000.00	100.00	0	.00	.0
4005-470-00-4852	INTEREST	30,686.00	30,685.60	100.00	0	.40	.0
	TOTAL DIVISION 00	100,686.00	100,685.60	100.00	0	.40	.0
	TOTAL COMMUNITY POOL	100,686.00	100,685.60	100.00	0	.40	.0
	TOTAL FUND EXPENDITURES	100,686.00	100,685.60	100.00	0	.40	.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	(8,384.60)	.00	0	8,384.60	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER SYSTEM

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	WATER-OPERATIONS						
7110-430-42-3419	CREDIT CARD CONVIENCE FEE	4,200.00	4,312.00	102.67	0	(112.00)	(2.67)
7110-430-42-3432	REIMBURSEMENTS	400.00	2,666.95	666.74	0	(2,266.95)	(566.74)
7110-430-42-3610	FISCAL AGENT INTEREST REVENUE	500.00	422.71	84.54	0	77.29	15.46
7110-430-42-3611	INTEREST REVENUE	40,000.00	37,033.82	92.58	0	2,966.18	7.42
7110-430-42-3613	NET INCREASE(DECREASE) FMV	.00	(5,453.60)	.00	0	5,453.60	.00
7110-430-42-3731	WATER REVENUE	2,437,669.00	1,978,979.97	81.18	0	458,689.03	18.82
7110-430-42-3732	WATER-CONNECTION FEE	10,000.00	9,283.40	92.83	0	716.60	7.17
7110-430-42-3733	NEW METER INSTALL	2,000.00	1,674.00	83.70	0	326.00	16.30
7110-430-42-3734	RECONNECT-WATER	10,000.00	2,746.00	27.46	0	7,254.00	72.54
7110-430-42-3735	WATER-SOURCE DEV FEE	3,000.00	1,907.00	63.57	0	1,093.00	36.43
7110-430-42-3736	WATER - STORAGE FACILITY FEE	3,000.00	2,773.00	92.43	0	227.00	7.57
7110-430-42-3951	SALE OF CAPITAL ASSETS	2,057.00	2,056.43	99.97	0	.57	.03
	TOTAL WATER-OPERATIONS	2,512,826.00	2,038,401.68	81.12	0	474,424.32	18.88
	TOTAL PUBLIC WORKS	2,512,826.00	2,038,401.68	81.12	0	474,424.32	18.88

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER SYSTEM

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	TRANSFER						
7110-490-00-3903	TRN IN FROM #7110 RATE STB FUN	.00	2,141,400.00	.00	0	(2,141,400.00)	.00
	TOTAL DIVISION 00	.00	2,141,400.00	.00	0	(2,141,400.00)	.00
	TOTAL TRANSFER	.00	2,141,400.00	.00	0	(2,141,400.00)	.00
	TOTAL FUND REVENUE	2,512,826.00	4,179,801.68	166.34	0	(1,666,975.68)	(66.34)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER SYSTEM

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	WATER-OPERATIONS						
7110-430-42-4100	REGULAR EMPLOYEES	213,939.00	207,149.52	96.83	0	6,789.48	3.1
7110-430-42-4120	TEMPORARY EMPLOYEE	4,500.00	3,285.11	73.00	0	1,214.89	27.0
7110-430-42-4130	OVERTIME	21,222.00	8,953.74	42.19	0	12,268.26	57.8
7110-430-42-4206	MANAGEMENT LEAVE	6,741.00	6,740.64	99.99	0	.36	.0
7110-430-42-4210	GROUP INSURANCE	217.00	194.40	89.59	0	22.60	10.4
7110-430-42-4221	SOCIAL SECURITY CONTRIBUTIONS	15,778.00	14,240.00	90.25	0	1,538.00	9.7
7110-430-42-4222	MEDICARE	3,690.00	3,330.32	90.25	0	359.68	9.7
7110-430-42-4230	PERS	73,214.00	64,837.26	88.56	0	8,376.74	11.4
7110-430-42-4260	WORKERS' COMPENSATION	39,444.00	32,424.30	82.20	0	7,019.70	17.8
7110-430-42-4291	HEALTH INSURANCE AND ADMIN	61,169.00	58,001.20	94.82	0	3,167.80	5.1
7110-430-42-4292	STATE DISABILITY INSURANCE	2,545.00	2,003.05	78.71	0	541.95	21.2
7110-430-42-4293	STATE UNEMPLOYMENT	2,290.00	1,955.26	85.38	0	334.74	14.6
7110-430-42-4294	UNIFORM ALLOWANCE	932.00	880.00	94.42	0	52.00	5.5
7110-430-42-4295	DEFERRED COMPENSATION	2,730.00	2,490.00	91.21	0	240.00	8.7
7110-430-42-4296	MEALS	264.00	58.50	22.16	0	205.50	77.8
7110-430-42-4310	OTHER DEPARTMENTAL CHARGES	11,307.00	10,362.00	91.64	0	945.00	8.3
7110-430-42-4330	PROFESSIONAL SVCS	57,004.00	3,055.68	5.36	0	53,948.32	94.6
7110-430-42-4340	TECHNICAL SVCS	38,100.00	14,905.99	39.12	0	23,194.01	60.8
7110-430-42-4411	WATER	45,817.00	47,542.38	103.77	0	(1,725.38)	(3.7
7110-430-42-4421	DISPOSAL	95.00	85.18	89.66	0	9.82	10.3
7110-430-42-4425	LINEN SERVICE	3,415.00	1,912.74	56.01	0	1,502.26	43.9
7110-430-42-4431	REPAIR AND MAINTENANCE-MISC	2,000.00	748.95	37.45	0	1,251.05	62.5
7110-430-42-4433	REPAIR AND MAINTENANCE-VEHICLE	21,600.00	12,708.42	58.84	0	8,891.58	41.1
7110-430-42-4434	REPAIR AND MAINTENANCE-FACILIT	4,377.00	167.48	3.83	0	4,209.52	96.1
7110-430-42-4442	RENT & LEASES EQUIP & VEHICLES	1,819.00	.00	.00	0	1,819.00	100.0
7110-430-42-4514	INSURANCE CRIME BOND LIAB	170.00	154.00	90.59	0	16.00	9.4
7110-430-42-4521	INSURANCE-LIABILITY	11,000.00	10,868.00	98.80	0	132.00	1.2
7110-430-42-4522	INSURANCE-PROPERTY	19,272.00	19,272.00	100.00	0	.00	.0
7110-430-42-4524	INTERNAL SVC ADMIN	400,513.00	367,125.00	91.66	0	33,388.00	8.3
7110-430-42-4525	INTERNAL SVC PW/ENG	328,562.00	306,163.00	93.18	0	22,399.00	6.8
7110-430-42-4530	COMMUNICATIONS	4,315.00	3,672.33	85.11	0	642.67	14.8
7110-430-42-4540	ADVERTISING	532.00	.00	.00	0	532.00	100.0
7110-430-42-4580	TRAVEL	4,488.00	2,250.25	50.14	0	2,237.75	49.8
7110-430-42-4610	SUPPLIES-GENERAL	56,415.00	50,616.84	89.72	0	5,798.16	10.2
7110-430-42-4611	SUPPLIES-SMALL TOOLS	3,066.00	526.18	17.16	0	2,539.82	82.8
7110-430-42-4612	SUPPLIES - SAFETY ITEMS	6,416.00	2,227.16	34.71	0	4,188.84	65.2
7110-430-42-4620	CITY NATURAL GAS	1,700.00	489.58	28.80	0	1,210.42	71.2
7110-430-42-4622	ELECTRICITY	68,728.00	45,447.09	66.13	0	23,280.91	33.8
7110-430-42-4626	GASOLINE	13,500.00	11,908.43	88.21	0	1,591.57	11.7
7110-430-42-4641	POSTAGE	17,230.00	16,793.21	97.46	0	436.79	2.5
7110-430-42-4741	MACHINERY AND EQUIPMENT	11,200.00	9,590.52	85.63	0	1,609.48	14.3
7110-430-42-4744	SOFTWARE	1,375.00	.00	.00	0	1,375.00	100.0
7110-430-42-4770	DEPRECIATION EXPENSE	377,333.00	346,456.00	91.82	0	30,877.00	8.1
7110-430-42-4771	AMORTIZATION EXPENSE	55,933.00	9,322.20	16.67	0	46,610.80	83.3
7110-430-42-4810	TAXES, FEES, PERMITS & CHARGES	38,489.00	33,993.00	88.32	0	4,496.00	11.6
7110-430-42-4830	DUES AND MEMBERSHIPS	3,710.00	1,409.00	37.98	0	2,301.00	62.0
7110-430-42-4840	BAD DEBT EXPENSE	5,650.00	1,941.48	34.36	0	3,708.52	65.6
7110-430-42-4851	PRINCIPAL	244,000.00	165,300.00	67.75	0	78,700.00	32.2
7110-430-42-4852	INTEREST	138,951.00	137,313.14	98.82	0	1,637.86	1.1
7110-430-42-4853	FISCAL AGENT FEES	688.00	151.25	21.98	0	536.75	78.0

CITY OF SUSANVILLE
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WATER SYSTEM

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
7110-430-42-4854	ISSUANCE COST	158,309.00	158,308.66	100.00	0	.34	.0
	TOTAL WATER-OPERATIONS	2,605,754.00	2,199,330.44	84.40	0	406,423.56	15.6
	WATER CIP - MONROVIA ST						
7110-430-43-4450	CONSTRUCTION SERVICE	59,900.00	56,546.92	100.00	3,353	.00	.0
7110-430-43-4760	CONTRA EXPENSE	(59,900.00)	.00	.00	0	(59,900.00)	(100.0
	TOTAL WATER CIP - MONROVIA ST	.00	56,546.92	.00	3,353	(59,900.00)	.0
	CADY SPRINGS PUMP STATION						
7110-430-44-4450	CONSTRUCTION SERVICES	1,163,915.00	256,451.51	64.65	496,001	411,462.05	35.3
7110-430-44-4760	CONTRA EXPENSE	(1,163,915.00)	.00	.00	0	(1,163,915.00)	(100.0
	TOTAL CADY SPRINGS PUMP STATION	.00	256,451.51	.00	496,001	(752,452.95)	.0
	TOTAL PUBLIC WORKS	2,605,754.00	2,512,328.87	115.58	499,355	(405,929.39)	(15.5

CITY OF SUSANVILLE
INCOME STATEMENT
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WATER SYSTEM

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TRANSFER						
	DIVISION 00						
7110-490-00-5004	TRN OUT #4004 PERS SIDE FUND	62,935.00	57,695.00	91.67	0	5,240.00	8.3
	TOTAL DIVISION 00	62,935.00	57,695.00	91.67	0	5,240.00	8.3
	TOTAL TRANSFER	62,935.00	57,695.00	91.67	0	5,240.00	8.3
	TOTAL FUND EXPENDITURES	2,668,689.00	2,570,023.87	115.01	499,355	(400,689.39)	(15.01
	REVENUE OVER (UNDER) EXPENDITURES	(155,863.00)	1,609,777.81	712.44	499,355-	(1,266,286.29)	(812.44

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
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WATER RATE STABILIZATION FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 490						
	DIVISION 00						
7111-490-00-5039	TRN OUT TO #7110 WATER	.00	2,141,400.00	.00	0	(2,141,400.00)	.0
	TOTAL DIVISION 00	.00	2,141,400.00	.00	0	(2,141,400.00)	.0
	TOTAL DEPARTMENT 490	.00	2,141,400.00	.00	0	(2,141,400.00)	.0
	TOTAL FUND EXPENDITURES	.00	2,141,400.00	.00	0	(2,141,400.00)	.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	(2,141,400.00)	.00	0	2,141,400.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
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JOHNSTONVILLE WATER SYSTEM

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	OPERATIONS						
7112-430-42-3611	INTEREST REVENUE	800.00	446.31	55.79	0	353.69	44.21
7112-430-42-3613	ADJUST FMV	.00	(54.18)	.00	0	54.18	.00
7112-430-42-3731	WATER REVENUE	17,447.00	14,238.91	81.61	0	3,208.09	18.39
	TOTAL OPERATIONS	18,247.00	14,631.04	80.18	0	3,615.96	19.82
	TOTAL DEPARTMENT 430	18,247.00	14,631.04	80.18	0	3,615.96	19.82
	TOTAL FUND REVENUE	18,247.00	14,631.04	80.18	0	3,615.96	19.82

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

JOHNSTONVILLE WATER SYSTEM

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP
	OPERATIONS						
7112-430-42-4100	REGULAR EMPLOYEES	1,605.00	1,218.65	75.93	0	386.35	24.0
7112-430-42-4110	STANDBY	30.00	.00	.00	0	30.00	100.0
7112-430-42-4210	GROUP INSURANCE	1.00	.00	.00	0	1.00	100.0
7112-430-42-4221	SOCIAL SECURITY	77.00	75.24	97.71	0	1.76	2.2
7112-430-42-4222	MEDICARE	18.00	17.57	97.61	0	.43	2.3
7112-430-42-4230	PERS	166.00	141.05	84.97	0	24.95	15.0
7112-430-42-4260	WORKERS COMPENSATION	308.00	171.54	55.69	0	136.46	44.3
7112-430-42-4291	HEALTH INSURANCE	85.00	.00	.00	0	85.00	100.0
7112-430-42-4292	STATE DISABILITY INSURANCE	11.00	6.54	59.45	0	4.46	40.5
7112-430-42-4293	STATE UNEMPLOYMENT	55.00	10.45	19.00	0	44.55	81.0
7112-430-42-4340	TECHNICAL SERVICES	4,684.00	254.00	5.42	0	4,430.00	94.5
7112-430-42-4610	SUPPLIES GENERAL	1,500.00	215.82	14.39	0	1,284.18	85.6
7112-430-42-4622	ELECTRICITY	1,450.00	1,435.34	98.99	0	14.66	1.0
7112-430-42-4741	MACHINERY AND EQUIPMENT	6,398.00	257.46	4.02	0	6,140.54	95.9
7112-430-42-4810	TAXES FEES PERMITS & CHARGES	1,059.00	1,004.00	94.81	0	55.00	5.1
	TOTAL OPERATIONS	17,447.00	4,807.66	27.56	0	12,639.34	72.4
	TOTAL DEPARTMENT 430	17,447.00	4,807.66	27.56	0	12,639.34	72.4
	TOTAL FUND EXPENDITURES	17,447.00	4,807.66	27.56	0	12,639.34	72.4
	REVENUE OVER (UNDER) EXPENDITURES	800.00	9,823.38	1,227.92	0	(9,023.38)	(1,127.92

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER CAPITAL IMPROVEMENTS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	ADMINISTRATION						
7114-430-42-3611	INTEREST REVENUE	8,509.00	8,508.79	100.00	0	.21	.00
7114-430-42-3613	NET INCREASE(DECREASE) FMV	.00	(1,213.22)	.00	0	1,213.22	.00
7114-430-42-3738	INFRASTRUCTURE SURCHARGE	654,000.00	599,648.21	91.69	0	54,351.79	8.31
	TOTAL ADMINISTRATION	662,509.00	606,943.78	91.61	0	55,565.22	8.39
	TOTAL PUBLIC WORKS	662,509.00	606,943.78	91.61	0	55,565.22	8.39
	TOTAL FUND REVENUE	662,509.00	606,943.78	91.61	0	55,565.22	8.39

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
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WATER CAPITAL IMPROVEMENTS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP
	PUBLIC WORKS						
	MAIN STREET WATER LINE 13-507						
7114-430-49-4100	REGULAR EMPLOYEES	1,000.00	980.99	98.10	0	19.01	1.9
7114-430-49-4221	SOCIAL SECURITY	500.00	60.91	12.18	0	439.09	87.8
7114-430-49-4222	MEDICARE	200.00	14.24	7.12	0	185.76	92.8
7114-430-49-4230	PERS	300.00	141.23	47.08	0	158.77	52.9
7114-430-49-4260	WORKER'S COMP	100.00	39.55	39.55	0	60.45	60.4
7114-430-49-4292	STATE DISABILITY	50.00	8.02	16.04	0	41.98	83.9
7114-430-49-4293	STATE UNEMPLOYMENT	50.00	8.59	17.18	0	41.41	82.8
7114-430-49-4450	CONSTRUCTION SERVICES	592,945.00	30,386.51	22.64	103,866	458,692.71	77.3
	TOTAL MAIN STREET WATER LINE 13-507	595,145.00	31,640.04	22.77	103,866	459,639.18	77.2
	TOTAL PUBLIC WORKS	595,145.00	31,640.04	22.77	103,866	459,639.18	77.2
	TOTAL FUND EXPENDITURES	595,145.00	31,640.04	22.77	103,866	459,639.18	77.2
	REVENUE OVER (UNDER) EXPENDITURES	67,364.00	575,303.74	699.84	103,866-	(404,073.96)	(599.8

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AIRPORT

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	AIRPORT-OPERATIONS						
7201-430-81-3341	STATE OF CA - CALTRANS	10,000.00	10,000.00	100.00	0	.00	.00
7201-430-81-3611	INTEREST REVENUE	60.00	43.78	72.97	0	16.22	27.03
7201-430-81-3613	NET INCREASE(DECREASE) FMV	.00	(42.95)	.00	0	42.95	.00
7201-430-81-3620	AIRPORT - LEASES	60,000.00	47,848.85	79.75	0	12,151.15	20.25
7201-430-81-3701	AIRPORT - FLOWAGE FEES	14,000.00	10,035.00	71.68	0	3,965.00	28.32
7201-430-81-3703	COMMERCIAL OPERATOR FEES	25,000.00	20,085.14	80.34	0	4,914.86	19.66
	TOTAL AIRPORT-OPERATIONS	109,060.00	87,969.82	80.66	0	21,090.18	19.34
	TOTAL PUBLIC WORKS	109,060.00	87,969.82	80.66	0	21,090.18	19.34
	TOTAL FUND REVENUE	109,060.00	87,969.82	80.66	0	21,090.18	19.34

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AIRPORT

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	AIRPORT-OPERATIONS						
7201-430-81-4120	TEMPORARY EMPLOYEES	24,415.00	22,380.05	91.67	0	2,034.95	8.3
7201-430-81-4221	SOCIAL SECURITY CONTRIBUTIONS	1,514.00	1,387.54	91.65	0	126.46	8.3
7201-430-81-4222	MEDICARE	354.00	324.50	91.67	0	29.50	8.3
7201-430-81-4260	WORKERS' COMPENSATION	732.00	671.44	91.73	0	60.56	8.2
7201-430-81-4340	TECHNICAL SVCS	6,900.00	5,750.00	100.00	1,150	.00	.0
7201-430-81-4431	REPAIR AND MAINTENANCE-MISC	1,500.00	1,317.61	87.84	0	182.39	12.1
7201-430-81-4434	REPAIR AND MAINTENANCE-FACILIT	2,505.00	2,370.50	94.63	0	134.50	5.3
7201-430-81-4510	INSURANCE AIRPORT HANGARS	3,971.00	3,971.00	100.00	0	.00	.0
7201-430-81-4511	INSUR.AIRPORT OWNER OPER. LIAB	4,636.00	3,806.00	82.10	0	830.00	17.9
7201-430-81-4512	INSUR.AIRPORT AIR SHOW LIAB	442.00	407.00	92.08	0	35.00	7.9
7201-430-81-4524	INTERNAL SVCS ADMIN	49,295.00	45,188.00	91.67	0	4,107.00	8.3
7201-430-81-4530	COMMUNICATIONS	529.00	511.78	96.74	0	17.22	3.2
7201-430-81-4610	SUPPLIES - GENERAL	142.00	10.00	7.04	0	132.00	92.9
7201-430-81-4622	ELECTRICITY	7,100.00	6,565.10	92.47	0	534.90	7.5
7201-430-81-4623	PROPANE	2,700.00	2,576.36	95.42	0	123.64	4.5
7201-430-81-4770	DEPRECIATION EXPENSE	155,672.00	150,524.00	96.69	0	5,148.00	3.3
7201-430-81-4810	TAXES, FEES, PERMITS & CHARGES	1,966.00	868.73	44.19	0	1,097.27	55.8
7201-430-81-4852	INTEREST	69.00	2.31	3.35	0	66.69	96.6
	TOTAL AIRPORT-OPERATIONS	264,442.00	248,631.92	94.46	1,150	14,660.08	5.5
	TOTAL PUBLIC WORKS	264,442.00	248,631.92	94.46	1,150	14,660.08	5.5

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AIRPORT

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 490						
	DIVISION 00						
7201-490-00-5040	TRNSFR OUT TO AIRPORT CIP 7202	2,120.00	.00	.00	0	2,120.00	100.0
	TOTAL DIVISION 00	2,120.00	.00	.00	0	2,120.00	100.0
	TOTAL DEPARTMENT 490	2,120.00	.00	.00	0	2,120.00	100.0
	TOTAL FUND EXPENDITURES	266,562.00	248,631.92	93.70	1,150	16,780.08	6.3
	REVENUE OVER (UNDER) EXPENDITURES	(157,502.00)	(160,662.10)	(102.74)	1,150-	4,310.10	2.7

CITY OF SUSANVILLE
INCOME STATEMENT
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AIRPORT CIP FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	AIRPORT CIP						
7202-430-81-3301	US DEPT OF TRANS - FAA	20,000.00	.00	.00	0	20,000.00	100.00
7202-430-81-3611	INTEREST	.00	467.02	.00	0	(467.02)	.00
	TOTAL DIVISION 81	20,000.00	467.02	2.34	0	19,532.98	97.66
	TOTAL AIRPORT CIP	20,000.00	467.02	2.34	0	19,532.98	97.66

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
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AIRPORT CIP FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
7202-490-00-3904	TRANSFER IN FROM #7201 AIRPORT	2,120.00	.00	.00	0	2,120.00	100.00
7202-490-00-3910	TRN IN FROM GENERAL FUND	15,000.00	13,750.00	91.67	0	1,250.00	8.33
7202-490-00-3926	TRN IN FROM 7630 RISK MGMT	5,000.00	.00	.00	0	5,000.00	100.00
	TOTAL DIVISION 00	22,120.00	13,750.00	62.16	0	8,370.00	37.84
	TOTAL DEPARTMENT 490	22,120.00	13,750.00	62.16	0	8,370.00	37.84
	TOTAL FUND REVENUE	42,120.00	14,217.02	33.75	0	27,902.98	66.25

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
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AIRPORT CIP FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP
	AIRPORT CIP						
7202-430-81-4330	PROFESSIONAL SERVICES	20,000.00	.00	.00	0	20,000.00	100.0
7202-430-81-4450	CONSTRUCTION SERVICES	7,120.00	.00	.00	0	7,120.00	100.0
	TOTAL DIVISION 81	27,120.00	.00	.00	0	27,120.00	100.0
	TOTAL AIRPORT CIP	27,120.00	.00	.00	0	27,120.00	100.0
	TOTAL FUND EXPENDITURES	27,120.00	.00	.00	0	27,120.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	15,000.00	14,217.02	94.78	0	782.98	5.2

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
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GEOTHERMAL UTILITY

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	GEOTHERMAL - OPERATIONS						
7301-430-52-3611	INTEREST REVENUE	4,500.00	3,094.90	68.78	0	1,405.10	31.22
7301-430-52-3613	NET INCREASE(DECREASE) FMV	.00	(467.06)	.00	0	467.06	.00
7301-430-52-3751	GEOTHERMAL SERVICE	92,000.00	86,332.05	93.84	0	5,667.95	6.16
	TOTAL GEOTHERMAL - OPERATIONS	96,500.00	88,959.89	92.19	0	7,540.11	7.81
	TOTAL PUBLIC WORKS	96,500.00	88,959.89	92.19	0	7,540.11	7.81
	TOTAL FUND REVENUE	96,500.00	88,959.89	92.19	0	7,540.11	7.81

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GEOTHERMAL UTILITY

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP
	PUBLIC WORKS						
	GEOTHERMAL - OPERATIONS						
7301-430-52-4100	REGULAR EMPLOYEES	13,277.00	2,985.19	22.48	0	10,291.81	77.5
7301-430-52-4130	OVERTIME	150.00	149.90	99.93	0	.10	.0
7301-430-52-4221	SOCIAL SECURITY CONTRIBUTIONS	194.00	193.52	99.75	0	.48	.2
7301-430-52-4222	MEDICARE	59.00	45.27	76.73	0	13.73	23.2
7301-430-52-4230	PERS	352.00	351.36	99.82	0	.64	.1
7301-430-52-4260	WORKERS' COMPENSATION	455.00	441.42	97.02	0	13.58	2.9
7301-430-52-4292	STATE DISABILITY INSURANCE	22.00	17.66	80.27	0	4.34	19.7
7301-430-52-4293	STATE UNEMPLOYMENT	27.00	26.52	98.22	0	.48	1.7
7301-430-52-4340	TECHNICAL SVC	19,714.00	1,437.50	7.29	0	18,276.50	92.7
7301-430-52-4431	REPAIR AND MAINTENANCE-MISC.	2,500.00	324.71	12.99	0	2,175.29	87.0
7301-430-52-4434	REPAIR AND MAINTENANCE - FACIL	9,000.00	.00	.00	0	9,000.00	100.0
7301-430-52-4441	RENT & LEASES LAND & BLDGS	1,200.00	.00	.00	0	1,200.00	100.0
7301-430-52-4450	CONSTRUCTION SERVICES	5,000.00	.00	.00	0	5,000.00	100.0
7301-430-52-4509	INSUR.GEOTHERMAL PROPERTY	740.00	737.00	99.59	0	3.00	.4
7301-430-52-4521	INSURANCE-LIABILITY	157.00	143.00	91.08	0	14.00	8.9
7301-430-52-4522	INSURANCE-PROPERTY	385.00	385.00	100.00	0	.00	.0
7301-430-52-4524	INTERNAL SVC ADMIN	41,335.00	37,895.00	91.68	0	3,440.00	8.3
7301-430-52-4525	INTERNAL SVC PW/ENG	10,795.00	9,900.00	91.71	0	895.00	8.2
7301-430-52-4610	SUPPLIES-GENERAL	6,000.00	1,920.95	32.02	0	4,079.05	67.9
7301-430-52-4611	SUPPLIES-SMALL TOOLS	9.00	.00	.00	0	9.00	100.0
7301-430-52-4622	ELECTRICITY	17,714.00	17,225.48	97.24	0	488.52	2.7
7301-430-52-4641	POSTAGE	21.00	3.00	14.29	0	18.00	85.7
7301-430-52-4741	MACHINERY & EQUIPMENT	83.00	66.55	80.18	0	16.45	19.8
7301-430-52-4770	DEPRECIATION EXPENSE	1,021.00	979.00	95.89	0	42.00	4.1
7301-430-52-4810	TAXES, FEES, PERMITS & CHARGES	16,434.00	14,323.00	87.15	0	2,111.00	12.8
	TOTAL GEOTHERMAL - OPERATIONS	146,644.00	89,551.03	61.07	0	57,092.97	38.9
	TOTAL PUBLIC WORKS	146,644.00	89,551.03	61.07	0	57,092.97	38.9
	TOTAL FUND EXPENDITURES	146,644.00	89,551.03	61.07	0	57,092.97	38.9
	REVENUE OVER (UNDER) EXPENDITURES	(50,144.00)	(591.14)	(1.18)	0	(49,552.86)	(98.8

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

NATURAL GAS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	NATURAL GAS-OPERATIONS						
7401-430-62-3419	CREDIT CARD CONVENIENCE FEE	4,000.00	4,296.00	107.40	0	(296.00)	(7.40)
7401-430-62-3432	REIMBURSEMENTS	.00	390.15	.00	0	(390.15)	.00
7401-430-62-3610	FISCAL AGENT INTEREST REVENUE	950.00	1,188.49	125.10	0	(238.49)	(25.10)
7401-430-62-3611	INTEREST REVENUE	100,000.00	71,130.03	71.13	0	28,869.97	28.87
7401-430-62-3613	NET INCREASE(DECREASE) FMV	.00	(9,895.36)	.00	0	9,895.36	.00
7401-430-62-3771	GAS REVENUE	4,580,000.00	4,293,523.34	93.75	0	286,476.66	6.25
7401-430-62-3772	GAS CONNECT	5,000.00	9,483.78	189.68	0	(4,483.78)	(89.68)
7401-430-62-3773	TRANSPORTATION INCOME	92,000.00	66,551.64	72.34	0	25,448.36	27.66
7401-430-62-3774	GAS INSTALLATION & SVC FEES	20,000.00	22,396.31	111.98	0	(2,396.31)	(11.98)
7401-430-62-3775	RECONNECT-GAS	2,500.00	1,844.00	73.76	0	656.00	26.24
7401-430-62-3951	SALE OF CAPITAL ASSETS	1,389.00	1,388.50	99.96	0	.50	.04
	TOTAL NATURAL GAS-OPERATIONS	4,805,839.00	4,462,296.88	92.85	0	343,542.12	7.15
	TOTAL PUBLIC WORKS	4,805,839.00	4,462,296.88	92.85	0	343,542.12	7.15
	TOTAL FUND REVENUE	4,805,839.00	4,462,296.88	92.85	0	343,542.12	7.15

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

NATURAL GAS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	NATURAL GAS-OPERATIONS						
7401-430-62-4100	REGULAR EMPLOYEES	291,099.00	237,911.65	81.73	0	53,187.35	18.2
7401-430-62-4120	TEMPORARY EMPLOYEES	4,840.00	1,330.56	27.49	0	3,509.44	72.5
7401-430-62-4130	OVERTIME	40,891.00	36,498.73	89.26	0	4,392.27	10.7
7401-430-62-4206	MANAGEMENT LEAVE	5,523.00	3,260.23	59.03	0	2,262.77	40.9
7401-430-62-4210	GROUP INSURANCE	276.00	252.86	91.62	0	23.14	8.3
7401-430-62-4221	SOCIAL SECURITY CONTRIBUTIONS	19,067.00	17,503.28	91.80	0	1,563.72	8.2
7401-430-62-4222	MEDICARE	4,459.00	4,093.55	91.80	0	365.45	8.2
7401-430-62-4230	PERS	73,440.00	69,317.09	94.39	0	4,122.91	5.6
7401-430-62-4260	WORKERS' COMPENSATION	43,054.00	40,161.50	93.28	0	2,892.50	6.7
7401-430-62-4291	HEALTH INSURANCE AND ADMIN	89,780.00	82,838.55	92.27	0	6,941.45	7.7
7401-430-62-4292	STATE DISABILITY INSURANCE	3,019.00	2,591.47	85.84	0	427.53	14.1
7401-430-62-4293	STATE UNEMPLOYMENT	2,768.00	2,462.59	88.97	0	305.41	11.0
7401-430-62-4294	UNIFORM ALLOWANCE	3,534.00	1,120.00	31.69	0	2,414.00	68.3
7401-430-62-4295	DEFERRED COMPENSATION	3,965.00	2,660.00	67.09	0	1,305.00	32.9
7401-430-62-4296	MEALS	1,310.00	100.50	7.67	0	1,209.50	92.3
7401-430-62-4310	OTHER DEPARTMENTAL CHARGES	119,744.00	109,769.00	91.67	0	9,975.00	8.3
7401-430-62-4330	PROFESSIONAL SVCS	19,710.00	12,706.91	64.47	0	7,003.09	35.5
7401-430-62-4340	TECHNICAL SVCS	107,331.00	17,353.34	16.17	0	89,977.66	83.8
7401-430-62-4421	DISPOSAL	1,700.00	.00	.00	0	1,700.00	100.0
7401-430-62-4425	LINEN SERVICES	3,780.00	2,733.54	72.32	0	1,046.46	27.6
7401-430-62-4431	REPAIR AND MAINTENANCE-MISC	1,555.00	400.20	25.74	0	1,154.80	74.2
7401-430-62-4433	REPAIR AND MAINT-VEHICLE	34,282.00	17,279.34	62.27	4,067	12,935.80	37.7
7401-430-62-4434	REPAIR AND MAINTENANCE-FACILIT	8,250.00	5,711.70	69.23	0	2,538.30	30.7
7401-430-62-4441	RENT & LEASE LAND & BLDGS	329,000.00	.00	.00	0	329,000.00	100.0
7401-430-62-4442	RENT & LEASES EQUIP & VEHICLES	1,000.00	.00	.00	0	1,000.00	100.0
7401-430-62-4514	INSURANCE CRIME BOND LIAB	205.00	187.00	91.22	0	18.00	8.7
7401-430-62-4521	INSURANCE-LIABILITY	13,090.00	13,090.00	100.00	0	.00	.0
7401-430-62-4522	INSURANCE-PROPERTY	30,063.00	30,063.00	100.00	0	.00	.0
7401-430-62-4524	INTERNAL SVC ADMIN	364,779.00	334,378.00	91.67	0	30,401.00	8.3
7401-430-62-4525	INTERNAL SVC PW/ENG	307,446.00	281,820.00	91.66	0	25,626.00	8.3
7401-430-62-4530	COMMUNICATIONS	1,821.00	1,774.40	97.44	0	46.60	2.5
7401-430-62-4540	ADVERTISING	5,143.00	540.00	10.50	0	4,603.00	89.5
7401-430-62-4580	TRAVEL	10,000.00	862.46	8.62	0	9,137.54	91.3
7401-430-62-4595	NATURAL GAS TRANSPORTATION	110,000.00	72,350.64	65.77	0	37,649.36	34.2
7401-430-62-4610	SUPPLIES-GENERAL	76,437.00	64,298.60	84.12	0	12,138.40	15.8
7401-430-62-4611	SUPPLIES-SMALL TOOLS	3,750.00	2,629.49	70.12	0	1,120.51	29.8
7401-430-62-4612	SUPPLIES - SAFETY ITEMS	646.00	644.03	99.70	0	1.97	.3
7401-430-62-4621	NATURAL GAS	747,799.00	460,874.71	61.63	0	286,924.29	38.3
7401-430-62-4626	GASOLINE	14,500.00	9,641.49	66.49	0	4,858.51	33.5
7401-430-62-4640	BOOKS AND PERIODICALS	467.00	283.96	60.81	0	183.04	39.1
7401-430-62-4641	POSTAGE	13,400.00	9,857.94	73.57	0	3,542.06	26.4
7401-430-62-4741	MACHINERY & EQUIPMENT	9,818.00	9,801.05	99.83	0	16.95	.1
7401-430-62-4744	SOFTWARE	1,435.00	.00	.00	0	1,435.00	100.0
7401-430-62-4770	DEPRECIATION EXPENSE	396,531.00	364,397.00	91.90	0	32,134.00	8.1
7401-430-62-4771	AMORTIZATION EXPENSE	11,817.00	1,969.46	16.67	0	9,847.54	83.3
7401-430-62-4810	TAXES, FEES, PERMITS & CHARGES	11,700.00	10,899.81	93.16	0	800.19	6.8
7401-430-62-4830	DUES AND MEMBERSHIPS	3,739.00	169.10	99.59	3,555	15.20	.4
7401-430-62-4840	BAD DEBT EXPENSE	21,291.00	6,182.88	29.04	0	15,108.12	70.9
7401-430-62-4851	PRINCIPAL	380,000.00	.00	.00	0	380,000.00	100.0
7401-430-62-4852	INTEREST	562,406.00	1,077,942.95	191.67	0	(515,536.95)	(91.67

CITY OF SUSANVILLE
INCOME STATEMENT
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NATURAL GAS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
7401-430-62-4853	FISCAL AGENT FEES	640.00	151.25	23.63	0	488.75	76.3
7401-430-62-4854	COST OF ISSUANCE	.00	404,115.73	.00	0	(404,115.73)	.0
	TOTAL NATURAL GAS-OPERATIONS	4,312,300.00	3,826,981.54	88.92	7,622	477,696.90	11.0
	NATURAL GAS CAPITAL EXPENSES						
7401-430-63-4741	MACHINERY & EQUIPMENT	71,000.00	34,363.10	58.54	7,202	29,435.14	41.4
7401-430-63-4742	VEHICLES	60,000.00	58,441.02	97.40	0	1,558.98	2.6
7401-430-63-4760	CONTRA EXPENSE	(60,000.00)	.00	.00	0	(60,000.00)	(100.0
	TOTAL NATURAL GAS CAPITAL EXPENSES	71,000.00	92,804.12	140.85	7,202	(29,005.88)	(40.8
	TOTAL PUBLIC WORKS	4,383,300.00	3,919,785.66	89.76	14,823	448,691.02	10.2

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

NATURAL GAS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 490						
	DIVISION 00						
7401-490-00-5004	TRN OUT #4004 PERS SIDE FUND	52,747.00	48,356.00	91.68	0	4,391.00	8.3
	TOTAL DIVISION 00	52,747.00	48,356.00	91.68	0	4,391.00	8.3
	TOTAL DEPARTMENT 490	52,747.00	48,356.00	91.68	0	4,391.00	8.3
	TOTAL FUND EXPENDITURES	4,436,047.00	3,968,141.66	89.79	14,823	453,082.02	10.2
	REVENUE OVER (UNDER) EXPENDITURES	369,792.00	494,155.22	129.62	14,823-	(109,539.90)	(29.62

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GOLF COURSE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	COMMUNITY SERVICES						
	GOLF COURSE						
7530-451-50-3620	RENTS & ROYALTIES	1,500.00	1,276.88	85.13	0	223.12	14.87
7530-451-50-3731	GOLF COURSE WATER	450.00	169.85	37.74	0	280.15	62.26
	TOTAL GOLF COURSE	1,950.00	1,446.73	74.19	0	503.27	25.81
	GOLFING						
7530-451-52-3480	GREEN FEES	160,050.00	103,007.79	64.36	0	57,042.21	35.64
7530-451-52-3489	RANGE	12,000.00	5,895.49	49.13	0	6,104.51	50.87
7530-451-52-3623	RENTALS - CARTS	65,000.00	41,982.77	64.59	0	23,017.23	35.41
	TOTAL GOLFING	237,050.00	150,886.05	63.65	0	86,163.95	36.35
	PRO SHOP						
7530-451-55-3472	PRO SHOP SALES	15,000.00	9,448.12	62.99	0	5,551.88	37.01
7530-451-55-3474	CONCESSIONS	1,000.00	397.81	39.78	0	602.19	60.22
	TOTAL PRO SHOP	16,000.00	9,845.93	61.54	0	6,154.07	38.46
	TOTAL COMMUNITY SERVICES	255,000.00	162,178.71	63.60	0	92,821.29	36.40
	TOTAL FUND REVENUE	255,000.00	162,178.71	63.60	0	92,821.29	36.40

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GOLF COURSE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	COMMUNITY SERVICES						
	GOLF COURSE						
7530-451-50-4340	TECHNICAL SVCS	1,665.00	923.79	55.48	0	741.21	44.5
7530-451-50-4514	INSURANCE - CRIME BOND	44.00	44.00	100.00	0	.00	.0
7530-451-50-4521	INSURANCE - LIABILITY	2,883.00	2,640.00	91.57	0	243.00	8.4
7530-451-50-4522	INSURANCE - PROPERTY	792.00	792.00	100.00	0	.00	.0
7530-451-50-4524	INTERNAL SVC - ADMIN	28,002.00	25,674.00	91.69	0	2,328.00	8.3
7530-451-50-4770	DEPRECIATION EXPENSE	15,099.00	13,143.00	87.05	0	1,956.00	12.9
7530-451-50-4810	TAXES, FEES, PERMITS & CHARGES	15,213.00	7,661.64	50.36	0	7,551.36	49.6
7530-451-50-4852	INTEREST	1,500.00	219.74	14.65	0	1,280.26	85.3
	TOTAL GOLF COURSE	65,198.00	51,098.17	78.37	0	14,099.83	21.6
	GOLFING						
7530-451-52-4120	TEMPORARY EMPLOYEES	52,830.00	35,726.16	67.62	0	17,103.84	32.3
7530-451-52-4221	SOCIAL SECURITY CONTRIBUTIONS	3,276.00	2,215.09	67.62	0	1,060.91	32.3
7530-451-52-4222	MEDICARE	766.00	518.10	67.64	0	247.90	32.3
7530-451-52-4260	WORKERS' COMPENSATION	7,396.00	5,001.67	67.63	0	2,394.33	32.3
7530-451-52-4292	STATE DISABILITY	20.00	.00	.00	0	20.00	100.0
7530-451-52-4293	STATE UNEMPLOYMENT	476.00	321.50	67.54	0	154.50	32.4
7530-451-52-4340	TECHNICAL SERVICES	2,370.00	2,369.00	99.96	0	1.00	.0
7530-451-52-4421	DISPOSAL	2,500.00	2,472.30	98.89	0	27.70	1.1
7530-451-52-4431	REPAIR & MAINTENANCE - MISC	25,080.00	19,698.49	78.54	0	5,381.51	21.4
7530-451-52-4434	REPAIR & MAINT - BUILDING	517.00	516.29	99.86	0	.71	.1
7530-451-52-4442	RENT & LEASES EQUIP & VEHICLES	3,000.00	2,910.58	97.02	0	89.42	2.9
7530-451-52-4530	COMMUNICATIONS	7,300.00	7,222.28	98.94	0	77.72	1.0
7530-451-52-4540	ADVERTISING	1,639.00	483.00	29.47	0	1,156.00	70.5
7530-451-52-4610	SUPPLIES-GENERAL	15,526.00	7,577.66	48.81	0	7,948.34	51.1
7530-451-52-4622	ELECTRICITY	31,259.00	22,500.95	71.98	0	8,758.05	28.0
7530-451-52-4623	PROPANE	4,338.00	4,337.26	99.98	0	.74	.0
7530-451-52-4626	GASOLINE	8,000.00	7,725.35	96.57	0	274.65	3.4
7530-451-52-4641	POSTAGE	23.00	23.00	100.00	0	.00	.0
	TOTAL GOLFING	166,316.00	121,618.68	73.13	0	44,697.32	26.8
	PRO SHOP						
7530-451-55-4120	TEMPORARY EMPLOYEES	36,120.00	26,464.84	73.27	0	9,655.16	26.7
7530-451-55-4221	SOCIAL SECURITY CONTRIBUTIONS	2,574.00	1,640.87	63.75	0	933.13	36.2
7530-451-55-4222	MEDICARE	602.00	383.76	63.75	0	218.24	36.2
7530-451-55-4260	WORKERS' COMPENSATION	1,246.00	793.95	63.72	0	452.05	36.2
7530-451-55-4293	STATE UNEMPLOYMENT	374.00	238.20	63.69	0	135.80	36.3
7530-451-55-4431	REPAIR AND MAINT - MISC	104.00	80.86	77.75	0	23.14	22.2
7530-451-55-4610	SUPPLIES - GENERAL	9,359.00	8,046.61	85.98	0	1,312.39	14.0
7530-451-55-4821	CASH OVER/UNDER	141.00	10.38	7.36	0	130.62	92.6
	TOTAL PRO SHOP	50,520.00	37,659.47	74.54	0	12,860.53	25.4

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GOLF COURSE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	CARTS						
7530-451-56-4120	TEMPORARY EMPLOYEES	14,520.00	7,142.23	49.19	0	7,377.77	50.8
7530-451-56-4221	SOCIAL SECURITY CONTRIBUTIONS	900.00	442.80	49.20	0	457.20	50.8
7530-451-56-4222	MEDICARE	211.00	103.55	49.08	0	107.45	50.9
7530-451-56-4260	WORKERS' COMPENSATION	436.00	285.69	65.53	0	150.31	34.4
7530-451-56-4293	STATE UNEMPLOYMENT	131.00	64.29	49.08	0	66.71	50.9
7530-451-56-4431	REPAIR & MAINTENANCE MISC	955.00	.00	.00	0	955.00	100.0
7530-451-56-4442	RENTS AND LEASES EQUIPMENT	25,000.00	19,253.91	77.02	0	5,746.09	22.9
	TOTAL CARTS	42,153.00	27,292.47	64.75	0	14,860.53	35.2
	TOTAL COMMUNITY SERVICES	324,187.00	237,668.79	73.31	0	86,518.21	26.6
	TOTAL FUND EXPENDITURES	324,187.00	237,668.79	73.31	0	86,518.21	26.6
	REVENUE OVER (UNDER) EXPENDITURES	(69,187.00)	(75,490.08)	(109.11)	0	6,303.08	9.1

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

PW ADMIN & ENGINEERING FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	ADMINISTRATION						
7620-430-10-3221	ENCROACHMENT PERMITS	11,735.00	10,712.00	91.28	0	1,023.00	8.72
7620-430-10-3410	CONTRACT SERVICES - LCAPCD	184,802.00	166,012.00	89.83	0	18,790.00	10.17
7620-430-10-3411	ENGINEERING FEES	2,000.00	.00	.00	0	2,000.00	100.00
7620-430-10-3432	REIMBURSEMENTS	.00	129.68	.00	0	(129.68)	.00
7620-430-10-3611	INTEREST REVENUE	2,000.00	962.74	48.14	0	1,037.26	51.86
7620-430-10-3613	NET INCREASE(DECREASE) FMV	.00	(473.23)	.00	0	473.23	.00
7620-430-10-3951	SALE OF CAPITAL ASSETS	.00	1,235.96	.00	0	(1,235.96)	.00
	TOTAL ADMINISTRATION	200,537.00	178,579.15	89.05	0	21,957.85	10.95
	TOTAL PUBLIC WORKS	200,537.00	178,579.15	89.05	0	21,957.85	10.95
	TOTAL FUND REVENUE	200,537.00	178,579.15	89.05	0	21,957.85	10.95

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

PW ADMIN & ENGINEERING FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	ADMINISTRATION						
7620-430-10-4100	REGULAR EMPLOYEES	343,715.00	276,520.37	80.45	0	67,194.63	19.5
7620-430-10-4110	STAND-BY	100,700.00	74,608.35	74.09	0	26,091.65	25.9
7620-430-10-4120	TEMPORARY EMPLOYEES	2,658.00	2,657.02	99.96	0	.98	.0
7620-430-10-4130	OVERTIME	4,190.00	4,189.66	99.99	0	.34	.0
7620-430-10-4206	MANAGEMENT LEAVE	9,936.00	6,316.17	63.57	0	3,619.83	36.4
7620-430-10-4208	CERTIFICATION INCENTIVE PAY	375.00	.00	.00	0	375.00	100.0
7620-430-10-4209	FLEX BENEFIT	660.00	460.00	69.70	0	200.00	30.3
7620-430-10-4210	GROUP LIFE INSUR.	277.00	163.48	59.02	0	113.52	40.9
7620-430-10-4221	SOCIAL SECURITY CONTRIBUTIONS	22,954.00	22,897.84	99.76	0	56.16	.2
7620-430-10-4222	MEDICARE	5,300.00	5,355.23	101.04	0	(55.23)	(1.0
7620-430-10-4230	PERS	88,167.00	84,182.20	95.48	0	3,984.80	4.5
7620-430-10-4260	WORKERS' COMPENSATION	25,269.00	25,268.92	100.00	0	.08	.0
7620-430-10-4291	HEALTH INSURANCE AND ADMIN	65,511.00	61,904.42	94.49	0	3,606.58	5.5
7620-430-10-4292	STATE DISABILITY INSURANCE	3,655.00	3,224.27	88.22	0	430.73	11.7
7620-430-10-4293	STATE UNEMPLOYMENT	3,290.00	3,160.10	96.05	0	129.90	3.9
7620-430-10-4294	UNIFORM ALLOWANCE	200.00	200.00	100.00	0	.00	.0
7620-430-10-4295	DEFERRED COMPENSATION	3,601.00	2,894.00	80.37	0	707.00	19.6
7620-430-10-4296	MEALS	15.00	13.50	90.00	0	1.50	10.0
7620-430-10-4330	PROFESSIONAL SVCS	1,606.00	.00	.00	0	1,606.00	100.0
7620-430-10-4340	TECHNICAL SVCS	29,410.00	26,912.62	99.86	2,456	41.24	.1
7620-430-10-4412	SEWER	500.00	312.00	62.40	0	188.00	37.6
7620-430-10-4421	DISPOSAL	4,550.00	3,770.91	82.88	0	779.09	17.1
7620-430-10-4423	CUSTODIAL	3,100.00	2,328.00	75.10	0	772.00	24.9
7620-430-10-4425	LINEN SERVICE	3,800.00	1,868.59	49.17	0	1,931.41	50.8
7620-430-10-4431	REPAIR AND MAINTENANCE-MISC	1,032.00	55.40	5.37	0	976.60	94.6
7620-430-10-4433	REPAIR AND MAINTENANCE-VEHICLE	2,056.00	1,664.03	80.94	0	391.97	19.0
7620-430-10-4434	REPAIR AND MAINTENANCE-FACILIT	41,207.00	4,945.29	12.00	0	36,261.71	88.0
7620-430-10-4442	RENT & LEASE EQUIP & VEHICLES	11,500.00	7,048.33	61.29	0	4,451.67	38.7
7620-430-10-4514	INSURANCE CRIME BOND LIAB	254.00	231.00	90.94	0	23.00	9.0
7620-430-10-4519	EPLI INSURANCE	4,653.00	4,653.00	100.00	0	.00	.0
7620-430-10-4521	INSURANCE-LIABILITY	17,692.00	16,181.00	91.46	0	1,511.00	8.5
7620-430-10-4530	COMMUNICATIONS	25,000.00	20,636.88	82.55	0	4,363.12	17.4
7620-430-10-4540	ADVERTISING	2,612.00	792.74	30.35	0	1,819.26	69.6
7620-430-10-4550	PRINTING AND BINDING	207.00	200.28	96.75	0	6.72	3.2
7620-430-10-4580	TRAVEL	5,000.00	510.00	10.20	0	4,490.00	89.8
7620-430-10-4610	SUPPLIES-GENERAL	11,800.00	9,397.65	79.64	0	2,402.35	20.3
7620-430-10-4611	SUPPLIES-SMALL TOOLS	1,943.00	65.15	3.35	0	1,877.85	96.6
7620-430-10-4612	SUPPLIES-SAFETY ITEMS	778.00	775.36	99.66	0	2.64	.3
7620-430-10-4613	SUPPLIES-JANITORIAL	1,128.00	135.77	12.04	0	992.23	87.9
7620-430-10-4620	CITY NATURAL GAS	2,800.00	860.57	30.73	0	1,939.43	69.2
7620-430-10-4622	ELECTRICITY	8,200.00	6,922.83	84.42	0	1,277.17	15.5
7620-430-10-4624	GEOTHERMAL	2,750.00	2,517.90	91.56	0	232.10	8.4
7620-430-10-4626	GASOLINE	4,100.00	3,357.04	81.88	0	742.96	18.1
7620-430-10-4640	BOOKS AND PERIODICALS	501.00	.00	.00	0	501.00	100.0
7620-430-10-4641	POSTAGE	340.00	32.84	9.66	0	307.16	90.3
7620-430-10-4743	FURNITURE AND FIXTURES	2,732.00	.00	.00	0	2,732.00	100.0
7620-430-10-4744	SOFTWARE	17,375.00	4,053.82	23.33	0	13,321.18	76.6
7620-430-10-4761	COST ALLOCATION REIMBURSEMENT	(762,527.00)	(698,984.00)	(91.67)	0	(63,543.00)	(8.3
7620-430-10-4810	TAXES, FEES, PERMITS & CHARGES	1,339.00	473.71	35.38	0	865.29	64.6
7620-430-10-4830	DUES AND MEMBERSHIPS	2,084.00	1,522.14	73.04	0	561.86	26.9

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

PW ADMIN & ENGINEERING FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TOTAL ADMINISTRATION	129,995.00	(2,743.62)	(.22)	2,456	130,282.48	100.2
	PW - AIR POLLUTION						
7620-430-11-4100	REGULAR EMPLOYEES	114,914.00	106,422.78	92.61	0	8,491.22	7.3
7620-430-11-4130	OVERTIME	2,746.00	2,745.96	100.00	0	.04	.0
7620-430-11-4206	MANAGEMENT LEAVE	3,245.00	2,788.24	85.92	0	456.76	14.0
7620-430-11-4209	FLEX BENEFIT	400.00	140.00	35.00	0	260.00	65.0
7620-430-11-4210	GROUP LIFE INSURANCE	117.00	106.16	90.74	0	10.84	9.2
7620-430-11-4221	SOCIAL SECURITY CONTRIBUTIONS	7,662.00	7,046.85	91.97	0	615.15	8.0
7620-430-11-4222	MEDICARE	1,791.00	1,648.06	92.02	0	142.94	7.9
7620-430-11-4230	PERS	35,855.00	35,854.99	100.00	0	.01	.0
7620-430-11-4260	WORKER'S COMPENSATION	3,992.00	3,991.03	99.98	0	.97	.0
7620-430-11-4291	HEALTH INSURANCE AND ADMIN	30,944.00	30,943.08	100.00	0	.92	.0
7620-430-11-4292	STATE DISABILITY INSURANCE	1,236.00	1,217.39	98.49	0	18.61	1.5
7620-430-11-4293	STATE UNEMPLOYMENT	1,112.00	999.79	89.91	0	112.21	10.0
7620-430-11-4295	DEFERRED COMPENSATION	1,664.00	866.00	52.04	0	798.00	47.9
7620-430-11-4330	PROFESSIONAL SERVICES	7,204.00	4,830.00	67.05	0	2,374.00	32.9
7620-430-11-4340	TECHNICAL SERVICES	183.00	.00	.00	0	183.00	100.0
7620-430-11-4433	VEHICLE REPAIR & MAINTENANCE	997.00	5.00	.50	0	992.00	99.5
7620-430-11-4521	INSURANCE - LIABILITY	5,000.00	.00	.00	0	5,000.00	100.0
7620-430-11-4530	COMMUNICATIONS	2,100.00	835.42	39.78	0	1,264.58	60.2
7620-430-11-4540	ADVERTISING	400.00	.00	.00	0	400.00	100.0
7620-430-11-4580	TRAVEL/TRAINING	3,900.00	579.60	14.86	0	3,320.40	85.1
7620-430-11-4610	SUPPLIES GENERAL	753.00	.00	.00	0	753.00	100.0
7620-430-11-4626	GASOLINE	1,000.00	874.42	87.44	0	125.58	12.5
7620-430-11-4640	BOOKS AND PERIODICALS	100.00	49.81	49.81	0	50.19	50.1
7620-430-11-4641	POSTAGE	500.00	166.70	33.34	0	333.30	66.6
7620-430-11-4741	MACHINERY AND EQUIPMENT	1,000.00	.00	.00	0	1,000.00	100.0
7620-430-11-4743	FURNITURE AND FIXTURES	1,000.00	.00	.00	0	1,000.00	100.0
7620-430-11-4744	SOFTWARE	1,613.00	142.87	8.86	0	1,470.13	91.1
7620-430-11-4830	DUES AND MEMBERSHIPS	1,500.00	1,232.96	82.20	0	267.04	17.8
	TOTAL PW - AIR POLLUTION	232,928.00	203,487.11	87.36	0	29,440.89	12.6
	TOTAL PUBLIC WORKS	362,923.00	200,743.49	55.99	2,456	159,723.37	44.0
	TOTAL FUND EXPENDITURES	362,923.00	200,743.49	55.99	2,456	159,723.37	44.0
	REVENUE OVER (UNDER) EXPENDITURES	(162,386.00)	(22,164.34)	(15.16)	2,456-	(137,765.52)	(84.8

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

RISK MANAGEMENT FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	LEGISLATIVE						
	CITY CLERK						
7630-411-40-3432	REIMBURSEMENTS	.00	76,200.00	.00	0	(76,200.00)	.00
7630-411-40-3451	WORKERS COMP CHARGES	396,370.00	373,076.70	94.12	0	23,293.30	5.88
7630-411-40-3452	UNEMPLOYMENT	16,000.00	36,605.99	228.79	0	(20,605.99)	(128.79)
7630-411-40-3454	INSURANCE-LIABILITY	190,918.00	175,021.00	91.67	0	15,897.00	8.33
7630-411-40-3455	INSURANCE-PROPERTY	65,607.00	60,148.00	91.68	0	5,459.00	8.32
7630-411-40-3461	MUSEUM	533.00	484.00	90.81	0	49.00	9.19
7630-411-40-3462	EPLI INSURANCE	18,580.00	18,612.00	100.17	0	(32.00)	(.17)
7630-411-40-3463	INSUR.AIRPORT OWNER OPER. LIAB	8,484.00	8,184.00	96.46	0	300.00	3.54
7630-411-40-3464	GEOTHERMAL WELLS FID. BOND	559.00	737.00	131.84	0	(178.00)	(31.84)
7630-411-40-3465	FIRE SALARY PROTECTION	1,624.00	1,485.00	91.44	0	139.00	8.56
7630-411-40-3467	INSURANCE CRIME BOND	2,710.00	2,486.00	91.73	0	224.00	8.27
7630-411-40-3611	INTEREST REVENUE	8,000.00	2,694.67	33.68	0	5,305.33	66.32
7630-411-40-3613	NET INCREASE(DECREASE) FMV	.00	(589.14)	.00	0	589.14	.00
	TOTAL CITY CLERK	709,385.00	755,145.22	106.45	0	(45,760.22)	(6.45)
	TOTAL LEGISLATIVE	709,385.00	755,145.22	106.45	0	(45,760.22)	(6.45)
	TOTAL FUND REVENUE	709,385.00	755,145.22	106.45	0	(45,760.22)	(6.45)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

RISK MANAGEMENT FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	LEGISLATIVE						
	CITY CLERK						
7630-411-40-4260	WORKERS' COMPENSATION	396,370.00	396,369.60	100.00	0	.40	.0
7630-411-40-4293	STATE UNEMPLOYMENT	14,475.00	10,642.36	73.52	0	3,832.64	26.4
7630-411-40-4450	CONSTRUCTION SERVICES	7,120.00	7,120.00	100.00	0	.00	.0
7630-411-40-4509	INSUR.GEOTHERMAL PROPERTY	809.00	.00	.00	0	809.00	100.0
7630-411-40-4510	INSUR.AIRPORT HANGARS	4,337.00	.00	.00	0	4,337.00	100.0
7630-411-40-4511	INSUR.AIRPORT OWNER OPERAT	4,147.00	.00	.00	0	4,147.00	100.0
7630-411-40-4512	INS.AIRPORT AIR SHOW	442.00	.00	.00	0	442.00	100.0
7630-411-40-4514	INSUR.CRIME BOND LIAB	2,710.00	727.49	26.84	0	1,982.51	73.1
7630-411-40-4516	INSUR.FIRE SALARY PROTECTION	2,124.00	2,124.00	100.00	0	.00	.0
7630-411-40-4518	INSURANCE MUSEUM	533.00	183.32	34.39	0	349.68	65.6
7630-411-40-4519	EPLI INSURANCE	18,580.00	16,852.00	90.70	0	1,728.00	9.3
7630-411-40-4521	INSURANCE-LIABILITY	190,918.00	190,918.09	100.00	0	(.09)	.0
7630-411-40-4522	INSURANCE-PROPERTY	65,107.00	61,425.44	94.35	0	3,681.56	5.6
7630-411-40-4523	INSURANCE - EMPLOYEE ASST PROG	1,728.00	1,728.00	100.00	0	.00	.0
7630-411-40-4815	SETTLEMENTS (LEGAL)	2,985.00	2,984.10	99.97	0	.90	.0
	TOTAL CITY CLERK	712,385.00	691,074.40	97.01	0	21,310.60	2.9
	TOTAL LEGISLATIVE	712,385.00	691,074.40	97.01	0	21,310.60	2.9

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

RISK MANAGEMENT FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TRANSFERS						
	DIVISION 00						
7630-490-00-5040	TRN OUT TO 7202 AIRPORT CIP	5,000.00	.00	.00	0	5,000.00	100.0
	TOTAL DIVISION 00	5,000.00	.00	.00	0	5,000.00	100.0
	TOTAL TRANSFERS	5,000.00	.00	.00	0	5,000.00	100.0
	TOTAL FUND EXPENDITURES	717,385.00	691,074.40	96.33	0	26,310.60	3.6
	REVENUE OVER (UNDER) EXPENDITURES	(8,000.00)	64,070.82	800.89	0	(72,070.82)	(900.8

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

LAFCO

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	EXECUTIVE						
	BOARDS & COMMISSIONS						
8402-413-30-3371	LASSEN COUNTY	27,885.00	27,884.62	100.00	0	.38	.00
8402-413-30-3376	CITY OF SUSANVILLE CONTRIBUTIO	27,885.00	27,884.62	100.00	0	.38	.00
8402-413-30-3611	INTEREST REVENUE	.00	490.25	.00	0	(490.25)	.00
8402-413-30-3613	NET INCREASE(DECREASE) FMV	.00	(92.76)	.00	0	92.76	.00
	TOTAL BOARDS & COMMISSIONS	55,770.00	56,166.73	100.71	0	(396.73)	(.71)
	TOTAL EXECUTIVE	55,770.00	56,166.73	100.71	0	(396.73)	(.71)
	TOTAL FUND REVENUE	55,770.00	56,166.73	100.71	0	(396.73)	(.71)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

LAFCO

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	EXECUTIVE						
	BOARDS & COMMISSIONS						
8402-413-30-4310	OFFICIAL/ADMINISTRATIVE SVCS	2,500.00	.00	.00	0	2,500.00	100.0
8402-413-30-4330	PROFESSIONAL SVCS	4,000.00	3,790.00	94.75	0	210.00	5.2
8402-413-30-4331	LAFCO EXEC. OFFICE SVC	30,000.00	20,957.50	69.86	0	9,042.50	30.1
8402-413-30-4332	LAFCO BROWN ACT COMPLIANCE	3,500.00	2,000.00	57.14	0	1,500.00	42.8
8402-413-30-4333	LAFCO FINANCIAL SVC	1,722.00	1,451.50	84.29	0	270.50	15.7
8402-413-30-4334	LAFCO CITY CLERK	1,500.00	755.41	50.36	0	744.59	49.6
8402-413-30-4340	TECHNICAL SVCS	7,000.00	807.50	11.54	0	6,192.50	88.4
8402-413-30-4342	MUNICIPAL SVC REVIEW-LAFCO	14,000.00	13,617.50	97.27	0	382.50	2.7
8402-413-30-4521	INSURANCE-LIABILITY	1,000.00	.00	.00	0	1,000.00	100.0
8402-413-30-4530	COMMUNICATIONS	1,000.00	632.62	63.26	0	367.38	36.7
8402-413-30-4540	ADVERTISING	400.00	182.00	45.50	0	218.00	54.5
8402-413-30-4550	PRINTING AND BINDING	750.00	651.71	86.89	0	98.29	13.1
8402-413-30-4580	TRAVEL	1,700.00	612.00	36.00	0	1,088.00	64.0
8402-413-30-4610	SUPPLIES-GENERAL	250.00	68.90	27.56	0	181.10	72.4
8402-413-30-4641	POSTAGE	300.00	35.95	11.98	0	264.05	88.0
8402-413-30-4830	DUES AND MEMBERSHIPS	1,077.00	1,075.00	99.81	0	2.00	.1
	TOTAL BOARDS & COMMISSIONS	70,699.00	46,637.59	65.97	0	24,061.41	34.0
	DIVISION 31						
8402-413-31-4451	CONTIGENCIES	7,070.00	.00	.00	0	7,070.00	100.0
	TOTAL DIVISION 31	7,070.00	.00	.00	0	7,070.00	100.0
	TOTAL EXECUTIVE	77,769.00	46,637.59	59.97	0	31,131.41	40.0
	TOTAL FUND EXPENDITURES	77,769.00	46,637.59	59.97	0	31,131.41	40.0
	REVENUE OVER (UNDER) EXPENDITURES	(21,999.00)	9,529.14	43.32	0	(31,528.14)	(143.3

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AIR POLLUTION

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	AIR POLLUTION						
	AIR POLLUTION ADMINISTRATION						
8404-430-10-3111	REAL PROPERTY TAXES	13,000.00	14,506.58	111.59	0	(1,506.58)	(11.59)
8404-430-10-3229	AIR POLLUTION PERMITS	70,000.00	64,822.55	92.60	0	5,177.45	7.40
8404-430-10-3338	ST OF CA - AB 617 ADMIN	16,994.00	.00	.00	0	16,994.00	100.00
8404-430-10-3339	ST OF CA - AB 197 ADMIN	8,583.00	18,267.00	212.83	0	(9,684.00)	(112.83)
8404-430-10-3340	ST OF CA-AIR POLLUTION SUBVENT	34,400.00	34,400.00	100.00	0	.00	.00
8404-430-10-3345	ST OF CA - CARL MOYER ADMIN	25,000.00	31,666.67	126.67	0	(6,666.67)	(26.67)
8404-430-10-3353	ST OF CA CCI WOODSMOKE ADMIN	12,013.00	23,403.24	194.82	0	(11,390.24)	(94.82)
8404-430-10-3354	ST OF CA - OIL AND GAS ADMIN	1,000.00	.00	.00	0	1,000.00	100.00
8404-430-10-3366	STATE OF CA FARMER PROG ADMIN	30,026.00	29,631.09	98.68	0	394.91	1.32
8404-430-10-3611	INTEREST REVENUE	1,000.00	1,709.66	170.97	0	(709.66)	(70.97)
8404-430-10-3613	NET INCREASE(DECREASE) FMV	.00	(244.79)	.00	0	244.79	.00
	TOTAL AIR POLLUTION ADMINISTRATION	212,016.00	218,162.00	102.90	0	(6,146.00)	(2.90)
	AIR POLLUTION DMV SET ASIDE						
8404-430-11-3352	STATE OF CA-DMV AB 2766 FEES	80,000.00	60,282.35	75.35	0	19,717.65	24.65
	TOTAL AIR POLLUTION DMV SET ASIDE	80,000.00	60,282.35	75.35	0	19,717.65	24.65
	FARMERS PROGRAM						
8404-430-13-3366	STATE OF CA - FARMER PROGRAM	316,063.00	311,906.20	98.68	0	4,156.80	1.32
	TOTAL FARMERS PROGRAM	316,063.00	311,906.20	98.68	0	4,156.80	1.32
	PRESCRIBED BURN PROGRAM						
8404-430-14-3339	PRESCRIBED BURN ADMIN	30,753.00	.00	.00	0	30,753.00	100.00
	TOTAL PRESCRIBED BURN PROGRAM	30,753.00	.00	.00	0	30,753.00	100.00
	TOTAL AIR POLLUTION	638,832.00	590,350.55	92.41	0	48,481.45	7.59
	TOTAL FUND REVENUE	638,832.00	590,350.55	92.41	0	48,481.45	7.59

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AIR POLLUTION

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	AIR POLLUTION						
	AIR POLLUTION ADMINISTRATION						
8404-430-10-4310	ADMINISTRATIVE SERVICES - CITY	203,196.00	188,105.00	92.57	0	15,091.00	7.4
	TOTAL AIR POLLUTION ADMINISTRATION	203,196.00	188,105.00	92.57	0	15,091.00	7.4
	FARMERS PROGRAM						
8404-430-13-4842	GRANTS	316,063.00	216,656.20	68.55	0	99,406.80	31.4
	TOTAL FARMERS PROGRAM	316,063.00	216,656.20	68.55	0	99,406.80	31.4
	PRESCRIBED BURN PROGRAM						
8404-430-14-4842	PRESCRIBED BURNING PROGRAM	27,678.00	.00	.00	0	27,678.00	100.0
	TOTAL PRESCRIBED BURN PROGRAM	27,678.00	.00	.00	0	27,678.00	100.0
	TOTAL AIR POLLUTION	546,937.00	404,761.20	74.01	0	142,175.80	25.9
	TOTAL FUND EXPENDITURES	546,937.00	404,761.20	74.01	0	142,175.80	25.9
	REVENUE OVER (UNDER) EXPENDITURES	91,895.00	185,589.35	201.96	0	(93,694.35)	(101.9

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AIR POLLUTION-CARL MOYER

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	CARL MOYER						
8405-430-10-3342	STATE OF CALIF-CARL MOYER	175,000.00	207,971.98	118.84	0	(32,971.98)	(18.84)
8405-430-10-3611	INTEREST REVENUE	.00	2,617.02	.00	0	(2,617.02)	.00
8405-430-10-3613	NET INCREASE(DECREASE)FMV	.00	(342.23)	.00	0	342.23	.00
	TOTAL DIVISION 10	175,000.00	210,246.77	120.14	0	(35,246.77)	(20.14)
	TOTAL CARL MOYER	175,000.00	210,246.77	120.14	0	(35,246.77)	(20.14)
	TOTAL FUND REVENUE	175,000.00	210,246.77	120.14	0	(35,246.77)	(20.14)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AIR POLLUTION-CARL MOYER

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	CARL MOYER						
8405-430-10-4842	GRANTS	271,223.00	267,636.00	98.68	0	3,587.00	1.3
	TOTAL DIVISION 10	271,223.00	267,636.00	98.68	0	3,587.00	1.3
	TOTAL CARL MOYER	271,223.00	267,636.00	98.68	0	3,587.00	1.3
	TOTAL FUND EXPENDITURES	271,223.00	267,636.00	98.68	0	3,587.00	1.3
	REVENUE OVER (UNDER) EXPENDITURES	(96,223.00)	(57,389.23)	(59.64)	0	(38,833.77)	(40.3

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

REGIONAL WATER MANAGEMENT GROU

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	IRWM MANAGEMENT GROUP						
	CITY DIRECT PROJECT ADMIN						
8406-413-20-3340	STATE OF CA-DEPT OF WATER RESO	1,598,041.00	1,213,441.22	75.93	0	384,599.78	24.07
	TOTAL CITY DIRECT PROJECT ADMIN	1,598,041.00	1,213,441.22	75.93	0	384,599.78	24.07
	SPAULDING CDS						
8406-413-23-3340	STATE OF CA-DEPT OF WATER RESO	92,500.00	.00	.00	0	92,500.00	100.00
	TOTAL SPAULDING CDS	92,500.00	.00	.00	0	92,500.00	100.00
	LASSEN LAND AND TRAILS						
8406-413-24-3340	STATE OF CA DEPT OF WATER RES	44,184.00	.00	.00	0	44,184.00	100.00
	TOTAL LASSEN LAND AND TRAILS	44,184.00	.00	.00	0	44,184.00	100.00
	TOTAL IRWM MANAGEMENT GROUP	1,734,725.00	1,213,441.22	69.95	0	521,283.78	30.05
	TOTAL FUND REVENUE	1,734,725.00	1,213,441.22	69.95	0	521,283.78	30.05

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

REGIONAL WATER MANAGEMENT GROU

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	IRWM MANAGEMENT GROUP						
	CITY DIRECT PROJECT ADMIN						
8406-413-20-4100	REGULAR EMPLOYEES	14,221.00	952.27	6.70	0	13,268.73	93.3
8406-413-20-4120	TEMPORARY EMPLOYEES	2,781.00	2,780.38	99.98	0	.62	.0
8406-413-20-4221	SOCIAL SECURITY	232.00	231.25	99.68	0	.75	.3
8406-413-20-4222	MEDICARE	55.00	54.09	98.35	0	.91	1.6
8406-413-20-4230	PERS	198.00	197.44	99.72	0	.56	.2
8406-413-20-4260	WORKERS COMPENSATION	122.00	121.17	99.32	0	.83	.6
8406-413-20-4292	STATE DISABILITY INSURANCE	8.00	7.84	98.00	0	.16	2.0
8406-413-20-4293	STATE UNEMPLOYMENT	34.00	33.36	98.12	0	.64	1.8
	TOTAL CITY DIRECT PROJECT ADMIN	17,651.00	4,377.80	24.80	0	13,273.20	75.2
	CITY CONSTRUCTION						
8406-413-22-4450	CONSTRUCTION SERVICES	1,489,085.00	1,489,085.00	100.00	0	.00	.0
	TOTAL CITY CONSTRUCTION	1,489,085.00	1,489,085.00	100.00	0	.00	.0
	SPAULDING CDS						
8406-413-23-4100	REGULAR EMPLOYEES	92,500.00	.00	.00	0	92,500.00	100.0
	TOTAL SPAULDING CDS	92,500.00	.00	.00	0	92,500.00	100.0
	LASSEN LAND AND TRAILS						
8406-413-24-4100	REGULAR EMPLOYEES	12,500.00	6,520.00	52.16	0	5,980.00	47.8
8406-413-24-4340	TECHNICAL SERVICES	17,459.00	.00	.00	0	17,459.00	100.0
8406-413-24-4450	CONSTRUCTION SERVICES	49,500.00	10,938.70	22.10	0	38,561.30	77.9
	TOTAL LASSEN LAND AND TRAILS	79,459.00	17,458.70	21.97	0	62,000.30	78.0
	TOTAL IRWM MANAGEMENT GROUP	1,678,695.00	1,510,921.50	90.01	0	167,773.50	9.9
	TOTAL FUND EXPENDITURES	1,678,695.00	1,510,921.50	90.01	0	167,773.50	9.9
	REVENUE OVER (UNDER) EXPENDITURES	56,030.00	(297,480.28)	(530.93)	0	353,510.28	630.9

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AIR POLLUTION- CCI REDUCTION

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	CCI WOODSMOKE REDUCTION PROGRA						
8407-430-10-3353	ST OF CA - CCI WOODSMOKE REDUC	102,111.00	102,110.84	100.00	0	.16	.00
8407-430-10-3611	INTEREST REVENUE	.00	221.42	.00	0	(221.42)	.00
8407-430-10-3613	NET INCREASE(DECREASE)FMV	.00	(58.46)	.00	0	58.46	.00
	TOTAL DIVISION 10	102,111.00	102,273.80	100.16	0	(162.80)	(.16)
	TOTAL CCI WOODSMOKE REDUCTION PR	102,111.00	102,273.80	100.16	0	(162.80)	(.16)
	TOTAL FUND REVENUE	102,111.00	102,273.80	100.16	0	(162.80)	(.16)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AIR POLLUTION- CCI REDUCTION

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	CCI WOODSMOKE REDUCTION PROGRA						
8407-430-10-4842	GRANTS	102,111.00	94,310.81	92.36	0	7,800.19	7.6
	TOTAL DIVISION 10	102,111.00	94,310.81	92.36	0	7,800.19	7.6
	TOTAL CCI WOODSMOKE REDUCTION PRO	102,111.00	94,310.81	92.36	0	7,800.19	7.6
	TOTAL FUND EXPENDITURES	102,111.00	94,310.81	92.36	0	7,800.19	7.6
	REVENUE OVER (UNDER) EXPENDITURES	.00	7,962.99	.00	0	(7,962.99)	.0
	TOTAL NET REVENUE(EXPENDITURES)	(1,666,442.00)	(574,922.73)	(91.90)	956,522-	(134,997.72)	(8.1

AGENDA ITEM NO. 6F

Reviewed by: _____ Interim City Administrator

___Motion only
___ Public Hearing
___ Resolution
___ Ordinance
_X_ Information

Submitted By: Deborah Savage, Finance Manager

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Golf Course Update

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Attached for Council's review is the golf course report of revenues, expenses and cash through May 31, 2020.

FISCAL IMPACT: None

ACTION REQUESTED: Information only.

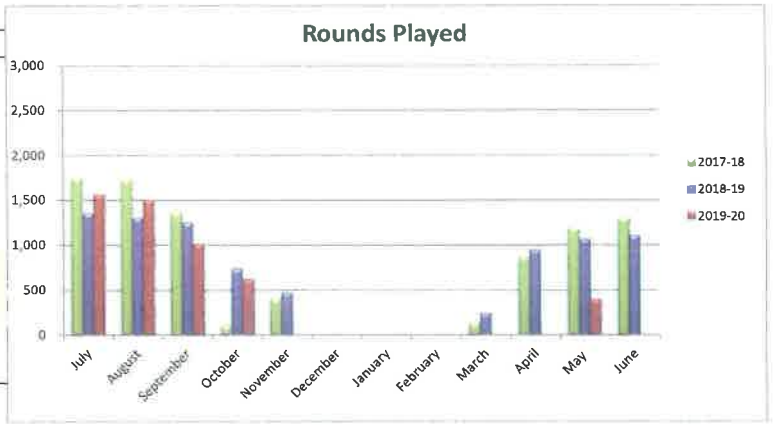
ATTACHMENTS: Monthly golf course report

S:\Boss\Monthly Council Stmnts-Golf Course Report

GOLF COURSE

Rounds Played

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
July	1,862	1,738	1,888	1,740	1,748	1,359	1,570
August	1,609	1,398	1,880	1,715	1,734	1,308	1,506
September	1,277	1,363	1,886	1,516	1,368	1,255	1,023
October	1,163	965	1,117	1,106	105	748	630
November	697	777	0	0	408	477	0
December	66	106	15	0	0	0	0
January	48	183	20	3	0	0	0
February	41	182	134	0	0	5	
March	56	717	349	104	139	249	COVID
April	1,599	1,275	1,138	958	871	956	CLOSURE
May	1,923	1,514	1,295	1,258	1,191	1,069	407
June	1,613	1,831	1,714	1,621	1,302	1,113	
	11,954	12,049	11,436	10,021	8,866	8,539	5,136

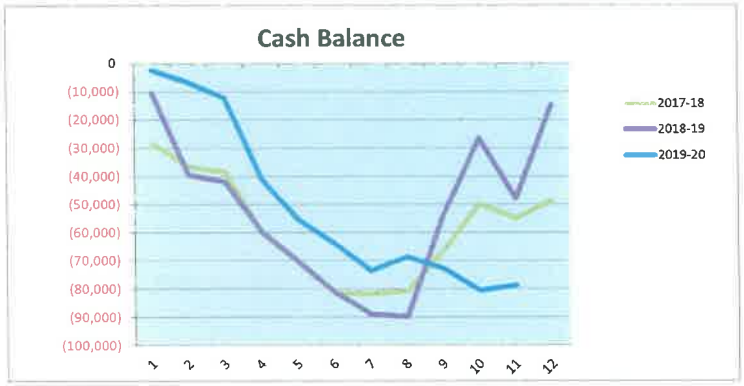


Winter Play does not include rounds played for annual members.

* Golf Course Manager unable to verify rounds played due to computer software malfunction.

Cash Balance ($) at month end

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
July	46,316	40,244	10,656	9,468	(28,199)	(10,356)	(2,192)
August	21,223 (2)	3,187	11,290	(2,596)	(36,537)	(39,409)	(6,529)
September	20,658	(16,159)	2,908	(5,031)	(38,173)	(41,816)	(12,090)
October	(1,610)	(39,909)	(16,418)	(20,889)	(60,027)	(59,679)	(40,775)
November	(15,142)	(52,457)	(33,946)	(35,325)	(70,614)	(70,264)	(55,322)
December	(22,109)	(58,501)	(45,052)	(41,821)	(81,379)	(81,163)	(63,815)
January	18,530	(25,397)	(45,959)	(56,650)	(81,869)	(88,963)	(73,632)
February	31,973	(8,634)	(19,234)	(60,401)	(80,829)	(89,811)	(68,672)
March	54,233	24,611	6,820	(39,487)	(66,530)	(53,858)	(72,907)
April	63,514	26,858	22,910	(33,331)	(49,776)	(26,455)	(80,591)
May	49,830	29,518	20,845	(15,976)	(54,943)	(47,780)	(78,734)
June	47,143	52,336 (3)	20,526	(23,097)	(48,692)	(14,681)	
June Revised	47,143	52,336	20,526	(23,097)	0 (4)	0 (5)	



(1) - General Fund transferred $244,886 to remove negative cash

(2) Purchase Rough Mower $10,200

(3) Pump repair $22,206 ($34,980 in accounts payable booked in 2014-2015, cash out in 2015-2016)

(4) City transferred $48,692 to Golf Course to remove negative cash

(5) City transferred $14,680.88 to remove negative cash (Total transfer for year $45,632.88)

GOLF COURSE

Revenue ($)

	2015-16 Revenues		2016-17 Revenues		2017-18 Revenues		2018-19 Revenues	2019-20 Revenues
July	$87,642	1	$56,462	1	$67,065	1	$53,062	$35,712
August	$50,876		$28,757		$33,486		$25,976	$33,491
September	$31,187		$29,301		$23,244		$23,555	$26,137
October	$17,134		$12,538		$16,101		$15,712	$11,107
November	$7,544		$7,274		$5,240		$9,717	$11,607
December	$5		$9,569		$4,865		$1,893	$100
January	$5,290		$387		$9,634		$6,897	$1,600
February	$30,997		$2,207		$7,122		$7,586	$12,666
March	$32,949		$27,148		$23,891		$44,747	$5,622
April	$35,048		$27,502		$32,648		$45,445	$2,826
May	$25,647		$39,797		$27,413		$23,533	$21,310
June	$10,525	2	$5,740	2	$8,999	2	$22,918	
General Fund					$48,692		$14,681	
	$334,843		$246,681		$308,399		$295,722	$162,179

Expenses ($)

		2015-16 Expenses	2016-17 Espenses	2017-18 Expenses	2018-19 Expenses	2019-20 Expenses
July		$37,725	$22,204	$21,978	$27,952	$26,095
August		$54,836	$40,668	$42,313	$43,502	$37,192
September		$43,223	$27,251	$25,149	$33,420	$33,732
October		$38,482	$30,455	$40,557	$34,460	$41,730
November		$27,487	$24,076	$18,643	$22,200	$28,533
December		$15,081	$17,947	$15,669	$15,148	$11,187
January		$7,588	$17,425	$12,698	$16,652	$12,734
February		$6,376	$11,556	$7,847	$10,173	$9,662
March		$8,322	$8,249	$10,583	$10,581	$11,807
April		$21,600	$20,289	$17,756	$20,114	$12,375
May		$28,715	$31,225	$34,431	$47,094	$12,623
June	*	$64,840	$63,067	$51,564	$16,979	
		$354,275	$314,413	$299,189	$298,276	$237,669
Net Profit(Loss)		-$19,432	-$67,732	$9,210	-$2,554	-$75,490

* Expense higher due to pump maintenance.

(1) Revenue numbers changed for annual amounts due in this fiscal year.

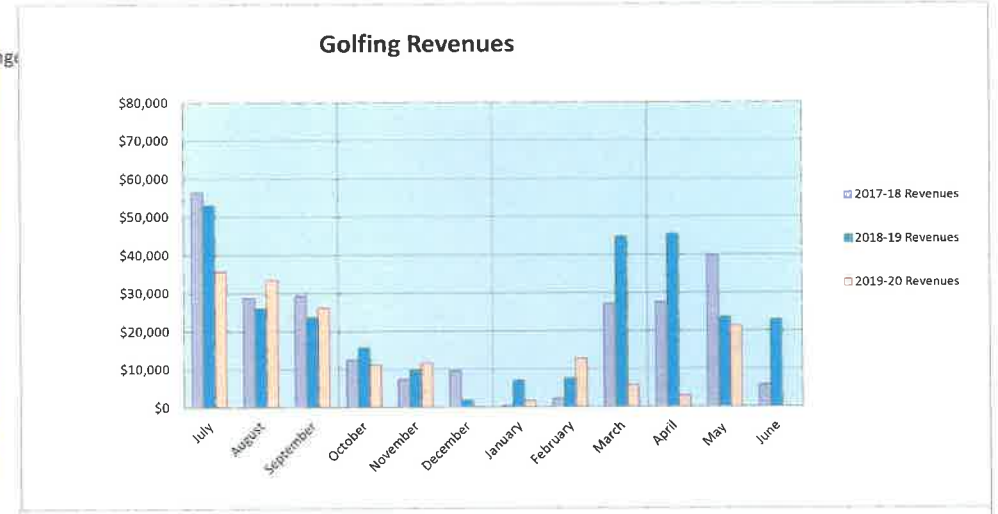
(2) Revenue numbers lower for accring annual revenues into correct period ($30,828)

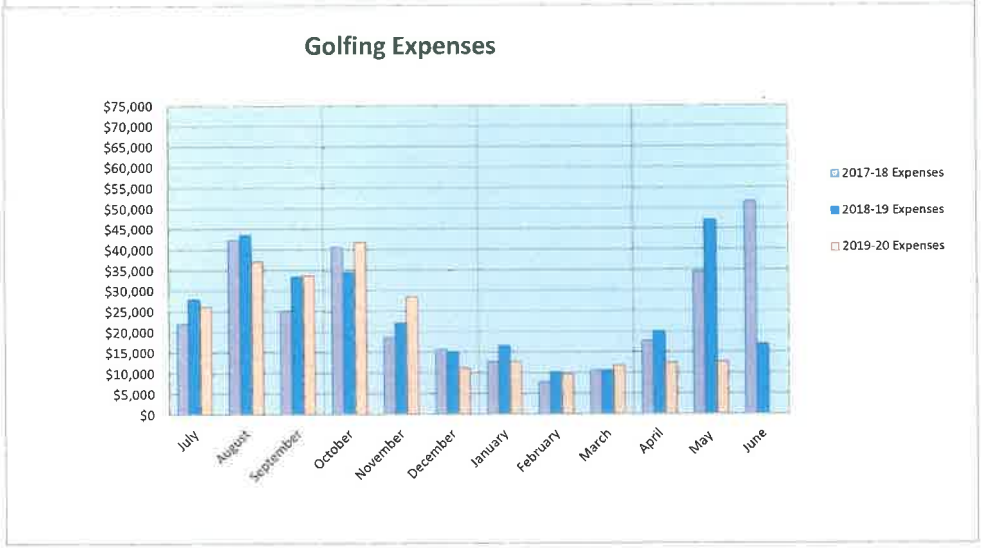
Annual Memberships received Jan-Mar that are booked in July as revenue

(Cash received Jan-Mar, revenue recognized in July)

July 2015	$42,929
July 2016	$31,704
July 2017	$42,714
July 2018	$28,071
July 2019	$33,629

Annual Memberships Sold		Punch Cards Sold
2015	61	127
2016	49	153
2017	51	123
2018	37	126
2019	42	67
2020	28	21





AGENDA ITEM NO. 9A

Reviewed by: City Administrator
Finance Manager

X Motion only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted by: Deborah Savage, Finance Manager

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated May 23, 2020 through June 19, 2020 numbered 206706 through 206939.

FISCAL IMPACT: Accounts Payable vendor warrants totaling $134,971.46 plus $268,052.75 in payroll warrants, for a total of $403,024.21.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/11/2020	206812	9928	A-1 NATIONAL FIRE CO.	SAFETY SUPPLIES-FD	571013325	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	348.00	348.00
Total 571013325:										348.00	348.00
06/20	06/11/2020	206813	9196		REFUND GAS OVERPAYMENT	10311050136	1	9999-1001-001	CASH CLEARING - UTILITIES	40.51	40.51
Total 10311050136:										40.51	40.51
06/20	06/11/2020	206814	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0041	1	8402-413-30-45	PRINTING AND BINDING	10.00	10.00
06/20	06/11/2020	206814	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0041	2	8402-413-30-45	COMMUNICATIONS	88.58	88.58
06/20	06/11/2020	206814	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0041	3	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,387.50	2,387.50
06/20	06/11/2020	206814	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0041	4	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	500.00	500.00
06/20	06/11/2020	206814	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0041	5	8402-413-30-43	TECHNICAL SVCS	1,000.00	1,000.00
Total 2020-0041:										3,986.08	3,986.08
06/20	06/11/2020	206815	76	BILLINGTON ACE HARD	SUPPLIES-PW	467775	1	7620-430-10-46	SUPPLIES-GENERAL	23.69	23.69
Total 467775:										23.69	23.69
06/20	06/11/2020	206815	76	BILLINGTON ACE HARD	SUPPLIES-FD	467777	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	59.94	59.94
Total 467777:										59.94	59.94
06/20	06/11/2020	206815	76	BILLINGTON ACE HARD	SUPPLIES-WATER	467800	1	7110-430-42-46	SUPPLIES-GENERAL	9.24	9.24
Total 467800:										9.24	9.24
06/20	06/11/2020	206815	76	BILLINGTON ACE HARD	SUPPLIES-GAS	467840	1	7401-430-62-46	SUPPLIES-GENERAL	11.57	11.57
Total 467840:										11.57	11.57
06/20	06/11/2020	206815	76	BILLINGTON ACE HARD	SUPPLIES-DOG PARK	467852	1	3010-452-10-44	CONSTRUCTION SERVICES	11.63	11.63

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 467852:										11.63	11.63
06/20	06/11/2020	206815	76	BILLINGTON ACE HARD	SUPPLIES-FD	467986	1	1010-422-10-46	SUPPLIES- GENERAL	15.98	15.98
Total 467986:										15.98	15.98
06/20	06/11/2020	206815	76	BILLINGTON ACE HARD	SUPPLIES-FD	468016	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	10.12	10.12
Total 468016:										10.12	10.12
06/20	06/11/2020	206815	76	BILLINGTON ACE HARD	SUPPLIES-FD	468190	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	24.12	24.12
Total 468190:										24.12	24.12
06/20	06/11/2020	206816	1091	BOUND TREE MEDICAL L	SUPPLIES COVID-19-FD	63517734	1	1010-422-10-46	SUPPLIES- GENERAL	41.28	41.28
Total 63517734:										41.28	41.28
06/20	06/11/2020	206817	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	SVLFD 060120	1	1010-422-10-44	DISPOSAL	192.44	192.44
Total SVLFD 060120:										192.44	192.44
06/20	06/11/2020	206818	96	CALAFCO	CALAFCO DUES 20/21	2020-18	1	8402-1430-105	PREPAID OTHER	1,423.00	1,423.00
Total 2020-18:										1,423.00	1,423.00
06/20	06/11/2020	206819	115	CASELLE INC.	ANNUAL SOFTWARE SUPPORT	102882	1	1000-1430-105	PREPAID - OTHER	20,520.00	20,520.00
Total 102882:										20,520.00	20,520.00
06/20	06/11/2020	206820	9954	CDAA ASSET FORFEITUR	ASSEST SEIZURE FUNDS-PD	041420	1	1000-2239-005	DEPOSITS-ASSETS SEIZURE P	110.41	110.41
Total 041420:										110.41	110.41
06/20	06/11/2020	206821	9989		REFUND WATER OVERPAYMEN	10522750003	1	9999-1001-001	CASH CLEARING - UTILITIES	8.12	8.12
06/20	06/11/2020	206821	9989		REFUND GAS OVERPAYMENT	10522750003	2	9999-1001-001	CASH CLEARING - UTILITIES	12.17	12.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10522750003:										20.29	20.29
06/20	06/11/2020	206822	9990		REFUND WATER OVERPAYMEN	10531900101	1	9999-1001-001	CASH CLEARING - UTILITIES	56.46	56.46
06/20	06/11/2020	206822	9990		REFUND GAS OVERPAYMENT	10531900101	2	9999-1001-001	CASH CLEARING - UTILITIES	90.33	90.33
Total 10531900101:										146.79	146.79
06/20	06/11/2020	206823	198	DITCH WITCH EQUIPMEN	SUPPLIES- WATER	336190	1	7110-430-42-47	MACHINERY AND EQUIPMENT	299.40	299.40
Total 336190:										299.40	299.40
06/20	06/11/2020	206823	198	DITCH WITCH EQUIPMEN	SUPPLIES- WATER	337535	1	7110-430-42-47	MACHINERY AND EQUIPMENT	312.06	312.06
Total 337535:										312.06	312.06
06/20	06/11/2020	206823	198	DITCH WITCH EQUIPMEN	SUPPLIES- WATER	338096	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	53.10	53.10
Total 338096:										53.10	53.10
06/20	06/11/2020	206823	198	DITCH WITCH EQUIPMEN	SUPPLIES- WATER	338099	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	20.19	20.19
Total 338099:										20.19	20.19
06/20	06/11/2020	206824	9992	DIVISION OF THE STATE	BALANCE OF COLLECTED SB11	060920	1	1000-2205-007	DEPOSITS PAYABLE - SB 1186	15,565.08	15,565.08
Total 060920:										15,565.08	15,565.08
06/20	06/11/2020	206825	9986		REFUND WATER DEPOSIT	10310850014	1	7110-2228-000	DEPOSITS-CUSTOMER	6.71	6.71
Total 10310850014:										6.71	6.71
06/20	06/11/2020	206826	238	FASTENAL COMPANY	REFUND GAS OVERPAYMENT	10410270503	1	9999-1001-001	CASH CLEARING - UTILITIES	6.68	6.68
Total 10410270503:										6.68	6.68
06/20	06/11/2020	206827	241	FEATHER PUBLISHING C	SUPPLIES	45899	1	1000-411-10-46	SUPPLIES-GENERAL	342.49	342.49
06/20	06/11/2020	206827	241	FEATHER PUBLISHING C	SUPPLIES	45899	2	1000-417-10-46	SUPPLIES-GENERAL	119.62	119.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 45899:										462.11	462.11
06/20	06/11/2020	206828	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	073104A	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00
Total 073104A:										95.00	95.00
06/20	06/11/2020	206828	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	073308A	1	7110-430-42-43	TECHNICAL SVCS	26.00	26.00
Total 073308A:										26.00	26.00
06/20	06/11/2020	206828	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	073309A	1	7110-430-42-43	TECHNICAL SVCS	26.00	26.00
Total 073309A:										26.00	26.00
06/20	06/11/2020	206828	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	073310A	1	7112-430-42-43	TECHNICAL SERVICES	28.00	28.00
Total 073310A:										28.00	28.00
06/20	06/11/2020	206828	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	073311A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 073311A:										117.00	117.00
06/20	06/11/2020	206829	9985		REFUND GAS DEPOSIT	10125000104	1	7401-2228-000	DEPOSITS-CUSTOMER	151.09	151.09
Total 10125000104:										151.09	151.09
06/20	06/11/2020	206830	1362	IRON MOUNTAIN INFO. M	PROFESSIONAL SERIVCES	CRRH849	1	1009-421-10-43	PROFESSIONAL SERVICES	80.15	80.15
Total CRRH849:										80.15	80.15
06/20	06/11/2020	206831	338	JACKSON'S SERVICE CE	RPR & MAINT- PD	38307	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	49.32	49.32
Total 38307:										49.32	49.32
06/20	06/11/2020	206831	338	JACKSON'S SERVICE CE	RPR & MAINT- PD	41175	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	213.96	213.96
Total 41175:										213.96	213.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/11/2020	206832	362	KAUFFMAN, BILL	CUSTODIAL SVCS-PW	226393	1	7620-430-10-44	CUSTODIAL	322.00	322.00
Total 226393:										322.00	322.00
06/20	06/11/2020	206833	920	KUSTOM SIGNALS INC	SUPPLIES-PD	574604	1	1009-421-10-47	MACHINERY AND EQUIPMENT	487.90	487.90
Total 574604:										487.90	487.90
06/20	06/11/2020	206834	374	L N CURTIS & SONS	REPAIR & MAINT-FD	INV393963	1	1010-422-50-44	VEHICLE - REPAIR & MAINTENA	192.89	192.89
Total INV393963:										192.89	192.89
06/20	06/11/2020	206835	389	LASSEN CO AUDITOR	COUNTY SHARE OF PARKING F	060920	1	1000-2205-004	COUNTY PAYABLE	762.50	762.50
Total 060920:										762.50	762.50
06/20	06/11/2020	206836	389	LASSEN CO AUDITOR	INSURANCE PAYMENT FOR LA	060820	1	8402-413-30-45	INSURANCE-LIABILITY	1,000.00	1,000.00
Total 060820:										1,000.00	1,000.00
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	352638	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	10.72	10.72
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	352638	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	10.72	10.72
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	352638	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	10.72	10.72
Total 352638:										32.16	32.16
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	352770	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	35.39	35.39
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	352770	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	35.40	35.40
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	352770	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	35.39	35.39
Total 352770:										106.18	106.18
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES- GC	352837	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	79.35	79.35
Total 352837:										79.35	79.35
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-GC	352846	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	2.03	2.03

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 352846:										2.03	2.03
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	352980	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	49.69	49.69
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	352980	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	49.69	49.69
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	352980	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	49.70	49.70
Total 352980:										149.08	149.08
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	352986	1	7110-430-42-47	MACHINERY AND EQUIPMENT	88.77	88.77
Total 352986:										88.77	88.77
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	352988	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	23.23	23.23
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	352988	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	23.24	23.24
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	352988	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	23.23	23.23
Total 352988:										69.70	69.70
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	352999	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	276.54	276.54
Total 352999:										276.54	276.54
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	353078	1	7110-430-42-47	MACHINERY AND EQUIPMENT	11.79	11.79
Total 353078:										11.79	11.79
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	353091	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	467.44	467.44
Total 353091:										467.44	467.44
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	353092	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	49.70	49.70
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	353092	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	49.69	49.69
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	353092	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	49.69	49.69
Total 353092:										149.08	149.08
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-FD	353148	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	61.62	61.62

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Total 353148:										61.62	61.62
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	CREDIT- GAS	353171	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	7.50-	7.50-
Total 353171:										7.50-	7.50-
06/20	06/11/2020	206837	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	353215	1	7401-430-62-46	SUPPLIES-GENERAL	33.32	33.32
Total 353215:										33.32	33.32
06/20	06/11/2020	206838	437	LMUD	472-105 JOHNSTONVILLE WATE	350161 051020	1	7112-430-42-46	ELECTRICITY	120.29	120.29
Total 350161 051020:										120.29	120.29
06/20	06/11/2020	206838	437	LMUD	1801 MAIN ST	8314 052520	1	1009-421-10-46	ELECTRICITY	548.04	548.04
Total 8314 052520:										548.04	548.04
06/20	06/11/2020	206839	481	MISSION LINEN & UNIFO	CUSTODIAL SUPPLIES-PD	512252502	1	1009-421-10-43	PROFESSIONAL SERVICES	321.20	321.20
Total 512252502:										321.20	321.20
06/20	06/11/2020	206840	9988		REFUND WATER OVERPAYMEN	10304900008	1	9999-1001-001	CASH CLEARING - UTILITIES	51.67	51.67
Total 10304900008:										51.67	51.67
06/20	06/11/2020	206840	9988		REFUND GAS OVERPAYMENT	10304900114	1	9999-1001-001	CASH CLEARING - UTILITIES	39.10	39.10
Total 10304900114:										39.10	39.10
06/20	06/11/2020	206841	9977		REFUND GAS DEPOSIT	103241015150	1	7401-2228-000	DEPOSITS-CUSTOMER	183.09	183.09
Total 103241015150:										183.09	183.09
06/20	06/11/2020	206842	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 19	58020 052920	1	1000-417-10-45	COMMUNICATIONS	840.00	840.00
Total 58020 052920:										840.00	840.00

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06/20	06/11/2020	206843	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7349983	1	1010-422-10-46	SUPPLIES- GENERAL	22.51	22.51
Total 7349983:										22.51	22.51
06/20	06/11/2020	206843	572	QUILL CORPORATION	SUPPLIES-GC	7388768	1	7530-451-52-46	SUPPLIES-GENERAL	26.37	26.37
06/20	06/11/2020	206843	572	QUILL CORPORATION	OFFICE SUPPLIES	7388768	2	1000-415-10-46	SUPPLIES-GENERAL	67.90	67.90
Total 7388768:										94.27	94.27
06/20	06/11/2020	206844	582	RAY MORGAN CO INC	BASE RATE CHARGE	2977334	1	1000-1430-105	PREPAID - OTHER	578.33	578.33
Total 2977334:										578.33	578.33
06/20	06/11/2020	206845	9979		REFUND WATER DEPOSIT	10308400003	1	7110-2228-000	DEPOSITS-CUSTOMER	14.05	14.05
Total 10308400003:										14.05	14.05
06/20	06/11/2020	206846	641	SIERRA FILTRATION PRO	REPAIR & MAINT- FIRE	84705	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	160.40	160.40
Total 84705:										160.40	160.40
06/20	06/11/2020	206847	9980		REFUND GAS DEPOSIT	10203173906	1	7401-2228-000	DEPOSITS-CUSTOMER	190.97	190.97
Total 10203173906:										190.97	190.97
06/20	06/11/2020	206848	9987		REFUND WATER OVERPAYMEN	10299920013	1	9999-1001-001	CASH CLEARING - UTILITIES	51.05	51.05
06/20	06/11/2020	206848	9987		REFUND GAS OVERPAYMENT	10299920013	2	9999-1001-001	CASH CLEARING - UTILITIES	76.58	76.58
Total 10299920013:										127.63	127.63
06/20	06/11/2020	206849	1265	SUSANVILLE PAINT CEN	SUPPLIES-FD	10010718	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	241.31	241.31
Total 10010718:										241.31	241.31
06/20	06/11/2020	206850	9295	TAMCO CAPITAL CORP	COMMUNICARIONS-PD	5010512382	1	1009-421-10-45	COMMUNICATIONS	624.20	624.20
Total 5010512382:										624.20	624.20
06/20	06/11/2020	206851	9978		REFUND GAS DEPOSIT	10302650031	1	7401-2228-000	DEPOSITS-CUSTOMER	178.00	178.00

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Total 10302650031:										178.00	178.00
06/20	06/11/2020	206852	9717	TIAA COMMERCIAL FINA	COPIER-PW	7211864	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	342.15	342.15
Total 7211864:										342.15	342.15
06/20	06/11/2020	206853	728	U S POSTMASTER	UB BILLING GAS	061120	1	7401-430-62-46	POSTAGE	97.85	97.85
06/20	06/11/2020	206853	728	U S POSTMASTER	UB BILLING WATER	061120	2	7110-430-42-46	POSTAGE	189.94	189.94
Total 061120:										287.79	287.79
06/20	06/11/2020	206854	738	UNITED STATES POSTAL	POSTAGE FOR POSTAGE METE	061120	1	1000-1410-002	INVENTORIES-POSTAGE	2,000.00	2,000.00
Total 061120:										2,000.00	2,000.00
06/20	06/11/2020	206855	9976		REFUND GAS DEPOSIT	10503450035	1	7401-2228-000	DEPOSITS-CUSTOMER	85.11	85.11
Total 10503450035:										85.11	85.11
06/20	06/11/2020	206856	770	WESTERN NEVADA SUP	SUPPLIES-WATER	68320439	1	7110-430-42-46	SUPPLIES-GENERAL	69.77	69.77
Total 68320439:										69.77	69.77
06/20	06/11/2020	206856	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68330816	1	7110-430-42-46	SUPPLIES-GENERAL	8.58	8.58
Total 68330816:										8.58	8.58
06/20	06/11/2020	206856	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68334905	1	7110-430-42-46	SUPPLIES-GENERAL	65.12	65.12
Total 68334905:										65.12	65.12
06/20	06/11/2020	206856	770	WESTERN NEVADA SUP	CREDIT- WATER	CM68314205	1	7110-430-42-46	SUPPLIES-GENERAL	39.68-	39.68-
Total CM68314205:										39.68-	39.68-
Grand Totals:										55,945.69	55,945.69

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/18/2020	206876	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9971449368	1	7401-430-62-46	SUPPLIES-GENERAL	166.11	166.11
06/20	06/18/2020	206876	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9971449368	2	2007-431-20-44	REPAIR AND MAINTENANCE-VE	107.20	107.20
06/20	06/18/2020	206876	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9971449368	3	7110-430-42-46	SUPPLIES-GENERAL	223.13	223.13
Total 9971449368:										496.44	496.44
06/20	06/18/2020	206877	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	637492936	1	7620-430-10-44	LINEN SERVICE	39.18	39.18
Total 637492936:										39.18	39.18
06/20	06/18/2020	206877	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	637492938	1	7401-430-62-44	LINEN SERVICES	52.17	52.17
Total 637492938:										52.17	52.17
06/20	06/18/2020	206877	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-WATER	637492939	1	7110-430-42-44	LINEN SERVICE	136.84	136.84
Total 637492939:										136.84	136.84
06/20	06/18/2020	206877	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	637505031	1	7620-430-10-44	LINEN SERVICE	37.82	37.82
Total 637505031:										37.82	37.82
06/20	06/18/2020	206877	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	637505033	1	7401-430-62-44	LINEN SERVICES	52.17	52.17
Total 637505033:										52.17	52.17
06/20	06/18/2020	206877	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-WATER	637505034	1	7110-430-42-44	LINEN SERVICE	60.77	60.77
Total 637505034:										60.77	60.77
06/20	06/18/2020	206878	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0042	1	8402-413-30-45	PRINTING AND BINDING	5.00	5.00
06/20	06/18/2020	206878	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0042	2	8402-413-30-46	POSTAGE	2.00	2.00
06/20	06/18/2020	206878	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0042	3	8402-413-30-45	COMMUNICATIONS	47.48	47.48
06/20	06/18/2020	206878	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0042	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,717.50	2,717.50
06/20	06/18/2020	206878	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0042	5	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,000.00	1,000.00

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06/20	06/18/2020	206878	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	2020-0042	6	8402-413-30-43	PROFESSIONAL SVCS	1,000.00	1,000.00
Total 2020-0042:										4,771.98	4,771.98
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES-WATER	467745	1	7110-430-44-44	CONSTRUCTION SERVICES	20.25	20.25
Total 467745:										20.25	20.25
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES- GAS	467937	1	7401-430-62-46	SUPPLIES-GENERAL	39.53	39.53
Total 467937:										39.53	39.53
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES-WATER	468246	1	7110-430-44-44	CONSTRUCTION SERVICES	67.56	67.56
Total 468246:										67.56	67.56
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES-WATER	468254	1	7110-430-44-44	CONSTRUCTION SERVICES	43.43	43.43
Total 468254:										43.43	43.43
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	468265	1	2007-431-20-46	SUPPLIES-GENERAL	3.84	3.84
Total 468265:										3.84	3.84
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES-FD	468300	1	1010-422-10-46	SUPPLIES- SMALL TOOLS	12.54	12.54
Total 468300:										12.54	12.54
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES-WATER	468407	1	7110-430-42-46	SUPPLIES-GENERAL	.38	.38
Total 468407:										.38	.38
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	468410	1	2007-431-20-46	SUPPLIES-GENERAL	2.50	2.50
Total 468410:										2.50	2.50
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES-WATER	468420	1	3010-452-10-44	CONSTRUCTION SERVICES	13.49	13.49

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Total 468420:										13.49	13.49
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	468462	1	2007-431-20-46	SUPPLIES-GENERAL	25.09	25.09
Total 468462:										25.09	25.09
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES- FD	468527	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	13.69	13.69
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES- FD	468527	2	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	12.53	12.53
Total 468527:										26.22	26.22
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	468563	1	2007-431-20-46	SUPPLIES-GENERAL	25.08	25.08
Total 468563:										25.08	25.08
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES- FD	468568	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	7.33	7.33
Total 468568:										7.33	7.33
06/20	06/18/2020	206879	76	BILLINGTON ACE HARD	SUPPLIES-FD	468775	1	1010-422-10-46	SUPPLIES- GENERAL	15.40	15.40
Total 468775:										15.40	15.40
06/20	06/18/2020	206880	8591		PHYSICAL FITNESS ALLOWANC	061120	1	1010-422-10-47	MACHINERY AND EQUIPMENT	250.00	250.00
Total 061120:										250.00	250.00
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	COMMUNITY CENTER	129954	1	2007-431-20-44	DISPOSAL	883.89	883.89
Total 129954:										883.89	883.89
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAINST 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLC600MAINST 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 060120	1	2007-431-20-44	DISPOSAL	21.96	21.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PLCBOFA 060120:										21.96	21.96
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 06012	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCBUEHLERDNT 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIAMONDMNT 06012	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCDIAMONDMNT 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLODGE 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCELKSLODGE 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 060120	1	2007-431-20-44	DISPOSAL	21.96	21.96
Total PLCFROSTYMILL 060120:										21.96	21.96
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOUT 06012	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCGROCERYOUT 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HAIR H	PLCHAIRHUNTER 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCHAIRHUNTER 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCHOTELLSN1 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBUILD 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCKNOCHBUILD 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LITTLE I	PLCLITTLEITAL 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCLITTLEITAL 060120:										43.76	43.76

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06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHARTR 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCLVCHARTR 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSNP 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCMTLASSNP 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPL 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCPANCERAPL 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERAPLA 060120	1	2007-431-20-44	DISPOSAL	87.52	87.52
Total PLCPANCERAPLA 060120:										87.52	87.52
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCSIERRAJWLR 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHTR 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCSIERRATHTR 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCSVILLEREAL 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPARK 06012	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCUPTOWNPARK 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCUSPOSTAL 060120	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCUSPOSTAL 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEMOR 060120	1	2007-431-20-44	DISPOSAL	50.59	50.59

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Total PLCVETSMEMOR 060120:										50.59	50.59
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 06012	1	2007-431-20-44	DISPOSAL	43.76	43.76
Total PLCWALMARTBUS 060120:										43.76	43.76
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	110 NORTH ST	SVL110NORTHST 060120	1	1000-452-20-44	DISPOSAL	275.56	275.56
Total SVL110NORTHST 060120:										275.56	275.56
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 060120	1	1000-417-10-44	DISPOSAL	195.33	195.33
Total SVL2 060120:										195.33	195.33
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	SVL470895CIRCLEDR 06	1	7530-451-52-44	DISPOSAL	233.67	233.67
Total SVL470895CIRCLEDR 060120:										233.67	233.67
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 060120	1	1000-452-20-44	DISPOSAL	226.74	226.74
Total SVL5 060120:										226.74	226.74
06/20	06/18/2020	206881	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 060120	1	1009-421-10-44	DISPOSAL	113.39	113.39
Total SVL7 060120:										113.39	113.39
06/20	06/18/2020	206882	9997	CALIFORNIA UTILITIES E	DUES & MEMBERSHIPS 7/20-6/	2021097	1	7401-1430-105	PRE-PAID OTHER	500.00	500.00
Total 2021097:										500.00	500.00
06/20	06/18/2020	206883	986	CARLSON'S TIRE PROS	REPAIR & MAINT- GAS	71624	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	963.67	963.67
Total 71624:										963.67	963.67
06/20	06/18/2020	206883	986	CARLSON'S TIRE PROS	REPAIR & MAINT-STREETS	71724	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	127.00	127.00
Total 71724:										127.00	127.00

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06/20	06/18/2020	206884	161	CSK AUTO INC	SUPPLIES-STREETS	2740243385	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	9.37	9.37
Total 2740243385:										9.37	9.37
06/20	06/18/2020	206884	161	CSK AUTO INC	SUPPLIES-STREETS	2740243555	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	13.45	13.45
Total 2740243555:										13.45	13.45
06/20	06/18/2020	206884	161	CSK AUTO INC	SUPPLIES-GAS	2740243719	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	10.56	10.56
Total 2740243719:										10.56	10.56
06/20	06/18/2020	206884	161	CSK AUTO INC	SUPPLIES-STREETS	2740243721	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	24.12	24.12
Total 2740243721:										24.12	24.12
06/20	06/18/2020	206885	194	DIAMOND SAW SHOP IN	SUPPLIES- STREETS	17809	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	25.00	25.00
Total 17809:										25.00	25.00
06/20	06/18/2020	206885	194	DIAMOND SAW SHOP IN	SUPPLIES- STREETS	17814	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	8.43	8.43
Total 17814:										8.43	8.43
06/20	06/18/2020	206886	1260	DIRECTV INC	CABLE-GC	37505737703	1	7530-451-52-45	COMMUNICATIONS	113.31	113.31
Total 37505737703:										113.31	113.31
06/20	06/18/2020	206887	219	ED STAUB & SONS PETR	200 GAL UNLEADED- GC	2595551	1	7530-451-52-46	GASOLINE	572.36	572.36
Total 2595551:										572.36	572.36
06/20	06/18/2020	206888	1484	EDGES ELECTRICAL GR	SUPPLIES- GAS	S4966045.001	1	7401-430-62-46	SUPPLIES-GENERAL	828.85	828.85
Total S4966045.001:										828.85	828.85
06/20	06/18/2020	206889	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	073690A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00

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Total 073690A:										117.00	117.00
06/20	06/18/2020	206890	257	FOREST OFFICE EQUIPM	MAINT.CONTRACT FOLD MACHI	SV000782	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	87.78	87.78
Total SV000782:										87.78	87.78
06/20	06/18/2020	206890	257	FOREST OFFICE EQUIPM	KYOCERA COPIER -PW	SVSV000766	1	7620-430-10-43	TECHNICAL SVCS	425.59	425.59
Total SVSV000766:										425.59	425.59
06/20	06/18/2020	206891	265	FRONTIER	257-0315 AWOS AIRPORT	0315 051520	1	7201-430-81-45	COMMUNICATIONS	50.59	50.59
Total 0315 051520:										50.59	50.59
06/20	06/18/2020	206891	265	FRONTIER	257-5152 FIRE	5152 061020	1	1010-422-10-45	COMMUNICATIONS	212.66	212.66
06/20	06/18/2020	206891	265	FRONTIER	257-5152 FIRE	5152 061020	2	1010-1430-105	PREPAID OTHER	95.73	95.73
Total 5152 061020:										308.39	308.39
06/20	06/18/2020	206892	756	W.W. GRAINGER INC	SUPPLIES-GAS	9544915318	1	7401-430-62-46	SUPPLIES-GENERAL	458.30	458.30
Total 9544915318:										458.30	458.30
06/20	06/18/2020	206893	298	HAT CREEK CONSTRUCT	SUPPLIES- WATER	S077414	1	7110-430-42-46	SUPPLIES-GENERAL	310.42	310.42
Total S077414:										310.42	310.42
06/20	06/18/2020	206894	313	HI-TECH EMERGENCY	RPR & MAINT-FD	167615	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	192.29	192.29
Total 167615:										192.29	192.29
06/20	06/18/2020	206895	335	J.W. WOOD CO INC	SUPPLIES-WATER	S117180	1	7110-430-42-44	REPAIR AND MAINTENANCE-FA	46.00	46.00
Total S117180:										46.00	46.00
06/20	06/18/2020	206895	335	J.W. WOOD CO INC	SUPPLIES-DOG PARK	S117325	1	3010-452-10-44	CONSTRUCTION SERVICES	126.09	126.09

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Total S117325:										126.09	126.09
06/20	06/18/2020	206896	9250	JOHNSON, DALE	PHYSICAL FITNESS ALLOWANC	061120	1	1010-422-10-47	MACHINERY AND EQUIPMENT	250.00	250.00
Total 061120:										250.00	250.00
06/20	06/18/2020	206897	374	L N CURTIS & SONS	REPAIR & MAINT-FD	INV314883	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	39.90	39.90
Total INV314883:										39.90	39.90
06/20	06/18/2020	206897	374	L N CURTIS & SONS	ANNUAL TURNOUT REPLACE	INV391076	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	12,280.13	12,280.13
Total INV391076:										12,280.13	12,280.13
06/20	06/18/2020	206897	374	L N CURTIS & SONS	SUPPLIES- FIRE	INV394790	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	415.06	415.06
Total INV394790:										415.06	415.06
06/20	06/18/2020	206897	374	L N CURTIS & SONS	SUPPLIES- FIRE	INV395116	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	107.25	107.25
Total INV395116:										107.25	107.25
06/20	06/18/2020	206897	374	L N CURTIS & SONS	REPAIR & MAINT-FD	INV395407	1	1010-422-10-44	MISC- REPAIR & MAINTENANCE	79.73	79.73
Total INV395407:										79.73	79.73
06/20	06/18/2020	206898	1478	LASSEN CO ENVIROMEN	CUPA FEES 470-895 CIRCLE DR	200115	1	7530-1430-105	PREPAID - OTHER	297.00	297.00
Total 200115:										297.00	297.00
06/20	06/18/2020	206899	6782		RETURN FIREWORK CLEAN-UP	061020	1	1000-2228-011	FIREWORKS CLEAN UP BOND	175.51	175.51
06/20	06/18/2020	206899	6782		RETURN FIREWORK CLEAN-UP	061020	2	1000-2228-011	FIREWORKS CLEAN UP BOND	175.51	175.51
Total 061020:										351.02	351.02
06/20	06/18/2020	206900	6843		RETURN FIREWORK CLEAN-UP	061020	1	1000-2228-011	FIREWORKS CLEAN UP BOND	175.51	175.51

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Total 061020:										175.51	175.51
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	CREDIT- GAS	353103	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	92.18-	92.18-
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	CREDIT-WATER	353103	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	92.18-	92.18-
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	CREDIT- STREETS	353103	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	92.18-	92.18-
Total 353103:										276.54-	276.54-
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	353316	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	144.62	144.62
Total 353316:										144.62	144.62
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	353429	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	83.11	83.11
Total 353429:										83.11	83.11
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	353572	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	34.23	34.23
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPIES-GAS	353572	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	34.24	34.24
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	353572	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	34.23	34.23
Total 353572:										102.70	102.70
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPIES-GAS	353583	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	138.27	138.27
Total 353583:										138.27	138.27
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	CREDIT-PW	353590	1	7620-430-10-44	REPAIR AND MAINTENANCE-VE	138.27-	138.27-
Total 353590:										138.27-	138.27-
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPLIES-PW	353598	1	7620-430-10-46	SUPPLIES-GENERAL	67.56	67.56
Total 353598:										67.56	67.56
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPIES-GAS	353639	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	47.23	47.23
Total 353639:										47.23	47.23

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06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	353741	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	5.08	5.08
Total 353741:										5.08	5.08
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	353775	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	386.33	386.33
Total 353775:										386.33	386.33
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	353781	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	131.14	131.14
Total 353781:										131.14	131.14
06/20	06/18/2020	206901	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	354083	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	9.32	9.32
Total 354083:										9.32	9.32
06/20	06/18/2020	206902	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	0080 060520	1	2007-431-20-44	DISPOSAL	1.56	1.56
Total 0080 060520:										1.56	1.56
06/20	06/18/2020	206902	412	LASSEN REGIONAL SOLI	DUMP FEES-GAS	149872	1	7401-430-62-44	DISPOSAL	9.26	9.26
Total 149872:										9.26	9.26
06/20	06/18/2020	206902	412	LASSEN REGIONAL SOLI	DUMP FEES-GAS	149993	1	7401-430-62-44	DISPOSAL	12.96	12.96
Total 149993:										12.96	12.96
06/20	06/18/2020	206903	413	LASSEN TIRE	REPAIR & MAINT-PD	51365	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	798.76	798.76
Total 51365:										798.76	798.76
06/20	06/18/2020	206903	413	LASSEN TIRE	REPAIR & MAINT-PD	51398	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	648.05	648.05
Total 51398:										648.05	648.05
06/20	06/18/2020	206903	413	LASSEN TIRE	REPAIR & MAINT-PD	51498	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	1,909.37	1,909.37

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 51498:										1,909.37	1,909.37
06/20	06/18/2020	206904	413	SUSANVILLE TOWING	REPAIR & MAINT-PD	57362	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	92.75	92.75
Total 57362:										92.75	92.75
06/20	06/18/2020	206904	413	SUSANVILLE TOWING	REPAIR & MAINT-PD	57386	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	689.78	689.78
Total 57386:										689.78	689.78
06/20	06/18/2020	206905	9993		REFUND GAS DEPOSIT	10307150017	1	7401-2228-000	DEPOSITS-CUSTOMER	58.76	58.76
Total 10307150017:										58.76	58.76
06/20	06/18/2020	206906	1321	LAW OFFICES OF GREG	PROFESSIONAL SERVICES-AIR	14099	1	7620-430-11-43	PROFESSIONAL SERVICES	320.00	320.00
Total 14099:										320.00	320.00
06/20	06/18/2020	206907	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 061020	1	1000-452-20-46	ELECTRICITY	30.11	30.11
Total 10262 061020:										30.11	30.11
06/20	06/18/2020	206907	437	LMUD	SOUTH ST - PW OFFICE	14590 052520	1	7620-430-10-46	ELECTRICITY	451.10	451.10
Total 14590 052520:										451.10	451.10
06/20	06/18/2020	206907	437	LMUD	66 N LASSEN ST	2466 061020	1	1000-417-10-46	ELECTRICITY	555.93	555.93
Total 2466 061020:										555.93	555.93
06/20	06/18/2020	206907	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 061020	1	1000-452-20-46	ELECTRICITY	25.00	25.00
Total 24661 061020:										25.00	25.00
06/20	06/18/2020	206907	437	LMUD	STREET LIGHTS	2467 061020	1	2007-431-60-46	ELECTRICITY	1,615.54	1,615.54
Total 2467 061020:										1,615.54	1,615.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/18/2020	206907	437	LMUD	65 N WEATHERLOW ST-COMM	2865 061020	1	1000-452-20-46	ELECTRICITY	41.98	41.98
Total 2865 061020:										41.98	41.98
06/20	06/18/2020	206907	437	LMUD	65 N WEATHERLOW ST MUSEU	2866 061020	1	1000-451-80-46	ELECTRICITY	26.35	26.35
Total 2866 061020:										26.35	26.35
06/20	06/18/2020	206907	437	LMUD	65 N WEATHERLOW ST-COMM	2867 061020	1	1000-452-20-46	ELECTRICITY	43.94	43.94
Total 2867 061020:										43.94	43.94
06/20	06/18/2020	206907	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 061020	1	1000-452-20-46	ELECTRICITY	25.15	25.15
Total 2870 061020:										25.15	25.15
06/20	06/18/2020	206907	437	LMUD	NORTH ST BASEBALL PARK ME	2873 061020	1	1000-452-20-46	ELECTRICITY	31.91	31.91
Total 2873 061020:										31.91	31.91
06/20	06/18/2020	206907	437	LMUD	HARRIS DR & HWY 36-WATER	30658 061020	1	7110-430-42-46	ELECTRICITY	445.84	445.84
Total 30658 061020:										445.84	445.84
06/20	06/18/2020	206907	437	LMUD	472-105 JOHNSTONVILLE WATE	350161 061020	1	7112-430-42-46	ELECTRICITY	98.20	98.20
Total 350161 061020:										98.20	98.20
06/20	06/18/2020	206907	437	LMUD	RICHMOND RD BRIDGE	35094 052520	1	2007-431-60-46	ELECTRICITY	254.35	254.35
Total 35094 052520:										254.35	254.35
06/20	06/18/2020	206907	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 052520	1	2007-431-60-46	ELECTRICITY	124.77	124.77
Total 3651 052520:										124.77	124.77
06/20	06/18/2020	206907	437	LMUD	720 SOUTH EMULSION TANK-P	38646 052520	1	7620-430-10-46	ELECTRICITY	25.00	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 38646 052520:										25.00	25.00
06/20	06/18/2020	206907	437	LMUD	LITTLE LEAGUE PARK DRIVEW	416851 052520	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416851 052520:										30.03	30.03
06/20	06/18/2020	206907	437	LMUD	LAUREL SR MID POINT OF LAU	416902 052520	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416902 052520:										30.03	30.03
06/20	06/18/2020	206907	437	LMUD	SOUTH ST	416924 052520	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416924 052520:										30.03	30.03
06/20	06/18/2020	206907	437	LMUD	RICHMOND RD & PEARL CR	416984 052520	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416984 052520:										30.03	30.03
06/20	06/18/2020	206907	437	LMUD	1801 MAIN ST STREET WEST SI	417512	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 417512:										30.03	30.03
06/20	06/18/2020	206907	437	LMUD	ORCHARD STREET LIGHTS	418802 052520	1	2007-431-60-46	ELECTRICITY	18.32	18.32
Total 418802 052520:										18.32	18.32
06/20	06/18/2020	206907	437	LMUD	RIVERSIDE DR. & RIVER ST. LI	418824 052520	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 418824 052520:										30.03	30.03
06/20	06/18/2020	206907	437	LMUD	RIVERSIDE DR. & LAUREL STR	418833 052520	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 418833 052520:										30.03	30.03
06/20	06/18/2020	206907	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 061020	1	2007-431-60-46	ELECTRICITY	219.89	219.89
Total 43511 061020:										219.89	219.89

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06/20	06/18/2020	206907	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 061020	1	1000-451-80-46	ELECTRICITY	39.13	39.13
Total 43866 061020:										39.13	39.13
06/20	06/18/2020	206907	437	LMUD	WELL #3-WATER	4559 061020	1	7110-430-42-46	ELECTRICITY	6,614.52	6,614.52
Total 4559 061020:										6,614.52	6,614.52
06/20	06/18/2020	206907	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 052520	1	2007-431-60-46	ELECTRICITY	149.27	149.27
Total 49496 052520:										149.27	149.27
06/20	06/18/2020	206907	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 052520	1	2007-431-60-46	ELECTRICITY	126.09	126.09
Total 49497 052520:										126.09	126.09
06/20	06/18/2020	206907	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 052520	1	2007-431-60-46	ELECTRICITY	144.39	144.39
Total 49498 052520:										144.39	144.39
06/20	06/18/2020	206907	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 052520	1	2007-431-60-46	ELECTRICITY	231.65	231.65
Total 49499 052520:										231.65	231.65
06/20	06/18/2020	206907	437	LMUD	SPRING RIDGE BOOSTER	55754 052520	1	7110-430-42-46	ELECTRICITY	432.31	432.31
Total 55754 052520:										432.31	432.31
06/20	06/18/2020	206907	437	LMUD	606 1/2 NEVADA ST	58211 061020	1	1000-417-10-46	ELECTRICITY	25.00	25.00
Total 58211 061020:										25.00	25.00
06/20	06/18/2020	206907	437	LMUD	AIRPORT OFFICE	7146 052520	1	7201-430-81-46	ELECTRICITY	447.64	447.64
Total 7146 052520:										447.64	447.64
06/20	06/18/2020	206907	437	LMUD	AIRPORT GAS PUMP	7154 052520	1	7201-430-81-46	ELECTRICITY	33.94	33.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7154 052520:										33.94	33.94
06/20	06/18/2020	206907	437	LMUD	WELL #1-WATER	7714 052520	1	7110-430-42-46	ELECTRICITY	177.55	177.55
Total 7714 052520:										177.55	177.55
06/20	06/18/2020	206907	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 061020	1	1000-452-20-46	ELECTRICITY	79.11	79.11
Total 9283 061020:										79.11	79.11
06/20	06/18/2020	206907	437	LMUD	GEO PUMP #1	9297 061020	1	7301-430-52-46	ELECTRICITY	173.67	173.67
Total 9297 061020:										173.67	173.67
06/20	06/18/2020	206907	437	LMUD	GEO PUMP #2	9503 052520	1	7301-430-52-46	ELECTRICITY	41.53	41.53
Total 9503 052520:										41.53	41.53
06/20	06/18/2020	206907	437	LMUD	HOSPITAL LN-GEO	9963 052520	1	7301-430-52-46	ELECTRICITY	25.00	25.00
Total 9963 052520:										25.00	25.00
06/20	06/18/2020	206908	452	MARTIN SECURITY SYST	CITY HALL SECURITY	036792	1	1000-417-10-43	TECHNICAL SVCS	48.00	48.00
06/20	06/18/2020	206908	452	MARTIN SECURITY SYST	75 WEATHERLOW SECURITY	036792	2	1000-452-20-43	TECHNICAL SVCS	235.00	235.00
Total 036792:										283.00	283.00
06/20	06/18/2020	206908	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY- PW	036829	1	7620-430-10-43	TECHNICAL SVCS	80.00	80.00
Total 036829:										80.00	80.00
06/20	06/18/2020	206909	8769		TR EX DENVER CO 6/19/20-6/27	061720	1	1000-424-20-45	TRAVEL	418.00	418.00
Total 061720:										418.00	418.00
06/20	06/18/2020	206910	467	METER VALVE & CONTR	SPECALIZED METERS	18161	1	7401-430-63-47	MACHINERY & EQUIPMENT	7,201.76	7,201.76

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Total 18161:										7,201.76	7,201.76
06/20	06/18/2020	206911	975		RETURN ENCROACHMENT PE	061120	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	300.00	300.00
Total 061120:										300.00	300.00
06/20	06/18/2020	206912	1473	MILLER'S GIFTS, LOCKS	REPAIRS- WATER	779605	1	7110-430-44-44	CONSTRUCTION SERVICES	100.00	100.00
Total 779605:										100.00	100.00
06/20	06/18/2020	206913	1446	MIWALL CORP	AMMO PURCHASE	8840	1	1009-421-10-46	SUPPLIES-SAFETY ITEMS	3,474.90	3,474.90
Total 8840:										3,474.90	3,474.90
06/20	06/18/2020	206914	9995		REFUND GAS DEPOSIT	10114090022	1	7401-2228-000	DEPOSITS-CUSTOMER	173.05	173.05
Total 10114090022:										173.05	173.05
06/20	06/18/2020	206915	824	OFFICE DEPOT, INC	OFFICE SUPPLIES	509962520001	1	1000-417-10-46	SUPPLIES-GENERAL	10.71	10.71
Total 509962520001:										10.71	10.71
06/20	06/18/2020	206915	824	OFFICE DEPOT, INC	OFFICE SUPPLIES	510740443001	1	1000-417-10-46	SUPPLIES-GENERAL	8.84	8.84
Total 510740443001:										8.84	8.84
06/20	06/18/2020	206916	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	997488	1	7110-430-42-43	TECHNICAL SVCS	93.84	93.84
Total 997488:										93.84	93.84
06/20	06/18/2020	206917	9994		REFUND GAS DEPOSIT	10211850018	1	7401-2228-000	DEPOSITS-CUSTOMER	186.94	186.94
Total 10211850018:										186.94	186.94
06/20	06/18/2020	206918	546	PAYLESS BUILDING SUP	SUPPLIES-GAS	2513324	1	7401-430-62-46	SUPPLIES-GENERAL	10.55	10.55
Total 2513324:										10.55	10.55

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06/20	06/18/2020	206918	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2513347	1	2007-431-20-46	SUPPLIES-GENERAL	5.28	5.28
Total 2513347:										5.28	5.28
06/20	06/18/2020	206918	546	PAYLESS BUILDING SUP	SUPPLIES-GEO	2513450	1	7301-430-52-46	SUPPLIES-GENERAL	11.80	11.80
Total 2513450:										11.80	11.80
06/20	06/18/2020	206918	546	PAYLESS BUILDING SUP	SUPPLIES-WATER	2513476	1	7110-430-42-44	REPAIR AND MAINTENANCE-FA	26.38	26.38
Total 2513476:										26.38	26.38
06/20	06/18/2020	206918	546	PAYLESS BUILDING SUP	SUPPLIES-WATER	2513676	1	7110-430-42-46	SUPPLIES-GENERAL	54.38	54.38
Total 2513676:										54.38	54.38
06/20	06/18/2020	206919	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	63630 052920	1	1009-421-10-45	COMMUNICATIONS	185.00	185.00
Total 63630 052920:										185.00	185.00
06/20	06/18/2020	206920	9689	PRENTICE, LONG & EPP	PROFESSIONAL SERVICES	3616	1	1000-412-10-43	PROFESSIONAL SVCS	4,026.50	4,026.50
Total 3616:										4,026.50	4,026.50
06/20	06/18/2020	206921	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	7585550	1	1010-422-10-46	SUPPLIES-JANITORIAL	38.57	38.57
Total 7585550:										38.57	38.57
06/20	06/18/2020	206921	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	7590556	1	1010-422-10-46	SUPPLIES-JANITORIAL	12.86	12.86
Total 7590556:										12.86	12.86
06/20	06/18/2020	206921	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	7591809	1	1010-422-10-46	SUPPLIES-JANITORIAL	26.27	26.27
Total 7591809:										26.27	26.27
06/20	06/18/2020	206921	572	QUILL CORPORATION	SUPPLIES-FD	7593551	1	1010-422-10-46	SUPPLIES- GENERAL	38.91	38.91
06/20	06/18/2020	206921	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	7593551	2	1010-422-10-46	SUPPLIES-JANITORIAL	35.38	35.38

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Total 7593551:										74.29	74.29
06/20	06/18/2020	206922	1296	RENTAL GUYS	SUPPLIES-POOL	768194-5	1	1000-452-23-46	SUPPLIES GENERAL	56.47	56.47
Total 768194-5:										56.47	56.47
06/20	06/18/2020	206923	9855	SHAW ENGINEERING, LT	PROFESSIONAL SERVICES-WA	181808	1	7110-430-44-44	CONSTRUCTION SERVICES	880.00	880.00
Total 181808:										880.00	880.00
06/20	06/18/2020	206924	1076	SIERRA COFFEE AND BE	BOTTLED WATER	71027	1	1000-417-10-46	SUPPLIES-GENERAL	36.60	36.60
Total 71027:										36.60	36.60
06/20	06/18/2020	206925	1270	SILVER STATE BARRICA	SUPPLIES-STREET	106334.	1	2007-431-20-46	SUPPLIES-GENERAL	246.00	246.00
Total 106334.:										246.00	246.00
06/20	06/18/2020	206926	9996		REFUND GAS DEPOSIT	10409550203	1	7401-2228-000	DEPOSITS-CUSTOMER	113.63	113.63
Total 10409550203:										113.63	113.63
06/20	06/18/2020	206927	7147		RETURN FIREWORKS CLEAN-U	061020	1	1000-2228-011	FIREWORKS CLEAN UP BOND	175.51	175.51
Total 061020:										175.51	175.51
06/20	06/18/2020	206928	6842		RETURN FIREWORKS CLEAN-U	061020	1	1000-2228-011	FIREWORKS CLEAN UP BOND	175.51	175.51
Total 061020:										175.51	175.51
06/20	06/18/2020	206929	9295	TAMCO CAPITAL CORP	COMMUNCATION-FD	5016109786	1	1010-422-10-45	COMMUNICATIONS	35.04	35.04
06/20	06/18/2020	206929	9295	TAMCO CAPITAL CORP	COMMUNICATION-FD	5016109786	2	1010-1430-105	PREPAID OTHER	227.73	227.73
Total 5016109786:										262.77	262.77
06/20	06/18/2020	206930	6673		RETURN FIREWORK CLEAN-UP	061020	1	1000-2228-011	FIREWORKS CLEAN UP BOND	175.51	175.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 061020:										175.51	175.51
06/20	06/18/2020	206931	728	U S POSTMASTER	UB BILLING WATER	061820	1	7110-430-42-46	POSTAGE	789.00	789.00
06/20	06/18/2020	206931	728	U S POSTMASTER	UB BILLING GAS	061820	2	7401-430-62-46	POSTAGE	406.45	406.45
Total 061820:										1,195.45	1,195.45
06/20	06/18/2020	206932	530	U.S. BANK EQUIPMENT F	COPIER-PD	416543957	1	1009-421-10-44	RENT & LEASES EQUIP & VEHI	172.21	172.21
06/20	06/18/2020	206932	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	416543957	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	344.40	344.40
Total 416543957:										516.61	516.61
06/20	06/18/2020	206933	9962	UNITED ROTARY BRUSH	REPAIR & MAINT-STREET	CI248949	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	1,124.85	1,124.85
Total CI248949:										1,124.85	1,124.85
06/20	06/18/2020	206934	1560	UNIVERSITY OF SOUTHE	MEMBERSHIP DUES 7/20-6/21-	17562	1	7110-1430-105	PRE-PAID OTHER	165.00	165.00
Total 17562:										165.00	165.00
06/20	06/18/2020	206935	742	UPS STORE, THE	POSTAGE-GAS	000019A284220	1	7401-430-62-48	DUES AND MEMBERSHIPS	13.81	13.81
Total 000019A284220:										13.81	13.81
06/20	06/18/2020	206935	742	UPS STORE, THE	POSTAGE-GAS	000019A284230	1	7401-430-62-46	POSTAGE	49.68	49.68
Total 000019A284230:										49.68	49.68
06/20	06/18/2020	206936	749	VERIZON WIRELESS	CELLULAR PHONES - PD	9855623681	1	1009-421-10-45	COMMUNICATIONS	795.33	795.33
Total 9855623681:										795.33	795.33
06/20	06/18/2020	206937	770	WESTERN NEVADA SUP	SUPPLIES- GAS	68294152	1	7401-430-63-47	VEHICLES	191.76	191.76
Total 68294152:										191.76	191.76
06/20	06/18/2020	206937	770	WESTERN NEVADA SUP	SUPPLIES-WATER	68320167	1	7110-430-42-46	SUPPLIES-GENERAL	805.98	805.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 68320167:										805.98	805.98
06/20	06/18/2020	206937	770	WESTERN NEVADA SUP	SUPPLIES- DOG PARK	68344939	1	3010-452-10-44	CONSTRUCTION SERVICES	159.16	159.16
Total 68344939:										159.16	159.16
06/20	06/18/2020	206937	770	WESTERN NEVADA SUP	SUPPLIES- GAS	68345102	1	7401-430-62-46	SUPPLIES-GENERAL	85.48	85.48
Total 68345102:										85.48	85.48
06/20	06/18/2020	206937	770	WESTERN NEVADA SUP	SUPPLIES- GAS	68346867	1	7401-430-63-47	VEHICLES	300.24	300.24
Total 68346867:										300.24	300.24
06/20	06/18/2020	206937	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68351990	1	7110-430-42-44	REPAIR AND MAINTENANCE-FA	4.05	4.05
Total 68351990:										4.05	4.05
06/20	06/18/2020	206938	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A-60601	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-60601:										98.66	98.66
Grand Totals:										71,069.64	71,069.64

Report Criteria:
Report type: GL detail
Check.Voided = False

M = Manual Check, V = Void Check

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/09/2020	111	884	BANK OF AMERICA	DUES & MEMBERSHIP-PD	2754 052520	1	1009-421-10-48	DUES AND MEMBERSHIPS	13.93	13.93
Total 2754 052520:										13.93	13.93
06/20	06/09/2020	111	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	5203 052520	1	7620-430-10-48	TAXES, FEES, PERMITS & CHA	14.99	14.99
Total 5203 052520:										14.99	14.99
06/20	06/09/2020	111	884	BANK OF AMERICA	SUPPLIES-STREETS	6583 052520	1	2007-431-20-46	SUPPLIES-GENERAL	11.79	11.79
Total 6583 052520:										11.79	11.79
06/20	06/09/2020	111	884	BANK OF AMERICA	SUPPLIES-PW	6989 052520	1	7620-430-10-46	SUPPLIES-GENERAL	102.16	102.16
Total 6989 052520:										102.16	102.16
06/20	06/09/2020	111	884	BANK OF AMERICA	DUES & MEMBERSHIP-PD	7121 052520	1	1009-421-10-48	DUES AND MEMBERSHIPS	13.93	13.93
Total 7121 052520:										13.93	13.93
06/20	06/09/2020	111	884	BANK OF AMERICA	REPAIR & MAINT-GAS	7575 052520	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	127.95	127.95
06/20	06/09/2020	111	884	BANK OF AMERICA	SUPPLIES- GAS	7575 052520	2	7401-430-62-46	SUPPLIES-GENERAL	577.79	577.79
Total 7575 052520:										705.74	705.74
06/20	06/09/2020	111	884	BANK OF AMERICA	JANITORIAL SUUPLIES-GC	9430 052520	1	7530-451-52-46	SUPPLIES-GENERAL	29.62	29.62
Total 9430 052520:										29.62	29.62
06/20	06/09/2020	111	884	BANK OF AMERICA	TRAVEL EXPENSE CREDIT-PD	9536 052520	1	1009-421-10-45	TRAINING	125.00-	125.00-
Total 9536 052520:										125.00-	125.00-
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPAIR & MAINT-FD	0218 052520	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	107.23	107.23

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 0218 052520:										107.23	107.23
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	FIREARM REPAIR & MAINT-PD	1417 052520	1	1009-421-10-44	FIREARM-REPAIR & MAINTENA	96.51	96.51
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPAIR & MAINT-PD	1417 052520	2	1009-421-10-44	FACILITY-REPAIR & MAINTENA	64.03	64.03
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SPECIAL OPS-PD	1417 052520	3	1009-421-10-48	SPECIAL OPERATIONS	233.81	233.81
Total 1417 052520:										394.35	394.35
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPAIR & MAINT-FD	1541 052520	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	189.80	189.80
Total 1541 052520:										189.80	189.80
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SAFETY SUPPLIES-FD	1908 052520	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	260.50	260.50
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPAIR & MAINT-FD	1908 052520	2	1010-422-10-44	FACILITY -REPAIR & MAINTENA	266.36	266.36
Total 1908 052520:										526.86	526.86
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPAIR & MAINT-FD	2444 052520	1	1010-422-50-44	VEHICLE - REPAIR & MAINTENA	842.68	842.68
Total 2444 052520:										842.68	842.68
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	TRAVEL EXPENSE	2944 052520	1	1000-415-10-45	TRAINING	757.50	757.50
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	JANITOTIAL SUPPLIES COVID1	2944 052520	2	1000-417-10-46	SUPPLIES-JANITORIAL	83.03	83.03
Total 2944 052520:										840.53	840.53
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	FIREARMS REPAIRS-PD	3017 052520	1	1009-421-10-44	FIREARM-REPAIR & MAINTENA	358.84	358.84
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	TRAVEL EXPENSE-PD	3017 052520	2	1009-421-10-45	TRAINING	990.00	990.00
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPAIR & MAINT-PD	3017 052520	3	1009-421-10-44	FACILITY-REPAIR & MAINTENA	8.15	8.15
Total 3017 052520:										1,356.99	1,356.99
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	PROFESSIONAL SERVICES-PD	3645 052520	1	1009-421-10-43	PROFESSIONAL SERVICES	281.83	281.83
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES-PD	3645 052520	2	1009-421-10-46	SUPPLIES-GENERAL	6.92	6.92
Total 3645 052520:										288.75	288.75
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES	3712 052520	1	1000-417-10-46	SUPPLIES-GENERAL	40.44	40.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3712 052520:										40.44	40.44
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPIAR & MAINT-FD	3901 052520	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	44.71	44.71
Total 3901 052520:										44.71	44.71
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SOFTWARE SUPPORT-PW	3919 052520	1	7620-430-11-48	DUES AND MEMBERSHIPS	22.95	22.95
Total 3919 052520:										22.95	22.95
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	TRAVEL EXPENSE-PD	4085 052520	1	1009-421-13-45	TRAINING	575.10	575.10
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	FIREARM REPAIR & MAINT-PD	4085 052520	2	1009-421-10-44	FIREARM-REPAIR & MAINTENA	56.49	56.49
Total 4085 052520:										631.59	631.59
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES-AIR POLLUTION	4962 052520	1	7620-430-11-46	SUPPLIES GENERAL	9.91	9.91
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES-PW	4962 052520	2	7620-430-10-46	SUPPLIES-GENERAL	30.48	30.48
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SOFTWARE SUPPORT-PW	4962 052520	3	7620-430-10-47	SOFTWARE	52.99	52.99
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES-PW	4962 052520	4	7620-430-10-46	SUPPLIES-GENERAL	237.83	237.83
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES-GAS	4962 052520	5	7401-430-62-46	SUPPLIES-GENERAL	42.22	42.22
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES-WATER	4962 052520	6	7110-430-42-46	SUPPLIES - SAFETY ITEMS	42.22	42.22
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	DUES AND MEMBERSHIPS-PW	4962 052520	7	7620-430-10-48	DUES AND MEMBERSHIPS	22.95	22.95
Total 4962 052520:										438.60	438.60
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES-PD	4990 052520	1	1009-421-10-46	SUPPLIES-GENERAL	83.09	83.09
Total 4990 052520:										83.09	83.09
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	CITY HALL PHONES	5822 052520	1	1000-417-10-45	COMMUNICATIONS	532.77	532.77
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SOFTWARE SUPPORT	5822 052520	2	1000-415-10-48	DUES AND MEMBERSHIPS	16.99	16.99
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SOFTWARE SUPPORT	5822 052520	3	1000-413-20-48	DUES AND MEMBERSHIPS	19.99	19.99
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SOFTWARE SUPPORT	5822 052520	4	1000-419-10-48	DUES AND MEMBERSHIPS	16.99	16.99
Total 5822 052520:										586.74	586.74
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SOFTWARE SUPPORT	6356 052520	1	1000-413-20-47	SOFTWARE	14.99	14.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 6356 052520:										14.99	14.99
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES COVID-19-FD	7240 052520	1	1010-422-10-46	SUPPLIES- GENERAL	2.10	2.10
Total 7240 052520:										2.10	2.10
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPAIR & MAINT-STREETS	7714 052520	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	8.93	8.93
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPAIR & MAINT- WATER	7714 052520	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	8.93	8.93
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	REPAIR & MAINT-GAS	7714 052520	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.93	8.93
Total 7714 052520:										26.79	26.79
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	TRAVEL EXPENSE-BUILDING	7866 052520	1	1000-424-20-45	TRAVEL	201.00	201.00
Total 7866 052520:										201.00	201.00
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES-PARKS	8005 052520	1	1000-452-20-46	SUPPLIES-GENERAL	113.52	113.52
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES	8005 052520	2	1000-417-10-44	FACILITY - REPAIR & MAINTENA	33.82	33.82
Total 8005 052520:										147.34	147.34
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	SUPPLIES-PD	9155 052520	1	1009-421-10-47	MACHINERY AND EQUIPMENT	365.66	365.66
06/20	06/09/2020	112	9942	U.S. BANK CORPORATE	POSTAGE-PD	9155 052520	2	1009-421-10-46	POSTAGE	35.78	35.78
Total 9155 052520:										401.44	401.44
Grand Totals:										7,956.13	7,956.13

Report Criteria:
Report type: GL detail
Check.Voided = False

AGENDA ITEM NO. 9B

Reviewed by: ___ Interim City Administrator
___ Finance

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted By: Deborah Savage, Finance Manager

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Resolution No. 20-5791** Authorizing Use of Risk Management Funding to Abate Certain Materials at Sierra Road Property

PRESENTED BY: Daniel Gibbs, Acting Public Works Director

SUMMARY: The City of Susanville purchased the property at Sierra Road in 2004. The property prior to the City purchase had been used for agricultural purposes raising various type of plants. The property contained greenhouses, old equipment and a truck with an attached van box. The greenhouses were torn down and surplused with the old equipment. The truck has been parked on the property and it was recently discovered that there were containers of chemicals inside the locked van that were used in the growing of roses and vegetables. The City is in need of abating these chemicals and we are in receipt of a quote from CleanHarbors in the amount of $8,030.85 to perform this service. The City will use Risk Management Funds to pay for this abatement.

FISCAL IMPACT: $8,030.85 charged to the Risk Management Fund

ACTION REQUESTED: Consider **Resolution No. 20-5791**, Authorizing Use of Risk Management Funding to Abate Certain Materials at Sierra Road Property and authorizing the Finance Manager to amend the 2020/2021 budget accordingly.

ATTACHMENTS: Resolution No 20-5791
Clean Harbors Environmental Services Proposal Dated June 17, 2020

RESOLUTION NO. 20-5791
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE USE OF RISK MANAGEMENT FUNDING TO ABATE CERTAIN MATERIALS STORED AT SIERRA ROAD

WHEREAS, the City of Susanville owns property on Sierra Road that was previously used for agricultural purposes; and

WHEREAS, certain chemicals from this operation had been stored in a locked container and now needs to be abated; and

WHEREAS, it is in the best interest of the City and community to remove these chemicals from this public facility in anticipation of activities being planned and developed later in 2020; and

WHEREAS, Clean Harbor Environmental Services has provided proposal to remove said chemicals and dispose of them properly and legally at an approved location for an amount not to exceed $8,030.85.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville for the following:

1) Risk Management Funding will be used to abate the property located at Sierra Road; and
2) The Acting Public Works Director is authorized to signed the proposal from Clean Harbor Environmental Services in an amount not to exceed $8,030.85.

Dated: July 1, 2020

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution20-5791 was adopted at a regular meeting of the City Council of the City of Susanville held on the 1st day of July, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:

_____
Margaret Long, City Attorney

Clean Harbors Environmental Services, Inc.
1745 Cebrian Street
West Sacramento, CA 95691
www.cleanharbors.com

June 17, 2020

Attn: Mr. Dan Weaver
Susanville Fire Department
1505 Main St
Susanville, CA 96130

Quote #3462839

Dear Mr. Weaver:

Thank you for considering Clean Harbors Environmental Services, Inc. (Clean Harbors) for your laboratory chemical waste management needs. We are pleased to provide you with the following pricing. Additionally, Clean Harbors has the appropriate permits and licenses for the acceptance and disposal of the waste streams identified within this quotation.

In addition to providing laboratory chemical management services and disposal to our company owned and operated facilities, Clean Harbors offers a broad range of environmental services including:

- Waste Transportation & Disposal
- Laboratory Chemical Packing
- Field Services
- 24-Hour Environmental Emergency Response
- Industrial Services
- InSite Services

I look forward to continuing to service your environmental needs. To place an order, please contact our Customer Service group at 800.444.4244. If you have any questions or need further assistance, you may reach me at the number below.

Sincerely,

Brandon Lemke
CleanPack Specialist
lemke.brandon@cleanharbors.com
(916) 291-1842

SUSANVILLE FIRE DEPARTMENT CLEANPACK

DISPOSAL

Profile/Waste Code	Waste Description	Qty	UOM	Price	Total
LCCR	LABPACK FOR INCINERATION	2	55 gallon drum	$289.00	$578.00
LCCR	LABPACK FOR INCINERATION	1	20 gallon drum	$189.00	$189.00
LCCR	LABPACK FOR INCINERATION	2	5 gallon pail	$105.00	$210.00
LCY8	LIQUIFIED AND NON-LIQUIFIED MATERIAL REQUIRING SOLVENT AND /	2	medium cylinder	$1,375.00	$2,750.00
LCY8	LIQUIFIED AND NON-LIQUIFIED MATERIAL REQUIRING SOLVENT AND /	1	small cylinder	$831.00	$831.00
				Total	**$4,558.00**

LABOR, SUPPLIES, AND EQUIPMENT

Amount	Description	Qty/UOM	Days	Unit Price	Extended Total
1	Chemist	8 hour*	1	$60.00	$480.00
1	Lead Chemist	8 hour*	1	$65.00	$520.00
1	Box Truck	8 hour*	1	$65.00	$520.00
2	Standard Clean Pack PPE	1 each	n/a	$7.50	$15.00
2	5 Gal / 20 Litre Poly Drum 1H2/Y1.5/60	1 each	n/a	$23.00	$46.00
1	55 Gal / 205 Litre Open Head Poly, Reconditioned Drum 1H2/Y2	1 each	n/a	$107.00	$107.00
2	Lab pak box, 20 gal, UN4G/Y75/S HD poly liner included	1 each	n/a	$35.00	$70.00
2	Lab pak box, 55gal UN 4G/Y147.3/S HD poly liner included	1 each	n/a	$58.00	$116.00
3	Vermiculite 4 cuft	1 bag	n/a	$48.00	$144.00
				Total	**$2,018.00**

*Includes portal-to-portal travel time

TRANSPORTATION

Dispatch Location	Qty	Price UOM	Total
Sparks Field Services	8	$76.00 container	*$758.00

*Minimum charge $758.00 per trip.

TOTAL ESTIMATE	**$7,334.00**
Estimated Recovery Fee	$696.73
Estimated Waste Fee	$0.12
Estimated total, including Fees	**$8,030.85**

GENERAL CONDITIONS

- Except where superseded by an existing services agreement the following terms and conditions apply to this quoted business.
- Prices firm for 30 days.
- Terms: Net 15 Days
- Interest will be charged at 1.5% per month or the maximum allowed by law for all past due amounts.
- Local, state and federal fees/taxes applying to the generating location/receiving facilities are not included in disposal pricing and will be added to each invoice as applicable.
- Materials subject to additional charges if they do not conform to the listed specifications.
- Electronically submitted profiles will be approved at no charge. Paper profiles will be charged at $75.00 each.
- Clean Harbors supports many invoice delivery options (E-mail, Electronic Invoicing, EDI, Etc.). Pricing is based on Clean Harbors' standard invoice delivery method of E-mail. If another delivery method is required there could be an additional service fee per invoice. Any alternate delivery methods must be reviewed and approved by Clean Harbors prior to acceptance and implementation.
- Compressed gas cylinders requiring special handling due to inoperable valves will be assessed an additional charge of $400.00 per cylinder. Cylinders larger than medium size will be quoted case by case. This charge may be sent as supplemental invoice.
- A variable Recovery Fee (that fluctuates with the DOE national average diesel price), currently at 11.0%, will be applied to the total invoice. For more information regarding our recovery fee calculation please go to: www.cleanharbors.com/contact-us/customer-resources.
- Pickups that require same day or next day service may be subject to additional charges.
- Pickups cancelled within 72 hours of scheduling will be subject to cancellation charges.
- Transportation charges to the final disposal facility will be charged in addition to local transportation to our truck to truck hub/local facility and will vary with logistics and routing.

GENERAL CONDITIONS

- Clean Harbors will provide a manifest and necessary labels for transportation with a charge of $1.25 per label.
- Time over eight (8) hours in the normal workday and all day Saturday is considered overtime and will be billed at 1.5 times the applicable straight time rate for all billable personnel unless otherwise quoted. Sunday and Holidays are considered premium time and will be billed at 2.0 times the applicable straight time rate for all billable personnel unless otherwise quoted.
- Standard disposal conversions (excluding minimums) apply to containers other than 5 gallon drums unless otherwise quoted: 6-20g 60%, 21-30g 75%, 31-55g 100%, 56-85g 145%, FBIN 350%, TOT2(<300gal TOTE) 500%, TOTE 630%.
- Final invoicing will be based upon the unit rates for those items used in performance of the services and materials shipped for disposal. In the event the unit price of an item required for proper performance of service is not listed in this quotation, the item will be invoiced at list pricing.
- In the event that legal or other action is required to collect unpaid invoice balances, Customer agrees to pay all costs of collection, including reasonable attorneys' fees, and agrees to the jurisdiction of the Commonwealth of Massachusetts.
- The USEPA implemented the E-manifest system in June 2018 and charges the receiving TSDF a fee per manifest that is subject to change at USEPA's discretion. Clean Harbors currently charges $20 per manifest to cover this cost on every invoice. This charge is subject to change if USEPA applies increased charges in the future.
- CARRAA: The additional excise and sales tax added to the price of diesel fuel at the pump under the California Road Repair and Accountability Act (CARRAA) of 2017 has increased the cost of providing waste management services in the State of California. To off-set this extra cost, Clean Harbors is implementing a 2.00% CARRAA Fee on every invoice for a California generator.
- Unless specifically noted, these rates are not valid where Prevailing Wages and / or certified payroll apply. Any Prevailing Wage rates will be quoted on a case-by-case basis.

ACKNOWLEDGEMENT

Your signature below indicates your acceptance of the pricing and terms detailed in the quote above.

Thank you for the opportunity to be of service.

Signature PO# Date

Print Name

Quote # 3462839

AGENDA ITEM NO. 9C

Reviewed by: ___ Interim City Administrator
___ Finance

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted By: Deborah Savage, Finance Manager

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Resolution No. 20-5793,** Approval of Invoice Cloud Inc. Biller Agreement/Proposal for Online Utility Bill Payment Services and Caselle Software & Services Proposal

PRESENTED BY: Deborah Savage, Finance Manager, Stefanie Steward, Account Technician II, and Marci Rojas, Account Technician

SUMMARY: The City has received numerous requests over the last several years from the public to offer an online bill payment option for utility payments. Finance Division staff have reached out to 5 different companies (Invoice Cloud, Info Send, Xpress Bill Pay, SmartHub, and PSN) to inquire about services provided, pricing, and software compatibility. Each company provided system data and pricing which was compared and analyzed to determine the best value based on current billing volumes and compatibility with existing accounting software. Finance staff determined that Invoice Cloud provided the best value to the City and services offered to our utility customers.

Due to a recent partnership agreement between Invoice Cloud and our existing accounting software provider, Caselle, the initial set up fee of $3500 has been waived, and the only charge from Caselle would be a $100 monthly maintenance fee. Invoice Cloud charges a monthly access fee of $100. Credit card processing/bank ACH fees will be built into a "convenience fee" of $3.50 for credit card payments, and $.95 for ACH/EFT payments which the customer will be charged at time of payment. The City of Susanville currently incurs approximately 37,000.00 annually in merchant fees. Said fees are only offset by 30% per month (on average) by the phone payment convenience fee. For example, if 200 customers utilized said proposed process for the entire year, the cost savings would be approximately $8,400.00 in merchant fees annually.

FISCAL IMPACT: $2,400 annually to be paid from the Natural Gas and Water funds.

ACTION REQUESTED: Consider **Resolution No. 20-5793**, Approval of Invoice Cloud Inc. Billing Agreement and Caselle Software & Services Proposal

ATTACHMENTS: Resolution No 20-5793
Caselle Software & Services Proposal
Invoice Cloud Inc. Proposal
Invoice Cloud Biller Agreement

RESOLUTION NO. 20-5793
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING CASELLE SOFTWARE & SERVICES PROPOSAL AND INVOICE CLOUD INC. PROPOSAL & BILLING AGREEMENT

WHEREAS, the City has identified a need for online bill payment services through public inquiries; and

WHEREAS, the City has an existing service contract with Caselle Software; and

WHEREAS, Caselle has recently partnered with Invoice Cloud to provide discounted services to customers regarding online bill payments; and

WHEREAS, if approved, the City could potentially save approximately $8,400.00 annually on credit card processing fees; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the existing software and services license be amended to include the additional services from Caselle and Invoice Cloud Inc. and to accept the Invoice Cloud Inc. billing agreement/proposal.

Dated: July 1, 2020

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville held on the 1st day of July, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:

_____
Margaret Long, City Attorney

Caselle® Software & Services Proposal

City of Susanville, CA

June 22, 2020
(Valid for 90 days)

From:

Brigham Kindell, Customer Relationship Manager
bjk@caselle.com

Caselle® Software & Services Proposal
City of Susanville, CA
June 22, 2020

Proposal Summary

Total Software License	$0
Total Investment	**$0**

Proposal Detail

***Caselle*® Application Software**	**License Fees**	**Total**
Invoice Cloud	$0	$0
Grand Total	**$0**	**$0**

Monthly Software Assurance will increase $100 per month.

I have read and agree to all terms & conditions proposed herein.

_____
Signature

_____
Printed Name & Title

_____
Date

InvoiceCloud™

Innovating the Customer Experience

Customer Engagement, Electronic Bill Presentment & Electronic Bill Payment

April 3rd 2020

The City of Susanville

Proposal valid for 90 days.

Camden Crowell
Account Executive
p. 603-489-8251
ccrowell@invoicecloud.com
www.invoicecloud.com

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Introduction

Invoice Cloud is pleased to provide The City of Susanville with a comprehensive proposal for SaaS customer engagement, electronic bill presentment and payment services. Invoice Cloud's value proposition covers a wide spectrum. We specialize in being able to take a payment for anything online, via a mobile phone, over the counter, over the phone (IVR) or through our self-service bill pay kiosk offering. Invoice Cloud's end user experience is state of the art, and the administrative tools for reporting and reconciliation available for your staff are second to none. Our integration experience with more than 90 unique software platforms and as a partner with Caselle, Invoice Cloud is uniquely well positioned to provide City of Susanville and its customers the payment and e-billing experience they desire.

The guiding philosophy of our founders in 2009 was to create a true SaaS EBPP platform that would accelerate collections, improve security, reduce costs, and enhance the customer experience. Their goal was to provide the payment experience typically found in Fortune 100 companies such as American Express or AT&T, to local government and utility companies that do not have the resources necessary to build this type of platform themselves. Building a SaaS platform was paramount in the development of our company because our founders recognized that SaaS would allow Invoice Cloud to be a leader in the delivery of new technology and reduce the burden of maintenance and PCI compliance for our clients and partners. Today, Invoice Cloud consistency achieves industry high electronic adoption "e-adoption" for our clients, both in payments and paperless billing. We support more than 1,000 clients and process more than 25 million annual payments for our client.

E-adoption is paramount to the success of any customer engagement and payment platform. At Invoice Cloud, we feel this is the one true measure of achievement and should be a primary factor in your decision-making process. Our clients consistently achieve 20% higher e-adoption through our payment sources over their former providers.

Company Mission

"Provide the highest adopting integrated electronic payment solutions to forwarding thinking clients."

- Focus on utility and municipal market
- TRUE Software-as-a-Service EBPP
- Inc. 500 Fastest Growing Private Companies of 2015 - #428
- Management with deep experience in:
    - Secure payment processing, gateways
    - Billing software and integrations to CIS systems
- Industry's highest adoption with IC clients achieving more than 50% electronic payment adoption.

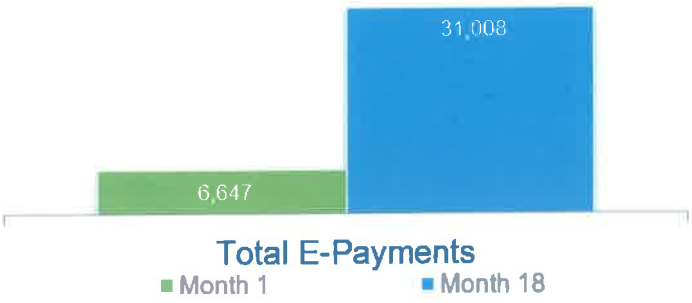


Figure 1. IC's E-Adoption Rates for City of Roseville

Since Go-Live with IC's EBPP platform, which we integrated with their Cayenta CIS system, the City has experienced approximately 30% decline of inbound phone calls into the call center.

City of Susanville Goals & Objectives

Goals & Objectives	Invoice Cloud
1. Implement an e-billing and online payment solution that will expand your payment options for Payers, **significantly increase the number of customers paying electronically.**	✓
2. **Increase customer satisfaction and increase e-payments** by providing customers with next-gen payment options, allowing them to pay the way they want to pay (web, mobile, SMS text, e-mail reminder, calendar reminder, IVR, etc.) and save payment information.	✓
3. Implement a **paperless program** that has proven to be the most effective in the U.S.—with many built in features that automatically encourages payers to enroll in paperless, without any effort needed by the city. **Maximizing 'paperless' enrollments will maximize print/mail cost savings for the City of Susanville.**	✓
4. Work with a true **Software as a Service (SaaS)** company so you'll always have the latest and greatest technology without EVER having to go through updates and upgrades.	✓
5. **Store remittance data**: allow customers to store credit/debit or ACH/bank draft info for future use on the web or via IVR making payment from your customers simple and easy.	✓
6. **Improve customer communications** by sending out automated, event-driven email and text reminders and notifications (all sent by Invoice Cloud on behalf of the City of Susanville).	✓
7. Provide more **self-service options for customers**. This saves time for your team time from doing things that the customers can do themselves and increases customer satisfaction by not having to call in to the office.	✓

The Invoice Cloud Platform

IC achieves the highest e-adoption rates by providing extensive web and mobile payment options, catering to more payers' preferences. We recognize that everyone uses the internet and, more importantly, pays their bills differently. We continually develop new, fully integrated ways to improve access to and use of bill payment.

City of Susanville and its customers would receive the following benefits from implementing Invoice Cloud:

- **Security** - Invoice Cloud provides a secure, private and Payment Card Industry (PCI) Level 1 Compliant solution that is certified by Trustwave's Trust Commerce Program. Level 1 PCI compliance is the highest in the industry. Invoice Cloud maintains full compliance with Cardholder Information Security Program (CISP) regulations and National Automated Clearinghouse Association (NACHA) rules and guidelines, as well as Personally Identifiable Information (PII). Data is secure during collection and transmission via TLS with 256 bit encryption or better. We are responsible for the security of all cardholder data in the IC system, relieving the City of all PCI requirements. IC uses two levels of encryption, called Double Encryption Methodology (DEM), even though only one is required by PCI. By using two separate encryption layers, in the unlikely event that a hacker ever stumbled over a valid data element, he/she would have to go through an entirely new process to find a second.

- **Software as a Service (SaaS) Architecture** – Invoice Cloud is a TRUE SaaS provider (single instance, multi-tenant), so we don't need to upload patches and upgrades to each individual client site. Other competitors host client software and make it available

over the web but it is not true SaaS. Competitors who claim SaaS/Hosted are NOT single instance multi-tenanted platforms. Each of their implementations is a "snowflake" (stack) that needs individual patching and updating, which consumes engineering time and causes serious support challenges. When Invoice Cloud provides an enhancement to the system, everyone gets it automatically and can elect to use it or not. Consider the simplicity of supporting a single instance of software that is multi-tenanted versus the challenge of having to keep track of what version each client is on, and what that means, for hundreds of clients.

Customer Engagement, Electronic Bill Presentment & Payment

- **Extensive Customer Portal to view and/or pay bills:**
  - View *24 months of billing and payment history* (no registration required)
  - Store bank account and/or credit card information on the Invoice Cloud secure site for future payments, scheduled payments, or AutoPay
  - Sign up for AutoPay, schedule a single payment, or create their own 'budget' payment schedule with Flex Pay
  - Payers can view payment history online, even if their payments were made in cash at the window because we synchronize with your CIS. Improves 24/7 customer self-serve options.
- **Improve communications with payers by offering a comprehensive, automated e-mail communication platform:**
  - Invoice Cloud provides 27 e-mail templates branded as the Biller, each sent to their payers based on certain events. Here are a few examples:
    - 3 e-mail reminders per bill (crucial for driving e-adoption—online payments and paperless); once a payment is made once, payer will get an e-mail reminder next bill run even if not signed up for paperless.
      - Email and SMS Text Messaging Reminders available
    - Payment confirmation receipt
    - AutoPay/Scheduled payment reminder
    - Credit Card expiration notification (if the credit card on file is expiring)
    - ACH Reject notification
- **Extensive Web and Mobile payment options—all self-serve between Invoice Cloud and your payers:** As of 2017, more than half of all internet users—51.12%—accessed the internet from mobile devices, which is why we designed our online payment portal to be mobile responsive.
  - *Accept payments in any manner - Web, Mobile, IVR, Pay by Text, Over the Counter, Kiosk - through a single source.*
  - 'One Time Pay'—no registration required and Shopping Cart functionality allowing your customers to pay more than one invoice in a single transaction: *this is CRITICAL for driving online payment adoption*
  - Scheduled Payments – schedule a single payment for a *future* date
  - AutoPay – recurring monthly payments paid on a date determined by the Biller
  - Flex-Pay – payers create their own 'budget' payment schedule within a billing cycle

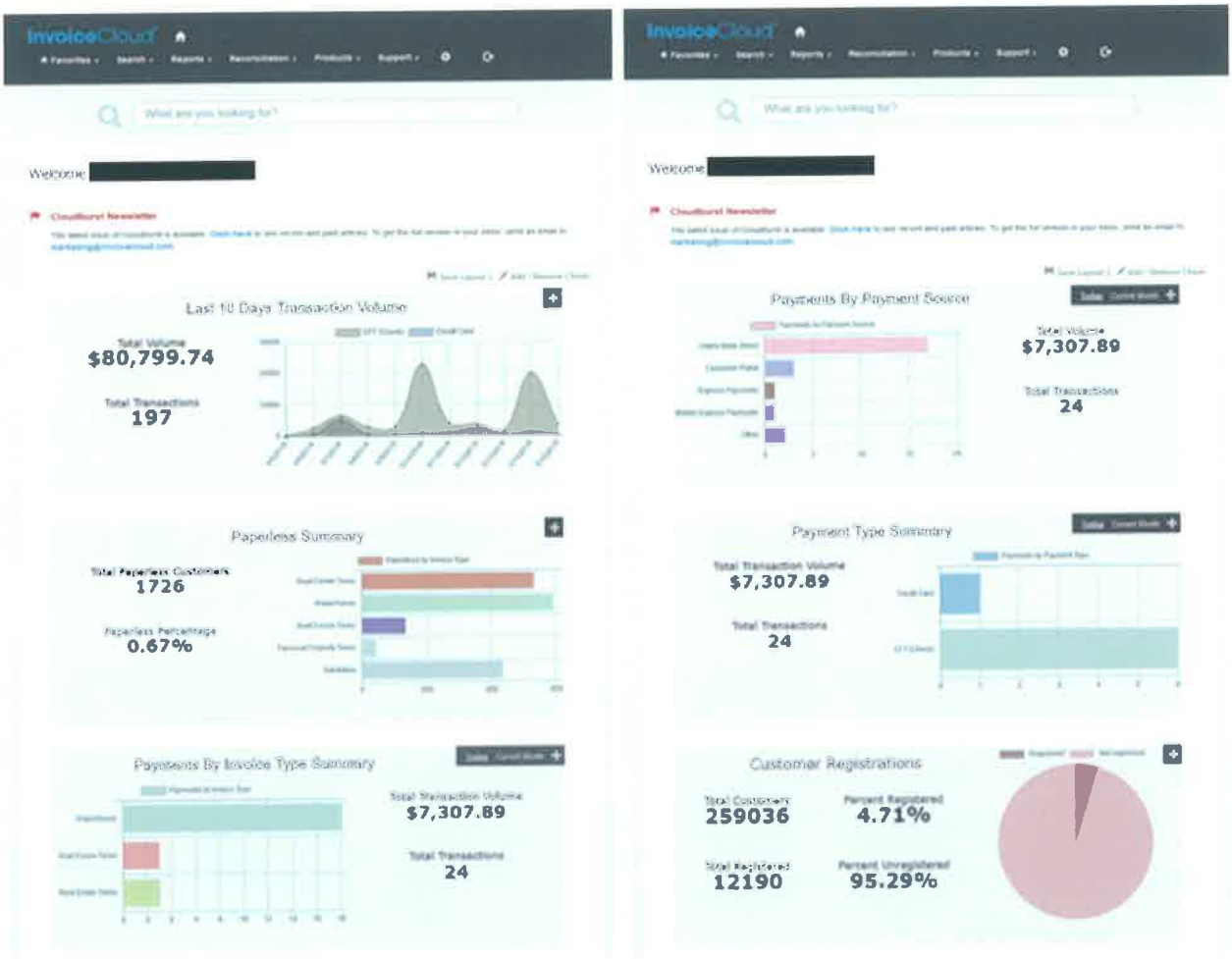
- Account Linking: pay multiple bills at once for multiple properties, plus manage all accounts through one registration

- **Mobile Responsive Site Design:**
  - Responsive design provides 'app-like' experience without requiring the download of an app.
  - **40% of Invoice Cloud's payments are through mobile devices (smartphones and tablets)**
- **Pay by Text**
  - Allows registered Payers with a default payment method to pay with one reply via text! Pay by Text is Non-registered users can continue to the mobile responsive site for payment.
- **Remind Me – Calendar Payment and Reminder System**
  - Remind Me that allows one-time payers to set calendar events or SMS text reminders of a pending invoice and receive a link to their shopping cart to initiate a one-time payment. Every Biller can customize the calendar event body.
- **OneClickPay**
  - Allows registered Payers with a default payment method to pay with one confirmation click from the new bill email reminder.
- **Online Bank Direct™:**
  - IC offers our clients the ability to register and electronically receive customer payments directly through the customer's online banking channels through Online Bank Direct™ (OBD). OBD eliminates paper checks issued by online banking sites; the Biller receives electronic deposits instead, saving its staff time and effort. Paid staff no longer need to manually compare citizen names and amounts to the bank issued checks and then enter them into the appropriate citizen file. They also do not need to deliver paper checks to the Biller's preferred bank for processing and deposit.
- **Self-service Bill Payment Kiosks:**
  - Invoice Cloud has an integrated bill payment Kiosk solution that will accept cash, check, and debit/credit cards. Self-service kiosks reduce customer wait time in line with average payment times of 60 seconds or less. Kiosk leverages the existing integration with CIS including payment posting so no additional integration points are required to add the IC kiosk.
- **Cloud Store™:**
  - The IC Cloud Store platform allows our Billers to take payments online for non-invoiced or low volume payments, such as Utility Deposits, Permits and Licensing.
- **Cash Payments at Retail Locations**
  - Allow your payers to pay in cash at their local 7-11, Walgreens, CVS or Walmart. All done with a reusable barcode provided to the payer that the cashier scans with the rest of their shopping items.
- **Integrated Point-of-Sale and CSR Payments**
  - IC makes it easy for City of Susanvilleto take over the counter debit and credit card payments with encrypted or EMV card readers through our PCI Level 1 certified CloudPOSConnect application or Biller Portal. CloudPOSConnect serves

as the connection between CIS Cashiering and IC, running efficient and secure payment transactions.

Biller Portal: Reporting, Reconciliation and CSR Payments

IC's Biller Portal offers extensive reporting tools for reconciliation and data mining, making life easier for City of Susanville. The first page of our Biller Portal provides City of Susanville an interactive dashboard, containing a variety of charts with metrics from all areas (e.g., payment volume, paperless, and registration). These charts include Last 10 Days Payment Summary, Payments by Payment Source Summary, Payments by Payment Type Summary, AutoPay Payments by Invoice type Summary, Payments by Invoice Type Summary, Paperless by Invoice Type Summary, Registered Customers Summary, and Active Customers Summary. Our reports present focused, salient content to our clients. City of Susanville can rearrange these charts to user preference at any time.

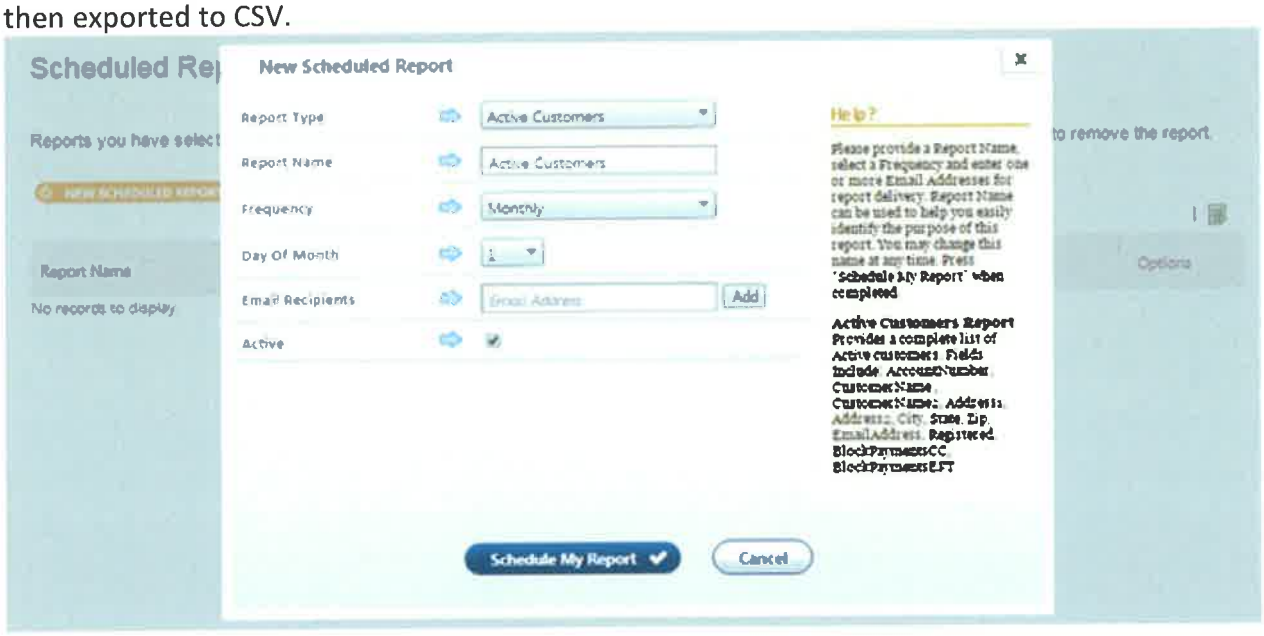


The Biller Portal is available 24/7/365 and is 100% self-service for the user. Based on permissions set by the Biller, admin users will have access to features such as:

- Blocking certain Customers from making ACH and/or Credit Card Payments.
- Updating an email address for a Customer.
- Entering a courtesy email address for a Customer or Landlord.

- Sending an invoice notification for a bill that a Customer says he/she didn't receive.
- Setting up AutoPay for a Customer at Customer's request.
- Setting up paperless billing for a Customer at Customer's request.
- Reviewing payment and/or email history.
- Updating phone number for a Customer at Customer's request.
- Issuing a credit on an over payment.

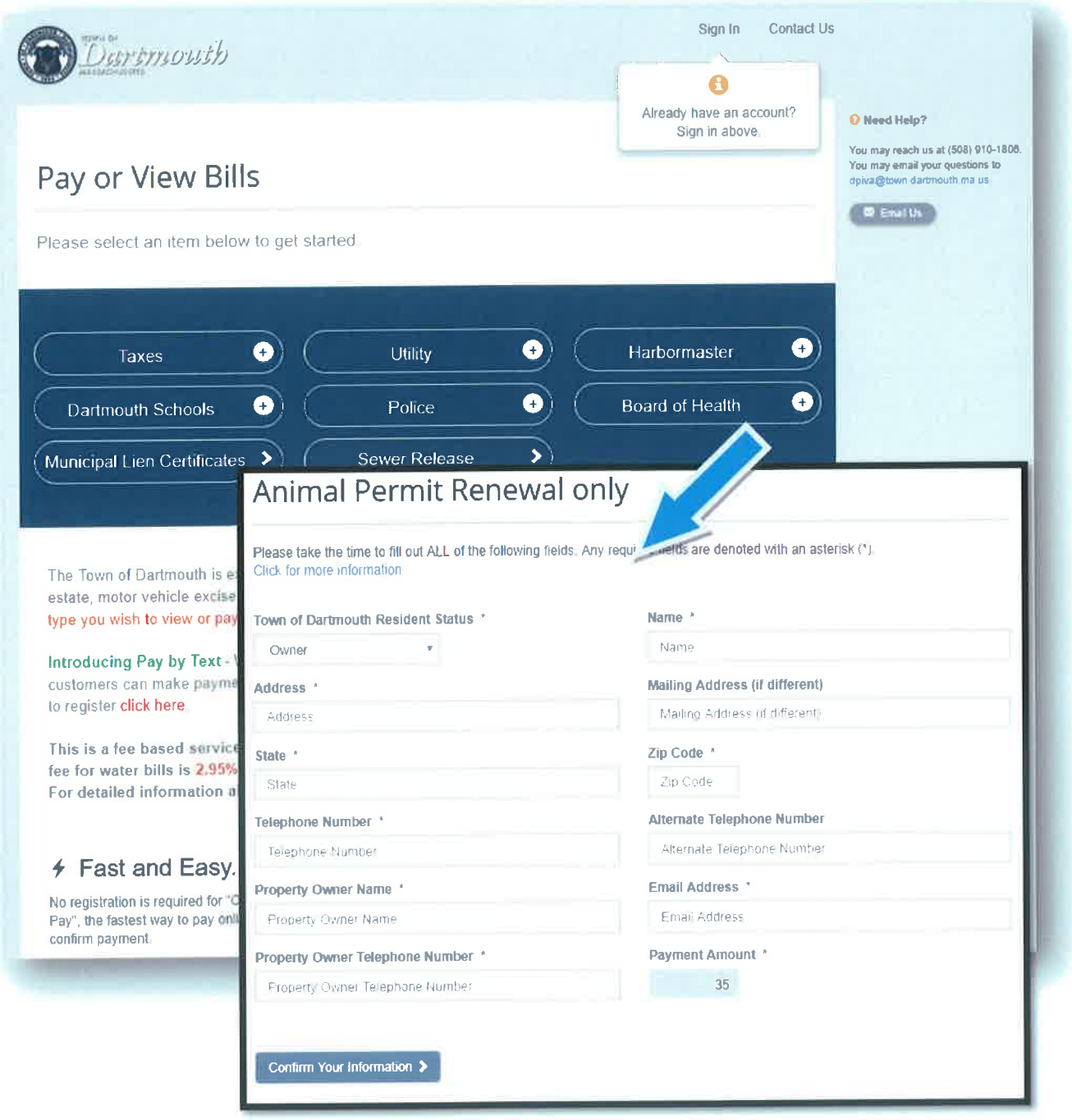
Biller Portal offers many standard and ad hoc reports with date ranges and drill down options to view detail. All reports are available 24/7 through the Biller Portal. Most of the standard reports can be defined by date range, payment type or bill type criteria, in addition to criteria particular to the report (like name or email for the customer report) to produce targeted results. Our system uses open architecture and is Open Database Connectivity (ODBC) compliant to allow data extraction and facilitate reporting. All IC data can be drilled down and then exported to CSV.



More Ways to Pay

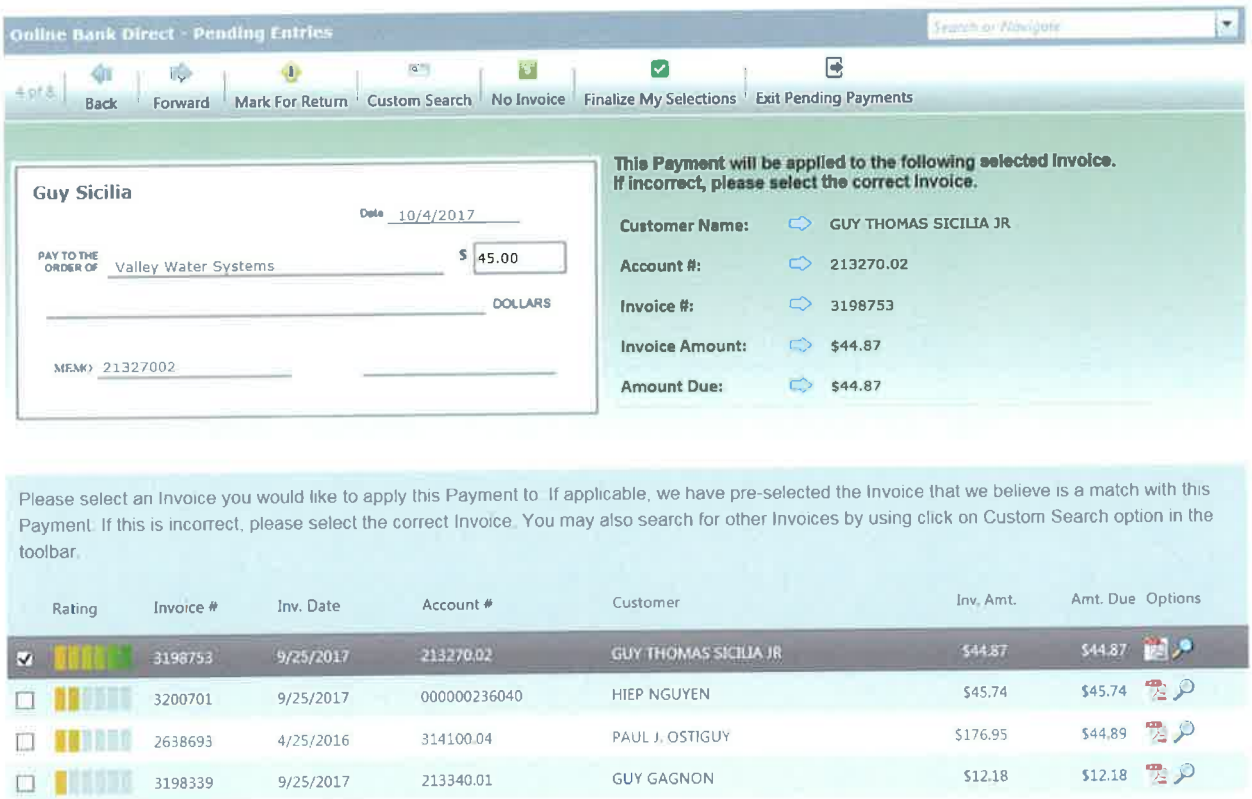
Cloud Store™

Cloud Store allows Billers to accept payments for non-invoiced services such as Engineering Fees, Miscellaneous Accounts Receivable, Citations, Airport Fees, Permitting, Dog License, or Parks and Recreation. Cloud Store Billers will have access to detailed reporting functionality in our Biller Portal as well as Shopping Cart functionality through the One Time Payment channel.



Online Bank Direct™

Online Bank Direct eliminates paper checks issued by online banking sites. The biller will be able to register through Invoice Cloud with online banking networks to electronically deposit citizen payments. Electronically depositing these payments will save biller staff time and effort. They will no longer need to manually compare citizen names and amounts to the bank issued checks and then enter them into the appropriate citizen file. They will also not need to send them to the bank for processing and deposit. The IC Bank Direct electronic payments (like lock box files) are matched (when possible) to the payer's account, processed and uploaded into the biller's CIS system.



Pricing
City of Susanville Borough Pricing

Administrative Fees Paid by Biller	
Description	**Fee**
Integration, Deployment and Training (Free)	
Integration, deployment, and training	$0.00
Account Access Paid by Biller	
Monthly Access Fee for Branded Customer and Biller Portals -- includes **UNLIMITED** administrative users:	$100.00
HelpDesk Support & Marketing (Free)	
Access to IC Help Desk and client services team and marketing support	$0.00
Paperless Fee Paid by Biller	
Only charged when an e-bill is sent to an account that is enrolled in paperless billing and a paper bill is suppressed, saving the City on print & mail costs	$0.40
Point of Sale Card Reader Leasing Fee (optional)	
First card reader provided free of charge	$30.00 per reader*
Other Merchant Services Fees Paid by Biller (re-bill of customer)	
Credit Card Chargeback Fee	$15.00
ACH Reject Fee	$15.00
Online Bank Direct™ Paid by Biller (optional)	
Per Transaction Fee	$0.25

Service Fees Charged to the Payer Utility	
Description	**Fee**
Electronic Payments – fee per transaction, Invoice Cloud retains service fee and deposits payment amount to City's bank account	
Credit/Debit cards (Visa, Mastercard, Discover & American Express) **Visa requires that a flat fee ($) be passed to customers for Utility payments. The most appropriate option can be implemented based on the Town's average quarterly residential invoice amount**	$3.50 (Assuming average invoice of $131.00)
ACH/EFT (e-checks)	$.95 (no max payment cap)
Pay by Phone IVR	
IVR Surcharge – Added to service fee when a payer completes a payment through the IVR system	$.95
Service Fees Charged to the Utility	

Description	Fee
Electronic Payments – fee per transaction, Invoice Cloud retains service fee and deposits payment amount to City's bank account	
Credit/Debit cards (Visa, Mastercard, Discover & American Express)	95 basis points and $.15 per transaction
ACH/EFT (e-checks)	$.95
Pay by Phone IVR	
IVR Surcharge – Added to service fee when a payer completes a payment through the IVR system	$0.95

1. License Grant & Restrictions. Subject to execution by Biller of the Invoice Cloud Biller Order Form incorporating this Agreement, Invoice Cloud hereby grants Biller a non-exclusive, non-transferable, worldwide right to use the Service described on the Biller Order Form until termination as provided herein, solely for the following purposes, and specifically to bill and receive payment from Biller's own customers, for Services that are referenced in the Biller Order Form. All rights not expressly granted to Biller are reserved by Invoice Cloud and its licensors.

Biller will provide to Invoice Cloud all Biller Data generated for Biller's Customers. Unless otherwise expressly agreed to in writing by Invoice Cloud to the contrary, Invoice Cloud will process all of Biller's Customers' Payment Instrument Transactions requirements related to the Biller Data and will do so via electronic data transmission according to our formats and procedures for each electronic payment type selected in the Biller Order Form. In addition, Biller will sign all third party applications and agreements required for the Service including without limitation payment and credit card processing agreements and merchant agreements. For invoice types listed on the Order Form (e.g. real estate taxes, utility bills, parking tickets, insurance premium, loans, etc.), Biller will not use the credit card processing, ACH or check processing of any bank, payment processor, entity, or person, other than Invoice Cloud via electronic data transmission or the authorization or processing of Biller's Customers' Payment Instrument Transactions for each electronic payment type selected in the Biller Order Form throughout the term of this Agreement.

Biller shall not: (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the Service in any way; (ii) modify or make derivative works based upon the Service; (iii) Recreate, "frame" or "mirror" any portion of the Service on any other server or wireless or Internet-based device; (iv) reverse engineer or access the Service; or (v) copy any features, functions or graphics of the Service.

2. Privacy & Security. Invoice Cloud's privacy and security policies may be viewed at http://www.invoicecloud.com/privacy.html. Invoice Cloud reserves the right to modify its privacy and security policies in its reasonable discretion from time to time which modification shall not materially adversely impact such policies. Invoice Cloud will maintain compliance with current required Payment Card Industry (PCI) standards and Cardholder Information Security standards.

3. Account Information and Data. Invoice Cloud does not and will not own any Customer Data, in the course of providing the Service. Biller, not Invoice Cloud, shall have sole responsibility for the accuracy, quality, integrity, legality, and reliability of, and obtaining the intellectual property rights to use and process all Customer Data. In the event this Agreement is terminated, Invoice Cloud will make available to Biller a file of the Customer Data within 30 days of termination of this Agreement (or at a later time if required by applicable law), if Biller so requests at the time of termination. Invoice Cloud reserves the right to remove and/or discard Customer Data with 30 days notice except as prohibited by applicable law or in the event of exigent circumstances which makes prior notice impracticable, and in which case, notice will be provided promptly thereafter.

4. Confidentiality / Intellectual Property Ownership. Invoice Cloud agrees that it may be furnished with or otherwise have access to Customer Data that the Biller's customers considers being confidential. Invoice Cloud agrees to secure and protect the Customer Data in a manner consistent with the maintenance of Invoice Cloud's own Confidential Information, using at least as great a degree of care as it uses to maintain the confidentiality of its own confidential information, but in no event use less than commercially reasonable measures. Invoice Cloud will not sell, transfer, publish, disclose, or otherwise make available any portion of the Customer Date to third parties, except as required to perform the Services under this Agreement or otherwise required by applicable law.

Invoice Cloud (and its licensors, where applicable) owns all right, title and interest, including all related Intellectual Property Rights, in and to the Invoice Cloud Technology, the Content and the Service and any enhancement requests, feedback, integration components, suggestions, ideas, and application programming interfaces, recommendations or other information provided by Biller or any other party relating to the Service. In the event any such intellectual property rights in the Invoice Cloud Technology, the Content or the Service do not fall within the specifically enumerated works that constitute works made for hire under applicable copyright laws or are deemed to be owned by Invoice Cloud, Biller hereby irrevocably, expressly and automatically assigns all right, title and interest worldwide in and to such intellectual property rights to Invoice Cloud. The Invoice Cloud name, the Invoice Cloud logo, and the product names associated with the Service are trademarks of Invoice Cloud or third parties, and no right or license is granted to use them.

Biller agrees that during the course of using or gaining access to the Service (or components thereof) it may be furnished with or otherwise have access to information that Invoice Cloud considers to be confidential including but not limited to Invoice Cloud Technology, customer and/or prospective customer information, pricing and financial information of the parties which are hereby deemed to be Invoice Cloud Confidential Information, or any other information by its very nature constitutes information of a type that any reasonable business person would conclude was intended by Invoice Cloud to be treated as proprietary, confidential, or private (the "Confidential Information"). Biller agrees to secure and protect the Confidential Information in a manner consistent with the maintenance of Invoice Cloud's rights therein, using at least as great a degree of care as it uses to maintain the confidentiality of its own confidential information, but in no event use less than reasonable efforts. Biller will not sell, transfer, publish, disclose, or otherwise make available any portion of the Confidential Information of the other party to third parties (and will ensure that its employee and agents abide by the requirements hereof), except as expressly authorized in this Agreement or otherwise required by applicable law.

5. Billing and Renewal. Invoice Cloud fees for the Service are provided on the Biller Order Form. Invoice Cloud's fees are exclusive of all taxes, levies, or duties imposed by taxing authorities, Invoice Cloud may assess and/or collect such taxes, levies, or duties against Biller and Biller shall be responsible for payment of all such taxes, levies, or duties, excluding only United States (federal or state) taxes based solely on Invoice Cloud's income. All payment obligations are non-cancellable and all amounts or fees paid are non-refundable. Unless Invoice Cloud in its discretion determines otherwise, all fees will be billed in U.S. dollars. If Biller believes Biller's bill or payment is incorrect, Biller must provide written notice to Invoice Cloud within 60 days of the earlier of the invoice date, or the date of payment, with respect to the amount in question to be eligible to receive an adjustment or credit; otherwise such bill or payment is deemed correct. Invoice Cloud reserves the right to modify any pricing with respect to fees owed by the Biller upon thirty days written notice to Biller based on increases incurred by Invoice Cloud on fees, assessments, and the like from credit card processers, bank card issuers, payment associations, ACH and check processers.

6. Term and Termination. The initial term of this Agreement shall commence of the execution date of the Biller Order Form and continue for a period of three (3) years after the date that the first transactions are processed through the Service (**"Initial Term"**) and will renew for each of additional successive three (3) year terms (**"Renewal Term"**) unless terminated as set forth herein. This Agreement may be terminated by either party effective at the end of the Initial or any Renewal Term by such party providing written notice to the other party of its intent not to renew no less than ninety (90) days prior to the expiration of the then-current term. Additionally, this Agreement may be terminated by either party with cause in the event of a material breach of the terms of this Agreement by the other party and the breach remains uncured for a period of 30 days following receipt of written notice by the breaching party. For example, any unauthorized use of the Invoice Cloud Technology or Service by Biller, or its authorized users will be deemed a material breach of this Agreement. Upon any early termination of this Agreement by Invoice Cloud as a result of the breach, Biller shall remain liable for all fees and charges incurred, and all periodic fees owed through the end of the calendar month following the effective date of termination. Upon any termination or expiration of this Agreement, Biller's password and access will be disabled and Biller will be obligated to pay the balance due on Biller's account computed in accordance with the Charges and Payment of Fees section above. Biller agrees that Invoice Cloud may charge such unpaid fees to Biller's Debit Account or credit card or otherwise bill Biller for such unpaid fees.

7. Invoice Cloud Responsibilities. Invoice Cloud represents and warrants that it has the legal power and authority to enter into this Agreement. Invoice Cloud warrants that the Service will materially perform the functions that the Biller has selected on the Order Form under normal use and circumstances and that. Invoice Cloud shall use commercially reasonable measures with respect to Customer Data to the extent that it retains such, in the operation of the Service; provided that the Biller shall maintain immediately accessible backups of the Customer Data. In addition, Invoice Cloud will, at its own expense, as the sole and exclusive remedy with respect to performance of the Service, correct any Transaction Data to the extent that such errors have been caused by Invoice Cloud or by malfunctions of Invoice Cloud's processing systems.

8. Limited Warranty EXCEPT AS PROVIDED IN SECTION 7, THE SERVICES AND ALL CONTENT AND TRANSACTION DATA IS PROVIDED WITHOUT ANY EXPRESS, OR IMPLIED WARRANTY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND ALL OTHER WARRANTIES ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW BY INVOICE CLOUD AND ITS LICENSORS AND PAYMENT PROCESSORS. INVOICE CLOUD AND ITS LICENSORS AND PAYMENT PROCESSORS DO NOT REPRESENT OR WARRANT THAT (A) THE USE OF THE SERVICE WILL BE UNINTERRUPTED OR ERROR-FREE, OR OPERATE IN COMBINATION WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEM OR DATA, (B) THAT THE SERVICE WILL NOT DELAY IN PROCESSING OR PAYING, OR (C) THE SERVICE WILL MEET REQUIREMENTS WITH RESPECT TO SIZE OR VOLUME. Invoice Cloud's service may be subject to limitations, delays, and other problems inherent in the use of the internet and electronic communications. Invoice cloud is not responsible for any delays, delivery failures, or other damage resulting from such problems. Biller represents and warrants that Biller has not falsely identified itself nor provided any false information to gain access to the Service and that Biller's billing information is correct.

9. Biller's Responsibilities. Biller represents and warrants that it has the legal power and authority to enter into this Agreement. Biller is responsible for all activity occurring under Biller's accounts and shall abide by all applicable laws, and regulations in connection with Biller's and/or its customers' and a payers' use of the Service, including those related to data privacy, communications, export or import of data and the transmission of technical, personal or other data. Biller shall: (i) notify Invoice Cloud immediately of any unauthorized use of any password or account or any other known or suspected breach of security; (ii) report to Invoice Cloud and immediately stop any copying or distribution of Content that is known or suspected to be unauthorized by Biller or Biller's Users; and (iii) obtain consent from Biller's customers and payers to receive notifications and invoices from Invoice Cloud. Invoice Cloud is not responsible for any Biller postings in error due to delayed notification from credit card processor, ACH bank and other related circumstances. Biller agrees and acknowledges that in the event that Biller has access to, receives from, creates, or receives protected health information, or Biller has access to, creates, receives, maintains or transmits on behalf of electronic protected health information (as those terms are defined under the privacy or security regulations issued pursuant to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and Subtitle D of the Health Information Technology for Economic and Clinical Health Act provisions of the American Recovery and Reinvestment Act of 2009 ("ARRA"),during the performance under this Agreement, it will comply with all such law, regulations and rules related thereto.

Biller is required to ensure that it maintains a fair policy with regard to the refund, return or cancellation of services and adjustment of Transactions. Biller is also required to disclose a refund, return or cancellation policies to Invoice Cloud and any applicable payment processors and Biller's Customers, as requested. Any change in a return/ cancellation policy must be submitted to Invoice Cloud, in writing, not less than

21 days prior to the effective date of such change. If Biller allows or is required to provide a price adjustment, or cancellation of services in connection with a Transaction previously processed, Biller will prepare and deliver to Invoice Cloud Transaction Data reflecting such refund/adjustment within 2 days of resolution of the request resulting in such refund/adjustment. The amount of the refund/adjustment cannot exceed the amount shown as the total on the original Transaction Data. Biller may not accept cash or any other payment or consideration from a Customer in return for preparing a refund to be deposited to the Customer's account; nor may Biller give cash/check refunds to a Customer in connection with a Transaction previously processed, unless required by applicable law

10. Indemnification. Invoice Cloud shall indemnify and hold Biller, employees, attorneys, and agents, harmless from any losses, liabilities, and damages (including, without limitation, Biller's costs, and reasonable attorneys' fees) arising out: (i) failure by Invoice Cloud to implement commercially reasonable measures against the theft of the Customer Data; or (ii) its total failure to deliver funds processed by Invoice Cloud as required hereunder (which relates to payments due from Invoice Cloud for Transaction Data). This indemnification does not apply to any claim or complaint relating to Biller's failure to resolve a payment dispute concerning debts owed to Biller or Biller's negligence or willful misconduct or violation of any applicable agreement or law.

11. Fees.

Invoice Cloud will not charge fees related to the initial setup, initial implementation and personalization of its standard Service unless a fee is included in the Biller Order Form. Invoice Cloud will charge the Biller or payer fees as provided in the Biller Order Form. In addition, Invoice Cloud reserves the right to charge for changes to the setup, implementation or personalization performed after the completion of initial setup or implementation and any other requested work or changes including the following services, at its then standard rates:

- new file/biller set up
- template changes
- custom reports and other custom development
- new bill printer support
- invoice file format changes resulting in revision of integration/data translation
- re-implementation of a site/system and/or new billing system
- payment file revisions
- loading pdfs and importing/loading invoices
- conversion of biller customer registrations/passwords (post initial implementation)
- balance forward of invoices
- other out of scope services

12. Limitation of Liability. INVOICE CLOUD'S AGGREGATE LIABILITY SHALL BE UP TO AND NOT EXCEED THE AMOUNTS ACTUALLY PAID BY AND/OR DUE FROM BILLER IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM. IN NO EVENT SHALL INVOICE CLOUD AND/OR ITS LICENSORS BE LIABLE TO ANYONE FOR ANY INDIRECT, PUNITIVE, SPECIAL, EXEMPLARY, INCIDENTAL, CONSEQUENTIAL (INCLUDING LOSS OF DATA, REVENUE, PROFITS, USE OR OTHER ECONOMIC ADVANTAGE) ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THIS SERVICE, EVEN IF THE PARTY FROM WHICH DAMAGES ARE BEING SOUGHT OR SUCH PARTY'S LICENSORS HAVE BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. Certain states and/or jurisdictions do not allow the exclusion of implied warranties or limitation of liability for incidental, consequential or certain other types of damages, so the exclusions set forth above may not apply to Biller.

13. Export Control. The Biller agrees to comply with United States export controls administered by the U.S. Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, and other U.S. agencies.

14. Notice. Either party may give notice by electronic mail to the other party's email address (for Biller, that address on record on the Biller Order Form, or by written communication sent by first class mail or pre-paid post to the other party's address on record in Invoice Cloud's account information for Biller, and for Invoice Cloud, to Invoice Cloud, Inc., 30 Braintree Hill Office Park, Suite 303, Braintree, MA 02184 Attention: Client Services. Such notice shall be deemed to have been given upon the expiration of 48 hours after mailing or posting (if sent by first class mail or pre-paid post) or 12 hours after sending (if sent by email).

15. Assignment. This Agreement may not be assigned by either party without the prior written approval of the other party, but may be assigned without such party's consent to (i) a parent or subsidiary, (ii) an acquirer of assets, or (iii) a successor by merger. Any purported assignment in violation of this section shall be void.

16. Insurance.

Invoice Cloud agrees to maintain in full force and effect during the term of the Agreement, at its own cost, the following coverages:

a. Commercial General or Business Liability Insurance with minimum combined single limits of One Million ($1,000,000) each occurrence and Two Million ($2,000,000) general aggregate.

b. Umbrella Liability Insurance with minimum combined single limits of Five Million ($5,000,000) each occurrence and Five Million ($5,000,000) general aggregate.

c. Automobile Liability Insurance with minimum combined single limits for bodily injury and property damage of not less than One Million ($1,000,000) for any one occurrence, with respect to each of the Invoice Cloud's owned, hired or non-owned vehicles assigned to or used in performance of the Services.

d. Errors and Omissions Insurance (Professional Liability and Cyber Insurance) with limits of liability of at least One Million Dollars ($1,000,000) per claim and in the aggregate.

17. Immigration Laws. For Services performed within the United States, Invoice Cloud will assign only personnel who are either citizens of the United States or legally eligible to work in the United States. Invoice Cloud represents and warrants that it has complied and will comply with all applicable immigration laws with respect to the personnel assigned to the Biller.

18. General. With respect to agreements with municipalities, localities or governmental authorities, this Agreement shall be governed by the law of the state wherein such municipality, locality or governmental authority is established, without regard to the choice or conflicts of law provisions of any jurisdiction. With respect to Billers who are not with municipalities, localities or governmental authorities, this Agreement shall be governed by Massachusetts law and controlling United States federal law, without regard to the choice or conflicts of law provisions of any jurisdiction. No text or information set forth on any other purchase order, preprinted form or document (other than aBiller Order, if applicable) shall add to or vary the terms and conditions of this Agreement. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. No joint venture, partnership, employment, or agency relationship exists between Biller and Invoice Cloud as a result of this agreement or use of the Service. The failure of either party to enforce any right or provision in this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by Invoice Cloud in writing. All rights and obligations of the parties in Sections 4, 6, 10, 12, 14 and 18 shall survive termination of this Agreement. This Agreement, together with any applicable Biller Order Form, comprises the entire agreement between Biller and Invoice Cloud and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral between the parties regarding the subject matter contained herein. Biller agrees that Invoice Cloud can disclose the fact that Biller is a paying customer and the edition of the Service that Biller is using.

Additional terms and conditions and definitions applicable to this Agreement and the Biller Order Form are found at www.invoicecloud.com/termsandconditions (the "Biller T+C") and are agreed to by Invoice Cloud and the Biller.

AGENDA ITEM NO. 9D

Reviewed by: _____ Interim City Administrator

___ Motion only
___ Public Hearing
___ Resolution
_x_ Ordinance
___ Information

Submitted by: Kelly Mumper, City Planner

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Ordinance No. 20-1028**, amending Title 8 to add Chapter 8.53 to the Susanville Municipal Code to address the management, removal, impoundment, retrieval and disposal, and prevention of abandoned carts.

PRESENTED BY: Kevin Jones, City Administrator (Interim)/PC

SUMMARY: As the Council knows, abandoned shopping carts continue to be an issue in our community. This Ordinance enables the City to work with businesses in establishing a procedure that they work with the City in the reduction of abandoned carts. This Ordinance will not affect the current Business and Professions Code (22435) and will only supplement its purpose of personal possession of carts.

FISCAL IMPACT: None.

ACTION REQUESTED: Introduction of Ordinance No. 20-1028, amending Title 8 to add Chapter 8.53 to the Susanville Municipal Code, waive the first reading and recommend second reading at the next regularly scheduled City Council meeting.

ATTACHMENTS: Ordinance No. 20-1028

ORDINANCE NO. 20-1028
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AMENDING SUSANVILLE CITY CODE, TITLE 8, ADDING CHAPTER 8.53 ENTITLED "SHOPPING CART MANAGEMENT, REMOVAL, IMPOUNDMENT, RETRIEVAL AND DISPOSAL, AND PREVENTION OF ABANDONED CARTS."

WHEREAS, the City Council finds that abandoned shopping carts constitute a nuisance, create potential hazards to the health and safety of the public, and interfere with pedestrian and vehicular traffic; and,

WHEREAS, the City Council finds that the accumulation of abandoned shopping carts on public property creates conditions that may reduce property values, and promote blight and deterioration; and,

WHEREAS, the City Council further finds that the intent of Susanville to ensure that measures are taken by shopping cart owners to prevent the removal of shopping carts from a business premises, to make removal of shopping carts a violation of this code, and to facilitate the retrieval of abandoned shopping carts in a manner consistent with state law.

NOW THEREFORE, the City Council of the City of Susanville does ordain as follows:

SECTION I

Susanville City Code, Title 8, Chapter 8.53, shall be added and shall read as follows:

8.53. **SHOPPING CART MANAGEMENT, REMOVAL, IMPOUNDMENT, RETRIEVAL AND DISPOSAL, AND PREVENTION OF ABANDONED CARTS.**

Sec. 8.53.010. Findings, purpose and applicability.

Abandoned shopping carts constitute a nuisance, create potential hazards to the health and safety of the public, and interfere with pedestrian and vehicular traffic. The accumulation of abandoned shopping carts on public property creates conditions that may reduce property values and promote blight and deterioration.

The intent of this Section is to ensure that measures are taken by shopping cart owners to prevent the removal of shopping carts from a business premises, to make removal of shopping carts a violation of this code, and to facilitate the retrieval of abandoned shopping carts in a manner consistent with state law.

This chapter shall apply to all owners of a business establishment and other commercial services within the City of Susanville that provide shopping carts for use by customers and members of the public.

Sec. 8.53.020 Definitions.

For the purposes of this Section, certain words, phrases, terms and their derivatives shall be construed as specified in this section. Words, phrases, and terms that are used in this Section, but not specifically defined, shall have the meaning set forth in the applicable local or state, if appropriate. Other such words, phrases and terms shall be accorded their ordinary meanings.

Abandoned shopping cart shall mean any shopping cart that has been removed from the premises of a business establishment and has been left unattended on either private or public property.

Abandoned cart prevention plan or "ACPP" shall mean a document submitted by the owner of the shopping cart pursuant to section 19A.19 of this chapter.

Agent shall mean the person or persons designated in the abandoned cart prevention plan who the owner of the shopping cart authorizes as the person(s) to perform or provide retrieval services on behalf of the owner. The agent may be the owner if so, designated in the city approved abandoned cart prevention plan.

Director shall mean the Director of Community Development, or such other director or officer designated by the City Administrator to administer this Chapter.

Owner shall mean any person or entity, who in connection with the conduct of a business, owns, leases, possesses, or makes a shopping cart available to customers or the public. For purposes of this chapter, owner shall also include the owner's designated agent.

Premises shall mean the entire area owned or utilized by the business establishment that provides shopping carts for use by customers, including any parking lot or other property provided by the owner for customer parking.

Electronic Theft Deterrent System shall mean a mechanical system which automatically locks the wheels of a shopping cart when the shopping cart is pushed outside the premises. Typically, such systems include a brake on the shopping cart and some type of perimeter wire around the premises which triggers the brake on the shopping cart.

Existing business shall mean an establishment with a valid business license and which is open to the public on the date of approval of this ordinance.

Shopping Cart shall mean a basket mounted on wheels or a similar device generally used in a retail establishment by a customer for the purpose of transporting goods of any kind.

Tenant improvement shall mean a construction project which would require a building permit to modify the physical condition of an existing building or space.

Sec. 8.53.030 Unauthorized removal prohibited.

It shall be unlawful for any person, either temporarily or permanently, to remove a shopping cart from a premises or be in possession of a shopping cart that has been removed from a premises which is properly marked in conformity with this chapter without the written consent of the owner. This section shall not apply to shopping carts removed as authorized by the owner for the purposes of repair, maintenance or disposal.

Sec. 8.53.040. Abandoned cart prevention plan required.

Owners of all businesses who provide shopping carts for customer use shall develop, implement and comply with the terms and conditions of an abandoned cart prevention plan or "ACPP," as defined in this Section, to prevent the unauthorized removal by any person of any shopping cart from the owner's premises and, if removed, to retrieve the shopping cart within twenty-four (24) hours of the removal or notice of the removal. The ACPP shall be submitted to the Director within sixty (60) calendar days of written notification by the Director that such plan is required. A new owner of a business is required to submit an application to the Director with either a new plan, or adoption of the plan submitted by the previous owner.

Sec.8.53.050. Abandoned cart prevention plan.

The ACPP shall include the following elements:

(a) Name of Business/Owner: The name of the owner and the business name, the physical address where the business is conducted, name, address and phone number(s) of the on-site and off- site owner if different.

(b) Inventory of Carts: A complete list of all carts maintained on or in the premises.

(c) Community Outreach: A description of a community outreach process under which the owner shall cause notice to be provided to customers that the removal of carts from the premises is prohibited and is a violation of state and local law. This notice may include, but is not limited to, flyers distributed at the premises, warnings on shopping bags, signs posted in prominent places near door and parking lot exits, direct mail, announcements using intercom systems at the premises, web site or other means demonstrated to be effective to the reasonable satisfaction of the Director. Any and all posting of signs shall comply with the provisions of Susanville City Code.

(d) Cart Identification: Signs and cart identification information which conform to this ordinance and state law.

(e) Loss prevention measures: A description of the specific measures that the owner shall implement to prevent cart removal from the premises. These measures may include, but are not limited to, electronic or other disabling devices on the carts so they cannot be removed from the premises, effective management practices, use of courtesy clerks to accompany customers and return the carts to the store, use of security personnel to prevent removal, security deposit for use of cart, or other demonstrable measures acceptable to the Director that are likely to prevent cart removal from the premises.

(f) Employee Training: A description of an ongoing employee training program that shall be implemented by the owner and that shall be designed to educate new and existing employees on the ACPP and conditions contained therein no less frequently than annually.

(g) Mandatory Cart Retrieval: A plan for retrieval of abandoned carts by the owner within twenty-four hours of being notified.

Sec. 8.53.060. Fees.

Every owner who, pursuant to this Section, is required to submit an ACPP, or who submits an application for a modification of an ACPP, shall submit with the plan or plan modification a fee for the Director's review of the plan or plan modification in the amount set forth in the schedule of fees established by resolution of the city council.

Sec. 8.53.070. Plan approval or denial and penalties.

(a) Each owner shall submit an ACPP in compliance with section 8.53.050 to the Director. The Director may approve or deny the plan and notify the owner of such decision within thirty days of receipt. If approved, the ACPP shall be implemented by the owner no later than thirty (30) calendar days from the date of approval.

(b) The Director may deny a plan based upon any of the following grounds:

(1) Implementation of the plan violates any provision of the building, zoning, health, safety, fire, police or other provision of this code or any county, state or federal law which substantially affects public health, welfare, or

safety;

(2) The plan fails to include all of the information required by this chapter;

(3) The plan is insufficient or inadequate to prevent removal of shopping carts from the premises;

(4) The plan fails to address any special or unique conditions due to the geographical location of the premises as they relate to cart shopping retention and prevention efforts.

(5) Implementation of the plan violates a term or condition of a plan or other requirement of this title;

(6) The owner knowingly makes a false statement of fact or omits a fact required to be revealed in an application for the plan, or in any amendment or report or other information required to be made.

(c) If the plan is rejected as incomplete or inadequate, the Director shall indicate areas of incompleteness or inadequacy, and the owner shall have an additional thirty (30) calendar days in which to resubmit a complete and adequate plan.

(d) An owner who fails to submit a complete plan to the satisfaction of the Director or fails to implement approved plan measures or fails to comply with the approved plan measures, will be subject to enforcement of these requirements through any lawful means available to the city.

(e) The Director's decision to deny a plan shall be final.

Sec. 8.53.080. Plan Modification.

At any time after the Director's approval of any ACPP, the owner may submit to the Director an application for a modification of the previously approved plan to address a change in circumstances, address an unanticipated physical or economic impact of the plan, or modify an inadequate or ineffective plan.

Sec. 8.53.090. Abandoned cart prevention plan deemed ineffective; Electronic theft deterrent system required

An ACPP shall be deemed ineffective if, during any consecutive three (3) month period, more than one (1) of an owner's shopping carts are found abandoned in the public right-of-way and have not been timely retrieved in accordance with the ACPP. In such a case, the Director shall provide the owner with written notification that its ACPP has been deemed ineffective. The owner shall then submit to the Director a written plan to remedy the problem, which the owner shall then implement. If the ACPP is deemed ineffective a second time, the owner shall be required to install an electronic theft deterrent system, if not already present, within ninety (90) calendar days of notification by the Director. If an electronic theft deterrent system has already been installed, the owner shall revise its ACPP to include, and shall implement, supplemental loss prevention measures to ensure that the shopping cart thefts and abandonment cease.

Sec. 8.53.100 Electronic Theft Deterrent Systems Required.

(a) New Commercial and Industrial Businesses: All new commercial and industrial businesses that employ shopping carts shall be required to implement a

shopping cart electronic theft deterrent system at their business premises.

(b) Existing Development: All existing commercial and industrial businesses that employ shopping carts shall be required to implement a shopping cart electronic theft deterrent system at their business premises when constructing any tenant improvement project that exceeds a cost of $100,000.00.

Sec. 8.53.200 Electronic theft deterrent system.

Owners who are required to install electronic theft deterrent systems in accordance with this ordinance shall maintain the systems in working order.

Sec. 8.53.300 Business owner changes.

In the event that the ownership of a business changes, the new owner will be subject to the terms of this chapter and will be required to comply with any and all provisions of this chapter.

Sec. 8.53.400 Enforcement.

(a) Every owner shall comply with the provisions of this chapter and every provision of the owner's approved ACPP.

(b) Any owner who violates any provision of this Section or any provision of the owner's approved ACPP shall be subject to enforcement procedures for each violation through any lawful means available to the city, including without limitation institution of criminal enforcement in accordance with section 1.7 of the Susanville City Code, or administrative penalties in accordance with section 6A of the Susanville City Code.

Sec. 8.53.500 Retrieval notification.

The city shall notify the owner of an abandoned shopping cart as identified on the signage information permanently affixed to the shopping cart. The city notification shall be documented and provided either by telephone or by written notice. The notification shall require that the identified cart(s) be retrieved pursuant to the conditions for retrieval as set forth in the owner's ACPP.

SECTION II

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Susanville hereby declares that it would have passed and adopted this Ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases may be declared invalid or unconstitutional.

SECTION III

INTRODUCED at a regular meeting of the City Council of the City of Susanville, California, on the 1st day of July, 2020, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the _____ day of _____, 2020.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Ordinance No. 20-1028 was adopted at a regular meeting of the City Council of the City of Susanville, held on the _____ day of _____, 2020 by the following vote:

_____
Heidi Whitlock, City Clerk

_____
Margaret Long, Attorney

AGENDA ITEM NO. 9E

Reviewed by: _____ Interim City Administrator

___ Motion only
___ Public Hearing
_x_ Resolution
___ Ordinance
___ Information

Submitted by: Kevin Jones, City Administrator (Interim)/PC

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Resolution No. 20-5787**, proposing an increase in TOT per **Ordinance No. 20-1029** to be submitted to the voters at the November 3, 2020 election.

PRESENTED BY: Kevin Jones, City Administrator (Interim)/PC

SUMMARY: The City Council has requested the Transient Occupancy Tax (TOT), be placed on the November 3, 2020 ballot to be voted to increase the current rate of 10% to 12%.

FISCAL IMPACT: 2% increase of TOT revenues.

ACTION REQUESTED: Motion to approve **Resolution No. 20-5787**, proposing an increase in TOT per **Ordinance No. 20-1029** to be submitted to the voters at the November 3, 2020 election.

ATTACHMENTS:
Resolution No. 20-5787
Resolution No. 03-3692
Proposed Ordinance No. 20-1029

RESOLUTION NO. 20-5787

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE PROPOSING AN INCREASE IN THE TRANSIENT OCCUPANCY TAX; CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020; AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LASSEN TO CONDUCT AND CONSOLIDATE SAID ELECTION WITH THE STATEWIDE ELECTION; AND AUTHORIZING THE CITY CLERK OR HER DULY AUTHORIZED OFFICERS AND AGENTS TO CARRY OUT ALL THE NECESSARY PROCEDURES FOR SAID ELECTION; SUBMITTING TO THE VOTERS THE QUESTION RELATING TO A TRANSIENT OCCUPANCY TAX INCREASE MEASURE

WHEREAS, the City Council of the City of Susanville desires to increase its already-existing transient occupancy tax which said tax is imposed on persons occupying hotels in the City of Susanville and to thereby enhance the financial resources of the City to provide for services and maintain infrastructure; and

WHEREAS, The City Council proposes the adoption of an Ordinance amending the City's Municipal Code increasing the transient occupancy tax as set forth below and desires to submit said tax increase as a measure to be voted upon at an upcoming election; and

WHEREAS, it is desirable that a general municipal election be called for the purposes of permitting the City's voters to determine whether the increase in the transient occupancy tax should be adopted; and

WHEREAS, pursuant to Government Code Section §53724, the City Council seek to submit the transient occupancy tax ordinance to qualified electors of the City at the next statewide general municipal election on November 3, 2020; and

WHEREAS, on July 1, 2020, the City Council approved this ordinance by a 2/3 vote pursuant to Government Code Section §53724; and

WHEREAS, it is desirable that the aforementioned election be consolidated with the statewide general municipal election to be held on the same date and that within the City, the precincts, polling places, and election officers of the consolidated elections be the same; and

WHEREAS, it is desirable that the County Elections Department of the County of Lassen canvass the returns of the statewide general municipal election and that the elections be handled in all respects as if there were only one election; and

WHEREAS, pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15378 (B) (4), adoption of this Ordinance as a government funding mechanism is not a project subject to the requirements of CEQA. Prior to commencement of any project that may result from the expenditure of revenues from this tax increase, any necessary environmental review required by CEQA shall be completed. In addition, pursuant to CEQA Guidelines Section 15060(c)(3) and 15378(b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUSANVILLE RESOLVED AS FOLLOWS:

Section 1. The foregoing recitals are true and correct and are hereby incorporated by reference.

Section 2. That pursuant to the requirements and laws of the State of California relating to general law cities, there is called and ordered to be held in the City of Susanville, California, on Tuesday, November 3, 2020, a general municipal election.

Section 3. That pursuant to Section 10403 of the California Elections Code, the board of Supervisors of the County of Lassen is hereby requested to consent and agree to consolidation of said election with the statewide election taking place on said date.

Section 4. That said election shall be held and conducted in the manner prescribed in Section 10418 of the Elections Code.

Section 5. The City Council proposes the adoption of an increase in the City's existing transient occupancy tax as set forth in the ordinance specified in Section 6 below.

Section 6. That the City Council, pursuant to its right and authority, does order submitted to the voters at the said election the following question:

To provide funding for infrastructure and general City services including, but not limited to, police, fire, emergency preparedness, streets, parks, and open space, and recreation plus affordable/workforce housing shall Susanville increase the transient occupancy tax (hotel tax) rate by 2% on January 1, 2021	YES
	NO

Section 7. The proposed Ordinance to be submitted to the voters is attached hereto as Exhibit "A" and incorporated by this reference. The City Council hereby approves the proposed ordinance, in the form hereof, and its submission to the voters of the City at the November 3, 2020 election. The Board of Supervisors of the County of Lassen is requested to order the County Elections Department to set forth in the voters information portion of all sample ballots to be mailed to the qualified electors of the City the full text of the Ordinance and to mail with the sample ballots to the electors printed copies of the full text of the Ordinance, together with the primary arguments and rebuttal arguments (if any) for and against the measure, and to provide absent voters ballots for the election for use by qualified electors of the City who are entitled thereto in the manner provided by law.

Section 8. The Lassen County Elections Department is authorized to canvass the returns of said election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

Section 9. The City Clerk is hereby directed to issue instruction to the County Elections Department and to take any and all steps necessary for the holding of the election.

Section 10. The City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Elections Department of the County of Lassen.

Section 11. The City Attorney is hereby directed to prepare an impartial analysis of the measure not to exceed five hundred (500) words in length showing the effect of the measure on the existing law and the operation of the measure.

Section 12. The City Administrator is hereby authorized and directed to expend the necessary funds to pay for the City's cost of placing the measure on the election ballot.

Section 13. In all particulars not prescribed in this resolution, the election shall be held as prescribed in the Elections Code of the State of California.

Section 14. The City Clerk and other City officers and employees are hereby authorized and directed to take all other actions that are necessary to have the said measure property submitted to the City voters at the statewide general election on November 3, 2020.

PASSED AND ADOPTED this _____ day of _____, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

Exhibit A
ORDINANCE NO. 20-1029
AN ORDINANCE OF THE CITY OF SUSANVILLE AMENDING SECTION 3.20.030 OF CHAPTER 3.20 OF THE MUNICIPAL CODE TO INCREASE THE CITY'S TRANSIENT OCCUPANCY TAX RATE FROM 10% TO 12% EFFECTIVE JANUARY 1, 2021, SUBJECT TO THE APPROVAL OF A MAJORITY OF THE ELECTORS VOTING ON THE TAX MEASURE AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020.

THE PEOPLE OF THE CITY OF SUSANVILLE DO ORDAIN AS FOLLOWS:

Section 1. The voters of the City of Susanville hereby find and declare as follows:

A. Pursuant to California Revenue and Taxation Code section 7280 et seq., the City of Susanville ("City") has the authority to levy a transient occupancy tax ("TOT") upon the privilege of occupying a hotel, motel or recreational vehicle (RV) park space.
B. The TOT is a general tax which is deposited into the City's General Fund. The General Fund pays for essential City services such as police protection, fire and paramedic services, emergency preparedness, maintenance of streets and traffic operations, recreation services, maintenance of parks and open spaces, maintenance of City buildings and facilities, improvements and maintenance of overall City infrastructure and property, and general municipal services to the public.
C. The City's TOT rate is currently 10%.
D. The city wishes to increase its TOT from the existing 10 percent to 12 percent effective January 1, 2021, subject to voter approval, for general fund purposes.
E. The City wishes to submit the proposed TOT increase to the voters at the general municipal election on November 3, 2020.

Section 2. Section 3.20.030 of Chapter 3.20 (Transient Occupancy Tax) of the Susanville Municipal Code is hereby amended in the manner set forth below, with additions to the text being shown in underlining and deletions from the text being shown in strikeout font:

3.20.030 Imposition—Amount—Where payable.

For the privilege of occupancy in any hotel, motel or recreational vehicle (RV) park, each transient is subject to and shall pay a tax in the amount of ~~ten (10) percent~~ twelve (12) percent of the rent charged by the operator beginning ~~July 1, 2004~~ January 1, 2021. Such tax constitutes a debt owed by the transient to the city which is extinguished only by payment to the operator or to the city. The transient shall pay the tax to the operator of the hotel, motel or RV park at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel, motel or RV park. If for any reason the tax due is not paid to the operator of the hotel, motel, or RV park, the tax administrator may require that such tax shall be paid directly to the tax administrator. No state employee or government employee is exempt from the transient occupancy tax of the city established herein. (Ord. 04-900 § 1, 2004: prior code § 18.21)

Section 3. An election shall be ordered to enable the voters of the City of Susanville to approve or reject this ordinance. The date of the election shall be November 3, 2020.

Section 4. The findings for this ordinance in compliance with the California Environmental Quality Act (CEQA) are the same as those set forth in the City's Resolution No. 20-5787 calling for an election on this ordinance. The CEQA findings in said resolution are incorporated herein by reference.

Section 5. Severability. If any section, subsection, clause, sentence, word or phrase of this ordinance is for any reason held to be invalid and/or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of remaining portions of this ordinance. The city council declares that it would have passed and adopted this ordinance and each of the provisions thereof irrespective of the fact that any one or more such provisions, sections, subsections, phrases or clauses be declared invalid and/or unconstitutional.

Section 6. The City Clerk is hereby directed to publish this ordinance at least once, within fifteen (15) days of its adoption in a newspaper of general circulation public and circulated in the City of Susanville.

This Ordinance relates to the levying and collecting of the City's transient occupancy tax. The City Council, by no less than a 2/3 vote of the council by adopting Resolution No.20-5787 approved submission of this Ordinance to the voters at an election to be held on November 3, 2020. Upon approval of a majority of the voters of the City, and upon adoption of a resolution declaring the election results, the Mayor shall thereby be authorized to attest to the adoption of this Ordinance by the voters of the City by signing where indicated below.

This Ordinance shall take effect immediately after the date of its passage and adoption.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

Ordinance No. 20-1029 was submitted to the People of the City of Susanville at the November 3, 2020 general municipal election. It was approved by the following vote of the People.

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Heidi Whitlock, City Clerk

_____
Margaret Long, City Attorney

RESOLUTION NO. 03-3692

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ORDERING THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY OF SUSANVILLE A CERTAIN MEASURE RELATING TO AN INCREASE IN CERTAIN GENERAL TAXES, TO WIT: TRANSIENT OCCUPANCY TAXES (from 8 percent to 10 percent)

WHEREAS, a general municipal election on Tuesday, March 2, 2004 has been called by Resolution No. 03-3678, adopted on October 15, 2003; and

WHEREAS, the City Council also desires to submit to the voters at the election a question relating to an increase in a certain general tax, the Transient Occupancy Tax (TOT);

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUSANVILLE, does resolve, declare, determine and order as follows:

Section 1: That the City Council, pursuant to its right and authority, does order submitted to the voters at the general municipal election the following question:

> "Shall **Ordinance No. 04-0900** of the City of Susanville authorizing the City Council of the City of Susanville to increase the Transient Occupancy Tax (a pass-through room tax charged to travelers) rate from 8 percent to 10 percent effective July 1, 2004, be adopted?
> "_____ YES _____ NO"

Section 2: That the proposed measure submitted to the voters is attached as "Attachment 1."

Section 3: That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 4: That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 5: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

APPROVED: _____
Lino P. Callegari, Mayor

ATTEST: _____
Debra M. Magginetti, City Clerk
Gwenna MacDonald, Deputy City Clerk

The foregoing **Resolution No. 03-3692** was adopted at a regular meeting of the City Council of the City of Susanville held on the 3rd day of December, 2003 by the following vote:

AYES:	Fahlen, Sayers, Joy, DeBoer and Callegari
NOES:	None
ABSENT:	None
ABSTAINING:	None

Debra M. Magginetti, City Clerk
Gwenna MacDonald, Deputy City Clerk

APPROVED AS TO FORM:

Kathleen R. Lazard, City Attorney

ORDINANCE NO. 04- 0900

AN ORDINANCE OF THE CITY OF SUSANVILLE, CALIFORNIA,
AMENDING SECTION 3.20.030 OF CHAPTER 3.20
OF THE SUSANVILLE MUNICIPAL CODE,
INCREASING THE TRANSIENT OCCUPANCY TAX

THE PEOPLE OF THE CITY OF SUSANVILLE DO ORDAIN AS FOLLOWS:

Section 1. Section 3.20.030 of the Susanville Municipal Code is hereby amended to provide as follows:

"3.20.303. Imposition – Amount – Where Payable.

"For the privilege of occupancy in any hotel, motel or recreational vehicle (RV) park, each transient is subject to and shall pay a tax in the amount of ten percent (10%) of the rent charged by the operator beginning July 1, 2004. Such tax constitutes a debt owed by the transient to the city which is extinguished only by payment to the operator or to the city. The transient shall pay the tax to the operator of the hotel, motel or RV park at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel, motel or RV park. If for any reason the tax due is not paid to the operator of the hotel, motel, or RV park, the tax administrator may require that such tax shall be paid directly to the tax administrator. No state employee or government employee is exempt from the transient occupancy tax of the city established herein."

Section 2. The City Council may amend chapter 3.20 of the Susanville Municipal Code and this Ordinance amending Section 3.20.303 without a vote of the people to the extent necessary to implement the procedures for collection of the tax.

ATTACHMENT 1

Section 3. This Ordinance, being for the enactment and imposition of a general tax, shall be submitted to a vote of the people at the City's general municipal election consolidated with the statewide primary scheduled for March 2, 2004. This Ordinance shall become valid and binding if a majority of the voters voting thereon vote in its favor at said election and shall be effective on the date the City Council certifies the results of said election. If the provisions of Government Code Section 53720 et seq. or Article XIIIC of the California Constitution are duly repealed or amended, or interpreted by the courts so that a vote of the people is not required for enactment of this Ordinance, then this Ordinance shall take effect as provided for all other city ordinances and may be amended in the same manner as all other City ordinances.

Section 4. If any section, subsection, sentence, clause or phrase of this Ordinance, or the application thereof, is for any reason, held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance, or the application thereof, and the general taxes imposed shall not be affected thereby but shall remain in full force and effect, it being the intention of the voters to adopt each and every section, subsection, part, clause, sentence and phrase, regardless of whether any other section, subsection, part, clause, sentence and phrase or the application thereof is held to be invalid or unconstitutional.

Section 5. This Ordinance shall be in full force and shall take effect as provided by law, on July 1, 2004.

Section 6. The Mayor shall sign this Ordinance and the City Clerk shall attest and certify to the passage and adoption of this Ordinance if a majority of the voters voting

in the City's general municipal election on March 2, 2004, approve the Measure asking whether the voters approve this Ordinance.

APPROVED:

Attest: _____
LINO CALLEGARI, Mayor

_____
DEBRA MAGGINETTI, City Clerk

PASSED AND APPROVED this _____ day of _____, 2004.

_____
Mayor, City of Susanville

Attest: _____
City Clerk

TOTord.doc

AGENDA ITEM NO. 9F

Reviewed by: _____ Interim City Administrator

___ Motion only
___ Public Hearing
___ Resolution
_X_ Ordinance
___ Information

Submitted by: Ryan Cochran, Police Captain

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Ordinance No. 20-1030,** amending Section 12.32.320 and Section 12.32.330 of the Susanville Municipal Code: waive first reading and introduce

PRESENTED BY: Ryan Cochran, Police Captain

SUMMARY: Over the last year, the City has encountered an increase of camping along the Susanville River within the City of Susanville. In most incidents of the camping, it results in littering, contaminants being left behind or into the Susan River and an unpleasant impression of our waterways. With education and signage along the Susan River, camping along the river has been drastically reduced, however, these individuals are now camping in different areas of the City of Susanville.

Due to the Martin v. Boise decision, the Police Department has been restricted in the enforcing of camping until an amendment to the Municipal Code which would allow enforcement yet remain in compliance with the Federal Court decision.

Direction was given to amend Section 12.32.320 and 12.32.330 of the Susanville Municipal Code to remove section C on both 12.32.320 (unlawful camping) and 12.32.330 (storage of personal property in public places) and replace it with, "Within 100 feet of the Susanville Police Department, Susanville Fire Department and the Susanville Public Works Department."

FISCAL IMPACT: Unknown. Staff will track hours on both enforcement and prosecution to monitor any fiscal impact.

ACTION REQUESTED: Presentation of the first reading of Ordinance No. 20-1030 and recommend second reading at the next regularly scheduled City Council meeting.

ATTACHMENTS: Ordinance 20-1030

ORDINANCE NO. 20-1030
AN ORDINANCE OF THE CITY OF SUSANVILLE, CALIFORNIA AMENDING SECTION 12.32 OF THE CITY CODE REGARDING UNLAWFUL CAMPING

The City Council of the City of Susanville does hereby ordain as follows:

Section 1: Chapters 12.32.320 and 12.32.330 of the Susanville Municipal Code are hereby repealed and replaced with the following:

12.32.320 Unlawful Camping.

It is unlawful for any person to camp, occupy camp facilities or use camp paraphernalia in the following areas, except as otherwise provided by resolution of the city council:

A. Any park;

B. Any street;

~~C. Any public parking lot or public area, improved or unimproved;~~

C. Within 100 feet of the Susanville Police Department, Susanville Fire Department and Susanville Public Works Department.

D. Within 100 feet of the highest watermark of any waterway within the City of Susanville.

12.32.330 Storage of Personal Property in Public Places.

It is unlawful for any person to store personal property, including camp facilities and camp paraphernalia, in the following areas, except as otherwise provided by resolution of the city council:

A. Any park;

B. Any street;

~~C. Any public parking lot or public area, improved or unimproved;~~

C. Within 100 feet of the Susanville Police Department, Susanville Fire Department and Susanville Public Works Department.

D. Within 100 feet of the highest watermark of any waterway within the City of Susanville

Section 2: The following is hereby added to the Susanville Municipal Code as Chapter 12.32.340 and should read as follows:

12.32.340 Penalty.

Violation of this section shall constitute a misdemeanor pursuant to Susanville Municipal Code 1.12.010.

INTRODUCED at a regular meeting of the City Council of the City of Susanville, California, on the 1st day of July, 2020, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the _____ day of _____, 2020.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Ordinance No. 20-1030 was adopted at a regular meeting of the City Council of the City of Susanville, held on the _____ day of _____, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, Attorney

AGENDA ITEM NO. 9G

Reviewed by: Interim City Administrator

___ Motion only
___ Public Hearing
___ Resolution
_x_ Ordinance
___ Information

Submitted by: Kevin Jones, City Administrator (Interim)/PC

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Ordinance No. 20-1031,** amending Section 2.04.040 of the Susanville Municipal Code: waive first reading and introduce

PRESENTED BY: Kevin Jones, City Administrator (Interim)/PC

SUMMARY: It is the request to amend the regularly scheduled City Council meetings from a starting time of 6:00 PM to 4:30 PM for Closed Session. Additionally, amend the starting time of Open Session from 7:00 PM to 5:30 PM. These times changes still enable the public to attend after 5:00 PM and is a benefit to staff who attend the meetings.

FISCAL IMPACT: None.

ACTION REQUESTED: Presentation of the 1st reading of Ordinance No. 20-1031 and recommend 2nd reading at the next regularly scheduled City Council meeting.

ATTACHMENTS: Municipal Code 2.04.040
Ordinance 20-1031

2.04.040 Time and place of regular meetings.

The city council shall hold regular meetings in the council chambers of the City Hall, 66 North Lassen Street in the city, or at such other place as may be determined by the council on the first and third Wednesdays of each month at six p.m. When the day for each regular meeting of the council falls on a holiday as defined in California Government Code Section 6700 et seq., no meeting shall be held on such holiday, but a regular meeting shall be held at six p.m. on the following day, or at such time and place as may be previously established by the council. (Ord. 07-944 § 1, 2007; Ord. 07-943 § 1, 2007; Ord. 06-937 § 1, 2006; Ord. 01-872 § 3, 2001)

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ORDINANCE NO. 20-1031
AN ORDINANCE OF THE CITY OF SUSANVILLE AMENDING SECTION 2.04.040 OF THE *SUSANVILLE MUNICIPAL CODE* REGARDING CITY COUNCIL MEETING AGENDA ORDER OF BUSINESS

The City Council of the City of Susanville does ordain as follows:

Section 1:
Section 2.04.040 of the *Susanville Municipal Code* is hereby amended to provide as follows:

Section 2.04.040. Time and place of regular meetings

The city council shall hold regular meetings in the council chambers of the City Hall, 66 North Lassen Street in the city, or at such other place as may be determined by the council on the first and third Wednesdays of each month at ~~six p.m.~~ **4:30 (four-thirty) p.m**. When the day for each regular meeting of the council falls on a holiday as defined in California Government Code Section 6700 et seq., no meeting shall be held on such holiday, but a regular meeting shall be held at ~~six p.m.~~ **4:30 (five-thirty) p.m.** on the following day, or at such time and place as may be previously established by the council. (Ord. 07-944 § 1, 2007; Ord. 07-943 § 1, 2007; Ord. 06-937 § 1, 2006; Ord. 01-872 § 3, 2001)

Section 2.
The City Clerk shall, within fifteen days after its passage, cause this ordinance to be published at least once in the Lassen County Times online media page, the City of Susanville website, City of Susanville Social Media page, SusanvilleStuff an online local media outlet and the Modoc Register a newspaper available to residents of Susanville.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

INTRODUCED at a regular meeting of the City Council of the City of Susanville, California, on the 1st day of July, 2020, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the _____ day of _____, 2020.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Ordinance No. 20-1031 was adopted at a regular meeting of the City Council of the City of Susanville, held on the _____ day of _____, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:

_____
Margaret Long, Attorney

AGENDA ITEM NO. 9H

Reviewed by: _____ Interim City Administrator

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: Kevin Jones, City Administrator (Interim)/PC

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Resolution No. 20-5796,** City of Susanville Freezing Employee Hiring

PRESENTED BY: Kevin Jones, City Administrator (Interim)/PC

SUMMARY: The Council requested the City Administrator bring a hiring freeze Resolution to the Council for their consideration.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve Resolution No. 20-5796, City of Susanville Freezing Employee Hiring

ATTACHMENTS: Resolution No. 20-5796

RESOLUTION NO. 20-5796
A RESOLUTION OF THE CITY OF SUSANVILLE
FREEZING EMPLOYEE HIRING

WHEREAS, the City of Susanville is facing significant financial concerns and projects deficit spending for the 2020/2021 fiscal year unless dramatic cuts are made;

WHEREAS, the City Council finds that the COVID-19 pandemic will have an additional negative affect on the budget;

WHEREAS, City Council finds it is necessary to freeze and rescind authority to hire employees pending establishment of new revenues into the City and the outcome of the pandemic, and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Susanville, State of California order the following:

SECTION 1. FREEZE HIRING:

The City of Susanville shall cease all appointments and promotions of employees in the absence of specific authority by the City Council.

SECTION 2. TERM OF FREEZE/EFFECTIVE DATE:

The freeze on hiring and promotion is effective on the date of execution and shall continue in effect until affirmatively removed upon rescission of this Resolution by the City Council.

SECTION 3. HARDSHIP/EXEMPTION:

In the event of hardship and for fully funded and budgeted positions, City departments may request an exemption which will be considered on a case by case basis.

ADOPTED by the City Council of the City of Susanville, State of California on the _____ day of _____, 2020 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

CITY OF SUSANVILLE

_____
Mendy Schuster, Mayor

ATTEST:

_____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:

_____
Margaret Long, CITY ATTORNEY

AGENDA ITEM NO. 13A

Reviewed by: ___ Interim City Administrator

___ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
_X_ Information

Submitted by: Kevin Jones, City Administrator (Interim)

Action Date: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: COVID-19 Update

PRESENTED BY: James M. Moore, Fire Chief

SUMMARY: An update regarding the coronavirus and impact on the local community will be provided.

FISCAL IMPACT: None

ACTION REQUESTED: Information only.

ATTACHMENTS: None

AGENDA ITEM NO. 13B

Reviewed by: Interim City Administrator

X Motion Only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

SUBMITTED BY: Kevin Jones, Interim City Administrator

MEETING DATE: July 1, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Discussion Regarding Homelessness

PRESENTED BY: Kevin Jones, Interim City Administrator

SUMMARY During the January 15, 2020 City Council Meeting, several members of the public spoke up regarding the homeless situation in Susanville. City Council Members asked to agenize the topic for discussion at future City Council meetings.

FISCAL IMPACT: None.

ACTION REQUESTED: Direction to staff.

ATTACHMENTS: None