CITY OF SUSANVILLE
66 North Lassen Street ◆ Susanville CA
Mendy Schuster, Mayor
Brian Moore, Mayor pro tem
Thomas Herrera * Quincy McCourt * Kevin Stafford

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION
SUSANVILLE PUBLIC FINANCING AUTHORITY

Susanville City Council

SPECIAL MEETING ◆ Lassen County Fairgrounds ◆ Jensen Hall

June 17, 2020 – 3:00 p.m.

Call meeting to order
Roll call of Councilmembers present

Next Resolution No. 20-5789
Next Ordinance No. 20-1029

1 **APPROVAL OF AGENDA**: (Additions and/or Deletions)

2 **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.

3 **CLOSED SESSION**:

A CONFERENCE WITH LEGAL COUNSEL – existing litigation pursuant to Government Code Section 54956.9(d)(1): Case number 61824, 61839 Matthew Wood, Michael Bollinger vs. Susanville City Council, City of Susanville

B PUBLIC EMPLOYMENT—pursuant to Government Code §54957:
1. Interim City Administrator Evaluation

C CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
1 Agency Negotiator: Kevin Jones
Bargaining Unit: SPOA

4 **RETURN TO OPEN SESSION**: (recess if necessary)

- *Reconvene in open session*
- *Pledge of allegiance*
- *Invocation*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Proclamations, awards or presentations by the City Council:*

5 **BUSINESS FROM THE FLOOR**:

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR**:

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

A Approve minutes from the City Council's, April 15, 29 and May 6, 2020 meetings

B Approve **Resolution No. 20-5788**, amendment to Prentice and Long Agreement

7 **PUBLIC HEARINGS**: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS**:

Commission/Committee Reports:

9 **NEW BUSINESS**:

A Consider approval of vendor warrants numbered 206706 through 206810 for a total of $822,767.99 including $185,358.84 in payroll warrants

B Consider **Resolution No. 20-5783** adopting the City of Susanville 2020-2021 Budget and Amending Budget Policies Adopted by Resolution No. 19-5621

C Consider **Resolution No. 20-5784** Establishing Appropriations Limitation for Fiscal Year 2020-2021

D Consider **Resolution No. 20-5785** authorizing the Interfund Loan from the Natural Gas Fund to various funds for loan pay-off to Umpqua Bank for 2013 CalPERs Refunding Loan

E Consider **Resolution No. 20-5786** accepting SCORE Loss Control Grant Funding and authorizing City Hall Security Camera Project

F Campground Proposal

G Consider **Resolution No. 20-5789** approving the Interim City Administrator to adjust Diamond Mountain Golf Course Fees

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY**: No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12 **CONTINUING BUSINESS**:

A Consider **Ordinance No. 20-1026**, of the City of Susanville, California, amending penalty provisions and adding a Notice of Violation and Certificate of Compliance provisions of Chapter 16 of the City Municipal Code: waive second reading and adopt

B Consider **Ordinance No. 20-1027,** amending Section 2.04.140 and Section 2.04.150 of the Susanville Municipal Code: waive second reading and adopt

13 **CITY ADMINISTRATOR'S REPORTS:**

A COVID-19 Report

B Update on Buxton

C Discussion regarding City Council meeting schedule

D Homeless Discussion

14 **FUTURE COUNCIL ITEMS**:

15 **ADJOURNMENT**:

- ***The next regular meeting of the Susanville City Council will be held on July 1, 2020 at 3:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for June 17, 2020 in the areas designated on June 12, 2020.

Heidi Whitlock, City Clerk

AGENDA ITEM NO. 6A

Reviewed by: _____ City Administrator

_X_ Motion Only
____ Public Hearing
____ Resolution
____ Ordinance
____ Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's April 15, 29, and May 6, 2020 meetings

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's April 15, 29, and May 6, 2020 meetings

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's April 15, 29, and May 6, 2020 meetings

ATTACHMENTS: Minutes: April 15, 2020
April 29, 2020
May 6, 2020

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
April 15, 2020– 3:00 p.m.

Meeting was called to order at 3:00 p.m. by Mayor Schuster.

Roll call of Councilmembers present: Brian Moore, Quincy McCourt, Kevin Stafford and Mayor Mendy Schuster.

Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney, and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:
Motion by Mayor pro tem Moore, second by Councilmember Stafford, to approve the agenda as submitted; motion carried. Ayes: Moore, Stafford, McCourt and Schuster.

1A Review Letters of Interest and Consider Appointment of Applicant to fill Vacancy on the City of Susanville City Council Ms. Ryan reviewed the process required to fill the vacancy created with the resignation of Councilmember Wilson. The City posted the notice as required by GC 36512(b), and received one application/letter of interest from Thomas Herrera.

Motion by Councilmember McCourt, second by Mayor pro tem Moore, to appoint Thomas Herrera to fill the vacancy for a term expiring March 2022; motion carried unanimously. Ayes: McCourt, Moore, Stafford and Schuster.

The City Clerk administered the Oath of Office, and Mr. Herrera took a seat on the dais.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: None.

3 CLOSED SESSION: At 3:10 p.m. the Council entered into Closed Session to discuss the following:

A PUBLIC EMPLOYMENT - pursuant to Government Code §54957:
1. Approved Position List

B CONFERENCE WITH LEGAL COUNSEL – existing litigation pursuant to Government Code Section 54956.9(d)(1): Case number 61824, 61839 Matthew Wood, Michael Bollinger vs. Susanville City Council, City of Susanville

At 4:15 p.m. the City Council reconvened in Open Session.

4 RETURN TO OPEN SESSION:
Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney; James Moore, Fire Chief; Deborah Savage, Finance Manager; Daniel Gibbs, City Engineer/Interim Public Works Director; Kevin Jones, Police Chief; Ryan Cochran, Police Captain; Kelly Mumper, City Planner; and Gwenna MacDonald, City Clerk.

Mr. Wilson reported that the City Council approved the agenda with no changes prior to Closed Session and that the Council met in Closed Session and direction was provided to staff.

Mayor Schuster provided the Thought of the Day.

Mayor Schuster read a proclamation designating April 2020 as Lassen County Sexual Assault Awareness month.

5 **BUSINESS FROM THE FLOOR**: No business.

6 **CONSENT CALENDAR**:

A Receive and file Financial Reports: February 2020

Motion by Councilmember Stafford, second by Mayor pro tem Moore, to approve the consent calendar; motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

7 **PUBLIC HEARINGS**: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Commission/Committee reports: No business.

9 **NEW BUSINESS:**

9A Consider approval of vendor warrants numbered 206197 through 206369 for a total of $1,124,670.28 including $483,383.46 in payroll warrants Ms. Savage presented the vendor warrant report.

Motion by Councilmember Stafford, second by Mayor pro tem Moore, to approve the vendor warrants as submitted; motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

9B Consider approval of Resolution No. 20-5762: 1)awarding Impact Construction and Excavating the bid for sidewalk repairs and replacements on Main Street (State Route 36) at various locations; 2)authorizing Mayor to execute a contract with Impact Construction and Excavating; 3)and amending the Public Works Streets budget in the amount of $32,000 to complete desired work Mr. Gibbs reviewed the funding available to complete concrete sidewalk repair at 830, 1289, 1430 and 2212 Main Street. Impact Construction submitted the lowest bid at $29,865, and the funding will be expended prior to the end of fiscal year 2019/2020. There were no questions or comments.

Motion by Councilmember Stafford, second by Mayor pro tem Moore, to approve Resolution No. 20-5762; motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

9C Consider approval of Resolution No. 20-5763 authorizing the Acting Public Works Director to initiate equipment purchase – backhoe/Public Works Water Division Mr. Gibbs explained that the backhoe is over 20 years old, with over 7,000 hours of use which is significant for a piece of equipment that is critical to the function of the department. California Air Resources Board requires off-road diesel equipment to meet a threshold of fleet average target rate beginning January 2019, and the City's fleet does not meet these thresholds. Staff has identified a 2019 Caterpillar 420 backhoe and funding is available in the Water Operations budget to purchase the equipment. The older backhoe will be designated as surplus equipment with the purchase of the new backhoe. There were no questions or comments.

Motion by Councilmember Stafford, second by Councilmember McCourt, to approve Resolution No. 20-5763; motion carried unanimously. Ayes: Stafford, McCourt, Herrera, Moore and Schuster.

9D Consider Ordinance No. 20-1025 amending Section 2.04.070 of the *Susanville Municipal Code* regarding City Council meetings and agenda order of business Mr. Wilson explained that a request was made by Council at its March 25, 2020 meeting to amend the order of business to allow for an invocation to be given at the beginning of the City Council meetings. An ordinance is required to amend the order of business, and staff has prepared Ordinance No. 20-1025 for consideration and introduction to change Section 2.04.070 of the *Susanville Municipal Code*.

Motion by Mayor pro tem Moore, second by Councilmember Stafford, to waive the first reading and introduce Ordinance No. 20-1025; motion carried unanimously. Ayes: Moore, Stafford, Herrera, McCourt and Schuster.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider Ordinance No. 20-1022 amending Section 17 of the Susanville Municipal Code regarding Emergency Housing/Shelters: waive second reading and adopt Mr. Mumper provided an update regarding the amendment of Section 17 of the Susanville Municipal Code in accordance with the Housing Element Update. The City Council reviewed the proposed changes at its April 1st public hearing, which essentially changes the zoning code to allow emergency housing by right instead of by Use Permit. The amendment is required to allow the City to move forward with certification of the 2019-2024 Housing Element update. There were no questions or comments.

Motion by Councilmember McCourt, second by Mayor pro tem Moore, to waive the second reading and adopt Ordinance No. 20-1022; motion carried unanimously. Ayes: McCourt, Moore, Herrera, Stafford and Schuster.

12B Consider Ordinance No. 20-1023 amending Section 17 of the Susanville Municipal Code regarding Transitional and Supportive Housing: waive second reading and adopt Mr. Mumper explained that this item is similar to the previous ordinance which amends Section 17 of the Susanville Municipal as required by the updates set forth in the 2019-2024 Housing Element. Transitional and supportive housing would be allowed by right, not by Use Permit, in various zones throughout the City.

Motion by Councilmember McCourt, second by Mayor pro tem Moore, to waive the second reading and adopt Ordinance No. 20-1023; motion carried unanimously. Ayes: McCourt, Moore, Herrera, Stafford and Schuster.

12C Continuation of Resolution No. 20-5758 declaring a Local Emergency in the City of Susanville relative to the Novel Coronavirus COVID-19 Chief Moore reported that the City Council declared a local emergency on March 25, 2020 per Resolution No. 20-5758 and per GC 8630 must review and renew the need for the local emergency every 60 days until the local emergency is terminated. This item is a housekeeping item to extend the local COVID-19 emergency.

Councilmember McCourt thanked staff for their involvement on the local team assigned to keep the community protected during the quarantine.

Motion by Mayor pro tem Moore, second by Councilmember Herrera, to extend the emergency as established by Resolution No. 20-5758; motion carried unanimously. Ayes: Moore, Herrera, McCourt, Stafford and Schuster.

13 CITY ADMINISTRATOR'S REPORTS:

13A COVID-19 Report Chief Moore provided an update regarding the COVID-19 pandemic. The team that is staffed by City, County and State agencies meets twice per week, and has multiple plans in place for various scenarios, should the virus have an impact on Lassen County. So far, there have been zero positive tests and 85 negative tests. He extended his appreciation to the City Council for its support of staff during this time.

There was a general discussion regarding supporting the Lassen High School Class of 2020 to acknowledge their graduation and accomplishments.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Councilmember McCourt expressed his appreciation for City staff, and encouraged those present to support staff, to get involved, and to extend thanks whenever possible. He stated that staff is often overworked and would like to see the Council more involved in setting priorities for projects.

Councilmember Herrera thanked those who supported his campaign and appointment to the City Council and stated that he was proud to be representing his community. He thanked Chief Jones and Chief Moore for all of their hard work during the COVID-19 pandemic.

There was a general discussion regarding the 2020/2021 Budget Workshop, and it was the consensus of the Council to schedule for April 29, 2020 at 10:00 a.m.

15 ADJOURNMENT:

Motion by Mayor pro tem Moore, second by Councilmember McCourt, to adjourn; motion carried unanimously. Ayes: Moore, McCourt, Herrera, Stafford and Schuster.

Meeting adjourned at 4:45 p.m.

_____

Mendy Schuster, Mayor

Respectfully submitted by

_____

Gwenna MacDonald, City Clerk

Approved on: _____

SUSANVILLE CITY COUNCIL
Special Meeting Minutes
April 29, 2020 – 5:30 p.m.

Meeting called to order at 10:00 a.m. by Mayor Schuster.

Roll Call: Thomas Herrera, Quincy McCourt, Brian Moore, Kevin Stafford and Mayor Mendy Schuster.

Staff Present: Mike Wilson, City Administrator; Deborah Savage, Finance Manager; James Moore, Fire Chief; Daniel Gibbs, City Engineer/Acting Public Works Director; and Gwenna MacDonald, City Clerk.

1 APPROVAL OF THE AGENDA:
Motion by Mayor pro tem Moore, second by Councilmember Stafford, to approve the agenda as submitted; motion carried unanimously. Ayes: Moore, Stafford, Herrera, McCourt and Schuster.

2 PUBLIC COMMENT:
Jim Wolcott, Lassen County Fair Manager, requested that something be done to clean up the towing company property that is adjacent to the Fairgrounds.

3 SCHEDULED MATTERS:
3A Budget Workshop: Fiscal Year 2020/2021 Ms. Savage presented a Power Point to provide information to the City Council and Public regarding the proposed Fiscal Year 2020/2021. She reviewed slides related to accounting practices that the City follows, and she explained the basic principle of Fund Accounting including the types of funds including Governmental, Proprietary and Fiduciary Funds and basic accounting terms.

Ms. Savage reviewed a slide relating to the General Fund Revenues, which is projected to be $5,713,263 for Fiscal Year 2020/2021. The total includes a projected shortfall of $401,755. The next slides related to Expense Budgeting. She turned the floor over to Chief Jones who reviewed the expenses proposed for the Department. Changes to the future budget included increase in POST reimbursement revenue of $10,000, an increase to salaries and benefits of $34,296, increase to CalPERS of $51,136 and a reduction in operations of $74,618. There is a possible savings of $31,698 for the unfilled sergeant position.

Ms. Savage turned the floor over to the Fire Department.

Chief Moore reviewed the proposed budget for the Fire Department, which included an estimated deficit of $205,711. Chief Moore explained that the budget includes an increase of $81,900 in salaries and benefits, workers compensation and health insurance, $24,897 to CalPERS and $2,242 to operations. There is a potential savings of $79,586 for an employee on military deployment. Chief Moore stated that 82 percent of the budget for 2020/2021 is salaries and benefits.

Ms. Savage turned the floor over to Mr. Wilson who reviewed the General Fund budget for the Administrative Services Department. Mr. Wilson explained that the proposed budget included a possible deficit of $227,116. Changes included an increase to the City Administrator salary and benefit of $25,000, to make the Temporary Parks Employee Permanent for an increase of $23,000, an increase in revenue of $47,000 and a possible savings of $57,414 for the cost allocation and vacancy rate. Ms. Savage reviewed the proposed Cost Allocation Plan percentages for Fiscal Year 2020-2021. She reviewed the CalPERS Pension liability projected from Fiscal Year 2020/2021 to Fiscal Year 2046/2047, and additional General Fund debt

including the City Hall remodel debt service, CalPERS Side Fund refinancing loan and the Community Pool. Ms. Savage concluded the presentation by reviewing a 7-year projection of Revenues and Expenses for the General Fund. The chart illustrated the depletion of the City's cash reserves to an anticipated estimated deficit of $5,278,201 by Fiscal Year 2026/2027.

Mr. Wilson summarized the presentation by explaining cost savings to personnel which would be realized due to the retirement of key personnel. The option of the General Fund borrowing funds from the Natural Gas Department to make up the deficit has been discussed at length. The advantage is that the City would be borrowing from itself, so all of the interest for the loan would be repaid to the City. There are a variety of options for the City to borrow money, to assess additional costs for health insurance and pension benefits. Mr. Wilson turned the floor over to the City Council for any questions or comments.

Councilmember McCourt thanked staff for the presentation and praised the out-of-the-box solutions. He stated that he supports rewarding the loyalty and hard work of staff, and he thanked Ms. Savage, Mr. Wilson, Chief Jones and Chief Moore for the presentation.

Councilmember Herrera thanked staff for all the hard work that was put into the presentation. He does not want to lose good people, and the City must invest in the people who have invested in the City.

Ms. Savage commented that the City cannot continue to balance the budget on employee cost savings.

Councilmember Stafford stated that the City is going to have to look at cuts and not continue to kick the can down the road.

Mayor pro tem Moore asked Mr. Gibbs if the money was in the Natural Gas budget to loan, and if doing so would hurt the Department.

Mr. Gibbs stated that the Natural Gas Department has adequate reserves, and while he trusts the discretion of the Police and Fire Chief implicitly, there is significant pressure to continue asking for more. He is concerned that this will be become the new norm.

Mayor Schuster spoke regarding the benefit of the City borrowing from one fund to another and suggested revisiting the sale of City owned properties.

There was a general discussion regarding staffing levels, possible reduction of natural gas rates for customers, the importance of identifying sustainable revenue sources, consideration to reduce the golf course to 9 holes, a focus on economic development and the reduction in services that would result in cutting staffing levels.

4 ADJOURNMENT:

Motion by Mayor pro tem Moore, second by Councilmember McCourt, to adjourn the meeting; motion carried unanimously. Ayes: Moore, McCourt, Herrera, Stafford and Schuster.

The meeting adjourned at 11:50 a.m.
Respectfully submitted by:

_____
Mendy Schuster, Mayor

_____
Gwenna MacDonald, City Clerk

Approved on: _____

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
May 6, 2020– 3:00 p.m.

Meeting was called to order at 3:00 p.m. by Mayor Schuster.

Roll call of Councilmembers present: Brian Moore, Quincy McCourt, Thomas Herrera, Kevin Stafford and Mayor Mendy Schuster.

Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney; and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:
Motion by Mayor pro tem Moore, second by Councilmember McCourt, to approve the agenda as submitted; motion carried unanimously. Ayes: Moore, McCourt, Herrera, Stafford and Schuster.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: None.

3 CLOSED SESSION: At 3:03 p.m. the Council entered into Closed Session to discuss the following:

A CONFERENCE WITH LEGAL COUNSEL – Pursuant to Government Code Section 54956.9
Anticipated Litigation

B 1 PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54757:
Public Employment: City Attorney Contract Evaluation

2 PUBLIC EMPLOYMENT-- pursuant to Government Code §54957:
Interim City Administrator - Interviews

At 4:55 p.m. the City Council reconvened in Open Session.

4 RETURN TO OPEN SESSION:
Staff present: Mike Wilson, City Administrator; Jessica Ryan, City Attorney; James Moore, Fire Chief; Deborah Savage, Finance Manager; Daniel Gibbs, City Engineer/Interim Public Works Director; Kevin Jones, Police Chief; Heidi Whitlock, Assistant to the City Administrator; and Gwenna MacDonald, City Clerk.

Mr. Wilson reported that the City Council approved the agenda with no changes prior to Closed Session and that the Council met in Closed Session and that the Council would be going back to Closed Session at the conclusion of Open Session. Mr. Wilson requested that the Council consider Item 9H prior to Item 9A.

Mike Wilson provided the Thought of the Day.

5 BUSINESS FROM THE FLOOR:
Tiffany Russell provided information to the City Council regarding the establishment of a Puncture Vine Day on June 4th. The participation of the community is requested to focus on the eradication of puncture vines, also referred to as goat heads, from Lassen County. She asked that a flyer regarding the event be placed in city utility billings to help notify all the citizens of Susanville.

Seth Anderson offered to pay for a Facebook advertisement to notify the community.

Ms. Savage indicated that to print and mail flyers would be a use of enterprise funding which would require an action by the City Council to authorize.

6 **CONSENT CALENDAR**:

A Approve minutes from the City Council's January 29, February 5, 18, 19 and March 4, 2020 meetings

B Receive and file Financial Reports: March 2020

C Approve **Resolution No. 20-5766** authorizing the closure of South Gay Street for the Farmer's Market in the Uptown Susanville District, Pancera Plaza

D Approve **Resolution No. 20-5772** approving the appointment of representatives to various Boards and Commissions

Motion by Councilmember Stafford, second by Mayor pro tem Moore, to approve the consent calendar; motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

7 **PUBLIC HEARINGS**: No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Commission/Committee reports: No business.

9 **NEW BUSINESS:**

9H Consider approval of Resolution No. 20-5771 supporting the Lassen High School 2020 Graduation event Mr. Gibbs reported that the Lassen Union High School District has requested the City's support for a modified graduation ceremony that would be held June 5th from 4:00 p.m. to 6:00 p.m. The event would require the closure of Riverside Drive to allow a drive-through style ceremony on campus. Traffic control and support for the event would be provided by the Police Department and Public Works Department, and the District is requesting that the costs associated with the event that are incurred by the City be waived. Mr. Gibbs invited comments or questions from the City Council.

Councilmember Herrera commented that in a small town like Susanville, these special moments such as high school graduations are very important and he supported the event.

Mayor Schuster spoke in support of Lassen High School and stated that she was very much in favor of doing everything possible to recognize the achievements of the graduates.

Motion by Mayor pro tem Moore, second by Councilmember Herrera, to approve Resolution No. 20-5771; motion carried unanimously. Ayes: Moore, Herrera, McCourt, Stafford and Schuster.

9A Consider approval of vendor warrants numbered 206370 through 206565 for a total of $1,644,117.81 including $490,712.48 in payroll warrants Ms. Savage reviewed the vendor warrant report.

Motion by Councilmember Stafford, second by Councilmember Herrera, to approve the vendor warrant report; motion carried unanimously. Ayes: Stafford, Herrera, McCourt, Moore and Schuster.

9B Consider approval of Resolution No. 20-5764 approving contract extension of Tuscarora Pipeline Natural Gas Transportation agreement Mr. Gibbs reviewed the natural gas transportation agreements that the City has on record with Tuscarora Pipeline from 2001. The agreements provide transportation per day on the Gas Transmission line between Malin Oregon and the City gate connection at Chappius Lane. The City entered into four agreements because initially the load was growing over the first five years of the system, however it may now combine the agreements into one for the full 1,000 Dth per day capacity. There were no questions or comments.

Motion by Councilmember Stafford, second by Councilmember McCourt, to approve Resolution No. 20-5764; motion carried unanimously. Ayes: Stafford, McCourt, Herrera, Moore and Schuster.

9C Consider approval of Resolution No. 20-5765 authorizing execution of engineer services agreement with Farwest Corrosion Control Company Mr. Gibbs reported that in accordance with the City's Pipeline Integrity Management Plan, surveys are required to maintain the City's natural gas system from the gate along Johnstonville Road and Center Road to the Chappius Lane pressure reducing station. Specialized technicians conduct surveys to collect data and analyze the high-pressure line. The City received proposals from two companies and Farwest submitted the most competitive bid of $83,801.00.

There were no questions or comments.

Motion by Councilmember Stafford, second by Councilmember McCourt, to approve Resolution No. 20-5765; motion carried unanimously. Ayes: Stafford, McCourt, Herrera, Moore and Schuster.

9D Consider approval of Resolution No. 20-5767 authorizing execution of agreement with the California Utilities Emergency Association (CUEA) for emergency responses on behalf of the City Mr. Gibbs explained that the California Utilities Emergency Association provides response support for agencies providing utility services. It operates and oversees a Statewide Integrated Utility Emergency Management system that provides resources and support in times of crisis or in the event of other emergencies that create a negative impact for the residents of the community. The benefit of membership to City would include providing a safer natural gas system, have immediate responses to local emergencies and provide training to employees.

Motion by Councilmember Stafford, second by Councilmember McCourt, to approve Resolution No. 20-5767; motion carried unanimously. Ayes: Stafford, McCourt, Herrera, Moore and Schuster.

9E Consider approval of Resolution No. 20-5768 authorizing execution of professional services agreement with Full Spectrum, Inc. Mr. Gibbs explained that the City has utilized the services of Full Spectrum, Inc. for technical assistance related to the SCADA System since 2011. Their expertise in providing assistance to the City's management of the natural gas and water system has become invaluable to the City. The proposed agreement outlines the scope of services that Full Spectrum, Inc. would be providing to the City are related primarily to the SCADA system and vary depending on specific needs of the Cady Springs Pump Station project. No questions or comments.

Motion by Councilmember Stafford, second by Councilmember McCourt, to approve Resolution No. 20-5768; motion carried unanimously. Ayes: Stafford, McCourt, Herrera, Moore and Schuster.

9F Consider approval of Resolution No. 20-5769 adopting Recruitment and Hiring Policies for all employee classifications Mr. Wilson summarized the recruitment and hiring policies that have been developed to establish fair and consistent hiring practices for all employee classifications. It memorializes recruitment, screening, interview and hiring policies for employees that have been conducted by established practices through the City Administration Department. Recruitments for Department Heads or the City Administrator positions will include a higher level of involvement from the City Council in the participation process.

Chief Jones commented that the policies do not include City-sponsored positions such as the Academy candidates, and he requested that the section related to the Police Department be amended to include those employees.

Motion by Councilmember Moore, second by Councilmember Stafford, to approve Resolution No. 20-5769 with the exception to the section related to the Police Department as suggested; motion carried unanimously. Ayes: Moore, Stafford, Herrera, McCourt and Schuster.

9G Consider appointment of members to the Ad Hoc Committee for the City Administrator hiring process Mr. Wilson explained that the first round of applications for City Administrator have been received and the review date is scheduled for May 7, 2020. As part of the procedures for hiring Department Heads, and ad hoc committee consisting of two City Council members and the City Administrator work to form the Community and Professional Interview panels and review the proposed interview questions. Mayor Schuster and Councilmember Stafford served on the ad hoc for the previous City Administrator recruitment and both have indicated their willingness to continue with the committee.

Motion by Councilmember Moore, second by Councilmember Herrera, to appoint Councilmember Stafford and Mayor Schuster to serve on the ad hoc committee; motion carried. Ayes: Moore, Herrera and McCourt. Abstain: Stafford and Schuster.

9H Consider approval of Resolution No. 20-5771 supporting the Lassen High School 2020 Graduation event

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider Ordinance No. 20-1025 amending Section 2.04.070 of the *Susanville Municipal Code* regarding City Council meetings and agenda order of business: waive second reading and adopt Mr. Wilson reviewed the proposed amendment to the Susanville Municipal Code that would allow for an Invocation to be given at the beginning of the meeting. The ordinance was introduced at the April 15, 2020 meeting.

Motion by Councilmember Stafford, second by Councilmember Moore, to waive the second reading and adopt Ordinance No. 20-1025; motion carried unanimously. Ayes: Stafford, Moore, Herrera, McCourt and Schuster.

13 CITY ADMINISTRATOR'S REPORTS:

13A COVID-19 Report Chief Moore and Barbara Lange provided an update regarding the COVID-19 pandemic. The team is meeting weekly, progress has been made with the State Health Department regarding negative testing, and the steps needed to take in order to begin opening things back up again.

13B Homeless Discussion Mr. Wilson stated that this is a recurring item on the agenda to provide an opportunity for the City Council to discuss any updates or new information regarding the subject of homelessness in Susanville.

Councilmember McCourt suggested that the City could consider the installation of dumpsters or portable toilets at locations along the river so that the trash does not become an issue. He invited those present to a clean up day that was scheduled on May 7th, and everyone is meeting at the Pat Murphy ball field.

There was a general discussion regarding utilizing City property to establish an area where campers could stay that would protect the Susan River corridor. There was a general discussion about the utilization of City property versus County property as a location for housing campers.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Councilmember McCourt requested that the discussion of City priorities and projects be added to the agenda to provide the City Council an opportunity to prioritize projects and give the chance to communicate the value of City staff to the public.

Mr. Wilson responded that the item has been postponed as staff continues to deal with the COVID-19 crisis.

15 ADJOURNMENT:

At 5:23 p.m. Mayor Schuster called for a 5 minute recess before reconvening in Closed Session.

Mr. Wilson reported out of Closed Session that Jessica Ryan resigned her official title of City Attorney for the City of Susanville but will continue to provide legal services on an as-needed basis and Police Chief Kevin Jones has been appointed to serve as Interim City Administrator effective May 11, 2020.

Motion by Mayor pro tem Moore, second by Councilmember McCourt, to adjourn; motion carried unanimously. Ayes: Moore, McCourt, Herrera, Stafford and Schuster.

Meeting adjourned at 6:15 p.m.

_____
Mendy Schuster, Mayor

Respectfully submitted by

_____ *Approved on:* _____
Gwenna MacDonald, City Clerk

AGENDA ITEM NO. 6B

Reviewed by: Interim City Administrator

___ Motion only
___ Public Hearing
_x_ Resolution
___ Ordinance
___ Information

Submitted by: Kevin Jones, City Administrator (Interim)

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Resolution No. 20-5788**, approving Prentice Long, PC Amendment and approving Interim City Administrator to sign

PRESENTED BY: Kevin Jones, City Administrator (Interim)

SUMMARY: Margaret Long, of Prentice Long, PC has provided a "flat rate" amendment agreement for legal services. Based on conversations with the Council and Mrs. Long, the agreement will be evaluated in 6 months for review.

FISCAL IMPACT: $3,500 per month.

ACTION REQUESTED: Approve Resolution No. 20-5788, Authorization for City Administrator (Interim) to sign Amendment #1.

ATTACHMENTS:
Resolution No. 20-5788
Prentice, Long & Epperson Agreement
Resolution No. 19-5639
Amendment #1

RESOLUTION NO. 20-5788
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN ADDENDUM FOR LEGAL SERVICES WITH PRENTICE LONG, PC

WHEREAS, the City of Susanville by Resolution 19-5639 uses the legal services of Prentice Long, PC, and

WHEREAS, Margaret Long of Prentice Long, PC has been designated as the City of Susanville City Attorney, and

WHEREAS, Prentice Long, PC has provided an addendum to the City of Susanville's current agreement to provide services based on a flat rate fee.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville authorizes the City Administrator to sign Amendment #1 provided by Prentice Long, PC.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of June, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

LEGAL SERVICES AGREEMENT BETWEEN THE CITY OF SUSANVILLE AND PRENTICE, LONG & EPPERSON FOR LEGAL SERVICES

THIS AGREEMENT for legal services is entered into by and between the City of Susanville (hereinafter referred to as "City") and PRENTICE, LONG & EPPERSON P.C. (hereinafter referred to as "Law Firm"), as of April, 2019.

SECTION 1.

SERVICES. Subject to the terms and conditions set forth in this Agreement, Law Firm shall provide to CITY the services described in the Scope of Work attached hereto and incorporated herein as Exhibit A/B at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A/B, the Agreement shall prevail.

1.1 **Term of Services.** The term of this Agreement shall begin on April, 2019 and end on April, 2022.

1.2 **Standard of Performance.** Law Firm shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Law Firm is engaged in the geographical area in which Law Firm practices its profession. Law Firm shall prepare all work products required by this Agreement in a substantial, first-class manner and shall conform to the standards of quality normally observed by a person practicing in Law Firm's profession.

1.3 **Assignment of Personnel.** Law Firm shall assign only competent personnel to perform services pursuant to this Agreement. Margaret Long will be assigned as Counsel.

1.4 **Time.** Law Firm shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.2 above and to satisfy Law Firm's obligations hereunder.

1.5 **Maximum.** The maximum amount payable of this Agreement is $_____.

SECTION 2.

COMPENSATION. Notwithstanding any contrary indications that may be contained in Law Firm's proposal, CITY agrees to pay Law Firm in accordance with the Compensation Schedule provided in Exhibit B for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Law Firm's proposal regarding the amount of compensation, the Agreement shall prevail. CITY shall pay Law Firm for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from CITY to Law Firm for services rendered pursuant to this Agreement. Law Firm shall submit all invoices to CITY in the manner specified herein.

2.1 **Invoices.** Law Firm shall submit invoices not more often than once a month during the term of this Agreement (unless requested otherwise by CITY), based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- The beginning and ending dates of the billing period;

- A Task Summary containing the amount of any prior billings, the total due for the period being billed for, and any outstanding sums remaining unpaid; and

- The applicable time entries showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense.

2.2 Monthly Payment. CITY shall make monthly payments, based on invoices received, for services satisfactorily performed and for authorized reimbursable costs incurred. CITY shall have thirty (30) days from receipt of an invoice to pay Law Firm.

2.3 Reimbursable Expenses. Reimbursable expenses are specified in Exhibit B, and expenses not listed in Exhibit B are not chargeable to CITY.

2.4 Payment of Taxes. Law Firm is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.5 Payment upon Termination. In the event that CITY or Law Firm terminates this Agreement pursuant to Section 7 of this Agreement, CITY shall compensate the Law Firm for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Law Firm shall maintain adequate logs and timesheets in order to verify costs incurred to that date.

2.6 Authorization to Perform Services. Law Firm is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from CITY.

SECTION 3.

FACILITIES AND EQUIPMENT. Except as set forth herein, Law Firm shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. CITY shall make available to Law Firm only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein. In no event shall CITY be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

SECTION 4. INSURANCE REQUIREMENTS.

Before beginning any work under this Agreement, Law Firm, at its own cost and expense, shall procure and maintain professional malpractice insurance in the amount of not less than $1 million per occurrence throughout the term of this Agreement. Should CITY request it, Law Firm shall provide proof satisfactory to CITY of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to CITY, and that such insurance is in effect prior to commencing work under this Agreement. Law Firm shall maintain the insurance policy required by this section throughout the term of this Agreement.

SECTION 5.

STATUS OF LAW FIRM.

5.1 **Independent Contractor.** At all times during the term of this Agreement, Law Firm shall be an independent contractor and shall not be an employee of CITY. CITY shall have the right to control Law Firm only insofar as the results of Law Firm's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, CITY shall otherwise not have the right to control the means by which Law Firm accomplishes services rendered pursuant to this Agreement. Notwithstanding any other CITY, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Law Firm – and any of its employees, agents, and subcontractors providing services under this Agreement – shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by CITY, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of CITY, and entitlement to any contribution to be paid by CITY for employer contributions and/or employee contributions for PERS benefits.

5.2 **Law Firm Not Agent.** Except as CITY may specify in writing or as provided by law, Law Firm shall have no authority, express or implied, to act on behalf of CITY in any capacity whatsoever as an agent. Law Firm shall have no authority, express or implied, pursuant to this Agreement to bind CITY to any obligation whatsoever.

SECTION 6.

LEGAL REQUIREMENTS.

6.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

6.2 **Compliance with Applicable Laws.** Law Firm and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

6.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Law Firm and any subcontractors shall comply with all applicable rules and regulations to which CITY is bound by the terms of such fiscal assistance program.

6.4 **Licenses and Permits.** Law Firm represents and warrants to CITY that Law Firm and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature legally required to practice their respective professions. Law Firm represents and warrants to CITY that Law Firm and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals legally required to practice their respective professions. In addition to the foregoing, Law Firm and any subcontractors shall obtain and maintain during the term of this Agreement any required business licenses from CITY.

6.5 **Nondiscrimination and Equal Opportunity.** Law Firm shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of,

or applicant for any services or programs provided by Law Firm under this Agreement. Law Firm shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement.

SECTION 7.

TERMINATION AND MODIFICATION.

7.1 Termination. CITY or Law Firm may cancel this Agreement upon sixty (60) days' written notice.

In the event of termination, Law Firm shall be entitled to compensation for services performed to the effective date of termination; CITY, however, may condition payment of such compensation upon Law Firm delivering to CITY copies of any or all reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Law Firm prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder. Originals of attorney work product shall remain the property of Law Firm.

7.2 Amendments. The parties may amend this Agreement only by a writing signed by all the parties.

7.3 Assignment and Subcontracting. CITY and Law Firm recognize and agree that this Agreement contemplates personal performance by Law Firm and is based upon a determination of Law Firm's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to CITY for entering into this Agreement was and is the professional reputation and competence of Law Firm. Law Firm may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Law Firm shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

7.4 Survival. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between CITY and Law Firm shall survive the termination of this Agreement.

7.5 Options Upon Breach by Law Firm. If Law Firm materially breaches any of the terms of this Agreement, CITY's remedies shall include but not be limited to the following:

7.5.1 Immediate termination of the Agreement;

7.5.2 Retention of the plans, reports, documents, and any other work product prepared by Law Firm pursuant to this Agreement; and/or

7.5.3 Retention of a different law firm to complete any work described in Exhibit A remaining unfinished by Law Firm.

SECTION 8.

KEEPING AND STATUS OF RECORDS.

8.1 **Records Created as Part of Law Firm's Performance.** Law Firm hereby agrees to deliver copies of all reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Law Firm prepares or obtains pursuant to this Agreement to CITY upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for CITY and are not necessarily suitable for any future or other use. CITY and Law Firm agree that, until final approval by CITY, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

8.2 **Law Firm's Books and Records.** Law Firm shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to CITY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Law Firm pursuant to this Agreement.

8.3 **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Law Firm to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of CITY.

SECTION 9.

MISCELLANEOUS PROVISIONS.

9.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

9.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the Superior Court for the County of Lassen.

9.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

9.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

9.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

9.6 **Conflict of Interest.** Law Firm may serve other clients, but none whose activities within the corporate limits of CITY or whose business, regardless of location, would place Law Firm in a "conflict of interest," as that term is defined in the rules of professional

responsibility governing Law Firm's profession, unless such conflict may be waived by CITY and CITY chooses to waive such conflict in writing.

Law Firm shall not employ any CITY official in the work performed pursuant to this Agreement. No officer or employee of CITY shall have any financial interest in this Agreement that would violate California Government Code section 1090 *et seq.*

Law Firm hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of CITY. If Law Firm were an employee, agent, appointee, or official of CITY in the previous 12 months, Law Firm warrants that it did not participate in any manner in the forming of this Agreement. Law Firm understands that, if this Agreement is made in violation of Government Code section 1090 *et seq.*, the entire Agreement is void and Law Firm will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Law Firm will be required to reimburse CITY for any sums paid to the Law Firm. Law Firm understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code section 1090 and, if applicable, will be disqualified from holding public office in the State of California.

9.8 Solicitation. Law Firm agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

9.9 Notices.

Any written notice to Law Firm shall be sent to:

Prentice Long & Epperson P.C.
Attn: Margaret Long
2240 Court Street
Redding, CA 96001

Any written notice to CITY shall be sent to:

City Manager
City of Susanville
66 North Lassen
Susanville, CA 96130

9.10 Integration. This Agreement, including attachments, represents the entire and integrated agreement between CITY and Law Firm and supersedes all prior negotiations, representations, or agreements, either written or oral.

9.11 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

9.12 Authorized Signature. Each person and party signing this Agreement warrants that he/she has the authority to execute this Agreement on behalf of the principal and that the party will be bound by such signature.

The parties have executed this Agreement as of the Effective Date.

EXHIBIT A

SCOPE OF WORK

The following services shall be provided under this Agreement:

CITY SERVICES

Law Firm shall provide the following services to CITY including, but not necessarily limited to, the following:

- Perform City Attorney services as requested.

CITY

City of Susanville

By: Kevin Stafford
Kevin Stafford, Mayor

LAW FIRM

Prentice Long & Epperson P.C.

By
Margaret Long

EXHIBIT B

COMPENSATION SCHEDULE AND REIMBURSABLE EXPENSES

ATTORNEY SERVICES COMPENSATION SCHEDULE:

Law Firm is available to provide services, upon approval of the Board, at the following rate:

Attorney Rate:	$165/hour
Paralegal Rate:	$90/hour

REIMBURSABLE EXPENSES:

Reasonable travel expenses (mileage) for trips on behalf of City.	Applicable IRS rate per mile x number of miles
Duplication/reproduction fees	Actual cost if performed by outside service; no charge if in-house
Any other expense not listed above that becomes necessary for the successful resolution of a client matter	Actual Cost
2.0% administrative fee in lieu of separate charges for phone, fax and copies	Based on the amount of fees billed during the month

RESOLUTION NO. 19-5639
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR LEGAL SERVICES WITH PRENTICE, LONG & EPPERSON, P.C.

WHEREAS, the City of Susanville requires the services of legal counsel from time to time:

WHEREAS, the City Council has determined that professional legal counsel can be provided by Prentice, Long & Epperson, P.C.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville hereby approves and authorizes the Mayor to execute a three-year agreement for legal services with Prentice, Long & Epperson, P.C.

APPROVED: Kevin Stafford
Kevin Stafford, Mayor

ATTEST:
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 19-5639 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of April 2019 by the following vote:

AYES: Schuster, Franco, Moore, Wilson and Stafford
NOES: None
ABSENT: None
ABSTAINING: None

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

RESOLUTION NO. 19-5639
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR LEGAL SERVICES WITH PRENTICE, LONG & EPPERSON, P.C.

WHEREAS, the City of Susanville requires the services of legal counsel from time to time:

WHEREAS, the City Council has determined that professional legal counsel can be provided by Prentice, Long & Epperson, P.C.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville hereby approves and authorizes the Mayor to execute a three-year agreement for legal services with Prentice, Long & Epperson, P.C.

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 19-5639 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of April 2019 by the following vote:

AYES:	Schuster, Franco, Moore, Wilson and Stafford
NOES:	None
ABSENT:	None
ABSTAINING:	None

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____
Jessica Ryan, City Attorney

AMENDMENT 1

LEGAL SERVICES AGREEMENT BETWEEN THE CITY OF SUSANVILLE AND PRENTICE LONG, PC FOR LEGAL SERVICES

This is an addendum to the agreement dated April 2019 by and between **Prentice Long, PC** ("Contractor") and the **City of Susanville** ("City").

WHEREAS, the parties agree to modify the agreement dated April 2019 to designate Prentice Long, PC the City Attorney for the City.

NOW, THEREFORE, the parties agree that the agreement attached hereto as Exhibit A is subject to the following provisions:

The name of the firm has changed from Prentice, Long & Epperson, PC to Prentice Long, PC.

SECTION 1.

SERVICES. Subject to the terms and conditions set forth in this Agreement, Law Firm shall provide to City the services described in the Scope of Work attached hereto and incorporated herein as Exhibit A/B at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A/B, the Agreement shall prevail. Contractor shall be designated the City Attorney for the City. Margret Long shall be the City Attorney; Amanda Uhrhammer shall be the Assistant City Attorney; and Sophia Meyer, P.J. Van Ert, Michelle Nasise, Sean Cameron and Kelsey Walsh shall be the Deputy City Attorneys.

SECTION 2.

COMPENSATION. Attachment B will be revised as follows:

EXHIBIT B

COMPENSATION SCHEDULE AND REIMBURSABLE EXPENSES

Proposed Monthly Retainer/Flat Rate	$3,500
Services included in monthly retainer	All services are included within the monthly retainer except for litigation and labor negotiations. This includes attendance at Council meetings as requested, office hours in the City, depending on the needs of City staff. We expect that, at a minimum, it would include 25 hours of legal services per month.
Hourly rates for services not included in retainer	$165 per hour for attorney time spent on litigation and labor negotiations, which is not included within the retainer. Paralegal time spent on litigation and labor negotiations will be billed at the rate of $80 per hour.

REIMBURSABLE EXPENSES:

Reasonable travel expenses (mileage) for trips on behalf of City.	Applicable IRS rate per mile x number of miles
Duplication/reproduction fees	Actual cost if performed by outside service; no charge if in-house
Any other expense not listed above that becomes necessary for the successful resolution of a client matter	Actual Cost
2.0% administrative fee in lieu of separate charges for phone, fax and copies	Based on the amount of fees billed during the month

The parties have executed this Agreement as of the Effective Date.

CITY

City of Susanville

By: _____

LAW FIRM

Prentice & Long P.C.

By_____
Margaret Long

AGENDA ITEM NO. 9A

Reviewed by: _____ City Administrator
_____ Finance Manager

_X_ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted by: Deborah Savage, Finance Manager

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated May 23, 2020 through June 5, 2020 numbered 206706 through 206810.

FISCAL IMPACT: Accounts Payable vendor warrants totaling $637,409.15 plus $185,358.84 in payroll warrants, for a total of $822,767.99.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/20	05/28/2020	206707	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	637458652	1	7620-430-10-44	LINEN SERVICE	37.82	37.82
Total 637458652:										37.82	37.82
05/20	05/28/2020	206707	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	637458653	1	2007-431-20-44	LINEN SERVICE	55.67	55.67
Total 637458653:										55.67	55.67
05/20	05/28/2020	206707	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	637458654	1	7401-430-62-44	LINEN SERVICES	59.95	59.95
Total 637458654:										59.95	59.95
05/20	05/28/2020	206707	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-WATER	637458655	1	7110-430-42-44	LINEN SERVICE	31.44	31.44
Total 637458655:										31.44	31.44
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES- GAS	466233	1	7401-430-62-46	SUPPLIES-GENERAL	53.08	53.08
Total 466233:										53.08	53.08
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES- GAS	466244	1	7401-430-62-46	SUPPLIES-GENERAL	47.23	47.23
Total 466244:										47.23	47.23
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES-GAS	466322	1	7401-430-62-46	SUPPLIES-GENERAL	6.75	6.75
Total 466322:										6.75	6.75
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES-GAS	466408	1	7401-430-62-46	SUPPLIES-GENERAL	6.44	6.44
Total 466408:										6.44	6.44
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES-GAS	466409	1	7401-430-62-46	SUPPLIES-GENERAL	57.50	57.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 466409:										57.50	57.50
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES-GAS	466457	1	7401-430-62-46	SUPPLIES-GENERAL	390.90	390.90
Total 466457:										390.90	390.90
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES-WATER	466470	1	7110-430-42-47	MACHINERY AND EQUIPMENT	23.43	23.43
Total 466470:										23.43	23.43
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES-WATER	466508	1	7110-430-42-46	SUPPLIES-GENERAL	102.96	102.96
Total 466508:										102.96	102.96
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	466679	1	2007-431-20-46	SUPPLIES-GENERAL	8.84	8.84
Total 466679:										8.84	8.84
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	466697	1	2007-431-20-46	SUPPLIES-GENERAL	21.41	21.41
Total 466697:										21.41	21.41
05/20	05/28/2020	206708	76	BILLINGTON ACE HARD	SUPPLIES-GAS	466782	1	7401-430-62-46	SUPPLIES-GENERAL	8.86	8.86
Total 466782:										8.86	8.86
05/20	05/28/2020	206709	1307	C&S WASTE SOLUTIONS	110 NORTH ST	SVL110NORTHST 050120	1	1000-452-20-44	DISPOSAL	271.49	271.49
Total SVL110NORTHST 050120:										271.49	271.49
05/20	05/28/2020	206709	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	SVL470895CIRCLEDR 05	1	7530-451-52-44	DISPOSAL	230.22	230.22
Total SVL470895CIRCLEDR 050120:										230.22	230.22
05/20	05/28/2020	206709	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 050120	1	1000-452-20-44	DISPOSAL	223.39	223.39
Total SVL5 050120:										223.39	223.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/20	05/28/2020	206709	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	SVL7 050120	1	1009-421-10-44	DISPOSAL	111.71	111.71
Total SVL7 050120:										111.71	111.71
05/20	05/28/2020	206710	7365		CARL MOYER GRANT	052620	1	8405-430-10-48	GRANTS	35,000.00	35,000.00
Total 052620:										35,000.00	35,000.00
05/20	05/28/2020	206711	161	CSK AUTO INC	SUPPLIES-GAS	2740238233	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1.92	1.92
Total 2740238233:										1.92	1.92
05/20	05/28/2020	206712	194	DIAMOND SAW SHOP IN	SUPPLIES- STREETS	17745	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	22.30	22.30
Total 17745:										22.30	22.30
05/20	05/28/2020	206713	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	050520	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	124.00	124.00
Total 050520:										124.00	124.00
05/20	05/28/2020	206714	198	DITCH WITCH EQUIPMEN	SUPPLIES- GAS	335846	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1,107.68	1,107.68
Total 335846:										1,107.68	1,107.68
05/20	05/28/2020	206715	9971		REFUND GAS DEPOSIT	10120650152	1	7401-2228-000	DEPOSITS-CUSTOMER	23.05	23.05
Total 10120650152:										23.05	23.05
05/20	05/28/2020	206716	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	072572A	1	7112-430-42-43	TECHNICAL SERVICES	28.00	28.00
Total 072572A:										28.00	28.00
05/20	05/28/2020	206716	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	072573A	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00
Total 072573A:										95.00	95.00
05/20	05/28/2020	206716	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	072578A	1	7110-430-42-43	TECHNICAL SVCS	147.00	147.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 072578A:										147.00	147.00
05/20	05/28/2020	206717	265	FRONTIER	257-1000 DSL SERVICE	1000 050520	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
05/20	05/28/2020	206717	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 050520	2	7110-430-42-45	COMMUNICATIONS	24.15	24.15
05/20	05/28/2020	206717	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 050520	3	7401-430-62-45	COMMUNICATIONS	24.15	24.15
05/20	05/28/2020	206717	265	FRONTIER	257-1000 ADMIN FAX	1000 050520	4	1000-413-20-45	COMMUNICATIONS	1.10	1.10
05/20	05/28/2020	206717	265	FRONTIER	257-1000 CITY CLERK FAX	1000 050520	5	1000-411-40-45	COMMUNICATIONS	1.10	1.10
05/20	05/28/2020	206717	265	FRONTIER	257-1000 ADMIN	1000 050520	6	1000-413-20-45	COMMUNICATIONS	4.52	4.52
05/20	05/28/2020	206717	265	FRONTIER	257-1000 CITY CLERK	1000 050520	7	1000-411-40-45	COMMUNICATIONS	3.38	3.38
05/20	05/28/2020	206717	265	FRONTIER	257-1000 FINANCE	1000 050520	8	1000-415-10-45	COMMUNICATIONS	3.38	3.38
05/20	05/28/2020	206717	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 050520	9	1000-419-10-45	COMMUNICATIONS	3.38	3.38
05/20	05/28/2020	206717	265	FRONTIER	257-1000 CITY HALL	1000 050520	10	1000-417-10-45	COMMUNICATIONS	300.70	300.70
Total 1000 050520:										510.86	510.86
05/20	05/28/2020	206717	265	FRONTIER	257-1033-PARKS	1033 050520	1	1000-452-20-45	COMMUNICATIONS	292.23	292.23
Total 1033 050520:										292.23	292.23
05/20	05/28/2020	206717	265	FRONTIER	257-1041 ADMIN-PW	1041 050520	1	7620-430-10-45	COMMUNICATIONS	659.01	659.01
Total 1041 050520:										659.01	659.01
05/20	05/28/2020	206717	265	FRONTIER	257-1044 PRI	1044 050520	1	7620-430-10-45	COMMUNICATIONS	91.90	91.90
Total 1044 050520:										91.90	91.90
05/20	05/28/2020	206717	265	FRONTIER	252-1182 SCADA - WATER	1182 051020	1	7110-430-42-45	COMMUNICATIONS	306.30	306.30
Total 1182 051020:										306.30	306.30
05/20	05/28/2020	206717	265	FRONTIER	257-1182 NAT GAS TELEMETRY	7-1182 051020	1	7401-430-62-45	COMMUNICATIONS	42.91	42.91
Total 7-1182 051020:										42.91	42.91
05/20	05/28/2020	206718	9970		REFUND GAS DEPOSIT	10100202519	1	7401-2228-000	DEPOSITS-CUSTOMER	165.10	165.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10100202519:										165.10	165.10
05/20	05/28/2020	206719	1075	INDEPENDENT ELECTRI	SUPPLIES-GAS	S104696155.001	1	7401-430-63-47	VEHICLES	2,869.22	2,869.22
Total S104696155.001:										2,869.22	2,869.22
05/20	05/28/2020	206720	338	JACKSON'S SERVICE CE	RPR & MAINT- PD	42710	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	281.79	281.79
Total 42710:										281.79	281.79
05/20	05/28/2020	206720	338	JACKSON'S SERVICE CE	RPR & MAINT- PD	44235	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	79.08	79.08
Total 44235:										79.08	79.08
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	351570	1	7110-430-42-47	MACHINERY AND EQUIPMENT	40.88	40.88
Total 351570:										40.88	40.88
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	351578	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	18.56	18.56
Total 351578:										18.56	18.56
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	351727	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	33.23	33.23
Total 351727:										33.23	33.23
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	351854	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	9.64	9.64
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	351854	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	9.65	9.65
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	351854	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.64	9.64
Total 351854:										28.93	28.93
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	CREDIT- WATER	351878	1	7110-430-42-47	MACHINERY AND EQUIPMENT	40.88-	40.88-
Total 351878:										40.88-	40.88-
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	351932	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	20.36	20.36

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 351932:										20.36	20.36
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	351933	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	21.45	21.45
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	351933	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	21.44	21.44
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	351933	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	21.45	21.45
Total 351933:										64.34	64.34
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	351939	1	7110-430-42-47	MACHINERY AND EQUIPMENT	18.64	18.64
Total 351939:										18.64	18.64
05/20	05/28/2020	206721	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	352166	1	7110-430-42-47	MACHINERY AND EQUIPMENT	43.40	43.40
Total 352166:										43.40	43.40
05/20	05/28/2020	206722	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	147000	1	2007-431-20-44	DISPOSAL	5.00	5.00
Total 147000:										5.00	5.00
05/20	05/28/2020	206723	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 051020	1	1000-452-20-46	ELECTRICITY	30.56	30.56
Total 10262 051020:										30.56	30.56
05/20	05/28/2020	206723	437	LMUD	STREET LIGHTS	14039 051020	1	2007-431-60-46	ELECTRICITY	193.33	193.33
Total 14039 051020:										193.33	193.33
05/20	05/28/2020	206723	437	LMUD	STREET LIGHTS	14041 051020	1	2007-431-60-46	ELECTRICITY	3,607.80	3,607.80
Total 14041 051020:										3,607.80	3,607.80
05/20	05/28/2020	206723	437	LMUD	S GAY ST-STREETS	24323 051020	1	2007-431-60-46	ELECTRICITY	41.38	41.38
Total 24323 051020:										41.38	41.38
05/20	05/28/2020	206723	437	LMUD	66 N LASSEN ST	2466 051020	1	1000-417-10-46	ELECTRICITY	546.92	546.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2466 051020:										546.92	546.92
05/20	05/28/2020	206723	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 051020	1	1000-452-20-46	ELECTRICITY	25.00	25.00
Total 24661 051020:										25.00	25.00
05/20	05/28/2020	206723	437	LMUD	STREET LIGHTS	2467 051020	1	2007-431-60-46	ELECTRICITY	1,615.54	1,615.54
Total 2467 051020:										1,615.54	1,615.54
05/20	05/28/2020	206723	437	LMUD	65 N WEATHERLOW ST-COMM	2865 051020	1	1000-452-20-46	ELECTRICITY	41.83	41.83
Total 2865 051020:										41.83	41.83
05/20	05/28/2020	206723	437	LMUD	65 N WEATHERLOW ST-MUSEU	2866 051020	1	1000-451-80-46	ELECTRICITY	32.82	32.82
Total 2866 051020:										32.82	32.82
05/20	05/28/2020	206723	437	LMUD	65 N WEATHERLOW ST-PARK O	2867 051020	1	1000-452-20-46	ELECTRICITY	45.59	45.59
Total 2867 051020:										45.59	45.59
05/20	05/28/2020	206723	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 051020	1	1000-452-20-46	ELECTRICITY	25.00	25.00
Total 2870 051020:										25.00	25.00
05/20	05/28/2020	206723	437	LMUD	NORTH ST BALL PARK-MEM FIE	2873 051020	1	1000-452-20-46	ELECTRICITY	32.06	32.06
Total 2873 051020:										32.06	32.06
05/20	05/28/2020	206723	437	LMUD	SKYLINE DR WELL 4-WATER	29931 051020	1	7110-430-42-46	ELECTRICITY	58.52	58.52
Total 29931 051020:										58.52	58.52
05/20	05/28/2020	206723	437	LMUD	HARRIS DR & HWY 36-WATER	30658 051020	1	7110-430-42-46	ELECTRICITY	385.72	385.72
Total 30658 051020:										385.72	385.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/20	05/28/2020	206723	437	LMUD	SAN FRANCISCO ST- STREETS	416835 051020	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416835 051020:										30.03	30.03
05/20	05/28/2020	206723	437	LMUD	FIRST STREET & ALLEY STREE	416848 051020	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416848 051020:										30.03	30.03
05/20	05/28/2020	206723	437	LMUD	LONG ALLEY & LOVELL ALLEY-	416860 051020	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416860 051020:										30.03	30.03
05/20	05/28/2020	206723	437	LMUD	INSPIRATION POINT- STREETS	416915 051020	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416915 051020:										30.03	30.03
05/20	05/28/2020	206723	437	LMUD	CAMPBELL ST- STREETS	416940 051020	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416940 051020:										30.03	30.03
05/20	05/28/2020	206723	437	LMUD	WASHO LN- STREETS	416959 051020	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416959 051020:										30.03	30.03
05/20	05/28/2020	206723	437	LMUD	130 N LASSEN STREET- STREE	416962 051020	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 416962 051020:										30.03	30.03
05/20	05/28/2020	206723	437	LMUD	MARTHA & ARNOLD STREET LI	421476 051020	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 421476 051020:										30.03	30.03
05/20	05/28/2020	206723	437	LMUD	130 N PINE ST- STREETS	425450 051020	1	2007-431-60-46	ELECTRICITY	30.03	30.03
Total 425450 051020:										30.03	30.03
05/20	05/28/2020	206723	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 051020	1	2007-431-60-46	ELECTRICITY	219.89	219.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 43511 051020:										219.89	219.89
05/20	05/28/2020	206723	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 051020	1	1000-451-80-46	ELECTRICITY	43.34	43.34
Total 43866 051020:										43.34	43.34
05/20	05/28/2020	206723	437	LMUD	N PINE & COOK - SCADA-WATE	44153 051020	1	7110-430-42-46	ELECTRICITY	29.66	29.66
Total 44153 051020:										29.66	29.66
05/20	05/28/2020	206723	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 051020	1	7110-430-42-46	ELECTRICITY	30.86	30.86
Total 44298 051020:										30.86	30.86
05/20	05/28/2020	206723	437	LMUD	PAIUTE LN SCADA-WATER	44316 051020	1	7110-430-42-46	ELECTRICITY	30.41	30.41
Total 44316 051020:										30.41	30.41
05/20	05/28/2020	206723	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 051020	1	7110-430-42-46	ELECTRICITY	54.16	54.16
Total 45542 051020:										54.16	54.16
05/20	05/28/2020	206723	437	LMUD	WELL #3-WATER	4559 051020	1	7110-430-42-46	ELECTRICITY	3,052.60	3,052.60
Total 4559 051020:										3,052.60	3,052.60
05/20	05/28/2020	206723	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 051020	1	2007-431-60-46	ELECTRICITY	60.05	60.05
Total 49500 051020:										60.05	60.05
05/20	05/28/2020	206723	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 051020	1	2007-431-60-46	ELECTRICITY	153.78	153.78
Total 49501 051020:										153.78	153.78
05/20	05/28/2020	206723	437	LMUD	606 1/2 NEVADA ST	58211 051020	1	1000-417-10-46	ELECTRICITY	25.00	25.00
Total 58211 051020:										25.00	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/20	05/28/2020	206723	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 051020	1	1000-452-20-46	ELECTRICITY	79.11	79.11
Total 9283 051020:										79.11	79.11
05/20	05/28/2020	206723	437	LMUD	GEO PUMP #1	9297 051020	1	7301-430-52-46	ELECTRICITY	880.44	880.44
Total 9297 051020:										880.44	880.44
05/20	05/28/2020	206723	437	LMUD	MAIN & PINE ST	94811 051020	1	1000-452-20-46	ELECTRICITY	25.00	25.00
Total 94811 051020:										25.00	25.00
05/20	05/28/2020	206724	1508	MAIN STREET LUBE	REPAIR & MAINT #84-PD	14888	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	45.63	45.63
Total 14888:										45.63	45.63
05/20	05/28/2020	206725	467	METER VALVE & CONTR	SUPPLIES- GAS	18047	1	7401-430-62-46	SUPPLIES-GENERAL	606.70	606.70
Total 18047:										606.70	606.70
05/20	05/28/2020	206726	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	992543	1	7110-430-42-43	TECHNICAL SVCS	89.40	89.40
Total 992543:										89.40	89.40
05/20	05/28/2020	206727	9133	OWEN EQUIPMENT SALE	REPAIR & MAINT-STREETS	00049192	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	45.64	45.64
Total 00049192:										45.64	45.64
05/20	05/28/2020	206728	563	POULSEN WELDING SHO	REPAIRS #71- GAS	3759	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	684.26	684.26
Total 3759:										684.26	684.26
05/20	05/28/2020	206729	572	QUILL CORPORATION	OFFICE SUPPLIES	6241497	1	1000-417-10-46	SUPPLIES-GENERAL	107.30	107.30
Total 6241497:										107.30	107.30
05/20	05/28/2020	206729	572	QUILL CORPORATION	OFFICE SUPPLIES COVID-19	6241951	1	1000-415-10-46	SUPPLIES-GENERAL	284.17	284.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 6241951:										284.17	284.17
05/20	05/28/2020	206729	572	QUILL CORPORATION	OFFICE SUPPLIES	6585364	1	1000-415-10-46	SUPPLIES-GENERAL	186.80	186.80
Total 6585364:										186.80	186.80
05/20	05/28/2020	206729	572	QUILL CORPORATION	OFFICE SUPPLIES COVID-19	6816385	1	1000-415-10-46	SUPPLIES-GENERAL	182.30	182.30
Total 6816385:										182.30	182.30
05/20	05/28/2020	206730	1561	RAPID CONSTRUCTION I	2019 CADY SPRINGS PUMP STA	1912-6	2	8406-413-22-44	CONSTRUCTION SERVICES	279,554.49	279,554.49
Total 1912-6:										279,554.49	279,554.49
05/20	05/28/2020	206730	1561	RAPID CONSTRUCTION I	RETENTION	1912-6.	1	8406-2206-000	RETENTION PAYABLE	13,977.72-	13,977.72-
Total 1912-6.:										13,977.72-	13,977.72-
05/20	05/28/2020	206730	1561	RAPID CONSTRUCTION I	2019 CADY SPRINGS PUMP STA	1912-6..	1	7110-430-44-44	CONSTRUCTION SERVICES	221,605.73	221,605.73
Total 1912-6..:										221,605.73	221,605.73
05/20	05/28/2020	206730	1561	RAPID CONSTRUCTION I	RETENTION	1912-6...	1	7110-2206-000	RETAINAGE PAYABLE	11,080.29-	11,080.29-
Total 1912-6...:										11,080.29-	11,080.29-
05/20	05/28/2020	206731	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER	2951577	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	353.98	353.98
05/20	05/28/2020	206731	582	RAY MORGAN CO INC	COPIER-PD	2951577	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	195.01	195.01
Total 2951577:										548.99	548.99
05/20	05/28/2020	206732	9972		REFUND GAS DEPOSIT	10507330014	1	7401-2228-000	DEPOSITS-CUSTOMER	89.36	89.36
Total 10507330014:										89.36	89.36
05/20	05/28/2020	206733	9325		REFUND GAS DEPOSIT	10126200112	1	7401-2228-000	DEPOSITS-CUSTOMER	123.86	123.86

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10126200112:										123.86	123.86
05/20	05/28/2020	206734	1076	SIERRA COFFEE AND BE	BOTTLED WATER	70916	1	1000-417-10-46	SUPPLIES-GENERAL	36.60	36.60
Total 70916:										36.60	36.60
05/20	05/28/2020	206735	1270	SILVER STATE BARRICA	SUPPLIES-STREETS	112730	1	2007-431-20-46	SUPPLIES-GENERAL	888.00	888.00
Total 112730:										888.00	888.00
05/20	05/28/2020	206735	1270	SILVER STATE BARRICA	SUPPLIES-STREETS	112876	1	2007-431-20-46	SUPPLIES-GENERAL	92.00	92.00
Total 112876:										92.00	92.00
05/20	05/28/2020	206736	677	SUSANVILLE SANITARY	1801 MAIN	2121 050120	1	1009-421-10-44	SEWER	52.00	52.00
Total 2121 050120:										52.00	52.00
05/20	05/28/2020	206736	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 050120	1	1000-417-10-44	SEWER	52.00	52.00
Total 3667 050120:										52.00	52.00
05/20	05/28/2020	206737	9973		REFUND GAS DEPOSIT	10423800015	1	7401-2228-000	DEPOSITS-CUSTOMER	181.46	181.46
Total 10423800015:										181.46	181.46
05/20	05/28/2020	206738	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES	590	1	1009-421-10-44	CUSTODIAL	600.00	600.00
Total 590:										600.00	600.00
05/20	05/28/2020	206739	530	U.S. BANK EQUIPMENT F	COPIER-PD	414168419	1	1009-421-10-44	RENT & LEASES EQUIP & VEHI	172.21	172.21
05/20	05/28/2020	206739	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	414168419	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	344.40	344.40
Total 414168419:										516.61	516.61
05/20	05/28/2020	206740	749	VERIZON WIRELESS	CELLULAR PHONES - PD	9853575808	1	1009-421-10-45	COMMUNICATIONS	795.33	795.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9853575808:										795.33	795.33
05/20	05/28/2020	206741	8960		REFUND GAS DEPOSIT	10109840016	1	7401-2228-000	DEPOSITS-CUSTOMER	73.83	73.83
Total 10109840016:										73.83	73.83
05/20	05/28/2020	206742	770	WESTERN NEVADA SUP	SUPPLIES- GAS	68285266	1	7401-430-62-46	SUPPLIES-GENERAL	248.78	248.78
Total 68285266:										248.78	248.78
05/20	05/28/2020	206742	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68295893	1	7110-430-42-46	SUPPLIES-GENERAL	234.93	234.93
Total 68295893:										234.93	234.93
05/20	05/28/2020	206742	770	WESTERN NEVADA SUP	SUPPLIES- GAS	68301892	1	7401-430-62-46	SUPPLIES-GENERAL	183.14	183.14
Total 68301892:										183.14	183.14
05/20	05/28/2020	206742	770	WESTERN NEVADA SUP	SUPPLIES-WATER	68306335	1	7110-430-42-46	SUPPLIES-GENERAL	36.68	36.68
Total 68306335:										36.68	36.68
05/20	05/28/2020	206742	770	WESTERN NEVADA SUP	SUPPLIES-WATER	68306443	1	7110-430-42-46	SUPPLIES-GENERAL	132.95	132.95
Total 68306443:										132.95	132.95
05/20	05/28/2020	206742	770	WESTERN NEVADA SUP	SUPPLIES-WATER	68314209	1	7110-430-42-46	SUPPLIES-GENERAL	62.36	62.36
Total 68314209:										62.36	62.36
05/20	05/28/2020	206743	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A-60319	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A-60319:										98.66	98.66
Grand Totals:										538,847.49	538,847.49

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/04/2020	206760	9475	49ER COMMUNICATIONS	ANNUAL RENEWAL FEE-FD	53243	1	1010-422-10-48	DUES AND MEMBERSHIPS	106.18	106.18
Total 53243:										106.18	106.18
06/20	06/04/2020	206761	9928	A-1 NATIONAL FIRE CO.	SUPPLIES-FD	571012428	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	406.00	406.00
Total 571012428:										406.00	406.00
06/20	06/04/2020	206762	1208	ADVANCED COMFORT C	WOODSTOVE REBATE	060220	1	8407-430-10-48	GRANTS	3,000.00	3,000.00
06/20	06/04/2020	206762	1208	ADVANCED COMFORT C	WOODSTOVE REBATE	060220	2	8407-430-10-48	GRANTS	1,500.00	1,500.00
Total 060220:										4,500.00	4,500.00
06/20	06/04/2020	206763	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9970704616	1	7401-430-62-46	SUPPLIES-GENERAL	160.93	160.93
06/20	06/04/2020	206763	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9970704616	2	7110-430-42-46	SUPPLIES-GENERAL	203.39	203.39
06/20	06/04/2020	206763	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9970704616	3	2007-431-20-46	SUPPLIES-GENERAL	103.94	103.94
Total 9970704616:										468.26	468.26
06/20	06/04/2020	206764	696	ANSORGE, INC DBA TEC	MONTHLY MAINT. FEE TO ASSE	1868	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1868:										575.00	575.00
06/20	06/04/2020	206765	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	637470026	1	7620-430-10-44	LINEN SERVICE	37.82	37.82
Total 637470026:										37.82	37.82
06/20	06/04/2020	206765	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	637470027	1	2007-431-20-44	LINEN SERVICE	55.67	55.67
Total 637470027:										55.67	55.67
06/20	06/04/2020	206765	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	637470028	1	7401-430-62-44	LINEN SERVICES	64.40	64.40
Total 637470028:										64.40	64.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/04/2020	206765	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-WATER	637470029	1	7110-430-42-44	LINEN SERVICE	31.44	31.44
Total 637470029:										31.44	31.44
06/20	06/04/2020	206765	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	637480953	1	7620-430-10-44	LINEN SERVICE	37.82	37.82
Total 637480953:										37.82	37.82
06/20	06/04/2020	206765	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	637480954	1	2007-431-20-44	LINEN SERVICE	55.67	55.67
Total 637480954:										55.67	55.67
06/20	06/04/2020	206765	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	637480955	1	7401-430-62-44	LINEN SERVICES	52.17	52.17
Total 637480955:										52.17	52.17
06/20	06/04/2020	206765	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-WATER	637480956	1	7110-430-42-44	LINEN SERVICE	31.44	31.44
Total 637480956:										31.44	31.44
06/20	06/04/2020	206766	1231	ASBURY ENVIRONMENT	REPAIRS & MAINT-STREETS	I500-00555061	1	2007-431-20-46	SUPPLIES-GENERAL	44.68	44.68
06/20	06/04/2020	206766	1231	ASBURY ENVIRONMENT	REPAIR & MAINT-WATER	I500-00555061	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	44.69	44.69
06/20	06/04/2020	206766	1231	ASBURY ENVIRONMENT	REPAIR & MAINT-GAS	I500-00555061	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	44.69	44.69
Total I500-00555061:										134.06	134.06
06/20	06/04/2020	206766	1231	ASBURY ENVIRONMENT	REPAIRS & MAINT-STREETS	I50000561819	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	92.51	92.51
06/20	06/04/2020	206766	1231	ASBURY ENVIRONMENT	REPAIRS & MAINT-GAS	I50000561819	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	92.52	92.52
06/20	06/04/2020	206766	1231	ASBURY ENVIRONMENT	REPAIRS & MAINT-WATER	I50000561819	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	92.52	92.52
Total I50000561819:										277.55	277.55
06/20	06/04/2020	206767	9843	BADGER METER INC.	SUPPLIES-WATER	1365276	1	7110-430-42-46	SUPPLIES-GENERAL	692.77	692.77
Total 1365276:										692.77	692.77
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	464723	1	1000-452-20-46	SUPPLIES-GENERAL	18.89	18.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 464723:										18.89	18.89
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES	465142	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	10.06	10.06
Total 465142:										10.06	10.06
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES- GC	465374	1	7530-451-52-46	SUPPLIES-GENERAL	73.96	73.96
Total 465374:										73.96	73.96
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	465704	1	1000-452-20-46	SUPPLIES-GENERAL	3.34	3.34
Total 465704:										3.34	3.34
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	465910	1	1000-452-20-46	SUPPLIES-GENERAL	16.40	16.40
Total 465910:										16.40	16.40
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	466445	1	1000-452-20-46	SUPPLIES-GENERAL	12.72	12.72
Total 466445:										12.72	12.72
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	CREDIT	466678	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	38.60-	38.60-
Total 466678:										38.60-	38.60-
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES	466868	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	96.51	96.51
Total 466868:										96.51	96.51
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-WATER	466902	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	5.39	5.39
Total 466902:										5.39	5.39
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-GAS	466904	1	7401-430-62-46	SUPPLIES-GENERAL	43.39	43.39
Total 466904:										43.39	43.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-WATER	466925	1	7110-430-42-46	SUPPLIES-GENERAL	11.55	11.55
Total 466925:										11.55	11.55
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES- PW	467209	1	7620-430-10-46	SUPPLIES-GENERAL	32.81	32.81
Total 467209:										32.81	32.81
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	467279	1	2007-431-20-46	SUPPLIES-GENERAL	15.43	15.43
Total 467279:										15.43	15.43
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-WATER	467360	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	8.97	8.97
Total 467360:										8.97	8.97
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	467367	1	2007-431-20-46	SUPPLIES-GENERAL	20.24	20.24
Total 467367:										20.24	20.24
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-FD	467413	1	1010-422-10-46	SUPPLIES- GENERAL	8.85	8.85
Total 467413:										8.85	8.85
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	467456	1	1000-452-20-46	SUPPLIES-GENERAL	12.54	12.54
Total 467456:										12.54	12.54
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-FD	467599	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	5.18	5.18
Total 467599:										5.18	5.18
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	467643	1	2007-431-20-46	SUPPLIES-GENERAL	10.79	10.79
Total 467643:										10.79	10.79
06/20	06/04/2020	206768	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	467693	1	2007-431-20-46	SUPPLIES-GENERAL	32.80	32.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 467693:										32.80	32.80
06/20	06/04/2020	206769	1307	C&S WASTE SOLUTIONS	925 SIERRA STREET	SVL15 050120	1	7620-430-10-44	DISPOSAL	898.66	898.66
Total SVL15 050120:										898.66	898.66
06/20	06/04/2020	206769	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 050120	1	1000-417-10-44	DISPOSAL	192.44	192.44
Total SVL2 050120:										192.44	192.44
06/20	06/04/2020	206770	148	COMPUTER LOGISTICS	TECHNICAL SERVICES	81484	1	1000-417-10-43	TECHNICAL SVCS	1,666.67	1,666.67
Total 81484:										1,666.67	1,666.67
06/20	06/04/2020	206770	148	COMPUTER LOGISTICS	TECHNICAL SERVICES-FD	81484.	1	1010-422-10-43	TECHNICAL SVCS	175.44	175.44
Total 81484.:										175.44	175.44
06/20	06/04/2020	206770	148	COMPUTER LOGISTICS	TECHNICAL SERVICES-PD	81484..	1	1009-421-10-43	TECHNICAL SERVICES	1,929.82	1,929.82
Total 81484..:										1,929.82	1,929.82
06/20	06/04/2020	206770	148	COMPUTER LOGISTICS	TECHNICAL SERVICES-PW	81484...	1	7620-430-10-43	TECHNICAL SVCS	1,228.07	1,228.07
Total 81484...:										1,228.07	1,228.07
06/20	06/04/2020	206771	161	CSK AUTO INC	SUPPLIES-STREETS	2740234434	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	163.03	163.03
Total 2740234434:										163.03	163.03
06/20	06/04/2020	206771	161	CSK AUTO INC	SUPPLIES-STREETS	2740234740	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	223.86	223.86
Total 2740234740:										223.86	223.86
06/20	06/04/2020	206771	161	CSK AUTO INC	SUPPLIES-GAS	2740239998	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	2.86	2.86
06/20	06/04/2020	206771	161	CSK AUTO INC	SUPPLIES-PW	2740239998	2	7620-430-10-46	SUPPLIES-SMALL TOOLS	2.85	2.85
06/20	06/04/2020	206771	161	CSK AUTO INC	SUPPLIES-WATER	2740239998	3	7110-430-42-46	SUPPLIES-SMALL TOOLS	2.86	2.86

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740239998:										8.57	8.57
06/20	06/04/2020	206772	9963	DEPARTMENT OF TRANS	DOT USER FEE ASSESMENT 20	20208-030172	1	7401-430-62-48	DUES AND MEMBERSHIPS	3,554.70	3,554.70
Total 20208-030172:										3,554.70	3,554.70
06/20	06/04/2020	206773	198	DITCH WITCH EQUIPMEN	SUPPLIES- GAS	336096	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	359.44	359.44
Total 336096:										359.44	359.44
06/20	06/04/2020	206773	198	DITCH WITCH EQUIPMEN	SUPPLIES- WATER	337163	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	288.96	288.96
Total 337163:										288.96	288.96
06/20	06/04/2020	206774	219	ED STAUB & SONS PETR	41.36 GAL PROPANE-AIRPORT	2499042	1	7201-430-81-46	PROPANE	69.56	69.56
Total 2499042:										69.56	69.56
06/20	06/04/2020	206775	265	FRONTIER	257-1057-FAX PW	1057 052020	1	7620-430-10-45	COMMUNICATIONS	163.58	163.58
Total 1057 052020:										163.58	163.58
06/20	06/04/2020	206775	265	FRONTIER	257-2845 UTILITY ROLL OVER	2845 051520	1	7620-430-10-45	COMMUNICATIONS	93.70	93.70
Total 2845 051520:										93.70	93.70
06/20	06/04/2020	206775	265	FRONTIER	257-3292 MUSEUM	3292 051020	1	1000-451-80-45	COMMUNICATION	145.36	145.36
Total 3292 051020:										145.36	145.36
06/20	06/04/2020	206775	265	FRONTIER	257-4725-FAX	4725 051520	1	1000-419-10-45	COMMUNICATIONS	61.39	61.39
06/20	06/04/2020	206775	265	FRONTIER	257-4725 CITY HALL FAX	4725 051520	2	1000-417-10-45	COMMUNICATIONS	61.39	61.39
Total 4725 051520:										122.78	122.78
06/20	06/04/2020	206775	265	FRONTIER	257-5603 POLICE	5603 051020	1	1009-421-10-45	COMMUNICATIONS	585.84	585.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5603 051020:										585.84	585.84
06/20	06/04/2020	206776	1289	FULL SPECTRUM INC	PROJECT SPECIFIC EXISTING	20200507	1	7110-430-44-44	CONSTRUCTION SERVICES	11,735.00	11,735.00
Total 20200507:										11,735.00	11,735.00
06/20	06/04/2020	206777	9854	GAFCON INC.	CADY SPRING PROJECT	38491	1	7110-430-44-44	CONSTRUCTION SERVICES	710.50	710.50
Total 38491:										710.50	710.50
06/20	06/04/2020	206778	756	W.W. GRAINGER INC	REPAIR & MAINT-FD	9539659145	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	243.91	243.91
Total 9539659145:										243.91	243.91
06/20	06/04/2020	206779	313	HI-TECH EMERGENCY	RPR & MAINT-FD	167443	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	197.20	197.20
Total 167443:										197.20	197.20
06/20	06/04/2020	206780	1073	IMPACT CONSTRUCTION	2020 CONCRETE SIDEWALK RE	052820	1	2007-431-62-43	TECHNICAL SERVICES	29,865.00	29,865.00
Total 052820:										29,865.00	29,865.00
06/20	06/04/2020	206781	337	JACKSON LEWIS P.C	PROFESSIONAL SERVICES	7554557	1	1000-412-10-43	PROFESSIONAL SVCS	767.00	767.00
Total 7554557:										767.00	767.00
06/20	06/04/2020	206782	338	JACKSON'S SERVICE CE	FUEL- PARKS	39832	1	1000-452-20-46	GASOLINE	41.89	41.89
Total 39832:										41.89	41.89
06/20	06/04/2020	206782	338	JACKSON'S SERVICE CE	FUEL- PARKS	41109	1	1000-452-20-46	GASOLINE	44.46	44.46
Total 41109:										44.46	44.46
06/20	06/04/2020	206782	338	JACKSON'S SERVICE CE	FUEL- PARKS	41193	1	1000-452-20-46	GASOLINE	28.95	28.95
Total 41193:										28.95	28.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/04/2020	206782	338	JACKSON'S SERVICE CE	FUEL- PARKS	41276	1	1000-452-20-46	GASOLINE	34.44	34.44
Total 41276:										34.44	34.44
06/20	06/04/2020	206782	338	JACKSON'S SERVICE CE	FUEL- PARKS	42748	1	1000-452-20-46	GASOLINE	29.56	29.56
Total 42748:										29.56	29.56
06/20	06/04/2020	206782	338	JACKSON'S SERVICE CE	FUEL- FD	5192	1	1010-422-10-46	GASOLINE	27.08	27.08
Total 5192:										27.08	27.08
06/20	06/04/2020	206783	9981	JAECO	SUPPLIES-FD	19794	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	80.54	80.54
Total 19794:										80.54	80.54
06/20	06/04/2020	206784	372	KRONICK, MOSKOVITZ	PROFESSIONAL SERVICES	297624	1	1000-412-10-43	PROFESSIONAL SVCS	1,152.00	1,152.00
Total 297624:										1,152.00	1,152.00
06/20	06/04/2020	206785	1074	LASSEN AUTO BODY	REPAIRS #73 & ON CALL EMER	3072	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4,066.86	4,066.86
06/20	06/04/2020	206785	1074	LASSEN AUTO BODY	REPAIRS #73 & ON CALL EMER	3072	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	26.51	26.51
Total 3072:										4,093.37	4,093.37
06/20	06/04/2020	206786	397	LASSEN CO FIRE OFFIC	2020 MEMBERSHIPS	052920	1	1010-425-20-48	DUES AND MEMBERSHIPS	60.00	60.00
Total 052920:										60.00	60.00
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES- PARKS	343391	1	1000-452-20-44	VEHICLE - REPAIR & MAINTENA	13.93	13.93
Total 343391:										13.93	13.93
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	351737	1	2007-431-20-46	SUPPLIES-GENERAL	5.98	5.98
Total 351737:										5.98	5.98
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES- PARKS	352046	1	1000-452-20-44	VEHICLE - REPAIR & MAINTENA	85.15	85.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 352046:										85.15	85.15
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES- FD	352265	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	30.01	30.01
Total 352265:										30.01	30.01
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	352371	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	14.54	14.54
Total 352371:										14.54	14.54
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	352441	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	6.54	6.54
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	352441	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.55	6.55
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	352441	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	6.54	6.54
Total 352441:										19.63	19.63
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	352460	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	15.39	15.39
Total 352460:										15.39	15.39
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	352502	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	52.53	52.53
Total 352502:										52.53	52.53
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	352649	1	7110-430-42-47	MACHINERY AND EQUIPMENT	28.93	28.93
Total 352649:										28.93	28.93
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	352748	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	151.03	151.03
Total 352748:										151.03	151.03
06/20	06/04/2020	206787	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	352805	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	61.89	61.89
Total 352805:										61.89	61.89
06/20	06/04/2020	206788	421	LEAGUE OF CALIFORNIA	MEMBERSHIP DUES	628463	1	1000-417-10-48	DUES AND MEMBERSHIPS	7,105.00	7,105.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 628463:										7,105.00	7,105.00
06/20	06/04/2020	206789	437	LMUD	AIRPORT VASI LIGHTS	10108 052520	1	7201-430-81-46	ELECTRICITY	115.25	115.25
Total 10108 052520:										115.25	115.25
06/20	06/04/2020	206789	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 052520	1	7530-451-52-46	ELECTRICITY	1,008.23	1,008.23
Total 122907 052520:										1,008.23	1,008.23
06/20	06/04/2020	206789	437	LMUD	GOLF COURSE PUMP STATION	122910 052520	1	7530-451-52-46	ELECTRICITY	1,846.64	1,846.64
Total 122910 052520:										1,846.64	1,846.64
06/20	06/04/2020	206789	437	LMUD	GOLF COURSE PUMP HOUSE	132052 052520	1	7530-451-52-46	ELECTRICITY	29.51	29.51
Total 132052 052520:										29.51	29.51
06/20	06/04/2020	206789	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 052520	1	7530-451-52-46	ELECTRICITY	220.39	220.39
Total 144281 052520:										220.39	220.39
06/20	06/04/2020	206789	437	LMUD	SOUTH ST ROOSEVELT AREA L	1744 052520	1	1000-452-20-46	ELECTRICITY	8.64	8.64
Total 1744 052520:										8.64	8.64
06/20	06/04/2020	206789	437	LMUD	RIVERSIDE DR. PARK	1999 052520	1	1000-452-20-46	ELECTRICITY	62.65	62.65
Total 1999 052520:										62.65	62.65
06/20	06/04/2020	206789	437	LMUD	1505 MAIN ST	2876 052520	1	1010-422-10-46	ELECTRICITY	710.37	710.37
Total 2876 052520:										710.37	710.37
06/20	06/04/2020	206789	437	LMUD	LITTLE LEAGUE AREA LIGHTS-	3522 052520	1	1000-452-20-46	ELECTRICITY	57.37	57.37
Total 3522 052520:										57.37	57.37

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/04/2020	206789	437	LMUD	105 S ASH STREET	412864 052520	1	1000-452-20-46	ELECTRICITY	48.81	48.81
Total 412864 052520:										48.81	48.81
06/20	06/04/2020	206789	437	LMUD	AIRPORT LOT 5	51908 052520	1	7201-430-81-46	ELECTRICITY	25.00	25.00
Total 51908 052520:										25.00	25.00
06/20	06/04/2020	206789	437	LMUD	AIRPORT HANGER 6	54333 052520	1	7201-430-81-46	ELECTRICITY	28.91	28.91
Total 54333 052520:										28.91	28.91
06/20	06/04/2020	206789	437	LMUD	925 SIERRA RD SPORTS CTR	60453 052520	1	1000-452-20-46	ELECTRICITY	25.45	25.45
Total 60453 052520:										25.45	25.45
06/20	06/04/2020	206789	437	LMUD	GOLF COURSE CLUB HOUSE	7394 052520	1	7530-451-52-46	ELECTRICITY	82.79	82.79
Total 7394 052520:										82.79	82.79
06/20	06/04/2020	206789	437	LMUD	GOLF COURSE CART BARN 2	7400 052520	1	7530-451-52-46	ELECTRICITY	37.32	37.32
Total 7400 052520:										37.32	37.32
06/20	06/04/2020	206789	437	LMUD	GOLF COURSE BARN 1 & 3	9312 052520	1	7530-451-52-46	ELECTRICITY	25.00	25.00
Total 9312 052520:										25.00	25.00
06/20	06/04/2020	206789	437	LMUD	RIVERSIDE PARK LIGHT	9501 052520	1	1000-452-20-46	ELECTRICITY	47.09	47.09
Total 9501 052520:										47.09	47.09
06/20	06/04/2020	206790	452	MARTIN SECURITY SYST	470-895 CIRCLE DR PROSHOP	036759	1	7530-451-50-43	TECHNICAL SVCS	40.00	40.00
Total 036759:										40.00	40.00
06/20	06/04/2020	206791	467	METER VALVE & CONTR	SUPPLIES- GAS	18076	1	7401-430-62-46	SUPPLIES-GENERAL	91.89	91.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 18076:										91.89	91.89
06/20	06/04/2020	206792	9983	MODOC COUNTY RECOR	ADVERTISEMENT	64755	1	1000-419-10-45	ADVERTISING	120.00	120.00
Total 64755:										120.00	120.00
06/20	06/04/2020	206792	9983	MODOC COUNTY RECOR	ADVERTISEMENT	64756	1	1000-419-10-45	ADVERTISING	102.00	102.00
Total 64756:										102.00	102.00
06/20	06/04/2020	206793	9975		REFUND WATER CONNECT FE	051820	1	7110-430-42-37	WATER-CONNECTION FEE	10.00	10.00
06/20	06/04/2020	206793	9975		REFUND WATER CREDIT CHEC	051820	2	7110-430-42-34	REIMBURSEMENTS	1.35	1.35
06/20	06/04/2020	206793	9975		REFUND GAS CREDIT CHECK	051820	3	7401-430-62-34	REIMBURSEMENTS	1.35	1.35
Total 051820:										12.70	12.70
06/20	06/04/2020	206794	9493	NATIONAL AUTO PARTS	SUPPLIES-GAS	52-102554	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	263.94	263.94
Total 52-102554:										263.94	263.94
06/20	06/04/2020	206795	546	PAYLESS BUILDING SUP	SUPPLIES	2512789	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	49.31	49.31
Total 2512789:										49.31	49.31
06/20	06/04/2020	206795	546	PAYLESS BUILDING SUP	SUPPLIES	2512816	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	14.34	14.34
Total 2512816:										14.34	14.34
06/20	06/04/2020	206796	572	QUILL CORPORATION	SUPPLIES-FD	4870103	1	1010-422-10-43	VOLUNTEERS	84.71	84.71
Total 4870103:										84.71	84.71
06/20	06/04/2020	206796	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	5206546	1	1010-422-10-46	SUPPLIES-JANITORIAL	111.48	111.48
Total 5206546:										111.48	111.48
06/20	06/04/2020	206796	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	5795963	1	1010-422-10-46	SUPPLIES-JANITORIAL	101.87	101.87

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 5795963:									101.87	101.87
06/20	06/04/2020	206796	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	5843796	1	1010-422-10-46	SUPPLIES-JANITORIAL	45.00	45.00
	Total 5843796:									45.00	45.00
06/20	06/04/2020	206796	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	6104867	1	1010-422-10-46	SUPPLIES-JANITORIAL	37.71	37.71
	Total 6104867:									37.71	37.71
06/20	06/04/2020	206796	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	6105584	1	1010-422-10-46	SUPPLIES-JANITORIAL	20.37	20.37
	Total 6105584:									20.37	20.37
06/20	06/04/2020	206796	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	6117706	1	1010-422-10-46	SUPPLIES-JANITORIAL	37.53	37.53
	Total 6117706:									37.53	37.53
06/20	06/04/2020	206796	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	6121752	1	1010-422-10-46	SUPPLIES-JANITORIAL	9.32	9.32
	Total 6121752:									9.32	9.32
06/20	06/04/2020	206796	572	QUILL CORPORATION	OFFICE SUPPLIES	6886334	1	1000-415-10-46	SUPPLIES-GENERAL	182.30	182.30
	Total 6886334:									182.30	182.30
06/20	06/04/2020	206796	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	6955450	1	1010-422-10-46	SUPPLIES- GENERAL	113.05	113.05
	Total 6955450:									113.05	113.05
06/20	06/04/2020	206796	572	QUILL CORPORATION	JANITORIAL SUPPLIES- FD	7064070	1	1010-422-10-46	SUPPLIES-JANITORIAL	42.89	42.89
	Total 7064070:									42.89	42.89
06/20	06/04/2020	206796	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7072687	1	1010-422-10-46	SUPPLIES- GENERAL	66.47	66.47
	Total 7072687:									66.47	66.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/20	06/04/2020	206796	572	QUILL CORPORATION	OFFICE SUPPLIES	7256754	1	1000-415-10-46	SUPPLIES-GENERAL	176.93	176.93
Total 7256754:										176.93	176.93
06/20	06/04/2020	206796	572	QUILL CORPORATION	OFFICE SUPPLIES	7257755	1	1000-415-10-46	SUPPLIES-GENERAL	86.59	86.59
Total 7257755:										86.59	86.59
06/20	06/04/2020	206797	1562	R.E.Y ENGINEERS INC	GATEWAY PROJECT	20404	1	2007-431-39-43	PROFESSIONAL SERVICES	7,143.86	7,143.86
Total 20404:										7,143.86	7,143.86
06/20	06/04/2020	206798	582	RAY MORGAN CO INC	BASE RATE CHARGE-FD	2969034	1	1010-422-10-44	RENT & LEASES EQUIP & VEHI	44.30	44.30
Total 2969034:										44.30	44.30
06/20	06/04/2020	206799	9974		REFUND GAS DEPOSIT	10305600036	1	7401-2228-000	DEPOSITS-CUSTOMER	99.16	99.16
Total 10305600036:										99.16	99.16
06/20	06/04/2020	206800	9855	SHAW ENGINEERING, LT	PROFESSIONAL SERVICES	181767	1	7110-430-44-44	CONSTRUCTION SERVICES	1,680.00	1,680.00
Total 181767:										1,680.00	1,680.00
06/20	06/04/2020	206801	7691		REFUND GAS DEPOSIT	10324100518	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10324100518:										200.00	200.00
06/20	06/04/2020	206802	1382	SONSRAY MACHINERY L	CREDIT-STREETS	P03122-06	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	278.46-	278.46-
Total P03122-06:										278.46-	278.46-
06/20	06/04/2020	206802	1382	SONSRAY MACHINERY L	REPAIR & MAINT-STREETS	P21952-07	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	284.41	284.41
Total P21952-07:										284.41	284.41
06/20	06/04/2020	206803	638	THATCHER COMPANY	SUPPLIES- WATER	5059428	1	7110-430-42-46	SUPPLIES-GENERAL	968.08	968.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5059428:										968.08	968.08
06/20	06/04/2020	206803	638	THATCHER COMPANY	CREDIT-WATER	5059429	1	7110-430-42-46	SUPPLIES-GENERAL	128.70-	128.70-
Total 5059429:										128.70-	128.70-
06/20	06/04/2020	206804	966	TURF STAR, INC.	REPAIRS-GC	7117956-00	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	630.36	630.36
Total 7117956-00:										630.36	630.36
06/20	06/04/2020	206805	9851	UNDERGROUND SERVIC	CA STATE FEES-GAS	1307012019DIG	1	7401-430-62-48	TAXES, FEES, PERMITS & CHA	182.20	182.20
Total 1307012019DIG:										182.20	182.20
06/20	06/04/2020	206806	742	UPS STORE, THE	POSTAGE-GAS	000019A284210	1	7401-430-62-46	POSTAGE	92.38	92.38
Total 000019A284210:										92.38	92.38
06/20	06/04/2020	206807	9982	WATEROUS COMPANY	REPAIR & MAINT	P2P5005 001	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	2,504.20	2,504.20
Total P2P5005 001:										2,504.20	2,504.20
06/20	06/04/2020	206808	770	WESTERN NEVADA SUP	SUPPLIES- PARKS	68234345	1	1000-452-21-46	SUPPLIES-GENERAL	289.94	289.94
06/20	06/04/2020	206808	770	WESTERN NEVADA SUP	SUPPLIES- PARKS	68234345	2	1000-452-20-46	SUPPLIES-GENERAL	200.00	200.00
Total 68234345:										489.94	489.94
06/20	06/04/2020	206808	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68293721	1	7301-430-52-46	SUPPLIES-GENERAL	823.22	823.22
Total 68293721:										823.22	823.22
06/20	06/04/2020	206808	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68314205	1	7110-430-42-46	SUPPLIES-GENERAL	39.68	39.68
Total 68314205:										39.68	39.68
06/20	06/04/2020	206808	770	WESTERN NEVADA SUP	SUPPLIES- WATER	68319062	1	7110-430-42-46	SUPPLIES-GENERAL	92.91	92.91

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 68319062:										92.91	92.91
06/20	06/04/2020	206809	664	YOUR H20 PRO	REPAIR & MAINT-GC	2278	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	180.00	180.00
Total 2278:										180.00	180.00
06/20	06/04/2020	206810	1378	ZITO MEDIA	CABLE-FD	356225062 052720	1	1010-422-10-45	COMMUNICATIONS	27.38	27.38
Total 356225062 052720:										27.38	27.38
Grand Totals:										97,757.60	97,757.60

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/20	05/29/2020	206745	728	U S POSTMASTER	UB BILLING GAS	052920	1	7401-430-62-46	POSTAGE	273.38	273.38
05/20	05/29/2020	206745	728	U S POSTMASTER	UB BILLING WATER	052920	2	7110-430-42-46	POSTAGE	530.68	530.68
Total 052920:										804.06	804.06
Grand Totals:										804.06	804.06

AGENDA ITEM NO. 9B

Reviewed by: ___ City Administrator

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: Deborah Savage, Finance Manager

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 20-5783** Adopting the City of Susanville 2020-2021 Budget and Amending Budget Policies Adopted by Resolution 19-5621

PRESENTED BY: Kevin Jones, Interim City Administrator
Deborah Savage, Finance Manager
James Moore, Fire Chief
Dan Gibbs, Acting Public Works Director

SUMMARY: The City conducted a budget workshops on April 29 and May 27, 2020 to solicit input from the community and the City Council on the proposed 2020-2021 Budget. The workshop included information on the general fund for the City, revenue and expense projections, pension costs and the major enterprise funds.

The budget is being presented as Exhibit A for adoption. The information in Exhibit A reflects the financial data presented during the workshop and contains deficit budgets for the General Fund ($23,954), Public Safety Police ($517,517) and Public Safety Fire ($295,360). Public Safety Police has a vacant Sergeant position and Public Safety Fire has a vacant Engineer position. These vacancies will assist the Police and Fire departments bring down their deficit amounts for 2020-21 but it does not solve the problem for the future.

The budget presented reflects priorities set by the City Council to maintain current level of services with no cuts to public safety.

The City is also updating it's budget policies to remove the reference to distribution at year end of the out of area fire account. Any funding received for out of area fires is being requested to remain in the Fire department budget to assist them with upcoming increases to CalPERS. A 4/5 vote by the City Council is required to amend or bypass any of the budget policies.

FISCAL IMPACT: General Fund expenditure budget of $6,813,799, all other funds budget $10,798,378 for a total City budget of $17,612,177.

ACTION REQUESTED: Motion to approve Resolution No. 20-5783 Adopting the City of Susanville 2020-2021 Budget and Amending Budget Policies

ATTACHMENTS: Resolution No. 20-5783
Exhibit A – FY 2020-21 Budget
City of Susanville Income Statement for the 1 month ending July 1, 2020

RESOLUTION NO. 20-5783
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ADOPTING THE CITY OF SUSANVILLE FISCAL YEAR 2020/2021 BUDGET AND AMENDING BUDGET POLICIES BUDGET POLICIES ADOPTED BY RESOLUTION 19-5621

WHEREAS, the City Council of the City of Susanville conducted a budget workshops on April 29 and May 27, 2020 soliciting and considering comments on the proposed budget; and

WHEREAS, the City Council has received and reviewed the proposed Fiscal Year 2020/2021 Budget as set forth in Exhibit A;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the Fiscal Year 2020/2021 City of Susanville Budget as set forth in Exhibit A, and the Amended Budget Policies as set forth in Exhibit B are hereby adopted.

BE IT FURTHER RESOLVED, that in the event total projected revenues fall significantly below projections, approved budget expenditures will also be reduced to avoid excessive use of fund balances.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular adjourned meeting of the City Council of the City of Susanville held on the 17th day of June, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____
Margaret Long, City Attorney

EXHIBIT A

FY 2020-21 Budget

S:Finance/2016-17 Budget/Exhibit A

6/2/2020 12:53

Fund #	Fund Title	*Projected* ***6/30/20*** *Fund Balance*	**Adopted Budget Revenues**	**Adopted Budget Expenses**	Projected Rev. Over (Under) Exp	*Projected* ***6/30/21*** *Fund Balance*
1000	GF- General Fund Operations	*675,927*	**1,748,284**	**1,772,238**	(23,954)	*651,973*
1001-1008	GF-General Fund Restricted	*1,923,112*	**12,860**	**0**	12,860	*1,935,972*
1009	GF Public Safety Police	*21,000*	**2,797,718**	**3,315,235**	(517,517)	*(496,517)*
1010	GF Public Safety Fire	*5,000*	**1,430,966**	**1,726,326**	(295,360)	*(290,360)*
2002	State COPS	*80,821*	**119,000**	**119,000**	0	*80,821*
2005	Road Maintenance and Rehab Acct	*587,233*	**340,962**	**340,962**	0	*587,233*
2006	Snow	*24,828*	**37,682**	**37,682**	0	*24,828*
2007	Streets	*189,000*	**1,002,965**	**1,002,965**	0	*189,000*
2008	Tobacco Grant	*5,073*	**171,884**	**171,884**	0	*5,073*
2010	Street Mitigation	*60,014*	**10,100**	**0**	10,100	*70,114*
2011	Police Mitigation	*2,799*	**13,400**	**0**	13,400	*16,199*
2012	Fire Mitigation	*123,342*	**13,100**	**0**	13,100	*136,442*
2013	Park Dedication	*155,615*	**3,600**	**0**	3,600	*159,215*
2016	CDBG Revolving	*853,648*	**500**	**0**	500	*854,148*
2018	Home Revolving	*760,375*	**5,800**	**0**	5,800	*766,175*
2030	Traffic Safety Fund	*58,893*	**10,158**	**0**	10,158	*69,051*
2035	Traffic Signals Fund	*84,251*	**500**	**0**	500	*84,751*
2037	Skyline Bike Lane	*10,216*	**100**	**0**	100	*10,316*
3015	City Hall Parking Lot Project	*13,848*	**0**	**13,848**	(13,848)	*0*
4003	City Hall Debt Service	*52,245*	**134,808**	**134,808**	0	*52,245*
4005	Community Pool Debt Service	*1,675*	**101,419**	**101,419**	0	*1,675*
711X	Water Funds	*4,502,237*	**3,191,525**	**2,767,023**	424,502	*4,926,739*
720X	Airport	*1,915,912*	**124,060**	**281,605**	(157,545)	*1,758,367*
7301	Geothermal	*563,960*	**101,000**	**101,000**	0	*563,960*
7401	Natural Gas	*2,103,659*	**4,805,839**	**4,470,905**	334,934	*2,438,593*
7530	Golf Course	*2,283,618*	**256,950**	**256,950**	0	*2,283,618*
7620	PW Admin/Engineering	*461,876*	**214,113**	**214,113**	0	*461,876*
7630	Risk Management	*461,876*	**784,214**	**784,214**	0	*461,876*
	TOTALS	*17,982,053*	**17,433,507**	**17,612,177**	(178,670)	*17,803,383*

Exhibit B

CITY OF SUSANVILLE
BUDGET PROCESS AND POLICIES
Amending Prior Policies Adopted By Resolution 19-5621

Budget Process

The budget process begins with the development of the budget calendar which provides those involved with a time frame for planning and preparing their budgets. There a two major components to the budget process: one is to forecast revenues and one is to project expenditures. The Finance Manager prepares the revenue forecast and the Department Heads, with Council direction in mind, prepare their expenditure requests. After all this information is compiled into one document, the City Administrator and the Finance Manager meet with all the Department Heads to discuss issues and needs to be addressed by the budget. After the City Administrator has made his final review and approval, the Finance Manager presents the projected budget to the City Council. This is done in a workshop format where the public is involved and further comments and recommendations are received from the Council and the public.

Upon completion of the hearings, and after all recommendations have been made, Council revises the Budget and then adopts it with a formal resolution. The Council also adopts by resolution the City's appropriations limit in conformance with California Constitution Article XIIIB.

Budget Amendment Process

The adopted budget can be amended at any regular Council Meeting.

During the course of the fiscal year, there may be occasion when the budget will need additional funds for a specific department or for a project (grant projects, etc.) that was unforeseen when the budget was prepared. The City Administrator must submit a request for a budget amendment to the City Council before the Finance Division can amend the budget and authorize additional expenditures.

In addition to specific departmental requested changes, the City Administrator and the Finance Manager normally review the budget at mid-year and ask Council to approve a revised mid-year budget. After review by the City Council, the amended budget is adopted in its entirety by resolution.

Even though only the City Council can adopt a budget and increase total appropriations, Department Heads are given some discretion to move budget amounts amount line items, as long as the changes do not increase the total budget approved for a specific fund. Department Heads send in writing their budget changes to the Finance Manager for approval. These budget changes will only be allowed for certain operating expenses but not for salaries, benefits and other fixed expenses. If necessary, the City Administrator is also given the discretion to move budget between departments within the General Fund.

Current Budget Policies

- Adopt a balanced budget by June 30 of each year.
- Approve operating expenditures not to exceed operating revenues.
- Approve and adopt the budget at the fund level.
- Review all fees and charges annually.
- Whenever possible, fees and charges are set for each utility at a level that fully support direct and indirect costs.
- All active funds, with the exception of agency funds (LAFCO, LCAPCD, etc.) are included in the budget due to the pooled cash system.
- Fund balances, in excess of the reserve requirement, may be used as a source of funds for non-recurring expenditures (one-time).
- Provide adequate maintenance and replacement to equipment and buildings.
- Mid-year or more frequent reviews shall be done to take action to bring the budget into balance if adjustments are need in the course of a fiscal period.
- Create and maintain reserves for all major funds (Natural Gas, Water, General Fund, etc.)
- The City will strive to maintain General Fund reserve equal to twenty percent (20%) of annual operating revenues.
- A cash amount equivalent to the reserve will be kept in a separate fund and the fund balance will be restricted. Use of this reserve will require City Council approval.
- Phase 1 – Each budget year the City will use 50% of the prior year audited actual General Fund surplus (when a surplus is available) towards funding the General Fund Reserve equal to 20% of General Fund annual operating revenue. 30% of net departmental savings (excluding payroll) for the Administrative Services, Police and Fire departments will be deposited into their respective facility and equipment funds to accrue year over year. The remaining surplus (when available) will remain in the General Fund Fund Balance.
- Phase 2 – Upon fully funding the General Fund Reserve Account, 50% of the net departmental savings (excluding payroll) for the Administrative Services, Police and Fire departments will be deposited into their respective facility and equipment funds to accrue year over year. 30% of the audited actual General Fund surplus (when available) will be used to pay down short and long term General Fund debt approved by the City Council and the remaining surplus (when available) will remain in the General Fund Fund Balance.
- Phase 3 – Upon repayment of all short and long term General Fund debt, 70% of net departmental savings (excluding payroll) for the Administrative Services, Police and Fire departments will be deposited into their respective facility and equipment funds to accrue year after year, and the remaining audited actual surplus (when a surplus is available) will remain in General Fund Fund Balance.
- At fiscal year-end, a review of the enterprise funds (Golf Course and Airport) will be performed and a budget amendment brought to the City Council to authorize a transfer of cash from the General Fund to remove any negative cash balances before the year is closed out.
- ~~At fiscal year-end, a reconciliation of the out-of-area fires division will be performed to ensure that all expected revenues and expenses have been processed and any surplus revenues remaining after all expenses are paid, will be divided equally and transferred to the facility and equipment reserve funds for Administrative Services, Police and Fire.~~

- Maintain fiscal solvency (address cash flow concerns).
- City Administrator has discretion to move budget between departments within the General Fund.
- Department Heads may move budget among line items within a specific fund/department (with some restrictions).
- **A 4/5 vote of the City Council is required to bypass or amend any of the budget policies.**

Capital Improvement Budget

The capital improvement budget is approved and adopted at the beginning of a project for the length of the project and not for the fiscal year. Projects may have one or more funding sources. The Finance Manager will carry forward the budget available (original adopted budget less expenditures for the year) year after year, until the project is completed. It is not necessary to resubmit the budget request each fiscal year to the City Council because the project (resources and uses) has already been approved in its entirety. However, if there is a need for change orders (i.e. expenditure budget increase), departments must submit a request for a budget increase to the City Administrator who will prepare a budget amendment for City Council approval before the change orders are issued and commitments are made with vendors and contractors with the exception for projects where the City Administrator or Department Head has been given signing authority for change orders not to exceed an amount that will not require a budget increase. Department employees are also required to follow purchasing procedures established for the City. Under these procedures, the City requires that contracts with vendors be reviewed and approved by the City Attorney and signed by the Mayor (Government Code Section 40602). Ongoing maintenance or replacements of capital equipment are considered operating items (not capital improvements).

Primary Responsibilities

- City Council is responsible for approving and adopting an operating and capital improvements budget at the Fund Level.
- Department Heads or their designees are responsible for approving expenditures within their respective fund allocations.
- The Finance Division is responsible for collecting revenues and making payments for expenditures according to the adopted budget. Neither Finance nor the Department Heads are permitted to overspend their allocated budgets at the fund level.
- Finance staff monitors and controls expenditures through the use of the computerized accounting system.
- Departments have the responsibility for ascertaining the sufficiency of funds prior to making a purchase or entering into a contract or agreement.
- All contracts must be reviewed and approved by the City Attorney prior to execution.
- All contracts must be signed by the Mayor (Government Code Section 40602).
- Contracts cannot be signed until they are approved by the City Council.

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	LEGISLATIVE						
	CITY CLERK						
1000-411-40-3432	REIMBURSEMENTS	874.00	.00	.00	0	874.00	100.00
	TOTAL CITY CLERK	874.00	.00	.00	0	874.00	100.00
	TOTAL LEGISLATIVE	874.00	.00	.00	0	874.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	FINANCE						
	FINANCE						
1000-415-10-3410	CONTRACT SERVICES - LCAPCD	23,827.00	.00	.00	0	23,827.00	100.00
1000-415-10-3414	PRINTING & DUPLICATING	10.00	.00	.00	0	10.00	100.00
1000-415-10-3432	REIMBURSEMENTS (HUSA/LAFCO)	3,000.00	.00	.00	0	3,000.00	100.00
1000-415-10-3510	FINES	2,500.00	.00	.00	0	2,500.00	100.00
	TOTAL FINANCE	29,337.00	.00	.00	0	29,337.00	100.00
	TOTAL FINANCE	29,337.00	.00	.00	0	29,337.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	NON-DEPARTMENTAL						
	ADMINISTRATION						
1000-417-10-3111	REAL PROPERTY	966,000.00	.00	.00	0	966,000.00	100.00
1000-417-10-3112	PERSONAL PROPERTY	47,000.00	.00	.00	0	47,000.00	100.00
1000-417-10-3114	PROP TAX IN LIEU OF VLF	1,583,060.00	.00	.00	0	1,583,060.00	100.00
1000-417-10-3116	H.O.P.T.R	9,500.00	.00	.00	0	9,500.00	100.00
1000-417-10-3130	SALES AND USE TAXES	1,810,000.00	.00	.00	0	1,810,000.00	100.00
1000-417-10-3182	FRANCHISE TAXES	22,000.00	.00	.00	0	22,000.00	100.00
1000-417-10-3183	TRANSIENT OCCUPANCY TAX	380,000.00	.00	.00	0	380,000.00	100.00
1000-417-10-3184	TIMBER TAX	10,000.00	.00	.00	0	10,000.00	100.00
1000-417-10-3216	BUSINESS LICENSE TAX	220,000.00	.00	.00	0	220,000.00	100.00
1000-417-10-3355	MOTOR VEHICLE LICENSES (VLF)	14,204.00	.00	.00	0	14,204.00	100.00
1000-417-10-3419	CREDIT CARD CONVENIENCE FEE	1,900.00	.00	.00	0	1,900.00	100.00
1000-417-10-3611	INTEREST REVENUE	10,000.00	.00	.00	0	10,000.00	100.00
	TOTAL ADMINISTRATION	5,073,664.00	.00	.00	0	5,073,664.00	100.00
	TOTAL NON-DEPARTMENTAL	5,073,664.00	.00	.00	0	5,073,664.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	COMMUNITY DEVELOPMENT						
	PLANNING AND ZONING						
1000-419-10-3413	ZONING & SUBDIVISION FEES	25,000.00	.00	.00	0	25,000.00	100.00
1000-419-10-3417	CITY ENGINEER SVC	1,000.00	.00	.00	0	1,000.00	100.00
1000-419-10-3432	REIMBURSEMENTS	100.00	.00	.00	0	100.00	100.00
	TOTAL PLANNING AND ZONING	26,100.00	.00	.00	0	26,100.00	100.00
	TOTAL COMMUNITY DEVELOPMENT	26,100.00	.00	.00	0	26,100.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PROTECTIVE INSPECTIONS						
	BUILDING INSPECTIONS						
1000-424-20-3224	BUILDING PERMITS	90,000.00	.00	.00	0	90,000.00	100.00
1000-424-20-3418	PLAN CHECK FEES	15,000.00	.00	.00	0	15,000.00	100.00
	TOTAL BUILDING INSPECTIONS	105,000.00	.00	.00	0	105,000.00	100.00
	TOTAL PROTECTIVE INSPECTIONS	105,000.00	.00	.00	0	105,000.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PARKS						
	PARK AREAS						
1000-452-20-3475	PARK UTILITY FEES	2,500.00	.00	.00	0	2,500.00	100.00
1000-452-20-3620	RENTS AND ROYALTIES	47,234.00	.00	.00	0	47,234.00	100.00
1000-452-20-3621	RENT-CITY PARKS	1,400.00	.00	.00	0	1,400.00	100.00
	TOTAL PARK AREAS	51,134.00	.00	.00	0	51,134.00	100.00
	MEMORIAL PARK						
1000-452-21-3620	RENTS AND ROYALTIES	20,000.00	.00	.00	0	20,000.00	100.00
	TOTAL MEMORIAL PARK	20,000.00	.00	.00	0	20,000.00	100.00
	HLVRA POOL						
1000-452-23-3408	CONTRACT SERVICES - HLVRA	135,000.00	.00	.00	0	135,000.00	100.00
	TOTAL HLVRA POOL	135,000.00	.00	.00	0	135,000.00	100.00
	TOTAL PARKS	206,134.00	.00	.00	0	206,134.00	100.00
	TOTAL FUND REVENUE	5,441,109.00	.00	.00	0	5,441,109.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	LEGISLATIVE						
	CITY COUNCIL						
1000-411-10-4100	REGULAR EMPLOYEES	18,000.00	.00	.00	0	18,000.00	100.0
1000-411-10-4221	SOCIAL SECURITY CONTRIBUTIONS	1,116.00	.00	.00	0	1,116.00	100.0
1000-411-10-4222	MEDICARE	261.00	.00	.00	0	261.00	100.0
1000-411-10-4230	PERS	557.00	.00	.00	0	557.00	100.0
1000-411-10-4260	WORKERS' COMPENSATION	900.00	.00	.00	0	900.00	100.0
1000-411-10-4291	HEALTH INSURANCE AND ADMIN	62,328.00	.00	.00	0	62,328.00	100.0
1000-411-10-4540	ADVERTISING	350.00	.00	.00	0	350.00	100.0
1000-411-10-4580	TRAVEL	3,023.00	.00	.00	0	3,023.00	100.0
1000-411-10-4610	SUPPLIES-GENERAL	838.00	.00	.00	0	838.00	100.0
1000-411-10-4641	POSTAGE	52.00	.00	.00	0	52.00	100.0
	TOTAL CITY COUNCIL	87,425.00	.00	.00	0	87,425.00	100.0
	CITY CLERK						
1000-411-40-4100	REGULAR EMPLOYEES	57,933.00	.00	.00	0	57,933.00	100.0
1000-411-40-4206	MANAGEMENT LEAVE	1,145.00	.00	.00	0	1,145.00	100.0
1000-411-40-4209	FLEX BENEFIT	100.00	.00	.00	0	100.00	100.0
1000-411-40-4210	GROUP LIFE INSURANCE	37.00	.00	.00	0	37.00	100.0
1000-411-40-4221	SOCIAL SECURITY CONTRIBUTIONS	3,709.00	.00	.00	0	3,709.00	100.0
1000-411-40-4222	MEDICARE	868.00	.00	.00	0	868.00	100.0
1000-411-40-4230	PERS	17,050.00	.00	.00	0	17,050.00	100.0
1000-411-40-4260	WORKERS' COMPENSATION	1,795.00	.00	.00	0	1,795.00	100.0
1000-411-40-4291	HEALTH INSURANCE AND ADMIN	15,552.00	.00	.00	0	15,552.00	100.0
1000-411-40-4292	STATE DISABILITY INSURANCE	576.00	.00	.00	0	576.00	100.0
1000-411-40-4293	STATE UNEMPLOYMENT	539.00	.00	.00	0	539.00	100.0
1000-411-40-4295	DEFERRED COMPENSATION	650.00	.00	.00	0	650.00	100.0
1000-411-40-4340	TECHNICAL SVCS	896.00	.00	.00	0	896.00	100.0
1000-411-40-4514	INSURANCE CRIME BOND LIAB	37.00	.00	.00	0	37.00	100.0
1000-411-40-4521	INSURANCE-LIABILITY	2,735.00	.00	.00	0	2,735.00	100.0
1000-411-40-4530	COMMUNICATIONS	400.00	.00	.00	0	400.00	100.0
1000-411-40-4540	ADVERTISING	1,106.00	.00	.00	0	1,106.00	100.0
1000-411-40-4580	TRAVEL	622.00	.00	.00	0	622.00	100.0
1000-411-40-4610	SUPPLIES-GENERAL	535.00	.00	.00	0	535.00	100.0
1000-411-40-4640	BOOKS AND PERIODICALS	2,526.00	.00	.00	0	2,526.00	100.0
1000-411-40-4641	POSTAGE	460.00	.00	.00	0	460.00	100.0
1000-411-40-4761	COST ALLOCATION REIMBURSEMENT	(45,500.00)	.00	.00	0	(45,500.00)	(100.0
1000-411-40-4830	DUES AND MEMBERSHIPS	464.00	.00	.00	0	464.00	100.0
	TOTAL CITY CLERK	64,235.00	.00	.00	0	64,235.00	100.0
	TOTAL LEGISLATIVE	151,660.00	.00	.00	0	151,660.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	CITY ATTORNEY						
	CITY ATTORNEY						
1000-412-10-4330	PROFESSIONAL SVCS	75,000.00	.00	.00	0	75,000.00	100.0
1000-412-10-4761	COST ALLOCATION REIMBURSEMENT	(38,070.00)	.00	.00	0	(38,070.00)	(100.0
	TOTAL CITY ATTORNEY	36,930.00	.00	.00	0	36,930.00	100.0
	TOTAL CITY ATTORNEY	36,930.00	.00	.00	0	36,930.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	EXECUTIVE						
	CITY ADMINISTRATOR						
1000-413-20-4100	REGULAR EMPLOYEES	154,180.00	.00	.00	0	154,180.00	100.0
1000-413-20-4206	MANAGEMENT LEAVE	4,699.00	.00	.00	0	4,699.00	100.0
1000-413-20-4209	FLEX BENEFIT	400.00	.00	.00	0	400.00	100.0
1000-413-20-4210	GROUP LIFE INSURANCE	123.00	.00	.00	0	123.00	100.0
1000-413-20-4221	SOCIAL SECURITY CONTRIBUTIONS	10,278.00	.00	.00	0	10,278.00	100.0
1000-413-20-4222	MEDICARE	2,404.00	.00	.00	0	2,404.00	100.0
1000-413-20-4230	PERS	45,744.00	.00	.00	0	45,744.00	100.0
1000-413-20-4260	WORKERS' COMPENSATION	4,973.00	.00	.00	0	4,973.00	100.0
1000-413-20-4291	HEALTH INSURANCE AND ADMIN	31,134.00	.00	.00	0	31,134.00	100.0
1000-413-20-4292	STATE DISABILITY INSURANCE	1,658.00	.00	.00	0	1,658.00	100.0
1000-413-20-4293	STATE UNEMPLOYMENT	1,492.00	.00	.00	0	1,492.00	100.0
1000-413-20-4295	DEFERRED COMPENSATION	1,495.00	.00	.00	0	1,495.00	100.0
1000-413-20-4310	OFFICIAL/ADMINISTRATIVE SVCS	275.00	.00	.00	0	275.00	100.0
1000-413-20-4340	TECHNICAL SVCS	315.00	.00	.00	0	315.00	100.0
1000-413-20-4431	MISC - REPAIR & MAINTENANCE	1,434.00	.00	.00	0	1,434.00	100.0
1000-413-20-4514	INSURANCE CRIME BOND LIAB	155.00	.00	.00	0	155.00	100.0
1000-413-20-4519	EPLI INSURANCE	4,645.00	.00	.00	0	4,645.00	100.0
1000-413-20-4521	INSURANCE-LIABILITY	11,522.00	.00	.00	0	11,522.00	100.0
1000-413-20-4530	COMMUNICATIONS	261.00	.00	.00	0	261.00	100.0
1000-413-20-4540	ADVERTISING	325.00	.00	.00	0	325.00	100.0
1000-413-20-4580	TRAVEL	3,454.00	.00	.00	0	3,454.00	100.0
1000-413-20-4610	SUPPLIES-GENERAL	630.00	.00	.00	0	630.00	100.0
1000-413-20-4641	POSTAGE	250.00	.00	.00	0	250.00	100.0
1000-413-20-4744	SOFTWARE	247.00	.00	.00	0	247.00	100.0
1000-413-20-4761	COST ALLOCATION REIMBURSEMENT	(105,053.00)	.00	.00	0	(105,053.00)	(100.0
1000-413-20-4830	DUES AND MEMBERSHIPS	459.00	.00	.00	0	459.00	100.0
	TOTAL CITY ADMINISTRATOR	177,499.00	.00	.00	0	177,499.00	100.0
	TOTAL EXECUTIVE	177,499.00	.00	.00	0	177,499.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	FINANCE						
	FINANCE						
1000-415-10-4100	REGULAR EMPLOYEES	285,777.00	.00	.00	0	285,777.00	100.0(
1000-415-10-4206	MANAGEMENT LEAVE	3,068.00	.00	.00	0	3,068.00	100.0(
1000-415-10-4208	CERTIFICATION INCENTIVE PAY	250.00	.00	.00	0	250.00	100.0(
1000-415-10-4209	FLEX BENEFIT	200.00	.00	.00	0	200.00	100.0(
1000-415-10-4210	GROUP LIFE INSURANCE	246.00	.00	.00	0	246.00	100.0(
1000-415-10-4221	SOCIAL SECURITY CONTRIBUTIONS	18,130.00	.00	.00	0	18,130.00	100.0(
1000-415-10-4222	MEDICARE	4,240.00	.00	.00	0	4,240.00	100.0(
1000-415-10-4230	PERS	78,713.00	.00	.00	0	78,713.00	100.0(
1000-415-10-4260	WORKERS' COMPENSATION	8,773.00	.00	.00	0	8,773.00	100.0(
1000-415-10-4291	HEALTH INSURANCE AND ADMIN	77,418.00	.00	.00	0	77,418.00	100.0(
1000-415-10-4292	STATE DISABILITY INSURANCE	2,924.00	.00	.00	0	2,924.00	100.0(
1000-415-10-4293	STATE UNEMPLOYMENT	2,632.00	.00	.00	0	2,632.00	100.0(
1000-415-10-4295	DEFERRED COMPENSATION	3,120.00	.00	.00	0	3,120.00	100.0(
1000-415-10-4330	PROFESSIONAL SVCS	10,000.00	.00	.00	0	10,000.00	100.0(
1000-415-10-4514	INSURANCE CRIME BOND LIAB	156.00	.00	.00	0	156.00	100.0(
1000-415-10-4521	INSURANCE-LIABILITY	11,561.00	.00	.00	0	11,561.00	100.0(
1000-415-10-4530	COMMUNICATIONS	900.00	.00	.00	0	900.00	100.0(
1000-415-10-4610	SUPPLIES-GENERAL	9,998.00	.00	.00	0	9,998.00	100.0(
1000-415-10-4641	POSTAGE	10,486.00	.00	.00	0	10,486.00	100.0(
1000-415-10-4761	COST ALLOCATION REIMBURSEMENT	(392,481.00)	.00	.00	0	(392,481.00)	(100.0(
1000-415-10-4810	TAXES, FEES, PERMITS & CHARGES	2,276.00	.00	.00	0	2,276.00	100.0(
1000-415-10-4821	CASH OVER/UNDER	50.00	.00	.00	0	50.00	100.0(
1000-415-10-4830	DUES AND MEMBERSHIPS	600.00	.00	.00	0	600.00	100.0(
	TOTAL FINANCE	139,037.00	.00	.00	0	139,037.00	100.0(
	TOTAL FINANCE	139,037.00	.00	.00	0	139,037.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PERSONNEL						
	PERSONNEL						
1000-416-10-4100	REGULAR EMPLOYEES	103,565.00	.00	.00	0	103,565.00	100.0
1000-416-10-4206	MANAGEMENT LEAVE	3,586.00	.00	.00	0	3,586.00	100.0
1000-416-10-4209	FLEX BENEFIT	300.00	.00	.00	0	300.00	100.0
1000-416-10-4210	GROUP LIFE INSURANCE	86.00	.00	.00	0	86.00	100.0
1000-416-10-4221	SOCIAL SECURITY CONTRIBUTIONS	6,714.00	.00	.00	0	6,714.00	100.0
1000-416-10-4222	MEDICARE	1,570.00	.00	.00	0	1,570.00	100.0
1000-416-10-4230	PERS	28,046.00	.00	.00	0	28,046.00	100.0
1000-416-10-4260	WORKERS' COMPENSATION	3,249.00	.00	.00	0	3,249.00	100.0
1000-416-10-4291	HEALTH INSURANCE AND ADMIN	15,582.00	.00	.00	0	15,582.00	100.0
1000-416-10-4292	STATE DISABILITY INSURANCE	978.00	.00	.00	0	978.00	100.0
1000-416-10-4293	STATE UNEMPLOYMENT	975.00	.00	.00	0	975.00	100.0
1000-416-10-4295	DEFERRED COMPENSATION	845.00	.00	.00	0	845.00	100.0
1000-416-10-4330	PROFESSIONAL SVCS	2,000.00	.00	.00	0	2,000.00	100.0
1000-416-10-4340	TECHNICAL SVCS	4,000.00	.00	.00	0	4,000.00	100.0
1000-416-10-4514	INSURANCE CRIME BOND LIAB	87.00	.00	.00	0	87.00	100.0
1000-416-10-4521	INSURANCE-LIABILITY	6,423.00	.00	.00	0	6,423.00	100.0
1000-416-10-4540	ADVERTISING	10,000.00	.00	.00	0	10,000.00	100.0
1000-416-10-4580	TRAVEL	39.00	.00	.00	0	39.00	100.0
1000-416-10-4593	FINGERPRINTING SERVICES	865.00	.00	.00	0	865.00	100.0
1000-416-10-4610	SUPPLIES-GENERAL	1,261.00	.00	.00	0	1,261.00	100.0
1000-416-10-4641	POSTAGE	75.00	.00	.00	0	75.00	100.0
1000-416-10-4761	COST ALLOCATION REIMBURSEMENT	(80,192.00)	.00	.00	0	(80,192.00)	(100.0
1000-416-10-4810	TAXES, FEES, PERMITS & CHARGES	30.00	.00	.00	0	30.00	100.0
	TOTAL PERSONNEL	110,084.00	.00	.00	0	110,084.00	100.0
	TOTAL PERSONNEL	110,084.00	.00	.00	0	110,084.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	NON-DEPARTMENTAL						
	ADMINISTRATION						
1000-417-10-4310	LAFCO CONTRIBUTIONS	30,740.00	.00	.00	0	30,740.00	100.0
1000-417-10-4330	PROFESSIONAL SVCS	36,769.00	.00	.00	0	36,769.00	100.0
1000-417-10-4340	TECHNICAL SVCS	73,794.00	.00	.00	0	73,794.00	100.0
1000-417-10-4412	SEWER	1,812.00	.00	.00	0	1,812.00	100.0
1000-417-10-4421	DISPOSAL	2,100.00	.00	.00	0	2,100.00	100.0
1000-417-10-4431	MISC - REPAIR & MAINTENANCE	1,440.00	.00	.00	0	1,440.00	100.0
1000-417-10-4433	VEHICLE - REPAIR & MAINTENANCE	2,630.00	.00	.00	0	2,630.00	100.0
1000-417-10-4434	FACILITY - REPAIR & MAINTENANC	2,221.00	.00	.00	0	2,221.00	100.0
1000-417-10-4442	RENT & LEASES EQUIP & VEHICLES	23,463.00	.00	.00	0	23,463.00	100.0
1000-417-10-4522	INSURANCE-PROPERTY	3,703.00	.00	.00	0	3,703.00	100.0
1000-417-10-4525	PW OVERHEAD ALLOCATION	6,609.00	.00	.00	0	6,609.00	100.0
1000-417-10-4530	COMMUNICATIONS	24,167.00	.00	.00	0	24,167.00	100.0
1000-417-10-4540	ADVERTISING	591.00	.00	.00	0	591.00	100.0
1000-417-10-4550	PRINTING AND BINDING	330.00	.00	.00	0	330.00	100.0
1000-417-10-4610	SUPPLIES-GENERAL	7,490.00	.00	.00	0	7,490.00	100.0
1000-417-10-4613	SUPPLIES-JANITORIAL	1,101.00	.00	.00	0	1,101.00	100.0
1000-417-10-4620	CITY NATURAL GAS	2,000.00	.00	.00	0	2,000.00	100.0
1000-417-10-4622	ELECTRICITY	10,077.00	.00	.00	0	10,077.00	100.0
1000-417-10-4626	GASOLINE	517.00	.00	.00	0	517.00	100.0
1000-417-10-4641	POSTAGE	669.00	.00	.00	0	669.00	100.0
1000-417-10-4744	SOFTWARE	594.00	.00	.00	0	594.00	100.0
1000-417-10-4761	COST ALLOCATION REIMBURSEMENT	(247,226.00)	.00	.00	0	(247,226.00)	(100.0
1000-417-10-4810	TAXES, FEES, PERMITS & CHARGES	17,500.00	.00	.00	0	17,500.00	100.0
1000-417-10-4830	DUES AND MEMBERSHIPS	8,380.00	.00	.00	0	8,380.00	100.0
	TOTAL ADMINISTRATION	11,471.00	.00	.00	0	11,471.00	100.0
	TOTAL NON-DEPARTMENTAL	11,471.00	.00	.00	0	11,471.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	COMMUNITY DEVELOPMENT						
	PLANNING AND ZONING						
1000-419-10-4100	REGULAR EMPLOYEES	99,592.00	.00	.00	0	99,592.00	100.0
1000-419-10-4206	MANAGEMENT LEAVE	2,463.00	.00	.00	0	2,463.00	100.0
1000-419-10-4208	CERTIFICATION INCENTIVE PAY	250.00	.00	.00	0	250.00	100.0
1000-419-10-4209	FLEX BENEFIT	200.00	.00	.00	0	200.00	100.0
1000-419-10-4210	GROUP LIFE INSURANCE	74.00	.00	.00	0	74.00	100.0
1000-419-10-4221	SOCIAL SECURITY CONTRIBUTIONS	6,416.00	.00	.00	0	6,416.00	100.0
1000-419-10-4222	MEDICARE	1,500.00	.00	.00	0	1,500.00	100.0
1000-419-10-4230	PERS	24,949.00	.00	.00	0	24,949.00	100.0
1000-419-10-4260	WORKERS' COMPENSATION	3,194.00	.00	.00	0	3,194.00	100.0
1000-419-10-4291	HEALTH INSURANCE AND ADMIN	23,373.00	.00	.00	0	23,373.00	100.0
1000-419-10-4292	STATE DISABILITY INSURANCE	1,017.00	.00	.00	0	1,017.00	100.0
1000-419-10-4293	STATE UNEMPLOYMENT	891.00	.00	.00	0	891.00	100.0
1000-419-10-4295	DEFERRED COMPENSATION	975.00	.00	.00	0	975.00	100.0
1000-419-10-4330	PROFESSIONAL SVCS	5,000.00	.00	.00	0	5,000.00	100.0
1000-419-10-4431	MISC - REPAIR & MAINTENANCE	50.00	.00	.00	0	50.00	100.0
1000-419-10-4514	INSURANCE CRIME BOND LIAB	40.00	.00	.00	0	40.00	100.0
1000-419-10-4521	INSURANCE-LIABILITY	2,985.00	.00	.00	0	2,985.00	100.0
1000-419-10-4530	COMMUNICATIONS	813.00	.00	.00	0	813.00	100.0
1000-419-10-4540	ADVERTISING	2,000.00	.00	.00	0	2,000.00	100.0
1000-419-10-4580	TRAVEL	178.00	.00	.00	0	178.00	100.0
1000-419-10-4610	SUPPLIES-GENERAL	948.00	.00	.00	0	948.00	100.0
1000-419-10-4640	BOOKS AND PERIODICALS	725.00	.00	.00	0	725.00	100.0
1000-419-10-4641	POSTAGE	500.00	.00	.00	0	500.00	100.0
1000-419-10-4744	SOFTWARE	39.00	.00	.00	0	39.00	100.0
1000-419-10-4810	TAXES, FEES, PERMITS & CHARGES	900.00	.00	.00	0	900.00	100.0
1000-419-10-4830	DUES AND MEMBERSHIPS	1,091.00	.00	.00	0	1,091.00	100.0
	TOTAL PLANNING AND ZONING	180,163.00	.00	.00	0	180,163.00	100.0
	TOTAL COMMUNITY DEVELOPMENT	180,163.00	.00	.00	0	180,163.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PROTECTIVE INSPECTIONS						
	ADMINISTRATION						
1000-424-10-4100	REGULAR EMPLOYEES	25,850.00	.00	.00	0	25,850.00	100.0
1000-424-10-4206	MANAGEMENT LEAVE	485.00	.00	.00	0	485.00	100.0
1000-424-10-4210	GROUP INSURANCE	25.00	.00	.00	0	25.00	100.0
1000-424-10-4221	SOCIAL SECURITY CONTRIBUTIONS	1,653.00	.00	.00	0	1,653.00	100.0
1000-424-10-4222	MEDICARE	386.00	.00	.00	0	386.00	100.0
1000-424-10-4230	PERS	6,789.00	.00	.00	0	6,789.00	100.0
1000-424-10-4260	WORKERS' COMPENSATION	800.00	.00	.00	0	800.00	100.0
1000-424-10-4291	HEALTH INSURANCE AND ADMIN	7,791.00	.00	.00	0	7,791.00	100.0
1000-424-10-4292	STATE DISABILITY INSURANCE	294.00	.00	.00	0	294.00	100.0
1000-424-10-4293	STATE UNEMPLOYMENT	240.00	.00	.00	0	240.00	100.0
1000-424-10-4295	DEFERRED COMPENSATION	325.00	.00	.00	0	325.00	100.0
1000-424-10-4514	INSURANCE CRIME BOND LIAB	17.00	.00	.00	0	17.00	100.0
1000-424-10-4521	INSURANCE-LIABILITY	1,271.00	.00	.00	0	1,271.00	100.0
	TOTAL ADMINISTRATION	45,926.00	.00	.00	0	45,926.00	100.0
	BUILDING INSPECTIONS						
1000-424-20-4100	REGULAR EMPLOYEES	77,360.00	.00	.00	0	77,360.00	100.0
1000-424-20-4206	MANAGEMENT LEAVE	2,290.00	.00	.00	0	2,290.00	100.0
1000-424-20-4208	CERTIFICATION INCENTIVE PAY	250.00	.00	.00	0	250.00	100.0
1000-424-20-4209	FLEX BENEFIT	200.00	.00	.00	0	200.00	100.0
1000-424-20-4210	GROUP INSURANCE	49.00	.00	.00	0	49.00	100.0
1000-424-20-4221	SOCIAL SECURITY CONTRIBUTIONS	4,996.00	.00	.00	0	4,996.00	100.0
1000-424-20-4222	MEDICARE	1,256.00	.00	.00	0	1,256.00	100.0
1000-424-20-4230	PERS	20,442.00	.00	.00	0	20,442.00	100.0
1000-424-20-4260	WORKERS' COMPENSATION	4,332.00	.00	.00	0	4,332.00	100.0
1000-424-20-4291	HEALTH INSURANCE AND ADMIN	15,330.00	.00	.00	0	15,330.00	100.0
1000-424-20-4292	STATE DISABILITY INSURANCE	866.00	.00	.00	0	866.00	100.0
1000-424-20-4293	STATE UNEMPLOYMENT	780.00	.00	.00	0	780.00	100.0
1000-424-20-4295	DEFERRED COMPENSATION	650.00	.00	.00	0	650.00	100.0
1000-424-20-4330	PROFESSIONAL SVCS	4,255.00	.00	.00	0	4,255.00	100.0
1000-424-20-4431	MISC - REPAIR & MAINTENANCE	100.00	.00	.00	0	100.00	100.0
1000-424-20-4433	VEHICLE - REPAIR & MAINTENANCE	344.00	.00	.00	0	344.00	100.0
1000-424-20-4514	INSURANCE CRIME BOND LIAB	48.00	.00	.00	0	48.00	100.0
1000-424-20-4521	INSURANCE-LIABILITY	3,579.00	.00	.00	0	3,579.00	100.0
1000-424-20-4530	COMMUNICATIONS	750.00	.00	.00	0	750.00	100.0
1000-424-20-4550	PRINTING AND BINDING	707.00	.00	.00	0	707.00	100.0
1000-424-20-4580	TRAVEL	4,000.00	.00	.00	0	4,000.00	100.0
1000-424-20-4610	SUPPLIES-GENERAL	311.00	.00	.00	0	311.00	100.0
1000-424-20-4626	GASOLINE	813.00	.00	.00	0	813.00	100.0
1000-424-20-4640	BOOKS AND PERIODICALS	1,466.00	.00	.00	0	1,466.00	100.0
1000-424-20-4641	POSTAGE	343.00	.00	.00	0	343.00	100.0
1000-424-20-4830	DUES AND MEMBERSHIPS	848.00	.00	.00	0	848.00	100.0
	TOTAL BUILDING INSPECTIONS	146,365.00	.00	.00	0	146,365.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

	BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
TOTAL PROTECTIVE INSPECTIONS	192,291.00	.00	.00	0	192,291.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	COMMUNITY SERVICES						
	MUSEUM						
1000-451-80-4340	TECHNICAL SVCS	732.00	.00	.00	0	732.00	100.0
1000-451-80-4412	SEWER	674.00	.00	.00	0	674.00	100.0
1000-451-80-4434	FACILITY - REPAIR & MAINTENANC	325.00	.00	.00	0	325.00	100.0
1000-451-80-4518	INSURANCE MUSEUM	432.00	.00	.00	0	432.00	100.0
1000-451-80-4530	COMMUNICATION	1,355.00	.00	.00	0	1,355.00	100.0
1000-451-80-4620	CITY NATURAL GAS	895.00	.00	.00	0	895.00	100.0
1000-451-80-4622	ELECTRICITY	1,178.00	.00	.00	0	1,178.00	100.0
	TOTAL MUSEUM	5,591.00	.00	.00	0	5,591.00	100.0
	TOTAL COMMUNITY SERVICES	5,591.00	.00	.00	0	5,591.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PARKS						
	PARK AREAS						
1000-452-20-4100	REGULAR EMPLOYEES	86,309.00	.00	.00	0	86,309.00	100.0
1000-452-20-4206	MANAGEMENT LEAVE	2,049.00	.00	.00	0	2,049.00	100.0
1000-452-20-4210	GROUP INSURANCE	99.00	.00	.00	0	99.00	100.0
1000-452-20-4221	SOCIAL SECURITY CONTRIBUTIONS	5,835.00	.00	.00	0	5,835.00	100.0
1000-452-20-4222	MEDICARE	1,310.00	.00	.00	0	1,310.00	100.0
1000-452-20-4230	PERS	16,087.00	.00	.00	0	16,087.00	100.0
1000-452-20-4260	WORKERS' COMPENSATION	15,357.00	.00	.00	0	15,357.00	100.0
1000-452-20-4291	HEALTH INSURANCE AND ADMIN	31,044.00	.00	.00	0	31,044.00	100.0
1000-452-20-4292	STATE DISABILITY INSURANCE	520.00	.00	.00	0	520.00	100.0
1000-452-20-4293	STATE UNEMPLOYMENT	813.00	.00	.00	0	813.00	100.0
1000-452-20-4294	UNIFORM ALLOWANCE	459.00	.00	.00	0	459.00	100.0
1000-452-20-4295	DEFERRED COMPENSATION	650.00	.00	.00	0	650.00	100.0
1000-452-20-4340	TECHNICAL SVCS	2,866.00	.00	.00	0	2,866.00	100.0
1000-452-20-4412	SEWER	1,870.00	.00	.00	0	1,870.00	100.0
1000-452-20-4421	DISPOSAL	9,800.00	.00	.00	0	9,800.00	100.0
1000-452-20-4431	MISC - REPAIR & MAINTENANCE	4,028.00	.00	.00	0	4,028.00	100.0
1000-452-20-4433	VEHICLE - REPAIR & MAINTENANCE	5,331.00	.00	.00	0	5,331.00	100.0
1000-452-20-4434	FACILITY - REPAIR & MAINTENANC	10,897.00	.00	.00	0	10,897.00	100.0
1000-452-20-4442	RENT & LEASES EQUIP & VEHICLES	4,620.00	.00	.00	0	4,620.00	100.0
1000-452-20-4514	INSURANCE CRIME BOND LIAB	111.00	.00	.00	0	111.00	100.0
1000-452-20-4521	INSURANCE-LIABILITY	8,233.00	.00	.00	0	8,233.00	100.0
1000-452-20-4522	INSURANCE-PROPERTY	1,158.00	.00	.00	0	1,158.00	100.0
1000-452-20-4530	COMMUNICATIONS	4,000.00	.00	.00	0	4,000.00	100.0
1000-452-20-4610	SUPPLIES-GENERAL	6,022.00	.00	.00	0	6,022.00	100.0
1000-452-20-4613	SUPPLIES-JANITORIAL	1,546.00	.00	.00	0	1,546.00	100.0
1000-452-20-4620	CITY NATURAL GAS	960.00	.00	.00	0	960.00	100.0
1000-452-20-4622	ELECTRICITY	10,390.00	.00	.00	0	10,390.00	100.0
1000-452-20-4626	GASOLINE	5,499.00	.00	.00	0	5,499.00	100.0
1000-452-20-4741	MACHINERY AND EQUIPMENT	1,566.00	.00	.00	0	1,566.00	100.0
1000-452-20-4810	TAXES, FEES, PERMITS & CHARGES	799.00	.00	.00	0	799.00	100.0
	TOTAL PARK AREAS	240,228.00	.00	.00	0	240,228.00	100.0
	MEMORIAL PARK						
1000-452-21-4100	REGULAR EMPLOYEES	353.00	.00	.00	0	353.00	100.0
1000-452-21-4120	TEMPORARY EMPLOYEES	6,290.00	.00	.00	0	6,290.00	100.0
1000-452-21-4130	OVERTIME	257.00	.00	.00	0	257.00	100.0
1000-452-21-4221	SOCIAL SECURITY CONTRIBUTIONS	407.00	.00	.00	0	407.00	100.0
1000-452-21-4222	MEDICARE	95.00	.00	.00	0	95.00	100.0
1000-452-21-4260	WORKERS' COMPENSATION	852.00	.00	.00	0	852.00	100.0
1000-452-21-4293	STATE UNEMPLOYMENT	95.00	.00	.00	0	95.00	100.0
1000-452-21-4340	TECHNICAL SVCS	863.00	.00	.00	0	863.00	100.0
1000-452-21-4434	FACILITY - REPAIR & MAINTENANC	989.00	.00	.00	0	989.00	100.0
1000-452-21-4610	SUPPLIES-GENERAL	8,387.00	.00	.00	0	8,387.00	100.0
1000-452-21-4741	MACHINERY AND EQUIPMENT	1,412.00	.00	.00	0	1,412.00	100.0
	TOTAL MEMORIAL PARK	20,000.00	.00	.00	0	20,000.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	HLVRA POOL						
1000-452-23-4100	REGULAR EMPLOYEES	2,293.00	.00	.00	0	2,293.00	100.0
1000-452-23-4120	TEMPORARY EMPLOYEES	84,176.00	.00	.00	0	84,176.00	100.0
1000-452-23-4130	OVERTIME	1,108.00	.00	.00	0	1,108.00	100.0
1000-452-23-4221	SOCIAL SECURITY	5,000.00	.00	.00	0	5,000.00	100.0
1000-452-23-4222	MEDICARE	1,073.00	.00	.00	0	1,073.00	100.0
1000-452-23-4230	PERS	1,200.00	.00	.00	0	1,200.00	100.0
1000-452-23-4260	WORKERS COMPENSATION	5,050.00	.00	.00	0	5,050.00	100.0
1000-452-23-4291	HEALTH INSURANCE(BLUE CROSS)	380.00	.00	.00	0	380.00	100.0
1000-452-23-4293	STATE UNEMPLOYMENT	882.00	.00	.00	0	882.00	100.0
1000-452-23-4540	ADVERTISING	1,000.00	.00	.00	0	1,000.00	100.0
1000-452-23-4610	SUPPLIES GENERAL	27,838.00	.00	.00	0	27,838.00	100.0
	TOTAL HLVRA POOL	130,000.00	.00	.00	0	130,000.00	100.0
	PARKWAYS						
1000-452-30-4100	REGULAR EMPLOYEES	2,504.00	.00	.00	0	2,504.00	100.0
1000-452-30-4120	TEMPORARY EMPLOYEES	318.00	.00	.00	0	318.00	100.0
1000-452-30-4221	SOCIAL SECURITY CONTRIBUTIONS	37.00	.00	.00	0	37.00	100.0
1000-452-30-4222	MEDICARE	9.00	.00	.00	0	9.00	100.0
1000-452-30-4230	PERS	42.00	.00	.00	0	42.00	100.0
1000-452-30-4260	WORKERS' COMPENSATION	84.00	.00	.00	0	84.00	100.0
1000-452-30-4293	STATE UNEMPLOYMENT	6.00	.00	.00	0	6.00	100.0
1000-452-30-4431	REPAIR AND MAINTENANCE MISC	56.00	.00	.00	0	56.00	100.0
	TOTAL PARKWAYS	3,056.00	.00	.00	0	3,056.00	100.0
	TOTAL PARKS	393,284.00	.00	.00	0	393,284.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	ECONOMIC OPPORTUNITY						
	CIVIC PROMOTIONS						
1000-466-30-4610	SUPPLIES-GENERAL	114.00	.00	.00	0	114.00	100.0
1000-466-30-4622	ELECTRICITY	386.00	.00	.00	0	386.00	100.0
	TOTAL CIVIC PROMOTIONS	500.00	.00	.00	0	500.00	100.0
	CIVIC CONTRIBUTIONS						
1000-466-33-4596	CONTRIBUTIONS-JR FISHING DERBY	1,000.00	.00	.00	0	1,000.00	100.0
1000-466-33-4597	CONTRIBUTIONS-HONEY LAKE JPA	80,000.00	.00	.00	0	80,000.00	100.0
1000-466-33-4600	CIVIC CONTRIBUTIONS	5,000.00	.00	.00	0	5,000.00	100.0
1000-466-33-4601	DISCRETIONARY - MAYOR SCHUSTER	1,000.00	.00	.00	0	1,000.00	100.0
1000-466-33-4602	DISCRETIONARY - MYR PROTEM BM	1,000.00	.00	.00	0	1,000.00	100.0
1000-466-33-4603	DISCRETIONARY - COUNCIMBR KS	1,000.00	.00	.00	0	1,000.00	100.0
1000-466-33-4604	DISCRETIONARY - COUNCIMBR QM	1,000.00	.00	.00	0	1,000.00	100.0
1000-466-33-4605	DISCRETIONARY - COUNCIMBR VAC	1,000.00	.00	.00	0	1,000.00	100.0
	TOTAL CIVIC CONTRIBUTIONS	91,000.00	.00	.00	0	91,000.00	100.0
	TOTAL ECONOMIC OPPORTUNITY	91,500.00	.00	.00	0	91,500.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GENERAL FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TRANSFER						
	TRANSFER						
1000-490-00-5002	TRN OUT 4003 CITY HALL DBT SVC	134,808.00	.00	.00	0	134,808.00	100.0
1000-490-00-5004	TRANSFER OUT TO #4004 PERS REF	31,501.00	.00	.00	0	31,501.00	100.0
1000-490-00-5010	TRN OUT TO #4005 COMM POOL DEB	101,419.00	.00	.00	0	101,419.00	100.0
1000-490-00-5018	TRN OUT #1010 PUBLIC SAFETY FI	1,112,906.00	.00	.00	0	1,112,906.00	100.0
1000-490-00-5022	TRN OUT #1009 PUB SAFETY POLIC	2,579,919.00	.00	.00	0	2,579,919.00	100.0
1000-490-00-5040	TRN OUT TO #7202 AIRPORT CIP	15,000.00	.00	.00	0	15,000.00	100.0
	TOTAL TRANSFER	3,975,553.00	.00	.00	0	3,975,553.00	100.0
	TOTAL TRANSFER	3,975,553.00	.00	.00	0	3,975,553.00	100.0
	TOTAL FUND EXPENDITURES	5,465,063.00	.00	.00	0	5,465,063.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	(23,954.00)	.00	.00	0	(23,954.00)	(100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GF-ECONOMIC DEVELOPMENT

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	NON DEPARTMENTAL						
	ADMINISTRATION						
1002-417-10-3611	INTEREST REVENUE	10.00	.00	.00	0	10.00	100.00
	TOTAL ADMINISTRATION	10.00	.00	.00	0	10.00	100.00
	TOTAL NON DEPARTMENTAL	10.00	.00	.00	0	10.00	100.00
	TOTAL FUND REVENUE	10.00	.00	.00	0	10.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	10.00	.00	.00	0	10.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GF-PANCERA

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	NON-DEPARTMENTAL						
	ADMINISTRATION						
1004-417-10-3611	INTEREST REVENUE	50.00	.00	.00	0	50.00	100.00
	TOTAL ADMINISTRATION	50.00	.00	.00	0	50.00	100.00
	TOTAL NON-DEPARTMENTAL	50.00	.00	.00	0	50.00	100.00
	TOTAL FUND REVENUE	50.00	.00	.00	0	50.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	50.00	.00	.00	0	50.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GF-RESERVE ACCOUNT

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	NON-DEPARTMENTAL						
	RESERVES						
1005-417-10-3611	INTEREST REVENUE	10,000.00	.00	.00	0	10,000.00	100.00
	TOTAL RESERVES	10,000.00	.00	.00	0	10,000.00	100.00
	TOTAL NON-DEPARTMENTAL	10,000.00	.00	.00	0	10,000.00	100.00
	TOTAL FUND REVENUE	10,000.00	.00	.00	0	10,000.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	10,000.00	.00	.00	0	10,000.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

POLICE FACILITIES & EQUIP FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
1006-421-10-3611	INTEREST	200.00	.00	.00	0	200.00	100.00
	TOTAL POLICE	200.00	.00	.00	0	200.00	100.00
	TOTAL DEPARTMENT 421	200.00	.00	.00	0	200.00	100.00
	TOTAL FUND REVENUE	200.00	.00	.00	0	200.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	200.00	.00	.00	0	200.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

FIRE FACILITIES & EQUIP FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	FIRE						
	FIRE						
1007-422-10-3611	INTEREST	2,500.00	.00	.00	0	2,500.00	100.00
	TOTAL FIRE	2,500.00	.00	.00	0	2,500.00	100.00
	TOTAL FIRE	2,500.00	.00	.00	0	2,500.00	100.00
	TOTAL FUND REVENUE	2,500.00	.00	.00	0	2,500.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	2,500.00	.00	.00	0	2,500.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

ADMIN SVCS FACILITIES & EQUIP

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	ADMINISTRATIVE SERVICES						
	ADMINISTRATIVE SERVICES						
1008-417-10-3611	INTEREST	100.00	.00	.00	0	100.00	100.00
	TOTAL ADMINISTRATIVE SERVICES	100.00	.00	.00	0	100.00	100.00
	TOTAL ADMINISTRATIVE SERVICES	100.00	.00	.00	0	100.00	100.00
	TOTAL FUND REVENUE	100.00	.00	.00	0	100.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	100.00	.00	.00	0	100.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
	POLICE DEPARTMENT						
1009-421-10-3131	PUBLIC SAFETY SALES TAX	7,500.00	.00	.00	0	7,500.00	100.00
1009-421-10-3222	AMPLIFIER SOUND PERMITS	250.00	.00	.00	0	250.00	100.00
1009-421-10-3225	BINGO LICENSES	50.00	.00	.00	0	50.00	100.00
1009-421-10-3226	ANIMAL LICENSES	2,000.00	.00	.00	0	2,000.00	100.00
1009-421-10-3313	FED USDOJ BULLET PROOF VESTS	800.00	.00	.00	0	800.00	100.00
1009-421-10-3344	STATE OF CA-POST	20,000.00	.00	.00	0	20,000.00	100.00
1009-421-10-3373	INDIAN RANCHERIA	12,500.00	.00	.00	0	12,500.00	100.00
1009-421-10-3375	FED-COUNTY JAG/DOJ GRANTS	25,844.00	.00	.00	0	25,844.00	100.00
1009-421-10-3414	PRINTING AND BINDING	1,000.00	.00	.00	0	1,000.00	100.00
1009-421-10-3416	POLICE SERVICES	70,000.00	.00	.00	0	70,000.00	100.00
1009-421-10-3421	SPECIAL POLICE SERVICES	2,000.00	.00	.00	0	2,000.00	100.00
1009-421-10-3425	PARKING FINES	6,500.00	.00	.00	0	6,500.00	100.00
1009-421-10-3427	SEIZURE SALES	750.00	.00	.00	0	750.00	100.00
1009-421-10-3430	LOUND MUSIC FEES	100.00	.00	.00	0	100.00	100.00
1009-421-10-3431	VEHICLE TOWING FEES	2,000.00	.00	.00	0	2,000.00	100.00
1009-421-10-3432	REIMBURSEMENTS	100.00	.00	.00	0	100.00	100.00
1009-421-10-3511	VEHICLE CODE FINES	12,000.00	.00	.00	0	12,000.00	100.00
	TOTAL POLICE DEPARTMENT	163,394.00	.00	.00	0	163,394.00	100.00
	YOUTH SERVICES OFFICER						
1009-421-21-3375	FED-COUNTY (BYRNE-JAG)	46,755.00	.00	.00	0	46,755.00	100.00
	TOTAL YOUTH SERVICES OFFICER	46,755.00	.00	.00	0	46,755.00	100.00
	TOTAL POLICE	210,149.00	.00	.00	0	210,149.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
1009-490-00-3910	TRN IN FROM #1000 GENERAL FUND	2,587,569.00	.00	.00	0	2,587,569.00	100.00
	TOTAL DIVISION 00	2,587,569.00	.00	.00	0	2,587,569.00	100.00
	TOTAL DEPARTMENT 490	2,587,569.00	.00	.00	0	2,587,569.00	100.00
	TOTAL FUND REVENUE	2,797,718.00	.00	.00	0	2,797,718.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	POLICE						
	POLICE DEPARTMENT						
1009-421-10-4100	REGULAR EMPLOYEES	1,182,834.00	.00	.00	0	1,182,834.00	100.0
1009-421-10-4130	OVERTIME	120,000.00	.00	.00	0	120,000.00	100.0
1009-421-10-4206	MANAGEMENT LEAVE	40,345.00	.00	.00	0	40,345.00	100.0
1009-421-10-4207	PUBLIC SAFETY LEAVE	38,151.00	.00	.00	0	38,151.00	100.0
1009-421-10-4208	CERTIFICATION INCENTIVE PAY	250.00	.00	.00	0	250.00	100.0
1009-421-10-4209	FLEX BENEFIT	800.00	.00	.00	0	800.00	100.0
1009-421-10-4210	GROUP LIFE INSURANCE	2,066.00	.00	.00	0	2,066.00	100.0
1009-421-10-4221	SOCIAL SECURITY	5,922.00	.00	.00	0	5,922.00	100.0
1009-421-10-4222	MEDICARE	17,885.00	.00	.00	0	17,885.00	100.0
1009-421-10-4230	PERS	532,690.00	.00	.00	0	532,690.00	100.0
1009-421-10-4240	TUITION REIMBURSEMENTS	1,400.00	.00	.00	0	1,400.00	100.0
1009-421-10-4260	WORKERS COMPENSATION	162,120.00	.00	.00	0	162,120.00	100.0
1009-421-10-4291	HEALTH INSURANCE	271,848.00	.00	.00	0	271,848.00	100.0
1009-421-10-4292	STATE DISABILITY INSURANCE	2,659.00	.00	.00	0	2,659.00	100.0
1009-421-10-4293	STATE UNEMPLOYMENT	11,101.00	.00	.00	0	11,101.00	100.0
1009-421-10-4294	UNIFORM ALLOWANCE	15,800.00	.00	.00	0	15,800.00	100.0
1009-421-10-4295	DEFERRED COMPENSATION	13,910.00	.00	.00	0	13,910.00	100.0
1009-421-10-4330	PROFESSIONAL SERVICES	7,000.00	.00	.00	0	7,000.00	100.0
1009-421-10-4340	TECHNICAL SERVICES	44,758.00	.00	.00	0	44,758.00	100.0
1009-421-10-4412	SEWER	624.00	.00	.00	0	624.00	100.0
1009-421-10-4421	DISPOSAL	2,500.00	.00	.00	0	2,500.00	100.0
1009-421-10-4423	CUSTODIAL	7,200.00	.00	.00	0	7,200.00	100.0
1009-421-10-4432	RADIO-REPAIR & MAINTENANCE	3,000.00	.00	.00	0	3,000.00	100.0
1009-421-10-4433	VEHICLE-REPAIR & MAINTENANCE	23,000.00	.00	.00	0	23,000.00	100.0
1009-421-10-4434	FACILITY-REPAIR & MAINTENANCE	16,300.00	.00	.00	0	16,300.00	100.0
1009-421-10-4435	FIREARM-REPAIR & MAINTENANCE	1,900.00	.00	.00	0	1,900.00	100.0
1009-421-10-4442	RENT & LEASES EQUIP & VEHICLES	5,000.00	.00	.00	0	5,000.00	100.0
1009-421-10-4514	INSURANCE CRIME BOND	822.00	.00	.00	0	822.00	100.0
1009-421-10-4519	EPLI INSURANCE	4,645.00	.00	.00	0	4,645.00	100.0
1009-421-10-4521	INSURANCE - LIABILITY	60,976.00	.00	.00	0	60,976.00	100.0
1009-421-10-4522	INSURANCE-PROPERTY	1,091.00	.00	.00	0	1,091.00	100.0
1009-421-10-4530	COMMUNICATIONS	22,000.00	.00	.00	0	22,000.00	100.0
1009-421-10-4550	PRINTING & BINDING	2,000.00	.00	.00	0	2,000.00	100.0
1009-421-10-4551	BOOKING FEES	2,004.00	.00	.00	0	2,004.00	100.0
1009-421-10-4581	TRAINING	25,000.00	.00	.00	0	25,000.00	100.0
1009-421-10-4590	DISPATCH CONTRACT	354,745.00	.00	.00	0	354,745.00	100.0
1009-421-10-4591	ANIMAL CONTROL CONTRACT	93,800.00	.00	.00	0	93,800.00	100.0
1009-421-10-4592	INVESTIGATIVE FUNDS	2,500.00	.00	.00	0	2,500.00	100.0
1009-421-10-4610	SUPPLIES-GENERAL	3,300.00	.00	.00	0	3,300.00	100.0
1009-421-10-4612	SUPPLIES-SAFETY ITEMS	4,000.00	.00	.00	0	4,000.00	100.0
1009-421-10-4613	SUPPLIES-JANITORIAL	1,025.00	.00	.00	0	1,025.00	100.0
1009-421-10-4620	CITY NATURAL GAS	2,000.00	.00	.00	0	2,000.00	100.0
1009-421-10-4622	ELECTRICITY	8,865.00	.00	.00	0	8,865.00	100.0
1009-421-10-4626	GASOLINE	33,800.00	.00	.00	0	33,800.00	100.0
1009-421-10-4640	BOOK AND PERIODICALS	500.00	.00	.00	0	500.00	100.0
1009-421-10-4641	POSTAGE	970.00	.00	.00	0	970.00	100.0
1009-421-10-4661	SPAY/NEUTER CLINIC	750.00	.00	.00	0	750.00	100.0
1009-421-10-4741	MACHINERY AND EQUIPMENT	8,210.00	.00	.00	0	8,210.00	100.0
1009-421-10-4745	EQUIPMENT-SAFETY	9,262.00	.00	.00	0	9,262.00	100.0
1009-421-10-4812	SPECIAL OPERATIONS	1,500.00	.00	.00	0	1,500.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
1009-421-10-4830	DUES AND MEMBERSHIPS	900.00	.00	.00	0	900.00	100.0
	TOTAL POLICE DEPARTMENT	3,175,728.00	.00	.00	0	3,175,728.00	100.0
	YOUTH SERVICES OFFICER						
1009-421-21-4100	REGULAR EMPLOYEES	30,545.00	.00	.00	0	30,545.00	100.0
1009-421-21-4206	MOU LEAVE BUY BACK	765.00	.00	.00	0	765.00	100.0
1009-421-21-4210	LIFE INSURANCE	33.00	.00	.00	0	33.00	100.0
1009-421-21-4221	SOCIAL SECURITY	1,607.00	.00	.00	0	1,607.00	100.0
1009-421-21-4222	MEDICARE	376.00	.00	.00	0	376.00	100.0
1009-421-21-4230	PERS	1,607.00	.00	.00	0	1,607.00	100.0
1009-421-21-4260	WORKER'S COMPENSATION	778.00	.00	.00	0	778.00	100.0
1009-421-21-4291	HEALTH INSURANCE AND ADMIN FEE	9,852.00	.00	.00	0	9,852.00	100.0
1009-421-21-4292	STATE DISABILITY INSURANCE	259.00	.00	.00	0	259.00	100.0
1009-421-21-4293	STATE UNEMPLOYMENT	233.00	.00	.00	0	233.00	100.0
1009-421-21-4294	UNIFORM ALLOWANCE	700.00	.00	.00	0	700.00	100.0
	TOTAL YOUTH SERVICES OFFICER	46,755.00	.00	.00	0	46,755.00	100.0
	TOTAL POLICE	3,222,483.00	.00	.00	0	3,222,483.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY POLICE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 490						
	DIVISION 00						
1009-490-00-5004	TRN OUT #4004 PERS SIDE FUND	92,752.00	.00	.00	0	92,752.00	100.0
	TOTAL DIVISION 00	92,752.00	.00	.00	0	92,752.00	100.0
	TOTAL DEPARTMENT 490	92,752.00	.00	.00	0	92,752.00	100.0
	TOTAL FUND EXPENDITURES	3,315,235.00	.00	.00	0	3,315,235.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	(517,517.00)	.00	.00	0	(517,517.00)	(100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	FIRE						
1010-422-10-3131	PUBLIC SAFETY SALES TAX	7,500.00	.00	.00	0	7,500.00	100.00
1010-422-10-3228	FIRE DEPARTMENT PERMITS	1,800.00	.00	.00	0	1,800.00	100.00
1010-422-10-3306	US FOREST SERVICE	2,000.00	.00	.00	0	2,000.00	100.00
1010-422-10-3350	STATE OF CA-DEPT FORESTRY	9,306.00	.00	.00	0	9,306.00	100.00
1010-422-10-3373	INDIAN RANCHERIA	12,500.00	.00	.00	0	12,500.00	100.00
1010-422-10-3414	FIRE REPORTS	500.00	.00	.00	0	500.00	100.00
1010-422-10-3418	PLAN CHECK FEES	1,000.00	.00	.00	0	1,000.00	100.00
1010-422-10-3424	PROTECTIVE INSPECTION FEES	7,637.00	.00	.00	0	7,637.00	100.00
1010-422-10-3432	REIMBURSEMENTS	62,307.00	.00	.00	0	62,307.00	100.00
1010-422-10-3433	PRIVATE HYDRANT FEE	5,210.00	.00	.00	0	5,210.00	100.00
	TOTAL DIVISION 10	109,760.00	.00	.00	0	109,760.00	100.00
	OUT OF AREA FIRES						
1010-422-50-3350	STATE OF CA-DEPT FORESTRY	50,000.00	.00	.00	0	50,000.00	100.00
1010-422-50-3351	STATE OF CALIFORNIA-OES	150,000.00	.00	.00	0	150,000.00	100.00
	TOTAL OUT OF AREA FIRES	200,000.00	.00	.00	0	200,000.00	100.00
	TOTAL FIRE	309,760.00	.00	.00	0	309,760.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	CODE ENFORCEMENT						
1010-425-20-3422	ABATEMENTS	5,000.00	.00	.00	0	5,000.00	100.00
	TOTAL DIVISION 20	5,000.00	.00	.00	0	5,000.00	100.00
	TOTAL CODE ENFORCEMENT	5,000.00	.00	.00	0	5,000.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
1010-490-00-3910	TRN IN FROM #1000 GENERAL FUND	1,116,206.00	.00	.00	0	1,116,206.00	100.00
	TOTAL DIVISION 00	1,116,206.00	.00	.00	0	1,116,206.00	100.00
	TOTAL DEPARTMENT 490	1,116,206.00	.00	.00	0	1,116,206.00	100.00
	TOTAL FUND REVENUE	1,430,966.00	.00	.00	0	1,430,966.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	FIRE						
1010-422-10-4100	REGULAR EMPLOYEES	525,218.00	.00	.00	0	525,218.00	100.0
1010-422-10-4130	OVERTIME	86,500.00	.00	.00	0	86,500.00	100.0
1010-422-10-4206	MANAGEMENT LEAVE	7,089.00	.00	.00	0	7,089.00	100.0
1010-422-10-4207	PUBLIC SAFETY LEAVE	14,858.00	.00	.00	0	14,858.00	100.0
1010-422-10-4208	CERTIFICATION INCENTIVE PAY	250.00	.00	.00	0	250.00	100.0
1010-422-10-4209	FLEX BENEFIT	500.00	.00	.00	0	500.00	100.0
1010-422-10-4210	GROUP INSURANCE	172.00	.00	.00	0	172.00	100.0
1010-422-10-4221	SOCIAL SECURITY CONTRIBUTIONS	35,810.00	.00	.00	0	35,810.00	100.0
1010-422-10-4222	MEDICARE	8,375.00	.00	.00	0	8,375.00	100.0
1010-422-10-4230	PERS	262,416.00	.00	.00	0	262,416.00	100.0
1010-422-10-4260	WORKER'S COMPENSATION	49,892.00	.00	.00	0	49,892.00	100.0
1010-422-10-4291	HEALTH INSURANCE AND ADMIN.	131,775.00	.00	.00	0	131,775.00	100.0
1010-422-10-4292	STATE DISABILITY LIABILITY	2,111.00	.00	.00	0	2,111.00	100.0
1010-422-10-4293	STATE UNEMPLOYMENT	5,198.00	.00	.00	0	5,198.00	100.0
1010-422-10-4294	UNIFORM ALLOWANCE	7,850.00	.00	.00	0	7,850.00	100.0
1010-422-10-4295	DEFERRED COMPENSATION	5,315.00	.00	.00	0	5,315.00	100.0
1010-422-10-4330	PROFESSIONAL SVCS	5,000.00	.00	.00	0	5,000.00	100.0
1010-422-10-4340	TECHNICAL SVCS	3,888.00	.00	.00	0	3,888.00	100.0
1010-422-10-4341	VOLUNTEERS	26,070.00	.00	.00	0	26,070.00	100.0
1010-422-10-4412	SEWER	400.00	.00	.00	0	400.00	100.0
1010-422-10-4421	DISPOSAL	2,360.00	.00	.00	0	2,360.00	100.0
1010-422-10-4425	LINEN SERVICE	175.00	.00	.00	0	175.00	100.0
1010-422-10-4431	MISC- REPAIR & MAINTENANCE	3,500.00	.00	.00	0	3,500.00	100.0
1010-422-10-4432	RADIOS - REPAIR & MAINTENANCE	8,509.00	.00	.00	0	8,509.00	100.0
1010-422-10-4433	VEHICLE - REPAIR & MAINTENANCE	30,000.00	.00	.00	0	30,000.00	100.0
1010-422-10-4434	FACILITY -REPAIR & MAINTENANCE	8,600.00	.00	.00	0	8,600.00	100.0
1010-422-10-4437	HYDRANTS- REPAIR & MAINTENANCE	5,000.00	.00	.00	0	5,000.00	100.0
1010-422-10-4438	RESCUE- REPAIR & MAINTENANCE	3,000.00	.00	.00	0	3,000.00	100.0
1010-422-10-4442	RENT & LEASES EQUIP & VEHICLES	3,400.00	.00	.00	0	3,400.00	100.0
1010-422-10-4514	INSURANCE CRIME BOND LIABILITY	433.00	.00	.00	0	433.00	100.0
1010-422-10-4516	INSUR. FIRE SALARY PROTECTION	1,624.00	.00	.00	0	1,624.00	100.0
1010-422-10-4519	EPLI INSURANCE	4,645.00	.00	.00	0	4,645.00	100.0
1010-422-10-4521	LIABILITY INSURANCE	32,097.00	.00	.00	0	32,097.00	100.0
1010-422-10-4522	PROPERTY INSURANCE	1,592.00	.00	.00	0	1,592.00	100.0
1010-422-10-4530	COMMUNICATIONS	10,000.00	.00	.00	0	10,000.00	100.0
1010-422-10-4540	ADVERTISING	900.00	.00	.00	0	900.00	100.0
1010-422-10-4550	PRINTING AND BINDING	500.00	.00	.00	0	500.00	100.0
1010-422-10-4580	TRAVEL	8,000.00	.00	.00	0	8,000.00	100.0
1010-422-10-4590	DISPATCH CONTRACT	15,912.00	.00	.00	0	15,912.00	100.0
1010-422-10-4610	SUPPLIES- GENERAL	4,458.00	.00	.00	0	4,458.00	100.0
1010-422-10-4611	SUPPLIES- SMALL TOOLS	500.00	.00	.00	0	500.00	100.0
1010-422-10-4612	SUPPLIES- SAFETY ITEMS	29,372.00	.00	.00	0	29,372.00	100.0
1010-422-10-4613	SUPPLIES-JANITORIAL	3,000.00	.00	.00	0	3,000.00	100.0
1010-422-10-4614	SUPPLIES-HAZARDOUS MATERIALS	500.00	.00	.00	0	500.00	100.0
1010-422-10-4620	CITY NATURAL GAS	5,000.00	.00	.00	0	5,000.00	100.0
1010-422-10-4622	ELECTRICITY	8,293.00	.00	.00	0	8,293.00	100.0
1010-422-10-4626	GASOLINE	14,000.00	.00	.00	0	14,000.00	100.0
1010-422-10-4640	BOOKS AND PERIODICALS	500.00	.00	.00	0	500.00	100.0
1010-422-10-4641	POSTAGE	1,200.00	.00	.00	0	1,200.00	100.0
1010-422-10-4741	MACHINERY AND EQUIPMENT	5,193.00	.00	.00	0	5,193.00	100.0
1010-422-10-4743	FURNITURE AND FIXTURES	205.00	.00	.00	0	205.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
1010-422-10-4744	SOFTWARE	430.00	.00	.00	0	430.00	100.0
1010-422-10-4820	MISCELLANEOUS	2,000.00	.00	.00	0	2,000.00	100.0
1010-422-10-4830	DUES AND MEMBERSHIPS	8,537.00	.00	.00	0	8,537.00	100.0
	TOTAL DIVISION 10	1,402,122.00	.00	.00	0	1,402,122.00	100.0
	OUT OF AREA FIRES						
1010-422-50-4100	REGULAR EMPLOYEES	19,973.00	.00	.00	0	19,973.00	100.0
1010-422-50-4130	OVERTIME	65,783.00	.00	.00	0	65,783.00	100.0
1010-422-50-4221	SOCIAL SECURITY CONTRIBUTIONS	8,712.00	.00	.00	0	8,712.00	100.0
1010-422-50-4222	MEDICARE	2,038.00	.00	.00	0	2,038.00	100.0
1010-422-50-4230	PERS	2,249.00	.00	.00	0	2,249.00	100.0
1010-422-50-4260	WORKER'S COMPENSATION	12,394.00	.00	.00	0	12,394.00	100.0
1010-422-50-4291	HEALTH INSURANCE AND ADMIN	3,657.00	.00	.00	0	3,657.00	100.0
1010-422-50-4293	STATE UNEMPLOYMENT	1,262.00	.00	.00	0	1,262.00	100.0
1010-422-50-4341	VOLUNTEERS-OUT OF AREA FIRES	22,331.00	.00	.00	0	22,331.00	100.0
1010-422-50-4433	VEHICLE - REPAIR & MAINTENANCE	30,476.00	.00	.00	0	30,476.00	100.0
1010-422-50-4580	TRAVEL	30,182.00	.00	.00	0	30,182.00	100.0
1010-422-50-4626	GASOLINE	943.00	.00	.00	0	943.00	100.0
	TOTAL OUT OF AREA FIRES	200,000.00	.00	.00	0	200,000.00	100.0
	TOTAL FIRE	1,602,122.00	.00	.00	0	1,602,122.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	CODE ENFORCEMENT						
1010-425-20-4100	REGULAR EMPLOYEES	42,058.00	.00	.00	0	42,058.00	100.0
1010-425-20-4120	TEMPORARY EMPLOYEES	533.00	.00	.00	0	533.00	100.0
1010-425-20-4206	MANAGEMENT LEAVE	1,100.00	.00	.00	0	1,100.00	100.0
1010-425-20-4209	FLEX BENEFIT	100.00	.00	.00	0	100.00	100.0
1010-425-20-4210	GROUP INSURANCE	24.00	.00	.00	0	24.00	100.0
1010-425-20-4221	SOCIAL SECURITY CONTRIBUTIONS	2,774.00	.00	.00	0	2,774.00	100.0
1010-425-20-4222	MEDICARE	670.00	.00	.00	0	670.00	100.0
1010-425-20-4230	PERS	10,104.00	.00	.00	0	10,104.00	100.0
1010-425-20-4260	WORKERS COMPENSATION	4,027.00	.00	.00	0	4,027.00	100.0
1010-425-20-4291	HEALTH INSURANCE AND ADMIN	7,791.00	.00	.00	0	7,791.00	100.0
1010-425-20-4292	STATE DISABILITY	398.00	.00	.00	0	398.00	100.0
1010-425-20-4293	STATE UNEMPLOYMENT	416.00	.00	.00	0	416.00	100.0
1010-425-20-4295	DEFERRED SALARY	325.00	.00	.00	0	325.00	100.0
1010-425-20-4340	TECHNICAL SERVICES	6,655.00	.00	.00	0	6,655.00	100.0
1010-425-20-4514	INSURANCE CRIME BOND	26.00	.00	.00	0	26.00	100.0
1010-425-20-4521	INSURANCE LIABILITY	1,918.00	.00	.00	0	1,918.00	100.0
1010-425-20-4540	ADVERTISING	977.00	.00	.00	0	977.00	100.0
1010-425-20-4550	PRINTING AND BINDING	400.00	.00	.00	0	400.00	100.0
1010-425-20-4580	TRAVEL	200.00	.00	.00	0	200.00	100.0
1010-425-20-4610	PRINTING AND BINDING	440.00	.00	.00	0	440.00	100.0
1010-425-20-4640	BOOKS AND PERIODICALS	355.00	.00	.00	0	355.00	100.0
1010-425-20-4641	POSTAGE	891.00	.00	.00	0	891.00	100.0
1010-425-20-4741	MACHINERY AND EQUIPMENT	500.00	.00	.00	0	500.00	100.0
1010-425-20-4810	TAXES, FEES, PERMITS & CHARGES	48.00	.00	.00	0	48.00	100.0
1010-425-20-4830	DUES AND MEMBERSHIPS	265.00	.00	.00	0	265.00	100.0
	TOTAL DIVISION 20	82,995.00	.00	.00	0	82,995.00	100.0
	TOTAL CODE ENFORCEMENT	82,995.00	.00	.00	0	82,995.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PUBLIC SAFETY FIRE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 490						
	DIVISION 00						
1010-490-00-5004	TRN OUT #4004 PERS SIDE FUND	41,209.00	.00	.00	0	41,209.00	100.0
	TOTAL DIVISION 00	41,209.00	.00	.00	0	41,209.00	100.0
	TOTAL DEPARTMENT 490	41,209.00	.00	.00	0	41,209.00	100.0
	TOTAL FUND EXPENDITURES	1,726,326.00	.00	.00	0	1,726,326.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	(295,360.00)	.00	.00	0	(295,360.00)	(100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

STATE COPS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
	POLICE						
2002-421-10-3349	STATE COPS GRANT	119,000.00	.00	.00	0	119,000.00	100.00
	TOTAL POLICE	119,000.00	.00	.00	0	119,000.00	100.00
	TOTAL POLICE	119,000.00	.00	.00	0	119,000.00	100.00
	TOTAL FUND REVENUE	119,000.00	.00	.00	0	119,000.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

STATE COPS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	POLICE						
	POLICE						
2002-421-10-4100	REGULAR EMPLOYEES	35,869.00	.00	.00	0	35,869.00	100.0
2002-421-10-4130	OVERTIME	1,670.00	.00	.00	0	1,670.00	100.0
2002-421-10-4206	MANAGEMENT LEAVE	2,155.00	.00	.00	0	2,155.00	100.0
2002-421-10-4207	PUBLIC SAFETY LEAVE	3,842.00	.00	.00	0	3,842.00	100.0
2002-421-10-4210	GROUP INSURANCE	122.00	.00	.00	0	122.00	100.0
2002-421-10-4222	MEDICARE	1,341.00	.00	.00	0	1,341.00	100.0
2002-421-10-4230	PERS	42,588.00	.00	.00	0	42,588.00	100.0
2002-421-10-4260	WORKERS' COMPENSATION	13,876.00	.00	.00	0	13,876.00	100.0
2002-421-10-4291	HEALTH INSURANCE AND ADMIN	15,024.00	.00	.00	0	15,024.00	100.0
2002-421-10-4293	STATE UNEMPLOYMENT	833.00	.00	.00	0	833.00	100.0
2002-421-10-4294	UNIFORM ALLOWANCE	900.00	.00	.00	0	900.00	100.0
2002-421-10-4295	DEFERRED COMPENSATION	780.00	.00	.00	0	780.00	100.0
	TOTAL POLICE	119,000.00	.00	.00	0	119,000.00	100.0
	TOTAL POLICE	119,000.00	.00	.00	0	119,000.00	100.0
	TOTAL FUND EXPENDITURES	119,000.00	.00	.00	0	119,000.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

ROAD MAINT AND REHAB SB-1

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	STREET IMPROVEMENTS						
2005-431-20-3365	STATE OF CALIFORNIA- RMRA SB-1	338,962.00	.00	.00	0	338,962.00	100.00
2005-431-20-3611	INTEREST	2,000.00	.00	.00	0	2,000.00	100.00
	TOTAL DIVISION 20	340,962.00	.00	.00	0	340,962.00	100.00
	TOTAL STREET IMPROVEMENTS	340,962.00	.00	.00	0	340,962.00	100.00
	TOTAL FUND REVENUE	340,962.00	.00	.00	0	340,962.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

ROAD MAINT AND REHAB SB-1

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	STREET IMPROVEMENTS						
2005-431-20-4450	CONSTRUCTION SERVICES	340,962.00	.00	.00	0	340,962.00	100.0
	TOTAL DIVISION 20	340,962.00	.00	.00	0	340,962.00	100.0
	TOTAL STREET IMPROVEMENTS	340,962.00	.00	.00	0	340,962.00	100.0
	TOTAL FUND EXPENDITURES	340,962.00	.00	.00	0	340,962.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

SNOW REMOVAL

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	STREETS AND HIGHWAYS						
	SNOW REMOVAL						
2006-431-25-3364	STATE-2107 ADJ. (SNOW REMOVAL)	37,682.00	.00	.00	0	37,682.00	100.00
	TOTAL SNOW REMOVAL	37,682.00	.00	.00	0	37,682.00	100.00
	TOTAL STREETS AND HIGHWAYS	37,682.00	.00	.00	0	37,682.00	100.00
	TOTAL FUND REVENUE	37,682.00	.00	.00	0	37,682.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

SNOW REMOVAL

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	STREETS AND HIGHWAYS						
	SNOW REMOVAL						
2006-431-25-4100	REGULAR EMPLOYEES	14,368.00	.00	.00	0	14,368.00	100.0
2006-431-25-4110	STAND-BY	8,924.00	.00	.00	0	8,924.00	100.0
2006-431-25-4120	TEMPORARY EMPLOYEES	314.00	.00	.00	0	314.00	100.0
2006-431-25-4130	OVERTIME	2,800.00	.00	.00	0	2,800.00	100.0
2006-431-25-4221	SOCIAL SECURITY CONTRIBUTIONS	623.00	.00	.00	0	623.00	100.0
2006-431-25-4222	MEDICARE	186.00	.00	.00	0	186.00	100.0
2006-431-25-4230	PERS	1,372.00	.00	.00	0	1,372.00	100.0
2006-431-25-4260	WORKERS' COMPENSATION	1,711.00	.00	.00	0	1,711.00	100.0
2006-431-25-4292	STATE DISABILITY INSURANCE	49.00	.00	.00	0	49.00	100.0
2006-431-25-4293	STATE UNEMPLOYMENT	112.00	.00	.00	0	112.00	100.0
2006-431-25-4433	REPAIR & MAINT - VEHICLE	2,567.00	.00	.00	0	2,567.00	100.0
2006-431-25-4514	INSURANCE CRIME BOND LIAB	6.00	.00	.00	0	6.00	100.0
2006-431-25-4521	INSURANCE-LIABILITY	448.00	.00	.00	0	448.00	100.0
2006-431-25-4610	SUPPLIE - GENERAL	3,108.00	.00	.00	0	3,108.00	100.0
2006-431-25-4626	GASOLINE	1,094.00	.00	.00	0	1,094.00	100.0
	TOTAL SNOW REMOVAL	37,682.00	.00	.00	0	37,682.00	100.0
	TOTAL STREETS AND HIGHWAYS	37,682.00	.00	.00	0	37,682.00	100.0
	TOTAL FUND EXPENDITURES	37,682.00	.00	.00	0	37,682.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	HIGHWAYS AND STREETS						
	STREET OPERATIONS						
2007-431-20-3359	STATE - GAS TAX SEC. 2105	103,154.00	.00	.00	0	103,154.00	100.00
2007-431-20-3360	STATE - GAS TAX SEC 2106	46,269.00	.00	.00	0	46,269.00	100.00
2007-431-20-3361	STATE - GAS TAX SEC 2107	205,738.00	.00	.00	0	205,738.00	100.00
2007-431-20-3362	STATE - GAS TAX 2107.5	4,000.00	.00	.00	0	4,000.00	100.00
2007-431-20-3363	STATE - GAS TAX SECTION 2103	159,106.00	.00	.00	0	159,106.00	100.00
2007-431-20-3432	REIMBURSEMENTS	139,488.00	.00	.00	0	139,488.00	100.00
2007-431-20-3611	INTEREST REVENUE	2,250.00	.00	.00	0	2,250.00	100.00
	TOTAL STREET OPERATIONS	660,005.00	.00	.00	0	660,005.00	100.00
	LASSEN COUNTY RSTP EXCHANGE						
2007-431-61-3371	LASSEN COUNTY	316,560.00	.00	.00	0	316,560.00	100.00
	TOTAL LASSEN COUNTY RSTP EXCHANG	316,560.00	.00	.00	0	316,560.00	100.00
	CALTRANS SIDEWALK PROJECT						
2007-431-62-3341	ST OF CA CALTRANS	16,000.00	.00	.00	0	16,000.00	100.00
	TOTAL CALTRANS SIDEWALK PROJECT	16,000.00	.00	.00	0	16,000.00	100.00
	STREET SWEEPING						
2007-431-70-3341	STATE OF CA-CALTRANS	10,400.00	.00	.00	0	10,400.00	100.00
	TOTAL STREET SWEEPING	10,400.00	.00	.00	0	10,400.00	100.00
	TOTAL HIGHWAYS AND STREETS	1,002,965.00	.00	.00	0	1,002,965.00	100.00
	TOTAL FUND REVENUE	1,002,965.00	.00	.00	0	1,002,965.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	HIGHWAYS AND STREETS						
	STREET OPERATIONS						
2007-431-20-4100	REGULAR EMPLOYEES	154,043.00	.00	.00	0	154,043.00	100.0
2007-431-20-4110	STAND-BY	20,872.00	.00	.00	0	20,872.00	100.0
2007-431-20-4130	OVERTIME	7,058.00	.00	.00	0	7,058.00	100.0
2007-431-20-4206	MANAGEMENT LEAVE	2,789.00	.00	.00	0	2,789.00	100.0
2007-431-20-4210	GROUP INSURANCE	148.00	.00	.00	0	148.00	100.0
2007-431-20-4221	SOCIAL SECURITY CONTRIBUTIONS	9,427.00	.00	.00	0	9,427.00	100.0
2007-431-20-4222	MEDICARE	2,205.00	.00	.00	0	2,205.00	100.0
2007-431-20-4230	PERS	39,809.00	.00	.00	0	39,809.00	100.0
2007-431-20-4260	WORKERS' COMPENSATION	27,369.00	.00	.00	0	27,369.00	100.0
2007-431-20-4291	HEALTH INSURANCE AND ADMIN	47,911.00	.00	.00	0	47,911.00	100.0
2007-431-20-4292	STATE DISABILITY INSURANCE	1,520.00	.00	.00	0	1,520.00	100.0
2007-431-20-4293	STATE UNEMPLOYMENT	1,369.00	.00	.00	0	1,369.00	100.0
2007-431-20-4294	UNIFORM ALLOWANCE	300.00	.00	.00	0	300.00	100.0
2007-431-20-4295	DEFERRED COMPENSATION	1,950.00	.00	.00	0	1,950.00	100.0
2007-431-20-4296	MEALS	30.00	.00	.00	0	30.00	100.0
2007-431-20-4340	TECHNICAL SVCS	1,000.00	.00	.00	0	1,000.00	100.0
2007-431-20-4421	DISPOSAL	11,000.00	.00	.00	0	11,000.00	100.0
2007-431-20-4425	LINEN SERVICE	2,475.00	.00	.00	0	2,475.00	100.0
2007-431-20-4431	REPAIR AND MAINTENANCE-MISC.	1,000.00	.00	.00	0	1,000.00	100.0
2007-431-20-4433	REPAIR AND MAINTENANCE-VEHICLE	26,651.00	.00	.00	0	26,651.00	100.0
2007-431-20-4442	RENT & LEASES EQUIP & VEHICLES	1,000.00	.00	.00	0	1,000.00	100.0
2007-431-20-4514	INSURANCE CRIME BOND LIAB	131.00	.00	.00	0	131.00	100.0
2007-431-20-4521	INSURANCE-LIABILITY	9,693.00	.00	.00	0	9,693.00	100.0
2007-431-20-4522	INSURANCE - PROPERTY	998.00	.00	.00	0	998.00	100.0
2007-431-20-4524	INTERNAL SVC - ADMIN	59,933.00	.00	.00	0	59,933.00	100.0
2007-431-20-4525	INTERNAL SVC PW/ADMIN	128,011.00	.00	.00	0	128,011.00	100.0
2007-431-20-4610	SUPPLIES-GENERAL	23,891.00	.00	.00	0	23,891.00	100.0
2007-431-20-4611	SUPPLIES-SMALL TOOLS	430.00	.00	.00	0	430.00	100.0
2007-431-20-4626	GASOLINE	12,000.00	.00	.00	0	12,000.00	100.0
2007-431-20-4641	POSTAGE	250.00	.00	.00	0	250.00	100.0
2007-431-20-4741	MACHINERY AND EQUIPMENT	3,000.00	.00	.00	0	3,000.00	100.0
2007-431-20-4810	TAXES, FEES, PERMIT AND CHARGE	10,160.00	.00	.00	0	10,160.00	100.0
	TOTAL STREET OPERATIONS	608,423.00	.00	.00	0	608,423.00	100.0
	STREET LIGHTING						
2007-431-60-4622	ELECTRICITY	87,000.00	.00	.00	0	87,000.00	100.0
	TOTAL STREET LIGHTING	87,000.00	.00	.00	0	87,000.00	100.0
	LASSEN COUNTY RSTP EXCHANGE						
2007-431-61-4340	TECHNICAL SERVICES	266,754.00	.00	.00	0	266,754.00	100.0
	TOTAL LASSEN COUNTY RSTP EXCHANGE	266,754.00	.00	.00	0	266,754.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	CALTRANS SIDEWALK PROJECT						
2007-431-62-4340	TECHNICAL SERVICES	16,000.00	.00	.00	0	16,000.00	100.0
	TOTAL CALTRANS SIDEWALK PROJECT	16,000.00	.00	.00	0	16,000.00	100.0
	STREET SWEEPING						
2007-431-70-4100	REGULAR EMPLOYEES	6,852.00	.00	.00	0	6,852.00	100.0
2007-431-70-4120	TEMPORARY EMPLOYEES	775.00	.00	.00	0	775.00	100.0
2007-431-70-4210	GROUP INSURANCE	8.00	.00	.00	0	8.00	100.0
2007-431-70-4221	SOCIAL SECURITY CONTRIBUTIONS	475.00	.00	.00	0	475.00	100.0
2007-431-70-4222	MEDICARE	111.00	.00	.00	0	111.00	100.0
2007-431-70-4230	PERS	751.00	.00	.00	0	751.00	100.0
2007-431-70-4260	WORKERS' COMPENSATION	1,193.00	.00	.00	0	1,193.00	100.0
2007-431-70-4291	HEALTH INSURANCE AND ADMIN	129.00	.00	.00	0	129.00	100.0
2007-431-70-4292	STATE DISABILITY INSURANCE	38.00	.00	.00	0	38.00	100.0
2007-431-70-4293	STATE UNEMPLOYMENT	68.00	.00	.00	0	68.00	100.0
	TOTAL STREET SWEEPING	10,400.00	.00	.00	0	10,400.00	100.0
	TOTAL HIGHWAYS AND STREETS	988,577.00	.00	.00	0	988,577.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

STREETS & HIGHWAYS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TRANSFERS						
	DIVISION 00						
2007-490-00-5004	TRN OUT #4004 PERS SIDE FUND	14,388.00	.00	.00	0	14,388.00	100.0
	TOTAL DIVISION 00	14,388.00	.00	.00	0	14,388.00	100.0
	TOTAL TRANSFERS	14,388.00	.00	.00	0	14,388.00	100.0
	TOTAL FUND EXPENDITURES	1,002,965.00	.00	.00	0	1,002,965.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

TOBACCO GRANT

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
	ENFORCEMENT						
2008-421-10-3349	STATE OF CALIFORNIA DOJ	171,884.00	.00	.00	0	171,884.00	100.00
	TOTAL ENFORCEMENT	171,884.00	.00	.00	0	171,884.00	100.00
	TOTAL POLICE	171,884.00	.00	.00	0	171,884.00	100.00
	TOTAL FUND REVENUE	171,884.00	.00	.00	0	171,884.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

TOBACCO GRANT

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	POLICE						
	ENFORCEMENT						
2008-421-10-4100	REGULAR EMPLOYEES	66,238.00	.00	.00	0	66,238.00	100.0
2008-421-10-4120	TEMPORARY EMPLOYEES	213.00	.00	.00	0	213.00	100.0
2008-421-10-4130	OVERTIME	10,000.00	.00	.00	0	10,000.00	100.0
2008-421-10-4210	LIFE INSURANCE	200.00	.00	.00	0	200.00	100.0
2008-421-10-4221	SOCIAL SECURITY	100.00	.00	.00	0	100.00	100.0
2008-421-10-4222	MEDICARE	5,000.00	.00	.00	0	5,000.00	100.0
2008-421-10-4230	PERS	58,408.00	.00	.00	0	58,408.00	100.0
2008-421-10-4260	WORKERS' COMPENSATION	7,000.00	.00	.00	0	7,000.00	100.0
2008-421-10-4293	STATE UNEMPLOYMENT	800.00	.00	.00	0	800.00	100.0
2008-421-10-4580	TRAVEL	5,000.00	.00	.00	0	5,000.00	100.0
2008-421-10-4610	SUPPLIES GENERAL	5,550.00	.00	.00	0	5,550.00	100.0
2008-421-10-4741	MACHINERY & EQUIPMENT	5,000.00	.00	.00	0	5,000.00	100.0
	TOTAL ENFORCEMENT	163,509.00	.00	.00	0	163,509.00	100.0
	ADMINISTRATIVE COSTS						
2008-421-11-4100	REGULAR EMPLOYEES	947.00	.00	.00	0	947.00	100.0
2008-421-11-4120	TEMPORARY EMPLOYEES	6,688.00	.00	.00	0	6,688.00	100.0
2008-421-11-4221	SOCIAL SECURITY	320.00	.00	.00	0	320.00	100.0
2008-421-11-4222	MEDICARE	65.00	.00	.00	0	65.00	100.0
2008-421-11-4230	PERS	118.00	.00	.00	0	118.00	100.0
2008-421-11-4260	WORKERS COMPENSATION	189.00	.00	.00	0	189.00	100.0
2008-421-11-4292	STATE DISABILITY	5.00	.00	.00	0	5.00	100.0
2008-421-11-4293	STATE UNEMPLOYMENT	43.00	.00	.00	0	43.00	100.0
	TOTAL ADMINISTRATIVE COSTS	8,375.00	.00	.00	0	8,375.00	100.0
	TOTAL POLICE	171,884.00	.00	.00	0	171,884.00	100.0
	TOTAL FUND EXPENDITURES	171,884.00	.00	.00	0	171,884.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

STREET MITIGATION

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	ECONOMIC DEVELOPMENT						
	STREET MITIGATION						
2010-465-33-3415	IMPACT FEES	9,800.00	.00	.00	0	9,800.00	100.00
2010-465-33-3611	INTEREST REVENUE	300.00	.00	.00	0	300.00	100.00
	TOTAL STREET MITIGATION	10,100.00	.00	.00	0	10,100.00	100.00
	TOTAL ECONOMIC DEVELOPMENT	10,100.00	.00	.00	0	10,100.00	100.00
	TOTAL FUND REVENUE	10,100.00	.00	.00	0	10,100.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	10,100.00	.00	.00	0	10,100.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

POLICE MITIGATION

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	ECONOMIC DEVELOPMENT						
	POLICE						
2011-465-31-3415	IMPACT FEES	12,600.00	.00	.00	0	12,600.00	100.00
2011-465-31-3611	INTEREST REVENUE	800.00	.00	.00	0	800.00	100.00
	TOTAL POLICE	13,400.00	.00	.00	0	13,400.00	100.00
	TOTAL ECONOMIC DEVELOPMENT	13,400.00	.00	.00	0	13,400.00	100.00
	TOTAL FUND REVENUE	13,400.00	.00	.00	0	13,400.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	13,400.00	.00	.00	0	13,400.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

FIRE MITIGATION

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	ECONOMIC DEVELOPMENT						
	FIRE						
2012-465-32-3415	IMPACT FEES	12,300.00	.00	.00	0	12,300.00	100.00
2012-465-32-3611	INTEREST REVENUE	800.00	.00	.00	0	800.00	100.00
	TOTAL FIRE	13,100.00	.00	.00	0	13,100.00	100.00
	TOTAL ECONOMIC DEVELOPMENT	13,100.00	.00	.00	0	13,100.00	100.00
	TOTAL FUND REVENUE	13,100.00	.00	.00	0	13,100.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	13,100.00	.00	.00	0	13,100.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PARK DEDICATION FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PARKS						
	ADMINISTRATION						
2013-452-10-3415	IMPACT FEES	1,600.00	.00	.00	0	1,600.00	100.00
2013-452-10-3611	INTEREST REVENUE	2,000.00	.00	.00	0	2,000.00	100.00
	TOTAL ADMINISTRATION	3,600.00	.00	.00	0	3,600.00	100.00
	TOTAL PARKS	3,600.00	.00	.00	0	3,600.00	100.00
	TOTAL FUND REVENUE	3,600.00	.00	.00	0	3,600.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	3,600.00	.00	.00	0	3,600.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
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CDBG REVOLVING LOAN FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	URBAN REDEV & HOUSING						
	GENERAL ADMIN						
2016-463-70-3611	INTEREST REVENUE	500.00	.00	.00	0	500.00	100.00
	TOTAL GENERAL ADMIN	500.00	.00	.00	0	500.00	100.00
	TOTAL URBAN REDEV & HOUSING	500.00	.00	.00	0	500.00	100.00
	TOTAL FUND REVENUE	500.00	.00	.00	0	500.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	500.00	.00	.00	0	500.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
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HOME REVOLVING FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	URBAN DEV & HOUSING						
	GENERAL ADMINISTRATION						
2018-463-70-3611	INTEREST REVENUE	5,800.00	.00	.00	0	5,800.00	100.00
	TOTAL GENERAL ADMINISTRATION	5,800.00	.00	.00	0	5,800.00	100.00
	TOTAL URBAN DEV & HOUSING	5,800.00	.00	.00	0	5,800.00	100.00
	TOTAL FUND REVENUE	5,800.00	.00	.00	0	5,800.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	5,800.00	.00	.00	0	5,800.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

TRAFFIC SAFETY

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	POLICE						
	OPERATIONS						
2030-421-10-3425	COURT FINES/PARKING	10,000.00	.00	.00	0	10,000.00	100.00
2030-421-10-3611	INTEREST REVENUE	158.00	.00	.00	0	158.00	100.00
	TOTAL OPERATIONS	10,158.00	.00	.00	0	10,158.00	100.00
	TOTAL POLICE	10,158.00	.00	.00	0	10,158.00	100.00
	TOTAL FUND REVENUE	10,158.00	.00	.00	0	10,158.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	10,158.00	.00	.00	0	10,158.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

TRAFFIC SIGNALS FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	HIGHWAYS AND STREETS						
	MITIGATION						
2035-431-20-3415	IMPACT FEES	500.00	.00	.00	0	500.00	100.00
	TOTAL MITIGATION	500.00	.00	.00	0	500.00	100.00
	TOTAL HIGHWAYS AND STREETS	500.00	.00	.00	0	500.00	100.00
	TOTAL FUND REVENUE	500.00	.00	.00	0	500.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	500.00	.00	.00	0	500.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

SKYLINE BICYCLE LANE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PARKS						
	PARKWAYS						
2037-452-30-3415	IMPACT FEES	100.00	.00	.00	0	100.00	100.00
	TOTAL PARKWAYS	100.00	.00	.00	0	100.00	100.00
	TOTAL PARKS	100.00	.00	.00	0	100.00	100.00
	TOTAL FUND REVENUE	100.00	.00	.00	0	100.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	100.00	.00	.00	0	100.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

CITY HALL PARKING LOT PROJECT

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	NON-DEPARTMENTAL						
	ADMINISTRATION						
3015-417-10-4450	CONSTRUCTION SERVICES	13,848.00	.00	.00	0	13,848.00	100.0
	TOTAL ADMINISTRATION	13,848.00	.00	.00	0	13,848.00	100.0
	TOTAL NON-DEPARTMENTAL	13,848.00	.00	.00	0	13,848.00	100.0
	TOTAL FUND EXPENDITURES	13,848.00	.00	.00	0	13,848.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	(13,848.00)	.00	.00	0	(13,848.00)	(100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

CITY HALL

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	TRANSFERS						
4003-490-00-3910	TRN IN 1000 GENERAL FUND	134,808.00	.00	.00	0	134,808.00	100.00
	TOTAL DIVISION 00	134,808.00	.00	.00	0	134,808.00	100.00
	TOTAL TRANSFERS	134,808.00	.00	.00	0	134,808.00	100.00
	TOTAL FUND REVENUE	134,808.00	.00	.00	0	134,808.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

CITY HALL

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEBT SERVICE						
	DIVISION 00						
4003-470-00-4851	PRINCIPAL	104,574.00	.00	.00	0	104,574.00	100.0
4003-470-00-4852	INTEREST	30,234.00	.00	.00	0	30,234.00	100.0
	TOTAL DIVISION 00	134,808.00	.00	.00	0	134,808.00	100.0
	TOTAL DEBT SERVICE	134,808.00	.00	.00	0	134,808.00	100.0
	TOTAL FUND EXPENDITURES	134,808.00	.00	.00	0	134,808.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

COMMUNITY POOL DEBT SERVICE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
4005-490-00-3910	TRN IN FROM GENERAL FUND	101,419.00	.00	.00	0	101,419.00	100.00
	TOTAL DIVISION 00	101,419.00	.00	.00	0	101,419.00	100.00
	TOTAL DEPARTMENT 490	101,419.00	.00	.00	0	101,419.00	100.00
	TOTAL FUND REVENUE	101,419.00	.00	.00	0	101,419.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

COMMUNITY POOL DEBT SERVICE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	COMMUNITY POOL						
4005-470-00-4851	PRINCIPAL	73,000.00	.00	.00	0	73,000.00	100.0
4005-470-00-4852	INTEREST	28,419.00	.00	.00	0	28,419.00	100.0
	TOTAL DIVISION 00	101,419.00	.00	.00	0	101,419.00	100.0
	TOTAL COMMUNITY POOL	101,419.00	.00	.00	0	101,419.00	100.0
	TOTAL FUND EXPENDITURES	101,419.00	.00	.00	0	101,419.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

WATER SYSTEM

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	WATER-OPERATIONS						
7110-430-42-3419	CREDIT CARD CONVIENCE FEE	4,200.00	.00	.00	0	4,200.00	100.00
7110-430-42-3432	REIMBURSEMENTS	400.00	.00	.00	0	400.00	100.00
7110-430-42-3610	FISCAL AGENT INTEREST REVENUE	500.00	.00	.00	0	500.00	100.00
7110-430-42-3611	INTEREST REVENUE	40,000.00	.00	.00	0	40,000.00	100.00
7110-430-42-3731	WATER REVENUE	2,437,669.00	.00	.00	0	2,437,669.00	100.00
7110-430-42-3732	WATER-CONNECTION FEE	10,000.00	.00	.00	0	10,000.00	100.00
7110-430-42-3733	NEW METER INSTALL	2,000.00	.00	.00	0	2,000.00	100.00
7110-430-42-3734	RECONNECT-WATER	10,000.00	.00	.00	0	10,000.00	100.00
7110-430-42-3735	WATER-SOURCE DEV FEE	3,000.00	.00	.00	0	3,000.00	100.00
7110-430-42-3736	WATER - STORAGE FACILITY FEE	3,000.00	.00	.00	0	3,000.00	100.00
	TOTAL WATER-OPERATIONS	2,510,769.00	.00	.00	0	2,510,769.00	100.00
	TOTAL PUBLIC WORKS	2,510,769.00	.00	.00	0	2,510,769.00	100.00
	TOTAL FUND REVENUE	2,510,769.00	.00	.00	0	2,510,769.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

WATER SYSTEM

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	WATER-OPERATIONS						
7110-430-42-4100	REGULAR EMPLOYEES	278,534.00	.00	.00	0	278,534.00	100.0
7110-430-42-4130	OVERTIME	21,222.00	.00	.00	0	21,222.00	100.0
7110-430-42-4206	MANAGEMENT LEAVE	5,420.00	.00	.00	0	5,420.00	100.0
7110-430-42-4210	GROUP INSURANCE	241.00	.00	.00	0	241.00	100.0
7110-430-42-4221	SOCIAL SECURITY CONTRIBUTIONS	17,816.00	.00	.00	0	17,816.00	100.0
7110-430-42-4222	MEDICARE	4,167.00	.00	.00	0	4,167.00	100.0
7110-430-42-4230	PERS	73,722.00	.00	.00	0	73,722.00	100.0
7110-430-42-4260	WORKERS' COMPENSATION	51,725.00	.00	.00	0	51,725.00	100.0
7110-430-42-4291	HEALTH INSURANCE AND ADMIN	76,058.00	.00	.00	0	76,058.00	100.0
7110-430-42-4292	STATE DISABILITY INSURANCE	2,874.00	.00	.00	0	2,874.00	100.0
7110-430-42-4293	STATE UNEMPLOYMENT	2,586.00	.00	.00	0	2,586.00	100.0
7110-430-42-4294	UNIFORM ALLOWANCE	650.00	.00	.00	0	650.00	100.0
7110-430-42-4295	DEFERRED COMPENSATION	3,055.00	.00	.00	0	3,055.00	100.0
7110-430-42-4296	MEALS	264.00	.00	.00	0	264.00	100.0
7110-430-42-4310	OTHER DEPARTMENTAL CHARGES	81,051.00	.00	.00	0	81,051.00	100.0
7110-430-42-4330	PROFESSIONAL SVCS	25,000.00	.00	.00	0	25,000.00	100.0
7110-430-42-4340	TECHNICAL SVCS	15,000.00	.00	.00	0	15,000.00	100.0
7110-430-42-4411	WATER	65,000.00	.00	.00	0	65,000.00	100.0
7110-430-42-4421	DISPOSAL	95.00	.00	.00	0	95.00	100.0
7110-430-42-4425	LINEN SERVICE	3,415.00	.00	.00	0	3,415.00	100.0
7110-430-42-4431	REPAIR AND MAINTENANCE-MISC	2,000.00	.00	.00	0	2,000.00	100.0
7110-430-42-4433	REPAIR AND MAINTENANCE-VEHICLE	12,000.00	.00	.00	0	12,000.00	100.0
7110-430-42-4434	REPAIR AND MAINTENANCE-FACILIT	4,377.00	.00	.00	0	4,377.00	100.0
7110-430-42-4442	RENT & LEASES EQUIP & VEHICLES	500.00	.00	.00	0	500.00	100.0
7110-430-42-4514	INSURANCE CRIME BOND LIAB	170.00	.00	.00	0	170.00	100.0
7110-430-42-4521	INSURANCE-LIABILITY	12,626.00	.00	.00	0	12,626.00	100.0
7110-430-42-4522	INSURANCE-PROPERTY	17,080.00	.00	.00	0	17,080.00	100.0
7110-430-42-4524	INTERNAL SVC ADMIN	403,351.00	.00	.00	0	403,351.00	100.0
7110-430-42-4525	INTERNAL SVC PW/ENG	390,782.00	.00	.00	0	390,782.00	100.0
7110-430-42-4530	COMMUNICATIONS	4,315.00	.00	.00	0	4,315.00	100.0
7110-430-42-4540	ADVERTISING	532.00	.00	.00	0	532.00	100.0
7110-430-42-4580	TRAVEL	4,488.00	.00	.00	0	4,488.00	100.0
7110-430-42-4610	SUPPLIES-GENERAL	25,000.00	.00	.00	0	25,000.00	100.0
7110-430-42-4611	SUPPLIES-SMALL TOOLS	2,000.00	.00	.00	0	2,000.00	100.0
7110-430-42-4612	SUPPLIES - SAFETY ITEMS	4,000.00	.00	.00	0	4,000.00	100.0
7110-430-42-4620	CITY NATURAL GAS	600.00	.00	.00	0	600.00	100.0
7110-430-42-4622	ELECTRICITY	58,000.00	.00	.00	0	58,000.00	100.0
7110-430-42-4626	GASOLINE	10,000.00	.00	.00	0	10,000.00	100.0
7110-430-42-4641	POSTAGE	17,230.00	.00	.00	0	17,230.00	100.0
7110-430-42-4741	MACHINERY AND EQUIPMENT	8,200.00	.00	.00	0	8,200.00	100.0
7110-430-42-4744	SOFTWARE	500.00	.00	.00	0	500.00	100.0
7110-430-42-4770	DEPRECIATION EXPENSE	353,660.00	.00	.00	0	353,660.00	100.0
7110-430-42-4771	AMORTIZATION EXPENSE	49,178.00	.00	.00	0	49,178.00	100.0
7110-430-42-4810	TAXES, FEES, PERMITS & CHARGES	38,489.00	.00	.00	0	38,489.00	100.0
7110-430-42-4830	DUES AND MEMBERSHIPS	1,000.00	.00	.00	0	1,000.00	100.0
7110-430-42-4840	BAD DEBT EXPENSE	5,650.00	.00	.00	0	5,650.00	100.0
7110-430-42-4851	PRINCIPAL	357,200.00	.00	.00	0	357,200.00	100.0
7110-430-42-4852	INTEREST	211,840.00	.00	.00	0	211,840.00	100.0
7110-430-42-4853	FISCAL AGENT FEES	688.00	.00	.00	0	688.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

WATER SYSTEM

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TOTAL WATER-OPERATIONS	2,723,351.00	.00	.00	0	2,723,351.00	100.0(
	CADY SPRINGS PUMP STATION						
7110-430-44-4450	CONSTRUCTION SERVICES	1,163,915.00	.00	.00	0	1,163,915.00	100.0(
7110-430-44-4760	CONTRA EXPENSE	(1,163,915.00)	.00	.00	0	(1,163,915.00)	(100.0(
	TOTAL CADY SPRINGS PUMP STATION	.00	.00	.00	0	.00	.0(
	TOTAL PUBLIC WORKS	2,723,351.00	.00	.00	0	2,723,351.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

WATER SYSTEM

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TRANSFER						
	DIVISION 00						
7110-490-00-5004	TRN OUT #4004 PERS SIDE FUND	25,425.00	.00	.00	0	25,425.00	100.0
	TOTAL DIVISION 00	25,425.00	.00	.00	0	25,425.00	100.0
	TOTAL TRANSFER	25,425.00	.00	.00	0	25,425.00	100.0
	TOTAL FUND EXPENDITURES	2,748,776.00	.00	.00	0	2,748,776.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	(238,007.00)	.00	.00	0	(238,007.00)	(100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

JOHNSTONVILLE WATER SYSTEM

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	OPERATIONS						
7112-430-42-3611	INTEREST REVENUE	800.00	.00	.00	0	800.00	100.00
7112-430-42-3731	WATER REVENUE	17,447.00	.00	.00	0	17,447.00	100.00
	TOTAL OPERATIONS	18,247.00	.00	.00	0	18,247.00	100.00
	TOTAL DEPARTMENT 430	18,247.00	.00	.00	0	18,247.00	100.00
	TOTAL FUND REVENUE	18,247.00	.00	.00	0	18,247.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

JOHNSTONVILLE WATER SYSTEM

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	OPERATIONS						
7112-430-42-4100	REGULAR EMPLOYEES	1,605.00	.00	.00	0	1,605.00	100.0
7112-430-42-4110	STANDBY	30.00	.00	.00	0	30.00	100.0
7112-430-42-4210	GROUP INSURANCE	1.00	.00	.00	0	1.00	100.0
7112-430-42-4221	SOCIAL SECURITY	77.00	.00	.00	0	77.00	100.0
7112-430-42-4222	MEDICARE	18.00	.00	.00	0	18.00	100.0
7112-430-42-4230	PERS	166.00	.00	.00	0	166.00	100.0
7112-430-42-4260	WORKERS COMPENSATION	308.00	.00	.00	0	308.00	100.0
7112-430-42-4291	HEALTH INSURANCE	85.00	.00	.00	0	85.00	100.0
7112-430-42-4292	STATE DISABILITY INSURANCE	11.00	.00	.00	0	11.00	100.0
7112-430-42-4293	STATE UNEMPLOYMENT	55.00	.00	.00	0	55.00	100.0
7112-430-42-4340	TECHNICAL SERVICES	4,684.00	.00	.00	0	4,684.00	100.0
7112-430-42-4610	SUPPLIES GENERAL	1,500.00	.00	.00	0	1,500.00	100.0
7112-430-42-4622	ELECTRICITY	1,450.00	.00	.00	0	1,450.00	100.0
7112-430-42-4741	MACHINERY AND EQUIPMENT	6,398.00	.00	.00	0	6,398.00	100.0
7112-430-42-4810	TAXES FEES PERMITS & CHARGES	1,859.00	.00	.00	0	1,859.00	100.0
	TOTAL OPERATIONS	18,247.00	.00	.00	0	18,247.00	100.0
	TOTAL DEPARTMENT 430	18,247.00	.00	.00	0	18,247.00	100.0
	TOTAL FUND EXPENDITURES	18,247.00	.00	.00	0	18,247.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

WATER CAPITAL IMPROVEMENTS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	ADMINISTRATION						
7114-430-42-3611	INTEREST REVENUE	8,509.00	.00	.00	0	8,509.00	100.00
7114-430-42-3738	INFRASTRUCTURE SURCHARGE	654,000.00	.00	.00	0	654,000.00	100.00
	TOTAL ADMINISTRATION	662,509.00	.00	.00	0	662,509.00	100.00
	TOTAL PUBLIC WORKS	662,509.00	.00	.00	0	662,509.00	100.00
	TOTAL FUND REVENUE	662,509.00	.00	.00	0	662,509.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	662,509.00	.00	.00	0	662,509.00	100.0(

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

AIRPORT

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	AIRPORT-OPERATIONS						
7201-430-81-3341	STATE OF CA - CALTRANS	10,000.00	.00	.00	0	10,000.00	100.00
7201-430-81-3611	INTEREST REVENUE	60.00	.00	.00	0	60.00	100.00
7201-430-81-3620	AIRPORT - LEASES	60,000.00	.00	.00	0	60,000.00	100.00
7201-430-81-3701	AIRPORT - FLOWAGE FEES	14,000.00	.00	.00	0	14,000.00	100.00
7201-430-81-3703	COMMERCIAL OPERATOR FEES	25,000.00	.00	.00	0	25,000.00	100.00
	TOTAL AIRPORT-OPERATIONS	109,060.00	.00	.00	0	109,060.00	100.00
	TOTAL PUBLIC WORKS	109,060.00	.00	.00	0	109,060.00	100.00
	TOTAL FUND REVENUE	109,060.00	.00	.00	0	109,060.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

AIRPORT

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	AIRPORT-OPERATIONS						
7201-430-81-4120	TEMPORARY EMPLOYEES	24,415.00	.00	.00	0	24,415.00	100.0
7201-430-81-4221	SOCIAL SECURITY CONTRIBUTIONS	1,514.00	.00	.00	0	1,514.00	100.0
7201-430-81-4222	MEDICARE	354.00	.00	.00	0	354.00	100.0
7201-430-81-4260	WORKERS' COMPENSATION	732.00	.00	.00	0	732.00	100.0
7201-430-81-4293	STATE UNEMPLOYMENT	220.00	.00	.00	0	220.00	100.0
7201-430-81-4340	TECHNICAL SVCS	6,900.00	.00	.00	0	6,900.00	100.0
7201-430-81-4431	REPAIR AND MAINTENANCE-MISC	1,500.00	.00	.00	0	1,500.00	100.0
7201-430-81-4434	REPAIR AND MAINTENANCE-FACILIT	2,282.00	.00	.00	0	2,282.00	100.0
7201-430-81-4510	INSURANCE AIRPORT HANGARS	3,250.00	.00	.00	0	3,250.00	100.0
7201-430-81-4511	INSUR.AIRPORT OWNER OPER. LIAB	4,996.00	.00	.00	0	4,996.00	100.0
7201-430-81-4512	INSUR.AIRPORT AIR SHOW LIAB	442.00	.00	.00	0	442.00	100.0
7201-430-81-4524	INTERNAL SVCS ADMIN	49,868.00	.00	.00	0	49,868.00	100.0
7201-430-81-4530	COMMUNICATIONS	529.00	.00	.00	0	529.00	100.0
7201-430-81-4610	SUPPLIES - GENERAL	142.00	.00	.00	0	142.00	100.0
7201-430-81-4622	ELECTRICITY	7,100.00	.00	.00	0	7,100.00	100.0
7201-430-81-4623	PROPANE	2,700.00	.00	.00	0	2,700.00	100.0
7201-430-81-4641	POSTAGE	81.00	.00	.00	0	81.00	100.0
7201-430-81-4770	DEPRECIATION EXPENSE	172,545.00	.00	.00	0	172,545.00	100.0
7201-430-81-4810	TAXES, FEES, PERMITS & CHARGES	1,966.00	.00	.00	0	1,966.00	100.0
7201-430-81-4852	INTEREST	69.00	.00	.00	0	69.00	100.0
	TOTAL AIRPORT-OPERATIONS	281,605.00	.00	.00	0	281,605.00	100.0
	TOTAL PUBLIC WORKS	281,605.00	.00	.00	0	281,605.00	100.0
	TOTAL FUND EXPENDITURES	281,605.00	.00	.00	0	281,605.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	(172,545.00)	.00	.00	0	(172,545.00)	(100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

AIRPORT CIP FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
7202-490-00-3910	TRN IN FROM GENERAL FUND	15,000.00	.00	.00	0	15,000.00	100.00
	TOTAL DIVISION 00	15,000.00	.00	.00	0	15,000.00	100.00
	TOTAL DEPARTMENT 490	15,000.00	.00	.00	0	15,000.00	100.00
	TOTAL FUND REVENUE	15,000.00	.00	.00	0	15,000.00	100.00
	REVENUE OVER (UNDER) EXPENDITURES	15,000.00	.00	.00	0	15,000.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GEOTHERMAL UTILITY

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	GEOTHERMAL - OPERATIONS						
7301-430-52-3611	INTEREST REVENUE	6,000.00	.00	.00	0	6,000.00	100.00
7301-430-52-3751	GEOTHERMAL SERVICE	95,000.00	.00	.00	0	95,000.00	100.00
	TOTAL GEOTHERMAL - OPERATIONS	101,000.00	.00	.00	0	101,000.00	100.00
	TOTAL PUBLIC WORKS	101,000.00	.00	.00	0	101,000.00	100.00
	TOTAL FUND REVENUE	101,000.00	.00	.00	0	101,000.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GEOTHERMAL UTILITY

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	GEOTHERMAL - OPERATIONS						
7301-430-52-4100	REGULAR EMPLOYEES	4,000.00	.00	.00	0	4,000.00	100.0
7301-430-52-4221	SOCIAL SECURITY CONTRIBUTIONS	186.00	.00	.00	0	186.00	100.0
7301-430-52-4222	MEDICARE	59.00	.00	.00	0	59.00	100.0
7301-430-52-4230	PERS	325.00	.00	.00	0	325.00	100.0
7301-430-52-4260	WORKERS' COMPENSATION	455.00	.00	.00	0	455.00	100.0
7301-430-52-4292	STATE DISABILITY INSURANCE	22.00	.00	.00	0	22.00	100.0
7301-430-52-4293	STATE UNEMPLOYMENT	26.00	.00	.00	0	26.00	100.0
7301-430-52-4340	TECHNICAL SVC	5,000.00	.00	.00	0	5,000.00	100.0
7301-430-52-4431	REPAIR AND MAINTENANCE-MISC.	1,000.00	.00	.00	0	1,000.00	100.0
7301-430-52-4434	REPAIR AND MAINTENANCE - FACIL	4,661.00	.00	.00	0	4,661.00	100.0
7301-430-52-4441	RENT & LEASES LAND & BLDGS	1,200.00	.00	.00	0	1,200.00	100.0
7301-430-52-4509	INSUR.GEOTHERMAL PROPERTY	600.00	.00	.00	0	600.00	100.0
7301-430-52-4521	INSURANCE-LIABILITY	167.00	.00	.00	0	167.00	100.0
7301-430-52-4522	INSURANCE-PROPERTY	342.00	.00	.00	0	342.00	100.0
7301-430-52-4524	INTERNAL SVC ADMIN	37,980.00	.00	.00	0	37,980.00	100.0
7301-430-52-4525	INTERNAL SVC PW/ENG	12,373.00	.00	.00	0	12,373.00	100.0
7301-430-52-4610	SUPPLIES-GENERAL	1,000.00	.00	.00	0	1,000.00	100.0
7301-430-52-4611	SUPPLIES-SMALL TOOLS	500.00	.00	.00	0	500.00	100.0
7301-430-52-4622	ELECTRICITY	12,428.00	.00	.00	0	12,428.00	100.0
7301-430-52-4641	POSTAGE	21.00	.00	.00	0	21.00	100.0
7301-430-52-4741	MACHINERY & EQUIPMENT	83.00	.00	.00	0	83.00	100.0
7301-430-52-4770	DEPRECIATION EXPENSE	2,138.00	.00	.00	0	2,138.00	100.0
7301-430-52-4810	TAXES, FEES, PERMITS & CHARGES	16,434.00	.00	.00	0	16,434.00	100.0
	TOTAL GEOTHERMAL - OPERATIONS	101,000.00	.00	.00	0	101,000.00	100.0
	TOTAL PUBLIC WORKS	101,000.00	.00	.00	0	101,000.00	100.0
	TOTAL FUND EXPENDITURES	101,000.00	.00	.00	0	101,000.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

NATURAL GAS

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	NATURAL GAS-OPERATIONS						
7401-430-62-3419	CREDIT CARD CONVENIENCE FEE	4,000.00	.00	.00	0	4,000.00	100.00
7401-430-62-3610	FISCAL AGENT INTEREST REVENUE	950.00	.00	.00	0	950.00	100.00
7401-430-62-3611	INTEREST REVENUE	100,000.00	.00	.00	0	100,000.00	100.00
7401-430-62-3771	GAS REVENUE	4,580,000.00	.00	.00	0	4,580,000.00	100.00
7401-430-62-3772	GAS CONNECT	5,000.00	.00	.00	0	5,000.00	100.00
7401-430-62-3773	TRANSPORTATION INCOME	92,000.00	.00	.00	0	92,000.00	100.00
7401-430-62-3774	GAS INSTALLATION & SVC FEES	20,000.00	.00	.00	0	20,000.00	100.00
7401-430-62-3775	RECONNECT-GAS	2,500.00	.00	.00	0	2,500.00	100.00
7401-430-62-3951	SALE OF CAPITAL ASSETS	1,389.00	.00	.00	0	1,389.00	100.00
	TOTAL NATURAL GAS-OPERATIONS	4,805,839.00	.00	.00	0	4,805,839.00	100.00
	TOTAL PUBLIC WORKS	4,805,839.00	.00	.00	0	4,805,839.00	100.00
	TOTAL FUND REVENUE	4,805,839.00	.00	.00	0	4,805,839.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

NATURAL GAS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	NATURAL GAS-OPERATIONS						
7401-430-62-4100	REGULAR EMPLOYEES	263,069.00	.00	.00	0	263,069.00	100.0
7401-430-62-4130	OVERTIME	40,891.00	.00	.00	0	40,891.00	100.0
7401-430-62-4206	MANAGEMENT LEAVE	5,468.00	.00	.00	0	5,468.00	100.0
7401-430-62-4210	GROUP INSURANCE	301.00	.00	.00	0	301.00	100.0
7401-430-62-4221	SOCIAL SECURITY CONTRIBUTIONS	16,917.00	.00	.00	0	16,917.00	100.0
7401-430-62-4222	MEDICARE	3,956.00	.00	.00	0	3,956.00	100.0
7401-430-62-4230	PERS	80,635.00	.00	.00	0	80,635.00	100.0
7401-430-62-4260	WORKERS' COMPENSATION	49,113.00	.00	.00	0	49,113.00	100.0
7401-430-62-4291	HEALTH INSURANCE AND ADMIN	94,685.00	.00	.00	0	94,685.00	100.0
7401-430-62-4292	STATE DISABILITY INSURANCE	2,797.00	.00	.00	0	2,797.00	100.0
7401-430-62-4293	STATE UNEMPLOYMENT	2,456.00	.00	.00	0	2,456.00	100.0
7401-430-62-4294	UNIFORM ALLOWANCE	3,500.00	.00	.00	0	3,500.00	100.0
7401-430-62-4295	DEFERRED COMPENSATION	3,965.00	.00	.00	0	3,965.00	100.0
7401-430-62-4296	MEALS	1,310.00	.00	.00	0	1,310.00	100.0
7401-430-62-4310	OTHER DEPARTMENTAL CHARGES	119,744.00	.00	.00	0	119,744.00	100.0
7401-430-62-4330	PROFESSIONAL SVCS	35,000.00	.00	.00	0	35,000.00	100.0
7401-430-62-4340	TECHNICAL SVCS	45,000.00	.00	.00	0	45,000.00	100.0
7401-430-62-4421	DISPOSAL	1,700.00	.00	.00	0	1,700.00	100.0
7401-430-62-4425	LINEN SERVICES	3,780.00	.00	.00	0	3,780.00	100.0
7401-430-62-4431	REPAIR AND MAINTENANCE-MISC	5,000.00	.00	.00	0	5,000.00	100.0
7401-430-62-4433	REPAIR AND MAINT-VEHICLE	34,282.00	.00	.00	0	34,282.00	100.0
7401-430-62-4434	REPAIR AND MAINTENANCE-FACILIT	15,000.00	.00	.00	0	15,000.00	100.0
7401-430-62-4441	RENT & LEASE LAND & BLDGS	47,234.00	.00	.00	0	47,234.00	100.0
7401-430-62-4442	RENT & LEASES EQUIP & VEHICLES	1,000.00	.00	.00	0	1,000.00	100.0
7401-430-62-4514	INSURANCE CRIME BOND LIAB	205.00	.00	.00	0	205.00	100.0
7401-430-62-4521	INSURANCE-LIABILITY	15,210.00	.00	.00	0	15,210.00	100.0
7401-430-62-4522	INSURANCE-PROPERTY	26,641.00	.00	.00	0	26,641.00	100.0
7401-430-62-4524	INTERNAL SVC ADMIN	363,382.00	.00	.00	0	363,382.00	100.0
7401-430-62-4525	INTERNAL SVC PW/ENG	382,271.00	.00	.00	0	382,271.00	100.0
7401-430-62-4530	COMMUNICATIONS	1,721.00	.00	.00	0	1,721.00	100.0
7401-430-62-4540	ADVERTISING	12,000.00	.00	.00	0	12,000.00	100.0
7401-430-62-4580	TRAVEL	10,000.00	.00	.00	0	10,000.00	100.0
7401-430-62-4595	NATURAL GAS TRANSPORTATION	110,000.00	.00	.00	0	110,000.00	100.0
7401-430-62-4610	SUPPLIES-GENERAL	76,537.00	.00	.00	0	76,537.00	100.0
7401-430-62-4611	SUPPLIES-SMALL TOOLS	3,750.00	.00	.00	0	3,750.00	100.0
7401-430-62-4612	SUPPLIES - SAFETY ITEMS	646.00	.00	.00	0	646.00	100.0
7401-430-62-4621	NATURAL GAS	750,000.00	.00	.00	0	750,000.00	100.0
7401-430-62-4626	GASOLINE	14,500.00	.00	.00	0	14,500.00	100.0
7401-430-62-4640	BOOKS AND PERIODICALS	467.00	.00	.00	0	467.00	100.0
7401-430-62-4641	POSTAGE	13,400.00	.00	.00	0	13,400.00	100.0
7401-430-62-4741	MACHINERY & EQUIPMENT	9,818.00	.00	.00	0	9,818.00	100.0
7401-430-62-4744	SOFTWARE	1,435.00	.00	.00	0	1,435.00	100.0
7401-430-62-4770	DEPRECIATION EXPENSE	405,482.00	.00	.00	0	405,482.00	100.0
7401-430-62-4771	AMORTIZATION EXPENSE	11,817.00	.00	.00	0	11,817.00	100.0
7401-430-62-4810	TAXES, FEES, PERMITS & CHARGES	9,700.00	.00	.00	0	9,700.00	100.0
7401-430-62-4830	DUES AND MEMBERSHIPS	3,639.00	.00	.00	0	3,639.00	100.0
7401-430-62-4840	BAD DEBT EXPENSE	21,291.00	.00	.00	0	21,291.00	100.0
7401-430-62-4851	PRINCIPAL	525,000.00	.00	.00	0	525,000.00	100.0
7401-430-62-4852	INTEREST	753,550.00	.00	.00	0	753,550.00	100.0
7401-430-62-4853	FISCAL AGENT FEES	640.00	.00	.00	0	640.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

NATURAL GAS

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TOTAL NATURAL GAS-OPERATIONS	4,399,905.00	.00	.00	0	4,399,905.00	100.0
	NATURAL GAS CAPITAL EXPENSES						
7401-430-63-4741	MACHINERY & EQUIPMENT	71,000.00	.00	.00	0	71,000.00	100.0
7401-430-63-4742	VEHICLES	60,000.00	.00	.00	0	60,000.00	100.0
7401-430-63-4760	CONTRA EXPENSE	(60,000.00)	.00	.00	0	(60,000.00)	(100.0
	TOTAL NATURAL GAS CAPITAL EXPENSES	71,000.00	.00	.00	0	71,000.00	100.0
	TOTAL PUBLIC WORKS	4,470,905.00	.00	.00	0	4,470,905.00	100.0
	TOTAL FUND EXPENDITURES	4,470,905.00	.00	.00	0	4,470,905.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	334,934.00	.00	.00	0	334,934.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GOLF COURSE

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	COMMUNITY SERVICES						
	GOLF COURSE						
7530-451-50-3620	RENTS & ROYALTIES	1,500.00	.00	.00	0	1,500.00	100.00
7530-451-50-3731	GOLF COURSE WATER	450.00	.00	.00	0	450.00	100.00
	TOTAL GOLF COURSE	1,950.00	.00	.00	0	1,950.00	100.00
	GOLFING						
7530-451-52-3480	GREEN FEES	160,000.00	.00	.00	0	160,000.00	100.00
7530-451-52-3489	RANGE	12,000.00	.00	.00	0	12,000.00	100.00
7530-451-52-3623	RENTALS - CARTS	67,000.00	.00	.00	0	67,000.00	100.00
	TOTAL GOLFING	239,000.00	.00	.00	0	239,000.00	100.00
	PRO SHOP						
7530-451-55-3472	PRO SHOP SALES	15,000.00	.00	.00	0	15,000.00	100.00
7530-451-55-3474	CONCESSIONS	1,000.00	.00	.00	0	1,000.00	100.00
	TOTAL PRO SHOP	16,000.00	.00	.00	0	16,000.00	100.00
	TOTAL COMMUNITY SERVICES	256,950.00	.00	.00	0	256,950.00	100.00
	TOTAL FUND REVENUE	256,950.00	.00	.00	0	256,950.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GOLF COURSE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	COMMUNITY SERVICES						
	GOLF COURSE						
7530-451-50-4340	TECHNICAL SVCS	1,665.00	.00	.00	0	1,665.00	100.0
7530-451-50-4514	INSURANCE - CRIME BOND	41.00	.00	.00	0	41.00	100.0
7530-451-50-4521	INSURANCE - LIABILITY	3,064.00	.00	.00	0	3,064.00	100.0
7530-451-50-4522	INSURANCE - PROPERTY	697.00	.00	.00	0	697.00	100.0
7530-451-50-4524	INTERNAL SVC - ADMIN	27,567.00	.00	.00	0	27,567.00	100.0
7530-451-50-4770	DEPRECIATION EXPENSE	14,893.00	.00	.00	0	14,893.00	100.0
7530-451-50-4810	TAXES, FEES, PERMITS & CHARGES	15,315.00	.00	.00	0	15,315.00	100.0
7530-451-50-4852	INTEREST	30.00	.00	.00	0	30.00	100.0
	TOTAL GOLF COURSE	63,272.00	.00	.00	0	63,272.00	100.0
	GOLFING						
7530-451-52-4120	TEMPORARY EMPLOYEES	30,990.00	.00	.00	0	30,990.00	100.0
7530-451-52-4221	SOCIAL SECURITY CONTRIBUTIONS	1,921.00	.00	.00	0	1,921.00	100.0
7530-451-52-4222	MEDICARE	450.00	.00	.00	0	450.00	100.0
7530-451-52-4260	WORKERS' COMPENSATION	4,268.00	.00	.00	0	4,268.00	100.0
7530-451-52-4292	STATE DISABILITY	20.00	.00	.00	0	20.00	100.0
7530-451-52-4293	STATE UNEMPLOYMENT	279.00	.00	.00	0	279.00	100.0
7530-451-52-4340	TECHNICAL SERVICES	2,370.00	.00	.00	0	2,370.00	100.0
7530-451-52-4421	DISPOSAL	2,437.00	.00	.00	0	2,437.00	100.0
7530-451-52-4431	REPAIR & MAINTENANCE - MISC	16,512.00	.00	.00	0	16,512.00	100.0
7530-451-52-4434	REPAIR & MAINT - BUILDING	534.00	.00	.00	0	534.00	100.0
7530-451-52-4442	RENT & LEASES EQUIP & VEHICLES	3,000.00	.00	.00	0	3,000.00	100.0
7530-451-52-4530	COMMUNICATIONS	6,804.00	.00	.00	0	6,804.00	100.0
7530-451-52-4540	ADVERTISING	2,039.00	.00	.00	0	2,039.00	100.0
7530-451-52-4550	PRINTING & BINDING	400.00	.00	.00	0	400.00	100.0
7530-451-52-4594	LOCKSMITHING SERVICES	470.00	.00	.00	0	470.00	100.0
7530-451-52-4610	SUPPLIES-GENERAL	10,569.00	.00	.00	0	10,569.00	100.0
7530-451-52-4613	JANITORIAL SUPPLIES	800.00	.00	.00	0	800.00	100.0
7530-451-52-4622	ELECTRICITY	26,508.00	.00	.00	0	26,508.00	100.0
7530-451-52-4623	PROPANE	3,425.00	.00	.00	0	3,425.00	100.0
7530-451-52-4626	GASOLINE	8,000.00	.00	.00	0	8,000.00	100.0
7530-451-52-4641	POSTAGE	200.00	.00	.00	0	200.00	100.0
7530-451-52-4830	DUES & MEMBERSHIPS	420.00	.00	.00	0	420.00	100.0
	TOTAL GOLFING	122,416.00	.00	.00	0	122,416.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

GOLF COURSE

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PRO SHOP						
7530-451-55-4120	TEMPORARY EMPLOYEES	36,489.00	.00	.00	0	36,489.00	100.0
7530-451-55-4221	SOCIAL SECURITY CONTRIBUTIONS	2,262.00	.00	.00	0	2,262.00	100.0
7530-451-55-4222	MEDICARE	529.00	.00	.00	0	529.00	100.0
7530-451-55-4260	WORKERS' COMPENSATION	1,095.00	.00	.00	0	1,095.00	100.0
7530-451-55-4293	STATE UNEMPLOYMENT	328.00	.00	.00	0	328.00	100.0
7530-451-55-4431	REPAIR AND MAINT - MISC	104.00	.00	.00	0	104.00	100.0
7530-451-55-4610	SUPPLIES - GENERAL	9,359.00	.00	.00	0	9,359.00	100.0
7530-451-55-4821	CASH OVER/UNDER	141.00	.00	.00	0	141.00	100.0
	TOTAL PRO SHOP	50,307.00	.00	.00	0	50,307.00	100.0
	CARTS						
7530-451-56-4431	REPAIR & MAINTENANCE MISC	955.00	.00	.00	0	955.00	100.0
7530-451-56-4442	RENTS AND LEASES EQUIPMENT	20,000.00	.00	.00	0	20,000.00	100.0
	TOTAL CARTS	20,955.00	.00	.00	0	20,955.00	100.0
	TOTAL COMMUNITY SERVICES	256,950.00	.00	.00	0	256,950.00	100.0
	TOTAL FUND EXPENDITURES	256,950.00	.00	.00	0	256,950.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PW ADMIN & ENGINEERING FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	ADMINISTRATION						
7620-430-10-3221	ENCROACHMENT PERMITS	11,735.00	.00	.00	0	11,735.00	100.00
7620-430-10-3410	CONTRACT SERVICES - LCAPCD	198,673.00	.00	.00	0	198,673.00	100.00
7620-430-10-3411	ENGINEERING FEES	2,000.00	.00	.00	0	2,000.00	100.00
7620-430-10-3611	INTEREST REVENUE	1,705.00	.00	.00	0	1,705.00	100.00
	TOTAL ADMINISTRATION	214,113.00	.00	.00	0	214,113.00	100.00
	TOTAL PUBLIC WORKS	214,113.00	.00	.00	0	214,113.00	100.00
	TOTAL FUND REVENUE	214,113.00	.00	.00	0	214,113.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PW ADMIN & ENGINEERING FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	ADMINISTRATION						
7620-430-10-4100	REGULAR EMPLOYEES	374,522.00	.00	.00	0	374,522.00	100.0
7620-430-10-4110	STAND-BY	100,700.00	.00	.00	0	100,700.00	100.0
7620-430-10-4130	OVERTIME	4,000.00	.00	.00	0	4,000.00	100.0
7620-430-10-4206	MANAGEMENT LEAVE	10,912.00	.00	.00	0	10,912.00	100.0
7620-430-10-4208	CERTIFICATION INCENTIVE PAY	375.00	.00	.00	0	375.00	100.0
7620-430-10-4209	FLEX BENEFIT	600.00	.00	.00	0	600.00	100.0
7620-430-10-4210	GROUP LIFE INSUR.	320.00	.00	.00	0	320.00	100.0
7620-430-10-4221	SOCIAL SECURITY CONTRIBUTIONS	30,439.00	.00	.00	0	30,439.00	100.0
7620-430-10-4222	MEDICARE	7,119.00	.00	.00	0	7,119.00	100.0
7620-430-10-4230	PERS	125,515.00	.00	.00	0	125,515.00	100.0
7620-430-10-4260	WORKERS' COMPENSATION	34,940.00	.00	.00	0	34,940.00	100.0
7620-430-10-4291	HEALTH INSURANCE AND ADMIN	84,795.00	.00	.00	0	84,795.00	100.0
7620-430-10-4292	STATE DISABILITY INSURANCE	3,903.00	.00	.00	0	3,903.00	100.0
7620-430-10-4293	STATE UNEMPLOYMENT	4,419.00	.00	.00	0	4,419.00	100.0
7620-430-10-4294	UNIFORM ALLOWANCE	200.00	.00	.00	0	200.00	100.0
7620-430-10-4295	DEFERRED COMPENSATION	3,965.00	.00	.00	0	3,965.00	100.0
7620-430-10-4296	MEALS	15.00	.00	.00	0	15.00	100.0
7620-430-10-4330	PROFESSIONAL SVCS	5,000.00	.00	.00	0	5,000.00	100.0
7620-430-10-4340	TECHNICAL SVCS	15,000.00	.00	.00	0	15,000.00	100.0
7620-430-10-4412	SEWER	500.00	.00	.00	0	500.00	100.0
7620-430-10-4421	DISPOSAL	3,150.00	.00	.00	0	3,150.00	100.0
7620-430-10-4423	CUSTODIAL	4,600.00	.00	.00	0	4,600.00	100.0
7620-430-10-4425	LINEN SERVICE	1,800.00	.00	.00	0	1,800.00	100.0
7620-430-10-4431	REPAIR AND MAINTENANCE-MISC	1,522.00	.00	.00	0	1,522.00	100.0
7620-430-10-4433	REPAIR AND MAINTENANCE-VEHICLE	5,000.00	.00	.00	0	5,000.00	100.0
7620-430-10-4434	REPAIR AND MAINTENANCE-FACILIT	10,000.00	.00	.00	0	10,000.00	100.0
7620-430-10-4442	RENT & LEASE EQUIP & VEHICLES	7,000.00	.00	.00	0	7,000.00	100.0
7620-430-10-4514	INSURANCE CRIME BOND LIAB	254.00	.00	.00	0	254.00	100.0
7620-430-10-4519	EPLI INSURANCE	4,645.00	.00	.00	0	4,645.00	100.0
7620-430-10-4521	INSURANCE-LIABILITY	18,802.00	.00	.00	0	18,802.00	100.0
7620-430-10-4530	COMMUNICATIONS	18,000.00	.00	.00	0	18,000.00	100.0
7620-430-10-4540	ADVERTISING	2,122.00	.00	.00	0	2,122.00	100.0
7620-430-10-4550	PRINTING AND BINDING	140.00	.00	.00	0	140.00	100.0
7620-430-10-4580	TRAVEL	5,000.00	.00	.00	0	5,000.00	100.0
7620-430-10-4610	SUPPLIES-GENERAL	14,683.00	.00	.00	0	14,683.00	100.0
7620-430-10-4611	SUPPLIES-SMALL TOOLS	2,000.00	.00	.00	0	2,000.00	100.0
7620-430-10-4612	SUPPLIES-SAFETY ITEMS	721.00	.00	.00	0	721.00	100.0
7620-430-10-4613	SUPPLIES-JANITORIAL	1,128.00	.00	.00	0	1,128.00	100.0
7620-430-10-4620	CITY NATURAL GAS	2,800.00	.00	.00	0	2,800.00	100.0
7620-430-10-4622	ELECTRICITY	8,200.00	.00	.00	0	8,200.00	100.0
7620-430-10-4624	GEOTHERMAL	2,750.00	.00	.00	0	2,750.00	100.0
7620-430-10-4626	GASOLINE	4,100.00	.00	.00	0	4,100.00	100.0
7620-430-10-4640	BOOKS AND PERIODICALS	501.00	.00	.00	0	501.00	100.0
7620-430-10-4641	POSTAGE	340.00	.00	.00	0	340.00	100.0
7620-430-10-4743	FURNITURE AND FIXTURES	2,732.00	.00	.00	0	2,732.00	100.0
7620-430-10-4744	SOFTWARE	5,000.00	.00	.00	0	5,000.00	100.0
7620-430-10-4761	COST ALLOCATION REIMBURSEMENT	(919,660.00)	.00	.00	0	(919,660.00)	(100.0
7620-430-10-4810	TAXES, FEES, PERMITS & CHARGES	1,339.00	.00	.00	0	1,339.00	100.0
7620-430-10-4830	DUES AND MEMBERSHIPS	2,084.00	.00	.00	0	2,084.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PW ADMIN & ENGINEERING FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	TOTAL ADMINISTRATION	17,992.00	.00	.00	0	17,992.00	100.0
	PW - AIR POLLUTION						
7620-430-11-4100	REGULAR EMPLOYEES	93,493.00	.00	.00	0	93,493.00	100.0
7620-430-11-4130	OVERTIME	2,746.00	.00	.00	0	2,746.00	100.0
7620-430-11-4206	MANAGEMENT LEAVE	2,150.00	.00	.00	0	2,150.00	100.0
7620-430-11-4209	FLEX BENEFIT	400.00	.00	.00	0	400.00	100.0
7620-430-11-4210	GROUP LIFE INSURANCE	74.00	.00	.00	0	74.00	100.0
7620-430-11-4221	SOCIAL SECURITY CONTRIBUTIONS	5,990.00	.00	.00	0	5,990.00	100.0
7620-430-11-4222	MEDICARE	1,418.00	.00	.00	0	1,418.00	100.0
7620-430-11-4230	PERS	24,808.00	.00	.00	0	24,808.00	100.0
7620-430-11-4260	WORKER'S COMPENSATION	2,899.00	.00	.00	0	2,899.00	100.0
7620-430-11-4291	HEALTH INSURANCE AND ADMIN	23,091.00	.00	.00	0	23,091.00	100.0
7620-430-11-4292	STATE DISABILITY INSURANCE	966.00	.00	.00	0	966.00	100.0
7620-430-11-4293	STATE UNEMPLOYMENT	870.00	.00	.00	0	870.00	100.0
7620-430-11-4295	DEFERRED COMPENSATION	975.00	.00	.00	0	975.00	100.0
7620-430-11-4330	PROFESSIONAL SERVICES	7,204.00	.00	.00	0	7,204.00	100.0
7620-430-11-4340	TECHNICAL SERVICES	183.00	.00	.00	0	183.00	100.0
7620-430-11-4433	VEHICLE REPAIR & MAINTENANCE	997.00	.00	.00	0	997.00	100.0
7620-430-11-4521	INSURANCE - LIABILITY	5,000.00	.00	.00	0	5,000.00	100.0
7620-430-11-4530	COMMUNICATIONS	2,100.00	.00	.00	0	2,100.00	100.0
7620-430-11-4540	ADVERTISING	400.00	.00	.00	0	400.00	100.0
7620-430-11-4580	TRAVEL/TRAINING	3,900.00	.00	.00	0	3,900.00	100.0
7620-430-11-4610	SUPPLIES GENERAL	753.00	.00	.00	0	753.00	100.0
7620-430-11-4626	GASOLINE	1,000.00	.00	.00	0	1,000.00	100.0
7620-430-11-4640	BOOKS AND PERIODICALS	100.00	.00	.00	0	100.00	100.0
7620-430-11-4641	POSTAGE	500.00	.00	.00	0	500.00	100.0
7620-430-11-4741	MACHINERY AND EQUIPMENT	1,000.00	.00	.00	0	1,000.00	100.0
7620-430-11-4743	FURNITURE AND FIXTURES	1,000.00	.00	.00	0	1,000.00	100.0
7620-430-11-4744	SOFTWARE	1,613.00	.00	.00	0	1,613.00	100.0
7620-430-11-4830	DUES AND MEMBERSHIPS	1,500.00	.00	.00	0	1,500.00	100.0
	TOTAL PW - AIR POLLUTION	187,130.00	.00	.00	0	187,130.00	100.0
	TOTAL PUBLIC WORKS	205,122.00	.00	.00	0	205,122.00	100.0

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

PW ADMIN & ENGINEERING FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	DEPARTMENT 490						
	DIVISION 00						
7620-490-00-5004	TRN OUT TO 4004 PERS SIDE FUND	8,991.00	.00	.00	0	8,991.00	100.0
	TOTAL DIVISION 00	8,991.00	.00	.00	0	8,991.00	100.0
	TOTAL DEPARTMENT 490	8,991.00	.00	.00	0	8,991.00	100.0
	TOTAL FUND EXPENDITURES	214,113.00	.00	.00	0	214,113.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

RISK MANAGEMENT FUND

		BUDGET	YTD ACTUAL	% EARNED	ENCUMBRA	UNEARNED	% UNEARNED
	LEGISLATIVE						
	CITY CLERK						
7630-411-40-3451	WORKERS COMP CHARGES	456,588.00	.00	.00	0	456,588.00	100.00
7630-411-40-3452	UNEMPLOYMENT	16,000.00	.00	.00	0	16,000.00	100.00
7630-411-40-3454	INSURANCE-LIABILITY	207,837.00	.00	.00	0	207,837.00	100.00
7630-411-40-3455	INSURANCE-PROPERTY	65,607.00	.00	.00	0	65,607.00	100.00
7630-411-40-3461	MUSEUM	533.00	.00	.00	0	533.00	100.00
7630-411-40-3462	EPLI INSURANCE	18,580.00	.00	.00	0	18,580.00	100.00
7630-411-40-3463	INSUR.AIRPORT OWNER OPER. LIAB	8,484.00	.00	.00	0	8,484.00	100.00
7630-411-40-3464	GEOTHERMAL WELLS FID. BOND	559.00	.00	.00	0	559.00	100.00
7630-411-40-3465	FIRE SALARY PROTECTION	1,624.00	.00	.00	0	1,624.00	100.00
7630-411-40-3467	INSURANCE CRIME BOND	2,710.00	.00	.00	0	2,710.00	100.00
7630-411-40-3611	INTEREST REVENUE	5,692.00	.00	.00	0	5,692.00	100.00
	TOTAL CITY CLERK	784,214.00	.00	.00	0	784,214.00	100.00
	TOTAL LEGISLATIVE	784,214.00	.00	.00	0	784,214.00	100.00
	TOTAL FUND REVENUE	784,214.00	.00	.00	0	784,214.00	100.00

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2020

RISK MANAGEMENT FUND

		BUDGET	YTD ACTUAL	% EXPENDED	ENCUMBRA	UNEXPENDED	% UNEXP.
	LEGISLATIVE						
	CITY CLERK						
7630-411-40-4260	WORKERS' COMPENSATION	456,588.00	.00	.00	0	456,588.00	100.0
7630-411-40-4293	STATE UNEMPLOYMENT	16,000.00	.00	.00	0	16,000.00	100.0
7630-411-40-4509	INSUR.GEOTHERMAL PROPERTY	809.00	.00	.00	0	809.00	100.0
7630-411-40-4510	INSUR.AIRPORT HANGARS	4,337.00	.00	.00	0	4,337.00	100.0
7630-411-40-4511	INSUR.AIRPORT OWNER OPERAT	4,147.00	.00	.00	0	4,147.00	100.0
7630-411-40-4512	INS.AIRPORT AIR SHOW	442.00	.00	.00	0	442.00	100.0
7630-411-40-4514	INSUR.CRIME BOND LIAB	2,710.00	.00	.00	0	2,710.00	100.0
7630-411-40-4516	INSUR.FIRE SALARY PROTECTION	2,124.00	.00	.00	0	2,124.00	100.0
7630-411-40-4518	INSURANCE MUSEUM	533.00	.00	.00	0	533.00	100.0
7630-411-40-4519	EPLI INSURANCE	16,852.00	.00	.00	0	16,852.00	100.0
7630-411-40-4521	INSURANCE-LIABILITY	207,837.00	.00	.00	0	207,837.00	100.0
7630-411-40-4522	INSURANCE-PROPERTY	65,107.00	.00	.00	0	65,107.00	100.0
7630-411-40-4523	INSURANCE - EMPLOYEE ASST PROG	1,728.00	.00	.00	0	1,728.00	100.0
7630-411-40-4815	SETTLEMENTS (LEGAL)	5,000.00	.00	.00	0	5,000.00	100.0
	TOTAL CITY CLERK	784,214.00	.00	.00	0	784,214.00	100.0
	TOTAL LEGISLATIVE	784,214.00	.00	.00	0	784,214.00	100.0
	TOTAL FUND EXPENDITURES	784,214.00	.00	.00	0	784,214.00	100.0
	REVENUE OVER (UNDER) EXPENDITURES	.00	.00	.00	0	.00	.0
	GRAND TOTAL REVENUE	21,126,332.00	.00	.00	0	21,126,332.00	100.0
	GRAND TOTAL EXPENDITURES	(21,305,002.00)	.00	.00	0	(21,305,002.00)	(100.0
	TOTAL NET REVENUE(EXPENDITURES)	(178,670.00)	.00	.00	0	(178,670.00)	(100.0

AGENDA ITEM NO. 9C

Reviewed by: ___ Interim City Administrator
___ City Attorney

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted by: Deborah Savage, Finance Manager

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 20-5784** Establishing Appropriations Limitation for Fiscal Year 2020-2021

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: APPROPRIATION LIMIT

The State of California Constitution Article XIII-B and Government Code Sect. 7910 require cities to establish appropriations for each budget year. In November of 1979, the voters of California approved Proposition 4, "Spending Limitation." Beginning in FY 1980-1981, the Proposition provides for limits to annual appropriations that are funded by proceeds of taxes for each fiscal year. Proposition 4 established 1978-1979 as the base fiscal year for computing the limitation. The tax limit may be adjusted each year for the percentage change in population plus the percentage change in Per Capita Personal Income (PCPI) for California, or the percentage change in the local assessment roll due to the addition of local non-residential new construction. The City reserves the right to amend the limit if it is determined that the percentage change in the local assessment roll due to the addition of non-residential new construction is greater than the percentage change in PCPI.

The amount determined to be the appropriation limit for FY 2020-2021 was computed by using the information provided by the State of California Department of Finance as follows:

Appropriation limit for 2019-2020		$ 11,533,787
Change in population from Jan 2019 to Jan 2020	1.22%	140,712
		$ 11,674,501
Change in PCPI from Jan 2019 to Jan 2020	3.73%	435,459
Appropriation Limit for FY 2020-2021		$ 12,109,959
Anticipated Appropriations for 2020-2021		$ 5,047,264

FISCAL IMPACT:	The City is required to operate with an adopted budget and an appropriation limit.
ACTION REQUESTED:	Motion to approve **Resolution No. 20-5784** Establishing Appropriations Limitation for Fiscal Year 2020-2021
ATTACHMENTS:	Department of Finance Price Factor and Population Information Resolution No. 20-5784

RESOLUTION NO. 20-5784
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020/2021 PURSUANT TO CALIFORNIA CONSTITUTION ARTICLE XIII-B AND GOVERNMENT CODE §7910

WHEREAS, on November 6, 1979 the voters of California approved Proposition 4 – Spending Limitation; and

WHEREAS, Proposition 4 provides for limits to annual appropriations which are funded by proceeds of taxes for each fiscal year beginning with the 1980-1981 fiscal year; and

WHEREAS, Proposition 4 establishes 1978-1979 as the base year for computing the limitation; and

WHEREAS, the limit may be adjusted each year for the percentage change in population, plus the percentage change in the Per Capita Personal Income (PCPI) for California or the percentage change in the local assessment roll due to the addition of local non-residential new construction; and

WHEREAS, the City reserves the right to amend the limitation in the future if the percentage change in the local assessment roll is greater; and

WHEREAS, the amount determined to be the appropriations limit for 2020/2021 was computed by using the information provided by the State of California Department of Finance; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the appropriations limit of proceeds of taxes for the City of Susanville for fiscal year 2020/2021 is hereby determined to be the sum of $ 12,109,959.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a special meeting of the City Council of the City of Susanville held on the 17th day of June, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____
Margaret Long, City Attorney

DEPARTMENT OF FINANCE
OFFICE OF THE DIRECTOR

GAVIN NEWSOM - GOVERNOR
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

May 2020

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit
California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2020, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2020-21. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2020-21 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts
Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: http://leginfo.legislature.ca.gov/faces/codes.xhtml.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification
The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2020.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data. Given the stay-at-home orders due to COVID-19, growth in the coming years may be substantially lower than recent trends.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s/ Keely Martin Bosler

KEELY MARTIN BOSLER
Director

Attachment

May 2020

Attachment A

A. **Price Factor**: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2020-21 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2020-21	3.73

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2020-21 appropriation limit.

2020-21:

Per Capita Cost of Living Change = 3.73 percent
Population Change = 0.22 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.73 + 100}{100} = 1.0373$

Population converted to a ratio: $\frac{0.22 + 100}{100} = 1.0022$

Calculation of factor for FY 2020-21: $1.0373 \times 1.0022 = 1.0396$

Fiscal Year 2020-21

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2019 to January 1, 2020 and Total Population, January 1, 2019

County City	Percent Change 2019-2020	--- Population Minus Exclusions --- 1-1-19	 1-1-20	Total Population 1-1-2020
Lassen				
Susanville	1.22	7,979	8,076	13,717
Unincorporated	1.18	13,797	13,960	15,116
County Total	1.19	21,776	22,036	28,833

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

AGENDA ITEM NO. 9D

Reviewed by: City Administrator
Finance

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted By: Deborah Savage, Finance Manager

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 20-5785** Authorizing the Interfund Loan from the Natural Gas Fund (7401) to the General Fund (Fund 1000), the General Fund Public Safety Police (Fund 1009), the Public Safety Fire Fund (Fund 1010), The Streets Fund (Fund 2007), the Water Fund (Fund 7110) and the Public Works Administration Fund (Fund 7620) for loan pay-off to Umpqua Bank for the 2013 CalPERS Refunding Loan

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: In 2013, the City issued debt in the form of a loan to pay-off its "Side Fund" with CalPERS. At the time, the City was considered a small public agency with CalPERS (under 100 employees) and was placed in a risk pool with other small agencies that offered the same contract benefits. When we were placed in this risk pool, we had accumulated a side fund amount of approximately $4.9 million dollars. The City has been making debt service payments to Umpqua Bank since 2013 and the current principal balance as of June 30, 2020 is $3,390,000. The City currently pays 4.75% interest and the loan has a defeasance date of June 2028. Under the terms of the loan with Umpqua Bank, the City may make an optional prepayment in whole or in part on any payment date (December 30, 2020) with a 1% prepayment premium. It is estimated that the City would owe on December 30, 2020 $3,390,000, $$80,512.50 in interest and $33,900 in prepayment premiums for a total of $3,436,612.50 We are waiting for final amounts from Umpqua Bank as the City has given notice that it may pay-off the loan in December.

The City currently has approximately $256,623 in cash sitting in the CalPERS Refunding Debt Service Fund (Fund 4004). With this cash amount, the City will need to borrow approximately $3,179,989. The City will transfer that amount into the CalPERS Refunding Debt Service Fund until the call date of the loan. Debt Service payments due from the General Fund, Public Safety Police, Public Safety Fire, Streets, Water and Public Works Administration will begin July 1, 2020 as set forth in the attached amortization breakdown. This new debt service payment schedule will save the City approximately $400,000.

If the final numbers from Umpqua Bank differ from their estimates, staff will bring back a resolution amending the borrowing with a new amortization schedule.

Approval of this borrowing requires a 4/5 vote of the City Council.

FISCAL IMPACT: $3,179,989 cash from the Natural Gas Fund to be repaid by General Fund $491,884, Public Safety Police $1,448,324, Public Safety Fire $643,477, Water Fund $397,019, Streets Fund $223,890, PW Administration $67,490. Estimated savings for the refinancing $400,000.

ACTION REQUESTED: Consider **Resolution No. 20-5785**, Authorizing the Interfund Loan from the Natural Gas Fund (7401) to the General Fund (Fund 1000), the General Fund Public Safety Police (Fund 1009), the Public Safety Fire Fund (Fund 1010), The Streets Fund (Fund 2007), the Water Fund (Fund 7110) and the Public Works Administration Fund (Fund 7620) for loan pay-off to Umpqua Bank for the 2013 CalPERS Refunding Loan.

ATTACHMENTS: Resolution No 20-5785
Legal Opinion dated 5/22/2020
Amortization Schedule

RESOLUTION NO. 20-5785
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING AN INTERFUND LOAN FROM THE NATURAL GAS FUND (FUND 7401) TO THE GENERAL FUND (FUND 1000), THE GENERAL FUND PUBLIC SAFETY POLICE (FUND 1009), THE GENERAL FUND PUBLIC SAFETY FIRE (FUND 1010), THE STREETS FUND (FUND 2007), THE WATER FUND (FUND 7110) AND THE PUBLIC WORKS ADMINISTRATION FUND (FUND 7620) FOR LOAN PAY-OFF TO UMPQUA BANK FOR THE 2013 CALPERS REFUNDING LOAN

WHEREAS, City revenues come in at various times and from various sources during the fiscal year that do not correlate with the time certain expenditures are required; and,

WHEREAS, certain revenues received by the City are of a restricted nature that can only be expended for certain purposes; and,

WHEREAS, from time to time it is necessary to transfer funds from one fund to another to meet City cash flow requirements and loan payments; and,

WHEREAS, when these restricted revenue sources need to be transferred over a time period that spans more than one fiscal year, the funds must be accounted for separately to insure that the funds are properly expended; and,

WHEREAS, internal fund borrowing is authorized in accordance with California state law; and,

WHEREAS, repayment of the City's loans is in the public interest as repayment will help restore the community's faith in government and (1) will enable the City to recover from its financial crisis, (2) required to improve the credit standing of the City, and (3) required to preserve and protect the health, safety, and welfare of the residents of the City.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Susanville authorizes, as follows:

1. The foregoing recitals are true and correct.
2. The amount of revenue from taxes provided for the City of Susanville for the current fiscal year is estimated/anticipated to be $5,303,351. (Government Code Section 53825).
3. The City Council of the City of Susanville authorizes an interfund loan of $3,179,988.60 from the Natural Gas Enterprise Fund (Fund 7401) to the General Fund (Fund 1000), the General Fund Public Safety Police Fund (1009), the General Fund Public Safety Fire Fund (Fund 1010), the Streets Fund (Fund 2007),

the Water Fund (Fund 7110) and the Public Works Administration Fund (Fund 7620) for the purposes of meeting City loan obligations.

4. Repayment of the interfund loan shall be made from the General Fund (Fund 1000) $491,883.96, the General Fund Public Safety Police (Fund 1009) $1,448,324.13, the General Fund Public Safety Fire (Fund 1010) $643,477.19, the Streets Fund (Fund 2007) $223,890.04, The Water Fund (Fund 7110) $397,019.03 and the Public Works Fund (Fund 7620) $67,490.26 to the Natural Gas Enterprise Fund (Fund 7401) in accordance with state law.

5. Repayment of the interfund loan shall be given priority as a first lien and be repaid from the first money received by the City of Susanville (Government Code section 53829.) Repayment will occur over a period of 15 years with an amortization schedule using an averaged LAIF quarterly interest allocation of 2.04% as interest rate, as determined by the City Finance Manager and attached hereto as Exhibit A.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a special meeting of the City Council of the City of Susanville held on the 17th day of June, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

APPROVED AS TO FORM:

_____
Margaret Long, City Attorney of Susanville

INTERFUND LOAN FOR CALPERS REFUNDING LOAN PAYOFF

Amount to Finance $3,179,988.60

Current Annual Payment

4.75% Interest Rate

			Fire	Police	Gen Fund	Water	Streets	PW Admin	Gas
			0.17419604	0.392076561	0.133158156	0.107477224	0.060609388	0.018270322	0.114212312
20/21	$492,058.75		$85,714.68	$192,924.70	$65,521.64	$52,885.11	$29,823.38	$8,990.07	$56,199.17
21/22	$507,766.25		$88,450.87	$199,083.24	$67,613.22	$54,573.31	$30,775.40	$9,277.05	$57,993.16
22/23	$524,906.25		$91,436.59	$205,803.44	$69,895.55	$56,415.47	$31,814.25	$9,590.21	$59,950.76
23/24	$541,383.75		$94,306.90	$212,263.88	$72,089.66	$58,186.42	$32,812.94	$9,891.26	$61,832.69
24/25	$559,127.50		$97,397.80	$219,220.79	$74,452.39	$60,093.47	$33,888.38	$10,215.44	$63,859.24
25/26	$576,971.25		$100,506.11	$226,216.90	$76,828.43	$62,011.27	$34,969.87	$10,541.45	$65,897.22
26/27	$595,843.75		$103,793.62	$233,616.37	$79,341.46	$64,039.63	$36,113.72	$10,886.26	$68,052.69
27/28	$301,378.75		$52,498.98	$118,163.54	$40,131.04	$32,391.35	$18,266.38	$5,506.29	$34,420.16
	$4,099,436.25		$714,105.73	$1,607,293.26	$545,873.51	$440,596.13	$248,464.38	$74,898.04	$468,205.20

Proposed Refinance

	15 Year	2.04% Interest Rate						
20/21	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
21/22	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
22/23	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
23/24	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
24/25	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
25/26	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
26/27	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
27/28	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
28/29	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
29/30	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
30/31	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
31/32	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
32/33	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
33/34	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
34/35	$246,265.53	$42,898.48	$96,554.94	$32,792.26	$26,467.94	$14,926.00	$4,499.35	$28,126.56
	$3,693,982.95	$643,477.19	$1,448,324.13	$491,883.96	$397,019.03	$223,890.04	$67,490.26	$421,898.33

PRENTICE LONG & EPPERSON
ATTORNEYS AT LAW

REDDING OFFICE
2240 Court Street
Redding, CA 96001
530-691-0800
530-691-0700

FRESNO OFFICE
5424 N. Palm Ave.
Suite 108
Fresno, CA 93704
559-500-1600

MEMORANDUM

To: Deborah Savage, Finance Manager
From: Margaret Long, Esq.
Date: May 22, 2020
Re: Use of Natural Gas Funds

1. *Question:* May the City of Susanville borrow funds from the Natural Gas Enterprise fund to transfer to the General Fund (Fund 1000), General Fund Public Safety Police (Fund 1009), the General Fund Public Safety Fire (Fund 1010) the Streets Fund (Fund 2007), the Water Fund (Fund 7110) and the Public Works Fund (Fund 7620) in order to pay obligations to Umpqua Bank as a result of a CalPERS side fund loan?

Answer: Yes, this type of interfund loan for payment of a CalPERS side loan is legally permissible if the following parameters are met.

Discussion:

Government Code section 53821 allows temporary internal borrowing by the City of Susanville. This type of interfund loan, pursuant to this section, is permitted if such money is needed for the immediate requirements of a local agency in any fiscal year to pay obligations lawfully incurred in the fiscal year and before receipt of income for the fiscal year sufficient to meet the payments.

If this type of loan is completed internally, a four-fifths vote of all members of the City Council, at any regular or special meeting, is required (Government Code 53791). This *temporary* transfer of monies between funds is a proper exercise of the powers conferred by article XVI of the California Constitution. (Cal. Const., Art. XVI, section 6; Government Code section 53792).

Such special transfers have been upheld when made by a legislative body to protect the public health, safety and welfare of a municipality's constituents. (*White v. State* (2001) 88 Cal.App. 4th 298, 308.) The Council may determine that it is in the public interest to continue certain programs or services that are ordinarily funded by and are dependent upon the general fund as set forth in a Council resolution authorizing the temporary borrowing from other funds. Payment of a loan related to payment of city retirement benefits under CalPERS can be found to be in the public interest to ensure/restore the community's faith in government and future retirement program for constituents.

Thus, in order to make the loan, the Council must find that the public interest is served by its exercise of extraordinary constitutional power. Valid public purposes for such legislation may include findings that the funds transferred from various special funds to the general fund are: (1) necessary to enable the City to recover from its financial crisis or debt, (2) required to improve the credit standing of the City, and (3) required to preserve and protect the health, safety, and welfare of the residents of the City.

Funds from which monies can be borrowed should be identified by the City Finance Director. An important requirement is that the fund from which the money is borrowed must still be able to meet that funds identified and required expenditures. Additionally, the monies loaned must not impair future expenditures and obligations of the fund.

To summarize, in order to facilitate temporary internal borrowing: (1) the funds must be in the City's custody and must be transferred by the City Treasurer; (2) after resolution by a four-fifths vote of the City Council; and (3) directing the temporary transfer of such funds. It is the best practice at that point to outline both a loan term and an interest rate. Utilization of the average LAIF quarterly interest allocations is appropriate.

It is also the best practice to deem any such loan payments be made before other City obligations and are entitled to priority of repayment when the City receives future revenue. Any repayment schedule from future revenues should not be so onerous as to encourage a default on the interfund loan agreement. Government Code section 53831 sets out repayment dates, which are not later than the date borrowed if prior to December 31st or not later than May 30th of the fiscal year for any other timeframe.

Additional consideration: What language should be included in the resolution to protect the Natural Gas Enterprise Fund from future potential decisions to stop repayments?

Conclusion:

As outlined above, the resolution to be put forth and passed by a four-fifths vote should set out clear parameters and expectations for repayment. The resolution should also indicate that a temporary interfund loan should be given priority of repayment.

AGENDA ITEM NO. 9E

Reviewed by: City Administrator
Finance

___ Motion only
___ Public Hearing
_X_ Resolution
___ Ordinance
___ Information

Submitted By: Deborah Savage, Finance Manager

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 20-5786** Accepting SCORE Loss Control Grant Funding And Authorizing City Hall Security Camera Project

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: The City has received an allotment from the Small Cities Organized Risk Effort Loss Control Grant funds. The City is a member of SCORE and these grant funds are to be used by members of the JPA for projects or equipment that will decrease losses that might affect liability claims, worker's compensation claims, etc. The City has used these funds in the past to purchase rifle rated ballistic vests and outer carries for the Police Department. The City has been approved to use the current funds on hand in the amount of $13,315.46 to install security cameras in and around City Hall. These cameras will assist the City in protecting its employees and assets from theft, vandalism, etc.

The City used Computer Logistics to reach out and find vendors who could meet the needs of the City for security cameras. We used our existing IT company to ensure that this system would be compatible with our existing infrastructure. We received a quote for $15,150 for the security system and cable installation for camera placements throughout City Hall. The City will use funds from the Administrative Facilities and Equipment reserve fund in the amount of $1,834.54 to complete the project. Staff is requesting authorization for the Interim City Administrator to accept the quote from Computer Logistics for the CCTV system installation.

FISCAL IMPACT: $13,315.46 in Loss Control Grant Funding and $1,834.54 from the Administrative Services Facilities and Equipment Fund.

ACTION REQUESTED: Consider **Resolution No. 20-5786**, Accepting SCORE Loss Control Grant Funding and Authorizing City Hall Security Camera Project

ATTACHMENTS: Resolution No 20-5786
CCTV Project Quote
SCORE project approval

RESOLUTION NO. 20-5786
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ACCEPTING SCORE LOSS CONTROL GRANT FUNDING AND AUTHORIZING CITY HALL SECURITY CAMERA PROJECT

WHEREAS, the City is a member of the Small Cities Organized Risk Effort (SCORE); and

WHEREAS, the City has received a Loss Control Grant Funding to be used for projects that will assist in lowering claims made for property damage, liability or worker's compensation, and

WHEREAS, the City is needing to install security cameras at City Hall to protect its employees and property,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the Loss Control Grant funding in the amount of $13,315.46 is accepted and the use of $1,834.54 from the Administrative Services Facilities and Equipment Reserve fund is approved to complete the CCTV Security Camera installation project for $15150.00

Dated: June 17, 2020

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville held on the 17th day of June 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

_____
Margaret Long, City Attorney

Debi Savage

From: Michelle Minnick <Michelle.Minnick@alliant.com>
Sent: Tuesday, June 2, 2020 11:47 AM
To: Debi Savage
Cc: Kevin Jones; Marcus Beverly; Jennifer L. Zraick
Subject: SCORE - City of Susanville - REQ FY 19 20 Loss Control Grant Funds - Camera Project ($13 315 46) - APPROVED

Good morning Debi,

We are pleased to inform you that your request for the FY 19/20 Loss Control Grant Funds has been approved in the amount of $13,315.46. Please proceed with the purchases, pay the outstanding invoice, and then submit the paid purchase orders/invoices to my attention - we will proceed with issuing a check not to exceed $13,315.46. The city will have no remaining available FY 19/20 Loss Control Grant Funds after this request.

If you have any questions or concerns please feel free to reach out to us for assistance.

Happy Tuesday,

Michelle Minnick
Account Manager
Specialty Group
Alliant Insurance Services, Inc.

2180 Harvard Street
Suite 460
Sacramento, CA 95815

D 916 643 2715
O 916 643 2700
F 916 643 2750
www.alliant.com

CA License No. 0C36861

Important note about mail service, remitting payment and reporting claims:
A number of our offices around the region are experiencing disruption with mail and deliveries. To make sure we receive your payment timely, **please mail all checks to the lockbox address on your invoice** and **follow claims reporting procedures** provided by your claims advocate. Please contact us at any time if you have concerns or questions.

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From: Debi Savage [mailto:dsavage@cityofsusanville.org]
Sent: Monday, June 1, 2020 10:40 AM
To: Michelle Minnick <Michelle.Minnick@alliant.com>
Cc: Kevin Jones <kjones@cityofsusanville.org>
Subject: City of Susanville Funding Request

This message has originated outside the organization.

Good Morning Michelle,
Attached you will find our request to use the remaining funds for this camera project. Attached also you will find the quote for the project. Please let me know if you need anything else.

Deborah Savage
Finance Manager
Administrative Services Department
City of Susanville
530-252-5112
Fax 530-257-4725
CITY OF Susanville

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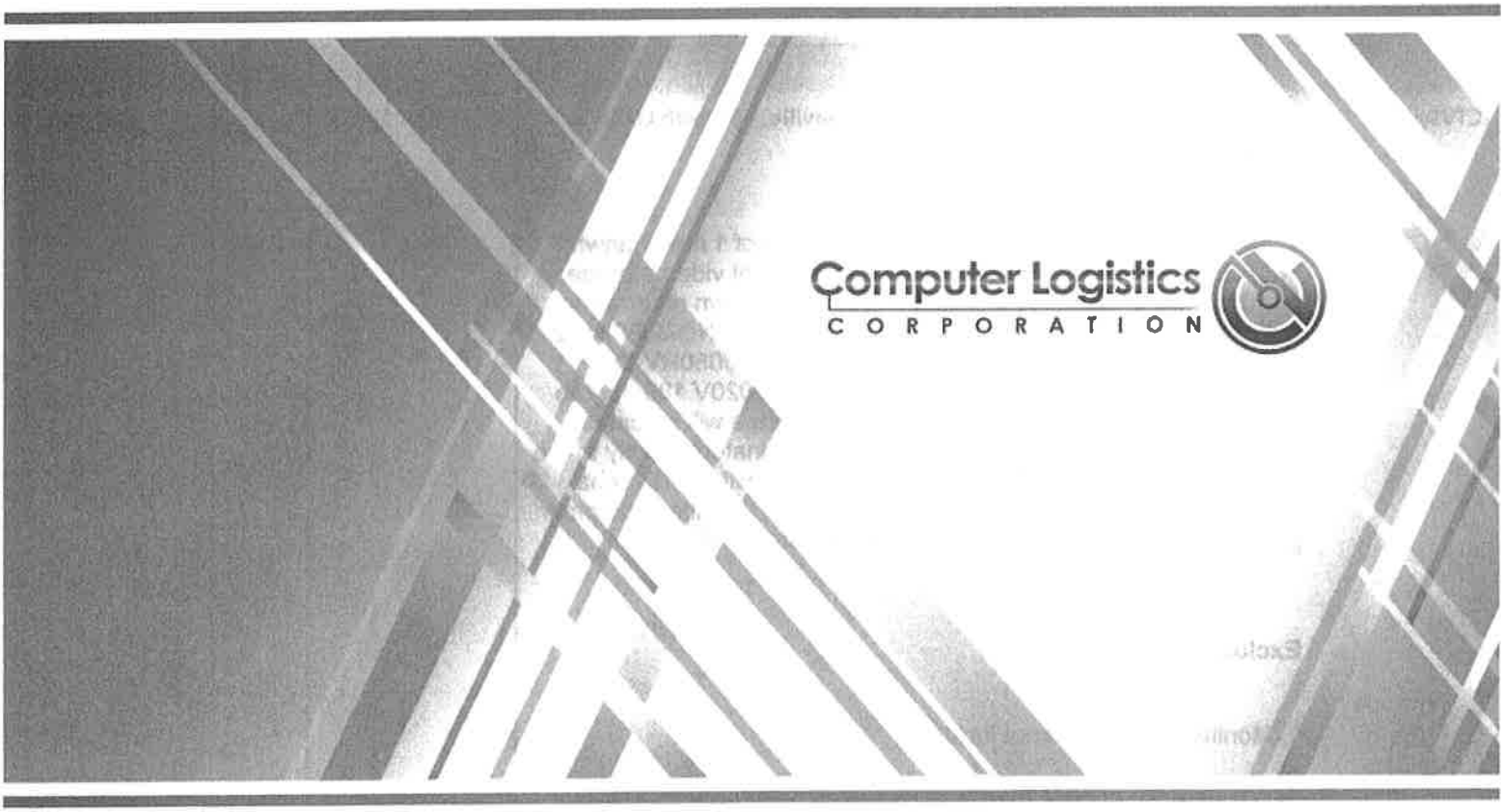


We have prepared a quote for you

CCTV System installation for the City of Susanville, 66 North Lassen Street, Susanville, CA 96130

Quote # 000482
Version 1

Prepared for:

City of Susanville

Kevin Jones
kjones@cityofsusanville.org

1135 Pine Street, Suite 202
Redding, CA 96001
www.compulog.com
530-241-3131

Computer Logistics CORPORATION

Products

Description		Price	Qty	Ext. Price
CCTVSystem	**CCTV System installation for the City of Susanville, 66 North Lassen Street,Susanville, CA 96130** **Includes:** 1. All labor and material required for installation of 1 new Hanwha WRT-5301 Wave Tower Server with 4 terabytes of video storage. 8 new Hanwha IP cameras installed in locations shown on drawing provided by customer. Cameras include 4 interior XND-6080RV 2 megapixel dome cameras with IR, 3 exterior XNV6080RV 2 megapixel dome cameras with IR, and 1 PNM-9020V 180 degree view 4k panoramic view camera. All new cameras will be cabled with a new category 6 cable homerun and terminated directly to the camera and new provided 24 port Gigabit PoE switch . Hanwha Wave Client software is included for viewing on unlimited customer provided PCs as well as directly on the server. **Excludes:** 1. Monitor for server is not included 2. Anything not mentioned above or directly related to CCTV System installation **SUB CONTRACTOR'S INFORMATION:** True Telecom & Surveillance, Inc. is a licensed, bonded, and insured California Contractor. Contractor Classification: C7 Contractor License Number: 1062007 C A DIR Registration Number: 1000557511	$15,150.00	1	$15,150.00

Subtotal: **$15,150.00**

1135 Pine Street, Suite 202
Redding, CA 96001
www.compulog.com
530-241-3131

Computer Logistics CORPORATION

CCTV System installation for the City of Susanville, 66 North Lassen Street, Susanville, CA 96130

Prepared by:

Computer Logistics

Bob Andrews
(530) 241-3131
bandrews@compulog.com

Prepared for:

City of Susanville

66 N Lassen Street
Susanville, CA 96130
Kevin Jones
(530) 310-6525
kjones@cityofsusanville.org

Quote Information:

Quote #: 000482

Version: 1
Delivery Date: 06/05/2020
Expiration Date: 07/03/2020

Quote Summary

Description	Amount
Products	$15,150.00
Total:	**$15,150.00**

The prices of the products and services quoted are subject to change and availability. Market fluctuations in the technical industry change daily (sometimes hourly) and may only be confirmed when paid in full. Should there be a price change on an item you have ordered, we will call you to advise you of the change prior to shipping. Computer Logistics reserves right to cancel orders arising from pricing or other errors. Upon signing of quote, equipment purchases must be paid in full or payment arrangements can be made prior to CLC purchasing equipment. Interest Charges will be applied. Past Due Accounts will be subject to a monthly finance charge. In addition, customer shall reimburse costs and expenses incurred in collecting any amount past due. CLC accepts most major credit cards and of course checks are accepted.

Computer Logistics

Signature: _____

Name: Bob Andrews

Title: VP of Business Development

Date: 06/05/2020

City of Susanville

Signature: _____

Name: Kevin Jones

Date: _____

AGENDA ITEM NO. 9F

Reviewed by: _____ Interim City Administrator

x Motion only
___ Public Hearing
___ Resolution
___ Ordinance
___ Information

Submitted by: Kevin Jones, City Administrator (Interim)/PC

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Campground Proposal

PRESENTED BY: Kevin Jones, City Administrator (Interim)

SUMMARY: Council has requested to bring the potential of establishing a campground to assist in the lack of housing for homeless. Staff has identified the most suitable site within the City limits. The location is approximately 1 acre located on Springridge Dr., (see attached map).

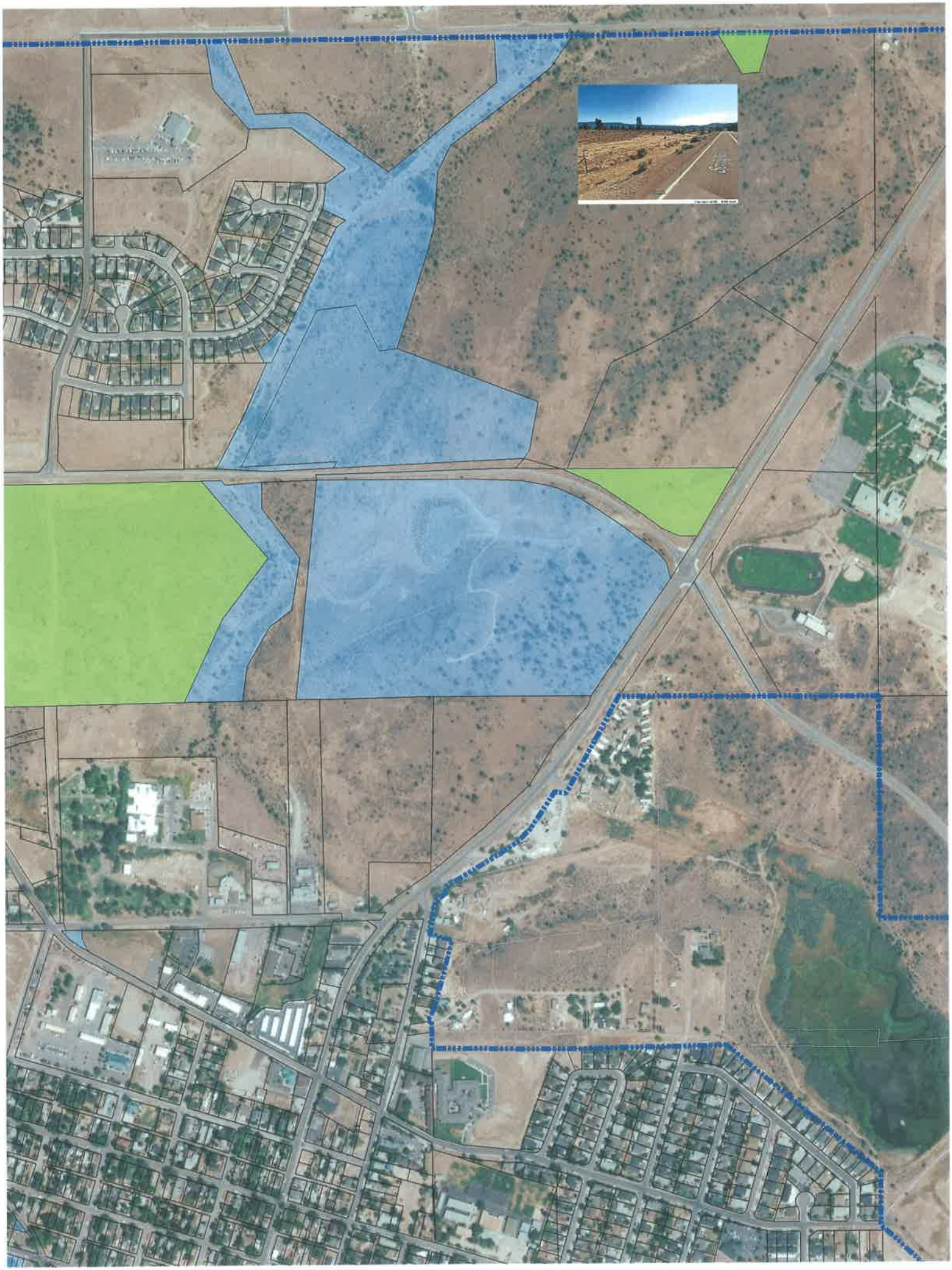
If the Council were to choose to go forward with this option, although not required, we would need to provide basic necessities to assure the site would not be become an environmental health concern.

Public Works Director (Interim) Dan Gibbs has provided a breakdown of the approximate costs to establish a safe and complete campground. Although the total cost is estimated to be approximately $100,000, it would be possible to establish a lower estimate based on certain items being removed from the estimate.

FISCAL IMPACT: Approximately $60,000-$100,000.00

ACTION REQUESTED: Council reject the plan for a campground at this location.

ATTACHMENTS: Site map



AGENDA ITEM NO. 9G

Reviewed by: _____ Interim City Administrator

___ Motion only
___ Public Hearing
_x_ Resolution
___ Ordinance
___ Information

Submitted by: Kevin Jones, City Administrator (Interim)

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Resolution No. 20-5789,** approving Interim City Administrator to adjust Diamond Mountain Golf Course Fees

PRESENTED BY: Kevin Jones, City Administrator (Interim)

SUMMARY: The City Council sets the fees for the Diamond Mountain Golf Course. I am requesting the Council grant the City Administrator authority to alter the fees, in an effort to generate additional visitors to the Golf Course. Any rate changes would only be in effect for the 2020 calendar year.

FISCAL IMPACT: Unknown at this time.

ACTION REQUESTED: Adopt Resolution No. 20-5789, approving Interim City Administrator to adjust Diamond Mountain Golf Course Fees

ATTACHMENTS: Resolution No. 20-5789
Resolution No. 20-5781

RESOLUTION NO. 20-5789
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AMENDING RESOLUTION NO. 20-5871 AND AUTHORIZING THE CITY ADMINISTRATOR TO AMEND GOLF COURSE FEES AT THE DIAMOND MOUNTAIN GOLF COURSE FOR THE 2020 CALENDAR SEASON

WHEREAS, the City of Susanville owns and maintains the Diamond Mountain Golf Course, and

WHEREAS, based on the City Council establishes the rates for the Diamond Mountain Golf Course, and

WHEREAS, the City Administrator is authorized to alter the rates of the golf course to market and promote events.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville authorizes the City Administrator to adjust the rates for the Diamond Mountain Golf Course.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of June, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

RESOLUTION NO. 20-5871
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING AMENDED GOLF COURSE FEES AT THE DIAMOND MOUNTAIN GOLF COURSE FOR THE 2020 CALENDAR SEASON

WHEREAS, the City of Susanville owns and maintains the Diamond Mountain Golf Course, and

WHEREAS, based on the COVID-19 Pandemic prevented the hard opening of the Golf Course, and

WHEREAS, many people forewent their annual membership based on the uncertainty of when the Course would open, and

WHEREAS, a one-time amended rate fee schedule is being proposed for Diamond Golf Course for the 2020 calendar season.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville authorizes the Diamond Mountain Golf fees to be amended as a one-time fee amendment for the 2020 calendar season.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, Deputy City Clerk

The foregoing Resolution was adopted at a special meeting of the City Council of the City of Susanville, held on the 27th day of May, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Heidi Whitlock, Deputy City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

AGENDA ITEM NO. 12A

Reviewed by: _____ Interim City Administrator

___X___ Motion only
_____ Public Hearing
_____ Resolution
___X___ Ordinance
_____ Information

Submitted by: Kelly Mumper, City Planner

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: **Ordinance No. 20-1026**, of the City of Susanville, California, amending penalty provisions and adding a Notice of Violation and Certificate of Compliance provisions of Chapter 16 of the City Municipal Code.

PRESENTED BY: Kelly Mumper, City Planner and Daniel Gibbs, City Engineer

SUMMARY: The City of Susanville City Council waived the first reading of the proposed Ordinance at the previously scheduled City Council Meeting held on June 3, 2020. In Summary, the City of Susanville is currently in need of adopting a Certificate of Compliance (CoC) ordinance, application process, and fees. A "certificate of compliance" is a document issued by the City Engineer, with concurrence by the City Planner, that is suitable for recordation with the Lassen County Recorder's office stating, with or without conditions, that a certain lot or lots described therein complies with the provisions of Title 16.

Additionally, a CoC is reviewed to ensure compliance with the intent of the Subdivision Map Act (SMA) and that the parcel(s) submitted are lawfully existing lot or lots, given the year of applicability for lot creation as defined in the SMA (or as determined at the time of creation of the parcel or parcels in question) .

Any person owning real property within the City of Susanville may request a determination of whether such real property complies with the provisions of this title and the Subdivision Map Act.

ANALYSIS: Currently, property owners in Susanville lack the ability to obtain a Certificate of Compliance as it pertains to the creation of real property from the Subdivision Map Act of March 4, 1972. The Lassen County Surveyor's office has provided services where needed in the past. However, recent applications found within the City have generated a need for the city to adopt a similar process.

By adopting the above-mentioned ordinance, the City of Susanville will be allowed to facilitate property owners' requests regarding Certificates of Compliance. Without an Ordinance in place to accommodate these types of needs from property owners, there remains a disservice to community members and their rights as property owners under the State's Subdivision Map Act as adopted in Section 66410 and following of the Government Code.

The application process and requirements included in the proposed Ordinance are attached and included below for reference:

A Certificate of Compliance may be obtained pursuant to SMA Chapter 66499.35 and the following procedures:

"A. Application for a Certificate of Compliance shall be made to the Planning Department and shall contain the following information:

1. Written statement explaining property history and justification for legal-parcel status.

2. An eight and one-half-inch by eleven-inch map exhibit of the property drawn to scale that includes the following information: street address(s) if any, assessor's parcel number, abutting streets, existing property lines and dimensions, lot area in square feet or acres, existing easements (recorded or otherwise), location of all structures and distances to existing property lines, encroachment upon adjacent properties, mineral rights, entitlements, liens, claims or other restrictions, off-street parking areas and driveways, title block, north arrow, and date of preparation.

3. Written legal description of the subject parcel typed on standard eight-and-one-half-inch by eleven-inch paper and wet-signed and stamped by a licensed land surveyor, or civil engineer licensed prior to January 1, 1982.

4. A preliminary title report prepared by a licensed title insurance company, no older than thirty (30) days of the date of application.

5. Copy of all deeds, easements, surveys et cetera, recorded or otherwise in the chain of title from the title insurance company not more than forty-five days old, listing grantor-grantee with recording date and document number in ascending chronological order from the date the parcel was created until the current vesting date.

6. Other information and documentation as determined necessary by the City Engineer for a particular property.

7. Application processing fee and deposit, as determined necessary.

B. Upon examination of the application, the Community Development or Planning Director, or their designee, shall, within thirty days, either accept the application as complete for processing, or advise the applicant of any deficiencies in writing.

C. Upon acceptance as complete, the application will be reviewed by the city engineer to determine whether the subject property complies with the provisions of this chapter and the Subdivision Map Act.

D. Upon making a positive determination, the city engineer shall cause a Certificate of Compliance to be filed for recordation with the county recorder. The Certificate of Compliance shall identify the real property and shall state that the division of land which created the subject parcel complies with applicable provisions of the City of Susanville Code and the Subdivision Map Act.

E. If the City Engineer determines that such real property does not comply with the provisions of the municipal code or Subdivision Map Act, he may, as a condition to granting a certificate of compliance, impose such conditions as would have been applicable to the division of the property at the time the current owner of record acquired the property, and which has been established at such time by ordinance. Upon making such a determination and establishing such conditions the city engineer shall cause a conditional certificate of compliance to be filed for record with the county recorder. Such certificate shall serve as notice to the property owner who has applied for the certificate pursuant to this section, a grantee of the property owner, or any subsequent transferee or assignee of the property that the fulfillment and implementation of such conditions shall be required prior to subsequent issuance of a permit or other grant of approval for development of the property. Compliance with such conditions shall not be required until such time as a permit or other grant of approval for development of such property is issued.

F. A recorded final or parcel map shall constitute a Certificate of Compliance with respect to the parcels of real property described therein.

G. Certificate of compliance shall serve only to officially determine whether the subject parcel(s) conforms to the requirements of the Subdivision Map Act and this title and do not grant any right to develop the parcel.

F. Each application for a sign permit shall be accompanied by payment of the applicable fees, which shall be established by resolution of the city council.

H. If the applicant is not satisfied with any conditions placed on the conditional certificate, he or she may, within fifteen days after such action, appeal in writing to the planning commission. The planning commission shall hold a public hearing on said appeal and shall render its decision thereon within sixty days of the filing of the appeal. Any appeal hearing shall allow reconsideration of all aspects of a project (de novo) and shall not be limited strictly to the subject of the appeal."

FISCAL IMPACT: No direct impact, staff time would be compensated by application fees.

ACTION REQUESTED: Presentation of the 2nd reading of Ordinance No. 20-1026 and recommend adoption.

ATTACHMENTS: Ordinance No. 20-1026

ORDINANCE NO. 20-1026
AN ORDINANCE OF THE CITY OF SUSANVILLE, CALIFORNIA AMENDING CHAPTER 16.04.070 PENALTY PROVISIONS AND ADDING THE NOTICE OF VIOLATION AND THE CONDITION OF COMPLIANCE PROVISIONS OF THE CHAPTER 16 OF THE SUSANVILLE MUNICIPAL CODE

The City Council of the City of Susanville does ordain as follows:

Section 1: Chapter 16.04.070 of the Susanville Municipal Code is hereby repealed and replaced with the following, to be numbered entitled and to read as follows:

16.04.070 - Violation—Penalty

Any person violating any of the provisions of this title shall be guilty of a misdemeanor, and upon conviction thereof, shall be punishable by a fine of not more than three hundred dollars ($300.00), or by imprisonment in the county jail, for a term not exceeding three months, or by both fine and imprisonment.

The enforcement procedures and remedies set forth in this chapter are not intended to be exclusive but are in addition to any other prohibitions, penalties, remedies and other procedures provided for in this title, the Subdivision Map Act (SMA), or any other provision of law.

16.04.080 - Notices of Violation

Whenever the city has knowledge that real property has been divided, potentially in violation of the provisions of this title or of the provisions of the SMA, the procedures and actions pertaining to owner notification, meetings, clearance letter, or recording of a notice of violation shall be followed in accordance with SMA Section 66499.36.

16.04.090 - Certificate of Compliance

A "certificate of compliance" is a document issued by the City Engineer suitable for recordation with the Lassen County Recorder's office stating, with or without conditions, that a certain lot or lots described therein complies with the provisions of this title and the intent of the SMA and is a lawfully existing lot or lots, given the year of applicability for lot creation as defined in the SMA (or as determined at the time of creation of the parcel or parcels in question) . Any person owning real property within the City of Susanville may request a determination of whether such real property complies with the provisions of this title and the Subdivision Map Act. A Certificate of Compliance may be obtained pursuant to SMA Chapter 66499.35 and the following procedures:

A. Application for a Certificate of Compliance shall be made to the Planning Department and shall contain the following information:

1. Written statement explaining property history and justification for legal-parcel status.

2. An eight and one-half-inch by eleven-inch map exhibit of the property drawn to scale that includes the following information: street address(s) if any, assessor's parcel number, abutting streets, existing property lines and dimensions, lot area in square feet or acres, existing easements (recorded or otherwise), location of all structures

and distances to existing property lines, encroachment upon adjacent properties, mineral rights, entitlements, liens, claims or other restrictions, off-street parking areas and driveways, title block, north arrow, and date of preparation.

3. Written legal description of the subject parcel typed on standard eight-and-one-half-inch by eleven-inch paper and wet-signed and stamped by a licensed land surveyor, or civil engineer licensed prior to January 1, 1982.

4. A preliminary title report prepared by a licensed title insurance company, no older than thirty (30) days of the date of application.

5. Copy of all deeds, easements, surveys et cetera, recorded or otherwise in the chain of title from the title insurance company not more than forty-five days old, listing grantor-grantee with recording date and document number in ascending chronological order from the date the parcel was created until the current vesting date.

6. Other information and documentation as determined necessary by the City Engineer for a particular property.

7. Application processing fee and deposit, as determined necessary.

B. Upon examination of the application, the Community Development or Planning Director, or their designee, shall, within thirty days, either accept the application as complete for processing, or advise the applicant of any deficiencies in writing.

C. Upon acceptance as complete, the application will be reviewed by the city engineer to determine whether the subject property complies with the provisions of this chapter and the Subdivision Map Act.

D. Upon making a positive determination, the city engineer shall cause a Certificate of Compliance to be filed for recordation with the county recorder. The Certificate of Compliance shall identify the real property and shall state that the division of land which created the subject parcel complies with applicable provisions of the City of Susanville Code and the Subdivision Map Act.

E. If the City Engineer determines that such real property does not comply with the provisions of the municipal code or Subdivision Map Act, he may, as a condition to granting a certificate of compliance, impose such conditions as would have been applicable to the division of the property at the time the current owner of record acquired the property, and which has been established at such time by ordinance. Upon making such a determination and establishing such conditions the city engineer shall cause a conditional certificate of compliance to be filed for record with the county recorder. Such certificate shall serve as notice to the property owner who has applied for the certificate pursuant to this section, a grantee of the property owner, or any subsequent transferee or assignee of the property that the fulfillment and implementation of such conditions shall be required prior to subsequent issuance of a permit or other grant of approval for development of the property. Compliance with such conditions shall not be required until such time as a permit or other grant of approval for development of such property is issued.

F. A recorded final or parcel map shall constitute a Certificate of Compliance with respect to the parcels of real property described therein.

G. Certificate of compliance shall serve only to officially determine whether the subject parcel(s) conforms to the requirements of the Subdivision Map Act and this title and do not grant any right to develop the parcel.

H. Each application for a sign permit shall be accompanied by payment of the applicable fees, which shall be established by resolution of the city council.

I. If the applicant is not satisfied with any conditions placed on the conditional certificate, he or she may, within fifteen days after such action, appeal in writing to the planning commission. The planning commission shall hold a public hearing on said appeal and shall render its decision thereon within sixty days of the filing of the appeal. Any appeal hearing shall allow reconsideration of all aspects of a project (de novo), and shall not be limited strictly to the subject of the appeal.

INTRODUCED at a regular meeting of the City Council of the City of Susanville, California, on the _____ day of _____, 2020, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the _____ day of _____, 2020.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Ordinance No. 20-1026 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 17th day of June, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Mendy Schuster, Mayor

_____
Gwenna MacDonald, City Clerk

AGENDA ITEM NO. 12B

Reviewed by: Interim City Administrator

_____Motion only
_____Public Hearing
_____Resolution
__X__Ordinance
_____Information

Submitted by: Heidi Whitlock, City Clerk

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: **Ordinance No. 20-1027** amending Section 2.04.140 and Section 2.04.150 of the Susanville Municipal Code

PRESENTED BY: Kevin Jones, Interim City Administrator

SUMMARY: During the May 27, 2020 special meeting, the Council was provided training on the Brown Act and Governance. At that time, the Council requested that we modify the code regarding the multiple motions and Rosenberg's rules as listed below. The Ordinance was introduced at the June 3, 2020 council meeting and is back for adoption.

Section 1: Chapter 2.04.140 and Chapter 2.04.150 of the Susanville Municipal Code are hereby amended as follows:

2.04.140 Motions.

A. A motion to reconsider any action taken by the council may be made only at the meeting at which such action was taken. Such motion must be made by a member of the prevailing side. The motion shall be subject to debate. No member of the council may make or remake the same or any other motion at a subsequent meeting of the council, if the subject matter of such motion, or such motion, has been previously tabled.

B. A motion to table takes precedence over all other motions and shall be subject to debate. When a motion to table is passed, the matter so tabled shall not again be considered by the council unless such matter is taken from the table by a majority vote of the council.

C. A matter once tabled shall not be placed on the agenda nor discussed unless a member who had voted to table such matter requests the council to have such matter taken from the table, or requests the clerk to place such matter on the agenda for the purpose of determining whether or not such matter shall be taken from the table. (Ord. 01-872 § 3, 2001)

2.04.150 Rules of Order.

Except as otherwise provided in this chapter, proceedings of the council shall be governed by Rosenberg's Rules of Order. In the event of a dispute concerning procedural matters not specifically covered in this chapter, the majority vote of the council shall prevail

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive the second reading and adopt Ordinance No. 20-1027 amending Section 2.04.140 and Section 2.04.150 of the Susanville Municipal Code

ATTACHMENTS: Ordinance No. 20-1027

ORDINANCE NO. 20-1027

AN ORDINANCE OF THE CITY OF SUSANVILLE, CALIFORNIA AMENDING SECTION 2.040.140 AND SECTION 2.04.150 OF THE CITY CODE REGARDING MOTIONS AND RULES OF ORDER

The City Council of the City of Susanville does ordain as follows:

Section 1: Chapter 2.04.140 and Chapter 2.04.150 of the Susanville Municipal Code are hereby amended as follows:

2.04.140 Motions.

A. A motion to reconsider any action taken by the council may be made only at the meeting at which such action was taken. Such motion must be made by a member of the prevailing side. The motion shall be subject to debate. No member of the council may make or remake the same or any other motion at a subsequent meeting of the council, if the subject matter of such motion, or such motion, has been previously tabled.
B. A motion to table takes precedence over all other motions and shall be subject to debate. When a motion to table is passed, the matter so tabled shall not again be considered by the council unless such matter is taken from the table by a majority vote of the council.
C. A matter once tabled shall not be placed on the agenda nor discussed unless a member who had voted to table such matter requests the council to have such matter taken from the table, or requests the clerk to place such matter on the agenda for the purpose of determining whether or not such matter shall be taken from the table.

2.04.150 Rules of Order.

A. Except as otherwise provided in this chapter, proceedings of the council shall be governed by Rosenberg's Rules of Order. In the event of a dispute concerning procedural matters not specifically covered in this chapter, the majority vote of the council shall prevail.

INTRODUCED at a regular meeting of the City Council of the City of Susanville, California, on the 3rd day of June, 2020, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the 17th day of June, 2020.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Margaret Long, City Attorney

AGENDA ITEM NO. 13A

Reviewed by: Interim City Administrator

___ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
_X_ Information

Submitted by: Heidi Whitlock, City Clerk

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: COVID-19 Update

PRESENTED BY: James M. Moore, Fire Chief

SUMMARY: An update regarding the coronavirus and impact on the local community will be provided.

FISCAL IMPACT: None

ACTION REQUESTED: Information only.

ATTACHMENTS: None

AGENDA ITEM NO. 13B

Reviewed by: Interim City Administrator

___ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
_x_ Information

Submitted by: Kevin Jones, City Administrator (Interim)/PC

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Buxton Update

PRESENTED BY: Kevin Jones, City Administrator (Interim)/PC

SUMMARY: An update on Buxton will be provided.

FISCAL IMPACT: None.

ACTION REQUESTED: None.

ATTACHMENTS: None.

AGENDA ITEM NO. 13C

Reviewed by: Interim City Administrator

___ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
_x_ Information

Submitted by: Kevin Jones, City Administrator (Interim)/PC

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: City Council Meeting Schedule

PRESENTED BY: Kevin Jones, City Administrator (Interim)/PC

SUMMARY: Discussion regarding changing the meeting times of the regularly scheduled City Council meetings will be proposed to the Council.

FISCAL IMPACT: None.

ACTION REQUESTED: None.

ATTACHMENTS: None.

AGENDA ITEM NO. 13D

Reviewed by: _____ Interim City Administrator

___ Motion only
___ Public Hearing
___ Resolution
___ Ordinance
_X_ Information

Submitted by: Kevin Jones, City Administrator (Interim)

Action Date: June 17, 2020

CITY COUNCIL AGENDA ITEM

SUBJECT: Homeless Discussion

PRESENTED BY: Kevin Jones, City Administrator (Interim)

SUMMARY: The City Council has requested the discussion on homelessness be put on the agenda on a regular basis for updates. At the June 3, 2020 meeting the Council requested research on the funds and availability of weed/shrubbery/tree removal. Additionally, steps taken to reduce littering.

Fire Chief James Moore will address the possibility of burning shrubbery and CA will present options on littering.

FISCAL IMPACT: Trash Cans, $2,500.00 / shrubbery unknown at this time.

ACTION REQUESTED: Direction to staff.

ATTACHMENTS: N/A