

**SUSANVILLE CITY COUNCIL  
Special Meeting Minutes  
April 22, 2019 – 3:00 p.m.**

Meeting called to order at 3:00 p.m. by Mayor Stafford.

Roll Call: Brian Wilson, Joe Franco, Brian Moore, Mendy Schuster and Mayor Kevin Stafford.

Staff Present: Dan Newton, Public Works Director; Jessica Ryan, City Attorney; Deborah Savage, Finance Manager and Gwenna MacDonald, City Clerk

**1 APPROVAL OF THE AGENDA**

Motion by Mayor pro tem Franco, second by Councilmember Schuster to approve the agenda as submitted; motion carried unanimously. Ayes: Franco, Wilson, Moore, Schuster and Stafford.

**2 PUBLIC COMMENT** No comments.

**3 CLOSED SESSION** No business.

**4 SCHEDULED MATTERS:**

**4A Consider Resolution No. 19-5643 authorizing execution of a change order with Dig It Construction for the placement of Water Main at the Johnstonville Road and Skyline intersection** Mr. Newton explained that with construction beginning on the new Skyline Extension project from Johnsonville Road to Highway 36, the point where the road intersects Johnstonville Road will be greatly impacted from the installation of a new traffic signal, intersection widening and transition paving. Staff is proposing to coordinate the installation of a section of new 14 inch water main with the project to minimize the impact of having to disturb the signal, loop detection and striping in the future as new development and future connections are planned. The existing water main is subject to excessive leaks and a change order with Dig It Construction can be negotiated to be funded by the City's Water Capital Improvement Fund. The estimated cost for the project is \$127,000.

Councilmember Wilson asked if the income projections for the Capital Improvement Account were fairly accurate.

Mr. Newton responded that they were slightly less than anticipated, and there is approximately \$500,000 in the account.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve Resolution No. 19-5643; motion carried unanimously. Ayes: Wilson, Franco, Schuster, Moore and Stafford.

**4B Consider Resolution No. 19-5644 adopting a proposed list of street maintenance projects for fiscal year 2019/2020 in accordance with the Road Repair and Accountability Act (RMRA) and authorize submittal to the State** Mr. Newton explained that the Road Repair and Accountability Act requires that local agencies submit a list of projects approved and adopted by Resolution each year in order to be considered for funding through SB1. The City is eligible to receive \$297,052 annually, provided that the City completes its Maintenance of Effort or MOE, which is estimated at \$166,717 in General Fund spending. Mr. Newton provided the list of proposed streets and described the maintenance planned for each.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve Resolution No. 19-5644; motion carried unanimously. Ayes: Wilson, Franco, Schuster, Moore and Stafford.

**4C Consider Resolution No. 19-5645 authorizing the purchase of equipment for the Diamond Mountain Golf Course** Ms. Savage reported that the rotary mower for the Golf Course had a major breakdown, and could not be repaired. It was brought into service after the mower purchased in 2014 lost its transmission, and the engine on the current machine was replaced in 2016 for \$7,000. The Golf Course Operations Manager has been researching replacement options and has not been successful in locating a used machine. A new mower is estimated to be \$12,400 to include taxes and delivery charges. The Golf Course is headed in the right direction, however the City needs a mower to be able to operate.

There was a general discussion regarding improvements to the Course, improving Rounds Played, the condition of the well pump, and options to serve food and beverages to the golfers.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 19-5645; motion carried unanimously. Ayes: Franco, Schuster, Moore, Wilson and Stafford.

**5 ADJOURNMENT:** Motion by Councilmember Schuster, second by Councilmember Moore, to adjourn the meeting; motion carried unanimously. Ayes: Moore, Schuster, Franco, Wilson and Stafford.

The meeting adjourned at 3:24 p.m.

Respectfully submitted by

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Kevin Stafford, Mayor

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Gwenna MacDonald, City Clerk

Approved on: June 5, 2019