

# Agreement for Installation of Natural Gas Service

## City of Susanville Public Works Department Natural Gas Division

This agreement is made between the City of Susanville Natural Gas Department, hereinafter referred to as the City, and the party(s) whose name(s) appear below, hereinafter referred to as the Customer(s).

Name of Applicant(s) \_\_\_\_\_ Owner \_\_\_\_\_ Owner's Agent \_\_\_\_\_  
 Service Address \_\_\_\_\_ City/Location \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ Lot (s) \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_  
 Daytime (or) Work Phone \_\_\_\_\_ Evening (or) Home Phone \_\_\_\_\_

**The City Agrees:**

1. To install and maintain a service line, regulator and meter to serve the customer's premises. Gas service will be provided after the complete installation and final acceptance of the gas distribution system and following inspection of all plumbing, piping, and appliances on the outlet side of the service meter and verification of the certification of inspection.
2. To install the gas meter outside in a well ventilated area where it will be reasonably safe from street traffic, readily accessible for reading, testing and inspection. Meters are usually installed near the side wall of the customer's building, approximately three feet from the building corner nearest the City's distribution main.

**Customer Agrees:**

1. The Customer as owner or an authorized agent of the owner, hereby requests the City to install its gas service facilities to and upon the aforementioned premises, and grants to the City such rights of ingress and egress as may be necessary or convenient to enable the City to install, operate, inspect, maintain, repair, and remove meters, gauges, pipelines, fittings, and regulators and all other equipment and apparatus which the City may elect to install for the purpose of furnishing service to the aforementioned premises or adjoining premises, or to make a survey of the type of appliances and equipment installed on the aforesaid premises.
2. To purchase natural gas energy from the City.
3. To pay for said service in accordance with rates, regulations, and ordinances in effect at the time of gas delivery.
4. To begin to use gas in at least one natural gas heating appliance within the twelve months or be responsible for the entire cost of the natural gas service line being installed.
5. The customer shall have twelve months from the date the service lateral was installed to add any additional natural gas appliances to receive a credit on the cost of the natural gas service lateral. The amount of credit applied to the cost of the lateral for each additional natural gas appliance is shown on the service line installation contract.
6. To accept responsibility for all plumbing, piping, appliances, inspections and gas downstream of City's natural gas meter.
7. To ensure that the City's natural gas meter shall not be covered or enclosed in any manner that will inhibit emergency access to the meter and that no permanent obstructions shall be placed over the service line.
8. To advise the City of the location of any underground facilities on their property (sprinkler systems, buried driveway lights, septic tanks, leach fields, etc.) which are not otherwise marked by underground facility owners.
9. To hold the City harmless for any unintentional or unavoidable damage to landscaping and shrubbery or other appurtenances to the property.
10. To grant permission for a split service to one adjacent property.
11. As set forth herewith, there will be a \$7.00 a month base fee, once the meter has been set.
12. The owner agrees to notify USA North before any excavations on said property. 811 or 1-800-226-2600 (free service)

Excess Flow Valve Installation: Please initial: YES \_\_\_\_\_ NO \_\_\_\_\_  
 (See page 2)

New Customer Welcome Rate Agreement Please initial Yes \_\_\_\_\_ No \_\_\_\_\_  
 (See page 2)

Fixed Price Option Please Initial Yes \_\_\_\_\_ No \_\_\_\_\_  
 (See page 3)

**AGREED TO BY:**

Customer/Authorized Agent

City of Susanville/Authorized Agent

Date \_\_\_\_\_

Date \_\_\_\_\_

**INSTALLATION OF EXCESS FLOW VALVE (initial, above)**

The Federal Department of Transportation Minimum Pipeline Safety Regulations require that each natural gas customer on a single family service line have installed an **excess flow valve** on their newly installed or replaced natural gas service line.

This same regulation also provides that for the life of the natural gas service line, the full cost to maintain and/or replace the excess flow valve shall be born by the operator. Future maintenance costs are impossible to estimate. Being a relatively new device, it is not known how long the excess flow valve will last, how often it may be activated requiring maintenance, or when it may need to be replaced.

What is an excess flow valve? An excess flow valve is a device installed on the natural gas service line as close as possible to its connection with the mainline. This device is designed to restrict the flow of natural gas should it sense a sudden excess flow of natural gas down stream of the device such as caused by a rupture of the service line, meter assembly, or customer houseline. Should the device activate and shut off the flow of natural gas in the service line, the device will be manually reset by the natural gas operator.

The Susanville Municipal Energy Corporation, operator of the City of Susanville's natural gas distribution system, extends to each of its natural gas customers the opportunity to have an **excess flow valve** installed on their service line with the understanding that all costs associated with the future maintenance of the device may be their responsibility.

Should you wish to have an excess flow valve installed on your natural gas service line please acknowledge this by initialing at the appropriate location on your **Agreement for Installation of Gas Service**.

**NEW CUSTOMER WELCOME RATE (initial above)**

Any residence or business that is not using City of Susanville natural gas as of September 1, 2009 shall be considered a new gas hookup and shall qualify for the City of Susanville natural gas welcome rate provided that the customer has or obtains, at his or her expense, a natural gas fired furnace AND signs a two year contract for natural gas services.

The failure of the customer to retain natural gas service for two years shall require the payment of the fully established rate for the first twelve billing cycles. The volumetric welcome rate for the first twelve billing cycles shall be \$1.95 per therm. Thereafter, on the commencement of the thirteenth month the rate will reflect the then current rates for regular residential customers.

## FIXED PRICE OPTION RATE

Natural gas customers consuming a minimum of 1,500 (one thousand five hundred) therms annually on a 12 consecutive month basis are offered to exercise the option to lock in a fixed price for their supply for a specific term consisting of 12 consecutive months. Customer and the City of Susanville agree that the mutually agreeable fixed price based upon the New York Mercantile Exchange (NYMEX) futures contracts for natural gas, plus the geographical price basis adjustment to the Susanville city gate for a minimum of 1,500 therms is the sum of \$\_\_\_\_\_ per therm for the 12 month period commencing \_\_\_\_\_ and ending \_\_\_\_\_.

Customer Initial \_\_\_\_\_

City Initial \_\_\_\_\_