

5 **BUSINESS FROM THE FLOOR:**

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

- A Approve minutes from the City Council's June 6, 2018 meeting
- B Approve vendor warrants numbered 201336 through 201631 for a total of \$2,054,783.51 including \$491,179.74 in payroll warrants
- C Approve **Resolution No. 18-5532** approving City Council Committee list
- D Approve appointment of Planning Commissioners
- E Approve **Resolution No. 18-5539** approving Amendment No. 1 to Omnipoint Communications agreement
- F Approve **Resolution No. 18-5540** approving revised Legal Services Agreement with Jones and Mayer

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:**

- A Consider **Resolution No. 18-5533** approving license for use of real property owned by the Judicial Council of California to provide access to City Well
- B Consider **Resolution No. 18-5534** authorizing execution of ground lease with Gary and Judy Davis for Log #27 at the Susanville Municipal Airport
- C Consider **Resolution No. 18-5535** approving Job Placement Programs and authorizing City Administrator to sign the agreements
- D Consider **Resolution No. 18-5536** adopting a proposed list of street maintenance projects for Fiscal Year 2018-19 per the Road Repair and Accountability Act (RMRA) to submit to the State
- E Consider **Resolution 18-5537** authorizing the Public Works Department to close a portion of Cornell Street west of Foss Street to the public that is used for exclusive access to Lassen High School
- F Consider **Resolution No. 18-5538** authorizing the Mayor to execute Cooperative (CO-OP) Agreement 02-0143 A2 with Caltrans for the Susanville Southeast Gateway Project, Project No. 02-1200-0097

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:** No business.

14 **COUNCIL ITEMS:**

A AB1234 travel reports:

15 **ADJOURNMENT:**

- ***The next regular City Council meeting will be held on August 1, 2018 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for July 18, 2018 in the areas designated on July 13, 2018.



Gwenna MacDonald, City Clerk

Reviewed by:  Interim City Administrator
 City Attorney

 X Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's June 6, 2018 meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's June 6, 2018 meetings.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's June 6, 2018 meetings.

ATTACHMENTS: Minutes: June 6, 2018

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
June 6, 2018– 6:00 p.m.

Meeting was called to order at 6:01 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Joseph Franco, Mendy Schuster and Kathie Garnier.

Staff present: Dan Newton, Interim City Administrator; and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Newton explained that he had received a request to consider tabling Item 7A and 7B, related to the adoption of the fiscal year 2018-2019 budget to provide time for the new Council to be seated.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve the agenda with the amendment requested; motion carried unanimously. Ayes: Franco, Schuster, Stafford, Wilson, and Garnier.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: None.

3 CLOSED SESSION: At 6:05 p.m. the Council entered into Closed Session to discuss the following:

- A CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
 Agency Negotiator: Dan Newton
 Bargaining Unit: 1. Administrative Unit
 2. Professional/Technical Unit
 3. Public Works
- B PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
 1 Police Chief
 2 City Planner
 3 Approved Position List
- C CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code Section §54956.8
 1 Property: APN # 103-340-01-11
 Agency Negotiator: Dan Newton, Interim City Administrator
 Negotiating Parties: City of Susanville/Black Dot (T-Mobile)
 Under Negotiation: Terms of Lease
- D CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to California Government Code section 54956.9 regarding SMCS Case No. ARB-17-2014

4 RETURN TO OPEN SESSION:

At 7:00 p.m. the City Council reconvened in Open Session.

Staff present: Dan Newton, Interim City Administrator; James Moore, Fire Chief; Dan Gibbs, Acting Public Works Director; Interim Police Chief Kelley Merritt; Deborah Savage, Finance Manager; Anthony Hanner, Building Official and Gwenna MacDonald, City Clerk.

Mr. Newton reported that prior to Closed Session, the City Council approved the agenda with the amendment to table consideration of Item 7A and Item 7B until the June 18, 2018 meeting. Mr. Newton deferred the report of action taken out of closed session to City Attorney Jessica Ryan.

Ms. Ryan reported that the City Council gave direction and unanimously approved the position list which included the added position of temporary assistant engineer. The special meeting noticed for 6:00 p.m. regarding closed session conference with legal counsel was recessed until after the conclusion of open session. Ms. Ryan reported action taken during closed session at the May 29, 2018 special meeting as the vote to deny the appeals of personnel decisions made regarding the Police Department Lieutenant and Police Department Sergeant. The vote was Councilmembers Wilson, Stafford, Franco and Mayor Garnier in favor with Councilmember Schuster voting no.

Councilmember Stafford provided the Thought of the Day.

Mayor Garnier presented certificates of recognition to the 2018 Lassen High School Valedictorian and Salutatorian, Gwyneth Stubbs and Connor Lewis.

5 BUSINESS FROM THE FLOOR:

Raj Baines discussed ongoing property abatement issues related to his neighbor's property at North Spring Street. He stated that the problems with the property have been going on for the years, and the City comes in periodically and makes the owner perform some clean up, but the property goes back to its dilapidated condition within just a few months. He stated the property was in violation of the City's recently adopted Property Maintenance ordinance, and he wanted the City to take steps to ensure that the property was brought into compliance. In particular, there was an old shed on the property that the contractor hired by the City had attempted to repair when it should have been removed.

Mr. Newton reviewed the steps in the abatement process as mandated by Ordinance No. 17-1011. The removal of the shed that Mr. Baines referred to had not been included in the scope of work that was presented to and approved by the Planning Commission. In order to remove the shed, the process of abatement would have to again be initiated to include shed removal. He noted that the work completed on the property had brought it to a condition that was as good as or better than some of the surrounding properties.

Mr. Baines responded that the City had spent \$1,700 to abate the property, and the shed needs to be removed, it is trash, and there is no way to repair it to a condition that would be acceptable.

Ms. Ryan pointed out that sheds are considered personal property, and she would never recommend that the City remove personal property as it puts the City in a position of being sued for its removal.

There was additional general discussion regarding the process of abatement of properties per Ordinance No. 17-1011.

6 CONSENT CALENDAR:

- A Approve minutes from the City Council's May 2, 2018 meeting
- B Approve vendor warrants numbered 201167 through 201335 for a total of \$746,463.87 including \$234,268.78 in payroll warrants
- C Receive and file Monthly Finance reports: April 2018

- D Approve **Resolution No. 18-5500** authorizing agreement with Fire Fighter Bargaining Unit
- E Approve **Resolution No. 18-5526** authorizing closure of a portion of Gay Street for June 14, 2019 Lassen County Chamber mixer

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve the Consent Calendar; motion carried unanimously. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

7 PUBLIC HEARINGS:

- 7A *Consider Resolution No. 18-5519 adopting the City of Susanville 2018-2019 Budget*
- 7B *Consider Resolution No. 18-5497 establishing and adopting Schedules of Fees*

Mayor Garnier opened the public hearing at 7:33 p.m.

Councilmember Wilson stated that traditionally the Council will postpone consideration of adoption of the budget until the new Council is seated.

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to continue Item 7A and 7B to June 20, 2018; motion carried unanimously. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

7C Consider Resolution No. 18-5521 setting assessments for Historic Uptown Susanville Association (HUSA) Fiscal Year 2018/2019 Mr. Newton explained that the City Council considered the annual report of the Historic Uptown Susanville Association (HUSA) at the May 16, 2018 meeting. The *Streets and Highways Code* requires that the City Council consider the annual report then set a public hearing to consider the levy of assessments in the District. The approval of a resolution is required to set the assessment for fiscal year 2018/2019.

Mayor Garnier opened the public hearing at 7:36 p.m. and requested comments.

There being no comments, Mayor Garnier closed the public hearing at 7:37 p.m.

Motion by Mayor pro tem Franco, second by Councilmember Stafford, to approve Resolution No. 18-5521; motion carried unanimously. Ayes: Franco, Stafford, Wilson, Schuster and Garnier.

8 COUNCIL DISCUSSION/ANNOUNCEMENTS: Commission/Committee reports:

9 NEW BUSINESS:

9A Consider Resolution No. 18-5518 establishing Appropriations Limitation for Fiscal Year 2018-2019 Ms. Savage reported that the City is required to establish appropriations for each budget year based upon the percentage change in population plus change in Per Capita Personal Income for California. The limit establishes the maximum amount of tax revenue that the City can collect for fiscal year 2018-2019, which is \$11,273,039. It is anticipated that annual revenue for 2018-2019 will be approximately \$5,134,591.

There were no comments or questions.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5518; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Stafford and Garnier.

9B Consider Resolution No. 18-5520 adopting budget process and policies Ms. Savage reported that at the May 16, 2018 Budget Workshop, Council directed staff to amend the Budget Process and Policies to include removing negative cash balances for the Golf Course and Airport enterprise funds at the end of each fiscal year. At that time, the Council would have an opportunity to review and consider a cash transfer from the General Fund to the enterprise funds to prevent the negative balance to accumulate year after year. It would afford the Council an opportunity to discuss priorities and funding options for these enterprises.

There were no questions or comments.

Motion by Councilmember Wilson, second by Mayor pro tem Franco, to approve Resolution No. 18-5520; motion carried unanimously. Ayes: Wilson, Franco, Stafford, Schuster and Garnier.

9C Consider Resolution No. 18-5522 authorizing execution of agreement with Aramark Uniform Services for Public Works Department Mr. Gibbs explained that the Public Works Department has been utilizing the services of Aramark to provide uniform rental, linen services and janitorial services since 2015, and it is time to renew the agreement. The cost is included in the existing budget for the Streets, Water, Natural Gas and Public Works administration and the current agreement expires on July 8, 2018.

Mayor pro tem Franco asked which employees wear the uniforms.

Mr. Gibbs responded that employees in the Natural Gas, Water and Streets divisions wear the uniforms, which include the City's logo on the shirt pocket.

Motion by Councilmember Stafford, second by Mayor pro tem Franco, to approve Resolution No. 18-5522; motion carried unanimously. Ayes: Stafford, Franco, Wilson, Schuster and Garnier.

9D Consider Resolution No. 18-5523 approving street closure for the July 12, 2018 Lassen County Chamber of Commerce Mixer Mr. Newton reported that the Sierra Radio Network is celebrating its 70th anniversary of business and has requested that the City authorize closing a portion of Johnstonville Road on July 12, 2018 from 3:00 to 10:00 p.m. The event requires one Public Works employee to set up and remove traffic control signs.

Motion by Mayor pro tem Franco, second by Council Schuster, to approve Resolution No. 18-5523; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Stafford and Franco.

9E Consider Resolution No. 18-5524 approving Police Officer Trainee Agreement Mr. Newton reported that the City Council has an approved Police Officer Trainee position with the Susanville Police Department. The position allows for the Department to employ an individual in a non-sworn temporary employee classification while they attend the POST academy. While attending training, the trainee will be eligible for a per diem stipend. Employees who accept the Police Officer Trainee position will be required to enter into an agreement with the City of Susanville to remain for a period of employment up to two years, and if they terminate their employment, will be subject to reimbursing the City the expenses that are incurred while in training.

Mayor pro tem Franco commented that there is a certain amount of risk to the City associated with this program.

Mr. Newton responded that it works well if the City has a vacant position identified which gives the trainee a guaranteed job when they complete the program. The City would want to make sure that the position is budgeted and at this time, the Department has one vacancy.

There was a general discussion regarding the success rate of the program in the County.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5524; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Stafford and Garnier.

9F Consider appointment of Voting Delegate for 2018 Annual League of California Cities Conference Mr. Newton reported that the Annual League of California Cities Conference is scheduled for September 12 through 14, 2018 at the Long Beach Convention Center. An important part of the Conference is the annual Business Meeting, where the League considers and takes action on resolutions that establish League policy.

In order to vote at the Business Meeting, the City Council must designate a voting delegate and up to two alternates. The voting delegate and alternate may be a Councilmember or the City Administrator.

The Council discussed the value of attending the conference, and determined that Councilmember Stafford and Councilmember Schuster would attend to represent the City.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to appoint Councilmember Stafford as voting delegate, and Councilmember Schuster as alternate and authorize conference attendance; motion carried unanimously. Franco, Schuster, Wilson, Stafford and Garnier.

9G Consider Resolution No. 18-5525 approving purchase and installation of Police Department Server, ancillary equipment and software Mr. Newton explained that the server at the police department is utilized to securely store a wide variety of confidential police department related documents and files. The existing server is beyond its useful life and has been experiencing problems that could have a negative impact on the Department's ability to access and retrieve valuable information. The City Council discussed this item at the May 16, 2018 budget workshop, and directed staff to utilize general fund reserves to purchase a new server. Computer Logistics of Redding would install the new server, workstations and software for an amount not to exceed \$36,352.67.

Motion by Councilmember Wilson, second by Councilmember Stafford, to approve Resolution No. 18-5525; motion carried unanimously. Ayes: Wilson, Stafford, Schuster, Franco and Garnier.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS: No business.

13 CITY ADMINISTRATOR'S REPORTS: No business.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Mayor pro tem Franco thanked Mayor Garnier for four years of service to the city, adding that he was proud to serve with her on the City Council.

Mayor Garnier thanked the Council and staff for their support and dedication to the City, and expressed her appreciation to everyone who had made the opportunity of serving the community as a councilmember such a wonderful experience.

15 ADJOURNMENT:

At 8:02, Mayor Garnier called for a 5-minute recess prior to reconvening in closed session.

The Council reconvened in closed session at 8:13 p.m.

The Council adjourned closed session and reconvened in open session at 8:44 p.m. There was no reportable action taken out of closed.

Meeting adjourned at 8:45 p.m.

Kathie Garnier, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk

Approved on: _____

Reviewed by: Interim City Administrator
 City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Deborah Savage, Finance Manager

Action Date: June 6, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated May 31, 2018 through July 6, 2018 numbered 201336 through 201631.

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$ 1,563,603.77 plus \$ 491,179.74 in payroll warrants, for a total of \$2,054,783.51.

ACTION

REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:
 Report type: GL detail
 Check/Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/18	05/31/2018	201336	21	AIRGAS USA, LLC	CHLORINE- WATER	9076111328	1	7110-430-42-46	SUPPLIES-GENERAL	793.70	793.70
Total 9076111328:											
05/18	05/31/2018	201337	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636048160	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 636048160:											
05/18	05/31/2018	201337	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636062486	1	7620-430-10-44	LINEN SERVICE	104.61	104.61
Total 636062486:											
05/18	05/31/2018	201337	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636062487	1	7401-430-62-44	LINEN SERVICES	52.06	52.06
Total 636062487:											
05/18	05/31/2018	201337	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636062488	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 636062488:											
05/18	05/31/2018	201337	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636062489	1	7110-430-42-44	LINEN SERVICE	38.65	38.65
Total 636062489:											
05/18	05/31/2018	201338	9278		24 HOUR SHIFT 5/24/18	052518	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 052518:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-FD	412867	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	12.52	12.52
Total 412867:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-GAS	412981	1	7401-430-62-46	SUPPLIES-GENERAL	28.95	28.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 412981:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-GAS	413104	1	7401-430-62-46	SUPPLIES-GENERAL	8.16	8.16
Total 413104:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-WATER	413131	1	7110-430-42-46	SUPPLIES-GENERAL	13.05	13.05
Total 413131:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-FD	413142	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	13.00	13.00
Total 413142:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-WATER	413150	1	7110-430-42-46	SUPPLIES-GENERAL	30.85	30.85
Total 413150:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-GAS	413414	1	7401-430-62-46	SUPPLIES-GENERAL	8.16	8.16
Total 413414:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-GAS	413424	1	7401-430-62-46	SUPPLIES-GENERAL	265.30	265.30
Total 413424:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-GAS	413442	1	7401-430-62-46	SUPPLIES-GENERAL	28.14	28.14
Total 413442:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	413452	1	2007-431-20-46	SUPPLIES-GENERAL	6.36	6.36
Total 413452:											
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	413520	1	2007-431-20-46	SUPPLIES-GENERAL	14.24	14.24
Total 413520:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/18	05/31/2018	201339	76	BILLINGTON ACE HARD	SUPPLIES-GAS	413572	1	7401-430-62-46	SUPPLIES-GENERAL	115.67	115.67
Total 413572:											
05/18	05/31/2018	201340	1563	BRIDGESTONE GOLF, IN	SUPPLIES-GC	1002735759	1	7530-451-55-46	SUPPLIES - GENERAL	115.67	115.67
Total 1002735759:											
05/18	05/31/2018	201341	148	COMPUTER LOGISTICS	SUPPLIES -PW	71245	1	7620-430-10-46	SUPPLIES-GENERAL	483.00	483.00
Total 71245:											
05/18	05/31/2018	201342	1524	CULVER COMPANY LLC	SUPPLIES- GAS	14414	1	7401-430-62-46	SUPPLIES-GENERAL	13.93	13.93
Total 14414:											
05/18	05/31/2018	201343	174	DATEMA, STEVEN K.	AIRPORT MANAGER 5/2018	052518	1	7201-430-81-43	TECHNICAL SVCS	24.73	24.73
Total 052518:											
05/18	05/31/2018	201344	194	DIAMOND SAW SHOP IN	SUPPLIES-WATER	16270	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	1,938.43	1,938.43
Total 16270:											
05/18	05/31/2018	201345	7293	DIG IT CONSTRUCTION	2017 WATER MAIN PROJECT	053018	1	7114-430-49-45	CONSTRUCTION SERVICES	40.00	40.00
Total 053018:											
05/18	05/31/2018	201346	238	FASTENAL COMPANY	SUPPLIES-GAS	77963	1	7401-430-62-46	SUPPLIES-GENERAL	149,869.34	149,869.34
Total 77963:											
05/18	05/31/2018	201347	241	FEATHER PUBLISHING C	NOTICE OF RATES & FEES	7833	1	1000-417-10-45	ADVERTISING	67.87	67.87
Total 7833:											
05/18	05/31/2018	201348	257	FOREST OFFICE EQUIP	COPY PAPER- PW	930	1	7620-430-10-46	SUPPLIES-GENERAL	265.05	265.05
Total 7833:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 930:											
05/18	05/31/2018	201348	257	FOREST OFFICE EQUIP	MAINT CONTRACT FOLD MACH	AR1658	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	43.22	43.22
05/18	05/31/2018	201348	257	FOREST OFFICE EQUIP	MAINT CONTRACT FOLD MACH	AR1658	2	7110-430-42-44	REPAIR AND MAINTENANCE-MI	43.22	43.22
Total AR1658:											
05/18	05/31/2018	201349	265	FRONTIER	257-1045 PWV ENGINEERING	1045 051518	1	7620-430-10-45	COMMUNICATIONS	51.96	51.96
Total 1045 051518:											
05/18	05/31/2018	201349	265	FRONTIER	257-2845 U/B ROLL OVER	2845 051518	1	7620-430-10-45	COMMUNICATIONS	67.52	67.52
Total 2845 051518:											
05/18	05/31/2018	201349	265	FRONTIER	252-4247 LASSEN CO AIR POLL	4247 051018	1	7620-430-11-45	COMMUNICATIONS	171.97	171.97
Total 4247 051018:											
05/18	05/31/2018	201349	265	FRONTIER	257-5152 FIRE	5152 051018	1	1000-422-10-45	COMMUNICATIONS	529.60	529.60
Total 5152 051018:											
05/18	05/31/2018	201350	1289	FULL SPECTRUM INC	SCADA WORK 1/1/-5/14	20180514	1	7110-430-42-43	TECHNICAL SVCS	2,173.15	2,173.15
Total 20180514:											
05/18	05/31/2018	201351	7894		REIM TRAVEL EXPENSE	052918	1	7620-430-10-45	TRAVEL	40.00	40.00
Total 052918:											
05/18	05/31/2018	201352	5464		TR EX LA QUINTA, CA 6/3/18-6/7	053018	1	1000-421-10-45	TRAINING	288.00	288.00
Total 053018:											
05/18	05/31/2018	201353	9328		REFUND COMMUNITY CENTER	052118	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
05/18	05/31/2018	201353	9328		REFUND COMMUNITY CENTER	052118	2	1000-2228-009	DEPOSITS-COMM CENTER RE	5.00	5.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 052118:											
05/18	05/31/2018	201354	335	J.W. WOOD CO INC	SUPPLIES-WATER	S103979	1	7110-430-42-46	SUPPLIES-GENERAL	391.46	391.46
Total S103979:											
05/18	05/31/2018	201354	335	J.W. WOOD CO INC	SUPPLIES-GC	S104845	1	7530-451-52-46	SUPPLIES-GENERAL	31.18	31.18
Total S104845:											
05/18	05/31/2018	201355	338	JACKSON'S SERVICE CE	FUEL-PARKS	22848	1	1000-452-20-46	GASOLINE	6.12	6.12
Total 22848:											
05/18	05/31/2018	201355	338	JACKSON'S SERVICE CE	FUEL-PARKS	22963	1	1000-452-20-46	GASOLINE	15.00	15.00
Total 22963:											
05/18	05/31/2018	201355	338	JACKSON'S SERVICE CE	CREDIT	24653	1	1000-417-10-44	VEHICLE - REPAIR & MAINTEN	97.43	97.43
Total 24653:											
05/18	05/31/2018	201355	338	JACKSON'S SERVICE CE	TIRES-GC	28699	1	7530-451-52-46	SUPPLIES-GENERAL	226.83	226.83
Total 28699:											
05/18	05/31/2018	201356	362	KAUFFMAN, BILL	CUSTODIAL SVCS	753406	1	1000-417-10-44	CUSTODIAL	650.00	650.00
Total 753406:											
05/18	05/31/2018	201356	362	KAUFFMAN, BILL	CUSTODIAL SVCS-PW	753407	1	7620-430-10-44	CUSTODIAL	250.00	250.00
Total 753407:											
05/18	05/31/2018	201357	411	LASSEN MOTOR PARTS	SUPPLIES-FIRE	301478	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	55.00	55.00
05/18	05/31/2018	201357	411	LASSEN MOTOR PARTS	SUPPLIES-FIRE	301478	2	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	21.77	21.77

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 301478:											
05/18	05/31/2018	201357	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	301710	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	3.24	3.24
										76.77	76.77
Total 301710:											
05/18	05/31/2018	201357	411	LASSEN MOTOR PARTS	SUPPLIES- FIRE	301714	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	10.68	10.68
										10.68	10.68
Total 301714:											
05/18	05/31/2018	201357	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	301835	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	14.99	14.99
										14.99	14.99
Total 301835:											
05/18	05/31/2018	201358	1508	MAIN STREET LUBE	OIL & FILTER #80- PD	14772	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	70.46	70.46
										70.46	70.46
Total 14772:											
05/18	05/31/2018	201359	9141		24 HOUR SHIFT 5/14/18	052518	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
										25.00	25.00
Total 052518:											
05/18	05/31/2018	201359	9141		24 HOUR SHIFT 5/24/18	052518	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
										25.00	25.00
Total 052518:											
05/18	05/31/2018	201360	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	7048507	1	7620-430-10-46	SUPPLIES-GENERAL	78.99	78.99
										78.99	78.99
Total 7048507:											
05/18	05/31/2018	201360	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	7081745	1	7620-430-10-46	SUPPLIES-GENERAL	18.22	18.22
										18.22	18.22
Total 7081745:											
05/18	05/31/2018	201361	1296	RENTAL GUYS	SUPPLIES- GC	662446-5	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	22.39	22.39
										22.39	22.39
Total 662446-5:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
05/18	05/31/2018	201362	1442		RETURN EP DEPOSIT 2321 RV	052918	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	2,456.00	2,456.00
Total 052918:											
05/18	05/31/2018	201363	641	SIERRA FILTRATION PR	SUPPLIES-FIRE	77882	1	1000-422-10-46	SUPPLIES-GENERAL	150.57	150.57
Total 77882:											
05/18	05/31/2018	201364	969	SIERRA PACIFIC TURF S	FERTILIZER	0528187	1	7530-451-52-46	SUPPLIES-GENERAL	567.10	567.10
Total 0528187:											
05/18	05/31/2018	201365	1270	SILVER STATE BARRICA	SUPPLIES- GAS	99208	1	7401-430-62-46	SUPPLIES-GENERAL	425.48	425.48
Total 99208:											
05/18	05/31/2018	201366	660	STATE WATER RESOUR	D2 APPLICATION FOR EXAM	052918	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	65.00	65.00
Total 052918:											
05/18	05/31/2018	201367	9329		REFUND COMMUNITY CENTER	052118	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
05/18	05/31/2018	201367	9329		REFUND COMMUNITY CENTER K	052118	2	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 052118:											
05/18	05/31/2018	201368	677	SUSANVILLE SANITARY	1801 MAIN	2121 050118	1	1000-421-10-44	SEWER	52.00	52.00
Total 2121 050118:											
05/18	05/31/2018	201369	9330		REFUND GAS DEPOSIT	10219450232	1	7401-2228-000	DEPOSITS-CUSTOMER	114.61	114.61
Total 10219450232:											
05/18	05/31/2018	201370	728	U S POSTMASTER	UB BILLING GAS	053118	1	7401-430-62-46	POSTAGE	270.84	270.84
05/18	05/31/2018	201370	728	U S POSTMASTER	UB BILLING WATER	053118	2	7110-430-42-46	POSTAGE	525.70	525.70
Total 053118:											
05/18	05/31/2018	201371	9327		REFUND GAS DEPOSIT	10303800022	1	7401-2228-000	DEPOSITS-CUSTOMER	118.39	118.39

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10303800022:											
05/18	05/31/2018	201372	770	WESTERN NEVADA SUP	SUPPLIES-FD	17431073	1	1000-422-10-44	HYDRANTS - REPAIR & MAINTN	2,316.69	2,316.69
Total 17431073:										2,316.69	2,316.69
Total 67425657:											
05/18	05/31/2018	201372	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67425657	1	7401-430-62-46	SUPPLIES-GENERAL	142.43	142.43
Total 67425657:										142.43	142.43
Total 67433764:											
05/18	05/31/2018	201372	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67433764	1	7401-430-62-46	SUPPLIES-GENERAL	8.41	8.41
Total 67433764:										8.41	8.41
Total 67437176:											
05/18	05/31/2018	201372	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67437176	1	7401-430-62-46	SUPPLIES-GENERAL	58.00	58.00
Total 67437176:										58.00	58.00
Total 67440397:											
05/18	05/31/2018	201372	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67440397	1	7110-430-42-46	SUPPLIES-GENERAL	48.70	48.70
Total 67440397:										48.70	48.70
Grand Totals:										167,206.87	167,206.87

Report Criteria:

Report type: GL detail

Check Voided = False

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Number	Check Issue Date	Payee	Payee ID	Description	GL Account	Amount
06/01/2018	CDPT	797	06/06/2018	CITY OF SUSANVILLE PAYRL T		Social Security Pay Period: 6/1/12	7650-2203-1	6,935.63
06/01/2018	CDPT	797	06/06/2018	CITY OF SUSANVILLE PAYRL T		Social Security Pay Period: 6/1/12	7650-2203-1	6,935.63
06/01/2018	CDPT	797	06/06/2018	CITY OF SUSANVILLE PAYRL T		Medicare Pay Period: 6/1/2018	7650-2203-1	2,148.91
06/01/2018	CDPT	797	06/06/2018	CITY OF SUSANVILLE PAYRL T		Medicare Pay Period: 6/1/2018	7650-2203-1	2,148.91
06/01/2018	CDPT	797	06/06/2018	CITY OF SUSANVILLE PAYRL T		Federal Withholding Tax Pay Peri	7650-2203-1	12,964.08
Total 797: 5								
06/01/2018	CDPT	798	06/06/2018	EMPLOYMENT DEV. DEPT PI		State Withholding Tax Pay Period:	7650-2203-1	4,384.81
Total 798: 1								
06/01/2018	CDPT	799	06/06/2018	EMPLOYMENT DEV DEPT SDI		State Disability Tax Pay Period: 6	7650-2203-1	1,357.56
Total 799: 1								
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Municipal Pay Period: 6/1	7650-2203-1	2,643.10
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Municipal Pay Period: 6/1	7650-2203-1	4,839.37
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Police Pay Period: 6/1/20	7650-2203-1	1,326.97
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Police Pay Period: 6/1/20	7650-2203-1	1,581.01
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Fire Pay Period: 6/1/2018	7650-2203-1	630.77
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Fire Pay Period: 6/1/2018	7650-2203-1	1,506.19
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Fire Pay Period: 6/1/2018	7650-2203-1	68.84
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS Fire Pay and Report Pay P	7650-2203-1	97.34
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	1,841.85
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	1,925.24
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	1,658.98
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	1,729.65
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	820.30
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	855.26
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	Survivor's Benefits Pay Period: 6/	7650-2203-1	13.00
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Municipal Benefit Pay Pe	7650-2203-1	332.60
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Fire Benefit Pay Period:	7650-2203-1	953.18
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8	PERS - Police Benefit Pay Period	7650-2203-1	1,326.97
06/06/2018	CDPT	800	06/06/2018	P.E.R.S.	8		7650-2203-1	8.47
Total 800: 19								
06/01/2018	CDPT	201381	06/06/2018	CA STATE DISBURSEMENT UNI	37	#2000	7650-2203-0	69.23
Total 201381: 1								
06/01/2018	CDPT	201382	06/06/2018	NATIONWIDE RETIREMENT SO	5	00284077 Pebeco Pay Period: 6/	7650-2203-0	550.00
Total 201382: 1								
06/01/2018	CDPT	201383	06/06/2018	NEVADA STATE TREASURER	44	REM ID 876772300A Garnishme	7650-2203-0	2.00
Total 201383: 1								
06/01/2018	CDPT	201384	06/06/2018	STATE COLLECTION & DISBUR	43	REM ID 876772300A Child Supp	7650-2203-0	406.15
Total 201384: 1								
Total: 24,142.15								

Report Dates: 5/26/2018-6/8/2018

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
06/01/2018	CDPT	06/06/2018	201385	VALIC	4	Valic Pay Period: 6/1/2018	7650-2203-0	1,978.08-
								1,978.08-
Total 201385:								1
06/01/2018	CDPT	06/06/2018	201386	VANTAGEPOINT TRANS. AGEN	3	457 DEFERRED COMPENSATIO	7650-2203-0	150.00-
								150.00-
Total 201386:								1
Grand Totals:								32
								64,173.14-

Report Criteria:
Transmittal checks included

Report Criteria:
Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/07/2018	201387	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES - PW	636075854	1	7620-430-10-44	LINEN SERVICE	21.75	21.75
Total 636075854:											
06/18	06/07/2018	201387	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636075855	1	7401-430-62-44	LINEN SERVICES	52.06	52.06
Total 636075855:											
06/18	06/07/2018	201387	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636075856	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 636075856:											
06/18	06/07/2018	201387	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636075857	1	7110-430-42-44	LINEN SERVICE	38.65	38.65
Total 636075857:											
06/18	06/07/2018	201388	9278		24 HOUR SHIFT 5/28/18	053118	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 053118:											
06/18	06/07/2018	201389	9332		REFUND GAS DEPOSIT	10531800225	1	7401-2228-000	DEPOSITS-CUSTOMER	133.31	133.31
Total 10531800225:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES- AIR POLLUTION	412157	1	7114-430-49-45	CONSTRUCTION SERVICES	32.16	32.16
Total 412157:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	409439	1	1000-452-21-46	SUPPLIES-GENERAL	8.68	8.68
Total 409439:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES- AIR POLLUTION	411255	1	7114-430-49-45	CONSTRUCTION SERVICES	51.04	51.04

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 411255:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-GC	411270	1	7530-451-52-46	SUPPLIES-GENERAL	12.72	12.72
Total 411270:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES- GC	411481	1	7530-451-52-46	SUPPLIES-GENERAL	73.32	73.32
Total 411481:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES- AIR POLLUTION	411628	1	7114-430-49-45	CONSTRUCTION SERVICES	3.37	3.37
Total 411628:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-GC	412150	1	7530-451-52-46	SUPPLIES-GENERAL	42.43	42.43
Total 412150:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-GC	413236	1	7530-451-52-46	SUPPLIES-GENERAL	60.97	60.97
Total 413236:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-GC	413557	1	7530-451-52-46	SUPPLIES-GENERAL	32.81	32.81
Total 413557:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	413946	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	174.64	174.64
Total 413946:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	413970	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	68.91	68.91
Total 413970:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	413994	1	2007-431-20-46	SUPPLIES-GENERAL	.73	.73
Total 413994:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	414128	1	2007-431-20-46	SUPPLIES-GENERAL	16.48	16.48
Total 414128:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-WATER	414230	1	7110-430-42-46	SUPPLIES-GENERAL	10.96	10.96
Total 414230:											
06/18	06/07/2018	201390	76	BILLINGTON ACE HARD	SUPPLIES-GEO	K12814	1	7530-451-52-46	SUPPLIES-GENERAL	17.36	17.36
Total K12814:											
06/18	06/07/2018	201391	9336		REFUND WATER DEPOSIT	10305300010	1	7110-2228-000	DEPOSITS-CUSTOMER	65.85	65.85
Total 10305300010:											
06/18	06/07/2018	201392	115	CASELLE INC.	ANNUAL SOFTWARE SUPPORT	88537	1	1000-1430-105	PREPAID - OTHER	20,520.00	20,520.00
Total 88537:											
06/18	06/07/2018	201393	1358	CLASSIC GOLF CAR INC.	SUPPLIES-GC	3892	1	7530-451-52-46	SUPPLIES-GENERAL	7.68	7.68
Total 3892:											
06/18	06/07/2018	201394	148	COMPUTER LOGISTICS	MONTHLY SERVICES 25 HOUR	71393	1	1000-417-10-43	TECHNICAL SVCS	220.00	220.00
Total 71393:											
06/18	06/07/2018	201394	148	COMPUTER LOGISTICS	ANTH/VIRUS BARRACUDA 400	71399	1	1000-417-10-43	TECHNICAL SVCS	100.00	100.00
Total 71399:											
06/18	06/07/2018	201395	152	COUSO TECHNOLOGY &	WEBSITE MAINT	1103	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00
Total 1103:											
06/18	06/07/2018	201396	9333		REFUND WATER DEPOSIT	10104900024	1	7110-2228-000	DEPOSITS-CUSTOMER	30.57	30.57
06/18	06/07/2018	201396	9333		REFUND GAS DEPOSIT	10104900024	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10104900024:											
06/18	06/07/2018	201397	6546		RETURN EP DEPOSIT 65 S. RO	060418	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	6,620.00	6,620.00
										6,620.00	6,620.00
Total 060418:											
06/18	06/07/2018	201398	173	DATCO SERVICES	SUBSTANCE TEST	33735874	1	1000-416-10-43	TECHNICAL SVCS	728.00	728.00
										728.00	728.00
Total 33735874:											
06/18	06/07/2018	201399	1462	DAVID L. PURVIS	PROFESSIONAL SERVICES 12/	013118	1	1000-424-20-43	PROFESSIONAL SVCS	1,630.00	1,630.00
										1,630.00	1,630.00
Total 013118:											
06/18	06/07/2018	201399	1462	DAVID L. PURVIS	PROFESSIONAL SERVICES 4/1	043018	1	1000-424-20-43	PROFESSIONAL SVCS	3,048.75	3,048.75
										3,048.75	3,048.75
Total 043018:											
06/18	06/07/2018	201400	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16282	1	1000-422-10-47	MACHINERY AND EQUIPMENT	73.11	73.11
										73.11	73.11
Total 16282:											
06/18	06/07/2018	201401	208		REIM HEALTH INSURANCE	060518	1	7610-2239-006	RETREEE SICK LEAVE BANK PA	734.40	734.40
										734.40	734.40
Total 060518:											
06/18	06/07/2018	201402	1484	EDGES ELECTRICAL GR	SUPPLIES- GAS	\$4369870.001	1	7401-430-62-46	SUPPLIES-GENERAL	83.03	83.03
										83.03	83.03
Total \$4369870.001:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD INTERNSHIP	1427307	1	1000-416-10-45	ADVERTISING	95.55	95.55
										95.55	95.55
Total 1427307:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD GOLF COUR	1428007	1	1000-416-10-45	ADVERTISING	74.25	74.25
										74.25	74.25
Total 1428007:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD GOLF COUR	1428698	1	1000-416-10-45	ADVERTISING	74.25	74.25
Total 1428698:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD CITY ADMINI	1428748	1	1000-416-10-45	ADVERTISING	98.75	98.75
Total 1428748:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD MAINTENAN	1428765	1	1000-416-10-45	ADVERTISING	95.75	95.75
Total 1428765:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD MAINTENAN	1429471	1	1000-416-10-45	ADVERTISING	95.75	95.75
Total 1429471:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD CITY ADMINI	1429534	1	1000-416-10-45	ADVERTISING	180.60	180.60
Total 1429534:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD ACCOUNT T	1430225	1	1000-416-10-45	ADVERTISING	95.75	95.75
Total 1430225:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD CITY ADMINI	1430235	1	1000-416-10-45	ADVERTISING	180.60	180.60
Total 1430235:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	EMPLOYMENT AD INTERNSHIP	1431366	1	1000-416-10-45	ADVERTISING	95.55	95.55
Total 1431366:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	ADVERTISEMENT- GC	1434621	1	7530-451-52-45	ADVERTISING	675.00	675.00
Total 1434621:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	YELLOW PAGES ADVERTISEM	148599	1	7530-451-52-45	ADVERTISING	55.00	55.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 148599:											
06/18	06/07/2018	201403	241	FEATHER PUBLISHING C	NOTICE OF BUDGET HEARING	7846	1	1000-417-10-45	ADVERTISING	30.00	30.00
Total 7846:											
06/18	06/07/2018	201404	9338		REFUND GAS DEPOSIT	10122150101	1	7401-2228-000	DEPOSITS-CUSTOMER	182.31	182.31
Total 10122150101:											
06/18	06/07/2018	201405	257	FOREST OFFICE EQUIP	FLYERS-PW	AR1657	1	7620-430-10-43	TECHNICAL SVCS	878.32	878.32
06/18	06/07/2018	201405	257	FOREST OFFICE EQUIP	FLYERS-FIRE	AR1657	2	1000-425-20-45	PRINTING AND BINDING	131.25	131.25
Total AR1657:											
06/18	06/07/2018	201405	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	AR1828	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	43.22	43.22
06/18	06/07/2018	201405	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	AR1828	2	7110-430-42-44	REPAIR AND MAINTENANCE-MI	43.22	43.22
Total AR1828:											
06/18	06/07/2018	201406	265	FRONTIER	257-1056-PW SHOP	1056 052018	1	7620-430-10-45	COMMUNICATIONS	50.41	50.41
Total 1056 052018:											
06/18	06/07/2018	201406	265	FRONTIER	257-1057-FAX PW	1057 052018	1	7620-430-10-45	COMMUNICATIONS	160.96	160.96
Total 1057 052018:											
06/18	06/07/2018	201406	265	FRONTIER	257-5603 POLICE	5603 051018	1	1000-421-10-45	COMMUNICATIONS	1,838.17	1,838.17
Total 5603 051018:											
06/18	06/07/2018	201406	265	FRONTIER	257-7236-PW	7236 052018	1	7620-430-10-45	COMMUNICATIONS	205.06	205.06
Total 7236 052018:											
06/18	06/07/2018	201406	265	FRONTIER	257-7237-GAS	7237 052018	1	7620-430-10-45	COMMUNICATIONS	58.43	58.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7237 052018:											
06/18	06/07/2018	201407	1148	GREATAMERICA FINANC	COPIER LEASE-PW	22724634	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	363.93	363.93
Total 22724634:											
06/18	06/07/2018	201408	288		REIMBURSE HEALTH INS	060518	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	81.64	81.64
Total 060518:											
06/18	06/07/2018	201409	1075	INDEPENDENT ELECTRI	SUPPLIES-GAS	S103695461.001	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	502.36	502.36
Total S103695461.001:											
06/18	06/07/2018	201410	335	J.W. WOOD CO INC	SUPPLIES-GAS	S104766	1	7401-430-62-46	SUPPLIES-GENERAL	22.83	22.83
Total S104766:											
06/18	06/07/2018	201410	335	J.W. WOOD CO INC	SUPPLIES-WATER	S104813	1	7110-430-42-46	SUPPLIES-GENERAL	203.17	203.17
Total S104813:											
06/18	06/07/2018	201411	9339		REFUND WATER DEPOSIT	10526800036	1	7110-2228-000	DEPOSITS-CUSTOMER	12.23	12.23
06/18	06/07/2018	201411	9339		REFUND GAS DEPOSIT	10526800036	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10526800036:											
06/18	06/07/2018	201412	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2294367.001	1	7401-430-62-46	SUPPLIES-GENERAL	380.01	380.01
Total 415-S2294367.001:											
06/18	06/07/2018	201412	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2294367.002	1	7401-430-62-46	SUPPLIES-GENERAL	284.77	284.77
Total 415-S2294367.002:											
06/18	06/07/2018	201413	1074	LASSEN AUTO BODY	REPAIR & MAINT - PD	10286	1	2011-465-31-47	VEHICLES	932.80	932.80
06/18	06/07/2018	201413	1074	LASSEN AUTO BODY	REPAIR & MAIN- PD	10286	2	2030-421-10-47	VEHICLES	932.80	932.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 10286:									1,865.60	1,865.60
06/18	06/07/2018	201414	1478	LASSEN CO ENVIROMEN	CUPA FEES 720 SOUTH ST	180146	1	7620-1430-105	PRE-PAID OTHER	225.00	225.00
	Total 180146:									225.00	225.00
06/18	06/07/2018	201414	1478	LASSEN CO ENVIROMEN	CUPA FEES BAGWELL SPRING	180178	1	7110-1430-105	PRE-PAID OTHER	99.00	99.00
	Total 180178:									99.00	99.00
06/18	06/07/2018	201414	1478	LASSEN CO ENVIROMEN	CUPA FEES CADY SPRING	180179	1	7110-1430-105	PRE-PAID OTHER	99.00	99.00
	Total 180179:									99.00	99.00
06/18	06/07/2018	201415	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	302335	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	52.01	52.01
	Total 302335:									52.01	52.01
06/18	06/07/2018	201416	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	68163	1	2007-431-20-44	DISPOSAL	11.00	11.00
	Total 68163:									11.00	11.00
06/18	06/07/2018	201416	412	LASSEN REGIONAL SOLI	DUMP FEES-FIRE	68671	1	1000-422-10-46	SUPPLIES-GENERAL	1.17	1.17
	Total 68671:									1.17	1.17
06/18	06/07/2018	201417	437	LMUD	AIRPORT VASL LIGHTS	10108 052218	1	7201-430-81-46	ELECTRICITY	104.95	104.95
	Total 10108 052218:									104.95	104.95
06/18	06/07/2018	201417	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 052218	1	7530-451-52-46	ELECTRICITY	804.75	804.75
	Total 122907 052218:									804.75	804.75
06/18	06/07/2018	201417	437	LMUD	GOLF COURSE PUMP STATION	122910 052218	1	7530-451-52-46	ELECTRICITY	535.54	535.54
	Total 122910 052218:									535.54	535.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/07/2018	201417	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 052218	1	7530-451-52-46	ELECTRICITY	392.81	392.81
Total 122929 052218:											
06/18	06/07/2018	201417	437	LMUD	GOLF COURSE PUMP HOUSE	132052 052218	1	7530-451-52-46	ELECTRICITY	118.08	118.08
Total 132052 052218:											
06/18	06/07/2018	201417	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 052218	1	7530-451-52-46	ELECTRICITY	359.98	359.98
Total 144281 052218:											
06/18	06/07/2018	201417	437	LMUD	SOUTH ST ROOSEVELT AREA	1744 052918	1	1000-452-20-46	ELECTRICITY	8.44	8.44
Total 1744 052918:											
06/18	06/07/2018	201417	437	LMUD	RIVERSIDE PARK LIGHTS	1999 052918	1	1000-452-20-46	ELECTRICITY	32.51	32.51
Total 1999 052918:											
06/18	06/07/2018	201417	437	LMUD	1505 MAIN ST	2876 052218	1	1000-422-10-46	ELECTRICITY	914.99	914.99
Total 2876 052218:											
06/18	06/07/2018	201417	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 051618	1	7112-430-42-46	ELECTRICITY	124.90	124.90
Total 350161 051618:											
06/18	06/07/2018	201417	437	LMUD	LITTLE LEAGUE AREA LIGHTS-	3522 052218	1	1000-452-20-46	ELECTRICITY	33.77	33.77
Total 3522 052218:											
06/18	06/07/2018	201417	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 052218	1	2007-431-60-46	ELECTRICITY	113.18	113.18
Total 3651 052218:											
06/18	06/07/2018	201417	437	LMUD	105 S ASH STREET	412864 052218	1	1000-452-20-46	ELECTRICITY	39.67	39.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 412864 052218:											
06/18	06/07/2018	201417	437	LMUD	WELL #3-WATER	4559 051618	1	7110-430-42-46	ELECTRICITY	1,000.95	1,000.95
Total 4559 051618:											
06/18	06/07/2018	201417	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 052218	1	2007-431-60-46	ELECTRICITY	135.35	135.35
Total 49496 052218:											
06/18	06/07/2018	201417	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 052218	1	2007-431-60-46	ELECTRICITY	112.35	112.35
Total 49497 052218:											
06/18	06/07/2018	201417	437	LMUD	MAIN & JOHNSTVILLE SIGNAL-	49498 052218	1	2007-431-60-46	ELECTRICITY	143.34	143.34
Total 49498 052218:											
06/18	06/07/2018	201417	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 052218	1	2007-431-60-46	ELECTRICITY	215.78	215.78
Total 49499 052218:											
06/18	06/07/2018	201417	437	LMUD	AIRPORT LOT 5	51908 052218	1	7201-430-81-46	ELECTRICITY	20.29	20.29
Total 51908 052218:											
06/18	06/07/2018	201417	437	LMUD	AIRPORT HANGER 6	54333 052218	1	7201-430-81-46	ELECTRICITY	20.00	20.00
Total 54333 052218:											
06/18	06/07/2018	201417	437	LMUD	925 SIERRA RD SPORTS CTR	60453 052218	1	1000-452-20-46	ELECTRICITY	20.15	20.15
Total 60453 052218:											
06/18	06/07/2018	201417	437	LMUD	AIRPORT OFFICE	7146 052218	1	7201-430-81-46	ELECTRICITY	398.49	398.49
Total 7146 052218:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/07/2018	201417	437	LMUD	AIRPORT GAS PUMP	7154 052218	1	7201-430-81-46	ELECTRICITY	28.73	28.73
Total 7154 052218:											
06/18	06/07/2018	201417	437	LMUD	GOLF COURSE CLUB HOUSE	7394 052218	1	7530-451-52-46	ELECTRICITY	88.77	88.77
Total 7394 052218:											
06/18	06/07/2018	201417	437	LMUD	GOLF COURSE CART BARN 2	7400 052218	1	7530-451-52-46	ELECTRICITY	33.81	33.81
Total 7400 052218:											
06/18	06/07/2018	201417	437	LMUD	WELL #1-WATER	7714 052218	1	7110-430-42-46	ELECTRICITY	65.91	65.91
Total 7714 052218:											
06/18	06/07/2018	201417	437	LMUD	1801 MAIN ST	8314 052218	1	1000-421-10-46	ELECTRICITY	1,362.48	1,362.48
Total 8314 052218:											
06/18	06/07/2018	201417	437	LMUD	GOLF COURSE BARN 1 & 3	9312 052218	1	7530-451-52-46	ELECTRICITY	20.00	20.00
Total 9312 052218:											
06/18	06/07/2018	201417	437	LMUD	RIVERSIDE PARK LIGHTS	9501 052918	1	1000-452-20-46	ELECTRICITY	94.39	94.39
Total 9501 052918:											
06/18	06/07/2018	201418	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY- PW	030377	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 030377:											
06/18	06/07/2018	201418	452	MARTIN SECURITY SYST	60 N LASSEN SECURITY	030545	1	1000-417-10-43	TECHNICAL SVCS	88.00	88.00
Total 030545:											
06/18	06/07/2018	201419	9334		REFUND GAS DEPOSIT	10509650432	1	7401-2228-000	DEPOSITS-CUSTOMER	165.18	165.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10509650432:											
06/18	06/07/2018	201420	1463	MILLER CLEANING SERV	CUSTODIAL SERVICES 4/2018-	MCS2273	1	1000-421-10-44	CUSTODIAL	165.18	165.18
										450.00	450.00
										450.00	450.00
Total MCS2273:											
06/18	06/07/2018	201420	1463	MILLER CLEANING SERV	CUSTODIAL SERVICES 5/18- P	MCS2305	1	1000-421-10-44	CUSTODIAL	360.00	360.00
										360.00	360.00
Total MCS2305:											
06/18	06/07/2018	201421	8293		REFUND WATER DEPOSIT	10114150005	1	7110-2228-000	DEPOSITS-CUSTOMER	58.19	58.19
										58.19	58.19
Total 10114150005:											
06/18	06/07/2018	201422	532	OLD DOMINION BRUSH	SUPPLIES-STREETS	0118355	1	2007-431-20-46	SUPPLIES-GENERAL	1,177.36	1,177.36
										1,177.36	1,177.36
Total 0118355:											
06/18	06/07/2018	201423	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2496817	1	2007-431-20-46	SUPPLIES-GENERAL	10.12	10.12
										10.12	10.12
Total 2496817:											
06/18	06/07/2018	201423	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2497023	1	2007-431-20-46	SUPPLIES-GENERAL	5.06	5.06
										5.06	5.06
Total 2497023:											
06/18	06/07/2018	201423	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2497145	1	2007-431-20-46	SUPPLIES-GENERAL	5.06	5.06
										5.06	5.06
Total 2497145:											
06/18	06/07/2018	201423	546	PAYLESS BUILDING SUP	SUPPLIES-WATER	2497492	1	7110-430-42-46	SUPPLIES-GENERAL	97.38	97.38
										97.38	97.38
Total 2497492:											
06/18	06/07/2018	201424	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 17	58020 05/18	1	1000-417-10-45	COMMUNICATIONS	840.00	840.00
										840.00	840.00
Total 58020 05/18:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/07/2018	201425	572	QUILL CORPORATION	OFFICE SUPPLIES	7393483	1	1000-415-10-46	SUPPLIES-GENERAL	297.42	297.42
Total 7393483:											
06/18	06/07/2018	201426	582	RAY MORGAN CO INC	BASE RATE CHARGE-FIRE	2075132	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.09	32.09
Total 2075132:											
06/18	06/07/2018	201427	1296	RENTAL GUYS	SUPPLIES- GC	662446	1	7530-451-52-46	SUPPLIES-GENERAL	22.39	22.39
Total 662446:											
06/18	06/07/2018	201428	592	REYNOLDS & RAYMOND	REPAIR #50-WATER	13507	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	142.39	142.39
Total 13507:											
06/18	06/07/2018	201428	592	REYNOLDS & RAYMOND	REPAIR #72-GAS	13508	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	453.17	453.17
Total 13508:											
06/18	06/07/2018	201429	1368	SCHMIDT EQUIP. REPAIR	PPR & MAINT #171-GAS	3225	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1,771.20	1,771.20
Total 3225:											
06/18	06/07/2018	201429	1368	SCHMIDT EQUIP. REPAIR	RPR & MAINT #270-GAS	3231	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	2,018.13	2,018.13
Total 3231:											
06/18	06/07/2018	201430	8567		REFUND ELECTRIC PANEL DE	060518	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 060518:											
06/18	06/07/2018	201431	1470	SIEMENS, MARK	PROFESSIONAL SERVICES	57	1	1000-412-10-43	PROFESSIONAL SVCS	2,639.18	2,639.18
Total 57:											
06/18	06/07/2018	201432	917	SUPREME GRAPHICS	SUPPLIES	64867	1	1000-416-10-46	SUPPLIES-GENERAL	224.50	224.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 64867:											
06/18	06/07/2018	201433	9337	SWRCB-DWOCF	D2 APPLICATION FOR EXAM	052918	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	65.00	65.00
Total 052918:											
06/18	06/07/2018	201434	1237	T2 GREEN	SUPPLIES- GC	18050060	1	7530-451-52-46	SUPPLIES-GENERAL	189.02	189.02
Total 18050060:											
06/18	06/07/2018	201435	9295	TAMCO CAPITAL CORP	CONTRACT DEPOSIT FOR FRO	58473	1	1000-422-10-45	COMMUNICATIONS	490.00	490.00
Total 58473:											
06/18	06/07/2018	201436	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1757	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1757:											
06/18	06/07/2018	201437	1244	TITLEIST	PROSHOP SUPPLIES - GC	905889408	1	7530-451-55-46	SUPPLIES - GENERAL	483.12	483.12
Total 905889408:											
06/18	06/07/2018	201438	9331		REFUND GAS DEPOSIT	10528100219	1	7401-2228-000	DEPOSITS-CUSTOMER	169.80	169.80
Total 10528100219:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67435168	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	375.38	375.38
Total 67435168:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67437380	1	7110-430-42-46	SUPPLIES-GENERAL	314.05	314.05
Total 67437380:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67437418	1	7110-430-42-46	SUPPLIES-GENERAL	357.60	357.60
Total 67437418:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67439126	1	7110-430-42-46	SUPPLIES-GENERAL	318.28	318.28
Total 67439126:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	CAMERA FOR CROSS BORE IN	6744098	1	7401-430-62-46	SUPPLIES-GENERAL	12,036.11	12,036.11
Total 6744098:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67441635	1	7110-430-42-46	SUPPLIES-GENERAL	150.18	150.18
Total 67441635:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67442945	1	7401-430-62-46	SUPPLIES-GENERAL	91.70	91.70
Total 67442945:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67442997	1	7401-430-62-46	SUPPLIES-GENERAL	330.45	330.45
Total 67442997:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67443045	1	7401-430-62-46	SUPPLIES-GENERAL	91.16	91.16
Total 67443045:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67443178	1	7401-430-62-46	SUPPLIES-GENERAL	110.54	110.54
Total 67443178:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67443189	1	7401-430-62-46	SUPPLIES-GENERAL	185.22	185.22
Total 67443189:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67444294	1	7110-430-42-46	SUPPLIES-GENERAL	201.98	201.98
Total 67444294:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67444303	1	7110-430-42-46	SUPPLIES-GENERAL	558.21	558.21

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 67444303:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-FD	67445758	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	47.75	47.75
Total 67445758:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67445865	1	7401-430-62-46	SUPPLIES-GENERAL	641.33	641.33
Total 67445865:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67445866	1	7401-430-62-46	SUPPLIES-GENERAL	195.31	195.31
Total 67445866:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67447511	1	7110-430-42-46	SUPPLIES-GENERAL	547.77	547.77
Total 67447511:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67450339	1	7110-430-42-46	SUPPLIES-GENERAL	1,034.72	1,034.72
Total 67450339:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67452480	1	7110-430-42-46	SUPPLIES-GENERAL	140.01	140.01
Total 67452480:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67452552	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	162.05	162.05
Total 67452552:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67456405	1	7110-430-42-46	SUPPLIES-GENERAL	36.06	36.06
Total 67456405:											
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	CREDIT - GAS	CM67445875	1	7401-430-62-46	SUPPLIES-GENERAL	3.54-	3.54-
Total CM67445875:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/07/2018	201439	770	WESTERN NEVADA SUP	CREDIT- GAS	CM67451190	1	7401-430-62-46	SUPPLIES-GENERAL	126.28-	126.28-
Total CM67451190:											
										126.28-	126.28-
06/18	06/07/2018	201440	9335		REIM SUPPLIES COMMUNITY G	052218	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	247.48	247.48
Total 052218:											
										247.48	247.48
06/18	06/07/2018	201441	1378	ZITTO MEDIA	CABLE-FIRE	356225062 052718	1	1000-422-10-45	COMMUNICATIONS	46.84	46.84
Total 356225062 052718:											
										46.84	46.84
Grand Totals:										83,571.91	83,571.91

Report Criteria:

Report type: GL detail

Check: Voided = False

Report Criteria:

Transmittal checks included

Pay Period	Date	Journal	Code	Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
06/12/2018	06/12/2018	CDPT		06/12/2018	801	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 6/12/	7650-2203-1	1,236.77-
06/12/2018	06/12/2018	CDPT		06/12/2018	801	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 6/12/	7650-2203-1	1,236.77-
06/12/2018	06/12/2018	CDPT		06/12/2018	801	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 6/12/	7650-2203-1	1,236.77-
06/12/2018	06/12/2018	CDPT		06/12/2018	801	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 6/12/2018	7650-2203-1	780.60-
06/12/2018	06/12/2018	CDPT		06/12/2018	801	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 6/12/2018	7650-2203-1	780.60-
06/12/2018	06/12/2018	CDPT		06/12/2018	801	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 6/12/2018	7650-2203-1	780.60-
06/12/2018	06/12/2018	CDPT		06/12/2018	801	CITY OF SUSANVILLE PAYRL T	1	Federal Withholding Tax Pay Per	7650-2203-1	4,134.35-
Total 801:										
					5					
06/12/2018	06/12/2018	CDPT		06/12/2018	802	EMPLOYMENT DEV. DEPT. PI	6	State Withholding Tax Pay Period:	7650-2203-1	1,575.61-
Total 802:										
					1					
06/12/2018	06/12/2018	CDPT		06/12/2018	803	EMPLOYMENT DEV DEPT SDI	7	State Disability Tax Pay Period: 6	7650-2203-1	514.20-
Total 803:										
					1					
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Police Pay Period: 6/12/2	7650-2203-1	1,047.69-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Police Pay Period: 6/12/2	7650-2203-1	1,047.69-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Police Pay Period: 6/12/2	7650-2203-1	1,047.69-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Fire Pay and Report. Pay P	7650-2203-1	16.52-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Fire Pay and Report. Pay P	7650-2203-1	16.52-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	15.63-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	15.63-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	16.33-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Police AB 340 Pay Per	7650-2203-1	970.45-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Police AB 340 Pay Per	7650-2203-1	1,011.79-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Fire Benefit Pay Period:	7650-2203-1	284.04-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Fire Benefit Pay Period:	7650-2203-1	284.04-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Police Benefit Pay Period	7650-2203-1	1,047.69-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	PERS - Police Benefit Pay Period	7650-2203-1	1,047.69-
06/12/2018	06/12/2018	CDPT		06/12/2018	804	P.E.R.S.	8	Small Adjustment	1000-421-10-	23.56-
Total 804:										
					12					
Grand Totals:										
					19					

Check Issue Dates: 6/13/2018 - 6/13/2018

Jun 13, 2018 01:58PM

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
06/18	06/13/2018	201473	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954013845	1	7401-430-62-46	SUPPLIES-GENERAL	49.60	49.60	
06/18	06/13/2018	201473	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954013845	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	102.49	102.49	
06/18	06/13/2018	201473	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954013845	3	2007-431-20-44	REPAIR AND MAINTENANCE-V	79.56	79.56	
06/18	06/13/2018	201473	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954013845	4	7110-430-42-46	SUPPLIES-GENERAL	56.42	56.42	
06/18	06/13/2018	201473	21	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN/	9954013845	5	7110-430-42-44	REPAIR AND MAINTENANCE-V	136.22	136.22	
Total 9954013845:											424.29	424.29
06/18	06/13/2018	201474	40	AMPS ELECTRIC	REPAIRS-PARKS	2500	1	1000-452-20-43	TECHNICAL SVCS	95.00	95.00	
Total 2500:											95.00	95.00
06/18	06/13/2018	201475	9318	ANGEL ARMOR, LLC	BALLISTIC VEST	2735	1	1000-421-10-47	EQUIPMENT - SAFETY	12,648.72	12,648.72	
Total 2735:											12,648.72	12,648.72
06/18	06/13/2018	201476	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636090114	1	7620-430-10-44	LINEN SERVICE	27.75	27.75	
Total 636090114:											27.75	27.75
06/18	06/13/2018	201476	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636090115	1	7401-430-62-44	LINEN SERVICES	62.05	62.05	
Total 636090115:											62.05	62.05
06/18	06/13/2018	201476	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636090116	1	2007-431-20-44	LINEN SERVICE	47.82	47.82	
Total 636090116:											47.82	47.82
06/18	06/13/2018	201476	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636090117	1	7110-430-42-44	LINEN SERVICE	38.65	38.65	
Total 636090117:											38.65	38.65
06/18	06/13/2018	201477	1070	AT&T MOBILITY	WIREFLESS PHONES-PD	287277908661X0528201	1	1000-421-10-45	COMMUNICATIONS	281.39	281.39	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 287277908661X0528201:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES- WATER	1113 052518	1	7110-430-42-46	SUPPLIES-GENERAL	261.75	261.75
06/18	06/13/2018	201478	884	BANK OF AMERICA	TRAVEL EXPENSE-WATER	1113 052518	2	7110-430-42-45	TRAVEL	285.98	285.98
Total 1113 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-PD	1159 052518	1	1000-421-10-46	SUPPLIES-GENERAL	236.97	236.97
06/18	06/13/2018	201478	884	BANK OF AMERICA	RABIES CLINIC SUPPLIES	1159 052518	2	1000-421-10-46	SPAY/NEUTER CLINIC	70.76	70.76
Total 1159 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	1885 052518	1	1000-421-10-45	TRAINING	725.40	725.40
06/18	06/13/2018	201478	884	BANK OF AMERICA	FUEL-PD	1885 052518	2	1000-421-10-46	GASOLINE	100.00	100.00
Total 1885 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-GC	2064 052518	1	7530-451-52-46	SUPPLIES-GENERAL	300.37	300.37
06/18	06/13/2018	201478	884	BANK OF AMERICA	WEB SUPPORT	2064 052518	2	1000-413-20-47	SOFTWARE	14.99	14.99
Total 2064 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	REPAIR & MAINT-PD	2754 052518	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	103.73	103.73
06/18	06/13/2018	201478	884	BANK OF AMERICA	POSTAGE-PD	2754 052518	2	1000-421-10-46	POSTAGE	58.18	58.18
06/18	06/13/2018	201478	884	BANK OF AMERICA	TRAVEL EXPENSE-PD	2754 052518	3	1000-421-10-45	TRAINING	494.48	494.48
06/18	06/13/2018	201478	884	BANK OF AMERICA	FIREARMS REPAIR -PD	2754 052518	4	1000-421-10-44	FIREARM - REPAIR & MAINTEN	159.80	159.80
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-PD	2754 052518	5	1000-421-10-46	SUPPLIES-GENERAL	115.32	115.32
Total 2754 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	REPAIR & MAINT-PD	3110 052518	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	978.74	978.74
Total 3110 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	TRAVEL EXPENSE	4028 052518	1	1000-416-10-45	ADVERTISING	907.20	907.20
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES	4028 052518	2	1000-411-10-46	SUPPLIES-GENERAL	88.96	88.96
06/18	06/13/2018	201478	884	BANK OF AMERICA	CITY HALL PHONES	4028 052518	3	1000-417-10-45	COMMUNICATIONS	547.35	547.35
06/18	06/13/2018	201478	884	BANK OF AMERICA	POSTAGE	4028 052518	4	1000-416-10-46	POSTAGE	7.62	7.62

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4028 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	REPAIR & MAINT-FD	4119 052518	1	1000-422-50-44	VEHICLE - REPAIR & MAINTEN	64.32	64.32
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-FD	4119 052518	2	1000-422-10-46	SUPPLIES-GENERAL	42.89	42.89
06/18	06/13/2018	201478	884	BANK OF AMERICA	REPAIR & MAINT-FD	4119 052518	3	1000-422-10-44	FACILITY - REPAIR & MAINTEN	527.60	527.60
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-FD	4119 052518	4	1000-422-10-46	SUPPLIES-SAFETY ITEMS	129.22	129.22
Total 4119 052518:										764.03	764.03
Total 5203 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	TRAVEL EXPENSE-WATER	5203 052518	1	7110-430-42-45	TRAVEL	48.47	48.47
06/18	06/13/2018	201478	884	BANK OF AMERICA	WEB BUILDER-AP	5203 052518	2	7620-430-11-48	DUES AND MEMBERSHIPS	22.95	22.95
Total 5203 052518:										71.42	71.42
Total 6579 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	DUES & MEMBERSHIP	6579 052518	1	1000-416-10-48	TAXES, FEES, PERMITS & CHA	20.00	20.00
06/18	06/13/2018	201478	884	BANK OF AMERICA	PROFESSIONAL SERVICES	6579 052518	2	1000-416-10-43	PROFESSIONAL SVCS	119.95	119.95
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES	6579 052518	3	1000-411-10-46	SUPPLIES-GENERAL	58.37	58.37
06/18	06/13/2018	201478	884	BANK OF AMERICA	TECHNICAL SERVICES	6579 052518	4	1000-417-10-43	TECHNICAL SVCS	295.81	295.81
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES	6579 052518	5	1000-417-10-46	SUPPLIES-GENERAL	141.14	141.14
06/18	06/13/2018	201478	884	BANK OF AMERICA	POSTAGE	6579 052518	6	1000-417-10-46	SUPPLIES-GENERAL	40.00	40.00
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES	6579 052518	7	1000-417-10-47	MACHINERY & EQUIPMENT	850.66	850.66
Total 6579 052518:										1,525.93	1,525.93
Total 6583 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-PW	6583 052518	1	7620-430-10-46	SUPPLIES-GENERAL	79.85	79.85
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-STREETS	6583 052518	2	2007-431-20-46	SUPPLIES-GENERAL	448.44	448.44
Total 6583 052518:										528.29	528.29
Total 6624 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-PW	6624 052518	1	7620-430-10-46	SUPPLIES-GENERAL	19.48	19.48
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-GAS	6624 052518	2	7401-430-62-47	MACHINERY & EQUIPMENT	343.49	343.49
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-WATER	6624 052518	3	7110-430-42-47	FURNITURE AND FIXTURES	343.50	343.50
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-STREETS	6624 052518	4	2007-431-20-46	SUPPLIES-GENERAL	10.18	10.18
Total 6624 052518:										716.65	716.65
06/18	06/13/2018	201478	884	BANK OF AMERICA	REPAIR & MAINT-FD	6670 052518	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	41.43	41.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 6670 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	FUEL-PW	7045 052518	1	7620-430-10-46	GASOLINE	35.26	35.26
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-GAS	7045 052518	2	7401-430-62-46	SUPPLIES - SAFETY ITEMS	115.00	115.00
06/18	06/13/2018	201478	884	BANK OF AMERICA	POSTAGE-GAS	7045 052518	3	7401-430-62-46	POSTAGE	39.26	39.26
06/18	06/13/2018	201478	884	BANK OF AMERICA	POSTAGE-WATER	7045 052518	4	7110-430-42-46	POSTAGE	26.70	26.70
06/18	06/13/2018	201478	884	BANK OF AMERICA	DUES & MEMBERSHIP-PW	7045 052518	5	7620-430-10-48	DUES AND MEMBERSHIPS	22.95	22.95
06/18	06/13/2018	201478	884	BANK OF AMERICA	TRAVEL EXPENSE	7045 052518	6	1000-413-20-45	TRAVEL	216.38	216.38
06/18	06/13/2018	201478	884	BANK OF AMERICA	TRAVEL EXPENSE-PW	7045 052518	7	7620-430-10-45	TRAVEL	216.38	216.38
06/18	06/13/2018	201478	884	BANK OF AMERICA	SOFTWARE SUPPORT-PW	7045 052518	8	7620-430-10-47	SOFTWARE	177.79	177.79
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES- WATER	7045 052518	9	7110-430-42-46	SUPPLIES-GENERAL	37.32	37.32
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-GAS	7045 052518	10	7401-430-62-46	SUPPLIES-GENERAL	37.33	37.33
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-PW	7045 052518	11	7620-430-10-46	SUPPLIES-GENERAL	164.03	164.03
Total 7045 052518:										1,088.40	1,088.40
Total 8955 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	BOOKS & PERIODICALS-GAS	7575 052518	1	7401-430-62-46	BOOKS AND PERIODICALS	208.05	208.05
06/18	06/13/2018	201478	884	BANK OF AMERICA	ADVERTISING- PD	7575 052518	2	7401-430-62-45	ADVERTISING	147.98	147.98
06/18	06/13/2018	201478	884	BANK OF AMERICA	REPAIR & MAINT-GAS	7575 052518	3	7401-430-62-44	REPAIR AND MAINTENANCE-F	82.94	82.94
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-GAS	7575 052518	4	7401-430-62-46	SUPPLIES-GENERAL	26.69	26.69
Total 7575 052518:										465.66	465.66
06/18	06/13/2018	201478	884	BANK OF AMERICA	SPECIAL OPS-PD	8955 052518	1	1000-421-10-45	INVESTIGATIVE FUNDS	41.90	41.90
Total 8955 052518:										41.90	41.90
Total 9430 052518:											
06/18	06/13/2018	201478	884	BANK OF AMERICA	SUPPLIES-GC	9430 052518	1	7530-451-55-46	SUPPLIES - GENERAL	658.18	658.18
Total 9430 052518:										658.18	658.18
Total 060718:											
06/18	06/13/2018	201479	9278		24 HOUR SHIFT COVERAGE 6/2	060718	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 060718:										25.00	25.00
06/18	06/13/2018	201479	9278		24 HOUR SHIFT 6/6/18	061118	1	1000-422-10-43	VOLUNTEERS	25.00	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 061118:											
06/18	06/13/2018	201480	927	BAXTER AUTO PARTS IN	SUPPLIES-FD	320196566	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	39.40	39.40
Total 320196566:											
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061118	1	8402-413-30-45	PRINTING AND BINDING	33.90	33.90
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061118	2	8402-413-30-46	POSTAGE	14.46	14.46
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061118	3	8402-413-30-45	COMMUNICATIONS	73.23	73.23
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061118	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	1,625.00	1,625.00
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061118	5	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	500.00	500.00
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061118	6	8402-413-30-43	PROFESSIONAL SVCS	1,275.00	1,275.00
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061118	7	8402-413-30-45	TRAVEL	83.50	83.50
Total 061118:											
3,605.09 3,605.09											
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061218	1	8402-413-30-45	PRINTING AND BINDING	1.00	1.00
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061218	2	8402-413-30-46	POSTAGE	2.50	2.50
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061218	3	8402-413-30-45	COMMUNICATIONS	71.33	71.33
06/18	06/13/2018	201481	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	061218	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	4,042.50	4,042.50
Total 061218:											
4,117.33 4,117.33											
06/18	06/13/2018	201482	76	BILLINGTON ACE HARD	SUPPLIES-FD	414437	1	1000-422-10-46	SUPPLIES-JANITORIAL	21.79	21.79
Total 414437:											
21.79 21.79											
06/18	06/13/2018	201482	76	BILLINGTON ACE HARD	SUPPLIES-WATER	414467	1	7110-430-42-46	SUPPLIES-GENERAL	22.36	22.36
Total 414467:											
22.36 22.36											
06/18	06/13/2018	201482	76	BILLINGTON ACE HARD	SUPPLIES-WATER	414651	1	7110-430-42-46	SUPPLIES-GENERAL	21.74	21.74
Total 414651:											
21.74 21.74											
06/18	06/13/2018	201482	76	BILLINGTON ACE HARD	SUPPLIES-STREETTS	415119	1	2007-431-20-46	SUPPLIES-GENERAL	52.09	52.09

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
Total 415119:											52.09	52.09
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAINST 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67	
Total PLC600MAINST 060118:											40.67	40.67
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 060118	1	2007-431-20-44	DISPOSAL	20.41	20.41	
Total PLCBOFA 060118:											20.41	20.41
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 06011	1	2007-431-20-44	DISPOSAL	40.67	40.67	
Total PLCBUEHLERDNT 060118:											40.67	40.67
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIAMONDNTN 06011	1	2007-431-20-44	DISPOSAL	14.34	14.34	
Total PLCDIAMONDNTN 060118:											14.34	14.34
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKSL	PLCELKSLDODGE 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67	
Total PLCELKSLDODGE 060118:											40.67	40.67
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTYMILL 060118	1	2007-431-20-44	DISPOSAL	20.41	20.41	
Total PLCFROSTYMILL 060118:											20.41	20.41
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOUT 06011	1	2007-431-20-44	DISPOSAL	40.67	40.67	
Total PLCGROCERYOUT 060118:											40.67	40.67
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HAIR H	PLCHAIRHUNTER 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67	
Total PLCHAIRHUNTER 060118:											40.67	40.67
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67	
Total PLCHOTELLSN1 060118:											40.67	40.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBUILD 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCKNOCHBUILD 060118: 40.67 40.67											
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LITTLE I	PLCLITTLEL 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCLITTLEL 060118: 40.67 40.67											
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHARTR 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCLVCHARTR 060118: 40.67 40.67											
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSENP 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCMTLASSENP 060118: 40.67 40.67											
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERPL 060118	1	2007-431-20-44	DISPOSAL	81.34	81.34
Total PLCPANCERPL 060118: 81.34 81.34											
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERPLA 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCPANCERPLA 060118: 40.67 40.67											
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSIERRAJWLR 060118: 40.67 40.67											
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHTR 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSIERRATHTR 060118: 40.67 40.67											
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 060118	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSVILLEREAL 060118: 40.67 40.67											
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPARK 06011	1	2007-431-20-44	DISPOSAL	40.67	40.67

GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL	GL	Seq	Amount	Check
Period	Issue Date	Number	Number			Number	Seq	Account	Account			Amount
Total PLCUPTOWNPARK 060118:												
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - U S PO	PLCUSPOSTAL 060118	1	2007-431-20-44	DISPOSAL		40.67	40.67
Total PLCUSPOSTAL 060118:												
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEMOR 060118	1	2007-431-20-44	DISPOSAL		40.67	40.67
Total PLCVETSMEMOR 060118:												
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 060118	1	2007-431-20-44	DISPOSAL		40.67	40.67
Total PLCWALMARTBUS 060118:												
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	110 NORTH ST	SVL110NORTH 060118	1	1000-452-20-44	DISPOSAL		252.28	252.28
Total SVL110NORTH 060118:												
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	SVL15 060118	1	7620-430-10-44	DISPOSAL		172.48	172.48
Total SVL15 060118:												
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	SVL1505MAIN 060118	1	1000-422-10-44	DISPOSAL		172.48	172.48
Total SVL1505MAIN 060118:												
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 060118	1	1000-417-10-44	DISPOSAL		172.48	172.48
Total SVL2 060118:												
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	SVL470895CIR 060118	1	7530-451-52-44	DISPOSAL		207.59	207.59
Total SVL470895CIR 060118:												
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	95 N WEATHERFLOW ST	SVL5 060118	1	1000-452-20-44	DISPOSAL		207.59	207.59
Total SVL5 060118:												

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/13/2018	201483	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP-PW	SVL8 060118	1	7620-430-10-44	DISPOSAL	172.48	172.48
Total SVL8 060118:											
06/18	06/13/2018	201484	96	CALAFECO	CALAFECO DUES 18/19	061218	1	8402-1430-105	PREPAID OTHER	925.00	925.00
Total 061218:											
06/18	06/13/2018	201485	1375	CENTRAL SANITARY SU	SUPPLIES-FIRE	887840	1	1000-422-10-46	SUPPLIES-JANITORIAL	56.55	56.55
Total 887840:											
06/18	06/13/2018	201486	1266	CROP PRODUCTION SE	SUPPLIES-GC	36209389	1	7530-451-52-46	SUPPLIES-GENERAL	374.04	374.04
Total 36209389:											
06/18	06/13/2018	201487	9343		REFUND GAS DEPOSIT	10515500005	1	7401-2228-000	DEPOSITS-CUSTOMER	134.35	134.35
Total 10515500005:											
06/18	06/13/2018	201488	167	DALCAR ELECTRICAL SU	REPAIRS- FIRE	21178	1	1000-422-10-47	MACHINERY AND EQUIPMENT	151.17	151.17
Total 21178:											
06/18	06/13/2018	201489	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS, FBI	306372	1	1000-416-10-43	TECHNICAL SVCS	374.00	374.00
Total 306372:											
06/18	06/13/2018	201490	1260	DIRECTV INC	CABLE- GC	34232720183	1	7530-451-52-45	COMMUNICATIONS	190.96	190.96
Total 34232720183:											
06/18	06/13/2018	201490	1260	DIRECTV INC	CABLE-PD	34338990967	1	1000-421-10-45	COMMUNICATIONS	46.49	46.49
Total 34338990967:											
06/18	06/13/2018	201491	9340		REFUND GAS DEPOSIT	10408200502	1	7401-2228-000	DEPOSITS-CUSTOMER	76.99	76.99

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10408200502:											
06/18	06/13/2018	201492	219	ED STAUB & SONS PETR	57.09 GAL PROPANE-AIRPORT	03579410	1	7201-430-81-46	PROPANE	133.89	133.89
Total 03579410:											
06/18	06/13/2018	201492	219	ED STAUB & SONS PETR	293.40 GAL DIESEL- GC	S28621	1	7530-451-52-46	GASOLINE	956.06	956.06
Total S28621:											
06/18	06/13/2018	201493	238	FASTENAL COMPANY	SUPPLIES- FD	78058	1	1000-422-10-46	SUPPLIES-GENERAL	13.40	13.40
Total 78058:											
06/18	06/13/2018	201493	238	FASTENAL COMPANY	SUPPLIES- FD	78059	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	8.86	8.86
Total 78059:											
06/18	06/13/2018	201494	241	FEATHER PUBLISHING C	ADVERTISMENT- LAFCO	1425259	1	8402-413-30-45	ADVERTISING	30.00	30.00
Total 1425259:											
06/18	06/13/2018	201494	241	FEATHER PUBLISHING C	ADVERTISMENT- PD	1430214	1	1000-421-10-45	ADVERTISING	527.50	527.50
Total 1430214:											
06/18	06/13/2018	201494	241	FEATHER PUBLISHING C	ADVERTISMENT- FIRE	1434756	1	1000-425-20-45	ADVERTISING	95.55	95.55
Total 1434756:											
06/18	06/13/2018	201495	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	873112A	1	7110-430-42-43	TECHNICAL SVCS	69.00	69.00
Total 873112A:											
06/18	06/13/2018	201495	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	873113A	1	7110-430-42-43	TECHNICAL SVCS	69.00	69.00
Total 873113A:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/13/2018	201495	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	873114A	1	7110-430-42-43	TECHNICAL SVCS	69.00	69.00
Total 873114A:											
06/18	06/13/2018	201495	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	873116A	1	7110-430-42-43	TECHNICAL SVCS	69.00	69.00
Total 873116A:											
06/18	06/13/2018	201495	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	873117A	1	7110-430-42-43	TECHNICAL SVCS	69.00	69.00
Total 873117A:											
06/18	06/13/2018	201495	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	873337A	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00
Total 873337A:											
06/18	06/13/2018	201495	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	873454A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 873454A:											
06/18	06/13/2018	201496	265	FRONTIER	257-1033-PARKS	1033 060518	1	1000-452-20-45	COMMUNICATIONS	244.82	244.82
Total 1033 060518:											
06/18	06/13/2018	201496	265	FRONTIER	257-1041 ADMIN-PW	1041 060518	1	7620-430-10-45	COMMUNICATIONS	302.73	302.73
Total 1041 060518:											
06/18	06/13/2018	201496	265	FRONTIER	257-1051 PMW-STREETS	1051 060518	1	7620-430-10-45	COMMUNICATIONS	41.03	41.03
Total 1051 060518:											
06/18	06/13/2018	201496	265	FRONTIER	257-2520 GOLF COURSE	2520 060118	1	7530-451-52-45	COMMUNICATIONS	319.67	319.67
Total 2520 060118:											
06/18	06/13/2018	201496	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 060518	1	1000-417-10-45	COMMUNICATIONS	67.52	67.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2960 060518:											
06/18	06/13/2018	201496	265	FRONTIER	257-7098 NATURAL GAS	7098 060118	1	7401-430-62-45	COMMUNICATIONS	81.98	81.98
Total 7098 060118:											
06/18	06/13/2018	201497	9347		REFUND WATER DEPOSIT	10423000015	1	7110-2228-000	DEPOSITS-CUSTOMER	11.70	11.70
06/18	06/13/2018	201497	9347		REFUND GAS DEPOSIT	10423000015	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10423000015:											
06/18	06/13/2018	201498	307		REIM FITNESS EQUIPMENT-FIR	061118	1	1000-422-10-47	MACHINERY AND EQUIPMENT	250.00	250.00
Total 061118:											
06/18	06/13/2018	201499	1362	IRON MOUNTAIN INFO. M	SHREDDING- PD	ABEW201	1	1000-421-10-43	PROFESSIONAL SVCS	63.68	63.68
Total ABEW201:											
06/18	06/13/2018	201500	374	L N CURTIS & SONS	SAFETY GEAR	186019	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	11,743.87	11,743.87
06/18	06/13/2018	201500	374	L N CURTIS & SONS	EQUIPMENT-FD	186019	2	1000-422-10-46	SUPPLIES-SAFETY ITEMS	.01	.01
Total 186019:											
06/18	06/13/2018	201500	374	L N CURTIS & SONS	EQUIPMENT-FD	188968	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	74.00	74.00
Total 188968:											
06/18	06/13/2018	201501	411	LASSEN MOTOR PARTS	SUPPLIES-FIRE	302436	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	40.06	40.06
Total 302436:											
06/18	06/13/2018	201501	411	LASSEN MOTOR PARTS	SUPPLIES-FD	302766	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	40.11	40.11
Total 302766:											
06/18	06/13/2018	201501	411	LASSEN MOTOR PARTS	SUPPLIES-FIRE	302937	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	19.74	19.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 302937:											
06/18	06/13/2018	201501	411	LASSEN MOTOR PARTS	SUPPLIES-FD	302996	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	44.76	44.76
Total 302996:											
06/18	06/13/2018	201502	1102	LASSEN PC	BACKUP LICENSE-FIRE	21782	1	1000-422-10-43	TECHNICAL SVCS	54.99	54.99
Total 21782:											
06/18	06/13/2018	201503	1321	LAW OFFICES OF GREG	PROFESSIONAL SERVICES	13471	1	7620-430-11-43	PROFESSIONAL SERVICES	90.00	90.00
Total 13471:											
06/18	06/13/2018	201504	421	LEAGUE OF CALIFORNIA	ADVERTISMENT	57390	1	1000-416-10-45	ADVERTISING	1,450.00	1,450.00
Total 57390:											
06/18	06/13/2018	201505	432	LEXIS NEXIS	CONTRACT 05/18	3091507884	1	1000-412-10-48	DUES AND MEMBERSHIPS	221.00	221.00
Total 3091507884:											
06/18	06/13/2018	201506	437	LMUD	SOUTH ST - PW OFFICE	14590 052918	1	7620-430-10-46	ELECTRICITY	385.58	385.58
Total 14590 052918:											
06/18	06/13/2018	201506	437	LMUD	CADY SPRINGS	26784 052918	1	7110-430-42-46	ELECTRICITY	119.09	119.09
Total 26784 052918:											
06/18	06/13/2018	201506	437	LMUD	RICHMOND RD BRIDGE	35094 052918	1	2007-431-60-46	ELECTRICITY	244.23	244.23
Total 35094 052918:											
06/18	06/13/2018	201506	437	LMUD	720 SOUTH EMULSION TANK-P	38646 052918	1	7620-430-10-46	ELECTRICITY	20.00	20.00
Total 38646 052918:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/13/2018	201506	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 052918	1	7110-430-42-46	ELECTRICITY	321.77	321.77
Total 55754 052918:											
06/18	06/13/2018	201506	437	LMUD	GEO PUMP #2	9503 052918	1	7301-430-52-46	ELECTRICITY	34.82	34.82
Total 9503 052918:											
06/18	06/13/2018	201506	437	LMUD	HOSPITAL LN-GEO	9963 052918	1	7301-430-52-46	ELECTRICITY	20.87	20.87
Total 9963 052918:											
06/18	06/13/2018	201507	437	LMUD	12 STREET LIGHTS @ VARIOU	061118	1	2007-431-60-46	ELECTRICITY	3,870.00	3,870.00
Total 061118:											
06/18	06/13/2018	201508	452	MARTIN SECURITY SVST	470-895 CIRCLE DR PROSHOP	030386	1	7530-451-50-43	TECHNICAL SVCS	40.00	40.00
Total 030386:											
06/18	06/13/2018	201508	452	MARTIN SECURITY SVST	85 N WEATHERLOW SECURITY	030595	1	1000-451-80-43	TECHNICAL SVCS	296.05	296.05
Total 030595:											
06/18	06/13/2018	201509	9141		24 HOUR SHIFT COVERAGE 5/3	060718	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
06/18	06/13/2018	201509	9141		24 HOUR SHIFT COVERAGE 5/3	060718	2	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 060718:											
06/18	06/13/2018	201509	9141		24 HOUR SHIFT 6/6/18	061118	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
06/18	06/13/2018	201509	9141		24 HOUR SHIFT 6/7/18	061118	2	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 061118:											
06/18	06/13/2018	201510	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	861838	1	7401-430-62-43	TECHNICAL SVCS	47.40	47.40
06/18	06/13/2018	201510	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	861838	2	7110-430-42-43	TECHNICAL SVCS	47.40	47.40
Total 861838:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
06/18	06/13/2018	201511	563	POULSEN WELDING SHO	REPAIRS- WATER	3108	1	7114-430-49-45	CONSTRUCTION SERVICES	203.78	203.78	
06/18	06/13/2018	201511	563	POULSEN WELDING SHO	REPAIRS- STREETS	3108	2	7620-430-10-43	TECHNICAL SVCS	104.35	104.35	
Total 3108:											308.13	308.13
06/18	06/13/2018	201512	572	QUILL CORPORATION	OFFICE SUPPLIES	7324059	1	1000-412-10-46	SUPPLIES-GENERAL	41.44	41.44	
06/18	06/13/2018	201512	572	QUILL CORPORATION	OFFICE SUPPLIES	7324059	2	1000-417-10-46	SUPPLIES-GENERAL	32.47	32.47	
Total 7324059:											73.91	73.91
06/18	06/13/2018	201512	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	7554997	1	7620-430-10-46	SUPPLIES-GENERAL	143.41	143.41	
Total 7554997:											143.41	143.41
06/18	06/13/2018	201512	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7613306	1	1000-422-10-46	SUPPLIES-JANITORIAL	16.02	16.02	
Total 7613306:											16.02	16.02
06/18	06/13/2018	201512	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	7630384	1	1000-422-10-46	SUPPLIES-JANITORIAL	99.05	99.05	
Total 7630384:											99.05	99.05
06/18	06/13/2018	201513	1040	R & R PRODUCTS INC	SUPPLIES- GC	CD2240427	1	7530-451-52-46	SUPPLIES-GENERAL	384.93	384.93	
Total CD2240427:											384.93	384.93
06/18	06/13/2018	201514	582	RAY MORGAN CO INC	COPIER-PD	2090010	1	1000-421-10-44	RENT & LEASES EQUIP & VEHI	159.32	159.32	
06/18	06/13/2018	201514	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER	2090010	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	318.64	318.64	
Total 2090010:											477.96	477.96
06/18	06/13/2018	201515	9346		REFUND WATER DEPOSIT	10304350029	1	7110-2228-000	DEPOSITS-CUSTOMER	29.11	29.11	
06/18	06/13/2018	201515	9346		REFUND GAS DEPOSIT	10304350029	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00	
Total 10304350029:											229.11	229.11
06/18	06/13/2018	201516	9341		REFUND GAS DEPOSIT	10420300304	1	7401-2228-000	DEPOSITS-CUSTOMER	164.73	164.73	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10420300304:											
06/18	06/13/2018	201517	1076	SIERRA COFFEE AND BE	BOTTLED WATER	49831	1	1000-417-10-46	SUPPLIES-GENERAL	41.90	41.90
Total 49831:											
06/18	06/13/2018	201518	9342		REFUND GAS DEPOSIT	10236200002	1	7401-2228-000	DEPOSITS-CUSTOMER	108.76	108.76
Total 10236200002:											
06/18	06/13/2018	201519	712	TNS TRUCKING CO	TRANSFER BASE ROCK & SAN	3282	1	7401-430-62-46	SUPPLIES-GENERAL	351.11	351.11
06/18	06/13/2018	201519	712	TNS TRUCKING CO	TRANSFER BASE ROCK & SAN	3282	2	7110-430-42-46	SUPPLIES-GENERAL	351.11	351.11
06/18	06/13/2018	201519	712	TNS TRUCKING CO	TRANSFER BASE ROCK & SAN	3282	3	2007-431-20-46	SUPPLIES-GENERAL	234.07	234.07
Total 3282:											
06/18	06/13/2018	201520	966	TURF STAR, INC.	SUPPLIES-GC	0529462	1	7530-451-52-46	SUPPLIES-GENERAL	259.16	259.16
Total 0529462:											
06/18	06/13/2018	201521	530	U.S. BANK EQUIPMENT F	COPIER-FIRE	358985551	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	162.57	162.57
Total 358985551:											
06/18	06/13/2018	201522	738	UNITED STATES POSTAL	POSTAGE FOR POSTAGE MET	061218	1	1000-1410-002	INVENTORIES-POSTAGE	2,000.00	2,000.00
Total 061218:											
06/18	06/13/2018	201523	744	UPTOWN UNIFORMS	UNIFORMS-PD	93453	1	1000-421-10-48	POLICE VOLUNTEER PROGRA	202.33	202.33
Total 93453:											
06/18	06/13/2018	201523	744	UPTOWN UNIFORMS	UNIFORMS-PD	93678	1	1000-421-10-48	POLICE VOLUNTEER PROGRA	134.23	134.23
Total 93678:											
06/18	06/13/2018	201524	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE	9808202378	1	1000-422-10-45	COMMUNICATIONS	266.07	266.07

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9808202378:											
06/18	06/13/2018	201525	9344		REFUND WATER DEPOSIT	10327150003	1	7110-2228-000	DEPOSITS-CUSTOMER	5.36	5.36
06/18	06/13/2018	201525	9344		REFUND GAS DEPOSIT	10327150003	2	7401-2228-000	DEPOSITS-CUSTOMER	175.00	175.00
Total 10327150003:											
06/18	06/13/2018	201526	770	WESTERN NEVADA SUP	SUPPLIES-FD	67443383	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	103.30	103.30
Total 67443383:											
06/18	06/13/2018	201526	770	WESTERN NEVADA SUP	SUPPLIES-FD	67446925	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	178.66	178.66
Total 67446925:											
06/18	06/13/2018	201526	770	WESTERN NEVADA SUP	SUPPLIES-FD	67448043	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	23.43	23.43
Total 67448043:											
06/18	06/13/2018	201526	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67448453	1	7110-430-42-46	SUPPLIES-GENERAL	596.89	596.89
Total 67448453:											
06/18	06/13/2018	201526	770	WESTERN NEVADA SUP	SUPPLIES-FD	67451004	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	55.52	55.52
Total 67451004:											
06/18	06/13/2018	201526	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67457995	1	7110-430-42-46	SUPPLIES-GENERAL	74.45	74.45
Total 67457995:											
06/18	06/13/2018	201526	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67458524	1	7110-430-42-46	SUPPLIES-GENERAL	8.35	8.35
Total 67458524:											
06/18	06/13/2018	201526	770	WESTERN NEVADA SUP	CREDIT- GAS	CM67451188	1	7401-430-62-46	SUPPLIES-GENERAL	4.18-	4.18-

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total CM67451188:											
06/18	06/13/2018	201527	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	AS4106	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total AS4106:											
06/18	06/13/2018	201527	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	AS4114	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total AS4114:											
06/18	06/13/2018	201527	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	AS4125	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total AS4125:											
Grand Totals:										68,222.91	68,222.91

Report Criteria:
 Report type: GL detail
 Check Voided = False

Report Criteria:

Transmittal checks included

[Report] Check Number = 805-811,201563-201572

Pay Period	Date	Journal	Code	Check	Issue Date	Check Number	Payee	ID	Description	GL Account	Amount
06/15/2018	06/19/2018	CDPT		805	06/19/2018	805	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 6/15/	7650-2203-1	7,463.61-
06/15/2018	06/19/2018	CDPT		805	06/19/2018	805	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 6/15/	7650-2203-1	7,463.61-
06/15/2018	06/19/2018	CDPT		805	06/19/2018	805	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 6/15/2018	7650-2203-1	2,280.39-
06/15/2018	06/19/2018	CDPT		805	06/19/2018	805	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 6/15/2018	7650-2203-1	2,280.39-
06/15/2018	06/19/2018	CDPT		805	06/19/2018	805	CITY OF SUSANVILLE PAYRL T	1	Federal Withholding Tax Pay Per	7650-2203-1	13,332.17-
Total 805: 32,820.17-											
06/15/2018	06/19/2018	CDPT	PI	806	06/19/2018	806	EMPLOYMENT DEV. DEPT	6	State Withholding Tax Pay Period:	7650-2203-1	4,496.03-
Total 806: 4,496.03-											
06/15/2018	06/19/2018	CDPT		807	06/19/2018	807	EMPLOYMENT DEV DEPT SDI	7	State Disability Tax Pay Period: 6	7650-2203-1	1,429.23-
Total 807: 1,429.23-											
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Municipal Pay Period: 6/1	7650-2203-1	2,668.83-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Municipal Pay Period: 6/1	7650-2203-1	4,918.31-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Police Pay Period: 6/15/2	7650-2203-1	1,308.99-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Fire Pay Period: 6/15/201	7650-2203-1	692.81-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Fire Pay Period: 6/15/201	7650-2203-1	1,580.11-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS Misc Pay and Report Pay	7650-2203-1	68.84-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS Fire Pay and Report Pay P	7650-2203-1	97.34-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	1,779.65-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	1,860.23-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	1,672.32-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	1,743.58-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	886.71-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	924.49-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Fire AB 340 Pay Period: 6/	7650-2203-1	13.00-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Municipal Benefit Pay Pe	7650-2203-1	332.60-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Fire Benefit Pay Period:	7650-2203-1	1,020.71-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS - Police Benefit Pay Period	7650-2203-1	1,308.99-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	PERS-Modified Pay Period: 6/15/	7650-2203-1	24.00-
06/15/2018	06/19/2018	CDPT		808	06/19/2018	808	P.E.R.S.	8	adjustment	1000-421-10-	60.71-
Total 808: 24,515.43-											
06/15/2018	06/19/2018	CDPT		809	06/19/2018	809	LABORERS TRUST FUNDS	9	Health Insurance Laborers Pay P	7650-2203-1	1,451.50-
06/15/2018	06/19/2018	CDPT		809	06/19/2018	809	LABORERS TRUST FUNDS	9	Health Insurance Laborers Pay P	7650-2203-1	1,521.50-
06/15/2018	06/19/2018	CDPT		809	06/19/2018	809	LABORERS TRUST FUNDS	9	Health Insurance Laborers Pay P	7650-2203-1	63,147.00-
Total 809: 66,120.00-											
06/01/2018	06/19/2018	CDPT		810	06/19/2018	810	AFLAC	14	AFLAC Pre-Tax Pay Period: 6/1/	8403-2239-0	390.61-
06/01/2018	06/19/2018	CDPT		810	06/19/2018	810	AFLAC	14	AFLAC Pre-Tax Pay Period: 6/1/	8403-2239-0	390.61-
06/01/2018	06/19/2018	CDPT		810	06/19/2018	810	AFLAC	14	AFLAC After-Tax Pay Period: 6/1	7650-2203-0	91.46-
06/01/2018	06/19/2018	CDPT		810	06/19/2018	810	AFLAC	14	AFLAC After-Tax Pay Period: 6/1	8403-2239-0	390.61-
Total 810: 964.14-											
06/15/2018	06/19/2018	CDPT		811	06/19/2018	811	LINCOLN FINANCIAL LIFE INSU	22	Life Insurance	7650-2203-1	145.55-

Pay Period	Date	Journal	Code	Check	Issue Date	Check Number	Payee	ID	Description	GL Account	Amount
06/15/2018	06/19/2018	CDPT	811	811	06/19/2018	811	LINCOLN FINANCIAL LIFE INSU	22	Life Insurance Life Insurance Dep	7650-2203-1	133.25-
06/15/2018	06/19/2018	CDPT	811	811	06/19/2018	811	LINCOLN FINANCIAL LIFE INSU	22	Reduce for premium return B Shel	7401-430-62-	4.10
Total 811:											
06/01/2018	06/19/2018	CDPT	201563	201563	06/19/2018	201563	GOLDEN ONE CREDIT UNION	12	SPOA AACT# 1000103541	7650-2203-0	520.00-
06/15/2018	06/19/2018	CDPT	201563	201563	06/19/2018	201563	GOLDEN ONE CREDIT UNION	12	SPOA AACT# 1000103541	7650-2203-0	520.00-
Total 201563:											
06/15/2018	06/19/2018	CDPT	201564	201564	06/19/2018	201564	NATIONWIDE RETIREMENT SO	5	00284077 Pebeco Pay Period: 6/	7650-2203-0	550.00-
Total 201564:											
06/15/2018	06/19/2018	CDPT	201565	201565	06/19/2018	201565	NEVADA STATE TREASURER	44	REM ID 876772300A Garnishme	7650-2203-0	2.00-
Total 201565:											
06/01/2018	06/19/2018	CDPT	201566	201566	06/19/2018	201566	NEW IMAGE RACQUETBALL AN	30	New Image Gym Pay Period: 6/1/	7650-2203-0	60.50-
06/15/2018	06/19/2018	CDPT	201566	201566	06/19/2018	201566	NEW IMAGE RACQUETBALL AN	30	New Image Gym Pay Period: 6/1/	7650-2203-0	60.50-
Total 201566:											
06/01/2018	06/19/2018	CDPT	201567	201567	06/19/2018	201567	OPERATING ENGINEERS #3	11	Union Dues Pay Period: 6/1/2018	7650-2203-0	741.50-
06/15/2018	06/19/2018	CDPT	201567	201567	06/19/2018	201567	OPERATING ENGINEERS #3	11	Union Dues Pay Period: 6/15/201	7650-2203-0	680.50-
Total 201567:											
06/01/2018	06/19/2018	CDPT	201568	201568	06/19/2018	201568	PRE-PAID LEGAL SERVICES, IN	13	Legal Plan - 1st Period Pay Perio	7650-2203-0	300.61-
06/15/2018	06/19/2018	CDPT	201568	201568	06/19/2018	201568	PRE-PAID LEGAL SERVICES, IN	13	Legal Plan - 2nd Period Pay Peri	7650-2203-0	16.95
06/15/2018	06/19/2018	CDPT	201568	201568	06/19/2018	201568	PRE-PAID LEGAL SERVICES, IN	13	Legal Plan - 2nd Period Pay Peri	7650-2203-0	317.54-
Total 201568:											
06/15/2018	06/19/2018	CDPT	201569	201569	06/19/2018	201569	STATE COLLECTION & DISBUR	43	REM ID 876772300A Child Supp	7650-2203-0	406.15-
Total 201569:											
06/19/2018	06/19/2018	CDPT	201570	201570	06/19/2018	201570	UPEC, LOCAL 792	10	Health - Admin Fee Pay Period: 6	7650-2203-1	23.25-
06/15/2018	06/19/2018	CDPT	201570	201570	06/19/2018	201570	UPEC, LOCAL 792	10	Health - Admin Fee Pay Period: 6	7650-2203-1	23.25-
06/15/2018	06/19/2018	CDPT	201570	201570	06/19/2018	201570	UPEC, LOCAL 792	10	Health - Admin Fee Pay Period: 6	7650-2203-1	1,999.50-
Total 201570:											
06/15/2018	06/19/2018	CDPT	201571	201571	06/19/2018	201571	VALIC	4	Vallie Pay Period: 6/15/2018	7650-2203-0	1,928.08-
Total 201571:											
06/19/2018	06/19/2018	CDPT	201572	201572	06/19/2018	201572	VANTAGEPOINT TRANS. AGEN	3	457 DEFERRED COMPENSATIO	7650-2203-0	150.00-
Total 201572:											
Grand Totals:											
											54
											138,886.13-

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
-----------------	--------------	------------------	--------------	-------	----------	-------------	------------	--------

Report Criteria:

Transmittal checks included

[Report]. Check Number = 805-811,201563-201572

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/21/2018	201574	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	636104030	1	7620-430-10-44	LINEN SERVICE	28.19	28.19
Total 636104030:											
06/18	06/21/2018	201574	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	636104031	1	7401-430-62-44	LINEN SERVICES	52.06	52.06
Total 636104031:											
06/18	06/21/2018	201574	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	636104032	1	2007-431-20-44	LINEN SERVICE	47.82	47.82
Total 636104032:											
06/18	06/21/2018	201574	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	636104033	1	7110-430-42-44	LINEN SERVICE	79.72	79.72
Total 636104033:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	413345	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	25.54	25.54
Total 413345:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	413500	1	1000-452-20-44	VEHICLE - REPAIR & MAINTEN	11.57	11.57
Total 413500:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	413635	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	3.91	3.91
Total 413635:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	413656	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	12.24	12.24
Total 413656:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	413742	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	8.68	8.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 413742:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	414024	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	279.15	279.15
Total 414024:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-GC	414133	1	7530-451-52-46	SUPPLIES-GENERAL	21.98	21.98
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	414133	2	1000-452-20-44	MISC - REPAIR & MAINTENANC	135.28	135.28
Total 414133:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	414204	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	27.01	27.01
Total 414204:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	414524	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	127.38	127.38
Total 414524:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	414596	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	26.10	26.10
Total 414596:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	414642	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	11.68	11.68
Total 414642:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	414654	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	92.18	92.18
Total 414654:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	414673	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	13.50	13.50
Total 414673:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	414696	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	10.39	10.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 414696:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	CREDIT-PARKS	414786	1	1000-452-20-46	SUPPLIES-GENERAL	20.54	20.54
Total 414786:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	415110	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	18.21	18.21
Total 415110:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	415129	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	4.21	4.21
Total 415129:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-GAS	415147	1	7401-430-62-46	SUPPLIES-GENERAL	28.94	28.94
Total 415147:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	415240	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	115.73	115.73
Total 415240:											
06/18	06/21/2018	201575	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	415441	1	2007-431-20-46	SUPPLIES-GENERAL	27.01	27.01
Total 415441:											
06/18	06/21/2018	201576	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	SVL7 060118	1	1000-421-10-44	DISPOSAL	103.80	103.80
Total SVL7 060118:											
06/18	06/21/2018	201577	1216	CARREL'S OFFICE MACH	TYPER WRITER REPAIRS	ARB035	1	1000-417-10-44	MISC - REPAIR & MAINTENANC	157.50	157.50
Total ARB035:											
06/18	06/21/2018	201578	148	COMPUTER LOGISTICS	REPLACE AND INSTALL PD SE	3945	1	1000-421-10-47	MACHINERY AND EQUIPMENT	25,132.67	25,132.67
Total 3945:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/21/2018	201583	265	FRONTIER	257-1000 ADMIN FAX	1000 060518	4	1000-413-20-45	COMMUNICATIONS	1.10	1.10
06/18	06/21/2018	201583	265	FRONTIER	257-1000 CITY CLERK FAX	1000 060518	5	1000-411-40-45	COMMUNICATIONS	1.10	1.10
06/18	06/21/2018	201583	265	FRONTIER	257-1000 ADMIN	1000 060518	6	1000-413-20-45	COMMUNICATIONS	3.40	3.40
06/18	06/21/2018	201583	265	FRONTIER	257-1000 CITY CLERK	1000 060518	7	1000-411-40-45	COMMUNICATIONS	2.63	2.63
06/18	06/21/2018	201583	265	FRONTIER	257-1000 FINANCE	1000 060518	8	1000-415-10-45	COMMUNICATIONS	2.63	2.63
06/18	06/21/2018	201583	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 060518	9	1000-419-10-45	COMMUNICATIONS	2.63	2.63
06/18	06/21/2018	201583	265	FRONTIER	257-1000 CITY HALL	1000 060518	10	1000-417-10-45	COMMUNICATIONS	247.45	247.45
Total 1000 060518:										454.24	454.24
06/18	06/21/2018	201584	9349		WOODSTOVE REBATE	061818	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 061818:										1,500.00	1,500.00
06/18	06/21/2018	201585	9348		REFUND GAS DEPOSIT	10208850012	1	7401-2228-000	DEPOSITS-CUSTOMER	181.78	181.78
Total 10208850012:										181.78	181.78
06/18	06/21/2018	201586	1556	INTERSTATE SALES/T-M	SUPPLIES-STREETS	18258	1	2007-431-20-46	SUPPLIES-GENERAL	1,265.55	1,265.55
Total 18258:										1,265.55	1,265.55
06/18	06/21/2018	201587	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S104884	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	54.74	54.74
Total S104884:										54.74	54.74
06/18	06/21/2018	201587	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S104892	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	137.63	137.63
Total S104892:										137.63	137.63
06/18	06/21/2018	201587	335	J.W. WOOD CO INC	SUPPLIES-WATER	S105026	1	7110-430-42-46	SUPPLIES-GENERAL	76.99	76.99
Total S105026:										76.99	76.99
06/18	06/21/2018	201587	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S105035	1	1000-452-20-44	FAILITY - REPAIR & MAINTEN	24.85	24.85
Total S105035:										24.85	24.85
06/18	06/21/2018	201587	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S105236	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	96.18	96.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total S105236:											
06/18	06/21/2018	201587	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S105258	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	8.68	8.68
Total S105258:											
06/18	06/21/2018	201587	335	J.W. WOOD CO INC	SUPPLIES-GC	S105405	1	7530-451-52-46	SUPPLIES-GENERAL	49.86	49.86
Total S105405:											
06/18	06/21/2018	201587	335	J.W. WOOD CO INC	SUPPLIES-GC	S105430	1	7530-451-52-46	SUPPLIES-GENERAL	32.37	32.37
Total S105430:											
06/18	06/21/2018	201588	5285		REFUND GAS DEPOSIT	10229070003	1	7401-2228-000	DEPOSITS-CUSTOMER	170.76	170.76
Total 10229070003:											
06/18	06/21/2018	201589	413	SUSANVILLE TOWING	RPR & MAINT-PD	55215	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	376.92	376.92
Total 55215:											
06/18	06/21/2018	201590	421	LEAGUE OF CALIFORNIA	MEMBERSHIP DUES 2018	179110	1	1000-1430-105	PREPAID - OTHER	3,365.00	3,365.00
06/18	06/21/2018	201590	421	LEAGUE OF CALIFORNIA	MEMBERSHIP DUES 2018	179110	2	1000-417-10-48	DUES AND MEMBERSHIPS	3,365.00	3,365.00
Total 179110:											
06/18	06/21/2018	201591	437	LMUD	STREET LIGHTS	14039 060618	1	2007-431-60-46	ELECTRICITY	190.13	190.13
Total 14039 060618:											
06/18	06/21/2018	201591	437	LMUD	STREET LIGHTS	14041 060618	1	2007-431-60-46	ELECTRICITY	3,528.33	3,528.33
Total 14041 060618:											
06/18	06/21/2018	201591	437	LMUD	S GAY ST-STREETS	24323 060618	1	2007-431-60-46	ELECTRICITY	37.00	37.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 24323 060618:											
06/18	06/21/2018	201591	437	LMUD	66 N LASSEN ST	2466 060618	1	1000-417-10-46	ELECTRICITY	37.00	37.00
Total 2466 060618:											
06/18	06/21/2018	201591	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 060618	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 24661 060618:											
06/18	06/21/2018	201591	437	LMUD	STREET LIGHTS	2467 060618	1	2007-431-60-46	ELECTRICITY	1,556.57	1,556.57
Total 2467 060618:											
06/18	06/21/2018	201591	437	LMUD	65 N WEATHERLOW ST-COMM	28647	1	1000-452-20-46	ELECTRICITY	57.05	57.05
Total 28647:											
06/18	06/21/2018	201591	437	LMUD	65 N WEATHERLOW ST-PARK	2865 060618	1	1000-452-20-46	ELECTRICITY	35.69	35.69
Total 2865 060618:											
06/18	06/21/2018	201591	437	LMUD	65 N WEATHERLOW ST-MUSEU	2866 060618	1	1000-451-80-46	ELECTRICITY	21.31	21.31
Total 2866 060618:											
06/18	06/21/2018	201591	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 060618	1	1000-452-20-46	ELECTRICITY	20.73	20.73
Total 2870 060618:											
06/18	06/21/2018	201591	437	LMUD	NORTH ST BASEBALL PARK M	2873 060618	1	1000-452-20-46	ELECTRICITY	29.16	29.16
Total 2873 060618:											
06/18	06/21/2018	201591	437	LMUD	SKYLINE DR WELL 4-WATER	29931 061218	1	7110-430-42-46	ELECTRICITY	38.17	38.17
Total 29931 061218:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/21/2018	201591	437	LMUD	HARRIS DR & HWY 36-WATER	30658 060618	1	7110-430-42-46	ELECTRICITY	269.90	269.90
Total 30658 060618:											
06/18	06/21/2018	201591	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 060618	1	2007-431-60-46	ELECTRICITY	215.07	215.07
Total 43511 060618:											
06/18	06/21/2018	201591	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 060618	1	1000-451-80-46	ELECTRICITY	53.13	53.13
Total 43866 060618:											
06/18	06/21/2018	201591	437	LMUD	N PINE & COOK - SCADA-WATE	44153 060618	1	7110-430-42-46	ELECTRICITY	24.51	24.51
Total 44153 060618:											
06/18	06/21/2018	201591	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 061218	1	7110-430-42-46	ELECTRICITY	25.81	25.81
Total 44298 061218:											
06/18	06/21/2018	201591	437	LMUD	PAUTE LN SCADA-WATER	44316 061218	1	7110-430-42-46	ELECTRICITY	23.49	23.49
Total 44316 061218:											
06/18	06/21/2018	201591	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 061218	1	7110-430-42-46	ELECTRICITY	54.87	54.87
Total 45542 061218:											
06/18	06/21/2018	201591	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 060618	1	2007-431-60-46	ELECTRICITY	58.49	58.49
Total 49500 060618:											
06/18	06/21/2018	201591	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 060618	1	2007-431-60-46	ELECTRICITY	144.94	144.94
Total 49501 060618:											
06/18	06/21/2018	201591	437	LMUD	606 NEVADA ST	58209 060618	1	1000-417-10-46	ELECTRICITY	27.04	27.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 58209 060618:											
06/18	06/21/2018	201591	437	LMUD	NORTH ST BALL PARK-MEM FI	9283 060618	1	1000-452-20-46	ELECTRICITY	78.12	78.12
Total 9283 060618:											
06/18	06/21/2018	201591	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 060618	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 94811 060618:											
06/18	06/21/2018	201592	1508	MAIN STREET LUBE	OIL & FILTER#72- GAS	15061	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	70.46	70.46
Total 15061:											
06/18	06/21/2018	201593	902		REIM OFFICE SUPPLIES	061918	1	1000-421-10-46	SUPPLIES-GENERAL	28.85	28.85
Total 061918:											
06/18	06/21/2018	201594	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2497239	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	67.20	67.20
Total 2497239:											
06/18	06/21/2018	201594	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2497383	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	56.99	56.99
Total 2497383:											
06/18	06/21/2018	201594	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2497616	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	30.01	30.01
Total 2497616:											
06/18	06/21/2018	201594	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2497617	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	4.06	4.06
Total 2497617:											
06/18	06/21/2018	201594	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2497663	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	3.74	3.74
Total 2497663:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/21/2018	201595	1040	R & R PRODUCTS INC	SUPPLIES- GC	CD2242942	1	7530-451-52-46	SUPPLIES-GENERAL	435.82	435.82
Total CD2242942:											
06/18	06/21/2018	201596	1296	RENTAL GUYS	SUPPLIES-PARKS	663542-5	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	395.69	395.69
Total 663542-5:											
06/18	06/21/2018	201597	1332	RLI INSURANCE COMPA	JOHNSTONVILLE WELL#2	RLB0006021.	1	7301-1430-105	PREPAID MISC	250.00	250.00
Total RLB0006021.:											
06/18	06/21/2018	201598	1076	SIERRA COFFEE AND BE	BOTTLED WATER	47771	1	1000-417-10-46	SUPPLIES-GENERAL	7.25	7.25
Total 47771:											
06/18	06/21/2018	201599	1265	SUSANVILLE PAINT CEN	SUPPLIES- PARK	38019	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	325.91	325.91
Total 38019:											
06/18	06/21/2018	201599	1265	SUSANVILLE PAINT CEN	SUPPLIES- PARKS	38261	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	177.95	177.95
Total 38261:											
06/18	06/21/2018	201599	1265	SUSANVILLE PAINT CEN	SUPPLIES- STREETS	38433	1	2007-431-20-46	SUPPLIES-GENERAL	139.43	139.43
Total 38433:											
06/18	06/21/2018	201600	1237	T2 GREEN	SUPPLIES- GC	1806002	1	7530-451-52-46	SUPPLIES-GENERAL	110.74	110.74
Total 1806002:											
06/18	06/21/2018	201601	966	TURF STAR, INC.	SUPPLIES-GC	7011586-00	1	7530-451-52-46	SUPPLIES-GENERAL	759.07	759.07
Total 7011586-00:											
06/18	06/18/2018	201528	728	U S POSTMASTER	UB BILLING GAS	061818	1	7401-430-62-46	POSTAGE	402.52	402.52
06/18	06/18/2018	201528	728	U S POSTMASTER	UB BILLING WATER	061818	2	7110-430-42-46	POSTAGE	781.36	781.36

GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL	GL	Seq	Seq	Amount	Check
Period	Issue Date	Number	Number			Number	Seq	Account	Account			Amount	Amount
Total 061818:													
06/18	06/21/2018	201602	1551	WASHOE COUNTY DIST	SART EXAM	93611867	1	1000-421-10-45	INVESTIGATIVE FUNDS			1,183.88	1,183.88
Total 93611867:												500.00	500.00
06/18	06/21/2018	201603	770	WESTERN NEVADA SUP	SUPPLIES-PARKS	67432850	1	1000-452-20-44	MISC - REPAIR & MAINTENANC			17.94	17.94
Total 67432850:												17.94	17.94
06/18	06/21/2018	201603	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67454623	1	7401-430-62-46	SUPPLIES-GENERAL			158.65	158.65
Total 67454623:												158.65	158.65
06/18	06/21/2018	201603	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67455641	1	7110-430-42-46	SUPPLIES-GENERAL			743.31	743.31
Total 67455641:												743.31	743.31
06/18	06/21/2018	201603	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67461444	1	7110-430-42-46	SUPPLIES-GENERAL			185.32	185.32
Total 67461444:												185.32	185.32
06/18	06/21/2018	201603	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67464478	1	7401-430-62-46	SUPPLIES-GENERAL			33.25	33.25
Total 67464478:												33.25	33.25
06/18	06/21/2018	201603	770	WESTERN NEVADA SUP	SUPPLIES-GC	67470806	1	7530-451-52-46	SUPPLIES-GENERAL			16.13	16.13
Total 67470806:												16.13	16.13
06/18	06/21/2018	201603	770	WESTERN NEVADA SUP	SUPPLIES-PARKS	67473609	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN			230.68	230.68
Total 67473609:												230.68	230.68
06/18	06/21/2018	201604	1402	ZAENGLES FURNITURE	SUPPLIES-PARKS	27475	1	1000-452-20-44	MISC - REPAIR & MAINTENANC			343.09	343.09
Total 27475:												343.09	343.09

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Grand Totals:											
										53,941.69	53,941.69

Report Criteria:

Report type: GL detail

Check/Voided = False

Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/18	06/29/2018	201607	8178	DOWNTOWN FORD SALE	REPAIR AND MAINT F250	100005.	1	7110-430-43-47	VEHICLES	16,783.74	16,783.74
06/18	06/29/2018	201607	8178	DOWNTOWN FORD SALE	REPAIR AND MAINT F250	100005.	2	7401-430-63-47	VEHICLES	16,783.75	16,783.75
Total 100005.:										33,567.49	33,567.49
06/18	06/29/2018	201607	8178	DOWNTOWN FORD SALE	REPAIR & MAINT F350- WATER	100006.	1	7110-430-43-47	VEHICLES	57,323.37	57,323.37
Total 100006.:										57,323.37	57,323.37
06/18	06/29/2018	201608	728	U S POSTMASTER	UB BILLING GAS	062918	1	7401-430-62-46	POSTAGE	271.35	271.35
06/18	06/29/2018	201608	728	U S POSTMASTER	UB BILLING WATER	062918	2	7110-430-42-46	POSTAGE	526.71	526.71
Total 062918:										798.06	798.06
Grand Totals:										91,688.92	91,688.92

Report Criteria:

Transmittal checks included

[Report]. Check Number = 201616-201627,812-816

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
06/29/2018	CDPT	07/05/2018	812	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 6/29/	7650-2203-1	8,129.67-
06/29/2018	CDPT	07/05/2018	812	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 6/29/	7650-2203-1	8,129.67-
06/29/2018	CDPT	07/05/2018	812	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 6/29/2018	7650-2203-1	2,391.62-
06/29/2018	CDPT	07/05/2018	812	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 6/29/2018	7650-2203-1	2,391.62-
06/29/2018	CDPT	07/05/2018	812	CITY OF SUSANVILLE PAYRL T	1	Federal Withholding Tax Pay Peri	7650-2203-1	14,566.84-
Total 812:			5					35,609.42-
06/29/2018	CDPT	07/05/2018	813	EMPLOYMENT DEV. DEPT PI	6	State Withholding Tax Pay Period:	7650-2203-1	5,095.33-
Total 813:			1					5,095.33-
06/29/2018	CDPT	07/05/2018	814	EMPLOYMENT DEV DEPT SDI	7	State Disability Tax Pay Period: 6	7650-2203-1	1,520.39-
Total 814:			1					1,520.39-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Municipal Pay Period: 6/2	7650-2203-1	2,698.47-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Municipal Pay Period: 6/2	7650-2203-1	5,299.57-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Police Pay Period: 6/29/2	7650-2203-1	1,321.85-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Police Pay Period: 6/29/2	7650-2203-1	1,574.90-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Fire Pay Period: 6/29/201	7650-2203-1	586.70-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Fire Pay Period: 6/29/201	7650-2203-1	1,453.68-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS Misc Pay and Report Pay	7650-2203-1	117.39-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS Fire Pay and Report Pay P	7650-2203-1	97.34-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	1,991.35-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	2,081.52-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	1,690.10-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	1,762.12-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	982.06-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	1,023.90-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	Survivor's Benefits Pay Period: 6/	7650-2203-1	13.00-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Municipal Benefit Pay Pe	7650-2203-1	567.15-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Fire Benefit Pay Period:	7650-2203-1	909.11-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	PERS - Police Benefit Pay Period	7650-2203-1	1,321.85-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ROUNDING ADJUSTMENTS	1000-421-10-	40.94
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-421-10-	213,792.15-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-413-20-	28,006.60-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-411-40-	6,883.85-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-416-10-	14,878.73-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-415-10-	27,328.88-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-424-20-	15,986.42-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-419-10-	15,413.69-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-452-20-	8,764.56-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	2007-431-20-	17,729.59-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	7620-430-10-	39,472.13-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	7110-430-42-	32,001.73-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	7401-430-62-	35,991.06-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	7620-430-11-	17,490.76-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-422-10-	115,118.85-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-421-10-	1,885.00-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-422-10-	357.00-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-452-20-	509.00-
06/29/2018	CDPT	07/05/2018	816	P.E.R.S.	8	ANNUAL LUMP SUM ACCRUED	1000-421-10-	1.00-

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	
Total 816:			37						616,860.12-
06/29/2018	CDPT	07/05/2018	201622	CA STATE DISBURSEMENT UNI	37	L Case #2000	7650-2203-0	69.23-	
Total 201622:			1						69.23-
06/29/2018	CDPT	07/05/2018	201623	NATIONWIDE RETIREMENT SO	5 00284077	Pebasco Pay Period: 6/	7650-2203-0	550.00-	
Total 201623:			1						550.00-
06/29/2018	CDPT	07/05/2018	201624	NEVADA STATE TREASURER	44	REM ID 876772300A Garnishme	7650-2203-0	2.00-	
Total 201624:			1						2.00-
06/29/2018	CDPT	07/05/2018	201625	STATE COLLECTION & DISBUR	43	REM ID 876772300A Child Supp	7650-2203-0	406.15-	
Total 201625:			1						406.15-
06/29/2018	CDPT	07/05/2018	201626	VALIC	4	Valic Pay Period: 6/29/2018	7650-2203-0	1,978.08-	
Total 201626:			1						1,978.08-
06/29/2018	CDPT	07/05/2018	201627	VANTAGEPOINT TRANS. AGEN	3 457	DEFERRED COMPENSATIO	7650-2203-0	150.00-	
Total 201627:			1						150.00-
Grand Totals:			50						662,240.72-

Report Criteria:

Transmittal checks included
[Report].Check Number = 201616-201627,812-816

Report Criteria:
Report type: GL detail
Check: Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/05/2018	201628	7293	DIG IT CONSTRUCTION	2017 WATER MAIN PROJECT	070218	1	7114-430-49-45	CONSTRUCTION SERVICES	89,055.19	89,055.19
Total 070218:											
										89,055.19	89,055.19
07/18	07/05/2018	201629	7293	DIG IT CONSTRUCTION	PROJECT 17-01, 2012 STIP FC	070218.	1	2007-431-29-44	CONSTRUCTION SERVICES	118,971.35	118,971.35
Total 070218.:											
										118,971.35	118,971.35
07/18	07/05/2018	201630	288		REIMBURSE HEALTH INS	070318	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	81.64	81.64
Total 070318:											
										81.64	81.64
07/18	07/05/2018	201631	437	LMUD	AIRPORT VASILIGHTS	10108 062218	1	7201-430-81-46	ELECTRICITY	140.52	140.52
Total 10108 062218:											
										140.52	140.52
07/18	07/05/2018	201631	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 061818	1	1000-452-30-46	ELECTRICITY	27.71	27.71
Total 10262 061818:											
										27.71	27.71
07/18	07/05/2018	201631	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 062218	1	7530-451-52-46	ELECTRICITY	712.24	712.24
Total 122907 062218:											
										712.24	712.24
07/18	07/05/2018	201631	437	LMUD	GOLF COURSE PUMP STATION	122910 062218	1	7530-451-52-46	ELECTRICITY	577.91	577.91
Total 122910 062218:											
										577.91	577.91
07/18	07/05/2018	201631	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 062218	1	7530-451-52-46	ELECTRICITY	419.12	419.12
Total 122929 062218:											
										419.12	419.12
07/18	07/05/2018	201631	437	LMUD	GOLF COURSE PUMP HOUSE	132052 062218	1	7530-451-52-46	ELECTRICITY	86.40	86.40

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 132052 062218:											
07/18	07/05/2018	201631	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 062218	1	7530-451-52-46	ELECTRICITY	36.28	36.28
Total 144281 062218:											
07/18	07/05/2018	201631	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 061818	1	7112-430-42-46	ELECTRICITY	95.55	95.55
Total 350161 061818:											
07/18	07/05/2018	201631	437	LMUD	LITTLE LEAGUE PARK AREA LI	3522 062218	1	1000-452-20-46	ELECTRICITY	33.77	33.77
Total 3522 062218:											
07/18	07/05/2018	201631	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 062218	1	2007-431-60-46	ELECTRICITY	119.14	119.14
Total 3651 062218:											
07/18	07/05/2018	201631	437	LMUD	105 S ASH STREET	412864	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 412864:											
07/18	07/05/2018	201631	437	LMUD	WELL #3-WATER	4559 061818	1	7110-430-42-46	ELECTRICITY	2,304.76	2,304.76
Total 4559 061818:											
07/18	07/05/2018	201631	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 062218	1	2007-431-60-46	ELECTRICITY	145.52	145.52
Total 49496 062218:											
07/18	07/05/2018	201631	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 062218	1	2007-431-60-46	ELECTRICITY	120.91	120.91
Total 49497 062218:											
07/18	07/05/2018	201631	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 062218	1	2007-431-60-46	ELECTRICITY	150.75	150.75
Total 49498 062218:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
07/18	07/05/2018	201631	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 062218	1	2007-431-60-46	ELECTRICITY	230.60	230.60
Total 49499 062218:											
07/18	07/05/2018	201631	437	LMUD	AIRPORT LOT 5	51908 062218	1	7201-430-81-46	ELECTRICITY	20.00	20.00
Total 51908 062218:											
07/18	07/05/2018	201631	437	LMUD	AIRPORT HANGAR 6	54333 062218	1	7201-430-81-46	ELECTRICITY	20.00	20.00
Total 54333 062218:											
07/18	07/05/2018	201631	437	LMUD	925 SIERRA RD SPORTS CTR	60453 062218	1	1000-452-20-46	ELECTRICITY	21.16	21.16
Total 60453 062218:											
07/18	07/05/2018	201631	437	LMUD	AIRPORT OFFICE	7146 062218	1	7201-430-81-46	ELECTRICITY	337.46	337.46
Total 7146 062218:											
07/18	07/05/2018	201631	437	LMUD	AIRPORT GAS PUMP	7154 062218	1	7201-430-81-46	ELECTRICITY	29.02	29.02
Total 7154 062218:											
07/18	07/05/2018	201631	437	LMUD	GOLF COURSE CLUB HOUSE	7394 062218	1	7530-451-52-46	ELECTRICITY	84.99	84.99
Total 7394 062218:											
07/18	07/05/2018	201631	437	LMUD	GOLF COURSE CART BARN 2	7400 062218	1	7530-451-52-46	ELECTRICITY	35.98	35.98
Total 7400 062218:											
07/18	07/05/2018	201631	437	LMUD	WELL #1-WATER	7714 062218	1	7110-430-42-46	ELECTRICITY	82.92	82.92
Total 7714 062218:											
07/18	07/05/2018	201631	437	LMUD	1801 MAIN ST	8314 062218	1	1000-421-10-46	ELECTRICITY	1,519.39	1,519.39

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 8314 062218:											
07/18	07/05/2018	201631	437	LMUD	GEO PUMP #1	9297 060618	1	7301-430-52-46	ELECTRICITY	1,519.39	1,519.39
Total 9297 060618:											
07/18	07/05/2018	201631	437	LMUD	GOLF COURSE BARN 1 & 3	9312 062218	1	7530-451-52-46	ELECTRICITY	20.15	20.15
Total 9312 062218:											
Grand Totals:											
										217,060.03	217,060.03

Report Criteria:
 Report type: GL detail
 Check: Voided = False

Reviewed by: Interim City Administrator
 City Attorney

 Motion Only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 18-5532 approving the appointment of representatives to various Boards and Commissions

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: Susanville City Council members, as part of their official elected duties, serve on various boards, commissions and committees. After an election, when the City Council has been reorganized, it is customary for the new Mayor to make recommendations for committee appointments which are then discussed and either accepted or amended by the City Council. The recommendations are then formally adopted by the City Council by resolution.

FISCAL IMPACT: None

ACTION REQUESTED: Motion approving Resolution No. 18-5532 approving the appointment of representatives to various Boards and Commissions

ATTACHMENTS:

- Resolution No. 18-5532

SUSANVILLE CITY COUNCIL COMMITTEE LIST

Resolution No. 18-5532

<u>Committee</u>	<u>Representative</u>	<u>Meetings</u>
Abandoned Vehicle JPA	Kevin Stafford Brian Moore (alt)	Annual. No current meeting schedule.
Airport Land Use Commission	Joe Franco Mendy Schuster Kevin Stafford (alt)	No current frequency. Thursday at 1:30 pm as needed.
Association of California Cities Allied with Public Safety (ACCAPS)	Kevin Stafford Brian Wilson (alt)	Annual
CDBG Loan Committee	Brian Wilson Mendy Schuster (alt)	As Needed During Business Hours.
Citizens Advisory Committee (CAC)	Kevin Stafford	Bi-monthly, fourth Monday, at 12:00 pm
Historic Building Preservation	Tim Purdy Will Thorn	As Needed, evening meetings.
Honey Lake Valley Recreation Authority	Brian Wilson Brian Moore Joe Franco (alt)	Monthly/ third Tuesday, 3:00pm
Indian Gaming Committee	Mendy Schuster Kevin Stafford	No current schedule available.
Local Agency Formation Commission (LAFCO)	Joe Franco Brian Wilson Kevin Stafford (alt)	Every other month, second Monday – 3:00 pm
Lassen County Air Pollution Control District	Mendy Schuster Joe Franco Kevin Stafford Brian Wilson (alt)	Monthly, second Tuesday – 3:00 pm
Lassen County Coordination Council	Mendy Schuster Kevin Stafford	Monthly, third Monday-6:30 pm
Lassen County Transportation Commission (LCTC) Lassen Transit Authority	Brian Moore Brian Wilson Joe Franco Mendy Schuster (alt)	Monthly, second Monday-1:00 pm

Lassen Regional Solid Waste

Brian Moore
Kevin Stafford
Joe Franco (alt)

Monthly, fourth Tuesday
3:00 p.m.

League of California Cities

Brian Wilson

Quarterly, No Current Schedule

Regional Water Management
Group

Dan Newton
Public Works Director

As Needed, During Business
Hours

Reviewed by:  Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Gwenna MacDonald, City Clerk

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Appointment to fill Planning Commission vacancies

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The Planning Commission performs many important functions on behalf of the City Council and is often responsible for providing recommendations related to the development, design, and growth of the City. The City has solicited letters of interest by advertising from January through June 2018 for the terms of Commissioners Wayne Jambois, Linda Robinette and Vicki Lozano. Attached hereto are letters from Commissioner Jambois, Commissioner Robinette and Commission Lozano, expressing their interest in continuing to serve the community. City Council authorization is required to renew all three terms.

FISCAL IMPACT: Planning Commission stipend of \$75 per month, included in annual budgets

ACTION REQUESTED: Motion to ratify Mayor's appointments to Planning Commission for four year terms.

ATTACHMENTS: Letters of interest

June 29, 2018

To Susanville City Council,

Thank you for the opportunity to serve on the City of Susanville Planning Commission for the past four years. I believe I have made a positive impact in the direction the Planning Commission has gone and would like to continue to serve. I feel like I am still learning about the planning process and would like to follow through on the long-term goals that have been identified.

The City's Abatement Policy has been a long time in coming and I believe a good start to clean up our town and help reflect the pride I have in Susanville. As part of the City's adoption of the Administrative Nuisance Abatement Policy, I am aware of the policy and the Planning Commission's position to become the Hearing Board for first level disputes. I do have experience in Administrative Law when I was a Senior Hearing Officer for the Department of Corrections and would like to apply that experience to the Nuisance Abatement Hearing Board.

I am proud to have approved several housing and business projects around town and hope to be a part of future growth. Uptown remains a struggling area and as an Uptown resident I am very interested in it's revitalization. I want to be part of the solution to Susanville's future growth. I don't know what it will take to have a revitalized Uptown area. I don't know what it will take to help usher Susanville into its next incarnation but Susanville is no longer a lumber, ranch town. I want to help. In my opinion, Susanville is the best town to live in with a high quality of life. We love living here. I am flummoxed as to why our town is slowly dying. We have had some new businesses move to town but we have lost so very many more.

Let me give you a brief background of myself, I am Linda Robinette. I have lived in Susanville/Lassen County for 40 years. Between 1981 and 1992, my husband and I owned and operated Lassen Boots and Shoe Repair on Main Street. I am a 1976 graduate from Lassen High and earned my AA in Vocational Nursing from Lassen College. In 2001, I earned my Registered Nurse Degree from Regents College. On 12/12/12, I retired from California Correctional Center where I had a long career in nursing and corrections and finally retiring as a Correctional Lieutenant. In my years of working in corrections, I received several Letters of Commendation. I also served on the Lassen County Grand Jury in 2005.

Thank you for your consideration.

Linda Robinette
240 South Roop Street
Susanville, Ca 96130
(530) 257-9049
beadmom@icloud.com

A handwritten signature in black ink that reads "Linda Robinette". The signature is written in a cursive style with a large, looped initial "L".

June 29, 2018

Mayor Kevin Stafford
City of Susanville
66 N Lassen Street
Susanville, Ca 96130

Dear Mayor Stafford,

I would like to continue serving on the planning commission. I have been on the Planning Commission for the last 4 years and have enjoyed working with the other commissioners and the City Planner.

I am actively involved in the community. I am the owner/broker of Mt. Lassen Properties. I serve as a board member for the Lassen County Chamber of Commerce and Monticola Club.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vicki Lozano', with a long, sweeping horizontal flourish extending to the right.

Vicki Lozano
405 N Spring Street
Susanville, Ca 96130
53-310-3051

June 11, 2018

TO:

Gwenna MacDonald
City Clerk
Susanville, Cal.

RECEIVED

JUN 22 2018

City of Susanville
City Clerk's Office

SUBJECT:

Planning Commission Application

Dear Ms. MacDonald,

Please consider this letter to be my application for re-appointment to the City of Susanville Planning Commission.

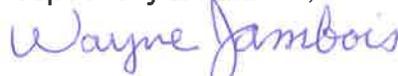
I was first appointed to the Planning Commission in the year of 2000 by the City Council and Mayor Mary Fahlen. I have served on the Commission as the Chairman, Vice Chairman and as a member at large. I have thoroughly enjoyed working with the City Planning staff, the public and the applicants who are seeking permits, Planning Commission project approvals and other services.

I strongly feel that we have the best Planning Commission possible for a city of this size and I am very proud of what we Commissioner's and City Planning staff have been able to accomplish over the years for the City of Susanville and its citizens despite state mandates and a long period of economic recession.

I am retired from the U.S. Postal Service and have the time, experience and desire to continue on serving the City of Susanville and its citizens to the best of my ability.

Thank you for your kind consideration of this matter.

Respectfully submitted,



Wayne Jambois

Reviewed by: Dan Interim City Administrator
 _____ City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

SUBMITTED BY: Dan Newton, Interim City Administrator

MEETING DATE: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 18-5539 approving Amendment No. 1 to Omnipoint Communications (dba T-Mobile) agreement and authorizing Mayor to sign the Amendment.

SUMMARY: The City currently has a lease with T-Mobile for the cell tower at Memorial Ballpark. The original lease was signed in 2009 and the tenant has the right to extend the lease for five (5) additional five-year terms on the same terms as set within the original lease. It is to renew automatically unless written notice is provided by either party at least thirty (30) prior to the expiration of the term.

T-Mobile has notified the City that they wish to amend the agreement. Due to the completion within the cell phone industry, T-Mobile is evaluating lease agreements to establish fair market rates. T-Mobile has offered a 10 year rent guarantee in exchange for reduced monthly payments.

T-Mobile paid \$1,200 per month for the first year with that rate increasing annually by 3%. T-Mobile is requesting an amendment to the original lease to reduce the rent amount to \$1,000 per month with 5% rate increases every three years.

FISCAL IMPACT: There are a number of variables pertaining to the fiscal impact. Considering a scenario where the cell tower lease remained for 10 years under the existing agreement, the City would expect to earn \$215,391; as provided in Amendment 1, the City would expect to earn \$127,381 a difference of \$88,010 over ten years. However, under the existing agreement there is no guarantee that T-Mobile will stay for an additional 10 years. Amendment 1, provides for a rental obligation of 10 years by T-Mobile.

ACTION

REQUESTED: Direction to staff.

ATTACHMENTS: Resolution 18-5539
Proposed Amendment
Lease Agreement

**RESOLUTION NUMBER 18-5539
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AMENDMENT 1 TO OMNIPOINT (DBA T-MOBILE) SITE LEASE
AGREEMENT FOR COMMUNICATION EQUIPMENT AT MEMORIAL PARK
(BASEBALL FIELD)**

WHEREAS, the City of Susanville (City) owns all facilities located at Memorial Park, 1200 North Street; and

WHEREAS, in 2009 a cell tower and ancillary equipment was installed behind the outfield fence of the baseball field; and

WHEREAS, Omnipoint Communications (dba T-Mobile) has requested that the City consider Amendment 1 to the agreement, which reduces the monthly lease payments and provides a 10 year rent guarantee; and

WHEREAS, City staff has negotiated with T-Mobile's representative Backdot Capital to include 5% increases at three year intervals; and

WHEREAS, Approval of Amendment 1 will guarantee revenue at the site for 10 years.

NOW THEREFORE BE IT RESOLVED, that the City of Susanville City Council approves Amendment 1 and authorizes Mayor to sign.

Dated: July 18, 2018

Approved: _____
Kevin Stafford, Mayor

Attest: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution 18-5539 was adopted at a regular meeting of the City Council of the City of Susanville held on the 18^h day of July, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

Approved as to form: _____
Jessica Ryan, City Attorney

FIRST AMENDMENT TO SITE LEASE WITH OPTION

This First Amendment to Site Lease with Option (the "**Amendment**") is effective as of the date of execution by the last party to sign (the "**Effective Date**") by and between City of Susanville, a municipal corporation ("**Landlord**") and T-Mobile West LLC, a Delaware limited liability company ("**Tenant**") (collectively, the "**Parties**").

Landlord and Tenant (or its predecessor-in-interest) entered into that certain Site Lease with Option dated September 12, 2008, (the "**Lease**") regarding the premises located at 1200 North Street, Susanville, California 96130 (the "**Premises**"), and

Landlord and Tenant desire to amend the Lease on the terms and conditions set forth herein.

NOW, for good and valuable consideration, Landlord and Tenant agree as follows:

1. **Rent.**

a. Starting on the New Commencement Date, Tenant shall pay Landlord One Thousand and No/100 Dollars (\$1,000.00) per month ("**Rent**") in advance, by the fifth (5th) day of each month. Where duplicate Rent would occur, a credit shall be taken by Tenant for any prepayment of Rent by Tenant.

b. Commencing on December 1, 2021, Rent shall be increased by an amount equal to five percent (5%) over the Rent and shall continue to increase every three (3) years thereafter by an amount equal to five percent (5%). This Rent adjustment shall supersede and replace any prior Rent adjustments.

2. **Renewal Terms.**

a. The Parties hereby wish to supersede and replace the term and any renewal terms of the Lease. Now, the new initial term of the Lease shall be five (5) years commencing on December 1, 2018 (the "**New Commencement Date**"), and ending on the day immediately preceding the fifth (5th) anniversary of the New Commencement Date (the "**New Initial Term**"). The New Initial Term, together with any Renewal Terms are referred to collectively as the "**Term**."

b. The New Initial Term shall automatically renew for four (4) successive renewal terms of five (5) years each (each a "**Renewal Term**"), unless Tenant notifies Landlord in writing of Tenant's intention not to extend the Lease at least thirty (30) days prior to the expiration of the New Initial Term or any Renewal Term.

3. **Modification of Tenant's Obligation to Pay – Rent Guarantee.** Commencing on the New Commencement Date, Tenant's obligation to pay Rent is guaranteed for the period of ten (10) years ("**Rent Guarantee Period**"). Tenant's obligation to pay Rent during the Rent Guarantee Period shall not be subject to offset or cancellation by Tenant unless any of the following exceptions apply: a) local,

state or federal laws materially adversely affect Tenant's ability to operate; (b) the Premises or Antenna Facilities are damaged or destroyed by wind, fire or other casualty and the Premises cannot be restored within a six-month time period; c) the Property is foreclosed upon and Tenant is unable to maintain its' tenancy; d) Landlord requires Tenant to relocate its Antenna Facilities which adversely affect Tenant's ability to operate the Antenna Facilities or e) Landlord breaches the Lease and the default issue is not cured within the appropriate cure period. This Rent Guarantee shall not apply to any increases in the Rent after the execution of this Amendment.

4. **Notice.** All notices, requests, demands and other communications shall be in writing and shall be effective three (3) business days after deposit in the U.S. mail, certified, return receipt requested or upon receipt if personally delivered or sent via a nationally recognized courier to the addresses set forth below. Landlord or Tenant may from time to time designate any other address for this purpose by providing written notice to the other party.

If to Tenant:
T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: Lease Compliance/SC55481A

If to Landlord:
City of Susanville
66 Lassen Street
Susanville, CA 96130

5. **Miscellaneous.**

a. Any charges payable under this Agreement other than Rent shall be billed by Landlord to Tenant within twelve (12) months from the date in which the charges were incurred or due; otherwise the same shall be deemed time-barred and be forever waived and released by Landlord.

b. Landlord and Tenant will reasonably cooperate with each other's requests to approve permit applications and other documents related to the Property.

c. To the extent any provision contained in this Amendment conflicts with the terms of the Lease, the terms and provisions of this Amendment shall control. Unless otherwise defined herein, capitalized terms used in this Amendment have the same meanings they are given in the Lease.

d. If any part of this agreement should be deemed illegal, void or unenforceable, the remaining parts of the agreement shall remain in full force and effect. All provisions of the Site Lease with Option dated September 12, 2008 that are not in conflict with or amended by this First Amendment to Site Lease with Option, remain in full force and effect.

e. Except as expressly set forth in this Amendment, the Lease otherwise is unmodified and remains in full force and effect. Each reference in the Lease to itself shall be deemed also to refer to this Amendment.

f. This Amendment may be executed in duplicate counterparts, each of which will be deemed an original. Signed electronic, scanned, or facsimile copies of this Amendment will legally bind the Parties to the same extent as originals.

g. Each of the Parties represent and warrant that they have the right, power, legal capacity and authority to enter into and perform their respective obligations under this Amendment. Landlord represents and warrants to Tenant that the consent or approval of a third party has either been obtained or is not required with respect to the execution of this Amendment.

h. This Amendment will be binding on and inure to the benefit of the Parties herein, their heirs, executors, administrators, successors-in-interest and assigns.

IN WITNESS, the Parties execute this Amendment as of the Effective Date.

Landlord:

City of Susanville, a municipal corporation

By: _____

Print Name: _____

Title: _____

Date: _____

Tenant:

T-Mobile West LLC, a Delaware limited liability company

By: _____

Print Name: _____

Title: _____

Date: _____

T-Mobile Contract Attorney

Site Number: SC55481
Market: Sacramento

SITE LEASE WITH OPTION

THIS SITE LEASE WITH OPTION (this "Lease") is by and between the City of Susanville, a municipal corporation and Omnipoint Communications, Inc., a Delaware corporation dba T-Mobile ("Tenant").

1. Option to Lease.

(a) In consideration of the payment of One Hundred and no/100 dollars (\$100.00) (the "Option Fee") by Tenant to Landlord, Landlord hereby grants to Tenant an option to lease the use of a portion of the real property described in the attached Exhibit A (the "Property"), on the terms and conditions set forth herein (the "Option"). The Option shall be for an initial term of twelve (12) months, commencing on the Effective Date (as defined below) (the "Option Period"). The Option Period may be extended by Tenant for an additional twelve (12) months upon written notice to Landlord and payment of the sum of one hundred and no/100 dollars (\$100.00) ("Additional Option Fee") at any time prior to the end of the Option Period.

(b) During the Option Period and any extension thereof, and during the term of this Lease, Landlord agrees to cooperate with Tenant in obtaining, at Tenant's expense, all licenses and permits or authorizations required for Tenant's use of the Premises (as defined below) from all applicable government and/or regulatory entities (including, without limitation, zoning and land use authorities, and the Federal Communications Commission ("FCC") ("Governmental Approvals"), including all land use and zoning permit applications, and Landlord agrees to cooperate with and to allow Tenant, at no cost to Landlord, to obtain a title report, zoning approvals and variances, land-use permits, and Landlord expressly grants to Tenant a right of access to the Property to perform surveys, soils tests, and other engineering procedures or environmental investigations on the Property necessary to determine that Tenant's use of the Premises will be compatible with Tenant's engineering specifications, system design, operations and Governmental Approvals. Notwithstanding the foregoing, Tenant may not change the zoning classification of the Property without first obtaining Landlord's written consent. During the Option Period and any extension thereof, Landlord agrees that it will not interfere with Tenant's efforts to secure other licenses and permits or authorizations that relate to other property. During the Option Period and any extension thereof, Tenant may exercise the Option by so notifying Landlord in writing, at Landlord's address in accordance with Section 12 hereof.

(c) If Tenant exercises the Option, then, subject to the following terms and conditions, Landlord hereby leases to Tenant the use of that portion of the Property sufficient for placement of the Antenna Facilities (as defined below), together with all necessary space and easements for access and utilities, as generally described and depicted in the attached Exhibit B (collectively referred to hereinafter as the "Premises"). The Premises, located at North Street, Susanville, Lassen County, CA, comprises approximately 420 square feet.

2. Term. The initial term of this Lease shall be five (5) years commencing on the date of the exercise of the Option (the "Commencement Date"), and terminating at midnight on the last day of the month of the initial term (the "Initial Term").

3. Renewal. Tenant shall have the right to extend this Lease for five (5) additional and successive five-year terms (each a "Renewal Term") on the same terms and conditions as set forth herein. This Lease shall automatically renew for each successive Renewal Term unless Tenant notifies Landlord, in writing, of Tenant's intention not to renew this Lease, at least thirty (30) days prior to the expiration of the Initial Term or any Renewal Term. If Tenant shall remain in possession of the Premises at the expiration of this Lease or any Renewal Term without a written agreement, such tenancy shall be deemed a month-to-month tenancy under the same terms and conditions of this Lease.

4. Rent.

(a) From and after the Commencement Date, Tenant shall pay Landlord or designee, as rent One Thousand Two Hundred and no/100 dollars (\$1,200.00) per month ("Rent"). The first payment of Rent shall be due within twenty (20) days following the Commencement Date and shall be prorated based on the days remaining in the month following the Commencement Date, and thereafter Rent will be payable monthly in advance by the fifth day of each month to Landlord at the address specified in Section 12 below. If this Lease is terminated for any reason (other than a default by Tenant) at a time other than on the last day of a month, Rent shall be prorated as of the date of termination and all prepaid Rent shall be immediately refunded to Tenant. Landlord, its successors, assigns and/or designee, if any, will submit to Tenant any documents required by Tenant in connection with the payment of Rent, including, without limitation, an IRS Form W-9.

(b) The monthly rent shall be subject to an annual increase of three percent (3%), such increase to take effect on the anniversary date of the Commencement Date.

5. Permitted Use.

(a) The Premises may be used by Tenant for the transmission and reception of radio communication signals and for the construction, installation, operation, maintenance, repair, removal or replacement of related facilities, including, without limitation, tower and base, antennas, microwave dishes, equipment shelters and/or cabinets and related activities.

(b) Notwithstanding the foregoing, Tenant, at its sole expense, shall have the right to remove and dispose of the existing light pole standard currently located in the approximate area designated on the Exhibit B as the area for the new "Light Pole Replacement", as defined below. Following removal, Tenant shall have the right to replace the former light pole standard with a replacement light pole standard structurally capable of supporting Tenant's antennas and other ancillary equipment designated on the Exhibit B attached hereto (the "Light Pole Replacement"). Upon

Site Number: SC55481
Market: Sacramento

installation of the Light Pole Replacement, Tenant shall maintain the Light Pole Replacement during the term of this Lease and shall initially install on Landlord's behalf light fixtures supplied by Landlord in locations on the Light Pole Replacement as mutually agreed to by the parties and indicated on the attached Exhibit B. Notwithstanding the foregoing, following the initial installation of such light fixtures, Landlord shall be solely responsible for changing out any light fixtures located thereon as necessary. Upon the expiration or earlier termination of this Lease, title and ownership of the Light Pole Replacement shall automatically, without need for execution of further documentation transfer to Landlord in its "AS IS" and "WHERE IS" condition without warranty or representation of any kind. Following such transfer, Landlord will be solely responsible for the ongoing maintenance and upkeep of the Light Pole Replacement and Tenant shall have no further responsibility in relation thereto. Notwithstanding anything to the contrary contained herein, during the entire term of this Agreement, Tenant shall have the right to collocate additional parties on the Light Pole Replacement provided that such parties shall first enter into a lease for ground space from the Landlord. In such event, Landlord shall be entitled to all rent and income from the ground lease and Tenant shall be entitled to all rent and income from the collocation lease for equipment located on the Light Pole Replacement.

6. Interference. Tenant shall not use the Premises in any way which interferes with the use of the Property by Landlord, or lessees or licensees of Landlord with equipment installed prior in time to Tenant's installation. Similarly, Landlord shall not use, nor shall Landlord permit its lessees, licensees, employees, invitees or agents to use, any portion of the Property in any way which interferes with the operations of Tenant. Such interference shall be deemed a material breach by the interfering party, who shall, upon written notice from the other, be responsible for terminating said interference. In the event any such interference does not cease promptly, the parties acknowledge that continuing interference may cause irreparable injury and, therefore, the injured party shall have the right, in addition to any other rights that it may have at law or in equity, to bring a court action to enjoin such interference or to terminate this Lease immediately upon written notice.

7. Improvements; Utilities; Access.

(a) Tenant shall have the right, at its expense, to erect and maintain on the Premises improvements, personal property and facilities necessary to operate its communications system, including, without limitation, radio transmitting and receiving antennas, microwave dishes, tower and base, equipment shelters and/or cabinets and related cables and utility lines and a location based system, including, without limitation, antenna(s), coaxial cable, base units, location based systems, and other associated equipment (collectively, the "Antenna Facilities"). Tenant shall have the right to alter, replace, expand, enhance and upgrade the Antenna Facilities at any time during the term of this Lease. Tenant shall cause all construction to occur lien-free and in compliance with all applicable laws and ordinances, and shall discharge or bond any mechanic's lien filed or recorded. Landlord acknowledges that it shall not interfere with any aspects of construction, including, without limitation, attempting to direct construction personnel as to the location of or method of installation of the Antenna Facilities and the Easements (as defined below) ("Construction Interference"). Landlord further acknowledges that it will be responsible for any costs and damages (including, fines and penalties) that are directly attributable to Landlord's Construction Interference. The Antenna Facilities shall remain the exclusive property of Tenant and shall not be considered fixtures. Tenant shall have the right to remove the Antenna Facilities at any time during and upon the expiration or termination of this Lease.

(b) Tenant, at its expense, may use any and all appropriate means of restricting access to the Antenna Facilities, including, without limitation, the construction of a fence.

(c) Tenant shall, at Tenant's expense, keep and maintain the Antenna Facilities now or hereafter located on the Property in commercially reasonable condition and repair during the term of this Lease, normal wear and tear and casualty excepted. Upon termination or expiration of this Lease, the Premises shall be returned to Landlord in good, usable condition, normal wear and tear and casualty excepted.

(d) Tenant shall have the right to install utilities, at Tenant's expense, and to improve the present utilities on the Property (including, but not limited to, the installation of emergency power generators). Landlord agrees to use reasonable efforts in assisting Tenant to acquire necessary utility service. Tenant shall, wherever practicable, install separate meters for utilities used on the Property by Tenant. Landlord shall diligently correct any variation, interruption or failure of utility service.

(e) As partial consideration for Rent paid under this Lease, Landlord hereby grants Tenant an easement in, under and across the Property for ingress, egress, utilities and access (including access for the purposes described in Section 1) to the Premises adequate to install and maintain utilities, which include, but are not limited to, the installation of power and telephone service cable, and to service the Premises and the Antenna Facilities at all times during the Initial Term of this Lease and any Renewal Term (collectively, the "Easements"). The Easements provided hereunder shall have the same term as this Lease.

(f) Tenant shall have 24-hours-a-day, 7-days-a-week access to the Premises ("Access") at all times during the Initial Term of this Lease and any Renewal Term at no additional charge to the Tenant. In the event Landlord, its employees or agents impede or deny Access to Tenant, its employees or agents, Tenant shall, without waiving any other rights that it may have at law or in equity, deduct from Rent amounts due under this Lease an amount equal to five hundred and no/100 dollars (\$500.00) per day for each day that Access is impeded or denied.

8. Termination. Except as otherwise provided herein, this Lease may be terminated, without any penalty or further liability as follows:

(a) upon thirty (30) days' written notice by Landlord if Tenant fails to cure a default for payment of amounts due under this Lease within thirty (30) day period;

Site Number: SC55481
Market: Sacramento

(b) immediately if Tenant notifies Landlord of unacceptable results of any title report, environmental or soil tests prior to Tenant's installation of the Antenna Facilities on the Premises, or if Tenant is unable to obtain, maintain, or otherwise forfeits or cancels any license (including, without limitation, an FCC license), permit or any Governmental Approval necessary to the installation and/or operation of the Antenna Facilities or Tenant's business;

(c) upon thirty (30) days' written notice by Tenant if the Property or the Antenna Facilities are, or become unacceptable under Tenant's design or engineering specifications for its Antenna Facilities or the communications system to which the Antenna Facilities belong;

(d) immediately upon written notice by Tenant if the Premises or the Antenna Facilities are destroyed or damaged so as in Tenant's reasonable judgment to substantially and adversely affect the effective use of the Antenna Facilities. In such event, all rights and obligations of the parties shall cease as of the date of the damage or destruction, and Tenant shall be entitled to the reimbursement of any Rent prepaid by Tenant. If Tenant elects to continue this Lease, then all Rent shall abate until the Premises and/or the Antenna Facilities are restored to the condition existing immediately prior to such damage or destruction; or

(e) at the time title to the Property transfers to a condemning authority, pursuant to a taking of all or a portion of the Property sufficient in Tenant's determination to render the Premises unsuitable for Tenant's use. Landlord and Tenant shall each be entitled to pursue their own separate awards with respect to such taking. Sale of all or part of the Property to a purchaser with the power of eminent domain in the face of the exercise of the power shall be treated as a taking by condemnation; or

(f) upon thirty (30) days written notice by Tenant if Tenant determines that the Property or Antenna Facilities are inappropriate or unnecessary for Tenant's operations due to economic reasons.

9. Default and Right to Cure. Notwithstanding anything contained herein to the contrary and without waiving any other rights granted to it at law or in equity, each party shall have the right, but not the obligation, to terminate this Lease on written notice pursuant to Section 12 hereof, to take effect immediately, if the other party (i) fails to perform any covenant for a period of thirty (30) days after receipt of written notice thereof to cure.

10. Taxes. Landlord shall pay when due all real property taxes for the Property, including the Premises. In the event that Landlord fails to pay any such real property taxes or other fees and assessments, Tenant shall have the right, but not the obligation, to pay such owed amounts and deduct them from Rent amounts due under this Lease. Notwithstanding the foregoing, Tenant shall pay any personal property tax, real property tax or any other tax or fee which are directly attributable to the presence or installation of the Tenant's Antenna Facilities, only for so long as this Lease is not expired of its own terms or is not terminated by either party. Landlord hereby grants to Tenant the right to challenge, whether in a Court, Administrative Proceeding, or other venue, on behalf of Landlord and/or Tenant, any personal property or real property tax assessments that may affect Tenant. If Landlord receives notice of any personal property or real property tax assessment against the Landlord, which may affect Tenant and is directly attributable to Tenant's installation, Landlord shall provide timely notice of the assessment to Tenant sufficient to allow Tenant to consent to or challenge such assessment. Further, Landlord shall provide to Tenant any and all documentation associated with the assessment and shall execute any and all documents reasonably necessary to effectuate the intent of this Section 10.

11. Insurance and Subrogation and Indemnification.

(a) Tenant shall provide Commercial General Liability Insurance in an aggregate amount of One Million and no/100 dollars (\$1,000,000.00). Tenant may satisfy this requirement by obtaining the appropriate endorsement to any master policy of liability insurance Tenant may maintain.

(b) Landlord and Tenant hereby mutually release each other (and their successors or assigns) from liability and waive all right of recovery against the other for any loss or damage covered by their respective first party property insurance policies for all perils insured thereunder. In the event of such insured loss, neither party's insurance company shall have a subrogated claim against the other. To the extent loss or damage is not covered by their first party property insurance policies, Landlord and Tenant each agree to indemnify and hold harmless the other party from and against any and all claims, damages, cost and expenses, including reasonable attorney fees, to the extent caused by or arising out of (a) the negligent acts or omissions or willful misconduct in the operations or activities on the Property by the indemnifying party or the employees, agents, contractors, licensees, tenants and/or subtenants of the indemnifying party, or (b) a breach of any obligation of the indemnifying party under this Lease. Notwithstanding the foregoing, this indemnification shall not extend to indirect, special, incidental or consequential damages, including, without limitation, loss of profits, income or business opportunities to the indemnified party or anyone claiming through the indemnified party. The indemnifying party's obligations under this section are contingent upon (i) its receiving prompt written notice of any event giving rise to an obligation to indemnify the other party and (ii) the indemnified party's granting it the right to control the defense and settlement of the same. Notwithstanding anything to the contrary in this Lease, the parties hereby confirm that the provisions of this section shall survive the expiration or termination of this Lease. Tenant shall not be responsible to Landlord, or any third-party, for any claims, costs or damages (including, fines and penalties) attributable to any pre-existing violations of applicable codes, statutes or other regulations governing the Property, including the Premises.

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY.]

Site Number: SC55481
Market: Sacramento

12. Notices. All notices, requests, demands and other communications shall be in writing and are effective three (3) days after deposit in the U.S. mail, certified and postage paid, or upon receipt if personally delivered or sent by next-business-day delivery via a nationally recognized overnight courier to the addresses set forth below. Landlord or Tenant may from time to time designate any other address for this purpose by providing written notice to the other party.

If to Tenant, to:

T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: PCS Lease Administrator

With a copy to:

Attn: Legal Dept.

If to Landlord, to:

City of Susanville
66 North Lassen Street
Susanville, CA 96130
Attn: City Administrator

And with a copy to:

Omnipoint Communications, Inc.
2380 Bisso Lane
Concord, CA 94520
Attn: Property Management

With a copy to:

Attn: Legal Dept.

Send Payments to:

City of Susanville
66 North Lassen Street
Susanville, CA 96130
Attn: City Administrator

13. Quiet Enjoyment, Title and Authority. Landlord covenants and warrants to Tenant that (i) Landlord has full right, power and authority to execute this Lease; (ii) it has good and unencumbered title to the Property free and clear of any liens or mortgages, except those disclosed to Tenant and which will not interfere with Tenant's rights to or use of the Premises; and (iii) execution and performance of this Lease will not violate any laws, ordinances, covenants, or the provisions of any mortgage, lease, or other agreement binding on Landlord. Landlord covenants that at all times during the term of this Lease, Tenant's quiet enjoyment of the Premises or any part thereof shall not be disturbed as long as Tenant is not in default beyond any applicable grace or cure period.

14. Environmental Laws. Landlord represents that it has no knowledge of any substance, chemical or waste (collectively, "Hazardous Substance") on the Property that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation. Landlord shall be responsible for, and shall promptly conduct any investigation and remediation as required by any applicable environmental laws, all spills or other releases of any Hazardous Substance not caused solely by Tenant, that have occurred or which may occur on the Property. Each party agrees to defend, indemnify and hold harmless the other from and against any and all administrative and judicial actions and rulings, claims, causes of action, demands and liability (collectively, "Claims") including, but not limited to, damages, costs, expenses, assessments, penalties, fines, losses, judgments and reasonable attorney fees that the indemnitee may suffer or incur due to the existence or discovery of any Hazardous Substances on the Property or the migration of any Hazardous Substance to other properties or the release of any Hazardous Substance into the environment (collectively, "Actions"), that relate to or arise from the indemnitor's activities on the Property. Landlord agrees to defend, indemnify and hold Tenant harmless from Claims resulting from Actions on the Property not caused by Landlord or Tenant prior to and during the Initial Term and any Renewal Term of this Lease. The indemnifications in this section specifically include, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal or restoration work required by any governmental authority. This Section 14 shall survive the termination or expiration of this Lease.

15. Assignment and Subleasing. Tenant may assign this Lease and the Easements (as defined above) granted herein upon written notice to Landlord. Upon such assignment, Tenant shall be relieved of all liabilities and obligations hereunder and Landlord shall look solely to the assignee for performance under this Lease and all obligations hereunder. Tenant may sublease the Premises, upon written notice to Landlord.

Additionally, Tenant may, upon notice to Landlord, collaterally assign or grant a security interest in this Lease and the Antenna Facilities, and may assign this Lease and the Antenna Facilities to any mortgagees or holders of security interests, including their successors or assigns (collectively "Secured Parties"). In such event, Landlord shall execute such consent to leasehold financing as may reasonably be required by such Secured Parties.

16. Successors and Assigns. This Lease and the Easements granted herein shall run with the land, and shall be binding upon and inure to the benefit of the parties, their respective successors, personal representatives and assigns.

17. Waiver of Landlord's Lien. Landlord hereby waives any and all lien rights it may have, statutory or otherwise, concerning the Antenna Facilities or any portion thereof, which shall be deemed personal property for the purposes of this Lease, whether or not the same is deemed real or personal property under applicable laws, and Landlord gives Tenant and Secured Parties the right to remove all or any portion of the same from time to time, whether before or after a default under this Lease, in Tenant's and/or Secured Parties' sole discretion and without Landlord's consent.

Site Number: SC55481
Market: Sacramento

18. Miscellaneous.

(a) The prevailing party in any litigation arising hereunder shall be entitled to its reasonable attorneys' fees and court costs, including appeals, if any.

(b) Each party agrees to furnish to the other, within twenty (20) days after request, such truthful estoppel information as the other may reasonably request.

(c) This Lease constitutes the entire agreement and understanding of the parties, and supersedes all offers, negotiations and other agreements. There are no representations or understandings of any kind not set forth herein. Any amendments to this Lease must be in writing and executed by both parties.

(d) Each party agrees to cooperate with the other in executing any documents (including a Memorandum of Lease in substantially the form attached hereto as Exhibit C) necessary to protect its rights or use of the Premises. The Memorandum of Lease may be recorded in place of this Lease by either party. In the event the Property is encumbered by a mortgage or deed of trust, Landlord agrees, upon request of Tenant, to obtain and furnish to Tenant a non-disturbance and attornment agreement for each such mortgage or deed of trust, in a form reasonably acceptable to Tenant. Tenant may obtain title insurance on its interest in the Premises. Landlord agrees to execute such documents as the title company may require in connection therewith.

(e) This Lease shall be construed in accordance with the laws of the state in which the Property is located.

(f) If any term of this Lease is found to be void or invalid, such finding shall not affect the remaining terms of this Lease, which shall continue in full force and effect. The parties agree that if any provisions are deemed not enforceable, they shall be deemed modified to the extent necessary to make them enforceable. Any questions of particular interpretation shall not be interpreted against the draftsman, but rather in accordance with the fair meaning thereof. No provision of this Lease will be deemed waived by either party unless expressly waived in writing signed by the waiving party. No waiver shall be implied by delay or any other act or omission of either party. No waiver by either party of any provision of this Lease shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision.

(g) The persons who have executed this Lease represent and warrant that they are duly authorized to execute this Lease in their individual or representative capacity as indicated.

(h) This Lease may be executed in any number of counterpart copies, each of which shall be deemed an original, but all of which together all constitute a single instrument.

(i) All Exhibits referred to herein and any Addenda are incorporated herein for all purposes. The parties understand and acknowledge that Exhibit A (the legal description of the Property) and Exhibit B (the Premises location within the Property), may be attached to this Lease and the Memorandum of Lease, in preliminary form. Accordingly, the parties agree that upon the preparation of final, more complete exhibits, Exhibits A, and/or B, as the case may be, which may have been attached hereto in preliminary form, may be replaced by Tenant with such final, more complete exhibit(s). The terms of all Exhibits are incorporated herein for all purposes.

(j) If Landlord is represented by any broker or any other leasing agent, Landlord is responsible for all commission fee or other payment to such agent, and agrees to indemnify and hold Tenant harmless from all claims by such broker or anyone claiming through such broker. If Tenant is represented by any broker or any other leasing agent, Tenant is responsible for all commission fee or other payment to such agent, and agrees to indemnify and hold Landlord harmless from all claims by such broker or anyone claiming through such broker

The effective date of this Lease is the date of execution by the last party to sign (the "Effective Date").

LANDLORD: City of Susanville
By: [Signature]
Printed Name: Kurt Bonham
Title: Mayor
Date: August 20, 2008

TENANT: Omnipoint Communications, Inc.
By: [Signature]
Printed Name: Ambre Blatter
Title: Director, Engineering and Operations
Date: 7-12-08

[Signature] 9/18/08
Mobile Legal Approval
Kevin Deakney

EXHIBIT A
Legal Description

The Property is legally described as follows:

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SUSANVILLE, COUNTY OF LASSEN, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

Commencing at a point on the Northern line of Main Street distant thereon South $73^{\circ}08'1''$: East 1229.91 feet from the point of intersection thereof with the center line of Weatherlow Street, as said streets are shown upon that certain map entitled, "Map of Susanville and Vicinity", approved by the Board of Supervisors and filed February 13, 1923, in the office of the County Recorder of the County of Lassen, State of California; thence North $17^{\circ}12'45''$ East 150 feet to the actual point of beginning; running thence North $73^{\circ}08'15''$ West 448 feet to the intersection thereof with the Eastern line of that certain parcel of land described in the deed from Cyril C. Houghton, et ux., to Fred A. Deal, et. al., dated July 3, 1942, and recorded July 22, 1942, in Book 41 of Deeds, at Page 185; thence Northeasterly along said line of the parcel so described in said deed to Deal 155 feet to the Northern line of said parcel so described in said deed to Deal; thence Northwesterly along said Northern line of the parcel so described in said deed to Deal 465 feet to the intersection thereof with a line drawn Southwesterly from the Southern line of North Street, as said line of North Street now exists, parallel to and distant at right angles Easterly 300 feet from the Eastern line of said Weatherlow Street; thence Northeasterly along the line so drawn 375 feet to said line of said North Street; thence South $73^{\circ}10'$ East along said line of said North Street 903.93 feet to the intersection thereof with a line drawn North $17^{\circ}12'45''$ East from the actual point of beginning, and running thence South $17^{\circ}12'45''$ West along said line so drawn 530.33 feet to the actual point of beginning.

Being a portion of Section 32, in Township 30 North, Range 12 East, Mount Diablo Meridian, according to the Official Plat thereof.

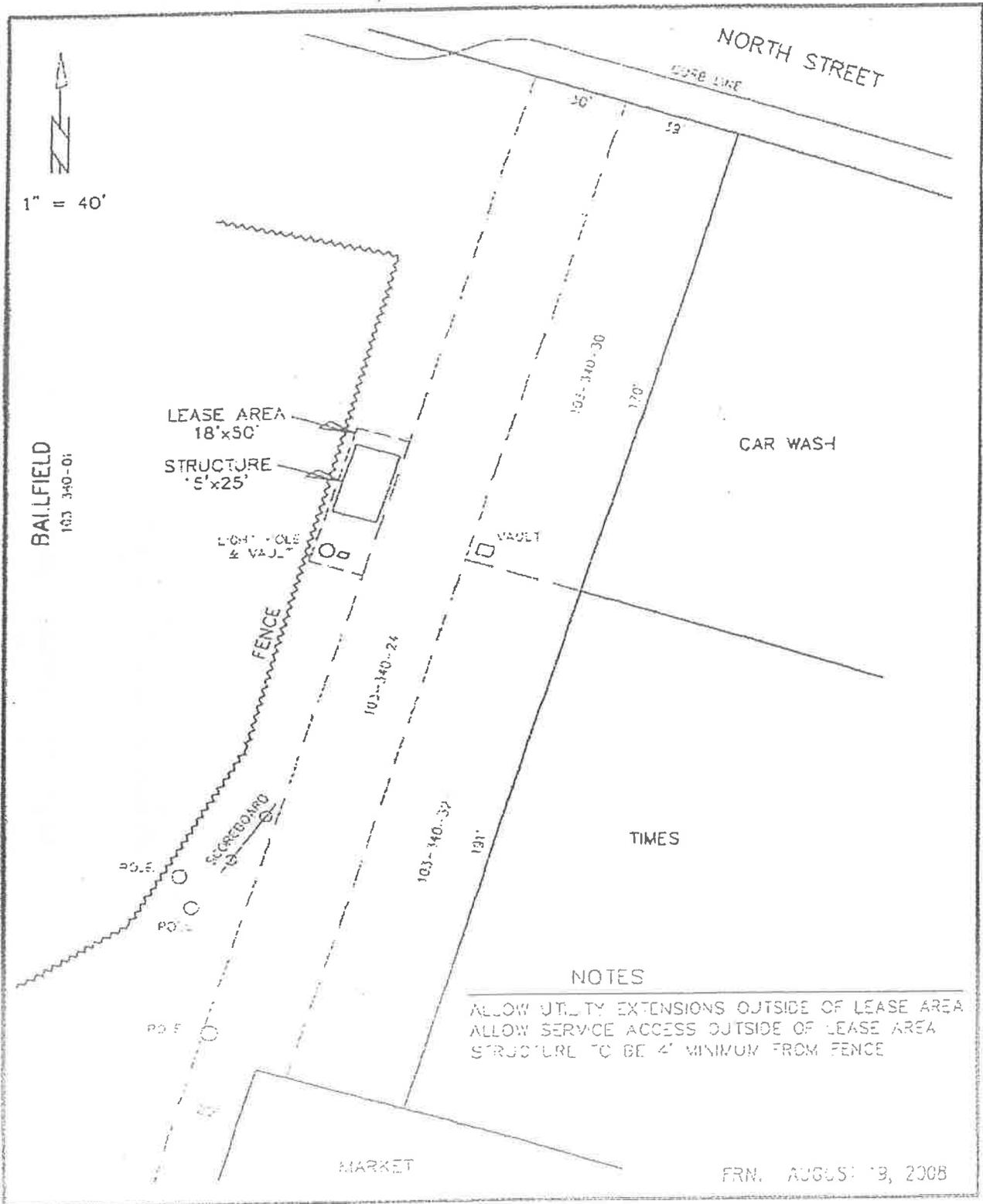
APN: 103-340-01-11

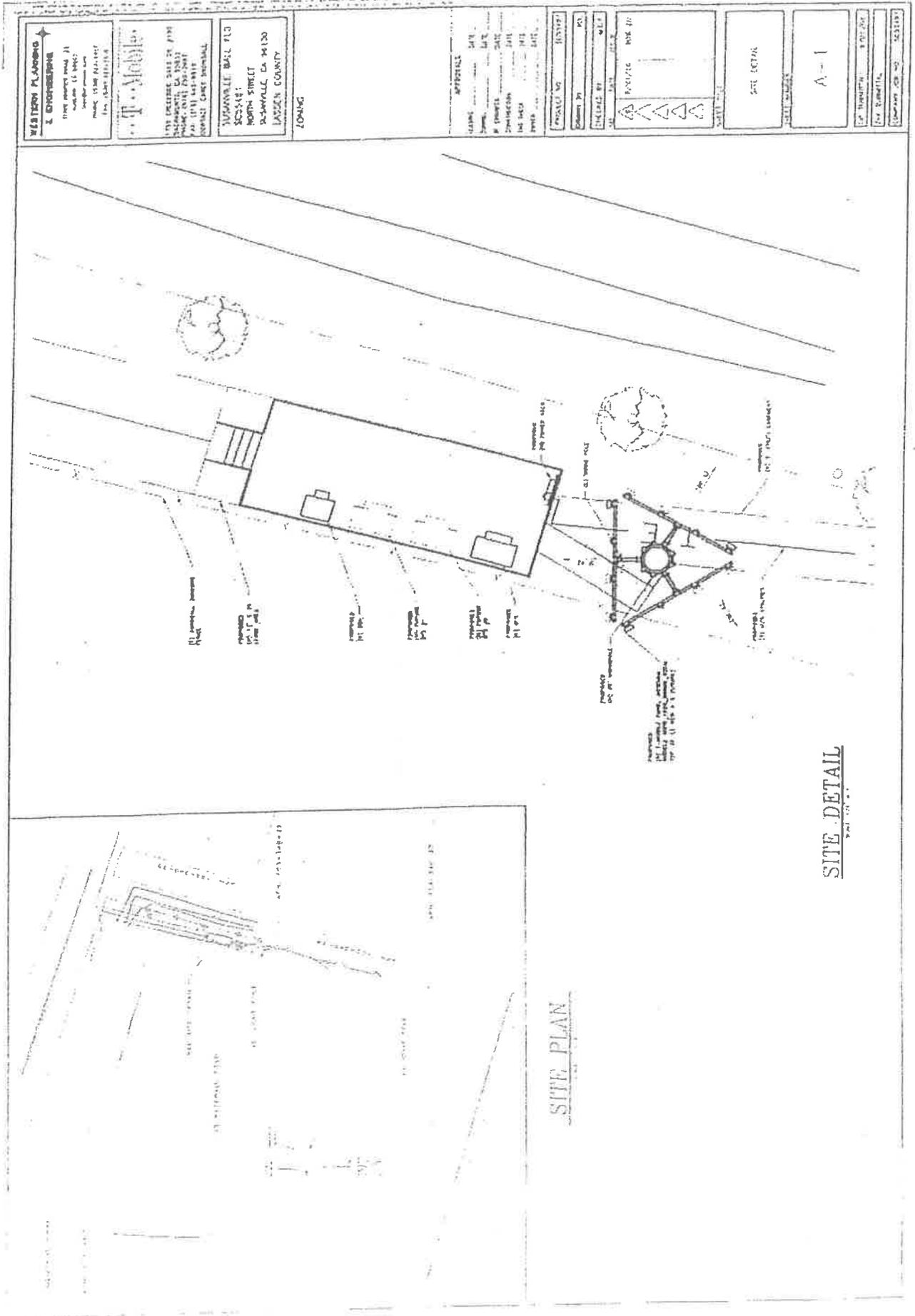
EXHIBIT B

The location of the Premises within the Property (together with access and utilities) is more particularly described and depicted as follows:

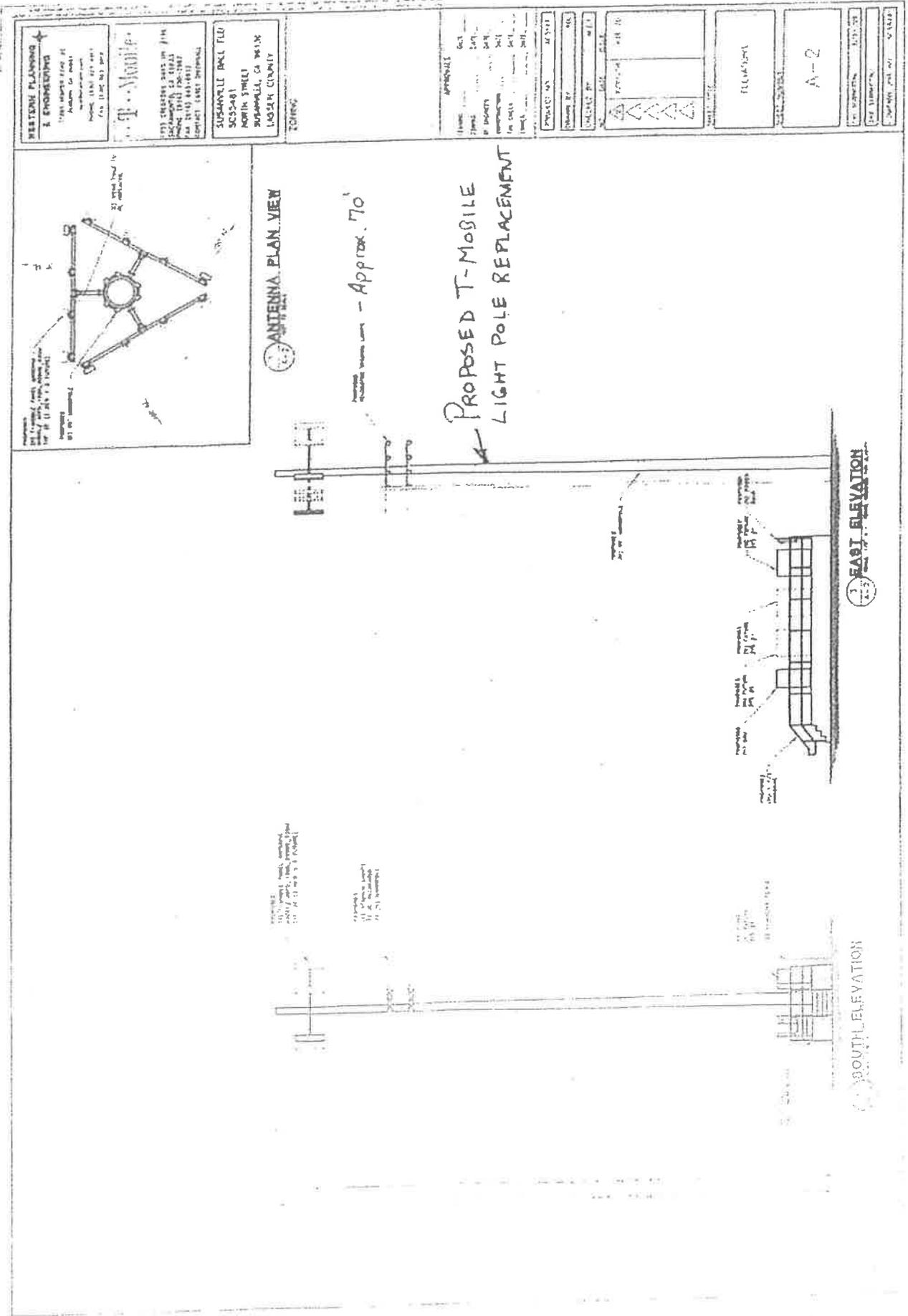
SEE ATTACHED C-1 AND A-1 DRAWINGS

However, it is expressly agreed and understood by and between the Landlord and Tenant that the exact and precise location of the Tenant's Antenna Facilities are subject to review and approval by the planning and/or zoning Boards having jurisdiction over the "Premises". Therefore, it is expressly agreed and understood by and between Landlord and Tenant that the precise location of the Premises as shown on Exhibit "B" may be modified by the Tenant in order to comply with and obtain necessary planning and/or zoning approvals, and any and all other approvals necessary for Tenant's intended use of the property. The Premises as described herein may therefore be modified by the Tenant to reflect the final engineering design. An amended Exhibit "B" (if necessary) will be provided by the Tenant and attached to the lease in place of the existing Exhibit "B", a copy of which will be provided to the Landlord for review prior to being incorporated into the lease.





WESTERN PLANNING & ENGINEERING 1145 MARKET STREET, #1 SACRAMENTO, CA 95811 TEL: (916) 441-1111 FAX: (916) 441-1112 WWW: WWW.WESTERNPLANNING.COM	PROPERTY 1145 EXETER DRIVE, #100 SACRAMENTO, CA 95811 PARCEL: 01111111111111111111 COUNTY: SACRAMENTO	ADDRESS 1145 EXETER DRIVE, #100 SACRAMENTO, CA 95811 PARCEL: 01111111111111111111 COUNTY: SACRAMENTO	ZONING SACRAMENTO, CA 95811 PARCEL: 01111111111111111111 COUNTY: SACRAMENTO	APPROVALS COUNTY: SACRAMENTO CITY: SACRAMENTO DISTRICT: SACRAMENTO DEPARTMENT: SACRAMENTO DIVISION: SACRAMENTO OFFICE: SACRAMENTO DATE: SACRAMENTO BY: SACRAMENTO FOR: SACRAMENTO	PROJECT NO. 1145 EXETER DRIVE, #100 SACRAMENTO, CA 95811 PARCEL: 01111111111111111111 COUNTY: SACRAMENTO	DATE 11/11/11	SCALE 1" = 10'-0"	SHEET NO. 1 OF 1	DATE 11/11/11	PROJECT NO. 1145 EXETER DRIVE, #100 SACRAMENTO, CA 95811 PARCEL: 01111111111111111111 COUNTY: SACRAMENTO
---	--	---	---	---	---	-------------------------	-----------------------------	----------------------------	-------------------------	---



1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

RESOLUTION NO. 08-4428

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE MAYOR TO SIGN A SITE LEASE AGREEMENT WITH
OMNIPOINT COMMUNICATIONS, Inc. FOR THE PURPOSE OF INSTALLING
COMMUNICATION EQUIPMENT AT MEMORIAL BALLPARK

WHEREAS, the City of Susanville owns all of the facilities located at Memorial Ballpark, 1200 North Street; and

WHEREAS, the City allows use of Memorial Ballpark for baseball games to all teams within the community at no charge; and

WHEREAS, the various users and the City provide the funding and labor necessary to maintain the facilities; and

WHEREAS, the age of the facilities necessitates continued repairs and upgrades; and

WHEREAS, Omnipoint Communications Inc. desires to lease space to replace an existing light pole and install communication equipment; and

WHEREAS, Omnipoint Communications, Inc. Agrees to initially pay the City the sum of \$1,200.00 monthly for the lease of said space;

NOW, THEREFORE, BE IT RESOLVED, that the City of Susanville agrees to lease space at Memorial Ballpark to Omnipoint Communications, Inc. for the purpose of installing communication equipment; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that all revenues derived from said lease shall be deposited in a restricted fund to be solely used for the repair and upgrading of facilities associated with Memorial Ballpark.

Dated: August 20, 2008

APPROVED: 
Kurt Bonham, Mayor

ATTEST:

Debra M. Magginetti, CMC/City Clerk

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

The foregoing **Resolution No. 08-4428** was adopted at a regular meeting of the City Council of the City of Susanville held on the 20th day of August by the following vote:

AYES: Franco, Callegari, Templeton, Sayers and Bonham
NOES: None
ABSENT: None
ABSTAINING: None

Debra M. Magginetti
Debra M. Magginetti, CMC/City Clerk

APPROVED AS TO FORM:

Peter M. Talia
Peter M. Talia, City Attorney

Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5540**, Approving revised Legal Services Agreement with Jones and Mayer and authorizing Mayor to sign.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: Jones and Mayer is a law firm specializing in municipal law. The City currently has an agreement for legal services which is substantially the same as the revised Agreement for Council's consideration. The proposed modifications include replacing Martin J. Mayer's name with Paul Coble's and expanding the services provided to include personnel investigations under the approval and direction of the City Administrator.

Resolution No. 18-5540 authorizes the Mayor to execute the revised agreement, which supplants the existing agreement.

FISCAL IMPACT: No Change, services are used on an as needed basis.

ACTION

REQUESTED: Motion to approve Resolution No. 18-5540, Approving Legal Services Agreement with Jones and Mayer and authorizing Mayor to sign.

ATTACHMENTS: Resolution No. 18-5540
Proposed Agreement

**RESOLUTION NUMBER 18-5540
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING LEGAL SERVICES AGREEMENT BETWEEN CITY OF SUSANVILLE
AND JONES AND MAYER ATTORNEYS AT LAW**

WHEREAS, the City of Susanville (City) requires legal services from time to time for a wide variety of items; and

WHEREAS, Jones and Mayer has expertise in a variety of areas of Municipal Law; and

WHEREAS, there is an existing Agreement for Legal Services between the City and Jones and Mayer; and

WHEREAS, the proposed Agreement will supplant the existing Agreement; and

WHEREAS, the proposed changes include Section 2, "including without limitation the completion of personnel investigations under approval and direction of City Administrator" Section 2, Paul R. Coble name is substituted for Martin J. Mayer.

NOW THEREFORE BE IT RESOLVED, that the City of Susanville City Council approves the Legal Services Agreement between the City of Susanville and Jones and Mayer and Authorizes the Mayor to execute the Agreement.

Dated: July 18, 2018

Approved: _____
Kevin Stafford, Mayor

Attest: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution 18-5540 was adopted at a regular meeting of the City Council of the City of Susanville held on the 18th day of July, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

Approved as to form: _____
Jessica Ryan, City Attorney

LEGAL SERVICES AGREEMENT
For
THE CITY OF SUSANVILLE, CALIFORNIA

1. IDENTIFICATION OF PARTIES. This Agreement, executed in duplicate with each party receiving an executed original, is made between JONES & MAYER, hereafter referred to as "Law Firm," and City of Susanville., hereafter referred to as "Client."

This Agreement is required by Business and Professions Code section 6147 and is intended to fulfill the requirements of that section.

2. LEGAL SERVICES TO BE PROVIDED. The legal services to be provided by Law Firm to Client are as follows: Provide legal advice, guidance and representation on matters identified by Client, including without limitation the completion of personnel investigations under the approval and direction of the City Administrator. Said legal services and representation are assigned to Law Firm and/or James R. Touchstone and Paul R. Coble.

3. RESPONSIBILITIES OF ATTORNEY AND CLIENT. Law Firm will perform the legal services called for under this Agreement, keep Client informed of progress and developments, and respond promptly to Client's inquiries and communications. Client will be truthful and cooperative with Law Firm and keep Law Firm reasonably informed of developments; as well as make timely payments required under this Agreement.

4. ATTORNEY'S FEES. Client will pay Law Firm attorney's fees for the legal services provided under this Agreement at the rate of \$255.00 per hour for attorney representation under this Agreement and \$125.00 per hour for a paralegal. Law Firm will charge in increments of one tenth of an hour, rounded off for each particular activity to the nearest one tenth of an hour. The minimum time charged for any particular activity will be one tenth of an hour.

Law Firm will charge for all activities undertaken in providing legal services to Client under this Agreement, including, but not limited to, the following: Travel, meetings, correspondence and legal documents (review and preparation), legal research and telephone consultations.

Client acknowledges that Law Firm has made no promise about the total amount of attorney's fees to be incurred by Client under this Agreement.

5. COSTS. Client will pay all "costs" in connection with Law Firm's representation under this Agreement. Costs will be advanced by Law Firm and then billed to Client. The hourly rate identified above includes photocopying expenses (Under 500 pages) and long-distance telephone charges.

6. REPRESENTATION OF ADVERSE INTERESTS. Client is informed that the Rules of Professional Conduct of the State Bar of California require the Client's informed

written consent before an attorney may begin or continue to represent the Client when the attorney has had a relationship with another party interested in the subject matter of the attorney's proposed representation of the Client. Client and Law Firm are aware of any potential conflicts and have discussed them in detail. Law Firm will consult with Client in accordance with the requirements of the Rules of Professional Conduct as to any new matters assigned to Law Firm after the entering of this Agreement regarding any potential conflicts of interest relating to such new matters.

7. DISCHARGE OF ATTORNEY. Client may discharge Law Firm, pursuant to state law, by written notice effective when received by Law Firm. Notwithstanding the discharge, Client will be obligated to pay Law Firm its last statement within thirty (30) days as set forth under the terms of this Agreement.

8. STATEMENTS AND PAYMENTS. Law Firm will send Client monthly statements indicating attorney fees and costs incurred and their basis, any amount applied for deposits, and any current balance owed. If no attorney fees or costs are incurred for a particular month, or if they are minimal, the statement may be held and combined with that for the following month. Any balance will be paid in full within thirty (30) days after the statement is mailed and within thirty (30) days after final statement is submitted due to discharge of Law Firm

9. ENTIRE AGREEMENT. This Agreement contains the entire Agreement of the parties. No other Agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

10. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

11. MODIFICATION BY SUBSEQUENT AGREEMENT. This Agreement may be modified by subsequent Agreement of the parties only by an instrument in writing signed by both of them or an oral Agreement to the extent that the parties carry it out.

12. ARBITRATION OF FEE DISPUTE. If a dispute arises between Law Firm and Client regarding attorney's fees under this Agreement and Law Firm filed suit in any other court other than small claims court, Client will have the right to stay that suit by timely electing to arbitrate the dispute under Business and Professions Code sections 6200-6206, in which event Law Firm must submit the matter to such arbitration.

13. ATTORNEY'S FEES AND COSTS IN ACTION ON AGREEMENT. The prevailing party in any action or proceeding to enforce any provision of this Agreement will be awarded reasonable attorney's fees and costs incurred in that action or proceeding or in efforts to negotiate the matter.

Reviewed by: City Administrator
 City Attorney

- Motion Only
- Public Hearing
- X Resolution
- Ordinance
- Information

Submitted By: Heidi Whitlock, Assistant to the City Administrator

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5533**, approving License for the use of Real Property and authorizing the Mayor to sign said license.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The City held a license, dated February 2013, for the use of real property to access the City's well located behind the now standing new courthouse on Riverside Drive. Staff was contacted last year by James Koerver, of the Judicial Council of California, stating the need to terminate the then existing lease and need to execute a new lease once drafted. Mr. Koerver presented staff with an executable version to be considered in order to permit the ingress and egress of City staff on the property for the sole purpose of accessing and performing maintenance on the City's well.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve Resolution No. 18-5533, approving license for the use of real property and authorizing the Mayor to sign said license.

ATTACHMENTS: Resolution No. 18-5533
License for the use of Real Property

RESOLUTION NO. 18-5533
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AND AUTHORIZING MAYOR TO EXECUTE LICENSE FOR THE
USE OF REAL PROPERTY WITH JUDICIAL COUNCIL OF CALIFORNIA TO
ACCESS CITY WELL

WHEREAS, the Judicial Council of California owns the property surrounding a City owned well, and

WHEREAS, the City previously held a license in 2013 to permit the ingress and egress of City staff for the sole purpose of accessing and performing maintenance on said well; and

WHEREAS, the City was notified that the existing license was to be terminated and re-executed as additional language was required; and

WHEREAS, the City of Susanville received the updated license from the Judicial Council of California for adoption attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves the License for the use of real property as attached hereto as Exhibit A and authorizes the Mayor to execute the Agreement.

Dated: July18, 2018

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 18-5533 was adopted at a regular meeting of the City Council of the City of Susanville held on the 18th day of July 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney



**Judicial Council of California
Real Estate and Facilities Management
455 Golden Gate Avenue, San Francisco, CA 94102**

REVOCABLE, NON-EXCLUSIVE LICENSE FOR THE USE OF REAL PROPERTY

THIS REVOCABLE, NON-EXCLUSIVE LICENSE FOR THE USE OF REAL PROPERTY (the “**License**”) is made and entered into this ___ day of _____, 2018, by and between the Judicial Council of California, hereinafter referred to as the “**Judicial Council**” and the City of Susanville, a political subdivision of the State of California hereinafter referred to as “**Licensee**.” Judicial Council and Licensee may hereafter be collectively referred to as the “**Parties**” or individually as a “**Party**.”

RECITALS

A. The Judicial Council is record owner of that certain parcel of property located in the State of California, County of Lassen, City of Susanville at 2610 Riverside Drive (the “**Land**”), and the building located thereon commonly known as Susanville Courthouse hereafter, the “**Building**”; hereafter, the Land and Building together may be referred to as the “**Real Property**”).

B. The Real Property is occupied and used by the Superior Court of California, County of Lassen (the “**Court**”), and managed by the Judicial Council.

C. The Parties previously entered into a license agreement, dated February 20, 2013 (“**Previous License**”) which allowed the City of Susanville to utilize portions of the Land for purposes of accessing a well that is located upon property owned by the City of Susanville (“**City Well**”).

D. Judicial Council has been informed that any licenses that the Judicial Council grants with respect to the Real Property must be subordinate to the lease revenue bonds that financed the construction of the Building.

E. The Parties desire to terminate the Previous License, and concurrent with the termination of the Previous License, Licensee desires to obtain a new license from the Judicial Council, and Judicial Council desires to grant a new license to Licensee to use a portion of the driveway area of the Land, as shown on **Exhibit "A"** attached hereto (the "**Licensed Premises**") ingress and egress purposes over the Licensed Premises to access the City Well for inspection purposes, and other purposes related thereto, and for no other purpose whatsoever (the "**Licensed Use**").

F. Judicial Council has financed the construction of the Building through issuance of State Public Works Board ("**SPWB**") lease revenue bonds (the "**Bonds**"), which will in part be secured by site and facility leases between the Judicial Council and SPWB pertaining to the Real Property, respectively (the "**Bond Documents**"). This License is subordinate to the Bond Documents including, but not limited to that certain Site Lease (the "**Site Lease**"), that certain Facility Lease (the "**Facility Lease**"), both dated as of March 15, 2010, entered into by and between the SPWB and the Judicial Council and any and all amendments, extensions, renewals, modifications, refinances, and replacements of the Site Lease and Facility Lease. The Site Lease was recorded in the Official Records of Lassen County on May 12, 2010, as Document No. 2010-02378, and the Facility Lease was recorded in the Official Records of Lassen County on May 12, 2010, as Document No. 2010-02379. The SPWB is not a party to this License; however, Licensee acknowledges that the SPWB shall enjoy the same protections and rights enjoyed by, but not the responsibilities, obligations, or liabilities of the Judicial Council under this License. Copies of the Bond Documents are available upon request.

G. As a condition to issuing the Bonds, the SPWB required, among other things, that the Judicial Council's and SPWB's quiet enjoyment and beneficial use of the Building not be materially impaired at any time during the term of the Bond Documents.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions set forth herein, the Parties agree as follows:

AGREEMENT

1. License Granted.

1.1. Judicial Council hereby grants to Licensee a license to occupy and use the Licensed Premises solely for the purpose of conducting the Licensed Use, subject to the terms and conditions of this License.

1.2. The grant of rights to Licensee in this License is conditioned upon the written consent of the SPWB to this License, and without this consent, as evidenced by the signature below of the SPWB's duly authorized representative, this License is null and void.

1.3. It is understood and agreed that Licensee, by the acceptance of this License and the grant of rights herein, and by Licensee's use and occupancy of the Licensed Premises for the sole purpose of the Licensed Use and no other, has not acquired and will not acquire at any time in the future any property rights or interest in or to the Licensed Premises, the Building, or any other part of the Real Property, and Licensee does not have nor will it ever obtain any right or claim to the continued use of the Licensed Premises, the Building or any other part of the Real Property beyond those specifically given in and by this License.

1.4. In connection with Licensee's access to, and, use of, the Licensed Premises, Licensee shall not conduct any activity that materially impairs the Judicial Council's or the Court's quiet enjoyment and beneficial use of the Building by the Court or Judicial Council.

2. Commencement of License and Termination of Previous License. This License shall commence on March 27, 2017 ("**Commencement Date**"), and shall continue until it is terminated as provided in section 3, below. The Previous License shall terminate on March 27, 2017. The termination of the Previous License and the commencement of this License shall be concurrent.

3. Termination. From and after the Commencement Date, each Party shall have the right and option to terminate this License, with or without cause, at any time by giving 30 days' prior written notice of the termination of this License to the other Party. In addition to the foregoing, (a) the Judicial Council shall have the right to terminate this License immediately in the event of an emergency that results in damage to, loss of, or an unsafe condition of the Licensed Premises or the Real Property, as determined in the Judicial Council's sole discretion, and (b) this License shall immediately and automatically terminate upon: (i) the sale or other conveyance of the Real Property to a party other than the State of California; or (ii) relocation of the Court's operations at the Real Property to an alternate location.

4. Name of Licensee.

Address:

City of Susanville

66 North Lassen Street
Susanville, CA 96130-3904

5. Purpose of License. The purpose of this License is to allow Licensee to utilize the Licensed Premises for ingress and egress to the City Well for inspection purposes, and other purposes related thereto, and for no other purpose whatsoever, between the normal Court hours of 8:00 a.m. and 4:00 p.m., Monday through Friday (except for Court holidays and furloughs) subject to the terms, conditions, and restrictions set forth in this License ("**Licensed Purposes**"). This License is personal to Licensee and does not grant the

Licensee any ownership, leasehold, easement, or other real property interest or estate in the Licensed Premises or the Real Property. In no event shall the Licensee represent itself or its operations in the Licensed Premises as being a part of, affiliated with, or an agent or partner of, or in a joint venture with, any of the Judicial Council or the Court or any of their respective programs or operations.

6. Consideration. Consideration for this License is the Licensee's full and timely compliance with the terms, conditions, and restrictions set forth in this License.

7. Subordination. Notwithstanding any provision of this License to the contrary, all rights of control, use, occupancy and enjoyment of the Licensed Premises by Licensee are subordinate and subject to the rights, covenants and obligations as set forth in the Facility Lease.

8. Conditions.

8.1. *Compliance.* Any use made of the Licensed Premises and any construction, maintenance, repair, or other work performed thereon by the Licensee, including the installation and removal of any article or thing, shall be accomplished in a manner satisfactory to the Judicial Council. Licensee's use of the Licensed Premises shall at all times be subject and subordinate to those necessary uses of the Court. Licensee shall ensure its activities do not interfere with the carrying on of the business of the Court.

8.2. *No Improvements.* The Licensee will not make any improvements or alterations of any kind to the Licensed Premises or the Real Property, including the placement or construction on, over, or under any part of the Real Property of any permanent structure, fixture, or installation of any kind, size, or character.

8.3. *"AS-IS."* The Licensed Premises are licensed to Licensee in their "AS-IS" condition and the Judicial Council has no obligation to Licensee for maintenance, repair, improvement, or alteration of or to the Licensed Premises or the Real Property during the period of Licensee's use of the Licensed Premises.

8.4. *Laws and Regulations.* In the exercise of any privilege granted by this License, the Licensee shall comply with all applicable federal, state, and local laws, and the rules, orders, regulations, and requirements of governmental departments and bureaus. The Licensee must also comply with all Judicial Council rules and regulations relating to the use of the Licensed Premises and the Real Property that are provided to Licensee.

- 8.5. *Operation.* The Licensee shall confine its activities on the Licensed Premises strictly to those necessary for the enjoyment of the privilege hereby licensed, and shall refrain from (i) marring or impairing the appearance of the Real Property, (ii) obstructing access to the Licensed Premises or Real Property or any area or space within the Licensed Premises or Real Property, (iii) interfering with the transaction of Court business in, or the convenience of the public in accessing and using, the Licensed Premises or Real Property, (iv) jeopardizing the safety or security of persons or property on or in the Real Property, or (v) causing justifiable public criticism of Licensee's activities conducted in the Licensed Premises or on the Real Property. Licensee shall at all times maintain the Licensed Premises in a clean, sanitary, and orderly condition satisfactory to the Judicial Council.
- 8.6. *Security/Access.* The Licensee will at all times comply with all security access and screening requirements in effect at the Real Property. The Licensee agrees to check in with the Court's security personnel prior to accessing the City Well via the Licensed Premises. The Licensee will have no access to any area within the Real Property that is either connected to or contains confidential records or information including, but not limited to, Court files, the California Law Enforcement Telecommunications System, the Criminal Offender Records Information, and the Department of Motor Vehicles computer database.
- 8.7. *Insurance.* The Licensee will, at all times during the period of Licensee's occupancy of the Licensed Premises, provide and maintain, at its sole expense, insurance of the type and with coverage amounts set forth in Exhibit "B," which is attached to and made a part of this License.
- 8.8. *Damage.* Licensee shall not damage, destroy, or displace any part of the Real Property or any personal property for which the Judicial Council or the Court is responsible in the exercise of the privilege granted by this License without the prior written consent of the Judicial Council and the express agreement of the Licensee to promptly replace, return, repair, and restore the Real Property or any such personal property to a condition satisfactory to the Judicial Council.
- 8.9. *Indemnification.* The Licensee shall and hereby does indemnify, defend (with counsel satisfactory to the Judicial Council), and save harmless the State of California, the Judicial Council, and the Court, and their respective judicial officers, employees, and agents, from and

against any and all liability, damages, attorney fees, costs, expenses, or losses of any kind whatsoever, including without limitation, damages related to decreases in the value of the Real Property and claims for damages or decreases in the value of any adjoining property. (“**Indemnified Loss**”). Indemnified Loss will include, without limitation, court costs, penalties, fines, liens, judgments, consultants’ fees, investigation and remediation costs, and other expenses of every kind asserted against or incurred by the State of California, the Judicial Council, and/or the Court, directly or indirectly arising from or related to (a) the exercise by the Licensee, its officers, employees, agents, or invitees, of the privilege granted by this License; (b) Licensee’s or its officers, employees, agents, or invitees use of the Licensed Premises or the Real Property, or (c) any other act or omission of the Licensee, including from any failure by Licensee to comply with the terms of this License. The Licensee’s obligation to defend will commence immediately upon the assertion of any claim or demand for an Indemnified Loss by or against the State of California, the Judicial Council, or the Court that is tendered to Licensee, shall apply to any claim that actually or potentially falls within the coverage of this indemnity provision, even if such allegation is or may be groundless, fraudulent, or false, and will continue at all times after such tender until each such claim is fully and finally resolved. Notwithstanding the foregoing, this indemnity shall not apply to those losses solely and directly caused by the gross negligence or willful misconduct of the Judicial Council or the Court, or their respective officers, employees or agents. Licensee’s indemnification and defense obligations under this section 8.9 shall survive the termination or expiration of this License.

8.10. Intentionally Omitted.

8.11. *Licensee’s Personal Property.* The Licensee will be solely responsible for any risk of loss, damage to, or destruction of the Licensee’s personal property used within the Licensed Premises or otherwise on the Real Property. Judicial Council shall not be responsible for any damage to or destruction of any personal property of Licensee, its employees or invitees, or for any compensation or claim for inconvenience, loss of business, or annoyance arising from the Licensee’s loss of use of the Licensed Premises or any such personal property.

8.12. *Expense.* Any cost, expense, or liability connected with or in any manner incident to the granting, exercise, enjoyment, or

relinquishment of this License shall be assumed and discharged by Licensee.

- 8.13. *Future Requirements.* In addition to the terms of this License, the Judicial Council shall have the right to impose reasonable rules and requirements for use of the Licensed Premises and/or the Real Property from time to time, and the Licensee shall promptly and continuously comply with any such further rules and requirements as the Judicial Council may hereafter impose and deliver to Licensee.
- 8.14. *Attempted Variations.* There shall be no variation or departure from the terms of this License without the prior written consent of the Judicial Council.
- 8.15. *Surrender.* Upon the termination of this License, the Licensee shall surrender the Licensed Premises to the Judicial Council in the same condition as the Licensed Premises were in when received by Licensee on the Commencement Date (ordinary wear and tear excepted), free from hazards, and clear of all debris. At such time, the Licensee shall remove all of its property from the Real Property, except as otherwise provided in section 8.2. of this License or as otherwise agreed in writing by the Judicial Council and the Licensee.
- 8.16. *Notices.* Any notices required or permitted to be given under the terms of this License must be in writing and may be: (i) personally delivered; (ii) mailed by depositing such notice in the United States mail, first class postage prepaid; or (iii) sent by reputable overnight delivery service, addressed as follows or to such other place as each Party hereto may designate by subsequent written notice to the other Party:

If to the Judicial Council: Judicial Council
Facilities Services
Attention: Associate Facilities Analyst
455 Golden Gate Avenue
San Francisco, CA 94102
Voice: 415-865-4044
Fax: 415-865-4986

- 9.3. *Drug Free Environment.* The Licensee will not knowingly permit any person under the influence of any non-prescribed drug that has been defined by the state or federal government as a “controlled substance” (excluding alcohol) to enter upon the Real Property. The possession, sale, or use of any “controlled substance” (except when permitted by law) on the Real Property is prohibited.
- 9.4. *No Weapons and Explosives.* The Licensee, its employees and invitees, while on the Real Property is prohibited from carrying firearms, other dangerous or deadly weapons, or explosives, either openly or concealed, and from storing any such weapons or explosives on or within the Real Property, except for permitted official purposes.
- 9.5. *No Smoking.* Smoking shall not be permitted on the Licensed Premises at any time, and Licensee, its employees and invitees shall additionally comply with all applicable laws and ordinances regarding smoking in the vicinity of all entrances to the Real Property.

10. General Provisions.

- 10.1. *No Assignment.* This License is personal to Licensee. Licensee shall not assign or otherwise transfer this License or any rights, privileges, or obligations hereunder to any other person or entity, nor shall the Licensee permit the use of any portion of the Licensed Premises by others without the prior written consent of the Judicial Council, which consent will be given or withheld by the Judicial Council in its sole discretion.
- 10.2. *Anti-Discrimination.* The Licensee shall comply with all applicable federal and California laws relating to discrimination against employees or members of the public because of race, color, ancestry, national origin, religious creed, disability, or sexual orientation, including, but not limited to, the California Unruh Civil Rights Act, the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.
- 10.3. *Governing Law.* This License is governed by and will be construed in accordance with the laws of the State of California without regard to its conflict of law provisions.
- 10.4. *License Temporary in Nature.* The Licensee agrees that the rights herein are of a temporary, non-exclusive, non-possessory nature and in no event will this License or any memorandum of this License be recorded with the County Recorder’s Office, nor will the Licensee

have a claim to any right or interest in the Licensed Premises or the Real Property other than as specifically provided for in this License.

- 10.5. *Relationship of the Parties.* The Licensee and the Judicial Council hereby confirm and agree that, in performing their respective obligations and exercising their respective rights under this License, each Party is at all times an independent contractor with respect to the other Party, and that no relationship of employer-employee, partnership, or joint venture is created by this License between Licensee and any of the State, the Council, the Judicial Council, or the Court. Neither Licensee nor the Judicial Council, nor any other person or entity performing services on behalf of either Party pursuant to this License, will have any right or claim against the other Party under this License for social security benefits, workers' compensation benefits, health benefits, vacation pay, sick leave, or any other employee benefits of any kind or nature whatsoever. Each Party is responsible to provide and maintain its own workers' compensation insurance covering its own employees, and neither Party will have any liability or responsibility for workers' compensation insurance coverage for employees of the other Party.
- 10.6. *Certification of Authority to Execute this License.* The Licensee and the Judicial Council each certifies that the individual(s) signing this License on its behalf has authority to execute this License on its behalf and may legally bind it to the terms and conditions of this License and all exhibits attached hereto.
- 10.7. *No Relocation Assistance.* The Licensee acknowledges that upon any termination of this License, Licensee is not entitled to any relocation payment or advisory assistance of any type from the State of California, the Council, the AOC, or the Court.
- 10.8. *Possessory Interest.* Licensee recognizes and understands that this License may create a possessory interest subject to property taxation and that the Licensee may be subject to the payment of property taxes levied on such interest.
- 10.9. *Severability.* If any term, provision, covenant, or restriction in this License is determined to be invalid, void, unenforceable, or otherwise inconsistent with applicable law, the remainder of the terms, provisions, covenants and restrictions of this License will remain in full force and effect and will in no way be affected, impaired, or invalidated. It is hereby stipulated and declared to be the intention of the Licensee and the Judicial Council that they would have executed

the remaining terms, provisions, covenants, and restrictions set forth in this License without including any of such terms, provisions, covenants, or restrictions that may be hereafter declared invalid, void, or unenforceable.

SIGNATURES ON FOLLOWING PAGE

LICENSOR:

LICENSEE:

JUDICIAL COUNCIL OF CALIFORNIA

**CITY OF SUSANVILLE, a political
subdivision of the State of California**

By: _____
Name: Stephen Saddler
Title: Manager, Contracts
Date: _____

By: _____
Name: Dan Newton
Title: Interim City Administrator
Date: _____

APPROVED AS TO FORM:
Judicial Council of California,
Legal Services

By: _____
Name: Kenneth S. Levy
Title: Attorney
Date: _____

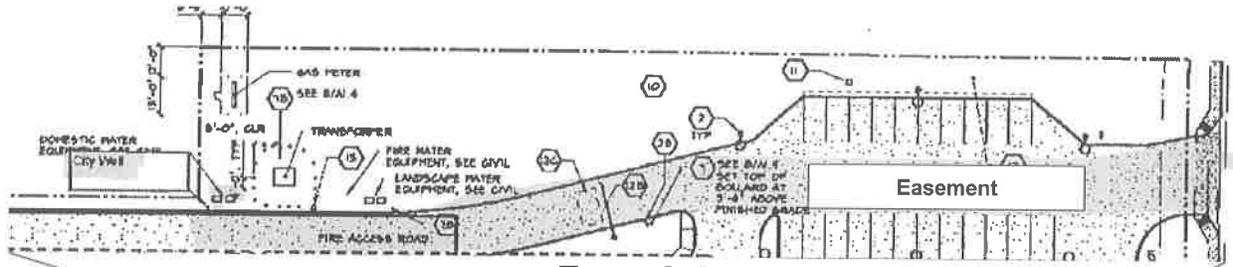
CONSENT:

STATE OF CALIFORNIA
STATE PUBLIC WORKS BOARD

By: _____
Name: Andrea Scharffer
Title: Deputy Director
Date: _____

EXHIBIT "A"

DEPICTION OF LICENSED PREMISES



Expanded

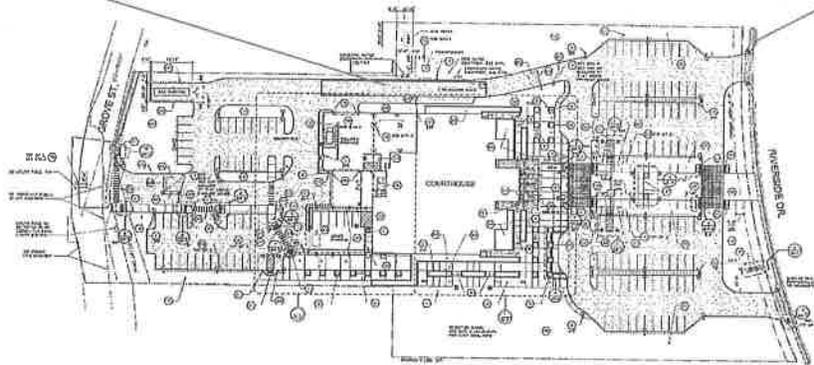


EXHIBIT "B"

INSURANCE REQUIREMENTS

1. General Requirements.

a. During the period of time the Licensee occupies or uses space at or in the Real Property, Licensee will maintain, or cause to be maintained, insurance issued by an insurance company or companies that are rated "A-VII" or higher by A. M. Best's key rating guide, and are approved to do business in the State of California.

b. Before commencement of its use, Licensee will provide the Judicial Council with certificates of insurance, on forms acceptable to the Judicial Council, as evidence that all required insurance is in full force and effect. The certificates of insurance clearly indicate the following:

c. That the State of California ("**State**"), Judicial Council of California (Judicial Council), Superior Court of California - County of Lassen ("**Court**") including judges, subordinate judicial officers, officers, employees, and agents, if any, have been added as additional insureds on the insurance policy being referenced; but only with respect to liability assumed by Licensee under the terms of this Agreement.

d. That the insurance policy being referenced will not be materially changed or cancelled without 30 days notice to the Judicial Council; and

e. That the insurance policy being referenced is primary and non-contributing with any insurance, self-insurance, or other risk management program maintained by the State, Judicial Council, or Court, including their respective elected and appointed officials, judges, subordinate judicial officers, officers, employees, and agents, if any.

f. The Certificates of Insurance shall be addressed as follows:

Judicial Council of California
Capital Program Office
455 Golden Gate Avenue, 8th Floor
San Francisco CA 94102
Attn: Risk Management Unit
Fax: 415-865-8885

g. That the Licensee and its insurers providing the insurance contracts being referenced waive any right of subrogation or recovery they may have against any of the State, Judicial Council, or Court, including their respective elected and appointed

officials, judges, subordinate judicial officers, officers, employees, and agents for loss or damage to the Licensed Premises.

2. Insurance Requirements. Before the commencement of the use of the Real Property authorized by the terms of this License, Licensee will furnish to the Judicial Council verification that the following insurance is in force:

a. *Commercial General Liability.* Commercial General Liability Insurance written on an occurrence form with limits of not less than \$500,000 per occurrence, and a \$500,000 per location annual aggregate. Each policy must include coverage for liabilities arising out of premises, operations, independent contractors, products and completed operations, personal and advertising injury, and liability assumed under an insured contract. This insurance must apply separately to each insured against whom a claim is made or lawsuit is brought, subject only to the insurance policy's limit of liability.

b. *Commercial Automobile Liability.* When an automobile is used in connection with the use of the Real Property, Automobile liability insurance with limits of not less than \$500,000 per accident. Such insurance must cover liability arising out of a motor vehicle, including owned, hired, and non-owned motor vehicles, assigned to or used in connection with this License.

Reviewed by: Interim City Administrator
 City Attorney

 Motion only
 Public Hearing
 X Resolution
 Ordinance
 Information

Submitted By: Heidi Whitlock, Assistant to the City Administrator

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 18-5534, terminating Airport Hangar Land Lease Agreement, Lot #27 with Robin Henry, and authorizing Mayor to execute an Airport Ground Lease Agreement for Hangar #27 with Gary and Judy Davis.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The City Council is typically presented with the option of first right of refusal prior to the approval and execution of a new lease. In this instance, the previous owner of Hangar #27 has repossessed the hangar and has requested the execution of a new lease. The existing lease with Mr. Henry is in default for lack of payment and staff is recommending terminating the existing lease and executing a new lease with Gary and Judy Davis.

FISCAL IMPACT: Annual revenue of \$798.00 (\$0.38 sq/ft @ 2,100 sq ft).

ACTION

REQUESTED: Motion approving Resolution No. 18-5534, terminating Airport Hangar Land Lease Agreement, Lot #27 with Robin Henry and authorizing Mayor to execute an Airport Ground Lease Agreement, Lot #27 with Gary and Judy Davis.

ATTACHMENTS: Resolution No. 18-5534
Airport Ground Lease Agreement Hangar Owned by Lessee, Lot #27

RESOLUTION NUMBER 18-5534
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
TERMINATING AIRPORT HANGAR LAND LEASE AGREEMENT, LOT #27 WITH
ROBIN HENRY AND AUTHORIZING MAYOR TO EXECUTE AN AIRPORT GROUND
LEASE AGREEMENT, LOT #27 WITH GARY AND JUDY DAVIS

WHEREAS, typically the City is presented with the option of first right of refusal prior to entering into a new lease agreement; and

WHEREAS, Robin Henry's lease with the City is in default for lack of payment; and

WHEREAS, Gary and Judy Davis have repossessed the Hangar on Lot #27, previously sold to Robin Henry for lack of payment; and

WHEREAS, the Airport Hangar Land Lease Agreement, Lot #27 held by Robin Henry needs to be terminated and a new Airport Ground Lease Agreement, Lot #27 needs to be executed by Gary and Judy Davis as the new owners; and

WHEREAS, the Mayor is authorized to execute the new Ground Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville authorizes the following:

1. That the Airport Hangar Land Lease Agreement, Lot #27 held by Robin Henry is hereby terminated; and
2. That Gary and Judy Davis are the new owners of the hangar on Lot #27 and has executed an Airport Ground Lease Agreement, Lot #27 as required; and
3. That the Mayor has been authorized to execute the Ground Lease Agreement.

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of July, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

**AIRPORT HANGAR GROUND LEASE AGREEMENT
HANGAR OWNED BY LESSEE**

THIS LEASE, made this 18th day of July, 2018 between the CITY OF SUSANVILLE, a municipal corporation, organized and existing under the laws of the State of California, hereinafter referred to as "Lessor", and Gary L. or Judith A. Davis address: 688-145 Laurel Way, Susanville, CA 96130, County of Lassen, State of California, hereinafter referred to as "Lessee", on the following terms and conditions:

1. Lessor does hereby lease to Lessee, for a term of 5 (five (5), ten (10), or twenty (20)) years from the date hereof, unless sooner terminated as set forth herein, a certain parcel of land described a Hangar Lot #27, hereinafter referred to as the "Leased Premises", located at the Susanville Municipal Airport and legally described as follows:

SEE EXHIBIT "A" ATTACHED HERETO

(a) Lessee shall provide a hangar building plan for approval prior to any Lease execution for use as an airplane hangar. Completion of said hangar shall be no more than eighteen (18) months from the date of execution of lease. The rent shall be \$.38 per square foot per year, for the area including the space occupied by the hangar only which rent is payable in 12 equal installments monthly in advance on the first day of each and every month. Said rent shall be increased on an annual basis as set forth below.

(b) Commencing on July 1st following the commencement date of this lease agreement, and continuing each year thereafter ("the Rent Adjustment Date") the rent set forth in Section 1(a) above shall be subject to adjustment as follows: The Consumer Price Index for All Urban Consumers, West Region, for West City Classes B/C, published by the Bureau of Labor Statistics, United States Department of Labor for all items ("index") in effect on January 1, 2005 shall be the Base Index. For each Rent Adjustment Date, the Index in effect immediately before that Rent Adjustment Date ("the Adjustment Index"), shall be used for purposes of calculating the amount of adjustment, if any. If the Adjustment Index has increased over the Base Index, the rent payable for the following year and until the next Rent Adjustment Date shall be increased by the same percentage as the Adjustment Index bears to the Base Index.

(c) In no event shall the monthly rent be decreased below the amount specified under Section 1(a).

(d) If the Consumer Price Index, as now constituted, compiled, and published, shall cease to be compiled and published during the term of this lease, or is calculated on a significantly different basis following the date of this lease, the most comprehensive official Index published that most closely approximates the rate of inflation shall be used for purposes of computing adjustments under this lease. City's determination as to which official Index to then use shall be final and binding on Lessee.

(e) Any rent due for the portion of the month this Lease commences shall be prorated for that month. Lessee is granted the unlimited lawful right of ingress and egress from the Leased Premises. Lessor hereby reserves a utility easement, including but not limited to, the right to construct, install, place and maintain utility lines for all customary utility services under, over, across, and through the Leased Premises at such locations as Lessor shall require.

(f) In the event Lessee chooses to conduct business from hangar, Lessee will also be subject to Exhibit "C" Operator Agreement and "C1" Minimum Standards for Commercial Operator. If Lessee enters into a sublease with sublessee, and sublessee conducts business from hangar, sublessee is subject to Exhibit "C" Operator Agreement and "C1" Minimum Standards for Commercial Operator.

2. Lessee shall use the hangar for the storage of aircraft(s) owned or leased by Lessee and shall be in compliance with current FAA Policies including Policies on Non-aeronautical Use of Airport Hangars. In the event Lessee desires to sublease the hangar, then Lessee must obtain the written permission of Lessor, must provide a copy of a written sublease agreement to Lessor within thirty (30) days of execution and said sublessee will be required to provide insurance as specified herein. In the event of such sublease, the sublessee shall also be in compliance with current FAA Policies including Policies on Non-aeronautical Use of Airport Hangars; Lessee shall pay to Lessor as additional rent an amount equal to twenty percent (20%) of the amount charged by Lessee to Lessee's sublessee, as stated in the sublease agreement, or \$20.00, whichever is greater. If any provisions of this paragraph 2 is violated, Lessee shall forfeit this Lease. Lessor shall be notified in writing requesting Lessor's approval in the event Lessee desires to enter into a sublease.

3. The primary purpose of a hangar shall be for the storage of aircraft and the aircrafts' aeronautical related items. If the hangar is serving its primary purpose, non-aeronautical items can be permitted, at the discretion of the Lessor, if those items do not affect the hangars' primary use. Storage of household items that could be stored in commercial storage facilities is not permissible per FAA guidelines. Residential developments, including living quarters for permanent or long-term use, is incompatible with airport operations and conflicts with grant assurance requirements as well as current zoning laws.

4. Lessee hereby agrees that should Lessee desire to sell or transfer Lessee's interest hereunder and the improvements on said Leased Premises, Lessee shall first submit an offer in writing to Lessor to sell said Leased Premises and improvements to Lessor for the same amount as any bona fide offer received by Lessee in connection therewith, or for the fair market value, as the case may be. Lessee's written offer to Lessor shall be submitted to the City Clerk of the City of Susanville, at least fifteen (15) days prior to a regularly scheduled meeting of the City Council of the City of Susanville, and the City Council shall have thirty (30) days after said meeting within which to accept or reject the offer. In the event that the City Council does not act within that period of time, the offer will be deemed rejected. Should Lessor reject the offer, Lessee may sell the hangar and assign Lessee's rights under this Lease, at the same price as offered to the Lessor, and shall, within fifteen (15) days prior to sale, notify Lessor in writing requesting City approval.

5. This Lease does not confer upon the Lessee the right to infringe on any of the commercial rights granted to any other person by the City of Susanville. This Lease is not a Fixed Base Operator or Commercial Operator Agreement.

6. Upon expiration of this Lease, Lessee shall have the right to remove said airplane hangar from said airport within ninety (90) days. Lessee shall continue to pay the rent then in effect during said ninety-day period. In the event the hangar is not moved off the airport within the ninety (90) days, said hangar shall become the property of the City of Susanville. Any holding over by Lessee past the term of this Lease shall not be deemed a renewal or extension of the term of this Lease.

7. In the event the Master Plan for the Susanville Municipal Airport, or any amendments thereto, requires the Leased Premises for other use or uses, Lessor will furnish to said Lessee at another site on the same airport, an equivalent amount of land for hangar relocation. Any relocation of Lessee's hangar shall be at Lessee's sole cost and expense.

8. Should the Master Plan for the Susanville Municipal Airport, or any amendments thereto, require moving of Lessee's hangar, such relocation shall not be required until the City of Susanville places the Master Plan into effect, and only when the City Council has agreed that the Master Plan is feasible

and should be placed into operation. Any relocation of said hangar, however, shall be made so as not to interfere with any construction or other work occurring under the Master Plan. All cost of hangar relocation shall be the responsibility of Lessee.

9. Any hangar constructed on the Leased Premises shall meet the California Building Standards Code, California Fire Code, National Fire Protection Agency (NFPA) Codes and City Airport Standards as adopted by the City of Susanville and shall have the exterior walls and roof of metal or other fire resistant material to be approved by the Building Official of the City; Lessee shall keep Lessee's hangar in a state of good repair, operable doors and windows and able to be properly secured with damage promptly repaired and in such a condition as to not create a fire hazard or a public nuisance. Lessee's hangar may be inspected by the City of Susanville, designated agent, at all reasonable times, and Lessee shall, within fifteen (15) days of being notified that a condition exists in the hangar which in the opinion of the City is a fire hazard or danger to the public health and safety, remedy such condition; if Lessee fails to do so, Lessor may do so at the expense of the Lessee.

10. Lessee shall keep the Leased Premise free and clear of inflammable or combustible vegetation or other materials.

11. If Lessee has not yet constructed a hangar on the premises, Lessee shall commence construction of a hangar within six (6) months from the date the Lease is executed or from the date of such demolition or removal, and finish construction within twelve (12) months from the date the Lease is executed. Failure to comply with the provisions of this paragraph shall result in the immediate termination of this Lease.

12. Lessee shall pave a concrete or asphalt apron at the airplane entrance door from the hangar building to the existing taxiway/runway.

13. Standards, rules, and regulations of City of Susanville Ordinance 87-697, as shown in Exhibit "D", or any amendments thereto, are incorporated herein by reference and shall also govern Lessee's use of the Leased Premises.

14. Lessee covenants and agrees that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this Lease, for a purpose for which a Federal Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, DOT, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

15. Lessee further agrees and covenants that (1) no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such premises and the furnishing of services thereon, no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination, (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

16. That in the event of breach of the above nondiscrimination covenants, Lessor shall have the right to terminate the Lease and to reenter and repossess said Leased Premises and the facilities thereon, and hold the same as if said Lease had never been made or issued. This paragraph does not become effective until the procedures of 49 CFR Part 21 are followed and completed including expiration of appeal rights.

17. Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the Lessee and without interference or hindrance.

18. Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly-owned facilities of the airport, together with the right to direct and control all activities of the Lessee in this regard.

19. This Lease shall be subordinate to the provisions and requirements of any existing or further agreements between the Lessor and the United States, relative to the development, operation or maintenance of the airport.

20. There is hereby reserved to the Lessor, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the premises herein leased. This public right of flight shall include the right to cause in said airspace any noise inherent in the operation of any aircraft used for navigation or flight through the said airspace or landing at, taking off from or operation on the Susanville Municipal Airport.

21. The lessee agrees to comply with the notification and review requirements covered in Part 77 of the Federal Aviation Regulations in the event future construction of a building is planned for the (leased, licensed, permitted) premises or in the event of any planned modification or alteration of any present or future building or structure situated on the leased premises. This requires the submission of FAA Form 7460-1, Notice of Construction or Alteration to the FAA.

The lessee by accepting this lease agreement expressly agrees for itself, its successors and assigns that it will not erect nor permit the erection of any structure or building nor permit object of natural growth or other obstruction on the land leased hereunder above a height as determined by the application of the requirements of Title 14 CFR Part 77. In the event the aforesaid covenants are breached, the owner reserves the right to enter upon the land hereunder and to remove the offending structure or object or cut the offending natural growth, all of which shall be at the expense of the lessee.

It is understood and agreed that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right within the meaning of U.S. Code 40103 (e) and 47107(a)(4).

The lessee will furnish services on a reasonable and not unjustly discriminatory basis to all users, and charge reasonable and not unjustly discriminatory prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers. **(In accordance with Grant Assurance #22.b, this provision must be included in any agreement, contract, lease, license, permit to engage in any aeronautical activity at the airport.)**

The lessee will conform to airport and Federal Aviation Administration safety and security rules and regulations regarding use of the airport operations area including runways, taxiways, aircraft aprons by vehicles, employees, customers, visitors, etc. in order to prevent security breaches and avoid aircraft incursions and vehicle/pedestrian deviations; will complete and pass airfield safe driving instruction

program when offered or required by the airport; and will be subject to penalties as prescribed by the airport for violations of the airport safety and security requirements.

22. Lessee agrees not to make use of the Leased Premises in any manner which might interfere with the landing and taking off of aircraft from the Susanville Municipal Airport, or that would otherwise constitute a hazard.

23. Lessee shall not use, or store, any petroleum products except small quantities for Lessee's personal use. Lessee shall not dispose on the Leased Premises any petroleum products, or any material or substances now or hereafter classified as hazardous or toxic under any federal, state, or local law, ordinance, regulation, rule, or order which is now or at any time during the term of this Lease applicable to the Leased Premises or Lessee's use and occupation thereof. Notwithstanding the foregoing, Lessor acknowledges and agrees that the presence of fuel, oil and grease located within the proper receptacles of any aircraft properly stored on the Leased Premises shall not be considered a violation of this section.

24. Lessee hereby agrees to indemnify and hold harmless Lessor from any and all claims, demands, and causes of action, including costs and attorneys' fees, including any litigation in connection with the defense of any claim, demand, or cause of action arising out of or resulting from any hazardous, toxic, or petroleum substance, material, or waste, unless caused by the intentional or otherwise tortuous act or omissions of the Lessor. Upon receiving notice of any such claim, demand, or cause of action, Lessee shall, at Lessee's sole cost and expense, immediately cure or commence to cure the problem by taking all action prescribed by applicable federal, state, and local laws, regulations, ordinances, and orders. Lessee's obligation to indemnify Lessor set forth in this paragraph shall survive the expiration or earlier termination of this Lease.

25. This Lease and all the provisions hereof shall be subject to whatever right the United States Government now has or in the future may have or acquire, affecting the control, operation, regulation and taking over of said airport or the exclusive or non-exclusive use of the airport by the United States during the time of war or national emergency.

26. Upon the date of this Lease, Lessee shall procure and maintain liability insurance of at least \$150,000.00 for one (1) person, \$250,000.00 per occurrence, and property damage insurance of \$100,000.00; provided, however, Lessor may impose additional coverage requirements in amounts to be determined by resolution of the Susanville City Council, and upon adoption of said resolution, Lessee shall have thirty (30) days from written notice thereof to comply with the additional requirements. A Certificate of Insurance evidencing such coverage and naming Lessor, its officers, agents, and employees as additional insureds, shall be filed with the Susanville City Clerk. Said Certificate of Insurance shall guarantee at least ten (10) days advance notice to Lessor, in writing, of any cancellation or reduction of such insurance.

27. A breach by Lessee of any of the terms of this Agreement constitutes a default. In the event of a default, Lessor may at its option terminate Lessee's right to possession of the Leased Premises at any time by any lawful means, including, but not limited to, rights pursuant to Civil Code Section 1159 et seq., as the same may be amended from time to time. No act of Lessor other than by giving written notice to Lessee shall terminate this Lease. In the event of termination of this Lease by Lessor, Lessee shall immediately surrender possession of the Leased Premises to Lessor. In the event of termination of this Lease, Lessor shall be entitled to recover the following amounts from Lessee:

- (a) The amount of the unpaid rent accrued through the date of termination of this Lease;

(b) The excess of the amount of rent which accrues between the date of termination of this Lease and the date of the award over the amount of the loss of rent that Lessee proves could have reasonably been avoided;

(c) The present value, on the date of the award, of the excess amount of rent which accrues between the date of the award and the expiration of the term of this Lease over the amount of the loss of rent that Lessee proves could reasonably be avoided, with the present value computed by using an interest rate equal to that which comparable properties earn on the date of the award; and

(d) Any other amount, including court costs, reasonable attorneys' fees, and costs of taking possession of and reletting the Leased Premises necessary to compensate Lessor for all detriment proximately caused by Lessee's default.

In addition to the foregoing rights, Lessor shall have all other rights set forth in this Lease, including but not limited to the right to possession and ownership of the hangar if it is not removed ninety (90) days after the date of termination of this Lease.

28. FAA Grant Assurances: Lessee acknowledges and agrees that Lessor has entered into certain Grant Agreements with the FAA, conditions of which require that all parties leasing property from Lessor agree to be bound by certain sponsor's assurances given by Lessor to the United States Government under the Airport and Airway Improvement Act of 1982, as the same may be amended from time to time. Accordingly, Lessee on behalf of itself, its heirs, personal representatives, successors, and assigns, as additional consideration for the lease of the Leased Premises from Lessor, does hereby covenant and agree for the term of this Lease to be bound by the provisions set forth in Exhibit "B" (Sponsors Assurances) attached hereto and incorporated herein by reference.

This Lease shall be subordinate to the provisions and requirements of any existing or future agreement between Lessor and the United States Government or any authorized agency thereof, by which Lessor obtains federally-owned surplus property or federal aid for the development, operation, and/or maintenance of the Susanville Municipal Airport. In the event that the FAA or any other federal agency requires modifications or changes in this Lease as a condition for the granting of funds for the improvement of lands and improvements covered by its laws, rules, or regulations, Lessee agrees to consent to the amendments, modifications, revisions, supplements, or deletions of any of the terms, conditions, or requirements of this Lease, as may be required to obtain such funds except, however, that in no event will Lessee be required, pursuant to this section, to agree to any increase in the rents or fees provided for in this Lease. In the event Lessee refuses or fails to consent to the amendments, modifications, revisions, supplements, or deletions submitted to Lessee by Lessor pursuant to the provisions of this Section within thirty (30) days after receipt of the documents evidencing the changes, then this Lease shall be deemed to be amended and/or modified to comply with said changes as though the documents had been signed by all parties.

29. In the event any action, suit or proceeding is brought to collect the rent, fees, charges, or billings due or to become due hereunder, or any portion thereof, to take possession of the Leased Premises, and/or to enforce compliance with this Lease, the prevailing party shall be entitled to reasonable attorneys' fees and court costs.

30. Lessee shall occupy and use the Leased Premises only for the uses and purposes authorized herein. Lessor's grant of the privileges hereunder are not exclusive and Lessor reserves the right to lease other airport property to other individuals and entities for the same uses and privileges granted hereby, or for other uses and purposes.

31. The property interest herein granted to Lessee may be subject to property taxation of the possessory interest created thereby, and, if created, Lessor, by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Lessee shall be responsible for payment thereof. Lessee shall pay promptly all lawful taxes and assessments which may be levied by any federal, state, county, city or other tax levying body of any taxable interest of Lessee hereunder, whether on real or personal property of Lessee.

32. This (lease, license, permit, etc.) shall be subordinate to the provisions and requirements of any existing or future agreement between the airport owner/sponsor and the United States, relative to the development, operation, or maintenance of the airport. Failure of the (lessee, licensee, permittee) or any occupant to comply with the requirements of any existing or future agreement between the lessor and the United States, which failure shall continue after reasonable notice to make appropriate corrections, shall be cause for immediate termination of (lessee's, licensee, permittee's) rights hereunder.

33. The terms hereof shall be binding on the heirs, successors and assigns of the parties hereto. This Lease cannot be transferred or assigned without Lessor's prior written approval.

IN WITNESS WHEREOF, the said Lessor by **Resolution No. 18-5534** of the City Council of the City of Susanville, has caused this Lease to be executed by the Mayor and the Clerk, and the said Lessee has executed this Lease the day and year first above written.

CITY OF SUSANVILLE
LESSOR:

Kevin Stafford, Mayor

Attest:

Gwenna MacDonald, City Clerk

LESSEE:

Gary L. Davis

Judith A. Davis

(If a corporation, a corporate resolution authorizing signature must be attached).

Approved as to Form:

Jessica Ryan, City Attorney

EXHIBIT "A"

Legal Description

Hangar located on Lot #27 at the Susanville Municipal Airport as shown on Airport Layout Plan (APN 116-180-04-45).

EXHIBIT "B"

Airport Sponsors Assurances

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of the grant offer by the sponsor, these assurances are incorporated in and become part of the grant agreement.

B. Duration and Applicability.

1. **Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.** The terms, conditions and assurances of the grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.
2. **Airport Development or Noise Compability Program Projects Undertaken by a Private Sponsor.** The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.
3. **Airport Planning Undertaken by a Sponsor.** Unless otherwise specified in the grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions and assurances of the grant agreement shall remain in full force and effect during the life of the project.

C. Sponsor Certification. The sponsor hereby assures and certifies, with respect to this grant that:

1. **General Federal Requirements.** It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines and requirements as they relate to the

application, acceptance and use of Federal funds for this project including but not limited to the following:

Federal Legislation

- a. Title 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq.¹
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- d. Hatch Act - 5 U.S.C. 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.^{1 2}
- f. National Historic Preservation Act of 1966-Section 106-16 U.S.C. 470(f).¹
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.¹
- h. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.¹
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- n. Civil Rights Act of 1964 - Title VI - 42 U.S.C. 2000d through d-4.
- o. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- p. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- q. Architectural Barriers Act of 1968 - 42 U.S.C. 4151, et seq.¹
- r. Power plant and Industrial Fuel Use Act of 1978 - Section 403 - 2 U.S.C. 8373.¹
- s. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.¹
- t. Copeland Anti kickback Act - 18 U.S.C. 874.¹
- u. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.¹
- v. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- w. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.²
- x. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.

Executive Orders

- Executive Order 11246 - Equal Employment Opportunity¹
- Executive Order 11990 - Protection of Wetlands
- Executive Order 11998 - Flood Plain Management
- Executive Order 12372 - Intergovernmental Review of Federal Programs
- Executive Order 12699 - Seismic Safety of Federal And Federally Assisted New Building Construction¹
- Executive Order 12898 - Environmental Justice

Federal Regulations

- a. 14 CFR Part 13 - Investigative and Enforcement Procedures.
- b. 14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
- c. 14 CFR Part 150 - Airport noise compatibility planning.
- d. 29 CFR Part 1 - Procedures for predetermination of wage rates.¹

- e. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹
- f. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹
- g. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).¹
- h. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments.³
- i. 49 CFR Part 20 - New restrictions on lobbying.
- j. 49 CFR Part 21 - Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- k. 49 CFR Part 23 - Participation by Disadvantaged Business Enterprise in Airport Concessions.
- l. 49 CFR Part 24 - Uniform relocation assistance and real property acquisition for Federal and federally assisted programs.¹²
- m. 49 CFR Part 26 - Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.
- n. 49 CFR Part 27 - Nondiscrimination on the basis of handicap in programs and activities receiving or benefitting from Federal financial assistance.¹
- o. 49 CFR Part 29 - Government wide debarment and suspension (non-procurement) and government wide requirements for drug-free workplace (grants).
- p. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- q. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction.¹

Office of Management and Budget Circulars

- a. A-87 - Cost Principles Applicable to Grants and Contracts with State and Local Governments.
- b. A-133 - Audits of States, Local Governments, and Non-profit Organizations.

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 49 CFR Part 18 and OMB Circular A-87 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in the grant agreement.

2. Responsibility and Authority of the Sponsor.

- a. **Public Agency Sponsor:** It has legal authority to apply for the grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
 - b. **Private Sponsor:** It has legal authority to apply for the grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative, and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with the application; and to provide such additional information as may be required.
3. **Sponsor Fund Availability.** It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under the grant agreement which it will own or control.
4. **Good Title.**
 - a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
 - b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.
5. **Preserving Rights and Powers.**
 - a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in the grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
 - b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise program implementation project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in the grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of the grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the

sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee, all of the terms, conditions and assurances contained in this grant agreement.

- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise program implementation project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
 - d. For noise program implementation projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
 - e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
 - f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in the grant agreement and shall insure that such arrangement also requires compliance therewith.
6. **Consistency with Local Plans.** The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.
7. **Consideration of Local Interest.** It has given fair consideration to the interest of communities in or near which the project may be located.
8. **Consultation with Users.** In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.
9. **Public Hearings.** In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has

been carried out by the community. It shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. **Air and Water Quality Standards.** In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty (60) days after the project application has been received by the Secretary.
11. **Pavement Preventive Maintenance.** With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.
12. **Terminal Development Prerequisites.** For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under Section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning or deplaning from aircraft other than air carrier aircraft.
13. **Accounting System, Audit, and Record Keeping Requirements.**
 - a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of the grant, the total cost of the project in connection with which the grant is given or used, and the amount and nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
 - b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to the grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which the grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United

States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. **Minimum Wage Rates.** It shall include, in all contracts in excess of \$2,000 for work on any projects funded under the grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a - 276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.
15. **Veteran's Preference.** It shall include, in all contracts for work on any projects funded under the grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Veterans of the Vietnam era and disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.
16. **Conformity to Plans and Specifications.** It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and upon approval by the Secretary, shall be incorporated into this grant agreement. Any modifications to the approved plans, specifications, and schedules shall also be subject to approval by the Secretary and incorporated into the grant agreement.
17. **Construction Inspection and Approval.** It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.
18. **Planning Projects.** In carrying out planning projects:
 - a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
 - b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
 - c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
 - d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.

- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary.

In furtherance of this assurance, the sponsor will have in effect arrangements for:

- (1) Operating the airport's aeronautical facilities whenever required; and
- (2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
- (3) Promptly notifying airmen of any condition affecting aeronautical use of this airport.

Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise program implementation items that it owns or controls upon which Federal funds have been expended.
- 20. **Hazard Removal and Mitigation.** It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.
- 21. **Compatible Land Use.** It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce the compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.
- 22. **Economic Nondiscrimination.**
 - a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
 - b. In any agreement, contract, lease or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - (1) furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - (2) charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
 - c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
 - d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
 - e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations,

conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classifications or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind, or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights. It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services; and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport.

It further agrees that it will not, either directly or indirectly, grant or permit any person, firm or corporation the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and

that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure. It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Development Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate base in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. Provided, however, that if covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982 in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

26. Reports and Inspections. It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operations and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of the grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by an duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - (i) all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - (ii) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft. It will make available all of the facilities of the airport developed with Federal financial assistance and all those useable for landing and takeoff of aircraft to the United States for use by government aircraft in common with other aircraft at all times without charge, except, if the use by government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Governmental aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movements of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities. It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of

space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. It will keep up to date at all times an airport layout plan of the airport showing (1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto; (2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities; and (3) the location of all existing and proposed non-aviation areas and of all existing improvements thereon. Such airport layout plan and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The Sponsor will not make or permit any changes or alteration in the airport or in any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility, or efficiency of the airport.
- b. If a change or alteration in the airport or its facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities.

30. Civil Rights. It will comply with such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefitting from funds received from this grant. This assurance obligates the sponsor for the period during which Federal financial assistance is extended to the program, except where Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the sponsor or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits or (b) the period during which the sponsor retains ownership or possession of the property.

31. Disposal of Land.

- a. For land purchased under grant for airport noise compatibility purposes, it will dispose of the land, when the land is no longer needed for such

purposes, at fair market value at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will, at the discretion of the Secretary, (1) be paid to the Secretary for deposit in the Trust Fund or (2) be reinvested in an approved noise compatibility project as prescribed by the Secretary, including the purchase of nonresidential buildings or property in the vicinity of residential buildings or property previously purchased by the airport as part of a noise compatibility program.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' share of the cost of acquisition of such land will, (1) upon application to the Secretary, be reinvested in another eligible airport improvement project or projects approved by the Secretary at that airport or within the national airport system, or (2) be paid to the Secretary for deposit in the Trust Fund if no eligible project exists.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a) (b) or (c) will be subject to the retention or reservation on any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with the operation of the airport.

32. **Engineering and Design Services.** It will award each contract, or subcontract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping, or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. **Foreign Market Restrictions.** It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. **Policies, Standards, and Specifications.** It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including but not limited to the advisory circulars listed in the current FAA Advisory Circulars for AIP project, dated _____ and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.
35. **Relocation and Real Property Acquisition.** (1) It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B. (2) It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24. (3) It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.
36. **Access by Intercity Buses.** The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport, however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.
37. **Disadvantaged Business Enterprises.** The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26, and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801).
38. **Hangar Construction.** If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.
39. **Competitive Access.**
- a. If the airport owner or operator of a medium or large hub airport (as defined in Section 47102 of Title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that;
- (1) Describes the requests;

- (2) Provides an explanation as to why the requests could not be accommodated; and
 - (3) Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1, or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

EXHIBIT "C"

COMMERCIAL OPERATOR'S LICENSE AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 20__, by and between the CITY OF SUSANVILLE, a municipal corporation and political subdivision of the State of California, hereinafter referred to as "Owner", and _____, address: _____ hereinafter referred to as "Commercial Operator";

1. Commercial Operator, by this Agreement, is hereby authorized to perform the following activities at the airport:

LIST AUTHORIZED ACTIVITIES

2. The term of this Agreement is for a period of ____years (minimum of 3), from _____, 20__ to _____, 20__ and including _____.
3. This Agreement includes the provisions of those certain "Minimum Standards for Commercial Operators" adopted by the City of Susanville by Resolution, for general aviation at said Airport, a copy of which is attached hereto as Exhibit "C1", and any amendments, deletions, or additions thereto. These minimum standards and requirements for fixed base operations shall be required of and shall apply equally to all such commercial operators at said Airport. Owner specifically covenants and agrees that all such services defined in the above referenced minimum standards shall be confined to commercial operators meeting said standards. Said minimum standards stipulate the nature and amount of aeronautical activities and services required of all commercial operators at said airport, insurance requirements, financial investment required, and the specific licenses required.
4. Commercial Operator agrees to operate all activities authorized by this Agreement for the use and benefit of the public and to make available to the public on fair and reasonable terms all services on a fair, equal and not unjustly discriminatory basis to all users thereof and to charge fair, reasonable and not unjustly discriminatory prices for each unit of service, provided, Commercial Operator may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers. Commercial Operator agrees that rates and charges for such activities and services shall be fixed by Commercial Operator subject to the City Council's concurrence and approval. In the event of disputes as to reasonableness, it is expressly understood by Commercial Operator that final determination will be reserved to the City of Susanville. All services offered by Commercial Operator will be performed with promptness and courtesy. It is expressly understood that nothing herein shall be construed to grant or authorized the granting of exclusive rights within the meaning of Section 308 (a) of the Federal Aviation Act of 1958, as amended. Commercial Operator shall be responsible for the actions of all its employees and shall render Owner safe and harmless from responsibility for any actions of negligence of Commercial Operator's employees engaged in these aeronautical activities and service. Commercial Operator will obtain at its own expense public liability insurance with limits of \$1,000,000.00 as to personal injury or death, and \$1,000,000.00 as to property damages to protect Owner from actions resulting from the Commercial Operator's activities at the Airport. Commercial Operator further agrees to keep the area where Commercial Operator performs the activities in a neat and orderly manner, free of offensive or dangerous materials or conditions.

5. Commercial Operator agrees to pay to Owner for the privilege of doing business at the Airport the following sums and amounts:
 - A. Commercial Operator shall pay to City the sum of \$8,463.56 per year in advance, which sum is due on July 1st, and on the first day of July in each subsequent year.
 - B. The base rate will be increased by 5 percent annually throughout the term.
6. This Agreement is not assignable.
7. It is expressly agreed by Commercial Operator and Owner that all rights, privileges and liabilities imposed on both parties by this Agreement are subject and subordinate to any conditions, restrictions, limitations, rules or regulations of any agreement or any contract pertaining to said Airport between the United States Government or any Department or Agency thereof having jurisdiction over said Airport and the Owner, and to rules and regulations of the State of California.
8. Commercial Operator does hereby agree that (a) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefit of, or be otherwise subjected to discrimination in the use of said services, (b) that Commercial Operator shall render such services and activities reflected herein in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. It is further agreed that in the event of breach of any of this nondiscrimination clause, Owner shall have the right to terminate this Commercial Operator Agreement.
9. The property interest herein of Commercial Operator may be subject to property taxation of the possessory interest created thereby, and, if created, Commercial Operator, by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Commercial Operator shall be responsible for payment thereof.
10. Commercial Operator shall not permit dumping of hazardous waste at the Airport premises.
11. This Agreement will be governed by and construed in accordance with the laws of the State of California.

CITY OF SUSANVILLE

COMMERCIAL OPERATOR

Kathie Garnier, Mayor

Name:

(Approved by City Council on _____)

ATTEST:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

EXHIBIT "C1"

MINIMUM STANDARDS FOR COMMERCIAL OPERATORS AT THE SUSANVILLE MUNICIPAL AIRPORT, SUSANVILLE, CALIFORNIA

The following minimum standards for commercial activities have been established in the public interest for the safe and efficient operation of the Susanville Municipal Airport; to enhance its orderly growth; to preclude the granting of an exclusive right to conduct an aeronautical activity in violation of Section 308(a) of the Federal Aviation Act of 1958; to conform to Title VI of the Civil Rights Act of 1964 and Part 21 of the Department of Transportation Regulations; and to assure to all users the availability of Airport property on fair and reasonable terms and without unjust discrimination.

1. No person, firm, or corporation shall engage in any commercial activity at the Susanville Municipal Airport unless a Susanville Airport Commercial Agreement (Exhibit "C") is entered into with the City of Susanville, and unless the commercial activity is done in full compliance with the minimum standards herein set forth.

2. A COMMERCIAL OPERATOR is defined as any person, firm, or corporation who is not otherwise the Airport Operator/Manager, but who is performing any of the functions or furnishing any of the services as hereinafter set forth for COMMERCIAL OPERATORS at the Susanville Municipal Airport.

3. All COMMERCIAL OPERATORS shall protect the public generally, the customers or clients of COMMERCIAL OPERATORS and the City of Susanville from any and all lawful damages, claims, or liability and shall carry comprehensive general liability insurance issued by an insurance company authorized to do business in the State of California. The City of Susanville shall be named as an additional insured. Policies must be approved by the City Administrator and a certificate of insurance thereof furnished to the City. It is further understood that as circumstances in the future dictate, the City may require an increase in bodily injury and property damage insurance. City shall increase the limits of insurance coverage only after a hearing before the City Council following input from the Airport Commission.

4. Any person, firm, or corporation capable of meeting the minimum standards set forth herein for any of the stated COMMERCIAL OPERATOR Categories A through I is eligible to become a COMMERCIAL OPERATOR at the Airport, provided there is space available, subject to the execution of a written lease for not less than five (5) years containing such terms and conditions as may be determined by the City. A COMMERCIAL OPERATOR shall not engage in any business or activity on the Airport other than that authorized under his particular Category or Categories. Any COMMERCIAL OPERATOR desiring to extend his operation into more than one (1) Category or to discontinue operations in a Category, shall first apply in writing to the City for permission to do so, setting forth in detail the reasons and conditions for the request. The City shall then grant or deny the request, in writing, on such terms and conditions as the City deems to be prudent and proper under the circumstances and issue a new COMMERCIAL OPERATOR's Agreement. Each COMMERCIAL OPERATOR shall provide his own buildings, personnel and equipment, and other requirements as herein stated upon land leased from the City of Susanville and obtain a signed Airport Hangar Land Lease Agreement.

5. All construction required of such COMMERCIAL OPERATORS shall be in accordance with design and construction standards required or established by the City for the facility or activity involved. Title to any and all buildings and appurtenances, which may be built on City property, shall be

as follows: when and if subject COMMERCIAL OPERATOR vacates its lease for any reason, COMMERCIAL OPERATOR may either remove said buildings COMMERCIAL OPERATOR owns at COMMERCIAL OPERATOR'S expense within ninety (90) days or building shall revert to non-commercial status.

6. All COMMERCIAL OPERATORS shall, at their own expense, pay all taxes and assessments against any buildings or other structures placed on the premises by them, as well as all taxes and assessments against the personal property used by them in their operations.

7. All COMMERCIAL OPERATORS shall abide by and comply with all state, county and city laws and ordinances, the rules and regulations of the City and the rules and regulations of the State and Federal Aviation Administration.

8. All COMMERCIAL OPERATORS shall provide and pay for all lights, gas, electric current, water, sewer charges and garbage collection charges used or incurred anywhere in or about their subject premises, and shall pay the charges made therefore by the suppliers thereof promptly when due.

9. All agreements and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the provisions of any existing or future agreement between the City of Susanville and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport properties.

10. No COMMERCIAL OPERATOR shall sublease or sublet any premises leased by such COMMERCIAL OPERATOR from the City, or assign any such lease, without the prior written approval of the City, and any such subletting or assignment shall be subject to all of the minimum standards herein set forth.

11. In the event the COMMERCIAL OPERATOR sublets any portion of his lease, the sublessee must agree to assume the full obligations of the lease as set out herein and must agree to fully cooperate with the City in seeing that these minimum standards are complied with. The sublessee shall immediately comply with any reasonable request or direction of the City as it relates to the enforcement of these standards.

12. In the event that the COMMERCIAL OPERATOR or sublessee fails to comply fully with these minimum standards or fails to comply with the reasonable request or direction of the City as it relates to these minimum standards, said COMMERCIAL OPERATOR or sublessee shall be in default. If said default continues for more than ten (10) days after notice of said default, the City may terminate the lease. Said COMMERCIAL OPERATOR is responsible for the performance of the sublessee.

13. COMMERCIAL OPERATORS shall have the right to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlights, landing lights, signals and other conveniences for the takeoff, flying and landing of aircraft of COMMERCIAL OPERATOR.

14. COMMERCIAL OPERATORS will, at all times during the continuance of the term of their agreements and/or leases and any renewal or extension thereof, conduct, operate and maintain for the benefit of the public, the commercial operation provided for and described therein, and all aspects and parts and services thereof as defined and set forth, and will make all such services available to the public and that it will devote its best efforts for the accomplishment of such purposes and that it will at all times

make charges to patrons and customers for all merchandise or materials and services furnished or rendered, but that it will refrain from imposing or levying excessive or otherwise unreasonable charges or fees for any facilities or services. Notwithstanding anything contained in a lease that may be or appear to the contrary it is expressly understood and agreed that the rights granted thereunder are nonexclusive and the lessor reserves the right to grant similar privileges to another COMMERCIAL OPERATOR upon formal application by that COMMERCIAL OPERATOR, and upon demonstration of compliance with Paragraphs 3 and 4 herein.

15. The City reserves the right to take any actions it considers necessary to protect the aerial approaches to the Airport against obstructions, together with the right to prevent any commercial operator from erecting, or permitting to be erected, any building, sign, or other structure on the Airport which, in the opinion of the City, would limit the usefulness of the Airport or constitute a hazard to aircraft.

16. All contracts and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the right of the City during time of war or national emergency to lease the landing area or any part thereof to the United States Government for military or naval use, and, if any such lease is so made, the provisions of any contracts or leases between such with the provisions of the lease to the Government, shall be suspended.

17. The provisions of these standards shall in no way negate or cause to be null or void existing leases with COMMERCIAL OPERATORS at the Susanville Municipal Airport. Upon the adoption of these standards, any new leases and/or agreements entered into and any amendments to existing leases and/or agreements shall be in accordance with the standards.

18. The COMMERCIAL OPERATOR shall remove from the Airport or otherwise dispose of in a manner approved by the City all garbage, debris, and other waste material (whether solid or liquid) arising out of its occupancy of the premises or out of its operations. Said COMMERCIAL OPERATOR shall keep and maintain his premises in a neat and orderly manner. Any garbage debris waste which may be temporarily stored in the open shall be kept in suitable garbage or waste receptacles, the same to be made of metal and equipped with tight fitting covers and to be of a design safely and properly to contain whatever may be placed therein. The COMMERCIAL OPERATOR shall use extreme care when effecting removal of all such waste. No COMMERCIAL OPERATOR shall permit any dumping of hazardous waste on City property or on property leased or rented by COMMERCIAL OPERATOR.

19. The City reserves the right to further develop or improve all areas of the Airport as it sees fit, regardless of the desires or views of any COMMERCIAL OPERATORS, and without interference or hindrance from any such COMMERCIAL OPERATORS.

20. The City reserves the right to enter upon any premises leased to COMMERCIAL OPERATORS at reasonable times for the purpose of making such inspections as it may deem expedient, to the proper enforcement of any covenant or condition of any COMMERCIAL OPERATOR'S contract or lease agreement.

21. The City recognizes the rights of any person, firm or corporation operating aircraft on the Airport with its own employees (including, but not limited to maintenance and repair) that it may choose to perform. However, said persons, firms or corporations may not hire any vendors of service, aircraft parts, or fuel from off-airport premises to perform services on the Airport.

22. Aircraft fueling shall be in strict accordance with any safety regulations.

COMMERCIAL OPERATOR CATEGORIES

CATEGORY A. FLIGHT INSTRUCTION AND AIRCRAFT RENTAL:

A COMMERCIAL OPERATOR in this Category shall:

1. Have available an instructor pilot with appropriate and current Federal Aviation Administration pilot and medical certificates.
2. Provide and maintain a minimum of one (1) aircraft owned or leased or rented by and under the exclusive control of this COMMERCIAL OPERATOR which are properly equipped and Federal Aviation Administration certificated for flight instruction and rental.
3. Demonstrate the continuing ability to meet requirements for certification of flight instructor personnel and aircraft by the Federal Aviation Administration.
4. Assure that personnel operating rental equipment obtained from the subject COMMERCIAL OPERATOR have appropriate and current Federal Aviation Administration pilot and approved medical certificates.
5. Independent individual flight instructors not performing said services on a reoccurring basis shall be exempt.

CATEGORY B. AIRCRAFT CHARTER AND TAXI:

A COMMERCIAL OPERATOR in this Category shall:

1. Conduct all aircraft charter and taxi service in compliance with Federal Aviation Regulations, particularly Regulation Part 135.
2. Lease from the City sufficient land on which to locate all improvements required by specific operations of the COMMERCIAL OPERATOR.

CATEGORY C. CROP DUSTING AND SPRAYING:

A COMMERCIAL OPERATOR in this Category shall:

1. Furnish suitable arrangements for the safe loading, unloading, storage and containment of noxious chemical materials.
2. Furnish a minimum of one (1) aircraft with pilot. The aircraft will be suitably equipped for agricultural operations with adequate safeguard against spillage of chemical spray mixtures or materials on runways and taxiways or dispersal by wind force to other operational areas of the Airport. The pilot will have appropriate and current Federal Aviation Administration pilot and approved medical certificates. The COMMERCIAL OPERATOR in this Category shall comply with all Federal Environmental Protective Agency and State requirements pertaining to handling, storage and disposal of chemicals.
3. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY D. AIRCRAFT SALES:

A COMMERCIAL OPERATOR in this Category shall:

1. Have a minimum of one (1) fully qualified demonstrator pilot with current and appropriate Federal Aviation Administration pilot and approved medical certificates.
2. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY E. AIRCRAFT, ENGINE, PROPELLER, AND ACCESSORY MAINTENANCE:

A COMMERCIAL OPERATOR in this Category shall:

1. Furnish facilities and equipment for airframe and power plant repairs with at least one (1) duly Federal Aviation Administration certified A & P Mechanic and such other personnel as may be necessary. Such airframe and power plant repair shall include facilities for repair of aircraft and engines used in aviation in this area.
2. Lease from the City sufficient land on which to locate all required improvements.

CATEGORY F. RADIO AND INSTRUMENT:

A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate all required improvements.
2. Have available a Federal Aviation Administration certificated technician in the field of aircraft electronics and/or aircraft instruments with proper Federal Communications Commission license to conduct complete aircraft transmitter, receiver and antennae repair.
3. Provide satisfactory arrangements for access to and storage of aircraft being worked on.

CATEGORY G. SALE OF AVIATION PETROLEUM PRODUCTS AND RAMP SERVICE:

A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate intended storage and dispensing equipment, and buildings.
2. Have personnel on full-time duty during normal business hours of not less than eight (8) hours a day, seven (7) days a week, adequately trained to operate fuel dispensing equipment in accordance with all applicable local, state, and Federal laws. (Additional requirement: On-call service may be required during all hours of darkness.
3. Demonstrate capability to efficiently and safely conduct or move aircraft to such areas and park them. Compliance with FAA and EPA standards shall be adhered to at all times.
4. Comply with the following criteria regarding fuel storage and dispensing facilities:
 - a. Purchase from City fuel tanks such fuel as is needed by COMMERCIAL OPERATOR for sale to COMMERCIAL OPERATOR'S customers;

- b. Maintain separate trucking equipment for each grade of fuel, meeting all applicable safety requirements with reliable metering devices subject to independent inspection, and with a pumping efficiency capable of servicing all aircraft normally using the Airport.
- c. Provide adequate fire extinguishers in all fuel dispensing areas and on all mobile dispensing trucks.

CATEGORY H. FLYING CLUBS:

In an effort to foster and promote flying for pleasure, develop skills in aeronautics, including pilotage, navigation, and an awareness and appreciation of aviation requirements and techniques the Category of Flying Clubs is added to the Rules, Regulations and Minimum Standards of the Susanville Municipal Airport.

All flying clubs desiring to base their aircraft and operate on the Airport must comply with the applicable provisions of these Standards and Requirements. However, they shall be exempt from regular COMMERCIAL OPERATOR requirements upon satisfactory fulfillment of the conditions contained herein.

1. The club shall be a non-profit entity (corporation, association or partnership) organized for the express purpose of providing its members with an aircraft(s), for their personal use and enjoyment only. The ownership of the aircraft(s), must be vested in the name of the flying club (or owned ratably by all of its members). The property rights of the members of the club shall be equal and no part of the net earnings of the club will inure to the benefit of any member in any form (salaries, bonuses, etc.). The club may not derive greater revenue from the use of its aircraft than the amount necessary for the operations, maintenance and replacement of its aircraft.
2. Flying clubs may not offer or conduct charter or air taxi. They may not conduct aircraft rental or flight instruction except for regular members. Any qualified mechanic who is a registered member and part owner of the aircraft owned and operated by a flying club shall not be restricted from doing maintenance work on aircraft owned by the club and the club does not become obligated to pay for such maintenance work except that such mechanics may be compensated by credit against payment of dues or flight time.
3. The flying club, with its permit request, shall furnish the Airport Management a copy of its charter and by-laws, articles of association, partnership agreement or other documentation supporting its existence; a roster, or list of members, including names of officers and directors, to be revised on a semi-annual basis; evidence of insurance in the form of a certificate of insurance in force withhold harmless clause in favor of the Airport, its officers and employees (ten (10) days prior notice of cancellation shall be filed with Airport management); number and type of aircraft; evidence that aircraft are properly certificated; evidence that ownership is vested in the club; and operating rules of the club. The books and other records of the club shall be available for review at any reasonable time by Airport management or his/her authorized agent.
4. A flying club, at any airport controlled by this same Airport management shall abide by and comply with all Federal, State and local laws, ordinances, regulations and the Rules and Regulations of this Airport management.

5. A flying club which violates any of the foregoing, or permits one (1) or more members to do so after ten (10) days' notice of such violation by the City of Susanville, may be required to terminate all operations at all Airports controlled by the City.

CATEGORY I. OTHER:

A COMMERCIAL OPERATOR in this Category shall:

1. Be any non-aviation related business located at the Susanville Municipal Airport and not covered in Categories A through H.
2. Lease from the City sufficient land on which to locate all required improvements.

EXHIBIT "D"

ORDINANCE NO. 87-697

AN ORDINANCE REPEALING CHAPTER 3 OF THE CODE OF THE CITY OF SUSANVILLE, CALIFORNIA, 1957, CONSISTING OF SECTION 3.1 TO SECTION 3.10 INCLUSIVE, AND ADDING A NEW CHAPTER 3, CONSISTING OF SECTION 3.1 TO 3.14 INCLUSIVE, TO THE CODE OF SUSANVILLE, CALIFORNIA, 1957

THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 3, consisting of Section 3.1 to 3.10 inclusive, of the Code of the City of Susanville, California, 1957 is hereby repealed.

SECTION 2. There is hereby added to the Code of the City of Susanville, California, 1957, Chapter 3, consisting of Section 3.1 to 3.14 inclusive, to read as follows:

CHAPTER 3

AIRPORTS AND AIRPLANES.⁶

6. For state law as to airports generally, see Gov. C., §26020 et seq.

- Sec. 3.1. Generally
 3.2. Purpose
 3.3. Definitions
 3.4. Application and Authority
 3.5. Pilot Qualifications and Aircraft Certification
 3.6. Airport Operations
 3.7. Vehicle Regulations
 3.8. Commercial and Business Activities
 3.9. Liability of the City
 3.10. Comprehensive Insurance Requirements
 3.11. Penalties
 3.12. Enforcement
 3.13 Airport Safety Rules and Regulations
 3.14. Charge for Private Airplanes Based at Municipal Airport

SEC. 3.1. Generally

- (a) The Susanville Municipal Airport is operated by the City for the use and benefit of the public under the authority granted under the laws of the

State of California and under the terms of the City's assurance agreements with the federal government.

- (b) The airport shall be open for public use subject to such restrictions as may be necessary due to inclement weather, the conditions of the landing area, the presentation of aviation-related events and such other events as may be determined by the City Administrator, and subject to such fees and charges as may be established without discrimination for each class of user.

- (c) The use of the airport or any of its facilities in any manner shall create the obligation and the implied consent of the user to obey all of the regulations presented in this chapter.

SEC 3.2 Purpose

It is declared that the purpose of this chapter is to further the public interest, welfare and safety by providing for the protection and promotion of safety in the operation of aircraft over and on the Susanville Municipal Airport.

SEC. 3.3. Definitions

- (a) "Aircraft" means a device that is used, or intended to be used for flight in the air, under the control of a pilot. It includes airplanes, helicopters, gliders and lighter-than-air devices, such as blimps and balloons.

- (b) "Aircraft parking/tie-down area" means a hard surfaced area that is equipped with devices to secure aircraft to the ground.

- (c) "Airport Manager" means the city employee person designated by the City Council to manage the airport or a designee.

- (d) "Airport Operator" means the person under a contract with the City to operate the airport pursuant to the terms of that contract.

- (e) "Apron" mean a hard surfaced area adjacent to hangars, repair shops, taxiways, runways or the like, used to load, unload, service or handle aircraft.

- (f) "Designated fuel pump area" means that area surrounding the fuel pumps, as marked on the asphalted surface.

- (g) "Pilot" shall mean an individual solely responsible for the control and operation of an aircraft.

- (h) "Terminal operations/passenger area" means that area immediately north

of the terminal building and south of the primary taxiway.

- (i) "Ultra light aircraft" means a powered or unpowered vehicle as described in Part 103 of the Federal Aviation Administration (FAA) Regulations.

SEC. 3.4 Application and Authority

- (a) The airport manager shall have the authority and the duty to prescribe reasonable regulations relating to the use of the Susanville Municipal Airport. Any such regulations shall first be submitted to the Susanville Airport Commission for its recommendations and thereafter, such regulations shall be submitted to the City Council for approval before taking effect. All regulations so prescribed and approved shall be filed in the office of the airport manager, made available for public inspection and publicly posted at the airport. During an emergency, the airport manager may grant a variation to these rules for the duration of the emergency.
- (b) Application. The provisions of this chapter shall be applicable to all aircraft operating on or over the Susanville Municipal Airport.
- (c) Authority. The provisions of this chapter shall be construed to supplement federal and state laws when not expressly inconsistent therewith concerning the conduct of aircraft on or over the airport and the regulations provided in Federal Aviation Administration regulations are adopted a part of this chapter.

SEC. 3.5. Pilot Qualifications and Aircraft Certification

No person not properly certified by the Federal Aviation Administration, and no aircraft not similarly certified, except ultra light aircraft unless ultra lights require Federal Aviation Administration certification, shall operate on or over the airport; provided, that this restriction shall not apply to public aircraft belonging to the government of the United States or to a state, territory, possession or any political subdivision, nor to any aircraft of a foreign country operated under permission of the federal government.

SEC. 3.6 Airport Operations

- (a) The rules and regulations promulgated by the Federal Aviation Administration and the California Aeronautics Commission, presently in effect and all additions or amendments thereto, are referred to, adopted and made a part of these regulations in every respect as if they were fully set forth in this chapter.
- (b) The operation of the Susanville Municipal Airport shall be under the

direction of the airport manager, who shall be responsible to the City Administrator of the City. The airport manager shall enforce all regulations of the airport including, but not limited to, the storage and movement of all aircraft and surface vehicles.

- (c) The airport operator shall be in charge of all fuel dispensed from City-owned fueling facilities and shall be responsible for reporting to the fire department any violation of fire and safety regulations governing the transportation, storage and use of fuel, and other inflammable substances brought on the airport that may be in violation of the Uniform Fire Code and related codes adopted by the City.
- (d) Persons shall fuel aircraft on the airport in areas approved for such operation by the City fire department according to the rules established by the City Fire Chief as issued from time to time and posted in a conspicuous place at the airport.
- (e) The airport operator shall be responsible for renting City-owned vacant hangars, shall oversee the manner in which the hangar space is utilized and in accordance with the hangar/storage license, shall manage the aircraft tie downs for most efficient and safe utilization of available areas, and shall assume managerial responsibility for the collection of all City hangar and tie down rents.
- (f) Any aircraft awaiting takeoff from the Susanville Municipal Airport shall be parked in such a position as to have a direct view of aircraft approaching for landing, and takeoff shall not commence until the pilot has ascertained that no aircraft is on final approach for landing on the runway, and that the runway to be used for takeoff is itself clear of landing or taxiing aircraft.
- (g) No persons operating an aircraft shall land or takeoff from Susanville Municipal Airport except on the runway designated for takeoff and landing.
- (h) No aircraft after take off shall deviate from a straight course until after passing the boundaries of the airport and reaching an altitude of four thousand six hundred (4,600) feet mean sea level (MSL).
- (i) The aprons at the Susanville Municipal Airport shall be used only for loading, unloading, servicing, and authorized refueling of aircraft.
- (j) Unattended aircraft shall be parked only in areas designated as tie down areas, or in hangars; provided further, no aircraft shall be parked in a tie down area unless it is positioned over and attached to a tie down facility.

- (k) Emergencies requiring police, fire, or medical air shall be reported by calling the Emergency Service No. 911.
- (l) The terminal operations/passenger area shall remain clear except for the registration, loading, and unloading of aircraft.
- (m) All accidents involving personal injury or property damage in excess of five hundred (500) dollars occurring on the Susanville Municipal Airport shall be reported in writing to the office of the airport manager within twenty-four (24) hours.
- (n) Failure to pay duly established fees incurred for the parking of aircraft on the airport shall constitute a lien upon the aircraft. The City may hold such aircraft until the fees are paid or may dispose of the aircraft, as provided by law, in the event the fees are not paid.
- (o) The registered owners/operators of all aircraft permanently based on the airport and parked in the City-owned hangars, tie down areas, or private hangars on City property, shall register their full names and mailing addresses with the airport manager or a designated representative on the aircraft registration form provided by the City.
- (p) The owner/manager of each privately owned hangar or tie down facility on the airport shall, no later than the tenth (10) of each month, furnish the airport manager with a roster of aircraft and their registered owners/operators current as of the last day of the preceding month. Included with the roster of aircraft shall be a fee in an amount set by the City Council for each aircraft except one aircraft owned by the owner/manager. The report shall be submitted on a form provided by the City.
- (q) The registered owner/operator of each aircraft parked on the airport shall be responsible for properly securing the aircraft to protect the aircraft from wind damage.
- (r) Traffic Patterns. All aircraft, except in an emergency, shall conform to the following traffic patterns:
 - (1) The established traffic patterns are at an altitude of five thousand (5,000) feet MSL as published in the airport/facility directory, and are depicted in the segmented circle located on the south side of runway 11-29.
 - (2) Straight-in approaches shall not be made without prior notification to local air traffic on Susanville Unicom (122.8); or in case of

- emergency, on Susanville Unicom (122.8).
- (3) Aircraft entering or leaving the traffic pattern shall exercise extreme caution and shall not cause other aircraft already in the pattern to deviate from their courses;
 - (4) Such charts and visual diagrams as are necessary to display the authorized traffic patterns shall be adopted by resolution and by reference made a part of this chapter.
- (s) Communication with Susanville UNICOM. Pilots of aircraft equipped with a communication radio shall observe the following procedures:
- (1) All traffic inbound to the airport shall continuously monitor 122.8 Megahertz and, when approximately ten (10) miles from the airport, call Susanville UNICOM for airport advisory on surface weather conditions and airfield conditions;
 - (2) In the event Susanville UNICOM does not reply, the inbound pilot shall broadcast "in the blind" to the Susanville TRAFFIC, stating position and intentions;
 - (3) Departing pilots shall monitor 122.8 Megahertz, broadcasting their positions and intentions to Susanville TRAFFIC.
- (t) Annual report of airport operator. Subject to the express or implied terms of any contract between the City and any person for the operation of the municipal airport which is in effect upon the effective date of this Ordinance, the operator of the airport shall annually, on the first day of July of each year, render to the City Council an activity report which report shall show:
- The number of aircraft tie downs available at the airport;
 - The number of aircraft based upon the airport;
 - The number of hangars situated in and upon the airport;
 - The number of gallons of aviation fuel sold at the airport during the preceding twelve (12) month period; and
 - The number of takeoffs and landings made at the airport during the preceding twelve (12) month period.

SEC. 3.,7

Vehicle Regulations

- (a) No person shall operate any surface vehicle upon the runways, taxiways, terminal operations, passenger area, designated fuel pump area or area between the fuel pumps and the Airport Operator's office and residence, without the authorization of the airport manager or a designee, provided that owners/drivers of surface vehicles may drive to their parked aircraft keeping clear of and yielding right-of-way to all aircraft.
- (b) Drivers shall close the gates, if operational, behind themselves upon entering or leaving the airport, between the hours of five (5) P.M. and eight (8) A.M./

SEC 3.8

Commercial and Business Activities

No person shall use the airport for commercial activities without a written contractual arrangement with the City. Commercial activities shall include, but are not limited to, carrying passengers for hire, flight instruction, aircraft rental, sales of goods and services, agricultural operations, and aircraft maintenance and repairs.

Any person using the airport as a base for agricultural and aerial application which involves the loading, the unloading, and the storage of chemicals shall first obtain a permit from the City. The permit shall specify the areas which may be used, applicable restrictions, the amount of such operating fees that may be required and the time period for which the permit is valid.

SEC. 3.9 Liability of the City

The privilege of using the airport and its facilities shall be conditioned upon the assumption of full responsibility and risk by the user. Users shall release, hold harmless and indemnify the City, its officers, and employees from any liability or loss resulting from such use, as well as against claims of third persons so using the airport. The exercise of the privilege shall constitute an acknowledgment that the City maintains the airport in a governmental capacity.

SEC. 3.10 Comprehensive Insurance Requirements

Any person operating an aircraft on the Susanville Municipal Airport shall maintain comprehensive public liability and property damage insurance on the aircraft in such amounts as may be determined by resolution of the City Council.

SEC. 3.11. Penalties

Any person who violates any provision of this chapter shall be guilty of an infraction, pursuant to the provisions of Government Code Section 36900 and the penalties provided in the Government Code, and upon conviction thereof shall be punishable by a fine as provided in Section 36900 of the Government Code.

Cumulative Remedy. The remedies prescribed in this chapter are intended to be in addition to any other procedures or penalties prescribed by law.

SEC. 3.12 Enforcement

It shall be the duty of the airport manager, or the City Administrator or a representative, of the City to enforce the provisions of this chapter and all other state and federal laws and regulations applicable to the Susanville Municipal Airport.

SEC. 3.13. Airport Safety Rules and Regulations

Safety rules and regulations, as established by the appropriate federal and state entities, are referred to and made a part of this chapter. Such additional safety rules and regulations as may be required by the City shall be adopted by resolution and by reference made a part of this chapter.

SEC. 3.14. Charge for Private Airplanes Based on Municipal Airport

The City Council shall, by resolution, set fees for airplanes based at the Municipal Airport. These fees shall be posted at the Airport.

SECTION 3. This ordinance shall be in full force and effect upon the 31st day following its passage.

SECTION 4. The City Clerk shall cause this ordinance to be published at least once within 15 days after its passage in the Lassen Advocate, a newspaper of general circulation, printed, published and circulated within the City.

APPROVED: 
David W. Foster, Mayor

ATTEST: 
Mary A. Fahlen, CMC/City Clerk

The foregoing Ordinance was adopted at a regular adjourned meeting of the City Council of the City of Susanville held on the 19th day of August, 1987, by the following vote:

AYES:	Leve, Jackson, and Foster
NOES:	None
ABSENT:	McCann, Jr. and Cady
ABSTAINING:	None


Mary A. Fahlen

Reviewed by:  Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Heidi Whitlock, Assistant to the City Administrator

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5535**, Approving Job Placement Programs and Authorizing the City Administrator to sign Agreements.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The City Council has opted to utilize free labor programs such as those offered by the Alliance for Workforce Development (AFWD) and CalWorks; however, multiple resolutions and agreements have been brought before the Council for adoption based on specific programs.

As an example:

The AFWD would hire staff, as available and needed, to perform jobs related to the appropriate projects at no cost to the City. In addition to regular crew members, a project leader can also be assigned to each team. All wages, workers compensation, taxes etc... are to be paid by funding available through the AFWD.

The City of Susanville would be required to provide the following to/for the AWFD employee:

- Accurate time and attendance records (signing timesheets)
- Work direction and requirements and safe location (as if City employee)
- Supervision, safety instructions and safety related equipment

Continuous supervision is not required by the City but frequent direction and monitoring is typically necessary. City employees will need to check in with each lead at least daily, to sign time cards and ensure all equipment and safety instructions have been made available.

Staff is recommending the Council adopt Resolution No. 18-5535, approving the participation in Job Placement Programs when labor is made available at virtually no cost to the City.

FISCAL IMPACT: Staff budgeted, cost of tools and equipment.

ACTION

REQUESTED: Motion to approve Resolution No. 18-5535, Approving Participation in Job Placement Programs and Authorizing the City Administrator to sign Agreements

ATTACHMENTS: Resolution No. 18-5535

RESOLUTION NO. 18-5535
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING PARTICIPATION IN JOB PLACEMENT PROGRAMS AND
AUTHORIZING THE CITY ADMINISTRATOR TO SIGN AGREEMENTS

WHEREAS, the City is periodically notified that another agency has received funding for temporary job placement programs; and

WHEREAS, the agency employs individuals to perform work within the parameters of the funding source requirements for those agencies; and

WHEREAS, the City of Susanville typically has work to be completed; and

WHEREAS, the agency employees will conduct work within the parameters of the funding requirements in various areas of the City; and

WHEREAS, the employee salaries and benefits will be the responsibility of those other agencies.

NOW THEREFORE BE IT RESOLVED, that the City Council does hereby approve participation in Job Placement Programs and further authorizes the City Administrator to sign associated agreements for each program.

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of July, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

Reviewed by: Dr Interim City Administrator
 City Attorney

- Motion only
- Public Hearing
- X Resolution
- Ordinance
- Information

Submitted by: Daniel Gibbs, Acting Public Works Director

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5536** adopting a proposed list of street maintenance projects for Fiscal Year 2018-19 per the Road Repair and Accountability Act (RMRA) to submit to the State

PRESENTED BY: Daniel Gibbs, Acting Public Works Director

ANALYSIS: The State requires local agencies submit a list of projects adopted by local agency action each fiscal year on or before August 1, 2018 to receive funds. These funds are associated with any that may be available under the Road Maintenance and Rehabilitation Account (RMRA) associated with SB1. The amount of the funds available for pavement work to the City is currently estimated at \$300,289 for FY 18/19. These, along with projected Highway Users Tax (HUTA) funds for each fiscal year (FY) are attached for reference.

Attached is a proposed project list for adoption and submittal comprising streets within the City that staff is recommending be targeted for various types of maintenance. Other projects that require more extensive work or rehabilitation have been proposed for the 2018 STIP cycle programming. These streets have been overlaid in the recent past and need sealing to ensure their condition is ensured for maximum longevity.

Maintenance proposed includes 1) fog seal for recently paved streets; 2) crack sealing for streets in good condition but exhibiting signs of transverse cracking; and 3) slurry seals that provide a thicker more penetrating seal coat for streets paved approximately 5-10 years ago and remain in good condition. Many streets proposed for maintenance will receive a combination of crack sealing and slurry depending on the frequency and severity of the cracks. Others may only receive fog or slurry seal depending their condition.

Staff brought a similar item to Council on October 4, 2017 and adopted Resolution 17-5434 regarding the FY 2017/18 proposed list (copy attached). With the funding of the Maintenance of Effort (MOE) and subsequent increase in funding, available, that list has been expanded.

FISCAL IMPACT: Maintenance and rehabilitation funds through the RMRA program require a matching MOE from the City is currently set at \$166,717. The amount of funding identified through the RMRA as available to the City is estimated at \$300,289.

ACTION REQUESTED: Motion to approve Resolution 18-5536 authorizing the Public Works director to submit the attached list of proposed eligible projects for the FY 2018-19 that will receive asphalt maintenance funds as available through the RMRA fund.

ATTACHMENTS: Proposed Resolution 18-5536
Exhibit A - List of Proposed Streets For Maintenance
RMRA/HUTA Projected Revenue Sheets
Resolution 17-5434 and corresponding October 4, 2017 Agenda Item

RESOLUTION NUMBER 18-5536

A RESOLUTION BY THE CITY COUNCIL OF SUSANVILLE ADOPTING THE FISCAL YEAR 2018-2019 LIST OF CANDIDATE STREETS FOR MAINTENANCE IN COMPLIANCE WITH THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, it is the desire of City of Susanville to acquire certain funds as made available from the State in compliance with the Road Repair and Accountability Act of 2017 also known as Senate Bill 1 (Beall); and

WHEREAS, the City of Susanville is participating in compliance with the Road Maintenance and Rehabilitation Fund (RMRA) anticipated to be made available commencing with the Fiscal Year 2018-2019; and

WHEREAS, the State of California requires submittal of a list of candidate locations intended for maintenance and/or rehabilitation be provided prior to the State on or before August 1, 2018; and

WHEREAS, the City of Susanville has prepared a list of street segments suitable for maintenance measures in order to secure said funds and participate in the Act with the intent of funding a maintenance program through a MOE and the RMRA; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville hereby adopts the list candidate streets indicated as Exhibit 'A' for the purpose of maintenance measures and secure funds from the State in compliance with the Road Repair and Accountability Act of 2017.

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of July, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
City Attorney

Reviewed by: CAH City Administrator
 _____ City Attorney

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Daniel Gibbs, City Engineer

Action Date: October 4, 2017

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 17-5434** authorizing the Public Works Director to Submit a proposed list for street maintenance and rehabilitation projects per the Road Repair and Accountability Act of 2017 also known as Senate Bill 1 (SB1 - Beall)

PRESENTED BY: Dan Newton, Public Works Director

ANALYSIS: The State is requiring that local agencies submit a list of projects adopted by local agency action on or before October 16, 2017 to receive funds that may be available under the Road Maintenance and Rehabilitation Account (RMRA) associated with SB1. The amount of the funds available for pavement work to the City is currently estimated at \$101,402 in FY 17/18 and \$304,189 in FY 18/19. These, along with projected Highway Users Tax (HUTA) funds for each fiscal year are attached for reference.

Attached is a proposed list of streets within the City that staff is recommending be targeted for various types of maintenance and rehabilitation. Many of the rehabilitation projects will be submitted in the 2018 STIP cycle programming exercise late this or early next year.

Maintenance proposed includes 1) fog seal for recently paved streets; 2) crack sealing for streets in good condition but exhibiting signs of transverse cracking; and 3) slurry seals that provide a thicker more penetrating seal coat for streets paved approximately 5-10 years ago and remain in good condition. Many streets proposed for maintenance will receive a combination of crack sealing and slurry depending on the frequency and severity of the cracks. Others may only receive fog or slurry seal depending their condition. See **Exhibit A** attached.

Recently improved streets require continued maintenance as it is extremely important to preserve the initial investment. Once streets are overlaid, they require preservation through an aggressive and regular maintenance program. **Exhibit B** attached is a graph reflecting the progressively expensive costs to agencies in rehabilitating pavement once the condition of the pavement falls below a certain level of pavement condition or PCI. Streets recently overlaid or reconstructed are considered to have a PCI of 100.

As distresses develop from use at the pavement surface, this value decreases and accelerates as years of minimal or no maintenance occur. An ideal PCI for an agency is somewhere near 80. The State estimated in 2016 that the County's road system including the City had an overall PCI of approximately 61-70. The Public Works Department uses a Streetsaver® pavement management program that estimated the PCI of the City's streets at 47 (2012), prior to the extensive road rehabilitation that has occurred over the last 5 years.

Streets where these types of mitigation for maintenance purposes are not suitable have been placed on a 2018 STIP project list for overlays. These streets will be programmed as soon as feasible with the State for the next cycle of pavement rehabilitation projects anticipated next year. This list is tentative, subject to Council revision and minor adjustments depending on cost estimates. It is included as part of this report for informational purposes only and will be presented for approval at a later date.

Staff reported at the June 2017 budget hearings regarding SB1 and the requirements for Maintenance of Effort (MOE) to receive funds for street repair and rehabilitation fund allocations under the senate bill. A MOE program is required to receive any funds from the senate bill that can be used to provide street maintenance efforts in the City. The estimated MOE amount required of the City is \$223,148 which is based upon a three (3) year average of the City's maintenance program expenditures for the fiscal years 2009 through 2012. Staff is currently negotiating with the State to reduce this amount.

FISCAL IMPACT: Maintenance and rehabilitation funds through the RMRA program require a matching maintenance of effort (MOE) currently estimated at approximately \$223,148. Staff is holding discussions with the State Controllers (SCO) office to reduce this amount to a more representative figure. A funding source has not been identified for the MOE match.

The 2018 STIP overlay projects will be funded with State and Federal Funds, with no local funds required nor impacted by the MOE.

ACTION REQUESTED: Motion to approve Resolution 17-5434 authorizing the Public Works director to submit the attached list of proposed eligible projects that will receive asphalt maintenance and rehabilitation once funds are available through the RMRA fund.

ATTACHMENTS: Resolution 17-5434
Exhibit A - List of Proposed Streets For Maintenance
Exhibit B - PCI Costs Curve
RMRA/HUTA Projected Revenue Sheets
Draft 2018 STIP Overlay List

RESOLUTION NUMBER 17-5434
A RESOLUTION BY THE CITY COUNCIL OF SUSANVILLE AUTHORIZING THE
PUBLIC WORKS DIRECTOR TO SUBMIT A LIST OF CANDIDATE STREETS FOR
MAINTENANCE IN COMPLIANCE WITH THE ROAD REPAIR AND
ACCOUNTABILITY ACT OF 2017

WHEREAS, it is the desire of City of Susanville to acquire certain funds as made available from the State in compliance with the Road Repair and Accountability Act of 2017 also known as Senate Bill 1 (Beall); and

WHEREAS, the City of Susanville is participating in compliance with the Road Maintenance and Rehabilitation Fund (RMRA) anticipated to be made available commencing with the Fiscal Year 2018-2018; and

WHEREAS, the State of California requires submittal of a list of candidate locations intended for maintenance and/or rehabilitation be provided prior to the State on or before October 16, 2017; and

WHEREAS, the City of Susanville has prepared a list of street segments suitable for maintenance measures in order to secure said funds and participate in the Act with the intent of funding a maintenance program through a MOE and the RMRA; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville hereby agrees authorizes the Public Works Director to submit a list candidate streets for the purpose of maintenance measures and secure funds from the State in compliance with the Road Repair and Accountability Act of 2017.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4th day of October, 2017, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

EXHIBIT A
PROPOSED STREETS FOR MAINTENANCE

Mitigation	Year of Construction	Street	Limits	
FOG SEAL		Numa	Skyline to Cameron	
		Riverside	Rob's Way to Main St	
		Bunyan	Ash to Derek	
		Derek	Fairfield to Bunyan	
		Johnstonville	Fairgrounds to Riverside	
		Riverside	Main to City Limits	
		Laurel	Main to Riverside	
		Russell Ct	n/o Bunyan	
	SC	16/17	Fifth Street N. Union Carroll Street Cook Street Hill Street Inspiration Point Long Alley Lovel Alley	Grand to Ash (SR 139) Main to North Mill to Lassen Pine to southwest end at CDS N. Roop to west end Harris Drive to east end Lovell to west end Pine to north end
	SC-1	16/17	Quarry S. Pine S. Roop S. Union View Shasta Sierra Tehama Wall Shawn	w/o Main Cottage to Court s/o Court Main to Cottage Pine to north end Modoc to Tehama Modoc to s/o Tehama Sierra to Shasta Richmond to Prospect Paiute to Barbara
SC-2	16/17	S. Gay Street Adaline Adela Martha Arnold Foss Alley Maple Brookwood Oakridge Meadowwood	Cottage to Mill North to north alley north of Arnold North to north alley north of Arnold North to north alley north of Arnold Grand to w/o Weatherlow at CDS end Main to south end (Susan River) Martha to Grand Nevada to North Cherry Terrace to south end CDS Brookwood to west end CDS Brookwood to north end CDS	

FOG SEAL

SC-3

16/17

N. Sacramento
 N. Spring Street
 Oak Street
 Park Street
 Small Street
 N. McDow Street
 S. Gay Street

Main to Fourth Street
 Main to Second; Fourth to Bunyan
 Grand to Fifth
 Main to North Street
 Main to south end (creek)
 Main to Second; Fourth to Bunyan
 Main to Cottage (Pancera Plaza)

CRACK SEAL & SLURRY

Grand
 S. Roop
 Burma
 Court
 Maldu
 River
 Washoe
 Prattville
 Cherry Terrace
 S. Gay
 Court
 Nevada
 Chestnut

Main to North
 Main to Court
 Pine to N. Roop
 Lassen to Roop
 north & south of Glenn
 S. Fairfield to S. McDow
 north & south of Glenn
 w/o Pine to SR 36
 Glenn to Lakewood
 Mill to Brashears
 Lassen to Gay
 Pine to Weatherlow
 Ash to Grand

Exhibit B

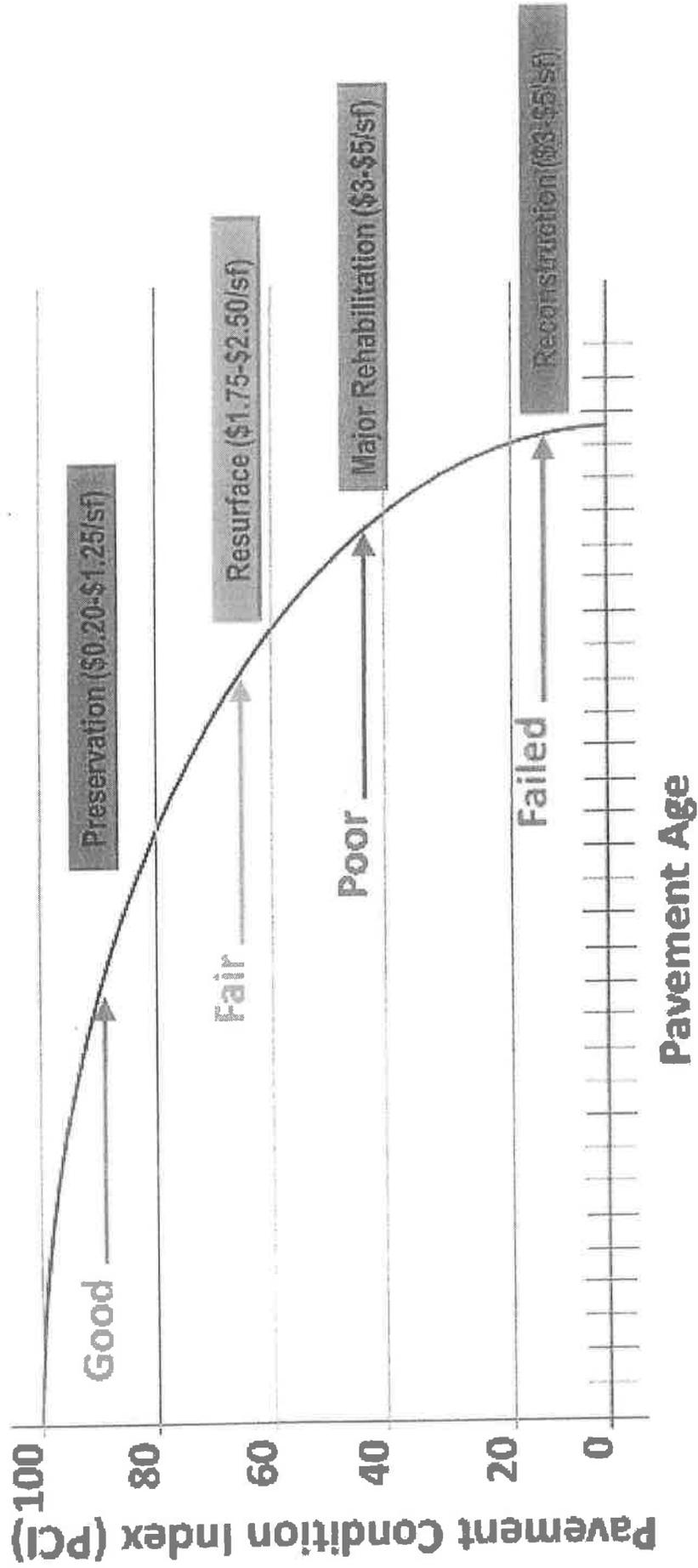


EXHIBIT 'A'

Item No.		Item Description		Unit		Unit Price		FY 1818		FY 1819		FY 1819		FY 1819		FY 1820		FY 1820		FY 1820	
								PROJECT IDENTITY (TO BE DETERMINED)		RIVERSIDE DRIVE - LAUREL EAST TO CITY LIMITS		JONESTONVILLE ROAD - RIVERSIDE TO PARKSOURCES		HUMA - SPLITLINE TO CAMERDHI		BURNHAM - 85H TO EAST END		GRAND - MAIN TO CHESTNUT		DEREK - FAIRFIELD TO BURNHAM	
		Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total
0		0	\$ 25,000	1	\$ 4,279.45	1	\$ 2,151.95	1	\$ 2,579.79	1	\$ 4,703.38	1	\$ 2,477.80	1	\$ 1,253.71	1	\$ 515.78	1	\$ 1,322.02	1	\$ 1,322.02
1		0	\$ 4,348	1	\$ 1,865.88	1	\$ 593.94	1	\$ 1,645.88	1	\$ 2,957.75	1	\$ 1,000.54	1	\$ 424.13	1	\$ 115.50	1	\$ 1,115.51	1	\$ 1,115.51
2		0	\$ 3,300	18,000	\$ 48,000.00	8,500	\$ 24,800.00	5,200	\$ 18,600.00	12,100	\$ 36,300.00	9,800	\$ 29,700.00	5,800	\$ 17,400.00	2,800	\$ 8,400.00	6,100	\$ 18,300.00	6,100	\$ 18,300.00
3		0	\$ 5,000	4,000	\$ 20,000.00	2,075	\$ 10,375.00	1,550	\$ 7,750.00	8,300	\$ 41,500.00	2,475	\$ 12,375.00	1,450	\$ 7,250.00	0	\$ -	1,525	\$ 7,625.00	0	\$ -
4		0	\$ 7,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
5		0	\$ 5,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
6		0	\$ 12,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
7		0	\$ 13,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
8		0	\$ 45,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
9		0	\$ 25,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
10		0	\$ 48,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
11		0	\$ 60,000	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
12		0	\$ 5,000.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
13		0	\$ 4.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
14		0	\$ 6,741	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
15		0	\$ 6,741	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		CONSTRUCTION		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		15% CON ENDS		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		TOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		CONSTRUCTION		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		15% CON ENDS		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		TOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		CONSTRUCTION		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		15% CON ENDS		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		TOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		CONSTRUCTION		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		15% CON ENDS		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		TOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		CONSTRUCTION		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		15% CON ENDS		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		TOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		CONSTRUCTION		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		15% CON ENDS		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		TOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		CONSTRUCTION		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		15% CON ENDS		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		TOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		CONSTRUCTION		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		15% CON ENDS		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		TOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		CONSTRUCTION		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		15% CON ENDS		0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		TOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		SUBTOTAL		3,900	\$ 15,500.00	1,700	\$ 6,800.00	1,400	\$ 5,600.00	3,100	\$ 12,400.00	800	\$ 3,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		20% CONT.		0	\$ -	0	\$ -	0	\$ -	0											

Local Streets and Roads - Projected FY2018-19 Revenues

Based on State Dept of Finance statewide revenue projections as of May 11, 2018
 Estimated May 2018

	Highway Users Tax Acct (HUTA) ⁽¹⁾ Streets & Highways Code			Loan Repayment ⁽⁶⁾	TOTAL HUTA	new SB1		TOTAL
	Sec2103 ⁽⁵⁾	Sec2105 ⁽³⁾	Sec2106 ⁽³⁾			Sec2107 ⁽⁵⁾	Road Maintnc Rehab Acct ⁽⁷⁾	
LASSEN COUNTY		105,013	46,282	212,949	4,000	20,403	300,289	757,620
SUSANVILLE	68,684							
LOS ANGELES COUNTY								
AGOURA HILLS	80,437	122,983	76,104	152,669	5,000	23,894	351,673	812,760
ALHAMBRA	332,653	508,608	299,686	631,377	7,500	98,815	1,454,380	3,333,019
ARTESIA	219,572	335,713	199,443	416,749	7,500	65,224	959,982	2,204,184
ARTESIA	64,355	98,396	61,849	122,147	4,000	19,117	281,366	651,229
ARTESIA	14,267	21,814	17,447	27,079	1,000	4,238	85,845	148,222
AVALON	190,441	291,173	173,619	361,457	6,000	56,571	832,618	1,911,880
AZUSA	289,082	441,991	261,062	548,680	7,500	85,873	1,263,866	2,898,073
BALDWIN PARK	139,335	213,035	128,315	264,458	6,000	41,390	609,179	1,401,710
BELL	293,369	448,544	264,861	556,815	7,500	87,146	1,282,626	2,940,861
BELLFLOWER	163,889	250,577	150,082	311,062	6,000	48,684	716,531	1,646,824
BELL GARDENS	132,591	202,725	122,338	251,659	6,000	39,387	579,697	1,334,397
BEVERLY HILLS	4,237	6,477	8,556	8,041	1,000	1,258	18,522	48,091
BRADBURY	401,965	614,581	361,128	762,931	10,000	119,404	1,757,413	4,027,421
BURBANK	92,622	141,613	86,906	175,797	5,000	27,514	529,452	934,400
CALABASAS	358,493	548,116	322,592	680,422	7,500	106,491	1,567,354	3,590,969
CARSON	191,501	292,794	174,559	363,469	7,500	56,886	1,086,709	1,923,962
CERRITOS	138,634	211,964	283,128	680,422	6,000	41,182	788,602	1,394,720
CLAREMONT	49,996	76,442	49,120	94,593	3,000	14,852	218,587	506,890
COMMERCE	382,894	585,424	344,223	726,736	10,000	113,740	1,674,038	3,837,054
COMPTON	187,567	286,779	171,071	356,002	6,000	55,717	1,063,136	1,883,189
COVINA	93,422	142,836	87,615	177,315	5,000	27,751	533,939	942,384
CUDAHY	153,475	234,655	140,851	291,297	6,000	45,590	871,869	1,542,872
CULVER CITY	218,393	333,911	198,398	414,512	7,500	64,874	1,237,588	2,192,417
DIAMOND BAR	435,639	666,066	390,979	826,844	10,000	129,407	2,458,935	4,363,573
DOWNEY	84,321	128,922	79,548	160,042	5,000	25,048	482,880	851,536
DUARTE	437,307	668,618	392,458	830,011	10,000	129,903	2,468,297	4,380,230
EL MONTE	63,977	97,816	61,513	121,428	4,000	19,004	367,738	647,447
EL SEGUNDO	232,381	355,297	210,798	441,061	7,500	69,029	1,015,984	2,332,051
GARDENA	772,096	1,180,490	689,237	1,465,442	10,000	229,353	4,346,618	7,722,267
GLENDALE	201,332	307,826	183,274	382,130	7,500	59,806	1,141,869	2,022,106
GLENORA	56,460	86,324	54,850	107,162	3,000	16,772	324,568	571,416
HAWAIIAN GARDENS	335,485	512,938	302,196	636,753	7,500	99,657	1,894,528	3,361,290
HAWTHORNE	75,071	114,779	71,348	142,485	4,000	22,300	429,983	758,198
HERMOSA BEACH	7,214	11,030	11,195	13,692	1,000	2,143	46,274	77,814
HIDDEN HILLS	227,261	347,468	206,259	431,342	7,500	67,508	1,287,338	2,280,935
HUNTINGTON PARK	1,726	2,639	6,330	3,276	1,000	513	7,546	23,030
INDUSTRY	439,726	672,316	394,602	834,602	10,000	130,621	2,481,867	4,404,375
INGLEWOOD	5,446	8,326	9,628	10,336	1,000	1,818	36,354	60,164
IRWINDALE	78,443	119,934	74,337	148,885	5,000	23,302	449,900	792,856

Local Streets and Roads - Projected Revenues

Estimated May 2018

	2017-18				2018-19			
	Hwy Users Tax Account	Loan Repayment	Road Mntnc Rehab Acct	TOTAL	Hwy Users Tax Account	Loan Repayment	Road Mntnc Rehab Acct	TOTAL
INYO COUNTY								
BISHOP	87,528	4,495	23,088	115,112	86,707	4,495	66,158	157,360
County of Inyo	2,642,487	186,608	957,857	3,786,951	2,612,522	186,608	2,744,712	5,543,842
Total City & County: Inyo	2,730,015	191,103	980,945	3,902,063	2,899,229	191,103	2,810,870	5,701,202
KERN COUNTY								
ARVIN	420,183	24,052	123,540	667,774	415,731	24,052	353,999	793,782
BAKERSFIELD	7,453,794	435,987	2,239,398	10,129,178	7,373,087	435,987	6,416,926	14,226,001
CALIFORNIA CITY	284,169	16,198	83,197	383,563	281,170	16,198	238,398	535,765
DELANO	1,043,291	60,425	310,364	1,414,080	1,032,106	60,425	889,340	1,981,870
MARICOPA	28,184	1,312	6,738	36,234	27,941	1,312	19,309	48,562
MCFARLAND	297,184	16,960	87,115	401,260	294,045	16,960	249,625	560,630
RIDGECREST	560,686	32,228	165,535	758,449	554,721	32,228	474,336	1,061,284
SHAFTER	374,783	21,450	110,174	506,407	370,813	21,450	315,700	707,962
TAFT	190,917	10,791	56,426	257,133	188,919	10,791	158,820	358,530
TEHACHAPI	287,389	16,386	84,166	387,941	284,356	16,386	241,175	541,917
WASCO	534,132	30,672	157,541	722,344	528,454	30,672	451,429	1,010,555
County of Kern	18,967,380	1,092,543	5,610,773	25,670,696	18,764,538	1,092,543	16,077,504	35,934,585
Total Cities & County: Kern	30,442,091	1,759,003	9,033,966	41,235,060	30,115,880	1,759,003	25,886,560	57,761,443
KINGS COUNTY								
AVENAL	310,951	17,627	90,537	419,114	307,691	17,627	259,430	584,748
CORCORAN	493,339	28,208	144,888	666,435	488,122	28,208	415,171	931,502
HANFORD	1,096,674	63,259	324,922	1,484,854	1,084,974	63,259	931,053	2,079,286
LEMOORE	524,662	29,977	153,974	708,613	519,118	29,977	441,206	990,301
County of Kings	3,343,534	230,185	1,181,407	4,755,126	3,299,589	230,185	3,385,286	6,915,060
Total Cities & County: Kings	5,769,161	369,255	1,895,726	8,034,142	5,699,495	369,255	5,432,146	11,500,896
LAKE COUNTY								
CLEARLAKE	327,151	17,656	90,688	435,496	323,919	17,656	259,865	601,439
LAKEPORT	103,903	5,441	27,946	137,290	102,906	5,441	80,079	188,427
County of Lake	2,613,586	161,352	827,881	3,602,820	2,583,385	161,352	2,372,269	5,117,007
Total Cities & County: Lake	3,044,640	184,449	946,516	4,175,605	3,010,210	184,449	2,712,213	5,906,873
LASSEN COUNTY								
SUSANVILLE	440,702	20,403	104,796	565,901	436,928	20,403	300,289	757,620
County of Lassen	2,379,922	157,008	806,473	3,343,403	2,355,589	157,008	2,310,925	4,823,522
Total City & County: Lassen	2,820,624	177,410	911,269	3,909,303	2,792,517	177,410	2,611,215	5,581,142

Reviewed by: Interim City Administrator
 Department Head
 Finance Manager

 Motion only
 X Resolution
 Ordinance
 Information

Submitted by: Daniel Gibbs, Acting Public Works Director

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution 18-5537** authorizing the Public Works Department to close a portion of Cornell Street west of Foss Street to the public that is used for exclusive access to Lassen High School

PRESENTED BY: Daniel Gibbs, Acting Public Works Director

SUMMARY: The Lassen School District is requesting consideration for placement of a gate across Cornell Street immediately west of Foss Street. The purpose of the gate is to restrict students and the general public from using the bridge as vehicular access and entering this portion of the Lassen High School campus.

Cornell Street west of Foss is a vacated portion of public right of way abandoned many years ago. Because of this action taken, ownership of Cornell Street is shared equally between the City and the School District. Thus, each agency is responsible for control of the north and south halves and maintaining their portions of the street, respectively.

This portion of Cornell Street crosses Paiute Creek and serves the easterly portion of the campus exclusively. The wooden bridge deck over the creek is in need of regular maintenance and repair with vehicular traffic as the major cause of damage inflicted to the deck. The District is concerned for the welfare of students and pedestrians crossing the bridge and would like to minimize damage while restricting vehicular access.

Since this portion of Cornell Street has been abandoned, all rights revert back to each adjoining property owner. Owners of each portion of the previously designated public street is responsible for their share regarding maintenance, liability and overall responsibility. Therefore, restricting of access to the general public is up to each property owner and not required to comply with any applicable chapters of the Streets and Highways Code, as would be provided for a typical public street or easement.

The District has indicated that this access point is not required operationally and that they would prefer students and others not access the area west of the bridge nor park there. They are suggesting the placement of a simple gate utilizing lengths of pipe that would be installed by City forces.

There is City natural gas and water piping present on the bridge. Placement of the gate would have no adverse impacts on City operations nor it's ability to maintain facilities. The Fire and Police Department have been approached as well regarding any response concerns. Assuming any lock placed on the gate is shared, no issues were indicated.

FISCAL IMPACT: There is minimal fiscal impact to the City. The school district will provide materials needed to fabricate the gate and City Public Works staff will provide the labor needed to install the gate.

ACTION REQUESTED: Motion to adopt Resolution 18-5537 authorizing the closure of Cornell Street west of Foss Street to the public and authorize the Public Work Department to install a vehicular gate across Cornell Street immediately west of Foss Street

ATTACHMENTS: Resolution 18-5537
Cornell Street Abandonment Deeds
Site Photos

RESOLUTION NO. 18-5537
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO CLOSE A PORTION OF
CORNELL AVENUE WEST OF FOSS STREET TO VEHICULAR TRAFFIC

WHEREAS, it is the Susanville School District (District) has made a request to have vehicular access on Cornell Street west of Foss Street prohibited;

WHEREAS, Cornell Street west of Foss Street has been abandoned, is no longer a public street and owned equally by the City and District; and

WHEREAS, the District is concerned about the cost of maintenance for its' portion of the bridge on Cornell Street over Paiute Creek; and

WHEREAS, District has agreed to provide the materials for a gate across Cornell Street west of Foss Street just east of the bridge over Paiute Creek with the understanding the City provides needed labor to install said gate; and

WHEREAS, the City Public Works, Fire and Police departments concur with the request and find it in the best interest of the City to close this portion of Cornell west of Foss Street to vehicular traffic and the general public.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville that agrees to;

1. Authorize closure of Cornell Street west of Foss Street to vehicular traffic;
2. Allow installation of a gate across Cornell Street west of Foss Street with District provided supplies;
3. Direct Public Works forces to provide the needed labor to install said gate with District materials restricting vehicular traffic;
4. No restrictions to access are to be incurred against public utilities, to emergency personnel nor their equipment on or across the bridge.

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 18-5537 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of July 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

City of Susanville
66 N. Lassen St.
Susanville Cal. 96130

RESOLUTION NO. 70-1251

1
2 WHEREAS, on the 6th day of April, 1970, the City Council
3 of the City of Susanville did adopt its certain resolution,
4 being Resolution No. 70-1052, wherein and whereby said City
5 Council declared its intention to vacate a certain portion of
6 Cornell Street in the City of Susanville, County of Lassen,
7 State of California, described as follows, to wit:

8 All that portion of Cornell Street lying westerly
9 of the westerly line of Foss Street and the
10 westerly line of Cornell Addition to the Town
of Susanville.

11 AND WHEREAS, said Resolution fixed the hour of 8:00 o'clock
12 P.M. on the 4th day of May, 1970, and the Council Chambers in
13 the City Hall of the City of Susanville, as the time and place
14 for hearing all persons interested in or objecting to the
15 proposed vacation of said portion of said street;

16 AND WHEREAS, said hearing, so fixed in said Resolution,
17 was held on the 4th day of May, 1970 at the hour of 8:00 o'clock
18 P.M. of said day, at the place aforesaid;

19 AND WHEREAS it now appears to the City Council of the City
20 of Susanville, that notice of such intention was duly and
21 regularly published and posted in the manner and for the time
22 required by Division 9, Part 3, Chapter 2 of the Streets and
23 Highways Code of the State of California;

24 AND WHEREAS, said City Council, after having heard all
25 persons interested in and objecting to the vacation of said
26 portion of said Streets has determined, and does hereby determine
27 that said portion of said street is not necessary or desirable
28 for present or prospective public street or alley purposes or
29 the public use and convenience;

30 NOW, THEREFORE, BE IT RESOLVED AND ORDERED that all of
31 those portions of Cornell Street, hereinabove in this Resolution
32 more particularly described, be, and the same is hereby,
vacated and abandoned.

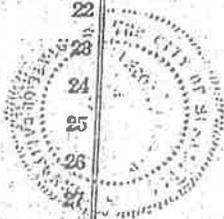
1 IT IS FURTHER RESOLVED AND ORDERED that the City Clerk
2 of the City of Susanville record a certified copy of this
3 Resolution in the office of the County Recorder of the County
4 of Lassen, State of California.

5
6 APPROVED: IVOR LANIGAR
Mayor
7 ATTEST: JAMES C. JESKEY
Clerk

8
9 The foregoing Resolution was adopted at a regular meeting
10 held on the 4th day of May, 1970 by the following vote:
11 Ayes: Swisher, Soule, Lanigar, Richardson, Money
12 Noes: None
13 Absent: None
14 Abstaining: None

15 I, James C. Jeskey, the duly appointed, qualified and acting
16 City Clerk of the City of Susanville, do hereby certify that the
17 within and foregoing Resolution is a full, true and correct copy
18 of Resolution No. 70-1061 which said Resolution was duly and
regularly passed and adopted by the City Council of the City of
Susanville at a regular meeting thereof held on the 4th day of
May, 1970.

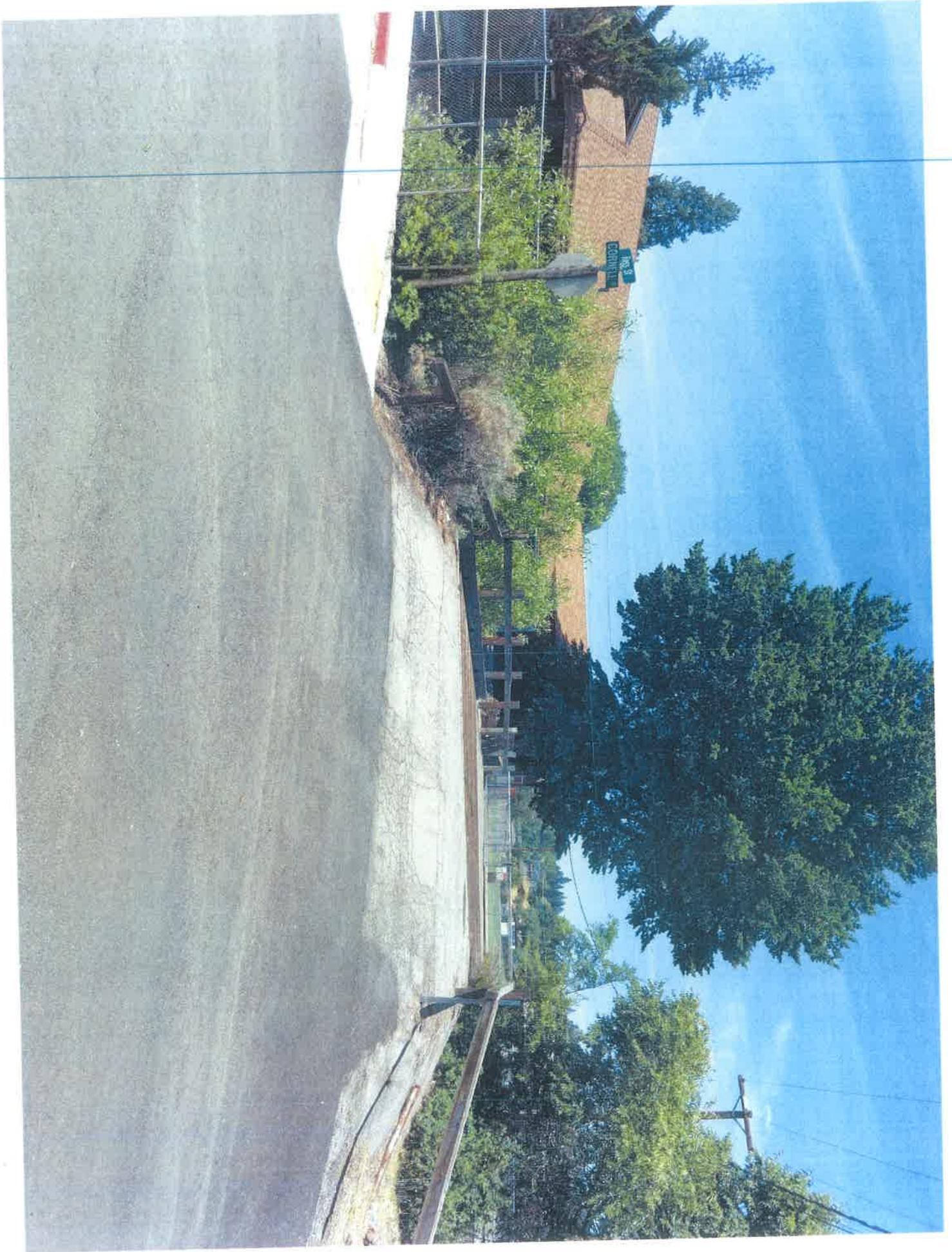
19 IN WITNESS WHEREOF, I have hereunto set my hand and affixed
20 the official seal of the City of Susanville this 4th day of
21 May, 1970.



22
23 James C. Jeskey
Clerk

24 RECORDED AT REQUEST
25 City of Susanville
26 of MAY 7 1970 of 10
27 minutes past 11 A. M. in
28 Vol. 236 of Page 15 of
OFFICIAL RECORDS
LASSEN COUNTY, CALIFORNIA
JUD. CLERK, COUNTY RECORDER
29 Bill Swisher Deputy
30 fee \$ NO FEE Doc. No. 123

31 INDEXED
32





Reviewed by: D Interim City Administrator

- Motion only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted by: Daniel Gibbs, Acting Public Works Director

Action Date: July 18, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5538** authorizing the Mayor to execute Cooperative (CO-OP) Agreement 02-0143 A2 with Caltrans for the Susanville Southeast Gateway Project, Project No. 02-1200-0097

PRESENTED BY: Daniel Gibbs, Acting Public Works Director

SUMMARY: Caltrans and the City of Susanville originally entered into Agreement No. 02-0143 on November 5, 2014, for the Susanville South East Gateway Project. Caltrans and the City of Susanville then entered into Amendment No. 1 on December 27, 2016, to replace the original agreement completely. This 2nd amendment is needed to memorialize recent increases granted the City for funding the next phase of the project.

The Susanville Southeast Gateway Project for the City of Susanville intends to enhance the main street southeast entrance into the City by installing gateway enhancements in a context-sensitive manner; provide a complete street, by completing the pedestrian network and providing additional widening to accommodate a class III bicycle facility, through the project limits, and improve economic vitality by identifying a sense of place to travelers entering the southern City limit. New curb gutter, and sidewalk, Americans with Disabilities Act (ADA) compliant ramps will be constructed; pedestrian and intersection lighting will be installed. Existing substandard pedestrian facilities within the project limits will be replaced.

The project has completed the Project Approval and Environmental Determination (PA&ED) phase with consultant, REY Engineers. Staff is now seeking funding for the next phase of design called plans, specifications and estimates (PS&E). Execution of the CO-OP agreement will allow Caltrans to request from FHWA an authorization to proceed (or E-76) with PS&E for the City.

Caltrans and the City of Susanville now seek to update the funding summary table attached to reflect an increase in PS&E funds from \$120,000 to \$200,000. The City received an increase in it's allocation from the CTC in March of this year once the PA&ED phase was completed, environmental clearance was obtained and new estimates were prepared for the design now needed.

FISCAL IMPACT: The City will be able to be reimbursed for work associated with the preparation of Requests for Proposals on the PS&E phase and seek reimbursement for fees from consultants performing the work once they are retained.

ACTION REQUESTED: Motion to approve Resolution No. 18-5538 authorizing the Mayor to execute Cooperative Agreement 02-0143 A2 with Caltrans for the Susanville South East Gateway project.

ATTACHMENTS: Resolution No. 18-5538
Agreement 02-01243 A2

RESOLUTION NUMBER 18-5538
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE MAYOR TO EXECUTE COOPERATIVE AGREEMENT NO. 02-
0143 A2 FOR PROJECT NO. 02-1200-0097, CITY OF SUSANVILLE SOUTHEAST
GATEWAY PROJECT WITH THE CALIFORNIA DEPARTMENT OF
TRANSPORTATION

WHEREAS, the City of Susanville has been allocated funding through the State Transportation Improvement Program to complete the environmental, permitting and design work to provide various street improvements to Main Street (State Route 36) between the easterly City limits and Fair Grounds Drive (Johnstonville Road); and

WHEREAS, the State of California, Department of Transportation (Caltrans) is requesting the execution of Cooperative Agreement No. 02-0143 A2 to update the funding summary table to reflect the increased allocation in PS&E funds from \$120,000 to \$200,000; and

WHEREAS, Caltrans has prepared Cooperative Agreement No. 02-0143 A2 for the Southeast Gateway project and submitted it to the City for review and execution in order to maintain project funding obligations and allow for reimbursement to the City for expenses incurred with consulting services for the completion of plans, specifications and estimates (PS&E) design services work for the Southeast Gateway Project.

NOW THEREFORE BE IT RESOLVED, that the Mayor of the City of Susanville is hereby authorized to execute Cooperative Agreement No. 02-0143 A2 for the City of Susanville Southeast Gateway Project No. 02-1200-0097.

Dated: July 18, 2018

APPROVED: _____
Kevin Stafford, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 18-5538 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of July, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

AMENDMENT NO. 2 TO AGREEMENT 02-0143

This Amendment No. 2 to Agreement 02-0143 A2 (AMENDMENT), effective on _____ is between the State of California, acting through its Department of Transportation, referred to as CALTRANS, and:

City of Susanville, a body politic and municipal corporation or chartered city of the State of California, referred to hereinafter as CITY.

RECITALS

1. CALTRANS and City of Susanville, collectively referred to as PARTIES, entered into Agreement No. 02-0143 A2, on November 5, 2014 (AGREEMENT), defining the terms and conditions for defining the terms and conditions for improvements to State Route 36 from post miles 26.2 to 26.5, referred to as PROJECT.
2. PARTIES entered into Amendment No. 1 to AGREEMENT on December 27, 2016, to replace AGREEMENT in its entirety. An amendment was needed to introduce articles required for: NEPA implementation, Federal funding, and billing articles.
3. The AGREEMENT established has an updated funding summary table to reflect the increase in PS&E funds from \$120,000.00 to \$200,000.00.
4. PARTIES now seek to update the funding summary table to reflect the increase in PS&E funds from \$120,000.00 to \$200,000.00.

IT IS THEREFORE MUTUALLY AGREED:

1. A new Funding Summary No. 2 is attached and made a part of the AGREEMENT.
2. A revised Funding Summary No. 2 is attached and made part of the AGREEMENT. Any reference to the Funding Summary No. 1 in the AGREEMENT is deemed to refer to the revised Funding Summary No. 2 attached herein.
3. All other terms and conditions of the AGREEMENT shall remain in full force and effect.
4. This AMENDMENT is deemed to be included and made a part of the AGREEMENT.

SIGNATURES

PARTIES declare that:

1. Each PARTY is an authorized legal entity under California state law.
2. Each PARTY has the authority to enter into this AMENDMENT.
3. The people signing this AMENDMENT have the authority to do so on behalf of their public agencies.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

CITY OF SUSANVILLE

By: _____
District Director

By: _____
Dan Newton
Interim City Administrator

VERIFICATION OF FUNDS &
AUTHORITY:

Attest: _____
Gwenna MacDonald
City Clerk

By: _____
District Budget Manager

APPROVED AS TO FORM AND
PROCEDURE:

CERTIFIED AS TO FINANCIAL
TERMS AND POLICIES:

By: _____
Jessica Ryan
City Attorney

By: Tamara Warren
Tamara Warren

<u>FUNDING TABLE</u>					
IMPLEMENTING AGENCY →			CITY	CITY	
Source	FUNDING PARTNER	Fund Type	PA&ED	PS&E	Totals
Federal	CITY	STIP/RIP *	160,000	200,000	360,000
Totals			160,000	200,000	360,000

<u>SPENDING SUMMARY</u>			
Fund Type	PA&ED CITY	PS&E CITY	Totals
Federal Funds			
STIP/RIP	160,000	200,000	360,000
Totals	160,000	200,000	360,000