
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Mendy Schuster * Kevin Stafford * Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE
PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
May 2, 2018 – 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 18-5510

Next Ordinance No. 18-1014

1 APPROVAL OF AGENDA: (Additions and/or Deletions)

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.

3 CLOSED SESSION:

A PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957

1 City Administrator

2 Police Chief Recruitment

3 Interim City Administrator Evaluation

B CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6

1 Agency Negotiator: Dan Newton

 Bargaining Unit: SPOA

C CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Section §54956.9 of the California Government Code regarding two cases

D CONFERENCE WITH LEGAL COUNCIL – ANTICIPATED LITIGATION – Pursuant to Government Code section §54956.9(b) regarding one (1) potential case.

4 RETURN TO OPEN SESSION: (recess if necessary)

- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day: Councilmember Brian Wilson*
- *Proclamations, awards or presentations by the City Council:*

1. Eagle Scout Certificate of Recognition: Ethan Heffner

5 BUSINESS FROM THE FLOOR:

Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the

agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit

6 CONSENT CALENDAR:

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

A Approve minutes from the City Council's April 18, 2018 meeting

B Approve vendor warrants numbered 200934 through 201072 for a total of \$382,431.61 including \$101,879.76 in payroll warrants

7 PUBLIC HEARINGS: No business.

8 COUNCIL DISCUSSION/ANNOUNCEMENTS:

Commission/Committee Reports:

9 NEW BUSINESS:

A Consider **Resolution No.18-5503** authorizing street closure for 2018 Lassen County Fair Parade

B Consider **Resolution No. 18-5504** authorizing street closure and use of Pancera Plaza for 2018 Farmers Market season

C Consider **Resolution No. 18-5505** authorizing support of the Lassen County General Tax Measure (Measure J) and Advisory Measure K placed before the voters in Lassen County on June 5, 2018 to generate new revenue

D Consider **Resolution No. 18-5506** establishing hiring procedure for Management Level Employees

E Consider **Resolution No. 18-5507** approving a Mutual Aid agreement and Automatic Aid agreement with Cal-Fire and authorizing the Mayor to sign the agreements

F Consider **Resolution No. 18-5508** approving Work for Golf Program

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS: No business.

13 CITY ADMINISTRATOR'S REPORTS:

A Fire Department Update

14 COUNCIL ITEMS:

A AB1234 travel reports:

14 ADJOURNMENT:

- ***The next regular City Council meeting will be held on May 16, 2018 at 6:00 p.m.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for May 2, 2018 in the areas designated on April 27, 2018.



Heidi Whitlock, Asst. to the City Administrator

Reviewed by: *R* Interim City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: May 2, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's April 18, 2018 meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's April 18, 2018 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's April 18, 2018 meeting.

ATTACHMENTS: Minutes: April 18, 2018

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
April 18, 2018– 6:00 p.m.

Meeting was called to order at 6:02 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Joseph Franco, Mendy Schuster and Kathie Garnier.

Staff present: Dan Newton, Interim City Administrator; Jessica Ryan, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Mr. Newton requested that Item 9D be considered prior to Item 9A, as there was expected to be a number of parents with children in the audience to speak about the Riverside Park Project design.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve the agenda with the amendment requested; motion carried unanimously. Ayes: Franco, Schuster, Stafford, Wilson, Franco and Garnier.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS: None.

3 CLOSED SESSION: At 6:04 p.m. the Council entered into Closed Session to discuss the following:

- A PUBLIC EMPLOYMENT – Pursuant to Government Code Section §54957
 - 1 City Administrator
- B CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
 - 1 Agency Negotiator: Dan Newton
 - Bargaining Unit: Professional/Technical
- C CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Section 54956.9 of the California Government Code regarding two cases

4 RETURN TO OPEN SESSION:

At 7:00 p.m. the City Council reconvened in Open Session.

Staff present: Dan Newton, Interim City Administrator; Jessica Ryan, City Attorney; James Moore, Fire Chief; Dan Gibbs, Acting Public Works Director; Quincy McCourt, Project Manager and Gwenna MacDonald, City Clerk.

Mr. Newton reported that prior to Closed Session, the City Council approved the agenda with an amendment to consider Item 9D prior to Item 9A. The Council met in Closed Session, and there was no reportable action taken, direction was provided to staff. The Council would be reconvening in Closed Session at the conclusion of Open Session.

Chief Moore provided the Thought of the Day.

5 BUSINESS FROM THE FLOOR:

An unidentified member of the public spoke on behalf of members of the MOPS Group, or Mothers of Preschool Children. She stated that the parents and grandparents were very much in favor of the splash pad feature as part of the Riverside Park project. It provides a safe option for toddlers and younger children, particularly for those parents who are not able to afford visits to the community pool.

6 CONSENT CALENDAR:

- A Approve minutes from the City Council's March 6, 7 and April 4, 2018 meetings
- B Approve vendor warrants numbered 200867 through 200933 for a total of \$197,155.35 including \$98,880.51 in payroll warrants
- C Receive and file Monthly Finance Reports: February and March 2018

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve the Consent Calendar; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Stafford and Garnier.

7 PUBLIC HEARINGS: No business.

8 COUNCIL DISCUSSION/ANNOUNCEMENTS: Commission/Committee reports:

9 NEW BUSINESS:

9D Consider approval of Riverside Park Project Design Workshops and Final Project Element selection Mr. McCourt distributed information to the City Council that illustrated the original layout and features of the Riverside Park Rehabilitation Project, and a current rendering of the suggested features and improvements was displayed for everyone in attendance to view. Mr. McCourt explained that the City had held community workshops and provided survey forms to community groups and at locations throughout town in an effort to solicit as much feedback as possible from the public. The feedback, comments and suggestions were compiled and prioritized and then incorporated into the final design plan prepared by Melton Design Group. The number one priority, which was not listed on the suggested improvements but had ranked the highest, was improvement to the bathrooms. Another high priority listed was the installation of a basketball court. He noted that relocating Peggy's Playground did not score particularly high, however it was suggested in order to accommodate the installation of a basketball court at the Northwest corner of the park. He explained that he had received a number of emails and feedback from parents of small children, who were interested in seeing a water feature at the park in the form of a splash pad. Based on the existing design, it would be located in the center of the park in lieu of the existing suggested fire pit feature.

Mr. McCourt continued by explaining that in addition to the grant funding received for the project, an additional \$375,000 of CDBG Program Income has been allocated to the program, and with the additional capital and based upon the Engineer's cost estimate, a large percentage of the features as identified and prioritized through the public outreach process could be constructed. The next step in the process is to prepare biddable construction plans and obtain contractor's cost estimates. At that point, based upon the hard costs identified, Council would be asked to finalize the plan and remove or add elements based upon the available budget. Mr. McCourt noted that the recent acquisition of a parcel located at the east side of the park has provided an opportunity to construct onsite parking, thereby eliminating the need to create ADA accessible diagonal parking along the north side of the park. Mr. McCourt requested questions and comments from the City Council.

Mayor pro tem Franco asked if there would be barbecue pits so that people could cook, and if the fire pit was intended to be used for anything of that nature.

Mr. McCourt responded that there were barbecues located at various places that would allow for people to cook food at the park.

Mayor Garnier requested that Mr. McCourt identify on the diagram the proposed new location of Peggy's Playground, and asked if the existing swings would be kept.

Mr. McCourt identified the location of various features on the diagram, and stated that the existing swings would be kept.

Councilmember Schuster had three questions regarding the park design. She asked if the existing trees would be left in place, if the trail around the perimeter of the park was included, and if it would be possible to have a portable fire pit, since the splash pad would be inoperable in the winter months, and the opportunities for camp fires in the summer are usually something that people enjoy at the lake or during camping trips.

Mr. McCourt explained that the existing trees are going to be retained with the exception of a few at the Southeast corner of the park, and those may have to be removed to accommodate the relocation of the ball field. He pointed out the location of the decomposed granite trail that would be located around the perimeter of the park, and that the design could potentially accommodate a portable fire pit feature.

Mayor pro tem Franco asked staff if an official announcement had been made regarding the recent acquisition of the property to the east that allows an expanded footprint for the project. The timing of the acquisition is impeccable.

Mr. McCourt responded that a formal announcement had not been made, and he explained to the members of the audience that the City Council voted to acquire the small piece of property that allowed for a full right field on the relocated ball field, and the additional space would provide the necessary parking so that the park can accommodate a full soccer field as well as two baseball diamonds.

Councilmember Stafford commented that he was not in support of the basketball courts at all.

Mr. McCourt explained that the proposed design is a reflection of the feedback received through the workshops and public outreach efforts. The basketball court feature scored the highest, next to the new bathroom facility.

Councilmember Wilson stated that the relocation of Peggy's Playground could potentially impact some of the existing trees, whether or not the intent is to leave the trees or remove them. He asked if an engineer's estimate had been received regarding the cost of relocating the playground.

Mr. McCourt responded that he did not have that number available, and did not want to provide the wrong information.

Mayor Garnier opened the floor and requested comments from members of the public.

Four unidentified members of the public spoke regarding the features and improvements that they would prefer to see. One gentleman provided several suggestions throughout the discussion, including his belief that the money should be spent on improvements to be enjoyed by the children of the community. He was not in favor of the proposed location of the basketball court as it was near the features provided for toddlers and small children. In addition, it would be located right next to the apartment complex, and more likely to result in loud activity that would disturb the neighbors. He suggested moving the basketball court to the East side of the park, near the parking lot, and furthest away from the neighbors. Three of the unidentified women who spoke were parents of small children, who indicated that they had the support of their friends and neighbors in requesting that the City include a splash pad feature for children. Many expressed their frustration at trying to bring their small children to the swimming pool, and being unable to adequately supervise them in that environment. The community has a lot of activities and sports opportunities for the youth, but these are geared towards older school age children. There is limited recreation activities for those with toddler and pre-school age children that is also affordable for families. A suggestion was made to remove the wading pool at Memorial Park, and create a splash pad at that location. Mayor Garnier clarified that the City had received grant funding for improvements to Riverside Park, and she does support that improvement at Memorial Park, however the funding is not available at this time.

There was a general discussion among the City Council regarding the location of the basketball court, and the fire pit feature that was included in the design. Chief Moore explained that the fire pit does not pose a threat from embers, as it is a gas fired flame that is generated through a medium such as lava rock or glass. It does create hot surfaces and he is not generally in favor of that feature.

Mayor pro tem Franco discussed lighting and the importance of security lighting that is not intrusive to the neighbors, but that aids in keeping undesirable people from hanging out or congregating at the park after hours and engaging in activity that nobody wants to have in their neighborhood.

It was the consensus of the City Council to direct staff to move forward with obtaining cost estimates for the park improvement project, with the relocation of the basketball court to the east side of the park as suggested, and the Council was unanimous in their support of removing the fire pit feature entirely, and including a splash pad in its place.

Motion by Mayor pro tem Franco, second by Councilmember Wilson, directing staff to amend the park design to relocate the basketball court to the east side of the park, to remove the fire pit and substitute a splash pad feature, and directing staff to proceed with obtaining cost estimates. Motion carried unanimously. Ayes: Franco, Wilson, Stafford, Schuster and Garnier.

Mayor Garnier thanked those in attendance for providing their feedback and suggestions.

Mr. McCourt advised that the City Council and public would have a final opportunity to view the project design and prioritize features based upon cost estimates.

9A Consider sponsorship request from Lassen County Fair for the 2018 Susanville Bluegrass Festival scheduled for June 22 – 24, 2018 Mr. Newton reported that the Lassen County Fair has requested a \$5,000 sponsorship from the City of Susanville to help support its annual Blue Grass Festival. This year's event is scheduled for June 22 - 24, 2018. There is currently \$4,724.58 in Civic Promotions and last year's event brought in approximately 800 people to the community. Mr. Newton turned the floor over to Jim Wolcott, Lassen County Fair Board President, to speak about the event.

Jim Wolcott, Lassen County Fair Board, discussed highlights of the event and provided statistical data regarding the dollars spent in the community by the attendees. He explained that many of the people camp for a week at the Fairgrounds, and spend the majority of their money in the community for food, going out to eat, and many of them also stay in the area for a few days after the event to enjoy other activities in the region. Mr. Wolcott commented that he understood money is tight for everyone, and he thanked the City for being supportive of the event in the past, and of the annual Lassen County Fair.

Councilmember Schuster stated that she attended the 2017 Bluegrass Festival, and was surprised at the number of people in attendance. She said it was a very enjoyable event.

Mayor pro tem Franco asked if there were a lot of vendors providing food and selling goods to the attendees.

Mr. Wolcott responded that they do not have a huge variety of vendors, and the majority of the dining opportunities and money spend by the people from out of the area is spent off the fairgrounds.

An unnamed representative from the Lassen County Fair Board spoke from the audience and described the system to encourage guests and visitors to the community to participate in a raffle. They are instructed to turn in any receipt that they have which shows money spent at a local business, and once per day, a drawing was held to give away free tickets. There were 39 businesses who participated in the receipt box drawing, and approximately 11 percent of the 800 attendees who turned in receipts and were eligible for the drawing. In this manner, they are able to track how much money overall is being spent in the community due to the visitors for the event.

Councilmember Wilson explained that he understands the sentiment in the business community regarding the City's Transient Occupancy Tax, and what the money generated by TOT should be spent for. The reality is that over the years, the General Fund has utilized the money for other expenses. The City has other groups and non-profits who approach the Council every year and ask for monetary contributions to support their events, and it could be that the amount budgeted each year is not enough to cover what the Council would like to be able to spend. He mentioned several events that the City has supported, with the Junior Fishing Derby being the most protected event, as the City has contributed for many years to the event. Councilmember Wilson would like to see an item brought back to discuss the City's priorities in donating to these types of organizations.

Mayor pro tem Franco agreed, adding that the topic deserves to be discussed and the City should recognize what it spends annually, develop a meaningful budget, and recognize the importance of having these types of events in the community.

Mayor Garnier commented that having to spend money to make money is a very true statement. She discusses the quilting community and participants who also are in attendance at the Bluegrass Festival. Quilters from around the area would be drawn to an event such as this, and quilters are willing to invest a lot of time and money into their craft. She stated that Susanville has to become a place where people come to, and not just through. As a 45 year resident of the community, she is dedicated and committed to bringing back the community to the way it used to be, and supporting these types of events is an important part of that process.

Councilmember Wilson requested that the subject be brought back at a future meeting as a discussion to include economic development goals, the amount of money that the Council decides to budget each year

for civic contributions, and to formulate guidelines for making the contributions. He stresses the importance of having the discussion apart from a request for contributions, or fee waivers, since the Council does not want to dismiss or deny those requests for support from any of the community groups. As a Councilmember, he would love to say yes to everyone, but the Council has a fiscal responsibility and the topic needs to be addressed with rules established so that it is understood what the parameters are for making those contributions.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve the contribution of \$5,000 to the Lassen County Fair 2018 Bluegrass Festival; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Stafford and Garnier.

9B Consider approval of Resolution No. 18-5484 approving street closure request for a portion of Sunkist Drive on May 19, 2018 and approve Riverside Park use fee waiver request for the CASA Superhero Fun Run Mr. Newton explained that the City received a fee waiver request for the use of Riverside Park for the annual Superhero fun run. The event raises money for the CASA, or Court Appointed Special Advocate program. The CASA program recruits, screens and trains community volunteers to become advocates for children who have been removed from their homes because of abuse or neglect. There are currently 19 CASA volunteers who served 73 children in our community last year.

Mayor pro tem Franco asked if the runners would be crossing the street where the trail intersects Riverside Drive.

Jennifer Hoffman, Lassen Family Services, advised that they would, however those participants who were just walking would be turned back at that point and return the way that they came, back down the River Trail.

Motion by Councilmember Wilson, second by Councilmember Stafford, to approve Resolution No. 18-5484; motion carried unanimously. Ayes: Wilson, Stafford, Franco, Schuster and Garnier.

9C Consider approval of Resolution No. 18-5499 terminating Airport Hangar Land Lease Agreement, Lot #13 with Virgil D. Buechler and executing Airport Ground Lease Agreement for Hangar #13 with Steve Datema Mr. Newton reported that the City Council declined to exercise the right of first refusal for the purchase of Hangar #13. The owner has sold the hangar to Steve Datema who now has to execute a Ground Lease Agreement for Hangar #13. The annual revenue generated by the lease is \$812.44.

Councilmember Wilson asked if there was a limit on how many hangars that Mr. Datema was allowed to own.

There was a general discussion regarding the policy for ownership of hangars at the Airport and the requirement to utilize the hangars for aircraft related storage and activities. It was the consensus of the City Council to revisit the item if there was a policy to limit the number of aircraft owned by one individual.

Motion by Mayor pro tem Franco, second by Councilmember Schuster, to approve Resolution No. 18-5499; motion carried unanimously. Ayes: Franco, Schuster, Wilson, Stafford and Garnier.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:** No business.

13 **CITY ADMINISTRATOR'S REPORTS:**

13A Upcoming City Council Meeting and Budget Workshop Schedule Mr. Newton explained that staff was requesting feedback regarding scheduling the annual budget workshop, which is typically held at 3:00 p.m. on regular meeting dates. This year, it is proposed that the workshop be held on May 16th at 3:00 p.m. In addition, this year the first regularly scheduled meeting in July falls on the July 4th holiday. A special meeting could be scheduled for that meeting if there is a need to conduct business, or the option to go dark and not hold the meeting could be considered. Mr. Newton requested Council feedback regarding the meeting schedule.

The City Council discussed options and it was the consensus that the meeting schedule would be revisited at the June 20th meeting, and a determination made at that time, depending on scheduled business matters.

It was the consensus of the City Council to schedule the annual Budget Workshop for May 16, 2018 at 3:00 p.m. to discuss the Fiscal Year 2018/2019 Budget.

14 **COUNCIL ITEMS:**

14A AB1234 travel reports:

Councilmember Schuster shared a concern that she has been informed there are individuals who are reading the obituary section in the newspaper, and then breaking into the home of the person who passed away. She requested that staff follow up with Acting Police Chief Merritt to determine if that is accurate.

15 **ADJOURNMENT:**

At 8:46 p.m., Mayor Garnier called for a five minute recess prior to reconvening in Closed Session.

At 8:50 p.m. the City Council reconvened in Closed Session. The City Council adjourned Closed Session at 9:40 p.m.

Mr. Newton announced that no reportable action had been taken.

Meeting adjourned at 9:41 p.m.

Kathie Garnier, Mayor

Respectfully submitted by

Gwenna MacDonald, City Clerk

Approved on: _____

AGENDA ITEM NO. 6B

Reviewed by: Interim City Administrator
 City Attorney

 X Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: Deborah Savage, Finance Manager

Action Date: May 2, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated April 7, 2018, through April 21, 2018 numbered 200934 through 201072.

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$ 280,551.85 plus \$ 101,879.76 in payroll warrants, for a total of \$382,431.61.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Report Criteria:

Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
04/18	04/09/2018	200934	1136	HOFFMAN, BILL	REIM TRAVEL EXPENSE	040918	1	7620-430-10-45	TRAVEL	522.85	522.85	
Total 040918:											522.85	522.85
Grand Totals:											522.85	522.85

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount
04/06/2018	CDPT	04/10/2018	775	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 4/6/2	7650-2203-1	6,468.43-
04/06/2018	CDPT	04/10/2018	775	CITY OF SUSANVILLE PAYRL T	1	Social Security Pay Period: 4/6/2	7650-2203-1	6,468.43-
04/06/2018	CDPT	04/10/2018	775	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 4/6/2018	7650-2203-1	2,080.07-
04/06/2018	CDPT	04/10/2018	775	CITY OF SUSANVILLE PAYRL T	1	Medicare Pay Period: 4/6/2018	7650-2203-1	2,080.07-
04/06/2018	CDPT	04/10/2018	775	CITY OF SUSANVILLE PAYRL T	1	Federal Withholding Tax Pay Peri	7650-2203-1	12,539.42-
04/06/2018	CDPT	04/10/2018	776	EMPLOYMENT DEV. DEPT PI	6	State Withholding Tax Pay Period:	7650-2203-1	4,176.93-
04/06/2018	CDPT	04/10/2018	777	EMPLOYMENT DEV DEPT SDI	7	State Disability Tax Pay Period: 4	7650-2203-1	1,313.80-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Municipal Pay Period: 4/6	7650-2203-1	2,643.10-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Municipal Pay Period: 4/6	7650-2203-1	4,839.37-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Police Pay Period: 4/6/20	7650-2203-1	1,303.30-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Police Pay Period: 4/6/20	7650-2203-1	1,552.81-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Fire Pay Period: 4/6/2018	7650-2203-1	647.63-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Fire Pay Period: 4/6/2018	7650-2203-1	1,490.34-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS Misc Pay and Report Pay	7650-2203-1	68.84-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS Fire Pay and Report Pay P	7650-2203-1	92.63-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	1,749.97-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Municipal AB 340 Pay Pe	7650-2203-1	1,829.21-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	1,800.11-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - POLICE AB 340 Pay Peri	7650-2203-1	1,876.80-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	763.53-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Fire AB 340 Pay Period:	7650-2203-1	796.07-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	Survivor's Benefits Pay Period: 4/	7650-2203-1	13.00-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Municipal Benefit Pay Pe	7650-2203-1	332.60-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Fire Benefit Pay Period:	7650-2203-1	953.64-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	PERS - Police Benefit Pay Period	7650-2203-1	1,303.30-
04/06/2018	CDPT	04/10/2018	778	P.E.R.S.	8	CALCUI ATION DIFFERENCE	1000-421-10-	11.01
04/06/2018	CDPT	04/10/2018	200938	CA STATE DISBURSEMENT UNI	37	Case #2000	7650-2203-0	69.23-
04/06/2018	CDPT	04/10/2018	200939	NATIONWIDE RETIREMENT SO	5	00284077 Pepsco Pay Period: 4/	7650-2203-0	550.00-
04/06/2018	CDPT	04/10/2018	200940	NEVADA STATE TREASURER	44	REM ID 876772300A Garnishme	7650-2203-0	2.00-
04/06/2018	CDPT	04/10/2018	200941	STATE COLLECTION & DISBUR	43	REM ID 876772300A Child Supp	7650-2203-0	406.15-
04/06/2018	CDPT	04/10/2018	200942	VALIC	4	Valic Pay Period: 4/6/2018	7650-2203-0	1,578.08-
04/06/2018	CDPT	04/10/2018	200943	VANTAGEPOINT TRANS. AGEN	3	457 DEFERRED COMPENSATIO	7650-2203-0	150.00-
Grand Totals:			<u>32</u>					<u>61,927.85-</u>

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	200944	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9952631861	1	7401-430-62-46	SUPPLIES-GENERAL	49.60	49.60
04/18	04/12/2018	200944	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9952631861	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	102.49	102.49
04/18	04/12/2018	200944	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9952631861	3	7110-430-42-46	SUPPLIES-GENERAL	56.42	56.42
04/18	04/12/2018	200944	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9952631861	4	7110-430-42-44	REPAIR AND MAINTENANCE-V	136.22	136.22
04/18	04/12/2018	200944	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9952631861	5	2007-431-20-44	REPAIR AND MAINTENANCE-V	79.56	79.56
Total 9952631861: 424.29 424.29											
04/18	04/12/2018	200945	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	635963072	1	7620-430-10-44	LINEN SERVICE	101.01	101.01
Total 635963072: 101.01 101.01											
04/18	04/12/2018	200945	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635963073	1	7401-430-62-44	LINEN SERVICES	50.95	50.95
Total 635963073: 50.95 50.95											
04/18	04/12/2018	200945	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635963074	1	2007-431-20-44	LINEN SERVICE	48.93	48.93
Total 635963074: 48.93 48.93											
04/18	04/12/2018	200945	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635963075	1	7110-430-42-44	LINEN SERVICE	58.63	58.63
Total 635963075: 58.63 58.63											
04/18	04/12/2018	200946	1231	ASBURY ENVIRONMENT	SERVICE CHARGE- STREETS	1500-00311232	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	18.75	18.75
04/18	04/12/2018	200946	1231	ASBURY ENVIRONMENT	SERVICE CHARGE- GAS	1500-00311232	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	20.10	20.10
04/18	04/12/2018	200946	1231	ASBURY ENVIRONMENT	SERVICE CHARGE-WATER	1500-00311232	3	7110-430-42-44	REPAIR AND MAINTENANCE-V	36.15	36.15
Total 1500-00311232: 75.00 75.00											
04/18	04/12/2018	200947	1070	AT&T MOBILITY	WIRELESS PHONES-PD	287277908661X0328201	1	1000-421-10-45	COMMUNICATIONS	278.95	278.95
Total 287277908661X0328201: 278.95 278.95											
04/18	04/12/2018	200948	927	BAXTER AUTO PARTS IN	SUPPLES-FD	320194057	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	11.43	11.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 320194057:											
04/18	04/12/2018	200948	927	BAXTER AUTO PARTS IN	SUPPLES-FD	320194285	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	11.43	11.43
Total 320194285:											
04/18	04/12/2018	200949	66	BEAMS MD INC, JAY M	DMV PHYSICAL-WATER	1938A8595	1	7110-430-42-43	PROFESSIONAL SVCS	150.00	150.00
Total 1938A8595:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- L.L. PARK	407393	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	3.17	3.17
Total 407393:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- L.L. PARK	407779	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	17.54	17.54
Total 407779:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	407805	1	1000-452-20-46	SUPPLIES-GENERAL	9.93	9.93
Total 407805:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- L.L. PARK	407821	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	15.58	15.58
Total 407821:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	407873	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	44.98	44.98
Total 407873:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	407921	1	1000-452-20-46	SUPPLIES-JANITORIAL	7.71	7.71
Total 407921:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- L.L. PARK	408019	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	19.44	19.44
Total 408019:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- MEM. PARK	408065	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	2.86	2.86
Total 408065:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- L.L. PARK	408305	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	25.44	25.44
Total 408305:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- L.L. PARK	408388	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	6.36	6.36
Total 408388:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- FD	408423	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	14.19	14.19
Total 408423:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- FD	408428	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	2.21	2.21
Total 408428:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- FD	408432	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	10.31	10.31
Total 408432:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- MEM. PARK	408437	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	29.89	29.89
Total 408437:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- FD	408495	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	30.33	30.33
Total 408495:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- MEM. PARK	408595	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	28.53	28.53
Total 408595:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- FD	408649	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	37.53	37.53

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 408649:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES-MEM. PARK	408772	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	17.36	17.36
Total 408772:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES-FD	408775	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	7.70	7.70
Total 408775:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- FD	408810	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	53.54	53.54
Total 408810:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES-MEM. PARK	408835	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	81.37	81.37
Total 408835:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES-L.L. PARK	408861	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	36.04	36.04
Total 408861:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES-MEM. PARK	408921	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	72.81	72.81
Total 408921:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES-L.L. PARK	408979	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	10.23	10.23
Total 408979:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES-WATER	409327	1	7110-430-42-46	SUPPLIES-GENERAL	14.45	14.45
Total 409327:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	409381	1	2007-431-20-46	SUPPLIES-GENERAL	7.23	7.23
Total 409381:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	409434	1	2007-431-20-46	SUPPLIES-GENERAL	5.78	5.78
Total 409434:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- MEM. PARK	409438	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	19.24	19.24
Total 409438:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- PARKS	409486	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	81.64	81.64
Total 409486:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- FD	409504	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	7.69	7.69
Total 409504:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- MEM. PARK	409506	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	28.38	28.38
Total 409506:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- WATER	409579	1	7110-430-42-46	SUPPLIES-GENERAL	9.82	9.82
Total 409579:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES	409625	1	1000-417-10-46	SUPPLIES-GENERAL	50.12	50.12
Total 409625:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- L.L. PARK	409811	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	37.59	37.59
Total 409811:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES- L.L. PARK	409813	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	.01	.01
Total 409813:											
04/18	04/12/2018	200950	76	BILLINGTON ACE HARD	SUPPLIES-WATER	409865	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	11.18	11.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 409865:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - 600 MAI	PLC600MAINST 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLC600MAINST 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - B OF A	PLCBOFA 040218	1	2007-431-20-44	DISPOSAL	20.41	20.41
Total PLCBOFA 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - BUEHL	PLCBUEHLERDNT 04021	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCBUEHLERDNT 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - DIAMO	PLCDIAMONDMTN 04021	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCDIAMONDMTN 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - ELKS L	PLCELKSLODGE 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCELKSLODGE 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - FROST	PLCFROSTMILL 040218	1	2007-431-20-44	DISPOSAL	20.41	20.41
Total PLCFROSTMILL 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - GROCE	PLCGROCERYOUT 04021	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCGROCERYOUT 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HAIR H	PLCHAIRHUNTER 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCHAIRHUNTER 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - HOTEL	PLCHOTELLSN1 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCHOTELLSN1 040218:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - KNOCH	PLCKNOCHBUILD 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCKNOCHBUILD 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LITTLE I	PLCLITTLEITAL 040118	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCLITTLEITAL 040118:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - LV CHA	PLCLVCHARTR 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCLVCHARTR 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - MT LAS	PLCMTLASSNP 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCMTLASSNP 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - PANCE	PLCPANCERPL 040218	1	2007-431-20-44	DISPOSAL	163.89	163.89
Total PLCPANCERPL 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRAJWLR 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSIERRAJWLR 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SIERRA	PLCSIERRATHTR 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSIERRATHTR 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - SVILLE	PLCSVILLEREAL 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCSVILLEREAL 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - UPTOW	PLCUPTOWNPARK 04021	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCUPTOWNPARK 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - U S PO	PLCUSPOSTAL 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67

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Total PLCUSPOSTAL 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - VETS M	PLCVETSMEMOR 040218	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCVETSMEMOR 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	PUBLIC LITTER CANS - WALMA	PLCWALMARTBUS 04021	1	2007-431-20-44	DISPOSAL	40.67	40.67
Total PLCWALMARTBUS 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	110 NORTH ST	SVL110NORTHST 040218	1	1000-452-20-44	DISPOSAL	252.28	252.28
Total SVL110NORTHST 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	SVL15 040218	1	7620-430-10-44	DISPOSAL	172.48	172.48
Total SVL15 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	SVL2 040218	1	1000-417-10-44	DISPOSAL	172.48	172.48
Total SVL2 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	SVL470895CIR 40218	1	7530-451-52-44	DISPOSAL	207.59	207.59
Total SVL470895CIR 40218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	SVL5 040218	1	1000-452-20-44	DISPOSAL	207.59	207.59
Total SVL5 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP-PW	SVL8 040218	1	7620-430-10-44	DISPOSAL	172.48	172.48
Total SVL8 040218:											
04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	SVLFD 040218	1	1000-422-10-44	DISPOSAL	172.48	172.48
Total SVLFD 040218:											

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04/18	04/12/2018	200951	1307	C&S WASTE SOLUTIONS	RIVER ST	SVLRIVERST 040218	1	1000-452-20-44	DISPOSAL	335.33	335.33
Total SVLRIVERST 040218:											
04/18	04/12/2018	200952	1324	CALIFORNIA AIR POLLUT	2018 CAPCOA MEMBERSHIP D	INV003041	1	7620-430-11-48	DUES AND MEMBERSHIPS	850.00	850.00
Total INV003041:											
04/18	04/12/2018	200953	148	COMPUTER LOGISTICS	100 HOUR SERVICE CONTRAC	71204	1	1000-1430-106	PREPAID COMPUTER HOURS	8,500.00	8,500.00
Total 71204:											
04/18	04/12/2018	200954	167	DALCAR ELECTRICAL SU	LIGHT PARTS-PARKS	21112	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	121.30	121.30
Total 21112:											
04/18	04/12/2018	200955	194	DIAMOND SAW SHOP IN	SUPPLIES -PARKS	16081	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	18.74	18.74
Total 16081:											
04/18	04/12/2018	200955	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16096	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	42.15	42.15
Total 16096:											
04/18	04/12/2018	200955	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16097	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	471.85	471.85
Total 16097:											
04/18	04/12/2018	200955	194	DIAMOND SAW SHOP IN	SUPPLIES -PARKS	16109	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	60.22	60.22
Total 16109:											
04/18	04/12/2018	200955	194	DIAMOND SAW SHOP IN	SUPPLIES- FIRE	16118	1	1000-422-10-46	SUPPLIES-SMALL TOOLS	27.26	27.26
Total 16118:											
04/18	04/12/2018	200956	1261	DIAMOND TRUCK AND A	RPR & MAINT- FD	4296	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	335.92	335.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 4296:											
04/18	04/12/2018	200957	9289		RETURN GAS DEPOSIT	10111500126	1	7401-2228-000	DEPOSITS-CUSTOMER	335.92	335.92
Total 10111500126:											
04/18	04/12/2018	200958	219	ED STAUB & SONS PETR	TANK RENTAL-GC	12610210	1	7530-451-52-46	GASOLINE	17.06	17.06
Total 12610210:											
04/18	04/12/2018	200958	219	ED STAUB & SONS PETR	TANK RENTAL-GC	12610222	1	7530-451-52-46	GASOLINE	1.00	1.00
Total 12610222:											
04/18	04/12/2018	200958	219	ED STAUB & SONS PETR	27.10 GAL PROPANE-GC	S34273	1	7530-451-52-46	PROPANE	41.85	41.85
Total S34273:											
04/18	04/12/2018	200959	1484	EDGES ELECTRICAL GR	RPR & MAINT- L.L. PARK	S4312436.001	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	189.38	189.38
Total S4312436.001:											
04/18	04/12/2018	200959	1484	EDGES ELECTRICAL GR	RPR & MAINT-FD	S4314960.001	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	118.95	118.95
Total S4314960.001:											
04/18	04/12/2018	200959	1484	EDGES ELECTRICAL GR	SUPPLIES- GAS	S4322370.001	1	7401-430-62-46	SUPPLIES-GENERAL	167.08	167.08
Total S4322370.001:											
04/18	04/12/2018	200959	1484	EDGES ELECTRICAL GR	SUPPLIES- GAS	S4324009.001	1	7401-430-62-46	SUPPLIES-GENERAL	4.09	4.09
Total S4324009.001:											
04/18	04/12/2018	200960	238	FASTENAL COMPANY	SUPPLIES-PARKS	77543	1	1000-452-20-46	SUPPLIES-GENERAL	7.12	7.12
Total 77543:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	200960	238	FASTENAL COMPANY	SUPPLIES- FD	CASUS77632	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	66.98	66.98
Total CASUS77632:											
04/18	04/12/2018	200961	241	FEATHER PUBLISHING C	RIVERSIDE PARK PROJECT	1411188	1	2040-463-71-45	ADVERTISING	192.15	192.15
Total 1411188:											
04/18	04/12/2018	200961	241	FEATHER PUBLISHING C	RIVERSIDE PARK PROJECT	1412898	1	2040-463-71-45	ADVERTISING	192.15	192.15
Total 1412898:											
04/18	04/12/2018	200961	241	FEATHER PUBLISHING C	RIVERSIDE PARK PROJECT	1414791	1	2040-463-71-45	ADVERTISING	154.35	154.35
Total 1414791:											
04/18	04/12/2018	200962	1033	FGL ENVIRONMENTAL	WEEKLY ANALYSIS	871424A	1	7110-430-42-43	TECHNICAL SVCS	147.00	147.00
Total 871424A:											
04/18	04/12/2018	200962	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-G	8718034	1	7530-451-50-43	TECHNICAL SVCS	28.00	28.00
Total 8718034:											
04/18	04/12/2018	200962	1033	FGL ENVIRONMENTAL	WEEKLY ANALYSIS	871804A	1	7530-451-50-43	TECHNICAL SVCS	28.00	28.00
Total 871804A:											
04/18	04/12/2018	200962	1033	FGL ENVIRONMENTAL	WEEKLY ANALYSIS	8718054	1	7110-430-42-43	TECHNICAL SVCS	95.00	95.00
Total 8718054:											
04/18	04/12/2018	200962	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	871953A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 871953A:											
04/18	04/12/2018	200963	257	FOREST OFFICE EQUIP	KYOCERA COPIER -PW	AR1489	1	7620-430-10-43	TECHNICAL SVCS	684.07	684.07

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total AR1489:											
04/18	04/12/2018	200964	9293		RETURN ENCROACHMENT DE	041018	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	684.07	684.07
Total 041018:											
04/18	04/12/2018	200965	265	FRONTIER	257-1000 DSL SERVICE	1000 040518	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
04/18	04/12/2018	200965	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 040518	2	7110-430-42-45	COMMUNICATIONS	24.15	24.15
04/18	04/12/2018	200965	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 040518	3	7401-430-62-45	COMMUNICATIONS	24.15	24.15
04/18	04/12/2018	200965	265	FRONTIER	257-1000 ADMIN FAX	1000 040518	4	1000-413-20-45	COMMUNICATIONS	1.10	1.10
04/18	04/12/2018	200965	265	FRONTIER	257-1000 CITY CLERK FAX	1000 040518	5	1000-411-40-45	COMMUNICATIONS	1.10	1.10
04/18	04/12/2018	200965	265	FRONTIER	257-1000 ADMIN	1000 040518	6	1000-413-20-45	COMMUNICATIONS	3.44	3.44
04/18	04/12/2018	200965	265	FRONTIER	257-1000 CITY CLERK	1000 040518	7	1000-411-40-45	COMMUNICATIONS	2.66	2.66
04/18	04/12/2018	200965	265	FRONTIER	257-1000 FINANCE	1000 040518	8	1000-415-10-45	COMMUNICATIONS	2.66	2.66
04/18	04/12/2018	200965	265	FRONTIER	257-1000 COMM DEVELOPMEN	1000 040518	9	1000-419-10-45	COMMUNICATIONS	2.66	2.66
04/18	04/12/2018	200965	265	FRONTIER	257-1000 CITY HALL	1000 040518	10	1000-417-10-45	COMMUNICATIONS	247.44	247.44
Total 1000 040518:											
04/18	04/12/2018	200965	265	FRONTIER	257-1033-PARKS	1033 040518	1	1000-452-20-45	COMMUNICATIONS	235.79	235.79
Total 1033 040518:											
04/18	04/12/2018	200965	265	FRONTIER	257-2520 GOLF COURSE	2520 040118	1	7530-451-52-45	COMMUNICATIONS	317.24	317.24
Total 2520 040118:											
04/18	04/12/2018	200965	265	FRONTIER	257-2960 HVAC/ELEVATOR LIN	2960 040518	1	1000-417-10-45	COMMUNICATIONS	67.52	67.52
Total 2960 040518:											
04/18	04/12/2018	200965	265	FRONTIER	257-5603 POLICE	5603 031018	1	1000-421-10-45	COMMUNICATIONS	908.48	908.48
Total 5603 031018:											
04/18	04/12/2018	200965	265	FRONTIER	257-7098 NATURAL GAS	7098 040118	1	7401-430-62-45	COMMUNICATIONS	81.98	81.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7098 040118:											
04/18	04/12/2018	200966	9284		WOODSTOVE REBATE	040318	1	8404-430-12-48	GRANTS	81.98	81.98
Total 040318:											
04/18	04/12/2018	200967	276	GOLD RUN CABINET & D	SUPPLIES-PARKS	13790	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	347.49	347.49
Total 13790:											
04/18	04/12/2018	200968	1148	GREATAMERICA FINANC	COPIER LEASE-PW	22385884	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	363.93	363.93
Total 22385884:											
04/18	04/12/2018	200969	7894		REIM. FOR LIVESCAN	040618	1	7620-430-10-48	TAXES, FEES, PERMITS & CHA	59.00	59.00
Total 040618:											
04/18	04/12/2018	200970	1075	INDEPENDENT ELECTRI	SUPPLIES-GAS	S103615511.001	1	7401-430-62-46	SUPPLIES-GENERAL	1,562.92	1,562.92
Total S103615511.001:											
04/18	04/12/2018	200970	1075	INDEPENDENT ELECTRI	SUPPLIES-GAS	S103681616.001	1	7401-430-62-46	SUPPLIES-GENERAL	79.51	79.51
Total S103681616.001:											
04/18	04/12/2018	200970	1075	INDEPENDENT ELECTRI	SUPPLIES-GAS	S103684506.001	1	7401-430-62-46	SUPPLIES-GENERAL	1,982.82	1,982.82
Total S103684506.001:											
04/18	04/12/2018	200971	1045	INTERNATIONAL ASSOC	MEMBERSHIP	93709	1	1000-422-10-48	DUES AND MEMBERSHIPS	46.50	46.50
04/18	04/12/2018	200971	1045	INTERNATIONAL ASSOC	: MEMBERSHIP	93709	2	1000-1430-105	PREPAID - OTHER	232.50	232.50
Total 93709:											
04/18	04/12/2018	200972	1362	IRON MOUNTAIN INFO. M	SHREDDING-PD	PXT3563	1	1000-421-10-43	PROFESSIONAL SVCS	59.89	59.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total PXT3563:											
04/18	04/12/2018	200973	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S103414	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	40.83	40.83
Total S103414:											
04/18	04/12/2018	200974	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2280558.001	1	7401-430-62-46	SUPPLIES-GENERAL	149.19	149.19
Total 415-S2280558.001:											
04/18	04/12/2018	200975	6782	LASSEN FOOTBALL BOO	RETURN FIREWORK CLEAN-UP	040618	1	1000-2228-011	FIREWORKS CLEAN UP BOND	153.15	153.15
04/18	04/12/2018	200975	6782	LASSEN FOOTBALL BOO	RETURN FIREWORKS CLEAN-U	040618	2	1000-2228-011	FIREWORKS CLEAN UP BOND	153.15	153.15
Total 040618:											
04/18	04/12/2018	200976	6843	LASSEN GRIZZLY SOCC	RETURN FIREWORKS CLEAN-U	040618	1	1000-2228-011	FIREWORKS CLEAN UP BOND	153.15	153.15
Total 040618:											
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	297751	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	15.50	15.50
Total 297751:											
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	SUPPLIES-PARKS	297759	1	1000-452-20-44	MISC - REPAIR & MAINTENANC	1.54	1.54
Total 297759:											
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	298568	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	11.79	11.79
Total 298568:											
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	CREDIT- WATER	298595	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	11.79	11.79
Total 298595:											
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	SUPPLIES-FIRE	298759	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	22.11	22.11

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 298759:											
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	SUPPLIES-FD	298876	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	16.07	16.07
Total 298876:											
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	299021	1	7401-430-62-46	SUPPLIES-GENERAL	14.12	14.12
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	299021	2	7110-430-42-46	SUPPLIES-GENERAL	20.49	20.49
Total 299021:											
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	SUPPLIES- WATER	299028	1	7110-430-42-46	SUPPLIES-GENERAL	36.08	36.08
Total 299028:											
04/18	04/12/2018	200977	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	299093	1	7401-430-62-46	SUPPLIES-GENERAL	7.14	7.14
Total 299093:											
04/18	04/12/2018	200978	1102	LASSEN PC	BACKUP LICENSE-FIRE	21619	1	1000-422-10-43	TECHNICAL SVCS	53.99	53.99
Total 21619:											
04/18	04/12/2018	200979	412	LASSEN REGIONAL SOLI	DUMP FEES-PD	0078 033118	1	1000-421-10-44	DISPOSAL	11.00	11.00
Total 0078 033118:											
04/18	04/12/2018	200979	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	62245	1	2007-431-20-44	DISPOSAL	28.07	28.07
Total 62245:											
04/18	04/12/2018	200980	1252	LASSEN RENTS INC	CONTAINER MEM. PARK	04-06-2018	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	9,545.25	9,545.25
Total 04-06-2018:											
04/18	04/12/2018	200981	1321	LAW OFFICES OF GREG	PROFESSIONAL SERVICES-PW	13418	1	7620-430-11-43	PROFESSIONAL SERVICES	170.00	170.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 13418:											
04/18	04/12/2018	200982	437	LMUD	STREET LIGHTS	14039 040518	1	2007-431-60-46	ELECTRICITY	170.00	170.00
Total 14039 040518:											
04/18	04/12/2018	200982	437	LMUD	STREET LIGHTS	14041 040518	1	2007-431-60-46	ELECTRICITY	190.13	190.13
Total 14041 040518:											
04/18	04/12/2018	200982	437	LMUD	SOUTH ST - PW OFFICE	14590 032818	1	7620-430-10-46	ELECTRICITY	536.68	536.68
Total 14590 032818:											
04/18	04/12/2018	200982	437	LMUD	S GAY ST-STREETS	24323 040518	1	2007-431-60-46	ELECTRICITY	37.88	37.88
Total 24323 040518:											
04/18	04/12/2018	200982	437	LMUD	66 N LASSEN ST	2466 040518	1	1000-417-10-46	ELECTRICITY	603.23	603.23
Total 2466 040518:											
04/18	04/12/2018	200982	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 040518	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 24661 040518:											
04/18	04/12/2018	200982	437	LMUD	STREET LIGHTS	2467 032818	1	2007-431-60-46	ELECTRICITY	1,556.57	1,556.57
Total 2467 032818:											
04/18	04/12/2018	200982	437	LMUD	CADY SPRINGS	26784 032818	1	7110-430-42-46	ELECTRICITY	34.82	34.82
Total 26784 032818:											
04/18	04/12/2018	200982	437	LMUD	65 N WEATHERLOW ST-PARK	2865 040518	1	1000-452-20-46	ELECTRICITY	43.98	43.98
Total 2865 040518:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	200982	437	LMUD	65 N WEATHERLOW ST-MUSEU	2866 040518	1	1000-451-80-46	ELECTRICITY	21.31	21.31
Total 2866 040518:											
04/18	04/12/2018	200982	437	LMUD	65 N WEATHERLOW ST-COMM	2867 040518	1	1000-452-20-46	ELECTRICITY	64.17	64.17
Total 2867 040518:											
04/18	04/12/2018	200982	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 040518	1	1000-452-20-46	ELECTRICITY	20.87	20.87
Total 2870 040518:											
04/18	04/12/2018	200982	437	LMUD	NORTH ST BASEBALL PARK M	2873 040518	1	1000-452-20-46	ELECTRICITY	26.97	26.97
Total 2873 040518:											
04/18	04/12/2018	200982	437	LMUD	1505 MAIN ST	2876 032218	1	1000-422-10-46	ELECTRICITY	868.49	868.49
Total 2876 032218:											
04/18	04/12/2018	200982	437	LMUD	HARRIS DR & HWY 36-WATER	30658 040518	1	7110-430-42-46	ELECTRICITY	142.04	142.04
Total 30658 040518:											
04/18	04/12/2018	200982	437	LMUD	RICHMOND RD BRIDGE	35094 032818	1	2007-431-60-46	ELECTRICITY	244.23	244.23
Total 35094 032818:											
04/18	04/12/2018	200982	437	LMUD	720 SOUTH EMULSION TANK-P	38646 032818	1	7620-430-10-46	ELECTRICITY	29.01	29.01
Total 38646 032818:											
04/18	04/12/2018	200982	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 040518	1	2007-431-60-46	ELECTRICITY	215.07	215.07
Total 43511 040518:											
04/18	04/12/2018	200982	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 040518	1	1000-451-80-46	ELECTRICITY	53.56	53.56

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 43866 040518:											
04/18	04/12/2018	200982	437	LMUD	N PINE & COOK - SCADA-WATE	44153 040518	1	7110-430-42-46	ELECTRICITY	53.56	53.56
Total 44153 040518:											
04/18	04/12/2018	200982	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 040518	1	2007-431-60-46	ELECTRICITY	58.49	58.49
Total 49500 040518:											
04/18	04/12/2018	200982	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 040518	1	2007-431-60-46	ELECTRICITY	146.55	146.55
Total 49501 040518:											
04/18	04/12/2018	200982	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 032818	1	7110-430-42-46	ELECTRICITY	215.42	215.42
Total 55754 032818:											
04/18	04/12/2018	200982	437	LMUD	606 NEVADA ST	58209 040518	1	1000-417-10-46	ELECTRICITY	22.48	22.48
Total 58209 040518:											
04/18	04/12/2018	200982	437	LMUD	1801 MAIN ST	8314 032218	1	1000-421-10-46	ELECTRICITY	1,083.52	1,083.52
Total 8314 032218:											
04/18	04/12/2018	200982	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 040518	1	1000-452-20-46	ELECTRICITY	142.04	142.04
Total 9283 040518:											
04/18	04/12/2018	200982	437	LMUD	MAIN & PINE CHRISTMAS TREE	94811 040518	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 94811 040518:											
04/18	04/12/2018	200982	437	LMUD	GEO PUMP #2	9503 032818	1	7301-430-52-46	ELECTRICITY	62.57	62.57
Total 9503 032818:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	200982	437	LMUD	HOSPITAL LN-GEO	9963 032818	1	7301-430-52-46	ELECTRICITY	20.87	20.87
Total 9963 032818:											
04/18	04/12/2018	200983	1508	MAIN STREET LUBE	RPR & MAINT#73- GAS	14178	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	135.48	135.48
Total 14178:											
04/18	04/12/2018	200984	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY- PW	036470	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 036470:											
04/18	04/12/2018	200984	452	MARTIN SECURITY SYST	470-895 CIRCLE DR PROSHOP	036483	1	7530-451-52-43	TECHNICAL SERVICES	40.00	40.00
Total 036483:											
04/18	04/12/2018	200985	467	METER VALVE & CONTR	PURCHASE GAS METERS	13500	1	7401-430-63-47	MACHINERY & EQUIPMENT	6,083.27	6,083.27
04/18	04/12/2018	200985	467	METER VALVE & CONTR	PURCHASE GAS METERS	13500	2	7401-430-63-47	MACHINERY & EQUIPMENT	90.80	90.80
Total 13500:											
04/18	04/12/2018	200986	8933	METROPOLITAN TRANS	SUBSCRIPTION 3/1/18-2/28/19 -	4926-AR10716	1	2007-1430-105	PRE-PAID OTHER	500.00	500.00
04/18	04/12/2018	200986	8933	METROPOLITAN TRANS	SUBSCRIPTION 3/1/18-2/28/19-	4926-AR10716	2	2007-1430-105	PRE-PAID OTHER	1,000.00	1,000.00
Total 4926-AR10716:											
04/18	04/12/2018	200987	1463	MILLER CLEANING SERV	CUSTODIAL SERVICES-PD	MCS2237	1	1000-421-10-44	CUSTODIAL	360.00	360.00
Total MCS2237:											
04/18	04/12/2018	200988	9288		RETURN GAS DEPOSIT	10229500020	1	7401-2228-000	DEPOSITS-CUSTOMER	24.92	24.92
Total 10229500020:											
04/18	04/12/2018	200989	510	NATIONAL METER & AUT	WATER METERS-WATER	S1095892.001	1	7110-430-42-46	SUPPLIES-GENERAL	1,327.59	1,327.59
Total S1095892.001:											
04/18	04/12/2018	200989	510	NATIONAL METER & AUT	WATER METERS-WATER	S1097092.001	1	7110-430-42-46	SUPPLIES-GENERAL	1,043.24	1,043.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total S1097092.001:											
04/18	04/12/2018	200990	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	849134	1	7401-430-62-43	TECHNICAL SVCS	48.93	48.93
04/18	04/12/2018	200990	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	849134	2	7110-430-42-43	TECHNICAL SVCS	48.92	48.92
Total 849134:											
04/18	04/12/2018	200991	545	PATRICK & COMPANY	DOG AND PET LICENSE TAGS	949740	1	1000-421-10-46	SPAY/NEUTER CLINIC	241.31	241.31
Total 949740:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495451	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	57.79	57.79
Total 2495451:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495478	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	182.43	182.43
Total 2495478:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2495547	1	2007-431-20-46	SUPPLIES-GENERAL	10.12	10.12
Total 2495547:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495553	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	106.91	106.91
Total 2495553:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495572	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	50.62	50.62
Total 2495572:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495604	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	328.84	328.84
Total 2495604:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495605	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	31.06	31.06

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2495605:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495618	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	31.06	31.06
Total 2495618:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495702	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	294.20	294.20
Total 2495702:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495736	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	178.10	178.10
Total 2495736:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-STREETS	2495748	1	2007-431-20-46	SUPPLIES-GENERAL	5.06	5.06
Total 2495748:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495790	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	621.85	621.85
Total 2495790:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495807	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	64.24	64.24
Total 2495807:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495991	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	117.10	117.10
Total 2495991:											
04/18	04/12/2018	200992	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2496082	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	68.85	68.85
Total 2496082:											
04/18	04/12/2018	200993	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 4/	58020 033118	1	1000-417-10-45	COMMUNICATIONS	840.00	840.00
Total 58020 033118:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	200994	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	5751182	1	7620-430-10-46	SUPPLIES-GENERAL	30.41	30.41
Total 5751182:											
04/18	04/12/2018	200994	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	5762714	1	7620-430-10-46	SUPPLIES-GENERAL	33.23	33.23
Total 5762714:											
04/18	04/12/2018	200995	582	RAY MORGAN CO INC	COPIER- FD	2001160	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.09	32.09
Total 2001160:											
04/18	04/12/2018	200995	582	RAY MORGAN CO INC	DOWN & UPSTAIRS COPIER	21011244	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	2,004.13	2,004.13
04/18	04/12/2018	200995	582	RAY MORGAN CO INC	COPIER-PD	21011244	2	1000-421-10-44	RENT & LEASES EQUIP & VEHI	465.31	465.31
Total 21011244:											
04/18	04/12/2018	200996	1296	RENTAL GUYS	SAFETY CLIPS- GAS	655663-5	1	7401-430-62-46	SUPPLIES-GENERAL	40.22	40.22
Total 655663-5:											
04/18	04/12/2018	200997	9287		RETURN GAS DEPOSIT	10524000002	1	7401-2228-000	DEPOSITS-CUSTOMER	168.69	168.69
Total 10524000002:											
04/18	04/12/2018	200998	9290		RETURN GAS DEPOSIT	10311700106	1	7401-2228-000	DEPOSITS-CUSTOMER	189.61	189.61
Total 10311700106:											
04/18	04/12/2018	200999	622		REIM TRAVEL MILEAGE	040918	1	1000-415-10-45	TRAINING	118.80	118.80
Total 040918:											
04/18	04/12/2018	201000	1368	SCHMIDT EQUIP. REPAI	MAINT & SAFETY INSPECTION-	3176	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	150.00	150.00
Total 3176:											
04/18	04/12/2018	201000	1368	SCHMIDT EQUIP. REPAI	MAINT & SAFETY INSPECTION-	3177	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	150.00	150.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 3177:											
04/18	04/12/2018	201000	1368	SCHMIDT EQUIP. REPAI	MAINT & SAFETY INSPECTION-	3178	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	150.00	150.00
Total 3178:											
04/18	04/12/2018	201000	1368	SCHMIDT EQUIP. REPAI	MAINT & SAFETY INSPECTION-	3180	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	150.00	150.00
Total 3180:											
04/18	04/12/2018	201000	1368	SCHMIDT EQUIP. REPAI	MAINT & SAFETY INSPECTION-	3181	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	150.00	150.00
Total 3181:											
04/18	04/12/2018	201000	1368	SCHMIDT EQUIP. REPAI	MAINT & SAFETY INSPECTION-	3182	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	150.00	150.00
Total 3182:											
04/18	04/12/2018	201000	1368	SCHMIDT EQUIP. REPAI	MAINT & SAFETY INSPECTION-	3183	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	150.00	150.00
Total 3183:											
04/18	04/12/2018	201000	1368	SCHMIDT EQUIP. REPAI	MAINT & SAFETY INSPECTION-	3184	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	150.00	150.00
Total 3184:											
04/18	04/12/2018	201001	628	SCORE	4TH QTRS WORKERS COMP 20	01-54 LIAB	1	7630-411-40-42	WORKERS' COMPENSATION	92,629.73	92,629.73
Total 01-54 LIAB:											
04/18	04/12/2018	201002	1470	SIEMENS, MARK	PROFESSIONAL SERVICES	52	1	1000-412-10-43	PROFESSIONAL SVCS	4,789.26	4,789.26
Total 52:											
04/18	04/12/2018	201003	1076	SIERRA COFFEE AND BE	BOTTLED WATER-PW	49628	1	7620-430-10-46	SUPPLIES-GENERAL	20.15	20.15
Total 49628:											

Check Register - Payments by Vendor
 Check Issue Dates: 4/12/2018 - 4/12/2018

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	201004	640	SIERRA ELECTRONICS	REPAIRS & MAINT-PD	229390	1	1000-421-10-44	RADIO - REPAIR & MAINTENAN	113.70	113.70
Total 229390:											
04/18	04/12/2018	201004	640	SIERRA ELECTRONICS	REPAIRS & MAINT-PD	229391	1	1000-421-10-44	RADIO - REPAIR & MAINTENAN	48.00	48.00
Total 229391:											
04/18	04/12/2018	201005	7147		RETURNED FIREWORK CLEAN-	040618	1	1000-2228-011	FIREWORKS CLEAN UP BOND	153.15	153.15
Total 040618:											
04/18	04/12/2018	201006	806	SUSANVILLE AVIATION	RPR RUNWAY LIGHTS-AIRPOR	3661	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	111.97	111.97
Total 3661:											
04/18	04/12/2018	201006	806	SUSANVILLE AVIATION	FUEL-FD	3681	1	1000-422-10-46	GASOLINE	110.15	110.15
Total 3681:											
04/18	04/12/2018	201007	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARK	36924	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	40.58	40.58
Total 36924:											
04/18	04/12/2018	201007	1265	SUSANVILLE PAINT CEN	SUPPLIES- MEM. PARK	36980	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	384.49	384.49
Total 36980:											
04/18	04/12/2018	201007	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARK	36981	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	12.86	12.86
Total 36981:											
04/18	04/12/2018	201007	1265	SUSANVILLE PAINT CEN	SUPPLIES- PARK	37083	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	927.18	927.18
Total 37083:											
04/18	04/12/2018	201007	1265	SUSANVILLE PAINT CEN	SUPPLIES- MEM. PARK	37175	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	23.02	23.02

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 37175:											
04/18	04/12/2018	201008	6842		RETURN FIREWORKS CLEAN-U	040618	1	1000-2228-011	FIREWORKS CLEAN UP BOND	23.02	23.02
Total 040618:											
04/18	04/12/2018	201009	696	TECH SERVICES	MONTHLY MAINT. FEE TO ASS	1748	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1748:											
04/18	04/12/2018	201010	9286		RETURN GAS DEPOSIT	10306903521	1	7401-2228-000	DEPOSITS-CUSTOMER	196.61	196.61
Total 10306903521:											
04/18	04/12/2018	201011	6673		RETURN FIREWORKS CLEAN-U	040618	1	1000-2228-011	FIREWORKS CLEAN UP BOND	153.15	153.15
Total 040618:											
04/18	04/12/2018	201012	770	WESTERN NEVADA SUP	HYDRANT PARTS-FD	67315708	1	1000-422-10-44	HYDRANTS - REPAIR & MAINTEN	744.81	744.81
Total 67315708:											
04/18	04/12/2018	201012	770	WESTERN NEVADA SUP	SUPPLIES-FD	67353641	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	3.00	3.00
Total 67353641:											
04/18	04/12/2018	201012	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67355339	1	7401-430-62-46	SUPPLIES-GENERAL	353.50	353.50
Total 67355339:											
04/18	04/12/2018	201012	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67368499	1	7110-430-42-46	SUPPLIES-GENERAL	537.30	537.30
Total 67368499:											
04/18	04/12/2018	201012	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67369452	1	7301-430-52-46	SUPPLIES-GENERAL	76.48	76.48
Total 67369452:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/12/2018	201012	770	WESTERN NEVADA SUP	SUPPLIES- GAS	67372828	1	7401-430-62-46	SUPPLIES-GENERAL	49.87	49.87
Total 67372828:											
04/18	04/12/2018	201012	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67372997	1	7110-430-42-46	SUPPLIES-GENERAL	311.97	311.97
Total 67372997:											
04/18	04/12/2018	201012	770	WESTERN NEVADA SUP	SUPPLIES- WATER	67378317	1	7110-430-42-46	SUPPLIES-GENERAL	173.22	173.22
Total 67378317:											
04/18	04/12/2018	201013	1378	ZITO MEDIA	CABLE-FD	356225062 041018	1	1000-422-10-45	COMMUNICATIONS	46.84	46.84
Total 356225062 041018:											
Grand Totals:										169,096.59	169,096.59

Report Criteria:

Report type: GL detail
Check.Voided = False

Report Criteria:

Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
04/18	04/13/2018	201014	1236	LASSEN SPORTMEN'S C	CITY CONTRIBUTION FISHING	041118	1	1000-2228-007	DEPOSITS-ROUND-UP	320.00	320.00	
04/18	04/13/2018	201014	1236	LASSEN SPORTMEN'S C	CITY CONTRIBUTION FISHING	041118	2	1000-466-33-46	CIVIC CONTRIBUTIONS	680.00	680.00	
Total 041118:											1,000.00	1,000.00
04/18	04/13/2018	201015	9295	TAMCO CAPITAL CORP	SECURITY DEPOSIT SYSTEM U	58257	1	1000-421-10-45	COMMUNICATIONS	582.00	582.00	
Total 58257:											582.00	582.00
Grand Totals:											1,582.00	1,582.00

Report Criteria:

Report type: GL detail
 Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/18/2018	201016	728	U S POSTMASTER	UB BILLING GAS	041818	1	7401-430-62-46	POSTAGE	402.02	402.02
04/18	04/18/2018	201016	728	U S POSTMASTER	UB BILLING WATER	041818	2	7110-430-42-46	POSTAGE	780.38	780.38
Total 041818:											1,182.40
Grand Totals:											1,182.40

Report Criteria:
Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/19/2018	201017	9292	ADVANCED LOCKSMITH	RPR & MAINT SAFE DOOR	2513	1	1000-415-10-45	LOCKSMITHING SERVICES	1,090.19	1,090.19
Total 2513:											
04/18	04/19/2018	201018	1256	AMA GOLF CO	SUPPLIES-GC	143794	1	7530-451-55-46	SUPPLIES - GENERAL	437.83	437.83
Total 143794:											
04/18	04/19/2018	201019	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES-PW	635977235	1	7620-430-10-44	LINEN SERVICE	30.14	30.14
Total 635977235:											
04/18	04/19/2018	201019	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-GAS	635977236	1	7401-430-62-44	LINEN SERVICES	112.00	112.00
Total 635977236:											
04/18	04/19/2018	201019	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-STREETS	635977237	1	2007-431-20-44	LINEN SERVICE	139.39	139.39
Total 635977237:											
04/18	04/19/2018	201019	44	ARAMARK UNIFORM SE	UNIFORM SERVICE-WATER	635977238	1	7110-430-42-44	LINEN SERVICE	62.70	62.70
Total 635977238:											
04/18	04/19/2018	201020	9294		RETURN GAS DEPOSIT	10531800833	1	7401-2228-000	DEPOSITS-CUSTOMER	152.26	152.26
Total 10531800833:											
04/18	04/19/2018	201021	9278		REIM DMV FEES-FD	041618	1	1000-422-10-43	PROFESSIONAL SVCS	184.00	184.00
Total 041618:											
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118	1	8402-413-30-45	PRINTING AND BINDING	29.10	29.10
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118	2	8402-413-30-46	POSTAGE	5.52	5.52
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118	3	8402-413-30-45	COMMUNICATIONS	66.28	66.28

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,000.00	3,000.00	
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118	5	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	500.00	500.00	
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118	6	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,407.50	1,407.50	
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118	7	8402-413-30-43	TECHNICAL SVCS	500.00	500.00	
Total 041118:											5,508.40	5,508.40
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118.	1	8402-413-30-45	PRINTING AND BINDING	10.20	10.20	
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118.	2	8402-413-30-46	POSTAGE	2.05	2.05	
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118.	3	8402-413-30-45	COMMUNICATIONS	66.40	66.40	
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118.	4	8402-413-30-43	LAFCO EXEC. OFFICE SVC	2,602.50	2,602.50	
04/18	04/19/2018	201022	72	BENOIT, JOHN	LAFCO STAFF SVCS & EXPENS	041118.	5	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	500.00	500.00	
Total 041118.:											3,181.15	3,181.15
04/18	04/19/2018	201023	76	BILLINGTON ACE HARD	SUPPLIES-WATER	409893	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	19.28	19.28	
Total 409893:											19.28	19.28
04/18	04/19/2018	201023	76	BILLINGTON ACE HARD	SUPPLIES-STREETS	409902	1	2007-431-20-46	SUPPLIES-GENERAL	4.43	4.43	
Total 409902:											4.43	4.43
04/18	04/19/2018	201023	76	BILLINGTON ACE HARD	SUPPLIES-FD	409964	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	12.74	12.74	
Total 409964:											12.74	12.74
04/18	04/19/2018	201023	76	BILLINGTON ACE HARD	SUPPLIES- STREETS	409979	1	2007-431-20-46	SUPPLIES-GENERAL	22.47	22.47	
Total 409979:											22.47	22.47
04/18	04/19/2018	201024	9285	BOARDTRONICS, INC.	MAINT. -GC	8941471	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	657.05	657.05	
Total 8941471:											657.05	657.05
04/18	04/19/2018	201025	85		TR EX LAKE TAHOE 4/23/18-4/2	030818	1	7110-430-42-45	TRAVEL	178.50	178.50	
Total 030818:											178.50	178.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/19/2018	201026	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	SVL7 040218	1	1000-421-10-44	DISPOSAL	103.80	103.80
Total SVL7 040218:											
04/18	04/19/2018	201027	9142		24 HOUR SHIFT 3/31/18	041118	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
04/18	04/19/2018	201027	9142		24 HOUR SHIFT COVERAGE 4/9	041118	2	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 041118:											
04/18	04/19/2018	201028	8924	CARL POE CO., INC.	CALIBRATE GAS METERS	38280	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	686.84	686.84
Total 38280:											
04/18	04/19/2018	201029	1145	CUSTOMER TALK PRINT	T-SHIRTS-GAS	30928008	1	7401-430-62-46	SUPPLIES-GENERAL	175.18	175.18
04/18	04/19/2018	201029	1145	CUSTOMER TALK PRINT	T-SHIRTS-WATER	30928008	2	7110-430-42-46	SUPPLIES-GENERAL	175.17	175.17
04/18	04/19/2018	201029	1145	CUSTOMER TALK PRINT	T-SHIRTS-STREETS	30928008	3	2007-431-20-46	SUPPLIES-GENERAL	175.18	175.18
Total 30928008:											
04/18	04/19/2018	201030	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS, FBI	294758	1	1000-416-10-45	FINGERPRINTING SERVICES	451.00	451.00
Total 294758:											
04/18	04/19/2018	201031	194	DIAMOND SAW SHOP IN	SUPPLIES -PARKS	16115	1	1000-452-21-47	MACHINERY AND EQUIPMENT	497.26	497.26
Total 16115:											
04/18	04/19/2018	201032	1260	DIRECTV INC	CABLE-PD	33896123587	1	1000-421-10-45	COMMUNICATIONS	46.49	46.49
Total 33896123587:											
04/18	04/19/2018	201033	1565	DIRTY JOE'S CAR WASH	CAR WASH-PD	040918	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	24.00	24.00
Total 040918:											
04/18	04/19/2018	201034	219	ED STAUB & SONS PETR	258.60 GAL PROPANE- GC	S34371	1	7530-451-52-46	PROPANE	399.38	399.38
Total S34371:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/19/2018	201035	1484	EDGES ELECTRICAL GR	SUPPLIES- PARK	S4332202.001	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	15.74	15.74
Total S4332202.001:											
04/18	04/19/2018	201036	1356		TR EX LAKE TAHOE 4/23/18-4/2	030818	1	7110-430-42-45	TRAVEL	178.50	178.50
Total 030818:											
04/18	04/19/2018	201037	238	FASTENAL COMPANY	SUPPLIES- FIRE	77671	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	126.00	126.00
Total 77671:											
04/18	04/19/2018	201037	238	FASTENAL COMPANY	SUPPLIES-PARKS	77692	1	1000-452-21-44	FACILITY - REPAIR & MAINTEN	12.07	12.07
Total 77692:											
04/18	04/19/2018	201038	241	FEATHER PUBLISHING C	18-19 PROP BUDGET	041018	1	8402-413-30-45	ADVERTISING	49.00	49.00
Total 041018:											
04/18	04/19/2018	201038	241	FEATHER PUBLISHING C	RFP FLOW STUDY	041718	1	1000-413-21-45	ADVERTISING	30.00	30.00
Total 041718:											
04/18	04/19/2018	201038	241	FEATHER PUBLISHING C	PRINTING & BINDING-PD	43123	1	1000-421-10-45	PRINTING AND BINDING	30.00	30.00
Total 43123:											
04/18	04/19/2018	201039	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	872127A	1	7110-430-42-43	TECHNICAL SVCS	117.00	117.00
Total 872127A:											
04/18	04/19/2018	201039	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	872128A	1	7112-430-42-43	TECHNICAL SERVICES	28.00	28.00
Total 872128A:											
04/18	04/19/2018	201040	257	FOREST OFFICE EQUIP	PRINTING & BINDING-FD	11622	1	1000-425-20-45	PRINTING AND BINDING	13.51	13.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 11622:											
04/18	04/19/2018	201040	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	AR1490	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	13.51	13.51
04/18	04/19/2018	201040	257	FOREST OFFICE EQUIP	MAINT.CONTRACT FOLD MACH	AR1490	2	7110-430-42-44	REPAIR AND MAINTENANCE-MI	43.22	43.22
Total AR1490:											
04/18	04/19/2018	201041	265	FRONTIER	257-1041 ADMIN-PW	1041 040518	1	7620-430-10-45	COMMUNICATIONS	86.44	86.44
Total 1041 040518:											
04/18	04/19/2018	201041	265	FRONTIER	257-1051 PW-STREETS	1051 040518	1	7620-430-10-45	COMMUNICATIONS	302.69	302.69
Total 1051 040518:											
04/18	04/19/2018	201041	265	FRONTIER	257-3292 MUSEUM	3292 041018	1	1000-451-80-45	COMMUNICATION	40.48	40.48
Total 3292 041018:											
04/18	04/19/2018	201041	265	FRONTIER	257-5152 FIRE	5152 041018	1	1000-422-10-45	COMMUNICATIONS	117.97	117.97
Total 5152 041018:											
04/18	04/19/2018	201042	1289	FULL SPECTRUM INC	SCADA UPGRADE	20180409	1	7110-430-42-43	TECHNICAL SVCS	528.50	528.50
04/18	04/19/2018	201042	1289	FULL SPECTRUM INC	SCADA UPGRADE	20180409	2	7401-430-62-43	TECHNICAL SVCS	6,339.50	6,339.50
Total 20180409:											
04/18	04/19/2018	201043	7894		TR EX AUBURN 4/26-4/27	040518	1	7620-430-10-45	TRAVEL	12,679.00	12,679.00
Total 040518:											
04/18	04/19/2018	201044	335	J.W. WOOD CO INC	SUPPLIES-PARKS	S103732	1	1000-452-21-46	SUPPLIES-GENERAL	96.00	96.00
Total S103732:											
04/18	04/19/2018	201045	346	JOBS AVAILABLE INC	ADVERTISEMENT	1808031	1	1000-416-10-45	ADVERTISING	695.37	695.37
Total 1808031:											
										702.00	702.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1806031:											
04/18	04/19/2018	201046	374	L N CURTIS & SONS	RESCUE EQUIP.-FIRE	169486	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	702.00	702.00
Total 169486:											
04/18	04/19/2018	201047	383	LASCO	TAGS-FD	2694	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	32.25	32.25
Total 2694:											
04/18	04/19/2018	201048	411	LASSEN MOTOR PARTS	SUPPLIES-WATER	299357	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	19.29	19.29
04/18	04/19/2018	201048	411	LASSEN MOTOR PARTS	SUPPLIES- STREETS	299357	2	2007-431-20-44	REPAIR AND MAINTENANCE-V	6.95	6.95
Total 299357:											
04/18	04/19/2018	201048	411	LASSEN MOTOR PARTS	SUPPLIES- FIRE	299488	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	8.03	8.03
Total 299488:											
04/18	04/19/2018	201048	411	LASSEN MOTOR PARTS	SUPPLIES- FIRE	2999392	1	1000-422-10-44	VEHICLE - REPAIR & MAINTEN	13.89	13.89
Total 2999392:											
04/18	04/19/2018	201049	413	SUSANVILLE TOWING	RPR & MAINT-PD	54912	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	178.81	178.81
Total 54912:											
04/18	04/19/2018	201050	432	LEXIS NEXIS	CONTRACT 03/18	3091417920	1	1000-412-10-48	DUES AND MEMBERSHIPS	221.00	221.00
Total 3091417920:											
04/18	04/19/2018	201051	437	LMUD	SKYLINE DR WELL 4-WATER	29931 041118	1	7110-430-42-46	ELECTRICITY	31.33	31.33
Total 29931 041118:											
04/18	04/19/2018	201051	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 041118	1	7110-430-42-46	ELECTRICITY	26.25	26.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 44298 041118:											
04/18	04/19/2018	201051	437	LMUD	PAIUTE LN SCADA-WATER	44316 041118	1	7110-430-42-46	ELECTRICITY	26.25	26.25
Total 44316 041118:											
04/18	04/19/2018	201051	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 041118	1	7110-430-42-46	ELECTRICITY	52.99	52.99
Total 45542 041118:											
04/18	04/19/2018	201051	437	LMUD	GEO PUMP #1	9297 040518	1	7301-430-52-46	ELECTRICITY	1,216.51	1,216.51
Total 9297 040518:											
04/18	04/19/2018	201052	437	LMUD	RIVERSIDE DR. & RIVER ST. LI	041718	1	2007-431-60-46	ELECTRICITY	275.00	275.00
Total 041718:											
04/18	04/19/2018	201053	437	LMUD	RIVERSIDE DR. & LAUREL STR	041718.	1	2007-431-60-46	ELECTRICITY	275.00	275.00
Total 041718.:											
04/18	04/19/2018	201054	437	LMUD	ORCHARD STREET LIGHTS	041718..	1	2007-431-60-46	ELECTRICITY	275.00	275.00
Total 041718.:											
04/18	04/19/2018	201055	444		TR EX AUBURN 4/26/18-4/27/18	040618	1	1000-413-20-45	TRAVEL	96.00	96.00
Total 040618:											
04/18	04/19/2018	201056	1508	MAIN STREET LUBE	OIL & FILTER-ADMIN	14039	1	1000-417-10-44	VEHICLE - REPAIR & MAINTEN	70.39	70.39
Total 14039:											
04/18	04/19/2018	201056	1508	MAIN STREET LUBE	OIL & FLITER #89-PD	141810	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	50.60	50.60
Total 141810:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/19/2018	201056	1508	MAIN STREET LUBE	OIL & FILTER- BUILDING	14276	1	1000-424-20-44	MISC - REPAIR & MAINTENANC	53.82	53.82
Total 14276:											
04/18	04/19/2018	201057	504		PROFESSIONAL SERVICES	040518	1	1000-452-20-48	TAXES, FEES, PERMITS & CHA	600.00	600.00
Total 040518:											
04/18	04/19/2018	201058	1186	OPIS	DIESEL RACK REPORT 5/7/18-5	352063	1	7401-430-62-48	DUES AND MEMBERSHIPS	150.10	150.10
04/18	04/19/2018	201058	1186	OPIS	DIESEL RACK REPORT 5/7/18-5	352063	2	7401-1430-105	PRE-PAID OTHER	750.50	750.50
Total 352063:											
04/18	04/19/2018	201059	121	PARCELQUEST	5/18-4/19 RENEWAL PARCEL Q	19428	1	7620-430-10-48	DUES AND MEMBERSHIPS	41.67	41.67
04/18	04/19/2018	201059	121	PARCELQUEST	5/18- 4/19 RENEWAL PARCEL Q	19428	2	1000-424-20-48	DUES AND MEMBERSHIPS	41.67	41.67
04/18	04/19/2018	201059	121	PARCELQUEST	5/18 - 4/19 RENEWAL PARCEL	19428	3	1000-419-10-48	DUES AND MEMBERSHIPS	41.67	41.67
04/18	04/19/2018	201059	121	PARCELQUEST	5/18-4/19 RENEWAL PARCEL Q	19428	4	1000-413-20-48	DUES AND MEMBERSHIPS	41.67	41.67
04/18	04/19/2018	201059	121	PARCELQUEST	5/18 - 4/19 RENEWAL PARCEL	19428	5	1000-422-10-48	DUES AND MEMBERSHIPS	41.67	41.67
04/18	04/19/2018	201059	121	PARCELQUEST	5/18 - 4/19 RENEWAL PARCEL	19428	6	1000-1430-105	PREPAID - OTHER	2,291.65	2,291.65
Total 19428:											
04/18	04/19/2018	201060	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	2495223	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	1,069.88	1,069.88
Total 2495223:											
04/18	04/19/2018	201061	556	PITNEY BOWES	LEASE 1/19/18-04/18/18	3102038073	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	1,116.49	1,116.49
Total 3102038073:											
04/18	04/19/2018	201062	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	5788521	1	1000-422-10-46	SUPPLIES-JANITORIAL	121.66	121.66
Total 5788521:											
04/18	04/19/2018	201062	572	QUILL CORPORATION	OFFICE SUPPLIES-GC	6151808	1	7530-451-52-46	SUPPLIES-GENERAL	43.20	43.20
Total 6151808:											
04/18	04/19/2018	201062	572	QUILL CORPORATION	OFFICE SUPPLIES	6170630	1	1000-415-10-46	SUPPLIES-GENERAL	121.81	121.81

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/19/2018	201062	572	QUILL CORPORATION	OFFICE SUPPLIES-GC	6170630	2	7530-451-52-46	SUPPLIES-GENERAL	87.90	87.90
Total 6170630:											
04/18	04/19/2018	201063	1040	R & R PRODUCTS INC	SUPPLIES- GC	CD2217614	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	646.01	646.01
Total CD2217614:											
04/18	04/19/2018	201064	1076	SIERRA COFFEE AND BE	BOTTLED WATER	49680	1	1000-417-10-46	SUPPLIES-GENERAL	14.50	14.50
Total 49680:											
04/18	04/19/2018	201065	1435	SKY HIGH ROOFING	RPR EXISTING ROOF-PD	830	1	1000-421-10-44	FACILITY - REPAIR & MAINTEN	150.00	150.00
Total 830:											
04/18	04/19/2018	201066	1141	THOMPSON GARAGE DO	SERVICE DOORS-FD	102374	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	164.75	164.75
Total 102374:											
04/18	04/19/2018	201066	1141	THOMPSON GARAGE DO	REPAIR STATION DOOR-GC	102376	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	103.72	103.72
Total 102376:											
04/18	04/19/2018	201067	744	UPTOWN UNIFORMS	UNIFORMS-PD	92290	1	1000-421-10-48	POLICE VOLUNTEER PROGRA	75.25	75.25
Total 92290:											
04/18	04/19/2018	201067	744	UPTOWN UNIFORMS	UNIFORMS-PD	92582	1	1000-421-10-48	POLICE VOLUNTEER PROGRA	151.37	151.37
Total 92582:											
04/18	04/19/2018	201068	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9804497726	1	7620-430-11-45	COMMUNICATIONS	54.22	54.22
04/18	04/19/2018	201068	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9804497726	2	7620-430-10-45	COMMUNICATIONS	339.39	339.39
04/18	04/19/2018	201068	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9804497726	3	1000-424-20-45	COMMUNICATIONS	28.52	28.52
04/18	04/19/2018	201068	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9804497726	4	1000-452-20-45	COMMUNICATIONS	47.82	47.82
Total 9804497726:											
										469.95	469.95

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/18	04/19/2018	201068	749	VERIZON WIRELESS	CELLULAR PHONES - FIRE	9804498058	1	1000-422-10-45	COMMUNICATIONS	266.21	266.21
Total 9804498058:											
04/18	04/19/2018	201069	9297		24 HOUR SHIFT 3/31/18	041118	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 041118:											
04/18	04/19/2018	201070	770	WESTERN NEVADA SUP	SUPPLIES-FD	67350457	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	1,999.33	1,999.33
Total 67350457:											
04/18	04/19/2018	201070	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67373807	1	7401-430-62-46	SUPPLIES-GENERAL	24.49	24.49
Total 67373807:											
04/18	04/19/2018	201070	770	WESTERN NEVADA SUP	SUPPLIES-GAS	67379016	1	7401-430-62-46	SUPPLIES-GENERAL	17.70	17.70
Total 67379016:											
04/18	04/19/2018	201070	770	WESTERN NEVADA SUP	SUPPLIES-GC	67382284	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	781.65	781.65
Total 67382284:											
04/18	04/19/2018	201070	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67383988	1	7110-430-42-46	SUPPLIES-GENERAL	135.76	135.76
Total 67383988:											
04/18	04/19/2018	201070	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67384020	1	7110-430-42-46	SUPPLIES-GENERAL	135.77	135.77
Total 67384020:											
04/18	04/19/2018	201070	770	WESTERN NEVADA SUP	SUPPLIES-WATER	67388776	1	7110-430-42-46	SUPPLIES-GENERAL	311.97	311.97
Total 67388776:											
04/18	04/19/2018	201070	770	WESTERN NEVADA SUP	SUPPLIES-GC	67393578	1	7530-451-52-46	SUPPLIES-GENERAL	167.87	167.87

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 67393578:											
04/18	04/19/2018	201070	770	WESTERN NEVADA SUP	CREDIT- WATER	CM67323283	1	7110-430-42-46	SUPPLIES-GENERAL	167.87	167.87
Total CM67323283:											
04/18	04/19/2018	201071	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A53582	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A53582:											
04/18	04/19/2018	201071	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A53588	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A53588:											
04/18	04/19/2018	201071	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COU	A53594	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	98.66	98.66
Total A53594:											
04/18	04/19/2018	201071	1198	WESTWOOD SANITATIO	PORTABLE TOILET - RIVERSID	A53597	1	1000-452-20-44	RENT & LEASES EQUIP & VEHI	197.32	197.32
Total A53597:											
04/18	04/19/2018	201072	1378	ZITO MEDIA	CABLE-FD	356225062 031018	1	1000-422-10-45	COMMUNICATIONS	46.84	46.84
Total 356225062 031018:											
Grand Totals:										46,240.16	46,240.16

Report Criteria:

Report type: GL detail
Check.Voided = False

Reviewed by: City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Ruth Ellis, Administrative Staff Assistant

Action Date: May 2, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5503** Authorizing the closure of Main Street from the Elk's Lodge to Fair Drive

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The Lassen County Fair Office is requesting City Council support for the Lassen County Fair Parade by approving the closure of Main Street from the Elk's Lodge to Fair Drive from 9:30 to 11:30 a.m. Saturday, July 21, 2018.

A Caltrans Encroachment Permit is required for the closure of Main Street and while Caltrans does not charge the City for a permit fee, it does require the City to accept all liability for this event as the Encroachment Permittee.

The event also requires three Street Division crewmembers to sweep Main Street before and after the event and six Public Works Department employees to set up and take down traffic controls signs and assist Police Officers with traffic control.

FISCAL IMPACT:	Public Works Estimated	\$2,660
	Police Department Estimated	<u>\$2,163</u>
	TOTAL ESTIMATED COST	<u>\$4,823</u>

ACTION REQUESTED: Motion to approve Resolution No. 18-5503 authorizing the closure of Main Street from the Elk's Lodge to Fair drive for the Lassen County Fair Parade Between 9:30 a.m. and 11:30 a.m. and authorizing the Public Works Director to execute a Caltrans Encroachment Permit application as required.

ATTACHMENTS: Letter of Request from Lassen County Fair Office
Resolution 18-5503

RESOLUTION NO. 18-5503
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING CLOSURE OF MAIN STREET (STATE ROUTE 36) FROM THE
ELK'S LODGE TO FAIR DRIVE ON SATURDAY, JULY, 2018 FROM 9:30 A.M. TO
11:30 A.M. FOR THE LASSEN COUNTY FAIR PARADE

WHEREAS, The Lassen County Fair Office is requesting City Council support for the Lassen County Fair Parade to be held on Saturday, July 21, 2018 from 9:30 a.m. to 11:30 a.m.; and

WHEREAS, the Fair Office has requested the closure of Main Street (State Route 36) from the top of Main Street at the Elk's Lodge to Fair Drive on Saturday, July 21, 2018 between the hours of 9:30 a.m.

WHEREAS, Caltrans requires an Encroachment Permit application to be submitted in the order to close Main Street (State Route) 36 for the event.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Susanville as follows:

1. Authorizing the closure of Main Street from the Elk's Lodge to Fair Drive on July 21, 2018 for the Lassen County Fair Parade between 9:30 a.m. and 11:30 a.m.
2. Authorizing the Acting Public Works Director to execute a Caltrans Encroachment Permit application as required.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of May, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica, City Attorney

Lassen County Fair

Jim Wolcott, Fair Manager

195 Russell Avenue
Susanville, CA 96130
Telephone (530) 251-8900
Fax (530) 251-2715
Lassencountyfair.org



April 4, 2018

City of Susanville
Susanville City Council
66 North St.
Susanville, CA 96130

Attn: To Whom It May Concern

The Lassen County Fair would like to request that Main Street closed from the top, at the Elk's Lodge, to Fair Drive on Saturday July 20, 2018 from 9:30am – 11:30am for the Lassen County Fair Parade.

Sincerely,

A handwritten signature in black ink that reads "Jim Wolcott".

Jim Wolcott
Fair Manager

Reviewed by: City Administrator
 City Attorney

- Motion Only
- Public Hearing
- Resolution
- Ordinance
- Information

Submitted By: Ruth Ellis, Administrative Staff Assistant

Action Date: May 2, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 18-5504 Authorizing the closure of Pancera Plaza (South Gay Street) for the Farmers' Market in Uptown Susanville District

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The Lassen Land and Trails Trust and Historic Uptown Susanville Association are working together on planning the 2018 Farmers' Market season. As part of the process, they are requesting the closure of Pancera Plaza 6 hours prior to each event or 12 a.m. through approximately 1 p.m. on the following dates.

- June 9, 16, 23, 30
- July 14 and 28
- August 4, 11, 25
- September 8, 15, 29

The City will provide "A" frame construction barriers and HUSA will be responsible for signage, placement and removal of construction barriers. LLTT will provide event layout information, emergency contact information during the event and all parking lot event requirements.

FISCAL IMPACT: \$500 in staff time

ACTION REQUESTED: Motion to approve Resolution No. 18-5504, authorizing the closure of South Gay Street for Farmer's Market in the Uptown Susanville District, Pancera Plaza.

ATTACHMENTS: LLTT and HUSA Letter of Request
Resolution 18-5504

RESOLUTION NO. 18-5504

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE CLOSURE OF PANCERA PLAZA (SOUTH GAY STREET FROM COTTAGE TO MAIN STREET ON JUNE 9th, 16th, 23rd and 30th, July 14th and 28th, August 4th, 11th, and 25th and September 8th, 15th and 29th from 12 a.m. to 1 p.m.

WHEREAS, Lassen Land and Trails Trust (LLTT) and the Historic Uptown Susanville Association (HUSA) have requested the closure of Pancera Plaza (South Gay Street) from Cottage Street to Main Street to hold their Farmers' Market and

WHEREAS, LLTT and HUSA have requested closure dates of June 9th, 16th, 23rd, and 30th, July 14th and 28th, August 4th, 11th, and 25th, and September 8th, 15th, and 29th from 12 a.m. to 1 p.m.

NOW THEREFORE BE IT RESOLVED, by the City Council of the city of Susanville approving closure of Pancera Plaza (South Gay Street) from Cottage Street to Main Street for the Farmers' Market on the following dates and times:

1. June 9th, 16th, 23rd, and 30th from 12 a.m. to 1 p.m.
2. July 14th and 28th, from 12 a.m. to 1 p.m.
3. August 4th, 11th and 25th, from 12 a.m. to 1 p.m.
4. September 8th, 15th, and 29th from 12 a.m. to 1 p.m.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution 18-5504 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of May, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica, City Attorney



SUSANVILLE FARMERS' MARKET
PO BOX 1461
SUSANVILLE, CA 96130
www.lassenlandandtrailstrust.org

April 16th, 2018

City of Susanville
Dan Newton – Interim. Administrator
66 North Lassen St.
Susanville, CA 96130

Dear Mr. Newton,

The Lassen Land and Trails Trust (LLTT) submits this letter as notification of the address location for the 2018 Farmers' Market. LLTT and the Historic Uptown Susanville Association (HUSA) will be working together this year to facilitate the 2018 Farmers' Market.

As part of the Farmers' Market event planning we would like to request the use of the Pancera Plaza on the following dates:

- June 9th, 16, 23, 30
- July 14 & 28
- August 4, 11, 25
- September 8, 15, 29

For your reference a Proposed Market Season Calendar is attached with information noting times and any minor changes.

Hours of operation to the public of the Farmers' Market will be 8am-12pm (unless otherwise noted)
Hours of operation to the vendors will be 6am-1pm (unless otherwise noted)

We will be requesting the closure of the Pancera Plaza to public users as of 6 hours prior to each date listed. This means a street closure of Pancera Plaza (South Gay Street area) will be necessary Saturday morning starting at 0001 hours.

A big thank you to all City of Susanville staff who helped make the 2017 Farmers' Market season a success. We look forward to working with you again this Farmers' Market season

Please contact me with any questions at the contact info. noted above.

A handwritten signature in cursive script, appearing to read "Laura Medvin".

Laura Medvin
2018 Farmers' Market Manager

2018

Farmers Market

JUNE

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

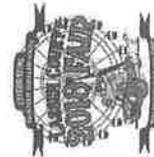
Pancera Plaza-Uptown
Susanville (June 30th market
time could change to evening
hrs to coincide with the Main
St., Classic Car Show event-
TBD)

HUSA Spring Wine Walk-
Market Manager will attend,
booth set up with
information/calendar/etc.,

JULY

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	no market
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Pancera Plaza-Uptown Susanville



Lassen County Fair Parade Day- Market
setup here, - site location & time TBD

AUGUST

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Pancera Plaza-Uptown
Susanville



4th Annual BBQ Cook off at
Fairgrounds-Market setup
here, site location & time TBD

SEPTEMBER

Su	Mo	Tu	We	Th	Fr	Sa
						no market
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	no market
23	24	25	26	27	28	29
30						

Pancera Plaza-Uptown Susanville (Sept
29 final market at Pancera Plaza, will
coincide with the HUSA Fall Wine
Walk Market operation will run 5-9pm
(approx)



High Country Cruise at Fairgrounds-
Market set up here, site location &
time TBD

OCTOBER

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Final Market Day, will be at
Rails to Trails Festival at the
Historic Railroad Depot 10am-
3pm (approx)



Reviewed by: Interim City Administrator
 City Attorney

Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: May 2, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 18-5505, authorizing support of the Lassen County General Tax Measure (Measure J) and Advisory Measure K placed before the voters in Lassen County on June 5, 2018.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The Lassen County Board of Supervisors has placed Measure J on the June 5, 2018 ballot to impose a three-quarters of one-percent sales tax for unrestricted general fund purposes. In addition, Advisory Measure K has been placed on the ballot, posing the question to the voters regarding use of the additional revenue. Measure K asks, should 75 percent of the revenue obtained from the three-quarter percent sales tax be used exclusively for public safety and added to, not replace, current public safety budgets. While the Advisory Measure is not binding, the Board of Supervisors is committed to identifying the priorities of their constituents. A resolution of support for Sales Tax Measure J and Advisory Measure K has been prepared to officially state the City Councils support for the ballot measure and the commitment of the Council to support the direction expressed by voters regarding Advisory Measure K.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve Resolution No. 18-5505 authorizing support of the Lassen County General Tax Measure (Measure J) and Advisory Measure K placed before the voters in Lassen County on June 5, 2018 to generate new revenue.

ATTACHMENTS: Resolution No. 18-5505
Board of Supervisors Resolution No. 18-013

RESOLUTION NO. 18-5505
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE SUPPORTING
THE LASSEN COUNTY GENERAL TAX MEASURE J AND ADVISORY MEASURE K ON
THE BALLOT OF THE JUNE 5, 2018 PRIMARY ELECTION

WHEREAS, the City of Susanville strives to be efficient and effective in providing services to the community, to maintain infrastructure, and meet the public safety needs of the community.

WHEREAS, General fund sales tax revenues have trended upward in the past few years; however, the moderate increases are not enough to address projected expenses, as the cost of providing services are forecasted to increase; and

WHEREAS, a need has been identified for an increased focus on public safety, and additional General Fund revenue is needed to maintain existing levels of service within the community and to provide additional funding to bolster public safety programs; and

WHEREAS, if the City does not increase annual revenues, not only will the City be unable to provide additional services, but the community should expect to see a decrease in the services that are currently provided; and

WHEREAS, the Lassen County Board of Supervisors voted to submit a General Tax Measure ("Measure J") to the voters of Lassen County at the June 5, 2018 election proposing the increase of three quarters of one percent sales tax; and

WHEREAS, The City and County have executed a Sales Tax Sharing Agreement with Lassen County that will become effective if the Measure J is approved; and

WHEREAS, Measure J, if approved by voters, will provide additional revenue to maintain and provide essential services to the community, and the Sales Tax Sharing Agreement provides several other mutual benefits to the City and County which should promote a collaborative and cooperative approach to economic growth; and

WHEREAS, the Lassen County Board of Supervisors voted to submit Advisory Measure K to the voters of Lassen County at the June 5, 2018 election asking, should 75% of the revenue obtained from the three-quarter percent sales tax be used exclusively for public safety and added to, not replace, current public safety budgets; and

WHEREAS, sales tax revenue is generated by individuals that visit the community to enjoy our many recreation and tourism opportunities as well as residents who shop local; and

WHEREAS, while only one percent of the current 7.25% sales tax is kept in the community to provide services locally, all of the funds generated would remain local and will be used for general services; and

WHEREAS, local tax revenues generated by Measure J will be kept local and local elected officials will have the duty to utilize the funding to best serve the residents of the City and County; and

WHEREAS, the City Council of the City of Susanville supports the Lassen County Board of Supervisors' inclusion of Advisory Measure K on the June 5, 2018 ballot and commits to support the direction expressed by the voters regarding Advisory Measure K and, if so advised by the voters, the dedication of a significant portion of the additional revenue to

support public safety for the City of Susanville.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby supports the Lassen County General Tax Measure (Measure J) and Advisory Measure K placed before the voters in Lassen County on June 5, 2018 to generate new revenue and commits to utilizing the additional revenue to continue providing essential services to the City of Susanville.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 18-5505** was adopted at a regular meeting of the City Council of the City of Susanville held on the 2nd day of May, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

RESOLUTION NO. 18-013

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF LASSEN CALLING FOR THE PLACEMENT OF A
GENERAL TAX MEASURE AND AN ADVISORY MEASURE ON THE
BALLOT OF THE JUNE 5, 2018 PRIMARY ELECTION**

WHEREAS, the Board of Supervisors of the County of Lassen holds the authority to levy a Transactions and Use Tax ("Sales Tax") for unrestricted general revenue purposes pursuant to California Revenue and Taxation Code Section 7285, subject to approval by a majority vote of the electorate pursuant to Article XIII C, Section 2 of the California Constitution ("Proposition 218"); and

WHEREAS, the Board of Supervisors feels compelled to place a ballot measure before the voters at the June 5, 2018 primary election to adopt a Sales Tax of three-quarters of one percent on the sale of all tangible personal property sold at retail in the County, including within the City of Susanville, as set forth in the proposed Ordinance attached hereto as "Exhibit A" and incorporated herein (the "Ordinance"); and

WHEREAS, in order for the Sales Tax to become effective, it must be approved by a majority vote of the electorate; and

WHEREAS, the Sales Tax is a general tax, the revenue from which will be placed in the County's general fund and will be used for unrestricted general revenue purposes; and

WHEREAS, pursuant to Elections Code Section 9603, the Board of Supervisors has also determined to submit to the voters of the County of Lassen, including those within the City of Susanville, concurrent with the proposed Ordinance, an advisory measure concerning the potential use of the proceeds of the Sales Tax, if approved; and

WHEREAS, the board of supervisors would like to know from its constituents whether or not 75% of the increased revenue received as a result of adoption of the tax measure should be used exclusively for public safety budgets and added to, and not replace, current public safety budgets (defined as average expenditures in 2015-2016 through 2017-2018), public safety being defined as Juvenile Hall, Probation, Sheriff-Jail, Public Defender, Victim Witness, District Attorney, Sheriff-Patrol/Coroner, Sheriff-Animal Control, Sheriff-Dispatch, Jail-Physician/Medical, Emergency Services, Sheriff-Court Security, Code Enforcement, Fire Protection and Police Protection; and

WHEREAS, pursuant to Proposition 218, any general tax measure submitted to the voters must be consolidated with a regularly scheduled statewide primary or statewide general election; and

WHEREAS, the next regularly scheduled statewide primary election is June 5, 2018; and

WHEREAS, the board of supervisors is authorized to request that this election be consolidated with other elections to be held on June 5, 2018, in the same territory (California

Elections Code Section 10400 *et seq.*); and

WHEREAS, to minimize the expense of conducting this election, the board of supervisors desires to consolidate this election with the June 5, 2018, statewide primary election; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Lassen as follows:

Section 1. The foregoing recitals are true and correct, and the Board of Supervisors of the County of Lassen so finds and determines.

Section 2. The Board of Supervisors of the County of Lassen, pursuant to its right and authority, does call an election and orders submitted to the voters of the County of Lassen, including within the City of Susanville, at that election to be held and consolidated with the Statewide Primary Election, on Tuesday, June 5, 2018, the following questions:

<u>BALLOT MEASURE #</u>	YES
Shall an ordinance be adopted authorizing the County of Lassen to collect a three-quarters of one percent sales tax (Transactions and Use Tax) for unrestricted general revenue purposes?	_____
	NO
<u>ADVISORY VOTE ONLY</u>	YES
If the voters of the County of Lassen approve a three-quarters of one-percent general sales tax increase, should 75% of the revenue obtained from the three-quarter percent sales tax be used exclusively for public safety and added to, not replace, current public safety budgets?	_____
	NO

Section 3. The Ordinance authorizing the Sales Tax to be submitted to the voters is set forth in Exhibit A. The Board of Supervisors of the County of Lassen hereby approves the ordinance, the form thereof, and its submission to the voters of the County at the June 5, 2018, statewide primary election, as required by Revenue and Taxation Code Section 7285. If a simple majority of the qualified voters voting on the Ordinance shall vote in favor thereof, the Ordinance shall be deemed adopted and shall be effective in accordance with its terms.

Section 4. The Auditor of the County of Lassen is hereby authorized and directed to prepare and file with the elections official, pursuant to Elections Code section 9160(c), a statement of the fiscal impact to the County government if the measure contained in Section 2 hereof is adopted by the voters.

The foregoing Resolution was adopted at a regular meeting of the Board of Supervisors of the County of Lassen, State of California, held on the 20th day of February, 2018, by the following vote:

AYES: Supervisors Gallagher, Teeter, Hemphill, Albaugh and Hammond.

NOES: None.

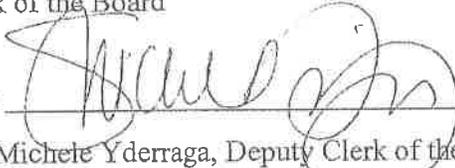
ABSTAIN: None.

ABSENT: None

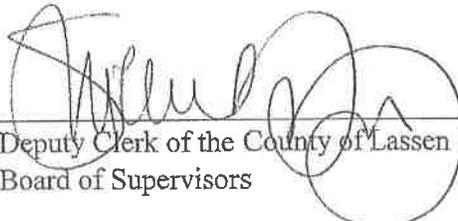

CHRIS GALLAGHER, Chairman
Lassen County Board of Supervisors

ATTEST:

JULIE BUSTAMANTE
Clerk of the Board

BY: 
Michele Yderraga, Deputy Clerk of the Board

I, Michele Yderraga, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing resolution and Agreement was adopted, by two-thirds vote, by the said Board of Supervisors at a regular meeting thereof held on the 20th day of February, 2018.


Deputy Clerk of the County of Lassen
Board of Supervisors

ORDINANCE NO. _____

AN ORDINANCE OF THE COUNTY OF LASSEN
IMPOSING A TRANSACTIONS AND USE TAX TO BE
ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE
ADMINISTRATION

The Board of Supervisors of the County of Lassen ordains as follows:

Section 1. TITLE. This ordinance shall be known as the Lassen County Supplemental Transactions and Use Tax Ordinance. The County of Lassen shall hereinafter be called "County." This ordinance shall be applicable in the incorporated and unincorporated territory of the County.

Section 2. OPERATIVE DATE. "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance, the date of such adoption being as set forth below.

Section 3. PURPOSE. This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285 of Part 1.7 of Division 2 which authorizes the County to adopt this tax ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefor that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

Section 4. CONTRACT WITH STATE. Prior to the operative date, the County shall contract with the California Department of Tax and Fee Administration to perform all functions

incident to the administration and operation of this transactions and use tax ordinance; provided, that if the County shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

Section 5. TRANSACTIONS TAX RATE. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated and unincorporated territory of the County at the rate of 0.75% (three quarters of one percent) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

Section 6. PLACE OF SALE. For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

Section 7. USE TAX RATE. An excise tax is hereby imposed on the storage, use or other consumption in the County of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of 0.75% (three quarters of one percent) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Section 8. ADOPTION OF PROVISIONS OF STATE LAW. Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

Section 9. LIMITATIONS ON ADOPTION OF STATE LAW AND COLLECTION OF USE TAXES. In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this County shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, California Department of Tax and Fee Administration, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against this County or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance.

3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "County" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

Section 10. PERMIT NOT REQUIRED. If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

Section 11. EXEMPTIONS AND EXCLUSIONS.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the County in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the County which is shipped to a point outside the County, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the County shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-County address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-County and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this County of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the County shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the County or participates within the County in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the County or through any representative, agent, canvasser, solicitor, subsidiary, or person in the County under the authority of the retailer.

7. "A retailer engaged in business in the County" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the County.

D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a County imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Section 12. AMENDMENTS. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

Section 13. ENJOINING COLLECTION FORBIDDEN. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the County, or against any officer of the State or the County, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

Section 14. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 15. EFFECTIVE DATE. This ordinance relates to the levying and collecting of the County transactions and use taxes shall take effect immediately.

Section 16. TERMINATION DATE. The authority to levy the tax imposed by this ordinance shall expire upon repeal.

PASSED AND ADOPTED by the Board of Supervisors of the County of Lassen, State of California, on February 20, 2018, by the following vote:

AYES:

NOES:

ABSENT:

MR. CHRIS GALLAGHER, Chairman
Lassen County Board of Supervisors

ATTEST:
JULIE BUSTAMANTE
Clerk of the Board

I, Michele Yderraga, Deputy Clerk of the Board of the Board of Supervisors, County of Lassen, do hereby certify that the foregoing ordinance was adopted by the said Board of Supervisors at a regular meeting thereof held on the day of February 20, 2018.

Deputy Clerk of the Board of Supervisors
County of Lassen

Reviewed by: Interim City Administrator
 City Attorney

- Motion Only
- Public Hearing
- X Resolution
- Ordinance
- Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: May 2, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5506**, adopting Recruitment and Hiring Policy for Department Head employees

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: It is the desire of the City to establish recruitment practices that are fair, consistent, and ensure that the most qualified candidates are selected to fill job vacancies. The recruitment, screening, interview and selection process for middle management and lower level employees is conducted through established practices directed by the City Administrator and facilitated through the City Clerk and relevant Department Head. Recruitments involving Department Head, or Management, positions involve the added participation of the City Council in the selection process. The attached resolution includes a Recruitment and Hiring Policy for Department Head employees and provides a basic guideline and process for filling these very important vacancies.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approval Resolution No. 18-5506 adopting a Recruitment and Hiring Policy for Department Head Employees.

ATTACHMENTS: Resolution No. 18-5506

RESOLUTION NO. 18-5506
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ADOPTING
A HIRING POLICY PERTAINING TO DEPARTMENT HEAD EMPLOYEES

WHEREAS, the City hires management level employees to oversee and manage the operations of the Fire, Police and Public Works Departments; and

WHEREAS, these positions provide critical leadership and oversight for all city-provided services to the community; and

WHEREAS, all phases of the recruitment and hiring process should be conducted in a manner to ensure that the City attracts the most qualified, highly-skilled workforce as possible while adhering to practices and procedures that meet Fair Labor practices; and

WHEREAS, a policy establishing these practices is attached hereto as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the Department Head Recruitment and Hiring Policy as shown in attached Exhibit A is hereby adopted.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville held on the 2nd day of May, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:
Jessica Ryan, City Attorney

EXHIBIT A

DEPARTMENT HEAD RECRUITMENT AND HIRING POLICY

PURPOSE: To establish guidelines for the recruitment and hiring of Department Head level employees.

APPLICABILITY: The provisions of this policy apply to any management level employee of the City of Susanville.

Job Announcement

Under direction of the City Council, recruitment materials and advertisements are prepared by the City Administrator. Recruitment materials will be designed to enhance the City's image as a viable employer with a wide variety of opportunities as well as highlights of the community and quality of life.

Job flyers and notices shall include the following information:

- Job Title
- Information About the Position
- Preferred Educations and Experience
- Licenses and Certificates
- Necessary Knowledge, Skills, and Abilities
- Information about the Department
- Information about Susanville and Lassen County
- Salary and Benefits
- Selection Process

The job announcement shall be distributed as widely as possible, both locally and regionally, as appropriate based on the anticipated number of applicants, special skills required and operational needs of the department.

Initial Application Screening

Applications will be received by the City Clerk's office until the closing date of the recruitment. The Assistant to the City Administrator will conduct an initial screening of the applicants and rank according to specific criteria listed in the job vacancy. Applications will be screened for completeness and conformance with the requirements of the Job Announcement for submitting applications.

Selection Committee A selection committee will be assembled, consisting of the following positions:

- City Administrator
- City Clerk
- Subject Matter Expert from outside agency/organization
- Other

Applicants making it through the initial screening process, will be moved to the next round of screening by the Selection Committee. The selection committee will screen the applications

EXHIBIT A

based on minimum job qualifications, and experience and determine which applicants will receive an interview. If there are no qualified applicants, the Selection Committee will make a recommendation to City Council regarding how to proceed with the next recruitment. City Council will direct the City Administrator to modify the position and/or recruitment materials and re-advertise the position or to re-advertise the position same as previous recruitment.

All individuals who apply for a posted vacancy will be notified within five business days of the completion of the minimum qualifications screening process whether or not they are not selected to continue in the process.

Selection Committee Interviews

Questions will be formulated by the Selection Committee that focus on job-related issues and designed to elicit responses that require descriptions and explanations that will identify job-related skills and abilities. The list of questions will be reviewed by City Clerk to ensure questions comply with state and federal employment rules and regulations.

The Selection Committee will conduct interviews based upon the list of eligible applicants. All panelists will sign a confidentiality agreement. Candidates will be individually scored and rated, and the top two candidates will be recommended to proceed to be interviewed by the City Council.

City Council Interview

The Assistant to the City Administrator will prepare a binder for the City Council's review containing the application, resume and cover letter of the top two candidates who will proceed in the selection process. Interviews will be scheduled and conducted at a special meeting of the City Council in Closed Session. Interview questions will be prepared at the direction of City Council. The City Council will make the final determination regarding the most qualified applicant and notify the City Administrator regarding the hiring decision.

Background Screening

The City Administrator will prepare a conditional offer of employment to the successful candidate. The letter should outline the details of the offer including salary, start date, bargaining unit representation, information related to CalPERS benefits and pre-employment background testing requirements. A background screening to include reference check, credit check, criminal background and drug screen will be coordinated and completed.

Upon successful completion of the background and reference screening, the start date will be finalized. The City Administrator will notify the City Council regarding the successful completion of all pre-employment background testing requirements.

AGENDA ITEM NO. 9E

Reviewed by: Interim City Administrator
 City Attorney

Motion only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted by: James M. Moore, Fire Chief

Action Date: May 2, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: **Resolution No. 18-5507** approving a Mutual Aid agreement and Automatic Aid agreement with Cal-Fire and authorizing the Mayor to sign the agreements.

PRESENTED BY: James M. Moore, Fire Chief

SUMMARY: The City has agreements with Cal Fire for automatic and mutual aid fire protection services. These agreements provide additional personnel and equipment resources to the scene of emergency incidents in an efficient and timely manner, without cost to either agency. The attached agreements renew our mutual commitment for 5 years.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to approve Resolution No. 18-5507 approving a Mutual Aid agreement and Automatic Aid agreement with Cal-Fire and authorizing the Mayor to sign the agreements.

ATTACHMENTS: Resolution No. 18-5507
Agreement for mutual fire protection aid with Cal-Fire
Agreement for automatic fire protection aid with Cal-Fire

RESOLUTION NO. 18-5507
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING
AGREEMENT FOR MUTUAL AID AND JOINT RESPONSE FIRE PROTECTION
BETWEEN CITY OF SUSANVILLE FIRE DEPARTMENT AND THE STATE OF
CALIFORNIA, DEPARTMENT OF FORESTRY AND FIRE PROTECTION

WHEREAS, the City of Susanville and State of California Department of Forestry and Fire Protection have a Mutual Aid and Joint Response Fire Protection Agreement; and

WHEREAS, the terms of the agreement require that the agreement be revisited every five years; and

WHEREAS, the City of Susanville has been notified that the State of California, Department of Forestry and Fire Protection wishes to renew agreement of Automatic Aid; and

WHEREAS, the City of Susanville Fire Department and the State of California, Department of Forestry and Fire Protection has determined that it is in the best interests of each of the agencies to establish a joint undertaking to cooperatively provide fire suppression services in both jurisdictions with less regard for jurisdictional borders, and more emphasis on utilization of additional manpower and apparatus/equipment; and

WHEREAS, the City of Susanville Fire Department and the State of California, Department of Forestry and Fire Protection believe that the health, safety, and welfare of the people within their service areas will be enhanced if the Parties enter into this agreement; and

WHEREAS, the City Council acknowledges Mutual/Automatic Aid would allow the City of Susanville Fire Department and the State of California, Department of Forestry and Fire Protection to respond in a more expedient manner; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville approve the Mutual Aid Agreement and Automatic Joint Response Agreements.

BE IT FURTHER RESOLVED that the Mayor is authorized to approve these Agreements on behalf of the City of Susanville.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing **Resolution No. 18-5507** was adopted at a regular meeting of the City Council of the City of Susanville held on the 2nd day of May, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

AGREEMENT FOR MUTUAL AID FIRE PROTECTION

THIS AGREEMENT, made this 20 day of April 2018, by and between the State of California, hereinafter called STATE, and Susanville City Fire Department, hereinafter called LOCAL AGENCY, through its duly authorized officers.

WITNESSETH:

WHEREAS:

1. Susanville City Fire Department maintains and operates a fire protection organization in the area generally known as Susanville City Fire Department in the county of Lassen:
2. CAL-FIRE maintains and operates a fire protection organization for the purpose of providing basic wildland fire protection to State Responsibility Area lands which are adjacent or proximate to the area protected by Local Agency; and
3. It is the desire of the parties hereto to render aid, each to the other, to combat the effect of fire, when such aid is necessary as herein set forth; and
4. The parties hereto desire to affect the purpose of this agreement pursuant to the provisions of the "Joint Exercise of Power Act" (Gov. Code Section 6500-6547) and Health & Safety Code Section 13050.

NOW THEREFORE, the parties hereto mutually agree as follows:

1. To furnish fire protection personnel and equipment and to render such fire protection services to each other as may be necessary to suppress fire of a size beyond the control of either of the parties hereto acting without the assistance of the other and control of which therefore requires assistance from the other.
2. Such mutual aid shall be provided within Lassen, Modoc and Plumas Counties; provided, however, that neither party shall be required to reduce its own fire protection resources, personnel, services, and facilities to the detriment of its normal fire protection capability.
3. No response to a mutual aid request provided for in this agreement will be made by the parties hereto unless such request is received through the established communication channels common to each party and made by a responsible fire official of the party requesting such aid.

4. That any mutual aid extended under this agreement will be extended with the express understanding that the fire official in charge (in whose jurisdiction a fire requiring mutual aid occurs) shall remain in charge at such incident including the direction of personnel and equipment provided through the operation of this mutual aid agreement.
5. Except as may be provided by separate agreement between the parties hereto, the assurance of mutual aid set forth herein shall constitute the sole consideration for the performance hereof and neither party shall be obligated to reimburse the other for any action taken or aid rendered hereunder, or for any use of material, damage to equipment, or liability incurred which may occur in the course of rendering the firefighting assistance herein provided for.
6. That certain specialized types of fire protection resources may not be made available subject to the provisions of this agreement, and that such resources will be available only on a reimbursement basis.
7. This agreement shall remain in full force and effect for a period of five (5) years from the date hereinabove written unless sooner terminated by either of the parties giving to the other fifteen (15) days written notice of such termination.
8. Mutual Aid will be reevaluated after two hours from time of dispatch by the fire official in charge and the on-scene agency representative to determine if the incident needs to go into Unified Command, Assistance by hire or to release equipment covered by these agreement.

Addendum #1 if applicable.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE EXECUTED AS OF THE DAY AND YEAR FIRST HEREINABOVE WRITTEN.

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION

By:

Signature: _____

Printed Name: _____

Title: _____

SUSANVILLE CITY FIRE DEPARTMENT

By:

Signature: _____

Printed Name: _____

Title: _____

Agreement for Mutual Fire Protection Aid

Addendum #1

Susanville City Fire Department has requested CAL FIRE to provide automatic assistance within the jurisdiction of Local Agency, to those areas within the Local Responsibility Area (LRA) for emergency incidents to which Local Agency provides service. Local Agency understands that response in these areas is not a responsibility of CAL FIRE and any such responsibilities remain with the Local Agency. CAL FIRE agrees to respond personnel and/or equipment with the LRA of Local Agency jurisdiction to the capability of CAL FIRE personnel and equipment, as deemed available by CAL FIRE, and to the extent that response does not compromise the primary mission of CAL FIRE. Upon arrival of Local Agency personnel at an incident within the jurisdiction of Local Agency at which CAL FIRE has arrived first, command of the incident will be transferred to Local Agency as soon as practical and safe.

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION

By:

Signature: _____

Printed Name: _____

Title: _____

SUSANVILLE CITY FIRE DEPARTMENT

By:

Signature: _____

Printed Name: _____

Title: _____

Reviewed by: [Signature] Interim City Administrator
 City Attorney

- Motion Only
- Public Hearing
- X Resolution
- Ordinance
- Information

Submitted By: Dan Newton, Interim City Administrator

Action Date: May 2, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Consider **Resolution No. 18-5508**, approving Work for Golf Program.

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The Diamond Mountain Golf Course is open and operational. With the warm weather we have experienced in the past few weeks there is increasingly more and more work the needs to be done to maintain the course. Due to the maintenance demands at the golf course and the limited maintenance budget, the Golf Course Superintendent has requested consideration to implement a work for golf program. Staff has prepared an outline of how the program would work for Council's discussion and consideration.

FISCAL IMPACT: Estimated \$1,147.50 additional expense to golf course budget for social security insurance taxes.

ACTION REQUESTED: Approve Resolution 18-5508 authorizing the Diamond Mountain Golf Course Work for Golf Program.

ATTACHMENTS: Resolution 18-5508
Work for Golf Program Guidelines

RESOLUTION NO. 18-5508
A RESOLUTION OF THE SUSANVILLE CITY COUNCIL AUTHORIZING THE
IMPLEMENTATION OF THE 2018 WORK FOR GOLF PROGRAM IN ACCORDANCE
WITH THE APPROVED GUIDELINES

WHEREAS, the City of Susanville owns and operates the Diamond Mountain Golf Course; and

WHEREAS, due to limited staffing resources it has been increasingly more difficult to continue to maintain the course at an acceptable standard; and

WHEREAS, implementation of a Work for Golf program will provide an additional work force to assist in general grounds keeping activities and equipment maintenance; and

WHEREAS, Staff has prepared 2018 Work for Golf Program Guidelines for Council's consideration and approval.

NOW THEREFORE BE IT RESOLVED, that the Susanville City Council approves:

- 1) The 2018 Work for Golf program guidelines (Attachment A)
- 2) Implementation of the 2018 Work for Golf program in accordance with the approved guidelines

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of May, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

Diamond Mountain Golf Course
2018 Work for Golf
Program Guidelines

Purpose and Need:

The Diamond Mountain Golf Course requires consistent maintenance, care and attention to keep the course in good condition. Due to budget limitations, staffing resources are inadequate to maintain the course to an acceptable standard. Additional help is needed to maintain the course.

The purpose of the Work for Golf program is to provide an additional work force to assist in general grounds keeping activities and equipment maintenance.

Scope of the Program:

Under the direct supervision of the Golf Course Superintendent, Work for Golf workers, herein after referred to as "workers", will perform the essential functions in the Grounds Maintenance Worker Job Description (Attached).

Workers will be required to work, on average, a minimum of 4 hours a week for a minimum of 16 weeks throughout the months of June 2018 through November 2018.

Workers will be selected through a competitive process in accordance with the requirements of the seasonal employee golf course recruitment procedures. The most qualified applicants will be selected.

Existing City Employees are not permitted to participate in the Work for Golf Program.

A maximum of 10 workers may actively participate in the Work for Golf Program.

Compensation:

Workers will receive a Work for Golf Membership (With Cart) card for the Months of June through November, an estimated value of \$750.

The value of card is a benefit to the worker and is subject to SSI tax. The estimated tax is \$114.75 which is to be paid by the City of Susanville from the Golf Course budget. The value of the card will be reported as income and the worker will be responsible for paying applicable Federal and State income taxes.

Workers will be covered under the City's existing workers' compensation program.

GROUNDS MAINTENANCE WORKER

JOB DEFINITION:

Under the direct supervision of the Golf Course Superintendent, the Grounds Maintenance Worker maintains grounds and buildings at the Golf Course. Responsible for daily course appearance. Ability to deal with the public and formulate solutions to Golf Course grounds problems.

ESSENTIAL FUNCTIONS:

- Cuts grass and trims weeds using push mower or power driven lawn mower, weed trimmer and brush cutter.
- Plants grass, trees, shrubs, or flowers according to instructions and planned design of landscaped area, using hand tools.
- Applies mulch to designated areas.
- Pulls weeds and removes debris around bushes, trees and flowers beds.
- Cleans buildings and grounds, washes windows and empties trash cans.
- Repairs and paints benches, tables, and guardrails.
- Maintenance and repair of cart paths, walks, buildings and mechanical equipment with hand tools.
- Maintain fairways and all adjacent Golf Course property.
- Performs preventative maintenance of facilities and buildings.
- Performs maintenance on Golf Course equipment.
- Trims hedges and prunes trees using hand and power tools.
- Assists other City departments in all Golf Course projects as directed.
- Responsible to self-initiate activities consistent with Golf Course goals and objectives.
- Must report for work at required time and date and maintain a responsible attendance record.

KNOWLEDGE:

Policies and procedures of the golf operation.

Basic Math to be able to perform a variety of calculations.

ABILITIES

Works cooperatively and effectively with others.

Deal with guests in a tactful and professional manner.

Performs manual labor tasks in a safe and productive manner.

Work outside for long periods of time and in all kinds of weather, performing tasks that require physical strength and endurance.

Understand and communicate written instructions.

EXPERIENCE/EDUCATION:

One to two years' experience in grounds/landscape maintenance, construction, mechanics or related field.

License or Certificate:

Valid California Driver's License

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands to feel or operate objects, tools or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee has to walk, sit, climb or balance, stoop, kneel, crouch or crawl and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to hot and/or humid conditions. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals and risk of electrical shock.

This job description in no way states or implies that these are the only duties to be performed by this employee. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

Reviewed by: D Interim City Administrator
 City Attorney

 Motion Only
 Public Hearing
 Resolution
 Ordinance
 X Information

Submitted By: James M. Moore, Fire Chief

Action Date: May 2, 2018

CITY COUNCIL AGENDA ITEM

SUBJECT: Fire Department Update

PRESENTED BY: James M. Moore, Fire Chief

SUMMARY: The attached report is a summary of the activities and programs of the Susanville Fire Department for the period of October 24, 2017 through April 18, 2018.

FISCAL IMPACT: None.

ACTION REQUESTED: Information only.

ATTACHMENTS: Susanville Fire Department Update.

SUSANVILLE FIRE DEPARTMENT
DEPARTMENT UPDATE
OCTOBER 24, 2017 – APRIL 18, 2018

PERSONNEL:

Currently the Susanville Fire Department is staffed with 9 Paid Staff (Fire Chief, Battalion Chief, 2 Captains, 2 Engineer, 2 Firefighter and Administrative Assistant). We have recruited 2 new Firefighters. Andrew Jarrett who has been one of our Volunteers for the past 8 years and Dale Johnson who joins us from the Lassen County Sheriff's Department where he served as a correctional officers. We also promoted Firefighter Leon Myers to Engineer in March. The volunteer organization currently has 1 Chaplain, 22 volunteer members (1 Captain, 1 Lieutenant, 20 volunteers).

STATISTICS:

The fire department responded to 538 incidents, for a total of 566 labor hours. Of those 538 incidents, 3 wildland/ Vegetation fire, 8 building fires, 5 Chimney or flue fires, 3 Cooking fires, 8 Trash/Rubbish fire fires, 4 Outside of structure/vehicle fires, 314 medical assists, 10 motor vehicle accidents with injuries, 9 motor vehicle accidents with no injuries, 1 extrication, 29 gas leaks (natural gas or propane), 3 carbon monoxide incidents, and 4 power lines down. The remaining incidents were public service assistance, service calls, assist police, good intent, heat detector, smoke detector or alarm system activation, etc.

FIRE RESPONSES:

Our staff responded to 16 different fires for a total of 31.61 labor hours

1. Structure Fire, 205 N. Mesa #48, October 27, 2017, 11 personnel
2. Cooking Fire, 1035 Campbell Rd, November 5, 2017,
3. Rubbish Fire, 2965 #83 Johnstonville Road, November 8, 2017, 5 personnel
4. Structure Fire, 2965 #86 Johnstonville Road, November 18, 2017, 8 personnel
5. Commercial Structure, 500 Limoneria, November 22, 2017, 6 personnel
6. Vegetation Fire, Pat Murphy Field, November 26, 2017, 3 personnel
7. Flue Fire, 15 Upland Street, December 5, 2017, 4 personnel
8. Illegal burn pile, 600 Hall Street, December 8, 2017, 2 personnel
9. Commercial Structure Fire, 560 Hospital Lane, December 10, 2017, 13 personnel
10. Cooking Fire, 555 N. Roop St #53, December 16, 2017, 2 personnel
11. Vegetation Fire, 660 Hall Street, December 17, 2017, 7 personnel
12. Structure Fire, 2202 Second Street, December 18, 2017, 9 personnel
13. Structure Fire, 710-165 Willow Street, Leavitt Lake, December 19, 2017, 11 personnel
14. Vehicle Fire, 450 N. Spring Street, December 20, 2017, 5 personnel
15. Structure Fire, 432 Pardee Avenue, December 21, 2017, 6 personnel
16. Warming Fire, 2610 Riverside Drive, December 22, 2017, 3 personnel
17. Shed Fire, 605 N. Spring Court, January 19, 2018, 8 personnel
18. Vehicle Fire, 450 N. Spring Street, January 20, 2018, 5 personnel
19. Warming Fire, 2610 Riverside Drive, January 22, 2018, 3 personnel

20. Flu Fire, 515 N. Weatherlow Street, January 24, 2018, 2 personnel
21. Structure Fire, 5 Sapphire Court, February 6, 2018, 10 personnel
22. Wildland Fire, Hobo Camp, February 7, 2018, 6 personnel
23. Rubbish Fire. 1104 Modoc Street, February 15, 2018, 2 personnel
24. Flue Fire, 925 Arnold Street, February 21, 2018, 2 personnel
24. Flue Fire, 625 Juniper, March 1, 2018, 2 personnel
25. Commercial Fire, 2005 River Street, March 14, 2018, 11 personnel
26. Vehicle Fire, 290 Russell Avenue, March 21, 2018, 11 personnel
27. Vegetation Fire, 1200 Paiute Lane, April 11, 2018, 4 personnel
28. Dumpster fire, 2900 Main Street, April 13, 2018, 4 personnel

OUT OF AREA FIRES:

Our staff responded to 2 different fires for a total of 359 labor hours

1. Lilac Fire in San Diego County from December 7th until December 10th with 4 personnel for a total of 65 labor hours.
2. Thomas Fire in Los Padres National Forest from December 10th until December 22nd with 4 personnel for a total of 294 labor hours.

OES:

The California Governor's Office of Emergency Services (Cal OES), Fire, Rescue and HazMat Program has developed a Regional Hazardous Materials (HazMat) Program, by putting together a local inter agency hazardous material response team. 240 training hours have been completed, with a total of 22 Technician/Specialist. Current contract is in negotiations of our Type II OES HazMat response vehicle (HM32.)

GRANTS:

We resubmitted our 2017 FEMA AFG grant for a New Quint Ladder Truck. We were denied in March, and plan to re-apply this fall.

VOLUNTEERS:

Currently the fire department has 22 volunteer members (1 Captain, 1 Lieutenant, 20 volunteers) and 2 perspective applicants in the process of becoming members. 2 of those applicants are coming from our Explorer program. The department continues to have dedicated volunteers who help with hose testing, attending community events, providing coverage at the station due to multiple emergencies, wildland fires, etc.

FACILITY:

Landscaping in front of our station, roof repair, installed new drinking fountain and bottle filler.

TRAINING:

1824 training hours were logged during this time. Of those 1824 training hours, 184 hours of Pump Operation Drills, 118 hours of ventilation training, 104 in chainsaw Operations, 100 in CPR, 100 in Truck Operations, 84 in Swift water rescue, 74 hours of Structure Fire Scenario, 72 hours of fire fighter safety, 69 hours of Haz Mat FRO, 64 hours hydrant lays and advancing hose line. The remaining hours were, auto extrication, EMS skills, forcible entry ground ladders, hoses, SCBA's, SOP review, tool location identification, Apparatus Maintenance and Repair, and Fire prevention and investigation. Upcoming training schedule consists of fire attack, first aid, and high rise training, wildland skills, Vehicle Extrication, Vehicle and Dumpster fires, and Radio training.

PREVENTION:

We conducted 23 Annual business inspections and 11 new business inspections, 4 inspections, 2 non-scheduled inspections, and 1 fire protection system inspection.

PUBLIC EDUCATION:

The staff have conducted 4 station tours, 1 presentation for a preschool kids and parents, and 2 presentations with the Lassen High School. We also participated in Career Day at Lassen College. We have also committed to several upcoming events for public education. Lassen County Children's fair, and have 4 awaiting station tours

COMMUNITY CPR AND FIRST AID:

A partnership has been formed with SEMSA and the Lassen County Health Department to provide community CPR courses on a quarterly basis. We conducted 2 CPR classes to the general public. The next class is still to be determined.

CODE ENFORCEMENT:

Weed abatement deadline is dated for June 25 2018.

APPARATUS MAINTENANCE:

Apparatus maintenance was relatively routine. (Checked Maintenance records and nothing showed for anything major)

- Replaced throttle assembly in 622
- Replaced hi/low beam switch
- New brake pads for U-652
- Completing annual inspections on all apparatus for mechanical and operational serviceability.

EVENTS

The Department Participated in the Annual Christmas tree lighting event. Our Fire Explorers raised close to \$1000 for Shop with a Hero Program. Susanville Volunteer Fire Department hosted their Annual Firefighter of the year dinner/awards party. Upcoming events in which Susanville Fire Department will participate in the Super Hero Run, and Lassen County Children's fair.